
Cambridge EDA
Meeting Announcement and Agenda
MONDAY, NOVEMBER 16, 2015
EDA MEETING WILL BEGIN AFTER CITY COUNCIL MEETING ADJOURNS.
CITY COUNCIL MEETING BEGINS AT 6:00 PM.
CAMBRIDGE CITY CENTER
300 3RD AVENUE NE

Members of the audience are encouraged to follow the agenda. Copies of the agenda are on the table outside of the Council Chambers door.

If you are interested in addressing the EDA, please inform the Chair. If the item you wish to address is an agenda item, the Chair, as the presiding officer, will determine if public comment will be heard during the meeting. When addressing the EDA, please state your name, address, and the issue you wish to speak about.

AGENDA	
1.	Call to Order
2.	Approval of Agenda (p. 1)
3.	Consent Agenda
	A. Approve EDA Meeting Minutes for October 5, 2015 (p. 3)
	B. Approve EDA Sept Draft Financial Statements (p. 5)
	C. Housing Div Bills check ACH transactions totaling \$46,394.00 (p. 31)
	D. Approve EDA Admin Division bills checks #100851 -#101214 totaling \$33,444.10 (p. 34)
	E. Housing Supervisor Report (p. 49)
4.	New Business
	A.
5.	Unfinished Business
6.	Adjourn

Notice to the hearing impaired: Upon request to City staff, assisted hearing devices are available for public use.

Accommodations for wheelchair access, Braille, large print, etc. can be made by calling Cambridge City Hall at 763-689-3211 at least three days prior to the meeting.

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**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
October 5, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, October 5, 2015 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin, Vice President Howard Lewis, and EDA members Lisa Iverson, Marlys Palmer and Tiffany Kafer. All present, no absences.

Others Present: Executive Director Woulfe, Finance Director Moe, and Housing Supervisor Fromm

Call to Order

Morin called the meeting to order at 2:45 pm.

Approval of Agenda

Iverson moved, seconded by Kafer, to approve the agenda as presented. Motion carried unanimously.

Consent Agenda

Palmer pulled F for discussion. Lewis moved, seconded by Iverson, to approve the consent agenda items A – E, and G as presented:

- A. Approve EDA Special Meeting Minutes for September 21, 2015
- B. Approve EDA Draft August 2015 Financial Statements
- C. Housing Div Bills check #16717 and ACH transactions totaling \$53,971.70
- D. Approve EDA Admin Division bills checks #100624 -#100805 totaling \$50,824.67
- E. Housing Supervisor Report
- G. Resident Meeting

Upon call of the roll, Morin, Iverson, Palmer, Kafer, and Lewis voted aye, no nays. Motion carried unanimously.

- F. Approve closing account at Minnco

Palmer asked if the Certificate of Deposit was for something specific. Fromm explained she did not remember, but she could do further research and report back to the Board. Palmer moved, seconded by Iverson to approve closing the Certificate of Deposit at Minnco Credit Union upon the maturity date and transfer the funds to Peoples Bank of Commerce. Motion carried unanimously.

New Business

**Public Hearing – 2016 Annual PHA Plan
Resolution R15-003 Adopting 2016 PHA Plan**

Fromm explained that on an annual basis, PHAs are required to develop a Public Housing Agency Plan (PHA) in relation to funding the City receives from the United States Department of Housing and Urban Development (HUD).

Fromm explained the purpose of the PHA Plan is to provide a source for interested parties to locate basic PHA policies, rules, and requirements concerning its operation, programs, and services. Fromm stated it also informs HUD, families that are served by the PHA and the public of the PHAs mission and strategies for serving the needs of low income and very low income families.

Morin confirmed they are a high performance agency so they are not required to submit any changes but are required to hold a public hearing.

Morin opened the public hearing at 2:55 pm and without comment, closed the public hearing at 2:56 pm.

The Board members thanked Fromm for her hard work and dedication.

Lewis moved, seconded by Kafer to approve Resolution R15-003 Adopting the 2016 PHA Plan as presented. Motion carried unanimously.

Unfinished Business

There was no unfinished business.

Adjournment

Lewis moved, seconded by Palmer, to adjourn the meeting at 2:59 p.m. Motion carried unanimously.

