
Meeting Announcement and Agenda
Cambridge City Council
City Hall Council Chambers
Regular Meeting, Monday, May 18, 2015
6:00 pm

Members of the audience are encouraged to follow the agenda.
Copies of the agenda are on the table outside the Council Chambers door.
When addressing the Council, please state your name and address for the official record.

AGENDA

1. Call to Order & Pledge of Allegiance
2. Citizens Forum
3. Approval of Agenda (p. 1)
4. Consent Agenda Approvals
 - A. Warrants #99432 - #99666 and ACH/Wire items totaling \$1,195,769.00 (p. 3)
 - B. Regular and Summary City Council Minutes for May 4, 2015 (p. 39)
 - C. Approve Public Works Seasonal Employees contingent upon successful completion of required pre-employment testing. (p. 47)
 - D. Authorization to Cover Up No Parking Signs During School Event on May 19, 2015 (p. 48)
 - E. Approve Resolution R15-027 Application for Payment #1 from R.L. Larson for 2015 Street Improvements (p. 49)
 - F. Approve one year membership renewal to Sister Cities International (p. 61)
 - G. Audit Proposal (p. 62)
 - H. Accept resignation of Vernol Johnson, Detective, effective June 12, 2015 (p. 64 & p. 65)
- Work Session
6. Unfinished Business
 - A. Joint Powers Agreement with City of Isanti for Joint Planning Activities (p. 66)
 - B. Ordinance 614 Amending Title IX, Chapter 99 and Ordinance 617 Amendment to Title IX General Regulation Fees (p. 72)
 - C. Approval of Contract -Joint Isanti County Law Enforcement Special Response Team (p. 81)

7. New Business
 - A. Approve sale and removal of Grain Bins at Sandquist Park (p. 94)
 - B. Approve July 1, 2015 – June 30, 2016 Intoxicating Liquor Licenses (p. 95)
 1. American Jane’s Grill and Bar LLC dba American Jane’s Grill and Bar
 2. Apple Minnesota LLC dba Applebee’s Neighborhood Grill and Bar
 3. Sidelines Sports Grill Ltd. dba Sidelines Sports Grill
 4. Red Dog Entertainment Inc. dba Cambridge Bar & Grill
 5. Cambridge Pub LLC dba Pizza Pub
 - C. Approval for Sgt. Shawn Machin to attend NW School of Police Staff & Command (p. 96)
 - D. Approve Agreement of Assessment and Waiver of Irregularity and Appeal between the City of Cambridge and Cambridge Isanti School District 911 (p. 97)
8. Mayor’s Report
 - A. Mental Health Month Proclamation (p. 99)
9. Councilmembers’ Concerns
10. City Attorney’s Report
11. City Administrator’s Report
 - A. Closed Session – This meeting is being closed under Minnesota Statutes §13D.05 to discuss a potential purchase (PIN 15.041.0680)
 - B. Closed Session – This meeting is being closed under Minnesota Statutes §13D.05 to discuss a potential purchase (PIN 15.186.0050)
12. Adjourn

Notice to the hearing impaired: Upon request to City staff, assisted hearing devices are available for public use.

Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings

<u>Date</u>	<u>Time</u>	<u>Description</u>
May 21	4:00 pm	Downtown Task Force
June 1	3:00 pm	City Council/EDA Meetings (Bridge Park)
June 8	5:00 pm	Community Education Advisory Council (CEAC) Meeting
June 9	7:00 pm	City of Cambridge Parks, Trails & Rec Commission

Upcoming Events

<u>Date</u>	<u>Time</u>	<u>Description</u>
May 25		Memorial Day - City Offices Closed and American Legion Memorial Service
May 30	8:00 am	Cambridge Day Out
June 12 & 13		Fire on the Rum (Isanti County Fair Grounds)

CAMBRIDGE CITY COUNCIL MEETING
 May 18, 2015
 BILLS LIST

	Date	Check #s	Submitted For Approval
Prepaid Checks	4/15/2015	99432 - 99480	126,825.82
Prepaid Checks	4/22/2015	99481 - 99538	173,478.85
Prepaid Checks	4/29/2015	99539 - 99604	224,527.52
Prepaid Checks	5/6/2015	99605 - 99666	210,579.83
 Total Checks			 735,412.02
 PAID THROUGH ACH or WIRE April 2015:			
Payroll			201364.05
Federal Payroll Tax Withholding			62865.95
State Payroll Tax Withholding			11795.74
PERA Withholdings			48722.26
Deferred Comp Premiums			3180
Liquor Store Machine Lease Payment			84.77
Self Insurance & Flex			8723.67
ECE			42219.41
Sales & Use Tax Payments to State of MN			33340
Centerpoint			9390.11
Wright Express (City wide fuel cards)			8187.08
Connexus			1760.99
Midcontinent			6784.3
Reliance Life Insurance ACH			1000.25
AFLAC			1046.4
Health Care Savings Plan			19892
Total Paid through ACH or Wire			460,356.98
 TOTAL SUBMITTED FOR APPROVAL			 \$1,195,769.00

Vendor	Vendor Name	Description	Net Invoice Amount
41	ABM Equipment & Supply Inc.	Annual Boom Inspection & Repair	614.06
	Total 41:		614.06
126	Airgas USA, LLC	Rent Cylinder	274.08
	Total 126:		274.08
165	Allina Health	Health History & Physical - Admin	190.00
	Total 165:		190.00
319	Artisan Beer Company	Liquor Store Merchandise	630.00
	Total 319:		630.00
521	Bellboy Corporation	Liquor Store Merchandise	1,717.00
521	Bellboy Corporation	Liquor Store Merchandise	138.70
	Total 521:		1,855.70
551	Chas A. Bernick Inc.	Liquor Store Merchandise	145.20
551	Chas A. Bernick Inc.	Liquor Store Merchandise	1,008.51
	Total 551:		1,153.71
586	Bjorklund Companies LLC	Black Dirt - Softball Fields	870.00
	Total 586:		870.00
766	Bureau of Crim. Apprehension	CJDN Connection & Oper Unit	270.00
	Total 766:		270.00
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	171.20
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	12,164.92
	Total 1396:		11,993.72
1531	Dex Media	Directory Listing - Liquor Store	148.33
	Total 1531:		148.33
1681	ECM Publishers, Inc.	Advertising - Liquor Store	1,261.00
	Total 1681:		1,261.00
1949	First Advantage	Pre-Employment Drug Test - Admin	106.00
1949	First Advantage	Annual Enrollment - Streets	256.00
1949	First Advantage	Annual Enrollment - WWTF	160.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1949:			522.00
2046	G & K Services, Inc.	Rug Rentals - Police Dept	16.32
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	234.59
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	113.69
2046	G & K Services, Inc.	Rug Rentals	14.43
Total 2046:			381.52
2059	Synchrony Bank	Work Boots - L. Milz	169.99
2059	Synchrony Bank	Kerosene Heat - Fuel for Pressure Washers	100.00
2059	Synchrony Bank	Kerosene Heat - Fuel for Pressure Washers	100.00
2059	Synchrony Bank	Kerosene Heat - Fuel for Pressure Washers	100.00
2059	Synchrony Bank	Kerosene Heat - Fuel for Pressure Washers	100.00
2059	Synchrony Bank	Misc Operating Supplies - Liquor Store	57.64
2059	Synchrony Bank	Credit Misc Operating Supplies - Liquor Store	36.28-
Total 2059:			591.35
2411	Hillyard Inc.	Maintenance Supplies - City Hall	17.37
2411	Hillyard Inc.	Maintenance Supplies - City Hall	38.92
Total 2411:			56.29
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,882.14
2796	Johnson Brothers Liquor Co	Freight Charge	45.60
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	641.74
2796	Johnson Brothers Liquor Co	Freight Charge	9.12
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	52.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,010.65
2796	Johnson Brothers Liquor Co	Freight Charge	30.40
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	157.25
2796	Johnson Brothers Liquor Co	Freight Charge	3.04
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	296.79
2796	Johnson Brothers Liquor Co	Freight Charge	1.52
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,730.15
2796	Johnson Brothers Liquor Co	Freight Charge	53.96
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	32.80
2796	Johnson Brothers Liquor Co	Freight Charge	.50
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	80.00-
2796	Johnson Brothers Liquor Co	Credit - Freight Chg	1.52-
Total 2796:			7,866.14
2861	Kath Fuel Oil Service Co	Fuel and Additives-Police Dept	285.21
2861	Kath Fuel Oil Service Co	Fuel and Additives-Streets	285.19
2861	Kath Fuel Oil Service Co	Fuel and Additives-Water Plant	285.19
2861	Kath Fuel Oil Service Co	Fuel and Additives-WWTP	285.19

Vendor	Vendor Name	Description	Net Invoice Amount
Total 2861:			1,140.78
2986	Konica Minolta Business	BIZHUB C654 Printer/Copier - Qtrly Agreement	3,391.05
Total 2986:			3,391.05
3146	League of MN Cities Ins Trust	Work Comp Ded. - V. Johnson 11/24/14	134.76
3146	League of MN Cities Ins Trust	Work Comp Ded. - K. Gross 02/19/15	250.00
Total 3146:			384.76
3461	McDonald Distributing Company	Liquor Store Merchandise	12,713.05
3461	McDonald Distributing Company	Credit Liquor Merchandise	77.20-
Total 3461:			12,635.85
3521	Menards	Small Tools - Water	19.97
3521	Menards	Small Tools - Streets	39.96
3521	Menards	Repair & Maint - Plant	129.98
Total 3521:			189.91
3542	Metro Payroll Inc.	eKlock Enterprise	50.00
Total 3542:			50.00
3676	MCSI Minnesota Computer	Contract base rate chg and overage charge - To	10.00
Total 3676:			10.00
3693	Minnesota Fire Service	Instructor I Certification Exam	100.00
Total 3693:			100.00
3791	Minnestalgia Winery	Liquor Store Merchandise	180.00
Total 3791:			180.00
3829	MN Dept of Labor and Industry	1st Qtr Surcharge	2,058.70
3829	MN Dept of Labor and Industry	1st Qtr Surcharge	82.35-
Total 3829:			1,976.35
4476	Phillips Wine & Spirits	Liquor Store Merchandise	360.35
4476	Phillips Wine & Spirits	Freight Charge	13.68
4476	Phillips Wine & Spirits	Liquor - Merchandise	1,045.75
4476	Phillips Wine & Spirits	Freight Charge	15.70
4476	Phillips Wine & Spirits	Liquor Store Merchandise	22.25

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4476:			1,457.73
4836	RJM Distributing, Inc.	Liquor Store Merchandise	133.88
Total 4836:			133.88
4845	Robert L. Carr Co.	Pay App #20 - WWTP Facility Improvements	48,600.80
Total 4845:			48,600.80
4919	Rupp, Anderson, Squires, &	February Legal Expense	3,689.12
Total 4919:			3,689.12
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	5,018.74
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	40.50
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	834.70
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	18.90
5181	Southern Wine & Spirits of Minnes	Credit Liquor Store Merchandise	180.00-
5181	Southern Wine & Spirits of Minnes	Credit Liquor Store Merchandise	77.46-
Total 5181:			5,655.38
5249	Staples Advantage	Office Supplies	9.77
5249	Staples Advantage	Office Supplies - Admin	5.49
5249	Staples Advantage	Office Supplies - Finance	37.49
Total 5249:			52.75
5251	Star	Advertising Liquor Store	278.00
Total 5251:			278.00
5311	Strandlund Refrigeration	Repair & Maint - LS	477.50
Total 5311:			477.50
5316	Strategic Insights Inc.	Capital Planning Software Upgrade	675.00
Total 5316:			675.00
5421	TDS Metrocom	Phone Service - Airport	53.61
Total 5421:			53.61
5491	The Wine Company	Liquor Store Merchandise	232.00
Total 5491:			232.00
5546	Titan Machinery	Install Detent Kit in Loader	759.13

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5546:			759.13
5601	TR Computer Sales LLC	Computer Consulting - Finance	2,187.50
5601	TR Computer Sales LLC	Computer Consulting - Bldg Dept	968.75
5601	TR Computer Sales LLC	Computer Consulting - Police Dept	62.50
5601	TR Computer Sales LLC	Computer Consulting - EOC	906.25
5601	TR Computer Sales LLC	Finance Office Equipment	1,375.00
5601	TR Computer Sales LLC	Computer Consulting - Water Dept	296.87
5601	TR Computer Sales LLC	Computer Consulting - Wastewater Dept	296.88
5601	TR Computer Sales LLC	Datto S2000 Offsite, LOOK@IT Server Monitori	560.00
Total 5601:			6,653.75
5686	U.S. Postal Service	Stamped Window Envelopes - Finance	1,136.80
Total 5686:			1,136.80
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	175.50
Total 5816:			175.50
5886	Watson Co., Inc.	Misc Operating Supplies - LS	13.89
5886	Watson Co., Inc.	Liquor Store Merchandise	20.00
Total 5886:			33.89
5891	Wirtz Beverage Minnesota	Liquor - Merchandise	7,305.67
5891	Wirtz Beverage Minnesota	Freight Charge	58.17
5891	Wirtz Beverage Minnesota	Liquor Store Merchandise	352.00
5891	Wirtz Beverage Minnesota	Freight Charge	4.60
Total 5891:			7,720.44
5995	WiMacTel Inc.	WiMac Tel Payphone Advantage Service	60.00
Total 5995:			60.00
6001	Wine Merchants	Credit Liquor Merchandise	135.24-
6001	Wine Merchants	Credit Adjustment Freight	.38-
6001	Wine Merchants	Liquor Store Merchandise	375.00
6001	Wine Merchants	Freight Charge	4.56
Total 6001:			243.94
Grand Totals:			126,825.82

Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 4-15-15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/15/2015	99432	41	ABM Equipment & Supply Inc.	101-20100	614.06
04/15	04/15/2015	99433	126	Airgas USA, LLC	101-20100	274.08
04/15	04/15/2015	99434	165	Allina Health	101-20100	190.00
04/15	04/15/2015	99435	319	Artisan	610-20100	630.00
04/15	04/15/2015	99436	521	Bellboy Corporation	610-20100	1,855.70
04/15	04/15/2015	99437	586	Bjorklund Companies LLC	101-20100	870.00
04/15	04/15/2015	99438	766	Bureau of Crim. Apprehension	101-20100	270.00
04/15	04/15/2015	99440	551	Bernick's	610-20100	1,153.71
04/15	04/15/2015	99441	1396	Dahlheimer Beverage, LLC	610-20100	11,993.72
04/15	04/15/2015	99442	1531	Dex Media	610-20100	148.33
04/15	04/15/2015	99443	1681	ECM Publishers, Inc	610-20100	1,261.00
04/15	04/15/2015	99444	1949	First Advantage LNS	101-20100	522.00
04/15	04/15/2015	99445	2046	G & K Services, Inc.	101-20100	381.52
04/15	04/15/2015	99446	2411	Hillyard / Minneapolis	101-20100	56.29
04/15	04/15/2015	99447	2796	Johnson Bros - St Paul	610-20100	7,866.14
04/15	04/15/2015	99448	2861	Kath Fuel Oil Service Co	101-20100	1,140.78
04/15	04/15/2015	99449	2986	Konica Minolta Business	101-20100	3,391.05
04/15	04/15/2015	99450	3146	League of MN Cities Ins Trust	101-20100	384.76
04/15	04/15/2015	99451	3461	McDonald Distributing Company	610-20100	12,635.85
04/15	04/15/2015	99452	3676	MCSI Minnesota Computer	101-20100	10.00
04/15	04/15/2015	99454	3521	Menards	602-20100	189.91
04/15	04/15/2015	99455	3542	Metro Payroll Inc.	101-20100	50.00
04/15	04/15/2015	99456	3693	Minnesota Fire Service	101-20100	100.00
04/15	04/15/2015	99457	3791	Minnestalgia Winery	610-20100	180.00
04/15	04/15/2015	99458	3829	MN Dept of Labor and Industry	101-20100	1,976.35
04/15	04/15/2015	99460	4476	Phillips St Paul	610-20100	1,457.73
04/15	04/15/2015	99461	4836	RJM Distributing, Inc.	610-20100	133.88
04/15	04/15/2015	99462	4845	Robert L. Carr Co.	602-20100	48,600.80
04/15	04/15/2015	99463	4919	Rupp, Anderson, Squires, &	101-20100	3,689.12
04/15	04/15/2015	99464	5181	Southern Wine & Spirits of Minnesota	610-20100	5,655.38
04/15	04/15/2015	99465	5249	Staples Advantage	101-20100	52.75
04/15	04/15/2015	99466	5251	Star	610-20100	278.00
04/15	04/15/2015	99467	5311	Strandlund Refrigeration	610-20100	477.50
04/15	04/15/2015	99468	5316	Strategic Insights Inc.	101-20100	675.00
04/15	04/15/2015	99469	2059	Synchrony Bank	101-20100	591.35
04/15	04/15/2015	99470	5421	TDS	211-20100	53.61
04/15	04/15/2015	99471	5491	The Wine Company	610-20100	232.00
04/15	04/15/2015	99472	5546	Titan Machinery	101-20100	759.13
04/15	04/15/2015	99473	5601	TR Computer Sales LLC	101-20100	6,653.75
04/15	04/15/2015	99474	5686	U.S. Postal Service	101-20100	1,136.80
04/15	04/15/2015	99475	5816	Viking Coca-Cola Bottling Co	610-20100	175.50
04/15	04/15/2015	99477	5886	Watson Co., Inc.	610-20100	33.89
04/15	04/15/2015	99478	5995	WiMacTel Inc.	211-20100	60.00
04/15	04/15/2015	99479	6001	Wine Merchants	610-20100	243.94
04/15	04/15/2015	99480	5891	Wirtz Beverage MN Wine & Spirits Inc	610-20100	7,720.44
Grand Totals:						126,825.82

Vendor	Vendor Name	Description	Net Invoice Amount
290	Applied Concepts, Inc.	Radars for Squads	5,044.90
	Total 290:		5,044.90
341	Aspen Mills	Uniform Allowance - J. Caulk	163.50
341	Aspen Mills	Uniform Allowance - T. Dwyer	22.70
341	Aspen Mills	Uniform Allowance - J. Harvey	22.70
341	Aspen Mills	Uniform Allowance - K. Gross	38.45
	Total 341:		247.35
521	Bellboy Corporation	Liquor Store Merchandise	1,711.22
521	Bellboy Corporation	Liquor Store Merchandise	58.00
	Total 521:		1,769.22
551	Chas A. Bernick Inc.	Liquor Store Merchandise	156.10
551	Chas A. Bernick Inc.	Liquor Store Merchandise	1,099.25
551	Chas A. Bernick Inc.	Liquor Store Merchandise	.00
	Total 551:		1,255.35
586	Bjorklund Companies LLC	Black Dirt	174.00
586	Bjorklund Companies LLC	Black Dirt - Softball Fields	696.00
	Total 586:		870.00
596	Bloomquist Electric Inc	Final Billing for Generator Project at City Hall	3,198.00
	Total 596:		3,198.00
969	Cardmember Service	Internet Training Classes - C. Moe	255.00
969	Cardmember Service	CPA Training Classes - C. Moe	428.00
969	Cardmember Service	CPA Training Classes - C. Moe	545.00
969	Cardmember Service	CPA Training Classes - C. Moe	49.00
969	Cardmember Service	Council Meeting - Cookies	6.41
969	Cardmember Service	Council Meeting - Cookies	7.78
969	Cardmember Service	Adobe ExportPDF	23.88
969	Cardmember Service	Death Investigators Conference Lodging - J. Ha	72.14
969	Cardmember Service	Arlington Fire - Meals	62.36
969	Cardmember Service	Airport Conference Fee - L. Milz	195.00
969	Cardmember Service	Gloves - Lab	129.98
969	Cardmember Service	Gloves - Lab	74.40
969	Cardmember Service	Respirator - Lab	44.62
969	Cardmember Service	WW Operators Conference Lodging - R. Hatch,	262.46
969	Cardmember Service	Stormwater Mgmt Cert - D. Vellenga	200.00
969	Cardmember Service	Stormwater Mgmt Cert - L. Milz	200.00
969	Cardmember Service	Head Set for Lola	289.00
969	Cardmember Service	MN Dept Labor License Fee - M. Fabini	110.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 969:			2,955.03
1156	City of Mpls Receivables	APS Transaction Fee - March	168.30
Total 1156:			168.30
1336	Crystal Springs Ice	Liquor Store Merchandise	222.40
1336	Crystal Springs Ice	Liquor Store Merchandise	93.36
1336	Crystal Springs Ice	Liquor Store Merchandise	152.96
Total 1336:			468.72
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	11,758.55
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	161.40-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	156.00
Total 1396:			11,753.15
1666	East Central Solid Waste Commis	Non-Recycled Mattress	15.00
Total 1666:			15.00
1765	Enforcement Lighting	Equipment for New Squad 15-01	8,540.00
Total 1765:			8,540.00
2011	Franklin Outdoor Advertising	May Advertising - Northbound Liquor	424.36
Total 2011:			424.36
2046	G & K Services, Inc.	Rug and Linens Rentals - LS	332.18
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	101.14
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	113.69
2046	G & K Services, Inc.	Rug Rentals	17.43
Total 2046:			566.93
2187	Graybar Electric Company	Hard Hole Box Covers - Streets	777.91
Total 2187:			777.91
2341	Hawkins, Inc.	Chemicals	5,491.20
2341	Hawkins, Inc.	Pumps - Water Plant	14,101.20
2341	Hawkins, Inc.	Chemicals	328.34
Total 2341:			19,920.74
2411	Hillyard Inc.	Misc Operating Supplies - Streets	61.02

