

Cambridge City Council Meeting Announcement and Agenda
Monday, May 6, 2024 at 6:00 PM
Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
6:00 pm	1. Call to Order
	2. Pledge of Allegiance
6:02 pm	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of Regular City Council Meeting Minutes for April 15, 2024 (p. 3)
	B. Draft March 2024 Financial Statements (p. 10)
	C. Approve Contract for Abatement Services (Code Enforcement) (p. 80)
	5. Work Session
	A. Building Safety Proclamation (p. 88)
	6. Unfinished Business
	A. Resolution R24-031 Approve Sale of 2024A Street Improvement Bonds (p. 90)
	B. Approve Advertising for Bids for Cambridge Airport North Apron Reconstruction (p. 117)
	7. New Business
	A. Ordinance 785 Amending Chapter 73, Snowmobiles, ATV's, Golf Carts, and Off-Highway Vehicle (p. 120)
	B. Ordinance 786 Amending Chapter 156, Section 156.113 Certificates of Occupancy and Building Permits (p. 131)
	C. Approval of RFQ for on-call cleaning service (p. 136)
	8. Mayor's Report
	A. Reminder about No Mo May (verbal)
	B. Set housing update special meeting (verbal)
	9. Council Concerns
	10. City Attorney's Report
	11. City Administrator's Report
	A. A/V Schedule Update (verbal)
	12. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
Date	Time	Meeting/Event
Monday, May 6, 2024	6:00 pm	City Council
Tuesday, May 7, 2024	7:00 pm	Planning Commission
Monday, May 16, 2024	5:45 pm	EDA
Monday, May 16, 2024	6:00 pm	City Council
Monday, June 3, 2024	6:00 pm	City Council
Tuesday, June 4, 2024	7:00 pm	Planning Commission
Monday, June 17, 2024	5:45 pm	EDA
Monday, June 17, 2024	6:00 pm	City Council
Monday, July 1, 2024	6:00 pm	City Council
Tuesday, July 2, 2024	7:00 pm	Planning Commission
Monday, July 8, 2024	7:00 pm	Parks, Trails & Recreation Commission
Monday, July 15, 2024	5:45 pm	EDA
Monday, July 15, 2024	6:00 pm	City Council

Cambridge City Council Meeting Minutes April 15, 2024

A regular meeting of the Cambridge City Council was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Councilmembers Lisa Iverson, Aaron Berg, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel, Deputy City Administrator Smith, Finance Director Moe, City Attorney Squires, Community Development Director Westover, Utilities/Public Works Director Schwab, City Engineer Blank, City Engineer Anderson, and Assistant to the City Administrator Seiberlich.

Call to Order

Godfrey called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Citizens Forum

Tom Schibilla, 546 4th Ave NW, requested to be put on the Council agenda for May 6th to discuss the maintenance of city owned buildings.

No one else approached to speak, Godfrey closed the citizens forum.

Approval of Agenda

Iverson moved, seconded by Ziebarth, to approve the agenda. All voted aye, no nays, motion passed unanimously.

Consent Agenda

Berg moved, seconded by Ziebarth, to approve consent agenda Items A-G:

- A. Approval of Regular City Council Meeting Minutes for April 1, 2024
- B. Approve Warrants #128646-#128885 and ACH/Wire items totaling \$1,869,065.19
- C. Approve Father's Day Airport Fly-in
- D. Agreement for The Lodge at Oak Landing (Strong Oak) to place tot lot and dog park in proof of parking location
- E. Public Works Truck Purchases
- F. Resolution R24-029 Inter-fund Transfer
- G. Approve employee termination

Upon roll call, Godfrey, Shogren, Ziebarth, Berg and Iverson voted aye, no nays. Motion carried unanimously.

Work Session

A. Child Care Coordinating Council Presentation

Penny Messer, Health and Human Services leader, introduced Jennifer Darling, who handles child care licensing for Isanti County, and Lowell Becker, a member of the Coordinating Council.

Messer said the Isanti County Child Care Coordinating Council's focus is to address the shortage of licensed child care providers and centers in Isanti County. The County currently has 30 licensed family child care programs, nine licensed child care centers, and four certified child care programs. The Population of Isanti County is 40,004, and includes the communities of Braham, Cambridge, Dalbo, Grandy, Isanti, and Stanchfield.

Messer continued, Isanti County has a need for 1,031 child care openings for birth to five years. The current capacity is 670 spots, leaving a need for about 361 more openings. More infant care is also needed due to the stricter licensing requirements. The cost for child care is approximately \$650 per month for preschool and family child care, while child care centers are about \$858 per month. 67% of the population is children under five with all parents in the workforce.

The Coordinating Council focuses on three goals, said Messer. The first goal was to create and establish activities that support and retain child care providers in Isanti County. The second goal is to develop a marketing and communication plan to recruit and support child care providers in Isanti County. The third goal is to explore and identify individuals and facilities for special family child care or centers within Isanti County and identify potential financial streams and partners to facilitate opening.

Messer noted that members of the Coordinating Council represent the community in the Memorial Hospital Foundation, Child Care Aware, North 65 Chamber of Commerce, East Central Regional Development Commission, Health and Human Services, City of Braham, City of Cambridge, City of Isanti, Initiative Foundation, Isanti County Attorney's Office, New Pathways, Cambridge-Isanti School District, and First Children's Finance.

The Coordinating Council also focuses on outreach and promotion and were awarded a \$15,000 grant from First Children's Finance to focus on local outreach. With that they developed various marketing pieces, such as a website (eastcentralchildcare.com) and brochures, to educate the community about the need for additional child care providers, to encourage potential new providers, and to support current providers.

In August 2023 the Coordinating Council held a Child Care Focus Group where they met with licensed providers and child care centers to discuss what is working well for them, what barriers they are facing, and what the community can do to support them. This was a well-attended event and another is planned for the fall of 2024.

Messer stated the Coordinating Council offered free educational sessions through Community Education that focused on what it takes to become a child care provider. They attended many community events throughout the year, such as Isanti Family Night at Blue Bird Park, City of Cambridge family events at the park, Kids Day at the Isanti County Fair, The One Pill Can Kill Informational Forum, and Kids Day at Isanti Jubilee Days. Community presentations given include the Chamber of Commerce Luncheon, Isanti County Board of Commissioners, and a City of Cambridge Council Meeting.

Messer said \$500 sign-on bonuses are available for providers that wanted to become licensed and are near completion on the process, so far three have been issued. Results from a recent child care

survey showed providers were interested in local free training, behavior management techniques when handling challenging behaviors, and targeted strategies to build social and emotional development. There is also interest in a mentor program for new providers, and some experienced providers have offered to help. There was mixed feedback about developing a provider association or support group.

Messer said that Child Care Appreciation Day is May 10th, and suggested ways to show appreciation such as with a handwritten thank you note, flowers and chocolates, a gift card to treat them in a special way, or just merely telling them thank you for all that they do.

The Coordinating Council meets at least quarterly with sub-committees in the three goal areas completing work and reporting back.

Berg noted an IUP for a childcare center was recently approved, he asked if the providers have reached out, Darling said they have been connected with resources and information.

Shogren asked if there was a difference in licensing for home child care versus centers, Darling said that in-home care is governed by Minnesota Statute 245C and Minnesota Rule 9502. Centers follow Minnesota Statute 245A. The state is working on modifying the regulations to be all in one place. Shogren asked if background checks on applicants were done at a national or state level, Darling said the background checks are done through the Next Study 2.0 Program, which is a federal fingerprint background check. This is required for anyone 13 and older and living or working in the home.

Godfrey asked if the Coordinating Council has presented at career day at the high school, Darling said they have not but would be interested in doing so.

Ziebarth expressed his appreciation for the presentation and said that Council feels this a is very important issue.

Becker noted the Coordinating Council has been working with surrounding counties to collaborate and carry more power together over their individual voices.

Messer said there is a child care assistance program for parents that cannot afford child care while being employed.

Unfinished Business

A. 2023 Audit Report Presentation

Moe introduced Andy Hering, an audit partner from Redpath & Co.

Hering said there are four reports issued as part of the audit. The main report is the opinion on the financial statement, also issued is a report on internal controls, legal compliance, and an audit management letter. The auditor performs tests to verify occurrence, completeness, accuracy, cutoff, and classification. They provide reasonable assurance about whether the financial statements are free of material misstatement, the result is an unmodified opinion on the financial statements. Hering reported there were no deficiencies or issues is found in any of the reports.

Hering announced the City has received the Government Finance Officers Association (GFOA) Certificate for Achievement for Excellence in Financial Reporting for the 2022 audit report.

Hering reported in 2023 the property tax collection rate remained high, the General Fund was sufficient to meet the reserve requirements, the outstanding debt decreased by \$3.2 million, and liquor operations generated \$675,000 in cash flows which were transferred to the General Fund and Pavement Management Fund. Water utility fund revenues were sufficient to cover the operating expenses, but waste water revenues were not quite enough and could be reevaluated. The liquor store revenue adequately covered operating expenses.

Moe presented Mayor Godfrey with the Government Finance Officers Association Certificate Achievement for 2022.

Shogren motioned, seconded by Iverson, to approve the annual audit for the year ended December 31, 2023 for the City of Cambridge. All voted aye, no nays, motion passed unanimously.

A. 2024 Street & Central Dr. Trail Imps. –Awarding Contract

Blank announced that, after 28 years of working for the City, he will be retiring on July 3rd. He introduced Greg Anderson from SEH, who has been working on transitioning into his position. Anderson said he provides engineering services to Mora, Sandstone, Pine City, and enjoys working with Public Works staff in his designs to be sure they work best for the City.

Anderson presented the Central Drive trail improvement Joint Powers Agreement (JPA) with Isanti Township, the received bids, and the proposal for SEH to perform construction related services. Improvements for the project include paving Central Drive and installing a trail on one side. This was bid as an alternate since it is in the township.

The low bidder was Douglas-Kerr Underground from Mora, who has successfully constructed many projects for the City including all projects last year and the 2020 Street Improvements. Staff recommended awarding the bid to them.

Godfrey reminded Councilmembers there had been an amended JPA handed out at start of the meeting.

Ziebarth motioned, seconded by Berg, to approve amended JPA as presented. All voted aye, no nays, motion passed unanimously.

Berg motioned, seconded by Iverson, to approve Resolution R24-030 awarding the contract to Douglas-Kerr, in the amount of \$4,925,177.49, for the 2024 Street and Central Drive Trail Improvements, and approve SEH construction services proposal not to exceed \$520,000. All voted aye, no nays, motion passed unanimously.

B. Interim Use Permit-Keeping of Fowl

Westover presented the request from Heidi Lusk, 1919 Jefferson St S, to keep up to six chickens or ducks on her property. Staff have conducted a site inspection and reviewed submitted plans, they will ensure all conditions and setbacks are met prior to having chickens on the property.

The Planning Commission recommended approval with the conditions that the IUP is non-transferrable and only issued to Heidi Lusk, it shall expire after two years, and will adhere to section 156.067 Keeping of Fowl in the City Code.

Shogren motioned, seconded by Ziebarth, to approve Resolution R24-027 as presented. All voted aye, no nays, motion passed unanimously.

C. Final Plat Cambridge Cove Phase II

Westover said LGI Homes has applied for a second plat of Cambridge Cove 2nd Addition. This will complete the 206 single-family lot development. The first plat was approved in June of 2022 and had 108 units, of those 28 permits are active and nine homes have been sold.

Conditions of approval include returning in May to vacate the easements in the outlot, and to agree upon a development agreement that includes parkland and a sewer and water area.

Iverson motioned, seconded by Shogren, to approve Resolution R24-028 Final Plat of Cambridge Cove 2nd Addition as presented. All voted aye, no nays, motion passed unanimously.

D. Approve Sister City Delegation of High School Youth to Beli Manastir

Moe said Cambridge has three sister cities: one in Sweden, one in Japan, and Beli Manastir in Croatia. Beli Manastir has invited seven high school students and three chaperones to visit their city. Mike McDonald and his wife are interested in serving as chaperones for the trip. McDonald is of Croatian descent and a retired Cambridge-Isanti High School teacher and basketball coach. Tim Bliss, a Cambridge Sister City Commission Member, would also like to chaperone. Bliss has traveled to Beli Manastir many times due to the sister plant relation between Cortec in Cambridge and the plant in Beli Manastir.

This trip will not involve any city funds, except the official sister city gift which shall not exceed \$300 in value. Staff recommend that Tim Bliss deliver the gift and an official message of greetings from Mayor Godfrey. Trip attendees will raise funds to cover their share of costs.

Ziebarth motioned, seconded by Iverson, to approve official delegation of high school students and chaperones to travel to Beli Manastir, and approve Sister City Commission member, Tim Bliss, to deliver a message of greetings from Mayor Godfrey along with a sister city gift of value not to exceed \$300. All voted aye, no nays, motion passed unanimously.

E. Approve new Tobacco License for IGH Tobacco Cambridge

Vogel said there has been an application for a new tobacco license. The background check revealed no concerns and staff recommended approval of the license for IGH Tobacco in Cambridge.

Shogren motioned, seconded by Iverson, to issue a tobacco sales license for IGH Tobacco. All voted aye, no nays, motion passed unanimously.

F. Interest Rate Subsidy Application – Cambridge Bar and Grill

Smith said business owners have shown interest in the Downtown Interest Rate Subsidy Program, and applications will most likely be presented on a quarterly basis. Cambridge Bar and Grill has submitted an application for the program, requesting the full award amount of 5% interest

reimbursement, for \$150,000 of the loan, for 10 years. Cambridge Bar and Grill is planning to utilize this loan to assist in the cost of renovations and equipment for their new expansion, such as installing the sprinkler system and purchasing new equipment.

The Interest Rate Subsidy Fund has \$409,179.30 from its initial allocation, which can fund 10 full awards. Being the first application, there is sufficient funds to approve it.

Shogren motioned, seconded by Iverson, to approve the Interest Rate Subsidy application by Cambridge Bar and Grill, agreeing to pay 5% of the interest for \$150,000 of the loan, for 10 years, totaling \$40,917.93 over that time. All voted aye, no nays, motion passed unanimously.

G. Interest Rate Subsidy Application – Happy Productions

Smith said Happy Productions submitted an application for the Downtown Interest Rate Subsidy Program to refinance their building. They have requested the full award amount of 5% interest reimbursement, for \$150,000 of the loan, for 10 years. The cost to fully fund this request would be \$40,917.93.

Ziebarth motioned, seconded by Berg, to approve the Interest Rate Subsidy application by Happy Productions for their \$420,000 loan, agreeing to pay 5% of the interest for \$150,000 of the loan, for 10 years, totaling \$40,917.93 over that time. All voted aye, no nays, motion passed unanimously.

Mayor's Report

Godfrey announced the 2024 Summer Activity Guide has been published. The first event is on June 20th, and the Community Garden opens May 1st. He thanked Community Development Specialist Norling for lining up the events, Vogel noted the concert lineup looked great.

Council Concerns

No Council concerns

City Attorney's Report

No City Attorney's report

City Administrator's Report

Vogel took a moment to review how impactful tonight's meeting was, despite taking only an hour. The City was awarded another certificate of achievement for excellence in financial reporting because of another clean audit, which continues to show good sound financial practices from the finance department and great stewardship from the Council. This should give the public a strong sense of pride and appreciation that the elected leaders in the City are taking care of public resources.

Vogel continued, the City received excellent bids on the 2024 street project and approved an important JPA with Isanti Township so there can be advancement of the strategic plan to make the trail connection happen with the Cambridge Bike Trail. The awarded bid was about 1.8 million dollars less than engineering estimates, which will dramatically lessen the debt service the City pays, and ultimately will ease the burden on the levy. This represents an almost 25 percent savings on the project.

The Council awarded its first two applications for the Interest Rate Subsidy Program, which is a unique pilot program in both the region and the state, to help encourage continued investment in Downtown. This ties back to the strategic plan, as well as a presentation that included the City's involvement on trying to provide relief on the child care issue.

Vogel felt it was important to take note of the accomplishments of the evenings meeting and hoped the residents saw the importance of the work the Council and City are doing.

Adjournment of Council Meeting

Being no further business before the City Council, Berg moved, seconded by Ziebarth, to adjourn the regular meeting at 7:02 pm. All voted aye, no nays, motion passed unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the three months ended March 31, 2024. Included in the Monthly Financial Reports are the following components:

Financial Snapshot

Outstanding City Debt

General Fund - Amended 2024 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2024 Compared to Actual

Debt Service Fund Summary: Adopted 2024 Budget Compared to Actual

Capital Fund Summary:

Adopted 2024 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2024 Budget Compared to Actual

Wastewater Utility - Adopted 2024 Budget Compared to Actual

Stormwater Utility- Adopted 2024 Budget Compared to Actual

Street Light Utility- Adopted 2024 Budget Compared to Actual

Liquor Store – Adopted 2024 Budget Compared to Actual.

Cash and Investment Summary

Park Expenditure Breakdown Report

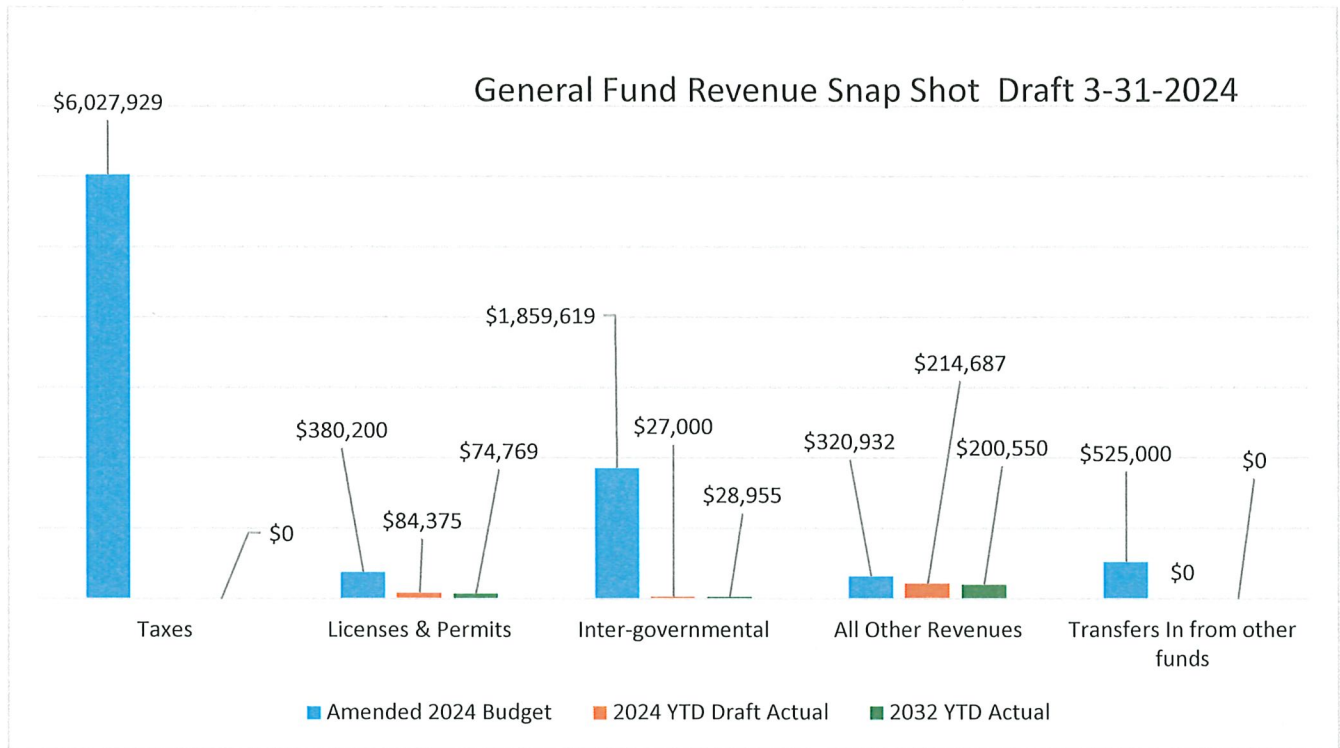
Compatibility with Strategic Goals:

Regular financial reporting to the City Council supports core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication and transparency. Routine publishing of monthly financial statements provides transparent updates on the City’s financial condition.

Council Action Requested

NONE REQUIRED - For discussion only.

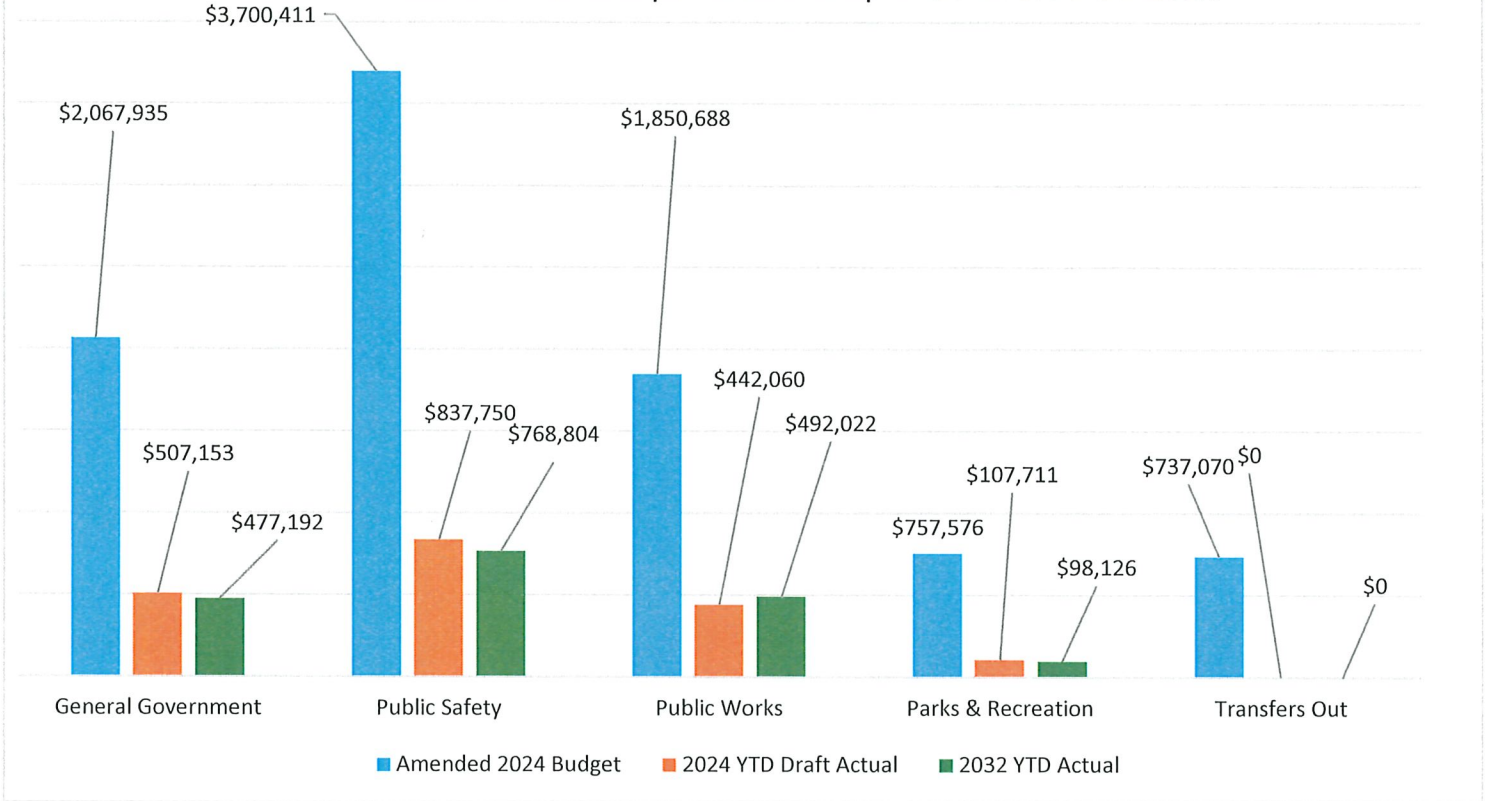
Council Financial Snapshot



Notes—

- Tax collections occur in July and December. Normal to have \$0 at this point in the year.
- Permit activity is typically slow at the beginning of the year.
- Inter-governmental revenue is primarily received in July, October and December.
- Other revenue is higher than previous years as township fire contract billings were higher than prior year settle-up provisions. Rest of other revenue will come in over remainder of the year.
- Transfers from other funds typically occur later in the year.

General Fund Expenditure Snap Shot Draft 3-31-2024



Notes—Expenditures for all categories, except Public Works, are higher due to implementation of class and comp study in 2024. Public Works regular salaries are higher in 2024 than 2023 due to the class and comp study but overtime related to snow plowing and cost of snow removal materials are down significantly, as compared to 2023 due to minimal snow events in 2024.

Behind the numbers—

16/2

Cambridge is protected by sixteen full-time police officers supported by two office staff professionals. We also employ part-time police officers to help cover shift vacancies that occur. The Police Department has the largest expenditure budget within the City.

Behind the numbers—

57/6

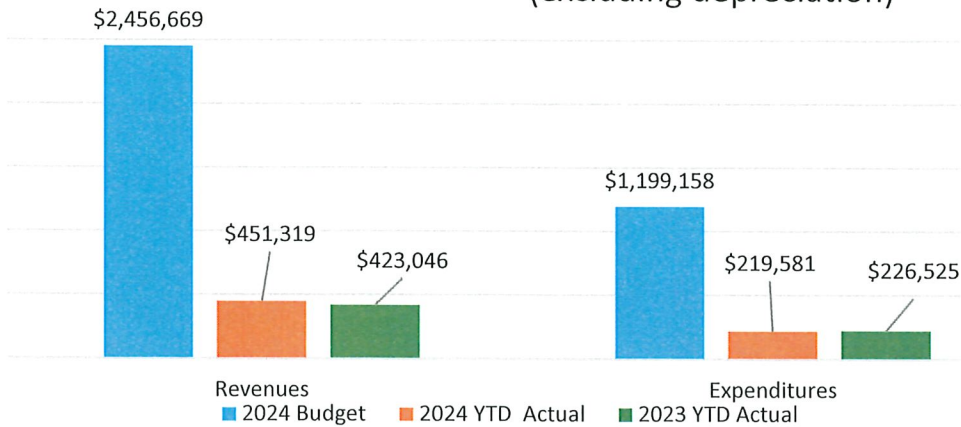
Cambridge maintains fifty-seven miles of streets with six snow plows, two loaders, and two sidewalk machines. The Street Dept plows when two inches or more of snow is received. The Street Dept also sands/salts when conditions are slippery. To report street concerns, call 689-1800.

Behind the numbers—

18

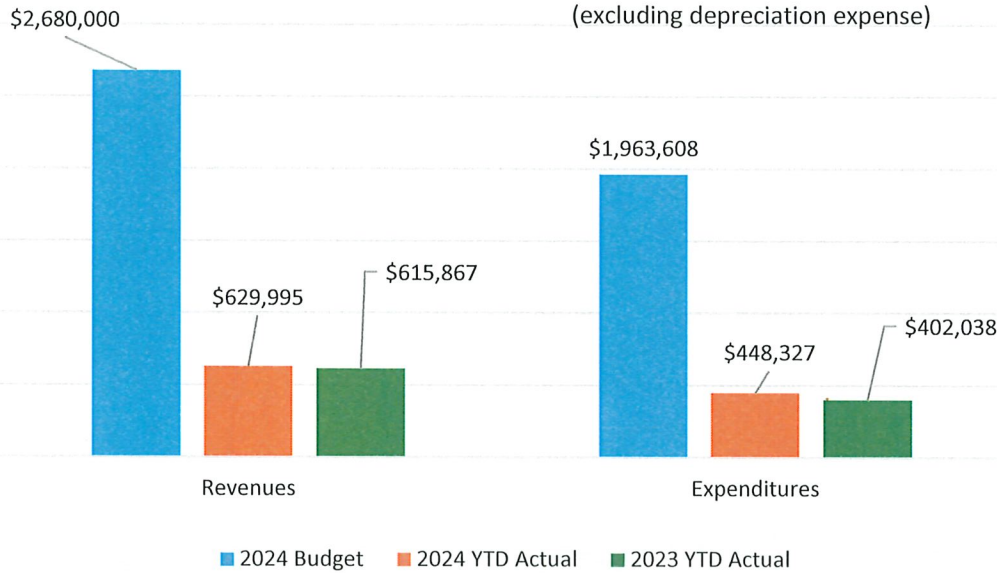
Cambridge has eighteen parks. Park locations and amenities can be found on the City's website at www.ci.cambridge.mn.us

Water Fund Draft 3-31-2024 (excluding depreciation)



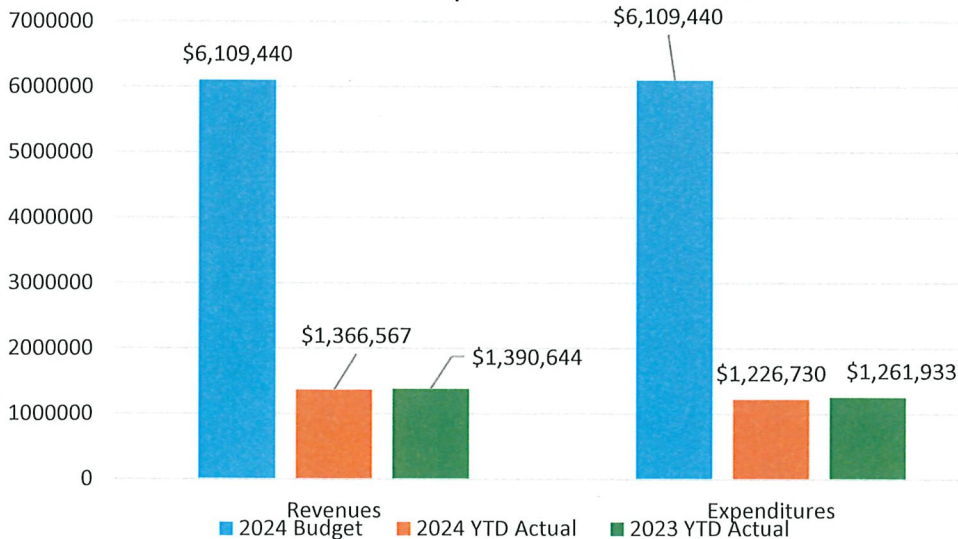
Water Fund Notes—
Revenue as expected for 2024. Slight decrease in expenditures as compared to prior year due to large plan maintenance outlay in 2023 that did not occur in in the comparative time frame in 2024.

