

Cambridge City Council Meeting Announcement and Agenda
Monday, February 5, 2024 at 6:00 PM
 Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
 Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
6:00 pm	1. Call to Order
	2. Pledge of Allegiance
6:02 pm	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of Regular City Council Meeting Minutes for January 16, 2024 and Special Meeting Minutes for January 22, 2024 (p. 3)
	B. Draft December 2024 Financial Statements (p. 12)
	C. Resolution R24-004 Approve Restricted Donation to City of Cambridge (p. 82)
	D. Resolution R24-005 Approve 2023 Inter-fund Transfers (p. 84)
	E. Declare Community Development/Public Works Equipment Surplus Property (p. 86)
	F. Approve 4th of July Fireworks contract with J&M Displays (p. 87)
	G. Approve to terminate probationary contract of Alex Braun (p. 93)
	5. Work Session
	A. Presentation from Senior Activity Center (SAC) (verbal)
	B. Community Development Annual Report (p. 94)
	C. Fire Department Annual Report (p. 104)
	6. Unfinished Business
	A. Approve conditional offer to Detective Tanner Hagen to be the next Deputy Chief of Police (p. 116)
	7. New Business
	A. Appointment of new members to the Parks, Trails, and Recreation Commission (p. 120)
	B. Mutual Aid Agreement with North Branch for back-up building inspections (p. 125)
	C. Approval of RFQ for Council Chamber A/V System (p. 133)
	D. Discussion of Resolution R24-006 stating City interest in Hwy 95 Laundromat Site (p. 138)
	E. Downtown Interest Rate Subsidy Program (p. 140)
	8. Mayor's Report
	A. Upcoming State of the City
	9. Council Concerns

	10. City Attorney's Report
	11. City Administrator's Report
	A. Update on NLX Project
	B. Update on upcoming Winter Festival
	12. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
Date	Time	Meeting/Event
Tuesday, February 6, 2024	7:00 pm	Planning Commission
Tuesday, February 20, 2024	5:45 pm	EDA
Tuesday, February 20, 2024	6:00 pm	City Council
Saturday, February 24, 2024	12:00 pm	Winter Fest at Central Green Park
Monday, March 4, 2024	6:00 pm	City Council
Tuesday, March 5, 2024	7:00 am	Presidential Nominating Primary Election
Wednesday, March 6, 2024	7:00 pm	Planning Commission
Monday, March 18, 2024	5:45 pm	EDA
Monday, March 18, 2024	6:00 pm	City Council
Monday, April 1, 2024	6:00 pm	City Council
Tuesday, April 2, 2024	7:00 pm	Planning Commission
Monday, April 8, 2024	7:00 pm	Parks, Trails & Recreation Commission
Monday, April 15, 2024	5:45 pm	EDA
Monday, April 15, 2024	6:00 pm	City Council

Cambridge City Council Meeting Minutes Tuesday, January 16, 2024

A regular meeting of the Cambridge City Council was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Aaron Berg, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel, Deputy City Administrator Smith, Police Chief Schuster, Finance Director Moe, Community Development Director Westover, Utilities/Public Works Director Schwab, City Attorney Vieira, and Assistant to the City Administrator Seiberlich.

Call to Order

Godfrey called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Citizens Forum

Patti Smith, 220 21st Ave SW. Smith complained of people parking on both sides of Old Main, which makes it difficult to fit two passing cars. Godfrey asked which part of Old Main, Smith clarified the issue was by the Christian School. She requested parking only be allowed on one side of the street so two cars can pass safely. Smith suggested hosting a street fair with games, police cars, fire trucks, and a dunk tank with Council and other staff to bring people into downtown. Or possibly craft fairs, quilt shows, annual flea market, etc. She said she was in favor of large mural and suggested billboard mural with a contest of sorts to make it fun.

Approval of Agenda

Vogel requested to amend the agenda. The Citizens Forum was inadvertently left out and needed to be added for Item 3, and rename Item 3 Approval of Agenda to Item 2. He also added Item 12A General Update, 12B Closed Session meeting engaging in confidential discussion with legal counsel regarding strategy, and 10A to discuss adding a decorative clock on Hwy 95 and Main.

Iverson moved, seconded by Ziebarth, to approve the amended agenda. All voted aye, no nays, motion passed unanimously.

Consent Agenda

Ziebarth moved, seconded by Shogren, to approve consent agenda Items A-B:

- A. Approval of Regular City Council Meeting Minutes for January 2, 2024
- B. Approve Warrants #127907 - #128136 and ACH/Wire items totaling \$1,753,653.46

Upon roll call, Godfrey, Shogren, Ziebarth, Berg and Iverson voted aye, no nays. Motion carried unanimously.

Work Session

A Discussion of Parking Policy for City Lot at 2nd Avenue NE and Main St N.

Vogel said citizens have inquired on the use of this lot. In order to provide optimal public service, city staff have closed the lot to store snow and make plowing more efficient. Some complaints have been received and Shogren requested this be presented for discussion. Staff recommend the lot stay closed during winter months to provide better service, especially during snow events. Staff suggested either Council choose to keep the lot open for public use, or closed during the winter for snow storage. Setting conditions on use would cause confusion and extra burden on staff. Schwab agreed, stating due to the smaller lot size it would be difficult to work around any cars left in the lot, and the single entrance/exit adds complication.

Godfrey asked what the consequence would be if snow could not be stored there, Schwab said on-street parking is cleaned up and available quicker if snow can be stored nearby for later removal.

Berg asked what happens when the lot became full with snow, Schwab replied staff move snow to a different location during the day after clearing sidewalks. This was what staff did last winter after the lot was purchased and it worked efficiently.

Shogren what was done with the snow in previous years, Schwab answered it was put off to the side and staff come in at night a couple days later to move the snow. Shogren asked if the snow could be stored in the lot on Buchanan, Schwab said that lot was too far away to move the snow there.

Shogren motioned, seconded by Iverson, to keep the lot open following all parking restrictions.

Shogren stated the city purchased the lot with the intention of additional downtown parking, and it should be available for the purpose it was purchased for.

Berg asked how many calls and emails regarding this lot were received, Vogel answered it was two or three business owners that reached out to Council members.

Iverson asked who was currently using the lot, Vogel answered employees of Doc Monte's, a local chiropractic clinic, and Steve's Tire. He continued, if staff were able to store snow in the lot plowing curb to curb clean up happens quicker and these employees could then park in front of the businesses.

Godfrey asked if the lot would be plowed for parking, Schwab replied it would, and would also have a small pile of snow from plowing.

Shogren asked if public works would plow the lot or if it would be contracted like City Hall, Schwab said public works staff would plow the lot. Shogren asked who plows 3rd Ave between the parking lot to Main, Schwab replied public works staff does. He also noted staff plow the City Hall parking lot, it is not contracted through a different company.

Berg noted he saw see efficiencies in both, and suggested to pick a direction and re-visit the topic next winter.

Upon vote, all voted aye, no nays, motion passed unanimously.

Unfinished Business

No unfinished business

New Business

A Abatement of outdoor storage at 4225 East Rum River Cir. S.

Westover said 4225 East Rum River S was sent a Notice of Violation/Potential Citation on October 4, 2023 regarding outdoor storage and vehicle parking. They were given two weeks to contact staff or comply. The issue was not resolved by the deadline and a citation was issued on October 25. The final citation was issued on November 9 for \$2,000 and has been sent for assessment due to nonpayment. As of yet there has been no response, no payment or cleanup.

Westover continued, on December 14 a Notice of Violation and Potential Abatement letter was sent that stated that if the items were not removed by January 8, City Council would review the matter for abatement. The outdoor storage is still a violation at 4225 East Rum River S.

Iverson asked if staff have verified someone resides at the home, Westover said staff have not knocked on the door but the vehicles have moved. Berg asked if any of the notices sent out have been returned, Westover said they had not.

Berg motioned, seconded by Shogren, to direct abatement of outdoor storage from 4225 East Rum River Dr S. All voted aye, no nays, motion passed unanimously.

B Approve Ordinance 779 to amend Sections 156.007 Definitions, 156.038 Residence Districts, 156.039 Professional Medical, & 156.040 Business Districts

Westover presented the amendments to Title XV Land Use, Chapter 156 Zoning, Sections 156.007 Definitions, 156.038 Residence Districts, 156.039 Professional Medical, & 156.040 Business Districts; which continued the overall review to clarify and correct any errors within the existing language.

Westover continued, three changes to note are Professional/Medical district use changed in many cases from allowed via conditional to interim use permitting (IUP). An IUP is temporary and needs review, while conditional use becomes permanent. Community Center was added as an allowed use in the Professional/Medical and Commercial Districts, and the Planning Commission suggested to add it to the Business district as well. The allowed height in R-3 zoning was raised from 45 feet to 50 feet. There have been two variance requests recently that caused this review to accommodate amenities and features that are desirable. Staff reviewed 14 nearby cities and three allow 50 feet heights.

Shogren questioned if the buildings could go higher considering the Fire Department has a 100-foot ladder to accommodate the extra height. Westover said she spoke with Deputy Fire Chief Benzen who confirmed 50 feet is an ideal height due to the angle needed for the ladder. This topic may be brought back for commercial districts in the future.

Berg motioned, seconded by Ziebarth, to approved Ordinance 779 as presented and allow for publishing an ordinance summary. All voted aye, no nays, motion passed unanimously.

C Approve Ordinance 780 to amend Section 156.083 Fences

Westover presented the amendments to Title XV Land Use, Chapter 156 Zoning, Section 156.083 Fences; to clarify language, including on allowed and prohibited materials. This ordinance

amendment was brought about by staff in response to complaints relating to allowed material on fences. Many of the changes noted are part of the overall re-organization of the section and clarification of language.

Westover continued, the language has been expanded to state that materials on the prohibited list may not be constructed of or 'have attached to the fence'. Landscaping Fabric was added to the prohibited materials. Language has been added to further specify that the City requires fences to be in good and safe condition. Chain link fences can have slats or material approved by the zoning administrator in preparation of potential new products. The Planning Commission approved the revision on a 5/0 vote.

Berg asked if professional privacy netting was included in the prohibited materials list, Westover replied it was.

Ziebarth motioned, seconded by Iverson, to approved Ordinance 780 as presented and to publish an ordinance summary.

Iverson asked for more details on the professional privacy netting Berg mentioned, Berg showed an example of the netting to Council members. He thought the material was used on the tennis courts and at some construction sites for privacy. Godfrey asked if the material was used at the city's pickleball courts, Westover said she was unsure.

Shogren asked if the ordinance could be amended to allow for professional privacy netting. Berg asked if prohibiting plastic netting could be removed altogether. Westover expressed concern that construction material or snow fence would be used if the language was removed. Berg noted the ordinance has both of those materials listed as prohibited.

Vogel requested a five-minute recess to allow staff to research the appropriate language for this request. Shogren asked if the ordinance could be sent back to the Planning Commission for discussion. Vogel questioned Westover if there were time constraints for this revision, Westover replied there were not.

After some discussion Council members agree to take vote on the current motion and take a five-minute recess if further discussion was needed.

Upon vote, Godfrey and Ziebarth voted aye. Iverson, Berg, and Shogren voted nay. Motion failed 2/3.

Shogren motioned, seconded by Iverson, to take a five-minute recess to allow for workshopping of new language. All voted aye, motion passed.

Godfrey called for a five-minute recess at 6:44 pm.

Godfrey called the meeting back to order at 6:49 pm.

Westover suggested to add 'and may contain commercially marketed privacy screening' under Approved Material. Vogel said the prohibited material section still excludes snow fence and those materials not marketed for privacy screening.

Iverson motion, seconded by Shogren to approve Ordinance 780 as amended and allow for a summary publication. All voted aye, no nays, motion passed unanimously.

D SEH Proposal for Services

Schwab said in 2008 a two layered membrane cover was installed over the secondary digester at the waste water treatment facility. That cover is approaching the end of its expected lifespan and is starting to see some failure of the inner membrane layer. The original plan was to replace the membrane with a similar style cover upon failure. Since the installation of the original cover in 2008 technology has changed as well as some of the emerging pollutants that may affect potential discharge of those pollutants by way of biosolids reuse. Currently the biosolids are hauled to farm fields for fertilizer.

Staff have asked SEH to perform a study to evaluate short- and long-term biosolids processing and handling needs. The cost to complete the study has been identified as \$35,070, the funds used to complete the study will come from the 2024 Wastewater Operating Budget of which has adequate funds.

Ziebarth motioned, seconded by Iverson, to authorize staff to enter into contract with SEH to provide service to perform a Wastewater Treatment Biosolids Study. All voted aye, no nays, motion passed unanimously.

E Approve Ordinance 781 to Amend Section 51.04 Billing, 51.05 Delinquent Accounts, 51.07 Installation of Connections, 51.11 Water Meter Regulations, 51.12 Liability for Repairs, 51.13 Deficiency of Water, 51.14 Leak in Service Line

Schwab presented the amendments Title V Public Works, Chapter 51 Water Service, Sections 51.04 Billing, 51.05 Delinquent Accounts, 51.07 Installation of Connections, 51.11 Water Meter Regulations, 51.12 Liability for Repairs, 51.13 Deficiency of Water, and 51.14 Leak in Service Line; to continue the overall review to clarify language and correct any errors within the existing language.

Schwab continued, the most notable change is in Chapter 51.07 Installation of Connections, making it illegal for private businesses or residents to operate the Curb-stop. This will eliminate the practice of plumbers turning on the water without notifying staff during new home construction. There are also minor changes to billing and handling of delinquent accounts.

Berg motioned, seconded by Shogren, to approve Ordinance 781 as presented and allow for publishing an ordinance summary. All voted aye, no nays, motion passed unanimously.

F Approve R24-003 Gambling Premise Permit for Veterans Support Brigade at Chapala

Vogel said the City received an application from a nonprofit organization called the Veterans Support Brigade requesting to conduct lawful gambling at Chapala. This permit would provide them the ability to sell pull tabs, do e-bingo, and many other forms of legal gambling. After discussions with the state, staff do not have any concerns with this application.

Ziebarth noted the organization seems to be state wide, while most others are local and giving back to the community. He understood it was their intent to donate a portion of the profits back to the community, particularly the veterans, but he has a preference to support organizations fully local to

Isanti County and questioned why this organization was chosen. Vogel stated he sat on this application for some time due to the same hesitation, after conversations with state he was assured they take full responsibility of enforcement, audits, and making sure the group is in compliance. He stated he was unsure why Chapala didn't approach a club local to Isanti County.

Berg motioned, seconded by Iverson, to approve resolution R24-003 to allow legal gambling at Chapala. All voted aye, no nays, motion passed unanimously.

Mayor's Report

Godfrey reminded those in attendance that Kwik Trip was holding their ribbon cutting at 11 am on the following day.

Council Concerns

Shogren stated a handful of cities have a decorative street clock in a prominent location and requested Council to consider the information handed out for a clock on Hwy 95 and Main.

City Attorney's Report

No City Attorney's report

City Administrator's Report

Vogel said Police Chief Schuster and himself conducted great interviews from internal candidates for the upcoming Deputy Chief position. Council can expect a recommendation at the first meeting in February.

Vogel noted the Council Chambers visual equipment has not been working, but the audio recording system is working. There is a consultant scheduled for Monday to provide advice on equipment upgrades and advice for writing a Request for Quote (RFQ). Other cities have recommended 15-20 competent companies that he will send the RFQ to once complete and approved.

Vogel said he has issued a statement to the MN Local Tax Task Force which is having an open discussion regarding the moratorium that has been placed on local option sales tax. The inability to index the current tax for inflation has been incredibly impactful to the ability to accomplish projects the public has entrusted us to accomplish. It is important the State Legislature understands their actions have had consequences that affect the local tax base.

Lastly, Vogel said he has been starting to get results on the master plan for Cambridge Shores Park, which should be presented to Council in the near future.

Closed Session

Vogel stated this closed session will allow the Council to receive confidential legal advice related to the pending appeal of an administrative agency's decision awarding continued health insurance to a former employee. The open meeting law, MN Statute 13D.05 subdivision 3B, states that the City Council may close a meeting pursuant to the attorney/client privilege. During the closed meeting the Council will meet with its attorney to discuss the strengths and weaknesses of a party's position, strategy on appeal, and the possible settlement of the appeal. There is a need for an absolute confidentiality because the City's position would be compromised if such discussions took place in the public eye, and could be overheard by the former employee or their attorney.

Iverson motioned, seconded by Ziebarth to enter closed session pursuant to the attorney/client privilege. All voted aye, no nays, motion passed unanimously.

Godfrey closed the open session at 7:09 pm.

Godfrey opened the session at 7:30 pm.

Godfrey motioned, seconded by Berg, to approve the actions discussed in closed session. All voted aye, no nays, motion passed unanimously.

Adjournment of Council Meeting

Being no further business before the City Council, Shogren moved, seconded by Ziebarth, to adjourn the regular meeting at 7:31 pm. All voted aye, no nays, motion passed unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Cambridge City Council Special Meeting Minutes Monday, January 22, 2024

A special meeting of the Cambridge City Council was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Aaron Berg, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel and Assistant to the City Administrator Seiberlich.

Call to Order

Godfrey called the meeting to order at 5:00 pm.

Approval of Agenda

Iverson moved, seconded by Ziebarth, to approve the special meeting agenda. All voted aye, no nays, motion passed unanimously.

Unfinished Business

Vogel said in a closed session at the last regular City Council meeting, Council authorized staff to engage in settlement discussions with a former employee regarding a Public Employee Retirement Association (PERA) claim. PERA previously granted the former employee this benefit and the city appealed. Council voted to approve a settlement and release of claims agreement involving a claim for continued health insurance. Council analyzed the cost of proceeding to a hearing and the potential cost of the exposure if the continued health insurance claim were confirmed, versus the cost of resolving this case through a settlement. It determined the most effective resolution in this case was to approve the settlement and release of claims agreement.

Iverson asked for clarification on the language of line 5 'certain benefits and privileges that he would not otherwise be entitled to receive in the absence of this Agreement.' Vogel the privileges and benefits this individual would not be otherwise entitle to receive would be a lump sum settlement payment from the city, which any other employee leaving the city would not be entitled to.

Shogren motioned, seconded by Iverson to approve the settlement agreement as presented.

Shogren stated the reason for his motion is he believes it is the most economical way out of the situation, and in the interest of finalizing the settlement at the least cost possible.

Godfrey verified legal representation had gone over settlement, Vogel replied they had.

Upon vote, all ayes, no nays. Motion passed unanimously.

Adjournment of Council Meeting

Being no further business before the City Council, Berg motioned, seconded by Ziebarth, to adjourn the regular meeting at 5:05 pm. All voted aye, no nays, motion passed unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the month ended December 31, 2023. We have not made all of our final entries to December, so please note amounts may change as we continue our preparation for the annual audit. Included in the Monthly Financial Reports are the following components:

Financial Snapshot

Outstanding City Debt

General Fund - Amended 2023 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2023 Compared to Actual

Debt Service Fund Summary: Adopted 2023 Budget Compared to Actual

Capital Fund Summary:

Adopted 2023 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2023 Budget Compared to Actual

Wastewater Utility - Adopted 2023 Budget Compared to Actual

Stormwater Utility- Adopted 2023 Budget Compared to Actual

Street Light Utility- Adopted 2023 Budget Compared to Actual

Liquor Store – Adopted 2023 Budget Compared to Actual.

Cash and Investment Summary

Park Expenditure Breakdown Report

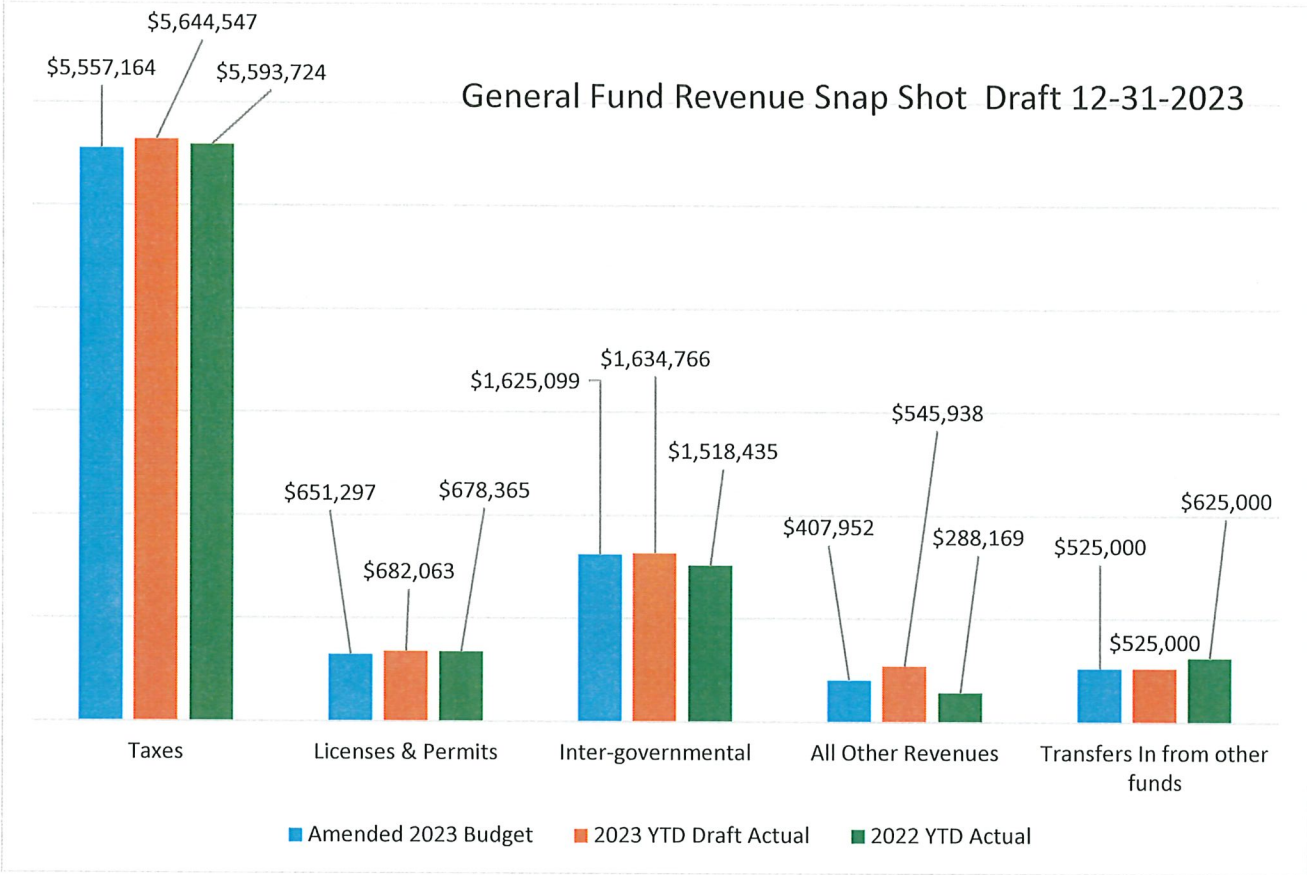
Compatibility with Strategic Goals:

Regular financial reporting to the City Council supports core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication and transparency. Routine publishing of monthly financial statements provides transparent updates on the City’s financial condition.

Council Action Requested

NONE REQUIRED - For discussion only.

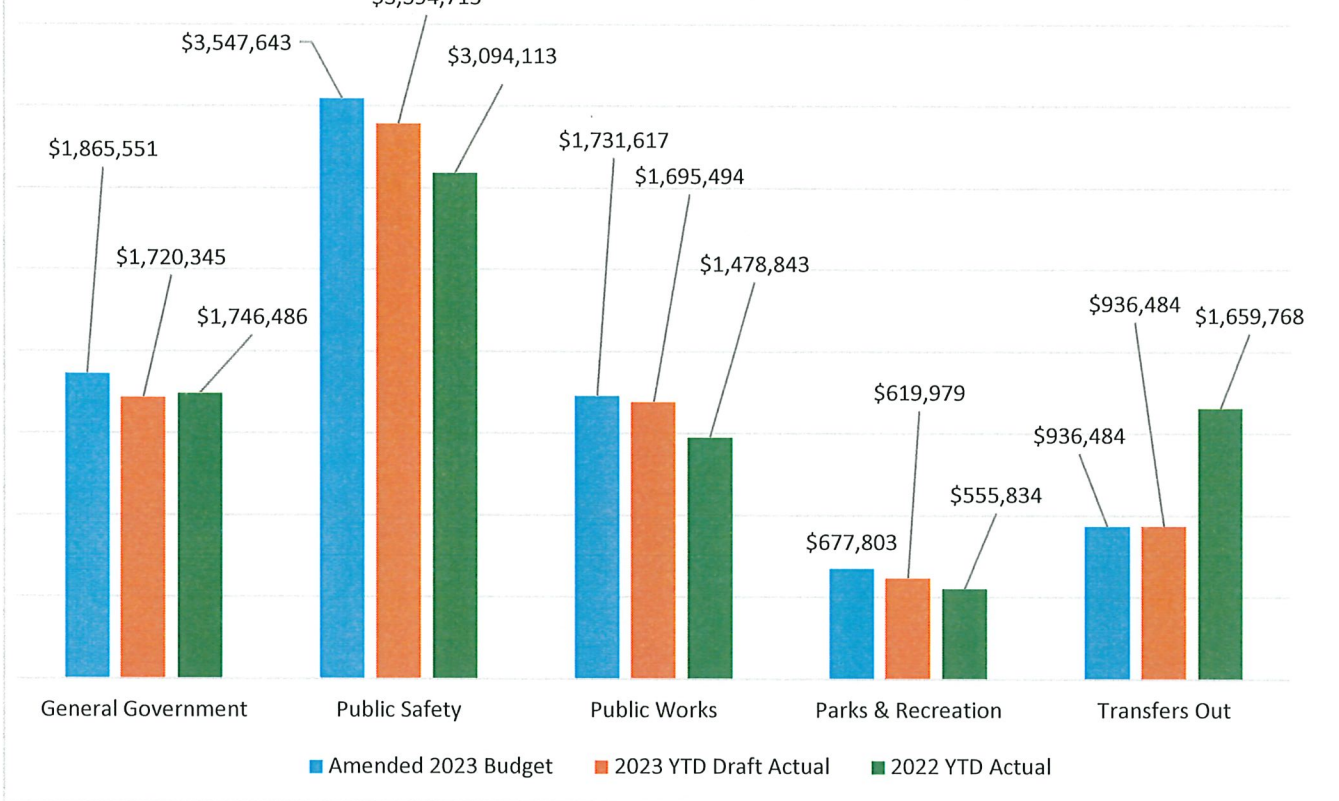
Council Financial Snapshot



Notes—

- Final tax collections exceeded budget—good collection experience.
- Permit activity picked up significantly in May and July 2023 with the issuance of permits related to apartment building projects in each of those months. Additional housing activity through the rest of the year as well.
- Inter-governmental revenue exceeded budget.
- Other revenue is higher than previous years as township fire contract billings were higher than prior year due to terms of new service contract. Also, reasonable interest earnings for 2023.

General Fund Expenditure Snap Shot Draft 12-31-2023



Notes—All categories at or under budget. Increase in General Government expenditures over prior year reflects full staffing of positions in 2023 versus staffing vacancies in certain positions in 2022. Public Works expenditures are up in 2023 as compared to 2022 due to costs related to SNOW removal—plowing overtime, fuel for vehicles and snow removal materials from early in 2023. Park costs higher than last year due to higher utility and maintenance costs.

Behind the numbers—

16/2

Cambridge is protected by sixteen full-time police officers supported by two office staff professionals. We also employ part-time police officers to help cover shift vacancies that occur. The Police Department has the largest expenditure budget within the City.

Behind the numbers—

57/6

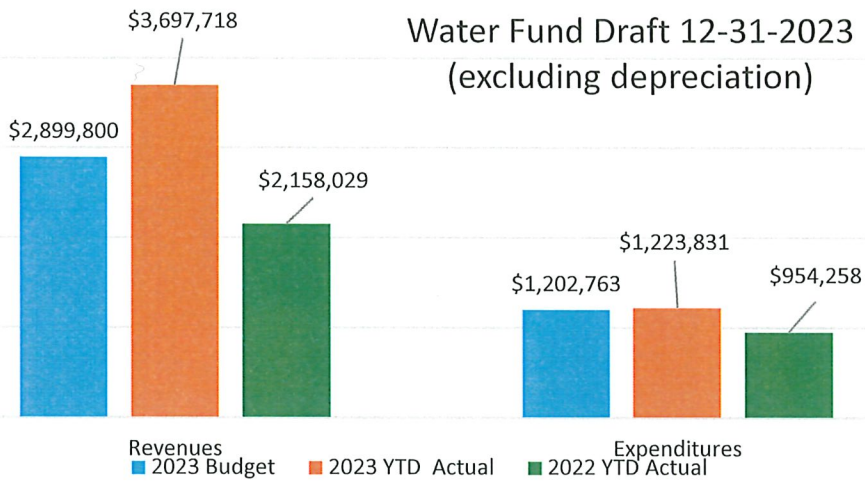
Cambridge maintains fifty-seven miles of streets with six snow plows, two loaders, and two sidewalk machines. The Street Dept plows when two inches or more of snow is received. The Street Dept also sands/salts when conditions are slippery. To report street concerns, call 689-1800.

Behind the numbers—

18

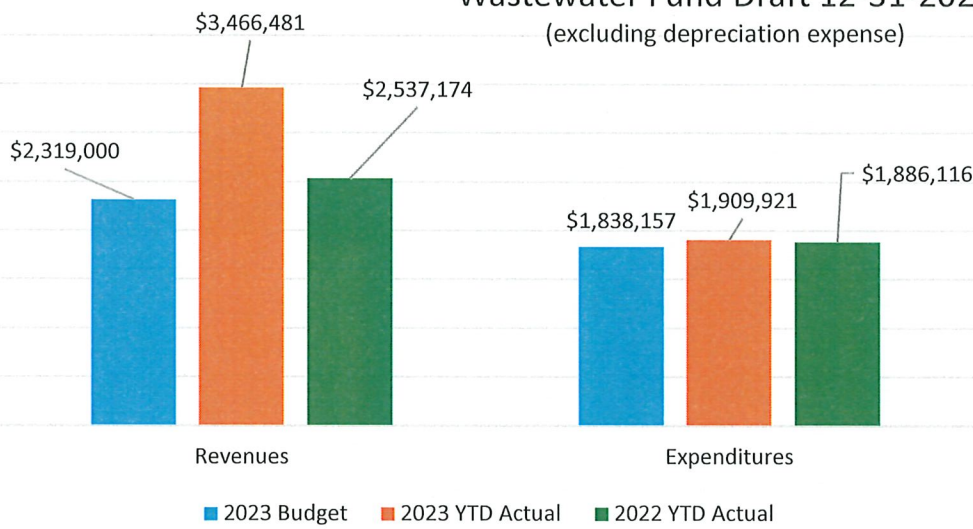
Cambridge has eighteen parks. Park locations and amenities can be found on the City's website at www.ci.cambridge.mn.us

Water Fund Draft 12-31-2023 (excluding depreciation)



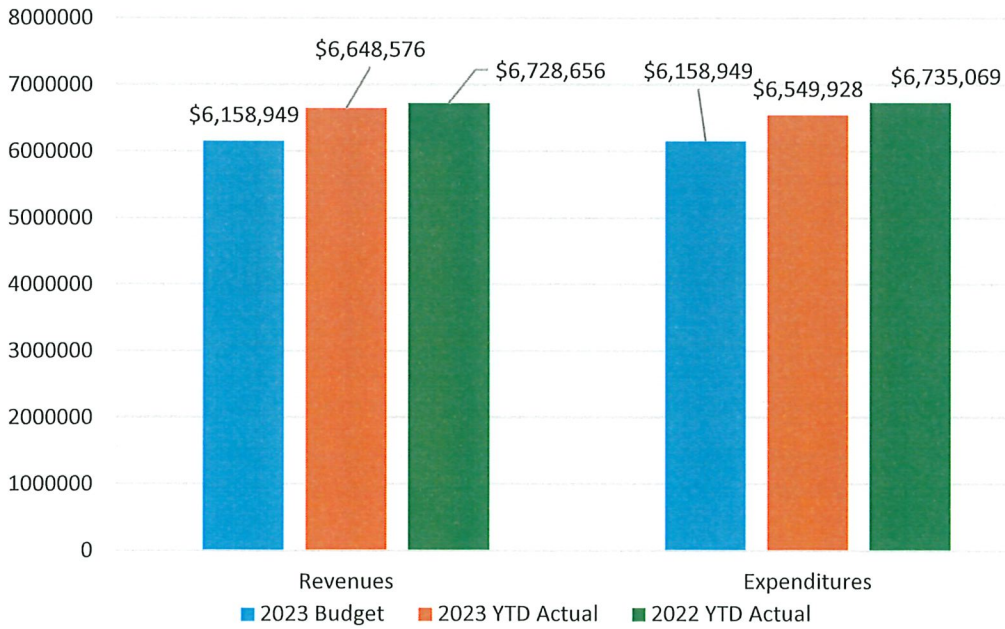
Water Fund Notes—
Revenue and expense as expected for 2023 except for additional costs for Downtown Fire Suppression program and additional revenue for Well #9 construction from available federal grants along with interest income.

