

Cambridge City Council Meeting Announcement and Agenda

Monday, June 3, 2024 at 6:00 PM

Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
6:00 pm	1. Call to Order
	2. Pledge of Allegiance
6:02 pm	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of Regular City Council Meeting Minutes for May 20, 2024 (p. 3)
	B. Draft April 2024 Financial Statements (p. 8)
	C. Resolution R24-039 Approve Certification of Delinquent Accounts (p. 79)
	D. Approve Road Closure for Third Thursday Events (p. 82)
	E. Approve Conditional Offer Letter for Finance (p. 86)
	F. Purchase Agreements for PID: 05.008.7200 & 05.008.1900 (p. 91)
	G. Approve Conditional Offer Letter for Public Works (p. 108)
	5. Work Session
	A. Discussion of Internet Posting Guidelines for City Website and Social Media (verbal)
	6. Unfinished Business
	7. New Business
	A. Approve Lodestar Psychology and Consulting as new officer wellness program for PD (p. 111)
	B. Discuss ECN ARMER Grant Opportunity (p. 119)
	8. Mayor's Report
	A. A Thank You to Chief of Police Todd Schuster
	B. 4 th of July Planning
	C. Final call for candidate filing
	9. Council Concerns
	10. City Attorney's Report
	11. City Administrator's Report
	A. General Update
	12. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
Date	Time	Meeting/Event
Tuesday, June 4, 2024	7:00 pm	Planning Commission
Monday, June 17, 2024	5:45 pm	EDA
Monday, June 17, 2024	6:00 pm	City Council
Thursday, June 20, 2024	6:30 pm	Downtown Concert – Good for Gary
Thursday, June 27, 2024	10:00 am	Free Kids Event – Little Blue’s Traveling Zoo & Snake Discovery
Friday, June 28, 2024	5:00 pm	Concert in the Park – Girls Night Out
Monday, July 1, 2024	4:30 pm	Special Meeting - Housing Study Update
Monday, July 1, 2024	6:00 pm	City Council
Tuesday, July 2, 2024	7:00 pm	Planning Commission
Thursday, July 4, 2024	Dusk	Fireworks Display
Monday, July 8, 2024	7:00 pm	Parks, Trails & Recreation Commission
Monday, July 15, 2024	4:00 pm	Special Meeting - 2024 Budget and Levy Recommendations
Monday, July 15, 2024	5:45 pm	EDA
Monday, July 15, 2024	6:00 pm	City Council
Thursday, July 18, 2024	6:30 pm	Downtown Concert – 5 Minute Major
Thursday, July 25, 2024	10:00 am	Free Kids Event – Bob the Beachcomber
Friday, June 28, 2024	5:00 pm	Concert in the Park – Hard Day’s Night
Monday, August 5, 2024	6:00 pm	City Council
Tuesday, August 6, 2024	4:00 pm	National Night Out
Tuesday, August 6, 2024	7:00 pm	Planning Commission
Tuesday, August 13, 2024	7:00 am	Primary Elections
Thursday, August 15, 2024	6:30 pm	Downtown Concert – The High 48’s
Saturday, August 17, 2024	10:00 am	Art Fair
Monday, August 19, 2024	4:00 pm	Special Meeting - 2024 Budget and Levy Recommendations
Monday, August 19, 2024	5:45 pm	EDA
Monday, August 19, 2024	6:00 pm	City Council
Thursday, August 22, 2024	10:00 am	Free Kids Event –Bounce Houses in the Park
Friday, August 30, 2024	5:00 pm	Concert in the Park – The Crown Jewels

Cambridge City Council Meeting Minutes

August 21, 2024

A regular meeting of the Cambridge City Council was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Councilmembers Lisa Iverson, Aaron Berg, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel, Deputy City Administrator Smith, Police Chief Schuster, Deputy Police Chief Machin, Finance Director Moe, City Attorney Squires, Community Development Director Westover, Utilities/Public Works Director Schwab, and Assistant to the City Administrator Seiberlich.

Call to Order

Godfrey called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Citizens Forum

Patti Smith, 220 21st Ave SW. Smith spoke to Council on the ordinance passed at the previous meeting. She stated that the new ordinance does not exempt riding lawn mowers from the ordinance, making it so one cannot use a riding lawn mower within 50 feet of a property line and only between 10 am and 5 pm. Smith noted the previous ordinance specifically exempted lawn mowers. She also stated the ordinance against using a golf cart on streets had a loop hole. Lastly, Smith asked Council to consider making stricter rules against excessive potholes in parking lots.

Tom Schibilla, 546 4th Ave NW. Schibilla stated he had spoken with Councilmember Iverson regarding his ideas and concerns on the city owned buildings, Iverson was interested in his ideas and asked him to present to the Council. He said he had requested to be added to the agenda, but his request was denied. East Central Regional Library (ECRL) Board had received a letter from the City Administrator regarding a proposed custodian maintenance position, which would result in an increase in cost for ECRL, but a decrease in services. He questioned why the City would pay \$36.00 per hour to clean, as that is above minimum wage. Schibilla provided Councilmembers with a letter from himself, as well as copies of the letter the ECRL Board had received from the City Administrator.

Approval of Agenda

Godfrey added a second PID under the closed session Item 12C. Vogel said there were two additional PIDs: 05.008.7200 and 05.008.1900.

Iverson moved, seconded by Ziebarth, to approve the amended agenda. All voted aye, no nays, motion passed unanimously.

Consent Agenda

Berg requested to pull Item 4F Approve Filling Public Works Summer Seasonal Positions.

Iverson moved, seconded by Shogren, to approve consent agenda Items A-E and G-J:

- A. Approval of Regular City Council Meeting Minutes for May 6, 2024

- B. Approve Warrants #128887-#129185 and ACH/Wire items totaling \$1,630,792.92
- C. Resolution R24-034 Interim Use Permit Extension for chickens at 1293 Roosevelt St. S.
- D. Resolution R24-035 Interim Use Permit for chickens at 433 11th Ave SW
- E. Approve Stormwater Maintenance Agreement for C-I Schools parking lot
- ~~F. Approve Filling Public Works Summer Seasonal Positions~~
- G. Approve Amended Parking Lot Agreement with Wells Fargo
- H. Approve Road Closure Request for Veteran's Memorial Park
- I. Approve FAA Funding Transfer Letter from CBG to AUM
- J. Approve Conditional Offer Letters for CPD, Northbound, Public Works

Upon roll call, Godfrey, Shogren, Ziebarth, Berg, and Iverson voted aye, no nays. Motion carried unanimously.

F. Approve Filling Public Works Summer Seasonal Positions

Berg said his son was on the list and requested to recuse himself due to a conflict of interest.

Shogren motioned, seconded by Iverson, to approve Item 4F as presented. All voted aye, no nays, motion passed.

Work Session

No work session

Unfinished Business

No unfinished business

New Business

A. Resolution R24-032 Easement Vacation for Cambridge Cove

Westover presented the request from LGI Homes to vacate the easements in Outlot A of the existing plat. The final plat of Cambridge Cove 2nd Addition has already been approved. With the first plat, the second phase was put in an outlot with the easements, those easements need to be vacated before the second plat can be finished. The Planning Commission recommended approval of the resolution.

Ziebarth motioned, seconded by Shogren, to approve Resolution R24-032 to vacate the drainage and utility easements as presented.

Shogren asked if new easements would be placed in the next plat, Westover said the second phase would have lots and blocks, and easements, drainage, and utilities would be along every block.

Upon vote, all voted aye, no nays, motion passed unanimously.

B. Resolution R24-033 Interim Use Permit Extension for Local Pawn

Westover said Local Pawn has requested an extension to their existing Interim Use Permit (IUP) for an additional five years. In the 10 years they have been in business, the City has had no complaints against them. Staff recommend approval for another five-year term IUP.

The Planning Commission recommended approval of the extension. One local business owner spoke on behalf of Local Pawn stating they were a good business and neighbor.

Shogren motioned, seconded by Berg, to approve the Resolution R24-033 as presented with the listed conditions. All voted aye, no nays, motion passed unanimously.

C. Resolution R24-036 Easement Vacation for 707 Sunset Lane N.

Westover said Wayne Brown, property owner of 707 Sunset Ln N, requested an easement vacation. Back in 1997 two parcels were combined and an addition was built over the previous property line, not realizing there was existing drainage and utility easements located there. Staff were made aware of the issue due to some recent title work. This request is merely a formality. The Planning Commission recommended approval of the resolution.

Iverson motioned, seconded by Ziebarth, to approve Resolution R24-036 as presented with no conditions. All voted aye, no nays, motion passed unanimously.

D. Resolution R24-037 Interim Use Permit for Solar Panels at 300 Spirit River Dr. S.

Westover presented the request from SolarPod Inc, on behalf of the Anoka Ramsey Community College. The size of the fenced area is 121 feet by 85 feet, and there will be two 89-foot rows of solar panels within it. Staff recommend 10 years due to present use being a community college, and the acreage surrounding the area with no neighborhoods nearby. If additional solar panels are requested formal approval would be needed.

Ziebarth motioned, seconded by Iverson, to approve Resolution R24-037 Interim Use Permit for Solar Panels at 300 Spirit River Dr. S as presented. All voted aye, no nays, motion passed unanimously.

E. Resolution R24-038 Conditional Use Permit for a 4-Unit dwelling at 2455 Main St. S.

Westover stated the property at 2455 Main St. S. is zoned R-2 One- and Two-Family Residence District. Anything over two units is considered multifamily and requires a conditional use. Chenlee Liu is requesting to build a four-unit building adjacent to other four-units she has built. The proposed building is in character with the neighborhood and complies with setbacks and other regulations of the zoning code.

Staff have reviewed the plans and grading, which is the biggest concern at this point since there is quite a bit of elevation to this lot. This was discussed extensively at the Planning Commission. The City Engineer has reviewed the elevation and approves of the current plans thus far. During the building permit review process, the foundation plans must meet the Building Official's standards and may need an engineer to prove it can withstand the amount of fill and slope. Ultimately, the Planning Commission recommended approval of the resolution.

Iverson motioned, seconded by Shogren, to approve Resolution R24-038 for a Conditional Use Permit to allow a four-unit building in the R-2 zoning district as long as the conditions are met.

Ziebarth noted the Planning Commission discussed the elevation in length. He reminded Councilmembers the vote is not about the elevation, but approval of the conditional use. In the end, all Planning Commission members agreed it met the conditional use.

Upon vote, all voted aye, no nays. Motion passed unanimously.

F. Application for Downtown Revolving Loan – Happy Productions

Smith said staff have received an application for the Downtown Revolving Loan from Happy Productions at 145 Main Street South. The guidelines of the revolving loan primarily improve the building itself, such as for safety and structure. The intended use of this loan is to sprinkle the building which is pivotal to the safety of downtown and neighboring buildings.

The applicant has passed all the requirements of the loan, and there is sufficient funding for the \$29,200 request. Being a revolving loan, any funds paid go back into the account for future projects. Staff recommended approval of the loan.

Shogren asked if there is a cap for each property and questioned if this application was different than the one heard last month. Smith replied Happy Productions has received the interest subsidy loan.

Shogren motioned, seconded by Berg, to approve the revolving loan application for Happy Productions for the request amount of \$29,200. All voted aye, no nays, motion passed unanimously.

Mayor’s Report

Godfrey announced that filling is open for local government positions from May 21 through June 4th, this includes two seats on the City Council. He encouraged those interested to file.

Council Concerns

No Council concerns

City Attorney’s Report

Squires told Councilmembers the Olson matter that had been resolved favorably has been appealed. Godfrey asked if there had been an Appeals Court ruling in the favor of the City, Squires said there was a District Court ruling in the City’s favor, which can be appealed. Vogel said there had been another outstanding case the City prevailed on that was at the Court of Appeals regarding an employment matter.

City Administrator’s Report

A. General Update

Vogel reminded the public that the first trial run of the summer hours program for the City begins June 3. Signage will be displayed, along with social media postings. The City operating hours in the months of June, July, and August will be from 7:30 am until 5:00 pm Monday – Thursday, and 8:00 am to Noon on Fridays. This is a two-prong initiative, increasing access for those needing city services outside of traditional work hours, and continues to establish the City as an employer of choice by allowing staff to get a jump on their weekend during the summer months.

Over the next two months Council will be asked to come early to meetings more than the usual regularity. On June 3rd beginning at 5:30 there will be a special recognition for Police Chief Shuster’s last day with the City. Staff will also be swearing in the incoming Chief of Police Machin and incoming Deputy Chief Hagen. This will be an impactful day for the City. On July 1st at 4:30 there will be a special meeting where Maxfield Research will present its findings on the housing study that outlines

the City’s housing needs for the next decade. July 15th, Council will begin the 2025 budgeting process starting at 4:00 pm.

B. Legislative Update

Vogel said a bonding bill was not passed this year, which is frustrating for the City that had a bonding proposal for out consideration. There was a 1,400 page omnibus bill that spanned categories of higher ed transportation and others that passed. On a positive note, the zoning preemption pieces that the City advocated against were not included in any form.

C. Closed Session – This portion of the City Council Meeting will be closed under Minnesota Statute 13D.05 subd(3)(c)(3) to develop or consider offers or counter offers for the purchase or sale of real or personal property on PID 05.008.7200 and 05.008.1900

Berg motioned, seconded by Iverson, to enter closed session. All voted aye, no nays. Godfrey closed the session at 6:28 pm.

Vogel announced that no votes would be taken coming out of the meeting.

Godfrey entered back into open session at 6:37 pm.

Adjournment of Council Meeting

Being no further business before the City Council, Berg moved, seconded by Shogren, to adjourn the regular meeting at 6:38 pm. All voted aye, no nays, motion passed unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the four months ended April 30, 2024. Included in the Monthly Financial Reports are the following components:

Financial Snapshot

Outstanding City Debt

General Fund - Amended 2024 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2024 Compared to Actual

Debt Service Fund Summary: Adopted 2024 Budget Compared to Actual

Capital Fund Summary:

Adopted 2024 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2024 Budget Compared to Actual

Wastewater Utility - Adopted 2024 Budget Compared to Actual

Stormwater Utility- Adopted 2024 Budget Compared to Actual

Street Light Utility- Adopted 2024 Budget Compared to Actual

Liquor Store – Adopted 2024 Budget Compared to Actual.

Cash and Investment Summary

Park Expenditure Breakdown Report

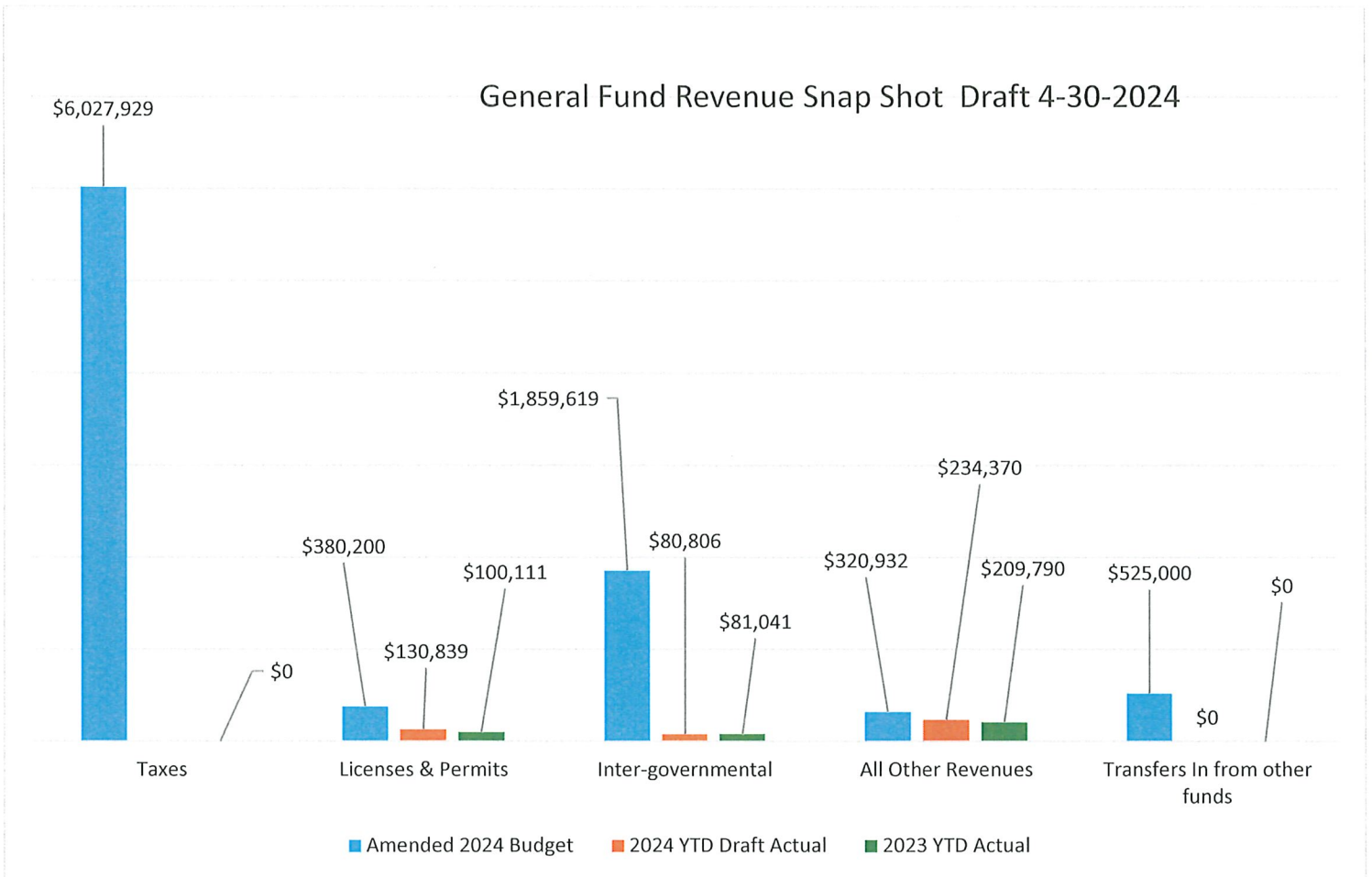
Compatibility with Strategic Goals:

Regular financial reporting to the City Council supports core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication and transparency. Routine publishing of monthly financial statements provides transparent updates on the City’s financial condition.

Council Action Requested

NONE REQUIRED - For discussion only.

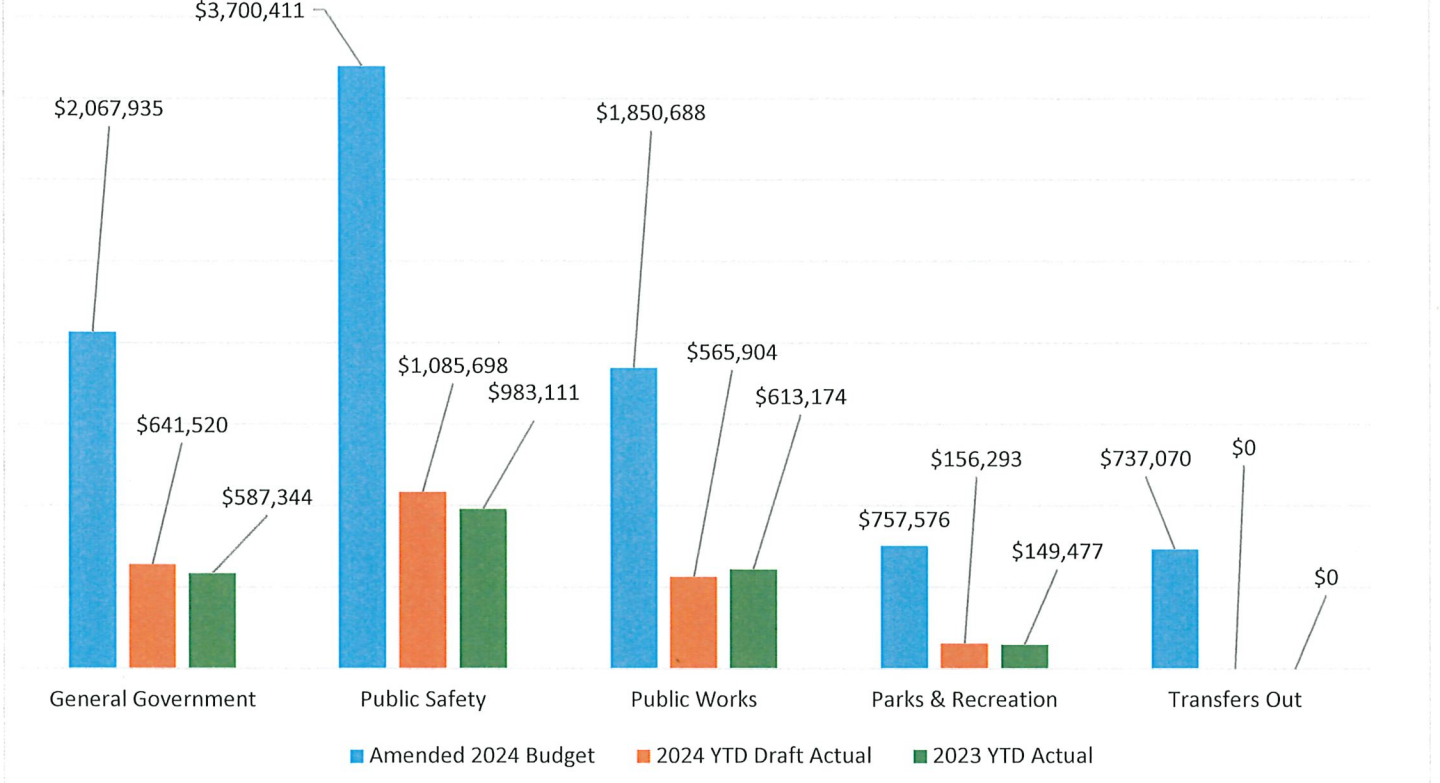
Council Financial Snapshot



Notes—

- Tax collections occur in July and December. Normal to have \$0 at this point in the year.
- Permit activity is ahead of prior year but we expect not to meet budget based on projects in the “pipeline”. A budget revision will be brought to Council in July to bring down the budgeted permit amount.
- Inter-governmental revenue is primarily received in July, October and December.
- Other revenue is higher than previous years as township fire contract billings were higher than prior year settle-up provisions. Rest of other revenue will come in over remainder of the year.
- Transfers from other funds typically occur later in the year.

General Fund Expenditure Snap Shot Draft 4-30-2024



Notes—Expenditures for all categories, except Public Works, are higher due to implementation of class and comp study in 2024. Public Works regular salaries are higher in 2024 than 2023 due to the class and comp study but overtime related to snow plowing and cost of snow removal materials are down significantly, as compared to 2023 due to minimal snow events in 2024.

Behind the numbers—

16/2

Cambridge is protected by sixteen full-time police officers supported by two office staff professionals. We also employ part-time police officers to help cover shift vacancies that occur. The Police Department has the largest expenditure budget within the City.

Behind the numbers—

57/6

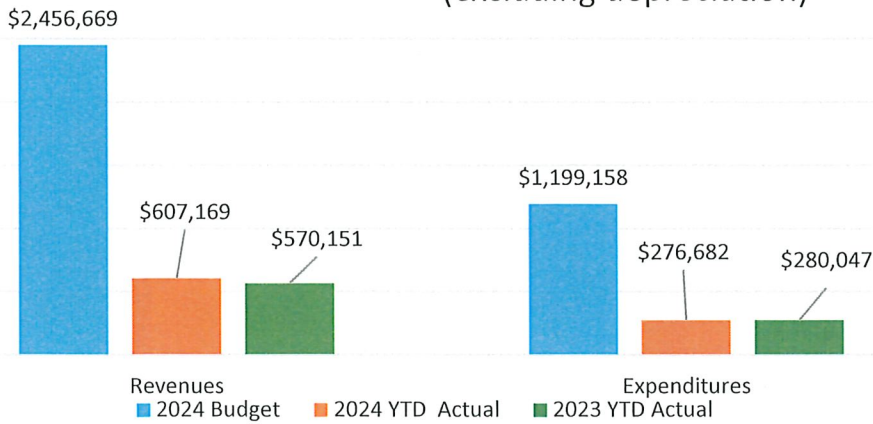
Cambridge maintains fifty-seven miles of streets with six snow plows, two loaders, and two sidewalk machines. The Street Dept plows when two inches or more of snow is received. The Street Dept also sands/salts when conditions are slippery. To report street concerns, call 689-1800.

