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Meeting Announcement and Agenda  
Cambridge City Council  
City Hall Council Chambers  
Regular Meeting, Tuesday, September 8, 2015  
4:00 pm

**Please note Councilmembers will gather for Employee Service Awards  
at 3:15 pm in Council Chambers**

Members of the audience are encouraged to follow the agenda. Copies of the agenda are on the table outside the Council Chambers door. When addressing the Council, please state your name and address for the official record.

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda (p. 1)
4. Consent Agenda Approvals
  - A. Regular and Summary Council Meeting Minutes for August 17, 2015 (p. 3)
  - B. Draft financial statements for July 2015 (p. 11)
  - C. Approve Resolution R15-048 Accept donation of land (p. 74)
  - D. Approve Resolution R15-049 Calling for a Public Hearing Date Related to an Economic Development Tax Abatement proposal (p. 75)
  - E. 2016 Street Improvements-Accept Geotechnical and Sewer Televising Proposals (p. 77)
  - F. Approve Cash Register System Purchase for Northbound Liquor (p. 84)
  - G. Resolution R15-050 Application for Payment #21 from Robert L. Carr Company for Wastewater Treatment Facility Improvements (p. 107)
5. Work Session
  - A. Annual Report from Isanti County Attorney's Office (p. 133)
  - B. Redevelopment proposal for Greenberg Motors site (p. 135)
6. Unfinished Business
7. New Business
  - A. Public Hearing – Approve Property Tax Abatement
    1. Resolution R15-051 Approving a Property Tax Abatement to Assist with Onsite Sewage Treatment System for 4000 Main St South, Cambridge, MN (p. 139)

2. Approving a Tax Abatement Agreement for Main & 65 LLC 4000 Main Street South, Cambridge MN (p. 139)
- B. Resolution R15-052 Setting the Preliminary 2016 Levy (p. 144)
- C. Resolution R15-053 Setting the Preliminary General Fund Budget for 2016 (p. 144)
- D. Resolution R15-054 Amending General Fund Budget for 2015 (p. 159)
- E. Resolution R15-055 Approve Inter-fund Transfers for 2015 (p. 174)
- F. Amendment to SEH Wastewater Treatment Plant Project Contract (p. 174)
8. Mayor's Report
9. Councilmembers' Concerns
10. City Attorney's Report
11. City Administrator's Report
  - A. Select Date for Next Long Range Plan Budget Update Meeting (November 2 @ Noon recommended) (verbal)
12. Adjourn

**Notice to the hearing impaired:** Upon request to City staff, assisted hearing devices are available for public use.

Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

#### Upcoming Meetings

<u>Date</u>	<u>Time</u>	<u>Description</u>
Sept 8	7:00 pm	Cambridge Parks, Recreational and Trails Commission
Sept 14	9:00 am	ICICLE Meeting (Isanti County Government Center Training Room)
Sept 14	6:30 pm	Aquatics Center Task Force & Community Listening Session
Sept 17	5:00 pm	Cambridge Downtown Task Force
Sept 21	6:00 pm	City Council Meeting

#### Upcoming Events

<u>Date</u>	<u>Time</u>	<u>Description</u>
Sept 18	4:00 pm	Customer Appreciation Event (Downtown Cambridge)
Sept 19		Cambridge City Wide Garage Sales
Sept 19	9:00 am-Noon	City of Cambridge Recycle Event (Cambridge City Hall)
Sept 25	1:00 pm	Beyond the Yellow Ribbon Golf Tournament (Purple Hawk Country Club)
Oct 3	8:30 am	Two Cities, One Community Event (Multiple Locations)
Oct 5	5:00-8:00 pm	Fire Prevention Week Open House (Cambridge Fire Department)

## SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE CAMBRIDGE CITY COUNCIL

The complete minutes are available for public inspection at the office of the City Administrator, 300 – 3<sup>rd</sup> Ave. NE, Cambridge, Minnesota.

### Regular City Council Meeting August 17, 2015

Members Present: Mayor Marlys Palmer, Council Members Joe Moran, Tiffany Kafer, and Howard Lewis

- Meeting was called to order at 6:01 pm. Agenda and consent agenda were approved.
- Duke Weisbrod spoke at the Citizens Forum with an update on upcoming softball tournaments at Sandquist Family Park.
- Agenda and consent agenda were approved.
- Tom and Sandy Maassen requested Council to amend the language in § 156.062 to allow rock as an approved surface for parking all vehicles. Council referred the matter to Planning Commission for their recommendation.
- Council reviewed the request to correct a driveway issue at 441 1<sup>st</sup> Ave W and denied the request.
- Discussion was held regarding a problem with feral cats. Staff was directed to prepare an ordinance to amend the City Code to classify feral cats a wild animal and to be euthanized when captured.
- Approved Resolution R15-047 Calling for a Public Hearing Date Related to an Economic Development Tax Abatement Proposal.
- Approved the agreement between the City of Cambridge and Cambridge-Isanti School District for parking enforcement.
- Council entered into closed session to discuss a potential land purchase and to discuss a potential land donation at 9:12 pm and adjourned at 9:23 pm.

**Cambridge City Council Meeting Minutes  
Monday, August 17, 2015**

A regular meeting of the Cambridge City Council was held on Monday, August 17, 2015, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

**Members Present:** Mayor Marlys Palmer; Council Members, Tiffany Kafer, Joe Morin, and Howard Lewis

**Members Absent:** Lisa Iverson

**Staff Present:** City Administrator Lynda Woulfe, Economic Development Director Stan Gustafson, City Engineer Todd Blank, and Community Development Administrative Assistant Carri Levitski

**Call to Order & Pledge of Allegiance**

Palmer called the meeting to order at 6:01pm and led the public in the Pledge of Allegiance.

**Citizens Forum**

Duke Weisbrod of 2060 Ponderosa Pine Drive, Cambridge, Minnesota updated Council on the upcoming softball tournaments at Sandquist Park. Weisbrod complimented City staff on their hard work and upkeep of the fields. Council thanked Duke for his dedication to organizing field activity.

**Approval of the Agenda**

Lewis added "Library Task Force Meeting" to Council Concerns. Morin moved, seconded by Kafer, to approve the agenda as amended. Motion carried unanimously.

**Consent Agenda**

Lewis moved, seconded by Morin, to approve consent agenda Items A through H:

- A. Warrants #100204 - #100450 and ACH/Wire items totaling \$3,091,268.52
- B. Regular and Summary City Council Minutes for August 3, 2015 and Special Meeting Minutes for June 15, 2015
- C. Approve Resolution R15-045 Application for Payment #4 from R.L. Larson for 2015 Street Improvements
- D. LMCIT Liability Coverage Waiver
- E. Release Mortgage from the City of Cambridge to Traditional Neighborhood of Cambridge, LLC
- F. Grant Agreement with the Initiative Foundation for \$4,000.00 to assist with cost related to Minnesota Design Team Visit for 2016
- G. 2015 Street Improvements-Approve Resolution R15-046 Revising 127 6th Ave. NE Assessment
- H. Resolution R15-044 City of Cambridge Business Redevelopment Infrastructure Application (\$1.8 million appropriation)

Upon call of the roll, Lewis, Kafer, Palmer, and Morin voted aye, no nays. Motion carried 4/0.

## **Work Session**

### ***Review Request for Tax Abatement for 4000 Main Street South to Assist with Cost of New Septic System***

Gustafson introduced the owner of 4000 Main St S, Scott Frayn. Frayn stated he has been appraising gas stations for three years and is excited to own a business in Cambridge.

Gustafson reported that staff has been working with the banker, broker and buyer of this site to fill a building that has been vacant since 2011. The building continues to deteriorate from non-use. Gustafson stated the bank and buyer had a variety of testing completed on the property and during these tests, they determined the septic system had failed and a new system was needed. Gustafson stated the new system is \$158,365.00. Gustafson stated initially Frayn had a conversation with the City Engineer on the extending City water and sewer to this location and found out estimates were \$3,000,000 to \$4,000,000.

Gustafson stated he explored options to assist with the cost of the new system. Gustafson stated he called a number of other possible organizations that could assist including ECRDC, DEED, MPCA, USDA and the Initiative Foundation but found these parties did not have anything available or project did not fit within their program guidelines.

Gustafson stated Frayn is requesting tax abatement to help with the cost of installing a new onsite sewage treatment system from the City and Isanti County. Gustafson reported Frayn also submitted an application to Isanti County for tax abatement which will be on the August 19<sup>th</sup> Isanti County Board meeting agenda for discussion. Gustafson stated he went through the application and scoring sheet with the Finance Director and the conclusion was an overall project desirability score of moderate.

Gustafson stated the property taxes over the past several years have been declining and, with the recent purchase and the plan of renovation, it will stop the decline and the property value will start to increase which will generate higher property taxes in the future.

Gustafson reported at closing, the bank provided an additional \$80,000.00 to the buyer to help with the cost of these repairs and Frayn is requesting \$40,000 for the City in tax abatement and \$40,000 from the County in tax abatement.

Kafer confirmed Frayn would be contributing some to the improvements of the restaurant space depending on who the tenant will be. Palmer asked if the previous owner had insurance and if there could be any claims for damages. Squires stated a typical insurance policy would not cover the loss because it was due to neglect of the property.

Lewis confirmed Frayn will move forward with the project regardless of the outcome of the tax abatement. Kafer confirmed with staff this project meets the City's "but for" test.

Councilmembers confirmed that action on this request would be taken under New Business.

## **Unfinished Business**

There was no unfinished business.

## **New Business**

### ***Request by Tom and Sandy Maassen of 698 Elin's Lake Rd SE to Change City Code §156.062 (D) (2) Vehicle Storage and Parking***

Maassen stated driving through the community when looking for homes, they saw many recreational and sport vehicles parked on properties including rock, gravel, concrete, asphalt, etc. Maassen stated they attended National Night Out and spoke with many citizens who agree that rock should be an allowable surface as long as it is maintained. Maassen asked Council why they do not allow residents to park their vehicles on rock.

Levitski explained the Maassens received a property maintenance violation letter regarding their fifth-wheel camper that is currently parked on rock which does not meet minimum standards for hard surface. Levitski stated she spoke with Maassen and he wanted to know how to get the City Code changed to allow rock as an approved surface and, after discussion, they decided they would like Council to change the language.

Levitski stated she conducted a brief survey of surrounding cities and Princeton does not regulate any type of parking for recreational vehicles, North Branch requires vehicles including camper and boats to be parked on a paved or gravel surface when parked on the side and in the rear yard it can be parked on grass. Mora must be parked on an improved durable surface and Isanti is more restrictive than Cambridge by requiring an improved surface for anything that contains a motor and also requires the vehicle to be screened.

Levitski stated staff's main concern is by lessening the restrictions, this could result in citizen complaints from those that have come into compliance with the current standard. Levitski reported there has been at least 8 properties that have upgraded either from grass or rock within the last month or two and many more over the past 10 years.

Levitski noted there has been much discussion over the years between the Planning Commission and City Council regarding this topic with a lot of focus on property maintenance, specifically vehicle parking and storage last year. Levitski stated it was the Planning Commission's recommendation and ultimately the Council's decision to leave the language "as-is". Levitski stated staff felt because there are two new council members and there was a specific request from a resident that the topic should be brought back to Council for direction.

Sandy Maassen voiced concern over rock versus an impervious surface because rock allows runoff into the ground. Maassen noted concrete deteriorates over years and becomes an eye-sore. Woulfe stated one of the most recent language changes City Council adopted is they also allow impervious brick paver systems as long as they are continuous.

Woulfe reported Cambridge resident Neil Anderson submitted a letter to Council supporting the City of Cambridge's current policy in regards to parking boats, trailers, campers, and other similar vehicles on residential property. Woulfe also distributed a copy of the code enforcement survey that was completed in 2014 which indicated the approximate 140

residents who completed the survey, ranked aesthetic quality very high along with enforcement of parking requirements. Woulfe noted on the specific question asking if they thought it was ok to park recreational vehicles alongside the garage or in the back yard on grass; half of the residents answered "no" and half answered "yes".

Lewis stated he felt the Council should change the ordinance to permit decorative rock because runoff is then absorbed by the earth.

Lewis moved, seconded by Kafer to add to the wording to allow rock as an improved surface for the parking of vehicles.

Squires stated the motion on the table proposes changes to section 156 of the City Code which is in the zoning ordinance so, prior to making any changes in the zoning ordinance, it would need to go to the Planning Commission for a public hearing.

Lewis amended his motion which was seconded by Kafer that the City Council recommends to the Planning Commission that a change be made to the code section to allow rock as an approved surface. Upon call of the roll, Lewis and Kafer voted aye, Palmer and Morin voted nay. Motion failed.

Lewis moved, seconded by Kafer to refer this matter to the Planning Commission for them to make a recommendation to City Council on whether or not rock should be an allowable surface for parking vehicles. Palmer stated she felt this matter should be reviewed during the comprehensive plan update in 2016. Kafer stated the current comprehensive plan is 14 years old and there is a Councilmember absent that could be the deciding vote. Upon call of the roll, Lewis and Kafer voted aye, Palmer voted nay, and Morin voted aye. Motion passed 3/1.

Council granted permission to the Maassens to keep their camper on the rock until Labor Day and staff will send them a letter as to the final decision of the Planning Commission and City Council. Woulfe stated because public hearing notices need to be posted, if changes are recommended by the Planning Commission, those changes would be before the Planning Commission at their October meeting and then back to City Council in November.

### ***2015 Street Improvements – 441 Highway 95 Driveway Damage Claim***

Blank stated as part of the 2015 Street Improvement Project, Highway 95 was closed to traffic at Cypress Street in June for two weeks. Blank stated during this time, the Contractor placed road closed barricades on Highway 95 just east of the driveway to 441 1<sup>st</sup> Ave W and on July 29, 2015, the property owner, Kristine Yerigan, contacted City staff and claimed that her tenants told her the Contractor caused damage to the driveway and it is difficult to use with their car. Blank explained the owner is stating the Contractor cracked the driveway and requested the concrete driveway apron be removed and replaced which would cost approximately \$1,500. Blank showed pictures of the driveway to Council.

Blank stated they reviewed the site with the Contractor and with the house tenants and the Contractor indicated the cracks are quite old and they did not cause them. Blank described the cracks to be jagged, wide, and the concrete is discolored inside the crack all indicating they have been there for much more than two months. Blank reported the blacktop pavement

was settled in front of the driveway approximately three-inches which was causing a plastic spoiler on the bottom of a car to scrape so staff had the contractor patch in the settled area with blacktop so it is now smooth and passable.

Blank stated he set up a site meeting at 8:00 am on Tuesday, August 11, 2015 to review the driveway with the property owner, the tenants, and the Contractor and the property owner did not respond to the invitation, and did not attend the site meeting. Blank stated at this meeting, the tenants were there and said the problem was resolved and they also stated the driveway cracks were there before and this project did not cause them.

The consensus of the City Council was there was nothing more that the City of Cambridge should do with this situation.

### ***Feral Cats***

Palmer introduced Barb Nenn and explained she contacted her a couple weeks ago regarding the problem of feral cats. Barb Nenn of 1543 Northridge Court, Cambridge, Minnesota stated she has lived there for 14 years and feral cats have been an ongoing issue.

Nenn stated Linda Franzen, who was the former Animal Control Officer, would pick up cats she would live trap and wanted to know why the new officer will not pick up cats. Nenn described the situation and stated there are currently 7 feral cats in the area with 5 of them being able to have kittens. Nenn stated she and her husband have spent upwards of \$130 on bringing the cats to shelters who in turn spays the cat and then turns them loose in the same area. Nenn stated she is very passionate about this subject matter and there is a real problem in the area which will only get worse.

Morin stated animal control for feral cats is very expensive and the surrounding townships have many farms where these feral cats can come from. Woulfe explained the new Animal Control Officer refused to take feral cats because they can contaminate the holding area with disease. Woulfe explained how the City went out for RFPs for an Animal Control Officer and only one person responded and they refused to pick up cats.

Palmer stated she would like to see the City address the feral cat issue. Nenn noted cats also devastate the bird population and asked the City to do outreach to the community.

Kafer asked if there is any liability to the City if Nenn trapped a cat and was bit. Squires stated there would be no liability issues because it is an action she is doing on her own. Kafer asked if the City can go out for proposals to look specifically for someone that would take cats.

Squires stated the issue is that it is cost prohibitive for the City if they started controlling feral cats. Squires continued to explain that by law, the Animal Control Officer must hold the feral cat for five days prior to euthanasia. Squires reported there are other cities that have incorporated a definition for feral cats as being a wild animal which would allow them to expedite humanely euthanizing the feral cats which would cut down on the cost of boarding. Woulfe noted a large issue with boarding feral cats is they spread diseases, such as feline leukemia, which is a main reason they cannot get an Animal Control Officer to take feral cats.



After further discussion, it was Council's direction to have staff work on an ordinance amendment that would define feral cats as wild animals so they can be humanely euthanized without the five business day waiting period.

***Approve Resolution R15-047 Calling for a Public Hearing Date Related to an Economic Development Tax Abatement Proposal (4000 Main Street South)***

Kafer moved, seconded by Lewis, to approve Resolution R15-047 Calling for a Public Hearing Date Related to an Economic Development Tax Abatement Proposal for 4000 Main Street South. Motion passed 4/0.

***Agreement Between the City of Cambridge and CI School District for Parking Enforcement***

Kafer moved, seconded by Morin to approve the Memorandum of Understanding for parking enforcement as presented. Motion passed 4/0.

Palmer moved, seconded by Morin to take a 10 minute break from 8:50 pm until 9:00 pm. Motion passed 4/0.

**Mayor's Report**

Palmer provided an update on meetings attended and upcoming meetings and events.

**Councilmembers' Concerns**

***Library Task Force Update***

Lewis gave an update on the last Library Task Force meeting and reported the Task Force wishes that the Library remain a separate issue from the Aquatics Center.

**City Attorney's Report**

Squires gave an update on the Waste Water Treatment Plant project and indicated they are trying to get the contractor to wrap-up the project.

Kafer asked for an update regarding 117 Main St S and the illegal use of a warehouse in the B-1 zoning district. Squires stated he has an associate working with the City Planner regarding the zoning violation.

**City Administrator's Report**

***Closed Session – This meeting was closed under Minnesota Statutes §13D.05 to discuss a potential purchase (PIN 15.11.0030)***

***Closed Session – This meeting was closed under Minnesota Statutes §13D.05 to discuss a potential land donation (PIN 15.005.1003)***

**Adjournment of Council Meeting**

Council entered into closed session at 9:12 pm.

Being no further business before the City Council, Morin moved, seconded by Kafer, to adjourn the regular meeting at 9:23 pm. Motion carried unanimously.

\_\_\_\_\_  
Marlys A. Palmer, Mayor

ATTEST:

\_\_\_\_\_  
Lynda J. Woulfe, City Administrator

DRAFT

Prepared by: Caroline Moe, Director of Finance

**Background**

Attached for your review are the Draft Monthly Financial Reports for the seven months ended July 31, 2015. Included in the Monthly Financial Reports are the following components:

**General Fund - Amended 2015 Budget Compared to Actual**

**Special Revenue Funds:**

Airport Operating Fund – Adopted 2015 Compared to Actual

**Debt Service Fund Summary: Adopted 2015 Budget Compared to Actual**

**Capital Fund Summary:**

Amended 2015 Budget Compared to Actual

**Enterprise Funds:**

Water Utility - Adopted 2015 Budget Compared to Actual

Wastewater Utility - Adopted 2015 Budget Compared to Actual

Stormwater Utility- Adopted 2015 Budget Compared to Actual

Liquor Store – Adopted 2015 Budget Compared to Actual.

**Council Action Requested**

NONE REQUIRED - For discussion only.

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
TAXES	4,157,283.00	4,157,283.00	2,233,067.98	( 1,924,215.02)	53.71	4,049,149.94
LICENSES AND PERMITS	179,250.00	179,250.00	230,798.60	51,548.60	128.76	310,730.81
INTERGOVERNMENTAL REVENUES	1,063,304.00	1,063,304.00	493,495.60	( 569,808.40)	46.41	993,045.74
CHARGES FOR SERVICES	110,155.00	110,155.00	97,730.66	( 12,424.34)	88.72	106,826.80
FINES AND FORFEITURES	40,250.00	40,250.00	31,010.55	( 9,239.45)	77.04	61,877.05
OTHER	24,937.00	24,937.00	63,404.59	38,467.59	254.26	144,401.19
OTHER FINANCING SOURCES	500,000.00	500,000.00	.00	( 500,000.00)	.00	450,000.00
<b>TOTAL FUND REVENUE</b>	<b>6,075,179.00</b>	<b>6,075,179.00</b>	<b>3,149,507.98</b>	<b>( 2,925,671.02)</b>	<b>51.84</b>	<b>6,116,031.53</b>
<b>EXPENDITURES</b>						
<b>GENERAL GOVERNMENT</b>						
MAYOR AND CITY COUNCIL ADMINISTRATION	45,085.00	45,085.00	27,107.93	( 17,977.07)	60.13	37,475.19
ELECTIONS	10,900.00	1,200.00	775.00	( 425.00)	64.58	6,555.74
FINANCE/MIS	290,987.00	290,987.00	178,408.20	( 112,578.80)	61.31	268,913.27
LEGAL	95,000.00	95,000.00	35,557.79	( 59,442.21)	37.43	107,173.77
BUILDING DEPARTMENT	329,820.00	329,820.00	189,660.67	( 140,159.33)	57.50	297,767.85
ENGINEERING	33,600.00	33,600.00	13,798.69	( 19,801.31)	41.07	12,954.16
PLANNING	293,302.00	293,302.00	156,763.56	( 136,538.44)	53.45	233,879.87
NEW CITY HALL BUILDING	127,506.00	127,506.00	66,991.85	( 60,514.15)	52.54	113,189.67
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,482,796.00</b>	<b>1,464,296.00</b>	<b>796,238.84</b>	<b>( 668,057.16)</b>	<b>54.38</b>	<b>1,307,756.65</b>
<b>PUBLIC SAFETY</b>						
POLICE DEPARTMENT	1,833,745.00	1,833,745.00	1,056,310.08	( 777,434.92)	57.60	1,632,843.78
FIRE DEPARTMENT	352,920.00	352,920.00	217,164.99	( 135,755.01)	61.53	315,804.42
EMERGENCY MANAGEMENT	7,700.00	7,700.00	968.75	( 6,731.25)	12.58	4,909.70
ANIMAL CONTROL	12,000.00	12,000.00	2,400.00	( 9,600.00)	20.00	5,448.40
<b>TOTAL PUBLIC SAFETY</b>	<b>2,206,365.00</b>	<b>2,206,365.00</b>	<b>1,276,843.82</b>	<b>( 929,521.18)</b>	<b>57.87</b>	<b>1,959,006.30</b>
<b>STREETS</b>						
STREETS	1,172,058.00	1,172,058.00	677,320.89	( 494,737.11)	57.79	1,228,442.78
STREET LIGHTING	191,500.00	191,500.00	96,033.29	( 95,466.71)	50.15	163,922.70
MAINTENANCE BUILDING	23,700.00	23,700.00	10,792.67	( 12,907.33)	45.54	25,350.64
<b>TOTAL STREETS</b>	<b>1,387,258.00</b>	<b>1,387,258.00</b>	<b>784,146.85</b>	<b>( 603,111.15)</b>	<b>56.52</b>	<b>1,417,716.12</b>
<b>PARK AND RECREATION</b>						
ICE RINK	6,650.00	6,650.00	1,411.35	( 5,238.65)	21.22	3,158.53
PARKS & RECREATION	278,854.00	301,329.00	161,789.09	( 139,539.91)	53.69	225,067.23
ARMED FORCES READINESS CENTER	.00	.00	.00	.00	.00	110,525.09

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PARK AND RECREATION	285,504.00	307,979.00	163,200.44	( 144,778.56)	52.99	338,750.85
UNALLOCATED EXPENDITURES						
TRANSFERS OUT	713,256.00	713,256.00	.00	( 713,256.00)	.00	1,095,235.00
TOTAL UNALLOCATED EXPENDITURES	713,256.00	713,256.00	.00	( 713,256.00)	.00	1,095,235.00
TOTAL FUND EXPENDITURES	6,075,179.00	6,079,154.00	3,020,429.95	( 3,058,724.05)	49.69	6,118,464.92
NET REVENUE OVER EXPENDITURES	.00	( 3,975.00)	129,078.03	( 133,053.03)	( 3.08)	( 2,433.39)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TAXES</u>						
101-31010 TAXES - CURRENT	4,119,723.00	4,119,723.00	2,170,662.19	1,949,060.81	52.69	4,022,013.23
101-31020 TAXES - DELINQUENT	35,000.00	35,000.00	8,655.34	26,344.66	24.73	28,548.11
101-31050 EXCESS TAX INCREMENTS	.00	.00	1,937.89	( 1,937.89)	.00	4,688.13
101-31051 DECERT TIF DISTRICT PROCEE	.00	.00	.00	.00	.00	6,544.38
101-31060 PENALTIES AND INTEREST	2,560.00	2,560.00	1,918.62	641.38	74.95	8,484.78
101-31061 TAX ON FORFEITED PROP PURCHAS	.00	.00	49,893.94	( 49,893.94)	.00	29,831.77
101-31062 TAX ABATEMENTS PD BY COUNTY	.00	.00	.00	.00	.00	( 50,960.46)
<b>TOTAL TAXES</b>	<b>4,157,283.00</b>	<b>4,157,283.00</b>	<b>2,233,067.98</b>	<b>1,924,215.02</b>	<b>53.71</b>	<b>4,049,149.94</b>
<u>LICENSES AND PERMITS</u>						
101-32110 LIQUOR LICENSES	14,000.00	14,000.00	14,000.00	.00	100.00	14,800.00
101-32180 CIGARETTES	3,000.00	3,000.00	500.00	2,500.00	16.67	2,500.00
101-32184 CABLE FRANCHISE FEES	50,000.00	50,000.00	30,157.15	19,842.85	60.31	53,267.08
101-32185 REFUSE HAULER FRANCHISE FEE	1,250.00	1,250.00	.00	1,250.00	.00	1,250.00
101-32199 OTHER BUS LIC & PERMITS	1,000.00	1,000.00	3,000.00	( 2,000.00)	300.00	3,000.00
101-32218 CITY SHARE ELEC INSPECTIONS	1,000.00	1,000.00	2,355.00	( 1,355.00)	235.50	4,663.30
101-32219 RETAINAGE OF BLDG SURCHARGE	100.00	100.00	259.79	( 159.79)	259.79	415.38
101-32220 BUILDING PERMITS	95,000.00	95,000.00	153,814.33	( 58,814.33)	161.91	196,329.63
101-32222 MECHANICAL PERMITS	5,000.00	5,000.00	15,424.82	( 10,424.82)	308.50	16,476.42
101-32225 INVESTIGATION (PENALTY FEE)	100.00	100.00	610.00	( 510.00)	610.00	1,702.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	300.00	300.00	405.00	( 105.00)	135.00	775.00
101-32230 PLUMBING PERMITS	4,000.00	4,000.00	7,463.24	( 3,463.24)	186.58	7,883.00
101-32240 SIGN PERMITS	1,500.00	1,500.00	822.87	677.13	54.86	1,290.00
101-32299 PLANNING & ZONING FEES	3,000.00	3,000.00	1,986.40	1,013.60	66.21	6,379.00
<b>TOTAL LICENSES AND PERMITS</b>	<b>179,250.00</b>	<b>179,250.00</b>	<b>230,798.60</b>	<b>( 51,548.60)</b>	<b>128.76</b>	<b>310,730.81</b>
<u>INTERGOVERNMENTAL REVENUES</u>						
101-33165 FEDERAL GRANTS - OTHER	750.00	750.00	4,731.82	( 3,981.82)	630.91	5,628.64
101-33401 LOCAL GOVERNMENT AID (LGA)	725,399.00	725,399.00	362,699.50	362,699.50	50.00	689,437.00
101-33404 STATE AID - OTHER	3,500.00	3,500.00	1,895.00	1,605.00	54.14	10,829.62
101-33405 PERA AID	5,822.00	5,822.00	2,911.00	2,911.00	50.00	5,822.00
101-33418 MSA - MAINTENANCE	25,000.00	25,000.00	25,000.00	.00	100.00	25,000.00
101-33420 FIRE STATE AID (2% INS PREM.)	72,106.00	72,106.00	.00	72,106.00	.00	69,499.80
101-33421 POLICE STATE AID	85,000.00	85,000.00	.00	85,000.00	.00	100,974.48
101-33422 SCHOOL DIST COST FOR OFFICER	70,212.00	70,212.00	34,515.28	35,696.72	49.16	65,814.78
101-33424 SCHOOL DIST ASST SRO#2	55,515.00	55,515.00	57,375.00	( 1,860.00)	103.35	.00
101-33610 CTY GRANTS & AIDS FOR HWYS	4,000.00	4,000.00	4,368.00	( 368.00)	109.20	4,039.42
101-33620 OTHER COUNTY GRANTS AND AIDS	16,000.00	16,000.00	.00	16,000.00	.00	16,000.00
<b>TOTAL INTERGOVERNMENTAL REVE</b>	<b>1,063,304.00</b>	<b>1,063,304.00</b>	<b>493,495.60</b>	<b>569,808.40</b>	<b>46.41</b>	<b>993,045.74</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	.00	.00	.00	.00	.00	26.00
101-34105 SALES - MAPS, COPIES, ETC.	155.00	155.00	322.25 (	167.25)	207.90	201.75
101-34201 POLICE DEPARTMENT REPORTS	2,000.00	2,000.00	1,856.50	143.50	92.83	2,921.50
101-34202 POLICE ADMINISTRATION FEES	1,000.00	1,000.00	2,410.00 (	1,410.00)	241.00	1,615.00
101-34205 PAWN SHOP TRANSACTION REVENUE	5,000.00	5,000.00	3,525.00	1,475.00	70.50	7,437.50
101-34206 FIRE PROT TOWNSHIP CONTRACT	100,000.00	100,000.00	87,958.91	12,041.09	87.96	84,478.50
101-34210 FIRE PROTECTION ADMINISTRATION	2,000.00	2,000.00	1,658.00	342.00	82.90	1,282.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	.00	.00	.00	.00	8,864.55
<b>TOTAL CHARGES FOR SERVICES</b>	<b>110,155.00</b>	<b>110,155.00</b>	<b>97,730.66</b>	<b>12,424.34</b>	<b>88.72</b>	<b>106,826.80</b>
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	37,000.00	37,000.00	24,905.55	12,094.45	67.31	50,362.05
101-35102 PARKING FINES	1,000.00	1,000.00	1,020.00 (	20.00)	102.00	845.00
101-35104 ANIMAL CONTROL FINES	1,750.00	1,750.00	1,015.00	735.00	58.00	1,770.00
101-35105 ADMINISTRATIVE CITATION FINE	500.00	500.00	4,070.00 (	3,570.00)	814.00	8,900.00
<b>TOTAL FINES AND FORFEITURES</b>	<b>40,250.00</b>	<b>40,250.00</b>	<b>31,010.55</b>	<b>9,239.45</b>	<b>77.04</b>	<b>61,877.05</b>
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	.00	.00	.00	.00	258.89
101-36103 ASSESSMENTS PD VIA FORFEITURE	.00	.00	.00	.00	.00	2,889.76
101-36200 MISCELLANEOUS	1,937.00	1,937.00	26,397.41 (	24,460.41)	1,362.80	1,920.57
101-36210 INTEREST EARNINGS	12,000.00	12,000.00	.00	12,000.00	.00	91,102.99
101-36220 FACILITY RENTAL	10,000.00	10,000.00	12,019.00 (	2,019.00)	120.19	17,639.00
101-36221 AFRC RENTAL FEES	.00	.00	.00	.00	.00	23,852.50
101-36222 AFRC SUPERVISION FEE	.00	.00	.00	.00	.00	2,380.00
101-36230 DONATIONS	500.00	500.00	1,010.00 (	510.00)	202.00	3,608.00
101-36240 PATRONAGE CAPITAL	500.00	500.00	.00	500.00	.00	749.48
101-36242 ALLINA WELLNESS GRANT	.00	.00	670.00 (	670.00)	.00	.00
101-36501 SALE OF PROPERTY	.00	.00	23,208.18 (	23,208.18)	.00	.00
101-36999 FIRE ON THE RUM IN & OUT	.00	.00	100.00 (	100.00)	.00	.00
<b>TOTAL OTHER</b>	<b>24,937.00</b>	<b>24,937.00</b>	<b>63,404.59 (</b>	<b>38,467.59)</b>	<b>254.28</b>	<b>144,401.19</b>
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	500,000.00	500,000.00	.00	500,000.00	.00	450,000.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>.00</b>	<b>500,000.00</b>	<b>.00</b>	<b>450,000.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND REVENUE	6,075,179.00	6,075,179.00	3,149,507.98			6,116,031.53



