

Cambridge City Council Meeting Announcement and Agenda

February 21, 2023 6:00 PM

Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
6:00 pm	1. Call to Order and Pledge of Allegiance
	2. Citizens Forum
	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of Regular City Council Meeting Minutes for February 6, 2023 (p. 3)
	B. Warrants # 125150 - # 125442 and ACH/Wire items totaling \$4,644,741.71 (p. 10)
	C. Resolution R23-010 Approve 2022 Inter-Fund Transfer (p. 54)
	D. Resolution R23-011 Amending the 2022 General Fund Budget (p. 56)
	E. Resolution R23-002 Approving the Final Plat for Maple Ridge Townhomes 2 nd Addition (p. 71)
	F. Approve temporary inter-fund borrowing at 12-31-22 (p. 77)
	G. Resolution R23-012 Certifying Delinquent Amount to Tax Roll (p. 78)
	H. Resolution R23-013 Approve Final Payment to Knife River Corporation for 2022 Street Project (p. 81)
	5. Work Session
	A. Annual Reports <ul style="list-style-type: none"> a. Police (p. 90) b. Finance (p. 95) c. Northbound (p. 102) d. Public Works/Utilities (p. 105)
	B. Continued Discussion of Financial Incentives for the Downtown Revitalization
	6. Unfinished Business
	7. New Business
	A. Approve Amendments to the Heritage Greens TIF 6-21 Agreement (p. 116)
	B. Approval of Visu-Sewer Proposal to Install a Sanitary Sewer Pipe Liner (p. 124)
	8. Mayor's Report
	9. Council Concerns

	10. City Attorney's Report
	11. City Administrator's Report
	12. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
Date	Time	Meeting/Event
March 6, 2023	6:00 pm	City Council
March 7, 2023	7:00 pm	Planning Commission
March 20, 2023	5:45 pm	EDA
March 20, 2023	6:00 pm	City Council
April 3, 2023	6:00 pm	City Council
April 4, 2023	7:00 pm	Planning Commission
April 10, 2023	7:00 pm	Parks, Trails & Recreation Commission
April 17, 2023	5:45 pm	EDA
April 17, 2023	6:00 pm	City Council
April 20, 2023	6:00 pm	Airport Commission
May 1, 2023	6:00 pm	City Council
May 2, 2023	7:00 pm	Planning Commission
May 15, 2023	5:45 pm	EDA
May 15, 2023	6:00 pm	City Council

**Cambridge City Council Meeting Minutes
February 6, 2023**

A regular meeting of the Cambridge City Council was held on February 6, 2023, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Aaron Berg, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel, Deputy City Administrator Smith, Police Chief Schuster, Deputy Fire Chief Will Pennings, Finance Director Moe, Community Development Director Westover, Fire Chief Todd Tomczik, Utilities/Public Works Director Schwab, and Assistant to the City Administrator Seiberlich.

Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 6:00 pm and led the public in the Pledge of Allegiance.

Approval of Agenda

Iverson moved, seconded by Ziebarth, to approve the agenda. All voted aye, no nays. Motion carried.

Consent Agenda

Berg requested to pull Item A.

Shogren moved, seconded by Ziebarth, to approve consent agenda Items B-P:

- B. Draft December 2022 Financial Statements
- C. Renewal of Service Agreement and Operational Framework Contact with Bismarck Map Company
- D. Resolution R23-003 Accept Restricted Donations for Winter Festival
- E. Resolution R23-004 Approve 2022 Inter-Fund Transfers
- F. Resolution R23-005 Amending the 2022 General Fund Budget
- G. Resolution R23-006 Amending the 2022 Airport Special Revenue Fund Budget
- H. Resolution R23-007 Amending 2023 General Fund Budget
- I. Approve Request for Proposal-Classification and Compensation Study
- J. Resolution R23-008 Certifying Delinquent Amount to Tax Roll
- K. Approve All City Collective-Bargaining Contracts for 2023-2025
- L. Public Works Purchase of a 2012 Ford F550 Altec Bucket Truck
- M. Accept the Resignation of Jesse Peck
- N. Purchase Dual-Encrypted Radios for PD
- O. Declare FD surplus property
- P. Approve changes to the 2021 Strategic Planning and Goal Setting Plan

Upon roll call, Godfrey, Shogren, Ziebarth, Berg and Iverson voted aye, no nays. Motion carried.

Berg requested to amend Item A, the January 17, 2023 City Council Minutes, to make corrections directed to staff.

Berg motioned, seconded by Iverson, to approve Item A, including the amended January 17, 2023 City Council Minutes. All voted aye, no nays. Motion carried.

Work Session

A. Letter of Commendation for Deputy Fire Chief Will Pennings

Godfrey read a Letter of Commendation for Deputy Fire Chief Will Pennings from Braham Fire Chief Ross Benzen for his mutual aid response on January 17th. Benzen spoke on how Pennings was appreciated by the Braham Fire Department and that he was an asset to Cambridge Fire Department.

Pennings complimented Braham Fire Department on their organization and said the credit should go to all on scene.

A. Annual Reports

2022 Fire Department Annual Report

Pennings presented the Fire Department's 2022 Annual Report. He noted one correction received recently from staff, Cambridge has a coverage area of 99 square miles, not 103 as his report showed. The department covers: the City of Cambridge, Cambridge Township, Bradford Township, Fish Lake Township, Isanti Township, North Branch Township, and Springvale Township.

Pennings touched on the highlights from 2022, including: Todd Tomczik's second year as Chief; the department discontinued Par 360 for Firefighter health and well-being; the spouses and significant others group is active and leading a great effort; the department obtained Wild Land PPE; three of the four new members are done with FF1, 2 and EMR; there was a significant increase in medical runs; members participated in over 399 volunteer hours at various community events; and the department completed EMR training.

Pennings said one of the struggles the department was having with recruitment is changes in commitment time. Training has increased from 46 hours in 1997 to 200 hours in 2022. The Cambridge Fire Department fully staffed at 30 members.

Looking forward to 2023, Pennings said, the paid on-call rate will increase in an attempt to avoid duty crew and full-time staffing. The department would also like to complete pre-incident planning and import to 'I am Responding' for all members to access and to maintain good ISO rating. There is also a strong focus Firefighter health and well-being.

2022 Economic Development Annual Report

Smith overviewed some Economic Development highlights for 2022. She started as the Deputy City Administrator in March with a responsibility of overseeing the economic development in the city. Monica Seiberlich began as the Assistant to the City Administrator in August; Cambridge had a full-page ad in the 2022 Vikings Yearbook; there has been regular interest from developers, especially in housing; and Allina Healthcare announced its plans to build their new facility in Cambridge.

Smith noted some of the Community and Program Involvements she has had in 2022: Discover Downtown, Economic Development Association of Minnesota (EDAM), Career and College Community Collaboration, GPS 45:93, League of MN Cities Improving Service Delivery Taskforce,

North 65 Chamber of Commerce, East Central Regional Development Commission (ECRDC), Great Lakes Federal Grant Program, and Regular meetings with Amanda Usher from Isanti County and Stephanie Hillesheim from the City of Isanti.

Smith overviewed the new businesses that opened in 2022. Those included Taco Bell, Dollar General, Minnco Credit Union – Minnco Center, M&H Appliance, The Party Room, Busy Boys, Floe International, Kwik Trip #1177 (Main Street), and Kwik Trip #1139 (East Side). The Cove Massage opened in early 2023. Businesses with plans to open in 2023 include Kwik Trip (West Side), Happy Productions, Pizza Ranch, Mercantile Hotel, Scooters Coffee, Embrace Orthodontics (expansion), Popeye's, and Star 95.

New housing development has been slow due to cost and supply issues, Smith reported. In 2022 the Emerald Apartments and Emerald Townhomes were completed. Upcoming projects include the Cambridge Cove, Cambridge Family Apartments, and Unique Apartments.

Smith said the Downtown Revitalization project started with planning and research from past initiatives and other communities, and was influenced by citizen input at gatherings such as Cookies with Council, and from local businesses. From there Council identified their priorities and focus was put on improving parking, increased safety, funding options for businesses and building owners, improved pedestrian accommodations, and enhanced aesthetics.

City Center mall, Smith continued, saw expansions for both Gamers Den and Pregnancy Resource Center. There has been active interest in the four suites that are available. The mall corridor hosts one or two events each month, such as job fairs and sports cards and collectable shows.

Leaf's towing purchased 6.6 acres in the Industrial Park and plans to move in the near future. Smith has been meeting with staff to find the best use for the other available properties.

Two TIF Districts were approved in 2022, Smith reported. The Cambridge Family Apartments, a 100% low-income family housing; and Mercantile Hotel, a 32-unit boutique hotel with planned conference space, Swedish spa, and rooftop dining. This TIF District allowed for expanded parking options. Other TIF interest has been primarily for housing.

Looking ahead into 2023, Smith plans to seek further recommendations for, and to implement, the Downtown Revitalization program. There will be increased efforts in marketing city-owned spaces. Smith plans to continue collaboration with the community in and around Cambridge.

Shogren asked if the aforementioned Star 95 car wash was a new business, or the one that is currently located in Cambridge. Westover replied that it was the same business, they were just remodeling. Shogren asked where Popeyes was planned, Westover said it would be built by the new Minnco Credit Union Center.

2022 Community Development Annual Report

Westover noted the Community Development Department supports all aspects of Community and Economic Development. This includes administering the City Code, Zoning Code, Building Codes, Property Maintenance Ordinances, subdivisions, platting, parks planning and development, and

supporting the City Engineer. The department maintains electronic filing which allows for effective and efficient property file maintenance, data retention, and record request fulfilling capabilities. It also updates ordinances while balancing the needs of citizens and being mindful of statutory requirements.

Westover continued, staff includes a Director, City Planner, Specialist, Building Official, Building Inspector, Administrative Assistant, and part-time Receptionist. Rum River Construction Consultants continue to provide plan review and inspections.

The Community Development Director and City Planner are the staff liaisons to the Planning Commission. In 2022 the Planning Commission reviewed 17 IUPs, 6 Preliminary Plats, 3 Variances, 2 Rezones, and 2 Street Vacations. The Community Development Specialist is staff liaison to the Parks, Trails, and Recreation Commission (PTRC), which planned, coordinated, and hosted 16 Park Programs in 2022.

Westover reported there isn't many available residential lots and construction costs are high, therefore, single family home construction was minimal in 2022. Cambridge Cove and the Menard's development are gearing up for additional lots. Commercial projects and multi-family apartments have been on the rise. Unique Apartments opened in April and is already fully rented.

Westover noted in 2022 the Community Development department had a complete staff turnover, with the exception of herself. She complimented the new staff's hard work.

Unfinished Business

A. Ordinance 765 Land Use Amendments

Schwab noted that on 10/17/22 Council approved Ordinance 758 Title XV Land Usage, Chapter 152, Stormwater Management. Since then, there have been further developments in stormwater management that require further amendments to Chapter 152.

Berg motioned, seconded by Iverson, to approve amended Ordinance 765 Title XV Land Usage, Chapter 152, Stormwater Management as presented and allow staff to submit a summary publication. All voted aye, no nays. Motion carried.

New Business

A. Parks, Trails, and Recreation Commission applicant interviews and appoint new members

Westover said the terms of Parks, Trails, and Recreation Commissioners Jeff Andres and Jeff Soderquist expired on January 31, 2023. They have both served one full 3-year term and have applied for re-appointment. The vacant seats were posted in the newspaper, social media, and on the city's webpage. Four applications were received: Jeff Andres (re-appointment), Jeff Soderquist (re-appointment), Adam Schorer, and Lucinda Reilly. All applicants were in attendance. Council asked three interview questions to each applicant.

Shogren asked for residence addresses of the applicants to verify residency. Vogel requested a 5-minute recess to gather the information.

Shogren motioned, Iverson seconded, to recess so staff can gather the requested information.

Godfrey called a recess until 7:02 pm. The meeting was called back in session at 7:04 pm, staff asked for more time to gather the addresses. Item 7A and 7B were paused to allow for this.

C. Approve chassis changes and approve order with Boyer Truck 'E4'

Vogel stated there were recent discussions on the changes to the chassis order, which had a price increase of \$11,019. Vogel said it was more beneficial to proceed with the order and not slow down the purchase of the chassis.

Tomczik noted the purchase proposal was for the chassis only. Delivery is expected late 2023. There were developments at an earlier meeting, Tomczik announced the Relief Association donated \$50,000 towards the chassis purchase.

Shogren motioned, seconded by Iverson, to approve Vogel to sign Purchase Proposal with Boyer Truck for the E4 Chassis. All voted aye, no nays. Motion carried.

D. Approve FD Chevrolet Tahoe "C2"

Vogel said this was a standard Capital replacement of "C2" 2012 Chevrolet Tahoe. Tomczik noted the Tahoe was originally purchased in 2012 and was expected to sell for approximately \$10,000.

Iverson motioned, seconded by Shogren, to approve purchase the 2023 Tahoe "C2". All voted aye, no nays. Motion carried.

E. Approval of the Public Works Snow and Ice Management Policy

Schwab explained the city is required by the Minnesota Pollution Control (MPCA) to poses a National Pollution Discharge Elimination System/State Disposal System (NPDES/SDS) Municipal Separate Storm Sewer System (MS4) permit. Within that permit is a Stormwater Pollution Prevention Plan (SWPPP). The SWPPP is divided up into sections that are referred to as Minimum Control Measures (MCM). MCM 6 requires the City to have a Snow and Ice Management Policy. The League of Minnesota Cities (LMC), the city's Insurance Provider, strongly recommended having a policy to avoid liability issues.

Shogren motioned, seconded by Ziebarth, to adopt the City of Cambridge Snow and Ice Management Policy. All voted aye, no nays. Motion carried.

F. Advertise for and Fill 2 Open PD Positions

Schuster summarized, with the resignation of Officer Jesse Peck and the position that was created during the 2023 budgeting process, the Police Department currently has two open Police Officer positions. During the hiring process, Schuster proposed to create an eligibility list for any future openings if quality candidates are identified. He stated this request was compatible with Core Strategy #2: Deliver Exceptional Public Services; Maintain proper staffing levels in all departments. These positions are already budgeted for.

Iverson motioned, seconded by Berg, to allow staff to advertise for and begin a hiring process for the two vacancies. All voted aye, no nays. Motion carried.

Vogel requested a 3-minute recess to provide the addresses requested for Item 7A.

Shogren motioned, seconded by Iverson, to recess for 3 minutes. Godfrey called recess at 7:16 pm.

Godfrey called the meeting back in order at 7:20 pm.

A. *Continued: Parks, Trails, and Recreation Commission Applicant Interviews and appoint new members*

Ziebarth motioned, seconded by Shogren, to reappoint Jeff Andres and Jeff Soderquist to the Parks, Trails, and Recreation Commission with a term expiring January 31, 2026. All voted aye, no nays. Motion carried.

B. *Abandoned Vehicle Abatement at 4th Lane SE (PIN: 15.176.0020)*

Westover reported that there is an abandoned trailer on the vacant Outlot B of Parkwood on the Lakes 4th Addition, PIN 15.176.0020. Staff sent notice to the property owner and the registered owner of the trailer twice, stating that the abandoned trailer needs to be removed or abatement would be ordered. All relevant parties have been given adequate time to remove the trailer. Staff would like to see this trailer removed through the abatement process of towing, charges are \$125.00.

Berg asked if the trailer had been checked to see if it was stolen, Schuster said it had not been reported stolen.

Shogren motioned, seconded by Ziebarth, to direct abatement of the abandoned trailer at 4th Ln SE. All voted aye, no nays. Motion carried.

G. *Resolution R23-009 with the determination of the negative finding for an EIS for the Allina Cambridge Medical Center project*

Westover said as part of the Cambridge Medical Center Replacement Campus project, an Environmental Assessment Worksheet (EAW) was required. The EAW was developed to assess the impacts of the project in order to determine if an Environmental Impact Statement (EIS) was needed. The EAW was filed with the Minnesota Environmental Quality Board (EQB) and circulated for review and comments. The 30-day review period has passed and two comments were received, one from the MN DNR, and one from the Historical Society. Based on this information and the Findings of Fact and Conclusions, staff felt the EAW is adequate and there isn't a need for an EIS.

Shogren motioned, seconded by Iverson, to approve Resolution R23-009. All voted aye, no nays. Motion carried.

Mayor's Report

Godfrey shared that the State of City luncheon will be on Feb 15th at noon. Any Council members or staff interested in attending should notify Vogel as soon as possible.

Godfrey then spoke on a personal note, friends visiting from St. Paul complimented roads in Cambridge. He commended the Public Works department for maintaining the roads so well.

Council Concerns

No Council Concerns

City Attorney Report

No City Attorney Report

City Administrator’s Report

A. Winter Festival Update

Vogel gave an update on the Winter Festival: there were 14 contest entries, 80 votes, and around 130-150 people attended. He felt this was a good turnout for a first-time event and the dog sled rides were a big draw. There were six craft vendors, two food trucks, four bonfires, ice skating, snow sledding, hot cocoa, smores, and corn hole. He thanked the sponsors for their donations to the gift baskets: Minnco, Connexus Energy, Embrace Orthodontics, Happy Productions, TreeFellers, North Metro Saw, Cambridge Surplus Food Distribution, Presbyterian Homes & Services, and Sidelines. He thanked staff, especially Amy Norling, Monica Seiberlich and Chris Lindquist, for their hard work. Overall, community feedback was positive and people were happy to have something to do in the winter.

Godfrey felt this event knocked it out of the park, especially being its first year and had a short 6-week planning time.

B. NLX Update

Vogel said he testified at the Senate Transportation Committee on January 30th. He encouraged their support, and it was relayed that this is high priority and looked upon favorably. The state may be slating 90 million to fund this project, which would leverage 320-390 million in federal assets. This would be a transformative project for Cambridge.

Ziebarth praised staff and Vogel for the Winter Fest. He said everyone that he spoke to at the event said they had a great time. He thanked Vogel for attending and testifying on behalf of the city at NLX.

Adjournment of Council Meeting

Being no further business before the City Council, Beg moved, seconded by Shogren, to adjourn the regular meeting at 7:34 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

CAMBRIDGE CITY COUNCIL MEETING
 February 21, 2023
 BILLS LIST

Disbursement Type:	Date	Check #s	Submitted For <u>Approval</u>
Prepaid Checks	1/11/2023	125150 - 125217	185,700.18
Prepaid Checks	1/18/2023	125218 - 125274	3,229,802.22
Prepaid Checks	1/25/2023	125276 - 125314	163,778.69
Prepaid Checks	2/1/2023	125315 - 125391	204,991.68
Prepaid Checks	2/8/2023	125392 - 125442	222,046.04
Total Checks			4,006,318.81
PAID THROUGH ACH or WIRE Jan 2023:			
Payroll			274,688.56
Federal Payroll Tax Withholding			83,929.89
State Payroll Tax Withholding			17,372.96
PERA Withholdings			74,156.19
Deferred Comp Premiums			5,620.00
Self Insurance & Flex & Select Account Admin Fee			4,247.22
ECE			55,234.56
Sales & Use Tax Payments to State of MN			74,378.00
Centerpoint			11,463.93
Wright Express (City wide fuel cards)			21,304.72
Connexus			1,230.53
Midcontinent			4,006.00
Reliance Life Insurance ACH			1,475.16
AFLAC			315.18
Visible City-Community Center Feasibility Study			9,000.00
Total Paid through ACH or Wire			638,422.90
TOTAL SUBMITTED FOR APPROVAL			\$4,644,741.71

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of City check disbursements from 1/5/2023-2/8/2023 and all other disbursements for January 2023.

