

Cambridge City Council Meeting Announcement and Agenda
Monday, August 5, 2024 at 6:00 PM
Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
6:00 pm	1. Call to Order and Pledge of Allegiance
6:02 pm	2. Approval of Agenda
	3. Swearing in of Officer Corbett
	4. Consent Agenda
	A. Approval of Regular City Council Meeting Minutes for July 15, 2024 and Special Housing Study Meeting Minutes from July 1, 2024 (p. 3)
	B. Draft June 2024 Financial Statements (p. 13)
	C. League of MN Cities Insurance Trust Municipal Tort Liability Coverage Waiver Form (p. 83)
	D. Resolution R24-055 Approve Restricted Donation to Cambridge Fire Dept (p. 86)
	E. Declare Cambridge Fire Department Trucks & Equipment Surplus Property (p. 88)
	F. Approval of Hiring Robert Novack as a part-time Cashier for Northbound Liquor (p. 89)
	5. Work Session
	6. Unfinished Business
	7. New Business
	A. Dog Park Expansion (p. 90)
	B. Public Works and Utilities Departments Safety Items (p. 94)
	C. 2025 Street Improvements-Approve Resolution R24-056 Ordering Feasibility Report and Approving Engineering Services Proposal (p. 114)
	D. Pay rate change for Election Judges (p. 121)
	E. digiTICKET Agreement (p. 122)
	8. Mayor's Report
	9. Council Concerns
	10. City Attorney's Report

	11. City Administrator's Report
	12. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
Date	Time	Meeting/Event
Tuesday, August 6, 2024	4:00 pm	Night to Unite
Tuesday, August 6, 2024	7:00 pm	Planning Commission
Tuesday, August 13, 2024	7:00 am	Primary Elections
Thursday, August 15, 2024	6:30 pm	Downtown Concert – The High 48's
Saturday, August 17, 2024	10:00 am	Art Fair
Monday, August 19, 2024	5:45 pm	EDA
Monday, August 19, 2024	6:00 pm	City Council
Thursday, August 22, 2024	10:00 am	Free Kids Event –Bounce Houses in the Park
Friday, August 30, 2024	5:00 pm	Concert in the Park – The Crown Jewels
Tuesday, September 3, 2024	6:00 pm	City Council
Wednesday, September 4, 2024	7:00 pm	Planning Commission
Monday, September 16, 2024	5:45 pm	EDA
Monday, September 16, 2024	6:00 pm	City Council
Tuesday, October 1, 2024	7:00 pm	Planning Commission
Monday, October 7, 2024	6:00 pm	City Council
Monday, October 14, 2024	7:00 pm	Parks, Trails, and Recreation Commission
Monday, October 21, 2024	5:45 pm	EDA
Monday, October 21, 2024	6:00 pm	City Council

Cambridge City Council Housing Study Meeting Minutes Monday, July 1, 2024

A special meeting of the Cambridge City Council was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Councilmembers Lisa Iverson, Aaron Berg, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel, Deputy City Administrator Smith, Community Development Director Westover, City Planner Nosbush.

Call to Order

Godfrey called the meeting to order at 4:33 pm.

2024 Housing Study Overview

Matt Mullins, Vice President of Maxfield Research & Consulting, presented the results of the housing study, completed in the slower winter months of 2024. Data was collected in the Primary Market Area (PMA), which included 11 local townships, Cambridge, Isanti, and some of Braham.

Mullins said Cambridge had substantial population growth over the past two decades. Looking forward, strong growth rates are expected to continue over the next decade. The 65-plus age range and millennials will be the majority of the growth. There is an abundant amount of senior and one-level housing in the city. Mullins was surprised to see that single-person households dominated the market in Cambridge. Approximately two-thirds of household size is single-person. The upcoming new rental stock is expected to bring in more millennial growth. Married with child has declined, while married without child has increased in the past decade.

Millennials and Gen-Xers have the highest income, averaging \$91,000, Mullins reported. The younger generation, 25- to 34-year-olds, still have strong income, averaging \$85,117. Home owners have about 50 percent higher income and 40 times greater net worth than renter households. Cambridge is a job importer, offering 6,704 jobs within the city. Education and Health Services make up 31.7 percent of the jobs. A close second is trade, transportation, and utilities at 24.0 percent. Average wage for the city is \$47,112. Unemployment was high everywhere during the pandemic in 2020, but unemployment rates rebounded well, though is not back to the pre-pandemic work force. Employers are struggling to find qualified workers.

The current housing stock in the city is newer, mostly built in 2000 or later. In 2020, 2021, and 2023 there was a ramp up in multi-family housing construction, whereas single-family construction declined. This is mostly due to interest rate hikes and inflation. Vacancy rates in multi-family housing with eight or more units are extremely low at 1.3 percent across the board. A healthy rate should be around five percent. There is zero availability in affordable and subsidized rental units. There are many projects in the pipeline that will create an influx of new units, it is cautioned to monitor how they absorb into the market over a period of six to twelve months.

Mullins touched on Naturally Occurring Affordable Housing (NOA) stock, which has no income guidelines yet is considered affordable due to age, condition, or lack of amenities. The majority of the

existing product in the city is considered NOA. New construction should target lifestyle renters, such as the millennials and empty nesters seeking rental units with less maintenance. These demographics typically have higher income.

Mullins informed many projects are on hold due to inflation, and builders are waiting for the next rate cut. It is predicted rates may lower at the end of 2024, with more cuts to follow in 2025. If that happens, developer interest will spike. Currently, about one-third of the city's rental stock is detached, single-family homes. There is a strong demand for these types of rentals, trends show people are seeking more space and privacy, and there is a decline in available homes to purchase.

Mullins said the senior demographic is the fastest growing age cohort in Cambridge, yet the inventory for active living housing has zero availability. Assisted living and memory care have high vacancy rates. There is a need for age-restrictive, active living housing, such as senior coops or condos. Through the next decade, it is predicted there will be a need for 139 active adult senior units at market rate, 163 subsidy rentals, 109 deep subsidy rentals, and 115 ownership units.

Mullins reported there are not many single-family homes available for sale in the city, and the majority of sales that have occurred were in the price range of \$300-400,000. Multi-family sales have been lower at \$200-300,000. Typically, townhomes are bought by entry-level buyers. 18 months ago, a household income of \$60,000 was sufficient to purchase a \$300,000 home. In 2024 the required household income has risen to \$90,000 due to higher interest rates.

Mullins said Cambridge has a sufficient new construction lot supply for the next three to five years, but it is advised to plan now for future development that will likely occur once interest rates drop. Focus should be on new product that targets move-up buyers with a price point of \$350-425,000. National builders are able to offer incentives that local builders cannot compete with. Efforts that increase affordability include smaller lot sizes and homes, and more townhomes and other attached housing.

Mullins reported that rental demand over the next decade is estimated at 900 general-occupancy units. Taking into consideration the projects under construction, it is predicted there is a need for 128 more market-rate units, 38 affordable units, 96 subsidized units, and 850 more senior housing units with focus on active and independent living.

Mullins continued, it is recommended to have a three- to five-year lot supply for single-family housing. There will be a demand for around 450 more homes after the current lots are absorbed. More diverse lot types such as walk-outs, look-outs, etc. are popular. There is a strong demand for association-maintained product that is popular with older adult and senior households.

Godfrey asked if there was a visual of the demographic breakdown on the predicted lots needed. Mullins said a lot was considered a detached home, and there was a chart that broke down need by multi-family and single-family in the report. Godfrey clarified he was looking for a breakdown of need by demographic, such as multi-family, aging population, etc. Mullins said there was a one-page summary table towards the end of the report that covered this. Godfrey asked if any projections considered the potential light rail project, Mullins said that was not considered.

Vogel asked if the need for more lots in the future was based on past demand, and if there were more lots would more people want to build and buy them? Mullins said data is calculated based on how many new units per year were being produced, and historically more homes were produced per year in the last decade. The view for the next five years for lot absorption is slower than in the past, and the lot supply need was based on selling 40 homes per year. It is important to focus on desirable lots, just because there are available lots does not mean people want to build on them. Also, some homeowners buy the lot next to theirs for more space and have no intention to build.

Ziebarth asked the top two recommended things the city should consider to help with the challenges presented, Mullins said the demographics skew heavily towards 55-plus active adult senior housing needs. This will free up additional housing as seniors move into the new units. The second thing to consider is the amount of multi-family units under construction, it is recommended to monitor them to see how they absorb.

Berg noted the baby boomer population is aging, and the millennial and Gen-X population numbers are not as high. This indicates a delicate balance on how many senior units are needed, as they may not be filled in 13 years when the boomers age out. Mullins said there has been a lot of speculation on this in the past decade. It was reported the market would drop and the single-family housing stock would not be filled when the baby boomers retire, so far this has not happened. There will be a lull for the lower Gen-X population, but millennials and Gen-Y are in par with the baby boomer population. The key is to design buildings that are adaptable and flexible to ensure a stable future.

Planning Commissioner Liddy noted the report said Cambridge is a job importer, yet there has been a shift of people from working from home after the pandemic. How is that calculated if they are working from home for a company outside the city. Mullins said that data cannot be easily tracked, so there is no clear answer. Liddy asked if infrastructure needs were considered, Mullins said the study was based only on housing needs, not infrastructure capacity or needs.

Planning Commissioner Kluck asked if the rising diversity in population was taken into consideration, Mullins said some overlying trends in diversity were addressed, though diversity growth for Cambridge is a small percentage of the overall market compared to other communities.

Adjournment of Council Meeting

Being no further business before the City Council, Berg moved, seconded by Ziebarth, to adjourn the special meeting at 5:52 pm. All voted aye, no nays, motion passed unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Cambridge City Council Meeting Minutes Monday, July 15, 2024

A regular meeting of the Cambridge City Council was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Councilmembers Aaron Berg, Mark Ziebarth, and Bob Shogren.

Members Absent: Councilmember Lisa Iverson

Staff Present: City Administrator Vogel, Deputy Administrator Smith, Finance Director Moe, Public Works Director Schwab, Community Development Director Westover, City Engineer Anderson, Police Chief Machin, Deputy Police Chief Tanner, City Attorney Squires, and Assistant to the City Administrator Seiberlich.

Call to Order

Godfrey called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Citizens Forum

Brent Hutchens, 2130 Garfield St S. Hutchens said he attended a concert in the park on Friday evening and found the electric vehicle (EV) parking spots full with non-EV cars. He contacted the police who informed him there was no ordinance against this. He said there are signs posted that state the parking spots are for EV charging only with a three-hour limit. He questioned what would happen if an altercation occurred since there was no ordinance backing up the posted signs. There are not many EV charging stations in the city, and when they are full it creates problems. He requested an ordinance update.

Patti Smith, 220 21st Ave SW. Smith noted traveling north at the junction Buchanan and Hwy 95, the road is two lanes. Painted on the road is the option to go straight or turn in either lane, but the street sign says the left lane is turn only, this is confusing. She also stated she did not realize there was a budget meeting that discussed road projects that affect property taxes and asked if the information would be released to the public. She stated that property taxes already high and questioned why the city helped supplement business loans rather than putting funding towards things that were needed.

No one else approached, Godfrey closed the citizens forum.

Approval of Agenda

Shogren moved, seconded by Ziebarth, to approve the agenda. All voted aye, motion passed.

Consent Agenda

Ziebarth moved, seconded by Shogren, to approve consent agenda Items A-F:

- A. Approval of Regular City Council Meeting Minutes for July 1, 2024
- B. Approve Warrants #129422-#129598 and ACH/Wire items totaling \$2,900,950.65
- C. R24-049 Resolution Appointing Election Judges for the Primary Election
- D. R24-050 Resolution Approving 2024 General Fund Budget Amendment

- E. Approve R24-051 Application for Payment #2 from Douglas-Kerr for 2024 Street and Central Trail Improvements
- F. Approve contract renewal with SEH for engineering services

Upon roll call, Godfrey, Shogren, Ziebarth, and Berg voted aye, no nays. Motion carried.

Work Session

A Discussion on expiring Waste Hauler Contracts

Vogel said waste hauler contracts will expire at the end of 2024. There are two residential hauler options and three for commercial. There are three possible options for renewing contracts: direct negotiation with the current providers; publish a request for proposals (RFP) to solicit quotes; or change the ordinance to allow three residential haulers, as discussed previously, and publish an RFP.

Ziebarth was in favor of publishing an RFP, he noted that councilmembers have heard many disputes between residents and the current haulers. Godfrey clarified if Ziebarth wanted to stay with the current two haulers or allow three, Ziebarth said to allow three haulers and publish an RFP.

Berg was not in favor of adding a third hauler, having a third 50,000-pound vehicle travel the same route added unnecessary wear and tear to the roads. He preferred staying at two haulers and publishing an RFP. Godfrey agreed with this statement.

Shogren favored allowing a third or fourth hauler, stating that competition may bring prices down.

Vogel requested to table the discussion until Iverson was able to voice her opinion, since opinions were tied. Vogel asked Squires if the number of haulers needed to be predetermined before putting out an RFP, Squires said no, and suggested to solicit for haulers and consider an ordinance amendment depending on rates received.

Godfrey asked when the current contracts expire, Vogel answered December 31st 2024.

Berg motioned, seconded by Shogren, to begin the RFP process to solicit waste hauler rates. All voted aye, motion carried.

Unfinished Business

No unfinished business

New Business

A Variance for Keeping of Storage Pods in Professional/Medical Zoning District- 701 Dellwood St S
Westover presented a request from Cambridge Medical Center, 701 Dellwood St S. They currently have three storage pods on their property, they were contacted regarding an ordinance violation, and subsequently requested a variance to allow the pods. Per City Code Section 156.085E Outdoor Storage, pods are not allowed in Professional/Medical (PM) Zoning.

Westover continued, since there are plans to move the medical center to the east side within the next five years, staff find the variance request reasonable as after the move the current site structures will be demolished and the property re-platted.

Westover reported the Planning Commission reviewed the request and added a condition that the variance expired in five years, and the storage pods would be removed and accessory structures built if the planned move does not occur in that timeframe. Standard conditions apply, such as the variance is non-transferrable and the pods must be painted a neutral color.

Godfrey asked if the current system for storage pod system was a variance, Westover said storage pods usually require an Interim Use Permit (IUP), but pods are not permitted in the PM district so they need to either be removed or granted through a variance. Godfrey clarified an IUP would not be possible for this request, Squires said not if it goes against the city's ordinance.

Godfrey asked if a variance was permanent to the property no matter the owner, Westover answered a variance stays with the land forever, but if the land is re-platted she was unsure if the variance would still be valid. Staff can approve storage pods in certain circumstances for temporary use, but the request in this case is five years, which is not temporary. Squires said variances are recorded and stay with the land and suggested to have the agreed-upon time limitation in writing. Vogel asked if it would be appropriate to amend the ordinance to add storage pods as an interim use in PM and then review the case as an IUP request. Squires opined that was a better approach for type of request, state law does not allow a variance for granting of use. One thing to consider when changing the ordinance is others in the PM zoning district could request storage pods as well.

Westover suggested entering into an agreement with a timeline and not grant a variance or change the ordinance, considering a move is planned and land has been purchased. The agreement could state the pods need to be painted, and if the new facility is not built by January 2029 they need to be removed. Squires said that would be agreement to not enforce the ordinance, Council would have to be comfortable with that approach. An alternative could be to just not take enforcement action while Council considers an appropriate solution.

Godfrey clarified there are storage pods on the location currently though they have not requested them and should not be allowed, Westover said that was correct.

Shogren reiterated what Squires had said, a variance cannot grant use, and questioned why there has been further discussion. He stated the ordinance needs to be enforced. Godfrey asked if Shogren was open to revising the ordinance, Shogren said no. If an ordinance was changed every time a request does not conform, revisions would happen all the time. Godfrey clarified Shogren was against adding PM into IUP district to be reviewed on a case-by-case basis, Shogren agreed he was. Godfrey asked what should be done about the non-conforming units, Shogren said they should be removed.

Berg noted business zones have approved exterior storage items, he asked what the limitations were on exterior storage in PM, Westover replied no exterior storage was allowed. Berg asked if exterior storage could be added as a conditional use in the PM zone, Squires answered Council could chose to add exterior storage conditions, but questioned the implications on a broader sense, instead of handling this one property's issues. Berg replied what is allowed could be defined under conditional use, such as allowing storage pods. Squires recommend an IUP rather than conditional use.

Vogel reminded Council this was a decision on whether this type of storage should be allowed or not allowed. If a decision could not be made to deny the request and have them removed, or consider adding an IUP use, the request could be tabled until the next meeting to allow Council time to decide.

Godfrey asked if the pods could be moved to the new property, Westover they were not allowed there since the land has been rezoned to PM.

Ziebarth felt Council should work with the medical center to make the pods an allowable use. He noted that Planning Commission members were in favor of the request due to the temporary nature.

Berg felt the current ordinance should be enforced, but was open to exploring the possibility of an IUP in the future. Shogren agreed with this.

Godfrey suggested to research an IUP amendment in PM zoning, but wanted to know what other properties this would affect. Shogren was not opposed to exploring that possibility, but expressed frustration in requests that go against ordinances, why have ordinances if they are not being enforced. Berg said exploring the change does not mean the change will happen.

Vogel asked if Council was comfortable postponing enforcement until a decision was made. Enforcing the ordinance would create unnecessary hardship when it could be allowed in the near future. Berg asked if a complaint was made, Westover said there had been. Godfrey was in favor of waiting until research was done before enforcing. Berg felt this was similar to the dog kennel IUP request, their business was discontinued, but then the ordinance changed to approve kennel use that zone. Godfrey said the ordinance was changed, but the kennel still did not conform to the ordinance. Berg asked if that was known going in to the ordinance change, Shogren said the ordinance was enforced until it changed.

Vogel noted enforcing the ordinance would require significant staff time and legal costs, he proposed to not enforce the ordinance until a policy was decided. Ziebarth felt that was a reasonable plan and a better approach than the expense of taking enforcement action. Shogren asked if it was best to table the decision for two weeks until Iverson could be present, Vogel said Iverson would not be attending the next meeting in two weeks but could possibly attend in a public location.

Berg motioned, seconded by Shogren, to deny Resolution R24-048 allowing a variance for storage pods in Professional/Medical Zoning.

Godfrey asked the end date of the 60-day period, Westover was unsure but thought it was approaching soon.

Upon vote, Godfrey, Berg and Shogren voted aye, Ziebarth voted nay. Motion carried 3/1.

Godfrey motioned to direct staff to research and present an ordinance amendment draft to allow storage pods in Professional/Medical Zoning via an IUP at the next meeting. Motion failed due to a lack of a second.

Ziebarth asked what other options there were, Vogel said since the variance request was denied, the next steps could be to take no action and leave things the way they are, or make a motion to explore an IUP option. If no action is taken the ordinance would be enforced and the pods would need to be removed.

Ziebarth motioned, seconded by Godfrey, to direct staff to explore an option for an IUP to allow storage pods in Professional/Medical Zoning. Ziebarth, Godfrey and Berg voted aye, Shogren voted nay. Motion carried 3/1.

B & C Variance for Keeping of Fowl in Shoreland SR-2 District

Westover said Danielle Tierney, 3330 Ten Oaks St S; and Heather Thonvold, 3225 Ten Oaks St S, have properties in the Scenic River 2 District (SR-2), which allows agricultural use but does not allow livestock. Each are requesting to keep up to 15 chickens. The underlying zoning is Rural Residence/Agricultural (RA) district, and if the properties were not in the scenic river district they would be permitted 50 chickens per acre.

Westover said staff contacted DNR Area Hydrologist Craig Wills, he stated that the DNR would not be concerned unless the site qualified as a feedlot with around 1200 chickens.

Godfrey clarified the current shoreland district does not allow chickens, Westover said that was correct. Godfrey asked if chickens were already on the property, Westover answered there were. Godfrey asked if the zoning requirement was from the state or the city ordinance, Westover said it was from the city ordinance. Godfrey asked if the district zoning would also need to be changed to allow chickens if the variance was approved, Westover said it would need to be changed to allow a specified number of chickens.

Shogren asked if there was statute that classifies the properties as scenic shoreland that specified keeping chickens, Westover was unsure of what references Wills used. Squires noted this was a complicated request, the DNR has authority over shoreland changes, but did not seem opposed to a small number of chickens based on Wills' comment. The ordinance could be amended to allow chickens, or it could be made into an IUP, such as with coops in the city proper areas. A variance cannot be used to allow something that is not allowed.

Godfrey asked if tabling the request to allow staff time to research the statute would be appropriate, Berg said it could be extended to 120 days per state statute. Squires agreed extending the request to 120 days would be appropriate. Berg clarified a variance for this type of request was not appropriate, Squires said that was correct.

Berg motioned to deny Resolution R24-052 and R24-053 allowing a variance for Chickens in Shoreland SR-2 Zoning. Noting that if the ordinance was revised to allow use via an IUP, the applicants can reapply.

Godfrey requested to amend the motion to add: to direct staff to bring back a revision for the shoreland SR-2 district to allow the keeping of chickens under an IUP following the current requirements for keeping chickens in the city. Berg agreed to the amendment.

Berg motioned, seconded by Godfrey, to deny Resolution R24-052 and R24-053 allowing a variance for Chickens in Shoreland SR-2 Zoning, and direct staff to bring back a revision for the shoreland SR-2 district to allow the keeping of chickens under an IUP similar to keeping chickens in the city proper.

Shogren stated staff cannot rely on what Wills had stated, the state statute has to allow keeping chickens. Squires agreed, stating staff need to follow proper procedure and get the approval in writing. Berg asked if the fees for the variance could be held and applied to the IUP application, Westover said it was possible to waive the fees for the IUP request, Council agreed.

Upon vote, Godfrey, Berg and Ziebarth voted aye. Shogren voted nay. Motion passes 3/1.

D Waste Management Rate Increase Request

Vogel said Waste Management requested to increase its trip fee by \$2.25 per ton due to incurring extra costs by East Central.

Randy Ott, a representative for Waste Management, noted the increases in the staff report were incorrect, instead, they range from .01 - .14 cents for residential, and \$.05 to \$3.31 for commercial. The increase is to compensate for extra fees charged by East Central, not to make additional money.

Ziebarth motioned, seconded by Shogren, to approve the rate increase due to cost increases from East Central. All voted aye, no nays, motion passed unanimously.

E Request for Proposal for work on Northbound Liquor Roof

Smith noted a minor leak has developed in the liquor store roof and is in need of repair. The roof is scheduled to be replaced in 2025, staff would like to post a request for proposal for both the leak repair as well as a roof replacement to better review the cost options.

Shogren asked if the revenue from Northbound would pay for the repairs, Moe said it would be funded by the Northbound fund balance.

Shogren motioned, seconded by Berg, to approve the attached Request for Proposal for work to the Northbound Liquor Store roof. All voted aye, no nays, motion passed unanimously.

F Application for Downtown Interest Rate Subsidy Program – Art and Leah Volker

Smith presented the quarterly applications for the Downtown Interest Rate Subsidy Program. This quarter, only one application was received from Art and Leah Volker, owners of Comprehensive Health Clinics. They have recently purchased the former Minnco building and are looking to renovate the property to make it appropriate for their chiropractic clinic.

At this time, the exact amount of the loan is not known, but has been estimated at approximately \$400,000, well above the \$150,000 program limit. The loan rate is 6.89% fixed for three years, and will be adjusted to current market rate after the three-year period has ended.

Godfrey verified the new building location was within the downtown district, Smith said it was.

Berg motioned, seconded by Ziebarth, to approve the Interest Rate Subsidy application from Art and Leah Volker for their approximately \$400,000 loan, to pay up to five percent of the interest, but not to exceed the rate paid to the financial institution, for \$150,000 of the loan, for 10 years, totaling a maximum of \$40,917.93 over that time, so long as the final terms of the loan exceed the maximum allowance from the City, and matching reduction if there is one. All voted aye, no nays, motion passed unanimously.

Mayor’s Report

Godfrey said the Third Thursday event was coming up, as well as the County Fair. He encouraged residents to visit both and asked people be welcoming to outsiders. On July 25th at 10 am Bob and the Beachcombers will be performing at City Park.

Council Concerns

No Council concerns

City Attorney’s Report

No City Attorney’s report

City Administrator’s Report

Vogel gave an earnest thank you to those that participated in the 4th of July events. Mayor Godfrey, Abigale Shogren who sang the National Anthem, Monica Seiberlich who did a lot of administrative work preparing for the event, and the tremendous turnout from the fire department.

Night to Unite is being held August 6th starting at 4 pm in the Fire Hall. The event is held by the Cambridge Police Department with partnerships with the MN DNR and a mobile blood center.

Godfrey asked if the Hard Day’s Night concert on June 26th was a typo, Vogel said that event has already happened and should not have been included on the calendar.

Shogren asked if there had been an update to sound system at the fairgrounds, in the past it was hard to hear even from the parking lot, but he could hear it in his back yard this year. Vogel was not sure.

Adjournment of Council Meeting

Being no further business before the City Council, Berg moved, seconded by Ziebarth, to adjourn the regular meeting at 7:04 pm. All voted aye, no nays, motion passed unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the six months ended June 30, 2024. Included in the Monthly Financial Reports are the following components:

Financial Snapshot

Outstanding City Debt

General Fund - Amended 2024 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2024 Compared to Actual

Debt Service Fund Summary: Adopted 2024 Budget Compared to Actual

Capital Fund Summary:

Adopted 2024 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2024 Budget Compared to Actual

Wastewater Utility - Adopted 2024 Budget Compared to Actual

Stormwater Utility- Adopted 2024 Budget Compared to Actual

Street Light Utility- Adopted 2024 Budget Compared to Actual

Liquor Store – Adopted 2024 Budget Compared to Actual.

Cash and Investment Summary

Park Expenditure Breakdown Report

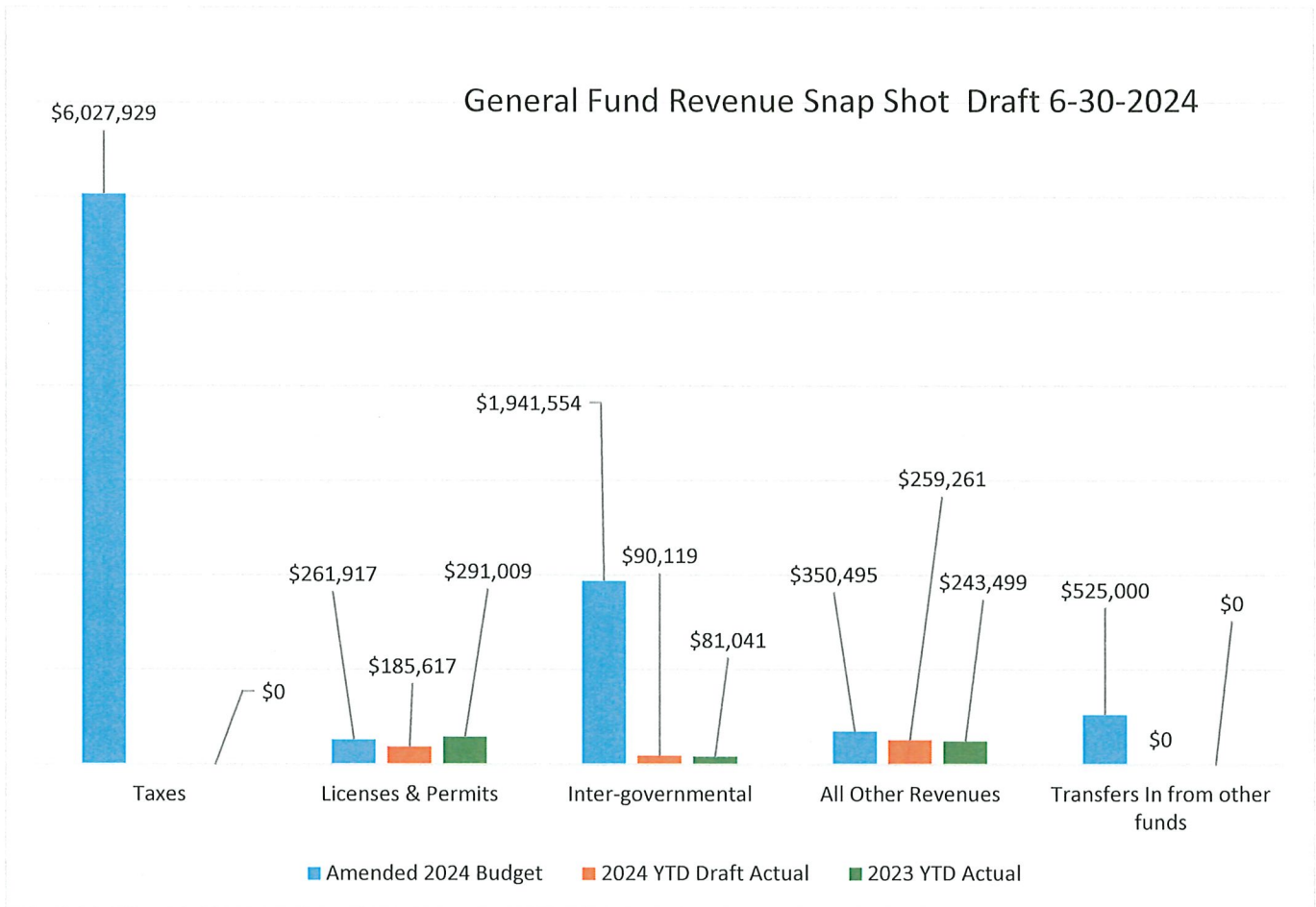
Compatibility with Strategic Goals:

Regular financial reporting to the City Council supports core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication and transparency. Routine publishing of monthly financial statements provides transparent updates on the City’s financial condition.