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MAYOR AND CITY COUNCIL</b>						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	21,400.00	21,400.00	12,483.45	( 8,916.55)	58.33	21,400.20
101-41110-122 FICA/MEDICARE (EMPLOYER)	1,638.00	1,638.00	954.80	( 683.20)	58.29	1,636.85
101-41110-151 WORKERS' COMPENSATION PREMIU	82.00	82.00	53.19	( 28.81)	64.87	79.02
<b>TOTAL PERSONAL SERVICES</b>	<b>23,120.00</b>	<b>23,120.00</b>	<b>13,491.44</b>	<b>( 9,628.56)</b>	<b>58.35</b>	<b>23,116.07</b>
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	300.00	300.00	.00	( 300.00)	.00	22.14
101-41110-210 MISCELLANEOUS OPER SUPPLIES	100.00	100.00	.00	( 100.00)	.00	205.73
101-41110-213 CITIZEN'S ACADEMY COSTS	1,500.00	1,500.00	.00	( 1,500.00)	.00	.00
101-41110-214 EMPLOYEE RECOGNITION	1,500.00	1,500.00	96.94	( 1,403.06)	6.46	1,206.04
<b>TOTAL SUPPLIES</b>	<b>3,400.00</b>	<b>3,400.00</b>	<b>96.94</b>	<b>( 3,303.06)</b>	<b>2.85</b>	<b>1,433.91</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	2,000.00	2,000.00	800.00	( 1,200.00)	40.00	.00
101-41110-331 TRAVEL/MEALS/LODGING	2,000.00	2,000.00	1,505.55	( 494.45)	75.28	430.52
101-41110-334 MILEAGE REIMBURSEMENT	265.00	265.00	.00	( 265.00)	.00	71.68
101-41110-340 ADVERTISING	50.00	50.00	.00	( 50.00)	.00	.00
101-41110-360 INSURANCE AND BONDS	1,000.00	1,000.00	.00	( 1,000.00)	.00	994.01
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>5,315.00</b>	<b>5,315.00</b>	<b>2,305.55</b>	<b>( 3,009.45)</b>	<b>43.38</b>	<b>1,496.21</b>
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	200.00	200.00	.00	( 200.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	300.00	300.00	.00	( 300.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,000.00	2,000.00	1,164.00	( 836.00)	58.20	874.00
101-41110-441 SISTER CITY ACTIVITIES	250.00	250.00	.00	( 250.00)	.00	250.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	10,500.00	10,500.00	10,050.00	( 450.00)	95.71	10,275.00
<b>TOTAL MISCELLANEOUS</b>	<b>13,250.00</b>	<b>13,250.00</b>	<b>11,214.00</b>	<b>( 2,036.00)</b>	<b>84.63</b>	<b>11,429.00</b>
<b>TOTAL MAYOR AND CITY COUNCIL</b>	<b>45,085.00</b>	<b>45,085.00</b>	<b>27,107.93</b>	<b>( 17,977.07)</b>	<b>60.13</b>	<b>37,475.19</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
101-41320-101 FULL-TIME EMPLOYEES - REGULAR	135,262.00	110,262.00	68,811.24	( 41,450.76)	62.41	135,275.32
101-41320-102 FULL-TIME EMPLOYEES - OVERTIME	300.00	.00	.00	.00	.00	.00
101-41320-103 PART-TIME - REGULAR	.00	25,000.00	9,475.53	( 15,524.47)	37.90	.00
101-41320-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	12.72	12.72	.00	.00
101-41320-121 PERA (EMPLOYER)	10,317.00	10,317.00	5,872.46	( 4,444.54)	56.92	9,820.76
101-41320-122 FICA/MEDICARE (EMPLOYER)	10,523.00	10,523.00	5,815.06	( 4,707.94)	55.26	10,037.39
101-41320-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	27,639.00	27,639.00	12,730.59	( 14,908.41)	46.06	25,702.38
101-41320-132 ADMIN-LONGEVITY PAY	2,296.00	2,296.00	.00	( 2,296.00)	.00	.00
101-41320-133 ADMIN--INS DEDUCTIBLE CONTRIB	2,400.00	2,400.00	2,270.68	( 129.32)	94.61	2,001.44
101-41320-151 WORKERS' COMPENSATION PREMIU	1,084.00	1,084.00	620.48	( 463.52)	57.24	908.90
101-41320-153 CITY WIDE RE-EMPLOY COMPENSATI	13,000.00	4,500.00	.00	( 4,500.00)	.00	4.72
101-41320-154 HRA/FLEX FEES	175.00	175.00	81.62	( 93.38)	46.64	148.80
<b>TOTAL PERSONAL SERVICES</b>	<b>202,996.00</b>	<b>194,196.00</b>	<b>105,690.38</b>	<b>( 88,505.62)</b>	<b>54.42</b>	<b>183,899.71</b>
<i>SUPPLIES</i>						
101-41320-201 OFFICE SUPPLIES - ACCESSORIES	1,800.00	1,800.00	501.03	( 1,298.97)	27.84	1,342.95
101-41320-202 DUPLICATING & COPYING SUPPLIES	1,000.00	1,000.00	911.59	( 88.41)	91.16	2,016.72
101-41320-203 CITY NEWSLETTER COSTS	6,500.00	6,500.00	646.98	( 5,853.02)	9.95	2,089.99
101-41320-204 STATIONARY, FORMS & ENVELOPES	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
101-41320-209 SOFTWARE UPDATES	1,000.00	1,000.00	523.99	( 476.01)	52.40	425.00
101-41320-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	431.64	( 568.36)	43.16	1,910.61
101-41320-221 REPAIR & MAINT SUPP - VEH/EQ	500.00	500.00	12.24	( 487.76)	2.45	220.12
101-41320-240 SMALL TOOLS AND MINOR EQUIPME	1,500.00	1,500.00	70.36	( 1,429.64)	4.69	.00
<b>TOTAL SUPPLIES</b>	<b>14,300.00</b>	<b>14,300.00</b>	<b>3,097.83</b>	<b>( 11,202.17)</b>	<b>21.66</b>	<b>8,005.39</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304 MISC PROFESSIONAL SERVICES	2,000.00	2,000.00	1,032.32	( 967.68)	51.62	5,449.00
101-41320-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
101-41320-322 POSTAGE	4,500.00	4,500.00	1,505.00	( 2,995.00)	33.44	5,001.15
101-41320-331 TRAVEL/MEALS/LODGING	1,000.00	500.00	111.25	( 388.75)	22.25	384.34
101-41320-334 MILEAGE REIMBURSEMENT	500.00	500.00	28.80	( 471.20)	5.76	173.04
101-41320-340 ADVERTISING	100.00	600.00	506.16	( 93.84)	84.36	6.61
101-41320-351 LEGAL NOTICES/ORD PUBLISHING	2,000.00	2,000.00	292.08	( 1,707.92)	14.60	2,519.57
101-41320-360 INSURANCE AND BONDS	2,600.00	2,600.00	.00	( 2,600.00)	.00	1,888.32
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>12,700.00</b>	<b>12,700.00</b>	<b>3,475.61</b>	<b>( 9,224.39)</b>	<b>27.37</b>	<b>15,860.03</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-41320-404 REPAIR & MAINT LABOR - VEH/EQ	500.00	500.00	120.00	( 380.00)	24.00	.00
101-41320-409 MAINT CONTRACTS - OFFICE EQUIP	9,000.00	9,000.00	10,076.99	1,076.99	111.97	10,274.00
101-41320-430 MISCELLANEOUS	300.00	300.00	.00	( 300.00)	.00	.00
101-41320-433 DUES AND SUBSCRIPTIONS	300.00	300.00	431.34	131.34	143.78	415.00
101-41320-437 CITY WIDE DUES & SUBSCRIPTIONS	12,500.00	12,500.00	4,283.00	( 8,217.00)	34.26	11,048.00
101-41320-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	.00	( 3,000.00)	.00	345.00
101-41320-489 OTHER CONTRACTED SERVICES	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>26,600.00</u>	<u>26,600.00</u>	<u>14,911.33</u>	<u>( 11,688.67)</u>	<u>56.06</u>	<u>22,082.00</u>
<b>TOTAL ADMINISTRATION</b>	<u><u>256,596.00</u></u>	<u><u>247,796.00</u></u>	<u><u>127,175.15</u></u>	<u><u>( 120,620.85)</u></u>	<u><u>51.32</u></u>	<u><u>229,847.13</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>							
<i>PERSONAL SERVICES</i>							
101-41410-104	TEMP/SEAS EMPLOYEES - REGULAR	8,000.00	.00	.00	.00	.00	5,520.26
	<i>TOTAL PERSONAL SERVICES</i>	8,000.00	.00	.00	.00	.00	5,520.26
<i>SUPPLIES</i>							
101-41410-200	MISCELLANEOUS OFFICE SUPPLIES	700.00	.00	.00	.00	.00	.00
	<i>TOTAL SUPPLIES</i>	700.00	.00	.00	.00	.00	.00
<i>OTHER SERVICES AND CHARGES</i>							
101-41410-331	TRAVEL/MEALS/LODGING	500.00	.00	.00	.00	.00	47.33
101-41410-351	LEGAL NOTICES/ORD PUBLISHING	500.00	.00	.00	.00	.00	48.15
	<i>TOTAL OTHER SERVICES AND CHA</i>	1,000.00	.00	.00	.00	.00	95.48
<i>MISCELLANEOUS</i>							
101-41410-408	MAINT CONTRACTS - MACH/EQUIP	1,200.00	1,200.00	775.00	( 425.00)	64.58	940.00
	<i>TOTAL MISCELLANEOUS</i>	1,200.00	1,200.00	775.00	( 425.00)	64.58	940.00
	<b>TOTAL ELECTIONS</b>	<b>10,900.00</b>	<b>1,200.00</b>	<b>775.00</b>	<b>( 425.00)</b>	<b>64.58</b>	<b>6,555.74</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>FINANCE/MIS</b>						
<i>PERSONAL SERVICES</i>						
101-41500-101	FULL-TIME EMPLOYEES - REGULAR	145,097.00	145,097.00	85,593.62 ( 59,503.38)	58.99	140,314.57
101-41500-102	FULL-TIME EMPLOYEES - OVERTIME	100.00	100.00	.00 ( 100.00)	.00	.00
101-41500-121	PERA (EMPLOYER)	11,230.00	11,230.00	6,419.52 ( 4,810.48)	57.16	10,108.52
101-41500-122	FICA/MEDICARE (EMPLOYER)	11,455.00	11,455.00	6,244.56 ( 5,210.44)	54.51	10,181.51
101-41500-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	27,639.00	27,639.00	20,922.06 ( 6,716.94)	75.70	25,702.28
101-41500-132	FINANCE LONGEVITY PAY	4,632.00	4,632.00	.00 ( 4,632.00)	.00	.00
101-41500-133	FINANCE INS DEDUCTIBLE CONTRIB	2,400.00	2,400.00	867.63 ( 1,532.37)	36.15	2,200.00
101-41500-151	WORKERS' COMPENSATION PREMIU	1,180.00	1,180.00	733.07 ( 446.93)	62.12	976.25
101-41500-154	HRA/FLEX FEES	175.00	175.00	100.42 ( 74.58)	57.38	148.80
	<b>TOTAL PERSONAL SERVICES</b>	<b>203,908.00</b>	<b>203,908.00</b>	<b>120,880.88 ( 83,027.12)</b>	<b>59.28</b>	<b>189,631.93</b>
<i>SUPPLIES</i>						
101-41500-201	OFFICE SUPPLIES - ACCESSORIES	2,100.00	2,100.00	587.24 ( 1,512.76)	27.96	1,510.72
101-41500-204	STATIONARY, FORMS & ENVELOPES	2,800.00	2,800.00	1,720.35 ( 1,079.65)	61.44	1,866.38
101-41500-209	SOFTWARE UPDATES	1,000.00	1,000.00	675.00 ( 325.00)	67.50	675.00
101-41500-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	96.11 ( 403.89)	19.22	589.99
101-41500-240	SMALL TOOLS AND MINOR EQUIPME	2,000.00	2,000.00	.00 ( 2,000.00)	.00	.00
	<b>TOTAL SUPPLIES</b>	<b>8,400.00</b>	<b>8,400.00</b>	<b>3,078.70 ( 5,321.30)</b>	<b>36.65</b>	<b>4,642.09</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301	AUDITING AND ACCOUNTING	30,000.00	30,000.00	29,000.00 ( 1,000.00)	96.67	30,000.00
101-41500-304	MISC PROFESSIONAL SERVICES	3,000.00	3,000.00	.00 ( 3,000.00)	.00	2,025.00
101-41500-309	EDP PROFESSIONAL SERVICES	20,000.00	20,000.00	8,932.50 ( 11,067.50)	44.66	16,144.25
101-41500-313	MARCO IT MGMT & BACKUP	.00	.00	.00 .00	.00	438.00
101-41500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00 ( 500.00)	.00	155.98
101-41500-334	MILEAGE REIMBURSEMENT	210.00	210.00	128.80 ( 81.20)	61.33	213.92
101-41500-351	LEGAL NOTICES/ORD PUBLISHING	600.00	600.00	143.36 ( 456.64)	23.89	416.88
101-41500-360	INSURANCE AND BONDS	1,600.00	1,600.00	.00 ( 1,600.00)	.00	1,717.16
	<b>TOTAL OTHER SERVICES AND CHA</b>	<b>55,910.00</b>	<b>55,910.00</b>	<b>38,204.66 ( 17,705.34)</b>	<b>68.33</b>	<b>51,111.19</b>
<i>MISCELLANEOUS</i>						
101-41500-409	MAINT CONTRACTS - OFFICE EQUIP	17,500.00	17,500.00	13,808.00 ( 3,692.00)	78.90	11,774.00
101-41500-430	MISCELLANEOUS	1,069.00	1,069.00	178.07 ( 890.93)	16.66	( 278.11)
101-41500-431	UNCOLLECTIBLE ACCOUNT EXP	.00	.00	.00 .00	.00	9,325.03
101-41500-433	DUES AND SUBSCRIPTIONS	2,200.00	2,200.00	980.89 ( 1,219.11)	44.59	2,013.14
101-41500-440	SCHOOLS AND MEETINGS	2,000.00	2,000.00	1,277.00 ( 723.00)	63.85	694.00
	<b>TOTAL MISCELLANEOUS</b>	<b>22,769.00</b>	<b>22,769.00</b>	<b>16,243.96 ( 6,525.04)</b>	<b>71.34</b>	<b>23,528.06</b>
	<b>TOTAL FINANCE/MIS</b>	<b>290,987.00</b>	<b>290,987.00</b>	<b>178,408.20 ( 112,578.80)</b>	<b>61.31</b>	<b>268,913.27</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES &amp; CHARGES</i>						
101-41610-304	LEGAL FEES	53,000.00	53,000.00	15,806.81	( 37,193.19)	29.82
101-41610-305	PROSECUTION SERVICES	42,000.00	42,000.00	19,750.98	( 22,249.02)	47.03
	<i>TOTAL OTHER SERVICES &amp; CHARG</i>	95,000.00	95,000.00	35,557.79	( 59,442.21)	37.43
	<b>TOTAL LEGAL</b>	<b>95,000.00</b>	<b>95,000.00</b>	<b>35,557.79</b>	<b>( 59,442.21)</b>	<b>37.43</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>BUILDING DEPARTMENT</b>						
<i>PERSONAL SERVICES</i>						
101-41920-101	FULL-TIME EMPLOYEES - REGULAR	218,378.00	218,378.00	123,486.55 ( 94,891.45)	56.55	209,553.53
101-41920-121	PERA (EMPLOYER)	15,872.00	15,872.00	9,261.48 ( 6,610.52)	58.35	14,857.64
101-41920-122	FICA/MEDICARE (EMPLOYER)	17,136.00	17,136.00	9,141.34 ( 7,994.66)	53.35	15,294.55
101-41920-131	MEDICAL/DENTAL/LIFE	42,602.00	42,602.00	35,999.88 ( 6,602.12)	84.50	38,552.19
101-41920-132	BLDG DEPT LONGEVITY PAY	5,628.00	5,628.00	.00 ( 5,628.00)	.00	.00
101-41920-133	BLDG DEPT INS DEDUCTIBLE CONTR	4,800.00	4,550.00	598.14 ( 3,951.86)	13.15	1,849.58
101-41920-151	WORKERS' COMPENSATION PREMIU	1,804.00	1,804.00	1,225.18 ( 578.82)	67.91	1,409.79
101-41920-154	HRA/FLEX FEES	.00	250.00	160.03 ( 89.97)	64.01	223.20
	<b>TOTAL PERSONAL SERVICES</b>	<b>306,220.00</b>	<b>306,220.00</b>	<b>179,872.60 ( 126,347.40)</b>	<b>58.74</b>	<b>281,740.48</b>
<i>SUPPLIES</i>						
101-41920-201	OFFICE SUPPLIES	750.00	750.00	532.87 ( 217.13)	71.05	1,035.16
101-41920-209	SOFTWARE UPDATES	500.00	500.00	.00 ( 500.00)	.00	382.00
101-41920-210	MISCELLANEOUS OPER SUPPLIES	2,000.00	2,000.00	258.12 ( 1,741.88)	12.91	849.15
101-41920-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	2,000.00	2,000.00	513.66 ( 1,486.34)	25.68	1,949.40
101-41920-221	REPAIRS & MAINT SUPP VEH/EQUIP	800.00	800.00	3.74 ( 796.26)	.47	343.99
101-41920-240	SMALL TOOLS & MINOR EQUIPMENT	300.00	300.00	.00 ( 300.00)	.00	715.47
	<b>TOTAL SUPPLIES</b>	<b>6,350.00</b>	<b>6,350.00</b>	<b>1,308.39 ( 5,041.61)</b>	<b>20.60</b>	<b>5,275.17</b>
<i>OTHER CHARGES &amp; SERVICES</i>						
101-41920-309	EDP PROFESSIONAL SERVICES	1,500.00	1,500.00	2,156.25 656.25	143.75	843.75
101-41920-313	MARCO IT MGMT & BACKUP	.00	.00	.00 .00	.00	657.00
101-41920-321	TELEPHONE/CELLULAR PHONES	2,600.00	2,600.00	988.35 ( 1,611.65)	38.01	2,022.20
101-41920-331	TRAVEL/MEALS/LODGING	300.00	300.00	64.95 ( 235.05)	21.65	.00
101-41920-334	MILEAGE REIMBURSEMENT	700.00	700.00	445.05 ( 254.95)	63.58	571.76
101-41920-351	LEGAL NOTICES/ORDINANCE PUBLIS	.00	.00	.00 .00	.00	26.66
101-41920-360	INSURANCE AND BONDS	2,500.00	2,500.00	.00 ( 2,500.00)	.00	2,070.79
	<b>TOTAL OTHER CHARGES &amp; SERVIC</b>	<b>7,600.00</b>	<b>7,600.00</b>	<b>3,654.60 ( 3,945.40)</b>	<b>48.09</b>	<b>6,192.16</b>
<i>MISCELLANEOUS</i>						
101-41920-404	REPAIRS & MAINT LABOR VEH & EQ	250.00	250.00	188.71 ( 61.29)	75.48	.00
101-41920-409	MAINT CONTRACTS-OFFICE EQUIP	2,500.00	2,500.00	2,090.00 ( 410.00)	83.60	2,090.00
101-41920-430	MISCELLANEOUS	400.00	400.00	.00 ( 400.00)	.00	.00
101-41920-432	CREDIT CARD FEES-BLDG PERMITS	600.00	600.00	.00 ( 600.00)	.00	593.54
101-41920-433	DUES AND SUBSCRIPTIONS	3,400.00	3,400.00	1,060.37 ( 2,339.63)	31.19	467.50
101-41920-440	SCHOOLS & MEETINGS	2,500.00	2,500.00	1,486.00 ( 1,014.00)	59.44	1,409.00
	<b>TOTAL MISCELLANEOUS</b>	<b>9,650.00</b>	<b>9,650.00</b>	<b>4,825.08 ( 4,824.92)</b>	<b>50.00</b>	<b>4,560.04</b>
	<b>TOTAL BUILDING DEPARTMENT</b>	<b>329,820.00</b>	<b>329,820.00</b>	<b>189,660.67 ( 140,159.33)</b>	<b>57.50</b>	<b>297,767.85</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>							
<i>OTHER CHARGES &amp; SERVICES</i>							
101-41925-303	ENGINEERING FEES	33,600.00	33,600.00	13,798.69	( 19,801.31)	41.07	12,954.16
	<i>TOTAL OTHER CHARGES &amp; SERVIC</i>	33,600.00	33,600.00	13,798.69	( 19,801.31)	41.07	12,954.16
	<b>TOTAL ENGINEERING</b>	<b>33,600.00</b>	<b>33,600.00</b>	<b>13,798.69</b>	<b>( 19,801.31)</b>	<b>41.07</b>	<b>12,954.16</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>PLANNING</b>						
<i>PERSONAL SERVICES</i>						
101-41935-101	FULL-TIME EMPLOYEES - REGULAR	189,800.00	189,800.00	104,814.41 ( 84,985.59)	55.22	158,472.87
101-41935-112	PLANNING COMMISSION PAYMENTS	2,500.00	2,500.00	815.00 ( 1,685.00)	32.60	2,220.00
101-41935-121	PERA (EMPLOYER)	14,475.00	14,475.00	7,861.08 ( 6,613.92)	54.31	11,504.84
101-41935-122	FICA/MEDICARE (EMPLOYER)	14,765.00	14,765.00	7,853.62 ( 6,911.38)	53.19	11,872.87
101-41935-131	MEDICAL/DENTAL/LIFE	39,238.00	39,238.00	24,480.50 ( 14,757.50)	62.39	25,696.82
101-41935-132	PLANNING LONGEVITY PAY	3,208.00	3,208.00	.00 ( 3,208.00)	.00	.00
101-41935-133	PLANNING INS DEDUCTIBLE CONTRI	3,600.00	3,400.00	1,527.11 ( 1,872.89)	44.92	2,200.00
101-41935-151	WORKERS' COMPENSATION PREMIU	1,566.00	1,566.00	837.20 ( 728.80)	53.46	1,102.98
101-41935-154	HRA/FLEX FEES	.00	200.00	109.82 ( 90.18)	54.91	148.80
	<b>TOTAL PERSONAL SERVICES</b>	<b>269,152.00</b>	<b>269,152.00</b>	<b>148,298.74 ( 120,853.26)</b>	<b>55.10</b>	<b>213,219.18</b>
<i>SUPPLIES</i>						
101-41935-201	OFFICE SUPPLIES	700.00	700.00	197.50 ( 502.50)	28.21	1,005.65
101-41935-204	STATIONERY, FORMS & ENVELOPES	350.00	350.00	.00 ( 350.00)	.00	.00
101-41935-209	SOFTWARE UPDATES	1,500.00	1,500.00	1,100.00 ( 400.00)	73.33	700.00
101-41935-210	MISCELLANEOUS OPER SUPPLIES	200.00	200.00	.00 ( 200.00)	.00	.00
101-41935-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	350.00	350.00	340.28 ( 9.72)	97.22	292.22
101-41935-221	REPAIRS & MAINT SUPP-VEH/EQUIP	200.00	200.00	108.10 ( 91.90)	54.05	73.81
101-41935-240	SMALL TOOLS & MINOR EQUIPMENT	250.00	250.00	.00 ( 250.00)	.00	.00
	<b>TOTAL SUPPLIES</b>	<b>3,550.00</b>	<b>3,550.00</b>	<b>1,745.88 ( 1,804.12)</b>	<b>49.18</b>	<b>2,071.68</b>
<i>OTHER CHARGES &amp; SERVICES</i>						
101-41935-301	PLANNING SPECIAL PROJECTS	2,500.00	2,500.00	.00 ( 2,500.00)	.00	1,896.00
101-41935-304	MISC PROFESSIONAL FEES	2,500.00	2,500.00	.00 ( 2,500.00)	.00	75.00
101-41935-309	EDP PROFESSIONAL SERV	1,000.00	1,000.00	1,000.00 .00	100.00	1,000.00
101-41935-313	MARCO IT MGMT & BACKUP	.00	.00	.00 .00	.00	438.00
101-41935-321	TELEPHONE/CELLULAR PHONES	700.00	700.00	745.98 45.98	106.57	653.32
101-41935-322	CODE ENFORCEMENT MAILING	1,500.00	1,500.00	.00 ( 1,500.00)	.00	.00
101-41935-331	TRAVEL/MEALS/LODGING	500.00	500.00	97.50 ( 402.50)	19.50	39.99
101-41935-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 ( 250.00)	.00	180.32
101-41935-340	ADVERTISING	.00	.00	.00 .00	.00	20.48
101-41935-351	LEGAL NOTICE/ORD PUBLISH	750.00	750.00	32.00 ( 718.00)	4.27	99.24
101-41935-360	INSURANCE AND BONDS	3,500.00	3,500.00	.00 ( 3,500.00)	.00	9,733.16
	<b>TOTAL OTHER CHARGES &amp; SERVIC</b>	<b>13,200.00</b>	<b>13,200.00</b>	<b>1,875.48 ( 11,324.52)</b>	<b>14.21</b>	<b>14,135.51</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-41935-404 REPAIRS & MAINT LABOR VEH/EQUI	300.00	300.00	.00	( 300.00)	.00	120.00
101-41935-409 MAINT CONTRACTS-OFFICE EQUIP	3,000.00	3,000.00	2,990.00	( 10.00)	99.67	2,990.00
101-41935-430 MISCELLANEOUS	1,000.00	1,000.00	( 932.30)	( 1,932.30)	( 93.23)	( 1,321.58)
101-41935-431 PROPERTY SECURING EXP	.00	.00	1,603.05	1,603.05	.00	42.00
101-41935-432 ABATEMENT COSTS	.00	.00	.00	.00	.00	1,043.08
101-41935-433 DUES AND SUBSCRIPTIONS	600.00	600.00	445.00	( 155.00)	74.17	545.00
101-41935-440 SCHOOL AND MEETINGS	1,500.00	1,500.00	607.71	( 892.29)	40.51	1,035.00
101-41935-489 OTHER CONTRACTED SERVICES	1,000.00	1,000.00	130.00	( 870.00)	13.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>7,400.00</b>	<b>7,400.00</b>	<b>4,843.46</b>	<b>( 2,556.54)</b>	<b>65.45</b>	<b>4,453.50</b>
<b>TOTAL PLANNING</b>	<b>293,302.00</b>	<b>293,302.00</b>	<b>156,763.56</b>	<b>( 136,538.44)</b>	<b>53.45</b>	<b>233,879.87</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>NEW CITY HALL BUILDING</b>						
<i>PERSONAL SERVICES</i>						
101-41950-101	22,807.00	22,807.00	13,802.85	( 9,004.15)	60.52	10,397.38
101-41950-102	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
101-41950-121	1,793.00	1,793.00	990.54	( 802.46)	55.24	774.30
101-41950-122	1,829.00	1,829.00	1,025.18	( 803.82)	56.05	787.38
101-41950-131	6,923.00	6,923.00	5,230.45	( 1,692.55)	75.55	1,720.68
101-41950-132	100.00	100.00	.00	( 100.00)	.00	.00
101-41950-133	600.00	600.00	.00	( 600.00)	.00	.00
101-41950-151	1,389.00	1,389.00	878.57	( 510.43)	63.25	822.66
101-41950-154	44.00	44.00	25.10	( 18.90)	57.05	34.85
<b>TOTAL PERSONAL SERVICES</b>	<b>36,485.00</b>	<b>36,485.00</b>	<b>21,952.69</b>	<b>( 14,532.31)</b>	<b>60.17</b>	<b>14,537.25</b>
<i>SUPPLIES</i>						
101-41950-212	.00	500.00	36.32	( 463.68)	7.26	42.16
101-41950-215	12,000.00	11,500.00	5,207.24	( 6,292.76)	45.28	12,787.09
101-41950-240	2,000.00	2,000.00	.00	( 2,000.00)	.00	.00
<b>TOTAL SUPPLIES</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>5,243.56</b>	<b>( 8,756.44)</b>	<b>37.45</b>	<b>12,829.25</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321	15,000.00	15,000.00	9,090.36	( 5,909.64)	60.60	13,167.11
101-41950-360	3,000.00	3,000.00	.00	( 3,000.00)	.00	2,293.65
101-41950-381	11,500.00	11,500.00	4,802.56	( 6,697.44)	41.76	9,973.93
101-41950-382	1,100.00	1,100.00	669.33	( 430.67)	60.85	937.93
101-41950-383	8,000.00	8,000.00	3,513.77	( 4,486.23)	43.92	9,386.37
101-41950-384	8,000.00	8,000.00	3,960.92	( 4,039.08)	49.51	7,390.51
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>46,600.00</b>	<b>46,600.00</b>	<b>22,036.94</b>	<b>( 24,563.06)</b>	<b>47.29</b>	<b>43,149.50</b>
<i>MISCELLANEOUS</i>						
101-41950-401	12,000.00	12,000.00	9,017.19	( 2,982.81)	75.14	25,924.20
101-41950-405	.00	.00	.00	.00	.00	1,453.00
101-41950-409	2,921.00	2,921.00	2,693.10	( 227.90)	92.20	667.50
101-41950-413	15,000.00	15,000.00	5,983.27	( 9,016.73)	39.89	13,859.27
101-41950-430	500.00	500.00	65.10	( 434.90)	13.02	769.70
<b>TOTAL MISCELLANEOUS</b>	<b>30,421.00</b>	<b>30,421.00</b>	<b>17,758.66</b>	<b>( 12,662.34)</b>	<b>58.38</b>	<b>42,673.67</b>
<b>TOTAL NEW CITY HALL BUILDING</b>	<b>127,506.00</b>	<b>127,506.00</b>	<b>66,991.85</b>	<b>( 60,514.15)</b>	<b>52.54</b>	<b>113,189.67</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>POLICE DEPARTMENT</b>						
<i>PERSONAL SERVICES</i>						
101-42100-101	1,000,879.00	1,000,879.00	577,637.88	( 423,241.12)	57.71	926,974.91
101-42100-102	.00	10,000.00	19,426.08	9,426.08	194.26	43,384.21
101-42100-103	19,704.00	19,704.00	16,097.40	( 3,606.60)	81.70	42,472.47
101-42100-110	20,000.00	20,000.00	6,351.03	( 13,648.97)	31.76	6,636.72
101-42100-111	2,000.00	2,000.00	384.73	( 1,635.27)	18.24	169.99
101-42100-112	20,000.00	5,000.00	.00	( 5,000.00)	.00	.00
101-42100-113	500.00	5,000.00	1,894.00	( 3,106.00)	37.88	.00
101-42100-114	.00	500.00	720.98	220.98	144.20	84.99
101-42100-115	500.00	500.00	142.07	( 357.93)	28.41	.00
101-42100-116	.00	1,000.00	1,244.18	244.18	124.42	.00
101-42100-117	8,673.00	8,673.00	3,416.51	( 5,256.49)	39.39	.00
101-42100-118	9,030.00	9,030.00	14,354.85	5,324.85	158.97	.00
101-42100-121	172,350.00	172,350.00	92,858.56	( 79,491.44)	53.88	146,633.40
101-42100-122	20,270.00	20,270.00	11,171.79	( 9,098.21)	55.11	18,583.60
101-42100-123	221,107.00	221,107.00	167,334.00	( 53,773.00)	75.68	193,774.42
101-42100-132	27,437.00	27,437.00	.00	( 27,437.00)	.00	.00
101-42100-133	19,200.00	18,200.00	8,456.64	( 9,743.36)	46.47	11,044.26
101-42100-151	42,352.00	42,352.00	27,734.75	( 14,617.25)	65.49	34,537.94
101-42100-154	1,500.00	1,500.00	803.32	( 696.68)	53.55	1,125.40
<b>TOTAL PERSONAL SERVICES</b>	<b>1,585,502.00</b>	<b>1,585,502.00</b>	<b>950,008.77</b>	<b>( 635,493.23)</b>	<b>59.92</b>	<b>1,425,422.31</b>
<i>SUPPLIES</i>						
101-42100-201	3,100.00	3,100.00	2,361.58	( 738.42)	76.18	1,435.66
101-42100-202	1,000.00	1,000.00	87.35	( 932.65)	6.74	909.54
101-42100-209	5,250.00	5,250.00	264.04	( 4,985.96)	5.03	1,754.67
101-42100-210	6,500.00	6,500.00	2,951.11	( 3,548.89)	45.40	9,272.66
101-42100-212	51,800.00	51,800.00	16,160.09	( 35,639.91)	31.20	44,670.59
101-42100-213	3,100.00	3,100.00	1,761.60	( 1,338.40)	56.83	.00
101-42100-214	400.00	400.00	581.59	181.59	145.40	.00
101-42100-217	3,000.00	3,000.00	229.21	( 2,770.79)	7.64	1,158.40
101-42100-221	15,000.00	15,000.00	9,445.03	( 5,554.97)	62.97	14,631.34
101-42100-231	25,900.00	25,900.00	11,523.11	( 14,376.89)	44.49	15,655.78
101-42100-232	2,000.00	2,000.00	56.95	( 1,943.05)	2.85	.00
101-42100-240	6,050.00	6,050.00	1,614.15	( 4,435.85)	26.68	3,929.95
<b>TOTAL SUPPLIES</b>	<b>123,100.00</b>	<b>123,100.00</b>	<b>47,015.81</b>	<b>( 76,084.19)</b>	<b>38.19</b>	<b>93,418.59</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
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**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304 MISC PROFESSIONAL SERVICES	10,000.00	10,000.00	8,240.86	( 1,759.14)	82.41	15,889.62
101-42100-305 APPLICANT TESTING	7,600.00	7,600.00	1,500.00	( 6,100.00)	19.74	2,095.80
101-42100-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	1,971.00
101-42100-321 TELEPHONE/CELLULAR PHONES	12,568.00	12,568.00	6,492.09	( 6,075.91)	51.66	11,269.68
101-42100-322 POSTAGE	300.00	300.00	308.43	8.43	102.81	73.06
101-42100-331 TRAVEL/MEALS/LODGING	6,380.00	6,380.00	504.58	( 5,875.42)	7.91	1,972.12
101-42100-334 MILEAGE REIMBURSEMENT	150.00	150.00	.00	( 150.00)	.00	315.28
101-42100-340 ADVERTISING	.00	.00	.00	.00	.00	31.80
101-42100-360 INSURANCE AND BONDS	25,000.00	25,000.00	.00	( 25,000.00)	.00	31,385.47
101-42100-381 ELECTRIC UTILITIES	6,000.00	6,000.00	2,469.89	( 3,530.11)	41.16	5,129.45
101-42100-383 GAS UTILITIES	3,600.00	3,600.00	1,730.65	( 1,869.35)	48.07	4,623.15
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>71,598.00</b>	<b>71,598.00</b>	<b>21,246.50</b>	<b>( 50,351.50)</b>	<b>29.67</b>	<b>74,756.43</b>
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	6,500.00	6,500.00	3,144.03	( 3,355.97)	48.37	7,784.14
101-42100-409 MAINT CONTRACTS - OFFICE EQUIP	19,705.00	19,705.00	14,586.31	( 5,118.69)	74.02	17,292.51
101-42100-410 POLICE RESERVE ACTIVITY	1,500.00	1,500.00	76.51	( 1,423.49)	5.10	1,800.34
101-42100-411 POLICE-AUTO PAWN SERVICE	2,700.00	2,700.00	1,098.90	( 1,601.10)	40.70	2,640.60
101-42100-413 RENTALS - OFFICE EQUIPMENT	2,750.00	2,750.00	.00	( 2,750.00)	.00	.00
101-42100-430 MISCELLANEOUS	500.00	500.00	.00	( 500.00)	.00	150.00
101-42100-433 DUES AND SUBSCRIPTIONS	6,250.00	6,250.00	5,593.74	( 656.26)	89.50	2,666.72
101-42100-440 SCHOOLS AND MEETINGS	13,000.00	13,000.00	13,077.77	77.77	100.60	6,053.49
101-42100-489 OTHER CONTRACTED SERVICES	640.00	640.00	461.74	( 178.26)	72.15	858.65
<b>TOTAL MISCELLANEOUS</b>	<b>53,545.00</b>	<b>53,545.00</b>	<b>38,039.00</b>	<b>( 15,506.00)</b>	<b>71.04</b>	<b>39,246.45</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>1,833,745.00</b>	<b>1,833,745.00</b>	<b>1,056,310.08</b>	<b>( 777,434.92)</b>	<b>57.60</b>	<b>1,632,843.78</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>FIRE DEPARTMENT</b>						
<i>PERSONAL SERVICES</i>						
101-42200-101	FULL-TIME EMPLOYEES - REGULAR	67,379.00	67,379.00	38,846.43 ( 28,532.57)	57.65	40,891.95
101-42200-103	PART-TIME EMPLOYEES - REGULAR	47,000.00	46,800.00	28,227.00 ( 18,573.00)	60.31	49,039.68
101-42200-121	PERA (EMPLOYER)	10,915.00	10,915.00	6,293.13 ( 4,621.87)	57.66	6,419.61
101-42200-122	FICA/MEDICARE (EMPLOYER)	8,751.00	8,751.00	2,710.88 ( 6,040.12)	30.98	4,337.81
101-42200-131	MEDICAL/DENTAL/LIFE INS	13,818.00	13,818.00	10,461.03 ( 3,356.97)	75.71	8,586.52
101-42200-133	DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	.00 ( 1,200.00)	.00	.00
101-42200-151	WORKERS' COMPENSATION PREMIU	26,801.00	26,801.00	15,612.18 ( 11,188.82)	58.25	22,056.15
101-42200-154	HRA/FLEX FEES	.00	200.00	50.20 ( 149.80)	25.10	37.60
	<b>TOTAL PERSONAL SERVICES</b>	<b>175,864.00</b>	<b>175,864.00</b>	<b>102,200.85 ( 73,663.15)</b>	<b>58.11</b>	<b>131,369.32</b>
<i>SUPPLIES</i>						
101-42200-201	OFFICE SUPPLIES - ACCESSORIES	800.00	800.00	71.63 ( 728.37)	8.95	1,456.72
101-42200-204	STATIONARY, FORMS AND ENVELOP	100.00	100.00	.00 ( 100.00)	.00	.00
101-42200-210	MISCELLANEOUS OPER SUPPLIES	6,000.00	6,000.00	5,764.41 ( 235.59)	96.07	11,352.52
101-42200-211	GRANT FUNDED SUPPLIES	.00	.00	.00	.00	834.62
101-42200-212	GASOLINE/FUEL/LUB/ADDITIVES	7,700.00	7,700.00	4,180.59 ( 3,519.41)	54.29	7,152.88
101-42200-215	SHOP MAINTENANCE SUPPLIES	.00	.00	.00	.00	77.89
101-42200-221	REPAIR & MAINT SUPP - VEH/EQ	6,500.00	6,500.00	26,919.06 20,419.06	414.14	6,765.35
101-42200-223	REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	516.40 ( 483.60)	51.64	1,407.25
101-42200-231	UNIFORM ALLOWANCE	12,500.00	12,500.00	9,408.62 ( 3,091.38)	75.27	15,055.16
101-42200-240	FIRE DEPT SMALL TOOLS	4,000.00	4,000.00	1,237.82 ( 2,762.18)	30.95	4,276.71
	<b>TOTAL SUPPLIES</b>	<b>38,600.00</b>	<b>38,600.00</b>	<b>48,098.53 9,498.53</b>	<b>124.61</b>	<b>48,379.10</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-301	AUDITING AND ACCOUNTING	4,200.00	5,900.00	5,900.00 .00	100.00	4,668.75
101-42200-304	MISC PROFESSIONAL SERVICES	7,500.00	7,500.00	7,367.45 ( 132.55)	98.23	6,721.50
101-42200-306	FIRE RELIEF PENSION PASS THRU	72,106.00	72,106.00	.00 ( 72,106.00)	.00	69,499.80
101-42200-307	CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	10,000.00 .00	100.00	10,000.00
101-42200-313	MARCO IT MGMT & BACKUP	.00	.00	.00 .00	.00	438.00
101-42200-321	TELEPHONE/CELLULAR PHONES	1,500.00	1,500.00	349.99 ( 1,150.01)	23.33	1,120.90
101-42200-331	TRAVEL/MEALS/LODGING	1,500.00	1,500.00	234.00 ( 1,266.00)	15.60	940.53
101-42200-334	MILEAGE REIMBURSEMENT	500.00	500.00	.00 ( 500.00)	.00	462.56
101-42200-340	ADVERTISING	150.00	150.00	.00 ( 150.00)	.00	120.03
101-42200-360	INSURANCE AND BONDS	9,000.00	7,300.00	.00 ( 7,300.00)	.00	7,195.05
101-42200-381	ELECTRIC UTILITIES	15,500.00	15,500.00	6,879.59 ( 8,620.41)	44.38	14,274.78
101-42200-382	WATER/WASTEWATER UTILITIES	400.00	400.00	418.04 18.04	104.51	436.77
101-42200-383	GAS UTILITIES	3,800.00	3,800.00	258.00 ( 3,542.00)	6.79	3,292.56
	<b>TOTAL OTHER SERVICES AND CHA</b>	<b>126,156.00</b>	<b>126,156.00</b>	<b>31,407.07 ( 94,748.93)</b>	<b>24.90</b>	<b>119,171.23</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	223.00	( 1,277.00)	14.87	1,159.00
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	1,500.00	1,500.00	2,327.25	827.25	155.15	2,519.90
101-42200-430 MISCELLANEOUS	.00	.00	.00	.00	.00	190.00
101-42200-433 DUES AND SUBSCRIPTIONS	1,300.00	1,300.00	1,465.00	165.00	112.69	721.00
101-42200-440 SCHOOLS AND MEETINGS	8,000.00	5,900.00	1,672.00	( 4,228.00)	28.34	4,234.87
101-42200-441 GRANT FUNDED SCHOOLS	.00	2,100.00	3,050.00	950.00	145.24	8,060.00
<b>TOTAL MISCELLANEOUS</b>	<b>12,300.00</b>	<b>12,300.00</b>	<b>8,737.25</b>	<b>( 3,562.75)</b>	<b>71.03</b>	<b>16,884.77</b>
<i>FUNCTION 9</i>						
101-42200-999 ARLINGTON FIRE COSTS	.00	.00	26,721.29	26,721.29	.00	.00
<b>TOTAL FUNCTION 9</b>	<b>.00</b>	<b>.00</b>	<b>26,721.29</b>	<b>26,721.29</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>352,920.00</b>	<b>352,920.00</b>	<b>217,164.99</b>	<b>( 135,755.01)</b>	<b>61.53</b>	<b>315,804.42</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EMERGENCY MANAGEMENT</b>							
<i>SUPPLIES</i>							
101-42300-201	OFFICE SUPPLIES	500.00	500.00	.00	( 500.00)	.00	38.34
101-42300-202	DUPLICATING & COPYING SUPPLIES	500.00	500.00	.00	( 500.00)	.00	.00
101-42300-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	( 500.00)	.00	.00
101-42300-240	SMALL TOOLS AND MINOR EQUIP	3,000.00	2,090.00	.00	( 2,090.00)	.00	2,266.46
	<b>TOTAL SUPPLIES</b>	<b>4,500.00</b>	<b>3,590.00</b>	<b>.00</b>	<b>( 3,590.00)</b>	<b>.00</b>	<b>2,304.80</b>
<i>OTHER SERVICES AND CHARGES</i>							
101-42300-304	MISC PROF SERVICES	.00	910.00	968.75	58.75	106.46	.00
101-42300-313	MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	2,565.00
101-42300-321	TELEPHONE	200.00	200.00	.00	( 200.00)	.00	.00
101-42300-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	( 500.00)	.00	39.90
	<b>TOTAL OTHER SERVICES AND CHA</b>	<b>700.00</b>	<b>1,610.00</b>	<b>968.75</b>	<b>( 641.25)</b>	<b>60.17</b>	<b>2,604.90</b>
<i>MISCELLANEOUS</i>							
101-42300-440	SCHOOLS AND MEETINGS	2,500.00	2,500.00	.00	( 2,500.00)	.00	.00
	<b>TOTAL MISCELLANEOUS</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>.00</b>	<b>( 2,500.00)</b>	<b>.00</b>	<b>.00</b>
	<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>7,700.00</b>	<b>7,700.00</b>	<b>968.75</b>	<b>( 6,731.25)</b>	<b>12.58</b>	<b>4,909.70</b>



**CITY OF CAMBRIDGE**  
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**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES &amp; CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	12,000.00	12,000.00	2,400.00	( 9,600.00)	20.00	5,380.00
101-42700-340 ADVERTISING	.00	.00	.00	.00	.00	68.40
<i>TOTAL OTHER SERVICES &amp; CHARG</i>	<u>12,000.00</u>	<u>12,000.00</u>	<u>2,400.00</u>	<u>( 9,600.00)</u>	<u>20.00</u>	<u>5,448.40</u>
<b>TOTAL ANIMAL CONTROL</b>	<u><u>12,000.00</u></u>	<u><u>12,000.00</u></u>	<u><u>2,400.00</u></u>	<u><u>( 9,600.00)</u></u>	<u><u>20.00</u></u>	<u><u>5,448.40</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>STREETS</b>						
<i>PERSONAL SERVICES</i>						
101-43001-101	FULL-TIME EMPLOYEES - REGULAR	526,731.00	526,731.00	327,974.27 ( 198,756.73)	62.27	546,637.08
101-43001-102	FULL-TIME EMPLOYEES - OVERTIME	30,000.00	22,200.00	594.22 ( 21,605.78)	2.68	32,017.50
101-43001-104	TEMP/SEAS EMPLOYEES REGULAR	17,913.00	17,913.00	4,304.50 ( 13,608.50)	24.03	11,026.91
101-43001-110	HOURS WORKED HOLIDAY	.00	.00	.00	.00	6,450.72
101-43001-111	OVERTIME-SNOWPLOWING	.00	7,000.00	5,153.70 ( 1,846.30)	73.62	7,700.75
101-43001-112	OVERTIME MOSQUITO SPRAYING	.00	.00	1,537.82	1,537.82	.00
101-43001-121	PERA (EMPLOYER)	43,094.00	43,094.00	23,472.84 ( 19,621.16)	54.47	43,121.04
101-43001-122	FICA/MEDICARE (EMPLOYER)	45,326.00	45,326.00	24,169.51 ( 21,156.49)	53.32	46,830.86
101-43001-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	118,737.00	118,737.00	91,688.04 ( 27,048.96)	77.22	118,917.18
101-43001-132	STREETS LONGEVITY PAY	17,853.00	17,853.00	.00 ( 17,853.00)	.00	.00
101-43001-133	STREETS INS DEDUCTIBLE CONTRIB	11,200.00	11,200.00	3,722.17 ( 7,477.83)	33.23	9,646.44
101-43001-151	WORKERS' COMPENSATION PREMIU	53,204.00	53,204.00	35,353.33 ( 17,850.67)	66.45	47,490.34
101-43001-154	HRA/FLEX FEES	.00	800.00	454.35 ( 345.65)	56.79	694.14
	<b>TOTAL PERSONAL SERVICES</b>	<b>864,058.00</b>	<b>864,058.00</b>	<b>518,424.75 ( 345,633.25)</b>	<b>60.00</b>	<b>870,532.96</b>
<i>SUPPLIES</i>						
101-43001-201	OFFICE SUPPLIES-ACCESSORIES	800.00	800.00	304.58 ( 495.42)	38.07	866.53
101-43001-202	DUPLICATING AND COPYING SUPPLI	100.00	100.00	23.20 ( 76.80)	23.20	80.26
101-43001-204	STATIONERY, FORMS & ENVELOPES	100.00	100.00	.00 ( 100.00)	.00	.00
101-43001-209	SOFTWARE UPDATES	1,000.00	1,000.00	.00 ( 1,000.00)	.00	.00
101-43001-210	MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	6,659.41 ( 5,340.59)	55.50	10,377.80
101-43001-212	GASOLINE/FUEL/LUB/ADDITIVES	58,000.00	54,000.00	13,296.19 ( 40,703.81)	24.62	61,081.18
101-43001-215	SHOP MAINTENANCE SUPPLIES	500.00	500.00	744.54	244.54	148.91
101-43001-219	SNOW REMOVAL MATERIALS	58,000.00	62,000.00	61,738.90 ( 261.10)	99.58	62,890.33
101-43001-221	REPAIR & MAINT SUPP-VEH/EQ	44,000.00	44,000.00	25,279.11 ( 18,720.89)	57.45	43,696.92
101-43001-224	REPAIR & MAINT-INFRASTRUCTURE	15,000.00	15,000.00	4,754.34 ( 10,245.66)	31.70	15,296.54
101-43001-226	SIGNS	7,000.00	7,000.00	5,985.44 ( 1,014.56)	85.51	15,365.24
101-43001-240	SMALL TOOLS AND MINOR EQUIP	3,500.00	3,500.00	2,656.56 ( 843.44)	75.90	4,798.07
	<b>TOTAL SUPPLIES</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>121,442.27 ( 78,557.73)</b>	<b>60.72</b>	<b>214,503.89</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304	MISC PROFESSIONAL FEES	5,000.00	5,000.00	2,717.33 ( 2,282.67)	54.35	2,419.80
101-43001-313	MARCO IT MGMT & BACKUP	.00	.00	.00	.00	438.00
101-43001-321	TELEPHONE/CELLULAR PHONES	3,800.00	3,800.00	3,672.27 ( 127.73)	96.64	4,195.16
101-43001-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00 ( 500.00)	.00	.00
101-43001-340	ADVERTISING	400.00	400.00	125.25 ( 274.75)	31.31	.00
101-43001-360	INSURANCE AND BONDS	20,500.00	20,300.00	.00 ( 20,300.00)	.00	19,120.59
101-43001-381	ELECTRIC UTILITIES	.00	200.00	180.00 ( 20.00)	90.00	321.12
101-43001-382	WATER/WASTEWATER UTILITIES	.00	.00	198.38	198.38	.00
	<b>TOTAL OTHER SERVICES AND CHA</b>	<b>30,200.00</b>	<b>30,200.00</b>	<b>6,893.23 ( 23,306.77)</b>	<b>22.83</b>	<b>27,033.20</b>

**CITY OF CAMBRIDGE**  
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**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	4,000.00	4,000.00	356.00	( 3,644.00)	8.90	2,164.45
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	( 500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	18,000.00	18,000.00	15,674.68	( 2,325.32)	87.08	22,574.43
101-43001-413 BNSF PARKING LEASE	3,000.00	3,000.00	.00	( 3,000.00)	.00	5,263.73
101-43001-417 RENTALS - UNIFORMS	12,000.00	12,000.00	4,350.30	( 7,649.70)	36.25	9,006.63
101-43001-430 MISCELLANEOUS	2,500.00	2,500.00	28.00	( 2,472.00)	1.12	1,365.81
101-43001-433 DUES AND SUBSCRIPTIONS	800.00	800.00	526.53	( 273.47)	65.82	692.43
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	90.00	( 1,410.00)	6.00	375.00
101-43001-444 INSECT CONTROL	7,000.00	7,000.00	4,516.80	( 2,483.20)	64.53	6,627.60
101-43001-445 DISEASED TREE PROGRAM	10,000.00	10,000.00	.00	( 10,000.00)	.00	9,622.79
101-43001-446 WEED CONTROL	2,500.00	2,500.00	714.59	( 1,785.41)	28.58	1,238.91
101-43001-447 DOWNTOWN DECORATIONS	2,500.00	2,500.00	27.82	( 2,472.18)	1.11	1,622.30
101-43001-451 SPRINGVALE PAVEMENT ASSESME	.00	.00	.00	.00	.00	35,532.96
101-43001-489 OTHER CONTRACTED SERVICES	13,500.00	13,500.00	4,275.92	( 9,224.08)	31.67	20,285.69
<b>TOTAL MISCELLANEOUS</b>	<b>77,800.00</b>	<b>77,800.00</b>	<b>30,560.64</b>	<b>( 47,239.36)</b>	<b>39.28</b>	<b>116,372.73</b>
<b>TOTAL STREETS</b>	<b>1,172,058.00</b>	<b>1,172,058.00</b>	<b>677,320.89</b>	<b>( 494,737.11)</b>	<b>57.79</b>	<b>1,228,442.78</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>STREET LIGHTING</u>							
<i>SUPPLIES</i>							
101-43160-238	REPAIR & MAINT SUPP - INFRAST	13,000.00	13,000.00	9,938.93	( 3,061.07)	76.45	18,161.29
	<i>TOTAL SUPPLIES</i>	13,000.00	13,000.00	9,938.93	( 3,061.07)	76.45	18,161.29
<i>OTHER SERVICES &amp; CHARGES</i>							
101-43160-381	ELECTRIC UTILITIES	177,000.00	177,000.00	86,094.36	( 90,905.64)	48.64	145,555.41
	<i>TOTAL OTHER SERVICES &amp; CHARG</i>	177,000.00	177,000.00	86,094.36	( 90,905.64)	48.64	145,555.41
<i>MISCELLANEOUS</i>							
101-43160-402	SIGNAL LIGHT REPAIRS	1,500.00	1,500.00	.00	( 1,500.00)	.00	206.00
	<i>TOTAL MISCELLANEOUS</i>	1,500.00	1,500.00	.00	( 1,500.00)	.00	206.00
	<b>TOTAL STREET LIGHTING</b>	<b>191,500.00</b>	<b>191,500.00</b>	<b>96,033.29</b>	<b>( 95,466.71)</b>	<b>50.15</b>	<b>163,922.70</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MAINTENANCE BUILDING</b>						
<i>SUPPLIES</i>						
101-43170-215 SHOP MAINTENANCE SUPPLIES	700.00	700.00	127.86	( 572.14)	18.27	2,853.54
<i>TOTAL SUPPLIES</i>	700.00	700.00	127.86	( 572.14)	18.27	2,853.54
<i>OTHER SERVICES AND CHARGES</i>						
101-43170-381 ELECTRIC UTILITIES	3,000.00	3,000.00	1,057.94	( 1,942.06)	35.26	2,064.99
101-43170-382 WATER/WASTEWATER UTILITIES	2,000.00	2,000.00	971.03	( 1,028.97)	48.55	1,644.35
101-43170-383 GAS UTILITIES	15,000.00	15,000.00	8,635.84	( 6,364.16)	57.57	17,724.76
<i>TOTAL OTHER SERVICES AND CHA</i>	20,000.00	20,000.00	10,664.81	( 9,335.19)	53.32	21,434.10
<i>MISCELLANEOUS</i>						
101-43170-401 REPAIR & MAINT LABOR - BLDGS	2,000.00	2,000.00	.00	( 2,000.00)	.00	730.00
101-43170-430 MISCELLANEOUS	1,000.00	1,000.00	.00	( 1,000.00)	.00	333.00
<i>TOTAL MISCELLANEOUS</i>	3,000.00	3,000.00	.00	( 3,000.00)	.00	1,063.00
<b>TOTAL MAINTENANCE BUILDING</b>	<b>23,700.00</b>	<b>23,700.00</b>	<b>10,792.67</b>	<b>( 12,907.33)</b>	<b>45.54</b>	<b>25,350.64</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>ICE RINK</b>						
<i>SUPPLIES</i>						
101-45127-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	34.65	( 465.35)	6.93	67.80
101-45127-215 SHOP MAINTENANCE SUPPLIES	200.00	200.00	.00	( 200.00)	.00	.00
101-45127-221 REPAIR & MAINT SUPP - VEH/EQ	3,000.00	3,000.00	19.50	( 2,980.50)	.65	1,277.11
101-45127-223 REPAIR & MAINT SUPP - BLDGS	500.00	500.00	25.00	( 475.00)	5.00	179.40
<b>TOTAL SUPPLIES</b>	<b>4,200.00</b>	<b>4,200.00</b>	<b>79.15</b>	<b>( 4,120.85)</b>	<b>1.88</b>	<b>1,524.31</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-45127-382 WATER/WASTEWATER UTILITIES	350.00	350.00	.00	( 350.00)	.00	.00
101-45127-383 GAS UTILITIES	1,000.00	1,000.00	922.20	( 77.80)	92.22	1,060.48
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>1,350.00</b>	<b>1,350.00</b>	<b>922.20</b>	<b>( 427.80)</b>	<b>68.31</b>	<b>1,060.48</b>
<i>MISCELLANEOUS</i>						
101-45127-401 REPAIR & MAINT LABOR - BLDGS	400.00	400.00	200.00	( 200.00)	50.00	19.99
101-45127-415 RENTALS - OTHER EQUIPMENT	500.00	500.00	210.00	( 290.00)	42.00	553.75
101-45127-430 MISCELLANEOUS	200.00	200.00	.00	( 200.00)	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>1,100.00</b>	<b>1,100.00</b>	<b>410.00</b>	<b>( 690.00)</b>	<b>37.27</b>	<b>573.74</b>
<b>TOTAL ICE RINK</b>	<b>6,650.00</b>	<b>6,650.00</b>	<b>1,411.35</b>	<b>( 5,238.65)</b>	<b>21.22</b>	<b>3,158.53</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>PARKS &amp; RECREATION</b>						
<i>PERSONAL SERVICES</i>						
101-45200-101	FULL-TIME EMPLOYEES - REGULAR	106,216.00	106,216.00	60,013.61 ( 46,202.39)	56.50	47,159.05
101-45200-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	190.20 ( 809.80)	19.02	588.26
101-45200-104	TEMP/SEAS EMPLOYEES - REGULAR	5,971.00	5,971.00	4,297.79 ( 1,673.21)	71.98	7,123.28
101-45200-112	PARKS & REC COMM STIPENDS	3,000.00	3,000.00	965.00 ( 2,035.00)	32.17	2,465.00
101-45200-121	PERA (EMPLOYER)	8,117.00	8,117.00	4,515.29 ( 3,601.71)	55.63	3,471.59
101-45200-122	FICA/MEDICARE (EMPLOYER)	8,965.00	8,965.00	4,826.14 ( 4,138.86)	53.83	3,569.47
101-45200-131	MEDICAL/DENTAL/LIFE	27,636.00	27,636.00	20,922.06 ( 6,713.94)	75.71	12,793.72
101-45200-132	PARKS LONGEVITY PAY	1,012.00	1,012.00	.00 ( 1,012.00)	.00	.00
101-45200-133	PARKS INSUR DEDUCTIBLE CONTRIB	2,400.00	2,300.00	1,362.37 ( 937.63)	59.23	1,161.85
101-45200-151	WORKERS' COMPENSATION PREMIU	5,164.00	5,164.00	3,164.70 ( 1,999.30)	61.28	1,990.59
101-45200-154	HRA/FLEX FEES	.00	100.00	100.42 .42	100.42	74.40
<b>TOTAL PERSONAL SERVICES</b>		<b>169,481.00</b>	<b>169,481.00</b>	<b>100,357.58 ( 69,123.42)</b>	<b>59.21</b>	<b>80,397.21</b>
<i>SUPPLIES</i>						
101-45200-210	MISCELLANEOUS OPER SUPPLIES	3,600.00	3,600.00	2,984.66 ( 615.34)	82.91	3,684.01
101-45200-212	GASOLINE/FUEL/LUB/ADDITIVES	5,000.00	5,000.00	3,579.25 ( 1,420.75)	71.59	6,429.86
101-45200-221	REPAIR & MAINT SUPP - VEH/EQ	6,000.00	6,000.00	4,406.09 ( 1,593.91)	73.43	3,139.35
101-45200-223	REPAIR & MAINT SUPP - BLDG/INF	4,000.00	4,000.00	5,942.65 1,942.65	148.57	7,120.91
101-45200-226	SIGNS	1,000.00	1,000.00	26.00 ( 974.00)	2.60	898.99
101-45200-230	MASTER GARDENERS SUPPLIES	200.00	200.00	250.04 50.04	125.02	.00
101-45200-240	SMALL TOOLS & MINOR EQUIP	300.00	300.00	864.59 564.59	288.20	6.86
<b>TOTAL SUPPLIES</b>		<b>20,100.00</b>	<b>20,100.00</b>	<b>18,053.28 ( 2,046.72)</b>	<b>89.82</b>	<b>21,279.98</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-305	PARK CONTRACTED SERVICES	500.00	500.00	3,450.00 2,950.00	690.00	125.00
101-45200-321	TELEPHONE/CELLULAR PHONES	1,200.00	1,200.00	.00 ( 1,200.00)	.00	.00
101-45200-340	ADVERTISING	353.00	353.00	.00 ( 353.00)	.00	.00
101-45200-351	LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00 ( 200.00)	.00	.00
101-45200-360	INSURANCE AND BONDS	18,000.00	18,000.00	.00 ( 18,000.00)	.00	17,498.61
101-45200-381	ELECTRIC UTILITIES	18,000.00	18,000.00	9,186.14 ( 8,813.86)	51.03	19,990.56
101-45200-382	WATER/WASTEWATER UTILITIES	3,000.00	3,000.00	642.27 ( 2,357.73)	21.41	1,729.07
<b>TOTAL OTHER SERVICES AND CHA</b>		<b>41,253.00</b>	<b>41,253.00</b>	<b>13,278.41 ( 27,974.59)</b>	<b>32.19</b>	<b>39,343.24</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	.00	( 1,500.00)	.00	.00
101-45200-403 R & M - TENNIS COURTS	500.00	500.00	.00	( 500.00)	.00	.00
101-45200-415 RENTALS - OTHER EQUIPMENT	8,000.00	8,000.00	2,782.50	( 5,217.50)	34.78	5,321.25
101-45200-430 MISCELLANEOUS	500.00	500.00	25.62	( 474.38)	5.12	848.91
101-45200-440 SCHOOLS AND MEETINGS	100.00	100.00	.00	( 100.00)	.00	.00
101-45200-445 WEED CONTROL AND FERTILIZER	8,020.00	8,020.00	4,813.20	( 3,206.80)	60.01	14,122.07
101-45200-485 PROPERTY TAXES	2,400.00	2,400.00	2,886.00	486.00	120.25	2,520.00
101-45200-486 SUMMER RECREATION	2,000.00	2,000.00	.00	( 2,000.00)	.00	1,722.00
101-45200-488 LIBRARY EXPENSES	25,000.00	25,000.00	12,462.80	( 12,537.20)	49.85	26,942.51
101-45200-489 SENIOR ACTIVITY CENTER EXP	.00	.00	.00	.00	.00	25,144.51
101-45200-491 LIBRARY CONCEPT DESIGN	.00	3,975.00	4,526.20	551.20	113.87	7,425.55
101-45200-492 AQUATIC CENTER STUDY	.00	18,500.00	.00	( 18,500.00)	.00	.00
101-45200-493 YOGA GRANT FOR HERITAGE GRPAR	.00	.00	178.50	178.50	.00	.00
101-45200-494 CAMB/ISANTI FALL COMM EVENT	.00	.00	2,425.00	2,425.00	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>48,020.00</b>	<b>70,495.00</b>	<b>30,099.82</b>	<b>( 40,395.18)</b>	<b>42.70</b>	<b>84,046.80</b>
<b>TOTAL PARKS &amp; RECREATION</b>	<b>278,854.00</b>	<b>301,329.00</b>	<b>161,789.09</b>	<b>( 139,539.91)</b>	<b>53.69</b>	<b>225,067.23</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>ARMED FORCES READINESS CENTE</b>							
<i>PERSONAL SERVICES</i>							
101-45300-101	FULL-TIME EMPLOYEES - REG AFRC	.00	.00	.00	.00	.00	58,803.96
101-45300-102	FULL-TIME EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	1,088.59
101-45300-104	TEMP/SEASONAL EMPLOYEE - AFRC	.00	.00	.00	.00	.00	2,915.00
101-45300-121	PERA (EMPLOYER)	.00	.00	.00	.00	.00	4,310.40
101-45300-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	4,706.06
101-45300-131	MEDICAL/DENTAL/LIFE AFRC	.00	.00	.00	.00	.00	15,128.88
101-45300-133	AFRC INS DEDUCTIBLE CONTRIB	.00	.00	.00	.00	.00	417.33
101-45300-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	3,057.68
101-45300-154	HRA/FLEX FEES	.00	.00	.00	.00	.00	79.10
<i>TOTAL PERSONAL SERVICES</i>		.00	.00	.00	.00	.00	90,507.00
<i>SUPPLIES</i>							
101-45300-210	MISC OPERATING SUPPLIES	.00	.00	.00	.00	.00	598.34
101-45300-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	.00	.00	.00	.00	.00	649.37
<i>TOTAL SUPPLIES</i>		.00	.00	.00	.00	.00	1,247.71
<i>OTHER SERVICES AND CHARGES</i>							
101-45300-304	MISC PROF SERVICES	.00	.00	.00	.00	.00	31.25
101-45300-321	TELEPHONE	.00	.00	.00	.00	.00	1,653.63
101-45300-360	INSURANCE AND BONDS	.00	.00	.00	.00	.00	1,085.50
101-45300-388	MAINT CONTRIB TO AFRC	.00	.00	.00	.00	.00	16,000.00
<i>TOTAL OTHER SERVICES AND CHA</i>		.00	.00	.00	.00	.00	18,770.38
<b>TOTAL ARMED FORCES READINESS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>110,525.09</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
101-49300-720 TRANSFERS OUT - OPER TRANSFER	713,256.00	713,256.00	.00	( 713,256.00)	.00	1,095,235.00
<i>TOTAL TRANSFERS</i>	713,256.00	713,256.00	.00	( 713,256.00)	.00	1,095,235.00
<b>TOTAL TRANSFERS OUT</b>	<b>713,256.00</b>	<b>713,256.00</b>	<b>.00</b>	<b>( 713,256.00)</b>	<b>.00</b>	<b>1,095,235.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	6,075,179.00	6,079,154.00	3,020,429.95			6,118,464.92
NET REVENUES OVER EXPENDITURE	.00	( 3,975.00)	129,078.03			( 2,433.39)