Wastewater Fund Draft 12-31-2023 (excluding depreciation expense)



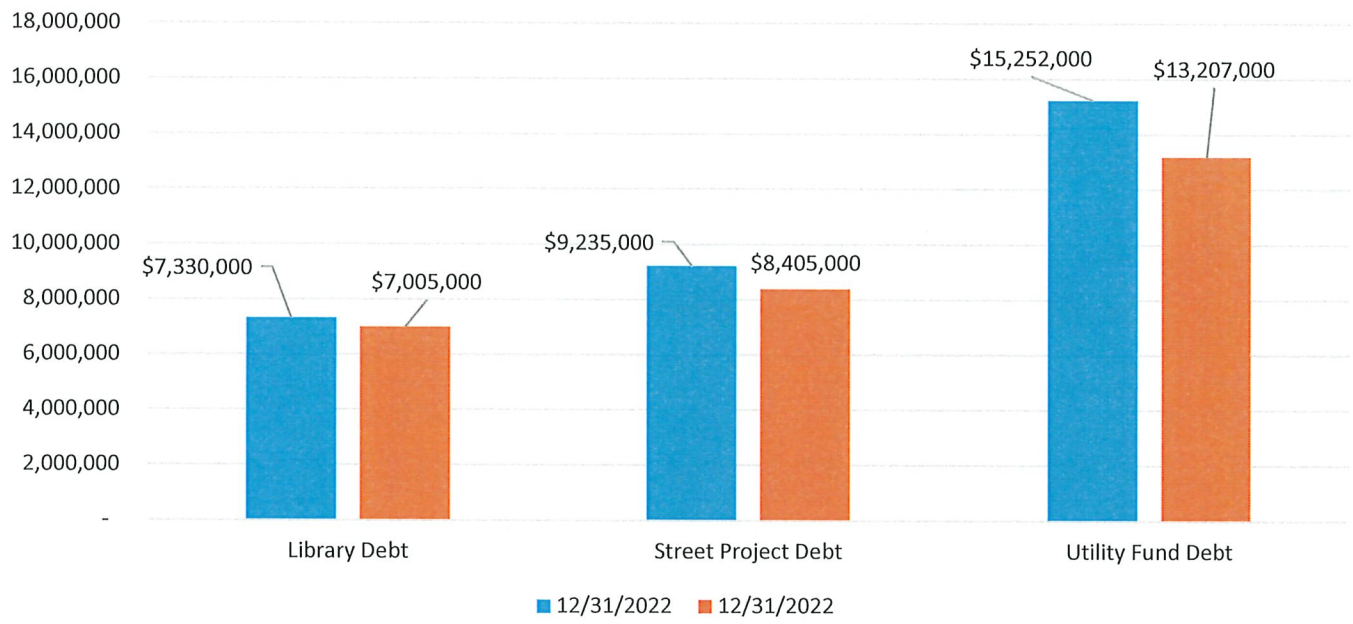
Wastewater Fund Notes—
Revenue and expense as expected for 2023 except for additional costs for chemicals used in wastewater treatment. Increase in revenue due to sewer access charges collected related to new apartment buildings now under construction.

Northbound Liquor Draft 12-31-2023



Northbound Liquor had an excellent year in 2023. Revenues significantly exceeded budget due to strong sales. Expenditures exceeded budget due to related cost of sales.

Outstanding City Debt 12/31/2023



CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

DRAFT

<u>REVENUE</u>	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TAXES	5,557,164.00	5,557,164.00	5,644,547.07	87,383.07	101.57	5,593,724.35
LICENSES AND PERMITS	337,850.00	651,297.00	682,063.23	30,766.23	104.72	678,365.00
INTERGOVERNMENTAL REVENUES	1,469,590.00	1,625,099.00	1,634,766.21	9,667.21	100.59	1,518,434.56
CHARGES FOR SERVICES	144,011.00	250,297.00	251,778.69	1,481.69	100.59	149,642.41
FINES AND FORFEITURES	42,000.00	46,570.00	57,170.03	10,600.03	122.76	48,782.36
OTHER	83,508.00	111,085.00	236,989.43	125,904.43	213.34	89,744.30
OTHER FINANCING SOURCES	525,000.00	525,000.00	525,000.00	.00	100.00	625,000.00
TOTAL FUND REVENUE	8,159,123.00	8,766,512.00	9,032,314.66	265,802.66	103.03	8,703,692.98
<u>EXPENDITURES</u>						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	64,460.00	63,529.00	61,585.73	1,943.27	96.94	58,872.38
ADMINISTRATION	425,130.00	428,058.00	399,999.06	28,058.94	93.45	338,765.63
ELECTIONS	3,200.00	5,000.00	4,355.00	645.00	87.10	7,587.70
FINANCE/MIS	369,873.00	367,186.00	356,984.37	10,201.63	97.22	337,828.31
LEGAL	126,000.00	126,000.00	101,493.73	24,506.27	80.55	111,739.94
BUILDING DEPARTMENT	338,505.00	339,176.00	315,550.63	23,625.37	93.03	450,005.95
ENGINEERING	40,000.00	40,000.00	35,653.55	4,346.45	89.13	32,575.47
PLANNING	342,982.00	336,406.00	312,474.32	23,931.68	92.89	269,260.76
NEW CITY HALL BUILDING	160,196.00	160,196.00	132,248.24	27,947.76	82.55	139,849.78
TOTAL GENERAL GOVERNMENT	1,870,346.00	1,865,551.00	1,720,344.63	145,206.37	92.22	1,746,485.92
PUBLIC SAFETY						
POLICE DEPARTMENT	2,979,147.00	2,916,161.00	2,777,060.13	139,100.87	95.23	2,597,788.09
FIRE DEPARTMENT	430,280.00	621,696.00	609,491.88	12,204.12	98.04	487,629.69
EMERGENCY MANAGEMENT	4,600.00	4,786.00	3,363.32	1,422.68	70.27	3,895.58
ANIMAL CONTROL	5,000.00	5,000.00	4,800.00	200.00	96.00	4,800.00
TOTAL PUBLIC SAFETY	3,419,027.00	3,547,643.00	3,394,715.33	152,927.67	95.69	3,094,113.36
STREETS						
STREETS	1,625,177.00	1,731,617.00	1,695,494.02	36,122.98	97.91	1,478,843.22
TOTAL STREETS	1,625,177.00	1,731,617.00	1,695,494.02	36,122.98	97.91	1,478,843.22
PARK AND RECREATION						
PARKS & RECREATION	572,562.00	540,221.00	494,086.27	46,134.73	91.46	437,901.02
LIBRARY	128,800.00	137,582.00	125,892.60	11,689.40	91.50	117,932.93
TOTAL PARK AND RECREATION	701,362.00	677,803.00	619,978.87	57,824.13	91.47	555,833.95
UNALLOCATED EXPENDITURES						
TRANSFERS OUT	543,211.00	936,484.00	936,484.00	.00	100.00	1,659,767.77

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

DRAFT

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL UNALLOCATED EXPENDITURES	543,211.00	936,484.00	936,484.00	.00	100.00	1,659,767.77
TOTAL FUND EXPENDITURES	8,159,123.00	8,759,098.00	8,367,016.85	392,081.15	95.52	8,535,044.22
NET REVENUE OVER EXPENDITURES	.00	7,414.00	665,297.81	(657,883.81)		168,648.76

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TAXES</u>						
101-31010 TAXES - CURRENT	5,525,620.00	5,525,620.00	5,614,171.51	(88,551.51)	101.60	5,547,626.70
101-31020 TAXES - DELINQUENT	30,000.00	30,000.00	28,054.56	1,945.44	93.52	29,022.32
101-31060 PENALTIES AND INTEREST	1,544.00	1,544.00	2,321.00	(777.00)	150.32	1,513.21
101-31061 TAX ON FORFEITED PROP PURCHAS	.00	.00	.00	.00	.00	15,562.12
TOTAL TAXES	5,557,164.00	5,557,164.00	5,644,547.07	(87,383.07)	101.57	5,593,724.35
<u>LICENSES AND PERMITS</u>						
101-32110 LIQUOR LICENSES	14,000.00	16,000.00	18,600.00	(2,600.00)	116.25	18,800.00
101-32180 CIGARETTES	3,000.00	4,200.00	3,600.00	600.00	85.71	4,200.00
101-32184 CABLE FRANCHISE FEES	60,000.00	62,000.00	58,581.35	3,418.65	94.49	62,303.25
101-32185 REFUSE HAULER FRANCHISE FEE	2,550.00	2,550.00	2,550.00	.00	100.00	2,550.00
101-32199 OTHER BUS LIC & PERMITS	500.00	2,575.00	3,150.00	(575.00)	122.33	1,575.00
101-32218 CITY SHARE ELEC INSPECTIONS	5,000.00	9,339.00	9,782.00	(443.00)	104.74	55,844.90
101-32219 RETAINAGE OF BLDG SURCHARGE	300.00	624.00	746.31	(122.31)	119.60	604.66
101-32220 BUILDING PERMITS	195,000.00	453,251.00	465,913.07	(12,662.07)	102.79	405,258.21
101-32221 EXCAVATING PERMITS	.00	108.00	108.00	.00	100.00	108.00
101-32222 MECHANICAL PERMITS	22,000.00	39,592.00	41,719.50	(2,127.50)	105.37	24,895.91
101-32225 INVESTIGATION (PENALTY FEE)	.00	800.00	900.00	(100.00)	112.50	1,402.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	500.00	20.00	20.00	.00	100.00	430.00
101-32230 PLUMBING PERMITS	14,000.00	36,162.00	36,994.00	(832.00)	102.30	16,139.20
101-32240 SIGN PERMITS	1,000.00	910.00	1,060.00	(150.00)	116.48	1,250.00
101-32298 RENTAL REGISTRATION FEE	10,000.00	10,000.00	24,600.00	(14,600.00)	246.00	13,425.00
101-32299 PLANNING & ZONING FEES	10,000.00	13,166.00	13,739.00	(573.00)	104.35	69,578.87
TOTAL LICENSES AND PERMITS	337,850.00	651,297.00	682,063.23	(30,766.23)	104.72	678,365.00
<u>INTERGOVERNMENTAL REVENUES</u>						
101-33165 FEDERAL GRANTS - OTHER	.00	6,538.00	6,538.97	(.97)	100.01	6,741.74
101-33401 LOCAL GOVERNMENT AID (LGA)	1,120,317.00	1,111,338.00	1,111,338.00	.00	100.00	1,059,979.00
101-33404 STATE AID - OTHER	8,273.00	7,295.00	8,495.13	(1,200.13)	116.45	5,910.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	50,000.00	.00	100.00	50,000.00
101-33420 FIRE STATE AID (2% INS PREM.)	.00	112,395.00	112,395.61	(.61)	100.00	99,739.59
101-33421 POLICE STATE AID	150,000.00	187,671.00	187,671.58	(.58)	100.00	144,240.95
101-33422 SCHOOL DIST COST FOR OFFICER	136,000.00	143,000.00	151,464.75	(8,464.75)	105.92	146,091.31
101-33610 CTY GRANTS & AIDS FOR HWYS	5,000.00	6,862.00	6,862.17	(.17)	100.00	5,731.97
TOTAL INTERGOVERNMENTAL REVE	1,469,590.00	1,625,099.00	1,634,766.21	(9,667.21)	100.59	1,518,434.56

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	.00	.00	.00	.00	.00	90.00
101-34105 SALES - MAPS, COPIES, ETC.	100.00	47.00	47.50	(.50)	101.06	71.00
101-34106 STREET LIGHT O&M	.00	.00	.00	.00	.00	3,000.00
101-34110 SOLAR LEASE REVENUE	7,500.00	7,500.00	8,118.24	(618.24)	108.24	7,959.06
101-34116 INSPECTION FEES	.00	108.00	108.00	.00	100.00	.00
101-34201 POLICE DEPARTMENT REPORTS	500.00	555.00	665.00	(110.00)	119.82	599.00
101-34202 POLICE ADMINISTRATION FEES	2,500.00	4,495.00	4,695.00	(200.00)	104.45	3,365.00
101-34205 PAWN SHOP TRANSACTION REVENUE	2,000.00	3,000.00	3,250.00	(250.00)	108.33	3,000.00
101-34206 FIRE PROT TOWNSHIP CONTRACT	120,000.00	163,556.00	163,556.15	(.15)	100.00	117,906.35
101-34210 FIRE PROTECTION ADMINISTRATION	2,411.00	3,483.00	3,485.00	(2.00)	100.06	2,442.00
101-34925 PARK ACTIVITY FEES	6,000.00	6,205.00	6,505.00	(300.00)	104.83	6,255.00
101-34930 ART FAIR FEES	1,000.00	1,155.00	1,155.00	.00	100.00	1,085.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	.00	.00	.00	.00	2,590.00
101-34954 PLAN REVIEW/ENGINEER/ADMIN CH	.00	59,233.00	59,233.80	(.80)	100.00	.00
101-34958 ICE RINK LEASE REVENUE	2,000.00	960.00	960.00	.00	100.00	1,280.00
TOTAL CHARGES FOR SERVICES	144,011.00	250,297.00	251,778.69	(1,481.69)	100.59	149,642.41
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	40,000.00	40,000.00	43,924.47	(3,924.47)	109.81	40,687.36
101-35102 PARKING FINES	1,000.00	1,060.00	1,100.00	(40.00)	103.77	1,630.00
101-35104 ANIMAL CONTROL FINES	1,000.00	1,765.00	2,005.00	(240.00)	113.60	3,190.00
101-35105 ADMINISTRATIVE CITATION FINE	.00	3,745.00	10,140.56	(6,395.56)	270.78	3,275.00
TOTAL FINES AND FORFEITURES	42,000.00	46,570.00	57,170.03	(10,600.03)	122.76	48,782.36
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	101.00	162.26	(61.26)	160.65	68.26
101-36200 MISCELLANEOUS	.00	772.00	847.15	(75.15)	109.73	41.67
101-36210 INTEREST EARNINGS	5,000.00	20,000.00	145,039.01	(125,039.01)	725.20	71,041.68
101-36215 UNREALIZED MKT VALUE GAIN/LOSS	.00	.00	.00	.00	.00	(77,542.62)
101-36220 FACILITY RENTAL	3,600.00	8,600.00	9,721.71	(1,121.71)	113.04	10,638.37
101-36230 DONATIONS	2,000.00	2,000.00	800.00	1,200.00	40.00	4,565.00
101-36231 LIBRARY LEASE RENT	72,708.00	72,708.00	72,708.00	.00	100.00	71,708.00
101-36235 LIBRARY ROOM RENTAL	.00	1,671.00	1,671.28	(.28)	100.02	2,640.00
101-36240 PATRONAGE CAPITAL	200.00	200.00	1,007.02	(807.02)	503.51	583.94
101-36241 FIRE DEPT PRIVATE GRANTS	.00	.00	.00	.00	.00	6,000.00
101-36501 SALE OF PROPERTY	.00	5,033.00	5,033.00	.00	100.00	.00
TOTAL OTHER	83,508.00	111,085.00	236,989.43	(125,904.43)	213.34	89,744.30

CITY OF CAMBRIDGE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	525,000.00	525,000.00	525,000.00	.00	100.00	625,000.00
TOTAL OTHER FINANCING SOURCES	525,000.00	525,000.00	525,000.00	.00	100.00	625,000.00
 TOTAL FUND REVENUE	 8,159,123.00	 8,766,512.00	 9,032,314.66			 8,703,692.98

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	29,900.16	.16	100.00	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	2,287.09	(2.91)	99.87	2,287.16
101-41110-151 WORKERS' COMPENSATION PREMIU	170.00	170.00	129.39	(40.61)	76.11	114.36
<i>TOTAL PERSONAL SERVICES</i>	<u>32,360.00</u>	<u>32,360.00</u>	<u>32,316.64</u>	<u>(43.36)</u>	<u>99.87</u>	<u>32,301.68</u>
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	.00	(250.00)	.00	21.99
101-41110-214 EMPLOYEE RECOGNITION	500.00	500.00	250.00	(250.00)	50.00	419.66
<i>TOTAL SUPPLIES</i>	<u>850.00</u>	<u>850.00</u>	<u>250.00</u>	<u>(600.00)</u>	<u>29.41</u>	<u>441.65</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	1,000.00	800.00	(200.00)	80.00	325.00
101-41110-331 TRAVEL/MEALS/LODGING	2,500.00	2,711.00	2,818.13	107.13	103.95	1,725.72
101-41110-334 MILEAGE REIMBURSEMENT	150.00	582.00	581.64	(.36)	99.94	.00
101-41110-340 ADVERTISING	200.00	35.00	.00	(35.00)	.00	.00
101-41110-360 INSURANCE AND BONDS	400.00	317.00	316.20	(.80)	99.75	272.93
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>4,250.00</u>	<u>4,645.00</u>	<u>4,515.97</u>	<u>(129.03)</u>	<u>97.22</u>	<u>2,323.65</u>
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	30.00	(70.00)	30.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,800.00	3,000.00	3,000.00	.00	100.00	978.00
101-41110-441 SISTER CITY ACTIVITIES	500.00	500.00	.00	(500.00)	.00	160.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	18,500.00	18,275.00	18,275.00	.00	100.00	17,275.00
101-41110-456 ART FESTIVAL	2,000.00	679.00	678.12	(.88)	99.87	837.00
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	500.00	500.00	.00	(500.00)	.00	.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	2,500.00	2,520.00	2,520.00	.00	100.00	4,525.40
<i>TOTAL MISCELLANEOUS</i>	<u>27,000.00</u>	<u>25,674.00</u>	<u>24,503.12</u>	<u>(1,170.88)</u>	<u>95.44</u>	<u>23,805.40</u>
TOTAL MAYOR AND CITY COUNCIL	<u><u>64,460.00</u></u>	<u><u>63,529.00</u></u>	<u><u>61,585.73</u></u>	<u><u>(1,943.27)</u></u>	<u><u>96.94</u></u>	<u><u>58,872.38</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL		UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION							
<i>PERSONAL SERVICES</i>							
101-41320-101	FULL-TIME EMPLOYEES - REGULAR	192,601.00	193,531.00	192,879.73	(651.27)	99.66	165,221.79
101-41320-103	PART-TIME - REGULAR	41,593.00	41,593.00	39,390.15	(2,202.85)	94.70	33,449.65
101-41320-121	PERA (EMPLOYER)	17,635.00	17,635.00	17,353.28	(281.72)	98.40	14,723.14
101-41320-122	FICA/MEDICARE (EMPLOYER)	17,987.00	17,987.00	17,378.69	(608.31)	96.62	14,876.15
101-41320-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	37,847.00	38,154.00	37,978.95	(175.05)	99.54	31,431.34
101-41320-132	ADMIN-LONGEVITY PAY	930.00	.00	.00	.00	.00	.00
101-41320-133	ADMIN--INS DEDUCTIBLE CONTRIB	3,300.00	3,300.00	1,800.00	(1,500.00)	54.55	780.00
101-41320-151	WORKERS' COMPENSATION PREMIU	1,937.00	1,937.00	1,767.37	(169.63)	91.24	816.83
101-41320-153	CITY WIDE RE-EMPLOY COMPENSATI	7,500.00	2,500.00	.00	(2,500.00)	.00	13,623.61
101-41320-154	HRA/FLEX FEES	200.00	200.00	149.28	(50.72)	74.64	130.66
	TOTAL PERSONAL SERVICES	321,530.00	316,837.00	308,697.45	(8,139.55)	97.43	275,053.17
<i>SUPPLIES</i>							
101-41320-201	OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	1,389.45	(110.55)	92.63	1,809.15
101-41320-202	DUPLICATING & COPYING SUPPLIES	2,000.00	2,000.00	1,468.29	(531.71)	73.41	1,485.03
101-41320-203	CITY NEWSLETTER COSTS	5,500.00	.00	.00	.00	.00	.00
101-41320-204	STATIONARY, FORMS & ENVELOPES	250.00	600.00	544.00	(56.00)	90.67	178.45
101-41320-209	SOFTWARE UPDATES	800.00	800.00	1,547.84	747.84	193.48	1,621.28
101-41320-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	78.89
101-41320-221	REPAIR & MAINT SUPP - VEH/EQ	200.00	200.00	.00	(200.00)	.00	27.36
101-41320-240	SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	1,325.61	(1,674.39)	44.19	4,674.32
	TOTAL SUPPLIES	13,750.00	8,600.00	6,275.19	(2,324.81)	72.97	9,874.48
<i>OTHER SERVICES AND CHARGES</i>							
101-41320-304	MISC PROFESSIONAL SERVICES	32,000.00	32,000.00	23,543.44	(8,456.56)	73.57	862.20
101-41320-313	IT MGMT & BACKUP	5,600.00	5,600.00	5,482.52	(117.48)	97.90	5,330.40
101-41320-322	POSTAGE	3,500.00	5,000.00	4,000.00	(1,000.00)	80.00	3,026.95
101-41320-331	TRAVEL/MEALS/LODGING	2,000.00	4,000.00	1,690.83	(2,309.17)	42.27	1,354.73
101-41320-334	MILEAGE REIMBURSEMENT	600.00	600.00	683.76	83.76	113.96	681.24
101-41320-340	ADVERTISING	2,000.00	.00	.00	.00	.00	.00
101-41320-351	LEGAL NOTICES/ORD PUBLISHING	1,200.00	1,200.00	392.19	(807.81)	32.68	.00
101-41320-360	INSURANCE AND BONDS	2,300.00	2,517.00	2,516.20	(.80)	99.97	2,581.96
	TOTAL OTHER SERVICES AND CHA	49,200.00	50,917.00	38,308.94	(12,608.06)	75.24	13,837.48
<i>MISCELLANEOUS</i>							
101-41320-409	MAINT CONTRACTS - OFFICE EQUIP	20,000.00	26,054.00	27,595.58	1,541.58	105.92	23,284.20
101-41320-430	MISCELLANEOUS	50.00	50.00	.00	(50.00)	.00	39.95
101-41320-433	DUES AND SUBSCRIPTIONS	600.00	1,600.00	1,422.07	(177.93)	88.88	752.70
101-41320-437	CITY WIDE DUES & SUBSCRIPTIONS	18,000.00	18,000.00	15,978.00	(2,022.00)	88.77	15,253.65
101-41320-440	SCHOOLS AND MEETINGS	2,000.00	6,000.00	1,721.83	(4,278.17)	28.70	670.00
	TOTAL MISCELLANEOUS	40,650.00	51,704.00	46,717.48	(4,986.52)	90.36	40,000.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL ADMINISTRATION	425,130.00	428,058.00	399,999.06	(28,058.94)	93.45	338,765.63

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>						
<i>PERSONAL SERVICES</i>						
101-41410-104 TEMP/SEAS EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	5,190.63
<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	.00	5,190.63
<i>SUPPLIES</i>						
101-41410-201 OFFICE SUPPLIES - ACCESSORIES	.00	.00	.00	.00	.00	17.24
<i>TOTAL SUPPLIES</i>	.00	.00	.00	.00	.00	17.24
<i>OTHER SERVICES AND CHARGES</i>						
101-41410-331 TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00	131.45
101-41410-351 LEGAL NOTICES/ORD PUBLISHING	.00	.00	.00	.00	.00	236.26
<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	.00	.00	.00	367.71
<i>MISCELLANEOUS</i>						
101-41410-408 MAINT CONTRACTS - MACH/EQUIP	3,200.00	5,000.00	4,355.00	(645.00)	87.10	2,012.12
<i>TOTAL MISCELLANEOUS</i>	3,200.00	5,000.00	4,355.00	(645.00)	87.10	2,012.12
TOTAL ELECTIONS	3,200.00	5,000.00	4,355.00	(645.00)	87.10	7,587.70

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FINANCE/MIS						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	196,873.00	205,278.00	206,321.89	1,043.89	100.51	192,896.37
101-41500-121 PERA (EMPLOYER)	15,396.00	15,396.00	15,427.20	31.20	100.20	14,511.78
101-41500-122 FICA/MEDICARE (EMPLOYER)	15,704.00	15,704.00	15,253.55	(450.45)	97.13	14,217.68
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	34,564.00	34,686.00	34,526.34	(159.66)	99.54	33,183.84
101-41500-132 FINANCE LONGEVITY PAY	8,405.00	.00	.00	.00	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	3,000.00	3,000.00	1,912.54	(1,087.46)	63.75	2,567.20
101-41500-151 WORKERS' COMPENSATION PREMIU	1,691.00	1,691.00	1,678.04	(12.96)	99.23	1,004.29
101-41500-154 HRA/FLEX FEES	200.00	200.00	134.80	(65.20)	67.40	136.00
TOTAL PERSONAL SERVICES	275,833.00	275,955.00	275,254.36	(700.64)	99.75	258,517.16
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,600.00	2,000.00	1,764.39	(235.61)	88.22	869.89
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,500.00	3,500.00	3,170.98	(329.02)	90.60	3,510.58
101-41500-209 SOFTWARE UPDATES	1,000.00	800.00	800.00	.00	100.00	775.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	300.00	.00	(300.00)	.00	69.81
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	197.00	(2,803.00)	6.57	626.73
TOTAL SUPPLIES	9,600.00	9,600.00	5,932.37	(3,667.63)	61.80	5,852.01
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	38,000.00	35,500.00	35,500.00	.00	100.00	36,000.00
101-41500-304 MISC PROFESSIONAL SERVICES	4,500.00	6,617.00	6,616.50	(.50)	99.99	3,588.00
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	1,000.00	691.00	691.00	.00	100.00	349.00
101-41500-309 EDP PROFESSIONAL SERVICES	7,000.00	7,000.00	6,621.00	(379.00)	94.59	6,125.25
101-41500-313 IT MGMT & BACKUP	6,000.00	6,000.00	5,482.52	(517.48)	91.38	5,330.40
101-41500-321 TELEPHONE/CELLULAR PHONES	540.00	540.00	540.00	.00	100.00	540.00
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	87.00	(413.00)	17.40	15.00
101-41500-334 MILEAGE REIMBURSEMENT	300.00	300.00	125.76	(174.24)	41.92	120.00
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	600.00	600.00	368.35	(231.65)	61.39	243.96
101-41500-360 INSURANCE AND BONDS	2,500.00	1,815.00	1,814.51	(.49)	99.97	1,302.50
TOTAL OTHER SERVICES AND CHA	60,940.00	59,563.00	57,846.64	(1,716.36)	97.12	53,614.11
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	17,068.00	16,266.00	(802.00)	95.30	15,931.00
101-41500-420 WELLNESS ACTIVITIES	500.00	.00	.00	.00	.00	.00
101-41500-430 MISCELLANEOUS	250.00	250.00	.00	(250.00)	.00	76.53
101-41500-433 DUES AND SUBSCRIPTIONS	1,750.00	1,750.00	1,242.00	(508.00)	70.97	1,391.50
101-41500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	443.00	(2,557.00)	14.77	2,446.00
TOTAL MISCELLANEOUS	23,500.00	22,068.00	17,951.00	(4,117.00)	81.34	19,845.03
TOTAL FINANCE/MIS	369,873.00	367,186.00	356,984.37	(10,201.63)	97.22	337,828.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304 LEGAL FEES	65,000.00	65,000.00	50,072.87	(14,927.13)	77.04	66,200.97
101-41610-305 PROSECUTION SERVICES	50,000.00	50,000.00	50,000.04	.04	100.00	45,293.27
101-41610-307 TOWNSHIP ANNEXATION PAYMENTS	11,000.00	11,000.00	1,420.82	(9,579.18)	12.92	245.70
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>126,000.00</u>	<u>126,000.00</u>	<u>101,493.73</u>	<u>(24,506.27)</u>	<u>80.55</u>	<u>111,739.94</u>
TOTAL LEGAL	<u><u>126,000.00</u></u>	<u><u>126,000.00</u></u>	<u><u>101,493.73</u></u>	<u><u>(24,506.27)</u></u>	<u><u>80.55</u></u>	<u><u>111,739.94</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101	214,128.00	214,903.00	203,027.33	(11,875.67)	94.47	130,603.37
101-41920-121	16,118.00	16,118.00	15,174.48	(943.52)	94.15	9,602.57
101-41920-122	16,440.00	16,440.00	15,001.29	(1,438.71)	91.25	9,627.46
101-41920-131	51,846.00	52,017.00	51,775.59	(241.41)	99.54	35,220.92
101-41920-132	775.00	.00	.00	.00	.00	.00
101-41920-133	4,500.00	4,500.00	1,888.30	(2,611.70)	41.96	.00
101-41920-151	2,098.00	2,098.00	1,946.09	(151.91)	92.76	645.67
101-41920-154	300.00	300.00	202.20	(97.80)	67.40	160.20
<i>TOTAL PERSONAL SERVICES</i>	<u>306,205.00</u>	<u>306,376.00</u>	<u>289,015.28</u>	<u>(17,360.72)</u>	<u>94.33</u>	<u>185,860.19</u>
<i>SUPPLIES</i>						
101-41920-201	1,000.00	1,300.00	873.18	(426.82)	67.17	1,467.80
101-41920-209	500.00	500.00	753.11	253.11	150.62	146.88
101-41920-210	800.00	800.00	339.60	(460.40)	42.45	478.00
101-41920-212	2,500.00	2,500.00	1,324.37	(1,175.63)	52.97	719.57
101-41920-221	1,000.00	1,000.00	811.23	(188.77)	81.12	231.64
101-41920-240	5,000.00	3,364.00	2,055.36	(1,308.64)	61.10	2,918.81
<i>TOTAL SUPPLIES</i>	<u>10,800.00</u>	<u>9,464.00</u>	<u>6,156.85</u>	<u>(3,307.15)</u>	<u>65.06</u>	<u>5,962.70</u>
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304	750.00	.00	.00	.00	.00	273.50
101-41920-305	.00	2,421.00	2,420.55	(.45)	99.98	244,465.46
101-41920-313	5,800.00	5,800.00	5,482.52	(317.48)	94.53	5,330.40
101-41920-321	1,800.00	1,500.00	480.01	(1,019.99)	32.00	569.58
101-41920-331	600.00	300.00	.00	(300.00)	.00	.00
101-41920-334	500.00	.00	.00	.00	.00	.00
101-41920-340	200.00	.00	.00	.00	.00	.00
101-41920-351	200.00	200.00	.00	(200.00)	.00	.00
101-41920-360	2,800.00	2,940.00	2,939.03	(.97)	99.97	3,763.70
<i>TOTAL OTHER CHARGES & SERVIC</i>	<u>12,650.00</u>	<u>13,161.00</u>	<u>11,322.11</u>	<u>(1,838.89)</u>	<u>86.03</u>	<u>254,402.64</u>
<i>MISCELLANEOUS</i>						
101-41920-404	250.00	250.00	150.37	(99.63)	60.15	.00
101-41920-409	2,900.00	2,900.00	2,685.00	(215.00)	92.59	2,685.00
101-41920-430	300.00	.00	62.57	62.57	.00	115.10
101-41920-432	500.00	25.00	15.95	(9.05)	63.80	17.60
101-41920-433	1,400.00	1,000.00	700.00	(300.00)	70.00	397.72
101-41920-440	3,500.00	6,000.00	5,442.50	(557.50)	90.71	565.00
<i>TOTAL MISCELLANEOUS</i>	<u>8,850.00</u>	<u>10,175.00</u>	<u>9,056.39</u>	<u>(1,118.61)</u>	<u>89.01</u>	<u>3,780.42</u>
TOTAL BUILDING DEPARTMENT	<u><u>338,505.00</u></u>	<u><u>339,176.00</u></u>	<u><u>315,550.63</u></u>	<u><u>(23,625.37)</u></u>	<u><u>93.03</u></u>	<u><u>450,005.95</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>						
<i>OTHER CHARGES & SERVICES</i>						
101-41925-303 ENGINEERING FEES	40,000.00	40,000.00	35,653.55	(4,346.45)	89.13	32,575.47
<i>TOTAL OTHER CHARGES & SERVIC</i>	40,000.00	40,000.00	35,653.55	(4,346.45)	89.13	32,575.47
TOTAL ENGINEERING	40,000.00	40,000.00	35,653.55	(4,346.45)	89.13	32,575.47