Caroline Moe 2-13-2023
 Caroline Moe, Director of Finance signature & date

Linda Gerlach 2/14/2023
 Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
165	Allina Health	Health History, Physical, Questionnaire - Building	139.50
165	Allina Health	Collection, Health History, Physical, Questionnaire - Fire	165.50
165	Allina Health	Health History, Physical, Questionnaire - Parks Season	279.00
Total 165:			584.00
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Wastewater	333.44
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Building	56.54
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Finance	197.00
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Building	159.95
175	Amazon Capital Services, Inc.	Office Supplies - Planning	26.95
175	Amazon Capital Services, Inc.	Copy Paper	48.98
Total 175:			822.86
319	Artisan Beer Company	Liquor Store Merchandise	790.70
Total 319:			790.70
323	ASCAP	License Fee - Account Number 500806408	420.00
Total 323:			420.00
439	Barnum Gate Services, Inc.	Repair & Maint Supplies Veh/Eq - Water Plant	228.60
439	Barnum Gate Services, Inc.	Repair & Maint Labor Veh/Eq - Water Plant	392.50
Total 439:			621.10
521	Bellboy Corporation	Liquor Store Merchandise	840.00
521	Bellboy Corporation	Liquor Store Merchandise	3,730.65
521	Bellboy Corporation	Liquor Store Merchandise	328.05
Total 521:			4,898.70
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,829.75
551	Chas A. Bernick Inc.	Liquor Store Merchandise	179.50
Total 551:			4,009.25
555	Business Essentials	Copy Paper	58.40
Total 555:			58.40
826	North 65 Chamber of Comme	New Resident Mailing	30.00
Total 826:			30.00
1140	Cintas Corporation	Rug Rentals - Liquor Store	112.83
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	18.47

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	135.35
1140	Cintas Corporation	Uniform Rental - Parks	9.84
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	155.37
1140	Cintas Corporation	Rug Rentals - Street Dept	14.54
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	160.54
1140	Cintas Corporation	Uniform Rental - Parks	9.84
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	155.37
Total 1140:			796.37
1246	Commissioner of Transportati	Material Testing & Inspection	773.55
Total 1246:			773.55
1316	Crawford's Equipment, Inc.	Monthly Equipment Rental Skid Loader - Street Dept	1,250.00
Total 1316:			1,250.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	8,985.60
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	3,544.95
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	22.50-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	.01
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	22,617.37
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	323.70-
Total 1396:			34,801.73
1613	Dusty's Drain Cleaning, Inc.	Repairs & Maint Labor Bldgs - City Hall	412.50
Total 1613:			412.50
1815	Erickson Electric Company, In	Repair & Maint Labor Veh/Eq - Water Plant	1,601.35
1815	Erickson Electric Company, In	Repair & Maint Supplies Veh/Eq - Water System	336.10
Total 1815:			1,937.45
1867	Fairbanks, Dylan & Elizabeth	Refund Overpayment Final Water Bill 1-11707	3.91
Total 1867:			3.91
1922	Ferrellgas	Cylinder Rental - Ice Rink	36.00
1922	Ferrellgas	Cylinder Rental - Ice Rink	36.00
Total 1922:			72.00

Vendor	Vendor Name	Description	Net Invoice Amount
2059	Synchrony Bank	Misc Operating Supplies - Streets	223.96
2059	Synchrony Bank	Snow Removal Materials	38.66
2059	Synchrony Bank	Misc Operating Supplies - Parks	211.73
2059	Synchrony Bank	Chemicals - Wastewater	9.87
Total 2059:			484.22
2146	Gopher State One-Call Inc.	FTP Tickets	13.50
2146	Gopher State One-Call Inc.	FTP Tickets	13.50
Total 2146:			27.00
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2271	Hach Company	Wastewater Lab Supplies	736.11
Total 2271:			736.11
2561	Initiative Foundation	2023 Economic Development Support	2,075.00
Total 2561:			2,075.00
2661	Isanti County Historical Societ	2023 Support	1,500.00
Total 2661:			1,500.00
2681	Isanti County Sheriff's Office	RMS Monthly Maintenance - January	168.24
Total 2681:			168.24
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,284.22
2796	Johnson Brothers Liquor Co	Delivery Charge	20.21
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,641.50
2796	Johnson Brothers Liquor Co	Delivery Charge	53.29
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	30.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,742.50
2796	Johnson Brothers Liquor Co	Delivery Charge	21.03
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,675.00
2796	Johnson Brothers Liquor Co	Delivery Charge	50.76
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,067.55
2796	Johnson Brothers Liquor Co	Delivery Charge	83.69
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,386.98
2796	Johnson Brothers Liquor Co	Delivery Charge	180.25
Total 2796:			15,236.98
3086	Landworks Construction, Inc.	Snow Removal - City Streets	4,572.50

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3086:			4,572.50
3151	League of Minnesota Cities	Adobe Acrobat PRO DC Annual Payment	92.35
Total 3151:			92.35
3453	McCloud, Kelly	Refund Overpayment Final Water Bill	25.18
Total 3453:			25.18
3461	McDonald Distributing Compa	Liquor Store Merchandise	1,154.45
3461	McDonald Distributing Compa	Liquor Store Merchandise	34,271.55
3461	McDonald Distributing Compa	Liquor Store Merchandise	360.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	1,292.33-
3461	McDonald Distributing Compa	Liquor Store Merchandise	964.45
3461	McDonald Distributing Compa	Liquor Store Merchandise	141.90
Total 3461:			35,600.02
3521	Menards	Small Tools & Equipment - Water	38.25
3521	Menards	Street Light and Signal Repairs	97.80
3521	Menards	Small Tools & Equipment - Streets	123.79
3521	Menards	Misc Operating Supplies - Wastewater	52.05
3521	Menards	Small Tools & Equipment - Wastewater	25.25
3521	Menards	Misc Operating Supplies - Wastewater	22.07
3521	Menards	Repair & Maint Supplies Veh/Eq - Shop	43.53
3521	Menards	Misc Operating Supplies - Water	16.60
3521	Menards	Break Room Supplies - City Hall	19.64
Total 3521:			438.98
3538	Metro Watershed Partners	2023 Membership: Adopt-a-Drain	450.00
Total 3538:			450.00
3542	Metro Payroll Inc.	eKlock Enterprise - November	360.00
Total 3542:			360.00
3558	Michaud Distribution	Liquor Store Merchandise	303.30
Total 3558:			303.30
3659	Minnesota BCA	Training - M. Giese	75.00
Total 3659:			75.00
3676	MCSI Minnesota Computer S	Contract Base Rate Charge - Tosh/Estudio 850	10.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3676:			10.00
3755	Minuteman Press	Snowman/Ice Sculpture Contest Banners	426.00
Total 3755:			426.00
3776	Minnesota Unemployment Ins	Unemployment Benefits - Quarter 4 2022	2,456.00
Total 3776:			2,456.00
3829	Minnesota Dept of Labor and	4th Qtr Building Permit Surcharge	3,194.93
3829	Minnesota Dept of Labor and	4th Qtr Building Permit Surcharge	127.80-
Total 3829:			3,067.13
3876	Minnesota Pollution Control A	Wastewater Certification Exam - B. Putzke	55.00
Total 3876:			55.00
3941	Morton Salt, Inc	Bulk Safe-T-Salt	2,350.31
3941	Morton Salt, Inc	Bulk Safe-T-Salt	2,307.80
3941	Morton Salt, Inc	Bulk Safe-T-Salt	2,301.27
3941	Morton Salt, Inc	Bulk Safe-T-Salt	7,024.78
Total 3941:			13,984.16
3981	MTI Distributing, Inc.	Repair & Maint Supplies Veh/Eq - Streets	1,025.69
Total 3981:			1,025.69
4026	National Association of Town	NATW Membership	35.00
Total 4026:			35.00
4181	Northern Safety Technology	Repair & Maint Supplies Veh/Eq - Streets	521.62
Total 4181:			521.62
4399	Parkitect	Trash Container Parks	900.00
4399	Parkitect	Trash Container Parks	450.00
4399	Parkitect	Trash Container Parks	450.00
Total 4399:			1,800.00
4426	Paustis Wine Company	Liquor Store Merchandise	2,606.00
4426	Paustis Wine Company	Freight Charge	36.25
4426	Paustis Wine Company	Liquor Store Merchandise	2,004.00
4426	Paustis Wine Company	Freight Charge	20.00

Vendor	Vendor Name	Description	Net Invoice Amount
4426	Paustis Wine Company	Liquor Store Merchandise	200.00
4426	Paustis Wine Company	Freight Charge	2.50
Total 4426:			4,868.75
4467	Peterson's North Branch Mill	Misc Operating Supplies - Wastewater	219.99
Total 4467:			219.99
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,134.35
4476	Phillips Wine & Spirits	Delivery Charge	17.93
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,780.00
4476	Phillips Wine & Spirits	Delivery Charge	60.63
Total 4476:			2,992.91
4661	Quill Corporation	Copy Paper	73.60
4661	Quill Corporation	Laserjet Toner - Finance	192.35
Total 4661:			265.95
4749	Red Bull Distribution Compan	Liquor Store Merchandise	277.44
Total 4749:			277.44
4824	RITE Enterprises Inc	CD Terminal Adjustment Fee	144.96
Total 4824:			144.96
4919	Rupp, Anderson, Squires,	December Legal Expense	6,295.39
Total 4919:			6,295.39
5151	Smith & Loveless, Inc.	Repair & Maint - Lift Stations	2,659.03
Total 5151:			2,659.03
5181	Southern Glazer's of MN	Liquor Store Merchandise	5,757.40
5181	Southern Glazer's of MN	Delivery Charge	83.06
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,385.41
5181	Southern Glazer's of MN	Delivery Charge	29.71
5181	Southern Glazer's of MN	Liquor Store Merchandise	9,031.00
5181	Southern Glazer's of MN	Delivery Charge	85.25
5181	Southern Glazer's of MN	Delivery Charge	.77
Total 5181:			16,372.60
5251	Star	Public Notice Council Meeting Minutes	7.35
5251	Star	Public Notice 2023 Enterprise Funds & Summary Budg	49.88

Vendor	Vendor Name	Description	Net Invoice Amount
5251	Star	Public Notice Allina Health EAW	12.08
5251	Star	Public Notice Parks, Trails, and Rec Commission	22.05
5251	Star	Public Notice Council Meeting Minutes	12.08
5251	Star	Public Notice Ordinance 760,761,762,764	18.39
Total 5251:			121.83
5338	Summit Companies	Repair and Maintenance Labor - Library	395.00
Total 5338:			395.00
5408	Tatro, Tina	Refund Overpayment Final Water Bill 1-4184	71.61
Total 5408:			71.61
5491	The Wine Company	Liquor Store Merchandise	504.00
5491	The Wine Company	Shipping and Handling	15.00
Total 5491:			519.00
5692	Uncommon Loon Brewing Co	Liquor Store Merchandise	90.00
Total 5692:			90.00
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	292.70
Total 5816:			292.70
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	13.50
5886	Watson Co., Inc.	Liquor Store Merchandise	3,922.89
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	324.47
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			4,239.86
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	783.55
5891	Breakthru Beverage Minnesot	Freight Charge	4.60
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	208.00
5891	Breakthru Beverage Minnesot	Freight Charge	2.30
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	5,670.41
5891	Breakthru Beverage Minnesot	Freight Charge	49.55
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	356.00
5891	Breakthru Beverage Minnesot	Freight Charge	5.75
Total 5891:			7,080.16
6001	Wine Merchants	Liquor Store Merchandise	578.00
6001	Wine Merchants	Delivery Charge	7.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/23	01/11/2023	125150	165	Allina Health	101-20100	584.00
01/23	01/11/2023	125151	175	Amazon Capital Services, Inc.	101-20100	822.86
01/23	01/11/2023	125152	319	Artisan	610-20100	790.70
01/23	01/11/2023	125153	323	ASCAP	101-20100	420.00
01/23	01/11/2023	125154	439	Barnum Companies, Inc.	601-20100	621.10
01/23	01/11/2023	125155	521	Bellboy Corporation	610-20100	4,898.70
01/23	01/11/2023	125156	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	7,080.16
01/23	01/11/2023	125157	555	Business Essentials	101-20100	58.40
01/23	01/11/2023	125158	551	Bernick's	610-20100	4,009.25
01/23	01/11/2023	125159	1140	Cintas Corporation	601-20100	796.37
01/23	01/11/2023	125160	1246	Commissioner of Transportation	492-20100	773.55
01/23	01/11/2023	125161	1316	Crawford's Equipment, Inc.	101-20100	1,250.00
01/23	01/11/2023	125162	1396	Dahlheimer Beverage, LLC	610-20100	34,801.73
01/23	01/11/2023	125163	1613	Dusty's Drain Cleaning, Inc.	101-20100	412.50
01/23	01/11/2023	125164	1815	Erickson Electric Company, Inc.	601-20100	1,937.45
01/23	01/11/2023	125165	1867	Dylan & Elizabeth Fairbanks	601-20100	3.91
01/23	01/11/2023	125166	1922	Ferrellgas	101-20100	72.00
01/23	01/11/2023	125167	2146	Gopher State One Call	602-20100	27.00
01/23	01/11/2023	125168	2188	Gratitude Farms	101-20100	400.00
01/23	01/11/2023	125169	2271	Hach Company	602-20100	736.11
01/23	01/11/2023	125170	2561	Initiative Foundation	101-20100	2,075.00
01/23	01/11/2023	125171	2661	Isanti County Historical Society	101-20100	1,500.00
01/23	01/11/2023	125172	2681	Isanti County Sheriff's Office	101-20100	168.24
01/23	01/11/2023	125173	2796	Johnson Bros - St Paul	610-20100	15,236.98
01/23	01/11/2023	125175	3086	Landworks Construction, Inc.	101-20100	4,572.50
01/23	01/11/2023	125176	3151	League of Minnesota Cities	101-20100	92.35
01/23	01/11/2023	125178	3453	Kelly McCloud	601-20100	25.18
01/23	01/11/2023	125179	3461	McDonald Distributing Company	610-20100	35,600.02
01/23	01/11/2023	125180	3676	MCSI Minnesota Computer Systems Inc	101-20100	10.00
01/23	01/11/2023	125182	3521	Menards	101-20100	438.98
01/23	01/11/2023	125184	3542	Metro Payroll Inc.	101-20100	360.00
01/23	01/11/2023	125186	3538	Metro Watershed Partners	603-20100	450.00
01/23	01/11/2023	125187	3558	Michaud Distribution	610-20100	303.30
01/23	01/11/2023	125188	3659	Minnesota Bureau Criminal Apprehensio	101-20100	75.00
01/23	01/11/2023	125189	3829	Minnesota Dept of Labor and Industry	101-20100	3,067.13
01/23	01/11/2023	125190	3876	Minnesota Pollution Control Agency	602-20100	55.00
01/23	01/11/2023	125191	3776	Minnesota Unemployment Insurance	101-20100	2,456.00
01/23	01/11/2023	125192	3755	Minuteman Press	101-20100	426.00
01/23	01/11/2023	125193	3941	Morton Salt, Inc	101-20100	13,984.16
01/23	01/11/2023	125194	3981	MTI Distributing Inc.	101-20100	1,025.69
01/23	01/11/2023	125195	4026	NATW	101-20100	35.00
01/23	01/11/2023	125196	826	North 65 Chamber of Commerce	101-20100	30.00
01/23	01/11/2023	125197	4181	Northern Safety Technology	101-20100	521.62
01/23	01/11/2023	125198	4399	Parkitect	101-20100	1,800.00
01/23	01/11/2023	125199	4426	Paustis Wine Company	610-20100	4,868.75
01/23	01/11/2023	125200	4467	Peterson's North Branch Mill	602-20100	219.99
01/23	01/11/2023	125201	4476	Phillips St Paul	610-20100	2,992.91
01/23	01/11/2023	125202	4661	Quill Corporation	101-20100	265.95
01/23	01/11/2023	125203	4749	Red Bull Distribution Company, Inc.	610-20100	277.44
01/23	01/11/2023	125204	4824	RITE	610-20100	144.96
01/23	01/11/2023	125205	4919	Rupp, Anderson, Squires,	101-20100	6,295.39
01/23	01/11/2023	125207	5151	Smith & Loveless, Inc.	602-20100	2,659.03
01/23	01/11/2023	125208	5181	Southern Glazer's of MN	610-20100	16,372.60
01/23	01/11/2023	125209	5251	Star	101-20100	121.83
01/23	01/11/2023	125210	5338	Summit Fire Protection	101-20100	395.00
01/23	01/11/2023	125211	2059	Synchrony Bank	602-20100	484.22
01/23	01/11/2023	125212	5408	Tina Tatro	601-20100	71.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/23	01/11/2023	125213	5491	The Wine Company	610-20100	519.00
01/23	01/11/2023	125214	5692	Uncommon Loon Brewing Company	610-20100	90.00
01/23	01/11/2023	125215	5816	Viking Coca-Cola Bottling Co	610-20100	292.70
01/23	01/11/2023	125216	5886	Watson Co., Inc.	610-20100	4,239.86
01/23	01/11/2023	125217	6001	Wine Merchants	610-20100	585.00
Grand Totals:						<u>185,700.18</u>

Vendor	Vendor Name	Description	Net Invoice Amount
41	ABM Equipment & Supply Inc.	Small Tools & Equipment - Wastewater	3,918.87
Total 41:			3,918.87
175	Amazon Capital Services, Inc.	Office Supplies - Planning	153.99
175	Amazon Capital Services, Inc.	Uniform Allowance - Police	139.99
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Planning	28.97
Total 175:			322.95
448	Battles, Jade	Refund Overpayment Final Water Bill 1-25802	110.52
Total 448:			110.52
521	Bellboy Corporation	Liquor Store Merchandise	3,310.39
521	Bellboy Corporation	Liquor Store Merchandise	163.00
521	Bellboy Corporation	Credit Liquor Merchandise	18.00-
Total 521:			3,455.39
551	Chas A. Bernick Inc.	Liquor Store Merchandise	2,690.55
551	Chas A. Bernick Inc.	Liquor Store Merchandise	222.46
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	15.37-
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	8.48-
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	79.02-
Total 551:			2,810.14
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	110,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	4,253.13
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	3,753.07
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	18,575.00
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	475,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	96,894.59
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	1,698.32
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	43,846.15
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	1,907.99
626	Bond Trust Services Corporati	GO Bonds, Series 2014A	49,259.26
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	135,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	8,525.00
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	125,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	6,525.00
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	5,175.09
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	4,892.25
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	94,523.95
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	82,253.09
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	3,152.37
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	2,201.43
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	50,103.90

Vendor	Vendor Name	Description	Net Invoice Amount
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	42,534.14
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	2,481.32
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	2,997.54
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	47,643.01
626	Bond Trust Services Corporati	GO Bonds, Series 2016A	47,941.91
626	Bond Trust Services Corporati	GO Bonds, Series 2018A	190,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2018A	21,675.00
626	Bond Trust Services Corporati	GO Bonds, Series 2018A	6,225.00
626	Bond Trust Services Corporati	GO Bonds, Series 2018A	55,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2018A	2,175.00
626	Bond Trust Services Corporati	GO Bonds, Series 2018A	20,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2018A	8,175.00
626	Bond Trust Services Corporati	GO Bonds, Series 2018A	70,000.00
626	Bond Trust Services Corporati	GO Water Revenue Bonds, Series 2019A	34,975.00
626	Bond Trust Services Corporati	GO Water Revenue Bonds, Series 2019A	100,000.00
626	Bond Trust Services Corporati	GO Sales Tax Revenue Bonds, Series 2019B	295,000.00
626	Bond Trust Services Corporati	GO Sales Tax Revenue Bonds, Series 2019B	81,853.13
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	30,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	7,756.25
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	35,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	235,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	4,825.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	29,825.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	5,725.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	40,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	5,850.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	40,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	11,500.00
626	Bond Trust Services Corporati	GO Bonds, Series 2020A	80,000.00
626	Bond Trust Services Corporati	GO Bonds, Series 2022A	15,945.42
626	Bond Trust Services Corporati	GO Bonds, Series 2022A	61,229.58
626	Bond Trust Services Corporati	GO Bonds, Series 2022A	4,695.83
626	Bond Trust Services Corporati	Paying Agent Fees - GO Bonds, Series 2014A	475.00
626	Bond Trust Services Corporati	Paying Agent Fees - GO Bonds, Series 2016A	475.00
626	Bond Trust Services Corporati	Paying Agent Fees - GO Bonds, Series 2018A	475.00
626	Bond Trust Services Corporati	Paying Agent Fees - GO Water Revenue Bonds, Serie	475.00
626	Bond Trust Services Corporati	Paying Agent Fees - GO Bonds, Series 2020A	475.00
626	Bond Trust Services Corporati	Paying Agent Fees - GO Bonds, Series 2022A	475.00
Total 626:			2,961,417.72
651	Boyer Ford Trucks Inc	Repair & Maint Supplies Veh/Eq - Streets	132.86
Total 651:			132.86
970	Cargill, Incorporated	Clearlane Deicer	6,399.80
970	Cargill, Incorporated	Clearlane Deicer	12,976.81