Joe Morin, President

ATTEST:

Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE
 BALANCE SHEET
 SEPTEMBER 30, 2015

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10102	INVESTMENTS--PBC	316,907.74	
901-10103	INVESTMENTS-MINNCO	16,314.31	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	262,999.90	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,154,993.21	
901-16300	SITE IMPROVEMENTS	126,849.24	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN	83,544.39	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,640,539.22)	
	TOTAL ASSETS		<u>1,048,658.12</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	399.57	
901-21650	ACCRUED VACATION & SICK PAY	37,662.56	
901-22600	TENANT SECURITY DEPOSITS	24,835.00	
	TOTAL LIABILITIES		62,897.13

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	613,948.14	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>70,257.08</u>	
	BALANCE - CURRENT DATE	<u>70,257.08</u>	
	TOTAL FUND EQUITY		<u>985,760.99</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,048,658.12</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	70,000.00	70,000.00	60,629.00	9,371.00	86.61	74,818.00
TOTAL INTERGOVERNMENTAL REVE	70,000.00	70,000.00	60,629.00	9,371.00	86.61	74,818.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	248.00	(148.00)	248.00	275.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,168.62	331.38	77.91	2,116.75
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	1,416.62	183.38	88.54	2,391.75
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	145,000.00	145,000.00	115,509.25	29,490.75	79.66	148,580.66
901-37221 LAUNDRY INCOME BRIDGE PARK	6,000.00	6,000.00	5,681.25	318.75	94.69	6,587.50
TOTAL RENTAL INCOME	151,000.00	151,000.00	121,190.50	29,809.50	80.26	155,168.16
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	257,600.00	257,600.00	183,236.12			285,897.03

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	3,024.92	3,024.92	.00	29,879.50
901-49500-103 ADMIN PART-TIME - REGULAR	31,048.00	31,048.00	17,621.92	(13,426.08)	56.76	.00
901-49500-112 EDA HOUSING BOARD PAY	.00	.00	.00	.00	.00	1,540.00
901-49500-121 PERA (EMPLOYER)	2,251.00	2,251.00	48.08	(2,202.92)	2.14	2,254.85
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	1,579.44	(795.56)	66.50	2,494.08
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	.00	(52.00)	.00	17.28
901-49500-151 WORKERS' COMPENSATION PREMIU	266.00	266.00	183.28	(82.72)	68.90	215.79
TOTAL PERSONAL SERVICES	35,992.00	35,992.00	22,457.64	(13,534.36)	62.40	36,401.50
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	.00	(1,500.00)	.00	1,372.15
TOTAL SUPPLIES	1,500.00	1,500.00	.00	(1,500.00)	.00	1,372.15
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	.00	(100.00)	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	2,000.00	(1,000.00)	66.67	3,000.00
901-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
901-49500-321 TELEPHONE EXPENSE	3,000.00	3,000.00	4,601.73	1,601.73	153.39	2,625.38
901-49500-322 POSTAGE	250.00	250.00	147.00	(103.00)	58.80	164.50
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	51.07
901-49500-340 ADVERTISING	100.00	100.00	30.80	(69.20)	30.80	62.23
TOTAL OTHER SERVICES AND CHA	6,550.00	6,550.00	6,779.53	229.53	103.50	6,341.18
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	255.37	(2,744.63)	8.51	669.71
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	1,898.00	898.00	189.80	410.00
901-49500-440 STAFF TRAINING	500.00	500.00	.00	(500.00)	.00	.00
TOTAL MISCELLANEOUS	6,500.00	6,500.00	2,153.37	(4,346.63)	33.13	1,079.71
TOTAL LOW RENT ADMINISTRATION	50,542.00	50,542.00	31,390.54	(19,151.46)	62.11	45,194.54

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>						
<i>SUPPLIES</i>						
901-49600-210 REC, PUB & OTHER SERVICES	200.00	200.00	188.00	(12.00)	94.00	1,710.05
<i>TOTAL SUPPLIES</i>	200.00	200.00	188.00	(12.00)	94.00	1,710.05
TOTAL LOW RENT TENANT SERVICE	200.00	200.00	188.00	(12.00)	94.00	1,710.05