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101	200,269.00	204,992.00	205,637.78	645.78	100.32	176,031.22
101-41935-112	2,500.00	2,500.00	1,785.00	(715.00)	71.40	2,520.00
101-41935-121	15,374.00	15,374.00	15,375.85	1.85	100.01	13,164.75
101-41935-122	15,684.00	15,684.00	15,344.88	(339.12)	97.84	13,134.92
101-41935-131	43,210.00	43,287.00	43,085.71	(201.29)	99.53	32,694.42
101-41935-132	4,723.00	.00	.00	.00	.00	.00
101-41935-133	3,750.00	3,750.00	2,196.00	(1,554.00)	58.56	3,070.47
101-41935-151	2,042.00	2,042.00	2,058.32	16.32	100.80	1,009.51
101-41935-154	300.00	300.00	168.50	(131.50)	56.17	130.95
<i>TOTAL PERSONAL SERVICES</i>	<i>287,852.00</i>	<i>287,929.00</i>	<i>285,652.04</i>	<i>(2,276.96)</i>	<i>99.21</i>	<i>241,756.24</i>
<i>SUPPLIES</i>						
101-41935-201	2,100.00	2,100.00	1,604.06	(495.94)	76.38	2,353.18
101-41935-204	150.00	150.00	.00	(150.00)	.00	.00
101-41935-209	9,300.00	1,300.00	1,116.82	(183.18)	85.91	1,508.32
101-41935-210	200.00	50.00	.00	(50.00)	.00	.00
101-41935-212	350.00	500.00	417.85	(82.15)	83.57	359.94
101-41935-221	350.00	430.00	429.93	(.07)	99.98	6.30
101-41935-240	2,500.00	2,500.00	805.12	(1,694.88)	32.20	1,619.27
<i>TOTAL SUPPLIES</i>	<i>14,950.00</i>	<i>7,030.00</i>	<i>4,373.78</i>	<i>(2,656.22)</i>	<i>62.22</i>	<i>5,847.01</i>
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301	2,500.00	2,500.00	56.00	(2,444.00)	2.24	.00
101-41935-304	1,500.00	1,500.00	225.00	(1,275.00)	15.00	190.63
101-41935-313	5,330.00	5,330.00	5,482.52	152.52	102.86	5,330.40
101-41935-331	600.00	600.00	468.42	(131.58)	78.07	202.98
101-41935-334	250.00	250.00	30.79	(219.21)	12.32	.00
101-41935-340	200.00	200.00	.00	(200.00)	.00	.00
101-41935-351	1,500.00	1,500.00	180.23	(1,319.77)	12.02	217.08
101-41935-360	12,000.00	10,877.00	10,876.92	(.08)	100.00	9,961.31
<i>TOTAL OTHER CHARGES & SERVIC</i>	<i>23,880.00</i>	<i>22,757.00</i>	<i>17,319.88</i>	<i>(5,437.12)</i>	<i>76.11</i>	<i>15,902.40</i>
<i>MISCELLANEOUS</i>						
101-41935-404	300.00	390.00	199.95	(190.05)	51.27	.00
101-41935-409	5,100.00	5,100.00	2,990.00	(2,110.00)	58.63	2,990.00
101-41935-430	1,000.00	.00	(3,583.05)	(3,583.05)	.00	51.36
101-41935-431	.00	3,000.00	2,749.46	(250.54)	91.65	872.15
101-41935-433	1,000.00	1,300.00	771.00	(529.00)	59.31	829.60
101-41935-440	2,700.00	2,700.00	2,001.26	(698.74)	74.12	662.00
101-41935-489	1,200.00	1,200.00	.00	(1,200.00)	.00	350.00
101-41935-490	5,000.00	5,000.00	.00	(5,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<i>16,300.00</i>	<i>18,690.00</i>	<i>5,128.62</i>	<i>(13,561.38)</i>	<i>27.44</i>	<i>5,755.11</i>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PLANNING	342,982.00	336,406.00	312,474.32	(23,931.68)	92.89	269,260.76

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>NEW CITY HALL BUILDING</u>						
<i>PERSONAL SERVICES</i>						
101-41950-101 FULL-TIME EMPLOYEES - REGULAR	29,193.00	29,905.00	30,064.10	159.10	100.53	29,731.60
101-41950-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	991.00	.00	(991.00)	.00	.00
101-41950-121 PERA (EMPLOYER)	2,318.00	2,318.00	2,247.87	(70.13)	96.97	2,154.84
101-41950-122 FICA/MEDICARE (EMPLOYER)	2,364.00	2,364.00	2,219.90	(144.10)	93.90	2,198.24
101-41950-131 MEDICAL/DENTAL/LIFE	8,642.00	8,650.00	8,605.65	(44.35)	99.49	8,269.92
101-41950-132 LONGEVITY PAY	712.00	.00	.00	.00	.00	.00
101-41950-133 DEDUCTIBLE CONTRIBUTION	750.00	750.00	.00	(750.00)	.00	.00
101-41950-151 WORKERS' COMPENSATION PREMIU	2,518.00	2,518.00	2,594.25	76.25	103.03	1,577.48
101-41950-154 HRA/FLEX FEES	100.00	100.00	33.70	(66.30)	33.70	34.00
<i>TOTAL PERSONAL SERVICES</i>	<u>47,597.00</u>	<u>47,596.00</u>	<u>45,765.47</u>	<u>(1,830.53)</u>	<u>96.15</u>	<u>43,966.08</u>
<i>SUPPLIES</i>						
101-41950-212 GASOLINE/FUEL	200.00	200.00	.00	(200.00)	.00	.00
101-41950-215 MAINTENANCE SUPPLIES	9,000.00	6,500.00	4,852.98	(1,647.02)	74.66	5,434.66
101-41950-240 SMALL TOOLS & EQUIPMENT	1,500.00	4,000.00	3,687.70	(312.30)	92.19	262.86
<i>TOTAL SUPPLIES</i>	<u>10,700.00</u>	<u>10,700.00</u>	<u>8,540.68</u>	<u>(2,159.32)</u>	<u>79.82</u>	<u>5,697.52</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321 TELEPHONE/CELLULAR PHONES	19,000.00	19,000.00	18,731.00	(269.00)	98.58	18,633.01
101-41950-360 INSURANCE AND BONDS	2,100.00	3,531.00	3,530.14	(.86)	99.98	2,211.55
101-41950-381 ELECTRIC UTILITIES	14,000.00	14,000.00	10,535.71	(3,464.29)	75.26	10,735.67
101-41950-382 WATER/WASTEWATER UTILITIES	5,000.00	7,225.00	6,465.47	(759.53)	89.49	4,059.21
101-41950-383 GAS UTILITIES	7,500.00	7,500.00	4,270.19	(3,229.81)	56.94	8,384.42
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>47,600.00</u>	<u>51,256.00</u>	<u>43,532.51</u>	<u>(7,723.49)</u>	<u>84.93</u>	<u>44,023.86</u>
<i>MISCELLANEOUS</i>						
101-41950-401 REPAIRS & MAINT LABOR - BLDGS	37,000.00	33,214.00	21,246.22	(11,967.78)	63.97	32,897.33
101-41950-409 MAINT CONTRACTS - OFFICE EQUIP	4,800.00	4,800.00	4,553.00	(247.00)	94.85	4,513.00
101-41950-413 RENTALS - OFFICE EQUIPMENT	12,000.00	12,000.00	7,901.97	(4,098.03)	65.85	8,354.47
101-41950-430 MISCELLANEOUS	499.00	630.00	708.39	78.39	112.44	397.52
<i>TOTAL MISCELLANEOUS</i>	<u>54,299.00</u>	<u>50,644.00</u>	<u>34,409.58</u>	<u>(16,234.42)</u>	<u>67.94</u>	<u>46,162.32</u>
TOTAL NEW CITY HALL BUILDING	<u><u>160,196.00</u></u>	<u><u>160,196.00</u></u>	<u><u>132,248.24</u></u>	<u><u>(27,947.76)</u></u>	<u><u>82.55</u></u>	<u><u>139,849.78</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101 FULL-TIME EMPLOYEES - REGULAR	1,522,958.00	1,494,610.00	1,475,434.84	(19,175.16)	98.72	1,423,095.40
101-42100-102 FULL-TIME EMPLOYEES - OVERTIME	100,000.00	140,000.00	120,475.78	(19,524.22)	86.05	111,180.21
101-42100-104 TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	5,000.00	2,557.97	(2,442.03)	51.16	3,426.83
101-42100-110 HOURS WORKED HOLIDAY	35,000.00	40,000.00	35,589.78	(4,410.22)	88.97	29,342.97
101-42100-117 SHIFT DIFFERENTIAL	9,636.00	9,636.00	10,614.81	978.81	110.16	11,300.30
101-42100-121 PERA (EMPLOYER)	295,203.00	295,203.00	272,126.81	(23,076.19)	92.18	265,911.94
101-42100-122 FICA/MEDICARE (EMPLOYER)	32,905.00	32,905.00	30,765.22	(2,139.78)	93.50	29,608.66
101-42100-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	362,717.00	317,000.00	314,944.60	(2,055.40)	99.35	310,671.70
101-42100-132 POLICE LONGEVITY PAY	51,652.00	.00	.00	.00	.00	.00
101-42100-133 POLICE INS DEDUCTIBLE CONTRIB	28,500.00	28,500.00	12,927.74	(15,572.26)	45.36	11,250.66
101-42100-151 WORKERS' COMPENSATION PREMIU	193,926.00	193,926.00	181,977.31	(11,948.69)	93.84	89,182.17
101-42100-154 HRA/FLEX FEES	1,600.00	1,600.00	1,170.90	(429.10)	73.18	1,235.90
<i>TOTAL PERSONAL SERVICES</i>	<u>2,654,097.00</u>	<u>2,558,380.00</u>	<u>2,458,585.76</u>	<u>(99,794.24)</u>	<u>96.10</u>	<u>2,286,206.74</u>
<i>SUPPLIES</i>						
101-42100-201 OFFICE SUPPLIES - ACCESSORIES	2,000.00	2,000.00	1,213.76	(786.24)	60.69	2,512.69
101-42100-202 DUPLICATING & COPYING SUPPLIES	1,500.00	1,500.00	302.59	(1,197.41)	20.17	481.13
101-42100-209 SOFTWARE UPDATES	3,500.00	3,500.00	518.00	(2,982.00)	14.80	250.00
101-42100-210 MISCELLANEOUS OPER SUPPLIES	3,000.00	3,500.00	2,491.75	(1,008.25)	71.19	2,357.63
101-42100-212 GASOLINE/FUEL/LUB/ADDITIVES	50,000.00	60,000.00	51,265.34	(8,734.66)	85.44	54,831.37
101-42100-213 AMMUNITION	4,500.00	4,500.00	4,498.91	(1.09)	99.98	2,493.12
101-42100-214 CRIME SCENE SUPPLIES	4,000.00	4,000.00	136.84	(3,863.16)	3.42	478.46
101-42100-217 PROMOTIONAL EVENTS/MCGRUFF E	4,000.00	4,000.00	4,479.69	479.69	111.99	5,088.27
101-42100-221 REPAIR & MAINT SUPP - VEH/EQ	15,000.00	20,000.00	23,450.40	3,450.40	117.25	15,178.57
101-42100-231 UNIFORM ALLOWANCE	22,000.00	22,000.00	15,468.58	(6,531.42)	70.31	26,029.52
101-42100-232 UNIFORMS-RESERVES	1,800.00	1,800.00	.00	(1,800.00)	.00	.00
101-42100-240 SMALL TOOLS AND MINOR EQUIP	20,800.00	20,800.00	11,567.74	(9,232.26)	55.61	18,280.01
<i>TOTAL SUPPLIES</i>	<u>132,100.00</u>	<u>147,600.00</u>	<u>115,393.60</u>	<u>(32,206.40)</u>	<u>78.18</u>	<u>127,980.77</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304 MISC PROFESSIONAL SERVICES	7,500.00	10,068.00	15,271.06	5,203.06	151.68	13,597.18
101-42100-313 IT MGMT & BACKUP	25,000.00	25,000.00	24,424.28	(575.72)	97.70	23,985.60
101-42100-321 TELEPHONE/CELLULAR PHONES	14,500.00	10,000.00	9,471.73	(528.27)	94.72	13,394.51
101-42100-322 POSTAGE	600.00	600.00	.00	(600.00)	.00	342.20
101-42100-331 TRAVEL/MEALS/LODGING	2,000.00	2,600.00	2,684.05	84.05	103.23	2,071.49
101-42100-334 MILEAGE REIMBURSEMENT	500.00	700.00	671.38	(28.62)	95.91	171.41
101-42100-340 ADVERTISING	100.00	100.00	.00	(100.00)	.00	.00
101-42100-360 INSURANCE AND BONDS	63,500.00	64,763.00	64,762.45	(.55)	100.00	59,961.60
101-42100-381 ELECTRIC UTILITIES	6,800.00	6,800.00	5,320.04	(1,479.96)	78.24	5,521.20
101-42100-383 GAS UTILITIES	4,000.00	4,000.00	2,103.23	(1,896.77)	52.58	4,129.65
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>124,500.00</u>	<u>124,631.00</u>	<u>124,708.22</u>	<u>77.22</u>	<u>100.06</u>	<u>123,174.84</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	17,000.00	17,961.24	961.24	105.65	11,325.77
101-42100-409 MAINT CONTRACTS - EQUIPMENT	26,000.00	26,000.00	21,673.24	(4,326.76)	83.36	20,928.43
101-42100-410 POLICE RESERVE ACTIVITY	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-42100-411 POLICE-AUTO PAWN SERVICE	2,400.00	3,500.00	2,819.00	(681.00)	80.54	2,442.13
101-42100-432 CREDIT CARD FEES-POLICE DEPT	50.00	50.00	.00	(50.00)	.00	.00
101-42100-433 DUES AND SUBSCRIPTIONS	15,000.00	27,000.00	26,293.97	(706.03)	97.39	14,225.36
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	11,000.00	9,625.10	(1,374.90)	87.50	11,504.05
<i>TOTAL MISCELLANEOUS</i>	<u>68,450.00</u>	<u>85,550.00</u>	<u>78,372.55</u>	<u>(7,177.45)</u>	<u>91.61</u>	<u>60,425.74</u>
TOTAL POLICE DEPARTMENT	<u><u>2,979,147.00</u></u>	<u><u>2,916,161.00</u></u>	<u><u>2,777,060.13</u></u>	<u><u>(139,100.87)</u></u>	<u><u>95.23</u></u>	<u><u>2,597,788.09</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL		UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT							
<i>PERSONAL SERVICES</i>							
101-42200-101	FULL-TIME EMPLOYEES - REGULAR	102,294.00	124,510.00	124,461.71	(48.29)	99.96	98,683.73
101-42200-103	PART-TIME EMPLOYEES - REGULAR	75,000.00	83,000.00	79,790.00	(3,210.00)	96.13	62,881.00
101-42200-121	PERA (EMPLOYER)	18,498.00	19,998.00	19,942.55	(55.45)	99.72	17,197.79
101-42200-122	FICA/MEDICARE (EMPLOYER)	7,252.00	9,394.00	9,005.96	(388.04)	95.87	6,276.20
101-42200-131	MEDICAL/DENTAL/LIFE INS	17,282.00	20,165.00	20,069.47	(95.53)	99.53	16,578.00
101-42200-132	FIRE LONGEVITY PAY	2,216.00	.00	.00	.00	.00	.00
101-42200-133	DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00	(1,500.00)	.00	225.00
101-42200-151	WORKERS' COMPENSATION PREMIU	54,988.00	65,738.00	54,966.79	(10,771.21)	83.61	37,549.89
101-42200-154	HRA/FLEX FEES	150.00	150.00	76.80	(73.20)	51.20	68.00
	TOTAL PERSONAL SERVICES	279,180.00	324,455.00	308,313.28	(16,141.72)	95.02	239,459.61
<i>SUPPLIES</i>							
101-42200-201	OFFICE SUPPLIES - ACCESSORIES	50.00	139.00	442.61	303.61	318.42	70.32
101-42200-210	MISCELLANEOUS OPER SUPPLIES	9,500.00	10,000.00	9,887.57	(112.43)	98.88	7,249.30
101-42200-212	GASOLINE/FUEL/LUB/ADDITIVES	8,500.00	8,500.00	8,211.76	(288.24)	96.61	9,349.97
101-42200-215	SHOP MAINTENANCE SUPPLIES	200.00	200.00	209.30	9.30	104.65	.00
101-42200-221	REPAIR & MAINT SUPP - VEH/EQ	20,000.00	20,000.00	26,493.03	6,493.03	132.47	10,778.52
101-42200-223	REPAIR & MAINT SUPP - BLDGS	2,000.00	2,000.00	609.52	(1,390.48)	30.48	115.89
101-42200-231	UNIFORM ALLOWANCE	10,000.00	32,000.00	32,211.34	211.34	100.66	15,669.15
101-42200-232	UNIFORM ALLOWANCE GRANT FUND	.00	.00	.00	.00	.00	23,056.28
101-42200-240	FIRE DEPT SMALL TOOLS	10,000.00	10,172.00	10,434.73	262.73	102.58	791.80
	TOTAL SUPPLIES	60,250.00	83,011.00	88,499.86	5,488.86	106.61	67,081.23
<i>OTHER SERVICES AND CHARGES</i>							
101-42200-304	MISC PROFESSIONAL SERVICES	15,000.00	16,091.00	17,203.81	1,112.81	106.92	15,188.65
101-42200-306	FIRE RELIEF PENSION PASS THRU	.00	112,396.00	112,395.61	(.39)	100.00	99,739.59
101-42200-307	CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	10,000.00	.00	100.00	10,000.00
101-42200-313	IT MGMT & BACKUP	5,600.00	5,600.00	5,482.52	(117.48)	97.90	5,330.40
101-42200-321	TELEPHONE/CELLULAR PHONES	1,400.00	1,400.00	1,115.23	(284.77)	79.66	900.34
101-42200-331	TRAVEL/MEALS/LODGING	1,000.00	1,822.00	1,821.42	(.58)	99.97	934.84
101-42200-334	MILEAGE REIMBURSEMENT	300.00	380.00	360.25	(19.75)	94.80	.00
101-42200-340	ADVERTISING	250.00	855.00	888.83	33.83	103.96	119.60
101-42200-360	INSURANCE AND BONDS	7,500.00	9,296.00	9,295.53	(.47)	99.99	7,747.17
101-42200-381	ELECTRIC UTILITIES	18,000.00	15,000.00	14,079.96	(920.04)	93.87	14,881.68
101-42200-382	WATER/WASTEWATER UTILITIES	600.00	600.00	555.12	(44.88)	92.52	404.03
101-42200-383	GAS UTILITIES	5,000.00	5,000.00	4,787.08	(212.92)	95.74	4,032.06
	TOTAL OTHER SERVICES AND CHA	64,650.00	178,440.00	177,985.36	(454.64)	99.75	159,278.36

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	2,500.00	2,500.00	871.20	(1,628.80)	34.85	912.50
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	16,000.00	26,000.00	26,522.36	522.36	102.01	5,991.74
101-42200-430 MISCELLANEOUS	.00	50.00	50.00	.00	100.00	.00
101-42200-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	1,273.82	(426.18)	74.93	1,235.00
101-42200-440 SCHOOLS AND MEETINGS	6,000.00	.00	36.00	36.00	.00	2,635.00
101-42200-441 GRANT FUNDED SCHOOLS	.00	5,540.00	5,940.00	400.00	107.22	11,036.25
<i>TOTAL MISCELLANEOUS</i>	<u>26,200.00</u>	<u>35,790.00</u>	<u>34,693.38</u>	<u>(1,096.62)</u>	<u>96.94</u>	<u>21,810.49</u>
TOTAL FIRE DEPARTMENT	<u><u>430,280.00</u></u>	<u><u>621,696.00</u></u>	<u><u>609,491.88</u></u>	<u><u>(12,204.12)</u></u>	<u><u>98.04</u></u>	<u><u>487,629.69</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT							
<i>SUPPLIES</i>							
101-42300-201	OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-42300-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	500.00	.00	100.00	257.28
101-42300-240	SMALL TOOLS AND MINOR EQUIP	1,500.00	1,500.00	1,061.52	(438.48)	70.77	2,186.62
	<i>TOTAL SUPPLIES</i>	2,100.00	2,100.00	1,561.52	(538.48)	74.36	2,443.90
<i>OTHER SERVICES AND CHARGES</i>							
101-42300-331	TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	300.00	300.00	.00	(300.00)	.00	.00
<i>MISCELLANEOUS</i>							
101-42300-404	REPAIR & MAINT LABOR - VEH/EQ	.00	.00	291.00	291.00	.00	.00
101-42300-433	DUES AND SUBSCRIPTIONS	200.00	305.00	305.00	.00	100.00	305.00
101-42300-440	SCHOOLS AND MEETINGS	500.00	500.00	250.00	(250.00)	50.00	.00
101-42300-489	OTHER CONTRACTED SERVICES	1,500.00	1,500.00	875.00	(625.00)	58.33	775.00
	<i>TOTAL MISCELLANEOUS</i>	2,200.00	2,305.00	1,721.00	(584.00)	74.66	1,080.00
<i>FUNCTION 9</i>							
101-42300-999	COVID 19 EMERGENCY MANAGEMEN	.00	81.00	80.80	(.20)	99.75	371.68
	<i>TOTAL FUNCTION 9</i>	.00	81.00	80.80	(.20)	99.75	371.68
	TOTAL EMERGENCY MANAGEMENT	4,600.00	4,786.00	3,363.32	(1,422.68)	70.27	3,895.58

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	5,000.00	5,000.00	4,800.00	(200.00)	96.00	4,800.00
<i>TOTAL OTHER SERVICES & CHARG</i>	5,000.00	5,000.00	4,800.00	(200.00)	96.00	4,800.00
TOTAL ANIMAL CONTROL	5,000.00	5,000.00	4,800.00	(200.00)	96.00	4,800.00

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	666,576.00	707,666.00	725,570.16	17,904.16	102.53	655,415.19
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	5,000.00	7,000.00	6,154.23	(845.77)	87.92	5,059.49
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	52,064.00	30,682.00	30,681.69	(.31)	100.00	16,449.21
101-43001-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	25.00	24.41	(.59)	97.64	119.00
101-43001-111 OVERTIME-SNOWPLOWING	38,000.00	45,000.00	38,474.65	(6,525.35)	85.50	28,366.02
101-43001-112 OVERTIME MOSQUITO SPRAYING	2,000.00	392.00	391.77	(.23)	99.94	646.57
101-43001-115 CALL-IN PAY	.00	650.00	576.27	(73.73)	88.66	704.67
101-43001-121 PERA (EMPLOYER)	55,324.00	56,449.00	57,788.94	1,339.94	102.37	51,531.00
101-43001-122 FICA/MEDICARE (EMPLOYER)	60,414.00	61,562.00	59,715.22	(1,846.78)	97.00	52,615.99
101-43001-123 CENTRAL PENSION FUND CONTRIB	16,640.00	16,640.00	17,192.25	552.25	103.32	16,261.65
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	146,289.00	155,000.00	153,082.21	(1,917.79)	98.76	143,776.17
101-43001-132 STREETS LONGEVITY PAY	26,090.00	.00	.00	.00	.00	.00
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	14,500.00	14,500.00	8,298.50	(6,201.50)	57.23	5,325.45
101-43001-151 WORKERS' COMPENSATION PREMIU	82,030.00	82,030.00	75,407.49	(6,622.51)	91.93	42,435.54
101-43001-154 HRA/FLEX FEES	750.00	750.00	668.66	(81.34)	89.15	669.80
<i>TOTAL PERSONAL SERVICES</i>	<i>1,165,677.00</i>	<i>1,178,346.00</i>	<i>1,174,026.45</i>	<i>(4,319.55)</i>	<i>99.63</i>	<i>1,019,375.75</i>
<i>SUPPLIES</i>						
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	1,500.00	500.00	.00	(500.00)	.00	395.48
101-43001-202 DUPLICATING AND COPYING SUPPLI	200.00	100.00	.00	(100.00)	.00	178.14
101-43001-204 STATIONERY, FORMS & ENVELOPES	200.00	100.00	.00	(100.00)	.00	.00
101-43001-209 SOFTWARE UPDATES	500.00	200.00	34.31	(165.69)	17.16	24.48
101-43001-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	14,000.00	17,827.73	3,827.73	127.34	14,682.72
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	55,000.00	80,000.00	67,852.68	(12,147.32)	84.82	82,026.31
101-43001-215 SHOP MAINTENANCE SUPPLIES	1,500.00	1,500.00	.00	(1,500.00)	.00	1,359.64
101-43001-219 SNOW REMOVAL MATERIALS	70,000.00	80,000.00	77,026.93	(2,973.07)	96.28	68,876.54
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	75,000.00	110,000.00	112,321.37	2,321.37	102.11	82,243.15
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	15,000.00	28,000.00	38,827.17	10,827.17	138.67	17,660.86
101-43001-226 SIGNS	15,000.00	8,000.00	6,794.41	(1,205.59)	84.93	11,012.30
101-43001-240 SMALL TOOLS AND MINOR EQUIP	12,000.00	12,000.00	11,120.42	(879.58)	92.67	10,275.52
<i>TOTAL SUPPLIES</i>	<i>255,900.00</i>	<i>334,400.00</i>	<i>331,805.02</i>	<i>(2,594.98)</i>	<i>99.22</i>	<i>288,735.14</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	3,095.25	(404.75)	88.44	2,406.30
101-43001-313 IT MGMT & BACKUP	4,000.00	6,300.00	6,244.82	(55.18)	99.12	6,608.15
101-43001-321 TELEPHONE/CELLULAR PHONES	6,000.00	6,000.00	4,761.96	(1,238.04)	79.37	4,757.69
101-43001-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
101-43001-334 MILEAGE REIMBURSEMENT	200.00	200.00	.00	(200.00)	.00	.00
101-43001-340 ADVERTISING	400.00	400.00	11.03	(388.97)	2.76	744.25
101-43001-360 INSURANCE AND BONDS	19,000.00	17,415.00	17,414.41	(.59)	100.00	16,799.30
101-43001-381 ELECTRIC UTILITIES	8,000.00	8,000.00	7,949.52	(50.48)	99.37	7,090.98
101-43001-382 WATER/WASTEWATER UTILITIES	3,200.00	3,200.00	3,225.88	25.88	100.81	3,026.75
101-43001-383 GAS UTILITIES	14,000.00	20,000.00	19,006.55	(993.45)	95.03	18,035.72
101-43001-384 REFUSE HAULING	3,500.00	3,500.00	3,548.15	48.15	101.38	1,963.09
101-43001-386 EV CHARGING STATION POWER	.00	8,000.00	5,475.50	(2,524.50)	68.44	.00
TOTAL OTHER SERVICES AND CHA	62,300.00	77,015.00	70,733.07	(6,281.93)	91.84	61,432.23
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	2,000.00	2,000.00	739.00	(1,261.00)	36.95	1,519.00
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	5,000.00	12,000.00	11,522.50	(477.50)	96.02	13,487.67
101-43001-405 EMERG MGMT REP & MAINT	700.00	.00	.00	.00	.00	.00
101-43001-406 PAINTING AND STRIPING	30,000.00	27,653.00	27,652.28	(.72)	100.00	24,103.55
101-43001-407 BRIDGE REPAIR	2,000.00	.00	.00	.00	.00	.00
101-43001-408 SIDEWALK REPAIRS	5,000.00	6,800.00	6,800.00	.00	100.00	2,432.00
101-43001-413 BNSF PARKING LEASE	3,100.00	3,384.00	3,383.24	(.76)	99.98	3,284.69
101-43001-414 EQUIPMENT RENTAL	8,000.00	8,000.00	6,500.00	(1,500.00)	81.25	6,571.87
101-43001-417 RENTALS - UNIFORMS	8,000.00	10,000.00	9,157.00	(843.00)	91.57	8,717.17
101-43001-430 MISCELLANEOUS	1,000.00	.00	.00	.00	.00	.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,000.00	460.00	513.39	53.39	111.61	789.55
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	565.00	(935.00)	37.67	120.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	1,000.00	405.00	404.64	(.36)	99.91	.00
101-43001-444 INSECT CONTROL	18,000.00	14,078.00	14,077.86	(.14)	100.00	9,942.11
101-43001-445 DISEASED TREE PROGRAM	15,000.00	22,000.00	11,015.25	(10,984.75)	50.07	4,707.00
101-43001-446 WEED CONTROL	5,000.00	3,576.00	3,575.87	(.13)	100.00	3,533.13
101-43001-447 DOWNTOWN DECORATIONS	15,000.00	10,000.00	8,483.27	(1,516.73)	84.83	12,856.12
101-43001-449 SOD REPLACEMENT PROJECT	5,000.00	.00	.00	.00	.00	.00
101-43001-489 OTHER CONTRACTED SERVICES	15,000.00	20,000.00	14,540.18	(5,459.82)	72.70	17,236.24
TOTAL MISCELLANEOUS	141,300.00	141,856.00	118,929.48	(22,926.52)	83.84	109,300.10
TOTAL STREETS	1,625,177.00	1,731,617.00	1,695,494.02	(36,122.98)	97.91	1,478,843.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PARKS & RECREATION						
<i>PERSONAL SERVICES</i>						
101-45200-101	167,918.00	157,121.00	143,736.33	(13,384.67)	91.48	137,890.73
101-45200-102	2,000.00	2,000.00	304.34	(1,695.66)	15.22	278.95
101-45200-104	42,778.00	35,000.00	29,655.85	(5,344.15)	84.73	25,538.42
101-45200-105	.00	.00	.00	.00	.00	66.78
101-45200-112	3,000.00	3,000.00	702.50	(2,297.50)	23.42	947.50
101-45200-121	13,059.00	11,934.00	10,778.52	(1,155.48)	90.32	10,429.84
101-45200-122	16,819.00	15,672.00	12,991.09	(2,680.91)	82.89	12,237.71
101-45200-123	4,160.00	4,160.00	3,269.32	(890.68)	78.59	3,379.44
101-45200-131	38,686.00	36,000.00	33,234.44	(2,765.56)	92.32	29,910.77
101-45200-132	4,203.00	.00	.00	.00	.00	.00
101-45200-133	3,750.00	3,750.00	1,397.19	(2,352.81)	37.26	1,394.47
101-45200-151	17,489.00	17,489.00	15,591.50	(1,897.50)	89.15	7,255.34
101-45200-154	.00	150.00	146.20	(3.80)	97.47	143.75
<i>TOTAL PERSONAL SERVICES</i>	<i>313,862.00</i>	<i>286,276.00</i>	<i>251,807.28</i>	<i>(34,468.72)</i>	<i>87.96</i>	<i>229,473.70</i>
<i>SUPPLIES</i>						
101-45200-210	12,000.00	12,000.00	10,148.87	(1,851.13)	84.57	6,635.62
101-45200-212	15,000.00	20,000.00	15,543.14	(4,456.86)	77.72	18,220.68
101-45200-221	10,000.00	10,000.00	11,683.79	1,683.79	116.84	15,421.58
101-45200-223	15,000.00	37,000.00	34,984.70	(2,015.30)	94.55	17,453.31
101-45200-226	1,000.00	.00	.00	.00	.00	1,110.38
101-45200-228	.00	.00	505.76	505.76	.00	.00
101-45200-230	1,000.00	192.00	191.74	(.26)	99.86	348.90
101-45200-240	4,000.00	4,000.00	3,728.62	(271.38)	93.22	1,611.98
<i>TOTAL SUPPLIES</i>	<i>58,000.00</i>	<i>83,192.00</i>	<i>76,786.62</i>	<i>(6,405.38)</i>	<i>92.30</i>	<i>60,802.45</i>
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304	1,000.00	1,000.00	1,134.63	134.63	113.46	990.90
101-45200-305	500.00	.00	.00	.00	.00	800.00
101-45200-321	1,000.00	1,000.00	828.60	(171.40)	82.86	828.18
101-45200-340	200.00	200.00	.00	(200.00)	.00	.00
101-45200-351	200.00	200.00	9.95	(190.05)	4.98	30.98
101-45200-360	32,000.00	15,753.00	15,752.23	(.77)	100.00	24,261.60
101-45200-381	75,000.00	75,000.00	77,323.99	2,323.99	103.10	60,100.37
101-45200-382	15,000.00	15,000.00	6,657.86	(8,342.14)	44.39	3,805.76
101-45200-383	2,000.00	2,000.00	1,166.55	(833.45)	58.33	1,087.39
101-45200-384	500.00	500.00	526.80	26.80	105.36	351.20
101-45200-386	2,500.00	.00	.00	.00	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	<i>129,900.00</i>	<i>110,653.00</i>	<i>103,400.61</i>	<i>(7,252.39)</i>	<i>93.45</i>	<i>92,256.38</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	6,000.00	10,000.00	8,834.15	(1,165.85)	88.34	9,728.09
101-45200-415 RENTALS - OTHER EQUIPMENT	9,000.00	9,000.00	7,660.45	(1,339.55)	85.12	8,446.11
101-45200-417 RENTALS - UNIFORMS	800.00	1,000.00	967.52	(32.48)	96.75	911.30
101-45200-445 WEED CONTROL AND FERTILIZER	20,000.00	12,633.00	10,632.78	(2,000.22)	84.17	6,964.74
101-45200-485 PROPERTY TAXES	.00	.00	6,394.00	6,394.00	.00	.00
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	5,000.00	3,675.00	3,675.00	.00	100.00	2,435.50
101-45200-496 PARKS ARTS & PROGRAMMING	30,000.00	23,792.00	23,927.86	135.86	100.57	26,882.75
<i>TOTAL MISCELLANEOUS</i>	70,800.00	60,100.00	62,091.76	1,991.76	103.31	55,368.49
TOTAL PARKS & RECREATION	572,562.00	540,221.00	494,086.27	(46,134.73)	91.46	437,901.02

