

Cambridge Economic Development Authority (EDA)

Regular Meeting Minutes – August 21, 2023

A regular meeting of the Cambridge Economic Development Authority (EDA) was held at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Bob Shogren, Mark Ziebarth, Lisa Iverson, Jim Godfrey and Aaron Berg.

Staff present: City Administrator Vogel, Executive Director Moe, City Planner Nosbush, Utilities/Public Works Director Schwab, Police Chief Shuster, Housing Supervisor Barrett, and Assistant to the City Administrator Seiberlich.

Call to Order

Shogren called the meeting to order at 5:51 pm.

Approval of Agenda

Iverson moved, seconded by Ziebarth, to approve the agenda. All voted aye, motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Godfrey, to approve consent agenda items A – E:

- A. Approval of July 17, 2023 meeting minutes
- B. Approve EDA Draft June 2023 Financial Statements
- C. Approve EDA Admin Division Bills Checks # 126642- # 126863 Totaling \$34,549.61
- D. Housing Supervisor's Report
- E. Resident Meeting Minutes

Upon roll call Shogren, Ziebarth, Iverson, Godfrey and Berg voted aye, no nays. Motion carried unanimously.

Work Session

There were no items under the work session.

Unfinished Business

There were no items under unfinished business.

New Business

A. Proposed Lease Suite 156—Temporary Month-to-Month Lease to SACs

Moe presented a month-to-month lease for SACs at the rate of \$250 per month for suite 156, as is, while it is continued to be marketed for a long-term tenant. If approved, the lease would begin September 1, 2023 and go until the suite is leased or the lease is terminated by either party. SACs will utilize the space for to improve their services to the senior population.

Moe noted they requested hot water access, if this cannot be achieved, they may not lease the space.

Iverson moved, seconded by Godfrey, to approve the month-to-month lease of Suite 156 to SACs at the rate of \$250 per month, pending administrative and attorney approval and conferring with insurance agent on recommended insurance limits. All voted aye, no nays, motion passed unanimously.

Adjournment

Berg moved, seconded by Godfrey, to adjourn the meeting at 5:54 p.m. All voted aye, no nays, motion passed unanimously.



Bob Shogren, President

ATTEST:



Caroline Moe, Executive Director