

**Cambridge City Council Meeting Announcement and Agenda**  
**Monday, April 1, 2024 at 6:00 PM**  
Cambridge City Hall, 300 3<sup>rd</sup> Avenue NE

*Members of the audience are encouraged to follow the agenda.  
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
6:00 pm	<b>1. Call to Order</b>
	<b>2. Pledge of Allegiance</b>
6:02 pm	<b>3. Approval of Agenda</b>
	<b>4. Consent Agenda</b>
	A. Approval of Regular City Council Meeting Minutes for March 18, 2024 (p. 3)
	B. Draft February 2024 Financial Statements (p. 12)
	<b>5. Work Session</b>
	A. Discussion of Inclement Weather Policy (verbal)
	<b>6. Unfinished Business</b>
	<b>7. New Business</b>
	A. Ordinance 784-amending Title IX Chapter 98 and Title XV Chapter 156.093 alcohol sales and consumption at city events (p. 82)
	B. Approve Creation of Full-Time Custodian/Maintenance Position for Library (p. 85)
	C. Approve Creation of another Seasonal Position for Public Works, and a PT Cleaner at Northbound Liquor (p. 89)
	<b>8. Mayor's Report</b>
	<b>9. Council Concerns</b>
	<b>10. City Attorney's Report</b>
	<b>11. City Administrator's Report</b>
	<b>12. Adjourn</b>

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
Date	Time	Meeting/Event
Tuesday, April 2, 2024	7:00 pm	Planning Commission
Monday, April 8, 2024	7:00 pm	Parks, Trails & Recreation Commission
Monday, April 15, 2024	5:45 pm	EDA
Monday, April 15, 2024	6:00 pm	City Council
Monday, May 6, 2024	6:00 pm	City Council
Tuesday, May 7, 2024	7:00 pm	Planning Commission
Monday, May 16, 2024	5:45 pm	EDA
Monday, May 16, 2024	6:00 pm	City Council
Monday, June 3, 2024	6:00 pm	City Council
Tuesday, June 4, 2024	7:00 pm	Planning Commission
Monday, June 17, 2024	5:45 pm	EDA
Monday, June 17, 2024	6:00 pm	City Council

## **Cambridge City Council Meeting Minutes Monday, March 18, 2024**

A regular meeting of the Cambridge City Council was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Councilmembers Lisa Iverson, Aaron Berg, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel, Deputy City Administrator Smith, Police Chief Schuster, Finance Director Moe, City Attorney Squires, Northbound Manager Davidson, Deputy Fire Chief Benzen, Community Development Director Westover, Utilities/Public Works Director Schwab, and Assistant to the City Administrator Seiberlich.

### **Call to Order**

Godfrey called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

### **Citizens Forum**

No one signed up for the citizens forum.

### **Approval of Agenda**

Godfrey requested to add Item 6B Council Chambers A/V System Upgrade Discussion to the agenda.

Berg moved, seconded by Shogren, to approve the amended agenda. All voted aye, no nays, motion passed unanimously.

### **Consent Agenda**

Ziebarth moved, seconded by Iverson, to approve consent agenda Items A-J:

- A. Approval of Regular City Council Meeting Minutes for March 4, 2024, and Special Council Meeting Minutes for March 8, 2024
- B. Approve Warrants #128449-128644 and ACH/Wire items totaling \$1,828,034.81
- C. R24-022 Certifying Delinquent Amount to Tax Roll
- D. Renew CJIS/NCIC Agreement w/Isanti Co. Sheriff's Office
- E. R24-023 Accept Restricted Donations-Winterfest
- F. R24-024 Restricting Parking on a Portion of Central Ave. SW
- G. R24-025 Accept Restricted Donations-Fire Dept
- H. R24-026 Call for Sale of Bonds to 2024 Street Improvement Project
- I. Letter of Intent to Retire and Request to Approve Posting of Finance Clerk
- J. Approve Conditional Offer to Trevor Corbett as Cambridge Police Officer, provided he meets all other conditions

Upon roll call, Godfrey, Shogren, Ziebarth, Berg and Iverson voted aye, no nays. Motion carried unanimously.

## **Work Session**

### **A. Presentation by Anoka-Ramsey Community College**

Vogel said he had heard a presentation by Anoka-Ramsey Community College (ARCC) staff that covered topics pertinent to the City. He felt Council and the community would appreciate hearing the presentation.

Kent Hanson, ARCC president, expressed appreciation for the partnership with the City and support of the community. He said the pandemic was hard on enrollment, but there has been an increase recently, about five-percent college-wide and seven-percent at the Cambridge campus. Partnerships with the Cambridge-Isanti School District have been beneficial, including Post-Secondary Enrollment Options (PSEO) which saves families \$7.2 million dollars per year. One big initiative, called Equity 2030, helps students in need increase their success in furthering their education.

Steve Crittenden, interim vice president of academic and student affairs, said the college has been putting focus on student enrollment with program development including a nursing expansion, exploring adding a dental assistant program, a pre-social work transfer pathway that was approved last week, and the Cambridge Campus will be starting a clay target shooting program in the fall.

Robert Perez, vice president of finance and administration, said the land sale proceeds have helped the college to renovate an area for a state-of-the-art testing center, prior to this, students were dispersed throughout the campus to test. In the upcoming weeks there will be an installation of a solar array, which will be used by the sustainability course students, and the electricity from the solar rays will provide electricity for auto charging stations to be built. The Nursing program space will continue to be built out, and there are plans for upgraded technology and infrastructure improvements throughout the campus.

Shannon Kirkeide, dean of academic and community outreach, talked about her community involvement, which includes being a member of North 65 Chamber of Commerce; planning the Better Together Event, a fun way to connect with the community and provide resources; hosting the annual Candlelight Ski and Hike which had hundreds attend; the Cambridge-Isanti Rotary membership; and partnership with East Central Development which promotes economic development locally.

### **B. Northbound Annual Report**

Davidson said Northbound Liquor has four full-time employees and fourteen part-time employees. Having four full-time employees is beneficial because they have different roles that make Northbound successful.

As the full-time Personnel Store Manager, Davidson is responsible for the overall operations of the store, including profits, expenses, budget, pricing, advertising, promotions, entering invoices, inventory control, proper filing in the office, and making schedules. She also orders beer, soda, and miscellaneous merchandise. Having the adequate staff makes scheduling easier because nights and weekends can be busy, especially in the summer and on holidays.

Davidson continued, Andrew Lyons, the new Assistant Manager, is responsible for opening the store when needed. He orders wine and liquor, ensuring the best prices from the distributors, orders the tobacco products, and enters all of his invoices.

Davidson said Chelsie Kemen is responsible for opening and closing the store as needed, she stocks the beer cooler and wine/liquor shelves at the end of the day. She is also responsible for ordering Minnesota wines, she has brought in a few different wines from local wineries and they are a hit with customers.

Full-time Night Manager, Alexis Bougie, is responsible for opening and closing the store as needed. She makes the wine and liquor gift baskets, and is responsible for social media postings of new items each week and other things such as store hour changes for holidays and events.

Full-time Night Manager, Rachael Carlson, is responsible for closing the store as needed. She stocks the beer cooler and wine/liquor shelves properly for the next day. She is responsible for restocking the wine market and keeps everything looking clean and organized for the wine customers.

Davidson reported in May of 2023 the parking lot was repaved. In September Bobbi Mix retired after working for the city for 32 years. Mix was hard-working woman who loved decorating, took great care of customers, and her laugh was contagious. Mix and her husband now stay in Texas where it's warm and always "time for wine."

Davidson and Lyons have made slight changes around the store such as moving display pieces, pushing the beer aisle back two feet to allow room for customers shopping the beer cooler, and organized miscellaneous gift supplies into bins.

Davidson reported Northbound transferred \$425,000 from profits in 2023 to the General Fund to support city operations. \$250,000 went towards the Pavement Management Fund to help control property tax impact on future street projects. Northbound retained about \$50,000 of profits in the Liquor Fund to be used on maintenance as the building ages. Throughout the years, extra profits have been used for projects such as Sandquist Park and the downtown programs. Ending sales for 2023 were \$6,595,477.

Davidson said the goals for 2024 are to make a higher profit on wine and liquor, aiming to make 30% for liquor and 33% for wine. Beer sales have been down in the past year and ready to drink cocktails have been spiking along with the THC/CBD drinks. Northbound does not carry THC/CBD drinks, but hope to in the future. The pre-made cocktail drink section has been expanded in the cooler, teas are the new fad for the upcoming summer. A wine cooler was purchased so customers can shop for chilled wine in the wine section.

Davidson said she was bringing Northbound Liquor's tastings back. They used to be hosted each Spring and Fall and the residents of Cambridge loved them, it's a great way to try new products. The last event was in 2019, they were a great way to bring in new customers.

Davidson there has been focus on updating the safety of Northbound. There are plans to install a panic button at the front registers. These would be beneficial to the employees and the customers in the event of a robbery.

Davidson wrapped up her report saying "Northbound prides itself on having excellent customer service, being clean, organized and having the 'up north' feel of shopping for the best selections. We are the stop along the highway for people traveling they never want to miss."

### C. Administration Annual Report

Vogel said the Administration Department is responsible for many things, and he expressed appreciation for his knowledgeable and professional staff that focus on good governance that helps build a strong foundation for the community.

The Administrative Team included Evan C. Vogel, City Administrator; Alex Smith, Deputy City Administrator; and Monica Seiberlich, Administrative Assistant to the City Administrator.

Vogel said the department's roles and responsibilities include oversight, management, and responsibility for all municipal departments; to act as liaison between appointed staff, elected City Council, and the public; helping to provide visioning, prioritizing, and project identification; Human Resources, specifically personnel management, rule implementation and interpretation, as well as employee recognition and discipline; organizational advocacy and representation; risk management and legal strategy; external communications; ensuring compliance with all federal and state laws; and all other duties as assigned.

Vogel continued, the timeframe for the presentation was January 2023 up through the current day. He felt that Council started 2023 the right way by confirming the strategic plan that had been drafted in 2021. This is valuable, as the strategic plan drives project identification and execution, and informs the actions taken by department heads on a day-to-day basis to ensure they are reflective of Council goals. Projects that advanced the Strategic Plan in 2023 include significant effort on downtown restoration and revitalization, conducting phase 1 of a feasibility study for possible community center, exploring "Cambridge Shores" park and housing project while limiting taxpayer dollars, advancing the Adopt-a-Park program, progress towards tax-rate goals set by Council, completing a housing study, and setting several Employer of Choice Initiatives.

Vogel said he improved efforts on communication with the Council in order to foster an informed and engaged Council to ensure staff's efforts are reflective of Council's vision. The 2023 Visioning Session was part of this goal. The 2023 LMC Annual Conference was tremendous experience, similar to the 2024 LMC City Day on the Hill, which was proactive and encouraging. More efforts were made for regular communications by call, text, and email for individual follow up.

Vogel stated one effort he was most proud of was advancing the Employer of Choice Initiatives. This helps position employees to think of the City as a landing strip: a place where employees may stay, ground themselves, and finish their career. It can also be a place where employees can gain experience and knowledge and take off by advancing their career. By being inviting and employee centric, the City becomes a place employees want to come, and want to stay. Some of these initiatives include the Class and Comp study and implementation; Personnel Policy Initiatives such as parental leave and extension of vacation benefits; changing from annual reviews to monthly check-ins that focus on employee growth and development; department heads having open door policies; and seeking opportunities for engagement including all-staff meetings, a holiday party, and a summer BBQ.

One big impact for 2023 and beyond is the ongoing Succession Planning. In 2023 the City appointed Tina Davidson as the new Northbound Liquor Store Manager, replacing Bobbi Mix, and also appointed Andrew Lyons as the new Assistant Manager. The City appointed Ross Benzen as its new

Emergency Management Director/Deputy Fire Chief. In 2024 the City named Shawn Machin as its next Chief of Police and Tanner Hagen as its next Deputy Chief of Police starting in June. Laying this groundwork is important to ensure smooth leadership transitions.

Vogel said one of the largest things he has done for the City in 2023 is advocacy. This includes, on the Federal level, drafted letters of support for the Northern Lights Express Project which were sent to the Department of Transportation and Federal Rail Authority. At the State level, he provided testimony in support of areas specific to, or potentially harmful to, the City; as well as advocating and submitting appropriate bond information to the State for the Hwy 95 project. Part of the rulemaking advocacy included paying special attention to the State rulemaking process around the local option sales taxes as well as general issues with tax fairness.

Additionally, Vogel said, focus on organizational advocacy helps ensure the City is positioned within other organizations in a place to have its voice heard. He has assigned staff to each of the League of Minnesota Cities (LMC) policy committees, which are open to any elected member if there is interest. He has Participated on the LMC Housing Task Force which focuses on housing needs and zoning policies, as well as the Adult Use Cannabis Task Force, and continued participation as a Board Member for the NLX Passenger Rail Alliance Board. The department also participates in many groups focused on community involvement to ensure residents and local businesses voices are being heard.

The department has been revamping its website and Social media presence. In 2023 staff Implemented a "Projects" Page on the website, which will grow to be a source for the City to share updates on areas of public interest, such as developments, upcoming businesses, NLX Project information.

Vogel noted the department is involved in other areas such as the Hwy 95 final design process, continued involvement on other large projects such as Allina and New Pathways, the revival of the Safety Committee, and ongoing legal work.

### **Unfinished Business**

#### **A. Convert Interim Emergency Management Director Ross Benzen to permanent position**

Vogel said the situation causing the Interim position has been largely resolved. Benzen has tackled significant amounts of complexity head on and has done a fantastic job. He has been proactive in his position, ensuring that equipment is replaced as needed, looking for creative funding sources for the department, and modifying the long-range plan to better fit the department's needs.

Shogren motioned, seconded by Berg, to approve making Ross Benzen the City's permanent Emergency Management Director/Deputy Fire Chief under the same terms previously agreed upon. All voted aye, no nays, motion passed unanimously.

#### **B Council Chambers A/V System Upgrade Discussion**

Vogel said one bid was received for the A/V System upgrade by the initial deadline, which was extended due to interest, though no other bids were submitted by the extended deadline.

Ziebarth motioned, seconded by Berg, to approve the bid with Excel AV Group in an amount not to exceed \$34,436.

Berg asked if there were sufficient funds to cover this expense, Vogel said 2022 had budget included \$30,000 for equipment upgrades, and this year staff added \$5,000 for screen replacement. This project fits within the planned budget.

Upon vote, all voted aye, no nays. Motion passed unanimously.

### **New Business**

#### **A Resolution R24-014-Interim Use Permit for chickens/ducks at 605 Central Ave SW**

Westover presented the Interim Use Permit (IUP) request from Jeremy Brownell, 605 Central Ave SW, to keep chickens and ducks at the property. The property is approximately 0.79 Acres so a run is required. The coop has yet to be sided, but the applicant has given a completion date of June 1<sup>st</sup> 2024.

The Planning Commission moved 6/0 to recommend approval of Resolution R24-014 as presented as long as the conditions listed are met, including the siding being completed by June 1st.

Iverson motioned, seconded by Ziebarth, to approve Resolution R24-014 as presented to allow an Interim Use Permit for two years to allow up to six fowl on the property as long as the conditions listed can be met.

Berg questioned if the siding deadline should be included in resolution, Westover said it should be amended to add it in the listed conditions. Both Iverson and Ziebarth agreed to amend their motion to include adding the deadline.

Upon vote, all voted aye, no nays. Motion passed unanimously.

#### **B Resolution R24-015-Interim Use Permit for an outdoor worship area at Cambridge Lutheran Church**

Westover said the Cambridge Lutheran Church has requested to have an outdoor worship area. This area would be considered an accessory structure and is allowed in the R-1 zoning district. However, an accessory use must be on the same lot as the principal use. In this case, the outdoor worship area is proposed on a separate tax parcel.

Westover continued, an IUP must cease and the applicant can come back and request an extension to the permit. This gives the City an ability to review any complaints received. One Planning Commissioner voted nay due to noise complaint concerns. This was discussed extensively at that meeting, the area is located downhill and is believed the sound will not echo, though some neighbors have expressed concerns.

Westover informed, if approved, the applicant still has several items that need to be done before construction can begin, therefore staff recommend starting the two-year timeline on October 1, 2024; set to expire October 1, 2026.

The Planning Commission, on a 5/1 vote, recommended approval as long as the conditions are met. The Commissioner voting nay had concerns about noise complaints from the neighborhood because of the disturbance it could cause.



Berg motioned, seconded by Ziebarth, to approve R24-015-Interim Use Permit for an outdoor worship area at Cambridge Lutheran Church as presented as long as the conditions are met. All voted aye, no nays, motion passed unanimously.

C Resolution R24-016 Interim Use Permit for Non-Residential Day Care Facility at 211 Cleveland St. S

Westover said that Jenna Schmidt and Clara Schmidt have requested an Interim Use Permit (IUP) for a non-residential day care facility at 211 Cleveland Street South. The property is located in the I-2 zoning district, which does not allow day care facilities. A previous IUP for this property was obtained by Butterfly's Massage in 2018 and an extension given in 2020. Staff found no issues with the Butterfly's Massage use in this location. There is adequate on-site parking and a planned outdoor play area. The day care must be licensed by the State, and this is a condition of approval.

The Planning Commission recommended approval as long as the conditions are met. The IUP shall discontinue after two years from July 1, 2024, with time given to allow interior remodeling for the day care, is non-transferrable, and only issued to Jenna Schmidt and Clara Schmidt. The applicants must re-apply for an extension prior to July 1, 2026.

Godfrey asked how many spots would be available, the applicants said there would be 42 openings.

Berg motioned, seconded by Ziebarth, to approve R24-016 Interim Use Permit for Non-Residential Day Care Facility at 211 Cleveland St. S. as long as conditions are met. All voted aye, no nays, motion passed unanimously.

D Approval for City Hall Bullet Resistant Glass Installation

Smith said the Safety Committee has identified several points for possible safety improvements within City Hall and other City-owned buildings. One area of concern is the lack of bullet resistant glass from public areas into the staff area. The door leading from the Council Chambers to the staff area, two doors leading from the lobby into the staff area, as well as the windows alongside those doors. Star Glass has quoted \$17,161.60 for the project.

Shogren asked if there have been any instances that have caused concern, Vogel said there have not, this request stems from employees identifying areas of safety concern. The areas of escape would be open to any terroristic threat with the current setup. This project would alleviate safety concerns for staff, further advancing the Employer of Choice Initiative. He noted there would be upcoming changes requested for Public Works and Northbound.

Berg motioned, seconded by Shogren, to approve City Hall bullet resistant glass installation.

Berg said focusing on employee safety increases satisfaction, which leads to employee retention and supports the Employer of Choice Initiative.

Godfrey noted the motion did not include the company name and amount, Berg and Shogren agreed to amend the motion to include Star Glass installing the bullet resistant glass for the quoted amount of \$17,161.60.

Iverson asked what the benefit was of changing the glass but not upgrading the door, Schuster said the electronic locking mechanism was sturdier than a deadbolt. Shogren noted the doors were solid wood.

Upon vote, all voted aye, no nays. Motion passed unanimously.

#### E Approval for Installation of Additional City Hall Security Fob Access Points

Smith said the Staff Safety Committee identified three points of access into City Hall that are lacking security fob mechanisms, allowing anyone to walk into the staff area. The three doors identified are the east garage fire entrance by the workout room, the Council Chambers door into the back hallway, and the conference room door into the staff area. Staff have been quoted \$17,540.00 by All State Communications for the work.

Ziebarth motioned, seconded by Berg, to have three fob security access controls installed in the identified locations by All State Communications for the amount of \$17,540.00. All voted aye, no nays, motion passed unanimously.

#### F Play Inc Lease Renewal within Library

Smith reported the lease for Play Inc. to utilize space in the library expired in July 2023 and has been operating on a month-to-month basis since. After some discussions, Play Inc. would like to renew this lease for the 1,073-square foot space for an additional 3 years. The previous lease rate was \$1,000 per month, which staff would like to increase by 3% to \$1,030 per month, totaling \$12,360 per year.

Shogren motioned, seconded by Iverson, to approve the 3-year lease with Play Inc. to lease space within the library at \$1,030 per month. All voted aye, no nays, motion passed unanimously.

#### G Happy Productions Facade Improvement Grant Application

Smith presented a Downtown Grant application from Shawn Sullivan of Happy Productions at 145 Main Street South for \$5,983.35 in assistance to be used for an external door and signage. The signs have been verified by staff to meet City sign ordinance. The door will be used as a secondary exit point for the Happy Productions Listening Room in the case of an emergency. This amount is 50% of the \$11,966.70 total quoted cost.

Ziebarth motioned, seconded by Berg, to approve the Downtown Grant request for 145 Main St S for the amount of \$5,983.35. All voted aye, no nays, motion passed unanimously.

#### Mayor's Report

Godfrey wished everyone a Happy Easter and noted the next meeting would be on April Fool's Day.

#### Council Concerns

There were no Council concerns

#### City Attorney's Report

Squires announced to Council that the Olson suit against the City, Westover, and himself, was dismissed by court. This was a case that started in 2006. Olson has the right to appeal this decision. Shogren asked if Chris Caulk, also named in the suit, had been notified. Vogel said he would do so.

**City Administrator’s Report**

Vogel thanked Berg and Ziebarth for joining him at the LMC Day on the Hill to advocate for the City, There was a great presentation from LMC which comprised of two different legislative panels and discussions, as well as comments from the Governor. The afternoon was spent advocating for the City, including its bonding requests and zoning items. Vogel updated that he has requested a committee hearing from Representative Johnson and Senator Koran, both authors of the bonding bill. Updates will be provided as this progresses. This would provide tremendous tax relief for the Hwy 95 project.

Shogren asked if either representative fails to act on the hearing request, can another representative step up? Vogel replied yes, there are particular members that lead some of the capital investment groups that are more inclined to support initiatives that have local support, but it is not required and can be farmed out.

**Adjournment of Council Meeting**

Being no further business before the City Council, Berg moved, seconded by Iverson, to adjourn the regular meeting at 7:06 pm. All voted aye, no nays, motion passed unanimously.

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James A. Godfrey, Mayor

ATTEST:

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Evan Vogel, City Administrator

Prepared by: Caroline Moe, Director of Finance

**Background**

Attached for your review are the **Draft** Monthly Financial Reports for the two months ended February 29, 2024. Included in the Monthly Financial Reports are the following components:

**Financial Snapshot**

**Outstanding City Debt**

**General Fund - Amended 2024 Budget Compared to Actual**

**Special Revenue Funds:**

Airport Operating Fund – Adopted 2024 Compared to Actual

**Debt Service Fund Summary: Adopted 2024 Budget Compared to Actual**

**Capital Fund Summary:**

Adopted 2024 Budget Compared to Actual

**Enterprise Funds:**

Water Utility - Adopted 2024 Budget Compared to Actual

Wastewater Utility - Adopted 2024 Budget Compared to Actual

Stormwater Utility- Adopted 2024 Budget Compared to Actual

Street Light Utility- Adopted 2024 Budget Compared to Actual

Liquor Store – Adopted 2024 Budget Compared to Actual.

