

Cambridge Economic Development Authority (EDA)

Regular Meeting Minutes – Monday, June 17, 2024

A regular meeting of the Cambridge Economic Development Authority (EDA) was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Bob Shogren, Mark Ziebarth, Lisa Iverson, and Aaron Berg.

Members Absent: Jim Godfrey

Staff present: Executive Director Moe, Housing Supervisor Barrett, City Administrator Vogel, City Engineer Blank, and Assistant to the City Administrator Seiberlich.

Call to Order

Shogren called the meeting to order at 5:45 p.m.

Approval of Agenda

Iverson moved, seconded by Ziebarth, to approve the agenda. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Ziebarth, to approve consent agenda items A – D:

- A. Approval of May 20, 2024 regular meeting minutes
- B. Approve EDA Draft April 2024 Financial Statements
- C. Approve EDA Admin Division Bills Checks #129188 - #129420 Totaling \$4496.15
- D. Housing Supervisor's Report

Upon roll call, Shogren, Ziebarth, Berg and Iverson voted aye, no nays. Motion carried unanimously.

Work Session

There were no items under the work session.

Unfinished Business

There were no items under unfinished business.

New Business

A. 2025 Annual PHA Plan & 5 Year Plan

Barrett said staff have completed the annual PHA Plan and 2025-2029 Capital Fund Plan. In 2029 the vinyl in the stairways will be replaced and landscaping will be updated. This requires a call for a public hearing on the PHA Plan Fund, it is recommended to be on August 19, 2024, at 5:45 p.m.

Berg motioned, seconded by Ziebarth, to approve the public hearing on the PHA Plan Fund on August 19, 2024, at 5:45 p.m.

Vogel asked if the motion meant to include approving the annual PHA Plan and the 2025-2029 Capital Fund Plan, or if a separate motion should be made. Berg agreed to amend his motion to include the public hearing, the PHA Plan and 2025-2029 Capital Fund Plan. Ziebarth agreed to second the amendment.

Upon vote, all voted aye, no nays. Motion passed unanimously.

B. Carpet Replacement in the DVS Suite 166

Vogel said the carpet in suite 166, occupied by the Driver and Vehicle Services (DVS), was set to be replaced in 2021, but was pushed back. A quote from Abbey Carpet and Floor has been received for the amount of \$5,748.76.

Iverson motioned, seconded by Berg, to approve the replacement of the carpet in suite 166 by Abbey Carpet and Floor for the total of \$5,748.76. All voted aye, no nays, motion passed unanimously.

Adjournment

Berg moved, seconded by Iverson, to adjourn the meeting at 5:50 p.m. Motion carried unanimously.



Bob Shogren, President

ATTEST:



Caroline Moe, Executive Director