Vendor	Vendor Name	Description	Net Invoice Amount
Total 2411:			61.02
2486	IBEW Local 110	Union Dues - April	336.00
Total 2486:			336.00
2636	Minnesota Equipment	Repair & Maint Supplies - Streets	152.31
Total 2636:			152.31
2776	JJ Taylor Dist. of Minn.	Liquor Store Merchandise	2,104.90
2776	JJ Taylor Dist. of Minn.	Freight Chg	3.00
Total 2776:			2,107.90
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,323.95
2796	Johnson Brothers Liquor Co	Freight Charge	22.80
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,308.00
2796	Johnson Brothers Liquor Co	Freight Charge	25.84
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,530.65
2796	Johnson Brothers Liquor Co	Freight Charge	48.64
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,018.80
2796	Johnson Brothers Liquor Co	Freight Charge	10.88
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	875.10
2796	Johnson Brothers Liquor Co	Freight Charge	27.36
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	65.97
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	253.60
2796	Johnson Brothers Liquor Co	Freight Charge	4.56
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	226.00-
2796	Johnson Brothers Liquor Co	Credit - Freight Chg	3.04-
Total 2796:			6,287.11
2881	KEEPRS, Inc.	Ammunition	1,761.60
2881	KEEPRS, Inc.	Uniform Allowance - K. Gunter	251.92
Total 2881:			2,013.52
2986	Konica Minolta Business	BIZHUB 363 Copy Charge	12.56
2986	Konica Minolta Business	BIZHUB 363 Copy Charge	7.00
2986	Konica Minolta Business	BIZHUB 363 Monthly Ltop Agreement	110.99
2986	Konica Minolta Business	BIZHUB 363 Monthly Ltop Agreement	110.99
Total 2986:			241.54
3131	Leaf's Towing and Recovery	Towing Service - Case 15001828	100.00
Total 3131:			100.00
3176	LELS	Union Dues - April	517.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3176:			517.00
3276	Loss Control Services, Inc.	Seminar Fee - LS Employees	300.00
Total 3276:			300.00
3371	Marco Inc	Copier Rental - Sharp MX2300N Copier	260.00
Total 3371:			260.00
3416	Marudas Print Services	Laser Vouchers	545.82
Total 3416:			545.82
3461	McDonald Distributing Company	Liquor Store Merchandise	5,066.45
3461	McDonald Distributing Company	Liquor Store Merchandise	5,120.00
3461	McDonald Distributing Company	Liquor Store Merchandise	384.00
3461	McDonald Distributing Company	Liquor Store Merchandise	94.60
3461	McDonald Distributing Company	Credit Liquor Merchandise	33.87-
3461	McDonald Distributing Company	Liquor Store Merchandise	11.07
Total 3461:			10,642.25
3521	Menards	Maintenance Supplies - City Hall	4.65
3521	Menards	Repair & Maint - Plant	4.88
3521	Menards	Misc Operating Supplies - Parks	52.36
3521	Menards	Small Tools - WWTP	24.97
3521	Menards	Mail Box Repair	66.85
3521	Menards	Small Tools - WWTP	23.98
3521	Menards	Repair & Maint Supp - Grass Seed	59.98
3521	Menards	Misc Operating Supplies - Shop	78.21
3521	Menards	Maintenance Supplies - City Hall	5.00
3521	Menards	Repair & Maint - Plant	27.24
3521	Menards	Misc Operating Supplies - Streets	73.21
3521	Menards	Repair & Maint Supp - City Park Lights	103.52
3521	Menards	Misc Operating Supplies - Sandquist Park	167.17
3521	Menards	Misc Operating Supplies - Sandquist Park	108.74
3521	Menards	Misc Operating Supplies - Sandquist Park	10.54
3521	Menards	Repair & Maint - Plant	129.00
3521	Menards	Repair & Maint Supp - City Park Lights	66.51
3521	Menards	Small Tools - Parks	24.97
3521	Menards	Misc Operating Supplies - Water	12.96
3521	Menards	Misc Operating Supplies - WWTP	35.01
3521	Menards	Misc Operating Supplies - Parks	8.58
3521	Menards	Repair & Maint Supp - City Park Lights	79.96
3521	Menards	Repair & Maint Supp - Light Pole	28.51
3521	Menards	Misc Operating Supplies - WWTP	63.77
3521	Menards	Misc Operating Supplies - Park Lighting	3.78

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3521:			1,264.35
3666	Minnesota Child Support Payment	Child Support Withholdings	131.05
3666	Minnesota Child Support Payment	Child Support Withholdings	43.83
Total 3666:			174.88
4081	Nelson Auto Center	2015 Ford Police Inter	28,859.95
Total 4081:			28,859.95
4091	New France Wine	Liquor Store Merchandise	700.00
Total 4091:			700.00
4286	Ole's Window Cleaning	Window Cleaning - Liquor Store	138.94
Total 4286:			138.94
4476	Phillips Wine & Spirits	Liquor Store Merchandise	891.90
4476	Phillips Wine & Spirits	Freight Charge	25.84
4476	Phillips Wine & Spirits	Liquor Store Merchandise	920.20
4476	Phillips Wine & Spirits	Freight Charge	16.72
Total 4476:			1,854.66
4626	Purchase Power	Postage Meter Refill	1,005.00
Total 4626:			1,005.00
4661	Quill Corporation	Office Supplies - Comm Dev	14.75
4661	Quill Corporation	copy paper	23.20
4661	Quill Corporation	copy paper	23.20
4661	Quill Corporation	copy paper	23.20
4661	Quill Corporation	Office Supplies - Comm Dev	2.42
Total 4661:			86.77
4956	Sandstone Distributing Company	Liquor Store Merchandise	199.40
4956	Sandstone Distributing Company	Freight Charge	5.75
Total 4956:			205.15
5116	Short, Elliot, Hendrickson Inc	CAMBR WWTF Improv CA	13,424.58
5116	Short, Elliot, Hendrickson Inc	CAMBR 2015 St Improv - P&S	7,727.00
5116	Short, Elliot, Hendrickson Inc	CAMBR City Eng. Services	2,867.00
Total 5116:			24,018.58
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	1,168.30

Vendor	Vendor Name	Description	Net Invoice Amount
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	14.34
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	744.00
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	16.20
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	.00
Total 5181:			1,942.84
5251	Star	Public Notice - Flushing Water System	86.00
5251	Star	Public Notice - Request for Bids for Chip Seal T	14.44
5251	Star	Public Notice - Flushing Water System	86.00
5251	Star	Public Notice Council Meeting Minutes	13.24
5251	Star	Public Notice - Request for Bids of Grain Bins	7.84
Total 5251:			207.52
5392	Tactical Solutions	Uniform Allowance - J. Harvey	705.00
Total 5392:			705.00
5406	Taser International	Battery Pack - Taser	54.50
Total 5406:			54.50
5446	The American Bottling Company	Liquor Store Merchandise	111.84
Total 5446:			111.84
5553	TKO Wines Inc	Liquor Store Merchandise	582.00
Total 5553:			582.00
5581	Total Control Systems, Inc.	Calibrated Influent & Effluent Flow Meters	251.20
Total 5581:			251.20
5651	Truck Utilities Inc.	Repair & Maint Supplies - Street Dept	154.58
Total 5651:			154.58
5751	US Internet	Monthly Internet Fees - May	71.85
5751	US Internet	Monthly Internet Fees - May	41.85
5751	US Internet	Monthly Internet Fees - May	41.85
5751	US Internet	Monthly Internet Fees - May	41.85
Total 5751:			197.40
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	270.75
Total 5816:			270.75
5831	Vinocopia	Liquor Store Merchandise	1,376.50

Vendor	Vendor Name	Description	Net Invoice Amount
5831	Vinocopia	Freight Charge	25.50
Total 5831:			1,402.00
5861	Walmart Community Card	Batteries - Police Dept	70.82
5861	Walmart Community Card	Open House - S. Wegwerth Retirement	65.30
5861	Walmart Community Card	Office Supplies - LS	69.47
Total 5861:			205.59
5886	Watson Co., Inc.	Credit - Operating Supplies	46.50
5886	Watson Co., Inc.	Liquor Store Merchandise	2,184.02
5886	Watson Co., Inc.	Misc Operating Supplies - LS	81.21
5886	Watson Co., Inc.	Freight Charge	6.00
5886	Watson Co., Inc.	Liquor Store Merchandise	2,713.42
5886	Watson Co., Inc.	Misc Operating Supplies - LS	205.51
5886	Watson Co., Inc.	Freight Charge	6.00
Total 5886:			5,149.66
5891	Wirtz Beverage Minnesota	Liquor Store Merchandise	21,650.74
5891	Wirtz Beverage Minnesota	Freight Charge	272.55
Total 5891:			21,923.29
6001	Wine Merchants	Liquor Store Merchandise	465.25
6001	Wine Merchants	Freight Charge	7.72
Total 6001:			472.97
Grand Totals:			173,478.85

Dated: 4/22/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/22/2015	99481	290	Applied Concepts, Inc.	209-20100	5,044.90
04/15	04/22/2015	99482	341	Aspen Mills	101-20100	247.35
04/15	04/22/2015	99483	521	Bellboy Corporation	610-20100	1,769.22
04/15	04/22/2015	99484	586	Bjorklund Companies LLC	101-20100	870.00
04/15	04/22/2015	99485	596	Bloomquist Electric Inc	417-20100	3,198.00
04/15	04/22/2015	99486	969	Cardmember Service	101-20100	2,955.03
04/15	04/22/2015	99487	551	Bernick's	610-20100	1,255.35
04/15	04/22/2015	99488	1156	Minneapolis Finance Department	101-20100	168.30
04/15	04/22/2015	99489	1336	Crystal Springs Ice	610-20100	468.72
04/15	04/22/2015	99490	1396	Dahlheimer Beverage, LLC	610-20100	11,753.15
04/15	04/22/2015	99491	1666	East Central Solid Waste Commission	101-20100	15.00
04/15	04/22/2015	99492	1765	Enforcement Lighting	417-20100	8,540.00
04/15	04/22/2015	99493	2011	Franklin Outdoor Advertising	610-20100	424.36
04/15	04/22/2015	99494	2046	G & K Services, Inc.	101-20100	566.93
04/15	04/22/2015	99495	2187	Graybar	101-20100	777.91
04/15	04/22/2015	99496	2341	Hawkins, Inc.	601-20100	19,920.74
04/15	04/22/2015	99497	2411	Hillyard / Minneapolis	101-20100	61.02
04/15	04/22/2015	99498	2486	IBEW Local 110	101-20100	336.00
04/15	04/22/2015	99499	2776	JJ Taylor Dist. of Minn.	610-20100	2,107.90
04/15	04/22/2015	99500	2796	Johnson Bros - St Paul	610-20100	6,287.11
04/15	04/22/2015	99501	2881	KEEPRS, Inc.	101-20100	2,013.52
04/15	04/22/2015	99502	2986	Konica Minolta Business	101-20100	241.54
04/15	04/22/2015	99505	3131	Leaf's Towing and Recovery	209-20100	100.00
04/15	04/22/2015	99506	3176	LELS	101-20100	517.00
04/15	04/22/2015	99507	3276	Loss Control Services	610-20100	300.00
04/15	04/22/2015	99508	3371	Marco Inc	101-20100	260.00
04/15	04/22/2015	99510	3416	Marudas Print Services	101-20100	545.82
04/15	04/22/2015	99511	3461	McDonald Distributing Company	610-20100	10,642.25
04/15	04/22/2015	99512	3521	Menards	101-20100	1,264.35
04/15	04/22/2015	99513	3666	Minnesota Child Support Payment	101-20100	174.88
04/15	04/22/2015	99514	2636	Minnesota Equipment	101-20100	152.31
04/15	04/22/2015	99515	4081	Nelson Auto Center	417-20100	28,859.95
04/15	04/22/2015	99516	4091	New France Wine	610-20100	700.00
04/15	04/22/2015	99518	4286	Ole's Window Cleaning	610-20100	138.94
04/15	04/22/2015	99519	4476	Phillips St Paul	610-20100	1,854.66
04/15	04/22/2015	99520	4626	Purchase Power	101-20100	1,005.00
04/15	04/22/2015	99521	4661	Quill Corporation	101-20100	86.77
04/15	04/22/2015	99522	4956	Sandstone Distributing Company	610-20100	205.15
04/15	04/22/2015	99523	5116	Short, Elliot, Hendrickson Inc	101-20100	24,018.58
04/15	04/22/2015	99524	5181	Southern Wine & Spirits of Minnesota	610-20100	1,942.84
04/15	04/22/2015	99525	5251	Star	101-20100	207.52
04/15	04/22/2015	99526	5392	Tactical Solutions	101-20100	705.00
04/15	04/22/2015	99527	5406	Taser International	101-20100	54.50
04/15	04/22/2015	99528	5446	The American Bottling Company	610-20100	111.84
04/15	04/22/2015	99529	5553	TKO Wines Inc	610-20100	582.00
04/15	04/22/2015	99530	5581	Total Control Systems, Inc.	602-20100	251.20
04/15	04/22/2015	99531	5651	Truck Utilities Inc.	101-20100	154.58
04/15	04/22/2015	99532	5751	US Internet	602-20100	197.40
04/15	04/22/2015	99533	5816	Viking Coca-Cola Bottling Co	610-20100	270.75
04/15	04/22/2015	99534	5831	Vinocopia	610-20100	1,402.00
04/15	04/22/2015	99535	5861	Walmart Community/RFCSLLC	101-20100	205.59
04/15	04/22/2015	99536	5886	Watson Co., Inc.	610-20100	5,149.66
04/15	04/22/2015	99537	6001	Wine Merchants	610-20100	472.97
04/15	04/22/2015	99538	5891	Wirtz Beverage MN Wine & Spirits Inc	610-20100	21,923.29

Grand Totals:

173,478.85

Vendor	Vendor Name	Description	Net Invoice Amount
179	American Janes Grill & Bar	Credit Card Charges - Wine Tasting Event	1,175.00
179	American Janes Grill & Bar	Vendors - Wine Tasting Event	750.00
Total 179:			1,925.00
196	American Payment Centers	Drop-Off Box Rental - Utility	43.50
196	American Payment Centers	Drop-Off Box Rental - Utility	43.50
Total 196:			87.00
211	American Test Center	Fire Truck Test and Ground Ladders Test	1,245.00
Total 211:			1,245.00
226	AMSOIL INC	fuel and additives	63.21
226	AMSOIL INC	fuel and additives	63.21
226	AMSOIL INC	fuel and additives	63.21
226	AMSOIL INC	fuel and additives	63.21
Total 226:			252.84
306	ARC Irrigation, LLC	Commercial Start-up - Heritage Greens	813.75
306	ARC Irrigation, LLC	Commercial Start-up - Water Treatment Plant	161.15
306	ARC Irrigation, LLC	Commercial Start-up - City Hall/Fire Hall	148.20
306	ARC Irrigation, LLC	Hydro Seed at Ball Field	420.00
Total 306:			1,543.10
341	Aspen Mills	Uniform Allowance - T. Tomczik	26.85
341	Aspen Mills	Uniform Allowance - W. Pennings	26.85
341	Aspen Mills	Uniform Allowance - T. Hanson	168.85
341	Aspen Mills	Uniform Allowance - PD Office Staff	97.90
Total 341:			320.45
351	Astleford International Trucks	2016 International 7400 SFA 4x2	81,294.40
351	Astleford International Trucks	Trade in Allowance	14,000.00-
351	Astleford International Trucks	2016 International 7400 SFA 4x2	4,454.14
Total 351:			71,748.54
381	Auto Value Cambridge	Repair & Maint Supplies - Fire Dept	37.56
Total 381:			37.56
521	Bellboy Corporation	Liquor Store Merchandise	1,479.90
521	Bellboy Corporation	Liquor Store Merchandise	1,602.95
521	Bellboy Corporation	Liquor Store Merchandise	97.53
521	Bellboy Corporation	Misc Supplies - LS	68.60
521	Bellboy Corporation	Liquor Store Merchandise	74.28

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 521:		3,323.26
551	Chas A. Bernick Inc.	Liquor Store Merchandise	128.20
551	Chas A. Bernick Inc.	Liquor Store Merchandise	2,669.91
	Total 551:		2,798.11
586	Bjorklund Companies LLC	3/4 River Rock	132.31
	Total 586:		132.31
596	Bloomquist Electric Inc	Install Outlets in PD	400.00
	Total 596:		400.00
651	Boyer Trucks	Repair & Maint Supplies - Streets	771.55
651	Boyer Trucks	Repair & Maint Supplies - Streets	383.82
	Total 651:		1,155.37
831	Cambridge Automotive Services	A/C Recharge	44.95
	Total 831:		44.95
969	Cardmember Service	Disputed Charge	99.00
969	Cardmember Service	Vehicle Registration Tax - 2006 Chev Plate 581	12.00
969	Cardmember Service	Transaction Fee	.29
969	Cardmember Service	Vehicle Wash	10.69
969	Cardmember Service	2015 MCPA Conference - C. Saelens	390.00
	Total 969:		511.98
1171	Civic Systems LLC	Travel Expenses - Utility Billing & Accounting Tr	1,465.01
	Total 1171:		1,465.01
1336	Crystal Springs Ice	Liquor Store Merchandise	308.88
	Total 1336:		308.88
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	18,027.40
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	39.30
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	107.50
	Total 1396:		18,095.60
1481	Department of Human Services	Janitor Service - Liquor Store - March	225.00
	Total 1481:		225.00

Vendor	Vendor Name	Description	Net Invoice Amount
1661	East Central Sanitation	Refuse Hauling - City Services	524.45
	Total 1661:		524.45
1686	Ecolab Pest Elimination Div.	Air Quality Program and Pest Control - LS	91.91
	Total 1686:		91.91
1891	Fastenal Company	Small Tools - Street Dept	72.88
1891	Fastenal Company	Gloves	44.72
	Total 1891:		117.60
2046	G & K Services, Inc.	Rug & Towel Rentals - LS	369.27
2046	G & K Services, Inc.	Rug Rentals - LS	98.58
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	118.66
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	113.69
2046	G & K Services, Inc.	Rug Rentals	14.43
	Total 2046:		717.12
2131	Goodin Company	Repair & Maint - Plant	558.74
	Total 2131:		558.74
2166	Grainger	Repair & Maint - Plant	74.19
	Total 2166:		74.19
2189	Great Northern Environmental	Enclosure Key	95.30
	Total 2189:		95.30
2346	Hayford Ford	Repair & Maint Supplies - PD vehicle	335.41
	Total 2346:		335.41
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	6,496.70
2796	Johnson Brothers Liquor Co	Freight Charge	121.86
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	52.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,136.00
2796	Johnson Brothers Liquor Co	Freight Charge	68.40
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	7,653.82
2796	Johnson Brothers Liquor Co	Freight Charge	201.70
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	541.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	15,966.10
2796	Johnson Brothers Liquor Co	Freight Charge	486.78
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	109.95
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	213.35
2796	Johnson Brothers Liquor Co	Freight Charge	6.08

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	6,930.24
2796	Johnson Brothers Liquor Co	Freight Charge	68.66
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	698.97
2796	Johnson Brothers Liquor Co	Freight Charge	6.08
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	691.25
2796	Johnson Brothers Liquor Co	Freight Charge	22.80
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	680.00
2796	Johnson Brothers Liquor Co	Freight Charge	28.88
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	187.02-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	83.25-
Total 2796:			42,910.35
2819	Johnstone Companies Inc.	Abatement to Secure Dwelling - 1503 Roosevelt	550.00
Total 2819:			550.00
2879	KDH Safety, LLC	Safety Committee Mtg & Training - Street Dept	213.00
2879	KDH Safety, LLC	Safety Committee Mtg & Training - Water Dept	213.00
2879	KDH Safety, LLC	Safety Committee Mtg & Training - Wastewater	214.00
Total 2879:			640.00
2996	Konrad Material Sales, LLC	Concrete Patch Material	288.00
Total 2996:			288.00
3019	Krona, Kenneth W.	Music for Wine Tasting	250.00
Total 3019:			250.00
3151	League of Minnesota Cities	2015 Annual Conference - L. Iverson	325.00
3151	League of Minnesota Cities	2015 Annual Conference - M. Palmer	325.00
3151	League of Minnesota Cities	2015 Annual Conference - L. Woulfe	375.00
3151	League of Minnesota Cities	2015 Annual Conference - S. Gustafson	325.00
Total 3151:			1,350.00
3376	Marco, Inc	Northbound Liquor DAT File for all Software	49.50
Total 3376:			49.50
3461	McDonald Distributing Company	Liquor Store Merchandise	12,007.05
3461	McDonald Distributing Company	Liquor Store Merchandise	6,376.70
3461	McDonald Distributing Company	Liquor Store Merchandise	273.35
3461	McDonald Distributing Company	Credit Liquor Merchandise	74.01-
3461	McDonald Distributing Company	Credit Liquor Merchandise	6.60-
3461	McDonald Distributing Company	Credit Liquor Merchandise	37.58-
Total 3461:			18,538.91

Vendor	Vendor Name	Description	Net Invoice Amount
3521	Menards	Repair & Maint - Plant	14.40
3521	Menards	Repair & Maint - Plant	106.01
3521	Menards	Repair & Maint Supp - City Park Lights	159.92-
3521	Menards	Repair & Maint - Plant	45.46
3521	Menards	Repair & Maint Supp - Softball Field	79.89
3521	Menards	Misc Operating Supplies - Sandquist Park	81.23
3521	Menards	Misc Operating Supplies - Sandquist Park	12.94
3521	Menards	Misc Operating Supplies - Sandquist Park	2.26
3521	Menards	Repair & Maint - Storm Drains	31.99
3521	Menards	Repair & Maint - Storm Drains	51.48
3521	Menards	Misc Operating Supplies - Parks	5.67
3521	Menards	Property Securing - Roosevelt St	38.30
3521	Menards	Small Tools - WWTP	92.98
3521	Menards	Small Tools - Water	52.77
Total 3521:			455.46
3766	Minnesota State Fire Dept Assn	2015 Region 7 Membership dues	200.00
Total 3766:			200.00
4006	MWOA	MWOA Annual Conference - T. Schwab	250.00
Total 4006:			250.00
4011	NAC Mechanical & Electrical	Replace Heat Valve & Actuator - City Hall	119.00
Total 4011:			119.00
4071	NCPERS Minnesota	Group Vol Life Ins - PERA	368.00
Total 4071:			368.00
4091	New France Wine	Liquor Store Merchandise	588.00
Total 4091:			588.00
4426	Paustis Wine Company	Liquor Store Merchandise	679.00
4426	Paustis Wine Company	Freight Chg	8.75
Total 4426:			687.75
4476	Phillips Wine & Spirits	Liquor Store Merchandise	8,836.20
4476	Phillips Wine & Spirits	Freight Charge	283.48
4476	Phillips Wine & Spirits	Liquor Store Merchandise	9,839.60
4476	Phillips Wine & Spirits	Freight Charge	212.80
4476	Phillips Wine & Spirits	Liquor Store Merchandise	22.25
4476	Phillips Wine & Spirits	Liquor Store Merchandise	509.40
4476	Phillips Wine & Spirits	Freight Charge	18.24
4476	Phillips Wine & Spirits	Liquor Store Merchandise	46.50
4476	Phillips Wine & Spirits	Freight Charge	1.52