Vendor	Vendor Name	Description	Net Invoice Amount
Total 970:			19,376.61
972	Carlos Creek Winery	Liquor Store Merchandise	336.00
Total 972:			336.00
1140	Cintas Corporation	Rug Rentals - Liquor Store	112.83
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	18.47
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	135.35
1140	Cintas Corporation	Uniform Rental - Parks	9.84
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	155.37
Total 1140:			443.97
1251	Community GIS Services, Inc.	GIS Services - December	1,000.00
1251	Community GIS Services, Inc.	GIS Services - December	1,000.00
Total 1251:			2,000.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	735.10
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	1,677.15
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	20,313.92
Total 1396:			22,726.17
1553	DW Companies LLC	Snow Hauling and Removal - City Ctreets	4,575.00
Total 1553:			4,575.00
1658	East Central Regional Library	CA Building Maintenance Library 4th Qtr 2022	1,190.23
1658	East Central Regional Library	CA Building Maintenance Library 4th Qtr 2022	233.89
1658	East Central Regional Library	CA Building Maintenance Library 4th Qtr 2022	9,733.72
Total 1658:			11,157.84
1681	ECM Publishers, Inc.	Advertising - Liquor Store	1,446.28
1681	ECM Publishers, Inc.	Legal Notice Council Meeting Minutes	11.94
Total 1681:			1,458.22
1716	Ehlers & Associates, Inc.	TIF District 6-24 2022 Establishment	5,500.00
1716	Ehlers & Associates, Inc.	TIF District 6-24 2022 Establishment	5,500.00
Total 1716:			11,000.00
1737	Electric Pump Inc	Completed Inspection Pumps & Lift Stations	500.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1737:			500.00
1891	Fastenal Company	Repair & Maint Supplies Veh/Eq - Streets	8.06
Total 1891:			8.06
2182	Winebow	Liquor Store Merchandise	1,680.30
2182	Winebow	Freight Charges	24.75
Total 2182:			1,705.05
2271	Hach Company	Wastewater Lab Supplies	133.90
Total 2271:			133.90
2341	Hawkins, Inc.	Chemicals - Wastewater	18,110.68
2341	Hawkins, Inc.	Chemicals - Wastewater	20.00
2341	Hawkins, Inc.	Chemicals - Water	5,423.69
Total 2341:			23,554.37
2416	John Hirsch's Cambridge Mot	Repair & Maint Supplies Veh/Eq - Building	806.01
2416	John Hirsch's Cambridge Mot	Repair & Maint Labor Veh/Eq - Building	140.37
Total 2416:			946.38
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	6,486.00
2796	Johnson Brothers Liquor Co	Freight Charge	124.26
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	960.00
2796	Johnson Brothers Liquor Co	Freight Charge	35.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	7,740.00
2796	Johnson Brothers Liquor Co	Freight Charge	117.26
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,732.11
2796	Johnson Brothers Liquor Co	Delivery Charge	38.93
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,178.25
2796	Johnson Brothers Liquor Co	Delivery Charge	59.56
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	6,392.40
2796	Johnson Brothers Liquor Co	Delivery Charge	69.25
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,287.81
2796	Johnson Brothers Liquor Co	Delivery Charge	30.71
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,221.32
2796	Johnson Brothers Liquor Co	Delivery Charge	87.65
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	44.00-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	.50-
Total 2796:			31,516.01
3086	Landworks Construction, Inc.	Snow Removal - Liquor Store	297.50

Vendor	Vendor Name	Description	Net Invoice Amount
3086	Landworks Construction, Inc.	Snow Removal - Liquor Store	1,807.50
Total 3086:			2,105.00
3176	LELS	Union Dues 183 - January	810.00
3176	LELS	Union Dues 449 - January	135.00
3176	LELS	Union Dues 511 - January	67.50
Total 3176:			1,012.50
3189	LePage and Sons	Trash Service - Wastewater	252.03
3189	LePage and Sons	Trash Service - Maintenance Garage	87.17
3189	LePage and Sons	Trash and Recycle Service - Truck Garage	153.16
Total 3189:			492.36
3209	LHB, Inc.	Cambridge Hotel TIF District - Project 221288.00	7,600.00
Total 3209:			7,600.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	178.36
3461	McDonald Distributing Compa	Liquor Store Merchandise	9,055.55
3461	McDonald Distributing Compa	Credit Liquor Merchandise	297.63
Total 3461:			8,936.28
3521	Menards	Repair & Maint Supplies Infrast - Airport	117.61
3521	Menards	Repair & Maint - Wastewater Plant	23.94
3521	Menards	Small Tools & Equipment - Wastewater	65.88
Total 3521:			207.43
3543	Metro Sales, Inc.	Ricoh MP C6004ex Color Copier Rental - City Hall	572.93
Total 3543:			572.93
3929	Moose Lake Brewing Co. LLC	Liquor Store Merchandise	132.00
Total 3929:			132.00
4001	MVTL Laboratories Inc.	Testing - Water	80.36
Total 4001:			80.36
4126	NMN, Inc.	Liquor Store Merchandise	385.50
4126	NMN, Inc.	Freight Charge	26.80
Total 4126:			412.30

Vendor	Vendor Name	Description	Net Invoice Amount
4177	Northern Hollow Winery LLC	Liquor Store Merchandise	592.20
Total 4177:			592.20
4321	O'Reilly Automotive, Inc.	Repair & Maint Supplies Veh/Eq - PD	53.98
Total 4321:			53.98
4476	Phillips Wine & Spirits	Liquor Store Merchandise	3,244.47
4476	Phillips Wine & Spirits	Delivery Charge	66.92
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,334.35
4476	Phillips Wine & Spirits	Delivery Charge	74.31
Total 4476:			5,720.05
4626	Purchase Power	Finance Charges	11.48
Total 4626:			11.48
4640	Q Media Properties LLC	Advertising - Liquor Store	300.00
Total 4640:			300.00
4909	Rum River Construction Cons	December Contract Building Inspection Services	4,904.39
4909	Rum River Construction Cons	December Contract Building Inspection Services	962.65
4909	Rum River Construction Cons	December Contract Building Inspection Services	2,569.27
Total 4909:			8,436.31
5116	Short, Elliott, Hendrickson Inc	CAMBR City Eng. Services	3,650.00
5116	Short, Elliott, Hendrickson Inc	CAMBR Street Construction 2022	11,101.00
5116	Short, Elliott, Hendrickson Inc	CAMBR Cambridge Cove Const	8,062.30
5116	Short, Elliott, Hendrickson Inc	CAMBR 2nd Ave SW Ext Plans	13,338.25
5116	Short, Elliott, Hendrickson Inc	CAMBR 2023 Parking Lot Imp	2,383.00
5116	Short, Elliott, Hendrickson Inc	CAMBR 2023 Parking Lot Imp	1,416.00
5116	Short, Elliott, Hendrickson Inc	CAMBR Well No.9	10,338.18
5116	Short, Elliott, Hendrickson Inc	CAMBR MS4 Updates	1,675.25
Total 5116:			51,963.98
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	269.82
5181	Southern Glazer's of MN	Liquor Store Merchandise	8,624.15
5181	Southern Glazer's of MN	Delivery Charge	102.92
5181	Southern Glazer's of MN	Merchandise-Liquor Store	1,698.64
5181	Southern Glazer's of MN	Delivery Charge	54.25
5181	Southern Glazer's of MN	Liquor Store Merchandise	630.00
5181	Southern Glazer's of MN	Delivery Charge	9.30
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,715.90
5181	Southern Glazer's of MN	Delivery Charge	9.56

Vendor	Vendor Name	Description	Net Invoice Amount
5181	Southern Glazer's of MN	Liquor Store Merchandise	363.00
5181	Southern Glazer's of MN	Delivery Charge	3.10
5181	Southern Glazer's of MN	Liquor Store Merchandise	3,243.14
5181	Southern Glazer's of MN	Delivery Charge	45.72
5181	Southern Glazer's of MN	Liquor Store Merchandise	682.00
5181	Southern Glazer's of MN	Delivery Charge	9.30
Total 5181:			16,921.16
5251	Star	Advertising 2023 Snowman and Snow Sculpture	163.10
Total 5251:			163.10
5312	Stotzheim, Maxwell	Refund Overpayment Final Water Bill 1-14714	108.53
Total 5312:			108.53
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	887.16
Total 5516:			887.16
5541	Titan Machinery	Repair & Maint Supplies Veh/Eq - Streets	132.63
5541	Titan Machinery	Repair & Maint Supplies Veh/Eq - Streets	287.00
Total 5541:			419.63
5581	Total Control Systems, Inc.	Repair & Maint - Lift Stations	132.67
Total 5581:			132.67
5801	Verizon Wireless	wireless phone service - Police	33.38
5801	Verizon Wireless	wireless phone service - Fire Dept	75.02
5801	Verizon Wireless	wireless phone service - Water	20.00
5801	Verizon Wireless	wireless phone service - Wastewater	20.01
5801	Verizon Wireless	wireless phone service - Liquor Store	41.14
Total 5801:			122.79
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	329.55
Total 5816:			329.55
5831	Vinocopia	Liquor Store Merchandise	2,901.71
5831	Vinocopia	Delivery Charge	32.50
Total 5831:			2,934.21
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	14.02
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	27.00

Vendor	Vendor Name	Description	Net Invoice Amount
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	27.00-
5886	Watson Co., Inc.	Liquor Store Merchandise	1,806.39
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	339.18
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			2,165.59
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	808.00
5891	Breakthru Beverage Minnesot	Freight Charge	10.35
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	12,150.15
5891	Breakthru Beverage Minnesot	Freight Charge	110.98
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	49.50-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	10.49-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	.10-
Total 5891:			13,018.24
6076	Zep Sales and Service	Repair and Maint Supplies Veh/Eq - Streets	364.40
Total 6076:			364.40
Grand Totals:			3,229,802.22

Dated: 1/18/23

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/23	01/18/2023	125218	41	ABM Equipment & Supply Inc.	602-20100	3,918.87
01/23	01/18/2023	125219	175	Amazon Capital Services, Inc.	101-20100	322.95
01/23	01/18/2023	125221	448	Jade Battles	601-20100	110.52
01/23	01/18/2023	125222	521	Bellboy Corporation	610-20100	3,455.39
01/23	01/18/2023	125223	626	Bond Trust Services Corporation	392-20100	2,961,417.72
01/23	01/18/2023	125224	651	Boyer Trucks	101-20100	132.86
01/23	01/18/2023	125225	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	13,018.24
01/23	01/18/2023	125226	5516	Capitol Beverage Sales L.P.	610-20100	887.16
01/23	01/18/2023	125227	970	Cargill, Incorporated	101-20100	19,376.61
01/23	01/18/2023	125228	972	Carlos Creek Winery	610-20100	336.00
01/23	01/18/2023	125229	551	Bernick's	610-20100	2,810.14
01/23	01/18/2023	125230	1140	Cintas Corporation	601-20100	443.97
01/23	01/18/2023	125231	1251	Community GIS Services, Inc.	602-20100	2,000.00
01/23	01/18/2023	125232	1396	Dahlheimer Beverage, LLC	610-20100	22,726.17
01/23	01/18/2023	125233	1553	DW Companies LLC	101-20100	4,575.00
01/23	01/18/2023	125234	1658	East Central Regional Library	101-20100	11,157.84
01/23	01/18/2023	125235	1681	ECM Publishers, Inc.	610-20100	1,446.28
01/23	01/18/2023	125236	1681	ECM Publishers, Inc.	101-20100	11.94
01/23	01/18/2023	125237	1716	Ehlers & Associates, Inc.	295-20100	11,000.00
01/23	01/18/2023	125238	1737	Electric Pump	602-20100	500.00
01/23	01/18/2023	125239	1891	Fastenal Company	101-20100	8.06
01/23	01/18/2023	125240	2271	Hach Company	602-20100	133.90
01/23	01/18/2023	125241	2341	Hawkins, Inc.	601-20100	23,554.37
01/23	01/18/2023	125243	2416	John Hirsch's Cambridge Motors	101-20100	946.38
01/23	01/18/2023	125244	2796	Johnson Bros - St Paul	610-20100	31,516.01
01/23	01/18/2023	125246	3086	Landworks Construction, Inc.	610-20100	2,105.00
01/23	01/18/2023	125247	3176	LELS	101-20100	1,012.50
01/23	01/18/2023	125248	3189	LePage and Sons	101-20100	492.36
01/23	01/18/2023	125249	3209	LHB, Inc.	295-20100	7,600.00
01/23	01/18/2023	125250	3461	McDonald Distributing Company	610-20100	8,936.28
01/23	01/18/2023	125251	3521	Menards	602-20100	207.43
01/23	01/18/2023	125252	3543	Metro Sales, Inc.	101-20100	572.93
01/23	01/18/2023	125253	3929	Moose Lake Brewing Co. LLC	610-20100	132.00
01/23	01/18/2023	125254	4001	Minnesota Valley Testing Labs	601-20100	80.36
01/23	01/18/2023	125255	4126	NMN, Inc.	610-20100	412.30
01/23	01/18/2023	125256	4177	Northern Hollow Winery LLC	610-20100	592.20
01/23	01/18/2023	125257	4321	O'Reilly Automotive, Inc.	101-20100	53.98
01/23	01/18/2023	125258	4476	Phillips St Paul	610-20100	5,720.05
01/23	01/18/2023	125259	4626	Purchase Power	101-20100	11.48
01/23	01/18/2023	125260	4640	Q Media Properties LLC	610-20100	300.00
01/23	01/18/2023	125261	4909	Rum River Construction Consultants	101-20100	8,436.31
01/23	01/18/2023	125262	5116	Short, Elliott, Hendrickson Inc	603-20100	51,963.98
01/23	01/18/2023	125263	5181	Southern Glazer's of MN	610-20100	16,921.16
01/23	01/18/2023	125264	5251	Star	101-20100	163.10
01/23	01/18/2023	125265	5312	Maxwell Stotzheim	601-20100	108.53
01/23	01/18/2023	125266	5541	Titan Machinery	101-20100	419.63
01/23	01/18/2023	125267	5581	Total Control Systems, Inc.	602-20100	132.67
01/23	01/18/2023	125269	5801	Verizon Wireless	101-20100	122.79
01/23	01/18/2023	125270	5816	Viking Coca-Cola Bottling Co	610-20100	329.55
01/23	01/18/2023	125271	5831	Vinocopia	610-20100	2,934.21
01/23	01/18/2023	125272	5886	Watson Co., Inc.	610-20100	2,165.59
01/23	01/18/2023	125273	2182	Winebow	610-20100	1,705.05
01/23	01/18/2023	125274	6076	Zep Sales and Service	101-20100	364.40

Grand Totals:

3,229,802.22

Vendor	Vendor Name	Description	Net Invoice Amount
175	Amazon Capital Services, Inc.	Toner Cartridge - Liquor Store	414.49
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Building	159.95-
175	Amazon Capital Services, Inc.	Office Supplies	51.98
Total 175:			306.52
319	Artisan Beer Company	Liquor Store Merchandise	133.80
Total 319:			133.80
341	Aspen Mills	Uniform Allowance - Fire Dept	62.65
Total 341:			62.65
521	Bellboy Corporation	Liquor Store Merchandise	1,488.35
521	Bellboy Corporation	Liquor Store Merchandise	185.00
521	Bellboy Corporation	Liquor Store Merchandise	200.00
Total 521:			1,873.35
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,116.60
551	Chas A. Bernick Inc.	Liquor Store Merchandise	349.64
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	25.68-
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	14.28-
Total 551:			3,426.28
958	Capital One	Misc Operating Supplies - Liquor Store	60.72
Total 958:			60.72
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
969	Cardmember Service	Postage - Wastewater	17.38
969	Cardmember Service	Training - J. Bergloff	275.00
969	Cardmember Service	Training - L. Fedor	275.00
969	Cardmember Service	Office Supplies	7.98
969	Cardmember Service	Office Supplies	47.17
969	Cardmember Service	Office Supplies - Maintenance	5.00
969	Cardmember Service	Repair & Maint - Kenwood Lift Station	14.65-
969	Cardmember Service	Repair & Maint - Kenwood Lift Station	213.29
969	Cardmember Service	Office Supplies - Building	131.07
969	Cardmember Service	Training - M. Bruss	241.00
969	Cardmember Service	Training - M. Carrigan	495.00
969	Cardmember Service	Training - B. Berends	495.00
969	Cardmember Service	Training - M. Bruss	495.00
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
Total 969:			2,715.56

Vendor	Vendor Name	Description	Net Invoice Amount
972	Carlos Creek Winery	Liquor Store Merchandise	336.00
Total 972:			336.00
1130	Chris's Stuff, Inc.	Liquor Store Merchandise	440.60
1130	Chris's Stuff, Inc.	Shipping	36.04
Total 1130:			476.64
1140	Cintas Corporation	Rug & Towel Rentals - Liquor Store	254.40
1140	Cintas Corporation	Rug Rentals - Liquor Store	112.83
Total 1140:			367.23
1170	City Laundering Co.	Rugs - Fire Hall	15.90
Total 1170:			15.90
1336	Crystal Springs Ice	Liquor Store Merchandise	294.40
Total 1336:			294.40
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	2,342.15
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	15.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	14,999.25
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	147.60-
Total 1396:			17,208.80
1681	ECM Publishers, Inc.	Legal Notice - City Council Meeting	5.97
Total 1681:			5.97
2146	Gopher State One-Call Inc.	Annual Facility Operator Fee	25.00
2146	Gopher State One-Call Inc.	Annual Facility Operator Fee	25.00
Total 2146:			50.00
2182	Winebow	Liquor Store Merchandise	325.92
2182	Winebow	Freight Charges	4.50
Total 2182:			330.42
2573	IUOE Local #49	January Union Dues - Maintenance	315.00
2573	IUOE Local #49	January Union Dues - Wastewater	245.00
Total 2573:			560.00