Council Action Requested

NONE REQUIRED - For discussion only.

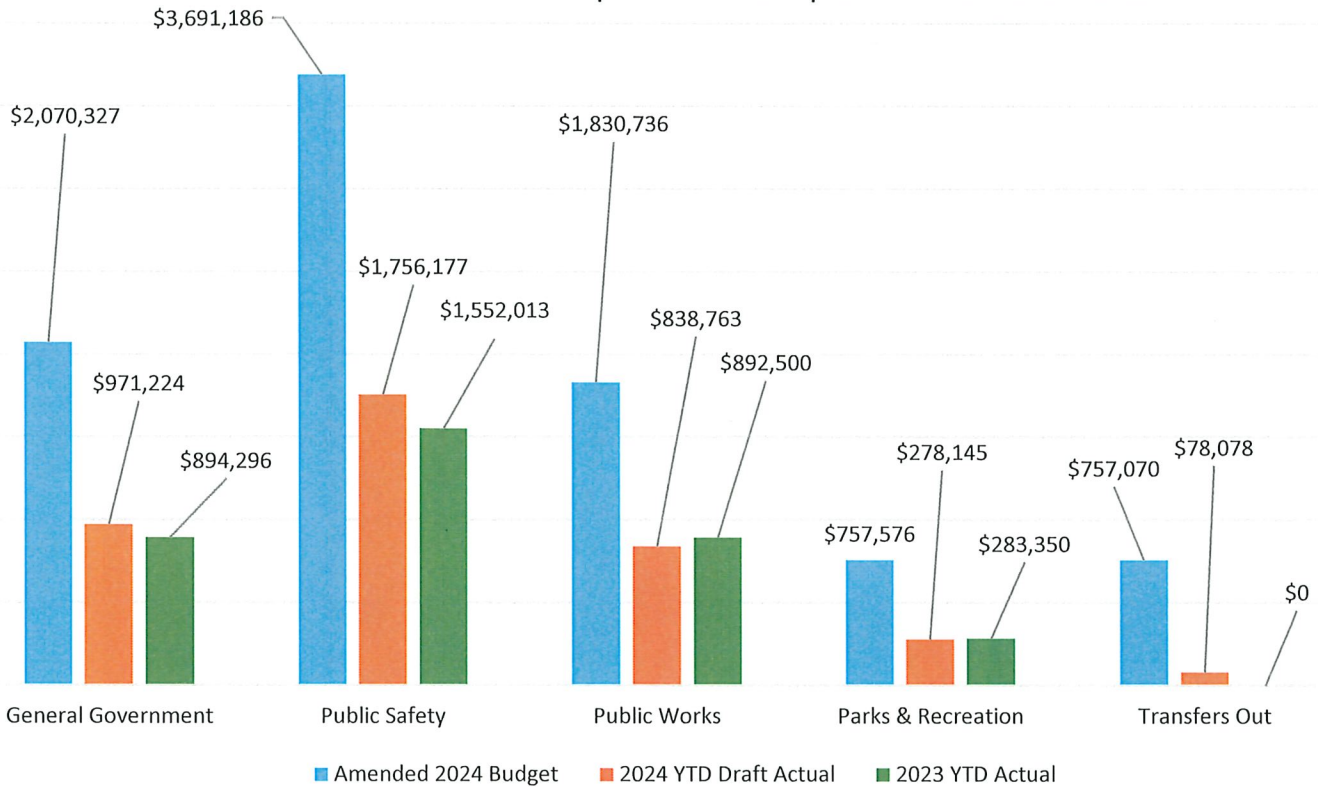
Council Financial Snapshot



Notes—

- Tax collections occur in July and December. Normal to have \$0 at this point in the year.
- Permit activity is lagging behind expectations. A budget revision was brought to Council in July to bring down the budgeted permit amount.
- Inter-governmental revenue is primarily received in July, October and December.
- Other revenue is higher than previous years as township fire contract billings were higher than prior year settle-up provisions. Rest of other revenue will come in over remainder of the year.
- Transfers from other funds typically occur later in the year.

General Fund Expenditure Snap Shot Draft 6-30-2024



Notes—Expenditures for all categories, except Public Works and Parks/Rec, are higher due to implementation of class and comp study in 2024. Public Works regular salaries are higher in 2024 than 2023 due to the class and comp study but overtime related to snow plowing and cost of snow removal materials are down significantly, as compared to 2023 due to minimal snow events in 2024. Parks & Recreation is down in 2024 as compared to 2023 since library costs are less than the prior year due to lower utility costs and lower maintenance costs.

Behind the numbers—

16/2

Cambridge is protected by sixteen full-time police officers supported by two office staff professionals. We also employ part-time police officers to help cover shift vacancies that occur. The Police Department has the largest expenditure budget within the City.

Behind the numbers—

57/6

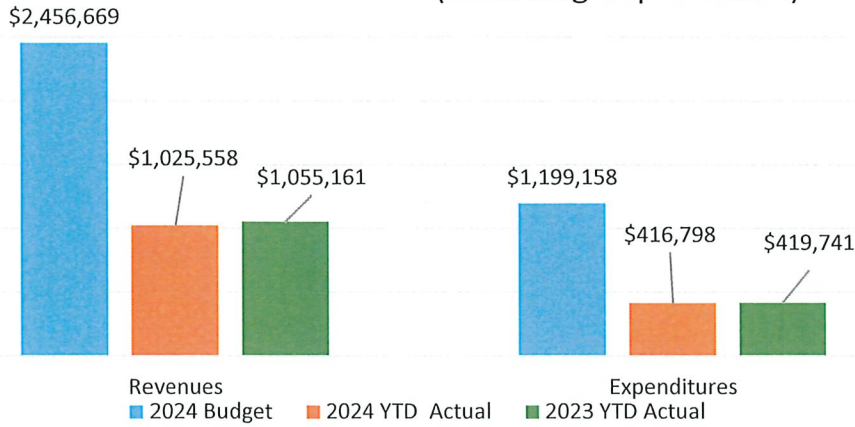
Cambridge maintains fifty-seven miles of streets with six snow plows, two loaders, and two sidewalk machines. The Street Dept plows when two inches or more of snow is received. The Street Dept also sands/salts when conditions are slippery. To report street concerns, call 689-1800.15

Behind the numbers—

18

Cambridge has eighteen parks. Park locations and amenities can be found on the City's website at www.ci.cambridge.mn.us

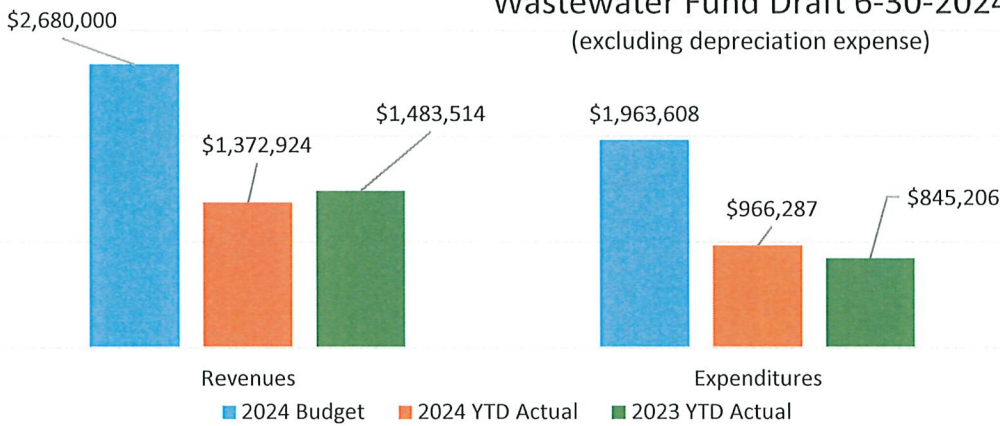
Water Fund Draft 6-30-2024 (excluding depreciation)



Water Fund Notes— Revenue for 2024 trending lower than 2023 due to sale of water for irrigation being lower due to significant rainfall this summer.

Increase in personnel expenses due to implementation of class and comp study but offset by water plant maintenance costs trending lower than prior year.

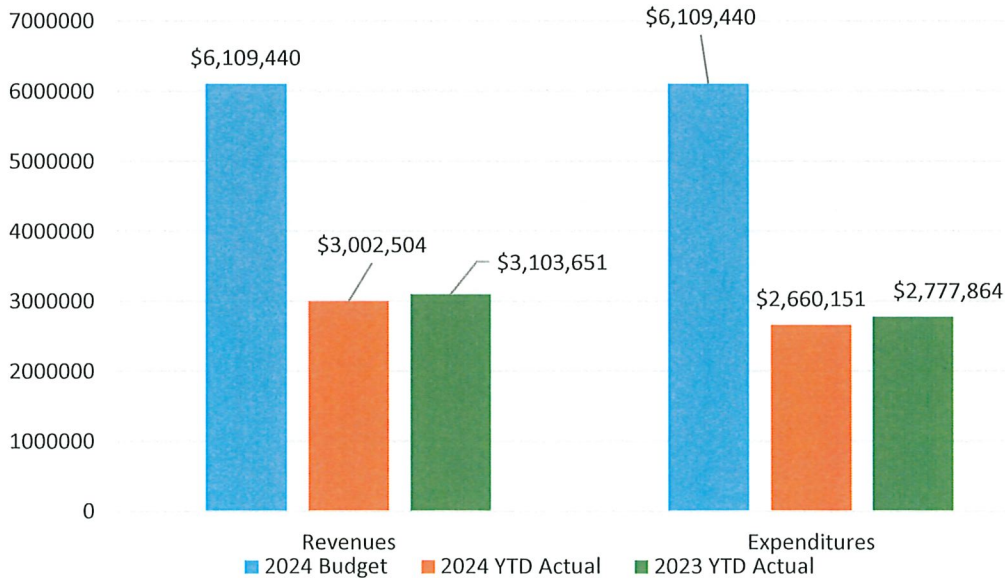
Wastewater Fund Draft 6-30-2024 (excluding depreciation expense)



Wastewater Fund Notes— Revenues are down over prior year due to sewer access charges. In 2023, new development had sewer access charges. Similar development is not occurring in 2024 at this time.

Expenses in 2024 are more than 2023 due to class & comp implementation, chemical costs, and plant maintenance.

Northbound Liquor Draft 6-30-2024



Northbound Liquor revenue and expense on are slightly behind 2023 but still on-track with budget.

Outstanding City Debt 6/30/2024



CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
TAXES	6,027,929.00	6,027,929.00	.00	(6,027,929.00)	.00	5,644,547.07
LICENSES AND PERMITS	377,350.00	261,917.00	185,616.91	(76,300.09)	70.87	715,410.66
INTERGOVERNMENTAL REVENUES	2,117,119.00	1,941,554.00	90,118.95	(1,851,435.05)	4.64	1,651,527.81
CHARGES FOR SERVICES	183,800.00	197,526.00	185,904.11	(11,621.89)	94.12	251,778.69
FINES AND FORFEITURES	42,100.00	42,230.00	24,215.96	(18,014.04)	57.34	57,170.03
OTHER	86,208.00	110,739.00	49,140.61	(61,598.39)	44.38	236,989.43
OTHER FINANCING SOURCES	525,000.00	525,000.00	.00	(525,000.00)	.00	525,000.00
TOTAL FUND REVENUE	9,359,506.00	9,106,895.00	534,996.54	(8,571,898.46)	5.87	9,082,423.69
EXPENDITURES						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	67,486.00	67,736.00	40,420.54	27,315.46	59.67	61,566.83
ADMINISTRATION	471,879.00	482,403.00	233,665.75	248,737.25	48.44	400,263.69
ELECTIONS	9,200.00	9,200.00	1,860.99	7,339.01	20.23	4,355.00
FINANCE/MIS	466,769.00	466,711.00	232,234.54	234,476.46	49.76	358,035.06
LEGAL	136,000.00	130,000.00	42,585.82	87,414.18	32.76	101,493.73
BUILDING DEPARTMENT	358,695.00	360,045.00	177,702.51	182,342.49	49.36	347,046.71
ENGINEERING	40,000.00	38,000.00	15,928.95	22,071.05	41.92	35,653.55
PLANNING	352,913.00	352,913.00	167,668.16	185,244.84	47.51	313,479.31
NEW CITY HALL BUILDING	163,319.00	163,319.00	59,156.72	104,162.28	36.22	131,259.58
TOTAL GENERAL GOVERNMENT	2,066,261.00	2,070,327.00	971,223.98	1,099,103.02	46.91	1,753,153.46
PUBLIC SAFETY						
POLICE DEPARTMENT	3,217,855.00	3,204,376.00	1,536,189.38	1,668,186.62	47.94	2,757,851.72
FIRE DEPARTMENT	456,856.00	469,380.00	211,615.31	257,764.69	45.08	599,882.26
EMERGENCY MANAGEMENT	10,700.00	12,430.00	6,372.00	6,058.00	51.26	3,363.32
ANIMAL CONTROL	5,000.00	5,000.00	2,000.00	3,000.00	40.00	4,800.00
TOTAL PUBLIC SAFETY	3,690,411.00	3,691,186.00	1,756,176.69	1,935,009.31	47.58	3,365,897.30
STREETS						
STREETS	1,850,688.00	1,830,736.00	838,763.31	991,972.69	45.82	1,681,955.70
TOTAL STREETS	1,850,688.00	1,830,736.00	838,763.31	991,972.69	45.82	1,681,955.70
PARK AND RECREATION						
PARKS & RECREATION	623,576.00	623,576.00	239,353.23	384,222.77	38.38	494,359.84
LIBRARY	134,000.00	134,000.00	38,791.57	95,208.43	28.95	125,892.60
TOTAL PARK AND RECREATION	757,576.00	757,576.00	278,144.80	479,431.20	36.72	620,252.44
UNALLOCATED EXPENDITURES						
TRANSFERS OUT	994,570.00	757,070.00	78,078.00	678,992.00	10.31	1,140,601.00

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL UNALLOCATED EXPENDITURES	994,570.00	757,070.00	78,078.00	678,992.00	10.31	1,140,601.00
TOTAL FUND EXPENDITURES	9,359,506.00	9,106,895.00	3,922,386.78	5,184,508.22	43.07	8,561,859.90
NET REVENUE OVER EXPENDITURES	.00	.00	(3,387,390.24)	3,387,390.24		520,563.79

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TAXES						
101-31010 TAXES - CURRENT	6,006,429.00	6,006,429.00	.00	6,006,429.00	.00	5,614,171.51
101-31020 TAXES - DELINQUENT	20,000.00	20,000.00	.00	20,000.00	.00	28,054.56
101-31060 PENALTIES AND INTEREST	1,500.00	1,500.00	.00	1,500.00	.00	2,321.00
TOTAL TAXES	6,027,929.00	6,027,929.00	.00	6,027,929.00	.00	5,644,547.07
LICENSES AND PERMITS						
101-32110 LIQUOR LICENSES	18,000.00	18,000.00	.00	18,000.00	.00	18,600.00
101-32180 CIGARETTES	4,200.00	3,600.00	400.00	3,200.00	11.11	3,600.00
101-32184 CABLE FRANCHISE FEES	60,000.00	54,000.00	23,689.77	30,310.23	43.87	58,581.35
101-32185 REFUSE HAULER FRANCHISE FEE	2,550.00	2,550.00	.00	2,550.00	.00	2,550.00
101-32199 OTHER BUS LIC & PERMITS	1,000.00	1,675.00	1,700.00	(25.00)	101.49	3,150.00
101-32218 CITY SHARE ELEC INSPECTIONS	5,000.00	2,429.00	2,469.80	(40.80)	101.68	39,273.00
101-32219 RETAINAGE OF BLDG SURCHARGE	500.00	57.00	167.56	(110.56)	293.96	746.31
101-32220 BUILDING PERMITS	225,000.00	126,769.00	102,112.18	24,656.82	80.55	465,913.07
101-32221 EXCAVATING PERMITS	.00	108.00	108.00	.00	100.00	108.00
101-32222 MECHANICAL PERMITS	24,100.00	10,925.00	11,241.00	(316.00)	102.89	41,719.50
101-32225 INVESTIGATION (PENALTY FEE)	500.00	700.00	1,900.00	(1,200.00)	271.43	900.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	500.00	.00	.00	.00	.00	20.00
101-32230 PLUMBING PERMITS	15,000.00	10,000.00	10,724.60	(724.60)	107.25	36,994.00
101-32240 SIGN PERMITS	1,000.00	510.00	510.00	.00	100.00	1,060.00
101-32298 RENTAL REGISTRATION FEE	10,000.00	19,884.00	19,884.00	.00	100.00	24,600.00
101-32299 PLANNING & ZONING FEES	10,000.00	10,710.00	10,710.00	.00	100.00	17,595.43
TOTAL LICENSES AND PERMITS	377,350.00	261,917.00	185,616.91	76,300.09	70.87	715,410.66
INTERGOVERNMENTAL REVENUES						
101-33165 FEDERAL GRANTS - OTHER	3,348.00	3,348.00	1,809.14	1,538.86	54.04	6,538.97
101-33401 LOCAL GOVERNMENT AID (LGA)	1,503,227.00	1,503,227.00	.00	1,503,227.00	.00	1,111,338.00
101-33404 STATE AID - OTHER	5,000.00	5,500.00	5,504.00	(4.00)	100.07	25,256.73
101-33409 STATE OF MN OFFICER DISABILITY	36,044.00	36,044.00	.00	36,044.00	.00	.00
101-33410 MN ONE-TIME PUBLIC SAFETY ASST	257,500.00	.00	.00	.00	.00	.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	25,000.00	25,000.00	50.00	50,000.00
101-33420 FIRE STATE AID (2% INS PREM.)	.00	.00	.00	.00	.00	112,395.61
101-33421 POLICE STATE AID	137,000.00	177,000.00	.00	177,000.00	.00	187,671.58
101-33422 SCHOOL DIST COST FOR OFFICER	120,000.00	160,000.00	47,370.24	112,629.76	29.61	151,464.75
101-33610 CTY GRANTS & AIDS FOR HWYS	5,000.00	6,435.00	6,435.57	(.57)	100.01	6,862.17
101-33620 OTHER COUNTY GRANTS AND AIDS	.00	.00	4,000.00	(4,000.00)	.00	.00
TOTAL INTERGOVERNMENTAL REVE	2,117,119.00	1,941,554.00	90,118.95	1,851,435.05	4.64	1,651,527.81

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	50.00	60.00	60.00	.00	100.00	.00
101-34105 SALES - MAPS, COPIES, ETC.	50.00	91.00	98.75 (7.75)	108.52	47.50
101-34110 SOLAR LEASE REVENUE	7,500.00	7,500.00	.00	7,500.00	.00	8,118.24
101-34116 INSPECTION FEES	.00	54.00	54.00	.00	100.00	108.00
101-34201 POLICE DEPARTMENT REPORTS	500.00	500.00	235.00	265.00	47.00	665.00
101-34202 POLICE ADMINISTRATION FEES	2,500.00	2,500.00	2,015.00	485.00	80.60	4,695.00
101-34205 PAWN SHOP TRANSACTION REVENUE	3,000.00	3,000.00	1,250.00	1,750.00	41.67	3,250.00
101-34206 FIRE PROT TOWNSHIP CONTRACT	160,000.00	168,601.00	168,601.09 (.09)	100.00	163,556.15
101-34210 FIRE PROTECTION ADMINISTRATION	3,000.00	3,385.00	3,385.27 (.27)	100.01	3,485.00
101-34925 PARK ACTIVITY FEES	5,000.00	5,000.00	4,695.00	305.00	93.90	6,505.00
101-34930 ART FAIR FEES	1,000.00	1,000.00	875.00	125.00	87.50	1,155.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	4,635.00	4,635.00	.00	100.00	.00
101-34954 PLAN REVIEW/ENGINEER/ADMIN CH	.00	.00	.00	.00	.00	59,233.80
101-34958 ICE RINK LEASE REVENUE	1,200.00	1,200.00	.00	1,200.00	.00	960.00
TOTAL CHARGES FOR SERVICES	183,800.00	197,526.00	185,904.11	11,621.89	94.12	251,778.69
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	40,000.00	39,025.00	21,865.96	17,159.04	56.03	43,924.47
101-35102 PARKING FINES	1,000.00	1,000.00	20.00	980.00	2.00	1,100.00
101-35104 ANIMAL CONTROL FINES	1,000.00	1,000.00	1,100.00 (100.00)	110.00	2,005.00
101-35105 ADMINISTRATIVE CITATION FINE	100.00	1,205.00	1,230.00 (25.00)	102.07	10,140.56
TOTAL FINES AND FORFEITURES	42,100.00	42,230.00	24,215.96	18,014.04	57.34	57,170.03
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	.00	.00	.00	.00	162.26
101-36200 MISCELLANEOUS	.00	.00	.00	.00	.00	847.15
101-36210 INTEREST EARNINGS	11,660.00	28,852.00	.00	28,852.00	.00	145,039.01
101-36220 FACILITY RENTAL	9,000.00	9,000.00	2,308.35	6,691.65	25.65	9,721.71
101-36230 DONATIONS	2,000.00	2,000.00	1,228.76	771.24	61.44	800.00
101-36231 LIBRARY LEASE RENT	62,348.00	62,348.00	37,264.50	25,083.50	59.77	72,708.00
101-36235 LIBRARY ROOM RENTAL	1,000.00	4,050.00	4,050.00	.00	100.00	1,671.28
101-36240 PATRONAGE CAPITAL	200.00	200.00	.00	200.00	.00	1,007.02
101-36501 SALE OF PROPERTY	.00	4,289.00	4,289.00	.00	100.00	5,033.00
TOTAL OTHER	86,208.00	110,739.00	49,140.61	61,598.39	44.38	236,989.43

CITY OF CAMBRIDGE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	525,000.00	525,000.00	.00	525,000.00	.00	525,000.00
TOTAL OTHER FINANCING SOURCES	525,000.00	525,000.00	.00	525,000.00	.00	525,000.00
TOTAL FUND REVENUE	9,359,506.00	9,106,895.00	534,996.54			9,082,423.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	14,950.08	(14,949.92)	50.00	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	1,143.53	(1,146.47)	49.94	2,287.09
101-41110-151 WORKERS' COMPENSATION PREMIU	196.00	196.00	.00	(196.00)	.00	110.49
TOTAL PERSONAL SERVICES	32,386.00	32,386.00	16,093.61	(16,292.39)	49.69	32,297.74
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	.00	.00	.00	.00	.00
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	.00	.00	.00	.00	.00
101-41110-214 EMPLOYEE RECOGNITION	500.00	525.00	.00	(525.00)	.00	250.00
TOTAL SUPPLIES	850.00	525.00	.00	(525.00)	.00	250.00
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	1,000.00	.00	(1,000.00)	.00	800.00
101-41110-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	.00	(2,500.00)	.00	2,818.13
101-41110-334 MILEAGE REIMBURSEMENT	150.00	150.00	.00	(150.00)	.00	581.64
101-41110-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-41110-360 INSURANCE AND BONDS	400.00	400.00	.00	(400.00)	.00	316.20
TOTAL OTHER SERVICES AND CHA	4,250.00	4,250.00	.00	(4,250.00)	.00	4,515.97
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	.00	(100.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,800.00	2,800.00	2,130.00	(670.00)	76.07	3,000.00
101-41110-441 SISTER CITY ACTIVITIES	500.00	500.00	89.95	(410.05)	17.99	.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	19,000.00	19,575.00	19,275.00	(300.00)	98.47	18,275.00
101-41110-456 ART FESTIVAL	2,000.00	2,000.00	119.98	(1,880.02)	6.00	678.12
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	500.00	500.00	.00	(500.00)	.00	.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	5,000.00	5,000.00	2,712.00	(2,288.00)	54.24	2,520.00
TOTAL MISCELLANEOUS	30,000.00	30,575.00	24,326.93	(6,248.07)	79.56	24,503.12
TOTAL MAYOR AND CITY COUNCIL	67,486.00	67,736.00	40,420.54	(27,315.46)	59.67	61,566.83

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
101-41320-101	FULL-TIME EMPLOYEES - REGULAR	226,279.00	226,279.00	113,805.97 (112,473.03)	50.29	193,594.81
101-41320-103	PART-TIME - REGULAR	53,706.00	53,706.00	25,496.93 (28,209.07)	47.48	39,160.74
101-41320-121	PERA (EMPLOYER)	21,106.00	21,106.00	10,447.71 (10,658.29)	49.50	17,353.28
101-41320-122	FICA/MEDICARE (EMPLOYER)	21,528.00	21,528.00	10,488.89 (11,039.11)	48.72	17,415.85
101-41320-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	39,876.00	39,876.00	23,467.30 (16,408.70)	58.85	37,978.95
101-41320-132	ADMIN-LONGEVITY PAY	1,434.00	1,434.00	.00 (1,434.00)	.00	.00
101-41320-133	ADMIN--INS DEDUCTIBLE CONTRIB	3,300.00	3,300.00	300.00 (3,000.00)	9.09	1,800.00
101-41320-151	WORKERS' COMPENSATION PREMIU	3,000.00	3,000.00	1,239.12 (1,760.88)	41.30	1,509.17
101-41320-153	CITY WIDE RE-EMPLOY COMPENSATI	5,000.00	5,000.00	669.54 (4,330.46)	13.39	.00
101-41320-154	HRA/FLEX FEES	200.00	200.00	85.59 (114.41)	42.80	149.28
101-41320-159	CLASS & COMP IMPLEMENTATION	10,000.00	10,000.00	.00 (10,000.00)	.00	.00
	TOTAL PERSONAL SERVICES	385,429.00	385,429.00	186,001.05 (199,427.95)	48.26	308,962.08
<i>SUPPLIES</i>						
101-41320-201	OFFICE SUPPLIES - ACCESSORIES	1,750.00	1,750.00	747.08 (1,002.92)	42.69	1,389.45
101-41320-202	DUPLICATING & COPYING SUPPLIES	3,000.00	3,000.00	789.66 (2,210.34)	26.32	1,468.29
101-41320-203	CITY NEWSLETTER COSTS	5,500.00	5,500.00	.00 (5,500.00)	.00	.00
101-41320-204	STATIONARY, FORMS & ENVELOPES	250.00	500.00	276.00 (224.00)	55.20	544.00
101-41320-209	SOFTWARE UPDATES	1,500.00	1,500.00	1,225.50 (274.50)	81.70	1,547.84
101-41320-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	57.25 (442.75)	11.45	.00
101-41320-221	REPAIR & MAINT SUPP - VEH/EQ	50.00	250.00	181.77 (68.23)	72.71	.00
101-41320-240	SMALL TOOLS AND MINOR EQUIPME	3,500.00	10,174.00	3,058.69 (7,115.31)	30.06	1,325.61
	TOTAL SUPPLIES	16,050.00	23,174.00	6,335.95 (16,838.05)	27.34	6,275.19
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304	MISC PROFESSIONAL SERVICES	2,000.00	2,200.00	2,185.62 (14.38)	99.35	23,543.44
101-41320-313	IT MGMT & BACKUP	5,600.00	5,600.00	2,749.50 (2,850.50)	49.10	5,482.52
101-41320-322	POSTAGE	3,500.00	6,500.00	4,857.50 (1,642.50)	74.73	4,000.00
101-41320-331	TRAVEL/MEALS/LODGING	2,000.00	2,000.00	1,375.66 (624.34)	68.78	1,690.83
101-41320-334	MILEAGE REIMBURSEMENT	600.00	1,000.00	929.50 (70.50)	92.95	683.76
101-41320-340	ADVERTISING	2,000.00	2,000.00	.00 (2,000.00)	.00	.00
101-41320-351	LEGAL NOTICES/ORD PUBLISHING	1,000.00	1,000.00	118.49 (881.51)	11.85	392.19
101-41320-360	INSURANCE AND BONDS	2,800.00	2,800.00	.00 (2,800.00)	.00	2,516.20
	TOTAL OTHER SERVICES AND CHA	19,500.00	23,100.00	12,216.27 (10,883.73)	52.88	38,308.94
<i>MISCELLANEOUS</i>						
101-41320-409	MAINT CONTRACTS - OFFICE EQUIP	25,000.00	25,000.00	21,450.17 (3,549.83)	85.80	27,595.58
101-41320-430	MISCELLANEOUS	50.00	50.00	.00 (50.00)	.00	.00
101-41320-433	DUES AND SUBSCRIPTIONS	1,850.00	1,650.00	598.36 (1,051.64)	36.26	1,422.07
101-41320-437	CITY WIDE DUES & SUBSCRIPTIONS	18,000.00	18,000.00	4,326.95 (13,673.05)	24.04	15,978.00
101-41320-440	SCHOOLS AND MEETINGS	6,000.00	6,000.00	2,737.00 (3,263.00)	45.62	1,721.83
	TOTAL MISCELLANEOUS	50,900.00	50,700.00	29,112.48 (21,587.52)	57.42	46,717.48