**Cash and Investment Summary**

**Park Expenditure Breakdown Report**

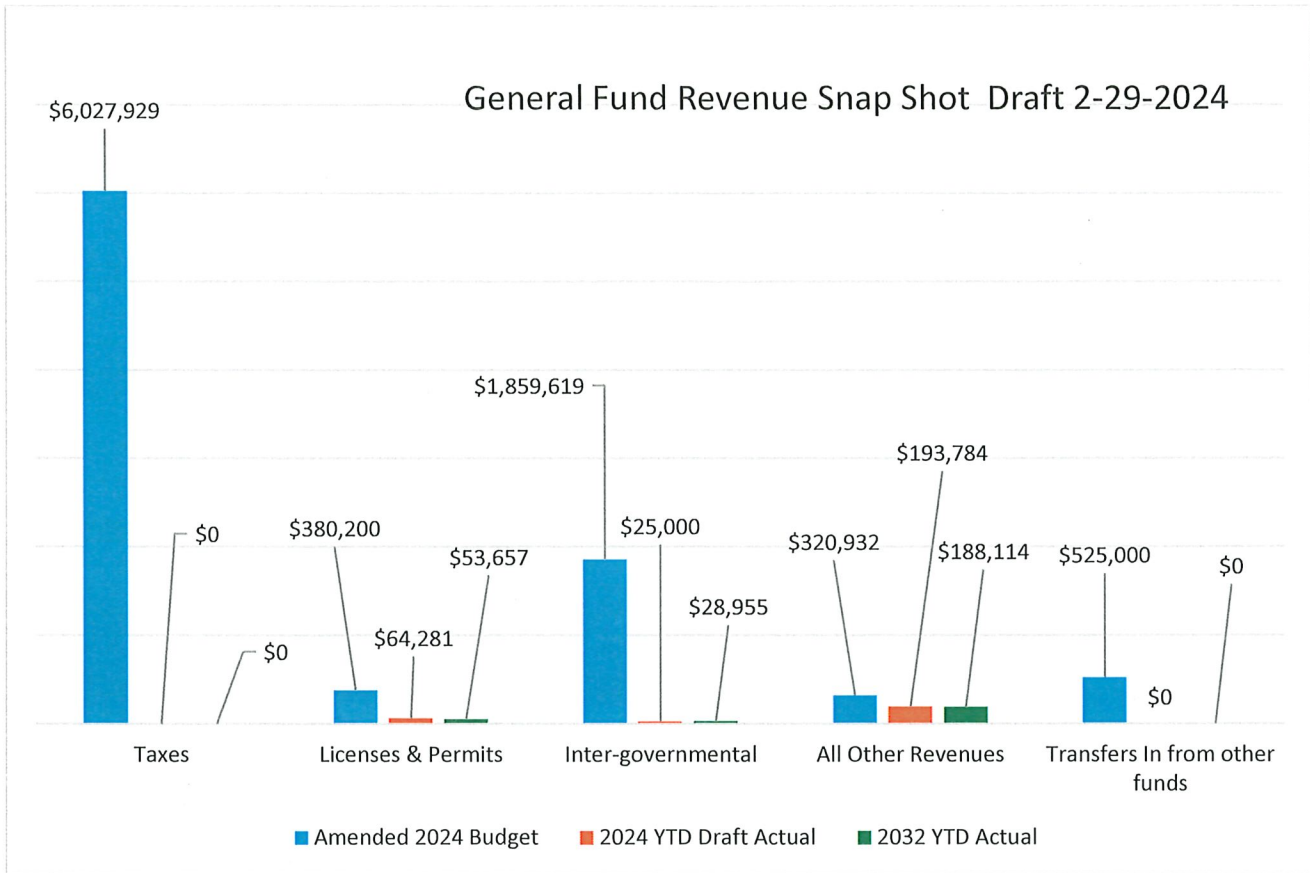
**Compatibility with Strategic Goals:**

Regular financial reporting to the City Council supports core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication and transparency. Routine publishing of monthly financial statements provides transparent updates on the City’s financial condition.

**Council Action Requested**

NONE REQUIRED - For discussion only.

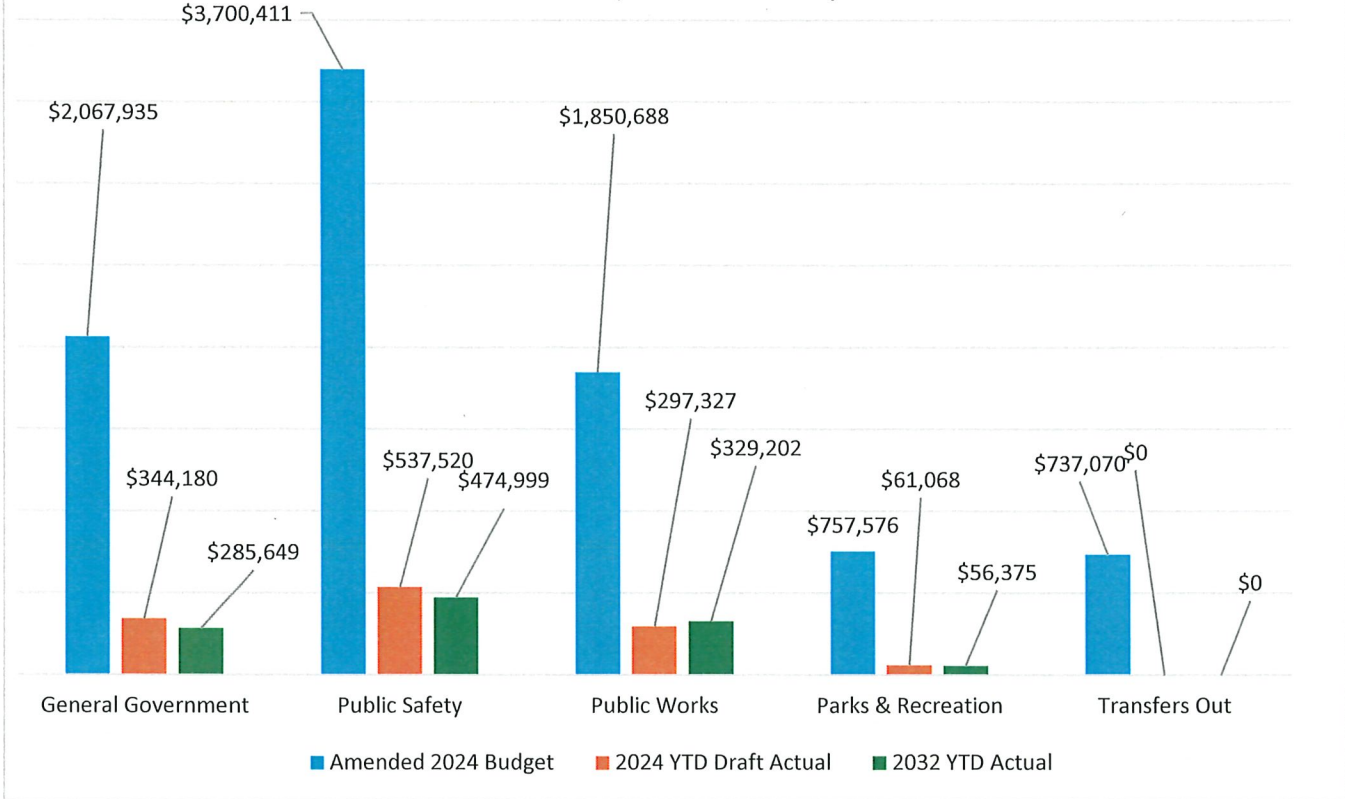
# Council Financial Snapshot



Notes—

- Tax collections occur in July and December. Normal to have \$0 at this point in the year.
- Permit activity is typically slow at the beginning of the year.
- Inter-governmental revenue is primarily received in July, October and December.
- Other revenue is higher than previous years as township fire contract billings were higher than prior year settle-up provisions. Rest of other revenue will come in over remainder of the year.
- Transfers from other funds typically occur later in the year.

## General Fund Expenditure Snap Shot Draft 2-29-2024



Notes—Expenditures for all categories, except Public Works, are higher due to implementation of class and comp study in 2024. Public Works regular salaries are higher in 2024 than 2023 due to the class and comp study but overtime related to snow plowing and cost of snow removal materials are down significantly, as compared to 2023 due to minimal snow events in 2024.

Behind the numbers—

# 16/2

Cambridge is protected by sixteen full-time police officers supported by two office staff professionals. We also employ part-time police officers to help cover shift vacancies that occur. The Police Department has the largest expenditure budget within the City.

Behind the numbers—

# 57/6

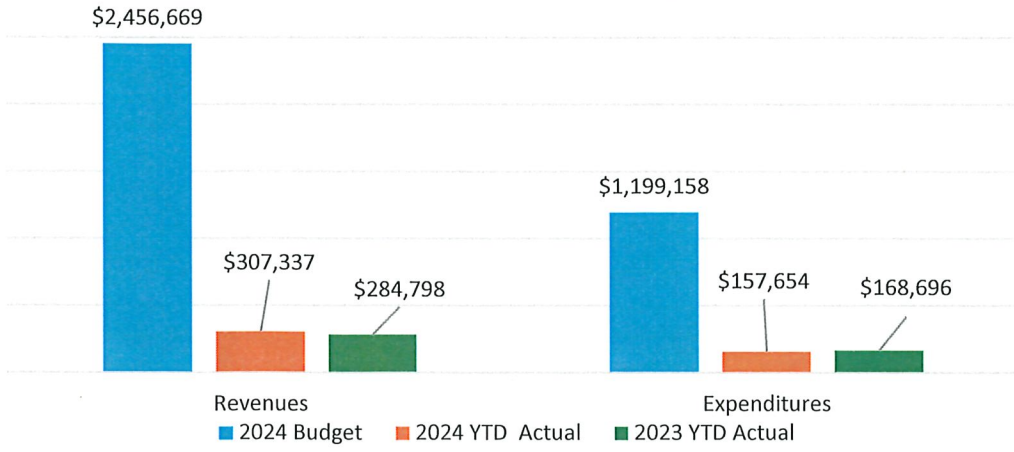
Cambridge maintains fifty-seven miles of streets with six snow plows, two loaders, and two sidewalk machines. The Street Dept plows when two inches or more of snow is received. The Street Dept also sands/salts when conditions are slippery. To report street concerns, call 689-1800.

Behind the numbers—

# 18

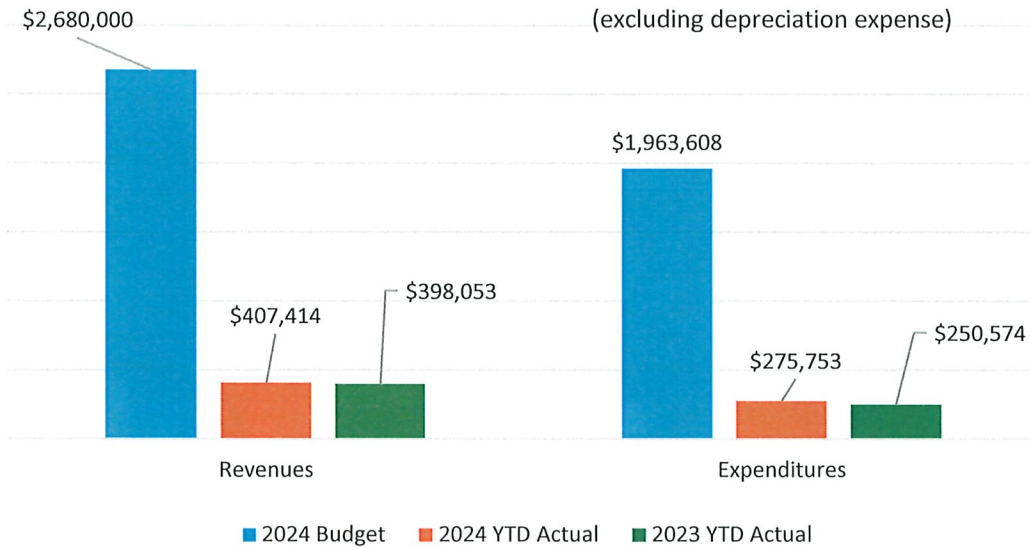
Cambridge has eighteen parks. Park locations and amenities can be found on the City's website at [www.ci.cambridge.mn.us](http://www.ci.cambridge.mn.us)

### Water Fund Draft 2-29-2024 (excluding depreciation)



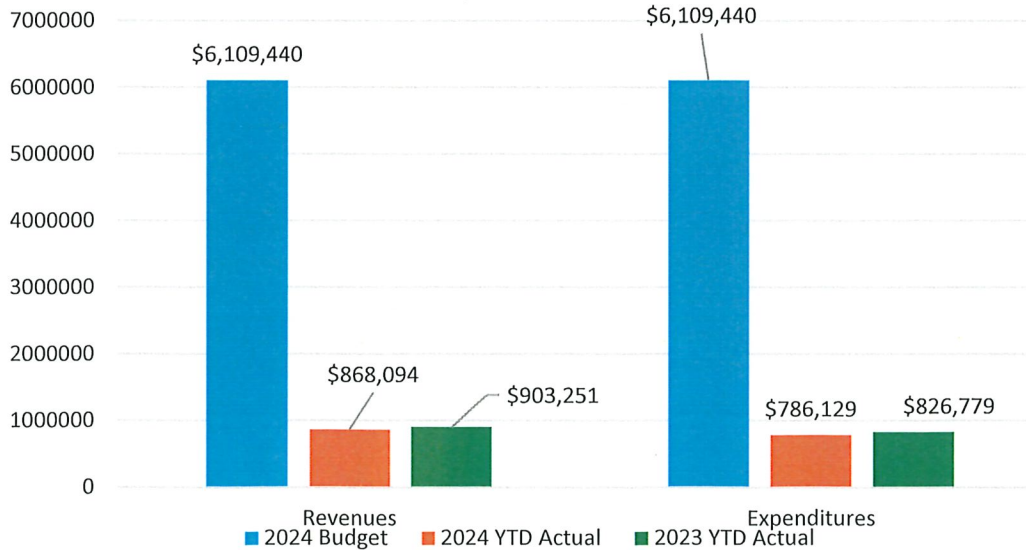
Water Fund Notes— Revenue as expected for 2024. Slight decrease in expenditures as compared to prior year due to large plan maintenance outlay in 2023 that did not occur in in the comparative time frame in 2024.

### Wastewater Fund Draft 2-29-2024 (excluding depreciation expense)

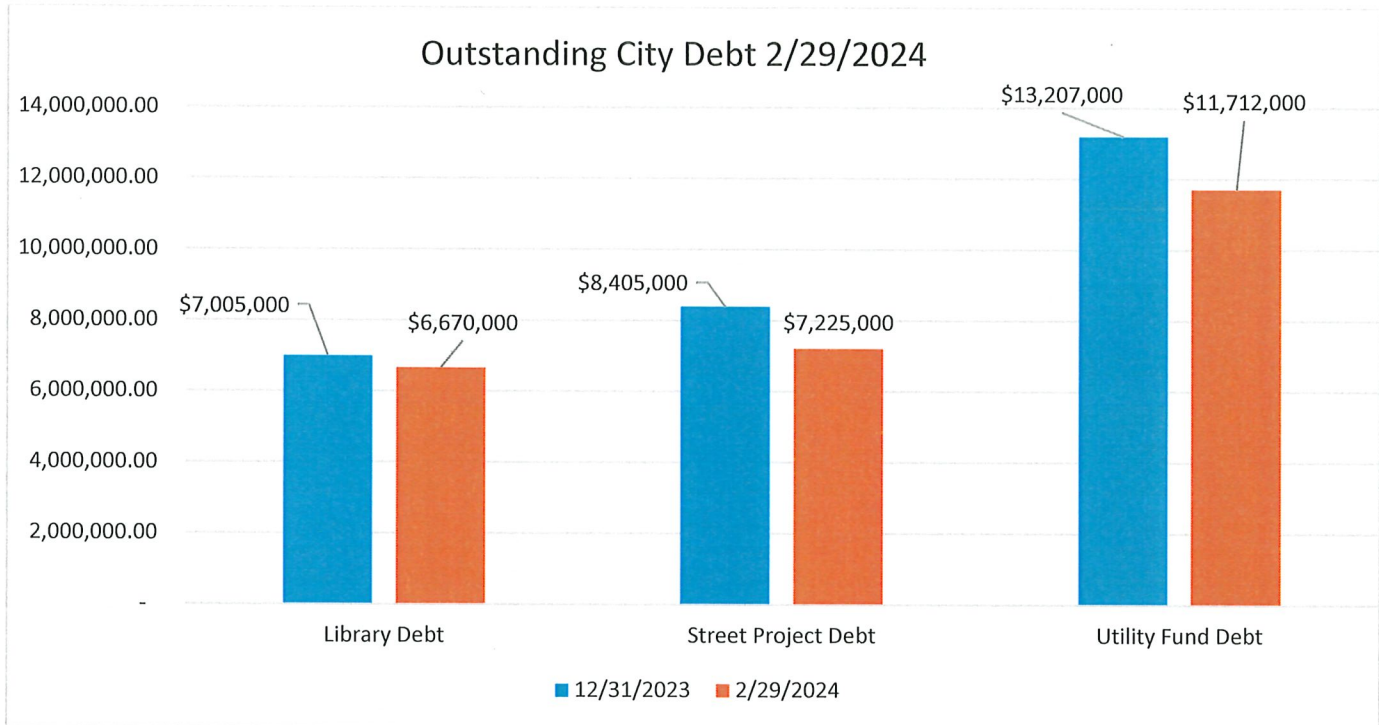


Wastewater Fund Notes— Revenue and expense as expected except for increases in salary due to implementation of class and comp study.

### Northbound Liquor Draft 2-29-2024



Northbound Liquor revenue and expense on track for 2024 at this point.





**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
TAXES	6,027,929.00	6,027,929.00	.00	( 6,027,929.00)	.00	5,644,547.07
LICENSES AND PERMITS	377,350.00	380,200.00	64,281.10	( 315,918.90)	16.91	715,410.66
INTERGOVERNMENTAL REVENUES	2,117,119.00	1,859,619.00	25,000.00	( 1,834,619.00)	1.34	1,651,527.81
CHARGES FOR SERVICES	183,800.00	192,786.00	174,856.86	( 17,929.14)	90.70	251,778.69
FINES AND FORFEITURES	42,100.00	42,100.00	3,452.38	( 38,647.62)	8.20	57,170.03
OTHER	86,208.00	86,046.00	15,474.84	( 70,571.16)	17.98	236,989.43
OTHER FINANCING SOURCES	525,000.00	525,000.00	.00	( 525,000.00)	.00	525,000.00
<b>TOTAL FUND REVENUE</b>	<b>9,359,506.00</b>	<b>9,113,680.00</b>	<b>283,065.18</b>	<b>( 8,830,614.82)</b>	<b>3.11</b>	<b>9,082,423.69</b>
<b>EXPENDITURES</b>						
<b>GENERAL GOVERNMENT</b>						
MAYOR AND CITY COUNCIL	67,486.00	67,486.00	6,364.52	61,121.48	9.43	61,566.83
ADMINISTRATION	471,879.00	473,553.00	92,223.34	381,329.66	19.47	400,263.69
ELECTIONS	9,200.00	9,200.00	.00	9,200.00	.00	4,355.00
FINANCE/MIS	466,769.00	466,769.00	94,287.49	372,481.51	20.20	358,035.06
LEGAL	136,000.00	136,000.00	11,332.51	124,667.49	8.33	101,493.73
BUILDING DEPARTMENT	358,695.00	358,695.00	61,538.06	297,156.94	17.16	347,046.71
ENGINEERING	40,000.00	40,000.00	809.50	39,190.50	2.02	35,653.55
PLANNING	352,913.00	352,913.00	58,289.96	294,623.04	16.52	313,479.31
NEW CITY HALL BUILDING	163,319.00	163,319.00	19,334.28	143,984.72	11.84	131,259.58
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,066,261.00</b>	<b>2,067,935.00</b>	<b>344,179.66</b>	<b>1,723,755.34</b>	<b>16.64</b>	<b>1,753,153.46</b>
<b>PUBLIC SAFETY</b>						
POLICE DEPARTMENT	3,217,855.00	3,217,855.00	455,619.42	2,762,235.58	14.16	2,757,851.72
FIRE DEPARTMENT	456,856.00	466,856.00	77,178.63	389,677.37	16.53	599,882.26
EMERGENCY MANAGEMENT	10,700.00	10,700.00	3,922.00	6,778.00	36.65	3,363.32
ANIMAL CONTROL	5,000.00	5,000.00	800.00	4,200.00	16.00	4,800.00
<b>TOTAL PUBLIC SAFETY</b>	<b>3,690,411.00</b>	<b>3,700,411.00</b>	<b>537,520.05</b>	<b>3,162,890.95</b>	<b>14.53</b>	<b>3,365,897.30</b>
<b>STREETS</b>						
STREETS	1,850,688.00	1,850,688.00	297,326.78	1,553,361.22	16.07	1,681,955.70
<b>TOTAL STREETS</b>	<b>1,850,688.00</b>	<b>1,850,688.00</b>	<b>297,326.78</b>	<b>1,553,361.22</b>	<b>16.07</b>	<b>1,681,955.70</b>
<b>PARK AND RECREATION</b>						
PARKS & RECREATION	623,576.00	623,576.00	51,568.43	572,007.57	8.27	494,359.84
LIBRARY	134,000.00	134,000.00	9,499.25	124,500.75	7.09	125,892.60
<b>TOTAL PARK AND RECREATION</b>	<b>757,576.00</b>	<b>757,576.00</b>	<b>61,067.68</b>	<b>696,508.32</b>	<b>8.06</b>	<b>620,252.44</b>
<b>UNALLOCATED EXPENDITURES</b>						
TRANSFERS OUT	994,570.00	737,070.00	.00	737,070.00	.00	1,140,601.00

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL UNALLOCATED EXPENDITURES	994,570.00	737,070.00	.00	737,070.00	.00	1,140,601.00
TOTAL FUND EXPENDITURES	9,359,506.00	9,113,680.00	1,240,094.17	7,873,585.83	13.61	8,561,859.90
NET REVENUE OVER EXPENDITURES	.00	.00	( 957,028.99)	957,028.99		520,563.79