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIBRARY						
<i>SUPPLIES</i>						
101-45400-210 MISCELLANEOUS OPER SUPPLIES	3,500.00	7,500.00	6,066.61	(1,433.39)	80.89	5,906.18
101-45400-223 REPAIR & MAINT SUPP - BLDG/INF	5,000.00	2,500.00	1,808.07	(691.93)	72.32	1,033.64
101-45400-240 SMALL TOOLS & MINOR EQUIP	1,000.00	1,500.00	1,308.05	(191.95)	87.20	.00
<i>TOTAL SUPPLIES</i>	<u>9,500.00</u>	<u>11,500.00</u>	<u>9,182.73</u>	<u>(2,317.27)</u>	<u>79.85</u>	<u>6,939.82</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-45400-360 INSURANCE AND BONDS	5,500.00	9,982.00	9,981.42	(.58)	99.99	5,897.55
101-45400-381 ELECTRIC UTILITIES	34,000.00	32,000.00	31,773.68	(226.32)	99.29	32,713.28
101-45400-382 WATER/WASTEWATER UTILITIES	2,500.00	4,800.00	3,015.13	(1,784.87)	62.82	2,564.98
101-45400-383 GAS UTILITIES	6,000.00	8,000.00	6,786.69	(1,213.31)	84.83	6,790.67
101-45400-384 REFUSE HAULING	1,800.00	1,800.00	1,067.20	(732.80)	59.29	901.48
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>49,800.00</u>	<u>56,582.00</u>	<u>52,624.12</u>	<u>(3,957.88)</u>	<u>93.01</u>	<u>48,867.96</u>
<i>MISCELLANEOUS</i>						
101-45400-401 REPAIR & MAINT LABOR - BLDGS	4,000.00	4,000.00	2,604.99	(1,395.01)	65.12	1,217.04
101-45400-404 REPAIR & MAINT LABOR-CAMB LIBR	60,000.00	60,000.00	58,261.56	(1,738.44)	97.10	56,634.74
101-45400-409 MAINT CONTRACTS - BLDG & EQUIP	5,000.00	5,000.00	3,219.20	(1,780.80)	64.38	4,273.37
101-45400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>69,500.00</u>	<u>69,500.00</u>	<u>64,085.75</u>	<u>(5,414.25)</u>	<u>92.21</u>	<u>62,125.15</u>
TOTAL LIBRARY	<u><u>128,800.00</u></u>	<u><u>137,582.00</u></u>	<u><u>125,892.60</u></u>	<u><u>(11,689.40)</u></u>	<u><u>91.50</u></u>	<u><u>117,932.93</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>							
<i>TRANSFERS</i>							
101-49300-720	TRANSFERS OUT - OPER TRANSFER	543,211.00	936,484.00	936,484.00	.00	100.00	1,659,767.77
	<i>TOTAL TRANSFERS</i>	543,211.00	936,484.00	936,484.00	.00	100.00	1,659,767.77
	TOTAL TRANSFERS OUT	543,211.00	936,484.00	936,484.00	.00	100.00	1,659,767.77

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	8,159,123.00	8,759,098.00	8,367,016.85			8,535,044.22
NET REVENUES OVER EXPENDITURE	.00	7,414.00	665,297.81			168,648.76

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 211 - AIRPORT OPERATING FUND

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<u>REVENUE</u>	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
INTERGOVERNMENTAL REVENUES	.00	.00	11,054.00	(11,054.00)	.00	33,946.00
CHARGES FOR SERVICES	87,000.00	87,000.00	105,168.30	(18,168.30)	120.88	130,748.43
OTHER	.00	.00	1,975.89	(1,975.89)	.00	.00
OTHER FINANCING SOURCES	45,883.00	45,883.00	45,883.00	.00	100.00	.00
TOTAL FUND REVENUE	<u>132,883.00</u>	<u>132,883.00</u>	<u>164,081.19</u>	<u>(31,198.19)</u>	<u>123.48</u>	<u>164,694.43</u>
<u>EXPENDITURES</u>						
AIRPORT OPERATING						
AIRPORT OPERATING	132,883.00	132,883.00	117,585.61	15,297.39	88.49	157,546.11
TOTAL AIRPORT OPERATING	<u>132,883.00</u>	<u>132,883.00</u>	<u>117,585.61</u>	<u>15,297.39</u>	<u>88.49</u>	<u>157,546.11</u>
TOTAL FUND EXPENDITURES	<u>132,883.00</u>	<u>132,883.00</u>	<u>117,585.61</u>	<u>15,297.39</u>	<u>88.49</u>	<u>157,546.11</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>46,495.58</u>	<u>(46,495.58)</u>		<u>7,148.32</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
211-33180 AIRPORT ARPA A3001-C3 GRANTREV	.00	.00	11,054.00	(11,054.00)	.00	20,946.00
211-33181 AIRPORT CRRSA3001-C2 GRANT REV	.00	.00	.00	.00	.00	13,000.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	11,054.00	(11,054.00)	.00	33,946.00
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	14,000.00	14,000.00	13,437.30	562.70	95.98	13,212.30
211-34921 MAINT REIMBURSEMENT - STATE	21,000.00	21,000.00	16,663.30	4,336.70	79.35	42,639.75
211-34925 AIRPLANE FUEL SALES	52,000.00	52,000.00	75,067.70	(23,067.70)	144.36	74,896.38
TOTAL CHARGES FOR SERVICES	87,000.00	87,000.00	105,168.30	(18,168.30)	120.88	130,748.43
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	.00	.00	1,975.89	(1,975.89)	.00	.00
TOTAL OTHER	.00	.00	1,975.89	(1,975.89)	.00	.00
<u>OTHER FINANCING SOURCES</u>						
211-39203 TRANSFERS IN - OPERATING	45,883.00	45,883.00	45,883.00	.00	100.00	.00
TOTAL OTHER FINANCING SOURCES	45,883.00	45,883.00	45,883.00	.00	100.00	.00
TOTAL FUND REVENUE	132,883.00	132,883.00	164,081.19			164,694.43

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
AIRPORT OPERATING						
<i>PERSONAL SERVICES</i>						
211-49000-101 FULL-TIME EMPLOYEES - REGULAR	14,495.00	14,495.00	18,020.63	3,525.63	124.32	22,146.36
211-49000-104 TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	.00	(20,000.00)	.00	.00
211-49000-111 OVERTIME SNOWPLOWING	.00	.00	419.94	419.94	.00	116.01
211-49000-121 PERA (EMPLOYER)	2,587.00	2,587.00	1,343.51	(1,243.49)	51.93	1,663.22
211-49000-122 FICA/MEDICARE (EMPLOYER)	2,639.00	2,639.00	1,332.88	(1,306.12)	50.51	1,659.51
211-49000-123 CENTRAL PENSION FUND CONTRIB	500.00	500.00	63.81	(436.19)	12.76	217.12
211-49000-131 MEDICAL/DENTAL/LIFE	2,577.00	2,577.00	2,574.33	(2.67)	99.90	2,473.80
211-49000-132 PARKS LONGEVITY PAY	683.00	683.00	.00	(683.00)	.00	.00
211-49000-133 AIRPORT INS DEDUCTIBLE CONTRIB	180.00	180.00	.00	(180.00)	.00	.00
211-49000-151 WORKERS' COMPENSATION PREMIU	1,583.00	1,583.00	.00	(1,583.00)	.00	.00
TOTAL PERSONAL SERVICES	45,244.00	45,244.00	23,755.10	(21,488.90)	52.50	28,276.02
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	735.39	(264.61)	73.54	549.86
211-49000-212 GASOLINE/FUEL/ADDATIVES	100.00	100.00	.00	(100.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	5,000.00	5,000.00	11,748.50	6,748.50	234.97	5,335.50
211-49000-223 REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	419.44	(580.56)	41.94	17.18
211-49000-226 SIGNS	500.00	500.00	.00	(500.00)	.00	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	1,500.00	1,500.00	230.61	(1,269.39)	15.37	2,108.99
211-49000-251 AIRPLANE FUEL COST OF SALES	50,000.00	50,000.00	64,578.50	14,578.50	129.16	75,944.17
TOTAL SUPPLIES	59,600.00	59,600.00	77,712.44	18,112.44	130.39	83,955.70
<i>OTHER SERVICES & CHARGES</i>						
211-49000-321 TELEPHONE/CELLULAR PHONES	1,560.00	1,560.00	1,512.05	(47.95)	96.93	1,507.25
211-49000-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	180.20
211-49000-360 INSURANCE AND BONDS	3,600.00	3,600.00	3,303.94	(296.06)	91.78	3,483.85
211-49000-381 ELECTRIC UTILITIES	11,000.00	11,000.00	4,941.76	(6,058.24)	44.93	5,311.30
211-49000-383 GAS UTILITIES	4,000.00	4,000.00	1,481.47	(2,518.53)	37.04	2,593.59
TOTAL OTHER SERVICES & CHARG	20,560.00	20,560.00	11,239.22	(9,320.78)	54.67	13,076.19

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
211-49000-403 REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	780.00	(2,220.00)	26.00	28,323.00
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	1,000.00	1,000.00	1,893.00	893.00	189.30	406.25
211-49000-408 MAINT CONTRACTS - MACH/EQUIP	.00	.00	.00	.00	.00	551.25
211-49000-430 MISCELLANEOUS	379.00	379.00	.00	(379.00)	.00	.00
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	215.00	(85.00)	71.67	264.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	.00	(300.00)	.00	.00
211-49000-441 STATE PERMITS & FEES	500.00	500.00	400.00	(100.00)	80.00	407.50
211-49000-489 OTHER CONTRACTED SERVICES	1,000.00	1,000.00	1,590.85	590.85	159.09	2,286.20
<i>TOTAL MISCELLANEOUS</i>	<u>7,479.00</u>	<u>7,479.00</u>	<u>4,878.85</u>	<u>(2,600.15)</u>	<u>65.23</u>	<u>32,238.20</u>
TOTAL AIRPORT OPERATING	<u><u>132,883.00</u></u>	<u><u>132,883.00</u></u>	<u><u>117,585.61</u></u>	<u><u>(15,297.39)</u></u>	<u><u>88.49</u></u>	<u><u>157,546.11</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	132,883.00	132,883.00	117,585.61			157,546.11
NET REVENUES OVER EXPENDITURE	.00	.00	46,495.58			7,148.32

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUNDS 303-397 - DEBT SERVICE

DRAFT

	ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>				
31010 CURRENT	596,147.00	596,147.00	606,144.71	(9,997.71)
31020 DELINQUENT	.00	.00	1,243.14	(1,243.14)
	596,147.00	596,147.00	607,387.85	(11,240.85)
<u>SPECIAL ASSESSMENTS</u>				
36100 PREPAID	.00	.00	37,235.01	(37,235.01)
36101/36102 "PRINCIPAL, INT & PENALTIES"	393,993.00	393,993.00	356,866.99	37,126.01
	393,993.00	393,993.00	394,102.00	(109.00)
<u>OTHER FINANCING SOURCES</u>				
36210 INTEREST EARNINGS	.00	.00	79,284.70	(79,284.70)
	.00	.00	79,284.70	(79,284.70)
<u>TRANSFERS</u>				
39200-39204 GENERAL FUND TRANSFER IN	800,000.00	800,000.00	800,000.00	.00
	800,000.00	800,000.00	800,000.00	.00
TOTAL REVENUE	1,790,140.00	1,790,140.00	1,880,774.55	(90,634.55)

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,155,000.00	1,155,000.00	1,155,000.00	.00	
47000611	INTEREST	447,025.00	447,025.00	447,025.02	.02	100.00
47000620	OTHER FEES	7,225.00	7,225.00	5,673.28	(1,551.72)	78.52
		<u>1,609,250.00</u>	<u>1,609,250.00</u>	<u>1,607,698.30</u>	<u>(1,551.70)</u>	<u>99.90</u>
TOTAL EXPENSES		<u>1,609,250.00</u>	<u>1,609,250.00</u>	<u>1,607,698.30</u>	<u>(1,551.70)</u>	<u>99.90</u>
NET REVENUES						
OVER(UNDER) EXPENSES		<u>180,890.00</u>	<u>180,890.00</u>	<u>273,076.25</u>		

DRAFT

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUNDS 400-499 - CAPITAL PROJECTS

DRAFT

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS & TAXES</u>						
36101/36102	"PRINCIPAL, INT & PENALTIES"	18,507.00	18,507.00	3,807.65	14,699.35	20.57
		18,507.00	18,507.00	3,807.65	14,699.35	20.57
<u>CHARGES FOR SERVICE</u>						
362XX	CONTRACTED SERVICES	39,333.00	39,333.00	49,610.00	(10,277.00)	126.13
37XXX,34404	AREA CHARGES & PARK DEDICATION FEES	.00	.00	691,462.00	(691,462.00)	.00
		39,333.00	39,333.00	741,072.00	(701,739.00)	1,884.10
<u>INTERGOVERNMENTAL</u>						
33419-33429	STATE AID	134,400.00	134,400.00	731,746.19	(597,346.19)	544.45
33160-33169	FEDERAL AID	2,065,950.00	2,065,950.00	1,481,203.27	584,746.73	71.70
		2,200,350.00	2,200,350.00	2,212,949.46	(12,599.46)	100.57
<u>OTHER FINANCING SOURCES</u>						
36210	INTEREST EARNINGS	2,350.00	2,350.00	468,076.15	(465,726.15)	19,918.13
36501	PROPERTY SALES	.00	.00	20,312.30	(20,312.30)	.00
36230	DONATIONS	70,000.00	70,000.00	135,850.00	(65,850.00)	194.07
32299	UTILITY PERMITS	2,000.00	2,000.00	11,002.24	(9,002.24)	550.11
		74,350.00	74,350.00	635,240.69	(560,890.69)	854.39
<u>TRANSFERS</u>						
39200-39204	GENERAL FUND TRANSFER IN	510,688.00	510,688.00	1,249,206.57	(738,518.57)	244.61
		510,688.00	510,688.00	1,249,206.57	(738,518.57)	244.61
	TOTAL REVENUE	2,843,228.00	2,843,228.00	4,842,276.37	(1,999,048.37)	170.31

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUNDS 400-499 - CAPITAL PROJECTS

DRAFT

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
401-48000-720 TRANSFERS OUT TO OTHER FUNDS	125,000.00	125,000.00	100,000.00	(25,000.00)	80.00
402-49300-720 TRANSFERS OUT- OPERATING TRANS	130,000.00	130,000.00	130,000.00	.00	100.00
415-45200-560 PARK IMPROVEMENTS	10,000.00	10,000.00	15,568.53	5,568.53	155.69
415-45200-580 OTHER EQUIPMENT	10,000.00	10,000.00	.00	(10,000.00)	.00
415-45200-591 CITY PARK IMPROVEMENTS	.00	.00	168.00	168.00	.00
417-42100-550 VEHICLES	110,000.00	110,000.00	50,757.62	(59,242.38)	46.14
417-42100-551 SQUAD CAMERA	11,000.00	11,000.00	12,650.00	1,650.00	115.00
417-42100-580 OTHER EQUIPMENT	.00	.00	197,925.08	197,925.08	.00
417-42100-590 EMERGENCY OPERATIONS	6,000.00	6,000.00	.00	(6,000.00)	.00
418-43001-550 PW VEHICLES & EQUIPMENT	164,000.00	164,000.00	40,590.00	(123,410.00)	24.75
419-41320-580 ADMIN OTHER EQUIPMENT	10,000.00	10,000.00	.00	(10,000.00)	.00
419-41320-581 CITY HALL BUILDING PROJECT	196,000.00	196,000.00	.00	(196,000.00)	.00
419-41500-570 FINANCE OFFICE EQUIPMENT	12,500.00	12,500.00	.00	(12,500.00)	.00
419-41920-540 COMM DEV VEHICLE	27,000.00	27,000.00	26,239.00	(761.00)	97.18
419-41920-580 OTHER EQUIPMENT	16,000.00	16,000.00	.00	(16,000.00)	.00
420-42200-540 EQUIPMENT	.00	.00	22,622.04	22,622.04	.00
420-42200-550 VEHICLES	665,000.00	665,000.00	49,247.80	(615,752.20)	7.41
420-42200-565 FIRE HALL BLDG IMPROV/REPAIR	.00	.00	14,356.50	14,356.50	.00
422-49300-720 TRANSFER OUT	.00	.00	215,265.57	215,265.57	.00
423-48000-530 C-I BIKE TRAIL IMPROVEMENTS	50,000.00	50,000.00	.00	(50,000.00)	.00
443-48000-223 STREET CRACK SEALING	70,000.00	70,000.00	70,000.00	.00	100.00
443-48000-224 STREET SEAL COATING	40,000.00	40,000.00	25,000.00	(15,000.00)	62.50
443-48000-225 PVMT MGMT OVERLAYS	140,000.00	140,000.00	14,949.00	(125,051.00)	10.68
443-48000-226 DOWNTOWN PAVER/TREE REPAIR	50,000.00	50,000.00	48,710.05	(1,289.95)	97.42
443-48000-535 SECOND AVESW CONSTRUCTION & EN	.00	.00	580,103.31	580,103.31	.00
443-48000-536 CITY PARKING LOT REHAB	.00	.00	157,854.94	157,854.94	.00
444-48000-303 ENGINEERING FEES	.00	.00	238,860.00	238,860.00	.00
444-48000-530 IMPR OTHER THAN BUILDINGS	2,303,000.00	2,303,000.00	1,397,435.52	(905,564.48)	60.68
484-48000-303 ENGINEERING EXP	.00	.00	207,677.12	207,677.12	.00
484-48000-307 ENGINEERING EXP-CENTRAL AVE TR	.00	.00	32,645.55	32,645.55	.00
484-48000-351 LEGAL NOTICE/PUBLISHING	.00	.00	55.72	55.72	.00
486-48000-303 ENGINEERING EXP	.00	.00	113,606.62	113,606.62	.00
499-48000-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	1,499.80	1,499.80	.00
499-48000-305 DOWNTOWN WAYFINDING STUDY	.00	.00	22,495.75	22,495.75	.00
499-48000-306 LAKE FANNY PARK MASTER PLAN	.00	.00	12,114.50	12,114.50	.00
499-48000-510 LAND PURCHASE	.00	.00	315,265.57	315,265.57	.00
TOTAL FUND EXPENDITURES	4,145,500.00	4,145,500.00	4,113,663.59	(31,836.41)	99.23
TOTAL EXPENDITURES	4,145,500.00	4,145,500.00	4,113,663.59	(31,836.41)	99.23
NET REVENUES					
OVER(UNDER) EXPENDITURES	(1,302,272.00)	(1,302,272.00)	728,612.78		

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 601 - WATER UTILITY FUND

DRAFT

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SOURCE 33	700,000.00	700,000.00	.00	700,000.00	.00	.00
SA & INTEREST EARNINGS	.00	.00	121,430.57	(121,430.57)	.00	(46,615.94)
OPERATING REVENUE	2,074,800.00	2,074,800.00	2,342,002.87	(267,202.87)	112.88	2,104,644.72
OTHER FINANCING SOURCES	125,000.00	125,000.00	1,234,284.92	(1,109,284.92)	987.43	100,000.00
TOTAL FUND REVENUE	<u>2,899,800.00</u>	<u>2,899,800.00</u>	<u>3,697,718.36</u>	<u>(797,918.36)</u>	<u>127.52</u>	<u>2,158,028.78</u>
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	<u>2,057,763.00</u>	<u>2,057,763.00</u>	<u>1,223,830.88</u>	<u>833,932.12</u>	<u>59.47</u>	<u>1,801,135.31</u>
TOTAL WATER FUND EXPENDITURES	<u>2,057,763.00</u>	<u>2,057,763.00</u>	<u>1,223,830.88</u>	<u>833,932.12</u>	<u>59.47</u>	<u>1,801,135.31</u>
TOTAL FUND EXPENDITURES	<u>2,057,763.00</u>	<u>2,057,763.00</u>	<u>1,223,830.88</u>	<u>833,932.12</u>	<u>59.47</u>	<u>1,801,135.31</u>
NET REVENUE OVER EXPENDITURES	<u>842,037.00</u>	<u>842,037.00</u>	<u>2,473,887.48</u>	<u>(1,631,850.48)</u>		<u>356,893.47</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
601-33161 ARPA GRANT FUNDS	700,000.00	700,000.00	.00	700,000.00	.00	.00
TOTAL SOURCE 33	700,000.00	700,000.00	.00	700,000.00	.00	.00
<u>SA & INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	4,077.34	(4,077.34)	.00	4,610.95
601-36210 INTEREST EARNINGS	.00	.00	117,353.23	(117,353.23)	.00	19,232.18
601-36215 UNREALIZED MKT VALUE GAIN/LOSS	.00	.00	.00	.00	.00	(70,459.07)
TOTAL SA & INTEREST EARNINGS	.00	.00	121,430.57	(121,430.57)	.00	(46,615.94)
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	1,990,000.00	1,990,000.00	2,240,299.22	(250,299.22)	112.58	1,999,804.75
601-37120 SALES OF METERS & SUPPLIES	30,000.00	30,000.00	26,239.60	3,760.40	87.47	36,557.00
601-37160 PENALTIES ETC.	26,000.00	26,000.00	44,667.73	(18,667.73)	171.80	38,193.31
601-37165 CERTIFICATION PENALTY	.00	.00	825.00	(825.00)	.00	1,425.00
601-37170 OTHER REVENUE	28,800.00	28,800.00	29,971.32	(1,171.32)	104.07	28,664.66
TOTAL OPERATING REVENUE	2,074,800.00	2,074,800.00	2,342,002.87	(267,202.87)	112.88	2,104,644.72
<u>OTHER FINANCING SOURCES</u>						
601-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	1,511.11	(1,511.11)	.00	.00
601-39203 TRANSFERS FROM OTHER FUNDS	125,000.00	125,000.00	1,232,773.81	(1,107,773.81)	986.22	100,000.00
TOTAL OTHER FINANCING SOURCES	125,000.00	125,000.00	1,234,284.92	(1,109,284.92)	987.43	100,000.00
TOTAL FUND REVENUE	2,899,800.00	2,899,800.00	3,697,718.36			2,158,028.78

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	293,265.00	293,265.00	275,147.40	(18,117.60)	93.82	256,179.35
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	10,000.00	10,000.00	5,630.88	(4,369.12)	56.31	5,071.96
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	9,426.00	9,426.00	5,861.27	(3,564.73)	62.18	6,028.89
601-49400-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	6.10	6.10	.00	.00
601-49400-110 HOURS WORKED HOLIDAY	3,000.00	3,000.00	1,659.23	(1,340.77)	55.31	652.16
601-49400-115 CALL-IN PAY	2,500.00	2,500.00	1,243.39	(1,256.61)	49.74	1,255.75
601-49400-116 ON-CALL PAY	14,000.00	14,000.00	7,260.34	(6,739.66)	51.86	6,622.55
601-49400-121 PERA (EMPLOYER)	25,357.00	25,357.00	21,166.45	(4,190.55)	83.47	19,819.16
601-49400-122 FICA/MEDICARE (EMPLOYER)	28,167.00	28,167.00	22,190.46	(5,976.54)	78.78	20,574.57
601-49400-123 CENTRAL PENSION FUND CONTRIB	3,120.00	3,120.00	2,062.80	(1,057.20)	66.12	2,065.14
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	59,981.00	59,981.00	52,576.83	(7,404.17)	87.66	50,417.84
601-49400-132 LONGEVITY PAY	15,322.00	15,322.00	.00	(15,322.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	5,750.00	5,750.00	2,783.75	(2,966.25)	48.41	1,719.08
601-49400-151 WORKERS' COMPENSATION PREMIU	13,298.00	13,298.00	8,324.31	(4,973.69)	62.60	4,514.96
601-49400-154 HRA/FLEX FEES	300.00	300.00	212.96	(87.04)	70.99	214.90
<i>TOTAL PERSONAL SERVICES</i>	<u>483,486.00</u>	<u>483,486.00</u>	<u>406,126.17</u>	<u>(77,359.83)</u>	<u>84.00</u>	<u>375,136.31</u>
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	2,000.00	2,000.00	1,011.75	(988.25)	50.59	1,258.26
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	85.54	(914.46)	8.55	494.69
601-49400-204 STATIONARY, FORMS AND ENVELOPE	1,000.00	1,000.00	3,276.94	2,276.94	327.69	1,341.52
601-49400-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	11,271.02	(728.98)	93.93	10,774.81
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	12,000.00	12,000.00	10,925.99	(1,074.01)	91.05	12,003.74
601-49400-213 OPER SUPPLIES - PLANT EQUIP	500.00	500.00	130.50	(369.50)	26.10	174.00
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	65,000.00	65,000.00	59,133.13	(5,866.87)	90.97	40,531.66
601-49400-217 TESTING	2,000.00	2,000.00	2,059.44	59.44	102.97	1,990.05
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	3,000.00	3,000.00	6,480.70	3,480.70	216.02	841.41
601-49400-240 SMALL TOOLS AND MINOR EQUIP	6,000.00	6,000.00	1,180.59	(4,819.41)	19.68	5,549.44
601-49400-270 METERS AND REPAIRS	15,000.00	15,000.00	2,850.60	(12,149.40)	19.00	17,096.93
<i>TOTAL SUPPLIES</i>	<u>119,500.00</u>	<u>119,500.00</u>	<u>98,406.20</u>	<u>(21,093.80)</u>	<u>82.35</u>	<u>92,056.51</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	8,000.00	8,000.00	2,289.32	(5,710.68)	28.62	771.00
601-49400-306 GIS PROJECT CONTRACT EXP	32,000.00	32,000.00	16,010.00	(15,990.00)	50.03	28,010.00
601-49400-307 WELL ABANDONMENT	65,000.00	65,000.00	.00	(65,000.00)	.00	.00
601-49400-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	994.41	(205.59)	82.87	989.58
601-49400-313 IT MGMT & BACKUP	5,600.00	5,600.00	5,482.52	(117.48)	97.90	5,330.40
601-49400-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	5,892.21	(2,107.79)	73.65	5,877.45
601-49400-322 POSTAGE	.00	.00	8,280.01	8,280.01	.00	6,282.15
601-49400-331 TRAVEL/MEALS/LODGING	2,000.00	2,000.00	884.89	(1,115.11)	44.24	358.16
601-49400-334 MILEAGE REIMBURSEMENT	200.00	200.00	268.55	68.55	134.28	248.04
601-49400-340 ADVERTISING	1,000.00	1,000.00	1,981.17	981.17	198.12	1,886.70
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	.00	(500.00)	.00	193.73
601-49400-360 INSURANCE AND BONDS	23,000.00	23,000.00	33,269.92	10,269.92	144.65	21,449.68
601-49400-381 ELECTRIC UTILITIES	110,000.00	110,000.00	94,900.53	(15,099.47)	86.27	89,023.35
601-49400-382 WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	1,218.35	(281.65)	81.22	1,129.93
601-49400-383 GAS UTILITIES	7,500.00	7,500.00	8,236.14	736.14	109.82	6,441.65
TOTAL OTHER SERVICES & CHARG	265,500.00	265,500.00	179,708.02	(85,791.98)	67.69	167,991.82
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	5,023.00	2,023.00	167.43	2,934.25
601-49400-406 REPAIR & MAINT - PLANT	30,000.00	30,000.00	25,563.09	(4,436.91)	85.21	21,081.02
601-49400-407 REPAIRS & MAINTENANCE - HYDR	15,000.00	15,000.00	12,096.90	(2,903.10)	80.65	16,171.92
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	10,326.78	326.78	103.27	9,435.61
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	429.00	(71.00)	85.80	429.00
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	75,000.00	75,000.00	198,359.96	123,359.96	264.48	110,298.29
601-49400-416 DOWNTOWN FIRE SUPPRESSION SE	.00	.00	149,240.00	149,240.00	.00	.00
601-49400-420 DEPRECIATION	855,000.00	855,000.00	.00	(855,000.00)	.00	846,876.87
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	8,500.00	8,500.00	8,481.20	(18.80)	99.78	8,158.10
601-49400-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	954.00	(46.00)	95.40	2,926.25
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	447.00	(2,553.00)	14.90	760.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	9,465.56	4,465.56	189.31	3,648.18
601-49400-489 OTHER CONTRACTED SERVICES	5,000.00	5,000.00	13,819.00	8,819.00	276.38	9,104.07
TOTAL MISCELLANEOUS	1,026,500.00	1,026,500.00	434,205.49	(592,294.51)	42.30	1,031,823.56
<i>DEBT SERVICE</i>						
601-49400-619 INTEREST-WATER TREATMENT 2005	24,088.00	24,088.00	116.56	(23,971.44)	.48	14,316.56
601-49400-620 FISCAL AGENT FEES	6,000.00	6,000.00	2,062.07	(3,937.93)	34.37	1,575.00
601-49400-634 INEREST EXP 2014 IMPROV	4,842.00	4,842.00	(58.10)	(4,900.10)	(1.20)	2,842.36
601-49400-635 INTEREST EXP 2015 BONDS	7,186.00	7,186.00	882.92	(6,303.08)	12.29	3,712.26
601-49400-636 INTEREST EXP 2016 WATER BONDS	8,089.00	8,089.00	2,945.55	(5,143.45)	36.41	5,407.44
601-49400-638 INTEREST EXPESE 2018 BONDS	10,938.00	10,938.00	9,473.14	(1,464.86)	86.61	11,110.64
601-49400-639 INTEREST EXP 2019 BONDS W TOWE	66,284.00	66,284.00	57,553.24	(8,730.76)	86.83	61,553.23
601-49400-640 INTEREST EXPENSE 2020 IMPROV	10,350.00	10,350.00	7,409.62	(2,940.38)	71.59	8,609.62
TOTAL DEBT SERVICE	137,777.00	137,777.00	80,385.00	(57,392.00)	58.34	109,127.11