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL ADMINISTRATION	471,879.00	482,403.00	233,665.75	(248,737.25)	48.44	400,263.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>						
<i>PERSONAL SERVICES</i>						
101-41410-104 TEMP/SEAS EMPLOYEES - REGULAR	5,400.00	5,400.00	1,817.50	(3,582.50)	33.66	.00
<i>TOTAL PERSONAL SERVICES</i>	5,400.00	5,400.00	1,817.50	(3,582.50)	33.66	.00
<i>SUPPLIES</i>						
101-41410-200 MISCELLANEOUS OFFICE SUPPLIES	250.00	250.00	.00	(250.00)	.00	.00
<i>TOTAL SUPPLIES</i>	250.00	250.00	.00	(250.00)	.00	.00
<i>OTHER SERVICES AND CHARGES</i>						
101-41410-331 TRAVEL/MEALS/LODGING	150.00	150.00	43.49	(106.51)	28.99	.00
101-41410-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	350.00	350.00	43.49	(306.51)	12.43	.00
<i>MISCELLANEOUS</i>						
101-41410-408 MAINT CONTRACTS - MACH/EQUIP	3,200.00	3,200.00	.00	(3,200.00)	.00	4,355.00
<i>TOTAL MISCELLANEOUS</i>	3,200.00	3,200.00	.00	(3,200.00)	.00	4,355.00
TOTAL ELECTIONS	9,200.00	9,200.00	1,860.99	(7,339.01)	20.23	4,355.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>FINANCE/MIS</i>						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	219,107.00	219,107.00	109,646.86	(109,460.14)	50.04	206,905.01
101-41500-121 PERA (EMPLOYER)	20,180.00	20,180.00	8,223.51	(11,956.49)	40.75	15,427.20
101-41500-122 FICA/MEDICARE (EMPLOYER)	20,583.00	20,583.00	8,152.40	(12,430.60)	39.61	15,298.18
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	39,330.00	39,330.00	22,931.82	(16,398.18)	58.31	34,526.34
101-41500-132 FINANCE LONGEVITY PAY	8,581.00	8,581.00	.00	(8,581.00)	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	4,500.00	4,500.00	3,112.58	(1,387.42)	69.17	2,887.42
101-41500-151 WORKERS' COMPENSATION PREMIU	2,213.00	2,213.00	1,004.14	(1,208.86)	45.37	1,126.10
101-41500-154 HRA/FLEX FEES	200.00	200.00	77.70	(122.30)	38.85	134.80
101-41500-157 SEVERENCE	41,844.00	41,844.00	.00	(41,844.00)	.00	.00
<i>TOTAL PERSONAL SERVICES</i>	<i>356,538.00</i>	<i>356,538.00</i>	<i>153,149.01</i>	<i>(203,388.99)</i>	<i>42.95</i>	<i>276,305.05</i>
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	527.80	(972.20)	35.19	1,764.39
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,500.00	3,500.00	853.81	(2,646.19)	24.39	3,170.98
101-41500-209 SOFTWARE UPDATES	1,000.00	1,000.00	950.00	(50.00)	95.00	800.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	2,000.00	2,000.00	189.00	(1,811.00)	9.45	197.00
<i>TOTAL SUPPLIES</i>	<i>8,500.00</i>	<i>8,500.00</i>	<i>2,520.61</i>	<i>(5,979.39)</i>	<i>29.65</i>	<i>5,932.37</i>
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	48,200.00	48,200.00	47,200.00	(1,000.00)	97.93	35,500.00
101-41500-304 MISC PROFESSIONAL SERVICES	11,900.00	11,900.00	2,931.50	(8,968.50)	24.63	6,616.50
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	1,000.00	942.00	337.00	(605.00)	35.77	691.00
101-41500-309 EDP PROFESSIONAL SERVICES	7,000.00	7,000.00	2,874.50	(4,125.50)	41.06	6,621.00
101-41500-313 IT MGMT & BACKUP	5,600.00	5,600.00	2,749.50	(2,850.50)	49.10	5,482.52
101-41500-321 TELEPHONE/CELLULAR PHONES	540.00	540.00	270.00	(270.00)	50.00	540.00
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	15.00	(485.00)	3.00	87.00
101-41500-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	125.76
101-41500-340 ADVERTISING	400.00	893.00	892.80	(.20)	99.98	.00
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	600.00	400.00	227.67	(172.33)	56.92	368.35
101-41500-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	(2,000.00)	.00	1,814.51
<i>TOTAL OTHER SERVICES AND CHA</i>	<i>78,040.00</i>	<i>78,275.00</i>	<i>57,497.97</i>	<i>(20,777.03)</i>	<i>73.46</i>	<i>57,846.64</i>
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	18,000.00	16,606.00	(1,394.00)	92.26	16,266.00
101-41500-420 WELLNESS ACTIVITIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-430 MISCELLANEOUS	441.00	148.00	39.95	(108.05)	26.99	.00
101-41500-433 DUES AND SUBSCRIPTIONS	1,750.00	1,750.00	1,150.00	(600.00)	65.71	1,242.00
101-41500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	1,271.00	(1,729.00)	42.37	443.00
<i>TOTAL MISCELLANEOUS</i>	<i>23,691.00</i>	<i>23,398.00</i>	<i>19,066.95</i>	<i>(4,331.05)</i>	<i>81.49</i>	<i>17,951.00</i>
TOTAL FINANCE/MIS	466,769.00	466,711.00	232,234.54	(234,476.46)	49.76	358,035.06

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304 LEGAL FEES	75,000.00	75,000.00	16,410.68	(58,589.32)	21.88	50,072.87
101-41610-305 PROSECUTION SERVICES	50,000.00	50,000.00	25,000.02	(24,999.98)	50.00	50,000.04
101-41610-307 TOWNSHIP ANNEXATION PAYMENTS	11,000.00	5,000.00	1,175.12	(3,824.88)	23.50	1,420.82
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>136,000.00</u>	<u>130,000.00</u>	<u>42,585.82</u>	<u>(87,414.18)</u>	<u>32.76</u>	<u>101,493.73</u>
TOTAL LEGAL	<u><u>136,000.00</u></u>	<u><u>130,000.00</u></u>	<u><u>42,585.82</u></u>	<u><u>(87,414.18)</u></u>	<u><u>32.76</u></u>	<u><u>101,493.73</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101	FULL-TIME EMPLOYEES - REGULAR	224,723.00	224,723.00	113,020.92 (111,702.08)	50.29	205,122.01
101-41920-121	PERA (EMPLOYER)	16,961.00	16,961.00	8,476.56 (8,484.44)	49.98	15,174.48
101-41920-122	FICA/MEDICARE (EMPLOYER)	17,300.00	17,300.00	8,398.12 (8,901.88)	48.54	15,161.46
101-41920-131	MEDICAL/DENTAL/LIFE	54,378.00	54,378.00	31,993.92 (22,384.08)	58.84	51,775.59
101-41920-132	BLDG DEPT LONGEVITY PAY	1,417.00	1,417.00	.00 (1,417.00)	.00	.00
101-41920-133	BLDG DEPT INS DEDUCTIBLE CONTR	4,500.00	4,500.00	2,727.30 (1,772.70)	60.61	1,922.84
101-41920-151	WORKERS' COMPENSATION PREMIU	2,616.00	2,616.00	1,244.94 (1,371.06)	47.59	1,661.78
101-41920-154	HRA/FLEX FEES	300.00	300.00	116.55 (183.45)	38.85	202.20
	TOTAL PERSONAL SERVICES	322,195.00	322,195.00	165,978.31 (156,216.69)	51.51	291,020.36
<i>SUPPLIES</i>						
101-41920-201	OFFICE SUPPLIES	1,400.00	1,400.00	97.95 (1,302.05)	7.00	873.18
101-41920-209	SOFTWARE UPDATES	500.00	500.00	.00 (500.00)	.00	753.11
101-41920-210	MISCELLANEOUS OPER SUPPLIES	800.00	800.00	.00 (800.00)	.00	339.60
101-41920-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	2,500.00	2,500.00	477.91 (2,022.09)	19.12	1,324.37
101-41920-221	REPAIRS & MAINT SUPP VEH/EQUIP	1,000.00	1,000.00	657.14 (342.86)	65.71	811.23
101-41920-240	SMALL TOOLS & MINOR EQUIPMENT	5,000.00	5,000.00	269.99 (4,730.01)	5.40	2,055.36
	TOTAL SUPPLIES	11,200.00	11,200.00	1,502.99 (9,697.01)	13.42	6,156.85
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304	MISC. PROFESSIONAL FEES	750.00	750.00	.00 (750.00)	.00	.00
101-41920-305	CONTRACTED BUILDING INSPECTIO	.00	1,250.00	1,249.88 (.12)	99.99	31,911.55
101-41920-313	IT MGMT & BACKUP	5,800.00	5,800.00	2,749.50 (3,050.50)	47.41	5,482.52
101-41920-321	TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	247.38 (1,552.62)	13.74	480.01
101-41920-331	TRAVEL/MEALS/LODGING	600.00	600.00	.00 (600.00)	.00	.00
101-41920-334	MILEAGE REIMBURSEMENT	500.00	500.00	.00 (500.00)	.00	.00
101-41920-340	ADVERTISING	200.00	200.00	.00 (200.00)	.00	.00
101-41920-351	LEGAL NOTICES/ORDINANCE PUBLIS	200.00	150.00	.00 (150.00)	.00	.00
101-41920-360	INSURANCE AND BONDS	3,500.00	3,500.00	.00 (3,500.00)	.00	2,939.03
	TOTAL OTHER CHARGES & SERVIC	13,350.00	14,550.00	4,246.76 (10,303.24)	29.19	40,813.11
<i>MISCELLANEOUS</i>						
101-41920-404	REPAIRS & MAINT LABOR VEH & EQ	250.00	400.00	310.00 (90.00)	77.50	150.37
101-41920-409	MAINT CONTRACTS-OFFICE EQUIP	5,500.00	5,500.00	2,685.00 (2,815.00)	48.82	2,685.00
101-41920-430	MISCELLANEOUS	300.00	300.00	.00 (300.00)	.00	62.57
101-41920-432	CREDIT CARD FEES-BLDG PERMITS	500.00	500.00	4.95 (495.05)	.99	15.95
101-41920-433	DUES AND SUBSCRIPTIONS	1,400.00	1,400.00	454.50 (945.50)	32.46	700.00
101-41920-440	SCHOOLS & MEETINGS	4,000.00	4,000.00	2,520.00 (1,480.00)	63.00	5,442.50
	TOTAL MISCELLANEOUS	11,950.00	12,100.00	5,974.45 (6,125.55)	49.38	9,056.39
	TOTAL BUILDING DEPARTMENT	358,695.00	360,045.00	177,702.51 (182,342.49)	49.36	347,046.71

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>						
<i>OTHER CHARGES & SERVICES</i>						
101-41925-303 ENGINEERING FEES	40,000.00	38,000.00	15,928.95	(22,071.05)	41.92	35,653.55
<i>TOTAL OTHER CHARGES & SERVIC</i>	40,000.00	38,000.00	15,928.95	(22,071.05)	41.92	35,653.55
TOTAL ENGINEERING	40,000.00	38,000.00	15,928.95	(22,071.05)	41.92	35,653.55

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101	FULL-TIME EMPLOYEES - REGULAR	209,780.00	209,780.00	107,646.09 (102,133.91)	51.31	204,992.81
101-41935-112	PLANNING COMMISSION PAYMENTS	2,500.00	2,500.00	1,715.00 (785.00)	68.60	1,785.00
101-41935-121	PERA (EMPLOYER)	15,767.00	15,767.00	8,073.45 (7,693.55)	51.20	15,375.85
101-41935-122	FICA/MEDICARE (EMPLOYER)	16,082.00	16,082.00	8,054.91 (8,027.09)	50.09	15,295.54
101-41935-131	MEDICAL/DENTAL/LIFE	45,315.00	45,315.00	26,667.40 (18,647.60)	58.85	43,085.71
101-41935-132	PLANNING LONGEVITY PAY	5,731.00	5,731.00	.00 (5,731.00)	.00	.00
101-41935-133	PLANNING INS DEDUCTIBLE CONTRI	3,750.00	3,750.00	1,500.00 (2,250.00)	40.00	2,196.00
101-41935-151	WORKERS' COMPENSATION PREMIU	2,488.00	2,488.00	1,285.73 (1,202.27)	51.68	1,757.62
101-41935-154	HRA/FLEX FEES	300.00	300.00	97.15 (202.85)	32.38	168.50
	TOTAL PERSONAL SERVICES	301,713.00	301,713.00	155,039.73 (146,673.27)	51.39	284,657.03
<i>SUPPLIES</i>						
101-41935-201	OFFICE SUPPLIES	2,000.00	2,000.00	1,373.77 (626.23)	68.69	1,604.06
101-41935-204	STATIONERY, FORMS & ENVELOPES	150.00	150.00	.00 (150.00)	.00	.00
101-41935-209	SOFTWARE UPDATES	4,000.00	4,000.00	1,139.00 (2,861.00)	28.48	1,116.82
101-41935-210	MISCELLANEOUS OPER SUPPLIES	200.00	200.00	.00 (200.00)	.00	.00
101-41935-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	350.00	350.00	103.72 (246.28)	29.63	417.85
101-41935-221	REPAIRS & MAINT SUPP-VEH/EQUIP	350.00	350.00	15.07 (334.93)	4.31	429.93
101-41935-240	SMALL TOOLS & MINOR EQUIPMENT	2,500.00	2,500.00	1,315.99 (1,184.01)	52.64	805.12
	TOTAL SUPPLIES	9,550.00	9,550.00	3,947.55 (5,602.45)	41.34	4,373.78
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301	PLANNING SPECIAL PROJECTS	2,500.00	2,500.00	1,350.00 (1,150.00)	54.00	56.00
101-41935-304	MISC PROFESSIONAL FEES	1,500.00	1,500.00	.00 (1,500.00)	.00	225.00
101-41935-313	IT MGMT & BACKUP	5,600.00	5,600.00	2,749.50 (2,850.50)	49.10	5,482.52
101-41935-331	TRAVEL/MEALS/LODGING	600.00	600.00	15.00 (585.00)	2.50	468.42
101-41935-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 (250.00)	.00	30.79
101-41935-340	ADVERTISING	200.00	200.00	.00 (200.00)	.00	.00
101-41935-351	LEGAL NOTICE/ORD PUBLISH	1,500.00	1,500.00	76.58 (1,423.42)	5.11	180.23
101-41935-360	INSURANCE AND BONDS	12,000.00	12,000.00	.00 (12,000.00)	.00	10,876.92
	TOTAL OTHER CHARGES & SERVIC	24,150.00	24,150.00	4,191.08 (19,958.92)	17.35	17,319.88
<i>MISCELLANEOUS</i>						
101-41935-404	REPAIRS & MAINT LABOR VEH/EQUI	300.00	300.00	.00 (300.00)	.00	199.95
101-41935-409	MAINT CONTRACTS-OFFICE EQUIP	6,000.00	6,000.00	2,990.00 (3,010.00)	49.83	2,990.00
101-41935-430	MISCELLANEOUS	1,000.00	1,000.00	(773.30) (1,773.30) (77.33)		.00
101-41935-431	PROPERTY SECURING EXP	.00	.00	1,009.10 1,009.10	.00	1,166.41
101-41935-433	DUES AND SUBSCRIPTIONS	1,300.00	1,300.00	734.00 (566.00)	56.46	771.00
101-41935-440	SCHOOL AND MEETINGS	2,700.00	2,700.00	530.00 (2,170.00)	19.63	2,001.26
101-41935-489	OTHER CONTRACTED SERVICES	1,200.00	1,200.00	.00 (1,200.00)	.00	.00
101-41935-490	FLYOVER PICTURES	5,000.00	5,000.00	.00 (5,000.00)	.00	.00
	TOTAL MISCELLANEOUS	17,500.00	17,500.00	4,489.80 (13,010.20)	25.66	7,128.62

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PLANNING	352,913.00	352,913.00	167,668.16	(185,244.84)	47.51	313,479.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
NEW CITY HALL BUILDING						
<i>PERSONAL SERVICES</i>						
101-41950-101 FULL-TIME EMPLOYEES - REGULAR	30,982.00	30,982.00	15,894.82	(15,087.18)	51.30	29,145.70
101-41950-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-41950-121 PERA (EMPLOYER)	2,461.00	2,461.00	1,192.11	(1,268.89)	48.44	2,247.87
101-41950-122 FICA/MEDICARE (EMPLOYER)	2,510.00	2,510.00	1,177.90	(1,332.10)	46.93	2,149.64
101-41950-131 MEDICAL/DENTAL/LIFE	9,063.00	9,063.00	5,320.52	(3,742.48)	58.71	8,605.65
101-41950-132 LONGEVITY PAY	833.00	833.00	.00	(833.00)	.00	.00
101-41950-133 DEDUCTIBLE CONTRIBUTION	750.00	750.00	.00	(750.00)	.00	.00
101-41950-151 WORKERS' COMPENSATION PREMIU	3,170.00	3,170.00	1,461.83	(1,708.17)	46.11	2,594.25
101-41950-154 HRA/FLEX FEES	50.00	50.00	19.45	(30.55)	38.90	33.70
TOTAL PERSONAL SERVICES	50,819.00	50,819.00	25,066.63	(25,752.37)	49.33	44,776.81
<i>SUPPLIES</i>						
101-41950-212 GASOLINE/FUEL	200.00	200.00	.00	(200.00)	.00	.00
101-41950-215 MAINTENANCE SUPPLIES	9,000.00	9,000.00	2,771.06	(6,228.94)	30.79	4,852.98
101-41950-240 SMALL TOOLS & EQUIPMENT	1,000.00	1,000.00	134.14	(865.86)	13.41	3,687.70
TOTAL SUPPLIES	10,200.00	10,200.00	2,905.20	(7,294.80)	28.48	8,540.68
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321 TELEPHONE/CELLULAR PHONES	19,000.00	19,000.00	7,862.58	(11,137.42)	41.38	18,731.00
101-41950-360 INSURANCE AND BONDS	4,000.00	4,000.00	.00	(4,000.00)	.00	3,530.14
101-41950-381 ELECTRIC UTILITIES	14,000.00	14,000.00	3,955.91	(10,044.09)	28.26	10,535.71
101-41950-382 WATER/WASTEWATER UTILITIES	5,000.00	5,000.00	1,456.62	(3,543.38)	29.13	6,465.47
101-41950-383 GAS UTILITIES	9,000.00	9,000.00	1,329.98	(7,670.02)	14.78	4,270.19
TOTAL OTHER SERVICES AND CHA	51,000.00	51,000.00	14,605.09	(36,394.91)	28.64	43,532.51
<i>MISCELLANEOUS</i>						
101-41950-401 REPAIRS & MAINT LABOR - BLDGS	37,000.00	37,000.00	7,172.52	(29,827.48)	19.39	21,246.22
101-41950-409 MAINT CONTRACTS - OFFICE EQUIP	4,800.00	4,800.00	4,653.00	(147.00)	96.94	4,553.00
101-41950-413 RENTALS - OFFICE EQUIPMENT	9,000.00	9,000.00	4,372.48	(4,627.52)	48.58	7,901.97
101-41950-430 MISCELLANEOUS	500.00	500.00	381.80	(118.20)	76.36	708.39
TOTAL MISCELLANEOUS	51,300.00	51,300.00	16,579.80	(34,720.20)	32.32	34,409.58
TOTAL NEW CITY HALL BUILDING	163,319.00	163,319.00	59,156.72	(104,162.28)	36.22	131,259.58

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101	FULL-TIME EMPLOYEES - REGULAR	1,621,366.00	1,621,366.00	811,537.73 (809,828.27)	50.05	1,466,778.63
101-42100-102	FULL-TIME EMPLOYEES - OVERTIME	105,000.00	105,000.00	65,269.91 (39,730.09)	62.16	120,475.78
101-42100-104	TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	633.62 (19,366.38)	3.17	2,557.97
101-42100-110	HOURS WORKED HOLIDAY	30,000.00	30,000.00	17,068.15 (12,931.85)	56.89	35,589.78
101-42100-117	SHIFT DIFFERENTIAL	12,045.00	12,045.00	5,327.00 (6,718.00)	44.23	10,614.81
101-42100-118	SEVERENCE	56,907.00	56,907.00	.00 (56,907.00)	.00	.00
101-42100-121	PERA (EMPLOYER)	311,188.00	311,188.00	143,013.75 (168,174.25)	45.96	272,126.81
101-42100-122	FICA/MEDICARE (EMPLOYER)	35,587.00	35,587.00	16,174.74 (19,412.26)	45.45	30,103.02
101-42100-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	380,435.00	352,140.00	199,472.38 (152,667.62)	56.65	314,944.60
101-42100-132	POLICE LONGEVITY PAY	45,628.00	45,628.00	.00 (45,628.00)	.00	.00
101-42100-133	POLICE INS DEDUCTIBLE CONTRIB	28,500.00	28,500.00	9,224.61 (19,275.39)	32.37	13,606.96
101-42100-151	WORKERS' COMPENSATION PREMIU	242,899.00	242,899.00	114,291.51 (128,607.49)	47.05	155,391.90
101-42100-154	HRA/FLEX FEES	1,600.00	1,600.00	694.60 (905.40)	43.41	1,170.90
	TOTAL PERSONAL SERVICES	2,891,155.00	2,862,860.00	1,382,708.00 (1,480,152.00)	48.30	2,423,361.16
<i>SUPPLIES</i>						
101-42100-201	OFFICE SUPPLIES - ACCESSORIES	2,500.00	2,500.00	672.01 (1,827.99)	26.88	1,213.76
101-42100-202	DUPLICATING & COPYING SUPPLIES	1,500.00	1,500.00	262.50 (1,237.50)	17.50	302.59
101-42100-209	SOFTWARE UPDATES	3,500.00	3,500.00	2,432.00 (1,068.00)	69.49	518.00
101-42100-210	MISCELLANEOUS OPER SUPPLIES	3,000.00	3,000.00	1,515.81 (1,484.19)	50.53	2,491.75
101-42100-212	GASOLINE/FUEL/LUB/ADDITIVES	50,000.00	50,000.00	20,402.64 (29,597.36)	40.81	51,265.34
101-42100-213	AMMUNITION	4,500.00	4,500.00	.00 (4,500.00)	.00	4,498.91
101-42100-214	CRIME SCENE SUPPLIES	3,000.00	3,000.00	338.89 (2,661.11)	11.30	136.84
101-42100-217	PROMOTIONAL EVENTS/MCGRUFF E	4,000.00	4,000.00	2,976.21 (1,023.79)	74.41	4,479.69
101-42100-221	REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	8,434.67 (6,565.33)	56.23	23,450.40
101-42100-231	UNIFORM ALLOWANCE	22,000.00	22,000.00	6,086.49 (15,913.51)	27.67	15,468.58
101-42100-240	SMALL TOOLS AND MINOR EQUIP	25,000.00	25,000.00	3,317.79 (21,682.21)	13.27	27,583.93
	TOTAL SUPPLIES	134,000.00	134,000.00	46,439.01 (87,560.99)	34.66	131,409.79
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304	MISC PROFESSIONAL SERVICES	7,500.00	18,000.00	17,896.78 (103.22)	99.43	15,271.06
101-42100-313	IT MGMT & BACKUP	25,000.00	25,000.00	12,373.50 (12,626.50)	49.49	24,424.28
101-42100-321	TELEPHONE/CELLULAR PHONES	10,000.00	10,000.00	8,134.37 (1,865.63)	81.34	9,471.73
101-42100-322	POSTAGE	600.00	600.00	378.20 (221.80)	63.03	.00
101-42100-331	TRAVEL/MEALS/LODGING	2,000.00	3,000.00	2,209.33 (790.67)	73.64	2,684.05
101-42100-334	MILEAGE REIMBURSEMENT	250.00	250.00	132.66 (117.34)	53.06	671.38
101-42100-340	ADVERTISING	100.00	100.00	.00 (100.00)	.00	.00
101-42100-360	INSURANCE AND BONDS	67,000.00	67,000.00	.00 (67,000.00)	.00	64,762.45
101-42100-381	ELECTRIC UTILITIES	6,800.00	6,000.00	1,853.52 (4,146.48)	30.89	5,320.04
101-42100-383	GAS UTILITIES	4,000.00	4,000.00	655.07 (3,344.93)	16.38	2,103.23
	TOTAL OTHER SERVICES AND CHA	123,250.00	133,950.00	43,633.43 (90,316.57)	32.57	124,708.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	4,990.62	(5,009.38)	49.91	17,961.24
101-42100-409 MAINT CONTRACTS - EQUIPMENT	26,000.00	26,000.00	21,427.21	(4,572.79)	82.41	21,673.24
101-42100-411 POLICE-AUTO PAWN SERVICE	2,400.00	3,016.00	3,016.00	.00	100.00	2,819.00
101-42100-432 CREDIT CARD FEES-POLICE DEPT	50.00	50.00	.00	(50.00)	.00	.00
101-42100-433 DUES AND SUBSCRIPTIONS	17,000.00	22,000.00	21,090.61	(909.39)	95.87	26,293.97
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	12,500.00	12,884.50	384.50	103.08	9,625.10
<i>TOTAL MISCELLANEOUS</i>	<u>69,450.00</u>	<u>73,566.00</u>	<u>63,408.94</u>	<u>(10,157.06)</u>	<u>86.19</u>	<u>78,372.55</u>
TOTAL POLICE DEPARTMENT	<u><u>3,217,855.00</u></u>	<u><u>3,204,376.00</u></u>	<u><u>1,536,189.38</u></u>	<u><u>(1,668,186.62)</u></u>	<u><u>47.94</u></u>	<u><u>2,757,851.72</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42200-101	FULL-TIME EMPLOYEES - REGULAR	107,910.00	107,910.00	63,435.22 (44,474.78)	58.79	122,994.53
101-42200-103	PART-TIME EMPLOYEES - REGULAR	75,000.00	75,000.00	34,285.00 (40,715.00)	45.71	79,790.00
101-42200-121	PERA (EMPLOYER)	19,561.00	19,561.00	6,431.08 (13,129.92)	32.88	19,942.55
101-42200-122	FICA/MEDICARE (EMPLOYER)	7,340.00	7,340.00	6,377.73 (962.27)	86.89	8,893.72
101-42200-131	MEDICAL/DENTAL/LIFE INS	18,127.00	18,127.00	16,939.36 (1,187.64)	93.45	20,069.47
101-42200-132	FIRE LONGEVITY PAY	2,608.00	2,608.00	.00 (2,608.00)	.00	.00
101-42200-133	DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00 (1,500.00)	.00	.00
101-42200-151	WORKERS' COMPENSATION PREMIU	69,510.00	69,510.00	29,356.58 (40,153.42)	42.23	46,936.59
101-42200-153	UNEMPLOYMENT COMPENSATION	.00	.00	32.01 32.01	.00	.00
101-42200-154	HRA/FLEX FEES	100.00	100.00	68.30 (31.70)	68.30	76.80
	TOTAL PERSONAL SERVICES	301,656.00	301,656.00	156,925.28 (144,730.72)	52.02	298,703.66
<i>SUPPLIES</i>						
101-42200-201	OFFICE SUPPLIES - ACCESSORIES	50.00	370.00	439.23 69.23	118.71	442.61
101-42200-210	MISCELLANEOUS OPER SUPPLIES	7,500.00	7,500.00	1,143.90 (6,356.10)	15.25	9,887.57
101-42200-212	GASOLINE/FUEL/LUB/ADDITIVES	9,500.00	9,500.00	4,581.17 (4,918.83)	48.22	8,211.76
101-42200-215	SHOP MAINTENANCE SUPPLIES	200.00	200.00	.00 (200.00)	.00	209.30
101-42200-221	REPAIR & MAINT SUPP - VEH/EQ	24,000.00	22,500.00	5,832.60 (16,667.40)	25.92	26,493.03
101-42200-223	REPAIR & MAINT SUPP - BLDGS	2,000.00	3,500.00	3,257.62 (242.38)	93.07	609.52
101-42200-231	UNIFORM ALLOWANCE	13,000.00	13,000.00	4,934.33 (8,065.67)	37.96	32,211.34
101-42200-240	FIRE DEPT SMALL TOOLS	10,000.00	10,000.00	3,519.34 (6,480.66)	35.19	10,434.73
	TOTAL SUPPLIES	66,250.00	66,570.00	23,708.19 (42,861.81)	35.61	88,499.86
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304	MISC PROFESSIONAL SERVICES	15,000.00	15,000.00	9,835.13 (5,164.87)	65.57	17,203.81
101-42200-306	FIRE RELIEF PENSION PASS THRU	.00	.00	.00 .00	.00	112,395.61
101-42200-307	CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	.00 (10,000.00)	.00	10,000.00
101-42200-313	IT MGMT & BACKUP	5,600.00	5,600.00	2,749.50 (2,850.50)	49.10	5,482.52
101-42200-321	TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	960.96 (39.04)	96.10	1,115.23
101-42200-331	TRAVEL/MEALS/LODGING	1,000.00	1,000.00	97.04 (902.96)	9.70	1,821.42
101-42200-334	MILEAGE REIMBURSEMENT	300.00	300.00	.00 (300.00)	.00	360.25
101-42200-340	ADVERTISING	750.00	750.00	.00 (750.00)	.00	888.83
101-42200-360	INSURANCE AND BONDS	11,000.00	11,000.00	.00 (11,000.00)	.00	9,295.53
101-42200-381	ELECTRIC UTILITIES	18,000.00	18,000.00	4,839.74 (13,160.26)	26.89	14,079.96
101-42200-382	WATER/WASTEWATER UTILITIES	600.00	600.00	275.20 (324.80)	45.87	555.12
101-42200-383	GAS UTILITIES	5,000.00	5,000.00	1,967.61 (3,032.39)	39.35	4,787.08
	TOTAL OTHER SERVICES AND CHA	68,250.00	68,250.00	20,725.18 (47,524.82)	30.37	177,985.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	2,500.00	3,000.00	2,930.00	(70.00)	97.67	871.20
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	19,500.00	1,611.93	(17,888.07)	8.27	26,522.36
101-42200-430 MISCELLANEOUS	500.00	200.00	.00	(200.00)	.00	50.00
101-42200-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	617.25	(1,082.75)	36.31	1,273.82
101-42200-440 SCHOOLS AND MEETINGS	6,000.00	6,000.00	2,288.98	(3,711.02)	38.15	36.00
101-42200-441 GRANT FUNDED SCHOOLS	.00	2,504.00	2,808.50	304.50	112.16	5,940.00
<i>TOTAL MISCELLANEOUS</i>	<u>20,700.00</u>	<u>32,904.00</u>	<u>10,256.66</u>	<u>(22,647.34)</u>	<u>31.17</u>	<u>34,693.38</u>
TOTAL FIRE DEPARTMENT	<u><u>456,856.00</u></u>	<u><u>469,380.00</u></u>	<u><u>211,615.31</u></u>	<u><u>(257,764.69)</u></u>	<u><u>45.08</u></u>	<u><u>599,882.26</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT							
<i>SUPPLIES</i>							
101-42300-201	OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-42300-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	500.00
101-42300-240	SMALL TOOLS AND MINOR EQUIP	7,500.00	4,663.00	.00	(4,663.00)	.00	1,061.52
	<i>TOTAL SUPPLIES</i>	8,100.00	5,263.00	.00	(5,263.00)	.00	1,561.52
<i>OTHER SERVICES AND CHARGES</i>							
101-42300-331	TRAVEL/MEALS/LODGING	300.00	295.00	.00	(295.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	300.00	295.00	.00	(295.00)	.00	.00
<i>MISCELLANEOUS</i>							
101-42300-404	REPAIR & MAINT LABOR - VEH/EQ	.00	2,037.00	2,037.00	.00	100.00	291.00
101-42300-433	DUES AND SUBSCRIPTIONS	300.00	1,105.00	1,105.00	.00	100.00	305.00
101-42300-440	SCHOOLS AND MEETINGS	500.00	500.00	.00	(500.00)	.00	250.00
101-42300-489	OTHER CONTRACTED SERVICES	1,500.00	3,230.00	3,230.00	.00	100.00	875.00
	<i>TOTAL MISCELLANEOUS</i>	2,300.00	6,872.00	6,372.00	(500.00)	92.72	1,721.00
<i>FUNCTION 9</i>							
101-42300-999	COVID 19 EMERGENCY MANAGEMEN	.00	.00	.00	.00	.00	80.80
	<i>TOTAL FUNCTION 9</i>	.00	.00	.00	.00	.00	80.80
	TOTAL EMERGENCY MANAGEMENT	10,700.00	12,430.00	6,372.00	(6,058.00)	51.26	3,363.32