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TAXES</u>						
101-31010 TAXES - CURRENT	6,006,429.00	6,006,429.00	.00	6,006,429.00	.00	5,614,171.51
101-31020 TAXES - DELINQUENT	20,000.00	20,000.00	.00	20,000.00	.00	28,054.56
101-31060 PENALTIES AND INTEREST	1,500.00	1,500.00	.00	1,500.00	.00	2,321.00
<b>TOTAL TAXES</b>	<b>6,027,929.00</b>	<b>6,027,929.00</b>	<b>.00</b>	<b>6,027,929.00</b>	<b>.00</b>	<b>5,644,547.07</b>
<u>LICENSES AND PERMITS</u>						
101-32110 LIQUOR LICENSES	18,000.00	18,000.00	.00	18,000.00	.00	18,600.00
101-32180 CIGARETTES	4,200.00	3,600.00	.00	3,600.00	.00	3,600.00
101-32184 CABLE FRANCHISE FEES	60,000.00	58,000.00	4,577.75	53,422.25	7.89	58,581.35
101-32185 REFUSE HAULER FRANCHISE FEE	2,550.00	2,550.00	.00	2,550.00	.00	2,550.00
101-32199 OTHER BUS LIC & PERMITS	1,000.00	1,000.00	25.00	975.00	2.50	3,150.00
101-32218 CITY SHARE ELEC INSPECTIONS	5,000.00	5,000.00	1,122.80	3,877.20	22.46	39,273.00
101-32219 RETAINAGE OF BLDG SURCHARGE	500.00	500.00	.00	500.00	.00	746.31
101-32220 BUILDING PERMITS	225,000.00	225,000.00	33,030.55	191,969.45	14.68	465,913.07
101-32221 EXCAVATING PERMITS	.00	.00	.00	.00	.00	108.00
101-32222 MECHANICAL PERMITS	24,100.00	24,100.00	3,527.00	20,573.00	14.63	41,719.50
101-32225 INVESTIGATION (PENALTY FEE)	500.00	500.00	.00	500.00	.00	900.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	500.00	500.00	.00	500.00	.00	20.00
101-32230 PLUMBING PERMITS	15,000.00	15,000.00	2,406.00	12,594.00	16.04	36,994.00
101-32240 SIGN PERMITS	1,000.00	1,000.00	130.00	870.00	13.00	1,060.00
101-32298 RENTAL REGISTRATION FEE	10,000.00	15,450.00	18,550.00	( 3,100.00)	120.06	24,600.00
101-32299 PLANNING & ZONING FEES	10,000.00	10,000.00	912.00	9,088.00	9.12	17,595.43
<b>TOTAL LICENSES AND PERMITS</b>	<b>377,350.00</b>	<b>380,200.00</b>	<b>64,281.10</b>	<b>315,918.90</b>	<b>16.91</b>	<b>715,410.66</b>
<u>INTERGOVERNMENTAL REVENUES</u>						
101-33165 FEDERAL GRANTS - OTHER	3,348.00	3,348.00	.00	3,348.00	.00	6,538.97
101-33401 LOCAL GOVERNMENT AID (LGA)	1,503,227.00	1,503,227.00	.00	1,503,227.00	.00	1,111,338.00
101-33404 STATE AID - OTHER	5,000.00	5,000.00	.00	5,000.00	.00	25,256.73
101-33409 STATE OF MN OFFICER DISABILITY	36,044.00	36,044.00	.00	36,044.00	.00	.00
101-33410 MN ONE-TIME PUBLIC SAFETY ASST	257,500.00	.00	.00	.00	.00	.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	25,000.00	25,000.00	50.00	50,000.00
101-33420 FIRE STATE AID (2% INS PREM.)	.00	.00	.00	.00	.00	112,395.61
101-33421 POLICE STATE AID	137,000.00	137,000.00	.00	137,000.00	.00	187,671.58
101-33422 SCHOOL DIST COST FOR OFFICER	120,000.00	120,000.00	.00	120,000.00	.00	151,464.75
101-33610 CTY GRANTS & AIDS FOR HWYS	5,000.00	5,000.00	.00	5,000.00	.00	6,862.17
<b>TOTAL INTERGOVERNMENTAL REVE</b>	<b>2,117,119.00</b>	<b>1,859,619.00</b>	<b>25,000.00</b>	<b>1,834,619.00</b>	<b>1.34</b>	<b>1,651,527.81</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	50.00	50.00	.00	50.00	.00	.00
101-34105 SALES - MAPS, COPIES, ETC.	50.00	50.00	.50	49.50	1.00	47.50
101-34110 SOLAR LEASE REVENUE	7,500.00	7,500.00	.00	7,500.00	.00	8,118.24
101-34116 INSPECTION FEES	.00	.00	.00	.00	.00	108.00
101-34201 POLICE DEPARTMENT REPORTS	500.00	500.00	65.00	435.00	13.00	665.00
101-34202 POLICE ADMINISTRATION FEES	2,500.00	2,500.00	965.00	1,535.00	38.60	4,695.00
101-34205 PAWN SHOP TRANSACTION REVENUE	3,000.00	3,000.00	1,250.00	1,750.00	41.67	3,250.00
101-34206 FIRE PROT TOWNSHIP CONTRACT	160,000.00	168,601.00	168,601.09 (	.09)	100.00	163,556.15
101-34210 FIRE PROTECTION ADMINISTRATION	3,000.00	3,385.00	3,385.27 (	.27)	100.01	3,485.00
101-34925 PARK ACTIVITY FEES	5,000.00	5,000.00	520.00	4,480.00	10.40	6,505.00
101-34930 ART FAIR FEES	1,000.00	1,000.00	70.00	930.00	7.00	1,155.00
101-34954 PLAN REVIEW/ENGINEER/ADMIN CH	.00	.00	.00	.00	.00	59,233.80
101-34958 ICE RINK LEASE REVENUE	1,200.00	1,200.00	.00	1,200.00	.00	960.00
<b>TOTAL CHARGES FOR SERVICES</b>	<b>183,800.00</b>	<b>192,786.00</b>	<b>174,856.86</b>	<b>17,929.14</b>	<b>90.70</b>	<b>251,778.69</b>
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	40,000.00	40,000.00	2,312.38	37,687.62	5.78	43,924.47
101-35102 PARKING FINES	1,000.00	1,000.00	20.00	980.00	2.00	1,100.00
101-35104 ANIMAL CONTROL FINES	1,000.00	1,000.00	120.00	880.00	12.00	2,005.00
101-35105 ADMINISTRATIVE CITATION FINE	100.00	100.00	1,000.00 (	900.00)	1,000.00	10,140.56
<b>TOTAL FINES AND FORFEITURES</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>3,452.38</b>	<b>38,647.62</b>	<b>8.20</b>	<b>57,170.03</b>
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	.00	.00	.00	.00	162.26
101-36200 MISCELLANEOUS	.00	.00	.00	.00	.00	847.15
101-36210 INTEREST EARNINGS	11,660.00	11,498.00	.00	11,498.00	.00	145,039.01
101-36220 FACILITY RENTAL	9,000.00	9,000.00	983.34	8,016.66	10.93	9,721.71
101-36230 DONATIONS	2,000.00	2,000.00	100.00	1,900.00	5.00	800.00
101-36231 LIBRARY LEASE RENT	62,348.00	62,348.00	12,391.50	49,956.50	19.87	72,708.00
101-36235 LIBRARY ROOM RENTAL	1,000.00	1,000.00	.00	1,000.00	.00	1,671.28
101-36240 PATRONAGE CAPITAL	200.00	200.00	.00	200.00	.00	1,007.02
101-36501 SALE OF PROPERTY	.00	.00	.00	.00	.00	5,033.00
101-36502 INSURANCE CLAIMS	.00	.00	2,000.00 (	2,000.00)	.00	.00
<b>TOTAL OTHER</b>	<b>86,208.00</b>	<b>86,046.00</b>	<b>15,474.84</b>	<b>70,571.16</b>	<b>17.98</b>	<b>236,989.43</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>							
101-39203	TRANSFERS FROM OTHER FUNDS	525,000.00	525,000.00	.00	525,000.00	.00	525,000.00
	TOTAL OTHER FINANCING SOURCES	525,000.00	525,000.00	.00	525,000.00	.00	525,000.00
	TOTAL FUND REVENUE	9,359,506.00	9,113,680.00	283,065.18			9,082,423.69

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MAYOR AND CITY COUNCIL</b>						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	4,983.36	( 24,916.64)	16.67	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	381.16	( 1,908.84)	16.64	2,287.09
101-41110-151 WORKERS' COMPENSATION PREMIU	196.00	196.00	.00	( 196.00)	.00	110.49
<i>TOTAL PERSONAL SERVICES</i>	<u>32,386.00</u>	<u>32,386.00</u>	<u>5,364.52</u>	<u>( 27,021.48)</u>	<u>16.56</u>	<u>32,297.74</u>
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	100.00	.00	( 100.00)	.00	.00
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	.00	( 250.00)	.00	.00
101-41110-214 EMPLOYEE RECOGNITION	500.00	500.00	.00	( 500.00)	.00	250.00
<i>TOTAL SUPPLIES</i>	<u>850.00</u>	<u>850.00</u>	<u>.00</u>	<u>( 850.00)</u>	<u>.00</u>	<u>250.00</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	1,000.00	.00	( 1,000.00)	.00	800.00
101-41110-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	.00	( 2,500.00)	.00	2,818.13
101-41110-334 MILEAGE REIMBURSEMENT	150.00	150.00	.00	( 150.00)	.00	581.64
101-41110-340 ADVERTISING	200.00	200.00	.00	( 200.00)	.00	.00
101-41110-360 INSURANCE AND BONDS	400.00	400.00	.00	( 400.00)	.00	316.20
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>4,250.00</u>	<u>4,250.00</u>	<u>.00</u>	<u>( 4,250.00)</u>	<u>.00</u>	<u>4,515.97</u>
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	( 100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	.00	( 100.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,800.00	2,800.00	725.00	( 2,075.00)	25.89	3,000.00
101-41110-441 SISTER CITY ACTIVITIES	500.00	500.00	.00	( 500.00)	.00	.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	19,000.00	19,000.00	275.00	( 18,725.00)	1.45	18,275.00
101-41110-456 ART FESTIVAL	2,000.00	2,000.00	.00	( 2,000.00)	.00	678.12
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	500.00	500.00	.00	( 500.00)	.00	.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	5,000.00	5,000.00	.00	( 5,000.00)	.00	2,520.00
<i>TOTAL MISCELLANEOUS</i>	<u>30,000.00</u>	<u>30,000.00</u>	<u>1,000.00</u>	<u>( 29,000.00)</u>	<u>3.33</u>	<u>24,503.12</u>
<b>TOTAL MAYOR AND CITY COUNCIL</b>	<u><u>67,486.00</u></u>	<u><u>67,486.00</u></u>	<u><u>6,364.52</u></u>	<u><u>( 61,121.48)</u></u>	<u><u>9.43</u></u>	<u><u>61,566.83</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
101-41320-101	FULL-TIME EMPLOYEES - REGULAR	226,279.00	226,279.00	35,012.49 ( 191,266.51)	15.47	193,594.81
101-41320-103	PART-TIME - REGULAR	53,706.00	53,706.00	8,080.79 ( 45,625.21)	15.05	39,160.74
101-41320-121	PERA (EMPLOYER)	21,106.00	21,106.00	3,231.98 ( 17,874.02)	15.31	17,353.28
101-41320-122	FICA/MEDICARE (EMPLOYER)	21,528.00	21,528.00	3,242.07 ( 18,285.93)	15.06	17,415.85
101-41320-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	39,876.00	39,876.00	10,072.30 ( 29,803.70)	25.26	37,978.95
101-41320-132	ADMIN-LONGEVITY PAY	1,434.00	1,434.00	.00 ( 1,434.00)	.00	.00
101-41320-133	ADMIN--INS DEDUCTIBLE CONTRIB	3,300.00	3,300.00	.00 ( 3,300.00)	.00	1,800.00
101-41320-151	WORKERS' COMPENSATION PREMIU	3,000.00	3,000.00	.00 ( 3,000.00)	.00	1,509.17
101-41320-153	CITY WIDE RE-EMPLOY COMPENSATI	5,000.00	5,000.00	.00 ( 5,000.00)	.00	.00
101-41320-154	HRA/FLEX FEES	200.00	200.00	44.23 ( 155.77)	22.12	149.28
101-41320-159	CLASS & COMP IMPLEMENTATION	10,000.00	10,000.00	.00 ( 10,000.00)	.00	.00
	<b>TOTAL PERSONAL SERVICES</b>	<b>385,429.00</b>	<b>385,429.00</b>	<b>59,683.86 ( 325,745.14)</b>	<b>15.49</b>	<b>308,962.08</b>
<i>SUPPLIES</i>						
101-41320-201	OFFICE SUPPLIES - ACCESSORIES	1,750.00	1,750.00	273.50 ( 1,476.50)	15.63	1,389.45
101-41320-202	DUPLICATING & COPYING SUPPLIES	3,000.00	3,000.00	290.60 ( 2,709.40)	9.69	1,468.29
101-41320-203	CITY NEWSLETTER COSTS	5,500.00	5,500.00	.00 ( 5,500.00)	.00	.00
101-41320-204	STATIONARY, FORMS & ENVELOPES	250.00	250.00	276.00 26.00	110.40	544.00
101-41320-209	SOFTWARE UPDATES	1,500.00	1,500.00	500.00 ( 1,000.00)	33.33	1,547.84
101-41320-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	57.25 ( 442.75)	11.45	.00
101-41320-221	REPAIR & MAINT SUPP - VEH/EQ	50.00	250.00	181.77 ( 68.23)	72.71	.00
101-41320-240	SMALL TOOLS AND MINOR EQUIPME	3,500.00	5,174.00	3,058.69 ( 2,115.31)	59.12	1,325.61
	<b>TOTAL SUPPLIES</b>	<b>16,050.00</b>	<b>17,924.00</b>	<b>4,637.81 ( 13,286.19)</b>	<b>25.87</b>	<b>6,275.19</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304	MISC PROFESSIONAL SERVICES	2,000.00	2,000.00	.00 ( 2,000.00)	.00	23,543.44
101-41320-313	IT MGMT & BACKUP	5,600.00	5,600.00	916.50 ( 4,683.50)	16.37	5,482.52
101-41320-322	POSTAGE	3,500.00	3,500.00	1,000.00 ( 2,500.00)	28.57	4,000.00
101-41320-331	TRAVEL/MEALS/LODGING	2,000.00	2,000.00	492.04 ( 1,507.96)	24.60	1,690.83
101-41320-334	MILEAGE REIMBURSEMENT	600.00	600.00	71.69 ( 528.31)	11.95	683.76
101-41320-340	ADVERTISING	2,000.00	2,000.00	.00 ( 2,000.00)	.00	.00
101-41320-351	LEGAL NOTICES/ORD PUBLISHING	1,000.00	1,000.00	45.35 ( 954.65)	4.54	392.19
101-41320-360	INSURANCE AND BONDS	2,800.00	2,800.00	.00 ( 2,800.00)	.00	2,516.20
	<b>TOTAL OTHER SERVICES AND CHA</b>	<b>19,500.00</b>	<b>19,500.00</b>	<b>2,525.58 ( 16,974.42)</b>	<b>12.95</b>	<b>38,308.94</b>
<i>MISCELLANEOUS</i>						
101-41320-409	MAINT CONTRACTS - OFFICE EQUIP	25,000.00	25,000.00	20,902.61 ( 4,097.39)	83.61	27,595.58
101-41320-430	MISCELLANEOUS	50.00	50.00	.00 ( 50.00)	.00	.00
101-41320-433	DUES AND SUBSCRIPTIONS	1,850.00	1,650.00	74.48 ( 1,575.52)	4.51	1,422.07
101-41320-437	CITY WIDE DUES & SUBSCRIPTIONS	18,000.00	18,000.00	3,575.00 ( 14,425.00)	19.86	15,978.00
101-41320-440	SCHOOLS AND MEETINGS	6,000.00	6,000.00	824.00 ( 5,176.00)	13.73	1,721.83
	<b>TOTAL MISCELLANEOUS</b>	<b>50,900.00</b>	<b>50,700.00</b>	<b>25,376.09 ( 25,323.91)</b>	<b>50.05</b>	<b>46,717.48</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL ADMINISTRATION	471,879.00	473,553.00	92,223.34	( 381,329.66)	19.47	400,263.69