Wastewater Fund Draft 3-31-2024 (excluding depreciation expense)

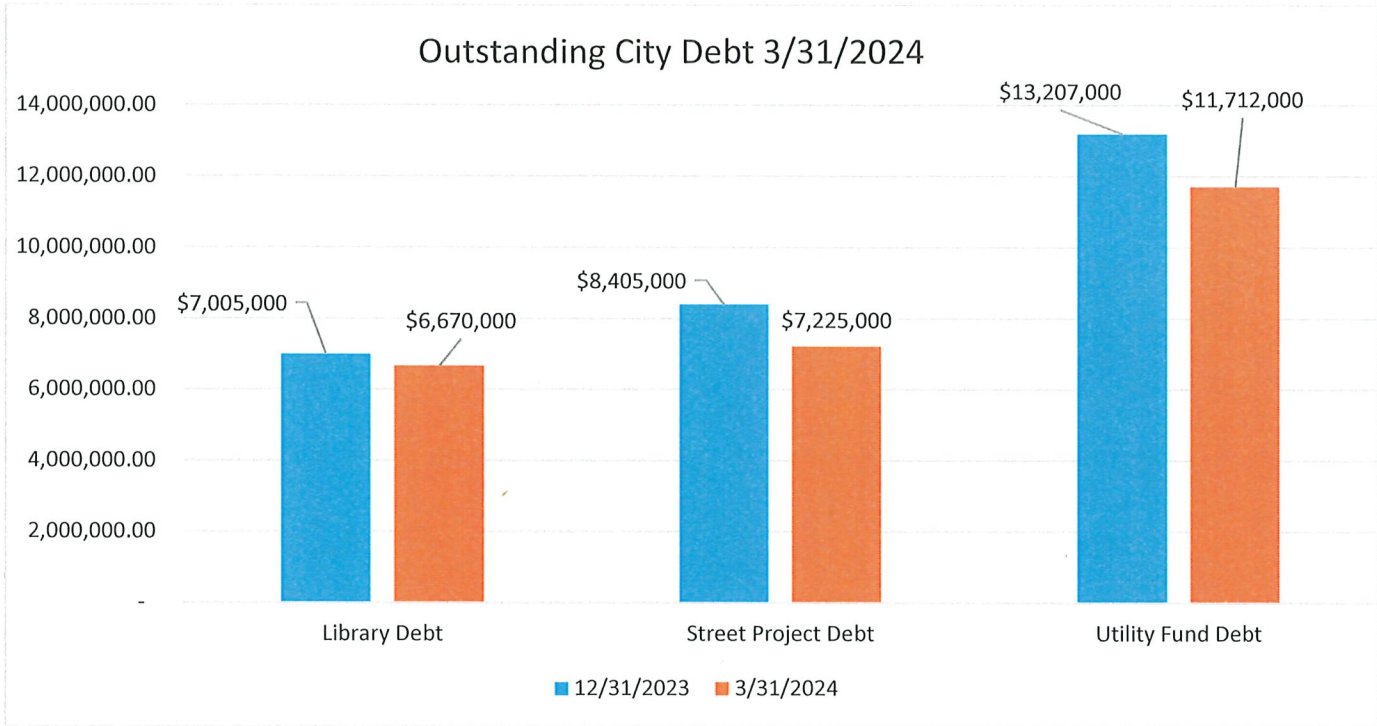


Wastewater Fund Notes—
Revenue and expense as expected. Increases in salary due to implementation of class and comp study.

Northbound Liquor Draft 3-31-2024



Northbound Liquor revenue and expense on track for 2024 at this point.



CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
TAXES	6,027,929.00	6,027,929.00	.00	(6,027,929.00)	.00	5,644,547.07
LICENSES AND PERMITS	377,350.00	380,200.00	84,375.13	(295,824.87)	22.19	715,410.66
INTERGOVERNMENTAL REVENUES	2,117,119.00	1,859,619.00	27,000.00	(1,832,619.00)	1.45	1,651,527.81
CHARGES FOR SERVICES	183,800.00	192,786.00	180,581.86	(12,204.14)	93.67	251,778.69
FINES AND FORFEITURES	42,100.00	42,100.00	9,845.52	(32,254.48)	23.39	57,170.03
OTHER	86,208.00	86,046.00	24,259.59	(61,786.41)	28.19	236,989.43
OTHER FINANCING SOURCES	525,000.00	525,000.00	.00	(525,000.00)	.00	525,000.00
TOTAL FUND REVENUE	9,359,506.00	9,113,680.00	326,062.10	(8,787,617.90)	3.58	9,082,423.69
EXPENDITURES						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	67,486.00	67,486.00	29,451.78	38,034.22	43.64	61,566.83
ADMINISTRATION	471,879.00	473,553.00	125,125.20	348,427.80	26.42	400,263.69
ELECTIONS	9,200.00	9,200.00	1,860.99	7,339.01	20.23	4,355.00
FINANCE/MIS	466,769.00	466,769.00	132,406.36	334,362.64	28.37	358,035.06
LEGAL	136,000.00	136,000.00	14,356.51	121,643.49	10.56	101,493.73
BUILDING DEPARTMENT	358,695.00	358,695.00	87,957.64	270,737.36	24.52	347,046.71
ENGINEERING	40,000.00	40,000.00	3,331.50	36,668.50	8.33	35,653.55
PLANNING	352,913.00	352,913.00	82,827.34	270,085.66	23.47	313,479.31
NEW CITY HALL BUILDING	163,319.00	163,319.00	29,835.71	133,483.29	18.27	131,259.58
TOTAL GENERAL GOVERNMENT	2,066,261.00	2,067,935.00	507,153.03	1,560,781.97	24.52	1,753,153.46
PUBLIC SAFETY						
POLICE DEPARTMENT	3,217,855.00	3,217,855.00	712,253.02	2,505,601.98	22.13	2,757,851.72
FIRE DEPARTMENT	456,856.00	466,856.00	120,375.36	346,480.64	25.78	599,882.26
EMERGENCY MANAGEMENT	10,700.00	10,700.00	3,922.00	6,778.00	36.65	3,363.32
ANIMAL CONTROL	5,000.00	5,000.00	1,200.00	3,800.00	24.00	4,800.00
TOTAL PUBLIC SAFETY	3,690,411.00	3,700,411.00	837,750.38	2,862,660.62	22.64	3,365,897.30
STREETS						
STREETS	1,850,688.00	1,850,688.00	442,060.36	1,408,627.64	23.89	1,681,955.70
TOTAL STREETS	1,850,688.00	1,850,688.00	442,060.36	1,408,627.64	23.89	1,681,955.70
PARK AND RECREATION						
PARKS & RECREATION	623,576.00	623,576.00	94,344.40	529,231.60	15.13	494,359.84
LIBRARY	134,000.00	134,000.00	13,366.22	120,633.78	9.97	125,892.60
TOTAL PARK AND RECREATION	757,576.00	757,576.00	107,710.62	649,865.38	14.22	620,252.44
UNALLOCATED EXPENDITURES						
TRANSFERS OUT	994,570.00	737,070.00	.00	737,070.00	.00	1,140,601.00

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL UNALLOCATED EXPENDITURES	994,570.00	737,070.00	.00	737,070.00	.00	1,140,601.00
TOTAL FUND EXPENDITURES	9,359,506.00	9,113,680.00	1,894,674.39	7,219,005.61	20.79	8,561,859.90
NET REVENUE OVER EXPENDITURES	.00	.00	(1,568,612.29)	1,568,612.29		520,563.79

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TAXES						
101-31010 TAXES - CURRENT	6,006,429.00	6,006,429.00	.00	6,006,429.00	.00	5,614,171.51
101-31020 TAXES - DELINQUENT	20,000.00	20,000.00	.00	20,000.00	.00	28,054.56
101-31060 PENALTIES AND INTEREST	1,500.00	1,500.00	.00	1,500.00	.00	2,321.00
TOTAL TAXES	6,027,929.00	6,027,929.00	.00	6,027,929.00	.00	5,644,547.07
LICENSES AND PERMITS						
101-32110 LIQUOR LICENSES	18,000.00	18,000.00	.00	18,000.00	.00	18,600.00
101-32180 CIGARETTES	4,200.00	3,600.00	200.00	3,400.00	5.56	3,600.00
101-32184 CABLE FRANCHISE FEES	60,000.00	58,000.00	9,204.43	48,795.57	15.87	58,581.35
101-32185 REFUSE HAULER FRANCHISE FEE	2,550.00	2,550.00	.00	2,550.00	.00	2,550.00
101-32199 OTHER BUS LIC & PERMITS	1,000.00	1,000.00	325.00	675.00	32.50	3,150.00
101-32218 CITY SHARE ELEC INSPECTIONS	5,000.00	5,000.00	1,566.20	3,433.80	31.32	39,273.00
101-32219 RETAINAGE OF BLDG SURCHARGE	500.00	500.00	57.25	442.75	11.45	746.31
101-32220 BUILDING PERMITS	225,000.00	225,000.00	38,967.25	186,032.75	17.32	465,913.07
101-32221 EXCAVATING PERMITS	.00	.00	.00	.00	.00	108.00
101-32222 MECHANICAL PERMITS	24,100.00	24,100.00	5,334.00	18,766.00	22.13	41,719.50
101-32225 INVESTIGATION (PENALTY FEE)	500.00	500.00	.00	500.00	.00	900.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	500.00	500.00	.00	500.00	.00	20.00
101-32230 PLUMBING PERMITS	15,000.00	15,000.00	3,969.00	11,031.00	26.46	36,994.00
101-32240 SIGN PERMITS	1,000.00	1,000.00	160.00	840.00	16.00	1,060.00
101-32298 RENTAL REGISTRATION FEE	10,000.00	15,450.00	19,100.00	(3,650.00)	123.62	24,600.00
101-32299 PLANNING & ZONING FEES	10,000.00	10,000.00	5,492.00	4,508.00	54.92	17,595.43
TOTAL LICENSES AND PERMITS	377,350.00	380,200.00	84,375.13	295,824.87	22.19	715,410.66
INTERGOVERNMENTAL REVENUES						
101-33165 FEDERAL GRANTS - OTHER	3,348.00	3,348.00	.00	3,348.00	.00	6,538.97
101-33401 LOCAL GOVERNMENT AID (LGA)	1,503,227.00	1,503,227.00	.00	1,503,227.00	.00	1,111,338.00
101-33404 STATE AID - OTHER	5,000.00	5,000.00	2,000.00	3,000.00	40.00	25,256.73
101-33409 STATE OF MN OFFICER DISABILITY	36,044.00	36,044.00	.00	36,044.00	.00	.00
101-33410 MN ONE-TIME PUBLIC SAFETY ASST	257,500.00	.00	.00	.00	.00	.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	25,000.00	25,000.00	50.00	50,000.00
101-33420 FIRE STATE AID (2% INS PREM.)	.00	.00	.00	.00	.00	112,395.61
101-33421 POLICE STATE AID	137,000.00	137,000.00	.00	137,000.00	.00	187,671.58
101-33422 SCHOOL DIST COST FOR OFFICER	120,000.00	120,000.00	.00	120,000.00	.00	151,464.75
101-33610 CTY GRANTS & AIDS FOR HWYS	5,000.00	5,000.00	.00	5,000.00	.00	6,862.17
TOTAL INTERGOVERNMENTAL REVE	2,117,119.00	1,859,619.00	27,000.00	1,832,619.00	1.45	1,651,527.81

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	50.00	50.00	.00	50.00	.00	.00
101-34105 SALES - MAPS, COPIES, ETC.	50.00	50.00	.50	49.50	1.00	47.50
101-34110 SOLAR LEASE REVENUE	7,500.00	7,500.00	.00	7,500.00	.00	8,118.24
101-34116 INSPECTION FEES	.00	.00	.00	.00	.00	108.00
101-34201 POLICE DEPARTMENT REPORTS	500.00	500.00	105.00	395.00	21.00	665.00
101-34202 POLICE ADMINISTRATION FEES	2,500.00	2,500.00	1,765.00	735.00	70.60	4,695.00
101-34205 PAWN SHOP TRANSACTION REVENUE	3,000.00	3,000.00	1,250.00	1,750.00	41.67	3,250.00
101-34206 FIRE PROT TOWNSHIP CONTRACT	160,000.00	168,601.00	168,601.09 (.09)	100.00	163,556.15
101-34210 FIRE PROTECTION ADMINISTRATION	3,000.00	3,385.00	3,385.27 (.27)	100.01	3,485.00
101-34925 PARK ACTIVITY FEES	5,000.00	5,000.00	770.00	4,230.00	15.40	6,505.00
101-34930 ART FAIR FEES	1,000.00	1,000.00	70.00	930.00	7.00	1,155.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	.00	4,635.00 (4,635.00)	.00	.00
101-34954 PLAN REVIEW/ENGINEER/ADMIN CH	.00	.00	.00	.00	.00	59,233.80
101-34958 ICE RINK LEASE REVENUE	1,200.00	1,200.00	.00	1,200.00	.00	960.00
TOTAL CHARGES FOR SERVICES	183,800.00	192,786.00	180,581.86	12,204.14	93.67	251,778.69
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	40,000.00	40,000.00	8,445.52	31,554.48	21.11	43,924.47
101-35102 PARKING FINES	1,000.00	1,000.00	20.00	980.00	2.00	1,100.00
101-35104 ANIMAL CONTROL FINES	1,000.00	1,000.00	280.00	720.00	28.00	2,005.00
101-35105 ADMINISTRATIVE CITATION FINE	100.00	100.00	1,100.00 (1,000.00)	1,100.00	10,140.56
TOTAL FINES AND FORFEITURES	42,100.00	42,100.00	9,845.52	32,254.48	23.39	57,170.03
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	.00	.00	.00	.00	162.26
101-36200 MISCELLANEOUS	.00	.00	.00	.00	.00	847.15
101-36210 INTEREST EARNINGS	11,660.00	11,498.00	.00	11,498.00	.00	145,039.01
101-36220 FACILITY RENTAL	9,000.00	9,000.00	1,283.34	7,716.66	14.26	9,721.71
101-36230 DONATIONS	2,000.00	2,000.00	100.00	1,900.00	5.00	800.00
101-36231 LIBRARY LEASE RENT	62,348.00	62,348.00	18,587.25	43,760.75	29.81	72,708.00
101-36235 LIBRARY ROOM RENTAL	1,000.00	1,000.00	.00	1,000.00	.00	1,671.28
101-36240 PATRONAGE CAPITAL	200.00	200.00	.00	200.00	.00	1,007.02
101-36501 SALE OF PROPERTY	.00	.00	4,289.00 (4,289.00)	.00	5,033.00
TOTAL OTHER	86,208.00	86,046.00	24,259.59	61,786.41	28.19	236,989.43

CITY OF CAMBRIDGE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	525,000.00	525,000.00	.00	525,000.00	.00	525,000.00
TOTAL OTHER FINANCING SOURCES	525,000.00	525,000.00	.00	525,000.00	.00	525,000.00
 TOTAL FUND REVENUE	 9,359,506.00	 9,113,680.00	 326,062.10			 9,082,423.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	7,475.04	(22,424.96)	25.00	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	571.74	(1,718.26)	24.97	2,287.09
101-41110-151 WORKERS' COMPENSATION PREMIU	196.00	196.00	.00	(196.00)	.00	110.49
TOTAL PERSONAL SERVICES	32,386.00	32,386.00	8,046.78	(24,339.22)	24.85	32,297.74
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	.00	(250.00)	.00	.00
101-41110-214 EMPLOYEE RECOGNITION	500.00	500.00	.00	(500.00)	.00	250.00
TOTAL SUPPLIES	850.00	850.00	.00	(850.00)	.00	250.00
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	1,000.00	.00	(1,000.00)	.00	800.00
101-41110-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	.00	(2,500.00)	.00	2,818.13
101-41110-334 MILEAGE REIMBURSEMENT	150.00	150.00	.00	(150.00)	.00	581.64
101-41110-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-41110-360 INSURANCE AND BONDS	400.00	400.00	.00	(400.00)	.00	316.20
TOTAL OTHER SERVICES AND CHA	4,250.00	4,250.00	.00	(4,250.00)	.00	4,515.97
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	.00	(100.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,800.00	2,800.00	2,130.00	(670.00)	76.07	3,000.00
101-41110-441 SISTER CITY ACTIVITIES	500.00	500.00	.00	(500.00)	.00	.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	19,000.00	19,000.00	19,275.00	275.00	101.45	18,275.00
101-41110-456 ART FESTIVAL	2,000.00	2,000.00	.00	(2,000.00)	.00	678.12
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	500.00	500.00	.00	(500.00)	.00	.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	5,000.00	5,000.00	.00	(5,000.00)	.00	2,520.00
TOTAL MISCELLANEOUS	30,000.00	30,000.00	21,405.00	(8,595.00)	71.35	24,503.12
TOTAL MAYOR AND CITY COUNCIL	67,486.00	67,486.00	29,451.78	(38,034.22)	43.64	61,566.83

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
101-41320-101 FULL-TIME EMPLOYEES - REGULAR	226,279.00	226,279.00	52,520.66	(173,758.34)	23.21	193,594.81
101-41320-103 PART-TIME - REGULAR	53,706.00	53,706.00	12,156.85	(41,549.15)	22.64	39,160.74
101-41320-121 PERA (EMPLOYER)	21,106.00	21,106.00	4,850.79	(16,255.21)	22.98	17,353.28
101-41320-122 FICA/MEDICARE (EMPLOYER)	21,528.00	21,528.00	4,879.11	(16,648.89)	22.66	17,415.85
101-41320-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	39,876.00	39,876.00	13,606.07	(26,269.93)	34.12	37,978.95
101-41320-132 ADMIN-LONGEVITY PAY	1,434.00	1,434.00	.00	(1,434.00)	.00	.00
101-41320-133 ADMIN--INS DEDUCTIBLE CONTRIB	3,300.00	3,300.00	.00	(3,300.00)	.00	1,800.00
101-41320-151 WORKERS' COMPENSATION PREMIU	3,000.00	3,000.00	645.66	(2,354.34)	21.52	1,509.17
101-41320-153 CITY WIDE RE-EMPLOY COMPENSATI	5,000.00	5,000.00	669.54	(4,330.46)	13.39	.00
101-41320-154 HRA/FLEX FEES	200.00	200.00	54.57	(145.43)	27.29	149.28
101-41320-159 CLASS & COMP IMPLEMENTATION	10,000.00	10,000.00	.00	(10,000.00)	.00	.00
TOTAL PERSONAL SERVICES	385,429.00	385,429.00	89,383.25	(296,045.75)	23.19	308,962.08
<i>SUPPLIES</i>						
101-41320-201 OFFICE SUPPLIES - ACCESSORIES	1,750.00	1,750.00	351.77	(1,398.23)	20.10	1,389.45
101-41320-202 DUPLICATING & COPYING SUPPLIES	3,000.00	3,000.00	370.58	(2,629.42)	12.35	1,468.29
101-41320-203 CITY NEWSLETTER COSTS	5,500.00	5,500.00	.00	(5,500.00)	.00	.00
101-41320-204 STATIONARY, FORMS & ENVELOPES	250.00	250.00	276.00	26.00	110.40	544.00
101-41320-209 SOFTWARE UPDATES	1,500.00	1,500.00	626.00	(874.00)	41.73	1,547.84
101-41320-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	57.25	(442.75)	11.45	.00
101-41320-221 REPAIR & MAINT SUPP - VEH/EQ	50.00	250.00	181.77	(68.23)	72.71	.00
101-41320-240 SMALL TOOLS AND MINOR EQUIPME	3,500.00	5,174.00	3,058.69	(2,115.31)	59.12	1,325.61
TOTAL SUPPLIES	16,050.00	17,924.00	4,922.06	(13,001.94)	27.46	6,275.19
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304 MISC PROFESSIONAL SERVICES	2,000.00	2,000.00	185.62	(1,814.38)	9.28	23,543.44
101-41320-313 IT MGMT & BACKUP	5,600.00	5,600.00	1,374.75	(4,225.25)	24.55	5,482.52
101-41320-322 POSTAGE	3,500.00	3,500.00	1,500.00	(2,000.00)	42.86	4,000.00
101-41320-331 TRAVEL/MEALS/LODGING	2,000.00	2,000.00	891.50	(1,108.50)	44.58	1,690.83
101-41320-334 MILEAGE REIMBURSEMENT	600.00	600.00	143.65	(456.35)	23.94	683.76
101-41320-340 ADVERTISING	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
101-41320-351 LEGAL NOTICES/ORD PUBLISHING	1,000.00	1,000.00	69.24	(930.76)	6.92	392.19
101-41320-360 INSURANCE AND BONDS	2,800.00	2,800.00	.00	(2,800.00)	.00	2,516.20
TOTAL OTHER SERVICES AND CHA	19,500.00	19,500.00	4,164.76	(15,335.24)	21.36	38,308.94
<i>MISCELLANEOUS</i>						
101-41320-409 MAINT CONTRACTS - OFFICE EQUIP	25,000.00	25,000.00	20,902.61	(4,097.39)	83.61	27,595.58
101-41320-430 MISCELLANEOUS	50.00	50.00	.00	(50.00)	.00	.00
101-41320-433 DUES AND SUBSCRIPTIONS	1,850.00	1,650.00	189.52	(1,460.48)	11.49	1,422.07
101-41320-437 CITY WIDE DUES & SUBSCRIPTIONS	18,000.00	18,000.00	3,575.00	(14,425.00)	19.86	15,978.00
101-41320-440 SCHOOLS AND MEETINGS	6,000.00	6,000.00	1,988.00	(4,012.00)	33.13	1,721.83
TOTAL MISCELLANEOUS	50,900.00	50,700.00	26,655.13	(24,044.87)	52.57	46,717.48

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL ADMINISTRATION	471,879.00	473,553.00	125,125.20	(348,427.80)	26.42	400,263.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>						
<i>PERSONAL SERVICES</i>						
101-41410-104 TEMP/SEAS EMPLOYEES - REGULAR	5,400.00	5,400.00	1,817.50	(3,582.50)	33.66	.00
<i>TOTAL PERSONAL SERVICES</i>	5,400.00	5,400.00	1,817.50	(3,582.50)	33.66	.00
<i>SUPPLIES</i>						
101-41410-200 MISCELLANEOUS OFFICE SUPPLIES	250.00	250.00	.00	(250.00)	.00	.00
<i>TOTAL SUPPLIES</i>	250.00	250.00	.00	(250.00)	.00	.00
<i>OTHER SERVICES AND CHARGES</i>						
101-41410-331 TRAVEL/MEALS/LODGING	150.00	150.00	43.49	(106.51)	28.99	.00
101-41410-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	350.00	350.00	43.49	(306.51)	12.43	.00
<i>MISCELLANEOUS</i>						
101-41410-408 MAINT CONTRACTS - MACH/EQUIP	3,200.00	3,200.00	.00	(3,200.00)	.00	4,355.00
<i>TOTAL MISCELLANEOUS</i>	3,200.00	3,200.00	.00	(3,200.00)	.00	4,355.00
TOTAL ELECTIONS	9,200.00	9,200.00	1,860.99	(7,339.01)	20.23	4,355.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>FINANCE/MIS</i>						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	219,107.00	219,107.00	49,976.02	(169,130.98)	22.81	206,905.01
101-41500-121 PERA (EMPLOYER)	20,180.00	20,180.00	3,748.20	(16,431.80)	18.57	15,427.20
101-41500-122 FICA/MEDICARE (EMPLOYER)	20,583.00	20,583.00	3,728.77	(16,854.23)	18.12	15,298.18
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	39,330.00	39,330.00	12,369.16	(26,960.84)	31.45	34,526.34
101-41500-132 FINANCE LONGEVITY PAY	8,581.00	8,581.00	.00	(8,581.00)	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	4,500.00	4,500.00	2,416.09	(2,083.91)	53.69	2,887.42
101-41500-151 WORKERS' COMPENSATION PREMIU	2,213.00	2,213.00	540.53	(1,672.47)	24.43	1,126.10
101-41500-154 HRA/FLEX FEES	200.00	200.00	49.50	(150.50)	24.75	134.80
101-41500-157 SEVERENCE	41,844.00	41,844.00	.00	(41,844.00)	.00	.00
<i>TOTAL PERSONAL SERVICES</i>	<i>356,538.00</i>	<i>356,538.00</i>	<i>72,828.27</i>	<i>(283,709.73)</i>	<i>20.43</i>	<i>276,305.05</i>
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	67.22	(1,432.78)	4.48	1,764.39
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,500.00	3,500.00	.00	(3,500.00)	.00	3,170.98
101-41500-209 SOFTWARE UPDATES	1,000.00	1,000.00	.00	(1,000.00)	.00	800.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	2,000.00	2,000.00	189.00	(1,811.00)	9.45	197.00
<i>TOTAL SUPPLIES</i>	<i>8,500.00</i>	<i>8,500.00</i>	<i>256.22</i>	<i>(8,243.78)</i>	<i>3.01</i>	<i>5,932.37</i>
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	48,200.00	48,200.00	47,200.00	(1,000.00)	97.93	35,500.00
101-41500-304 MISC PROFESSIONAL SERVICES	11,900.00	11,900.00	.00	(11,900.00)	.00	6,616.50
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	1,000.00	1,000.00	.00	(1,000.00)	.00	691.00
101-41500-309 EDP PROFESSIONAL SERVICES	7,000.00	7,000.00	1,207.50	(5,792.50)	17.25	6,621.00
101-41500-313 IT MGMT & BACKUP	5,600.00	5,600.00	1,374.75	(4,225.25)	24.55	5,482.52
101-41500-321 TELEPHONE/CELLULAR PHONES	540.00	540.00	135.00	(405.00)	25.00	540.00
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	15.00	(485.00)	3.00	87.00
101-41500-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	125.76
101-41500-340 ADVERTISING	400.00	400.00	396.62	(3.38)	99.16	.00
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	600.00	600.00	.00	(600.00)	.00	368.35
101-41500-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	(2,000.00)	.00	1,814.51
<i>TOTAL OTHER SERVICES AND CHA</i>	<i>78,040.00</i>	<i>78,040.00</i>	<i>50,328.87</i>	<i>(27,711.13)</i>	<i>64.49</i>	<i>57,846.64</i>
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	18,000.00	8,303.00	(9,697.00)	46.13	16,266.00
101-41500-420 WELLNESS ACTIVITIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-430 MISCELLANEOUS	441.00	441.00	.00	(441.00)	.00	.00
101-41500-433 DUES AND SUBSCRIPTIONS	1,750.00	1,750.00	690.00	(1,060.00)	39.43	1,242.00
101-41500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	.00	(3,000.00)	.00	443.00
<i>TOTAL MISCELLANEOUS</i>	<i>23,691.00</i>	<i>23,691.00</i>	<i>8,993.00</i>	<i>(14,698.00)</i>	<i>37.96</i>	<i>17,951.00</i>
TOTAL FINANCE/MIS	466,769.00	466,769.00	132,406.36	(334,362.64)	28.37	358,035.06