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	5,000.00	5,000.00	2,000.00	(3,000.00)	40.00	4,800.00
<i>TOTAL OTHER SERVICES & CHARG</i>	5,000.00	5,000.00	2,000.00	(3,000.00)	40.00	4,800.00
TOTAL ANIMAL CONTROL	5,000.00	5,000.00	2,000.00	(3,000.00)	40.00	4,800.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	746,515.00	746,515.00	388,493.46	(358,021.54)	52.04	723,217.94
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	5,000.00	5,000.00	2,434.89	(2,565.11)	48.70	6,154.23
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	59,558.00	59,338.00	6,787.21	(52,550.79)	11.44	30,681.69
101-43001-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	24.41
101-43001-111 OVERTIME-SNOWPLOWING	39,000.00	19,000.00	7,481.99	(11,518.01)	39.38	38,474.65
101-43001-112 OVERTIME MOSQUITO SPRAYING	1,000.00	800.00	401.12	(398.88)	50.14	391.77
101-43001-115 CALL-IN PAY	.00	400.00	241.93	(158.07)	60.48	576.27
101-43001-121 PERA (EMPLOYER)	61,580.00	61,580.00	30,084.78	(31,495.22)	48.85	57,788.94
101-43001-122 FICA/MEDICARE (EMPLOYER)	67,367.00	67,367.00	30,354.86	(37,012.14)	45.06	59,535.28
101-43001-123 CENTRAL PENSION FUND CONTRIB	16,640.00	16,640.00	8,714.94	(7,925.06)	52.37	17,192.25
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	158,836.00	158,836.00	94,970.22	(63,865.78)	59.79	153,082.21
101-43001-132 STREETS LONGEVITY PAY	29,542.00	29,542.00	.00	(29,542.00)	.00	.00
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	14,500.00	14,500.00	2,778.73	(11,721.27)	19.16	8,308.76
101-43001-151 WORKERS' COMPENSATION PREMIU	105,000.00	105,000.00	43,826.23	(61,173.77)	41.74	64,391.07
101-43001-154 HRA/FLEX FEES	750.00	750.00	388.68	(361.32)	51.82	668.66
TOTAL PERSONAL SERVICES	1,305,288.00	1,285,268.00	616,959.04	(668,308.96)	48.00	1,160,488.13
<i>SUPPLIES</i>						
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	1,500.00	1,500.00	719.98	(780.02)	48.00	.00
101-43001-202 DUPLICATING AND COPYING SUPPLI	200.00	200.00	39.99	(160.01)	20.00	.00
101-43001-204 STATIONERY, FORMS & ENVELOPES	400.00	400.00	.00	(400.00)	.00	.00
101-43001-209 SOFTWARE UPDATES	500.00	500.00	.00	(500.00)	.00	34.31
101-43001-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	6,529.69	(8,470.31)	43.53	17,827.73
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	80,000.00	80,000.00	23,317.38	(56,682.62)	29.15	67,852.68
101-43001-215 SHOP MAINTENANCE SUPPLIES	1,500.00	1,568.00	1,567.96	(.04)	100.00	.00
101-43001-219 SNOW REMOVAL MATERIALS	85,000.00	85,000.00	70,359.67	(14,640.33)	82.78	77,026.93
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	85,000.00	85,000.00	39,950.42	(45,049.58)	47.00	112,321.37
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	15,000.00	15,000.00	4,605.58	(10,394.42)	30.70	38,827.17
101-43001-226 SIGNS	20,000.00	20,000.00	5,419.80	(14,580.20)	27.10	6,794.41
101-43001-240 SMALL TOOLS AND MINOR EQUIP	12,000.00	12,000.00	7,204.28	(4,795.72)	60.04	11,120.42
TOTAL SUPPLIES	316,100.00	316,168.00	159,714.75	(156,453.25)	50.52	331,805.02

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	1,577.78	(1,922.22)	45.08	3,095.25
101-43001-313 IT MGMT & BACKUP	4,500.00	4,500.00	2,749.50	(1,750.50)	61.10	6,244.82
101-43001-321 TELEPHONE/CELLULAR PHONES	6,000.00	6,000.00	2,095.65	(3,904.35)	34.93	4,761.96
101-43001-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
101-43001-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	.00
101-43001-340 ADVERTISING	500.00	500.00	.00	(500.00)	.00	11.03
101-43001-360 INSURANCE AND BONDS	20,000.00	20,000.00	.00	(20,000.00)	.00	17,414.41
101-43001-381 ELECTRIC UTILITIES	8,500.00	8,500.00	3,591.02	(4,908.98)	42.25	7,949.52
101-43001-382 WATER/WASTEWATER UTILITIES	3,200.00	3,200.00	1,328.66	(1,871.34)	41.52	3,225.88
101-43001-383 GAS UTILITIES	20,000.00	20,000.00	9,185.42	(10,814.58)	45.93	19,006.55
101-43001-384 REFUSE HAULING	2,400.00	2,400.00	1,130.83	(1,269.17)	47.12	3,548.15
101-43001-386 EV CHARGING STATION POWER	.00	.00	.00	.00	.00	5,475.50
TOTAL OTHER SERVICES AND CHA	69,300.00	69,300.00	21,658.86	(47,641.14)	31.25	70,733.07
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	2,000.00	2,000.00	1,216.25	(783.75)	60.81	739.00
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	10,000.00	10,000.00	6,825.57	(3,174.43)	68.26	11,522.50
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	(500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	30,000.00	30,000.00	.00	(30,000.00)	.00	27,652.28
101-43001-407 BRIDGE REPAIR	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
101-43001-408 SIDEWALK REPAIRS	8,000.00	8,000.00	.00	(8,000.00)	.00	6,800.00
101-43001-413 BNSF PARKING LEASE	4,000.00	4,000.00	3,484.74	(515.26)	87.12	3,383.24
101-43001-414 EQUIPMENT RENTAL	8,000.00	8,000.00	6,558.50	(1,441.50)	81.98	6,500.00
101-43001-417 RENTALS - UNIFORMS	8,000.00	8,000.00	5,179.59	(2,820.41)	64.74	9,157.00
101-43001-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	521.50	(478.50)	52.15	513.39
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	249.66	(1,250.34)	16.64	565.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	1,000.00	1,000.00	509.72	(490.28)	50.97	404.64
101-43001-444 INSECT CONTROL	18,000.00	18,000.00	9,118.48	(8,881.52)	50.66	14,077.86
101-43001-445 DISEASED TREE PROGRAM	20,000.00	20,000.00	4,200.00	(15,800.00)	21.00	11,015.25
101-43001-446 WEED CONTROL	5,000.00	5,000.00	1,203.93	(3,796.07)	24.08	3,575.87
101-43001-447 DOWNTOWN DECORATIONS	15,000.00	15,000.00	168.71	(14,831.29)	1.12	8,483.27
101-43001-449 SOD REPLACEMENT PROJECT	10,000.00	10,000.00	.00	(10,000.00)	.00	.00
101-43001-489 OTHER CONTRACTED SERVICES	15,000.00	15,000.00	1,194.01	(13,805.99)	7.96	14,540.18
TOTAL MISCELLANEOUS	160,000.00	160,000.00	40,430.66	(119,569.34)	25.27	118,929.48
TOTAL STREETS	1,850,688.00	1,830,736.00	838,763.31	(991,972.69)	45.82	1,681,955.70

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PARKS & RECREATION						
<i>PERSONAL SERVICES</i>						
101-45200-101 FULL-TIME EMPLOYEES - REGULAR	178,078.00	178,078.00	74,386.30	(103,691.70)	41.77	146,106.40
101-45200-102 FULL-TIME EMPLOYEES - OVERTIME	2,000.00	2,000.00	14.00	(1,986.00)	.70	304.34
101-45200-104 TEMP/SEAS EMPLOYEES - REGULAR	56,650.00	56,650.00	14,967.06	(41,682.94)	26.42	29,655.85
101-45200-112 PARKS & REC COMM STIPENDS	2,000.00	2,000.00	420.00	(1,580.00)	21.00	702.50
101-45200-121 PERA (EMPLOYER)	13,876.00	13,876.00	5,580.01	(8,295.99)	40.21	10,778.52
101-45200-122 FICA/MEDICARE (EMPLOYER)	17,619.00	17,619.00	6,675.97	(10,943.03)	37.89	13,172.38
101-45200-123 CENTRAL PENSION FUND CONTRIB	4,160.00	4,160.00	1,609.90	(2,550.10)	38.70	3,269.32
101-45200-131 MEDICAL/DENTAL/LIFE	41,245.00	41,245.00	20,322.74	(20,922.26)	49.27	33,234.44
101-45200-132 PARKS LONGEVITY PAY	4,929.00	4,929.00	.00	(4,929.00)	.00	.00
101-45200-133 PARKS INSUR DEDUCTIBLE CONTRIB	3,750.00	3,750.00	1,563.36	(2,186.64)	41.69	1,397.19
101-45200-151 WORKERS' COMPENSATION PREMIU	21,869.00	21,869.00	8,617.91	(13,251.09)	39.41	13,313.71
101-45200-154 HRA/FLEX FEES	200.00	200.00	83.77	(116.23)	41.89	146.20
TOTAL PERSONAL SERVICES	346,376.00	346,376.00	134,241.02	(212,134.98)	38.76	252,080.85
<i>SUPPLIES</i>						
101-45200-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	4,986.85	(7,013.15)	41.56	10,148.87
101-45200-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	4,859.97	(15,140.03)	24.30	15,543.14
101-45200-221 REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	6,632.17	(8,367.83)	44.21	11,683.79
101-45200-223 REPAIR & MAINT SUPP - BLDG/INF	20,000.00	20,000.00	7,173.33	(12,826.67)	35.87	34,984.70
101-45200-226 SIGNS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-45200-228 ADOPT A PARK SUPPLIES	.00	.00	.00	.00	.00	505.76
101-45200-230 MASTER GARDENERS SUPPLIES	1,000.00	1,000.00	.00	(1,000.00)	.00	191.74
101-45200-240 SMALL TOOLS & MINOR EQUIP	5,000.00	5,000.00	1,770.70	(3,229.30)	35.41	3,728.62
TOTAL SUPPLIES	74,000.00	74,000.00	25,423.02	(48,576.98)	34.36	76,786.62
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304 PROFESSIONAL SERV-PARK STUDY	1,000.00	1,100.00	1,051.57	(48.43)	95.60	1,134.63
101-45200-305 PARK CONTRACTED SERVICES	500.00	400.00	.00	(400.00)	.00	.00
101-45200-321 TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	345.25	(654.75)	34.53	828.60
101-45200-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-45200-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	9.95
101-45200-360 INSURANCE AND BONDS	27,000.00	27,000.00	.00	(27,000.00)	.00	15,752.23
101-45200-381 ELECTRIC UTILITIES	75,000.00	75,000.00	38,562.67	(36,437.33)	51.42	77,323.99
101-45200-382 WATER/WASTEWATER UTILITIES	15,000.00	15,000.00	1,195.48	(13,804.52)	7.97	6,657.86
101-45200-383 GAS UTILITIES	2,000.00	2,000.00	719.12	(1,280.88)	35.96	1,166.55
101-45200-384 REFUSE HAULING	500.00	500.00	263.40	(236.60)	52.68	526.80
TOTAL OTHER SERVICES AND CHA	122,400.00	122,400.00	42,137.49	(80,262.51)	34.43	103,400.61

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	6,000.00	12,000.00	10,951.84	(1,048.16)	91.27	8,834.15
101-45200-403 R & M - TENNIS COURTS	10,000.00	4,000.00	.00	(4,000.00)	.00	.00
101-45200-415 RENTALS - OTHER EQUIPMENT	9,000.00	9,000.00	2,347.00	(6,653.00)	26.08	7,660.45
101-45200-417 RENTALS - UNIFORMS	800.00	800.00	487.77	(312.23)	60.97	967.52
101-45200-445 WEED CONTROL AND FERTILIZER	20,000.00	20,000.00	8,068.83	(11,931.17)	40.34	10,632.78
101-45200-485 PROPERTY TAXES	.00	.00	.00	.00	.00	6,394.00
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	5,000.00	5,000.00	.00	(5,000.00)	.00	3,675.00
101-45200-496 PARKS ARTS & PROGRAMMING	30,000.00	30,000.00	15,696.26	(14,303.74)	52.32	23,927.86
<i>TOTAL MISCELLANEOUS</i>	<u>80,800.00</u>	<u>80,800.00</u>	<u>37,551.70</u>	<u>(43,248.30)</u>	<u>46.47</u>	<u>62,091.76</u>
TOTAL PARKS & RECREATION	<u><u>623,576.00</u></u>	<u><u>623,576.00</u></u>	<u><u>239,353.23</u></u>	<u><u>(384,222.77)</u></u>	<u><u>38.38</u></u>	<u><u>494,359.84</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIBRARY						
<i>SUPPLIES</i>						
101-45400-210 MISCELLANEOUS OPER SUPPLIES	3,500.00	3,500.00	1,451.86	(2,048.14)	41.48	6,066.61
101-45400-223 REPAIR & MAINT SUPP - BLDG/INF	5,000.00	4,000.00	1,537.09	(2,462.91)	38.43	1,808.07
101-45400-240 SMALL TOOLS & MINOR EQUIP	1,000.00	2,000.00	1,875.00	(125.00)	93.75	1,308.05
<i>TOTAL SUPPLIES</i>	9,500.00	9,500.00	4,863.95	(4,636.05)	51.20	9,182.73
<i>OTHER SERVICES AND CHARGES</i>						
101-45400-360 INSURANCE AND BONDS	11,000.00	11,000.00	.00	(11,000.00)	.00	9,981.42
101-45400-381 ELECTRIC UTILITIES	34,000.00	34,000.00	12,644.75	(21,355.25)	37.19	31,773.68
101-45400-382 WATER/WASTEWATER UTILITIES	2,500.00	2,500.00	559.93	(1,940.07)	22.40	3,015.13
101-45400-383 GAS UTILITIES	6,000.00	6,000.00	3,046.50	(2,953.50)	50.78	6,786.69
101-45400-384 REFUSE HAULING	1,500.00	1,500.00	402.22	(1,097.78)	26.81	1,067.20
<i>TOTAL OTHER SERVICES AND CHA</i>	55,000.00	55,000.00	16,653.40	(38,346.60)	30.28	52,624.12
<i>MISCELLANEOUS</i>						
101-45400-401 REPAIR & MAINT LABOR - BLDGS	4,000.00	4,000.00	329.00	(3,671.00)	8.23	2,604.99
101-45400-404 REPAIR & MAINT LABOR-CAMB LIBR	60,000.00	60,000.00	14,156.64	(45,843.36)	23.59	58,261.56
101-45400-409 MAINT CONTRACTS - BLDG & EQUIP	5,000.00	5,000.00	2,642.08	(2,357.92)	52.84	3,219.20
101-45400-430 MISCELLANEOUS	500.00	500.00	146.50	(353.50)	29.30	.00
<i>TOTAL MISCELLANEOUS</i>	69,500.00	69,500.00	17,274.22	(52,225.78)	24.85	64,085.75
TOTAL LIBRARY	134,000.00	134,000.00	38,791.57	(95,208.43)	28.95	125,892.60

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>							
<i>TRANSFERS</i>							
101-49300-720	TRANSFERS OUT - OPER TRANSFER	994,570.00	757,070.00	78,078.00	(678,992.00)	10.31	1,140,601.00
	<i>TOTAL TRANSFERS</i>	994,570.00	757,070.00	78,078.00	(678,992.00)	10.31	1,140,601.00
	TOTAL TRANSFERS OUT	<u>994,570.00</u>	<u>757,070.00</u>	<u>78,078.00</u>	<u>(678,992.00)</u>	<u>10.31</u>	<u>1,140,601.00</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	9,359,506.00	9,106,895.00	3,922,386.78			8,561,859.90
NET REVENUES OVER EXPENDITURE	.00	.00	(3,387,390.24)			520,563.79

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTERGOVERNMENTAL REVENUES	.00	.00	.00	.00	.00	11,054.00
CHARGES FOR SERVICES	112,400.00	112,400.00	53,391.17	59,008.83	47.50	114,257.06
OTHER	.00	.00	.00	.00	.00	1,975.89
OTHER FINANCING SOURCES	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	53,391.17	108,332.83	33.01	127,286.95
EXPENDITURES						
AIRPORT OPERATING						
AIRPORT OPERATING	161,724.00	161,724.00	46,790.86	114,933.14	28.93	117,323.45
TOTAL AIRPORT OPERATING	161,724.00	161,724.00	46,790.86	114,933.14	28.93	117,323.45
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	46,790.86	114,933.14	28.93	117,323.45
NET REVENUE OVER EXPENDITURES	.00	.00	6,600.31	(6,600.31)		9,963.50

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
211-33180 AIRPORT ARPA A3001-C3 GRANTREV	.00	.00	.00	.00	.00	11,054.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	11,054.00
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	13,400.00	13,400.00	15,728.94	(2,328.94)	117.38	13,437.30
211-34921 MAINT REIMBURSEMENT - STATE	23,000.00	23,000.00	9,224.98	13,775.02	40.11	25,752.06
211-34925 AIRPLANE FUEL SALES	76,000.00	76,000.00	28,437.25	47,562.75	37.42	75,067.70
TOTAL CHARGES FOR SERVICES	112,400.00	112,400.00	53,391.17	59,008.83	47.50	114,257.06
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	1,975.89
TOTAL OTHER	.00	.00	.00	.00	.00	1,975.89
<u>OTHER FINANCING SOURCES</u>						
211-39203 TRANSFERS IN - OPERATING	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL OTHER FINANCING SOURCES	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	53,391.17			127,286.95

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
AIRPORT OPERATING						
<i>PERSONAL SERVICES</i>						
211-49000-101 FULL-TIME EMPLOYEES - REGULAR	15,294.00	15,294.00	11,192.41	(4,101.59)	73.18	18,020.63
211-49000-104 TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	.00	(20,000.00)	.00	.00
211-49000-111 OVERTIME SNOWPLOWING	.00	.00	57.08	57.08	.00	419.94
211-49000-121 PERA (EMPLOYER)	2,647.00	2,647.00	843.66	(1,803.34)	31.87	1,343.51
211-49000-122 FICA/MEDICARE (EMPLOYER)	2,749.00	2,749.00	830.68	(1,918.32)	30.22	1,332.88
211-49000-123 CENTRAL PENSION FUND CONTRIB	.00	.00	82.82	82.82	.00	63.81
211-49000-131 MEDICAL/DENTAL/LIFE	2,719.00	2,719.00	1,592.46	(1,126.54)	58.57	2,574.33
211-49000-132 PARKS LONGEVITY PAY	758.00	758.00	.00	(758.00)	.00	.00
211-49000-133 AIRPORT INS DEDUCTIBLE CONTRIB	225.00	225.00	.00	(225.00)	.00	.00
211-49000-151 WORKERS' COMPENSATION PREMIU	4,343.00	4,343.00	.00	(4,343.00)	.00	.00
TOTAL PERSONAL SERVICES	48,735.00	48,735.00	14,599.11	(34,135.89)	29.96	23,755.10
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	215.95	(784.05)	21.60	735.39
211-49000-212 GASOLINE/FUEL/ADDATIVES	100.00	100.00	.00	(100.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	7,000.00	7,000.00	.00	(7,000.00)	.00	11,748.50
211-49000-223 REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	419.44
211-49000-226 SIGNS	500.00	500.00	.00	(500.00)	.00	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	1,500.00	1,500.00	569.16	(930.84)	37.94	230.61
211-49000-251 AIRPLANE FUEL COST OF SALES	75,089.00	75,089.00	25,870.86	(49,218.14)	34.45	63,953.84
TOTAL SUPPLIES	86,689.00	86,689.00	26,655.97	(60,033.03)	30.75	77,087.78
<i>OTHER SERVICES & CHARGES</i>						
211-49000-321 TELEPHONE/CELLULAR PHONES	2,000.00	2,000.00	807.02	(1,192.98)	40.35	1,512.05
211-49000-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-360 INSURANCE AND BONDS	3,500.00	3,500.00	1,087.50	(2,412.50)	31.07	3,666.44
211-49000-381 ELECTRIC UTILITIES	6,000.00	6,000.00	2,296.26	(3,703.74)	38.27	4,941.76
211-49000-383 GAS UTILITIES	3,700.00	3,700.00	.00	(3,700.00)	.00	1,481.47
TOTAL OTHER SERVICES & CHARG	15,600.00	15,600.00	4,190.78	(11,409.22)	26.86	11,601.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
211-49000-403 REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	795.00	(2,205.00)	26.50	780.00
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	(3,000.00)	.00	1,893.00
211-49000-408 MAINT CONTRACTS - MACH/EQUIP	600.00	600.00	.00	(600.00)	.00	.00
211-49000-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	150.00	(150.00)	50.00	215.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	.00	(300.00)	.00	.00
211-49000-441 STATE PERMITS & FEES	500.00	500.00	400.00	(100.00)	80.00	400.00
211-49000-489 OTHER CONTRACTED SERVICES	1,500.00	1,500.00	.00	(1,500.00)	.00	1,590.85
<i>TOTAL MISCELLANEOUS</i>	<u>10,700.00</u>	<u>10,700.00</u>	<u>1,345.00</u>	<u>(9,355.00)</u>	<u>12.57</u>	<u>4,878.85</u>
TOTAL AIRPORT OPERATING	<u><u>161,724.00</u></u>	<u><u>161,724.00</u></u>	<u><u>46,790.86</u></u>	<u><u>(114,933.14)</u></u>	<u><u>28.93</u></u>	<u><u>117,323.45</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	46,790.86			117,323.45
NET REVENUES OVER EXPENDITURE	.00	.00	6,600.31			9,963.50

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>					
31010	CURRENT	596,147.00	596,147.00	.00	596,147.00
		<u>596,147.00</u>	<u>596,147.00</u>	<u>.00</u>	<u>596,147.00</u>
<u>SPECIAL ASSESSMENTS</u>					
36100	PREPAID	.00	.00	34,541.55	(34,541.55)
36101/36102	"PRINCIPAL, INT & PENALTIES"	342,373.00	342,373.00	.00	342,373.00
		<u>342,373.00</u>	<u>342,373.00</u>	<u>34,541.55</u>	<u>307,831.45</u>
<u>TRANSFERS</u>					
39200-39204	GENERAL FUND TRANSFER IN	800,000.00	800,000.00	.00	800,000.00
		<u>800,000.00</u>	<u>800,000.00</u>	<u>.00</u>	<u>800,000.00</u>
	TOTAL REVENUE	<u><u>1,738,520.00</u></u>	<u><u>1,738,520.00</u></u>	<u><u>34,541.55</u></u>	<u><u>1,703,978.45</u></u>

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,510,001.00	1,510,001.00	1,515,000.00	4,999.00	
47000611	INTEREST	391,040.00	391,040.00	204,612.51	(186,427.49)	52.33
47000620	OTHER FEES	7,207.00	7,207.00	3,747.00	(3,460.00)	51.99
		<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,723,359.51</u>	<u>(184,888.49)</u>	<u>90.31</u>
	TOTAL EXPENSES	<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,723,359.51</u>	<u>(184,888.49)</u>	<u>90.31</u>
	NET REVENUES					
	OVER(UNDER) EXPENSES	<u>(169,728.00)</u>	<u>(169,728.00)</u>	<u>(1,688,817.96)</u>		

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS & TAXES</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	18,507.00	18,507.00	.00	18,507.00	.00
	18,507.00	18,507.00	.00	18,507.00	.00
<u>CHARGES FOR SERVICE</u>					
362XX CONTRACTED SERVICES	49,610.00	49,610.00	49,610.00	.00	100.00
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	23,211.00	(23,211.00)	.00
	49,610.00	49,610.00	72,821.00	(23,211.00)	146.79
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	1,216,562.00	1,216,562.00	752,110.00	464,452.00	61.82
33160-33169 FEDERAL AID	405,000.00	405,000.00	.00	405,000.00	.00
	1,621,562.00	1,621,562.00	752,110.00	869,452.00	46.38
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	2,800.00	2,800.00	.00	2,800.00	.00
36230 DONATIONS	5,000.00	5,000.00	3,500.00	1,500.00	70.00
32299 UTILITY PERMITS	2,000.00	2,000.00	6,478.77	(4,478.77)	323.94
31050 BOND PROCEEDS	4,347,500.00	4,347,500.00	1,885,000.00	2,462,500.00	43.36
	4,357,300.00	4,357,300.00	1,894,978.77	2,462,321.23	43.49
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	2,531,086.00	2,531,086.00	78,078.00	2,453,008.00	3.08
	2,531,086.00	2,531,086.00	78,078.00	2,453,008.00	3.08
TOTAL REVENUE	8,578,065.00	8,578,065.00	2,797,987.77	5,780,077.23	32.62

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
401-48000-720 TRANSFERS OUT TO OTHER FUNDS	250,000.00	250,000.00	.00	(250,000.00)	.00
402-49300-720 TRANSFERS OUT- OPERATING TRANS	130,000.00	130,000.00	.00	(130,000.00)	.00
415-45200-560 PARK IMPROVEMENTS	110,000.00	110,000.00	15,123.74	(94,876.26)	13.75
415-45200-596 LAND ACQUISITION	175,000.00	175,000.00	.00	(175,000.00)	.00
417-42100-550 VEHICLES	215,000.00	215,000.00	22.50	(214,977.50)	.01
417-42100-551 SQUAD CAMERA	22,500.00	22,500.00	12,686.00	(9,814.00)	56.38
417-42100-580 OTHER EQUIPMENT	20,000.00	20,000.00	.00	(20,000.00)	.00
417-42100-590 EMERGENCY OPERATIONS	6,000.00	6,000.00	.00	(6,000.00)	.00
418-43001-550 PW VEHICLES & EQUIPMENT	57,000.00	57,000.00	.00	(57,000.00)	.00
419-41320-580 ADMIN OTHER EQUIPMENT	.00	.00	38,375.00	38,375.00	.00
419-41320-581 CITY HALL BUILDING PROJECT	5,000.00	5,000.00	34,701.60	29,701.60	694.03
419-41320-582 ELECTION EQUIP	15,000.00	15,000.00	.00	(15,000.00)	.00
419-41500-570 FINANCE OFFICE EQUIPMENT	17,500.00	17,500.00	33,030.00	15,530.00	188.74
419-41920-580 OTHER EQUIPMENT	70,000.00	70,000.00	22,030.00	(47,970.00)	31.47
420-42200-540 EQUIPMENT	.00	.00	100,678.62	100,678.62	.00
420-42200-550 VEHICLES	700,000.00	700,000.00	699,808.20	(191.80)	99.97
423-48000-530 C-I BIKE TRAIL IMPROVEMENTS	.00	.00	11,301.17	11,301.17	.00
443-48000-223 STREET CRACK SEALING	70,000.00	70,000.00	.00	(70,000.00)	.00
443-48000-225 PVMT MGMT OVERLAYS	40,000.00	40,000.00	.00	(40,000.00)	.00
443-48000-226 DOWNTOWN PAVER/TREE REPAIR	50,000.00	50,000.00	7,007.50	(42,992.50)	14.02
443-49300-720 TRANSFERS OUT-OPERATING TRANSF	1,075,000.00	1,075,000.00	.00	(1,075,000.00)	.00
444-48000-351 LEGAL NOTICES/PUB ORDINANCES	.00	.00	22.43	22.43	.00
444-48000-530 IMPR OTHER THAN BUILDINGS	580,000.00	580,000.00	.00	(580,000.00)	.00
484-48000-303 ENGINEERING EXP	.00	.00	373,893.56	373,893.56	.00
484-48000-304 MISC PROF SERV	.00	.00	5,415.00	5,415.00	.00
484-48000-307 ENGINEERING EXP-CENTRAL AVE TR	.00	.00	31,375.50	31,375.50	.00
484-48000-351 LEGAL NOTICE/PUBLISHING	.00	.00	100.43	100.43	.00
484-48000-530 IMPROVEMENTS	8,384,100.00	8,384,100.00	1,226,479.75	(7,157,620.25)	14.63
484-48000-617 BOND DISCOUNT	.00	.00	19,698.25	19,698.25	.00
484-48000-621 BOND ISSUE COSTS	.00	.00	57,150.00	57,150.00	.00
486-48000-303 ENGINEERING EXP	.00	.00	7,412.50	7,412.50	.00
499-48000-306 LAKE FANNY PARK MASTER PLAN	.00	.00	20,791.25	20,791.25	.00
499-48000-450 INTEREST RATE SUBIDY PAYMENT	.00	.00	2,491.96	2,491.96	.00
499-49300-720 TRANSFERS OUT - OPER TRANSFERS	.00	.00	300,000.00	300,000.00	.00
TOTAL FUND EXPENDITURES	11,992,100.00	11,992,100.00	3,019,594.96	(8,972,505.04)	25.18
TOTAL EXPENDITURES	11,992,100.00	11,992,100.00	3,019,594.96	(8,972,505.04)	25.18
NET REVENUES					
OVER(UNDER) EXPENDITURES	(3,414,035.00)	(3,414,035.00)	(221,607.19)		