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>							
<i>PERSONAL SERVICES</i>							
101-41410-104	TEMP/SEAS EMPLOYEES - REGULAR	5,400.00	5,400.00	.00	( 5,400.00)	.00	.00
	<i>TOTAL PERSONAL SERVICES</i>	5,400.00	5,400.00	.00	( 5,400.00)	.00	.00
<i>SUPPLIES</i>							
101-41410-200	MISCELLANEOUS OFFICE SUPPLIES	250.00	250.00	.00	( 250.00)	.00	.00
	<i>TOTAL SUPPLIES</i>	250.00	250.00	.00	( 250.00)	.00	.00
<i>OTHER SERVICES AND CHARGES</i>							
101-41410-331	TRAVEL/MEALS/LODGING	150.00	150.00	.00	( 150.00)	.00	.00
101-41410-351	LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	( 200.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	350.00	350.00	.00	( 350.00)	.00	.00
<i>MISCELLANEOUS</i>							
101-41410-408	MAINT CONTRACTS - MACH/EQUIP	3,200.00	3,200.00	.00	( 3,200.00)	.00	4,355.00
	<i>TOTAL MISCELLANEOUS</i>	3,200.00	3,200.00	.00	( 3,200.00)	.00	4,355.00
	<b>TOTAL ELECTIONS</b>	<b>9,200.00</b>	<b>9,200.00</b>	<b>.00</b>	<b>( 9,200.00)</b>	<b>.00</b>	<b>4,355.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>FINANCE/MIS</b>						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	219,107.00	219,107.00	33,308.81	( 185,798.19)	15.20	206,905.01
101-41500-121 PERA (EMPLOYER)	20,180.00	20,180.00	2,498.16	( 17,681.84)	12.38	15,427.20
101-41500-122 FICA/MEDICARE (EMPLOYER)	20,583.00	20,583.00	2,472.97	( 18,110.03)	12.01	15,298.18
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	39,330.00	39,330.00	9,156.64	( 30,173.36)	23.28	34,526.34
101-41500-132 FINANCE LONGEVITY PAY	8,581.00	8,581.00	.00	( 8,581.00)	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	4,500.00	4,500.00	916.09	( 3,583.91)	20.36	2,887.42
101-41500-151 WORKERS' COMPENSATION PREMIU	2,213.00	2,213.00	.00	( 2,213.00)	.00	1,126.10
101-41500-154 HRA/FLEX FEES	200.00	200.00	40.10	( 159.90)	20.05	134.80
101-41500-157 SEVERENCE	41,844.00	41,844.00	.00	( 41,844.00)	.00	.00
<b>TOTAL PERSONAL SERVICES</b>	<b>356,538.00</b>	<b>356,538.00</b>	<b>48,392.77</b>	<b>( 308,145.23)</b>	<b>13.57</b>	<b>276,305.05</b>
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	67.22	( 1,432.78)	4.48	1,764.39
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,500.00	3,500.00	.00	( 3,500.00)	.00	3,170.98
101-41500-209 SOFTWARE UPDATES	1,000.00	1,000.00	.00	( 1,000.00)	.00	800.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	( 500.00)	.00	.00
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	2,000.00	2,000.00	189.00	( 1,811.00)	9.45	197.00
<b>TOTAL SUPPLIES</b>	<b>8,500.00</b>	<b>8,500.00</b>	<b>256.22</b>	<b>( 8,243.78)</b>	<b>3.01</b>	<b>5,932.37</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	48,200.00	48,200.00	35,000.00	( 13,200.00)	72.61	35,500.00
101-41500-304 MISC PROFESSIONAL SERVICES	11,900.00	11,900.00	.00	( 11,900.00)	.00	6,616.50
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	1,000.00	1,000.00	.00	( 1,000.00)	.00	691.00
101-41500-309 EDP PROFESSIONAL SERVICES	7,000.00	7,000.00	694.00	( 6,306.00)	9.91	6,621.00
101-41500-313 IT MGMT & BACKUP	5,600.00	5,600.00	916.50	( 4,683.50)	16.37	5,482.52
101-41500-321 TELEPHONE/CELLULAR PHONES	540.00	540.00	90.00	( 450.00)	16.67	540.00
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	15.00	( 485.00)	3.00	87.00
101-41500-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	( 300.00)	.00	125.76
101-41500-340 ADVERTISING	400.00	400.00	.00	( 400.00)	.00	.00
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	600.00	600.00	.00	( 600.00)	.00	368.35
101-41500-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	( 2,000.00)	.00	1,814.51
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>78,040.00</b>	<b>78,040.00</b>	<b>36,715.50</b>	<b>( 41,324.50)</b>	<b>47.05</b>	<b>57,846.64</b>
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	18,000.00	8,303.00	( 9,697.00)	46.13	16,266.00
101-41500-420 WELLNESS ACTIVITIES	500.00	500.00	.00	( 500.00)	.00	.00
101-41500-430 MISCELLANEOUS	441.00	441.00	.00	( 441.00)	.00	.00
101-41500-433 DUES AND SUBSCRIPTIONS	1,750.00	1,750.00	620.00	( 1,130.00)	35.43	1,242.00
101-41500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	.00	( 3,000.00)	.00	443.00
<b>TOTAL MISCELLANEOUS</b>	<b>23,691.00</b>	<b>23,691.00</b>	<b>8,923.00</b>	<b>( 14,768.00)</b>	<b>37.66</b>	<b>17,951.00</b>
<b>TOTAL FINANCE/MIS</b>	<b>466,769.00</b>	<b>466,769.00</b>	<b>94,287.49</b>	<b>( 372,481.51)</b>	<b>20.20</b>	<b>358,035.06</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES &amp; CHARGES</i>						
101-41610-304	LEGAL FEES	75,000.00	75,000.00	1,824.05 ( 73,175.95)	2.43	50,072.87
101-41610-305	PROSECUTION SERVICES	50,000.00	50,000.00	8,333.34 ( 41,666.66)	16.67	50,000.04
101-41610-307	TOWNSHIP ANNEXATION PAYMENTS	11,000.00	11,000.00	1,175.12 ( 9,824.88)	10.68	1,420.82
	<i>TOTAL OTHER SERVICES &amp; CHARG</i>	136,000.00	136,000.00	11,332.51 ( 124,667.49)	8.33	101,493.73
	<b>TOTAL LEGAL</b>	<b>136,000.00</b>	<b>136,000.00</b>	<b>11,332.51 ( 124,667.49)</b>	<b>8.33</b>	<b>101,493.73</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>BUILDING DEPARTMENT</b>						
<i>PERSONAL SERVICES</i>						
101-41920-101	FULL-TIME EMPLOYEES - REGULAR	224,723.00	224,723.00	34,745.64 ( 189,977.36)	15.46	205,122.01
101-41920-121	PERA (EMPLOYER)	16,961.00	16,961.00	2,605.92 ( 14,355.08)	15.36	15,174.48
101-41920-122	FICA/MEDICARE (EMPLOYER)	17,300.00	17,300.00	2,577.21 ( 14,722.79)	14.90	15,161.46
101-41920-131	MEDICAL/DENTAL/LIFE	54,378.00	54,378.00	13,732.64 ( 40,645.36)	25.25	51,775.59
101-41920-132	BLDG DEPT LONGEVITY PAY	1,417.00	1,417.00	.00 ( 1,417.00)	.00	.00
101-41920-133	BLDG DEPT INS DEDUCTIBLE CONTR	4,500.00	4,500.00	366.86 ( 4,133.14)	8.15	1,922.84
101-41920-151	WORKERS' COMPENSATION PREMIU	2,616.00	2,616.00	.00 ( 2,616.00)	.00	1,661.78
101-41920-154	HRA/FLEX FEES	300.00	300.00	60.15 ( 239.85)	20.05	202.20
	<b>TOTAL PERSONAL SERVICES</b>	<b>322,195.00</b>	<b>322,195.00</b>	<b>54,088.42 ( 268,106.58)</b>	<b>16.79</b>	<b>291,020.36</b>
<i>SUPPLIES</i>						
101-41920-201	OFFICE SUPPLIES	1,400.00	1,400.00	.00 ( 1,400.00)	.00	873.18
101-41920-209	SOFTWARE UPDATES	500.00	500.00	.00 ( 500.00)	.00	753.11
101-41920-210	MISCELLANEOUS OPER SUPPLIES	800.00	800.00	.00 ( 800.00)	.00	339.60
101-41920-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	2,500.00	2,500.00	89.09 ( 2,410.91)	3.56	1,324.37
101-41920-221	REPAIRS & MAINT SUPP VEH/EQUIP	1,000.00	1,000.00	637.67 ( 362.33)	63.77	811.23
101-41920-240	SMALL TOOLS & MINOR EQUIPMENT	5,000.00	5,000.00	.00 ( 5,000.00)	.00	2,055.36
	<b>TOTAL SUPPLIES</b>	<b>11,200.00</b>	<b>11,200.00</b>	<b>726.76 ( 10,473.24)</b>	<b>6.49</b>	<b>6,156.85</b>
<i>OTHER CHARGES &amp; SERVICES</i>						
101-41920-304	MISC. PROFESSIONAL FEES	750.00	750.00	.00 ( 750.00)	.00	.00
101-41920-305	CONTRACTED BUILDING INSPECTIO	.00	.00	.00 .00	.00	31,911.55
101-41920-313	IT MGMT & BACKUP	5,800.00	5,800.00	916.50 ( 4,883.50)	15.80	5,482.52
101-41920-321	TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	82.48 ( 1,717.52)	4.58	480.01
101-41920-331	TRAVEL/MEALS/LODGING	600.00	600.00	.00 ( 600.00)	.00	.00
101-41920-334	MILEAGE REIMBURSEMENT	500.00	500.00	.00 ( 500.00)	.00	.00
101-41920-340	ADVERTISING	200.00	200.00	.00 ( 200.00)	.00	.00
101-41920-351	LEGAL NOTICES/ORDINANCE PUBLIS	200.00	200.00	.00 ( 200.00)	.00	.00
101-41920-360	INSURANCE AND BONDS	3,500.00	3,500.00	.00 ( 3,500.00)	.00	2,939.03
	<b>TOTAL OTHER CHARGES &amp; SERVIC</b>	<b>13,350.00</b>	<b>13,350.00</b>	<b>998.98 ( 12,351.02)</b>	<b>7.48</b>	<b>40,813.11</b>
<i>MISCELLANEOUS</i>						
101-41920-404	REPAIRS & MAINT LABOR VEH & EQ	250.00	250.00	260.00 10.00	104.00	150.37
101-41920-409	MAINT CONTRACTS-OFFICE EQUIP	5,500.00	5,500.00	2,685.00 ( 2,815.00)	48.82	2,685.00
101-41920-430	MISCELLANEOUS	300.00	300.00	.00 ( 300.00)	.00	62.57
101-41920-432	CREDIT CARD FEES-BLDG PERMITS	500.00	500.00	1.65 ( 498.35)	.33	15.95
101-41920-433	DUES AND SUBSCRIPTIONS	1,400.00	1,400.00	437.25 ( 962.75)	31.23	700.00
101-41920-440	SCHOOLS & MEETINGS	4,000.00	4,000.00	2,340.00 ( 1,660.00)	58.50	5,442.50
	<b>TOTAL MISCELLANEOUS</b>	<b>11,950.00</b>	<b>11,950.00</b>	<b>5,723.90 ( 6,226.10)</b>	<b>47.90</b>	<b>9,056.39</b>
	<b>TOTAL BUILDING DEPARTMENT</b>	<b>358,695.00</b>	<b>358,695.00</b>	<b>61,538.06 ( 297,156.94)</b>	<b>17.16</b>	<b>347,046.71</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>							
<i>OTHER CHARGES &amp; SERVICES</i>							
101-41925-303	ENGINEERING FEES	40,000.00	40,000.00	809.50	( 39,190.50)	2.02	35,653.55
	<i>TOTAL OTHER CHARGES &amp; SERVIC</i>	40,000.00	40,000.00	809.50	( 39,190.50)	2.02	35,653.55
	<b>TOTAL ENGINEERING</b>	<u>40,000.00</u>	<u>40,000.00</u>	<u>809.50</u>	<u>( 39,190.50)</u>	<u>2.02</u>	<u>35,653.55</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>PLANNING</b>						
<i>PERSONAL SERVICES</i>						
101-41935-101	209,780.00	209,780.00	33,112.03	( 176,667.97)	15.78	204,992.81
101-41935-112	2,500.00	2,500.00	35.00	( 2,465.00)	1.40	1,785.00
101-41935-121	15,767.00	15,767.00	2,483.40	( 13,283.60)	15.75	15,375.85
101-41935-122	16,082.00	16,082.00	2,473.71	( 13,608.29)	15.38	15,295.54
101-41935-131	45,315.00	45,315.00	11,445.80	( 33,869.20)	25.26	43,085.71
101-41935-132	5,731.00	5,731.00	.00	( 5,731.00)	.00	.00
101-41935-133	3,750.00	3,750.00	.00	( 3,750.00)	.00	2,196.00
101-41935-151	2,488.00	2,488.00	.00	( 2,488.00)	.00	1,757.62
101-41935-154	300.00	300.00	50.15	( 249.85)	16.72	168.50
<i>TOTAL PERSONAL SERVICES</i>	<i>301,713.00</i>	<i>301,713.00</i>	<i>49,600.09</i>	<i>( 252,112.91)</i>	<i>16.44</i>	<i>284,657.03</i>
<i>SUPPLIES</i>						
101-41935-201	2,000.00	2,000.00	765.62	( 1,234.38)	38.28	1,604.06
101-41935-204	150.00	150.00	.00	( 150.00)	.00	.00
101-41935-209	4,000.00	4,000.00	1,139.00	( 2,861.00)	28.48	1,116.82
101-41935-210	200.00	200.00	.00	( 200.00)	.00	.00
101-41935-212	350.00	350.00	41.08	( 308.92)	11.74	417.85
101-41935-221	350.00	350.00	15.07	( 334.93)	4.31	429.93
101-41935-240	2,500.00	2,500.00	1,315.99	( 1,184.01)	52.64	805.12
<i>TOTAL SUPPLIES</i>	<i>9,550.00</i>	<i>9,550.00</i>	<i>3,276.76</i>	<i>( 6,273.24)</i>	<i>34.31</i>	<i>4,373.78</i>
<i>OTHER CHARGES &amp; SERVICES</i>						
101-41935-301	2,500.00	2,500.00	.00	( 2,500.00)	.00	56.00
101-41935-304	1,500.00	1,500.00	.00	( 1,500.00)	.00	225.00
101-41935-313	5,600.00	5,600.00	916.50	( 4,683.50)	16.37	5,482.52
101-41935-331	600.00	600.00	15.00	( 585.00)	2.50	468.42
101-41935-334	250.00	250.00	.00	( 250.00)	.00	30.79
101-41935-340	200.00	200.00	.00	( 200.00)	.00	.00
101-41935-351	1,500.00	1,500.00	35.41	( 1,464.59)	2.36	180.23
101-41935-360	12,000.00	12,000.00	.00	( 12,000.00)	.00	10,876.92
<i>TOTAL OTHER CHARGES &amp; SERVIC</i>	<i>24,150.00</i>	<i>24,150.00</i>	<i>966.91</i>	<i>( 23,183.09)</i>	<i>4.00</i>	<i>17,319.88</i>
<i>MISCELLANEOUS</i>						
101-41935-404	300.00	300.00	.00	( 300.00)	.00	199.95
101-41935-409	6,000.00	6,000.00	2,990.00	( 3,010.00)	49.83	2,990.00
101-41935-430	1,000.00	1,000.00	( 122.20)	( 1,122.20)	( 12.22)	.00
101-41935-431	.00	.00	366.15	366.15	.00	1,166.41
101-41935-433	1,300.00	1,300.00	682.25	( 617.75)	52.48	771.00
101-41935-440	2,700.00	2,700.00	530.00	( 2,170.00)	19.63	2,001.26
101-41935-489	1,200.00	1,200.00	.00	( 1,200.00)	.00	.00
101-41935-490	5,000.00	5,000.00	.00	( 5,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<i>17,500.00</i>	<i>17,500.00</i>	<i>4,446.20</i>	<i>( 13,053.80)</i>	<i>25.41</i>	<i>7,128.62</i>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PLANNING	352,913.00	352,913.00	58,289.96	( 294,623.04)	16.52	313,479.31

