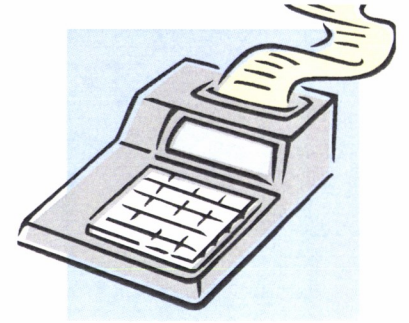




City of Cambridge Long Range Financial Planning Update

June 15, 2015

Mechanics of Long Range Financial Plan Preparation



- Dept heads provide update of staffing requests, operating costs, and requested capital funding for the next 10 years.
- All bond issues are reviewed to determine adequacy of funding—i.e. are assessments coming in as planned, update estimated tax support as needed.
- All capital requests (includes street projects) are accumulated and potential funding sources are reviewed.
- General Fund Budget for the upcoming fiscal year is fine tuned and becomes year 1 of the ten year plan, includes both revenue and expenditure estimates. Years 2-10 are based on inflationary estimates unless we know of a specific change.
- Tax levy estimates are updated based on proposed capital projects and operating needs.
- Net impact of all changes is reviewed to determine if we will meet fund balance policy requirements for having funds on hand for cash flow purposes and emergencies.



Levy Change Impact

Levy	Additional \$ Generated	Expected annual impact on \$150,000 Residential Home	Expected annual impact on Small business owner	Expected annual impact on Large business owner
2015 Levy	\$ 4,907,148	\$ -	\$0	\$0
add 1/2%	\$ 4,931,684	\$ 24,536	\$8	\$523
add 1%	\$ 4,956,219	\$ 49,071	\$16	\$1,046
add 1 1/2%	\$ 4,980,755	\$ 73,607	\$24	\$1,569
add 2%	\$ 5,005,291	\$ 98,143	\$32	\$2,092
add 2 1/2 %	\$ 5,029,827	\$ 122,679	\$40	\$2,615
add 3%	\$ 5,054,362	\$ 147,214	\$48	\$3,138
add 3 1/2 %	\$ 5,078,898	\$ 171,750	\$56	\$3,661
add 4%	\$ 5,103,434	\$ 196,286	\$64	\$4,185
add 4 1/2 %	\$ 5,127,970	\$ 220,822	\$72	\$4,708
add 5%	\$ 5,152,505	\$ 245,357	\$80	\$5,231

Herman's
Bakery

Target

Note--even if 0% increase in tax levy passed,
individual property owners may have increase or decrease
in taxes due the change in valuation as compared to other properties in the City.