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 4476:		19,769.99
4836	RJM Distributing, Inc.	Liquor Store Merchandise	59.95
	Total 4836:		59.95
4841	Roach Golf Cars	Rental of golf car for wine tasting event	106.87
	Total 4841:		106.87
4901	Royal Concrete Pipe, Inc.	Storm drain repairs	470.00
	Total 4901:		470.00
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	2,507.52
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	26.66
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	77.60
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	2.70
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	1,169.47
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	24.64
5181	Southern Wine & Spirits of Minnes	Credit Liquor Store Merchandise	72.00
	Total 5181:		3,736.59
5249	Staples Advantage	Office Supplies - Bldg Dept	68.11
	Total 5249:		68.11
5271	North Folk Winery	Liquor Store Merchandise	384.00
	Total 5271:		384.00
5301	Steve's Tire Inc	Tires and Installation - Streets	1,170.00
	Total 5301:		1,170.00
5446	The American Bottling Company	Liquor Store Merchandise	129.32
	Total 5446:		129.32
5516	Thorpe Distributing Company	Liquor Store Merchandise	453.08
	Total 5516:		453.08
5601	TR Computer Sales LLC	DVI-D Adapter	55.98
	Total 5601:		55.98
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
5801	Verizon Wireless	wireless phone service - PD	763.57

Vendor	Vendor Name	Description	Net Invoice Amount
5801	Verizon Wireless	wireless phone service - Bldg Dept	30.61
5801	Verizon Wireless	wireless phone service - Planning	81.31
5801	Verizon Wireless	wireless phone service - Bldg Dept	72.95
5801	Verizon Wireless	wireless phone service - Bldg Dept	32.01
5801	Verizon Wireless	wireless phone service - Planning	32.01
5801	Verizon Wireless	wireless phone service - WWTP	98.49
Total 5801:			1,127.27
5811	Vessco, Inc.	Replacement Pumps for Water Treatment Plant	9,081.67
Total 5811:			9,081.67
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	201.00
Total 5816:			201.00
5831	Vinocopia	Liquor Store Merchandise	553.25
5831	Vinocopia	Freight Charge	10.00
Total 5831:			563.25
5876	Walter E. Olson & Son, Inc.	Road Grader and Class 5	579.00
Total 5876:			579.00
5886	Watson Co., Inc.	Credit - Operating Supplies	27.00-
5886	Watson Co., Inc.	Liquor Store Merchandise	3,196.97
5886	Watson Co., Inc.	Misc Operating Supplies - LS	284.72
5886	Watson Co., Inc.	Freight Charge	6.00
Total 5886:			3,460.69
5891	Wirtz Beverage Minnesota	Liquor Store Merchandise	4,568.98
5891	Wirtz Beverage Minnesota	Freight Charge	39.89
5891	Wirtz Beverage Minnesota	Liquor Store Merchandise	1,080.00
5891	Wirtz Beverage Minnesota	Freight Charge	14.95
Total 5891:			5,703.82
5979	Wild Mountain Winery, Inc.	Liquor Store Merchandise	353.64
Total 5979:			353.64
6001	Wine Merchants	Liquor Store Merchandise	1,644.00
6001	Wine Merchants	Freight Charge	29.64
Total 6001:			1,673.64
Grand Totals:			224,527.52

Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 4/29/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/29/2015	99539	179	American Janes Grill & Bar	610-20100	1,925.00
04/15	04/29/2015	99540	196	American Payment Centers	602-20100	87.00
04/15	04/29/2015	99541	211	American Test Center	101-20100	1,245.00
04/15	04/29/2015	99542	226	AMSOIL INC	101-20100	252.84
04/15	04/29/2015	99543	306	ARC Irrigation, LLC	101-20100	1,543.10
04/15	04/29/2015	99544	341	Aspen Mills	101-20100	320.45
04/15	04/29/2015	99545	351	Astleford International Trucks	418-20100	71,748.54
04/15	04/29/2015	99546	381	Auto Value Cambridge	101-20100	37.56
04/15	04/29/2015	99547	521	Bellboy Corporation	610-20100	3,323.26
04/15	04/29/2015	99548	586	Bjorklund Companies LLC	101-20100	132.31
04/15	04/29/2015	99549	596	Bloomquist Electric Inc	101-20100	400.00
04/15	04/29/2015	99550	651	Boyer Trucks	101-20100	1,155.37
04/15	04/29/2015	99551	831	Cambridge Automotive Services	101-20100	44.95
04/15	04/29/2015	99552	969	Cardmember Service	101-20100	511.98
04/15	04/29/2015	99553	551	Bernick's	610-20100	2,798.11
04/15	04/29/2015	99554	1171	Civic Systems LLC	419-20100	1,465.01
04/15	04/29/2015	99555	1336	Crystal Springs Ice	610-20100	308.88
04/15	04/29/2015	99556	1396	Dahlheimer Beverage, LLC	610-20100	18,095.60
04/15	04/29/2015	99557	1481	Department of Human Services	610-20100	225.00
04/15	04/29/2015	99558	1661	East Central Sanitation	101-20100	524.45
04/15	04/29/2015	99559	1686	Ecolab Pest Elimination Div.	610-20100	91.91
04/15	04/29/2015	99560	1891	Fastenal Company	101-20100	117.60
04/15	04/29/2015	99561	2046	G & K Services, Inc.	101-20100	717.12
04/15	04/29/2015	99562	2131	Goodin Company	601-20100	558.74
04/15	04/29/2015	99563	2166	Grainger	601-20100	74.19
04/15	04/29/2015	99564	2189	Great Northern Environmental	602-20100	95.30
04/15	04/29/2015	99565	2346	Hayford Ford	101-20100	335.41
04/15	04/29/2015	99566	2796	Johnson Bros - St Paul	610-20100	42,910.35
04/15	04/29/2015	99567	2819	Johnstone Companies Inc.	101-20100	550.00
04/15	04/29/2015	99568	2879	KDH Safety, LLC	602-20100	640.00
04/15	04/29/2015	99569	2996	Konrad Material Sales, LLC	101-20100	288.00
04/15	04/29/2015	99570	3019	Kenneth W. Krona	610-20100	250.00
04/15	04/29/2015	99571	3151	League of Minnesota Cities	101-20100	1,350.00
04/15	04/29/2015	99572	3376	Marco, Inc	610-20100	49.50
04/15	04/29/2015	99574	3461	McDonald Distributing Company	610-20100	18,538.91
04/15	04/29/2015	99575	3521	Menards	601-20100	455.46
04/15	04/29/2015	99576	3766	MSFDA - Region 7	101-20100	200.00
04/15	04/29/2015	99577	4006	MWOA	602-20100	250.00
04/15	04/29/2015	99578	4011	NAC Mechanical & Electrical	101-20100	119.00
04/15	04/29/2015	99579	4071	NCPERS Minnesota	101-20100	368.00
04/15	04/29/2015	99580	4091	New France Wine	610-20100	588.00
04/15	04/29/2015	99581	5271	North Folk Winery	610-20100	384.00
04/15	04/29/2015	99582	4426	Paustis Wine Company	610-20100	687.75
04/15	04/29/2015	99583	4476	Phillips St Paul	610-20100	19,769.99
04/15	04/29/2015	99584	4836	RJM Distributing, Inc.	610-20100	59.95
04/15	04/29/2015	99585	4841	Roach Golf Cars	610-20100	106.87
04/15	04/29/2015	99586	4901	Royal Concrete Pipe, Inc.	603-20100	470.00
04/15	04/29/2015	99587	5181	Southern Wine & Spirits of Minnesota	610-20100	3,736.59
04/15	04/29/2015	99588	5249	Staples Advantage	101-20100	68.11
04/15	04/29/2015	99589	5301	Steve's Tire Inc	101-20100	1,170.00
04/15	04/29/2015	99591	5446	The American Bottling Company	610-20100	129.32
04/15	04/29/2015	99592	5516	Thorpe Distributing Company	610-20100	453.08
04/15	04/29/2015	99594	5601	TR Computer Sales LLC	101-20100	55.98
04/15	04/29/2015	99595	5801	Verizon Wireless	602-20100	1,127.27
04/15	04/29/2015	99596	5811	Vessco, Inc.	704-20100	9,081.67
04/15	04/29/2015	99597	5816	Viking Coca-Cola Bottling Co	610-20100	201.00
04/15	04/29/2015	99598	5831	Vinocopia	610-20100	563.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/29/2015	99600	5876	Walter E. Olson & Son, Inc.	101-20100	579.00
04/15	04/29/2015	99601	5886	Watson Co., Inc.	610-20100	3,460.69
04/15	04/29/2015	99602	5979	Wild Mountain Winery, Inc.	610-20100	353.64
04/15	04/29/2015	99603	6001	Wine Merchants	610-20100	1,673.64
04/15	04/29/2015	99604	5891	Wirtz Beverage MN Wine & Spirits Inc	610-20100	5,703.82
Grand Totals:						<u>224,527.52</u>

Vendor	Vendor Name	Description	Net Invoice Amount
211	American Test Center	Bucket Truck tested	450.00
Total 211:			450.00
306	ARC Irrigation, LLC	Lawn Applications - Crabgrass Preventer	960.00
306	ARC Irrigation, LLC	Spreading Grandular at Sandquist Park	540.00
Total 306:			1,500.00
308	Archaeological Research Services	Archaeological Assessment - Proposed City Im	3,450.00
Total 308:			3,450.00
319	Artisan Beer Company	Liquor Store Merchandise	432.00
Total 319:			432.00
466	BCA CJTE Unit	CE Courses - J. Harvey	240.00
466	BCA CJTE Unit	CE Courses - J. Harvey	150.00
Total 466:			390.00
551	Chas A. Bernick Inc.	Liquor Store Merchandise	227.30
551	Chas A. Bernick Inc.	Liquor Store Merchandise	2,572.93
Total 551:			2,800.23
586	Bjorklund Companies LLC	Mulch - Wastewater Landscape	99.00
586	Bjorklund Companies LLC	Mulch - Wastewater Landscape	49.50
Total 586:			148.50
661	Boyle, Eugene G.	Electrical Billing	1,580.00
Total 661:			1,580.00
734	Brunelle, Mike	Lely Fertilizer Spreader	550.00
734	Brunelle, Mike	Lely Fertilizer Spreader	550.00
Total 734:			1,100.00
775	Amara Wines LLC	Liquor Store Merchandise	374.04
775	Amara Wines LLC	Delivery Charge	11.25
Total 775:			385.29
815	Calibre Press	Street Survival Seminar - S. Machin & C. Saele	418.00
Total 815:			418.00
951	Cambridge True Value	Misc Operating Supplies - Street Dept	91.09

Vendor	Vendor Name	Description	Net Invoice Amount
951	Cambridge True Value	Repair & Maint Supplies - Street Lighting	6.36
	Total 951:		97.45
1201	Cliff's Vacuum	Repair & Maint Supplies - Vacuum	58.49
	Total 1201:		58.49
1236	Comm of MMB, Treas Div	Admin Traffic Citation Fines - April	440.00
	Total 1236:		440.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	11,776.03
	Total 1396:		11,776.03
1631	Earl F. Andersen, Inc.	Signs and Brackets	1,372.50
	Total 1631:		1,372.50
1681	ECM Publishers, Inc.	Advertising - Liquor Store	2,514.73
	Total 1681:		2,514.73
1765	Enforcement Lighting	Unit 262 and 267 Repairs	200.00
	Total 1765:		200.00
1891	Fastenal Company	Diamond Saw Blade	71.44
	Total 1891:		71.44
2046	G & K Services, Inc.	Rug Rentals - City Hall	20.16
2046	G & K Services, Inc.	Rug Rentals - Police Dept	16.32
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	101.14
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	113.69
2046	G & K Services, Inc.	Rug Rentals	17.43
	Total 2046:		271.23
2146	Gopher State One-Call Inc.	FTP Tickets	172.55
2146	Gopher State One-Call Inc.	FTP Tickets	172.55
	Total 2146:		345.10
2166	Grainger	Fluorescent Linear Lamp - City Hall	61.20
	Total 2166:		61.20
2182	Grape Beginnings, Inc.	Liquor Store Merchandise	584.00

Vendor	Vendor Name	Description	Net Invoice Amount
2182	Grape Beginnings, Inc.	Freight	42.00
Total 2182:			626.00
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2341	Hawkins, Inc.	Chemicals	1,119.79
Total 2341:			1,119.79
2421	Redpath and Company	Completion of 2014 Financial & Federal Single	22,790.00
2421	Redpath and Company	Completion of 2014 Financial & Federal Single	2,000.00
Total 2421:			24,790.00
2539	Indian Island Winery	Liquor Store - Merchandise	137.76
Total 2539:			137.76
2631	Isanti County Auditor	2015 Property Taxes 03.022.0602	2,886.00
Total 2631:			2,886.00
2776	JJ Taylor Dist. of Minn.	Liquor Store Merchandise	757.70
Total 2776:			757.70
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	736.35
2796	Johnson Brothers Liquor Co	Freight Charge	18.24
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,493.25
2796	Johnson Brothers Liquor Co	Freight Charge	30.41
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	319.60
2796	Johnson Brothers Liquor Co	Freight Charge	10.64
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,344.05
2796	Johnson Brothers Liquor Co	Freight Charge	13.68
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	741.32
2796	Johnson Brothers Liquor Co	Freight Charge	28.89
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	254.05
2796	Johnson Brothers Liquor Co	Freight Charge	7.60
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	133.05-
2796	Johnson Brothers Liquor Co	Credit - Freight Chg	1.52-
2796	Johnson Brothers Liquor Co	Credit - Freight Chg	357.83-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	114.29-
2796	Johnson Brothers Liquor Co	Credit - Freight Chg	1.52-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	9.69-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	15.99-
Total 2796:			4,364.19

Vendor	Vendor Name	Description	Net Invoice Amount
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	10.80
Total 3056:			10.80
3151	League of Minnesota Cities	Advanced Training Workshop - M. Palmer	50.00
3151	League of Minnesota Cities	Advanced Training Workshop - L. Iverson	50.00
Total 3151:			100.00
3461	McDonald Distributing Company	Liquor Store Merchandise	15,592.70
3461	McDonald Distributing Company	Liquor Store Merchandise	1,519.50
3461	McDonald Distributing Company	Liquor Store Merchandise	660.00
3461	McDonald Distributing Company	Liquor Store Merchandise	1,371.70
3461	McDonald Distributing Company	Liquor Store Merchandise	3,381.40
3461	McDonald Distributing Company	Credit Liquor Merchandise	73.08-
Total 3461:			22,452.22
3521	Menards	Misc Operating Supplies - Parks	4.99
3521	Menards	Misc Operating Supplies - Parks	24.15
3521	Menards	Misc Operating Supplies - Parks	49.95
3521	Menards	Repair & Maint - Plant	54.95
3521	Menards	Small Tools - Water	95.75
3521	Menards	Repair & Maint - Plant	12.60
3521	Menards	Misc Operating Supplies - Streets	47.96
3521	Menards	Repair & Maint - Plant	5.06
3521	Menards	Repair & Maint Supp - Parks	25.80
Total 3521:			321.21
3666	Minnesota Child Support Payment	Child Support Withholdings	131.05
3666	Minnesota Child Support Payment	Child Support Withholdings	43.83
Total 3666:			174.88
3784	Minnesota/Wisconsin Playground	Gable Shelter, GameTime Table, Engineering D	27,334.78
Total 3784:			27,334.78
4011	NAC Mechanical & Electrical	Heat Pump Repairs - City Hall	5,459.47
Total 4011:			5,459.47
4171	Northern Business Products, Inc.	Office Supplies - Bldg Dept	14.35
4171	Northern Business Products, Inc.	Office Supplies - Bldg Dept	22.99
Total 4171:			37.34
4286	Ole's Window Cleaning	Window Cleaning - Liquor Store	138.94

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4286:			138.94
4426	Paustis Wine Company	Liquor Store Merchandise	853.59
4426	Paustis Wine Company	Freight Chg	12.50
4426	Paustis Wine Company	Liquor Store Merchandise	158.00
4426	Paustis Wine Company	Freight Chg	4.50
Total 4426:			1,028.59
4476	Phillips Wine & Spirits	Credit - Freight Chg	186.58
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,657.45
4476	Phillips Wine & Spirits	Freight Charge	76.02
Total 4476:			2,546.89
4623	Public Surplus	Auction - 1988 Elgin Pelican	280.00
Total 4623:			280.00
4661	Quill Corporation	Office Supplies	7.99
4661	Quill Corporation	Office Supplies	19.99
4661	Quill Corporation	copy paper	89.97
Total 4661:			117.95
4919	Rupp, Anderson, Squires, &	March Legal Expense	3,790.32
Total 4919:			3,790.32
4931	Innovative Office Solutions LLC	Name Plates - Police Dept	119.75
4931	Innovative Office Solutions LLC	Name Plate - Fire Dept	23.95
4931	Innovative Office Solutions LLC	Name Plate - Police Dept	58.65
Total 4931:			202.35
4956	Sandstone Distributing Company	Liquor Store Merchandise	219.20
4956	Sandstone Distributing Company	Freight Charge	5.75
Total 4956:			224.95
4958	Sapsucker Farms, LLC	Liquor Store Merchandise	127.20
Total 4958:			127.20
5069	ServiceMaster Professional Servic	Water Damage Mitigation Services - House on	794.03
Total 5069:			794.03
5181	Southern Wine & Spirits of Minnes	Merchandise - Liquor Store - Adjust Credit	211.40
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	180.00

Vendor	Vendor Name	Description	Net Invoice Amount
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	2.70
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	875.00
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	9.79
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	82.87
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	2.70
5181	Southern Wine & Spirits of Minnes	Liquor Store Merchandise	1,253.50
5181	Southern Wine & Spirits of Minnes	Freight Charge-Liquor Store	33.75
Total 5181:			2,651.71
5191	SPEW Health Plan	Health Insurance Premium - June	2,466.00
5191	SPEW Health Plan	Health Insurance Premium - June	2,466.00
5191	SPEW Health Plan	Health Insurance Premium - June	3,699.00
5191	SPEW Health Plan	Health Insurance Premium - June	2,466.00
5191	SPEW Health Plan	Health Insurance Premium - June	616.50
5191	SPEW Health Plan	Health Insurance Premium - June	19,728.00
5191	SPEW Health Plan	Health Insurance Premium - June	1,233.00
5191	SPEW Health Plan	Health Insurance Premium - June	10,270.89
5191	SPEW Health Plan	Health Insurance Premium - June	2,466.00
5191	SPEW Health Plan	Health Insurance Premium - June	4,105.89
5191	SPEW Health Plan	Health Insurance Premium - June	7,817.22
5191	SPEW Health Plan	Health Insurance Premium - June	4,932.00
Total 5191:			62,266.50
5251	Star	Public Notice - Ordinance 612	17.46
5251	Star	Public Notice - Ordinance 613	9.86
5251	Star	Public Notice Council Meeting Minutes 2015/04/	13.66
Total 5251:			40.98
5311	Strandlund Refrigeration	Repair & Maint - LS	1,478.00
Total 5311:			1,478.00
5321	Streicher's - Minneapolis	Uniform Allowance - Saelens	279.98
Total 5321:			279.98
5491	The Wine Company	Liquor Store Merchandise	384.00
5491	The Wine Company	Freight charge	15.00
Total 5491:			399.00
5541	Titan Machinery	Repair & Maint Supp - Vehicles	557.47
Total 5541:			557.47
5601	TR Computer Sales LLC	Computer Consulting - Finance	1,312.50
5601	TR Computer Sales LLC	Computer Consulting - Planning Dept	281.25
5601	TR Computer Sales LLC	Computer Consulting - Police Dept	2,593.75

Vendor	Vendor Name	Description	Net Invoice Amount
5601	TR Computer Sales LLC	Computer Consulting - Fire Dept	312.50
5601	TR Computer Sales LLC	Computer Consulting - Wastewater Dept	125.00
5601	TR Computer Sales LLC	Computer Consulting - Liquor Store	562.50
5601	TR Computer Sales LLC	Datto S2000 Offsite, LOOK@IT Server Monitori	560.00
Total 5601:			5,747.50
5731	UPS	Shipping Charges - PD	26.55
Total 5731:			26.55
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	245.25
Total 5816:			245.25
5886	Watson Co., Inc.	Liquor Store Merchandise	2,323.02
5886	Watson Co., Inc.	Misc Operating Supplies - LS	117.75
5886	Watson Co., Inc.	Freight Charge	6.00
5886	Watson Co., Inc.	Misc Operating Supplies - LS	13.89
Total 5886:			2,460.66
5891	Wirtz Beverage Minnesota	Liquor Store Merchandise	2,390.73
5891	Wirtz Beverage Minnesota	Freight Charge	25.49
5891	Wirtz Beverage Minnesota	Liquor Store Merchandise	1,328.00
5891	Wirtz Beverage Minnesota	Freight Charge	23.00
5891	Wirtz Beverage Minnesota	Credit Liquor Merchandise	273.51-
5891	Wirtz Beverage Minnesota	Credit Liquor Merchandise	177.08-
5891	Wirtz Beverage Minnesota	Credit Liquor Merchandise	40.00-
5891	Wirtz Beverage Minnesota	Credit Liquor Merchandise	206.67-
Total 5891:			3,069.96
5996	Windstream	Telephone Service	938.78
5996	Windstream	Telephone Service - Streets	2.89-
5996	Windstream	Telephone Service - Water Dept	2.90-
5996	Windstream	Telephone Service - Water Dept	135.80
5996	Windstream	Telephone Service - WWTP	2.90-
5996	Windstream	Telephone Service - LS	115.90
Total 5996:			1,181.79
6001	Wine Merchants	Credit - Freight Chg	11.59-
6001	Wine Merchants	Liquor Store Merchandise	99.00
6001	Wine Merchants	Freight Charge	1.52
Total 6001:			88.93
Grand Totals:			210,579.83

Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 5/6/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/06/2015	99605	775	Amara Wines LLC	610-20100	385.29
05/15	05/06/2015	99606	211	American Test Center	101-20100	450.00
05/15	05/06/2015	99607	306	ARC Irrigation, LLC	101-20100	1,500.00
05/15	05/06/2015	99608	308	Archaeological Research Services	101-20100	3,450.00
05/15	05/06/2015	99609	319	Artisan	610-20100	432.00
05/15	05/06/2015	99610	466	BCA CJTE Unit	101-20100	390.00
05/15	05/06/2015	99611	586	Bjorklund Companies LLC	602-20100	148.50
05/15	05/06/2015	99612	661	Eugene G. Boyle	101-20100	1,580.00
05/15	05/06/2015	99613	734	Mike Brunelle	101-20100	1,100.00
05/15	05/06/2015	99614	815	Calibre Press	101-20100	418.00
05/15	05/06/2015	99615	951	Cambridge True Value	101-20100	97.45
05/15	05/06/2015	99616	551	Bernick's	610-20100	2,800.23
05/15	05/06/2015	99617	1201	Cliff's Vacuum	101-20100	58.49
05/15	05/06/2015	99618	1236	Comm of MMB, Treas Div	213-20100	440.00
05/15	05/06/2015	99619	1396	Dahlheimer Beverage, LLC	610-20100	11,776.03
05/15	05/06/2015	99620	1631	Earl F. Andersen, Inc.	101-20100	1,372.50
05/15	05/06/2015	99621	1681	ECM Publishers, Inc.	610-20100	2,514.73
05/15	05/06/2015	99622	1765	Enforcement Lighting	101-20100	200.00
05/15	05/06/2015	99623	1891	Fastenal Company	101-20100	71.44
05/15	05/06/2015	99624	2046	G & K Services, Inc.	101-20100	271.23
05/15	05/06/2015	99625	2146	Gopher State One-Call Inc.	602-20100	345.10
05/15	05/06/2015	99626	2166	Grainger	101-20100	61.20
05/15	05/06/2015	99627	2182	Grape Beginnings, Inc.	610-20100	626.00
05/15	05/06/2015	99628	2188	Gratitude Farms	101-20100	400.00
05/15	05/06/2015	99629	2341	Hawkins, Inc.	601-20100	1,119.79
05/15	05/06/2015	99630	2539	Indian Island Winery	610-20100	137.76
05/15	05/06/2015	99631	4931	Innovative Office Solutions LLC	101-20100	202.35
05/15	05/06/2015	99632	2631	Isanti County Auditor-Treasurer	101-20100	2,886.00
05/15	05/06/2015	99633	2776	JJ Taylor Dist. of Minn.	610-20100	757.70
05/15	05/06/2015	99634	2796	Johnson Bros - St Paul	610-20100	4,364.19
05/15	05/06/2015	99635	3056	Lake Superior Laundry Inc.	101-20100	10.80
05/15	05/06/2015	99636	3151	League of Minnesota Cities	101-20100	100.00
05/15	05/06/2015	99637	3461	McDonald Distributing Company	610-20100	22,452.22
05/15	05/06/2015	99638	3521	Menards	101-20100	321.21
05/15	05/06/2015	99639	3666	Minnesota Child Support Payment	101-20100	174.88
05/15	05/06/2015	99640	3784	Minnesota/Wisconsin Playground	415-20100	27,334.78
05/15	05/06/2015	99641	4011	NAC Mechanical & Electrical	101-20100	5,459.47
05/15	05/06/2015	99642	4171	Northern Business Products, Inc.	101-20100	37.34
05/15	05/06/2015	99643	4286	Ole's Window Cleaning	610-20100	138.94
05/15	05/06/2015	99644	4426	Paustis Wine Company	610-20100	1,028.59
05/15	05/06/2015	99645	4476	Phillips St Paul	610-20100	2,546.89
05/15	05/06/2015	99646	4623	Public Surplus	101-20100	280.00
05/15	05/06/2015	99647	4661	Quill Corporation	101-20100	117.95
05/15	05/06/2015	99648	2421	Redpath and Company	602-20100	24,790.00
05/15	05/06/2015	99649	4919	Rupp, Anderson, Squires, &	101-20100	3,790.32
05/15	05/06/2015	99650	4956	Sandstone Distributing Company	610-20100	224.95
05/15	05/06/2015	99651	4958	Sapsucker Farms, LLC	610-20100	127.20
05/15	05/06/2015	99652	5069	ServiceMaster Professional Services	704-20100	794.03
05/15	05/06/2015	99653	5181	Southern Wine & Spirits of Minnesota	610-20100	2,851.71
05/15	05/06/2015	99654	5191	SPEW Health Plan	610-20100	62,266.50
05/15	05/06/2015	99655	5251	Star	101-20100	40.98
05/15	05/06/2015	99656	5311	Strandlund Refrigeration	610-20100	1,478.00
05/15	05/06/2015	99657	5321	Streicher's	101-20100	279.98
05/15	05/06/2015	99658	5491	The Wine Company	610-20100	399.00
05/15	05/06/2015	99659	5541	Titan Machinery	101-20100	557.47
05/15	05/06/2015	99660	5601	TR Computer Sales LLC	101-20100	5,747.50
05/15	05/06/2015	99661	5731	UPS	101-20100	26.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/06/2015	99662	5816	Viking Coca-Cola Bottling Co	610-20100	245.25
05/15	05/06/2015	99663	5886	Watson Co., Inc.	610-20100	2,460.66
05/15	05/06/2015	99664	5996	Windstream	601-20100	1,181.79
05/15	05/06/2015	99665	6001	Wine Merchants	610-20100	88.93
05/15	05/06/2015	99666	5891	Wirtz Beverage MN Wine & Spirits Inc	610-20100	3,069.96
Grand Totals:						<u>210,579.83</u>

Cambridge City Council Meeting Minutes Monday, May 4, 2015

A regular meeting of the Cambridge City Council was held on Monday, May 4, 2015, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor Marlys Palmer; Council Members, Lisa Iverson, Tiffany Kafer, Joe Morin, and Howard Lewis. All present, no absences.

Staff Present: City Administrator Woulfe, Finance Director Caroline Moe, Economic Development Director Stan Gustafson, City Planner Marcia Westover, and Police Chief Tim Dwyer

Call to Order & Pledge of Allegiance

Palmer called the meeting to order at 3:02 pm and led the public in the Pledge of Allegiance.

Approval of the Agenda

Kafer added "Police Presence at Council Meeting" under Council Concerns. Lewis added "Mayors Day of Recognition for National Service" under Council Concerns. Iverson moved, seconded by Morin, to approve the agenda as amended. Motion carried unanimously.

Consent Agenda

Woulfe requested Council amend the consent agenda to approve Amy Williams' start date to begin May 5, 2015. Lewis moved, seconded by Kafer to amend letter "I" for Amy Williams to start employment on May 5, 2015. Motion carried unanimously.

Iverson moved, seconded by Lewis, to approve consent agenda Items A - I:

- A. April 20, 2015 regular, special, and summary Council meeting minutes
- B. Draft financial statements for March 2015
- C. Resolution R15-023 Reimbursement Resolution for 2015 Street Improvement Project Costs
- D. Resolution R15-024 Accepting Restricted Donations for 4th of July Fireworks from Howard McCarty Unit 290 American Legion Auxiliary
- E. Federal Aviation Administration (FAA) Letter on Grant Usage
- F. Solicit Requests for Qualifications for Airport Geographic Information System (AGIS) update
- G. Award Sealcoating to Allied Blacktop Company for \$1.23 per square foot
- H. Move Tina Parent and Kay Steffensen to Liquor Store Night Supervisor position effective May 15, 2015 (\$13.10 per hour)
- I. Conditional Offer of employment to Amy Williams, Liquor Store Clerk, \$9.77 per hour upon successfully completing all pre-employment testing

Motion carried unanimously.

Work Session

There were no items.

Unfinished Business

Proposal from ORB Management to Support the Aquatics Center Task Force

Woulfe announced Council asked to have this item placed on the agenda and explained the funding options that staff recommended included in the staff report. Kafer confirmed this agreement does not mean the City must hire ORB Management for construction management of the project. Kafer requested Exhibit A be amended with new dates for the cultivation and planning phases to be set by the Aquatics Task Force.

Morin moved, seconded by Kafer, to approve the contract as presented. Lewis noted there was a survey completed in the past asking if the City should build an aquatics facility and 75% of the respondents said yes. Palmer asked how many people answered the survey. Lewis confirmed 63 people. Palmer noted the population of Cambridge is 8,211. Iverson confirmed approving the contract does not mean that Cambridge will have a bond referendum on this issue.

Palmer asked for a roll call vote. Upon call of the role, Lewis, Kafer, Palmer, Iverson, & Morin voted aye, no nays. Motion carried unanimously.

Approve Resolution R15-025 Amending 2015 General Fund Budget

Kafer moved, seconded by Lewis to approve Resolution R15-025 Amending the 2015 General Fund Budget as presented. Motion carried unanimously.

Sister City Invitation to Yuasa, Japan

Morin stated if the City Council would like Yuasa, Japan delegates to visit in 2016 to celebrate the 30th anniversary, they would need to send a formal invitation. Morin noted official dates have not been decided, but they at mid to late August during State Fair time.

Palmer confirmed the Sister City committee is only a few people that have had these discussions and would like to see the committee grow. Morin noted he would like to see the committee grow as well but does not want to have an official committee form unless Council commits to the invitation. Lewis confirmed the City could help pay for some of the costs associated with the delegates. Woulfe stated in the past, the City had committed upto \$1,500.

Lewis moved, seconded by Iverson to budget for \$1,500 for 2016 and to send Yuasa, Japan an invitation to visit in 2016. It was asked how many delegates they would send. Morin confirmed they would send as many people as the City invites. Motion carried unanimously.

New Business

NLX Presentation Project Manager Frank Loetterle

Gustafson introduced NLX Project Manager Frank Loetterle and Grant Coordinator Megan Meeks. Loetterle gave an update to Council as to where they are in the process which is the preliminary engineering phase.

Loetterle answered questions from Council. Loetterle explained local law enforcement would be responsible for policing the depot. Loetterle stated any illegal activity that occurs on the train would be dealt with by State Police. Loetterle noted the conductor and assistant conductor are trained to deal with conflict and issues. Loetterle explained they are starting negotiations with BNSF (Burlington Northern Sante Fe) on rail rental. Loetterle stated they hope to be up and running by 2020. Council thanked Loetterle for the update.

Council confirmed their continued supported for the City Hall depot site.

2014 Audit Report Presentation
Comprehensive Annual Financial Report for the Year Ended December 31, 2014
Schedule of Expenditures of Federal Awards & Independent Auditor's Reports
Audit Management Letter

Moe introduced Dave Mol from Redpath and Company who gave a presentation of the 2014 audit report. Mol stated the City received a clean opinion on the audit and confirmed there are solid financial management practices in place for the City of Cambridge. Kafer moved, seconded by Lewis to approve the annual audit for the year ended December 31, 2014 for the City of Cambridge. Motion carried unanimously.

Presentation of GFOA Certificate of Excellence for Financial Reporting for 2013

Moe presented the City Council with a Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for the fiscal year ended December 31, 2013.

Approve Resolution R15-026 for Re-Development Proposal from Main Street Flats Limited Partnership for four lots PINs 15.186.0010, 15.186.0020, 15.186.0030, & 15.041.0570

Gustafson introduced Vern Hanson who gave a presentation on who Metro Plains is and the overall project.

Kafer asked if the project would happen without TIF (Tax Increment Financing). Woulfe explained TIF benefits municipalities by allowing developments that would not otherwise occur without receiving assistance through TIF. Woulfe explained the standard is called the "but for" test meaning the development would not occur "but for" the use of TIF.

Lewis asked what the benefit would be for the City of Cambridge to allow this project to continue. Hanson explained the full increment is reimbursed to the City over time. Woulfe noted this area is an anchor point for the downtown corridor and could set a new tone for how the City promotes investment in the corridor which supports Council's long term vision.

Lewis moved, seconded by Palmer to approve Resolution R15-026 for Main Street Limited Partnership for 26 years of tax increment financing or \$328,887.00, whichever would come first, and to move forward with their application process, plat the property, request a conditional use permit, request vacation of right-of-way and, once approved by lenders, proceed with final application to create a tax increment financing district and instruct the

Planning Commission to initiate a conditional use permit as presented. Kafer stated she struggles with approving TIF for residential development. Gustafson explained there are only two types of economic development that can apply for TIF; one for industrial use and one for residential. Motion carried 4/1 with Kafer voting nay.

Ordinance 615 Amending Title IX, Chapter 95 Animals

Woulfe explained the City has received a request to add ferrets as a domesticated animal in the current animal ordinance. Woulfe noted she has spoken with a representative from a local veterinary clinic and they stated ferrets make fine pets, like any other animal if treated well. Woulfe added there is currently a rabies vaccine for ferrets, but the manufacturer ceased making the distemper vaccine.

Lewis moved, seconded by Iverson to approve Ordinance 615 Amending Title IX, Chapter 95 Animals. Palmer stated she feels the number of ferrets should be limited. Woulfe explained since they are considered a domestic animal, the total number of domesticated animals in a household is limited to six. Palmer stated she feels the City should be more restrictive to the number of domesticated animals. Kafer confirmed the ferrets are required to be licensed. Motion carried unanimously. Palmer directed staff to bring back a draft ordinance lowering the number of domesticated animals allowed in the City of Cambridge.

Letter of Concern sent to Senator Nienow, Senator Benson, Representative Johnson and Representative Daudt on Additional Weight Limits Creating Heavier Trucks

Gustafson explained language has been proposed in both the House and the Senate to increase the number of commodities exempt from the state truck weight limit. Gustafson stated allowing heavier trucks on our state and local roads would have a negative impact on the transportation infrastructure as well as the increased risks to public safety that have been found to result from increasing gross vehicle weight. Gustafson explained if heavier trucks are allowed to traverse local roads and bridges, the City will see a significant decay in the condition of the transportation infrastructure.

Lewis stated he doesn't see a problem with a letter of concern but he has concern with the commerce impact on limiting the weight and would like to see government improve the infrastructure to allow a heavier weight. Lewis moved, seconded by Iverson to approve the letters of concern to Senator Nienow, Senator Benson, Representative Johnson, and Representative Daudt and authorized the Mayor to sign the letter of concern. Motion carried unanimously.

Letter of Support to Senator Klobuchar to Stream Line Rail Road Permitting Process

Gustafson explained the Track, Railroad and Infrastructure Network Act (S.769), a bipartisan effort, would shorten the permit review process for rail projects without diminishing the quality of those reviews. Gustafson stated onerous permitting requirements and duplication of review processes delay rail infrastructure projects while providing no benefit to the public. Gustafson explained when the railroad's plan to spend a record \$29 billion on their own infrastructure streamlining and condensing the project review process by cutting bureaucratic red tape would go a long way in allowing rail to meet customer demand.

Lewis moved, seconded by Kafer to approve sending a Letter of Support on Track, Railroad and Infrastructure Network Act (S.769) to Senator Klobuchar and copying Senator Franken, for a streamline bill on rail permit review process and authorize the Mayor sign the letter on behalf of the City. Motion carried unanimously.

Ordinance 616 Amending Title VII, Chapter 71 Parking Regulations – Fire Lanes

Dwyer reported Independent School District (ISD # 911) contacted the City about ongoing parking issues at some of their Cambridge locations, specifically the High School. Dwyer stated they have asked for the City's assistance in the designation and police enforcement of no parking in various locations, especially within fire lanes. Dwyer reported a committee was formed to review existing site plans and required emergency vehicle access or fire lane designations. Currently the City of Cambridge does not have an ordinance to specifically address fire lane designations or enforcement. Dwyer stated it was recommended by the State Fire Marshal's Office and the League of Minnesota Cities that Cambridge adopt a more specific fire lane ordinance if enforcement is to occur.

Kafer moved, seconded by Morin to approve Ordinance 616 Amending Title VII, Chapter 71, Parking Regulations. Iverson stressed the City and School District should communicate with the community on these parking changes. Motion carried unanimously.

Conditional Employment Offer to Jeremy Van Hatten, Patrol Officer, \$21.62 per hour

Dwyer explained with the upcoming retirement of Police Detective Vern Johnson and the appointment of Officer Jason Harvey to fill the role of detective it leaves a patrol officer opening. Dwyer stated after interviews and testing, he is pleased to recommend Jeremy Van Hatten as the final candidate.

Iverson moved, seconded by Kafer to approve the conditional employment offer to Jeremy Van Hatten to fill the Police Patrol Officer vacancy created upon the retirement of Detective Vern Johnson contingent on Van Hatten's successful completion of the required background investigation, psychological evaluation and medical exam. Motion carried unanimously.

Iverson moved, seconded by Lewis, to break from 5:25 pm to 5:35 pm. Motion carried.

Rental Housing Ordinance – Ordinance 614 Amending Title IX, Chapter 99

Lewis stated he has checked with Attorney Squires and although there isn't a legal conflict of interest, it could be a perceived conflict of interest since he owns rental property in Cambridge. Lewis abstained from the discussion and removed himself from the dais.

Palmer noted although this is not a public hearing, she would allow two representatives from the landlords to speak for a maximum of five minutes each.

Steve Baker of 33165 Marmon St NE, Cambridge, Minnesota 55008 stated he has been a landlord for 20 years and has six rental properties in Cambridge. Baker stated he spoke out against the rental housing ordinance when it was discussed in 2012. Baker stated nothing

has changed since 2012 and it would only generate a revenue stream for the City. Baker noted prior to 2012, he had not received any property maintenance letters and has received two since so he feels the City is doing a good job with code enforcement and being proactive will help alleviate the problem. Baker reported landlords are able to set up inspections and he routinely does this if he suspects a problem. Baker felt a rental housing program would be redundant and it will ultimately be the renter who absorbs the costs and inconvenience of inspections. Baker recommended getting landlords and tenants together with the council to come up with a solution that works for everything. Baker suggested the City go after the bad landlords and leave the good ones alone.

Iverson asked how he monitors the inside of his rental properties to ensure they are not being destroyed. Baker explained if the residents are not taking care of the outside, it is a good indication they are not taking care of the inside and he will request an inspection.

Kafer stated the proposed ordinance is a method for enforcement and she feels they are protecting both the landlords with their investment and renters for their safety. Kafer stated she felt the landlords in attendance are all good landlords which is why they are present; however, there are too many absentee and negligent landlords. Kafer noted many renters call to find out if there is a rental housing inspection program but don't file a complaint for fear of retaliation. Kafer stated if there is an inspection system in place, the renters will not have to fear retaliation. Kafer noted the landlords were given an opportunity in 2007 and again in 2012 to police themselves and it isn't working.

Vera Ryksen of 10654 Terrace Rd NE, Blaine, Minnesota 55434 stated she has a rental property in the City and they are looking to purchase another rental property and this ordinance would be a deterrent. Ryksen recommended the City not penalize the good landlords with inspection fees.

Council and staff discussed possible inspection fee options that would promote compliance and not negatively impact landlords that monitor and care for their properties.

Kafer moved, seconded by Iverson to approve Ordinance 614, Amending Cambridge City Code Title IX: General Regulations. Morin confirmed this ordinance would include the City's property Bridge Park Apartments. Woulfe explained federal or state inspected rental properties that require regular inspections through their respective programs would be exempt from the inspection requirements as long as they provide a copy of the current inspection certificate but they would still need to register the properties. Discussion ensued regarding fees. Iverson withdrew her second. Motion failed for a lack of second.

Considerable discussion ensued among Councilmembers. Councilmembers stated they felt a need to get something done on this issue but were concerned about its financial impact. Kafer pointed out that the costs as proposed are minimal and amount to only a few dollars per month per property for the program. Palmer indicated she wants to protect tenants from unsafe properties and unresponsive landlords but is concerned about the fee structure.

Iverson moved, seconded by Kafer to direct staff to bring back a draft ordinance as follows: All landlords must register their properties and if they register on or before June 30, 2015 there is no registration fee. After June 30, 2015 registration will be \$25 per property.

Inspections will be done at least once every three-four years and on a complaint basis and if violations are found, the landlord will be fined \$100 per unit and another inspection will be conducted within one year for compliance purposes. Motion passed 4/0 with Lewis abstaining.

Mayor's Report

Palmer provided an update on meetings attended and upcoming meetings and events.

Councilmembers' Concerns

Police Presence at Council Meeting

Woulfe confirmed the Council agreed to discuss this item at the June 15th Council Retreat.

Mayors Day of Recognition for National Service

Lewis stated he enjoyed reading the article by Isanti County News and encouraged people to take part in volunteerism in the community.

City Attorney's Report

There was no Attorney's Report.

City Administrator's Report

No items.

Adjournment of Council Meeting

Being no further business before the City Council, Iverson moved, seconded by Lewis, to adjourn the regular meeting at 7:03 pm. Motion carried unanimously.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE CAMBRIDGE CITY COUNCIL

The complete minutes are available for public inspection at the office of the City Administrator, 300 – 3rd Ave. NE, Cambridge, Minnesota.

Regular City Council Meeting May 4, 2015

Members Present: Mayor Marlys Palmer, Council Members Joe Morin, Lisa Iverson, Tiffany Kafer, and Howard Lewis

- Meeting was called to order at 3:02 pm. Agenda and Consent agenda were approved.
- Approved proposal from ORB Management for the Aquatics Center Task Force.
- Approved Resolution R15-025 Amending the 2015 General Fund Budget.
- Approved to budget \$1,500 for 2016 for a Yuasa, Japan sister city visit in 2016.
- Approved the 2014 audit.
- Approved Resolution R15-026 for Main Street Limited Partnership (housing project).
- Approved Ordinance 615 Amending Title IX, Chapter 95 Animals (allowing ferrets).
- Approved letters of concern to state legislators regarding semi truck weight limits.
- Approved letter of support to federal legislators to stream line rail road permitting process.
- Approved Ordinance 616 Amending Title VII, Chapter 71, Parking Regulations.
- Approved the conditional employment offer to Jeremy Van Hatten, Cambridge Patrol officer.
- Directed staff to bring back a draft ordinance for a revised rental housing program.
- Adjourned at 7:03 pm.

Prepared by: Todd Schwab

Background:

The following is a list of seasonal help for the 2015 summer. Listed below are the seasonal help and their wage based on years of service.

1. Streets Department
 - a. Alyssa Rapp (\$8.71 – third year step)
 - b. Benjamin Nelson (\$8.05 – first year step)
 - c. Justin Gordon (\$8.05 – first year step)
2. Parks Department
 - a. Peter Dunbar (\$8.41 – second year step)
 - b. Jonah Miller (\$8.05 – first year step)
3. Wastewater/Water Departments
 - a. Spencer Simon (\$8.41 – second year step)
 - b. Josh Schultz (\$8.41 – second year step)
 - c. Michael Seafolk (\$8.05 – first year step)

Recommendation

Approve season help list pending drug testing and background check.