Behind the numbers—

18

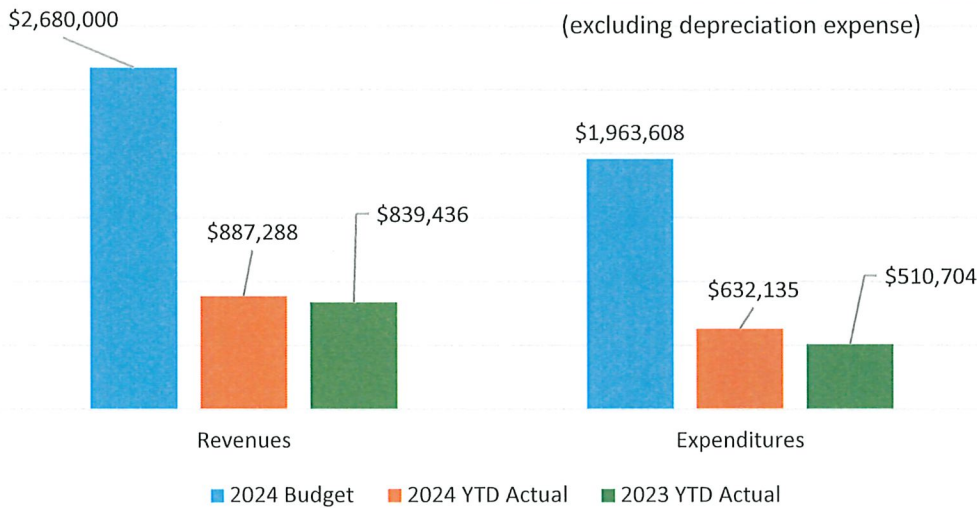
Cambridge has eighteen parks. Park locations and amenities can be found on the City's website at www.ci.cambridge.mn.us

Water Fund Draft 4-30-2024 (excluding depreciation)



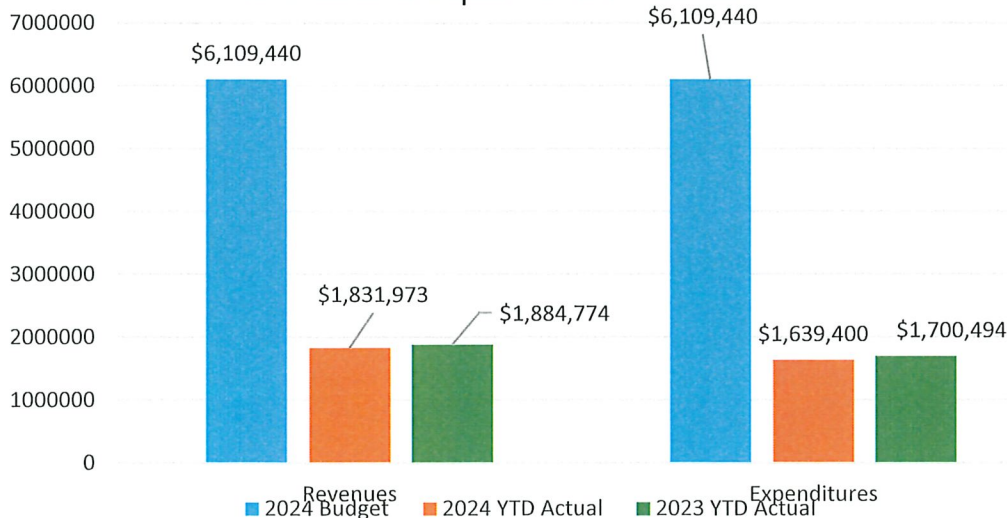
Water Fund Notes— Revenue as expected for 2024. Slight decrease in expenditures as compared to prior year due to large plan maintenance outlay in 2023 that did not occur in in the comparative time frame in 2024.

Wastewater Fund Draft 4-30-2024 (excluding depreciation expense)



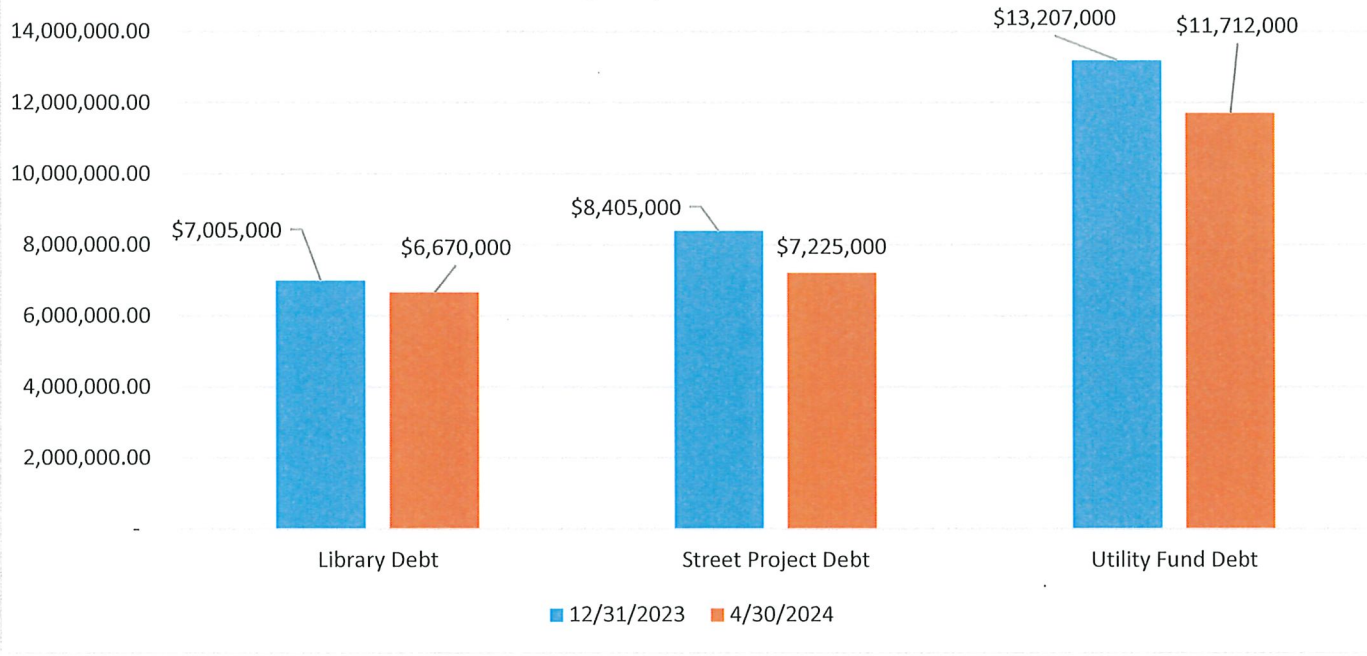
Wastewater Fund Notes— Revenue and expense as expected. Increases expenses due to:
 *Salary and benefits due to implementation of class and comp study
 *Supplies due to cost of chemicals used for processing
 *Contracted services due to timing of payment for solids hauling in 2024 as compared to 2023.

Northbound Liquor Draft 4-30-2024



Northbound Liquor revenue and expense on track for 2024 at this point.

Outstanding City Debt 4/30/2024



CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
TAXES	6,027,929.00	6,027,929.00	.00	(6,027,929.00)	.00	5,644,547.07
LICENSES AND PERMITS	377,350.00	380,200.00	130,839.30	(249,360.70)	34.41	715,410.66
INTERGOVERNMENTAL REVENUES	2,117,119.00	1,859,619.00	80,805.81	(1,778,813.19)	4.35	1,651,527.81
CHARGES FOR SERVICES	183,800.00	192,786.00	181,965.86	(10,820.14)	94.39	251,778.69
FINES AND FORFEITURES	42,100.00	42,100.00	16,397.04	(25,702.96)	38.95	57,170.03
OTHER	86,208.00	86,046.00	36,007.01	(50,038.99)	41.85	236,989.43
OTHER FINANCING SOURCES	525,000.00	525,000.00	.00	(525,000.00)	.00	525,000.00
TOTAL FUND REVENUE	9,359,506.00	9,113,680.00	446,015.02	(8,667,664.98)	4.89	9,082,423.69
EXPENDITURES						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	67,486.00	67,486.00	32,134.07	35,351.93	47.62	61,566.83
ADMINISTRATION	471,879.00	473,553.00	158,387.04	315,165.96	33.45	400,263.69
ELECTIONS	9,200.00	9,200.00	1,860.99	7,339.01	20.23	4,355.00
FINANCE/MIS	466,769.00	466,769.00	159,696.52	307,072.48	34.21	358,035.06
LEGAL	136,000.00	136,000.00	24,939.85	111,060.15	18.34	101,493.73
BUILDING DEPARTMENT	358,695.00	358,695.00	113,286.80	245,408.20	31.58	347,046.71
ENGINEERING	40,000.00	40,000.00	5,265.00	34,735.00	13.16	35,653.55
PLANNING	352,913.00	352,913.00	106,999.48	245,913.52	30.32	313,479.31
NEW CITY HALL BUILDING	163,319.00	163,319.00	38,950.20	124,368.80	23.85	131,259.58
TOTAL GENERAL GOVERNMENT	2,066,261.00	2,067,935.00	641,519.95	1,426,415.05	31.02	1,753,153.46
PUBLIC SAFETY						
POLICE DEPARTMENT	3,217,855.00	3,217,855.00	927,246.28	2,290,608.72	28.82	2,757,851.72
FIRE DEPARTMENT	456,856.00	466,856.00	150,479.32	316,376.68	32.23	599,882.26
EMERGENCY MANAGEMENT	10,700.00	10,700.00	6,372.00	4,328.00	59.55	3,363.32
ANIMAL CONTROL	5,000.00	5,000.00	1,600.00	3,400.00	32.00	4,800.00
TOTAL PUBLIC SAFETY	3,690,411.00	3,700,411.00	1,085,697.60	2,614,713.40	29.34	3,365,897.30
STREETS						
STREETS	1,850,688.00	1,850,688.00	565,903.74	1,284,784.26	30.58	1,681,955.70
TOTAL STREETS	1,850,688.00	1,850,688.00	565,903.74	1,284,784.26	30.58	1,681,955.70
PARK AND RECREATION						
PARKS & RECREATION	623,576.00	623,576.00	126,823.47	496,752.53	20.34	494,359.84
LIBRARY	134,000.00	134,000.00	29,469.93	104,530.07	21.99	125,892.60
TOTAL PARK AND RECREATION	757,576.00	757,576.00	156,293.40	601,282.60	20.63	620,252.44
UNALLOCATED EXPENDITURES						
TRANSFERS OUT	994,570.00	737,070.00	.00	737,070.00	.00	1,140,601.00

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL UNALLOCATED EXPENDITURES	994,570.00	737,070.00	.00	737,070.00	.00	1,140,601.00
TOTAL FUND EXPENDITURES	9,359,506.00	9,113,680.00	2,449,414.69	6,664,265.31	26.88	8,561,859.90
NET REVENUE OVER EXPENDITURES	.00	.00	(2,003,399.67)	2,003,399.67		520,563.79

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TAXES</u>						
101-31010 TAXES - CURRENT	6,006,429.00	6,006,429.00	.00	6,006,429.00	.00	5,614,171.51
101-31020 TAXES - DELINQUENT	20,000.00	20,000.00	.00	20,000.00	.00	28,054.56
101-31060 PENALTIES AND INTEREST	1,500.00	1,500.00	.00	1,500.00	.00	2,321.00
TOTAL TAXES	6,027,929.00	6,027,929.00	.00	6,027,929.00	.00	5,644,547.07
<u>LICENSES AND PERMITS</u>						
101-32110 LIQUOR LICENSES	18,000.00	18,000.00	.00	18,000.00	.00	18,600.00
101-32180 CIGARETTES	4,200.00	3,600.00	400.00	3,200.00	11.11	3,600.00
101-32184 CABLE FRANCHISE FEES	60,000.00	58,000.00	14,108.32	43,891.68	24.32	58,581.35
101-32185 REFUSE HAULER FRANCHISE FEE	2,550.00	2,550.00	.00	2,550.00	.00	2,550.00
101-32199 OTHER BUS LIC & PERMITS	1,000.00	1,000.00	1,100.00	(100.00)	110.00	3,150.00
101-32218 CITY SHARE ELEC INSPECTIONS	5,000.00	5,000.00	1,908.20	3,091.80	38.16	39,273.00
101-32219 RETAINAGE OF BLDG SURCHARGE	500.00	500.00	57.25	442.75	11.45	746.31
101-32220 BUILDING PERMITS	225,000.00	225,000.00	73,034.53	151,965.47	32.46	465,913.07
101-32221 EXCAVATING PERMITS	.00	.00	.00	.00	.00	108.00
101-32222 MECHANICAL PERMITS	24,100.00	24,100.00	6,754.00	17,346.00	28.02	41,719.50
101-32225 INVESTIGATION (PENALTY FEE)	500.00	500.00	.00	500.00	.00	900.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	500.00	500.00	.00	500.00	.00	20.00
101-32230 PLUMBING PERMITS	15,000.00	15,000.00	5,875.00	9,125.00	39.17	36,994.00
101-32240 SIGN PERMITS	1,000.00	1,000.00	190.00	810.00	19.00	1,060.00
101-32298 RENTAL REGISTRATION FEE	10,000.00	15,450.00	19,634.00	(4,184.00)	127.08	24,600.00
101-32299 PLANNING & ZONING FEES	10,000.00	10,000.00	7,778.00	2,222.00	77.78	17,595.43
TOTAL LICENSES AND PERMITS	377,350.00	380,200.00	130,839.30	249,360.70	34.41	715,410.66
<u>INTERGOVERNMENTAL REVENUES</u>						
101-33165 FEDERAL GRANTS - OTHER	3,348.00	3,348.00	.00	3,348.00	.00	6,538.97
101-33401 LOCAL GOVERNMENT AID (LGA)	1,503,227.00	1,503,227.00	.00	1,503,227.00	.00	1,111,338.00
101-33404 STATE AID - OTHER	5,000.00	5,000.00	2,000.00	3,000.00	40.00	25,256.73
101-33409 STATE OF MN OFFICER DISABILITY	36,044.00	36,044.00	.00	36,044.00	.00	.00
101-33410 MN ONE-TIME PUBLIC SAFETY ASST	257,500.00	.00	.00	.00	.00	.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	25,000.00	25,000.00	50.00	50,000.00
101-33420 FIRE STATE AID (2% INS PREM.)	.00	.00	.00	.00	.00	112,395.61
101-33421 POLICE STATE AID	137,000.00	137,000.00	.00	137,000.00	.00	187,671.58
101-33422 SCHOOL DIST COST FOR OFFICER	120,000.00	120,000.00	47,370.24	72,629.76	39.48	151,464.75
101-33610 CTY GRANTS & AIDS FOR HWYS	5,000.00	5,000.00	6,435.57	(1,435.57)	128.71	6,862.17
TOTAL INTERGOVERNMENTAL REVE	2,117,119.00	1,859,619.00	80,805.81	1,778,813.19	4.35	1,651,527.81

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	50.00	50.00	.00	50.00	.00	.00
101-34105 SALES - MAPS, COPIES, ETC.	50.00	50.00	19.50	30.50	39.00	47.50
101-34110 SOLAR LEASE REVENUE	7,500.00	7,500.00	.00	7,500.00	.00	8,118.24
101-34116 INSPECTION FEES	.00	.00	.00	.00	.00	108.00
101-34201 POLICE DEPARTMENT REPORTS	500.00	500.00	170.00	330.00	34.00	665.00
101-34202 POLICE ADMINISTRATION FEES	2,500.00	2,500.00	1,965.00	535.00	78.60	4,695.00
101-34205 PAWN SHOP TRANSACTION REVENUE	3,000.00	3,000.00	1,250.00	1,750.00	41.67	3,250.00
101-34206 FIRE PROT TOWNSHIP CONTRACT	160,000.00	168,601.00	168,601.09	(.09)	100.00	163,556.15
101-34210 FIRE PROTECTION ADMINISTRATION	3,000.00	3,385.00	3,385.27	(.27)	100.01	3,485.00
101-34925 PARK ACTIVITY FEES	5,000.00	5,000.00	1,870.00	3,130.00	37.40	6,505.00
101-34930 ART FAIR FEES	1,000.00	1,000.00	70.00	930.00	7.00	1,155.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	.00	4,635.00	(4,635.00)	.00	.00
101-34954 PLAN REVIEW/ENGINEER/ADMIN CH	.00	.00	.00	.00	.00	59,233.80
101-34958 ICE RINK LEASE REVENUE	1,200.00	1,200.00	.00	1,200.00	.00	960.00
TOTAL CHARGES FOR SERVICES	183,800.00	192,786.00	181,965.86	10,820.14	94.39	251,778.69
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	40,000.00	40,000.00	14,852.04	25,147.96	37.13	43,924.47
101-35102 PARKING FINES	1,000.00	1,000.00	20.00	980.00	2.00	1,100.00
101-35104 ANIMAL CONTROL FINES	1,000.00	1,000.00	400.00	600.00	40.00	2,005.00
101-35105 ADMINISTRATIVE CITATION FINE	100.00	100.00	1,125.00	(1,025.00)	1,125.00	10,140.56
TOTAL FINES AND FORFEITURES	42,100.00	42,100.00	16,397.04	25,702.96	38.95	57,170.03
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	.00	.00	.00	.00	162.26
101-36200 MISCELLANEOUS	.00	.00	.00	.00	.00	847.15
101-36210 INTEREST EARNINGS	11,660.00	11,498.00	.00	11,498.00	.00	145,039.01
101-36220 FACILITY RENTAL	9,000.00	9,000.00	1,325.01	7,674.99	14.72	9,721.71
101-36230 DONATIONS	2,000.00	2,000.00	500.00	1,500.00	25.00	800.00
101-36231 LIBRARY LEASE RENT	62,348.00	62,348.00	25,843.00	36,505.00	41.45	72,708.00
101-36235 LIBRARY ROOM RENTAL	1,000.00	1,000.00	4,050.00	(3,050.00)	405.00	1,671.28
101-36240 PATRONAGE CAPITAL	200.00	200.00	.00	200.00	.00	1,007.02
101-36501 SALE OF PROPERTY	.00	.00	4,289.00	(4,289.00)	.00	5,033.00
TOTAL OTHER	86,208.00	86,046.00	36,007.01	50,038.99	41.85	236,989.43

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	525,000.00	525,000.00	.00	525,000.00	.00	525,000.00
TOTAL OTHER FINANCING SOURCES	525,000.00	525,000.00	.00	525,000.00	.00	525,000.00
TOTAL FUND REVENUE	<u>9,359,506.00</u>	<u>9,113,680.00</u>	<u>446,015.02</u>			<u>9,082,423.69</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	9,966.72	(19,933.28)	33.33	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	762.35	(1,527.65)	33.29	2,287.09
101-41110-151 WORKERS' COMPENSATION PREMIU	196.00	196.00	.00	(196.00)	.00	110.49
TOTAL PERSONAL SERVICES	32,386.00	32,386.00	10,729.07	(21,656.93)	33.13	32,297.74
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	.00	(250.00)	.00	.00
101-41110-214 EMPLOYEE RECOGNITION	500.00	500.00	.00	(500.00)	.00	250.00
TOTAL SUPPLIES	850.00	850.00	.00	(850.00)	.00	250.00
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	1,000.00	.00	(1,000.00)	.00	800.00
101-41110-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	.00	(2,500.00)	.00	2,818.13
101-41110-334 MILEAGE REIMBURSEMENT	150.00	150.00	.00	(150.00)	.00	581.64
101-41110-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-41110-360 INSURANCE AND BONDS	400.00	400.00	.00	(400.00)	.00	316.20
TOTAL OTHER SERVICES AND CHA	4,250.00	4,250.00	.00	(4,250.00)	.00	4,515.97
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	.00	(100.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,800.00	2,800.00	2,130.00	(670.00)	76.07	3,000.00
101-41110-441 SISTER CITY ACTIVITIES	500.00	500.00	.00	(500.00)	.00	.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	19,000.00	19,000.00	19,275.00	275.00	101.45	18,275.00
101-41110-456 ART FESTIVAL	2,000.00	2,000.00	.00	(2,000.00)	.00	678.12
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	500.00	500.00	.00	(500.00)	.00	.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	5,000.00	5,000.00	.00	(5,000.00)	.00	2,520.00
TOTAL MISCELLANEOUS	30,000.00	30,000.00	21,405.00	(8,595.00)	71.35	24,503.12
TOTAL MAYOR AND CITY COUNCIL	67,486.00	67,486.00	32,134.07	(35,351.93)	47.62	61,566.83

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
101-41320-101	226,279.00	226,279.00	70,030.75	(156,248.25)	30.95	193,594.81
101-41320-103	53,706.00	53,706.00	16,129.35	(37,576.65)	30.03	39,160.74
101-41320-121	21,106.00	21,106.00	6,461.99	(14,644.01)	30.62	17,353.28
101-41320-122	21,528.00	21,528.00	6,494.23	(15,033.77)	30.17	17,415.85
101-41320-131	39,876.00	39,876.00	16,954.82	(22,921.18)	42.52	37,978.95
101-41320-132	1,434.00	1,434.00	.00	(1,434.00)	.00	.00
101-41320-133	3,300.00	3,300.00	.00	(3,300.00)	.00	1,800.00
101-41320-151	3,000.00	3,000.00	645.66	(2,354.34)	21.52	1,509.17
101-41320-153	5,000.00	5,000.00	669.54	(4,330.46)	13.39	.00
101-41320-154	200.00	200.00	64.91	(135.09)	32.46	149.28
101-41320-159	10,000.00	10,000.00	.00	(10,000.00)	.00	.00
TOTAL PERSONAL SERVICES	385,429.00	385,429.00	117,451.25	(267,977.75)	30.47	308,962.08
<i>SUPPLIES</i>						
101-41320-201	1,750.00	1,750.00	587.79	(1,162.21)	33.59	1,389.45
101-41320-202	3,000.00	3,000.00	534.72	(2,465.28)	17.82	1,468.29
101-41320-203	5,500.00	5,500.00	.00	(5,500.00)	.00	.00
101-41320-204	250.00	250.00	276.00	26.00	110.40	544.00
101-41320-209	1,500.00	1,500.00	1,225.50	(274.50)	81.70	1,547.84
101-41320-210	500.00	500.00	57.25	(442.75)	11.45	.00
101-41320-221	50.00	250.00	181.77	(68.23)	72.71	.00
101-41320-240	3,500.00	5,174.00	3,058.69	(2,115.31)	59.12	1,325.61
TOTAL SUPPLIES	16,050.00	17,924.00	5,921.72	(12,002.28)	33.04	6,275.19
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304	2,000.00	2,000.00	185.62	(1,814.38)	9.28	23,543.44
101-41320-313	5,600.00	5,600.00	1,833.00	(3,767.00)	32.73	5,482.52
101-41320-322	3,500.00	3,500.00	4,000.00	500.00	114.29	4,000.00
101-41320-331	2,000.00	2,000.00	1,322.66	(677.34)	66.13	1,690.83
101-41320-334	600.00	600.00	143.65	(456.35)	23.94	683.76
101-41320-340	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
101-41320-351	1,000.00	1,000.00	87.77	(912.23)	8.78	392.19
101-41320-360	2,800.00	2,800.00	.00	(2,800.00)	.00	2,516.20
TOTAL OTHER SERVICES AND CHA	19,500.00	19,500.00	7,572.70	(11,927.30)	38.83	38,308.94
<i>MISCELLANEOUS</i>						
101-41320-409	25,000.00	25,000.00	20,902.61	(4,097.39)	83.61	27,595.58
101-41320-430	50.00	50.00	.00	(50.00)	.00	.00
101-41320-433	1,850.00	1,650.00	226.76	(1,423.24)	13.74	1,422.07
101-41320-437	18,000.00	18,000.00	3,575.00	(14,425.00)	19.86	15,978.00
101-41320-440	6,000.00	6,000.00	2,737.00	(3,263.00)	45.62	1,721.83
TOTAL MISCELLANEOUS	50,900.00	50,700.00	27,441.37	(23,258.63)	54.12	46,717.48

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL ADMINISTRATION	471,879.00	473,553.00	158,387.04	(315,165.96)	33.45	400,263.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>						
<i>PERSONAL SERVICES</i>						
101-41410-104	5,400.00	5,400.00	1,817.50	(3,582.50)	33.66	.00
	<i>TOTAL PERSONAL SERVICES</i>	<i>5,400.00</i>	<i>1,817.50</i>	<i>(3,582.50)</i>	<i>33.66</i>	<i>.00</i>
<i>SUPPLIES</i>						
101-41410-200	250.00	250.00	.00	(250.00)	.00	.00
	<i>TOTAL SUPPLIES</i>	<i>250.00</i>	<i>.00</i>	<i>(250.00)</i>	<i>.00</i>	<i>.00</i>
<i>OTHER SERVICES AND CHARGES</i>						
101-41410-331	150.00	150.00	43.49	(106.51)	28.99	.00
101-41410-351	200.00	200.00	.00	(200.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	<i>350.00</i>	<i>43.49</i>	<i>(306.51)</i>	<i>12.43</i>	<i>.00</i>
<i>MISCELLANEOUS</i>						
101-41410-408	3,200.00	3,200.00	.00	(3,200.00)	.00	4,355.00
	<i>TOTAL MISCELLANEOUS</i>	<i>3,200.00</i>	<i>.00</i>	<i>(3,200.00)</i>	<i>.00</i>	<i>4,355.00</i>
	TOTAL ELECTIONS	9,200.00	1,860.99	(7,339.01)	20.23	4,355.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FINANCE/MIS						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	219,107.00	219,107.00	66,643.23	(152,463.77)	30.42	206,905.01
101-41500-121 PERA (EMPLOYER)	20,180.00	20,180.00	4,998.24	(15,181.76)	24.77	15,427.20
101-41500-122 FICA/MEDICARE (EMPLOYER)	20,583.00	20,583.00	4,965.31	(15,617.69)	24.12	15,298.18
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	39,330.00	39,330.00	15,413.48	(23,916.52)	39.19	34,526.34
101-41500-132 FINANCE LONGEVITY PAY	8,581.00	8,581.00	.00	(8,581.00)	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	4,500.00	4,500.00	3,112.58	(1,387.42)	69.17	2,887.42
101-41500-151 WORKERS' COMPENSATION PREMIU	2,213.00	2,213.00	540.53	(1,672.47)	24.43	1,126.10
101-41500-154 HRA/FLEX FEES	200.00	200.00	58.90	(141.10)	29.45	134.80
101-41500-157 SEVERENCE	41,844.00	41,844.00	.00	(41,844.00)	.00	.00
TOTAL PERSONAL SERVICES	356,538.00	356,538.00	95,732.27	(260,805.73)	26.85	276,305.05
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	377.95	(1,122.05)	25.20	1,764.39
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,500.00	3,500.00	.00	(3,500.00)	.00	3,170.98
101-41500-209 SOFTWARE UPDATES	1,000.00	1,000.00	950.00	(50.00)	95.00	800.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	2,000.00	2,000.00	189.00	(1,811.00)	9.45	197.00
TOTAL SUPPLIES	8,500.00	8,500.00	1,516.95	(6,983.05)	17.85	5,932.37
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	48,200.00	48,200.00	47,200.00	(1,000.00)	97.93	35,500.00
101-41500-304 MISC PROFESSIONAL SERVICES	11,900.00	11,900.00	.00	(11,900.00)	.00	6,616.50
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	1,000.00	1,000.00	337.00	(663.00)	33.70	691.00
101-41500-309 EDP PROFESSIONAL SERVICES	7,000.00	7,000.00	1,725.50	(5,274.50)	24.65	6,621.00
101-41500-313 IT MGMT & BACKUP	5,600.00	5,600.00	1,833.00	(3,767.00)	32.73	5,482.52
101-41500-321 TELEPHONE/CELLULAR PHONES	540.00	540.00	180.00	(360.00)	33.33	540.00
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	15.00	(485.00)	3.00	87.00
101-41500-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	125.76
101-41500-340 ADVERTISING	400.00	400.00	892.80	492.80	223.20	.00
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	600.00	600.00	.00	(600.00)	.00	368.35
101-41500-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	(2,000.00)	.00	1,814.51
TOTAL OTHER SERVICES AND CHA	78,040.00	78,040.00	52,183.30	(25,856.70)	66.87	57,846.64
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	18,000.00	8,303.00	(9,697.00)	46.13	16,266.00
101-41500-420 WELLNESS ACTIVITIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-430 MISCELLANEOUS	441.00	441.00	.00	(441.00)	.00	.00
101-41500-433 DUES AND SUBSCRIPTIONS	1,750.00	1,750.00	690.00	(1,060.00)	39.43	1,242.00
101-41500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	1,271.00	(1,729.00)	42.37	443.00
TOTAL MISCELLANEOUS	23,691.00	23,691.00	10,264.00	(13,427.00)	43.32	17,951.00
TOTAL FINANCE/MIS	466,769.00	466,769.00	159,696.52	(307,072.48)	34.21	358,035.06