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>NEW CITY HALL BUILDING</b>						
<i>PERSONAL SERVICES</i>						
101-41950-101 FULL-TIME EMPLOYEES - REGULAR	30,982.00	30,982.00	4,884.80	( 26,097.20)	15.77	29,145.70
101-41950-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
101-41950-121 PERA (EMPLOYER)	2,461.00	2,461.00	366.36	( 2,094.64)	14.89	2,247.87
101-41950-122 FICA/MEDICARE (EMPLOYER)	2,510.00	2,510.00	361.29	( 2,148.71)	14.39	2,149.64
101-41950-131 MEDICAL/DENTAL/LIFE	9,063.00	9,063.00	2,284.84	( 6,778.16)	25.21	8,605.65
101-41950-132 LONGEVITY PAY	833.00	833.00	.00	( 833.00)	.00	.00
101-41950-133 DEDUCTIBLE CONTRIBUTION	750.00	750.00	.00	( 750.00)	.00	.00
101-41950-151 WORKERS' COMPENSATION PREMIU	3,170.00	3,170.00	.00	( 3,170.00)	.00	2,594.25
101-41950-154 HRA/FLEX FEES	50.00	50.00	10.05	( 39.95)	20.10	33.70
<b>TOTAL PERSONAL SERVICES</b>	<b>50,819.00</b>	<b>50,819.00</b>	<b>7,907.34</b>	<b>( 42,911.66)</b>	<b>15.56</b>	<b>44,776.81</b>
<i>SUPPLIES</i>						
101-41950-212 GASOLINE/FUEL	200.00	200.00	.00	( 200.00)	.00	.00
101-41950-215 MAINTENANCE SUPPLIES	9,000.00	9,000.00	1,090.06	( 7,909.94)	12.11	4,852.98
101-41950-240 SMALL TOOLS & EQUIPMENT	1,000.00	1,000.00	15.70	( 984.30)	1.57	3,687.70
<b>TOTAL SUPPLIES</b>	<b>10,200.00</b>	<b>10,200.00</b>	<b>1,105.76</b>	<b>( 9,094.24)</b>	<b>10.84</b>	<b>8,540.68</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321 TELEPHONE/CELLULAR PHONES	19,000.00	19,000.00	1,582.05	( 17,417.95)	8.33	18,731.00
101-41950-360 INSURANCE AND BONDS	4,000.00	4,000.00	.00	( 4,000.00)	.00	3,530.14
101-41950-381 ELECTRIC UTILITIES	14,000.00	14,000.00	857.62	( 13,142.38)	6.13	10,535.71
101-41950-382 WATER/WASTEWATER UTILITIES	5,000.00	5,000.00	448.59	( 4,551.41)	8.97	6,465.47
101-41950-383 GAS UTILITIES	9,000.00	9,000.00	318.36	( 8,681.64)	3.54	4,270.19
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>51,000.00</b>	<b>51,000.00</b>	<b>3,206.62</b>	<b>( 47,793.38)</b>	<b>6.29</b>	<b>43,532.51</b>
<i>MISCELLANEOUS</i>						
101-41950-401 REPAIRS & MAINT LABOR - BLDGS	37,000.00	37,000.00	2,420.86	( 34,579.14)	6.54	21,246.22
101-41950-409 MAINT CONTRACTS - OFFICE EQUIP	4,800.00	4,800.00	3,828.00	( 972.00)	79.75	4,553.00
101-41950-413 RENTALS - OFFICE EQUIPMENT	9,000.00	9,000.00	734.78	( 8,265.22)	8.16	7,901.97
101-41950-430 MISCELLANEOUS	500.00	500.00	130.92	( 369.08)	26.18	708.39
<b>TOTAL MISCELLANEOUS</b>	<b>51,300.00</b>	<b>51,300.00</b>	<b>7,114.56</b>	<b>( 44,185.44)</b>	<b>13.87</b>	<b>34,409.58</b>
<b>TOTAL NEW CITY HALL BUILDING</b>	<b>163,319.00</b>	<b>163,319.00</b>	<b>19,334.28</b>	<b>( 143,984.72)</b>	<b>11.84</b>	<b>131,259.58</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>POLICE DEPARTMENT</b>						
<i>PERSONAL SERVICES</i>						
101-42100-101	FULL-TIME EMPLOYEES - REGULAR	1,621,366.00	1,621,366.00	231,676.35 ( 1,389,689.65)	14.29	1,466,778.63
101-42100-102	FULL-TIME EMPLOYEES - OVERTIME	105,000.00	105,000.00	16,088.60 ( 88,911.40)	15.32	120,475.78
101-42100-104	TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	250.32 ( 19,749.68)	1.25	2,557.97
101-42100-110	HOURS WORKED HOLIDAY	30,000.00	30,000.00	9,806.69 ( 20,193.31)	32.69	35,589.78
101-42100-117	SHIFT DIFFERENTIAL	12,045.00	12,045.00	1,723.50 ( 10,321.50)	14.31	10,614.81
101-42100-118	SEVERENCE	56,907.00	56,907.00	.00 ( 56,907.00)	.00	.00
101-42100-121	PERA (EMPLOYER)	311,188.00	311,188.00	43,676.81 ( 267,511.19)	14.04	272,126.81
101-42100-122	FICA/MEDICARE (EMPLOYER)	35,587.00	35,587.00	4,941.11 ( 30,645.89)	13.88	30,103.02
101-42100-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	380,435.00	380,435.00	87,047.86 ( 293,387.14)	22.88	314,944.60
101-42100-132	POLICE LONGEVITY PAY	45,628.00	45,628.00	.00 ( 45,628.00)	.00	.00
101-42100-133	POLICE INS DEDUCTIBLE CONTRIB	28,500.00	28,500.00	2,047.76 ( 26,452.24)	7.19	13,606.96
101-42100-151	WORKERS' COMPENSATION PREMIU	242,899.00	242,899.00	350.00 ( 242,549.00)	.14	155,391.90
101-42100-154	HRA/FLEX FEES	1,600.00	1,600.00	360.90 ( 1,239.10)	22.56	1,170.90
	<b>TOTAL PERSONAL SERVICES</b>	<b>2,891,155.00</b>	<b>2,891,155.00</b>	<b>397,969.90 ( 2,493,185.10)</b>	<b>13.77</b>	<b>2,423,361.16</b>
<i>SUPPLIES</i>						
101-42100-201	OFFICE SUPPLIES - ACCESSORIES	2,500.00	2,500.00	128.70 ( 2,371.30)	5.15	1,213.76
101-42100-202	DUPLICATING & COPYING SUPPLIES	1,500.00	1,500.00	.00 ( 1,500.00)	.00	302.59
101-42100-209	SOFTWARE UPDATES	3,500.00	3,500.00	896.00 ( 2,604.00)	25.60	518.00
101-42100-210	MISCELLANEOUS OPER SUPPLIES	3,000.00	3,000.00	310.35 ( 2,689.65)	10.35	2,491.75
101-42100-212	GASOLINE/FUEL/LUB/ADDITIVES	50,000.00	50,000.00	4,561.84 ( 45,438.16)	9.12	51,265.34
101-42100-213	AMMUNITION	4,500.00	4,500.00	.00 ( 4,500.00)	.00	4,498.91
101-42100-214	CRIME SCENE SUPPLIES	3,000.00	3,000.00	338.89 ( 2,661.11)	11.30	136.84
101-42100-217	PROMOTIONAL EVENTS/MCGRUFF E	4,000.00	4,000.00	.00 ( 4,000.00)	.00	4,479.69
101-42100-221	REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	2,198.51 ( 12,801.49)	14.66	23,450.40
101-42100-231	UNIFORM ALLOWANCE	22,000.00	22,000.00	265.79 ( 21,734.21)	1.21	15,468.58
101-42100-240	SMALL TOOLS AND MINOR EQUIP	25,000.00	25,000.00	1,288.23 ( 23,711.77)	5.15	27,583.93
	<b>TOTAL SUPPLIES</b>	<b>134,000.00</b>	<b>134,000.00</b>	<b>9,988.31 ( 124,011.69)</b>	<b>7.45</b>	<b>131,409.79</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304	MISC PROFESSIONAL SERVICES	7,500.00	7,500.00	8,379.25 879.25	111.72	15,271.06
101-42100-313	IT MGMT & BACKUP	25,000.00	25,000.00	4,124.50 ( 20,875.50)	16.50	24,424.28
101-42100-321	TELEPHONE/CELLULAR PHONES	10,000.00	10,000.00	1,540.08 ( 8,459.92)	15.40	9,471.73
101-42100-322	POSTAGE	600.00	600.00	378.20 ( 221.80)	63.03	.00
101-42100-331	TRAVEL/MEALS/LODGING	2,000.00	2,000.00	183.51 ( 1,816.49)	9.18	2,684.05
101-42100-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 ( 250.00)	.00	671.38
101-42100-340	ADVERTISING	100.00	100.00	.00 ( 100.00)	.00	.00
101-42100-360	INSURANCE AND BONDS	67,000.00	67,000.00	.00 ( 67,000.00)	.00	64,762.45
101-42100-381	ELECTRIC UTILITIES	6,800.00	6,800.00	411.12 ( 6,388.88)	6.05	5,320.04
101-42100-383	GAS UTILITIES	4,000.00	4,000.00	156.81 ( 3,843.19)	3.92	2,103.23
	<b>TOTAL OTHER SERVICES AND CHA</b>	<b>123,250.00</b>	<b>123,250.00</b>	<b>15,173.47 ( 108,076.53)</b>	<b>12.31</b>	<b>124,708.22</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	775.90	( 9,224.10)	7.76	17,961.24
101-42100-409 MAINT CONTRACTS - EQUIPMENT	26,000.00	26,000.00	10,182.79	( 15,817.21)	39.16	21,673.24
101-42100-411 POLICE-AUTO PAWN SERVICE	2,400.00	2,400.00	3,016.00	616.00	125.67	2,819.00
101-42100-432 CREDIT CARD FEES-POLICE DEPT	50.00	50.00	.00	( 50.00)	.00	.00
101-42100-433 DUES AND SUBSCRIPTIONS	17,000.00	17,000.00	14,373.05	( 2,626.95)	84.55	26,293.97
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	14,000.00	4,140.00	( 9,860.00)	29.57	9,625.10
<i>TOTAL MISCELLANEOUS</i>	<u>69,450.00</u>	<u>69,450.00</u>	<u>32,487.74</u>	<u>( 36,962.26)</u>	<u>46.78</u>	<u>78,372.55</u>
<b>TOTAL POLICE DEPARTMENT</b>	<u><u>3,217,855.00</u></u>	<u><u>3,217,855.00</u></u>	<u><u>455,619.42</u></u>	<u><u>( 2,762,235.58)</u></u>	<u><u>14.16</u></u>	<u><u>2,757,851.72</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>FIRE DEPARTMENT</b>						
<i>PERSONAL SERVICES</i>						
101-42200-101 FULL-TIME EMPLOYEES - REGULAR	107,910.00	107,910.00	30,876.80	( 77,033.20)	28.61	122,994.53
101-42200-103 PART-TIME EMPLOYEES - REGULAR	75,000.00	75,000.00	7,600.00	( 67,400.00)	10.13	79,790.00
101-42200-121 PERA (EMPLOYER)	19,561.00	19,561.00	3,989.20	( 15,571.80)	20.39	19,942.55
101-42200-122 FICA/MEDICARE (EMPLOYER)	7,340.00	7,340.00	1,896.86	( 5,443.14)	25.84	8,893.72
101-42200-131 MEDICAL/DENTAL/LIFE INS	18,127.00	18,127.00	9,154.32	( 8,972.68)	50.50	20,069.47
101-42200-132 FIRE LONGEVITY PAY	2,608.00	2,608.00	.00	( 2,608.00)	.00	.00
101-42200-133 DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00	( 1,500.00)	.00	.00
101-42200-151 WORKERS' COMPENSATION PREMIU	69,510.00	69,510.00	.00	( 69,510.00)	.00	46,936.59
101-42200-154 HRA/FLEX FEES	100.00	100.00	40.10	( 59.90)	40.10	76.80
<b>TOTAL PERSONAL SERVICES</b>	<b>301,656.00</b>	<b>301,656.00</b>	<b>53,557.28</b>	<b>( 248,098.72)</b>	<b>17.75</b>	<b>298,703.66</b>
<i>SUPPLIES</i>						
101-42200-201 OFFICE SUPPLIES - ACCESSORIES	50.00	50.00	.00	( 50.00)	.00	442.61
101-42200-210 MISCELLANEOUS OPER SUPPLIES	7,500.00	7,500.00	31.51	( 7,468.49)	.42	9,887.57
101-42200-212 GASOLINE/FUEL/LUB/ADDITIVES	9,500.00	9,500.00	860.81	( 8,639.19)	9.06	8,211.76
101-42200-215 SHOP MAINTENANCE SUPPLIES	200.00	200.00	.00	( 200.00)	.00	209.30
101-42200-221 REPAIR & MAINT SUPP - VEH/EQ	24,000.00	24,000.00	2,104.84	( 21,895.16)	8.77	26,493.03
101-42200-223 REPAIR & MAINT SUPP - BLDGS	2,000.00	2,000.00	434.30	( 1,565.70)	21.72	609.52
101-42200-231 UNIFORM ALLOWANCE	13,000.00	13,000.00	2,674.39	( 10,325.61)	20.57	32,211.34
101-42200-240 FIRE DEPT SMALL TOOLS	10,000.00	10,000.00	149.50	( 9,850.50)	1.50	10,434.73
<b>TOTAL SUPPLIES</b>	<b>66,250.00</b>	<b>66,250.00</b>	<b>6,255.35</b>	<b>( 59,994.65)</b>	<b>9.44</b>	<b>88,499.86</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304 MISC PROFESSIONAL SERVICES	15,000.00	15,000.00	9,402.58	( 5,597.42)	62.68	17,203.81
101-42200-306 FIRE RELIEF PENSION PASS THRU	.00	.00	.00	.00	.00	112,395.61
101-42200-307 CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	.00	( 10,000.00)	.00	10,000.00
101-42200-313 IT MGMT & BACKUP	5,600.00	5,600.00	916.50	( 4,683.50)	16.37	5,482.52
101-42200-321 TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	320.26	( 679.74)	32.03	1,115.23
101-42200-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	97.04	( 902.96)	9.70	1,821.42
101-42200-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	( 300.00)	.00	360.25
101-42200-340 ADVERTISING	750.00	750.00	.00	( 750.00)	.00	888.83
101-42200-360 INSURANCE AND BONDS	11,000.00	11,000.00	.00	( 11,000.00)	.00	9,295.53
101-42200-381 ELECTRIC UTILITIES	18,000.00	18,000.00	1,073.49	( 16,926.51)	5.96	14,079.96
101-42200-382 WATER/WASTEWATER UTILITIES	600.00	600.00	60.04	( 539.96)	10.01	555.12
101-42200-383 GAS UTILITIES	5,000.00	5,000.00	433.09	( 4,566.91)	8.66	4,787.08
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>68,250.00</b>	<b>68,250.00</b>	<b>12,303.00</b>	<b>( 55,947.00)</b>	<b>18.03</b>	<b>177,985.36</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	2,500.00	2,500.00	.00	( 2,500.00)	.00	871.20
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	20,000.00	628.00	( 19,372.00)	3.14	26,522.36
101-42200-430 MISCELLANEOUS	500.00	500.00	.00	( 500.00)	.00	50.00
101-42200-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	575.00	( 1,125.00)	33.82	1,273.82
101-42200-440 SCHOOLS AND MEETINGS	6,000.00	6,000.00	1,860.00	( 4,140.00)	31.00	36.00
101-42200-441 GRANT FUNDED SCHOOLS	.00	.00	2,000.00	2,000.00	.00	5,940.00
<i>TOTAL MISCELLANEOUS</i>	<u>20,700.00</u>	<u>30,700.00</u>	<u>5,063.00</u>	<u>( 25,637.00)</u>	<u>16.49</u>	<u>34,693.38</u>
<b>TOTAL FIRE DEPARTMENT</b>	<u><u>456,856.00</u></u>	<u><u>466,856.00</u></u>	<u><u>77,178.63</u></u>	<u><u>( 389,677.37)</u></u>	<u><u>16.53</u></u>	<u><u>599,882.26</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EMERGENCY MANAGEMENT</b>						
<i>SUPPLIES</i>						
101-42300-201 OFFICE SUPPLIES	100.00	100.00	.00 (	100.00)	.00	.00
101-42300-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00 (	500.00)	.00	500.00
101-42300-240 SMALL TOOLS AND MINOR EQUIP	7,500.00	7,500.00	.00 (	7,500.00)	.00	1,061.52
<i>TOTAL SUPPLIES</i>	<u>8,100.00</u>	<u>8,100.00</u>	<u>.00 (</u>	<u>8,100.00)</u>	<u>.00</u>	<u>1,561.52</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-42300-331 TRAVEL/MEALS/LODGING	300.00	295.00	.00 (	295.00)	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>300.00</u>	<u>295.00</u>	<u>.00 (</u>	<u>295.00)</u>	<u>.00</u>	<u>.00</u>
<i>MISCELLANEOUS</i>						
101-42300-404 REPAIR & MAINT LABOR - VEH/EQ	.00	.00	2,037.00	2,037.00	.00	291.00
101-42300-433 DUES AND SUBSCRIPTIONS	300.00	305.00	1,105.00	800.00	362.30	305.00
101-42300-440 SCHOOLS AND MEETINGS	500.00	500.00	.00 (	500.00)	.00	250.00
101-42300-489 OTHER CONTRACTED SERVICES	1,500.00	1,500.00	780.00 (	720.00)	52.00	875.00
<i>TOTAL MISCELLANEOUS</i>	<u>2,300.00</u>	<u>2,305.00</u>	<u>3,922.00</u>	<u>1,617.00</u>	<u>170.15</u>	<u>1,721.00</u>
<i>FUNCTION 9</i>						
101-42300-999 COVID 19 EMERGENCY MANAGEMEN	.00	.00	.00	.00	.00	80.80
<i>TOTAL FUNCTION 9</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>80.80</u>
<b>TOTAL EMERGENCY MANAGEMENT</b>	<u><u>10,700.00</u></u>	<u><u>10,700.00</u></u>	<u><u>3,922.00 (</u></u>	<u><u>6,778.00)</u></u>	<u><u>36.65</u></u>	<u><u>3,363.32</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES &amp; CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	5,000.00	5,000.00	800.00	( 4,200.00)	16.00	4,800.00
<i>TOTAL OTHER SERVICES &amp; CHARG</i>	5,000.00	5,000.00	800.00	( 4,200.00)	16.00	4,800.00
<b>TOTAL ANIMAL CONTROL</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>800.00</b>	<b>( 4,200.00)</b>	<b>16.00</b>	<b>4,800.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>STREETS</b>						
<i>PERSONAL SERVICES</i>						
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	746,515.00	746,515.00	124,235.16	( 622,279.84)	16.64	723,217.94
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	5,000.00	5,000.00	842.38	( 4,157.62)	16.85	6,154.23
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	59,558.00	59,558.00	.00	( 59,558.00)	.00	30,681.69
101-43001-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	24.41
101-43001-111 OVERTIME-SNOWPLOWING	39,000.00	39,000.00	3,528.39	( 35,471.61)	9.05	38,474.65
101-43001-112 OVERTIME MOSQUITO SPRAYING	1,000.00	1,000.00	.00	( 1,000.00)	.00	391.77
101-43001-115 CALL-IN PAY	.00	.00	.00	.00	.00	576.27
101-43001-121 PERA (EMPLOYER)	61,580.00	61,580.00	9,645.48	( 51,934.52)	15.66	57,788.94
101-43001-122 FICA/MEDICARE (EMPLOYER)	67,367.00	67,367.00	9,545.61	( 57,821.39)	14.17	59,535.28
101-43001-123 CENTRAL PENSION FUND CONTRIB	16,640.00	16,640.00	2,794.55	( 13,845.45)	16.79	17,192.25
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	158,836.00	158,836.00	43,107.48	( 115,728.52)	27.14	153,082.21
101-43001-132 STREETS LONGEVITY PAY	29,542.00	29,542.00	.00	( 29,542.00)	.00	.00
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	14,500.00	14,500.00	1,461.16	( 13,038.84)	10.08	8,308.76
101-43001-151 WORKERS' COMPENSATION PREMIU	105,000.00	105,000.00	.00	( 105,000.00)	.00	64,391.07
101-43001-154 HRA/FLEX FEES	750.00	750.00	202.62	( 547.38)	27.02	668.66
<b>TOTAL PERSONAL SERVICES</b>	<b>1,305,288.00</b>	<b>1,305,288.00</b>	<b>195,362.83</b>	<b>( 1,109,925.17)</b>	<b>14.97</b>	<b>1,160,488.13</b>
<i>SUPPLIES</i>						
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	1,500.00	1,500.00	.00	( 1,500.00)	.00	.00
101-43001-202 DUPLICATING AND COPYING SUPPLI	200.00	200.00	.00	( 200.00)	.00	.00
101-43001-204 STATIONERY, FORMS & ENVELOPES	400.00	400.00	.00	( 400.00)	.00	.00
101-43001-209 SOFTWARE UPDATES	500.00	500.00	.00	( 500.00)	.00	34.31
101-43001-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	1,221.60	( 13,778.40)	8.14	17,827.73
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	80,000.00	80,000.00	6,402.96	( 73,597.04)	8.00	67,852.68
101-43001-215 SHOP MAINTENANCE SUPPLIES	1,500.00	1,500.00	.00	( 1,500.00)	.00	.00
101-43001-219 SNOW REMOVAL MATERIALS	85,000.00	85,000.00	49,260.52	( 35,739.48)	57.95	77,026.93
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	85,000.00	85,000.00	17,237.53	( 67,762.47)	20.28	112,321.37
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	15,000.00	15,000.00	668.25	( 14,331.75)	4.46	38,827.17
101-43001-226 SIGNS	20,000.00	20,000.00	2,499.90	( 17,500.10)	12.50	6,794.41
101-43001-240 SMALL TOOLS AND MINOR EQUIP	12,000.00	12,000.00	3,310.24	( 8,689.76)	27.59	11,120.42
<b>TOTAL SUPPLIES</b>	<b>316,100.00</b>	<b>316,100.00</b>	<b>80,601.00</b>	<b>( 235,499.00)</b>	<b>25.50</b>	<b>331,805.02</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	142.00	( 3,358.00)	4.06	3,095.25
101-43001-313 IT MGMT & BACKUP	4,500.00	4,500.00	916.50	( 3,583.50)	20.37	6,244.82
101-43001-321 TELEPHONE/CELLULAR PHONES	6,000.00	6,000.00	477.13	( 5,522.87)	7.95	4,761.96
101-43001-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	( 500.00)	.00	.00
101-43001-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	( 200.00)	.00	.00
101-43001-340 ADVERTISING	500.00	500.00	.00	( 500.00)	.00	11.03
101-43001-360 INSURANCE AND BONDS	20,000.00	20,000.00	.00	( 20,000.00)	.00	17,414.41
101-43001-381 ELECTRIC UTILITIES	8,500.00	8,500.00	813.34	( 7,686.66)	9.57	7,949.52
101-43001-382 WATER/WASTEWATER UTILITIES	3,200.00	3,200.00	408.38	( 2,791.62)	12.76	3,225.88
101-43001-383 GAS UTILITIES	20,000.00	20,000.00	2,120.69	( 17,879.31)	10.60	19,006.55
101-43001-384 REFUSE HAULING	2,400.00	2,400.00	222.89	( 2,177.11)	9.29	3,548.15
101-43001-386 EV CHARGING STATION POWER	.00	.00	.00	.00	.00	5,475.50
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>69,300.00</b>	<b>69,300.00</b>	<b>5,100.93</b>	<b>( 64,199.07)</b>	<b>7.36</b>	<b>70,733.07</b>
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	2,000.00	2,000.00	973.00	( 1,027.00)	48.65	739.00
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	10,000.00	10,000.00	2,414.90	( 7,585.10)	24.15	11,522.50
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	( 500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	30,000.00	30,000.00	.00	( 30,000.00)	.00	27,652.28
101-43001-407 BRIDGE REPAIR	2,000.00	2,000.00	.00	( 2,000.00)	.00	.00
101-43001-408 SIDEWALK REPAIRS	8,000.00	8,000.00	.00	( 8,000.00)	.00	6,800.00
101-43001-413 BNSF PARKING LEASE	4,000.00	4,000.00	3,484.74	( 515.26)	87.12	3,383.24
101-43001-414 EQUIPMENT RENTAL	8,000.00	8,000.00	2,800.00	( 5,200.00)	35.00	6,500.00
101-43001-417 RENTALS - UNIFORMS	8,000.00	8,000.00	1,678.20	( 6,321.80)	20.98	9,157.00
101-43001-430 MISCELLANEOUS	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	373.50	( 626.50)	37.35	513.39
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	.00	( 1,500.00)	.00	565.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	1,000.00	1,000.00	.00	( 1,000.00)	.00	404.64
101-43001-444 INSECT CONTROL	18,000.00	18,000.00	.00	( 18,000.00)	.00	14,077.86
101-43001-445 DISEASED TREE PROGRAM	20,000.00	20,000.00	4,200.00	( 15,800.00)	21.00	11,015.25
101-43001-446 WEED CONTROL	5,000.00	5,000.00	.00	( 5,000.00)	.00	3,575.87
101-43001-447 DOWNTOWN DECORATIONS	15,000.00	15,000.00	.00	( 15,000.00)	.00	8,483.27
101-43001-449 SOD REPLACEMENT PROJECT	10,000.00	10,000.00	.00	( 10,000.00)	.00	.00
101-43001-489 OTHER CONTRACTED SERVICES	15,000.00	15,000.00	337.68	( 14,662.32)	2.25	14,540.18
<b>TOTAL MISCELLANEOUS</b>	<b>160,000.00</b>	<b>160,000.00</b>	<b>16,262.02</b>	<b>( 143,737.98)</b>	<b>10.16</b>	<b>118,929.48</b>
<b>TOTAL STREETS</b>	<b>1,850,688.00</b>	<b>1,850,688.00</b>	<b>297,326.78</b>	<b>( 1,553,361.22)</b>	<b>16.07</b>	<b>1,681,955.70</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>PARKS &amp; RECREATION</b>						
<i>PERSONAL SERVICES</i>						
101-45200-101	FULL-TIME EMPLOYEES - REGULAR	178,078.00	178,078.00	16,789.44 ( 161,288.56)	9.43	146,106.40
101-45200-102	FULL-TIME EMPLOYEES - OVERTIME	2,000.00	2,000.00	.00 ( 2,000.00)	.00	304.34
101-45200-104	TEMP/SEAS EMPLOYEES - REGULAR	56,650.00	56,650.00	909.09 ( 55,740.91)	1.60	29,655.85
101-45200-112	PARKS & REC COMM STIPENDS	2,000.00	2,000.00	35.00 ( 1,965.00)	1.75	702.50
101-45200-121	PERA (EMPLOYER)	13,876.00	13,876.00	1,259.20 ( 12,616.80)	9.07	10,778.52
101-45200-122	FICA/MEDICARE (EMPLOYER)	17,619.00	17,619.00	1,320.75 ( 16,298.25)	7.50	13,172.38
101-45200-123	CENTRAL PENSION FUND CONTRIB	4,160.00	4,160.00	334.24 ( 3,825.76)	8.03	3,269.32
101-45200-131	MEDICAL/DENTAL/LIFE	41,245.00	41,245.00	6,534.06 ( 34,710.94)	15.84	33,234.44
101-45200-132	PARKS LONGEVITY PAY	4,929.00	4,929.00	.00 ( 4,929.00)	.00	.00
101-45200-133	PARKS INSUR DEDUCTIBLE CONTRIB	3,750.00	3,750.00	63.36 ( 3,686.64)	1.69	1,397.19
101-45200-151	WORKERS' COMPENSATION PREMIU	21,869.00	21,869.00	.00 ( 21,869.00)	.00	13,313.71
101-45200-154	HRA/FLEX FEES	200.00	200.00	41.23 ( 158.77)	20.62	146.20
<i>TOTAL PERSONAL SERVICES</i>		<b>346,376.00</b>	<b>346,376.00</b>	<b>27,286.37 ( 319,089.63)</b>	<b>7.88</b>	<b>252,080.85</b>
<i>SUPPLIES</i>						
101-45200-210	MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	494.60 ( 11,505.40)	4.12	10,148.87
101-45200-212	GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	1,751.37 ( 18,248.63)	8.76	15,543.14
101-45200-221	REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	1,243.89 ( 13,756.11)	8.29	11,683.79
101-45200-223	REPAIR & MAINT SUPP - BLDG/INF	20,000.00	20,000.00	229.99 ( 19,770.01)	1.15	34,984.70
101-45200-226	SIGNS	1,000.00	1,000.00	.00 ( 1,000.00)	.00	.00
101-45200-228	ADOPT A PARK SUPPLIES	.00	.00	.00 .00	.00	505.76
101-45200-230	MASTER GARDENERS SUPPLIES	1,000.00	1,000.00	.00 ( 1,000.00)	.00	191.74
101-45200-240	SMALL TOOLS & MINOR EQUIP	5,000.00	5,000.00	.00 ( 5,000.00)	.00	3,728.62
<i>TOTAL SUPPLIES</i>		<b>74,000.00</b>	<b>74,000.00</b>	<b>3,719.85 ( 70,280.15)</b>	<b>5.03</b>	<b>76,786.62</b>
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304	PROFESSIONAL SERV-PARK STUDY	1,000.00	1,000.00	.00 ( 1,000.00)	.00	1,134.63
101-45200-305	PARK CONTRACTED SERVICES	500.00	500.00	.00 ( 500.00)	.00	.00
101-45200-321	TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	69.05 ( 930.95)	6.91	828.60
101-45200-340	ADVERTISING	200.00	200.00	.00 ( 200.00)	.00	.00
101-45200-351	LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00 ( 200.00)	.00	9.95
101-45200-360	INSURANCE AND BONDS	27,000.00	27,000.00	.00 ( 27,000.00)	.00	15,752.23
101-45200-381	ELECTRIC UTILITIES	75,000.00	75,000.00	12,486.20 ( 62,513.80)	16.65	77,323.99
101-45200-382	WATER/WASTEWATER UTILITIES	15,000.00	15,000.00	253.48 ( 14,746.52)	1.69	6,657.86
101-45200-383	GAS UTILITIES	2,000.00	2,000.00	154.39 ( 1,845.61)	7.72	1,166.55
101-45200-384	REFUSE HAULING	500.00	500.00	87.80 ( 412.20)	17.56	526.80
<i>TOTAL OTHER SERVICES AND CHA</i>		<b>122,400.00</b>	<b>122,400.00</b>	<b>13,050.92 ( 109,349.08)</b>	<b>10.66</b>	<b>103,400.61</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	6,000.00	6,000.00	250.00	( 5,750.00)	4.17	8,834.15
101-45200-403 R & M - TENNIS COURTS	10,000.00	10,000.00	.00	( 10,000.00)	.00	.00
101-45200-415 RENTALS - OTHER EQUIPMENT	9,000.00	9,000.00	167.00	( 8,833.00)	1.86	7,660.45
101-45200-417 RENTALS - UNIFORMS	800.00	800.00	172.73	( 627.27)	21.59	967.52
101-45200-445 WEED CONTROL AND FERTILIZER	20,000.00	20,000.00	.00	( 20,000.00)	.00	10,632.78
101-45200-485 PROPERTY TAXES	.00	.00	.00	.00	.00	6,394.00
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	5,000.00	5,000.00	.00	( 5,000.00)	.00	3,675.00
101-45200-496 PARKS ARTS & PROGRAMMING	30,000.00	30,000.00	6,921.56	( 23,078.44)	23.07	23,927.86
<i>TOTAL MISCELLANEOUS</i>	<u>80,800.00</u>	<u>80,800.00</u>	<u>7,511.29</u>	<u>( 73,288.71)</u>	<u>9.30</u>	<u>62,091.76</u>
<b>TOTAL PARKS &amp; RECREATION</b>	<u><u>623,576.00</u></u>	<u><u>623,576.00</u></u>	<u><u>51,568.43</u></u>	<u><u>( 572,007.57)</u></u>	<u><u>8.27</u></u>	<u><u>494,359.84</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LIBRARY</b>						
<i>SUPPLIES</i>						
101-45400-210	MISCELLANEOUS OPER SUPPLIES	3,500.00	3,500.00	.00 ( 3,500.00)	.00	6,066.61
101-45400-223	REPAIR & MAINT SUPP - BLDG/INF	5,000.00	4,000.00	1,537.09 ( 2,462.91)	38.43	1,808.07
101-45400-240	SMALL TOOLS & MINOR EQUIP	1,000.00	2,000.00	1,875.00 ( 125.00)	93.75	1,308.05
	<i>TOTAL SUPPLIES</i>	9,500.00	9,500.00	3,412.09 ( 6,087.91)	35.92	9,182.73
<i>OTHER SERVICES AND CHARGES</i>						
101-45400-360	INSURANCE AND BONDS	11,000.00	11,000.00	.00 ( 11,000.00)	.00	9,981.42
101-45400-381	ELECTRIC UTILITIES	34,000.00	34,000.00	3,127.50 ( 30,872.50)	9.20	31,773.68
101-45400-382	WATER/WASTEWATER UTILITIES	2,500.00	2,500.00	200.22 ( 2,299.78)	8.01	3,015.13
101-45400-383	GAS UTILITIES	6,000.00	6,000.00	817.18 ( 5,182.82)	13.62	6,786.69
101-45400-384	REFUSE HAULING	1,500.00	1,500.00	.00 ( 1,500.00)	.00	1,067.20
	<i>TOTAL OTHER SERVICES AND CHA</i>	55,000.00	55,000.00	4,144.90 ( 50,855.10)	7.54	52,624.12
<i>MISCELLANEOUS</i>						
101-45400-401	REPAIR & MAINT LABOR - BLDGS	4,000.00	4,000.00	.00 ( 4,000.00)	.00	2,604.99
101-45400-404	REPAIR & MAINT LABOR-CAMB LIBR	60,000.00	60,000.00	1,942.26 ( 58,057.74)	3.24	58,261.56
101-45400-409	MAINT CONTRACTS - BLDG & EQUIP	5,000.00	5,000.00	.00 ( 5,000.00)	.00	3,219.20
101-45400-430	MISCELLANEOUS	500.00	500.00	.00 ( 500.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	69,500.00	69,500.00	1,942.26 ( 67,557.74)	2.79	64,085.75
	<b>TOTAL LIBRARY</b>	<b>134,000.00</b>	<b>134,000.00</b>	<b>9,499.25 ( 124,500.75)</b>	<b>7.09</b>	<b>125,892.60</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>							
<i>TRANSFERS</i>							
101-49300-720	TRANSFERS OUT - OPER TRANSFER	994,570.00	737,070.00	.00	( 737,070.00)	.00	1,140,601.00
	<i>TOTAL TRANSFERS</i>	994,570.00	737,070.00	.00	( 737,070.00)	.00	1,140,601.00
	<b>TOTAL TRANSFERS OUT</b>	<b>994,570.00</b>	<b>737,070.00</b>	<b>.00</b>	<b>( 737,070.00)</b>	<b>.00</b>	<b>1,140,601.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 101 - GENERAL FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	9,359,506.00	9,113,680.00	1,240,094.17			8,561,859.90
NET REVENUES OVER EXPENDITURE	.00	.00	( 957,028.99)			520,563.79