4D Authorization to Cover Up No Parking Signs During May 19th School Event May 18, 2015

By: Timothy Dwyer – Chief of Police

BACKGROUND:

On May 19, 2015, the Cambridge Isanti High School will be hosting a sectional Track and Field meet at their location. Students, parents, spectators will be coming into town from a total of (9) other schools for the event, which starts at 12:00 noon. Traffic and parking will be very crowded due to the already tight roadway conditions with the construction. The construction contractor has agreed to temporarily open up 8th Ave NW, West of Cypress so buses and parents can drop off participants in front of the school. The school will be opening up the ball fields North of the school for parking and SRO Peck is seeking the permission of the Catholic Church and Methodist Church for overflow parking, but due to the large number of people expected to arrive at this event, School Officials have asked our permission to place bags over the current “No Parking School Zone” and “No Parking Over 2 Hours During School Days” signs in the immediate area of the High School to allow street parking for that event only. This would likely occur on 8th Ave NW, Winnetka, Centennial, Sunset, and Maple Dell and 5th Ave NW between Elm and Cypress. We would like to keep Fern, Cypress and the rest of 5th Ave NW open due to that being the traffic detour route.

Due to the fact that the “No Parking – 2 Hour Limit During School Days” is by City Council order, City Administrator Woulfe advised we need Council authorization to cover up these signs and/or not enforce them during the event.

COUNCIL ACTION:

Staff is requesting permission to cover up the No Parking signage on May 19th, 2015 in the immediate residential area of the Cambridge Isanti High School, to allow for overflow parking during this large Track and Field Sectional Event. Signs would be covered by Public Works staff and SRO Peck.

BACKGROUND

RL Larson Excavating is submitting Pay Request #1 for work completed through May 1, 2015, on the 2015 Street Improvements. City Engineer, Short Elliott Hendrickson, has reviewed the pay request and is recommending payment in the amount of \$503,071.60.

The Council awarded this contract to RL Larson Excavating at its April 6th, 2015, meeting and construction began earlier this spring.

COUNCIL ACTION

Staff recommends to Council to authorize partial payment request No. 1 to RL Larson Excavating for \$503,071.60.

ATTACHMENTS

Resolution R15-027 Authorizing Partial Payment to RL Larson Excavating for the 2015 Street Improvements.

Resolution R15-027

**RESOLUTION ACCEPTING WORK AND AUTHORIZING
PARTIAL PAYMENT TO RL LARSON EXCAVATING
(2015 STREET IMPROVEMENT PROEJCT)**

WHEREAS, pursuant to a written contract signed with the City of Cambridge, RL Larson Excavating has satisfactorily completed a portion of the 2015 Street Improvements Project in accordance with such contract and;

WHEREAS, City Engineer, S.E.H., has reviewed the work through May 1, 2015, and recommends payment in the amount of \$503,071.60 (Partial Payment #1);

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$503,071.60.

Adopted by the Cambridge City Council this 18th day of May, 2015.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator



Application for Payment
(Unit Price Contract)
No. 1

Eng. Project No.: CAMBR 130188

Location: Cambridge, MN

Contractor <u>RL Larson Excavating</u>	Contract Date	<u>April 6, 2015</u>
<u>2255 12th Street SE</u>		
<u>St. Cloud, MN 56304-9705 56304</u>	Contract Amount	<u>\$ 3,396,065.01</u>

Contract for 2015 Street Improvements

Application Date 5/4/15 For Period Ending 5/1/15

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2021.501	MOBILIZATION	LS	1	<u>0.5</u>	\$197,000.00	<u>\$98,500.00</u>
2031.501	FIELD OFFICE, TYPE D	EACH	1	<u>0.35</u>	\$6,000.00	<u>\$2,100.00</u>
2101.501	CLEARING	ACRE	0.4	<u>0.35</u>	\$6,000.00	<u>\$2,100.00</u>
2101.502	CLEARING	TREE	132	<u>57</u>	\$120.00	<u>\$6,840.00</u>
2101.506	GRUBBING	ACRE	0.4	<u>0.35</u>	\$6,000.00	<u>\$2,100.00</u>
2101.507	GRUBBING	TREE	132	<u>35</u>	\$90.00	<u>\$3,150.00</u>
2104.501	REMOVE CONCRETE CURB & GUTTER	LF	12692	<u>6994</u>	\$2.00	<u>\$13,988.00</u>
2104.501	REMOVE UNDERGROUND WIRE	LF	800	<u>0</u>	\$4.73	
2104.501	REMOVE WATER MAIN	LF	6531	<u>186</u>	\$2.00	<u>\$372.00</u>
2104.501	REMOVE SEWER PIPE (STORM)	LF	3177	<u>744</u>	\$8.00	<u>\$5,952.00</u>
2104.501	REMOVE SEWER PIPE (SANITARY)	LF	1014	<u>378</u>	\$3.00	<u>\$1,134.00</u>
2104.503	REMOVE CONCRETE SIDEWALK	SF	32486	<u>16190</u>	\$1.00	<u>\$16,190.00</u>
2104.503	REMOVE CONCRETE STEPS	SF	37	<u>0</u>	\$25.00	
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	1261	<u>613</u>	\$7.50	<u>\$4,597.50</u>
2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	1271	<u>76</u>	\$4.50	<u>\$342.00</u>
2104.505	REMOVE BITUMINOUS PAVEMENT	SY	2346	<u>0</u>	\$4.50	
2104.509	REMOVE MANHOLE (SANITARY)	EACH	21	<u>3</u>	\$300.00	<u>\$900.00</u>
2104.509	REMOVE MANHOLE OR CATCH BASIN (STORM)	EACH	36	<u>4</u>	\$300.00	<u>\$1,200.00</u>
2104.509	REMOVE GATE VALVE & BOX	EACH	28	<u>4</u>	\$200.00	<u>\$800.00</u>
2104.509	REMOVE LIGHT FOUNDATION	EACH	4	<u>2</u>	\$300.00	<u>\$600.00</u>
2104.509	REMOVE LIGHTING UNIT	EACH	4	<u>4</u>	\$190.00	<u>\$760.00</u>

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	1011	462	\$3.15	\$1,455.30
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1756	387	\$1.70	\$657.90
2104.521	SALVAGE CHAIN LINK FENCE	LF	891	165	\$3.15	\$519.75
2104.521	SALVAGE WOOD RAIL FENCE	LF	107	0	\$4.20	
2104.521	SALVAGE LANDSCAPE BLOCK EDGING	LF	49	0	\$5.25	
2104.523	SALVAGE STEEL POST	EACH	2	0	\$50.00	
2104.523	SALVAGE HYDRANT	EACH	7	2	\$300.00	\$600.00
2104.523	SALVAGE STORM CASTING	EACH	37	3	\$75.00	\$225.00
2104.523	SALVAGE SANITARY CASTING	EACH	21	3	\$75.00	\$225.00
2104.523	SALVAGE SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	8	4	\$37.00	\$148.00
2104.523	SALVAGE SIGN TYPE C	EACH	64	50	\$32.00	\$1,600.00
2104.523	SALVAGE YARD LIGHT	EACH	2	0	\$375.00	
2104.523	SALVAGE LIGHTING UNIT	EACH	4	4	\$187.00	\$748.00
2104.525	ABANDON WATERMAIN	EACH	1	0	\$1,000.00	
2104.525	ABANDON SANITARY MH	EACH	2	0	\$800.00	
2104.602	REMOVE BENCH	EACH	2	0	\$50.00	
2104.603	REMOVE CONCRETE TUNNEL (7' H X 8' W)	LF	24	26.6	\$100.00	\$2,660.00
2104.603	RELOCATE SPRINKLER SYSTEM	LF	831	0	\$4.35	
2104.604	SALVAGE LANDSCAPE ROCK/WOOD MULCH	SY	270	0	\$5.25	
2104.618	SALVAGE BLOCK RETAINING WALL	SF	151	0	\$3.15	
2104.618	SALVAGE BRICK PAVERS	SF	370	0	\$1.25	
2105.501	COMMON EXCAVATION (P)	CY	11592	1500	\$12.00	\$18,000.00
2105.507	SUBGRADE EXCAVATION	CY	2975	0	\$2.00	
2105.607	UNCLASSIFIED EXCAVATION (SEDIMENT REMOVAL) (LV)	CY	125	95	\$25.00	\$2,375.00
2123.501	COMMON LABORERS	HOUR	96	9	\$80.00	\$720.00
2123.514	3 CU YD FRONT END LOADER	HOUR	24	5	\$150.00	\$750.00
2123.61	3 CU YD BACKHOE	HOUR	24	5	\$150.00	\$750.00
2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	54	5	\$110.00	\$550.00
2130.501	WATER	MGAL	155	6	\$20.00	\$120.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2211.503	AGGREGATE BASE (CV) CLASS 5 (P) (STREETS & DRIVEWAYS)	CY	4578	400	\$24.00	\$9,600.00
2211.503	AGGREGATE BASE (CV) CLASS 5 (SUBGRADE EXCAVATION)	CY	2975	0	\$0.01	
2211.607	AGGREGATE BASE PLACED (CV) , SALV. BIT. & AGG. (P)	CY	4059	45	\$10.50	\$472.50
2215.501	FULL DEPTH RECLAMATION (P)	SY	25642	17642	\$0.80	\$14,113.60
2331.603	SAWED & SEALED JOINT	LF	6393	0	\$2.49	
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1838	0	\$2.50	
2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B) (DRIVEWAY)	TON	939	0	\$62.20	
2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B) (TRAIL)	TON	26	0	\$96.00	
2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	3845	0	\$62.10	
2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (4,C)	TON	160	0	\$82.10	
2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B)	TON	2991	0	\$61.10	
2360.501	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (4,B)	TON	100	0	\$70.10	
2360.505	TYPE SP 9.5 MIXTURE FOR PATCHING	TON	28	0	\$90.50	
2411.618	MODULAR BLOCK RETAINING WALL	SF	1876	0	\$22.50	
2451.607	CRUSHED ROCK PIPE FOUNDATION (CV)	CY	150	0	\$20.00	
2503.511	8" PVC PIPE SEWER - SDR 26	LF	21	0	\$31.00	
2503.541	12" RCP SEWER DES 3006 CL 5	LF	904	86	\$30.00	\$2,580.00
2503.541	15" RCP SEWER DES 3006 CL 5	LF	1116	0	\$33.00	
2503.541	18" RCP SEWER DES 3006 CL 5	LF	725	0	\$36.00	
2503.541	21" RCP SEWER DES 3006 CL 3	LF	360	0	\$39.00	
2503.541	24" RCP SEWER DES 3006 CL 3	LF	650	0	\$39.00	
2503.541	30" RCP SEWER DES 3006 CL 3	LF	1370	693	\$51.00	\$35,343.00
2503.541	36" RCP SEWER DES 3006 CL 3	LF	81	0	\$68.00	
2503.602	CONNECT TO EXISTING STORM SEWER PIPE	EACH	9	2	\$925.00	\$1,850.00
2503.602	CONNECT TO EXISTING STORM SEWER STRUCTURE	EACH	2	1	\$1,500.00	\$1,500.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	57	2	\$300.00	\$600.00
2503.602	CONNECT TO EXISTING SANITARY SEWER OR MANHOLE	EACH	10	5	\$1,260.00	\$6,300.00
2503.602	8"X4" PVC WYE	EACH	26	4	\$650.00	\$2,600.00
2503.602	8"X6" PVC WYE	EACH	7	2	\$680.00	\$1,360.00
2503.602	21"X4" PVC WYE	EACH	16	3	\$2,140.00	\$6,420.00
2503.602	21"X6" PVC WYE	EACH	5	2	\$1,580.00	\$3,160.00
2503.602	4" CLEANOUT ASSEMBLY	EACH	2	1	\$450.00	\$450.00
2503.603	1.5" PVC SEWER (FORCE MAIN) - SDR 26	LF	145	0	\$26.00	
2503.603	8" PVC PIPE SEWER - SDR 35	LF	3277	265	\$28.00	\$7,420.00
2503.603	21" PVC PIPE SEWER - SDR 35	LF	2265	1137	\$53.00	\$60,261.00
2503.603	6" PVC SANITARY SEWER RISER PIPE - SDR 26	LF	61	0	\$18.25	
2503.603	4" PVC SANITARY SEWER RISER PIPE - SDR 26	LF	253	0	\$16.50	
2503.603	6" PVC SANITARY SEWER SERVICE PIPE - SDR 26	LF	473	47	\$13.00	\$611.00
2503.603	4" PVC SANITARY SEWER SERVICE PIPE - SDR 26	LF	1644	178	\$10.00	\$1,780.00
2503.603	FILL AND ABANDON PVC PIPE	LF	667	0	\$4.20	
2504.601	TEMPORARY WATER SERVICE	LS	1	0.67	\$25,000.00	\$16,750.00
2504.602	LOWER EXISTING WATERMAIN	EACH	1	0	\$3,620.00	
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	20	5	\$920.00	\$4,600.00
2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	56	0	\$230.00	
2504.602	6" GATE VALVE & BOX	EACH	22	4	\$1,280.00	\$5,120.00
2504.602	8" GATE VALVE & BOX	EACH	18	3	\$2,100.00	\$6,300.00
2504.602	12" BUTTERFLY VALVE & BOX	EACH	15	5	\$1,965.00	\$9,825.00
2504.602	FURNISH & INSTALL HYDRANT	EACH	15	5	\$3,760.00	\$18,800.00
2504.602	ADJUST GATE VALVE BOX	EACH	2	0	\$200.00	
2504.602	RELOCATE HYDRANT	EACH	1	0	\$900.00	
2504.602	1" CORPORATION STOP	EACH	51	2	\$760.00	\$1,520.00
2504.602	2" CORPORATION STOP	EACH	10	0	\$995.00	
2504.602	1" CURB STOP & BOX	EACH	51	2	\$340.00	\$680.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2504.602	2" CURB STOP & BOX	EACH	10	0	\$670.00	
2504.603	6" WATER MAIN DUCTILE IRON CL. 52	LF	616	340	\$35.50	\$12,070.00
2504.603	8" WATER MAIN DUCTILE IRON CL. 52	LF	2754	94	\$36.00	\$3,384.00
2504.603	12" WATER MAIN DUCTILE IRON CL 50	LF	3597	667	\$46.00	\$30,682.00
2504.603	1" TYPE K COPPER PIPE	LF	1574	47	\$6.00	\$282.00
2504.603	2" TYPE K COPPER PIPE	LF	353	0	\$16.00	
2504.604	4" INSULATION	SY	773	545	\$30.00	\$16,350.00
2504.608	DUCTILE IRON FITTINGS, EPOXY COATED	LB	11352	1550	\$0.01	\$15.50
2506.501	CONST DRAINAGE STRUCTURE DES. 48-4020 - MH	LF	140	3.5	\$254.00	\$889.00
2506.501	CONST DRAINAGE STRUCTURE DES. 60-4020 - MH	LF	43	14	\$325.00	\$4,550.00
2506.501	CONST DRAINAGE STRUCTURE DES. 72-4020 - MH	LF	46	7	\$390.00	\$2,730.00
2506.501	CONST DRAINAGE STRUCTURE DES. 84-4020 - MH	LF	7	0	\$610.00	
2506.501	CONST DRAINAGE STRUCTURE, DES. SPEC. TYPE X	LF	84	3	\$256.00	\$768.00
2506.503	RECONSTRUCT DRAINAGE STRUCTURE	LF	13	1.5	\$150.00	\$225.00
2506.503	RECONSTRUCT SANITARY MANHOLE	LF	10	0	\$180.00	
2506.521	INSTALL CASTING	EACH	1	0	\$500.00	
2506.602	CONSTRUCT STANDARD SANITARY MANHOLE (0'-8')	EACH	19	7	\$2,100.00	\$14,700.00
2506.602	ADJUST FRAME & RING CASTING (W/ NEOPRENE SLEEVE)	EACH	4	0	\$500.00	
2506.602	ADJUST CATCH BASIN CASTING	EACH	7	0	\$400.00	
2506.602	CASTING ASSEMBLY, R-3250-1 W/ NEOPRENE SLEEVE	EACH	52	0	\$750.00	
2506.602	CASTING ASSEMBLY, R-2573 W/ NEOPRENE SLEEVE	EACH	3	2	\$750.00	\$1,500.00
2506.602	CASTING ASSEMBLY, R-1733 (STORM) W/ NEOPRENE SLEEVE	EACH	3	1	\$500.00	\$500.00
2506.602	CASTING ASSEMBLY, R-1733 (SANITARY) W/ NEOPRENE SLEEVE	EACH	21	0	\$625.00	

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2506.602	CASTING ASSEMBLY, FORD COVER	EACH	22	0	\$120.00	
2506.603	MINOR STRUCTURE REPAIR	LF	10	0	\$150.00	
2506.603	EXTRA DEPTH SANITARY MANHOLE	LF	61	13	\$50.00	\$650.00
2506.603	CONSTRUCT OUTSIDE DROP	LF	12	0	\$290.00	
2511.501	RANDOM RIPRAP CL III	CY	58	58	\$90.00	\$5,220.00
2511.515	GEOTEXTILE FILTER TYPE IV	SY	138	24	\$3.00	\$72.00
2521.501	5" CONCRETE WALK	SF	31220	0	\$3.40	
2521.501	5" CONCRETE WALK - EXPOSED AGGREGATE	SF	83	0	\$4.50	
2521.501	5" CONCRETE WALK - SPECIAL (STEP)	SF	53	0	\$31.00	
2521.501	6" CONCRETE WALK	SF	2867	0	\$4.30	
2531.501	CONCRETE CURB & GUTTER DESIGN B612	LF	1977	0	\$11.50	
2531.501	CONCRETE CURB & GUTTER DESIGN B618	LF	10932	0	\$9.20	
2531.501	CONCRETE CURB & GUTTER TYPE SPECIAL (VALLEY GUTTER)	LF	979	0	\$11.00	
2531.507	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SY	1400	0	\$41.50	
2531.507	8" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SY	416	0	\$50.00	
2531.618	TRUNCATED DOMES	SF	500	0	\$25.00	
2540.602	RELOCATE WASTE RECEPTACLE	EACH	3	0	\$150.00	
2540.604	INSTALL LANDSCAPE ROCK/WOOD MULCH	SY	270	0	\$8.00	
2540.618	INSTALL BLOCK RETAINING WALL	SF	24	0	\$42.00	
2545.515	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	8	0	\$751.00	
2545.523	1.5" NON-METALLIC CONDUIT	LF	700	0	\$4.00	
2545.531	UNDERGROUND WIRE 1 COND NO 6	LF	2180	0	\$1.05	
2545.531	UNDERGROUND WIRE 1 COND NO 8	LF	761	0	\$0.80	
2545.531	UNDERGROUND WIRE 1 COND NO 12	LF	404	0	\$0.60	
2545.602	INSTALL ORNAMENTAL LIGHT	EACH	4	0	\$1,150.00	
2545.602	INSTALL YARD LIGHT	EACH	2	0	\$430.00	
2545.602	INSTALL LIGHTING UNIT	EACH	5	0	\$430.00	
2557.517	VEHICULAR GATE DOUBLE	EACH	1	0	\$1,270.00	

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2557.603	INSTALL CHAIN LINK FENCE	LF	87	0	\$10.50	
2557.603	INSTALL WOOD RAIL FENCE	LF	107	0	\$12.60	
2557.603	6' CHAIN LINK FENCE	LF	110	0	\$20.00	
2557.603	INSTALL LANDSCAPE BLOCK EDGING	LF	49	0	\$20.00	
2563.601	TRAFFIC CONTROL	LS	1	0.2	\$5,500.00	\$1,100.00
2564.531	SIGN PANELS TYPE C	SF	178	0	\$22.00	
2564.536	INSTALL SIGN PANEL TYPE C	EACH	89	0	\$52.00	
2564.602	INSTALL SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	8	0	\$120.00	
2564.602	FURNISH SIGN POSTS	EACH	22	0	\$100.00	
2565.601	TRAFFIC CONTROL INTERCONNECTION	LS	1	0	\$4,600.00	
2571.501	CONIFEROUS TREE 6' HT B&B	TREE	49	0	\$285.00	
2571.502	DECIDUOUS TREE 2.5" CAL B&B	TREE	56	0	\$390.00	
2571.504	CONIFEROUS SHRUB 2' HT CONT	SHRB	64	0	\$55.00	
2571.505	DECIDUOUS SHRUB NO 2 CONT	SHRB	33	0	\$55.00	
2573.502	SILT FENCE, TYPE PREASSEMBLED	LF	2696	1010	\$2.40	\$2,424.00
2573.53	STORM DRAIN INLET PROTECTION	EACH	71	35	\$100.00	\$3,500.00
2573.533	SEDIMENT CONTROL LOG TYPE STRAW	LF	92	0	\$4.00	
2573.535	STABILIZED CONSTRUCTION EXIT	LS	1	0	\$500.00	
2574.525	ORGANIC TOPSOIL BORROW (LV)	CY	4132	0	\$0.01	
2575.505	SODDING TYPE MINERAL	SY	11026	0	\$4.75	
2575.523	EROSION CONTROL BLANKETS CATEGORY 1	SY	4770	2800	\$1.70	\$4,760.00
2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SY	7977	3000	\$1.80	\$5,400.00
2575.605	SEEDING MIXTURE 22-111	ACRE	2.7	1.2	\$1,680.00	\$2,016.00
2575.605	SEEDING MIXTURE 25-121	ACRE	2.7	1.2	\$1,680.00	\$2,016.00
2582.501	PAVEMENT MESSAGE (THRU ARROW) - EPOXY	EACH	4	0	\$126.00	
2582.501	PAVEMENT MESSAGE (HANDICAPPED SYMBOL) - EPOXY	EACH	5	0	\$126.00	
2582.502	4" SOLID LINE WHITE - EPOXY	LF	3483	0	\$2.30	
2582.502	4" SOLID LINE YELLOW - EPOXY	LF	340	0	\$10.50	