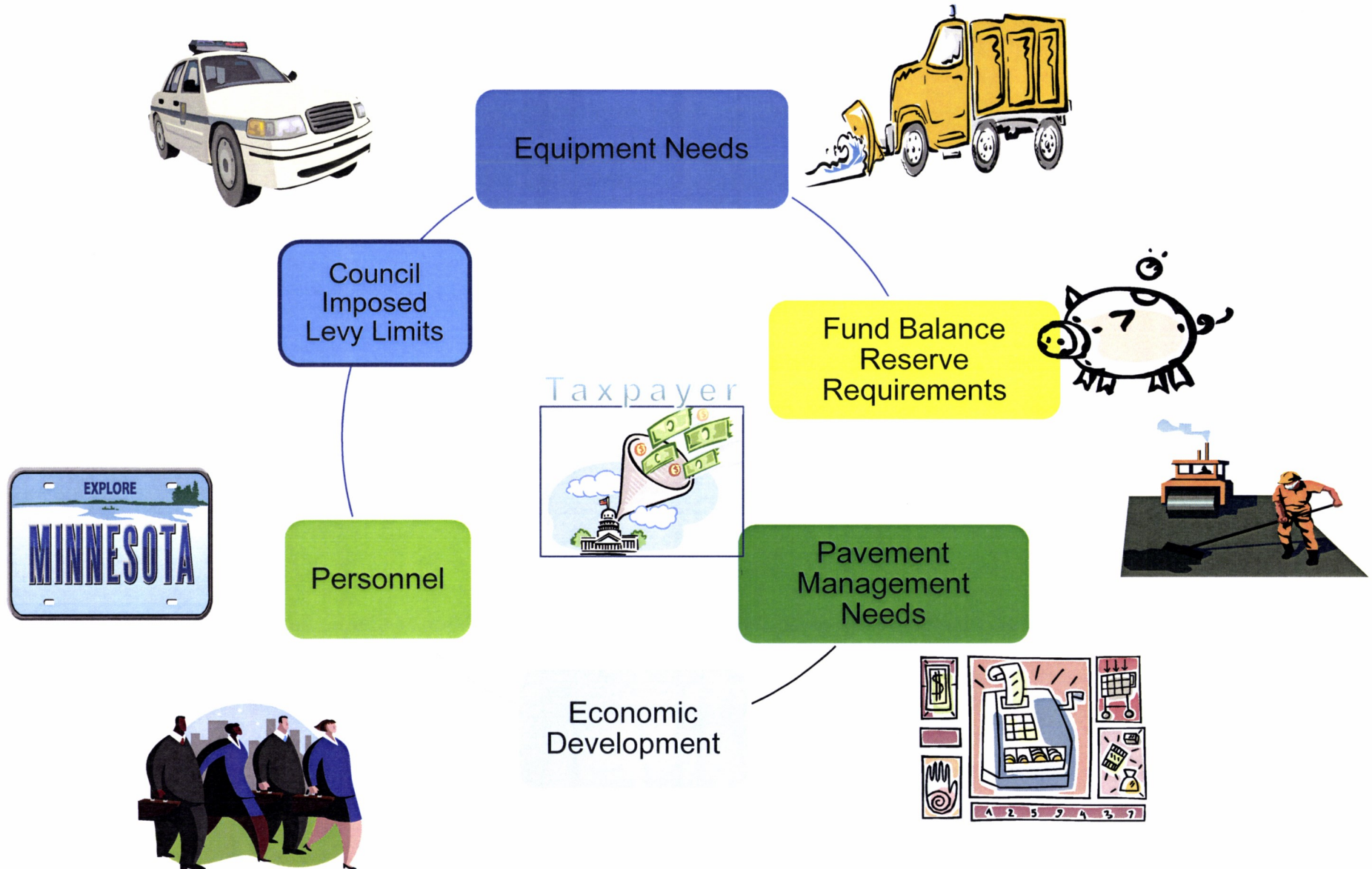
est based on 2015 tax rate

\$1,500
\$5,443,374
tax capacity of property
tax capacity of all Cambridge property

\$1,782
\$5,443,374

\$116,044
\$5,443,374
Need update from Angie

What do we have to balance?



Major Changes made to deliver 1% Levy Increase	Amount
Shift comp plan funding to excess 2015 building permit revenues	\$40,000
Shift flyover pictures funding to excess 2015 building permit revenues	\$30,000
Delay funding additional pavement management requests	\$100,000
Delay old MNDOT facility rehab & impound lot for Police Dept (or make sure PD uses 2015 unused funds)	\$20,000
Remove funding for replacement of police squad	\$49,000
Remove funding for replacement of fire command vehicle (City's share)	\$21,000
Change funding mix of replacement for Crosswind Sweeper to reflect \$50K paid for by Stormwater Fund—Stormwater funds will need to be increased in the future.	\$50,000
Other line item changes in all departments	\$40,000
Total to close	\$350,000

Closing the Gap

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
Proposed 2016 Budget Request