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	25,764.00	25,764.00	2,967.04	(22,796.96)	11.52	38,662.79
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	17,674.56	17,674.56	.00	.00
901-49700-121 PERA (EMPLOYER)	1,868.00	1,868.00	43.78	(1,824.22)	2.34	2,806.78
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,971.00	1,971.00	1,579.10	(391.90)	80.12	2,879.59
901-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	9,314.32
901-49700-133 DEDUCTIBLE CONTRIBUTION	.00	.00	.00	.00	.00	728.92
901-49700-151 WORKERS' COMPENSATION PREMIU	1,190.00	1,190.00	1,353.92	163.92	113.77	1,946.22
901-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	52.32
TOTAL PERSONAL SERVICES	30,793.00	30,793.00	23,618.40	(7,174.60)	76.70	56,390.94
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	1,638.42	(2,761.58)	37.24	3,574.47
901-49700-212 FUEL PURCHASE	200.00	200.00	63.95	(136.05)	31.98	107.21
TOTAL SUPPLIES	4,600.00	4,600.00	1,702.37	(2,897.63)	37.01	3,681.68
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	16,000.00	16,000.00	11,802.40	(4,197.60)	73.77	17,861.05
901-49700-360 INSURANCE AND BONDS	13,500.00	13,500.00	9,243.75	(4,256.25)	68.47	12,230.50
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00	(11,100.00)	.00	11,574.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	20,982.52	(14,717.48)	58.77	31,411.51
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	6,657.90	(3,342.10)	66.58	8,300.42
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	3,297.08	(2,702.92)	54.95	7,401.66
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	1,360.08	(739.92)	64.77	2,055.32
TOTAL OTHER SERVICES AND CHA	94,400.00	94,400.00	53,343.73	(41,056.27)	56.51	90,834.46
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	(70,000.00)	.00	46,356.53
901-49700-430 MISCELLANEOUS & GENERAL EXP	65.00	65.00	.00	(65.00)	.00	3.53
TOTAL MISCELLANEOUS	70,065.00	70,065.00	.00	(70,065.00)	.00	46,360.06
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00	(7,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	2,736.00	2,736.00	.00	6,246.00
TOTAL IMPROVEMENTS/BETTERM	7,000.00	7,000.00	2,736.00	(4,264.00)	39.09	6,246.00
TOTAL LOW RENT MAINTENANCE	206,858.00	206,858.00	81,400.50	(125,457.50)	39.35	203,513.14

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	257,600.00	257,600.00	112,979.04			250,417.73
NET REVENUES OVER EXPENDITURE	.00	.00	70,257.08			35,479.30

CITY OF CAMBRIDGE
 BALANCE SHEET
 SEPTEMBER 30, 2015

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	61,921.40	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		<u>61,921.40</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		2,789.01

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	47,257.42	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	11,874.97	
	BALANCE - CURRENT DATE	11,874.97	
	TOTAL FUND EQUITY		<u>59,132.39</u>
	TOTAL LIABILITIES AND EQUITY		<u>61,921.40</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	40,000.00	40,000.00	33,207.00	6,793.00	83.02	39,773.00
TOTAL INTERGOVERNMENTAL REVE	40,000.00	40,000.00	33,207.00	6,793.00	83.02	39,773.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	9,430.24	(9,430.24)	.00	25,350.74
902-35100 FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	923.00
TOTAL RENTAL INCOME	.00	.00	9,430.24	(9,430.24)	.00	26,273.74
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	40.09	(40.09)	.00	52.04
TOTAL INTEREST	.00	.00	40.09	(40.09)	.00	52.04
TOTAL FUND REVENUE	40,000.00	40,000.00	42,677.33			66,098.78