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304	LEGAL FEES	75,000.00	75,000.00	4,848.05 (70,151.95)	6.46	50,072.87
101-41610-305	PROSECUTION SERVICES	50,000.00	50,000.00	8,333.34 (41,666.66)	16.67	50,000.04
101-41610-307	TOWNSHIP ANNEXATION PAYMENTS	11,000.00	11,000.00	1,175.12 (9,824.88)	10.68	1,420.82
	<i>TOTAL OTHER SERVICES & CHARG</i>	<u>136,000.00</u>	<u>136,000.00</u>	<u>14,356.51 (121,643.49)</u>	<u>10.56</u>	<u>101,493.73</u>
	TOTAL LEGAL	<u><u>136,000.00</u></u>	<u><u>136,000.00</u></u>	<u><u>14,356.51 (121,643.49)</u></u>	<u><u>10.56</u></u>	<u><u>101,493.73</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101 FULL-TIME EMPLOYEES - REGULAR	224,723.00	224,723.00	52,137.65	(172,585.35)	23.20	205,122.01
101-41920-121 PERA (EMPLOYER)	16,961.00	16,961.00	3,910.32	(13,050.68)	23.05	15,174.48
101-41920-122 FICA/MEDICARE (EMPLOYER)	17,300.00	17,300.00	3,886.81	(13,413.19)	22.47	15,161.46
101-41920-131 MEDICAL/DENTAL/LIFE	54,378.00	54,378.00	18,550.26	(35,827.74)	34.11	51,775.59
101-41920-132 BLDG DEPT LONGEVITY PAY	1,417.00	1,417.00	.00	(1,417.00)	.00	.00
101-41920-133 BLDG DEPT INS DEDUCTIBLE CONTR	4,500.00	4,500.00	696.59	(3,803.41)	15.48	1,922.84
101-41920-151 WORKERS' COMPENSATION PREMIU	2,616.00	2,616.00	670.07	(1,945.93)	25.61	1,661.78
101-41920-154 HRA/FLEX FEES	300.00	300.00	74.25	(225.75)	24.75	202.20
TOTAL PERSONAL SERVICES	322,195.00	322,195.00	79,925.95	(242,269.05)	24.81	291,020.36
<i>SUPPLIES</i>						
101-41920-201 OFFICE SUPPLIES	1,400.00	1,400.00	.00	(1,400.00)	.00	873.18
101-41920-209 SOFTWARE UPDATES	500.00	500.00	.00	(500.00)	.00	753.11
101-41920-210 MISCELLANEOUS OPER SUPPLIES	800.00	800.00	.00	(800.00)	.00	339.60
101-41920-212 GASOLINE/FUEL/LUBRICANTS/ADDIT	2,500.00	2,500.00	161.65	(2,338.35)	6.47	1,324.37
101-41920-221 REPAIRS & MAINT SUPP VEH/EQUIP	1,000.00	1,000.00	637.67	(362.33)	63.77	811.23
101-41920-240 SMALL TOOLS & MINOR EQUIPMENT	5,000.00	5,000.00	.00	(5,000.00)	.00	2,055.36
TOTAL SUPPLIES	11,200.00	11,200.00	799.32	(10,400.68)	7.14	6,156.85
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304 MISC. PROFESSIONAL FEES	750.00	750.00	.00	(750.00)	.00	.00
101-41920-305 CONTRACTED BUILDING INSPECTIO	.00	.00	.00	.00	.00	31,911.55
101-41920-313 IT MGMT & BACKUP	5,800.00	5,800.00	1,374.75	(4,425.25)	23.70	5,482.52
101-41920-321 TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	123.72	(1,676.28)	6.87	480.01
101-41920-331 TRAVEL/MEALS/LODGING	600.00	600.00	.00	(600.00)	.00	.00
101-41920-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	.00
101-41920-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-41920-351 LEGAL NOTICES/ORDINANCE PUBLIS	200.00	200.00	.00	(200.00)	.00	.00
101-41920-360 INSURANCE AND BONDS	3,500.00	3,500.00	.00	(3,500.00)	.00	2,939.03
TOTAL OTHER CHARGES & SERVIC	13,350.00	13,350.00	1,498.47	(11,851.53)	11.22	40,813.11
<i>MISCELLANEOUS</i>						
101-41920-404 REPAIRS & MAINT LABOR VEH & EQ	250.00	250.00	270.00	20.00	108.00	150.37
101-41920-409 MAINT CONTRACTS-OFFICE EQUIP	5,500.00	5,500.00	2,685.00	(2,815.00)	48.82	2,685.00
101-41920-430 MISCELLANEOUS	300.00	300.00	.00	(300.00)	.00	62.57
101-41920-432 CREDIT CARD FEES-BLDG PERMITS	500.00	500.00	1.65	(498.35)	.33	15.95
101-41920-433 DUES AND SUBSCRIPTIONS	1,400.00	1,400.00	437.25	(962.75)	31.23	700.00
101-41920-440 SCHOOLS & MEETINGS	4,000.00	4,000.00	2,340.00	(1,660.00)	58.50	5,442.50
TOTAL MISCELLANEOUS	11,950.00	11,950.00	5,733.90	(6,216.10)	47.98	9,056.39
TOTAL BUILDING DEPARTMENT	358,695.00	358,695.00	87,957.64	(270,737.36)	24.52	347,046.71

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>							
<i>OTHER CHARGES & SERVICES</i>							
101-41925-303	ENGINEERING FEES	40,000.00	40,000.00	3,331.50	(36,668.50)	8.33	35,653.55
	<i>TOTAL OTHER CHARGES & SERVIC</i>	40,000.00	40,000.00	3,331.50	(36,668.50)	8.33	35,653.55
	TOTAL ENGINEERING	40,000.00	40,000.00	3,331.50	(36,668.50)	8.33	35,653.55

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101	FULL-TIME EMPLOYEES - REGULAR	209,780.00	209,780.00	49,668.04 (160,111.96)	23.68	204,992.81
101-41935-112	PLANNING COMMISSION PAYMENTS	2,500.00	2,500.00	70.00 (2,430.00)	2.80	1,785.00
101-41935-121	PERA (EMPLOYER)	15,767.00	15,767.00	3,725.10 (12,041.90)	23.63	15,375.85
101-41935-122	FICA/MEDICARE (EMPLOYER)	16,082.00	16,082.00	3,726.84 (12,355.16)	23.17	15,295.54
101-41935-131	MEDICAL/DENTAL/LIFE	45,315.00	45,315.00	15,461.45 (29,853.55)	34.12	43,085.71
101-41935-132	PLANNING LONGEVITY PAY	5,731.00	5,731.00	.00 (5,731.00)	.00	.00
101-41935-133	PLANNING INS DEDUCTIBLE CONTRI	3,750.00	3,750.00	.00 (3,750.00)	.00	2,196.00
101-41935-151	WORKERS' COMPENSATION PREMIU	2,488.00	2,488.00	725.04 (1,762.96)	29.14	1,757.62
101-41935-154	HRA/FLEX FEES	300.00	300.00	61.90 (238.10)	20.63	168.50
	TOTAL PERSONAL SERVICES	301,713.00	301,713.00	73,438.37 (228,274.63)	24.34	284,657.03
<i>SUPPLIES</i>						
101-41935-201	OFFICE SUPPLIES	2,000.00	2,000.00	765.62 (1,234.38)	38.28	1,604.06
101-41935-204	STATIONERY, FORMS & ENVELOPES	150.00	150.00	.00 (150.00)	.00	.00
101-41935-209	SOFTWARE UPDATES	4,000.00	4,000.00	1,139.00 (2,861.00)	28.48	1,116.82
101-41935-210	MISCELLANEOUS OPER SUPPLIES	200.00	200.00	.00 (200.00)	.00	.00
101-41935-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	350.00	350.00	41.08 (308.92)	11.74	417.85
101-41935-221	REPAIRS & MAINT SUPP-VEH/EQUIP	350.00	350.00	15.07 (334.93)	4.31	429.93
101-41935-240	SMALL TOOLS & MINOR EQUIPMENT	2,500.00	2,500.00	1,315.99 (1,184.01)	52.64	805.12
	TOTAL SUPPLIES	9,550.00	9,550.00	3,276.76 (6,273.24)	34.31	4,373.78
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301	PLANNING SPECIAL PROJECTS	2,500.00	2,500.00	400.00 (2,100.00)	16.00	56.00
101-41935-304	MISC PROFESSIONAL FEES	1,500.00	1,500.00	.00 (1,500.00)	.00	225.00
101-41935-313	IT MGMT & BACKUP	5,600.00	5,600.00	1,374.75 (4,225.25)	24.55	5,482.52
101-41935-331	TRAVEL/MEALS/LODGING	600.00	600.00	15.00 (585.00)	2.50	468.42
101-41935-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 (250.00)	.00	30.79
101-41935-340	ADVERTISING	200.00	200.00	.00 (200.00)	.00	.00
101-41935-351	LEGAL NOTICE/ORD PUBLISH	1,500.00	1,500.00	41.26 (1,458.74)	2.75	180.23
101-41935-360	INSURANCE AND BONDS	12,000.00	12,000.00	.00 (12,000.00)	.00	10,876.92
	TOTAL OTHER CHARGES & SERVIC	24,150.00	24,150.00	1,831.01 (22,318.99)	7.58	17,319.88
<i>MISCELLANEOUS</i>						
101-41935-404	REPAIRS & MAINT LABOR VEH/EQUI	300.00	300.00	.00 (300.00)	.00	199.95
101-41935-409	MAINT CONTRACTS-OFFICE EQUIP	6,000.00	6,000.00	2,990.00 (3,010.00)	49.83	2,990.00
101-41935-430	MISCELLANEOUS	1,000.00	1,000.00	(364.45) (1,364.45) (36.45)		.00
101-41935-431	PROPERTY SECURING EXP	.00	.00	426.15 426.15	.00	1,166.41
101-41935-433	DUES AND SUBSCRIPTIONS	1,300.00	1,300.00	699.50 (600.50)	53.81	771.00
101-41935-440	SCHOOL AND MEETINGS	2,700.00	2,700.00	530.00 (2,170.00)	19.63	2,001.26
101-41935-489	OTHER CONTRACTED SERVICES	1,200.00	1,200.00	.00 (1,200.00)	.00	.00
101-41935-490	FLYOVER PICTURES	5,000.00	5,000.00	.00 (5,000.00)	.00	.00
	TOTAL MISCELLANEOUS	17,500.00	17,500.00	4,281.20 (13,218.80)	24.46	7,128.62

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PLANNING	352,913.00	352,913.00	82,827.34	(270,085.66)	23.47	313,479.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
NEW CITY HALL BUILDING						
<i>PERSONAL SERVICES</i>						
101-41950-101 FULL-TIME EMPLOYEES - REGULAR	30,982.00	30,982.00	7,327.21	(23,654.79)	23.65	29,145.70
101-41950-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-41950-121 PERA (EMPLOYER)	2,461.00	2,461.00	549.54	(1,911.46)	22.33	2,247.87
101-41950-122 FICA/MEDICARE (EMPLOYER)	2,510.00	2,510.00	544.93	(1,965.07)	21.71	2,149.64
101-41950-131 MEDICAL/DENTAL/LIFE	9,063.00	9,063.00	3,085.81	(5,977.19)	34.05	8,605.65
101-41950-132 LONGEVITY PAY	833.00	833.00	.00	(833.00)	.00	.00
101-41950-133 DEDUCTIBLE CONTRIBUTION	750.00	750.00	.00	(750.00)	.00	.00
101-41950-151 WORKERS' COMPENSATION PREMIU	3,170.00	3,170.00	786.35	(2,383.65)	24.81	2,594.25
101-41950-154 HRA/FLEX FEES	50.00	50.00	12.40	(37.60)	24.80	33.70
TOTAL PERSONAL SERVICES	50,819.00	50,819.00	12,306.24	(38,512.76)	24.22	44,776.81
<i>SUPPLIES</i>						
101-41950-212 GASOLINE/FUEL	200.00	200.00	.00	(200.00)	.00	.00
101-41950-215 MAINTENANCE SUPPLIES	9,000.00	9,000.00	1,318.49	(7,681.51)	14.65	4,852.98
101-41950-240 SMALL TOOLS & EQUIPMENT	1,000.00	1,000.00	15.70	(984.30)	1.57	3,687.70
TOTAL SUPPLIES	10,200.00	10,200.00	1,334.19	(8,865.81)	13.08	8,540.68
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321 TELEPHONE/CELLULAR PHONES	19,000.00	19,000.00	3,153.48	(15,846.52)	16.60	18,731.00
101-41950-360 INSURANCE AND BONDS	4,000.00	4,000.00	.00	(4,000.00)	.00	3,530.14
101-41950-381 ELECTRIC UTILITIES	14,000.00	14,000.00	1,631.10	(12,368.90)	11.65	10,535.71
101-41950-382 WATER/WASTEWATER UTILITIES	5,000.00	5,000.00	710.24	(4,289.76)	14.20	6,465.47
101-41950-383 GAS UTILITIES	9,000.00	9,000.00	635.39	(8,364.61)	7.06	4,270.19
TOTAL OTHER SERVICES AND CHA	51,000.00	51,000.00	6,130.21	(44,869.79)	12.02	43,532.51
<i>MISCELLANEOUS</i>						
101-41950-401 REPAIRS & MAINT LABOR - BLDGS	37,000.00	37,000.00	4,415.52	(32,584.48)	11.93	21,246.22
101-41950-409 MAINT CONTRACTS - OFFICE EQUIP	4,800.00	4,800.00	3,828.00	(972.00)	79.75	4,553.00
101-41950-413 RENTALS - OFFICE EQUIPMENT	9,000.00	9,000.00	1,592.96	(7,407.04)	17.70	7,901.97
101-41950-430 MISCELLANEOUS	500.00	500.00	228.59	(271.41)	45.72	708.39
TOTAL MISCELLANEOUS	51,300.00	51,300.00	10,065.07	(41,234.93)	19.62	34,409.58
TOTAL NEW CITY HALL BUILDING	163,319.00	163,319.00	29,835.71	(133,483.29)	18.27	131,259.58

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101	FULL-TIME EMPLOYEES - REGULAR	1,621,366.00	1,621,366.00	348,502.00 (1,272,864.00)	21.49	1,466,778.63
101-42100-102	FULL-TIME EMPLOYEES - OVERTIME	105,000.00	105,000.00	23,835.15 (81,164.85)	22.70	120,475.78
101-42100-104	TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	250.32 (19,749.68)	1.25	2,557.97
101-42100-110	HOURS WORKED HOLIDAY	30,000.00	30,000.00	9,806.69 (20,193.31)	32.69	35,589.78
101-42100-117	SHIFT DIFFERENTIAL	12,045.00	12,045.00	2,475.00 (9,570.00)	20.55	10,614.81
101-42100-118	SEVERENCE	56,907.00	56,907.00	.00 (56,907.00)	.00	.00
101-42100-121	PERA (EMPLOYER)	311,188.00	311,188.00	64,781.48 (246,406.52)	20.82	272,126.81
101-42100-122	FICA/MEDICARE (EMPLOYER)	35,587.00	35,587.00	7,381.55 (28,205.45)	20.74	30,103.02
101-42100-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	380,435.00	380,435.00	115,863.44 (264,571.56)	30.46	314,944.60
101-42100-132	POLICE LONGEVITY PAY	45,628.00	45,628.00	.00 (45,628.00)	.00	.00
101-42100-133	POLICE INS DEDUCTIBLE CONTRIB	28,500.00	28,500.00	3,704.65 (24,795.35)	13.00	13,606.96
101-42100-151	WORKERS' COMPENSATION PREMIU	242,899.00	242,899.00	57,215.71 (185,683.29)	23.56	155,391.90
101-42100-154	HRA/FLEX FEES	1,600.00	1,600.00	440.80 (1,159.20)	27.55	1,170.90
	TOTAL PERSONAL SERVICES	2,891,155.00	2,891,155.00	634,256.79 (2,256,898.21)	21.94	2,423,361.16
<i>SUPPLIES</i>						
101-42100-201	OFFICE SUPPLIES - ACCESSORIES	2,500.00	2,500.00	248.60 (2,251.40)	9.94	1,213.76
101-42100-202	DUPLICATING & COPYING SUPPLIES	1,500.00	1,500.00	142.53 (1,357.47)	9.50	302.59
101-42100-209	SOFTWARE UPDATES	3,500.00	3,500.00	896.00 (2,604.00)	25.60	518.00
101-42100-210	MISCELLANEOUS OPER SUPPLIES	3,000.00	3,000.00	558.70 (2,441.30)	18.62	2,491.75
101-42100-212	GASOLINE/FUEL/LUB/ADDITIVES	50,000.00	50,000.00	8,180.23 (41,819.77)	16.36	51,265.34
101-42100-213	AMMUNITION	4,500.00	4,500.00	.00 (4,500.00)	.00	4,498.91
101-42100-214	CRIME SCENE SUPPLIES	3,000.00	3,000.00	338.89 (2,661.11)	11.30	136.84
101-42100-217	PROMOTIONAL EVENTS/MCGRUFF E	4,000.00	4,000.00	1,957.48 (2,042.52)	48.94	4,479.69
101-42100-221	REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	2,945.79 (12,054.21)	19.64	23,450.40
101-42100-231	UNIFORM ALLOWANCE	22,000.00	22,000.00	657.13 (21,342.87)	2.99	15,468.58
101-42100-240	SMALL TOOLS AND MINOR EQUIP	25,000.00	25,000.00	1,573.80 (23,426.20)	6.30	27,583.93
	TOTAL SUPPLIES	134,000.00	134,000.00	17,499.15 (116,500.85)	13.06	131,409.79
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304	MISC PROFESSIONAL SERVICES	7,500.00	7,500.00	11,617.37 4,117.37	154.90	15,271.06
101-42100-313	IT MGMT & BACKUP	25,000.00	25,000.00	6,186.75 (18,813.25)	24.75	24,424.28
101-42100-321	TELEPHONE/CELLULAR PHONES	10,000.00	10,000.00	2,221.64 (7,778.36)	22.22	9,471.73
101-42100-322	POSTAGE	600.00	600.00	378.20 (221.80)	63.03	.00
101-42100-331	TRAVEL/MEALS/LODGING	2,000.00	2,000.00	183.51 (1,816.49)	9.18	2,684.05
101-42100-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 (250.00)	.00	671.38
101-42100-340	ADVERTISING	100.00	100.00	.00 (100.00)	.00	.00
101-42100-360	INSURANCE AND BONDS	67,000.00	67,000.00	.00 (67,000.00)	.00	64,762.45
101-42100-381	ELECTRIC UTILITIES	6,800.00	6,800.00	781.57 (6,018.43)	11.49	5,320.04
101-42100-383	GAS UTILITIES	4,000.00	4,000.00	312.96 (3,687.04)	7.82	2,103.23
	TOTAL OTHER SERVICES AND CHA	123,250.00	123,250.00	21,682.00 (101,568.00)	17.59	124,708.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	1,248.24	(8,751.76)	12.48	17,961.24
101-42100-409 MAINT CONTRACTS - EQUIPMENT	26,000.00	26,000.00	10,459.55	(15,540.45)	40.23	21,673.24
101-42100-411 POLICE-AUTO PAWN SERVICE	2,400.00	2,400.00	3,016.00	616.00	125.67	2,819.00
101-42100-432 CREDIT CARD FEES-POLICE DEPT	50.00	50.00	.00	(50.00)	.00	.00
101-42100-433 DUES AND SUBSCRIPTIONS	17,000.00	17,000.00	15,201.29	(1,798.71)	89.42	26,293.97
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	14,000.00	8,890.00	(5,110.00)	63.50	9,625.10
<i>TOTAL MISCELLANEOUS</i>	69,450.00	69,450.00	38,815.08	(30,634.92)	55.89	78,372.55
TOTAL POLICE DEPARTMENT	3,217,855.00	3,217,855.00	712,253.02	(2,505,601.98)	22.13	2,757,851.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42200-101	FULL-TIME EMPLOYEES - REGULAR	107,910.00	107,910.00	38,112.01 (69,797.99)	35.32	122,994.53
101-42200-103	PART-TIME EMPLOYEES - REGULAR	75,000.00	75,000.00	14,040.00 (60,960.00)	18.72	79,790.00
101-42200-121	PERA (EMPLOYER)	19,561.00	19,561.00	4,531.84 (15,029.16)	23.17	19,942.55
101-42200-122	FICA/MEDICARE (EMPLOYER)	7,340.00	7,340.00	2,936.61 (4,403.39)	40.01	8,893.72
101-42200-131	MEDICAL/DENTAL/LIFE INS	18,127.00	18,127.00	12,449.78 (5,677.22)	68.68	20,069.47
101-42200-132	FIRE LONGEVITY PAY	2,608.00	2,608.00	.00 (2,608.00)	.00	.00
101-42200-133	DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00 (1,500.00)	.00	.00
101-42200-151	WORKERS' COMPENSATION PREMIU	69,510.00	69,510.00	16,310.36 (53,199.64)	23.46	46,936.59
101-42200-153	UNEMPLOYMENT COMPENSATION	.00	.00	32.01 32.01	.00	.00
101-42200-154	HRA/FLEX FEES	100.00	100.00	49.50 (50.50)	49.50	76.80
	TOTAL PERSONAL SERVICES	301,656.00	301,656.00	88,462.11 (213,193.89)	29.33	298,703.66
<i>SUPPLIES</i>						
101-42200-201	OFFICE SUPPLIES - ACCESSORIES	50.00	50.00	349.99 299.99	699.98	442.61
101-42200-210	MISCELLANEOUS OPER SUPPLIES	7,500.00	7,500.00	40.96 (7,459.04)	.55	9,887.57
101-42200-212	GASOLINE/FUEL/LUB/ADDITIVES	9,500.00	9,500.00	1,739.25 (7,760.75)	18.31	8,211.76
101-42200-215	SHOP MAINTENANCE SUPPLIES	200.00	200.00	.00 (200.00)	.00	209.30
101-42200-221	REPAIR & MAINT SUPP - VEH/EQ	24,000.00	24,000.00	4,243.80 (19,756.20)	17.68	26,493.03
101-42200-223	REPAIR & MAINT SUPP - BLDGS	2,000.00	2,000.00	1,756.01 (243.99)	87.80	609.52
101-42200-231	UNIFORM ALLOWANCE	13,000.00	13,000.00	3,352.99 (9,647.01)	25.79	32,211.34
101-42200-240	FIRE DEPT SMALL TOOLS	10,000.00	10,000.00	483.65 (9,516.35)	4.84	10,434.73
	TOTAL SUPPLIES	66,250.00	66,250.00	11,966.65 (54,283.35)	18.06	88,499.86
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304	MISC PROFESSIONAL SERVICES	15,000.00	15,000.00	9,402.58 (5,597.42)	62.68	17,203.81
101-42200-306	FIRE RELIEF PENSION PASS THRU	.00	.00	.00 .00	.00	112,395.61
101-42200-307	CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	.00 (10,000.00)	.00	10,000.00
101-42200-313	IT MGMT & BACKUP	5,600.00	5,600.00	1,374.75 (4,225.25)	24.55	5,482.52
101-42200-321	TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	480.41 (519.59)	48.04	1,115.23
101-42200-331	TRAVEL/MEALS/LODGING	1,000.00	1,000.00	97.04 (902.96)	9.70	1,821.42
101-42200-334	MILEAGE REIMBURSEMENT	300.00	300.00	.00 (300.00)	.00	360.25
101-42200-340	ADVERTISING	750.00	750.00	.00 (750.00)	.00	888.83
101-42200-360	INSURANCE AND BONDS	11,000.00	11,000.00	.00 (11,000.00)	.00	9,295.53
101-42200-381	ELECTRIC UTILITIES	18,000.00	18,000.00	2,040.77 (15,959.23)	11.34	14,079.96
101-42200-382	WATER/WASTEWATER UTILITIES	600.00	600.00	113.07 (486.93)	18.85	555.12
101-42200-383	GAS UTILITIES	5,000.00	5,000.00	1,152.75 (3,847.25)	23.06	4,787.08
	TOTAL OTHER SERVICES AND CHA	68,250.00	68,250.00	14,661.37 (53,588.63)	21.48	177,985.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	2,500.00	2,500.00	.00	(2,500.00)	.00	871.20
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	20,000.00	703.00	(19,297.00)	3.52	26,522.36
101-42200-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	50.00
101-42200-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	617.25	(1,082.75)	36.31	1,273.82
101-42200-440 SCHOOLS AND MEETINGS	6,000.00	6,000.00	1,964.98	(4,035.02)	32.75	36.00
101-42200-441 GRANT FUNDED SCHOOLS	.00	.00	2,000.00	2,000.00	.00	5,940.00
<i>TOTAL MISCELLANEOUS</i>	<u>20,700.00</u>	<u>30,700.00</u>	<u>5,285.23</u>	<u>(25,414.77)</u>	<u>17.22</u>	<u>34,693.38</u>
TOTAL FIRE DEPARTMENT	<u><u>456,856.00</u></u>	<u><u>466,856.00</u></u>	<u><u>120,375.36</u></u>	<u><u>(346,480.64)</u></u>	<u><u>25.78</u></u>	<u><u>599,882.26</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT						
<i>SUPPLIES</i>						
101-42300-201 OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-42300-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	500.00
101-42300-240 SMALL TOOLS AND MINOR EQUIP	7,500.00	7,500.00	.00	(7,500.00)	.00	1,061.52
<i>TOTAL SUPPLIES</i>	8,100.00	8,100.00	.00	(8,100.00)	.00	1,561.52
<i>OTHER SERVICES AND CHARGES</i>						
101-42300-331 TRAVEL/MEALS/LODGING	300.00	295.00	.00	(295.00)	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	300.00	295.00	.00	(295.00)	.00	.00
<i>MISCELLANEOUS</i>						
101-42300-404 REPAIR & MAINT LABOR - VEH/EQ	.00	.00	2,037.00	2,037.00	.00	291.00
101-42300-433 DUES AND SUBSCRIPTIONS	300.00	305.00	1,105.00	800.00	362.30	305.00
101-42300-440 SCHOOLS AND MEETINGS	500.00	500.00	.00	(500.00)	.00	250.00
101-42300-489 OTHER CONTRACTED SERVICES	1,500.00	1,500.00	780.00	(720.00)	52.00	875.00
<i>TOTAL MISCELLANEOUS</i>	2,300.00	2,305.00	3,922.00	1,617.00	170.15	1,721.00
<i>FUNCTION 9</i>						
101-42300-999 COVID 19 EMERGENCY MANAGEMEN	.00	.00	.00	.00	.00	80.80
<i>TOTAL FUNCTION 9</i>	.00	.00	.00	.00	.00	80.80
TOTAL EMERGENCY MANAGEMENT	10,700.00	10,700.00	3,922.00	(6,778.00)	36.65	3,363.32