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	108.00
2796	Johnson Brothers Liquor Co	Delivery Charge	10.50
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	12,338.05
2796	Johnson Brothers Liquor Co	Delivery Charge	258.16
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	960.00
2796	Johnson Brothers Liquor Co	Delivery Charge	33.29
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,913.25
2796	Johnson Brothers Liquor Co	Delivery Charge	17.51
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,398.38
2796	Johnson Brothers Liquor Co	Delivery Charge	44.27
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,408.81
2796	Johnson Brothers Liquor Co	Delivery Charge	150.56
Total 2796:			23,640.78
3146	League of Minnesota Cities In	Property/Casualty Coverage Premium	51,850.00
Total 3146:			51,850.00
3321	MacQueen Equipment, LLC	SCBA Flow Test, Face Piece Test	1,825.00
3321	MacQueen Equipment, LLC	SCBA Flow Test, Face Piece Test - Service Labor	125.00
3321	MacQueen Equipment, LLC	Misc Operating Supplies - Fire	432.29
Total 3321:			2,382.29
3461	McDonald Distributing Compa	Liquor Store Merchandise	441.65
3461	McDonald Distributing Compa	Liquor Store Merchandise	15,790.65
3461	McDonald Distributing Compa	Liquor Store Merchandise	180.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	248.13-
3461	McDonald Distributing Compa	Liquor Store Merchandise	301.05
3461	McDonald Distributing Compa	Liquor Store Merchandise	288.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	305.00-
Total 3461:			16,448.22
3543	Metro Sales, Inc.	Ricoh IM C2500 Color Copier Rental - Public Works	112.08
Total 3543:			112.08
4071	NCPERS Group Life Ins.	Group Vol Life Ins - PERA	352.00
Total 4071:			352.00
4091	New France Wine	Liquor Store Merchandise	688.00
4091	New France Wine	Shipping	18.00
4091	New France Wine	Liquor Store Merchandise	78.00
4091	New France Wine	Shipping	3.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4091:			787.00
4426	Paustis Wine Company	Liquor Store Merchandise	2,628.00
4426	Paustis Wine Company	Freight Charge	31.25
Total 4426:			2,659.25
4476	Phillips Wine & Spirits	Liquor Store Merchandise	3,139.75
4476	Phillips Wine & Spirits	Delivery Charge	40.28
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,790.50
4476	Phillips Wine & Spirits	Delivery Charge	63.44
Total 4476:			6,033.97
5181	Southern Glazer's of MN	Liquor Store Merchandise	132.68
5181	Southern Glazer's of MN	Delivery Charge	.52
5181	Southern Glazer's of MN	Liquor Store Merchandise	12,885.51
5181	Southern Glazer's of MN	Delivery Charge	169.08
5181	Southern Glazer's of MN	Liquor Store Merchandise	904.44
5181	Southern Glazer's of MN	Delivery Charge	20.15
Total 5181:			14,112.38
5251	Star	Public Notice Council Meeting	5.25
5251	Star	Advertising 2023 Snowman and Snow Sculpture Conte	163.10
Total 5251:			168.35
5271	North Folk Winery	Liquor Store Merchandise	1,032.00
Total 5271:			1,032.00
5391	TM Johnson Bros., Inc.	Maint & Repair Supplies - Liquor Store	210.00
Total 5391:			210.00
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	220.08
Total 5516:			220.08
5801	Verizon Wireless	wireless phone service - Building	40.01
5801	Verizon Wireless	wireless phone service - Maintenance	20.57

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5801:			60.58
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	479.60
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	341.40
Total 5816:			821.00
5886	Watson Co., Inc.	Liquor Store Merchandise	1,814.89
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	252.85
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			2,073.74
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	8,500.95
5891	Breakthru Beverage Minnesot	Freight Charge	85.24
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,174.40
5891	Breakthru Beverage Minnesot	Freight Charge	14.95
Total 5891:			9,775.54
5965	White Bear IT Solutions LLC	Service SonicWALL Comp Gateway Security Suite	762.30
Total 5965:			762.30
6001	Wine Merchants	Liquor Store Merchandise	1,889.00
6001	Wine Merchants	Delivery Charge	23.65
Total 6001:			1,912.65
Grand Totals:			163,778.69

Dated: _____

1-25-2023

City Treasurer: _____

Caroline Moul

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/23	01/25/2023	125276	175	Amazon Capital Services, Inc.	101-20100	306.52
01/23	01/25/2023	125277	319	Artisan	610-20100	133.80
01/23	01/25/2023	125278	341	Aspen Mills	101-20100	62.65
01/23	01/25/2023	125279	521	Bellboy Corporation	610-20100	1,873.35
01/23	01/25/2023	125280	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	9,775.54
01/23	01/25/2023	125281	958	Capital One	610-20100	60.72
01/23	01/25/2023	125282	5516	Capitol Beverage Sales L.P.	610-20100	220.08
01/23	01/25/2023	125283	969	Cardmember Service	101-20100	2,715.56
01/23	01/25/2023	125284	972	Carlos Creek Winery	610-20100	336.00
01/23	01/25/2023	125285	551	Bernick's	610-20100	3,426.28
01/23	01/25/2023	125286	1130	Chris's Stuff	610-20100	476.64
01/23	01/25/2023	125287	1140	Cintas Corporation	610-20100	367.23
01/23	01/25/2023	125288	1170	City Laundering Co.	101-20100	15.90
01/23	01/25/2023	125289	1336	Crystal Springs Ice	610-20100	294.40
01/23	01/25/2023	125290	1396	Dahlheimer Beverage, LLC	610-20100	17,208.80
01/23	01/25/2023	125291	1681	ECM Publishers, Inc.	101-20100	5.97
01/23	01/25/2023	125292	2146	Gopher State One Call	602-20100	50.00
01/23	01/25/2023	125293	2573	IUOE Local #49	101-20100	560.00
01/23	01/25/2023	125294	2796	Johnson Bros - St Paul	610-20100	23,640.78
01/23	01/25/2023	125295	3146	League of MN Cities Ins Trust P&C	101-20100	51,850.00
01/23	01/25/2023	125296	3321	MacQueen Emergency	101-20100	2,382.29
01/23	01/25/2023	125297	3461	McDonald Distributing Company	610-20100	16,448.22
01/23	01/25/2023	125298	3543	Metro Sales, Inc.	101-20100	112.08
01/23	01/25/2023	125300	4071	NCPERS Group Life Ins.	101-20100	352.00
01/23	01/25/2023	125301	4091	New France Wine	610-20100	787.00
01/23	01/25/2023	125302	5271	North Folk Winery	610-20100	1,032.00
01/23	01/25/2023	125303	4426	Paustis Wine Company	610-20100	2,659.25
01/23	01/25/2023	125304	4476	Phillips St Paul	610-20100	6,033.97
01/23	01/25/2023	125305	5181	Southern Glazer's of MN	610-20100	14,112.38
01/23	01/25/2023	125306	5251	Star	101-20100	168.35
01/23	01/25/2023	125307	5509	Dean Thomsen	610-20100	140.24
01/23	01/25/2023	125308	5391	TM Johnson Bros., Inc.	610-20100	210.00
01/23	01/25/2023	125309	5801	Verizon Wireless	101-20100	60.58
01/23	01/25/2023	125310	5816	Viking Coca-Cola Bottling Co	610-20100	821.00
01/23	01/25/2023	125311	5886	Watson Co., Inc.	610-20100	2,073.74
01/23	01/25/2023	125312	5965	White Bear IT Solutions LLC	101-20100	762.30
01/23	01/25/2023	125313	6001	Wine Merchants	610-20100	1,912.65
01/23	01/25/2023	125314	2182	Winebow	610-20100	330.42

Grand Totals:

163,778.69

Vendor	Vendor Name	Description	Net Invoice Amount
70	Adam's Pest Control, Inc.	Pest Control - Liquor Store	80.91
Total 70:			80.91
95	Advanced Power Services, In	Generator Inspection - City Hall	275.00
95	Advanced Power Services, In	Full Inspection/Service Backup Generator - Water Plan	2,545.00
95	Advanced Power Services, In	Full Inspection/Service Backup Generator - Wastewater	2,160.00
95	Advanced Power Services, In	Repair & Maintenance - Wastewater Plant	1,022.99
Total 95:			6,002.99
129	Air Conditioning Associates, I	Repair and Maintenance Labor - Library	350.00
Total 129:			350.00
175	Amazon Capital Services, Inc.	Office Supplies	41.17
175	Amazon Capital Services, Inc.	Office Supplies - Planning	27.98
175	Amazon Capital Services, Inc.	Office Supplies - Admin	5.98
175	Amazon Capital Services, Inc.	Office Supplies - Planning	5.98
175	Amazon Capital Services, Inc.	Office Supplies - Wastewater	19.29
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Police	60.98
175	Amazon Capital Services, Inc.	Winter Festival Supplies	297.39
Total 175:			458.77
521	Bellboy Corporation	Liquor Store Merchandise	2,650.00
521	Bellboy Corporation	Liquor Store Merchandise	42.00
Total 521:			2,692.00
525	Bent Brewstillery	Liquor Store Merchandise	57.73
Total 525:			57.73
551	Chas A. Bernick Inc.	Liquor Store Merchandise	1,469.60
551	Chas A. Bernick Inc.	Liquor Store Merchandise	104.38
Total 551:			1,573.98
596	Bloomquist Electric Inc	Repair & Maint Labor Bldgs - Street Dept	214.00
Total 596:			214.00
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Police	.34-
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Streets	2,064.25
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Parks	169.85
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Airport	154.46
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Wastewater	179.55

Vendor	Vendor Name	Description	Net Invoice Amount
Total 906:			2,567.77
1140	Cintas Corporation	Misc Operating Supplies - Liquor Store	87.94
1140	Cintas Corporation	Rug Rentals - Street Dept	14.54
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	160.54
1140	Cintas Corporation	Uniform Rental - Parks	9.84
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	155.38
1140	Cintas Corporation	Rug & Towel Rentals - Liquor Store	120.49
1140	Cintas Corporation	Rug Rentals - City Hall	9.39
1140	Cintas Corporation	Rug Rentals - Police Dept	20.74
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	18.47
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	155.38
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	135.35
1140	Cintas Corporation	Uniform Rental - Parks	9.84
Total 1140:			922.12
1170	City Laundering Co.	Rugs - Fire Hall	15.90
Total 1170:			15.90
1316	Crawford's Equipment, Inc.	Monthly Equipment Rental Skid Loader - Street Dept	1,250.00
Total 1316:			1,250.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	1,442.60
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	28,789.90
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	149.20-
Total 1396:			30,053.30
1481	Department of Human Servic	December Cleaning - Northbound Liquor	310.00
Total 1481:			310.00
1646	East Central Energy	Work Order #202300644 - 2nd Ave SW Lift Station	1,078.76
Total 1646:			1,078.76
1681	ECM Publishers, Inc.	Legal Notice - City Council Meeting Minutes	11.94
1681	ECM Publishers, Inc.	Legal Notice - Planning Commission Meeting	8.96

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 1681:		20.90
1781	Environmental Resource Ass	Lab Supplies - Wastewater	888.09
	Total 1781:		888.09
1891	Fastenal Company	Misc Operating Supplies - Wastewater	131.84
	Total 1891:		131.84
1949	First Advantage	Pre-Employment Drug Test - Fire	58.47
1949	First Advantage	Annual Enrollment - Streets	70.60
1949	First Advantage	Pre-Employment Drug Test - Parks	116.94
	Total 1949:		246.01
2067	GDO Law	Prosecution Service - January	4,166.67
	Total 2067:		4,166.67
2330	Happy Productions Company,	Winter Festival Emcee Services	500.00
	Total 2330:		500.00
2411	Hillyard Inc.	Maintenance Supplies - City Hall	200.38
2411	Hillyard Inc.	Maintenance Supplies - City Hall	560.44
	Total 2411:		760.82
2572	IUOE Central Pension Fund	January Contribution - Mechanics / Maintenance Divisi	3,456.00
2572	IUOE Central Pension Fund	January Contribution - Wastewater and Water Operator	2,688.00
	Total 2572:		6,144.00
2573	IUOE Local #49	January Working Dues Assessment - Wastewater	112.00
2573	IUOE Local #49	January Working Dues Assessment - Maintenance	144.00
	Total 2573:		256.00
2631	Isanti County Auditor-Treasur	2022 Primary and General Election Reimbursement	1,726.29
	Total 2631:		1,726.29
2681	Isanti County Sheriff's Office	Geo Tab Service	988.20
	Total 2681:		988.20
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,906.90

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Delivery Charge	42.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	943.00
2796	Johnson Brothers Liquor Co	Delivery Charge	33.25
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,010.79
2796	Johnson Brothers Liquor Co	Delivery Charge	24.48
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	132.00
2796	Johnson Brothers Liquor Co	Delivery Charge	1.75
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,180.50
2796	Johnson Brothers Liquor Co	Delivery Charge	54.24
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,445.58
2796	Johnson Brothers Liquor Co	Delivery Charge	111.13
Total 2796:			11,885.62
2866	Kawalek Trucking	Freight Charges Liquor Store	686.00
Total 2866:			686.00
2931	Kimball Midwest	Repair & Maint Supplies Veh/Eq - Streets	1,069.70
Total 2931:			1,069.70
3151	League of Minnesota Cities	Peace Officer Accredited Training Online	1,440.00
3151	League of Minnesota Cities	Workshop - S. Machin, M. Giese, C. Saelens	60.00
3151	League of Minnesota Cities	Workshop - T. Schuster	20.00
Total 3151:			1,520.00
3189	LePage and Sons	Trash and Recycle Service - Liquor Store	517.70
Total 3189:			517.70
3246	Little Falls Machine, Inc.	Repair & Maint Supplies Veh/Eq - Streets	850.99
Total 3246:			850.99
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February - New Hire	1,345.00
Total 3258:			1,345.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	60.50-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	854.13-
3461	McDonald Distributing Compa	Liquor Store Merchandise	328.94
3461	McDonald Distributing Compa	Liquor Store Merchandise	18,376.75
3461	McDonald Distributing Compa	Liquor Store Merchandise	289.25
3461	McDonald Distributing Compa	Liquor Store Merchandise	1,515.00
3461	McDonald Distributing Compa	Keg Deposit	450.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	476.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	172.40

Vendor	Vendor Name	Description	Net Invoice Amount
3461	McDonald Distributing Compa	Liquor Store Merchandise	8,530.30
3461	McDonald Distributing Compa	Liquor Store Merchandise	38.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	300.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	169.65-
Total 3461:			29,392.86
3501	MEI Total Elevator Solutions	February Monthly Service - Library	161.26
Total 3501:			161.26
3521	Menards	Misc Operating Supplies - Streets	121.98
3521	Menards	Small Tools & Equipment - Streets	22.46
3521	Menards	Misc Operating Supplies - Streets	6.35
Total 3521:			150.79
3543	Metro Sales, Inc.	Ricoh IM C2500 & 2500 Copier Rental - Police	271.98
Total 3543:			271.98
3555	Michael Carluccio Production	Concert in the Park - June 30, 2023	500.00
Total 3555:			500.00
3572	Mid Central Door	Repair & Maintenance - Water Plant	10,682.96
Total 3572:			10,682.96
3661	Minnesota Chiefs of Police As	Membership Renewal - Associate	193.00
Total 3661:			193.00
3727	Minnesota Pump Works	Repair & Maintenance - Lift Stations	2,708.94
Total 3727:			2,708.94
3756	MNCPA	CPA Membership Dues - C. Moe	355.00
Total 3756:			355.00
3888	Minnesota Public Facilities Au	Interest Payment on PFA Loan - WWTP	31,935.00
Total 3888:			31,935.00
3941	Morton Salt, Inc	Bulk Safe-T-Salt	2,105.88
Total 3941:			2,105.88

Vendor	Vendor Name	Description	Net Invoice Amount
4001	MVTL Laboratories Inc.	Testing - Wastewater	125.97
Total 4001:			125.97
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - City Hall	2,200.00
4011	NAC Mechanical & Electrical	Winter Mechanical Maintenance	1,445.00
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - City Hall	1,561.00
Total 4011:			5,206.00
4026	National Association of Town	NATW Membership	35.00
Total 4026:			35.00
4091	New France Wine	Liquor Store Merchandise	304.00
4091	New France Wine	Shipping	9.00
Total 4091:			313.00
4156	North TH 65 Corridor Coalitio	2023 Membership Dues	250.00
Total 4156:			250.00
4343	Otto, Douglas P	Concert in the Park - July 28, 2023	500.00
Total 4343:			500.00
4426	Paustis Wine Company	Credit Merchandise Liquor Store	208.00-
4426	Paustis Wine Company	Credit Freight Charge	3.00-
4426	Paustis Wine Company	Liquor Store Merchandise	712.00
4426	Paustis Wine Company	Freight Charge	8.75
Total 4426:			509.75
4476	Phillips Wine & Spirits	Liquor Store Merchandise	397.95
4476	Phillips Wine & Spirits	Delivery Charge	7.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,180.40
4476	Phillips Wine & Spirits	Delivery Charge	28.58
Total 4476:			1,613.93
4591	Pro Cal Corporation	Clean & Calibrate Ohaus Lab Balance w/Certification	102.00
Total 4591:			102.00
4661	Quill Corporation	Office Supplies	4.81
4661	Quill Corporation	Toner Cartridge - Liquor Store	269.86
4661	Quill Corporation	Copy Paper - City Hall	76.32
4661	Quill Corporation	Toner Cartridge - Finance	237.66

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 4661:		588.65
4686	RS Alarms LLC	Monitoring of Fire/Intrusion Security - Liquor Store	230.85
	Total 4686:		230.85
4803	Rhino Linings Midwest	Spray Rhino Lining in Long Box	780.00
	Total 4803:		780.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	10,425.14
5181	Southern Glazer's of MN	Delivery Charge	104.44
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,743.44
5181	Southern Glazer's of MN	Delivery Charge	28.55
	Total 5181:		12,301.57
5251	Star	Advertising Liquor Store	1,016.60
	Total 5251:		1,016.60
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Streets	19.95
5301	Steve's Tire Inc	Repairs and Maint Labor Veh/Eq - Streets	25.00
	Total 5301:		44.95
5446	The American Bottling Compa	Liquor Store Merchandise	400.77
	Total 5446:		400.77
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
	Total 5509:		140.24
5523	Thryv, Inc.	Advertising Yellow Pages - Liquor Store	79.00
	Total 5523:		79.00
5541	Titan Machinery	Repair & Maint Supplies Veh/Eq - Streets	831.00
	Total 5541:		831.00
5656	Trucks and Toys LTD	Repair & Maint Supplies Veh/Eq - Streets	2,572.71
	Total 5656:		2,572.71
5661	True Brands	Liquor Store Merchandise	968.66

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5661:			968.66
5692	Uncommon Loon Brewing Co	Liquor Store Merchandise	66.00
Total 5692:			66.00
5801	Verizon Wireless	wireless phone service - Streets	35.01
5801	Verizon Wireless	wireless phone service - Water	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	100.78
Total 5801:			205.81
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	240.60
5816	Viking Coca-Cola Bottling Co	Credit Liquor Merchandise	42.80-
Total 5816:			197.80
5831	Vinocopia	Liquor Store Merchandise	160.00
5831	Vinocopia	Delivery Charge	5.00
Total 5831:			165.00
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	40.50-
5886	Watson Co., Inc.	Liquor Store Merchandise	2,415.69
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	109.41
5886	Watson Co., Inc.	Fuel Charge	6.00
5886	Watson Co., Inc.	Liquor Store Merchandise	146.00
Total 5886:			2,636.60
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	63.26
5891	Breakthru Beverage Minnesot	Freight Charge	2.30
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,064.00
5891	Breakthru Beverage Minnesot	Freight Charge	11.50
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,933.47
5891	Breakthru Beverage Minnesot	Freight Charge	23.19
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,306.32
5891	Breakthru Beverage Minnesot	Freight Charge	9.20
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	266.22-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	2.30-
Total 5891:			4,144.72
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81
5965	White Bear IT Solutions LLC	Microsoft 365 Business Premium	176.00
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81

Vendor	Vendor Name	Description	Net Invoice Amount
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	2,029.09
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	457.81
Total 5965:			6,325.38
6021	Wolcyn Tree Farms and Nurs	Trees - Sandquist Park	1,349.99
6021	Wolcyn Tree Farms and Nurs	Trees - Downtown	1,500.00
Total 6021:			2,849.99
Grand Totals:			204,991.68