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304 LEGAL FEES	75,000.00	75,000.00	7,098.05	(67,901.95)	9.46	50,072.87
101-41610-305 PROSECUTION SERVICES	50,000.00	50,000.00	16,666.68	(33,333.32)	33.33	50,000.04
101-41610-307 TOWNSHIP ANNEXATION PAYMENTS	11,000.00	11,000.00	1,175.12	(9,824.88)	10.68	1,420.82
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>136,000.00</u>	<u>136,000.00</u>	<u>24,939.85</u>	<u>(111,060.15)</u>	<u>18.34</u>	<u>101,493.73</u>
TOTAL LEGAL	<u><u>136,000.00</u></u>	<u><u>136,000.00</u></u>	<u><u>24,939.85</u></u>	<u><u>(111,060.15)</u></u>	<u><u>18.34</u></u>	<u><u>101,493.73</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101	FULL-TIME EMPLOYEES - REGULAR	224,723.00	224,723.00	69,529.65 (155,193.35)	30.94	205,122.01
101-41920-121	PERA (EMPLOYER)	16,961.00	16,961.00	5,214.72 (11,746.28)	30.75	15,174.48
101-41920-122	FICA/MEDICARE (EMPLOYER)	17,300.00	17,300.00	5,175.51 (12,124.49)	29.92	15,161.46
101-41920-131	MEDICAL/DENTAL/LIFE	54,378.00	54,378.00	23,115.58 (31,262.42)	42.51	51,775.59
101-41920-132	BLDG DEPT LONGEVITY PAY	1,417.00	1,417.00	.00 (1,417.00)	.00	.00
101-41920-133	BLDG DEPT INS DEDUCTIBLE CONTR	4,500.00	4,500.00	721.59 (3,778.41)	16.04	1,922.84
101-41920-151	WORKERS' COMPENSATION PREMIU	2,616.00	2,616.00	670.07 (1,945.93)	25.61	1,661.78
101-41920-154	HRA/FLEX FEES	300.00	300.00	88.35 (211.65)	29.45	202.20
	TOTAL PERSONAL SERVICES	322,195.00	322,195.00	104,515.47 (217,679.53)	32.44	291,020.36
<i>SUPPLIES</i>						
101-41920-201	OFFICE SUPPLIES	1,400.00	1,400.00	55.34 (1,344.66)	3.95	873.18
101-41920-209	SOFTWARE UPDATES	500.00	500.00	.00 (500.00)	.00	753.11
101-41920-210	MISCELLANEOUS OPER SUPPLIES	800.00	800.00	.00 (800.00)	.00	339.60
101-41920-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	2,500.00	2,500.00	298.68 (2,201.32)	11.95	1,324.37
101-41920-221	REPAIRS & MAINT SUPP VEH/EQUIP	1,000.00	1,000.00	637.67 (362.33)	63.77	811.23
101-41920-240	SMALL TOOLS & MINOR EQUIPMENT	5,000.00	5,000.00	.00 (5,000.00)	.00	2,055.36
	TOTAL SUPPLIES	11,200.00	11,200.00	991.69 (10,208.31)	8.85	6,156.85
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304	MISC. PROFESSIONAL FEES	750.00	750.00	.00 (750.00)	.00	.00
101-41920-305	CONTRACTED BUILDING INSPECTIO	.00	.00	.00 .00	.00	31,911.55
101-41920-313	IT MGMT & BACKUP	5,800.00	5,800.00	1,833.00 (3,967.00)	31.60	5,482.52
101-41920-321	TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	164.94 (1,635.06)	9.16	480.01
101-41920-331	TRAVEL/MEALS/LODGING	600.00	600.00	.00 (600.00)	.00	.00
101-41920-334	MILEAGE REIMBURSEMENT	500.00	500.00	.00 (500.00)	.00	.00
101-41920-340	ADVERTISING	200.00	200.00	.00 (200.00)	.00	.00
101-41920-351	LEGAL NOTICES/ORDINANCE PUBLIS	200.00	200.00	.00 (200.00)	.00	.00
101-41920-360	INSURANCE AND BONDS	3,500.00	3,500.00	.00 (3,500.00)	.00	2,939.03
	TOTAL OTHER CHARGES & SERVIC	13,350.00	13,350.00	1,997.94 (11,352.06)	14.97	40,813.11
<i>MISCELLANEOUS</i>						
101-41920-404	REPAIRS & MAINT LABOR VEH & EQ	250.00	250.00	300.00 50.00	120.00	150.37
101-41920-409	MAINT CONTRACTS-OFFICE EQUIP	5,500.00	5,500.00	2,685.00 (2,815.00)	48.82	2,685.00
101-41920-430	MISCELLANEOUS	300.00	300.00	.00 (300.00)	.00	62.57
101-41920-432	CREDIT CARD FEES-BLDG PERMITS	500.00	500.00	2.20 (497.80)	.44	15.95
101-41920-433	DUES AND SUBSCRIPTIONS	1,400.00	1,400.00	454.50 (945.50)	32.46	700.00
101-41920-440	SCHOOLS & MEETINGS	4,000.00	4,000.00	2,340.00 (1,660.00)	58.50	5,442.50
	TOTAL MISCELLANEOUS	11,950.00	11,950.00	5,781.70 (6,168.30)	48.38	9,056.39
	TOTAL BUILDING DEPARTMENT	358,695.00	358,695.00	113,286.80 (245,408.20)	31.58	347,046.71

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>						
<i>OTHER CHARGES & SERVICES</i>						
101-41925-303 ENGINEERING FEES	40,000.00	40,000.00	5,265.00	(34,735.00)	13.16	35,653.55
<i>TOTAL OTHER CHARGES & SERVIC</i>	40,000.00	40,000.00	5,265.00	(34,735.00)	13.16	35,653.55
TOTAL ENGINEERING	40,000.00	40,000.00	5,265.00	(34,735.00)	13.16	35,653.55

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101 FULL-TIME EMPLOYEES - REGULAR	209,780.00	209,780.00	66,224.05	(143,555.95)	31.57	204,992.81
101-41935-112 PLANNING COMMISSION PAYMENTS	2,500.00	2,500.00	1,015.00	(1,485.00)	40.60	1,785.00
101-41935-121 PERA (EMPLOYER)	15,767.00	15,767.00	4,966.80	(10,800.20)	31.50	15,375.85
101-41935-122 FICA/MEDICARE (EMPLOYER)	16,082.00	16,082.00	4,961.20	(11,120.80)	30.85	15,295.54
101-41935-131 MEDICAL/DENTAL/LIFE	45,315.00	45,315.00	19,266.85	(26,048.15)	42.52	43,085.71
101-41935-132 PLANNING LONGEVITY PAY	5,731.00	5,731.00	.00	(5,731.00)	.00	.00
101-41935-133 PLANNING INS DEDUCTIBLE CONTRI	3,750.00	3,750.00	.00	(3,750.00)	.00	2,198.00
101-41935-151 WORKERS' COMPENSATION PREMIU	2,488.00	2,488.00	725.04	(1,762.96)	29.14	1,757.62
101-41935-154 HRA/FLEX FEES	300.00	300.00	73.65	(226.35)	24.55	168.50
TOTAL PERSONAL SERVICES	301,713.00	301,713.00	97,232.59	(204,480.41)	32.23	284,657.03
<i>SUPPLIES</i>						
101-41935-201 OFFICE SUPPLIES	2,000.00	2,000.00	782.61	(1,217.39)	39.13	1,604.06
101-41935-204 STATIONERY, FORMS & ENVELOPES	150.00	150.00	.00	(150.00)	.00	.00
101-41935-209 SOFTWARE UPDATES	4,000.00	4,000.00	1,139.00	(2,861.00)	28.48	1,116.82
101-41935-210 MISCELLANEOUS OPER SUPPLIES	200.00	200.00	.00	(200.00)	.00	.00
101-41935-212 GASOLINE/FUEL/LUBRICANTS/ADDIT	350.00	350.00	41.08	(308.92)	11.74	417.85
101-41935-221 REPAIRS & MAINT SUPP-VEH/EQUIP	350.00	350.00	15.07	(334.93)	4.31	429.93
101-41935-240 SMALL TOOLS & MINOR EQUIPMENT	2,500.00	2,500.00	1,315.99	(1,184.01)	52.64	805.12
TOTAL SUPPLIES	9,550.00	9,550.00	3,293.75	(6,256.25)	34.49	4,373.78
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301 PLANNING SPECIAL PROJECTS	2,500.00	2,500.00	400.00	(2,100.00)	16.00	56.00
101-41935-304 MISC PROFESSIONAL FEES	1,500.00	1,500.00	.00	(1,500.00)	.00	225.00
101-41935-313 IT MGMT & BACKUP	5,600.00	5,600.00	1,833.00	(3,767.00)	32.73	5,482.52
101-41935-331 TRAVEL/MEALS/LODGING	600.00	600.00	15.00	(585.00)	2.50	468.42
101-41935-334 MILEAGE REIMBURSEMENT	250.00	250.00	.00	(250.00)	.00	30.79
101-41935-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-41935-351 LEGAL NOTICE/ORD PUBLISH	1,500.00	1,500.00	57.84	(1,442.16)	3.86	180.23
101-41935-360 INSURANCE AND BONDS	12,000.00	12,000.00	.00	(12,000.00)	.00	10,876.92
TOTAL OTHER CHARGES & SERVIC	24,150.00	24,150.00	2,305.84	(21,844.16)	9.55	17,319.88
<i>MISCELLANEOUS</i>						
101-41935-404 REPAIRS & MAINT LABOR VEH/EQUI	300.00	300.00	.00	(300.00)	.00	199.95
101-41935-409 MAINT CONTRACTS-OFFICE EQUIP	6,000.00	6,000.00	2,990.00	(3,010.00)	49.83	2,990.00
101-41935-430 MISCELLANEOUS	1,000.00	1,000.00	(478.35)	(1,478.35)	(47.84)	.00
101-41935-431 PROPERTY SECURING EXP	.00	.00	426.15	426.15	.00	1,166.41
101-41935-433 DUES AND SUBSCRIPTIONS	1,300.00	1,300.00	699.50	(600.50)	53.81	771.00
101-41935-440 SCHOOL AND MEETINGS	2,700.00	2,700.00	530.00	(2,170.00)	19.63	2,001.26
101-41935-489 OTHER CONTRACTED SERVICES	1,200.00	1,200.00	.00	(1,200.00)	.00	.00
101-41935-490 FLYOVER PICTURES	5,000.00	5,000.00	.00	(5,000.00)	.00	.00
TOTAL MISCELLANEOUS	17,500.00	17,500.00	4,167.30	(13,332.70)	23.81	7,128.62

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PLANNING	352,913.00	352,913.00	106,999.48	(245,913.52)	30.32	313,479.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
NEW CITY HALL BUILDING						
<i>PERSONAL SERVICES</i>						
101-41950-101 FULL-TIME EMPLOYEES - REGULAR	30,982.00	30,982.00	9,772.81	(21,209.19)	31.54	29,145.70
101-41950-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-41950-121 PERA (EMPLOYER)	2,461.00	2,461.00	732.96	(1,728.04)	29.78	2,247.87
101-41950-122 FICA/MEDICARE (EMPLOYER)	2,510.00	2,510.00	725.60	(1,784.40)	28.91	2,149.64
101-41950-131 MEDICAL/DENTAL/LIFE	9,063.00	9,063.00	3,844.73	(5,218.27)	42.42	8,605.65
101-41950-132 LONGEVITY PAY	833.00	833.00	.00	(833.00)	.00	.00
101-41950-133 DEDUCTIBLE CONTRIBUTION	750.00	750.00	.00	(750.00)	.00	.00
101-41950-151 WORKERS' COMPENSATION PREMIU	3,170.00	3,170.00	786.35	(2,383.65)	24.81	2,594.25
101-41950-154 HRA/FLEX FEES	50.00	50.00	14.75	(35.25)	29.50	33.70
TOTAL PERSONAL SERVICES	50,819.00	50,819.00	15,877.20	(34,941.80)	31.24	44,776.81
<i>SUPPLIES</i>						
101-41950-212 GASOLINE/FUEL	200.00	200.00	.00	(200.00)	.00	.00
101-41950-215 MAINTENANCE SUPPLIES	9,000.00	9,000.00	1,448.99	(7,551.01)	16.10	4,852.98
101-41950-240 SMALL TOOLS & EQUIPMENT	1,000.00	1,000.00	126.80	(873.20)	12.68	3,687.70
TOTAL SUPPLIES	10,200.00	10,200.00	1,575.79	(8,624.21)	15.45	8,540.68
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321 TELEPHONE/CELLULAR PHONES	19,000.00	19,000.00	4,724.90	(14,275.10)	24.87	18,731.00
101-41950-360 INSURANCE AND BONDS	4,000.00	4,000.00	.00	(4,000.00)	.00	3,530.14
101-41950-381 ELECTRIC UTILITIES	14,000.00	14,000.00	2,428.87	(11,571.13)	17.35	10,535.71
101-41950-382 WATER/WASTEWATER UTILITIES	5,000.00	5,000.00	949.33	(4,050.67)	18.99	6,465.47
101-41950-383 GAS UTILITIES	9,000.00	9,000.00	902.14	(8,097.86)	10.02	4,270.19
TOTAL OTHER SERVICES AND CHA	51,000.00	51,000.00	9,005.24	(41,994.76)	17.66	43,532.51
<i>MISCELLANEOUS</i>						
101-41950-401 REPAIRS & MAINT LABOR - BLDGS	37,000.00	37,000.00	6,139.52	(30,860.48)	16.59	21,246.22
101-41950-409 MAINT CONTRACTS - OFFICE EQUIP	4,800.00	4,800.00	3,828.00	(972.00)	79.75	4,553.00
101-41950-413 RENTALS - OFFICE EQUIPMENT	9,000.00	9,000.00	2,295.86	(6,704.14)	25.51	7,901.97
101-41950-430 MISCELLANEOUS	500.00	500.00	228.59	(271.41)	45.72	708.39
TOTAL MISCELLANEOUS	51,300.00	51,300.00	12,491.97	(38,808.03)	24.35	34,409.58
TOTAL NEW CITY HALL BUILDING	163,319.00	163,319.00	38,950.20	(124,368.80)	23.85	131,259.58

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101	FULL-TIME EMPLOYEES - REGULAR	1,621,366.00	1,621,366.00	469,043.05 (1,152,322.95)	28.93	1,466,778.63
101-42100-102	FULL-TIME EMPLOYEES - OVERTIME	105,000.00	105,000.00	36,426.37 (68,573.63)	34.69	120,475.78
101-42100-104	TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	633.62 (19,366.38)	3.17	2,557.97
101-42100-110	HOURS WORKED HOLIDAY	30,000.00	30,000.00	9,806.69 (20,193.31)	32.69	35,589.78
101-42100-117	SHIFT DIFFERENTIAL	12,045.00	12,045.00	3,222.50 (8,822.50)	26.75	10,614.81
101-42100-118	SEVERENCE	56,907.00	56,907.00	.00 (56,907.00)	.00	.00
101-42100-121	PERA (EMPLOYER)	311,188.00	311,188.00	87,411.43 (223,776.57)	28.09	272,126.81
101-42100-122	FICA/MEDICARE (EMPLOYER)	35,587.00	35,587.00	9,909.53 (25,677.47)	27.85	30,103.02
101-42100-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	380,435.00	380,435.00	144,763.12 (235,671.88)	38.05	314,944.60
101-42100-132	POLICE LONGEVITY PAY	45,628.00	45,628.00	.00 (45,628.00)	.00	.00
101-42100-133	POLICE INS DEDUCTIBLE CONTRIB	28,500.00	28,500.00	3,704.65 (24,795.35)	13.00	13,606.96
101-42100-151	WORKERS' COMPENSATION PREMIU	242,899.00	242,899.00	57,215.71 (185,683.29)	23.56	155,391.90
101-42100-154	HRA/FLEX FEES	1,600.00	1,600.00	525.40 (1,074.60)	32.84	1,170.90
	TOTAL PERSONAL SERVICES	2,891,155.00	2,891,155.00	822,662.07 (2,068,492.93)	28.45	2,423,361.16
<i>SUPPLIES</i>						
101-42100-201	OFFICE SUPPLIES - ACCESSORIES	2,500.00	2,500.00	497.08 (2,002.92)	19.88	1,213.76
101-42100-202	DUPLICATING & COPYING SUPPLIES	1,500.00	1,500.00	142.53 (1,357.47)	9.50	302.59
101-42100-209	SOFTWARE UPDATES	3,500.00	3,500.00	896.00 (2,604.00)	25.60	518.00
101-42100-210	MISCELLANEOUS OPER SUPPLIES	3,000.00	3,000.00	1,010.64 (1,989.36)	33.69	2,491.75
101-42100-212	GASOLINE/FUEL/LUB/ADDITIVES	50,000.00	50,000.00	11,946.69 (38,053.31)	23.89	51,265.34
101-42100-213	AMMUNITION	4,500.00	4,500.00	.00 (4,500.00)	.00	4,498.91
101-42100-214	CRIME SCENE SUPPLIES	3,000.00	3,000.00	338.89 (2,661.11)	11.30	136.84
101-42100-217	PROMOTIONAL EVENTS/MCGRUFF E	4,000.00	4,000.00	2,976.21 (1,023.79)	74.41	4,479.69
101-42100-221	REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	5,001.45 (9,998.55)	33.34	23,450.40
101-42100-231	UNIFORM ALLOWANCE	22,000.00	22,000.00	2,043.54 (19,956.46)	9.29	15,468.58
101-42100-240	SMALL TOOLS AND MINOR EQUIP	25,000.00	25,000.00	2,520.88 (22,479.12)	10.08	27,583.93
	TOTAL SUPPLIES	134,000.00	134,000.00	27,373.91 (106,626.09)	20.43	131,409.79
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304	MISC PROFESSIONAL SERVICES	7,500.00	7,500.00	13,867.37 6,367.37	184.90	15,271.06
101-42100-313	IT MGMT & BACKUP	25,000.00	25,000.00	8,249.00 (16,751.00)	33.00	24,424.28
101-42100-321	TELEPHONE/CELLULAR PHONES	10,000.00	10,000.00	4,224.92 (5,775.08)	42.25	9,471.73
101-42100-322	POSTAGE	600.00	600.00	378.20 (221.80)	63.03	.00
101-42100-331	TRAVEL/MEALS/LODGING	2,000.00	2,000.00	236.82 (1,763.18)	11.84	2,684.05
101-42100-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 (250.00)	.00	671.38
101-42100-340	ADVERTISING	100.00	100.00	.00 (100.00)	.00	.00
101-42100-360	INSURANCE AND BONDS	67,000.00	67,000.00	.00 (67,000.00)	.00	64,762.45
101-42100-381	ELECTRIC UTILITIES	6,800.00	6,800.00	1,156.23 (5,643.77)	17.00	5,320.04
101-42100-383	GAS UTILITIES	4,000.00	4,000.00	444.35 (3,555.65)	11.11	2,103.23
	TOTAL OTHER SERVICES AND CHA	123,250.00	123,250.00	28,556.89 (94,693.11)	23.17	124,708.22

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	2,333.56	(7,666.44)	23.34	17,961.24
101-42100-409 MAINT CONTRACTS - EQUIPMENT	26,000.00	26,000.00	10,744.22	(15,255.78)	41.32	21,673.24
101-42100-411 POLICE-AUTO PAWN SERVICE	2,400.00	2,400.00	3,016.00	616.00	125.67	2,819.00
101-42100-432 CREDIT CARD FEES-POLICE DEPT	50.00	50.00	.00	(50.00)	.00	.00
101-42100-433 DUES AND SUBSCRIPTIONS	17,000.00	17,000.00	20,604.13	3,604.13	121.20	26,293.97
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	14,000.00	11,955.50	(2,044.50)	85.40	9,625.10
<i>TOTAL MISCELLANEOUS</i>	69,450.00	69,450.00	48,653.41	(20,796.59)	70.06	78,372.55
TOTAL POLICE DEPARTMENT	3,217,855.00	3,217,855.00	927,246.28	(2,290,608.72)	28.82	2,757,851.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42200-101	107,910.00	107,910.00	45,347.22	(62,562.78)	42.02	122,994.53
101-42200-103	75,000.00	75,000.00	21,685.00	(53,315.00)	28.91	79,790.00
101-42200-121	19,561.00	19,561.00	5,074.48	(14,486.52)	25.94	19,942.55
101-42200-122	7,340.00	7,340.00	4,062.14	(3,277.86)	55.34	8,893.72
101-42200-131	18,127.00	18,127.00	15,661.14	(2,465.86)	86.40	20,069.47
101-42200-132	2,608.00	2,608.00	.00	(2,608.00)	.00	.00
101-42200-133	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
101-42200-151	69,510.00	69,510.00	16,310.36	(53,199.64)	23.46	46,936.59
101-42200-153	.00	.00	32.01	32.01	.00	.00
101-42200-154	100.00	100.00	58.90	(41.10)	58.90	76.80
<i>TOTAL PERSONAL SERVICES</i>	<i>301,656.00</i>	<i>301,656.00</i>	<i>108,231.25</i>	<i>(193,424.75)</i>	<i>35.88</i>	<i>298,703.66</i>
<i>SUPPLIES</i>						
101-42200-201	50.00	50.00	369.98	319.98	739.96	442.61
101-42200-210	7,500.00	7,500.00	129.87	(7,370.13)	1.73	9,887.57
101-42200-212	9,500.00	9,500.00	2,850.86	(6,649.14)	30.01	8,211.76
101-42200-215	200.00	200.00	.00	(200.00)	.00	209.30
101-42200-221	24,000.00	24,000.00	5,115.73	(18,884.27)	21.32	26,493.03
101-42200-223	2,000.00	2,000.00	2,505.66	505.66	125.28	609.52
101-42200-231	13,000.00	13,000.00	4,639.24	(8,360.76)	35.69	32,211.34
101-42200-240	10,000.00	10,000.00	3,519.34	(6,480.66)	35.19	10,434.73
<i>TOTAL SUPPLIES</i>	<i>66,250.00</i>	<i>66,250.00</i>	<i>19,130.68</i>	<i>(47,119.32)</i>	<i>28.88</i>	<i>88,499.86</i>
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304	15,000.00	15,000.00	9,402.58	(5,597.42)	62.68	17,203.81
101-42200-306	.00	.00	.00	.00	.00	112,395.61
101-42200-307	10,000.00	10,000.00	.00	(10,000.00)	.00	10,000.00
101-42200-313	5,600.00	5,600.00	1,833.00	(3,767.00)	32.73	5,482.52
101-42200-321	1,000.00	1,000.00	640.56	(359.44)	64.06	1,115.23
101-42200-331	1,000.00	1,000.00	97.04	(902.96)	9.70	1,821.42
101-42200-334	300.00	300.00	.00	(300.00)	.00	360.25
101-42200-340	750.00	750.00	.00	(750.00)	.00	888.83
101-42200-360	11,000.00	11,000.00	.00	(11,000.00)	.00	9,295.53
101-42200-381	18,000.00	18,000.00	3,019.04	(14,980.96)	16.77	14,079.96
101-42200-382	600.00	600.00	219.19	(380.81)	36.53	555.12
101-42200-383	5,000.00	5,000.00	1,554.82	(3,445.18)	31.10	4,787.08
<i>TOTAL OTHER SERVICES AND CHA</i>	<i>68,250.00</i>	<i>68,250.00</i>	<i>16,766.23</i>	<i>(51,483.77)</i>	<i>24.57</i>	<i>177,985.36</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	2,500.00	2,500.00	475.00	(2,025.00)	19.00	871.20
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	20,000.00	1,293.93	(18,706.07)	6.47	26,522.36
101-42200-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	50.00
101-42200-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	617.25	(1,082.75)	36.31	1,273.82
101-42200-440 SCHOOLS AND MEETINGS	6,000.00	6,000.00	1,964.98	(4,035.02)	32.75	36.00
101-42200-441 GRANT FUNDED SCHOOLS	.00	.00	2,000.00	2,000.00	.00	5,940.00
<i>TOTAL MISCELLANEOUS</i>	<u>20,700.00</u>	<u>30,700.00</u>	<u>6,351.16</u>	<u>(24,348.84)</u>	<u>20.69</u>	<u>34,693.38</u>
TOTAL FIRE DEPARTMENT	<u><u>456,856.00</u></u>	<u><u>466,856.00</u></u>	<u><u>150,479.32</u></u>	<u><u>(316,376.68)</u></u>	<u><u>32.23</u></u>	<u><u>599,882.26</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT							
<i>SUPPLIES</i>							
101-42300-201	OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-42300-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	500.00
101-42300-240	SMALL TOOLS AND MINOR EQUIP	7,500.00	7,500.00	.00	(7,500.00)	.00	1,061.52
	TOTAL SUPPLIES	8,100.00	8,100.00	.00	(8,100.00)	.00	1,561.52
<i>OTHER SERVICES AND CHARGES</i>							
101-42300-331	TRAVEL/MEALS/LODGING	300.00	295.00	.00	(295.00)	.00	.00
	TOTAL OTHER SERVICES AND CHA	300.00	295.00	.00	(295.00)	.00	.00
<i>MISCELLANEOUS</i>							
101-42300-404	REPAIR & MAINT LABOR - VEH/EQ	.00	.00	2,037.00	2,037.00	.00	291.00
101-42300-433	DUES AND SUBSCRIPTIONS	300.00	305.00	1,105.00	800.00	362.30	305.00
101-42300-440	SCHOOLS AND MEETINGS	500.00	500.00	.00	(500.00)	.00	250.00
101-42300-489	OTHER CONTRACTED SERVICES	1,500.00	1,500.00	3,230.00	1,730.00	215.33	875.00
	TOTAL MISCELLANEOUS	2,300.00	2,305.00	6,372.00	4,067.00	276.44	1,721.00
<i>FUNCTION 9</i>							
101-42300-999	COVID 19 EMERGENCY MANAGEMEN	.00	.00	.00	.00	.00	80.80
	TOTAL FUNCTION 9	.00	.00	.00	.00	.00	80.80
	TOTAL EMERGENCY MANAGEMENT	10,700.00	10,700.00	6,372.00	(4,328.00)	59.55	3,363.32

