

Cambridge City Council Meeting Announcement and Agenda

Monday, November 4, 2024 at 6:00 PM

Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
6:00 pm	1. Call to Order
	2. Pledge of Allegiance
6:02 pm	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of Regular City Council Meeting Minutes for October 21, 2024 (p. 3)
	B. Draft September 2024 Financial Statements (p. 10)
	C. Resolution R24-088 Accepting Restricted Donation for Airport (p. 80)
	D. Resolution R24-089 Approve Inter-Fund Transfer (p. 82)
	E. Approve Conditional Offers for Cambridge Fire (p. 84)
	F. Approve Conditional Offer for Mitchell Patrick for Temporary Police Officer position (p. 97)
	G. Approve posting Full-Time Clerk Position at Northbound Liquor (p. 101)
	H. Approve Resolution R24-090 Appointing Sheila Gagnon as an Election Judge (p. 102)
	I. Approve Hiring an Interim Public Works Maintenance Worker (p. 104)
	5. Work Session
	6. Unfinished Business
	7. New Business
	A. 2025 Street Improvements-Public Improvement and Assessment Hearings (p. 105)
	1. Public Hearing - Resolution R24-091 Ordering Improvements and Preparation of Plans
	2. Public Hearing - Resolution R24-092 Adopting Assessments
	3. Approve Engineering Services Agreement
	8. Mayor's Report
	9. Council Concerns
	10. City Attorney's Report
	11. City Administrator's Report
	12. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
Date	Time	Meeting/Event
Tuesday, November 5, 2024	7:00 am	General Elections
Wednesday, November 6, 2024	7:00 pm	Planning Commission
Monday, November 18, 2024	4:00 pm	Special Budget, Levy, and Utility Rates
Monday, November 18, 2024	5:45 pm	EDA
Monday, November 18, 2024	6:00 pm	City Council
Monday, December 2, 2024	6:00 pm	City Council
Tuesday, December 3, 2024	7:00 pm	Planning Commission
Monday, December 16, 2024	5:45 pm	EDA
Monday, December 16, 2024	6:00 pm	City Council
Monday, January 6, 2025	6:00 pm	City Council
Tuesday, January 7, 2025	7:00 pm	Planning Commission
Monday, January 13, 2025	7:00 pm	Parks, Trails, and Recreation Commission
Tuesday, January 21, 2025	5:45 pm	EDA
Tuesday, January 21, 2025	6:00 pm	City Council

Cambridge City Council Meeting Minutes October 21, 2024

A regular meeting of the Cambridge City Council was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Councilmembers Lisa Iverson, Mark Ziebarth, and Bob Shogren.

Members Absent: Councilmember Aaron Berg.

Staff Present: City Administrator Vogel, Deputy City Administrator Smith, Police Chief Machin, Deputy Police Chief Hagen, Sergeant Giese, Sergeant Saelens, Finance Director Moe, Community Development Director Westover, City Attorney Squires, Public Works Director Schwab, City Engineer Anderson, and Assistant to the City Administrator Seiberlich.

Call to Order

Godfrey called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Citizens Forum

Kathleen Getting, 222 Ashland Place. Getting spoke to Council regarding the excess noise from Steve's Tire. Speaking with the business owner did not resolve the issue, so Getting reached out to the Minnesota Pollution Control Agency (MPCA). The MPCA said they could work with local authorities to conduct a noise study. They recommended she speak with the Council regarding the issue. She asked if a site plan study had been conducted with consideration of noise pollution on the local neighborhood.

Bill Stickles, 534 S. Fern St. Editor of Isanti-Chisago STAR Newspaper. Stickles said the Best of Awards received 6,500 nominations and just short of 55,000 votes in in the approximately 140 categories. City Park won best local park and best scenic park. Cambridge Public Library won best non-profit or government organization and best public restroom. Cambridge Arts and Crafts fair was a finalist for best craft and art show. Cambridge Customer Appreciation was a finalist in best outdoor event and best celebration/festival. The City of Cambridge was a finalist for the best place to work - large employer. Northbound liquor was a finalist for best wine selection.

Richard Larson, owner the office building at 236 S. Adams. Larson said he had been taken advantage of by a company that approached him and offered to work on his parking lot for a good deal, but did a poor job. Larson feared this company did not pull a permit and asked if there was a fine for not obtaining the required permit. He wanted to make other citizens aware of this contractor.

Approval of Agenda

Godfrey requested to add Consent Item # 4F Resolution R24-087 Appointing Additional Judges for the General Election, and Item # 4G Conditional Offer Letter for Northbound Store Clerk.

Iverson moved, seconded by Shogren, to approve the agenda. All voted aye, no nays, motion passed unanimously.

Consent Agenda

Iverson moved, seconded by Shogren, to approve consent agenda Items A-G:

- A. Approval of Regular City Council Meeting Minutes for October 7, 2024
- B. Approve Warrants #130123-#130476 and ACH/Wire items totaling \$4,031,411.86
- C. Cambridge Cove Development Agreement
- D. Resolution R24-083 Amending 2024 General Fund Budget
- E. Approve Amendment to Land Option and Purchase Agreement
- F. Resolution R24-087 Appointing Additional Judges for the General Election
- G. Conditional Offer Letter for Northbound Store Clerk

Upon roll call, Godfrey, Shogren, and Iverson voted aye, Ziebarth voted nay. Motion carried unanimously.

Work Session

A. Employee Recognition for Years of Service

Moe said since 2013, the City has been recognizing its employees for meeting milestones in years of service to the City. Employees being recognized at this meeting include the following:

- Tanner Hagen, Police, 5 years
- Jesse Forliti, Utilities, 5 years
- Jim Kowalik, Fire, 10 years
- Andrew Mix, Fire, 10 years
- Matthew Giese, Police, 10 years
- Chelsie Kemen, Northbound Liquor, 10 years
- Tina Davidson, Northbound Liquor, 10 years
- Brad Reents, Public Works, 15 years
- Shawn Machin, Police Chief, 20 years
- Lucas Milz, Asst Public Works Director, 20 years
- Kristy Ziebarth, Fire, 20 years
- Cory Carlson, Fire, 20 years
- John Henderson, Fire, 20 years
- Todd Schwab, Fire, 30 years
- John Bergloff, Utilities, 35 years

B. Northern Lights Express Advocacy Efforts

Vogel updated the last official Council activity for Northern Lights Express (NLX) advocacy was in March 2022, when there was a 5-0 vote to approve a resolution to the state in support of setting aside the state match requirement funding for the NLX project. Vogel said he spent time in 2022 and 2023 lobbying at the legislature for funding the project. In 2023, \$194 million was set aside from the state of Minnesota to fund the state match. This enabled MnDOT to begin an application process to the federal government for Infrastructure in Jobs Act (IIJA) funds, called the Federal and State Partnership grant, for an additional \$800 million.

Vogel continued, about one year ago MnDOT applied for the Corridor Identification grant, which was received and provided approximately .5 million dollars in funding. Over the following year, the Federal DOT and FRA have set aside an additional \$1.1 billion in available funding for passenger rail. The application deadline for this grant is December 16th.

Vogel said he represents the City on the NLX Alliance board, has spent time speaking with the governors office transportation staff to help revamp support locally and federally. The board has paid a federal lobbyist to help move the efforts along. The NLX is one of few projects in the country that meets the requirements for the IJA funding. The Alliance board will likely be sending a delegation to Washington DC, Vogel asked Council's opinion on being included in this trip. It is unsure if the board will be funding any or all of the trip, or asking representatives to fund the trip. Vogel noted there are ample funds to cover the approximate two-to-four-day trip if needed.

Vogel reviewed the estimated costs of improvements and equipment enhancements that would be included with the project, as well as the expected economic boost and property value increases along the corridor.

Vogel said the trip would likely be in mid-November, and if Council was interested, he could provide more details at the first meeting in November. The membership in the Alliance board is paid through January and renewal options would be best reviewed then. Vogel asked Council if he should continue or reduce involvement in this project.

Shogren expressed concerns with potential turnover at the office with the upcoming elections, and asked the likelihood of the project continuing at the federal level. Vogel speculated the result of the election would not impact the project, particularly in the short term. The \$1.1 billion is already set aside. There may be a change to future funding opportunities.

Ziebarth asked where things were at with the funding and status of the project. Vogel said \$200 million has been set aside by the state. The state is applying for \$800 million in funding from the federal grant, which is due by December 16th. The purpose of the delegation is to advocate for MnDOT and the project to be awarded those funds. Cambridge is still slated to be the second stop north of Minneapolis on the way to Duluth. The Alliance has found it helpful to have a voice from the middle of the corridor. Much has revolved around Duluth, Minneapolis, and the ball fields, while the benefit to the middle of the line is often overlooked. Ziebarth clarified there is an allotted amount of money from the federal government, and a now a grant application to determine which projects get access to those funds. Vogel said that was correct.

Iverson felt Vogel should maintain or increase his efforts in support of the NLX project. Vogel noted the membership and dues budget would cover these efforts, and would not have any impact to the current budget process. The Alliance board may pick up some of the costs as well.

Shogren asked how supportive partners, such as Anoka County, Minneapolis, and Pine County, were. Vogel said Duluth, St. Louis County, and Minneapolis have been the strongest supporters of the project and have spent more funds on advocacy than the City has. Hinckley and the City of Coon Rapids are also in favor of the project. There are parts of Anoka and Isanti Counties that are less enthusiastic. Other cities along the line support the project due to the planned safety improvements

to approximately 180 rail crossings along the route. Shogren felt Vogel should continue to advocate for the project and not reduce his efforts.

Godfrey agreed with Iverson and Shogren to continue the efforts. He requested more information on travel details once known.

Unfinished Business

No unfinished business

New Business

A. PUBLIC HEARING-Resolution No. R24-084 City Approval of the Final Layout of Highway 95 Widening Project

Anderson said MnDOT has been working on the final design of the Hwy 95 Improvement project for several years. The project corridor runs from Fern Street to Fillmore Street, with two lanes in each direction and a dedicated center turn lane. Bids will open in November 2025, construction will begin the spring of 2026 and end in 2027. Based on MnDOT's current project cost estimate, the City's total cost participation is currently estimated to be \$4.8 to \$4.9 million, which includes engineering, mobilization, and inflation estimates.

Russel Fellbom, MnDOT Project Development Manager, reviewed the final plans for the corridor project.

Godfrey asked if the storm system size will be enlarged, Anderson said the storm system will be double, if not triple the current size. He is working on getting grant money to help fund this.

Public Hearing

Godfrey opened the public hearing at 6:42 pm.

Thomas Lenhart, 1334 Birch Place. Lenhart expressed concerns about the urban fabric of town. The project should make Main St easier for pedestrians and bikes to cross. A wider road and higher speeds are opposite to what is needed. Fellbom said the speed limit is not increasing, the wide medians will allow crossing of one direction at a time, and signals will have push buttons at their crosswalks.

Godfrey closed the public hearing at 6:45 pm.

Ziebarth motioned, seconded by Shogren, to adopt Resolution R24-084 Approving the Final Layout for the TH 95 Improvements as presented.

Vogel noted the motion should include municipal consent, Ziebarth and Shogren agreed to amend the motion.

Upon vote, all voted aye, no nays. Motion passed unanimously.

B. PUBLIC HEARING-Resolution No. R24-085 Approving Parkland Vacation from Woodhaven Acres 2nd Addition

Westover said on September 16, 2024, Council discussed the idea of vacating the parkland in the Woodhaven Acres plat area and was in favor of scheduling a public hearing as part of the process. The original owner of the development, David Norberg, started the development in 1990 with the first plat, then continued phasing with a plat in 1996, another in 2002, and the latest plat in 2004. 1.59 acres of parkland was dedicated in 2002. Since then, the park has not been maintained, remains vacant, and the City does not have plans to improve the park.

Westover continued, Norberg began the development process for the final phase of the 4th addition in 2021. However, he ultimately withdrew the project due to inflated infrastructure costs. Norberg sold the land to Steve Strandlund. Strandlund expressed the same concerns with the cost to build the street and utilities. The additional parcels this parkland offers would help off-set the cost of the street construction. The land would be deeded to Norberg from the City, Norberg would then deed the land to Strandlund.

Public Hearing

Godfrey opened the public hearing at 6:50 pm.

No one approached to speak.

Godfrey closed the public hearing at 6:51 pm.

Iverson motioned, seconded by Ziebarth, to approve Resolution R24-085 vacating the parkland as presented. All voted aye, no nays, motion passed unanimously.

C. Downtown Façade Grant – 236 2nd Ave SW

Smith presented the Downtown Grant application from Art Volker of Comprehensive Health Clinics, owner of 236 2nd Ave SW. Volker has requested \$8,305 to be used to remove the old signage and install new signage. The requested amount is 50 percent of the \$16,610 total cost quoted. The sign permit has already been reviewed and approved by City staff. There is sufficient funding allocated for the façade grant program to approve this request.

Iverson motioned, seconded by Ziebarth, to approve the Downtown Grant request for 236 2nd Ave SW in the amount of \$8,305 as presented.

Shogren verified this was for the old Minnco Call Center building, Smith confirmed it was.

Upon vote, all voted aye, no nays. Motion passed unanimously.

D. Approve R24-086 Increasing the Fire Relief Association Service Pension benefit amount

Benzen said the Cambridge Firefighters Relief Association PERA was last changed in 2022. He requested to raise the amount from \$5,800 per year of service level to \$6,000. This level would not require any additional municipal contribution.

Shogren motioned, seconded by Iverson, to approve R24-086 to increase the PERA benefit level from \$5,800 per year of service to \$6,000, effective January 1, 2025. All voted aye, no nays, motion passed unanimously.

E. Drainage Easement Work

Schwab said there is a drainage easement swale located on residential backlots between 14th Lane SE and Carriage Lane S, that also covers 16th Lane and Joes Lake Road. The drainage swale has been in place for some time and was adequate for providing drainage for the surrounding area at the time of construction. In recent years the area has been built out and rain events have become more intense in nature, which has resulted in frequent localized flooding in the backyards of adjacent properties. There is land east of Tower Terrace that is undeveloped, any future lots would drain to this area and add to the concern. Staff propose an upgrade to the existing drainage system that will alleviate the localized flooding after significant rain events.

Godfrey asked if the current plan was adequate to cover any possible new lots, Schwab replied it was.

Shogren asked if the lots to the east were where Jefferson would have been extended, Schwab replied that was correct.

Schwab noted he obtained two quotes, one from DW Companies and one from Douglas-Kerr Underground LLC. Staff recommend choosing DW Companies, their quote came in considerably less at \$38,555. Funds are available in the storm fund to cover this amount.

Shogren motioned, seconded by Iverson, to authorize staff to enter into agreement with DW Companies to complete the proposed work for the quoted price of \$38,555. All voted aye, no nays, motion passed unanimously.

Mayor's Report

Godfrey reminded Councilmembers of Vogel's evaluation on Oct. 29th at 4:30 pm. There was an evaluation form emailed out last week.

Godfrey announced the next meeting was to be held on the night before elections, Nov. 4th. This should hopefully be a short meeting followed by setting up the Chambers for election day.

Council Concerns

No Council concerns

City Attorney's Report

Squire noted the Olson lawsuit was resolved favorably in District Court, there was a limited window to request a review by Supreme Court.

City Administrator's Report

Vogel stated the Olson lawsuit was closed, the City agreed to waive nominal charges totaling around \$800.

Vogel reported the summer hours survey results, in the early stages staff have shown overwhelming support, 21 out of 23 liked the new schedule. 23 of 25 no adverse impact to staffing. 21 said they would do again if offered. Feedback suggested a 4 day / 10-hour schedule. Those that did not participate still liked the schedule. Staff appreciated the schedule being optional not mandated.

Vogel said last Monday evening, Cambridge, North Branch, and MN Corrections held a meeting at the library to discuss a level 3 registrant. Vogel thanked Machin for setting up the event. There were 35 people in attendance, though the individual of discussion moved out before the hearing and no longer lives in the City. He is currently incarcerated for registration violation.

Adjournment of Council Meeting

Being no further business before the City Council, Ziebarth moved, seconded by Shogren, to adjourn the regular meeting at 7:07 pm. All voted aye, no nays, motion passed unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the nine months ended September 30, 2024. Included in the Monthly Financial Reports are the following components:

Financial Snapshot

Outstanding City Debt

General Fund - Amended 2024 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2024 Compared to Actual

Debt Service Fund Summary: Adopted 2024 Budget Compared to Actual

Capital Fund Summary:

Adopted 2024 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2024 Budget Compared to Actual

Wastewater Utility - Adopted 2024 Budget Compared to Actual

Stormwater Utility- Adopted 2024 Budget Compared to Actual

Street Light Utility- Adopted 2024 Budget Compared to Actual

Liquor Store – Adopted 2024 Budget Compared to Actual.

Cash and Investment Summary

Park Expenditure Breakdown Report

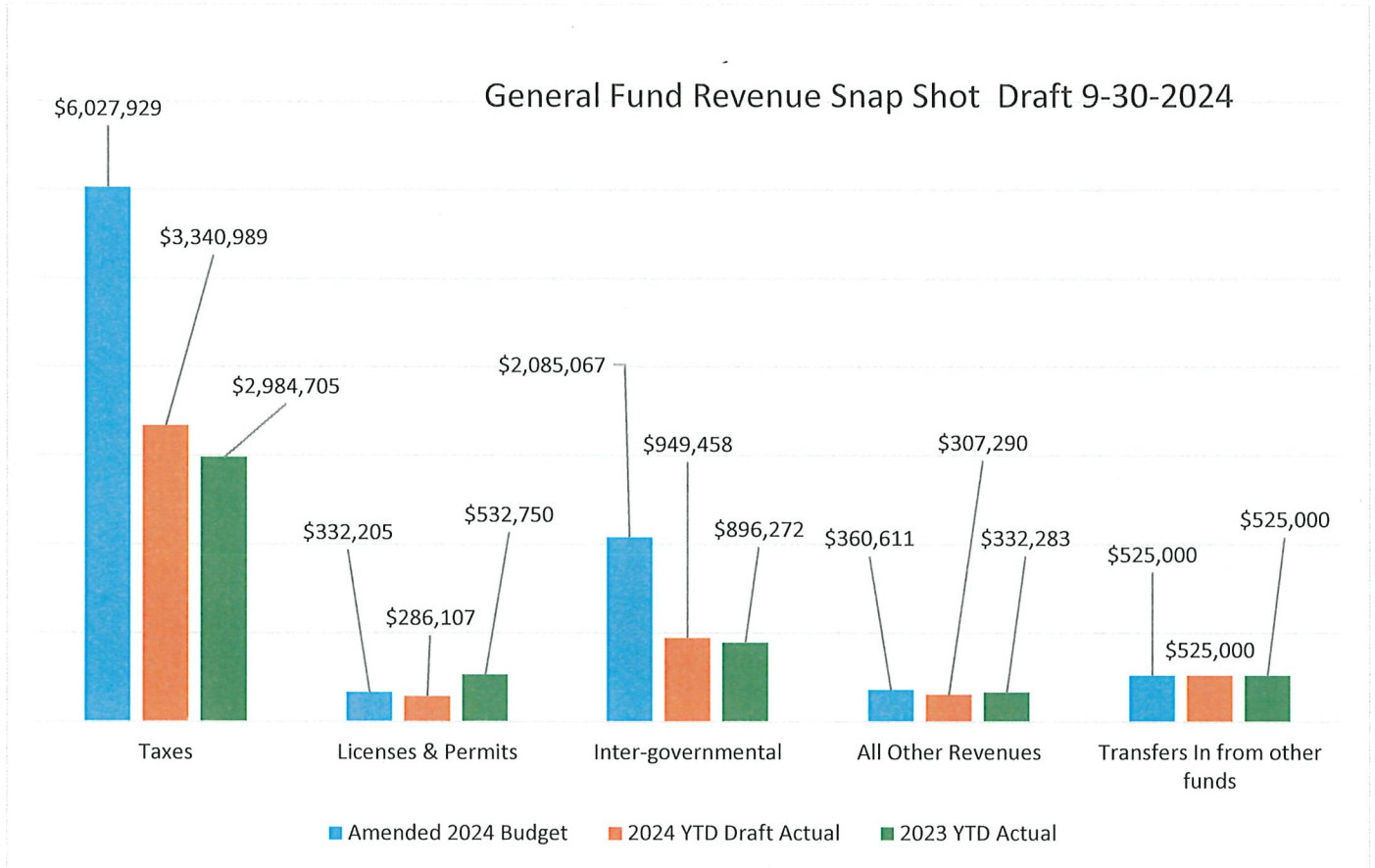
Compatibility with Strategic Goals:

Regular financial reporting to the City Council supports core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication and transparency. Routine publishing of monthly financial statements provides transparent updates on the City’s financial condition.

Council Action Requested

NONE REQUIRED - For discussion only.

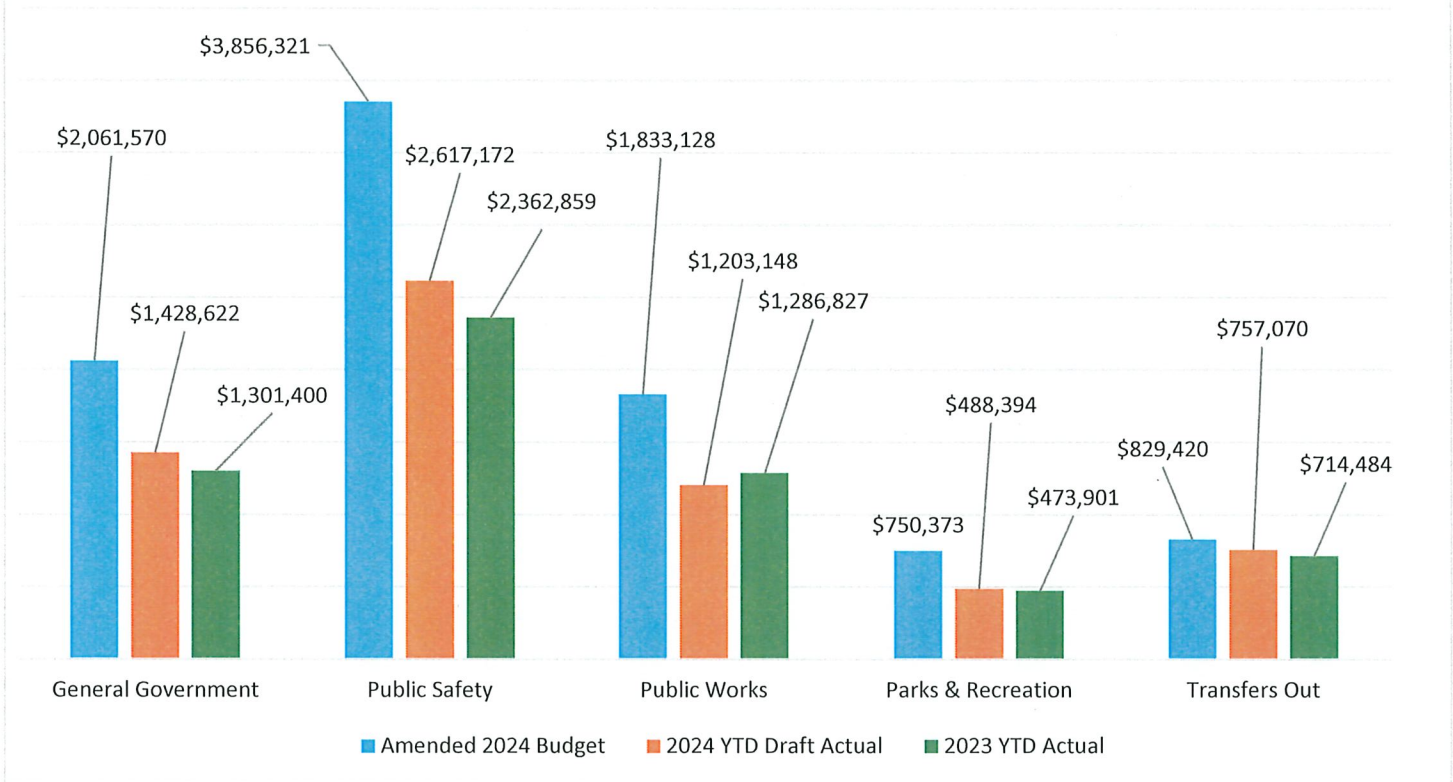
Council Financial Snapshot



Notes—

- Tax collections occur in July and December. First half tax collections exceeded expectations.
- While permit activity is lagging behind prior year, prompting a reduction in budgeted amounts in July 2024, collections have picked up since that point. A budget revision done in October 2024, reflected an increase to permit revenue as compared to July 2024.
- Inter-governmental revenue is primarily received in July, October and December. Local Government Aid (LGA) is up 35% over prior year.
- Other revenue is on track with budget for current year.
- Transfers from other funds typically occur later in the year.

General Fund Expenditure Snap Shot Draft 9-30-2024



Notes—Expenditures for all categories, except Public Works, are higher due to implementation of class and comp study in 2024. Public Works regular salaries are higher in 2024 than 2023 due to the class and comp study but overtime related to snow plowing and cost of snow removal materials are down significantly, as compared to 2023 due to minimal snow events in 2024.

Behind the numbers—

16/2

Cambridge is protected by sixteen full-time police officers supported by two office staff professionals. We also employ part-time police officers to help cover shift vacancies that occur. The Police Department has the largest expenditure budget within the City.

Behind the numbers—

57/6

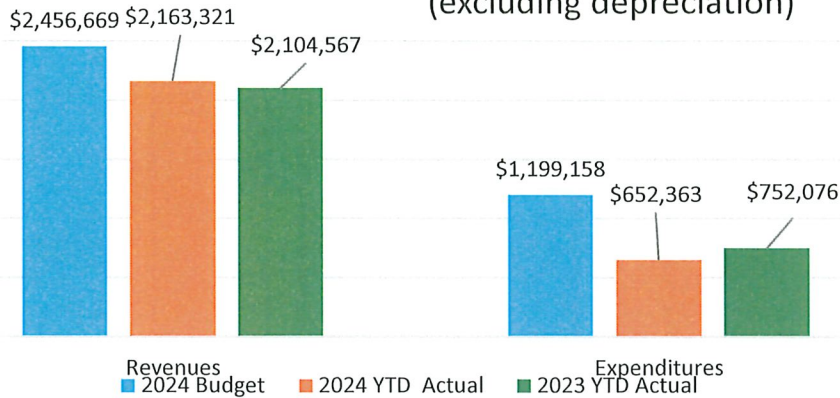
Cambridge maintains fifty-seven miles of streets with six snow plows, two loaders, and two sidewalk machines. The Street Dept plows when two inches or more of snow is received. The Street Dept also sands/salts when conditions are slippery. To report street concerns, call 689-1800.

Behind the numbers—

18

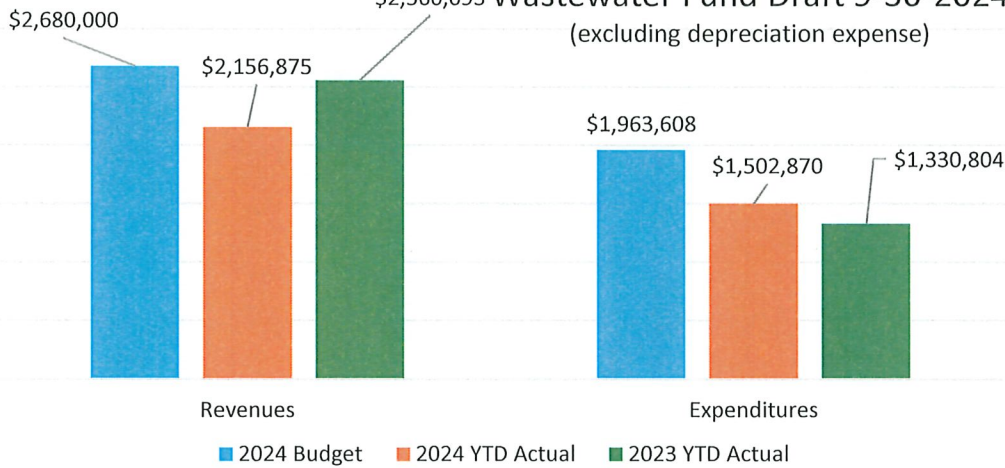
Cambridge has eighteen parks. Park locations and amenities can be found on the City’s website at www.ci.cambridge.mn.us

Water Fund Draft 9-30-2024 (excluding depreciation)



Water Fund Notes—
Revenue for 2024 has rebounded in September with the sale of water likely due to dry conditions. Increase in personnel expenses due to implementation of class and comp study but offset by nearly \$77K less of automatic meter read project costs as compared to prior year and lower plant maintenance costs.

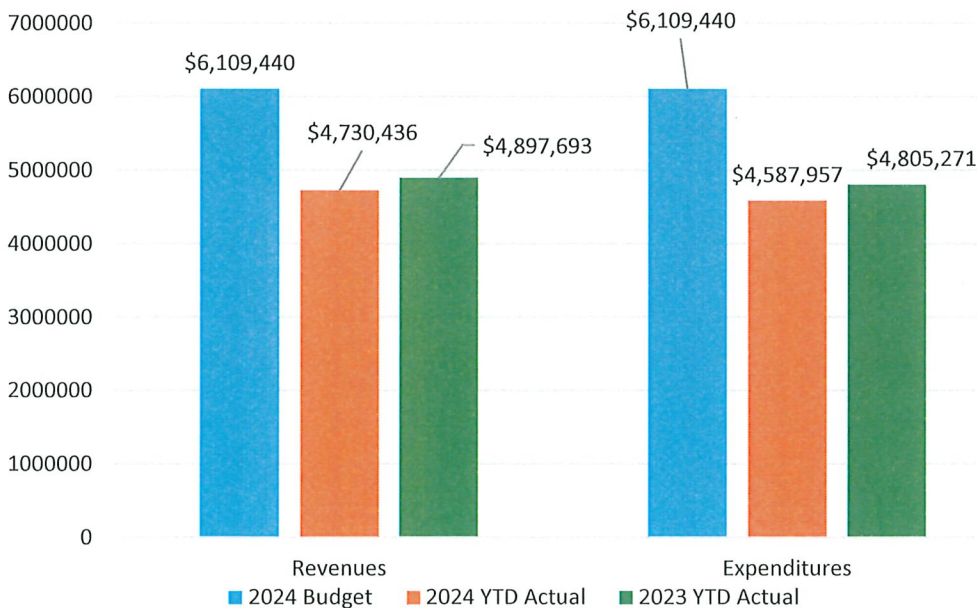
Wastewater Fund Draft 9-30-2024 (excluding depreciation expense)



Wastewater Fund Notes—
Revenues are down over prior year approx. \$500K due to sewer access charges. In 2023, new development had sewer access charges. Similar development is not occurring in 2024 at this time.