Dated: 2/1/2023

City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/23	02/01/2023	125315	70	Adams Pest Control - Main	610-20100	80.91
02/23	02/01/2023	125316	95	Advanced Power Services, Inc.	602-20100	6,002.99
02/23	02/01/2023	125317	129	Air Conditioning Associates, Inc.	101-20100	350.00
02/23	02/01/2023	125318	175	Amazon Capital Services, Inc.	101-20100	458.77
02/23	02/01/2023	125319	521	Bellboy Corporation	610-20100	2,692.00
02/23	02/01/2023	125320	525	Bent Brewstillery	610-20100	57.73
02/23	02/01/2023	125321	596	Bloomquist Electric Inc	101-20100	214.00
02/23	02/01/2023	125322	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	4,144.72
02/23	02/01/2023	125323	551	Bernick's	610-20100	1,573.98
02/23	02/01/2023	125324	1140	Cintas Corporation	101-20100	922.12
02/23	02/01/2023	125325	1170	City Laundering Co.	101-20100	15.90
02/23	02/01/2023	125326	1316	Crawford's Equipment, Inc.	101-20100	1,250.00
02/23	02/01/2023	125327	1396	Dahlheimer Beverage, LLC	610-20100	30,053.30
02/23	02/01/2023	125328	1481	Department of Human Services	610-20100	310.00
02/23	02/01/2023	125329	1646	East Central Energy	602-20100	1,078.76
02/23	02/01/2023	125330	1681	ECM Publishers, Inc.	101-20100	20.90
02/23	02/01/2023	125331	1781	Environmental Resource Assoc	602-20100	888.09
02/23	02/01/2023	125332	1891	Fastenal Company	602-20100	131.84
02/23	02/01/2023	125333	1949	First Advantage	101-20100	246.01
02/23	02/01/2023	125334	2067	GDO Law	101-20100	4,166.67
02/23	02/01/2023	125335	2330	Happy Productions Company, LLC	101-20100	500.00
02/23	02/01/2023	125336	2411	Hillyard / Minneapolis	101-20100	760.82
02/23	02/01/2023	125337	3258	I.U.O.E. Local 49 Fringe Benefit Fund	101-20100	1,345.00
02/23	02/01/2023	125338	2631	Isanti County Auditor-Treasurer	101-20100	1,726.29
02/23	02/01/2023	125339	2681	Isanti County Sheriff's Office	101-20100	988.20
02/23	02/01/2023	125340	2572	Central Pension Fund	101-20100	3,456.00
02/23	02/01/2023	125341	2572	Central Pension Fund	101-20100	2,688.00
02/23	02/01/2023	125342	2573	IUOE Local #49	101-20100	256.00
02/23	02/01/2023	125343	2796	Johnson Bros - St Paul	610-20100	11,885.62
02/23	02/01/2023	125344	2866	Kawalek Trucking	610-20100	686.00
02/23	02/01/2023	125345	2931	Kimball Midwest	101-20100	1,069.70
02/23	02/01/2023	125346	3151	League of Minnesota Cities	101-20100	1,520.00
02/23	02/01/2023	125347	3189	LePage and Sons	610-20100	517.70
02/23	02/01/2023	125348	3246	Little Falls Machine, Inc.	101-20100	850.99
02/23	02/01/2023	125349	3461	McDonald Distributing Company	610-20100	29,392.86
02/23	02/01/2023	125351	3501	MEI Total Elevator Solutions	101-20100	161.26
02/23	02/01/2023	125352	3521	Menards	101-20100	150.79
02/23	02/01/2023	125354	3543	Metro Sales, Inc.	101-20100	271.98
02/23	02/01/2023	125355	3555	Michael Carluccio Productions	101-20100	500.00
02/23	02/01/2023	125356	3572	Mid Central Door	601-20100	10,682.96
02/23	02/01/2023	125357	3661	Minnesota Chiefs of Police Association	101-20100	193.00
02/23	02/01/2023	125358	3888	MN Public Facilities Authority	602-20100	31,935.00
02/23	02/01/2023	125359	3727	Minnesota Pump Works	602-20100	2,708.94
02/23	02/01/2023	125360	3756	Minnesota Society of CPAs	101-20100	355.00
02/23	02/01/2023	125361	3941	Morton Salt, Inc	101-20100	2,105.88
02/23	02/01/2023	125362	4001	Minnesota Valley Testing Labs	602-20100	125.97
02/23	02/01/2023	125363	4011	NAC Mechanical & Electrical Services	101-20100	5,206.00
02/23	02/01/2023	125364	906	NAPA Central MN	101-20100	2,567.77
02/23	02/01/2023	125365	4026	NATW	101-20100	35.00
02/23	02/01/2023	125366	4091	New France Wine	610-20100	313.00
02/23	02/01/2023	125367	4156	North TH 65 Corridor Coalition	101-20100	250.00
02/23	02/01/2023	125368	4343	Douglas Otto	101-20100	500.00
02/23	02/01/2023	125369	4426	Paustis Wine Company	610-20100	509.75
02/23	02/01/2023	125370	4476	Phillips St Paul	610-20100	1,613.93
02/23	02/01/2023	125371	4591	Pro Cal Corporation	602-20100	102.00
02/23	02/01/2023	125372	4661	Quill Corporation	101-20100	588.66
02/23	02/01/2023	125374	4803	Rhino Linings Midwest	101-20100	780.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/23	02/01/2023	125375	4686	RS Alarms LLC	610-20100	230.85
02/23	02/01/2023	125376	5181	Southern Glazer's of MN	610-20100	12,301.57
02/23	02/01/2023	125377	5251	Star	610-20100	1,016.60
02/23	02/01/2023	125378	5301	Steve's Tire Inc	101-20100	44.95
02/23	02/01/2023	125379	5446	The American Bottling Company	610-20100	400.77
02/23	02/01/2023	125380	5509	Dean Thomsen	610-20100	140.24
02/23	02/01/2023	125381	5523	Thryv	610-20100	79.00
02/23	02/01/2023	125382	5541	Titan Machinery	101-20100	831.00
02/23	02/01/2023	125383	5656	TNT Truck & Auto	101-20100	2,572.71
02/23	02/01/2023	125384	5661	True Fabrications, Inc.	610-20100	968.66
02/23	02/01/2023	125385	5692	Uncommon Loon Brewing Company	610-20100	66.00
02/23	02/01/2023	125386	5801	Verizon Wireless	602-20100	205.81
02/23	02/01/2023	125387	5816	Viking Coca-Cola Bottling Co	610-20100	197.80
02/23	02/01/2023	125388	5831	Vinocopia	610-20100	165.00
02/23	02/01/2023	125389	5886	Watson Co., Inc.	610-20100	2,636.60
02/23	02/01/2023	125390	5965	White Bear IT Solutions LLC	101-20100	6,325.38
02/23	02/01/2023	125391	6021	Wolcyn Tree Farms and Nursery	101-20100	2,849.99
Grand Totals:						204,991.68

Vendor	Vendor Name	Description	Net Invoice Amount
36	Able Hose & Rubber LLC	Misc Operating Supplies - Wastewater	1,004.93
Total 36:			1,004.93
175	Amazon Capital Services, Inc.	Maintenance Supplies - City Hall	68.35
175	Amazon Capital Services, Inc.	Small Tools & Equipment - City Hall	24.98
Total 175:			93.33
319	Artisan Beer Company	Liquor Store Merchandise	73.80
Total 319:			73.80
341	Aspen Mills	Uniform Allowance - Fire Dept	62.65
341	Aspen Mills	Uniform Allowance - T. Schuster	145.90
Total 341:			208.55
439	Barnum Gate Services, Inc.	Repair & Maint Labor Veh/Eq - Water Plant	490.00
439	Barnum Gate Services, Inc.	Repair & Maint - Water Plant	1,963.01
Total 439:			2,453.01
521	Bellboy Corporation	Liquor Store Merchandise	1,681.85
521	Bellboy Corporation	Liquor Store Merchandise	52.00
Total 521:			1,733.85
791	C & H Siding and Remodeling	Repair & Maintenance - Mechanic Shop	3,200.00
791	C & H Siding and Remodeling	Repair & Maintenance - Mechanic Shop	3,200.00
Total 791:			6,400.00
1140	Cintas Corporation	Rug Rentals - Street Dept	14.54
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	172.00
1140	Cintas Corporation	Uniform Rental - Parks	9.84
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	155.38
Total 1140:			363.87
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	1,473.15
Total 1396:			1,473.15
1553	DW Companies LLC	Snow Hauling - City Ctreets	1,725.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1553:			1,725.00
1592	Ducts Unlimited	Furnace Duct Cleaning Hvac Units - Admin Bldg Plant	1,100.00
1592	Ducts Unlimited	Furnace Duct Cleaning Hvac Units - Admin Bldg Plant	1,100.00
Total 1592:			2,200.00
1646	East Central Energy	2012 Ford F550 Altec Bucket Truck	20,000.00
Total 1646:			20,000.00
1906	Federated Co-ops, Inc.	Propane - Airport	156.47-
1906	Federated Co-ops, Inc.	Propane - Airport	842.44
Total 1906:			685.97
1922	Ferrellgas	Liquefied Petroleum Gas - Ice Rink	93.10
1922	Ferrellgas	Liquefied Petroleum Gas - Ice Rink	56.79
1922	Ferrellgas	Liquefied Petroleum Gas - Ice Rink	130.86
Total 1922:			280.75
2146	Gopher State One-Call Inc.	FTP Tickets	8.10
2146	Gopher State One-Call Inc.	FTP Tickets	8.10
Total 2146:			16.20
2166	Grainger	Misc Operating Supplies - Wastewater	320.55
Total 2166:			320.55
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2681	Isanti County Sheriff's Office	RMS Monthly Maintenance - February	168.24
Total 2681:			168.24
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,853.15
2796	Johnson Brothers Liquor Co	Delivery Charge	69.23
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,127.11
2796	Johnson Brothers Liquor Co	Delivery Charge	17.83
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,597.00
2796	Johnson Brothers Liquor Co	Delivery Charge	82.55
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	48.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,989.50
2796	Johnson Brothers Liquor Co	Delivery Charge	29.72

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,996.23
2796	Johnson Brothers Liquor Co	Delivery Charge	61.51
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	5.33-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	23.52-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	14.67-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	42.00-
Total 2796:			13,786.31
3086	Landworks Construction, Inc.	Haul Snow - City Streets	8,315.00
3086	Landworks Construction, Inc.	Snow Removal - City Hall	345.00
Total 3086:			8,660.00
3151	League of Minnesota Cities	MCMA Winter Workshop - E. Vogel	125.00
3151	League of Minnesota Cities	Elected Leaders Institute - A. Berg	350.00
Total 3151:			475.00
3189	LePage and Sons	Trash Service - Wastewater	252.03
3189	LePage and Sons	Trash Service - Maintenance Garage	87.17
3189	LePage and Sons	Trash and Recycle Service - Truck Garage	153.16
3189	LePage and Sons	Trash Service - Sandquist Park	87.80
Total 3189:			580.16
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	11,360.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	1,349.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	1,278.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	71.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	71.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	71.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	1,420.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	8,520.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	3,524.40
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	3,204.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	4,806.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	4,005.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	801.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	30,438.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	1,602.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	2,419.02
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	801.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	240.30
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	3,460.32
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	3,492.36
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance March	6,408.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3258:			89,341.40
3416	Marudas Graphics, Inc.	Utility Bills	3,276.94
3416	Marudas Graphics, Inc.	Utility Bills	3,276.95
Total 3416:			6,553.89
3461	McDonald Distributing Compa	Liquor Store Merchandise	352.20
Total 3461:			352.20
3496	Med Compass	Hearing Test, Medical Exam, Fit Test - Fire Dept	3,400.00
3496	Med Compass	Hearing Test - Police Dept	260.00
3496	Med Compass	Hearing Test, Medical Exam, Fit Test - Streets	100.00
3496	Med Compass	Hearing Test, Medical Exam, Fit Test - Wastewater	780.00
Total 3496:			4,540.00
3521	Menards	Maintenance Supplies - City Hall	17.15
3521	Menards	Maintenance Supplies - Library	3.58
3521	Menards	Repair & Maint Supplies Veh/Eq - Streets	69.99
3521	Menards	Misc Operating Supplies - Wastewater	112.29
3521	Menards	Misc Operating Supplies - Wastewater	64.97
3521	Menards	Misc Operating Supplies - Wastewater	91.89
3521	Menards	Repair & Maint Supplies Bldg - Fire	41.94
3521	Menards	Misc Operating Supplies - Shop	46.77
Total 3521:			448.58
3542	Metro Payroll Inc.	eKlock Enterprise - December	364.50
Total 3542:			364.50
3661	Minnesota Chiefs of Police As	ETI Conference - T. Schuster	525.00
3661	Minnesota Chiefs of Police As	ETI Conference - S. Machin	525.00
Total 3661:			1,050.00
3676	MCSI Minnesota Computer S	Contract Base Rate Charge - Tosh/Estudio 850	10.00
Total 3676:			10.00
3829	Minnesota Dept of Labor and	Boiler - City Hall	10.00
Total 3829:			10.00
3941	Morton Salt, Inc	Bulk Safe-T-Salt	4,310.67
3941	Morton Salt, Inc	Bulk Safe-T-Salt	5,953.04

Vendor	Vendor Name	Description	Net Invoice Amount
3941	Morton Salt, Inc	Bulk Safe-T-Salt	4,140.64
	Total 3941:		14,404.35
3981	MTI Distributing, Inc.	Repair & Maint Supplies Veh/Eq - Streets	679.27
	Total 3981:		679.27
4006	MWOA	MWOA Membership - Six Year Renewal	60.00
	Total 4006:		60.00
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - City Hall	2,380.00
4011	NAC Mechanical & Electrical	Repairs & Maint Bldgs - City Hall	1,784.93
	Total 4011:		4,164.93
4323	OPG-3, Inc	Laserfiche Annual Renewal	10,626.00
	Total 4323:		10,626.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	3,609.10
4476	Phillips Wine & Spirits	Delivery Charge	85.73
4476	Phillips Wine & Spirits	Liquor Store Merchandise	890.75
4476	Phillips Wine & Spirits	Delivery Charge	31.52
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	6.03-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	41.25-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	14.63-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	62.00-
	Total 4476:		4,493.19
4931	Innovative Office Solutions LL	Office Supplies - Police	102.34
	Total 4931:		102.34
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	1,473.98-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	9.00-
5181	Southern Glazer's of MN	Liquor Store Merchandise	946.59
5181	Southern Glazer's of MN	Delivery Charge	17.05
5181	Southern Glazer's of MN	Liquor Store Merchandise	112.00
5181	Southern Glazer's of MN	Delivery Charge	1.55
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,802.63
5181	Southern Glazer's of MN	Delivery Charge	23.90
5181	Southern Glazer's of MN	Liquor Store Merchandise	240.00
5181	Southern Glazer's of MN	Delivery Charge	3.36
	Total 5181:		1,664.10

Vendor	Vendor Name	Description	Net Invoice Amount
5321	Streicher's - Minneapolis	Uniform Allowance - E. Baumgart	74.99
Total 5321:			74.99
5491	The Wine Company	Liquor Store Merchandise	1,272.00
5491	The Wine Company	Shipping and Handling	42.00
Total 5491:			1,314.00
5556	T-Mobile	Cellular Services - Police Dept	762.52
Total 5556:			762.52
5624	TransUnion Risk & Alternative	TLOxp Transactional	75.00
Total 5624:			75.00
5886	Watson Co., Inc.	Liquor Store Merchandise	1,821.76
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	240.68
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			2,068.44
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	2,861.47
5891	Breakthru Beverage Minnesot	Freight Charge	32.39
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	220.00
5891	Breakthru Beverage Minnesot	Freight Charge	3.45
Total 5891:			3,117.31
6001	Wine Merchants	Liquor Store Merchandise	112.00
6001	Wine Merchants	Delivery Charge	1.75
Total 6001:			113.75
6011	Winter Equipment Co, Inc.	Repair & Maint Supplies Veh/Eq - Streets	12,552.61
Total 6011:			12,552.61
Grand Totals:			222,046.04

Dated: 2/9/23

City Treasurer: Caroline Mc

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/23	02/08/2023	125392	36	Able Hose & Rubber LLC	602-20100	1,004.93
02/23	02/08/2023	125393	175	Amazon Capital Services, Inc.	101-20100	93.33
02/23	02/08/2023	125394	319	Artisan	610-20100	73.80
02/23	02/08/2023	125395	341	Aspen Mills	101-20100	208.55
02/23	02/08/2023	125396	439	Barnum Companies, Inc.	601-20100	2,453.01
02/23	02/08/2023	125397	521	Bellboy Corporation	610-20100	1,733.85
02/23	02/08/2023	125398	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	3,117.31
02/23	02/08/2023	125399	791	C & H Siding and Remodeling, Inc.	602-20100	6,400.00
02/23	02/08/2023	125400	1140	Cintas Corporation	601-20100	363.87
02/23	02/08/2023	125401	1396	Dahlheimer Beverage, LLC	610-20100	1,473.15
02/23	02/08/2023	125402	1592	Ducts Unlimited	602-20100	2,200.00
02/23	02/08/2023	125403	1553	DW Companies LLC	101-20100	1,725.00
02/23	02/08/2023	125404	1646	East Central Energy	418-20100	20,000.00
02/23	02/08/2023	125405	1906	Federated Co-ops, Inc.	101-20100	685.97
02/23	02/08/2023	125406	1922	Ferrellgas	101-20100	280.75
02/23	02/08/2023	125407	2146	Gopher State One Call	602-20100	16.20
02/23	02/08/2023	125408	2166	Grainger	602-20100	320.55
02/23	02/08/2023	125409	2188	Gratitude Farms	101-20100	400.00
02/23	02/08/2023	125410	3258	I.U.O.E. Local 49 Fringe Benefit Fund	610-20100	89,341.40
02/23	02/08/2023	125411	4931	Innovative Office Solutions LLC	101-20100	102.34
02/23	02/08/2023	125412	2681	Isanti County Sheriff's Office	101-20100	168.24
02/23	02/08/2023	125413	2796	Johnson Bros - St Paul	610-20100	13,786.31
02/23	02/08/2023	125415	3086	Landworks Construction, Inc.	101-20100	8,660.00
02/23	02/08/2023	125417	3151	League of Minnesota Cities	101-20100	475.00
02/23	02/08/2023	125418	3189	LePage and Sons	101-20100	580.16
02/23	02/08/2023	125420	3416	Marudas Graphics, Inc.	602-20100	6,553.89
02/23	02/08/2023	125421	3461	McDonald Distributing Company	610-20100	352.20
02/23	02/08/2023	125422	3676	MCSI Minnesota Computer Systems Inc	101-20100	10.00
02/23	02/08/2023	125423	3496	Med Compass	101-20100	4,540.00
02/23	02/08/2023	125424	3521	Menards	101-20100	448.58
02/23	02/08/2023	125425	3542	Metro Payroll Inc.	101-20100	364.50
02/23	02/08/2023	125426	3661	Minnesota Chiefs of Police Association	101-20100	1,050.00
02/23	02/08/2023	125427	3829	MN Dept of Labor and Industry	101-20100	10.00
02/23	02/08/2023	125428	3941	Morton Salt, Inc	101-20100	14,404.35
02/23	02/08/2023	125429	3981	MTI Distributing Inc.	101-20100	679.27
02/23	02/08/2023	125430	4006	MWOA	602-20100	60.00
02/23	02/08/2023	125431	4011	NAC Mechanical & Electrical Services	101-20100	4,164.93
02/23	02/08/2023	125432	4323	OPG-3, Inc	101-20100	10,626.00
02/23	02/08/2023	125433	4476	Phillips St Paul	610-20100	4,493.19
02/23	02/08/2023	125434	5181	Southern Glazer's of MN	610-20100	1,664.10
02/23	02/08/2023	125435	5321	Streicher's - Minneapolis	101-20100	74.99
02/23	02/08/2023	125436	5491	The Wine Company	610-20100	1,314.00
02/23	02/08/2023	125438	5556	T-Mobile	101-20100	762.52
02/23	02/08/2023	125439	5624	TransUnion Risk & Alternative	101-20100	75.00
02/23	02/08/2023	125440	5886	Watson Co., Inc.	610-20100	2,068.44
02/23	02/08/2023	125441	6001	Wine Merchants	610-20100	113.75
02/23	02/08/2023	125442	6011	Winter Equipment Co, Inc.	101-20100	12,552.61
Grand Totals:						222,046.04

Prepared by: Caroline Moe, Director of Finance

Background

As detailed in the attached resolution, we are recommending that a transfer be approved to close the 2022 Street Improvement Fund. Of the excess approximately \$100,000 is due to additional revenue collected in the fund, primarily due to bond premiums received at the time of the sale of bonds. The balance of the excess is due to cost under-runs on the project. As is the normal practice of the City, we recommend transferring the excess to the 2024 project to reduce the property tax impact of the 2024 Street Project.