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>							
<i>OTHER SERVICES & CHARGES</i>							
101-42700-310	ANIMAL CONTROL SERVICES	5,000.00	5,000.00	1,600.00	(3,400.00)	32.00	4,800.00
	<i>TOTAL OTHER SERVICES & CHARG</i>	5,000.00	5,000.00	1,600.00	(3,400.00)	32.00	4,800.00
	TOTAL ANIMAL CONTROL	5,000.00	5,000.00	1,600.00	(3,400.00)	32.00	4,800.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET -	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101	FULL-TIME EMPLOYEES - REGULAR	746,515.00	746,515.00	245,171.33 (501,343.67)	32.84	723,217.94
101-43001-102	FULL-TIME EMPLOYEES - OVERTIME	5,000.00	5,000.00	1,492.07 (3,507.93)	29.84	6,154.23
101-43001-104	TEMP/SEAS EMPLOYEES REGULAR	59,558.00	59,558.00	.00 (59,558.00)	.00	30,681.69
101-43001-105	TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00 .00	.00	24.41
101-43001-111	OVERTIME-SNOWPLOWING	39,000.00	39,000.00	7,481.99 (31,518.01)	19.18	38,474.65
101-43001-112	OVERTIME MOSQUITO SPRAYING	1,000.00	1,000.00	.00 (1,000.00)	.00	391.77
101-43001-115	CALL-IN PAY	.00	.00	111.99 111.99	.00	576.27
101-43001-121	PERA (EMPLOYER)	61,580.00	61,580.00	19,069.37 (42,510.63)	30.97	57,788.94
101-43001-122	FICA/MEDICARE (EMPLOYER)	67,367.00	67,367.00	18,943.35 (48,423.65)	28.12	59,535.28
101-43001-123	CENTRAL PENSION FUND CONTRIB	16,640.00	16,640.00	5,514.94 (11,125.06)	33.14	17,192.25
101-43001-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	158,836.00	158,836.00	69,724.76 (89,111.24)	43.90	153,082.21
101-43001-132	STREETS LONGEVITY PAY	29,542.00	29,542.00	.00 (29,542.00)	.00	.00
101-43001-133	STREETS INS DEDUCTIBLE CONTRIB	14,500.00	14,500.00	1,678.40 (12,821.60)	11.58	8,308.76
101-43001-151	WORKERS' COMPENSATION PREMIU	105,000.00	105,000.00	23,642.63 (81,357.37)	22.52	64,391.07
101-43001-154	HRA/FLEX FEES	750.00	750.00	297.88 (452.12)	39.72	668.66
	TOTAL PERSONAL SERVICES	1,305,288.00	1,305,288.00	393,128.71 (912,159.29)	30.12	1,160,488.13
<i>SUPPLIES</i>						
101-43001-201	OFFICE SUPPLIES-ACCESSORIES	1,500.00	1,500.00	.00 (1,500.00)	.00	.00
101-43001-202	DUPLICATING AND COPYING SUPPLI	200.00	200.00	.00 (200.00)	.00	.00
101-43001-204	STATIONERY, FORMS & ENVELOPES	400.00	400.00	.00 (400.00)	.00	.00
101-43001-209	SOFTWARE UPDATES	500.00	500.00	.00 (500.00)	.00	34.31
101-43001-210	MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	3,701.09 (11,298.91)	24.67	17,827.73
101-43001-212	GASOLINE/FUEL/LUB/ADDITIVES	80,000.00	80,000.00	16,453.50 (63,546.50)	20.57	67,852.68
101-43001-215	SHOP MAINTENANCE SUPPLIES	1,500.00	1,500.00	1,567.96 67.96	104.53	.00
101-43001-219	SNOW REMOVAL MATERIALS	85,000.00	85,000.00	70,359.67 (14,640.33)	82.78	77,026.93
101-43001-221	REPAIR & MAINT SUPP-VEH/EQ	85,000.00	85,000.00	30,062.80 (54,937.20)	35.37	112,321.37
101-43001-224	REPAIR & MAINT-INFRASTRUCTURE	15,000.00	15,000.00	3,068.82 (11,931.18)	20.46	38,827.17
101-43001-226	SIGNS	20,000.00	20,000.00	5,148.85 (14,851.15)	25.74	6,794.41
101-43001-240	SMALL TOOLS AND MINOR EQUIP	12,000.00	12,000.00	4,575.57 (7,424.43)	38.13	11,120.42
	TOTAL SUPPLIES	316,100.00	316,100.00	134,938.26 (181,161.74)	42.69	331,805.02

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	955.85	(2,544.15)	27.31	3,095.25
101-43001-313 IT MGMT & BACKUP	4,500.00	4,500.00	1,833.00	(2,667.00)	40.73	6,244.82
101-43001-321 TELEPHONE/CELLULAR PHONES	6,000.00	6,000.00	1,271.37	(4,728.63)	21.19	4,761.96
101-43001-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
101-43001-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	.00
101-43001-340 ADVERTISING	500.00	500.00	.00	(500.00)	.00	11.03
101-43001-360 INSURANCE AND BONDS	20,000.00	20,000.00	.00	(20,000.00)	.00	17,414.41
101-43001-381 ELECTRIC UTILITIES	8,500.00	8,500.00	2,442.27	(6,057.73)	28.73	7,949.52
101-43001-382 WATER/WASTEWATER UTILITIES	3,200.00	3,200.00	849.60	(2,350.40)	26.55	3,225.88
101-43001-383 GAS UTILITIES	20,000.00	20,000.00	6,989.64	(13,010.36)	34.95	19,006.55
101-43001-384 REFUSE HAULING	2,400.00	2,400.00	685.05	(1,714.95)	28.54	3,548.15
101-43001-386 EV CHARGING STATION POWER	.00	.00	.00	.00	.00	5,475.50
TOTAL OTHER SERVICES AND CHA	69,300.00	69,300.00	15,026.78	(54,273.22)	21.68	70,733.07
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	2,000.00	2,000.00	1,073.00	(927.00)	53.65	739.00
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	10,000.00	10,000.00	2,942.82	(7,057.18)	29.43	11,522.50
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	(500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	30,000.00	30,000.00	.00	(30,000.00)	.00	27,652.28
101-43001-407 BRIDGE REPAIR	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
101-43001-408 SIDEWALK REPAIRS	8,000.00	8,000.00	.00	(8,000.00)	.00	6,800.00
101-43001-413 BNSF PARKING LEASE	4,000.00	4,000.00	3,484.74	(515.26)	87.12	3,383.24
101-43001-414 EQUIPMENT RENTAL	8,000.00	8,000.00	6,000.00	(2,000.00)	75.00	6,500.00
101-43001-417 RENTALS - UNIFORMS	8,000.00	8,000.00	3,795.51	(4,204.49)	47.44	9,157.00
101-43001-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	373.50	(626.50)	37.35	513.39
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	249.66	(1,250.34)	16.64	565.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	1,000.00	1,000.00	.00	(1,000.00)	.00	404.64
101-43001-444 INSECT CONTROL	18,000.00	18,000.00	.00	(18,000.00)	.00	14,077.86
101-43001-445 DISEASED TREE PROGRAM	20,000.00	20,000.00	4,200.00	(15,800.00)	21.00	11,015.25
101-43001-446 WEED CONTROL	5,000.00	5,000.00	.00	(5,000.00)	.00	3,575.87
101-43001-447 DOWNTOWN DECORATIONS	15,000.00	15,000.00	.00	(15,000.00)	.00	8,483.27
101-43001-449 SOD REPLACEMENT PROJECT	10,000.00	10,000.00	.00	(10,000.00)	.00	.00
101-43001-489 OTHER CONTRACTED SERVICES	15,000.00	15,000.00	690.76	(14,309.24)	4.61	14,540.18
TOTAL MISCELLANEOUS	160,000.00	160,000.00	22,809.99	(137,190.01)	14.26	118,929.48
TOTAL STREETS	1,850,688.00	1,850,688.00	565,903.74	(1,284,784.26)	30.58	1,681,955.70

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PARKS & RECREATION						
<i>PERSONAL SERVICES</i>						
101-45200-101 FULL-TIME EMPLOYEES - REGULAR	178,078.00	178,078.00	39,176.31	(138,901.69)	22.00	146,106.40
101-45200-102 FULL-TIME EMPLOYEES - OVERTIME	2,000.00	2,000.00	.00	(2,000.00)	.00	304.34
101-45200-104 TEMP/SEAS EMPLOYEES - REGULAR	56,650.00	56,650.00	973.58	(55,676.42)	1.72	29,655.85
101-45200-112 PARKS & REC COMM STIPENDS	2,000.00	2,000.00	420.00	(1,580.00)	21.00	702.50
101-45200-121 PERA (EMPLOYER)	13,876.00	13,876.00	2,938.21	(10,937.79)	21.17	10,778.52
101-45200-122 FICA/MEDICARE (EMPLOYER)	17,619.00	17,619.00	2,996.07	(14,622.93)	17.00	13,172.38
101-45200-123 CENTRAL PENSION FUND CONTRIB	4,160.00	4,160.00	809.90	(3,350.10)	19.47	3,269.32
101-45200-131 MEDICAL/DENTAL/LIFE	41,245.00	41,245.00	13,649.01	(27,595.99)	33.09	33,234.44
101-45200-132 PARKS LONGEVITY PAY	4,929.00	4,929.00	.00	(4,929.00)	.00	.00
101-45200-133 PARKS INSUR DEDUCTIBLE CONTRIB	3,750.00	3,750.00	63.36	(3,686.64)	1.69	1,397.19
101-45200-151 WORKERS' COMPENSATION PREMIU	21,869.00	21,869.00	4,137.51	(17,731.49)	18.92	13,313.71
101-45200-154 HRA/FLEX FEES	200.00	200.00	60.27	(139.73)	30.14	146.20
TOTAL PERSONAL SERVICES	346,376.00	346,376.00	65,224.22	(281,151.78)	18.83	252,080.85
<i>SUPPLIES</i>						
101-45200-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	2,014.56	(9,985.44)	16.79	10,148.87
101-45200-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	3,062.16	(16,937.84)	15.31	15,543.14
101-45200-221 REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	5,652.28	(9,347.72)	37.68	11,683.79
101-45200-223 REPAIR & MAINT SUPP - BLDG/INF	20,000.00	20,000.00	448.83	(19,551.17)	2.24	34,984.70
101-45200-226 SIGNS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-45200-228 ADOPT A PARK SUPPLIES	.00	.00	.00	.00	.00	505.76
101-45200-230 MASTER GARDENERS SUPPLIES	1,000.00	1,000.00	.00	(1,000.00)	.00	191.74
101-45200-240 SMALL TOOLS & MINOR EQUIP	5,000.00	5,000.00	1,453.96	(3,546.04)	29.08	3,728.62
TOTAL SUPPLIES	74,000.00	74,000.00	12,631.79	(61,368.21)	17.07	76,786.62
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304 PROFESSIONAL SERV-PARK STUDY	1,000.00	1,000.00	222.33	(777.67)	22.23	1,134.63
101-45200-305 PARK CONTRACTED SERVICES	500.00	500.00	.00	(500.00)	.00	.00
101-45200-321 TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	207.15	(792.85)	20.72	828.60
101-45200-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-45200-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	9.95
101-45200-360 INSURANCE AND BONDS	27,000.00	27,000.00	.00	(27,000.00)	.00	15,752.23
101-45200-381 ELECTRIC UTILITIES	75,000.00	75,000.00	29,395.68	(45,604.32)	39.19	77,323.99
101-45200-382 WATER/WASTEWATER UTILITIES	15,000.00	15,000.00	511.13	(14,488.87)	3.41	6,657.86
101-45200-383 GAS UTILITIES	2,000.00	2,000.00	539.62	(1,460.38)	26.98	1,166.55
101-45200-384 REFUSE HAULING	500.00	500.00	175.60	(324.40)	35.12	526.80
TOTAL OTHER SERVICES AND CHA	122,400.00	122,400.00	31,051.51	(91,348.49)	25.37	103,400.61

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	6,000.00	6,000.00	4,384.41	(1,615.59)	73.07	8,834.15
101-45200-403 R & M - TENNIS COURTS	10,000.00	10,000.00	.00	(10,000.00)	.00	.00
101-45200-415 RENTALS - OTHER EQUIPMENT	9,000.00	9,000.00	2,157.00	(6,843.00)	23.97	7,660.45
101-45200-417 RENTALS - UNIFORMS	800.00	800.00	349.94	(450.06)	43.74	967.52
101-45200-445 WEED CONTROL AND FERTILIZER	20,000.00	20,000.00	1,911.25	(18,088.75)	9.56	10,632.78
101-45200-485 PROPERTY TAXES	.00	.00	.00	.00	.00	6,394.00
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	5,000.00	5,000.00	.00	(5,000.00)	.00	3,675.00
101-45200-496 PARKS ARTS & PROGRAMMING	30,000.00	30,000.00	9,113.35	(20,886.65)	30.38	23,927.86
<i>TOTAL MISCELLANEOUS</i>	<u>80,800.00</u>	<u>80,800.00</u>	<u>17,915.95</u>	<u>(62,884.05)</u>	<u>22.17</u>	<u>62,091.76</u>
TOTAL PARKS & RECREATION	<u><u>623,576.00</u></u>	<u><u>623,576.00</u></u>	<u><u>126,823.47</u></u>	<u><u>(496,752.53)</u></u>	<u><u>20.34</u></u>	<u><u>494,359.84</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIBRARY						
<i>SUPPLIES</i>						
101-45400-210 MISCELLANEOUS OPER SUPPLIES	3,500.00	3,500.00	1,451.86	(2,048.14)	41.48	6,066.61
101-45400-223 REPAIR & MAINT SUPP - BLDG/INF	5,000.00	4,000.00	1,537.09	(2,462.91)	38.43	1,808.07
101-45400-240 SMALL TOOLS & MINOR EQUIP	1,000.00	2,000.00	1,875.00	(125.00)	93.75	1,308.05
<i>TOTAL SUPPLIES</i>	<u>9,500.00</u>	<u>9,500.00</u>	<u>4,863.95</u>	<u>(4,636.05)</u>	<u>51.20</u>	<u>9,182.73</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-45400-360 INSURANCE AND BONDS	11,000.00	11,000.00	.00	(11,000.00)	.00	9,981.42
101-45400-381 ELECTRIC UTILITIES	34,000.00	34,000.00	8,164.17	(25,835.83)	24.01	31,773.68
101-45400-382 WATER/WASTEWATER UTILITIES	2,500.00	2,500.00	322.88	(2,177.12)	12.92	3,015.13
101-45400-383 GAS UTILITIES	6,000.00	6,000.00	2,440.21	(3,559.79)	40.67	6,786.69
101-45400-384 REFUSE HAULING	1,500.00	1,500.00	402.22	(1,097.78)	26.81	1,067.20
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>55,000.00</u>	<u>55,000.00</u>	<u>11,329.48</u>	<u>(43,670.52)</u>	<u>20.60</u>	<u>52,624.12</u>
<i>MISCELLANEOUS</i>						
101-45400-401 REPAIR & MAINT LABOR - BLDGS	4,000.00	4,000.00	329.00	(3,671.00)	8.23	2,604.99
101-45400-404 REPAIR & MAINT LABOR-CAMB LIBR	60,000.00	60,000.00	12,947.50	(47,052.50)	21.58	58,261.56
101-45400-409 MAINT CONTRACTS - BLDG & EQUIP	5,000.00	5,000.00	.00	(5,000.00)	.00	3,219.20
101-45400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>69,500.00</u>	<u>69,500.00</u>	<u>13,276.50</u>	<u>(56,223.50)</u>	<u>19.10</u>	<u>64,085.75</u>
TOTAL LIBRARY	<u><u>134,000.00</u></u>	<u><u>134,000.00</u></u>	<u><u>29,469.93</u></u>	<u><u>(104,530.07)</u></u>	<u><u>21.99</u></u>	<u><u>125,892.60</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>							
<i>TRANSFERS</i>							
101-49300-720	TRANSFERS OUT - OPER TRANSFER	994,570.00	737,070.00	.00	(737,070.00)	.00	1,140,601.00
	<i>TOTAL TRANSFERS</i>	994,570.00	737,070.00	.00	(737,070.00)	.00	1,140,601.00
	TOTAL TRANSFERS OUT	994,570.00	737,070.00	.00	(737,070.00)	.00	1,140,601.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	9,359,506.00	9,113,680.00	2,449,414.69			8,561,859.90
NET REVENUES OVER EXPENDITURE	.00	.00	(2,003,399.67)			520,563.79

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTERGOVERNMENTAL REVENUES	.00	.00	.00	.00	.00	11,054.00
CHARGES FOR SERVICES	112,400.00	112,400.00	31,204.49	81,195.51	27.76	114,257.06
OTHER	.00	.00	.00	.00	.00	1,975.89
OTHER FINANCING SOURCES	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	31,204.49	130,519.51	19.29	127,286.95
EXPENDITURES						
AIRPORT OPERATING						
AIRPORT OPERATING	161,724.00	161,724.00	31,265.47	130,458.53	19.33	117,323.45
TOTAL AIRPORT OPERATING	161,724.00	161,724.00	31,265.47	130,458.53	19.33	117,323.45
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	31,265.47	130,458.53	19.33	117,323.45
NET REVENUE OVER EXPENDITURES	.00	.00	(60.98)	60.98		9,963.50

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
211-33180 AIRPORT ARPA A3001-C3 GRANTREV	.00	.00	.00	.00	.00	11,054.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	11,054.00
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	13,400.00	13,400.00	15,228.94	(1,828.94)	113.65	13,437.30
211-34921 MAINT REIMBURSEMENT - STATE	23,000.00	23,000.00	(416.68)	23,416.68	(1.81)	25,752.06
211-34925 AIRPLANE FUEL SALES	76,000.00	76,000.00	16,392.23	59,607.77	21.57	75,067.70
TOTAL CHARGES FOR SERVICES	112,400.00	112,400.00	31,204.49	81,195.51	27.76	114,257.06
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	1,975.89
TOTAL OTHER	.00	.00	.00	.00	.00	1,975.89
<u>OTHER FINANCING SOURCES</u>						
211-39203 TRANSFERS IN - OPERATING	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL OTHER FINANCING SOURCES	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	31,204.49			127,286.95

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
AIRPORT OPERATING						
<i>PERSONAL SERVICES</i>						
211-49000-101 FULL-TIME EMPLOYEES - REGULAR	15,294.00	15,294.00	8,104.22	(7,189.78)	52.99	18,020.63
211-49000-104 TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	.00	(20,000.00)	.00	.00
211-49000-111 OVERTIME SNOWPLOWING	.00	.00	57.08	57.08	.00	419.94
211-49000-121 PERA (EMPLOYER)	2,647.00	2,647.00	612.06	(2,034.94)	23.12	1,343.51
211-49000-122 FICA/MEDICARE (EMPLOYER)	2,749.00	2,749.00	604.03	(2,144.97)	21.97	1,332.88
211-49000-123 CENTRAL PENSION FUND CONTRIB	.00	.00	82.82	82.82	.00	63.81
211-49000-131 MEDICAL/DENTAL/LIFE	2,719.00	2,719.00	1,150.96	(1,568.04)	42.33	2,574.33
211-49000-132 PARKS LONGEVITY PAY	758.00	758.00	.00	(758.00)	.00	.00
211-49000-133 AIRPORT INS DEDUCTIBLE CONTRIB	225.00	225.00	.00	(225.00)	.00	.00
211-49000-151 WORKERS' COMPENSATION PREMIU	4,343.00	4,343.00	.00	(4,343.00)	.00	.00
TOTAL PERSONAL SERVICES	48,735.00	48,735.00	10,611.17	(38,123.83)	21.77	23,755.10
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	202.99	(797.01)	20.30	735.39
211-49000-212 GASOLINE/FUEL/ADDATIVES	100.00	100.00	.00	(100.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	7,000.00	7,000.00	.00	(7,000.00)	.00	11,748.50
211-49000-223 REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	419.44
211-49000-226 SIGNS	500.00	500.00	.00	(500.00)	.00	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	1,500.00	1,500.00	569.16	(930.84)	37.94	230.61
211-49000-251 AIRPLANE FUEL COST OF SALES	75,089.00	75,089.00	15,457.79	(59,631.21)	20.59	63,953.84
TOTAL SUPPLIES	86,689.00	86,689.00	16,229.94	(70,459.06)	18.72	77,087.78
<i>OTHER SERVICES & CHARGES</i>						
211-49000-321 TELEPHONE/CELLULAR PHONES	2,000.00	2,000.00	482.68	(1,517.32)	24.13	1,512.05
211-49000-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-360 INSURANCE AND BONDS	3,500.00	3,500.00	1,087.50	(2,412.50)	31.07	3,666.44
211-49000-381 ELECTRIC UTILITIES	6,000.00	6,000.00	1,509.18	(4,490.82)	25.15	4,941.76
211-49000-383 GAS UTILITIES	3,700.00	3,700.00	.00	(3,700.00)	.00	1,481.47
TOTAL OTHER SERVICES & CHARG	15,600.00	15,600.00	3,079.36	(12,520.64)	19.74	11,601.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
211-49000-403 REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	795.00	(2,205.00)	26.50	780.00
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	(3,000.00)	.00	1,893.00
211-49000-408 MAINT CONTRACTS - MACH/EQUIP	600.00	600.00	.00	(600.00)	.00	.00
211-49000-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	150.00	(150.00)	50.00	215.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	.00	(300.00)	.00	.00
211-49000-441 STATE PERMITS & FEES	500.00	500.00	400.00	(100.00)	80.00	400.00
211-49000-489 OTHER CONTRACTED SERVICES	1,500.00	1,500.00	.00	(1,500.00)	.00	1,590.85
<i>TOTAL MISCELLANEOUS</i>	<u>10,700.00</u>	<u>10,700.00</u>	<u>1,345.00</u>	<u>(9,355.00)</u>	<u>12.57</u>	<u>4,878.85</u>
TOTAL AIRPORT OPERATING	<u><u>161,724.00</u></u>	<u><u>161,724.00</u></u>	<u><u>31,265.47</u></u>	<u><u>(130,458.53)</u></u>	<u><u>19.33</u></u>	<u><u>117,323.45</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	31,265.47			117,323.45
NET REVENUES OVER EXPENDITURE	.00	.00	(60.98)			9,963.50

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>					
31010	CURRENT	596,147.00	596,147.00	.00	596,147.00
		596,147.00	596,147.00	.00	596,147.00
<u>SPECIAL ASSESSMENTS</u>					
36100	PREPAID	.00	.00	7,261.75	(7,261.75)
36101/36102	"PRINCIPAL, INT & PENALTIES"	342,373.00	342,373.00	.00	342,373.00
		342,373.00	342,373.00	7,261.75	335,111.25
<u>TRANSFERS</u>					
39200-39204	GENERAL FUND TRANSFER IN	800,000.00	800,000.00	.00	800,000.00
		800,000.00	800,000.00	.00	800,000.00
	TOTAL REVENUE	1,738,520.00	1,738,520.00	7,261.75	1,731,258.25

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,510,001.00	1,510,001.00	1,515,000.00	4,999.00	
47000611	INTEREST	391,040.00	391,040.00	204,612.51	(186,427.49)	52.33
47000620	OTHER FEES	7,207.00	7,207.00	2,375.00	(4,832.00)	32.95
		<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,721,987.51</u>	<u>(186,260.49)</u>	<u>90.24</u>
	TOTAL EXPENSES	<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,721,987.51</u>	<u>(186,260.49)</u>	<u>90.24</u>
	NET REVENUES					
	OVER(UNDER) EXPENSES	<u>(169,728.00)</u>	<u>(169,728.00)</u>	<u>(1,714,725.76)</u>		