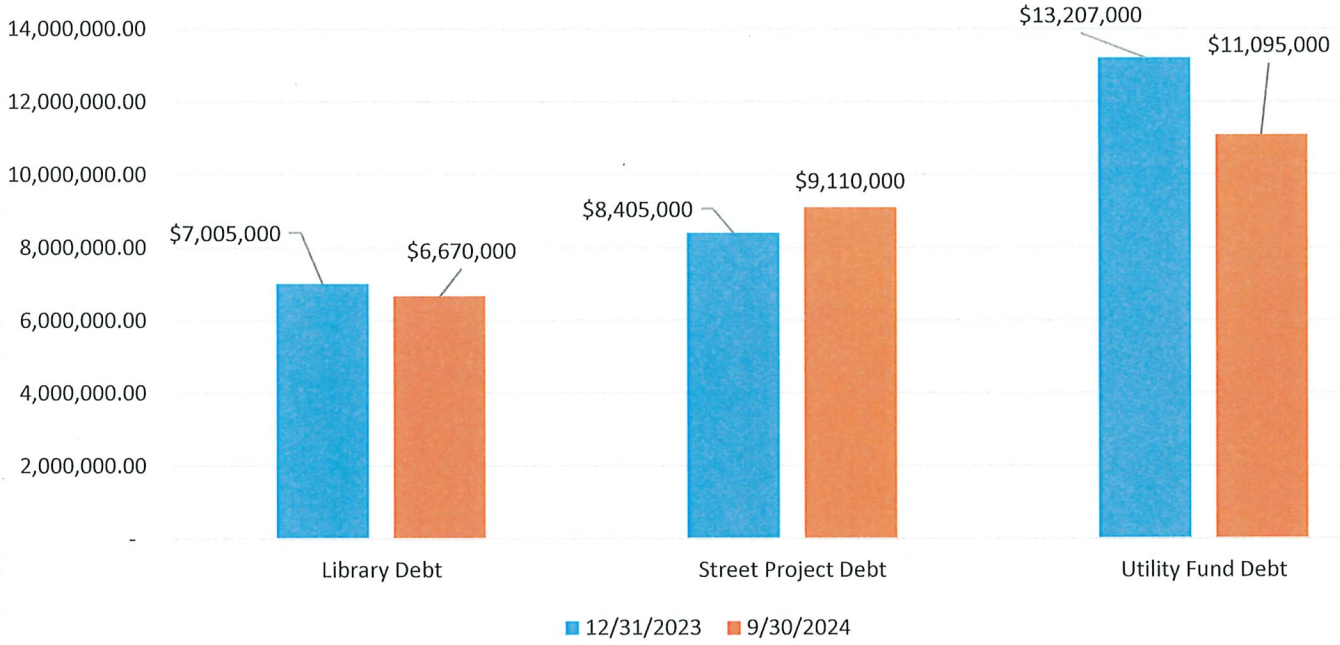
Expenses in 2024 are more than 2023 due to class & comp implementation, chemical costs, plant maintenance and addition of costs for WW Solids Planning Study being conducted by S.E.H.

Northbound Liquor Draft 9-30-2024



Northbound Liquor
revenue and expense on are slightly behind 2023 but still on-track with budget.

Outstanding City Debt 9/30/2024



CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
TAXES	6,027,929.00	6,027,929.00	3,340,989.15	(2,686,939.85)	55.43	5,644,547.07
LICENSES AND PERMITS	377,350.00	332,205.00	286,107.47	(46,097.53)	86.12	715,410.66
INTERGOVERNMENTAL REVENUES	2,117,119.00	2,085,067.00	949,458.47	(1,135,608.53)	45.54	1,651,527.81
CHARGES FOR SERVICES	183,800.00	198,979.00	191,455.77	(7,523.23)	96.22	251,778.69
FINES AND FORFEITURES	42,100.00	46,734.00	42,725.69	(4,008.31)	91.42	57,170.03
OTHER	86,208.00	114,898.00	73,108.12	(41,789.88)	63.63	236,989.43
OTHER FINANCING SOURCES	525,000.00	525,000.00	525,000.00	.00	100.00	525,000.00
TOTAL FUND REVENUE	9,359,506.00	9,330,812.00	5,408,844.67	(3,921,967.33)	57.97	9,082,423.69
EXPENDITURES						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	67,486.00	67,736.00	52,170.55	15,565.45	77.02	61,566.83
ADMINISTRATION	471,879.00	472,546.00	335,544.38	137,001.62	71.01	400,263.69
ELECTIONS	9,200.00	13,800.00	6,134.12	7,665.88	44.45	4,355.00
FINANCE/MIS	466,769.00	466,391.00	357,375.65	109,015.35	76.63	358,035.06
LEGAL	136,000.00	130,000.00	53,043.16	76,956.84	40.80	101,493.73
BUILDING DEPARTMENT	358,695.00	358,861.00	256,707.83	102,153.17	71.53	347,046.71
ENGINEERING	40,000.00	38,000.00	21,603.05	16,396.95	56.85	35,653.55
PLANNING	352,913.00	350,917.00	252,602.31	98,314.69	71.98	313,479.31
NEW CITY HALL BUILDING	163,319.00	163,319.00	93,441.25	69,877.75	57.21	131,259.58
TOTAL GENERAL GOVERNMENT	2,066,261.00	2,061,570.00	1,428,622.30	632,947.70	69.30	1,753,153.46
PUBLIC SAFETY						
POLICE DEPARTMENT	3,217,855.00	3,205,199.00	2,266,319.05	938,879.95	70.71	2,757,851.72
FIRE DEPARTMENT	456,856.00	633,662.00	340,750.45	292,911.55	53.77	599,882.26
EMERGENCY MANAGEMENT	10,700.00	12,460.00	6,902.00	5,558.00	55.39	3,363.32
ANIMAL CONTROL	5,000.00	5,000.00	3,200.00	1,800.00	64.00	4,800.00
TOTAL PUBLIC SAFETY	3,690,411.00	3,856,321.00	2,617,171.50	1,239,149.50	67.87	3,365,897.30
STREETS						
STREETS	1,850,688.00	1,833,128.00	1,203,148.27	629,979.73	65.63	1,681,955.70
TOTAL STREETS	1,850,688.00	1,833,128.00	1,203,148.27	629,979.73	65.63	1,681,955.70
PARK AND RECREATION						
PARKS & RECREATION	623,576.00	616,400.00	407,043.96	209,356.04	66.04	494,359.84
LIBRARY	134,000.00	133,973.00	81,350.44	52,622.56	60.72	125,892.60
TOTAL PARK AND RECREATION	757,576.00	750,373.00	488,394.40	261,978.60	65.09	620,252.44
UNALLOCATED EXPENDITURES						
TRANSFERS OUT	994,570.00	829,420.00	757,070.00	72,350.00	91.28	1,140,601.00

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL UNALLOCATED EXPENDITURES	994,570.00	829,420.00	757,070.00	72,350.00	91.28	1,140,601.00
TOTAL FUND EXPENDITURES	9,359,506.00	9,330,812.00	6,494,406.47	2,836,405.53	69.60	8,561,859.90
NET REVENUE OVER EXPENDITURES	.00	.00	(1,085,561.80)	1,085,561.80		520,563.79

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TAXES</u>						
101-31010 TAXES - CURRENT	6,006,429.00	5,993,184.00	3,306,576.21	2,686,607.79	55.17	5,614,171.51
101-31020 TAXES - DELINQUENT	20,000.00	33,245.00	33,245.37	(.37)	100.00	28,054.56
101-31060 PENALTIES AND INTEREST	1,500.00	1,500.00	1,127.42	372.58	75.16	2,321.00
101-31061 TAX ON FORFEITED PROP PURCHAS	.00	.00	40.15	(40.15)	.00	.00
TOTAL TAXES	6,027,929.00	6,027,929.00	3,340,989.15	2,686,939.85	55.43	5,644,547.07
<u>LICENSES AND PERMITS</u>						
101-32110 LIQUOR LICENSES	18,000.00	18,000.00	.00	18,000.00	.00	18,600.00
101-32180 CIGARETTES	4,200.00	3,600.00	400.00	3,200.00	11.11	3,600.00
101-32184 CABLE FRANCHISE FEES	60,000.00	54,000.00	37,710.98	16,289.02	69.84	58,581.35
101-32185 REFUSE HAULER FRANCHISE FEE	2,550.00	2,550.00	.00	2,550.00	.00	2,550.00
101-32199 OTHER BUS LIC & PERMITS	1,000.00	2,275.00	2,250.00	25.00	98.90	3,150.00
101-32218 CITY SHARE ELEC INSPECTIONS	5,000.00	3,691.00	3,518.20	172.80	95.32	39,273.00
101-32219 RETAINAGE OF BLDG SURCHARGE	500.00	167.00	167.56	(.56)	100.34	746.31
101-32220 BUILDING PERMITS	225,000.00	173,331.00	169,203.13	4,127.87	97.62	465,913.07
101-32221 EXCAVATING PERMITS	.00	108.00	108.00	.00	100.00	108.00
101-32222 MECHANICAL PERMITS	24,100.00	16,315.00	16,078.00	237.00	98.55	41,719.50
101-32225 INVESTIGATION (PENALTY FEE)	500.00	2,500.00	2,500.00	.00	100.00	900.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	500.00	.00	.00	.00	.00	20.00
101-32230 PLUMBING PERMITS	15,000.00	18,015.00	17,051.60	963.40	94.65	36,994.00
101-32240 SIGN PERMITS	1,000.00	990.00	890.00	100.00	89.90	1,060.00
101-32298 RENTAL REGISTRATION FEE	10,000.00	20,209.00	20,184.00	25.00	99.88	24,600.00
101-32299 PLANNING & ZONING FEES	10,000.00	16,454.00	16,046.00	408.00	97.52	17,595.43
TOTAL LICENSES AND PERMITS	377,350.00	332,205.00	286,107.47	46,097.53	86.12	715,410.66
<u>INTERGOVERNMENTAL REVENUES</u>						
101-33165 FEDERAL GRANTS - OTHER	3,348.00	6,082.00	6,082.94	(.94)	100.02	6,538.97
101-33401 LOCAL GOVERNMENT AID (LGA)	1,503,227.00	1,503,227.00	751,613.50	751,613.50	50.00	1,111,338.00
101-33404 STATE AID - OTHER	5,000.00	23,093.00	23,093.60	(.60)	100.00	25,256.73
101-33409 STATE OF MN OFFICER DISABILITY	36,044.00	.00	.00	.00	.00	.00
101-33410 MN ONE-TIME PUBLIC SAFETY ASST	257,500.00	.00	.00	.00	.00	.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	50,000.00	.00	100.00	50,000.00
101-33420 FIRE STATE AID (2% INS PREM.)	.00	132,488.00	.00	132,488.00	.00	112,395.61
101-33421 POLICE STATE AID	137,000.00	189,742.00	13,177.35	176,564.65	6.94	187,671.58
101-33422 SCHOOL DIST COST FOR OFFICER	120,000.00	170,000.00	95,055.51	74,944.49	55.92	151,464.75
101-33610 CTY GRANTS & AIDS FOR HWYS	5,000.00	6,435.00	6,435.57	(.57)	100.01	6,862.17
101-33620 OTHER COUNTY GRANTS AND AIDS	.00	4,000.00	4,000.00	.00	100.00	.00
TOTAL INTERGOVERNMENTAL REVE	2,117,119.00	2,085,067.00	949,458.47	1,135,608.53	45.54	1,651,527.81

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	50.00	60.00	60.00	.00	100.00	.00
101-34105 SALES - MAPS, COPIES, ETC.	50.00	112.00	112.50 (.50)	100.45	47.50
101-34110 SOLAR LEASE REVENUE	7,500.00	7,500.00	.00	7,500.00	.00	8,118.24
101-34116 INSPECTION FEES	.00	54.00	54.00	.00	100.00	108.00
101-34201 POLICE DEPARTMENT REPORTS	500.00	375.00	350.00	25.00	93.33	665.00
101-34202 POLICE ADMINISTRATION FEES	2,500.00	2,285.00	2,285.00	.00	100.00	4,695.00
101-34205 PAWN SHOP TRANSACTION REVENUE	3,000.00	2,750.00	2,750.00	.00	100.00	3,250.00
101-34206 FIRE PROT TOWNSHIP CONTRACT	160,000.00	168,601.00	168,601.09 (.09)	100.00	163,556.15
101-34210 FIRE PROTECTION ADMINISTRATION	3,000.00	3,385.00	3,385.27 (.27)	100.01	3,485.00
101-34925 PARK ACTIVITY FEES	5,000.00	7,270.00	7,270.00	.00	100.00	6,505.00
101-34930 ART FAIR FEES	1,000.00	1,365.00	1,365.00	.00	100.00	1,155.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	5,222.00	5,222.91 (.91)	100.02	.00
101-34954 PLAN REVIEW/ENGINEER/ADMIN CH	.00	.00	.00	.00	.00	59,233.80
101-34958 ICE RINK LEASE REVENUE	1,200.00	.00	.00	.00	.00	960.00
TOTAL CHARGES FOR SERVICES	183,800.00	198,979.00	191,455.77	7,523.23	96.22	251,778.69
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	40,000.00	40,739.00	36,790.69	3,948.31	90.31	43,924.47
101-35102 PARKING FINES	1,000.00	220.00	220.00	.00	100.00	1,100.00
101-35104 ANIMAL CONTROL FINES	1,000.00	2,445.00	2,385.00	60.00	97.55	2,005.00
101-35105 ADMINISTRATIVE CITATION FINE	100.00	3,330.00	3,330.00	.00	100.00	10,140.56
TOTAL FINES AND FORFEITURES	42,100.00	46,734.00	42,725.69	4,008.31	91.42	57,170.03
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	4,794.00	4,794.01 (.01)	100.00	162.26
101-36200 MISCELLANEOUS	.00	.00	.00	.00	.00	847.15
101-36210 INTEREST EARNINGS	11,660.00	28,217.00	.00	28,217.00	.00	145,039.01
101-36220 FACILITY RENTAL	9,000.00	9,000.00	3,033.36	5,966.64	33.70	9,721.71
101-36230 DONATIONS	2,000.00	2,000.00	1,000.00	1,000.00	50.00	800.00
101-36231 LIBRARY LEASE RENT	62,348.00	62,348.00	55,941.75	6,406.25	89.73	72,708.00
101-36235 LIBRARY ROOM RENTAL	1,000.00	4,050.00	4,050.00	.00	100.00	1,671.28
101-36240 PATRONAGE CAPITAL	200.00	200.00	.00	200.00	.00	1,007.02
101-36501 SALE OF PROPERTY	.00	4,289.00	4,289.00	.00	100.00	5,033.00
TOTAL OTHER	86,208.00	114,898.00	73,108.12	41,789.88	63.63	236,989.43

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	525,000.00	525,000.00	525,000.00	.00	100.00	525,000.00
TOTAL OTHER FINANCING SOURCES	525,000.00	525,000.00	525,000.00	.00	100.00	525,000.00
TOTAL FUND REVENUE	9,359,506.00	9,330,812.00	5,408,844.67			9,082,423.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	22,425.12	(7,474.88)	75.00	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	1,715.29	(574.71)	74.90	2,287.09
101-41110-151 WORKERS' COMPENSATION PREMIU	196.00	196.00	.00	(196.00)	.00	110.49
TOTAL PERSONAL SERVICES	32,386.00	32,386.00	24,140.41	(8,245.59)	74.54	32,297.74
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	.00	.00	.00	.00	.00
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	.00	.00	.00	.00	.00
101-41110-214 EMPLOYEE RECOGNITION	500.00	525.00	98.88	(426.12)	18.83	250.00
TOTAL SUPPLIES	850.00	525.00	98.88	(426.12)	18.83	250.00
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	800.00	.00	(800.00)	.00	800.00
101-41110-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	1,724.78	(775.22)	68.99	2,818.13
101-41110-334 MILEAGE REIMBURSEMENT	150.00	523.00	522.60	(.40)	99.92	581.64
101-41110-340 ADVERTISING	200.00	175.00	.00	(175.00)	.00	.00
101-41110-360 INSURANCE AND BONDS	400.00	326.00	230.00	(96.00)	70.55	316.20
TOTAL OTHER SERVICES AND CHA	4,250.00	4,324.00	2,477.38	(1,846.62)	57.29	4,515.97
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	26.00	.00	(26.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	.00	(100.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,800.00	2,800.00	2,130.00	(670.00)	76.07	3,000.00
101-41110-441 SISTER CITY ACTIVITIES	500.00	500.00	89.95	(410.05)	17.99	.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	19,000.00	19,575.00	19,275.00	(300.00)	98.47	18,275.00
101-41110-456 ART FESTIVAL	2,000.00	2,000.00	977.93	(1,022.07)	48.90	678.12
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	500.00	500.00	.00	(500.00)	.00	.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	5,000.00	5,000.00	2,981.00	(2,019.00)	59.62	2,520.00
TOTAL MISCELLANEOUS	30,000.00	30,501.00	25,453.88	(5,047.12)	83.45	24,503.12
TOTAL MAYOR AND CITY COUNCIL	67,486.00	67,736.00	52,170.55	(15,565.45)	77.02	61,566.83

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
101-41320-101	FULL-TIME EMPLOYEES - REGULAR	226,279.00	227,713.00	166,347.41 (61,365.59)	73.05	193,594.81
101-41320-103	PART-TIME - REGULAR	53,706.00	53,706.00	36,989.48 (16,716.52)	68.87	39,160.74
101-41320-121	PERA (EMPLOYER)	21,106.00	21,106.00	15,250.28 (5,855.72)	72.26	17,353.28
101-41320-122	FICA/MEDICARE (EMPLOYER)	21,528.00	21,528.00	15,316.73 (6,211.27)	71.15	17,415.85
101-41320-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	39,876.00	39,876.00	33,698.57 (6,177.43)	84.51	37,978.95
101-41320-132	ADMIN-LONGEVITY PAY	1,434.00	.00	.00	.00	.00
101-41320-133	ADMIN--INS DEDUCTIBLE CONTRIB	3,300.00	3,300.00	300.00 (3,000.00)	9.09	1,800.00
101-41320-151	WORKERS' COMPENSATION PREMIU	3,000.00	3,000.00	1,879.29 (1,120.71)	62.64	1,509.17
101-41320-153	CITY WIDE RE-EMPLOY COMPENSATI	5,000.00	5,000.00	1,339.08 (3,660.92)	26.78	.00
101-41320-154	HRA/FLEX FEES	200.00	200.00	116.61 (83.39)	58.31	149.28
101-41320-159	CLASS & COMP IMPLEMENTATION	10,000.00	.00	.00	.00	.00
TOTAL PERSONAL SERVICES		385,429.00	375,429.00	271,237.45 (104,191.55)	72.25	308,962.08
<i>SUPPLIES</i>						
101-41320-201	OFFICE SUPPLIES - ACCESSORIES	1,750.00	1,750.00	1,541.59 (208.41)	88.09	1,389.45
101-41320-202	DUPLICATING & COPYING SUPPLIES	3,000.00	3,000.00	879.74 (2,120.26)	29.32	1,468.29
101-41320-203	CITY NEWSLETTER COSTS	5,500.00	3,900.00	.00 (3,900.00)	.00	.00
101-41320-204	STATIONARY, FORMS & ENVELOPES	250.00	600.00	552.00 (48.00)	92.00	544.00
101-41320-209	SOFTWARE UPDATES	1,500.00	1,500.00	1,225.50 (274.50)	81.70	1,547.84
101-41320-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	96.25 (403.75)	19.25	.00
101-41320-221	REPAIR & MAINT SUPP - VEH/EQ	50.00	250.00	181.77 (68.23)	72.71	.00
101-41320-240	SMALL TOOLS AND MINOR EQUIPME	3,500.00	10,174.00	5,099.22 (5,074.78)	50.12	1,325.61
TOTAL SUPPLIES		16,050.00	21,674.00	9,576.07 (12,097.93)	44.18	6,275.19
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304	MISC PROFESSIONAL SERVICES	2,000.00	2,200.00	2,185.62 (14.38)	99.35	23,543.44
101-41320-313	IT MGMT & BACKUP	5,600.00	5,600.00	4,124.25 (1,475.75)	73.65	5,482.52
101-41320-322	POSTAGE	3,500.00	8,000.00	6,857.50 (1,142.50)	85.72	4,000.00
101-41320-331	TRAVEL/MEALS/LODGING	2,000.00	2,800.00	2,519.77 (280.23)	89.99	1,690.83
101-41320-334	MILEAGE REIMBURSEMENT	600.00	2,000.00	1,213.78 (786.22)	60.69	683.76
101-41320-340	ADVERTISING	2,000.00	1,000.00	.00 (1,000.00)	.00	.00
101-41320-351	LEGAL NOTICES/ORD PUBLISHING	1,000.00	1,000.00	426.02 (573.98)	42.60	392.19
101-41320-360	INSURANCE AND BONDS	2,800.00	2,723.00	1,927.53 (795.47)	70.79	2,516.20
TOTAL OTHER SERVICES AND CHA		19,500.00	25,323.00	19,254.47 (6,068.53)	76.04	38,308.94
<i>MISCELLANEOUS</i>						
101-41320-409	MAINT CONTRACTS - OFFICE EQUIP	25,000.00	25,000.00	22,960.23 (2,039.77)	91.84	27,595.58
101-41320-430	MISCELLANEOUS	50.00	70.00	69.65 (.35)	99.50	.00
101-41320-433	DUES AND SUBSCRIPTIONS	1,850.00	1,650.00	784.56 (865.44)	47.55	1,422.07
101-41320-437	CITY WIDE DUES & SUBSCRIPTIONS	18,000.00	18,000.00	8,894.95 (9,105.05)	49.42	15,978.00
101-41320-440	SCHOOLS AND MEETINGS	6,000.00	5,400.00	2,767.00 (2,633.00)	51.24	1,721.83
TOTAL MISCELLANEOUS		50,900.00	50,120.00	35,476.39 (14,643.61)	70.78	46,717.48

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL ADMINISTRATION	471,879.00	472,546.00	335,544.38	(137,001.62)	71.01	400,263.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>							
<i>PERSONAL SERVICES</i>							
101-41410-104	TEMP/SEAS EMPLOYEES - REGULAR	5,400.00	10,000.00	6,090.63	(3,909.37)	60.91	.00
	<i>TOTAL PERSONAL SERVICES</i>	5,400.00	10,000.00	6,090.63	(3,909.37)	60.91	.00
<i>SUPPLIES</i>							
101-41410-200	MISCELLANEOUS OFFICE SUPPLIES	250.00	250.00	.00	(250.00)	.00	.00
	<i>TOTAL SUPPLIES</i>	250.00	250.00	.00	(250.00)	.00	.00
<i>OTHER SERVICES AND CHARGES</i>							
101-41410-331	TRAVEL/MEALS/LODGING	150.00	150.00	43.49	(106.51)	28.99	.00
101-41410-351	LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	350.00	350.00	43.49	(306.51)	12.43	.00
<i>MISCELLANEOUS</i>							
101-41410-408	MAINT CONTRACTS - MACH/EQUIP	3,200.00	3,200.00	.00	(3,200.00)	.00	4,355.00
	<i>TOTAL MISCELLANEOUS</i>	3,200.00	3,200.00	.00	(3,200.00)	.00	4,355.00
	TOTAL ELECTIONS	9,200.00	13,800.00	6,134.12	(7,665.88)	44.45	4,355.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FINANCE/MIS						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	219,107.00	269,532.00	204,053.34	(65,478.66)	75.71	206,905.01
101-41500-121 PERA (EMPLOYER)	20,180.00	20,180.00	12,599.99	(7,580.01)	62.44	15,427.20
101-41500-122 FICA/MEDICARE (EMPLOYER)	20,583.00	20,583.00	12,598.28	(7,984.72)	61.21	15,298.18
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	39,330.00	39,330.00	33,679.40	(5,650.60)	85.63	34,526.34
101-41500-132 FINANCE LONGEVITY PAY	8,581.00	.00	.00	.00	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	4,500.00	4,500.00	3,112.58	(1,387.42)	69.17	2,887.42
101-41500-151 WORKERS' COMPENSATION PREMIU	2,213.00	2,213.00	1,969.13	(243.87)	88.98	1,126.10
101-41500-154 HRA/FLEX FEES	200.00	200.00	115.30	(84.70)	57.65	134.80
101-41500-157 SEVERENCE	41,844.00	.00	.00	.00	.00	.00
TOTAL PERSONAL SERVICES	356,538.00	356,538.00	268,128.02	(88,409.98)	75.20	276,305.05
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	1,306.50	(193.50)	87.10	1,764.39
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,500.00	3,500.00	853.81	(2,646.19)	24.39	3,170.98
101-41500-209 SOFTWARE UPDATES	1,000.00	1,000.00	950.00	(50.00)	95.00	800.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	2,000.00	2,000.00	189.00	(1,811.00)	9.45	197.00
TOTAL SUPPLIES	8,500.00	8,500.00	3,299.31	(5,200.69)	38.82	5,932.37
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	48,200.00	51,500.00	51,500.00	.00	100.00	35,500.00
101-41500-304 MISC PROFESSIONAL SERVICES	11,900.00	7,193.00	2,992.31	(4,200.69)	41.60	6,616.50
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	1,000.00	942.00	337.00	(605.00)	35.77	691.00
101-41500-309 EDP PROFESSIONAL SERVICES	7,000.00	7,000.00	4,869.50	(2,130.50)	69.56	6,621.00
101-41500-313 IT MGMT & BACKUP	5,600.00	5,600.00	4,124.25	(1,475.75)	73.65	5,482.52
101-41500-321 TELEPHONE/CELLULAR PHONES	540.00	540.00	405.00	(135.00)	75.00	540.00
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	15.00	(485.00)	3.00	87.00
101-41500-334 MILEAGE REIMBURSEMENT	300.00	300.00	128.64	(171.36)	42.88	125.76
101-41500-340 ADVERTISING	400.00	947.00	946.26	(74)	99.92	.00
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	600.00	346.00	227.67	(118.33)	65.80	368.35
101-41500-360 INSURANCE AND BONDS	2,000.00	1,887.00	1,334.08	(552.92)	70.70	1,814.51
TOTAL OTHER SERVICES AND CHA	78,040.00	76,755.00	66,879.71	(9,875.29)	87.13	57,846.64
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	18,000.00	16,606.00	(1,394.00)	92.26	16,266.00
101-41500-420 WELLNESS ACTIVITIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-430 MISCELLANEOUS	441.00	148.00	41.61	(106.39)	28.11	.00
101-41500-433 DUES AND SUBSCRIPTIONS	1,750.00	1,750.00	1,150.00	(600.00)	65.71	1,242.00
101-41500-440 SCHOOLS AND MEETINGS	3,000.00	4,200.00	1,271.00	(2,929.00)	30.26	443.00
TOTAL MISCELLANEOUS	23,691.00	24,598.00	19,068.61	(5,529.39)	77.52	17,951.00
TOTAL FINANCE/MIS	466,769.00	466,391.00	357,375.65	(109,015.35)	76.63	358,035.06