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
SECT 8 ADMINISTRATIVE						
<i>PERSONAL SERVICES</i>						
902-49500-101	ADMIN FULL-TIME EMP - REGULAR	.00	.00	.00	.00	31,062.35
902-49500-121	PERA (EMPLOYER)	.00	.00	.00	.00	2,254.60
902-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	2,376.28
902-49500-131	MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	17.28
902-49500-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	215.81
	TOTAL PERSONAL SERVICES	.00	.00	.00	.00	35,926.32
<i>SUPPLIES</i>						
902-49500-201	OFFICE SUPPLIES	.00	.00	.00	.00	1,460.35
	TOTAL SUPPLIES	.00	.00	.00	.00	1,460.35
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-304	LEGAL FEES	.00	.00	.00	.00	15.63
902-49500-306	AUDIT FEES	3,000.00	3,000.00	2,000.00 (1,000.00)	66.67 3,000.00
902-49500-307	CONTRACTED SECT 8 ADMIN	36,000.00	36,000.00	30,100.88 (5,899.12)	83.61 .00
902-49500-313	MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00 438.00
902-49500-321	TELEPHONE	.00	.00	.00	.00	.00 1,660.84
902-49500-322	POSTAGE	.00	.00	.00	.00	.00 399.70
902-49500-331	TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00 724.28
902-49500-340	ADVERTISING	.00	.00	.00	.00	.00 76.80
	TOTAL OTHER SERVICES AND CHA	39,000.00	39,000.00	32,100.88 (6,899.12)	82.31 6,315.25
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 (1,000.00)	.00 .00
902-49500-413	RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00 669.68
902-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00 310.00
902-49500-440	STAFF TRAINING	.00	.00	.00	.00	.00 28.00
	TOTAL MISCELLANEOUS	1,000.00	1,000.00	.00 (1,000.00)	.00 1,007.68
	TOTAL SECT 8 ADMINISTRATIVE	40,000.00	40,000.00	32,100.88 (7,899.12)	80.25 44,709.60

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
SECT 8 MAINTENANCE						
<i>PERSONAL SERVICES</i>						
902-49700-101 INSPECT FULL-TIME EMP- REGULAR	.00	.00	.00	.00	.00	12,887.61
902-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	935.57
902-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	959.94
902-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	3,558.54
902-49700-133 INSURANCE DEDUCTIBLE	.00	.00	.00	.00	.00	242.97
902-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	898.05
902-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	18.55
<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	.00	19,501.23
TOTAL SECT 8 MAINTENANCE	.00	.00	.00	.00	.00	19,501.23

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	235,743.00	235,743.00	.00	341,717.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(236,818.52)	(236,818.52)	.00	(341,717.00)
902-49775-376 URP PORT REC	.00	.00	329.00	329.00	.00	2,171.00
902-49775-378 PORT REC URP REIMB	.00	.00	(552.00)	(552.00)	.00	(2,171.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(1,298.52)	(1,298.52)	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	(1,298.52)	(1,298.52)	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	40,000.00	40,000.00	30,802.36			64,210.83
NET REVENUES OVER EXPENDITURE	.00	.00	11,874.97			1,887.95

CITY OF CAMBRIDGE
BALANCE SHEET
SEPTEMBER 30, 2015

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	260,417.67	
903-10200	EDA HOUSING DIV OPERATING CASH	76,046.55	
	TOTAL ASSETS		<u>336,464.22</u>

LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	312,187.68	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	24,276.54	
	BALANCE - CURRENT DATE	24,276.54	
	TOTAL FUND EQUITY		<u>336,464.22</u>
	TOTAL LIABILITIES AND EQUITY		<u>336,464.22</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	42,000.00	42,000.00	72,109.00	(30,109.00)	171.69	103,984.00
TOTAL INTERGOVERNMENTAL REVE	42,000.00	42,000.00	72,109.00	(30,109.00)	171.69	103,984.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	4,000.00	4,000.00	6,446.00	(2,446.00)	161.15	10,800.00
TOTAL CHARGES FOR SERVICES	4,000.00	4,000.00	6,446.00	(2,446.00)	161.15	10,800.00
<u>INTEREST & MISC INCOME</u>						
903-36200 MISCELLANEOUS INCOME	.00	.00	2,546.52	(2,546.52)	.00	.00
903-36210 INTEREST EARNINGS	500.00	500.00	825.86	(325.86)	165.17	1,606.83
TOTAL INTEREST & MISC INCOME	500.00	500.00	3,372.38	(2,872.38)	674.48	1,606.83
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,434.25	(1,434.25)	109.56	13,143.75
TOTAL OTHER REVENUES	15,000.00	15,000.00	16,434.25	(1,434.25)	109.56	13,143.75
TOTAL FUND REVENUE	61,500.00	61,500.00	98,361.63			129,534.58