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	5,000.00	5,000.00	1,200.00	(3,800.00)	24.00	4,800.00
<i>TOTAL OTHER SERVICES & CHARG</i>	5,000.00	5,000.00	1,200.00	(3,800.00)	24.00	4,800.00
TOTAL ANIMAL CONTROL	5,000.00	5,000.00	1,200.00	(3,800.00)	24.00	4,800.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	746,515.00	746,515.00	187,741.72	(558,773.28)	25.15	723,217.94
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	5,000.00	5,000.00	1,067.42	(3,932.58)	21.35	6,154.23
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	59,558.00	59,558.00	.00	(59,558.00)	.00	30,681.69
101-43001-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	24.41
101-43001-111 OVERTIME-SNOWPLOWING	39,000.00	39,000.00	4,730.71	(34,269.29)	12.13	38,474.65
101-43001-112 OVERTIME MOSQUITO SPRAYING	1,000.00	1,000.00	.00	(1,000.00)	.00	391.77
101-43001-115 CALL-IN PAY	.00	.00	.00	.00	.00	576.27
101-43001-121 PERA (EMPLOYER)	61,580.00	61,580.00	14,515.52	(47,064.48)	23.57	57,788.94
101-43001-122 FICA/MEDICARE (EMPLOYER)	67,367.00	67,367.00	14,436.17	(52,930.83)	21.43	59,535.28
101-43001-123 CENTRAL PENSION FUND CONTRIB	16,640.00	16,640.00	4,234.71	(12,405.29)	25.45	17,192.25
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	158,836.00	158,836.00	56,743.55	(102,092.45)	35.72	153,082.21
101-43001-132 STREETS LONGEVITY PAY	29,542.00	29,542.00	.00	(29,542.00)	.00	.00
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	14,500.00	14,500.00	1,461.16	(13,038.84)	10.08	8,308.76
101-43001-151 WORKERS' COMPENSATION PREMIU	105,000.00	105,000.00	23,642.63	(81,357.37)	22.52	64,391.07
101-43001-154 HRA/FLEX FEES	750.00	750.00	252.48	(497.52)	33.66	668.66
TOTAL PERSONAL SERVICES	1,305,288.00	1,305,288.00	308,826.07	(996,461.93)	23.66	1,160,488.13
<i>SUPPLIES</i>						
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
101-43001-202 DUPLICATING AND COPYING SUPPLI	200.00	200.00	.00	(200.00)	.00	.00
101-43001-204 STATIONERY, FORMS & ENVELOPES	400.00	400.00	.00	(400.00)	.00	.00
101-43001-209 SOFTWARE UPDATES	500.00	500.00	.00	(500.00)	.00	34.31
101-43001-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	2,528.19	(12,471.81)	16.85	17,827.73
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	80,000.00	80,000.00	9,940.51	(70,059.49)	12.43	67,852.68
101-43001-215 SHOP MAINTENANCE SUPPLIES	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
101-43001-219 SNOW REMOVAL MATERIALS	85,000.00	85,000.00	57,543.54	(27,456.46)	67.70	77,026.93
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	85,000.00	85,000.00	22,345.65	(62,654.35)	26.29	112,321.37
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	15,000.00	15,000.00	3,068.82	(11,931.18)	20.46	38,827.17
101-43001-226 SIGNS	20,000.00	20,000.00	3,501.85	(16,498.15)	17.51	6,794.41
101-43001-240 SMALL TOOLS AND MINOR EQUIP	12,000.00	12,000.00	4,406.66	(7,593.34)	36.72	11,120.42
TOTAL SUPPLIES	316,100.00	316,100.00	103,335.22	(212,764.78)	32.69	331,805.02

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	955.85	(2,544.15)	27.31	3,095.25
101-43001-313 IT MGMT & BACKUP	4,500.00	4,500.00	1,374.75	(3,125.25)	30.55	6,244.82
101-43001-321 TELEPHONE/CELLULAR PHONES	6,000.00	6,000.00	874.25	(5,125.75)	14.57	4,761.96
101-43001-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
101-43001-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	.00
101-43001-340 ADVERTISING	500.00	500.00	.00	(500.00)	.00	11.03
101-43001-360 INSURANCE AND BONDS	20,000.00	20,000.00	.00	(20,000.00)	.00	17,414.41
101-43001-381 ELECTRIC UTILITIES	8,500.00	8,500.00	1,595.64	(6,904.36)	18.77	7,949.52
101-43001-382 WATER/WASTEWATER UTILITIES	3,200.00	3,200.00	648.50	(2,551.50)	20.27	3,225.88
101-43001-383 GAS UTILITIES	20,000.00	20,000.00	4,996.80	(15,003.20)	24.98	19,006.55
101-43001-384 REFUSE HAULING	2,400.00	2,400.00	462.16	(1,937.84)	19.26	3,548.15
101-43001-386 EV CHARGING STATION POWER	.00	.00	.00	.00	.00	5,475.50
TOTAL OTHER SERVICES AND CHA	69,300.00	69,300.00	10,907.95	(58,392.05)	15.74	70,733.07
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	2,000.00	2,000.00	973.00	(1,027.00)	48.65	739.00
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	10,000.00	10,000.00	2,792.82	(7,207.18)	27.93	11,522.50
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	(500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	30,000.00	30,000.00	.00	(30,000.00)	.00	27,652.28
101-43001-407 BRIDGE REPAIR	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
101-43001-408 SIDEWALK REPAIRS	8,000.00	8,000.00	.00	(8,000.00)	.00	6,800.00
101-43001-413 BNSF PARKING LEASE	4,000.00	4,000.00	3,484.74	(515.26)	87.12	3,383.24
101-43001-414 EQUIPMENT RENTAL	8,000.00	8,000.00	4,200.00	(3,800.00)	52.50	6,500.00
101-43001-417 RENTALS - UNIFORMS	8,000.00	8,000.00	2,447.04	(5,552.96)	30.59	9,157.00
101-43001-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	373.50	(626.50)	37.35	513.39
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	.00	(1,500.00)	.00	565.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	1,000.00	1,000.00	.00	(1,000.00)	.00	404.64
101-43001-444 INSECT CONTROL	18,000.00	18,000.00	.00	(18,000.00)	.00	14,077.86
101-43001-445 DISEASED TREE PROGRAM	20,000.00	20,000.00	4,200.00	(15,800.00)	21.00	11,015.25
101-43001-446 WEED CONTROL	5,000.00	5,000.00	.00	(5,000.00)	.00	3,575.87
101-43001-447 DOWNTOWN DECORATIONS	15,000.00	15,000.00	.00	(15,000.00)	.00	8,483.27
101-43001-449 SOD REPLACEMENT PROJECT	10,000.00	10,000.00	.00	(10,000.00)	.00	.00
101-43001-489 OTHER CONTRACTED SERVICES	15,000.00	15,000.00	520.02	(14,479.98)	3.47	14,540.18
TOTAL MISCELLANEOUS	160,000.00	160,000.00	18,991.12	(141,008.88)	11.87	118,929.48
TOTAL STREETS	1,850,688.00	1,850,688.00	442,060.36	(1,408,627.64)	23.89	1,681,955.70

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>PARKS & RECREATION</u>						
<i>PERSONAL SERVICES</i>						
101-45200-101 FULL-TIME EMPLOYEES - REGULAR	178,078.00	178,078.00	25,181.37	(152,896.63)	14.14	146,106.40
101-45200-102 FULL-TIME EMPLOYEES - OVERTIME	2,000.00	2,000.00	.00	(2,000.00)	.00	304.34
101-45200-104 TEMP/SEAS EMPLOYEES - REGULAR	56,650.00	56,650.00	973.58	(55,676.42)	1.72	29,655.85
101-45200-112 PARKS & REC COMM STIPENDS	2,000.00	2,000.00	35.00	(1,965.00)	1.75	702.50
101-45200-121 PERA (EMPLOYER)	13,876.00	13,876.00	1,888.59	(11,987.41)	13.61	10,778.52
101-45200-122 FICA/MEDICARE (EMPLOYER)	17,619.00	17,619.00	1,958.38	(15,660.62)	11.12	13,172.38
101-45200-123 CENTRAL PENSION FUND CONTRIB	4,160.00	4,160.00	501.74	(3,658.26)	12.06	3,269.32
101-45200-131 MEDICAL/DENTAL/LIFE	41,245.00	41,245.00	10,217.37	(31,027.63)	24.77	33,234.44
101-45200-132 PARKS LONGEVITY PAY	4,929.00	4,929.00	.00	(4,929.00)	.00	.00
101-45200-133 PARKS INSUR DEDUCTIBLE CONTRIB	3,750.00	3,750.00	63.36	(3,686.64)	1.69	1,397.19
101-45200-151 WORKERS' COMPENSATION PREMIU	21,869.00	21,869.00	4,137.51	(17,731.49)	18.92	13,313.71
101-45200-154 HRA/FLEX FEES	200.00	200.00	48.52	(151.48)	24.26	146.20
TOTAL PERSONAL SERVICES	346,376.00	346,376.00	45,005.42	(301,370.58)	12.99	252,080.85
<i>SUPPLIES</i>						
101-45200-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	1,102.73	(10,897.27)	9.19	10,148.87
101-45200-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	2,096.04	(17,903.96)	10.48	15,543.14
101-45200-221 REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	4,372.85	(10,627.15)	29.15	11,683.79
101-45200-223 REPAIR & MAINT SUPP - BLDG/INF	20,000.00	20,000.00	448.83	(19,551.17)	2.24	34,984.70
101-45200-226 SIGNS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-45200-228 ADOPT A PARK SUPPLIES	.00	.00	.00	.00	.00	505.76
101-45200-230 MASTER GARDENERS SUPPLIES	1,000.00	1,000.00	.00	(1,000.00)	.00	191.74
101-45200-240 SMALL TOOLS & MINOR EQUIP	5,000.00	5,000.00	.00	(5,000.00)	.00	3,728.62
TOTAL SUPPLIES	74,000.00	74,000.00	8,020.45	(65,979.55)	10.84	76,786.62
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304 PROFESSIONAL SERV-PARK STUDY	1,000.00	1,000.00	222.33	(777.67)	22.23	1,134.63
101-45200-305 PARK CONTRACTED SERVICES	500.00	500.00	.00	(500.00)	.00	.00
101-45200-321 TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	138.10	(861.90)	13.81	828.60
101-45200-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-45200-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	9.95
101-45200-360 INSURANCE AND BONDS	27,000.00	27,000.00	.00	(27,000.00)	.00	15,752.23
101-45200-381 ELECTRIC UTILITIES	75,000.00	75,000.00	26,285.52	(48,714.48)	35.05	77,323.99
101-45200-382 WATER/WASTEWATER UTILITIES	15,000.00	15,000.00	424.52	(14,575.48)	2.83	6,657.86
101-45200-383 GAS UTILITIES	2,000.00	2,000.00	378.01	(1,621.99)	18.90	1,166.55
101-45200-384 REFUSE HAULING	500.00	500.00	87.80	(412.20)	17.56	526.80
TOTAL OTHER SERVICES AND CHA	122,400.00	122,400.00	27,536.28	(94,863.72)	22.50	103,400.61

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	6,000.00	6,000.00	4,335.41	(1,664.59)	72.26	8,834.15
101-45200-403 R & M - TENNIS COURTS	10,000.00	10,000.00	.00	(10,000.00)	.00	.00
101-45200-415 RENTALS - OTHER EQUIPMENT	9,000.00	9,000.00	262.00	(8,738.00)	2.91	7,660.45
101-45200-417 RENTALS - UNIFORMS	800.00	800.00	251.49	(548.51)	31.44	967.52
101-45200-445 WEED CONTROL AND FERTILIZER	20,000.00	20,000.00	.00	(20,000.00)	.00	10,632.78
101-45200-485 PROPERTY TAXES	.00	.00	.00	.00	.00	6,394.00
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	5,000.00	5,000.00	.00	(5,000.00)	.00	3,675.00
101-45200-496 PARKS ARTS & PROGRAMMING	30,000.00	30,000.00	8,933.35	(21,066.65)	29.78	23,927.86
<i>TOTAL MISCELLANEOUS</i>	<u>80,800.00</u>	<u>80,800.00</u>	<u>13,782.25</u>	<u>(67,017.75)</u>	<u>17.06</u>	<u>62,091.76</u>
TOTAL PARKS & RECREATION	<u><u>623,576.00</u></u>	<u><u>623,576.00</u></u>	<u><u>94,344.40</u></u>	<u><u>(529,231.60)</u></u>	<u><u>15.13</u></u>	<u><u>494,359.84</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIBRARY						
<i>SUPPLIES</i>						
101-45400-210 MISCELLANEOUS OPER SUPPLIES	3,500.00	3,500.00	.00	(3,500.00)	.00	6,066.61
101-45400-223 REPAIR & MAINT SUPP - BLDG/INF	5,000.00	4,000.00	1,537.09	(2,462.91)	38.43	1,808.07
101-45400-240 SMALL TOOLS & MINOR EQUIP	1,000.00	2,000.00	1,875.00	(125.00)	93.75	1,308.05
TOTAL SUPPLIES	9,500.00	9,500.00	3,412.09	(6,087.91)	35.92	9,182.73
<i>OTHER SERVICES AND CHARGES</i>						
101-45400-360 INSURANCE AND BONDS	11,000.00	11,000.00	.00	(11,000.00)	.00	9,981.42
101-45400-381 ELECTRIC UTILITIES	34,000.00	34,000.00	5,624.51	(28,375.49)	16.54	31,773.68
101-45400-382 WATER/WASTEWATER UTILITIES	2,500.00	2,500.00	322.06	(2,177.94)	12.88	3,015.13
101-45400-383 GAS UTILITIES	6,000.00	6,000.00	1,795.98	(4,204.02)	29.93	6,786.69
101-45400-384 REFUSE HAULING	1,500.00	1,500.00	.00	(1,500.00)	.00	1,067.20
TOTAL OTHER SERVICES AND CHA	55,000.00	55,000.00	7,742.55	(47,257.45)	14.08	52,624.12
<i>MISCELLANEOUS</i>						
101-45400-401 REPAIR & MAINT LABOR - BLDGS	4,000.00	4,000.00	.00	(4,000.00)	.00	2,604.99
101-45400-404 REPAIR & MAINT LABOR-CAMB LIBR	60,000.00	60,000.00	2,211.58	(57,788.42)	3.69	58,261.56
101-45400-409 MAINT CONTRACTS - BLDG & EQUIP	5,000.00	5,000.00	.00	(5,000.00)	.00	3,219.20
101-45400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
TOTAL MISCELLANEOUS	69,500.00	69,500.00	2,211.58	(67,288.42)	3.18	64,085.75
TOTAL LIBRARY	134,000.00	134,000.00	13,366.22	(120,633.78)	9.97	125,892.60

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>							
<i>TRANSFERS</i>							
101-49300-720	TRANSFERS OUT - OPER TRANSFER	994,570.00	737,070.00	.00	(737,070.00)	.00	1,140,601.00
	<i>TOTAL TRANSFERS</i>	994,570.00	737,070.00	.00	(737,070.00)	.00	1,140,601.00
	TOTAL TRANSFERS OUT	994,570.00	737,070.00	.00	(737,070.00)	.00	1,140,601.00

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>9,359,506.00</u>	<u>9,113,680.00</u>	<u>1,894,674.39</u>			<u>8,561,859.90</u>
NET REVENUES OVER EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>(1,568,612.29)</u>			<u>520,563.79</u>

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTERGOVERNMENTAL REVENUES	.00	.00	.00	.00	.00	11,054.00
CHARGES FOR SERVICES	112,400.00	112,400.00	27,433.73	84,966.27	24.41	114,257.06
OTHER	.00	.00	.00	.00	.00	1,975.89
OTHER FINANCING SOURCES	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	27,433.73	134,290.27	16.96	127,286.95
EXPENDITURES						
AIRPORT OPERATING						
AIRPORT OPERATING	161,724.00	161,724.00	23,174.93	138,549.07	14.33	117,323.45
TOTAL AIRPORT OPERATING	161,724.00	161,724.00	23,174.93	138,549.07	14.33	117,323.45
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	23,174.93	138,549.07	14.33	117,323.45
NET REVENUE OVER EXPENDITURES	.00	.00	4,258.80	(4,258.80)		9,963.50

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
211-33180 AIRPORT ARPA A3001-C3 GRANTREV	.00	.00	.00	.00	.00	11,054.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	11,054.00
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	13,400.00	13,400.00	15,728.94	(2,328.94)	117.38	13,437.30
211-34921 MAINT REIMBURSEMENT - STATE	23,000.00	23,000.00	(416.68)	23,416.68	(1.81)	25,752.06
211-34925 AIRPLANE FUEL SALES	76,000.00	76,000.00	12,121.47	63,878.53	15.95	75,067.70
TOTAL CHARGES FOR SERVICES	112,400.00	112,400.00	27,433.73	84,966.27	24.41	114,257.06
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	1,975.89
TOTAL OTHER	.00	.00	.00	.00	.00	1,975.89
<u>OTHER FINANCING SOURCES</u>						
211-39203 TRANSFERS IN - OPERATING	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL OTHER FINANCING SOURCES	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	27,433.73			127,286.95

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
AIRPORT OPERATING						
<i>PERSONAL SERVICES</i>						
211-49000-101 FULL-TIME EMPLOYEES - REGULAR	15,294.00	15,294.00	6,380.37	(8,913.63)	41.72	18,020.63
211-49000-104 TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	.00	(20,000.00)	.00	.00
211-49000-111 OVERTIME SNOWPLOWING	.00	.00	57.08	57.08	.00	419.94
211-49000-121 PERA (EMPLOYER)	2,647.00	2,647.00	482.78	(2,164.22)	18.24	1,343.51
211-49000-122 FICA/MEDICARE (EMPLOYER)	2,749.00	2,749.00	476.83	(2,272.17)	17.35	1,332.88
211-49000-123 CENTRAL PENSION FUND CONTRIB	.00	.00	71.21	71.21	.00	63.81
211-49000-131 MEDICAL/DENTAL/LIFE	2,719.00	2,719.00	923.90	(1,795.10)	33.98	2,574.33
211-49000-132 PARKS LONGEVITY PAY	758.00	758.00	.00	(758.00)	.00	.00
211-49000-133 AIRPORT INS DEDUCTIBLE CONTRIB	225.00	225.00	.00	(225.00)	.00	.00
211-49000-151 WORKERS' COMPENSATION PREMIU	4,343.00	4,343.00	.00	(4,343.00)	.00	.00
TOTAL PERSONAL SERVICES	48,735.00	48,735.00	8,392.17	(40,342.83)	17.22	23,755.10
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	94.04	(905.96)	9.40	735.39
211-49000-212 GASOLINE/FUEL/ADDATIVES	100.00	100.00	.00	(100.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	7,000.00	7,000.00	.00	(7,000.00)	.00	11,748.50
211-49000-223 REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	419.44
211-49000-226 SIGNS	500.00	500.00	.00	(500.00)	.00	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	1,500.00	1,500.00	569.16	(930.84)	37.94	230.61
211-49000-251 AIRPLANE FUEL COST OF SALES	75,089.00	75,089.00	10,319.43	(64,769.57)	13.74	63,953.84
TOTAL SUPPLIES	86,689.00	86,689.00	10,982.63	(75,706.37)	12.67	77,087.78
<i>OTHER SERVICES & CHARGES</i>						
211-49000-321 TELEPHONE/CELLULAR PHONES	2,000.00	2,000.00	320.34	(1,679.66)	16.02	1,512.05
211-49000-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-360 INSURANCE AND BONDS	3,500.00	3,500.00	1,087.50	(2,412.50)	31.07	3,666.44
211-49000-381 ELECTRIC UTILITIES	6,000.00	6,000.00	1,047.29	(4,952.71)	17.45	4,941.76
211-49000-383 GAS UTILITIES	3,700.00	3,700.00	.00	(3,700.00)	.00	1,481.47
TOTAL OTHER SERVICES & CHARG	15,600.00	15,600.00	2,455.13	(13,144.87)	15.74	11,601.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
211-49000-403 REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	795.00	(2,205.00)	26.50	780.00
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	(3,000.00)	.00	1,893.00
211-49000-408 MAINT CONTRACTS - MACH/EQUIP	600.00	600.00	.00	(600.00)	.00	.00
211-49000-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	150.00	(150.00)	50.00	215.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	.00	(300.00)	.00	.00
211-49000-441 STATE PERMITS & FEES	500.00	500.00	400.00	(100.00)	80.00	400.00
211-49000-489 OTHER CONTRACTED SERVICES	1,500.00	1,500.00	.00	(1,500.00)	.00	1,590.85
<i>TOTAL MISCELLANEOUS</i>	<u>10,700.00</u>	<u>10,700.00</u>	<u>1,345.00</u>	<u>(9,355.00)</u>	<u>12.57</u>	<u>4,878.85</u>
TOTAL AIRPORT OPERATING	<u><u>161,724.00</u></u>	<u><u>161,724.00</u></u>	<u><u>23,174.93</u></u>	<u><u>(138,549.07)</u></u>	<u><u>14.33</u></u>	<u><u>117,323.45</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	23,174.93			117,323.45
NET REVENUES OVER EXPENDITURE	.00	.00	4,258.80			9,963.50

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>					
31010	CURRENT	596,147.00	596,147.00	.00	596,147.00
		<u>596,147.00</u>	<u>596,147.00</u>	<u>.00</u>	<u>596,147.00</u>
<u>SPECIAL ASSESSMENTS</u>					
36100	PREPAID	.00	.00	7,261.75	(7,261.75)
36101/36102	"PRINCIPAL, INT & PENALTIES"	342,373.00	342,373.00	.00	342,373.00
		<u>342,373.00</u>	<u>342,373.00</u>	<u>7,261.75</u>	<u>335,111.25</u>
<u>TRANSFERS</u>					
39200-39204	GENERAL FUND TRANSFER IN	800,000.00	800,000.00	.00	800,000.00
		<u>800,000.00</u>	<u>800,000.00</u>	<u>.00</u>	<u>800,000.00</u>
	TOTAL REVENUE	<u><u>1,738,520.00</u></u>	<u><u>1,738,520.00</u></u>	<u><u>7,261.75</u></u>	<u><u>1,731,258.25</u></u>

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,510,001.00	1,510,001.00	1,515,000.00	4,999.00	
47000611	INTEREST	391,040.00	391,040.00	204,612.51	(186,427.49)	52.33
47000620	OTHER FEES	7,207.00	7,207.00	2,375.00	(4,832.00)	32.95
		<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,721,987.51</u>	<u>(186,260.49)</u>	<u>90.24</u>
	TOTAL EXPENSES	<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,721,987.51</u>	<u>(186,260.49)</u>	<u>90.24</u>
	NET REVENUES					
	OVER(UNDER) EXPENSES	<u>(169,728.00)</u>	<u>(169,728.00)</u>	<u>(1,714,725.76)</u>		

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS & TAXES</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	18,507.00	18,507.00	.00	18,507.00	.00
	18,507.00	18,507.00	.00	18,507.00	.00
<u>CHARGES FOR SERVICE</u>					
362XX CONTRACTED SERVICES	49,610.00	49,610.00	49,610.00	.00	100.00
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	3,306.00	(3,306.00)	.00
	49,610.00	49,610.00	52,916.00	(3,306.00)	106.66
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	1,216,562.00	1,216,562.00	752,110.00	464,452.00	61.82
33160-33169 FEDERAL AID	405,000.00	405,000.00	.00	405,000.00	.00
	1,621,562.00	1,621,562.00	752,110.00	869,452.00	46.38
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	2,800.00	2,800.00	.00	2,800.00	.00
36230 DONATIONS	5,000.00	5,000.00	3,500.00	1,500.00	70.00
32299 UTILITY PERMITS	2,000.00	2,000.00	1,832.04	167.96	91.60
31050 BOND PROCEEDS	4,347,500.00	4,347,500.00	.00	4,347,500.00	.00
	4,357,300.00	4,357,300.00	5,332.04	4,351,967.96	.12
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	2,531,086.00	2,531,086.00	.00	2,531,086.00	.00
	2,531,086.00	2,531,086.00	.00	2,531,086.00	.00
TOTAL REVENUE	8,578,065.00	8,578,065.00	810,358.04	7,767,706.96	9.45

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
401-48000-720 TRANSFERS OUT TO OTHER FUNDS	250,000.00	250,000.00	.00	(250,000.00)	.00
402-49300-720 TRANSFERS OUT- OPERATING TRANS	130,000.00	130,000.00	.00	(130,000.00)	.00
415-45200-560 PARK IMPROVEMENTS	110,000.00	110,000.00	15,123.74	(94,876.26)	13.75
415-45200-596 LAND ACQUISITION	175,000.00	175,000.00	.00	(175,000.00)	.00
417-42100-550 VEHICLES	215,000.00	215,000.00	.00	(215,000.00)	.00
417-42100-551 SQUAD CAMERA	22,500.00	22,500.00	12,686.00	(9,814.00)	56.38
417-42100-580 OTHER EQUIPMENT	20,000.00	20,000.00	.00	(20,000.00)	.00
417-42100-590 EMERGENCY OPERATIONS	6,000.00	6,000.00	.00	(6,000.00)	.00
418-43001-550 PW VEHICLES & EQUIPMENT	57,000.00	57,000.00	.00	(57,000.00)	.00
419-41320-580 ADMIN OTHER EQUIPMENT	.00	.00	17,218.00	17,218.00	.00
419-41320-581 CITY HALL BUILDING PROJECT	5,000.00	5,000.00	.00	(5,000.00)	.00
419-41320-582 ELECTION EQUIP	15,000.00	15,000.00	.00	(15,000.00)	.00
419-41500-570 FINANCE OFFICE EQUIPMENT	17,500.00	17,500.00	5,580.00	(11,920.00)	31.89
419-41920-580 OTHER EQUIPMENT	70,000.00	70,000.00	22,030.00	(47,970.00)	31.47
420-42200-540 EQUIPMENT	.00	.00	100,678.62	100,678.62	.00
420-42200-550 VEHICLES	700,000.00	700,000.00	145,939.00	(554,061.00)	20.85
420-42200-565 FIRE HALL BLDG IMPROV/REPAIR	.00	.00	500.00	500.00	.00
443-48000-223 STREET CRACK SEALING	70,000.00	70,000.00	.00	(70,000.00)	.00
443-48000-225 PVMT MGMT OVERLAYS	40,000.00	40,000.00	.00	(40,000.00)	.00
443-48000-226 DOWNTOWN PAVER/TREE REPAIR	50,000.00	50,000.00	.00	(50,000.00)	.00
443-49300-720 TRANSFERS OUT-OPERATING TRANSF	1,075,000.00	1,075,000.00	.00	(1,075,000.00)	.00
444-48000-530 IMPR OTHER THAN BUILDINGS	580,000.00	580,000.00	.00	(580,000.00)	.00
484-48000-303 ENGINEERING EXP	.00	.00	119,560.44	119,560.44	.00
484-48000-307 ENGINEERING EXP-CENTRAL AVE TR	.00	.00	13,158.75	13,158.75	.00
484-48000-351 LEGAL NOTICE/PUBLISHING	.00	.00	87.75	87.75	.00
484-48000-530 IMPROVEMENTS	8,384,100.00	8,384,100.00	.00	(8,384,100.00)	.00
486-48000-303 ENGINEERING EXP	.00	.00	1,669.00	1,669.00	.00
499-48000-306 LAKE FANNY PARK MASTER PLAN	.00	.00	13,076.50	13,076.50	.00
TOTAL FUND EXPENDITURES	11,992,100.00	11,992,100.00	467,307.80	(11,524,792.20)	3.90
TOTAL EXPENDITURES	11,992,100.00	11,992,100.00	467,307.80	(11,524,792.20)	3.90
NET REVENUES					
OVER(UNDER) EXPENDITURES	(3,414,035.00)	(3,414,035.00)	343,050.24		

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	120,199.79
OPERATING REVENUE	2,076,669.00	2,076,669.00	451,319.22	1,625,349.78	21.73	2,342,002.87
OTHER FINANCING SOURCES	380,000.00	380,000.00	.00	380,000.00	.00	2,036,510.70
TOTAL FUND REVENUE	2,456,669.00	2,456,669.00	451,319.22	2,005,349.78	18.37	4,498,713.36
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	2,084,158.00	2,084,158.00	219,581.26	1,864,576.74	10.54	2,078,872.68
TOTAL WATER FUND EXPENDITURES	2,084,158.00	2,084,158.00	219,581.26	1,864,576.74	10.54	2,078,872.68
TOTAL FUND EXPENDITURES	2,084,158.00	2,084,158.00	219,581.26	1,864,576.74	10.54	2,078,872.68
NET REVENUE OVER EXPENDITURES	372,511.00	372,511.00	231,737.96	140,773.04		2,419,840.68