	Proposed Budget <u>2016</u>	Proposed Budget <u>2015</u>	YTD Actual 2014	Actual 12/31/2013
REVENUES AND TRANSFERS IN				
REVENUES				
Taxes	4,124,601	4,157,283	4,049,149.94	4,182,837.16
Licenses and Permits -				
Business	71,328	69,250	74,817.08	73,247.51
Non-Business	125,000	110,000	235,913.73	244,323.80
Intergovernmental Revenues	1,000,477	1,063,304	993,045.74	714,531.86
Charges for Services				
General Government	180	155	227.75	1,045.75
Public Safety	100,500	110,000	97,734.50	100,759.58
Other	6,470	0	8,864.55	3,582.00
Fines and Forfeitures	44,750	40,250	61,877.05	50,185.83
Other	28,437	24,937	144,401	(10,000.73)
<i>Total Revenues</i>	<u>5,501,743</u>	<u>5,575,179</u>	<u>5,666,031.53</u>	<u>5,360,512.76</u>
TRANSFERS IN	506,500	500,000	450,000	450,000.00
<i>TOTAL REVENUES AND TRANSFERS IN</i>	<u>6,008,243</u>	<u>6,075,179</u>	<u>6,116,031.53</u>	<u>5,810,512.76</u>
EXPENDITURES AND TRANSFERS OUT				
EXPENDITURES				
General Government				
Mayor and Council	45,375	45,085	37,475	40,547.60
Administration	239,848	256,596	229,847	213,740.26
Elections	8,750	10,900	6,556	637.49
Finance	296,893	290,987	268,913	226,464.55
Legal	94,000	95,000	107,174	101,228.96
Community Development	655,828	656,722	544,602	532,248.93
New City Hall Buildings	133,830	127,506	113,190	93,368.59
Total General Government	<u>1,474,524</u>	<u>1,482,796</u>	<u>1,307,756.65</u>	<u>1,208,236.38</u>
Public Safety				
Police Department	1,876,653	1,833,745	1,632,844	1,490,860.22
Fire Department	289,912	352,920	315,804	254,671.70
Emergency Management	7,700	7,700	4,910	2,519
Animal Control	6,000	12,000	5,448	11,218.70
Total Public Safety	<u>2,180,265</u>	<u>2,206,365</u>	<u>1,959,006.30</u>	<u>1,759,269.91</u>
Public Works				
Street Maintenance	1,202,493	1,172,058	1,228,443	1,143,841.15
Street Lighting	179,500	191,500	163,923	194,899.46
Maintenance Building	23,500	23,700	25,351	20,481.89
Total Public Works	<u>1,405,493</u>	<u>1,387,258</u>	<u>1,417,716.12</u>	<u>1,359,222.50</u>
Parks and Recreation				
Ice Rink	6,650	6,650	3,159	4,033.88
AFRC	0	0	110,525	115,783.42
Parks and Recreation	283,633	278,854	225,067	185,511.27
Total Parks and Recreation	<u>290,283</u>	<u>285,504</u>	<u>338,751</u>	<u>305,328.57</u>
<i>Total Expenditures</i>	<u>5,350,565</u>	<u>5,361,923</u>	<u>5,023,229.92</u>	<u>4,632,057.36</u>
TRANSFERS OUT	657,678	713,256	1,095,235	1,026,903.00
<i>TOTAL EXPENDITURES & TRANSFERS OUT</i>	<u>6,008,243</u>	<u>6,075,179</u>	<u>6,118,464.92</u>	<u>5,658,960.36</u>
<i>NET INCREASE (DECREASE) IN FUND BALANCE</i>	<u>0</u>	<u>(0)</u>	<u>(2,433.39)</u>	<u>151,551.40</u>