Council Action Requested

Adopt Resolution R23-010 Approving Inter-Fund Transfers

Resolution No. R23-010

RESOLUTION AUTHORIZING 2022 INTERFUND TRANSFERS

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to make the following 2022 Inter-fund Transfers on the City of Cambridge books of record for 2022:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
2022 Street Improvement Fund Fund 292	2024 Street Improvement Fund Fund 484	\$979,633.67	Carryover unspent funds to the 2024 project.
		\$979,633.67	

This resolution shall become effective immediately upon its passage without publication. Adopted this 21st day of February 2023.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

4D 2022 General Fund Budget Amendments

February 21, 2023

Prepared by: Caroline Moe, Director of Finance

Background

We are requesting amendment to the 2022 general fund budget to reflect some late adjustments for end of the year activity.

There were no changes to budgeted revenue since our last amendment.

We recommend the following change to the general fund budgeted expenditures and transfers out:

Dept Impacted	Amount of increase (decrease)	Rationale
General Government	(\$29,179)	Final adjustments for accrued vacation and sick that are charged to the general fund cannot be made until the last payroll in February 2023 was completed. Amounts reserved for estimated vacation and sick accruals were not needed to the amount reserved.
Public Safety	(34,897)	
Public Works	(10,587)	
Parks & Recreation	(5,274)	
Total	(79,937)	

Compatibility with Strategic Goals:

Approval of budget amendment supports core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication and transparency. Approval of budget amendment is required obtain a clean audit.

Requested Council Action

Approve Resolution No. R23-011 2022 General Fund Budget Revision

Resolution No. R23-011

RESOLUTION APPROVING AMENDMENTS TO THE 2022 GENERAL FUND BUDGET

WHEREAS, the Cambridge City Council passed upon Resolution R21-056 adopting the 2022 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R22-010 amending the 2022 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R22-044 amending the 2022 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R22-076 amending the 2022 General Fund Budget;

WHEREAS, the Cambridge City Council passed upon Resolution R23-005 amending the 2022 General Fund Budget; and

WHEREAS, for financial reporting purposes, all amendments to the City’s General Fund Budget are to be made in the form of Budget Amendment Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to enter the attached budget amendments into the City’s financial records:

GENERAL FUND EXPENDITURES AND TRANSFERS OUT:

An amendment of the 2022 budget is sought from \$8,616,299 to \$8,536,362, a total net decrease of \$79,937:

Operating Expenditures:	2022 Amended Budget 2/6/2023	2022 Proposed Amended Budget 2/21/2023	Increase (decrease)
General Government	\$1,776,907	\$1,747,728	(\$29,179)
Public Safety	3,129,043	3,094,146	(34,897)
Public Works	1,489,453	1,478,866	(10,587)
Parks and Recreation	561,127	555,853	(5,274)
Transfers to Other Funds	<u>1,659,769</u>	<u>1,659,769</u>	<u>0</u>
Total Operating Expenditures	<u>\$8,616,299</u>	<u>\$8,536,362</u>	<u>(79,937)</u>

This resolution shall become effective immediately upon its passage without publication.

Adopted this 21st Day of February, 2023

James Godfrey, Mayor

Attest:

Evan Vogel, City Administrator

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/6/2023	2/21/2023			
	Adopted	Proposed Amended	Proposed Amended		
	Budget	Budget	Budget		
	<u>2022</u>	<u>2022</u>	<u>2022</u>		
				YTD Actual 2022 12/31/2022	
				YTD Actual 2021 12/31/2021	
REVENUES AND TRANSFERS IN					
REVENUES					
Taxes	5,466,558	5,593,723	5,593,723	5,593,724.35	5,359,110.40
Licenses and Permits -					
Business	77,650	89,428	89,428	89,428.25	86,746.30
Non-Business	292,300	588,935	588,935	588,936.75	868,317.88
Intergovernmental Revenues	1,373,252	1,518,430	1,518,430	1,518,434.56	1,461,856.96
Charges for Services					
General Government	7,600	11,119	11,119	11,120.06	15,566.00
Public Safety	112,911	127,312	127,312	127,312.35	116,835.83
Other	6,800	11,210	11,210	11,210.00	12,455.00
Fines and Forfeitures	42,000	48,782	48,782	48,782.36	33,554.11
Other	93,264	39,865	39,865	39,868.30	104,649.29
<i>Total Revenues</i>	7,472,335	8,028,804	8,028,804	8,028,816.98	8,059,091.77
TRANSFERS IN	525,000	625,000	625,000	625,000.00	500,000.00
TOTAL REVENUES AND TRANSFERS IN	7,997,335	8,653,804	8,653,804	8,653,816.98	8,559,091.77
EXPENDITURES AND TRANSFERS OUT					
EXPENDITURES					
General Government					
Mayor and Council	62,210	58,876	58,876	58,872.38	55,249.38
Administration	346,479	341,374	338,778	338,765.63	412,476.63
Elections	11,900	8,778	8,778	8,775.58	2,645.00
Finance	352,307	348,881	337,835	337,828.31	327,905.15
Legal	118,000	111,743	111,743	111,739.94	95,833.09
Community Development	752,104	763,058	751,861	751,842.18	842,313.02
New City Hall Buildings	154,335	144,197	139,857	139,849.78	129,475.30
<i>Total General Government</i>	1,797,335	1,776,907	1,747,728	1,747,673.80	1,865,897.57
Public Safety					
Police Department	2,673,756	2,631,426	2,597,807	2,597,788.09	2,245,588.36
Fire Department	365,656	488,920	487,642	487,629.69	455,682.06
Emergency Management	4,600	3,897	3,897	3,895.58	1,801.70
Animal Control	5,000	4,800	4,800	4,800.00	4,800.00
<i>Total Public Safety</i>	3,049,012	3,129,043	3,094,146	3,094,113.36	2,707,872.12
Public Works					
Street Maintenance	1,480,373	1,489,453	1,478,866	1,478,843.22	1,415,487.11
<i>Total Public Works</i>	1,480,373	1,489,453	1,478,866	1,478,843.22	1,415,487.11
Parks and Recreation					
Parks and Recreation	532,105.00	443,189.00	437,915.00	437,901.02	408,347.52
Library	100,100.00	117,938.00	117,938.00	117,932.93	112,674.83
<i>Total Parks and Recreation</i>	632,205	561,127	555,853	555,833.95	521,022.35
<i>Total Expenditures</i>	6,958,925	6,956,530	6,876,593	6,876,464.33	6,510,279.15
TRANSFERS OUT	1,038,410	1,659,769	1,659,769	1,659,767.77	1,870,156.00
TOTAL EXPENDITURES & TRANSFERS OUT	7,997,335	8,616,299	8,536,362	8,536,232.10	8,380,435.15
NET INCREASE (DECREASE)	0	37,505	117,442	1,117,584.88	1,778,656.62

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/6/2023	2/21/2023				
	Adopted	Proposed Amended	Proposed Amended			
	Budget	Budget	Budget			
	<u>2022</u>	<u>2022</u>	<u>2022</u>			
				YTD Actual 2022 12/31/2022		
				YTD Actual 2021 12/31/2021		
REVENUES						
<i>TAXES</i>						
01-31010	Taxes - Current	5,440,028	5,547,626	5,547,626	5,547,626.70	5,318,981.23
01-31020	Taxes - Delinquent	25,000	29,022	29,022	29,022.32	33,212.51
01-31030	Taxes-Market Value Credit Refund				-	-
01-31050	Taxes - Excess Tax Increments				-	-
01-31051	Decert TIF District Proceeds				-	1,760.82
01-31061	Taxes & Assessments on Sale of Foreclosed Property		15,562	15,562	15,562.12	2,422.71
01-31062	Taxes Abated by Isanti Co				-	-
01-31063	Taxes & Assessments on Sale of Foreclosed Property Future				-	-
01-31060	Penalties and Interest	1,530	1,513	1,513	1,513.21	2,733.13
	TOTAL TAXES	5,466,558	5,593,723	5,593,723	5,593,724.35	5,359,110.40
<i>LICENSES AND PERMITS</i>						
<i>Business</i>						
01-32110	Liquor	12,000	18,800	18,800	18,800.00	17,425.00
01-32111	Beer & Setups				-	-
01-32180	Cigarettes	2,600	4,200	4,200	4,200.00	2,800.00
01-32184	Cable Franchise Fees	60,000	62,303	62,303	62,303.25	63,296.30
01-32185	Trash Franchise Fees	2,550	2,550	2,550	2,550.00	2,550.00
01-32199	Other Business Licenses and Permits	500	1,575	1,575	1,575.00	675.00
	Total Business	77,650	89,428	89,428	89,428.25	86,746.30
<i>Non-Business</i>						
01-32218	City Share of Electrical Inspections	3,500	55,845	55,845	55,844.90	50,113.25
01-32219	Local Share of Building Surcharge	300	604	604	604.66	1,590.60
01-32220	Building Permits	236,000	405,259	405,259	405,258.21	700,029.67
01-32221	Excavating Permits		108	108	108.00	108.00
01-32222	Mechanical and Gas Permits	19,000	24,895	24,895	24,895.91	34,739.60
01-32223	Fire Protection Permits				-	-
01-32225	Investigation (Penalty Fee)		1,402	1,402	1,402.00	2,550.00
01-32226	Contractor Verification Fee	500	430	430	430.00	1,055.00
01-32230	Plumbing Permits	12,000	16,139	16,139	16,139.20	32,218.12
01-32240	Sign Permits	1,000	1,250	1,250	1,250.00	1,280.00
01-32298	Rental Registration	10,000	13,425	13,425	13,425.00	24,685.54
01-32299	Other Non-Business Licenses and Per	10,000	69,578	69,578	69,578.87	19,948.10
	Total Non-Business	292,300	588,935	588,935	588,936.75	868,317.88
	TOTAL LICENSES AND PERMITS	369,950	678,363	678,363	678,365.00	955,064.18
<i>INTERGOVERNMENTAL REVENUES</i>						
01-33165	Federal Grants-Other		6,741	6,741	6,741.74	-
01-33401	Local Government Aid (LGA)	1,059,979	1,059,979	1,059,979	1,059,979.00	1,020,839.00
01-33404	State Aid - Other	8,273	5,910	5,910	5,910.00	13,070.00
01-33405	PERA Aid	0	0	0	-	-
01-33418	MSA - Maintenance	50,000	50,000	50,000	50,000.00	50,000.00
01-33420	Fire Relief		99,739	99,739	99,739.59	88,927.23
01-33421	Police State Aid	150,000	144,240	144,240	144,240.95	151,120.68
01-33422	School District-School Officer Assista	100,000	146,090	146,090	146,091.31	132,427.83
01-33424	School District-School Officer Assistance--SRO#2				-	-
01-33610	County Grants & Aids for Highways	5,000	5,731	5,731	5,731.97	5,472.22
01-33620	Other County Aid				-	-
	TOTAL INTERGOVERNMENTAL	1,373,252	1,518,430	1,518,430	1,518,434.56	1,461,856.96
01-33610	County Grants & Aids for Highways				-	-
<i>CHARGES FOR SERVICES</i>						
<i>General Governments</i>						
01-34102	Filing Fees	0	90	90	90.00	-
01-34105	Sale of Maps, Copies	100	70	70	71.00	113.00
01-34106	Street Light O&M		3000	3000	3,000.00	-
01-34110	Solar Lease Revenue	7500	7959	7959	7,959.06	15,453.00
01-34117	Contracted building inspection				-	-
	Total General Government	7,600.00	11,119.00	11,119.00	11,120.06	15,566.00
<i>Public Safety</i>						
01-34201	Police Department Reports	500	599	599	599.00	523.25
01-34202	Police Department Administration Fer	2,500	3,365	3,365	3,365.00	5,290.00
01-34205	Police Department Pawn Shop Reven	2,000	3,000	3,000	3,000.00	3,000.00
01-34204	PD-Pay Reimb Fee				-	-
01-34206	Fire Protection - Township Contracts	105,500	117,906	117,906	117,906.35	105,580.58
01-34208	Fire Protection - Fire Runs	0	0	0	-	-
01-34210	Fire Protection - Admin	2,411	2,442	2,442	2,442.00	2,442.00
	Total Public Safety	112,911	127,312	127,312	127,312.35	116,835.83
<i>Other</i>						
01-34951	Sale of Service and Supplies	0	2,590	2,590	2,590.00	620.00
01-34953	Escrow Administration Fee				-	-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/6/2023		2/21/2023		YTD Actual 2022 12/31/2022	YTD Actual 2021 12/31/2021
	Adopted Budget <u>2022</u>	Proposed Amended Budget <u>2022</u>	Proposed Amended Budget <u>2022</u>	Proposed Amended Budget <u>2022</u>		
01-34954						
01-34955						
01-34925	4,800	6,255	6,255	6,255.00	7,045.00	
01-34930		1,085	1,085	1,085.00	1,450.00	
01-34958	2,000	1,280	1,280	1,280.00	3,340.00	
<i>Total Other</i>	<u>6,800.00</u>	<u>11,210.00</u>	<u>11,210.00</u>	<u>11,210.00</u>	<u>12,455.00</u>	
TOTAL CHARGES FOR SERVICES	<u>127,311</u>	<u>149,641</u>	<u>149,641</u>	<u>149,642.41</u>	<u>144,856.83</u>	
FINES AND FORFEITURES						
01-35101	40,000	40,687	40,687	40,687.36	33,894.11	
01-35102	1,000	1,630	1,630	1,630.00	1,100.00	
01-35104	1,000	3,190	3,190	3,190.00	1,685.00	
01-35105		3,275	3,275	3,275.00	(3,125.00)	
TOTAL FINES AND FORFEITURE	<u>42,000</u>	<u>48,782</u>	<u>48,782</u>	<u>48,782.36</u>	<u>33,554.11</u>	
OTHER						
01-36200		41	41	41.67	4.50	
01-36210	16,174	21,165	21,165	21,165.68	(9,067.89)	
01-36215		(77,543)	(77,543)	(77,542.62)		
01-36220	3,600	10,638	10,638	10,638.37	5,100.04	
01-36230	2,000	4,565	4,565	4,565.00	790.00	
01-36102		68	68	68.26	1,278.86	
01-36233					2,500.00	
01-36234					7,250.00	
01-36235		2,640	2,640	2,640.00	600.00	
01-36240	423	583	583	583.94	1,701.61	
01-36241		6,000	6,000	6,000.00	16,700.00	
01-36242						
01-36250						
01-36501					6,285.67	
01-37200					439.50	
01-36231	71,067	71,708	71,708	71,708.00	71,067.00	
Total non-mall other revenue	<u>93,264</u>	<u>39,865</u>	<u>39,865</u>	<u>39,868.30</u>	<u>10,464.29</u>	
TOTAL OTHER	<u>93,264</u>	<u>39,865</u>	<u>39,865</u>	<u>39,868.30</u>	<u>10,464.29</u>	
TOTAL REVENUES	<u>7,472,335</u>	<u>8,028,804</u>	<u>8,028,804</u>	<u>8,028,816.98</u>	<u>8,059,091.77</u>	
TRANSFERS IN						
01-39203	425,000	525,000	525,000	625,000.00	500,000.00	
01-39203	100,000	100,000	100,000			
TOTAL TRANSFERS IN	<u>525,000</u>	<u>625,000</u>	<u>625,000</u>	<u>625,000.00</u>	<u>500,000.00</u>	
TOTAL REVENUES AND TRANSFERS	<u>7,997,335</u>	<u>8,653,804</u>	<u>8,653,804</u>	<u>8,653,816.98</u>	<u>8,559,091.77</u>	

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/6/2023	2/21/2023			
	Adopted	Proposed Amended	Proposed Amended		
	Budget	Budget	Budget		
	<u>2022</u>	<u>2022</u>	<u>2022</u>		
				YTD Actual 2022 12/31/2022	
				YTD Actual 2021 12/31/2021	
EXPENDITURES					
GENERAL GOVERNMENT					
<i>Council - #41110</i>					
Personal Services					
-41110-101 Salaries	29,900	29,901	29,901	29,900.16	29,900.16
-41110-122 FICA/Medicare Employer Share/Empl	2,290	2,288	2,288	2,287.16	2,287.09
-41110-151 Worker's Comp - Ins Premiums	120	115	115	114.36	103.09
Total Personal Services	<u>32,310</u>	<u>32,304</u>	<u>32,304</u>	<u>32,301.68</u>	<u>32,290.34</u>
Supplies					
-41110-200 Office Supplies - Accessories	100	0	0	-	-
-41110-210 Miscellaneous Operating Supplies	250	22	22	21.99	180.93
-41110-213 Citizens Academy	0	0	0	-	-
-41110-214 Employee Recognition	500	420	420	419.66	158.00
Total Supplies	<u>850</u>	<u>442</u>	<u>442</u>	<u>441.65</u>	<u>338.93</u>
Other Services and Charges					
-41110-304 Miscellaneous Professional Services	1,000	325	325	325.00	900.00
-41110-331 Travel/Meals/Lodging	2,500	1,726	1,726	1,725.72	1,117.51
-41110-334 Mileage Reimbursements	150	0	0	-	-
-41110-340 Advertising	200	0	0	-	-
-41110-360 Insurance and Bonds	400	273	273	272.93	300.60
-41110-430 Miscellaneous	100	0	0	-	-
-41110-433 Dues and Subscriptions	100	30	30	30.00	30.00
-41110-440 Schools and Meetings	2,800	978	978	978.00	274.00
-41110-441 Sister City Activities	500	160	160	160.00	310.00
-41110-455 Fireworks Display Expenses	17,000	17,275	17,275	17,275.00	16,237.50
-41110-456 Art Festival	2,000	837	837	837.00	1,577.00
-41110-457 Downtown Banner & Signage	500	0	0	-	-
-41110-458 Downtown Flower Basket	1,800	4,526	4,526	4,525.40	1,873.50
-41110-459 Downtown Trash Cans & Benches	-	-	-	-	-
-41110-499 Tomlison Special Assmt Agreement	-	-	-	-	-
Total Other Services and Charges	<u>29,050</u>	<u>26,130</u>	<u>26,130</u>	<u>26,129.05</u>	<u>22,620.11</u>
<i>Total Council</i>	<u>62,210</u>	<u>58,876</u>	<u>58,876</u>	<u>58,872.38</u>	<u>55,249.38</u>
<i>Administration - #41320</i>					
Personal Services					
-41320-101 Salaries	139,270	166,182	165,222	165,221.79	232,127.03
-41320-102 Overtime	-	-	-	-	-
1320-103 Part-time Regular	80,468	34,092	33,450	33,449.65	40,368.48
-41320-105 Temp/Seasonal	0	0	0	-	55.55
-41320-121 PERA Employer Share	16,473	14,730	14,724	14,723.14	17,360.31
-41320-122 FICA/Medicare Employer Share/Empl	16,801	15,025	14,877	14,876.15	17,457.22
-41320-131 Medical/Dental/Life Employer Share	23,331	31,432	31,432	31,431.34	33,090.77
-41320-132 Longevity	324	0	0	-	-
-41320-133 Deductible Contribution	1,620	1,620	780	780.00	1,247.00
-41320-157 Severance due to retirement	0	0	0	-	-
-41320-151 Workers' Compensation Insurance	1,242	817	817	816.83	1,168.72
-41320-153 City Wide Re-employment Compensa	2,500	13,624	13,624	13,623.61	-
-41320-154 HRA/Flex Fees	200	131	131	130.66	138.80
-41320-158 Moving Exp Reimb	0	0	0	-	543.63
Total Personal Services	<u>282,229</u>	<u>277,653</u>	<u>275,057</u>	<u>275,053.17</u>	<u>343,557.51</u>
Supplies					
-41320-201 Office Supplies - Accessories	1,500	1,810	1,810	1,809.15	1,655.34
-41320-202 Duplicating Supplies and Copy Paper	2,000	1,486	1,486	1,485.03	1,161.53
-41320-203 Newsletter Costs	5500	0	0	-	-
-41320-204 Stationary, Forms and Envelopes	250	179	179	178.45	159.90
-41320-209 Software Updates	500	1,622	1,622	1,621.28	499.50
-41320-210 Miscellaneous Operating Supplies	500	79	79	78.89	344.60
-41320-221 Repairs and Maintenance - Equipment	200	28	28	27.36	-
-41320-240 Small Tools & Minor Equipment	3,000	4,675	4,675	4,674.32	3,574.54
Total Supplies	<u>13,450</u>	<u>9,879</u>	<u>9,879</u>	<u>9,874.48</u>	<u>7,395.41</u>
Other Services and Charges					
-41320-304 Miscellaneous Professional Services	2,000	863	863	862.20	5,507.26
-41320-313 Marco IT Mgmt & Backup	5,600	5,331	5,331	5,330.40	5,546.40
-41320-321 Telephone/Cellular Phones	-	-	-	-	315.00
-41320-322 Postage	3,500	3,027	3,027	3,026.95	3,031.87
-41320-331 Travel/Meals/Lodging	1,750	1,355	1,355	1,354.73	663.46
-41320-334 Mileage Reimbursement	300	682	682	681.24	48.16
-41320-340 Advertising	2,000	0	0	-	697.80
-41320-351 Legal Notices/Ordinance Publication	1,200	0	0	-	366.06
-41320-360 Insurance and Bonds	2,300	2,582	2,582	2,581.96	2,320.91
-41320-404 Repairs and Maintenance	0	0	0	-	600.00
-41320-409 Maintenance Contracts - Office Equip	16,000	23,285	23,285	23,284.20	27,559.54
-41320-430 Miscellaneous	50	40	40	39.95	44.95