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2582.502	4" BROKEN SOLID LINE YELLOW - EPOXY	LF	1587	0	\$0.25	
2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LF	647	0	\$2.10	
2582.503	ZEBRA CROSSWALK MARKING - EPOXY	SF	2070	0	\$4.50	
TOTAL BASE BID						\$529,549.05
BID ALTERNATE A - SCHOOL PARKING LOT						
2101.502	CLEARING	TREE	1	0	\$150.00	
2101.507	GRUBBING	TREE	1	0	\$150.00	
2102.501	PAVEMENT MARKING REMOVAL	SF	600	0	\$4.20	
2104.501	REMOVE CONCRETE CURB & GUTTER	LF	495	0	\$2.00	
2104.501	REMOVE CHAIN LINK FENCE	LF	300	0	\$3.15	
2104.501	REMOVE SWING GATE	EACH	2	0	\$105.00	
2104.503	REMOVE CONCRETE SIDEWALK	SF	520	0	\$1.00	
2104.505	REMOVE BITUMINOUS PAVEMENT	SY	1260	0	\$4.50	
2104.509	REMOVE BENCH	EACH	2	0	\$100.00	
2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	50	0	\$3.15	
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	350	0	\$1.70	
2104.523	SALVAGE SIGN TYPE C	EACH	3	0	\$31.00	
2104.604	REMOVE AG-LIME MATERIAL	SY	965	0	\$2.70	
2105.501	COMMON EXCAVATION (P)	CY	400	0	\$13.00	
2211.503	AGGREGATE BASE (CV) CLASS 5 (P) (STREETS & DRIVEWAYS)	CY	525	0	\$28.00	
2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	290	0	\$69.00	
2503.541	6" PERF PE PIPE DRAIN	LF	80	0	\$20.00	
2503.541	15" RCP SEWER DES 3006 CL 5	LF	26	0	\$38.00	
2506.501	CONST DRAINAGE STRUCTURE DES. 48-4020 - MH	LF	6	0	\$385.00	
2506.602	CASTING ASSEMBLY, R-2501, TYPE C GRATE W/NEOPRENE SLEEVE	EACH	1	0	\$750.00	
2521.501	5" CONCRETE WALK	SF	3535	0	\$3.40	
2531.501	CONCRETE CURB & GUTTER DESIGN B612	LF	400	0	\$12.00	

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2531.501	CONCRETE CURB & GUTTER DESIGN B618	LF	310	0	\$9.40	
2531.501	CONCRETE CURB & GUTTER DESIGN D412	LF	188	0	\$9.10	
2531.507	8" CONCRETE DRIVEWAY PAVEMENT	SY	70	0	\$50.00	
2531.618	TRUNCATED DOMES	SF	24	0	\$26.00	
2557.603	6' CHAIN LINK FENCE	LF	255	0	\$28.00	
2564.531	SIGN PANELS TYPE C	SF	24	0	\$22.00	
2573.502	SILT FENCE, TYPE PREASSEMBLED	LF	260	0	\$2.40	
2573.53	STORM DRAIN INLET PROTECTION	EACH	1	0	\$300.00	
2575.505	SODDING TYPE MINERAL	SY	1100	0	\$4.75	
2582.501	PAVEMENT MESSAGE (THRU ARROW) - EPOXY	EACH	11	0	\$126.00	
2582.501	PAVEMENT MESSAGE (HANDICAPPED SYMBOL) - EPOXY	EACH	4	0	\$126.00	
2582.502	4" SOLID LINE WHITE - EPOXY	LF	270	0	\$2.35	
2582.502	4" SOLID LINE YELLOW - EPOXY	LF	1280	0	\$2.35	
2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LF	310	0	\$2.10	
2582.503	ZEBRA CROSSWALK MARKING - EPOXY	SF	2100	0	\$4.55	
TOTAL BID ALTERNATE A						\$0.00
Total Contract Amount						\$529,549.05

Application for Payment (continued)

Total Contract Amount	\$ 3,396,065.01	Total Amount Earned	\$ 529,549.05
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		Percent Complete	_____
1: _____	6: _____	GROSS AMOUNT DUE	\$ 529,549.05
2: _____	7: _____	LESS 5 % RETAINAGE	\$ 26,477.45
3: _____	8: _____	AMOUNT DUE TO DATE	\$ 503,071.60
4: _____	9: _____	LESS PREVIOUS APPLICATIONS	\$ _____
5: _____	10: _____	AMOUNT DUE THIS APPLICATION	\$ 503,071.60

CONTRACTOR'S AFFIDAVIT

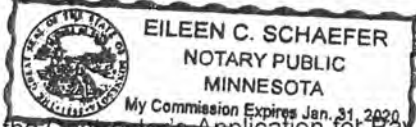
The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Payment under said contract, 2015 Street Improvements, Cambridge, MN, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date MAY 5, 2015, RL Larson Excavating
(Contractor)

COUNTY OF Sherburne)
STATE OF Minnesota) SS By RANDY KIRSCHMUR PROJECT MANAGER
(Name and Title)

Before me on this 5th day of May, 2015, personally appeared _____
Randy Kirschmum known to be, who being duly sworn did depose and say that he is the Project Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires 1-31, 2020

 Eileen C Schaefer
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

TODD M. BLANK - PRINCIPAL By Todd M. Blank
Date 5/7/15
City of Cambridge

By _____
Date _____

Prepared by: Caroline Moe

BACKGROUND

In 2014, the City of Cambridge renewed its membership with Sister Cities International, an organization that promotes Sister City activity. The membership is up for renewal. Annual renewal currently costs \$290.

COUNCIL ACTION

Staff recommends to Council approve renewal of our membership in 2015 for \$290 with the payment coming from the Citywide dues & membership line, 101-41320-437.

Prepared by: Caroline Moe

BACKGROUND

In June 2013, the City Council approved HLB Tautges Redpath (now known as Redpath & Company) as the City's auditor for 2013 and 2014. We have received that attached email from Dave Mol, audit partner, proposing that we extended our agreement with them for three more years with no change in audit fee.

Since staff appreciates the professional conduct of Redpath & Company, several Council members have made positive comments about Redpath & Company, and it is rare opportunity for us to lock in costs unchanged for three years, staff recommends that Council approve the attached proposal.

If Council does not approve the attached proposal, discussion about selection of the City's auditor for future years will be placed on the June 1st agenda.

COUNCIL ACTION

Staff recommends to Council approve renewal the City's auditor for 2015-1017 as per the attached proposal.

Caroline Moe

From: David J. Mol <DMol@redpathcpas.com>
Sent: Friday, May 08, 2015 4:10 PM
To: Caroline Moe
Subject: audit engagement letter

Caroline,

As we discussed, our current engagement letter went through the 2014 audit. We have enjoyed serving the City of Cambridge and would like to continue our relationship. For your consideration, we propose a three year extension of our audit contract with no increase in fees.

Our fees for the past three years have been as follows:

<u>Year</u>	<u>Financial audit</u>	<u>Single audit</u>	<u>Total</u>
2012	\$31,500	\$3,000	\$34,500
2013	\$31,500	\$4,500	\$36,000
2014	\$31,500	\$3,000	\$34,500

Our proposed fees for the next three years are as follows:

<u>Year</u>	<u>Financial audit</u>	<u>Single audit</u>	<u>Total</u>
2015	\$31,500	\$3,000	\$34,500
2016	\$31,500	\$3,000	\$34,500
2017	\$31,500	\$3,000	\$34,500

The above proposed fee for the single audit assumes one major program. If the City were to need additional programs audited, We would submit a request for a contract scope adjustment.

If you need additional information, please contact. We look forward to continuing our service to the City.

Thanks,
Dave

David J. Mol, CPA
Partner
Office: 651-407-5803
Email: DMol@redpathcpas.com
Web: <http://www.linkedin.com/in/davidmol>

By: Timothy Dwyer – Chief of Police

BACKGROUND:

After 27 years of dedicated service to the City of Cambridge Police Department, Detective Vernol Johnson has announced his retirement effective June 12, 2015. This is sooner than his original letter of intent of July 3, 2015, but things fell into place perfectly for him to retire early.

Detective Johnson began his career in May of 1988 and during his tenure he served as both a Patrol Officer and Detective, working for (3) different Chiefs. Vern was around when Cambridge PD employed only (4) police officers, so he has seen a great deal of change. In 2001 he was appointed Detective and has served honorably in this position since that time. He will be truly missed on the Cambridge Police Department. Detective Johnson is a quiet man and does not wish to have a going away party, but has agreed to a tentative going-away cake and coffee event from 2:15 to 3:00 pm, on June 1, 2015, just prior to the Council Meeting.

COUNCIL ACTION:

Staff is asking Council to accept the resignation of Police Detective Vernol Johnson and join us as we wish him the best with his retirement. Staff is also seeking authorization for expenditure of funds for cake, coffee, and goodies for this event not to exceed \$ 200.

ATTACHMENT: Letter of Resignation from Vern Johnson



Cambridge
**POLICE
DEPARTMENT**

300 3rd Avenue N.E.
Cambridge, Minnesota 55008
(763) 689-9567
Fax: (763) 689-5134

Dear Chief T Dwyer

I would like to inform you that I will be retiring effective June 12, 2015.

I have enjoyed working for the Cambridge Police Department and I sincerely appreciate the support provided to me during my years as part of the department.

While I look forward to enjoying my retirement, I will miss being part of our team and the department.

If I can be of any assistance prior to my departure and afterwards, please let me know. I'd be glad to provide whatever assistance I can to provide a smooth transition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vernol Johnson', written in a cursive style.

Detective Vernol Johnson

Prepared by: Lynda Woulfe, City Administrator

Background

Council had authorized the Mayor, Planning Commission Chair, and City staff to meet with representatives from the City of Isanti to discuss the formation of a Joint Planning Advisory Board. The general purpose of this agreement is to establish a Joint Planning Advisory Board. The City of Cambridge and City of Isanti are members of this Board would be the members of this board and the purpose is to review and make recommendations on short and long range land use planning matters that are of mutual concern between the Cities of Cambridge and Isanti.

This is a wonderful vehicle to improve communication and planning between our two communities. The City of Isanti drafted the agreement and it was reviewed by the League of Minnesota Cities Insurance Trust. I highly recommend Council adopt the agreement as presented.

Recommendation

Approve the Joint Powers Agreement with City of Isanti for Joint Planning Activities as presented.

DRAFT
JOINT AND COOPERATIVE AGREEMENT
JOINT PLANNING ADVISORY BOARD
ADOPTED:

The parties to this agreement are governmental units of the State of Minnesota. This agreement is made pursuant to Minn. Stat. 471.59 and 462.372.

I.

PURPOSE

The general purpose of this agreement is to establish a Joint Planning Advisory Board. The City of Cambridge and City of Isanti are members of this Board. The purpose of this Board is to review and make recommendations on short and long range land use planning matters that are of mutual concern between the Cities of Cambridge and Isanti.

II.

NAME

The organization created by this agreement shall be known as the "Cambridge - Isanti Joint Planning Advisory Board" (hereinafter "Board").

III.

DEFINITIONS

For purposes of this agreement, the terms defined in this article shall have the meanings given to them.

Section I. "Board" means the organization created pursuant to this agreement.

Section II. "Staff" means the staff person(s) appointed by a member City Council to be its staff representative(s) on the Board.

Section III. "Member" means the City of Cambridge and City of Isanti.

Section IV. "Commissioner" means a person appointed by each City Council to serve on the Board.

IV.

MEMBERS

Section 1. Those eligible to enter this agreement are the following governmental entities: Cities of Cambridge and Isanti.

Section 2. Any governmental entity desiring to become a member shall execute a copy of this agreement and conform to all requirements herein.

V.

COMMISSIONERS

Section 1. **Qualification/Appointment.** Each Member shall appoint an equal number of Commissioners to the Board. It is the intent that each Member City shall appoint the Mayor and the Chair of the Planning Commission of that City to serve as Commissioners on the Board. Alternates shall also be appointed to the Board by their respective Member, to serve in the absence of a Commissioner. When the City Council of a Member City appoints its Commissioners, it shall give notice of their appointments to the Secretary of the Joint Planning Advisory Board. Notice of a successor Commissioner shall be given by the City to the Secretary of the Board. That notice shall include the name and mailing address of the appointee which shall be deemed to be the official name and address of that appointee for the purpose of giving any notice required under this agreement.

Section 2. **Term.** Each Commissioner shall serve for an annual term, except that the initial terms shall begin as of the effective date of this agreement and shall terminate at the end of the calendar year. A Commissioner shall serve at the pleasure of his or her City Council of their respective Member City. A Commissioner may be removed at any time by that City Council. A Commissioner shall be eligible for re-appointment to any number of successive terms.

Section 3. **Voting.** Each Commissioner shall have one vote. There shall be no voting by proxy, but all votes must be cast in person at Board meetings by the Commissioner or his or her alternate.

Section 4. **Compensation.** Commissioners shall serve without compensation from the Board, but this shall not prevent a Member from compensating its Commissioners if compensation by that City is otherwise authorized by law.

Section 5. **Vacancies.** A vacancy in the office of Commissioner shall exist for any of the reasons set forth in Minnesota Statutes Section 351.02. The City Council of each Member City shall by appointment fill for the unexpired portion of the Term of said Commissioner or any vacancy. A suspected vacancy or a Commissioner's failure to attend three consecutive meetings shall be reported by the Secretary of the Commission to the appointing Member's governing board for action in replacing its Commissioner.

VI.

OFFICERS

Section 1. **Number/Election.** The officers of the Board shall consist of a Chair, a Vice Chair, and a Secretary all of whom shall be elected at the first meeting of the Board each year. New officers shall take office at the meeting of the Board at which they are elected. Officers shall serve one year terms.

Section 2. **Chair/Vice Chair.** The Chair shall preside at all meetings of the Board and shall perform all duties incidental to the office of Chair, and such other duties as may be prescribed by the Commission. The vice Chair shall act as Chair in the absence of the Chair.

Section 3. **Secretary.** The Secretary shall be responsible for keeping a record of all the proceedings of the Board and giving notice of the meetings.

VII. **EFFECTIVE DATE, MEETINGS**

Section 1. This agreement is effective on the date when the authorizing resolutions of the members' City Councils have been adopted.

Section 2. Within thirty (30) days after the effective date of this agreement, the Mayor of the City of Isanti, County of Isanti, Minnesota shall call the first meeting of the Board which shall be held no later than fifteen (15) days after such call.

Section 3. The first meeting of the Board shall be its organizational meeting. At the organizational meeting, the Board shall select from among the Commissioners a chair, a vice-chair, and a secretary, and may appoint any consultants or other staff, as provided by a member City and as authorized by such City, to coordinate the activities of the Board and to draft any necessary Board documents.

Section 4. At the organizational meeting, or as soon thereafter as it may reasonably be done, the Board shall adopt meeting procedures that include: the time, place, notice for and frequency of its regular meetings, and such other matters as are required by this agreement.

Section 5. **Voting/Quorum.** No business shall be performed unless a quorum of the Commissioners present and voting at a Board meeting vote in the affirmative. A simple majority of the full number of Commissioners shall constitute a quorum for the purposes of conducting a meeting, and a simple majority of the quorum present and voting shall be sufficient for any official action of the Board.

VIII. **DUTIES OF BOARD**

The powers, rights and duties of the Board shall include those set forth in this Article.

Section 1. **Purview.** The Board's purview is to review short and long range planning matters in the geographical area between the two cities, whether corporate or extra-territorial, or where the Cities may have a common corporate boundary at some point in the future, and make recommendations to their respective Planning Commissions and City Councils. The Board may also address other planning and land use matters as directed by the governing boards of each City. Initial work will be on Comprehensive Plan Updates that each City will be undertaking in 2016. This will pertain to Comprehensive Planning in corporate and extraterritorial areas that are located between the two Cities. Other matters that the Board may undertake, at the joint direction of their respective City Councils,

include: Annexation matters that jointly concern the two Cities, Exploration of joint planning within the statutory 2 mile extraterritorial areas located between the two Cities, and Long Range Planning for location of street and municipal utility systems, including work with private utility providers.

Section 2. **Consultants.** The Board may work with consultants that their respective Cities have hired to provide planning services. Such use shall be authorized by the City Council of the respective City.

Section 3. **Other Actions.** The Board shall take such action as it deems necessary and appropriate to accomplish the general purposes of the Board and it may exercise any other power necessary and incidental to the implementation of its powers and duties.

IX.

DISSOLUTION

Section 1. **Method.** The Board shall be dissolved upon an affirmative vote of the City of Cambridge or City of Isanti.

X.

INDEMNIFICATION

The Members shall provide liability insurance and shall indemnify and hold harmless any Commissioner for damages, including reasonable attorneys' fee, incurred as a result of any action brought against said Commissioner and resulting from the joined act or omission of the Board established herein.

XI.

EFFECTIVE DATE

Section 1. **Execution of Agreement.** A Member entering into this agreement shall do so by the duly authorized execution of a copy of this agreement by its proper officers. Thereafter, the Mayor and Clerk or other appropriate officer(s) of that Member shall file a duly executed copy of this agreement, together with a certified copy of the authorizing resolution with the Secretary of the Board.

Section 2. **Effective Date.** This agreement shall become effective when (a) it has been authorized by each member, and b) all appropriate documents have been filed as provided above.

XII.

DURATION

This agreement shall continue in effect from year to year until termination in accordance with the terms of this agreement.

IN WITNESS WHEREOF, the undersigned governmental unit has caused this agreement to signed and delivered on its behalf.

EXECUTED as of _____, 2015.

CITY OF CAMBRIDGE

By: _____
Marlys A. Palmer, Mayor

Date: _____

By: _____
Lynda Woulfe, City Administrator

Date: _____

CITY OF ISANTI

By: _____
George A. Wimmer, Mayor

Date: _____

By: _____
Donald C. Lorsung, City Administrator

Date: _____

Author: Marcia Westover

Background

At the meeting on May 4, 2015, Council directed staff to bring back the ordinance with changes as discussed. Attached is the ordinance with the proposed changes. The changes reflect that there will be no fees charged to any rental property owner who registers before June 30, 2015. After June 30, 2015, a \$25.00 fee will be charged per rental property. The ordinance also gives a 30 day grace period for any new rental dwellings being built and for changes of ownership and the like. The owner's will have 30 days to register from the date of any such transaction. After the 30 days, then the \$25.00 fee will apply.

Inspections will be done every three to four years and on a complaint basis. There will be no fees for inspections unless violations are found. If violations are found during an inspection, then the owner will be charged \$100 per unit where they are found. Also attached is the ordinance amending the fee schedule to reflect these changes.

Action

Motion to approve the attached Ordinance No. 614 amending Title IX, Chapter 99 Rental Housing Ordinance and Ordinance No. 617 amending Title IX General Regulation Fees.

Attachments

1. Ordinance 614-Rental Housing Ordinance
2. Ordinance 617-Fees for Rental Housing

ORDINANCE NO. 617

An Amendment to Title IX-General Regulation Fees of the Ordinance providing for Licenses, Fees, and Permits for 2015

The City Council of Cambridge, Minnesota, ordains:

Title IX-General Regulation Fees

<p>99.03 99.05 and 99.11</p>	<p>Rental Housing Inspection Fee (to be paid by the person requesting the inspection). If violations are found the \$40 fee is refunded and all fees are charged to the property owner.</p>	<p>\$40 per inspection unless violations are found</p>	
	<p>If violations are found during the inspection, the fee will be charged to the property owner and the fee will be the number of hours needed to conduct the initial inspection, research and prepare the corrective action letter, and inspect corrective measures taken. If legal action is necessary, legal costs will be added to the inspection fee.</p>	<p>\$40 per hour plus the City's legal costs</p>	
	<p><u>Rental Housing License Application Fee</u> <u>The fee is waived for all owners who submit an application before June 30, 2015. For new rental units the fee is waived for 30 days from the date the Certificate of Occupancy is issued. For property change of ownership, license transfers, or property conversions into rental property, the fee is waived for 30 days from the transaction date. If owners do not comply with these terms, then the fee will be applied.</u></p>	<p><u>\$25.00 if no application submitted by the terms listed</u></p>	
	<p><u>Rental Housing Inspection Fees</u> <u>Upon inspection, if no violations are found, then no fees will be charged. If violations are found, then \$100 will be charged for each unit where there are violations.</u></p>	<p><u>\$100.00 per unit if violations are found</u></p>	

Effective Date: This ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the Cambridge City Council this 18th day of May 2015.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Date of Publication: May 27, 2015

Ordinance No. 614

An Ordinance to Amend Cambridge City Code Title IX: General Regulations, Chapter 99

The purpose of this amendment is to repeal Chapter 99 Requests for Rental Housing Inspection (Ordinance No. 593) in its entirety, and replace it with the following Rental Housing Ordinance language:

THE CITY OF CAMBRIDGE DOES ORDAIN that Chapter 99 is hereby amended as follows:

CHAPTER 99: Rental Housing Ordinance

§ 99.01 PURPOSE

It is the purpose of this chapter to protect the public health, safety and welfare of the residents of rental dwellings in the City of Cambridge and to ensure that rental housing in the city is safe, sanitary and operated and maintained so as not to become a nuisance to the neighborhood and community.

§ 99.02 INTENT.

It is the intent of this chapter that a permanent mode of protecting and regulating the living conditions of citizens of the City be established and applicable for all rental dwellings in the City. This chapter is not to be construed or interpreted to supersede or limit any other such applicable ordinance or law. This chapter applies to all rental dwellings whether or not a valid license is in effect.

§ 99.03 DEFINITIONS.

For the purpose of this chapter, the following definitions apply unless the context clearly indicates or requires a different meaning.

APARTMENT. A community, complex, or building having a common owner and containing 4 or more living units.

CITY ADMINISTRATOR. The City Administrator or the City Administrator's designee.

DWELLING. A building or one or more portions thereof occupied or intended to be occupied for residence purposes; but not including rooms in motels, hotels, nursing homes, boarding houses, or hospitals.

GENERAL HOUSING UNIT. A dwelling other than an apartment, including but not limited to a townhouse, condominium, duplex or tri-plex.

LET FOR OCCUPANCY or TO LET. To permit possession or occupancy of a dwelling or living unit by a person who is not the legal owner of record thereof, pursuant to a written or unwritten lease, or pursuant to a recorded or unrecorded agreement whether or not a fee is required by the agreement.

LIVING UNIT. A single unit providing complete, independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking and sanitation.

OCCUPANT. Any person living or sleeping in a dwelling or having possession of a space within a dwelling.

OPERATE. To let for occupancy or to let.

OPERATOR/MANAGER. Any person who has charge, care or control of a structure or premises which is let or offered for occupancy.

OWNER/LICENSEE. Any person, agent, operator, firm or corporation having a legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court, or any person representing the actual owner.

PERSON. An individual, corporation, firm, association, company, partnership, organization or any other group acting as a unit.

RENT. To let for occupancy or to let.

RENTAL DWELLING. Any apartment, general housing unit, or single family dwelling let for occupancy.

SINGLE FAMILY DWELLING. A dwelling with less than two (2) living units.

STRUCTURE. Anything constructed or erected on, or connected to the ground.