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
INTERGOVERNMENTAL REVENUES	.00	.00	.00	.00	.00	11,054.00
CHARGES FOR SERVICES	112,400.00	112,400.00	21,987.94	90,412.06	19.56	114,257.06
OTHER	.00	.00	.00	.00	.00	1,975.89
OTHER FINANCING SOURCES	49,324.00	49,324.00	.00	49,324.00	.00	.00
<b>TOTAL FUND REVENUE</b>	<b>161,724.00</b>	<b>161,724.00</b>	<b>21,987.94</b>	<b>139,736.06</b>	<b>13.60</b>	<b>127,286.95</b>
<b>EXPENDITURES</b>						
AIRPORT OPERATING						
AIRPORT OPERATING	161,724.00	161,724.00	16,467.05	145,256.95	10.18	117,323.45
<b>TOTAL AIRPORT OPERATING</b>	<b>161,724.00</b>	<b>161,724.00</b>	<b>16,467.05</b>	<b>145,256.95</b>	<b>10.18</b>	<b>117,323.45</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>161,724.00</b>	<b>161,724.00</b>	<b>16,467.05</b>	<b>145,256.95</b>	<b>10.18</b>	<b>117,323.45</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>5,520.89</b>	<b>( 5,520.89)</b>		<b>9,963.50</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
211-33180 AIRPORT ARPA A3001-C3 GRANTREV	.00	.00	.00	.00	.00	11,054.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	11,054.00
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	13,400.00	13,400.00	14,251.94	( 851.94)	106.36	13,437.30
211-34921 MAINT REIMBURSEMENT - STATE	23,000.00	23,000.00	.00	23,000.00	.00	25,752.06
211-34925 AIRPLANE FUEL SALES	76,000.00	76,000.00	7,736.00	68,264.00	10.18	75,067.70
TOTAL CHARGES FOR SERVICES	112,400.00	112,400.00	21,987.94	90,412.06	19.56	114,257.06
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	1,975.89
TOTAL OTHER	.00	.00	.00	.00	.00	1,975.89
<u>OTHER FINANCING SOURCES</u>						
211-39203 TRANSFERS IN - OPERATING	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL OTHER FINANCING SOURCES	49,324.00	49,324.00	.00	49,324.00	.00	.00
TOTAL FUND REVENUE	161,724.00	161,724.00	21,987.94			127,286.95

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>AIRPORT OPERATING</b>						
<i>PERSONAL SERVICES</i>						
211-49000-101 FULL-TIME EMPLOYEES - REGULAR	15,294.00	15,294.00	5,145.09	( 10,148.91)	33.64	18,020.63
211-49000-104 TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	.00	( 20,000.00)	.00	.00
211-49000-111 OVERTIME SNOWPLOWING	.00	.00	57.08	57.08	.00	419.94
211-49000-121 PERA (EMPLOYER)	2,647.00	2,647.00	390.14	( 2,256.86)	14.74	1,343.51
211-49000-122 FICA/MEDICARE (EMPLOYER)	2,749.00	2,749.00	384.25	( 2,364.75)	13.98	1,332.88
211-49000-123 CENTRAL PENSION FUND CONTRIB	.00	.00	71.21	71.21	.00	63.81
211-49000-131 MEDICAL/DENTAL/LIFE	2,719.00	2,719.00	684.22	( 2,034.78)	25.16	2,574.33
211-49000-132 PARKS LONGEVITY PAY	758.00	758.00	.00	( 758.00)	.00	.00
211-49000-133 AIRPORT INS DEDUCTIBLE CONTRIB	225.00	225.00	.00	( 225.00)	.00	.00
211-49000-151 WORKERS' COMPENSATION PREMIU	4,343.00	4,343.00	.00	( 4,343.00)	.00	.00
<b>TOTAL PERSONAL SERVICES</b>	<b>48,735.00</b>	<b>48,735.00</b>	<b>6,731.99</b>	<b>( 42,003.01)</b>	<b>13.81</b>	<b>23,755.10</b>
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	57.06	( 942.94)	5.71	735.39
211-49000-212 GASOLINE/FUEL/ADDATIVES	100.00	100.00	.00	( 100.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00	( 500.00)	.00	.00
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	7,000.00	7,000.00	.00	( 7,000.00)	.00	11,748.50
211-49000-223 REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	.00	( 1,000.00)	.00	419.44
211-49000-226 SIGNS	500.00	500.00	.00	( 500.00)	.00	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	1,500.00	1,500.00	126.16	( 1,373.84)	8.41	230.61
211-49000-251 AIRPLANE FUEL COST OF SALES	75,089.00	75,089.00	6,535.24	( 68,553.76)	8.70	63,953.84
<b>TOTAL SUPPLIES</b>	<b>86,689.00</b>	<b>86,689.00</b>	<b>6,718.46</b>	<b>( 79,970.54)</b>	<b>7.75</b>	<b>77,087.78</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
211-49000-321 TELEPHONE/CELLULAR PHONES	2,000.00	2,000.00	158.00	( 1,842.00)	7.90	1,512.05
211-49000-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	( 200.00)	.00	.00
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	( 200.00)	.00	.00
211-49000-360 INSURANCE AND BONDS	3,500.00	3,500.00	1,087.50	( 2,412.50)	31.07	3,666.44
211-49000-381 ELECTRIC UTILITIES	6,000.00	6,000.00	576.10	( 5,423.90)	9.60	4,941.76
211-49000-383 GAS UTILITIES	3,700.00	3,700.00	.00	( 3,700.00)	.00	1,481.47
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>15,600.00</b>	<b>15,600.00</b>	<b>1,821.60</b>	<b>( 13,778.40)</b>	<b>11.68</b>	<b>11,601.72</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
211-49000-403 REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	795.00	( 2,205.00)	26.50	780.00
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	( 3,000.00)	.00	1,893.00
211-49000-408 MAINT CONTRACTS - MACH/EQUIP	600.00	600.00	.00	( 600.00)	.00	.00
211-49000-430 MISCELLANEOUS	500.00	500.00	.00	( 500.00)	.00	.00
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	.00	( 300.00)	.00	215.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	.00	( 300.00)	.00	.00
211-49000-441 STATE PERMITS & FEES	500.00	500.00	400.00	( 100.00)	80.00	400.00
211-49000-489 OTHER CONTRACTED SERVICES	1,500.00	1,500.00	.00	( 1,500.00)	.00	1,590.85
<i>TOTAL MISCELLANEOUS</i>	<u>10,700.00</u>	<u>10,700.00</u>	<u>1,195.00</u>	<u>( 9,505.00)</u>	<u>11.17</u>	<u>4,878.85</u>
<b>TOTAL AIRPORT OPERATING</b>	<u><u>161,724.00</u></u>	<u><u>161,724.00</u></u>	<u><u>16,467.05</u></u>	<u><u>( 145,256.95)</u></u>	<u><u>10.18</u></u>	<u><u>117,323.45</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 211 - AIRPORT OPERATING FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	161,724.00	161,724.00	16,467.05			117,323.45
NET REVENUES OVER EXPENDITURE	.00	.00	5,520.89			9,963.50

**CITY OF CAMBRIDGE**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUNDS 303-397 - DEBT SERVICE**

	ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>				
31010 CURRENT	596,147.00	596,147.00	.00	596,147.00
	596,147.00	596,147.00	.00	596,147.00
<u>SPECIAL ASSESSMENTS</u>				
36100 PREPAID	.00	.00	1,261.75	( 1,261.75)
36101/36102 "PRINCIPAL, INT & PENALTIES"	342,373.00	342,373.00	.00	342,373.00
	342,373.00	342,373.00	1,261.75	341,111.25
<u>TRANSFERS</u>				
39200-39204 GENERAL FUND TRANSFER IN	800,000.00	800,000.00	.00	800,000.00
	800,000.00	800,000.00	.00	800,000.00
<b>TOTAL REVENUE</b>	<b>1,738,520.00</b>	<b>1,738,520.00</b>	<b>1,261.75</b>	<b>1,737,258.25</b>

**CITY OF CAMBRIDGE**  
**EXPENSES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUNDS 303-397 - DEBT SERVICE**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,510,001.00	1,510,001.00	1,515,000.00	4,999.00	
47000611	INTEREST	391,040.00	391,040.00	204,612.51	( 186,427.49)	52.33
47000620	OTHER FEES	7,207.00	7,207.00	2,375.00	( 4,832.00)	32.95
		<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,721,987.51</u>	<u>( 186,260.49)</u>	<u>90.24</u>
	<b>TOTAL EXPENSES</b>	<u>1,908,248.00</u>	<u>1,908,248.00</u>	<u>1,721,987.51</u>	<u>( 186,260.49)</u>	<u>90.24</u>
	<b>NET REVENUES</b>					
	<b>OVER(UNDER) EXPENSES</b>	<u>( 169,728.00)</u>	<u>( 169,728.00)</u>	<u>( 1,720,725.76)</u>		

**CITY OF CAMBRIDGE**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUNDS 400-499 - CAPITAL PROJECTS**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS &amp; TAXES</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	18,507.00	18,507.00	.00	18,507.00	.00
	18,507.00	18,507.00	.00	18,507.00	.00
<u>CHARGES FOR SERVICE</u>					
362XX CONTRACTED SERVICES	49,610.00	49,610.00	49,610.00	.00	100.00
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	3,306.00	( 3,306.00)	.00
	49,610.00	49,610.00	52,916.00	( 3,306.00)	106.66
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	1,216,562.00	1,216,562.00	752,110.00	464,452.00	61.82
33160-33169 FEDERAL AID	405,000.00	405,000.00	.00	405,000.00	.00
	1,621,562.00	1,621,562.00	752,110.00	869,452.00	46.38
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	2,800.00	2,800.00	.00	2,800.00	.00
36230 DONATIONS	5,000.00	5,000.00	1,000.00	4,000.00	20.00
32299 UTILITY PERMITS	2,000.00	2,000.00	1,778.04	221.96	88.90
31050 BOND PROCEEDS	4,347,500.00	4,347,500.00	.00	4,347,500.00	.00
	4,357,300.00	4,357,300.00	2,778.04	4,354,521.96	.06
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	2,531,086.00	2,531,086.00	.00	2,531,086.00	.00
	2,531,086.00	2,531,086.00	.00	2,531,086.00	.00
<b>TOTAL REVENUE</b>	<b>8,578,065.00</b>	<b>8,578,065.00</b>	<b>807,804.04</b>	<b>7,770,260.96</b>	<b>9.42</b>

**CITY OF CAMBRIDGE**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUNDS 400-499 - CAPITAL PROJECTS**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
401-48000-720 TRANSFERS OUT TO OTHER FUNDS	250,000.00	250,000.00	.00	( 250,000.00)	.00
402-49300-720 TRANSFERS OUT- OPERATING TRANS	130,000.00	130,000.00	.00	( 130,000.00)	.00
415-45200-560 PARK IMPROVEMENTS	110,000.00	110,000.00	.00	( 110,000.00)	.00
415-45200-596 LAND ACQUISITION	175,000.00	175,000.00	.00	( 175,000.00)	.00
417-42100-550 VEHICLES	215,000.00	215,000.00	.00	( 215,000.00)	.00
417-42100-551 SQUAD CAMERA	22,500.00	22,500.00	.00	( 22,500.00)	.00
417-42100-580 OTHER EQUIPMENT	20,000.00	20,000.00	.00	( 20,000.00)	.00
417-42100-590 EMERGENCY OPERATIONS	6,000.00	6,000.00	.00	( 6,000.00)	.00
418-43001-550 PW VEHICLES & EQUIPMENT	57,000.00	57,000.00	.00	( 57,000.00)	.00
419-41320-581 CITY HALL BUILDING PROJECT	5,000.00	5,000.00	.00	( 5,000.00)	.00
419-41320-582 ELECTION EQUIP	15,000.00	15,000.00	.00	( 15,000.00)	.00
419-41500-570 FINANCE OFFICE EQUIPMENT	17,500.00	17,500.00	5,580.00	( 11,920.00)	31.89
419-41920-580 OTHER EQUIPMENT	70,000.00	70,000.00	22,030.00	( 47,970.00)	31.47
420-42200-540 EQUIPMENT	.00	.00	100,678.62	100,678.62	.00
420-42200-550 VEHICLES	700,000.00	700,000.00	145,939.00	( 554,061.00)	20.85
443-48000-223 STREET CRACK SEALING	70,000.00	70,000.00	.00	( 70,000.00)	.00
443-48000-225 PVMT MGMT OVERLAYS	40,000.00	40,000.00	.00	( 40,000.00)	.00
443-48000-226 DOWNTOWN PAVER/TREE REPAIR	50,000.00	50,000.00	.00	( 50,000.00)	.00
443-49300-720 TRANSFERS OUT-OPERATING TRANSF	1,075,000.00	1,075,000.00	.00	( 1,075,000.00)	.00
444-48000-530 IMPR OTHER THAN BUILDINGS	580,000.00	580,000.00	.00	( 580,000.00)	.00
484-48000-303 ENGINEERING EXP	.00	.00	57,131.75	57,131.75	.00
484-48000-307 ENGINEERING EXP-CENTRAL AVE TR	.00	.00	4,333.00	4,333.00	.00
484-48000-530 IMPROVEMENTS	8,384,100.00	8,384,100.00	.00	( 8,384,100.00)	.00
486-48000-303 ENGINEERING EXP	.00	.00	1,669.00	1,669.00	.00
499-48000-306 LAKE FANNY PARK MASTER PLAN	.00	.00	12,057.00	12,057.00	.00
<b>TOTAL FUND EXPENDITURES</b>	<b>11,992,100.00</b>	<b>11,992,100.00</b>	<b>349,418.37</b>	<b>(11,642,681.63)</b>	<b>2.91</b>
<b>TOTAL EXPENDITURES</b>	<b>11,992,100.00</b>	<b>11,992,100.00</b>	<b>349,418.37</b>	<b>(11,642,681.63)</b>	<b>2.91</b>
<b>NET REVENUES</b>					
<b>OVER(UNDER) EXPENDITURES</b>	<b>( 3,414,035.00)</b>	<b>( 3,414,035.00)</b>	<b>458,385.67</b>		

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	120,199.79
OPERATING REVENUE	2,076,669.00	2,076,669.00	307,337.13	1,769,331.87	14.80	2,342,002.87
OTHER FINANCING SOURCES	380,000.00	380,000.00	.00	380,000.00	.00	2,036,510.70
<b>TOTAL FUND REVENUE</b>	<b>2,456,669.00</b>	<b>2,456,669.00</b>	<b>307,337.13</b>	<b>2,149,331.87</b>	<b>12.51</b>	<b>4,498,713.36</b>
<b>EXPENDITURES</b>						
WATER FUND EXPENDITURES						
EXPENSE 400	2,084,158.00	2,084,158.00	157,654.08	1,926,503.92	7.56	2,078,872.68
<b>TOTAL WATER FUND EXPENDITURES</b>	<b>2,084,158.00</b>	<b>2,084,158.00</b>	<b>157,654.08</b>	<b>1,926,503.92</b>	<b>7.56</b>	<b>2,078,872.68</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>2,084,158.00</b>	<b>2,084,158.00</b>	<b>157,654.08</b>	<b>1,926,503.92</b>	<b>7.56</b>	<b>2,078,872.68</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>372,511.00</b>	<b>372,511.00</b>	<b>149,683.05</b>	<b>222,827.95</b>		<b>2,419,840.68</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA &amp; INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	.00	.00	.00	2,846.56
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	117,353.23
<b>TOTAL SA &amp; INTEREST EARNINGS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>120,199.79</b>
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	2,000,000.00	2,000,000.00	281,007.52	1,718,992.48	14.05	2,240,299.22
601-37120 SALES OF METERS & SUPPLIES	15,000.00	15,000.00	15,485.20	( 485.20)	103.23	26,239.60
601-37160 PENALTIES ETC.	30,000.00	30,000.00	5,649.39	24,350.61	18.83	44,667.73
601-37165 CERTIFICATION PENALTY	500.00	500.00	.00	500.00	.00	825.00
601-37170 OTHER REVENUE	31,169.00	31,169.00	5,195.02	25,973.98	16.67	29,971.32
<b>TOTAL OPERATING REVENUE</b>	<b>2,076,669.00</b>	<b>2,076,669.00</b>	<b>307,337.13</b>	<b>1,769,331.87</b>	<b>14.80</b>	<b>2,342,002.87</b>
<u>OTHER FINANCING SOURCES</u>						
601-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	1,511.11
601-39203 TRANSFERS FROM OTHER FUNDS	380,000.00	380,000.00	.00	380,000.00	.00	1,232,773.81
601-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	802,225.78
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>380,000.00</b>	<b>380,000.00</b>	<b>.00</b>	<b>380,000.00</b>	<b>.00</b>	<b>2,036,510.70</b>
<b>TOTAL FUND REVENUE</b>	<b>2,456,669.00</b>	<b>2,456,669.00</b>	<b>307,337.13</b>			<b>4,498,713.36</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	327,219.00	327,219.00	43,425.34	( 283,793.66)	13.27	275,147.40
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	8,000.00	8,000.00	563.09	( 7,436.91)	7.04	5,630.88
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	.00	( 11,206.00)	.00	5,861.27
601-49400-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	6.10
601-49400-110 HOURS WORKED HOLIDAY	2,000.00	2,000.00	364.48	( 1,635.52)	18.22	1,659.23
601-49400-115 CALL-IN PAY	2,500.00	2,500.00	162.31	( 2,337.69)	6.49	1,243.39
601-49400-116 ON-CALL PAY	10,000.00	10,000.00	1,581.88	( 8,418.12)	15.82	7,260.34
601-49400-121 PERA (EMPLOYER)	26,229.00	26,229.00	3,457.30	( 22,771.70)	13.18	21,166.45
601-49400-122 FICA/MEDICARE (EMPLOYER)	29,299.00	29,299.00	3,447.83	( 25,851.17)	11.77	22,190.46
601-49400-123 CENTRAL PENSION FUND CONTRIB	3,120.00	3,120.00	320.00	( 2,800.00)	10.26	2,062.80
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	63,409.00	63,409.00	13,932.62	( 49,476.38)	21.97	52,576.83
601-49400-132 LONGEVITY PAY	13,102.00	13,102.00	.00	( 13,102.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	5,750.00	5,750.00	.00	( 5,750.00)	.00	2,883.75
601-49400-151 WORKERS' COMPENSATION PREMIU	16,288.00	16,288.00	.00	( 16,288.00)	.00	7,108.20
601-49400-154 HRA/FLEX FEES	300.00	300.00	63.40	( 236.60)	21.13	212.96
<i>TOTAL PERSONAL SERVICES</i>	<i>518,422.00</i>	<i>518,422.00</i>	<i>67,318.25</i>	<i>( 451,103.75)</i>	<i>12.99</i>	<i>405,010.06</i>
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	3,000.00	3,000.00	.00	( 3,000.00)	.00	1,011.75
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	27.67	( 972.33)	2.77	85.54
601-49400-204 STATIONARY, FORMS AND ENVELOPE	1,000.00	1,000.00	.00	( 1,000.00)	.00	3,276.94
601-49400-210 MISCELLANEOUS OPER SUPPLIES	15,000.00	15,000.00	2,604.79	( 12,395.21)	17.37	11,271.02
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	12,000.00	12,000.00	830.20	( 11,169.80)	6.92	10,925.99
601-49400-213 OPER SUPPLIES - PLANT EQUIP	1,000.00	1,000.00	43.50	( 956.50)	4.35	130.50
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	85,000.00	85,000.00	9,488.64	( 75,511.36)	11.16	59,133.13
601-49400-217 TESTING	3,000.00	3,000.00	362.60	( 2,637.40)	12.09	2,059.44
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	4,000.00	4,000.00	703.58	( 3,296.42)	17.59	6,480.70
601-49400-240 SMALL TOOLS AND MINOR EQUIP	8,000.00	8,000.00	74.93	( 7,925.07)	.94	1,180.59
601-49400-270 METERS AND REPAIRS	15,000.00	15,000.00	3,556.16	( 11,443.84)	23.71	2,850.60
<i>TOTAL SUPPLIES</i>	<i>148,000.00</i>	<i>148,000.00</i>	<i>17,692.07</i>	<i>( 130,307.93)</i>	<i>11.95</i>	<i>98,406.20</i>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES &amp; CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	8,000.00	8,000.00	.00	( 8,000.00)	.00	2,289.32
601-49400-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	2,361.50	( 17,638.50)	11.81	16,010.00
601-49400-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	68.20	( 1,131.80)	5.68	994.41
601-49400-313 IT MGMT & BACKUP	5,600.00	5,600.00	916.50	( 4,683.50)	16.37	5,482.52
601-49400-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	547.49	( 7,452.51)	6.84	5,892.21
601-49400-322 POSTAGE	2,000.00	2,000.00	2,000.00	.00	100.00	8,280.01
601-49400-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	.00	( 3,000.00)	.00	884.89
601-49400-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	( 200.00)	.00	268.55
601-49400-340 ADVERTISING	1,000.00	1,000.00	.00	( 1,000.00)	.00	1,981.17
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	.00	( 500.00)	.00	.00
601-49400-360 INSURANCE AND BONDS	35,000.00	35,000.00	.00	( 35,000.00)	.00	33,269.92
601-49400-381 ELECTRIC UTILITIES	110,000.00	110,000.00	8,055.15	( 101,944.85)	7.32	94,900.53
601-49400-382 WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	200.30	( 1,299.70)	13.35	1,218.35
601-49400-383 GAS UTILITIES	7,500.00	7,500.00	1,149.37	( 6,350.63)	15.32	8,236.14
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>203,500.00</b>	<b>203,500.00</b>	<b>15,298.51</b>	<b>( 188,201.49)</b>	<b>7.52</b>	<b>179,708.02</b>
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	( 3,000.00)	.00	5,023.00
601-49400-406 REPAIR & MAINT - PLANT	30,000.00	30,000.00	229.00	( 29,771.00)	.76	25,563.09
601-49400-407 REPAIRS & MAINTENANCE - HYDR	20,000.00	20,000.00	331.89	( 19,668.11)	1.66	12,096.90
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	136.14	( 9,863.86)	1.36	10,326.78
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	( 500.00)	.00	429.00
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	( 15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	85,000.00	85,000.00	50,713.92	( 34,286.08)	59.66	198,359.96
601-49400-416 DOWNTOWN FIRE SUPPRESSION SE	.00	.00	.00	.00	.00	149,240.00
601-49400-420 DEPRECIATION	885,000.00	885,000.00	.00	( 885,000.00)	.00	856,157.91
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	( 500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	8,500.00	8,500.00	1,272.30	( 7,227.70)	14.97	8,481.20
601-49400-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	704.00	( 1,296.00)	35.20	954.00
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	550.00	( 2,450.00)	18.33	447.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	.00	( 5,000.00)	.00	9,465.56
601-49400-489 OTHER CONTRACTED SERVICES	8,000.00	8,000.00	2,933.00	( 5,067.00)	36.66	13,819.00
<b>TOTAL MISCELLANEOUS</b>	<b>1,075,500.00</b>	<b>1,075,500.00</b>	<b>56,870.25</b>	<b>( 1,018,629.75)</b>	<b>5.29</b>	<b>1,290,363.40</b>
<i>DEBT SERVICE</i>						
601-49400-619 INTEREST-WATER TREATMENT 2005	12,794.00	12,794.00	.00	( 12,794.00)	.00	116.56
601-49400-620 FISCAL AGENT FEES	6,000.00	6,000.00	475.00	( 5,525.00)	7.92	2,062.07
601-49400-634 INEREST EXP 2014 IMPROV	2,549.00	2,549.00	.00	( 2,549.00)	.00	( 58.10)
601-49400-635 INTEREST EXP 2015 BONDS	4,280.00	4,280.00	.00	( 4,280.00)	.00	882.92
601-49400-636 INTEREST EXP 2016 WATER BONDS	5,558.00	5,558.00	.00	( 5,558.00)	.00	2,945.55
601-49400-638 INTEREST EXPESE 2018 BONDS	10,938.00	10,938.00	.00	( 10,938.00)	.00	9,473.14
601-49400-639 INTEREST EXP 2019 BONDS W TOWE	62,467.00	62,467.00	.00	( 62,467.00)	.00	57,553.24
601-49400-640 INTEREST EXPENSE 2020 IMPROV	9,150.00	9,150.00	.00	( 9,150.00)	.00	7,409.62
<b>TOTAL DEBT SERVICE</b>	<b>113,736.00</b>	<b>113,736.00</b>	<b>475.00</b>	<b>( 113,261.00)</b>	<b>.42</b>	<b>80,385.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	.00	( 25,000.00)	.00	25,000.00
<i>TOTAL TRANSFERS</i>	25,000.00	25,000.00	.00	( 25,000.00)	.00	25,000.00
<b>TOTAL EXPENSE 400</b>	<b>2,084,158.00</b>	<b>2,084,158.00</b>	<b>157,654.08</b>	<b>( 1,926,503.92)</b>	<b>7.56</b>	<b>2,078,872.68</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 601 - WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>2,084,158.00</u>	<u>2,084,158.00</u>	<u>157,654.08</u>			<u>2,078,872.68</u>
NET REVENUES OVER EXPENDITURE	<u>372,511.00</u>	<u>372,511.00</u>	<u>149,683.05</u>			<u>2,419,840.68</u>