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	1,225.00	(875.00)	58.33	.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	93.70	93.70	.00	.00
	<i>TOTAL FUNCTION 1</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>1,318.70</u>	<u>(781.30)</u>	<u>62.80</u>	<u>.00</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	.00	.00	.00	.00	.00	16.00
	<i>TOTAL SUPPLIES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>16.00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	286.39	(213.61)	57.28	852.71
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>286.39</u>	<u>(213.61)</u>	<u>57.28</u>	<u>852.71</u>
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	567.00	567.00	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	<u>.00</u>	<u>.00</u>	<u>567.00</u>	<u>567.00</u>	<u>.00</u>	<u>.00</u>
	TOTAL OTHER HOUSING BUS ACTIV	<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>2,172.09</u></u>	<u><u>(427.91)</u></u>	<u><u>83.54</u></u>	<u><u>868.71</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-MAINT</u>						
<i>PERSONAL SERVICES</i>						
903-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	9,549.01
903-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	708.36
903-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	722.47
903-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	2,979.50
903-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	610.62
<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	.00	14,569.96
<i>FUNCTION 4</i>						
903-49700-489 OTHER CONTRACTED SERVICES	16,900.00	16,900.00	.00	(16,900.00)	.00	.00
<i>TOTAL FUNCTION 4</i>	16,900.00	16,900.00	.00	(16,900.00)	.00	.00
TOTAL OTHER HOUSING BUS ACTIV	16,900.00	16,900.00	.00	(16,900.00)	.00	14,569.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HOUSING ASSISTANCE PROGRAMS</u>							
<i>HAP EXPENDITURES</i>							
903-49775-370	HAP-MHFA	42,000.00	42,000.00	71,913.00	29,913.00	171.22	103,984.00
	<i>TOTAL HAP EXPENDITURES</i>	42,000.00	42,000.00	71,913.00	29,913.00	171.22	103,984.00
	TOTAL HOUSING ASSISTANCE PRO	42,000.00	42,000.00	71,913.00	29,913.00	171.22	103,984.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	61,500.00	61,500.00	74,085.09			119,422.67
NET REVENUES OVER EXPENDITURE	.00	.00	24,276.54			10,111.91

CITY OF CAMBRIDGE
BALANCE SHEET
SEPTEMBER 30, 2015

CAPITAL FUND PROGRAM-HUD

ASSETS

904-10200	EDA OPERATING ACCOUNT-CAPITAL	6,000.00	
	TOTAL ASSETS		<u>6,000.00</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	6,000.00	
	BALANCE - CURRENT DATE	6,000.00	
	TOTAL FUND EQUITY		<u>6,000.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,000.00</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
904-33160	HUD CAPITAL GRANTS	35,000.00	35,000.00	6,000.00	29,000.00	17.14	53,519.12
	TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	6,000.00	29,000.00	17.14	53,519.12
	TOTAL FUND REVENUE	35,000.00	35,000.00	6,000.00			53,519.12

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	(35,000.00)	.00	53,519.12
	<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	.00	(35,000.00)	.00	53,519.12
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	(35,000.00)	.00	53,519.12

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			53,519.12
NET REVENUES OVER EXPENDITURE	.00	.00	6,000.00			.00

CITY OF CAMBRIDGE
 BALANCE SHEET
 SEPTEMBER 30, 2015

HAP SECTION 8 VOUCHERS PROGRAM

ASSETS

905-10130	FSS-CASH WITH ESCROW AGENT	4,601.54	
905-10200	EDA OPERATING ACCT-SECTION 8	2,163.96	
	TOTAL ASSETS		<u>6,765.50</u>

LIABILITIES AND EQUITY

LIABILITIES

905-22000	FSS ESCROW	4,601.54	
	TOTAL LIABILITIES		4,601.54

FUND EQUITY

905-27200	RESTRICTED NET ASSETS-HAP	3,417.78	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(1,253.82)	
	BALANCE - CURRENT DATE	(1,253.82)	
	TOTAL FUND EQUITY		<u>2,163.96</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,765.50</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	294,371.00	294,371.00	211,922.00	82,449.00	71.99	287,652.00
TOTAL INTERGOVERNMENTAL REVE	294,371.00	294,371.00	211,922.00	82,449.00	71.99	287,652.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	.00	.00	.00	923.00
TOTAL SOURCE 35	.00	.00	.00	.00	.00	923.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	2.68	(2.68)	.00	6.81
TOTAL INTEREST	.00	.00	2.68	(2.68)	.00	6.81
TOTAL FUND REVENUE	294,371.00	294,371.00	211,924.68			288,581.81