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	120,199.79
OPERATING REVENUE	2,076,669.00	2,076,669.00	1,025,557.97	1,051,111.03	49.38	2,342,002.87
OTHER FINANCING SOURCES	380,000.00	380,000.00	.00	380,000.00	.00	2,036,510.70
TOTAL FUND REVENUE	2,456,669.00	2,456,669.00	1,025,557.97	1,431,111.03	41.75	4,498,713.36
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	2,084,158.00	2,084,158.00	416,797.56	1,667,360.44	20.00	2,078,872.68
TOTAL WATER FUND EXPENDITURES	2,084,158.00	2,084,158.00	416,797.56	1,667,360.44	20.00	2,078,872.68
TOTAL FUND EXPENDITURES	2,084,158.00	2,084,158.00	416,797.56	1,667,360.44	20.00	2,078,872.68
NET REVENUE OVER EXPENDITURES	372,511.00	372,511.00	608,760.41	(236,249.41)		2,419,840.68

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	.00	.00	.00	2,846.56
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	117,353.23
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	120,199.79
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	2,000,000.00	2,000,000.00	957,291.71	1,042,708.29	47.86	2,240,299.22
601-37120 SALES OF METERS & SUPPLIES	15,000.00	15,000.00	32,209.20	(17,209.20)	214.73	26,239.60
601-37160 PENALTIES ETC.	30,000.00	30,000.00	17,274.49	12,725.51	57.58	44,667.73
601-37165 CERTIFICATION PENALTY	500.00	500.00	600.00	(100.00)	120.00	825.00
601-37170 OTHER REVENUE	31,169.00	31,169.00	18,182.57	12,986.43	58.34	29,971.32
TOTAL OPERATING REVENUE	2,076,669.00	2,076,669.00	1,025,557.97	1,051,111.03	49.38	2,342,002.87
<u>OTHER FINANCING SOURCES</u>						
601-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	1,511.11
601-39203 TRANSFERS FROM OTHER FUNDS	380,000.00	380,000.00	.00	380,000.00	.00	1,232,773.81
601-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	802,225.78
TOTAL OTHER FINANCING SOURCES	380,000.00	380,000.00	.00	380,000.00	.00	2,036,510.70
TOTAL FUND REVENUE	2,456,669.00	2,456,669.00	1,025,557.97			4,498,713.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	327,219.00	327,219.00	141,170.31	(186,048.69)	43.14	275,147.40
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	8,000.00	8,000.00	2,261.70	(5,738.30)	28.27	5,630.88
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	1,308.15	(9,897.85)	11.67	5,861.27
601-49400-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	6.10
601-49400-110 HOURS WORKED HOLIDAY	2,000.00	2,000.00	364.48	(1,635.52)	18.22	1,659.23
601-49400-115 CALL-IN PAY	2,500.00	2,500.00	230.65	(2,269.35)	9.23	1,243.39
601-49400-116 ON-CALL PAY	10,000.00	10,000.00	4,239.07	(5,760.93)	42.39	7,260.34
601-49400-121 PERA (EMPLOYER)	26,229.00	26,229.00	11,120.03	(15,108.97)	42.40	21,166.45
601-49400-122 FICA/MEDICARE (EMPLOYER)	29,299.00	29,299.00	11,201.35	(18,097.65)	38.23	22,190.46
601-49400-123 CENTRAL PENSION FUND CONTRIB	3,120.00	3,120.00	1,040.00	(2,080.00)	33.33	2,062.80
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	63,409.00	63,409.00	32,424.44	(30,984.56)	51.14	52,576.83
601-49400-132 LONGEVITY PAY	13,102.00	13,102.00	.00	(13,102.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	5,750.00	5,750.00	2,063.38	(3,686.62)	35.88	2,883.75
601-49400-151 WORKERS' COMPENSATION PREMIU	16,288.00	16,288.00	5,008.23	(11,279.77)	30.75	7,108.20
601-49400-154 HRA/FLEX FEES	300.00	300.00	122.80	(177.20)	40.93	212.96
<i>TOTAL PERSONAL SERVICES</i>	<i>518,422.00</i>	<i>518,422.00</i>	<i>212,554.59</i>	<i>(305,867.41)</i>	<i>41.00</i>	<i>405,010.06</i>
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	3,000.00	3,000.00	356.39	(2,643.61)	11.88	1,011.75
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	82.65	(917.35)	8.27	85.54
601-49400-204 STATIONARY, FORMS AND ENVELOPE	1,000.00	1,000.00	.00	(1,000.00)	.00	3,276.94
601-49400-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	6,421.60	(8,578.40)	42.81	11,271.02
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	12,000.00	12,000.00	3,818.03	(8,181.97)	31.82	10,925.99
601-49400-213 OPER SUPPLIES - PLANT EQUIP	1,000.00	1,000.00	87.00	(913.00)	8.70	130.50
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	85,000.00	85,000.00	23,052.02	(61,947.98)	27.12	59,133.13
601-49400-217 TESTING	3,000.00	3,000.00	1,392.80	(1,607.20)	46.43	2,059.44
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	4,000.00	4,000.00	703.58	(3,296.42)	17.59	6,480.70
601-49400-240 SMALL TOOLS AND MINOR EQUIP	8,000.00	8,000.00	2,910.95	(5,089.05)	36.39	1,180.59
601-49400-270 METERS AND REPAIRS	15,000.00	15,000.00	16,359.37	1,359.37	109.06	2,850.60
<i>TOTAL SUPPLIES</i>	<i>148,000.00</i>	<i>148,000.00</i>	<i>55,184.39</i>	<i>(92,815.61)</i>	<i>37.29</i>	<i>98,406.20</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	8,000.00	8,000.00	819.26	(7,180.74)	10.24	2,289.32
601-49400-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	7,361.50	(12,638.50)	36.81	16,010.00
601-49400-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	339.55	(860.45)	28.30	994.41
601-49400-313 IT MGMT & BACKUP	5,600.00	5,600.00	2,749.50	(2,850.50)	49.10	5,482.52
601-49400-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	2,515.90	(5,484.10)	31.45	5,892.21
601-49400-322 POSTAGE	2,000.00	2,000.00	4,000.00	2,000.00	200.00	8,280.01
601-49400-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	602.03	(2,397.97)	20.07	884.89
601-49400-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	268.55
601-49400-340 ADVERTISING	1,000.00	1,000.00	690.90	(309.10)	69.09	1,981.17
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	161.85	(338.15)	32.37	.00
601-49400-360 INSURANCE AND BONDS	35,000.00	35,000.00	.00	(35,000.00)	.00	33,269.92
601-49400-381 ELECTRIC UTILITIES	110,000.00	110,000.00	35,287.63	(74,712.37)	32.08	94,900.53
601-49400-382 WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	611.02	(888.98)	40.73	1,218.35
601-49400-383 GAS UTILITIES	7,500.00	7,500.00	5,296.14	(2,203.86)	70.62	8,236.14
TOTAL OTHER SERVICES & CHARG	203,500.00	203,500.00	60,435.28	(143,064.72)	29.70	179,708.02
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	1,178.40	(1,821.60)	39.28	5,023.00
601-49400-406 REPAIR & MAINT - PLANT	30,000.00	30,000.00	3,348.12	(26,651.88)	11.16	25,563.09
601-49400-407 REPAIRS & MAINTENANCE - HYDR	20,000.00	20,000.00	10,731.89	(9,268.11)	53.66	12,096.90
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	1,745.02	(8,254.98)	17.45	10,326.78
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	(500.00)	.00	429.00
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	85,000.00	85,000.00	58,120.55	(26,879.45)	68.38	198,359.96
601-49400-416 DOWNTOWN FIRE SUPPRESSION SE	.00	.00	.00	.00	.00	149,240.00
601-49400-420 DEPRECIATION	885,000.00	885,000.00	.00	(885,000.00)	.00	856,157.91
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	8,500.00	8,500.00	3,820.65	(4,679.35)	44.95	8,481.20
601-49400-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	727.00	(1,273.00)	36.35	954.00
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	799.67	(2,200.33)	26.66	447.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	.00	(5,000.00)	.00	9,465.56
601-49400-489 OTHER CONTRACTED SERVICES	8,000.00	8,000.00	4,356.00	(3,644.00)	54.45	13,819.00
TOTAL MISCELLANEOUS	1,075,500.00	1,075,500.00	84,827.30	(990,672.70)	7.89	1,290,363.40
<i>DEBT SERVICE</i>						
601-49400-619 INTEREST-WATER TREATMENT 2005	12,794.00	12,794.00	.00	(12,794.00)	.00	116.56
601-49400-620 FISCAL AGENT FEES	6,000.00	6,000.00	3,796.00	(2,204.00)	63.27	2,062.07
601-49400-634 INEREST EXP 2014 IMPROV	2,549.00	2,549.00	.00	(2,549.00)	.00	(58.10)
601-49400-635 INTEREST EXP 2015 BONDS	4,280.00	4,280.00	.00	(4,280.00)	.00	882.92
601-49400-636 INTEREST EXP 2016 WATER BONDS	5,558.00	5,558.00	.00	(5,558.00)	.00	2,945.55
601-49400-638 INTEREST EXPESE 2018 BONDS	10,938.00	10,938.00	.00	(10,938.00)	.00	9,473.14
601-49400-639 INTEREST EXP 2019 BONDS W TOWE	62,467.00	62,467.00	.00	(62,467.00)	.00	57,553.24
601-49400-640 INTEREST EXPENSE 2020 IMPROV	9,150.00	9,150.00	.00	(9,150.00)	.00	7,409.62
TOTAL DEBT SERVICE	113,736.00	113,736.00	3,796.00	(109,940.00)	3.34	80,385.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
<i>TOTAL TRANSFERS</i>	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
TOTAL EXPENSE 400	2,084,158.00	2,084,158.00	416,797.56	(1,667,360.44)	20.00	2,078,872.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,084,158.00	2,084,158.00	416,797.56			2,078,872.68
NET REVENUES OVER EXPENDITURE	372,511.00	372,511.00	608,760.41			2,419,840.68

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	196,040.94
OPERATING REVENUE	2,680,000.00	2,680,000.00	1,372,924.09	1,307,075.91	51.23	3,236,117.57
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,062,127.80
TOTAL FUND REVENUE	2,680,000.00	2,680,000.00	1,372,924.09	1,307,075.91	51.23	4,494,286.31
EXPENDITURES						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,620,494.00	3,620,494.00	966,287.30	2,654,206.70	26.69	3,558,232.51
TOTAL WASTEWATER FUND EXPENDITURES	3,620,494.00	3,620,494.00	966,287.30	2,654,206.70	26.69	3,558,232.51
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	966,287.30	2,654,206.70	26.69	3,558,232.51
NET REVENUE OVER EXPENDITURES	(940,494.00)	(940,494.00)	406,636.79	(1,347,130.79)		936,053.80

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
602-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	.00	.00	.00	748.73
602-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	195,292.21
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	196,040.94
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	2,600,000.00	2,600,000.00	1,312,654.97	1,287,345.03	50.49	2,587,965.14
602-37250 SAC CHARGES	50,000.00	50,000.00	40,914.00	9,086.00	81.83	606,891.00
602-37260 PENALTIES	30,000.00	30,000.00	19,355.12	10,644.88	64.52	41,261.43
TOTAL OPERATING REVENUE	2,680,000.00	2,680,000.00	1,372,924.09	1,307,075.91	51.23	3,236,117.57
<u>OTHER FINANCING SOURCES</u>						
602-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	34,500.00
602-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,027,627.80
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,062,127.80
TOTAL FUND REVENUE	2,680,000.00	2,680,000.00	1,372,924.09			4,494,286.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	588,587.00	588,587.00	327,942.11	(260,644.89)	55.72	633,421.00
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	27,000.00	27,000.00	14,897.86	(12,102.14)	55.18	26,793.93
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	2,775.96	(8,430.04)	24.77	7,666.41
602-49450-110 HOURS WORKED HOLIDAY	5,500.00	5,500.00	2,600.16	(2,899.84)	47.28	5,225.70
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	1,170.97	(1,829.03)	39.03	3,615.34
602-49450-116 ON-CALL PAY	31,000.00	31,000.00	16,821.33	(14,178.67)	54.26	31,915.61
602-49450-121 PERA (EMPLOYER)	50,894.00	50,894.00	27,257.31	(23,636.69)	53.56	51,245.89
602-49450-122 FICA/MEDICARE (EMPLOYER)	54,456.00	54,456.00	27,291.11	(27,164.89)	50.12	52,840.36
602-49450-123 CENTRAL PENSION FUND CONTRIB	9,360.00	9,360.00	6,232.34	(3,127.66)	66.58	12,411.57
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	127,722.00	127,722.00	79,558.75	(48,163.25)	62.29	129,367.83
602-49450-132 LONGEVITY PAY	23,493.00	23,493.00	.00	(23,493.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	.00	.00	3,878.37	3,878.37	.00	5,974.27
602-49450-151 WORKERS' COMPENSATION PREMIU	38,120.00	38,120.00	20,850.28	(17,269.72)	54.70	30,669.07
602-49450-154 HRA/FLEX FEES	600.00	600.00	317.85	(282.15)	52.98	551.38
TOTAL PERSONAL SERVICES	970,938.00	970,938.00	531,594.40	(439,343.60)	54.75	991,698.36
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	8,000.00	8,000.00	9,224.04	1,224.04	115.30	13,874.31
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	814.37	(685.63)	54.29	888.22
602-49450-204 STATIONARY, FORMS AND ENVELOPE	2,000.00	2,000.00	.00	(2,000.00)	.00	3,276.95
602-49450-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	6,662.12	(3,337.88)	66.62	13,976.94
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	3,944.94	(16,055.06)	19.72	13,695.57
602-49450-213 OPER SUPPLIES - PLANT EQUIP	200.00	200.00	87.00	(113.00)	43.50	130.50
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	200,000.00	200,000.00	144,750.33	(55,249.67)	72.38	233,418.49
602-49450-217 TESTING	10,000.00	10,000.00	5,637.50	(4,362.50)	56.38	9,683.56
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	8,000.00	8,000.00	4,972.33	(3,027.67)	62.15	5,859.26
602-49450-240 SMALL TOOLS & MINOR EQUIP	10,000.00	10,000.00	2,963.87	(7,036.13)	29.64	11,164.75
TOTAL SUPPLIES	269,700.00	269,700.00	179,056.50	(90,643.50)	66.39	305,968.55

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	20,190.42	15,190.42	403.81	5,444.70
602-49450-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	7,361.50	(12,638.50)	36.81	16,010.00
602-49450-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	339.55	(860.45)	28.30	994.39
602-49450-313 IT MGMT & BACKUP	6,500.00	6,500.00	2,749.50	(3,750.50)	42.30	5,482.52
602-49450-321 TELEPHONE/CELLULAR PHONES	7,000.00	7,000.00	4,242.00	(2,758.00)	60.60	9,496.18
602-49450-322 POSTAGE	7,000.00	7,000.00	4,018.98	(2,981.02)	57.41	8,245.01
602-49450-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	425.29	(2,574.71)	14.18	860.15
602-49450-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	268.55
602-49450-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	50,000.00	50,000.00	.00	(50,000.00)	.00	48,220.81
602-49450-381 ELECTRIC UTILITIES	140,000.00	140,000.00	57,049.00	(82,951.00)	40.75	120,577.00
602-49450-382 WATER/WASTEWATER UTILITIES	1,600.00	1,600.00	738.79	(861.21)	46.17	1,443.66
602-49450-383 GAS UTILITIES	44,000.00	44,000.00	18,988.70	(25,011.30)	43.16	39,827.14
602-49450-384 REFUSE HAULING	3,500.00	3,500.00	1,260.15	(2,239.85)	36.00	3,281.39
602-49450-385 POWER - LIFT STATIONS	17,000.00	17,000.00	7,754.76	(9,245.24)	45.62	15,125.13
TOTAL OTHER SERVICES & CHARG	306,500.00	306,500.00	125,118.64	(181,381.36)	40.82	275,276.63
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	10,000.00	10,000.00	.00	(10,000.00)	.00	1,325.00
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	7,000.00	7,000.00	9,093.99	2,093.99	129.91	6,445.70
602-49450-406 REPAIR & MAINT - PLANT	65,000.00	65,000.00	43,731.82	(21,268.18)	67.28	52,135.98
602-49450-407 REPAIR & MAINT - LIFT STATIONS	30,000.00	30,000.00	5,393.75	(24,606.25)	17.98	9,833.62
602-49450-408 REPAIRS & MAINTENANCE - SEWER	5,000.00	5,000.00	2,925.73	(2,074.27)	58.51	2,274.28
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,500.00	1,500.00	.00	(1,500.00)	.00	1,286.95
602-49450-418 KENWOOD LIFT STATION	.00	.00	.00	.00	.00	(3,882.24)
602-49450-420 DEPRECIATION	1,656,886.00	1,656,886.00	.00	(1,656,886.00)	.00	1,653,458.22
602-49450-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
602-49450-433 DUES AND SUBSCRIPTIONS	6,000.00	6,000.00	255.00	(5,745.00)	4.25	3,218.00
602-49450-440 MEETINGS AND SCHOOLS	4,000.00	4,000.00	1,329.67	(2,670.33)	33.24	2,661.18
602-49450-441 MPCA FEES	15,000.00	15,000.00	9,644.00	(5,356.00)	64.29	8,456.00
602-49450-489 OTHER CONTRACTED SERVICES	120,000.00	120,000.00	56,875.80	(63,124.20)	47.40	97,105.00
TOTAL MISCELLANEOUS	1,921,386.00	1,921,386.00	129,249.76	(1,792,136.24)	6.73	1,834,317.69
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	55,541.00	55,541.00	.00	(55,541.00)	.00	61,665.38
602-49450-620 FISCAL AGENT FEES	2,500.00	2,500.00	1,268.00	(1,232.00)	50.72	1,272.41
602-49450-634 INTEREST EXP 2014 IMPROV	1,154.00	1,154.00	.00	(1,154.00)	.00	(36.86)
602-49450-635 INTEREST EXP 2015 BOND EXP	1,926.00	1,926.00	.00	(1,926.00)	.00	397.34
602-49450-636 INTEREST EXP 2016 SEWER BONDS	3,386.00	3,386.00	.00	(3,386.00)	.00	1,796.38
602-49450-638 INTEREST EXPESE 2018 BONDS	3,200.00	3,200.00	.00	(3,200.00)	.00	3,281.60
602-49450-640 INTEREST EXPENSE 2020 IMP BOND	9,263.00	9,263.00	.00	(9,263.00)	.00	7,595.03
TOTAL DEBT SERVICE	76,970.00	76,970.00	1,268.00	(75,702.00)	1.65	75,971.28

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
<i>TOTAL TRANSFERS</i>	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
TOTAL EXPENSE 450	3,620,494.00	3,620,494.00	966,287.30	(2,654,206.70)	26.69	3,558,232.51

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	966,287.30			3,558,232.51
NET REVENUES OVER EXPENDITURE	(940,494.00)	(940,494.00)	406,636.79			936,053.80

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
OPERATING REVENUES	456,000.00	456,000.00	246,076.42	209,923.58	53.96	451,241.20
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	456,000.00	456,000.00	246,076.42	209,923.58	53.96	2,033,374.96
EXPENDITURES						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	667,561.00	667,561.00	74,973.37	592,587.63	11.23	531,070.05
TOTAL STORM SEWER FUND EXPENDITURE	667,561.00	667,561.00	74,973.37	592,587.63	11.23	531,070.05
TOTAL FUND EXPENDITURES	667,561.00	667,561.00	74,973.37	592,587.63	11.23	531,070.05
NET REVENUE OVER EXPENDITURES	(211,561.00)	(211,561.00)	171,103.05	(382,664.05)		1,502,304.91

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	450,000.00	450,000.00	242,253.79	207,746.21	53.83	442,424.09
603-37360 PENALTIES	6,000.00	6,000.00	3,822.63	2,177.37	63.71	8,817.11
TOTAL OPERATING REVENUES	456,000.00	456,000.00	246,076.42	209,923.58	53.96	451,241.20
<u>OTHER FINANCING SOURCES</u>						
603-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,554,587.25
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	456,000.00	456,000.00	246,076.42			2,033,374.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>EXPENSE 500</i>						
<i>PERSONAL SERVICES</i>						
603-49500-101 FULL-TIME EMPLOYEES - REGULAR	73,986.00	73,986.00	3,492.00	(70,494.00)	4.72	.00
603-49500-121 PERA (EMPLOYER)	5,552.00	5,552.00	261.90	(5,290.10)	4.72	.00
603-49500-122 FICA/MEDICARE (EMPLOYER)	5,663.00	5,663.00	260.71	(5,402.29)	4.60	.00
603-49500-131 MEDICAL/DENTAL/LIFE INS	18,125.00	18,125.00	1,597.90	(16,527.10)	8.82	.00
603-49500-132 LONGEVITY PAY	46.00	46.00	.00	(46.00)	.00	.00
603-49500-133 DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
603-49500-151 WORKERS' COMPENSATION PREMIU	901.00	901.00	.00	(901.00)	.00	.00
603-49500-154 HRA/FLEX FEES	100.00	100.00	.00	(100.00)	.00	.00
<i>TOTAL PERSONAL SERVICES</i>	<i>105,873.00</i>	<i>105,873.00</i>	<i>5,612.51</i>	<i>(100,260.49)</i>	<i>5.30</i>	<i>.00</i>
<i>SUPPLIES</i>						
603-49500-201 OFFICE SUPPLIES	.00	.00	200.78	200.78	.00	102.94
<i>TOTAL SUPPLIES</i>	<i>.00</i>	<i>.00</i>	<i>200.78</i>	<i>200.78</i>	<i>.00</i>	<i>102.94</i>
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	157.25	(4,842.75)	3.15	4,439.75
603-49500-352 GEN INFO & PUBLIC NOTICES	200.00	200.00	10.95	(189.05)	5.48	.00
<i>TOTAL OTHER SERVICES & CHARG</i>	<i>5,200.00</i>	<i>5,200.00</i>	<i>168.20</i>	<i>(5,031.80)</i>	<i>3.23</i>	<i>4,439.75</i>
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	60,000.00	60,000.00	65,800.63	5,800.63	109.67	33,637.35
603-49500-420 DEPRECIATION	450,000.00	450,000.00	.00	(450,000.00)	.00	453,068.56
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	17.25	(982.75)	1.73	2,092.33
603-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	1,070.00	1,070.00	.00	.00
603-49500-440 SCHOOLS AND MEETINGS	2,000.00	2,000.00	815.00	(1,185.00)	40.75	.00
<i>TOTAL MISCELLANEOUS</i>	<i>513,000.00</i>	<i>513,000.00</i>	<i>67,702.88</i>	<i>(445,297.12)</i>	<i>13.20</i>	<i>488,798.24</i>
<i>DEBT SERVICE</i>						
603-49500-620 FISCAL AGENT FEES	.00	.00	1,289.00	1,289.00	.00	1,742.24
603-49500-634 INTEREST EXP 2014 STORM IMPROV	1,296.00	1,296.00	.00	(1,296.00)	.00	(45.60)
603-49500-635 INTEREST EXP 2015 BONDS	2,171.00	2,171.00	.00	(2,171.00)	.00	447.89
603-49500-636 INTEREST EXP 2016 STORM BONDS	3,220.00	3,220.00	.00	(3,220.00)	.00	1,708.80
603-49500-638 INTEREST EXPESE 2018 BONDS	12,188.00	12,188.00	.00	(12,188.00)	.00	12,494.08
603-49500-640 INTEREST EXPENSE 2020 IMP BOND	18,263.00	18,263.00	.00	(18,263.00)	.00	14,887.09
603-49500-641 INTEREST EXPENSE 2022 IMP BOND	6,350.00	6,350.00	.00	(6,350.00)	.00	6,494.62
<i>TOTAL DEBT SERVICE</i>	<i>43,488.00</i>	<i>43,488.00</i>	<i>1,289.00</i>	<i>(42,199.00)</i>	<i>2.96</i>	<i>37,729.12</i>
TOTAL EXPENSE 500	667,561.00	667,561.00	74,973.37	(592,587.63)	11.23	531,070.05

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	667,561.00	667,561.00	74,973.37			531,070.05
NET REVENUES OVER EXPENDITURE	(211,561.00)	(211,561.00)	171,103.05			1,502,304.91

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SOURCE 36	.00	.00	.00	.00	.00	4,666.03
OPERATING REVENUES	247,900.00	247,900.00	128,985.98	118,914.02	52.03	251,862.89
TOTAL FUND REVENUE	247,900.00	247,900.00	128,985.98	118,914.02	52.03	256,528.92
EXPENDITURES						
STREET LIGHT UTILITY EXP EXPENSE 550	230,000.00	230,000.00	92,317.17	137,682.83	40.14	206,231.96
TOTAL STREET LIGHT UTILITY EXP	230,000.00	230,000.00	92,317.17	137,682.83	40.14	206,231.96
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	92,317.17	137,682.83	40.14	206,231.96
NET REVENUE OVER EXPENDITURES	17,900.00	17,900.00	36,668.81	(18,768.81)		50,296.96

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
604-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	4,666.03
TOTAL SOURCE 36	.00	.00	.00	.00	.00	4,666.03
 <u>OPERATING REVENUES</u>						
604-37360 PENALTIES	4,000.00	4,000.00	2,428.75	1,571.25	60.72	5,394.44
604-37410 STREET LIGHT UTILITY FEES	243,900.00	243,900.00	126,557.23	117,342.77	51.89	246,468.45
TOTAL OPERATING REVENUES	247,900.00	247,900.00	128,985.98	118,914.02	52.03	251,862.89
 TOTAL FUND REVENUE	 247,900.00	 247,900.00	 128,985.98			 256,528.92

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	190,000.00	190,000.00	75,162.80	(114,837.20)	39.56	177,068.42
<i>TOTAL OTHER SERVICES & CHARG</i>	190,000.00	190,000.00	75,162.80	(114,837.20)	39.56	177,068.42
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	40,000.00	40,000.00	17,154.37	(22,845.63)	42.89	29,163.54
<i>TOTAL MISCELLANEOUS</i>	40,000.00	40,000.00	17,154.37	(22,845.63)	42.89	29,163.54
TOTAL EXPENSE 550	230,000.00	230,000.00	92,317.17	(137,682.83)	40.14	206,231.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	92,317.17			206,231.96
NET REVENUES OVER EXPENDITURE	17,900.00	17,900.00	36,668.81			50,296.96

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTEREST & LOTTERY SALES	2,240.00	2,240.00	200.04	2,039.96	8.93	88,350.25
OPERATING REVENUES	6,107,200.00	6,107,200.00	3,002,303.92	3,104,896.08	49.16	6,560,225.43
TOTAL FUND REVENUE	6,109,440.00	6,109,440.00	3,002,503.96	3,106,936.04	49.15	6,648,575.68
EXPENDITURES						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	6,109,440.00	6,109,440.00	2,660,150.79	3,449,289.21	43.54	6,598,558.60
TOTAL LIQUOR STORE EXPENDITURES	6,109,440.00	6,109,440.00	2,660,150.79	3,449,289.21	43.54	6,598,558.60
TOTAL FUND EXPENDITURES	6,109,440.00	6,109,440.00	2,660,150.79	3,449,289.21	43.54	6,598,558.60
NET REVENUE OVER EXPENDITURES	.00	.00	342,353.17	(342,353.17)		50,017.08