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304	LEGAL FEES	75,000.00	75,000.00	18,534.68 (56,465.32)	24.71	50,072.87
101-41610-305	PROSECUTION SERVICES	50,000.00	50,000.00	33,333.36 (16,666.64)	66.67	50,000.04
101-41610-307	TOWNSHIP ANNEXATION PAYMENTS	11,000.00	5,000.00	1,175.12 (3,824.88)	23.50	1,420.82
	<i>TOTAL OTHER SERVICES & CHARG</i>	<u>136,000.00</u>	<u>130,000.00</u>	<u>53,043.16 (76,956.84)</u>	<u>40.80</u>	<u>101,493.73</u>
	TOTAL LEGAL	<u><u>136,000.00</u></u>	<u><u>130,000.00</u></u>	<u><u>53,043.16 (76,956.84)</u></u>	<u><u>40.80</u></u>	<u><u>101,493.73</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101	FULL-TIME EMPLOYEES - REGULAR	224,723.00	226,140.00	165,230.55 (60,909.45)	73.07	205,122.01
101-41920-121	PERA (EMPLOYER)	16,961.00	16,961.00	12,392.28 (4,568.72)	73.06	15,174.48
101-41920-122	FICA/MEDICARE (EMPLOYER)	17,300.00	17,300.00	12,287.69 (5,012.31)	71.03	15,161.46
101-41920-131	MEDICAL/DENTAL/LIFE	54,378.00	54,378.00	45,942.18 (8,435.82)	84.49	51,775.59
101-41920-132	BLDG DEPT LONGEVITY PAY	1,417.00	.00	.00 .00	.00	.00
101-41920-133	BLDG DEPT INS DEDUCTIBLE CONTR	4,500.00	4,500.00	2,856.01 (1,643.99)	63.47	1,922.84
101-41920-151	WORKERS' COMPENSATION PREMIU	2,616.00	2,616.00	1,915.93 (700.07)	73.24	1,661.78
101-41920-154	HRA/FLEX FEES	300.00	300.00	158.85 (141.15)	52.95	202.20
	TOTAL PERSONAL SERVICES	322,195.00	322,195.00	240,783.49 (81,411.51)	74.73	291,020.36
<i>SUPPLIES</i>						
101-41920-201	OFFICE SUPPLIES	1,400.00	1,400.00	318.18 (1,081.82)	22.73	873.18
101-41920-209	SOFTWARE UPDATES	500.00	500.00	19.99 (480.01)	4.00	753.11
101-41920-210	MISCELLANEOUS OPER SUPPLIES	800.00	800.00	.00 (800.00)	.00	339.60
101-41920-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	2,500.00	2,500.00	802.19 (1,697.81)	32.09	1,324.37
101-41920-221	REPAIRS & MAINT SUPP VEH/EQUIP	1,000.00	1,000.00	657.14 (342.86)	65.71	811.23
101-41920-240	SMALL TOOLS & MINOR EQUIPMENT	5,000.00	5,000.00	287.97 (4,712.03)	5.76	2,055.36
	TOTAL SUPPLIES	11,200.00	11,200.00	2,085.47 (9,114.53)	18.62	6,156.85
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304	MISC. PROFESSIONAL FEES	750.00	750.00	.00 (750.00)	.00	.00
101-41920-305	CONTRACTED BUILDING INSPECTIO	.00	1,250.00	1,249.88 (.12)	99.99	31,911.55
101-41920-313	IT MGMT & BACKUP	5,800.00	5,800.00	4,124.25 (1,675.75)	71.11	5,482.52
101-41920-321	TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	371.22 (1,428.78)	20.62	480.01
101-41920-331	TRAVEL/MEALS/LODGING	600.00	600.00	.00 (600.00)	.00	.00
101-41920-334	MILEAGE REIMBURSEMENT	500.00	500.00	.00 (500.00)	.00	.00
101-41920-340	ADVERTISING	200.00	200.00	.00 (200.00)	.00	.00
101-41920-351	LEGAL NOTICES/ORDINANCE PUBLIS	200.00	150.00	.00 (150.00)	.00	.00
101-41920-360	INSURANCE AND BONDS	3,500.00	2,316.00	1,640.77 (675.23)	70.84	2,939.03
	TOTAL OTHER CHARGES & SERVIC	13,350.00	13,366.00	7,386.12 (5,979.88)	55.26	40,813.11
<i>MISCELLANEOUS</i>						
101-41920-404	REPAIRS & MAINT LABOR VEH & EQ	250.00	400.00	310.00 (90.00)	77.50	150.37
101-41920-409	MAINT CONTRACTS-OFFICE EQUIP	5,500.00	5,500.00	2,685.00 (2,815.00)	48.82	2,685.00
101-41920-430	MISCELLANEOUS	300.00	300.00	.00 (300.00)	.00	62.57
101-41920-432	CREDIT CARD FEES-BLDG PERMITS	500.00	500.00	8.25 (491.75)	1.65	15.95
101-41920-433	DUES AND SUBSCRIPTIONS	1,400.00	1,400.00	679.50 (720.50)	48.54	700.00
101-41920-440	SCHOOLS & MEETINGS	4,000.00	4,000.00	2,770.00 (1,230.00)	69.25	5,442.50
	TOTAL MISCELLANEOUS	11,950.00	12,100.00	6,452.75 (5,647.25)	53.33	9,056.39
	TOTAL BUILDING DEPARTMENT	358,695.00	358,861.00	256,707.83 (102,153.17)	71.53	347,046.71

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>						
<i>OTHER CHARGES & SERVICES</i>						
101-41925-303 ENGINEERING FEES	40,000.00	38,000.00	21,603.05	(16,396.95)	56.85	35,653.55
<i>TOTAL OTHER CHARGES & SERVIC</i>	40,000.00	38,000.00	21,603.05	(16,396.95)	56.85	35,653.55
TOTAL ENGINEERING	40,000.00	38,000.00	21,603.05	(16,396.95)	56.85	35,653.55

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101	FULL-TIME EMPLOYEES - REGULAR	209,780.00	215,511.00	157,410.96 (58,100.04)	73.04	204,992.81
101-41935-112	PLANNING COMMISSION PAYMENTS	2,500.00	2,500.00	2,415.00 (85.00)	96.60	1,785.00
101-41935-121	PERA (EMPLOYER)	15,767.00	15,767.00	11,805.81 (3,961.19)	74.88	15,375.85
101-41935-122	FICA/MEDICARE (EMPLOYER)	16,082.00	16,082.00	11,789.55 (4,292.45)	73.31	15,295.54
101-41935-131	MEDICAL/DENTAL/LIFE	45,315.00	45,315.00	38,293.85 (7,021.15)	84.51	43,085.71
101-41935-132	PLANNING LONGEVITY PAY	5,731.00	.00	.00	.00	.00
101-41935-133	PLANNING INS DEDUCTIBLE CONTRI	3,750.00	3,750.00	1,500.00 (2,250.00)	40.00	2,196.00
101-41935-151	WORKERS' COMPENSATION PREMIU	2,488.00	2,488.00	1,940.70 (547.30)	78.00	1,757.62
101-41935-154	HRA/FLEX FEES	300.00	300.00	132.40 (167.60)	44.13	168.50
	TOTAL PERSONAL SERVICES	301,713.00	301,713.00	225,288.27 (76,424.73)	74.67	284,657.03
<i>SUPPLIES</i>						
101-41935-201	OFFICE SUPPLIES	2,000.00	2,000.00	1,377.76 (622.24)	68.89	1,604.06
101-41935-204	STATIONERY, FORMS & ENVELOPES	150.00	150.00	.00 (150.00)	.00	.00
101-41935-209	SOFTWARE UPDATES	4,000.00	4,000.00	1,139.00 (2,861.00)	28.48	1,116.82
101-41935-210	MISCELLANEOUS OPER SUPPLIES	200.00	200.00	.00 (200.00)	.00	.00
101-41935-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	350.00	350.00	202.94 (147.06)	57.98	417.85
101-41935-221	REPAIRS & MAINT SUPP-VEH/EQUIP	350.00	1,000.00	623.17 (376.83)	62.32	429.93
101-41935-240	SMALL TOOLS & MINOR EQUIPMENT	2,500.00	2,500.00	1,695.99 (804.01)	67.84	805.12
	TOTAL SUPPLIES	9,550.00	10,200.00	5,038.86 (5,161.14)	49.40	4,373.78
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301	PLANNING SPECIAL PROJECTS	2,500.00	2,500.00	1,350.00 (1,150.00)	54.00	56.00
101-41935-304	MISC PROFESSIONAL FEES	1,500.00	750.00	.00 (750.00)	.00	225.00
101-41935-313	IT MGMT & BACKUP	5,600.00	5,600.00	4,124.25 (1,475.75)	73.65	5,482.52
101-41935-331	TRAVEL/MEALS/LODGING	600.00	600.00	15.00 (585.00)	2.50	468.42
101-41935-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 (250.00)	.00	30.79
101-41935-340	ADVERTISING	200.00	200.00	.00 (200.00)	.00	.00
101-41935-351	LEGAL NOTICE/ORD PUBLISH	1,500.00	1,500.00	102.81 (1,397.19)	6.85	180.23
101-41935-360	INSURANCE AND BONDS	12,000.00	12,580.00	8,954.33 (3,625.67)	71.18	10,876.92
	TOTAL OTHER CHARGES & SERVIC	24,150.00	23,980.00	14,546.39 (9,433.61)	60.66	17,319.88
<i>MISCELLANEOUS</i>						
101-41935-404	REPAIRS & MAINT LABOR VEH/EQUI	300.00	300.00	.00 (300.00)	.00	199.95
101-41935-409	MAINT CONTRACTS-OFFICE EQUIP	6,000.00	6,000.00	2,990.00 (3,010.00)	49.83	2,990.00
101-41935-430	MISCELLANEOUS	1,000.00	1,000.00	(1,473.10) (2,473.10) (147.31)		.00
101-41935-431	PROPERTY SECURING EXP	.00	2,500.00	3,841.43	153.66	1,166.41
101-41935-433	DUES AND SUBSCRIPTIONS	1,300.00	1,324.00	1,215.75 (108.25)	91.82	771.00
101-41935-440	SCHOOL AND MEETINGS	2,700.00	2,700.00	1,154.71 (1,545.29)	42.77	2,001.26
101-41935-489	OTHER CONTRACTED SERVICES	1,200.00	1,200.00	.00 (1,200.00)	.00	.00
101-41935-490	FLYOVER PICTURES	5,000.00	.00	.00	.00	.00
	TOTAL MISCELLANEOUS	17,500.00	15,024.00	7,728.79 (7,295.21)	51.44	7,128.62

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PLANNING	352,913.00	350,917.00	252,602.31	(98,314.69)	71.98	313,479.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
NEW CITY HALL BUILDING						
<i>PERSONAL SERVICES</i>						
101-41950-101 FULL-TIME EMPLOYEES - REGULAR	30,982.00	31,815.00	23,241.22	(8,573.78)	73.05	29,145.70
101-41950-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-41950-121 PERA (EMPLOYER)	2,461.00	2,461.00	1,743.09	(717.91)	70.83	2,247.87
101-41950-122 FICA/MEDICARE (EMPLOYER)	2,510.00	2,510.00	1,723.88	(786.12)	68.68	2,149.64
101-41950-131 MEDICAL/DENTAL/LIFE	9,063.00	9,063.00	7,639.33	(1,423.67)	84.29	8,605.65
101-41950-132 LONGEVITY PAY	833.00	.00	.00	.00	.00	.00
101-41950-133 DEDUCTIBLE CONTRIBUTION	750.00	750.00	.00	(750.00)	.00	.00
101-41950-151 WORKERS' COMPENSATION PREMIU	3,170.00	3,170.00	2,314.06	(855.94)	73.00	2,594.25
101-41950-154 HRA/FLEX FEES	50.00	50.00	26.50	(23.50)	53.00	33.70
TOTAL PERSONAL SERVICES	50,819.00	50,819.00	36,688.08	(14,130.92)	72.19	44,776.81
<i>SUPPLIES</i>						
101-41950-212 GASOLINE/FUEL	200.00	200.00	.00	(200.00)	.00	.00
101-41950-215 MAINTENANCE SUPPLIES	9,000.00	9,000.00	3,876.81	(5,123.19)	43.08	4,852.98
101-41950-240 SMALL TOOLS & EQUIPMENT	1,000.00	1,000.00	166.14	(833.86)	16.61	3,687.70
TOTAL SUPPLIES	10,200.00	10,200.00	4,042.95	(6,157.05)	39.64	8,540.68
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321 TELEPHONE/CELLULAR PHONES	19,000.00	19,000.00	12,573.06	(6,426.94)	66.17	18,731.00
101-41950-360 INSURANCE AND BONDS	4,000.00	3,872.00	2,832.37	(1,039.63)	73.15	3,530.14
101-41950-381 ELECTRIC UTILITIES	14,000.00	14,000.00	7,809.47	(6,190.53)	55.78	10,535.71
101-41950-382 WATER/WASTEWATER UTILITIES	5,000.00	5,000.00	3,526.07	(1,473.93)	70.52	6,465.47
101-41950-383 GAS UTILITIES	9,000.00	9,000.00	1,919.79	(7,080.21)	21.33	4,270.19
TOTAL OTHER SERVICES AND CHA	51,000.00	50,872.00	28,660.76	(22,211.24)	56.34	43,532.51
<i>MISCELLANEOUS</i>						
101-41950-401 REPAIRS & MAINT LABOR - BLDGS	37,000.00	37,000.00	12,218.43	(24,781.57)	33.02	21,246.22
101-41950-409 MAINT CONTRACTS - OFFICE EQUIP	4,800.00	4,800.00	4,653.00	(147.00)	96.94	4,553.00
101-41950-413 RENTALS - OFFICE EQUIPMENT	9,000.00	8,863.00	6,575.25	(2,287.75)	74.19	7,901.97
101-41950-430 MISCELLANEOUS	500.00	765.00	602.78	(162.22)	78.79	708.39
TOTAL MISCELLANEOUS	51,300.00	51,428.00	24,049.46	(27,378.54)	46.76	34,409.58
TOTAL NEW CITY HALL BUILDING	163,319.00	163,319.00	93,441.25	(69,877.75)	57.21	131,259.58

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101	FULL-TIME EMPLOYEES - REGULAR	1,621,366.00	1,697,901.00	1,166,234.87 (531,666.13)	68.69	1,466,778.63
101-42100-102	FULL-TIME EMPLOYEES - OVERTIME	105,000.00	140,000.00	99,514.09 (40,485.91)	71.08	120,475.78
101-42100-104	TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	5,000.00	727.49 (4,272.51)	14.55	2,557.97
101-42100-110	HOURS WORKED HOLIDAY	30,000.00	30,000.00	20,619.19 (9,380.81)	68.73	35,589.78
101-42100-117	SHIFT DIFFERENTIAL	12,045.00	12,045.00	8,030.50 (4,014.50)	66.67	10,614.81
101-42100-118	SEVERENCE	56,907.00	.00	.00	.00	.00
101-42100-121	PERA (EMPLOYER)	311,188.00	311,188.00	209,770.21 (101,417.79)	67.41	272,126.81
101-42100-122	FICA/MEDICARE (EMPLOYER)	35,587.00	35,587.00	23,683.80 (11,903.20)	66.55	30,103.02
101-42100-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	380,435.00	352,140.00	287,780.24 (64,359.76)	81.72	314,944.60
101-42100-132	POLICE LONGEVITY PAY	45,628.00	.00	.00	.00	.00
101-42100-133	POLICE INS DEDUCTIBLE CONTRIB	28,500.00	28,500.00	12,904.64 (15,595.36)	45.28	13,606.96
101-42100-151	WORKERS' COMPENSATION PREMIU	242,899.00	242,899.00	171,751.61 (71,147.39)	70.71	155,391.90
101-42100-154	HRA/FLEX FEES	1,600.00	1,600.00	943.70 (656.30)	58.98	1,170.90
	TOTAL PERSONAL SERVICES	2,891,155.00	2,856,860.00	2,001,960.34 (854,899.66)	70.08	2,423,361.16
<i>SUPPLIES</i>						
101-42100-201	OFFICE SUPPLIES - ACCESSORIES	2,500.00	2,500.00	1,086.74 (1,413.26)	43.47	1,213.76
101-42100-202	DUPLICATING & COPYING SUPPLIES	1,500.00	1,500.00	391.50 (1,108.50)	26.10	302.59
101-42100-209	SOFTWARE UPDATES	3,500.00	3,500.00	2,432.00 (1,068.00)	69.49	518.00
101-42100-210	MISCELLANEOUS OPER SUPPLIES	3,000.00	3,000.00	1,806.64 (1,193.36)	60.22	2,491.75
101-42100-212	GASOLINE/FUEL/LUB/ADDITIVES	50,000.00	50,000.00	34,368.91 (15,631.09)	68.74	51,265.34
101-42100-213	AMMUNITION	4,500.00	1,334.00	1,333.76 (.24)	99.98	4,498.91
101-42100-214	CRIME SCENE SUPPLIES	3,000.00	339.00	338.89 (.11)	99.97	136.84
101-42100-217	PROMOTIONAL EVENTS/MCGRUFF E	4,000.00	4,000.00	3,620.65 (379.35)	90.52	4,479.69
101-42100-221	REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	14,826.23 (173.77)	98.84	23,450.40
101-42100-231	UNIFORM ALLOWANCE	22,000.00	22,000.00	13,206.15 (8,793.85)	60.03	15,468.58
101-42100-240	SMALL TOOLS AND MINOR EQUIP	25,000.00	14,134.00	5,777.83 (8,356.17)	40.88	27,583.93
	TOTAL SUPPLIES	134,000.00	117,307.00	79,189.30 (38,117.70)	67.51	131,409.79
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304	MISC PROFESSIONAL SERVICES	7,500.00	24,700.00	20,257.23 (4,442.77)	82.01	15,271.06
101-42100-313	IT MGMT & BACKUP	25,000.00	25,000.00	18,560.25 (6,439.75)	74.24	24,424.28
101-42100-321	TELEPHONE/CELLULAR PHONES	10,000.00	13,000.00	11,571.41 (1,428.59)	89.01	9,471.73
101-42100-322	POSTAGE	600.00	435.00	378.20 (56.80)	86.94	.00
101-42100-331	TRAVEL/MEALS/LODGING	2,000.00	4,000.00	3,301.55 (698.45)	82.54	2,684.05
101-42100-334	MILEAGE REIMBURSEMENT	250.00	300.00	281.40 (18.60)	93.80	671.38
101-42100-340	ADVERTISING	100.00	50.00	.00 (50.00)	.00	.00
101-42100-360	INSURANCE AND BONDS	67,000.00	67,547.00	48,103.99 (19,443.01)	71.22	64,762.45
101-42100-381	ELECTRIC UTILITIES	6,800.00	5,602.00	3,698.09 (1,903.91)	66.01	5,320.04
101-42100-383	GAS UTILITIES	4,000.00	3,000.00	945.57 (2,054.43)	31.52	2,103.23
	TOTAL OTHER SERVICES AND CHA	123,250.00	143,634.00	107,097.69 (36,536.31)	74.56	124,708.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	8,535.61	(1,464.39)	85.36	17,961.24
101-42100-409 MAINT CONTRACTS - EQUIPMENT	26,000.00	36,666.00	28,955.18	(7,710.82)	78.97	21,673.24
101-42100-411 POLICE-AUTO PAWN SERVICE	2,400.00	3,016.00	3,016.00	.00	100.00	2,819.00
101-42100-432 CREDIT CARD FEES-POLICE DEPT	50.00	.00	.00	.00	.00	.00
101-42100-433 DUES AND SUBSCRIPTIONS	17,000.00	24,326.00	24,175.43	(150.57)	99.38	26,293.97
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	13,390.00	13,389.50	(.50)	100.00	9,625.10
<i>TOTAL MISCELLANEOUS</i>	<u>69,450.00</u>	<u>87,398.00</u>	<u>78,071.72</u>	<u>(9,326.28)</u>	<u>89.33</u>	<u>78,372.55</u>
TOTAL POLICE DEPARTMENT	<u><u>3,217,855.00</u></u>	<u><u>3,205,199.00</u></u>	<u><u>2,266,319.05</u></u>	<u><u>(938,879.95)</u></u>	<u><u>70.71</u></u>	<u><u>2,757,851.72</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42200-101	FULL-TIME EMPLOYEES - REGULAR	107,910.00	110,518.00	85,140.83 (25,377.17)	77.04	122,994.53
101-42200-103	PART-TIME EMPLOYEES - REGULAR	75,000.00	75,000.00	55,505.00 (19,495.00)	74.01	79,790.00
101-42200-121	PERA (EMPLOYER)	19,561.00	19,561.00	8,059.00 (11,502.00)	41.20	19,942.55
101-42200-122	FICA/MEDICARE (EMPLOYER)	7,340.00	9,000.00	9,629.51 629.51	106.99	8,893.72
101-42200-131	MEDICAL/DENTAL/LIFE INS	18,127.00	24,601.00	21,589.94 (3,011.06)	87.76	20,069.47
101-42200-132	FIRE LONGEVITY PAY	2,608.00	.00	.00 .00	.00	.00
101-42200-133	DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00 (1,500.00)	.00	.00
101-42200-151	WORKERS' COMPENSATION PREMIU	69,510.00	69,510.00	43,142.25 (26,367.75)	62.07	46,936.59
101-42200-153	UNEMPLOYMENT COMPENSATION	.00	.00	32.01 32.01	.00	.00
101-42200-154	HRA/FLEX FEES	100.00	100.00	82.40 (17.60)	82.40	76.80
	TOTAL PERSONAL SERVICES	301,656.00	309,790.00	223,180.94 (86,609.06)	72.04	298,703.66
<i>SUPPLIES</i>						
101-42200-201	OFFICE SUPPLIES - ACCESSORIES	50.00	500.00	439.23 (60.77)	87.85	442.61
101-42200-210	MISCELLANEOUS OPER SUPPLIES	7,500.00	7,500.00	1,474.21 (6,025.79)	19.66	9,887.57
101-42200-212	GASOLINE/FUEL/LUB/ADDITIVES	9,500.00	11,000.00	7,546.52 (3,453.48)	68.60	8,211.76
101-42200-215	SHOP MAINTENANCE SUPPLIES	200.00	200.00	.00 (200.00)	.00	209.30
101-42200-221	REPAIR & MAINT SUPP - VEH/EQ	24,000.00	22,500.00	18,327.63 (4,172.37)	81.46	26,493.03
101-42200-223	REPAIR & MAINT SUPP - BLDGS	2,000.00	4,000.00	3,739.37 (260.63)	93.48	609.52
101-42200-231	UNIFORM ALLOWANCE	13,000.00	26,000.00	5,909.31 (20,090.69)	22.73	32,211.34
101-42200-240	FIRE DEPT SMALL TOOLS	10,000.00	10,000.00	9,462.71 (537.29)	94.63	10,434.73
	TOTAL SUPPLIES	66,250.00	81,700.00	46,898.98 (34,801.02)	57.40	88,499.86
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304	MISC PROFESSIONAL SERVICES	15,000.00	18,000.00	17,313.32 (686.68)	96.19	17,203.81
101-42200-306	FIRE RELIEF PENSION PASS THRU	.00	132,489.00	.00 (132,489.00)	.00	112,395.61
101-42200-307	CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	.00 (10,000.00)	.00	10,000.00
101-42200-313	IT MGMT & BACKUP	5,600.00	5,600.00	4,124.25 (1,475.75)	73.65	5,482.52
101-42200-321	TELEPHONE/CELLULAR PHONES	1,000.00	2,000.00	1,441.27 (558.73)	72.06	1,115.23
101-42200-331	TRAVEL/MEALS/LODGING	1,000.00	1,000.00	429.68 (570.32)	42.97	1,821.42
101-42200-334	MILEAGE REIMBURSEMENT	300.00	300.00	.00 (300.00)	.00	360.25
101-42200-340	ADVERTISING	750.00	875.00	875.00 .00	100.00	888.83
101-42200-360	INSURANCE AND BONDS	11,000.00	10,424.00	7,416.68 (3,007.32)	71.15	9,295.53
101-42200-381	ELECTRIC UTILITIES	18,000.00	18,000.00	9,656.15 (8,343.85)	53.65	14,079.96
101-42200-382	WATER/WASTEWATER UTILITIES	600.00	600.00	424.15 (175.85)	70.69	555.12
101-42200-383	GAS UTILITIES	5,000.00	5,000.00	2,088.85 (2,911.15)	41.78	4,787.08
	TOTAL OTHER SERVICES AND CHA	68,250.00	204,288.00	43,769.35 (160,518.65)	21.43	177,985.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	2,500.00	11,580.00	8,580.00	(3,000.00)	74.09	871.20
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	14,970.00	9,549.94	(5,420.06)	63.79	26,522.36
101-42200-430 MISCELLANEOUS	500.00	200.00	.00	(200.00)	.00	50.00
101-42200-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	1,277.25	(422.75)	75.13	1,273.82
101-42200-440 SCHOOLS AND MEETINGS	6,000.00	6,000.00	4,060.49	(1,939.51)	67.67	36.00
101-42200-441 GRANT FUNDED SCHOOLS	.00	3,434.00	3,433.50	(.50)	99.99	5,940.00
<i>TOTAL MISCELLANEOUS</i>	<i>20,700.00</i>	<i>37,884.00</i>	<i>26,901.18</i>	<i>(10,982.82)</i>	<i>71.01</i>	<i>34,693.38</i>
TOTAL FIRE DEPARTMENT	456,856.00	633,662.00	340,750.45	(292,911.55)	53.77	599,882.26

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT						
<i>SUPPLIES</i>						
101-42300-201 OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-42300-210 MISCELLANEOUS OPER SUPPLIES	500.00	530.00	530.00	.00	100.00	500.00
101-42300-240 SMALL TOOLS AND MINOR EQUIP	7,500.00	4,663.00	.00	(4,663.00)	.00	1,061.52
TOTAL SUPPLIES	8,100.00	5,293.00	530.00	(4,763.00)	10.01	1,561.52
<i>OTHER SERVICES AND CHARGES</i>						
101-42300-331 TRAVEL/MEALS/LODGING	300.00	295.00	.00	(295.00)	.00	.00
TOTAL OTHER SERVICES AND CHA	300.00	295.00	.00	(295.00)	.00	.00
<i>MISCELLANEOUS</i>						
101-42300-404 REPAIR & MAINT LABOR - VEH/EQ	.00	2,037.00	2,037.00	.00	100.00	291.00
101-42300-433 DUES AND SUBSCRIPTIONS	300.00	1,105.00	1,105.00	.00	100.00	305.00
101-42300-440 SCHOOLS AND MEETINGS	500.00	500.00	.00	(500.00)	.00	250.00
101-42300-489 OTHER CONTRACTED SERVICES	1,500.00	3,230.00	3,230.00	.00	100.00	875.00
TOTAL MISCELLANEOUS	2,300.00	6,872.00	6,372.00	(500.00)	92.72	1,721.00
<i>FUNCTION 9</i>						
101-42300-999 COVID 19 EMERGENCY MANAGEMEN	.00	.00	.00	.00	.00	80.80
TOTAL FUNCTION 9	.00	.00	.00	.00	.00	80.80
TOTAL EMERGENCY MANAGEMENT	10,700.00	12,460.00	6,902.00	(5,558.00)	55.39	3,363.32

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	5,000.00	5,000.00	3,200.00	(1,800.00)	64.00	4,800.00
<i>TOTAL OTHER SERVICES & CHARG</i>	5,000.00	5,000.00	3,200.00	(1,800.00)	64.00	4,800.00
TOTAL ANIMAL CONTROL	5,000.00	5,000.00	3,200.00	(1,800.00)	64.00	4,800.00

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	746,515.00	776,057.00	552,796.45	(223,260.55)	71.23	723,217.94
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	5,000.00	5,000.00	4,475.13	(524.87)	89.50	6,154.23
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	59,558.00	59,338.00	17,494.93	(41,843.07)	29.48	30,681.69
101-43001-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	24.41
101-43001-111 OVERTIME-SNOWPLOWING	39,000.00	19,000.00	7,481.99	(11,518.01)	39.38	38,474.65
101-43001-112 OVERTIME MOSQUITO SPRAYING	1,000.00	800.00	490.49	(309.51)	61.31	391.77
101-43001-115 CALL-IN PAY	.00	600.00	556.57	(43.43)	92.76	576.27
101-43001-121 PERA (EMPLOYER)	61,580.00	61,580.00	42,590.81	(18,989.19)	69.16	57,788.94
101-43001-122 FICA/MEDICARE (EMPLOYER)	67,367.00	67,367.00	43,599.82	(23,767.18)	64.72	59,535.28
101-43001-123 CENTRAL PENSION FUND CONTRIB	16,640.00	16,640.00	12,251.59	(4,388.41)	73.63	17,192.25
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	158,836.00	158,836.00	134,778.36	(24,057.64)	84.85	153,082.21
101-43001-132 STREETS LONGEVITY PAY	29,542.00	.00	.00	.00	.00	.00
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	14,500.00	14,500.00	4,919.11	(9,580.89)	33.92	8,308.76
101-43001-151 WORKERS' COMPENSATION PREMIU	105,000.00	105,000.00	66,936.71	(38,063.29)	63.75	64,391.07
101-43001-154 HRA/FLEX FEES	750.00	750.00	524.88	(225.12)	69.98	668.66
TOTAL PERSONAL SERVICES	1,305,288.00	1,285,468.00	888,896.84	(396,571.16)	69.15	1,160,488.13
<i>SUPPLIES</i>						
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	1,500.00	1,500.00	780.94	(719.06)	52.06	.00
101-43001-202 DUPLICATING AND COPYING SUPPLI	200.00	200.00	39.99	(160.01)	20.00	.00
101-43001-204 STATIONERY, FORMS & ENVELOPES	400.00	400.00	.00	(400.00)	.00	.00
101-43001-209 SOFTWARE UPDATES	500.00	500.00	.00	(500.00)	.00	34.31
101-43001-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	9,365.29	(5,634.71)	62.44	17,827.73
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	80,000.00	80,000.00	34,278.25	(45,721.75)	42.85	67,852.68
101-43001-215 SHOP MAINTENANCE SUPPLIES	1,500.00	1,568.00	1,567.96	(.04)	100.00	.00
101-43001-219 SNOW REMOVAL MATERIALS	85,000.00	85,000.00	70,359.67	(14,640.33)	82.78	77,026.93
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	85,000.00	85,000.00	58,854.51	(26,145.49)	69.24	112,321.37
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	15,000.00	15,000.00	13,956.15	(1,043.85)	93.04	38,827.17
101-43001-226 SIGNS	20,000.00	19,000.00	6,375.05	(12,624.95)	33.55	6,794.41
101-43001-240 SMALL TOOLS AND MINOR EQUIP	12,000.00	13,000.00	12,753.30	(246.70)	98.10	11,120.42
TOTAL SUPPLIES	316,100.00	316,168.00	208,331.11	(107,836.89)	65.89	331,805.02