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	208,430.00	208,430.00	.00	290,401.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	180.00	180.00	.00	759.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	2,870.00	2,870.00	.00	488.00
905-49775-375 FSS	.00	.00	1,479.00	1,479.00	.00	1,812.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	219.50	219.50	.00	39.88
<i>TOTAL HAP EXPENDITURES</i>	<u>.00</u>	<u>.00</u>	<u>213,178.50</u>	<u>213,178.50</u>	<u>.00</u>	<u>293,499.88</u>
TOTAL HAP EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>213,178.50</u>	<u>213,178.50</u>	<u>.00</u>	<u>293,499.88</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2015

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	213,178.50			293,499.88
NET REVENUES OVER EXPENDITURE	294,371.00	294,371.00	(1,253.82)			(4,918.07)

Peoples Bank of Commerce
ACH Transaction Report

Batch #: 000078
 Created On: 09/28/2015

Name	Amount
Bohmer, John	\$620.00
Dean & Jennifer Bondes	\$1,100.00
Bungalows of Chisago L	\$1,487.00
Calhoun Apartments	\$966.00
Cambridge Square Assoc	\$1,323.00
Chen Liu	\$5,280.00
Christine LeCuyer	\$127.00
DJ Properties of Stanc	\$477.00
Eliot Avenue Apartment	\$1,238.00
Elmer D. Harp	\$564.00
ELMSUN LLC	\$1,209.00
Erlandson - Nelson Con	\$531.00
FYP PROPERTIES	\$115.00
Robert Giffin	\$580.00
Hanson Properties	\$273.00
Haven Properties	\$289.00
Isanti Housing Associa	\$1,360.00
Isanti Village Apartme	\$964.00
Jay M. Winger	\$551.00
Jeff Halverson	\$580.00
Kathryn Dahlberg	\$672.00
Kestrel Meadows Townho	\$1,315.00
Brian Leet	\$368.00
Legacy Townhomes	\$2,170.00
Janet Nielsen	\$731.00
Lindstrom Parkview Ass	\$355.00
Mann, Cheryl	\$466.00
Meadows Edge MN L Part	\$37.00
Allen Moulton	\$520.00
Multi-Investments, LLC	\$358.00
Loral Myers	\$263.00
Normandy Townhomes	\$1,162.00
North Branch Senior Ho	\$688.00
Northern Management	\$800.00
Oakhurst Apartments	\$704.00
Oakview Terrace Townho	\$2,182.00
Ordeen Splittstoser	\$869.00
Peter Maus	\$948.00
Randall Propp	\$465.00

Remove per Tony

Peoples Bank of Commerce
ACH Transaction Report

Batch #: 000078
Created On: 09/28/2015

Name	Amount
Richard Berget	\$273.00
Robert Blaisdell-Blais	\$344.00
Robert Mattson	\$590.00
Robert & Linnea Steman	\$541.00
Sharon Johnson	\$477.00
Steve Baker	\$845.00
Steven L Blazevik	\$562.00
Paul & Bethany Stiles	\$733.00
Sunrise Court Apartmen	\$1,519.00
Taylors Falls Villas	\$435.00
Thomas Olin	\$270.00
Tower Terrace Limited	\$2,019.00
Wayne Knutson	\$586.00
Wyoming Limited Partne	\$1,056.00
Wyoming Limited Partne	\$1,437.00
Cambridge EDA	\$-46,394.00
Batch Total:	\$0.00

45185

Peoples Bank of Commerc
ACH Transaction Report

Batch #: 000079
Created On: 10/19/2015

<u>Name</u>	<u>Amount</u>
K. C. Robobank, LLC	\$1,209.00
Cambridge EDA	\$-1,209.00
Batch Total:	\$0.00

<p>CAMBRIDGE EDA MEETING November 16, 2015 BILLS LIST</p>

Disbursement Type:	Date:	Check Numbers:	Submitted For Approval
Prepaid Checks	9/30/2015	100851 - 100869	296.70
Prepaid Checks	10/8/2015	100906 - 100972	2,996.37
Prepaid Checks	10/14/2015	100991 - 101035	3,587.28
Prepaid Checks	10/21/2015	101043 - 101082	1,876.67
Prepaid Checks	10/28/2015	101116 - 101143	1,157.08
Prepaid Checks	11/4/2015	101164 - 101200	670.00
Prepaid Checks	11/5/2015	101214	22,860.00
		Prepaid Totals	33,444.10

TOTAL SUBMITTED FOR APPROVAL

\$33,444.10

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3521	Menards	Materials - Bridge Park	3.49
3521	Menards	Materials - Bridge Park	33.27
3521	Menards	Materials - Bridge Park	25.49
Total 3521:			62.25
4211	Northland Fire Protection	Service Maint of Fire Extinguishers - Mall Area	231.95
Total 4211:			231.95
Grand Totals:			296.70

Dated: 9/30/15

City Treasurer: Caroline M...