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS & TAXES</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	18,507.00	18,507.00	.00	18,507.00	.00
	18,507.00	18,507.00	.00	18,507.00	.00
<u>CHARGES FOR SERVICE</u>					
362XX CONTRACTED SERVICES	49,610.00	49,610.00	49,610.00	.00	100.00
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	15,497.00	(15,497.00)	.00
	49,610.00	49,610.00	65,107.00	(15,497.00)	131.24
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	1,216,562.00	1,216,562.00	752,110.00	464,452.00	61.82
33160-33169 FEDERAL AID	405,000.00	405,000.00	.00	405,000.00	.00
	1,621,562.00	1,621,562.00	752,110.00	869,452.00	46.38
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	2,800.00	2,800.00	.00	2,800.00	.00
36230 DONATIONS	5,000.00	5,000.00	3,500.00	1,500.00	70.00
32299 UTILITY PERMITS	2,000.00	2,000.00	2,407.37	(407.37)	120.37
31050 BOND PROCEEDS	4,347,500.00	4,347,500.00	.00	4,347,500.00	.00
	4,357,300.00	4,357,300.00	5,907.37	4,351,392.63	.14
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	2,531,086.00	2,531,086.00	.00	2,531,086.00	.00
	2,531,086.00	2,531,086.00	.00	2,531,086.00	.00
TOTAL REVENUE	8,578,065.00	8,578,065.00	823,124.37	7,754,940.63	9.60

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
401-48000-720 TRANSFERS OUT TO OTHER FUNDS	250,000.00	250,000.00	.00	(250,000.00)	.00
402-49300-720 TRANSFERS OUT- OPERATING TRANS	130,000.00	130,000.00	.00	(130,000.00)	.00
415-45200-560 PARK IMPROVEMENTS	110,000.00	110,000.00	15,123.74	(94,876.26)	13.75
415-45200-596 LAND ACQUISITION	175,000.00	175,000.00	.00	(175,000.00)	.00
417-42100-550 VEHICLES	215,000.00	215,000.00	.00	(215,000.00)	.00
417-42100-551 SQUAD CAMERA	22,500.00	22,500.00	12,686.00	(9,814.00)	56.38
417-42100-580 OTHER EQUIPMENT	20,000.00	20,000.00	.00	(20,000.00)	.00
417-42100-590 EMERGENCY OPERATIONS	6,000.00	6,000.00	.00	(6,000.00)	.00
418-43001-550 PW VEHICLES & EQUIPMENT	57,000.00	57,000.00	.00	(57,000.00)	.00
419-41320-580 ADMIN OTHER EQUIPMENT	.00	.00	17,218.00	17,218.00	.00
419-41320-581 CITY HALL BUILDING PROJECT	5,000.00	5,000.00	34,701.60	29,701.60	694.03
419-41320-582 ELECTION EQUIP	15,000.00	15,000.00	.00	(15,000.00)	.00
419-41500-570 FINANCE OFFICE EQUIPMENT	17,500.00	17,500.00	5,580.00	(11,920.00)	31.89
419-41920-580 OTHER EQUIPMENT	70,000.00	70,000.00	22,030.00	(47,970.00)	31.47
420-42200-540 EQUIPMENT	.00	.00	100,678.62	100,678.62	.00
420-42200-550 VEHICLES	700,000.00	700,000.00	145,939.00	(554,061.00)	20.85
420-42200-565 FIRE HALL BLDG IMPROV/REPAIR	.00	.00	500.00	500.00	.00
443-48000-223 STREET CRACK SEALING	70,000.00	70,000.00	.00	(70,000.00)	.00
443-48000-225 PVMT MGMT OVERLAYS	40,000.00	40,000.00	.00	(40,000.00)	.00
443-48000-226 DOWNTOWN PAVER/TREE REPAIR	50,000.00	50,000.00	.00	(50,000.00)	.00
443-49300-720 TRANSFERS OUT-OPERATING TRANSF	1,075,000.00	1,075,000.00	.00	(1,075,000.00)	.00
444-48000-530 IMPR OTHER THAN BUILDINGS	580,000.00	580,000.00	.00	(580,000.00)	.00
484-48000-303 ENGINEERING EXP	.00	.00	181,101.69	181,101.69	.00
484-48000-307 ENGINEERING EXP-CENTRAL AVE TR	.00	.00	19,759.75	19,759.75	.00
484-48000-351 LEGAL NOTICE/PUBLISHING	.00	.00	87.75	87.75	.00
484-48000-530 IMPROVEMENTS	8,384,100.00	8,384,100.00	.00	(8,384,100.00)	.00
486-48000-303 ENGINEERING EXP	.00	.00	4,030.00	4,030.00	.00
499-48000-306 LAKE FANNY PARK MASTER PLAN	.00	.00	13,076.50	13,076.50	.00
499-49300-720 TRANSFERS OUT - OPER TRANSFERS	.00	.00	300,000.00	300,000.00	.00
TOTAL FUND EXPENDITURES	11,992,100.00	11,992,100.00	872,512.65	(11,119,587.35)	7.28
TOTAL EXPENDITURES	11,992,100.00	11,992,100.00	872,512.65	(11,119,587.35)	7.28
NET REVENUES					
OVER(UNDER) EXPENDITURES	(3,414,035.00)	(3,414,035.00)	(49,388.28)		

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	120,199.79
OPERATING REVENUE	2,076,669.00	2,076,669.00	607,168.99	1,469,500.01	29.24	2,342,002.87
OTHER FINANCING SOURCES	380,000.00	380,000.00	.00	380,000.00	.00	2,036,510.70
TOTAL FUND REVENUE	2,456,669.00	2,456,669.00	607,168.99	1,849,500.01	24.72	4,498,713.36
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	2,084,158.00	2,084,158.00	276,681.91	1,807,476.09	13.28	2,078,872.68
TOTAL WATER FUND EXPENDITURES	2,084,158.00	2,084,158.00	276,681.91	1,807,476.09	13.28	2,078,872.68
TOTAL FUND EXPENDITURES	2,084,158.00	2,084,158.00	276,681.91	1,807,476.09	13.28	2,078,872.68
NET REVENUE OVER EXPENDITURES	372,511.00	372,511.00	330,487.08	42,023.92		2,419,840.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	327,219.00	327,219.00	86,860.30	(240,358.70)	26.55	275,147.40
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	8,000.00	8,000.00	1,689.93	(6,310.07)	21.12	5,630.88
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	.00	(11,206.00)	.00	5,861.27
601-49400-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	6.10
601-49400-110 HOURS WORKED HOLIDAY	2,000.00	2,000.00	364.48	(1,635.52)	18.22	1,659.23
601-49400-115 CALL-IN PAY	2,500.00	2,500.00	162.31	(2,337.69)	6.49	1,243.39
601-49400-116 ON-CALL PAY	10,000.00	10,000.00	3,010.09	(6,989.91)	30.10	7,260.34
601-49400-121 PERA (EMPLOYER)	26,229.00	26,229.00	6,906.58	(19,322.42)	26.33	21,166.45
601-49400-122 FICA/MEDICARE (EMPLOYER)	29,299.00	29,299.00	6,905.15	(22,393.85)	23.57	22,190.46
601-49400-123 CENTRAL PENSION FUND CONTRIB	3,120.00	3,120.00	640.00	(2,480.00)	20.51	2,062.80
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	63,409.00	63,409.00	23,433.93	(39,975.07)	36.96	52,576.83
601-49400-132 LONGEVITY PAY	13,102.00	13,102.00	.00	(13,102.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	5,750.00	5,750.00	1,232.67	(4,517.33)	21.44	2,883.75
601-49400-151 WORKERS' COMPENSATION PREMIU	16,288.00	16,288.00	3,039.41	(13,248.59)	18.66	7,108.20
601-49400-154 HRA/FLEX FEES	300.00	300.00	93.10	(206.90)	31.03	212.96
TOTAL PERSONAL SERVICES	518,422.00	518,422.00	134,337.95	(384,084.05)	25.91	405,010.06
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	3,000.00	3,000.00	.00	(3,000.00)	.00	1,011.75
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	42.66	(957.34)	4.27	85.54
601-49400-204 STATIONARY, FORMS AND ENVELOPE	1,000.00	1,000.00	.00	(1,000.00)	.00	3,276.94
601-49400-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	4,479.66	(10,520.34)	29.86	11,271.02
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	12,000.00	12,000.00	2,148.96	(9,851.04)	17.91	10,925.99
601-49400-213 OPER SUPPLIES - PLANT EQUIP	1,000.00	1,000.00	43.50	(956.50)	4.35	130.50
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	85,000.00	85,000.00	17,657.81	(67,342.19)	20.77	59,133.13
601-49400-217 TESTING	3,000.00	3,000.00	1,005.20	(1,994.80)	33.51	2,059.44
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	4,000.00	4,000.00	703.58	(3,296.42)	17.59	6,480.70
601-49400-240 SMALL TOOLS AND MINOR EQUIP	8,000.00	8,000.00	373.72	(7,626.28)	4.67	1,180.59
601-49400-270 METERS AND REPAIRS	15,000.00	15,000.00	14,177.91	(822.09)	94.52	2,850.60
TOTAL SUPPLIES	148,000.00	148,000.00	40,633.00	(107,367.00)	27.45	98,406.20

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	8,000.00	8,000.00	611.95	(7,388.05)	7.65	2,289.32
601-49400-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	4,861.50	(15,138.50)	24.31	16,010.00
601-49400-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	210.63	(989.37)	17.55	994.41
601-49400-313 IT MGMT & BACKUP	5,600.00	5,600.00	1,833.00	(3,767.00)	32.73	5,482.52
601-49400-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	1,532.44	(6,467.56)	19.16	5,892.21
601-49400-322 POSTAGE	2,000.00	2,000.00	4,000.00	2,000.00	200.00	8,280.01
601-49400-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	572.03	(2,427.97)	19.07	884.89
601-49400-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	268.55
601-49400-340 ADVERTISING	1,000.00	1,000.00	690.90	(309.10)	69.09	1,981.17
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	.00	(500.00)	.00	.00
601-49400-360 INSURANCE AND BONDS	35,000.00	35,000.00	.00	(35,000.00)	.00	33,269.92
601-49400-381 ELECTRIC UTILITIES	110,000.00	110,000.00	22,175.47	(87,824.53)	20.16	94,900.53
601-49400-382 WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	405.66	(1,094.34)	27.04	1,218.35
601-49400-383 GAS UTILITIES	7,500.00	7,500.00	3,599.18	(3,900.82)	47.99	8,236.14
TOTAL OTHER SERVICES & CHARG	203,500.00	203,500.00	40,492.76	(163,007.24)	19.90	179,708.02
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	(3,000.00)	.00	5,023.00
601-49400-406 REPAIR & MAINT - PLANT	30,000.00	30,000.00	1,258.13	(28,741.87)	4.19	25,563.09
601-49400-407 REPAIRS & MAINTENANCE - HYDR	20,000.00	20,000.00	331.89	(19,668.11)	1.66	12,096.90
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	136.14	(9,863.86)	1.36	10,326.78
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	(500.00)	.00	429.00
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	85,000.00	85,000.00	51,063.92	(33,936.08)	60.08	198,359.96
601-49400-416 DOWNTOWN FIRE SUPPRESSION SE	.00	.00	.00	.00	.00	149,240.00
601-49400-420 DEPRECIATION	885,000.00	885,000.00	.00	(885,000.00)	.00	856,157.91
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	8,500.00	8,500.00	2,546.45	(5,953.55)	29.96	8,481.20
601-49400-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	727.00	(1,273.00)	36.35	954.00
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	799.67	(2,200.33)	26.66	447.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	.00	(5,000.00)	.00	9,465.56
601-49400-489 OTHER CONTRACTED SERVICES	8,000.00	8,000.00	3,880.00	(4,120.00)	48.50	13,819.00
TOTAL MISCELLANEOUS	1,075,500.00	1,075,500.00	60,743.20	(1,014,756.80)	5.65	1,290,363.40
<i>DEBT SERVICE</i>						
601-49400-619 INTEREST-WATER TREATMENT 2005	12,794.00	12,794.00	.00	(12,794.00)	.00	116.56
601-49400-620 FISCAL AGENT FEES	6,000.00	6,000.00	475.00	(5,525.00)	7.92	2,062.07
601-49400-634 INEREST EXP 2014 IMPROV	2,549.00	2,549.00	.00	(2,549.00)	.00	(58.10)
601-49400-635 INTEREST EXP 2015 BONDS	4,280.00	4,280.00	.00	(4,280.00)	.00	882.92
601-49400-636 INTEREST EXP 2016 WATER BONDS	5,558.00	5,558.00	.00	(5,558.00)	.00	2,945.55
601-49400-638 INTEREST EXPESE 2018 BONDS	10,938.00	10,938.00	.00	(10,938.00)	.00	9,473.14
601-49400-639 INTEREST EXP 2019 BONDS W TOWE	62,467.00	62,467.00	.00	(62,467.00)	.00	57,553.24
601-49400-640 INTEREST EXPENSE 2020 IMPROV	9,150.00	9,150.00	.00	(9,150.00)	.00	7,409.62
TOTAL DEBT SERVICE	113,736.00	113,736.00	475.00	(113,261.00)	.42	80,385.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
<i>TOTAL TRANSFERS</i>	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
TOTAL EXPENSE 400	2,084,158.00	2,084,158.00	276,681.91	(1,807,476.09)	13.28	2,078,872.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>2,084,158.00</u>	<u>2,084,158.00</u>	<u>276,681.91</u>			<u>2,078,872.68</u>
NET REVENUES OVER EXPENDITURE	<u>372,511.00</u>	<u>372,511.00</u>	<u>330,487.08</u>			<u>2,419,840.68</u>

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	196,040.94
OPERATING REVENUE	2,680,000.00	2,680,000.00	887,287.63	1,792,712.37	33.11	3,236,117.57
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,062,127.80
TOTAL FUND REVENUE	2,680,000.00	2,680,000.00	887,287.63	1,792,712.37	33.11	4,494,286.31
EXPENDITURES						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,620,494.00	3,620,494.00	632,134.78	2,988,359.22	17.46	3,558,232.51
TOTAL WASTEWATER FUND EXPENDITURES	3,620,494.00	3,620,494.00	632,134.78	2,988,359.22	17.46	3,558,232.51
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	632,134.78	2,988,359.22	17.46	3,558,232.51
NET REVENUE OVER EXPENDITURES	(940,494.00)	(940,494.00)	255,152.85	(1,195,646.85)		936,053.80

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
602-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	.00	.00	.00	748.73
602-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	195,292.21
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	196,040.94
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	2,600,000.00	2,600,000.00	848,346.45	1,751,653.55	32.63	2,587,965.14
602-37250 SAC CHARGES	50,000.00	50,000.00	25,003.00	24,997.00	50.01	606,891.00
602-37260 PENALTIES	30,000.00	30,000.00	13,938.18	16,061.82	46.46	41,261.43
TOTAL OPERATING REVENUE	2,680,000.00	2,680,000.00	887,287.63	1,792,712.37	33.11	3,236,117.57
<u>OTHER FINANCING SOURCES</u>						
602-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	34,500.00
602-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,027,627.80
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,062,127.80
TOTAL FUND REVENUE	2,680,000.00	2,680,000.00	887,287.63			4,494,286.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	588,587.00	588,587.00	201,270.18	(387,316.82)	34.20	633,421.00
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	27,000.00	27,000.00	9,680.26	(17,319.74)	35.85	26,793.93
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	.00	(11,206.00)	.00	7,666.41
602-49450-110 HOURS WORKED HOLIDAY	5,500.00	5,500.00	1,398.40	(4,101.60)	25.43	5,225.70
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	692.44	(2,307.56)	23.08	3,615.34
602-49450-116 ON-CALL PAY	31,000.00	31,000.00	10,040.62	(20,959.38)	32.39	31,915.61
602-49450-121 PERA (EMPLOYER)	50,894.00	50,894.00	16,731.06	(34,162.94)	32.87	51,245.89
602-49450-122 FICA/MEDICARE (EMPLOYER)	54,456.00	54,456.00	16,645.89	(37,810.11)	30.57	52,840.36
602-49450-123 CENTRAL PENSION FUND CONTRIB	9,360.00	9,360.00	3,832.34	(5,527.66)	40.94	12,411.57
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	127,722.00	127,722.00	57,526.23	(70,195.77)	45.04	129,367.83
602-49450-132 LONGEVITY PAY	23,493.00	23,493.00	.00	(23,493.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	.00	.00	2,361.95	2,361.95	.00	5,974.27
602-49450-151 WORKERS' COMPENSATION PREMIU	38,120.00	38,120.00	10,587.75	(27,532.25)	27.77	30,669.07
602-49450-154 HRA/FLEX FEES	600.00	600.00	240.95	(359.05)	40.16	551.38
<i>TOTAL PERSONAL SERVICES</i>	<u>970,938.00</u>	<u>970,938.00</u>	<u>331,008.07</u>	<u>(639,929.93)</u>	<u>34.09</u>	<u>991,698.36</u>
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	8,000.00	8,000.00	8,231.08	231.08	102.89	13,874.31
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	184.38	(1,315.62)	12.29	888.22
602-49450-204 STATIONARY, FORMS AND ENVELOPE	2,000.00	2,000.00	.00	(2,000.00)	.00	3,276.95
602-49450-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	4,466.92	(5,533.08)	44.67	13,976.94
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	2,223.33	(17,776.67)	11.12	13,695.57
602-49450-213 OPER SUPPLIES - PLANT EQUIP	200.00	200.00	43.50	(156.50)	21.75	130.50
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	200,000.00	200,000.00	90,694.98	(109,305.02)	45.35	233,418.49
602-49450-217 TESTING	10,000.00	10,000.00	1,519.75	(8,480.25)	15.20	9,683.56
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	8,000.00	8,000.00	4,175.34	(3,824.66)	52.19	5,859.26
602-49450-240 SMALL TOOLS & MINOR EQUIP	10,000.00	10,000.00	2,165.31	(7,834.69)	21.65	11,164.75
<i>TOTAL SUPPLIES</i>	<u>269,700.00</u>	<u>269,700.00</u>	<u>113,704.59</u>	<u>(155,995.41)</u>	<u>42.16</u>	<u>305,968.55</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	8,209.86	3,209.86	164.20	5,444.70
602-49450-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	4,861.50	(15,138.50)	24.31	16,010.00
602-49450-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	210.62	(989.38)	17.55	994.39
602-49450-313 IT MGMT & BACKUP	6,500.00	6,500.00	1,833.00	(4,667.00)	28.20	5,482.52
602-49450-321 TELEPHONE/CELLULAR PHONES	7,000.00	7,000.00	2,627.61	(4,372.39)	37.54	9,496.18
602-49450-322 POSTAGE	7,000.00	7,000.00	4,018.98	(2,981.02)	57.41	8,245.01
602-49450-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	212.69	(2,787.31)	7.09	860.15
602-49450-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	268.55
602-49450-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	50,000.00	50,000.00	.00	(50,000.00)	.00	48,220.81
602-49450-381 ELECTRIC UTILITIES	140,000.00	140,000.00	34,366.00	(105,634.00)	24.55	120,577.00
602-49450-382 WATER/WASTEWATER UTILITIES	1,600.00	1,600.00	491.79	(1,108.21)	30.74	1,443.66
602-49450-383 GAS UTILITIES	44,000.00	44,000.00	14,033.15	(29,966.85)	31.89	39,827.14
602-49450-384 REFUSE HAULING	3,500.00	3,500.00	756.09	(2,743.91)	21.60	3,281.39
602-49450-385 POWER - LIFT STATIONS	17,000.00	17,000.00	4,950.40	(12,049.60)	29.12	15,125.13
TOTAL OTHER SERVICES & CHARG	306,500.00	306,500.00	76,571.69	(229,928.31)	24.98	275,276.63
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	10,000.00	10,000.00	.00	(10,000.00)	.00	1,325.00
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	7,000.00	7,000.00	7,730.67	730.67	110.44	6,445.70
602-49450-406 REPAIR & MAINT - PLANT	65,000.00	65,000.00	29,562.40	(35,437.60)	45.48	52,135.98
602-49450-407 REPAIR & MAINT - LIFT STATIONS	30,000.00	30,000.00	5,393.75	(24,606.25)	17.98	9,833.62
602-49450-408 REPAIRS & MAINTENANCE - SEWER	5,000.00	5,000.00	379.14	(4,620.86)	7.58	2,274.28
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,500.00	1,500.00	.00	(1,500.00)	.00	1,286.95
602-49450-418 KENWOOD LIFT STATION	.00	.00	.00	.00	.00	(3,882.24)
602-49450-420 DEPRECIATION	1,656,886.00	1,656,886.00	.00	(1,656,886.00)	.00	1,653,458.22
602-49450-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
602-49450-433 DUES AND SUBSCRIPTIONS	6,000.00	6,000.00	255.00	(5,745.00)	4.25	3,218.00
602-49450-440 MEETINGS AND SCHOOLS	4,000.00	4,000.00	1,329.67	(2,670.33)	33.24	2,661.18
602-49450-441 MPCA FEES	15,000.00	15,000.00	9,629.00	(5,371.00)	64.19	8,456.00
602-49450-489 OTHER CONTRACTED SERVICES	120,000.00	120,000.00	56,570.80	(63,429.20)	47.14	97,105.00
TOTAL MISCELLANEOUS	1,921,386.00	1,921,386.00	110,850.43	(1,810,535.57)	5.77	1,834,317.69
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	55,541.00	55,541.00	.00	(55,541.00)	.00	61,665.38
602-49450-620 FISCAL AGENT FEES	2,500.00	2,500.00	.00	(2,500.00)	.00	1,272.41
602-49450-634 INTEREST EXP 2014 IMPROV	1,154.00	1,154.00	.00	(1,154.00)	.00	(36.86)
602-49450-635 INTEREST EXP 2015 BOND EXP	1,926.00	1,926.00	.00	(1,926.00)	.00	397.34
602-49450-636 INTEREST EXP 2016 SEWER BONDS	3,386.00	3,386.00	.00	(3,386.00)	.00	1,796.38
602-49450-638 INTEREST EXPESE 2018 BONDS	3,200.00	3,200.00	.00	(3,200.00)	.00	3,281.60
602-49450-640 INTEREST EXPENSE 2020 IMP BOND	9,263.00	9,263.00	.00	(9,263.00)	.00	7,595.03
TOTAL DEBT SERVICE	76,970.00	76,970.00	.00	(76,970.00)	.00	75,971.28

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
<i>TOTAL TRANSFERS</i>	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
TOTAL EXPENSE 450	3,620,494.00	3,620,494.00	632,134.78	(2,988,359.22)	17.46	3,558,232.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	632,134.78			3,558,232.51
NET REVENUES OVER EXPENDITURE	(940,494.00)	(940,494.00)	255,152.85			936,053.80

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
OPERATING REVENUES	456,000.00	456,000.00	165,587.70	290,412.30	36.31	451,241.20
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	456,000.00	456,000.00	165,587.70	290,412.30	36.31	2,033,374.96
EXPENDITURES						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	667,561.00	667,561.00	67,617.88	599,943.12	10.13	531,070.05
TOTAL STORM SEWER FUND EXPENDITURE	667,561.00	667,561.00	67,617.88	599,943.12	10.13	531,070.05
TOTAL FUND EXPENDITURES	667,561.00	667,561.00	67,617.88	599,943.12	10.13	531,070.05
NET REVENUE OVER EXPENDITURES	(211,561.00)	(211,561.00)	97,969.82	(309,530.82)		1,502,304.91

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	450,000.00	450,000.00	162,923.40	287,076.60	36.21	442,424.09
603-37360 PENALTIES	6,000.00	6,000.00	2,664.30	3,335.70	44.41	8,817.11
TOTAL OPERATING REVENUES	456,000.00	456,000.00	165,587.70	290,412.30	36.31	451,241.20
<u>OTHER FINANCING SOURCES</u>						
603-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,554,587.25
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	456,000.00	456,000.00	165,587.70			2,033,374.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EXPENSE 500						
<i>PERSONAL SERVICES</i>						
603-49500-101 FULL-TIME EMPLOYEES - REGULAR	73,986.00	73,986.00	.00	(73,986.00)	.00	.00
603-49500-121 PERA (EMPLOYER)	5,552.00	5,552.00	.00	(5,552.00)	.00	.00
603-49500-122 FICA/MEDICARE (EMPLOYER)	5,663.00	5,663.00	.00	(5,663.00)	.00	.00
603-49500-131 MEDICAL/DENTAL/LIFE INS	18,125.00	18,125.00	.00	(18,125.00)	.00	.00
603-49500-132 LONGEVITY PAY	46.00	46.00	.00	(46.00)	.00	.00
603-49500-133 DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
603-49500-151 WORKERS' COMPENSATION PREMIU	901.00	901.00	.00	(901.00)	.00	.00
603-49500-154 HRA/FLEX FEES	100.00	100.00	.00	(100.00)	.00	.00
TOTAL PERSONAL SERVICES	105,873.00	105,873.00	.00	(105,873.00)	.00	.00
<i>SUPPLIES</i>						
603-49500-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	102.94
TOTAL SUPPLIES	.00	.00	.00	.00	.00	102.94
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	157.25	(4,842.75)	3.15	4,439.75
603-49500-352 GEN INFO & PUBLIC NOTICES	200.00	200.00	.00	(200.00)	.00	.00
TOTAL OTHER SERVICES & CHARG	5,200.00	5,200.00	157.25	(5,042.75)	3.02	4,439.75
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	60,000.00	60,000.00	65,800.63	5,800.63	109.67	33,637.35
603-49500-420 DEPRECIATION	450,000.00	450,000.00	.00	(450,000.00)	.00	453,068.56
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	2,092.33
603-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	1,070.00	1,070.00	.00	.00
603-49500-440 SCHOOLS AND MEETINGS	2,000.00	2,000.00	590.00	(1,410.00)	29.50	.00
TOTAL MISCELLANEOUS	513,000.00	513,000.00	67,460.63	(445,539.37)	13.15	488,798.24
<i>DEBT SERVICE</i>						
603-49500-620 FISCAL AGENT FEES	.00	.00	.00	.00	.00	1,742.24
603-49500-634 INTEREST EXP 2014 STORM IMPROV	1,296.00	1,296.00	.00	(1,296.00)	.00	(45.60)
603-49500-635 INTEREST EXP 2015 BONDS	2,171.00	2,171.00	.00	(2,171.00)	.00	447.89
603-49500-636 INTEREST EXP 2016 STORM BONDS	3,220.00	3,220.00	.00	(3,220.00)	.00	1,708.80
603-49500-638 INTEREST EXPESE 2018 BONDS	12,188.00	12,188.00	.00	(12,188.00)	.00	12,494.08
603-49500-640 INTEREST EXPENSE 2020 IMP BOND	18,263.00	18,263.00	.00	(18,263.00)	.00	14,887.09
603-49500-641 INTEREST EXPENSE 2022 IMP BOND	6,350.00	6,350.00	.00	(6,350.00)	.00	6,494.62
TOTAL DEBT SERVICE	43,488.00	43,488.00	.00	(43,488.00)	.00	37,729.12
TOTAL EXPENSE 500	667,561.00	667,561.00	67,617.88	(599,943.12)	10.13	531,070.05

