

Cambridge Economic Development Authority (EDA)

Regular Meeting Minutes – January 17, 2023

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, January 17, 2023 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Bob Shogren, Mark Ziebarth, Lisa Iverson, Jim Godfrey and Aaron Berg.

Staff present: City Administrator Vogel, Deputy City Administrator Smith, Executive Director Moe, Housing Supervisor Deb Barrett, and Assistant to the City Administrator Seiberlich.

Call to Order

Shogren called the meeting to order at 5:45 p.m.

Approval of Agenda

Ziebarth moved, seconded by Iverson, to approve the agenda. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Godfrey, to approve consent agenda items A – C:

- A. Approval of December 5, 2022 and November 21, 2022 meeting minutes
- B. Approve EDA Draft October and November 2022 Financial Statements
- C. Approve EDA Admin Division Bills Checks #124650- #125148, totaling \$110,242.88

Upon roll call Shogren, Godfrey, Iverson, Ziebarth and Berg all voted aye, no nays. Motion carried unanimously.

Work Session

There were no items under the work session.

Unfinished Business

There were no items under unfinished business.

New Business

- A. Housing Supervisor Report on Bridge Park Apartments Housing Operations

Barrett summarized the submitted MTCS report (vacancy report). At this time Bridge Park is at 100% Occupancy. Received two Notices for Vacating, one resident has to go into assisted living

and the other passed away. Processed rent checks. Handed out and mailed Certificate of Rent Paid to current and past residents. Took down all Christmas decorations.

Barrett welcomed Berg to the EDA board. Barrett described her job duties as the Housing Supervisor and went over Bridge Park apartment operations and details.

Adjournment

Iverson moved, seconded by Godfrey, to adjourn the meeting at 5:50 p.m. Motion carried unanimously.



Bob Shogren, President

ATTEST:



Caroline Moe, Executive Director