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	200.04	39.96	83.35	235.50
610-36210 INTEREST EARNINGS	2,000.00	2,000.00	.00	2,000.00	.00	23,950.42
610-36220 LOTTERY SALES	.00	.00	.00	.00	.00	64,164.33
TOTAL INTEREST & LOTTERY SALES	2,240.00	2,240.00	200.04	2,039.96	8.93	88,350.25
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	2,250,000.00	2,250,000.00	1,157,125.76	1,092,874.24	51.43	2,434,150.22
610-37812 SALES - BEER	2,840,000.00	2,840,000.00	1,292,287.83	1,547,712.17	45.50	2,889,970.82
610-37813 SALES - WINE	820,000.00	820,000.00	394,938.15	425,061.85	48.16	888,362.38
610-37815 SALES - NON-TAXABLE	185,000.00	185,000.00	76,794.89	108,205.11	41.51	176,735.82
610-37816 SALES - TAXABLE	16,000.00	16,000.00	83,587.57	(67,587.57)	522.42	174,530.80
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(5,000.00)	(5,000.00)	(1,545.50)	(3,454.50)	(30.91)	(3,406.00)
610-37840 CASH OVER AND SHORT	1,200.00	1,200.00	(884.78)	2,084.78	(73.73)	(118.61)
TOTAL OPERATING REVENUES	6,107,200.00	6,107,200.00	3,002,303.92	3,104,896.08	49.16	6,560,225.43
TOTAL FUND REVENUE	6,109,440.00	6,109,440.00	3,002,503.96			6,648,575.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	287,164.00	287,164.00	143,686.64	(143,477.36)	50.04	305,129.51
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	6,939.00	6,939.00	2,599.70	(4,339.30)	37.47	5,052.53
610-49750-103 PART-TIME EMPLOYEES - REGULAR	131,000.00	131,000.00	61,216.14	(69,783.86)	46.73	120,536.41
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	500.00	500.00	.00	(500.00)	.00	.00
610-49750-110 HOURS WORKED HOLIDAY	12,500.00	12,500.00	3,838.77	(8,661.23)	30.71	10,615.16
610-49750-121 PERA (EMPLOYER)	33,150.00	33,150.00	15,330.67	(17,819.33)	46.25	32,506.69
610-49750-122 FICA/MEDICARE (EMPLOYER)	33,813.00	33,813.00	15,786.11	(18,026.89)	46.69	28,516.40
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	90,629.00	90,629.00	53,313.92	(37,315.08)	58.83	83,454.46
610-49750-132 LONGEVITY PAY	3,900.00	3,900.00	.00	(3,900.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	7,500.00	7,500.00	.00	(7,500.00)	.00	1,965.71
610-49750-151 WORKERS' COMPENSATION PREMIU	24,008.00	24,008.00	11,018.35	(12,989.65)	45.89	19,512.49
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	(250.00)	.00	177.23
610-49750-154 HRA/FLEX FEES	500.00	500.00	194.25	(305.75)	38.85	316.60
TOTAL PERSONAL SERVICES	631,853.00	631,853.00	306,984.55	(324,868.45)	48.58	607,783.19
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	2,000.00	2,000.00	2,008.66	8.66	100.43	3,579.30
610-49750-210 MISCELLANEOUS OPER SUPPLIES	21,000.00	21,000.00	12,622.57	(8,377.43)	60.11	16,372.58
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	50,000.00	50,000.00	4,494.01	(45,505.99)	8.99	18,744.69
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	.00	(3,000.00)	.00	3,685.71
610-49750-251 PURCHASES - LIQUOR	1,596,860.00	1,596,860.00	807,657.04	(789,202.96)	50.58	1,732,566.39
610-49750-252 PURCHASES - BEER	2,146,120.00	2,146,120.00	989,584.35	(1,156,535.65)	46.11	2,205,877.59
610-49750-253 PURCHASES WINE	558,502.00	558,502.00	262,717.81	(295,784.19)	47.04	598,727.49
610-49750-259 PURCHASES - MISCELLANEOUS	270,000.00	270,000.00	123,574.45	(146,425.55)	45.77	276,356.69
610-49750-260 FREIGHT & DRAY	40,000.00	40,000.00	21,442.89	(18,557.11)	53.61	41,094.86
TOTAL SUPPLIES	4,687,482.00	4,687,482.00	2,224,101.78	(2,463,380.22)	47.45	4,897,005.30
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	3,091.00	3,091.00	2,475.81	(615.19)	80.10	6,702.59
610-49750-313 IT MGMT & BACKUP	6,000.00	6,000.00	2,749.50	(3,250.50)	45.83	5,482.52
610-49750-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	3,058.33	(4,941.67)	38.23	7,234.03
610-49750-331 TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	.00
610-49750-334 MILEAGE REIMBURSEMENT	500.00	500.00	136.68	(363.32)	27.34	195.15
610-49750-340 ADVERTISING	45,374.00	45,374.00	22,659.55	(22,714.45)	49.94	46,414.70
610-49750-341 WINE TASTING EVENT COSTS	3,120.00	3,120.00	2,483.29	(636.71)	79.59	.00
610-49750-360 INSURANCE AND BONDS	18,000.00	18,000.00	.00	(18,000.00)	.00	15,445.18
610-49750-381 ELECTRIC UTILITIES	26,000.00	26,000.00	8,524.00	(17,476.00)	32.78	22,746.50
610-49750-382 WATER/WASTEWATER UTILITIES	1,200.00	1,200.00	363.30	(836.70)	30.28	783.79
610-49750-383 GAS UTILITIES	3,500.00	3,500.00	1,982.89	(1,517.11)	56.65	2,959.83
610-49750-384 REFUSE HAULING	6,500.00	6,500.00	2,187.15	(4,312.85)	33.65	5,772.10
TOTAL OTHER SERVICES & CHARG	121,585.00	121,585.00	46,620.50	(74,964.50)	38.34	113,736.39

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

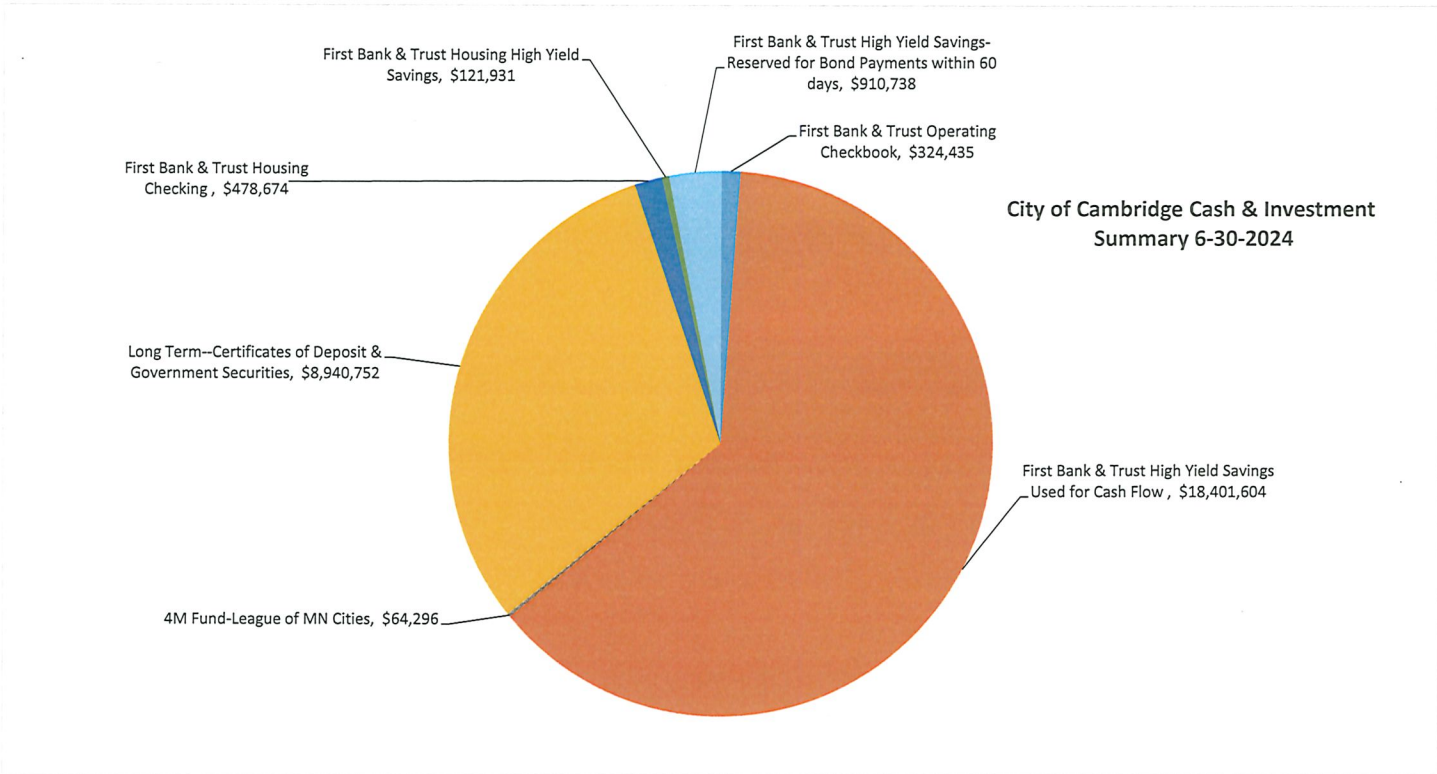
FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	8,000.00	8,000.00	2,777.96	(5,222.04)	34.72	7,906.24
610-49750-413 RENTALS - OFFICE EQUIPMENT	.00	.00	390.00	390.00	.00	715.00
610-49750-420 DEPRECIATION	65,000.00	65,000.00	.00	(65,000.00)	.00	66,440.42
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	155,000.00	155,000.00	69,588.47	(85,411.53)	44.90	150,091.34
610-49750-433 DUES AND SUBSCRIPTIONS	6,500.00	6,500.00	.00	(6,500.00)	.00	6,144.00
610-49750-440 MEETINGS AND SCHOOLS	1,500.00	1,500.00	1,382.00	(118.00)	92.13	150.00
610-49750-453 TAXES AND LICENSES	20.00	20.00	.00	(20.00)	.00	200.00
610-49750-461 LOTTERY SWEEP	.00	.00	.00	.00	.00	34,938.16
610-49750-475 LOTTERY PAID OUT	.00	.00	.00	.00	.00	29,684.03
610-49750-489 CONTRACT MAINTENANCE	7,500.00	7,500.00	8,305.53	805.53	110.74	8,764.53
<i>TOTAL MISCELLANEOUS</i>	<u>243,520.00</u>	<u>243,520.00</u>	<u>82,443.96</u>	<u>(161,076.04)</u>	<u>33.86</u>	<u>305,033.72</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	425,000.00	425,000.00	.00	(425,000.00)	.00	675,000.00
<i>TOTAL TRANSFERS</i>	<u>425,000.00</u>	<u>425,000.00</u>	<u>.00</u>	<u>(425,000.00)</u>	<u>.00</u>	<u>675,000.00</u>
TOTAL LIQUOR STORE	<u><u>6,109,440.00</u></u>	<u><u>6,109,440.00</u></u>	<u><u>2,660,150.79</u></u>	<u><u>(3,449,289.21)</u></u>	<u><u>43.54</u></u>	<u><u>6,598,558.60</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	6,109,440.00	6,109,440.00	2,660,150.79			6,598,558.60
NET REVENUES OVER EXPENDITURE	.00	.00	342,353.17			50,017.08



City of Cambridge		
General Fund Park Expenses		
on Park Specific Basis		
Name of Park	1/1/24-6/30/2024	
City Park		\$24,413.25
Ice Rink		\$59,718.05
Sandquist Park		\$59,328.36
Central Greens		\$8,751.16
Brown Park		\$2,371.55
Peterson Park		\$5,499.45
Pioneer Park		\$5,828.80
Water Tower Park		\$2,340.79
Preserve Park		\$189.70
Dog Park		\$5,352.80
Honeysuckle Park		\$2,482.05
Parkwood Park		\$3,259.33
Veteran's Park		\$63.63
Not Location Specific Expense		\$59,754.31
Total		\$239,353.23
Difference		\$0.00
Total Per General Ledger		\$239,353.23
Notes:		
Generally, salaries are allocated to each park based on a time estimate received from our Public Works Director. During the year, as the seasons change, the allocations change to reflect current park activity.		
Not location specific expenses includes things that would be too difficult to allocate to a specific park like park liability insurance, gas for park vehicles, small tools, vehicle repairs, and park commission expense.		

4C

8/5/2024 City Council Staff Report LMCIT Liability Coverage –Waiver Form

Prepared by: Caroline Moe, Director of Finance

Background:

The City is currently insured through the League of Minnesota Cities Insurance Trust (LMCIT). This coverage includes, but is not limited to, property, liability, auto, theft, liquor liability and airport coverage. Staff recently completed the renewal application form, which will be for the policy year October 1, 2024 through September 30, 2025.

As part of the renewal, there are elections that must be made by the City Council that will impact the manner in which quotes will be returned. The statutory municipal tort liability limits is currently \$500,000 per claimant and \$1,500,000 per occurrence. All LMCIT coverage will be issued with a \$1,500,000 per occurrence limit. Under the coverage form the statutory per-claimant liability limit will not be waived. However, the City has the option to waive the per-claimant limit.

Cities obtaining liability coverage from the LMCIT must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

If the City does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory limits would apply regardless of whether or not the City purchases the optional excess liability coverage.

If the City waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.

If the City waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision. The statutory limit only comes into play if somebody has been injured by the City's negligence, and has proved to the court that his/her actual injuries exceed \$500,000. The statutory liability limit means, very literally, that the City and LMCIT won't fully compensate that individual for

his/her injuries, which the City caused. Because of this, some cities are deciding, as a matter of public policy, to have more than \$500,000 available to compensate a citizen who has been injured by the City's negligence.

For this reason, LMCIT gives the City the option to waive the statutory liability limit. By waiving the statutory limit, the City makes it possible for a claimant to recover up to the full limit of the City's LMCIT liability coverage. Since it increases the exposure, there is an additional premium charge of 3.5% if the City decides to waive the statutory per-person limit.

If the City decides to waive the statutory limit, the City's coverage would be identical to the current coverage but with a higher per-occurrence limit (\$2,000,000). The City has asked for a quote for \$1,500,000 in excess liability coverage for the renewal period. This would provide \$2,000,000 in liability coverage.

Based on extensive discussions with the insurance agent of record, it is staffs recommendation that the City NOT waive the monetary limits on tort liability as established by statute, to the extent of the limits of the liability coverage obtained from LMCIT.

Council Action

Motion by City Council to authorize the City Administrator to execute the LMCIT Liability Coverage - Waiver Form electing NOT TO WAIVE the monetary limits on municipal tort liability, as has been the past position of the City.



LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary. The decision has the following effects:

- If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

Check one:

[] The member DOES NOT WAIVE the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

[] The member WAIVES the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____

Position: _____

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

The City of Cambridge Fire Department has received a donation from Arrow Tank & Engineering Co for \$1,500 for the purpose purchasing Cambridge Fire Department Equipment.

As required by MN State Statute, restricted donations must be officially accepted by the City Council and thus we are including it for action on this agenda.

Compatibility with Strategic Goals:

While this is action is required by MN State Statute, it is also supporting the following:

Core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication, and transparency. Approval of restricted donation is necessary to receive clean audit results.

COUNCIL ACTION

Officially accept the donations by approving the attached resolution.

Attachments

Resolution No. R24-055

RESOLUTION NO. R24-055

*Resolution Accepting Restricted Donation to the City of Cambridge
Fire Department for equipment*

WHEREAS, Arrow Tank & Engineering Co has made a donation in the amount of \$1,500 with the restriction that the funds be used for Cambridge Fire Department equipment;

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the donations detailed above are hereby received and accepted for the purposes as described above.

Adopted this 5th day of August, 2024.

James Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

4E Declare Cambridge Fire Department Trucks & Equipment Surplus Property August 5, 2024

Prepared By: Ross Benzen, Deputy Fire Chief

With the delivery of Engine 4, the Cambridge Fire Department is ready to retire 2 fire trucks and additional equipment. The trucks and equipment have not only exceeded their age, but the maintenance cost is high, as well as we do not have space in the station for everything to fit.

Item to be declared surplus:

- Engine 3, 1986 Ford 9000 Pumper Truck VIN 1FDYK90R8GVA07433
- Tender 1, 1993 Ford L8000 Tanker Truck VIN 1FDYS82A4NVA31498
- Ropes, harnesses, and miscellaneous outdated technical rescue equipment
- Old generation SCBA air packs that are no longer in service

Recommendation:

Declare the above equipment surplus property and authorize staff to use online area and state auction sites to sell the trucks and equipment.

Prepared by: Tina Davidson

Background: I'd like to hire Robert Novack as a part time cashier at Northbound Liquor to work an average of 15 hours per week. He would be at the starting wage of \$15.71 Hiring Robert as a cashier would be very beneficial in these busy summer months and the holidays to come.

Fiscal Note: Deliver exceptional public services.

* Maintain proper staffing

* Provide proper training for Robert as a cashier and any other training involved/upcoming (Beverage Alcohol Training)

Recommendation:

Hire Robert Novack for the Part-Time Clerk Position at Northbound Liquor pending a background check.

7A Dog Park Expansion

August 5, 2024

Prepared By: Todd Schwab, Public Works/Utilities Director

Background:

Talks about starting a Dog Park started in 2007 with the first Dog Park being built at a temporary location east of Sanquist Park in 2011. That site is now the home of a Solar Farm. The Park was moved to its present location next to the Community Garden in 2017.

The present Dog Park was constructed in 2017 with one large fenced area that is shared by all dogs, big and small. The park use has increased every year since its construction. Over the years we have had numerous issues of large dog/small dog interaction with the small dogs usually coming out on the short end of the stick. The volume of dogs that frequent the park justifies the addition of a fenced area just for small dogs.

Fiscal Note:

Staff has obtained quotes for fencing a 100' X 150' area, connected to the south side of the existing Dog Park fence.

- Arrow Fence - **\$9470.00**
- Century Fence - \$11,200.00

There would also be a need for some additional concrete - **\$2500.00**

Total \$11,970.00

There are adequate funds in the Parks Capital Plan to support the **\$11,970.00** project cost.



*Core Strategy #8 and strategic Objective:
* Maintain, repair and update park amenities*

Recommendation:

Allow staff to proceed with the expansion of the existing Dog Park to include a small dog section.

Included:

Quotes

ARROW FENCE CO.
18607 HWY 65 N.E. SUITE B
CEDAR, MN 55011
763-755-0088 FAX: 763-515-4213

PROPOSAL

Proposal Submitted To: CITY OF CAMBRIDGE		Date: 7/24/2024
Address:		LUCAS MILZ
City/State/Zip:		Phone: 763-552-3238
Sales Rep:		Fax:
Sales Rep #:		Date of Plans:
Customer Email:	Job Name: DOG PARK EXPANSION	Job Location: CAMBRIDGE

We hereby propose to furnish material and labor necessary for the completion of:

362' OF 5' 9GA. CHAIN LINK FENCE WITH 2" LINES, 3" CORNER AND END/ GATE POSTS

1 5/8" TOP RAIL COMMERCIAL GRADE PIPE

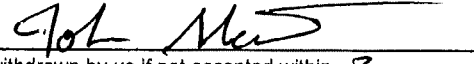
WITH 2 - 4' SINGLE GATES

POST DRIVE SET 4' GATE POSTS SET IN CONCRETE

Customer is responsible for all property lines and permits. Excess dirt from post holes will be left at job site unless otherwise specified. 50% down, balance due upon completion, unless prior arrangements have been made. In the event of unforeseen digging conditions extra charges for labor and equipment may be applied. Arrow Fence co. is not responsible for costs to repair sprinkler lines in conflict with the fence installation. We propose hereby to furnish material and labor - complete in accordance with above specification, for the sum of: **NINE THOUSAND FOUR HUNDRED SEVENTY----- dollars \$ \$9,470.00**

Payment to be made as follows

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Authorized Signature  Date 7/24/24
Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____ Signature _____

Quote

Century Fence Company
14839 Lake Dr NE
Forest Lake, MN 55025



Quote To:
CITY OF CAMBRIDGE
300 3RD AVE. NE
CAMBRIDGE, MN 55008

Project Location:
Dog Park Expansion

Quote #: 23017
Quote Date: 4/30/2024

Description

Dog Park Expansion

Furnish and install 362 LF of 5 Foot high galvanized chain link fence. Line posts shall be 2" O.D. Galvanized steel pipe Driven 48" in depth and spaced a maximum of 10' on centers. The fence shall consist of top rails which will be 1-5/8" O.D. Galvanized pipe.

- 3 - Corner post: 3" O.D. Galvanized pipe - Driven
- 4 - Gate post: 3" O.D. Galvanized pipe - Concrete Set
- 2 - Single Swing Galvanized Gate: 4' Opening Width

Materials Only Option Delivered \$7810

Notes:

Excludes Clearing, Excavation through rock, Excavation through frost, Hydro-excavating, Permit, Prevailing Wages, Private Utility Locate, Survey

Quote Total: \$11,200.00

Quote Valid For 15 days

Buyer's Signature: _____

Date: _____

Submitted by: _____

Jason Larson

Change This quote when accepted in writing by purchaser and by Century Fence Company includes the terms and conditions set forth on www.centuryfence.com which are incorporated by reference and becomes a contract between two parties. If the project is cancelled upon agreement and special materials were purchased, the customer agrees to pay

Acceptance: 100% of the material cost

Jason Larson
Office: 651-464-7373
Cell: 612-666-1680
Email: JLarson@centuryfence.com

Terms of Payment: Net Cash upon receipt of invoice.

Prepared By: Todd Schwab, Public Works/Utilities Director

Background:

The Safety Committee has identified areas that improvements could be added to make Public Works and Utility Facilities more secure resulting in added safety for staff.

The areas identified are as follows:

- Updated Security Camera System
- Automatic Entrance Gates
- Access Control Systems (Key FOBs)

Staff has solicited quotes for each area of update. The following is a brief summary of the quotes received. Each quote is for specific equipment that was supplied by the same manufacturer as equipment that is already located at Airport, City Hall, Police and Fire Department facilities. The purchase of equipment that is consistent with our existing equipment will ease in maintenance and will save dollars in the long term.

- **Updated Security Camera System**

Marco Quote:

1. Material - \$34,655.26
2. Labor - \$12,456.67
3. 3-year Maintenance Contract - \$1,037.28

Total \$48,149.21

- **Automatic Entrance Gates**

Barnum Companies Quote:

Material and labor to install two automatic Entrance Gates at the Public Works/Utilities Facility

1. \$31,850.00
2. Additional Detection Loops - \$2,450.00
- 2
3. Additional Openers - \$900.00

Total \$ 35,200.00

- **Access Control Systems**

All State Communications Quote:

1. Material and Labor to install access control systems on doors located at the following locations:

- ✓ Utilities Garage
- ✓ Mechanics Shop
- ✓ Street Department Garage/Office
- ✓ Utilities Administration Building

Total \$31,940.00

- **Electrical/Network Contractor Estimate:**

Total \$60,000.00

- **10% Contingency**

Total \$17,529.00

The total of materials and labor to complete the recommended safety improvements would be:

Total \$192,818.21

Core Strategy #2: Deliver exceptional public services.

**** Maintain proper staffing levels in all departments***

**** Provide proper and ongoing training for all staff in their respective field***

**** Provide proper equipment to effectively and safely perform job duties***

**** Deliver services with a customer-first mentality***

Fiscal Note:

The bulk of the safety improvements are related to securing the wastewater treatment plant but there are some upgrades that are related to the Public Works department. Of the project \$182,818.21 will be funded by Wastewater Utility funds available due to Sewer Access Fees exceeding budget in 2023 by approximately \$550,000. The remaining \$10,000 will be covered by available funds in the Public Works Capital Fund.

Recommendation:

Authorize staff to complete the recommended safety Improvements.

Included:

Quotes



July 8, 2024

PROPOSAL FOR

CITY OF CAMBRIDGE

TODD SCHWAB

Prepared By:

Jennifer Bohnsack

Technology Advisor

320-259-3001 x1029

jennifer.bohnsack@marconet.com

Quote Number: 174724



Managed Services



Copiers & Printers



Audio Visual



Business IT Services



IT - Video Surveillance for Public Works -- CITY OF CAMBRIDGE



Prepared by:
Marco - St. Cloud
 Jennifer Bohnsack
 320-259-3001 x1029
 jennifer.bohnsack@marconet.com

Prepared for:
CITY OF CAMBRIDGE
 300 NE 3RD AVE
 CAMBRIDGE, MN 55008-1281
 TODD SCHWAB
 763.689.1800
 tschwab@ci.cambridge.mn.us

Quote Information:
Quote #: 174724
 Version: 1
 Date Issued: 07/08/2024
 Expiration Date: 08/01/2024

■ Products

* This Tab Contains Optional Items

Description	One-Time	Qty	Ext. One-Time
Head End Equipment			
March Networks - X1232 R - 12 Analog Channel, 30 FPS per Analog Channel, Recorder Supporting up to 32 Channels (Analog or IP). Recorder Comes Complete with Docking Station, all I/O and 1x2TB (2TB) of Storage.	\$6,438.83	1	\$6,438.83
Seagate - SkyHawk AI 20TB 3.5" SATA 256MB 7200RPM Hard Drive	\$456.99	4	\$1,827.96
<i>CES Hosting Services per NVR - 3YR Service term, prepaid and invoiced annually – Hosting Allows End User NVRs to connect to a March Networks CES. Includes Operations and Security Audits.</i>	\$518.64	2*	\$1,037.28
Cameras			
Axis - P3737-PLE Four Lens (4x5mp) Outdoor Panoramic Camera	\$1,641.37	5	\$8,206.85
March Networks - Oncam C-12 - Outdoor, Surface Mount, white, 12MP	\$1,059.54	5	\$5,297.70
March Networks - ME8 Outdoor Durabullet AI	\$861.93	1	\$861.93
March Networks - VA4 IR DuraBullet - 2.7-12mm Motorized Lens, DynamicI R, WDR	\$503.77	5	\$2,518.85
Mounting Hardware			
March Networks - Wall Back Box for ME6/VA4 Bullet Camera - Mounts to any flat surface and provides a sealed junction for cables and connectors.	\$78.71	2	\$157.42
March Networks - Pole Back Box for ME6/VA4 Bullet Camera - Mounts to poles and provides a sealed junction for cables and connectors.	\$78.71	4	\$314.84
March Networks - Oncam C-12 Outdoor Pendant Kit - White	\$114.41	5	\$572.05
March Networks - Oncam C-12 Outdoor Pole Mount - White	\$114.41	3	\$343.23



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

March Networks - Oncam C-12 Outdoor Corner Mount - White	\$114.41	2	\$228.82
March Networks - Oncam C-12 Outdoor Heater Module - White	\$54.71	5	\$273.55
Cables and Miscellaneous Installation Materials	\$7,613.23	1	\$7,613.23
Netgear - Switch - Smart - 8 x 10/100/1000 (PoE+) + 2 x 10/100/1000 (uplink) - Desktop - PoE+ (120 W)		2	
Netgear - Switch - Unmanaged - 5 x 10/100/1000 (4 PoE) - Desktop, Wall-mountable - PoE (83 W) - DC Power		9	
Liberty - Cat6 Twisted Pair Cable - Unshielded - Plenum Rated - Black		1	
Miscellaneous Installation Materials		1	
Cabling Installation Materials Including Lift Rental		1	

* Optional Subtotal: **\$1,037.28**

Subtotal: **\$34,655.26**

Professional Services Labor

Description	One-Time	Qty	Ext. One-Time
Marco Professional Services - Fixed Fee - Installation	\$6,470.00	1	\$6,470.00
Sub-Contractor - Professional Services - Fixed Fee	\$5,986.67	1	\$5,986.67

Subtotal: **\$12,456.67**

Professional Services Engagement Agreement

ABOUT THIS PROFESSIONAL SERVICES ENGAGEMENT

In addition to the Professional Service Engagement Agreement located at www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement, the following applies to this Professional Service Engagement:

ENGAGEMENT OVERVIEW - DESIRED GOALS AND OUTCOMES - CURRENT SITUATION

City of Cambridge would like to expand a current video surveillance system to their Public Works Department locations.

ENGINEERING - DESCRIPTION OF SERVICES AND DELIVERABLES

Marco to provide the following solution:

* March Networks Video Surveillance



Marco to program and document the following hardware inhouse:

- * NVR/Server (x1232R)
- * Cameras (15)

Marco to commission surveillance solution.

- * Set up and program March Managed CES Management Software
- * Set up remote access for PC and/or Mobile applications
- * Install client software

Marco provided subcontractor to provide installation of the following:

- * Structured network cabling to all hardware locations with 10' service loops and terminated following industry standards.
- * NVR/Server
- * POE Network Switch (11) - NOTE - Work with client when replacing 4-port POE switches as current switches are potentially being used inside PLC Control Cabinets and may result in equipment down time.
- * Cameras (15 - Outdoor)
- * Aim and Focus newly installed cameras with assistance of client and/or Marco Technicians.

Marco to provide up to (2) hours of system training with end users.

■ COORDINATION - DESCRIPTION OF SERVICES AND DELIVERABLES

The following tasks and deliverables for our Coordination Team will be considered "in-scope" for the purposes of this engagement:

- Ordering/tracking of product (if applicable)
- Technical resource assignment
- Technical resource scheduling
- Scheduling of internal kick off & customer kick off meetings
- Project plan / project task list build
- Digital project communication / project status updates
- Facilitation of change orders (if applicable)
- Project closure

■ CLIENT RESPONSIBILITIES

Client to provide following IP information to the Project Manager prior to installation:

- * (17) Port and IP address on the production network

Client to provide Marco technicians with reasonable access to all required spaces during installation.

Client is responsible to provide all local permits, fees and inspections as required.

■ SERVICES ASSUMPTIONS, EXCLUSIONS, AND NOTES

It is assumed that all existing equipment and cabling is in good working order prior to onsite installation. Any troubleshooting of customer network, physical hardware or cabling will result in a change order and billed at Marco's standard rates.