§ 99.04 LICENSE REQUIRED

It is unlawful to operate a rental dwelling in the city without first having obtained a license from the City Administrator. Each general housing unit, apartment complex, and single family dwelling must register and obtain a license with the City Administrator. No license is required under this chapter when an owner occupies a living unit as a permanent residence. Failure to obtain a rental license may result in the issuance of administrative citations and fines and any other civil or criminal penalties available to the City.

§ 99.05 LICENSE FEES.

The owner shall submit an application(s) to the City Administrator by June 30, 2015, for each general housing unit, apartment complex, and single family dwelling. No fees will be charged if the application(s) is received by this date. Any owner that does not submit an application by June 30, 2015 shall pay a \$25.00 registration fee for each general housing unit, apartment complex, and single family dwelling. An owner has 30 days to submit an application after a Certificate of Occupancy is issued. An owner has 30 days to submit an application after a change of ownership, license transfer, or point of conversion. No fees shall apply if the application is submitted to the city within the 30 day time period listed in this section. If no application is submitted to the City Administrator within the 30 days as identified in this section, then a \$25.00 fee shall apply per general housing unit, apartment complex, and single family dwelling.

§ 99.06 APPLICATION.

(A) Applications for licenses must be made in writing to the City Administrator by the owner or operator. Failure to complete a license application may result in delay or suspension of the application process and civil and criminal penalties. Each parcel identification number requires a separate application.

(B) All applications must specify the following:

(1) Owner's name, address and telephone number. In cases where the owner is an individual, one of the following is required: driver's license number, state identification number, or date of birth.

(2) Operator/Manager's name, address, phone number and driver's license number or state identification number or date of birth.

(3) Signature of owner or operator.

(4) Name, address and phone number of management company, manager or managing officer.

(5) Legal address of the rental dwelling.

(6) Number and type of living units within the rental dwelling.

(7) E-mail address, when available.

§ 99.07 LICENSE TRANSFER.

Every new owner of residential rental property (whether as fee owner or contract purchaser) shall be required to furnish a new application to the City Administrator. No license fees shall be required of the new owner in which the property is purchased provided that the application is received within 30 days of the transfer, the previous owner has paid all associated fees, has

complied with all requirements of this subsection, and has corrected any violations of the City Code or any other codes.

§ 99.08 REPORT OF CHANGES IN OWNERSHIP.

Licensees must report to the City Administrator any changes in the identity of the owner of a rental dwelling, including a change in the majority shareholder or shareholders and officers in the case of corporations. Licensees must report a change within 30 days after closing the property transaction.

§ 99.09 RESPONSIBILITY FOR ACTS OF MANAGER.

Licensees are responsible for the acts or omissions of their managers and operators.

§ 99.10 POINT OF CONVERSION.

Whenever a dwelling is converted to a rental dwelling, the dwelling shall be licensed within 30 days as set forth in this chapter.

§ 99.11 INSPECTIONS AND FEES.

(A) Responsibility. It is the responsibility of the owner and operator/manager to be in compliance with this chapter, other City ordinances, and State laws.

(B) Maintenance standards. Every rental dwelling must maintain the standards in the City Housing Code Chapter 97, in addition to any other requirement of the ordinances of the City or special permits issued by the City, or the laws of the State of Minnesota.

(C) Inspections and Fees.

(1) The City Administrator or the City Administrator's designee is authorized to make inspections to enforce this chapter.

(2) The City Administrator's designated agent will set up a date and time with the owner for an inspection. A letter will first be mailed to the owner indicating a date and time for the required inspection. If the date and time need to be rearranged, the agent will work with the owner to find a reasonable time. If any owner, operator, occupant or other person(s) in charge of a rental dwelling fails or refuses to permit access and entry to the rental dwelling, or any part thereof, the designated agent may, upon showing that probable cause exists for the inspection and for the issuance of an order directing compliance with the inspection requirements of this section, petition and obtain such order from a court of competent jurisdiction in order to secure entry.

(2) Inspections will occur every three to four years and on a complaint basis. For those units where violations are found, the fees will be applied according to this section, and compliance must be done by the dates given in the written compliance letter. In addition, for

those units where violations are found, another inspection will be conducted within one year for compliance purposes.

(3) Fees will not be charged if no violations are found. If violations are found, the owner will be charged \$100 per unit where violations are found.

(b) The fees prescribed above are to be billed directly to the owner or operator/manager for the property upon completion of any inspection. Failure to pay such fees is grounds for revocation, suspension, or non-issuance of a rental dwelling license. This subdivision is not to be considered the exclusive method of collecting inspection fees and does not preclude collection by other lawful means.

(c) The City Administrator may waive an inspection fee in case of error, mistake, injustice, or other good cause.

(d) Failure to permit access to a rental dwelling, failure to attend the scheduled inspection date, or failure to pay any fees associated with inspections may have additional penalties and/or fines as outlined in Chapter 38 of the City Code.

(D) Federal or state inspected rental properties that require regular inspections through their respective programs shall be exempt from the inspection requirement as long as they provide a copy of the current inspection certificate. However, an application for the license shall be required for all such properties. Inspection reports must be submitted along with the application to verify that inspections have been completed.

(E) Health care residential facilities are exempt from this section due to their state licensing regulations.

§ 99.12 REMEDIES FOR NON-COMPLIANCE

(A) Revocation, Suspension, Denial or Non-Renewal of License.

(1) The City Administrator may revoke, suspend, deny or decline to renew any license issued under this chapter for part or all of a rental dwelling upon any of the following grounds:

(a) False statements on any application or other information or report required by this chapter to be given by the applicant or licensee;

(b) Failure to pay any application, penalty, or inspection fee required either by this section or City Council resolution;

(c) Failure to correct deficiencies in the time specified in a compliance order;

(d) Failure to allow an authorized inspection of a rental dwelling;

(e) Any other violation of this chapter.

(2) Before the City Administrator may revoke, suspend, deny or not renew a license, written notice must be sent to the applicant or owner/licensee setting forth the alleged grounds for the potential action. The notice must also specify a date for a hearing before the Hearing Officer. The Hearing Officer may give due regard to the frequency and seriousness of violations, the ease with which such violations could have been cured or avoided and good faith efforts to comply and shall issue written findings.

(3) Upon a decision to revoke, deny or not renew a license, the owner/licensee will not be eligible for any new rental licenses for a period determined by the City Administrator, but not to exceed one year. Any person who has had two or more licenses revoked, suspended, denied or not renewed for violations of this chapter will not be eligible for any new rental licenses for a period determined by the City Administrator, but not to exceed two years.

(4) A decision to revoke, suspend, deny or not renew a license or application will specify the part or parts of the rental dwelling to which it applies. Until a license is reissued or reinstated, no rental units becoming vacant in such part or parts of the rental dwelling may be re-let or occupied. Revocation, suspension or non-renewal of a license will not excuse the owner/licensee from compliance with all terms of this section for as long as any units in the rental dwelling are occupied.

(5) Failure to comply with all terms of this section during the term of revocation, suspension or non-renewal is a misdemeanor and grounds for extension of the term of revocation, suspension or continuation of non-renewal of the license.

(6) Appeal. Following receipt of a decision by the City Administrator to deny, revoke, suspend, or not renew a license, the owner/licensee may request a hearing before the City Council. The request must be made in writing to the City Administrator within ten days of the City Administrator's decision.

(B) Summary Action.

(1) When the conduct of any owner/licensee or their agent, representative, employee or lessee or the condition of their rental dwelling is detrimental to the public health, sanitation, safety and general welfare of the community at large or residents of the rental dwelling as to constitute a nuisance, fire hazard or other unsafe or dangerous condition and thus give rise to an emergency, the City Administrator has the authority to summarily condemn or close off individual units or such areas of the rental dwelling. Notice of summary condemnation must be posted at the location of the rental dwelling license and at the units or areas affected and shall indicate the units or areas affected. Upon notice of summary condemnation, the City Administrator may deny, revoke, suspend or decline to renew the license for all or any part or parts of the rental dwelling or may impose terms and conditions as necessary to remedy the nuisance, fire hazard, or other unsafe or dangerous condition.

(2) Any person aggrieved by a decision or action of the City Administrator under paragraph (E) above shall be entitled to appeal to the City Council by filing a notice of with the City Administrator. The appeal must be filed within ten (10) days of the City Administrator's

decision. The City Administrator will schedule a date for a hearing before the City Council and notify the aggrieved person of the date.

(3) The hearing must be conducted in the same manner as if the aggrieved person had not received summary action.

(4) The decision of the City Administrator is not voided by the filing of such appeal. Only after the Council has held its hearing will the decision or action of the City Administrator be affected.

(C) Posting of unlicensed properties. Any dwelling found in violation of this chapter may be posted with a placard near or upon the main entrance of the dwelling.

§ 99.13 ASSESSMENT OF UNPAID ADMINISTRATIVE PENALTIES.

Any unpaid administrative penalty for failure to comply with the rental licensing provisions in this code may be assessed against the property in the manner set forth in § 38.07 of the City Code.

This ordinance shall become effective upon publication.

Adopted this 18th day of May, 2015, by the Cambridge City Council.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Summary Ordinance for Publication

The City Council of the City of Cambridge adopted Ordinance 614 amending Title IX: General Regulations, Chapter 99 Rental Housing Ordinance. This Ordinance repealed and replaced Chapter 99 Requests for Rental Housing Inspection (Ordinance No. 593) in its entirety. The complete ordinance is available for public inspection at the office of the City Administrator, 300-3rd Ave. NE, Cambridge, Minnesota.

ATTEST:

Lynda J. Woulfe, City Administrator

Date of Publication: May 27, 2015

**6C Approve Joint Powers Agreement for Participation in
Isanti County Law Enforcement Special Response Team**

May 18, 2015

Prepared By: Timothy Dwyer – Chief of Police

Synopsis:

Back on October 7, 2014, I came before the City Council with a request to allow the Cambridge Police Department to be part of a multi-agency tactical law enforcement response team coordinated by the Isanti County Sheriff's Office. I came before you with a draft agreement from the Sheriff's Office. Council at the time appeared in favor of the concept, but we agreed to pull the item from the agenda to have the joint powers agreement reviewed by our City Attorney and to allow me to gather more specific cost information for the Council. Since that time, a great deal of coordination has occurred between all the agencies potentially involved in the Isanti County Law Enforcement Special Response Team (ICLESRT) and Cambridge PD drafted a new and improved Joint Powers Agreement which has been reviewed and approved by the League of Minnesota Cities (LMC) Legal Department (on the request of the City Administrator and City Attorney), as well as the LMC Insurance Trust Fund agent. This agreement is attached for your review and hopeful approval.

Background:

One of the goals of the Isanti County Police Chiefs Association has been to increase training and resource sharing opportunities between our departments to best serve our communities. Currently the Isanti County Sheriff's Office has a group of deputies who are part of the Special Response Team (aka SWAT) and they assist local agencies during critical law enforcement incidents. Early in 2014, I proposed to Sheriff Bill Guenther that he consider expanding this team and associated training opportunities to include law enforcement officers from each policing jurisdiction within the County, thus expanding available resources and unifying safe and tactical response to incidents within our County. This was very well received by Sheriff Guenther and the Chiefs Association and is now fully supported by Sheriff Chris Caulk and his team. We believe that unified training strategies and a well-managed "team" response to critical incidents more effectively results in the safe and successful resolution of critical incidents. We also concur that the presence of highly trained and skilled police tactical units has been shown to substantially reduce the risk of injury or loss of life. With this said, the Isanti County Sheriff's Office has invited the Police Departments from Cambridge, Braham Police Department, and Isanti to work together with their agency to form a highly trained and skilled Multi-Agency Special Response Tactical Team.

Attached is the Joint Powers Agreement with the Isanti County Sheriff's Office for the implementation of a joint Isanti County Law Enforcement Special Response Team. As stated above, this document was approved by the League of Minnesota Cities and has also been approved by the Isanti County Attorneys Office before it was approved and signed by the Isanti County Board of Commissioners.

Costs:

If Cambridge's participation is approved, it is my intent to recommend to the team's governing board (2) to (3) Cambridge PD Officers for the ICLESRT. Selected Officers would be required to attend (8) hours per month of advanced tactical training sessions with ICLESRT. Under the agreement with the Sheriff's Office, our officers may be called upon to respond to critical incidents anywhere within the County and any call outs, if the officer is not on-duty, would require over-time.

As always, I would every attempt to accommodate training days by flexing patrol schedules & limiting overtime when possible, but some overtime may occur for call-outs. The current ICSSO SWAT Team has been called out (3) times this year and (4) times last year. With Cambridge being the largest community in the County, we have more of a chance to have to use this service than others. To give the Council and idea of the worst case cost scenario may be, if Cambridge would pay out OT for all ICLESRT training and average calls outs, we would estimate it would be is \$ 5,015 in 2015 and \$ 12,045 in 2016. Again, you can expect actual costs to be much lower than this. In reality, we are already paying out OT when critical incidents occur, thus the money spent would be for tactical operations versus perimeter support. We do have sufficient funding in the training budget to cover the initial SWAT course fees and training in 2015.

The cost for the recommended liability insurance coverage for the entire team is approximately \$ 1,800 per year and with local fees and range costs added, amounts to approximately \$ 500 per officer per year. Cambridge is looking at \$ 1,000 to \$ 1,500 for 2015 and the same for 2016. The Isanti County Board has asked if the City of Cambridge would be the fiscal agent for this special revolving account.

Any Officer assigned to this team would also require some additional tactical equipment to keep them safe, such as SWAT vests/plates, and helmets, which I can provide through the use of drug forfeiture funds. City Council has already supported the Police Department in outfitting each Officer with their own .223 police rifles with proper optics and lighting.

The Isanti County Board approved the formation of the ICLESRT, signing the attached joint powers agreement. It has also been approved by the City of Braham and has been approved by the City of Isanti Police Commission, pending the final approval of their Council.

Recommendation:

Staff recommends that City Council approve the attached "Isanti County Special Response Team Multi-Agency Mutual Aid and Participation Agreement" and thus the involvement of the Cambridge Police Department in this county-wide tactical response team.

Attachments:

Joint Powers Agreement of the Isanti County Law Enforcement Special Response Team

Joint Powers Agreement of the

Isanti County Law Enforcement Special Response Team

The parties to this agreement are units of government responsible for critical incident response in their respective jurisdictions. This agreement is made pursuant to the authority conferred upon the parties by Minnesota Statute § 471.59.

NOW, THEREFORE, the undersigned governmental units, in the joint and mutual exercise of their powers, agree as follows:

1. **Name:** The parties hereby establish the *Isanti County Law Enforcement Special Response Team (ICLESRT)*.
2. **General Purpose:** The purpose of this Joint Powers Agreement is to establish an organization to coordinate efforts to develop and provide joint response to critical incidents, or high risk entries, where there is a risk of criminal violence occurring within and outside of the parties' jurisdictions.
3. **Parties:** The parties to this Agreement shall consist of the following units of government:
 - City of Braham
 - City of Cambridge
 - City of Isanti
 - County of Isanti
4. **Governance:**

- 4.1. **Governing Board:** The governing board of the ICLESRT shall consist of the following:

Members of this Board will be known as "Directors". The Chief Law Enforcement Officer (CLEO) from each Party, or his or her designee, shall serve as Director. As directed by CLEO, alternate Board Members may be assigned.

Members of the governing board shall be deemed to be employees of their respective agencies and shall not be compensated by the governing board.

- 4.2. Terms:** Appointees or Members shall serve at the pleasure of the Appointing Party's CLEO and may be removed only by the Appointing Party or its CLEO.
- 4.3. Chair:** The Governing Board will elect a Chair. The Chair will have no more power than any other Director except that the Chair shall: give notice of meetings when scheduled or otherwise called; call meetings to order and provide for their orderly and efficient conduct; provide for the preparation of minutes; and when authorized by the passage of a motion by the Board, execute contracts, agreements, reports, filing and other documents on behalf of the ICLESRT.
- 4.4. Meetings:** The Governing Board shall have a minimum of two meetings per year. Special meetings may be called by the Chair, two Directors, or the Team Commander. All meetings and notice of meeting shall comply with the Minnesota Open Meeting Law. The presence of a simple majority of the Directors shall constitute a quorum. Any portion of a meeting shall be closed if it discusses active investigative data as defined in Section 13.82, Subdivision 7, or internal affairs data relating to allegations of law enforcement misconduct.
- 4.5. Voting:** Each Party's Director shall have one vote at any meeting of the Governing Board. Proxy votes are not permitted. The Governing Board shall function by a majority vote of Board Members or alternate Board Members present, provided that a quorum is present.
- 4.6. Duties of the Governing Board:** The Governing Board will formulate a program to carry out its purpose.

The governing board will coordinate information between the Parties and the ICLESRT.

The Governing Board shall appoint and supervise the Team Commander of the ICLESRT. The Governing Board may then appoint and supervise Assistant Team Commander(s) for ICLESRT. Appointments require the concurrence of the chief law enforcement officer (CLEO) of the Team Commander's agency as well as the Assistant Team Commander's agency. Appointment as Team Commander or Assistant Team Commander pursuant to this agreement shall not obligate any party to pay to its employees so appointed either supervisory or other premium pay.

4.7. Powers of the Governing Board: The Governing Board may enter into any agreement or contract necessary or proper for the exercise of its powers or the fulfillment to its duties within the scope of this agreement, and enforce such agreements or contracts to the extent available in equity or at law, except that the Governing Board shall not enter into any contract of which the term exceeds the terms of this agreement.

The Governing Board shall establish policies and standard operating procedures for the organizational and tactical operations of the ICLESRT. This shall include the mission statement, selection process, command and control, activation procedures, training standards and equipment standards.

The Governing Board shall establish and control a shared general operating budget, as defined in Section 5, for insurance payments, training, shared equipment, and other shared resources. Individual Parties should maintain separate budgets for individual member's uniforms and tactical turn-out gear unless approved unanimously by the Governing Board.

The Governing Board may cooperate with other Federal, State and local law enforcement agencies to accomplish the purpose for which it is organized.

The ICLESRT does not have authority to seize property for purposes of Minnesota Statute § 609.531 – 609.5318. Any forfeitable property shall be handled by the Parties jurisdiction in which the incident occurred.

4.8 Insurance: The Governing Board must obtain and maintain liability insurance in amounts not less than the statutory limits established under Minnesota Statute Chapter 466 and may obtain other insurance it deems necessary to insure the Parties, the Governing Board, its Members and Employees of the Parties for actions arising out of this agreement, including, but not limited to extended reporting period coverage upon termination.

Any excess or uninsured liability shall be borne equally by all the Parties, but this does not include the liability of any individual officer, employee, or volunteer which arises from his or her own malfeasance, willful neglect of duty, or bad faith.

5. **Budget and Finance:**

5.1. Budget: By March 31 of each year the Governing Board shall prepare and adopt a general and joint operations budget for the following calendar year and may amend the same from time to time. This budget shall be maintained by the designated Fiscal Agent and shall be a continual and revolving fund.

If any major equipment or Capital Outlay shared joint purchases are requested, such as shared motorized or command vehicles, any such request must be first reviewed and approved by each Parties governing City Council or Board before being approved.

Each Party's law enforcement agency should maintain a separate budget for ICLESRT required uniforms, turnout gear and firearms for each of its members.

5.2 Expenses: The Parties intend to fund the general and joint operations of ICLESRT through an equal, annual contribution paid by each Party. The Governing Board shall establish the general and joint operations budgetary contribution by March 31 of the year prior to the year when the contribution is payable. The Parties agree to pay the contribution as determined by the Governing Board on or before January 31 of the year following the determination. These funds may be paid from grant funds, drug forfeitures, and any funds voluntarily contributed by any Party.

No facilitation of orders or payment on any invoice from the general and joint budget shall be authorized unless approved by the majority of the Governing Board. The Chair or their designee shall report to the Governing Board any proposed orders and requested payments in writing for approval via electronic communications or in person at its next meeting.

The Governing Board may apply for and accept gifts, grants or other property (excluding real property) or assistance from the United States Government, the State of Minnesota, or any person, association, or agency for any of its purposes; enter into any agreement in connection therewith; and hold, use and dispose of such money or other property and assistance in accordance with the terms of the gift, grant or loan relating thereto. Such gifts and grants, in monetary form, shall be deposited into the shared general and joint operations budget under fiscal agent. The acceptance of any property shall be discussed and approved by the Governing Board to establish ownership and maintenance.

All powers granted herein shall be exercised by the Governing Board in a fiscally responsible manner and in accordance with the requirements of law

5.3 Accountability:

The Governing Board shall request and appoint a fiscal agent for ICLESRT. That party's finance department shall act as the fiscal agent. All funds shall be accounted for according to generally accepted accounting principles. Any budget account shall be considered a continuous and revolving fund. A report on all receipts and disbursements shall be forwarded to the Parties quarterly and on an annual basis.

6. Positions:

6.1. Team Commander: The Team Commander shall be a licensed peace officer appointed by the Governing Board. Appointment as Team Commander pursuant to this agreement shall not obligate any party to pay to its employees so appointed either supervisory or other premium pay.

6.2. Leadership Positions: The Team Commander shall appoint licensed peace officers to serve as executive officers, and team leaders subject to approval of the Governing Board. Appointments to a leadership position pursuant to this agreement shall not obligate any party to pay to its employees so appointed either supervisory or other premium pay.

Peace Officers assigned to leadership positions within ICLESRT at all times will remain employees of the members' own jurisdictions and will not be employees of the Governing Board.

Peace officers assigned to leadership positions shall be the liaison between the team members and the Team Commander when the ICLESRT has been deployed pursuant to this agreement.

6.3. Team Members: The chief law enforcement officer (CLEO) of each party shall assign licensed peace officers to serve as ICLESRT team members, subject to the approval of the Team Commander and Governing Board. Appointment as a team member pursuant to this agreement shall not obligate any party to pay its employees so appointed any premium pay.

Team members assigned to the ICLESRT at all times will remain employees of the members' own jurisdictions and will not be employees of the governing board.

A Party or CLEO may decline to make its personnel available to respond to a call for assistance. Failure to provide assistance in response to a request made pursuant to this agreement will not result in any liability to the party that fails to provide assistance or to the ICLESRT.

7. Operations

7.1 Training: The Team Commander shall be responsible for arranging monthly and annual training events for team leaders and team members, consistent with direction from the Governing Board. The Team Commander shall also be responsible for maintaining records of the training received by team leaders and members as well as records of all other activities undertaken by the Team Commander, Assistant Team Commanders, team leaders and team members pursuant to this agreement. This training information shall be made available to each Party through their CLEO.

