
**Cambridge City Council - City Hall Council Chambers
Regular Meeting, Monday, March 20, 2017, 6:00 pm
Meeting Announcement and Agenda**

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table outside the Council Chambers door.*

1. Call to Order & Pledge of Allegiance

2. Citizens Forum

When addressing the Council, please state your name and address for the official record.

3. Approval of Agenda (p. 1)

4. Consent Agenda Approvals

- A. Regular and Summary City Council Meeting Minutes for March 6, 2017 (p. 5)
- B. Ratify Hiring Police Patrol Officer, Chris Spaulding, Step 1 LELS Contract – April 5, 2017 (p. 10)
- C. Changes in Credit Card Policy to Allow Payment of Administrative & Parking Citation Fees (p. 13)
- D. Warrants #105253 - #105485 and ACH/Wire items totaling \$979,707.39 (p. 14)
- E. Approve Resolution R17-016 No Fault Sewer Back-up Insurance Coverage (p. 48)
- F. Approve Resolution R17-017 Amending 2016 Airport Special Revenue Fund Budget (p. 52)

5. Work Session

- A. 2017 Community Read Proclamation – *Goodnight Mr. Wodehouse* (p. 55)

6. Unfinished Business

- A. Social Media Ordinance (p. 56)
- B. Small/Arts Project Grant (p. 58)
- C. Arts & Cultural Heritage Fund Grant for Organizations (p. 62)

7. New Business

- A. Public Hearing – Amending Business Subsidy Policy
 - 1. Resolution R17-018 Amending Business Subsidy Policy for the City of Cambridge (p. 81)
- B. Resolution R17-019 Establishing a Municipal State Aid Street (p. 84)
- C. Ordinance No. 636 rezoning properties along 16th Ave SE annexed from Isanti Township (p. 86)
- D. Ordinance No. 637 rezoning properties along Main St. S annexed from Isanti Township (p. 97)
- E. Ordinance No. 638 rezoning property north of 16th Ave SE annexed from Cambridge Township (p. 99)
- F. Ordinance No. 639 Creating a Sister Cities Commission (p. 103)
- G. Approval to Apply for Matching Grant with Allina Health for (2) Defibrillator Units (p. 107)
- H. LMC Annual Conference (p. 112)

8. Mayor’s Report

9. Council Concerns

10. City Attorney’s Report

11. City Administrator’s Report

12. Adjourn

Notice to the hearing impaired: Upon request to City staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings

<u>Date</u>	<u>Time</u>	<u>Description</u>
Mar 22	10:00 am	NLX Meeting (Pine County Court House)
Mar 23	7:00 pm	North Hwy 65 Corridor Coalition (Isanti County Govt. Center)
Mar 27	6:00 pm	Comprehensive Plan Steering Committee Meeting
Mar 27	6:00 pm	Fire Dept. Meeting (Training Room)

Mar 28	7:00 pm	Isanti County Parks & Rec Commission (Isanti County Gov't Center)
April 3	3:00 pm	City Council Meeting
April 10	5:00 pm	Community Education Advisory Council (Education Services Center–IIS)
April 11	7:00 pm	Cambridge Parks, Trails and Recreation Commission Meeting
April 25	9:00 am	Isanti County EDA Meeting (Isanti County Gov't Center Board Room)

Upcoming Events

<u>Date</u>	<u>Time</u>	<u>Description</u>
Mar 22	7:00 pm	Downtown Revitalization Community & City Council Presentation (Hardy Center CIHS)

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SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE CAMBRIDGE CITY COUNCIL

The complete minutes are available for public inspection at the office of the City Administrator, 300 – 3rd Ave. NE, Cambridge, Minnesota.

Regular City Council Meeting March 6, 2017

Members Present: Mayor Marlys Palmer, Council Members Joe Martin, Lisa Iverson, Kersten Conley and Jim Godfrey. All present.

- Meeting called to order at 3:00 pm.
- Agenda and Consent Agenda were approved.
- Palmer proclaimed March 7, 2017 as A Day of Action to End Domestic Violence.
- Sheriff Caulk gave Council an update on the Five County Drug Task Force Coalition among other items.
- Approved the write off of the uncollectible economic development loan to PURE (MAPE USA).
- Approved purchase of a used weed and water sprayer not to exceed \$10,000.
- Approved Resolution R17-15 Agreement of Transfer of Entitlement, and the Federal Funding Repayment Agreement.
- Committee reports were heard.
- Adjourned meeting at 4:43 pm.

DRAFT

**Cambridge City Council Meeting Minutes
Monday, March 6, 2017**

A regular meeting of the Cambridge City Council was held on Monday, March 6, 2017, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor Marlys Palmer; Council Members, Lisa Iverson, Kersten Conley, Joe Morin, and Jim Godfrey. All present, no absences.

Call to Order & Pledge of Allegiance

Palmer called the meeting to order at 3:00 pm and led the public in the Pledge of Allegiance.

Approval of the Agenda

Morin added under Council Concerns, "Sister City Update". Iverson moved, seconded by Godfrey, to approve the agenda as amended. Motion carried unanimously.

Consent Agenda

Godfrey pulled item C. Palmer pulled items E and F. Morin moved, seconded by Godfrey, to approve consent agenda Items A, B, D, and G:

- A. February 21, 2017 Meeting Minutes and Summary Minutes
- B. Draft January 2017 Financial Statements
- D. Resolution R17-012 Application for Payment 4-Final Payment to Minnesota Ice for Refrigerated Rink Project
- G. Promote Bernie Audette to Liquor Store Manager effective March 13, 2017 (Grade 16, Minimum Step)

Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried.

- C. Approve Resolution R17-011 Amending 2016 General Fund Budget

Godfrey questioned the 2017 general fund revenue trend. Moe explained it is difficult to predict the trend for 2017 because tax payments only come twice per year and it is too soon to predict the first installment. Moe stated she is comfortable where 2017 is going and noted that building permit revenue has already exceeded budget.

- E. Resolution R17-013 Accepting donation from Eddy Family Foundation to Cambridge Fire Department for Equipment
- F. Resolution R17-014 Accepting donation from Eddy Family Foundation to Cambridge Police Department for Crime Prevention

Palmer stated she did not have the detailed information on the donations as it was missing from her packet. Woulfe stated the information was distributed at to Councilmembers on Friday, March 3 during the EDA visioning.

Palmer moved, seconded by Godfrey to approve consent items C, E, and F. Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried.

Work Session

Proclamation on Ending Domestic Violence

Palmer declared the 7th day of March, 2017 as: A Day of Action to End Domestic Violence. Jennifer from the Refuge Network invited people to an event at Noon on March 7th at the Isanti County Government Center to support survivors of domestic violence.

Update from Sheriff Caulk – Isanti County Drug Task Force Coalition

Sheriff Caulk gave an update on the Isanti County Drug Task Force which includes the entities of Isanti, Chisago, Mille Lacs, and Kanabec Counties. Caulk reviewed the last five years of statistics for warrants, arrests, investigations, drug seizures, weapons seized, and presentations given. Caulk also reviewed the County's drug take-back program, statistics for the Midwest Medical Examiner's Office along with courthouse security statistics.

Caulk stated the Sheriff's Department obtained grant money for Narcan kits for deputies' squad cars. Caulk noted that Narcan is used for the emergency treatment of opioid overdose and showed a kits to Councilmembers. Caulk announced there will be training on the use of Narcan kits on March 23rd.

Unfinished Business

Approve Write Off of Economic Development Loan – PBRE (MAPE USA)

Moe explained on August 15, 2016, the Cambridge City Council under the advice of legal Council decided not to exercise the City's right to redeem property at 1501 Kennedy St N, the old MAPE facility in Cambridge Opportunity Industrial Park. From an accounting perspective, we need to officially have Council approve the write off of the economic development loan. Last payment February 2014. As discussed with council the property is being sold and no position in terms on the loan. Attorney do not pursue collection action on the load. Officially write it off. Moe confirmed the balance is just over \$50,000.

Morin moved, seconded by Conley to approve the write off of the uncollectible economic development loan to MAPE. Iverson asked what the City could have done differently or what lesson has been learned. Woulfe stated the loans tend to be a risky proposition and generally can't require outstanding balances be specially assessed against the property. Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried.

New Business

Purchase of Equipment for Weed Spraying and Water Flower Pots

Milz reported the City has budgeted \$10,000 in 2017 to purchase a weed sprayer for use in City Parks and on City owned boulevards. Milz added staff would like to find a piece of equipment that could

also haul water for watering downtown flower pots. Milz explained, the current water truck that is used for watering flowers requires the driver to have a Class B license which means one of the regular, full-time employees must do the watering. Milz reported if the City purchased the equipment staff is proposing, seasonal employees or a volunteer could do the watering because there is no Class B license required to drive it. Milz reported the unit staff was initially interested in has sold but they would like to continue to look for something similar.

Conley moved, seconded by Iverson, to approve the purchase of a John Deere Pro Gator or a similar piece of equipment at a price not to exceed \$10,000. Godfrey confirmed funds are set aside for this purchase. Motion carried unanimously.

Resolution R17-15 Authorizing the Mayor and City Administrator to Execute an Agreement with the City of Baudette Regarding Federal Aviation Administration (FAA) Funds for Cambridge Municipal Airport, City of Cambridge, Minnesota

Milz explained the City receives Entitlement Funds from the FAA in the amount of \$150,000 per year for airport projects. Milz reviewed recent projects the City has used these dollars for such as deer fencing, runway extension to 4,000 feet, new lighting system for the runway, and new PAPIs (Precision Approach Path Indicators) and relocation of the rotating beacon.

Milz reported the City is not scheduled to use entitlement dollars in 2017 so if they loan the money to another airport in Minnesota, the City can keep the Entitlement Funds in Minnesota and can require the money to be repaid to the City in the year of our choosing. Milz explained the Baudette Airport is in need of money to do a project. Therefore, he is requesting Council authorize a loan to the Baudette Airport of \$150,000 so they can proceed with their project and will require them to pay us back in 2020.

Morin moved, seconded by Iverson, to approve Resolution R17-015, as presented, Agreement of Transfer of Entitlement, and the Federal Funding Repayment Agreement as presented and authorize the Mayor and City Administrator to execute these documents on behalf of the City. Godfrey confirmed the money will come back to the City of Cambridge in 2020. Motion carried unanimously.

Iverson moved, seconded by Conley, to break from 4:22 pm until 4:30 pm. Motion carried unanimously.

Committee Reports

Information from the following committees were either reported on or information was provided in the Council packet: Airport Advisory Board, Allina Community Engagement Council, Bike Isanti County, Cambridge Downtown Revitalization Task Force, Cambridge Fire Department, Cambridge-Isanti District 911 Communications Task Force, Cambridge Action Community Team (ACT on Alzheimer's), Cambridge Parks, Recreation, and Trails, Cambridge Planning Commission, Community Education Advisory Council, East Central Regional Development Commission (ECRDC), Highway 95 Design Advisory Task Force, Isanti County EDA, Isanti County Initiative on Collaboration, Leadership, and Efficiency, North Highway 65 Corridor Coalition, Northern Lights Express (NLX), and Toward Zero Death (TZD)

Mayor's Report

Palmer provided an update on meetings attended and upcoming meetings and events.

Council Concerns

Sister City Update

Morin announced the Yuasa Japan website now as the ability to switch to English and noted they have some very informative videos on their site.

City Attorney's Report

No additional report.

City Administrator's Report

No additional report.

Adjournment of Council Meeting

Being no further business before the City Council, Morin moved, seconded by Godfrey, to adjourn the regular meeting at 4:43 pm. Motion carried unanimously.

Marlys A. Palmer, Mayor

ATTEST:

Lynda Woulfe, City Administrator

Prepared by: Timothy Dwyer – Chief of Police

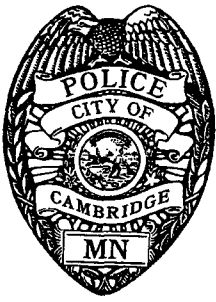
BACKGROUND:

In December of 2016, Council approved the hiring process to replace the vacant full-time Police Patrol Officer position created by the retirement of Officer Todd Hanson. In January of 2017, interviews were conducted and (2) finalists emerged. Both to them were backgrounded and on February 22, 2017, City Administrator Woulfe and I gave Christopher Spaulding a conditional job offer, pending the successful completion of psychological and medical examinations, as well as a drug test. We are pleased to announce that Mr. Spaulding has successfully completed these tests and is ready for employment.

Staff comes before you today to ask that you ratify the replacement Police Patrol Officer position and officially offer the job to Christopher Spaulding. Mr. Spaulding comes to us with previous law enforcement experience from Redwood Falls Police Department. With Council approval, his start date would be April 5, 2017. If approved, we will bring Mr. Spaulding before the City Council at a later date for the official swearing in process.

RECOMMENDATION:

City Council ratification of the replacement Police Patrol Officer position and the hiring of Christopher Spaulding as a full-time Police Patrol Officer for the City of Cambridge, effective April 5, 2017, at Step 1 of the LELS Contract (\$22.28 per hour).



Cambridge
**POLICE
DEPARTMENT**

300 3rd Avenue N.E.
Cambridge, Minnesota 55008
(763) 689-9567
Fax: (763) 689-5134

February 22, 2017

Christopher Spaulding
2000 Vision Lane # C4
Redwood Falls, MN 56283

Dear Chris:

Congratulations! You have successfully completed our employment background investigation. On behalf of the City of Cambridge, I would like to extend to you a conditional job offer for the position of **Police Patrol Officer**. This offer is contingent upon your successful completion of our required police officer psychological evaluation, a pre-employment medical examination, and a drug screening per city policy.

Below is an outline of the conditional offer:

Salary: Per the Law Enforcement Labor Services (LELS) 2017 contract section 24, your starting wage will be \$ 22.28 per hour (plus .90 cents per hour if working any hours between 6 pm and 6 am). You will be scheduled 40 hours per week. In 2017, you will complete a field training program and then be assigned a shift rotation based on department needs.

Start Date: Upon successful completion of the above examinations, your name will be brought before the Cambridge City Council on Monday, March 20, 2017 for their ratification of the position and your official job offer. A swearing in ceremony will occur at a later date. With a 2 week notice to your current employer, your tentative start date will be **Wednesday, April 5, 2017 at 08:00 am**.

Learning and Evaluation Period:

All newly appointed employees shall serve a 12 month learning and evaluation period. At any time during this probation period, an employee may be discharged at the sole discretion of the City. After 6 months, the employee shall receive a 6-month evaluation.

The City has the discretion to extend the learning and evaluation period for up to an additional 6 months if the City Administrator, Chief of Police, or City Council feels that more time is needed to evaluate if you will ultimately succeed in your position with the City.

Health and Dental Insurance:

The City provides family health insurance for all full-time employees. Our current provider is Strum & Associates (International Brotherhood of Electrical Workers). Please refer to Article 25 of the attached LELS contract for details. The City currently pays 90% of the health insurance premium and the employee is responsible for 10% of the monthly premium. As of March 1, 2017, the monthly premium is \$ 1,359 for family coverage, thus the employee's share is \$ 135.90 per month for full medical and dental family coverage and VSP vision plan.

Term Life Insurance:

The City will provide \$ 30,000 of term life insurance for each employee

Vacation / Sick Leave / Comp Time:

Full time employees shall be eligible to earn vacation, sick leave, and comp time in accordance with the LELS labor agreement. Refer to applicable articles contained within the attached LELS contract.

Longevity Pay:

Full time employees will be receiving longevity pay after completing one year of service under the formula prescribed in the LELS contract.

Pension:

The City participates in the Public Employees Retirement Association (PERA). You will be enrolled in the PERA Police and Fire pension plan. For more information on the PERA pension plan, please visit www.mnpera.org.

Uniforms and Turnout Gear:

Upon hire, the Cambridge Police Department will provide all needed or required uniforms and turnout gear including a department issued firearm(s). Uniforms will be replaced as needed. Officers are allotted an additional \$ 350 per year for footwear and incidentals.

Please sign below to accept this offer and either hand deliver or email me the signed document. My email is tdwyer@ci.cambridge.mn.us.

Sincerely,



Timothy A. Dwyer

Chief of Police

763-689-9567 (Main Office)

tdwyer@ci.cambridge.mn.us

I accept the conditional job offer for the position of Police Patrol Officer with the City of Cambridge as outlined above and within the LELS contract.

Signature



2.28.17

Date

4C Revision of Credit Card Policy to Allow for Payment of Administrative Citations March 20, 2017

Prepared by: Timothy Dwyer – Chief of Police

Background:

Back on July 5, 2016, the City Council approved the expansion of the city's credit card policy to include the acceptance of credit and debit cards from citizens to pay for certain city fees. The Council decided that it would pass associated credit card fees onto customers to make this possible. An updated policy was drafted at that time by Caroline Moe that reflected the reality of how things would work with our current credit card processor. At that time, this did not include the payment of fines related to police administrative fees, fines, abatements, special assessment payments or any other type of payments not specifically listed in that policy.

As part of the 2017 visioning process to improve efficiency of operations, the issue of unpaid administrative and parking tickets was presented to Administrator Woulfe. I believe that if we had an easy on-line credit card payment system on our web-site, or at minimum, a credit card machine at the PD, we would see a large increase in fines being paid. Often people come to the PD or City Hall to pay for an administrative or parking citation only to be turned away when the only means they have to pay is by credit or debit card. Currently in our society, a majority of people do not carry cash or checks and have come to expect the convenience of paying for things on-line, even fees and fines. Agencies are finding that expanding their payment methods benefit them as seen in the increase in fine revenue and not having to seek collections for fines payments. Different from the State Courts, we as a city cannot suspend driver licenses or issue warrants for people who do not pay for administrative or parking citations. Currently we do not send unpaid citations to collections due to cost and cannot access fees on city taxes unless the offense involves real property and the offender resides in Cambridge.

To accomplish the above agenda would require a change in the city's 2016 credit card acceptance policy. It would require time and expenses to add the police department to the credit card processing system and to add an on-line payment link on our website. This new proposal was presented to the City Council by Administrator Woulfe and I on March 4, 2017 during the Council Visioning Session; I was instructed to bring a staff report forward on this topic after discussions with Finance Director Caroline Moe and Administrator Woulfe. A copy of this staff report was presented to both of them for review and we met on the specifics.

Recommendation

Approve a revised credit card acceptance policy, which would allow the acceptance of credit and debit cards for the payment of administrative and parking citations, as well as payment for any other fines and fees addressed in the city's fee schedule. Any associated credit card transaction fees would be assessed to the user and any fees associated with on-line payment or credit card processing equipment would be paid for with funds from the administrative fine revenue account.

CAMBRIDGE CITY COUNCIL MEETING
 March 20, 2017
BILLS LIST

Disbursement Type:	Date	Check #s	Submitted For <u>Approval</u>
Prepaid Checks	2/15/2017	105253 - 105302	127,506.98
Prepaid Checks	2/22/2017	105303 - 105361	110,107.63
Prepaid Checks	3/1/2017	105362 - 105413	160,828.27
Prepaid Checks	3/8/2017	105414 - 105485	220,551.04
Total Checks			618,993.92
PAID THROUGH ACH or WIRE February 2017:			
Payroll			98,660.17
Federal Payroll Tax Withholding			67,222.54
State Payroll Tax Withholding			13,016.70
PERA Withholdings			52,349.75
Deferred Comp Premiums			3,100.00
Self Insurance & Flex & Select Account Admin Fee			6,181.31
ECE			57,342.71
Sales & Use Tax Payments to State of MN			33,521.00
Centerpoint			12,659.59
Wright Express (City wide fuel cards)			7,794.81
Connexus			1,246.72
Midcontinent			6,029.78
Reliance Life Insurance ACH			1,079.91
AFLAC			508.48
Total Paid through ACH or Wire			360,713.47
TOTAL SUBMITTED FOR APPROVAL			\$979,707.39

Vendor	Vendor Name	Description	Net Invoice Amount
165	Allina Health	Health History, Physical, Questionnaire - Ice Rin	130.00
Total 165:			130.00
521	Bellboy Corporation	Liquor Store Merchandise	1,741.15
521	Bellboy Corporation	Liquor Store Merchandise	34.00
Total 521:			1,775.15
551	Chas A. Bernick Inc.	Liquor Store Merchandise	188.95
551	Chas A. Bernick Inc.	Liquor Store Merchandise	2,775.95
Total 551:			2,964.90
871	Cambridge Fire Relief Assoc	Credit Card Charges for Fire Dept Banquet 2-11	1,230.00
Total 871:			1,230.00
1336	Crystal Springs Ice	Liquor Store Merchandise	82.04
Total 1336:			82.04
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	30.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	10,126.61
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	25.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	236.00
Total 1396:			10,307.61
1406	Dalco	Maint & Repair Supplies - Liquor Store	210.75
Total 1406:			210.75
1631	Earl F. Andersen, Inc.	Street Signs	209.30
Total 1631:			209.30
1661	East Central Sanitation	Bulb Recycling	13.50
Total 1661:			13.50
1666	East Central Solid Waste Commis	Non-Recycled Mattress	15.00
1666	East Central Solid Waste Commis	Mixed Solid Waste	25.78
Total 1666:			40.78
1681	ECM Publishers, Inc.	Advertising - Liquor Store	1,328.40
Total 1681:			1,328.40
1716	Ehlers & Associates, Inc.	Project TIF District 6-16: 2014 Est.	1,155.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1716:			1,155.00
2011	Franklin Outdoor Advertising	Advertising Northbound Liquor 4/1/17-3/31/18	5,256.00
Total 2011:			5,256.00
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	116.05
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.89
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	110.17
2046	G & K Services, Inc.	Rug Rentals - Public Works	14.43
Total 2046:			255.82
2341	Hawkins, Inc.	Chemicals - Wastewater	5,818.04
Total 2341:			5,818.04
2421	Redpath and Company	Progress Billing on 2016 Audit	1,088.00
Total 2421:			1,088.00
2636	Minnesota Equipment	Small Tools - Fire Dept	43.95
Total 2636:			43.95
2676	Isanti County Recorder	Misc Transaction - Copy Plain/Plain-Plat	15.00
Total 2676:			15.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,847.98
2796	Johnson Brothers Liquor Co	Freight Charge	68.41
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,396.10
2796	Johnson Brothers Liquor Co	Freight Charge	41.04
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	70.60
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,570.10
2796	Johnson Brothers Liquor Co	Freight Charge	45.60
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	551.25
2796	Johnson Brothers Liquor Co	Freight Charge	6.08
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	72.00
2796	Johnson Brothers Liquor Co	Freight Charge	3.04
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	109.95
Total 2796:			9,782.15
3086	Landworks Construction, Inc.	Snow Removal - Liquor Store	490.50
Total 3086:			490.50

Vendor	Vendor Name	Description	Net Invoice Amount
3461	McDonald Distributing Company	Credit Liquor Merchandise	78.50-
3461	McDonald Distributing Company	Credit Liquor Merchandise	28.00-
3461	McDonald Distributing Company	Liquor Store Merchandise	7,959.78
Total 3461:			7,853.28
3521	Menards	Misc Operating Supplies - Fire	15.82
3521	Menards	Repair & Maint - Plant	57.45
3521	Menards	Repair & Maint Supplies - Street Lighting	31.77
3521	Menards	Repair & Maint Supplies - Street Lighting	59.94
3521	Menards	Misc Operating Supplies - Streets	58.46
3521	Menards	Misc Operating Supplies - Streets	3.47
3521	Menards	Misc Operating Supplies - Streets	14.96
3521	Menards	Misc Operating Supplies - Streets	17.94
3521	Menards	Repair & Maint - Infrastructure	49.12
3521	Menards	Misc Operating Supplies - Wastewater	5.90
3521	Menards	Repair & Maint Supplies - Streets	20.90
3521	Menards	Small Tools - Streets	63.44
3521	Menards	Misc Operating Supplies - Streets	152.34
3521	Menards	Repair & Maint Supplies - Street Lighting	72.98
3521	Menards	Repair & Maint - Plant	15.92
3521	Menards	Office Supplies - Wastewater	15.00
3521	Menards	Repair & Maint - Plant	35.96
3521	Menards	Misc Operating Supplies - Streets	115.72
3521	Menards	Misc Operating Supplies - Streets	49.01
3521	Menards	Repair & Maint - Plant	36.99
Total 3521:			893.09
3562	Mick Construction, Inc.	Refund Unspent Construction Escrow	11,522.87
Total 3562:			11,522.87
4043	National Industrial & Safety Suppl	Misc Operating Supplies - Water	109.60
4043	National Industrial & Safety Suppl	Misc Operating Supplies - Wastewater	109.60
Total 4043:			219.20
4131	Nordberg's Electric Supply Inc	Fixture Repair - Liquor Store	323.19
4131	Nordberg's Electric Supply Inc	Recessed Bulbs - Liquor Store	384.11
Total 4131:			707.30
4336	Oslund Heating & Air	Repair & Maint - Street Dept	100.00
Total 4336:			100.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,100.95
4476	Phillips Wine & Spirits	Freight Charge	16.72
4476	Phillips Wine & Spirits	Liquor Store Merchandise	771.45
4476	Phillips Wine & Spirits	Freight Charge	21.28