It is assumed that all required electrical installations are completed in advance of Marco's onsite installation of hardware. If



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

work is not completed prior to install, a change order will be created for any additional trips or labor which is required.

It is assumed that all required, and agreed upon, network programming is completed by the customer prior to onsite work by Marco. This is to include any network switch configuration, set up of required VLANs and virtual or physical server set up by the customer. If any of these are not completed prior to installation, this may result in a change order and be billed at Marco's standard rates.

All work to be performed during normal business hours. Monday through Friday, 8am to 5pm.

Site Address: 800 7th Ave SW, Cambridge, MN 55008



Quote Summary - One-Time Expenses

Description	Amount
Products	\$34,655.26
Professional Services Labor	\$12,456.67
Total:	\$47,111.93

*One-Time * Optional Expenses*

Description	One-Time
Products	\$1,037.28
<i>Optional Subtotal:</i>	\$1,037.28

Payment Options

Description	Payments	Interval	Amount
One-Time Payment			
One-Time Payment	1	One-Time	\$47,111.93

Summary of Selected Payment Options

Description	Amount
One-Time Payment: One-Time Payment	



■ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, any Product Agreement(s) referred to herein, and applicable policy(ies) ("Terms and Conditions") which are located at www.marconet.com/legal for the Products it is obtaining as identified in this Schedule of Products.
- If the parties have negotiated changes to the Terms and Conditions that have been reduced to writing and signed by both parties, the modified version(s) of such Terms and Conditions, that have not expired or been terminated, shall replace the online version(s).
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.
- Payments made via credit card are subject to a 3% surcharge.
- A \$30 fee will be assessed for any returned payment

Marco Technologies, LLC

CITY OF CAMBRIDGE

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Prepared for: TODD SCHWAB _____
 Signature: _____
 Signed by: _____
 Title: _____
 Date: _____
 PO Number: _____
 Email Address: _____

BARNUM

Companies, Inc.
Phone (651) 982-1552
Fax (651) 982-1562

23950 Lake Blvd N.
Forest Lake, MN 55025
Mike@BarnumGS.com

Date: November 6, 2023

Proposal To: City Of Cambridge **Attn:** Lucas M.

Job Name: City Of Cambridge (BUDGETARY) **Location:** Cambridge, MN

We would be pleased to provide and install the following:

Quantity	Item Description
3)	LiftMaster, model INSL24UL, battery backup, heavy duty, gear reduced, industrial, harsh environment slide gate operators, 115/230 Volt, 1 Phase Only (configured as one double gate and one single)
3)	Heaters for cold weather operation
3)	Gate safety reverse edges for rear of gates only per UL325
3)	LiftMaster, LMTBUL thru-scan photo-eye with protective hoods per UL325
6)	3" operator mounting posts set in concrete footings
1)	Heavy-duty gate receiver/yoke for single gate
2)	Radio receivers with coaxial antenna kits
1)	Addition of chain link fabric to gates back frame, galvanized, 2"x9ga per ASTM F2200-11
2)	Fire Dept. emergency access devices (Knox3501/Dama) per 2012 International Fire Code Appendix "D" D103.5
Job Total: \$31,850.00	

Options:

1. One button handheld transmitter are **\$39.00**, plus tax, transmitters are not subject to the 3% discount.
2. One Vehicle detection loop for free exit, or outside obstruction **Add per loop (while on site): \$1,225.00**

Notes:

1. All electrical power and control conduits and wires (except loops) are by owners' electrical contractor.
2. 50% down to order, remainder net 30 days.
3. All existing equipment to be reused is assumed to be in good working order, any service, additional work, or material needed due to faulty, or non-compliant existing equipment will not be covered under any warranty.
4. Quoted "site Unseen", pricing is budgetary and is subject to change.
5. Emergency responder requirements are not known and may be subject to change.
6. Quote includes electrical permit fees required for all class 2 electrical circuits such as the circuits controlling the gate operators included in this quote, all per MN state electrical code.

All quotations are subject to change after 30 days. Sales and/or Use Tax, and Freight are subject to change.

Terms: 3% discount NET 15 days cash/check or NET 30 days no discount.

Accepted by: _____

Date: _____

INSL24UL

24VDC Industrial
Slide Gate Operator
Section 32 31 00



DATA SHEET

Key Features

Steel Cabinet	Weatherproof 14 gauge, NEMA 3R steel cabinet
Battery Backup	Yes
Remote Control Access	Security+ 2.0® 3-channel receiver will handle up to 50 remote controls (unlimited remotes with 811LMX/813LMX)
Internet Connectivity	myQ® Facility cloud connection and myQ capability for secure monitoring and control of gate operator from anywhere*
Monitored Safety Devices	6 inputs (main and expansion board)
Solar-Power Capabilities	Yes
Diagnostic Display	LED diagnostic display
Wireless Dual-Gate Communication	Eliminates expensive conduit costs and unsightly driveway scars
Dual-Gate Control	Bi-part delay or synchronized close
Fire Department Compliant	Allows gate to auto open upon loss of AC power or battery depletion; includes manual release
Limit Setting	Electronic
Diagnostic Display	LED diagnostic display
Programable Auxiliary Relays	2 programmable auxiliary relays accommodate more accessories such as warning lights/alarms
Unauthorized Access Prevention	Can be programmed with anti-tailgate or quick close capabilities
Homelink® Capability	Version 4 or higher

Specifications

Operator Speed	0.5 ft./sec. to 1 ft./sec
Power	120/240VAC single phase, optional 3 phase kit for 208/230/460VAC and 575VAC
Accessory Power	24VDC 1 A max. output; switched and unswitched power
Operator Weight	129 lbs.
Warranty	5 years
Temperature Specification	Without heater -4°F (-20°C) to 140°F (60°C); with optional heater: -40°F (-40°C) to 140°F (60°C)
UL Usage Classification	II, III, IV

Construction

Motor	24VDC brushless motor with soft start/stop
Operator Duty Rating	Continuous-duty
Chassis/Frame	Constructed with 1/4 in. powder coated steel for rust prevention
Gear Reduction	Direct drive 40:1 gear ratio
Cover/Cabinet	Powder-coated, 14 gauge steel cabinet, oil tight, weatherproof NEMA 3R lockable cabine
Chain	#40
Recommended Capacities	Rated for gates up to 70 ft. in length and weighing up to 2200 lbs.

*When linked with a myQ Facility capable access control. Cellular data or Wi-Fi® connection required

LiftMaster

POWERED BY myQ

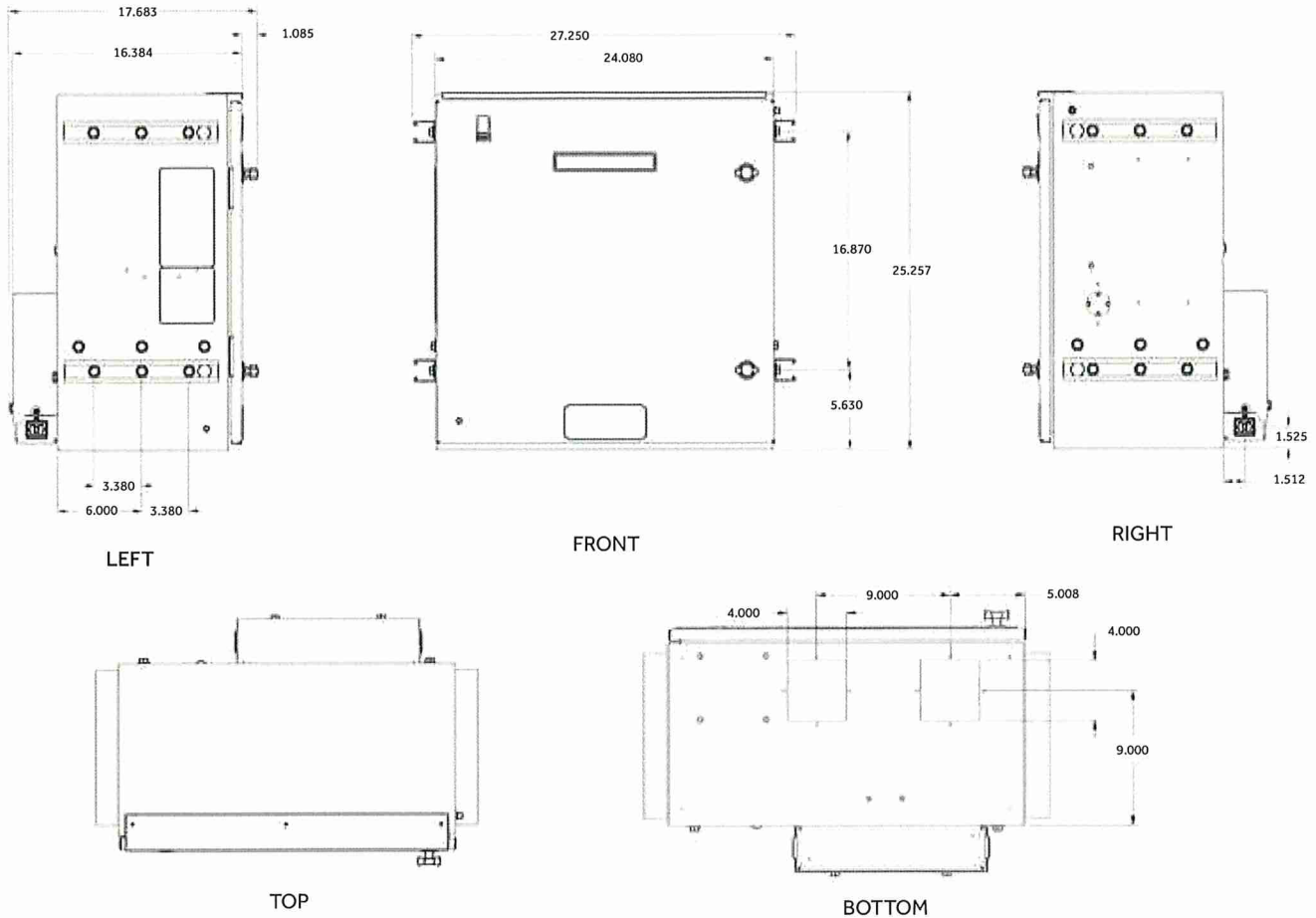
INSL24UL

24VDC Heavy-Duty
Industrial Slide Gate Operator
Section 32 31 00



DATA SHEET

Dimensions

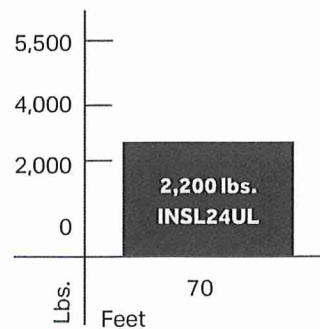


Capacity

Battery Backup Operation

Battery	Cycles	Standby Time
7Ah	55	105 Days
33Ah	170	180 Days

Recommended Capacity



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LMARENSINSL 5/22



POWERED BY myQ.

January 18, 2024

Cambridge Public Works
Waste Water Garage
Cambridge, Minnesota

RE: Access Control System Additions

All State Communications appreciates the opportunity to provide our proposal for the access control additions to the Waste Water Garage at Public Works. The proposal includes an extension of your existing Keri Access control solution.

Access Control System:

We are providing access control system additions for the one door at the Waste Water Garage. Our solution does include the electrical door hardware for the access controlled.

Listed below is a summary of the head end scope of work:

- We are providing a new 2-door controller and lock power supply in the garage. We will require an IP address for the controller. The IP addresses are not included in our scope of work. We will field coordinate the exact locations of equipment before installation. The new controller will require a 120-volt connection. The 120-volt power connection is by the electrical contractor and not included in our scope of work.
- At each new access control door, we will install a new wall style card reader and power the electrical door hardware. We will run a cable from each door to the controller, we will provide a conduit stub down the wall for the card reader and access to the new electric strike. The access control system is not monitoring the door status (door held / door forced). Listed below are the door that are included in the base bid solution. The electrical door hardware is included in our scope of work, we are subcontracting this work to Midwest Lock & Safe.
 - Waste Water Garage Entrance

Exclusions:

120V – Power

Conduit and boxes

IP addresses, we will require one for the controller.

5114 Marson Drive
Sauk Rapids, MN 56379
320.203.1511 Phone
320.203.1510 Fax

2611 Hamline Avenue North
Roseville, MN 55113
651.636.7200 Phone
651.636.7201 Fax

ALL STATE COMMUNICATIONS

An Arvig® Company

Data entry of personnel and access levels, we will create the access levels but cannot assign them to City personnel.

Access Control System Base Bid Investment: **\$6,330.00**

PROPOSED BY

All State Communications

Name Scott Woodward

Title Business Development Manager

Date January 18, 2024

ACCEPTED BY

City of Cambridge

By _____

Title _____

Date _____

PO # _____

5114 Marson Drive
Sauk Rapids, MN 56379
320.203.1511 Phone
320.203.1510 Fax

2611 Hamline Avenue North
Roseville, MN 55113
651.636.7200 Phone
651.636.7201 Fax

January 18, 2024

Cambridge Public Works
Street Department
Cambridge, Minnesota

RE: Access Control System Additions

All State Communications appreciates the opportunity to provide our proposal for the access control additions to the Street Department Building at Public Works. The proposal includes an extension of your existing Keri Access control solution.

Access Control System:

We are providing access control system additions for the one door at the Street Department Building. Our solution does include the electrical door hardware for the access controlled.

Listed below is a summary of the head end scope of work:

- We are providing a new 2-door controller and lock power supply in the Street Department. We will require an IP address for the controller. The IP addresses are not included in our scope of work. We will field coordinate the exact locations of equipment before installation. The new controller will require a 120-volt connection. The 120-volt power connection is by the electrical contractor and not included in our scope of work.
- At each new access control door, we will install a new wall style card reader and power the electrical door hardware. We will run a cable from each door to the controller, we will provide a conduit stub down the wall for the card reader and access to the new electric strike. The access control system is not monitoring the door status (door held / door forced). Listed below are the door that are included in the base bid solution. The electrical door hardware is included in our scope of work, we are subcontracting this work to Midwest Lock & Safe.
 - NW Pedestrian Door
 - From Shop to Office

Exclusions:

120V – Power

Conduit and boxes

IP addresses, we will require one for the controller.

5114 Marson Drive
Sauk Rapids, MN 56379
320.203.1511 Phone
320.203.1510 Fax

2611 Hamline Avenue North
Roseville, MN 55113
651.636.7200 Phone
651.636.7201 Fax

ALL STATE COMMUNICATIONS

An Arvig® Company

Data entry of personnel and access levels, we will create the access levels but cannot assign them to City personnel.

Access Control System Base Bid Investment: **\$8,840.00**

PROPOSED BY

All State Communications

Name Scott Woodward

Title Business Development Manager

Date January 18, 2024

ACCEPTED BY

City of Cambridge

By _____

Title _____

Date _____

PO # _____

5114 Marson Drive
Sauk Rapids, MN 56379
320.203.1511 Phone
320.203.1510 Fax

2611 Hamline Avenue North
Roseville, MN 55113
651.636.7200 Phone
651.636.7201 Fax

January 18, 2024

Cambridge Public Works
Mechanics Shop
Cambridge, Minnesota

RE: Access Control System Additions

All State Communications appreciates the opportunity to provide our proposal for the access control additions to the Mechanics Shop at Public Works. The proposal includes an extension of your existing Keri Access control solution.

Access Control System:

We are providing access control system additions for the one door at the Mechanics Shop. Our solution does include the electrical door hardware for the access controlled.

Listed below is a summary of the head end scope of work:

- We are providing a new 2-door controller and lock power supply in the Mechanics Shop. We will require an IP address for the controller. The IP addresses are not included in our scope of work. We will field coordinate the exact locations of equipment before installation. The new controller will require a 120-volt connection. The 120-volt power connection is by the electrical contractor and not included in our scope of work.
- At each new access control door, we will install a new wall style card reader and power the electrical door hardware. We will run a cable from each door to the controller, we will provide a conduit stub down the wall for the card reader and access to the new electric strike. The access control system is not monitoring the door status (door held / door forced). Listed below are the door that are included in the base bid solution. The electrical door hardware is included in our scope of work, we are subcontracting this work to Midwest Lock & Safe.
 - SE Mechanics Shop Entrance
 - SW Mechanics Shop Entrance

Exclusions:

120V – Power

Conduit and boxes

IP addresses, we will require one for the controller.

5114 Marson Drive
Sauk Rapids, MN 56379
320.203.1511 Phone
320.203.1510 Fax

2611 Hamline Avenue North
Roseville, MN 55113
651.636.7200 Phone
651.636.7201 Fax

ALL STATE COMMUNICATIONS

An Arvig® Company

January 18, 2024

Cambridge Public Works
Main Office Building
Cambridge, Minnesota

RE: Access Control System Additions

All State Communications appreciates the opportunity to provide our proposal for the access control additions Main Office Building at Public Works. The proposal includes an extension of your existing Keri Access control solution.

Access Control System:

We are providing access control system additions for the four doors at the main office building. Our solution does include the electrical door hardware for the access controlled.

Listed below is a summary of the head end scope of work:

- We are providing a new 4-door controller and lock power supply in the IT room. We will require an IP address for the controller. The IP addresses are not included in our scope of work. We will field coordinate the exact locations of equipment before installation. The new controller will require a 120-volt connection. The 120-volt power connection is by the electrical contractor and not included in our scope of work.
- At each new access control door, we will install a new wall style card reader and power the electrical door hardware. We will run a cable from each door to the controller in the data room. The access control system is not monitoring the door status (door held / door forced). Listed below are the doors that are included in the base bid solution. The electrical door hardware is included in our scope of work, we are subcontracting this work to Midwest Lock & Safe.
 - North Exterior Entrance
 - South Exterior Entrance
 - Lab Exterior Entrance
 - East Exterior Entrance

Exclusions:

120V – Power

Conduit and boxes

IP addresses, we will require one for each of the controller.

5114 Marson Drive
Sauk Rapids, MN 56379
320.203.1511 Phone
320.203.1510 Fax

2611 Hamline Avenue North
Roseville, MN 55113
651.636.7200 Phone
651.636.7201 Fax

ALL STATE COMMUNICATIONS

An Arvig® Company

Data entry of personnel and access levels, we will create the access levels but cannot assign them to City personnel.

Access Control System Base Bid Investment: **\$16,770.00**

PROPOSED BY

All State Communications

Name Scott Woodward

Title Business Development Manager

Date January 18, 2024

ACCEPTED BY

City of Cambridge

By _____

Title _____

Date _____

PO # _____

5114 Marson Drive
Sauk Rapids, MN 56379
320.203.1511 Phone
320.203.1510 Fax

2611 Hamline Avenue North
Roseville, MN 55113
651.636.7200 Phone
651.636.7201 Fax

Ordering Feasibility Report & Approving Engineering Services Agreement

Prepared by: Zach Schmitz, Assistant City Engineer

Background

As part of the City's annual Long-Range Plan update, City Staff recently updated the proposed Capital Improvement Program (CIP) through the year 2034. A major goal of this plan is to maintain and improve the City's streets and underground utilities in an organized and consistent manner so that improvements are cost effective and major work is not deferred to the future. The proposed 2025 Street Improvements are included in this program.

The proposed 2025 Street Improvements are shown on the City's attached CIP map and consist of reconstructing the streets and improving the underground utilities on:

- S. Main St. from 24th Ave SW to TH 65
- Central Ave SW from Main St. to Fern St. S.
- Fern St. S east of Central Ave SW.
- 25th Ave SW East of S. Main St.
- 40th Ave SW from City Limits (Railroad Crossing) to S. Main St.

In order to provide adequate time for plan preparation, MnDOT approval and to bid the project early in 2025 it is necessary to initiate the project now. A proposed project schedule is also attached.

The first step in the improvement process is to conduct a feasibility study which includes surveying the project area, performing preliminary design of the improvements, estimating the improvement costs, determining project funding including special assessments, preparing a feasibility report, and conducting public improvement and assessment hearings. A proposal from SEH to perform these services is attached for your review and approval.

Fiscal Note

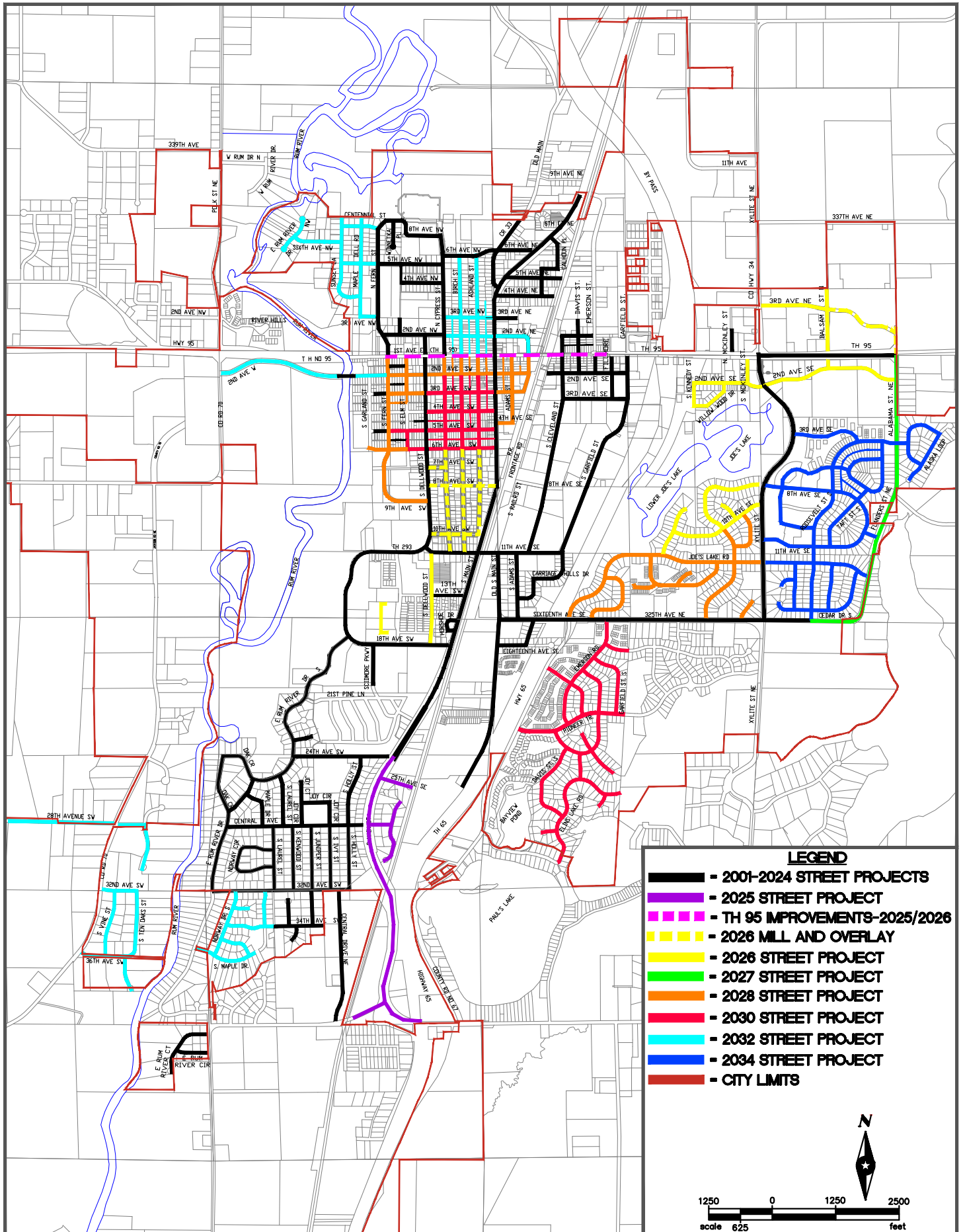
This project is in the City's current Capital Improvement Program for construction in 2025. It is proposed to be funded with the City's State Aid, Pavement, Utility, and Tax Levy funds and property owner Special Assessment funds.

Recommendation

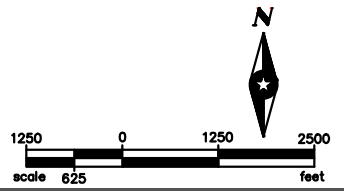

1. Recommendation from staff to approve Resolution R24-056 ordering preparation of a feasibility report for the 2025 Street Improvements.
2. Motion to approve Engineering Services Agreement with SEH to perform feasibility study.

Attachments

1. City's CIP Map
2. Proposed Project Schedule
3. Resolution R24-056 Ordering the 2025 Street Improvements Feasibility Report.
4. Proposed Engineering Services Agreement with SEH.



- LEGEND**
- 2001-2024 STREET PROJECTS
 - 2025 STREET PROJECT
 - TH 95 IMPROVEMENTS-2025/2026
 - 2026 MILL AND OVERLAY
 - 2026 STREET PROJECT
 - 2027 STREET PROJECT
 - 2028 STREET PROJECT
 - 2030 STREET PROJECT
 - 2032 STREET PROJECT
 - 2034 STREET PROJECT
 - CITY LIMITS

PHONE: (651) 490-2000
 3535 VADNAIS CENTER DR.
 ST. PAUL, MN 55110

FILE NO.
CAMBR 115141

DATE:
5/21/24

STREET IMPROVEMENT PROJECTS
2001-2034
CAMBRIDGE, MINNESOTA

2025 STREET IMPROVEMENTS PROPOSED PROJECT SCHEDULE

CITY COUNCIL INITIATES PROJECT	August 5, 2024
INFORMATIONAL MEETING	August, 2024
PRESENT FEASIBILITY REPORT TO CITY COUNCIL, COUNCIL ORDERS IMPROVEMENT HEARING	October 7, 2024
IMPROVEMENT HEARING & ASSESSMENT HEARING, COUNCIL ORDERS IMPROVEMENTS	November 4, 2024
SUBMIT PLANS TO MnDOT STATE AID	February 2025
CITY COUNCIL APPROVES PLANS & SPECIFICATIONS, AUTHORIZES ADVERTISEMENT FOR BIDS	March, 2025
RECEIVE BIDS	April, 2025
CITY COUNCIL AWARDS CONTRACT	April, 2025
BEGIN CONSTRUCTION	May, 2025
CONSTRUCTION COMPLETE	October, 2025
DEADLINE TO PAY FULL ASSESSMENT WITHOUT INTEREST	October 15, 2025
UNPAID ASSESSMENTS CERTIFIED TO ISANTI COUNTY	November 15, 2025
FIRST PAYMENT DUE TO COUNTY WITH PROPERTY TAXES	May, 2026

Resolution No. R24-056

**RESOLUTION ORDERING PREPARATION OF
REPORT ON IMPROVEMENTS
2025 STREET IMPROVEMENTS**

WHEREAS, it is proposed to improve S. Main St. from 24th Ave SW to TH 65, Central Ave SW from S. Main St. to Fern St. S., 25th Ave SW east of S. Main St., S. Fern St. east of Central Ave SW, and 40th Ave SW from S. Main St. to the City Limits; by street, curb and gutter, sidewalk, trail, sanitary sewer, water main, storm sewer and street lighting improvements, and to assess the benefitted property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
CAMBRIDGE, MINNESOTA:**

That the proposed improvement be referred to the City Engineer, Short Elliott Hendrickson Inc., for study and that they are instructed to report to the Council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 5th day of August, 2024.

By:

James A. Godfrey, Mayor

Attest:

Evan C. Vogel, City Administrator



Building a Better World
for All of Us®

July 24, 2024

RE: Cambridge, MN
2025 Street Improvements
SEH No. P-179980 14.00

Evan Vogel
City Administrator
City of Cambridge
300 Third Avenue NE
Cambridge, MN 55008

Dear Evan:

SEH is pleased to submit this proposal for engineering services for the 2025 Street Improvements project. This project is programmed in the City's current Capital Improvement Plan (CIP). The project consists of reconstructing the streets and installing underground utilities as needed on:

- S. Main St. from 24th Ave SW to TH 65
- 25th Avenue SW east of S. Main St.
- Central Ave SW from Main St. to Fern St. S.
- Fern St. S. east of Central Ave SW.
- 40th Ave SW from City Limits (Railroad Crossing) to S. Main St.

Other items which will be reviewed:

- Additional sidewalk, trails, and pedestrian crossings within project area.
- Four lane to three lane conversion on S. Main St. This includes review of restriping and signal improvements from 24th Ave SW to 3rd Ave SW.
- Traffic study for the potential need for intersection improvement at S. Main St. and 40th Ave SW including a possible roundabout.
- Utility installations into Central Ave SW and Fern St. S neighborhood.

The proposed engineering services consist of a field review of the project area, surveying, performing preliminary design, estimating improvement costs, calculating special assessments, conducting a feasibility study, preparing a feasibility report, and conducting public improvement and assessment hearings. Surveying to collect detailed design information is included now since it is more cost effective to perform this before late fall when weather makes this more difficult. The proposed services are detailed on the attached fee estimate spreadsheet.

We propose to perform these services on an hourly basis for an estimated maximum fee of \$81,000. Services will be performed in accordance with the General Agreement for Engineering Services between the City and SEH. We will invoice the City on the basis of actual hours spent at current billing rates plus the actual cost of reimbursable expenses up to the maximum fee amount. Any additional services requested by the City will be invoiced on the basis of actual hours spent at current billing rates plus the actual cost of reimbursable expenses. All services will be invoiced for monthly.