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
CHARGES FOR SERVICES	80,000.00	80,000.00	26,855.37	( 53,144.63)	33.57	70,741.04
OTHER	500.00	500.00	.00	( 500.00)	.00	425.74
<b>TOTAL FUND REVENUE</b>	<b>80,500.00</b>	<b>80,500.00</b>	<b>26,855.37</b>	<b>( 53,644.63)</b>	<b>33.36</b>	<b>71,166.78</b>
<b>EXPENDITURES</b>						
AIRPORT OPERATING						
AIRPORT OPERATING	76,600.00	76,600.00	47,010.06	( 29,589.94)	61.37	55,595.41
TRANSFERS OUT	3,900.00	3,900.00	.00	( 3,900.00)	.00	15,000.00
<b>TOTAL AIRPORT OPERATING</b>	<b>80,500.00</b>	<b>80,500.00</b>	<b>47,010.06</b>	<b>( 33,489.94)</b>	<b>58.40</b>	<b>70,595.41</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>80,500.00</b>	<b>80,500.00</b>	<b>47,010.06</b>	<b>( 33,489.94)</b>	<b>58.40</b>	<b>70,595.41</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 20,154.69)</b>	<b>20,154.69</b>	<b>.00</b>	<b>571.37</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	9,000.00	9,000.00	9,699.04	( 699.04)	107.77	9,306.64
211-34921 MAINT REIMBURSEMENT - STATE	21,000.00	21,000.00	.00	21,000.00	.00	22,958.40
211-34925 AIRPLANE FUEL SALES	50,000.00	50,000.00	17,156.33	32,843.67	34.31	38,476.00
<b>TOTAL CHARGES FOR SERVICES</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>26,855.37</b>	<b>53,144.63</b>	<b>33.57</b>	<b>70,741.04</b>
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	500.00	500.00	.00	500.00	.00	425.74
<b>TOTAL OTHER</b>	<b>500.00</b>	<b>500.00</b>	<b>.00</b>	<b>500.00</b>	<b>.00</b>	<b>425.74</b>
<b>TOTAL FUND REVENUE</b>	<b>80,500.00</b>	<b>80,500.00</b>	<b>26,855.37</b>			<b>71,166.78</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>AIRPORT OPERATING</b>						
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	74.39	( 425.61)	14.88	299.50
211-49000-212 GASOLINE/FUEL/ADDATIVES	1,200.00	1,200.00	.00	( 1,200.00)	.00	203.50
211-49000-215 SHOP MAINTENANCE SUPPLIES	.00	.00	15.46	15.46	.00	46.62
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	1,500.00	1,500.00	.00	( 1,500.00)	.00	422.68
211-49000-223 REPAIR & MAINT SUPP - BLDGS	250.00	250.00	402.39	152.39	160.96	51.22
211-49000-226 SIGNS	150.00	150.00	.00	( 150.00)	.00	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	2,500.00	2,500.00	1,203.39	( 1,296.61)	48.14	3,162.99
211-49000-251 AIRPLANE FUEL COST OF SALES	46,000.00	46,000.00	17,602.86	( 28,397.14)	38.27	33,713.31
<b>TOTAL SUPPLIES</b>	<b>52,100.00</b>	<b>52,100.00</b>	<b>19,298.49</b>	<b>( 32,801.51)</b>	<b>37.04</b>	<b>37,899.82</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
211-49000-304 LEGAL FEES	250.00	250.00	.00	( 250.00)	.00	.00
211-49000-321 TELEPHONE/CELLULAR PHONES	1,500.00	1,500.00	795.13	( 704.87)	53.01	1,347.05
211-49000-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	( 500.00)	.00	588.11
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	100.00	100.00	.00	( 100.00)	.00	.00
211-49000-360 INSURANCE AND BONDS	5,000.00	5,000.00	.00	( 5,000.00)	.00	4,199.28
211-49000-381 ELECTRIC UTILITIES	6,800.00	6,800.00	2,783.26	( 4,016.74)	40.93	5,550.91
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>14,150.00</b>	<b>14,150.00</b>	<b>3,578.39</b>	<b>( 10,571.61)</b>	<b>25.29</b>	<b>11,685.35</b>
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	750.00	750.00	390.78	( 359.22)	52.10	132.85
211-49000-403 REPAIR & MAINT LABOR - INFRAST	5,000.00	5,000.00	22,010.43	17,010.43	440.21	2,864.09
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	1,000.00	1,000.00	.00	( 1,000.00)	.00	465.91
211-49000-430 MISCELLANEOUS	3,000.00	3,000.00	994.57	( 2,005.43)	33.15	1,977.69
211-49000-431 UNCOLLECTIBLE ACCOUNT EXPENS	.00	.00	392.40	392.40	.00	.00
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	150.00	( 150.00)	50.00	234.70
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	195.00	( 105.00)	65.00	335.00
<b>TOTAL MISCELLANEOUS</b>	<b>10,350.00</b>	<b>10,350.00</b>	<b>24,133.18</b>	<b>13,783.18</b>	<b>233.17</b>	<b>6,010.24</b>
<b>TOTAL AIRPORT OPERATING</b>	<b>76,600.00</b>	<b>76,600.00</b>	<b>47,010.06</b>	<b>( 29,589.94)</b>	<b>61.37</b>	<b>55,595.41</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
211-49300-720 TRANSFERS OUT - OPERATING	3,900.00	3,900.00	.00	( 3,900.00)	.00	15,000.00
<i>TOTAL TRANSFERS</i>	3,900.00	3,900.00	.00	( 3,900.00)	.00	15,000.00
<b>TOTAL TRANSFERS OUT</b>	<b>3,900.00</b>	<b>3,900.00</b>	<b>.00</b>	<b>( 3,900.00)</b>	<b>.00</b>	<b>15,000.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	80,500.00	80,500.00	47,010.06			70,595.41
NET REVENUES OVER EXPENDITURE	.00	.00	( 20,154.69)			571.37



**CITY OF CAMBRIDGE**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUNDS 303-397 - DEBT SERVICE**

	ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>				
31010 CURRENT	633,611.00	633,611.00	332,541.70	301,069.30
31020 DELINQUENT	.00	.00	1,404.46	( 1,404.46)
31050 TAX INCREMENT	.00	.00	14,651.88	( 14,651.88)
	<u>633,611.00</u>	<u>633,611.00</u>	<u>348,598.04</u>	<u>285,012.96</u>
<u>SPECIAL ASSESSMENTS</u>				
36100 PREPAID	.00	.00	80,897.31	( 80,897.31)
36101/36102 "PRINCIPAL, INT & PENALTIES"	471,597.00	471,597.00	236,700.68	234,896.32
	<u>471,597.00</u>	<u>471,597.00</u>	<u>317,597.99</u>	<u>153,999.01</u>
<u>OTHER FINANCING SOURCES</u>				
36210 INTEREST EARNINGS	1,000.00	1,000.00	.00	1,000.00
31050 BOND PROCEEDS	.00	.00	14,651.88	( 14,651.88)
	<u>1,000.00</u>	<u>1,000.00</u>	<u>14,651.88</u>	<u>( 13,651.88)</u>
<u>TRANSFERS</u>				
39200-39204 GENERAL FUND TRANSFER IN	86,603.00	86,603.00	.00	86,603.00
	<u>86,603.00</u>	<u>86,603.00</u>	<u>.00</u>	<u>86,603.00</u>
 TOTAL REVENUE	 <u>1,192,811.00</u>	 <u>1,192,811.00</u>	 <u>680,847.91</u>	 <u>511,963.09</u>

**CITY OF CAMBRIDGE**  
**EXPENSES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUNDS 303-397 - DEBT SERVICE**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,449,749.00	1,449,749.00	1,449,748.98	( .02)	
47000611	INTEREST	191,982.00	191,982.00	191,982.43	.43	100.00
47000620	OTHER FEES	2,745.00	2,745.00	1,800.00	( 945.00)	65.57
		<u>1,644,476.00</u>	<u>1,644,476.00</u>	<u>1,643,531.41</u>	<u>( 944.59)</u>	<u>99.94</u>
TOTAL EXPENSES		<u>1,644,476.00</u>	<u>1,644,476.00</u>	<u>1,643,531.41</u>	<u>( 944.59)</u>	<u>99.94</u>
NET REVENUES						
OVER(UNDER) EXPENSES		<u>( 451,665.00)</u>	<u>( 451,665.00)</u>	<u>( 962,683.50)</u>		

**CITY OF CAMBRIDGE**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUNDS 400-499 - CAPITAL PROJECTS**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS &amp; TAXES</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	11,861.00	11,861.00	8,152.08	3,708.92	68.73
31050 "TAX INCREMENT"	.00	.00	19,814.30	( 19,814.30)	.00
	<u>11,861.00</u>	<u>11,861.00</u>	<u>27,966.38</u>	<u>( 16,105.38)</u>	<u>235.78</u>
<u>CHARGES FOR SERVICE</u>					
36230 TOWNSHIP FIRE CONTRACTS	35,995.00	35,995.00	34,871.00	1,124.00	96.88
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	43,736.02	( 43,736.02)	.00
	<u>35,995.00</u>	<u>35,995.00</u>	<u>78,607.02</u>	<u>( 42,612.02)</u>	<u>218.38</u>
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	444,000.00	444,000.00	394,626.00	49,374.00	88.88
33160-33169 FEDERAL AID	.00	.00	29,355.00	( 29,355.00)	.00
	<u>444,000.00</u>	<u>444,000.00</u>	<u>423,981.00</u>	<u>20,019.00</u>	<u>95.49</u>
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	1,500.00	1,500.00	.00	1,500.00	.00
36230 DONATIONS	20,800.00	20,800.00	8,199.00	12,601.00	39.42
32299 UTILITY PERMITS	.00	.00	1,312.28	( 1,312.28)	.00
31050 BOND PROCEEDS	1,006,000.00	1,006,000.00	1,532,130.00	( 526,130.00)	152.30
	<u>1,028,300.00</u>	<u>1,028,300.00</u>	<u>1,541,641.28</u>	<u>( 513,341.28)</u>	<u>149.92</u>
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	636,653.00	856,653.00	.00	856,653.00	.00
	<u>636,653.00</u>	<u>856,653.00</u>	<u>.00</u>	<u>856,653.00</u>	<u>.00</u>
<b>TOTAL REVENUE</b>	<u><u>2,156,809.00</u></u>	<u><u>2,376,809.00</u></u>	<u><u>2,072,195.68</u></u>	<u><u>304,613.32</u></u>	<u><u>87.18</u></u>

**CITY OF CAMBRIDGE**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUNDS 400-499 - CAPITAL PROJECTS**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<b>EXPENDITURES</b>					
<b>CAPITAL OUTLAY</b>					
414-48000-530 SANDQUIST PARK IMPROVEMENTS	468,725.00	468,725.00	.00	( 468,725.00)	.00
415-45200-540 PARK MOWER & EQUIPMENT	65,000.00	65,000.00	10,550.00	( 54,450.00)	16.23
415-45200-560 PARK UPDATES	30,000.00	30,000.00	2,528.50	( 27,471.50)	8.43
415-45200-581 LEGACY GRANT PICNIC SHELTERS	.00	.00	40,852.28	40,852.28	.00
415-41520-591 CITY PARK IMPROVEMENTS	.00	.00	5,181.41	5,181.41	.00
415-41520-593 ICE RINK @ HERITAGE GREENS	.00	.00	918.00	918.00	.00
417-42100-550 POLICE CAR EQUIPMENT	86,000.00	86,000.00	78,490.32	( 7,509.68)	91.27
417-42100-560 OTHER POLICE DEPT EQUIPMENT	10,800.00	10,800.00	.00	( 10,800.00)	.00
417-42100-590 EMERGENCY OPER CENTER EXPEND	8,000.00	8,000.00	3,198.00	( 4,802.00)	39.98
417-42100-570 TECHNOLOGY UPDATES	10,000.00	10,000.00	8,558.18	( 1,441.82)	85.58
418-43001-550 PW VEHICLE & EQUIPMENT	238,500.00	238,500.00	209,500.45	( 28,999.55)	87.84
419-41320-580 ADMIN OTHER EQUIPMENT	5,000.00	5,000.00	23,098.88	18,098.88	461.98
419-41500-570 FINANCE EQUIPMENT	25,200.00	25,200.00	14,333.76	( 10,866.24)	56.88
419-41920-580 COMM DEV EQUIPMENT	3,000.00	3,000.00	2,595.98	( 404.02)	86.53
420-42200-540 FIRE EQUIPMENT	11,640.00	11,640.00	35,129.54	23,489.54	301.80
422-41930-510 EDA ACQUISITION	.00	.00	53,963.38	53,963.38	.00
425-48000-410 LIBRARY/AQUATICS CENTER LANDL	.00	.00	378,221.34	378,221.34	.00
443-48000-223 CRACK SEALING AND SEAL COATING	50,000.00	50,000.00	144,778.30	94,778.30	289.56
444-48000-535 EQUIPMENT PURCHASE	.00	.00	30,900.00	30,900.00	.00
485-48000-303 ENGINEERING 2015 STREET PROJECT	.00	.00	290,471.63	290,471.63	.00
485-48000-304 MISC PROF SERVICES 2015 STREET PROJE	.00	.00	19,343.15	19,343.15	.00
485-48000-351 LEGAL ADVERTISING 2015 STREET PROJE	.00	.00	173.74	173.74	.00
485-48000-530 2015 STREET PROJECT	1,450,000.00	1,450,000.00	205,483.81	( 1,244,516.19)	14.17
	<u>2,461,865.00</u>	<u>2,461,865.00</u>	<u>1,558,270.65</u>	<u>( 903,594.35)</u>	<u>63.30</u>
<b>TOTAL EXPENDITURES</b>	<u>2,461,865.00</u>	<u>2,461,865.00</u>	<u>1,558,270.65</u>	<u>( 903,594.35)</u>	<u>63.30</u>
<b>NET REVENUES</b>					
<b>OVER(UNDER) EXPENDITURES</b>	<u>( 305,056.00)</u>	<u>( 85,056.00)</u>	<u>513,925.03</u>		

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
SA & INTEREST EARNINGS	500.00	500.00	739.18	239.18	147.84	59,181.19
OPERATING REVENUE	1,582,000.00	1,582,000.00	961,264.74	( 620,735.26)	60.76	1,614,945.85
OTHER FINANCING SOURCES	100,000.00	100,000.00	.00	( 100,000.00)	.00	108,555.14
<b>TOTAL FUND REVENUE</b>	<b>1,682,500.00</b>	<b>1,682,500.00</b>	<b>962,003.92</b>	<b>( 720,496.08)</b>	<b>57.18</b>	<b>1,782,682.18</b>
<b>EXPENDITURES</b>						
WATER FUND EXPENDITURES EXPENSE 400	1,682,501.00	1,682,501.00	371,830.51	( 1,310,670.49)	22.10	1,692,680.64
<b>TOTAL WATER FUND EXPENDITURES</b>	<b>1,682,501.00</b>	<b>1,682,501.00</b>	<b>371,830.51</b>	<b>( 1,310,670.49)</b>	<b>22.10</b>	<b>1,692,680.64</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>1,682,501.00</b>	<b>1,682,501.00</b>	<b>371,830.51</b>	<b>( 1,310,670.49)</b>	<b>22.10</b>	<b>1,692,680.64</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1.00)</b>	<b>( 1.00)</b>	<b>590,173.41</b>	<b>( 590,174.41)</b>	<b>.00</b>	<b>90,001.54</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA &amp; INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	739.18	( 739.18)	.00	1,970.42
601-36210 INTEREST EARNINGS	500.00	500.00	.00	500.00	.00	57,210.77
<b>TOTAL SA &amp; INTEREST EARNINGS</b>	<b>500.00</b>	<b>500.00</b>	<b>739.18</b>	<b>( 239.18)</b>	<b>147.84</b>	<b>59,181.19</b>
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	1,517,000.00	1,517,000.00	908,491.15	608,508.85	59.89	1,528,766.22
601-37120 SALES OF METERS & SUPPLIES	5,000.00	5,000.00	17,080.00	( 12,080.00)	341.60	18,173.00
601-37160 PENALTIES ETC.	35,000.00	35,000.00	20,027.73	14,972.27	57.22	41,168.15
601-37165 CERTIFICATION PENALTY	.00	.00	300.00	( 300.00)	.00	1,425.00
601-37170 OTHER REVENUE	25,000.00	25,000.00	15,365.86	9,634.14	61.46	25,413.48
<b>TOTAL OPERATING REVENUE</b>	<b>1,582,000.00</b>	<b>1,582,000.00</b>	<b>961,264.74</b>	<b>620,735.26</b>	<b>60.76</b>	<b>1,614,945.85</b>
<u>OTHER FINANCING SOURCES</u>						
601-39203 TRANSFERS FROM OTHER FUNDS	100,000.00	100,000.00	.00	100,000.00	.00	100,000.00
601-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	8,555.14
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>.00</b>	<b>100,000.00</b>	<b>.00</b>	<b>108,555.14</b>
<b>TOTAL FUND REVENUE</b>	<b>1,682,500.00</b>	<b>1,682,500.00</b>	<b>962,003.92</b>			<b>1,782,682.18</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EXPENSE 400</b>						
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	258,217.00	258,217.00	126,702.09	( 131,514.91)	49.07	224,858.55
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	15,000.00	15,000.00	1,849.69	( 13,150.31)	12.33	13,718.93
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	5,598.00	5,598.00	2,081.28	( 3,516.72)	37.18	4,447.64
601-49400-110 HOURS WORKED HOLIDAY	.00	.00	552.10	552.10	.00	449.12
601-49400-115 CALL-IN PAY	.00	.00	3,085.59	3,085.59	.00	.00
601-49400-116 ON-CALL PAY	.00	.00	5,564.57	5,564.57	.00	1,304.56
601-49400-121 PERA (EMPLOYER)	19,830.00	19,830.00	10,331.56	( 9,498.44)	52.10	17,095.70
601-49400-122 FICA/MEDICARE (EMPLOYER)	20,655.00	20,655.00	10,432.06	( 10,222.94)	50.51	17,674.40
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	52,577.00	52,577.00	34,734.94	( 17,842.06)	66.06	44,663.80
601-49400-132 LONGEVITY PAY	11,776.00	11,776.00	.00	( 11,776.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	4,600.00	4,600.00	1,167.69	( 3,432.31)	25.38	144.07
601-49400-151 WORKERS' COMPENSATION PREMIU	12,000.00	12,000.00	3,674.24	( 8,325.76)	30.62	4,691.05
601-49400-154 HRA/FLEX FEES	300.00	300.00	167.17	( 132.83)	55.72	247.74
<b>TOTAL PERSONAL SERVICES</b>	<b>400,553.00</b>	<b>400,553.00</b>	<b>200,342.98</b>	<b>( 200,210.02)</b>	<b>50.02</b>	<b>329,295.56</b>
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	4,000.00	4,000.00	2,232.11	( 1,767.89)	55.80	2,346.00
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	225.80	( 774.20)	22.58	580.41
601-49400-204 STATIONARY, FORMS AND ENVELOP	1,000.00	1,000.00	.00	( 1,000.00)	.00	1,000.00
601-49400-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	4,171.73	( 10,828.27)	27.81	12,041.60
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	10,000.00	10,000.00	2,401.35	( 7,598.65)	24.01	7,398.76
601-49400-213 OPER SUPPLIES - PLANT EQUIP	500.00	500.00	87.00	( 413.00)	17.40	174.00
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	40,000.00	40,000.00	24,521.65	( 15,478.35)	61.30	30,170.74
601-49400-217 TESTING	500.00	500.00	.00	( 500.00)	.00	.00
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	5,000.00	5,000.00	1,588.34	( 3,411.66)	31.77	918.28
601-49400-227 UTILITY SYSTEM MAINTENANCE SUP	500.00	500.00	.00	( 500.00)	.00	.00
601-49400-240 SMALL TOOLS AND MINOR EQUIP	6,000.00	6,000.00	904.33	( 5,095.67)	15.07	4,886.45
601-49400-270 METERS AND REPAIRS	20,000.00	20,000.00	20,138.93	138.93	100.69	20,325.35
<b>TOTAL SUPPLIES</b>	<b>103,500.00</b>	<b>103,500.00</b>	<b>56,271.24</b>	<b>( 47,228.76)</b>	<b>54.37</b>	<b>79,841.59</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES &amp; CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	1,953.70	( 3,046.30)	39.07	5,183.33
601-49400-306 GIS PROJECT CONTRACT EXP	8,000.00	8,000.00	334.50	( 7,665.50)	4.18	4,055.92
601-49400-310 GOPHER STATE ONE CALL	1,000.00	1,000.00	703.06	( 296.94)	70.31	1,036.14
601-49400-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
601-49400-321 TELEPHONE/CELLULAR PHONES	6,000.00	6,000.00	3,546.74	( 2,453.26)	59.11	5,391.55
601-49400-322 POSTAGE	6,500.00	6,500.00	4,112.50	( 2,387.50)	63.27	5,926.72
601-49400-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	959.88	( 40.12)	95.99	.00
601-49400-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	( 200.00)	.00	.00
601-49400-340 ADVERTISING	500.00	500.00	172.00	( 328.00)	34.40	694.98
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	111.84	( 388.16)	22.37	.00
601-49400-360 INSURANCE AND BONDS	22,000.00	22,000.00	.00	( 22,000.00)	.00	18,757.64
601-49400-381 ELECTRIC UTILITIES	95,000.00	95,000.00	40,685.71	( 54,314.29)	42.83	85,174.49
601-49400-382 WATER/WASTEWATER UTILITIES	1,200.00	1,200.00	669.14	( 530.86)	55.76	1,110.37
601-49400-383 GAS UTILITIES	9,000.00	9,000.00	2,875.15	( 6,124.85)	31.95	7,470.80
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>155,900.00</b>	<b>155,900.00</b>	<b>56,124.22</b>	<b>( 99,775.78)</b>	<b>36.00</b>	<b>135,239.94</b>
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	( 3,000.00)	.00	1,770.00
601-49400-406 REPAIR & MAINT - PLANT	18,000.00	18,000.00	9,084.04	( 8,915.96)	50.47	11,223.64
601-49400-407 REPAIRS & MAINTENANCE - HYDR	4,500.00	4,500.00	3,560.19	( 939.81)	79.12	2,209.59
601-49400-408 REPAIR & MAINT - WATER SYSTEM	8,000.00	8,000.00	11,435.36	3,435.36	142.94	11,136.80
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	( 500.00)	.00	392.58
601-49400-410 WELL PROTECTION PLAN	5,000.00	5,000.00	.00	( 5,000.00)	.00	.00
601-49400-420 DEPRECIATION	700,000.00	700,000.00	.00	( 700,000.00)	.00	689,485.16
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	( 500.00)	.00	52.28
601-49400-432 CREDIT CARD FEES	12,500.00	12,500.00	10,945.89	( 1,554.11)	87.57	12,578.17
601-49400-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	500.78	( 499.22)	50.08	1,225.93
601-49400-440 MEETINGS AND SCHOOLS	2,500.00	2,500.00	625.00	( 1,875.00)	25.00	1,128.90
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	2,808.54	( 2,191.46)	56.17	1,221.54
601-49400-489 OTHER CONTRACTED SERVICES	8,800.00	8,800.00	5,719.50	( 3,080.50)	64.99	5,166.50
<b>TOTAL MISCELLANEOUS</b>	<b>769,300.00</b>	<b>769,300.00</b>	<b>44,679.30</b>	<b>( 724,620.70)</b>	<b>5.81</b>	<b>737,591.09</b>
<i>DEBT SERVICE</i>						
601-49400-615 2001 PFA LOAN INTEREST	36,141.00	36,141.00	.00	( 36,141.00)	.00	40,815.86
601-49400-617 BOND DISCOUNT	.00	.00	.00	.00	.00	23,658.65
601-49400-618 INTEREST EXP 2004 WATER BONDS	258.00	258.00	.00	( 258.00)	.00	3,157.42
601-49400-619 INTEREST-WATER TREATMENT 2005	137,940.00	137,940.00	10,173.36	( 127,766.64)	7.38	259,282.34
601-49400-620 FISCAL AGENT FEES	450.00	450.00	450.00	.00	100.00	450.00
601-49400-621 BOND ISSUE COSTS	.00	.00	3,789.41	3,789.41	.00	50,708.45
601-49400-627 INTEREST-2007 STREET BONDS	4,749.00	4,749.00	.00	( 4,749.00)	.00	7,903.63
601-49400-631 2011 BOND INT EXP	6,808.00	6,808.00	.00	( 6,808.00)	.00	7,919.16
601-49400-632 2012 BOND INTEREST EXPENSE	7,363.00	7,363.00	.00	( 7,363.00)	.00	8,216.76
601-49400-634 INEREST EXP 2014 IMPROV	24,710.00	24,710.00	.00	( 24,710.00)	.00	( 3,899.81)
601-49400-635 INTEREST EXP 2015 BONDS	22,329.00	22,329.00	.00	( 22,329.00)	.00	.00
<b>TOTAL DEBT SERVICE</b>	<b>240,748.00</b>	<b>240,748.00</b>	<b>14,412.77</b>	<b>( 226,335.23)</b>	<b>5.99</b>	<b>398,212.46</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	12,500.00	12,500.00	.00	( 12,500.00)	.00	12,500.00
<i>TOTAL TRANSFERS</i>	12,500.00	12,500.00	.00	( 12,500.00)	.00	12,500.00
<b>TOTAL EXPENSE 400</b>	<b>1,682,501.00</b>	<b>1,682,501.00</b>	<b>371,830.51</b>	<b>( 1,310,670.49)</b>	<b>22.10</b>	<b>1,692,680.64</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	1,682,501.00	1,682,501.00	371,830.51			1,692,680.64
NET REVENUES OVER EXPENDITURE	( 1.00)	( 1.00)	590,173.41			90,001.54

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
INTERGOVERNMENTAL REVENUES	.00	.00	.00	.00	.00	1,106,719.99
SA & INTEREST EARNINGS	10,500.00	10,500.00	845.95	( 9,654.05)	8.06	56,830.86
OPERATING REVENUE	2,220,235.00	2,220,235.00	1,283,321.72	( 936,913.28)	57.80	2,457,259.52
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	8,378.82
<b>TOTAL FUND REVENUE</b>	<b>2,230,735.00</b>	<b>2,230,735.00</b>	<b>1,284,167.67</b>	<b>( 946,567.33)</b>	<b>57.57</b>	<b>3,629,189.19</b>
<b>EXPENDITURES</b>						
WASTEWATER FUND EXPENDITURES EXPENSE 450	2,700,024.00	2,700,024.00	556,999.62	( 2,143,024.38)	20.63	2,080,945.42
<b>TOTAL WASTEWATER FUND EXPENDITURE</b>	<b>2,700,024.00</b>	<b>2,700,024.00</b>	<b>556,999.62</b>	<b>( 2,143,024.38)</b>	<b>20.63</b>	<b>2,080,945.42</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>2,700,024.00</b>	<b>2,700,024.00</b>	<b>556,999.62</b>	<b>( 2,143,024.38)</b>	<b>20.63</b>	<b>2,080,945.42</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 469,289.00)</b>	<b>( 469,289.00)</b>	<b>727,168.05</b>	<b>( 1,196,457.05)</b>	<b>( 64.54)</b>	<b>1,548,243.77</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
602-33160 FEDERAL GRANT -PSIG \$	.00	.00	.00	.00	.00	1,106,719.99
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	1,106,719.99
<u>SA &amp; INTEREST EARNINGS</u>						
602-36102 SPEC ASSESSMENTS - INT/PEN	500.00	500.00	739.19	( 239.19)	147.84	1,970.43
602-36210 INTEREST EARNINGS	10,000.00	10,000.00	106.76	9,893.24	1.07	54,860.43
TOTAL SA & INTEREST EARNINGS	10,500.00	10,500.00	845.95	9,654.05	8.06	56,830.86
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	2,195,235.00	2,195,235.00	1,191,381.45	1,003,853.55	54.27	2,187,666.46
602-37250 SAC CHARGES	.00	.00	69,326.50	( 69,326.50)	.00	228,436.50
602-37260 PENALTIES	25,000.00	25,000.00	22,613.77	2,386.23	90.46	41,156.56
TOTAL OPERATING REVENUE	2,220,235.00	2,220,235.00	1,283,321.72	936,913.28	57.80	2,457,259.52
<u>OTHER FINANCING SOURCES</u>						
602-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	8,378.82
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	8,378.82
TOTAL FUND REVENUE	2,230,735.00	2,230,735.00	1,284,167.67			3,629,189.19

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EXPENSE 450</b>						
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	425,328.00	425,328.00	212,740.46	( 212,587.54)	50.02	396,788.48
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	21,000.00	21,000.00	5,925.10	( 15,074.90)	28.21	22,060.49
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	11,196.00	11,196.00	5,427.25	( 5,768.75)	48.47	6,717.73
602-49450-110 HOURS WORKED HOLIDAY	.00	.00	1,912.10	1,912.10	.00	1,915.04
602-49450-115 CALL-IN PAY	.00	.00	6,563.95	6,563.95	.00	1,177.35
602-49450-116 ON-CALL PAY	.00	.00	11,644.24	11,644.24	.00	3,648.12
602-49450-121 PERA (EMPLOYER)	34,495.00	34,495.00	17,954.97	( 16,540.03)	52.05	30,515.74
602-49450-122 FICA/MEDICARE (EMPLOYER)	36,042.00	36,042.00	18,271.57	( 17,770.43)	50.70	31,254.30
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	93,725.00	93,725.00	63,503.70	( 30,221.30)	67.76	78,482.66
602-49450-132 LONGEVITY PAY	13,617.00	13,617.00	.00	( 13,617.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	8,200.00	8,200.00	3,514.20	( 4,685.80)	42.86	7,873.52
602-49450-151 WORKERS' COMPENSATION PREMIU	22,897.00	22,897.00	15,901.93	( 6,995.07)	69.45	20,695.08
602-49450-154 HRA/FLEX FEES	500.00	500.00	308.91	( 191.09)	61.78	462.32
<b>TOTAL PERSONAL SERVICES</b>	<b>667,000.00</b>	<b>667,000.00</b>	<b>363,668.38</b>	<b>( 303,331.62)</b>	<b>54.52</b>	<b>601,590.83</b>
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	20,000.00	20,000.00	10,275.95	( 9,724.05)	51.38	14,279.91
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	500.00	500.00	462.54	( 37.46)	92.51	689.05
602-49450-204 STATIONARY, FORMS AND ENVELOP	2,300.00	2,300.00	.00	( 2,300.00)	.00	1,072.97
602-49450-210 MISCELLANEOUS OPER SUPPLIES	7,000.00	7,000.00	3,632.10	( 3,367.90)	51.89	7,445.70
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	12,000.00	12,000.00	3,792.86	( 8,207.14)	31.61	10,984.87
602-49450-213 OPER SUPPLIES - PLANT EQUIP	1,000.00	1,000.00	87.00	( 913.00)	8.70	174.00
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	109,700.00	109,700.00	38,678.79	( 71,021.21)	35.26	59,753.61
602-49450-217 TESTING	11,000.00	11,000.00	4,996.75	( 6,003.25)	45.43	10,684.25
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	5,000.00	5,000.00	3,124.72	( 1,875.28)	62.49	8,458.60
602-49450-240 SMALL TOOLS & MINOR EQUIP	7,000.00	7,000.00	1,587.76	( 5,412.24)	22.68	5,479.60
<b>TOTAL SUPPLIES</b>	<b>175,500.00</b>	<b>175,500.00</b>	<b>66,638.47</b>	<b>( 108,861.53)</b>	<b>37.97</b>	<b>119,022.56</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES &amp; CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	7,000.00	7,000.00	4,369.60	( 2,630.40)	62.42	12,738.06
602-49450-306 GIS PROJECT CONTRACT EXP	8,000.00	8,000.00	334.50	( 7,665.50)	4.18	4,055.92
602-49450-310 GOPHER STATE ONE CALL	1,500.00	1,500.00	703.04	( 796.96)	46.87	1,036.11
602-49450-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
602-49450-321 TELEPHONE/CELLULAR PHONES	5,000.00	5,000.00	1,386.16	( 3,613.84)	27.72	2,924.17
602-49450-322 POSTAGE	4,500.00	4,500.00	4,112.50	( 387.50)	91.39	5,766.54
602-49450-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	304.09	( 695.91)	30.41	850.80
602-49450-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	( 200.00)	.00	.00
602-49450-340 ADVERTISING	150.00	150.00	.00	( 150.00)	.00	589.68
602-49450-360 INSURANCE AND BONDS	34,000.00	34,000.00	.00	( 34,000.00)	.00	32,712.19
602-49450-381 ELECTRIC UTILITIES	120,000.00	120,000.00	56,961.68	( 63,038.32)	47.47	142,891.28
602-49450-382 WATER/WASTEWATER UTILITIES	3,000.00	3,000.00	1,694.00	( 1,306.00)	56.47	3,125.27
602-49450-383 GAS UTILITIES	25,000.00	25,000.00	18,713.56	( 6,286.44)	74.85	28,595.16
602-49450-385 POWER - LIFT STATIONS	18,000.00	18,000.00	8,867.66	( 9,132.34)	49.26	15,426.73
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>227,350.00</b>	<b>227,350.00</b>	<b>97,446.79</b>	<b>( 129,903.21)</b>	<b>42.86</b>	<b>251,149.91</b>
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	5,000.00	5,000.00	.00	( 5,000.00)	.00	325.47
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	5,000.00	5,000.00	.00	( 5,000.00)	.00	7,416.37
602-49450-406 REPAIR & MAINT - PLANT	30,000.00	30,000.00	11,299.96	( 18,700.04)	37.67	40,119.84
602-49450-407 REPAIR & MAINT - LIFT STATIONS	7,000.00	7,000.00	3,154.01	( 3,845.99)	45.06	4,113.13
602-49450-408 REPAIRS & MAINTENANCE - SEWER	.00	.00	.00	.00	.00	7,529.77
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,000.00	1,000.00	.00	( 1,000.00)	.00	1,177.76
602-49450-420 DEPRECIATION	1,293,333.00	1,293,333.00	.00	( 1,293,333.00)	.00	828,497.96
602-49450-430 MISCELLANEOUS	1,000.00	1,000.00	10.00	( 990.00)	1.00	393.68
602-49450-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	1,794.58	794.58	179.46	1,999.14
602-49450-440 MEETINGS AND SCHOOLS	2,500.00	2,500.00	1,487.00	( 1,013.00)	59.48	1,418.90
602-49450-441 MPCA FEES	10,000.00	10,000.00	7,925.00	( 2,075.00)	79.25	.00
602-49450-489 OTHER CONTRACTED SERVICES	81,000.00	81,000.00	1,825.20	( 79,174.80)	2.25	87,878.19
<b>TOTAL MISCELLANEOUS</b>	<b>1,436,833.00</b>	<b>1,436,833.00</b>	<b>27,495.75</b>	<b>( 1,409,337.25)</b>	<b>1.91</b>	<b>980,870.21</b>
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	115,000.00	115,000.00	.00	( 115,000.00)	.00	61,734.81
602-49450-611 INTEREST EXP 2004 SEWER BONDS	184.00	184.00	.00	( 184.00)	.00	2,253.56
602-49450-613 INTEREST - WASTE WATER BONDS	3,433.00	3,433.00	.00	( 3,433.00)	.00	.00
602-49450-617 BOND DISCOUNT	.00	.00	.00	.00	.00	1,896.25
602-49450-621 BOND ISSUE COSTS	.00	.00	1,705.17	1,705.17	.00	2,140.47
602-49450-623 INTEREST XYLITE BOND 2005	170.00	170.00	45.06	( 124.94)	26.51	1,879.41
602-49450-627 INTEREST-2007 STREET BONDS	4,313.00	4,313.00	.00	( 4,313.00)	.00	7,177.92
602-49450-631 2011 BOND INT EXP	.00	.00	.00	.00	.00	3,778.08
602-49450-632 2012 BOND INTEREST EXP	5,563.00	5,563.00	.00	( 5,563.00)	.00	6,208.24
602-49450-634 INTEREST EXP 2014 IMPROV	11,182.00	11,182.00	.00	( 11,182.00)	.00	3,743.17
602-49450-635 INTEREST EXP BOND EXP	15,996.00	15,996.00	.00	( 15,996.00)	.00	.00
<b>TOTAL DEBT SERVICE</b>	<b>155,841.00</b>	<b>155,841.00</b>	<b>1,750.23</b>	<b>( 154,090.77)</b>	<b>1.12</b>	<b>90,811.91</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	37,500.00	37,500.00	.00	( 37,500.00)	.00	37,500.00
<i>TOTAL TRANSFERS</i>	37,500.00	37,500.00	.00	( 37,500.00)	.00	37,500.00
<b>TOTAL EXPENSE 450</b>	<b>2,700,024.00</b>	<b>2,700,024.00</b>	<b>556,999.62</b>	<b>( 2,143,024.38)</b>	<b>20.63</b>	<b>2,080,945.42</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,700,024.00	2,700,024.00	556,999.62			2,080,945.42
NET REVENUES OVER EXPENDITURE	( 469,289.00)	( 469,289.00)	727,168.05			1,548,243.77



**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 603 - STORM WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	383.16
OPERATING REVENUES	316,000.00	316,000.00	192,130.65	( 123,869.35)	60.80	324,469.21
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	32,561.19
<b>TOTAL FUND REVENUE</b>	<b>316,000.00</b>	<b>316,000.00</b>	<b>192,130.65</b>	<b>( 123,869.35)</b>	<b>60.80</b>	<b>357,413.56</b>
<b>EXPENDITURES</b>						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	401,230.00	401,230.00	7,229.06	( 394,000.94)	1.80	397,064.83
<b>TOTAL STORM SEWER FUND EXPENDITURE</b>	<b>401,230.00</b>	<b>401,230.00</b>	<b>7,229.06</b>	<b>( 394,000.94)</b>	<b>1.80</b>	<b>397,064.83</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>401,230.00</b>	<b>401,230.00</b>	<b>7,229.06</b>	<b>( 394,000.94)</b>	<b>1.80</b>	<b>397,064.83</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 85,230.00)</b>	<b>( 85,230.00)</b>	<b>184,901.59</b>	<b>( 270,131.59)</b>	<b>( 46.09)</b>	<b>( 39,651.27)</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 603 - STORM WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA &amp; INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	383.16
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	383.16
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	310,000.00	310,000.00	187,984.21	122,015.79	60.64	316,672.73
603-37360 PENALTIES	6,000.00	6,000.00	4,146.44	1,853.56	69.11	7,796.48
TOTAL OPERATING REVENUES	316,000.00	316,000.00	192,130.65	123,869.35	60.80	324,469.21
<u>OTHER FINANCING SOURCES</u>						
603-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	32,561.19
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	32,561.19
TOTAL FUND REVENUE	316,000.00	316,000.00	192,130.65			357,413.56

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 603 - STORM WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EXPENSE 500</b>						
<i>SUPPLIES</i>						
603-49500-204 STATIONARY, FORMS & ENVELOPES	500.00	500.00	.00	( 500.00)	.00	24.59
<i>TOTAL SUPPLIES</i>	500.00	500.00	.00	( 500.00)	.00	24.59
<i>OTHER SERVICES &amp; CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	1,500.00	1,500.00	620.00	( 880.00)	41.33	.00
603-49500-352 GEN INFO & PUBLIC NOTICES	75.00	75.00	196.56	121.56	262.08	7.51
<i>TOTAL OTHER SERVICES &amp; CHARG</i>	1,575.00	1,575.00	816.56	( 758.44)	51.85	7.51
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	8,000.00	8,000.00	4,022.94	( 3,977.06)	50.29	4,459.97
603-49500-420 DEPRECIATION	355,000.00	355,000.00	.00	( 355,000.00)	.00	359,640.86
603-49500-430 MISCELLANEOUS	1,096.00	1,096.00	.00	( 1,096.00)	.00	2,551.58
603-49500-440 SCHOOLS AND MEETINGS	.00	.00	400.00	400.00	.00	170.00
<i>TOTAL MISCELLANEOUS</i>	364,096.00	364,096.00	4,422.94	( 359,673.06)	1.21	366,822.41
<i>DEBT SERVICE</i>						
603-49500-611 INTEREST EXP 2004 STORM BONDS	4,728.00	4,728.00	.00	( 4,728.00)	.00	5,789.06
603-49500-617 BOND DISCOUNT	.00	.00	.00	.00	.00	2,163.15
603-49500-621 BOND ISSUE COSTS	.00	.00	1,921.96	1,921.96	.00	4,878.82
603-49500-623 INTEREST-XYLITE BOND 2005	240.00	240.00	67.60	( 172.40)	28.17	2,615.99
603-49500-627 INTEREST-2007 STREET BONDS	3,471.00	3,471.00	.00	( 3,471.00)	.00	5,776.10
603-49500-628 INTEREST EXP 2008 BONDS	1,395.00	1,395.00	.00	( 1,395.00)	.00	.00
603-49500-629 2009 STORM BOND INT EXP	2,325.00	2,325.00	.00	( 2,325.00)	.00	2,631.56
603-49500-631 2011 BOND INT EXP	.00	.00	.00	.00	.00	1,698.27
603-49500-634 INTEREST EXP 2014 STORM IMPROV	12,562.00	12,562.00	.00	( 12,562.00)	.00	4,657.37
603-49500-635 INTEREST EXP 2015 BONDS	10,338.00	10,338.00	.00	( 10,338.00)	.00	.00
<i>TOTAL DEBT SERVICE</i>	35,059.00	35,059.00	1,989.56	( 33,069.44)	5.67	30,210.32
<b>TOTAL EXPENSE 500</b>	<b>401,230.00</b>	<b>401,230.00</b>	<b>7,229.06</b>	<b>( 394,000.94)</b>	<b>1.80</b>	<b>397,064.83</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 603 - STORM WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	401,230.00	401,230.00	7,229.06			397,064.83
NET REVENUES OVER EXPENDITURE	( 85,230.00)	( 85,230.00)	184,901.59			( 39,651.27)

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
INTEREST & LOTTERY SALES	88,884.00	88,884.00	46,911.47	( 41,972.53)	52.78	92,195.11
OPERATING REVENUES	4,969,828.00	4,969,828.00	2,835,620.41	( 2,134,207.59)	57.06	4,971,838.73
<b>TOTAL FUND REVENUE</b>	<b>5,058,712.00</b>	<b>5,058,712.00</b>	<b>2,882,531.88</b>	<b>( 2,176,180.12)</b>	<b>56.98</b>	<b>5,064,033.84</b>
<b>EXPENDITURES</b>						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	5,058,712.00	5,058,712.00	2,595,611.45	( 2,463,100.55)	51.31	5,047,269.98
<b>TOTAL LIQUOR STORE EXPENDITURES</b>	<b>5,058,712.00</b>	<b>5,058,712.00</b>	<b>2,595,611.45</b>	<b>( 2,463,100.55)</b>	<b>51.31</b>	<b>5,047,269.98</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>5,058,712.00</b>	<b>5,058,712.00</b>	<b>2,595,611.45</b>	<b>( 2,463,100.55)</b>	<b>51.31</b>	<b>5,047,269.98</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>286,920.43</b>	<b>( 286,920.43)</b>	<b>.00</b>	<b>16,763.86</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST &amp; LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	400.00	400.00	2,347.50	( 1,947.50)	586.88	386.50
610-36210 INTEREST EARNINGS	50.00	50.00	18.97	31.03	37.94	3,691.61
610-36220 LOTTERY SALES	88,434.00	88,434.00	44,545.00	43,889.00	50.37	88,117.00
<b>TOTAL INTEREST &amp; LOTTERY SALES</b>	<b>88,884.00</b>	<b>88,884.00</b>	<b>46,911.47</b>	<b>41,972.53</b>	<b>52.78</b>	<b>92,195.11</b>
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	1,632,000.00	1,632,000.00	908,600.92	723,399.08	55.67	1,643,291.96
610-37812 SALES - BEER	2,244,000.00	2,244,000.00	1,334,819.29	909,180.71	59.48	2,248,469.43
610-37813 SALES - WINE	824,160.00	824,160.00	439,016.05	385,143.95	53.27	822,314.12
610-37815 SALES - NON-TAXABLE	132,600.00	132,600.00	82,279.12	50,320.88	62.05	135,243.89
610-37816 SALES - TAXABLE	140,760.00	140,760.00	72,752.99	68,007.01	51.69	126,091.28
610-37820 MACHINE COMMISSIONS	100.00	100.00	.00	100.00	.00	.00
610-37830 DISCOUNTS, DEPOSITS & RETURNS	( 2,856.00)	( 2,856.00)	( 1,225.25)	( 1,630.75)	( 42.90)	( 3,047.40)
610-37840 CASH OVER AND SHORT	( 936.00)	( 936.00)	( 622.71)	( 313.29)	( 66.53)	( 524.55)
<b>TOTAL OPERATING REVENUES</b>	<b>4,969,828.00</b>	<b>4,969,828.00</b>	<b>2,835,620.41</b>	<b>2,134,207.59</b>	<b>57.06</b>	<b>4,971,838.73</b>
<b>TOTAL FUND REVENUE</b>	<b>5,058,712.00</b>	<b>5,058,712.00</b>	<b>2,882,531.88</b>			<b>5,064,033.84</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LIQUOR STORE</b>						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	232,211.00	232,211.00	141,097.29	( 91,113.71)	60.76	231,286.43
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	7,377.00	7,377.00	1,654.55	( 5,722.45)	22.43	6,894.19
610-49750-103 PART-TIME EMPLOYEES - REGULAR	110,000.00	110,000.00	58,564.72	( 51,435.28)	53.24	123,684.42
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	8,000.00	8,000.00	.00	( 8,000.00)	.00	4,073.39
610-49750-110 HOURS WORKED HOLIDAY	.00	.00	6,052.32	6,052.32	.00	3,628.21
610-49750-121 PERA (EMPLOYER)	27,621.00	27,621.00	15,552.65	( 12,068.35)	56.31	25,596.12
610-49750-122 FICA/MEDICARE (EMPLOYER)	28,174.00	28,174.00	15,475.67	( 12,698.33)	54.93	27,294.72
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	55,277.00	55,277.00	43,077.12	( 12,199.88)	77.93	44,095.36
610-49750-132 LONGEVITY PAY	10,696.00	10,696.00	.00	( 10,696.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	4,800.00	4,800.00	2,680.47	( 2,119.53)	55.84	2,739.27
610-49750-151 WORKERS' COMPENSATION PREMIU	11,608.00	11,608.00	7,517.00	( 4,091.00)	64.76	9,304.96
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	( 250.00)	.00	.00
610-49750-154 HRA/FLEX FEES	300.00	300.00	200.84	( 99.16)	66.95	246.70
<b>TOTAL PERSONAL SERVICES</b>	<b>496,314.00</b>	<b>496,314.00</b>	<b>291,872.63</b>	<b>( 204,441.37)</b>	<b>58.81</b>	<b>478,843.77</b>
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	7,242.00	7,242.00	547.28	( 6,694.72)	7.56	3,244.65
610-49750-210 MISCELLANEOUS OPER SUPPLIES	25,831.00	25,831.00	7,887.64	( 17,943.36)	30.54	26,067.46
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	27,030.00	27,030.00	12,369.94	( 14,660.06)	45.76	34,442.53
610-49750-251 PURCHASES - LIQUOR	1,206,130.00	1,206,130.00	667,312.09	( 538,817.91)	55.33	1,206,828.39
610-49750-252 PURCHASES - BEER	1,727,415.00	1,727,415.00	1,020,662.57	( 706,752.43)	59.09	1,737,581.52
610-49750-253 PURCHASES WINE	582,980.00	582,980.00	306,516.72	( 276,463.28)	52.58	574,158.29
610-49750-259 PURCHASES - MISCELLANEOUS	213,210.00	213,210.00	125,118.33	( 88,091.67)	58.68	200,723.76
610-49750-260 FREIGHT & DRAY	31,620.00	31,620.00	17,709.59	( 13,910.41)	56.01	30,572.56
610-49750-262 BREAKAGE & SHRINKAGE	1,200.00	1,200.00	.00	( 1,200.00)	.00	446.90
610-49750-263 INVENTORY PRICE ADJ	6,300.00	6,300.00	.00	( 6,300.00)	.00	( 2,598.98)
<b>TOTAL SUPPLIES</b>	<b>3,828,958.00</b>	<b>3,828,958.00</b>	<b>2,158,124.16</b>	<b>( 1,670,833.84)</b>	<b>56.36</b>	<b>3,811,467.08</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	2,000.00	2,000.00	1,335.20	( 664.80)	66.76	4,107.30
610-49750-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
610-49750-321 TELEPHONE/CELLULAR PHONES	3,960.00	3,960.00	1,910.22	( 2,049.78)	48.24	2,986.78
610-49750-331 TRAVEL/MEALS/LODGING	500.00	500.00	10.00	( 490.00)	2.00	271.53
610-49750-334 MILEAGE REIMBURSEMENT	300.00	300.00	212.75	( 87.25)	70.92	106.96
610-49750-340 ADVERTISING	36,300.00	36,300.00	22,091.29	( 14,208.71)	60.86	37,497.48
610-49750-341 WINE TASTING EVENT COSTS	3,000.00	3,000.00	2,049.71	( 950.29)	68.32	2,786.18
610-49750-360 INSURANCE AND BONDS	16,500.00	16,500.00	.00	( 16,500.00)	.00	14,709.61
610-49750-381 ELECTRIC UTILITIES	26,400.00	26,400.00	11,784.68	( 14,615.32)	44.64	23,354.72
610-49750-382 WATER/WASTEWATER UTILITIES	770.00	770.00	390.30	( 379.70)	50.69	878.95
610-49750-383 GAS UTILITIES	2,000.00	2,000.00	964.87	( 1,035.13)	48.24	2,034.37
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>91,730.00</b>	<b>91,730.00</b>	<b>40,749.02</b>	<b>( 50,980.98)</b>	<b>44.42</b>	<b>88,971.88</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	5,390.00	5,390.00	3,187.92	( 2,202.08)	59.15	5,738.03
610-49750-413 RENTALS - OFFICE EQUIPMENT	.00	.00	390.00	390.00	.00	.00
610-49750-420 DEPRECIATION	47,000.00	47,000.00	.00	( 47,000.00)	.00	47,122.60
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	97,750.00	97,750.00	56,293.04	( 41,456.96)	57.59	94,816.07
610-49750-433 DUES AND SUBSCRIPTIONS	2,940.00	2,940.00	3,023.00	83.00	102.82	3,683.38
610-49750-440 MEETINGS AND SCHOOLS	900.00	900.00	913.71	13.71	101.52	857.00
610-49750-453 TAXES AND LICENSES	1,200.00	1,200.00	.00	( 1,200.00)	.00	45.00
610-49750-461 LOTTERY SWEEP	48,960.00	48,960.00	26,034.82	( 22,925.18)	53.18	49,759.24
610-49750-475 LOTTERY PAID OUT	34,170.00	34,170.00	14,514.00	( 19,656.00)	42.48	34,763.00
610-49750-489 CONTRACT MAINTENANCE	3,400.00	3,400.00	509.15	( 2,890.85)	14.98	1,887.93
<i>TOTAL MISCELLANEOUS</i>	<u>241,710.00</u>	<u>241,710.00</u>	<u>104,865.64</u>	<u>( 136,844.36)</u>	<u>43.38</u>	<u>238,672.25</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	400,000.00	400,000.00	.00	( 400,000.00)	.00	421,915.00
610-49750-722 TRANSFERS OUT TO SENIOR CENTE	.00	.00	.00	.00	.00	7,400.00
<i>TOTAL TRANSFERS</i>	<u>400,000.00</u>	<u>400,000.00</u>	<u>.00</u>	<u>( 400,000.00)</u>	<u>.00</u>	<u>429,315.00</u>
<b>TOTAL LIQUOR STORE</b>	<u><u>5,058,712.00</u></u>	<u><u>5,058,712.00</u></u>	<u><u>2,595,611.45</u></u>	<u><u>( 2,463,100.55)</u></u>	<u><u>51.31</u></u>	<u><u>5,047,269.98</u></u>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2015**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	5,058,712.00	5,058,712.00	2,595,611.45			5,047,269.98
NET REVENUES OVER EXPENDITURE	.00	.00	286,920.43			16,763.86

**RESOLUTION NO. R15-048**

*Resolution Accepting a Land Donation to the City of Cambridge for Park Land*

**WHEREAS**, James McCarty through Jerry Nelson has made a donation of land, Parcel Identification Number 15.005.1003 in the appraised value of \$68,000.00 for use as future Park Land;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Cambridge, Minnesota, that the donations detailed above are hereby received and accepted for the purposes as described above.