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/6/2023	2/21/2023			
	Adopted	Proposed Amendet	Proposed Amended		
	Budget	Budget	Budget		
	<u>2022</u>	<u>2022</u>	<u>2022</u>	YTD	
				Actual 2022	
				Actual 2021	
				12/31/2022	
				12/31/2021	
-41320-433 Dues and Subscriptions	600	753	753	752.70	178.30
-41320-437 City Wide-Dues & Subscriptions	14,000	15,254	15,254	15,253.65	13,951.00
-41320-440 Schools and Meetings	1,500	670	670	670.00	693.00
-41320-441 Web Site Enhancement				-	-
-41320-489 Contracted Services				-	-
Total Other Services and Charges	50,800	53,842	53,842	53,837.98	61,523.71
<i>Total Administration</i>	346,479	341,374	338,778	338,765.63	412,476.63
<i>Elections - #41410</i>					
Personal Services					
-41410-104 Salaries - Temporary Election Judges	8,100	5,191	5,191	5,190.63	-
-41410-122 FICA/Medicare Employer Share/Empl	0	0	0	-	-
-41410-151 Workers' Compensation Insurance				-	-
Total Personal Services	8,100	5,191	5,191	5,190.63	-
Supplies					
-41410-200 Miscellaneous Office Supplies	300	0	0	-	-
-41410-201 Office Supplies - Accessories		18	18	17.24	-
-41410-240 Small Tools				-	-
Total Supplies	300	18	18	17.24	-
Other Services and Charges					
-41410-331 Travel/Meals/Lodging	200	132	132	131.45	-
-41410-351 Legal Notices/Ordinance Publication	100	237	237	236.26	-
-41410-404 Repairs & Maintenance - Voting Equipment				-	-
-41410-408 Maintenance Contracts - Mach/Equip	3,200	3,200	3,200	3,200.00	2,645.00
-41410-412 Rentals - Buildings				-	-
-41410-430 Miscellaneous				-	-
Total Other Services and Charges	3,500	3,569	3,569	3,567.71	2,645.00
<i>Total Elections</i>	11,900	8,778	8,778	8,775.58	2,645.00
<i>Finance - #41500</i>					
Personal Services					
-41500-101 Salaries	190,671	202,858	192,897	192,896.37	186,010.69
-41500-102 Overtime				-	-
-41500-103 Part-time Regular				-	-
-41500-121 PERA Employer Share	14,301	14,601	14,512	14,511.78	14,602.68
-41500-122 FICA/Medicare Employer Share/Empl	14,587	14,897	14,218	14,217.68	14,229.52
-41500-131 Medical/Dental/Life Employer Share	34,566	33,184	33,184	33,183.84	33,031.14
-41500-132 Longevity	7,464	0	0	-	-
-41500-133 Deductible Contribution	2,400	2,568	2,568	2,567.20	1,584.97
-41500-151 Workers' Compensation Insurance	1,078	1,005	1,005	1,004.29	865.37
-41500-154 HRA/Flex Fees	200	136	136	136.00	136.80
Total Personal Services	265,267	269,249	258,520	258,517.16	250,461.17
Supplies					
-41500-201 Office Supplies - Accessories	1,600	870	870	869.89	1,353.75
-41500-204 Stationary, Forms and Envelopes	3,500	3,511	3,511	3,510.58	2,744.99
-41500-209 Software Updates	1,000	775	775	775.00	750.00
-41500-210 Miscellaneous Operating Supplies	500	70	70	69.81	57.98
-41500-240 Small Tools	1,200	627	627	626.73	-
Total Supplies	7,800	5,853	5,853	5,852.01	4,906.72
Other Services and Charges					
-41500-301 Auditing and Accounting	36,000	36,000	36,000	36,000.00	35,537.00
-41500-304 Miscellaneous Professional Services	3,500	3,588	3,588	3,588.00	4,288.00
-41500-308 Isanti County Special Assessment Mgr	1,000	349	349	349.00	763.00
-41500-309 EDP Professional Services	7,000	6,126	6,126	6,125.25	5,477.25
-41500-313 IT Management	6,000	5,331	5,331	5,330.40	5,546.40
-41500-321 Telephone/Cellular Phones	540	540	540	540.00	495.00
-41500-331 Travel/Meals/Lodging	500	15	15	15.00	-
-41500-334 Mileage Reimbursement	300	120	120	120.00	16.80
-41500-340 Advertising				-	-
-41500-351 Legal Notices/Ordinance Publishing	500	244	244	243.96	445.37
-41500-360 Insurance and Bonds	2,000	1,620	1,303	1,302.50	1,762.53
-41500-409 Maintenance Contracts - Office Equip	17,000	15,931	15,931	15,931.00	15,776.00
-41500-420 Wellness	500	0	0	-	-
-41500-430 Miscellaneous	250	77	77	76.53	107.11
-41500-432 Property Finders Fee				-	-
-41500-433 Dues and Subscriptions	1,750	1,392	1,392	1,391.50	1,624.80
-41500-440 Schools and Meetings	2,400	2,446	2,446	2,446.00	698.00
Total Other Services and Charges	79,240	73,779	73,462	73,459.14	72,537.26
<i>Total Finance</i>	352,307	348,881	337,835	337,828.31	327,905.15
<i>Legal - #41610</i>					
Other Services and Charges					

CITY OF CAMBRIDGE
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	2/6/2023	2/21/2023			
	Adopted	Proposed Amended	Proposed Amended		
	Budget	Budget	Budget		
	<u>2022</u>	<u>2022</u>	<u>2022</u>		
				YTD	
				Actual 2022	
				12/31/2022	
				YTD	
				Actual 2021	
				12/31/2021	
-41610-304 Legal Fees	65,000	66,203	66,203	66,200.97	51,484.61
-41610-307 Township Annexation Payments	11,000	246	246	245.70	3,740.00
-41610-305 Prosecution Services	42,000	45,294	45,294	45,293.27	40,608.48
Total Other Services and Charges	<u>118,000</u>	<u>111,743</u>	<u>111,743</u>	<u>111,739.94</u>	<u>95,833.09</u>
<i>Total Legal</i>	<u>118,000</u>	<u>111,743</u>	<u>111,743</u>	<u>111,739.94</u>	<u>95,833.09</u>
Community Development					
<i>Building Department - #41920</i>					
Personal Services					
-41920-101 Salaries	210,355	135,000	130,604	130,603.37	174,963.10
-41920-102 Overtime				-	2,742.79
-41920-103 Seasonal Temp/Salary				-	-
-41920-121 PERA Employer Share	15,853	9,603	9,603	9,602.57	13,183.37
-41920-122 FICA/Medicare Employer Share/Emp	15,770	10,327	9,628	9,627.46	13,771.77
-41920-131 Medical/Dental/Life Employer Share	53,575	35,221	35,221	35,220.92	45,605.50
-41920-132 Longevity	1,031	0	0	-	-
-41920-133 Deductible Contribution	3,720	3,600	0	-	2,181.64
-41920-151 Workers' Compensation Insurance	1,077	646	646	645.67	462.05
-41920-154 HRA/Flex Fees	300	161	161	160.20	242.80
Total Personal Services	<u>301,681</u>	<u>194,558</u>	<u>185,863</u>	<u>185,860.19</u>	<u>253,153.02</u>
Supplies					
-41920-201 Office Supplies - Accessories	750	1,468	1,468	1,467.80	1,421.59
-41920-204 Stationary, Forms and Envelopes				-	-
-41920-209 Software Updates	500	147	147	146.88	-
-41920-210 Miscellaneous Operating Supplies	800	478	478	478.00	-
-41920-212 Gasoline/Fuel/Lubricants/Additvs	2,500	720	720	719.57	1,138.13
-41920-221 Repair and Maintenance Supplies - Vt	1,000	232	232	231.64	83.65
-41920-240 Small Tools and Minor Equipment	7,500	2,919	2,919	2,918.81	2,089.98
Total Supplies	<u>13,050</u>	<u>5,964</u>	<u>5,964</u>	<u>5,962.70</u>	<u>4,733.35</u>
Other Services and Charges					
-41920-304 Miscellaneous Professional Services	750	274	274	273.50	134.00
-41920-305 Contracted Building Inspection	0	244,466	244,466	244,465.46	355,679.77
-41920-309 EDP Professional Services				-	-
-41920-313 Marco IT Mgmt & Backup	5,800	5,331	5,331	5,330.40	5,546.40
-41920-321 Telephone/Cellular Phones	2,700	570	570	569.58	1,566.08
-41920-331 Travel/Meals/Lodging	600	0	0	-	12.50
-41920-334 Mileage Reimbursement	500	0	0	-	439.04
-41920-340 Advertising	200	0	0	-	-
-41920-351 Legal Notices/Ordinance Publishing	200	0	0	-	-
-41920-360 Insurance	2,400	3,764	3,764	3,763.70	2,331.02
-41920-404 Repairs and Maintenance	250	0	0	-	-
-41920-409 Maintenance Contracts - Office Equip	2,900	2,685	2,685	2,685.00	2,870.00
-41920-430 Miscellaneous	300	116	116	115.10	96.58
-41920-432 Credit Card Fees	500	18	18	17.60	9.15
-41920-433 Dues and Subscriptions	1,400	398	398	397.72	480.00
-41920-440 Schools and Meetings	3,200	565	565	565.00	1,420.24
Total Other Services and Charges	<u>21,700</u>	<u>258,187</u>	<u>258,187</u>	<u>258,183.06</u>	<u>370,584.78</u>
<i>Total Building Department</i>	<u>336,431</u>	<u>458,709</u>	<u>450,014</u>	<u>450,005.95</u>	<u>628,471.15</u>
Engineering					
-41925-303 Engineering Contracted Expense	38,000	32,576	32,576	32,575.47	56,149.99
Planning - #41935					
Personal Services					
-41935-101 Salaries	231,681	178,000	176,032	176,031.22	98,271.20
-41935-102 Overtime				-	-
-41935-112 Planning Commission Salaries	2,500	2,520	2,520	2,520.00	2,030.00
-41935-121 PERA Employer Share	17,784	13,165	13,165	13,164.75	8,059.80
-41935-122 FICA/Medicare Employer Share/Emp	18,141	13,500	13,135	13,134.92	7,868.96
-41935-131 Medical/Dental/Life Employer Share	46,623	32,695	32,695	32,694.42	16,515.57
-41935-132 Longevity	5,467	0	0	-	-
-41935-133 Deductible Contribution	3,240	3,240	3,071	3,070.47	384.94
-41935-151 Workers' Compensation Insurance	1,407	1,010	1,010	1,009.51	700.97
-41935-154 HRA/Flex Fees	300	131	131	130.95	68.40
-41935-153 Unemployment	0	0	0	-	-
Total Personal Services	<u>327,143</u>	<u>244,261</u>	<u>241,759</u>	<u>241,756.24</u>	<u>133,899.84</u>
Supplies					
-41935-201 Office Supplies - Accessories	1,800	2,354	2,354	2,353.18	617.31
-41935-204 Stationary, Forms and Envelopes	150	0	0	-	-
-41935-209 Software Updates	2,500	1,509	1,509	1,508.32	1,635.50
-41935-210 Miscellaneous Operating Supplies	200	0	0	-	-
-41935-212 Gasoline/Fuel/Lubricants/Additvs	350	360	360	359.94	60.69
-41935-221 Repair and Maintenance Supplies - Vt	350	7	7	6.30	7.68

**CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101**

	2/6/2023	2/21/2023			
	Adopted	Proposed Amended	Proposed Amended		
	Budget	Budget	Budget		
	<u>2022</u>	<u>2022</u>	<u>2022</u>		
				YTD	
				Actual 2022	
				12/31/2022	
				YTD	
				Actual 2021	
				12/31/2021	
-41935-240 Small Tools and Minor Equipment	7,000	1,620	1,620	1,619.27	1,369.50
Total Supplies	<u>12,350</u>	<u>5,850</u>	<u>5,850</u>	<u>5,847.01</u>	<u>3,690.68</u>
Other Services and Charges					
-41935-301 Special Projects	2,500	0	0	-	1,167.22
-41935-303 Comp Plan Update				-	-
-41935-304 Miscellaneous Professional Services	1,500	191	191	190.63	800.00
-41935-306 Transportation Study Consulting				-	-
-41935-307 Rail Study				-	-
-41935-308 Lakes & Pines Mgmt--Small Cities Grant				-	-
-41935-309 EDP Professional Services				-	-
-41935-313 Marco IT Mgmt & Backup	5,330	5,331	5,331	5,330.40	5,546.40
-41935-321 Telephone/Cellular Phones				-	-
-41935-322 Code Enforcement Mailing				-	-
-41935-331 Travel/Meals/Lodging	600	203	203	202.98	108.10
-41935-334 Mileage Reimbursement	250	0	0	-	-
-41935-340 Advertising	200	0	0	-	-
-41935-351 Legal Notices/Ordinance Publishing	1,500	218	218	217.08	261.02
-41935-360 Insurance	10,000	9,962	9,962	9,961.31	10,521.62
-41935-404 Repairs and Maintenance	300	0	0	-	-
-41935-409 Maintenance Contracts - Office Equip	5,100	2,990	2,990	2,990.00	2,990.00
-41935-430 Miscellaneous	1,000	52	52	51.36	(3,188.00)
-41935-431 Property Securing Exp		873	873	872.15	704.00
-41935-432 Abatement Costs				-	-
-41935-433 Dues and Subscriptions	1,000	830	830	829.60	891.00
-41935-440 Schools and Meetings	2,700	662	662	662.00	300.00
-41935-488 Other Contracted Services--Comp Plan Update				-	-
-41935-489 Other Contracted Services-GIS Maint	1,200	350	350	350.00	-
-41935-490 Flyover Pictures--share from Isanti Co	5,000	0	0	-	-
Total Other Services and Charges	<u>38,180</u>	<u>21,662</u>	<u>21,662</u>	<u>21,657.51</u>	<u>20,101.36</u>
Total Planning	<u>377,673</u>	<u>271,773</u>	<u>269,271</u>	<u>269,260.76</u>	<u>157,691.88</u>
Total Community Development	752,104	763,058	751,861	751,842.18	842,313.02
City Hall Buildings - #41950					
Personal Services					
-41950-101 Salaries	28,070	29,298	29,732	29,731.60	27,648.22
-41950-102 Overtime	1,000	0	0	-	-
-41950-103 Part-time Salaries				-	-
-41950-121 PERA Employer Share	2,227	2,155	2,155	2,154.84	2,196.69
-41950-122 FICA/Medicare Employer Share/Empl	2,271	2,271	2,199	2,198.24	2,119.01
-41950-131 Medical/Dental/Life Employer Share	8,641	8,270	8,270	8,269.92	8,234.44
-41950-132 Longevity	1,228	0	0	-	-
-41950-133 Deductible Contribution	600	600	0	-	-
-41950-151 Workers' Compensation Insurance	1,598	1,578	1,578	1,577.48	2,015.66
-41950-154 HRA/Flex Fees	100	34	34	34.00	34.20
Total Personal Services	<u>45,735</u>	<u>44,206</u>	<u>43,968</u>	<u>43,966.08</u>	<u>42,248.22</u>
-41950-210 Miscellaneous Operating Supplies				-	-
-41950-212 Gasoline/Fuel	200	0	0	-	46.49
-41950-215 Maintenance Supplies	9,000	5,435	5,435	5,434.66	5,493.49
-41950-240 Small Tools & Equipment	1,500	263	263	262.86	359.16
Total Supplies	<u>10,700</u>	<u>5,698</u>	<u>5,698</u>	<u>5,697.52</u>	<u>5,899.14</u>
Other Services and Charges					
-41950-321 Telephone/Cellular Phones	18,000	18,634	18,634	18,633.01	18,726.46
-41950-360 Insurance	2,100	2,212	2,212	2,211.55	1,971.26
-41950-381 Electric Utilities	12,000	10,736	10,736	10,735.67	12,220.19
-41950-382 Water/Wastewater	4,000	4,060	4,060	4,059.21	4,386.45
-41950-383 Gas Utilities	7,500	8,385	8,385	8,384.42	6,896.39
-41950-384 Refuse and Recycling	0	0	0	-	-
-41950-401 Repairs and Maintenance -Buildings/S	37,000	37,000	32,898	32,897.33	25,148.90
-41950-405 Janitor Services				-	-
-41950-409 Maintenance Contracts - Office Equip	4,800	4,513	4,513	4,513.00	4,301.00
-41950-411 Cement Replacement				-	-
-41950-413 Rentals - Office Equipment (copier-ne	12,000	8,355	8,355	8,354.47	7,385.19
-41950-430 Miscellaneous	500	398	398	397.52	292.10
Total Other Services and Charges	<u>97,900</u>	<u>94,293</u>	<u>90,191</u>	<u>90,186.18</u>	<u>81,327.94</u>
Total City Hall Buildings	<u>154,335</u>	<u>144,197</u>	<u>139,857</u>	<u>139,849.78</u>	<u>129,475.30</u>
TOTAL GENERAL GOVERNMENT	<u>1,797,335</u>	<u>1,776,907</u>	<u>1,747,728</u>	<u>1,747,673.80</u>	<u>1,865,897.57</u>
PUBLIC SAFETY					
Police Department - #42100					
Personal Services					
-42100-101 Salaries	1,404,188	1,445,494	1,423,096	1,423,095.40	1,232,974.76
-42100-102 Overtime	90,000	111,181	111,181	111,180.21	88,182.72
-42100-103 Salaries - Part-Time Regular	0	0	0	-	(1,073.65)