City of Cambridge, Minnesota

Capital Plan

2016 thru 2025

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Administration											
CITY BUS REPLACEMENT 08-ADMIN-11						66,000					66,000
COMPUTER REPLACEMENT 10-ADMIN-13	2,500	2,500				2,500	2,500				10,000
CITY HALL PROJECTS 11-ADMIN-16					5,000	430,000					435,000
Administration Total	2,500	2,500			5,000	498,500	2,500				511,000
<i>City Hall Capital Project Fund 419</i>	2,500	2,500			5,000	446,500	2,500				459,000
<i>Federal Aid</i>						52,000					52,000
Administration Total	2,500	2,500			5,000	498,500	2,500				511,000
Community Development											
Computer replacement 02-COMDEV-04		5,500	2,500		1,500		4,500	3,000			17,000
PICK-UP REPLACEMENT 06-COMDEV-06		25,000									25,000
ENTRANCE SIGN 08-COMDEV-12			3,000	3,000				3,000			9,000
LARGE SCALE PRINTER/SCANNER REPLACEMENT 10-COMDEV-13					20,000						20,000
BLDG DEPT PRINTER REPLACEMENT 10-COMDEV-14				3,000							3,000
PERMITWORKS UPGRADE 14-COMDEV-15		30,000									30,000
Community Development Total		60,500	5,500	6,000	21,500		4,500	6,000			104,000
<i>City Hall Capital Project Fund 419</i>		60,500	5,500	6,000	21,500		4,500	6,000			104,000
Community Development Total		60,500	5,500	6,000	21,500		4,500	6,000			104,000

Department		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Elections												
VOTING MACHINE REPLACEMENT	08-ELECT-01			10,000								10,000
Elections Total				10,000								10,000
City Hall Capital Project Fund 419				10,000								10,000
Elections Total				10,000								10,000
Emergency Management												
Various Emergency Management Items	06-E-MGMT-01	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	60,000
Emergency Management Total		6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	60,000
General Fund		6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	60,000
Emergency Management Total		6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	60,000
Finance / MIS												
Desktop workstation replacement & printer	04-FIN-06					12,000					14,000	26,000
COMPUTER SERVER	10-ADMIN-12		26,000					26,000				52,000
LASERFISCHE SCANNER REPLACEMENT	10-ADMIN-15	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000
COMPUTER SYSTEM UPGRADES	14-FIN-16	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Finance / MIS Total		12,500	38,500	12,500	12,500	24,500	12,500	38,500	12,500	12,500	26,500	203,000
Capital Project Fund Balance											7,500	7,500
City Hall Capital Project Fund 419		12,500	38,500	12,500	12,500	24,500	12,500	38,500	12,500	12,500	19,000	195,500
Finance / MIS Total		12,500	38,500	12,500	12,500	24,500	12,500	38,500	12,500	12,500	26,500	203,000
Fire												
Air Tank Replacement	03-fire-01	9,700	4,000	4,000	6,000	12,100						35,800
Pagers/Radios	03-fire-02		3,500		4,000							7,500
Tanker / Pumper	03-fire-06	275,000										275,000

Department		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
PUMPER REPLACEMENT FOR UNIT #E2	05-FIRE-11							400,000				400,000
FIRE HALL MAINT PROJ	11-FIRE-18							73,000				73,000
COMMAND VEHICLE REPLACEMENT	14-FIRE-20				35,000					40,000		75,000
LADDER TRUCK REPLACEMENT	15-FIRE-21					300,000						300,000
Fire Total		284,700	7,500	4,000	45,000	312,100		473,000		40,000		1,166,300
Fire Capital Project Fund 420		284,700	7,500	4,000	45,000	312,100		473,000		40,000		1,166,300
Fire Total		284,700	7,500	4,000	45,000	312,100		473,000		40,000		1,166,300
Liquor Store												
LIQUOR STORE EQUIPMENT-MISC	06-LIQUOR-06	13,524	9,337	5,000	5,000	5,000	5,000	5,000	10,741			58,602
COMPUTER CASH REGISTER SYSTEM	06-LIQUOR-07	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500			12,000
Liquor Store Total		15,024	10,837	6,500	6,500	6,500	6,500	6,500	12,241			70,602
Liquor Store Fund		15,024	10,837	6,500	6,500	6,500	6,500	6,500	12,241			70,602
Liquor Store Total		15,024	10,837	6,500	6,500	6,500	6,500	6,500	12,241			70,602
Mall Operations												
MALL CAPITAL PROJECTS	11-MALL-06	5,000			59,000		240,000					304,000
Mall Operations Total		5,000			59,000		240,000					304,000
Mall Capital Replacement Fund		5,000			59,000		240,000					304,000
Mall Operations Total		5,000			59,000		240,000					304,000
Parks & Open Spaces												
MOWER REPLACEMENTS & ADDITIONS	02-PARK-04				100,000	25,000		45,000		45,000		215,000
TOOLCAT & ACCESSORIES	08-PARK-36			55,000								55,000
PARK EQUIPMENT REPLACEMENT	08-PARK-38	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Camb Isanti Bike Trail Capital	11-PARK-44	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000