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	2,245.70	(1,254.30)	64.16	3,095.25
101-43001-313 IT MGMT & BACKUP	4,500.00	6,400.00	4,124.25	(2,275.75)	64.44	6,244.82
101-43001-321 TELEPHONE/CELLULAR PHONES	6,000.00	6,000.00	3,346.85	(2,653.15)	55.78	4,761.96
101-43001-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
101-43001-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	.00
101-43001-340 ADVERTISING	500.00	500.00	.00	(500.00)	.00	11.03
101-43001-360 INSURANCE AND BONDS	20,000.00	18,892.00	13,671.61	(5,220.39)	72.37	17,414.41
101-43001-381 ELECTRIC UTILITIES	8,500.00	8,500.00	5,426.37	(3,073.63)	63.84	7,949.52
101-43001-382 WATER/WASTEWATER UTILITIES	3,200.00	3,200.00	2,420.37	(779.63)	75.64	3,225.88
101-43001-383 GAS UTILITIES	20,000.00	20,000.00	9,796.46	(10,203.54)	48.98	19,006.55
101-43001-384 REFUSE HAULING	2,400.00	3,800.00	2,668.50	(1,131.50)	70.22	3,548.15
101-43001-386 EV CHARGING STATION POWER	.00	.00	.00	.00	.00	5,475.50
TOTAL OTHER SERVICES AND CHA	69,300.00	71,492.00	43,700.11	(27,791.89)	61.13	70,733.07
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	2,000.00	2,000.00	1,216.25	(783.75)	60.81	739.00
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	10,000.00	10,000.00	8,591.13	(1,408.87)	85.91	11,522.50
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	(500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	30,000.00	30,000.00	2,311.99	(27,688.01)	7.71	27,652.28
101-43001-407 BRIDGE REPAIR	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
101-43001-408 SIDEWALK REPAIRS	8,000.00	8,000.00	7,223.32	(776.68)	90.29	6,800.00
101-43001-413 BNSF PARKING LEASE	4,000.00	4,000.00	3,484.74	(515.26)	87.12	3,383.24
101-43001-414 EQUIPMENT RENTAL	8,000.00	7,000.00	6,558.50	(441.50)	93.69	6,500.00
101-43001-417 RENTALS - UNIFORMS	8,000.00	10,000.00	8,398.74	(1,601.26)	83.99	9,157.00
101-43001-430 MISCELLANEOUS	1,000.00	.00	.00	.00	.00	.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	659.50	(340.50)	65.95	513.39
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	394.66	(1,105.34)	26.31	565.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	1,000.00	1,000.00	509.72	(490.28)	50.97	404.64
101-43001-444 INSECT CONTROL	18,000.00	18,000.00	9,118.48	(8,881.52)	50.66	14,077.86
101-43001-445 DISEASED TREE PROGRAM	20,000.00	20,000.00	6,812.50	(13,187.50)	34.06	11,015.25
101-43001-446 WEED CONTROL	5,000.00	5,000.00	4,613.93	(386.07)	92.28	3,575.87
101-43001-447 DOWNTOWN DECORATIONS	15,000.00	15,000.00	467.15	(14,532.85)	3.11	8,483.27
101-43001-449 SOD REPLACEMENT PROJECT	10,000.00	10,000.00	.00	(10,000.00)	.00	.00
101-43001-489 OTHER CONTRACTED SERVICES	15,000.00	15,000.00	1,859.60	(13,140.40)	12.40	14,540.18
TOTAL MISCELLANEOUS	160,000.00	160,000.00	62,220.21	(97,779.79)	38.89	118,929.48
TOTAL STREETS	1,850,688.00	1,833,128.00	1,203,148.27	(629,979.73)	65.63	1,681,955.70

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PARKS & RECREATION						
<i>PERSONAL SERVICES</i>						
101-45200-101 FULL-TIME EMPLOYEES - REGULAR	178,078.00	183,007.00	116,640.67	(66,366.33)	63.74	146,106.40
101-45200-102 FULL-TIME EMPLOYEES - OVERTIME	2,000.00	2,000.00	349.97	(1,650.03)	17.50	304.34
101-45200-104 TEMP/SEAS EMPLOYEES - REGULAR	56,650.00	56,650.00	34,714.90	(21,935.10)	61.28	29,655.85
101-45200-112 PARKS & REC COMM STIPENDS	2,000.00	2,000.00	420.00	(1,580.00)	21.00	702.50
101-45200-121 PERA (EMPLOYER)	13,876.00	13,876.00	8,774.29	(5,101.71)	63.23	10,778.52
101-45200-122 FICA/MEDICARE (EMPLOYER)	17,619.00	17,619.00	11,359.61	(6,259.39)	64.47	13,172.38
101-45200-123 CENTRAL PENSION FUND CONTRIB	4,160.00	4,160.00	2,569.90	(1,590.10)	61.78	3,269.32
101-45200-131 MEDICAL/DENTAL/LIFE	41,245.00	41,245.00	30,807.21	(10,437.79)	74.69	33,234.44
101-45200-132 PARKS LONGEVITY PAY	4,929.00	.00	.00	.00	.00	.00
101-45200-133 PARKS INSUR DEDUCTIBLE CONTRIB	3,750.00	3,750.00	1,563.36	(2,186.64)	41.69	1,397.19
101-45200-151 WORKERS' COMPENSATION PREMIU	21,869.00	21,869.00	15,054.00	(6,815.00)	68.84	13,313.71
101-45200-154 HRA/FLEX FEES	200.00	200.00	119.02	(80.98)	59.51	146.20
TOTAL PERSONAL SERVICES	346,376.00	346,376.00	222,372.93	(124,003.07)	64.20	252,080.85
<i>SUPPLIES</i>						
101-45200-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	7,036.71	(4,963.29)	58.64	10,148.87
101-45200-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	8,312.70	(11,687.30)	41.56	15,543.14
101-45200-221 REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	12,426.27	(2,573.73)	82.84	11,683.79
101-45200-223 REPAIR & MAINT SUPP - BLDG/INF	20,000.00	20,000.00	9,555.39	(10,444.61)	47.78	34,984.70
101-45200-226 SIGNS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-45200-228 ADOPT A PARK SUPPLIES	.00	.00	.00	.00	.00	505.76
101-45200-230 MASTER GARDENERS SUPPLIES	1,000.00	1,000.00	.00	(1,000.00)	.00	191.74
101-45200-240 SMALL TOOLS & MINOR EQUIP	5,000.00	5,000.00	2,008.94	(2,991.06)	40.18	3,728.62
TOTAL SUPPLIES	74,000.00	74,000.00	39,340.01	(34,659.99)	53.16	76,786.62
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304 PROFESSIONAL SERV-PARK STUDY	1,000.00	1,100.00	1,088.28	(11.72)	98.93	1,134.63
101-45200-305 PARK CONTRACTED SERVICES	500.00	400.00	.00	(400.00)	.00	.00
101-45200-321 TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	552.40	(447.60)	55.24	828.60
101-45200-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-45200-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	9.95
101-45200-360 INSURANCE AND BONDS	27,000.00	18,558.00	13,616.39	(4,941.61)	73.37	15,752.23
101-45200-381 ELECTRIC UTILITIES	75,000.00	75,000.00	60,826.28	(14,173.72)	81.10	77,323.99
101-45200-382 WATER/WASTEWATER UTILITIES	15,000.00	15,000.00	4,120.08	(10,879.92)	27.47	6,657.86
101-45200-383 GAS UTILITIES	2,000.00	2,000.00	826.28	(1,173.72)	41.31	1,166.55
101-45200-384 REFUSE HAULING	500.00	500.00	370.96	(129.04)	74.19	526.80
TOTAL OTHER SERVICES AND CHA	122,400.00	113,958.00	81,400.67	(32,557.33)	71.43	103,400.61

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	6,000.00	13,266.00	12,615.17	(650.83)	95.09	8,834.15
101-45200-403 R & M - TENNIS COURTS	10,000.00	4,000.00	.00	(4,000.00)	.00	.00
101-45200-404 REPAIR & MAINT LABOR-VEH/EQ	.00	.00	5,300.00	5,300.00	.00	.00
101-45200-415 RENTALS - OTHER EQUIPMENT	9,000.00	9,000.00	6,392.00	(2,608.00)	71.02	7,660.45
101-45200-417 RENTALS - UNIFORMS	800.00	800.00	763.43	(36.57)	95.43	967.52
101-45200-445 WEED CONTROL AND FERTILIZER	20,000.00	20,000.00	10,739.33	(9,260.67)	53.70	10,632.78
101-45200-485 PROPERTY TAXES	.00	.00	.00	.00	.00	6,394.00
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	5,000.00	5,000.00	.00	(5,000.00)	.00	3,675.00
101-45200-496 PARKS ARTS & PROGRAMMING	30,000.00	30,000.00	28,120.42	(1,879.58)	93.73	23,927.86
TOTAL MISCELLANEOUS	80,800.00	82,066.00	63,930.35	(18,135.65)	77.90	62,091.76
TOTAL PARKS & RECREATION	623,576.00	616,400.00	407,043.96	(209,356.04)	66.04	494,359.84

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIBRARY						
<i>SUPPLIES</i>						
101-45400-210 MISCELLANEOUS OPER SUPPLIES	3,500.00	3,500.00	2,683.65	(816.35)	76.68	6,066.61
101-45400-223 REPAIR & MAINT SUPP - BLDG/INF	5,000.00	4,000.00	1,644.08	(2,355.92)	41.10	1,808.07
101-45400-240 SMALL TOOLS & MINOR EQUIP	1,000.00	2,000.00	1,906.99	(93.01)	95.35	1,308.05
<i>TOTAL SUPPLIES</i>	<u>9,500.00</u>	<u>9,500.00</u>	<u>6,234.72</u>	<u>(3,265.28)</u>	<u>65.63</u>	<u>9,182.73</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-45400-360 INSURANCE AND BONDS	11,000.00	10,973.00	8,071.32	(2,901.68)	73.56	9,981.42
101-45400-381 ELECTRIC UTILITIES	34,000.00	33,300.00	23,492.20	(9,807.80)	70.55	31,773.68
101-45400-382 WATER/WASTEWATER UTILITIES	2,500.00	3,200.00	1,854.95	(1,345.05)	57.97	3,015.13
101-45400-383 GAS UTILITIES	6,000.00	6,000.00	3,272.80	(2,727.20)	54.55	6,786.69
101-45400-384 REFUSE HAULING	1,500.00	1,500.00	707.76	(792.24)	47.18	1,067.20
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>55,000.00</u>	<u>54,973.00</u>	<u>37,399.03</u>	<u>(17,573.97)</u>	<u>68.03</u>	<u>52,624.12</u>
<i>MISCELLANEOUS</i>						
101-45400-401 REPAIR & MAINT LABOR - BLDGS	4,000.00	4,000.00	539.00	(3,461.00)	13.48	2,604.99
101-45400-404 REPAIR & MAINT LABOR-CAMB LIBR	60,000.00	60,000.00	32,526.15	(27,473.85)	54.21	58,261.56
101-45400-409 MAINT CONTRACTS - BLDG & EQUIP	5,000.00	5,000.00	4,505.04	(494.96)	90.10	3,219.20
101-45400-430 MISCELLANEOUS	500.00	500.00	146.50	(353.50)	29.30	.00
<i>TOTAL MISCELLANEOUS</i>	<u>69,500.00</u>	<u>69,500.00</u>	<u>37,716.69</u>	<u>(31,783.31)</u>	<u>54.27</u>	<u>64,085.75</u>
TOTAL LIBRARY	<u><u>134,000.00</u></u>	<u><u>133,973.00</u></u>	<u><u>81,350.44</u></u>	<u><u>(52,622.56)</u></u>	<u><u>60.72</u></u>	<u><u>125,892.60</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
101-49300-720 TRANSFERS OUT - OPER TRANSFER	994,570.00	829,420.00	757,070.00	(72,350.00)	91.28	1,140,601.00
<i>TOTAL TRANSFERS</i>	<u>994,570.00</u>	<u>829,420.00</u>	<u>757,070.00</u>	<u>(72,350.00)</u>	<u>91.28</u>	<u>1,140,601.00</u>
TOTAL TRANSFERS OUT	<u>994,570.00</u>	<u>829,420.00</u>	<u>757,070.00</u>	<u>(72,350.00)</u>	<u>91.28</u>	<u>1,140,601.00</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	9,359,506.00	9,330,812.00	6,494,406.47			8,561,859.90
NET REVENUES OVER EXPENDITURE	.00	.00	(1,085,561.80)			520,563.79

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTERGOVERNMENTAL REVENUES	.00	.00	.00	.00	.00	11,054.00
CHARGES FOR SERVICES	112,400.00	112,400.00	85,354.50	27,045.50	75.94	114,257.06
OTHER	.00	.00	.00	.00	.00	1,975.89
OTHER FINANCING SOURCES	49,324.00	49,324.00	49,324.00	.00	100.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	134,678.50	27,045.50	83.28	127,286.95
EXPENDITURES						
AIRPORT OPERATING						
AIRPORT OPERATING	161,724.00	161,724.00	87,079.60	74,644.40	53.84	117,323.45
TOTAL AIRPORT OPERATING	161,724.00	161,724.00	87,079.60	74,644.40	53.84	117,323.45
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	87,079.60	74,644.40	53.84	117,323.45
NET REVENUE OVER EXPENDITURES	.00	.00	47,598.90	(47,598.90)		9,963.50

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
211-33180 AIRPORT ARPA A3001-C3 GRANTREV	.00	.00	.00	.00	.00	11,054.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	11,054.00
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	13,400.00	13,400.00	15,728.94	(2,328.94)	117.38	13,437.30
211-34921 MAINT REIMBURSEMENT - STATE	23,000.00	23,000.00	9,980.19	13,019.81	43.39	25,752.06
211-34925 AIRPLANE FUEL SALES	76,000.00	76,000.00	59,645.37	16,354.63	78.48	75,067.70
TOTAL CHARGES FOR SERVICES	112,400.00	112,400.00	85,354.50	27,045.50	75.94	114,257.06
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	1,975.89
TOTAL OTHER	.00	.00	.00	.00	.00	1,975.89
<u>OTHER FINANCING SOURCES</u>						
211-39203 TRANSFERS IN - OPERATING	49,324.00	49,324.00	49,324.00	.00	100.00	.00
TOTAL OTHER FINANCING SOURCES	49,324.00	49,324.00	49,324.00	.00	100.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	134,678.50			127,286.95

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
AIRPORT OPERATING						
<i>PERSONAL SERVICES</i>						
211-49000-101 FULL-TIME EMPLOYEES - REGULAR	15,294.00	15,294.00	14,898.25	(395.75)	97.41	18,020.63
211-49000-104 TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	.00	(20,000.00)	.00	.00
211-49000-111 OVERTIME SNOWPLOWING	.00	.00	57.08	57.08	.00	419.94
211-49000-121 PERA (EMPLOYER)	2,647.00	2,647.00	1,121.58	(1,525.42)	42.37	1,343.51
211-49000-122 FICA/MEDICARE (EMPLOYER)	2,749.00	2,749.00	1,104.58	(1,644.42)	40.18	1,332.88
211-49000-123 CENTRAL PENSION FUND CONTRIB	.00	.00	82.82	82.82	.00	63.81
211-49000-131 MEDICAL/DENTAL/LIFE	2,719.00	2,719.00	2,286.26	(432.74)	84.08	2,574.33
211-49000-132 PARKS LONGEVITY PAY	758.00	758.00	.00	(758.00)	.00	.00
211-49000-133 AIRPORT INS DEDUCTIBLE CONTRIB	225.00	225.00	.00	(225.00)	.00	.00
211-49000-151 WORKERS' COMPENSATION PREMIU	4,343.00	4,343.00	.00	(4,343.00)	.00	.00
TOTAL PERSONAL SERVICES	48,735.00	48,735.00	19,550.57	(29,184.43)	40.12	23,755.10
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	215.95	(784.05)	21.60	735.39
211-49000-212 GASOLINE/FUEL/ADDATIVES	100.00	100.00	.00	(100.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	7,000.00	7,000.00	1,316.74	(5,683.26)	18.81	11,748.50
211-49000-223 REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	419.44
211-49000-226 SIGNS	500.00	500.00	.00	(500.00)	.00	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	1,500.00	1,500.00	569.16	(930.84)	37.94	230.61
211-49000-251 AIRPLANE FUEL COST OF SALES	75,089.00	75,089.00	50,582.13	(24,506.87)	67.36	63,953.84
TOTAL SUPPLIES	86,689.00	86,689.00	52,683.98	(34,005.02)	60.77	77,087.78
<i>OTHER SERVICES & CHARGES</i>						
211-49000-301 AUDITING AND ACCOUNTING	.00	.00	4,000.00	4,000.00	.00	.00
211-49000-321 TELEPHONE/CELLULAR PHONES	2,000.00	2,000.00	1,293.81	(706.19)	64.69	1,512.05
211-49000-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-360 INSURANCE AND BONDS	3,500.00	3,500.00	2,779.30	(720.70)	79.41	3,666.44
211-49000-381 ELECTRIC UTILITIES	6,000.00	6,000.00	3,472.94	(2,527.06)	57.88	4,941.76
211-49000-383 GAS UTILITIES	3,700.00	3,700.00	.00	(3,700.00)	.00	1,481.47
TOTAL OTHER SERVICES & CHARG	15,600.00	15,600.00	11,546.05	(4,053.95)	74.01	11,601.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
211-49000-403 REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	936.00	(2,064.00)	31.20	780.00
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	(3,000.00)	.00	1,893.00
211-49000-408 MAINT CONTRACTS - MACH/EQUIP	600.00	600.00	.00	(600.00)	.00	.00
211-49000-430 MISCELLANEOUS	500.00	500.00	46.00	(454.00)	9.20	.00
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	150.00	(150.00)	50.00	215.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	.00	(300.00)	.00	.00
211-49000-441 STATE PERMITS & FEES	500.00	500.00	400.00	(100.00)	80.00	400.00
211-49000-489 OTHER CONTRACTED SERVICES	1,500.00	1,500.00	1,767.00	267.00	117.80	1,590.85
<i>TOTAL MISCELLANEOUS</i>	<u>10,700.00</u>	<u>10,700.00</u>	<u>3,299.00</u>	<u>(7,401.00)</u>	<u>30.83</u>	<u>4,878.85</u>
TOTAL AIRPORT OPERATING	<u><u>161,724.00</u></u>	<u><u>161,724.00</u></u>	<u><u>87,079.60</u></u>	<u><u>(74,644.40)</u></u>	<u><u>53.84</u></u>	<u><u>117,323.45</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	87,079.60			117,323.45
NET REVENUES OVER EXPENDITURE	.00	.00	47,598.90			9,963.50

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUNDS 303-397 - DEBT SERVICE

	ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>				
31010 CURRENT	596,147.00	596,147.00	322,185.74	273,961.26
31020 DELINQUENT	.00	.00	3,063.37	(3,063.37)
	<u>596,147.00</u>	<u>596,147.00</u>	<u>325,249.11</u>	<u>270,897.89</u>
<u>SPECIAL ASSESSMENTS</u>				
36100 PREPAID	.00	.00	126,842.51	(126,842.51)
36101/36102 "PRINCIPAL, INT & PENALTIES"	342,373.00	342,373.00	178,754.74	163,618.26
	<u>342,373.00</u>	<u>342,373.00</u>	<u>305,597.25</u>	<u>36,775.75</u>
<u>TRANSFERS</u>				
39200-39204 GENERAL FUND TRANSFER IN	800,000.00	800,000.00	800,000.00	.00
	<u>800,000.00</u>	<u>800,000.00</u>	<u>800,000.00</u>	<u>.00</u>
 TOTAL REVENUE	 <u>1,738,520.00</u>	 <u>1,738,520.00</u>	 <u>1,430,846.36</u>	 <u>307,673.64</u>

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,510,001.00	1,510,001.00	1,515,000.00	4,999.00	
47000611	INTEREST	391,040.00	391,040.00	386,912.52	(4,127.48)	98.94
47000620	OTHER FEES	7,207.00	7,207.00	4,222.00	(2,985.00)	58.58
		<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,906,134.52</u>	<u>(2,113.48)</u>	<u>99.89</u>
	TOTAL EXPENSES	<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,906,134.52</u>	<u>(2,113.48)</u>	<u>99.89</u>
	NET REVENUES					
	OVER(UNDER) EXPENSES	<u>(169,728.00)</u>	<u>(169,728.00)</u>	<u>(475,288.16)</u>		

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS & TAXES</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	18,507.00	18,507.00	3,807.65	14,699.35	20.57
	18,507.00	18,507.00	3,807.65	14,699.35	20.57
<u>CHARGES FOR SERVICE</u>					
362XX CONTRACTED SERVICES	49,610.00	49,610.00	49,610.00	.00	100.00
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	41,945.00	(41,945.00)	.00
	49,610.00	49,610.00	91,555.00	(41,945.00)	184.55
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	1,216,562.00	1,216,562.00	757,827.00	458,735.00	62.29
33160-33169 FEDERAL AID	405,000.00	405,000.00	.00	405,000.00	.00
	1,621,562.00	1,621,562.00	757,827.00	863,735.00	46.73
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	2,800.00	2,800.00	.00	2,800.00	.00
36230 DONATIONS	5,000.00	5,000.00	6,005.00	(1,005.00)	120.10
32299 UTILITY PERMITS	2,000.00	2,000.00	10,401.91	(8,401.91)	520.10
31050 BOND PROCEEDS	4,347,500.00	4,347,500.00	1,885,000.00	2,462,500.00	43.36
	4,357,300.00	4,357,300.00	1,901,406.91	2,455,893.09	43.64
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	2,531,086.00	2,531,086.00	551,086.00	1,980,000.00	21.77
	2,531,086.00	2,531,086.00	551,086.00	1,980,000.00	21.77
TOTAL REVENUE	8,578,065.00	8,578,065.00	3,305,682.56	5,272,382.44	38.54

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
401-48000-720 TRANSFERS OUT TO OTHER FUNDS	250,000.00	250,000.00	268,020.00	18,020.00	107.21
402-49300-720 TRANSFERS OUT- OPERATING TRANS	130,000.00	130,000.00	130,000.00	.00	100.00
415-45200-560 PARK IMPROVEMENTS	110,000.00	110,000.00	15,123.74	(94,876.26)	13.75
415-45200-596 LAND ACQUISITION	175,000.00	175,000.00	.00	(175,000.00)	.00
417-42100-550 VEHICLES	215,000.00	215,000.00	22.50	(214,977.50)	.01
417-42100-551 SQUAD CAMERA	22,500.00	22,500.00	12,686.00	(9,814.00)	56.38
417-42100-580 OTHER EQUIPMENT	20,000.00	20,000.00	.00	(20,000.00)	.00
417-42100-590 EMERGENCY OPERATIONS	6,000.00	6,000.00	.00	(6,000.00)	.00
418-43001-550 PW VEHICLES & EQUIPMENT	57,000.00	57,000.00	102,415.40	45,415.40	179.68
419-41320-580 ADMIN OTHER EQUIPMENT	.00	.00	38,900.00	38,900.00	.00
419-41320-581 CITY HALL BUILDING PROJECT	5,000.00	5,000.00	34,701.60	29,701.60	694.03
419-41320-582 ELECTION EQUIP	15,000.00	15,000.00	.00	(15,000.00)	.00
419-41500-570 FINANCE OFFICE EQUIPMENT	17,500.00	17,500.00	33,030.00	15,530.00	188.74
419-41920-580 OTHER EQUIPMENT	70,000.00	70,000.00	32,905.00	(37,095.00)	47.01
420-42200-540 EQUIPMENT	.00	.00	100,678.62	100,678.62	.00
420-42200-550 VEHICLES	700,000.00	700,000.00	699,808.20	(191.80)	99.97
423-48000-530 C-I BIKE TRAIL IMPROVEMENTS	.00	.00	11,301.17	11,301.17	.00
443-48000-223 STREET CRACK SEALING	70,000.00	70,000.00	.00	(70,000.00)	.00
443-48000-225 PVMT MGMT OVERLAYS	40,000.00	40,000.00	.00	(40,000.00)	.00
443-48000-226 DOWNTOWN PAVER/TREE REPAIR	50,000.00	50,000.00	31,345.50	(18,654.50)	62.69
443-49300-720 TRANSFERS OUT-OPERATING TRANSF	1,075,000.00	1,075,000.00	.00	(1,075,000.00)	.00
444-48000-303 ENGINEERING FEES	.00	.00	26,540.00	26,540.00	.00
444-48000-351 LEGAL NOTICES/PUB ORDINANCES	.00	.00	22.43	22.43	.00
444-48000-530 IMPR OTHER THAN BUILDINGS	580,000.00	580,000.00	75,384.70	(504,615.30)	13.00
484-48000-303 ENGINEERING EXP	.00	.00	651,331.93	651,331.93	.00
484-48000-304 MISC PROF SERV	.00	.00	26,115.00	26,115.00	.00
484-48000-307 ENGINEERING EXP-CENTRAL AVE TR	.00	.00	31,375.50	31,375.50	.00
484-48000-351 LEGAL NOTICE/PUBLISHING	.00	.00	100.43	100.43	.00
484-48000-530 IMPROVEMENTS	8,384,100.00	8,384,100.00	2,863,342.09	(5,520,757.91)	34.15
484-48000-532 IMPROVEMENTS-CENTRAL AVE TRAIL	.00	.00	368,920.68	368,920.68	.00
484-48000-617 BOND DISCOUNT	.00	.00	19,698.25	19,698.25	.00
484-48000-621 BOND ISSUE COSTS	.00	.00	57,150.00	57,150.00	.00
485-48000-303 ENGINEERING EXP	.00	.00	19,602.82	19,602.82	.00
486-48000-303 ENGINEERING EXP	.00	.00	8,337.00	8,337.00	.00
499-48000-306 LAKE FANNY PARK MASTER PLAN	.00	.00	25,405.97	25,405.97	.00
499-48000-450 INTEREST RATE SUBIDY PAYMENT	.00	.00	5,560.36	5,560.36	.00
499-49300-720 TRANSFERS OUT - OPER TRANSFERS	.00	.00	300,000.00	300,000.00	.00
TOTAL FUND EXPENDITURES	11,992,100.00	11,992,100.00	5,989,824.89	(6,002,275.11)	49.95
TOTAL EXPENDITURES	11,992,100.00	11,992,100.00	5,989,824.89	(6,002,275.11)	49.95
NET REVENUES					
OVER(UNDER) EXPENDITURES	(3,414,035.00)	(3,414,035.00)	(2,684,142.33)		

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	1,895.03	(1,895.03)	.00	120,199.79
OPERATING REVENUE	2,076,669.00	2,076,669.00	1,763,406.04	313,262.96	84.92	2,342,002.87
OTHER FINANCING SOURCES	380,000.00	380,000.00	398,020.00	(18,020.00)	104.74	2,036,510.70
TOTAL FUND REVENUE	2,456,669.00	2,456,669.00	2,163,321.07	293,347.93	88.06	4,498,713.36
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	2,084,158.00	2,084,158.00	652,363.14	1,431,794.86	31.30	2,078,872.68
TOTAL WATER FUND EXPENDITURES	2,084,158.00	2,084,158.00	652,363.14	1,431,794.86	31.30	2,078,872.68
TOTAL FUND EXPENDITURES	2,084,158.00	2,084,158.00	652,363.14	1,431,794.86	31.30	2,078,872.68
NET REVENUE OVER EXPENDITURES	372,511.00	372,511.00	1,510,957.93	(1,138,446.93)		2,419,840.68