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	25,000.00	.00	100.00	25,000.00
<i>TOTAL TRANSFERS</i>	25,000.00	25,000.00	25,000.00	.00	100.00	25,000.00
TOTAL EXPENSE 400	2,057,763.00	2,057,763.00	1,223,830.88	(833,932.12)	59.47	1,801,135.31

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,057,763.00	2,057,763.00	1,223,830.88			1,801,135.31
NET REVENUES OVER EXPENDITURE	842,037.00	842,037.00	2,473,887.48			356,893.47

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 602 - WASTEWATER UTILITY FUND

DRAFT

<u>REVENUE</u>	<u>ADOPTED BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>UNUSED/ UNEARNED</u>	<u>% OF BUDGET</u>	<u>PRIOR YR YTD ACTUAL</u>
SA & INTEREST EARNINGS	.00	.00	195,863.91	(195,863.91)	.00	(87,277.13)
OPERATING REVENUE	2,319,000.00	2,319,000.00	3,236,117.57	(917,117.57)	139.55	2,611,297.68
OTHER FINANCING SOURCES	.00	.00	34,500.00	(34,500.00)	.00	13,153.64
TOTAL FUND REVENUE	<u>2,319,000.00</u>	<u>2,319,000.00</u>	<u>3,466,481.48</u>	<u>(1,147,481.48)</u>	<u>149.48</u>	<u>2,537,174.19</u>
<u>EXPENDITURES</u>						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,438,157.00	3,438,157.00	1,909,920.93	1,528,236.07	55.55	3,477,126.39
TOTAL WASTEWATER FUND EXPENDITURES	<u>3,438,157.00</u>	<u>3,438,157.00</u>	<u>1,909,920.93</u>	<u>1,528,236.07</u>	<u>55.55</u>	<u>3,477,126.39</u>
TOTAL FUND EXPENDITURES	<u>3,438,157.00</u>	<u>3,438,157.00</u>	<u>1,909,920.93</u>	<u>1,528,236.07</u>	<u>55.55</u>	<u>3,477,126.39</u>
NET REVENUE OVER EXPENDITURES	<u>(1,119,157.00)</u>	<u>(1,119,157.00)</u>	<u>1,556,560.55</u>	<u>(2,675,717.55)</u>		<u>(939,952.20)</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
602-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	571.70	(571.70)	.00	879.66
602-36210 INTEREST EARNINGS	.00	.00	195,292.21	(195,292.21)	.00	33,235.44
602-36215 UNREALIZED MKT VALUE GAIN/LOSS	.00	.00	.00	.00	.00	(121,392.23)
TOTAL SA & INTEREST EARNINGS	.00	.00	195,863.91	(195,863.91)	.00	(87,277.13)
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	2,244,000.00	2,244,000.00	2,587,965.14	(343,965.14)	115.33	2,507,554.14
602-37250 SAC CHARGES	50,000.00	50,000.00	606,891.00	(556,891.00)	1,213.78	68,190.00
602-37260 PENALTIES	25,000.00	25,000.00	41,261.43	(16,261.43)	165.05	35,553.54
TOTAL OPERATING REVENUE	2,319,000.00	2,319,000.00	3,236,117.57	(917,117.57)	139.55	2,611,297.68
<u>OTHER FINANCING SOURCES</u>						
602-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	34,500.00	(34,500.00)	.00	13,153.64
TOTAL OTHER FINANCING SOURCES	.00	.00	34,500.00	(34,500.00)	.00	13,153.64
TOTAL FUND REVENUE	2,319,000.00	2,319,000.00	3,466,481.48			2,537,174.19

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	545,586.00	545,586.00	633,421.00	87,835.00	116.10	616,441.06
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	25,000.00	25,000.00	26,793.93	1,793.93	107.18	25,286.36
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	10,413.00	10,413.00	7,666.41	(2,746.59)	73.62	9,748.67
602-49450-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	75.28
602-49450-110 HOURS WORKED HOLIDAY	4,500.00	4,500.00	5,225.70	725.70	116.13	5,117.98
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	3,615.34	615.34	120.51	4,021.34
602-49450-116 ON-CALL PAY	29,000.00	29,000.00	31,915.61	2,915.61	110.05	29,635.36
602-49450-121 PERA (EMPLOYER)	46,835.00	46,835.00	51,245.89	4,410.89	109.42	48,123.83
602-49450-122 FICA/MEDICARE (EMPLOYER)	50,149.00	50,149.00	52,840.36	2,691.36	105.37	51,103.51
602-49450-123 CENTRAL PENSION FUND CONTRIB	9,360.00	9,360.00	12,411.57	3,051.57	132.60	12,386.40
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	111,015.00	111,015.00	129,367.83	18,352.83	116.53	123,656.16
602-49450-132 LONGEVITY PAY	17,360.00	17,360.00	.00	(17,360.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	11,500.00	11,500.00	5,873.85	(5,626.15)	51.08	4,978.63
602-49450-151 WORKERS' COMPENSATION PREMIU	29,543.00	29,543.00	35,916.13	6,373.13	121.57	21,825.64
602-49450-154 HRA/FLEX FEES	600.00	600.00	551.38	(48.62)	91.90	556.30
<i>TOTAL PERSONAL SERVICES</i>	<u>893,861.00</u>	<u>893,861.00</u>	<u>996,845.00</u>	<u>102,984.00</u>	<u>111.52</u>	<u>952,956.52</u>
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	8,000.00	8,000.00	13,874.31	5,874.31	173.43	24,535.10
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	888.22	(611.78)	59.21	1,986.60
602-49450-204 STATIONARY, FORMS AND ENVELOPE	2,000.00	2,000.00	3,276.95	1,276.95	163.85	1,341.52
602-49450-210 MISCELLANEOUS OPER SUPPLIES	7,500.00	7,500.00	13,976.94	6,476.94	186.36	9,677.25
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	15,000.00	15,000.00	13,695.57	(1,304.43)	91.30	17,609.27
602-49450-213 OPER SUPPLIES - PLANT EQUIP	200.00	200.00	130.50	(69.50)	65.25	174.00
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	180,000.00	180,000.00	233,418.49	53,418.49	129.68	190,687.78
602-49450-217 TESTING	9,000.00	9,000.00	9,683.56	683.56	107.60	9,617.14
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	6,000.00	6,000.00	5,859.26	(140.74)	97.65	6,696.17
602-49450-240 SMALL TOOLS & MINOR EQUIP	7,000.00	7,000.00	11,164.75	4,164.75	159.50	7,345.68
<i>TOTAL SUPPLIES</i>	<u>236,200.00</u>	<u>236,200.00</u>	<u>305,968.55</u>	<u>69,768.55</u>	<u>129.54</u>	<u>269,670.51</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	5,444.70	444.70	108.89	2,243.54
602-49450-306 GIS PROJECT CONTRACT EXP	35,000.00	35,000.00	16,010.00	(18,990.00)	45.74	28,010.00
602-49450-310 GOPHER STATE ONE CALL	1,200.00	1,200.00	994.39	(205.61)	82.87	989.57
602-49450-313 IT MGMT & BACKUP	5,600.00	5,600.00	5,482.52	(117.48)	97.90	5,330.40
602-49450-321 TELEPHONE/CELLULAR PHONES	6,000.00	6,000.00	9,496.18	3,496.18	158.27	9,479.61
602-49450-322 POSTAGE	7,000.00	7,000.00	8,245.01	1,245.01	117.79	6,504.44
602-49450-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	860.15	(1,639.85)	34.41	873.83
602-49450-334 MILEAGE REIMBURSEMENT	200.00	200.00	268.55	68.55	134.28	256.25
602-49450-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	48,000.00	48,000.00	48,220.81	220.81	100.46	43,414.39
602-49450-381 ELECTRIC UTILITIES	136,000.00	136,000.00	120,577.00	(15,423.00)	88.66	136,344.00
602-49450-382 WATER/WASTEWATER UTILITIES	1,600.00	1,600.00	1,443.66	(156.34)	90.23	1,396.07
602-49450-383 GAS UTILITIES	40,000.00	40,000.00	39,827.14	(172.86)	99.57	41,376.11
602-49450-384 REFUSE HAULING	5,000.00	5,000.00	3,281.39	(1,718.61)	65.63	3,166.44
602-49450-385 POWER - LIFT STATIONS	16,000.00	16,000.00	15,125.13	(874.87)	94.53	15,692.52
<i>TOTAL OTHER SERVICES & CHARG</i>	<i>309,300.00</i>	<i>309,300.00</i>	<i>275,276.63</i>	<i>(34,023.37)</i>	<i>89.00</i>	<i>295,077.17</i>
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	10,000.00	10,000.00	1,325.00	(8,675.00)	13.25	29,923.20
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	7,000.00	7,000.00	6,445.70	(554.30)	92.08	5,522.54
602-49450-406 REPAIR & MAINT - PLANT	45,000.00	45,000.00	52,135.98	7,135.98	115.86	44,150.18
602-49450-407 REPAIR & MAINT - LIFT STATIONS	10,000.00	10,000.00	9,833.62	(166.38)	98.34	594.46
602-49450-408 REPAIRS & MAINTENANCE - SEWER	2,500.00	2,500.00	2,274.28	(225.72)	90.97	7,053.83
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,400.00	1,400.00	1,286.95	(113.05)	91.93	1,286.95
602-49450-418 KENWOOD LIFT STATION	.00	.00	(3,882.24)	(3,882.24)	.00	.00
602-49450-420 DEPRECIATION	1,600,000.00	1,600,000.00	.00	(1,600,000.00)	.00	1,591,010.53
602-49450-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
602-49450-433 DUES AND SUBSCRIPTIONS	5,000.00	5,000.00	3,218.00	(1,782.00)	64.36	5,798.25
602-49450-440 MEETINGS AND SCHOOLS	4,000.00	4,000.00	2,661.18	(1,338.82)	66.53	2,155.00
602-49450-441 MPCA FEES	15,000.00	15,000.00	8,456.00	(6,544.00)	56.37	8,412.00
602-49450-489 OTHER CONTRACTED SERVICES	115,000.00	115,000.00	97,105.00	(17,895.00)	84.44	100,769.40
<i>TOTAL MISCELLANEOUS</i>	<i>1,815,900.00</i>	<i>1,815,900.00</i>	<i>180,859.47</i>	<i>(1,635,040.53)</i>	<i>9.96</i>	<i>1,796,676.34</i>
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	61,666.00	61,666.00	61,665.38	(.62)	100.00	67,727.06
602-49450-620 FISCAL AGENT FEES	2,500.00	2,500.00	1,272.41	(1,227.59)	50.90	1,100.00
602-49450-634 INTEREST EXP 2014 IMPROV	2,191.00	2,191.00	(36.86)	(2,227.86)	(1.68)	1,275.64
602-49450-635 INTEREST EXP 2015 BOND EXP	3,234.00	3,234.00	397.34	(2,836.66)	12.29	1,670.50
602-49450-636 INTEREST EXP 2016 SEWER BONDS	4,927.00	4,927.00	1,796.38	(3,130.62)	36.46	3,296.02
602-49450-638 INTEREST EXPESE 2018 BONDS	3,800.00	3,800.00	3,281.60	(518.40)	86.36	3,881.60
602-49450-640 INTEREST EXPENSE 2020 IMP BOND	22,400.00	22,400.00	7,595.03	(14,804.97)	33.91	8,795.03
602-49450-641 INTEREST EXPENSE 2022 IMP BOND	7,178.00	7,178.00	.00	(7,178.00)	.00	.00
<i>TOTAL DEBT SERVICE</i>	<i>107,896.00</i>	<i>107,896.00</i>	<i>75,971.28</i>	<i>(31,924.72)</i>	<i>70.41</i>	<i>87,745.85</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	75,000.00	.00	100.00	75,000.00
<i>TOTAL TRANSFERS</i>	75,000.00	75,000.00	75,000.00	.00	100.00	75,000.00
TOTAL EXPENSE 450	3,438,157.00	3,438,157.00	1,909,920.93	(1,528,236.07)	55.55	3,477,126.39

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,438,157.00	3,438,157.00	1,909,920.93			3,477,126.39
NET REVENUES OVER EXPENDITURE	(1,119,157.00)	(1,119,157.00)	1,556,560.55			(939,952.20)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 603 - STORM WATER UTILITY FUND

DRAFT

<u>REVENUE</u>	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
SA & INTEREST EARNINGS	.00	.00	27,546.51	(27,546.51)	.00	(10,843.19)
OPERATING REVENUES	418,700.00	418,700.00	451,241.20	(32,541.20)	107.77	404,250.68
TOTAL FUND REVENUE	<u>418,700.00</u>	<u>418,700.00</u>	<u>478,787.71</u>	<u>(60,087.71)</u>	<u>114.35</u>	<u>393,407.49</u>
<u>EXPENDITURES</u>						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	647,774.00	647,774.00	78,001.49	569,772.51	12.04	524,782.24
TOTAL STORM SEWER FUND EXPENDITURE	647,774.00	647,774.00	78,001.49	569,772.51	12.04	524,782.24
TOTAL FUND EXPENDITURES	<u>647,774.00</u>	<u>647,774.00</u>	<u>78,001.49</u>	<u>569,772.51</u>	<u>12.04</u>	<u>524,782.24</u>
NET REVENUE OVER EXPENDITURES	<u>(229,074.00)</u>	<u>(229,074.00)</u>	<u>400,786.22</u>	<u>(629,860.22)</u>		<u>(131,374.75)</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	27,546.51	(27,546.51)	.00	4,070.87
603-36215 UNREALIZED MKT VALUE GAIN/LOSS	.00	.00	.00	.00	.00	(14,914.06)
TOTAL SA & INTEREST EARNINGS	.00	.00	27,546.51	(27,546.51)	.00	(10,843.19)
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	413,700.00	413,700.00	442,424.09	(28,724.09)	106.94	396,996.17
603-37360 PENALTIES	5,000.00	5,000.00	8,817.11	(3,817.11)	176.34	7,254.51
TOTAL OPERATING REVENUES	418,700.00	418,700.00	451,241.20	(32,541.20)	107.77	404,250.68
TOTAL FUND REVENUE	418,700.00	418,700.00	478,787.71			393,407.49

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>EXPENSE 500</i>						
<i>PERSONAL SERVICES</i>						
603-49500-101 FULL-TIME EMPLOYEES - REGULAR	63,253.00	63,253.00	.00	(63,253.00)	.00	.00
603-49500-102 FULL-TIME EMPLOYEES - OVERTIME	250.00	250.00	.00	(250.00)	.00	.00
603-49500-121 PERA (EMPLOYER)	4,744.00	4,744.00	.00	(4,744.00)	.00	.00
603-49500-122 FICA/MEDICARE (EMPLOYER)	4,839.00	4,839.00	.00	(4,839.00)	.00	.00
603-49500-131 MEDICAL/DENTAL/LIFE INS	17,283.00	17,283.00	.00	(17,283.00)	.00	.00
603-49500-132 LONGEVITY PAY	330.00	330.00	.00	(330.00)	.00	.00
603-49500-133 DEDUCTIBLE CONTRIBUTION	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
603-49500-151 WORKERS' COMPENSATION PREMIU	650.00	650.00	.00	(650.00)	.00	.00
603-49500-154 HRA/FLEX FEES	100.00	100.00	.00	(100.00)	.00	.00
<i>TOTAL PERSONAL SERVICES</i>	<u>92,949.00</u>	<u>92,949.00</u>	<u>.00</u>	<u>(92,949.00)</u>	<u>.00</u>	<u>.00</u>
<i>SUPPLIES</i>						
603-49500-201 OFFICE SUPPLIES	200.00	200.00	102.94	(97.06)	51.47	24.48
603-49500-212 FUEL AND GAS	500.00	500.00	.00	(500.00)	.00	.00
<i>TOTAL SUPPLIES</i>	<u>700.00</u>	<u>700.00</u>	<u>102.94</u>	<u>(597.06)</u>	<u>14.71</u>	<u>24.48</u>
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	4,439.75	(560.25)	88.80	10,391.25
603-49500-352 GEN INFO & PUBLIC NOTICES	200.00	200.00	.00	(200.00)	.00	9.45
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>5,200.00</u>	<u>5,200.00</u>	<u>4,439.75</u>	<u>(760.25)</u>	<u>85.38</u>	<u>10,400.70</u>
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	60,000.00	60,000.00	33,637.35	(26,362.65)	56.06	37,001.01
603-49500-420 DEPRECIATION	432,000.00	432,000.00	.00	(432,000.00)	.00	428,749.64
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	2,092.33	1,092.33	209.23	1,995.42
603-49500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>496,000.00</u>	<u>496,000.00</u>	<u>35,729.68</u>	<u>(460,270.32)</u>	<u>7.20</u>	<u>467,746.07</u>
<i>DEBT SERVICE</i>						
603-49500-617 BOND DISCOUNT	.00	.00	.00	.00	.00	1,233.37
603-49500-620 FISCAL AGENT FEES	.00	.00	1,742.24	1,742.24	.00	.00
603-49500-621 BOND ISSUE COSTS	.00	.00	.00	.00	.00	3,176.98
603-49500-634 INTEREST EXP 2014 STORM IMPROV	2,462.00	2,462.00	(45.60)	(2,507.60)	(1.85)	1,428.93
603-49500-635 INTEREST EXP 2015 BONDS	3,645.00	3,645.00	447.89	(3,197.11)	12.29	1,882.92
603-49500-636 INTEREST EXP 2016 STORM BONDS	4,685.00	4,685.00	1,708.80	(2,976.20)	36.47	3,134.79
603-49500-638 INTEREST EXPESE 2018 BONDS	14,425.00	14,425.00	12,494.08	(1,930.92)	86.61	14,594.08
603-49500-640 INTEREST EXPENSE 2020 IMP BOND	20,800.00	20,800.00	14,887.09	(5,912.91)	71.57	17,287.09
603-49500-641 INTEREST EXPENSE 2022 IMP BOND	6,908.00	6,908.00	6,494.62	(413.38)	94.02	3,872.83
<i>TOTAL DEBT SERVICE</i>	<u>52,925.00</u>	<u>52,925.00</u>	<u>37,729.12</u>	<u>(15,195.88)</u>	<u>71.29</u>	<u>46,610.99</u>
TOTAL EXPENSE 500	<u><u>647,774.00</u></u>	<u><u>647,774.00</u></u>	<u><u>78,001.49</u></u>	<u><u>(569,772.51)</u></u>	<u><u>12.04</u></u>	<u><u>524,782.24</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	647,774.00	647,774.00	78,001.49			524,782.24
NET REVENUES OVER EXPENDITURE	(229,074.00)	(229,074.00)	400,786.22			(131,374.75)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 604 - STREET LIGHT UTILITY

DRAFT

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SOURCE 36	.00	.00	4,666.03	(4,666.03)	.00	(1,077.89)
OPERATING REVENUES	246,900.00	246,900.00	251,862.89	(4,962.89)	102.01	248,110.84
TOTAL FUND REVENUE	246,900.00	246,900.00	256,528.92	(9,628.92)	103.90	247,032.95
EXPENDITURES						
STREET LIGHT UTILITY EXP EXPENSE 550	240,000.00	240,000.00	206,231.96	33,768.04	85.93	215,734.93
TOTAL STREET LIGHT UTILITY EXP	240,000.00	240,000.00	206,231.96	33,768.04	85.93	215,734.93
TOTAL FUND EXPENDITURES	240,000.00	240,000.00	206,231.96	33,768.04	85.93	215,734.93
NET REVENUE OVER EXPENDITURES	6,900.00	6,900.00	50,296.96	(43,396.96)		31,298.02

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
604-36210 INTEREST EARNINGS	.00	.00	4,666.03	(4,666.03)	.00	404.67
604-36215 UNREALIZED MKT VALUE GAIN/LOSS	.00	.00	.00	.00	.00	(1,482.56)
TOTAL SOURCE 36	.00	.00	4,666.03	(4,666.03)	.00	(1,077.89)
 <u>OPERATING REVENUES</u>						
604-37360 PENALTIES	3,000.00	3,000.00	5,394.44	(2,394.44)	179.81	4,636.93
604-37410 STREET LIGHT UTILITY FEES	243,900.00	243,900.00	246,468.45	(2,568.45)	101.05	238,905.91
604-37470 OTHER REVENUE	.00	.00	.00	.00	.00	4,568.00
TOTAL OPERATING REVENUES	246,900.00	246,900.00	251,862.89	(4,962.89)	102.01	248,110.84
 TOTAL FUND REVENUE	 246,900.00	 246,900.00	 256,528.92			 247,032.95

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	180,000.00	180,000.00	177,068.42	(2,931.58)	98.37	175,713.06
<i>TOTAL OTHER SERVICES & CHARG</i>	180,000.00	180,000.00	177,068.42	(2,931.58)	98.37	175,713.06
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	60,000.00	60,000.00	29,163.54	(30,836.46)	48.61	40,021.87
<i>TOTAL MISCELLANEOUS</i>	60,000.00	60,000.00	29,163.54	(30,836.46)	48.61	40,021.87
TOTAL EXPENSE 550	240,000.00	240,000.00	206,231.96	(33,768.04)	85.93	215,734.93

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	240,000.00	240,000.00	206,231.96			215,734.93
NET REVENUES OVER EXPENDITURE	6,900.00	6,900.00	50,296.96			31,298.02

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 610 - LIQUOR STORE FUND

DRAFT

<u>REVENUE</u>	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
INTEREST & LOTTERY SALES	85,240.00	85,240.00	88,350.25	(3,110.25)	103.65	82,801.63
OPERATING REVENUES	6,073,709.00	6,073,709.00	6,560,225.43	(486,516.43)	108.01	6,645,854.52
TOTAL FUND REVENUE	<u>6,158,949.00</u>	<u>6,158,949.00</u>	<u>6,648,575.68</u>	<u>(489,626.68)</u>	<u>107.95</u>	<u>6,728,656.15</u>
<u>EXPENDITURES</u>						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	6,158,949.00	6,158,949.00	6,549,928.03	(390,979.03)	106.35	6,735,069.10
TOTAL LIQUOR STORE EXPENDITURES	<u>6,158,949.00</u>	<u>6,158,949.00</u>	<u>6,549,928.03</u>	<u>(390,979.03)</u>	<u>106.35</u>	<u>6,735,069.10</u>
TOTAL FUND EXPENDITURES	<u>6,158,949.00</u>	<u>6,158,949.00</u>	<u>6,549,928.03</u>	<u>(390,979.03)</u>	<u>106.35</u>	<u>6,735,069.10</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>98,647.65</u>	<u>(98,647.65)</u>		<u>(6,412.95)</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	235.50	4.50	98.13	386.05
610-36210 INTEREST EARNINGS	.00	.00	23,950.42	(23,950.42)	.00	3,825.84
610-36215 UNREALIZED MKT VALUE GAIN/LOSS	.00	.00	.00	.00	.00	(14,016.35)
610-36220 LOTTERY SALES	85,000.00	85,000.00	64,164.33	20,835.67	75.49	92,606.09
TOTAL INTEREST & LOTTERY SALES	85,240.00	85,240.00	88,350.25	(3,110.25)	103.65	82,801.63
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	2,167,325.00	2,167,325.00	2,434,150.22	(266,825.22)	112.31	2,406,470.46
610-37812 SALES - BEER	2,718,665.00	2,718,665.00	2,889,970.82	(171,305.82)	106.30	2,987,568.32
610-37813 SALES - WINE	853,175.00	853,175.00	888,362.38	(35,187.38)	104.12	889,837.80
610-37815 SALES - NON-TAXABLE	185,838.00	185,838.00	176,735.82	9,102.18	95.10	193,383.18
610-37816 SALES - TAXABLE	154,906.00	154,906.00	174,530.80	(19,624.80)	112.67	173,018.86
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(5,000.00)	(5,000.00)	(3,406.00)	(1,594.00)	(68.12)	(4,026.50)
610-37840 CASH OVER AND SHORT	(1,200.00)	(1,200.00)	(118.61)	(1,081.39)	(9.88)	(397.60)
TOTAL OPERATING REVENUES	6,073,709.00	6,073,709.00	6,560,225.43	(486,516.43)	108.01	6,645,854.52
TOTAL FUND REVENUE	6,158,949.00	6,158,949.00	6,648,575.68			6,728,656.15

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	270,360.00	270,360.00	305,129.51	34,769.51	112.86	268,238.61
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	8,470.00	8,470.00	5,052.53	(3,417.47)	59.65	3,934.17
610-49750-103 PART-TIME EMPLOYEES - REGULAR	175,000.00	175,000.00	120,536.41	(54,463.59)	68.88	165,664.32
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	200.00	200.00	.00	(200.00)	.00	179.43
610-49750-110 HOURS WORKED HOLIDAY	12,800.00	12,800.00	10,615.16	(2,184.84)	82.93	9,171.95
610-49750-121 PERA (EMPLOYER)	35,784.00	35,784.00	32,506.69	(3,277.31)	90.84	30,862.23
610-49750-122 FICA/MEDICARE (EMPLOYER)	36,501.00	36,501.00	28,516.40	(7,984.60)	78.12	33,518.07
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	69,130.00	69,130.00	83,454.46	14,324.46	120.72	64,969.94
610-49750-132 LONGEVITY PAY	10,301.00	10,301.00	.00	(10,301.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	4,800.00	4,800.00	1,965.71	(2,834.29)	40.95	1,933.70
610-49750-151 WORKERS' COMPENSATION PREMIU	24,530.00	24,530.00	22,850.81	(1,679.19)	93.15	12,425.33
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	177.23	(72.77)	70.89	.00
610-49750-154 HRA/FLEX FEES	350.00	350.00	316.60	(33.40)	90.46	267.30
TOTAL PERSONAL SERVICES	648,476.00	648,476.00	611,121.51	(37,354.49)	94.24	591,165.05
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	2,000.00	2,000.00	3,441.15	1,441.15	172.06	1,259.20
610-49750-210 MISCELLANEOUS OPER SUPPLIES	21,000.00	21,000.00	16,372.58	(4,627.42)	77.96	24,136.22
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	30,000.00	30,000.00	18,744.69	(11,255.31)	62.48	21,070.22
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	3,685.71	685.71	122.86	1,044.00
610-49750-251 PURCHASES - LIQUOR	1,582,147.00	1,582,147.00	1,732,566.39	150,419.39	109.51	1,735,761.85
610-49750-252 PURCHASES - BEER	2,093,372.00	2,093,372.00	2,205,877.59	112,505.59	105.37	2,279,240.95
610-49750-253 PURCHASES WINE	597,223.00	597,223.00	598,727.49	1,504.49	100.25	606,014.74
610-49750-259 PURCHASES - MISCELLANEOUS	279,410.00	279,410.00	276,356.69	(3,053.31)	98.91	286,453.20
610-49750-260 FREIGHT & DRAY	38,000.00	38,000.00	41,094.86	3,094.86	108.14	41,946.14
TOTAL SUPPLIES	4,646,152.00	4,646,152.00	4,896,867.15	250,715.15	105.40	4,996,926.52
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	3,500.00	3,500.00	6,702.59	3,202.59	191.50	1,499.85
610-49750-313 IT MGMT & BACKUP	6,000.00	6,000.00	5,482.52	(517.48)	91.38	5,330.40
610-49750-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	7,234.03	(765.97)	90.43	7,203.75
610-49750-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
610-49750-334 MILEAGE REIMBURSEMENT	300.00	300.00	195.15	(104.85)	65.05	408.70
610-49750-340 ADVERTISING	40,000.00	40,000.00	44,583.96	4,583.96	111.46	43,231.33
610-49750-341 WINE TASTING EVENT COSTS	3,200.00	3,200.00	.00	(3,200.00)	.00	258.68
610-49750-360 INSURANCE AND BONDS	18,000.00	18,000.00	15,445.18	(2,554.82)	85.81	15,158.43
610-49750-381 ELECTRIC UTILITIES	27,000.00	27,000.00	22,746.50	(4,253.50)	84.25	23,132.54
610-49750-382 WATER/WASTEWATER UTILITIES	1,200.00	1,200.00	783.79	(416.21)	65.32	779.46
610-49750-383 GAS UTILITIES	3,500.00	3,500.00	2,959.83	(540.17)	84.57	2,920.81
610-49750-384 REFUSE HAULING	6,500.00	6,500.00	5,772.10	(727.90)	88.80	5,268.84
TOTAL OTHER SERVICES & CHARG	117,400.00	117,400.00	111,905.65	(5,494.35)	95.32	105,192.79