Department	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
MOWER TRAILER REPLACEMENT 12-PARK-45			7,500								7,500
BRUSH CHIPPER 15-PARK-46			35,000								35,000
WEED SPRAYER 15-PARK-47		10,000									10,000
Parks & Open Spaces Total	45,000	55,000	142,500	145,000	70,000	45,000	90,000	45,000	90,000	45,000	772,500
<i>Park Capital Project Fund 415</i>	45,000	55,000	142,500	145,000	70,000	45,000	90,000	45,000	90,000	45,000	772,500
<i>Parks & Open Spaces Total</i>	45,000	55,000	142,500	145,000	70,000	45,000	90,000	45,000	90,000	45,000	772,500

Police

Squad Car Replacement 02-police-01		49,723	101,356	142,000	98,000	99,000	138,000	106,000	140,000	133,000	1,007,079
COMPUTER REPLACEMENT/OFFICE EQUIPMENT 02-POLICE-02	10,000	11,000	11,000	12,000	12,000	13,000	13,000	13,000	13,000	13,000	121,000
SQUAD CAR COMPUTER REPLACEMENT 09-POLICE-03	4,500	4,500	9,000	13,500	9,200	9,200	13,800	9,200	13,800	9,200	95,900
INTERVIEW ROOM VIDEO/AUDIO SYSTEM 14-POLICE-04	3,000										3,000
DIGITAL IN-CAR VIDEO SERVER 14-POLICE-05			15,600								15,600
Police Total	17,500	65,223	136,956	167,500	119,200	121,200	164,800	128,200	166,800	155,200	1,242,579
<i>Admin Fine Fund Balance</i>		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	90,000
<i>Donation</i>	16,640	12,480									29,120
<i>Police Capital Project Fund 417</i>	17,500	39,243	106,816	154,000	105,700	107,700	148,800	114,700	150,800	141,700	1,086,959
<i>Sale of surplus squads</i>		3,500	3,500	3,500	3,500	3,500	6,000	3,500	6,000	3,500	36,500
Police Total	34,140	65,223	120,316	167,500	119,200	121,200	164,800	128,200	166,800	155,200	1,242,579

Public Works Administration

PLOW TRUCK REPLACEMENT AND ADDITION 02-PW-03				205,000		220,000		230,000		240,000	895,000
Streets Garage #2 06-PW-12						1,000,000					1,000,000
Crosswind Sweeper Replacement 07-PW-19	200,000										200,000
Pick-up Trucks 07-PW-23			40,000		42,000		42,000		44,000		168,000
MECH SHOP UPGRADES 08-PW-27	24,000	2,600	5,000	2,000		4,500					38,100
REPLACEMENT TAR ROLLER 10-PW-30							25,000				25,000
MOSQUITO FOGGER 10-PW-31		8,000			17,000						25,000