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	1,895.03	(1,895.03)	.00	2,846.56
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	117,353.23
TOTAL SA & INTEREST EARNINGS	.00	.00	1,895.03	(1,895.03)	.00	120,199.79
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	2,000,000.00	2,000,000.00	1,670,004.53	329,995.47	83.50	2,240,299.22
601-37120 SALES OF METERS & SUPPLIES	15,000.00	15,000.00	37,929.20	(22,929.20)	252.86	26,239.60
601-37160 PENALTIES ETC.	30,000.00	30,000.00	28,897.21	1,102.79	96.32	44,667.73
601-37165 CERTIFICATION PENALTY	500.00	500.00	600.00	(100.00)	120.00	825.00
601-37170 OTHER REVENUE	31,169.00	31,169.00	25,975.10	5,193.90	83.34	29,971.32
TOTAL OPERATING REVENUE	2,076,669.00	2,076,669.00	1,763,406.04	313,262.96	84.92	2,342,002.87
<u>OTHER FINANCING SOURCES</u>						
601-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	1,511.11
601-39203 TRANSFERS FROM OTHER FUNDS	380,000.00	380,000.00	398,020.00	(18,020.00)	104.74	1,232,773.81
601-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	802,225.78
TOTAL OTHER FINANCING SOURCES	380,000.00	380,000.00	398,020.00	(18,020.00)	104.74	2,036,510.70
TOTAL FUND REVENUE	2,456,669.00	2,456,669.00	2,163,321.07			4,498,713.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	327,219.00	327,219.00	206,417.76	(120,801.24)	63.08	275,147.40
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	8,000.00	8,000.00	3,443.25	(4,556.75)	43.04	5,630.88
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	3,415.89	(7,790.11)	30.48	5,861.27
601-49400-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	6.10
601-49400-110 HOURS WORKED HOLIDAY	2,000.00	2,000.00	728.96	(1,271.04)	36.45	1,659.23
601-49400-115 CALL-IN PAY	2,500.00	2,500.00	429.88	(2,070.12)	17.20	1,243.39
601-49400-116 ON-CALL PAY	10,000.00	10,000.00	6,212.69	(3,787.31)	62.13	7,260.34
601-49400-121 PERA (EMPLOYER)	26,229.00	26,229.00	16,292.51	(9,936.49)	62.12	21,166.45
601-49400-122 FICA/MEDICARE (EMPLOYER)	29,299.00	29,299.00	16,536.91	(12,762.09)	56.44	22,190.46
601-49400-123 CENTRAL PENSION FUND CONTRIB	3,120.00	3,120.00	1,520.00	(1,600.00)	48.72	2,062.80
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	63,409.00	63,409.00	46,548.73	(16,860.27)	73.41	52,576.83
601-49400-132 LONGEVITY PAY	13,102.00	13,102.00	.00	(13,102.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	5,750.00	5,750.00	3,284.14	(2,465.86)	57.12	2,883.75
601-49400-151 WORKERS' COMPENSATION PREMIU	16,288.00	16,288.00	7,595.59	(8,692.41)	46.63	7,108.20
601-49400-154 HRA/FLEX FEES	300.00	300.00	167.35	(132.65)	55.78	212.96
<i>TOTAL PERSONAL SERVICES</i>	<i>518,422.00</i>	<i>518,422.00</i>	<i>312,593.66</i>	<i>(205,828.34)</i>	<i>60.30</i>	<i>405,010.06</i>
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	3,000.00	3,000.00	356.39	(2,643.61)	11.88	1,011.75
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	839.10	(160.90)	83.91	85.54
601-49400-204 STATIONARY, FORMS AND ENVELOPE	1,000.00	1,000.00	.00	(1,000.00)	.00	3,276.94
601-49400-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	10,475.76	(4,524.24)	69.84	11,271.02
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	12,000.00	12,000.00	7,092.12	(4,907.88)	59.10	10,925.99
601-49400-213 OPER SUPPLIES - PLANT EQUIP	1,000.00	1,000.00	130.50	(869.50)	13.05	130.50
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	85,000.00	85,000.00	38,701.71	(46,298.29)	45.53	59,133.13
601-49400-217 TESTING	3,000.00	3,000.00	1,949.20	(1,050.80)	64.97	2,059.44
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	4,000.00	4,000.00	722.78	(3,277.22)	18.07	6,480.70
601-49400-240 SMALL TOOLS AND MINOR EQUIP	8,000.00	8,000.00	7,755.99	(244.01)	96.95	1,180.59
601-49400-270 METERS AND REPAIRS	15,000.00	15,000.00	16,359.37	1,359.37	109.06	2,850.60
<i>TOTAL SUPPLIES</i>	<i>148,000.00</i>	<i>148,000.00</i>	<i>84,382.92</i>	<i>(63,617.08)</i>	<i>57.02</i>	<i>98,406.20</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	8,000.00	8,000.00	1,379.01	(6,620.99)	17.24	2,289.32
601-49400-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	11,247.50	(8,752.50)	56.24	16,010.00
601-49400-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	652.74	(547.26)	54.40	994.41
601-49400-313 IT MGMT & BACKUP	5,600.00	5,600.00	4,124.25	(1,475.75)	73.65	5,482.52
601-49400-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	3,992.23	(4,007.77)	49.90	5,892.21
601-49400-322 POSTAGE	2,000.00	2,000.00	6,160.00	4,160.00	308.00	8,280.01
601-49400-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	602.03	(2,397.97)	20.07	884.89
601-49400-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	268.55
601-49400-340 ADVERTISING	1,000.00	1,000.00	1,036.35	36.35	103.64	1,981.17
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	161.85	(338.15)	32.37	.00
601-49400-360 INSURANCE AND BONDS	35,000.00	35,000.00	27,422.49	(7,577.51)	78.35	33,269.92
601-49400-381 ELECTRIC UTILITIES	110,000.00	110,000.00	61,270.03	(48,729.97)	55.70	94,900.53
601-49400-382 WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	946.03	(553.97)	63.07	1,218.35
601-49400-383 GAS UTILITIES	7,500.00	7,500.00	5,900.92	(1,599.08)	78.68	8,236.14
TOTAL OTHER SERVICES & CHARG	203,500.00	203,500.00	124,895.43	(78,604.57)	61.37	179,708.02
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	1,178.40	(1,821.60)	39.28	5,023.00
601-49400-406 REPAIR & MAINT - PLANT	30,000.00	30,000.00	4,086.65	(25,913.35)	13.62	25,563.09
601-49400-407 REPAIRS & MAINTENANCE - HYDR	20,000.00	20,000.00	10,731.89	(9,268.11)	53.66	12,096.90
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	2,321.38	(7,678.62)	23.21	10,326.78
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	(500.00)	.00	429.00
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	85,000.00	85,000.00	67,222.54	(17,777.46)	79.09	198,359.96
601-49400-416 DOWNTOWN FIRE SUPPRESSION SE	.00	.00	.00	.00	.00	149,240.00
601-49400-420 DEPRECIATION	885,000.00	885,000.00	.00	(885,000.00)	.00	856,157.91
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	8,500.00	8,500.00	6,342.35	(2,157.65)	74.62	8,481.20
601-49400-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	772.00	(1,228.00)	38.60	954.00
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	799.67	(2,200.33)	26.66	447.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	.00	(5,000.00)	.00	9,465.56
601-49400-489 OTHER CONTRACTED SERVICES	8,000.00	8,000.00	5,240.25	(2,759.75)	65.50	13,819.00
TOTAL MISCELLANEOUS	1,075,500.00	1,075,500.00	98,695.13	(976,804.87)	9.18	1,290,363.40
<i>DEBT SERVICE</i>						
601-49400-619 INTEREST-WATER TREATMENT 2005	12,794.00	12,794.00	.00	(12,794.00)	.00	116.56
601-49400-620 FISCAL AGENT FEES	6,000.00	6,000.00	6,796.00	796.00	113.27	2,062.07
601-49400-634 INEREST EXP 2014 IMPROV	2,549.00	2,549.00	.00	(2,549.00)	.00	(58.10)
601-49400-635 INTEREST EXP 2015 BONDS	4,280.00	4,280.00	.00	(4,280.00)	.00	882.92
601-49400-636 INTEREST EXP 2016 WATER BONDS	5,558.00	5,558.00	.00	(5,558.00)	.00	2,945.55
601-49400-638 INTEREST EXPESE 2018 BONDS	10,938.00	10,938.00	.00	(10,938.00)	.00	9,473.14
601-49400-639 INTEREST EXP 2019 BONDS W TOWE	62,467.00	62,467.00	.00	(62,467.00)	.00	57,553.24
601-49400-640 INTEREST EXPENSE 2020 IMPROV	9,150.00	9,150.00	.00	(9,150.00)	.00	7,409.62
TOTAL DEBT SERVICE	113,736.00	113,736.00	6,796.00	(106,940.00)	5.98	80,385.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	25,000.00	.00	100.00	25,000.00
<i>TOTAL TRANSFERS</i>	25,000.00	25,000.00	25,000.00	.00	100.00	25,000.00
TOTAL EXPENSE 400	2,084,158.00	2,084,158.00	652,363.14	(1,431,794.86)	31.30	2,078,872.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,084,158.00	2,084,158.00	652,363.14			2,078,872.68
NET REVENUES OVER EXPENDITURE	372,511.00	372,511.00	1,510,957.93			2,419,840.68

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	245.29	(245.29)	.00	196,040.94
OPERATING REVENUE	2,680,000.00	2,680,000.00	2,156,629.50	523,370.50	80.47	3,236,117.57
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,062,127.80
TOTAL FUND REVENUE	2,680,000.00	2,680,000.00	2,156,874.79	523,125.21	80.48	4,494,286.31
EXPENDITURES						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,620,494.00	3,620,494.00	1,502,870.45	2,117,623.55	41.51	3,558,232.51
TOTAL WASTEWATER FUND EXPENDITURES	3,620,494.00	3,620,494.00	1,502,870.45	2,117,623.55	41.51	3,558,232.51
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	1,502,870.45	2,117,623.55	41.51	3,558,232.51
NET REVENUE OVER EXPENDITURES	(940,494.00)	(940,494.00)	654,004.34	(1,594,498.34)		936,053.80

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
602-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	245.29	(245.29)	.00	748.73
602-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	195,292.21
TOTAL SA & INTEREST EARNINGS	.00	.00	245.29	(245.29)	.00	196,040.94
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	2,600,000.00	2,600,000.00	2,046,701.51	553,298.49	78.72	2,587,965.14
602-37250 SAC CHARGES	50,000.00	50,000.00	79,555.00	(29,555.00)	159.11	606,891.00
602-37260 PENALTIES	30,000.00	30,000.00	30,372.99	(372.99)	101.24	41,261.43
TOTAL OPERATING REVENUE	2,680,000.00	2,680,000.00	2,156,629.50	523,370.50	80.47	3,236,117.57
<u>OTHER FINANCING SOURCES</u>						
602-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	34,500.00
602-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,027,627.80
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,062,127.80
TOTAL FUND REVENUE	2,680,000.00	2,680,000.00	2,156,874.79			4,494,286.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	588,587.00	588,587.00	480,605.88	(107,981.12)	81.65	633,421.00
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	27,000.00	27,000.00	21,452.69	(5,547.31)	79.45	26,793.93
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	5,260.94	(5,945.06)	46.95	7,666.41
602-49450-110 HOURS WORKED HOLIDAY	5,500.00	5,500.00	3,521.28	(1,978.72)	64.02	5,225.70
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	1,808.20	(1,191.80)	60.27	3,615.34
602-49450-116 ON-CALL PAY	31,000.00	31,000.00	24,767.97	(6,232.03)	79.90	31,915.61
602-49450-121 PERA (EMPLOYER)	50,894.00	50,894.00	39,911.57	(10,982.43)	78.42	51,245.89
602-49450-122 FICA/MEDICARE (EMPLOYER)	54,456.00	54,456.00	40,084.59	(14,371.41)	73.61	52,840.36
602-49450-123 CENTRAL PENSION FUND CONTRIB	9,360.00	9,360.00	9,112.34	(247.66)	97.35	12,411.57
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	127,722.00	127,722.00	114,172.13	(13,549.87)	89.39	129,367.83
602-49450-132 LONGEVITY PAY	23,493.00	23,493.00	.00	(23,493.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	.00	.00	5,421.13	5,421.13	.00	5,974.27
602-49450-151 WORKERS' COMPENSATION PREMIU	38,120.00	38,120.00	32,984.05	(5,135.95)	86.53	30,669.07
602-49450-154 HRA/FLEX FEES	600.00	600.00	433.20	(166.80)	72.20	551.38
<i>TOTAL PERSONAL SERVICES</i>	<u>970,938.00</u>	<u>970,938.00</u>	<u>779,535.97</u>	<u>(191,402.03)</u>	<u>80.29</u>	<u>991,698.36</u>
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	8,000.00	8,000.00	15,348.28	7,348.28	191.85	13,874.31
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	1,675.50	175.50	111.70	888.22
602-49450-204 STATIONARY, FORMS AND ENVELOPE	2,000.00	2,000.00	.00	(2,000.00)	.00	3,276.95
602-49450-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	10,833.47	833.47	108.33	13,976.94
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	7,806.86	(12,193.14)	39.03	13,695.57
602-49450-213 OPER SUPPLIES - PLANT EQUIP	200.00	200.00	130.50	(69.50)	65.25	130.50
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	200,000.00	200,000.00	216,319.43	16,319.43	108.16	233,418.49
602-49450-217 TESTING	10,000.00	10,000.00	8,017.25	(1,982.75)	80.17	9,683.56
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	8,000.00	8,000.00	8,195.87	195.87	102.45	5,859.26
602-49450-240 SMALL TOOLS & MINOR EQUIP	10,000.00	10,000.00	5,835.48	(4,164.52)	58.35	11,164.75
<i>TOTAL SUPPLIES</i>	<u>269,700.00</u>	<u>269,700.00</u>	<u>274,162.64</u>	<u>4,462.64</u>	<u>101.65</u>	<u>305,968.55</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	29,916.39	24,916.39	598.33	5,444.70
602-49450-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	11,247.50	(8,752.50)	56.24	16,010.00
602-49450-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	652.76	(547.24)	54.40	994.39
602-49450-313 IT MGMT & BACKUP	6,500.00	6,500.00	4,124.25	(2,375.75)	63.45	5,482.52
602-49450-321 TELEPHONE/CELLULAR PHONES	7,000.00	7,000.00	6,686.39	(313.61)	95.52	9,496.18
602-49450-322 POSTAGE	7,000.00	7,000.00	6,178.98	(821.02)	88.27	8,245.01
602-49450-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	1,875.97	(1,124.03)	62.53	860.15
602-49450-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	268.55
602-49450-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	50,000.00	50,000.00	40,919.18	(9,080.82)	81.84	48,220.81
602-49450-381 ELECTRIC UTILITIES	140,000.00	140,000.00	89,454.00	(50,546.00)	63.90	120,577.00
602-49450-382 WATER/WASTEWATER UTILITIES	1,600.00	1,600.00	1,109.84	(490.16)	69.37	1,443.66
602-49450-383 GAS UTILITIES	44,000.00	44,000.00	21,559.56	(22,440.44)	49.00	39,827.14
602-49450-384 REFUSE HAULING	3,500.00	3,500.00	2,016.24	(1,483.76)	57.61	3,281.39
602-49450-385 POWER - LIFT STATIONS	17,000.00	17,000.00	11,999.47	(5,000.53)	70.59	15,125.13
TOTAL OTHER SERVICES & CHARG	306,500.00	306,500.00	227,740.53	(78,759.47)	74.30	275,276.63
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	10,000.00	10,000.00	.00	(10,000.00)	.00	1,325.00
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	7,000.00	7,000.00	9,464.99	2,464.99	135.21	6,445.70
602-49450-406 REPAIR & MAINT - PLANT	65,000.00	65,000.00	46,379.17	(18,620.83)	71.35	52,135.98
602-49450-407 REPAIR & MAINT - LIFT STATIONS	30,000.00	30,000.00	11,221.89	(18,778.11)	37.41	9,833.62
602-49450-408 REPAIRS & MAINTENANCE - SEWER	5,000.00	5,000.00	2,925.73	(2,074.27)	58.51	2,274.28
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,500.00	1,500.00	.00	(1,500.00)	.00	1,286.95
602-49450-418 KENWOOD LIFT STATION	.00	.00	.00	.00	.00	(3,882.24)
602-49450-420 DEPRECIATION	1,656,886.00	1,656,886.00	.00	(1,656,886.00)	.00	1,653,458.22
602-49450-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
602-49450-433 DUES AND SUBSCRIPTIONS	6,000.00	6,000.00	3,148.00	(2,852.00)	52.47	3,218.00
602-49450-440 MEETINGS AND SCHOOLS	4,000.00	4,000.00	2,674.67	(1,325.33)	66.87	2,661.18
602-49450-441 MPCA FEES	15,000.00	15,000.00	9,644.00	(5,356.00)	64.29	8,456.00
602-49450-489 OTHER CONTRACTED SERVICES	120,000.00	120,000.00	59,704.86	(60,295.14)	49.75	97,105.00
TOTAL MISCELLANEOUS	1,921,386.00	1,921,386.00	145,163.31	(1,776,222.69)	7.56	1,834,317.69
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	55,541.00	55,541.00	.00	(55,541.00)	.00	61,665.38
602-49450-620 FISCAL AGENT FEES	2,500.00	2,500.00	1,268.00	(1,232.00)	50.72	1,272.41
602-49450-634 INTEREST EXP 2014 IMPROV	1,154.00	1,154.00	.00	(1,154.00)	.00	(36.86)
602-49450-635 INTEREST EXP 2015 BOND EXP	1,926.00	1,926.00	.00	(1,926.00)	.00	397.34
602-49450-636 INTEREST EXP 2016 SEWER BONDS	3,386.00	3,386.00	.00	(3,386.00)	.00	1,796.38
602-49450-638 INTEREST EXPESE 2018 BONDS	3,200.00	3,200.00	.00	(3,200.00)	.00	3,281.60
602-49450-640 INTEREST EXPENSE 2020 IMP BOND	9,263.00	9,263.00	.00	(9,263.00)	.00	7,595.03
TOTAL DEBT SERVICE	76,970.00	76,970.00	1,268.00	(75,702.00)	1.65	75,971.28

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	75,000.00	.00	100.00	75,000.00
<i>TOTAL TRANSFERS</i>	75,000.00	75,000.00	75,000.00	.00	100.00	75,000.00
TOTAL EXPENSE 450	3,620,494.00	3,620,494.00	1,502,870.45	(2,117,623.55)	41.51	3,558,232.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	1,502,870.45			3,558,232.51
NET REVENUES OVER EXPENDITURE	(940,494.00)	(940,494.00)	654,004.34			936,053.80

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
OPERATING REVENUES	456,000.00	456,000.00	367,420.60	88,579.40	80.57	451,241.20
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	456,000.00	456,000.00	367,420.60	88,579.40	80.57	2,033,374.96
EXPENDITURES						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	667,561.00	667,561.00	98,401.73	569,159.27	14.74	531,070.05
TOTAL STORM SEWER FUND EXPENDITURE	667,561.00	667,561.00	98,401.73	569,159.27	14.74	531,070.05
TOTAL FUND EXPENDITURES	667,561.00	667,561.00	98,401.73	569,159.27	14.74	531,070.05
NET REVENUE OVER EXPENDITURES	(211,561.00)	(211,561.00)	269,018.87	(480,579.87)		1,502,304.91

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	450,000.00	450,000.00	361,479.52	88,520.48	80.33	442,424.09
603-37360 PENALTIES	6,000.00	6,000.00	5,941.08	58.92	99.02	8,817.11
TOTAL OPERATING REVENUES	456,000.00	456,000.00	367,420.60	88,579.40	80.57	451,241.20
<u>OTHER FINANCING SOURCES</u>						
603-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,554,587.25
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	<u>456,000.00</u>	<u>456,000.00</u>	<u>367,420.60</u>			<u>2,033,374.96</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EXPENSE 500						
<i>PERSONAL SERVICES</i>						
603-49500-101 FULL-TIME EMPLOYEES - REGULAR	73,986.00	73,986.00	17,460.01	(56,525.99)	23.60	.00
603-49500-121 PERA (EMPLOYER)	5,552.00	5,552.00	1,309.50	(4,242.50)	23.59	.00
603-49500-122 FICA/MEDICARE (EMPLOYER)	5,663.00	5,663.00	1,297.11	(4,365.89)	22.90	.00
603-49500-131 MEDICAL/DENTAL/LIFE INS	18,125.00	18,125.00	6,245.00	(11,880.00)	34.46	.00
603-49500-132 LONGEVITY PAY	46.00	46.00	.00	(46.00)	.00	.00
603-49500-133 DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
603-49500-151 WORKERS' COMPENSATION PREMIU	901.00	901.00	188.87	(712.13)	20.96	.00
603-49500-154 HRA/FLEX FEES	100.00	100.00	14.10	(85.90)	14.10	.00
TOTAL PERSONAL SERVICES	105,873.00	105,873.00	26,514.59	(79,358.41)	25.04	.00
<i>SUPPLIES</i>						
603-49500-201 OFFICE SUPPLIES	.00	.00	241.99	241.99	.00	102.94
603-49500-212 FUEL AND GAS	.00	.00	193.62	193.62	.00	.00
TOTAL SUPPLIES	.00	.00	435.61	435.61	.00	102.94
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	364.56	(4,635.44)	7.29	4,439.75
603-49500-352 GEN INFO & PUBLIC NOTICES	200.00	200.00	10.95	(189.05)	5.48	.00
TOTAL OTHER SERVICES & CHARG	5,200.00	5,200.00	375.51	(4,824.49)	7.22	4,439.75
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	60,000.00	60,000.00	67,757.53	7,757.53	112.93	33,637.35
603-49500-420 DEPRECIATION	450,000.00	450,000.00	.00	(450,000.00)	.00	453,068.56
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	127.24	(872.76)	12.72	2,092.33
603-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	1,070.00	1,070.00	.00	.00
603-49500-440 SCHOOLS AND MEETINGS	2,000.00	2,000.00	832.25	(1,167.75)	41.61	.00
TOTAL MISCELLANEOUS	513,000.00	513,000.00	69,787.02	(443,212.98)	13.60	488,798.24
<i>DEBT SERVICE</i>						
603-49500-620 FISCAL AGENT FEES	.00	.00	1,289.00	1,289.00	.00	1,742.24
603-49500-634 INTEREST EXP 2014 STORM IMPROV	1,296.00	1,296.00	.00	(1,296.00)	.00	(45.60)
603-49500-635 INTEREST EXP 2015 BONDS	2,171.00	2,171.00	.00	(2,171.00)	.00	447.89
603-49500-636 INTEREST EXP 2016 STORM BONDS	3,220.00	3,220.00	.00	(3,220.00)	.00	1,708.80
603-49500-638 INTEREST EXPESE 2018 BONDS	12,188.00	12,188.00	.00	(12,188.00)	.00	12,494.08
603-49500-640 INTEREST EXPENSE 2020 IMP BOND	18,263.00	18,263.00	.00	(18,263.00)	.00	14,887.09
603-49500-641 INTEREST EXPENSE 2022 IMP BOND	6,350.00	6,350.00	.00	(6,350.00)	.00	6,494.62
TOTAL DEBT SERVICE	43,488.00	43,488.00	1,289.00	(42,199.00)	2.96	37,729.12
TOTAL EXPENSE 500	667,561.00	667,561.00	98,401.73	(569,159.27)	14.74	531,070.05

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	667,561.00	667,561.00	98,401.73			531,070.05
NET REVENUES OVER EXPENDITURE	(211,561.00)	(211,561.00)	269,018.87			1,502,304.91

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SOURCE 36	.00	.00	.00	.00	.00	4,666.03
OPERATING REVENUES	247,900.00	247,900.00	192,855.95	55,044.05	77.80	251,862.89
TOTAL FUND REVENUE	247,900.00	247,900.00	192,855.95	55,044.05	77.80	256,528.92
EXPENDITURES						
STREET LIGHT UTILITY EXP EXPENSE 550	230,000.00	230,000.00	137,456.53	92,543.47	59.76	206,231.96
TOTAL STREET LIGHT UTILITY EXP	230,000.00	230,000.00	137,456.53	92,543.47	59.76	206,231.96
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	137,456.53	92,543.47	59.76	206,231.96
NET REVENUE OVER EXPENDITURES	17,900.00	17,900.00	55,399.42	(37,499.42)		50,296.96

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
604-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	4,666.03
TOTAL SOURCE 36	.00	.00	.00	.00	.00	4,666.03
<u>OPERATING REVENUES</u>						
604-37360 PENALTIES	4,000.00	4,000.00	3,610.03	389.97	90.25	5,394.44
604-37410 STREET LIGHT UTILITY FEES	243,900.00	243,900.00	189,245.92	54,654.08	77.59	246,468.45
TOTAL OPERATING REVENUES	247,900.00	247,900.00	192,855.95	55,044.05	77.80	251,862.89
TOTAL FUND REVENUE	247,900.00	247,900.00	192,855.95			256,528.92

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	190,000.00	190,000.00	120,038.49	(69,961.51)	63.18	177,068.42
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>190,000.00</u>	<u>190,000.00</u>	<u>120,038.49</u>	<u>(69,961.51)</u>	<u>63.18</u>	<u>177,068.42</u>
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	40,000.00	40,000.00	17,418.04	(22,581.96)	43.55	29,163.54
<i>TOTAL MISCELLANEOUS</i>	<u>40,000.00</u>	<u>40,000.00</u>	<u>17,418.04</u>	<u>(22,581.96)</u>	<u>43.55</u>	<u>29,163.54</u>
TOTAL EXPENSE 550	<u><u>230,000.00</u></u>	<u><u>230,000.00</u></u>	<u><u>137,456.53</u></u>	<u><u>(92,543.47)</u></u>	<u><u>59.76</u></u>	<u><u>206,231.96</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	137,456.53			206,231.96
NET REVENUES OVER EXPENDITURE	17,900.00	17,900.00	55,399.42			50,296.96

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTEREST & LOTTERY SALES	2,240.00	2,240.00	257.83	1,982.17	11.51	88,350.25
OPERATING REVENUES	6,107,200.00	6,107,200.00	4,730,178.25	1,377,021.75	77.45	6,560,225.43
TOTAL FUND REVENUE	6,109,440.00	6,109,440.00	4,730,436.08	1,379,003.92	77.43	6,648,575.68
EXPENDITURES						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	6,109,440.00	6,109,440.00	4,587,957.04	1,521,482.96	75.10	6,598,558.60
TOTAL LIQUOR STORE EXPENDITURES	6,109,440.00	6,109,440.00	4,587,957.04	1,521,482.96	75.10	6,598,558.60
TOTAL FUND EXPENDITURES	6,109,440.00	6,109,440.00	4,587,957.04	1,521,482.96	75.10	6,598,558.60
NET REVENUE OVER EXPENDITURES	.00	.00	142,479.04	(142,479.04)		50,017.08

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	257.83	(17.83)	107.43	235.50
610-36210 INTEREST EARNINGS	2,000.00	2,000.00	.00	2,000.00	.00	23,950.42
610-36220 LOTTERY SALES	.00	.00	.00	.00	.00	64,164.33
TOTAL INTEREST & LOTTERY SALES	2,240.00	2,240.00	257.83	1,982.17	11.51	88,350.25
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	2,250,000.00	2,250,000.00	1,803,294.15	446,705.85	80.15	2,434,150.22
610-37812 SALES - BEER	2,840,000.00	2,840,000.00	2,093,673.22	746,326.78	73.72	2,889,970.82
610-37813 SALES - WINE	820,000.00	820,000.00	581,983.83	238,016.17	70.97	888,362.38
610-37815 SALES - NON-TAXABLE	185,000.00	185,000.00	124,075.45	60,924.55	67.07	176,735.82
610-37816 SALES - TAXABLE	16,000.00	16,000.00	130,276.25	(114,276.25)	814.23	174,530.80
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(5,000.00)	(5,000.00)	(2,349.50)	(2,650.50)	(46.99)	(3,406.00)
610-37840 CASH OVER AND SHORT	1,200.00	1,200.00	(775.15)	1,975.15	(64.60)	(118.61)
TOTAL OPERATING REVENUES	6,107,200.00	6,107,200.00	4,730,178.25	1,377,021.75	77.45	6,560,225.43
TOTAL FUND REVENUE	6,109,440.00	6,109,440.00	4,730,436.08			6,648,575.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	287,164.00	287,164.00	208,587.36	(78,576.64)	72.64	305,129.51
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	6,939.00	6,939.00	3,390.60	(3,548.40)	48.86	5,052.53
610-49750-103 PART-TIME EMPLOYEES - REGULAR	131,000.00	131,000.00	91,991.07	(39,008.93)	70.22	120,536.41
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	500.00	500.00	.00	(500.00)	.00	.00
610-49750-110 HOURS WORKED HOLIDAY	12,500.00	12,500.00	6,050.26	(6,449.74)	48.40	10,615.16
610-49750-121 PERA (EMPLOYER)	33,150.00	33,150.00	22,388.62	(10,761.38)	67.54	32,506.69
610-49750-122 FICA/MEDICARE (EMPLOYER)	33,813.00	33,813.00	23,180.48	(10,632.52)	68.55	28,516.40
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	90,629.00	90,629.00	76,640.48	(13,988.52)	84.57	83,454.46
610-49750-132 LONGEVITY PAY	3,900.00	3,900.00	.00	(3,900.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	7,500.00	7,500.00	.00	(7,500.00)	.00	1,965.71
610-49750-151 WORKERS' COMPENSATION PREMIU	24,008.00	24,008.00	16,995.31	(7,012.69)	70.79	19,512.49
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	(250.00)	.00	177.23
610-49750-154 HRA/FLEX FEES	500.00	500.00	264.75	(235.25)	52.95	316.60
TOTAL PERSONAL SERVICES	631,853.00	631,853.00	449,488.93	(182,364.07)	71.14	607,783.19
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	2,000.00	2,000.00	2,935.34	935.34	146.77	3,579.30
610-49750-210 MISCELLANEOUS OPER SUPPLIES	21,000.00	21,000.00	16,526.83	(4,473.17)	78.70	16,372.58
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	50,000.00	50,000.00	6,577.87	(43,422.13)	13.16	18,744.69
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	.00	(3,000.00)	.00	3,685.71
610-49750-251 PURCHASES - LIQUOR	1,596,860.00	1,596,860.00	1,261,423.19	(335,436.81)	78.99	1,732,566.39
610-49750-252 PURCHASES - BEER	2,146,120.00	2,146,120.00	1,601,139.00	(544,981.00)	74.61	2,205,877.59
610-49750-253 PURCHASES WINE	558,502.00	558,502.00	388,130.37	(170,371.63)	69.49	598,727.49
610-49750-259 PURCHASES - MISCELLANEOUS	270,000.00	270,000.00	194,042.89	(75,957.11)	71.87	276,356.69
610-49750-260 FREIGHT & DRAY	40,000.00	40,000.00	30,386.70	(9,613.30)	75.97	41,094.86
TOTAL SUPPLIES	4,687,482.00	4,687,482.00	3,501,162.19	(1,186,319.81)	74.69	4,897,005.30
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	3,091.00	3,091.00	3,653.10	562.10	118.19	6,702.59
610-49750-313 IT MGMT & BACKUP	6,000.00	6,000.00	4,124.25	(1,875.75)	68.74	5,482.52
610-49750-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	5,595.28	(2,404.72)	69.94	7,234.03
610-49750-331 TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	.00
610-49750-334 MILEAGE REIMBURSEMENT	500.00	500.00	136.68	(363.32)	27.34	195.15
610-49750-340 ADVERTISING	45,374.00	45,374.00	34,065.65	(11,308.35)	75.08	46,414.70
610-49750-341 WINE TASTING EVENT COSTS	3,120.00	3,120.00	2,547.72	(572.28)	81.66	.00
610-49750-360 INSURANCE AND BONDS	18,000.00	18,000.00	11,598.02	(6,401.98)	64.43	15,445.18
610-49750-381 ELECTRIC UTILITIES	26,000.00	26,000.00	14,605.61	(11,394.39)	56.18	22,746.50
610-49750-382 WATER/WASTEWATER UTILITIES	1,200.00	1,200.00	551.20	(648.80)	45.93	783.79
610-49750-383 GAS UTILITIES	3,500.00	3,500.00	2,222.49	(1,277.51)	63.50	2,959.83
610-49750-384 REFUSE HAULING	6,500.00	6,500.00	3,499.44	(3,000.56)	53.84	5,772.10
TOTAL OTHER SERVICES & CHARG	121,585.00	121,585.00	82,599.44	(38,985.56)	67.94	113,736.39