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	.00	.00	.00	2,846.56
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	117,353.23
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	120,199.79
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	2,000,000.00	2,000,000.00	417,145.81	1,582,854.19	20.86	2,240,299.22
601-37120 SALES OF METERS & SUPPLIES	15,000.00	15,000.00	16,805.20	(1,805.20)	112.03	26,239.60
601-37160 PENALTIES ETC.	30,000.00	30,000.00	8,975.68	21,024.32	29.92	44,667.73
601-37165 CERTIFICATION PENALTY	500.00	500.00	600.00	(100.00)	120.00	825.00
601-37170 OTHER REVENUE	31,169.00	31,169.00	7,792.53	23,376.47	25.00	29,971.32
TOTAL OPERATING REVENUE	2,076,669.00	2,076,669.00	451,319.22	1,625,349.78	21.73	2,342,002.87
<u>OTHER FINANCING SOURCES</u>						
601-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	1,511.11
601-39203 TRANSFERS FROM OTHER FUNDS	380,000.00	380,000.00	.00	380,000.00	.00	1,232,773.81
601-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	802,225.78
TOTAL OTHER FINANCING SOURCES	380,000.00	380,000.00	.00	380,000.00	.00	2,036,510.70
TOTAL FUND REVENUE	2,456,669.00	2,456,669.00	451,319.22			4,498,713.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	327,219.00	327,219.00	65,138.01	(262,080.99)	19.91	275,147.40
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	8,000.00	8,000.00	1,143.21	(6,856.79)	14.29	5,630.88
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	.00	(11,206.00)	.00	5,861.27
601-49400-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	6.10
601-49400-110 HOURS WORKED HOLIDAY	2,000.00	2,000.00	364.48	(1,635.52)	18.22	1,659.23
601-49400-115 CALL-IN PAY	2,500.00	2,500.00	162.31	(2,337.69)	6.49	1,243.39
601-49400-116 ON-CALL PAY	10,000.00	10,000.00	2,498.11	(7,501.89)	24.98	7,260.34
601-49400-121 PERA (EMPLOYER)	26,229.00	26,229.00	5,197.99	(21,031.01)	19.82	21,166.45
601-49400-122 FICA/MEDICARE (EMPLOYER)	29,299.00	29,299.00	5,203.03	(24,095.97)	17.76	22,190.46
601-49400-123 CENTRAL PENSION FUND CONTRIB	3,120.00	3,120.00	480.00	(2,640.00)	15.38	2,062.80
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	63,409.00	63,409.00	18,810.98	(44,598.02)	29.67	52,576.83
601-49400-132 LONGEVITY PAY	13,102.00	13,102.00	.00	(13,102.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	5,750.00	5,750.00	1,232.67	(4,517.33)	21.44	2,883.75
601-49400-151 WORKERS' COMPENSATION PREMIU	16,288.00	16,288.00	3,039.41	(13,248.59)	18.66	7,108.20
601-49400-154 HRA/FLEX FEES	300.00	300.00	78.25	(221.75)	26.08	212.96
<i>TOTAL PERSONAL SERVICES</i>	<i>518,422.00</i>	<i>518,422.00</i>	<i>103,348.45</i>	<i>(415,073.55)</i>	<i>19.94</i>	<i>405,010.06</i>
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	3,000.00	3,000.00	.00	(3,000.00)	.00	1,011.75
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	27.67	(972.33)	2.77	85.54
601-49400-204 STATIONARY, FORMS AND ENVELOPE	1,000.00	1,000.00	.00	(1,000.00)	.00	3,276.94
601-49400-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	3,450.59	(11,549.41)	23.00	11,271.02
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	12,000.00	12,000.00	1,556.28	(10,443.72)	12.97	10,925.99
601-49400-213 OPER SUPPLIES - PLANT EQUIP	1,000.00	1,000.00	43.50	(956.50)	4.35	130.50
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	85,000.00	85,000.00	12,389.59	(72,610.41)	14.58	59,133.13
601-49400-217 TESTING	3,000.00	3,000.00	811.40	(2,188.60)	27.05	2,059.44
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	4,000.00	4,000.00	703.58	(3,296.42)	17.59	6,480.70
601-49400-240 SMALL TOOLS AND MINOR EQUIP	8,000.00	8,000.00	122.91	(7,877.09)	1.54	1,180.59
601-49400-270 METERS AND REPAIRS	15,000.00	15,000.00	11,149.29	(3,850.71)	74.33	2,850.60
<i>TOTAL SUPPLIES</i>	<i>148,000.00</i>	<i>148,000.00</i>	<i>30,254.81</i>	<i>(117,745.19)</i>	<i>20.44</i>	<i>98,406.20</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	8,000.00	8,000.00	611.95	(7,388.05)	7.65	2,289.32
601-49400-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	3,611.50	(16,388.50)	18.06	16,010.00
601-49400-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	103.30	(1,096.70)	8.61	994.41
601-49400-313 IT MGMT & BACKUP	5,600.00	5,600.00	1,374.75	(4,225.25)	24.55	5,482.52
601-49400-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	1,039.96	(6,960.04)	13.00	5,892.21
601-49400-322 POSTAGE	2,000.00	2,000.00	2,000.00	.00	100.00	8,280.01
601-49400-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	572.03	(2,427.97)	19.07	884.89
601-49400-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	268.55
601-49400-340 ADVERTISING	1,000.00	1,000.00	.00	(1,000.00)	.00	1,981.17
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	.00	(500.00)	.00	.00
601-49400-360 INSURANCE AND BONDS	35,000.00	35,000.00	.00	(35,000.00)	.00	33,269.92
601-49400-381 ELECTRIC UTILITIES	110,000.00	110,000.00	15,410.12	(94,589.88)	14.01	94,900.53
601-49400-382 WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	311.97	(1,188.03)	20.80	1,218.35
601-49400-383 GAS UTILITIES	7,500.00	7,500.00	2,341.24	(5,158.76)	31.22	8,236.14
TOTAL OTHER SERVICES & CHARG	203,500.00	203,500.00	27,376.82	(176,123.18)	13.45	179,708.02
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	(3,000.00)	.00	5,023.00
601-49400-406 REPAIR & MAINT - PLANT	30,000.00	30,000.00	481.13	(29,518.87)	1.60	25,563.09
601-49400-407 REPAIRS & MAINTENANCE - HYDR	20,000.00	20,000.00	331.89	(19,668.11)	1.66	12,096.90
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	136.14	(9,863.86)	1.36	10,326.78
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	(500.00)	.00	429.00
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	85,000.00	85,000.00	51,063.92	(33,936.08)	60.08	198,359.96
601-49400-416 DOWNTOWN FIRE SUPPRESSION SE	.00	.00	.00	.00	.00	149,240.00
601-49400-420 DEPRECIATION	885,000.00	885,000.00	.00	(885,000.00)	.00	856,157.91
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	8,500.00	8,500.00	1,903.10	(6,596.90)	22.39	8,481.20
601-49400-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	727.00	(1,273.00)	36.35	954.00
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	550.00	(2,450.00)	18.33	447.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	.00	(5,000.00)	.00	9,465.56
601-49400-489 OTHER CONTRACTED SERVICES	8,000.00	8,000.00	2,933.00	(5,067.00)	36.66	13,819.00
TOTAL MISCELLANEOUS	1,075,500.00	1,075,500.00	58,126.18	(1,017,373.82)	5.40	1,290,363.40
<i>DEBT SERVICE</i>						
601-49400-619 INTEREST-WATER TREATMENT 2005	12,794.00	12,794.00	.00	(12,794.00)	.00	116.56
601-49400-620 FISCAL AGENT FEES	6,000.00	6,000.00	475.00	(5,525.00)	7.92	2,062.07
601-49400-634 INEREST EXP 2014 IMPROV	2,549.00	2,549.00	.00	(2,549.00)	.00	(58.10)
601-49400-635 INTEREST EXP 2015 BONDS	4,280.00	4,280.00	.00	(4,280.00)	.00	882.92
601-49400-636 INTEREST EXP 2016 WATER BONDS	5,558.00	5,558.00	.00	(5,558.00)	.00	2,945.55
601-49400-638 INTEREST EXPESE 2018 BONDS	10,938.00	10,938.00	.00	(10,938.00)	.00	9,473.14
601-49400-639 INTEREST EXP 2019 BONDS W TOWE	62,467.00	62,467.00	.00	(62,467.00)	.00	57,553.24
601-49400-640 INTEREST EXPENSE 2020 IMPROV	9,150.00	9,150.00	.00	(9,150.00)	.00	7,409.62
TOTAL DEBT SERVICE	113,736.00	113,736.00	475.00	(113,261.00)	.42	80,385.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
<i>TOTAL TRANSFERS</i>	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
TOTAL EXPENSE 400	2,084,158.00	2,084,158.00	219,581.26	(1,864,576.74)	10.54	2,078,872.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,084,158.00	2,084,158.00	219,581.26			2,078,872.68
NET REVENUES OVER EXPENDITURE	372,511.00	372,511.00	231,737.96			2,419,840.68

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	196,040.94
OPERATING REVENUE	2,680,000.00	2,680,000.00	629,994.78	2,050,005.22	23.51	3,236,117.57
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,062,127.80
TOTAL FUND REVENUE	2,680,000.00	2,680,000.00	629,994.78	2,050,005.22	23.51	4,494,286.31
EXPENDITURES						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,620,494.00	3,620,494.00	448,326.86	3,172,167.14	12.38	3,558,232.51
TOTAL WASTEWATER FUND EXPENDITURES	3,620,494.00	3,620,494.00	448,326.86	3,172,167.14	12.38	3,558,232.51
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	448,326.86	3,172,167.14	12.38	3,558,232.51
NET REVENUE OVER EXPENDITURES	(940,494.00)	(940,494.00)	181,667.92	(1,122,161.92)		936,053.80

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 602 - WASTEWATER UTILITY FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>							
602-36102	SPEC ASSESSMENTS - INT/PEN	.00	.00	.00	.00	.00	748.73
602-36210	INTEREST EARNINGS	.00	.00	.00	.00	.00	195,292.21
TOTAL SA & INTEREST EARNINGS		.00	.00	.00	.00	.00	196,040.94
<u>OPERATING REVENUE</u>							
602-37210	SEWER CHARGES - CITY	2,600,000.00	2,600,000.00	612,304.38	1,987,695.62	23.55	2,587,965.14
602-37250	SAC CHARGES	50,000.00	50,000.00	6,819.00	43,181.00	13.64	606,891.00
602-37260	PENALTIES	30,000.00	30,000.00	10,871.40	19,128.60	36.24	41,261.43
TOTAL OPERATING REVENUE		2,680,000.00	2,680,000.00	629,994.78	2,050,005.22	23.51	3,236,117.57
<u>OTHER FINANCING SOURCES</u>							
602-39102	GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	34,500.00
602-39700	CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,027,627.80
TOTAL OTHER FINANCING SOURCES		.00	.00	.00	.00	.00	1,062,127.80
TOTAL FUND REVENUE		2,680,000.00	2,680,000.00	629,994.78			4,494,286.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	588,587.00	588,587.00	150,643.48	(437,943.52)	25.59	633,421.00
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	27,000.00	27,000.00	7,360.08	(19,639.92)	27.26	26,793.93
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	.00	(11,206.00)	.00	7,666.41
602-49450-110 HOURS WORKED HOLIDAY	5,500.00	5,500.00	1,398.40	(4,101.60)	25.43	5,225.70
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	692.44	(2,307.56)	23.08	3,615.34
602-49450-116 ON-CALL PAY	31,000.00	31,000.00	7,480.78	(23,519.22)	24.13	31,915.61
602-49450-121 PERA (EMPLOYER)	50,894.00	50,894.00	12,568.08	(38,325.92)	24.69	51,245.89
602-49450-122 FICA/MEDICARE (EMPLOYER)	54,456.00	54,456.00	12,521.20	(41,934.80)	22.99	52,840.36
602-49450-123 CENTRAL PENSION FUND CONTRIB	9,360.00	9,360.00	2,872.34	(6,487.66)	30.69	12,411.57
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	127,722.00	127,722.00	46,197.03	(81,524.97)	36.17	129,367.83
602-49450-132 LONGEVITY PAY	23,493.00	23,493.00	.00	(23,493.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	.00	.00	1,499.07	1,499.07	.00	5,974.27
602-49450-151 WORKERS' COMPENSATION PREMIU	38,120.00	38,120.00	10,587.75	(27,532.25)	27.77	30,669.07
602-49450-154 HRA/FLEX FEES	600.00	600.00	202.50	(397.50)	33.75	551.38
<i>TOTAL PERSONAL SERVICES</i>	<i>970,938.00</i>	<i>970,938.00</i>	<i>254,023.15</i>	<i>(716,914.85)</i>	<i>26.16</i>	<i>991,698.36</i>
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	8,000.00	8,000.00	8,231.08	231.08	102.89	13,874.31
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	92.08	(1,407.92)	6.14	888.22
602-49450-204 STATIONARY, FORMS AND ENVELOPE	2,000.00	2,000.00	.00	(2,000.00)	.00	3,276.95
602-49450-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	3,572.69	(6,427.31)	35.73	13,976.94
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	1,605.25	(18,394.75)	8.03	13,695.57
602-49450-213 OPER SUPPLIES - PLANT EQUIP	200.00	200.00	43.50	(156.50)	21.75	130.50
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	200,000.00	200,000.00	69,352.57	(130,647.43)	34.68	233,418.49
602-49450-217 TESTING	10,000.00	10,000.00	1,384.75	(8,615.25)	13.85	9,683.56
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	8,000.00	8,000.00	2,330.11	(5,669.89)	29.13	5,859.26
602-49450-240 SMALL TOOLS & MINOR EQUIP	10,000.00	10,000.00	1,352.23	(8,647.77)	13.52	11,164.75
<i>TOTAL SUPPLIES</i>	<i>269,700.00</i>	<i>269,700.00</i>	<i>87,964.26</i>	<i>(181,735.74)</i>	<i>32.62</i>	<i>305,968.55</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	5,246.61	246.61	104.93	5,444.70
602-49450-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	3,611.50	(16,388.50)	18.06	16,010.00
602-49450-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	103.30	(1,096.70)	8.61	994.39
602-49450-313 IT MGMT & BACKUP	6,500.00	6,500.00	1,374.75	(5,125.25)	21.15	5,482.52
602-49450-321 TELEPHONE/CELLULAR PHONES	7,000.00	7,000.00	1,834.99	(5,165.01)	26.21	9,496.18
602-49450-322 POSTAGE	7,000.00	7,000.00	2,018.98	(4,981.02)	28.84	8,245.01
602-49450-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	15.00	(2,985.00)	.50	860.15
602-49450-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	268.55
602-49450-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	50,000.00	50,000.00	.00	(50,000.00)	.00	48,220.81
602-49450-381 ELECTRIC UTILITIES	140,000.00	140,000.00	21,493.00	(118,507.00)	15.35	120,577.00
602-49450-382 WATER/WASTEWATER UTILITIES	1,600.00	1,600.00	369.98	(1,230.02)	23.12	1,443.66
602-49450-383 GAS UTILITIES	44,000.00	44,000.00	9,926.34	(34,073.66)	22.56	39,827.14
602-49450-384 REFUSE HAULING	3,500.00	3,500.00	504.06	(2,995.94)	14.40	3,281.39
602-49450-385 POWER - LIFT STATIONS	17,000.00	17,000.00	3,359.44	(13,640.56)	19.76	15,125.13
<i>TOTAL OTHER SERVICES & CHARG</i>	<i>306,500.00</i>	<i>306,500.00</i>	<i>49,857.95</i>	<i>(256,642.05)</i>	<i>16.27</i>	<i>275,276.63</i>
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	10,000.00	10,000.00	.00	(10,000.00)	.00	1,325.00
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	7,000.00	7,000.00	7,550.67	550.67	107.87	6,445.70
602-49450-406 REPAIR & MAINT - PLANT	65,000.00	65,000.00	29,084.92	(35,915.08)	44.75	52,135.98
602-49450-407 REPAIR & MAINT - LIFT STATIONS	30,000.00	30,000.00	2,250.77	(27,749.23)	7.50	9,833.62
602-49450-408 REPAIRS & MAINTENANCE - SEWER	5,000.00	5,000.00	379.14	(4,620.86)	7.58	2,274.28
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,500.00	1,500.00	.00	(1,500.00)	.00	1,286.95
602-49450-418 KENWOOD LIFT STATION	.00	.00	.00	.00	.00	(3,882.24)
602-49450-420 DEPRECIATION	1,656,886.00	1,656,886.00	.00	(1,656,886.00)	.00	1,653,458.22
602-49450-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
602-49450-433 DUES AND SUBSCRIPTIONS	6,000.00	6,000.00	255.00	(5,745.00)	4.25	3,218.00
602-49450-440 MEETINGS AND SCHOOLS	4,000.00	4,000.00	765.00	(3,235.00)	19.13	2,661.18
602-49450-441 MPCA FEES	15,000.00	15,000.00	9,606.00	(5,394.00)	64.04	8,456.00
602-49450-489 OTHER CONTRACTED SERVICES	120,000.00	120,000.00	6,590.00	(113,410.00)	5.49	97,105.00
<i>TOTAL MISCELLANEOUS</i>	<i>1,921,386.00</i>	<i>1,921,386.00</i>	<i>56,481.50</i>	<i>(1,864,904.50)</i>	<i>2.94</i>	<i>1,834,317.69</i>
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	55,541.00	55,541.00	.00	(55,541.00)	.00	61,665.38
602-49450-620 FISCAL AGENT FEES	2,500.00	2,500.00	.00	(2,500.00)	.00	1,272.41
602-49450-634 INTEREST EXP 2014 IMPROV	1,154.00	1,154.00	.00	(1,154.00)	.00	(36.86)
602-49450-635 INTEREST EXP 2015 BOND EXP	1,926.00	1,926.00	.00	(1,926.00)	.00	397.34
602-49450-636 INTEREST EXP 2016 SEWER BONDS	3,386.00	3,386.00	.00	(3,386.00)	.00	1,796.38
602-49450-638 INTEREST EXPESE 2018 BONDS	3,200.00	3,200.00	.00	(3,200.00)	.00	3,281.60
602-49450-640 INTEREST EXPENSE 2020 IMP BOND	9,263.00	9,263.00	.00	(9,263.00)	.00	7,595.03
<i>TOTAL DEBT SERVICE</i>	<i>76,970.00</i>	<i>76,970.00</i>	<i>.00</i>	<i>(76,970.00)</i>	<i>.00</i>	<i>75,971.28</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
<i>TOTAL TRANSFERS</i>	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
TOTAL EXPENSE 450	3,620,494.00	3,620,494.00	448,326.86	(3,172,167.14)	12.38	3,558,232.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	448,326.86			3,558,232.51
NET REVENUES OVER EXPENDITURE	(940,494.00)	(940,494.00)	181,667.92			936,053.80

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
OPERATING REVENUES	456,000.00	456,000.00	125,352.20	330,647.80	27.49	451,241.20
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	456,000.00	456,000.00	125,352.20	330,647.80	27.49	2,033,374.96
EXPENDITURES						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	667,561.00	667,561.00	66,492.00	601,069.00	9.96	531,070.05
TOTAL STORM SEWER FUND EXPENDITURE	667,561.00	667,561.00	66,492.00	601,069.00	9.96	531,070.05
TOTAL FUND EXPENDITURES	667,561.00	667,561.00	66,492.00	601,069.00	9.96	531,070.05
NET REVENUE OVER EXPENDITURES	(211,561.00)	(211,561.00)	58,860.20	(270,421.20)		1,502,304.91

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	450,000.00	450,000.00	123,289.12	326,710.88	27.40	442,424.09
603-37360 PENALTIES	6,000.00	6,000.00	2,063.08	3,936.92	34.38	8,817.11
TOTAL OPERATING REVENUES	456,000.00	456,000.00	125,352.20	330,647.80	27.49	451,241.20
<u>OTHER FINANCING SOURCES</u>						
603-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,554,587.25
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	<u>456,000.00</u>	<u>456,000.00</u>	<u>125,352.20</u>			<u>2,033,374.96</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EXPENSE 500						
<i>PERSONAL SERVICES</i>						
603-49500-101 FULL-TIME EMPLOYEES - REGULAR	73,986.00	73,986.00	.00	(73,986.00)	.00	.00
603-49500-121 PERA (EMPLOYER)	5,552.00	5,552.00	.00	(5,552.00)	.00	.00
603-49500-122 FICA/MEDICARE (EMPLOYER)	5,663.00	5,663.00	.00	(5,663.00)	.00	.00
603-49500-131 MEDICAL/DENTAL/LIFE INS	18,125.00	18,125.00	.00	(18,125.00)	.00	.00
603-49500-132 LONGEVITY PAY	46.00	46.00	.00	(46.00)	.00	.00
603-49500-133 DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
603-49500-151 WORKERS' COMPENSATION PREMIU	901.00	901.00	.00	(901.00)	.00	.00
603-49500-154 HRA/FLEX FEES	100.00	100.00	.00	(100.00)	.00	.00
TOTAL PERSONAL SERVICES	105,873.00	105,873.00	.00	(105,873.00)	.00	.00
<i>SUPPLIES</i>						
603-49500-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	102.94
TOTAL SUPPLIES	.00	.00	.00	.00	.00	102.94
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	(5,000.00)	.00	4,439.75
603-49500-352 GEN INFO & PUBLIC NOTICES	200.00	200.00	.00	(200.00)	.00	.00
TOTAL OTHER SERVICES & CHARG	5,200.00	5,200.00	.00	(5,200.00)	.00	4,439.75
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	60,000.00	60,000.00	65,082.00	5,082.00	108.47	33,637.35
603-49500-420 DEPRECIATION	450,000.00	450,000.00	.00	(450,000.00)	.00	453,068.56
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	2,092.33
603-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	1,070.00	1,070.00	.00	.00
603-49500-440 SCHOOLS AND MEETINGS	2,000.00	2,000.00	340.00	(1,660.00)	17.00	.00
TOTAL MISCELLANEOUS	513,000.00	513,000.00	66,492.00	(446,508.00)	12.96	488,798.24
<i>DEBT SERVICE</i>						
603-49500-620 FISCAL AGENT FEES	.00	.00	.00	.00	.00	1,742.24
603-49500-634 INTEREST EXP 2014 STORM IMPROV	1,296.00	1,296.00	.00	(1,296.00)	.00	(45.60)
603-49500-635 INTEREST EXP 2015 BONDS	2,171.00	2,171.00	.00	(2,171.00)	.00	447.89
603-49500-636 INTEREST EXP 2016 STORM BONDS	3,220.00	3,220.00	.00	(3,220.00)	.00	1,708.80
603-49500-638 INTEREST EXPESE 2018 BONDS	12,188.00	12,188.00	.00	(12,188.00)	.00	12,494.08
603-49500-640 INTEREST EXPENSE 2020 IMP BOND	18,263.00	18,263.00	.00	(18,263.00)	.00	14,887.09
603-49500-641 INTEREST EXPENSE 2022 IMP BOND	6,350.00	6,350.00	.00	(6,350.00)	.00	6,494.62
TOTAL DEBT SERVICE	43,488.00	43,488.00	.00	(43,488.00)	.00	37,729.12
TOTAL EXPENSE 500	667,561.00	667,561.00	66,492.00	(601,069.00)	9.96	531,070.05

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	667,561.00	667,561.00	66,492.00			531,070.05
NET REVENUES OVER EXPENDITURE	(211,561.00)	(211,561.00)	58,860.20			1,502,304.91

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>REVENUE</u>						
SOURCE 36	.00	.00	.00	.00	.00	4,666.03
OPERATING REVENUES	247,900.00	247,900.00	65,362.04	182,537.96	26.37	251,862.89
TOTAL FUND REVENUE	247,900.00	247,900.00	65,362.04	182,537.96	26.37	256,528.92
<u>EXPENDITURES</u>						
STREET LIGHT UTILITY EXP						
EXPENSE 550	230,000.00	230,000.00	31,245.66	198,754.34	13.59	206,231.96
TOTAL STREET LIGHT UTILITY EXP	230,000.00	230,000.00	31,245.66	198,754.34	13.59	206,231.96
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	31,245.66	198,754.34	13.59	206,231.96
NET REVENUE OVER EXPENDITURES	17,900.00	17,900.00	34,116.38	(16,216.38)		50,296.96

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
604-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	4,666.03
TOTAL SOURCE 36	.00	.00	.00	.00	.00	4,666.03
<u>OPERATING REVENUES</u>						
604-37360 PENALTIES	4,000.00	4,000.00	1,303.30	2,696.70	32.58	5,394.44
604-37410 STREET LIGHT UTILITY FEES	243,900.00	243,900.00	64,058.74	179,841.26	26.26	246,468.45
TOTAL OPERATING REVENUES	247,900.00	247,900.00	65,362.04	182,537.96	26.37	251,862.89
TOTAL FUND REVENUE	247,900.00	247,900.00	65,362.04			256,528.92

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	190,000.00	190,000.00	30,086.80	(159,913.20)	15.84	177,068.42
<i>TOTAL OTHER SERVICES & CHARG</i>	190,000.00	190,000.00	30,086.80	(159,913.20)	15.84	177,068.42
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	40,000.00	40,000.00	1,158.86	(38,841.14)	2.90	29,163.54
<i>TOTAL MISCELLANEOUS</i>	40,000.00	40,000.00	1,158.86	(38,841.14)	2.90	29,163.54
TOTAL EXPENSE 550	230,000.00	230,000.00	31,245.66	(198,754.34)	13.59	206,231.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	31,245.66			206,231.96
NET REVENUES OVER EXPENDITURE	17,900.00	17,900.00	34,116.38			50,296.96

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTEREST & LOTTERY SALES	2,240.00	2,240.00	78.50	2,161.50	3.50	88,350.25
OPERATING REVENUES	6,107,200.00	6,107,200.00	1,366,488.87	4,740,711.13	22.38	6,560,225.43
TOTAL FUND REVENUE	6,109,440.00	6,109,440.00	1,366,567.37	4,742,872.63	22.37	6,648,575.68
EXPENDITURES						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	6,109,440.00	6,109,440.00	1,226,730.24	4,882,709.76	20.08	6,598,558.60
TOTAL LIQUOR STORE EXPENDITURES	6,109,440.00	6,109,440.00	1,226,730.24	4,882,709.76	20.08	6,598,558.60
TOTAL FUND EXPENDITURES	6,109,440.00	6,109,440.00	1,226,730.24	4,882,709.76	20.08	6,598,558.60
NET REVENUE OVER EXPENDITURES	.00	.00	139,837.13	(139,837.13)		50,017.08

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	78.50	161.50	32.71	235.50
610-36210 INTEREST EARNINGS	2,000.00	2,000.00	.00	2,000.00	.00	23,950.42
610-36220 LOTTERY SALES	.00	.00	.00	.00	.00	64,164.33
TOTAL INTEREST & LOTTERY SALES	2,240.00	2,240.00	78.50	2,161.50	3.50	88,350.25
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	2,250,000.00	2,250,000.00	541,315.16	1,708,684.84	24.06	2,434,150.22
610-37812 SALES - BEER	2,840,000.00	2,840,000.00	557,386.75	2,282,613.25	19.63	2,889,970.82
610-37813 SALES - WINE	820,000.00	820,000.00	197,333.32	622,666.68	24.07	888,362.38
610-37815 SALES - NON-TAXABLE	185,000.00	185,000.00	33,546.23	151,453.77	18.13	176,735.82
610-37816 SALES - TAXABLE	16,000.00	16,000.00	37,199.64	(21,199.64)	232.50	174,530.80
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(5,000.00)	(5,000.00)	(708.00)	(4,292.00)	(14.16)	(3,406.00)
610-37840 CASH OVER AND SHORT	1,200.00	1,200.00	415.77	784.23	34.65	(118.61)
TOTAL OPERATING REVENUES	6,107,200.00	6,107,200.00	1,366,488.87	4,740,711.13	22.38	6,560,225.43
TOTAL FUND REVENUE	6,109,440.00	6,109,440.00	1,366,567.37			6,648,575.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	287,164.00	287,164.00	66,439.75	(220,724.25)	23.14	305,129.51
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	6,939.00	6,939.00	637.35	(6,301.65)	9.19	5,052.53
610-49750-103 PART-TIME EMPLOYEES - REGULAR	131,000.00	131,000.00	27,656.55	(103,343.45)	21.11	120,536.41
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	500.00	500.00	.00	(500.00)	.00	.00
610-49750-110 HOURS WORKED HOLIDAY	12,500.00	12,500.00	2,405.01	(10,094.99)	19.24	10,615.16
610-49750-121 PERA (EMPLOYER)	33,150.00	33,150.00	7,166.37	(25,983.63)	21.62	32,506.69
610-49750-122 FICA/MEDICARE (EMPLOYER)	33,813.00	33,813.00	7,274.85	(26,538.15)	21.51	28,516.40
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	90,629.00	90,629.00	30,912.46	(59,716.54)	34.11	83,454.46
610-49750-132 LONGEVITY PAY	3,900.00	3,900.00	.00	(3,900.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	7,500.00	7,500.00	.00	(7,500.00)	.00	1,965.71
610-49750-151 WORKERS' COMPENSATION PREMIU	24,008.00	24,008.00	5,983.41	(18,024.59)	24.92	19,512.49
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	(250.00)	.00	177.23
610-49750-154 HRA/FLEX FEES	500.00	500.00	123.75	(376.25)	24.75	316.60
TOTAL PERSONAL SERVICES	631,853.00	631,853.00	148,599.50	(483,253.50)	23.52	607,783.19
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	2,000.00	2,000.00	1,316.58	(683.42)	65.83	3,579.30
610-49750-210 MISCELLANEOUS OPER SUPPLIES	21,000.00	21,000.00	7,908.37	(13,091.63)	37.66	16,372.58
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	50,000.00	50,000.00	2,699.80	(47,300.20)	5.40	18,744.69
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	.00	(3,000.00)	.00	3,685.71
610-49750-251 PURCHASES - LIQUOR	1,596,860.00	1,596,860.00	375,053.49	(1,221,806.51)	23.49	1,732,566.39
610-49750-252 PURCHASES - BEER	2,146,120.00	2,146,120.00	425,692.66	(1,720,427.34)	19.84	2,205,877.59
610-49750-253 PURCHASES WINE	558,502.00	558,502.00	131,694.26	(426,807.74)	23.58	598,727.49
610-49750-259 PURCHASES - MISCELLANEOUS	270,000.00	270,000.00	56,074.05	(213,925.95)	20.77	276,356.69
610-49750-260 FREIGHT & DRAY	40,000.00	40,000.00	11,132.36	(28,867.64)	27.83	41,094.86
TOTAL SUPPLIES	4,687,482.00	4,687,482.00	1,011,571.57	(3,675,910.43)	21.58	4,897,005.30
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	3,091.00	3,091.00	428.35	(2,662.65)	13.86	6,702.59
610-49750-313 IT MGMT & BACKUP	6,000.00	6,000.00	1,374.75	(4,625.25)	22.91	5,482.52
610-49750-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	1,249.13	(6,750.87)	15.61	7,234.03
610-49750-331 TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	.00
610-49750-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	195.15
610-49750-340 ADVERTISING	45,374.00	45,374.00	13,818.86	(31,555.14)	30.46	46,414.70
610-49750-341 WINE TASTING EVENT COSTS	3,120.00	3,120.00	.00	(3,120.00)	.00	.00
610-49750-360 INSURANCE AND BONDS	18,000.00	18,000.00	.00	(18,000.00)	.00	15,445.18
610-49750-381 ELECTRIC UTILITIES	26,000.00	26,000.00	3,247.26	(22,752.74)	12.49	22,746.50
610-49750-382 WATER/WASTEWATER UTILITIES	1,200.00	1,200.00	180.27	(1,019.73)	15.02	783.79
610-49750-383 GAS UTILITIES	3,500.00	3,500.00	900.74	(2,599.26)	25.74	2,959.83
610-49750-384 REFUSE HAULING	6,500.00	6,500.00	874.86	(5,625.14)	13.46	5,772.10
TOTAL OTHER SERVICES & CHARG	121,585.00	121,585.00	22,074.22	(99,510.78)	18.16	113,736.39