Department		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
REPLACEMENT & ADDITION												
TRACTOR BACKHOE REPLACEMENT	10-PW-32	50,000										50,000
PRESSURE WASHER REPLACEMENT	10-PW-33				4,500							4,500
MOWER REPLACEMENT	12-PW-36					45,000						45,000
STEINER MOWER REPLACEMENT	14-PW-39		40,000									40,000
MOWER TRAILER REPLACEMENT	14-PW-42					6,000						6,000
FORD F550 DUMP/PLOW TRUCK	14-PW-43				80,000							80,000
BULK MATERIAL STORAGE	14-PW-44							100,000				100,000
WATER TRUCK	14-PW-45									50,000		50,000
CASE 721 LOADER	14-PW-46									220,000		220,000
Public Works Administration Total		274,000	50,600	45,000	291,500	110,000	1,224,500	167,000	230,000	314,000	240,000	2,946,600
Bond Issue: Tax Levy							1,000,000					1,000,000
Fire Capital Project Fund 420		9,600										9,600
Public Works Capital Project Fund 418		214,400	50,600	45,000	291,500	110,000	224,500	167,000	230,000	314,000	240,000	1,887,000
Stormwater Fund		50,000										50,000
Public Works Administration Total		274,000	50,600	45,000	291,500	110,000	1,224,500	167,000	230,000	314,000	240,000	2,946,600
Streets: Major												
2016 STREET IMPROVEMENT PROJECT	06-SM-44	3,029,500										3,029,500
2020 STREET IMPROVEMENT PROJECT	06-SM-50					5,372,000						5,372,000
2018 STREET IMPROVEMENT PROJECT	06-SM-51			3,647,000								3,647,000
2022 STREET IMPROVEMENT PROJECT	06-SM-52							5,997,950				5,997,950
Street Overlay	07-SM-52	583,000		104,000	393,750	150,000	150,000	150,000	150,000	150,000	150,000	1,980,750
CITY SHARE TH 95 RIVER TO DAVIS ST	13-SM-57						1,795,000					1,795,000
2024 STREET IMPROVEMENT PROJECT	14-SM-58									2,137,000		2,137,000
Streets: Major Total		3,612,500		3,751,000	393,750	5,522,000	1,945,000	6,147,950	150,000	2,287,000	150,000	23,959,200
Bond Issue: Assessed		340,000		206,700		243,000		890,000		45,000		1,724,700

Department	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
<i>Bond Issue: Stormwater</i>	325,000		468,000		598,000	325,000	347,750				2,063,750
<i>Bond Issue: Tax Levy</i>	911,000		1,079,300		2,499,000		3,734,200	1,105,000			9,328,500
<i>Bond Issue: Wastewater</i>	275,000		682,000		528,000	330,000	126,500				1,941,500
<i>Bond Issue: Water</i>	734,500		481,000		682,000	390,000	149,500				2,437,000
<i>MSA</i>	444,000		730,000		750,000	0	750,000		750,000		3,424,000
<i>Pavement Fund</i>	583,000		104,000	393,750	150,000	900,000	150,000	150,000	150,000	150,000	2,730,750
<i>Stormwater Fund</i>									117,000		117,000
<i>Wastewater Fund</i>									55,000		55,000
<i>Water Area Charge Fund</i>					72,000						72,000
<i>Water Fund</i>									65,000		65,000
<i>Streets: Major Total</i>	3,612,500		3,751,000	393,750	5,522,000	1,945,000	6,147,950	150,000	2,287,000	150,000	23,959,200
Streets: Pavement Management											
CRACK SEALING 02-PAVMGT-01	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	450,000
SEALCOATING 02-PAVMGT-02	120,000	120,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	1,150,000
<i>Streets: Pavement Management Total</i>	170,000	170,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	1,600,000
<i>Pavement Fund</i>	170,000	170,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000		1,600,000
<i>Streets: Pavement Management Total</i>	170,000	170,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000		1,600,000
Grand Total	4,444,724	466,660	4,299,956	1,312,750	6,376,800	4,279,200	7,280,750	769,941	3,096,300	622,700	32,949,781