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	196,040.94
OPERATING REVENUE	2,680,000.00	2,680,000.00	407,413.69	2,272,586.31	15.20	3,236,117.57
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,062,127.80
<b>TOTAL FUND REVENUE</b>	<b>2,680,000.00</b>	<b>2,680,000.00</b>	<b>407,413.69</b>	<b>2,272,586.31</b>	<b>15.20</b>	<b>4,494,286.31</b>
<b>EXPENDITURES</b>						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,620,494.00	3,620,494.00	275,753.40	3,344,740.60	7.62	3,558,232.51
<b>TOTAL WASTEWATER FUND EXPENDITURES</b>	<b>3,620,494.00</b>	<b>3,620,494.00</b>	<b>275,753.40</b>	<b>3,344,740.60</b>	<b>7.62</b>	<b>3,558,232.51</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>3,620,494.00</b>	<b>3,620,494.00</b>	<b>275,753.40</b>	<b>3,344,740.60</b>	<b>7.62</b>	<b>3,558,232.51</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 940,494.00)</b>	<b>( 940,494.00)</b>	<b>131,660.29</b>	<b>( 1,072,154.29)</b>		<b>936,053.80</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA &amp; INTEREST EARNINGS</u>						
602-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	.00	.00	.00	748.73
602-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	195,292.21
<b>TOTAL SA &amp; INTEREST EARNINGS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>196,040.94</b>
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	2,600,000.00	2,600,000.00	394,061.92	2,205,938.08	15.16	2,587,965.14
602-37250 SAC CHARGES	50,000.00	50,000.00	6,819.00	43,181.00	13.64	606,891.00
602-37260 PENALTIES	30,000.00	30,000.00	6,532.77	23,467.23	21.78	41,261.43
<b>TOTAL OPERATING REVENUE</b>	<b>2,680,000.00</b>	<b>2,680,000.00</b>	<b>407,413.69</b>	<b>2,272,586.31</b>	<b>15.20</b>	<b>3,236,117.57</b>
<u>OTHER FINANCING SOURCES</u>						
602-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	34,500.00
602-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,027,627.80
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,062,127.80</b>
<b>TOTAL FUND REVENUE</b>	<b>2,680,000.00</b>	<b>2,680,000.00</b>	<b>407,413.69</b>			<b>4,494,286.31</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	588,587.00	588,587.00	100,242.29	( 488,344.71)	17.03	633,421.00
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	27,000.00	27,000.00	4,776.08	( 22,223.92)	17.69	26,793.93
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	11,206.00	11,206.00	.00	( 11,206.00)	.00	7,666.41
602-49450-110 HOURS WORKED HOLIDAY	5,500.00	5,500.00	1,398.40	( 4,101.60)	25.43	5,225.70
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	475.84	( 2,524.16)	15.86	3,615.34
602-49450-116 ON-CALL PAY	31,000.00	31,000.00	4,959.73	( 26,040.27)	16.00	31,915.61
602-49450-121 PERA (EMPLOYER)	50,894.00	50,894.00	8,388.87	( 42,505.13)	16.48	51,245.89
602-49450-122 FICA/MEDICARE (EMPLOYER)	54,456.00	54,456.00	8,319.22	( 46,136.78)	15.28	52,840.36
602-49450-123 CENTRAL PENSION FUND CONTRIB	9,360.00	9,360.00	1,920.00	( 7,440.00)	20.51	12,411.57
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	127,722.00	127,722.00	34,241.99	( 93,480.01)	26.81	129,367.83
602-49450-132 LONGEVITY PAY	23,493.00	23,493.00	.00	( 23,493.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	.00	.00	879.77	879.77	.00	5,974.27
602-49450-151 WORKERS' COMPENSATION PREMIU	38,120.00	38,120.00	.00	( 38,120.00)	.00	30,669.07
602-49450-154 HRA/FLEX FEES	600.00	600.00	164.05	( 435.95)	27.34	551.38
<b>TOTAL PERSONAL SERVICES</b>	<b>970,938.00</b>	<b>970,938.00</b>	<b>165,766.24</b>	<b>( 805,171.76)</b>	<b>17.07</b>	<b>991,698.36</b>
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	8,000.00	8,000.00	7,241.89	( 758.11)	90.52	13,874.31
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	56.10	( 1,443.90)	3.74	888.22
602-49450-204 STATIONARY, FORMS AND ENVELOPE	2,000.00	2,000.00	.00	( 2,000.00)	.00	3,276.95
602-49450-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	2,557.84	( 7,442.16)	25.58	13,976.94
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	20,000.00	20,000.00	980.20	( 19,019.80)	4.90	13,695.57
602-49450-213 OPER SUPPLIES - PLANT EQUIP	200.00	200.00	43.50	( 156.50)	21.75	130.50
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	200,000.00	200,000.00	38,846.36	( 161,153.64)	19.42	233,418.49
602-49450-217 TESTING	10,000.00	10,000.00	270.00	( 9,730.00)	2.70	9,683.56
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	8,000.00	8,000.00	2,091.95	( 5,908.05)	26.15	5,859.26
602-49450-240 SMALL TOOLS & MINOR EQUIP	10,000.00	10,000.00	237.55	( 9,762.45)	2.38	11,164.75
<b>TOTAL SUPPLIES</b>	<b>269,700.00</b>	<b>269,700.00</b>	<b>52,325.39</b>	<b>( 217,374.61)</b>	<b>19.40</b>	<b>305,968.55</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES &amp; CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	1,548.50	( 3,451.50)	30.97	5,444.70
602-49450-306 GIS PROJECT CONTRACT EXP	20,000.00	20,000.00	2,361.50	( 17,638.50)	11.81	16,010.00
602-49450-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	68.20	( 1,131.80)	5.68	994.39
602-49450-313 IT MGMT & BACKUP	6,500.00	6,500.00	916.50	( 5,583.50)	14.10	5,482.52
602-49450-321 TELEPHONE/CELLULAR PHONES	7,000.00	7,000.00	1,040.77	( 5,959.23)	14.87	9,496.18
602-49450-322 POSTAGE	7,000.00	7,000.00	2,018.98	( 4,981.02)	28.84	8,245.01
602-49450-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	15.00	( 2,985.00)	.50	860.15
602-49450-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	( 500.00)	.00	268.55
602-49450-340 ADVERTISING	200.00	200.00	.00	( 200.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	50,000.00	50,000.00	.00	( 50,000.00)	.00	48,220.81
602-49450-381 ELECTRIC UTILITIES	140,000.00	140,000.00	10,769.00	( 129,231.00)	7.69	120,577.00
602-49450-382 WATER/WASTEWATER UTILITIES	1,600.00	1,600.00	244.98	( 1,355.02)	15.31	1,443.66
602-49450-383 GAS UTILITIES	44,000.00	44,000.00	4,347.45	( 39,652.55)	9.88	39,827.14
602-49450-384 REFUSE HAULING	3,500.00	3,500.00	252.03	( 3,247.97)	7.20	3,281.39
602-49450-385 POWER - LIFT STATIONS	17,000.00	17,000.00	1,702.36	( 15,297.64)	10.01	15,125.13
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>306,500.00</b>	<b>306,500.00</b>	<b>25,285.27</b>	<b>( 281,214.73)</b>	<b>8.25</b>	<b>275,276.63</b>
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	10,000.00	10,000.00	.00	( 10,000.00)	.00	1,325.00
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	7,000.00	7,000.00	7,550.67	550.67	107.87	6,445.70
602-49450-406 REPAIR & MAINT - PLANT	65,000.00	65,000.00	5,584.92	( 59,415.08)	8.59	52,135.98
602-49450-407 REPAIR & MAINT - LIFT STATIONS	30,000.00	30,000.00	2,250.77	( 27,749.23)	7.50	9,833.62
602-49450-408 REPAIRS & MAINTENANCE - SEWER	5,000.00	5,000.00	379.14	( 4,620.86)	7.58	2,274.28
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,500.00	1,500.00	.00	( 1,500.00)	.00	1,286.95
602-49450-418 KENWOOD LIFT STATION	.00	.00	.00	.00	.00	( 3,882.24)
602-49450-420 DEPRECIATION	1,656,886.00	1,656,886.00	.00	( 1,656,886.00)	.00	1,653,458.22
602-49450-430 MISCELLANEOUS	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
602-49450-433 DUES AND SUBSCRIPTIONS	6,000.00	6,000.00	60.00	( 5,940.00)	1.00	3,218.00
602-49450-440 MEETINGS AND SCHOOLS	4,000.00	4,000.00	355.00	( 3,645.00)	8.88	2,661.18
602-49450-441 MPCA FEES	15,000.00	15,000.00	9,606.00	( 5,394.00)	64.04	8,456.00
602-49450-489 OTHER CONTRACTED SERVICES	120,000.00	120,000.00	6,590.00	( 113,410.00)	5.49	97,105.00
<b>TOTAL MISCELLANEOUS</b>	<b>1,921,386.00</b>	<b>1,921,386.00</b>	<b>32,376.50</b>	<b>( 1,889,009.50)</b>	<b>1.69</b>	<b>1,834,317.69</b>
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	55,541.00	55,541.00	.00	( 55,541.00)	.00	61,665.38
602-49450-620 FISCAL AGENT FEES	2,500.00	2,500.00	.00	( 2,500.00)	.00	1,272.41
602-49450-634 INTEREST EXP 2014 IMPROV	1,154.00	1,154.00	.00	( 1,154.00)	.00	( 36.86)
602-49450-635 INTEREST EXP 2015 BOND EXP	1,926.00	1,926.00	.00	( 1,926.00)	.00	397.34
602-49450-636 INTEREST EXP 2016 SEWER BONDS	3,386.00	3,386.00	.00	( 3,386.00)	.00	1,796.38
602-49450-638 INTEREST EXPESE 2018 BONDS	3,200.00	3,200.00	.00	( 3,200.00)	.00	3,281.60
602-49450-640 INTEREST EXPENSE 2020 IMP BOND	9,263.00	9,263.00	.00	( 9,263.00)	.00	7,595.03
<b>TOTAL DEBT SERVICE</b>	<b>76,970.00</b>	<b>76,970.00</b>	<b>.00</b>	<b>( 76,970.00)</b>	<b>.00</b>	<b>75,971.28</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	.00	( 75,000.00)	.00	75,000.00
<i>TOTAL TRANSFERS</i>	75,000.00	75,000.00	.00	( 75,000.00)	.00	75,000.00
<b>TOTAL EXPENSE 450</b>	<b>3,620,494.00</b>	<b>3,620,494.00</b>	<b>275,753.40</b>	<b>( 3,344,740.60)</b>	<b>7.62</b>	<b>3,558,232.51</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 602 - WASTEWATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,620,494.00	3,620,494.00	275,753.40			3,558,232.51
NET REVENUES OVER EXPENDITURE	( 940,494.00)	( 940,494.00)	131,660.29			936,053.80

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 603 - STORM WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
OPERATING REVENUES	456,000.00	456,000.00	84,772.35	371,227.65	18.59	451,241.20
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
<b>TOTAL FUND REVENUE</b>	<b>456,000.00</b>	<b>456,000.00</b>	<b>84,772.35</b>	<b>371,227.65</b>	<b>18.59</b>	<b>2,033,374.96</b>
<b>EXPENDITURES</b>						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	667,561.00	667,561.00	55,217.00	612,344.00	8.27	531,070.05
<b>TOTAL STORM SEWER FUND EXPENDITURE</b>	<b>667,561.00</b>	<b>667,561.00</b>	<b>55,217.00</b>	<b>612,344.00</b>	<b>8.27</b>	<b>531,070.05</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>667,561.00</b>	<b>667,561.00</b>	<b>55,217.00</b>	<b>612,344.00</b>	<b>8.27</b>	<b>531,070.05</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 211,561.00)</b>	<b>( 211,561.00)</b>	<b>29,555.35</b>	<b>( 241,116.35)</b>		<b>1,502,304.91</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 603 - STORM WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA &amp; INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	27,546.51
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	450,000.00	450,000.00	83,580.53	366,419.47	18.57	442,424.09
603-37360 PENALTIES	6,000.00	6,000.00	1,191.82	4,808.18	19.86	8,817.11
TOTAL OPERATING REVENUES	456,000.00	456,000.00	84,772.35	371,227.65	18.59	451,241.20
<u>OTHER FINANCING SOURCES</u>						
603-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	1,554,587.25
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	1,554,587.25
TOTAL FUND REVENUE	456,000.00	456,000.00	84,772.35			2,033,374.96

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 603 - STORM WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EXPENSE 500</b>						
<i>PERSONAL SERVICES</i>						
603-49500-101 FULL-TIME EMPLOYEES - REGULAR	73,986.00	73,986.00	.00	( 73,986.00)	.00	.00
603-49500-121 PERA (EMPLOYER)	5,552.00	5,552.00	.00	( 5,552.00)	.00	.00
603-49500-122 FICA/MEDICARE (EMPLOYER)	5,663.00	5,663.00	.00	( 5,663.00)	.00	.00
603-49500-131 MEDICAL/DENTAL/LIFE INS	18,125.00	18,125.00	.00	( 18,125.00)	.00	.00
603-49500-132 LONGEVITY PAY	46.00	46.00	.00	( 46.00)	.00	.00
603-49500-133 DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00	( 1,500.00)	.00	.00
603-49500-151 WORKERS' COMPENSATION PREMIU	901.00	901.00	.00	( 901.00)	.00	.00
603-49500-154 HRA/FLEX FEES	100.00	100.00	.00	( 100.00)	.00	.00
<i>TOTAL PERSONAL SERVICES</i>	<u>105,873.00</u>	<u>105,873.00</u>	<u>.00</u>	<u>( 105,873.00)</u>	<u>.00</u>	<u>.00</u>
<i>SUPPLIES</i>						
603-49500-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	102.94
<i>TOTAL SUPPLIES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>102.94</u>
<i>OTHER SERVICES &amp; CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	( 5,000.00)	.00	4,439.75
603-49500-352 GEN INFO & PUBLIC NOTICES	200.00	200.00	.00	( 200.00)	.00	.00
<i>TOTAL OTHER SERVICES &amp; CHARG</i>	<u>5,200.00</u>	<u>5,200.00</u>	<u>.00</u>	<u>( 5,200.00)</u>	<u>.00</u>	<u>4,439.75</u>
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	60,000.00	60,000.00	53,807.00	( 6,193.00)	89.68	33,637.35
603-49500-420 DEPRECIATION	450,000.00	450,000.00	.00	( 450,000.00)	.00	453,068.56
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	.00	( 1,000.00)	.00	2,092.33
603-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	1,070.00	1,070.00	.00	.00
603-49500-440 SCHOOLS AND MEETINGS	2,000.00	2,000.00	340.00	( 1,660.00)	17.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>513,000.00</u>	<u>513,000.00</u>	<u>55,217.00</u>	<u>( 457,783.00)</u>	<u>10.76</u>	<u>488,798.24</u>
<i>DEBT SERVICE</i>						
603-49500-620 FISCAL AGENT FEES	.00	.00	.00	.00	.00	1,742.24
603-49500-634 INTEREST EXP 2014 STORM IMPROV	1,296.00	1,296.00	.00	( 1,296.00)	.00	( 45.60)
603-49500-635 INTEREST EXP 2015 BONDS	2,171.00	2,171.00	.00	( 2,171.00)	.00	447.89
603-49500-636 INTEREST EXP 2016 STORM BONDS	3,220.00	3,220.00	.00	( 3,220.00)	.00	1,708.80
603-49500-638 INTEREST EXPESE 2018 BONDS	12,188.00	12,188.00	.00	( 12,188.00)	.00	12,494.08
603-49500-640 INTEREST EXPENSE 2020 IMP BOND	18,263.00	18,263.00	.00	( 18,263.00)	.00	14,887.09
603-49500-641 INTEREST EXPENSE 2022 IMP BOND	6,350.00	6,350.00	.00	( 6,350.00)	.00	6,494.62
<i>TOTAL DEBT SERVICE</i>	<u>43,488.00</u>	<u>43,488.00</u>	<u>.00</u>	<u>( 43,488.00)</u>	<u>.00</u>	<u>37,729.12</u>
<b>TOTAL EXPENSE 500</b>	<u><u>667,561.00</u></u>	<u><u>667,561.00</u></u>	<u><u>55,217.00</u></u>	<u><u>( 612,344.00)</u></u>	<u><u>8.27</u></u>	<u><u>531,070.05</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 603 - STORM WATER UTILITY FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>667,561.00</u>	<u>667,561.00</u>	<u>55,217.00</u>			<u>531,070.05</u>
NET REVENUES OVER EXPENDITURE	<u>( 211,561.00)</u>	<u>( 211,561.00)</u>	<u>29,555.35</u>			<u>1,502,304.91</u>

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 604 - STREET LIGHT UTILITY**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
SOURCE 36	.00	.00	.00	.00	.00	4,666.03
OPERATING REVENUES	247,900.00	247,900.00	44,083.43	203,816.57	17.78	251,862.89
<b>TOTAL FUND REVENUE</b>	<b>247,900.00</b>	<b>247,900.00</b>	<b>44,083.43</b>	<b>203,816.57</b>	<b>17.78</b>	<b>256,528.92</b>
<b>EXPENDITURES</b>						
STREET LIGHT UTILITY EXP EXPENSE 550	230,000.00	230,000.00	16,228.56	213,771.44	7.06	206,231.96
<b>TOTAL STREET LIGHT UTILITY EXP</b>	<b>230,000.00</b>	<b>230,000.00</b>	<b>16,228.56</b>	<b>213,771.44</b>	<b>7.06</b>	<b>206,231.96</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>230,000.00</b>	<b>230,000.00</b>	<b>16,228.56</b>	<b>213,771.44</b>	<b>7.06</b>	<b>206,231.96</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>17,900.00</b>	<b>17,900.00</b>	<b>27,854.87</b>	<b>( 9,954.87)</b>		<b>50,296.96</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 604 - STREET LIGHT UTILITY**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
604-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	4,666.03
TOTAL SOURCE 36	.00	.00	.00	.00	.00	4,666.03
<u>OPERATING REVENUES</u>						
604-37360 PENALTIES	4,000.00	4,000.00	807.69	3,192.31	20.19	5,394.44
604-37410 STREET LIGHT UTILITY FEES	243,900.00	243,900.00	43,275.74	200,624.26	17.74	246,468.45
TOTAL OPERATING REVENUES	247,900.00	247,900.00	44,083.43	203,816.57	17.78	251,862.89
TOTAL FUND REVENUE	247,900.00	247,900.00	44,083.43			256,528.92



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 604 - STREET LIGHT UTILITY**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES &amp; CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	190,000.00	190,000.00	15,069.70	( 174,930.30)	7.93	177,068.42
<i>TOTAL OTHER SERVICES &amp; CHARG</i>	190,000.00	190,000.00	15,069.70	( 174,930.30)	7.93	177,068.42
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	40,000.00	40,000.00	1,158.86	( 38,841.14)	2.90	29,163.54
<i>TOTAL MISCELLANEOUS</i>	40,000.00	40,000.00	1,158.86	( 38,841.14)	2.90	29,163.54
<b>TOTAL EXPENSE 550</b>	<b>230,000.00</b>	<b>230,000.00</b>	<b>16,228.56</b>	<b>( 213,771.44)</b>	<b>7.06</b>	<b>206,231.96</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 604 - STREET LIGHT UTILITY**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	230,000.00	230,000.00	16,228.56			206,231.96
NET REVENUES OVER EXPENDITURE	17,900.00	17,900.00	27,854.87			50,296.96