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	667,561.00	667,561.00	67,617.88			531,070.05
NET REVENUES OVER EXPENDITURE	(211,561.00)	(211,561.00)	97,969.82			1,502,304.91

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SOURCE 36	.00	.00	.00	.00	.00	4,666.03
OPERATING REVENUES	247,900.00	247,900.00	86,553.37	161,346.63	34.91	251,862.89
TOTAL FUND REVENUE	247,900.00	247,900.00	86,553.37	161,346.63	34.91	256,528.92
EXPENDITURES						
STREET LIGHT UTILITY EXP EXPENSE 550	230,000.00	230,000.00	46,257.64	183,742.36	20.11	206,231.96
TOTAL STREET LIGHT UTILITY EXP	230,000.00	230,000.00	46,257.64	183,742.36	20.11	206,231.96
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	46,257.64	183,742.36	20.11	206,231.96
NET REVENUE OVER EXPENDITURES	17,900.00	17,900.00	40,295.73	(22,395.73)		50,296.96

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
604-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	4,666.03
TOTAL SOURCE 36	.00	.00	.00	.00	.00	4,666.03
<u>OPERATING REVENUES</u>						
604-37360 PENALTIES	4,000.00	4,000.00	1,681.63	2,318.37	42.04	5,394.44
604-37410 STREET LIGHT UTILITY FEES	243,900.00	243,900.00	84,871.74	159,028.26	34.80	246,468.45
TOTAL OPERATING REVENUES	247,900.00	247,900.00	86,553.37	161,346.63	34.91	251,862.89
TOTAL FUND REVENUE	247,900.00	247,900.00	86,553.37			256,528.92

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	190,000.00	190,000.00	45,098.78	(144,901.22)	23.74	177,068.42
<i>TOTAL OTHER SERVICES & CHARG</i>	190,000.00	190,000.00	45,098.78	(144,901.22)	23.74	177,068.42
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	40,000.00	40,000.00	1,158.86	(38,841.14)	2.90	29,163.54
<i>TOTAL MISCELLANEOUS</i>	40,000.00	40,000.00	1,158.86	(38,841.14)	2.90	29,163.54
TOTAL EXPENSE 550	230,000.00	230,000.00	46,257.64	(183,742.36)	20.11	206,231.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	46,257.64			206,231.96
NET REVENUES OVER EXPENDITURE	17,900.00	17,900.00	40,295.73			50,296.96

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTEREST & LOTTERY SALES	2,240.00	2,240.00	148.83	2,091.17	6.64	88,350.25
OPERATING REVENUES	6,107,200.00	6,107,200.00	1,831,823.93	4,275,376.07	29.99	6,560,225.43
TOTAL FUND REVENUE	6,109,440.00	6,109,440.00	1,831,972.76	4,277,467.24	29.99	6,648,575.68
EXPENDITURES						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	6,109,440.00	6,109,440.00	1,639,400.01	4,470,039.99	26.83	6,598,558.60
TOTAL LIQUOR STORE EXPENDITURES	6,109,440.00	6,109,440.00	1,639,400.01	4,470,039.99	26.83	6,598,558.60
TOTAL FUND EXPENDITURES	6,109,440.00	6,109,440.00	1,639,400.01	4,470,039.99	26.83	6,598,558.60
NET REVENUE OVER EXPENDITURES	.00	.00	192,572.75	(192,572.75)		50,017.08

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	148.83	91.17	62.01	235.50
610-36210 INTEREST EARNINGS	2,000.00	2,000.00	.00	2,000.00	.00	23,950.42
610-36220 LOTTERY SALES	.00	.00	.00	.00	.00	64,164.33
TOTAL INTEREST & LOTTERY SALES	2,240.00	2,240.00	148.83	2,091.17	6.64	88,350.25
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	2,250,000.00	2,250,000.00	722,842.05	1,527,157.95	32.13	2,434,150.22
610-37812 SALES - BEER	2,840,000.00	2,840,000.00	753,595.71	2,086,404.29	26.54	2,889,970.82
610-37813 SALES - WINE	820,000.00	820,000.00	260,911.54	559,088.46	31.82	888,362.38
610-37815 SALES - NON-TAXABLE	185,000.00	185,000.00	45,130.09	139,869.91	24.39	176,735.82
610-37816 SALES - TAXABLE	16,000.00	16,000.00	49,911.37	(33,911.37)	311.95	174,530.80
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(5,000.00)	(5,000.00)	(985.00)	(4,015.00)	(19.70)	(3,406.00)
610-37840 CASH OVER AND SHORT	1,200.00	1,200.00	418.17	781.83	34.85	(118.61)
TOTAL OPERATING REVENUES	6,107,200.00	6,107,200.00	1,831,823.93	4,275,376.07	29.99	6,560,225.43
TOTAL FUND REVENUE	6,109,440.00	6,109,440.00	1,831,972.76			6,648,575.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	287,164.00	287,164.00	88,614.15	(198,549.85)	30.86	305,129.51
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	6,939.00	6,939.00	825.56	(6,113.44)	11.90	5,052.53
610-49750-103 PART-TIME EMPLOYEES - REGULAR	131,000.00	131,000.00	37,035.13	(93,964.87)	28.27	120,536.41
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	500.00	500.00	.00	(500.00)	.00	.00
610-49750-110 HOURS WORKED HOLIDAY	12,500.00	12,500.00	2,405.01	(10,094.99)	19.24	10,615.16
610-49750-121 PERA (EMPLOYER)	33,150.00	33,150.00	9,436.48	(23,713.52)	28.47	32,506.69
610-49750-122 FICA/MEDICARE (EMPLOYER)	33,813.00	33,813.00	9,638.73	(24,174.27)	28.51	28,516.40
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	90,629.00	90,629.00	38,519.78	(52,109.22)	42.50	83,454.46
610-49750-132 LONGEVITY PAY	3,900.00	3,900.00	.00	(3,900.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	7,500.00	7,500.00	.00	(7,500.00)	.00	1,965.71
610-49750-151 WORKERS' COMPENSATION PREMIU	24,008.00	24,008.00	5,983.41	(18,024.59)	24.92	19,512.49
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	(250.00)	.00	177.23
610-49750-154 HRA/FLEX FEES	500.00	500.00	147.25	(352.75)	29.45	316.60
TOTAL PERSONAL SERVICES	631,853.00	631,853.00	192,605.50	(439,247.50)	30.48	607,783.19
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	2,000.00	2,000.00	1,331.58	(668.42)	66.58	3,579.30
610-49750-210 MISCELLANEOUS OPER SUPPLIES	21,000.00	21,000.00	9,675.96	(11,324.04)	46.08	16,372.58
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	50,000.00	50,000.00	3,529.73	(46,470.27)	7.06	18,744.69
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	.00	(3,000.00)	.00	3,685.71
610-49750-251 PURCHASES - LIQUOR	1,596,860.00	1,596,860.00	501,685.11	(1,095,174.89)	31.42	1,732,566.39
610-49750-252 PURCHASES - BEER	2,146,120.00	2,146,120.00	576,895.33	(1,569,224.67)	26.88	2,205,877.59
610-49750-253 PURCHASES WINE	558,502.00	558,502.00	174,277.89	(384,224.11)	31.20	598,727.49
610-49750-259 PURCHASES - MISCELLANEOUS	270,000.00	270,000.00	74,820.73	(195,179.27)	27.71	276,356.69
610-49750-260 FREIGHT & DRAY	40,000.00	40,000.00	14,460.70	(25,539.30)	36.15	41,094.86
TOTAL SUPPLIES	4,687,482.00	4,687,482.00	1,356,677.03	(3,330,804.97)	28.94	4,897,005.30
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	3,091.00	3,091.00	1,675.91	(1,415.09)	54.22	6,702.59
610-49750-313 IT MGMT & BACKUP	6,000.00	6,000.00	1,833.00	(4,167.00)	30.55	5,482.52
610-49750-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	1,852.93	(6,147.07)	23.16	7,234.03
610-49750-331 TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	.00
610-49750-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	195.15
610-49750-340 ADVERTISING	45,374.00	45,374.00	17,715.50	(27,658.50)	39.04	46,414.70
610-49750-341 WINE TASTING EVENT COSTS	3,120.00	3,120.00	2,302.67	(817.33)	73.80	.00
610-49750-360 INSURANCE AND BONDS	18,000.00	18,000.00	.00	(18,000.00)	.00	15,445.18
610-49750-381 ELECTRIC UTILITIES	26,000.00	26,000.00	4,866.95	(21,133.05)	18.72	22,746.50
610-49750-382 WATER/WASTEWATER UTILITIES	1,200.00	1,200.00	240.50	(959.50)	20.04	783.79
610-49750-383 GAS UTILITIES	3,500.00	3,500.00	1,314.43	(2,185.57)	37.56	2,959.83
610-49750-384 REFUSE HAULING	6,500.00	6,500.00	1,312.29	(5,187.71)	20.19	5,772.10
TOTAL OTHER SERVICES & CHARG	121,585.00	121,585.00	33,114.18	(88,470.82)	27.24	113,736.39

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	8,000.00	8,000.00	2,076.76	(5,923.24)	25.96	7,906.24
610-49750-413 RENTALS - OFFICE EQUIPMENT	.00	.00	390.00	390.00	.00	715.00
610-49750-420 DEPRECIATION	65,000.00	65,000.00	.00	(65,000.00)	.00	66,440.42
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	155,000.00	155,000.00	44,849.01	(110,150.99)	28.93	150,091.34
610-49750-433 DUES AND SUBSCRIPTIONS	6,500.00	6,500.00	.00	(6,500.00)	.00	6,144.00
610-49750-440 MEETINGS AND SCHOOLS	1,500.00	1,500.00	1,382.00	(118.00)	92.13	150.00
610-49750-453 TAXES AND LICENSES	20.00	20.00	.00	(20.00)	.00	200.00
610-49750-461 LOTTERY SWEEP	.00	.00	.00	.00	.00	34,938.16
610-49750-475 LOTTERY PAID OUT	.00	.00	.00	.00	.00	29,684.03
610-49750-489 CONTRACT MAINTENANCE	7,500.00	7,500.00	8,305.53	805.53	110.74	8,764.53
<i>TOTAL MISCELLANEOUS</i>	<u>243,520.00</u>	<u>243,520.00</u>	<u>57,003.30</u>	<u>(186,516.70)</u>	<u>23.41</u>	<u>305,033.72</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	425,000.00	425,000.00	.00	(425,000.00)	.00	675,000.00
<i>TOTAL TRANSFERS</i>	<u>425,000.00</u>	<u>425,000.00</u>	<u>.00</u>	<u>(425,000.00)</u>	<u>.00</u>	<u>675,000.00</u>
TOTAL LIQUOR STORE	<u><u>6,109,440.00</u></u>	<u><u>6,109,440.00</u></u>	<u><u>1,639,400.01</u></u>	<u><u>(4,470,039.99)</u></u>	<u><u>26.83</u></u>	<u><u>6,598,558.60</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	6,109,440.00	6,109,440.00	1,639,400.01			6,598,558.60
NET REVENUES OVER EXPENDITURE	.00	.00	192,572.75			50,017.08

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 101 - GENERAL FUND

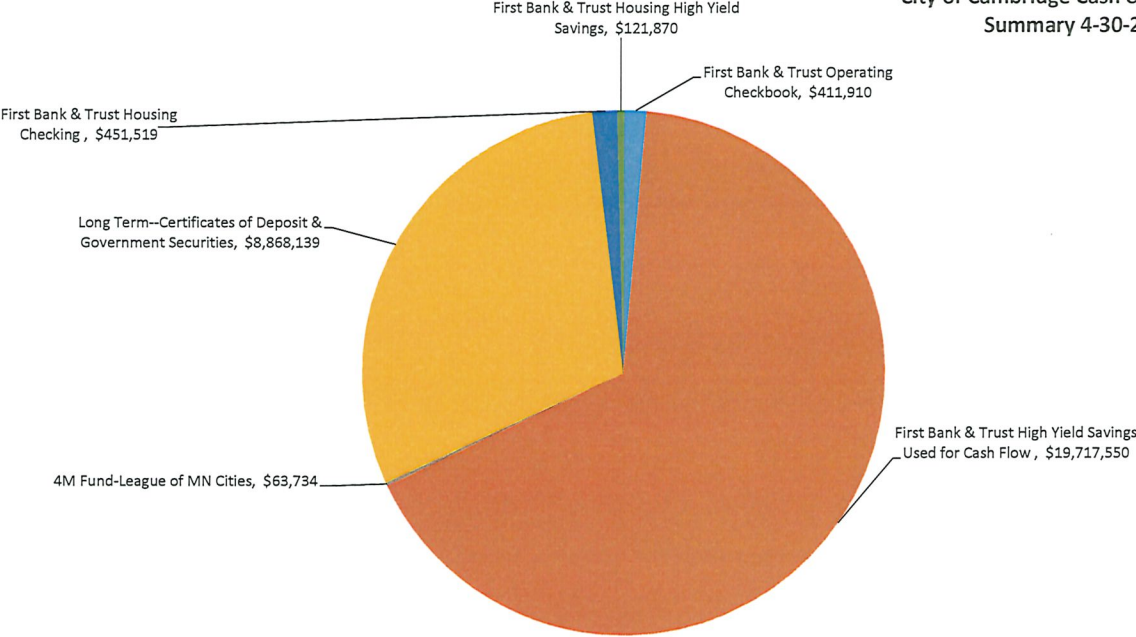
ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
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FOR ADMINISTRATION USE ONLY

33 % OF THE FISCAL YEAR HAS ELAPSED

05/23/2024 08:23PM PAGE: 1

City of Cambridge Cash & Investment
Summary 4-30-2024



City of Cambridge		
General Fund Park Expenses		
on Park Specific Basis		
Name of Park	1/1/24-4/30/2024	
City Park		\$9,386.60
Ice Rink		\$56,605.45
Sandquist Park		\$13,881.40
Central Greens		\$3,454.58
Brown Park		\$487.88
Peterson Park		\$1,463.63
Pioneer Park		\$1,463.63
Water Tower Park		\$487.88
Preserve Park		\$0.00
Dog Park		\$2,786.97
Honeysuckle Park		\$487.88
Parkwood Park		\$622.88
Veteran's Park		\$0.00
Not Location Specific Expense		\$35,694.69
Total		\$126,823.47
Difference		\$0.00
Total Per General Ledger		\$126,823.47
Notes:		
Generally, salaries are allocated to each park based on a time estimate received from our Public Works Director. During the year, as the seasons change, the allocations change to reflect current park activity.		
Not location specific expenses includes things that would be too difficult to allocate to a specific park like park liability insurance, gas for park vehicles, small tools, vehicle repairs, and park commission expense.		

Prepared by: Caroline Moe, Director of Finance

Background

Certify Delinquent Municipal Charges

Attached for your review is a certification of delinquent amounts to be certified to the Isanti County Auditor for the Assessment to the Real Estate Taxes due in 2025.

Certification of delinquent charges allows the City to retain its ability to collect the outstanding balance even though in the future a property may be a part of a foreclosure or bankruptcy action. Once certified, amounts become a lien that stay with the property until paid.

Compatibility with Strategic Goals:

Regular financial reporting to the City Council supports core strategy #4—Be responsible and flexible in managing City’s administrative function, specifically towards the effort of maintaining affordable utility rates. To control utility rate increases in the future, it is important to collect utility fees billed monthly. Also, it is important to make sure we collect other fees due to the City of Cambridge.

Recommended Council Action—*Approve Resolution R24-039 certifying debts to the Isanti County Auditor for the Assessment to the Real Estate Taxes due in 2025.*

Attachments:

1. Resolution R24-039 for certification of delinquent account balances.
2. Listing of delinquent amounts for certification.

Resolution No. R24-039

**RESOLUTION CERTIFYING DELINQUENT DEBTS TO THE ISANTI COUNTY
AUDITOR FOR ASSESSMENT TO THE REAL PROPERTY TAXES DUE IN 2025 FOR
THE PROPERTY SERVED**

WHEREAS, Minnesota State Law and Cambridge City Code authorize the City Council to certify delinquent and unpaid charges to Isanti County for collection with ad valorem taxes;

WHEREAS, the Cambridge City Council has determined the attached certification of municipal charges delinquent and unpaid;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the owners of the properties located on the attached certification are delinquent in his/her payments to the City of Cambridge for municipal services and other services and the City Council of Cambridge, Minnesota shall have the delinquent amounts along with certification fees, as applicable, certified to the Isanti County Auditor for assessment to the real property taxes as imposed by the Isanti County Auditor, due in 2025 for the property served.

This resolution shall become effective immediately upon its passage without publication.

Adopted this 6th Day of June, 2024.

James Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Certification to Tax Roll Delinquent Accounts								
6/3/2024								
Customer Name	Service Address	Account #	Inv #	PIN #	Delinquent Amount	Penalty	Total to Tax Roll	Comments
Gysbers	2805 Fern St S	2916	4642	15.055.0110	\$105.00		\$105.00	Abatement - junk
							\$ 105.00	
Amounts paid after certification to Council:								

Prepared by: Shawn R Machin – Deputy Chief of Police

Background:

The Discover Downtown Cambridge group, in conjunction with the City of Cambridge and the North 65 Chamber of Commerce, are sponsoring three “Third Thursday” events this summer. The first event this summer is on June 20th. The next will happen is on July 18th. The last event will be on August 15th. These Third Thursday events and the road closure request is identical to what has been approved over the last several summers for these events. They are requesting that the following sections of roadway in the downtown area be closed for the events that will be held.

- Main Street South between 1st Avenue and 3rd Ave S
- 2nd Ave SE between Main St S and the alley west of Sideline’s
- 2nd Ave SW between Main St S and the USPS entrance

It is also requested to use the open lots on the SE and SW corner of 1st Avenue and Main St.

They are requesting that the roads be closed between the hours of 4pm – 9pm (or once cleanup is completed).

Recommendation:

I recommend that the roads be allowed to be closed to facilitate the “Third Thursday” events.

Compatibility with Core Strategies and Strategic Objectives:

It fits with Core Strategy #1 in that it creates (temporarily) a public space where public interaction can take place.

Fiscal Note:

N/A

Attachments:

- Road Closure Request Packet



City use only: Approval: <input type="checkbox"/> Police Dept. <input type="checkbox"/> Public Works <input type="checkbox"/> Admin <input type="checkbox"/> Council

REQUEST FOR STREET CLOSURE

Applicant's Name: North 65 Chamber of Commerce on behalf of Discover Downtown Cambridge Promotion Committee

Address: 2 Enterprise Ave NE, Suite C4

City: Isanti State: MN Zip: 55040

Telephone: Home NA Work 763-689-2505 Cell

E-mail Address: info@north65chamber.com

Event Dates: Thursdays June 20, July 18, August 15, 2024

Beginning Time of Event: 4:00pm road closure, 5:30pm event time - start

Ending Time: 9:00pm road closure ends, 8:30pm event time - end

Description of Event: Downtown businesses hosting activities in partnership with the City of Cambridge summer concert series

Sponsored by Whom: North 65 Chamber of Commerce on behalf of Discover Downtown Cambridge

What street is to be barricaded? Main Street south of 95 to 3rd Ave S, 2nd Ave S from just west of Main St (before the post office) to the alley just east of Main St. See attached map.

What cross streets define the barricaded area? Main St/95, Main St/3rd Ave S, 2nd Ave S

Address barricades are to be left: We request the assistance of public works, as the city and chamber are partnering on this event.

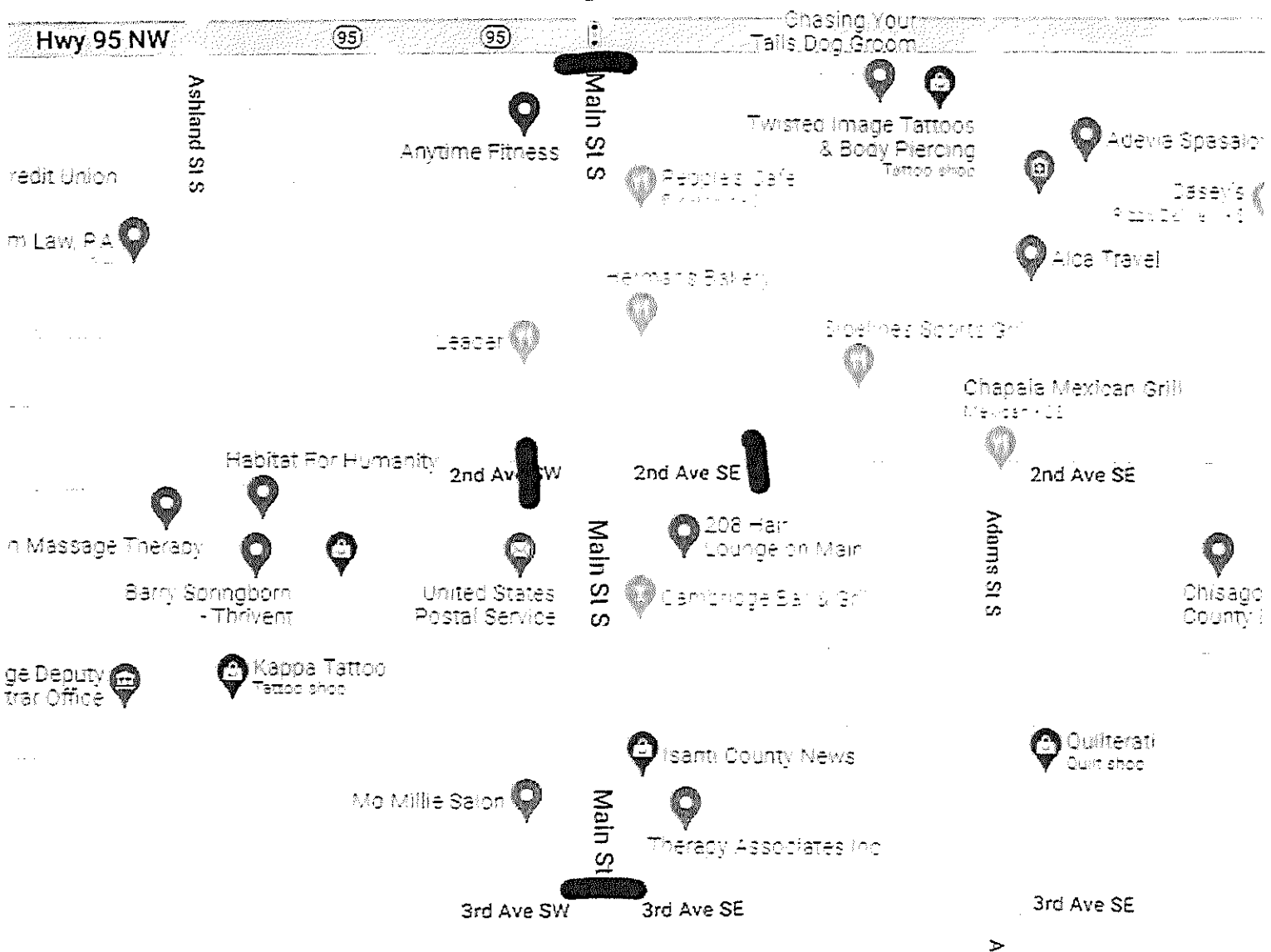
Supervision must be maintained at all times during the event. The City is not responsible for damages or injuries incurred in connection with or as a result of the event. The applicant will be required to sign a hold-harmless agreement. The applicant(s) agree(s) to indemnify and hold harmless the City of Cambridge, Minnesota, its agents and employees from any and all claims, demands, actions or cause of action of whatsoever nature or character arising out of or by reason of, the conduct of the block party in any respect, including, but not limited to costs, attorney's fees, expenses, etc., incurred in connection with the defense or settlement of any claims for injuries or damage resulting from or connected with the block party. (waived, city and chamber are event partners and share liability)

I have read and understand the information contained in this request packet. I agree to comply with all terms as stated. I understand that the City of Cambridge may revoke approval to close a street at any time.

Name (please print) Melissa Bettendorf, Executive Director Date May 22, 2024

Signature Melissa Bettendorf, Executive Director, MN 65 Closure

City use only:	
Street Closure Event Checklist:	
<input type="checkbox"/> City approvals received	<input type="checkbox"/> \$50 deposit for barricades
<input type="checkbox"/> All forms signed and completed	<input type="checkbox"/> Police detail needed
<input type="checkbox"/> Sheriff's dispatch notified of closure location and date	<input type="checkbox"/> Other _____



Prepared by: Caroline Moe, Director of Finance

Background:

On March 18, 2024, the Cambridge City Council approved the posting of an accountant position after receiving the notice of intention to retirement of our current Finance Clerk. An interview committee comprised of Evan Vogel, Caroline Moe and Linda Gerlach interviewed several prospective candidates for our accountant position. At the conclusion of the interviews, we identified a candidate to move forward in the hiring process, Rebecca Gestson due to her extensive accounting experience with city governments. The conditional offer of employment letter is attached for City Council to review.