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/30/2015	100851	2046	G & K Services, Inc.	205-20100	2.50
09/15	09/30/2015	100863	3521	Menards	901-20100	62.25
09/15	09/30/2015	100869	4211	Northland Fire Protection	205-20100	231.95
Grand Totals:						<u>296.70</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
2411	Hillyard Inc.	Maintenance Supplies - Mall	121.09
Total 2411:			121.09
2456	Housing Data Systems	Annual License and Support Contract	1,830.00
Total 2456:			1,830.00
2758	Jerry's Signs Inc	Outdoor Sign - Phone Number	65.00
Total 2758:			65.00
3501	MEI Total Elevator Solutions	October Service Billing	218.77
Total 3501:			218.77
5191	SPEW Health Plan	Health Insurance Premium - November Adjustm	633.50
Total 5191:			633.50
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801:			16.32
5861	Walmart Community Card	Tenant Services - Bridge Park	40.38
5861	Walmart Community Card	Materials - Bridge Park	66.31
Total 5861:			106.69
Grand Totals:			2,996.37

Dated: 10/8/15

City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/15	10/08/2015	100906	2046	G & K Services, Inc.	205-20100	5.00
10/15	10/08/2015	100915	2411	Hillyard / Minneapolis	205-20100	121.09
10/15	10/08/2015	100916	2456	Housing Data Systems	901-20100	1,830.00
10/15	10/08/2015	100919	2758	Jerry's Signs Inc	901-20100	65.00
10/15	10/08/2015	100936	3501	Minnesota Elevator, Inc	901-20100	218.77
10/15	10/08/2015	100959	5191	SPEW Health Plan	205-20100	633.50
10/15	10/08/2015	100970	5801	Verizon Wireless	205-20100	16.32
10/15	10/08/2015	100972	5861	Walmart Business/SYNCB	901-20100	106.69
Grand Totals:						<u>2,996.37</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1661	East Central Sanitation	Trash Removal - Bridge Park	143.12
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			457.62
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3494	MDT/AIA Minnesota	MN Design Team Visit	2,500.00
Total 3494:			2,500.00
3521	Menards	Materials - Bridge Park	32.99
3521	Menards	Materials - Bridge Park	37.30
Total 3521:			70.29
4211	Northland Fire Protection	Installed New CO Detector - Bridge Park	399.57
Total 4211:			399.57
6071	Zee Medical Service	First Aid Kit Supplies	157.30
Total 6071:			157.30
Grand Totals:			3,587.28

Dated: 10/14/15

City Treasurer: Caroline Noel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/15	10/14/2015	100991	1661	East Central Sanitation	205-20100	457.62
10/15	10/14/2015	100996	2046	G & K Services, Inc.	205-20100	2.50
10/15	10/14/2015	101006	3494	MDT/AIA Minnesota	205-20100	2,500.00
10/15	10/14/2015	101007	3521	Menards	901-20100	70.29
10/15	10/14/2015	101015	4211	Northland Fire Protection	901-20100	399.57
10/15	10/14/2015	101035	6071	Zee Medical Service	901-20100	157.30
Grand Totals:						<u>3,587.28</u>

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Meals - Site Selector Tour	2.79
969	Cardmember Service	Meals - Site Selector Tour	24.80
Total 969:			27.59
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2166	Grainger	Repair & Maint Supplies Mall - Toilet Bowl & Ta	1,481.55
2166	Grainger	Repair & Maint Supplies Mall	10.62
2166	Grainger	Repair & Maint Supplies Mall - Toilet Bowl & Ta	493.85
2166	Grainger	Repair & Maint Supplies Mall	40.80
2166	Grainger	Credit Repair & Maint Supplies Mall - Toilet Bow	493.85-
Total 2166:			1,532.97
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	15.88
Total 2986:			15.88
3056	Lake Superior Laundry Inc.	Mall Rugs	7.40
Total 3056:			7.40
3151	League of Minnesota Cities	HR001 Workshop - S. Gustafson	15.00
Total 3151:			15.00
3521	Menards	Maintenance Supplies - Mail	22.98
Total 3521:			22.98
5056	SelectAccount	Participant Fees - October	2.35
Total 5056:			2.35
5058	SAC's Enrichment Center	Breakfast Manufacturers Meeting	250.00
Total 5058:			250.00
Grand Totals:			1,876.67