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

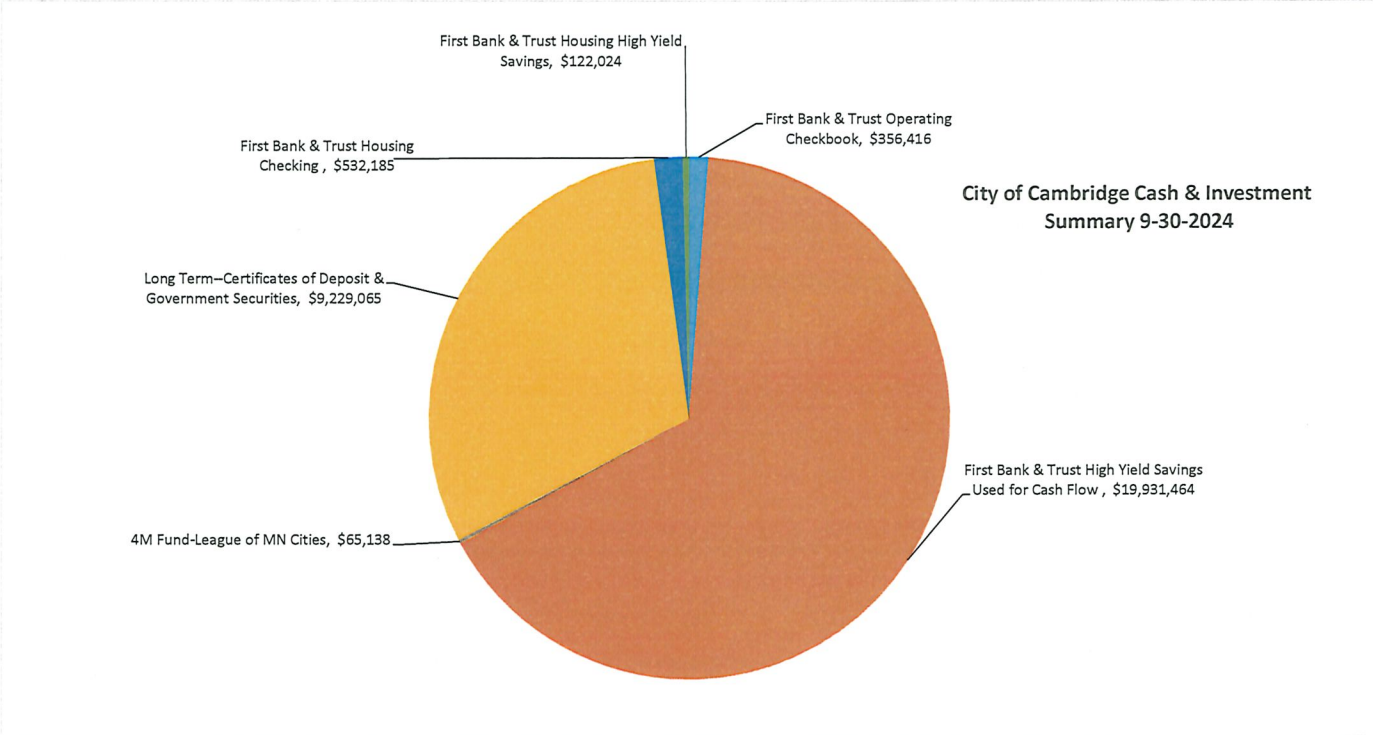
FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	8,000.00	8,000.00	3,619.39	(4,380.61)	45.24	7,906.24
610-49750-413 RENTALS - OFFICE EQUIPMENT	.00	.00	390.00	390.00	.00	715.00
610-49750-420 DEPRECIATION	65,000.00	65,000.00	.00	(65,000.00)	.00	66,440.42
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	155,000.00	155,000.00	110,261.24	(44,738.76)	71.14	150,091.34
610-49750-433 DUES AND SUBSCRIPTIONS	6,500.00	6,500.00	5,700.00	(800.00)	87.69	6,144.00
610-49750-440 MEETINGS AND SCHOOLS	1,500.00	1,500.00	1,382.00	(118.00)	92.13	150.00
610-49750-453 TAXES AND LICENSES	20.00	20.00	.00	(20.00)	.00	200.00
610-49750-461 LOTTERY SWEEP	.00	.00	.00	.00	.00	34,938.16
610-49750-475 LOTTERY PAID OUT	.00	.00	.00	.00	.00	29,684.03
610-49750-489 CONTRACT MAINTENANCE	7,500.00	7,500.00	8,353.85	853.85	111.38	8,764.53
<i>TOTAL MISCELLANEOUS</i>	<u>243,520.00</u>	<u>243,520.00</u>	<u>129,706.48</u>	<u>(113,813.52)</u>	<u>53.26</u>	<u>305,033.72</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	425,000.00	425,000.00	425,000.00	.00	100.00	675,000.00
<i>TOTAL TRANSFERS</i>	<u>425,000.00</u>	<u>425,000.00</u>	<u>425,000.00</u>	<u>.00</u>	<u>100.00</u>	<u>675,000.00</u>
TOTAL LIQUOR STORE	<u><u>6,109,440.00</u></u>	<u><u>6,109,440.00</u></u>	<u><u>4,587,957.04</u></u>	<u><u>(1,521,482.96)</u></u>	<u><u>75.10</u></u>	<u><u>6,598,558.60</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	6,109,440.00	6,109,440.00	4,587,957.04			6,598,558.60
NET REVENUES OVER EXPENDITURE	.00	.00	142,479.04			50,017.08



City of Cambridge	
General Fund Park Expenses	
on Park Specific Basis	
Name of Park	1/1/24-9/30/2024
City Park	\$50,215.70
Ice Rink	\$62,454.40
Sandquist Park	\$121,767.65
Central Greens	\$15,475.26
Brown Park	\$5,129.53
Peterson Park	\$10,627.70
Pioneer Park	\$11,226.48
Water Tower Park	\$4,388.66
Preserve Park	\$189.70
Dog Park	\$9,192.84
Honeysuckle Park	\$4,921.23
Parkwood Park	\$6,924.49
Veteran's Park	\$451.45
Not Location Specific Expense	\$104,078.87
Total	\$407,043.96
Difference	\$0.00
Total Per General Ledger	\$407,043.96
Notes:	
Generally, salaries are allocated to each park based on a time estimate received from our Public Works Director. During the year, as the seasons change, the allocations change to reflect current park activity.	
Not location specific expenses includes things that would be too difficult to allocate to a specific park like park liability insurance, gas for park vehicles, small tools, vehicle repairs, and park commission expense.	

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

The City of Cambridge Airport received a \$12,000 donation from the Berelsman Family Foundation for the purpose of replacing the airport flagpole that was recently damaged in a windstorm along with providing funding for some airport outdoor seating and other airport improvements. After the improvements are completed, a family representative of the foundation will attend a Cambridge City Council meeting to show pictures of the finished project.

As required by MN State Statute, restricted donations must be officially accepted by the City Council and thus we are including it for action on this agenda.

Compatibility with Strategic Goals:

While this is action is required by MN State Statute, it is also supporting the following:

Core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication, and transparency. Approval of restricted donation is necessary to receive clean audit results.

COUNCIL ACTION

Officially accept the donation by approving the attached resolution.

Attachments

Resolution No. R24-088

RESOLUTION NO. R24-088

*Resolution Accepting Restricted Donation to the City of Cambridge
Airport for Certain Airport Projects*

WHEREAS, the Berelsman Family Foundation has made a \$12,000 donation to replace the airport flagpole recently damaged in a windstorm as well as providing some outdoor seating and other improvements at the Cambridge airport.

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the donations detailed above are hereby received and accepted for the purposes as described above.

Adopted this 4th day of November, 2024.

James Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Caroline Moe, Director of Finance

Background

As detailed in the attached resolution, we are recommending that a certain 2024 fund transfers be approved at this time.

Council Action Requested

Adopt Resolution R24-089 Approving Inter-Fund Transfers

Resolution No. R24-089

RESOLUTION AUTHORIZING 2024 INTERFUND TRANSFERS

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to make the following 2024 Inter-fund Transfers on the City of Cambridge books of record for 2024:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
General Fund (#101)	Pavement Management Fund (#443)	\$72,350.00	Additional amount approved in budget revision approved by City Council 10-21-24. Amount will be used to bring down 2025 tax levy.

This resolution shall become effective immediately upon its passage without publication. Adopted this 4th day of November 2024.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Ross Benzen, Deputy Fire Chief

Background:

The Cambridge Fire Department (CFD) posted for paid-on-call firefighters. We interviewed, had written testing, and held physical agility testing for 7 candidates. Of the 7, we have chosen 3 candidates that scored high on the test and interviewed well. CFD is asking for approval on a conditional offer letters to Cody Binger, David Foster, and Tanner Julian.

The conditions for the 3 candidates include approval by the City Council, and passing a background, medical physical, and drug screening.

Recommendation:

Approval of the conditional offer letters to Cody Binger, David Foster, and Tanner Julian.

Attachments:

Conditional Offer Letters

October 28, 2024

Cody Binger


Dear Mr. Foster,

On behalf of the City of Cambridge, I would like to offer you the position of Paid, On-Call Firefighter. This offer is contingent upon the successful completion of a criminal history background check and a pre-employment physical, and approval by the City Council. Below is an outline of the City's offer:

Salary

Firefighters are paid \$30.00 for meetings and training; \$15.00 per hour when actively responding out on a call; and \$10.00 when you respond to a call but are ultimately called off prior to active response.

Requested Start Date

November 18, 2024 or as soon as possible thereafter pending passage of all pre-employment screenings.

Learning and Evaluation Period

There is a 12-month learning and evaluation period. At any time during the learning and evaluation period, an employee may be discharged.

Pension

The City participates in the Statewide Volunteer Firefighters Plan through the Public Employees Retirement Association (PERA). This Plan provides for the payment of retirement benefits based on a specific dollar value paid for each year of credited service. Volunteer firefighters who terminate service and meet the minimum requirements for receipt of a benefit will receive a lump sum payment from the plan. The dollar value payable per year of service is determined by the sponsoring municipality. Benefit levels range from \$500 to \$7,500 for each year of "good-time" service credit for firefighters who have 20 or more years of service. Prorated benefits are paid to retiring firefighters with between 5 and 20 years of service.

The current rate is \$5800 per year and at the last City Council meeting, the amount was changed to \$6000 per year effective 1/1/2025.

Because the Statewide Volunteer Firefighter Retirement Plan is a tax-qualified program, we can roll over the lump-sum benefit to an individual retirement account (IRA) as permissible under section 408(a) of the federal Internal Revenue Code. If the benefit payment is not rolled over, it is subject to 20 percent federal withholding at the time of distribution. For more information on this plan, you can visit: www.mnpera.org.

We sincerely hope that you will accept this conditional offer of employment. To accept the offer, please sign below and e-mail it to cambridgefire@ci.cambridge.mn.us

Your employment background check will be conducted through the Bureau of Criminal Apprehension at the request of the Cambridge Police Department. In order to run the background check, the City needs a completed, signed, and notarized Informed Consent for Background Investigation for Employment Form. Please return your form to me so I can give it to our Chief of Police for processing.

Sincerely,

A handwritten signature in black ink, appearing to read "Corey Bustrom", with a long horizontal flourish extending to the right.

Corey Bustrom – Assistant Chief

I hereby accept this offer of conditional employment under the terms listed above.

Cody Binger

Informed Consent for Drug and Alcohol Screening of Applicants

- As an applicant, I understand my conditional job offer will be withdrawn if I refuse to test or test positive for a controlled substance.

- I received a copy of the City's Controlled Substance and Alcohol Testing for Commercial Drivers (DOT) Policy and it is my responsibility to understand it.

Applicant's Signature

Witness' Signature

Date

DATA PRIVACY NOTICE

The information collected pursuant to this policy is used to determine your eligibility for employment and the performance of certain safety sensitive functions. You are not required to provide information and submit to the tests, but your failure to do so will result in the City withdrawing a conditional job offer or you may be disciplined (up to and including discharge) from employment, whichever may apply.

The results of the tests performed will be private data and will not be released to other employers, governmental agencies, or persons without the written consent of the employee tested, except as otherwise provided by regulation and law pursuant to a court order. Only those individuals with a necessity to perform their functions under this policy will have access to the test results.

Informed Consent for Background Investigation for Employment

The following named individual has made an employment application with the City of Cambridge and has been extended a conditional offer of employment. In order to determine if the applicant is eligible for employment a criminal history and financial check must be conducted. The information provided below is to assist the City's and BCA's investigation.

PLEASE PRINT LEGIBLY

Last Name of Applicant	First Name (full name please)	Middle Name (full name)	
Any and All Maiden, Alias or Former Name(s)			
Date of Birth (MM/DD/YYYY)	Sex	Race	

I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to the City of Cambridge and the Cambridge Police Department for the purpose of conducting a criminal background check for determining eligibility for employment.

By signing this authorization, I hereby release the Bureau of Criminal Apprehension from any and all liability which otherwise may or does accrue as a result of the release of any and all data, regardless of its accuracy. I also release the City of Cambridge from any and all liability for its receipt and use of data received pursuant to this consent.

The authorization shall expire one year from the date of my signature.

Applicant's signature

Date

STATE OF MINNESOTA)
COUNTY OF ISANTI)

BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that e/she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND and seal of office this ____ day of _____, 20____.

Notary's signature

Date

October 28, 2024

David Foster


Dear Mr. Foster,

On behalf of the City of Cambridge, I would like to offer you the position of Paid, On-Call Firefighter. This offer is contingent upon the successful completion of a criminal history background check and a pre-employment physical, and approval by the City Council. Below is an outline of the City's offer:

Salary

Firefighters are paid \$30.00 for meetings and training; \$15.00 per hour when actively responding out on a call; and \$10.00 when you respond to a call but are ultimately called off prior to active response.

Requested Start Date

November 18, 2024 or as soon as possible thereafter pending passage of all pre-employment screenings.

Learning and Evaluation Period

There is a 12-month learning and evaluation period. At any time during the learning and evaluation period, an employee may be discharged.

Pension

The City participates in the Statewide Volunteer Firefighters Plan through the Public Employees Retirement Association (PERA). This Plan provides for the payment of retirement benefits based on a specific dollar value paid for each year of credited service. Volunteer firefighters who terminate service and meet the minimum requirements for receipt of a benefit will receive a lump sum payment from the plan. The dollar value payable per year of service is determined by the sponsoring municipality. Benefit levels range from \$500 to \$7,500 for each year of "good-time" service credit for firefighters who have 20 or more years of service. Prorated benefits are paid to retiring firefighters with between 5 and 20 years of service.

The current rate is \$5800 per year and at the last City Council meeting, the amount was changed to \$6000 per year effective 1/1/2025.

Because the Statewide Volunteer Firefighter Retirement Plan is a tax-qualified program, we can roll over the lump-sum benefit to an individual retirement account (IRA) as permissible under section 408(a) of the federal Internal Revenue Code. If the benefit payment is not rolled over, it is subject to 20 percent federal withholding at the time of distribution. For more information on this plan, you can visit: www.mnpera.org.

We sincerely hope that you will accept this conditional offer of employment. To accept the offer, please sign below and e-mail it to cambridgefire@ci.cambridge.mn.us

Your employment background check will be conducted through the Bureau of Criminal Apprehension at the request of the Cambridge Police Department. In order to run the background check, the City needs a completed, signed, and notarized Informed Consent for Background Investigation for Employment Form. Please return your form to me so I can give it to our Chief of Police for processing.

Sincerely,

A handwritten signature in black ink, appearing to read "Corey Bustrom", with a long horizontal flourish extending to the right.

Corey Bustrom – Assistant Chief

I hereby accept this offer of conditional employment under the terms listed above.

David Foster

Informed Consent for Drug and Alcohol Screening of Applicants

- As an applicant, I understand my conditional job offer will be withdrawn if I refuse to test or test positive for a controlled substance.

- I received a copy of the City's Controlled Substance and Alcohol Testing for Commercial Drivers (DOT) Policy and it is my responsibility to understand it.

Applicant's Signature

Witness' Signature

Date

DATA PRIVACY NOTICE

The information collected pursuant to this policy is used to determine your eligibility for employment and the performance of certain safety sensitive functions. You are not required to provide information and submit to the tests, but your failure to do so will result in the City withdrawing a conditional job offer or you may be disciplined (up to and including discharge) from employment, whichever may apply.

The results of the tests performed will be private data and will not be released to other employers, governmental agencies, or persons without the written consent of the employee tested, except as otherwise provided by regulation and law pursuant to a court order. Only those individuals with a necessity to perform their functions under this policy will have access to the test results.

Informed Consent for Background Investigation for Employment

The following named individual has made an employment application with the City of Cambridge and has been extended a conditional offer of employment. In order to determine if the applicant is eligible for employment a criminal history and financial check must be conducted. The information provided below is to assist the City's and BCA's investigation.

PLEASE PRINT LEGIBLY

Last Name of Applicant	First Name (full name please)	Middle Name (full name)	
Any and All Maiden, Alias or Former Name(s)			
Date of Birth (MM/DD/YYYY)	Sex	Race	

I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to the City of Cambridge and the Cambridge Police Department for the purpose of conducting a criminal background check for determining eligibility for employment.

By signing this authorization, I hereby release the Bureau of Criminal Apprehension from any and all liability which otherwise may or does accrue as a result of the release of any and all data, regardless of its accuracy. I also release the City of Cambridge from any and all liability for its receipt and use of data received pursuant to this consent.

The authorization shall expire one year from the date of my signature.

Applicant's signature

Date

STATE OF MINNESOTA)
COUNTY OF ISANTI)

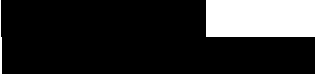
BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that e/she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND and seal of office this ____ day of _____, 20____.

Notary's signature

Date

October 28, 2024

Tanner Julien


Dear Mr. Foster,

On behalf of the City of Cambridge, I would like to offer you the position of Paid, On-Call Firefighter. This offer is contingent upon the successful completion of a criminal history background check and a pre-employment physical, and approval by the City Council. Below is an outline of the City's offer:

Salary

Firefighters are paid \$30.00 for meetings and training; \$15.00 per hour when actively responding out on a call; and \$10.00 when you respond to a call but are ultimately called off prior to active response.

Requested Start Date

November 18, 2024 or as soon as possible thereafter pending passage of all pre-employment screenings.

Learning and Evaluation Period

There is a 12-month learning and evaluation period. At any time during the learning and evaluation period, an employee may be discharged.

Pension

The City participates in the Statewide Volunteer Firefighters Plan through the Public Employees Retirement Association (PERA). This Plan provides for the payment of retirement benefits based on a specific dollar value paid for each year of credited service. Volunteer firefighters who terminate service and meet the minimum requirements for receipt of a benefit will receive a lump sum payment from the plan. The dollar value payable per year of service is determined by the sponsoring municipality. Benefit levels range from \$500 to \$7,500 for each year of "good-time" service credit for firefighters who have 20 or more years of service. Prorated benefits are paid to retiring firefighters with between 5 and 20 years of service.

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We sincerely hope that you will accept this conditional offer of employment. To accept the offer, please sign below and e-mail it to cambridgefire@ci.cambridge.mn.us

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Sincerely,

A handwritten signature in black ink, appearing to read "Corey Bustrom", with a long horizontal flourish extending to the right.

Corey Bustrom – Assistant Chief

I hereby accept this offer of conditional employment under the terms listed above.

Tanner Julien

Informed Consent for Drug and Alcohol Screening of Applicants

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- I received a copy of the City's Controlled Substance and Alcohol Testing for Commercial Drivers (DOT) Policy and it is my responsibility to understand it.

Applicant's Signature

Witness' Signature

Date

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The following named individual has made an employment application with the City of Cambridge and has been extended a conditional offer of employment. In order to determine if the applicant is eligible for employment a criminal history and financial check must be conducted. The information provided below is to assist the City's and BCA's investigation.

PLEASE PRINT LEGIBLY

Last Name of Applicant	First Name (full name please)	Middle Name (full name)	
Any and All Maiden, Alias or Former Name(s)			
Date of Birth (MM/DD/YYYY)	Sex	Race	

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By signing this authorization, I hereby release the Bureau of Criminal Apprehension from any and all liability which otherwise may or does accrue as a result of the release of any and all data, regardless of its accuracy. I also release the City of Cambridge from any and all liability for its receipt and use of data received pursuant to this consent.

The authorization shall expire one year from the date of my signature.

Applicant's signature

Date

STATE OF MINNESOTA)
COUNTY OF ISANTI)

BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that e/she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND and seal of office this ____ day of _____, 20____.

Notary's signature

Date

Prepared by: Shawn Machin – Chief of Police

Background:

During our most recent police officer hiring process, we had the opportunity to interview Mitchell Patrick. Patrick is a local candidate who did well during the interview, and I feel he will be a great addition to our department. The position that Patrick would be hired for is an interim Patrol Officer position that would start on December 2nd, or as soon as possible after that date pending clearance of all pre-employment screening and would end on Friday May 30th, 2025. This interim position will temporarily fill an officer position that is open while we have an officer on leave. The interim position timeframe could be extended or made permanent if we were to have a police officer position open.

Compatibility with Core Strategies and Strategic Objectives:

Core Strategy #2 – Deliver Exceptional Public Services

Maintain proper staffing levels in all departments

Fiscal Note:

This position is already funded

Recommendation:

Authorize staff to hire Mitchell Patrick for the interim police officer position once all of the remaining pre-employment conditions have been met.

Attachments:

- Signed Offer Letter

October 28, 2024

TO: Mitchell Patrick
FROM: Shawn Machin, Chief of Police
SUBJECT: Offer Letter for Patrol Officer Position

On behalf of the City of Cambridge I would like to extend a conditional offer to you for a position as a Full-Time, Interim, Patrol Officer. Below is an outline of the City's conditional offer:

Conditions of Offer

Approval by Cambridge City Council

Passing of all standard background, health, and mental health screenings

Salary

Proposed starting salary is \$35.14 per hour (2024 Step 1 in Union Contract).

You will be eligible for a step increase to Step 2 (\$36.37) 12 months after your first day on duty.

Requested Start Date and Term

December 2, or as soon as possible after that date pending clearance of all pre-employment screening, and approval by the City Council.

This position is for an interim role. It is entirely possible that this term will be extended, or that this position is made permanent, but this offer is an offer of employment from your first day through Friday May 30th, 2025.

Learning and Evaluation Period

As a new employee, you will serve a twelve-month learning and evaluation period. At any time during the learning and evaluation period, an employee may be discharged at the sole discretion of the City.

Pay Periods

Your position is subject to a fourteen (14) day pay period and our regularly scheduled pay period is Saturday through Friday.

Health, Dental, and Vision Insurance

Insurance benefits are defined by the City's personnel policies. Currently, the City offers health, dental, and vision insurance through Local 49 Operating Engineer's Union Plan. The monthly premium currently is \$1682 and the employee pays ten percent of the monthly premium (\$168.20). Health insurance premiums generally increase each year and the employee share changes accordingly.

Vacation / Sick Leave

The City's current vacation earning schedule is:

Years of Service	Accumulation Per Pay Period
0 through 1 year	2.31 hours each 2 weeks of work (1 ½ weeks annually)
2 through 5 years	3.08 hours each 2 weeks of work (2 weeks annually)
6 through 9 years	4.62 hours each 2 weeks of work (3 weeks annually)
10 through 14 years	6.16 hours each 2 weeks of work (4 weeks annually)
15+ years	7.69 hours each 2 weeks of work (5 weeks annually)

Full-time employees earn sick leave at the rate of 3.69 hours for each pay period or 1 day per calendar month of service. An employee is eligible to use sick leave as accumulated in accordance with the sick leave policy.

Hours of Work

At the time of this offer it is expected that your regular shifts will be from 6:00pm to 6:00am. This is subject to change as necessary for shift coverage, or at the direction of the Chief of Police, or Deputy Chief of Police.

Fair Labor Standards Act - Overtime

This position is classified as full-time, non-exempt (overtime eligible) and subject to the Minnesota/Federal Minimum Wage law. Employees shall be compensated at one and one-half times the Employee's base rate of pay for hours worked beyond 80 hours in a two-week period. An Employee may choose to receive compensatory time at 1.5 times the overtime hours worked. Changes in shifts do not qualify the Employee for overtime.

Pension

You will be enrolled in the Public Employees Retirement Association Police and Fire plan. The employee's contribution towards the PERA plan is 11.8% of gross salary and the City contributes 17.7% of your gross salary. From time to time, the Minnesota Legislature adjusts the contribution amounts to ensure the plan is funded appropriately.

Payroll Deductions

In accordance with city policy and applicable law, the following deductions will be made from your payroll checks:

- Employee's share of the insurance premiums for health, life, flex accounts, and group accident plans.
- Statutorily required PERA contributions, if your position is eligible.
- Federal and state withholding for taxes, social security, etc.
- Applicable union dues.
- Elected contributions to credit unions or other banks.
- Elected Minnesota benefit association
- Elected savings plans for periods longer than 60 days.
- Allowances, if any, claimed pursuant to permitted meals and lodging

Documentation to Establish Identity

In accordance with the Immigration and Reform and Control Act of 1986, you must provide appropriate documentation to establish identity and eligibility for employment on your first day of work. I've included a copy of the Department of Homeland Security's list of acceptable documents for your review. Please complete the highlighted section of the I-9 form and bring this completed document with you on your first day of employment.

Language Other Than English

You have a right to receive this notice in a language other than English. If you need this letter translated in other languages, please contact Evan Vogel at 763-552-3216.

This offer is not a contract for employment for a definite or indefinite period of time. Employment terms are governed by the City's personnel policies (a copy is enclosed) and the applicable union contract (copy enclosed). We sincerely hope that you will accept this offer. To accept the offer, please sign below and return to me by September 20th, 2024.

Use of Time Clock

Please follow the City's personnel policy on recording of time worked which states:

Time Clocks. To comply with the provisions of the federal and state Fair Labor Standards Acts, hours worked and any leave time used by employees are to be recorded through the City's electronic time keeping system. Employees are to punch in for work, and punch out at the end of the work day.

We sincerely hope that you will accept this offer. To accept the offer, please sign below and return it to me.

I hereby accept this offer of conditional employment under the terms listed above.

Mitchell Patrick
Mitchell Patrick

4G Authorize posting Full Time Clerk position at Northbound Liquor November 4, 2024

Prepared By: Evan Vogel, City Administrator

Background:

Northbound Liquor needs to post for an additional Full-Time Clerk position. Currently, there are 4 FT staff which include the store manager and assistant store manager. The store previously had a total of 5 FT positions and would like to post to bring on a 5th FT person. This would help the store fill necessary hours as we get into the Holiday season and beyond.

Recommendation:

Authorize Northbound Liquor to post for a FT Clerk position.

Prepared by: Evan Vogel

Background

The *City Clerk Election Guide* drafted by the State of Minnesota states:

5.3.2 Appointment by City Council. The clerk recommends elections judges to be appointed for the upcoming election (including health care and absentee ballot boards if applicable), and then the city council makes the appointments at least 25 days before the election.

The city council may pass a resolution authorizing additional election judges within 25 days before the election, if they deem necessary. If there aren't enough people on the list, the city council may appoint other people who meet the qualifications. The city council may evaluate applicants to determine if they are capable of carrying out the duties. M.S. 204B.21, subd. 2

Qualifications for being an election judge are:

- eligible to vote in the State of Minnesota;
- able to read, write and speak English;
- appointed by the appointing authority (county, city, township, or school board); and
- trained and currently certified as an election judge

Recommendation

Approve Resolution R24-090 as presented.

Resolution No. R24-090

Resolution Appointing Additional Election Judges for the General Election (November 5, 2024)

Whereas, the City Council of Cambridge, Minnesota is responsible for reviewing and approving election judges to serve at the General Election scheduled for November 5, 2024;

Whereas, Evan Vogel, as Election Administrator, has received names from Isanti County for election judge service, has solicited for election judges on the City’s website and Facebook page, and inquired with prior election judges to see if they desire to serve again;

Whereas, the following individuals have agreed to serve as an election judge for the 2024 General election:

Sheila Gagnon

NOW THEREFORE BE IT RESOLVED by the Cambridge City Council that the list of additional election judges submitted is hereby accepted and approved for the 2024 General Election and the Election Administrator may make substitutions as necessary to ensure trained judges serve.

Adopted by the Cambridge City Council this 4th day of November, 2024.

Jim Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared By: Evan Vogel

Background

The Public Works Department has an employee that is experiencing long term health issues and his return to work in the near future is questionable. It is for that reason staff is requesting approval to hire an interim Public Works Maintenance Worker.

The position would be included in the interview process that is scheduled to take place for the posted Maintenance Worker position that closed on 10/25/24.

The addition of this position would get that group to full strength before the plowing season starts.

Recommendation

Approve the hiring of an interim Public Works Maintenance Worker.

7A -2025 Street Improvements-Improvement Hearing and Assessment Hearing

Prepared by Greg Anderson, City Engineer

Background

On August 5, 2024, the City Council initiated the 2025 Street Improvements and directed SEH to conduct a feasibility study and prepare a report on the improvements. This has been completed. This report was presented to the City Council on October 7, 2024 and the improvement hearing and assessment hearings were ordered to be held on November 4, 2024.

The 2025 Street Improvements are included in the City's Capital Improvement Program which is updated annually. The project consists of improving the streets, sidewalks, trails and underground utilities located on:

- Main St. S from 24th Ave SW to TH 65
- 25th Ave SW from Main St. S approximately 620' east
- Central Ave SW from Main St. S to Fern St. S
- Fern St. S east of Central Avenue SW
- 40th Ave SW from Main St. S west approximately 780' to the City Limits

The total estimated project cost is \$6,837,300. The proposed project funding consists of various City funds (94%) and special assessments (6%) to the adjacent properties that benefit from the improvements. The City portion is proposed to be funded by sanitary sewer/water main/storm water utility funds, the pavement fund, municipal state aid funding from MnDOT, street improvement bonds and other funds. The special assessments are consistent with the City's assessment policy and with past practice on similar projects and there are three Isanti Township lots being assessed.

In accordance with State Statutes, a public improvement hearing and an assessment hearing must be held by the City to allow the affected property owners the opportunity to address any project-related and assessment-related concerns respectively. These hearings are being held on the same date, with the improvement hearing being held first and then the assessment hearing held immediately following the improvement hearing. This is being proposed so the assessments can be adopted prior to awarding a contract. This can be done since the assessments are based upon fixed rates and will not fluctuate due to the actual construction cost. This will give the Council and staff the opportunity to know of any assessment objections prior to awarding a construction contract. If adopted, the assessments will be due for payment by October 15, 2025 and if not paid by then, they will be certified to Isanti County to be included with property tax payments starting in May of 2026.

At the improvement hearing, a presentation will be given by the City Engineer, explaining the proposed improvements, costs, and funding. The City Council may then open up discussion to hear testimony from property owners regarding the improvements. Upon hearing any testimony, the City Council should then decide whether or not to order the proposed improvements. In order to remain on schedule for beginning construction next May, the next step is to prepare construction plans and specifications. A proposal from SEH for these engineering services is attached.