Adopted this 8<sup>th</sup> day of September, 2015.

\_\_\_\_\_  
Marlys A. Palmer, Mayor

ATTEST:

\_\_\_\_\_  
Lynda J. Woulfe, City Administrator

Approve Resolution 015-049 Setting  
Public hearing related to Economic  
Development Tax Abatement  
Proposal September 21, 2015

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September 8, 2015

Author: Stan Gustafson

Background

The Community Development Department is working with a Manufacturer to establish an Economic Development Tax Abatement Project in Cambridge. Tax Abatement is needed to assist with the cost associated with the relocation of their loading/unloading facility in the City.

A public hearing is required as a part of this process and City Council is being asked to schedule the public hearing for September 21, 2017 at approximately 6:00 pm.

Type of Public Hearing	Recommended Date	Recommended Time
Tax Abatement to assist with the relocation of their loading/unloading facility	September 21, 2015	Approximately 6:00 pm

City Council Action

Approve Resolution # R15-049 Setting September 21, 2015 as the public hearing date on the Proposed Tax Abatement to assist with cost associated with cost associated with the relocation of their loading/unloading facility at 625 2<sup>nd</sup> Avenue SE, Cambridge, MN, and the adoption of the Tax Abatement Agreement.

Attachments

1. Resolution R15-049

**CITY OF CAMBRIDGE  
ISANTI COUNTY  
STATE OF MINNESOTA**

**RESOLUTION NO. R15-049**

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL  
ON THE PROPOSED PROPERTY TAX ABATEMENT AND BUSINESS  
SUBSIDY FOR MOTEK/TEAM INDUSTRIAL.**

BE IT RESOLVED by the City Council (the "Council") for the City of Cambridge, Minnesota (the "City"), as follows:

WHEREAS, *Minnesota Statutes*, Sections 469.1812 through 469.1815, inclusive (the "Act"), authorizes the City of Cambridge, Minnesota (the "City"), upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the City on certain property; and

WHEREAS, the City has received a request from Motek/Team Industrial in the City (the "Company"), that the City provide an abatement of the City portion of property taxes to promote the relocation of a loading and unloading facility located on parcel number 15.047.0072; and

WHEREAS, *Minnesota Statutes*, Sections 116J.993 through 116J.995 (the "Minnesota Business Subsidy Act") and the Act require the City to hold a public hearing prior to the adoption of a resolution granting any property tax abatements:

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Cambridge, Minnesota, as follows:

Hearing. A public hearing on the consideration of granting a property tax abatement to the Company as requested will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

Notice. The City Clerk is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the City at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the City, and must be published at least once per week.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

Dated: September 8, 2015

Adopted:

\_\_\_\_\_  
Marlys A. Palmer, Mayor

ATTEST:

\_\_\_\_\_  
Lynda J. Woulfe, City Administrator

**2016 Street Improvements - Authorize Geotechnical & Sewer Televising Services**

Review

In order to properly review existing conditions and to design the proposed 2016 Street Improvements, geotechnical and sewer televising services are required. Geotechnical services consist of soil borings and lab testing, and sewer televising services consist of running a camera through existing sanitary and storm sewers within the project area.

As with past projects, proposals for these services were solicited and were received from the following:

Geotechnical Services

<u>Firm</u>	<u>Proposed Fee</u>
Independent Testing Technologies (ITT)	\$4,586.00
Chosen Valley Testing	\$4,680.00

Sewer Televising Services

<u>Firm</u>	<u>Proposed Fee</u>
Empire Pipe Services	\$10,555.00
Veit	\$12,954.50

Both ITT and Empire Pipe Services have satisfactorily performed similar services for the City on past projects.

Council Action

1. Staff recommends accepting proposal from ITT to provide geotechnical services for an estimated fee of \$4,586.00, and from Empire Pipe Services to provide sewer televising services for an estimated fee of \$10,555.00.

Attachments

1. Geotechnical services proposal from ITT and Sewer Televising proposal from Empire Pipe Services.



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# Independent Testing Technologies, Inc.

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August 21, 2015

City of Cambridge  
C/o Mr. Todd Blank, P.E.  
SEH, Inc.  
3565 Vadnais Center Drive  
St. Paul, MN 55110

RE: Proposal #08-24      Proposal for Geotechnical Services  
2016 Street Improvements  
Cambridge, Minnesota

Dear Mr. Blank:

Thank you for the opportunity to provide you with this proposal for geotechnical services for the above referenced project in Cambridge, Minnesota. This proposal contains our understanding of the project and the projected costs for its completion.

### **Description of Project**

The project will consist of street and utility construction, including water main, sanitary sewer and storm sewer in the existing streets mostly in residential areas. The streets will be constructed to an urban section with concrete curb and gutter and bituminous pavement. Six (6) split-spoon soil borings are proposed to depths of twenty (20) feet. Two (2) auger borings are planned to depths of two (2) feet to measure pavement thickness. The borings will be marked by your surveyors. We will contact Gopher One for existing utility locates prior to drilling.

### **Exploration Scope:**

The borings are planned to be performed with a truck mounted drill rig. The borings will be sampled using standard penetration test procedures so that intact samples can be obtained and "N" values recorded to help estimate soil parameters and so that water level readings can be taken through the hollow stem auger. Standard penetration samples will be taken at 2 1/2-foot intervals in accordance with ASTM D1586. The borings will be backfilled with the auger cuttings and patched with bituminous cold patch.

Laboratory testing will be performed on selected samples to aid in classification and

estimates of their engineering properties. Moisture contents will be performed on every split spoon sample. Ten (10) grain size distribution analyses are proposed. Four (4) Atterberg Limits will be performed if clay soils are present.

**Engineering Scope:**

The completed report will include log sheets for the borings showing soil types, blow counts, groundwater levels, and a sketch of the boring locations as drilled. The report will include a summary of our findings as well as drilling and sampling methods, boring logs and lab test procedures and results. An electronic copy of the report will be provided.

**Schedule**

Our present schedule will allow us to begin the field work within two weeks of authorization to proceed. The field work will take two days to complete. Preliminary verbal results and logs should be available within two days of completion of the field work. The lab testing will take one (1) week to complete. The final report will be complete within a week of completion of all field and laboratory work.

**Fees & Payment**

We will perform the work in accordance with the unit costs on the "Job Estimate" attached to this confirmation letter. The unit costs are valid for sixty days from the date of this proposal. The total cost of \$4,586.00 will not be exceeded without a change in the work scope and the owner's authorization. An invoice for the work performed will be mailed after completion of the engineering report.

**Remarks**

Mr. Blank, we appreciate the opportunity to provide you with this proposal. If you have any questions about the services we provide, please call me at (320) 253-4338.

Sincerely,



Patrick A. Johnson, P.E.  
Geotechnical Division Manager

**Authorization:**

Please proceed as described above:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Independent Testing Technologies, Inc.**  
**337 31<sup>st</sup> Avenue South, Waite Park, MN 56387**  
**Phone: 320-253-4338**  
**Fax: 320-253-4547**

**JOB ESTIMATE**

***DRILLING / LAB TESTING / ENGINEERING:***

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	TOTAL
1	Traffic Control	L.S.	1	\$265.00	\$265.00
2	Drilling & Sampling - Standard Penetration Test Borings	Feet	124	\$14.00	\$1736.00
3	Mobilization	Trip	1	\$375.00	\$375.00
4	Lab Testing- Grain Size	Each	10	\$85.00	\$850.00
5	Lab Testing- Atterberg Limits	Each	4	\$165.00	\$660.00
6	Analysis & Report by P.E.	Hour	7	\$100.00	\$700.00
<b>TOTAL</b>					<b>\$4,586.00</b>

***ADDITIONAL SERVICES (if needed):***

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	TOTAL
<b>TOTAL</b>					





# EMPIRE

PIPE SERVICES  
TELEVISION & JET VACUUMING SERVICES

415 Truman Street • North Mankato MN 56003 • Ph: 507-388-2895 • Fax: 507-388-5703

## Letter of Transmittal

**TO: SEH**  
3535 Vadnais Center Drive  
St. Paul, MN 55110  
  
Attn: Todd Blank, Cambridge City Engineer

**DATE:** August 28, 2015  
**JOB NO:** 133472  
**Transmittal NO:** #1  
**RE:** 2016 Street Improvements Cambridge, MN

**WE ARE SENDING YOU:**  Attached  Under separate cover via \_\_\_\_\_, the following items:  
 Shop Drawings  Prints  Plans  Samples  Specifications  
 Copy of Letter  Change Order  Contracts  Submittals

COPIES	DATE	DESCRIPTION
1		Proposal Contract

**THESE ARE TRANSMITTED AS CHECKED BELOW:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> For approval            | <input type="checkbox"/> Approved as submitted    | <input type="checkbox"/> Resubmit _____ copies for approval   |
| <input checked="" type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted        | <input type="checkbox"/> Submit _____ copies for distribution |
| <input checked="" type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints        |
| <input type="checkbox"/> For your review         | <input type="checkbox"/> For bids due:            |   |

**REMARKS:**

**COPY TO:** File

**SIGNED:** Kerry Miest

Kerry Miest

**PROPOSAL FOR  
TELEVISION INSPECTION  
OF  
STORM AND SANITARY SEWERS  
2016 STREET IMPROVEMENTS  
CAMBRIDGE, MINNESOTA**

**SEH NO. CAMBR 133472**

**PROPOSAL DUE: 10:00 A.M. FRIDAY, AUGUST 28, 2015**

**DATE: August 27, 2015**

**PROPOSAL TO:** SEH  
Attn: Todd Blank, Cambridge City Engineer  
3535 Vadnais Center Drive  
St. Paul, MN 55110

Contractor proposes to complete the work as specified for the following approximate quantities at these unit prices:

Item	Unit	Est. Quantity	Unit Price	Total
Televis 8"-15" Sanitary Sewer	LF	5,520	\$ 0.75	\$ 4,140.00
Televis 12"-42" Storm Sewer	LF	5,450	\$ 0.95	\$ 5,177.50
Clean Storm or Sanitary Sewer	LF	1,650	\$ 0.75	\$ 1,237.50
<b>Total Bid</b>				<b>\$ 10,555.00</b>

The City reserves the right to increase or decrease quantities as necessary to televise the existing sewer located within the proposed project area.

In submitting this Proposal, Bidder represents, as set forth in this Proposal, that:

Bidder has examined and carefully studied the Proposal and the following Addenda, receipt of all which is hereby acknowledged.

Addendum No.	Addendum Date
None	received
_____	_____
_____	_____

If Bidder is:

**An Individual**

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
*(Individual's signature)*

Doing business as: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

**A Partnership**

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
*(Signature of general partner - attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Business address: \_\_\_\_\_

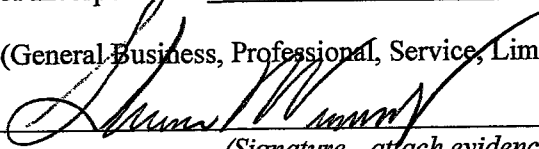
Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

**A Corporation**

Corporation Name: Wenner Holdings, LLC DBA Empire Pipe Services (SEAL)

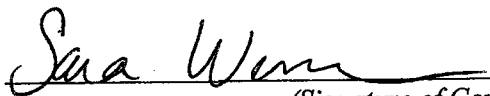
State of Incorporation: MN

Type (General Business, Professional, Service, Limited Liability): LLC

By:  \_\_\_\_\_  
*(Signature - attach evidence of authority to sign)*

Name (typed or printed): Shawn Wenner

Title: CEO (CORPORATE SEAL)

Attest:  \_\_\_\_\_  
*(Signature of Corporate Secretary)*

Business address: 415 Truman Street  
North Mankato, MN 56003

Phone No.: 507-388-2895 FAX No.: 507-388-5703

Date of Qualification to do business is April of 2009

**4-F Approve Cash Register System Purchase for Northbound Liquor Sept. 8, 2015**

Prepared by: Terry Baar, Liquor Store Manager

Northbound Liquor is requesting the City Council to approve the purchase of a new register and credit card system. The current system has been pieced together for the past year as equipment deteriorates or becomes outdated. The reason the store waited this long was to take advantage of future technology such as Apple Pay and Google Wallet from Smart Phones and for credit cards with chip technology.

Under Federal law, the store must be compliant by October 2015 to process credit cards with the new encrypted chip cards. I investigated three different systems and have determined that RITE Company is the best company and overall system out there. They have six full-time techs for support and are out of Sartell, Minnesota so any service calls or needs will be quickly addressed. This is paramount in the customer service industry.

RITE Company has been in business for 11 years and has 22 employees overall. The other companies we checked out had only two employees for servicing the entire state. This would have put us at a disadvantage if the system went down.

The proposal for Register System is	\$15,085.40
The proposal for Credit Card System is _____	<u>\$2,783.03</u>
<b>TOTAL</b>	<b>\$17,868.43</b>

**Investment Summary**

<u>Qty</u>	<u>Description</u>
(3)	Microsoft Retail Management System (RMS) (\$1,190 per register) (\$3,570)
(3)	Microsoft Maintenance Plan (\$215 per register) (\$645)
(3)	POS Peripherals (\$1,380)
(3)	Beer/Wine/Liquor Store Package (\$998)
(1)	Dymo Labelwriter 450 Label Printer - Keg Tag Printer (\$180)
(1)	RITE Label (\$399)
(1)	Zebra Label Printer (\$420)
(1)	Mobile Manager Bundle (\$2,850)
(1)	Commercial Grade Wireless Access Point and Installation (\$340)
(1)	Database conversion (Import from ARSS system) (\$799)
(1)	10 hour Support Package (\$999)
(1)	Automated Remote Back-up (\$160 set-up, plus \$24.99 monthly)
(5)	Training Videos (FREE)
(1)	Initial Setup/Configuration and Onsite Installation (\$1,350)

**Sub Total: \$14,114.99\***

State Sales Tax (6.875%): \$970.41 (all applicable sales taxes to be paid by customer)

**Total: \$15,085.40**

(A deposit of \$7,545 is required with this order)

## Investment summary

QTY	Description	Cost	Total Cost
( 1 )	Card Defender Core Software	\$630.00	\$630.00
( 3 )	CardDefender S300 Terminals	\$490.00	\$1,470.00
( 3 )	Mounting Brackets	\$68.00	\$204.00
( 0 )	Merchant Processor Encryption for Debit	\$37.00	\$0.00
( 3 )	Onsite Installation Per Terminal (w/POS install)	\$90.00	\$270.00
( 3 )	Per Terminal Service Agreement	\$10.00	\$30.00
( 0 )	HQ Data Sync (Per Store)	\$90.00	\$0.00
	<b>Subtotal:</b>		<b>\$2,604.00</b>
	<b>*State Sales Tax (6.875%):</b>		<b>\$179.03</b>
	<b>**Total:</b>		<b>\$2,783.03</b>

With this purchase, the store will have the most up to date system available in the market and will become compliant with new processing law.

### Recommendation

Please approve these systems to be installed in October.

# RITE

Retail Information Technology Enterprises



RITE is a proud member of the  
Minnesota Licensed Beverage Association  
[www.mba.com](http://www.mba.com)



Proposal for

## Northbound Liquors

Prepared by: Gary Noble

8/21/2015

## About RITE

While managing the technology for his parents retail chain in central MN, Rick Feuling (now CEO of RITE) heard "that's just the way it is" one too many times while dealing with his Point of Sale and technology company, so Rick sought to find a better solution. Rick found Microsoft Dynamics Retail Management Systems, and when Microsoft wanted to feature a solution he designed for those stores on their website he decided he could help other retailers too and RITE was born.

Since our "started in a garage" beginnings, RITE has gone on to work with merchants in over 40 states and 13 countries. We've been featured in four separate Microsoft case studies on our cutting-edgework with independent retailers, published in seven magazine articles, and have won numerous awards in our industry. Over the last 3 years alone we've been the recipient of the RR/Microsoft Retail Provider Growth Award (2011 and 2012) and on April 26th 2014 we were named RR/Microsoft Retail Independent Software Vendor (ISV) of the year for the US (2013).

On January 1st of 2013, RITE merged with Retail Automation Systems, Inc. in Dallas. Combined the two companies have in excess of 90 years of retail solutions expertise. We have clients in 40+ states and 13 countries with offices in Sartell, MN and Dallas, TX. Even with our success we're still a humble company where you'll work with people who know your business and your name.

Throughout the life of our company, our goal has been to bring our customers innovative, reliable point of sale technology solutions at an affordable cost.

### Service you can Count on

You can sleep easier knowing you're protected by RITE's 24-hour guarantee and team of qualified technicians. If something breaks, we will troubleshoot the problem, on site if necessary, in less than 24 hours. If it's a hardware problem that can't be fixed on the spot, we'll even give you a loaner until it's fixed.

## Statement of work

### Work details

- Provide a complete retail solution to fulfill all stated requirements of the customer.
- Provide onsite installation and training.

### 3<sup>rd</sup> party equipment used

Windows 7 CPU's, (1) APG Cash Drawer, (3) Dell Touch Monitors, (1) USB Scanner, (3) Bixolon receipt printers we will make attempt to re-use.

### Proposed Timeline:

- ✓ Install is currently 4 to 5 weeks out from time proposal is signed and payment is received.
- ✓ ACTUAL install date MUST be discussed and set with coordinating tech.
- ✓ Install date should be confirmed a minimum of 3 days' prior to ensure both parties are still in alignment with the date.

Initial \_\_\_\_\_

## Proposed software, services, and equipment

### **(3) Microsoft Retail Management System (RMS)**

One license is required for each Point of Sale terminal or machine that is to be used to process sales orders. Unlimited Back Office/Manager software is available at no additional license charge.

### **(3) Microsoft Annual Support and Maintenance Plan\***

This subscription provides software updates to RMS, access to Customer Source website where you'll find custom reports and technical knowledge articles. It also includes six (6) free support incidences directly from Microsoft. \*Required in the initial year by Microsoft.

### **(3) POS Peripherals**

(3) Symbol LS2200 Barcode Scanner

(3) APG Vasario Cash Drawer (18 X 16.7 inches)

(3) Epson TM20II Thermal Receipt Printer

### **(3) Beer/Wine/Liquor Store Package**

The B/W/L package is a bundle of features most popular in the beer, wine, and liquor industry. It includes Age Verification, the Open Discount tool, use of the template liquor store database, the Consolidated Z Report, the Keg Registration Program, the Sales Velocity tool, and the Market Basket Report (when customer bought product A, what else did they buy). Open Discount offers the ability to create several types of discounts that are available at the touch of a button.

### **(1) Dymo Labelwriter 450 Label Printer - Keg Tag Printer**

The Labelwriter has a 2.5" printing width and is fast and quiet. This printer is excellent for printing labels for keg tags, making it a great compliment to RITE's Keg Registration customization. The printer comes with a roll of labels perfect for keg labels.

### **(1) RITE Label**

This label printing software makes label printing a breeze and will save time and money. Automatically monitors your database for new products and price changes. When any of these events occur then RITE Label can be set to automatically print out price labels, shelf tags or signage. Automatically print sale signs and tags. Automatically print price tags or shelf labels for new product.

### **(1) Zebra LP2824 Direct Thermal Label Printer**

The 2824 has a 2" printing width and can print 3.5 inches per second. A great compact label printer for shelf tags or item labels. This is a thermal barcode label/shelf tag label printer and includes a roll of labels.

**You also receive a custom label designed for your company by RITE.**

### **(1) Mobile Manager Bundle**

This includes a software license for RITE SCAN, which is a tool to create and receive purchase orders, create and receive inventory transfers, perform physical inventory counts, print labels, and manage item properties. It also includes an Intermec CK3R hand held with 1D scanner, and standard charging cable. There is also an optional gun grip for the unit for an additional \$90.00

\*Printing labels requires a license of RITE Label be installed on your back office computer (sold separately)

Initial \_\_\_\_\_



### **(1) Commercial Grade Wireless Access Point and Installation**

We will install and configure a commercial grade wireless access point to work in your facility with your network and hand held device, make sure that it's encrypted and secure, and test the wireless signal strength. If your building is more than 5,000 sqft multiple access points may be needed (\$225). We may also require a network cable to be run to a centrally located place in the building, possibly on the ceiling, prior to installation of this unit. Please talk to your RITE representative for additional details. If we utilize a wireless unit not supplied by us we bear no responsibility for the quality of the connectivity of the units that use it or the security of the network, or its compatibility with our mobile computer units.

### **Database conversion (Import from ARSS system)**

We will provide Excel Templates for the items listed below and convert the following data from your system:

- 1) Product information
- 2) Suppliers
- 3) Customers
- 4) 2 Years Sales History
- 5) Inventory levels will be re-imported the night prior to install

### **(1) 10 Hour Support Package from RITE**

This package allows you to receive phone, email, or onsite support from RITE and is subject to the support agreement. These packages are also used for training, consulting, and light customization of RMS.

### **Automated Remote Back-up**

Each day, this system automatically backs up your database in a secure and encrypted fashion to a remote server on the internet. This prevents you from permanently losing your critical business information due to fires, floods, theft or other unforeseen circumstances.

### **Training Videos**

Our videos are great for initial training on system, referencing down the road, or to have every new cashier hire watch as part of their employment at your store. They should be viewed prior to your install date.

### **Initial Setup/Configuration, Onsite Installation, and 3 Hours of training**

\*This includes initial setup/configuration of the system and onsite installation. This includes setting up your tax rates and accepted currencies, installing your logo onto receipt templates, configuring credit card processing in the system, your dept and categories, and many other base needs. This also includes our connecting with hardware manufacturer for any warranty issues for first year. This only applies to devices purchased from RITE; all other device support will consume support package time or billed hourly. This does not include any network or electrical cable installation. If this is required please contact your RITE sales representative.

Initial\_\_\_\_\_

## Investment Summary

<u>Qty</u>	<u>Description</u>
(3)	Microsoft Retail Management System (RMS) (\$1,190 per register) (\$3,570)
(3)	Microsoft Maintenance Plan (\$215 per register) (\$645)
(3)	POS Peripherals (\$1,380)
(3)	Beer/Wine/Liquor Store Package (\$998)
(1)	Dymo Labelwriter 450 Label Printer - Keg Tag Printer (\$180)
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(1)	10 hour Support Package (\$999)
(1)	Automated Remote Back-up (\$160 set-up, plus \$24.99 monthly)
(5)	Training Videos (FREE)
(1)	Initial Setup/Configuration and Onsite Installation (\$1,350)

**Sub Total: \$14,114.99\***

State Sales Tax (6.875%): \$970.41 (all applicable sales taxes to be paid by customer)

**Total: \$15,085.40**

**(A deposit of \$7,545 is required with this order)**

€ If you/your accounting dept. require an invoice in order to remit payment please check this box.

If choosing to pay by Credit Card, there will be a surcharge of 2.45% on payments above \$1,000.00

\* Actual shipping costs will be added as an invoice if applicable.

## Additional options (not included)

### Software / RMS Snap-Ins

#### Advanced Purchase Order Tools (\$999 per seat)

This RMS add-on dramatically increases the functionality of RMS purchase orders. Allows users to see historical sales information, purchasing history, and many other key performance indicators directly from inside a purchase order and makes it so you can order in terms of cases or units.

### Services

#### 25 Hour Support Package from RITE (\$2399)

This package allows you to receive phone, email, or onsite support from RITE and is subject to the support agreement. These packages are also used for training, consulting, and light customization of RMS.

Initial \_\_\_\_\_

## Mobile Solutions

### Charging Dock for CK3R handheld (\$350)

We highly recommend that you purchase a dock for your mobile handheld computer. It makes it significantly easier for employees to quickly place the unit into its dock and let it charge whereas without one they have to keep track of the cable and make sure they diligently plug the unit in after use. What we find is that without the dock the units do not get charged like they should which makes them far less usable by store employees and can also damage the battery.

### Proposal Notes:

I have read and understand the following statements and am acknowledging that by my ✓ marks.

- € Requests for I.T. team member must be pre-arranged with a minimum of 3 days' notice to ensure availability for your install.
- € This quote does not include any network or electrical cable installation. If this is desired and is not yet part of the quote, please speak with the sales person listed on the first page of this quote.
- € Your POS software integrates with certain accounting applications out of the box. Because there are different levels of integration, the mappings and configuration are not included in standard install. If this is desired but is not yet part of the quote, please speak with the sales person listed on the first page of this quote.
- € All products and services that are to be delivered as per this quote need to be explicitly included in writing in this quote. We want to make sure you know exactly what you're getting and that we understand your expectations to ensure the highest level of customer satisfaction.
- € If choosing to pay by Credit Card, there will be a surcharge of 2.45% on payments above \$1,000.00
- € While we strive to make our products compatible with as many credit card processing companies as we can, it's not possible to make it compatible with and support every provider. Therefore, we offer time-tested fully support services at rate that will meet or beat your current confirmed rates.

Initial \_\_\_\_\_

## Payment terms

Prices guaranteed on this quotation for thirty (30) days from date of proposal

\$7,545 due to accept this contract -- the second portion will be due upon completion of install. Purchase of Microsoft software is non-refundable. All rendered services are non-refundable (50% of installation fees are used prior to installation and are therefore non-refundable.) There is a 25% restocking fee on all standard hardware - any special order hardware is non-refundable.

Any pricing information included herein is for quotation purposes only and is not an order or offer to sell. All prices and descriptions are subject to change without notice. All products are subject to availability from the manufacturer. This price may not include any applicable taxes, tariffs, or shipping costs. If you are located in the state of Minnesota we charge the tax associated to the address of the store. We strive to properly calculate this but if we did not we will reserve the right to collect this at any point in time if it was not calculated proper initially. All billing notices will be performed via email to the address listed below.

I certify that I accept this quotation and have the authority to do so on behalf of the undersigned company and have determined that the solution provided through this system purchased meets our company's requirements and needs as we explained them to RITE.

Signature: \_\_\_\_\_

Name and Job Title: \_\_\_\_\_

Shipping Address  Same as Company

Company: \_\_\_\_\_

Company Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

\*Email Address: \_\_\_\_\_

\*(RMS licenses and Microsoft correspondence will be directed to this address)

Date: \_\_\_\_\_

**\*Checks can be made out to RITE and mailed to:**

RITE - Accounting Dept.  
1001 2<sup>nd</sup> Street S Suite 100  
Sartell, MN 56377

In order to process this document efficiently for you, **ALL PAGES OF THIS DOCUMENT MUST BE INITIALED AND RETURNED.** If not, we will contact you to resend it. Thanks for your help!

Initial \_\_\_\_\_

# RITE support agreement

This is an agreement between your company and RITE Enterprises to explain and clarify how we support our customers and how they are billed for their support. RITE charges for support on the basis of time and sells support packages in hours. If you require special types of support the minutes of your support plan will be consumed at different rates. These rates and definitions are outlined below.

## Definitions

Support qualifies as non-critical support if all of the following are met:

- Offered between 8:30am and 5:30pm (Central Time) Monday through Friday
- Phone, email or online support can have a reply time of up to two hours (this means we can finish working with another customer and then reply)
- If on-site support is required but can wait at least two business days

Support qualifies as critical or emergency support if any of the following are met:

- Offered at any other time than listed above
- On-site support that is required in less than two business days
- Phone, email or online support where a reply is required in less than two hours (this means we drop everything to handle your issue)
- We do not offer emergency support to clients who do not have an active support plan (meaning you have a balance of at least 30 minutes worth of support time.)
- If you leave a message for the emergency support staff and your issue has been resolved by the time they answer your call (assuming their response is within 2 hours) you will be billed for 15 minutes worth of critical support time. If you do not have an active support package but your credit card is on file, your credit card will automatically be billed for this.

## Rates / Travel

Non-critical phone, email, remote control (to take control of your PC remotely) and non-critical on-site support is consumed on a 1 to 1 ratio. Non-critical on-site support travel time is consumed at a rate of 1.25 minutes per mile round trip. These miles are calculated using Google maps, to your location from our office located at:

**1001 2<sup>nd</sup> Street South  
Sartell, MN. 56377**

Critical support is consumed at a 1.5 to 1 ratio. An example would be if you needed a support agent on-site and they spent 60 minutes, it would consume 90 minutes of your support plan. Lender equipment – If equipment needs to be borrowed by a client from RITE for temporary replacement there will be a shipping charge and a rental fee. If your equipment was purchased and installed by RITE you are eligible to be on our RITE Product Replacement Program.

All support time is billed in 15 minute increments (rounded up). An example would be - 1 hour and 24 minutes of work, which would be rounded to 1 hour and 30 minutes. If you use emergency support your actual support time would be multiplied by 1.5 and then rounded up.

If installation will require multiple days you will be charged for any hotel stay costs.

Initial \_\_\_\_\_

If installation requires a plane flight you will be charged for the cost of plane tickets plus a \$50 booking fee. You will be charged for all time consumed from when the RITE employee leaves our offices to go to the airport until the time they arrive at their hotel room. On any day where any RITE employee is dedicated to your project there will be a minimum of 6 billable hours per day (example - if a RITE employee is at your site and is not able to work because of a power outage but are forced to stay in the area because they have flown in, that day will create 6 billable hours even if the RITE employee was only able to work for 2 hours.)

### Terms

- We document support incidents to whoever is the support contact at the client business. We indicate what occurred, who we talked to, what we did and when it occurred. The time taken to make these notes is added onto time spent with the client. Our notation practices are basic and brief to keep things economical as the time it takes us to do this is also billable. If a higher level of detail is required, please let us know. That added time will be billable.
- Your remaining support hours cannot be transferred to any other business.
- If your support purchase runs out you will have 48 hours to renew into another package. The negative amount of consumed time will be subtracted from your new package. Un-renewed support will be billed at our current hourly rate. The spirit of our support package pricing is that we are able to charge lower rates when we receive payment up front. Our business model relies on this and if it is not done we must charge this premium. If you commit to renewing into a package within 48 hours but do not pay your bill for this package on time you will be re-billed at the hourly rate and will also have late fees applied.
- Any applicable charges such as shipping, delivery, insurance fees are the responsibility of the customer.
- You give permission to RITE to setup a RITE cashier/user with Administrative access to your system so that RITE will have access to provide any needed remote support or service.
- Software development and/or coding is charged at different rates than support charges. Software development includes, but is not limited to, custom reports, custom receipts, HTML development, .NET coding, SQL statements, batch file creation, and similar activities.
- If RITE creates a custom development for a custom report, receipt template, work flow documents, training documents, etc., it is for your internal company use only. RITE gives you a license to use any of the provided custom developments however RITE retains all intellectual property rights to the custom development unless explicitly stated in writing.

Printed Name: \_\_\_\_\_

Signed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Initial \_\_\_\_\_



Payment Security Solution

Proposal for

# Northbound Liquor

Prepared by: Gary Noble

8/14/2015



# The CardDefender Solution

CardDefender is a credit card processing solution that provides payment processing with security that is leaps and bounds beyond the standard built in card processing technology used in today's point of sale systems. With the hacking of card data so prevalent in all retail circles, your customer's card data is one less thing you should have to worry about, this technology solves that.

The reason for most breaches is that the POS software itself, which is hosted on a personal computer, is responsible for processing credit cards. These systems run on Windows, Linux, or Apple operating systems. The job of an operating system is to allow your POS software and **other applications to run**. In this case "other" can mean malware designed to hack into your systems.

CardDefender works by making it so that credit card data never touches the POS or the computer, which are typically most vulnerable parts of your computer systems. The card data is only handled by our payment terminals which are built to do **one thing and one thing only - process credit cards**, and do so securely! As an example, if the software code is ever modified on our terminals, there are Checksums which verify it's running the original unaltered code, if it's not, the application stops working altogether!

While security is our highest priority and benefit, CardDefender offers these other features as well:

- The ability to process through multiple payment providers – we don't lock you into one company!
- Our ongoing fees are a flat monthly dollar amount compared with the going rate for other quality credit card security at 5 cents PER TRANSACTION, PLUS other monthly fees! This typically saves OUR clients thousands, if not tens of thousands of dollars over time.
- Process the most cutting edge payment types, like Apple Pay (additional NFC equipment required)
- The ability to process EMV once as it becomes available REQUIRED of retailers, by Visa and MasterCard, to be implemented by October of 2015. Card Defender is capable of processing EMV payments now with some payment providers, additional payment providers are being added regularly and will support all major providers by the time the card makers deadlines are enacted.
- Support electronic signature capture

## CardDefender

- Saves you worry and headache – we simplify the maze of credit card processing security and other regulatory requirements
- Allows you to serve your customers better by protecting their data and allowing them to pay how they want to pay
- Is significantly less expensive than comparable offerings, for actually an even better product in most cases. None of the per transaction fees that are associated with the majority of offerings.

Initial \_\_\_\_\_



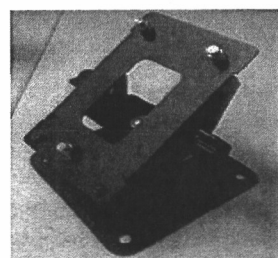
## Proposed software, services, and equipment

### (1) CardDefender Core Software (\$630 per physical store location)

The CardDefender software integrates your POS system with some of the most secure, PCI compliant payment technology that exists.

### (3) CardDefender S300 Payment Terminal (\$490 per terminal)

The CardDefender S300 is a fully featured customer-facing, multilane POS device which offers retailers an innovative branding channel. Combining high-security payment, outstanding durability and PCI compliance, the S300 features a responsive capacitive touch screen and electrostatic pen to enable electronic signature capture and excellent finger touch responsiveness.



### (3) CardDefender S300 Mounting Bracket (\$68 per terminal)

A mounting bracket that allows you to bolt the unit to your counter top and have it nicely presented to customers

### ~~(0) Merchant Processor Encryption for Debit (\$37 per terminal)~~

(Only if using, or require Debit capabilities)

### (3) Onsite Installation (\$90 per terminal)

CardDefender is a fully featured customer-facing, multilane POS device which offers retailers an innovative branding channel. Combining high-security payment, outstanding durability and PCI compliance, the S300 features a responsive capacitive touch screen and electrostatic pen to enable electronic signature capture and excellent finger touch responsiveness.

Each new system includes 30 minutes of one-on-one training with RITE's techs and your point person for this project.

### (3) CardDefender Monthly Service Agreement (\$10 per terminal – per month)

The CardDefender monthly service agreement allows you to get support for this solution, free updates to the software as required to continue to support the integration between the terminals and the POS systems, and to support any new PCI requirements. This fee is required in order to use this system.

Initial \_\_\_\_\_

Support includes direct support for this application and not network, POS, or general PC support. See the "CardDefender Service Agreement" for additional details.

**(0) ~~HQ Data Sync (\$90 per store)~~**

This functionality allows the card defender data to be synchronized up to the HQ database so that reporting can be done centrally.

**Training Videos**

Our videos are great for initial training on system, referencing down the road, or to have every new cashier hire watch as part of their employment at your store. They should be viewed prior to your install date.

## Investment summary

QTY	Description	Cost	Total Cost
( 1 )	Card Defender Core Software	\$630.00	\$630.00
( 3 )	CardDefender S300 Terminals	\$490.00	\$1,470.00
( 3 )	Mounting Brackets	\$68.00	\$204.00
( 0 )	Merchant Processor Encryption for Debit	\$37.00	\$0.00
( 3 )	Onsite Installation Per Terminal (w/POS install)	\$90.00	\$270.00
( 3 )	Per Terminal Service Agreement	\$10.00	\$30.00
( 0 )	HQ Data Sync (Per Store)	\$90.00	\$0.00
		<b>Subtotal:</b>	<b>\$2,604.00</b>
		<b>*State Sales Tax (6.875%):</b>	<b>\$179.03</b>
		<b>**Total:</b>	<b>\$2,783.03</b>

**A 50% deposit is required with this order: \$1,391.51**

€ If you/your accounting dept. require an invoice in order to remit payment please check this box.

If choosing to pay by Credit Card, there will be a surcharge of 2.45% on payments above \$1,000.00

\* Actual shipping costs will be added as an invoice if applicable.

\*\*If taxes have been mistakenly computed, RITE reserves the right to invoice the customer for the appropriate taxes at any point in time

## Statement of Work

### Work Details

- Provide onsite installation and 30 minutes of one on one training of the CardDefender solution.

Initial \_\_\_\_\_

POS Technology Used: Microsoft Dynamics RMS 2.0.2007  
 Payment Provider Used: SignaPay (On Chase Paymentech, would switch them to TSYS)  
 Customer wants to process PIN BASED DEBIT:  NO or YES (please circle one)  
 Customer wants NFC / Apple iPay functionality: NO or  YES (please circle one)

**NFC requires that the S300 terminal is included in quote. Pin based debit required that encryption fee is listed in quote!**

**Proposed Timeline:**

- ✓ Install is currently 4 weeks out from time proposal is signed and payment is received.
- ✓ While general timeline might be discussed with the sales rep, the ACTUAL install date will be discussed and set with coordinating technical person at RITE

**Background Info (please check those which are applicable)**

- ✓ Are you using any other RMS add-ons? NO  YES  \_\_\_\_\_
- ✓ Current Payment Company (CC Merchant) Contact Info  
 Rep\_\_\_Mike Rude\_\_\_\_\_ Rep Email\_\_\_miker@signapaymn.com\_\_\_\_\_
- Rep Phone\_(763)\_519-8700\_\_\_\_\_

**Assumptions**

We assume that

- All the computers, networks and other systems where we will be installing software and integrating payment terminals are in good working order – this includes but is not limited to:
  - Computers that function normally and that are virus / malware free computers with all Windows Updates applied (prior to installation begins)
  - Machines that have at least 2GB of RAM and a processor that has a PassMark score greater than 1876 ([http://www.cpubenchmark.net/cpu\\_list.php](http://www.cpubenchmark.net/cpu_list.php))
  - Network has a consistent ping time between credit card terminal and POS station that averages 1ms and is always less than 5ms with less than 0.001% dropped packets
  - Internet connection is reliable and has a consistent ping time between card processor and store that always stays below 100ms and has fewer than 0.1% dropped packets on average.
- That we will be allowed remote access to these machines

Initial\_\_\_\_\_

- The proposal includes ONSITE installation. This means RITE will be responsible for the physical installation and mounting of the units.
- In order to make you as satisfied as possible and to keep our costs as low as we can we assume that you and your staff will watch the training videos PRIOR to installation. We also assume that we will train 1 to 2 individuals on the solution and those people will train the rest of their staff.

If assumptions are not met costs may increase above what is stated in this proposal

## Things that need to be done in advance (retailer's responsibilities)

Here is a list of things that need to be completed before we start our work

- If you plan on utilizing network segmentation (recommended set-up), prior to install date, please confirm that at the very least you are able to ping between two notes, one on the primary network and one on the network segment where the payment terminals will be hosted. Please have your firewall expert available to make network adjusts at the time of install as well. This Ping test can be done with any device such as a laptop.
- Confirm that you PCs meet the minimum requirements (do this before signing the proposal!)
- All windows updates are applied to all computers where we'll be installing our software.
- A virus and malware scan has been done prior to us beginning the installation of our software
- A network cable connected to your network needs to be routed to the location(s) where the payment terminals will be installed
- Confirm that a power outlet will be located within 6 feet from the unit (the power cord is approximately 6 feet in length) and a network cable will be within 5 feet from the unit (a network cable dongle cord is about 5 feet in length)
- The training videos have been complete PRIOR to installation. These are available on YouTube
- Return the "CardDefender Merchant Profile" form 2 weeks prior to installation. We will provide this to you upon acceptance of the proposal.

## Other Costs

### Processor Change Fee (\$25 per terminal)

If, at any point in time you need to change the card processor you're using there is some reconfiguration and retesting that needs to be done to accomplish this by our staff. The cost to have this done is \$25 per terminal and required a 7 day notice that you would like to make this change. Please send these notices to [processorchange@rite.us](mailto:processorchange@rite.us)

We will cover the cost of the first processor change, after that, these fees apply.

### Debit PIN Encryption Change (\$35 per terminal + shipping)

If you use PIN based debit and you change processors, the terminals need to be re-encrypted, and this covers the fee to have this done. Re-encryption takes 5 to 7 days and does require you to ship the unit to our facilities. Please include a note when send your processor change email that you "REQUIRE DEBIT TO BE RE-ENCRYPTED to [processorchange@rite.us](mailto:processorchange@rite.us)

Initial \_\_\_\_\_

# Payment terms

Prices guaranteed on this quotation for thirty (30) days from date of proposal

50% due to accept this contract -- the second 50% is due upon your receipt of the hardware. If we are conducting an on-site install, that second portion will be due upon completion of install. Purchase of Microsoft software is non-refundable. All rendered services are non-refundable (50% of installation fees are used prior to installation and are therefore non-refundable.) There is a 25% restocking fee on all standard hardware assuming it is still in new condition, including all manufactures original packaging - any special order hardware is non-refundable.

Any pricing information included herein is for quotation purposes only and is not an order or offer to sell. All prices and descriptions are subject to change without notice. All products are subject to availability from the manufacturer. This price may not include any applicable taxes, tariffs, or shipping costs. If you are located in the state of Minnesota we charge the tax associated to the address of the store. We strive to properly calculate this but if we did not we will reserve the right to collect this at any point in time if it was not calculated proper initially. All billing notices will be performed via email to the address listed below.

I certify that I accept this quotation and have the authority to do so on behalf of the undersigned company and have determined that the solution provided through this system purchased meets our company's requirements and needs as we explained them to RITE.

Signature: \_\_\_\_\_

Name and Job Title: \_\_\_\_\_

Shipping Address  Same as Company

Company: \_\_\_\_\_

\_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

City, State, Zip: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

\*Email Address: \_\_\_\_\_

Date: \_\_\_\_\_



**\*Checks can be made out to RITE and mailed to:**

RITE - Accounting Dept.  
1001 2<sup>nd</sup> Street S  
Suite 100  
Sartell, MN 56377

In order to process this document efficiently for you, ALL PAGES OF THIS DOCUMENT MUST BE INITIALED AND RETURNED. If not, we will contact you to resend it. Thanks for your help!

Initial \_\_\_\_\_

## FAQ's

Q: Can I have my store logo on the screen or on the device?

A: Single focus and consistency are core concepts in the development of our security solution and make it the effective tool that it is. Changes made to the hardware are discouraged; some may even void the warranty.

Q: Can the unit be used as a Customer Display?

A: Interaction with the POS machines is limited to transaction total and approval. Opening the terminals to anything beyond that would compromise the security they achieve.

Q: Can the device be set to run multi-media displays like item promos etc...?

A: Possibly down the road but at present we have decided to focus on Security as the first function of the solution.

Q: Does installing these units make me PCI compliant?

A: While these units are SIGNIFICANTLY more secure than standard RMS (so much so that if retailers like Target would have been using them the methods hackers used would not have been successful) they alone do not make you officially PCI compliant (that goes for any hardware for that matter). The terminals are capable of SAQB-IP which is one of the best self-assessment questionnaires possible, but PCI scope means things like having store policy in place to ensure that the payment devices have not been physically tampered with on a regular basis amongst a number of other things. Please see RITE's recommended network configuration and the PCI Security Council's SAQ B – IP document for further details:

- <https://www.dropbox.com/s/wpqu4m24k4hnzp0/RITE%20Card%20Processing%20-%20SAQ%20B-IP%20Requirements.pdf?dl=0>
- [https://www.pcisecuritystandards.org/documents/SAQ\\_B-IP\\_v3.pdf](https://www.pcisecuritystandards.org/documents/SAQ_B-IP_v3.pdf)

Q: What happens if the internet goes down?

A: These terminals require internet connectivity to process cards. We recommend that the merchant have a backup plan for these scenarios. This could include but is not limited to:

- Having a dual internet connection system in place
- Having an "old school" payment terminal that may use dial up technology
- Have a "knuckle buster" so that cards can be processed via paper in a worst case scenario
- We strongly recommend the retailer utilize a high quality internet connection

Q: How will installing these terminals affect my transaction processing times?

A: Because these terminals are capable of capturing signatures and that data needs to be stored in the RMS system, credit card transactions can be slightly slower than with native RMS by a couple of additional seconds.

Initial \_\_\_\_\_

## Client Expectations

I have read and understand the following statements and am acknowledging that by my ✓ marks.

- Requests for installation or changes must pre-arranged with a minimum of 5 business days' notice to ensure availability.
- This quote does not include any network or electrical cable installation.
- All products and services that are to be delivered as per this quote need to be explicitly included in writing in this quote. If it's not in the quote and it should be please let us know *prior* to executing the agreement so we can update it. We want to make sure you know exactly what you're getting and that we understand your expectations to ensure the highest level of customer satisfaction.
- If choosing to pay by Credit Card, there will be a surcharge of 2.45% on payments above \$1,000
- I understand that the support provided by this agreement relates directly to the card processing integration and terminals and does not include any out of scope or non-business hours services (see CardDefender Service Agreement for details)
- I am aware that the Support Package offered provides a discounted price off of the then current hourly rate. If I opt not to choose one at this time I acknowledge that any service needed be performed at RITE's current hourly rate billed in 15 minute increments – our currently hourly rate is \$125 per hour though support packages are available at reduced rates (prices subject to change)
- You will receive a "Merchant Profile" document shortly after this quotation is executed (which means signed and payment is received by RITE). We require this document to be returned to us in a timely fashion – we require this document 10 business days prior to the installation taking place. Failure to provide this document within that timeframe will mean your installation is pushed back. The rescheduled installation date may likely fall back further than the number of days that the document was delayed as other project might have been scheduled during those blocks of time.
- I have read and understand the CardDefender Service Agreement (below)

Initial \_\_\_\_\_

# CardDefender Service Agreement

This agreement is to outline and set expectations relating to the guarantees and the agreements between RITE Enterprises Inc and the undersigned retailer.