7.2 Requests for Assistance: Whenever a Party, in its sole discretion, determines that conditions within its jurisdiction cannot be adequately addressed by that jurisdiction's law enforcement personnel and/or resources because of a critical incident or need for high risk entry, the party may request, in accordance with policies and procedures of the Governing Board, that the ICLESRT deploy a ICLESRT team to assist that Party's jurisdiction. Upon a request for assistance, ICLESRT may be dispatched to the requesting Party's jurisdiction, in accordance with policies and procedures of the Governing Board. The Team Commander or Assistant Team Commander shall notify the chair or vice-chair anytime that assistance is provided pursuant to this agreement. The Team Commander or an Assistant Team Commander may at any time in his/her sole judgment, recall the team, but shall notify the requesting Party's CLEO or supervisory designee of the reasons why and provide suggested alternatives. The decision to recall a team provided pursuant to this agreement will not result in liability to the ICLESRT, any party, or to the Team Commander or Assistant Team Commander who recalled the team.

7.3 Direction and Control: A Party may at any time recall its personnel or equipment if it is considered to be in the best interests of the Party to do so. Deployed Team Members will be under the tactical control of the Team Commander or his or her designee in command of the scene, until a Party withdraws its equipment or personnel.

7.4 Compensation: When the ICLESRT provides services to a requesting Party, the personnel of the ICLESRT shall be compensated by their respective employers just as if they were performing the duties within and for the jurisdiction of their employer. No charges will be levied by the ICLESRT or by the Parties for specialized response operations provided to a requesting Party pursuant to this agreement or any mutual aid agreement in effect.

If an incident is nearing 24 hours of continuous ICESRT required involvement, an emergency meeting of the Governing Board shall be called and members shall review the current operations and continued deployment of ICLESRT personnel.

Each of the Parties is required by Minnesota Statute §12.27, Subd. 3 to designate employees or officers who are authorized to dispatch equipment and personnel, in certain emergencies, to other jurisdictions. For purposes of dispatching ICLESRT, each of the parties delegates such authority to ICLESRT, which is authorized to dispatch such personnel and equipment, taking into consideration each party's available resources.

If calls for ICLESRT assistance are from parties not listed in this agreement (non-Isanti County agencies), such response shall be governed by existing law enforcement mutual aid agreements. If no such agreement is in place or when public interest requires the incident to be declared an "imminent emergency" under Minnesota State Statutes 12.33 and 12.331 (Emergency Management Assistance between Political Subdivisions), the incident shall be governed by these Statutes.

7.5 Workers' Compensation: Each party to this agreement shall be responsible for injuries to, or death of, its own employees in connection with services provided pursuant to this agreement. Each party shall maintain workers' compensation coverage or self-insurance coverage, covering its own personnel while they are providing assistance as a member of the ICLESRT. Each party to this agreement waives the right to sue any other party for any workers' compensation benefits paid to its own employee or their dependents, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees or agents.

7.6 Damage to Equipment: Each Party shall be responsible for damage to or loss of its own equipment occurring during deployment of the ICLESRT. Each Party waives the right to sue any other Party for any damages to or loss of its

equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees or agents.

Any equipment purchased or acquired by the ICLESRT under the general and joint operations budget shall be maintained and accounted for by the ICLESRT Board and fiscal agent designated under section 5.3.

Motor Vehicles and major capital items previously purchased by the Isanti County Sheriff's Office SRT shall continue to be the property of the Isanti County Sheriff's Office, and as such, shall be maintained or replaced by them if damaged or in need of repairs unless specifically agreed upon by the Governing Board. If any joint capital purchases occurred after May of 2015, those items shall be maintained by the ICLESRT Governing Board unless otherwise agreed upon at time of purchase.

Surplus property may be disposed of only under procedures authorized by law and distribution of property upon termination of this agreement shall be as provided for by Minnesota Statute §471.59, Subdivision 5.

7.7 **Indemnification:** To the fullest extent permitted by law, this Agreement is intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, as set forth in Minnesota Statute §471.59, Subdivision 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party. In addition to the foregoing, nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.

To the extent that tort damages or otherwise related costs or fees become payable to a third party as the result of this Agreement or the activities carried out hereunder that are not covered by insurance that the ICLESRT has in force, the parties to this Agreement shall each pay an equal amount. Notwithstanding the foregoing, this Agreement is solely for the benefit of the parties hereto and no other person shall have any right, claim, or interest in it.

Nothing herein shall be construed to provide insurance coverage or indemnification to an officer, employee or volunteer of any member for any act or omission for which the officer, employee or volunteer is guilty of malfeasance in office, willful neglect of duty, or bad faith.

8. **Term:** The term of this agreement shall be effective only when all of the parties have signed this agreement. The Isanti County Sheriff shall notify the members in writing of the effective date of this agreement. This Agreement shall continue in effective until terminated in accordance with its terms.
9. **Withdrawal and Termination:**
- 9.1 Withdrawal:** Any party may withdraw from this agreement upon 6 months' written notice to the other parties. Withdrawal by any party shall not terminate this agreement with respect to any parties who have not withdrawn. Withdrawal shall not discharge any liability incurred by any party prior to withdrawal. Such liability shall continue until discharged by law or agreement. A withdrawing party shall have no claim to any property or assets owned or held by the ICLESRT.
- 9.2 Termination:** This agreement shall terminate upon the occurrence of any one of the following events: (a) when necessitated by operation of law or as a result of a decision by a court of competent jurisdiction; or (b) when a majority of remaining parties agrees to terminate the agreement upon a certain date.
- 9.3 Effect of Termination:** Termination shall not discharge any liability incurred by the ICLESRT or by the parties during the term of this agreement. Upon termination and after payment of all outstanding obligations, property or surplus money held by the ICLESRT shall then be distributed to the parties in proportion to their contributions.
10. **Miscellaneous:**
- 10.1 Amendments:** This agreement may be amended only in writing and upon the consent of each of the parties' governing body.
- 10.2 Counterparts:** This agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the Isanti County Sheriff.

Prepared by: Todd Schwab

Background:

On 3/16/15 City council declared the 9 grain bins and associated equipment at the Sandquist farm surplus property. Council directed staff to sell the bins and equipment through the sealed bid process.

Staff received one bid for the sale and removal of the bins and associated equipment. The bid was from Schmitz Sales & Construction Inc.

The bid amount was \$7000.00

Recommendation:

Accept the bid submitted by Schmitz Sales & Construction Inc. for the amount of \$7000.00. Authorize staff to contact Schmitz Sales & Construction Inc. and authorize them to proceed with the removals upon proof of proper liability insurance information.

Prepared by: Lynda Woulfe, City Administrator

It is time once again to renew the on-sale intoxicating liquor licenses for the City of Cambridge. The City's license period runs from July 1 through June 30 of the following year. Therefore, this license renewal will be from July 1, 2014 through June 30, 2015. The City issues on-sale intoxicating liquor licenses to:

1. American Jane's Grill & Bar, 200 2nd Avenue SE
2. Apple Minnesota LLC dba Applebee's Neighborhood Grill & Bar
3. Cambridge Pizza Pub LLC dba Pizza Pub, 124 Main St. S.
4. Red Dog Entertainment Inc. dba Cambridge Bar & Grill, 216 Main St S.
5. Sidelines Sports Grill Ltd dba Sidelines Sports Grill, 138 2nd Ave. SE

All establishments have filed the required paperwork for license renewal. Compliance checks have been completed and all licensees passed. One of the requirements of our licensing ordinance is that owners be current on all taxes (property tax, sales tax, and wholesale liquor distribution). Records have been checked and as of Tuesday, May 11 Cambridge Bar & Grill, Pizza Pub, and Sidelines have not paid their first half taxes. However, they are not due until May 15 and I have been assured by their owners that they will be paid on or before that date. I will contact the County on Monday, May 18 to confirm that their payments have been posted.

We have been working with Ron Nelson from Sidelines about concerns with the few fights that have occurred out on the street after bar closures. Mr. Nelson is proactively working on this issue with Cambridge Police Department. Chief Dwyer, Sergeant Machin, and I met with Mr. Nelson on this issue. Mr. Nelson noted that a number of people park in the City's public parking lot and consume "minis" (the one shot bottles that you can buy at liquor stores). He indicates he frequently finds them lying around the parking lot and streets when he does his morning trash pickup routine. This leads to afterhours drinking and increased blood alcohol contents. Officers will monitor this issue and enforce the issue if illegal drinking in the public parking lot is taking place.

The City also is working through the Toward Zero Death (TZD) group and sponsored a training session for bartenders and servers on the effects of overserving. Cambridge Bar and Grill hosted this event and it was very educational for all bar owners.

Recommendation

Approve on-sale intoxicating liquor licenses for American Jane's Grill & Bar, Apple Minnesota LLC dba Applebee's Neighborhood Grill & Bar, Cambridge Pizza Pub LLC dba Pizza Pub, Red Dog Entertainment Inc. dba Cambridge Bar & Grill, Sidelines Sports Grill Ltd dba Sidelines Sports Grill from July 1, 2015 through June 30, 2016.

By: Timothy Dwyer – Chief of Police

BACKGROUND:

As your Chief of Police, I believe in providing continual and meaningful training opportunities so that our officers can be the best they can be. With this said, great organizations are only as good as their leaders. I appreciate the continual support that the City Council and Administrator Woulfe has provided me in this area. With a shared vision, City Administrator Woulfe and I set a goal to send our senior Sergeants to an advanced leadership course before she retires. Being a graduate of Northwestern University- Center for Public Safety-School of Police Staff and Command, I am partial to this program, but expense and the fact it is located in Evanston, IL made it seem impractical.

The School of Police Staff and Command is an intensive ten-week police leadership program designed to prepare today's progressive public safety managers to effectively meet the challenges we face daily, by uniquely combining academic principles with innovative and practical applications. It incorporates adult and problem-based learning models. Areas of focus include budgeting, contemporary policing, critical decision making and problem solving, effective and efficient delivery of services, the executive image, grant writing, human resources, leadership and management, media relations, organizational behavior, planning and policies to mitigate legal exposure, project management, and resource allocation based on statistics.

The 2015 budget included the cost to send Sgt. Schuster to NW SPSC, but a rare opportunity presented itself which allowed him to attend the course locally, saving the City thousands of dollars. Keeping with our goal, we had planned to budget the necessary funds in 2016 for Sgt. Machin to attend NW SPSC in Evanston, IL. With tight budget times ahead, I was not sure this was going to happen, but I am happy to say, we have been blessed with yet another awesome opportunity. While at Sgt. Schuster's graduation, my former instructor, SPSC Program Deputy Director Michelle Camden, offered me a full-ride scholarship (a \$ 3,400 value) if we were willing to send Sgt. Machin to their campus in Evanston, IL. Scholarships are available to the first student from each class who is promoted to Chief, which I was. Coupled with Cambridge's support of their program and personal circumstances in my life, this opportunity is ours if Council approves the out of state travel and lodging. There are openings for the 09-28-15 SPSC Course. I coordinated with NW staff and found very affordable campus housing and a food plan, and would have Sgt. Machin drive versus air-fare costs. I met with City Administrator Woulfe and I believe with the free tuition, if I re-prioritized budgetary line items within the police department, we would be able to cover the approximate \$5,380 in lodging plus meal reimbursements in 2015, which would eliminate a large line item request in 2016. By policy, Council needs to approve all out of state travel.

COUNCIL ACTION:

Staff is asking City Council to accept the scholarship opportunity from Northwestern University Center for Public Safety in Evanston, IL pending their final approval and then approve Sgt. Machin's out of state travel and lodging, allowing him to attend the School of Police Staff and Command leadership course in September of 2015.

**7D Approve Agreement of Assessment and Waiver of Irregularity and Appeal
between the City of Cambridge and Cambridge Isanti School District 911**

May 18, 2015

Prepared by: Lynda Woulfe, City Administrator

Background

When the 2015 Street Improvement Project was bid, it included an alternate bid for the Cambridge Isanti School District for parking lot improvements. The bid for this work was accepted by the City and the School District. The School District also desires to do some storm sewer work and add that to their assessment amount as well. The attached agreement authorizes this to happen and be placed as a special assessment in addition to the \$117,000 special assessment for the street improvement project.

Caroline Moe is aware of this agreement and will size the bond for the project appropriate to include these costs. The School District will pay the assessment costs plus interest as all other special assessments do. It will be for the same ten year period. This agreement was reviewed and approved by the City Attorney.

Recommendation

Approve assessment agreement as presented.

Agreement of Assessment and Waiver of Irregularity and Appeal

THIS AGREEMENT, is made this 18th day of May, 2015, between the City of Cambridge, State of Minnesota, hereinafter referred to as the City, and Cambridge Isanti School District 911, Isanti County, State of Minnesota, hereinafter referred to as owner.

The City awarded the 2015 Street Improvement Project contract to RL Larson on April 6, 2015. As part of the 2015 Street Improvement Project, Owner is requesting to independently contract with RL Larson to improve its drainage on its property (PIN 15.041.1750 and PIN 15.041.1360) located on Cypress and 2nd Avenue. This improvement will result in a connection to the City of Cambridge's storm sewer service on Cypress Street.

Owner is also requesting a ten-year schedule to pay the \$145,539.00 charges associated with the revised grading, drainage, and connection to the City's storm sewer main. Owner agrees that these charges may be exceeded if the increases are a result of requests made by the Owner or otherwise approved by the Owner in a subsequent separate written document. Owner agrees to pay all charges for this work and the City agrees to assess the final construction cost in addition to the Owner's special assessment for the 2015 Street Improvement Project.


Owner is also requesting a ten-year schedule to pay for the Owner's parking lot improvements in conjunction with the 2015 Street Improvement Project on parcel 15.041.1890. The proposed parking lot improvements were bid on a quantity price based upon the design provided by Owner's Representative (ICS Consulting Inc.). RL Larsen's quantity price bid for the parking lot work was \$115,487.30. Owner agrees that these charges may be exceeded if the increases are a result of requests made by the Owner or the Owner's Representative in a subsequent separate written document. Owner agrees to pay all construction, staking, and surveying charges for this work and the City agrees to assess the final costs in addition to the Owner's special assessment for the 2015 Street Improvement Project.

Prior to the 2015 Street Improvement project, the City Council held the required special assessment hearing and certified a special assessment roll for this project. Therefore, the City Council, in conjunction with the 2015 street improvement project, will agree to add the cost of this work to the School District's previously assessment amount of \$117,000.00 for the 2015 street improvement project and is payable under the same terms as the previously certified assessment. The Owner expressly waives objection to any irregularity with regard to the said assessment, waives the required public hearing for said special assessment, and any claim that the amount thereof levied against owner's property is excessive, together with all rights to appeal in the courts.

In testimony, whereof, each has hereunto set his/her hand, the day and year first above written and has the authority granted to them to execute this document from their respective governing bodies.

Cambridge Isanti School District 911 (Owner)

City of Cambridge (City)


Raymond Queener, Superintendent

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

DATE May 12, 2015
MOTION
BY COMMISSIONER BEARTH

DEPARTMENT Public Health and Environment
SECONDED BY
COMMISSIONER WEIK

Mental Health Month in Washington County

Whereas: May is Mental Health Awareness Month; and

Whereas: Mental wellbeing is important for people of all ages, races, social classes and walks of life; and

Whereas: Mental health routinely emerges as a high priority in the seven-county metropolitan area's community health needs assessments; and

Whereas: Washington County Community Services and Department of Public Health and Environment have both identified mental health as a priority concern for our community; and

Whereas: The Department of Public Health and Environment is a member of the Center for Community Health, a public/private health improvement initiative involving members from public health agencies, health plans, hospitals and health systems across the seven-county metropolitan area; and

Whereas: The Center for Community Health has identified mental health a focus of their health improvement activities in the Twin Cities Metropolitan; and

Whereas: The Center for Community Health has challenged communities in the region to take the "Make It OK" pledge and to visit the websites for "Mental Health First Aid and Psychological First Aid"; and

Now Therefore, be it resolved that the Washington County Board of Commissioners hereby join with other Center for Community Health organizations to encourage our citizens and public officials to learn more about Mental Health First Aid and Psychological First Aid and to take the Make It OK pledge during May "Mental Health Awareness Month".

ATTEST: 
COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

	YES	NO
BEARTH	<u>X</u>	___
BIGHAM	<u>X</u>	___
KRIESEL	<u>X</u>	___
MIRON	<u>X</u>	___
WEIK	<u>X</u>	___

Lynda Woulfe

From: Klanderud, Nicole M <Nicole.Klanderud@allina.com>
Sent: Wednesday, May 13, 2015 8:46 AM
To: Ann N. Norgaard; chris.caulk@sheriff.co.isanti.mn.us; dj52adams@yahoo.com; dkschuh@co.chisago.mn.us; Filetti, Christopher; Hildebrandt, Bruce J; Howard Lewis (me.com); isantiparks@cityofisanti.us; Jesse Peck; jklemz@braham.k12.mn.us; Julie Tooker; lil.vanthof@co.isanti.mn.us; Lynda Woulfe; Matt Peterson (matt.r.peterson@supervalu.com); melissa.carstensen@co.isanti.mn.us; Miller, Eunice F; Mingo, Kelly C; rachman@cityofisanti.us; Rasmussen, Diane G; Roxie Karelis; Rylander, Darcy L; Shaw, Gary A; susan.morris@co.isanti.mn.us; Tim Truenbenbach (ttruebenbach@cambridge.k12.mn.us); tony.buttacavoli@co.isanti.mn.us
Cc: Patrick, Karla L; Murphy, Carleen M; Hurst, Chelsea C; goodx020@umn.edu; Skip [Ernest] Strandberg; Chris Miller (millerchristinec@yahoo.com)
Subject: Updates from Community Engagement Council Meeting
Attachments: May as Mental Health Month.pdf
Importance: High

Good morning,

Thank you to those of you who attended the meeting yesterday. I enjoy getting together and gleaning new ideas and connections from all you.

Just a couple things –

Remember to take the Make It OK pledge – <http://makeitok.org/> and encourage co-workers, friends and family to learn more about mental illness too. Attached is the resolution that Washington County passed last week. They now are encouraging County employees to take the Make It OK Pledge to reduce the stigma of mental health. I know there was interest from Susan and Marlys to do the same for the City of Cambridge & Isanti County. Please let me know if there are any questions or if I can help in any way.

The [Change to Chill](#) website has some new features!

1. Videos – There are currently 11 videos throughout the Change to Chill website with a 12th video focusing on guided imagery currently under development. In addition to the current video locations we have now combined all the videos into one page. <http://www.changetochill.com/video/>
2. News – We've added a [news tab](#).
3. [Chiller Challenge](#) – We're in our 3rd month of the Chiller Challenge. Up to 10 \$25 e-gift cards are awarded each month to teens that submit their Chiller and meet the rather easy photo and caption criteria. Submissions are low this month. Please spread the word and encourage teens to submit their ideas. Chances are good they'll have fun creating a chiller and will win a prize!

The deadline to apply for a Healthy Activities Grant is May 20th – here is the link you can direct organizations to apply – <http://www.neighborhoodhealthconnection.org/> I am looking for a couple volunteers to help review the applications on June 2nd at 10 am. Let me know if you have interest in helping us out with that.

If you have questions about any of these programs, please let me know & if there are organizations that you feel could benefit from them, I would love to connect to see how we can partner.

Wishing you a joyful day -Nicki

Nicki Klanderud

Manager • Community Engagement • Cambridge Medical Center, part of Allina Health

Phone: 763-688-7913 • nicole.klanderud@allina.com

Mail Route 71000 • 701 South Dellwood St • Cambridge, MN 55008



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Lynda Woulfe

From: Klanderud, Nicole M <Nicole.Klanderud@allina.com>
Sent: Wednesday, May 13, 2015 10:48 AM
To: Lynda Woulfe; susan.morris@co.isanti.mn.us
Cc: Patrick, Karla L; Hurst, Chelsea C; Rylander, Darcy L; Rasmussen, Diane G; Shaw, Gary A; Eisenbacher, Susan L; Delgadillo, Michelle J
Subject: FW: Board Resolution- May is Mental Health Awareness Month
Attachments: May as Mental Health Month.pdf

See below – this is the message that Washington County sent out to staff after the mental health month resolution passed.

Nicki Klanderud

Manager • Community Engagement • Cambridge Medical Center, part of Allina Health
Phone: 763-688-7913 • nicole.klanderud@allina.com
Mail Route 71000 • 701 South Dellwood St • Cambridge, MN 55008

From: Lowell Johnson [<mailto:Lowell.Johnson@co.washington.mn.us>]
Sent: Wednesday, May 13, 2015 8:26 AM
To: Carstensen, Melissa (CO-Isanti)
Subject: FW: Board Resolution- May is Mental Health Awareness Month

FYI – here is the message we sent to our staff.

From: David Brummel
Sent: Wednesday, May 13, 2015 8:16 AM
To: PHE Department
Subject: Board Resolution- May is Mental Health Awareness Month

Hi all,

This month marks the 66th official celebration of May as Mental Health Awareness Month, a time devoted to increasing awareness of mental illness and mental health issues. In 2015, awareness remains an important issue. I recently heard a parish nurse describe mental illness as a “no hot-dish” disease. With many other illnesses or injuries, the community often shows support by providing a meal and get-well wishes for those who are ill. Too often with mental health issues, this type of support is not provided. Mental health stigma can negatively influence our perception of individuals, be a barrier to seeking help, and further alienate individuals from care.

Yesterday, the Washington County Board of Commissioners passed a resolution recognizing May as Mental Health Awareness Month. Washington County joins with the Center for Community Health collaboration of the seven-county metropolitan area public health agencies, health plans, and hospital systems to encourage our citizens and public officials to learn more about Mental Health First Aid, Psychological First Aid and to take the Make It OK pledge.

I encourage all Department of Public Health and Environment employees to help recognize May as Mental Health Awareness Month by:

- Taking the **Make It OK pledge** (<http://www.makeitok.org/take-the-pledge/>)
- Visiting the websites for “**Mental Health First Aid** (<http://www.mentalhealthfirstaid.org/cs>) and **Psychological First Aid** (<http://www.health.state.mn.us/oep/responsesystems/pfa.html>)

These three programs help address the need to increase awareness of mental health and wellness, improve individuals’ ability to identify mental illness and provide support, and prepare first-responders to provide psychological support after a disaster.

Thanks for your support and all you do in recognizing mental health issues.

David Brummel | Deputy Director

Washington County Department of Public Health & Environment

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