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 610 - LIQUOR STORE FUND

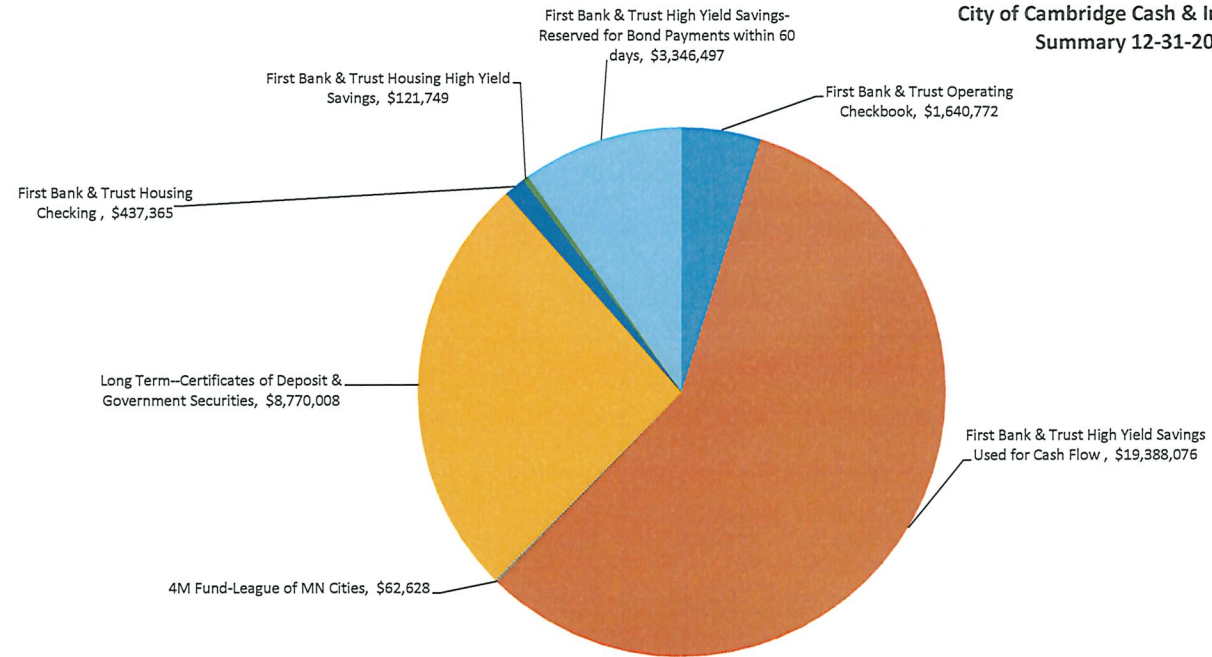
	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	8,000.00	8,000.00	7,906.24	(93.76)	98.83	6,776.64
610-49750-413 RENTALS - OFFICE EQUIPMENT	.00	.00	715.00	715.00	.00	.00
610-49750-420 DEPRECIATION	64,000.00	64,000.00	66,440.42	2,440.42	103.81	61,853.08
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	150,671.00	150,671.00	150,091.34	(579.66)	99.62	147,906.37
610-49750-433 DUES AND SUBSCRIPTIONS	6,500.00	6,500.00	6,144.00	(356.00)	94.52	6,122.00
610-49750-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	150.00	(2,850.00)	5.00	1,454.00
610-49750-453 TAXES AND LICENSES	250.00	250.00	200.00	(50.00)	80.00	20.00
610-49750-461 LOTTERY SWEEP	50,000.00	50,000.00	34,938.16	(15,061.84)	69.88	49,453.81
610-49750-475 LOTTERY PAID OUT	32,000.00	32,000.00	29,684.03	(2,315.97)	92.76	38,548.03
610-49750-489 CONTRACT MAINTENANCE	7,500.00	7,500.00	8,764.53	1,264.53	116.86	4,650.81
<i>TOTAL MISCELLANEOUS</i>	<u>321,921.00</u>	<u>321,921.00</u>	<u>305,033.72</u>	<u>(16,887.28)</u>	<u>94.75</u>	<u>316,784.74</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	425,000.00	425,000.00	625,000.00	200,000.00	147.06	525,000.00
610-49750-724 TRANSFER TO SPECIAL REV FUNDS	.00	.00	.00	.00	.00	200,000.00
<i>TOTAL TRANSFERS</i>	<u>425,000.00</u>	<u>425,000.00</u>	<u>625,000.00</u>	<u>200,000.00</u>	<u>147.06</u>	<u>725,000.00</u>
TOTAL LIQUOR STORE	<u><u>6,158,949.00</u></u>	<u><u>6,158,949.00</u></u>	<u><u>6,549,928.03</u></u>	<u><u>390,979.03</u></u>	<u><u>106.35</u></u>	<u><u>6,735,069.10</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	6,158,949.00	6,158,949.00	6,549,928.03			6,735,069.10
NET REVENUES OVER EXPENDITURE	.00	.00	98,647.65			(6,412.95)

City of Cambridge Cash & Investment
Summary 12-31-2023



City of Cambridge		
General Fund Park Expenses		
on Park Specific Basis		
		Draft
Name of Park		Costs 1/1/2023-12/31/2023
City Park		\$49,910.83
Ice Rink		\$100,998.02
Sandquist Park		\$122,773.68
Central Greens		\$22,734.28
Brown Park		\$5,318.82
Peterson Park		\$10,965.83
Pioneer Park		\$11,366.46
Water Tower Park		\$7,008.31
Preserve Park		\$179.70
Dog Park		\$10,012.64
Honeysuckle Park		\$4,979.79
Parkwood Park		\$11,421.58
Veteran's Park		\$595.69
Not Location Specific Expense		\$135,820.64
Total		\$494,086.27
Difference		\$0.00
Total Per General Ledger		\$494,086.27
Notes:		
Generally, salaries are allocated to each park based on a time estimate received from our Public Works Director. During the year, as the seasons change, the allocations change to reflect current park activity.		
Not location specific expenses includes things that would be too difficult to allocate to a specific park like park liability insurance, gas for park vehicles, small tools, vehicle repairs, and park commission expense.		

Prepared By: Caroline Moe, Director of Finance

Background:

The City received a donation of \$100 from Minuteman Press for the purposes of purchasing prizes for the Winterfest Snowman contest.

The City also received a donation of \$1000 from Kwik Trip for the purpose of assisting with funding the needs of the Cambridge Fire Department.

Fiscal Note:

No budgetary implications since the restricted donation as the expenditures are limited to the donation.

Core Strategy Compatibility #5: Foster Engaged, Informed, and Involved Citizens & Community:

Accepting this restricted donation demonstrates the City serving as a connector piece for community helping people find their passion and honoring the “hometown” feel.

Recommendation:

Approve Resolution R24-004 Accepting Restricted donations to the City of Cambridge

Attachment:

Resolution R24-004

RESOLUTION NO. R24-004

*Resolution Accepting Restricted Donations
To City of Cambridge*

WHEREAS, the City of Cambridge received a restricted donation of \$100 from Minuteman Press to be used for prizes for the Winterfest Snowman contest;

WHEREAS, the Cambridge Fire Department received a restricted donation of \$1,000 from Kwik Trip for use on needs of the Fire Department;

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the donation detailed above are hereby received and accepted for the purposes as described above.

Adopted this 5th day of February, 2024.

James Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Caroline Moe, Director of Finance

Background

As detailed in the attached resolution, we are recommending that a certain 2023 fund transfers be approved at this time.

Council Action Requested

Adopt Resolution R24-005 Approving Inter-Fund Transfers

Resolution No. R24-005

RESOLUTION AUTHORIZING 2023 INTERFUND TRANSFERS

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to make the following 2023 Inter-fund Transfers on the City of Cambridge books of record for 2023:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
General Fund (#101)	Pavement Management Fund (#443)	\$200,000.00	Transfer funds to assist with future projects and help control future levy increases.
Northbound Liquor Fund (#610)	Pavement Management Fund (#443)	\$50,000.00	Transfer funds to assist with future projects and help control future levy increases.
Pavement Management Fund (#443)	Highway 95 Improvement Fund (#486)	\$113,606.62	Transfers funds set aside for project o pay for engineering work incurred in 2023.

This resolution shall become effective immediately upon its passage without publication. Adopted this 5th day of February 2024.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

4E Declare Community Development/Public Works Equipment Surplus Property February 5, 2024

Prepared By: Todd Schwab Public Works/Utilities Director

Background:

The Community Development Department has a 2006 Chevrolet Colorado pickup that has been replaced and is no longer in use.

The Public Works Department has some items that are no longer in use:

- Obsolete guardrail
- Miscellaneous streetlight poles
- Salvaged fencing and miscellaneous fence posts/rail

Recommendation:

Declare the above equipment surplus property and authorize staff to advertise for sale.

4F Request to Approve 4th of July Fireworks contract with J&M Displays February 5, 2024

Prepared by: Evan C Vogel, City Administrator

Background:

The City of Cambridge hosts fireworks for the 4th of July every year. This is the contract with the City's vendor for the display.

Fiscal Note:

The 2024 Approved General Fund Budget included \$19,000 on line 101-41110-455 for the annual 4th of July Fireworks Display. There is an additional cost for insurance and permit fee from the County, approximating \$300 total. Finance Director Moe feels there is enough in the Council budget to apply the full \$19,000 towards the display and move additional funding over to cover the insurance and permit.

Council Action:

Approve Contract with Pyrotechnic Display Inc. for 4th of July Fireworks in the amount of \$19,000

Attachments:

J&M Fireworks Display Agreement

J&M Fireworks Liability Extension Questionnaire



FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as “Seller”, and _____, hereinafter referred to as “Buyer”.

Seller shall furnish to Buyer one (1) fireworks display, as per the \$_____ program (the “Fireworks Program”) submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of _____, 20____ at approximately _____ p.m., weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

I. FIRING OF DISPLAY

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer’s assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
 - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
 - ii. Protection of the display area by roping off or similar facility;
 - iii. Adequate police or security protection to prevent spectators from entering the display area; and
 - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or the use of a barge) shall be discussed prior to adoption of this Agreement, and the Party responsible for any such acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display, with requirement minimum setbacks and security, may result in a change to Buyer’s display (such as a restriction on the type(s) of products which can be utilized) or a cancellation of the display for safety reasons, at Seller’s sole discretion. In such event, if Buyer cannot immediately remedy the setback or security concern prior to the Display time noted above, Buyer remains responsible for the entire purchase price of the display regardless of any limitation or cancellation of the display.

II. PAYMENT. The Buyer shall pay to the Seller (check one of the below options):

- The sum of \$_____ as a down payment upon execution of this Agreement. The balance of \$_____ shall be due and payable within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½ %) per month shall be added to the unpaid balance if the account is not paid in full with the fifteen (15) days from the date of the display. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer’s expense. All returned checks will be assessed a \$30.00 fee.
- \$_____ in full by _____ (70 days prior to the display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- \$_____ in full by _____ (30 days prior to the display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.

III. LOYALTY PROGRAM

- a. Seller has in place a discount system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional ___5% ___10% ___15% (check one) bonus product for this display.

IV. POSTPONEMENT/CANCELLATION

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of _____ or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged and additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

V. INSURANCE and LIMITATIONS OF LIABILITY

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: _____

BY: _____

ROLE: _____

ROLE: _____

J&M Displays, Inc.

ENTITY: _____

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.



FIREWORKS LIABILITY EXTENSION QUESTIONNAIRE

RETURN TO: **dianah@jandmdisplays.com, kathys@jandmdisplays.com**
Fax: 267-392-3890 or mail to J&M Displays, Inc.
18064 170th Avenue, Yarmouth, IA 52660

- Show Work Comp
- Special Instructions

CERTIFICATE HOLDER (NAMED INSURED): _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

EMAIL: _____

EFFECTIVE DATE(S): _____ RAIN DATE: _____

ADDITIONAL NAMED INSURED:

1. NAME / ADDRESS / E-MAIL: _____

INTEREST IN EVENT: _____

2. NAME / ADDRESS / E-MAIL: _____

INTEREST IN EVENT: _____

3. NAME / ADDRESS / E-MAIL: _____

INTEREST IN EVENT: _____

4. NAME / ADDRESS / E-MAIL: _____

INTEREST IN EVENT: _____

TYPE OF SHOW: (Check all that apply.) INDOOR PROXIMATE FLAME OUTDOOR 1.4G CONSUMER 1.3G DISPLAY 1.1G DISPLAY (12" & 16")

LOCATION OF EVENT: _____

DRAW A DIAGRAM of the shooting area using Google Earth Software and attach showing:

1) mortar placement; 2) planned direction of shooting; 3) distances. (REQUIRED)

Center of Display Site Coordinates in Decimals: Latitude: _____ Longitude: _____

Distance to nearest exposure _____ ft. Distance to spectators _____ ft.

Distance to nearest vehicle _____ ft.

Are there fallout spotters? YES NO Size of largest shell being shot: _____ inches

Name of designated Pyrotechnician: _____

FIREWORKS WARRANTY:

1. Fireworks will be displayed not less than required by NFPA standards away from spectators, vehicles and other exposures with a minimum radius of 70 ft per inch of shell diameter for 1.3G shows.
2. All displays will be aimed away from spectators.
3. Fireworks that have been wet at any time prior to display will not be used.
4. All fireworks have been purchased only from J & M Displays, Inc. Merchandise from other companies and/or home-made products are not covered under this liability extension.
5. Firing area will be policed for all debris upon completion of firing display and inspected by the shoot team.
6. Firing area will be inspected by the sponsoring organization at first light the following day.
7. Pyrotechnicians are specifically excluded from all liability coverage.
8. Any claims must be reported to the Yarmouth, Iowa office in writing within 24 hours of the incident.



INSTRUCTIONS ON HOW TO COMPLETE THE FIREWORKS LIABILITY EXTENSION QUESTIONNAIRE

- 1 Certificate Holder (named insured).** This should be the organization/person to whom the certificate of insurance should be mailed to. Usually will be the same as the organization/person who is purchasing the display.
 - 2 Address, City, State, Zip.** This should be the address of the Certificate Holder.
 - 3 Phone, Fax.** This should be numbers of the person completing this form so contact can be made if any questions.
 - 4 Effective Date(s).** This is the date(s) of your fireworks display.
 - 5 Rain Date.** This is the date that your fireworks display will be rescheduled to in the case of inclement weather.
 - 6 Additional Named Insured.** Additional insured are usually the certificate holder as well as any land owners from which the display will be fired. Sometimes cities or counties have special requirements as to who they must have listed in order to obtain a permit. Include addresses and what their interest in your event is. Example: land owner.
 - 7 Type of show.** Circle all that apply.
 - 8 Location of Event.** Example: Kossuth Park, Mediapolis, Iowa.
 - 9 Diagram.** Draw a diagram of the firing area indicating mortar placement, planned directions of shooting, any buildings or obstacles
- (exposures), and where the audience will be located. Measurements are required. They are necessary to make sure that NFPA safe distance requirements are met. If J & M Displays is firing the show for you, speak with your sales representative for help with this section.
- 10 Fall Out Spotters.** If you are firing your own show, will you have people whose only job is to watch where the fall out is landing? If this is a J & M fired display, there will always be fall out spotters.
 - 11 Largest Shell.** You can find the size of the largest shell being fired in your show by looking in your proposal, catalog assortment or ask your J & M sales representative.
 - 12 Name of Designated Pyrotechnicians.** Name of the person in charge of firing this display.
 - 13 Read the Fireworks Warranty and then sign and date at the bottom of the page.**
 - 14 Use Google Earth to Draw Diagram**

EXAMPLE SITE DIAGRAM



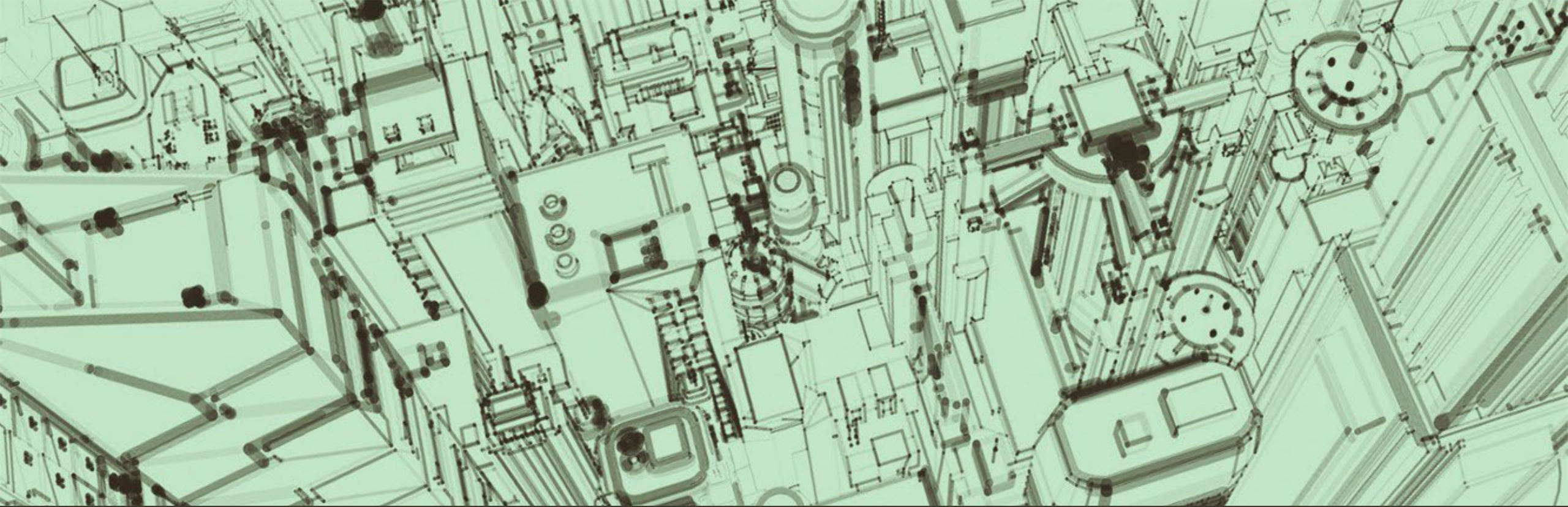
4G Approve to Terminate the Probationary Contract of Alex Braun **February 5, 2024**
Prepared by: Evan C Vogel, City Administrator

Background:

Alexander Braun is a probationary employee with the City of Cambridge. He is in the Field Training period to be a police officer with the Cambridge Police Department. He is currently not meeting departmental standards for performance.

Council Action:

Approve termination of Alexander Braun



Community Development

2023 Year in Review Fast Facts



Department Staffing Overview

- Supports all aspects of Community and Economic Development including administering the City Code, Zoning Code, Building Codes, Property Maintenance Ordinances, subdivisions, platting, and parks planning and development, along with supporting the City Engineer
- Staff includes a Director, City Planner, Specialist, Building Official, Building Inspector, Administrative Assistant, and part-time Receptionist
- Maintains electronic filing which allows for effective and efficient property file maintenance, data retention, and record request fulfilling capabilities
- Updates ordinances while balancing the needs of citizens and being mindful of statutory requirements

Planning

- The Community Development Director and City Planner are the staff liaisons to the Planning Commission.
- In 2023, the Planning Commission reviewed:
 - 8 Interim Use Permits
 - 6 for chickens/ducks
 - 2 for zoning district review
 - 5 Ordinance Revisions
 - 4 Preliminary Plats
 - 4 Variance Requests
 - 3 Street Vacation requests
 - 2 Planned Unit Development (PUD) amendments
 - 1 Rezoning request

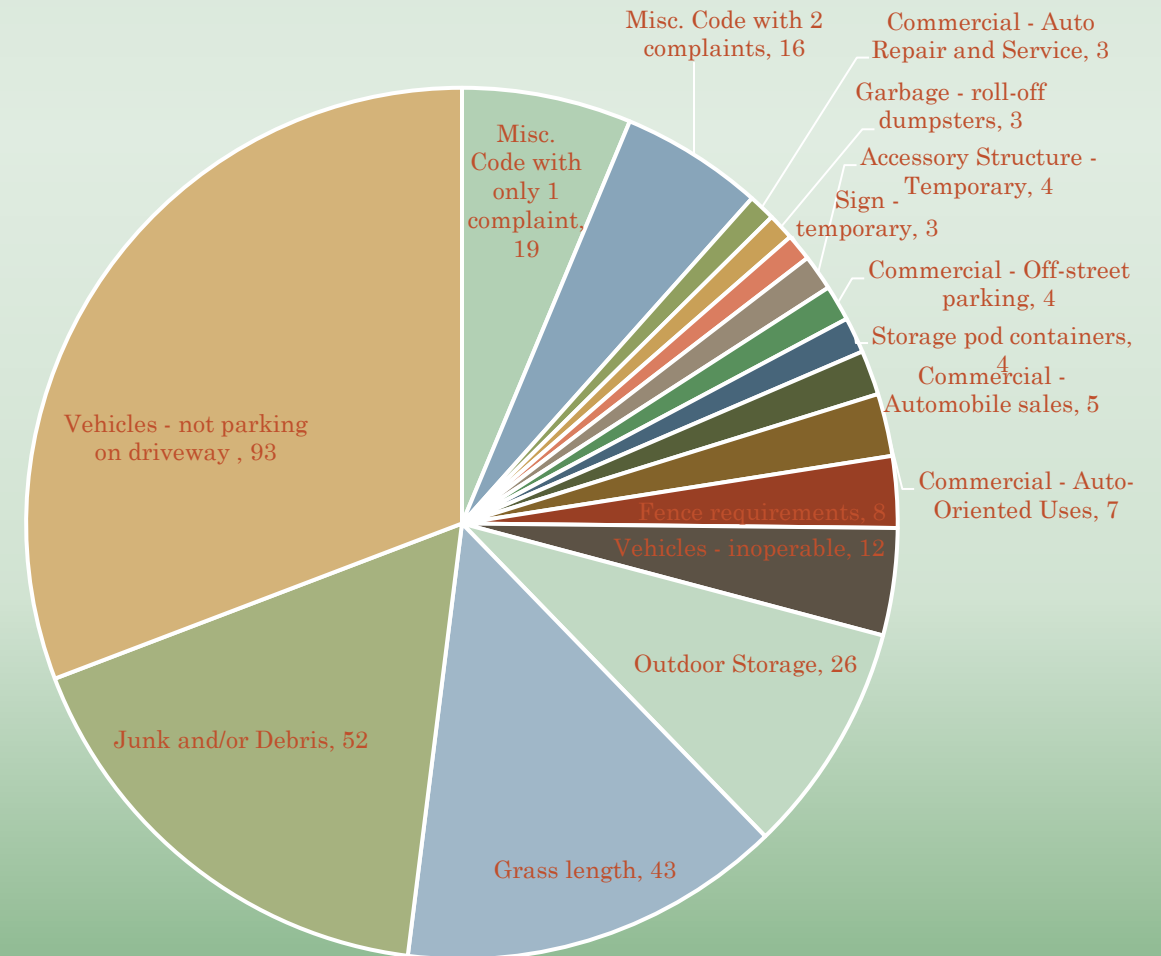
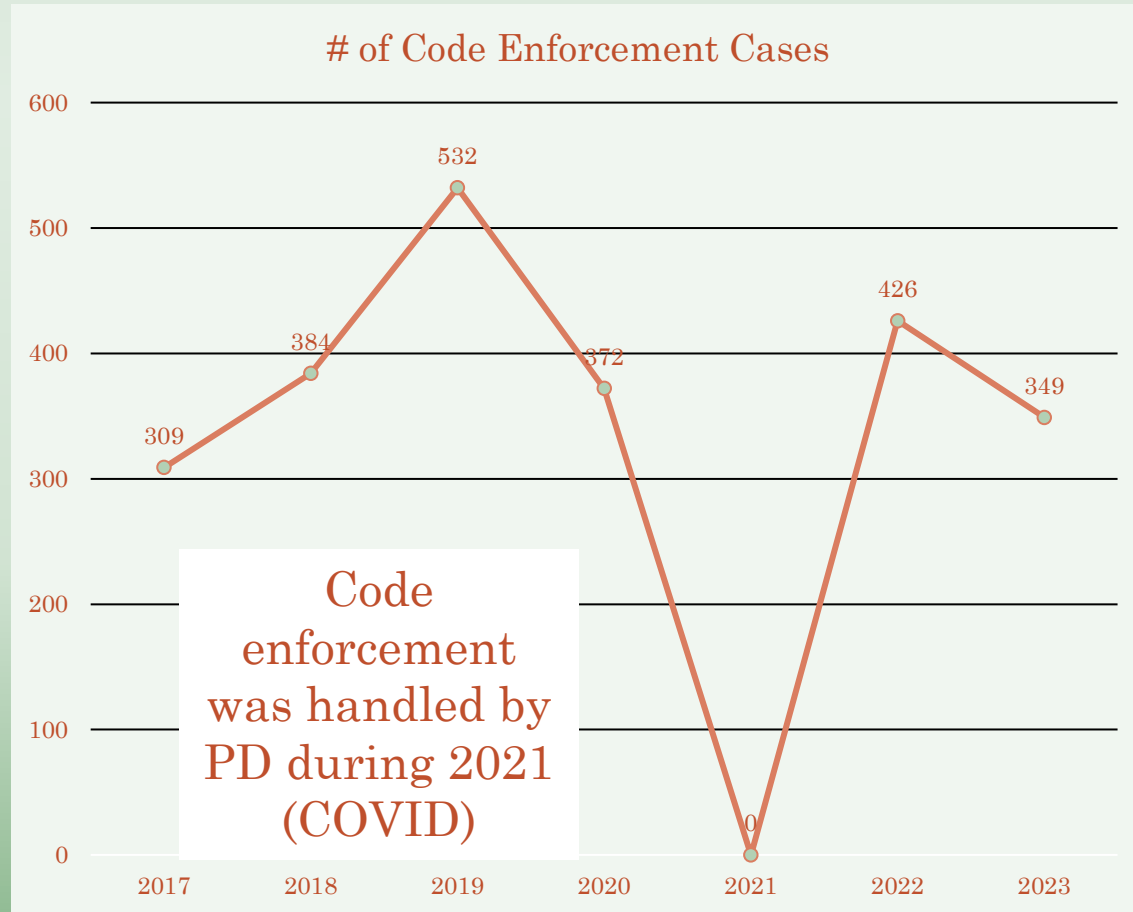


Parks Planning

- The Community Development Specialist is the staff liaison to the Parks, Trails, and Recreation Commission
- Planned, coordinated, and hosted:
 - 3 concerts in the park
 - 3 downtown concerts in coordination with Third Thursday events
 - 3 kids events
 - Cambridge Art Fair (won the 2023 Best Of Reader's Choice award)
 - First Winter Festival

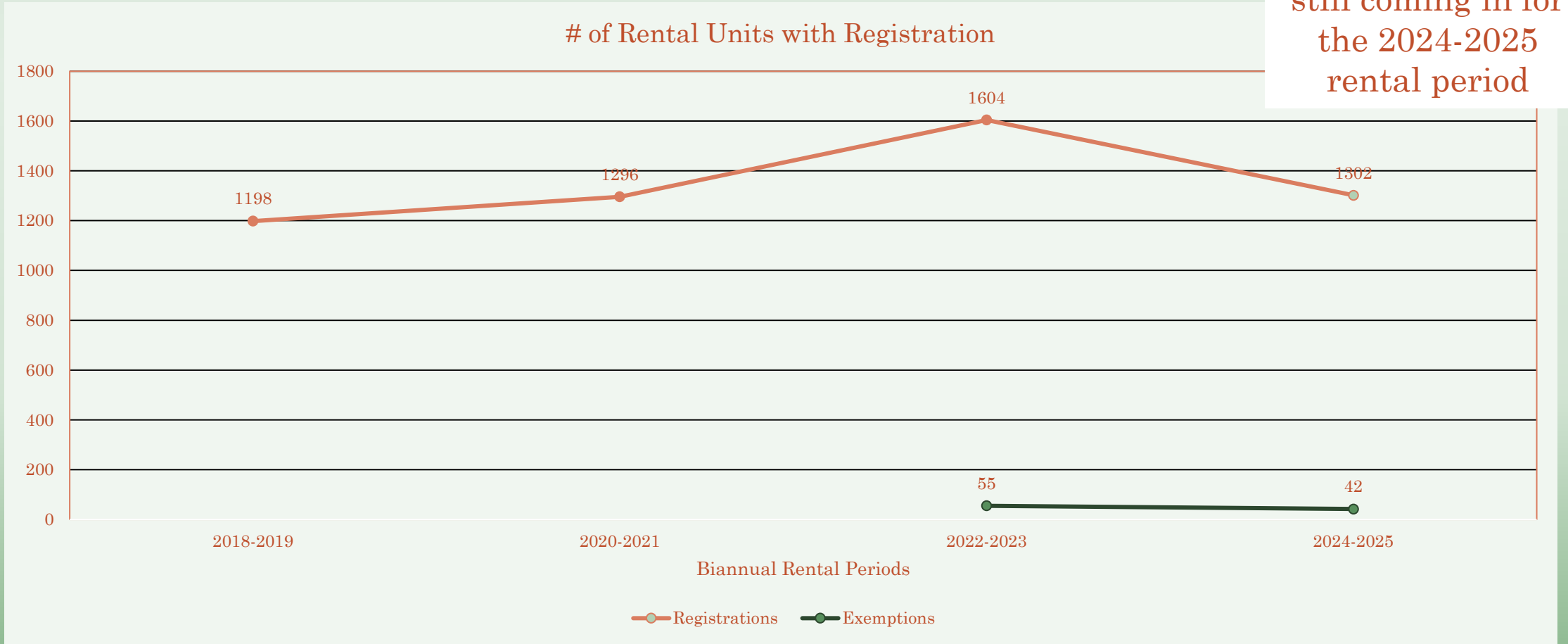


Code Enforcement



Rental Registrations

Some rental registrations are still coming in for the 2024-2025 rental period



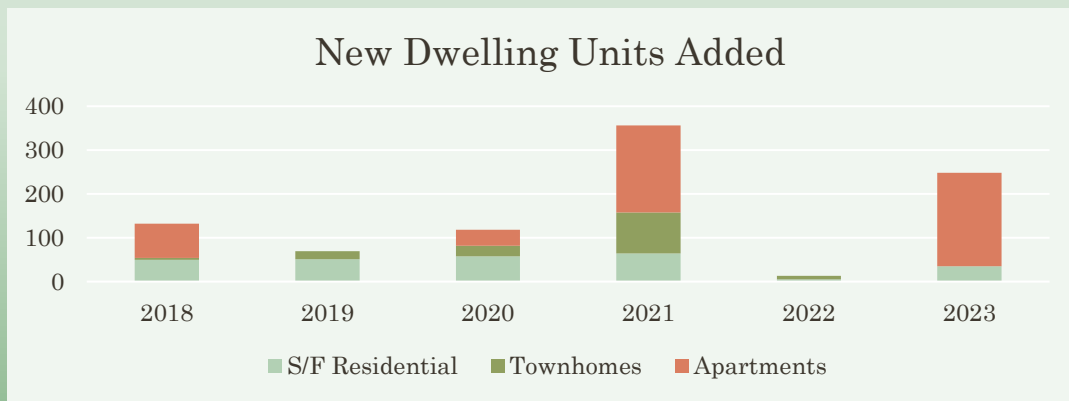
Building Overview

Anoka Ramsey College	Major remodel of nursing/testing area
Cortec	Addition of an extrusion tower
Unique Apartments	A 48 unit apartment that opened in 2023
Embrace Orthodontics	New building near Caribou Coffee-expected opening in 2024
Cambridge Dental Center	Addition to include more patient rooms
Steve's Tire	Addition to create more car hoist stations
Mondo's Pet Store	In City Center Mall
DHS Dental Office	Department of Health and Human Services moved into vacant space at 140 Birch St. N
Thistle & Ivory	Much needed remodel of a vacant building downtown
Bridgewell Apartments	A 65 unit affordable apartment (will open in 2024)
The Lodge at Oak Landing	A 148 unit apartment (will open in 2024)
Kwik Trip West	Now open
Popeye's Restaurant	New development on vacant land
Tidal Wave	Major remodel of the former Star 95 car wash
Scooter's Coffee	Redevelopment of former gas station/auto sales use