- While the CardDefender solution is significantly more secure than the current standards for processing credit cards nothing is impenetrable and the retailer still bears the responsibility of maintaining a safe environment for the transmission of credit card data. This means utilizing virus and malware protection, firewalls, and being responsible in the use of your technology. We recommend that you meet SAQB-IP requirements by having an isolated local area network for your card processing terminals only and using a stateful packet inspecting firewall to limit and monitor the traffic between the payment processing network and the internet as well as the interaction between the payment processing terminals and the LAN segment hosting the POS terminals (access to the payment terminals should be limited to ONLY those devices and ONLY the required protocols). [Click here](#) for a diagram outlining our recommended network configuration for reference.
- Our monthly services include direct support of the software integration and the payment terminals. It does not include general support for the computing systems, network, or POS software. It also does not include support outside of standard business hours. If you require support or it is determined that the support you required was outside of this scope RITE standard support charges will be applied. Examples include:
  - A virus interfered with the software's ability to work
  - RITE was utilize to determine that a hardware switch on the network created an inability for the POS and payment terminal to communicate
  - A network admin changed the IP address scheme of the network causing all terminals to be reconfigured
  - We WILL reinstall the integration software once time PER 365 day period assuming the first swap occurs 365 days after the initial install. This is per terminal and is for cases like hard drive or other failure. Additional reconfigurations will fall under standard – paid support.
- We reserve the right to disable these systems if there are unpaid recurring or any other unpaid outstanding invoices. Multiple notices will be given prior to this event occurring.
- We reserve the right to cancel service at any time. If RITE opts to do this we will refund (assuming the units are shipped back to us in new or like new condition) the cost of the hardware terminals as was as the "CardDefender Core Software" charges prorated. The prorate value will be reduced for every day since the first day after the first card was processed through the new system (initial installation) at a rate of .2% per day for the first year and .074% per day in the second year. As an example – if we decided to cancel someone's agreement after 400 days the customer would get 24.41% of their purchase price on the hardware terminals and the "Core" software. If we opted to cancel after 200 days, then the customer would get 60% refunded.

Initial \_\_\_\_\_



- Once the systems are installed, in place, and operational the hardware, software, and installation costs are nonrefundable.
- While these systems provide a stable and secure means of processing payments, RITE will not be held responsible for any download resulting from the use of the system. Please follow the backup plan suggestions presented in our documentation.
- We will make our best effort to keep the integration compatible with 3<sup>rd</sup> party POS software however we have limited control over what the POS software creator does with their systems, therefore we cannot provide a hard guaranty of continued compatibility.
- It is the retailer's responsibility to confirm that their systems meet the minimum requirements stated in the assumptions section of this document. If their systems do not meet these requirements and they opt to proceed regardless they bear the responsibility of any additional work (which may incur additional costs) or problems that occur as a result.

Printed Name: \_\_\_\_\_

Signed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Initial \_\_\_\_\_



# Northbound Liquor

## Credit Card Information Form

Credit card number: \_\_\_\_\_

Name on card: \_\_\_\_\_

Credit card expiration: \_\_\_\_\_

Credit card CVV code: \_\_\_\_\_

Credit card billing address: \_\_\_\_\_

Credit card billing city: \_\_\_\_\_

Credit card billing state: \_\_\_\_\_

Credit card billing zip code: \_\_\_\_\_

I agree to allow RITE to charge my credit card for the Monthly Service Agreement associated with CardDefender in the amount of **\$10 per terminal - per month**. I hereby approve and am authorized to do so. Number of Terminals - (3)

Amount to be billed: \$30.00 (monthly)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please fill out form and fax to: 320-230-1796

Initial \_\_\_\_\_

Agenda item 4G

**City Council Staff Report**

**Wastewater Treatment  
Plant Facility Improvements**

---

**September 8, 2015**

**BACKGROUND**

Robert L. Carr Co. is submitting Pay Request #21 for work completed through August 31, 2015, on the Wastewater Treatment Plant Facility Improvements. City Engineer, Short Elliott Hendrickson, has reviewed the pay request and is recommending payment in the amount of \$127,353.

The Council awarded this contract to Robert L. Carr Co. at its May 6, 2013, meeting and construction began earlier in the summer of 2013.

**COUNCIL ACTION**

Staff recommends to Council to authorize partial payment request No. 21 to Robert L. Carr Co., for \$127,353.

**ATTACHMENTS**

Resolution R15-050 Authorizing Partial Payment #21 to Robert L. Carr Co. for the Wastewater Treatment Plant Facility Improvements.

**Resolution No. R15-050**

**RESOLUTION ACCEPTING WORK  
AND  
AUTHORIZING PARTIAL PAYMENT TO ROBERT L. CARR CO.  
(WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT)**

**WHEREAS**, pursuant to a written contract signed with the City of Cambridge, Robert L. Carr Co. has satisfactorily completed a portion of the Wastewater Treatment Facility Improvements Project in accordance with such contract and;

**WHEREAS**, City Engineer, S.E.H., has reviewed the work through August 31, 2015, and recommends payment in the amount of \$127,353;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

**BE IT FURTHER RESOLVED** that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$127,353.

Adopted by the Cambridge City Council this 8<sup>th</sup> day of September, 2015.

\_\_\_\_\_  
Marlys A. Palmer, Mayor

ATTEST:

\_\_\_\_\_  
Lynda J. Woulfe, City Administrator

TRANSMITTAL LETTER

TO: City of Cambridge  
300 3<sup>rd</sup> Avenue NE  
Cambridge, Minnesota 55008

DATE: September 1, 2015

ATTN: Lynda J. Woulfe

RE: Wastewater Treatment Facility Improvements  
Cambridge, Minnesota

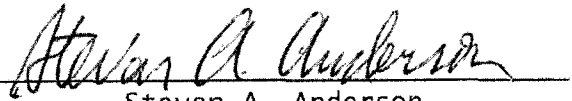
WE ARE SENDING YOU ATTACHED:

5 Application and Certificate for Payment no. 21 (period to  
August 31, 2015)

THESE ARE TRANSMITTED AS CHECKED BELOW:

X For approval

REMARKS:

Signed: 

Steven A. Anderson

cc: Susan Danzel/SEH w/enc.

302tran1

# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 23 PAGES

TO (OWNER): City of Cambridge, Minnesota

APPLICATION NO.: 21

Distribution to:

PERIOD TO: 8/31/15

- OWNER
- ARCHITECT
- CONTRACTOR
- INSPECTOR

FROM (CONTRACTOR): Robert L. Carr Co.

KA#

CONTRACT FOR: Total Construction

CONTRACT DATE: 5/6/13

## CONTRACTOR'S APPLICATION FOR PAYMENT

### CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		\$ 83,818.00	
Approved this Month			
Number	Date Approved		
3		\$ 21,693.00	
4	4/6/15	3,903.30	
TOTALS		\$109,414.30	
Net change by Change Orders		\$109,414.30	

Application is made for Payment, as shown, in connection with the Contract. Continuation Sheet, AIA Document G702, is attached.

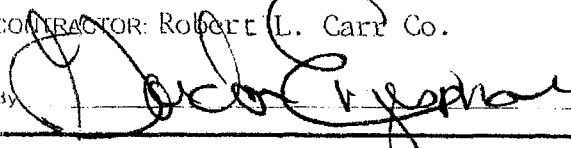
1. ORIGINAL CONTRACT SUM .....	\$ 11,935,000.00
2. Net change by Change Orders .....	\$ 109,414.30
3. CONTRACT SUM TO DATE (Line 1+2).....	\$ 12,044,414.30
4. TOTAL COMPLETED & STORED TO DATE.....	\$ 12,015,664.30
(Column G on G702)	
5. RETAINAGE:	
a. 5% of Completed Work \$ 600,783.00	
(Column D+E)	
b. % of Stored Material \$ -0-	
(Column F on G703)	
Total Retainage (Line 5a + 5b or	
Total in Column 1 of G702.....	\$ 600,783.00
6. TOTAL EARNED LESS RETAINAGE.....	\$ 11,414,881.30
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR	
PAYMENT (Line 6 from prior Certificate) .....	\$ 11,287,528.30
8. CURRENT PAYMENT DUE.....	\$ 127,353.00
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ 629,533.00
(Line 3 less Line 6)	

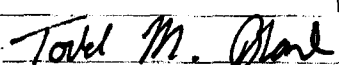
## CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect/Inspector certifies to the Owner that to the best of the his/her knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: ROBERT L. CARR CO.

By:  Date: 9/1/15

Inspector: \_\_\_\_\_ Date: \_\_\_\_\_  
Project Manager:  Date: 9/1/15

State of: Minnesota County of: Lyon  
Subscribed and sworn to before me this 1st day of September, 2015  
Notary Public:  
My Commission expires:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AMOUNT CERTIFIED \$ \_\_\_\_\_  
(Attach explanation if amount certified differs from the amount applied for.)

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APPLICATION NO. 21  
 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
			WORK	COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Mobilization	300,000	299,500	500		300,000	100%	0
	General Expenses	700,000	697,000	3,000		700,000	100%	0
	Start-UP	100,000	95,000	5,000		100,000	100%	0
	Demobilization	100,000	90,000	7,500		97,500	98%	2,500
01-21-00	Allowances:							
	Building Permit	1,850				0	0%	1,850
40-90-00	Instrument & Controls	40,000	40,000			40,000	100%	0
03-01-40	Concrete Repair	30,000	23,900			23,900	80%	6,100
46-61-29	Traveling Bridge	317,000	317,000			317,000	100%	0
43-21-14	Grit Equipment Including 46-23-23 & 46-23-63	175,000	175,000			175,000	100%	0
	Division 31 Earthwork							
02-41-13	Building Removal	160,000	152,000	8,000		160,000	100%	0
02-41-33	Site Demolition	70,000	70,000			70,000	100%	0
	Subtotal	1,993,850	1,959,400	24,000	0	1,983,400	99%	10,450

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 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
31-22-10	Site Grading	40,000	32,000	8,000		40,000	100%	0
31-23-16	Structural Excavation & Backfill	60,000	54,600	5,400		60,000	100%	0
	Rock Entrance	2,000	2,000			2,000	100%	0
31-25-10	Temporary Erosion Control	10,000	10,000			10,000	100%	0
	Drain Tile	10,000	10,000			10,000	100%	0
	Finish Grade and Topsoil	10,000		10,000		10,000	100%	0
	Miscellaneous Earthwork	50,000	25,000	25,000		50,000	100%	0
	Division 33 - Utilities							
33-11-00	Site Piping CP-1/CP-5	260,000	260,000			260,000	100%	0
33-41-00	MH14P-2 & 15P-1	50,000	50,000			50,000	100%	0
	Piping and MH Removal	60,000	60,000			60,000	100%	0
	Water & Storm CC6	150,000	150,000			150,000	100%	0
	Miscellaneous Site Piping	50,000	50,000			50,000	100%	0
	Subtotal	2,745,850	2,663,000	72,400	0	2,735,400	100%	10,450



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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

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A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
31-50-00	Ground Support System	25,000	25,000			25,000	100%	0
31-63-31	Rammed Aggregate Piers	125,000	125,000			125,000	100%	0
32-12-16	Asphalt Pavement	90,000	90,000			90,000	100%	0
32-16-20	Concrete Curb	25,000	25,000			25,000	100%	0
32-18-20	Concrete Walks	25,000	25,000			25,000	100%	0
32-31-10	Fencing	25,000	25,000			25,000	100%	0
32-92-93	Exterior Vegetation	10,000	2,000	8,000		10,000	100%	0
32-32-70	Modular Block Wall	70,000	70,000			70,000	100%	0
	Division 3 - Concrete:							
03-20-00	Concrete Reinforcement - Mat	200,000	200,000			200,000	100%	0
	Oxidation Ditch Slab	200,000	200,000			200,000	100%	0
	Oxidation Ditch Exterior Walls	200,000	200,000			200,000	100%	0
	Subtotal	3,740,850	3,650,000	80,400	0	3,730,400	100%	10,450

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 PERIOD TO: 08/31/15  
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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Oxidation Ditch Interior Walls	100,000	100,000			100,000	100%	0
	Effluent Structure	25,000	25,000			25,000	100%	0
	Grout	26,650	26,650			26,650	100%	0
	Filter Building	50,000	50,000			50,000	100%	0
	Chemical Storage Building	50,000	50,000			50,000	100%	0
	Blower Building	20,000	20,000			20,000	100%	0
	Digester Addition	100,000	100,000			100,000	100%	0
	Sludge Storage Slab	150,000	150,000			150,000	100%	0
	Sludge Storage Walls	200,000	200,000			200,000	100%	0
	Decant Building	50,000	50,000			50,000	100%	0
	Administration Building	50,000	50,000			50,000	100%	0
04-20-00	Masonry	200,000	200,000			200,000	100%	0
	Subtotal	4,762,500	4,671,650	80,400	0	4,752,050	100%	10,450

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
			WORK	COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
05-00-00	Metals	150,000	150,000			150,000	100%	0
06-06-00	Carpentry	50,000	50,000			50,000	100%	0
06-60-00	Fiberglass Fabrication	60,000	60,000			60,000	100%	0
07-11-13	Bituminous Damp proofing	8,000	8,000			8,000	100%	0
115 07-21-00	Thermal Insulation	5,000	5,000			5,000	100%	0
07-24-00	EIFS	25,000	20,000			20,000	80%	5,000
07-27-00	Air Barrier	8,000	8,000			8,000	100%	0
07-41-13	Metal Roofing & Wall Panels	40,000	40,000			40,000	100%	0
07-53-25	Roofing and Sheet Metal	20,000	20,000			20,000	100%	0
07-50-00	Joint Sealants	7,000	7,000			7,000	100%	0
08-11-13	Hollow Metal Doors & Hardware	10,000	10,000			10,000	100%	0
	Subtotal	5,145,500	5,049,650	80,400	0	5,130,050	100%	15,450

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
08-17-13	Corrosion Resistant Doors & Windows	45,000	45,000			45,000	100%	0
09-29-00	Gypsum Board	20,000	20,000			20,000	100%	0
09-30-00	Tiling	3,500	3,500			3,500	100%	0
09-51-13	Acoustical Panel Ceiling	7,000	7,000			7,000	100%	0
09-68-00	Carpeting & Base	8,000	8,000			8,000	100%	0
09-97-20	Coating Systems							
	01 Existing Pretreatment Bldg							
1	General Painting	8,000	8,000			8,000	100%	0
2	Special Concrete Coatings	28,000	28,000			28,000	100%	0
3	Pipe/Equipment Painting	4,300	4,300			4,300	100%	0
	02/04 Existing Oxidation Ditch/Clarifier							
4	Special Concrete Coatings	10,700	10,700			10,700	100%	0
	Subtotal	5,280,000	5,184,150	80,400	0	5,264,550	100%	15,450

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Wastewater Treatment Facility Improvements  
Cambridge, Minnesota

A	B	C	D	E	F	G	H	
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK		STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
			FROM PREVIOUS APPS.	THIS PERIOD				
	5 Pipe/Equipment Painting	31,000	31,000			31,000	100%	0
	05 New Oxidation Ditch							
	6 Special Concrete Coatings	19,900	19,900			19,900	100%	0
	7 Pipe/Equipment Painting	17,400	17,400			17,400	100%	0
	06 Filter Building							
	8 General Painting	13,300				0	0%	13,300
	9 Pipe/Equipment Painting	2,400	2,400			2,400	100%	0
	07 New Chemical Storage							
	10 Special Steel Coatings	10,200	10,200			10,200	100%	0
	11 Special Concrete Coatings	12,000	12,000			12,000	100%	0
	12 Pipe/Equipment Painting	2,400	2,400			2,400	100%	0
	Subtotal	5,388,600	5,279,450	80,400	0	5,359,850	99%	28,750

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	08 Existing Sludge Building							
13	General Painting	12,000	9,504	2,496		12,000	100%	0
14	Pipe/Equipment Painting	5,400	5,400			5,400	100%	0
	09 Digester Complex							
15	General Painting	17,000	16,453	547		17,000	100%	0
16	Pipe/Equipment Painting	16,000	16,000			16,000	100%	0
17	Special Steel Coatings	43,000	43,000			43,000	100%	0
18	Special Concrete Coatings	57,000	12,600	44,400		57,000	100%	0
	10 Existing Sludge Storage							
19	Pipe/Equipment Painting	600	600			600	100%	0
	11 New Sludge Storage							
20	Pipe/Equipment Painting	800	800			800	100%	0
	Subtotal	5,540,400	5,383,807	127,843	0	5,511,650	99%	28,750

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	12 New Decant Building							
	21 General Painting	4,300	3,880	420		4,300	100%	0
	22 Pipe/Equipment Painting	6,400	6,400			6,400	100%	0
	13 ADM Building							
	23 General Painting	7,300	7,300			7,300	100%	0
	14 New Recycle Lift Station							
	24 Special Concrete Coatings	4,400	4,400			4,400	100%	0
	25 Pipe/Equipment Painting	1,200	1,200			1,200	100%	0
10-44-00	Safety Specialties	1,000		1,000		1,000	100%	0
41-22-00	Hoists and Trolleys	20,000	20,000			20,000	100%	0
43-12-19	Blower Assemblies	260,000	260,000			260,000	100%	0
43-21-13	Centrifugal Pumps	150,000	150,000			150,000	100%	0
	Subtotal	5,995,000	5,836,987	129,263	0	5,966,250	100%	28,750

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE (Allowance)	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
43-21-14	Torque Flow Pumps							
43-21-15	Screw Centrifugal Pumps	30,000	30,000			30,000	100%	0
43-21-37	Progressive Cavity Pump	90,000	90,000			90,000	100%	0
43-21-40	Chopper Pumps	30,000	30,000			30,000	100%	0
43-21-43	Submersible Pumps	20,000	20,000			20,000	100%	0
43-22-70	Auto. Sampler	20,000	20,000			20,000	100%	0
43-41-16	Chemical Storage Tanks	50,000	50,000			50,000	100%	0
43-42-34	Aluminum Dome Cover	365,000	365,000			365,000	100%	0
46-21-57	Fine Screen Equipment	225,000	225,000			225,000	100%	0
46-23-23	Vortex Grit Removal	(Allowance)						
46-23-63	Grit Classifying	(Allowance)						
46-24-33	Open Channel Grinder	65,000	65,000			65,000	100%	0
	Subtotal	6,890,000	6,731,987	129,263	0	6,861,250	100%	28,750

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

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A	B	C	D	E	F	G	H	
			WORK	COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
46-31-83	Disinfection Accessories & Safety Equipment	50,000	50,000			50,000	100%	0
46-33-33	Polymer Feed Equipment	50,000	50,000			50,000	100%	0
46-33-44	Peristaltic Metering Pumps	50,000	50,000			50,000	100%	0
46-41-23	Submersible Mixers	200,000	200,000			200,000	100%	0
46-43-21	Clarifier Equipment	450,000	450,000			450,000	100%	0
46-43-22	Clarifier Algae Sweep	50,000	50,000			50,000	100%	0
46-51-21	Coarse Bubble	50,000	50,000			50,000	100%	0
46-51-22	Fine Bubble	50,000	50,000			50,000	100%	0
46-61-29	Traveling Bridge Installation	(Allowance) 50,000	50,000			50,000	100%	0
46-71-11	Digester Cover	140,000	140,000			140,000	100%	0
46-73-19	Digester Gas Equipment	70,000	65,207	4,793		70,000	100%	0
	Subtotal	8,100,000	7,937,194	134,056	0	8,071,250	100%	28,750

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
46-73-35	Digester Mixing Systems	40,000	40,000			40,000	100%	0
46-73-41	Digester Heating Equipment	90,000	90,000			90,000	100%	0
46-73-50	Digester & Tank Cleaning	10,000	10,000			10,000	100%	0
15-0000	Mechanical/Process							
	01- Exist Pretreatment Bldg							
	Pumps - 10	12,100	12,100			12,100	100%	0
	Grinder	2,200	2,200			2,200	100%	0
	Sampler	600	600			600	100%	0
	Demolition	9,300	9,300			9,300	100%	0
	DIP - Grit	7,000	7,000			7,000	100%	0
	DIP - RAS	53,400	53,400			53,400	100%	0
	DIP - WAS	14,800	14,800			14,800	100%	0
	Subtotal	8,339,400	8,176,594	134,056	0	8,310,650	100%	28,750

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Hydraulic Piping	17,200	17,200			17,200	100%	0
	02 - Exist RAS/Clar Box							
	Fine Bubble Aeration	900	900			900	100%	0
	DIP	6,700	6,700			6,700	100%	0
	Chemical Piping	6,300	6,300			6,300	100%	0
	03 - Ex Oxidation Ditch 1							
	Fine Bubble Aeration	8,400	8,400			8,400	100%	0
	Mixers	5,800	5,800			5,800	100%	0
	DIP	2,600	2,600			2,600	100%	0
	Fab SS Piping	7,600	7,600			7,600	100%	0
	04 - Ex Oxidation Ditch 2							
	Fine Bubble Aeration	8,400	8,400			8,400	100%	0
	Subtotal	8,403,300	8,240,494	134,056	0	8,374,550	100%	28,750

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Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Mixers	5,800	5,800			5,800	100%	0
	DIP	2,600	2,600			2,600	100%	0
	Fab SS Piping	7,600	7,600			7,600	100%	0
	05 - New Oxidation Ditch 3							
	Fine Bubble Aeration	8,400	8,400			8,400	100%	0
	Mixers	5,800	5,800			5,800	100%	0
	DIP	30,300	30,300			30,300	100%	0
	Fab SS Piping	44,000	44,000			44,000	100%	0
	Wall Pipers, Sleeve and Seal	15,800	15,800			15,800	100%	0
	Chemical Piping	6,300	6,300			6,300	100%	0
	06 - Ex Eff Filter Bldg							
	Chlorine Equipment	2,300	2,300			2,300	100%	0
	Subtotal	8,532,200	8,369,394	134,056	0	8,503,450	100%	28,750

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Wastewater Treatment Facility Improvements  
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		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Relocate Sampler	5,300	5,300			5,300	100%	0
	Demolition	5,100	5,100			5,100	100%	0
	07 - Chem Bldg							
	Chemical Piping	19,200	19,200			19,200	100%	0
	Sample Piping	9,600	9,600			9,600	100%	0
	08 - Ex Sludge Handling							
	Pumps - 2	3,800	3,800			3,800	100%	0
	Blowers - 5	12,200	12,200			12,200	100%	0
	Coarse Bubble Aeration	1,800	1,800			1,800	100%	0
	Chem Equipment	600	600			600	100%	0
	Demolition	15,100	15,100			15,100	100%	0
	DIP - Air	69,800	69,800			69,800	100%	0
	Subtotal	8,674,700	8,511,894	134,056	0	8,645,950	100%	28,750

125

APPLICATION NO. 21  
 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	DIP - Decant	8,300	8,300			8,300	100%	0
	DIP - Sludge	27,500	27,500			27,500	100%	0
	Wall Pipes, Sleeve and Seal	8,800	8,800			8,800	100%	0
	Chemical Piping	7,200	7,200			7,200	100%	0
	09 - Exist Digester Complex							
	Pumps - 6	7,000	7,000			7,000	100%	0
	Sludge Mixing Nozzles	1,100	1,100			1,100	100%	0
	Sludge Heat Exchanger - 2	4,600	4,600			4,600	100%	0
	Demolition	8,900	8,900			8,900	100%	0
	Demolition	6,500	6,500			6,500	100%	0
	DIP - Other	6,100	6,100			6,100	100%	0
	DIP - Heating	19,100	19,100			19,100	100%	0
	Subtotal	8,779,800	8,616,994	134,056	0	8,751,050	100%	28,750

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APPLICATION NO. 21  
 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	DIP - Mixing	65,200	65,200			65,200	100%	0
	DIP - Recirc	23,700	23,700			23,700	100%	0
	DIP - Transfer	51,000	51,000			51,000	100%	0
	Prefab Blogas Piping	61,400	61,400			61,400	100%	0
	Wall Pipes, Sleeve and Seal	9,800	9,800			9,800	100%	0
	10 - Ex Sludge Tank 1							
	Mixers	8,300	8,300			8,300	100%	0
	Demolition	6,000	6,000			6,000	100%	0
	DIP	6,700	6,700			6,700	100%	0
	11 - New Sludge Tank 2							
	Mixers	8,700	8,700			8,700	100%	0
	DIP	10,800	10,800			10,800	100%	0
	Subtotal	9,031,400	8,868,594	134,056	0	9,002,650	100%	28,750

APPLICATION NO. 21  
 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	12 - Decant Bldg							
	DIP - Decant	46,400	46,400			46,400	100%	0
	DIP - Overflow	9,600	9,600			9,600	100%	0
	DIP - Transfer	9,000	9,000			9,000	100%	0
	Wall Pipes, Sleeve and Seal	8,000	8,000			8,000	100%	0
	Sample Piping	13,600	13,600			13,600	100%	0
	14 - Recycle Lift Station							
	Slide Rail Pumps	2,700	2,700			2,700	100%	0
	DIP	21,300	21,300			21,300	100%	0
	15 - Air Valve Vault							
	Slide Rail Pumps	1,800	1,800			1,800	100%	0
	DIP	37,000	37,000			37,000	100%	0
	Subtotal	9,180,800	9,017,994	134,056	0	9,152,050	100%	28,750

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APPLICATION NO. 21  
 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Plbg & Htg Breakdown							
	01 - Pretreatment Bldg	29,700	29,700			29,700	100%	0
	06 - Exist Eff Filter Bldg	12,300	12,300			12,300	100%	0
	07 - Chemical Bldg	20,800	20,800			20,800	100%	0
	08 - Ex Sludge Handling	69,700	69,700			69,700	100%	0
	09 - Exist Digester Complex	158,500	158,500			158,500	100%	0
	09 - Boilers & Pumps	140,000	140,000			140,000	100%	0
	12 - Decant Bldg	13,800	13,800			13,800	100%	0
	13 - Exist Admin Bldg	11,800	11,800			11,800	100%	0
	14 - Recycle Lift Station	600	600			600	100%	0
	Insulation	14,000	14,000			14,000	100%	0
	Subtotal	9,652,000	9,489,194	134,056	0	9,623,250	100%	28,750

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APPLICATION NO. 21  
 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Core Drilling	15,000	15,000			15,000	100%	0
	HVAC Breakdown							
	Duct Insulation - Sub	16,120	16,120			16,120	100%	0
	Controls - Sub	63,263	63,263			63,263	100%	0
	Test and Balance - Sub	8,034	8,034			8,034	100%	0
	Refrigeration Piping - Sub	9,270	9,270			9,270	100%	0
	Commissioning	20,600	20,600			20,600	100%	0
	Exhaust/Supply/Fans	20,887	20,887			20,887	100%	0
	Makeup Air Units	63,502	63,502			63,502	100%	0
	Grilles, Registers, Diffusers	7,341	7,341			7,341	100%	0
	Boiler Venting	17,520	17,520			17,520	100%	0
	Spiral Duct	5,025	5,025			5,025	100%	0
	Subtotal	9,898,562	9,735,756	134,056	0	9,869,812	100%	28,750

APPLICATION NO. 21  
 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Louvers	10,190	10,190			10,190	100%	0
	Mini Split AC Units	41,362	41,362			41,362	100%	0
	Square Duct	68,090	68,090			68,090	100%	0
	Odor Control	162,696	162,696			162,696	100%	0
	Gas Fired Unit Heaters	16,232	16,232			16,232	100%	0
	General Conditions	32,868	32,868			32,868	100%	0
16-0000	Electrical/Controls							
	Submittals & Documentation	60,000	60,000			60,000	100%	0
	MCC	274,000	274,000			274,000	100%	0
	VFD	28,000	28,000			28,000	100%	0
	Software	97,000	97,000			97,000	100%	0
	PLC	136,000	136,000			136,000	100%	0
	Subtotal	10,825,000	10,662,194	134,056	0	10,796,250	100%	28,750

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APPLICATION NO. 21  
 PERIOD TO: 08/31/15  
 APPLICATION DATE: 09/01/15

Wastewater Treatment Facility Improvements  
 Cambridge, Minnesota

A	B	C	D	E	F	G	H	
		WORK		COMPLETED				
SECT. NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPS.	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETED & STORED	%	BALANCE TO FINISH
	Scada & Radios	80,000	80,000			80,000	100%	0
	Instrumentation	90,000	90,000			90,000	100%	0
	SCP Panels	94,464	94,464			94,464	100%	0
	O & M Manual Start-up	50,000	50,000			50,000	100%	0
	Lighting	57,000	57,000			57,000	100%	0
	Permit, Mobilization & Misc.	7,600	7,600			7,600	100%	0
	Heaters	4,000	4,000			4,000	100%	0
	Material	257,000	257,000			257,000	100%	0
	Labor	469,936	469,936			469,936	100%	0
*	Change Orders							
	No. 1	37,528	37,528			37,528	100%	0
	No. 2	46,290	46,290			46,290	100%	0
	No. 3	21,693	21,693			21,693	100%	0
	No. 4	3,903.30	3,903.30			3,903.30	100%	0
	Grand Total	12,044,414.30	11,881,608.30	134,056.00	0	12,015,664.30	100%	28,750

## ISANTI COUNTY ATTORNEY'S OFFICE

555 Eighteenth Avenue Southwest  
Cambridge, Minnesota 55008  
Tele: 763.689.2253  
Fax: 763.689.8334

JEFFREY R. EDBLAD

County Attorney

SHILA A. WALEK

Chief Deputy County Attorney

### ASSISTANT COUNTY ATTORNEYS

David M. Kraemer

Timothy C. Nelson

Robert C. Bieniek

Deanna N. Natoli

Holly Mikeworth Collins

### VICTIM SERVICES

Brenda Skogman

August 26, 2015

Lynda Woulfe  
City Administrator  
City of Cambridge  
300 Third Avenue NE  
Cambridge, MN 55008

Re: Update on prosecution services provided from June 1, 2014 to May 31, 2015

Dear Ms. Woulfe:

The purpose of this letter is to provide an update to the Cambridge City Council as to prosecution services performed on a contractual basis by the Isanti County Attorney's Office during the second year of our current three year contract.

From June 1, 2014 through May 31, 2015, the Isanti County Attorney's Office received and handled 607 new matters that were offenses subject to the contract. Out of these 607 referrals, we provided services to 446 victims of crime pursuant to Minnesota Statute 611A.

Out of these 607 matters, there were:

- 15 domestic assault files
- 20 violations of harassment restraining orders or orders for protection
- 16 non-domestic assault files
- 126 theft related files
- 26 disorderly conduct files
- 47 driving while impaired files
- 299 traffic files including no insurance, careless driving, driving after suspension/revocation/cancellation, expired registration, speeding, no seat belt, failure to obey traffic device, no driver's license, school bus stop arm violations
- 14 firearms or public nuisance files
- 21 files involving minor consumption or possession of drug paraphernalia
- 1 obstructing legal process
- 22 miscellaneous offenses including motor vehicle tampering and tampering with a city water device.

Lynda Woulfe, Cambridge City Administrator

Page 2

August 26, 2015

It has been a pleasure to provide prosecution services on these offenses since our original contract from June of 1999 and I believe that this continued relationship has worked well for public safety.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey R. Edblad". The signature is written in a cursive style with a large initial "J" and "E".

Jeffrey R. Edblad  
Isanti County Attorney

JRE/pje

By: Stan Gustafson, Economic Development Director

Request

Discuss a re-development proposal for the Greenberg Motors Site for retail development.

BACKGROUND

Staff has been working with RIC Properties and Oppidan on the potential redevelopment of the Greenberg Motors site. Oppidan provided a site plan that would remove the current building and parking area and transform the current site to three retail buildings that are 17,500 square feet, 9,000 square feet, and 5,700 square feet. The current 2015 property value is \$486,300.00. With the proposed project the estimated property value would increase to approximately \$3,170,000.00 based on the County Assessor's estimates. Oppidan estimates their overall project costs to be \$5.5 million.

Throughout various discussions on this project, the need has been identified to extend public water, public sewer, and street infrastructure to service a lots that would be landlocked without this access and to provide a secondary access for the Becklin lot which is west of Greenberg Motors. We have also discussed the desire to bring McKinley up to City standards and have it dedicated as a public street.

The City Engineer estimated cost of improving McKinley Street at \$90,000 and the creation of 2<sup>nd</sup> Avenue with the extension of utilities at \$390,000. The 2<sup>nd</sup> Avenue extension would bring City utilities to Becklin's property directly west of the Greenberg's Motors current location and to Greenberg's lot to the northwest as well.

The developer is going through their due diligence period and felt now would be the time to bring this issue to the City Council for discussion on the creation of a Tax Increment Financing District to finance the cost related to the costs for the infrastructure, demolition, and soil remediation, if necessary. Oppidan has proceeded with having a TIF Assessment done on the property to determine if this property would qualify for the use of Tax Increment Financing. At the time staff prepared the staff report the report was not completed but we are hoping by the September 8<sup>th</sup> meeting date more information will be available.

Staff has been working with the County Assessor on current property value and the increased value and also working with Ehlers to look at the possibility of the use of TIF and how that would relate in to eligible cost for this project.

Staff is requesting Council to consider the following options:

1. Create a "Pay As You Go" TIF District
2. Create a TIF District and issue a TIF Bond to complete the project
3. Add this project into the 2016 Street Improvement Project and assess the costs to lots owned by Becklin, Greenberg, the lot being purchased by Oppidan, and the "Sinclair" lot.

### **Option One – TIF Pay as you go**

The City could provide Tax Increment Financing for the project on a “Pay As You Go” basis to pay for:

- Infrastructure
- Demolition
- Site preparation
- Environmental remediation & soil correction if needed
- Right of Way acquisition
- Underground storm water ponding

The developer would pay for the cost of the infrastructure up front and get reimbursed through Tax Increment Financing. This is similar to the way The Preserve Project in Parkwood Development was handled. The City could work with the developer to get this option bid with the 2016 project to help keep costs down but the developer would be responsible for paying the upfront costs.

### **Option Two – TIF Bond**

The developer would also like the City to consider issuing a TIF bond instead of a pay as you go district. This way, the City issues debt to complete the project and will then receive the increment to pay off the bond instead of the developer. Under this scenario, the developer does not pay the upfront costs. If this course is taken, site demolition, site preparation, and cleanup costs are not included as reimbursable TIF costs.

### **Option Three – City Installs Infrastructure and Assesses Costs**

The City will be bonding for the 2016 Street Improvement Project. The Council could decide to do this in conjunction with the 2016 street project and include the costs into bond. If this option is chosen, the City will need to have a special assessment hearing for the improvements and send out notification to the abutting property owners of their proposed assessments. The adjoining property owners have the opportunity to appeal their assessments just as with any other street project. The City pays the upfront costs and collects the assessments with interest to repay the bond. No minimum assessment agreement can be created with this option but all people that benefit from the project are paying for it. Eligible cost would include Right of Way acquisition.

If the Council decides to proceed with any of the above options, Oppidan needs to:

- Plat the property with Right of Way identified
- Prepare a TIF application
- Pay the \$15,000 TIF application fee

The City would need to:

- Create a TIF Plan (Ehlers and City Attorney prepare documents)
- Schedule and hold a public hearing at the September 21 Council meeting
- Prepare a Development Agreement
- Review the need for any minimum assessment agreements (TIF District options)

Since the next steps of the project are very costly with the TIF application fee of \$15,000.00 and if the City Council does not desire to provide assistance through the use of Tax Increment Financing for this project and is not desired by the City Council, now would be the time to provide that feed back to staff and developer.



This project will obtain several goals, needed infrastructure for adjoin properties that currently do not have city utilities, increase tax base of all parcels and an overall nice redevelopment project.

**RECOMMENDATION**

City Council call a public hearing for the creation of a TIF District for the purposes of reimbursing the development for Right of Way acquisition, installation of infrastructure, site demolition, site preparation and any potential cleanup costs with the redevelopment of the Greenberg Motors site.

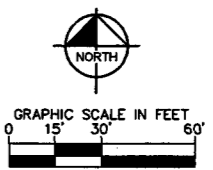
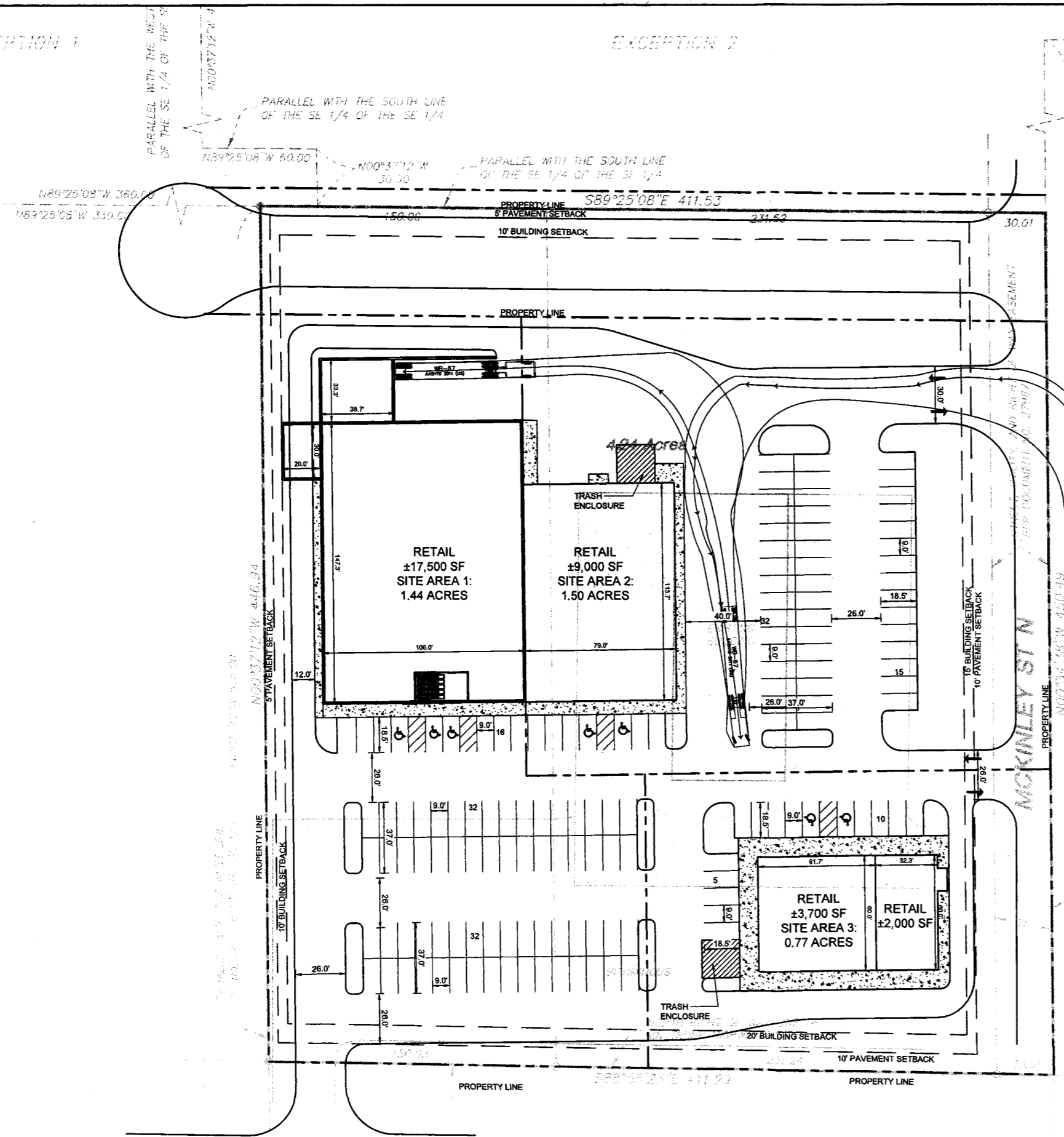
**Attachments:**

- Proposed site Plan

This document, together with the concepts and designs presented herein, is intended only for the specific purpose and client for which it was prepared. Reuse of and improper reliance on this document without written authorization and adoption by Kimley-Horn and Associates, Inc. shall be without liability to Kimley-Horn and Associates, Inc.

EXCEPTION 1

EXCEPTION 2



SITE DATA SUMMARY	
EXISTING ZONING	B-2 HIGHWAY BUSINESS DISTRICT
TOTAL SITE AREA	3.70 ACRES
RETAIL SITE 1 AREA	1.44 ACRES
RETAIL SITE 2 AREA	1.50 ACRES
OUTLOT AREA	0.77 ACRES
RETAIL BUILDING 1 AREA	±17,500 SF
RETAIL BUILDING 2 AREA	±9,000 SF
RETAIL BUILDING 3 AREA	±3,700 SF
TOTAL BUILDING AREA	±32,500 SF
REQUIRED SETBACKS	
FRONT SETBACK	20 FT (BLDG) 10 FT (PVT)
SECONDARY FRONT SETBACK	15 FT (BLDG) 10 FT (PVT)
SIDE SETBACK	10 FT (BLDG) 5 FT (PVT)
REAR SETBACK	15 FT (BLDG) 5 FT (PVT)

PARKING SUMMARY SITE AREA	
CITY PARKING RATIO REQUIRED	SEE PARKING NOTE
REQUIRED	108
PROVIDED	142
PARKING RATIO PROVIDED	4.41

**PARKING NOTE:** THE CITY REQUIRES 1 STALL / 300 SF OF RETAIL, 1 STALL / 2,000 SF OR 1.25 STALLS FOR EACH EMPLOYEE AT MAXIMUM SHIFT FOR WAREHOUSING, AND 1 STALL/300 SF OF OFFICE OR ONE STALL PER EMPLOYEE ON MAJOR SHIFT WHICH EVER IS GREATER

PARKING SUMMARY OUTLOT AREA 1	
CITY PARKING RATIO REQUIRED	SEE PARKING NOTE
REQUIRED	58
PROVIDED	73
PARKING RATIO PROVIDED	4.17

**PARKING NOTE:** THE CITY REQUIRES 1 STALL / 300 SF OF RETAIL

PARKING SUMMARY OUTLOT AREA 2	
CITY PARKING RATIO REQUIRED	SEE PARKING NOTE
REQUIRED	30
PROVIDED	54
PARKING RATIO PROVIDED	6.00

**PARKING NOTE:** THE CITY REQUIRES 1 STALL / 300 SF OF RETAIL

PARKING SUMMARY OUTLOT AREA 2	
CITY PARKING RATIO REQUIRED	SEE PARKING NOTE
REQUIRED	20
PROVIDED	15
PARKING RATIO PROVIDED	2.50

**PARKING NOTE:** THE CITY REQUIRES 1 STALL / 300 SF OF RETAIL

NO.	REVISIONS	DATE

**FOR REVIEW**

**Kimley»Horn**

2550 UNIVERSITY AVE. WEST, SUITE 200N  
ST. PAUL, MINNESOTA 55114  
TEL. NO. (651) 645-4197  
FAX. NO. (651) 645-0116

SCALE AS SHOWN

DESIGNED BY: [initials]

DRAWN BY: [initials]

CHECKED BY: [initials]

**SITE CONCEPT**

RETAIL  
MCKINLEY ST. N. &  
HIGHWAY 95  
CAMBRIDGE  
ISANTI COUNTY  
MINNESOTA

**OPPIDAN**  
builder of towns. creator of value

DATE: 08/25/2015  
PROJECT NO. 16077400X  
SHEET NUMBER  
**EX-11**

7A 1 & 2

**Approve Resolution R15-051  
Recommend to the City Council to  
Adopt a Tax Abatement District and  
Approve the Tax Abatement  
Agreement for 4000 Main St S to  
assist with the cost of updating on  
Site Sewage Treatment System**

**September 8, 2015**

**Author: Stan Gustafson**

---

Request:

The EDA is requesting the City Council to hold a public hearing and approve Resolution R15-051 adopting the property Tax Abatement and approve the Tax Abatement Agreement for Scott Frayn of Main & 65 LLC to assist financing an onsite Sewage Treatment System on the property located at 4000 Main St S, Cambridge, MN.

BACKGROUND

Staff provided the back ground information to the City Council on August 17, 2015 and have since that time staff attended the Isanti County EDA meeting to discuss their participation in providing assistance as well. The EDA board after discussion unanimously voted to recommend to the Isanti County commissioners to hold a public hearing and approve a tax abatement using a similar option that Cambridge would approve.

The primary purpose of providing Tax Abatement is to assist with the cost of the onsite sewage treatment system that is required and the cost associated with this is \$158,365.00. Extending City water and sewer is not financially feasible to this area.

Planned improvements to the property are as follows, septic installation, carwash renovation including recycling unit and equipment, necessary clean up and painting to the interior convenient store and restaurant, all new LED lighting under canopies, signage, new pumps, tank monitoring system and asphalt repair.

Staff and MPCA have seen the reports for tank tight test and they have passed.

The conclusion from staff to provide this type and amount of assistance was the fact we as a city could not offer City services at a reasonable cost.

- Business has been close since 2011
- Deterioration of the current sight (blight)
- Failed septic system and a new system was needed
- No City infrastructure available within reason cost

The property taxes over the past several years have been declining and with the recent purchase and the plan of renovation will stop the decline and these property value will start again to increase.

2011-\$901,600.  
2012-\$887,900  
2013-\$890,100  
2014 \$839,000 later reduced to \$610,200  
2015- \$521,700  
2016- \$511,900

The bank provided \$80,000.00 to the buyer to help with the cost of these repairs. The request of \$40,000 each or a total of \$80,000.00 from both the City and Isanti County to assist with this type expense in the form of Tax Abatement.

**There are two options for the City Council to consider:**

**Option 1:**

- Provide assistance for the installation of a new onsite sewage treat system
- "Pay As You Go" Tax Abatement of up to a maximum of \$40,000.00 or a maximum of 9 Years whichever occurs first
- Tax Abatement would only be for the increase increment portion of the City portion of the tax, this would not affect the current tax flow coming to the city or less property values continue to decline
- Increase in property taxes will be calculated using the 2016 market value
- Property owner would agree not to detached from the City of Cambridge

**Option 2:**

- The assistance provided is for the installation of a new onsite sewage treat system
- Approve abating all or 100 % of the City's portion of the taxes up to maximum of \$40,000.00 or a maximum of 4 Years whichever occurs first. (Based on 2015 taxes statement \$8,698.07 is the amount due to the City.) This amount can change higher or lower. By providing this option it would help the owner be more successful at the beginning years and help the property increase in value verses decreasing in value as it has been over the past several year. This would also bring the property back in paying full taxes within a shorter number of years at 4 years or less verses the potential 9 years.
- Property owner would agree not to detached from the City of Cambridge

This is one reason to consider Option 2 as JOBZ ends on 12-31-2015 and the taxes on the three manufacturing companies utilizing this program comes back at paying full taxes in 2017. Abating 100 % of the City portion of taxes on this property would not affect the tax following coming to the City.

## PROPOSED ACTION/RECOMMENDATION

A motion from the City Council to approve Resolution R15-051 and either option 1 or option 2 as outline above and the City Council to hold a public meeting and adopt the property Tax Abatement and approve the Tax Abatement Agreement for Scott Frayn, Main & 65 LLC on the property located at 4000 Main St South, Cambridge, MN. LLC as presented contingent on City Attorney approval of all agreements and authorize the Mayor and City Administrator to execute the necessary agreements.

### Attachments:

- Resolution R15-051

### These documents were included in the EDA Packets

- Tax Abatement Application
- Map of 4000 Main St S
- Analysis from Ehlers
- Tax Abatement Agreement
- Public hearing Notice
- Onsite Sewage Treatment System estimate
- Schedule of events
- 2015 Tax Statement

CITY OF CAMBRIDGE  
ISANTI COUNTY  
STATE OF MINNESOTA

RESOLUTION NO. R15-051

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS TO ASSIST  
IN FINANCING AN ONSITE SEWAGE TREATMENT SYSTEM  
TO BE MADE BY MAIN & 65 LLC IN THE CITY OF CAMBRIDGE, MINNESOTA.

BE IT RESOLVED by the City Council (the "Council") of the City of Cambridge, Minnesota (the "City"), as follows:

1. Recitals.

(a) Main & 65 LLC (the "Company") has requested the City to abate the City's share of all property taxes to be generated for 9 years (specifically, with respect to the payable 2017 through 2025 property taxes) on Tax Parcel No. 15.136.0010 (the "Property"). It is the intent for the Company to improve the facility by financing an onsite sewage treatment system 4000 Main Street South located in the City. The abatement (the "Abatement") will be for the earlier of a 9 year period or a maximum of \$40,000 in total payments. Abatement assistance may be used for costs related to demolition and site improvements.

(b) On the date hereof, the Council held a public hearing on the question of the Abatement, and said hearing was preceded by at least 10 days but not more than 30 days prior published notice hereof.

(c) The Abatement is authorized under *Minnesota Statutes*, Sections 469.1812 through 469.1815 (the "Abatement Law").

2. Findings for the Abatement. The City Council hereby makes the following findings:

(a) The Council expects the benefits to the City of the Abatement to at least equal the costs thereof.