Vendor	Vendor Name	Description	Net Invoice Amount
4476	Phillips Wine & Spirits	Liquor Store Merchandise	22.75
Total 4476:			1,933.15
4506	Pitney Bowes	Ink Pad Replacement Kit - Postage Machine	18.70
Total 4506:			18.70
4626	Purchase Power	Postage Meter Refill	500.00
Total 4626:			500.00
4666	R & R Specialties of Wisconsin In	Repair & Maint Supplies - Zamboni	1,143.25
Total 4666:			1,143.25
4749	Red Bull Distribution Company, In	Liquor Store Merchandise	108.00
Total 4749:			108.00
5073	Servocal Instruments Inc.	Annual Calibration of Well Flow Meters	590.00
Total 5073:			590.00
5116	Short, Elliot, Hendrickson Inc	CAMBR Airport MP/ALP	9,848.00
5116	Short, Elliot, Hendrickson Inc	CAMBR City Eng. Services	1,385.50
5116	Short, Elliot, Hendrickson Inc	CAMBR City Eng. Services	1,201.50
5116	Short, Elliot, Hendrickson Inc	CAMBR Water Supply Plan	1,970.00
5116	Short, Elliot, Hendrickson Inc	CAMBR Wellhead Protection	4,345.48
5116	Short, Elliot, Hendrickson Inc	CAMBR TH 95 PreDesign	18,375.64
5116	Short, Elliot, Hendrickson Inc	CAMBR Trans Plan Update	848.75
Total 5116:			37,974.87
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	.70
5181	Southern Glazer's of MN	Liquor Store Merchandise	4,221.82
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	41.88
5181	Southern Glazer's of MN	Liquor Store Merchandise	700.00
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	19.60
Total 5181:			4,984.00
5251	Star	Advertising Liquor Store	298.00
Total 5251:			298.00
5266	Star Tribune	Newspaper Subscription - City	369.72
Total 5266:			369.72
5301	Steve's Tire Inc	Repairs and Maint Supplies - Streets	492.77

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5301:			492.77
5421	TDS Metrocom	Phone Service - Airport	54.78
Total 5421:			54.78
5461	The Leader	Red Wing Boots - J. Olson	234.99
Total 5461:			234.99
5701	Unique Paving Materials Corp	Repair & Maint - Infrastructure	765.00
5701	Unique Paving Materials Corp	Repair & Maint - Infrastructure	808.75
Total 5701:			1,573.75
5721	University of Minnesota	Stormwater Training - Streets Dept	250.00
5721	University of Minnesota	Stormwater Training - Water Dept	250.00
5721	University of Minnesota	Stormwater Training - Wastewater Dept	250.00
Total 5721:			750.00
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	262.61
Total 5816:			262.61
5886	Watson Co., Inc.	Misc Operating Supplies - LS	13.89
5886	Watson Co., Inc.	Liquor Store Merchandise	2,511.26
5886	Watson Co., Inc.	Misc Operating Supplies - LS	208.64
5886	Watson Co., Inc.	Freight Charge	6.00
Total 5886:			2,739.79
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	5,472.21
5891	Breakthru Beverage Minnesota	Freight Charge	57.02
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	1,008.00
5891	Breakthru Beverage Minnesota	Freight Charge	13.80
Total 5891:			6,551.03
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	1,016.09
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5965:			3,048.38
5995	WiMacTel Inc.	WiMac Tel Payphone Advantage Service	60.00
Total 5995:			60.00
6001	Wine Merchants	Liquor Store Merchandise	322.00
6001	Wine Merchants	Freight Charge	4.56
Total 6001:			326.56
Grand Totals:			127,506.98

Dated: 2-15-17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/17	02/15/2017	105253	165	Allina Health	101-20100	130.00
02/17	02/15/2017	105254	521	Bellboy Corporation	610-20100	1,775.15
02/17	02/15/2017	105255	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	6,551.03
02/17	02/15/2017	105256	871	Cambridge Fire Relief Assoc	101-20100	1,230.00
02/17	02/15/2017	105257	551	Bernick's	610-20100	2,964.90
02/17	02/15/2017	105259	1336	Crystal Springs Ice	610-20100	82.04
02/17	02/15/2017	105260	1396	Dahlheimer Beverage, LLC	610-20100	10,307.61
02/17	02/15/2017	105261	1406	Dalco	610-20100	210.75
02/17	02/15/2017	105262	1631	Earl F. Andersen, Inc.	101-20100	209.30
02/17	02/15/2017	105263	1661	East Central Sanitation	602-20100	13.50
02/17	02/15/2017	105264	1666	East Central Solid Waste Commission	101-20100	40.78
02/17	02/15/2017	105265	1681	ECM Publishers, Inc.	610-20100	1,328.40
02/17	02/15/2017	105266	1716	Ehlers & Associates, Inc.	306-20100	1,155.00
02/17	02/15/2017	105267	2011	Franklin Outdoor Advertising	610-20100	5,256.00
02/17	02/15/2017	105268	2046	G & K Services, Inc.	101-20100	255.82
02/17	02/15/2017	105269	2341	Hawkins, Inc.	602-20100	5,818.04
02/17	02/15/2017	105270	2676	Isanti County Recorder	101-20100	15.00
02/17	02/15/2017	105271	2796	Johnson Bros - St Paul	610-20100	9,782.15
02/17	02/15/2017	105272	3086	Landworks Construction, Inc.	610-20100	490.50
02/17	02/15/2017	105274	3461	McDonald Distributing Company	610-20100	7,853.28
02/17	02/15/2017	105275	3521	Menards	602-20100	893.09
02/17	02/15/2017	105276	3562	Mick Construction	101-20100	11,522.87
02/17	02/15/2017	105277	2636	Minnesota Equipment	101-20100	43.95
02/17	02/15/2017	105278	4043	National Industrial & Safety Supply	602-20100	219.20
02/17	02/15/2017	105279	4131	Nordberg's Electric Supply Inc	610-20100	707.30
02/17	02/15/2017	105280	4336	Oslund Heating & Air	101-20100	100.00
02/17	02/15/2017	105281	4476	Phillips St Paul	610-20100	1,933.15
02/17	02/15/2017	105282	4506	Pitney Bowes	101-20100	18.70
02/17	02/15/2017	105283	4626	Purchase Power	101-20100	500.00
02/17	02/15/2017	105284	4666	R & R Specialties of Wisconsin Inc	101-20100	1,143.25
02/17	02/15/2017	105285	4749	Red Bull Distribution Company, Inc.	610-20100	108.00
02/17	02/15/2017	105286	2421	Redpath and Company	101-20100	1,088.00
02/17	02/15/2017	105287	5073	Servocal Instruments Inc.	601-20100	590.00
02/17	02/15/2017	105288	5116	Short, Elliot, Hendrickson Inc	101-20100	37,974.87
02/17	02/15/2017	105289	5181	Southern Glazer's of MN	610-20100	4,984.00
02/17	02/15/2017	105290	5251	Star	610-20100	298.00
02/17	02/15/2017	105291	5266	Star Tribune	101-20100	369.72
02/17	02/15/2017	105292	5301	Steve's Tire Inc	101-20100	492.77
02/17	02/15/2017	105293	5421	TDS	211-20100	54.78
02/17	02/15/2017	105294	5461	The Leader	101-20100	234.99
02/17	02/15/2017	105295	5701	Unique Paving Materials Corp	101-20100	1,573.75
02/17	02/15/2017	105296	5721	University of Minnesota	602-20100	750.00
02/17	02/15/2017	105297	5816	Viking Coca-Cola Bottling Co	610-20100	262.61
02/17	02/15/2017	105299	5886	Watson Co., Inc.	610-20100	2,739.79
02/17	02/15/2017	105300	5965	White Bear IT Solutions LLC	610-20100	3,048.38
02/17	02/15/2017	105301	5995	WiMacTel Inc.	211-20100	60.00
02/17	02/15/2017	105302	6001	Wine Merchants	610-20100	326.56

Grand Totals:

127,506.98

Vendor	Vendor Name	Description	Net Invoice Amount
165	Allina Health	EMT Training Class - Police Dept	675.00
Total 165:			675.00
521	Bellboy Corporation	Liquor Store Merchandise	3,629.20
521	Bellboy Corporation	Liquor Store Merchandise	207.50
521	Bellboy Corporation	Liquor Store Merchandise	72.00
Total 521:			3,908.70
551	Chas A. Bernick Inc.	Liquor Store Merchandise	504.00
551	Chas A. Bernick Inc.	Liquor Store Merchandise	174.55
551	Chas A. Bernick Inc.	Liquor Store Merchandise	1,628.10
Total 551:			2,306.65
969	Cardmember Service	Misc Operating Supplies - Water	408.37
969	Cardmember Service	Misc Operating Supplies - Water	60.36
969	Cardmember Service	Credit Misc Operating Supplies - Water	389.99
969	Cardmember Service	MRWA Conference - M. Hollingsworth	230.00
969	Cardmember Service	Lab Supplies	13.40
969	Cardmember Service	Misc Operating Supplies - Wastewater	118.40
969	Cardmember Service	CSWEA/MWOA Conference - L. Fedor, C. Edbl	130.00
969	Cardmember Service	Wastewater Operations Conference - J. Bergloff	690.00
969	Cardmember Service	Repair & Maint Supplies - Street Lighting	267.15
969	Cardmember Service	Repair & Maint Supplies - Street Lighting	247.15
969	Cardmember Service	Newly Elected Conference Lodging - K. Conley	124.56
969	Cardmember Service	Office Supplies	79.00
969	Cardmember Service	Copy Paper	9.98
969	Cardmember Service	CGFM Renewal - C. Moe	65.00
969	Cardmember Service	Fire Chiefs Conference Lodging - W. Pennings	251.66
969	Cardmember Service	Meals - Council Meeting	38.21
969	Cardmember Service	Meals - Visioning Session	16.27
969	Cardmember Service	Meals - Visioning Session	72.06
969	Cardmember Service	Web Address Stickers for Vehicles	395.06
969	Cardmember Service	MRWA Conference Lodging - M. Hollingsworth	241.58
969	Cardmember Service	Esri User Conference - A. Zimmerle	647.50
969	Cardmember Service	Esri User Conference - A. Zimmerle	647.50
Total 969:			4,363.22
996	Cartridge World Cambridge	Ink Cartridges - Liquor Store	137.85
Total 996:			137.85
1156	City of Mpls Receivables	APS Transaction Fee - January	215.10
Total 1156:			215.10
1336	Crystal Springs Ice	Liquor Store Merchandise	121.20

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1336:			121.20
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	10,916.82
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	109.60-
Total 1396:			10,807.22
1506	Deputy Registrar #90	License Tabs - 06 Chev - Plate 581PGG	21.00
1506	Deputy Registrar #90	License Tabs - 15 Ford - Plate 738RNH	21.00
Total 1506:			42.00
1631	Earl F. Andersen, Inc.	Signs and Posts	1,326.08
Total 1631:			1,326.08
1686	Ecolab Pest Elimination Div.	Air Quality Program and Fly Program - LS	95.13
Total 1686:			95.13
1891	Fastenal Company	Repair & Maint Supp - Ice Rink	11.52
1891	Fastenal Company	Misc Operating Supplies - Shop	116.22
Total 1891:			127.74
1996	Forestedge Winery	Liquor Store Merchandise	351.00
Total 1996:			351.00
2046	G & K Services, Inc.	Rug Rentals - Police Dept	19.44
2046	G & K Services, Inc.	Rug Rentals - LS	69.23
2046	G & K Services, Inc.	Rug & Towel Rentals - LS	124.10
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	98.92
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.89
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	110.17
2046	G & K Services, Inc.	Rug Rentals - Public Works	17.43
Total 2046:			454.46
2131	Goodin Company	Repair & Maint - Plant	276.77
Total 2131:			276.77
2486	IBEW Local 110	Union Dues - February	375.00
Total 2486:			375.00
2681	Isanti County Sheriff's Office	AnyConnect/San Costs	184.32

Vendor	Vendor Name	Description	Net Invoice Amount
2681	Isanti County Sheriff's Office	Background Services	280.00
Total 2681:			464.32
2776	JJ Taylor Dist. of Minn.	Credit Liquor Store Merchandise	11.00-
2776	JJ Taylor Dist. of Minn.	Liquor Store Merchandise	706.29
2776	JJ Taylor Dist. of Minn.	Delivery Charge	3.00
Total 2776:			698.29
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	16,519.90
2796	Johnson Brothers Liquor Co	Freight Charge	255.44
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	6,059.85
2796	Johnson Brothers Liquor Co	Freight Charge	190.02
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,548.40
2796	Johnson Brothers Liquor Co	Freight Charge	79.05
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,607.10
2796	Johnson Brothers Liquor Co	Freight Charge	73.22
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	68.00
2796	Johnson Brothers Liquor Co	Freight Charge	3.04
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	87.96
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	92.00-
2796	Johnson Brothers Liquor Co	Credit - Freight Chg	1.52-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	143.35-
2796	Johnson Brothers Liquor Co	Credit - Freight Chg	1.52-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	77.70-
2796	Johnson Brothers Liquor Co	Credit - Freight Chg	3.04-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	22.50-
Total 2796:			30,150.35
3016	KRIS Engineering, Inc.	Repair & Maint Supplies - Streets	470.62
Total 3016:			470.62
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	13.00
Total 3056:			13.00
3086	Landworks Construction, Inc.	Snow Removal & Salt/Sand - Liquor Store	504.00
Total 3086:			504.00
3151	League of Minnesota Cities	PATROL Subscription	1,260.00
Total 3151:			1,260.00
3176	LELS	Union Dues - February	490.00
Total 3176:			490.00

Vendor	Vendor Name	Description	Net Invoice Amount
3306	Lynn Peavey Company	Crime Scene Supplies	21.00
	Total 3306:		21.00
3371	Marco Inc	Copier Rental - Sharp MX2300N Copier	260.00
	Total 3371:		260.00
3376	Marco Technologies LLC	Install Sharpdesk - Public Works	67.50
	Total 3376:		67.50
3409	Martin Calibration	Pressure/Vacuum Gage	40.50
	Total 3409:		40.50
3461	McDonald Distributing Company	Credit Liquor Merchandise	64.14
3461	McDonald Distributing Company	Liquor Store Merchandise	6,887.93
3461	McDonald Distributing Company	Liquor Store Merchandise	13,315.45
	Total 3461:		20,139.24
3521	Menards	Repair & Maint Supplies - Street Lighting	73.44
3521	Menards	Repair & Maint - Plant	16.90
3521	Menards	Repair & Maint - Plant	12.17
3521	Menards	Misc Operating Supplies - Wastewater	11.98
	Total 3521:		114.49
3543	Metro Sales, Inc.	Ricoh MP 2554SP & C2004 Copier Lease, Bas	255.73
	Total 3543:		255.73
3659	Minnesota BCA	DMT-G Recertification Training - M. Giese	75.00
	Total 3659:		75.00
3666	Minnesota Child Support Payment	Child Support Withholdings	132.44
	Total 3666:		132.44
3756	MNCPA	Annual Dues - C. Moe	290.00
	Total 3756:		290.00
4090	Network Business Supplies, Inc.	Thermal Rolls	314.74
	Total 4090:		314.74
4286	Ole's Window Cleaning	Window Cleaning - Liquor Store	138.94

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4286:			138.94
4426	Paustis Wine Company	Liquor Store Merchandise	2,677.00
4426	Paustis Wine Company	Freight Chg	40.00
Total 4426:			2,717.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,908.55
4476	Phillips Wine & Spirits	Freight Charge	59.29
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,418.75
4476	Phillips Wine & Spirits	Freight Charge	38.00
Total 4476:			4,424.59
4749	Red Bull Distribution Company, In	Liquor Store Merchandise	48.99
Total 4749:			48.99
4919	Rupp, Anderson, Squires, &	January Legal Expense	502.96
4919	Rupp, Anderson, Squires, &	January Legal Expense	701.50
Total 4919:			1,204.46
4956	Sandstone Distributing Company	Liquor Store Merchandise	51.50
4956	Sandstone Distributing Company	Freight Charge	2.50
Total 4956:			54.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	7,907.27
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	73.21
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,020.00
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	26.60
Total 5181:			9,027.08
5251	Star	Public Notice Council Meeting Minutes	10.89
Total 5251:			10.89
5271	North Folk Winery	Liquor Store Merchandise	600.00
Total 5271:			600.00
5301	Steve's Tire Inc	Repairs and Maint Supplies - PD	449.92
5301	Steve's Tire Inc	Repairs and Maint Labor - PD	314.95
5301	Steve's Tire Inc	Repairs and Maint Supplies - Parks	75.00
Total 5301:			839.87
5311	Strandlund Refrigeration	Repair & Maint Cooler Compressor - LS	672.50

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5311:			672.50
5446	The American Bottling Company	Liquor Store Merchandise	137.30
Total 5446:			137.30
5511	Thomson Reuters - West	MN Criminal Law 2017 Pamphlet	201.50
Total 5511:			201.50
5516	Thorpe Distributing Company	Liquor Store Merchandise	252.58
5516	Thorpe Distributing Company	Liquor Store Merchandise	567.00
Total 5516:			819.58
5661	True Brands	Liquor Store Merchandise	67.36
5661	True Brands	Freight Charge	10.10
Total 5661:			77.46
5751	US Internet	Monthly Internet Fees - March	36.90
5751	US Internet	Monthly Internet Fees - March	36.85
5751	US Internet	Monthly Internet Fees - March	36.85
5751	US Internet	Monthly Internet Fees - March	36.85
Total 5751:			147.45
5801	Verizon Wireless	wireless phone service - Maintenance Dept	17.50
5801	Verizon Wireless	wireless phone service - PD	1,285.56
5801	Verizon Wireless	wireless phone service - Fire Dept	70.02
Total 5801:			1,373.08
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	321.62
Total 5816:			321.62
5861	Walmart Community Card	Office Supplies	12.42
5861	Walmart Community Card	Office Supplies - LS	40.13
5861	Walmart Community Card	Office Supplies - LS	72.72
Total 5861:			125.27
5886	Watson Co., Inc.	Credit - Operating Supplies	13.50-
5886	Watson Co., Inc.	Credit - Operating Supplies	147.96-
5886	Watson Co., Inc.	Liquor Store Merchandise	4.56
5886	Watson Co., Inc.	Misc Operating Supplies - Wastewater	125.52
5886	Watson Co., Inc.	Liquor Store Merchandise	2,258.49
5886	Watson Co., Inc.	Misc Operating Supplies - LS	204.90
5886	Watson Co., Inc.	Freight Charge	6.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5886:			2,438.01
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	1,470.66
5891	Breakthru Beverage Minnesota	Freight Charge	19.84
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	918.44
5891	Breakthru Beverage Minnesota	Freight Charge	18.18
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	168.00
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	130.50
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	29.00-
Total 5891:			2,696.62
6001	Wine Merchants	Liquor Store Merchandise	681.00
6001	Wine Merchants	Freight Charge	6.08
Total 6001:			687.08
Grand Totals:			110,107.63

Dated: 2/27/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/17	02/22/2017	105303	165	Allina Health System	101-20100	675.00
02/17	02/22/2017	105305	521	Bellboy Corporation	610-20100	3,908.70
02/17	02/22/2017	105306	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	2,696.62
02/17	02/22/2017	105307	969	Cardmember Service	101-20100	4,363.22
02/17	02/22/2017	105308	996	Cartridge World Cambridge	610-20100	137.85
02/17	02/22/2017	105309	551	Bernick's	610-20100	2,306.65
02/17	02/22/2017	105310	1156	Minneapolis Finance Department	101-20100	215.10
02/17	02/22/2017	105311	1336	Crystal Springs Ice	610-20100	121.20
02/17	02/22/2017	105312	1396	Dahlheimer Beverage, LLC	610-20100	10,807.22
02/17	02/22/2017	105313	1506	Deputy Registrar #90	101-20100	42.00
02/17	02/22/2017	105314	1631	Earl F. Andersen, Inc.	101-20100	1,326.08
02/17	02/22/2017	105315	1686	Ecolab Pest Elimination Div.	610-20100	95.13
02/17	02/22/2017	105316	1891	Fastenal Company	101-20100	127.74
02/17	02/22/2017	105317	1996	Forestedge Winery	610-20100	351.00
02/17	02/22/2017	105318	2046	G & K Services, Inc.	101-20100	454.46
02/17	02/22/2017	105319	2131	Goodin Company	601-20100	276.77
02/17	02/22/2017	105320	2486	IBEW Local 110	101-20100	375.00
02/17	02/22/2017	105321	2681	Isanti County Sheriff's Office	101-20100	184.32
02/17	02/22/2017	105322	2681	Isanti County Sheriff's Office	101-20100	280.00
02/17	02/22/2017	105323	2776	JJ Taylor Dist. of Minn.	610-20100	698.29
02/17	02/22/2017	105324	2796	Johnson Bros - St Paul	610-20100	30,150.35
02/17	02/22/2017	105325	3016	KRIS Engineering, Inc.	101-20100	470.62
02/17	02/22/2017	105326	3056	Lake Superior Laundry Inc.	101-20100	13.00
02/17	02/22/2017	105327	3086	Landworks Construction, Inc.	610-20100	504.00
02/17	02/22/2017	105328	3151	League of Minnesota Cities	101-20100	1,260.00
02/17	02/22/2017	105329	3176	LELS	101-20100	490.00
02/17	02/22/2017	105330	3306	Lynn Peavey Company	101-20100	21.00
02/17	02/22/2017	105331	3371	Marco Technologies LLC	101-20100	260.00
02/17	02/22/2017	105332	3376	Marco Technologies LLC	602-20100	67.50
02/17	02/22/2017	105333	3409	Martin Calibration	601-20100	40.50
02/17	02/22/2017	105334	3461	McDonald Distributing Company	610-20100	20,139.24
02/17	02/22/2017	105335	3521	Menards	602-20100	114.49
02/17	02/22/2017	105336	3543	Metro Sales, Inc.	101-20100	255.73
02/17	02/22/2017	105337	3659	Minnesota BCA	101-20100	75.00
02/17	02/22/2017	105338	3666	Minnesota Child Support Payment	101-20100	132.44
02/17	02/22/2017	105339	3756	MNCPA	101-20100	290.00
02/17	02/22/2017	105340	4090	Network Business Supplies, Inc.	610-20100	314.74
02/17	02/22/2017	105341	5271	North Folk Winery	610-20100	600.00
02/17	02/22/2017	105342	4286	Ole's Window Cleaning	610-20100	138.94
02/17	02/22/2017	105343	4426	Paustis Wine Company	610-20100	2,717.00
02/17	02/22/2017	105344	4476	Phillips St Paul	610-20100	4,424.59
02/17	02/22/2017	105345	4749	Red Bull Distribution Company, Inc.	610-20100	48.99
02/17	02/22/2017	105346	4919	Rupp, Anderson, Squires, &	101-20100	1,204.46
02/17	02/22/2017	105347	4956	Sandstone Distributing Company	610-20100	54.00
02/17	02/22/2017	105348	5181	Southern Glazer's of MN	610-20100	9,027.08
02/17	02/22/2017	105349	5251	Star	101-20100	10.89
02/17	02/22/2017	105350	5301	Steve's Tire Inc	101-20100	839.87
02/17	02/22/2017	105351	5311	Strandlund Refrigeration	610-20100	672.50
02/17	02/22/2017	105352	5446	The American Bottling Company	610-20100	137.30
02/17	02/22/2017	105353	5511	Thomson Reuters - West	101-20100	201.50
02/17	02/22/2017	105354	5516	Thorpe Distributing Company	610-20100	819.58
02/17	02/22/2017	105355	5661	True Brands	610-20100	77.46
02/17	02/22/2017	105356	5751	US Internet	602-20100	147.45
02/17	02/22/2017	105357	5801	Verizon Wireless	101-20100	1,373.08
02/17	02/22/2017	105358	5816	Viking Coca-Cola Bottling Co	610-20100	321.62
02/17	02/22/2017	105359	5861	Walmart Community/RFCSELLC	610-20100	125.27
02/17	02/22/2017	105360	5886	Watson Co., Inc.	610-20100	2,438.01

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/17	02/22/2017	105361	6001	Wine Merchants	610-20100	687.08
Grand Totals:						110,107.63