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 610 - LIQUOR STORE FUND

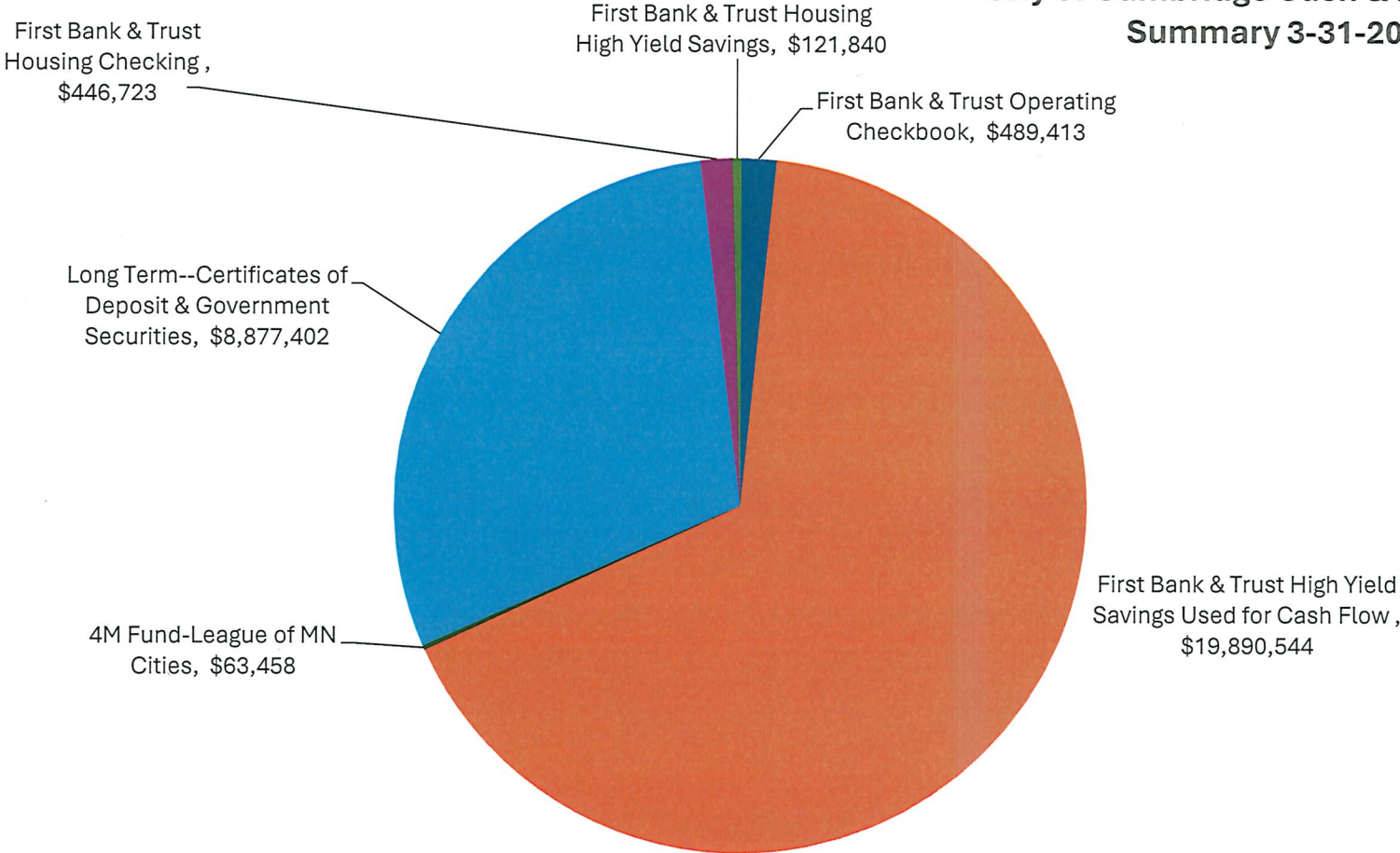
	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	8,000.00	8,000.00	1,476.28	(6,523.72)	18.45	7,906.24
610-49750-413 RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00	715.00
610-49750-420 DEPRECIATION	65,000.00	65,000.00	.00	(65,000.00)	.00	66,440.42
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	155,000.00	155,000.00	34,872.92	(120,127.08)	22.50	150,091.34
610-49750-433 DUES AND SUBSCRIPTIONS	6,500.00	6,500.00	.00	(6,500.00)	.00	6,144.00
610-49750-440 MEETINGS AND SCHOOLS	1,500.00	1,500.00	633.00	(867.00)	42.20	150.00
610-49750-453 TAXES AND LICENSES	20.00	20.00	.00	(20.00)	.00	200.00
610-49750-461 LOTTERY SWEEP	.00	.00	.00	.00	.00	34,938.16
610-49750-475 LOTTERY PAID OUT	.00	.00	.00	.00	.00	29,684.03
610-49750-489 CONTRACT MAINTENANCE	7,500.00	7,500.00	7,502.75	2.75	100.04	8,764.53
<i>TOTAL MISCELLANEOUS</i>	<u>243,520.00</u>	<u>243,520.00</u>	<u>44,484.95</u>	<u>(199,035.05)</u>	<u>18.27</u>	<u>305,033.72</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	425,000.00	425,000.00	.00	(425,000.00)	.00	675,000.00
<i>TOTAL TRANSFERS</i>	<u>425,000.00</u>	<u>425,000.00</u>	<u>.00</u>	<u>(425,000.00)</u>	<u>.00</u>	<u>675,000.00</u>
TOTAL LIQUOR STORE	<u><u>6,109,440.00</u></u>	<u><u>6,109,440.00</u></u>	<u><u>1,226,730.24</u></u>	<u><u>(4,882,709.76)</u></u>	<u><u>20.08</u></u>	<u><u>6,598,558.60</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>6,109,440.00</u>	<u>6,109,440.00</u>	<u>1,226,730.24</u>			<u>6,598,558.60</u>
NET REVENUES OVER EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>139,837.13</u>			<u>50,017.08</u>

City of Cambridge Cash & Investment Summary 3-31-2024



City of Cambridge		
General Fund Park Expenses		
on Park Specific Basis		
Name of Park	1/1/24-3/31/2024	
City Park		\$6,887.11
Ice Rink		\$53,432.53
Sandquist Park		\$3,391.16
Central Greens		\$2,032.20
Brown Park		\$73.75
Peterson Park		\$221.25
Pioneer Park		\$221.25
Water Tower Park		\$73.75
Preserve Park		\$0.00
Dog Park		\$1,958.73
Honeysuckle Park		\$73.75
Parkwood Park		\$163.75
Veteran's Park		\$0.00
Not Location Specific Expense		\$25,815.17
Total		\$94,344.40
Difference		\$0.00
Total Per General Ledger		\$94,344.40
Notes:		
Generally, salaries are allocated to each park based on a time estimate received from our Public Works Director. During the year, as the seasons change, the allocations change to reflect current park activity.		
Not location specific expenses includes things that would be too difficult to allocate to a specific park like park liability insurance, gas for park vehicles, small tools, vehicle repairs, and park commission expense.		

Prepared by: Marcia Westover, Community Development Director

BACKGROUND:

Staff requested proposals for code enforcement abatement this year. Three (3) bids were received. Precision Property Maintenance was the lowest bid.

Staff has worked with Nathan Fuhol, of Precision Property Maintenance, since June 2021. Nathan Fuhol previously worked with Duff Companies, LLC who handled our abatement contract in 2019 and 2020. Staff recommends the City of Cambridge continue with Nathan Fuhol, Precision Property Maintenance. This is a local company and staff has been pleased with the services. The response time is quick and billing is done the first of each month. They have been able to perform all duties requested by the City.

Mowing services will be charged \$50 for a standard city lot and lots larger than 140' x 80' will be charged at \$40/hour.

Clean-up services (garbage, debris, junk) and securing vacant buildings will be charged at a rate of \$40/hour.

The only increase is to the cost of brush removal which will be \$85/hour.

The services are rendered if a property owner neglects their yard and allows grass and/or weeds to grow in excess of twelve inches or allows nuisances necessary for accelerated abatement (i.e. graffiti, garbage, debris, junk, etc.). In situations that are not an imminent health and/or safety risk, the City first notifies the owner in writing of the violation and if it is not removed, the City requests the contractor to remove the nuisance. All costs incurred with the abatement are billed to the property owner and if not paid, the costs are recommended for assessment to the property.

STRATEGIC PLANNING CORE STRATEGIES:

#4 - Be responsible and Flexible in managing the City's Administrative Functions, specifically to implement the Comprehensive Plan and zoning objectives.

FISCAL NOTE:

There is no budgetary impact. All costs associated with abatement are assessed to the property if not paid by the owner.

CITY COUNCIL ACTION:

Motion to approve the contract with Precision Property Maintenance and authorize the City Administrator and Mayor to sign.

ATTACHMENTS:

1. Proposals
2. Contract

Abatement Services Contract

This contract identifies the terms of service and by signing all parties agree to the articles mentioned herein. Precision Property Maintenance, LLC (herein after referred to as "Contractor") will provide the City of Cambridge (herein after referred to as "City") lawn maintenance/mowing service and abatement related clean-up services at locations requested by the City.

Mowing services will be charged at a rate of \$50 per standard City lot. Lots larger than 140' x 80' will be charged at \$40 per hour. Abatement clean-up services such as garbage, debris, and junk will be charged at a rate of \$40 per hour. Securing unsecured buildings will be charged at a rate of \$40 per hour, and brush removal will be charged at a rate of \$85 per hour. The rate includes equipment required by the job. Any additional dump/landfill fees for debris or hazardous waste will be required to be billed to the City with a receipt.

The services requested by the City must be completed by the Contractor within 72 hours. The City must pay the Contractor the full balance of all charges incurred within 30 days of invoice. The Contractor must submit a detailed billing statement so the City can separate each type of service received.

Contractor shall take every precaution to notify the owner/occupant that abatement is taking place; if possible, posting a notice on a structure/residence. After work is completed, city staff shall inspect the work to assure it is done to a satisfactory level prior to payment by the City. In addition, Contractor shall complete illicit discharge training upon request of the City.

The Term of the Agreement shall cover services from April 1, 2024 – March 31, 2025. The City and/or Contractor reserves the right to terminate this agreement for any reason with a 30 day written notice.

Nathan Fuhol, Precision Property Maintenance

Date

James A. Godfrey, Mayor

Date

Evan C. Vogel, City Administrator

Date

RFP: 2024 CODE COMPLIANCE ABATEMENT CONTRACTOR

Business Name: Precision Property Maintenance

Contact Name: Nathan Fuhol

Address: [REDACTED] Cambridge MN 55008

Phone: [REDACTED]

Email: [REDACTED]

Your proposed contract prices:	
Mowing:	Mowing services will be charged at a rate of \$ <u>50</u> per standard City lot. Mowing services for lots larger than 140' x 80' will be charged at \$ <u>40</u> per hour. 1 hour minimum. The rate includes equipment required by the job.
Clearing brush, tall grass, trimming trees hanging over sidewalks and roads:	Brush removal will be charged at \$ <u>85</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional dump/landfill fees for debris or hazardous waste will be required to be billed to the City with a receipt.
Junk and Debris removal:	Junk and debris removal will be charged at a rate of \$ <u>40</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional dump/landfill fees for debris or hazardous waste will be required to be billed to the City with a receipt.
Securing unsecured buildings:	Securing unsecured buildings will be charged at a rate of \$ <u>40</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional equipment/tool fees for locks, plywood, and screws will be required to be billed to the City with a receipt.

List all equipment that is used to accomplish the work identified herein (required): 4 zero turn mowers, 2 push mowers, 3 backpack blowers, 6 weed whips, 2 skid loaders, 2 trucks, 2 trailers, drills, hammers, screw drivers

List number of employees that will be used to accomplish work identified herein (required): 3 full time employees and 2 part time employees

Also attach a Company Description/Profile (required).

PRECISION PROPERTY MAINTENANCE

Precision Property Maintenance has been in business since 2021 and has been doing the city of Cambridge abatements since 2021. We also service around 120 houses/ businesses on a weekly basis for lawn mowing and do various landscaping, brush removal jobs throughout the year. I employ 3 full time workers and 2 part time workers as well. We are a licensed and insured business that takes full responsibility for the work being performed.

RFP: 2024 CODE COMPLIANCE ABATEMENT CONTRACTOR

Business Name: A C J C o n s t r u c t i o n , L L C

Contact Name: Adam Jost

Address: [REDACTED] Rush City, Mn 55069

Phone: [REDACTED]

Email: [REDACTED]

Your proposed contract prices:	
Mowing:	Mowing services will be charged at a rate of \$ <u>60</u> per standard City lot. Mowing services for lots larger than 140' x 80' will be charged at \$ <u>75</u> per hour. 1 hour minimum. The rate includes equipment required by the job.
Clearing brush, tall grass, trimming trees hanging over sidewalks and roads:	Brush removal will be charged at \$ <u>85</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional dump/landfill fees for debris or hazardous waste will be required to be billed to the City with a receipt.
Junk and Debris removal:	Junk and debris removal will be charged at a rate of \$ <u>85</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional dump/landfill fees for debris or hazardous waste will be required to be billed to the City with a receipt.
Securing unsecured buildings:	Securing unsecured buildings will be charged at a rate of \$ <u>75</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional equipment/tool fees for locks, plywood, and screws will be required to be billed to the City with a receipt.

List all equipment that is used to accomplish the work identified herein (required): _____

- Mowers - John Deere 950 zero turn
- Husqvarna 60in zero turn
- Gravely 52 inch zero turn
- Bobcat skidloader w/ bucket, forks, and brush mower
- Pickup, dump trailer, and enclosed tool trailer

List number of employees that will be used to accomplish work identified herein (required): _____

 2

Also attach a Company Description/Profile (required).



ACJ CONSTRUCTION, LLC

Landscaping & Outdoor Construction

- AFFORDABLE
- INSURED
- LICENSED
- TRUSTED



ADAM JOST
763-587-8107 |
ACJCON17@GMAIL.COM
ACJCONSTRUCTIONLLC.COM

LANDSCAPING ✓
CONCRETE ✓
GROUNDSKEEPING ✓
DRIVEWAYS ✓
WINTER SERVICES ✓
EROSION CONTROL ✓

RFP: 2024 CODE COMPLIANCE ABATEMENT CONTRACTOR

Business Name: Back forty Outdoor Service LLC
 Contact Name: Scott McInain
 Address: [REDACTED] Ramsey MN, 55303
 Phone: [REDACTED]
 Email: [REDACTED]

Your proposed contract prices:	
Mowing:	Mowing services will be charged at a rate of \$ <u>109.00</u> per standard City lot. Mowing services for lots larger than 140' x 80' will be charged at \$ <u>195.00</u> per hour. 1 hour minimum. The rate includes equipment required by the job.
Clearing brush, tall grass, trimming trees hanging over sidewalks and roads:	Brush removal will be charged at \$ <u>225.00</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional dump/landfill fees for debris or hazardous waste will be required to be billed to the City with a receipt.
Junk and Debris removal:	Junk and debris removal will be charged at a rate of \$ <u>225.00</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional dump/landfill fees for debris or hazardous waste will be required to be billed to the City with a receipt.
Securing unsecured buildings:	Securing unsecured buildings will be charged at a rate of \$ <u>200.00</u> per hour. 1 hour minimum. The rate includes equipment required by the job. Any additional equipment/tool fees for locks, plywood, and screws will be required to be billed to the City with a receipt.

List all equipment that is used to accomplish the work identified herein (required): _____
Mowing: commercial mowers, push mowers, string trimmer, back pack leaf blowers
Brush/Trees: Chainsaws, man-lift, dump trailers, PPE, hand tools, skid steers
Junk/Debris: Trucks + 14 sq. yd. dump trailers, wheelbarrows, hand + power tools
Bldg. Securement: Power tools, hand tools, fasteners

List number of employees that will be used to accomplish work identified herein (required): _____
Mowing: 1 to 2 employees for small lots, up to 4 for large lots
Brush/Trees: 2 to 3
Junk/Debris: 2 to 3
Bldg. Securement: 2 to 3

Also attach a Company Description/Profile (required).

Back Forty Outdoor Services LLC

Company Profile

Now in its third year, Back Forty Outdoor Services LLC is a local small-business established by two neighbors, Scott McLain and Ben Breuninger, in January of 2022 out of Ramsey, MN that provides a variety of outdoor property services such as Lawn Care, Landscaping, Tree Removal, Snow Removal, and Junk Removal.

From Monticello east to Prescott, WI, and from Shakopee north to Isle, MN, Back Forty Outdoor Services has a large area in which the following services are offered and performed:

Lawn Care

Lawn Care consists of a wide variety of services: Weekly and Bi-Weekly mowing (including spring and fall cleanups), string trimming, weeding and weed control applications, sprinkler irrigation installation, maintenance and repair, brush mowing, fertilizing, and slit seeding. Apartment complexes, HOAs, Group Homes, and commercial properties are the majority of Back Forty Outdoor Services' customers.

Tree Services

Back Forty Outdoor Services LLC is Licensed, Bonded, and Insured for Tree Services. Tree Services include Tree Removal, Trimming, Stump Grinding, and Brush Clearing. Depending on the project, a turn-around time could be even the same day as inquiry.

Snow Removal Services

Snow Removal Services include monthly and per-push services to remove snow via Heavy Equipment, plow-trucks, and snow-blowers in the Winter season. Customers include large commercial chains such as Fleet Farm, Speedway, Holiday StationStores, as well as a variety of commercial and residential customers.

Landscaping

Landscaping includes such services as retaining walls, paver patios, sod installation, rock and mulch beds.

Junk Removal

Going hand-in-hand with outdoor property services is the variety of debris and trash that requires cleanup. Most of the time, it is simply picking up trash by hand. Other times, a skid-loader and grapple bucket loading junk into dump trailers is required to get the job done.

In Summary

Back Forty Outdoor Services LLC takes care to put the customer first, striving for friendly and prompt service, and to be available and easy to work with. Regardless of the service, be it Lawn Care, Tree Services, Landscaping, or Junk Removal, Back Forty Outdoor Services LLC does it all.

Prepared by: Marcia Westover, Community Development Director

Background

Building Safety Month is an international campaign that takes place each May to raise awareness about the importance of building safety. This campaign reinforces the need for the adoption of modern building codes and helps individuals, families, and businesses understand what it takes to create safe and sustainable structures.

Our community needs building codes to protect their citizens from disasters like fires, weather-related events and structural collapse. Building codes are society's best way of protecting homes, public buildings, offices, schools, manufacturing facilities, stores, and entertainment venues. Code officials work day in and day out to keep the public safe by inspecting structural integrity, assuring plumbing and mechanical fixtures meet codes, smoke detectors and fire sprinklers are installed correctly and functioning in buildings.

Building Safety Month is supported by President Biden along with 400 other jurisdictions including governors and mayors in the United States. The ongoing support of Building Safety Month is important in the role code officials have in the city.

Weekly themes during this month:

Week 1: Understanding the Mission

Week 2: Preparing a Building Safety Plan

Week 3: Learning from the Pros

Week 4: Engaging Your Community

Week 5: Celebrating Success in Building Safety

Initiatives will include pushing out education on social media, the City's website and distributing information handouts to the public. Our hope is to utilize this month to educate our residents and business owners on the importance of obtaining building permits and will work to raise awareness of the industry and as it relates to the built environment and property maintenance.

The City of Cambridge is a member of the International Code Council (ICC) which sponsors Building Safety Month. ICC is the agency that creates the codes that the State of Minnesota and the City of Cambridge adopt. The Cambridge Community Development Department has issued 340 permits so far in 2024. These permits include building, plumbing, electrical, signs, mechanical, etc. This is up from the 262 permits the City issued in 2023 during the same time frame.

Fiscal Note:

There is no budgetary impact.

City Council Action:

Read the Mayoral Proclamation.

Attachments

1. Mayoral Proclamation



Proclamation

Building Safety Month — May 2024

Whereas our City is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

Whereas our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

Whereas these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

Whereas Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

Whereas “Mission Possible,” the theme for Building Safety Month 2024, encourages us all to raise awareness about building safety on a personal, local and global scale, and;

Whereas each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Jim Godfrey, Mayor of the City of Cambridge, do hereby proclaim the month of May 2024 as Building Safety Month. Accordingly, I encourage our citizens to join us as we participate in Building Safety Month activities.

Jim Godfrey, Mayor

6A Agenda Item

Finance Department Report 5/6/2024

Author: Caroline Moe, Director of Finance

Sale of GO Bonds Series 2024A

As approved by council on March 18, 2024, the City will be receiving bids on its 2024 GO Bonds on Monday May 6, 2024. Each City Council member should have received a copy of the preliminary official statement directly from Ehlers & Associates, our financial consultants, which provides detail on the bond sale.

The bonds will be issued to finance the 2024 Street Construction project that will begin in the spring of 2024 since the contract was awarded on April 15, 2024

A representative from Ehlers & Associates will be present at the meeting on Monday May 6, 2024. The Ehlers & Associates representative will distribute the finalized bond award resolution for City Council action based on the results of the bids received in the morning of Monday May 6, 2024.

Fiscal Note—long term plan has anticipated this sale of bonds. Bonds will be repaid with assessments, and property tax revenue.

Compatibility with Strategic Goals:

Approval of the sale of bonds for the 2024 Street Project supports the City Council core strategy #4—Be responsible and flexible in managing the City’s administrative functions, specifically the objective stated to maintain and execute a detailed capital improvement program with financing sources.

Council Action

1. Review the bids received on the sale of the 2024A GO Obligation Bonds
2. Approve resolution R24-031 awarding the sale of the 2024A GO Obligation Bonds

Attachment: Draft resolution for sale of bonds.

CERTIFICATION OF MINUTES RELATING TO
GENERAL OBLIGATION IMPROVEMENT BONDS,
SERIES 2024A

Issuer: City of Cambridge, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held May 6, 2024 at 6:00 p.m., at the City Offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO. R24-031

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE,
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR
THE PAYMENT OF \$[PAR] GENERAL OBLIGATION
IMPROVEMENT BONDS, SERIES 2024A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this ____ day of May, 2024.

City Administrator

It was reported that [] [] proposals for the purchase of \$[PAR] General Obligation Improvement Bonds, Series 2024A were received prior to 10:00 a.m., Central time, on Monday, May 6, 2024, pursuant to the Preliminary Official Statement distributed to potential purchasers of the Bonds by Ehlers & Associates, Inc., municipal advisors to the City. The proposals have been publicly opened, read and tabulated and were found to be as follows:

See Attached

Councilmember _____ introduced the following resolution and moved its adoption, which motion was seconded by Councilmember _____:

R24-031

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF \$[PAR] GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2024A

BE IT RESOLVED by the City Council (this “Council”) of the City of Cambridge, Minnesota (the “City”), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. This Council has heretofore ordered various street improvement projects to be constructed within the City under and pursuant to Minnesota Statutes, Chapter 429. This Council, by resolution adopted on March 18, 2024, determined that it is in the best interests of the City to issue and sell its General Obligation Improvement Bonds, Series 2024A, of the City (the “Bonds”), in the principal amount of approximately \$1,985,000, pursuant to Minnesota Statutes, Chapters 429 and 475, as amended (the “Act”), in order to finance various improvement projects (the “Improvements”) and fund costs of issuance of the Bonds.

1.02. Sale. The City has retained Ehlers & Associates, Inc. (“Ehlers”), as independent municipal advisors in connection with the sale of the Bonds. Pursuant to Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9), the requirements as to public sale do not apply to the issuance of the Bonds. Pursuant to the Terms of Proposal and the Preliminary Official Statement prepared on behalf of the City by Ehlers, sealed or electronic proposals for the purchase of the Bonds were received at or before the time specified for receipt of proposals. The proposals have been opened and publicly read and considered and the purchase price, interest rates and net interest cost under the terms of each proposal have been determined. The most favorable proposal received is that of [____], in [____], [____] (the “Purchaser”), to purchase the Bonds in the principal amount of \$[____] at a purchase price of \$[____], on the further terms and conditions hereinafter set forth.

1.03. Award. The sale of the Bonds is hereby awarded to the Purchaser, and the Mayor and City Administrator are hereby authorized and directed to execute a contract on behalf of the City for the sale of the Bonds in accordance with the notice of sale. The good faith deposit of the Purchaser shall be retained and deposited by the City until the Bonds have been delivered, and shall be deducted from the purchase price paid at settlement.

SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.

2.01. Performance Requirements. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota (the “State”) to be done, to exist, to happen and to be performed precedent to and in the valid issuance of the Bonds having been done, existing,

having happened and having been performed, it is now necessary to establish the form and terms of the Bonds, to provide security therefor and to issue the Bonds forthwith.

2.02. Maturities; Interest Rates; Denominations and Payment. The Bonds shall be originally dated as of May 30, 2024, shall be in the denomination of \$5,000 each, or any integral multiple thereof, of single maturities, shall mature on February 1 in the years and amounts stated below, and shall bear interest from date of issue until paid or duly called for redemption, at the annual rates set forth opposite such years and amounts, as follows:[to come]

<u>Year</u>	<u>Amount (\$)</u>	<u>Rate (%)</u>	<u>Year</u>	<u>Amount (\$)</u>	<u>Rate (%)</u>
2026			2031		
2027			2032		
2028			2033		
2029			2034		
2030			2035		

[TO BE ADJUSTED FOR ANY TERM BONDS]

The Bonds shall be issuable only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof shall be payable by check or draft issued by the Registrar described herein, provided that so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.08 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.03. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.07 and upon any subsequent transfer or exchange pursuant to Section 2.06, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. Interest on the Bonds shall be payable on February 1 and August 1 in each year, commencing February 1, 2025, each such date being referred to herein as an Interest Payment Date, to the persons in whose names the Bonds are registered on the Bond Register, as hereinafter defined, at the Registrar's close of business on the fifteenth day of the calendar month preceding that in which the Interest Payment Date falls, whether or not such day is a business day. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months.