(b) Granting the Abatement is in the public interest because it will increase or preserve the tax base of the City, help retain and expand commercial and industrial enterprise in the City, and provide employment opportunities in the City.

(c) The Council expects the public benefits described in (b) above to be derived from the Abatement.

(d) The Property is not located in a tax increment financing district.

(e) In any year, the total amount of property taxes abated by the City by this and other resolutions does not exceed the greater of ten percent (10%) of the current levy or \$200,000, which ever is greater.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the abatement are as follows:

(a) The Abatement shall be for a maximum of 9 years and shall apply to the taxes payable in the years 2017 through 2025, inclusive.

(b) The Abatement shall be for 100% of the City's share of the increase in ad valorem property taxes generated by the Property which are attributable to the Project. The increase in property taxes will be calculated using the payable 2016 market value and tax capacity as a base value.

(c) The abatement may not be modified or changed during the term set forth in (a) above, except with the prior written consent of the City.

(d) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

(e) In order to be entitled to the Abatement, the Company shall not be in default within the City of any of its payment obligations respecting any taxes, assessments, utility charges or other governmental impositions.

(f) All terms will be subject to final approval of the Development Agreement between the taxing jurisdictions and the Company.

Adopted on September 8, 2015, by the Cambridge City Council.

\_\_\_\_\_  
Marlys A. Palmer, Mayor

Attest:

\_\_\_\_\_  
City Administrator, Lynda Woulfe

## **7B & 7C Finance Department Report 9/8/15**

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**Prepared by Caroline Moe**

### **2015 Budget Draft**

At the last long range financial planning retreat in July 2015, the City Council discussed approving a preliminary levy with an increase of 2% over the prior year. Staff and Council will continue to work together on the final budget and setting the final levy. The preliminary levy sets the ceiling for the upcoming tax collection year and while the amount can be lowered before final passage, it may not be increased.

Related to the adoption of the preliminary levy, we recommend adoption of the preliminary general fund budget as detailed on resolution R15-052. Again, the 2016 budget is a “work in progress”. We anticipate other adjustments prior to its adoption in December 2015.

Budget & levy highlights are as follows:

- Currently, with a 2% levy, the proposed general fund revenues exceed proposed general fund expenditures by \$23,574. The levy could be reduced by this amount without impact on City operations.
- Staffing—no staffing level changes. All employees under union contract will receive a 1% wage increase to their salary scale in 2016 as compared to the 3% and 2% in 2014 and 2015, respectively. All non-union employees will receive a 2% wage increase to their salary scale in 2016 as compared to 1% in both 2014 and 2015.
- Approximately 15% of the levy is for debt service including paying for City Hall and three street improvement projects from recent years that had a portion of the project paid for by tax levy. It is our goal that if our second half tax settlement and building permits for the remainder of the year exceed expectations that we can “prefund” future debt service, allowing us to lower the need to levy in future years.
- General fund transfers out reflect that the Opportunity Blvd Abatement Bonds have been fully funded so the general fund no longer needs to provide \$86,603 per year for its debt service. In addition, the general fund reflects a decrease in the 2016 transfer to the Public Work Capital Fund of \$50K as we were able to “prefund” capital needs with an additional transfer in 2015. Furthermore, the proposed general fund transfers for 2016 reflect a significant increase in transfers to the Pavement Management Capital Fund to provide a



funding source for street overlays along with higher levels of crack sealing and sealcoating than has been done in the past. With the significant investment that has been made by the City to reconstruct streets since 2001, it is important to continue to properly maintain the streets in the City in order to get the desired life span of the reconstructed streets.

- According to the City's long range plan, general fund transfers are supporting the acquisition of a new street sweeper, new backhoe and mechanic shop upgrades in the Public Works Dept totaling \$274K along with \$448K of street overlays and \$170K of crack sealing/sealcoating in 2016. General fund transfers are also supporting approximately \$35K of capital purchases for the police dept in 2016.

***Recommended Council Action—Approve preliminary property tax resolution R15-052 for 2016 tax collections and preliminary 2016 budget resolution R15-053.***

**Attachments:**

Draft Resolution R15-052 for Preliminary Tax Levy Adoption for 2016

Draft Resolution R15-053 for Preliminary General Fund Budget Adoption for 2016

Resolution No. R15-052

RESOLUTION APPROVING THE PROPOSED PAYABLE 2016 TAX LEVY

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the following levies for certified 2015, payable 2016, be levied upon the taxable property in said City of Cambridge, Isanti County, State of Minnesota for the following purposes:

	<b>Levy Collectible <u>2016</u></b>
<b><u>GENERAL LEVY:</u></b>	
Fund 101 – General Operations	<b>\$ 4.239.290</b>
<b><u>DEBT SERVICE LEVIES:</u></b>	
Fund 342 GO Improvement Bonds, City Hall	<b>394,000</b>
Fund 339 GO Improvement Bonds, 2009 Street Improvements	<b>115,000</b>
Fund 393 GO Improvement Bonds, 2012 Street Improvements	<b>145,000</b>
Fund 385 GO Improvement Bonds, 2015 Street Improvements	<b><u>112,000</u></b>
Total Debt Service Levies	<b><u>766.000</u></b>
<b>TOTAL ALL LEVIES</b>	<b><u>\$5,005,290</u></b>

That the City Administrator/Clerk be directed to transmit a certified copy of this resolution to the Isanti County Auditor's office on or before September 15, 2015 for the purpose of complying with Minnesota Statute.

This resolution shall become effective immediately upon its passage without publication.

Adopted this 8th day of September, 2015

Attested by:

\_\_\_\_\_  
Marlys A. Palmer, Mayor

\_\_\_\_\_  
Lynda Woulfe, City Administrator

## Resolution No. R15-053

### RESOLUTION APPROVING THE PROPOSED PRELIMINARY GENERAL FUND BUDGET FOR 2016

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the preliminary annual budget of the City of Cambridge for the fiscal year beginning January 1, 2016, is hereby adopted for the General Fund as follows:

#### CITY OF CAMBRIDGE

#### Preliminary General Fund Budget 2016

#### REVENUES AND TRANSFERS IN

##### REVENUES

Taxes	\$4,163,308
Licenses and Permits -	
Business	71,328
Non-Business	125,000
Intergovernmental Revenues	1,009,144
Charges for Services	
General Government	6,650
Public Safety	94,700
Fines and Forfeitures	44,750
Other	13,437
<i>Total Revenues</i>	<u>5,528,317</u>

##### TRANSFERS IN

506,500

##### TOTAL REVENUES AND TRANSFERS IN

6,034,817

#### EXPENDITURES AND TRANSFERS OUT

##### EXPENDITURES

General Government	
Mayor and Council	45,375
Administration	239,848
Elections	8,750
Finance	296,893
Legal	94,000

Community Development	655,828
New City Hall Buildings	<u>133,830</u>
Total General Government	<u>1,474,524</u>
Public Safety	
Police Department	1,876,653
Fire Department	289,912
Emergency Management	7,700
Animal Control	<u>6,000</u>
Total Public Safety	<u>2,180,265</u>
Public Works	
Street Maintenance	1,202,493
Street Lighting	179,500
Maintenance Building	<u>23,500</u>
Total Public Works	<u>1,405,493</u>
Parks and Recreation	
Ice Rink	6,650
Parks and Recreation	<u>286,633</u>
Total Parks and Recreation	<u>293,283</u>
<i>Total Expenditures</i>	5,353,565
 <b>TRANSFERS OUT</b>	 <u>657,678</u>
 <b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	 <u>6,011,243</u>

Adopted this 8<sup>th</sup> day of September, 2015

\_\_\_\_\_  
Marlys A. Palmer, Mayor

ATTEST:

\_\_\_\_\_  
Lynda J. Woulfe, City Administrator

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**  
Proposed 2016 Budget Request

	<b>Proposed Budget <u>2016</u></b>	<b>Proposed Budget <u>2015</u></b>	<b>8/31/2015 YTD Actual 2015</b>	<b>YTD Actual 2014</b>
<b>REVENUES AND TRANSFERS IN</b>				
<b>REVENUES</b>				
Taxes	4,163,308	4,157,283	2,233,067.98	4,049,149.94
Licenses and Permits -				
Business	71,328	69,250	54,074.55	74,817.08
Non-Business	125,000	110,000	200,923.13	235,913.73
Intergovernmental Revenues	1,009,144	1,063,304	516,778.30	993,045.74
Charges for Services				
General Government	180	155	329.25	227.75
Public Safety	94,700	110,000	98,260.91	97,734.50
Other	6,470	0	572.40	8,864.55
Fines and Forfeitures	44,750	40,250	32,521.27	61,877.05
Other	13,437	24,937	66,320	144,401
<i>Total Revenues</i>	<u>5,528,317</u>	<u>5,575,179</u>	<u>3,202,847.38</u>	<u>5,666,031.53</u>
<b>TRANSFERS IN</b>	506,500	500,000	0	450,000
<i>TOTAL REVENUES AND TRANSFERS IN</i>	<u>6,034,817</u>	<u>6,075,179</u>	<u>3,202,847.38</u>	<u>6,116,031.53</u>
<b>EXPENDITURES AND TRANSFERS OUT</b>				
<b>EXPENDITURES</b>				
General Government				
Mayor and Council	45,375	45,085	29,098	37,475
Administration	239,848	256,596	139,201	229,847
Elections	8,750	10,900	775	6,556
Finance	296,893	290,987	192,302	268,913
Legal	94,000	95,000	42,474	107,174
Community Development	655,828	656,722	399,204	544,602
New City Hall Buildings	133,830	127,506	72,599	113,190
<i>Total General Government</i>	<u>1,474,524</u>	<u>1,482,796</u>	<u>875,653.07</u>	<u>1,307,756.65</u>
Public Safety				
Police Department	1,876,653	1,833,745	1,167,928	1,632,844
Fire Department	289,912	352,920	231,247	315,804
Emergency Management	7,700	7,700	969	4,910
Animal Control	6,000	12,000	2,800	5,448
<i>Total Public Safety</i>	<u>2,180,265</u>	<u>2,206,365</u>	<u>1,402,944.15</u>	<u>1,959,006.30</u>
Public Works				
Street Maintenance	1,202,493	1,172,058	728,130	1,228,443
Street Lighting	179,500	191,500	110,518	163,923
Maintenance Building	23,500	23,700	11,225	25,351
<i>Total Public Works</i>	<u>1,405,493</u>	<u>1,387,258</u>	<u>849,873.25</u>	<u>1,417,716.12</u>
Parks and Recreation				
Ice Rink	6,650	6,650	1,426	3,159
AFRC	0	0	0	110,525
Parks and Recreation	286,633	278,854	182,172	225,067
<i>Total Parks and Recreation</i>	<u>293,283</u>	<u>285,504</u>	<u>183,598</u>	<u>338,751</u>
<i>Total Expenditures</i>	<u>5,353,565</u>	<u>5,361,923</u>	<u>3,312,068.76</u>	<u>5,023,229.92</u>
<b>TRANSFERS OUT</b>	657,678	713,256	0	1,095,235
<i>TOTAL EXPENDITURES &amp; TRANSFERS OUT</i>	<u>6,011,243</u>	<u>6,075,179</u>	<u>3,312,068.76</u>	<u>6,118,464.92</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<u>23,574</u>	<u>(0)</u>	<u>(109,221.38)</u>	<u>(2,433.39)</u>

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**  
Proposed 2016 Budget Request

	Proposed Budget <u>2016</u>	Proposed Budget <u>2015</u>	8/31/2015 YTD Actual 2015	YTD Actual 2014
<b>REVENUES</b>				
<b>TAXES</b>				
01-31010	4,133,308	4,119,723	2,170,662.19	4,022,013.23
01-31020	25,000	35,000	8,655.34	28,548.11
01-31030				
01-31050			1,937.89	4,688.13
01-31051				6,544.38
01-31061			49,893.94	29,831.77
01-31062				(50,960.46)
01-31063				
01-31060	5,000	2,560	1,918.62	8,484.78
	<b>TOTAL TAXES</b>		<b>2,233,067.98</b>	<b>4,049,149.94</b>
<b>LICENSES AND PERMITS</b>				
<i>Business</i>				
01-32110	14,000	14,000	14,000.00	14,800.00
01-32180	3,000	3,000	500.00	2,500.00
01-32184	52,078	50,000	35,324.55	53,267.08
01-32185	1,250	1,250	1,250.00	1,250.00
01-32199	1,000	1,000	3,000.00	3,000.00
	<b>Total Business</b>	<b>69,250</b>	<b>54,074.55</b>	<b>74,817.08</b>
<i>Non-Business</i>				
01-32218	1,000	1,000	2,813.40	4,663.30
01-32219	100	100	259.79	415.38
01-32220	110,000	95,000	167,758.81	196,329.63
01-32221				
01-32222	5,000	5,000	16,539.82	16,476.42
01-32223				
01-32225	100	100	610.00	1,702.00
01-32226	300	300	485.00	775.00
01-32230	4,000	4,000	8,563.24	7,883.00
01-32240	1,500	1,500	948.87	1,290.00
01-32299	3,000	3,000	2,944.20	6,379.00
	<b>Total Non-Business</b>	<b>110,000</b>	<b>200,923.13</b>	<b>235,913.73</b>
	<b>TOTAL LICENSES AND PERMITS</b>	<b>179,250</b>	<b>254,997.68</b>	<b>310,730.81</b>
<b>INTERGOVERNMENTAL REVENUES</b>				
01-33165	750	750	4,731.82	5,628.64
01-33401	739,066	725,399	362,699.50	689,437.00
01-33404	7,779	3,500	4,180.00	10,829.62
01-33405	5,822	5,822	2,911.00	5,822.00
01-33418	25,000	25,000	25,000.00	25,000.00
01-33420				
01-33421	85,000	85,000	4,997.70	69,499.80
01-33422	70,212	70,212	34,515.28	100,974.48
01-33422A	70,212	70,212	34,515.28	65,814.78
01-33610	55,515	55,515	57,375.00	-
01-33610	4,000	4,000	4,368.00	4,039.42
01-33620	16,000	16,000	16,000.00	16,000.00
	<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>1,063,304</b>	<b>516,778.30</b>	<b>993,045.74</b>
01-33610	1,009,144	1,063,304	516,778.30	993,045.74
<b>CHARGES FOR SERVICES</b>				
<i>General Governments</i>				
01-34102	20	0		26.00
01-34105	160	155	329.25	201.75
01-34106				
	<b>Total General Government</b>	<b>180.00</b>	<b>329.25</b>	<b>227.75</b>
<i>Public Safety</i>				
01-34201	2,000	2,000	2,186.50	2,921.50
01-34202	1,000	1,000	2,410.00	1,615.00
01-34205	5,000	5,000	4,047.50	7,437.50
01-34204				
01-34206	85,000	100,000	87,958.91	84,478.50
01-34208				
01-34210	1,700	2,000	1,658.00	1,282.00
	<b>Total Public Safety</b>	<b>110,000</b>	<b>98,260.91</b>	<b>97,734.50</b>
<i>Other</i>				
01-34951	6,470	0	572.40	8,864.55
01-34953	0	0		
01-34954	0	0		
01-34955	0	0		
01-34956	0	0		
01-34957	0	0		
	<b>Total Other</b>	<b>0.00</b>	<b>572.40</b>	<b>8,864.55</b>
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>110,155</b>	<b>99,162.56</b>	<b>106,826.80</b>
<b>FINES AND FORFEITURES</b>				
01-35101	42,000	37,000	26,636.27	50,362.05
01-35102	500	1,000	1,020.00	845.00
01-35104	1,750	1,750	1,095.00	1,770.00

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**  
Proposed 2016 Budget Request

		Proposed Budget 2016	Proposed Budget 2015	8/31/2015 YTD Actual 2015	YTD Actual 2014
01-35105	Admin Citation	500	500	3,770.00	8,900.00
	<b>TOTAL FINES AND FORFEITURES</b>	<b>44,750</b>	<b>40,250</b>	<b>32,521.27</b>	<b>61,877.05</b>
	<b>OTHER</b>				
01-36101	Special Assessment Principal Payment				3148.65
01-36200	Miscellaneous	2,437	1,937	26,927.41	1,920.57
01-36210	Interest on Investments	10,000	12,000		91,102.99
01-36220	Facility Rentals	0	10,000	14,404.00	17,639.00
01-36221	AFRC Rental	0	0		23,852.50
01-36222	AFRC Supervision Fee	0	0		2,380.00
01-36223	AFRC Misc Inc				
01-36230	Donations	500	500	1,010.00	3,608.00
01-36233	Operation Round Up Grant				
01-36240	Patronage Capital	500	500	100.00	749.48
01-36241	Fire Dept Private Grants				-
01-36242	Wellness Grant			670.00	
01-36250	Telephone Commissions				
01-36501	Sale of Property			23,208.18	-
01-36502	Insurance Claims				0
	Total non-mall other revenue	13,437	24,937	66319.59	144401.19
	<b>TOTAL OTHER</b>	<b>13,437</b>	<b>24,937</b>	<b>66319.59</b>	<b>144401.19</b>
	<b>TOTAL REVENUES</b>	<b>5,528,317</b>	<b>5,575,179</b>	<b>3202847.38</b>	<b>5666031.53</b>
	<b>TRANSFERS IN</b>				
01-39203	Liquor Fund	400,000	400,000		350,000.00
01-39203	Other Funds	106,500	100,000		100,000.00
	<b>TOTAL TRANSFERS IN</b>	<b>506,500</b>	<b>500,000</b>	<b>0</b>	<b>450,000</b>
	<b>TOTAL REVENUES AND TRANSFERS IN</b>	<b>6,034,817</b>	<b>6,075,179</b>	<b>3202847.38</b>	<b>6116031.53</b>
	<b>EXPENDITURES</b>				
	<b>GENERAL GOVERNMENT</b>				
	<i>Council - #41110</i>				
	Personal Services				
-41110-101	Salaries	21,400	21,400	14,266.80	21,400.20
-41110-122	FICA/Medicare Employer Share/Employee Benefits	1,638	1,638	1,091.23	1,636.85
-41110-151	Worker's Comp - Ins Premiums	87	82	53.19	79.02
	Total Personal Services	23,125	23,120	15,411.22	23,116.07
	Supplies				
-41110-200	Office Supplies - Accessories	100	300		22.14
-41110-210	Miscellaneous Operating Supplies	300	100		205.73
-41110-213	Citizens Academy	1,500	1,500		
-41110-214	Employee Recognition	1,500	1,500	96.94	1,206.04
	Total Supplies	3,400	3,400	96.94	1,433.91
	Other Services and Charges				
-41110-304	Miscellaneous Professional Services	1,000	2,000	800.00	
-41110-331	Travel/Meals/Lodging	1,500	2,000	1,550.54	430.52
-41110-334	Mileage Reimbursements	150	265		71.68
-41110-340	Advertising	50	50		
-41110-360	Insurance and Bonds	1,000	1,000		994.01
-41110-430	Miscellaneous	100	200	25.00	-
-41110-433	Dues and Subscriptions	50	300		30.00
-41110-440	Schools and Meetings	1,500	2,000	1,164.00	874.00
-41110-441	Sister City Activities	1,500	250		250.00
-41110-455	Fireworks Display Expenses	12,000	10,500	10,050.00	10,275.00
-41110-499	Tomlison Special Assmt Agreement	0	0		-
	Total Other Services and Charges	18,850	18,565	13,589.54	12,925.21
	<b>Total Council</b>	<b>45,375</b>	<b>45,085</b>	<b>29,097.70</b>	<b>37,475.19</b>
	<i>Administration - #41320</i>				
	Personal Services				
-41320-101	Salaries	110,282	135,262	77,294.45	135,275.32
-41320-102	Overtime	300	300	17.73	
-41320-103	Part-time Regular	28,763		11,497.24	
-41320-121	PERA Employer Share	10,608	10,317	6,660.70	9,820.76
-41320-122	FICA/Medicare Employer Share/Employee Benefits	10,821	10,523	6,592.16	10,037.39
-41320-131	Medical/Dental/Life Employer Share	15,129	27,639	12,603.89	25,702.38
-41320-132	Longevity	2,402	2,296		
-41320-133	Deductible Contribution	1,200	2,400	2,270.68	2,001.44
-41320-151	Workers' Compensation Insurance	1,193	1,084	620.48	908.90
-41320-153	City Wide Re-employment Compensation	5,000	13,000		4.72
-41320-154	HRA/Flex Fees	200	175	114.52	148.80
	Total Personal Services	185,898	202,996	117,671.85	183,899.71
	Supplies				
-41320-201	Office Supplies - Accessories	1,600	1,800	513.47	1,342.95
-41320-202	Duplicating Supplies and Copy Paper	2,000	1,000	911.59	2,016.72
-41320-203	Newsletter Costs	5000	6500	646.98	2,089.99
-41320-204	Stationary, Forms and Envelopes	500	1,000		
-41320-209	Software Updates	750	1,000	523.99	425.00
-41320-210	Miscellaneous Operating Supplies	1,000	1,000	431.64	1,910.61
-41320-221	Repairs and Maintenance - Equipment	500	500	12.24	220.12
-41320-240	Small Tools & Minor Equipment	1,000	1,500	70.36	
	Total Supplies	12,350	14,300	3,110.27	8,005.39
	Other Services and Charges				

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**  
Proposed 2016 Budget Request

	Proposed Budget 2016	Proposed Budget 2015	8/31/2015 YTD Actual 2015	YTD Actual 2014
-41320-304 Miscellaneous Professional Services	3,000	2,000	1,032.32	5,449.00
-41320-313 Marco IT Mgmt & Backup				438.00
-41320-321 Telephone/Cellular Phones				
-41320-322 Postage	5,000	4,500	1,505.00	5,001.15
-41320-331 Travel/Meals/Lodging	750	1,000	126.25	384.34
-41320-334 Mileage Reimbursement	300	500	28.80	173.04
-41320-340 Advertising	100	100	506.16	6.61
-41320-351 Legal Notices/Ordinance Publication	2,500	2,000	309.48	2,519.57
-41320-360 Insurance and Bonds	2,600	2,600		1,888.32
-41320-404 Repairs and Maintenance	300	500	120.00	
-41320-409 Maintenance Contracts - Office Equipment	11,000	9,000	10,076.99	10,274.00
-41320-430 Miscellaneous	300	300		
-41320-433 Dues and Subscriptions	300	300	431.34	415.00
-41320-437 City Wide-Dues & Subscriptions	12,250	12,500	4,283.00	11,048.00
-41320-440 Schools and Meetings	2,200	3,000		345.00
-41320-441 Web Site Enhancement				
-41320-489 Contracted Services	1,000	1,000		-
Total Other Services and Charges	41,600	39,300	18,419.34	37,942.03
<i>Total Administration</i>	239,848	256,596	139,201.46	229,847.13
<i>Elections - #41410</i>				
Personal Services				
-41410-104 Salaries - Temporary Election Judges	6,500	8,000		5,520.26
-41410-122 FICA/Medicare Employer Share/Employee Benefits	0	0		
-41410-151 Workers' Compensation Insurance				
Total Personal Services	6,500	8,000	-	5,520.26
Supplies				
-41410-200 Miscellaneous Office Supplies	500	700		
-41410-201 Office Supplies - Accessories	0	0		
Total Supplies	500	700	-	-
Other Services and Charges				
-41410-331 Travel/Meals/Lodging	250	500		47.33
-41410-351 Legal Notices/Ordinance Publication	300	500		48.15
-41410-404 Repairs & Maintenance - Voting Equipment				
-41410-408 Maintenance Contracts - Mach/Equipment	1,200	1,200	775.00	940.00
-41410-412 Rentals - Buildings				
-41410-430 Miscellaneous				
Total Other Services and Charges	1,750	2,200	775.00	1,035.48
<i>Total Elections</i>	8,750	10,900	775.00	6,555.74
<i>Finance - #41500</i>				
Personal Services				
-41500-101 Salaries	149,136	145,097	97,017.62	140,314.57
-41500-102 Overtime	100	100		
-41500-103 Part-time Regular				
-41500-121 PERA Employer Share	11,485	11,230	7,276.32	10,108.52
-41500-122 FICA/Medicare Employer Share/Employee Benefits	11,715	11,455	7,071.36	10,181.51
-41500-131 Medical/Dental/Life Employer Share	28,396	27,639	20,668.66	25,702.28
-41500-132 Longevity	4,491	4,632		
-41500-133 Deductible Contribution	2,400	2,400	867.63	2,200.00
-41500-151 Workers' Compensation Insurance	1,291	1,180	733.07	976.25
-41500-154 HRA/Flex Fees	200	175	109.82	148.80
Total Personal Services	209,214	203,908	133,744.48	189,631.93
Supplies				
-41500-201 Office Supplies - Accessories	1,800	2,100	587.24	1,510.72
-41500-204 Stationary, Forms and Envelopes	2,200	2,800	1,720.35	1,866.38
-41500-209 Software Updates	1,000	1,000	675.00	675.00
-41500-210 Miscellaneous Operating Supplies	500	500	96.11	589.99
-41500-240 Small Tools	2,000	2,000		
Total Supplies	7,500	8,400	3,078.70	4,642.09
Other Services and Charges				
-41500-301 Auditing and Accounting	30,000	30,000	29,000.00	30,000.00
-41500-304 Miscellaneous Professional Services	2,000	3,000		2,025.00
-41500-309 EDP Professional Services	22,000	20,000	9,560.50	16,144.25
-41500-321 Telephone/Cellular Phones				438.00
-41500-331 Travel/Meals/Lodging	500	500	250.38	155.98
-41500-334 Mileage Reimbursement	210	210	128.80	213.92
-41500-340 Advertising	0	0		
-41500-351 Legal Notices/Ordinance Publishing	500	600	143.36	416.88
-41500-360 Insurance and Bonds	2,000	1,600		1,717.16
-41500-409 Maintenance Contracts - Office Equipment	18,500	17,500	13,808.00	11,774.00
-41500-420 Wellness				
-41500-430 Miscellaneous	269	1,069	178.07	(278.11)
-41500-432 Property Finders Fee				9,325.03
-41500-433 Dues and Subscriptions	2,200	2,200	1,017.79	2,013.14
-41500-440 Schools and Meetings	2,000	2,000	1,392.00	694.00
Total Other Services and Charges	80,179	78,679	55,478.90	74,639.25
<i>Total Finance</i>	296,893	290,987	192,302.08	268,913.27
<i>Legal - #41610</i>				



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	Proposed Budget 2016	Proposed Budget 2015	8/31/2015 YTD Actual 2015	YTD Actual 2014
<b>Other Services and Charges</b>				
-41610-304 Legal Fees	53,000	53,000	19,431.03	67,671.81
-41610-307 Study Fees				
-41610-305 Prosecution Services	41,000	42,000	23,042.81	39,501.96
Total Other Services and Charges	94,000	95,000	42,473.84	107,173.77
<i>Total Legal</i>	94,000	95,000	42,473.84	107,173.77
<b>Community Development</b>				
<i>Building Department - #41920</i>				
<b>Personal Services</b>				
-41920-101 Salaries	181,896	218,378	137,985.77	209,553.53
-41920-102 Overtime	0	0		
-41920-121 PERA Employer Share	13,875	15,872	10,348.92	14,857.64
-41920-122 FICA/Medicare Employer Share/Employee Benefits	14,153	17,136	10,205.52	15,294.55
-41920-131 Medical/Dental/Life Employer Share	42,592	42,602	35,619.78	38,552.19
-41920-132 Longevity	3,098	5,628		
-41920-133 Deductible Contribution	3,600	4,800	598.14	1,849.58
-41920-151 Workers' Compensation Insurance	1,610	1,804	1,225.18	1,409.79
-41920-154 HRA/Flex Fees			174.13	223.20
Total Personal Services	260,824	306,220	196,157.44	281,740.48
<b>Supplies</b>				
-41920-201 Office Supplies - Accessories	750	750	532.87	1,035.16
-41920-204 Stationary, Forms and Envelopes	0	0		
-41920-209 Software Updates	500	500		382.00
-41920-210 Miscellaneous Operating Supplies	1,200	2,000	258.12	849.15
-41920-212 Gasoline/Fuel/Lubricants/Additvs	2,600	2,000	592.93	1,949.40
-41920-221 Repair and Maintenance Supplies - Vehicles	800	800	3.74	343.99
-41920-240 Small Tools and Minor Equipment	300	300		715.47
Total Supplies	6,150	6,350	1,387.66	5,275.17
<b>Other Services and Charges</b>				
-41920-304 Miscellaneous Professional Services	0	0		
-41920-309 EDP Professional Services	1,500	1,500	2,156.25	843.75
-41920-313 Marco IT Mgmt & Backup				657.00
-41920-321 Telephone/Cellular Phones	2,700	2,600	1,130.60	2,022.20
-41920-331 Travel/Meals/Lodging	300	300	64.95	
-41920-334 Mileage Reimbursement	700	700	445.05	571.76
-41920-340 Advertising				26.66
-41920-351 Legal Notices/Ordinance Publishing	2,500	2,500		2,070.79
-41920-360 Insurance	250	250	188.71	
-41920-404 Repairs and Maintenance	2,500	2,500	2,090.00	2,090.00
-41920-409 Maintenance Contracts - Office Equipment	200	400		
-41920-430 Miscellaneous	600	600		593.54
-41920-432 Credit Card Fees	1,400	3,400	2,387.05	467.50
-41920-433 Dues and Subscriptions	2,800	2,500	2,066.00	1,409.00
-41920-440 Schools and Meetings	15,450	17,250	10,528.61	10,752.20
Total Other Services and Charges	282,424	329,820	208,073.71	297,767.85
<i>Total Building Department</i>	282,424	329,820	208,073.71	297,767.85
<b>Engineering</b>				
-41925-303 Engineering Contracted Expense	33,600	33,600	15,676.69	12,954.16
<b>Planning - #41935</b>				
<b>Personal Services</b>				
-41935-101 Salaries	219,461	189,800	121,720.01	158,472.87
-41935-102 Overtime	0	0		
-41935-112 Planning Commission Salaries	2,500	2,500	815.00	2,220.00
-41935-121 PERA Employer Share	16,842	14,475	9,129.00	11,504.84
-41935-122 FICA/Medicare Employer Share/Employee Benefits	17,179	14,765	9,112.72	11,872.87
-41935-131 Medical/Dental/Life Employer Share	45,592	39,238	24,100.40	25,696.82
-41935-132 Longevity	3,679	3,208		
-41935-133 Deductible Contribution	3,600	3,600	1,527.11	2,200.00
-41935-151 Workers' Compensation Insurance	1,951	1,566	837.20	1,102.98
-41935-154 HRA/Flex Fees	300		123.92	148.80
Total Personal Services	311,104	269,152	167,365.36	213,219.18
<b>Supplies</b>				
-41935-201 Office Supplies - Accessories	700	700	345.50	1,005.65
-41935-204 Stationary, Forms and Envelopes	0	350		
-41935-209 Software Updates	1,200	1,500	1,100.00	700.00
-41935-210 Miscellaneous Operating Supplies	200	200		
-41935-212 Gasoline/Fuel/Lubricants/Additvs	350	350	387.00	292.22
-41935-221 Repair and Maintenance Supplies - Vehicles	200	200	108.10	73.81
-41935-240 Small Tools and Minor Equipment	250	250		-
Total Supplies	2,900	3,550	1,940.60	2,071.68
<b>Other Services and Charges</b>				
-41935-301 Special Projects	2,500	2,500		1,896.00
-41935-303 Comp Plan Update				
-41935-304 Miscellaneous Professional Services	2,500	2,500		75.00
-41935-306 Transportation Study Consulting				
-41935-307 Rail Study				
-41935-308 Lakes & Pines Mgmt--Smal l Cities Grant				

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	Proposed Budget 2016	Proposed Budget 2015	8/31/2015 YTD Actual 2015	YTD Actual 2014
-41935-309 EDP Professional Services	1,000	1,000	1,000.00	1,000.00
-41935-313 Marco IT Mgmt & Backup				438.00
-41935-321 Telephone/Cellular Phones	700	700	864.50	653.32
-41935-322 Code Enforcement Mailing	0	1,500		
-41935-331 Travel/Meals/Lodging	500	500	97.50	39.99
-41935-334 Mileage Reimbursement	250	250		180.32
-41935-340 Advertising				20.48
-41935-351 Legal Notices/Ordinance Publishing	750	750	32.00	99.24
-41935-360 Insurance	10,200	3,500		9,733.16
-41935-404 Repairs and Maintenance	300	300		120.00
-41935-409 Maintenance Contracts - Office Equipment	3,000	3,000	2,990.00	2,990.00
-41935-430 Miscellaneous	1,000	1,000	(19.00)	(1,321.58)
-41935-431 Property Securing Exp				1,085.08
-41935-433 Dues and Subscriptions	600	600	445.00	545.00
-41935-440 Schools and Meetings	1,500	1,500	607.71	1,035.00
-41935-487 Flyover Pictures--share from Isanti Co				
-41935-488 Other Contracted Services--Comp Plan Update				
-41935-489 Other Contracted Services--GIS Maint	1,000	1,000	130.00	
Total Other Services and Charges	25,800	20,600	6,147.71	18,589.01
<i>Total Planning</i>	339,804	293,302	175,453.67	233,879.87
Total Community Development	655,828	656,722	399,204.07	544,601.88
<i>City Hall Buildings - #41950</i>				
Personal Services				
-41950-101 Salaries	23,837	22,807	15,566.06	10,397.38
-41950-102 Overtime	1,000	1,000		-
-41950-121 PERA Employer Share	1,875	1,793	1,122.78	774.30
-41950-122 FICA/Medicare Employer Share/Employee Benefits	1,913	1,829	1,155.24	787.38
-41950-131 Medical/Dental/Life Employer Share	7,099	6,923	5,167.09	1,720.68
-41950-132 Longevity	164	100		
-41950-133 Deductible Contribution	600	600		
-41950-151 Workers' Compensation Insurance	1,571	1,389	878.57	822.66
-41950-154 HRA/Flex Fees	50	44	27.45	34.85
Total Personal Services	38,109	36,485	23,917	14,537.25
Miscellaneous Operating Supplies				
-41950-210	200		36.32	42.16
-41950-212 Gasoline/Fuel	13,000	12,000	5,388.45	12,787.09
-41950-215 Maintenance Supplies	1,500	2,000		
-41950-240 Small Tools & Equipment	1,700	14,000	5,424.77	12,829.25
Total Supplies	14,700	14,000	5,424.77	12,829.25
Other Services and Charges				
-41950-321 Telephone/Cellular Phones	15,000	15,000	10,459.24	13,167.11
-41950-360 Insurance	3,000	3,000		2,293.65
-41950-381 Electric Utilities	11,500	11,500	5,939.56	9,973.93
-41950-382 Water/Wastewater	1,100	1,100	779.35	937.93
-41950-383 Gas Utilities	10,000	8,000	3,784.43	9,386.37
-41950-384 Refuse and Recycling	8,000	8,000	4,485.37	7,390.51
-41950-401 Repairs and Maintenance -Buildings/Structures	14,000	12,000	9,017.19	25,924.20
-41950-405 Janitor Services	0	0		1,453.00
-41950-409 Maintenance Contracts - Office Equip	2,921	2,921	2,693.10	667.50
-41950-411 Cement Replacement				
-41950-413 Rentals - Office Equipment [copier-new]	15,000	15,000	6,033.62	13,859.27
-41950-430 Miscellaneous	500	500	65.10	769.70
Total Other Services and Charges	81,021	77,021	43,256.96	85,823.17
<i>Total City Hall Buildings</i>	133,830	127,506	72,598.92	113,189.67
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,474,524</b>	<b>1,482,796</b>	<b>875,653.07</b>	<b>1,307,756.65</b>
<b>PUBLIC SAFETY</b>				
<i>Police Department - #42100</i>				
Personal Services				
-42100-101 Salaries	1,021,157	1,017,082	681,565.90	926,974.91
-42100-102 Overtime	53,000	43,000	26,759.51	50,275.91
-42100-103 Salaries - Part-Time Regular	19,458	19,704	12,180.20	42,472.47
-42100-121 PERA Employer Share	175,353	172,350	110,842.31	146,633.40
-42100-122 FICA/Medicare Employer Share/Employee Benefits	20,513	20,270	12,678.93	18,583.60
-42100-131 Medical/Dental/Life Employer Share	227,159	221,107	165,306.80	193,774.42
-42100-132 Longevity	25,887	27,437		
-42100-133 Deductible Contribution	19,200	19,200	11,791.74	11,044.26
-42100-151 Workers' Compensation Insurance	48,264	43,852	27,734.75	34,537.94
-42100-154 HRA/Flex Fees	1,500	1,500	878.52	1,125.40
Total Personal Services	1,611,491	1,585,502	1,049,738.66	1,425,422.31
Supplies				
-42100-201 Office Supplies - Accessories	3,100	3,100	2,361.58	1,435.66
-42100-202 Duplicating Supplies and Copy Paper	1,000	1,000	67.35	909.54
-42100-209 Software Updates	5,250	5,250	353.95	1,754.67
-42100-210 Miscellaneous Operating Supplies	7,000	6,500	2,961.79	9,272.66
-42100-212 Gasoline/Fuel/Lubricants/Additives	50,000	51,800	19,404.05	44,670.59
-42100-213 Ammunition	4,000	3,100	1,761.6	
-42100-214 Crime Scene Supplies	500	400	581.59	
-42100-217 Promotional Events	3,500	3,000	341.69	1,158.40
-42100-221 Repairs and Maintenance Supplies - Squads	16,500	15,000	9,613.03	14,631.34
-42100-231 Uniform Allowance	21,400	25,900	12,799.73	15,655.78

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	Proposed Budget 2016	Proposed Budget 2015	8/31/2015 YTD Actual 2015	YTD Actual 2014
-42100-232 Uniform--Reserves	2,000	2,000	56.95	
-42100-240 Small Tools/Minor Equipment	7,000	6,050	1,813.15	3,929.95
<b>Total Supplies</b>	<b>121,250</b>	<b>123,100</b>	<b>52,116.46</b>	<b>93,418.59</b>
<b>Other Services and Charges</b>				
-42100-304 Miscellaneous Professional Services	15,000	10,000	8,240.86	15,889.62
-42100-305 Applicant Testing	0	7,600	1,500.00	2,095.80
-42100-313 Marco IT Mgmt & Backup				1,971.00
-42100-321 Telephone/Cellular Phones	12,568	12,568	6,672.09	11,269.68
-42100-322 Postage	300	300	329.94	73.06
-42100-331 Travel/Meals/Lodging	5,380	6,380	5,884.58	1,972.12
-42100-334 Mileage Reimbursement	200	150		315.28
-42100-340 Advertising	0	0		31.80
-42100-360 Insurance	33,000	25,000		31,385.47
-42100-381 Electric Utilities	11,400	6,000	3,054.63	5,129.45
-42100-383 Gas Utilities	8,724	3,600	1,863.96	4,623.15
-42100-404 Maintenance and Repair -Vehicles/ Equipment	8,000	6,500	3,222.03	7,784.14
-42100-409 Maintenance Contracts-Office Equipment	21,500	19,705	14,808.29	17,292.51
-42100-410 Police Reserve Program Activities	1,500	1,500	76.51	1,800.34
-42100-411 Auto Pawn	2,700	2,700	1,287.00	2,640.60
-42100-413 Office Equipment Rentals	2,750	2,750		
-42100-430 Miscellaneous	500	500		150.00
-42100-433 Dues and Subscriptions	6,750	6,250	5,593.74	2,666.72
-42100-440 Schools and Meetings	13,000	13,000	13,077.77	6,053.49
-42100-441 Training--Grant funded				
-42100-455 Jail and Medical Expenses	0	0		
-42100-489 Other Contracted Services	640	640	461.74	858.65
<b>Total Other Services and Charges</b>	<b>143,912</b>	<b>125,143</b>	<b>66,073.14</b>	<b>114,002.88</b>
<b>Total Police Department</b>	<b>1,876,653</b>	<b>1,833,745</b>	<b>1,167,928.26</b>	<b>1,632,843.78</b>
<b>Fire Department - 42200</b>				
<b>Personal Services</b>				
-42200-101 Salaries	70,346	67,379	44,033.64	40,891.95
-42200-103 Salaries	47,000	47,000	31,795.00	49,039.68
-42200-121 PERA Employer Share	11,444	10,915	7,133.45	6,419.61
-42200-122 FICA/Medicare Employer Share/Employee Benefits	9,000	8,751	3,057.21	4,337.81
-42200-131 Medical/Dental/Life Employer Share	14,198	13,818	10,334.33	8,586.52
-42200-132 Fire Longevity Pay	293			
-42200-133 Deductible Contribution	1,200	1,200	553.69	
-42200-151 Worker's Comp - Ins Premiums	32,981	26,801	15,612.18	22,056.15
-42200-154 Flex Fees	100	0	54.90	37.60
<b>Total Personal Services</b>	<b>186,562.00</b>	<b>175,864.00</b>	<b>112,574.40</b>	<b>131,369.32</b>
<b>Supplies</b>				
-42200-201 Office Supplies - Accessories	800	800	71.63	1,456.72
-42200-204 Stationary, Forms and Envelopes	100	100		
-42200-210 Miscellaneous Operating Supplies	7,500	6,000	7,058.21	11,352.52
-42200-211 Grant Funded Supplies				834.62
-42200-212 Gasoline/Fuel/Lubricants/Additives	7,700	7,700	4,547.63	7,152.88
-42200-213 Operation Round Up Computer Exp				77.89
-42200-215 Shop Maintenance Supplies				6,765.35
-42200-221 Repairs and Maintenance Supplies - Trucks	6,500	6,500	26,919.06	1,407.25
-42200-223 Repairs and Maintenance Supplies - Buildings	1,000	1,000	516.40	1,407.25
-42200-231 Uniform Allowance	13,000	12,500	9,603.87	15,055.16
-42200-240 Small Tools	4,000	4,000	1,237.82	4,276.71
-42200-241 Small Tools-Grant Funded	0	0		
<b>Total Supplies</b>	<b>40,600</b>	<b>38,600</b>	<b>49,954.62</b>	<b>48,379.10</b>
<b>Other Services and Charges</b>				
-42200-301 Auditing and Accounting	1,000	4,200	5,900.00	4,668.75
-42200-304 Miscellaneous Professional Services	7,500	7,500	7,367.45	6,721.50
-42200-306 Fire Relief--Pension Pass Through	0	72,106		69,499.80
-42200-3xx Fire Relief--Pension City Share	10,000	10,000	10,000.00	10,000.00
-42200-313 Marco IT Mgmt & Backup				438.00
-42200-321 Telephone/Cellular Phones	1,500	1,500	394.99	1,120.90
-42200-331 Travel/Meals/Lodging	1,000	1,500	234.00	940.53
-42200-334 Mileage Reimbursement	500	500		462.56
-42200-340 Advertising	150	150		120.03
-42200-360 Insurance	9,000	9,000		7,195.05
-42200-381 Electric Utilities	15,500	15,500	8,476.41	14,274.78
-42200-382 Water/Wastewater Utilities	500	400	485.73	436.77
-42200-383 Gas Utilities	3,800	3,800	301.00	3,292.56
-42200-401 Repairs and Maintenance - Buildings	1,500	1,500	223.00	1,159.00
-42200-404 Repairs and Maintenance - Equipment/Radios/Pagers	1,500	1,500	2,327.25	2,519.90
-42200-405 Janitorial				190.00
-42200-430 Miscellaneous				721.00
-42200-433 Dues and Subscriptions	1,300	1,300	1,465.00	4,234.87
-42200-440 Schools and Meetings	8,000	8,000	1,672.00	8,060.00
-42200-441 Schools and Meetings Grant Funded			3,150.00	
-42200-999 Arlington Fire Costs			26,721.29	
<b>Total Other Services and Charges</b>	<b>62,750</b>	<b>138,456</b>	<b>68,718.12</b>	<b>136,056.00</b>
<b>Total Fire Department</b>	<b>289,912</b>	<b>352,920</b>	<b>231,247.14</b>	<b>315,804.42</b>
<b>Emergency Management - #42300</b>				
<b>Supplies</b>				

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	Proposed Budget <u>2016</u>	Proposed Budget <u>2015</u>	8/31/2015 YTD Actual 2015	YTD Actual 2014
-42300-201 Office Supplies - Accessories	500	500		38.34
-42300-202 Duplicating Supplies and Copy Paper	500	500		
-42300-210 Miscellaneous Operating Supplies	500	500		
-42300-240 Small Tools & Minor Equip	3,000	3,000		2,266.46
Total Supplies	4,500	4,500	0.00	2,304.80
Other Services and Charges				
-42300-304 Misc Prof Serv			968.75	2,565.00
-42300-321 Telephone/Cellular Phones	200	200		
-42300-331 Travel/Meals/Lodging	500	500		39.90
-42300-440 Schools and Meetings	2,500	2,500		
Total Other Services and Charges	3,200	3,200	968.75	2,605
Total Emergency Management	7,700	7,700	968.75	4,909.70
<i>Animal Control - #42700</i>				
Supplies				
-42700-310 Miscellaneous Operating Supplies	6,000	12,000	2,800.00	5,380.00
-42700-340 Advertising				68.40
Total Supplies	6,000.00	12,000.00	2,800.00	5,448.40
Total Animal Control	6,000	12,000	2,800.00	5,448.40
<b>TOTAL PUBLIC SAFETY</b>				
	2,180,265	2,206,365	1,402,944.15	1,959,006.30
<b>PUBLIC WORKS</b>				
<i>Street Maintenance - #43000</i>				
Personal Services				
-43001-101 Salaries	556,389	526,731	365,071.21	553,087.80
-43001-102 Overtime	30,000	30,000	7,577.35	39,718.25
-43001-104 Temporary/Seasonal	11,892	17,913	6,588.15	11,026.91
-43001-121 PERA Employer Share	42,160	43,094	26,285.98	43,121.04
-43001-122 FICA/Medicare Employer Share/Employee Benefits	43,914	45,326	27,128.31	46,830.86
-43001-131 Medical/Dental/Life Employer Share	122,150	118,737	90,632.62	118,917.18
-43001-132 Longevity	17,655	17,853		
-43001-133 Deductible Contribution	10,400	11,200	4,272.43	9,646.44
-43001-151 Workers' Compensation Insurance	54,308	53,204	35,353.33	47,490.34
-43001-154 HRA/Flex Fees	725		493.50	694.14
Total Personal Services	889,593	864,058	563,402.88	870,532.96
Supplies				
-43001-201 Office Supplies - Accessories	500	800	304.58	866.53
-43001-202 Duplicating and Copying Supplies	100	100	23.20	80.26
-43001-204 Stationary, Forms and Envelopes	100	100		
-43001-209 Software Updates	1,000	1,000		
-43001-210 Miscellaneous Operating Supplies	12,000	12,000	7,021.14	10,377.80
-43001-212 Gasoline/Fuel/Lubricants/Additives	58,000	58,000	15,401.67	61,081.18
-43001-215 Shop Maintenance Supplies	500	500	760.08	51.02
-43001-219 Snow Removal - Material	60,000	58,000	61,738.90	62,890.33
-43001-221 Repairs and Maintenance Supplies - Equipment	44,000	44,000	27,261.42	43,696.92
-43001-224 Repairs and Maintenance - Infrastructure	15,000	15,000	4,088.35	15,296.54
-43001-226 Signs	7,000	7,000	6,381.32	15,365.24
-43001-240 Small Tools and Minor Equipment	4,000	3,500	2,656.56	4,798.07
Total Supplies	202,200	200,000	125,637.22	214,503.89
Other Services and Charges				
-43001-304 Miscellaneous Professional Services	5,000	5,000	2,876.33	2,419.80
-43001-313 Marco IT Mgmt & Backup				438.00
-43001-321 Telephone/Cellular Phones	4,000	3,800	4,253.91	4,195.16
-43001-331 Travel/Meals/Lodging	500	500		
-43001-334 Mileage Reimbursement			125.25	
-43001-340 Advertising	400	400		
-43001-351 Legal Notices/Publications				
-43001-360 Insurance	20,500	20,500		19,120.59
-43001-381 Electric Utilities	400	0	210.00	321.12
-43001-382 Water/Wastewater Utilities	600		243.57	538.53
-43001-404 Repairs and Maintenance - Vehicles/Equipment	4,000	4,000	356.00	2,164.45
-43001-405 Emergency Mgmt Rep & Maint	500	500		
-43001-406 Painting and Striping	18,000	18,000	15,694.65	22,574.43
-43001-413 BNSF Parking Lot Lease	3,000	3,000		5,263.73
-43001-415 Equipment Rental			4,853.62	9,006.63
-43001-417 Uniform Rental	12,000	12,000	28.00	1,365.81
-43001-430 Miscellaneous	2,500	2,500	563.38	692.43
-43001-433 Dues and Subscriptions	800	800	90.00	375.00
-43001-440 Schools and Meetings	1,500	1,500	4,516.80	6,627.60
-43001-444 Insect Control	7,000	7,000		9,622.79
-43001-445 Diseased Tree Program	10,000	10,000		9,622.79
-43001-446 Weed Control	2,500	2,500	714.59	1,238.91
-43001-447 Downtown Decorations	2,500	2,500	27.82	1,622.30
-43001-451 Springvale Assessment				35,532.96
-43001-449 Paver Repair				
-43001-489 Other Contracted Services	15,000	13,500	4,535.92	20,285.69
Total Other Services and Charges	110,700	108,000	39,089.84	143,405.93
Total Street Maintenance	1,202,493	1,172,058	728,129.94	1,228,442.78
<i>Street Lighting - #43160</i>				
Supplies				
-43160-238 Repairs and Maintenance Supplies - Infrastructure	13,000	13,000	9,938.93	18,161.29