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
INTEREST & LOTTERY SALES	2,240.00	2,240.00	68.50	2,171.50	3.06	88,350.25
OPERATING REVENUES	6,107,200.00	6,107,200.00	868,025.57	5,239,174.43	14.21	6,560,225.43
<b>TOTAL FUND REVENUE</b>	<b>6,109,440.00</b>	<b>6,109,440.00</b>	<b>868,094.07</b>	<b>5,241,345.93</b>	<b>14.21</b>	<b>6,648,575.68</b>
<b>EXPENDITURES</b>						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	6,109,440.00	6,109,440.00	786,129.19	5,323,310.81	12.87	6,598,558.60
<b>TOTAL LIQUOR STORE EXPENDITURES</b>	<b>6,109,440.00</b>	<b>6,109,440.00</b>	<b>786,129.19</b>	<b>5,323,310.81</b>	<b>12.87</b>	<b>6,598,558.60</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>6,109,440.00</b>	<b>6,109,440.00</b>	<b>786,129.19</b>	<b>5,323,310.81</b>	<b>12.87</b>	<b>6,598,558.60</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>81,964.88</b>	<b>( 81,964.88)</b>		<b>50,017.08</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST &amp; LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	68.50	171.50	28.54	235.50
610-36210 INTEREST EARNINGS	2,000.00	2,000.00	.00	2,000.00	.00	23,950.42
610-36220 LOTTERY SALES	.00	.00	.00	.00	.00	64,164.33
<b>TOTAL INTEREST &amp; LOTTERY SALES</b>	<b>2,240.00</b>	<b>2,240.00</b>	<b>68.50</b>	<b>2,171.50</b>	<b>3.06</b>	<b>88,350.25</b>
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	2,250,000.00	2,250,000.00	346,511.36	1,903,488.64	15.40	2,434,150.22
610-37812 SALES - BEER	2,840,000.00	2,840,000.00	350,552.42	2,489,447.58	12.34	2,889,970.82
610-37813 SALES - WINE	820,000.00	820,000.00	125,316.45	694,683.55	15.28	888,362.38
610-37815 SALES - NON-TAXABLE	185,000.00	185,000.00	21,923.58	163,076.42	11.85	176,735.82
610-37816 SALES - TAXABLE	16,000.00	16,000.00	23,948.01	( 7,948.01)	149.68	174,530.80
610-37830 DISCOUNTS, DEPOSITS & RETURNS	( 5,000.00)	( 5,000.00)	( 419.00)	( 4,581.00)	( 8.38)	( 3,406.00)
610-37840 CASH OVER AND SHORT	1,200.00	1,200.00	192.75	1,007.25	16.06	( 118.61)
<b>TOTAL OPERATING REVENUES</b>	<b>6,107,200.00</b>	<b>6,107,200.00</b>	<b>868,025.57</b>	<b>5,239,174.43</b>	<b>14.21</b>	<b>6,560,225.43</b>
<b>TOTAL FUND REVENUE</b>	<b>6,109,440.00</b>	<b>6,109,440.00</b>	<b>868,094.07</b>			<b>6,648,575.68</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LIQUOR STORE</b>						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	287,164.00	287,164.00	44,287.02	( 242,876.98)	15.42	305,129.51
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	6,939.00	6,939.00	539.80	( 6,399.20)	7.78	5,052.53
610-49750-103 PART-TIME EMPLOYEES - REGULAR	131,000.00	131,000.00	18,659.56	( 112,340.44)	14.24	120,536.41
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	500.00	500.00	.00	( 500.00)	.00	.00
610-49750-110 HOURS WORKED HOLIDAY	12,500.00	12,500.00	2,405.01	( 10,094.99)	19.24	10,615.16
610-49750-121 PERA (EMPLOYER)	33,150.00	33,150.00	4,934.22	( 28,215.78)	14.88	32,506.69
610-49750-122 FICA/MEDICARE (EMPLOYER)	33,813.00	33,813.00	4,916.60	( 28,896.40)	14.54	28,516.40
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	90,629.00	90,629.00	22,884.64	( 67,744.36)	25.25	83,454.46
610-49750-132 LONGEVITY PAY	3,900.00	3,900.00	.00	( 3,900.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	7,500.00	7,500.00	.00	( 7,500.00)	.00	1,965.71
610-49750-151 WORKERS' COMPENSATION PREMIU	24,008.00	24,008.00	.00	( 24,008.00)	.00	19,512.49
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	( 250.00)	.00	177.23
610-49750-154 HRA/FLEX FEES	500.00	500.00	100.25	( 399.75)	20.05	316.60
<b>TOTAL PERSONAL SERVICES</b>	<b>631,853.00</b>	<b>631,853.00</b>	<b>98,727.10</b>	<b>( 533,125.90)</b>	<b>15.63</b>	<b>607,783.19</b>
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	2,000.00	2,000.00	739.11	( 1,260.89)	36.96	3,579.30
610-49750-210 MISCELLANEOUS OPER SUPPLIES	21,000.00	21,000.00	3,166.72	( 17,833.28)	15.08	16,372.58
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	50,000.00	50,000.00	1,664.59	( 48,335.41)	3.33	18,744.69
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	.00	( 3,000.00)	.00	3,685.71
610-49750-251 PURCHASES - LIQUOR	1,596,860.00	1,596,860.00	241,170.18	( 1,355,689.82)	15.10	1,732,566.39
610-49750-252 PURCHASES - BEER	2,146,120.00	2,146,120.00	267,272.04	( 1,878,847.96)	12.45	2,205,877.59
610-49750-253 PURCHASES WINE	558,502.00	558,502.00	83,690.99	( 474,811.01)	14.98	598,727.49
610-49750-259 PURCHASES - MISCELLANEOUS	270,000.00	270,000.00	36,378.25	( 233,621.75)	13.47	276,356.69
610-49750-260 FREIGHT & DRAY	40,000.00	40,000.00	7,893.27	( 32,106.73)	19.73	41,094.86
<b>TOTAL SUPPLIES</b>	<b>4,687,482.00</b>	<b>4,687,482.00</b>	<b>641,975.15</b>	<b>( 4,045,506.85)</b>	<b>13.70</b>	<b>4,897,005.30</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	3,091.00	3,091.00	80.91	( 3,010.09)	2.62	6,702.59
610-49750-313 IT MGMT & BACKUP	6,000.00	6,000.00	916.50	( 5,083.50)	15.28	5,482.52
610-49750-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	645.01	( 7,354.99)	8.06	7,234.03
610-49750-331 TRAVEL/MEALS/LODGING	300.00	300.00	.00	( 300.00)	.00	.00
610-49750-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	( 500.00)	.00	195.15
610-49750-340 ADVERTISING	45,374.00	45,374.00	10,344.44	( 35,029.56)	22.80	46,414.70
610-49750-341 WINE TASTING EVENT COSTS	3,120.00	3,120.00	.00	( 3,120.00)	.00	.00
610-49750-360 INSURANCE AND BONDS	18,000.00	18,000.00	.00	( 18,000.00)	.00	15,445.18
610-49750-381 ELECTRIC UTILITIES	26,000.00	26,000.00	1,705.08	( 24,294.92)	6.56	22,746.50
610-49750-382 WATER/WASTEWATER UTILITIES	1,200.00	1,200.00	119.82	( 1,080.18)	9.99	783.79
610-49750-383 GAS UTILITIES	3,500.00	3,500.00	381.80	( 3,118.20)	10.91	2,959.83
610-49750-384 REFUSE HAULING	6,500.00	6,500.00	437.43	( 6,062.57)	6.73	5,772.10
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>121,585.00</b>	<b>121,585.00</b>	<b>14,630.99</b>	<b>( 106,954.01)</b>	<b>12.03</b>	<b>113,736.39</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 610 - LIQUOR STORE FUND**

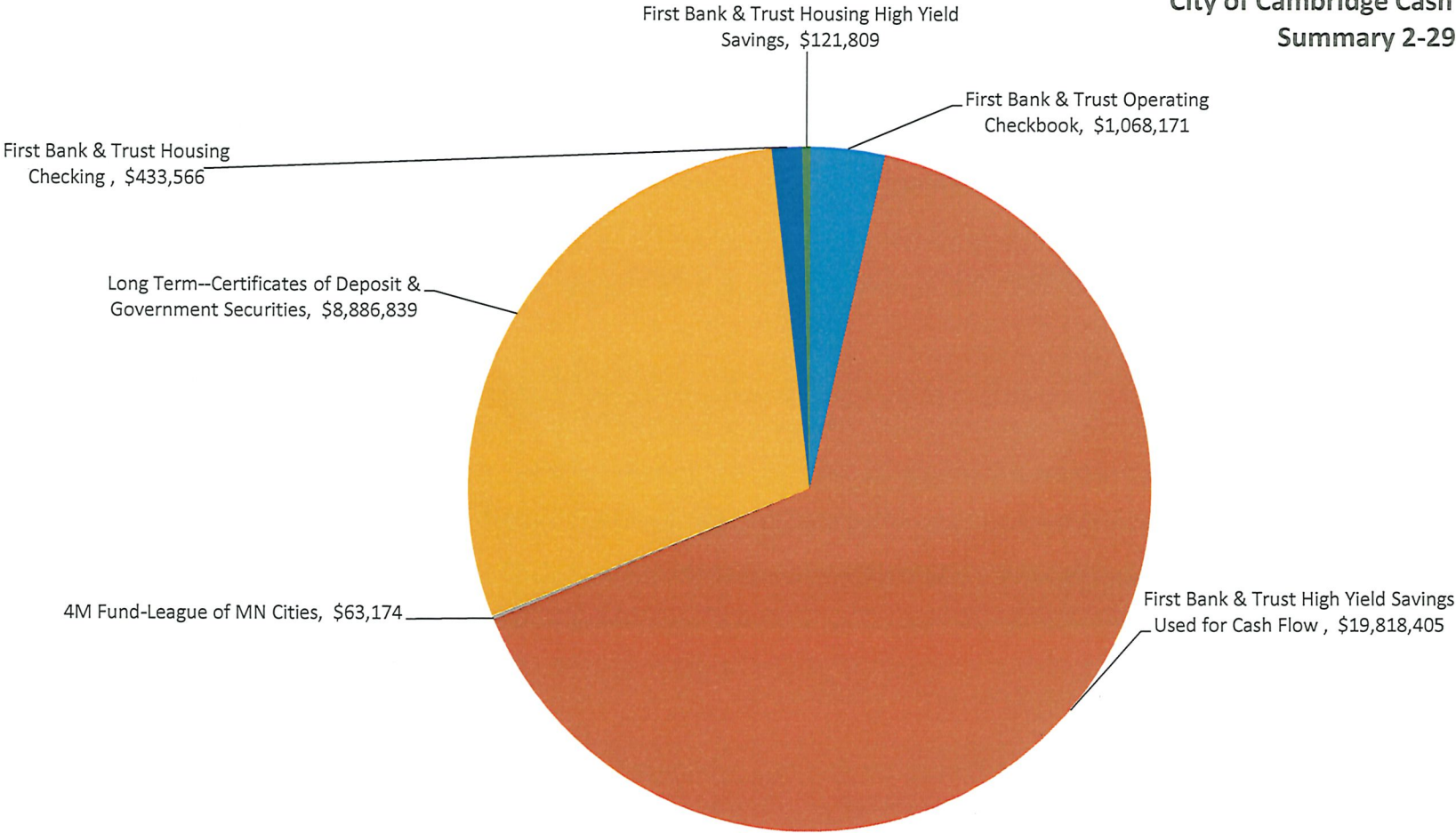
	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	8,000.00	8,000.00	915.80	( 7,084.20)	11.45	7,906.24
610-49750-413 RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00	715.00
610-49750-420 DEPRECIATION	65,000.00	65,000.00	.00	( 65,000.00)	.00	66,440.42
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	155,000.00	155,000.00	25,117.40	( 129,882.60)	16.20	150,091.34
610-49750-433 DUES AND SUBSCRIPTIONS	6,500.00	6,500.00	.00	( 6,500.00)	.00	6,144.00
610-49750-440 MEETINGS AND SCHOOLS	1,500.00	1,500.00	.00	( 1,500.00)	.00	150.00
610-49750-453 TAXES AND LICENSES	20.00	20.00	.00	( 20.00)	.00	200.00
610-49750-461 LOTTERY SWEEP	.00	.00	.00	.00	.00	34,938.16
610-49750-475 LOTTERY PAID OUT	.00	.00	.00	.00	.00	29,684.03
610-49750-489 CONTRACT MAINTENANCE	7,500.00	7,500.00	4,762.75	( 2,737.25)	63.50	8,764.53
<i>TOTAL MISCELLANEOUS</i>	<u>243,520.00</u>	<u>243,520.00</u>	<u>30,795.95</u>	<u>( 212,724.05)</u>	<u>12.65</u>	<u>305,033.72</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	425,000.00	425,000.00	.00	( 425,000.00)	.00	675,000.00
<i>TOTAL TRANSFERS</i>	<u>425,000.00</u>	<u>425,000.00</u>	<u>.00</u>	<u>( 425,000.00)</u>	<u>.00</u>	<u>675,000.00</u>
<b>TOTAL LIQUOR STORE</b>	<u><u>6,109,440.00</u></u>	<u><u>6,109,440.00</u></u>	<u><u>786,129.19</u></u>	<u><u>( 5,323,310.81)</u></u>	<u><u>12.87</u></u>	<u><u>6,598,558.60</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024**

**FUND 610 - LIQUOR STORE FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	6,109,440.00	6,109,440.00	786,129.19			6,598,558.60
NET REVENUES OVER EXPENDITURE	.00	.00	81,964.88			50,017.08

**City of Cambridge Cash & Investment  
Summary 2-29-2024**





City of Cambridge		
General Fund Park Expenses		
on Park Specific Basis		
Name of Park	1/1/24-2/29/2024	
City Park		\$3,969.08
Ice Rink		\$32,102.37
Sandquist Park		\$1,151.35
Central Greens		\$2,435.95
Brown Park		\$0.00
Peterson Park		\$0.00
Pioneer Park		\$0.00
Water Tower Park		\$0.00
Preserve Park		\$0.00
Dog Park		\$896.93
Honeysuckle Park		\$0.00
Parkwood Park		\$45.00
Veteran's Park		\$0.00
Not Location Specific Expense		\$10,967.75
Total		\$51,568.43
Difference		\$0.00
Total Per General Ledger		\$51,568.43
Notes:		
Generally, salaries are allocated to each park based on a time estimate received from our Public Works Director. During the year, as the seasons change, the allocations change to reflect current park activity.		
Not location specific expenses includes things that would be too difficult to allocate to a specific park like park liability insurance, gas for park vehicles, small tools, vehicle repairs, and park commission expense.		

**Overview**

Staff has noted some obstacles within our city code for special events either held by the city, or during events the city participates in (i.e. concerts in the park, Third Thursday events). Currently, city code requires special written approval to consume alcohol in city parks. Rather than requiring written approval from mobile food vendors or residents, staff is requesting an amendment to allow alcohol sold from mobile food vendors to be consumed in city parks during city sponsored events, and to allow vendors to sell alcohol during special events.

If the sales or consumption become problematic in the future, staff can reverse the amended language to prohibit sale and consumption during city events.

The Planning Commission, on a 6/0 vote, recommended approval of the Ordinance. The Planning Commission was required to hold a public hearing due to the changes in Chapter 156, Zoning.

**City Council Action**

Motion to approve the Ordinance as presented.

**Attachments**

1. Draft Ordinance

## ORDINANCE 784

### TITLE IX GENERAL REGULATIONS, CHAPTER 98 REGULATIONS FOR CITY PARKS, SECTION 98.03 PARK REGULATIONS AND TITLE XV LAND USE, CHAPTER 156 ZONING, SECTION 156.093 MOBILE FOOD VENDORS

The Cambridge City Council hereby amends the following language in Title IX General Regulations, Chapter 98, Section 98.03 Park Regulations and Title XV Land Use, Chapter 156 Zoning, Section 156.093 Mobile Food Vendors:

#### § 98.03 PARK REGULATIONS

- (4) *Alcoholic Beverages.* No person shall bring into any park nor possess, display, consume or use intoxicating liquor in any park unless prior written approval has been issued by the City Administrator or the City Administrator's designee. During special events held by the city or an event the city participates in, alcoholic beverages may be purchased from a mobile food vendor participating in the event and the beverage may be consumed during the special event in the designated compact/contiguous area only.

#### § 156.093 MOBILE FOOD VENDORS

- (D) *Regulations.*

(4) No mobile food vendor shall set-up within one hundred (100) feet (measured from property line to property line) of any established restaurant unless written consent is submitted from the proprietor of the restaurant. If the mobile food vendor is asked to be part of a city approved special event that is being held by the city or an event that the city participates in, then no written approval is needed from the established restaurant.

(17) No mobile food vendor shall sell alcoholic beverages, unless authorized by the city as part of a special event that is being held by the city or an event that the city participates in. The mobile food vendor shall apply for a liquor license from the city. The mobile food vendor must have liquor liability insurance of a least \$1,000,000 per occurrence with the city named as an additional insured including language that the vendor defends and indemnifies the city for claims against the city arising from alcohol sales.

This ordinance will be effective on upon publication.

Adopted this 1st day of April, 2024

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James A. Godfrey, Mayor

ATTEST:

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Evan C. Vogel, City Administrator

#### Summary Publication of Ordinance

The City Council of the City of Cambridge adopted Ordinance 784 amending Title IX General Regulations, Chapter 98, Section 98.03 Park Regulations and Title XV Land Use, Chapter 156 Zoning, Section 156.093 Mobile Food Vendors, to allow the sale of alcohol from a mobile food vendor and consumption of alcohol during special events held by the city. The complete ordinance is available for public inspection at the office of the City Administrator, 300 3rd Ave NE, Cambridge, Minnesota.

ATTEST:

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Evan C. Vogel, City Administrator

Date of Publication: April 11, 2024

Agenda Item #7B Approve Creation of Full-Time Custodian/Maintenance Position for Library 4/1/24

Prepared by: Alex Smith, Deputy City Administrator

**Background:**

With the library and the East Central Regional Library branch office leasing the building on 111 N Dellwood Street, the bills are shared between the two parties, the City paying approximately 66% of costs and providing all building maintenance. At this time, a contractor is in place to clean the building and our current custodian/maintenance worker (Bob) spends approximately between 8 and 10 hours a week at the library site.

Staff has reviewed the financial implications and discussed the possibility of hiring another employee to primarily focus on cleaning and performing maintenance at the library site, which has been supported by East Central Regional Library. This individual would take the work of the contracted cleaner, cover the hours Bob currently works there, possibly do some yard work, mowing, and shoveling that another contractor takes on, to include at Bridge Park, and can serve as a backup for Bob when he is out periodically or needs assistance on a larger project. Bob will also be able to serve as their backup as needed in turn.

**Fiscal Note:**

Finance Director Moe has reviewed the costs of bringing on another employee at the same grade as our current Custodian/Maintenance position and what it would save us in contractor costs and other areas. By current estimates, the increased cost to the City would be approximately \$13,228 per year, although would be less if we are able to utilize them to cover the work of a contractor in mowing the library and Bridge Park.

**Recommendation:**

Approve the creation of the custodian/maintenance position for the library and authorize the posting of said position

**Attachment:**

1. Library Custodian/Maintenance Job Description

## Custodian/Maintenance

<b>Job Title:</b>	Custodian/Maintenance	<b>FLSA:</b>	Non-exempt
<b>Supervisor:</b>	Deputy City Administrator	<b>Union:</b>	Non-Union
<b>Work Schedule:</b>	Monday-Friday, occasional weekends	<b>Benefits:</b>	Full-time benefits
		<b>Pay Grade:</b>	7

### Purpose

Performs intermediate semiskilled and skilled trades work maintaining the library and lawn at Bridge Park, and to provide backup for City Hall, City Center Mall, Police Department, Fire Department, and Cambridge Municipal Airport Arrival-Departure building. Work is performed under the limited supervision of the Deputy City Administrator.

### Communications

*Internal Communications:* All city staff.

*External Communications:* Library staff, vendors, contractors and insurance adjusters.

### Essential Functions

#### **Performs routine maintenance on library building grounds as follows:**

- Trims bushes and trees.
- Weeds and maintains flower garden areas.
- Picks up trash as needed.
- Performs minor repairs as necessary.
- Replaces defective light bulbs, switches and outlets.
- Replaces defective ballast in light fixtures or entire light fixture.
- Periodically checks time clocks for parking lot for proper functioning and time settings.
- Mows the grass on both the library and Bridge Park properties.
- Shovels, snow blows, sweeps, and cleans as needed to maintain safe environment; applies de-icer around building as needed at the library

#### **Monitors and maintains HVAC systems**

- Checks roof ventilation system for proper operation and need of repair or motor replacement.
- Maintains adequate maintenance and repair records, maintains a record of all required safety checks (e.g. fire extinguishers, emergency lighting for the library).

#### **Performs minor plumbing repairs as necessary such as:**

- Repairs or replaces toilet parts including flush valves, water supply lines, handles, toppers, seats, tanks, bowls and wax ring.
- Cleans plugged drains and pipes and make sure of proper connection and operation.
- Replaces defective drain pipes that are broken, worn, or rusted.
- Checks water heater for proper settings.

### **Performs wide variety of routine maintenance for the library.**

- Vacuums, dusts, and cleans floors.
- Cleans and sanitizes drinking fountains.
- Cleans and sanitizes restroom fixtures, mirrors, mops floor, empties trash, replenishes supplies, etc.
- Schedules and performs a thorough cleaning of all offices, cubicles, and common spaces (e.g. kitchens, refrigerators, etc.); performs a thorough cleaning of all offices at least once every three months.
- Cleans all glass inside and out at entrance(s).
- Empties trash and replaces can liners.
- Performs basic carpentry work as needed.
- Purchases supplies as needed; consults with Economic Development Director on larger purchases to ensure funds are available.
- Provides recommendations to the Economic Development Director for the capital replacement program for roof, doors, suites, HVAC, flooring, etc.
- Prepares request for proposals (RFPs) for services or repairs as directed by the Deputy City Administrator.
- Serves as back-up to the City Hall Custodian.
- Develops and keeps up to date a “How To” position manual with critical information such as vendor contact information, HVAC maintenance schedule, general maintenance schedule, cleaning schedule, etc.

### **Knowledge, Skills and Abilities**

- Knowledge of building systems and building maintenance practices and procedures.
- Knowledge of applicable state and federal safety laws, rules, and regulations, pertinent City ordinances and building/plumbing/electric codes, and safety-related practices and procedures.
- Knowledge of cleaning methods, materials and equipment.
- Skill in trouble shooting and solving building equipment problems.
- Ability to work with contractors.
- Ability to perform basic carpentry, plumbing, and electrical work.
- Ability to use basic mathematics.
- Ability to exert moderate to considerable physical effort to perform essential functions.
- Ability to operate/use a variety of equipment and hand/power tools.
- Ability to understand and follow applicable instructions/directions.
- Ability to differentiate between routine and emergency maintenance.
- Ability to make sound judgments in emergency situations.
- Ability to work flexible hours when responding to a building emergency.
- Ability to initiate, organize and prioritize work independently.
- Ability to maintain confidentiality of tenant and agency information as appropriate.

### **Minimum Qualifications**

High school degree or equivalent moderate experience in custodial, plumbing, or carpentry.

**Preferred Qualifications**

Associates/Technical degree with coursework in carpentry, electrical, plumbing, building systems preferred.

**Physical Demands**

This work requires the frequent exertion of up to 25 pounds of force and occasional exertion of up to 50 pounds of force; work regularly requires standing, walking, using hands to finger, handle or feel and repetitive motions, frequently requires speaking or hearing, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting and occasionally requires sitting; no special vision is required; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities.

**Working Conditions**

This work occasionally requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to outdoor weather conditions, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, wearing a self-contained breathing apparatus and exposure to blood-borne pathogens which may require specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

**Disclaimers**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I have read my job description and understand the duties of my position:

\_\_\_\_\_  
Employee’s Signature

\_\_\_\_\_  
Date



**Background:**

The Minnesota Department of Human Services vocational services group provides employment coaching, support, and job placement with individuals with disabilities. For a while the organization would enter into contracts with employers for individuals to perform services but would be paid by the state and have no formal relationship with the employer. The vocational services group is no longer renewing contracts and is instead shifting its focus to permanent placement of employees in more formalized relationships with employers to improve the employee's quality of life, and sense of belonging.

The City has had these arrangements by contract in the past and would still benefit by entering into these arrangements as a more formalized employer. There would be two positions created: one additional summer seasonal position within public works, and one PT on-call cleaning position just like that at Bridge Park Apartments. Both of these positions would be grade 1 positions, and any employee brought in related to this program would be assisted by a job coach, which the City would have no responsibility or obligation for, at all times when performing work for the City.

**Council Action:**

Approve the creation of an additional summer seasonal position, and an additional Part-Time on-call cleaner position for Northbound Liquor.