Vendor	Vendor Name	Description	Net Invoice Amount
44	Absolute Portable Restrooms	Handicap Unit - Hockey/Skateboard Park	105.00
Total 44:			105.00
319	Artisan Beer Company	Liquor Store Merchandise	66.00
Total 319:			66.00
341	Aspen Mills	Uniform Allowance - Reserves	84.25
Total 341:			84.25
521	Bellboy Corporation	Liquor Store Merchandise	2,217.85
521	Bellboy Corporation	Liquor Store Merchandise	36.00
Total 521:			2,253.85
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	7.38-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	178.10
551	Chas A. Bernick Inc.	Liquor Store Merchandise	4,234.05
Total 551:			4,404.77
555	Business Essentials	Maintenance Supplies - City Hall	92.40
555	Business Essentials	Maintenance Supplies - City Hall	20.75
Total 555:			113.15
661	Boyle, Eugene G.	Electrical Billing	4,711.20
Total 661:			4,711.20
826	North 65 Chamber of Commerce	Isanti County Map Advertisement	300.00
Total 826:			300.00
969	Cardmember Service	Audio Editing Software	39.50
969	Cardmember Service	Membership - 10,000 Lakes Chapter - M. Fabini	95.00
969	Cardmember Service	Membership - MBPTA - L. Nisley	106.49
969	Cardmember Service	Webinar - Planning Commission Meetings	45.00
969	Cardmember Service	Meals - Comprehensive Plan Update Meeting	55.58
Total 969:			341.57
1356	Cub Foods Cambridge #31574	House Charge - Comp Plan Meeting	18.47
Total 1356:			18.47
1366	Cummins NPower LLC	Wastewater Gen Set Service	1,955.00
1366	Cummins NPower LLC	Emergency Mgmt DSGAC Service	694.75
1366	Cummins NPower LLC	Water Gen Set Service	3,433.01

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1366:			6,082.76
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	15,026.25
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	102.25-
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	375.20-
Total 1396:			14,548.80
1531	Dex Media	Directory Listing - Liquor Store	207.20
Total 1531:			207.20
1906	Federated Co-ops, Inc.	Device Rent - Ice Rink	100.00
1906	Federated Co-ops, Inc.	Diesel Fuel - Wastewater	657.28
Total 1906:			757.28
1921	Ferguson Waterworks	Meters & Repairs	7,392.78
Total 1921:			7,392.78
2046	G & K Services, Inc.	Rug Rentals - LS	69.23
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	116.05
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.89
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	110.17
2046	G & K Services, Inc.	Rug Rentals - Public Works	14.43
Total 2046:			325.05
2051	Galls, LLC	Uniform Allowance - J. Peck	90.40
Total 2051:			90.40
2182	Grape Beginnings, Inc.	Liquor Store Merchandise	949.00
2182	Grape Beginnings, Inc.	Freight	15.75
Total 2182:			964.75
2416	John Hirsch's Cambridge Motors	Repair & Maint Supplies - PD Vehicle	181.23
2416	John Hirsch's Cambridge Motors	Repair & Maint Supplies - PD Vehicle	53.06
Total 2416:			234.29
2626	Isanti County Attorney's Office	DUI Forfeiture Case #16-016457	712.50
Total 2626:			712.50
2676	Isanti County Recorder	Document A464682 Development Agreement	46.00

Vendor	Vendor Name	Description	Net Invoice Amount
2676	Isanti County Recorder	Document A464722 Resolution	46.00
Total 2676:			92.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,346.00
2796	Johnson Brothers Liquor Co	Freight Charge	28.06
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,004.90
2796	Johnson Brothers Liquor Co	Freight Charge	46.36
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	7,735.34
2796	Johnson Brothers Liquor Co	Freight Charge	175.29
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,184.05
2796	Johnson Brothers Liquor Co	Freight Charge	39.52
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	176.05
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,946.82
2796	Johnson Brothers Liquor Co	Freight Charge	165.67
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	377.28
2796	Johnson Brothers Liquor Co	Freight Charge	4.56
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	84.00
2796	Johnson Brothers Liquor Co	Freight Charge	3.04
Total 2796:			21,316.94
2931	Kimball Midwest	Shop Maintenance Supplies	528.00
Total 2931:			528.00
3261	Locators & Supplies Inc.	Traffic Cones	1,022.95
Total 3261:			1,022.95
3461	McDonald Distributing Company	Credit Liquor Merchandise	117.60
3461	McDonald Distributing Company	Liquor Store Merchandise	6,920.90
3461	McDonald Distributing Company	Liquor Store Merchandise	125.00
Total 3461:			6,928.30
3521	Menards	Misc Operating Supplies - Streets	21.92
3521	Menards	Repair & Maint Supplies - Streets	24.49
3521	Menards	Repair & Maint Supplies - Street Lighting	27.93
3521	Menards	Repair & Maint Supplies - Street Lighting	109.43
3521	Menards	Repairs & Maint - Storm Sewer	10.95
3521	Menards	Repair & Maint Supplies - Street Lighting	52.87
3521	Menards	Small Tools - Parks	19.97
3521	Menards	Misc Operating Supplies - Ice Rink	29.58
3521	Menards	Misc Operating Supplies - Parks	9.38
3521	Menards	Misc Operating Supplies - Wastewater	66.38
Total 3521:			372.90
3704	Minnesota Ice LLC	Ice Rinks Project - Application #4	51,197.66

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3704:			51,197.66
4321	O'Reilly Automotive Inc.	Repair & Maint Supplies - PD	7.78
Total 4321:			7.78
4426	Paustis Wine Company	Liquor Store Merchandise	1,325.00
4426	Paustis Wine Company	Freight Chg	15.00
Total 4426:			1,340.00
4476	Phillips Wine & Spirits	Freight Charge	1.52
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,444.30
4476	Phillips Wine & Spirits	Freight Charge	24.58
4476	Phillips Wine & Spirits	Liquor Store Merchandise	53.00
4476	Phillips Wine & Spirits	Freight Charge	1.52
4476	Phillips Wine & Spirits	Liquor Store Merchandise	264.00
4476	Phillips Wine & Spirits	Freight Charge	4.56
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,716.35
4476	Phillips Wine & Spirits	Freight Charge	48.00
Total 4476:			3,557.83
4506	Pitney Bowes	Rental Charges- Mailing System	594.00
Total 4506:			594.00
4661	Quill Corporation	Office Supplies	26.30
4661	Quill Corporation	copy paper	39.58
4661	Quill Corporation	Office Supplies - Finance	127.67
Total 4661:			193.55
4824	RITE Enterprises Inc	Register System Supplies - LS	103.75
Total 4824:			103.75
4836	RJM Distributing, Inc.	Liquor Store Merchandise	610.72
Total 4836:			610.72
4956	Sandstone Distributing Company	Liquor Store Merchandise	283.05
4956	Sandstone Distributing Company	Freight Charge	5.75
Total 4956:			288.80
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	1.40
5181	Southern Glazer's of MN	Liquor Store Merchandise	3,952.68
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	56.35
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,268.00

Vendor	Vendor Name	Description	Net Invoice Amount
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	31.03
	Total 5181:		5,309.46
5247	Stantec Consulting Services Inc.	Comp Plan Consulting Services	5,632.55
	Total 5247:		5,632.55
5251	Star	Public Notice Planning Commission Meeting	18.23
	Total 5251:		18.23
5311	Strandlund Refrigeration	Repair & Maint - Walk In Cooler	479.00
	Total 5311:		479.00
5321	Streicher's - Minneapolis	Uniform Allowance - K. Gross	173.99
	Total 5321:		173.99
5491	The Wine Company	Liquor Store Merchandise	440.00
5491	The Wine Company	Freight charge	10.00
	Total 5491:		450.00
5661	True Brands	Liquor Store Merchandise	13.00
5661	True Brands	Freight Charge	2.60
5661	True Brands	Liquor Store Merchandise	293.32
5661	True Brands	Freight Charge	58.66
5661	True Brands	Liquor Store Merchandise	101.82
5661	True Brands	Freight Charge	12.25
	Total 5661:		481.65
5670	Trusted Employees	Background Check - Liquor Store	39.95
	Total 5670:		39.95
5801	Verizon Wireless	wireless phone service - Bldg Dept	62.92
5801	Verizon Wireless	wireless phone service - Bldg Dept	48.11
5801	Verizon Wireless	wireless phone service - Wastewater	98.46
	Total 5801:		209.49
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	274.38
	Total 5816:		274.38
5831	Vinocopia	Liquor Store Merchandise	556.25
5831	Vinocopia	Freight Charge	12.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5831:			568.25
5886	Watson Co., Inc.	Credit - Operating Supplies	13.50-
5886	Watson Co., Inc.	Credit Liquor Merchandise	278.40-
5886	Watson Co., Inc.	Liquor Store Merchandise	210.50
5886	Watson Co., Inc.	Liquor Store Merchandise	2,027.75
5886	Watson Co., Inc.	Misc Operating Supplies - LS	155.35
5886	Watson Co., Inc.	Freight Charge	6.00
Total 5886:			2,107.70
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	12,764.95
5891	Breakthru Beverage Minnesota	Freight Charge	108.29
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	882.08
5891	Breakthru Beverage Minnesota	Freight Charge	13.80
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	112.00-
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	43.00-
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	459.75-
Total 5891:			13,154.37
5995	WiMacTel Inc.	WiMac Tel Payphone Advantage Service	60.00
Total 5995:			60.00
Grand Totals:			160,828.27

Dated: 3/1/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/17	03/01/2017	105362	44	Absolute Portable Restrooms	101-20100	105.00
03/17	03/01/2017	105363	319	Artisan	610-20100	66.00
03/17	03/01/2017	105364	341	Aspen Mills	101-20100	84.25
03/17	03/01/2017	105365	521	Bellboy Corporation	610-20100	2,253.85
03/17	03/01/2017	105366	661	Eugene G. Boyle	101-20100	4,711.20
03/17	03/01/2017	105367	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	13,154.37
03/17	03/01/2017	105368	555	Business Essentials	101-20100	113.15
03/17	03/01/2017	105369	969	Cardmember Service	101-20100	341.57
03/17	03/01/2017	105370	551	Bernick's	610-20100	4,404.77
03/17	03/01/2017	105371	1356	Cub Foods Cambridge #31574	101-20100	18.47
03/17	03/01/2017	105372	1366	CumminsNPower	601-20100	6,082.76
03/17	03/01/2017	105373	1396	Dahlheimer Beverage, LLC	610-20100	14,548.80
03/17	03/01/2017	105374	1531	Dex Media	610-20100	207.20
03/17	03/01/2017	105375	1906	Federated Co-ops, Inc.	602-20100	757.28
03/17	03/01/2017	105376	1921	Ferguson Waterworks #2516	601-20100	7,392.78
03/17	03/01/2017	105377	2046	G & K Services, Inc.	101-20100	325.05
03/17	03/01/2017	105378	2051	Galls, LLC	101-20100	90.40
03/17	03/01/2017	105379	2182	Grape Beginnings, Inc.	610-20100	964.75
03/17	03/01/2017	105380	2626	Isanti County Attorney's Office	209-20100	712.50
03/17	03/01/2017	105381	2676	Isanti County Recorder	101-20100	92.00
03/17	03/01/2017	105382	2416	John Hirsch's Cambridge Motors	101-20100	234.29
03/17	03/01/2017	105383	2796	Johnson Bros - St Paul	610-20100	21,316.94
03/17	03/01/2017	105384	2931	Kimball Midwest	101-20100	528.00
03/17	03/01/2017	105386	3261	Locators & Supplies Inc.	101-20100	1,022.95
03/17	03/01/2017	105387	3461	McDonald Distributing Company	610-20100	6,928.30
03/17	03/01/2017	105388	3521	Menards	602-20100	372.90
03/17	03/01/2017	105390	3704	Minnesota Ice LLC	426-20100	51,197.66
03/17	03/01/2017	105391	826	North 65 Chamber of Commerce	610-20100	300.00
03/17	03/01/2017	105392	4321	O'Reilly Auto Parts	101-20100	7.78
03/17	03/01/2017	105393	4426	Paustis Wine Company	610-20100	1,340.00
03/17	03/01/2017	105394	4476	Phillips St Paul	610-20100	3,557.83
03/17	03/01/2017	105395	4506	Pitney Bowes Global Financial Services	101-20100	594.00
03/17	03/01/2017	105396	4661	Quill Corporation	101-20100	193.55
03/17	03/01/2017	105397	4824	RITE	610-20100	103.75
03/17	03/01/2017	105398	4836	RJM Distributing, Inc.	610-20100	610.72
03/17	03/01/2017	105399	4956	Sandstone Distributing Company	610-20100	288.80
03/17	03/01/2017	105400	5181	Southern Glazer's of MN	610-20100	5,309.46
03/17	03/01/2017	105401	5247	Stantec Consulting Services Inc.	101-20100	5,632.55
03/17	03/01/2017	105402	5251	Star	101-20100	18.23
03/17	03/01/2017	105403	5311	Strandlund Refrigeration	610-20100	479.00
03/17	03/01/2017	105404	5321	Streicher's - Minneapolis	101-20100	173.99
03/17	03/01/2017	105405	5491	The Wine Company	610-20100	450.00
03/17	03/01/2017	105406	5661	True Brands	610-20100	481.65
03/17	03/01/2017	105407	5670	Trusted Employees	610-20100	39.95
03/17	03/01/2017	105408	5801	Verizon Wireless	602-20100	209.49
03/17	03/01/2017	105409	5816	Viking Coca-Cola Bottling Co	610-20100	274.38
03/17	03/01/2017	105410	5831	Vinocopia	610-20100	568.25
03/17	03/01/2017	105411	5886	Watson Co., Inc.	610-20100	2,107.70
03/17	03/01/2017	105413	5995	WiMacTel Inc.	211-20100	60.00
Grand Totals:						160,828.27

Vendor	Vendor Name	Description	Net Invoice Amount
44	Absolute Portable Restrooms	Handicap Unit - Hockey/Skateboard Park	105.00
Total 44:			105.00
45	Accent Ornamental Iron & Powder	Powder Coating - Gates & Posts	190.00
Total 45:			190.00
381	Auto Value Cambridge	Repair & Maint Supplies - Ice Rink	74.98
Total 381:			74.98
501	Becker Arena Products, Inc.	Misc Operating Supplies - Ice Rink	252.28
Total 501:			252.28
521	Bellboy Corporation	Liquor Store Merchandise	1,951.53
521	Bellboy Corporation	Liquor Store Merchandise	99.00
521	Bellboy Corporation	Liquor Store Merchandise	60.00
521	Bellboy Corporation	Liquor Store Merchandise	84.00
Total 521:			2,194.53
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	22.08-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	153.85
551	Chas A. Bernick Inc.	Liquor Store Merchandise	6,225.15
Total 551:			6,356.92
555	Business Essentials	Office Supplies	38.15
Total 555:			38.15
1236	Comm of MMB, Treas Div	Admin Traffic Citation Fines - February	340.00
Total 1236:			340.00
1251	Community GIS Services, Inc.	GIS Project Contract Expense	850.00
1251	Community GIS Services, Inc.	GIS Project Contract Expense	850.00
Total 1251:			1,700.00
1336	Crystal Springs Ice	Liquor Store Merchandise	208.36
Total 1336:			208.36
1366	Cummins NPower LLC	Repair & Maint Supp - Vehicle/Equipment	317.53
Total 1366:			317.53
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	1,086.40

Vendor	Vendor Name	Description	Net Invoice Amount
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	24,862.70
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	76.80
Total 1396:			25,872.30
1481	Department of Human Services	Janitor Service - Liquor Store - December	270.00
1481	Department of Human Services	Janitor Service - Liquor Store - January	270.00
Total 1481:			540.00
1681	ECM Publishers, Inc.	Advertising - Liquor Store	1,376.40
1681	ECM Publishers, Inc.	Advertising - Firefighters	62.70
Total 1681:			1,439.10
1991	Force America Distributing LLC	Repair & Maint Supplies - Vehicles/Equipment	73.76
Total 1991:			73.76
2046	G & K Services, Inc.	Rug Rentals - LS	69.23
2046	G & K Services, Inc.	Rug Rentals - City Hall	16.56
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	98.53
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.89
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	110.17
2046	G & K Services, Inc.	Rug & Towel Rentals - Public Works	17.43
Total 2046:			327.09
2059	Synchrony Bank	Repair & Maint - Plant	92.15
Total 2059:			92.15
2146	Gopher State One-Call Inc.	FTP Tickets	8.78
2146	Gopher State One-Call Inc.	FTP Tickets	8.77
Total 2146:			17.55
2166	Grainger	Repair & Maint - Lift Stations	242.25
Total 2166:			242.25
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2381	Herman's Bakery	Donuts - Council Visioning	24.00
Total 2381:			24.00

Vendor	Vendor Name	Description	Net Invoice Amount
2409	Hill, Susan	Refund for Overpayment of Final Water Bill 100	56.98
Total 2409:			56.98
2626	Isanti County Attorney's Office	Prosecution Services - February	3,291.83
Total 2626:			3,291.83
2636	Minnesota Equipment	Repair & Maint Supplies - Streets	2,162.35
Total 2636:			2,162.35
2776	JJ Taylor Dist. of Minn.	Liquor Store Merchandise	2,014.40
2776	JJ Taylor Dist. of Minn.	Delivery Charge	3.00
Total 2776:			2,017.40
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,581.43
2796	Johnson Brothers Liquor Co	Freight Charge	63.50
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,213.90
2796	Johnson Brothers Liquor Co	Freight Charge	38.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,498.80
2796	Johnson Brothers Liquor Co	Freight Charge	48.64
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	98.00
2796	Johnson Brothers Liquor Co	Freight Charge	1.52
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	264.00
Total 2796:			8,807.79
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	13.00
Total 3056:			13.00
3146	League of MN Cities Ins Trust	Municipality Coverage - CMC 39515	34,542.75
Total 3146:			34,542.75
3151	League of Minnesota Cities	Workshop - L. Woulfe	20.00
3151	League of Minnesota Cities	Workshop - C. Moe	20.00
Total 3151:			40.00
3321	MacQueen Equipment Inc.	Repair & Maint Supplies - Streets	905.95
Total 3321:			905.95
3416	Marudas Print Services	Laser Vouchers	549.89
Total 3416:			549.89
3461	McDonald Distributing Company	Credit Liquor Merchandise	14.40-

Vendor	Vendor Name	Description	Net Invoice Amount
3461	McDonald Distributing Company	Liquor Store Merchandise	19,138.87
3461	McDonald Distributing Company	Credit Liquor Merchandise	30.00-
Total 3461:			19,094.47
3521	Menards	Repair & Maint - Plant	40.55
3521	Menards	Small Tools - Streets	14.99
3521	Menards	Repair & Maint Supplies - Street Lighting	22.47
3521	Menards	Repair & Maint Supplies - Bldg	68.84
3521	Menards	Small Tools - Wastewater	12.97
3521	Menards	Repair & Maint Supplies - Street Lighting	69.94
3521	Menards	Misc Operating Supplies - Parks	63.45
3521	Menards	Small Tools - Parks	117.28
3521	Menards	Repair & Maint Supplies - Streets	11.84
3521	Menards	Misc Operating Supplies - Streets	21.98
3521	Menards	Repair & Maint - Plant	71.52
3521	Menards	Repair & Maint Supplies - Fire Dept	25.83
3521	Menards	Repair & Maint - Plant	11.94
3521	Menards	Misc Operating Supplies - Streets	2.94
Total 3521:			556.54
3542	Metro Payroll Inc.	eKlock Enterprise - January	327.25
Total 3542:			327.25
3553	Michael P Keller, Ph.D., L.P.	Pre-Employment Psychological Eval - Police De	650.00
Total 3553:			650.00
3661	Minnesota Chiefs of Police Associ	Executive Training Institute - Police Dept	1,270.00
Total 3661:			1,270.00
3666	Minnesota Child Support Payment	Child Support Withholdings	132.44
Total 3666:			132.44
3676	MCSI Minnesota Computer Syste	Contract base rate chg and overage charge - To	10.20
Total 3676:			10.20
3791	Minnestalgia Winery	Liquor Store Merchandise	180.00
Total 3791:			180.00
3801	MN Municipal Beverage Assoc	Annual Conference - B. Audette	465.00
Total 3801:			465.00
4001	MVTL Laboratories Inc.	Testing	86.00

Vendor	Vendor Name	Description	Net Invoice Amount
4001	MVTL Laboratories Inc.	Testing	87.00
	Total 4001:		173.00
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - Work Id 213113	9,968.00
	Total 4011:		9,968.00
4071	NCPERS Minnesota	Group Vol Life Ins - PERA	352.00
	Total 4071:		352.00
4091	New France Wine	Liquor Store Merchandise	392.00
4091	New France Wine	Freight Charge	6.00
	Total 4091:		398.00
4171	Northern Business Products, Inc.	Envelopes - PD	8.49
	Total 4171:		8.49
4326	OSI Environmental, Inc.	Used Oil - Collection Service Fee	100.00
	Total 4326:		100.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,084.50
4476	Phillips Wine & Spirits	Freight Charge	30.40
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,617.05
4476	Phillips Wine & Spirits	Freight Charge	22.80
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	86.00-
4476	Phillips Wine & Spirits	Credit - Freight Chg	1.52-
	Total 4476:		2,667.23
4666	R & R Specialties of Wisconsin In	Repair & Maint Supplies - Zamboni	326.20
	Total 4666:		326.20
4701	Railroad Management Company II	License Fees - 8" Sewer Pipeline Crossing	194.55
	Total 4701:		194.55
4749	Red Bull Distribution Company, In	Liquor Store Merchandise	144.00
	Total 4749:		144.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,016.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	700.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,993.22
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	22.63
5181	Southern Glazer's of MN	Liquor Store Merchandise	432.00

Vendor	Vendor Name	Description	Net Invoice Amount
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	11.43
Total 5181:			4,175.28
5191	SPEW Health Plan	Health Insurance Premium - April	1,359.00
5191	SPEW Health Plan	Health Insurance Premium - April	2,718.00
5191	SPEW Health Plan	Health Insurance Premium - April	4,077.00
5191	SPEW Health Plan	Health Insurance Premium - April	2,718.00
5191	SPEW Health Plan	Health Insurance Premium - April	679.50
5191	SPEW Health Plan	Health Insurance Premium - April	21,873.00
5191	SPEW Health Plan	Health Insurance Premium - April	1,359.00
5191	SPEW Health Plan	Health Insurance Premium - April	11,768.94
5191	SPEW Health Plan	Health Insurance Premium - April	2,718.00
5191	SPEW Health Plan	Health Insurance Premium - April	4,973.94
5191	SPEW Health Plan	Health Insurance Premium - April	9,078.12
5191	SPEW Health Plan	Health Insurance Premium - April	4,077.00
Total 5191:			67,399.50
5251	Star	Advertising Firefighters	50.70
5251	Star	Advertising Liquor Store	238.00
5251	Star	Public Notice Council Meeting Minutes	9.54
Total 5251:			298.24
5271	North Folk Winery	Liquor Store Merchandise	108.00
Total 5271:			108.00
5311	Strandlund Refrigeration	Repair & Maint Condensing Unit #2 - LS	709.00
5311	Strandlund Refrigeration	Repair & Maint Condensing Unit #2 - LS	415.00
Total 5311:			1,124.00
5446	The American Bottling Company	Liquor Store Merchandise	120.30
Total 5446:			120.30
5516	Thorpe Distributing Company	Liquor Store Merchandise	337.08
Total 5516:			337.08
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
Total 5686:			4,000.00
5731	UPS	Shipping Charges - Comm Development	8.51
5731	UPS	Shipping Charges - Econ Development	24.31

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5731:			32.82
5816	Viking Coca-Cola Bottling Co	Credit Liquor Merchandise	20.39-
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	185.59
Total 5816:			165.20
5818	Viking Electric Supply, Inc.	Repair and Maint Supplies - Street Lighting	117.54
5818	Viking Electric Supply, Inc.	Credit Repair and Maint Supplies - Street Lighti	20.12-
Total 5818:			97.42
5886	Watson Co., Inc.	Misc Operating Supplies - LS	13.89
5886	Watson Co., Inc.	Liquor Store Merchandise	1,889.77
5886	Watson Co., Inc.	Misc Operating Supplies - LS	185.83
5886	Watson Co., Inc.	Freight Charge	6.00
Total 5886:			2,095.49
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	4,534.11
5891	Breakthru Beverage Minnesota	Freight Charge	61.92
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	754.00
5891	Breakthru Beverage Minnesota	Freight Charge	13.80
Total 5891:			5,363.83
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	1,175.00
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	1,016.09
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			4,223.38
6001	Wine Merchants	Liquor Store Merchandise	781.00
6001	Wine Merchants	Freight Charge	18.24
Total 6001:			799.24
Grand Totals:			220,551.04

Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 3/8/17

City Treasurer: Caroline Ince

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/17	03/08/2017	105414	44	Absolute Portable Restrooms	101-20100	105.00
03/17	03/08/2017	105415	45	Accent Ornamental Iron & Powder Coati	101-20100	190.00
03/17	03/08/2017	105416	381	Auto Value Cambridge	101-20100	74.98
03/17	03/08/2017	105417	501	Becker Arena Products, Inc.	101-20100	252.28
03/17	03/08/2017	105418	521	Bellboy Corporation	610-20100	2,194.53
03/17	03/08/2017	105419	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	5,363.83
03/17	03/08/2017	105420	555	Business Essentials	101-20100	38.15
03/17	03/08/2017	105422	551	Bernick's	610-20100	6,356.92
03/17	03/08/2017	105423	1236	Comm of MMB, Treas Div	213-20100	340.00
03/17	03/08/2017	105424	1251	Community GIS Services, Inc.	602-20100	1,700.00
03/17	03/08/2017	105425	1336	Crystal Springs Ice	610-20100	208.36
03/17	03/08/2017	105426	1366	CumminsNPower	101-20100	317.53
03/17	03/08/2017	105427	1396	Dahlheimer Beverage, LLC	610-20100	25,872.30
03/17	03/08/2017	105428	1481	Department of Human Services	610-20100	540.00
03/17	03/08/2017	105429	1681	ECM Publishers, Inc.	101-20100	1,439.10
03/17	03/08/2017	105430	1991	Force America Distributing LLC	101-20100	73.76
03/17	03/08/2017	105431	2046	G & K Services, Inc.	101-20100	327.09
03/17	03/08/2017	105432	2146	Gopher State One Call	602-20100	17.55
03/17	03/08/2017	105433	2166	Grainger	602-20100	242.25
03/17	03/08/2017	105434	2188	Gratitude Farms	101-20100	400.00
03/17	03/08/2017	105435	2381	Herman's Bakery	101-20100	24.00
03/17	03/08/2017	105436	2409	Susan Hill	601-20100	56.98
03/17	03/08/2017	105437	2626	Isanti County Attorney's Office	101-20100	3,291.83
03/17	03/08/2017	105438	2776	JJ Taylor Dist. of Minn.	610-20100	2,017.40
03/17	03/08/2017	105439	2796	Johnson Bros - St Paul	610-20100	8,807.79
03/17	03/08/2017	105440	3056	Lake Superior Laundry Inc.	101-20100	13.00
03/17	03/08/2017	105442	3151	League of Minnesota Cities	101-20100	40.00
03/17	03/08/2017	105443	3146	League of MN Cities Ins Trust	101-20100	34,542.75
03/17	03/08/2017	105444	3321	MacQueen Equipment Inc.	101-20100	905.95
03/17	03/08/2017	105445	3416	Marudas Print Services	101-20100	549.89
03/17	03/08/2017	105446	3461	McDonald Distributing Company	610-20100	19,094.47
03/17	03/08/2017	105447	3676	MCSI Minnesota Computer Systems Inc	101-20100	10.20
03/17	03/08/2017	105449	3521	Menards	101-20100	556.54
03/17	03/08/2017	105450	3542	Metro Payroll Inc.	101-20100	327.25
03/17	03/08/2017	105451	3553	Michael P Keller, Ph.D., L.P.	101-20100	650.00
03/17	03/08/2017	105452	3661	Minnesota Chiefs of Police Association	101-20100	1,270.00
03/17	03/08/2017	105453	3666	Minnesota Child Support Payment	101-20100	132.44
03/17	03/08/2017	105454	2636	Minnesota Equipment	101-20100	2,162.35
03/17	03/08/2017	105455	3791	Minnestalgia Winery	610-20100	180.00
03/17	03/08/2017	105456	3801	MMBA	610-20100	465.00
03/17	03/08/2017	105458	4001	Minnesota Valley Testing Labs	602-20100	173.00
03/17	03/08/2017	105459	4011	NAC Mechanical & Electrical	101-20100	9,968.00
03/17	03/08/2017	105460	4071	NCPERS Minnesota	101-20100	352.00
03/17	03/08/2017	105461	4091	New France Wine	610-20100	398.00
03/17	03/08/2017	105462	5271	North Folk Winery	610-20100	108.00
03/17	03/08/2017	105463	4171	Northern Business Products, Inc.	101-20100	8.49
03/17	03/08/2017	105465	4326	OSI Environmental, Inc.	101-20100	100.00
03/17	03/08/2017	105466	4476	Phillips St Paul	610-20100	2,667.23
03/17	03/08/2017	105467	4666	R & R Specialties of Wisconsin Inc	101-20100	326.20
03/17	03/08/2017	105468	4701	Railroad Management Company III, LLC	602-20100	194.55
03/17	03/08/2017	105470	4749	Red Bull Distribution Company, Inc.	610-20100	144.00
03/17	03/08/2017	105471	5181	Southern Glazer's of MN	610-20100	4,175.28
03/17	03/08/2017	105472	5191	SPEW Health Plan	610-20100	67,399.50
03/17	03/08/2017	105473	5251	Star	101-20100	298.24
03/17	03/08/2017	105474	5311	Strandlund Refrigeration	610-20100	1,124.00
03/17	03/08/2017	105475	2059	Synchrony Bank	601-20100	92.15
03/17	03/08/2017	105476	5446	The American Bottling Company	610-20100	120.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/17	03/08/2017	105477	5516	Thorpe Distributing Company	610-20100	337.08
03/17	03/08/2017	105478	5686	U.S. Postal Service	601-20100	4,000.00
03/17	03/08/2017	105479	5731	UPS	306-20100	32.82
03/17	03/08/2017	105480	5816	Viking Coca-Cola Bottling Co	610-20100	165.20
03/17	03/08/2017	105481	5818	Viking Electric Supply, Inc.	101-20100	97.42
03/17	03/08/2017	105483	5886	Watson Co., Inc.	610-20100	2,095.49
03/17	03/08/2017	105484	5965	White Bear IT Solutions LLC	101-20100	4,223.38
03/17	03/08/2017	105485	6001	Wine Merchants	610-20100	799.24
Grand Totals:						<u>220,551.04</u>

Prepared by: Caroline Moe

Background:

Under the terms of our current insurance property and liability insurance policies, the City has insurance coverage if we are negligent in our duties in maintaining the sewer system and it results in damage to a property owner in the event of a sewer back-up. However, if we are not negligent in the maintenance of our systems, no coverage is available for property owners. Often these types occur when a back-up in the system occurs due to unexpected foreign objects getting into our system. It is something not caused by the City nor the property owner.

Now that our public works has formalized its sanitary sewer maintenance policy, we are eligible for No Fault Sewer Back-up Insurance Coverage by the League of MN Cities Insurance Trust, our property and liability insurance carrier. This coverage would allow us to reimburse property owners for damage under certain circumstances in the event of a sewer back-up even though the City was not negligent in the maintenance of its sewer system. Attached is a resolution from the League of MN Cities Insurance Trust that must be approved prior to the City activating the no-fault sewer back-up insurance coverage.

We are currently in the middle of our insurance policy year so premiums will be pro-rated based on the fact that our policies expire 9/30/17. Annual premiums are based on coverage limit provided to a property owner and our number of sewer connections. Currently, annual premiums for no-fault sewer back-up coverage would be:

- \$5,058 for \$10,000 limit
- \$5,962 for \$25,000 limit
- \$7,432 for \$40,000 limit.

Utilities staff and finance staff recommend that the City Council approve the attached resolution for the \$25,000 limit. In addition, as recommended by the League of MN Cities Insurance Trust, we will work on routinely educating our citizens on sewer back-up issues including recommending that homeowners carry necessary coverage for these types of problems.

Recommendation

Approve Resolution R17-016 and authorize staff to procure No-Fault Sewer Back-up Coverage. In addition, staff is directed to communicate with property owners on sewer back-up issues.

Resolution No. R17-016

RESOLUTION ESTABLISHING LIMITED CLEAN UP AND
PROPERTY DAMAGE PROTECTION FOR SEWER BACK-UPS AND
WATER MAIN BREAKS FOR WATER AND SEWER CUSTOMERS

WHEREAS, the City of Cambridge provides water and sanitary sewer services to property within its jurisdiction; and

WHEREAS, water main breaks may cause water to enter into property causing damage; and

WHEREAS, blockages or other conditions in the City of Cambridge's sanitary sewer lines may cause the back-up of sewage into properties that are connected to those city sanitary lines; and

WHEREAS, water main breaks and sewer back-ups pose a public health and safety concern; and

WHEREAS, it may be difficult to determine the exact cause and responsibility for a water main break or sanitary sewer back-ups and

WHEREAS, the City of Cambridge desires to encourage the expeditious clean-up of properties that have encountered damage from water main breaks and sewer back-ups; and

WHEREAS, the City of Cambridge desires to minimize the potential of expensive lawsuits arising out of water main breaks and sanitary sewer back-up claims; and

WHEREAS, the City of Cambridge is a member of the League of Minnesota Cities Insurance Trust (LMCIT); and

WHEREAS, LMCIT has offered the City of Cambridge limited "no fault" sewer coverage and water main break coverage (No-Fault Coverage) that will reimburse users of the water and sewer system for certain clean-up costs and property damage regardless of whether the City of Cambridge is at fault.

NOW THEREFORE, BE IT RESOLVED, as follows:

The City of Cambridge, will reimburse water and sanitary sewer customers for up to \$25,000 of clean-up costs and property damages caused by a water main break or sanitary sewer back-up, regardless of whether the City of Cambridge is negligent or otherwise legally liable for damages, subject to the following conditions:

I. Sanitary Sewer Back-Ups. For Sanitary sewer back-ups:

A. The back-up must have resulted from a condition in the City of Cambridge's sanitary sewer system or lines, and not from a condition in a private line.

- B. The back-up must not have been caused by any catastrophic weather or other event which has been declared by the President of the United States to be a major disaster pursuant to 42 U.S.C. §§ 5121-5206, commonly known as the Stafford Act.
- C. The back-up must not have been caused by an interruption in electric power to the City of Cambridge's sewer system or to any Governmental Unit lift station, which continues for more than 72 hours.
- D. The back-up must not have been caused by an amount of precipitation equivalent to rainfall amounts which exceed:
 - 2.0 inches in a 1-hour period; or
 - 2.5 inches in a 3-hour period; or
 - 3.0 inches in a 6-hour period; or
 - 3.5 inches in a 12-hour period; or
 - 4.0 inches in a 24-hour period; or
 - 4.5 inches in a 72-hour period; or
 - 5.5 inches in a 168-hour period.
- E. Neither the City of Cambridge nor LMCIT will reimburse any costs which have been or are eligible to be covered under a property owner's own homeowners' or other property insurance, or which would be eligible to be reimbursed under a National Flood Insurance Protection (NFIP) policy, whether or not the property owner actually has NFIP Coverage.
- F. The maximum amount that the City of Cambridge or LMCIT will reimburse is \$25,000 per building, per year. A structure or group of structures served by a single connection to the City of Cambridge's sewer system is considered a single building.

II. Water Main Breaks. For water main breaks:

- A. Neither the City of Cambridge nor LMCIT will reimburse any costs which have been or are eligible to be covered under a property owner's own homeowners' or other property insurance
- B. The maximum amount that the City of Cambridge or LMCIT will reimburse is \$25,000 to any claimant, regardless of the number of occurrences or the number of properties affected.
- C. Neither the City of Cambridge nor LMCIT will pay more than \$250,000 for water main break damages resulting from any single occurrence. All water main break damage which occurs during any period of 72 consecutive hours is deemed to result from a single occurrence. If the total water main break damage for all claimants in a single occurrence exceeds \$250,000, the reimbursement to each claimant will be calculated as follows:
 1. A preliminary reimbursement figure is established for each claimant, equal to the lesser of the claimant's actual damages or \$25,000.
 2. The sum of the preliminary reimbursement figures for all claimants will be calculated.
 3. Each claimant will be paid a percentage of his or her preliminary reimbursement figure, equal to the percentage calculated by dividing \$250,000 by the sum of all claimants' preliminary reimbursement figures.

III. The City of Cambridge's determination to make these payments is contingent on and expressly limited to the extent that No-Fault Coverage is in force and available to reimburse the City of Cambridge for the costs set forth herein.

IV. The City of Cambridge retains the right, in its sole discretion, to revoke, rescind, or modify this resolution at any time.

V. The City of Cambridge hereby rescinds any prior resolution providing no-fault sewer backup coverage and water main break coverage.

IN WITNESS WHEREOF, the City of Cambridge, by action of its governing body, caused this Resolution to be approved on March 20, 2017.

Marlys A. Palmer, Mayor

Attested by:

Lynda J. Woulfe, City Administrator

4F 2016 Airport Special Reveue Fund Budget Amendments
March 20, 2017

Background

We have made our final entries to the 2016 Airport Operating Special Revenue fund revenue and expenditures. For clean presentation in our audit, we typically make one final amendment of the budget to reflect the final amounts for inclusion in our 2016 audit report.

The primary differences as compared to the original budget were as follows:

Revenue--

- State aid was higher than initially anticipated.
- Fuel sale revenue was higher than initially anticipated.

Expenditures—

- Cost of fuel sold was higher than initially anticipated due to volume of fuel sales, not cost variance.
- Parts for remote control on Sno-Go used for airport snow removal caused repairs and maintenance-vehicle and equipment line item to be higher than anticipated.

Council Action

Approve Resolution No. R17-017 2016 Airport Operating Special Revenue Fund Budget Revision

Resolution No. R17-017

RESOLUTION APPROVING AMENDMENTS TO THE 2016 AIRPORT OPERATING SPECIAL REVENUE FUND BUDGET

WHEREAS, the Cambridge City Council passed Resolution R15-075 adopting the 2016 Airport Operating Special Revenue Fund Budget;

WHEREAS, for financial reporting purposes, all amendments to the City's General Fund Budget are to be made in the form of Budget Amendment Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to enter the attached budget amendments into the City's financial records:

AIRPORT OPERATING SPECIAL REVENUE FUND REVENUES AND TRANSFERS IN:
An amendment of the 2016 budget is sought from \$64,200 to \$72,197 a total net increase of \$7,997:

	<i>Proposed 2016 Amended Budget 3/20/17</i>	<i>2016 Adopted Budget</i>	<i>Increase (decrease)</i>
Revenues:			
Intergovernmental Rev	24,733	21,000	3,733
Charges for Services	47,118	43,000	4,118
Transfers From Other Funds	<u>346</u>	<u>200</u>	<u>146</u>
Total Revenues	<u>\$72,197</u>	<u>\$64,200</u>	<u>\$7,997</u>

AIRPORT OPERATING SPECIAL REVENUE FUND EXPENDITURES
AND TRANSFERS OUT:

An amendment of the 2016 budget is sought from \$64,200 to \$73,056 a total net decrease of \$8,856:

Operating Expenditures:	Proposed 2016 Amended Budget 3/20/17	2016 Adopted Budget	Increase (decrease)
Supplies	\$52,793	\$38,400	\$14,393
Other Services and Charges	20,263	22,800	(\$2,537)
Transfers to Airport Capital Fund	<u>0</u>	<u>3,000</u>	<u>(3,000)</u>
Total Operating Expenditures	<u>\$73,056</u>	<u>\$64,200</u>	<u>\$8,856</u>

This resolution shall become effective immediately upon its passage without publication.

Adopted this 20th Day of March, 2017

Marlys A. Palmer, Mayor

Attest:

Lynda J. Woulfe, City Administrator

**PROCLAMATION BY THE MAYOR OF CAMBRIDGE
CAMBRIDGE COMMUNITY-WIDE READ
MARCH and APRIL 2017**

A PROCLAMATION by the Mayor, of the City of Cambridge, Minnesota, declaring the months of March and April, 2017, to be the Cambridge Community-Wide Read.

WHEREAS, reading for enjoyment and enlightenment can enrich the lives of individuals; and

WHEREAS, reading is a cornerstone of education for people of all ages; and

WHEREAS, a community-wide reading event can encourage the love of reading and the growth of understanding; and

WHEREAS, such a program can bring people of diverse backgrounds and viewpoints together, through the shared experience of reading, discussing, and exploring the same book; and

WHEREAS, *Good Night Mr. Wodehouse*, by Faith Sullivan has been chosen to be the focus of the "Cambridge Community-Wide Reading Program" for 2017.

NOW, THEREFORE, be it resolved that I, Marlys A. Palmer, Mayor of the City of Cambridge, Minnesota, do hereby proclaim March and April of 2017, to be the

**ONE BOOK, ONE COMMUNITY 2017
READING PROGRAM**

For the City of Cambridge and urge all citizens and members of the surrounding communities to become involved by reading *Good Night Mr. Wodehouse* and by participating in any or all activities related to the program.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Cambridge, Minnesota, to be affixed this the 20th day of March, 2017.

Marlys A. Palmer, Mayor

Prepared by: Jay Squires, City Attorney

Background

City Council directed staff to prepare an ordinance on the use of the City's name, logo, and seal to prevent their misappropriation. The Council embraced this philosophy due to the importance of having an effective public relations/communications program which was officially attributable to the City of Cambridge.

Recommendation

Review the ordinance and provide comments on any desired changes.

Ordinance XXXX

*Amending Title III Administration, Creating Chapter 39
Restrictions on use of the name "City of Cambridge" and city's official seal and logo.*

The City Council of the City of Cambridge does hereby amend the City Code Title III Administration by creating Chapter 39 Restrictions on the Use of the Name "City of Cambridge" and the City's official seal and logo:

§39.01 Definitions

As used in this Chapter, the following shall mean:

City Name: City of Cambridge, City of Cambridge, MN, or Cambridge, MN.

Corporate Seal: Contains the words "City of Cambridge Corporate Seal, Isanti County, Minnesota" typecast in a circular format.

Logo:



Organization is intended to and shall mean and include all formal and informal groups, associations, and aggregates of persons, groups and/or associations which are not themselves legal entities, whether singular or plural.

Person is intended to and shall mean and include any and all persons, whether natural or corporate, and all other entities and organizations, whether singular or plural.

Property means all real property as well as all tangible and intangible personal property.

§ 39.02 Regulations Governing Use

~~It shall be unlawful for any person to use the city's name, logos, or official seal. All persons are hereby prohibited from using the name, logo or the official seal of the City of Cambridge, whether directly or indirectly, expressly or by implication, for any marketing, social media, press release, or advertisement without the prior written consent of the City Administrator or City Council. This prohibition does not apply to an official newspaper or legal trade journal recognized by the State of Minnesota as an official entity.~~

~~Use is intended to and shall mean the express or implied appropriation and publication, whether orally or in writing, printed, or in any other media or in any other means of communication of the City Name or a depiction of the official seal or any official logo of the city, in a way that expressly or by implication creates the perception that the city, and/or its departments, agencies or programs, are involved in, or supports or endorses in any way, a person or organization in any pursuit, activity, or thing of any kind whatsoever, including but not limited to causes or events.~~

~~Therefore, It shall be unlawful for any person to use the city's name, logos, or official seal in any social media, press release, communication, or advertisement either expressly or by implication, without proper written authorization by the City Council or City Administrator.~~

License for use. Nothing in this article shall restrict the City Administrator from entering into a licensing agreement with any person or organization for the use of the city's name, logos or official seal for any purpose and without monetary consideration, provided such licensing agreement is in writing and signed by the City Administrator. However, the City Administrator, may from time to time be authorized by resolution of the City Council to enter into licensing agreements with revenue generating potential on behalf of the city for the use of the city's name, logos or official seal.

§39.03 Injunction for unauthorized use.

In the event that a person intends to use the city's name, logo and/or official seal without the city's consent, the city shall have the right to seek an injunction to prevent such use. In the event that a person uses the city's name, logo or official seal without the city's consent, the city shall have the right to an injunction to prevent future use as well as damages for the unauthorized use of the city's name, logo or official seal.

§39.04 Administrative Penalty

~~In addition to the right to seek an injunction, the City may issue an administrative citation as provided by Chapter 38 of the City Code.~~

Item #6B Small/Arts Project Grant

March 20, 2017

Author: Carri Levitski

Background

On October 17, 2016 City Council unanimously voted to apply for the East Central Regional Arts Council Small/Art Project Grant in the amount of \$2,000 for a July Painting in the Parks Series. The grant was applied for on November 1, 2016 and was initially denied based on the experience of the artist chosen and the size of the class. I chose a different artist, lowered the class size, and applied for the grant again on February 1, 2017. I was notified on March 6, 2017 the City of Cambridge was awarded the East Central Regional Arts Council (ECRAC) Small/Art Project Grant in the amount of \$2,000.

There are six painting sessions planned; three evening sessions and three morning sessions all occurring on July 13th, 20th, and 27th. The morning sessions will be geared towards children while the evening sessions will be adult themed. A reservation fee of \$15 is required which is a considerable subsidy on the regular priced class of \$35. We are asking that credit cards be able to be taken for reservations in which case, an additional \$1 fee will be charged to cover the credit card processing fees.

Staff has budgeted funds for proper advertising in the local papers and through social media. I have included a complete budget for your review which has been accepted by East Central Regional Arts Council. There is currently \$17,425 in the Parks/Arts fund which includes the recently reallocated Two Cities, One Community event funds. Staff is asking Council to allocate in-kind services of my time, mall rental back-up and printing costs and approve the attached budget. Staff does not anticipate the out-of-pocket costs being more than \$712.

City Council Action:

Motion to accept the \$2,000 grant from East Central Regional Arts Council, proposed budget, and approve accepting reservations via credit cards which will include the credit card processing fee.

Attachments

1. Painting Series Budget
2. ECRAC Approval Letter
3. Notification of Grant Award Contract

East Central Regional Arts Council - Small/Art Project Grant

2017 Painting in the Parks Series

Date	Hours	Total Attendees	Cost	Res. Fee	Grant Funds that will be used to finance
\$15 reservation fee					
Thursday, July 13, 2017	6pm-9pm	20 ppl max (\$35 pp)	\$ 700.00	\$ 300.00	\$ 400.00
Thursday, July 13, 2017	9:30-11:00am	12 ppl max (\$25 pp)	\$ 300.00	\$ 180.00	\$ 120.00
Thursday, July 20, 2017	6pm-9pm	20 ppl max (\$35 pp)	\$ 700.00	\$ 300.00	\$ 400.00
Thursday, July 20, 2017	9:30-11:00am	12 ppl max (\$25 pp)	\$ 300.00	\$ 180.00	\$ 120.00
Thursday, July 27, 2017	6pm-9pm	20 ppl max (\$35 pp)	\$ 700.00	\$ 300.00	\$ 400.00
Thursday, July 27, 2017	9:30-11:00am	12 ppl max (\$25 pp)	\$ 300.00	\$ 180.00	\$ 120.00
County Star Advertising (1 week run)			\$ 160.00		\$ 160.00
Facebook Advertising			\$ 50.00		\$ 24.00
Isanti County News Advertising (1 week run)			\$ 217.20		
Carri's Wages		15 hours	\$39.78 per rhour	\$ 596.70	
Mall Rental (Back-up)		\$20 per hour	21 hours	\$ 420.00	
Printing Costs		\$0.08 per page	Approximately 1,600 Copies	\$ 128.00	
					\$ 128.00
			Total Cost for Painting in the Park	\$ 4,571.90	\$ 1,440.00
			Grant Pays up to 50%	\$ 2,000.00	\$ 2,000.00
			Reservation Fees (revenue)	\$ 1,440.00	
			Total Cost to City (money & in-kind)	\$ 1,131.90	



March 3, 2017

Carri Levitski, Community Development Administrative Assistant
City of Cambridge
300 3rd Ave NE
Cambridge, MN 55008

RE: East Central Regional Arts Council (ECRAC) Small/Art Project Grant # 17-7E-09

Dear Ms. Levitski:

I am pleased to inform you that the East Central Regional Arts Council has reviewed and approved your request for **\$2,000** in arts funding for your recent Small/Art Project grant application – *Painting in the Park*, project. Congratulations!

Enclosed are two copies of the Notification of Grant Award (NGA)/Terms of Contract along with a Request for Payment (RFP) Form. Please sign one NGA and Request for Payment form and return it to the ECRAC office within 45 days. **You should keep the other form for reference in your grant file.** Within 45 days of receipt of the completed and returned NGA/RFP, ECRAC will schedule an appointment with you to receive the full grant amount (unless otherwise stipulated) and final report forms at the ECRAC office, allowing for photo opportunities and a brief overview of final reporting requirements.

In order to ensure the continued availability of such funds, it is very important that legislators know that state arts funds are being used in the area and the types of activities these funds are supporting. We ask you to send a letter to legislators thanking them for their support of the arts, telling them about the project that received state arts funds, and inviting them to attend the activity. For your convenience, we have included a sample letter. Once you have completed your letter(s), please send a copy to ECRAC for our records.

Remember to email all press releases/PSA's to ECRAC (info@ecrac.org) at least one month prior to all scheduled events. **Please note that the required funding credit line has been revised and that you also need to use the ECRAC logos.** We have also enclosed information on Region 7E media and the ECRAC board members for your convenience when you are publicizing the public event portion of your project.

If you have any questions or concerns, feel free to contact Grant Program Officer Katina Eklund by telephone at (320) 396-2337, or via e-mail at grantinfo@ecrac.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Minnick-Daniels". The signature is fluid and cursive, with a large loop at the end.