New Residential Construction



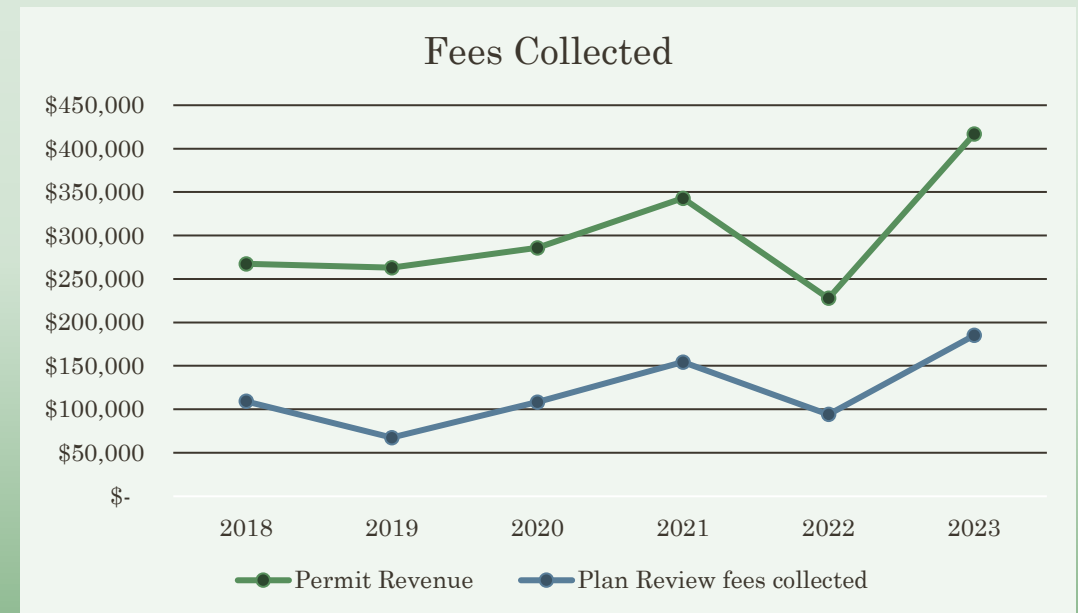
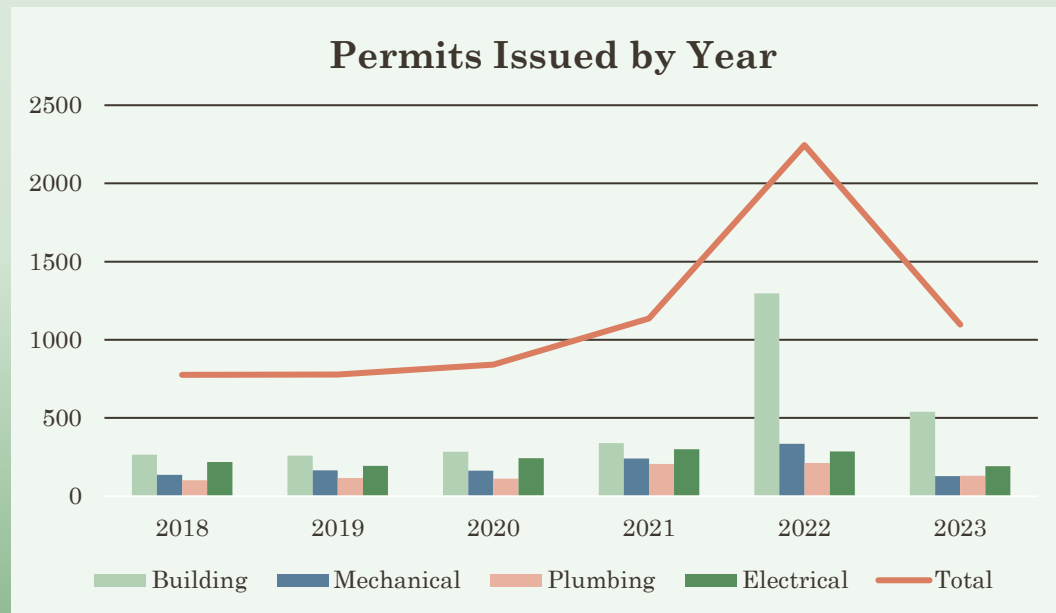
- 35 Single-Family Homes
- 2 Apartment Buildings
 - 65 units & 148 units
- 248 Dwelling Units Added



Building Permits (add tables/charts)

- 2023 – Average permits issued
- 2022 – Spike from summer storm damage
 - Increased Roofing/Siding permits

- 2023 – Increase in New Construction
 - Valuation based fees = More revenue
- 2022 – Fewer permits based on valuation





Questions?

Thank you!

Cambridge Fire Facts





Mission Statement

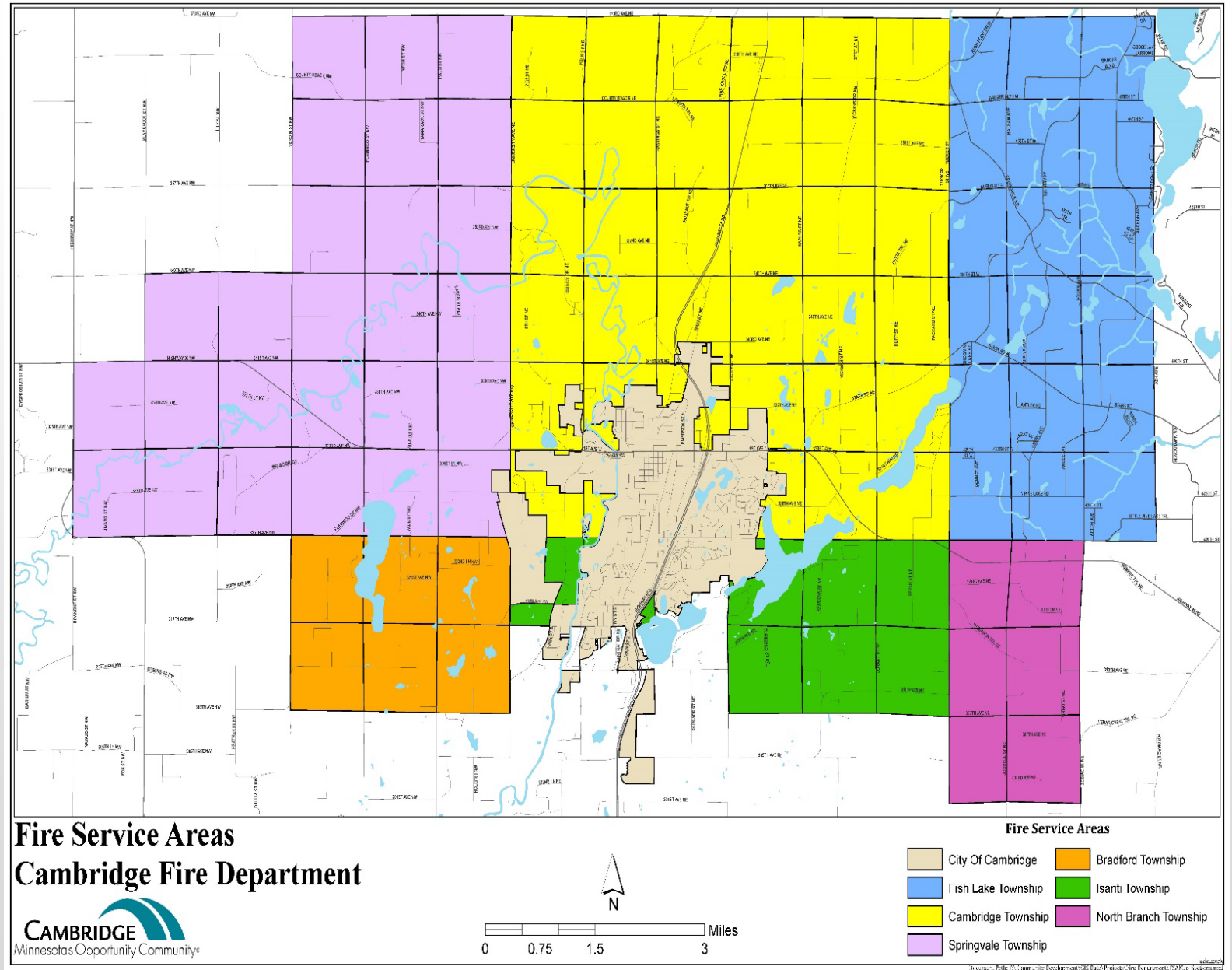
To minimize loss of life and property from fires, natural disasters, life threatening situations and to assist other emergency agencies. The Fire Department is committed to providing responsible municipal service in an open, effective manner to all citizens of the City of Cambridge and the fire service area. The ultimate goal is to preserve and enhance the quality of life for future generations.

Ethical Standard

Firefighters respond to calls for service and are subject to being called out 24 hours a day, 7 days a week, 365 days a year, weekends, holidays, and all inclement weather. We take pride in our calling and put others before ourselves.



- 99 Square Miles of Fire Protection Coverage
- Serving the following:
 - City of Cambridge
 - Cambridge Twp
 - Bradford Twp
 - Fish Lake Twp
 - Isanti Twp
 - North Branch Twp
 - Springvale Twp

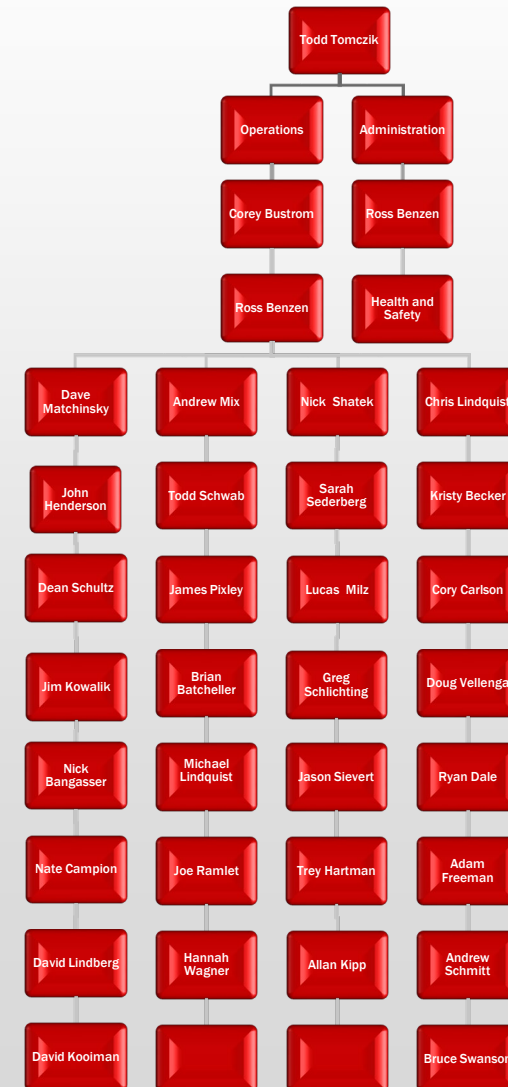


Cambridge Fire 2023



Staff

- 25 paid, on call firefighters
- 3 Fire Chief's
- 4 Captains



Highlights from 2023

- Focus of 2023 was firefighter health and safety. This was an effort to minimize health and safety risks that are posed to our FF's every day as they do their jobs.
 - A second gear extractor was set up that extracts the cancer-causing carcinogens.
 - We installed a heated air gear dryer to allow firefighters to dry their gear in a timely fashion.
 - Truck fill lines were moved from up on top of the trucks, down to the floor level to minimize the fall risk of being on top of the apparatus.
 - Truck interiors were cleaned and sanitized to eliminate the carcinogens from the seats.
 - Booster reel handlines were installed throughout the station to allow easier access to washing the inside and outside of trucks, the floors, cleaning hoses, and spraying off gear.
 - We organized the station to better facilitate our needs as well as provide for safer storage.

Highlights from 2023

- Tender 3 was sent out to Custom Fire to have a PTO driven pump installed. This allows for better use of the truck for water delivery and pumping.
- Preparation for electric car fires was explored and trained on. We added an EV Car Blanket to extinguish the fire and cool it down as the lithium batteries do not take well to a water attack. The actual issue with these fires is the battery, not the fire of the contents or vehicle itself. It is normal to us 30,000-60,000 gallons of water and the usage of the EV Car Blanket will reduce this greatly.
- Our 2010 Command Vehicle was replaced with a 2023. The 2010 was sold with the money going toward the replacement costs of the new one.
- Chief's discussed city growth along with other future needs.
 - Department membership was approved by council to expand to 35 members, and we added 5 new firefighters in 2023.

Highlights from 2023

- Donations were obtained of \$15,000 from the Isanti County Sportsmen's Club and another \$15,000 from the Team Foundation.
- New interim Deputy Chief/Emergency Manager Ross Benzen was hired.
- Added Allina as CFD's medical director and contracted with them for future EMR training.
- Provided fire prevention training to the community through school visits, stations visits, and our open house.

SERVICES DELIVERED

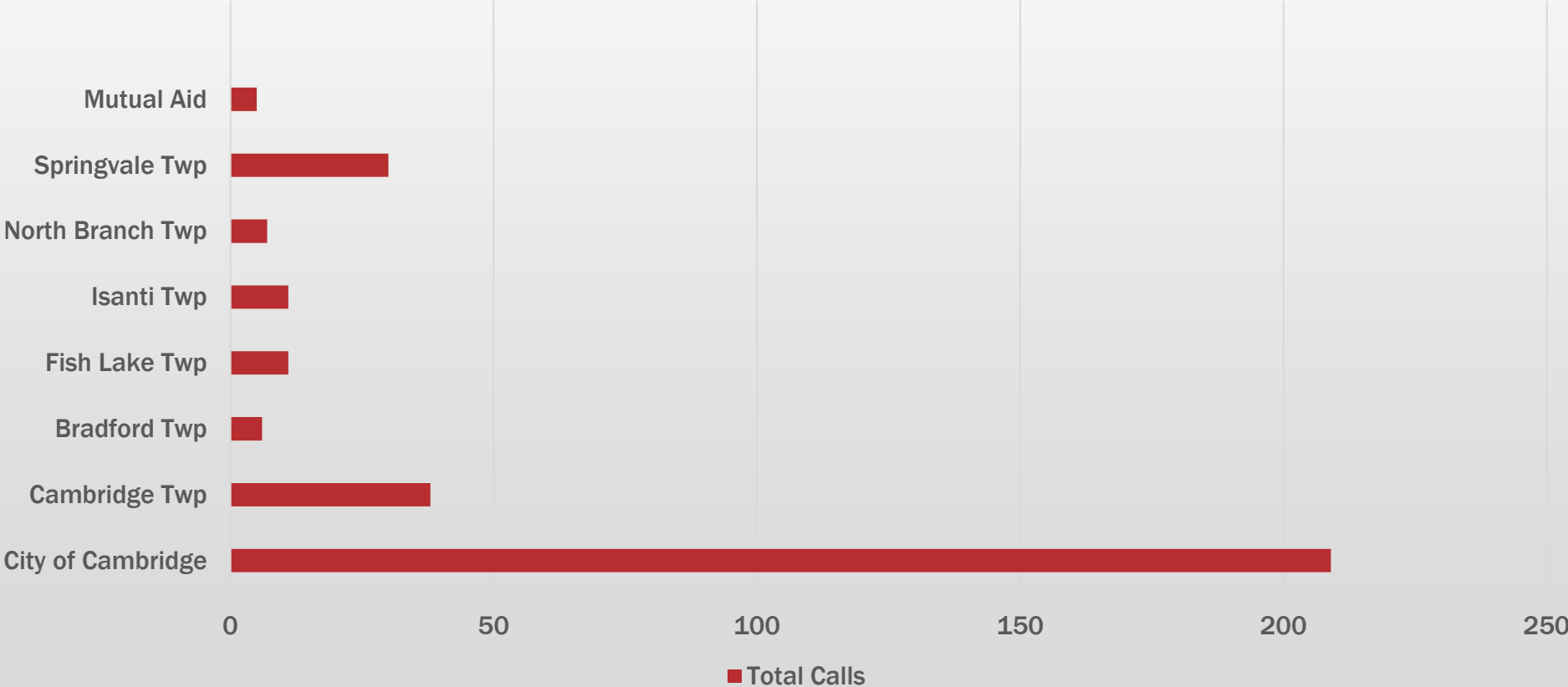
The Cambridge Fire Department is proud of the diversified services we deliver. Whether it's trying to save property from a structure fire or a simple lift assist, we will always lend a hand to those in need.

- Fire Suppression
- Crash Extrication
- Water Rescue
- Farm Accidents and Entrapments
- Fire Safety Prevention and Education
- Medical Response
- Hazardous Materials Response
- Fire Inspections



2023 Calls per Municipal/Township

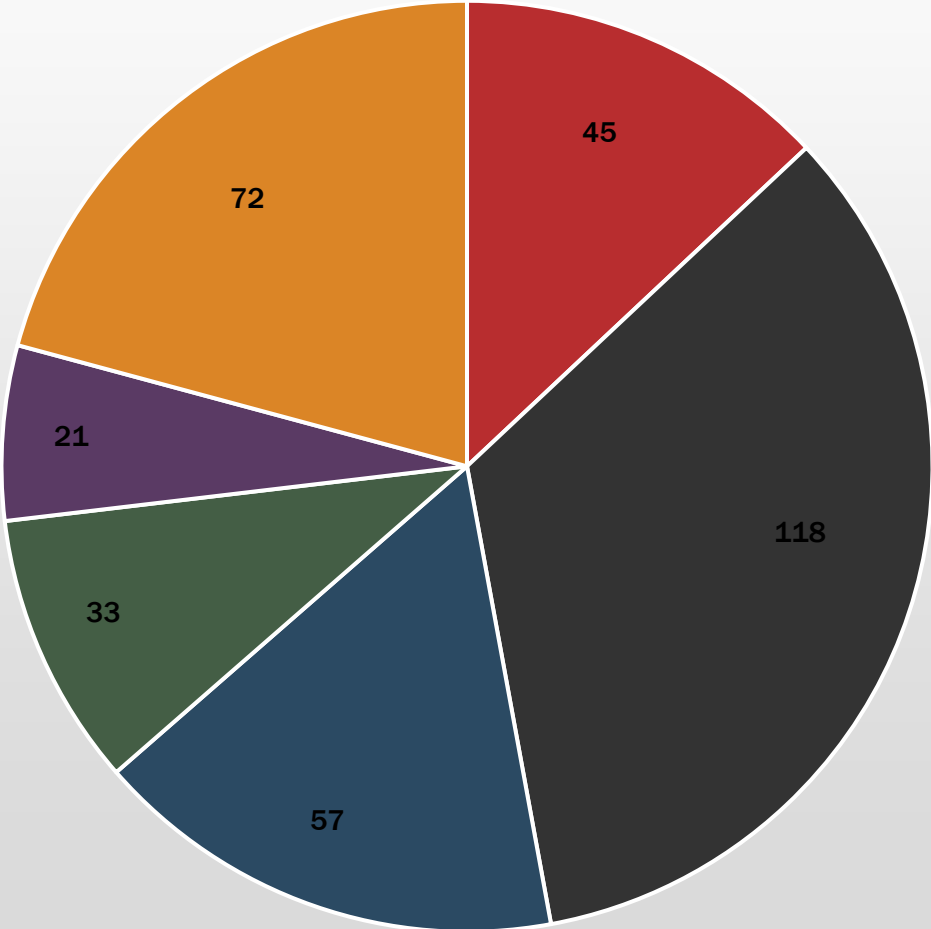
Total Calls



City of Cambridge - 209
Cambridge Twp- 38
Bradford Twp - 6
Fish Lake Twp - 11
Isanti Twp - 11
North Branch Twp - 7
Springvale Twp - 30
Mutual Aid - 5

2023 Calls by Type

Calls by Type



■ Fire ■ Rescue/Medical ■ Hazardous Condition ■ Service Call ■ Good Intent Call ■ False Alarm

Looking ahead in 2024

- Engine 4 delivery
- Lounge remodel project
- Maintain staffing levels
- Lots of Capital Planning
- Equipment upgrades
- Continue to pre-plan buildings and import into I Am Responding
- Oracle from the Isanti County Sheriff's Office and technology updates
- Work towards small and large grant opportunities
- Continue to be “budget smart”

Background:

Chief Schuster, Deputy Chief Machin, and I conducted interviews for the Deputy Chief of Police position on January 16. We interviewed three internal candidates for the position, each did an incredible job and brought good and unique experiences to the table.

Tanner Hagen, the detective for the Cambridge Police Department, stood out. His answers were well thought out, he articulated those thoughts well, and had a great perspective on many different topics. After a fairly long discussion all three interviewers were in agreement that a conditional offer should be made to detective Hagen.

Hagen's reaction to this news was one of the most enduring moments I have seen professionally in my entire career, as he was excited and proud to accept the conditional offer.

I am glad to be able to recommend Tanner Hagen to be the next Deputy Chief of Police for the Cambridge Police Department.

Council Action:

Approve the attached conditional offer letter to Tanner Hagen for the Deputy Chief of Police Position.

Attachments:

Conditional Offer Letter to CPD Detective Tanner Hagen

January 16, 2024

Tanner Hagen


Dear Mr. Hagen,

It is my distinct pleasure to provide you with a conditional offer to be the next Deputy Chief of Police for the City of Cambridge Police Department. As you are aware Chief Todd Schuster has given notice of his pending retirement, and his last day will be June 3, 2024, with deputy Chief Shawn Machin assuming the role effective June 4, 2024. This is a conditional offer with the following condition: that the Cambridge City Council approve your appointment to this position, and that you remain an employee, in good standing for the full term before assuming the Deputy Chief of Police role.

Salary

Under the City's current pay structure you would be placed at Grade 18, Step 1. Your salary will be \$45.22 per hour, which is approximately \$94,057 base salary per year, plus longevity.

At the end of your learning and evaluation period, you would be eligible for a step increase to grade 18, step 2 (\$46.97 per hour), and then on anniversary date of your promotion thereafter.

Requested Start Date

June 4, 2024

Pay Periods

Your position is subject to fourteen (14) day pay period and our regularly scheduled pay period is Saturday through the following Friday.

Schedule

40 hours per week

Learning and Evaluation Period

All newly appointed or promoted employees serve a 12-month learning and evaluation period. At any time during the learning and evaluation period, an employee may be returned to their previous position at the sole discretion of the City.

Health, Dental, and Vision Insurance

Insurance Benefits are defined by the International Union of Operating Engineers Local 49 contract. Currently, the City offers health, dental, and vision insurance through the current union contract. The monthly premium currently is \$1,602.00 and the employee pays ten percent of the monthly premium (\$160.20). Health insurance premiums generally increase each March and employee share changes accordingly.

Vacation/Sick Leave

The current vacation accrual schedule is:

Years of Service	Accumulation Per Pay Period
0 through 1 year	2.31 hours each 2 weeks of work (1½ weeks annually)
2 through 5 years	3.08 hours each 2 weeks of work (2 weeks annually)
6 through 9 years	4.62 hours each 2 weeks of work (3 weeks annually)
10 through 14 years	6.16 hours each 2 weeks of work (4 weeks annually)
15+ years	7.69 hours each 2 weeks of work (5 weeks annually)

Full-time employees earn sick leave at a rate of 3.69 hours for each pay period or 1 day per calendar month of service. A portion of this leave will be classified as Earned Sick and Safe Leave at accrual rates consistent with applicable state law.

Fair Labor Standards Act - Overtime

The Deputy Chief of Police is classified as an exempt position. The City’s current personnel policies state the following:

“Exempt employees under the FLSA are expected to work whatever hours are necessary in order to meet the performance expectations of their position. Generally, to meet these expectations and for reasons of public accountancy, an exempt employee shall work a minimum of 40 hours per week. Full-time exempt employees are eligible for compensatory time at straight time for hours worked in excess of 80 hours in a pay period under the policies set out in paragraph (d) of this section. Vacation and paid holidays do not count toward “hours worked”.

Exempt employees forfeit any compensatory time accrued in excess of 80 hours, measured biannually. Upon termination from employment, either voluntarily or involuntarily, exempt employees forfeit any accumulated compensatory time without payment.”

Pension

You will be enrolled in the Public Employees Retirement Association Police and Fire plan. The employee's contribution towards the PERA plan is 11.8% of gross salary and the City contributes 17.7% of your gross salary. From time to time, the Minnesota Legislature adjusts the contribution amounts to ensure the plan is funded appropriately.

Use of Time Clock

Employees must follow the City’s personnel policy on recording of time worked which states:

Time Clocks. To comply with the provisions of the federal and state Fair Labor Standards Acts, hours worked and any leave time used by employees are to be recorded through the City’s electronic time keeping system. Employees are to punch in for work, and punch out at the end of the work day.

Payroll Deductions

In accordance with city policy and applicable law, the following deductions will be made from your payroll checks:

- Employee’s share of insurance premiums for health, life, flex accounts, and group accident plans.
- Statutorily required PERA contributions, if your position is eligible.
- Federal and state withholding for taxes, social security, etc.
- Applicable union dues.
- Elected contributions to credit unions or other banks.
- Elected Minnesota Benefit Association.
- Elected savings plans for periods longer than 60 days.
- Allowances, if any, claims pursuant to permitted meals and lodging.

Language Other Than English

You have the right to receive this notice in any language other than English. If you need this letter translated in other languages, please contact Evan Vogel at (763) 552-3216.

This offer is not a contract for employment for a definite or indefinite period of time. This position is at-will. Employment terms are governed by the City’s personnel policies (a copy is enclosed). We sincerely hope that you will accept this offer. To accept the offer, please sign below and return it to me by January 26, 2024.

Sincerely,

Evan Vogel
City Administrator
City of Cambridge

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits.

I accept this offer of employment. I understand that employment with the City of Cambridge is not for a specific term and can be terminated by the City pursuant to its personnel policies (without cause) or union contracts (with just cause).

Tanner Hagen

Date

STRATEGIC PLANNING CORE STRATEGIES:

#2 - Deliver Exceptional Public Services

#4 - Be responsible and Flexible in managing the City's Administrative Functions

BACKGROUND:

The terms of Parks, Trails, and Recreation Commission's Youth Representative, Joshua Ryberg, expired on January 31, 2024. Staff placed ads in the local newspapers and on our social media sites, and advertised to the Honor Society at Cambridge-Isanti High School, soliciting applications for the open position. One application has been received, which is for an Eva Anderson, who is a resident of Cambridge and meets the grade requirements of the Youth Representative.

Parks, Trails, and Recreation Commissioner, Lindsay Rassmann, resigned from her seat in January 2024, with 1 year remaining on her term. Two applications were received within one year of her resignation, so staff reached out to both applicants to gauge interest. One applicant withdrew and the other is still interested, which is Adam Schorer, who lives within city limits. Mr. Schorer would complete the term, which will expire in January 2025.

Chapter 32, Section 46 of Cambridge City Code discusses the composition and make up of the Parks, Trails, and Recreation Commission, which states that one member may represent Isanti County Parks. Susan Blom is a member of the Isanti County Parks Board and has been nominated to be our representative from her board. Staff look forward to be able to open up communication between the city and the county parks.

FISCAL NOTE:

Members of the Commission receive \$35.00 per diem for each Commission meeting attended.

STAFF RECOMMENDED CITY COUNCIL ACTION:

Motion to appoint Eva Anderson to the Youth Representative seat on the Parks, Trails, and Recreation Commission, 1 year term ending in January 2025.

Motion to appoint Adam Schorer to the Parks, Trails, and Recreation Commission, to finish Lindsay Rassmann's term, ending in January 2025.

Motion to appoint Susan Blom to the Isanti County Parks Representative seat on the Parks, Trails, and Recreation Commission, ending in January 2025.

ATTACHMENTS:

1. Parks, Trails, and Recreation Commission applications

**Application for Appointment
Cambridge Parks, Trails, and Recreation Commission**

Name Eva Anderson Date 12/8/2023
 Address within city limits Cambridge MN 55008
 Residence or Business in Cambridge Area (years) 16 Home Telephone [REDACTED]
 E-mail Address [REDACTED] Employer N/A
 Occupation N/A Work Telephone N/A


Education (Please indicate highest grade completed or highest degree and major course of study)
10th grade (currently in 11th)

Civic and Other Activities (Please list past and present civic activities and organizational memberships, particularly those, which may be relevant to the appointment you are seeking. Use additional pages as necessary.) ~~Youth Representative for the Cambridge Parks~~
I would like to apply for Youth Representative. National Honors Society.
I am in the Cambridge Robotics team. Mana market.

Comments (Briefly describe other qualifications, experience, and other information which you would like the City to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages as necessary). I would enjoy learning good leadership. Robotics has already taught me good leadership
so I would like to be a Youth Representative to learn more. Robotics
has also ~~helped~~ me communication skills. I am a part of
the National ^{gave} Honors Society. I ~~was selected~~ Volunteer for churches and food packaging (mana market).

Data Privacy Information

The information provided by you on this application will be used solely and exclusively for providing you with information pertaining to your application for this commission and, if selected, the information necessary to perform your duties as a member of this commission, in connection therewith, a list containing your name, address, and telephone number(s) will be distributed to appropriate staff. Participation as a commission member is strictly voluntary, and you are not required by law to furnish any of the information requested on this application; if you do not furnish this information, however, we may have trouble contacting you with information regarding your application and, if selected, with your duties on the commission. (If selected, information related to personal economic interests will be requested in accordance with the City of Cambridge Code of Ethics Policy)

Signature 

**Application for Appointment
Cambridge Parks, Trails, and Recreation Commission**

Name Susan D. Blom Date 1/11/2024
 Address city residency is not required per code Cambridge, MN 55008
 Residence or Business in Cambridge Area (years) 38 Home Telephone [REDACTED]
 E-mail Address [REDACTED] Employer self employed
 Occupation psychologist Work Telephone [REDACTED]
 Education (Please indicate highest grade completed or highest degree and major course of study)
Ph.D. in 1982 from the University of Minnesota,
Educational Psychology, Special Education,
Child Development

Civic and Other Activities (Please list past and present civic activities and organizational memberships, particularly those, which may be relevant to the appointment you are seeking. Use additional pages as necessary.)

Founded + participated in Isanti County Environmental Coalition for 28 yrs. which involved river clean ups, sponsoring park work days, + participation in zoning issues, member of Isanti County Park Board since 2015, so starting my 10th year

Comments (Briefly describe other qualifications, experience, and other information which you would like the City to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages as necessary.)