At the assessment hearing, a presentation will also be given by the City Engineer, explaining the proposed special assessments. The City Council may then open up discussion to hear testimony from property owners regarding the assessments. Upon hearing any testimony, the City Council should then decide whether or not to adopt the final assessments for the project.

Recommendations

1. Adopt Resolution R24-091 Ordering 2025 Street Improvements and Preparation of Plans.
2. Adopt Resolution R24-092 Adopting 2025 Street Improvements Final Assessments.
3. Approve SEH proposal for preparing plans and specifications and assisting with bidding.

Attachments

1. Improvement hearing and assessment hearing presentations.
2. Resolution R24-091 Ordering 2025 Street Improvements and Preparation of Plans.
3. Resolution R24-092 Adopting 2025 Street Improvements Final Assessments.
4. Proposal from SEH for final design, plans and specifications, and bidding services.

Resolution No. R24-091
Resolution Ordering Improvement and Preparation of Plans
for the 2025 Street Improvements

WHEREAS, a resolution of the Cambridge City Council adopted October 7, 2024, fixed a date for a Council hearing on the proposed improvement of Main St. S from 24th Ave SW to TH 65, 25th Ave SW from Main St. S approximately 620' east to its terminus, Central Ave SW from Main St. S to Fern St. S, Fern St. S east of Central Avenue SW, and 40th Ave SW from Main St. S west approximately 780' to the City Limits; by street, curb and gutter, sidewalk, trail, sanitary sewer, water main, storm sewer and street lighting improvements, and to assess the benefitted property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was held thereon on the 4th day of November, 2024, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW, THEREFORE BE IT RESOLVED by the City Council of Cambridge, Minnesota:

1. Such improvements are necessary, cost-effective, and feasible as detailed in the feasibility report dated October 7, 2024.
2. Such improvement is hereby ordered as proposed in this resolution.
3. Short Elliott Hendrickson, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvements.
4. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax-exempt bond.
5. The Council determines this project has no relationship to the City's comprehensive plan, and hereby waives any requirement for Planning Commission review.

Adopted this 4th day of November, 2024.

Mayor James A. Godfrey

ATTEST:

City Evan C. Vogel

Resolution No. R24-092
Resolution Adopting Assessments
for the 2025 Street Improvements

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessments for the street, curb and gutter, trail, sidewalk, sanitary sewer, water main, storm sewer and street lighting improvements of Main St. S from 24th Ave SW to TH 65, 25th Ave SW from Main St. S approximately 620' east to its terminus, Central Ave SW from Main St. S to Fern St. S, Fern St. S east of Central Avenue SW, and 40th Ave SW from Main St. S west approximately 780' to the City Limits;

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge Minnesota:

1. The proposed assessments, a copy of which are attached hereto and made a part hereof, are hereby accepted and shall constitute the special assessments against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments (principal plus interest) extending over a period of ten (10) years, the first of the installments to be payable on or before the collection of property taxes on May 15, 2026, and shall bear interest at a rate not to exceed 6.5% per annum beginning October 16, 2025.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Isanti County Auditor on November 15, 2025, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid by October 15, 2025. They may, at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

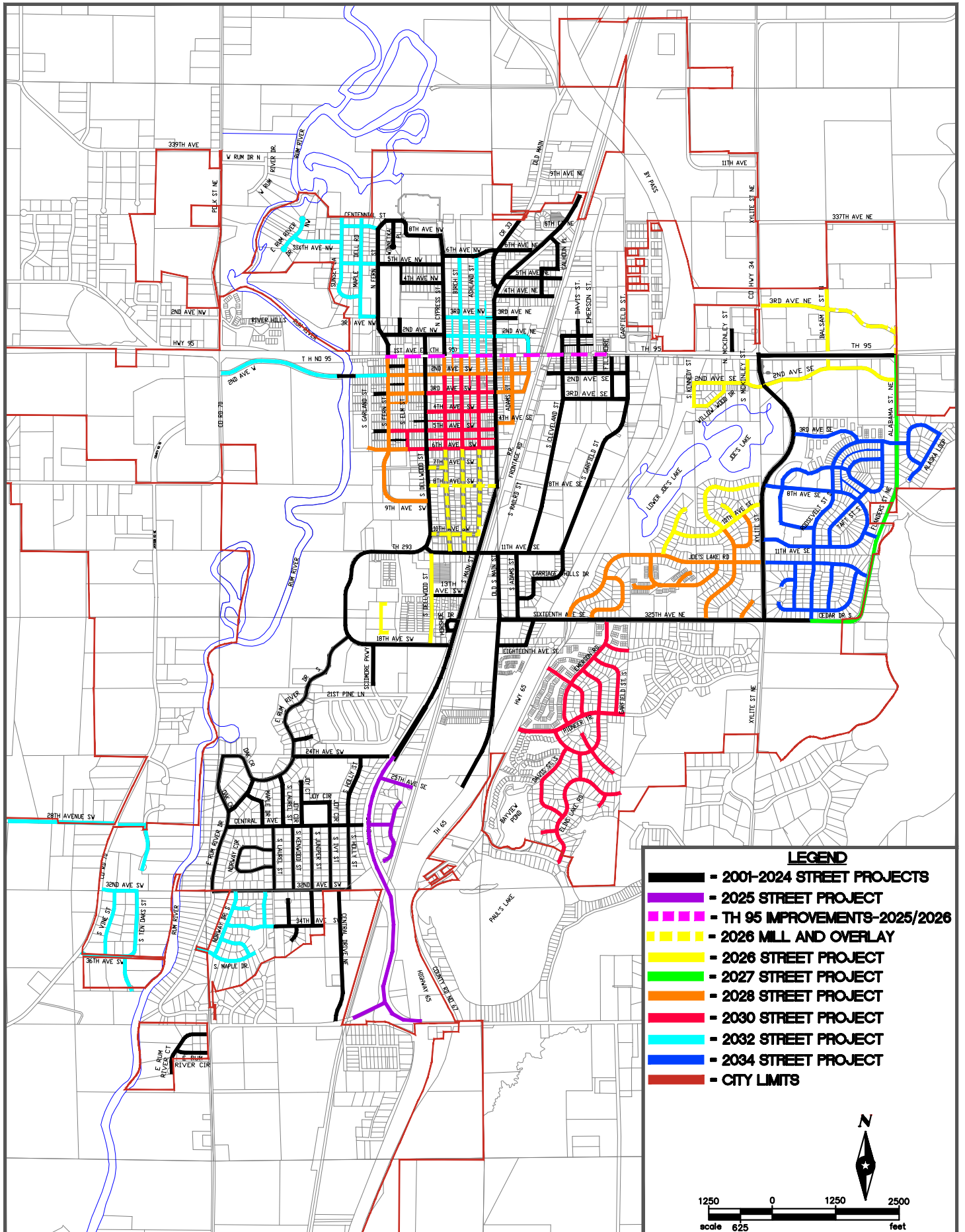
4. The City Administrator shall transmit a certified duplicate of this assessment to the Isanti County Auditor on November 15, 2025 to be extended on the property tax lists of the county. Such assessments shall be collected and paid in the same manner as other municipal taxes.

Adopted by the Cambridge City Council this 4th of November, 2024.


Mayor James A. Godfrey

ATTEST:

City Administrator Evan C. Vogel



- LEGEND**
- 2001-2024 STREET PROJECTS
 - 2025 STREET PROJECT
 - TH 95 IMPROVEMENTS-2025/2026
 - 2026 MILL AND OVERLAY
 - 2026 STREET PROJECT
 - 2027 STREET PROJECT
 - 2028 STREET PROJECT
 - 2030 STREET PROJECT
 - 2032 STREET PROJECT
 - 2034 STREET PROJECT
 - CITY LIMITS

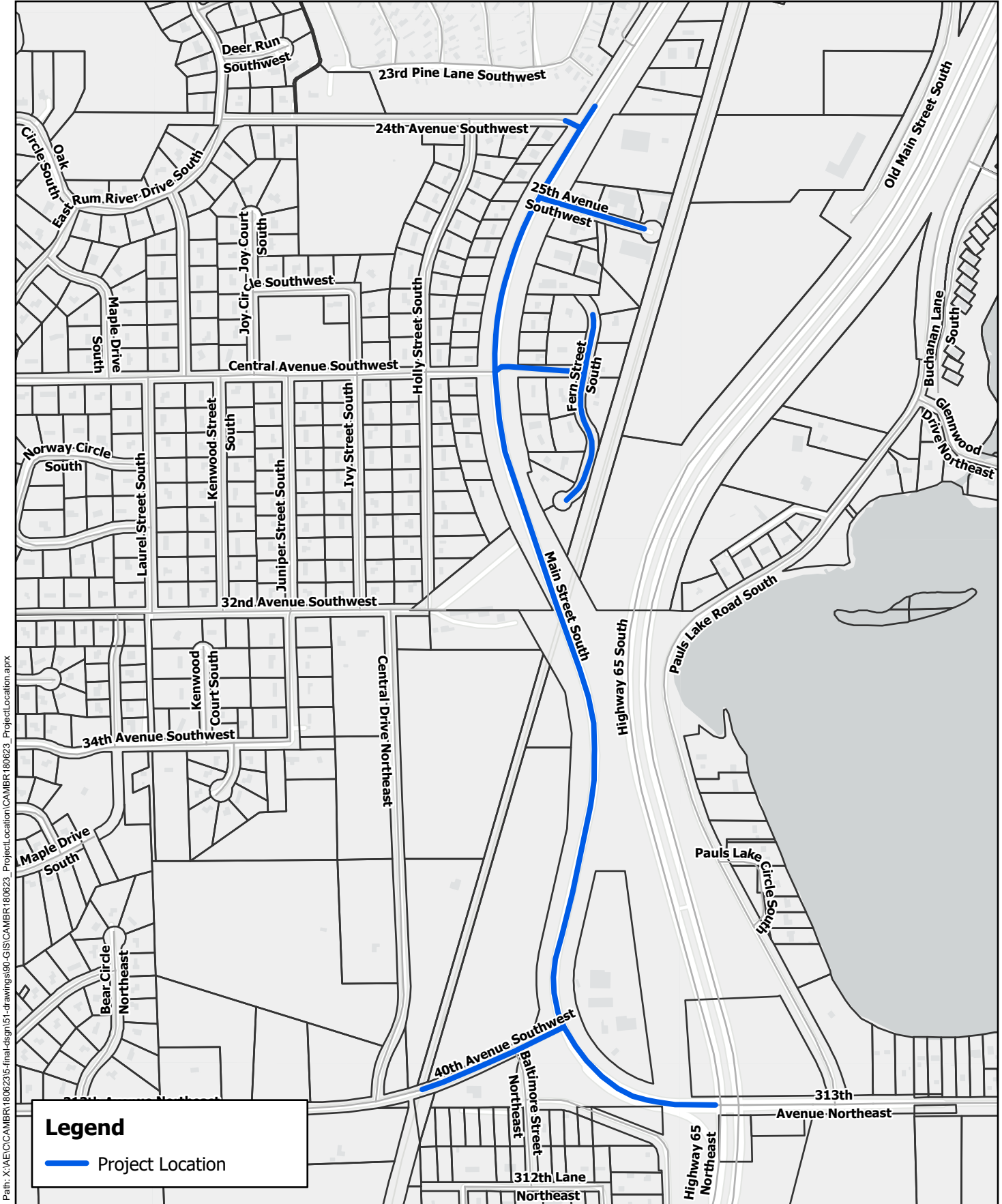



PHONE: (651) 490-2000
 3535 VADNAIS CENTER DR.
 ST. PAUL, MN 55110

FILE NO.
CAMBR 115141

DATE:
5/21/24



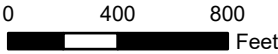
STREET IMPROVEMENT PROJECTS
2001-2034
CAMBRIDGE, MINNESOTA



Legend

— Project Location

Path: X:\AIE\CAMBR\180623\5-final-dsgn\51-drawings\90-GIS\CAMBR\180623_ProjectLocation.aprx

Project: CAMBR 180623
 Print Date: 8/27/2024
 Map by: tschwarz
 Projection: NAD 1983 HARN Adj MN
 Isanti (US Feet)
 Source: Isanti County, City of
 Cambridge, & SEH, Inc.

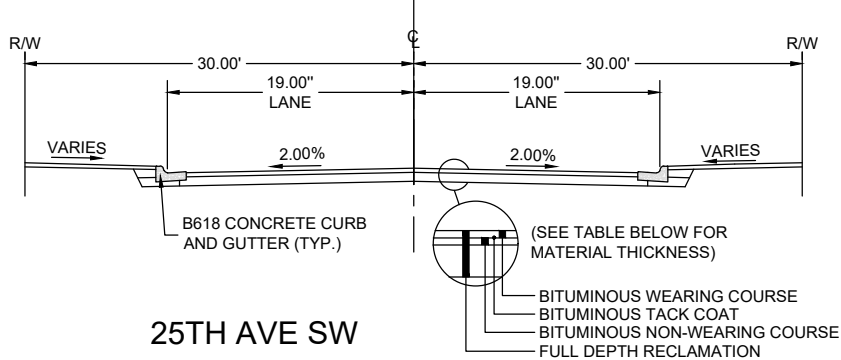
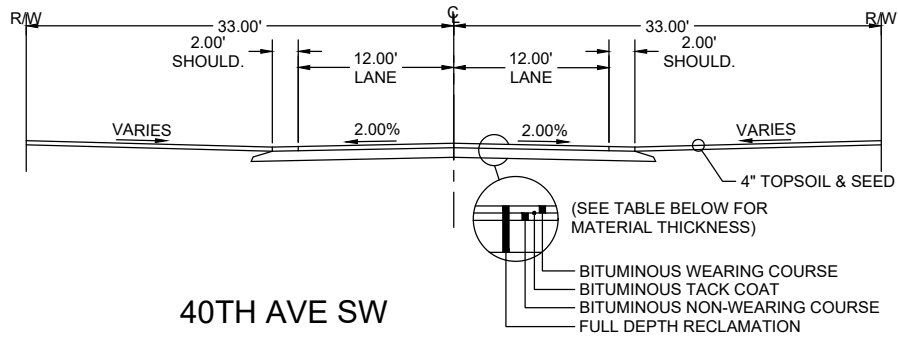
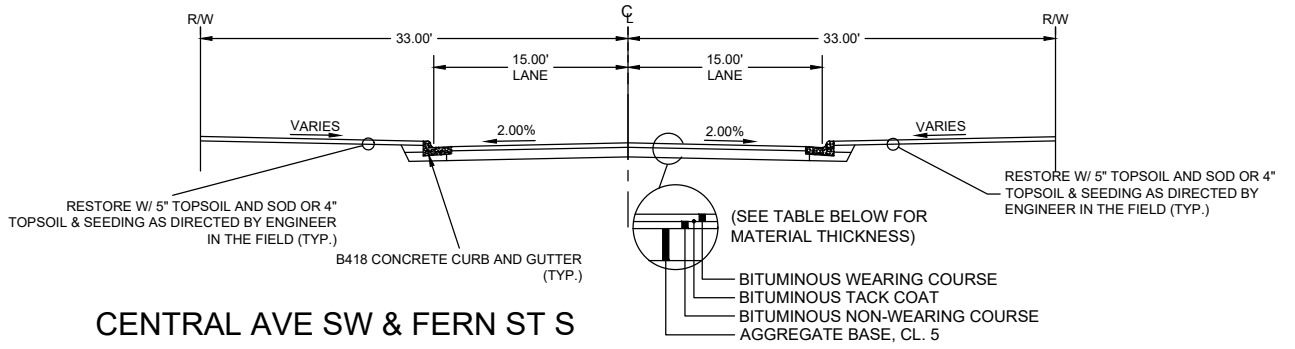
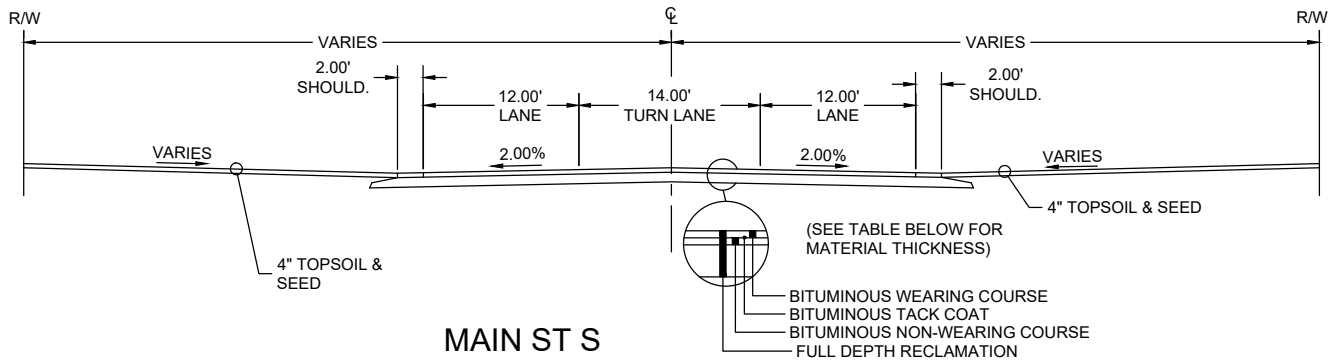
2025 Street Improvements

Cambridge, MN
Isanti County

This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources listed on this map and is to be used for reference purposes only. SEH does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and SEH does not represent that the GIS Data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that SEH shall not be liable for any damages which arise out of the user's access or use of data provided.

2025 STREET IMPROVEMENTS PROPOSED PROJECT SCHEDULE

CITY COUNCIL INITIATES PROJECT	August 5, 2024
INFORMATIONAL MEETING	September 10, 2024
PRESENT FEASIBILITY REPORT TO CITY COUNCIL, COUNCIL ORDERS IMPROVEMENT HEARING	October 7, 2024
IMPROVEMENT HEARING & ASSESSMENT HEARING, COUNCIL ORDERS IMPROVEMENTS	November 4, 2024
SUBMIT PLANS TO MnDOT STATE AID	February 2025
CITY COUNCIL APPROVES PLANS & SPECIFICATIONS, AUTHORIZES ADVERTISEMENT FOR BIDS	March, 2025
RECEIVE BIDS	April, 2025
CITY COUNCIL AWARDS CONTRACT	April, 2025
BEGIN CONSTRUCTION	May, 2025
CONSTRUCTION COMPLETE	October, 2025
DEADLINE TO PAY FULL ASSESSMENT WITHOUT INTEREST	October 15, 2025
UNPAID ASSESSMENTS CERTIFIED TO ISANTI COUNTY	November 15, 2025
FIRST PAYMENT DUE TO COUNTY WITH PROPERTY TAXES	May, 2026



STREET	EX. WIDTH	PROPOSED WIDTH	BIT. SECTION	CLASS 5
MAIN ST S	54' E-E	42' E-E	6"	12"
CENTRAL AVE SW & FERN ST S	VARIES	32' F-F	3.5"	8"
40TH AVE SW	24' E-E	28' E-E	4"	8"
25TH AVE SW	42' E-E	38' F-F	4"	8"











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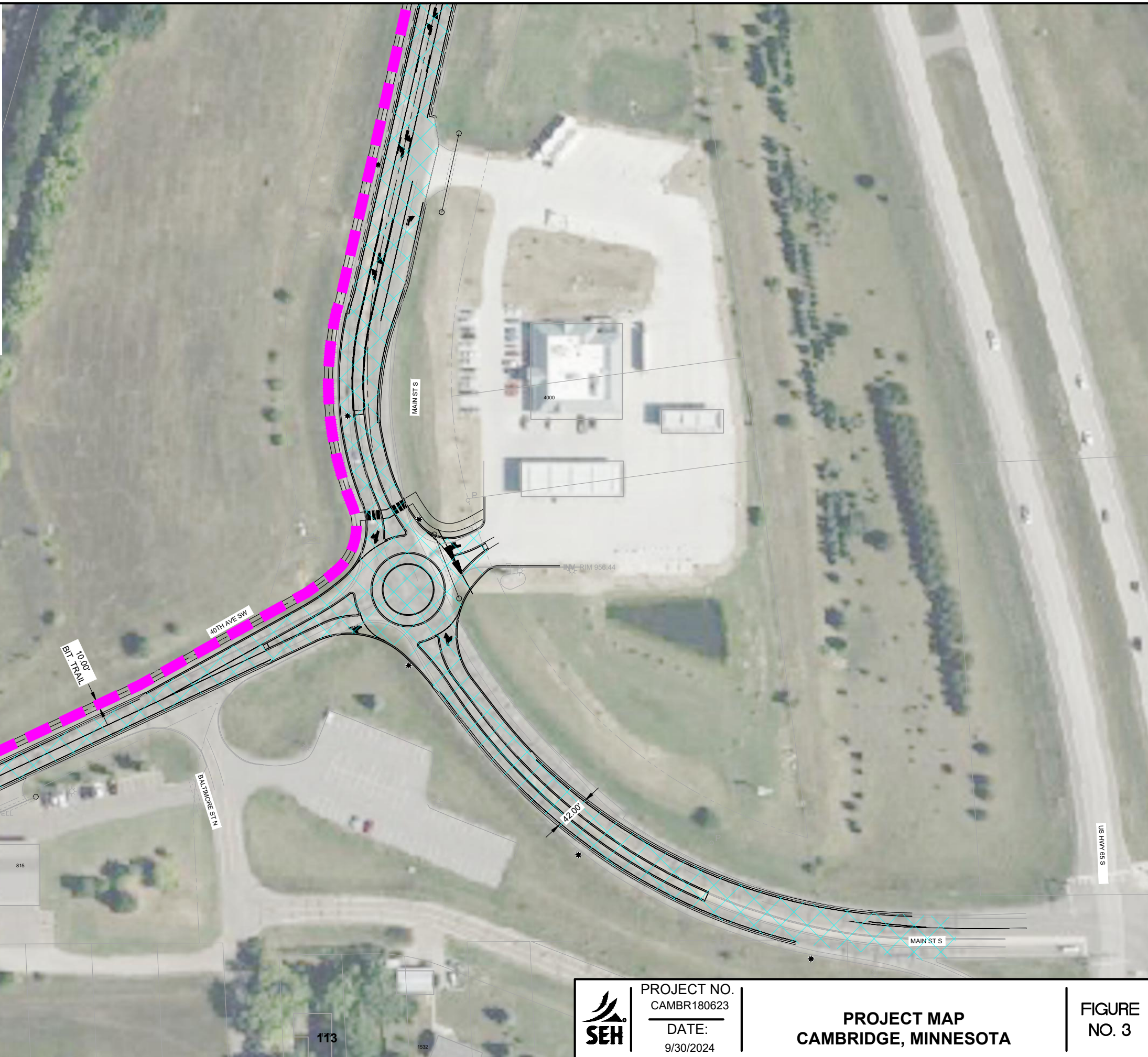
SEH PROJECT NO.
CAMBR180623
DATE:
9/30/2024

**PROPOSED TYPICALS
2025 STREET IMPROVEMENTS
CAMBRIDGE, MINNESOTA**

**FIGURE
NO. 2**

LEGEND

-  REPLACE BITUMINOUS PAVEMENT
-  REPLACE BITUMINOUS PAVEMENT
REPLACE ALL CONCRETE CURB AND GUTTER
-  INSTALL BITUMINOUS PAVEMENT
AND CURB AND GUTTER
-  PROTECT EXISTING BRIDGE DECK
RESTRIPE BRIDGE
-  PROPOSED SANITARY SEWER
-  PROPOSED STORM SEWER
-  PROPOSED WATERMAIN
-  NEW CONCRETE SIDEWALK
-  PROPOSED BITUMINOUS TRAIL
-  PROPOSED LIGHTING UNIT













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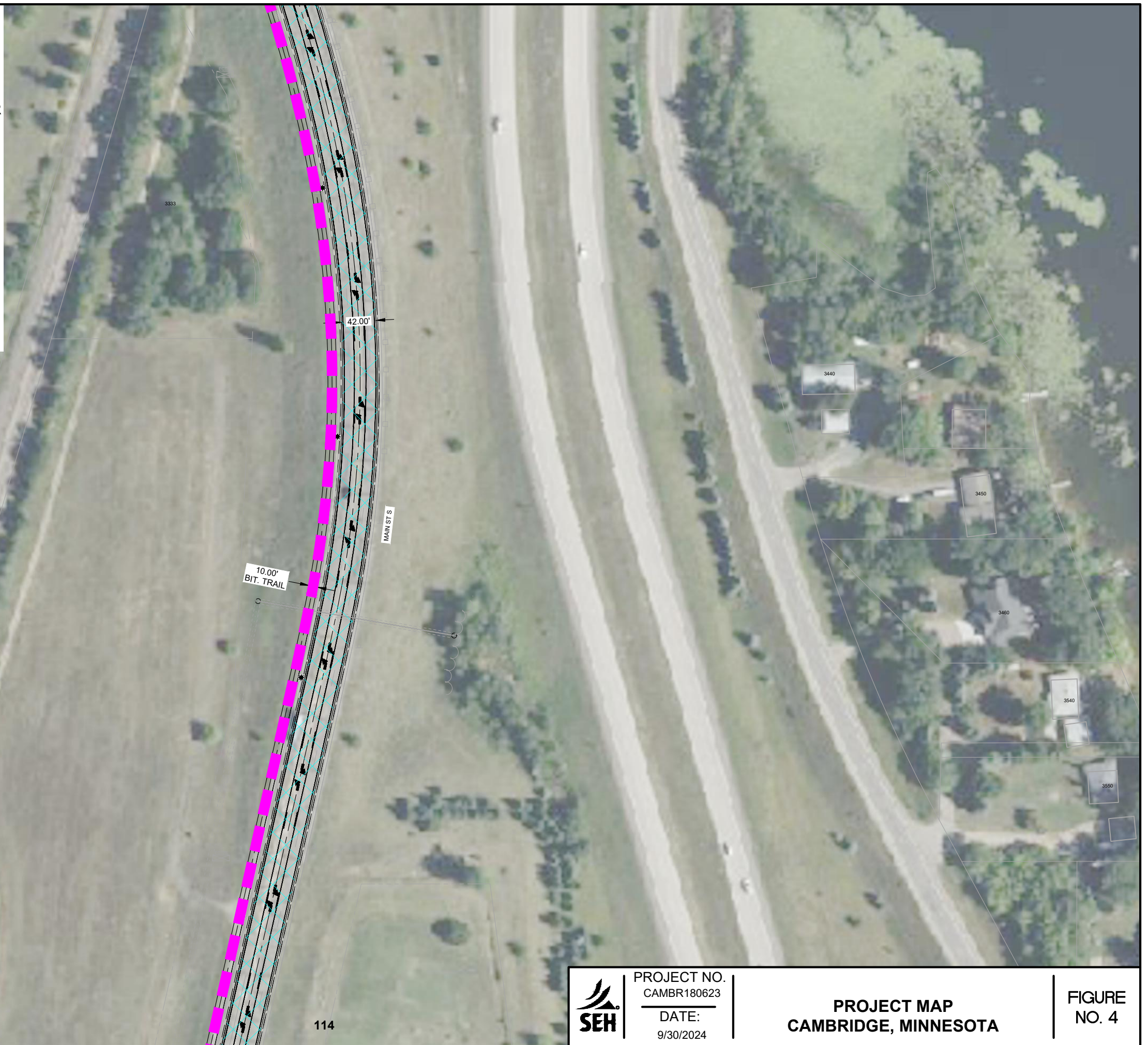
North arrow pointing up.

Graphic scale bar: 0, 30, 60 feet.