Mary Minnick-Daniels
Executive Director

**SMALL/ART PROJECT
NOTIFICATION OF GRANT AWARD (NGA) CONTRACT**

EAST CENTRAL REGIONAL ARTS COUNCIL PO Box 294 Braham, MN 55006 Phone: (320) 396-2337	Date of ECRAC Action:	February 21, 2017
	Project Grant #:	17-7E-09
	EIN #:	41-6005029
	Grant Award:	\$2,000
	Approved Project Period:	5/15/2017 – 9/30/2017
Name, Address, Phone #, Email of Grant Project Director: Carri Levitski, Community Dev. Admin. Assistant City of Cambridge 300 3 rd Ave NE Cambridge, MN 55008 clevitski@ci.cambridge.mn.us 763-552-3257	Project Title:	<i>Painting in the Park</i>
	Name, Address, Phone #, Email of Fiscal Agent:	SAME

BUDGET SUMMARY
(in whole numbers)

1. Salaries or Wages
2. Artist(s) Fees
3. Artist(s) Travel & Exp.
4. Publicity Expenses
5. Rental Fees
6. Supplies/Material - Catering
7. Printing and Postage
8. Project Evaluation
9. Show Awards
- TOTALS**

ECRAC APPROVED BUDGET
(FROM SUBMITTED GRANT APPLICATION)

ECRAC FUNDS	LOCAL MATCH	TOTAL
\$0	\$597	\$597
\$2,000	\$40	\$2,040
\$0	\$0	\$0
\$0	\$427	\$427
\$0	\$420	\$420
\$0	\$960	\$960
\$0	\$128	\$128
\$0	\$0	\$0
\$0	\$0	\$0
\$2,000	\$2,572	\$4,572

TOTAL PROJECT FUNDS APPROVED

APPROVED LOCAL MATCH INCOME DETAIL
(Sources of match)

1. Earned Income
2. Other grants/contributions
3. Cash on hand
4. Inkind
- TOTALS**

**LOCAL MATCH
DETAIL**

\$1,440
\$0
\$712
\$420
\$2,572

Additional grant requirement stipulations from the ECRAC: No additional stipulations are due.

Budget changes of 20% or more and project date changes require prior approval from ECRAC.

**Item #6C Arts & Cultural Heritage Fund
Grant for Organizations**

March 20, 2017

Author: Carri Levitski

Background

On October 17, 2016 Council unanimously approved to apply for a \$15,000 East Central Regional Arts Council (ECRAC) Arts & Cultural Heritage Fund Grant for Organizations (ACHF Grant). I attended the grant review session on March 14th and the grant was approved. The ACHF Grant makes it possible for us to have the following Arts/Parks programming for the months of June and August:

June 2017 Concert/Performance Schedule

June 1st – 9:30am - Bob the Beachcomber (children's performer)

June 1st – 6pm - The Riverbend Dutchmen (polka)

June 8th – 6pm - The Plott Hounds (country)

June 15th – 6pm - White Sidewalls (doo-wop/rock n' roll)

June 22nd – 6pm - The Wayback Whens (classic rock)

June 29th – 9:30am - Margo McCreary (children's puppetry)

June 29th – 6pm - Divas through the Decades (female trio tribute performers)

*All performances will take place at City Park unless there is inclement weather in which they will be held at the Hardy Performing Arts Center.

August 2017 Film Schedule (locations are tentative)

August 4th – Life of Pi – City Park

August 11th – ET – Brown Park

August 18th – Night at the Museum – Pioneer Park

August 25th – Chronicles of Narnia: The Lion, the Witch, and the Wardrobe – Central Green Park

I have included a complete budget for your review which has been accepted by the East Central Regional Arts Council. There is currently \$17,425 in the Arts/Parks fund which includes the recently reallocated Two Cities, One Community event funds. Painting in the Parks has budgeted approximately \$712 which leaves a balance of \$16,713. Please review the attached budgets for the breakdown of costs.

With the grant approval, the approximate cost to the City will be \$3,782.60. These funds currently have been approved by Council in the 2017 budget.

City Council Action:

Motion to accept the \$15,000 ACHF Grant funds and allocate up to an additional \$4,000 for the 2017 Summer Arts in Parks Series.

Attachments

1. Grant Application
2. Films in the Parks Series Budget
3. Concerts in the Park Series Budget

Arts in the Parks Summer Series

ACHF Organization Grant February 1, 2017 deadline


City of Cambridge

Lynda Woulfe
300 3rd Avenue NE
300 3rd Avenue NE
Cambridge, MN 55008

mwestover@ci.cambridge.mn.us
O: 763-689-3211

Mrs. Carri Levitski

300 3rd Avenue NE
300 3rd Avenue NE
Cambridge, MN 55008

clevitski@ci.cambridge.mn.us
O: 763-552-3257


Application Form

Section 1: Organization Information

Project Director:*

Carri Levitski

Grant Writer:*

Carri Levitski

Project Director Email Address*

clevitski@ci.cambridge.mn.us

Project Director Phone Number (day):*

763-552-3257

Section 2: ECRAC/ACHF Certification

Certification*

Download, read, and complete the [ECRAC/ACHF Certification](#). Upload the signed document here.

FYI - Two separate signers are required. One signer must be an authorizing officer of the board or the fiscal agent organization. The other signer must be the project director.

CertificationFebruary2017.pdf

Date of attendance at ECRAC grant information session.

This is optional but highly recommended.

12/01/2016

FYI - To ensure all application files have uploaded and will open properly for reviewers, applicants should use the "[**Application Packet**](#)" button located at the top of the application. Any file upload error messages will appear on the "[**File Attachment Summary**](#)" page in the Application Packet.

Contact staff via email at info@ecrac.org or by telephone at 320-396-2337 if you have any questions or concerns regarding your application. If requested early enough in advance of the grant deadline ECRAC staff can review your draft application.

Section 3: Project Summary Information

Grant Project Title*

Arts in the Parks Summer Series

Brief Project Description:*

The month of June will be Concerts in City Park and the month of August will showcase films in four different City Parks.

Project Start Date:*

See Grant Guidelines, page 12, for start and end date requirements.

05/15/2017

Project End Date:*

11/30/2017

Grant Amount Requested - \$5,000 to \$15,000*

From your completed Project Expense Template in Section 10.

\$15,000.00

Total Project Cost*

From your completed Project Expense Template in Section 10.

\$18,782.60

Section 4: Fiscal Agent Information, If Applicable

Organization's Fiscal agent's IRS Letter of Determination of tax-exempt status.

Unless a local unit of government or Independent School District you **must** attach a copy of either your organization's or your fiscal agent's IRS Letter of Determination of tax-exempt status.

(If your group is not using a fiscal agent, the following section will be blank.)

Fiscal Agent Organization Name:
Mailing address:
City:
State:
Zip Code:
Contact Person:
 (Must be an authorizing official of organization)
Contact Person Title:
Contact Person Phone Number (day):
Contact Person Email Address:
Fiscal Agent Tax Exempt Number (EIN):

Section 6: Arts and Cultural Heritage Fund Investment Evaluation

Detailed Project Summary*

Include descriptions of all activities involved in completing the project:

- date(s),
- location(s),
- workshops or other training,
- number of performances,
- names of staff, artists or companies,
- your required open to the public event and how you will advertise for it,
- and any other information that will help the Arts Council understand your project.

Also define your community served with this project here.

Keep in mind that the Arts and Cultural Heritage Funds can only support activities that address the three key areas of: Arts and Arts Access, Arts Education, and Arts and Cultural Heritage. Refer to the definitions in the [ACHF Grant Guidelines](#) for further detail.

The City of Cambridge is planning two different art series.

The first series will be "Concerts in the Park"

Every Thursday evening in June we will be offering a concert at City Park. There will also be two separate days in the mornings where we will offer a children's program.

June 1st at 9:30 am - 11am - we will have "Bob the Beachcomber". He is a children's one-man band and performer. School is still in session and I am working with local schools to get as many children in attendance as possible. I am also working with local daycare centers and home daycare's as well.

June 1st from 6pm - 8pm - The Riverbend Dutchmen (Polka Band) in the evening.

June 8th from 6pm - 8pm - The Plott Hounds (Country Rock) in the evening.

29th
 June 14th from 9:30am - 11am - Margo McCreary (puppetry) will have a show in the morning. We will also send out information on this show to area daycares.

June 15th from 6pm - 8pm - The White Sidewalls (rockabilly, doo wop, rock and roll) in the evening. This is the band that performed in 2016 that drew a crowd of over 300 to City Park. I am working collaboratively with the Heartland Express to provide transportation to City Park from City Hall. Parking was a slight concern last year when they performed for those that have accessibility issues. Although this band appeals to all generations, our aging population in particular enjoyed the show. Citizens may park in the City Hall parking lot and Heartland Express will provide direct transportation to the gate at City Park. The bus will run consistently from 5:30 pm until 8pm. I am also working with Presbyterian Homes to make stops at Grace Pointe (assisted living facility) to provide transportation for their residents. Presbyterian Homes is in full support of our grant application and are very excited to partner with the City on this project.

June 22nd from 6pm - 8pm - The Wayback Whens will perform in the evening and is a Classic Rock band.

June 29th from 6pm - 8pm - Divas through the Decades will perform in the evening. This is a musical tribute to some of the most influential female vocalists in American pop music, featuring songs from the 40's through today's current hits. The show features music made famous by various Divas including Tina Turner, Diana Ross, Celine Dion, Aretha Franklin, Gloria Estefan, Madonna, Beyonce, Shania Twain, Taylor Swift, Carrie Underwood, and many more.

The second series is "Films in the Park"

Every Friday in August, we will highlight a neighborhood park and show a free outdoor film. Films will begin at dusk. The times listed are the sunset times for those days.

August 4, 2017 appx. 8:35 pm - City Park - Life of Pi

August 11, 2017 appx 8:25 pm - Brown Park - ET

August 18, 2017 appx. 8:14 pm - Pioneer Park - Night at the Museum

August 25, 2017 appx. 8:02 pm - Central Green Park - Chronicles of Narnia: The Lion, The Witch, and the Wardrobe

We will publicly promote these series in our local newspapers. We will also provide advertisement through our website and social media outlets (Facebook & Twitter). Flyers will be made and mailed to our local residents and shared with local businesses and schools, and in our City's newsletter and website.

Your answers to the following questions will be used to evaluate the impact of your project.

How does this project instill the arts into your community and public life?*

Arts have a social impact. The University of Pennsylvania researchers have demonstrated that a high concentration of the arts in a city leads to higher civic engagement, more social cohesion, higher child welfare, and lower poverty rates. A vibrant arts community ensures that young people are not left to be raised solely in a pop culture and tabloid marketplace. The City of Cambridge is working on the gap in arts and public life. We have been stepping up our efforts to focus on bringing art into the community. A new amphitheater was built in City Park which will be the host for all the concerts. Film offers a rich medium for reflection on human nature. Film embodies and conveys the values and beliefs of the culture within which and for which it is made. Popular art forms, such as film, are of special importance because they speak to the most central of those values and beliefs. There is a need for additional exposure to Arts in our community. Our projections this year (based off and building from the success of last year) is these events will positively impact approximately 14% of our population. This is based on our estimated attendance of all events combined (1,200 people).

How does this project provide a high quality arts experience?*

This proposal provides a high quality arts experience by sharing a wide variety of musical and film backgrounds. All ages and many different cultures will enjoy the sound and visual stimuli that will be generated from these two series. The music and films will provide communicative and, aesthetic entertainment in an outdoor setting.

How does this project give access in Region 7E to a quality arts experience?*

All these events are free and open to the public. This proposal gives access to all counties in Region 7E. Cambridge is the county seat of Isanti County. Staff has chosen a wide variety of music and films which will provide a high quality arts experience.

How does this project help to develop knowledge, skills, and understanding of the arts?*

This proposal will develop knowledge, skills, and an understanding of the arts by providing musical expression. Music is an art that provides sound (and silence). There are many different elements of sound including pitch, melody, harmony, and rhythm. Music also helps people seek out their feelings. By listening to the music, people can develop an understanding of the art elements it provides.

Film has a uniquely powerful ubiquity within human culture. Cinema has become a powerful vehicle for culture, education, leisure, and propaganda. Film attendance can have independent and robust effects on mental well being because visual stimulation can queue a range of emotions. The collective experience of these emotions through the cinema provides a safe environment in which to experience roles and emotions we might not otherwise be free to experience.

How does this project help to represent diverse ethnic and cultural arts traditions?

Optional answer - not applicable if not part of your proposal.

We have a wide variety of musical entertainment chosen which will appeal to diverse ethnic and cultural arts. Riverbend Dutchmen - Polka; Bob the Beachcomber - Children; The Plott Hounds - Country; White Sidewalls - Rock n Roll; Margo McCreary - Puppetry; The Wayback Whens - Classic Rock; and Divas - highlighting female music artists throughout the Decades.

The films were also chosen for their artistic merit and wide variety of ethnicity and culture. Life of Pi was nominated for eleven Academy Awards and won four. ET was nominated for nine Oscars and won four. Chronicles of Narnia: The Lion, The Witch, and The Wardrobe received one Academy Award for Makeup and while its accolades are not extensive, it is an adaptation based on a series of novels by C.S. Lewis who was a famous British novelist, poet, academic, literary critic, to name a few. While Night at the Museum cannot boast many artistic awards, we chose this film because of its educational content. While it is very entertaining for adults and youth, the story raises awareness to history and characters of history. It also has very elaborate animation (CGI) effects and a great score by Alan Silvestri.

Do the artist résumés and any work samples submitted substantiate the artistic merit and quality?*

Yes, the artistic work samples show that all of the bands we have selected provide artistic merit and high quality. The samples show that a wide variety of artistic music will be provided with genre's including polka,

country, children's, rock and roll, classic rock, etc. All the bands chosen are reputable and well known. The mix of music can provide the many elements of artistic expression and learning.

The films we are showing are high quality. Three out of the four films we have chosen have won Academy Awards. The one film that did not receive any Oscars, has an educational component to it. All films are extremely creative and have wonderful character development.

Is your project's venue publicly accessible and ADA compliant?*

Yes, all parks are publicly accessible and are ADA compliant. For the concert for the Whitesidewalls we will be providing transportation for our aging population to and from City Hall parking lot right to the gates at City Park and will also be stopping at assisted living facilities to provide transportation.

Artistic Merit*

All ACHF grants must have a heightened sense of artistic merit. Explain how your project will expand both your organization's artistic capabilities and the artistic experiences of your audience.

In the past, the City of Cambridge has not done a very good job of providing artistic experiences for our residents. Staff recognizes this and with our heightened awareness we are working to expand our capabilities. The Arts in the Parks series is a wonderful artistic opportunity for our citizens to experience. This series will fulfill an artistic need for many residents and the music and films we have chosen provides enrichment for all age groups. One of the bands and the puppetry is specifically geared toward children and will provide a heightened awareness of the arts at a young age. It is also important to note we are working with our area schools and daycare's on attendance and they fully support our grant application.

Section 7: Arts and Cultural Heritage Fund Key Areas Description and Publicity

Key Areas*

Your proposal must contain activities that address one of the three Arts and Cultural Heritage Fund key areas of priority:

- Arts and Arts Access,
- Arts Education,
- Arts and Cultural Heritage.

Refer to the definitions on **Pages 4-5** in the Grant Guidelines for more detail.

Applicants are encouraged to think creatively about designing projects. Explain clearly what the requested grant monies will provide for your project. This narrative description should match your proposed budget.

Examples:

Arts and Arts Access Activities. Example: Hire a musical group to perform a concert.

Arts Education Activities. Example: Provide workshops for seniors on memoir writing.

Arts & Cultural Heritage Activities. Example: Produce a heritage based festival.

The requested grant money will be used to hire several performers, films, licenses, and an outdoor theater package. The money will also pay for transportation to and from one of the concerts for residents of Cambridge that have accessibility issues. The concerts will be held on Thursdays and include a diverse background of musical entertainment. The films will be held on Fridays and are all artistic films in their own right. All events will be free of charge and provide this form of art to persons who might not otherwise have access due to economic reasons. The Arts in the Park series provides long-term health and vitality to our arts community. Resident's will rely on this form of art provided by their local government unit. The city intends to invest in efforts to fully integrate an arts experience for all people with the goal of providing artistic series each summer. As part of this project, we will be purchasing outdoor film equipment in order to show our films. The City has no plans to sell this equipment. We will be retaining it for the life of the equipment and plan to build and expand on our summer outdoor film events to show many other types of films throughout the years.

Which key area does your proposal primarily address?*

Choose only one

Arts and Arts Access

Promotion and Publicity Plan*

Detail here how your organization will provide promotion and publicity for the project. Include specific media and costs.

We will publicly promote these series in our local newspapers. We will also provide advertisement through our website and social media outlets (Facebook & Twitter). Flyers will be made and mailed to our local residents and shared with local businesses and schools, and in our City's newsletter and website.

Section 8: Organizational Ability

What year was your organization started?*

1876

Explain how your organization is staffed.*

We are a local unit of government with a City Council and a City Administrator overseeing every day operation. We have a Community Development Department, Economic Development Department, Finance Department, Public Works, Police, and Fire. The City of Cambridge Community Development Department consists of the Department Director, Administrative Assistant, Secretary, Building Inspector, and Building Official.

Summarize the qualifications of the Project Director.*

Attach Project Director résumé.

CarriResume.pdf

Carri is responsible for assisting in all aspects of the department. Oversees city's property maintenance program, GIS/mapping, manages the city's website and social media platforms. Assisted planning large

festivals such as the Fire Department's weekend concert, Fire on the Rum. Has also assisted in planning major benefits for fallen police officers & fire fighters. Also volunteers and runs Cambridge Cub Scouts and has planned many large events.

Describe the governing body of your organization.*

Attach supporting information on board members and include their mailing addresses.

Cambridge's governing body is the City Council and Mayor. Members include: Mayor Marlys Palmer, Council members Joe Morin, Lisa Iverson, Kersten Conley, and Jim Godfrey.

Board members receive mail through City Hall's mailing address at 300 - 3rd Ave NE, Cambridge, MN 55008.

Describe the project planning process and who was involved.

Attache résumés of any key project personnel. Combine all document into one file, if needed.

MarciaResume.pdf

Carri has been the main person planning these events and gained input from citizens that attended concerts last year. Carri has also met with Marcia Westover, the *Community Development Director* several times to brainstorm ideas. Carri contacted other area communities as well to gather information on their community events similar to Concerts and Movies in the park.

If applicable, why did you select the artist(s) or artist companies participating in this project?

Attach résumés and all supporting materials. Combine all documents into one file to upload.

Bios-BW.pdf

We have reached out to the art community and asked for contact information and ideas for the music series. We selected the films based on their artistic merit along with the types of films that will appeal to our community.

DataArts Information*

Submit your organization's DataArts (formerly known as Cultural Data Project) information as a PDF file. Use the ECRAC funder report.

DataArtsFunderReport.pdf

List any projects your organization has completed in the past three years.*

2016 Summer Concert Series

List all ECRAC funded projects your organization has had in the past three years.*

Include the year and the amount funded.

2016 Summer Concert Series

Section 9: Outcome Evaluation

Outcome Evaluation*

Funding for this program comes from the Arts and Cultural Heritage Fund, a fund created by the people of Minnesota to support the arts. Outcome evaluation is a legislatively required part of all ACHF grant funding proposals. This includes: the goals, impacts, results, and the community benefits of your project.

You must include outcome evaluation costs in your budget expenses.

Refer to the **Grant Guidelines**, and use the “SMART” technique described on page 24.

Your outcome evaluation plan must address these five questions; if funded, you will submit a summary of your results in your final report:

1. Who will be the target population of the project?
2. How will they be affected by the project?
3. What are the intended short-term outcomes (results) of the project?
4. How will Region 7E benefit?
5. How will you know?

The target population will be City of Cambridge residents and also those in the surrounding Isanti County area. The activities are intended to be family friendly demonstrating various art forms. The residents will be affected in a positive way by engaging in an activity that will positively promote their overall health and vitality through art. The intended short-term outcomes include a positive energy and connection of our local residents. The music project will benefit Region 7E by providing a venue (City Park Amphitheater) that will accommodate a large crowd and the fact the City will be providing transportation for those that have accessibility issues. The film series will fill a gap related to art opportunities all while being open and advertised to anyone who wants to attend. We will measure feedback from our residents through verbal discussions, attendance numbers, and feedback forms that will be offered and collected at each event.

Section 10: Project Budget

Submit your organization’s annual budget as a supplement to this project’s budget.*

CommunityDevelopmentDepartmentBudget.pdf

Yearly 990 or Audit Report*

Submit a copy of your organization's yearly 990 or audit report (if applicable and once per year.)

2015Audit.pdf

Project Expenses*

<https://app.box.com/s/frn9vrj9kjom01y8im3d47aanyo8xag6> Please download, complete and upload the Project Expense Template below.

2017 Project Budget - Expenses ACHF.xlsx

Project Expense Details and Explanations*

Include any project expense details and explanations here.

Carri's Salary = \$1,591

Artists Fees = \$8,850

Artists Expenses = \$165

Publicity Expenses = \$904 - Run ad for one week for each "series" in the Isanti County News and the Isanti-Chisago County Star. The cost for a 1/12 page ad in the News = \$217.20 and for a 2x4 ad in the Star = \$160. We will use Facebook and have budgeted \$50 for each series using an algorithm based on location for targets. We will purchase signs for the movie nights to be posted in the park advertising event which is \$50.

Rental Fees/Equipment = \$5,541.99 - We need to rent the local performing arts center as a back-up in case it rains (concerts only-movies would be rescheduled). The cost to reserve the PAC is \$120 per show. We also need to rent an RV for the White Sidewalls and the Divas since they do costume changes they need a private area to change. The cost for the RV rental is \$426 per show. We also need to purchase a movie system for the films which is \$3599.99. The City will retain the movie system equipment for the life of the equipment and plan to continue to show films in the future. We are renting a bus for the Whitesidewalls to help our aging population and accessibility which costs \$250

Supplies/Materials - We need to purchase the movies which total \$39

Printing/Postage - We estimate approximately 3,200 copies of paper at \$0.08 each totals \$256

Other - ASCAP license for the concerts = \$336 and we need to purchase licenses for each film = \$1,100.

Detailed Financial Spreadsheet Attached

Price Quote 1

AllQuotes2017.pdf

Price Quote 2

[Unanswered]

Price Quote 3

DetailedExpenses.pdf

Project Income*

Please download, complete and upload the Project Income Template below.

2017 Project Budget - Income ACHF.xlsx

Project Income Details and Explanations*

Include any project income details and explanations here.

We will be using funds from our Parks Fund or from the General Fund.

Amount of ECRAC/ACHF Grant Request:*

FYI - This should be the same amount as requested in the project summary information section 3.

\$15,000.00

Section 11: Regional Arts Council Data Collection

Regional Arts Council Grant Data Collection*

These reporting fields are not used in the evaluation of your grant request and are simply used for data collection purposes.

I understand

Are you a new applicant?*

No

County*

Choose the county below in which your organization is located.

Isanti

MN House District*

MN legislative house district where the applicant is located ([Click Here](#) to use the district poll finder).

Due to redistricting be sure to check Poll Finder for the correct House District

32A

Congressional District*

U.S. congressional district where the applicant is located. To be eligible to apply you must live within the five county East Central Minnesota Region which is congressional district 8.

8

Special Characteristics (optional)

For Organizations: select the one code that best represents 50% or more of your staff, board, or membership.

Race/Ethnicity (optional)

For Organizations: Please select the option that best represents 50% or more of your staff or board or membership.

Status*

Select the one code that best describes the applicant. [Click Here](#) for a list of current **Status** codes. Example, enter "08" for Museum - Art.

08

Institution*

Select the one code that best describes the applicant. [Click Here](#) for a list of current **Institution** codes. Example, enter "08" for Museum - Art.

37

Discipline*

Select one code that best describes the applicant's primary area of interest in the arts. [Click Here](#) for a list of current **Discipline** codes. Example, enter "01A" for Dance, ballet.

14

Project Discipline*

Select one category that best describes the proposed project activity. [Click Here](#) for a list of current **Discipline** codes.

14

Does your proposed project involve a public event?*

Yes

Adult Artists Participating*

Estimated number of adult artists directly involved in or providing art or artistic services specifically identified with grant activities.

30

Adult Audience Benefiting*

Estimated number of adult audience participants benefiting directly from grant activities.

1000

Children/Youth Benefiting*

Estimated number of children and youth under the age of 18 participating in and/or benefiting directly from these grant activities, or included in an audience.

600

Total Organization Expenses*

List the total organization expenses for the most recently completed fiscal year.

\$16,572,100.00

Organization's Total Arts Budget for Previous Fiscal Year:*

\$8,376.75

Total Project Expenses*

\$18,783.00

Cash Expense of Project*

This number should be the total amount of the project minus the total amount of any in-kind revenue listed in your budget.

\$3,783.00

Full Time Equivalents (FTE) to be funded:*

1

Project In-Kind*

This number should be the total amount of any in-kind revenue listed in your budget.

\$0.00

Start Date*

The starting date should be approximately one month before your project is to take place or before you have to contract for services. *(This date cannot be before the grant deadline's earliest possible starting date listed in the guidelines.)*

05/15/2017

End Date*

The ending date should be approximately one month after the actual completion date of your project to allow time to close out all aspects of the project before submitting your final report.

11/30/2017

Counties Impacted*

Please provide a list of counties (Minnesota only) that will be impacted by this project.

Isanti mainly but we will more than likely have some residents from Chisago, Mille Lacs, and Kanabec counties in attendance at some of the concerts.

Board Members*

Please provide a list of Board Members. Enter first and last name only, separated by commas.

Marlys Palmer, Lisa Iverson, Joe Morin, Kersten Conley, and Jim Godfrey

Goal Statements and Measurable Outcomes*

This information should reflect the project's goals and outcomes listed in your narrative.

The Arts in the Parks series will continue to fill a void the City currently does not have funds to fill and will connect art to the City's residents. The music will provide art through sound and will provide aesthetic entertainment. The films will provide art through cinema by eliciting aesthetic responses.