2.04. Redemption. Bonds maturing in 2033 and later years shall be subject to redemption and prepayment at the option of the City, in whole or in part, in such order of maturity dates as the City may select and, within a maturity, by lot as selected by the Registrar (or, if applicable, by the bond depository in accordance with its customary procedures) in integral multiples of \$5,000, on February 1, 2032, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The City Administrator shall cause notice of the call for redemption thereof to be published if and as required by law, and at least thirty (30) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the Registrar and registered holders of any Bonds to be redeemed at their addresses as they appear on the Bond Register described in Section 2.06

hereof, provided that notice shall be given to any securities depository in accordance with its operational arrangements. No defect in or failure to give such notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

[COMPLETE THE FOLLOWING PROVISIONS IF THERE ARE TERM BONDS-
ADD ADDITIONAL PROVISIONS IF THERE ARE MORE THAN TWO TERM BONDS]

[Bonds maturing on February 1, 20__ and 20__ (the “Term Bonds”) shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.04 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

<u>Term Bonds Maturing in 20__</u>		<u>Term Bonds Maturing in 20__</u>	
<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>	<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>
(final maturity)		(final maturity)	

Notice of redemption shall be given as provided in the preceding paragraph.]

2.05. Appointment of Registrar. The City hereby appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Bond registrar, transfer agent and paying agent (the “Registrar”). The Mayor and City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company organized under the laws of the United States or one of the states of the United States and authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar, effective upon not less than thirty days’ written notice and upon the appointment and acceptance of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the Bond Register to the successor Registrar.

2.06. Registration. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a register (the “Bond Register”) in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged. The term Holder or Bondholder as used herein shall mean the person (whether a natural person, corporation, association, partnership, trust, governmental unit, or other legal entity) in whose name a Bond is registered in the Bond Register.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the Holder thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the Holder thereof or by an attorney duly authorized by the Holder in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the first day of the month in which each interest payment date occurs and until such interest payment date.

(c) Exchange of Bonds. At the option of the Holder of any Bond in a denomination greater than \$5,000, such Bond may be exchanged for other Bonds of authorized denominations, of the same maturity and a like aggregate principal amount, upon surrender of the Bond to be exchanged at the office of the Registrar. Whenever any Bond is so surrendered for exchange the City shall execute and the Registrar shall authenticate and deliver the Bonds which the Bondholder making the exchange is entitled to receive.

(d) Cancellation. All Bonds surrendered for payment, transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name any Bond is at any time registered in the Bond Register as the absolute owner of the Bond, whether the Bond shall be overdue or not, for the purpose of receiving payment of or on account of, the principal of and interest on the Bond and for all other purposes; and all payments made to or upon the order of such Holder shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds (except for an exchange upon a partial redemption of a Bond), the Registrar may impose a charge

upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the City and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the City, evidencing the same debt, and entitled to the same benefits under this Resolution as the Bonds surrendered upon such transfer or exchange.

2.07. Execution, Authentication and Delivery. The Bonds shall be prepared under the direction of the City Administrator and shall be executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that the signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until the date of delivery of such Bond. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond, substantially in the form provided in Section 2.09, has been executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on any Bond shall be conclusive evidence that it has been duly authenticated and delivered under this Resolution. When the Bonds have been prepared, executed and authenticated, the City Administrator shall deliver them to the Purchaser upon payment of the purchase price in accordance with the contract of sale theretofore executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.08. Securities Depository.

(a) For purposes of this section the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds bonds as securities depository.

“Representation Letter” shall mean the Representation Letter pursuant to which the City agrees to comply with DTC’s Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the Bond Register in the name of Cede & Co., as nominee of DTC. The Registrar and the City may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the City shall be affected by any notice to the contrary. Neither the Registrar nor the City shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the Bond Register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC’s Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the City’s obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the City to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined

to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the City determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of physical certificates, the City may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC, if not previously filed with DTC, by the Mayor or City Administrator is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of physical certificates and the method of payment of principal of and interest on such Bonds in the form of physical certificates.

2.09. Form of Bonds. The Bonds shall be prepared in substantially the form found at EXHIBIT A hereto.

SECTION 3. GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2024A CONSTRUCTION FUND. There is hereby created a special bookkeeping fund to be designated as the “General Obligation Improvement Bonds, Series 2024A Construction Fund” (the “Construction Fund”), to be held and administered by the City Administrator separate and apart from all other funds of the City. The City appropriates to the Construction Fund (a) \$[] from the proceeds of the sale of the Bonds, representing the estimated costs of the Improvements to be financed by the Bonds (\$[]) and costs of issuance of the Bonds (\$[]), and (b) all collections of special assessments levied for the Improvements until completion and payment of all costs of the Improvements. The Construction Fund shall be used solely to defray expenses of the Improvements, including but not limited to the transfer to the Bond Fund, created in Section 4 hereof, of amounts sufficient for the payment of interest and principal, if any, due upon the Bonds prior to the completion and payment of all costs of the Improvements and the payment of the expenses incurred by the City in connection with the issuance of the Bonds. Upon completion and payment of all costs of the Improvements, but in any event no later than May 30, 2027, any balance of the proceeds of Bonds remaining in the Construction Fund may be used to pay the cost, in whole or in part, of any other improvements instituted pursuant to the Act, as

directed by the Council, or otherwise duly authorized, but any balance of such proceeds not so used shall be credited and paid to the Bond Fund.

SECTION 4. GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2024A BOND FUND. So long as any of the Bonds are outstanding and any principal of or interest thereon unpaid, the City Administrator shall maintain a separate and special bookkeeping fund designated “General Obligation Improvement Bonds, Series 2024A Bond Fund” (the “Bond Fund”) to be used for no purpose other than the payment of the principal of and interest on the Bonds and on such other improvement bonds of the City as have been or may be directed to be paid therefrom. The City irrevocably appropriates to the Bond Fund (a) the collections of special assessments and other funds to be credited and paid thereto in accordance with the provisions of Section 3, (b) any taxes levied in accordance with this resolution, (c) all income derived from the investment of amounts on hand in the Bond Fund, and (d) all such other moneys as shall be received and appropriated to the Bond Fund from time to time. If the balance in the Bond Fund is at any time insufficient to pay all interest and principal then due on all bonds payable therefrom, the payment shall be made from any fund of the City which is available for that purpose, subject to reimbursement from the Bond Fund when the balance therein is sufficient, and the Council covenants and agrees that it will each year levy a sufficient amount to take care of any accumulated or anticipated deficiency, which levy is not subject to any constitutional or statutory tax limitation.

There are hereby established two accounts in the Bond Fund, designated as the “Debt Service Account” and the “Surplus Account.” All money appropriated or to be deposited in the Bond Fund shall be deposited as received into the Debt Service Account. On each February 1, the City Administrator shall determine the amount on hand in the Debt Service Account. If such amount is in excess of one-twelfth of the debt service payable from the Bond Fund in the immediately preceding 12 months, the City Administrator shall promptly transfer the amount in excess to the Surplus Account. The City appropriates to the Surplus Account any amounts to be transferred thereto from the Debt Service Account as herein provided and all income derived from the investment of amounts on hand in the Surplus Account. If at any time the amount on hand in the Debt Service Account is insufficient to meet the requirements of the Bond Fund, the City Administrator shall transfer to the Debt Service Account amounts on hand in the Surplus Account to the extent necessary to cure such deficiency.

If the balance in the Bond Fund is at any time insufficient to pay all interest and principal then due on all Bonds payable therefrom, the payment shall be made from any fund of the City which is available for that purpose, subject to reimbursement from the Surplus Account when the balance therein is sufficient, and the City covenants and agrees that it will each year levy a sufficient amount of ad valorem taxes to take care of any accumulated or anticipated deficiency, which levy is not subject to any constitutional or statutory limitation.

SECTION 5. SPECIAL ASSESSMENTS. The City hereby covenants and agrees that, for the payment of the costs of the Improvements, the City has done or will do and perform all acts and things necessary for the final and valid levy of special assessments in the approximate principal amount of \$1,034,000, which is not less than 20% of the cost of the Improvements. The principal of and interest on such special assessments are estimated to be levied and collected in the years and amounts shown on Appendix I attached hereto. The principal of the assessments shall be made payable in annual installments, with interest as established by this Council in accordance with law on unpaid installments thereof from time to time remaining unpaid. In the event any special assessment shall at any time be held invalid with respect to any lot or tract of land, due to any error, defect or irregularity in any action or proceeding taken or to be taken by the City or by this Council or by any of the officers or employees of the City, either in the making of such special assessment or in the performance of any condition precedent thereto, the City hereby covenants and agrees that it will forthwith do all such further things and take all such further proceedings as shall be required by law to make such special assessment a valid and binding lien upon said property.

SECTION 6. PLEDGE OF TAXING POWERS. For the prompt and full payment of the principal of and interest on the Bonds as such payments respectively become due, the full faith, credit and unlimited taxing powers of the City shall be and are hereby irrevocably pledged. In order to produce aggregate amounts which, together with the collections of other amounts as set forth in Section 4, will produce amounts not less than 5% in excess of the amounts needed to meet when due the principal and interest payments on the Bonds, ad valorem taxes are hereby levied on all taxable property in the City, the taxes to be levied and collected in the following years and amounts:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
See attached schedules		

The taxes shall be irrepealable as long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the tax levies from other legally available funds, in accordance with the provisions of Minnesota Statutes, Section 475.61.

SECTION 7. DEFEASANCE. When all of the Bonds have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to the Holders of the Bonds shall cease. The City may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms by depositing with the Registrar on or before that date an amount equal to the principal, redemption premium, if any, and interest then due, provided that notice of such redemption has been duly given as provided herein. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with the

Registrar or with a bank or trust company qualified by law to act as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited for such purpose, bearing interest payable at such times and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or, if notice of redemption as herein required has been irrevocably provided for, to an earlier designated redemption date. If such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the City must have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or earlier designated redemption date.

SECTION 8. TAX COVENANTS; ARBITRAGE MATTERS AND CONTINUING DISCLOSURE.

8.01. General Tax Covenant. The City agrees with the registered owners from time to time of the Bonds that it will not take, or permit to be taken by any of its officers, employees or agents, any action that would cause interest on the Bonds to become includable in gross income of the recipient under the Internal Revenue Code of 1986, as amended (the "Code") and applicable Treasury Regulations (the "Regulations"), and agrees to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income of the recipient under the Code and the Regulations. All proceeds of the Bonds deposited in the Construction Fund will be expended solely for the payment of the costs of the Improvements. The Improvements are and will be owned and maintained by the City and available for use by members of the general public on a substantially equal basis. The City shall not enter into any lease, management contract, use agreement, capacity agreement or other agreement with any non-governmental person relating to the use of the Improvements, or any portion thereof, or security for the payment of the Bonds which might cause the Bonds to be considered "private activity bonds" or "private loan bonds" pursuant to Section 141 of the Code.

8.02. Arbitrage Certification. The Mayor and City Administrator being the officers of the City charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with Section 148 of the Code, and applicable Regulations, stating the facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be "arbitrage bonds" within the meaning of the Code and Regulations.

8.03. Arbitrage Rebate. The City acknowledges that the Bonds may be subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for an exception from the rebate requirement pursuant to one of the spending exceptions set forth in Section 1.148-7 of the Regulations and no "gross proceeds" of the Bonds

(other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure of the original proceeds thereof.

8.04. Qualified Tax-Exempt Obligations. The City Council hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code relating to the disallowance of interest expense for financial institutions, and hereby finds that the reasonably anticipated amount of tax-exempt governmental obligations (within the meaning of Section 265(b)(3) of the Code) which will be issued by the City and all subordinate entities during calendar year 2024 does not exceed \$10,000,000.

8.05. Reimbursement. The City certifies that the proceeds of the Bonds will not be used by the City to reimburse itself for any expenditure with respect to the Improvements which the City paid or will have paid more than 60 days prior to the issuance of the Bonds unless, with respect to such prior expenditures, the City shall have made a declaration of official intent which complies with the provisions of Section 1.150-2 of the Regulations, provided that this certification shall not apply (i) with respect to certain de minimis expenditures, if any, with respect to the Improvements meeting the requirements of Section 1.150-2(f)(1) of the Regulations, or (ii) with respect to “preliminary expenditures” for the Improvements as defined in Section 1.150-2(f)(2) of the Regulations, including engineering or architectural expenses and similar preparatory expenses, which in the aggregate do not exceed 20% of the “issue price” of the Bonds.

8.06. Continuing Disclosure. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the City hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the Outstanding Bonds. The City is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. If the City fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any Outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (ii) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The City will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the City, the following information at the following times:

- (1) on or before twelve (12) months after the end of each fiscal year of the City, commencing with the fiscal year ending December 31, 2024, the following financial information and operating data in respect of the City (the “Disclosure Information”):
 - (A) the audited financial statements of the City for such fiscal year, prepared in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the City, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the City; and
 - (B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under headings: “VALUATIONS – Current Property Valuations;” “DEBT – Direct Debt;” “TAX LEVIES, COLLECTIONS AND RATES – Tax Levies and Collections;” “GENERAL INFORMATION – U.S. Census Data – Population Trend;” and “– Employment/Unemployment Data;” which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the City shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the City shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been submitted to the Municipal Securities Rulemaking Board (“MSRB”) through its Electronic Municipal Market Access System (“EMMA”) or to the SEC. The City shall clearly identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the City have materially changed or been discontinued, such Disclosure Information need no longer be provided if the City includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other City operations in respect of which data is not included in the Disclosure Information and the City determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the City shall include in the next

Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (2) In a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of any of the following events (each a “Material Fact”):
- (A) Principal and interest payment delinquencies;
 - (B) Non-payment related defaults, if material;
 - (C) Unscheduled draws on debt service reserves reflecting financial difficulties;
 - (D) Unscheduled draws on credit enhancements reflecting financial difficulties;
 - (E) Substitution of credit or liquidity providers, or their failure to perform;
 - (F) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
 - (G) Modifications to rights of security holders, if material;
 - (H) Bond calls, if material, and tender offers;
 - (I) Defeasances;
 - (J) Release, substitution, or sale of property securing repayment of the securities, if material;
 - (K) Rating changes;
 - (L) Bankruptcy, insolvency, receivership or similar event of the obligated person;
 - (M) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
 - (N) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
 - (O) Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
 - (P) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

For purposes of the events identified in paragraphs (O) and (P) above, the term “financial obligation” means (i) a debt obligation; (ii) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a

guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

As used herein, for those events that must be reported if material, an event is “material” if it is an event as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, an event is also “material” if it is an event that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

- (3) In a timely manner, notice of the occurrence of any of the following events or conditions:
 - (A) the failure of the City to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;
 - (B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the City under subsection (d)(2);
 - (C) the termination of the obligations of the City under this section pursuant to subsection (d);
 - (D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and
 - (E) any change in the fiscal year of the City.

(c) Manner of Disclosure.

- (1) The City agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).
- (2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

- (1) The covenants of the City in this section shall remain in effect so long as any Bonds are Outstanding. Notwithstanding the preceding sentence, however, the obligations of the City under this section shall terminate and be without further effect as of any date on which the City delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the City to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.
- (2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the City from time to time, without notice to (except as provided in paragraph (c)(3) hereof) or the consent of the Owners of any Bonds, by a resolution of this Council filed in the office of the recording officer of the City accompanied by an opinion of Bond Counsel, who may rely on certificates of the City and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the City or the type of operations conducted by the City, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the City agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

- (3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 9. CERTIFICATION OF PROCEEDINGS.

9.01. Registration of Bonds. The City Administrator is hereby authorized and directed to file a certified copy of this resolution with the County Auditor of Isanti County, together with such additional information as is required, and to obtain a certificate that the Bonds and the taxes levied pursuant hereto have been duly entered upon the County Auditor's Bond register.

9.02. Authentication of Transcript. The officers of the City and the County Auditor are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records relating to the Bonds and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds, as the same appear from the books and records in their custody and control or as otherwise known to them, and all such certified copies, affidavits and certificates, including any heretofore furnished, shall be deemed representations of the City as to the correctness of all statements contained therein.

9.03. Official Statement. The Preliminary Official Statement relating to the Bonds, prepared and distributed by Ehlers, is hereby approved. Ehlers is hereby authorized on behalf of the City to prepare and distribute to the Purchaser within seven business days from the date hereof, a Final Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds required to be included in the Official Statement by Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934. The officers of the City are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

9.04. Authorization of Payment of Certain Costs of Issuance of the Bonds. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Wells Fargo Bank, National Association on the closing date for further distribution as directed by Ehlers.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the Resolution was declared duly passed and adopted

APPENDIX I

Special Assessments and Taxes Levied with respect to the Improvements

[to come]

EXHIBIT A

UNITED STATES OF AMERICA
STATE OF MINNESOTA
ISANTI COUNTY

CITY OF CAMBRIDGE

GENERAL OBLIGATION IMPROVEMENT BONDS,
SERIES 2024A

R- _____ \$ _____

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
__%	February 1, 20__	May 30, 2024	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

CITY OF CAMBRIDGE, State of Minnesota (the “City”) acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, the principal amount specified above on the maturity date specified above and promises to pay interest thereon from the date of original issue specified above or from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, at the annual interest rate specified above, payable on February 1 and August 1 in each year, commencing February 1, 2025 (each such date, an Interest Payment Date), all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond before maturity. The interest so payable on any Interest Payment Date shall be paid to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the calendar month preceding that in which the Interest Payment Date occurs. Interest hereon shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest hereon and, upon presentation and surrender hereof at the principal office of the agent of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft drawn on Bond Trust Services Corporation, Roseville, Minnesota, as Bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the “Registrar”) or other agreed-upon means of payment by the Registrar or its designated successor. For the prompt and full payment of such principal and interest as the same respectively come due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

This Bond is one of an issue (the “Bonds”) in the aggregate principal amount of \$[PAR] issued pursuant to a resolution adopted by the City Council on May 6, 2024 (the “Resolution”), to finance certain improvement projects, and is issued by authority of and in strict accordance with the provisions of the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapters 429 and 475. For the full and prompt payment of the principal of and interest on the Bonds as the same become due, the full faith, credit and taxing power of the City have been and are hereby irrevocably pledged. The Bonds are issuable only in fully registered form, in the denomination of \$5,000 or any integral multiple thereof, of single maturities.

Bonds maturing in 2033 and later years shall be subject to redemption and prepayment at the option of the City, in whole or in part, in such order of maturity dates as the City may select and, within a maturity, by lot as selected by the Registrar (or, if applicable, by the Bond depository in accordance with its customary procedures) in multiples of \$5,000, on February 1, 2032, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The City shall cause notice of the call for redemption thereof to be published if and to the extent required by law, and at least thirty (30) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail (or, if applicable, provided in accordance with the operational arrangements of the securities depository), to the registered holders of any Bonds, at the holders’ addresses as they appear on the Bond register maintained by the Bond Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

[Bonds maturing in the years 20__ and 20__ shall be subject to mandatory redemption, at a redemption price equal to their principal amount plus interest accrued thereon to the redemption date, without premium, on February 1 in each of the years shown below, in an amount equal to the following principal amounts:

<u>Term Bonds Maturing in 20__</u>		<u>Term Bonds Maturing in 20__</u>	
<u>Sinking Fund</u>	<u>Aggregate</u>	<u>Sinking Fund</u>	<u>Aggregate</u>
<u>Payment Date</u>	<u>Principal Amount</u>	<u>Payment Date</u>	<u>Principal Amount</u>
(final maturity)		(final maturity)	

Notice of redemption shall be given as provided in the preceding paragraph.]

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the

registered owner or the owner's attorney, and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the designated transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date; subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to any such transfer or exchange.

The Bonds have been designated by the City as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment as herein provided and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the City.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required; that, prior to the issuance hereof, the City Council has by the Resolution covenanted and agreed to levy special assessments upon property specially benefited by the improvements financed with the Bonds and ad valorem taxes on all taxable property in the City and has agreed to collect and apply to payment of the Bonds, which assessments and taxes are estimated to be collectible in years and amounts sufficient to produce sums not less than 5% in excess of the principal of and interest on the Bonds when due, and has appropriated such assessments and taxes to its General Obligation Improvement Bonds, Series 2024A Bond Fund for the payment of such principal and interest; that if necessary for the payment of such principal and interest, additional ad valorem taxes are required to be levied upon all taxable property in the City, without limitation as to rate or amount; that all proceedings relative to the projects financed by this Bond have been or will be taken according to law and that the issuance of this Bond, together with all other indebtedness of the City outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

CITY OF CAMBRIDGE, MINNESOTA

(facsimile signature – City Administrator)

(facsimile signature – Mayor)

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

Date of Authentication: _____

BOND TRUST SERVICES CORPORATION,
as Registrar

By _____
Authorized Representative

ISANTI COUNTY AUDITOR'S
CERTIFICATE AS TO REGISTRATION

The undersigned, being the duly qualified and acting County Auditor of Isanti County, Minnesota, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on May 6, 2024, by the City Council of the City of Cambridge, Minnesota, setting forth the form and details of an issue of \$[PAR] General Obligation Improvement Bonds, Series 2024A dated as of May 30, 2024.

I further certify that the issue has been entered on my bond register and that the taxes have been levied as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal on the _____ day of May, 2024.

Isanti County Auditor

(SEAL)

Prepared by: Lucas Milz, Airport Manager

Background: On February 20 of this year council approved a contract to plan for reconstruction of the north apron at the Cambridge Airport. Plans for that project are complete and the next step is to advertise for bids to complete the work. Bids will be submitted electronically and are schedule to be opened on May 28, 2024.

Fiscal Note: The engineers estimate to complete the apron reconstruction project (Construction, Engineering, and Administrative costs) is \$450,000. The airport is responsible for 5% or \$22,500.

Strategic Plan Connection: #2 Deliver Exceptional Public Service

Recommendation: Approve SEH to advertise for bids to complete the reconstruction of the north apron.

Attachments: SEH Advertisement for Bids

DOCUMENT 00 11 13

ADVERTISEMENT FOR BIDS

**North Apron Reconstruction
Cambridge Municipal Airport
Cambridge, Minnesota
SEH No. CAMBR 177577**

Notice is hereby given that Online Bids will be received by the City of Cambridge until 2:00 p.m., Tuesday, May 28, 2024, via [QuestCDN](#) for the furnishing of all labor and material for the construction of North Apron Reconstruction.

The bid opening will be conducted via Microsoft Teams, at which time the Online Bids will be publicly opened and read aloud.

*NORTH APRON RECONSTRUCTION Bid Opening
MAY 28, 2024 AT 2:00 P.M. (CDT)*

Please join my meeting from your computer, tablet or smartphone: <https://bit.ly/49YtrJC>

Or call in (audio only)
[+1 872-242-7640](tel:+18722427640), [962760214#](tel:+1962760214) United States, Chicago
Phone conference ID: 962 760 214#

Any person monitoring the meeting remotely may be responsible for any documented costs. Message and data rates may apply.

Major components of the Work include: Site grading and reconstruction of the north portion of the Apron (material excavation, placing aggregate base, placing bituminous pavement, turf restoration.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the "Project Bid Information" link and by entering eBidDoc™ Number 9106017 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

For this project, bids will **ONLY** be received electronically. Contractors submitting an electronic bid **will** be charged an additional \$42 at the time of bid submission via the online electronic bid service [QuestCDN.com](#). To access the electronic Bid Worksheet, download the project document and click the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted. Bids shall be completed according to the Bidding Requirements prepared by SEH dated May 7, 2024.

In addition to digital plans, paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$200.

A pre-Bid conference will not be held for this project.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

This Work shall be subject to minimum wages and labor standards in accordance with prevailing wages.

The City of Cambridge reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the City of Cambridge.

Evan Vogel
City Administrator
Cambridge, Minnesota

Publish:

Isanti-Chisago County Star – May 9, May 16, May 23, 2024

Finance and Commerce – May 9, May 16, May 23, 2024

BACKGROUND:

City Hall receives phone calls inquiring if ATVs or off-highway vehicles can use city streets to run errands in town. It has been noted that off-highway vehicles, such as a side-by-side, are sometimes used to drive up to Applebee's and Cub Foods.

Staff is proposing an amendment to the ordinance to largely clarify the language to make it easier for staff to understand. The current language does not allow these types of vehicles on city streets, and the proposed ordinance also keeps them from operating on city streets. Certain restrictions for these vehicles on private property has been added (they can operate on private property only if no closer than 50' from a property line, no more that two allowed at once, and they can only operate between 10am and 5pm). The setback restrictions limit the use to larger parcels noting most parcels in city limits are too small to operate a snowmobile or ATV with these restrictions. The proposed amendments to Chapter 73 "Snowmobile Ordinance" will still cover snowmobiles, and also all-terrain vehicles, golf carts and off-highway vehicle regulations.

A definition for golf carts has been added and they would also not be allowed to operate on city streets. We have reviewed all of the amendments, including the operation of golf carts, with our police department. Due to a golf cart's low speed and in many cases lack of safety equipment, operation on the streets is a hazard to themselves and other motorists and not recommended. In addition, our streets and neighborhoods have not been designed to accommodate slow moving vehicles.

Also attached to this staff report are the minutes from the September 3, 2019 City Council meeting regarding UTV's on city streets. It was petitioned by residents at that time to allow such vehicles on city streets, but was ultimately decided by Council to not allow them.

STRATEGIC PLANNING CORE STRATEGIES:

#4 - Be responsible and Flexible in managing the City's Administrative Functions, specifically to implement the Comprehensive Plan and zoning objectives.

FISCAL NOTE:

There is no fiscal impact with the proposed changes.

CITY COUNCIL ACTION:

Motion to approve Ordinance 785 as presented and allow staff to publish a summary ordinance.

ATTACHMENTS:

1. September 3, 2019 City Council Meeting Minutes
2. Ordinance

**Cambridge City Council Meeting Minutes
Tuesday, September 3, 2019**

A regular meeting of the Cambridge City Council was held on Tuesday, September 3, 2019, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Kersten Conley, Marlys Palmer, Lisa Iverson (arrived at 4:05 pm), and Bob Shogren. All present, no absences.

Staff Present: City Administrator Woulfe, City Engineer Blank, Police Chief Schuster, Community Development Director Westover, Finance Director Moe, Utilities/Public Works Director Schwab, and Emergency Management Director/Deputy Fire Chief Pennings.

Call to Order, Pledge of Allegiance, and Approval of Agenda.

Godfrey called the meeting to order at 4:00 pm and led the public in the Pledge of Allegiance. Godfrey noted that Iverson was not yet in attendance, but was on her way. Woulfe noted the addition item 7B, Honeysuckle Park tree damage, under new business.

Conley moved, seconded by Palmer, to approve the agenda as amended. Motion carried unanimously.

Consent Agenda

Shogren moved, seconded by Palmer, to approve consent agenda items A-F:

- A. Special, Regular, and Summary City Council Meeting Minutes for August 19, 2019
- B. Draft July 2019 Financial Statements
- C. Street Closure Request for Snowflake Parade on November 23rd
- D. Resolution R19-058 Setting the Preliminary 2020 Levy and Setting Truth-in Taxation Hearing date and location
- E. Resolution R19-059 Setting the Preliminary General Fund Budget for 2020
- F. Resolution R19-060 Inter-fund Transfers

Upon call of the roll, Godfrey, Shogren, Palmer, and Conley voted aye, no nays. Motion carried.

Work Session

UTVs on City Streets

Schuster reported that he reviewed the resident emails from Conley regarding the use of ATVs/UTVs on city streets. Schuster stated in considering the implications of changing the current ordinance; which states ATV's may be used for "agricultural purposes," he is not in agreement with changing the ordinance to allow for the use of ATVs/UTVs on city streets. Schuster stated from a public safety perspective, drivers are rarely looking for these types of vehicles on city streets and most of these

vehicles do not have mirrors or turn signals to help alert drivers. Schuster explained these vehicles are also not designed to be driven on asphalt and are less stable on asphalt, versus sand, dirt, snow, etc. which is what they are intended for.

Schuster stated there is also the risk that anyone can be driving these vehicles, regardless of whether they have a valid driver's license, which also increases risks. Schuster reported these vehicles tend to have more aggressive tires as well, which could add expense to road repairs.

Schuster explained requirements could be added to the ordinance to combat the factors mentioned, but that he is still not in favor of changing the ordinance. Schuster stated no action was needed at this time and offered to come back for discussion in the future should Council like to revisit the topic.

Godfrey read the comments from the Council Agenda video posted to Facebook on Thursday, August 29:

"I second the need for ATV/UTV legalization on streets and county roads. Of course, you should require them to have blinkers, lights, mirrors and a horn. Minnesota is far behind on this issue." – Chad Christensen

"With an aging mother, it would be nice to have her in a golf cart, going to the local park, etc. It's easier than loading her into a car, no parking issues. Thank you for considering similar issues." – Lori Dimitry

Godfrey opined he has a difficult time determining if he should pass slower moving vehicles when seen on the roads and he isn't in favor of the ordinance change. Palmer opined she worries about underage drivers and also requested adding garden tractors to the current ordinance. Woulfe explained that the current ordinance language is broad and could be reviewed to further clarify the types of vehicles under the ordinance, much like the statutes.