Engineers | Architects | Planners | Scientists

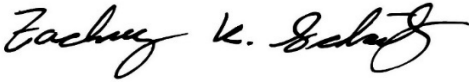
Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-5196
SEH is 100% employee-owned | sehinc.com | 651.490.2000 | 800.325.2055 | 888.908.8166 fax

If this work is authorized by the City Council on August 5, 2024, we anticipate completing the feasibility study and report for review by the Council at the October 7, 2024 Council meeting. A public improvement hearing and assessment hearing could then be held at the Council meeting on November 4, 2024, at which point the City Council could order the improvements, if appropriate.

If this proposal is acceptable, please sign and return it to us for our records. If you would like to discuss these services in detail, please call me at 763.744.7808. Thank you for this continued opportunity to serve the City of Cambridge, we appreciate it!

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Zach Schmitz, PE (MN)
Project Manager



Greg Anderson, PE (MN)
Client Service Manager

zks
Attachment
c: Todd Schwab

Accepted this _____ day of _____, 2024.
City of Cambridge, Minnesota

By _____

Attest _____

FEASIBILITY STUDY PROPOSAL FEE ESTIMATE

CAMBRIDGE, MINNESOTA
 FEASIBILITY STUDY
 2025 STREET IMPROVEMENTS
 SEH NO. P-179980
 07/17/24

NO.	TASK	HOURS						
		CITY ENGINEER	PROJECT MANAGER	STAFF ENGINEER	LEAD TECHNICA	SENIOR TECHNICA	WORD PROCESSOR	SURVEY CHIEF
	FEASIBILITY STUDY							
1	Gather existing data	2	2					
2	Review existing data	1	2	4				
3	Review project in field, take photos		8	8				
4	Review existing curb and sidewalk conditions	1	8	24				
5	Perform preliminary surveys for new sidewalk and some intersection drainage			2				60
6	Obtain existing private utility information			2	2			
7	Prepare topographic drawings incl. private utilities			8	8			
8	Perform structure surveys		8	8		8		
9	Prepare & solicit proposals for sewer televising		2	2				1
10	4 to 3 lane review and recommendation	2	16	8				
11	40th Ave Intersection Traffic Study	1	12	26				
12	Bridge deck review and work recommendation	1	12					
13	Preliminary street & Trail design	1	8		8			
14	Preliminary street lighting design		2		2			
15	Determine drainage boundaries		2	6				
16	Preliminary storm sewer design		2	6	8			
17	Preliminary Raingarden design	1	2	4	4			
18	Preliminary Watermain and Sanitary Design		8	2	2			
19	Prepare report drawings		2	4	8			
20	Prepare cost estimate	2	8	12	8			
21	Calculate preliminary assessments	4	12		4			
22	Review assessments w/ City staff and appraiser	2	2					
23	Prepare assessment roll	2	4	2				
24	Prepare for neighborhood meeting	4	4	2				
25	Attend neighborhood meeting	4	4					
26	Prepare neighborhood meeting minutes		2					1
27	Prepare draft feasibility report	2	10	6				2
28	Review report with City Staff	2						
29	Prepare final feasibility report	1	6					3
30	Present report to City Council	2	2					
31	Prepare for Public Hearing and Assessment Hearing	4	4					
32	Attend Public Hearing and Assessment Hearing	2	2					
	TOTAL HOURS	41	156	136	54	8	7	60
	TOTAL FEE	\$81,000						

Prepared By: Evan C Vogel – City Administrator

Background:

The City currently pays election judges \$10 an hour and head election judges \$12.50 an hour. Through conversations with neighboring jurisdictions this appears to be below what all other entities in the area are currently paying.

I am recommending an increase to \$15 for election judges, and \$17.50 for head election judges. This should help us retain highly skilled election judges that work for us most every cycle, and attract new judges when the City solicits for new judges.

Fiscal Note:

This is estimated to cost \$5,000 for the City, but that would vary depending on the number of election judge hours worked. This was unplanned but I would be able to move sufficient funds around with the help of Finance Director Moe to cover this increase.

Recommendation:

Approve pay rate change for election judges and head election judges

Prepared by: Shawn Machin – Chief of Police

Background:

The Isanti County Sheriff's Office (ICSO) will be switching its Records Management System (RMS) from LETG to Oracle sometime this early winter. The tentative go live date is the beginning of December. This is impactful because the Cambridge Police Department also uses LETG and accesses it through the ICSO's server. As a result, once they switch to Oracle, we will no longer be able to use LETG. This will necessitate the Cambridge Police Department, the Isanti Police Department and the Braham Police Department to all switch over Oracle as well. It should be noted that it is possible for entities to not use Oracle, however there would be a significant initial cost for the RMS software and for a server. The ICSO will be paying for a majority of the initial switchover to this new RMS system, however there are certain things agencies will be to pay for individually as part of the switchover.

One of those items is a ticket writing solution. Oracle does not offer a ticket writing solution currently, which requires looking at different options. The most cost-effective option identified is digiTICKET. digiTICKET provides a solution that can communicate with the Oracle software and meets our needs to both issue citations and submit them to the State of Minnesota. This is the same ticket writing solution that will be used by the ICSO and presumably by all the other agencies in Isanti County.

Recommendation:

Approve the service agreement with digiTICKET contingent upon the department being able to set up the Oracle tablets to meet BCA CJIS standards.

Fiscal Note:

The cost to sign on with digiTICKET has both a startup fee for training and implantation and a per user fee. The startup fee is \$6,666.00 and covers the initial implementation and setup. This amount is due 15 days after signing the agreement. As previously mentioned, there is also a per user monthly fee of \$59.00. With 16 officers, the total monthly amount would be \$944.00, which is \$11,328 per year. They do offer a pre-payment amount of 4% if the entire year is paid up front. The user fee will need to be paid once the system goes live.

I met with Finance Director Moe and determined that there are sufficient existing funds within the PD budget to cover both the initial startup fee and the monthly user fees.

Attachments:

digiTICKET service agreement



digiTICKET Solution as a Service Agreement for the:

Cambridge Police Department

Chief Shawn Machin



July 15, 2024

SALTUS
TECHNOLOGIES

Prepared by:

Candice Phillips
Channel Sales Manager
candicep@saltustech.com
918.671.4135

907 S. Detroit Ave
Suite 820
Tulsa, OK 74120

www.saltustech.com

THIS DIGITICKET SOLUTION AS A SERVICE AGREEMENT (“**Agreement**”) is entered into between **Saltus Technologies, LLC (“Saltus”)**, and Cambridge Police Department (“**Customer**”). This solution is a part of a multi-agency consortium (Isanti County, Isanti, Braham and Cambridge). Subject to the terms and conditions set forth herein, Saltus agrees to provide the solution as a service and the Customer agrees to subscribe to the digiTICKET Solution.

1.0 digiTICKET SOLUTION AS A SERVICE PRICING and UPFRONT COSTS

The digiTICKET Solution requires digiTICKET software licenses, mobile computers, printers, thermal paper, implementation and training and hosting services.

This digiTICKET Solution as a Service (dSaaS) procurement option includes a single upfront cost and then a monthly fee for everything: software, professional services, and ongoing support and maintenance and hosting. The fees shall be as follows:

Upfront Costs:

Professional Services Fees	Units	Fee	Total
Standard implementation and training services	1	\$ 3,333	\$ 3,333
Configuration of additional agencies (additional agencies)	3	\$ 333	\$ 1,000
Configuration of groups	1	\$ 333	\$ 333
Configuration of approval process tab on web application	1	\$ 333	\$ 333
Configuration of auto-exporter (total exporters)	2	\$ 500	\$ 1,000
Configuration of Other mobile to digiTICKET mobile interface	1	\$ 667	\$ 667
TOTAL Professional Services Fees			\$ 6,666

dSAAS Fees:

"digiTICKET Solution as a Service" (dSaaS) Price Quote			
Item Description	Units	Per Unit	Total
Tablet Configurations	16	\$ 59	\$ 944
TOTAL MONTHLY FEE			\$ 944
Items Below Included in Monthly Fee			Units
All required server, mobile client and interface software licenses			16
Annual software maintenance and support services			1
Annual hosting services			1
Replacement hardware as needed			16
mobile to digiTICKET mobile interface licenses			16
Standard implementation and training services			1
Configuration of additional agencies (additional agencies)			3
Configuration of groups			1
Configuration of approval process tab on web application			1
Configuration of auto-exporter (total exporters)			2
Configuration of Other mobile to digiTICKET mobile interface			1
<i>Price above includes all customer discounts shown in Purchase price, if applicable.</i>			
NOTE: <i>Travel & living expenses associated with on-site training will be billed separately, as actual.</i>			

Saltus offers a pre-payment discount for customers that choose to pay either 6 months or 12 months in advance.

6 month pre-payment offers a discount of 2%: \$ (227) *annual discount*

12 month pre-payment offers a discount of 4%: \$ (453) *annual discount*

2.0 SCOPE OF THE AGREEMENT

As part of this dSaaS Agreement, Saltus will provide the following:

A fully configured digiTICKET solution for Cambridge Police Department.

digiTICKET Software

- The Customer's license to use the digiTICKET software is a monthly subscription and commences on the first day of the month when end user training is completed. The license automatically renews monthly provided the Customer stays current with monthly dSaaS payments.
- The software license includes:

- A server license which includes access to the administrative website application for an unlimited number of end users.
- Mobile client software licenses for 16 Laptops
- Mobile interface licenses for 16 Laptops

NOTE: This interface enables digiTICKET to access person/vehicle query data from RMS/CAD mobile software applications. ***This feature is highly dependent upon the quality and consistency of data being provided by the RMS/CAD mobile software.*** Data provided within digiTICKET relies completely on the RMS/CAD software. Because the format of data returned from the state message switch can vary so widely, Saltus cannot guarantee 100% accuracy of returned data.

To configure this interface, Saltus developers use actual return datasets **provided by the Customer** for each state being configured. A minimum of 5 person and vehicle returns (more than 5 will increase accuracy of the interface) must be provided by the customer to allow developers to create parsing algorithms for each state being configured. The standard interface includes in-state returns and 2 additional states of your choosing. Additional states can be added for an additional cost.

- Export Licenses – 1 license is required for each additional data export: Oracle and BCA.

NOTE: Fees charged by RMS or Court system vendors are not included as part of this agreement and will need to be negotiated and paid separately between the Customer and each respective vendor.

Implementation Services

- The software will be provided as-is, configured for the Customer. This means no new core functionality will be developed specifically for the Customer, unless otherwise agreed upon and included within the pricing section of this Agreement. In addition to standard configuration services, Saltus will provide the following configuration services:
 - List each service being provided here
 - Not including Standard Implementation and Training
- Saltus personnel will provide end user training as follows:
 - *Onsite training recommended, with remote training an option.

Hardware

- As part of the dSaaS monthly fee, Saltus will provide the hardware items listed below.

No hardware included in this proposal.

NOTE: The use of existing tablet or handheld computers, phones, barcode scanners and/or printers must be approved by Saltus. **Handhelds or phones must be Android 10 or iOS 13 or newer.** If approved, customer must provide a minimum of two of each existing device types for system configuration and testing purposes.

NOTE: Saltus does NOT provide hardware installation services. The Customer is responsible for installing all hardware.

- Saltus owns the hardware.
 - Saltus will replace defective equipment at no additional cost.
 - Saltus will refresh old equipment as its useful life ends – as jointly agreed upon by Saltus and the Customer.

- The Customer is responsible for lost, damaged or stolen equipment. In the event of a loss, Saltus will provide the customer with new equipment and invoice the customer for the depreciated value of the hardware based on an estimated useful life of 48 months.

Paper

- Not included.

Hosting

- Hosting services for the digiTICKET web application are provided by Microsoft Azure Government Cloud.

Software Maintenance and Support Services

- Software maintenance provided through periodic release updates to the mobile client and web server software during the term of this agreement.

Miscellaneous

It is understood and agreed by the parties that:

- The Customer and Saltus will each appoint a Project Lead for this project. The Project Leads will serve as the Primary Point of Contact for the respective parties.
- **In addition to the fees and payments listed in Section 6 of this agreement, Saltus will invoice the Customer for all travel and living expenses associated with on-site activities (such as training). All expenses will be billed as-actual with copies of receipts provided.**
- The Customer will appoint an Administrator that will train and provide first level support to Customer users. This person can be the same individual as the PPC if so desired. The Customer Administrator will be the single point of contact between Saltus Support Services and the Customer.
- Changes to project scope can affect time estimates required for implementation and will be mutually agreed to and confirmed in writing.
- Saltus may perform User Acceptance Testing and Training activities remotely utilizing webinar and teleconferencing technologies.
- Saltus will not provide installation services for vehicle docks or mounts.
- The Customer will provide a full-time internet connection to facilitate the synchronization of tickets from the ticket writing devices to the digiTICKET server.
- Fees charged by Court or RMS system vendors to interface with the digiTICKET Solution are not included in the purchase price under this Agreement, and shall be an additional charge to the Customer.

3.0 digiTICKET SOFTWARE LICENSE

This Software License covers the Saltus software that is the subject of this Agreement, which includes computer software and may include associated media, printed materials, “online” or electronic documentation, and Internet-based services (“Software”). Customer agrees to be bound by the terms of this Section 3.0 by installing, copying, or otherwise using the Software.

1. GRANT OF LICENSE. SALTUS grants Customer the following rights provided that Customer complies with all terms and conditions of this Section 3.0: a) SALTUS grants to Customer a nonexclusive license to use copies of the Software, provided that for each individual using the Software within Customer’s organization, Customer has acquired a separate and valid license for each user device as may be required by SALTUS. b) Customer may make and use an unlimited number of copies of any documentation, provided that such copies shall be used only for Customer’s purposes pursuant to this Agreement and are not to be republished or distributed (either in hard copy or electronic form) beyond Customer premises. c) Customer may also store or install a copy of the Software on a storage device, such as a network server, used only to install or run the Software on computers used by a licensed end user in accordance with a) above. d) Software provided by SALTUS may not be distributed to any individual, third party or entity that exists external to Customer’s organization or for any purpose other than use of the Software for Customer.

2. RESERVATION OF RIGHTS AND OWNERSHIP. SALTUS reserves all rights not expressly granted to Customer in this Agreement. The Software is protected by copyright and other intellectual property laws and treaties. SALTUS owns the title, copyright, and other intellectual property rights in the Software. The Software is licensed, not sold.

3. LIMITATIONS ON DECOMPILATION, AND DISASSEMBLY. Customer may not reverse engineer, decompile, or disassemble any Software provided in compiled or object code form, except and only to the extent that such activity is expressly permitted by applicable law notwithstanding this limitation.

4. NO RENTAL/COMMERCIAL HOSTING. Customer may not rent, lease, lend or provide commercial hosting services with the Software.

5. CONSENT TO USE OF DATA. Customer agrees that SALTUS and its affiliates may collect and use technical information gathered as part of the product support services provided to Customer, if any, related to the Software. SALTUS may use this information solely to improve our products or to provide customized services or technologies to Customer and will not disclose this information in a form that personally identifies Customer.

6. ADDITIONAL SOFTWARE/SERVICES. This Software License applies to updates, supplements and add-on components of the Software that SALTUS may provide to Customer or make available to Customer after the date Customer obtains the initial copy of the Software, unless SALTUS provides other terms along with the update, supplement, add-on component.

7. NOT FOR RESALE SOFTWARE. Software provided by SALTUS may not be sold or otherwise transferred for value, or used for any purpose other than Customer’s application of the Software pursuant to this Agreement.

8. EXPORT RESTRICTIONS. Customer acknowledges that the Software is subject to U.S. export jurisdiction and agrees to comply with all applicable international and national laws that apply to the Software, including the U.S. Export Administration Regulations, as well as end-user, end-use, and destination restrictions issued by U.S. and other governments.

9. SOFTWARE TRANSFER & ASSIGNMENT. All rights to use of Software provided by this Agreement are for the sole use of Customer and may not be transferred, assigned, directly or indirectly without prior written authorization from SALTUS.

10. TERMINATION. Without prejudice to any other rights, SALTUS may terminate the Software License if Customer fails to comply with the terms and conditions of this Agreement. In such event, Customer shall destroy all copies of the Software and all of its component parts.

11. INDEMNIFICATION. Provided that Customer complies with all terms and conditions of this Agreement, Saltus agrees to indemnify, defend, and hold harmless Customer from and against any and all liabilities, actions, claims,

damages, reasonable costs, and reasonable expenses arising from or relating to any claim that the Software infringes upon or violates any patent, copyright, trade secret, or other proprietary right of any third party. If a claim for indemnity is made pursuant to this paragraph, Customer shall give Saltus prompt written notice of any alleged liability or action and shall offer to tender the full defense thereof to Saltus. Saltus shall not be liable for any settlement of any such liability or action effected without the prior written consent of Saltus.

4.0 SOFTWARE MAINTENANCE AND SUPPORT

1. SERVICES. During the term of this Agreement, Saltus agrees to provide maintenance and support services, as described herein, for the Software operating under the license(s) and on the hardware configurations listed in Section 2.0 of this Agreement so as to maintain the Software in good working order, keeping the Software free from material defects so that the Software will function properly and in accordance with the accepted level of performance as set forth in Section 3.0 of this Agreement. Such maintenance and support shall include (i) diagnosis of problems or performance deficiencies of the Software and (ii) a resolution of the problem or performance deficiencies of the Software. Saltus will provide telephone software support twenty-four (24) hours a day, seven (7) days a week. Saltus will use its best efforts to cure, as described below, reported and reproducible errors in the Software. Saltus utilizes the following four (4) severity levels to categorize and respond to reported problems:

Severity 1: Critical Business Impact

The impact of the reported problem is such that the Customer is unable to either use the Software or reasonably continue work using the Software. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 1 problem as soon as reasonably possible, but in any event a response via telephone will be provided within one (1) hour. Saltus will make best efforts to resolve Severity 1 problems in less than forty-eight (48) hours, but in any event, will engage staff until an acceptable resolution is achieved.

Severity 2: Significant Business Impact

Important features of the Software are not working properly and there are no acceptable, alternative solutions. While other areas of the Software are not impacted, the reported problem has created a significant, negative impact on the Customer's productivity or service level. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 2 problem as soon as reasonably possible, but in any event a response via telephone will be provided within four (4) hours. Saltus will exercise best efforts to resolve Severity 2 problems within five (5) days, but in any event, will engage staff until an acceptable resolution is achieved.

Severity 3: Some Business Impact

Important features of the Software are not working properly, but an alternative solution is available or non-essential features of the Software are not working properly with no alternative solution. The Customer impact, regardless of Software usage, is minimal loss of operational functionality or implementation resources. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 3 problem as soon as reasonably practical, but in any event a response via telephone will be provided within one (1) day. Saltus will exercise best efforts to resolve Severity 3 problems within one (1) week, but in any event, will engage staff during business hours until an acceptable resolution is achieved.

Severity 4: Minimal Business Impact

A noticeable situation exists in which use of the Software is affected in some way which is reasonably correctable by a documentation change or by a future, regular maintenance release. Saltus will provide, as agreed by the parties, a fix or fixes for Severity 4 problems in future maintenance releases.

With respect to any reported problems, Saltus may, with the concurrence of the Customer, elect to send senior support or development staff to the Customer location to accelerate problem resolution. Saltus will be responsible for the costs associated with this escalated problem resolution if the problem is determined to be related to the Software. If it is determined that the problem was not related to the Software, Customer agrees to pay reasonable

travel and lodging expenses in addition to Saltus standard consulting rates. Travel time will be charged at consulting rates.

2. MAINTENANCE. During the term of this Agreement, Saltus will maintain the Software by providing software updates and enhancements to Customer as the same are offered by Saltus to its Customers of the Software under maintenance generally (“Updates”). All Updates and enhancements provided to Customer by Saltus pursuant to the terms of this Agreement shall be subject to the terms and conditions of Section 3.0 of this Agreement. Updates will be provided on an as-available basis.

Updates will be provided in machine-readable format and updates to related documentation will be provided electronically. All such deliveries shall be made electronically to the handheld computers automatically during a sync process or as initiated by Saltus support staff using remote device management tools. All such deliveries for the laptop computers shall be made automatically during a sync process or as coordinated by Saltus and Customer support staff. If requested, Saltus will provide on-site assistance in the installation of Updates on a time and materials charge basis, plus expenses.

Saltus assumes no responsibility for the correctness of, performance of, or any resulting incompatibilities with, current or future releases of the Software if the Customer has made changes to the system hardware/software configuration or modifications to any supplied source code which changes effect the performance of the Software and were made without prior notification to and written approval of Saltus. Saltus assumes no responsibility for the operation or performance of any Customer-written or third-party application.

3. MAINTENANCE AND SUPPORT WARRANTY. Saltus will undertake all reasonable efforts to provide technical assistance under this Agreement and to rectify or provide solutions to problems where the Software does not function as described in the Software documentation, but Saltus does not guarantee that the problems will be resolved or that any item will be error-free. This Agreement is only applicable to the Software running under the certified environments specified in the release notes for that product. Saltus will provide the Customer with substantially the same level of service throughout the term of this Agreement. Saltus may from time to time, however, discontinue Software products or versions and stop supporting Software products or versions one year after discontinuance, or otherwise discontinue support service. Saltus liability shall not exceed the fees that Customer has paid under this Agreement. Customer agrees that the pricing for the services would be substantially higher but for these limitations.

4. ACCESS. Software maintenance and support services are conditioned upon provision by Customer to Saltus of reasonably appropriate access to the system(s) running the Software, including, but not limited to, passwords, system data, file transfer capabilities, and remote log-in-capabilities. Saltus will maintain security of the system and use such access only for the purposes of this Agreement and will comply with Customer standard security procedures. Information accessed by Saltus agents or employees as a result of accessing Customer system shall be deemed confidential information pursuant to the terms of this Agreement. Customer shall provide Saltus with internet access to the system(s) running the Software and a Primary Point of Contact at the Customer site to coordinate Support efforts with Saltus staff.

5. FEES. Fees for maintenance and support services provided under this Agreement are included in the monthly dSaaS fees. Any time a client license or software module is added or deleted from this Agreement; Saltus will automatically adjust and/or amend Section 1.0 of this Agreement accordingly. Saltus will periodically review Section 1.0 of this Agreement. If changes have occurred, Saltus will adjust and/or amend Section 1.0 of this Agreement and Maintenance and Support fees will be adjusted accordingly. Rates will be reviewed and adjusted accordingly when client licenses or software modules are added. Customer agrees to reimburse Saltus for reasonable expenses related to the performance of services. Expenses may include, but are not limited to, charges for materials, shipping and handling, travel (including lodging and associated expenses), printing and documentation, and other out-of-pocket expenses reasonably required for performance. Expenses will be pre-approved by Customer.

5.0 OTHER TERMS

1. DISCLAIMER OF WARRANTIES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, SALTUS DISCLAIMS ANY IMPLIED WARRANTIES, DUTIES OR CONDITIONS OF MERCHANTABILITY, AND OF FITNESS FOR A PARTICULAR PURPOSE.

2. EXCLUSION OF DAMAGES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL SALTUS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER.

3. LIMITATION OF LIABILITY AND REMEDIES. NOTWITHSTANDING ANY DAMAGES THAT CUSTOMER MIGHT INCUR FOR ANY REASON WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ALL DAMAGES REFERENCED HEREIN AND ALL DIRECT OR GENERAL DAMAGES IN CONTRACT OR ANYTHING ELSE), THE ENTIRE LIABILITY OF SALTUS AND ANY OF ITS SUPPLIERS UNDER ANY PROVISION OF THIS AGREEMENT AND CUSTOMER'S EXCLUSIVE REMEDY HEREUNDER SHALL BE LIMITED TO THE GREATER OF THE ACTUAL DAMAGES CUSTOMER INCURS IN REASONABLE RELIANCE ON THE SOFTWARE UP TO THE AMOUNT ACTUALLY PAID BY CUSTOMER FOR USE OF THE SOFTWARE. THE FOREGOING LIMITATIONS, EXCLUSIONS AND DISCLAIMERS SHALL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EVEN IF ANY REMEDY FAILS ITS ESSENTIAL PURPOSE. CUSTOMER AGREES THAT THE PRICE UNDER THIS AGREEMENT WOULD BE SUBSTANTIALLY HIGHER BUT FOR THESE LIMITATIONS.

4. GENERAL. Each party acknowledges that it is bound by the terms of this Agreement and further agrees that it is the complete and exclusive statement of the Agreement between the parties, which supersedes and merges all prior proposals, understandings and all other agreements, oral and written, between the parties relating to this subject matter of this Agreement. This Agreement may not be modified or altered except by a written instrument duly executed by both parties.

This Agreement and performance hereunder shall be governed by and construed in accordance with the laws of the State of Oklahoma. Any and all proceedings relating to the subject matter hereof shall be maintained in the state or federal courts of Tulsa County, Oklahoma, which courts shall have exclusive jurisdiction for such purpose. Each of the parties waives any objection to venue or in personam jurisdiction.

If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby.

Neither party may assign, without the prior written consent of the other, its rights, duties or obligations under this Agreement to any other person or entity, in whole or in part.

The waiver or failure of either party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

6.0 SIGNATURE

Pricing

1. **The dSaaS fee (as defined above) is \$944 per month.**

- To avoid monthly payments, discounts for prepaying 6 months (2%) or 12 months (4%) in advance is offered. If the Customer chooses to cancel the Agreement, Saltus will (provided the Customer is not in default under this Agreement) refund prepayments pro-rated to reflect the termination date Based on the total monthly price above, discounts would be:
 - 6 months in advance = \$227 in ANNUAL savings
 - 12 months in advance = \$453 in ANNUAL savings

2. **The Upfront Cost is \$6,666.** The upfront purchase price for the digiTICKET solution includes digiTICKET implementation and training services, custom configuration services (if applicable

3. Monthly invoicing will begin the month in which end user training is completed.

Saltus reserves the right to increase the monthly dSaaS fee on an annual basis (not to exceed 5% annually) to support increases in the cost of doing business.

All invoices are NET 15. If payment is not received within 30 calendar days of due date, Saltus reserves the right to charge a late fee of 1% of unpaid invoice for every 30 days the payment is past due.

Term and Termination

The Customer’s license to use the digiTICKET software is an annual term and commences on the first day of the month when end user training is completed. The license automatically renews annually provided the Customer stays current with monthly dSaaS fees.

The Customer may terminate this Agreement for any reason with 60 days prior written notice to Saltus. Upon termination, the Customer must return all equipment and unused paper.

Either party may terminate this Agreement upon a default of the other party under this Agreement, provided such default remains uncured for thirty (30) days from the date of written notice from the non-defaulting party to the other party specifying such default.

Signatures

By signing and returning this document you are signifying the acceptance of the Agreement and the terms and conditions as outlined above. This Agreement can only be modified when both parties agree in writing.

” Customer”

By: _____

Name: _____

Title: _____

Date: _____

” Saltus”

Saltus Technologies, LLC

By: _____

Name: Eric C. Fultz

Title: President/CEO

Date: _____

7.0 CUSTOMER CONTACT FORM

PO Number: _____

Tax Exempt Status/Certificate Number: _____

Primary Cambridge PD Project Contact:

Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ Phone: _____ Email: _____

Primary Cambridge PD Project Contact:

Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ Phone: _____ Email: _____

Primary Billing Contact:

Name: _____

Title: _____

Mailing/Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Does customer wish to prepay invoices based on the terms shown on top of page 7? (Please circle one)

YES – 6-month pre-payment

YES – 12-month pre-payment

NO

digiTICKET Solution Scope Checklist				
Agency: <u>Cambridge MN</u>				
Contract Date: _____		Contract Type: <u>Undecided</u>		
Type of Solution	Answer /Qty.	Type	Description	
Laptop	0			
Tablet	16	Samsung	S7/S8 Android	
Hardware Provided by Saltus	Answer /Qty.	Type	Description	
Tablet	0	NA		
4" Printers (note options MSR, Bluetooth, Battery)	0	0		
Full Page 8 1/2 x 11 Printers	0	0		
Barcode Scanners	0	0		
Existing Hardware Provided by Customer	Answer /Qty.	Type	Description	
Laptops	0			
Tablets	16	Samsung S7/S8	Android	
Does tablet have integrated scanners?	0			
4" Printers				
Full Page 8 1/2 x 11 Printers	Yes	Brother	PJ6/PJ7	
Barcode Scanners				
Exports / Interfaces	Response			
Records Management System	Oracle			
Vendor Contact Information				
Is an RMS Export included?	Export included			
Type of export required?	Auto-export			
Court Case Management System	BCA			
Vendor Contact Information				
Is a CMS Export included?	Export included			
Type of export required?	Auto-export			
Other Interfaces (State system, Payment, etc.)				
Vendor Contact Information				
Is another export required?				
Type of export required?				
Mobile Software to digiTICKET Mobile Software Interface	Response			
Mobile Query Software to digiTICKET Mobile Interface?	Yes - Other			
Vendor Contact Information				
Number of states to be parsed (in-state + 2 included)?	3	10 person & vehicle returns MUST be provided per state BY CUSTOMER.		
Software Configuration Requirements (also see Pricing Summary)				
Configuration of additional agencies (additional agencies)	Configuration of groups			
	Configuration of approval process tab on web application			
Ticket Types / Formats	Answer /Qty	Type	Description	
Printed ticket types:	0			
Pre-printed Paper Back Required (4" printer):	No			
Training Requirements	Response			
Type of Training:	On-Site			
Number of days of training:	1			
Custom Development Requests	Response			
NA				
Other	Response			
Type of client connectivity? WiFi/MiFi/Cellular?	WiFi			
Expectations on deployment date?				
Have they used other e-ticketing software?	Yes, LETG			
Is this a response to an RFP, is there anything promised that Config needs to know about etc.?	No			
APPROVED BY (CUSTOMER)				
Signature: _____	Date _____			
Printed Name: _____				