Evaluation Plan / Methods to Measure Outcomes*

This information should reflect the project's goals and outcomes listed in your narrative.

Staff will attend all events to engage and observe the audience. We will also have an evaluation form available at each of the events to collect feedback the night of the event and will also solicit feedback through our social media platforms.

File Attachment Summary

Applicant File Uploads

- CertificationFebruary2017.pdf
- CarriResume.pdf
- MarciaResume.pdf
- Bios-BW.pdf
- DataArtsFunderReport.pdf
- CommunityDevelopmentDepartmentBudget.pdf
- 2015Audit.pdf
- 2017 Project Budget - Expenses ACHF.xlsx
- AllQuotes2017.pdf
- DetailedExpenses.pdf
- 2017 Project Budget - Income ACHF.xlsx

East Central Regional Arts Council - Arts & Cultural Heritage Fund (ACHF) Grant

Films in the Parks Series Costs

Date	Park	Movie Shown	Rating	License Cost	License Company	Blu-Ray Cost	Grant Funds that will be used to finance
Friday, August 04, 2017	City Park	Life of PI	PG	\$ 250.00	Criterion	\$ 9.00	\$ 250.00
Friday, August 11, 2017	Brown Park	ET	PG	\$ 325.00	Swank	\$ 7.00	\$ 325.00
Friday, August 18, 2017	Pioneer Park	Night at the Museum	PG	\$ 250.00	Criterion	\$ 15.00	\$ 250.00
Friday, August 25, 2017	Central Green Park	Chronicles of Narnia: The Lion, the Witch, and the Wardrobe	PG	\$ 275.00	Swank	\$ 8.00	\$ 275.00
			Total	\$ 1,100.00		\$ 39.00	\$ 1,100.00

Equipment/Incidental Costs

Type of Equipment/Incidental	Info	Notes	Cost	Grant Funds that will be used to finance
Theater Package Quote		Backyard Theater System (Eden Prairie, MN)	\$ 3,599.00	\$ 3,599.00
Theater Package Quote		Open Air Cinema (Lindon, UT)	\$ 4,510.69	
Theater Package Quote		Focused Technology (Sarasota, FL)	\$ 3,199.00	
Promotion Signs			\$ 50.00	
County Star Advertising	Run ad 1 week		\$ 160.00	\$ 160.00
Facebook Advertising	Run ad Periodically		\$ 50.00	\$ 50.00
Isanti County News Advertising	Run ad 1 week		\$ 217.20	\$ 217.20
Carri's Wages	20 hours	\$39.78 per hour	\$ 795.60	
Printing Costs	\$0.08 per page	Approximately 1,600 Copies	\$ 128.00	\$ 10.60
				\$ 4,036.80

Films in the Parks Event Total			\$ 6,138.80				
Total Concert Cost	\$	12,643.80					
Total Film Cost	\$	6,138.80					
Total of 2-month Series	\$	18,782.60					
Grant	\$	15,000.00					
Cost to the City	\$	3,782.60					

Concert in the Park Series Costs

Date	Band	Genre	Cost	Grant Funds that will be used to finance
Thursday, June 01, 2017	The Riverbend Dutchmen	Polka	\$ 1,600.00	\$ 1,600.00
Thursday, June 01, 2017	Bob the Beachcomber	Children's One-man Band	\$ 800.00	\$ 800.00
Thursday, June 08, 2017	The Plott Hounds	Country	\$ 1,200.00	\$ 1,200.00
Thursday, June 15, 2017	White Sidewalls	Oldies	\$ 1,800.00	\$ 1,800.00
Thursday, June 22, 2017	The Wayback Whens	Classic Rock	\$ 500.00	\$ 500.00
Thursday, June 29, 2017	Margo McCreary	Puppetry	\$ 950.00	\$ 950.00
Thursday, June 29, 2017	Divas through the Decades	Diva Cover Band	\$ 2,000.00	\$ 2,000.00
Total for Performers			\$ 8,850.00	

Additional Expenses

Date	Band	Cost Reason	Cost	
Thursday, June 01, 2017	Polka Band	Back up at the PAC	\$ 120.00	
Thursday, June 01, 2017	Polka Band	Rider (water & snack tray)	\$ 30.00	
Thursday, June 01, 2017	Bob the Beachcomber	Back up at the PAC	\$ 120.00	
Thursday, June 01, 2017	Bob the Beachcomber	Rider (water & lunch)	\$ 15.00	
Thursday, June 08, 2017	Country Band	Back up at the PAC	\$ 120.00	
Thursday, June 08, 2017	Country Band	Rider (water & snack tray)	\$ 30.00	
Thursday, June 15, 2017	White Sidewalls	Back up at the PAC	\$ 120.00	
Thursday, June 15, 2017	White Sidewalls	RV Rental	\$ 426.00	
Thursday, June 15, 2017	White Sidewalls	Heartland Express Bus Transportation	\$ 250.00	\$ 250.00
Thursday, June 15, 2017	White Sidewalls	Rider (water & snack tray)	\$ 30.00	
Thursday, June 15, 2017	Margo McCreary	Back up at the PAC	\$ 120.00	
Thursday, June 22, 2017	The Wayback Whens	Back up at the PAC	\$ 120.00	
Thursday, June 22, 2017	The Wayback Whens	Rider (water & snack tray)	\$ 30.00	
Thursday, June 29, 2017	Divas through the Decades	Back up at the PAC	\$ 120.00	
Thursday, June 29, 2017	Divas through the Decades	RV Rental	\$ 426.00	
Thursday, June 29, 2017	Divas through the Decades	Rider (water & snack tray)	\$ 30.00	
County Star Advertising	Run ad 1 week		\$ 160.00	\$ 160.00
Facebook Advertising	Run ad Periodically		\$ 50.00	\$ 50.00
Isanti County News Advertising	Run ad 1 week		\$ 217.20	\$ 217.20
Carri's Wages	20 hours	\$39.78 per hour	\$ 795.60	
Printing Costs	\$0.08 per page	Approximately 1,600 Copies	\$ 128.00	
ASCAP License	Per Year		\$ 336.00	\$ 336.00
Total for Add'l Expenses			\$ 3,793.80	\$ 9,863.20

				Total Grant funds used
Total Concert Cost	\$	12,643.80		
Total Film Cost	\$	6,138.80		
Total of 2-month Series	\$	18,782.60		
Grant	\$	15,000.00		
Cost to the City	\$	3,782.60		

7A Approve Resolution R17-018 Amending Business Subsidy Policy

March 20, 2017

Author: Stan Gustafson

Request:

The EDA is recommending to the City Council to review and discuss the proposed Amended Business Subsidy Policy, hold a public hearing and approve Resolution R17-019 Amending the Business Subsidy Policy.

Background:

The Business Subsidy Policy was last adopted on December 1, 2008 when the Tax Abatement Business Subsidy was added. Staff has been working with Nick Anhut with Ehlers updating the attached amended business Subsidy Policy.

The changes in the Tax Abatement Policy was a reduction in application fee from \$3,000.00 to \$2,000.00. The additional changes to the business subsidy policy pertained to criteria set up for Job Opportunity Building Zone (JOBZ).

The City Council is told hold the required public hearing and receive public comments.

Recommendation:

Staff recommends to the City Council to approve the Amended Business Subsidy Policy and adopting Resolution R17-018.

Attachments:

- Amended Business Subsidy Policy (referred to EDA packet)
- Public hearing Notice
- Resolution R17-018

RESOLUTION NO. R17-018

**A RESOLUTION AMENDING THE BUSINESS SUBSIDY POLICY AND TAX
ABATEMENT BUSINESS SUBSIDY POLICY**

WHEREAS, Minnesota Statutes Chapter 469 provides for the establishment of an Economic Development Authority by a municipality; and

WHEREAS, on December 19, 1988 the City Council of the City of Cambridge adopted by enabling Resolution establishing and Economic development Authority for the City to facilitate and assist economic development in the community; and

WHEREAS, the Minnesota State legislature has established a program to provide tax abatement as a business subsidy incentive to qualified businesses pursuant to Minnesota Statutes Sections 469.1812 through 469.1815; and

WHEREAS, the Board of the Cambridge Economic Development Authority (the "EDA") desires that the City adopt the Amended Business Subsidy Policy and Tax Abatement Policy as a Business Subsidy to effectuate the intent of the Business Subsidy Act; and

WHEREAS, the EDA has reviewed the following entitled Business Subsidy Policy and Tax Abatement Business Assistance Policy as set forth in Exhibit "A" and desires and requests that
the City adopt such policy.

WHEREAS, the City Council of the City of Cambridge did hold the required public hearing and received public input and;

BE IT FURTHER RESOLVED NOW, that the City Council of the City of Cambridge Minnesota hereby approves and adopts the amended Business Subsidy and Tax Abatement Business Assistance Policy attached hereto.

Adopted by the Cambridge City Council on this 20th day of March, 2017.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Affidavit of Publication

STATE OF MINNESOTA)
) ss.
COUNTY OF ISANTI)

Callie Wasson, being first duly sworn, on oath states as follows:

1. I am the publisher of the STAR, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes 331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes 331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Once a week, for 1 successive week(s): it was first published on every Thursday, the 9th day of March, 2017 and was thereafter printed and published on every Thursday to and including Thursday the 9th day of March, 2017.

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to 331A.06, is as follows:

- a) Lowest classified rate paid by commercial users for comparable space \$9.00 per inch
b) Maximum rate allowed by law for the above matter \$13.50 per inch
c) Rate actually charged for the above matter \$2.25 per inch

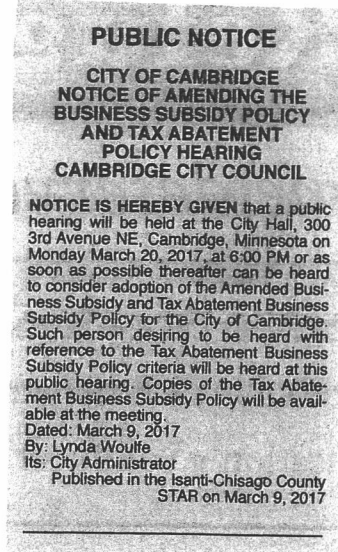
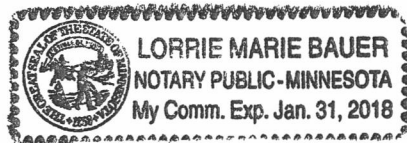
5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes 580.033 relating to the publication of mortgage foreclosure notices. The newspaper's known office of issue is located in Isanti County. The newspaper complies with the conditions described in 580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

BY: [Signature]
TITLE: Accounting Admin., Callie Wasson

Subscribed and sworn to before me on this 9th day of March, 2017.

[Signature]
Notary Public



7B Establishing a Municipal State Aid Street-East Rum River Drive South
March 20, 2017

Background

The City's State Aid Street System consists of more heavily traveled streets, is a maximum of 20% of the City's total street length, and the City receives annual funding from MnDOT based on the system. The City currently has a small amount of mileage available to increase the system, and staff recommends adding East Rum River Drive South from 18th to 24th Avenue SW. This will complete a missing link in the overall system, and the City will receive additional funds by having this street on the State Aid Street system.

Council Action

1. Staff recommended motion to approve Resolution R17-019 Establishing East Rum River Drive South from 18th to 24th Avenue SW as a Municipal State Aid Street.

Attachments

1. Resolution R17-019 Establishing East Rum River Drive South from 18th to 24th Avenue SW as a Municipal State Aid Street.

Resolution No. R17-019

RESOLUTION ESTABLISHING MUNICIPAL STATE AID STREETS

WHEREAS, the City of Cambridge has excess Municipal State Aid mileage available on their Municipal State Aid street system; and

WHEREAS, it appears to the City Council of the City of Cambridge that the route herein described should be designated as a Municipal State Aid Street under the provisions of Minnesota law.

NOWTHEREFORE BE IT RESOLVED, by the City Council of Cambridge, Minnesota, that the route described as follows, to wit:

East Rum River Drive S. from 18th Avenue SW to 24th Avenue SW. Total length being 0.56 miles of existing roadway. To be identified as an extension of MSAS 118.

be, and hereby established, located and designated as a Municipal State Aid Street of the City of Cambridge, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk- Administrator be hereby authorized to forward two (2) certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon approval of the designation of said route or portions thereof, that same be constructed, improved and maintained as a Municipal State Aid Street of the City of Cambridge.

Adopted this 20th day of March, 2017.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

CERTIFICATION

State of Minnesota)
County of Isanti) SS
City of Cambridge)

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the City Council of Cambridge, Minnesota at a duly authorized meeting held on the 20th day of March, 2017 as shown by the minutes in my possession.

City Clerk-Administrator Lynda Woulfe

Prepared by: Marcia Westover, Community Development Director

Overview

The City Council finalized and approved the annexation of parcels in Isanti Township along 16th Ave SE and Main St. S with Ordinance No. 627 on October 17, 2016. The ordinance was submitted to and approved by the State of Minnesota Office of Administrative Hearings. The annexations became effective on January 13, 2017, and the properties are now within the City of Cambridge.

Upon annexation, all land is automatically placed in the RA Rural Residential/Agricultural zoning district until placed in another district by action of the City council after recommendation of the Planning Commission. A public hearing to rezone the properties was held at the October 4, 2016, Planning Commission meeting and the discussion was tabled until after Council approved the annexation. On March 7, 2017, the Planning Commission heard the request again and recommended approval of the rezoning request.

The properties along 16th Ave SE are recommended to be rezoned to R-1 One Family Residence district to be consistent with adjacent properties. The properties along Main St. S. are recommended to be rezoned to B-2 Highway Business District (for the existing businesses) and B-T Business Transition district (for the existing residential properties).

The B-2 Highway Business District is intended to provide auto-oriented uses and service businesses that are close to major highways. The B-T Business Transition district is intended to provide a means of transition from residential uses to highway business uses, while still allowing the existing residences to remain.

Planning Commission Action

At their meeting on March 7, 2017, the Planning Commission recommended approval on a 5/0 vote to rezone the properties as identified in the ordinances attached to this report.

City Council Action

Motion on the attached ordinances, Ordinance No. 636 and Ordinance No. 637, to approve the properties as zoned R-1 One Family Residence District, B-2 Highway Business District, and BT Business Transition District therein.

Attachments

1. Planning Commission minutes
2. Annexation Exhibit A-2 (highlighted with proposed zoning)
3. Ordinance No. 636
4. Ordinance No. 637

PLANNING COMMISSION MEETING MINUTES

Tuesday, March 7, 2017

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Planning Commission was held at Cambridge City Hall, 300 – 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Chad Struss, Brandon Grell, Julie Immel, Mike Stylski, and Kersten Conley (City Council Representative)

Members Absent: Bob Erickson (Excused) and Robert Nelson (Excused)

Staff Present: Marcia Westover, Community Development Director/City Planner

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Westover called the meeting to order at 7:00 pm and led the Commission in the Pledge of Allegiance.

ORGANIZATIONAL MEETING

Council's Appointment of Julie Immel, Brandon Grell, and Mike Stylski for 3-year terms

Westover welcomed Julie Immel, Brandon Grell, and Mike Stylski as new members of the Planning Commission for a three-year term. City Council voted to appoint these three applicants and Westover thanked them for their interest and future service to the Commission.

Selection of Chairperson, Vice Chairperson, and Secretary

Westover opened the floor for nominations for Chairperson. Immel nominated Struss. Struss declined. Conley nominated Stylski for the Planning Commission Chairperson. Stylski accepted the nomination. No other nominations were received. The Commission confirmed Stylski as the Planning Commission Chairperson.

Westover opened the floor for nominations for Vice Chairperson. Stylski nominated Struss for the Planning Commission Vice Chairperson. Struss accepted the nomination. No other nominations were received. The Commission confirmed Struss as the Planning Commission Vice Chairperson.

The Commission confirmed Westover as the Planning Commission Secretary.

APPROVAL OF AGENDA

Grell moved, seconded by Conley to approve the agenda as presented. The motion carried 5/0.

APPROVAL OF MINUTES

December 6, 2016 Regular Meeting Minutes

Struss moved, seconded by Stylski to approve the December 6, 2016 meeting minutes as presented. Motion carried 5/0.

PUBLIC COMMENT

Stylski opened the public comment period at 7:04 pm and without comments, closed the public comment period at 7:05 pm.

NEW BUSINESS

Public Hearing: Rezoning of Proposed Annexation of parcel 03.033.0600 (Cambridge Township) along 16th Ave SE

Westover stated a public hearing has not been held for the rezoning of 1100 16th Ave SE. The October 4, 2016 public hearing for rezoning of proposed annexed parcels was only for those properties in Isanti Township. This property is north of 16th Avenue SE and is in Cambridge Township. The City Council finalized and approved the annexation of this parcel with Ordinance No. 629 on December 5, 2016. The ordinance was submitted to and approved by the State of Minnesota Office of Administrative Hearings. The annexation became effective on January 13, 2017, and this property is now within the City of Cambridge. This property is recommended to be rezoned to R-3 Multiple Family Residence district to be consistent with adjacent properties. The surrounding areas to the north, south, east, and west are all residential in nature.

Stylski opened the public hearing period at 7:08 pm and without comments, closed the public hearing at 7:09 pm. Grell moved, seconded by Conley to make a motion to recommend the property north of 16th Ave SE as rezoned to R-3 Multiple Family Residence district. Motion carried 5/0.

Rezoning of Annexed Parcels along Main St. S. and 16th Ave SE (tabled from the October 4, 2016 Planning Commission meeting)

Westover stated a public hearing was held before the Cambridge Planning Commission for the rezoning request of properties in Isanti Township on October 4, 2016. The Planning Commission tabled the discussion until the City Council finalized the annexation ordinance. The City Council finalized and approved the annexation Ordinance No. 627 on October 17, 2016. In addition, the ordinance was submitted to

and approved by the State of Minnesota Office of Administrative Hearings. The annexations became effective on January 13, 2017, and the properties are now within the City of Cambridge.

Westover stated the properties along 16th Ave SE are recommended to be rezoned to R-1 One Family Residence district. The surrounding areas to the north, south, east, and west are all residential in nature. The properties along Main St. S. are recommended to be rezoned to B-2 Highway Business District (for the existing businesses) and B-T Business Transition district (for the existing residential properties). Since the area to the north is commercial, these properties would be best fit for a commercial land use designation to continue the business district that exists on the east side of Main St. S. According to the Comprehensive Plan, the B-T Business Transition district is intended to provide a transition from residential to commercial over a 50 to 100 year period of time.

Struss moved, seconded by Immel to recommend the properties along 16th Ave SE be rezoned to R-1 One Family Residence district and the properties along Main St. S. be rezoned to B-2 Highway Business district and B-T Business Transition district. Motion carried 5/0.

Review Planning Commission Member List Information

Westover distributed the member list to assure all information was correct and up to date.

2017 Schedule

Westover reviewed the 2017 meeting schedule.

Commission Bylaws

Westover stated the Bylaws were included in the packet and asked if there were any questions. There were none.

OTHER BUSINESS MISCELLANEOUS

City Council Update

Conley updated the Commission on the previous City Council meeting.

Parks, Trails, and Recreation Commission Update

Westover updated the Commission on the last Parks, Trails, and Recreation Commission meeting.

ADJOURNMENT

Struss moved, seconded by Conley, to adjourn the meeting at 7:18 pm. The motion carried 5/0.

Stylski
Cambridge Planning Commission Chair

ATTEST:

Marcia Westover
City Planner

DRAFT

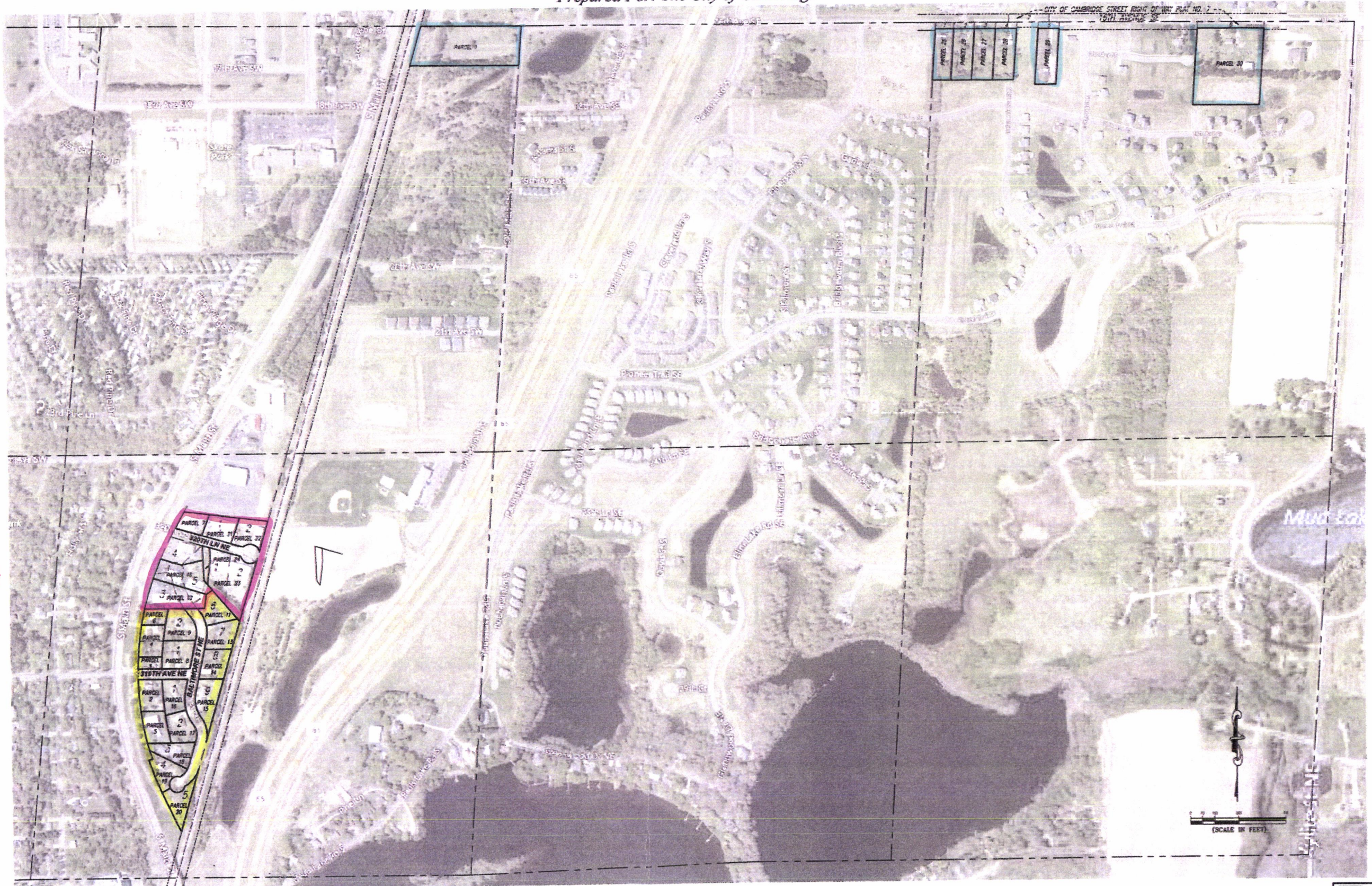
Annexation Exhibit A-2

Prepared For: The City of Cambridge

R-1
One Family
Residence
Zoning District

B-2
Highway
Business
Zoning District

B-T
Business
Transition
District



NOTE:
A field survey of the parcels shown hereon was not completed as a part of the preparation of this Annexation Exhibit. The boundaries of the parcels were drawn in based on record descriptions, recorded plats, and Isanti County section information. No title work was provided to L&J, Inc.



ORDINANCE NO. 636

*An Ordinance Rezoning Certain Real Property Located along Main St. S. recently annexed
(from Isanti Township)
to B-T Business Transitional or B-2 Highway Business District*

WHEREAS, that tracts of land, hereinafter called the "tracts", lying and being in the City of Cambridge, County of Isanti and State of Minnesota, are described as follows; and

PARCEL 2 - PID 050053200 - 1476 319th Ave NE

That part of the Southwest Quarter of the Southeast Quarter of Section 5, Township 35, Range 23, Isanti County, Minnesota, described as follows: Commencing at a point on the easterly right-of-way line of Trunk Highway No. 65 as now located and established, which point is 1407 feet southerly of and at right angles to the east and west quarter section line of said Section 5; thence southerly along said right-of-way line to a point on said right-of-way line 1607 feet southerly of and at right angles to said quarter section line; thence easterly and parallel to said quarter section line a distance of 150 feet; thence northerly and parallel to said right-of-way line to a point which is 150 feet easterly of said point of commencement, which point is on a line running easterly from said point of commencement parallel to said quarter section line; thence westerly and parallel to said quarter section line 150 feet to the place of commencement, and there to terminate.