Dated: 10/21/15

City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/15	10/21/2015	101043	969	Cardmember Service	205-20100	27.59
10/15	10/21/2015	101054	2046	G & K Services, Inc.	205-20100	2.50
10/15	10/21/2015	101055	2166	Grainger	205-20100	1,532.97
10/15	10/21/2015	101065	2986	Konica Minolta Business	901-20100	15.88
10/15	10/21/2015	101066	3056	Lake Superior Laundry Inc.	205-20100	7.40
10/15	10/21/2015	101067	3151	League of Minnesota Cities	205-20100	15.00
10/15	10/21/2015	101072	3521	Menards	205-20100	22.98
10/15	10/21/2015	101079	5058	SAC's Enrichment Center	205-20100	250.00
10/15	10/21/2015	101082	5056	SelectAccount	205-20100	2.35
Grand Totals:						<u>1,876.67</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	138.26
	Total 2411:		138.26
3108	Law Bulletin Publishing Co	MN Industrial RE Conference - S. Gustafson	1,000.00
	Total 3108:		1,000.00
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
	Total 5801:		16.32
	Grand Totals:		1,157.08

Dated: 10/28/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/15	10/28/2015	101116	2046	G & K Services, Inc.	205-20100	2.50
10/15	10/28/2015	101120	2411	Hillyard / Minneapolis	205-20100	138.26
10/15	10/28/2015	101124	3108	Law Bulletin Publishing Co	205-20100	1,000.00
10/15	10/28/2015	101143	5801	Verizon Wireless	205-20100	16.32
Grand Totals:						<u>1,157.08</u>

Vendor	Vendor Name	Description	Net Invoice Amount
826	North 65 Chamber of Commerce	Employee Recognition Lucheon	15.00
	Total 826:		15.00
1802	Eric Investments	Refund 2015 Annual Fire Sprinkler Inspection	11.60
	Total 1802:		11.60
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3056	Lake Superior Laundry Inc.	Mall Rugs	7.40
	Total 3056:		7.40
5191	SPEW Health Plan	Health Insurance Premium - December	633.50
	Total 5191:		633.50
	Grand Totals:		670.00

Dated: 11/5/15

City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/15	11/04/2015	101164	1802	Eric Investments	205-20100	11.60
11/15	11/04/2015	101166	2046	G & K Services, Inc.	205-20100	2.50
11/15	11/04/2015	101178	3056	Lake Superior Laundry Inc.	205-20100	7.40
11/15	11/04/2015	101190	826	North 65 Chamber of Commerce	205-20100	15.00
11/15	11/04/2015	101200	5191	SPEW Health Plan	205-20100	633.50
Grand Totals:						<u>670.00</u>

Vendor	Vendor Name	Description	Net Invoice Amount
5528	Tight Miter Carpentry, LLC	Replacement 80 Closet Doors	22,860.00
Total 5528:			22,860.00
Grand Totals:			22,860.00

Dated: 11/5/15

City Treasurer: Caroline Muel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/15	11/05/2015	101214	5528	Tight Miter Carpentry, LLC	901-20100	22,860.00
Grand Totals:						<u>22,860.00</u>

Date: November 16, 2015
To: EDA Board of Commissioners
From: Marilyn Fromm, Housing Supervisor
Re: Report on EDA Housing Operations

Public Housing:

- Submitted Executive compensation report for HUD.
- Housing staff was on vacation from Monday, October 19- November 5. Tom Schibilla filled in while staff was gone. Thanks Tom for a job well done!

Capital Projects:

- Replacements of closet doors in units on 3rd and 4th floor have been completed.
- Will be requesting Board to approve solicitation of bids for replacement of doors in rest of the building as well as some other minor updates at the December 7 meeting.