The offer letter is for accountant grade 11/step 5, pending successful completion of the pre-employment background check and medical testing. I am requesting a start date of June 24 to facilitate a smooth transition in completion of duties.

Recommendation:

Approve the conditional hiring of Rebecca Gestson for the accountant position beginning at Grade 11/Step 5.

Compatibility with Core Strategies and Strategic Objectives:

Core Strategy #2 – Deliver Exceptional Public Services
Maintain proper staffing levels in all departments


Fiscal Note:

The 2024 budget anticipated hiring an accountant at this pay grade and step at this point in the year.

Attachment:

Conditional Offer letter signed by Rebecca Gestson

May 23, 2024

Rebecca Gestson


Ms. Gestson,

On behalf of the City of Cambridge, I am excited to extend to you a conditional offer for the Accountant position within the Cambridge Finance Department. The conditions for your employment are approval by the Cambridge City Council and completing and passing all pre-employment health and drug screenings, as well as a credit check. The details of this offer are:

Salary

Proposed starting salary is Grade 11, Step 5, \$33.39 per hour, not including longevity. You will be eligible for longevity pay after completing one year of service to the City of Cambridge. Longevity pay is calculated using the formula of .0025 x base wage rate x number of years of service.

You will be eligible for a step increase to Step 3 \$34.56 on January 1, 2025, and annually on January 1 thereafter.

Requested Start Date

June 24, 2024

Learning and Evaluation Period

All newly appointed or promoted employees serve a 12-month evaluation period. At any time during the learning and evaluation period, an employee may be returned to your previous position or discharged at the sole discretion of the City.

Pay Periods

Your position is subject to a fourteen (14) day pay period and our regularly scheduled pay period is Saturday through Friday. If your first day were to be June 24 your first pay period would be July 5, 2024.

Health, Dental, and Vision Insurance

Insurance benefits are defined by the City's Personnel Policies and benefit levels or providers may be amended from time to time by the City Council. Currently, the City offers health, dental, and vision insurance through I.U.O.E Local 49's Blue Cross/Blue Shield. The monthly premium currently is \$1,682.00 and the employee pays ten percent of the monthly premium (\$168.20). Health insurance premiums are subject to change each March.

Holidays

New Years Day
Martin Luther King's Birthday
President's Day
Memorial Day
Juneteenth
Independence Day
Labor Day

Veteran's Day
Thanksgiving Day
Day After Thanksgiving
Christmas Eve
Christmas Day
One Floating Holiday

Vacation / Sick Leave

The City's current vacation earning schedule is:

Years of Service	Accumulation Per Pay Period
0 through 1 year	2.31 hours each 2 weeks of work (1 ½ weeks annually)
2 through 5 years	3.08 hours each 2 weeks of work (2 weeks annually)
6 through 9 years	4.62 hours each 2 weeks of work (3 weeks annually)
10 through 14 years	6.16 hours each 2 weeks of work (4 weeks annually)
15+ years	7.69 hours each 2 weeks of work (5 weeks annually)

Full-time employees earn sick leave at the rate of 3.69 hours for each pay period or 1 day per calendar month of service. An employee is eligible to use sick leave as accumulated in accordance with the sick leave policy.

The City is proposing to provide you with a starting vacation leave bank of 40 hours, and a starting sick leave bank of 40 hours. In addition to these starting banks, the City is proposing starting you at the 2 through 5 year range for vacation accrual

Fair Labor Standards Act - Overtime

This position is classified as a non-exempt position under the Fair Labor Standards Act and therefore qualifies for overtime only after 40 hours of work in a week. Overtime is paid at time and one-half.

Use of Time Clock

Employees must follow the City's personnel policy on recording of time worked which states:

Time Clocks. To comply with the provisions of the federal and state Fair Labor Standards Acts, hours worked and any leave time used by employees are to be recorded through the City's electronic time keeping system. Employees are to punch in for work, and punch out at the end of the work day.

Pension

Employees are enrolled in the Public Employees Retirement Association (PERA) coordinated plan. Employer contributes 7.5% of your gross salary; employees contributes 6.50% of your gross salary. From time to time, the Minnesota Legislature adjusts the contribution amounts.

Payroll Deductions

In accordance with city policy and applicable law, the following deductions will be made from your payroll checks:

- Employee's share of the insurance premiums for health, life, flex accounts, and group accident plans.
- Statutorily required PERA contributions, if your position is eligible.
- Federal and state withholding for taxes, social security, etc.
- Applicable union dues.
- Elected contributions to credit unions or other banks.
- Elected Minnesota benefit association
- Elected savings plans for periods longer than 60 days.
- Allowances, if any, claimed pursuant to permitted meals and lodging.

Documentation to Establish Identity

In accordance with the Immigration and Reform and Control Act of 1986, you must provide appropriate documentation to establish identity and eligibility for employment on your first day of work. I've included a copy of the Department of Homeland Security's list of acceptable documents for your review. Please complete the highlighted section of the I-9 form and bring this completed document with you on your first day of employment.

Language Other Than English

You have a right to receive this notice in a language other than English. If you need this letter translated in other languages, please contact Evan Vogel at 763-552-3216.

This is an at-will position. This offer is not a contract for employment for a definite or indefinite period of time. Employment terms are governed by the City's personnel policies (a copy is enclosed). We sincerely hope that you will accept this offer. To accept the offer, please sign below and return to me by May 28th, 2024.

Sincerely,

Evan C Vogel
City Administrator

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits.

I accept this offer of employment which is contingent upon me successfully completing the pre-employment testing (criminal history and pre-employment physical and drug test). I understand that my employment with the City of Cambridge is at-will and can be terminated by the City at any time.

Rebecca Gestson

Date

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Rebecca Gestson
Rebecca Gestson

May 24, 2024
Date

Prepared by: Marcia Westover, Community Development Director

Overview

Attached are purchase agreements for PID 05.008.7200 & 05.008.1900. The city intends to purchase a portion of these parcels as noted in the agreements to fulfill the parking needs of the Cambridge-Isanti Bike/Walk trail. A public parking lot would be built on these parcels.

The agreement for PID 05.008.1900 (Ritchey's) is finalized and signed by the owner. The agreement for PID 05.008.7200 (Huttner) is still in draft form and being reviewed by the owner. In an effort to keep this project on track, we have both agreements for review and city signature. If anything changes on the agreement for PID 05.008.7200 (Huttner), staff will bring it back for review.

City Council Action

Motion to approve the purchase agreements as presented.

Attachments

1. Purchase Agreements

PURCHASE AGREEMENT

This Agreement is made and entered into by and between Donald M. Ritchey and Debra Ritchey, husband and wife, (“Seller”) and the City of Cambridge a municipal corporation under the laws of Minnesota (“Buyer”).

RECITALS:

A. Seller is the fee owner of approximately 0.71 acres of real property located in Cambridge Minnesota, legally described as Outlot A and Outlot B, Nordic Pine Prairie, Isanti County, Minnesota, (the “Property”).

B. Seller wishes to convey, and Buyer wishes to purchase the Property, together with all rights, privileges, easements, and appurtenances belonging thereto.

AGREEMENT:

In consideration of the mutual covenants and agreements herein contained and other valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Purchase Price and Manner of Payment. The total purchase price (“Purchase Price”) to be paid by Buyer for the Property shall be Ten Thousand dollars and no/100 (\$10,000.00), payable upon closing of the purchase.

2. Closing. The closing of the purchase and sale of the Property contemplated by this Agreement shall occur on a “Closing Date” which shall occur on or before June 30, 2024. The closing shall be conducted at a mutually agreeable time and place. Seller agrees to deliver possession of the Property to Buyer on the Closing Date. At the closing, Buyer shall pay the entire Purchase Price to Seller and the following closing documents shall be executed and delivered.

- a. A general warranty deed conveying to Buyer fee simple title of the Property, free and clear of all encumbrances, except the following “Permitted Encumbrances”:
 - (1) Property taxes and special assessments to be allocated between the parties as provided in Section 3 of this Agreement;
 - (2) Building codes and laws and ordinances relating to zoning, land use, and environmental matters; and

- (3) Easements and Restrictions and Covenants of Record that do not interfere with Buyer's intended use of the Property.
 - b. A closing statement detailing the financial terms of the closing.
 - c. All other documents necessary to transfer the Property to Buyer free and clear of all encumbrances except the Permitted Encumbrances.
3. **Costs.** Seller and Buyer agree to the following allocations of costs:
- a. **Closing Costs.** Seller shall pay the cost of the recording of the Deed. The parties shall split any closing costs.
 - b. **Documentary Taxes.** Seller shall pay all state deed tax for the warranty deed to be delivered by Seller under this Agreement.
 - c. **Real Estate Taxes and Levied and Pending Assessments.** General real estate taxes due in the year of Closing shall be prorated by Seller and Buyer as of the date of Closing. Seller shall be responsible for payment of all prior years' real estate taxes, and any green acre charges due on the Property. Seller shall be responsible for any special assessments levied or pending against the Property as of the date of Closing.
 - d. **Attorney's Fees.** Each party will pay its own attorney's fees.
4. **Title.**
- a. **Quality of Title.** Seller shall convey marketable fee title to the Property to Buyer, subject to no liens, easements, encumbrances, conditions, reservations, or restrictions other than the Permitted Encumbrances.
 - b. **Title Evidence.** As soon as possible after this Agreement is fully executed by the Parties, Buyer may obtain a commitment ("Title Commitment") for an owner's policy of insurance in the amount of the Purchase Price insuring title to the Property subject only to the Permitted Encumbrances.
 - c. **Buyer's objections.** At any time prior to the Closing Date, Buyer shall make written objections ("Objections") to the form and/or contents of the Title Commitment. Buyer's failure to make Objections prior to the Closing Date will constitute waiver Objections. Any matter shown on such Title Commitment and not objected to by Buyer shall be deemed an additional

“Permitted Encumbrance” hereunder, but in no circumstance will a mortgage referenced in Section 10 below be deemed a Permitted Encumbrance pursuant to this Section. Seller shall use its best efforts to correct any Objections. If the Objections are not cured prior to the Closing Date, Buyer will, in addition to any other remedy available at law or under this Agreement, have the option to do either of the following:

- (1) Terminate this Agreement; or
- (2) Waive the Objections and proceed to close.

5. Representations and Warranties by Seller. Seller represents and warrants to Buyer as follows:

- a. Authority.** Seller has the requisite power and authority to enter into and perform this Agreement.
- b. Title to Property.** Seller owns the Property free and clear of all encumbrances except the Permitted Encumbrances.
- c. Rights of Others to Purchase Property.** Seller has not entered into any other contracts for the sale of the Property.
- d. FIRPTA.** Seller is not a “foreign person,” “foreign partnership,” “foreign trust” or “foreign state” as those terms are defined in § 1445 of the Internal Revenue Code.
- e. Proceedings.** To the best knowledge of Seller’s, there is no action, litigation, investigation, condemnation or proceeding of any kind pending or threatened against the Property.
- f. Wells and Septic Systems.** Seller represents that it is not aware of any septic systems located on the Property.
- g. Methamphetamine Production.** Pursuant to Minnesota Statutes section 152.0275, Seller certifies to Buyer that it is not aware of any methamphetamine production that has occurred on the Property.
- h. Hazardous Substance.** To Seller’s knowledge, no Hazardous Substance is located on the Property. Seller has received no notice from any governmental entity or private party that any Hazardous Substance is currently located on the Property in violation with any environmental law.

Seller has no actual knowledge of the use, storage or release of any Hazardous Substance on the Property.

“Hazardous Substance” means any substance or material defined in or governed by any Environmental Regulation as a dangerous, toxic or hazardous pollutant, contaminant, chemical, waste, material or substance, and also expressly includes lead-based paint, urea-formaldehyde, polychlorinated biphenyls, dioxin, radon, asbestos, asbestos containing materials, nuclear fuel or waste, radioactive materials, explosives, carcinogens and petroleum products, including but not limited to crude oil or any fraction thereof, natural gas, natural gas liquids, gasoline and synthetic gas, or any other waste, material, substance, pollutant or contaminant which would subject the owner or operation of the Property to any damages, penalties or liabilities under any applicable Environmental Regulation.

- i. **Blocked Persons.** Seller has not received written notice that Seller is:
- (1) listed on the Specifically Designated Nationals and Blocked Persons List maintained by the Office of Foreign Assets Control, Department of the Treasury (“OFAC”) pursuant to Executive Order No. 13224, 66 Fed. Reg. 49079 Sept. 25, 2001 (“Order”) and/or on any other list of terrorists or terrorist organizations maintained pursuant to any of the rules and regulations of OFAC or pursuant to any other applicable Orders (such lists are collectively referred to as the “Lists”);
 - (2) persons who have been determined by competent authority to be subject to the prohibitions contained in the Order; or
 - (3) owned or controlled by, or acts for or on behalf of, any person or entity who is (x) on the Lists or any other person or entity who has been determined by competent authority to be subject to the prohibitions contained in the Order, (y) a citizen of the United States who is prohibited to engage in transactions by any trade embargo, economic sanction, or other prohibition of United States law, regulation or Executive Order of the President of the United States, or (z) an “Embargoed Person,” meaning any person, entity or government subject to trade restrictions under U.S. law, including , but not limited to the International Emergency Economic Powers Act, 50 U.S.C. § 1701 et seq., the Trading with the Enemy Act, 50 U.S.C. App. 1 et seq., and any Executive Orders or regulations promulgated under such acts.

6. Representations and Warranties by Buyer. Buyer represents and warrants to Sellers that Buyer has the requisite power and authority to enter into this Agreement and perform it. Buyer will also propose to Isanti Township (the road authority) the installation of No Parking signs on the west side of Central Drive NE adjacent to Outlot A.

7. Right to Inspect. Buyer shall have the right to enter the Property and perform such surveys, tests and investigations as Buyer deems advisable, all at Buyer's sole expense. Buyer shall keep the Property free from mechanics liens arising from such work. Buyer shall be responsible for any property damage or personal injury arising from such work and shall indemnify and hold Seller harmless from all costs, expenses and liabilities relating to such work.

8. Control of Property. Subject to the provisions of this Agreement, until the Closing Date, Seller shall have full responsibility and the entire liability for any and all damages or injuries of any kind whatsoever to the Property, to any and all persons, whether employees or otherwise, and to any other property from and connected to the Property, except liability arising from the negligence of Buyer, its agents, contractors, or employees and except as set forth in Section 7 regarding Buyer's tests and inspections.

9. Condemnation. If, prior to the Closing Date, eminent domain proceedings are commenced against all or any part of the Property, Seller shall immediately give notice to Buyer of such fact and at Buyer's option (to be exercised within ten (10) days after Seller's notice), this Agreement shall terminate, in which event neither party will have further obligations under this Agreement. If Buyer fails to exercise its option to terminate the Agreement, then there shall be no reduction in the Purchase Price, and Seller shall assign to Buyer at the Closing Date all of Seller's right, title and interest in and to any award made or to be made in the condemnation proceedings.

10. Buyer's Contingency. The transaction contemplated by this Agreement is contingent on Buyer being satisfied with the condition of the Property pursuant to its inspections thereof. If this contingency is not satisfied, Buyer may:

- (a) Terminate this Agreement; or
- (b) Waive the Contingency and proceed to close.

11. Assignment. Buyer may not assign its rights under this Agreement without written consent of the Seller.

12. Survival. All of the terms of this Agreement will survive and be enforceable after the Closing.

13. Notices. Any notices required or permitted to be given by any party to the other shall be given in writing, and shall be (i) hand delivered to any officer of the receiving party, or (ii) mailed in a sealed wrapper by United States registered or certified mail, return receipt requested, postage prepaid, or (iii) properly deposited with a nationally recognized, reputable overnight courier, properly addressed as follows:

If to Sellers:

Donald M and Debra Ritchey
[REDACTED]
[REDACTED]

If to Buyer:

City of Cambridge
300 3rd Ave NE
Cambridge, MN 55008

With copy to:

Squires, Waldspurger & Mace P.A.
Attn: Jay T. Squires
333 S. Seventh St., Suite 2800
Minneapolis, MN 55402

Notices shall be deemed effective on the earlier of the date of receipt or in the case of such deposit in the mail or overnight courier, on the first business day following such deposit. Any party may change its address for the service of notice by giving written notice of such change to the other party.

14. Captions. The captions appearing in this Agreement are for convenience only, are not a part of this Agreement and are not to be considered in interpreting this Agreement.

15. Entire Agreement. This written Agreement constitutes the complete agreement between the parties and supersedes any and all other oral or written agreements, negotiations, understandings and representations between the parties regarding the Property. There are no verbal or written side agreements that change this Agreement.

16. Amendment; Waiver. No amendment of this Agreement, and no waiver of any provision of this Agreement, shall be effective unless set forth in a writing expressing the intent to so amend or waive, and the exact nature of such amendment or waiver, and signed by both parties (in the case of amendment) or the waiving party (in the case of

waiver). No waiver of a right in any one instance shall operate as a waiver of any other right, nor as a waiver of such right in a later or separate instance.

17. Governing Law. This Agreement is made and executed under and in all respects is to be governed and construed under the laws of the State of Minnesota.

18. Binding Effect. This Agreement binds and benefits the parties and their respective successors and assigns.

19. Remedies.

a. Default by Buyer. If Buyer defaults under this Agreement, Sellers shall have the right to terminate this Agreement by giving a 30-day written notice to Buyer pursuant to Minnesota Statutes section 559.21, as it may be amended from time to time. If Buyer fails to cure such default within thirty (30) days of the date of such notice, this Agreement will terminate, and upon such termination Sellers may sue for specific performance of this Agreement or actual damages caused by Buyer's default.

b. Default by Sellers. If Sellers default under this Agreement, Buyer may sue for specific performance of this Agreement or actual damages caused by Sellers' default.

20. Time. Time is of the essence with this Agreement.

21. Counterpart/Electronic Signatures. This Agreement may be executed in any number of counterparts, and, each shall have the same effect as if each copy were signed by all parties. The parties to this Agreement further agree that electronic and/or facsimile signatures on this Agreement or any agreement related hereto shall be treated with the same force and effect as original signatures.

[SIGNATURE PAGE FOLLOWS]

SELLER:

By: Donald M. Ritchey

Dated: 5/29/2024

By: Debra Ritchey

Dated: 5/29/2024

BUYER:

By: _____
Its: Mayor

Dated: _____

By: _____
Its: City Administrator

Dated: _____

PURCHASE AGREEMENT

This Agreement is made and entered into by and between Mark A Huttner (“Seller”) and the City of Cambridge a municipal corporation under the laws of Minnesota (“Buyer”).

RECITALS:

A. Seller is the fee owner of approximately one (1) acre(s) of real property located in Cambridge Minnesota, all as more fully depicted as “Parcel B” on the attached Exhibit A, with formal legal descriptions to govern (the “Property”).

That part of the Southwest Quarter of the Northeast Quarter of Section 8, Township 35, Range 23, Isanti County, Minnesota, lying west of the westerly line of the Great Northern Railway right-of-way and lying southerly of the following described line: Commencing at the northwest corner of said Southwest Quarter of the Northeast Quarter; thence the South 02 degrees 08 minutes 05 seconds East, assumed bearing, along the west line of said Southwest Quarter of the Northeast Quarter, a distance of 752.98 feet to the point of beginning of said line to be described; thence South 73 degrees 42 minutes 53 seconds East, a distance of 172.46 feet, more or less, to said westerly line of the Great Northern Railway right-of-way and said line there terminating.

B. Seller wishes to convey, and Buyer wishes to purchase the Property, together with all rights, privileges, easements, and appurtenances belonging thereto.

AGREEMENT:

In consideration of the mutual covenants and agreements herein contained and other valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Purchase Price and Manner of Payment. The total purchase price (“Purchase Price”) to be paid by Buyer for the Property shall be Twelve Thousand, Four Hundred Nine dollars and no/100 (\$12,409.00), that Buyer shall deposit in escrow upon closing of the purchase.

2. Closing. The closing of the purchase and sale of the Property contemplated by this Agreement shall occur on a “Closing Date” which shall occur on or before June 30, 2024. The closing shall be conducted at a mutually agreeable time and place. Seller agrees to deliver possession of the Property to Buyer on the Closing Date. At the closing, Buyer shall deposit in escrow the entire Purchase Price to Seller and the following closing documents shall be executed and delivered.

- a. A general warranty deed conveying to Buyer fee simple title of the Property, free and clear of all encumbrances, except the following “Permitted Encumbrances”:

- (1) Property taxes and special assessments to be allocated between the parties as provided in Section 3 of this Agreement;
 - (2) Building codes and laws and ordinances relating to zoning, land use, and environmental matters; and
 - (3) Easements and Restrictions and Covenants of Record that do not interfere with Buyer's intended use of the Property.
 - b. A closing statement detailing the financial terms of the closing.
 - c. All other documents necessary to transfer the Property to Buyer free and clear of all encumbrances except the Permitted Encumbrances.
3. **Costs.** Seller and Buyer agree to the following allocations of costs:
- a. **Closing Costs.** Buyer shall pay the cost of the recording of the Deed. Buyer shall pay any closing costs.
 - b. **Documentary Taxes.** Buyer shall pay all state deed tax for the warranty deed to be delivered by Seller under this Agreement.
 - c. **Real Estate Taxes and Levied and Pending Assessments.** General real estate taxes due in the year of Closing shall be prorated by Seller and Buyer as of the date of Closing. Seller shall be responsible for payment of all prior years' real estate taxes, and any green acre charges due on the Property. Seller shall be responsible for any special assessments levied or pending against the Property as of the date of Closing.
 - d. **Attorney's Fees.** Each party will pay its own attorney's fees.
4. **Title.**
- a. **Quality of Title.** Seller shall convey marketable fee title to the Property to Buyer, subject to no liens, easements, encumbrances, conditions, reservations, or restrictions other than the Permitted Encumbrances.
 - b. **Title Evidence.** As soon as possible after this Agreement is fully executed by the Parties, Buyer may obtain a commitment ("Title Commitment") for an owner's policy of insurance in the amount of the Purchase Price insuring

title to the Property subject only to the Permitted Encumbrances. Buyer shall pay costs associated for this.

- c. **Buyer's objections.** At any time prior to the Closing Date, Buyer shall make written objections ("Objections") to the form and/or contents of the Title Commitment. Buyer's failure to make Objections prior to the Closing Date will constitute waiver Objections. Any matter shown on such Title Commitment and not objected to by Buyer shall be deemed an additional "Permitted Encumbrance" hereunder, but in no circumstance will a mortgage referenced in Section 10 below be deemed a Permitted Encumbrance pursuant to this Section. Seller shall use its best efforts to correct any Objections. If the Objections are not cured prior to the Closing Date, Buyer will, in addition to any other remedy available at law or under this Agreement, have the option to do either of the following:
 - (1) Terminate this Agreement; or
 - (2) Waive the Objections and proceed to close.

5. Representations and Warranties by Seller. Seller represents and warrants to Buyer as follows:

- a. **Authority.** Seller has the requisite power and authority to enter into and perform this Agreement.
- b. **Title to Property.** Seller owns the Property free and clear of all encumbrances except the Permitted Encumbrances.
- c. **Rights of Others to Purchase Property.** Seller has not entered into any other contracts for the sale of the Property.
- d. **FIRPTA.** Seller is not a "foreign person," "foreign partnership," "foreign trust" or "foreign state" as those terms are defined in § 1445 of the Internal Revenue Code.
- e. **Proceedings.** To the best knowledge of Seller's, there is no action, litigation, investigation, condemnation or proceeding of any kind pending or threatened against the Property.
- f. **Wells and Septic Systems.** Seller represents that it is not aware of any septic systems located on the Property.

- g. Methamphetamine Production.** Pursuant to Minnesota Statutes section 152.0275, Selle certifies to Buyer that it is not aware of any methamphetamine production that has occurred on the Property.
- h. Hazardous Substance.** To Seller's knowledge, no Hazardous Substance is located on the Property. Seller has received no notice from any governmental entity or private party that any Hazardous Substance is currently located on the Property in violation with any environmental law. Seller has no actual knowledge of the use, storage or release of any Hazardous Substance on the Property.

"Hazardous Substance" means any substance or material defined in or governed by any Environmental Regulation as a dangerous, toxic or hazardous pollutant, contaminant, chemical, waste, material or substance, and also expressly includes lead-based paint, urea-formaldehyde, polychlorinated biphenyls, dioxin, radon, asbestos, asbestos containing materials, nuclear fuel or waste, radioactive materials, explosives, carcinogens and petroleum products, including but not limited to crude oil or any fraction thereof, natural gas, natural gas liquids, gasoline and synthetic gas, or any other waste, material, substance, pollutant or contaminant which would subject the owner or operation of the Property to any damages, penalties or liabilities under any applicable Environmental Regulation.

- i. Blocked Persons.** Seller has not received written notice that Seller is:
 - (1) listed on the Specifically Designated Nationals and Blocked Persons List maintained by the Office of Foreign Assets Control, Department of the Treasury ("OFAC") pursuant to Executive Order No. 13224, 66 Fed. Reg. 49079 Sept. 25, 2001 ("Order") and/or on any other list of terrorists or terrorist organizations maintained pursuant to any of the rules and regulations of OFAC or pursuant to any other applicable Orders (such lists are collectively referred to as the "Lists");
 - (2) persons who have been determined by competent authority to be subject to the prohibitions contained in the Order; or
 - (3) owned or controlled by, or acts for or on behalf of, any person or entity who is (x) on the Lists or any other person or entity who has been determined by competent authority to be subject to the prohibitions contained in the Order, (y) a citizen of the United States who is prohibited to engage in transactions by any trade

embargo, economic sanction, or other prohibition of United States law, regulation or Executive Order of the President of the United States, or (z) an “Embargoed Person,” meaning any person, entity or government subject to trade restrictions under U.S. law, including , but not limited to the International Emergency Economic Powers Act, 50 U.S.C. § 1701 et seq., the Trading with the Enemy Act, 50 U.S.C. App. 1 et seq., and any Executive Orders or regulations promulgated under such acts.