PARCEL 3 - PID 050053300 - 1481 319th Ave NE

The South 75 feet of the following described tract: That part of the West Half of the Southeast Quarter (W 1/2 of SE 1/4) of Section Five (5), Township Thirty-five (35), Range Twenty-three (23) described by metes and bounds as follows, to-wit: Commencing at a point on the Easterly right of way line of State Highway No. 65, as now located and established, which point is 1166 feet southerly and at right angles to the east and west quarter section line of the W 1/2 of Section 5, for the point of commencement; thence easterly and parallel to said quarter section line a distance of 150 feet; thence southerly and parallel to the easterly right-of-way of said State Highway No. 65, a distance of 175 feet; thence westerly to the easterly right-of-way line of said Highway 65; thence northerly along said easterly right-of-way a distance of 175 feet to the point of commencement and there to terminate. The southerly boundary line (as measured from east to west) of the tract herein conveyed being at all places 1341 feet southerly and parallel to the aforesaid east and west quarter section line.

PARCEL 4 - PID 050053500 & PID 050053800 - 31949 Main Street South

That part of the Northwest Quarter of the Southeast Quarter (NW 1/4 of SE 1/4) of Section 5, Township 35, Range 23, described by metes and bounds as follows, to-wit: Commencing at a point on the easterly right-of-way line of State Highway No. 65, as now located and established, which point is 1066 feet southerly and at right angles to the east and west quarter section line of the W 1/2 of Section 5, for the point of commencement; thence easterly and parallel to said quarter section line a distance of 150 feet; thence southerly and parallel to the easterly right-of-way of said State Highway No. 65 a distance of 200 feet; thence Westerly to the easterly right-of-way line of said State Highway 65; thence northerly along said easterly right-of-way a distance of 200 feet to the point of commencement and there to terminate. The Southerly boundary line (as measured from east to west) of the tract herein conveyed being at all places 1266 feet southerly and parallel to the aforesaid east and west quarter section line.

PARCEL 5 - PID 050053900 - 31855 Main Street South

Part of the Southwest Quarter of the Southeast Quarter of Section 5, Township 35, Range 23, designated as Lots 16-E and 17-E in proposed Goldenwood Subdivision, described by metes and bounds, as follows:

Beginning at a point on the Easterly boundary line of the right-of-way of Minnesota State Highway No. 65, as now located and established, which said point is 1607 feet Southerly and at right angles to the East and West quarter Section line of said Section 5 for the point of commencement of the tract to be herein described; Thence Easterly and parallel to said Quarter Section line a distance of 150 feet; Thence Southerly and parallel to the Easterly right-of-way line of said State Highway No. 65 a distance of 200.5 feet; Thence Westerly and parallel to said Quarter Section line a distance of 150 feet; Thence Northerly and parallel to Westerly Boundary line of this tract a distance of 200.5 feet to the point of commencement and there to terminate. It being intended that the tract herein described and conveyed shall at all places measure 200 feet from North to South and 150 feet from East to West, Isanti County, Minnesota.

PARCEL 6 - PID 050054100 - 31951 Main Street South

That part of the Northwest Quarter of the Southeast Quarter of Section 5, Township 35, Range 23, Isanti County, Minnesota, described by metes and bounds as follows, to-wit: Commencing at a point on the Easterly right-of-way line of State Highway No. 65 as now located and established, which point is 966 feet Southerly and at right angles to the East and West Quarter line of Section 5, for the point of commencement; thence Easterly and parallel to said quarter section line a distance of 150 feet; thence Southerly and parallel to the Easterly right of way line of State Highway No. 65 a distance of 100 feet; thence Westerly a distance of 150 feet to the Easterly right of way line of said State Highway No. 65; thence Northerly along said right of way line a distance of 100 feet to the point of commencement and there to be terminate, Isanti County, Minnesota.

PARCEL 7 - PID 050051800 - 32057 Main Street South

That part of the Southeast Quarter of Section 5, Township 35, Range 23, described as follows, to-wit: Commencing at the intersection of the North line of said SE 1/4 and the Westerly right-of-way line of the Great Northern Railway Company, as now located and established, thence South-Southwesterly along the West line of said Great Northern Railway Company a distance of 440 feet; thence Westerly 510 feet, more or less, and to a point on the Easterly right-of-way line of State Trunk Highway No. 65, as now located, 400 feet Southwesterly from the said North line of the SE 1/4, (This last described course being known as "Line A") FOR THE ACTUAL POINT OF BEGINNING OF THE TRACT TO BE DESCRIBED; Thence Southeasterly along "Line A", 155 feet; thence Southerly 140 feet and to a point 175 feet Southeasterly of the Easterly right-of-way line of said State Trunk Highway No. 65; thence Northwesterly 175 feet to the Easterly right-of-way line of said State Trunk Highway No. 65, and to a point 120 feet Southwesterly from the actual point of beginning; thence Northeasterly along said Easterly right-of-way line of said Trunk Highway No. 65, to the actual point of beginning and there to terminate.

PARCEL 8 - PID 050550010 - 1507 319th Ave NE

Lot 1, Block 1, Oak Terrace Addition, according to the plat thereof on file and of record in the office of the County Recorder, Isanti County, Minnesota.

PARCEL 9 - PID 050550020 - 31950 Baltimore Street NE

Lot 2, Block 1 Oak Terrace

PARCEL 10 - PID 050550050, PID 05055030, & PID 050550071 - 31995 Main Street South

Lot Three (3) and part of Lots Four (4), Five (5), and Six (6), Block One (1) of the recorded plat of Oak Terrace; AND a vacated portion of Oak Lane, described jointly as follows:

Beginning at the northeast corner of said Lot 5; thence South 2 degrees 6 minutes 9 seconds East, assumed bearing, along the easterly line of said Lot 5, a distance of 90.00 feet to the point of beginning of the tract to be herein described; thence continuing South 2 degrees 6 minutes 9 seconds East, assumed bearing, a distance of 126.93 feet to the angle point in said easterly line of Lot 5; thence South 40 degrees 34 minutes 38 seconds East, continuing along the easterly line of said Lot 5; a distance of 33.23 feet; thence South 7 degrees 9 minutes 1 second West, a distance of 152.00 feet to a point on the easterly projection of the north line of Lot 2, Block 1, of Oak Terrace, distance 130.88 feet east of the northeast corner of said Lot 2; thence West, along said easterly projection of the north line of said Lot 2, a distance of 231.63 feet to the northwest corner of said Lot 2; thence continuing West along the westerly projection of the north line of said Lot 2 a distance of 150.00 feet, more or less, to the southwest corner of Lot 3, Block 1, Oak Terrace; thence northeasterly along the west line of said Lot 3 and along the west line of Lot 4, Block 1, Oak Terrace, a distance of 330.06 feet to the southwest corner of that certain parcel of land recorded in Book "106" of Deeds, Page 165, on April 30, 1979; thence South 74 degrees 9 minutes 1 seconds East a distance of 141.56 feet to the southeast corner of said Lot 4; thence north 78 degrees 1 minute 10 seconds East a distance of 137.9 feet to the point of beginning and there to terminate. Said parcel was designated as "Tract A" of Block One (1), Oak Terrace, in that certain Order recorded in Book "20" of Miscellaneous, Page 279, at the Office of the County Recorder in and for Isanti County, Minnesota.

EXCEPTING THEREFROM THE FOLLOWING DESCRIBED PARCEL:

That part of Lots 3, 5, and 6 of Block 1 and that part of the vacated portion of Oak Lane, all in the recorded plat of Oak Terrace, Isanti County, Minnesota, described jointly as follows:

Commencing at the most northerly corner of said Lot 5; thence South 2 degrees 06 minutes 09 seconds East, assumed bearing, along the easterly line of said Lot 5, a distance of 216.93 feet to the angle point in said easterly line of Lot 5; thence south 40 degrees 34 minutes 38 seconds East, continuing along the easterly line of said Lot 5, a distance of 33.23 feet; thence South 7 degrees 09 minutes 01 seconds West, a distance of 62.30 feet to the point of beginning of the parcel to be herein described; thence continuing South 07 degrees 09 minutes 01 seconds West, a distance of 89.71 feet to a point on the easterly projection of the north line of Lot 2, Block 1 of Oak Terrace, distance 130.88 feet east of the northeast corner of said Lot 2; thence West along said easterly projection of the north line of said Lot 2, a distance of 130.88 feet to the northeast corner of said Lot 2, said corner is also the southeast corner of Lot 3, Block 1 of Oak Terrace; thence West, along the south line of said Lot 3, a distance of 250.75 feet to the southwest corner of said Lot 3; thence northerly along the west line of said Lot 3, a distance of 199.98 feet to the point of intersection with a line that bears

North 73 degrees 01 minutes 04 seconds West from the point of beginning; thence South 73 degrees 01 minutes 04 seconds East, along said line, a distance of 352.53 feet to the point of beginning.

PARCEL 11 - PID 050550060 - 31935 Baltimore Street NE

Lot Six (6) fractional OAK TERRACE ADDITION

Except that part lying North and West of the following described line, to-wit: Commencing at the Northeast corner of Lot 2, Block 1, of the plat of Oak Terrace; thence East, along the easterly projection of the North line of said Lot 2, a distance of 82.54 feet to the westerly line of Lot 6, Block 1, and to the point of beginning of the line to be herein described; thence continuing East, along the easterly projection of the North line of said Lot 2, Block 1, a distance of 130.88 feet; thence North 7 degrees 9 minutes 1 second East to its intersection with the northerly boundary of said Lot 6, Block 1, and there to terminate.

PARCEL 12 - PID 050550070 - 31991 Main Street NE

That part of Lots Three (3), Five (5), and Six (6) of Block One (1) and that part of the vacated portion of Oak Lane, all in the recorded plat of Oak Terrace, Isanti County, Minnesota, described jointly as follows:

Commencing at the most northerly corner of said Lot 5; thence South 2 degrees 06 minutes 09 seconds East, assumed bearing, along the easterly line of said Lot 5, a distance of 216.93 feet to the angle point in said easterly line of Lot 5; thence south 40 degrees 34 minutes 38 seconds East, continuing along the easterly line of said Lot 5, a distance of 33.23 feet; thence South 7 degrees 09 minutes 01 seconds West, a distance of 62.30 feet to the point of beginning of the parcel to be herein described; thence continuing South 07 degrees 09 minutes 01 seconds West, a distance of 89.71 feet to a point on the easterly projection of the north line of Lot 2, Block 1 of Oak Terrace, distance 130.88 feet east of the northeast corner of said Lot 2; thence West along said easterly projection of the north line of said Lot 2, a distance of 130.88 feet to the northeast corner of said Lot 2, said corner is also the southeast corner of Lot 3, Block 1 of Oak Terrace; thence West, along the south line of said Lot 3, a distance of 250.75 feet to the southwest corner of said Lot 3; thence northerly along the west line of said Lot 3, a distance of 199.98 feet to the point of intersection with a line that bears North 73 degrees 01 minutes 04 seconds West from the point of beginning; thence South 73 degrees 01 minutes 04 seconds East, along said line, a distance of 352.53 feet to the point of beginning.

PARCEL 13 - PID 050550080 - 31935 Baltimore Street NE

Lot Seven (7), Block One (1), OAK TERRACE ADDITION, according to the duly recorded plat thereof on file and of record in the office of the County Recorder in and for said Isanti County, Minnesota.

PARCEL 14 - PID 050550090 - 31xxx Baltimore Street NE

Lot 8, Block 1, Oak Terrace, Isanti County, Minnesota, according to the recorded plat thereof.

PARCEL 15 - PID 050550100 - 31875 Baltimore Street NE

Lot Nine (9), Block One (1), OAK TERRACE.

PARCEL 16 - PID 050550110 - 31880 Baltimore Street NE

Lot 1, Block 2, Oak Terrace, Isanti County, Minnesota.

PARCEL 17 - PID 050550120 - 31850 Baltimore Street NE

Lot 2, Block 2, Oak Terrace, according to the recorded plat thereof, and situate in Isanti County, Minnesota.

PARCEL 18 - PID 050550130 - 31830 Baltimore Street NE

Lot Three (3), Block Two (2), Oak Terrace

PARCEL 19 - PID 050550140 - 31800 Baltimore Street NE

Lot 4, Block 2, Oak Terrace, Isanti County, Minnesota.

PARCEL 20 - PID 050550150 - 31xxx Baltimore Street NE

Lot 5, Block 2, Oak Terrace, Isanti County, Minnesota.

PARCEL 21 - PID 050560010 - xxxx 320th Lane NE

Lot 1, Block 1, Oak Terrace Plat 2

PARCEL 22 - PID 050560020 - xxxx 320th Lane NE

Lot Two (2), Block One (1), Oak Terrace Plat 2

PARCEL 23 - PID 050560030 - 1586 320th Lane NE

Lot One (1) and Lot Two (2), Block Two (2), Oak Terrace Plat 2, EXCEPTING THEREFROM the following tract:

Commencing at the northeast corner of Lot 1, Block 2, Oak Terrace Plat 2, thence north 74 degrees 9 minutes 1 seconds West along the north line of said Lot 1 a distance of 137.7 feet to the point of beginning of the tract to be described; thence continuing north 74 degrees 9 minutes 1 seconds West along said Northerly line of said Lot 1 a distance of 47.30 feet to the Northwest corner of said Lot 1; thence South 2 degrees 6 minutes 9 seconds East, a distance of 216.93 feet and to the angle point on the Westerly line of said Lot 1; thence South 40 degrees 34 minutes 38 seconds East a distance of 33.23 feet; thence North 7 degrees 9 minutes 1 seconds East a distance of 151.27 feet; thence North 2 degrees 6 minutes 9 seconds West a distance of 79.06 feet to the point of beginning and there to terminate.

PARCEL 24 - PID 050560031 - xxxx 320th Lane NE

That part of Lot One (1) and Lot Two (2), Block Two (2), Oak Terrace Plat 2, described as follows:

Commencing at the northeast corner of Lot 1, Block 2, Oak Terrace Plat 2, thence north 74 degrees 9 minutes 1 seconds West along the north line of said Lot 1 a distance of 137.7 feet to the point of beginning of the tract to be described; thence continuing north 74 degrees 9 minutes 1 seconds West along said Northerly line of said Lot 1 a distance of 47.30 feet to the Northwest corner of said Lot 1; thence South 2 degrees 6 minutes 9 seconds East, a distance of 216.93 feet and to the angle point on the Westerly line of said Lot 1; thence South 40 degrees 34 minutes 38 seconds East a distance of 33.23 feet; thence North 7 degrees 9 minutes 1 seconds East a distance of 151.27 feet; thence North 2 degrees 6 minutes 9 seconds West a distance of 79.06 feet to the point of beginning and there to terminate.

WHEREAS, the City of Cambridge has requested the rezoning of the tracts identified to B-T Business Transitional district or B-2 Highway Business as identified below; and

B-2 Highway Business District

PARCEL 7 - PID 050051800; PARCEL 21 - PID 050560010; PARCEL 22 - PID 050560020; PARCEL 23 - PID 050560030; PARCEL 24 - PID 050560031; PARCEL 10 - PID 050550050, PID 05055030, & PID 050550071; PARCEL 12 - PID 050550070

B-T Business Transitional

PARCEL 2 - PID 050053200; PARCEL 3 - PID 050053300; PARCEL 4 - PID 050053500 & PID 050053800; PARCEL 5 - PID 050053900; PARCEL 6 - PID 050054100; PARCEL 8 - PID 050550010; PARCEL 9 - PID 050550020; PARCEL 11 - PID 050550060; PARCEL 13 - PID 050550080; PARCEL 14 - PID 050550090; PARCEL 15 - PID 050550100; PARCEL 16 - PID 050550110; PARCEL 17 - PID 050550120; PARCEL 18 - PID 050550130; PARCEL 19 - PID 050550140; PARCEL 20 - PID 050550150

WHEREAS, the Planning Commission of the City, on the 4th day of October, 2016, following proper notice, held and conducted a public hearing regarding the requested rezoning; and

WHEREAS, the Planning Commission at the public hearing tabled the discussion of the rezoning until such time that the City Council finalized the annexation ordinance; and;

WHEREAS, the City Council finalized and approved the annexation of the parcels identified herein with Ordinance No. 627 on October 17, 2016; and

WHEREAS, the annexations became effective on January 13, 2017, after the City received approval from the State of Minnesota Office of Administrative Hearings; and

WHEREAS, the Planning Commission of the City, on the 7th day of March, 2017, continued their discussion of the rezoning and at that time recommended to the City Council approval of the rezoning request; and

WHEREAS, such recommendation has been presented to the City Council on the 20th day of March, 2017, and the City Council of Cambridge hereby finds that the rezoning conforms to the City's Comprehensive Plan and City Code.

NOW, THEREFORE, the City Council of the City of Cambridge, Minnesota, ordains that the tracts shall be and are hereby zoned and classified, pursuant to the provisions of the Zoning Ordinance of the City of Cambridge, as being in the B-T Business Transitional District or B-2 Highway Business district as identified above.

Adopted this 20th day of March, 2017, by the Cambridge City Council.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Date of Publication: March 29, 2017

ORDINANCE NO. 637

*An Ordinance Rezoning Certain Real Property Located along 16th Ave SE recently annexed
(from Isanti Township)
to R-1 One Family Residence District*

WHEREAS, that tracts of land, hereinafter called the "tracts", lying and being in the City of Cambridge, County of Isanti and State of Minnesota, are described as follows; and

PARCEL 1 - PID 050054500 (Cemetery)

That part of the Northeast Quarter of Section 5, Township 35, Range 23, Isanti County, Minnesota, described as follows: Commencing at the Northeast Corner of Section Five (5), Township Thirty-five (35), Range Twenty-three (23), thence running South on the Section line a distance of 250 feet; thence West and parallel with the North line of said Section 5 to the East line of the right of way of the Eastern Railway Company of Minnesota, thence following said East side of said right of way in a Northeasterly direction to the section line of the North side of said Section 5; thence East on said section line to point of commencement and there to terminate.

PARCEL 25 - PID 050041100 - 899 16th Ave SE

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4) of Section Four (4), Township Thirty-five (35), Range Twenty-three (23), described by metes and bounds as follows: Commencing at the Northwest corner of said NW 1/4 of NE 1/4; thence East along the North line thereof 114 feet; thence South and parallel to the North and South Quarter line, a distance of 363 feet; thence West and parallel to the North Section line a distance of 114 feet, more or less, and to the West line of said NW 1/4 of NE 1/4; thence North along said West line of the NW 1/4 of NE 1/4 to the point of beginning and there to terminate.

PARCEL 26 - PID 050042700 - 959 16th Ave SE

That part of the NW 1/4 of NE 1/4, Section 4, Township 35, Range 23, described by metes and bounds as follows: Commencing at a point on the North section line of said section 114 feet East of the Northwest corner of said NW 1/4 of NE 1/4; thence South and parallel to the North and South quarter line a distance of 363 feet; thence East and parallel to the North section line a distance of 132 feet; thence North and parallel to the North and South quarter line a distance of 363 feet to the North section line; thence West on the North section line a distance of 132 feet to the point of beginning and there to terminate.

PARCEL 27 - PID 050040700 - 977 16th Ave SE

That part of the Northwest Quarter of the Northeast Quarter of Section 4, Township 35, Range 23, Isanti County, Minnesota, described as follows: Commencing at a point on the North section line of said section 246 feet East of the Northwest corner of said Northwest Quarter of the Northeast Quarter; thence South and parallel to the North and South Quarter line a distance of 363 feet; thence East and parallel to the North section line a distance of 132 feet; thence North and parallel to the North and South Quarter line a distance of 363 feet to the North section line; thence West on the North section line a distance of 132 feet to the point of beginning and there terminating, according to the United States Government Survey thereof and situate in Isanti County, Minnesota. EXCEPT Parcel 3, City of Cambridge Street Right of Way Plat No. 7, 16th Avenue SE.

PARCEL 28 - PID 050040800 - 1033 16th Ave SE

That part of the NW 1/4 of NE 1/4, Section 4, Township 35, Range 23, described by metes and bounds as follows: Commencing at a point on the North section line of said section 378 feet east of the Northwest corner of said NW 1/4 of NE 1/4; thence south and parallel to the North and South quarter line a distance of 363 feet; thence east and parallel to the North section line a distance of 132 feet; thence north and parallel to the North and South quarter line a distance of 363 feet to the North section line; thence west on the North section line a distance of 132 feet to the point of beginning and there to terminate.

PARCEL 29 - PID 050041000 - 1111 16th Ave SE

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4) of Section Four (4), Township Thirty-five (35), Range Twenty-three (23), Isanti County, Minnesota, described as follows: Commencing at the northwest corner of the NW 1/4 of NE 1/4 of Section 4; thence east, along the north line of said NW 1/4 of NE 1/4, a distance of 642 feet to the point of beginning of the parcel to be herein described; thence south, parallel with the north-south quarter line of said Section 4, a distance of 392 feet; thence east, parallel with the north line of said NW 1/4 of NE 1/4, a distance of 132 feet; thence north,

parallel with the north-south quarter line of said Section 4, a distance of 392 feet to the north line of said NW 1/4 of NE 1/4; thence west, along said north line, a distance of 132 feet to the point of beginning.

PARCEL 30 - PID 050041400 - 1477 16th Ave SE

The East 417.40 feet of the West 2057.30 feet of the North 521.75 feet of the Northeast Quarter (NE 1/4), of Section Four (4), Township Thirty-five (35), Range Twenty-three (23), the North-South line of said parcel running parallel to the West line of said Northeast Quarter (NE 1/4), Isanti County, Minnesota.

WHEREAS, the City of Cambridge has requested the rezoning of the tracts to R-1 One Family Residence district; and

WHEREAS, the Planning Commission of the City, on the 4th day of October, 2016, following proper notice, held and conducted a public hearing regarding the requested rezoning; and

WHEREAS, the Planning Commission at the public hearing tabled the discussion of the rezoning until such time that the City Council finalized the annexation ordinance; and;

WHEREAS, the City Council finalized and approved the annexation of the parcels identified herein with Ordinance No. 627 on October 17, 2016; and

WHEREAS, the annexations became effective on January 13, 2017, after the City received approval from the State of Minnesota Office of Administrative Hearings; and

WHEREAS, the Planning Commission of the City, on the 7th day of March, 2017, continued their discussion of the rezoning and at that time recommended to the City Council approval of the rezoning request; and

WHEREAS, such recommendation has been presented to the City Council on the 20th day of March, 2017, and the City Council of Cambridge hereby finds that the rezoning conforms to the City's Comprehensive Plan and City Code.

NOW, THEREFORE, the City Council of the City of Cambridge, Minnesota, ordains that the tracts shall be and are hereby zoned and classified, pursuant to the provisions of the Zoning Ordinance of the City of Cambridge, as being in the R-1 One Family Residence District.

Adopted this 20th day of March, 2017 by the Cambridge City Council.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Date of Publication: March 29, 2017

Prepared by: Marcia Westover, Community Development Director

Overview

The City Council finalized and approved the annexation of this parcel in Cambridge Township with Ordinance No. 629 on December 5, 2016. The ordinance was submitted to and approved by the State of Minnesota Office of Administrative Hearings. The annexation became effective on January 13, 2017, and this property is now within the City of Cambridge.

Upon annexation, all land is automatically placed in the RA Rural Residential/Agricultural zoning district until placed in another district by action of the City Council after recommendation of the Planning Commission. A public hearing to rezone the property was held at the March 7, 2017 Planning Commission meeting. The Planning Commission recommended approval of the rezoning request. This property is recommended to be placed in the R-3 Multiple Family Residence District to be consistent with adjacent properties.

Since this property is north of 16th Ave SE and in Cambridge Township, it was not heard with the other annexations happening south of 16th Ave SE in Isanti Township.

Planning Commission Action

At their meeting on March 7, 2017, the Planning Commission recommended approval on a 5/0 vote to rezone the property to R-3 Multiple Family Residence District.

City Council Action

Motion on the attached ordinance, Ordinance No. 638, to approve the property as zoned R-3 Multiple Family Residence district.

Attachments

1. Zoning Map and Proposed Zoning Map
2. Ordinance No. 638



Property to be zoned
R-3 Multiple Family Residence
District

ORDINANCE NO. 638

*An Ordinance Rezoning Certain Real Property Located along 16th Ave SE recently annexed
(from Cambridge Township)
to R-3 Multiple Family Residence District
(1100 16th Ave SE 03.033.0600)*

WHEREAS, that tract of land, hereinafter called the "tract", lying and being in the City of Cambridge, County of Isanti and State of Minnesota, are described as follows; and

A tract on parcel of land situated in the Southwest Quarter of the Southeast Quarter (SW $\frac{1}{4}$ SE $\frac{1}{4}$) of Section Thirty-three (33), Township Thirty-six (36) North, Range Twenty-three (23) west, particularly described as follows:

Beginning at the southwest corner of said Southwest Quarter of the Southeast Quarter; thence South 89 degrees 55 minutes 54 seconds East along the South line of said Southwest Quarter of the Southeast Quarter a distance of 458.82 feet to the actual point of beginning of the tract of land to be described; thence continuing South 89 degrees 55 minutes 54 seconds East along said South line a distance of 250.00 feet; thence Due North a distance of 473.00 feet; thence Due West a distance of 250.00 feet; thence Due South a distance of 472.70 feet; more or less, to the actual point of beginning, containing 2.714 acres, more or less, of which 0.190 acres lies within the Public Road;

All bearings herein recited are based on a True Azimuth by Solar Observation which consists of a total of 2.42 acres, more or less.