Council decided to leave the ordinance as is and make no changes to allow ATV/UTVs on city streets. No motion needed.

25 MPH Speed Limits

Blank reported the State Legislature authorized cities to set the local speed limit on certain city streets at 25 mph last session. Blank stated the revision to Statute 169.14 was effective August 1, 2019. Blank explained this is possible now on streets that are "city streets in an area zoned exclusively for housing and are not collector or arterial streets" and reviewed the map of residential areas with the Council.

Blank stated a 25-mph speed limit sign needs to be posted at both ends of the street since it is not the statewide standard of 30 mph. Blank reported the cost would be approximately \$15,000 if the eligible City streets were to be changed (approximately 100 new speed limit signs at \$150 per sign).

ORDINANCE 785

TITLE VII TRAFFIC, CHAPTER 73 SNOWMOBILES,

The Cambridge City Council hereby amends the following language in Title VII Traffic, Chapter 73 Snowmobiles:

CHAPTER 73 SNOWMOBILES, ATV'S, AND OFF HIGHWAY VEHICLES

Contents

§ 73.01 INTENT	19
§ 73.02 DEFINITIONS	19
§ 73.03 APPLICATION OF TRAFFIC ORDINANCES	20
§ 73.04 <u>SNOWMOBILE RESTRICTIONS</u>	<u>21</u> 20
§ 73.05 <u>STOPPING AND YIELDING ALL TERRAIN VEHICLE AND OFF-HIGHWAY VEHICLE RESTRICTIONS</u>	<u>22</u> 21
§ 73.06 <u>PERSONS UNDER 18</u>	<u>22</u> 21
§ 73.07 <u>06 EQUIPMENT</u>	<u>23</u> 22
§ 73.08 <u>UNATTENDED SNOWMOBILES</u>	<u>23</u> 22
§ 73.09 <u>EMERGENCY OPERATION PERMITTED</u>	<u>23</u> 22
§ 73.10 <u>OPERATION ON PRIVATE PROPERTY</u>	<u>25</u> 23
§ 73.11 <u>07 EXEMPTIONS FROM PROVISIONS</u>	<u>25</u> 24
§ 73.12 <u>08 VIOLATION; PENALTY</u>	<u>26</u> 24

§ 73.01 INTENT

It is the intent of this chapter to supplement M.S. §§ 84.771 to 84.91, and M.S. Chapter 169, ~~as these statues may be amended from time to time~~ and Minn. Rules parts 6100.5000 through 6100.6000 and parts 6102.0002 to 6102.0080, ~~as these rules may be amended from time to time~~, with respect to the operation of snowmobiles, all-terrain vehicles, and off-highway motorcycles. These statues and rules are incorporated herein by reference. This section is not intended to allow what the state statues and rules prohibit, nor to prohibit what the state statues and rules allow.

§ 73.02 DEFINITIONS

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

All-Terrain Vehicle. A motorized flotation-tired vehicle of not less than three (3) low pressure tires, but not more than six (6) low pressure tires, that is limited in engine displacement of less than eight hundred (800) cubic centimeters and total dry weight less than one thousand five hundred (1,500) pounds.

Deadman Throttle or Safety Throttle. A device which, when pressure is removed from the engine accelerator or throttle, causes the motor to be disengaged from the driving mechanism.

Golf Cart. A motor vehicle that is designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding 20 miles per hour.

Off-Highway Motorcycle (OHM)

A motorized, off-highway vehicle traveling on two wheels and having a seat or saddle designed to be straddled by the operator and handlebars for steering control, including a vehicle that is registered under chapter [M.S. § 168](#) for highway use when it is used for off-highway operation on trails or unimproved terrain.

Off-Highway Vehicle.

An off-highway motorcycle, an off-road vehicle, [golf cart](#), or an all-terrain vehicle.

Off-~~road~~Road vehicle.

A motor-driven recreational vehicle capable of cross-country travel on natural terrain without benefit of a road or trail. Off-road vehicle does not include a snowmobile; an all-terrain vehicle; a motorcycle; a watercraft; a farm vehicle being used for farming; a vehicle used for military, fire, emergency, or law enforcement purposes; a construction or logging vehicle used in the performance of its common function; a motor vehicle owned by or operated under contract with a utility, whether publicly or privately owned, when used for work on utilities; a commercial vehicle being used for its intended purpose; snow-grooming equipment when used for its intended purpose; or an aircraft.

Operate. To ride in or on and control the operation of a snowmobile or off-highway vehicle.

Operator. Every person who operates or is in actual physical control of a snowmobile, or off-highway vehicle, or off-highway vehicle.

Owner. A person, other than a lien holder having the property in or title to a snowmobile, or off-highway vehicle, or entitled to the use or possession thereof.

Person. Includes an individual, partnership, corporation, the state and its agencies and subdivision, and any body of persons, whether incorporated or not.

Right-Of-Way. The entire strip of land traversed by a highway or street in which the public owns the fee or an easement for roadway purposes.

Roadway. That portion of a highway or street improved, designed or ordinarily used for vehicular travel.

Snowmobile. A self-propelled vehicle designed for travel on snow or ice, steered by skis or runners.

Street. A public thoroughfare, roadway, alley or trail used for motor vehicular traffic which is not an interstate, trunk, county-state aid, or county highway.

§ 73.03 APPLICATION OF TRAFFIC ORDINANCES

The provisions of Chapter 70 of this code shall apply to the operation of snowmobiles, [all terrain vehicles](#), and off-highway vehicles upon streets and highways, except for those relating to required

equipment, and except those which by their nature have no application. Penalty, see § ~~4070.99~~

§ 73.04 SNOWMOBILE RESTRICTIONS

(A) It is unlawful for any person to enter, operate or stop a snowmobile within the limits of the city:

(1) On the roadway of any street, except the most right hand lane then available for traffic or as close as practicable to right hand curb or edge of the roadway, except when overtaking and passing another vehicle stopped in the lane or proceeding in the same direction, or in making a left turn. Snowmobiles may also be operated upon the outside slope of trunk, county-state aid and county highways where the highways are so configured within the corporate limits.

(2) On a public sidewalk or trail provided for pedestrian travel. (Ord. 529, passed November 16, 2009)

(3) On boulevards within any public right-of-way.

(4) On private property, unless

(a) of another without specific permission of the owner or person in control of the property is obtained.

(b) operation of the snowmobile is no closer than 50 feet from any lot boundary line.

(c) no more than two snowmobiles are simultaneously used.

(d) snowmobiles are used between the hours of 10am and 5pm, for no more than two consecutive hours

(5) Upon any school grounds, except as permission is expressly obtained from responsible school authorities.

(6) On public property, playgrounds and recreation areas, except areas previously listed or authorized for the use by resolution of the City Council, in which case the use shall be lawful, and snowmobiles may be driven in and out of those areas by the shortest route.

(7) On streets as permitted by this chapter at a speed exceeding ten miles per hour.

~~(8) During the hours of 10:00 p.m. to 7:00 a.m., Sunday through Thursday, and 12:01 a.m. to 8:00 a.m. on other days closer than 100 feet from any residence. This provision is not intended to prohibit snowmobiles from operating on city streets during the hours specified herein.~~

(B) It is unlawful for any person to operate a snowmobile ~~or all-terrain vehicle~~ within the limits of the city: (Ord. 529, passed November 16, 2009)

(1) So as to tow any person or thing in a public street or highway except through use of a rigid tow bar attached to the rear of the snowmobile; provided, that a disabled snowmobile may be towed to a private residence or a place of business where snowmobiles are repaired without the use of a rigid tow bar.

(2) Within 100 feet of any fisherman, pedestrian, skating rink or sliding area where the operation would conflict with use or endanger other persons or operation.

(3) To intentionally drive, chase, run over or kill any animal.
Penalty, see § ~~4070.99~~.

(C) It is unlawful for the owner of a snowmobile to permit the snowmobile to be operated contrary to the provision of this section. Penalty, see § 70.99

~~(C) It is unlawful for any person to operate any off-highway vehicle:~~

~~(1) On a public sidewalk or trail provided for pedestrian travel.~~

~~(2)(1) On boulevards within any public right-of-way.~~

~~(3)(1) Off of driveways and parking lots on private property of another or on school grounds without specific permission of the owner or person in control of the property.~~

~~(4)(1) Off of driveways and parking lots on public property, playgrounds, and recreation areas, except areas previously listed or authorized for the use by resolution of the City Council, in which case the use shall be lawful and permitted off-highway vehicles may be driven in and out of those areas by the shortest route.~~

§ 73.05(D) -SNOWMOBILE STOPPING AND YIELDING

No snowmobile shall enter any uncontrolled intersection without making a complete stop. The operator shall then yield the right-of-way to any vehicles or pedestrians at the intersection, or so close to the intersection as to constitute an immediate hazard. Penalty, see § ~~4070.99~~

§ 73.06(E) -PERSONS UNDER 18 AND SNOWMOBILES

(A).—No person under 14 years of age shall operate on streets or make a direct crossing of a city street as the operator of a snowmobile. A person 14 years of age or older, but less than 18 years of age, may operate a snowmobile on streets as permitted under this chapter and make a direct crossing of those streets only if he or she has in his or her immediate possession a valid snowmobile safety certificate issued pursuant to M.S. § 84.872, as it may be amended from time to time.

~~(B) It is unlawful for the owner of a snowmobile to permit the snowmobile to be operated contrary to the provision of this section. Penalty, see § 10.99~~

§ 73.07 EQUIPMENT

~~It is unlawful for any person to operate a snowmobile or all-terrain vehicle any place within the limits of the City of Cambridge unless it is equipped with the following:~~

- ~~(A) — Standard mufflers which are properly attached and which reduce the noise of operation of the motor to the minimum necessary for operation. No person shall use a muffler cutout, by-pass straight pipe or similar device on a snowmobile motor.~~
- ~~(B) — Brakes adequate to control the movement of and to stop and hold the snowmobile or all-terrain vehicle under any condition of operation.~~
- ~~(C) — A safety or so-called deadman throttle in operating condition.~~
- ~~(D) — When operated between the hours of one-half hour after sunset to one-half hour before sunrise, or at times of reduced visibility, at least one clear lamp attached to the front, with sufficient intensity to reveal persons and vehicles at a distance of at least 100 feet ahead during the hours of darkness under normal atmospheric conditions. The head lamp shall be so aimed that glaring rays are not projected into the eyes of an oncoming snowmobile operator. It shall also be equipped with at least one red light plainly visible from a distance of 500 feet to the rear during hours of darkness under normal atmospheric conditions.~~
- ~~(E) — Reflective material at least 16 square inches on each side, forward of the handlebars and at the highest practical point on any towed object, so as to reflect lights at a 90 degree angle. Penalty, see § 10.99~~

§ 73.08 ~~07(F)~~ -UNATTENDED SNOWMOBILES

~~Every person leaving a snowmobile on a public place shall lock the ignition, remove the key and take the same with him or her. Penalty, see § ~~1070~~.99~~

§ 73.09 ~~08(G)~~ -EMERGENCY OPERATION PERMITTED OF SNOWMOBILES

~~Notwithstanding any prohibitions in this chapter, a snowmobile may be operated on a public thoroughfare in an emergency during the period of time and at locations where snow upon the roadway renders travel by automobile impractical.~~

73.095 ALL TERRAIN VEHICLE AND OFF-HIGHWAY VEHICLE RESTRICTIONS

(A) It is unlawful for any person to operate an all-terrain vehicle within the limits of the city: (Ord. 529, passed November 16, 2009)

(1) So as to tow any person or thing in a public street or highway except through use of a rigid tow bar attached to the rear of the machine; provided, that a disabled machine may be towed to a private residence or a place of business where all-terrain vehicles are repaired without the use of a rigid

tow bar.

(2) Within 100 feet of any fisherman, pedestrian, skating rink or skating park where the operation would conflict with use or endanger other persons or operation.

(3) To intentionally drive, chase, run over or kill any animal.
Penalty, see § 70.99.

(B) It is unlawful for any person to operate any all-terrain vehicle or off-highway vehicle:

(1) On the roadway of any street.

(2) On a public sidewalk or trail provided for pedestrian travel.

(3) On boulevards within any public right-of-way.

(4) Off of driveways and parking lots on private property of another or on school grounds without specific permission of the owner or person in control of the property.

(5) Off of driveways and parking lots on public property, playgrounds, and recreation areas, except areas previously listed or authorized for the use by resolution of the City Council, in which case the use shall be lawful and permitted off-highway vehicles may be driven in and out of those areas by the shortest route.

(6) On private property, unless

(a) specific permission of the owner or person in control of the property is obtained.

(b) operation of the all-terrain and/or off-highway vehicle is no closer than 50 feet from any lot boundary line.

(c) no more than two all-terrain and off-highway vehicles are simultaneously used.

(d) all-terrain and off-highway vehicles are used between the hours of 10am and 5pm, for no more than two consecutive hours

(e) exception: all-terrain and off-highway vehicles may be used for tasks directly related to snow-plowing.

~~(76)~~ Upon any school grounds, except as permission is expressly obtained from responsible school authorities.

~~(87)~~ On public property, playgrounds and recreation areas.

§ 73.10 OPERATION ON PRIVATE PROPERTY

~~The operation of all terrain vehicles and off highway motorcycles shall be prohibited in the following areas:~~

~~(A) — Any property in the R-1, R-1A, R-2, or R-3 zoning district.~~

~~(B) — All terrain vehicles and off highway motorcycles shall not be operated between the hours of 8:00 PM and 8:00 AM within the City of Cambridge.~~

~~(1) — Exception: all terrain vehicles may be used in the above areas for tasks directly related to property maintenance or improvement, such as snowplowing, hauling, or lawn maintenance.~~

~~(2) — This section does not apply to the lawful use of registered vehicles on roadways.~~

§ 73.06 EQUIPMENT

It is unlawful for any person to operate a snowmobile, all-terrain vehicle, or off-highway vehicle any place within the limits of the City of Cambridge unless it is equipped with the following:

(A) Standard mufflers which are properly attached and which reduce the noise of operation of the motor to the minimum necessary for operation. No person shall use a muffler cutout, by-pass straight pipe or similar device on a snowmobile motor.

(B) Brakes adequate to control the movement of and to stop and hold the snowmobile or all-terrain vehicle under any condition of operation.

(C) A safety or so-called deadman throttle in operating condition.

(D) When operated between the hours of one-half hour after sunset to one-half hour before sunrise, or at times of reduced visibility, at least one clear lamp attached to the front, with sufficient intensity to reveal persons and vehicles at a distance of at least 100 feet ahead during the hours of darkness under normal atmospheric conditions. The head lamp shall be so aimed that glaring rays are not projected into the eyes of an oncoming snowmobile operator. It shall also be equipped with at least one red light plainly visible from a distance of 500 feet to the rear during hours of darkness under normal atmospheric conditions.

(E) Reflective material at least 16 square inches on each side, forward of the handlebars and at the highest practical point on any towed object, so as to reflect lights at a 90 degree angle. Penalty, see § 70.99.

§ 73.11-07 EXEMPTIONS FROM PROVISIONS

Any Public Safety Agency providing enforcement or protection, shall be exempt from the requirements of this chapter.

§ 73.12-08xx VIOLATION; PENALTY

Any person violating any provision of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished as provided in this code.

This ordinance will be effective on upon publication.

Adopted this 6th day of May, 2024

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Summary Publication of Ordinance

The City Council of the City of Cambridge adopted Ordinance 785 amending Title VII Traffic, Chapter 73 Snowmobiles, to clarify the language on permitted use and to also include ATV's, Off-Highway Vehicles and Golf Carts to this section of city code. The complete ordinance is available for public inspection at the office of the City Administrator, 300 3rd Ave NE, Cambridge, Minnesota.

ATTEST:

Evan C. Vogel, City Administrator

Date of Publication: May 16, 2024

Prepared by: Marcia Westover, Community Development Director

BACKGROUND:

Current ordinance language allows a developer to submit escrow money for unfinished items on a development before the issuance of a “temporary” certificate of occupancy. A temporary certificate of occupancy can often be an unnecessary step if the only items remaining to complete a development can be covered through an escrow. The proposed language will allow escrow money to be held before a “permanent” certificate of occupancy is issued. The language also includes specific items the contractor may include in the escrow (sidewalks, steps, driveways, landscaping, etc.). These items are commonly unfinished due to weather conditions, but do not affect the overall safety of a building itself.

The ordinance amendment provides clarity and protection for the escrow process.

STRATEGIC PLANNING CORE STRATEGIES:

#4 - Be responsible and Flexible in managing the City's Administrative Functions, specifically to implement the Comprehensive Plan and zoning objectives.

FISCAL NOTE:

There is no fiscal impact with the proposed changes.

CITY COUNCIL ACTION:

Motion to approve Ordinance 786 as presented and allow staff to publish a summary ordinance.

ATTACHMENTS:

1. Ordinance

ORDINANCE 786

**TITLE XV LAND USE, CHAPTER 156 ZONING, SECTION 156.113 CERTIFICATE OF OCCUPANCY
AND BUILDING PERMITS**

The Cambridge City Council hereby amends the following language in Title XV Land Use, Chapter 156 Zoning, Section 156.113 Certificate of Occupancy and Building Permits:

§ 156.113 CERTIFICATE OF OCCUPANCY AND BUILDING PERMITS

(A) *Authority.* The Building Official shall have the authority to review applications for certificates of occupancy and building permits in order to determine compliance with this chapter.

(B) *Purpose.* For the purposes of this chapter, the certificate of occupancy, in part, provides a procedure for the inspection of completed premises to ensure their compliance with this chapter, approved plans and pertinent building codes prior to commencement of the use or occupancy of such premises. The certificate also serves as evidence of compliance with other provisions of other codes or ordinances of the City. For the purposes of this chapter, the building permit authorizes the development on a lot in conformance with applicable sections of the City Code and special approval conditions.

(C) *Certificate required.* Unless a certificate of occupancy shall have first been obtained certifying compliance with the provisions of this chapter, no structure, or addition thereto, constructed, remodeled, altered or moved shall be used for any purpose, and no vacant land shall be used or occupied for any purpose. Except for changes involving substitution of occupants in existing dwelling units, no use or occupancy of any land or structure shall be changed to any other use or occupancy without first obtaining a certificate of occupancy.

(D) *Procedure.* The following procedures shall govern application for certificates of occupancy and building permits.

(1) *Application.* Applications for a certificate of occupancy and building permits shall be made to the Building Official. For the purpose of this chapter, applications for a building permit shall include a site plan which conforms with the requirements of this chapter.

(2) *Action on application.* Within ten days after the receipt of a completed application, the Building Official shall forward the application to the Zoning Administrator who shall review the application and inspect the subject structure or premises and shall take the following actions based on the inspection:

(a) If all construction has been completed and the structure and premises are in compliance, or the building permit application is complete and the accompanying plans depict a development that conforms with all the applicable provisions of this chapter and special approval conditions, the Zoning Administrator shall approve the application for a certificate of occupancy or building permit.

(b) If, however, all work is not in compliance with all applicable requirements of this chapter or the building permit application is incomplete and the accompanying plans depict a development that would not conform with all the applicable provisions of this chapter, the Zoning Administrator shall deny the application and shall inform the applicant in writing of the specific deficiencies on which such denial is based, citing the particular provisions of this chapter, the particular items in the applicant's plans or the applicable special approval conditions with respect to which compliance is lacking. If compliance with this chapter has not been completed at the time a certificate of occupancy is requested, the city may require an escrow.

(3) Escrow. If site improvements including landscaping, as-built surveys, sidewalks, front steps, or driveways cannot be completed due to time of year and weather permitting, an escrow will be required. The city may, upon its discretion, include other site improvements for the escrow in accordance with this chapter as it deems necessary. An escrow form must be completed, including an agreed upon date to complete the improvements, and the escrow fee must be obtained. The city shall pursue any means necessary to recoup the fees if payment received has an insufficient funding source. No certificate of occupancy will be issued until an escrow is in place for unfinished improvements. An inspection fee, as determined by the City Council's fee schedule, will be deducted from the escrow balance for each inspection conducted by the city. The City reserves the right to expend such escrow funds as necessary to ensure completion of the improvements if they are not completed by the agreed upon date. The escrow fees shall be established on a form provided by the city. For commercial properties, and in some cases residential properties, a bid from the landscape/construction company to complete the remaining work must be provided to the city, and two bids may be required as determined by the Zoning Administrator. The escrow amount when bids are received shall be 150% of the total or the average bid amount.

~~(43)~~ *Contents of certificate.* Every certificate of occupancy shall, at a minimum, state the specific use of the property for which it is issued, shall identify the specific plans, if any, pursuant to which it is issued and shall set forth any conditions imposed in connection with any approval granted pursuant to this chapter.

~~(54)~~ *Filing of certificates.* Every certificate of occupancy issued pursuant to this section shall be kept on file in the Community Development Department and shall be considered a public record and shall be open for public inspection upon request.

~~(65)~~ *Additional inspection cost.* The Building Official may, where necessary, require the services of a qualified testing laboratory to determine anticipated compliance with

performance standards prior to issuance of a building permit or certificate of occupancy. The cost of employing the testing laboratory shall be paid by the applicant. To this end, the City may require the applicant to establish an escrow to fund the costs.

(E) *Temporary certificate of occupancy.* Pending the issuance of a certificate of occupancy, the Building Official may approve a temporary certificate of occupancy for a period not exceeding six months, pending the completion of the development, including the erection or alteration of a structure. The temporary certificate shall state its temporary nature, and it shall not be construed as in any way altering the respective rights, duties or obligations of the owners or of the City relating to the use or occupancy of the premises or any other matter except under such restrictions and provisions as will adequately ensure the safety of the occupants and abutting properties. The Zoning Administrator or Building Official may require the property owner to submit a performance guarantee to the Building Official. The performance guarantee shall be held by the Building Official for the duration of the temporary certificate of occupancy. The amount of the performance guarantee shall be equal to 125% of the amount deemed necessary to cause the completion of the development, including the erection or alteration of a structure. The performance guarantee shall only be returned to the property owner upon the issuance of a certificate of occupancy. If the temporary certificate of occupancy expires and the development is not completed per the approved site plan, conditions of approval and approved building plans, the City reserves the right to use the performance guarantee to cause the completion of the development, including the erection or alteration of a structure.

(F) *Certificate of compliance for existing uses.* The Building Official may approve a certificate of compliance certifying the lawful existence and use of any existing structure or use, provided it is issued in the same manner and subject to the same requirements as described in this section. The certificate shall evidence only that which is contained in the certificate with respect to any structure or use as of the date of its issue and shall remain effective only for that purpose for so long as neither the use or structure nor the applicable provisions of this chapter are changed.

(G) *Certificate of compliance for legal nonconforming uses.* The Building Official may approve a certificate of compliance certifying the lawful existence and use of any nonconforming use, structure, lot, sign or fence, provided it is issued in the same manner and subject to the same requirements as described in this section.

(H) *Void certificates of occupancy and building permit.* Any certificate of occupancy, certificate of compliance, or building permit issued in violation of the provisions of this chapter, whether intentionally, negligently or innocently, shall be void immediately upon issue and shall give rise to no rights whatsoever.

This ordinance will be effective on upon publication.

Adopted this 6th day of May, 2024

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Summary Publication of Ordinance

The City Council of the City of Cambridge adopted Ordinance 786 amending Title XV Land Use, Chapter 156 Zoning, Section 156.113 Certificate of Occupancy and Building Permits, to include specific language for unfinished site improvement escrow prior to issuance of a certificate of occupancy. The complete ordinance is available for public inspection at the office of the City Administrator, 300 3rd Ave NE, Cambridge, Minnesota.

ATTEST:

Evan C. Vogel, City Administrator

Date of Publication: May 16, 2024

Prepared by: Alex Smith, Deputy City Administrator

Background:

In reviewing the cleaning needs of several city owned buildings, staff have identified a need for a reliable, year-round option for backup cleaning services for when current staff are unavailable. This contracted, on-call cleaning service would act as a backup for cleaning City Hall, the Police Department, the Fire Hall, and possibly the library when staff are unavailable for vacation or incident for more than a day or so, allowing City buildings to be maintained.

Intended RFQ Timeline:

Request for Quote Issuance	05/07/2024
RFQ requests deadline at noon	05/28/2024
Award of Contract	06/04/2024

Recommendation:

Approve the attached Request for Quote for an on-call cleaning service.

Attachment:

1. Request for Quote for On-Call Cleaning Service

Request for Quotation

On-Call Cleaning Services

Introduction & Background

The City of Cambridge, Minnesota is accepting quotes in response to this RFQ in order to find a qualified company to provide on-call cleaning services for The City of Cambridge buildings per the guidelines in this document.

The selected vendor will be responsible for maintaining cleanliness and sanitation standards in City of Cambridge owned buildings, which may include City Hall, Police Department, Fire Hall, City Center Mall, and the library on an on-call basis. On-call services are intended to cover when City cleaning staff are unavailable, or as needed due to special events.

The objective of this Request for Quote is to locate a source that will provide the best overall value to the City of Cambridge. While price is a significant factor, other criteria will form the basis of our award decision, as more fully described in the Evaluation Factors section of this Request for Quote below. Contractors must demonstrate capacity to deliver high-quality services in an efficient manner.

Submission Guidelines & Requirements

The following submission guidelines & requirements apply to this Request for Quote:

1. Bidders must submit their proposal no later than **Noon on May 28, 2024**. Proposals can be submitted to Deputy City Administrator Alex Smith at asmith@ci.cambridge.mn.us or mailed to: Cambridge City Hall, Attn: Alex Smith, 300 3rd Ave NE, Cambridge, MN 55008
2. Bidders must provide background and experience in providing cleaning services, listing a few projects that are substantially similar to this project as part of their response, including references for each.
3. A price quote must be provided. This price quote should indicate the hourly charge as well as any other included fees.
4. Availability for on-call services and response time to service requests.

5. Quotes must be signed by a representative that is authorized to commit bidder's company.
6. If you have a standard set of terms and conditions, please submit them with your proposal. All terms and conditions will be subject to negotiation.
7. Quotes must remain valid for a period of 90 days.
8. Selected vendor must carry and provide proof of liability insurance with the proposal.
9. All cleaning staff are required to pass a Criminal Justice Information System (CJIS) Security Awareness.
10. Number of staff that will service the location and information on hiring practices, to include background check processes.

Project Scope

Interested bidders may contact Alex Smith at asmith@ci.cambridge.mn.us or at 763-552-3254 with questions or if interested in touring the locations.

1. Cleaning services will most often be required during the weekdays; however, an occasional weekend work may be needed.
2. City Hall is open 8 am – 4:30 pm Monday through Friday. Cleaning services may be completed outside of these hours as negotiated.
3. Cleaning services will be required on an on-call basis, with frequency depending on the needs of each facility and staffing availability.
4. The City of Cambridge provides all cleaning supplies and equipment needed

The scope of the project includes but is not limited to the following tasks:

General Cleaning

The following tasks are to be completed on a daily basis:

1. Empty all waste containers and recycling and place trash in the dumpsters. Replace trash bags as needed.
2. Vacuum carpeted areas.
3. Sweep and mop hard floor surfaces.
4. Clean and sanitize drinking fountains.
5. Clean high-touch surfaces.
6. Spot cleaning glass as needed.
7. Clean kitchen areas to include counters and sinks.
8. Periodic deep cleaning as needed.

Restroom Cleaning

1. Empty all waste containers and replace trash bags.
2. Clean and disinfect all toilets and urinals.

3. Clean sinks, counter tops, and other surfaces.
4. Clean all mirrors as needed.
5. Refill all soap containers, toilet paper, and paper towels as needed.
6. Sweep and mop.

RFQ & Project Timelines

The Request for Proposal timeline is as follows:

Request for Quote Issuance	05/07/2024
RFQ requests deadline at Noon	05/28/2024
Award of Contract	06/04/2024

Evaluation Factors

The City of Cambridge will rate proposals based on the following factors:

1. Responsiveness to the requirements set forth in this Request for Quote
2. Service cost competitiveness
3. Ability and responsiveness to service requests
4. Experience of bidder and bidder's staff
5. Relevant past performance/experience

The City of Cambridge reserves the right to award to the bidder that presents the best value to the city as determined solely by the City of Cambridge Administrator, Evan Vogel at his absolute discretion.

Contract Terms

The selected vendor will enter into a contract with the City of Cambridge for an initial term of one year, with the option to renew for additional terms based on satisfactory performance.