I am devoted to promoting parks in our area due to both the psychological benefit to our citizens both young and old + protecting the natural beauty we are so lucky to have in our county and city. The park board has done a great job and we have maintained by prairie and now a rain garden at our house in Cambridge since 1985. Having the Otter River in our city makes it a unique place which draws birds and wildlife to our area. I am interested in protecting and promoting the use of the river and lakes in our city.

Data Privacy Information

The information provided by you on this application will be used solely and exclusively for providing you with information pertaining to your application for this commission and, if selected, the information necessary to perform your duties as a member of this commission, in connection therewith, a list containing your name, address, and telephone number(s) will be distributed to appropriate staff. Participation as a commission member is strictly voluntary, and you are not required by law to furnish any of the information requested on this application; if you do not furnish this information, however, we may have trouble contacting you with information regarding your application and, if selected, with your duties on the commission. (If selected, information related to personal economic interests will be requested in accordance with the City of Cambridge Code of Ethics Policy)

Signature Susan D. Blom

**Application for Appointment
Cambridge Parks, Trails, and Recreation Commission**

Name Adam Schorer Date 2-1-23

Address [REDACTED]

Residence or Business in Cambridge Area (years) 10+ Home Telephone [REDACTED]

E-mail Address within city limits Employer Federal Ammunition

Occupation Supervisor Work Telephone [REDACTED]

Education (Please indicate highest grade completed or highest degree and major course of study)

CIHS graduate, currently enrolled in ARCC for business degree.

Civic and Other Activities (Please list past and present civic activities and organizational memberships, particularly those, which may be relevant to the appointment you are seeking. Use additional pages as necessary.) Vice chair at ASA - Art & Science Academy Board.

Comments (Briefly describe other qualifications, experience, and other information which you would like the City to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages as necessary.) I have a great love of the outdoors & often make use of the local parks with my family. I have an eye for natural landscapes & ideas for your parks that I would love to see make happen.

Data Privacy Information

The information provided by you on this application will be used solely and exclusively for providing you with information pertaining to your application for this commission and, if selected, the information necessary to perform your duties as a member of this commission, in connection therewith, a list containing your name, address, and telephone number(s) will be distributed to appropriate staff. Participation as a commission member is strictly voluntary, and you are not required by law to furnish any of the information requested on this application; if you do not furnish this information, however, we may have trouble contacting you with information regarding your application and, if selected, with your duties on the commission. (If selected, information related to personal economic interests will be requested in accordance with the City of Cambridge Code of Ethics Policy)

Signature [Handwritten Signature]

Adam Schorer

Objective

To take on new challenges, confront and solve problems, expand my knowledge, and become a more valuable community member. I aim to grow my skills and talents and improve as a leader while helping improve the City of Cambridge.

Skills & Abilities

LEADERSHIP

- I am a believer in the servant leadership style which is leading by example, and helping people grow and achieve their personal goals. This is a rewarding way of teaching and an excellent way to grow a team and I feel an effective way to manage.

COMMUNICATION

- A skilled listener and able to keep an open and objective mind.
- Able to coordinate multiple departments/personality types to achieve a common goal.
- Can handle conflict and resolve problems in a respectful manner.

SKILLS

- Capable computer skills including Microsoft Word, Excel, and Project.
- Quick learner of new skills and able to adapt to new environments.
- A supporter of Lean principles.
- ISO auditor.

Experience

CO-CHAIR BOARD MEMBER | ART AND SCIENCE ACADEMY | JULY 2020 - PRESENT

PRODUCTION SUPERVISOR | FEDERAL PREMIUM AMMUNITION | SEP 2017 - PRESENT

- Manage staffing and production quotas for all of Centerfire.
- Empower Line Leads to accomplish production and personal goals and to become better leaders.
- Motivates team to reach SQDEC metrics.

MACHINE MOVEMENT COORDINATOR | FEDERAL PREMIUM AMMUNITION | JUNE 2016 – SEP 2017

- Works with production and engineers to create a safe and lean layout.
- Coordinates with production, safety, CI, facilities, and scheduling departments to create a movement plan.

MANUFACTURING LINE LEAD | FEDERAL PREMIUM AMMUNITION | MAY 2014 – JUNE 2016

- Managed the primed and unprimed 9mm brass department.

**7B Mutual Aid Agreement with North Branch
For Back-Up Building Inspection Services**

February 5, 2024

Prepared By: Marcia Westover, Community Development Director

Background

The City of Cambridge has delegation agreements with the Minnesota Department of Labor and Industry (DLI) to perform plan review and inspections for Public Buildings and State Licensed facilities. One of DLI's requirements is for Cambridge to have a back-up inspector for our Building Official for these public/state projects. We've contacted the City of North Branch, and they have agreed to enter into a Mutual Aid Agreement for building inspection services. Attached is the agreement for review and approval. Once signed by both cities, the Department of Labor and Industry will approve an updated delegation agreement for Cambridge.

Compatibility with Strategic Goals

Mutual Aid Agreements for backup services such as building inspections supports core strategy #2: Deliver exceptional public service, specifically related to maintaining proper staffing levels and delivering services with a customer-first mentality.

City Council Action:

Motion to enter into the Mutual Aid Agreement for building inspection services with the City of North Branch, and authorize the City Administrator and Mayor to sign the agreement.

Attachment

Mutual Aid Agreement

**MUTUAL AID AGREEMENT FOR BUILDING INSPECTION SERVICES
BETWEEN THE CITIES OF CAMBRIDGE AND NORTH BRANCH**

THIS MUTUAL AID AGREEMENT FOR BUILDING INSPECTION SERVICES (the “Agreement”) is made and entered into as of this 23rd day of January, 2024, by and between the City of Cambridge, a Minnesota municipal corporation (“Cambridge”), and the City of North Branch, a Minnesota municipal corporation (“North Branch”); (collectively the “Parties”).

WHEREAS, Cambridge and North Branch desire to enter into this Agreement in order to provide backup and emergency Building Inspection Services to each other as needed and requested (the “services” or “assistance”); and

WHEREAS, the Parties desire to have this Agreement in place to ensure Building Inspection obligations are satisfied during both scheduled periods of absence by City staff who regularly provide these services, and in the event of any unforeseeable emergency; and

WHEREAS, the Parties understand and acknowledge that neither party is obligated to furnish such services to the other, but they will endeavor to do so when requested, provided the necessary personnel and/or equipment is available at the time a request is made; and

WHEREAS, both Cambridge and North Branch have the authority to conduct Building Inspections in their jurisdictions, and pursuant to the authority of Minnesota Statutes, section 471.59, the Parties desire to enter into the Agreement related to the joint and cooperative exercise of these Building Inspection powers common to the Parties.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree that the following principals and procedures shall bind both parties and shall govern when a party requesting services (the “Requesting Party”) seeks assistance from a party willing to furnish such assistance (the “Responding Party”).

1. **Procedure.** The City Administrator (or designee) of the Requesting Party shall contact the City Administrator (or designee) of the Responding Party regarding the need for services. Under the direction of their respective City Administrators, city staff shall set out the working arrangement for the provision of such services in line with the principles and procedures of this Agreement. The Requesting Party will give at least two (2) business days advance notice for the need of such services. If due to extenuating circumstances or by emergency that notice cannot be given, services provision may be given as practicable under direction of the Responding Party’s City Administrator.
2. **Compensation.** Annually, on or after January 1st of each year, each Party will provide to the other in writing the hourly rate for their respective building inspection personnel applicable to the provision of services under this Agreement. The rate shall include wages, benefits, liability and worker's compensation insurance, a factored vehicle rate, and any administrative or other related charges. These charges will be outlined as part of the hourly

rate, and shall be billed in ½ hour increments with a minimum of 2 hours charged per services request.

3. **Billing.** The Responding Party shall submit to the Requesting Party an invoice for services rendered under this Agreement. The invoice shall be generated by the Responding Party and submitted to the Requesting Party within 30 days after the end of the month in which the services were rendered. The Requesting Party shall pay the invoice within 30 days of receipt.
4. **Execution and Automatic Renewal.** This Agreement shall be effective upon the date first above written following execution of the last signatory hereto (the “Effective Date”). This Agreement shall be deemed to be automatically renewed on the anniversary of the Effective Date each year unless it is sooner terminated as provided in this Agreement.
5. **Termination.** Either Party may terminate this Agreement for any reason or no reason upon 60 days written notice to the other Party’s City Administrator. Notice shall be provided via First Class U.S. Mail or via personal service. This Agreement shall thereafter be deemed terminated as of the 60th day following the date said notice is provided to the other Party.
6. **Status of Responding Party Personnel.** Employees of the Responding Party will, at all times during the provision of services under this Agreement, continue to be employees of the Responding Party, and shall not, for any reason, be deemed employees of the Requesting Party, except as it relates to the allocation of liability as set forth in paragraph 8 of this Agreement. The Responding Party shall, during the provision of services under this Agreement, be considered an independent contractor of Requesting Party, and wages, hours and other terms and conditions of employment of Responding Party shall remain applicable to its employees at all times.
7. **Equipment.** Each Party shall be responsible for damages to or loss of its own equipment. Each Party hereby waives the right to sue any other Party for any damages to, or loss of its equipment even if the damages or losses were caused wholly or partially by the negligence of the other Party or its officers, employees, or agents.
8. **Liability and Indemnification.**
 - a. The Requesting Party shall indemnify, hold harmless and defend the Responding Party from and against any and all claims or liability for loss, damage, cost or expenses, which arise from or are attributable to the Responding Party providing services, including but not limited to by reason of injury to persons or damage to or destruction of any property, including the loss of use thereof, which results from the Responding Party furnishing services to Requesting Party under this Agreement.
 - b. In the event any claim or demand is made, or suit or action is filed, against Responding Party alleging liability for which Requesting Party has a duty to indemnify, defend, and hold Responding Party harmless under this paragraph,

Responding Party shall promptly notify Requesting Party thereof, and Requesting Party, at its sole cost and expense, shall settle, compromise or defend the same in such manner as it in its sole discretion deems necessary or prudent. The Responding Party shall cooperate with Requesting Party's reasonable efforts to investigate, defend and/or settle any such claims or lawsuits.

- c. The scope of the Requesting Party's duty to indemnify includes, but is not limited to, claims or lawsuits arising from, attributable to, or related to, negligent or wrongful use of equipment or supplies on loan to the Requesting Party, or faulty workmanship or other negligent acts, errors, or omissions by the Responding Party's personnel.
 - d. The Requesting Party shall not be required to defend and indemnify the Responding Party for any willful or wanton misconduct of the Responding Party or the Responding Party's officers, employees, or agents related to services provided under this Agreement.
 - e. For purposes of determining total liability for damages pursuant to Minn. Stat. § 471.59, subd. 1a(b), the Parties are considered a single governmental unit and the total liability of the Parties shall not exceed the limits on governmental liability for a single governmental unit as specified in Minn. Stat. § 466.04, subd. 1.
 - f. The intent of this paragraph is to impose on each Requesting Party a duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.
 - g. No party to this Agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish assistance to any other Party, or for recalling assistance, both as described in this Agreement.
 - h. Nothing herein shall be deemed a waiver by either Party of the limitations on liability set forth in Minnesota Statutes, Chapter 466.
 - i. Each Party shall obtain and maintain during the term hereof liability insurance covering their respective indemnification obligations under this Agreement with coverage not less than the limits set forth in Minnesota Statutes, Section 466.04.
9. **Worker's Compensation.** Each Party shall be responsible for injuries to or death of its own employees to the extent required by law. Each Party will maintain worker's compensation insurance or self-insurance coverage covering its own employees while they are providing assistance pursuant to this Agreement. Each Party, and where applicable its

insurer, waives the right to sue any other Party for any worker's compensation benefits paid to its own employees or their dependents, even if the injuries or death were caused wholly or partially by the negligence of any other Party or its Employees.

10. Miscellaneous.

- a. Entire Contract. This Agreement represents the entire Agreement between the Parties and supersedes and cancels any and all prior agreements or proposals, written or oral, between the Parties relating to the subject matter hereof.
- b. Relationship of Parties. Nothing in this Agreement will be deemed to create an agency, employment, partnership or fiduciary relationship between the Parties. No Party is the representative of another Party for any purpose and no Party has the power or authority to represent, act for, bind or otherwise create or assume any obligation on behalf of another Party for any purpose whatsoever other than as provided in this Agreement.
- c. Recitals. The recitals hereto are made a part hereof by reference.
- d. Modifications/Amendment. Any amendments, addenda, alterations, or modifications to the terms and conditions of this Agreement shall be in writing and signed by both Parties.
- e. Non-Discrimination. The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein.
- f. Compliance with Laws. Both Parties agree to comply with all applicable state, federal, and local laws, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs and staff for which a Party is responsible.
- g. Voluntary and Knowing Action. The Parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents hereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound hereby.
- h. Authorized Signatories. The Parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each Party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.

- i. Dispute Resolution. The Parties agree to negotiate all disputes between them in good faith for a period of Thirty (30) days from the date of notice of dispute prior to proceeding to formal dispute resolution or exercising their rights under law.
- j. Subcontracting. Neither Party shall not enter into any subcontract for performance of any services contemplated under this Agreement without the prior written consent of the other Party, which consent shall not be unreasonably withheld, conditioned or delayed. If a Party utilizes contractors or agents to provide services under this Agreement, the Party subcontracting services shall execute a written professional services contract with any such contractor(s) and/or agent(s), including, among other terms and conditions, language therein for indemnification and insurance (commercial general liability, professional liability, and automobile) of not less than the requirements stated in this Agreement.
- k. Assignment. This Agreement may not be assigned by either Party without the written consent of the other Party.
- l. Force Majeure. The Parties shall each be excused from performance under this Agreement while and to the extent that either of them are unable to perform, for any cause beyond its reasonable control. Such causes shall include, but not be restricted to fire, storm, flood, earthquake, explosion, war, total or partial failure of transportation or delivery facilities, raw materials or supplies, interruption of utilities or power, pandemic, and any act of government or military authority. In the event either Party is rendered unable wholly or in part by force majeure to carry out its obligations under this Agreement then the Party affected by force majeure shall give written notice with explanation to the other Party immediately.
- m. Governing Law. This Agreement shall be deemed to have been made and accepted in Chisago County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.
- n. Data Practices. The Parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act (Act), Minnesota Statutes, Section 13.01 et seq.
- o. No Waiver. Any Party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that Party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving Party.
- p. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or

unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.

- q. **Headings and Captions.** Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.
- r. **Survivability.** All covenants, indemnities, guarantees, releases, representations and warranties by any party, and any undischarged obligations of a Party arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.
- s. **Execution.** This Agreement may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any Party to the counterpart shall be deemed a signature to the Agreement, and may be appended to, any other counterpart. Facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing Party.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth above.

CITY OF NORTH BRANCH

Kevin Schieber, Mayor

Jason Ziemer, Interim City Administrator

CITY OF CAMBRIDGE

Jim Godrey, Mayor

Evan Vogel, City Administrator

Background:

I contacted a consultant, Matt Waldron, with North Metro TV. He was highly recommended by several colleagues as someone who could advise on what the City should be considering in a project. I engaged his services, and he came to review our system needs on January 21, and within a day he had a well-prepared set of recommendations. Attached is the RFQ that details these recommendations, and I suggest we approve the RFQ as prepared by Matt Waldron.

Broadly speaking these changes will provide individual screen for councilmembers to review the packet during the meeting, to upgrade our large screens to 4k, to create video capabilities whether council would want to use that for live streaming, or only for remote attendance, as well as replacements to the video system, and the audio recording system.

Council Action:

Approve the attached RFQ as presented

Attachments:

RFQ for A/V System replacement in Council Chambers

Request for Quotation

Cambridge City Hall A/V Council Chamber Upgrade and Installation

Introduction & Background

The City of Cambridge, Minnesota is accepting quotes in response to this RFQ in order to find a qualified company to provide procurement of the listed audio/video equipment and installation of the equipment per the guidelines in this document. Our goals are outlined below:

1. Replace the existing Crestron A/V system with a simpler solution
2. Split the overhead speakers into 2 different zones
3. Upgrade video elements to 4K
4. Install dais & audience monitors
5. Install 1 ceiling mounted camera for a wide shot of the dais to include everyone
6. Integrate the camera and audio to use for meetings with remote Zoom participants

The objective of this Request for Quote is to locate a source that will provide the best overall value to the City of Cambridge working within a tight deadline. While price is a significant factor, other criteria will form the basis of our award decision, as more fully described in the Evaluation Factors section of this Request for Quote below.

Submission Guidelines & Requirements

The following submission guidelines & requirements apply to this Request for Quote:

1. First and foremost, only qualified individuals or firms with prior experience on A/V installation projects with previous experience working with City Hall Council Chambers should submit proposals in response to this Request for Quote.
2. Bidders must submit their proposal no later than **Noon on February 27, 2024**. Proposals can be submitted to Evan Vogel at evogel@ci.cambridge.mn.us or mailed to:
Cambridge City Hall, Attn: Evan Vogel, 300 3rd Ave NE, Cambridge, MN 55008

3. Bidders must list a few projects that are substantially similar to this project as part of their response, including references for each.
4. A price quote must be provided. This price quote should indicate the price or the equipment provided on the list and an overall price to complete the project, including labor and any small equipment items and cables that may need to be purchased to complete the project.
5. Quotes must be signed by a representative that is authorized to commit bidder's company.
6. If you have a standard set of terms and conditions, please submit them with your proposal. All terms and conditions will be subject to negotiation.
7. Quotes must remain valid for a period of 90 days.

Project Scope

The scope of the project entails the complete upgrade of the audio and video equipment in the council chambers and control room of the City of Cambridge.

The successful bidder will be responsible for acquiring & installing a fully functional and operating audio/visual system along with complete & accurate drawings of the plans.

The criteria set forth below should be met to achieve successful completion of the project:

1. Replace the interactive Crestron Video System with a 4x4 4K HDMI Router. Video input signals need to come from 1. The presentation computer, 2. The 4K camera, 3. A Brightsign video player 4. HDMI cable from the podium.

The video outputs that are needed will be 1. output to the seven dais monitors, 2. A separate output to the two hanging audience monitors and the large monitor on the council chamber wall, 3. An output to the video recording device, 4. An output to the presentation/Zoom meeting computer.

The 4x4 Router should have a PGM mix input from the Biamp Tesira mixing the dais mic audio, the podium mic audio, along with audio from the presentation computer/Zoom meeting computer. (All audio inputs should be currently cabled and mixed in the Tesira. No additional cabling will be needed besides running a PGM feed to the Router. Updated configuring may be needed).

2. Install a Kramer Touch Control Panel to be used to switch sources at the dais. Ethernet connectivity is already supplied at the dais.

3. Split the council chambers speakers and the overflow room/city speakers into two different zones. The current DSP is a 12 input/8 output Biamp Tesira Forte AVB AI. This will need to be configured to separate the council audio speakers from overflow room speakers. The current Amp should be sufficient to supply two separate outputs but cabling may need to be installed or changed to accommodate the new infrastructure plan.

Most of the audio inputs and outputs are already cabled and configured since we are keeping the audio infrastructure that is not listed as a part of the upgrade.

4. Replace the existing audio recorder.
5. Install a new video recorder.
6. 4K video signals will need to be converted to and from HDMI using video over ip encoder/decoders. The Cat 5 cabling for the 2 large audience monitors are already provided, along with the large monitor mounted at the side in the chamber room.
7. Cabling will need to be installed for the seven dais monitors. Sending one output from the 4X4 router to an HDMI Distribution Amplifier that will need to be installed below the dais countertop. Two or three access holes will need to be drilled for HDMI cabling to the monitors. Conversion equipment and Cat 5/6 cabling may be necessary from the router to the DA.
8. Installation of a 4K PTZ Optics robotic controlled camera and mounting will be required. Conversion and cabling will need to be installed to get the signal back to the router, and back to the camera controller.
9. Install a Brightsign 4K LS455 for use as city logo output. Cabling required to the Router.
10. Install a Magewell HDMI to USB Converter for input video and audio from the router to the Presentation/Zoom meeting computer.

Equipment to be purchased

1. Kramer VS-44UHDA 4X4 4K Video Switcher
2. Kramer 10" Wall & Table Mount PoE Touch Panel
3. B2B Gear BG-DA-18G2 1x8 HDMI Distribution Amplifier
4. (6) Kanex Pro HDMI Cat6 4K Extenders
5. (1) Lightwire HDMI 4K De-embedder
6. PTZ Optics Move 4K Camera
7. Camera Controller for the 4K camera
8. Denon DN-900R Network SD/USB Audio Recorder with Dante

- 9. Hyperdeck Studio HD Plus 4K Recorder
- 10. Brightsign LS455 4K Display
- 11. (7) Viewsonic VX1655-4K 15.6" HDMI Monitors
- 12. (1) Magewell HDMI to USB 4K Plus Capture Device

The exact brand of equipment is not needed in the quote as long as a sufficient alternative that can do the same job is supplied.

If you have questions or if further equipment will be necessary under your determination to complete the project you can contact mattw@northmetrotv.com. Include Evan Vogel at evogel@ci.cambridge.mn.us on any email communications.

RFQ & Project Timelines

The Request for Proposal timeline is as follows:

Request for Quote Issuance	02/06/2024
RFQ requests deadline at Noon	02/27/2024
Award of Contract	03/05/2024
Project Installation	Bid Item
Project Completion Deadline	Bid Item

Evaluation Factors

The City of Cambridge will rate proposals based on the following factors:

1. Responsiveness to the requirements set forth in this Request for Quote
2. Cost, including an assessment of total cost including labor
3. Ability to complete the project no later than March 29th, preference given to bidders that can complete the project sooner.
4. Technical expertise/experience of bidder and bidder's staff
5. Relevant past performance/experience

The City of Cambridge reserves the right to award to the bidder that presents the best value to the city as determined solely by the City of Cambridge Administrator, Evan Vogel at his absolute discretion.

Background:

The Laundromat site on highway 95 went tax forfeit in the summer of 2023. Through some remarkable initiatives our building official, Brenda Berends, was able to secure grants through the MPCA to have an environmental assessment of the site done at no charge to the City. It was discovered that this site has significant environmental contamination due to its past use as a laundromat, and auto shop.

The City has the ability to express interest to Isanti County to acquire the property for less than its market value under Minnesota Statute 282.01 Subdivision 1a(d)(1) and (2) which state:

(d) Nonconservation tax-forfeited lands may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their market value if:

(1) the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market, or the reduced price will lead to the development of affordable housing; and

(2) the governmental subdivision or state agency has documented its specific plans for correcting the blighted conditions or developing affordable housing, and the specific law or laws that empower it to acquire real property in furtherance of the plans.

If the City took control of these parcels in order to promote additional business and remove the blight (the environmental contaminants) we may be able to acquire this property from the County. This would require, whether through superfund dollars, an environmental TIF district, or other means that the City would provide for sufficient cleanup of the site to allow a commercial user in the space.

Council Action:

Discuss whether or not the Council would like to make a claim for this property, and if so a motion to approve resolution R24-006 would be in order.

Attachments:

Resolution R24-006

RESOLUTION NO. R24-006

RESOLUTION EXPRESSING INTEREST IN ACQUIRING PROPERTY AT 326 1ST AVENUE W FROM ISANTI COUNTY THROUGH TAX-FORFEITURE

WHEREAS, the City of Cambridge would like to express interest to Isanti County in acquiring the property located at 326 1st Avenue W, PIDs 15.041.1850 and 15.041.1860

WHEREAS, Minnesota Statutes 282.01 subd1a(d)(1) and (2) allow for the City to acquire this property from the county at less than market value in order to cure blighted conditions present on the property; and

WHEREAS, the City of Cambridge previously commissioned an environmental assessment of the property in working with the State of Minnesota, which determined the presence of significant environmental contaminants

WHEREAS, the City of Cambridge, through the use of Environmental Tax-Increment Financing, or applications to state and federal grants, has the requisite tools to provide for the decontamination of this site

WHEREAS, both the City of Cambridge and Isanti County have a vested interest in the economic prosperity of the region, and the mitigation of blighted conditions

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, to hereby approve expressing interest to Isanti County in acquiring PIDs 15.041.1850 and 15.041.1860 at a reduced cost in order to cure a blighted property and improve economic vibrancy A;

NOW FURTHERMORE, BE IT RESOLVED by the City Council of the City of Cambridge, Minnesota that the City Administrator is hereby authorized to sign and submit an application by governmental subdivision for purchase of tax-forfeited lands for an authorized public use to Isanti County.

Adopted by the Cambridge City Council
This 5th Day of February, 2024

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Prepared by: Alex Smith, Deputy City Administrator

Background:

In the process of evaluating the Downtown Cambridge possible needs and weaknesses in 2022 at the start of the current Downtown Revitalization and Restoration project, the local business and building owners identified that one of the greatest limitations to them completing projects or other improvements was the interest rates on financing.

In the acknowledgement that there are various individual needs of businesses, staff believes the easiest way to assist in this struggle is to offer a financial assistance in the form of a grant to cover up to 5% of the interest on a loan for up to the loan amount of \$150,000, for up to 10 years. This program would be done in partnership with local financial institutions who would carry the traditional or SBA loans per their usual process, but would provide monthly proofs of payment to the City so that we may reimburse the loan holder the agreed upon interest rate cost.

This method provides the greater liability protection for the City, does not undercut the participation of the banks, and provides broad opportunity to businesses and building owners for financing whatever needs they may have, as opposed to limiting the uses available. Although the program is available to be applied for by anyone who fits the criteria of owning a business or building within the Downtown B1 or B1-A District (primary downtown and fringe), there would be a priority given to loans used to fund enhancements to retail, food, or beverage establishments, improve safety, or improve the appearance of the building.

The cost to fully fund an individual application approval at the maximum amount of 5% of a \$150,000 loan for 10 years would be \$40,917.93, which is \$340.98 a month. If we were to fund 10 full loans, it would cost the City \$409,179.30 total over the course of 10 years, maxing at \$3,409.83 a month.

This program has already received support from First Bank and Trust and Frandsen Bank. If approved, other local financial institutions will be approached regarding participating to offer a broad option of loan holders for possible participants.

Applications will be reviewed on a case-by-case basis utilizing a rubric before being brought to Council for final review and approval. If at the end of a reasonable period of time the program is not drawing the interest staff are under the impression that it will, the dollars can be moved back into the redevelopment fund.

Fiscal Note:

The redevelopment fund currently holds \$2,300,000. There is sufficient funding to designate for the Downtown Interest Rate Subsidy Program.

Recommendation:

Discuss and approve the implementation of the Downtown Interest Rate Subsidy Program and allocate \$409,179.30 from the redevelopment fund for its use, pending minor changes as needed as partnerships are established with financial institutions, and approval of the City Attorney and City Administrator.

Attachments:

1. Downtown Interest Rate Subsidy Guidelines
2. Downtown Interest Rate Subsidy Application

Cambridge Downtown Interest Rate Subsidy Program Application

APPLICANT INFORMATION

Name			
Title			
Business Name			
Telephone Number		Email Address	
Mailing Address			

Building Ownership Status, if the loan is for building renovations	<input type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Other: _____		
If leased, does the owner support this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Owner Name		Owner Telephone Number	

What is the intended use(s) for the loan? Attach another document if needed.

LOAN INFORMATION

Financial Institution	
Financial Institution Address	
Financial Institution Phone Number	

Loan Details

Total Loan Amount:	Interest Rate:
Loan Term Length:	Type of Loan: <input type="checkbox"/> Traditional <input type="checkbox"/> SBA

By signing this form, I am assuring the City of Cambridge that I have the legal right to bind my company to a legal agreement. I certify that all statements on this application are true and correct to the best of my knowledge. I understand that any intentional misstatements will be grounds for disqualification. I agree to the terms laid out in the program guidelines.

Applicant Signature

Date

Required with this application:

- Proposed Loan Term Sheet from participating financial institution
- Authority to Release Information Form
- Data Privacy Statement
- Written permission from building owner if different from applicant

The city reserves the right to request additional information and supporting documents.

CITY OF CAMBRIDGE

Commercial Building Enhancement Interest Subsidy Grant Program

PURPOSE:

The purpose of the Commercial Building Enhancement Interest Subsidy Grant Program is to support local businesses by providing interest subsidies on loan payments that will encourage vibrancy in the Cambridge Downtown business district by subsidizing the interest of traditional and SBA loans for approved businesses and building owners.

This program is will subsidize up to 5% of the interest rate on up to the first \$150,000 for the first 10 years of an approved loan with a participating financial institution. While the uses of the loan are not limited, so long as it is used for business or commercial building improvements in the approved area, uses that enhance retail, food, or beverage service establishments or improve safety or the exterior of a building will receive higher grading in determining award.

PROGRAM GUIDELINES:

1. Grants are available to non-governmental owners of commercial buildings located within the City limits of Cambridge, Minnesota B1 Downtown Business District and B1A Downtown Fringe Business District (see provided map).
2. Grant money is available to subsidize up to 5% of the interest rate on up to the first \$150,000 for the first 10 years of an approved loan with a participating financial institution.
3. The main floor of the building must be primarily used for commercial business.
4. Primary consideration will be given to projects that enhance retail, food, or beverage service establishments.
5. Secondary consideration will be given to projects that improve building safety or the appearance of the exterior of the building.
6. All other applications will be considered on a case-by-case basis. Although there is no limitations on use so long as they meet the requirements of the program, priority may be determined by the use the loan.
7. Application must be made by the business owner, or in the case of work to be done to the physical building itself, the building owner or leaseholder with written approval from the owner for improvements of the building.

8. One grant will be awarded per business. The City reserves the right to determine what constitutes the “business” in situations involving multiple owners, PIDs, etc...
9. Improvements that are completed prior to application approval are not eligible for reimbursement through this program.
10. Awards will be contingent on the securing of financing at an approved financial institution within the guidelines of the program, and City Council approval.
11. The City will be allocating \$450,000 for this program. Applications will be accepted up until the time that this total amount has been awarded or until the program has been decommissioned by City Council.
12. The grant provided by this program will cover up to 5% of interest on up to the first \$150,000 of a loan as discussed herein, over a maximum term of 10 years.
13. All approved applicants agree that their participation may be advertised by the City of Cambridge, to include but not limited to: Business name/address, photos, and description of project.
14. Grant payments will be reimbursed to the loan holder monthly upon receipt of payment from the financial institution.
15. In no case will the City co-sign or guarantee any loan nor will it carry any liability in the event that the applicant defaults.

APPLICATION REVIEW PROCESS:

The grant application review process may involve examination of application including plans and specifications of the project by the City, who will make the final decision on awards. A proposed loan term sheet will be required from the approved financial institution before the application is taken to City Council for review. Additional information may be requested before a determination of award is made.

An application packet must be filled out providing detailed information on the project including: Completed application, proposed loan term sheet from a participating financial institution, contractor/vendor information, to include copies of bids/quotes and contracts, and any other information that may be required by the City. Please note, if the work is to be performed by the building owner, only the materials for the project are grant-eligible.

CONFLICT OF INTEREST:

City of Cambridge employees or volunteers will recuse themselves from the consideration process with respect to any application for a grant with which they have a conflict of interest or which might reasonably present the appearance of conflict of interest.

PAYMENT:

Grant payments will be reimbursed to the loan holder monthly upon receipt of payment from the financial institution.

MAIL OR DELIVER COMPLETED APPLICATIONS TO:

Alex Smith

Deputy City Administrator
Cambridge City Hall
300 3rd Ave NE
Cambridge, MN 55008
asmith@ci.cambridge.mn.us
763-552-3254