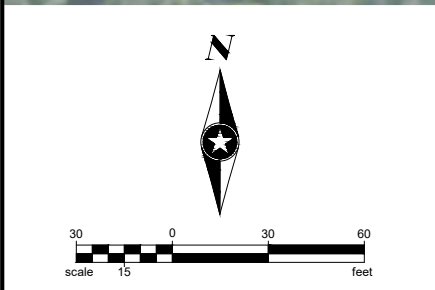
	PROJECT NO. CAMBR180623	PROJECT MAP CAMBRIDGE, MINNESOTA	FIGURE NO. 3
	DATE: 9/30/2024		

LEGEND

-  REPLACE BITUMINOUS PAVEMENT
-  REPLACE BITUMINOUS PAVEMENT
REPLACE ALL CONCRETE CURB AND GUTTER
-  INSTALL BITUMINOUS PAVEMENT
AND CURB AND GUTTER
-  PROTECT EXISTING BRIDGE DECK
RESTRIPE BRIDGE
-  PROPOSED SANITARY SEWER
-  PROPOSED STORM SEWER
-  PROPOSED WATERMAIN
-  NEW CONCRETE SIDEWALK
-  PROPOSED BITUMINOUS TRAIL
-  PROPOSED LIGHTING UNIT













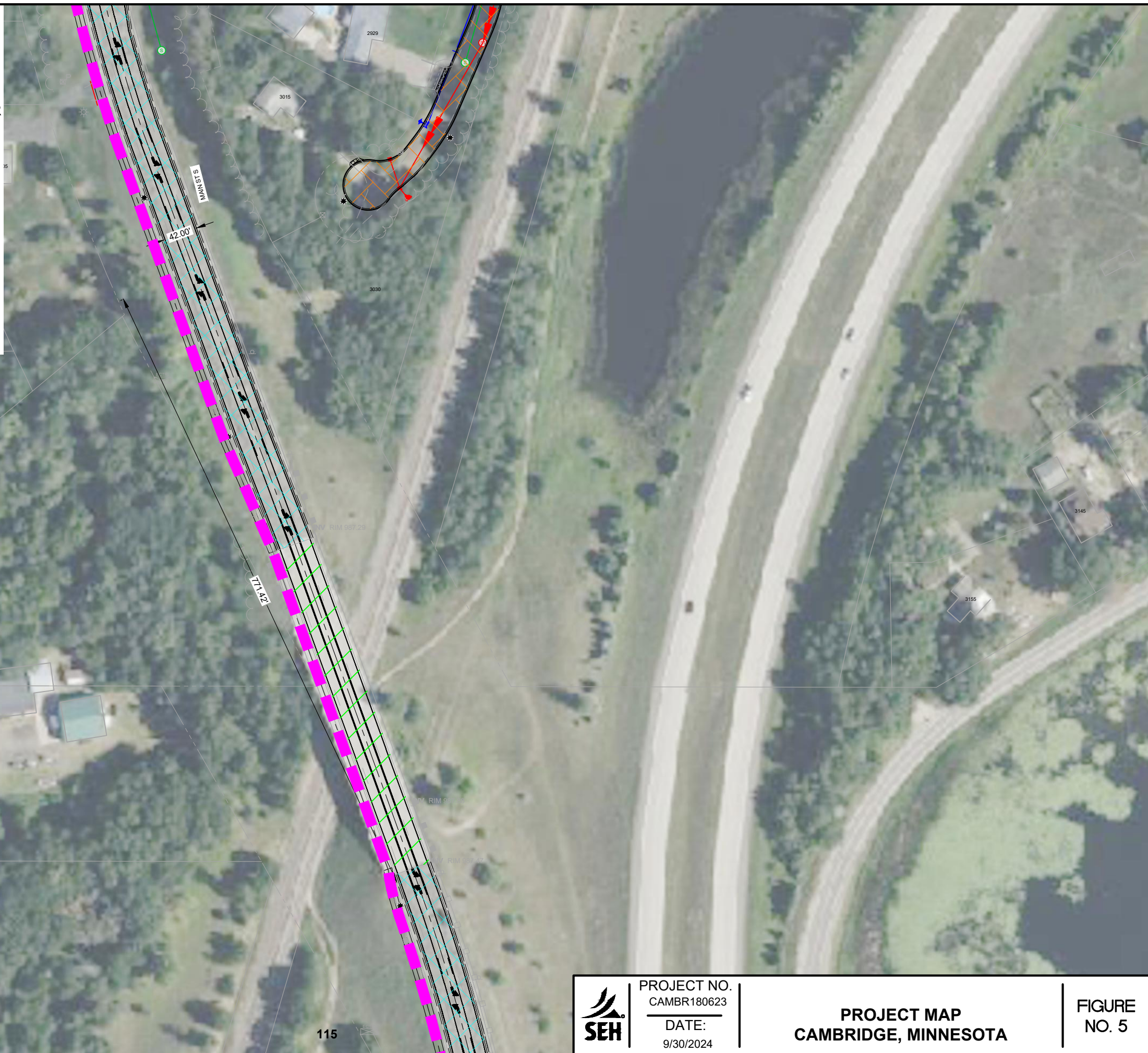
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	PROJECT NO. CAMBR180623	PROJECT MAP CAMBRIDGE, MINNESOTA	FIGURE NO. 4
	DATE: 9/30/2024		

LEGEND

-  REPLACE BITUMINOUS PAVEMENT
-  REPLACE BITUMINOUS PAVEMENT
REPLACE ALL CONCRETE CURB AND GUTTER
-  INSTALL BITUMINOUS PAVEMENT
AND CURB AND GUTTER
-  PROTECT EXISTING BRIDGE DECK
RESTRIPE BRIDGE
-  PROPOSED SANITARY SEWER
-  PROPOSED STORM SEWER
-  PROPOSED WATERMAIN
-  NEW CONCRETE SIDEWALK
-  PROPOSED BITUMINOUS TRAIL
-  PROPOSED LIGHTING UNIT



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 PROJECT NO.
CAMBR180623
DATE:
9/30/2024

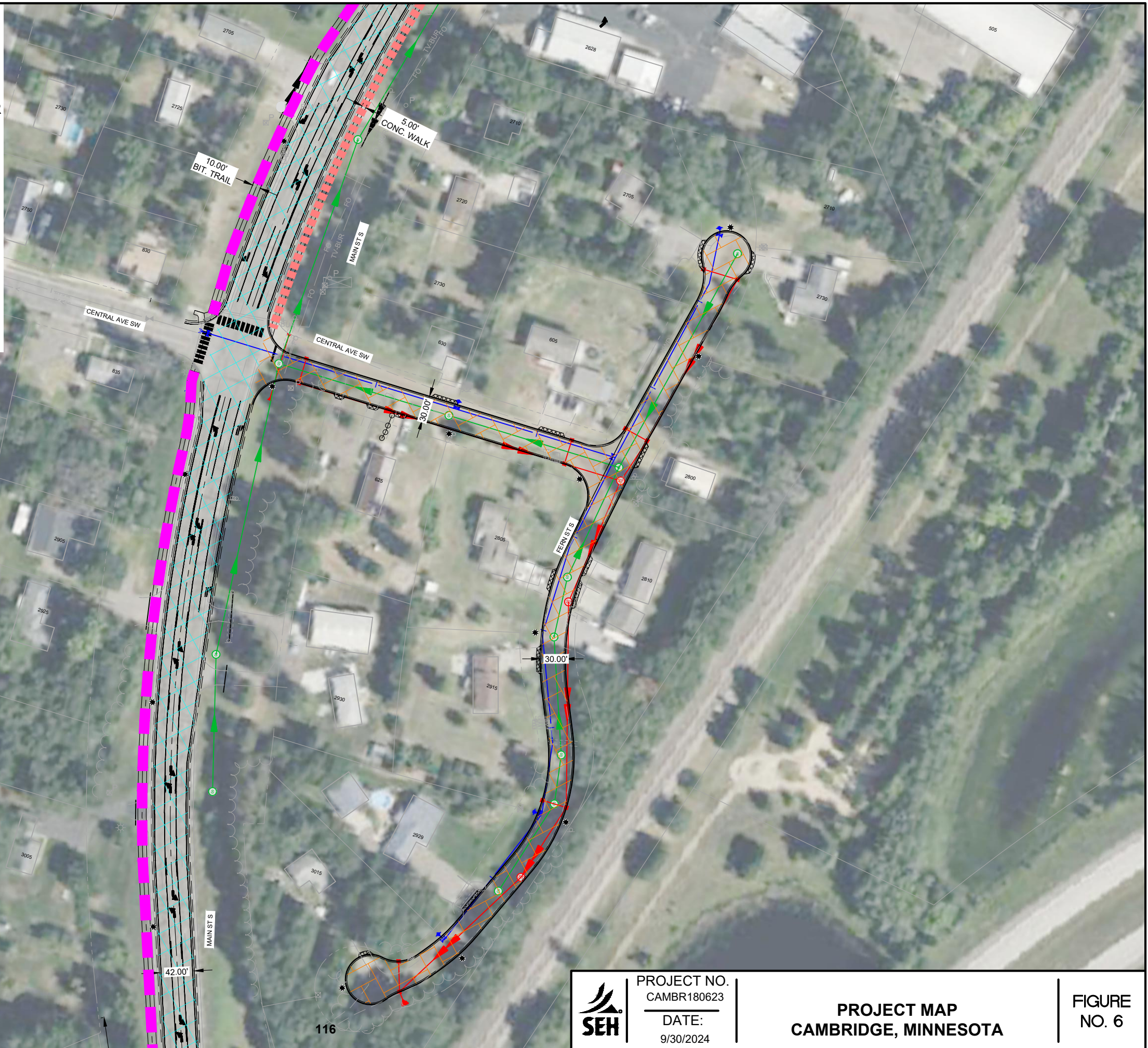
**PROJECT MAP
CAMBRIDGE, MINNESOTA**

**FIGURE
NO. 5**


115

LEGEND

-  REPLACE BITUMINOUS PAVEMENT
-  REPLACE BITUMINOUS PAVEMENT
REPLACE ALL CONCRETE CURB AND GUTTER
-  INSTALL BITUMINOUS PAVEMENT
AND CURB AND GUTTER
-  PROTECT EXISTING BRIDGE DECK
RESTRIPE BRIDGE
-  PROPOSED SANITARY SEWER
-  PROPOSED STORM SEWER
-  PROPOSED WATERMAIN
-  NEW CONCRETE SIDEWALK
-  PROPOSED BITUMINOUS TRAIL
-  PROPOSED LIGHTING UNIT













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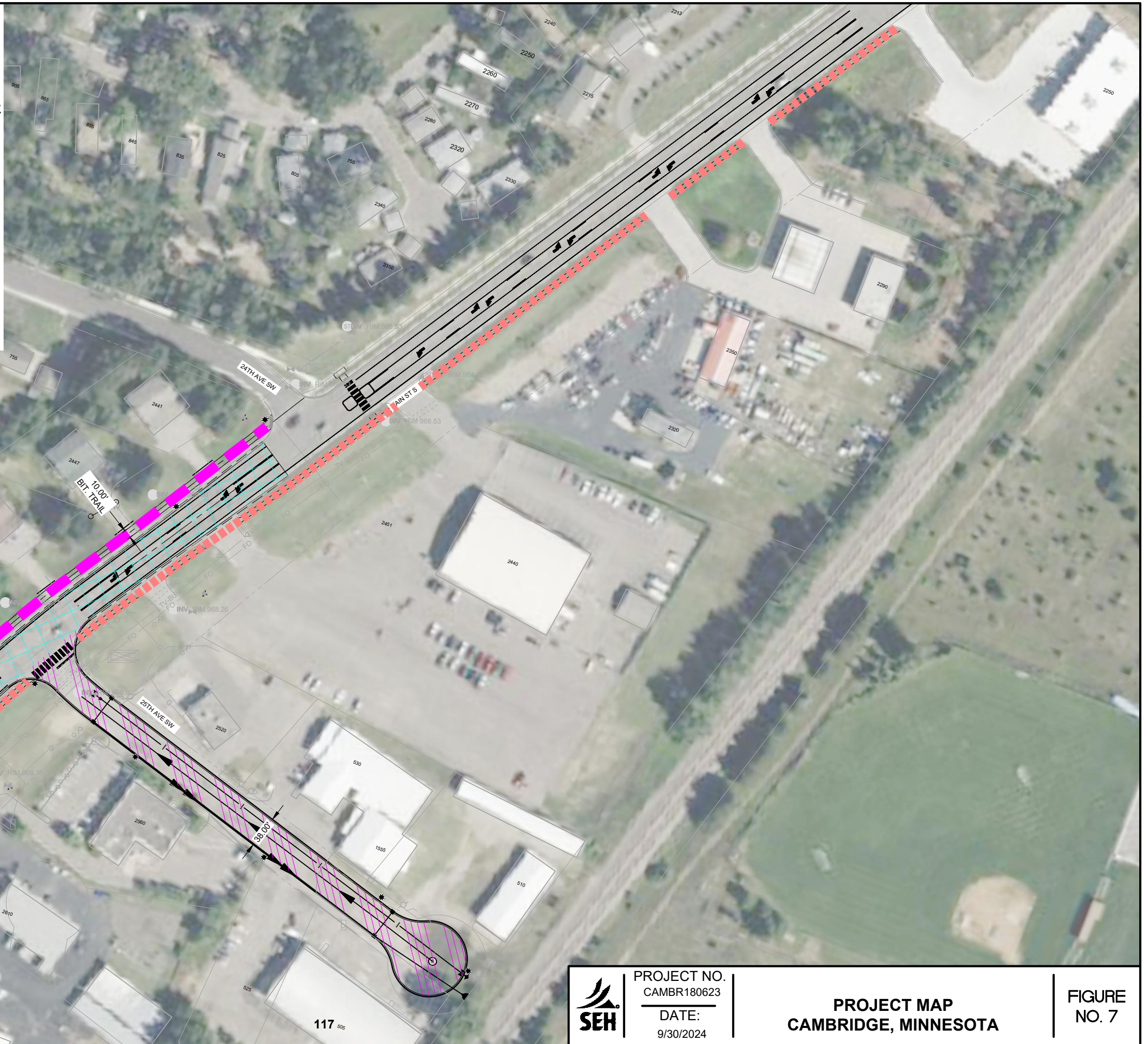
 PROJECT NO.
CAMBR180623
DATE:
9/30/2024

PROJECT MAP
CAMBRIDGE, MINNESOTA


FIGURE
NO. 6

LEGEND

-  REPLACE BITUMINOUS PAVEMENT
-  REPLACE BITUMINOUS PAVEMENT
REPLACE ALL CONCRETE CURB AND GUTTER
-  INSTALL BITUMINOUS PAVEMENT
AND CURB AND GUTTER
-  PROTECT EXISTING BRIDGE DECK
RESTRIPE BRIDGE
-  PROPOSED SANITARY SEWER
-  PROPOSED STORM SEWER
-  PROPOSED WATERMAIN
-  NEW CONCRETE SIDEWALK
-  PROPOSED BITUMINOUS TRAIL
-  PROPOSED LIGHTING UNIT



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	PROJECT NO.
	CAMBR180623
	DATE:
	9/30/2024

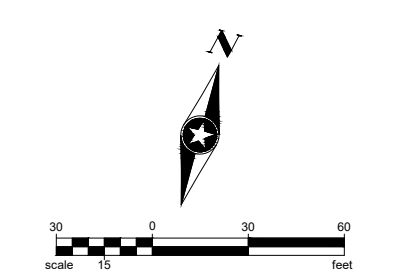
**PROJECT MAP
CAMBRIDGE, MINNESOTA**

**FIGURE
NO. 7**

NOTE:

RESTRIPING OF MAIN ST S FROM 24TH AVE SW
TO 3RD AVE SW.
THIS INCLUDES SIGNAL IMPROVEMENTS AT THE
INTERSECTION OF 11TH AVE SW AND MAIN ST S.

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	PROJECT NO. CAMBR180623	PROJECT MAP CAMBRIDGE, MINNESOTA	FIGURE NO. 8
	DATE: 9/30/2024		

Estimated Costs & Funding

Preliminary Estimated Cost

<u>Item</u>	<u>Cost</u>
Sanitary Sewer	\$673,800
Water Main	\$524,000
Storm Sewer	\$508,700
Street	\$5,130,800
Total =	\$6,837,300

Preliminary Estimated Funding

<u>Source</u>	<u>Amount</u>	<u>Percentage</u>
City Bonding (Tax Levy)	\$3,677,400	54%
City Sanitary Sewer Fund	\$673,800	10%
City Pavement Fund	\$406,200	6%
City Water Main Fund	\$524,000	8%
City Storm Water Utility	\$508,700	7%
City MSA Funds	\$650,000	10%
Special Assessments*	\$397,200	6%
	\$6,837,300	100%

***Assessment Rates:**

Single Family Resid. - \$4,500 - \$7,800 per lot

Non-Residential - Equivalent to number of SF Residential Lots

Special Assessments

- A loan from the City to cover a portion of infrastructure improvement costs
- Spread over 10 year period
- Annual interest rate will be locked in at the rate at which the city bonds are sold next spring plus 1.0%. With the volatility in interest rates this is currently unknown but as an example last year's rate was 6.0%.
- Option 1: Can be paid in full after assessment hearing and by October 15, 2025 without interest
- Option 2: If not prepaid in full, then paid with Property Tax payments beginning 2026
- May pay off remaining principal and outstanding interest any time during 10 year period

City of Cambridge
 Sample Assessments - Level Payments
 2025 Street Improvement Project

Estimated Interest Rate 6.00%
Example Initial Principal \$7,200.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Principle Remaining</u>
2026	\$541.96	\$417.26	\$959.22	\$6,658.04
2027	\$575.39	\$383.83	\$959.22	\$6,082.65
2028	\$610.88	\$348.34	\$959.22	\$5,471.77
2029	\$648.55	\$310.67	\$959.22	\$4,823.22
2030	\$688.55	\$270.67	\$959.22	\$4,134.67
2031	\$731.02	\$228.20	\$959.22	\$3,403.65
2032	\$776.11	\$183.11	\$959.22	\$2,627.54
2033	\$823.98	\$135.24	\$959.22	\$1,803.56
2034	\$874.80	\$84.42	\$959.22	\$928.76
2035	\$928.76	\$30.46	\$959.22	\$0.00

Assessment Roll

LOT NO.	PARCEL ID	SITE ADDRESS	OWNER NAME	OWNER ADDRESS	OWN ADDRESS	ASSESSMENT AMOUNT
1	15.249.0200	2441 MAIN ST S	LIU'S REAL ESTATE INVESTMENTS LLC	31947 LAKEWAY DR NE	CAMBRIDGE MN 55008	\$4,500.00
2	15.249.0210	2447 MAIN ST S	LIU'S REAL ESTATE DEVELOPMENT, LLC	31947 LAKEWAY DR NE	CAMBRIDGE MN 55008	\$4,500.00
3	15.249.0220	2451 MAIN ST S	LIU'S REAL ESTATE DEVELOPMENT, LLC	31947 LAKEWAY DR NE	CAMBRIDGE MN 55008	\$4,500.00
4	15.249.0230	2455 MAIN ST S	LIU CHENLEE H & DA HAO LIU	31947 LAKEWAY DR NE	CAMBRIDGE MN 55008	\$4,500.00
5	15.249.0240	2605 MAIN ST S	BAIRD JOHN D TRUSTEE	2605 MAIN ST S	CAMBRIDGE MN 55008	\$4,500.00
6	15.205.3400	2605 MAIN ST S	BAIRD JOHN D TRUSTEE	2605 MAIN ST S	CAMBRIDGE MN 55008	\$4,500.00
7	15.249.0250	2705 MAIN ST S	WANDER ROBERT S	2871 319TH LN NE	CAMBRIDGE MN 55008	\$4,500.00
8	15.205.4000	2705 MAIN ST S	WANDER ROBERT S	2871 319TH LN NE	CAMBRIDGE MN 55008	\$4,500.00
9	15.321.0010	4000 MAIN ST S	KWIK TRIP INC	1626 OAK ST PO BOX 2107	LA CROSSE WI 54602	\$40,500.00
10	15.055.0051	2610 MAIN ST S	JOHNSON AND GREEN LLC	2610 MAIN ST S	CAMBRIDGE MN 55008	\$4,500.00
11	15.055.0031	2610 MAIN ST S	JOHNSON AND GREEN LLC	2610 MAIN ST S	CAMBRIDGE MN 55008	\$7,200.00
12	15.055.0071	2628 MAIN ST S	JOHNSON SEAN S	2628 MAIN ST S	CAMBRIDGE MN 55008	\$7,200.00
13	15.005.1801	2520 MAIN ST S	MUJWID DANIEL G	2051 261ST AVE NE	ISANTI MN 55040	\$7,800.00
14	15.005.3500	2720 MAIN ST S	LEAR RILEY	2720 MAIN ST S	CAMBRIDGE MN 55008	\$7,200.00
15	15.005.3800	2730 MAIN ST S	LEAR RILEY	2720 MAIN ST S	CAMBRIDGE MN 55008	\$7,200.00
16	15.005.3900	2930 MAIN ST S	DERKS JOSEPH T	2930 MAIN ST S	CAMBRIDGE MN 55008	\$7,200.00
17	15.005.4100	2710 MAIN ST S	BRADY EUGENE CHARLES	2710 MAIN ST S	CAMBRIDGE MN 55008	\$7,200.00
18	15.008.0700	3333 MAIN ST S	CAMBRIDGE PROPERTIES LLC	725 3RD AVE SE SUITE 113	CAMBRIDGE MN 55008	\$4,500.00
19	15.005.1600	2440 MAIN ST S	COUNTY OF ISANTI	555 18TH AVE SW	CAMBRIDGE MN 55008	\$18,000.00
20	15.503.0040	2560 MAIN ST S	CAMBRIDGE PROPERTIES LLC	725 3RD AVE SE SUITE 113	CAMBRIDGE MN 55008	\$7,800.00
21	15.205.0600	2925 MAIN ST S	STENSURD ARLENE G	2925 MAIN ST S	CAMBRIDGE MN 55008-25	\$4,500.00
22	15.205.0800	2565 MAIN ST S	OPHEIM MATTHEW J	2565 MAIN ST	CAMBRIDGE MN 55008	\$4,500.00
23	15.205.1102	2745 MAIN ST S	YERIGAN PAUL R TRUSTEE	34145 VICKERS ST NE	CAMBRIDGE MN 55008	\$4,500.00
24	15.205.2001		EKLUND KATHY PARSON	PO BOX 441	BRAHAM MN 55006	\$4,500.00
25	15.205.1200	2563 MAIN ST S	ERICKSON CHADWICK	2563 MAIN ST S	CAMBRIDGE MN 55008	\$4,500.00
26	15.205.3100	2725 MAIN ST S	LARSON DAVID E	2725 MAIN ST S	CAMBRIDGE MN 55008	\$4,500.00
27	15.205.3600	2905 MAIN ST S	MORELL DAVID	2905 MAIN ST S	CAMBRIDGE MN 55008	\$4,500.00
28	15.205.1600		LARSON WESLEY A TRUSTEE	3045 E RUM RIVER DR S	CAMBRIDGE MN 55008	\$4,500.00
29	15.205.3700	3005 MAIN ST S	QUEEN WILLIAM A JR & CAROLINE L QUEEN	3005 MAIN ST S	CAMBRIDGE MN 55008	\$9,000.00
30	15.055.0061	2710 FERN ST S	OSLUND RANDALL J	2730 FERN ST S	CAMBRIDGE MN 55008	\$7,800.00
31	15.055.0081	2730 FERN ST S	OSLUND RANDALL JAMES	2730 FERN ST S	CAMBRIDGE MN 55008	\$7,800.00
32	15.055.0090	2800 FERN ST S	BLEY WILLIAM P & SHERRILL L & TRUST AGREEMENT	4070 331ST AVE NE	CAMBRIDGE MN 55008	\$7,800.00
33	15.055.0100	2810 FERN ST S	BEAULIEU DEAN FREDRICK	2810 FERN ST S	CAMBRIDGE MN 55008	\$7,800.00
34	15.055.0110	2805 FERN ST S	LARSON BRIAN	1566 RUSH POINT DR CIR W	STANCHFIELD MN 55080	\$7,800.00
35	15.055.0120	2915 FERN ST S	WICKLUND JAMES D & TERRI L WICKLUND	2915 FERN ST S	CAMBRIDGE MN 55008	\$7,800.00
36	15.055.0130	2929 FERN ST S	ROBINSON LYRIC	2929 FERN ST S	CAMBRIDGE MN 55008	\$7,800.00
37	15.055.0140	3015 FERN ST S	DOLL AUSTIN ALLEN	3015 FERN ST S	CAMBRIDGE MN 55008	\$7,800.00
38	15.055.0150	3030 FERN ST S	DOLL AUSTIN ALLEN	3015 FERN ST S	CAMBRIDGE MN 55008	\$7,800.00
39	15.055.0021	2705 FERN ST S	CAIN DALLAS	2705 FERN ST S	CAMBRIDGE MN 55008	\$7,800.00
40	15.056.0030	505 25TH AVE SW	BUZICK MARCELLA	1460 211TH AVE NW	OAK GROVE MN 55011	\$15,600.00
41	15.311.0010	530 25TH AVE SW	BJ VENTURES LLC	16705 W LINCOLN AVE	NEW BERLIN WI 53151	\$15,600.00
42	15.311.0020	510 25TH AVE SW	BJ VENTURES LLC	16705 W LINCOLN AVE	NEW BERLIN WI 53151	\$7,800.00
43	15.005.3200	625 CENTRAL AVE SW	BUNDY DEBRA	625 CENTRAL AVE SW	CAMBRIDGE MN 55008	\$7,800.00
44	15.005.3300	630 CENTRAL AVE SW	LATAWIEC JOSEPH W	630 CENTRAL AVE SW	CAMBRIDGE MN 55008	\$7,800.00
45	15.055.0011	605 CENTRAL AVE SW	BROWNELL JEREMY	605 CENTRAL AVE SW	CAMBRIDGE MN 55008	\$7,800.00
46	15.008.0601		CAMBRIDGE PROPERTIES LLC	725 3RD AVE SE SUITE 113	CAMBRIDGE MN 55008	\$45,000.00
47	15.008.0602	815 40TH AVE SW	CAMBRIDGE PROPERTIES LLC	725 3RD AVE SE SUITE 113	CAMBRIDGE MN 55008	\$4,500.00

\$397,200.00



Building a Better World
for All of Us®

November 4, 2024

RE: City of Cambridge, Minnesota
2025 Street Improvements
SEH No. P-181616 14.00

Evan Vogel, City Administrator
City of Cambridge, Minnesota
300 NE 3rd Avenue
Cambridge, MN 55008-1281

Dear Evan:

SEH is pleased to submit this proposal for professional engineering services for the 2025 Street Improvement project. This project is part of the City's current Capital Improvement Plan (CIP). A feasibility study and report have been completed.

The project consists of reconstructing the streets and some underground utilities on:

1. S. Main St. from 24th Ave SW to TH 65
2. 25th Avenue SW east of S. Main St.
3. Central Ave SW from Main St. to Fern St. S.
4. Fern St. S. east of Central Ave SW.
5. 40th Ave SW from City Limits (Railroad Crossing) to S. Main St.

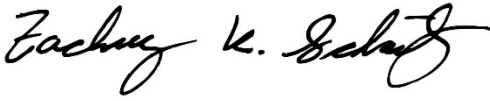
The proposed professional engineering services consist of conducting final design, preparing construction plans and specifications, assisting with permitting, and assisting the City during the bidding process. The proposed services are detailed on the attached fee estimate schedule.

We propose to perform these services on an hourly basis for an estimated maximum fee of \$436,000. This fee is comparable to past projects with a similar size and of scope services. Services will be performed in accordance with the General Agreement for Engineering Services between the City and SEH. We will invoice the City on the basis of actual hours spent at current billing rates plus the actual cost of reimbursable expenses up to the maximum fee amount. Any additional services requested by the City will be invoiced on the basis of actual hours spent at current billing rates plus the actual cost of reimbursable expenses after review and approval by the City. All services will be invoiced for monthly.

If the City authorizes preparation of plans and specifications on November 4, 2024, they should be ready for approval in March, 2025. Bids could then be received and a contract awarded in April, 2025. Construction could begin in May and be complete in October 2025.

If this proposal is acceptable, please sign and return it to us for our records. If you would like to discuss these services in detail, please contact me. Thank you for this continued opportunity to serve the City of Cambridge, we appreciate it!

Sincerely,



Zach Schmitz, PE (MN)
Project Manager



Greg Anderson, PE (MN)
Principal

Attachment

Accepted this ___ day of _____, 2024.

City of Cambridge, Minnesota

By: _____

Attest: _____

PLANS AND SPECIFICATIONS PROPOSAL FEE ESTIMATE

NO.	TASK	HOURS							WORD PROC.
		CITY ENG.	PROJECT MGR.	PROJECT ENG.	STAFF ENG.	SENIOR RPR	LEAD TECH	SURVEY	
PLANS									
1	Review project with City Staff	8	8	8					
2	Supplementary Survey for additional areas		2					24	
3	Prepare base map for plan sheets		2	4	8		24		
4	Obtain mapping & locations for private utilities	1	1	2	8		12		
5	Design street widths and curb grades	1	4	8	12		16		
6	Design Street pavement section	1	4		4		4		
7	Design Sidewalk and Trail Extensions	4	16	8	12		12		
8	Street lighting layout & coordination w/Connexus	2	16		12		12		
9	Revise Signal System Design	1	48	24			2		
10	Traffic Control Plan	2	36	46	64		4		
11	Detour and Access Plan	2	22	20	56		4		
12	Signing and Striping Layouts	2	50	36	58		16		
13	Roundabout Design	2	32		12		16		
14	Sanitary Sewer Extension design	2	4	2	4		2		
15	Water main Extension design	2	4	6	6		2		
16	Determine final drainage boundaries		1	8	24		6		
17	Storm sewer system design	4	8	8	8		36		
18	Stormwater Treatment Design (1 location)	4	8	20	24		16		
19	Prepare Title sheet	2	4		8		6		
20	Prepare Statement of Estimated Quantities Sheets	2	2	4	24		16		
21	Prepare Structure Schedule sheet (Storm & Sanitary revisions)	2	2	2	4		8		
22	Prepare Earthwork Summary/General Construction notes	2	8	4	8		12		
23	Prepare Detail Sheets	2	2	8	16		24		
24	Prepare Intersection Paving Design plan sheets	2	2	6	12		16		
25	Prepare Removal plan sheets	2	2	4	60		32		
26	Prepare Street and Storm Sewer plan sheets	8	16	24	100		80		
27	Prepare Roundabout Sheets		12	8	8		32		
28	Prepare Erosion Control & Turf Establishment sheets	2	8		24		16		
29	Prepare Signing and Striping Plan, Tabulations, and Details	2	8	8	24	8	24		
30	Prepare Cross Sections	2	4	8	24		24		
31	Prepare Access Plan Sheets	2	8	8	16		24		
32	Prepare Detour, Access, and Traffic Control Sheets	2	8	8	16		24		
33	Prepare Stormwater Treatment plan sheets	8	8	12	16		16		
34	Coordinate with Property Owners	8	24	8	16				
35	Coordinate with Private Utilities (correspondance and Meeting)	6	8		16		4		
36	Review Plans with City Staff	8	8		8				
37	Prepare Final Construction plans	8	8	16	24		32		
38	Submit plans to Mn/DOT for review/approval	8	8	8	12		12		
39	Final Mn/DOT plan revisions	8	12	8	16	32	12		
40	Takeoff Quantities	2	12	16	32	24	32		
41	Prepare Engineer's Estimate	4	12	12	16		12		
42	Misc. quality control review	12	10	8	8		12		
43	Constructibility review	8	10			16			
SPECIFICATIONS AND PERMITS									
44	Prepare Specifications	12	24	20	2				12
45	Prepare MDH and MPCA permits	2	2	4	8		12		
46	Prepare SWPPP	2	2	4	8		12		
BIDDING									
47	Place Ad for Bid	2	2						1
48	Respond to Contractors Questions	16	12	8		4			
49	Attend Bid Opening	2							
50	Tabulate Bids	2	2						2
51	Review Contractor's references & make award recommendation	2	4						1

TOTAL HOURS 190 520 416 838 84 678 24 16

TOTAL FEE \$436,000