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**  
Proposed 2016 Budget Request

	<b>Proposed Budget 2016</b>	<b>Proposed Budget 2015</b>	<b>8/31/2015 YTD Actual 2015</b>	<b>YTD Actual 2014</b>
Total Supplies	13,000	13,000	9,938.93	18,161.29
<b>Other Services and Charges</b>				
-43160-381 Utilities	165,000	177,000	100,579.03	145,555.41
-43160-402 Signal Light Repairs	1,500	1,500		206.00
Total Other Services and Charges	166,500	178,500	100,579.03	145,761.41
<i>Total Street Lighting</i>	179,500	191,500	110,517.96	163,922.70
<b>Maintenance Building - #43170</b>				
<b>Supplies</b>				
-43170-215 Maintenance Supplies	1,000	700	127.86	2,853.54
Total Supplies	1,000	700	127.86	2,853.54
<b>Other Services and Charges</b>				
-43170-321 Telephone/Cellular Phones	0	0		
-43170-381 Electric Utilities	3,000	3,000	1,240.21	2,064.99
-43170-382 Water/Wastewater Utilities	2,000	2,000	1,109.91	1,644.35
-43170-383 Gas Utilities	15,000	15,000	8,747.37	17,724.76
-43170-401 Repairs and Maintenance - Buildings/Structures	1,500	2,000		730.00
-43170-430 Miscellaneous	1,000	1,000		333.00
Total Other Services and Charges	22,500	23,000	11,097.49	22,497.10
Total Maintenance Building	23,500	23,700	11,225.35	25,350.64
<b>TOTAL PUBLIC WORKS</b>	1,405,493	1,387,258	849,873.25	1,417,716.12
<b>PARKS AND RECREATION</b>				
<b>Ice Rink - #45127</b>				
<b>Supplies</b>				
-45127-210 Miscellaneous Operating Supplies	500	500	34.65	67.80
-45127-212 Gasoline/Fuel/Lubricants/Additives	0	0		
-45127-215 Shop Maintenance Supplies	200	200		
-45127-221 Repairs and Maintenance Supplies - Equipment	3,000	3,000	19.50	1,277.11
-45127-223 Repairs and Maintenance Supplies - Buildings	500	500	25.00	179.40
Total Supplies	4,200	4,200	79.15	1,524.31
<b>Other Services and Charges</b>				
-45127-321 Telephone/Cellular Phones				
-45127-360 Insurance				
-45127-381 Electric Utilities				
-45127-382 Water/Wastewater Utilities	350	350		
-45127-383 Gas Utilities	1,000	1,000	937.20	1,060.48
-45127-401 Repairs and Maintenance - Structures	400	400	200.00	19.99
-45127-415 Equipment Rental	500	500	210.00	553.75
-45127-430 Miscellaneous	200	200		
Total Other Services and Charges	2,450	2,450	1,347.20	1,634.22
<i>Total Ice Rink</i>	6,650	6,650	1,426.35	3,158.53
<b>AFRC - 45300</b>				
<b>Personal Services</b>				
-45300-101 Full-time Salaries	0			58,803.96
-45300-102 FT Overtime	0			1,088.59
-45300-104 Salaries - Temporary/Seasonal	0			2,915.00
-45300-121 PERA (Employer)				4,310.40
-45300-122 FICA/Medicare Employer Share/Employee Benefits				4,706.06
101-45300-1 Medical/Dental/Life Employer Share				15,128.88
-45300-132 Longevity				417.33
-45300-133 Deductible Contribution				3,057.68
-45300-151 Workers' Compensation Insurance				79.10
-45300-154 HRA/Flex Fees				-
Total Personal Services	0	0	-	90,507.00
<b>Supplies</b>				
-45300-210 Miscellaneous Operating Supplies				598.34
-45300-212 Gasoline/Fuel/Lubricants/Additives				649.37
-45300-221 Repairs and Maintenance Supplies - Equipment				
-45300-223 Repairs and Maintenance Supplies - Buildings				
-45300-240 Small Tools and Minor Equipment				
Total Supplies	0	0	-	1,247.71
<b>Other Services and Charges</b>				
-45300-304 Misc Prof Serv				31.25
-45300-305 Study Consulting				
-45300-321 Telephone/Cellular Phones				1,653.63
-45300-340 Advertising				
-45300-360 Insurance				1,085.50
-45300-381 Electric Utilities				
-45300-382 Water & Wastewater Utilities				
-45300-388 Maint Contrib to AFRC				16,000.00
-45300-430 Miscellaneous Expense				
-45300-440 Schools & Meetings				
Total Other Services and Charges	0	0	-	18,770.38
<i>Total AFRC</i>	0	0	-	110,525.09

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**  
Proposed 2016 Budget Request

	Proposed Budget <u>2016</u>	Proposed Budget <u>2015</u>	8/31/2015 YTD Actual 2015	YTD Actual 2014
<i>Parks and Recreation - 45200</i>				
<i>Personal Services</i>				
-45200-101 Full-time Salaries	96,932	106,216	68,124.02	47,159.05
-45200-102 FT Overtime	1,000	1,000	190.20	588.26
-45200-104 Salaries - Temporary/Seasonal	11,892	5,971	6,339.76	7,123.28
-45200-112 Parks & Rec Commission Stipends	3,000	3,000	965.00	2,465.00
-45200-121 PERA (Employer)	8,180	8,117	5,123.57	3,471.59
-45200-122 FICA/Medicare Employer Share/Employee Benefits	9,483	8,965	5,583.62	3,569.47
101-45200-1 Medical/Dental/Life Employer Share	28,188	27,636	20,668.66	12,793.72
-45200-132 Longevity	1,145	1,012		
-45200-133 Deductible Contribution	2,400	2,400	1,646.81	1,161.85
-45200-151 Workers' Compensation Insurance	5,883	5,164	3,164.70	1,990.59
-45200-154 HRA/Flex Fees	80		109.82	74.40
<b>Total Personal Services</b>	<b>168,183</b>	<b>169,481</b>	<b>111,916.16</b>	<b>80,397.21</b>
<i>Supplies</i>				
-45200-210 Miscellaneous Operating Supplies	3,600	3,600	3,208.26	3,684.01
-45200-212 Gasoline/Fuel/Lubricants/Additives	5,000	5,000	4,692.07	6,429.86
-45200-221 Repairs and Maintenance Supplies - Equipment	6,000	6,000	4,693.67	3,139.35
-45200-223 Repairs and Maintenance Supplies - Buildings	5,000	4,000	5,954.89	7,120.91
-45200-226 Signs	1,000	1,000	26.00	898.99
-45200-230 Master Garden Supplies	200	200	250.04	
-45200-240 Small Tools and Minor Equipment	300	300	920.61	6.86
<b>Total Supplies</b>	<b>21,100</b>	<b>20,100</b>	<b>19,745.54</b>	<b>21,279.98</b>
<i>Other Services and Charges</i>				
-45200-304 Professional Services-Park Study	500	500	3,450.00	125.00
-45200-305 Park Contracted Services				
-45200-321 Telephone/Cellular Phones	1,200	1,200		
-45200-306 Misc Prof Serv				
-45200-306 Park Commission Activities				
-45200-340 Advertising	350	353		
-45200-340 Advertising	200	200		
-45200-351 Legal Notices				
-45200-360 Insurance	18,000	18,000		17,498.61
-45200-381 Electric Utilities	19,000	18,000	12936.2	19990.56
-45200-382 Water & Wastewater Utilities	3,000	3,000	667.13	1,729.07
-45200-401 Repairs and Maintenance - Structures	1,500	1,500		
-45200-403 R&M Tennis Court	0	500		
-45200-415 Equipment Rental	8,000	8,000	2,782.50	5,321.25
-45200-430 Miscellaneous	500	500	321.62	848.91
-45200-440 Schools & Meetings	100	100		
-45200-445 Weed Control and Fertilizer	12,000	8,020	4,813.20	14,122.07
-45200-485 Property Taxes-donated park land	3,000	2,400	2,886.00	2,520.00
101-45200-48 Softball Lighting Lease	0	0		
-45200-486 Summer Recreation	2,000	2,000		1,722.00
-45200-484 Library Study			5,231.17	7,425.55
-45200-488 Library	28,000	25,000	14,818.92	26,942.51
-45200-493 Yoga Grant Expense			178.50	
-45200-494 Camb/Isanti Fall Comm Event			2,425.00	
-45200-489 Senior Activity Center	0	0		25,144.51
<b>Total Other Services and Charges</b>	<b>97,350</b>	<b>89,273</b>	<b>50,510.24</b>	<b>123,390.04</b>
<b>Total Parks and Recreation</b>	<b>286,633</b>	<b>278,854</b>	<b>182,171.94</b>	<b>225,067.23</b>
<b>TOTAL PARKS AND RECREATION</b>	<b>293,283</b>	<b>285,504</b>	<b>183,598.29</b>	<b>338,750.85</b>
<b>TOTAL EXPENDITURES</b>	<b>5,353,565.00</b>	<b>5,361,923.00</b>	<b>3,312,068.76</b>	<b>5,023,229.92</b>
<b>TRANSFERS OUT</b>				
-49300-720				
Fire Equipment Revolving Fund - #420	52,678	51,653		50,632.00
Transfer to Cap fund 415 Park Improv	55,000	55,000		135,000.00
Transfer to Cap fund 417 Police	35,000	55,000		35,000.00
Transfer to Cap fund 418 Public Works	150,000	200,000		210,000.00
Transfer to Cap fund 419 City Hall	30,000	90,000		75,000.00
Transfer for CI Bike/ Walk Trail-fund capital	8,340	15,000		8,340.00
Transfer to CI Bike/ Walk Trail Oper Fund	6,660			6,660.00
Additional Transfer to Police Cap Fund-fund 417 for tactical gear				33,000.00
Transfer to EDA Land Acquisition Fund fund 422				140,000.00
Transfer to MNDOT facility acquisition				
Transfer to 373 Debt Service				113,397.00
Transfer to 339				
Transfer to 313 Debt Service				
Pavement Management Fund - #443	320,000	160,000		115,000.00
OTHER Transfers Out		86,603		173,206.00
<b>TOTAL TRANSFERS OUT</b>	<b>657,678</b>	<b>713,256</b>	<b>-</b>	<b>1,095,235.00</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	<b>6,011,243</b>	<b>6,075,179</b>	<b>3,312,068.76</b>	<b>6,118,464.92</b>

**7D 2015 General Fund Budget Amendment**

September 8, 2015

Prepared by: Caroline Moe, Director of Finance

**Background**

We recommend the following change to the 2015 general fund budgeted revenue sources:

<b>Revenue Source Impacted</b>	<b>Amount of increase (decrease)</b>	<b>Rationale</b>
Tax Revenue	28,830	We had approximately \$49,000 of unexpected tax collections on sale of forfeited properties that were collected in July 2015. Since we are uncertain on 2 <sup>nd</sup> half collections, only adjusted budget for a portion of the increase.
License & Permits	93,919	Adjustment based on actual activity for 2015.
Inter-governmental Revenue	(62,077)	Initially budgeted for Fire Aid of \$72,106. Since the Relief Association is now with MN PERA, funds will flow directly to the pension fund, rather than through the City of Cambridge. Other minor increases in intergovernmental revenue based on actual collections for 2015.
Charges for Service	(10,047)	Adjustment based on actual activity for 2015—fire contract revenue slightly less than expected due to 2014 fire expenditure activity. .
Fines & Forfeitures	(355)	Adjustment based on actual activity for 2015.
Other income	32,019	Increase due to sale of equipment and vehicles no longer being used.
<b>Total</b>	<b>\$82,289</b>	

We recommend the following change to the general fund budgeted expenditures and transfers out:

<b>Dept Impacted</b>	<b>Amount of increase (decrease)</b>	<b>Rationale</b>
General Government	56,637	Budget has been increased in Community Development to reflect \$40K for beginning the Comprehensive Plan Update and \$30K for obtaining flyover pictures for the City. These amounts would be carried over to 2016 if not spent by the end of the year. Other minor changes to budget helped offset some of the increase.
Public Safety	(24,119)	Reduction in Fire Pension of expense of \$72,106 due to Relief Association participation in MN PERA offset by increase in costs due to Arlington Fire and unanticipated fire truck repair costs.
Public Works	(2,824)	Adjustments to 2015 based on actual results.
Parks & Recreation	2,595	Adjustments to 2015 based on actual results.
Transfers out	50,000	Transfer \$50,000 to Public Works Capital Project fund to reduce pressure on budget in 2016 as discussed at long range planning meeting.
<b>Total</b>	<b>\$82,289</b>	

**Council Action**

Approve Resolution R15-054 amending the 2015 general fund budget.

Attachments--Resolution R15-054 for 2015 General Fund Budget Amendment &amp; Amended 2015 General Fund Budget.

Resolution No. R15-054

RESOLUTION APPROVING AMENDMENTS TO THE 2015 GENERAL FUND BUDGET

WHEREAS, the Cambridge City Council passed upon Resolution R14-087 adopting the 2015 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R15-013 amending the 2015 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R15-025 amending the 2015 General Fund Budget; and

WHEREAS, for financial reporting purposes, all amendments to the City's General Fund Budget are to be made in the form of Budget Amendment Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to enter the attached budget amendments into the City's financial records:

GENERAL FUND REVENUES AND TRANSFERS IN:

An amendment of the 2015 budget is sought from \$6,075,179 to \$6,157,468 a total net increase of \$82,289:

<i>Revenues:</i>	<i>2015 Amended Budget 5/4/15</i>	<i>Proposed 2015 Amended Budget 9/8/15</i>	
Taxes	\$4,157,283	\$4,186,113	28,830
Licenses and Permits	179,250	273,169	93,919
Intergovernmental Revenues	1,063,304	1,001,227	(62,077)
Charges for Services	110,155	100,108	(10,047)
Fines and Forfeitures	40,250	39,895	(355)
Other	24,937	56,956	32,019
Transfers From Other Funds	<u>500,000</u>	<u>500,000</u>	<u>0</u>
<b>Total Revenues</b>	<b><u>\$6,075,179</u></b>	<b><u>\$6,157,468</u></b>	<b><u>82,289</u></b>

GENERAL FUND EXPENDITURES AND TRANSFERS OUT:

An amendment of the 2015 budget is sought from \$6,079,154 to \$6,161,443 a total net increase of \$82,289:



Operating Expenditures:	2015	2015	Increase (decrease)
	Amended Budget 5/4/15	Proposed Amended Budget 9/8/15	
General Government	1,464,296	1,520,933	56,637
Public Safety	2,206,365	2,182,246	(24,119)
Public Works	1,387,258	1,384,434	(2,824)
Parks and Recreation	307,979	310,574	2,595
Transfers to Other Funds	<u>713,256</u>	<u>763,256</u>	<u>50,000</u>
<b>Total Operating Expenditures</b>	<b><u>\$6,079,154</u></b>	<b><u>\$6,161,443</u></b>	<b><u>82,289</u></b>

This resolution shall become effective immediately upon its passage without publication.

Adopted this 8th Day of September, 2015

\_\_\_\_\_  
Marlys A. Palmer, Mayor

Attest:

\_\_\_\_\_  
Lynda J. Woulfe, City Administrator

CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

		2015	2015	2015		2015	2014
	ADOPTED	AMENDED	AMENDED	AMENDED	YTD ACTUAL	YTD ACTUAL	
	BUDGET	BUDGET 5/4/2015	BUDGET 9/8/2015	BUDGET 9/8/2015			
<b>Revenue</b>							
<b>TAXES</b>							
101-31010	TAXES - CURRENT	\$ 4,119,723.00	\$ 4,119,723.00	\$ 4,119,723.00	\$ 2,170,662.19	\$ 4,022,013.23	
101-31020	TAXES - DELINQUENT	\$ 35,000.00	\$ 35,000.00	\$ 12,000.00	\$ 8,655.34	\$ 28,548.11	
101-31050	EXCESS TAX INCREMENTS	\$ -	\$ -	\$ 1,937.00	\$ 1,937.89	\$ 4,688.13	
101-31051	DECERT TIF DISTRICT PROCEE	\$ -	\$ -	\$ -	\$ -	\$ 6,544.38	
101-31060	PENALTIES AND INTEREST	\$ 2,560.00	\$ 2,560.00	\$ 2,560.00	\$ 1,918.62	\$ 8,484.78	
101-31061	TAX ON FORFEITED PROP PURCHASE	\$ -	\$ -	\$ 49,893.00	\$ 49,893.94	\$ 29,831.77	
101-31062	TAX ABATEMENTS PD BY COUNTY	\$ -	\$ -	\$ -	\$ -	\$ (50,960.46)	
TOTAL TAXES		\$ 4,157,283.00	\$ 4,157,283.00	\$ 4,186,113.00	\$ 2,233,067.98	\$ 4,049,149.94	
<b>LICENSES AND PERMITS</b>							
101-32110	LIQUOR LICENSES	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,800.00	
101-32180	CIGARETTES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 2,500.00	
101-32184	CABLE FRANCHISE FEES	\$ 50,000.00	\$ 50,000.00	\$ 51,000.00	\$ 35,324.55	\$ 53,267.08	
101-32185	REFUSE HAULER FRANCHISE FEE	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	
101-32199	OTHER BUS LIC & PERMITS	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
101-32218	CITY SHARE ELEC INSPECTIONS	\$ 1,000.00	\$ 1,000.00	\$ 2,813.00	\$ 2,813.40	\$ 4,663.30	
101-32219	RETAINAGE OF BLDG SURCHARGE	\$ 100.00	\$ 100.00	\$ 259.00	\$ 259.79	\$ 415.38	
101-32220	BUILDING PERMITS	\$ 95,000.00	\$ 95,000.00	\$ 167,758.00	\$ 167,758.81	\$ 196,329.63	
101-32222	MECHANICAL PERMITS	\$ 5,000.00	\$ 5,000.00	\$ 16,539.00	\$ 16,539.82	\$ 16,476.42	
101-32225	INVESTIGATION (PENALTY FEE)	\$ 100.00	\$ 100.00	\$ 610.00	\$ 610.00	\$ 1,702.00	
101-32226	CONTRACTOR LIC VERIFICATIONFEE	\$ 300.00	\$ 300.00	\$ 485.00	\$ 485.00	\$ 775.00	
101-32230	PLUMBING PERMITS	\$ 4,000.00	\$ 4,000.00	\$ 8,563.00	\$ 8,563.24	\$ 7,883.00	
101-32240	SIGN PERMITS	\$ 1,500.00	\$ 1,500.00	\$ 948.00	\$ 948.87	\$ 1,290.00	
101-32299	PLANNING & ZONING FEES	\$ 3,000.00	\$ 3,000.00	\$ 2,944.00	\$ 2,944.20	\$ 6,379.00	
TOTAL LICENSES AND PERMITS		\$ 179,250.00	\$ 179,250.00	\$ 273,169.00	\$ 254,997.68	\$ 310,730.81	
<b>INTERGOVERNMENTAL REVENUES</b>							
101-33165	FEDERAL GRANTS - OTHER	\$ 750.00	\$ 750.00	\$ 4,731.00	\$ 4,731.82	\$ 5,628.64	
101-33401	LOCAL GOVERNMENT AID (LGA)	\$ 725,399.00	\$ 725,399.00	\$ 725,399.00	\$ 362,699.50	\$ 689,437.00	
101-33404	STATE AID - OTHER	\$ 3,500.00	\$ 3,500.00	\$ 4,180.00	\$ 4,180.00	\$ 10,829.62	
101-33405	PERA AID	\$ 5,822.00	\$ 5,822.00	\$ 5,822.00	\$ 2,911.00	\$ 5,822.00	
101-33418	MSA - MAINTENANCE	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
101-33420	FIRE STATE AID (2% INS PREM.)	\$ 72,106.00	\$ 72,106.00	\$ -	\$ -	\$ 69,499.80	
101-33421	POLICE STATE AID	\$ 85,000.00	\$ 85,000.00	\$ 90,000.00	\$ 4,997.70	\$ 100,974.48	
101-33422	SCHOOL DIST COST FOR OFFICER	\$ 70,212.00	\$ 70,212.00	\$ 70,212.00	\$ 34,515.28	\$ 65,814.78	
101-33424	SCHOOL DIST ASST SRO#2	\$ 55,515.00	\$ 55,515.00	\$ 55,515.00	\$ 57,375.00	\$ -	
101-33610	CTY GRANTS & AIDS FOR HWYS	\$ 4,000.00	\$ 4,000.00	\$ 4,368.00	\$ 4,368.00	\$ 4,039.42	
101-33620	OTHER COUNTY GRANTS AND AIDS	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	
TOTAL INTERGOVERNMENTAL REVENUES		\$ 1,063,304.00	\$ 1,063,304.00	\$ 1,001,227.00	\$ 516,778.30	\$ 993,045.74	
<b>CHARGES FOR SERVICES</b>							
101-34102	FILING FEES	\$ -	\$ -	\$ -	\$ -	\$ 26.00	
101-34105	SALES - MAPS, COPIES, ETC.	\$ 155.00	\$ 155.00	\$ 329.00	\$ 329.25	\$ 201.75	
101-34201	POLICE DEPARTMENT REPORTS	\$ 2,000.00	\$ 2,000.00	\$ 2,181.00	\$ 2,181.50	\$ 2,921.50	
101-34202	POLICE ADMINISTRATION FEES	\$ 1,000.00	\$ 1,000.00	\$ 2,410.00	\$ 2,410.00	\$ 1,615.00	
101-34205	PAWN SHOP TRANSACTION REVENU	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,047.50	\$ 7,437.50	
101-34206	FIRE PROT TOWNSHIP CONTRACT	\$ 100,000.00	\$ 100,000.00	\$ 87,958.00	\$ 87,958.91	\$ 84,478.50	
101-34210	FIRE PROTECTION ADMINISTRATION	\$ 2,000.00	\$ 2,000.00	\$ 1,658.00	\$ 1,658.00	\$ 1,282.00	
101-34951	SALE OF SERVICE AND SUPPLIES	\$ -	\$ -	\$ 572.00	\$ 572.40	\$ 8,864.55	
TOTAL CHARGES FOR SERVICES		\$ 110,155.00	\$ 110,155.00	\$ 100,108.00	\$ 99,157.56	\$ 106,826.80	
<b>FINES AND FORFEITURES</b>							
101-35101	COURT FINES	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00	\$ 26,636.27	\$ 50,362.05	

CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

	2015		2015 Proposed 2015		2015		2014
	ADOPTED	AMENDED	AMENDED		YTD ACTUAL	YTD ACTUAL	
	BUDGET	BUDGET 5/4/2015	BUDGET 9/8/2015				
101-35102 PARKING FINES	\$ 1,000.00	\$ 1,000.00	\$ 1,020.00	\$	1,020.00	\$	845.00
101-35104 ANIMAL CONTROL FINES	\$ 1,750.00	\$ 1,750.00	\$ 1,075.00	\$	1,075.00	\$	1,770.00
101-35105 ADMINISTRATIVE CITATION FINE	\$ 500.00	\$ 500.00	\$ 800.00	\$	3,770.00	\$	8,900.00
TOTAL FINES AND FORFEITURES	\$ 40,250.00	\$ 40,250.00	\$ 39,895.00	\$	32,501.27	\$	61,877.05
<b>OTHER</b>							
101-36102 SPECIAL ASSESSMENT INTEREST	\$ -	\$ -	\$ -	\$	-	\$	258.89
101-36103 ASSESSMENTS PD VIA FORFEITURE	\$ -	\$ -	\$ -	\$	-	\$	2,889.76
101-36200 MISCELLANEOUS	\$ 1,937.00	\$ 1,937.00	\$ 1,937.00	\$	26,927.41	\$	1,920.57
101-36210 INTEREST EARNINGS	\$ 12,000.00	\$ 12,000.00	\$ 15,727.00	\$	-	\$	91,102.99
101-36220 FACILITY RENTAL	\$ 10,000.00	\$ 10,000.00	\$ 13,904.00	\$	13,904.00	\$	17,639.00
101-36221 AFRC RENTAL FEES	\$ -	\$ -	\$ -	\$	-	\$	23,852.50
101-36222 AFRC SUPERVISION FEE	\$ -	\$ -	\$ -	\$	-	\$	2,380.00
101-36230 DONATIONS	\$ 500.00	\$ 500.00	\$ 1,010.00	\$	1,010.00	\$	3,608.00
101-36240 PATRONAGE CAPITAL	\$ 500.00	\$ 500.00	\$ 500.00	\$	-	\$	749.48
101-36242 ALLINA WELLNESS GRANT	\$ -	\$ -	\$ 670.00	\$	670.00	\$	-
101-36501 SALE OF PROPERTY	\$ -	\$ -	\$ 23,208.00	\$	23,208.18	\$	-
101-36999 FIRE ON THE RUM IN & OUT	\$ -	\$ -	\$ -	\$	100.00	\$	-
TOTAL OTHER	\$ 24,937.00	\$ 24,937.00	\$ 56,956.00	\$	65,819.59	\$	144,401.19
<b>OTHER FINANCING SOURCES</b>							
101-39203 TRANSFERS FROM OTHER FUNDS	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$	-	\$	450,000.00
TOTAL FUND REVENUE	\$ 6,075,179.00	\$ 6,075,179.00	\$ 6,157,468.00	\$	3,202,322.38	\$	6,116,031.53
<b>MAYOR AND CITY COUNCIL</b>							
<b>PERSONAL SERVICES</b>							
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	\$ 21,400.00	\$ 21,400.00	\$ 21,400.00	\$	14,266.80	\$	21,400.20
101-41110-122 FICA/MEDICARE (EMPLOYER)	\$ 1,638.00	\$ 1,638.00	\$ 1,638.00	\$	1,091.23	\$	1,636.85
101-41110-151 WORKERS' COMPENSATION PREMIU	\$ 82.00	\$ 82.00	\$ 90.00	\$	53.19	\$	79.02
TOTAL PERSONAL SERVICES							
<b>SUPPLIES</b>							
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	\$ 300.00	\$ 300.00	\$ 300.00	\$	-	\$	22.14
101-41110-210 MISCELLANEOUS OPER SUPPLIES	\$ 100.00	\$ 100.00	\$ 100.00	\$	-	\$	205.73
101-41110-213 CITIZEN'S ACADEMY COSTS	\$ 1,500.00	\$ 1,500.00	\$ -	\$	-	\$	-
101-41110-214 EMPLOYEE RECOGNITION	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$	96.94	\$	1,206.04
TOTAL SUPPLIES							
<b>OTHER SERVICES AND CHARGES</b>							
101-41110-304 MISC PROFESSIONAL SERVICES	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$	800.00	\$	-
101-41110-331 TRAVEL/MEALS/LODGING	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$	1,505.55	\$	430.52
101-41110-334 MILEAGE REIMBURSEMENT	\$ 265.00	\$ 265.00	\$ 265.00	\$	-	\$	71.68
101-41110-340 ADVERTISING	\$ 50.00	\$ 50.00	\$ 50.00	\$	-	\$	-
101-41110-360 INSURANCE AND BONDS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$	-	\$	994.01
TOTAL OTHER SERVICES AND CHARGES							
<b>MISCELLANEOUS</b>							
101-41110-430 MISCELLANEOUS	\$ 200.00	\$ 200.00	\$ 200.00	\$	25.00	\$	-
101-41110-433 DUES AND SUBSCRIPTIONS	\$ 300.00	\$ 300.00	\$ 300.00	\$	-	\$	30.00
101-41110-440 SCHOOLS AND MEETINGS	\$ 2,000.00	\$ 2,000.00	\$ 1,575.00	\$	1,164.00	\$	874.00
101-41110-441 SISTER CITY ACTIVITIES	\$ 250.00	\$ 250.00	\$ 250.00	\$	-	\$	250.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$	10,050.00	\$	10,275.00
TOTAL MISCELLANEOUS							
TOTAL MAYOR AND CITY COUNCIL	\$ 45,085.00	\$ 45,085.00	\$ 42,668.00	\$	29,052.71	\$	37,475.19

ADMINISTRATION

CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

	ADOPTED	2015	2015	Proposed 2015	2015	2014				
	BUDGET	AMENDED	BUDGET 5/4/2015	AMENDED	BUDGET 9/8/2015	YTD ACTUAL	YTD ACTUAL			
<b>PERSONAL SERVICES</b>										
101-41320-101 FULL-TIME EMPLOYEES - REGULAR	\$	135,262.00	\$	110,262.00	\$	110,262.00	\$	77,294.45	\$	135,275.32
101-41320-102 FULL-TIME EMPLOYEES - OVERTIME	\$	300.00	\$	-	\$	100.00	\$	17.73	\$	-
101-41320-103 PART-TIME - REGULAR	\$	-	\$	25,000.00	\$	24,800.00	\$	11,484.52	\$	-
101-41320-105 TEMP/SEAS EMPLOYEES - OVERTIME	\$	-	\$	-	\$	100.00	\$	12.72	\$	-
101-41320-121 PERA (EMPLOYER)	\$	10,317.00	\$	10,317.00	\$	10,317.00	\$	6,660.70	\$	9,820.76
101-41320-122 FICA/MEDICARE (EMPLOYER)	\$	10,523.00	\$	10,523.00	\$	10,523.00	\$	6,592.16	\$	10,037.39
101-41320-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	\$	27,639.00	\$	27,639.00	\$	27,639.00	\$	12,603.89	\$	25,702.38
101-41320-132 ADMIN-LONGEVITY PAY	\$	2,296.00	\$	2,296.00	\$	2,296.00	\$	-	\$	-
101-41320-133 ADMIN--INS DEDUCTIBLE CONTRIB	\$	2,400.00	\$	2,400.00	\$	2,400.00	\$	2,270.68	\$	2,001.44
101-41320-151 WORKERS' COMPENSATION PREMIU	\$	1,084.00	\$	1,084.00	\$	1,084.00	\$	620.48	\$	908.90
101-41320-153 CITY WIDE RE-EMPLOY COMPENSATI	\$	13,000.00	\$	4,500.00	\$	2,000.00	\$	-	\$	4.72
101-41320-154 HRA/FLEX FEES	\$	175.00	\$	175.00	\$	175.00	\$	114.52	\$	148.80
<b>TOTAL PERSONAL SERVICES</b>										
<b>SUPPLIES</b>										
101-41320-201 OFFICE SUPPLIES - ACCESSORIES	\$	1,800.00	\$	1,800.00	\$	1,800.00	\$	501.03	\$	1,342.95
101-41320-202 DUPLICATING & COPYING SUPPLIES	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	911.59	\$	2,016.72
101-41320-203 CITY NEWSLETTER COSTS	\$	6,500.00	\$	6,500.00	\$	4,500.00	\$	646.98	\$	2,089.99
101-41320-204 STATIONARY, FORMS & ENVELOPES	\$	1,000.00	\$	1,000.00	\$	554.00	\$	-	\$	-
101-41320-209 SOFTWARE UPDATES	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	523.99	\$	425.00
101-41320-210 MISCELLANEOUS OPER SUPPLIES	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	431.64	\$	1,910.61
101-41320-221 REPAIR & MAINT SUPP - VEH/EQ	\$	500.00	\$	500.00	\$	500.00	\$	12.24	\$	220.12
101-41320-240 SMALL TOOLS AND MINOR EQUIPME	\$	1,500.00	\$	1,500.00	\$	1,500.00	\$	70.36	\$	-
<b>TOTAL SUPPLIES</b>										
<b>OTHER SERVICES AND CHARGES</b>										
101-41320-304 MISC PROFESSIONAL SERVICES	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	1,032.32	\$	5,449.00
101-41320-313 MARCO IT MGMT & BACKUP	\$	-	\$	-	\$	-	\$	-	\$	438.00
101-41320-322 POSTAGE	\$	4,500.00	\$	4,500.00	\$	3,500.00	\$	1,505.00	\$	5,001.15
101-41320-331 TRAVEL/MEALS/LODGING	\$	1,000.00	\$	500.00	\$	500.00	\$	126.25	\$	384.34
101-41320-334 MILEAGE REIMBURSEMENT	\$	500.00	\$	500.00	\$	500.00	\$	28.80	\$	173.04
101-41320-340 ADVERTISING	\$	100.00	\$	600.00	\$	600.00	\$	506.16	\$	6.61
101-41320-351 LEGAL NOTICES/ORD PUBLISHING	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	309.48	\$	2,519.57
101-41320-360 INSURANCE AND BONDS	\$	2,600.00	\$	2,600.00	\$	2,600.00	\$	-	\$	1,888.32
<b>TOTAL OTHER SERVICES AND CHARGES</b>										
<b>MISCELLANEOUS</b>										
101-41320-404 REPAIR & MAINT LABOR - VEH/EQ	\$	500.00	\$	500.00	\$	500.00	\$	120.00	\$	-
101-41320-409 MAINT CONTRACTS - OFFICE EQUIP	\$	9,000.00	\$	9,000.00	\$	11,000.00	\$	10,076.99	\$	10,274.00
101-41320-430 MISCELLANEOUS	\$	300.00	\$	300.00	\$	150.00	\$	-	\$	-
101-41320-433 DUES AND SUBSCRIPTIONS	\$	300.00	\$	300.00	\$	450.00	\$	431.34	\$	415.00
101-41320-437 CITY WIDE DUES & SUBSCRIPTIONS	\$	12,500.00	\$	12,500.00	\$	12,500.00	\$	4,283.00	\$	11,048.00
101-41320-440 SCHOOLS AND MEETINGS	\$	3,000.00	\$	3,000.00	\$	2,000.00	\$	-	\$	345.00
101-41320-489 OTHER CONTRACTED SERVICES	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	-	\$	-
<b>TOTAL MISCELLANEOUS</b>										
<b>TOTAL ADMINISTRATION</b>	\$	<b>256,596.00</b>	\$	<b>247,796.00</b>	\$	<b>242,850.00</b>	\$	<b>139,189.02</b>	\$	<b>229,847.13</b>
<b>ELECTIONS</b>										
<b>PERSONAL SERVICES</b>										
101-41410-104 TEMP/SEAS EMPLOYEES - REGULAR	\$	8,000.00	\$	-	\$	-	\$	-	\$	5,520.26
<b>TOTAL PERSONAL SERVICES</b>										
<b>SUPPLIES</b>										
101-41410-200 MISCELLANEOUS OFFICE SUPPLIES	\$	700.00	\$	-	\$	-	\$	-	\$	-
<b>TOTAL SUPPLIES</b>										
<b>OTHER SERVICES AND CHARGES</b>										
101-41410-331 TRAVEL/MEALS/LODGING	\$	500.00	\$	-	\$	-	\$	-	\$	47.33
101-41410-351 LEGAL NOTICES/ORD PUBLISHING	\$	500.00	\$	-	\$	-	\$	-	\$	48.15
<b>TOTAL OTHER SERVICES AND CHARGES</b>										

CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

	ADOPTED	2015	2015	Proposed 2015	YTD ACTUAL	2015	2014			
	BUDGET	AMENDED	AMENDED	AMENDED		YTD ACTUAL				
		BUDGET 5/4/2015	BUDGET 9/8/2015	BUDGET 9/8/2015						
MISCELLANEOUS										
101-41410-408 MAINT CONTRACTS - MACH/EQUIP	\$	1,200.00	\$	1,200.00	\$	1,200.00	\$	775.00	\$	940.00
TOTAL MISCELLANEOUS										
TOTAL ELECTIONS	\$	10,900.00	\$	1,200.00	\$	1,200.00	\$	775.00	\$	6,555.74
FINANCE/MIS										
PERSONAL SERVICES										
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	\$	145,097.00	\$	145,097.00	\$	145,097.00	\$	97,017.62	\$	140,314.57
101-41500-102 FULL-TIME EMPLOYEES - OVERTIME	\$	100.00	\$	100.00	\$	100.00	\$	-	\$	-
101-41500-121 PERA (EMPLOYER)	\$	11,230.00	\$	11,230.00	\$	11,230.00	\$	7,276.32	\$	10,108.52
101-41500-122 FICA/MEDICARE (EMPLOYER)	\$	11,455.00	\$	11,455.00	\$	11,455.00	\$	7,071.36	\$	10,181.51
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	\$	27,639.00	\$	27,639.00	\$	27,639.00	\$	20,668.66	\$	25,702.28
101-41500-132 FINANCE LONGEVITY PAY	\$	4,632.00	\$	4,632.00	\$	4,632.00	\$	-	\$	-
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	\$	2,400.00	\$	2,400.00	\$	2,400.00	\$	867.63	\$	2,200.00
101-41500-151 WORKERS' COMPENSATION PREMIU	\$	1,180.00	\$	1,180.00	\$	1,180.00	\$	733.07	\$	976.25
101-41500-154 HRA/FLEX FEES	\$	175.00	\$	175.00	\$	175.00	\$	109.82	\$	148.80
TOTAL PERSONAL SERVICES										
SUPPLIES										
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	\$	2,100.00	\$	2,100.00	\$	2,100.00	\$	587.24	\$	1,510.72
101-41500-204 STATIONARY, FORMS & ENVELOPES	\$	2,800.00	\$	2,800.00	\$	2,800.00	\$	1,720.35	\$	1,866.38
101-41500-209 SOFTWARE UPDATES	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	675.00	\$	675.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	\$	500.00	\$	500.00	\$	500.00	\$	96.11	\$	589.99
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	\$	2,000.00	\$	2,000.00	\$	1,500.00	\$	-	\$	-
TOTAL SUPPLIES										
OTHER SERVICES AND CHARGES										
101-41500-301 AUDITING AND ACCOUNTING	\$	30,000.00	\$	30,000.00	\$	30,000.00	\$	29,000.00	\$	30,000.00
101-41500-304 MISC PROFESSIONAL SERVICES	\$	3,000.00	\$	3,000.00	\$	2,500.00	\$	-	\$	2,025.00
101-41500-309 EDP PROFESSIONAL SERVICES	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	9,560.50	\$	16,144.25
101-41500-313 MARCO IT MGMT & BACKUP	\$	-	\$	-	\$	-	\$	-	\$	438.00
101-41500-331 TRAVEL/MEALS/LODGING	\$	500.00	\$	500.00	\$	500.00	\$	-	\$	155.98
101-41500-334 MILEAGE REIMBURSEMENT	\$	210.00	\$	210.00	\$	210.00	\$	128.80	\$	213.92
101-41500-340 ADVERTISING	\$	-	\$	-	\$	-	\$	-	\$	-
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	\$	600.00	\$	600.00	\$	200.00	\$	143.36	\$	416.88
101-41500-360 INSURANCE AND BONDS	\$	1,600.00	\$	1,600.00	\$	1,600.00	\$	-	\$	1,717.16
TOTAL OTHER SERVICES AND CHARGES										
MISCELLANEOUS										
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	\$	17,500.00	\$	17,500.00	\$	17,500.00	\$	13,808.00	\$	11,774.00
101-41500-430 MISCELLANEOUS	\$	1,069.00	\$	1,069.00	\$	1,069.00	\$	178.07	\$	(278.11)
101-41500-431 UNCOLLECTIBLE ACCOUNT EXP	\$	-	\$	-	\$	-	\$	-	\$	9,325.03
101-41500-433 DUES AND SUBSCRIPTIONS	\$	2,200.00	\$	2,200.00	\$	2,200.00	\$	980.89	\$	2,013.14
101-41500-440 SCHOOLS AND MEETINGS	\$	2,000.00	\$	2,000.00	\$	2,400.00	\$	1,472.00	\$	694.00
TOTAL MISCELLANEOUS										
TOTAL FINANCE/MIS	\$	290,987.00	\$	290,987.00	\$	289,987.00	\$	192,094.80	\$	268,913.27
LEGAL										
OTHER SERVICES & CHARGES										
101-41610-304 LEGAL FEES	\$	53,000.00	\$	53,000.00	\$	53,000.00	\$	19,431.03	\$	67,671.81
101-41610-305 PROSECUTION SERVICES	\$	42,000.00	\$	42,000.00	\$	42,000.00	\$	23,042.81	\$	39,501.96
TOTAL OTHER SERVICES & CHARGES										
TOTAL LEGAL	\$	95,000.00	\$	95,000.00	\$	95,000.00	\$	42,473.84	\$	107,173.77
BUILDING DEPARTMENT										
PERSONAL SERVICES										
101-41920-101 FULL-TIME EMPLOYEES - REGULAR	\$	218,378.00	\$	218,378.00	\$	218,378.00	\$	137,985.77	\$	209,553.53
101-41920-121 PERA (EMPLOYER)	\$	15,872.00	\$	15,872.00	\$	15,872.00	\$	10,348.92	\$	14,857.64
101-41920-122 FICA/MEDICARE (EMPLOYER)	\$	17,136.00	\$	17,136.00	\$	17,136.00	\$	10,205.52	\$	15,294.55
101-41920-131 MEDICAL/DENTAL/LIFE	\$	42,602.00	\$	42,602.00	\$	42,602.00	\$	35,619.78	\$	38,552.19

CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

		2015		2015 Proposed 2015		2015		2014
	ADOPTED	AMENDED	AMENDED	AMENDED	YTD ACTUAL	YTD ACTUAL		
	BUDGET	BUDGET 5/4/2015	BUDGET 9/8/2015	BUDGET 9/8/2015				
101-41920-132	BLDG DEPT LONGEVITY PAY	\$ 5,628.00	\$ 5,628.00	\$ 5,628.00	\$ -	\$ -		-
101-41920-133	BLDG DEPT INS DEDUCTIBLE CONTR	\$ 4,800.00	\$ 4,550.00	\$ 4,550.00	\$ 598.14	\$ 1,849.58		1,849.58
101-41920-151	WORKERS' COMPENSATION PREMIU	\$ 1,804.00	\$ 1,804.00	\$ 1,804.00	\$ 1,225.18	\$ 1,409.79		1,409.79
101-41920-154	HRA/FLEX FEES	\$ -	\$ 250.00	\$ 250.00	\$ 174.13	\$ 223.20		223.20
TOTAL PERSONAL SERVICES								
SUPPLIES								
101-41920-201	OFFICE SUPPLIES	\$ 750.00	\$ 750.00	\$ 750.00	\$ 532.87	\$ 1,035.16		1,035.16
101-41920-209	SOFTWARE UPDATES	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 382.00		382.00
101-41920-210	MISCELLANEOUS OPER SUPPLIES	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 258.12	\$ 849.15		849.15
101-41920-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 592.93	\$ 1,949.40		1,949.40
101-41920-221	REPAIRS & MAINT SUPP VEH/EQUIP	\$ 800.00	\$ 800.00	\$ 800.00	\$ 3.74	\$ 343.99		343.99
101-41920-240	SMALL TOOLS & MINOR EQUIPMENT	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ 715.47		715.47
TOTAL SUPPLIES								
OTHER CHARGES & SERVICES								
101-41920-309	EDP PROFESSIONAL SERVICES	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 2,156.25	\$ 843.75		843.75
101-41920-313	MARCO IT MGMT & BACKUP	\$ -	\$ -	\$ -	\$ -	\$ 657.00		657.00
101-41920-321	TELEPHONE/CELLULAR PHONES	\$ 2,600.00	\$ 2,600.00	\$ 2,000.00	\$ 988.35	\$ 2,022.20		2,022.20
101-41920-331	TRAVEL/MEALS/LODGING	\$ 300.00	\$ 300.00	\$ 300.00	\$ 64.95	\$ -		-
101-41920-334	MILEAGE REIMBURSEMENT	\$ 700.00	\$ 700.00	\$ 700.00	\$ 445.05	\$ 571.76		571.76
101-41920-351	LEGAL NOTICES/ORDINANCE PUBLIS	\$ -	\$ -	\$ -	\$ -	\$ 26.66		26.66
101-41920-360	INSURANCE AND BONDS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,070.79		2,070.79
TOTAL OTHER CHARGES & SERVICES								
MISCELLANEOUS								
101-41920-404	REPAIRS & MAINT LABOR VEH & EQ	\$ 250.00	\$ 250.00	\$ 250.00	\$ 188.71	\$ -		-
101-41920-409	MAINT CONTRACTS-OFFICE EQUIP	\$ 2,500.00	\$ 2,500.00	\$ 2,090.00	\$ 2,090.00	\$ 2,090.00		2,090.00
101-41920-430	MISCELLANEOUS	\$ 400.00	\$ 400.00	\$ 400.00	\$ -	\$ -		-
101-41920-432	CREDIT CARD FEES-BLDG PERMITS	\$ 600.00	\$ 600.00	\$ 600.00	\$ -	\$ 593.54		593.54
101-41920-433	DUES AND SUBSCRIPTIONS	\$ 3,400.00	\$ 3,400.00	\$ 2,910.00	\$ 1,060.37	\$ 467.50		467.50
101-41920-440	SCHOOLS & MEETINGS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,486.00	\$ 1,409.00		1,409.00
TOTAL MISCELLANEOUS								
TOTAL BUILDING DEPARTMENT								
		\$ 329,820.00	\$ 329,820.00	\$ 329,820.00	\$ 206,024.78	\$ 297,767.85		
ENGINEERING								
OTHER CHARGES & SERVICES								
101-41925-303	ENGINEERING FEES	\$ 33,600.00	\$ 33,600.00	\$ 28,600.00	\$ 13,798.69	\$ 12,954.16		12,954.16
TOTAL OTHER CHARGES & SERVICES								
TOTAL ENGINEERING								
		\$ 33,600.00	\$ 33,600.00	\$ 28,600.00	\$ 13,798.69	\$ 12,954.16		
PLANNING								
PERSONAL SERVICES								
101-41935-101	FULL-TIME EMPLOYEES - REGULAR	\$ 189,800.00	\$ 189,800.00	\$ 189,800.00	\$ 121,720.01	\$ 158,472.87		158,472.87
101-41935-112	PLANNING COMMISSION PAYMENTS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 815.00	\$ 2,220.00		2,220.00
101-41935-121	PERA (EMPLOYER)	\$ 14,475.00	\$ 14,475.00	\$ 14,475.00	\$ 9,129.00	\$ 11,504.84		11,504.84
101-41935-122	FICA/MEDICARE (EMPLOYER)	\$ 14,765.00	\$ 14,765.00	\$ 14,765.00	\$ 9,112.72	\$ 11,872.87		11,872.87
101-41935-131	MEDICAL/DENTAL/LIFE	\$ 39,238.00	\$ 39,238.00	\$ 39,238.00	\$ 24,100.40	\$ 25,696.82		25,696.82
101-41935-132	PLANNING LONGEVITY PAY	\$ 3,208.00	\$ 3,208.00	\$ 3,208.00	\$ -	\$ -		-
101-41935-133	PLANNING INS DEDUCTIBLE CONTRI	\$ 3,600.00	\$ 3,400.00	\$ 3,400.00	\$ 1,527.11	\$ 2,200.00		2,200.00
101-41935-151	WORKERS' COMPENSATION PREMIU	\$ 1,566.00	\$ 1,566.00	\$ 1,566.00	\$ 837.20	\$ 1,102.98		1,102.98
101-41935-154	HRA/FLEX FEES	\$ -	\$ 200.00	\$ 200.00	\$ 123.92	\$ 148.80		148.80
TOTAL PERSONAL SERVICES								
SUPPLIES								
101-41935-201	OFFICE SUPPLIES	\$ 700.00	\$ 700.00	\$ 700.00	\$ 345.50	\$ 1,005.65		1,005.65
101-41935-204	STATIONERY, FORMS & ENVELOPES	\$ 350.00	\$ 350.00	\$ 350.00	\$ -	\$ -		-
101-41935-209	SOFTWARE UPDATES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,100.00	\$ 700.00		700.00
101-41935-210	MISCELLANEOUS OPER SUPPLIES	\$ 200.00	\$ 200.00	\$ 100.00	\$ -	\$ -		-
101-41935-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	\$ 350.00	\$ 350.00	\$ 450.00	\$ 387.00	\$ 292.22		292.22

CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

	ADOPTED	2015	2015	Proposed 2015	2015	2014
	BUDGET	AMENDED	AMENDED	AMENDED	YTD ACTUAL	YTD ACTUAL
		BUDGET 5/4/2015	BUDGET 9/8/2015	BUDGET 9/8/2015		
101-41935-221 REPAIRS & MAINT SUPP-VEH/EQUIP	\$	200.00	\$ 200.00	\$ 200.00	\$ 108.10	\$ 73.81
101-41935-240 SMALL TOOLS & MINOR EQUIPMENT	\$	250.00	\$ 250.00	\$ 250.00	\$ -	\$ -
TOTAL SUPPLIES						
OTHER CHARGES & SERVICES						
101-41935-301 PLANNING SPECIAL PROJECTS	\$	2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 1,896.00
101-41935-304 MISC PROFESSIONAL FEES	\$	2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 75.00
101-41935-309 EDP PROFESSIONAL SERV	\$	1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
101-41935-313 MARCO IT MGMT & BACKUP	\$	-	\$ -	\$ -	\$ -	\$ 438.00
101-41935-321 TELEPHONE/CELLULAR PHONES	\$	700.00	\$ 700.00	\$ 1,500.00	\$ 745.98	\$ 653.32
101-41935-322 CODE ENFORCEMENT MAILING	\$	1,500.00	\$ 1,500.00	\$ 700.00	\$ -	\$ -
101-41935-331 TRAVEL/MEALS/LODGING	\$	500.00	\$ 500.00	\$ 500.00	\$ 97.50	\$ 39.99
101-41935-334 MILEAGE REIMBURSEMENT	\$	250.00	\$ 250.00	\$ 250.00	\$ -	\$ 180.32
101-41935-340 ADVERTISING	\$	-	\$ -	\$ -	\$ -	\$ 20.48
101-41935-351 LEGAL NOTICE/ORD PUBLISH	\$	750.00	\$ 750.00	\$ 750.00	\$ 32.00	\$ 99.24
101-41935-360 INSURANCE AND BONDS	\$	3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 9,733.16
TOTAL OTHER CHARGES & SERVICES						
MISCELLANEOUS						
101-41935-404 REPAIRS & MAINT LABOR VEH/EQUIP	\$	300.00	\$ 300.00	\$ 300.00	\$ -	\$ 120.00
101-41935-409 MAINT CONTRACTS-OFFICE EQUIP	\$	3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,990.00	\$ 2,990.00
101-41935-430 MISCELLANEOUS	\$	1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ (1,321.58)
101-41935-431 PROPERTY SECURING EXP	\$	-	\$ -	\$ -	\$ (19.00)	\$ 42.00
101-41935-432 ABATEMENT COSTS	\$	-	\$ -	\$ -	\$ -	\$ 1,043.08
101-41935-433 DUES AND SUBSCRIPTIONS	\$	600.00	\$ 600.00	\$ 600.00	\$ 445.00	\$ 545.00
101-41935-440 SCHOOL AND MEETINGS	\$	1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 607.71	\$ 1,035.00
101-41935-488 COMP PLAN UPDATE				\$ 40,000.00		
101-41935-489 OTHER CONTRACTED SERVICES	\$	1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 130.00	\$ -
101-41935-490 FLYOVER PICTURES				\$ 30,000.00	\$ -	\$ -
TOTAL MISCELLANEOUS						
TOTAL PLANNING	\$	293,302.00	\$ 293,302.00	\$ 363,302.00	\$ 175,335.15	\$ 233,879.87
NEW CITY HALL BUILDING						
PERSONAL SERVICES						
101-41950-101 FULL-TIME EMPLOYEES - REGULAR	\$	22,807.00	\$ 22,807.00	\$ 22,807.00	\$ 15,566.06	\$ 10,397.38
101-41950-102 FULL-TIME EMPLOYEES - OVERTIME	\$	1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
101-41950-121 PERA (EMPLOYER)	\$	1,793.00	\$ 1,793.00	\$ 1,793.00	\$ 1,122.78	\$ 774.30
101-41950-122 FICA/MEDICARE (EMPLOYER)	\$	1,829.00	\$ 1,829.00	\$ 1,829.00	\$ 1,155.24	\$ 787.38
101-41950-131 MEDICAL/DENTAL/LIFE	\$	6,923.00	\$ 6,923.00	\$ 6,923.00	\$ 5,167.09	\$ 1,720.68
101-41950-132 LONGEVITY PAY	\$	100.00	\$ 100.00	\$ 100.00	\$ -	\$ -
101-41950-133 DEDUCTIBLE CONTRIBUTION	\$	600.00	\$ 600.00	\$ 600.00	\$ -	\$ -
101-41950-151 WORKERS' COMPENSATION PREMIU	\$	1,389.00	\$ 1,389.00	\$ 1,389.00	\$ 878.57	\$ 822.66
101-41950-154 HRA/FLEX FEES	\$	44.00	\$ 44.00	\$ 44.00	\$ 27.45	\$ 34.85
TOTAL PERSONAL SERVICES						
SUPPLIES						
101-41950-212 GASOLINE/FUEL	\$	-	\$ 500.00	\$ 500.00	\$ 36.32	\$ 42.16
101-41950-215 MAINTENANCE SUPPLIES	\$	12,000.00	\$ 11,500.00	\$ 11,500.00	\$ 5,349.48	\$ 12,787.09
101-41950-240 SMALL TOOLS & EQUIPMENT	\$	2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
TOTAL SUPPLIES						
OTHER SERVICES AND CHARGES						
101-41950-321 TELEPHONE/CELLULAR PHONES	\$	15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 9,090.36	\$ 13,167.11
101-41950-360 INSURANCE AND BONDS	\$	3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 2,293.65
101-41950-381 ELECTRIC UTILITIES	\$	11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 4,802.56	\$ 9,973.93
101-41950-382 WATER/WASTEWATER UTILITIES	\$	1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 779.35	\$ 937.93
101-41950-383 GAS UTILITIES	\$	8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 3,513.77	\$ 9,386.37
101-41950-384 REFUSE HAULING	\$	8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 4,485.37	\$ 7,390.51
TOTAL OTHER SERVICES AND CHARGES						
MISCELLANEOUS						

CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

	2015		2015 Proposed 2015		2015		2014	
	ADOPTED BUDGET	AMENDED BUDGET 5/4/2015	AMENDED BUDGET 9/8/2015	YTD ACTUAL	YTD ACTUAL			
101-41950-401 REPAIRS & MAINT LABOR - BLDGS	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 9,017.19	\$ 25,924.20			
101-41950-405 JANITOR SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 1,453.00			
101-41950-409 MAINT CONTRACTS - OFFICE EQUIP	\$ 2,921.00	\$ 2,921.00	\$ 2,921.00	\$ 2,693.10	\$ 667.50			
101-41950-413 RENTALS - OFFICE EQUIPMENT	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 6,033.62	\$ 13,859.27			
101-41950-430 MISCELLANEOUS	\$ 500.00	\$ 500.00	\$ 500.00	\$ 65.10	\$ 769.70			
TOTAL MISCELLANEOUS								
TOTAL NEW CITY HALL BUILDING	\$ 127,506.00	\$ 127,506.00	\$ 127,506.00	\$ 69,783.41	\$ 113,189.67			
POLICE DEPARTMENT								
PERSONAL SERVICES								
101-42100-101 FULL-TIME EMPLOYEES - REGULAR	\$ 1,000,879.00	\$ 1,000,879.00	\$ 1,006,991.00	\$ 654,323.88	\$ 926,974.91			
101-42100-102 FULL-TIME EMPLOYEES - OVERTIME	\$ -	\$ 10,000.00	\$ 30,000.00	\$ 23,779.80	\$ 43,384.21			
101-42100-103 PART-TIME EMPLOYEES - REGULAR	\$ 19,704.00	\$ 19,704.00	\$ 19,704.00	\$ 18,962.42	\$ 42,472.47			
101-42100-110 HOURS WORKED HOLIDAY	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 6,351.03	\$ 6,636.72			
101-42100-111 OVERTIME COURT	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 364.73	\$ 169.99			
101-42100-112 OVERTIME-SHIFT COVERAGE	\$ 20,000.00	\$ 5,000.00	\$ -	\$ -	\$ -			
101-42100-113 OVERTIME CALL HOLD OVER	\$ 500.00	\$ 5,000.00	\$ 5,000.00	\$ 1,894.00	\$ -			
101-42100-114 OVERTIME-TRAINING & MEETINGS	\$ -	\$ 500.00	\$ 1,000.00	\$ 720.98	\$ 84.99			
101-42100-115 CALL-IN PAY	\$ 500.00	\$ 500.00	\$ 500.00	\$ 142.07	\$ -			
101-42100-116 ON-CALL PAY	\$ -	\$ 1,000.00	\$ 1,500.00	\$ 1,244.18	\$ -			
101-42100-117 SHIFT DIFFERENTIAL	\$ 8,673.00	\$ 8,673.00	\$ 8,673.00	\$ 3,888.57	\$ -			
101-42100-118 SEVERANCE	\$ 9,030.00	\$ 9,030.00	\$ 14,355.00	\$ 14,354.85	\$ -			
101-42100-121 PERA (EMPLOYER)	\$ 172,350.00	\$ 172,350.00	\$ 172,350.00	\$ 105,321.41	\$ 146,633.40			
101-42100-122 FICA/MEDICARE (EMPLOYER)	\$ 20,270.00	\$ 20,270.00	\$ 20,270.00	\$ 12,678.93	\$ 18,583.60			
101-42100-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	\$ 221,107.00	\$ 221,107.00	\$ 221,107.00	\$ 165,306.80	\$ 193,774.42			
101-42100-132 POLICE LONGEVITY PAY	\$ 27,437.00	\$ 27,437.00		\$ -	\$ -			
101-42100-133 POLICE INS DEDUCTIBLE CONTRIB	\$ 19,200.00	\$ 18,200.00	\$ 18,200.00	\$ 10,342.59	\$ 11,044.26			
101-42100-151 WORKERS' COMPENSATION PREMIU	\$ 42,352.00	\$ 42,352.00	\$ 42,352.00	\$ 27,734.75	\$ 34,537.94			
101-42100-154 HRA/FLEX FEES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 878.52	\$ 1,125.40			
TOTAL PERSONAL SERVICES								
SUPPLIES								
101-42100-201 OFFICE SUPPLIES - ACCESSORIES	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 2,361.58	\$ 1,435.66			
101-42100-202 DUPLICATING & COPYING SUPPLIES	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 67.35	\$ 909.54			
101-42100-209 SOFTWARE UPDATES	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 264.04	\$ 1,754.67			
101-42100-210 MISCELLANEOUS OPER SUPPLIES	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 2,961.79	\$ 9,272.66			
101-42100-212 GASOLINE/FUEL/LUB/ADDITIVES	\$ 51,800.00	\$ 51,800.00	\$ 51,800.00	\$ 19,404.05	\$ 44,670.59			
101-42100-213 AMMUNITION	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 1,761.60	\$ -			
101-42100-214 CRIME SCENE SUPPLIES	\$ 400.00	\$ 400.00	\$ 600.00	\$ 581.59	\$ -			
101-42100-217 PROMOTIONAL EVENTS/MCGRUFF E	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 341.69	\$ 1,158.40			
101-42100-221 REPAIR & MAINT SUPP - VEH/EQ	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 9,613.03	\$ 14,631.34			
101-42100-231 UNIFORM ALLOWANCE	\$ 25,900.00	\$ 25,900.00	\$ 25,900.00	\$ 11,553.08	\$ 15,655.78			
101-42100-232 UNIFORMS-RESERVES	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 56.95	\$ -			
101-42100-240 SMALL TOOLS AND MINOR EQUIP	\$ 6,050.00	\$ 6,050.00	\$ 6,050.00	\$ 1,813.15	\$ 3,929.95			
TOTAL SUPPLIES								
OTHER SERVICES AND CHARGES								
101-42100-304 MISC PROFESSIONAL SERVICES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 8,240.86	\$ 15,889.62			
101-42100-305 APPLICANT TESTING	\$ 7,600.00	\$ 7,600.00	\$ 7,600.00	\$ 1,500.00	\$ 2,095.80			
101-42100-313 MARCO IT MGMT & BACKUP	\$ -	\$ -	\$ -	\$ -	\$ 1,971.00			
101-42100-321 TELEPHONE/CELLULAR PHONES	\$ 12,568.00	\$ 12,568.00	\$ 12,568.00	\$ 6,672.09	\$ 11,269.68			
101-42100-322 POSTAGE	\$ 300.00	\$ 300.00	\$ 400.00	\$ 329.94	\$ 73.06			
101-42100-331 TRAVEL/MEALS/LODGING	\$ 6,380.00	\$ 6,380.00	\$ 6,280.00	\$ 504.58	\$ 1,972.12			
101-42100-334 MILEAGE REIMBURSEMENT	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ 315.28			
101-42100-340 ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ 31.80			
101-42100-360 INSURANCE AND BONDS	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 31,385.47			
101-42100-381 ELECTRIC UTILITIES	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 2,469.89	\$ 5,129.45			
101-42100-383 GAS UTILITIES	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 1,730.65	\$ 4,623.15			



CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

	2015	2015	2015	2015	2014
	ADOPTED	AMENDED	AMENDED	YTD ACTUAL	YTD ACTUAL
	BUDGET	BUDGET 5/4/2015	BUDGET 9/8/2015		
TOTAL OTHER SERVICES AND CHARGES					
MISCELLANEOUS					
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 2,869.03	\$ 7,784.14
101-42100-409 MAINT CONTRACTS - OFFICE EQUIP	\$ 19,705.00	\$ 19,705.00	\$ 19,705.00	\$ 14,808.29	\$ 17,292.51
101-42100-410 POLICE RESERVE ACTIVITY	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 76.51	\$ 1,800.34
101-42100-411 POLICE-AUTO PAWN SERVICE	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 1,287.00	\$ 2,640.60
101-42100-413 RENTALS - OFFICE EQUIPMENT	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ -	\$ -
101-42100-430 MISCELLANEOUS	\$ 500.00	\$ 500.00	\$ 400.00	\$ -	\$ 150.00
101-42100-433 DUES AND SUBSCRIPTIONS	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 5,593.74	\$ 2,666.72
101-42100-440 SCHOOLS AND MEETINGS	\$ 13,000.00	\$ 13,000.00	\$ 13,100.00	\$ 13,077.77	\$ 6,053.49
101-42100-489 OTHER CONTRACTED SERVICES	\$ 640.00	\$ 640.00	\$ 640.00	\$ 461.74	\$ 858.65
TOTAL MISCELLANEOUS					
TOTAL POLICE DEPARTMENT	\$ 1,833,745.00	\$ 1,833,745.00	\$ 1,833,745.00	\$ 1,158,691.50	\$ 1,632,843.78
FIRE DEPARTMENT					
PERSONAL SERVICES					
101-42200-101 FULL-TIME EMPLOYEES - REGULAR	\$ 67,379.00	\$ 67,379.00	\$ 67,379.00	\$ 44,033.64	\$ 40,891.95
101-42200-103 PART-TIME EMPLOYEES - REGULAR	\$ 47,000.00	\$ 46,800.00	\$ 46,800.00	\$ 31,795.00	\$ 49,039.68
101-42200-121 PERA (EMPLOYER)	\$ 10,915.00	\$ 10,915.00	\$ 10,915.00	\$ 7,133.45	\$ 6,419.61
101-42200-122 FICA/MEDICARE (EMPLOYER)	\$ 8,751.00	\$ 8,751.00	\$ 8,751.00	\$ 3,057.21	\$ 4,337.81
101-42200-131 MEDICAL/DENTAL/LIFE INS	\$ 13,818.00	\$ 13,818.00	\$ 13,818.00	\$ 10,334.33	\$ 8,586.52
101-42200-133 DEDUCTIBLE CONTRIBUTION	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -
101-42200-151 WORKERS' COMPENSATION PREMIU	\$ 26,801.00	\$ 26,801.00	\$ 26,801.00	\$ 15,612.18	\$ 22,056.15
101-42200-154 HRA/FLEX FEES	\$ -	\$ 200.00	\$ 200.00	\$ 54.90	\$ 37.60
TOTAL PERSONAL SERVICES					
SUPPLIES					
101-42200-201 OFFICE SUPPLIES - ACCESSORIES	\$ 800.00	\$ 800.00	\$ 500.00	\$ 71.63	\$ 1,456.72
101-42200-204 STATIONARY, FORMS AND ENVELOP	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -
101-42200-210 MISCELLANEOUS OPER SUPPLIES	\$ 6,000.00	\$ 6,000.00	\$ 7,000.00	\$ 6,676.91	\$ 11,352.52
101-42200-211 GRANT FUNDED SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 834.62
101-42200-212 GASOLINE/FUEL/LUB/ADDITIVES	\$ 7,700.00	\$ 7,700.00	\$ 7,000.00	\$ 4,547.63	\$ 7,152.88
101-42200-215 SHOP MAINTENANCE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 77.89
101-42200-221 REPAIR & MAINT SUPP - VEH/EQ	\$ 6,500.00	\$ 6,500.00	\$ 28,000.00	\$ 26,919.06	\$ 6,765.35
101-42200-223 REPAIR & MAINT SUPP - BLDGS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 516.40	\$ 1,407.25
101-42200-231 UNIFORM ALLOWANCE	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 9,603.87	\$ 15,055.16
101-42200-240 FIRE DEPT SMALL TOOLS	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,237.82	\$ 4,276.71
TOTAL SUPPLIES					
OTHER SERVICES AND CHARGES					
101-42200-301 AUDITING AND ACCOUNTING	\$ 4,200.00	\$ 5,900.00	\$ 5,900.00	\$ 5,900.00	\$ 4,668.75
101-42200-304 MISC PROFESSIONAL SERVICES	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,367.45	\$ 6,721.50
101-42200-306 FIRE RELIEF PENSION PASS THRU	\$ 72,106.00	\$ 72,106.00		\$ -	\$ 69,499.80
101-42200-307 CITY FUNDED PENSION CONTRIB	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
101-42200-313 MARCO IT MGMT & BACKUP	\$ -	\$ -	\$ -	\$ -	\$ 438.00
101-42200-321 TELEPHONE/CELLULAR PHONES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 394.99	\$ 1,120.90
101-42200-331 TRAVEL/MEALS/LODGING	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 234.00	\$ 940.53
101-42200-334 MILEAGE REIMBURSEMENT	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 462.56
101-42200-340 ADVERTISING	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ 120.03
101-42200-360 INSURANCE AND BONDS	\$ 9,000.00	\$ 7,300.00	\$ 7,300.00	\$ -	\$ 7,195.05
101-42200-381 ELECTRIC UTILITIES	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00	\$ 6,879.59	\$ 14,274.78
101-42200-382 WATER/WASTEWATER UTILITIES	\$ 400.00	\$ 400.00	\$ 500.00	\$ 485.73	\$ 436.77
101-42200-383 GAS UTILITIES	\$ 3,800.00	\$ 3,800.00	\$ 3,300.00	\$ 258.00	\$ 3,292.56
TOTAL OTHER SERVICES AND CHARGES					
101-42200-401 REPAIR & MAINT LABOR - BLDGS	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 223.00	\$ 1,159.00
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,327.25	\$ 2,519.90
101-42200-430 MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ 190.00
101-42200-433 DUES AND SUBSCRIPTIONS	\$ 1,300.00	\$ 1,300.00	\$ 1,465.00	\$ 1,465.00	\$ 721.00

CITY OF CAMBRIDGE  
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 FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 101 - GENERAL FUND

	ADOPTED	2015	AMENDED	2015	Proposed 2015	AMENDED	YTD ACTUAL	2015	2014	
	BUDGET	BUDGET 5/4/2015	BUDGET 5/4/2015	BUDGET 9/8/2015	BUDGET 9/8/2015	BUDGET 9/8/2015	YTD ACTUAL	YTD ACTUAL	YTD ACTUAL	
101-42200-440 SCHOOLS AND MEETINGS	\$	8,000.00	\$	5,900.00	\$	4,850.00	\$	1,672.00	\$	4,234.87
101-42200-441 GRANT FUNDED SCHOOLS	\$	-	\$	2,100.00	\$	3,150.00	\$	3,150.00	\$	8,060.00
TOTAL MISCELLANEOUS										
101-42200-999 ARLINGTON FIRE COSTS	\$	-	\$	-	\$	26,722.00	\$	26,721.29	\$	-
TOTAL FIRE DEPARTMENT	\$	352,920.00	\$	352,920.00	\$	328,801.00	\$	228,672.33	\$	315,804.42
EMERGENCY MANAGEMENT										
SUPPLIES										
101-42300-201 OFFICE SUPPLIES	\$	500.00	\$	500.00	\$	500.00	\$	-	\$	38.34
101-42300-202 DUPLICATING & COPYING SUPPLIES	\$	500.00	\$	500.00	\$	500.00	\$	-	\$	-
101-42300-210 MISCELLANEOUS OPER SUPPLIES	\$	500.00	\$	500.00	\$	500.00	\$	-	\$	-
101-42300-240 SMALL TOOLS AND MINOR EQUIP	\$	3,000.00	\$	2,090.00	\$	2,090.00	\$	-	\$	2,266.46
TOTAL SUPPLIES										
OTHER SERVICES AND CHARGES										
101-42300-304 MISC PROF SERVICES	\$	-	\$	910.00	\$	1,000.00	\$	968.75	\$	-
101-42300-313 MARCO IT MGMT & BACKUP	\$	-	\$	-	\$	-	\$	-	\$	2,565.00
101-42300-321 TELEPHONE	\$	200.00	\$	200.00	\$	110.00	\$	-	\$	-
101-42300-331 TRAVEL/MEALS/LODGING	\$	500.00	\$	500.00	\$	500.00	\$	-	\$	39.90
TOTAL OTHER SERVICES AND CHARGES										
MISCELLANEOUS										
101-42300-440 SCHOOLS AND MEETINGS	\$	2,500.00	\$	2,500.00	\$	2,500.00	\$	-	\$	-
TOTAL MISCELLANEOUS										
TOTAL EMERGENCY MANAGEMENT	\$	7,700.00	\$	7,700.00	\$	7,700.00	\$	968.75	\$	4,909.70
ANIMAL CONTROL										
OTHER SERVICES & CHARGES										
101-42700-310 ANIMAL CONTROL SERVICES	\$	12,000.00	\$	12,000.00	\$	12,000.00	\$	2,800.00	\$	5,380.00
101-42700-340 ADVERTISING	\$	-	\$	-	\$	-	\$	-	\$	68.40
TOTAL OTHER SERVICES & CHARGES										
TOTAL ANIMAL CONTROL	\$	12,000.00	\$	12,000.00	\$	12,000.00	\$	2,800.00	\$	5,448.40
STREETS										
PERSONAL SERVICES										
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	\$	526,731.00	\$	526,731.00	\$	526,731.00	\$	365,071.21	\$	546,637.08
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	\$	30,000.00	\$	22,200.00	\$	12,200.00	\$	594.22	\$	32,017.50
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	\$	17,913.00	\$	17,913.00	\$	6,589.00	\$	6,588.15	\$	11,026.91
101-43001-110 HOURS WORKED HOLIDAY	\$	-	\$	-	\$	-	\$	-	\$	6,450.72
101-43001-111 OVERTIME-SNOWPLOWING	\$	-	\$	7,000.00	\$	7,000.00	\$	5,153.70	\$	7,700.75
101-43001-112 OVERTIME MOSQUITO SPRAYING	\$	-	\$	-	\$	2,000.00	\$	1,829.43	\$	-
101-43001-121 PERA (EMPLOYER)	\$	43,094.00	\$	43,094.00	\$	43,094.00	\$	26,285.98	\$	43,121.04
101-43001-122 FICA/MEDICARE (EMPLOYER)	\$	45,326.00	\$	45,326.00	\$	45,326.00	\$	27,128.31	\$	46,830.86
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	\$	118,737.00	\$	118,737.00	\$	118,737.00	\$	90,632.62	\$	118,917.18
101-43001-132 STREETS LONGEVITY PAY	\$	17,853.00	\$	17,853.00	\$	17,853.00	\$	-	\$	-
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	\$	11,200.00	\$	11,200.00	\$	11,200.00	\$	4,272.43	\$	9,646.44
101-43001-151 WORKERS' COMPENSATION PREMIU	\$	53,204.00	\$	53,204.00	\$	53,204.00	\$	35,353.33	\$	47,490.34
101-43001-154 HRA/FLEX FEES	\$	-	\$	800.00	\$	800.00	\$	493.50	\$	694.14
TOTAL PERSONAL SERVICES										
SUPPLIES										
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	\$	800.00	\$	800.00	\$	800.00	\$	304.58	\$	866.53
101-43001-202 DUPLICATING AND COPYING SUPPLI	\$	100.00	\$	100.00	\$	100.00	\$	23.20	\$	80.26
101-43001-204 STATIONERY, FORMS & ENVELOPES	\$	100.00	\$	100.00	\$	100.00	\$	-	\$	-
101-43001-209 SOFTWARE UPDATES	\$	1,000.00	\$	1,000.00	\$	1,000.00	\$	-	\$	-
101-43001-210 MISCELLANEOUS OPER SUPPLIES	\$	12,000.00	\$	12,000.00	\$	12,000.00	\$	7,001.91	\$	10,377.80
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	\$	58,000.00	\$	54,000.00	\$	54,000.00	\$	15,401.67	\$	61,081.18

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FUND 101 - GENERAL FUND

	2015		2015 Proposed 2015		2015		2014	
	ADOPTED	AMENDED	AMENDED		YTD ACTUAL	YTD ACTUAL		
	BUDGET	BUDGET 5/4/2015	BUDGET 9/8/2015					
101-43001-215 SHOP MAINTENANCE SUPPLIES	\$ 500.00	\$ 500.00	\$ 900.00	\$	744.54	\$	51.02	
101-43001-219 SNOW REMOVAL MATERIALS	\$ 58,000.00	\$ 62,000.00	\$ 82,000.00	\$	61,738.90	\$	62,890.33	
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	\$ 44,000.00	\$ 44,000.00	\$ 44,000.00	\$	26,906.32	\$	43,696.92	
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$	4,754.34	\$	15,296.54	
101-43001-226 SIGNS	\$ 7,000.00	\$ 7,000.00	\$ 6,500.00	\$	6,381.32	\$	15,365.24	
101-43001-240 SMALL TOOLS AND MINOR EQUIP	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$	2,656.56	\$	4,798.07	
TOTAL SUPPLIES								
OTHER SERVICES AND CHARGES								
101-43001-304 MISC PROFESSIONAL FEES	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$	2,717.33	\$	2,419.80	
101-43001-313 MARCO IT MGMT & BACKUP	\$ -	\$ -	\$ -	\$	-	\$	438.00	
101-43001-321 TELEPHONE/CELLULAR PHONES	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$	3,717.27	\$	4,195.16	
101-43001-331 TRAVEL/MEALS/LODGING	\$ 500.00	\$ 500.00	\$ 500.00	\$	-	\$	-	
101-43001-340 ADVERTISING	\$ 400.00	\$ 400.00	\$ 400.00	\$	125.25	\$	-	
101-43001-360 INSURANCE AND BONDS	\$ 20,500.00	\$ 20,300.00	\$ 20,300.00	\$	-	\$	19,120.59	
101-43001-381 ELECTRIC UTILITIES	\$ -	\$ 200.00	\$ 200.00	\$	180.00	\$	321.12	
101-43001-382 WATER/WASTEWATER UTILITIES	\$ -	\$ -	\$ 600.00	\$	243.57	\$	538.53	
TOTAL OTHER SERVICES AND CHARGES								
MISCELLANEOUS								
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$	356.00	\$	2,164.45	
101-43001-405 EMERG MGMT REP & MAINT	\$ 500.00	\$ 500.00	\$ 500.00	\$	-	\$	-	
101-43001-406 PAINTING AND STRIPING	\$ 18,000.00	\$ 18,000.00	\$ 16,000.00	\$	15,694.65	\$	22,574.43	
101-43001-413 BNSF PARKING LEASE	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$	-	\$	5,263.73	
101-43001-417 RENTALS - UNIFORMS	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$	4,735.05	\$	9,006.63	
101-43001-430 MISCELLANEOUS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$	28.00	\$	1,365.81	
101-43001-433 DUES AND SUBSCRIPTIONS	\$ 800.00	\$ 800.00	\$ 800.00	\$	526.53	\$	692.43	
101-43001-440 SCHOOLS AND MEETINGS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$	90.00	\$	375.00	
101-43001-444 INSECT CONTROL	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$	4,516.80	\$	6,627.60	
101-43001-445 DISEASED TREE PROGRAM	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$	-	\$	9,622.79	
101-43001-446 WEED CONTROL	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$	714.59	\$	1,238.91	
101-43001-447 DOWNTOWN DECORATIONS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$	27.82	\$	1,622.30	
101-43001-451 SPRINGVALE PAVEMENT ASSESSMEN	\$ -	\$ -	\$ -	\$	-	\$	35,532.96	
101-43001-489 OTHER CONTRACTED SERVICES	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$	4,275.92	\$	20,285.69	
TOTAL MISCELLANEOUS								
TOTAL STREETS	\$ 1,172,058.00	\$ 1,172,058.00	\$ 1,169,234.00	\$	727,265.00	\$	1,228,442.78	
STREET LIGHTING								
SUPPLIES								
101-43160-238 REPAIR & MAINT SUPP - INFRAST	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$	9,938.93	\$	18,161.29	
TOTAL SUPPLIES								
OTHER SERVICES & CHARGES								
101-43160-381 ELECTRIC UTILITIES	\$ 177,000.00	\$ 177,000.00	\$ 177,000.00	\$	86,094.36	\$	145,555.41	
TOTAL OTHER SERVICES & CHARGES								
MISCELLANEOUS								
101-43160-402 SIGNAL LIGHT REPAIRS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$	-	\$	206.00	
TOTAL MISCELLANEOUS								
TOTAL STREET LIGHTING	\$ 191,500.00	\$ 191,500.00	\$ 191,500.00	\$	96,033.29	\$	163,922.70	
MAINTENANCE BUILDING								
SUPPLIES								
101-43170-215 SHOP MAINTENANCE SUPPLIES	\$ 700.00	\$ 700.00	\$ 700.00	\$	127.86	\$	2,853.54	
TOTAL SUPPLIES								
OTHER SERVICES AND CHARGES								
101-43170-381 ELECTRIC UTILITIES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$	1,057.94	\$	2,064.99	
101-43170-382 WATER/WASTEWATER UTILITIES	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$	1,109.91	\$	1,644.35	
101-43170-383 GAS UTILITIES	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$	8,635.84	\$	17,724.76	
TOTAL OTHER SERVICES AND CHARGES								
MISCELLANEOUS								

CITY OF CAMBRIDGE  
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FUND 101 - GENERAL FUND

	2015		2015 Proposed 2015		2015		2014	
	ADOPTED BUDGET	AMENDED BUDGET 5/4/2015	AMENDED BUDGET 9/8/2015	YTD ACTUAL	YTD ACTUAL	YTD ACTUAL	YTD ACTUAL	
101-43170-401 REPAIR & MAINT LABOR - BLDGS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ 730.00	\$ 730.00	
101-43170-430 MISCELLANEOUS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 333.00	\$ 333.00	
TOTAL MISCELLANEOUS								
TOTAL MAINTENANCE BUILDING	\$ 23,700.00	\$ 23,700.00	\$ 23,700.00	\$ 10,931.55	\$ 10,931.55	\$ 25,350.64	\$ 25,350.64	
ICE RINK								
SUPPLIES								
101-45127-210 MISCELLANEOUS OPER SUPPLIES	\$ 500.00	\$ 500.00	\$ 250.00	\$ 34.65	\$ 34.65	\$ 67.80	\$ 67.80	
101-45127-215 SHOP MAINTENANCE SUPPLIES	\$ 200.00	\$ 200.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	
101-45127-221 REPAIR & MAINT SUPP - VEH/EQ	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 19.50	\$ 19.50	\$ 1,277.11	\$ 1,277.11	
101-45127-223 REPAIR & MAINT SUPP - BLDGS	\$ 500.00	\$ 500.00	\$ 100.00	\$ 25.00	\$ 25.00	\$ 179.40	\$ 179.40	
TOTAL SUPPLIES								
OTHER SERVICES AND CHARGES								
101-45127-382 WATER/WASTEWATER UTILITIES	\$ 350.00	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	
101-45127-383 GAS UTILITIES	\$ 1,000.00	\$ 1,000.00	\$ 1,100.00	\$ 922.20	\$ 922.20	\$ 1,060.48	\$ 1,060.48	
TOTAL OTHER SERVICES AND CHARGES								
MISCELLANEOUS								
101-45127-401 REPAIR & MAINT LABOR - BLDGS	\$ 400.00	\$ 400.00	\$ 400.00	\$ 200.00	\$ 200.00	\$ 19.99	\$ 19.99	
101-45127-415 RENTALS - OTHER EQUIPMENT	\$ 500.00	\$ 500.00	\$ 500.00	\$ 210.00	\$ 210.00	\$ 553.75	\$ 553.75	
101-45127-430 MISCELLANEOUS	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	
TOTAL MISCELLANEOUS								
TOTAL ICE RINK	\$ 6,650.00	\$ 6,650.00	\$ 4,150.00	\$ 1,411.35	\$ 1,411.35	\$ 3,158.53	\$ 3,158.53	
PARKS & RECREATION								
PERSONAL SERVICES								
101-45200-101 FULL-TIME EMPLOYEES - REGULAR	\$ 106,216.00	\$ 106,216.00	\$ 106,216.00	\$ 68,124.02	\$ 68,124.02	\$ 47,159.05	\$ 47,159.05	
101-45200-102 FULL-TIME EMPLOYEES - OVERTIME	\$ 1,000.00	\$ 1,000.00	\$ 631.00	\$ 190.20	\$ 190.20	\$ 588.26	\$ 588.26	
101-45200-104 TEMP/SEAS EMPLOYEES - REGULAR	\$ 5,971.00	\$ 5,971.00	\$ 6,340.00	\$ 6,339.76	\$ 6,339.76	\$ 7,123.28	\$ 7,123.28	
101-45200-112 PARKS & REC COMM STIPENDS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 965.00	\$ 965.00	\$ 2,465.00	\$ 2,465.00	
101-45200-121 PERA (EMPLOYER)	\$ 8,117.00	\$ 8,117.00	\$ 8,117.00	\$ 5,123.57	\$ 5,123.57	\$ 3,471.59	\$ 3,471.59	
101-45200-122 FICA/MEDICARE (EMPLOYER)	\$ 8,965.00	\$ 8,965.00	\$ 8,965.00	\$ 5,583.62	\$ 5,583.62	\$ 3,569.47	\$ 3,569.47	
101-45200-131 MEDICAL/DENTAL/LIFE	\$ 27,636.00	\$ 27,636.00	\$ 27,636.00	\$ 20,668.66	\$ 20,668.66	\$ 12,793.72	\$ 12,793.72	
101-45200-132 PARKS LONGEVITY PAY	\$ 1,012.00	\$ 1,012.00	\$ 1,012.00	\$ -	\$ -	\$ -	\$ -	
101-45200-133 PARKS INSUR DEDUCTIBLE CONTRIB	\$ 2,400.00	\$ 2,300.00	\$ 2,300.00	\$ 1,362.37	\$ 1,362.37	\$ 1,161.85	\$ 1,161.85	
101-45200-151 WORKERS' COMPENSATION PREMIU	\$ 5,164.00	\$ 5,164.00	\$ 5,164.00	\$ 3,164.70	\$ 3,164.70	\$ 1,990.59	\$ 1,990.59	
101-45200-154 HRA/FLEX FEES	\$ -	\$ 100.00	\$ 150.00	\$ 109.82	\$ 109.82	\$ 74.40	\$ 74.40	
TOTAL PERSONAL SERVICES								
SUPPLIES								
101-45200-210 MISCELLANEOUS OPER SUPPLIES	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,005.83	\$ 3,005.83	\$ 3,684.01	\$ 3,684.01	
101-45200-212 GASOLINE/FUEL/LUB/ADDITIVES	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 4,692.07	\$ 4,692.07	\$ 6,429.86	\$ 6,429.86	
101-45200-221 REPAIR & MAINT SUPP - VEH/EQ	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 4,406.09	\$ 4,406.09	\$ 3,139.35	\$ 3,139.35	
101-45200-223 REPAIR & MAINT SUPP - BLDG/INF	\$ 4,000.00	\$ 4,000.00	\$ 6,500.00	\$ 5,954.89	\$ 5,954.89	\$ 7,120.91	\$ 7,120.91	
101-45200-226 SIGNS	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 26.00	\$ 26.00	\$ 898.99	\$ 898.99	
101-45200-230 MASTER GARDENERS SUPPLIES	\$ 200.00	\$ 200.00	\$ 251.00	\$ 250.04	\$ 250.04	\$ -	\$ -	
101-45200-240 SMALL TOOLS & MINOR EQUIP	\$ 300.00	\$ 300.00	\$ 921.00	\$ 920.61	\$ 920.61	\$ 6.86	\$ 6.86	
TOTAL SUPPLIES								
OTHER SERVICES AND CHARGES								
101-45200-305 PARK CONTRACTED SERVICES	\$ 500.00	\$ 500.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 125.00	\$ 125.00	
101-45200-321 TELEPHONE/CELLULAR PHONES	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	
101-45200-340 ADVERTISING	\$ 353.00	\$ 353.00	\$ -	\$ -	\$ -	\$ -	\$ -	
101-45200-351 LEGAL NOTICES/ORD PUBLISHING	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	
101-45200-360 INSURANCE AND BONDS	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ -	\$ -	\$ 17,498.61	\$ 17,498.61	
101-45200-381 ELECTRIC UTILITIES	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 9,186.14	\$ 9,186.14	\$ 19,990.56	\$ 19,990.56	
101-45200-382 WATER/WASTEWATER UTILITIES	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 667.13	\$ 667.13	\$ 1,729.07	\$ 1,729.07	
TOTAL OTHER SERVICES AND CHARGES								
MISCELLANEOUS								

CITY OF CAMBRIDGE  
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FUND 101 - GENERAL FUND

	2015	2015	Proposed 2015		2015	2014
	ADOPTED	AMENDED	AMENDED	YTD ACTUAL	YTD ACTUAL	
	BUDGET	BUDGET 5/4/2015	BUDGET 9/8/2015			
101-45200-401 REPAIR & MAINT LABOR - BLDGS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	-
101-45200-403 R & M - TENNIS COURTS	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	-
101-45200-415 RENTALS - OTHER EQUIPMENT	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00	\$ 2,782.50	\$ 5,321.25	5,321.25
101-45200-430 MISCELLANEOUS	\$ 500.00	\$ 500.00	\$ 500.00	\$ 321.62	\$ 848.91	848.91
101-45200-440 SCHOOLS AND MEETINGS	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	-
101-45200-445 WEED CONTROL AND FERTILIZER	\$ 8,020.00	\$ 8,020.00	\$ 5,890.00	\$ 4,813.20	\$ 14,122.07	14,122.07
101-45200-485 PROPERTY TAXES	\$ 2,400.00	\$ 2,400.00	\$ 2,886.00	\$ 2,886.00	\$ 2,520.00	2,520.00
101-45200-486 SUMMER RECREATION	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 1,722.00	1,722.00
101-45200-488 LIBRARY EXPENSES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 12,462.80	\$ 26,942.51	26,942.51
101-45200-489 SENIOR ACTIVITY CENTER EXP	\$ -	\$ -	\$ -	\$ -	\$ 25,144.51	25,144.51
101-45200-491 LIBRARY CONCEPT DESIGN	\$ -	\$ 3,975.00	\$ 5,000.00	\$ 4,526.20	\$ 7,425.55	7,425.55
101-45200-492 AQUATIC CENTER STUDY	\$ -	\$ 18,500.00	\$ 18,500.00	\$ -	\$ -	-
101-45200-493 YOGA GRANT FOR HERITAGE GRPAR	\$ -	\$ -	\$ 670.00	\$ 178.50	\$ -	-
101-45200-494 CAMB/ISANTI FALL COMM EVENT	\$ -	\$ -	\$ 2,425.00	\$ 2,425.00	\$ -	-
TOTAL MISCELLANEOUS						
TOTAL PARKS & RECREATION	\$ 278,854.00	\$ 301,329.00	\$ 306,424.00	\$ 174,586.34	\$ 225,067.23	225,067.23
ARMED FORCES READINESS CENTER						
PERSONAL SERVICES						
101-45300-101 FULL-TIME EMPLOYEES - REG AFRC	\$ -	\$ -	\$ -	\$ -	\$ 58,803.96	58,803.96
101-45300-102 FULL-TIME EMPLOYEES - OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ 1,088.59	1,088.59
101-45300-104 TEMP/SEASONAL EMPLOYEE - AFRC	\$ -	\$ -	\$ -	\$ -	\$ 2,915.00	2,915.00
101-45300-121 PERA (EMPLOYER)	\$ -	\$ -	\$ -	\$ -	\$ 4,310.40	4,310.40
101-45300-122 FICA/MEDICARE (EMPLOYER)	\$ -	\$ -	\$ -	\$ -	\$ 4,706.06	4,706.06
101-45300-131 MEDICAL/DENTAL/LIFE AFRC	\$ -	\$ -	\$ -	\$ -	\$ 15,128.88	15,128.88
101-45300-133 AFRC INS DEDUCTIBLE CONTRIB	\$ -	\$ -	\$ -	\$ -	\$ 417.33	417.33
101-45300-151 WORKERS' COMPENSATION PREMIU	\$ -	\$ -	\$ -	\$ -	\$ 3,057.68	3,057.68
101-45300-154 HRA/FLEX FEES	\$ -	\$ -	\$ -	\$ -	\$ 79.10	79.10
TOTAL PERSONAL SERVICES						
SUPPLIES						
101-45300-210 MISC OPERATING SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 598.34	598.34
101-45300-212 GASOLINE/FUEL/LUBRICANTS/ADDIT	\$ -	\$ -	\$ -	\$ -	\$ 649.37	649.37
TOTAL SUPPLIES						
OTHER SERVICES AND CHARGES						
101-45300-304 MISC PROF SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 31.25	31.25
101-45300-321 TELEPHONE	\$ -	\$ -	\$ -	\$ -	\$ 1,653.63	1,653.63
101-45300-360 INSURANCE AND BONDS	\$ -	\$ -	\$ -	\$ -	\$ 1,085.50	1,085.50
101-45300-388 MAINT CONTRIB TO AFRC	\$ -	\$ -	\$ -	\$ -	\$ 16,000.00	16,000.00
TOTAL OTHER SERVICES AND CHARGES						
TOTAL ARMED FORCES READINESS CENTER	\$ -	\$ -	\$ -	\$ -	\$ 110,525.09	110,525.09
TRANSFERS OUT						
TRANSFERS						
101-49300-720	\$ 713,256.00	\$ 713,256.00	\$ 763,256.00	\$ -	\$ 1,095,235.00	1,095,235.00
TOTAL TRANSFERS						
TOTAL TRANSFERS OUT	\$ 713,256.00	\$ 713,256.00	\$ 763,256.00	\$ -	\$ 1,095,235.00	1,095,235.00
TOTAL FUND EXPENDITURES	\$ 6,075,179.00	\$ 6,079,154.00	\$ 6,161,443.00	\$ 3,269,887.51	\$ 6,118,464.92	6,118,464.92
NET REVENUES OVER EXPENDITURES	\$ -	\$ (3,975.00)	\$ (3,975.00)	\$ (67,565.13)	\$ (2,433.39)	(2,433.39)

Prepared by: Caroline Moe, Director of Finance

**Background**

As detailed in the attached resolution, we are recommending that a certain 2015 fund transfers be approved at this time.

**Council Action Requested**

Adopt Resolution R15-055 Approving Inter-fund Transfers

## Resolution No. R15-055

### RESOLUTION AUTHORIZING 2015 INTERFUND TRANSFERS

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to make the following 2015 Inter-fund Transfers on the City of Cambridge books of record for 2015:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
General Fund (#101)	Fire Capital Fund (#420)	<b>\$51,653.00</b>	City's share of fire capital funding as per budget and long range plan.
General Fund (#101)	Park Capital Fund (#415)	<b>\$55,000.00</b>	City's share of park capital funding as per budget and long range plan.
General Fund (#101)	Police Capital Fund (#417)	<b>\$55,000.00</b>	City's share of police capital funding as per budget and long range plan.
General Fund (#101)	Public Works Capital Fund (#418)	<b>\$250,000.00</b>	City's share of public works capital funding as per budget and long range plan of \$200K plus \$50K to fund capital needs for 2016 for replacement of sweeper.
General Fund (#101)	City Hall Capital Fund (#419)	<b>\$90,000.00</b>	City's share of City Hall capital funding as per budget and long range plan.
General Fund (#101)	Pavement Management Capital Fund (#443)	<b>\$160,000.00</b>	City's share of pavement management capital funding as per budget and long range plan.
General Fund (#101)	Cambridge Isanti Bike/Walk Trail Operating Special Revenue Fund (#219)	<b>\$6,660.00</b>	City's share of bike trail operating funding as per budget and long range plan.
General Fund (#101)	Cambridge Isanti Bike/Walk Trail Capital Fund (#423)	<b>\$8,340.00</b>	City's share of bike trail capital funding as per budget and long range plan.
General Fund (#101)	Opportunity Boulevard Debt Service Fund (#315)	<b>\$86,603.00</b>	As per the City's long range financial plan, this is the final transfer necessary for funding debt service.
Northbound Liquor Fund (#610)	General Fund (#101)	<b>\$400,000.00</b>	Transfer funding to general fund as per budget and long range plan.
EDA Admin Special Revenue Fund (#205)	General Fund (#101)	<b>\$50,000.00</b>	Transfer funding to general fund as per budget and long range plan.
Water Utility Fund (#601)	General Fund (#101)	<b>\$12,500.00</b>	Transfer funding to general fund as per budget and long range plan.
Wastewater Utility Fund (#602)	General Fund (#101)	<b>\$37,500.00</b>	Transfer funding to general fund as per budget and long range plan.
Water Treatment Capital Project Fund (#401)	Water Utility Fund (#601)	<b>\$100,000.00</b>	Transfer funding to general fund as per budget and long range plan.
	<b>TOTALS</b>	<b>\$1,363,256.00</b>	

This resolution shall become effective immediately upon its passage without publication. Adopted this 8th day of September, 2015

\_\_\_\_\_  
Marlys A. Palmer, Mayor

ATTEST:

\_\_\_\_\_  
Lynda J. Woulfe, City Administrator

Prepared by: Todd Schwab

**Background:**

In April of 2013 council accepted a proposal from SEH to provide construction services associated with the WWTF improvement project. The proposal was based on the construction project schedule of 540 calendar days to Final Completion.

The Robert L Carr Company (Contractor) has experienced some issues throughout the course of the construction project; the construction/reconstruction project had to be completed while the existing facility was under operation, the contractor experienced lengthy overruns in delivery of essential treatment equipment, extremely cold winter temperatures the first year of construction, etc. The issues have resulted in a schedule overrun of approximately 300 days.

The budget for the original SEH construction services contract has been exhausted. SEH has provided a proposal for an amendment of the original construction services contract, the amount of the amendment requested for additional services is \$55,000. Some examples of additional services that will be provided are as follows:

- Final review/punchlist
- Project close-out
- As-built record drawing preparation
- O&M manual preparation
- Periodic site visits

The project is on pace to be closed out by the end of September, and the amended amount of \$55,000 will provide construction services through close-out.

**Recommendation**

Accept the SEH proposal for the construction services contract amendment in the amount of \$55,000.





Building a Better World  
for All of Us®

August 28, 2015

RE: Cambridge WWTF Improvements  
WWTF – Professional Services Contract  
Amendment  
SEH No. CAMBR 124546 10.00

Mr. Todd Schwab  
Public Works Director  
City of Cambridge  
800 7th Avenue SW  
Cambridge, MN 55008

Dear Mr. Schwab:

In April of 2013, SEH presented a proposal for construction services associated with the improvements to the wastewater treatment facility (WWTF). This scope of services and the associated fee were based on a project schedule consistent with the construction contract documents for the project – 540 calendar days to Final Completion.

Robert L. Carr Co's (Contractor's) Notice to Proceed was dated May 21, 2013 and the original Final Completion date was November 12, 2014. At the end of this month, the construction contract will have extended to 832 days, or an additional 292 days beyond the original contract times. As a result of the Contractor's schedule overrun, SEH has provided extended engineering services to see this project through completion, including additional site inspections, meetings, and coordination.

As a result of working efficiently and effectively, SEH was able to extend our project budget beyond the original 540 days. However, at this time we are requesting a contract amendment of \$55,000 to continue to provide construction services through project completion. While construction is now near complete, project close-out still remains, including preparation of record drawings, finalization of operations and maintenance manual, and review of contractor's close-out documents.

The Contractor's efforts to complete this project are not in SEH's control. This estimate assumes the effort the Contractor has put forth this past week will continue, and the Contractor will efficiently conclude the project with the remaining punchlist items completed/negotiated in the month of September, including submission of the required close-out documentation.

This fee will not be exceeded without prior review and consent from the City. Services will be performed in accordance with the General Agreement for Engineering Services between the City and SEH. We will invoice the City on the basis of actual hours spent at current billing rates plus the actual cost of reimbursable expenses up to the maximum fee amount. Any additional services requested by the City will be invoiced on the basis of actual hours spent at current billing rates plus the actual cost of reimbursable expenses after review and approval by the City. All services will be invoiced for monthly.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-5196

SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 651.490.2000 | 800.325.2055 | 888.908.8166 fax

Mr. Todd Schwab  
August 28, 2015  
Page 2

If this proposal is acceptable, please sign one copy and return it to us for our records. If you would like to discuss these services in detail, please call me.

Sincerely,



Susan Danzl  
Project Manager



Todd M. Blank, PE  
Principal

Accepted this \_\_\_ day of \_\_\_\_\_, 2015.

**CITY OF CAMBRIDGE, MINNESOTA**

By: \_\_\_\_\_

SRD  
c: Lynda Woulfe – City Administrator

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