6. Representations and Warranties by Buyer. Buyer represents and warrants to Sellers that Buyer has the requisite power and authority to enter into this Agreement and perform it.

7. Right to Inspect. Buyer shall have the right to enter the Property and perform such surveys, tests and investigations as Buyer deems advisable, all at Buyer’s sole expense. Buyer shall keep the Property free from mechanics liens arising from such work. Buyer shall be responsible for any property damage or personal injury arising from such work and shall indemnify and hold Seller harmless from all costs, expenses and liabilities relating to such work.

8. Control of Property. Subject to the provisions of this Agreement, until the Closing Date, Seller shall have full responsibility and the entire liability for any and all damages or injuries of any kind whatsoever to the Property, to any and all persons, whether employees or otherwise, and to any other property from and connected to the Property, except liability arising from the negligence of Buyer, its agents, contractors, or employees and except as set forth in Section 7 regarding Buyer’s tests and inspections.

9. Condemnation. If, prior to the Closing Date, eminent domain proceedings are commenced against all or any part of the Property, Seller shall immediately give notice to Buyer of such fact and at Buyer’s option (to be exercised within ten (10) days after Seller’s notice), this Agreement shall terminate, in which event neither party will have further obligations under this Agreement. If Buyer fails to exercise its option to terminate the Agreement, then there shall be no reduction in the Purchase Price, and Seller shall assign to Buyer at the Closing Date all of Seller’s right, title and interest in and to any award made or to be made in the condemnation proceedings.

10. Buyer’s Contingency. The transaction contemplated by this Agreement is contingent on Buyer being satisfied with the condition of the Property pursuant to its inspections thereof. If this contingency is not satisfied, Buyer may:

- (a) Terminate this Agreement; or
- (b) Waive the Contingency and proceed to close.

11. Assignment. Buyer may not assign its rights under this Agreement without written consent of the Seller.

12. Survival. All of the terms of this Agreement will survive and be enforceable after the Closing.

13. Notices. Any notices required or permitted to be given by any party to the other shall be given in writing, and shall be (i) hand delivered to any officer of the receiving party, or (ii) mailed in a sealed wrapper by United States registered or certified mail, return receipt requested, postage prepaid, or (iii) properly deposited with a nationally recognized, reputable overnight courier, properly addressed as follows:

If to Seller(s):

Mark A. Huttner



If to Buyer:

City of Cambridge
300 3rd Ave NE
Cambridge, MN 55008

With copy to:

Squires, Waldspurger & Mace P.A.
Attn: Jay T. Squires
333 S. Seventh St., Suite 2800
Minneapolis, MN 55402

Notices shall be deemed effective on the earlier of the date of receipt or in the case of such deposit in the mail or overnight courier, on the first business day following such deposit. Any party may change its address for the service of notice by giving written notice of such change to the other party.

14. Captions. The captions appearing in this Agreement are for convenience only, are not a part of this Agreement and are not to be considered in interpreting this Agreement.

15. Entire Agreement. This written Agreement constitutes the complete agreement between the parties and supersedes any and all other oral or written agreements, negotiations, understandings and representations between the parties regarding the Property. There are no verbal or written side agreements that change this Agreement.

16. Amendment; Waiver. No amendment of this Agreement, and no waiver of any provision of this Agreement, shall be effective unless set forth in a writing expressing the intent to so amend or waive, and the exact nature of such amendment or waiver, and signed by both parties (in the case of amendment) or the waiving party (in the case of waiver). No waiver of a right in any one instance shall operate as a waiver of any other right, nor as a waiver of such right in a later or separate instance.

17. Governing Law. This Agreement is made and executed under and in all respects is to be governed and construed under the laws of the State of Minnesota.

18. Binding Effect. This Agreement binds and benefits the parties and their respective successors and assigns.

19. Remedies.

- a. Default by Buyer.** If Buyer defaults under this Agreement, Sellers shall have the right to terminate this Agreement by giving a 30-day written notice to Buyer pursuant to Minnesota Statutes section 559.21, as it may be amended from time to time. If Buyer fails to cure such default within thirty (30) days of the date of such notice, this Agreement will terminate, and upon such termination Sellers may sue for specific performance of this Agreement or actual damages caused by Buyer's default.
- b. Default by Sellers.** If Sellers default under this Agreement, Buyer may sue for specific performance of this Agreement or actual damages caused by Sellers' default.

20. Time. Time is of the essence with this Agreement.

21. Counterpart/Electronic Signatures. This Agreement may be executed in any number of counterparts, and, each shall have the same effect as if each copy were signed by all parties. The parties to this Agreement further agree that electronic and/or facsimile signatures on this Agreement or any agreement related hereto shall be treated with the same force and effect as original signatures.

[SIGNATURE PAGE FOLLOWS]

SELLER:

By: _____

Dated: _____

BUYER:

By: _____

Dated: _____

Its: Mayor

By: _____

Dated: _____

Its: City Administrator

May 22, 2024

Joseph Lassegard


Mr. Lassegard,

On behalf of the City of Cambridge, I am excited to extend to you a conditional offer for the stormwater assistant position. The conditions for your employment are approval by the Cambridge City Council and completing and passing all pre-employment health and drug screenings. The details of this offer are:

Salary

Proposed starting salary is Grade 11, Step 1, \$29.10 per hour, not including longevity. You will be eligible for longevity pay after completing one year of service to the City of Cambridge. Longevity pay is calculated using the formula of .0025 x base wage rate x number of years of service.

You will be eligible for a step increase to Step 2 \$30.13 on January 1, 2025, and annually on January 1 thereafter.

Requested Start Date

June 10, 2024

Employee could start as early as June 4, pending council approval, however the proposed start date is June 10, or as soon as possible thereafter following the passage of all preemployment screenings.

Learning and Evaluation Period

All newly appointed or promoted employees serve a 12-month evaluation period. At any time during the learning and evaluation period, an employee may be returned to your previous position or discharged at the sole discretion of the City.

Pay Periods

Your position is subject to a fourteen (14) day pay period and our regularly scheduled pay period is Saturday through Friday. If your first day were to be June 10 your first pay period would be June 21, 2024.

Health, Dental, and Vision Insurance

Insurance benefits are defined by the City's Personnel Policies and benefit levels or providers may be amended from time to time by the City Council. Currently, the City offers health, dental, and vision insurance through I.U.O.E Local 49's Blue Cross/Blue Shield. The monthly premium currently is \$1,682.00 and the employee pays ten percent of the monthly premium (\$168.20). Health insurance premiums are subject to change each March.

Holidays

New Years Day	Veteran's Day
Martin Luther King's Birthday	Thanksgiving Day
President's Day	Day After Thanksgiving
Memorial Day	Christmas Eve
Juneteenth	Christmas Day
Independence Day	One Floating Holidays
Labor Day	

Vacation / Sick Leave

The City's current vacation earning schedule is:

Years of Service	Accumulation Per Pay Period
0 through 1 year	2.31 hours each 2 weeks of work (1 ½ weeks annually)
2 through 5 years	3.08 hours each 2 weeks of work (2 weeks annually)
6 through 9 years	4.62 hours each 2 weeks of work (3 weeks annually)
10 through 14 years	6.16 hours each 2 weeks of work (4 weeks annually)
15+ years	7.69 hours each 2 weeks of work (5 weeks annually)

Full-time employees earn Earned Sick and Safe Leave (ESST) and sick leave at the combined rate of 3.69 hours for each pay period or 1 day per calendar month of service. An employee is eligible to use sick leave as accumulated in accordance with the sick leave policy.

Fair Labor Standards Act - Overtime

This position is classified as a non-exempt position under the Fair Labor Standards Act and therefore qualifies for overtime only after 40 hours of work in a week. Overtime is paid at time and one-half.

Use of Time Clock

Employees must follow the City's personnel policy on recording of time worked which states:

Time Clocks. To comply with the provisions of the federal and state Fair Labor Standards Acts, hours worked and any leave time used by employees are to be recorded through the City's electronic time keeping system. Employees are to punch in for work, and punch out at the end of the work day.

Pension

Employees are enrolled in the Public Employees Retirement Association (PERA) coordinated plan. Employer contributes 7.5% of your gross salary; employees contributes 6.50% of your gross salary. From time to time, the Minnesota Legislature adjusts the contribution amounts.

Payroll Deductions

In accordance with city policy and applicable law, the following deductions will be made from your payroll checks:

- Employee’s share of the insurance premiums for health, life, flex accounts, and group accident plans.
- Statutorily required PERA contributions, if your position is eligible.
- Federal and state withholding for taxes, social security, etc.
- Applicable union dues.
- Elected contributions to credit unions or other banks.
- Elected Minnesota benefit association
- Elected savings plans for periods longer than 60 days.
- Allowances, if any, claimed pursuant to permitted meals and lodging

Documentation to Establish Identity

In accordance with the Immigration and Reform and Control Act of 1986, you must provide appropriate documentation to establish identity and eligibility for employment on your first day of work. I’ve included a copy of the Department of Homeland Security’s list of acceptable documents for your review. Please complete the highlighted section of the I-9 form and bring this completed document with you on your first day of employment.

Language Other Than English

You have a right to receive this notice in a language other than English If you need this letter translated in other languages, please contact Evan Vogel at 763-552-3216.

This is an at-will position. This offer is not a contract for employment for a definite or indefinite period of time. Employment terms are governed by the City’s personnel policies (a copy is enclosed). We sincerely hope that you will accept this offer. To accept the offer, please sign below and return to me by May 28th, 2024.

Sincerely,

Evan C Vogel
City Administrator

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits.

I accept this offer of employment which is contingent upon me successfully completing the pre-employment testing (criminal history and pre-employment physical and drug test). I understand that my employment with the City of Cambridge is at-will and can be terminated by the City at any time.

Joseph Lassegard

Date

Prepared by: Shawn R Machin-Chief of Police

Background:

In 2022, we began using Blue Peak Consulting for our officer wellness program. Blue Peak's program consists of monthly Chief and Deputy Chief conference calls with other command level staff. Yearly mental health check-ins for all officers, quarterly department check-ins for officers and quarterly check-ins for Command Staff. The department also pays for the "Red Carpet Treatment" where officers and/or their family members can obtain referrals/connections to resources.

During department staff meetings and monthly check-ins, I have spoken with both supervisors and officers about their feelings on Blue Peak. A consistent theme shared by our staff is that Blue Peak does not meet the needs of our agency.

After hearing the concerns from our officers, I began researching different options for an officer wellness program. The option that appears to be the best fit for the department's officer wellness needs is Lodestar Psychology and Consulting. Lodestar offers yearly officer wellness check-ins and in-service couples workshops. In addition, they offer trainings for new officers and their families to help them become acclimated to the profession. What I feel sets Lodestar apart is the option for individual therapy sessions for officers and their household members along and their ability to facilitate critical incident debriefings for our department. Traditionally, officers tend to be hesitant to speak with therapy providers due in large part to a lack of trust. It is my hope that by developing a relationship with the providers at Lodestar, our officers will be more willing to seek help if they need it. At this time, it is my recommendation for the city to pay for up to 6 therapy sessions for officers and their household members.

Fiscal Note:

The services provided by Lodestar Psychology and Consulting are pay as you go so the cost is dependent on which services are selected. At a minimum for 2024, I would recommend the Mandatory Mental Health Check-Ins for all of our officers and two Department Presentations (One for our new officers and one for our department meeting). The cost for this would be approximately \$3260. As I previously mentioned, my recommendation is for the city to pay for up to 6 therapy sessions per year for officers and their household members. The potential total cost for offering the 6 therapy sessions per officer is approximately \$18360 if all 17 sworn staff go to 6 therapy sessions. As previously mentioned, this is a pay as you go model, so if no one utilizes this service, it will not cost the city anything.

Strategic Plan Connection:

Core Strategy #2: Deliver exceptional public services

This recommendation fits with Core Strategy #2 by providing on-going trainings for our staff while also helping to maintain proper staffing levels by ensuring our officers receive the help they need when they need it.

Recommendation:

Approve the service agreement for Lodestar Psychology and Consulting to become the PD's new officer wellness provider.

Attachment:

Therapy and Consulting Services Agreement with Lodestar Psychology and Consulting.

THERAPY AND CONSULTING SERVICES AGREEMENT

This Agreement is made this 27 day of May, 2024 (“**Effective Date**”) by and between **LODESTAR PSYCHOLOGY & CONSULTING (AN ENTITY OF TRUE NORTH PSYCHOLOGY & CONSULTING, LLC)**, a Minnesota limited liability company (“**Service Provider**”) and **Cambridge Police Department** a municipal corporation of the State of Minnesota (“**Customer**”).

RECITALS

- A. Service Provider is engaged in the business of providing professional mental health services to law enforcement officers and consulting with law enforcement agencies on mental health wellness topics.
- B. Customer, for the benefit of its officers, their families, and the community, desires to obtain mental health services for its law enforcement officers.
- C. Customer desires to engage Service Provider to provide the mental health services described in this Agreement and Service Provider is willing to provide such mental health services on the terms and conditions in this Agreement.

NOW, THEREFORE, in consideration of the terms and conditions expressed in this Agreement, the Service Provider and Customer agree as follows:

AGREEMENT

1. **Services to be Provided.** Service Provider agrees to provide Customer with professional mental health and consulting services as described in Exhibit A attached hereto (the “**Services**”). Service Provider will provide all Services in a manner consistent with the level of care and skill ordinarily exercised by professionals providing similar services. Service Provider will at all times be free to exercise professional judgment and discretion regarding the provision of professional mental health services.
2. **Qualifications.** Service Provider's owner, Amy G. Schweigert, is licensed as a psychologist & marriage and family therapist in the State of Minnesota. She is also a member of PsyPact, which allows the provision of mental health services in AL, AZ, AR, CO, CT, DE, DC, FL, GA, ID, IL, IN, KS, KY, ME, MD, MI, MO, NE, NV, NH, NJ, NC, ND, OH, OK, PA, RI, SC, TN, TX, UT, VA, WA, WV, WI, WY. Other contracted service providers are licensed as either social workers, marriage and family therapists, psychologists, or professional clinical counselors.
3. **Compensation.** As compensation for the Services, Customer will pay Service Provider the compensation set forth in Exhibit B attached hereto (“**Compensation**”). Service Provider will provide Customer with at least 30 days’ written notice prior to the effective date of any fee changes.
4. **Invoices and Payment.** Service Provider will provide invoices to Customer by e-mail on the last day of each month or the first business day of the following month for payment. Service Provider's invoices will contain a description of the services provided, hours, rates, and amounts undertaken by the Service Provider during that billing period. Invoices for therapy will use a unique anonymous code known only to Service Provider for each officer to protect

individual officers' identity. Service Provider will maintain client confidentiality at all times and nothing in this paragraph mandates disclosure of confidential or private data.

Customer will make payment to Service Provider via direct deposit within fifteen (15) days of receipt of the invoice. If Customer fails to pay any invoice within thirty (35) days of the date the invoice is issued, Service Provider may impose an eight percent (8%) late fee.

5. **Term.** The term of this Agreement will begin on the Effective Date and last for a period of one (1) year. This Agreement will automatically renew for subsequent one (1) year terms unless either party gives the other party sixty (60) days notice of nonrenewal.
6. **Termination.** This Agreement may be terminated as follows:
 - a. Service Provider may terminate this Agreement in the event Customer fails to comply with any material term of this Agreement effective thirty (30) days after notice by Service Provider that Customer is not in compliance with such material term.
 - b. Customer may terminate this Agreement in the event Service Provider fails to comply with any material term of this Agreement effective thirty (30) days after notice by Customer that Service Provider is not in compliance with such material term.
 - c. Either party may terminate this Agreement without cause upon sixty (60) days prior written notice to the other party.

In the event of a termination, Customer shall pay Service Provider for Services performed to the date of termination and for all costs or other expenses incurred prior to the date of termination.

7. **Work Products and Ownership of Documents.** All records, information, materials and other work products, including, but not limited to completed reports, drawings, plans, and specifications prepared and developed specifically at the request of Customer in direct connection with the provision of Services pursuant to this Agreement will become the property of Customer, but reproductions of such records, information, materials and other work products in whole or in part may be retained by Service Provider. Any and all records, information, materials and other work products, including, but not limited to reports, drawings, plans, and specifications developed by Service Provider for general use with Service Provider's clients or in Service Provider's business shall be and remain the property of Service Provider, regardless of whether they are used by Service Provider in fulfilling Service Provider's obligations under this Agreement. Further, nothing in this paragraph shall cause any professional therapy records, notes, or other related documents to become the property of Customer and all such documents shall remain the property of Service Provider or individual Clients. These obligations survive the termination of this Agreement.
8. **Publicity.** Each party must not use the other party's logo publicly or state that the other party endorses its services without the other party's advanced written approval. If one party wishes to use the other party's logo or state that the other party endorses its services, Customer and Service Provider will develop mutually agreed upon language to use when discussing the Services. Both parties agree that any publicity including, but not limited to, press releases, social media postings, and written or oral statements to members of the news media, regarding the Services or the subject matter of this Agreement must not be released unless they comply with this mutually agreed upon language. Both parties acknowledge and agree that due to the nature of the Services, publicity associated with the Services may have a

detrimental effect on Service Provider's ability to effectively provide Services and achieve the desired officer wellness goals. These obligations survive the termination of this Agreement.

9. **Records/Inspection.** Pursuant to Minnesota Statute § 16C.05, subd. 5, Service Provider agrees that the books, financial records, financial documents, and accounting procedures and practices of Service Provider that are relevant to the contract or transaction are subject to examination by the Customer and the state auditor or legislative auditor for a minimum of six years. Service Provider shall maintain such records for a minimum of six years after final payment. These obligations survive the termination of this Agreement.
10. **Data Practices Act and Data Privacy Compliance.** Customer does not intend by this Agreement to delegate a government function to Service Provider and Service Provider agrees that it is not performing a government function. Service Provider agrees to administer any and all data provided to the Service Provider or created, collected, received, stored, used, maintained, or disseminated by Service Provider in fulfillment of this Agreement in accordance with all applicable laws, which may include the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 ("**MGDPA**"), the Health Insurance Portability and Accountability Act ("**HIPAA**"), and the mandatory reporting obligations of Service Provider's licensed mental health professionals. Service Provider agrees to notify the Customer within five (5) business days if it receives a request for data under the MGDPA, and sooner whenever possible. This paragraph does not create a duty on the part of Service Provider to provide public access to data unless required under the provisions of an applicable law. These obligations survive the termination of this Agreement.
11. **Insurance.** Service Provider will maintain commercially reasonable insurance coverage, including commercial general liability insurance and professional liability insurance throughout this Agreement. Service Provider will provide Customer with copies of current certificates of insurance upon request.
12. **Compliance with Laws.** Service Provider will exercise due professional care to provide Services in accordance with applicable federal, state and local laws, rules, ordinances and regulations in effect from time to time.
13. **No Discrimination.** Service Provider agrees not to discriminate in providing products and services under this Agreement on the basis of race, color, sex, creed, national origin, disability, age, sexual orientation, status with regard to public assistance, or religion.
14. **Exclusive Agreement.** Customer agrees that it is retaining Service Provider as the sole mental health care provider for its law enforcement officers for the duration of this Agreement. All employer-paid check-ins, therapy sessions, and mental health care will be provided by Service Provider. Any and all fitness for duty or other evaluations will be sought elsewhere as Service Provider is a care provider and consultant only and does not provide fitness for duty evaluations. Any officer who was receiving employer-paid therapy sessions from an outside entity prior to starting Wellness Programming with Service Provider can continue.
15. **Relationship of the Parties.** For the purpose of this Agreement, the relationship of a party and its employees, agents and servants to the other party and its respective employees, agents and servants will be that of independent contractors. Nothing in this Agreement will be construed, implied, or deemed to create any other relationship between the parties,

including one of employment, agency, joint venture, association, partnership, or any other form of separate legal entity or organization.

16. **Authority.** The parties represent and warrant that, upon its execution, this Agreement will be binding upon each of them and enforceable in accordance with its terms.
17. **No Third Party Beneficiaries.** Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under, or by reason of, this Agreement on any person or entities other than the signatories hereto.
18. **Entire Agreement.** This Agreement, including any schedules, exhibits, amendments or attachments thereto, constitutes the entire agreement between the parties with respect to the subject matter hereof.
19. **Severability.** If any term, provision or condition contained in this Agreement is deemed or declared unenforceable, invalid or void, the same will not impair or invalidate any of the other provisions contained herein, which will remain in full force and effect.
20. **Governing Law.** This Agreement and the rights of the parties hereunder will be governed and interpreted in accordance with the laws of the State of Minnesota.
21. **Notices.** Any notices required to be given hereunder will be in writing and may be either delivered personally, emailed to info@lodestarpysch.com or sent by first class mail, postage prepaid, return receipt requested, and properly addressed to the address of the other party stated below. Notices will be deemed received on the date of receipt verification provided by the U.S. Postal Service. Notices will be addressed as follows, or to such succeeding address as one party shall provide to the other in writing:

Service Provider: True North Psychology & Consulting, LLC
Attn: Dr. Amy Schweigert
2168 7th Ave #262
Anoka, MN 55303

Customer: Cambridge Police Department
Attn: Deputy Chief Shawn Machin
300 3rd Ave. NW
Cambridge, MN 55008

22. **Waiver.** Waiver by a party of a breach of any provision of this Agreement will not operate as or be construed to be a waiver of any subsequent breach.
23. **Amendment.** This Agreement may be amended only by mutual agreement in writing executed by the parties.
24. **Headings.** The headings contained in this Agreement have been inserted for convenience of reference only and will in no way define, limit or affect the scope and intent of this Agreement.
25. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute a single instrument.

IN WITNESS WHEREOF, Service Provider and Customer have caused this Agreement to be executed by their duly authorized representatives on the respective dates indicated below.

SERVICE PROVIDER
True North Psychology & Consulting, LLC

By: _____
Amy Schweigert, PsyD, LP, LMFT

Its: Owner/Clinical Psychologist

Date: _____

CUSTOMER
Cambridge City Administrator

By: _____

Its: _____

Date: _____

By: _____

Date: _____

EXHIBIT A

SCOPE OF SERVICES

1. **Services.** Service Provider and Customer agree that the primary purpose and spirit of these Services are to address personnel mental wellness and to reduce barriers, including lack of access to occupationally competent care providers, to mental health care for law enforcement officers. In furtherance of this goal, Service Provider will provide the following Services:
 - a. Therapy Sessions. Service Provider provides each employee and/or their household members with up to six sessions throughout the year. This will help staff through individual care, couples therapy, family therapy, or a mix, depending on their needs.
 - b. Mandatory Mental Health Check-Ins. Service Provider will check in with your entire staff, from officers to clerks to administration. This way, you will be able to support your team and determine if anyone needs additional therapy.
 - c. On-Site and Consulting Services. Service Provider will provide the following services as requested by Customer:
 - i. Telephone or in-person consultation services regarding mental health and wellness.
 - ii. Attendance at roll calls at the start of the program and as needed to introduce the program, answer questions, and provide information.
 - iii. Participation in ride-alongs as appropriate to be a familiar resource and support to the Customer and Clients.
 - iv. Attendance at critical incident defusings or debriefings, when possible.
 - v. Department trainings regarding a variety of mental health topics, as well as first responder lifestyle for new employees and their family and couples workshops.
2. **Logistics.**
 - a. Contact Information.
 - i. Email: info@lodestarpsych.com
 - ii. Website: www.lodestarpsych.com
 - iii. Phone: (763) 343-5846
 - iv. Practice Address: 13750 Crosstown Dr. NW #104 Andover, MN 55304
 - b. Appointment Scheduling. Appointments can be made by emailing or calling Service Provide. A unique department link will be provided for departments to schedule mandatory mental health check-ins.
 - c. Location. Services will be provided at Service Provider's office, a mutually agreed upon location at the Customer's department, or virtually via secure telehealth platform.

EXHIBIT B

Fees

- a. Therapy Sessions. \$180/session
- b. Mandatory Mental Health Check-Ins. \$140/session
- c. Meeting Attendance. \$170/hour
- d. Peer Support Program Development. \$170/hour
- e. Emergency Therapy Support. \$200/session
- f. Department Presentations. \$220/hr (minimum of \$440/engagement)
- g. Debriefing/Defusing. \$220/hr minimum of 2 hours/event
- h. Travel Time. (outside of 30 mile radius from 55304). \$1.20/mile
- i. Lodging. Approximately \$200/night

Prepared by: Ross Benzen, Deputy Fire Chief

Background:

The Emergency Communication Network, a division of the Minnesota Department of Public Safety is releasing information for a new ARMER Equipment Grant. ARMER is the technical term for 800mhz radios that the Cambridge Fire Department and all of our partners use on a daily basis. The grant can be applied for now and can be used for purchasing updated radio equipment. The Cambridge Fire Department currently uses radios that are getting to be 15 years old and to the end of their life cycle.

With this grant, there is a 5% matching fund. It is expected that the City of Cambridge would look to apply for the grant, for approximately \$60,000. We would look to fund new radios for command staff and command vehicles to begin with. Matching funds would be approximately \$3,000 if to be approved.

FISCAL NOTE: The funds would come from donations or the FIRE budget.

Strategic Plan Connection: This request is consistent with core strategy #2—deliver exceptional public service with an emphasis of providing proper equipment to effectively and safely perform job duties.

Recommendation: Approve the request to apply for the ECN ARMER Equipment Grant and agreeing to the 5% matching funds if awarded.