WHEREAS, the City of Cambridge has requested the rezoning of the tract to R-3 Multiple Family Residence district; and

WHEREAS, the Planning Commission of the City, on the 7th day of March, 2017, following proper notice, held and conducted a public hearing regarding the requested rezoning, following which hearing such Planning Commission adopted a recommendation that such rezoning be approved; and

WHEREAS, such recommendation has been presented to the City Council on the 20th day of March, 2017, and the City Council of Cambridge hereby finds that the rezoning conforms to the City's Comprehensive Plan and City Code.

NOW, THEREFORE, the City Council of the City of Cambridge, Minnesota, ordains that the tracts shall be and are hereby zoned and classified, pursuant to the provisions of the Zoning Ordinance of the City of Cambridge, as being in the R-3 Multiple Family Residence District.

Adopted this 20th day of March, 2017 by the Cambridge City Council.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Date of Publication: March 29, 2017

Work Session

No work session business.

Unfinished Business

Establishment of a Sister Cities Commission

Council member Morin has expressed interest in formalizing Sister City activity into an official commission asking staff to gather information. Moe explained information has been obtained from Red Wing, Minnesota on how they established/operate their commission and this could be used as guidance.

Moe outlined steps to be met prior to formation of a commission such as identifying a funding source, defining community involvement, and determining commission goals. Moe requested Council provide direction. Morin stated that establishing a Sister City Commission would give credence to the program. Palmer requested a draft ordinance be presented to the Council in January.

Presentation on Beli Manastir, Croatia Sister City Visit

Council reviewed a power point presentation from Gustafson regarding a recent trip to Croatia visiting the Sister City of Beli Manastir. Cortec sponsored the trip for Gustafson, Councilmember Morin, and City Administrator Woulfe. Cortec representative Tim Bliss explained how important the relationship between Cambridge and Beli Manastir is to Cortec CEO Boris Miksic. Morin and Woulfe noted they hope to find ways to bring Croatia products to the Cambridge market, such as Josic's wine.

New Business

Ordinance No. 630 Pigeons as Farm Animals

Levitski explained the City was approached by a resident from 1337 Taft St. S, Erwin Lopez, regarding allowing pigeons within city limits. Staff discovered the City is "silent" on allowing and regulating pigeons. Woulfe noted that if the ordinance is silent on an issue it is interpreted as not being permitted. Mr. Lopez stated he contacted the City prior to moving to Minnesota and was told he could have pigeons. Staff has no record of this conversation. Mr. Lopez has requested the City of Cambridge allow pigeons.

Levitski noted that immediately after bringing the pigeons to 1337 Taft St. S. neighbors began calling City Hall requesting information about regulations. Levitski added on December 6, the Planning Commission discussed the issue and voted unanimously to recommend to the City Council to amend the current definition of "farm animals" in the City Code to include pigeons which meant they would not be allowed within the city limits of Cambridge.

Lewis stated pigeons are not farm animals, they are sporting birds. Lewis added he had pigeons as a youth and favors the option that allows pigeons in the City within specific guidelines.

Ordinance 639

Amending City Code Title III, Chapter 32 Departments, Boards and Commissions Creating a Sister Cities Commission

The City Council of Cambridge does hereby desire to create a Sister Cities Commission and provide for a formal framework for the Commission by adopting the following:

§ 32.50 ESTABLISHMENT.

There is hereby established a Sister Cities Commission, hereinafter referred to as the "Commission".

§ 32.51 COMPOSITION.

(A) *Membership.* The Commission shall consist of seven to nine members appointed by the City Council from among the residents or business owners of the city. Of the seven members, at least one member shall be appointed from the City Council.

(B) *Terms.* Terms of office for members other than the City Council shall be for three years, provided however that in first establishment of the Commission, a minimum of two of the members shall be appointed for terms of one year, a minimum of two members for terms of two years, and two of the members for terms of three years. The City Council representative shall be appointed annually by the Mayor. A member may not serve more than nine consecutive years. After a member has served for nine consecutive years, they would not be eligible for appointment to the Commission for a period of one year.

(C) *Removal from office; vacancies.*

(1) Members of the Commission shall serve at the will of the City Council and any member of the Commission may be removed from office by majority vote of the City Council.

(2) In addition, any member absent from three consecutive regular meetings or five meetings in one year shall be deemed to have forfeited their seat upon declaration of the Mayor, and a vacancy shall exist without formal removal proceedings.

(3) It shall be the duty of the chairman of the Commission to notify the City Council promptly of any vacancies occurring in membership, and the City Council shall fill such vacancies within 60 days from notification for the unexpired term of the original appointment.

§ 32.52 ORGANIZATION.

(A) *Officers.* The Commission shall elect a chairperson and vice chairperson from among those of its members. Officer terms shall be for one year, with eligibility for re-election at the annual organizational meeting held in February of each year.

(B) *Rules.* The Commission shall be governed and operate pursuant to the City Council & Commissions Code of Conduct and Council Bylaws as adopted by the City Council. The staff liaison assigned to the Commission by the City Administrator shall keep a record of attendance at its meetings and take minutes to record the Commission's actions and showing the vote of each

member on each question requiring a vote, or if absent or abstaining from voting, indicating such fact. The records of the Commission shall be a public record.

(C) Meetings. The Commission shall meet as needed to raise awareness of the Sister City program, plan for, and support Sister City visits. Special meetings may be held at any time upon the call of the chair. Notice of the time and place of a special meeting shall be communicated to the members and a public notice posted on the City's official posting board at least three days prior to the meeting except in the event of emergency. All Commission meetings shall be open to the public.

(D) Committees. The Commission may establish subcommittees from its membership to serve in an advisory capacity to assist the Commission in the conduct of its business.

§ 32.53 DUTIES AND POWERS.

(A) Purpose. To promote long-lasting, mutual goodwill and understanding between the City of Cambridge and its sister cities of Beli Manastir, Croatia; Ratvik, Sweden; and Yuasa, Japan.

(B) Duties.

- 1) Endeavor to promote mutual understanding and cooperation through an interchange in culture, education, economy and other fields and to promote the prosperity and welfare of the people of our two communities.
- 2) Establish a foundation to promote economic development, peace, amity and goodwill between Cambridge and our sister cities.
- 3) Encourage peer learning between municipal employees and elected officials through sister city activities will help our cities implement innovative policies and management techniques in sanitation, water, health, transportation, tourism, economic development, and education.
- 4) Foster trust, access, and expertise for local businesses in our communities to find new international opportunities since sister city relationships can provide access to new markets and introductions to new partners which will expand the resources available to our local businesses.
- 5) Recommend to City Council a schedule of sister city exchange visits and conduct fundraising activities to support the sister city exchanges.

§ 32.49 APPROPRIATIONS AND EXPENSES.

The City Council may make available funding to the Commission to support its work.

Adopted this ____ day of _____, 2017

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Publication Date:

Prepared by: Timothy Dwyer – Chief of Police

BACKGROUND:

Each year Allina Health Heart Safe Communities is able to offer Automatic External Defibrillator (AED) grants from donations made by our employees during the Allina Health Community Giving Campaign. This year Allina is happy to be able to continue their commitment to save more lives from Sudden Cardiac Arrest by placing AEDs where people live, work, worship and play.

Heart Safe understands that there are many organizations, businesses, schools, city municipalities and first responders that are in need of AEDs and they are pleased to be able to offer 20 AED grants in the year 2017. In order to be able to assist as many sites as possible, Allina Health Heart Safe Communities will again be offering an \$800 credit for each AED this year. This means that Allina Health Heart Safe will pay for \$800 towards the cost of your AED with your organization being responsible for the remaining cost, which amounts to \$ 800. This is therefore a matching grant.

With the City Councils permission, I would like to apply for this matching grant in the amount of \$1,600. This would facilitate the purchase of a 4th AED unit for the police department and a AED unit for the City Center Mall, posted in the Senior Enrichment Center/Café. I have completed the attached application with justification and will submit this with the approval of Council. Funding for the police AED unit would come from the police departments small tools and minor equipment fund and I would look to the city to provide the \$ 800 toward the City Center Mall/Senior Enrichment Center AED unit. The AED currently by the Fire Dept would remain for quick access to by City Hall employees and our customers. This unit is older but functional.

RECOMMENDATION:

Approval by City Council for Chief Dwyer to pursue a matching grant application with Allina Heart Safe Communities to fund 50% of the purchase of (2) Automatic External Defibrillator (AED) units for use during cardiac arrest situations. Our share of the purchase would come from existing line item accounts.

Each year Allina Health Heart Safe Communities is able to offer AED grants from donations made by our employees during the Allina Health Community Giving Campaign. We are happy to be able to continue our commitment to save more lives from Sudden Cardiac Arrest by placing AEDs where people live, work, worship and play.

Heart Safe understands that there are many organizations, businesses, schools, city municipalities and first responders that are in need of AEDs and we are pleased to be able to offer 20 AED grants for 2017.

In order to be able to assist as many sites as possible we will again be offering an \$800 credit for each AED this year. This means that Allina Health Heart Safe will pay for \$800 towards the cost of your AED with your organization being responsible for the remaining cost. The table below shows the organizations' cost per each type of AED.

AED type	Your Organization's Cost
Zoll AED Plus: includes 1 adult stat Electrode, 1 adult CPR-D electrode, batteries, rescue kit and carrying case	\$800.00
Philips Onsite: includes 2 adult electrode cartridges, battery, rescue kit and carrying case	\$400.00
Philips FRx: includes 2 adult electrode cartridges, battery, rescue kit and carrying case	\$800.00
Cardiac Science G5: includes 2 adult electrode cartridges, battery, rescue kit and carrying case	\$800.00
Physio CR+: includes 2 adult electrode cartridges, battery, rescue kit and carrying case (semi-automatic)	\$800.00
Physio Express includes 2 adult electrode cartridges, battery, rescue kit	\$450.00
HeartSine Samaritan PAD: includes 1 adult electrode/battery pack, rescue kit and carrying case	\$300.00

Please fill out the following application and submit it by mail to 167 Grand Ave St Paul, MN 55102, fax to 651-241-4496, or by email to heartsafe@allina.com by May 1st 2017. Applications will be reviewed and notification to grant recipients will happen no later than June 1st 2017. Please feel free to contact us with any questions.

Sincerely,

Your Heart Safe Team

Carol Frazee, Renee Hamdorf, Phyllis Lundeen, Patti McCauley, Greg Jones, and Jeff Allerson

167 Grand Ave St. Paul, MN 55102

Office 651 -241-4470 Fax 651-241-4496

www.allinahealth.org/heartsafe heartsafe@allina.com Check us out on [Facebook.com/allinaheartsafe](https://www.facebook.com/allinaheartsafe)

Allina Health Heart Safe Communities AED grant Program 2017 Application

Please use additional pages if needed

Organization Name: Cambridge Police Department **Contact Name:** Chief Timothy Dwyer

Address: 300 3rd Ave NE, Cambridge – Minnesota 55008

Phone Number: 763-689-9567

Email address: tdwyer@ci.cambridge.mn.us

Grant Objective: To save more lives from Sudden Cardiac Arrest by placing AEDs where people live, work, worship and play. Preferred locations are determined by population numbers, location usage, and demonstrated need. Recipients of the grant will receive an AED informational session, the AED of their choice (through Heart Safe Communities at Allina Health. Recipients must commit to training individuals at their location in CPR and AED Use (Heart Safe will assist in find the best method to do this) and sharing information on sudden cardiac arrest and heart health. Recipients must also commit to maintenance of the device (monthly checks and battery/electrode replacement).

Brief Description of the desired location for AED Placement (include information on size, typical occupants and any specific needs):

The Cambridge Police Department is requesting grant funding to assist us in the purchase of (2) automatic external defibrillator (AED) units. One of these would be carried by our on-duty police officers while out on patrol and the other AED unit would be placed in the City Center Mall adjacent to our Senior Enrichment Center and Cafe.

AED for Patrol Use: With the limited amount of AED units currently in our possession, there are times when we do not have enough AED units to equip each on-duty police squad car with an AED and CPR-Q. With a City of 8,200 residents and a day time consumer population of 13,000 plus, coupled with the fact that we are a bedroom community with a high elderly population, there is a demonstrated need for all of our on-duty police officers to be equipped with AED units and resuscitation equipment. Cambridge PD responded to over 736 medical calls for service per year based on 2016 statistics. Our typical response time is within 3-5 minutes. Besides emergency responses within our city limits, Cambridge PD has committed to responding to medical emergencies in greater Isanti County if we are closer than deputies or other EMS responders.

As Chief of Police, I have equipped each of our (15) squad cars with their own oxygen and first aid kits, but \$1,600 defibrillators and \$700 CPR-Q units are expensive and it is virtually impossible to outfit all our squad cars with this equipment. I recently created (3) separate patrol grab-and-go emergency bags, which include

a defibrillator, CPR-Q, Res-Q Pod, and other life saving equipment. Soon I hope to add Narcan kits to these bags. I did this knowing it is unrealistic to think I can outfit each of our squad with their own AED unit, so my goal is to have (4) emergency response kits stocked with an AED and fore-mentioned emergency equipment. This would ensure we never have a squad car on patrol in the city without an AED. The more we have in the field, the better chance we have to quickly respond to and resuscitate cardiac arrest victims.

AED for the Senior Enrichment Center/Café: Currently our Senior Center in the City Center Mall houses

Within the 16 months, we have had (4) CPR saves due to CPR and AED units, with (2) occurring within the last month where CPR and AED shocks brought pulse-less victims back to life at the scene. We rejoice in this, but I fear the day when a patrol unit is tied up at jail, and another one is busy or out of position, and a CPD unit responding to a medical emergency does not have an AED with them.

Do you have any AEDs already? If So why are you in need of additional AEDs:

Currently Cambridge PD owns (3) defibrillator units. Often we have (3) licensed police officers on duty at night and 4-6 officers on duty during weekdays. There are also times have an officer on a TZD traffic detail or a detective/commander in the field. What this boils down to is that often (1) or more squad cars on duty in the city is not equipped with a lifesaving AED. Due to the cost of a defibrillator these days, I simply cannot afford to purchase AED units at \$1,600 plus from current budgeted line item accounts.

The presence of AED's in our community is so important to me as the Chief, that I have purchased my own AED unit, which I carry in my squad. A few years back, our Reserve Unit also received a donation which enabled them to have their own AED, so when our volunteers are in the field, they are also equipped with this life-saving machine

As stated above, it is my goal to equip (5) emergency response grab-and-go bags, each containing an AED, CPR-Q, Rescue Pod, and a narcan kit, to be available and carried by all on-duty police officers. Your donation will help us purchase (1) to (2) AED units to make my goal a reality.

Do you currently offer CPR training, what kind? If you do not how will your organization implement a training program for the AED and CPR use:

Heart Safe Communities



The Cambridge Police Department recently sent (2) of our Reserve Officers to school to become American Heart Association CPR/AED/First Aid Instructors. As the Chief of Police, I have been an AHA Instructor since 1984 and have offered many CPR classes to interested groups. We currently are offering free training to our city staff and surrounding police reserve / safety rescue units. It is part of our community policing plan to offer CPR/AED training to senior citizens and those caring for them. I would like to work with Isanti County Health Department and Allina to implement and/or enhance an active Heart Safe Community Program in Cambridge.

Thank you for this grant opportunity. The City of Cambridge is prepared to pay for our share of (1) AED unit from police department funds and I am looking into city hall or mall funding to help pay for our share on a second unit.

Return completed applications to:

Heart Safe Communities Steering Committee

167 Grand Ave

St. Paul, MN 55102

Fax 651-241-4496

Email: heartsafe@allina.com

2017 LMC Annual Conference

Signs of a Vibrant City!



June 14-16—Mayo Civic Center, Rochester, MN

—REGISTER NOW! ([Link to: https://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=2669](https://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=2669))

Is your city showing the signs of a vibrant community?

Get equipped with information, skills, and tools you'll need to keep you city moving forward.

During the 2017 Annual Conference you will:

Explore big trends and issues impacting local government, and how cities of ALL sizes can rise to the challenge

Step out of the conference center and explore city projects in action with tours and events in Rochester

Create connections during the exhibit hall featuring more than 120 vendors

Engage with colleagues from across the state and share your ideas and success stories

Plus, this year's conference also features pre-conference programming focused on advanced training for newly elected officials and policing in the 21st century.

Date/Location:

June 14-16—Rochester, MN

Mayo Civic Center

30 Civic Center Dr. SE. (view map) ([Link to: https://www.google.com/maps/place/Mayo+Civic+Center/@44.0224878,-92.4586301,15z/data=!4m2!3m1!1s0x0:0x67c34e22220d3344?sa=X&sqi=2&ved=0ahUKEwjYqaia0LPSAhWf0YMKHQJaAJgQ_BIIdzAN](https://www.google.com/maps/place/Mayo+Civic+Center/@44.0224878,-92.4586301,15z/data=!4m2!3m1!1s0x0:0x67c34e22220d3344?sa=X&sqi=2&ved=0ahUKEwjYqaia0LPSAhWf0YMKHQJaAJgQ_BIIdzAN))

Rochester, MN 55904

Pricing:

Regular Attendee

—Fee: \$400 (price increases to \$450 after May 1)

First-Time Attendee

—Fee: \$150 (price increases to \$450 after May 1)

Cities with Populations Under 1,000

—Fee: \$250 (price increases to \$450 after May 1)

Company Representative

—Fee: \$600

The registration fees below include admission to all conference sessions, networking, and meal events. Lodging is not included in the fees.

Find out more about the 2017 Annual Conference:

—Hotel Information ([Link to: http://www.lmc.org/page/1/AC2017-Hotel.jsp](http://www.lmc.org/page/1/AC2017-Hotel.jsp))

—Agenda ([Link to: http://www.lmc.org/page/1/AC2017-Agenda.jsp](http://www.lmc.org/page/1/AC2017-Agenda.jsp))

—Keynote Speakers ([Link to: http://www.lmc.org/page/1/AC2017-Keynotes.jsp](http://www.lmc.org/page/1/AC2017-Keynotes.jsp))

—Session Tracks ([Link to: http://www.lmc.org/page/1/AC2017-SessionTrackDescriptions.jsp](http://www.lmc.org/page/1/AC2017-SessionTrackDescriptions.jsp))

—Session Descriptions ([Link to: http://www.lmc.org/page/1/AC2017-SessionDescriptions.jsp](http://www.lmc.org/page/1/AC2017-SessionDescriptions.jsp))

—Pre-conference Workshop: Advanced Training for Newly Elected Officials ([Link to: http://www.lmc.org/page/1/AC2017-NEOPreCon.jsp](http://www.lmc.org/page/1/AC2017-NEOPreCon.jsp))

—Pre-conference Workshop: Working Collaboratively to Address 21st Century Policing Challenges ([Link to: http://www.lmc.org/page/1/AC2017-PolicePreCon.jsp](http://www.lmc.org/page/1/AC2017-PolicePreCon.jsp))

Your LMC Resource

For questions or special accommodations (dietary/mobility):

Contact Jamie Oxley

Training Program Coordinator

(651) 281-1250 or (800) 925-1122

joxley@lmc.org ([Link to: mailto:joxley@lmc.org](mailto:joxley@lmc.org))

2017 Annual Conference: Keynote Speakers

keynote1 ([Link to: #keynote1](#))

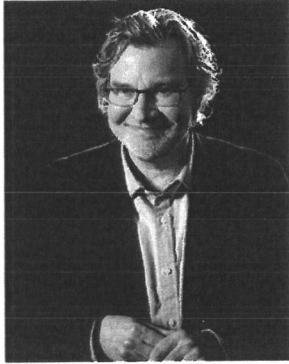
keynote2 ([Link to: #keynote2](#))

—REGISTER NOW! ([Link to: https://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=2669](https://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=2669))

Head in a new direction with two outside the box keynote speakers! To open the conference, Kelly Leonard, executive vice president at The Second City, will show you how elements of improv comedy can improve creativity and collaboration in city hall.

The conference will close on Friday with Dr. Amit Sood of the Mayo Clinic showing you techniques to manage stress to help deal effectively with the pressures and challenges you face.

Wednesday, June 14, 3:45-5:15 p.m.

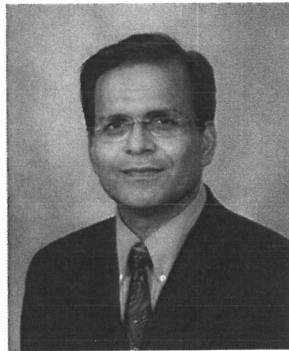


Kelly Leonard, Executive Vice President, The Second City

Using Improvisation to Improve Creativity and Collaboration

Solving persistent community challenges demands creativity, collaboration, and communication. During the opening session, The Second City Executive Vice President Kelly Leonard will demonstrate how to use the seven elements of improv comedy to build critical soft skills—like a willingness to listen, building trusting relationships, and adapting to change. You'll see how embracing these improv techniques can help you pivot out of uncomfortable situations, approach difficult conversations more effectively, and be a more compelling, creative, and collaborative leader.

Friday, June 16, 10:15—11:45 a.m.



Dr. Amit Sood, Mayo Clinic

Stress Management and Resiliency Training (SMART)

While the pressures and challenges of public office can be stimulating, they can also leave you feeling anxious and overwhelmed. Hear from the Mayo Clinic's Dr. Amit Sood about a program scientifically proven to decrease stress and anxiety while increasing well-being and happiness. During this session, you'll learn practical approaches to increase resilience, enhance performance, and improve relationships—skills that will help you in your personal, professional, and public roles.

Return to the main Annual Conference page. ([Link to: http://www.lmc.org/page/1/AC2017.jsp](http://www.lmc.org/page/1/AC2017.jsp))

Your LMC Resource

Contact **Jamie Oxley**
 Training Program Coordinator
 (651) 281-1250 or (800) 925-1122
joxley@lmc.org ([Link to: mailto:joxley@lmc.org](mailto:joxley@lmc.org))

Meet our city vendors!

2017 Annual Conference: Session Track Descriptions

track1 ([Link to: #track1](#))

track2 ([Link to: #track2](#))

track3 ([Link to: #track3](#))

track4 ([Link to: #track4](#))

track5 ([Link to: #track5](#))

track6 ([Link to: #track6](#)) —REGISTER NOW! ([Link to: https://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=2669](https://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=2669))

During the 2017 Annual Conference, you'll have the opportunity to choose from more than 20 educational sessions—creating a program that fits the specific needs of you and your city. This year's sessions focus on six areas: planning for your future, creating an inclusive community, reinventing local government, building community capacity, community and engagement, and sessions hosted by the League's Business Leadership Council.

Planning for Your Future

What steps are you taking to become a stronger, more resilient community? Think 20-50 years into the future as you explore more sustainable ways to approach planning, development, and economic growth.

Key topics:

Infrastructure financing tools and strategies

Building strong, sustainable communities

Climate-smart energy strategies

Sharing and using city data

The future city workforce

Creating an Inclusive Community

Two massive demographic shifts will impact cities over the next generation: an aging population and an increasingly diverse population. Discover ways communities of all sizes are creating a place for all people, from improving quality of life to building trust and connecting with citizens.

Key topics:

Advancing racial equity in local government

Bridging the urban-rural divide

Diversity and inclusion in action

Supporting new Americans in our communities

Community art for vibrant, livable cities

Recognizing unconscious bias

Reinventing Local Government

With a shifting economy and public pressure to do more with less, cities are seeking out innovative ways to address challenges. Examine new approaches for delivering services that are more efficient and effective.

Key topics:

Developing city infrastructure through public-private partnerships (P3's)

Addressing 21st century policing challenges

Risk management for new police technology

Changing organizational culture to boost employee engagement

Building Community Capacity

Sometimes it makes sense for local government to play a convener role and engage other community members and resources to help solve problems and build on successes. Learn about partnerships and collaborations that can strengthen your community.

Key topics:

Growing social capital

Collaborative leadership for better results

Empowering the next generation of civic leaders

Community arts collaboratives

Communications and Engagement

As a city official, you interact with a wide range of people, including the public, the media, and your colleagues in city hall. Knowing the most effective ways to communicate with a variety of stakeholders

can help you successfully engage the people in your city. Key Topics:

Using improv tools to enhance communication and collaboration

Crisis communications

Dealing with NIMBY (not in my backyard)

3D visualization tools to improve project communication

Communicating financial information

Business Leadership Council

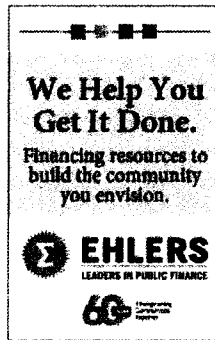
League business partners share insights and expertise on timely issues, offer resources for cities, and answer your questions. Learn about a variety of topics including leadership development, effective communication, workforce planning, and legal considerations as well as planning, funding, and completing infrastructure projects.

Return to the main Annual Conference page. ([Link to: http://www.lmc.org/page/1/AC2017.jsp](http://www.lmc.org/page/1/AC2017.jsp))

Your LMC Resource

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Meet our city vendors!



([Link to: http://www.lmc.org/ads/102500](http://www.lmc.org/ads/102500))