CITY OF CAMBRIDGE
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	2/6/2023	2/21/2023			
	Adopted	Proposed Amended	Proposed Amended		
	Budget	Budget	Budget		
	<u>2022</u>	<u>2022</u>	<u>2022</u>		
				YTD	
				Actual 2022	
				12/31/2022	
				YTD	
				Actual 2021	
				12/31/2021	
-42100-104 Temp/Seas Employees-Regular	20,000	3,427	3,427	3,426.83	10,303.52
-42100-110 Hours Worked Holiday	30,000	29,343	29,343	29,342.97	21,831.81
-42100-115 Call-in Pay				-	-
-42100-116 On Call Pay				-	-
-42100-117 Shift Differential	9,636	11,301	11,301	11,300.30	8,285.61
-42100-118 Severance				-	-
-42100-121 PERA Employer Share	271,250	265,912	265,912	265,911.94	234,092.20
-42100-122 FICA/Medicare Employer Share/Empl	30,481	30,481	29,609	29,608.66	26,980.42
-42100-131 Medical/Dental/Life Employer Share	329,256	310,672	310,672	310,671.70	271,010.98
-42100-132 Longevity	47,306	0	0	-	-
-42100-133 Deductible Contribution	21,600	21,600	11,251	11,250.66	10,288.96
-42100-151 Workers' Compensation Insurance	102,889	89,183	89,183	89,182.17	49,577.81
-42100-154 HRA/Flex Fees	1,600	1,236	1,236	1,235.90	1,080.30
Total Personal Services	<u>2,358,206</u>	<u>2,319,830</u>	<u>2,286,211</u>	<u>2,286,206.74</u>	<u>1,953,535.44</u>
Supplies					
-42100-201 Office Supplies - Accessories	2,000	2,513	2,513	2,512.69	900.07
-42100-202 Duplicating Supplies and Copy Paper	1,500	482	482	481.13	532.76
-42100-209 Software Updates	7,800	250	250	250.00	1,980.00
-42100-210 Miscellaneous Operating Supplies	3,000	2,358	2,358	2,357.63	2,465.36
-42100-212 Gasoline/Fuel/Lubricants/Additives	35,000	54,832	54,832	54,831.37	36,350.20
-42100-213 Ammunition	4,500	2,494	2,494	2,493.12	-
-42100-214 Crime Scene Supplies	4,000	479	479	478.46	3,515.47
-42100-217 Promotional Events	4,000	5,089	5,089	5,088.27	3,471.21
-42100-221 Repairs and Maintenance Supplies - S	18,500	15,179	15,179	15,178.57	11,640.50
-42100-231 Uniform Allowance	19,000	26,030	26,030	26,029.52	15,422.85
-42100-232 Uniform-Reserves	1,800	0	0	-	-
-42100-240 Small Tools/Minor Equipment	20,800	18,281	18,281	18,280.01	20,192.55
Total Supplies	<u>121,900</u>	<u>127,987</u>	<u>127,987</u>	<u>127,980.77</u>	<u>96,470.97</u>
Other Services and Charges					
-42100-304 Miscellaneous Professional Services	7,500	13,598	13,598	13,597.18	30,657.08
-42100-305 Applicant Testing				-	-
-42100-313 Marco IT Mgmt & Backup	24,000	23,986	23,986	23,985.60	24,953.60
-42100-321 Telephone/Cellular Phones	14,500	13,395	13,395	13,394.51	11,898.64
-42100-322 Postage	600	343	343	342.20	570.41
-42100-331 Travel/Meals/Lodging	2,000	2,072	2,072	2,071.49	1,412.42
-42100-334 Mileage Reimbursement	500	172	172	171.41	-
-42100-340 Advertising	100	0	0	-	13.73
-42100-360 Insurance	63,500	59,962	59,962	59,961.60	61,907.51
-42100-381 Electric Utilities	6,500	5,522	5,522	5,521.20	6,284.65
-42100-383 Gas Utilities	4,000	4,130	4,130	4,129.65	3,396.72
-42100-404 Maintenance and Repair -Vehicles/ Ex	10,000	11,326	11,326	11,325.77	3,897.92
-42100-409 Maintenance Contracts-Office Equipn	25,000	20,929	20,929	20,928.43	25,851.30
-42100-410 Police Reserve Program Activities	1,000	0	0	-	-
-42100-411 Auto Pawn	2,400	2,443	2,443	2,442.13	2,370.00
-42100-430 Miscellaneous				-	-
-42100-432 Credit Card Fees	50	0	0	-	-
-42100-433 Dues and Subscriptions	12,000	14,226	14,226	14,225.36	14,654.97
-42100-440 Schools and Meetings	14,000	11,505	11,505	11,504.05	7,713.00
-42100-480 Special Response Team	6,000	0	0	-	-
-42100-489 Other Contracted Services				-	-
Total Other Services and Charges	<u>193,650</u>	<u>183,609</u>	<u>183,609</u>	<u>183,600.58</u>	<u>195,581.95</u>
Total Police Department	<u>2,673,756</u>	<u>2,631,426</u>	<u>2,597,807</u>	<u>2,597,788.09</u>	<u>2,245,588.36</u>
Fire Department - 42200					
Personal Services					
-42200-101 Salaries	95,056	99,000	98,684	98,683.73	92,303.31
-42200-103 Salaries	50,000	62,881	62,881	62,881.00	56,006.00
-42200-121 PERA Employer Share	17,147	17,198	17,198	17,197.79	16,935.48
-42200-122 FICA/Medicare Employer Share/Empl	5,230	6,182	6,277	6,276.20	5,614.49
-42200-131 Medical/Dental/Life Employer Share	17,282	16,578	16,578	16,578.00	16,501.65
-42200-132 Fire Longevity Pay	1,821	0	0	-	-
-42200-133 Deductible Contribution	1,200	1,200	225	225.00	697.50
-42200-151 Worker's Comp - Ins Premiums	43,670	37,550	37,550	37,549.89	34,140.45
-42200-154 Flex Fees	150	150	68	68.00	68.40
Total Personal Services	<u>\$231,556</u>	<u>\$240,739</u>	<u>\$239,461</u>	<u>239,459.61</u>	<u>222,267.28</u>
Supplies					
-42200-201 Office Supplies - Accessories	50	71	71	70.32	87.59
-42200-204 Stationary, Forms and Envelopes	0	0	0	-	-
-42200-210 Miscellaneous Operating Supplies	9,500	7,250	7,250	7,249.30	5,933.86
-42200-211 Grant Funded Supplies	0	0	0	-	-
-42200-212 Gasoline/Fuel/Lubricants/Additives	7,000	9,350	9,350	9,349.97	7,606.30
-42200-213 Operation Round Up Computer Exp				-	-
-42200-215 Shop Maintenance Supplies	200	0	0	-	12.88
-42200-221 Repairs and Maintenance Supplies - T	15,000	10,779	10,779	10,778.52	25,414.25
-42200-223 Repairs and Maintenance Supplies - B	1,500	116	116	115.89	1,905.94

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/6/2023	2/21/2023			
	Adopted	Proposed Amended	Proposed Amended		
	Budget	Budget	Budget		
	<u>2022</u>	<u>2022</u>	<u>2022</u>		
				YTD	
				Actual 2022	
				12/31/2022	
				YTD	
				Actual 2021	
				12/31/2021	
-42200-231 Uniform Allowance	10,000	15,670	15,670	15,669.15	6,035.07
-42200-232 Uniform Grant Funded		23,057	23,057	23,056.28	-
-42200-240 Small Tools	12,000	792	792	791.80	4,754.78
-42200-241 Small Tools-Grant Funded				-	-
Total Supplies	<u>55,250</u>	<u>67,085</u>	<u>67,085</u>	<u>67,081.23</u>	<u>51,750.67</u>
Other Services and Charges					
-42200-301 Auditing and Accounting				-	-
-42200-304 Miscellaneous Professional Services	4,000	15,189	15,189	15,188.65	14,431.24
-42200-306 Fire Relief--Pension Pass Through		99,740	99,740	99,739.59	88,927.23
-42200-307 Fire Relief--Pension City Share	10,000	10,000	10,000	10,000.00	10,000.00
-42200-313 Marco IT Mgmt & Backup	5,600	5,331	5,331	5,330.40	5,546.40
-42200-321 Telephone/Cellular Phones	1,400	901	901	900.34	900.24
-42200-331 Travel/Meals/Lodging	1,500	935	935	934.84	63.00
-42200-334 Mileage Reimbursement	300	0	0	-	-
-42200-340 Advertising	250	120	120	119.60	1,268.00
-42200-360 Insurance	7,500	7,748	7,748	7,747.17	7,008.78
-42200-381 Electric Utilities	17,500	14,882	14,882	14,881.68	16,954.65
-42200-382 Water/Wastewater Utilities	600	405	405	404.03	447.84
-42200-383 Gas Utilities	5,000	4,033	4,033	4,032.06	3,095.05
-42200-401 Repairs and Maintenance - Buildings	2,500	913	913	912.50	1,340.00
-42200-404 Repairs and Maintenance - Equipment	15,000	5,992	5,992	5,991.74	14,186.85
-42200-405 Janitorial				-	-
-42200-430 Miscellaneous				-	419.08
-42200-433 Dues and Subscriptions	1,700	1,235	1,235	1,235.00	1,735.00
-42200-440 Schools and Meetings	6,000	2,635	2,635	2,635.00	198.00
-42200-441 Schools and Meetings Grant Funded		11,037	11,037	11,036.25	15,142.75
Total Other Services and Charges	<u>78,850</u>	<u>181,096</u>	<u>181,096</u>	<u>181,088.85</u>	<u>181,664.11</u>
<i>Total Fire Department</i>	<u>365,656</u>	<u>488,920</u>	<u>487,642</u>	<u>487,629.69</u>	<u>455,682.06</u>
Emergency Management - #42300					
Supplies					
-42300-201 Office Supplies - Accessories	100	0	0	-	-
-42300-202 Duplicating Supplies and Copy Paper				-	-
-42300-209 Software Updates				-	-
-42300-210 Miscellaneous Operating Supplies	500	258	258	257.28	88.86
-42300-240 Small Tools & Minor Equip	1,500	2,187	2,187	2,186.62	-
Total Supplies	<u>2,100</u>	<u>2,445</u>	<u>2,445</u>	<u>2,443.90</u>	<u>88.86</u>
Other Services and Charges					
-42300-304 Misc Prof Serv				-	-
-42300-321 Telephone/Cellular Phones				-	-
-42300-331 Travel/Meals/Lodging	300	0	0	-	-
-42300-340 Advertising				-	-
-42300-433 Dues & Subscriptions	200	305	305	305.00	-
-42300-440 Schools and Meetings	500	0	0	-	280.00
-42300-441 Grant Funded Schools and Meetings				-	-
-42300-999 Covid 19		372	372	371.68	672.84
-42300-489 Other Contracted Services	1,500	775	775	775.00	760.00
Total Other Services and Charges	<u>2,500</u>	<u>1,452</u>	<u>1,452</u>	<u>1,452</u>	<u>1,713</u>
<i>Total Emergency Management</i>	<u>4,600</u>	<u>3,897</u>	<u>3,897</u>	<u>3,895.58</u>	<u>1,801.70</u>
Animal Control - #42700					
Supplies					
-42700-310 Miscellaneous Operating Supplies	5,000	4,800	4,800	4,800.00	4,800.00
-42700-340 Advertising				-	-
Total Supplies	<u>5,000.00</u>	<u>4,800.00</u>	<u>4,800.00</u>	<u>4,800.00</u>	<u>4,800.00</u>
<i>Total Animal Control</i>	<u>5,000</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800.00</u>	<u>4,800.00</u>
TOTAL PUBLIC SAFETY	<u>3,049,012</u>	<u>3,129,043</u>	<u>3,094,146</u>	<u>3,094,113.36</u>	<u>2,707,872.12</u>
PUBLIC WORKS					
Street Maintenance - #43000					
Personal Services					
-43001-101 Salaries	628,549	656,000	655,416	655,415.19	683,442.11
-43001-102 Overtime	5,000	5,060	5,060	5,059.49	1,885.54
-43001-104 Temporary/Seasonal	42,144	16,450	16,450	16,449.21	24,398.43
-43001-105 Temporary/Seasonal Overtime		119	119	119.00	-
-43001-157 Severance due to retirement	0	0	0	-	-
-43001-110 Hours Worked Holiday	0	0	0	-	-
-43001-111 Overtime Snowplowing	38,000	28,367	28,367	28,366.02	24,686.51
-43001-112 Overtime Mosquito Spraying	2,000	647	647	646.57	113.18
-43001-115 Call-in Pay		705	705	704.67	272.76
-43001-121 PERA Employer Share	52,220	51,531	51,531	51,531.00	53,504.78
-43001-122 FICA/Medicare Employer Share/Empl	56,489	56,489	56,489	52,615.99	55,825.85
-43001-123 Central Pension Contribution	16,140	16,262	16,262	16,261.65	17,226.05
-43001-131 Medical/Dental/Life Employer Share	146,287	143,777	143,777	143,776.17	139,521.62

**CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101**

	Adopted Budget <u>2022</u>	2/6/2023 Proposed Budget <u>2022</u>	2/21/2023 Amended Proposed Budget <u>2022</u>	YTD Actual 2022 12/31/2022	YTD Actual 2021 12/31/2021
-43001-132 Longevity	22,727	0	0	-	-
-43001-133 Deductible Contribution	11,420	11,420	5,326	5,325.45	2,255.64
-43001-151 Workers' Compensation Insurance	51,897	42,436	42,436	42,435.54	39,871.39
-43001-154 HRA/Flex Fees	700	670	670	669.80	664.24
Total Personal Services	1,073,573	1,029,933	1,019,382	1,019,375.75	1,043,668.10
Supplies					
-43001-201 Office Supplies - Accessories	1,500	396	396	395.48	220.06
-43001-202 Duplicating and Copying Supplies	200	179	179	178.14	54.76
-43001-204 Stationary, Forms and Envelopes	200	0	0	-	-
-43001-209 Software Updates	500	25	25	24.48	323.50
-43001-210 Miscellaneous Operating Supplies	13,000	14,683	14,683	14,682.72	14,756.08
-43001-212 Gasoline/Fuel/Lubricants/Additives	45,000	82,027	82,027	82,026.31	38,306.66
-43001-215 Shop Maintenance Supplies	1,500	1,360	1,360	1,359.64	942.99
-43001-219 Snow Removal - Material	65,000	68,877	68,877	68,876.54	58,525.16
-43001-221 Repairs and Maintenance Supplies - E	70,000	82,244	82,244	82,243.15	77,425.68
-43001-224 Repairs and Maintenance - Infrastruct	12,000	17,661	17,661	17,660.86	11,927.58
-43001-226 Signs	10,000	11,013	11,013	11,012.30	12,304.28
-43001-240 Small Tools and Minor Equipment	12,000	10,276	10,276	10,275.52	14,068.88
Total Supplies	230,900	288,741	288,741	288,735.14	228,855.63
Other Services and Charges					
-43001-304 Miscellaneous Professional Services	3,500	2,407	2,407	2,406.30	2,687.89
-43001-313 Marco IT Mgmt & Backup	3,000	6,609	6,609	6,608.15	5,546.40
-43001-321 Telephone/Cellular Phones	6,000	4,758	4,758	4,757.69	4,754.25
-43001-331 Travel/Meals/Lodging	500	0	0	-	-
-43001-334 Mileage Reimbursement	200	0	0	-	56.00
-43001-340 Advertising	400	745	745	744.25	592.35
-43001-351 Legal Notices/Publications				-	-
-43001-360 Insurance	18,000	16,800	16,800	16,799.30	17,457.46
-43001-381 Electric Utilities	7,500	7,091	7,091	7,090.98	7,363.99
-43001-382 Water/Wastewater Utilities	3,000	3,027	3,027	3,026.75	2,675.41
-43001-383 Gas Utilities	13,000	18,036	18,036	18,035.72	11,411.48
-43001-384 Refuse Hauling	3,500	3,500	1,964	1,963.09	2,030.52
-43001-386 EV Charging Station & Power-2nd location		0	0	-	-
-43001-401 Repairs and Maint Building & Structu	1,000	1,519	1,519	1,519.00	531.40
-43001-404 Repairs and Maintenance - Vehicles/E	5,000	13,488	13,488	13,487.67	6,640.02
-43001-405 Emergency Mgmt Rep & Maint	700	0	0	-	-
-43001-406 Painting and Striping	25,000	24,104	24,104	24,103.55	25,608.46
-43001-407 Bridge Repair	4,000	0	0	-	-
-43001-408 Sidewalk Repairs	5,000	2,432	2,432	2,432.00	-
-43001-413 BNSF Parking Lot Lease	3,100	3,285	3,285	3,284.69	3,189.02
-43001-414 Equipment Rental	6,000	6,572	6,572	6,571.87	5,033.00
-43001-417 Uniform Rental	8,000	8,718	8,718	8,717.17	9,033.21
-43001-430 Miscellaneous	1,000	0	0	-	-
-43001-433 Dues and Subscriptions	1,000	790	790	789.55	888.95
-43001-440 Schools and Meetings	1,500	120	120	120.00	609.00
-43001-443 City Garden/Flower Oper Exp	1,000	0	0	-	595.57
-43001-444 Insect Control	10,000	9,943	9,943	9,942.11	3,248.92
-43001-445 Diseased Tree Program	15,000	4,707	4,707	4,707.00	13,349.88
-43001-446 Weed Control	4,000	3,534	3,534	3,533.13	6,164.52
-43001-447 Downtown Decorations	10,000	11,357	12,857	12,856.12	2,394.91
-43001-451 Township Assessment				-	-
-43001-452 Street Light Replacement & Signal Painting				-	-
-43001-449 Paver Repair	4,000	0	0	-	-
-43001-489 Other Contracted Services	12,000	17,237	17,237	17,236.24	11,100.77
Total Other Services and Charges	175,900	170,779	170,743	170,732.33	142,963.38
<i>Total Street Maintenance</i>	<i>1,480,373</i>	<i>1,489,453</i>	<i>1,478,866</i>	<i>1,478,843.22</i>	<i>1,415,487.11</i>
TOTAL PUBLIC WORKS	1,480,373	1,489,453	1,478,866	1,478,843.22	1,415,487.11

PARKS AND RECREATION

Parks and Parks Programming- 45200

	Adopted Budget <u>2022</u>	2/6/2023 Proposed Budget <u>2022</u>	2/21/2023 Amended Proposed Budget <u>2022</u>	YTD Actual 2022 12/31/2022	YTD Actual 2021 12/31/2021
Personal Services					
-45200-101 Full-time Salaries	168,688	142,000	137,891	137,890.73	109,769.61
-45200-102 FT Overtime	2,000	279	279	278.95	2,637.88
-45200-104 Salaries - Temporary/Seasonal	45,122	25,539	25,539	25,538.42	21,804.25
-45200-105 Overtime - Temporary/Seasonal		67	67	66.78	-
-45200-112 Parks & Rec Commission Stipends	3,000	948	948	947.50	630.00
-45200-121 PERA (Employer)	13,175	10,430	10,430	10,429.84	8,710.15
-45200-122 FICA/Medicare Employer Share/Empl	17,119	13,000	12,238	12,237.71	10,401.61
-45200-123 Central Pension Contribution	4,160	3,380	3,380	3,379.44	3,553.07
1 5200-131 Medical/Dental/Life Employer Share	38,685	29,911	29,911	29,910.77	22,919.71
-45200-132 Longevity	4,971	0	0	-	-
-45200-133 Deductible Contribution	3,000	3,000	1,395	1,394.47	1,641.90
-45200-151 Workers' Compensation Insurance	8,385	7,256	7,256	7,255.34	5,651.78
-45200-154 HRA/Flex Fees	200	144	144	143.75	114.40

**CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101**

	2/6/2023	2/21/2023			
	Adopted	Proposed Amended	Proposed Amended		
	Budget	Budget	Budget		
	2022	2022	2022		
				YTD	
				Actual 2022	
				12/31/2022	
				YTD	
				Actual 2021	
				12/31/2021	
Total Personal Services	308,505	235,954	229,478	229,473.70	187,834.36
Supplies					
-45200-210 Miscellaneous Operating Supplies	10,000	6,636	6,636	6,635.62	8,322.68
-45200-212 Gasoline/Fuel/Lubricants/Additives	10,000	18,221	18,221	18,220.68	16,510.40
-45200-221 Repairs and Maintenance Supplies - E	10,000	15,422	15,422	15,421.58	7,426.60
-45200-223 Repairs and Maintenance Supplies - B	15,000	16,104	17,454	17,453.31	26,057.73
-45200-226 Signs	1,000	1,111	1,111	1,110.38	-
-45200-227 City Park Light Pole Project				-	-
-45200-230 Master Garden Supplies	2,000	349	349	348.90	-
-45200-240 Small Tools and Minor Equipment	2,000	1,612	1,612	1,611.98	13,667.20
Total Supplies	50,000	59,455	60,805	60,802.45	71,984.61
Other Services and Charges					
-45200-304 Professional Services	500	991	991	990.90	821.21
-45200-305 Park Contracted Services	500	800	800	800.00	-
-45200-306 Park & Rec Comm Activity				-	-
-45200-321 Telephone/Cellular Phones	1,000	829	829	828.18	975.32
-45200-340 Advertising	200	0	0	-	-
-45200-351 Legal Notices	200	31	31	30.98	20.50
-45200-360 Insurance	28,000	24,262	24,262	24,261.60	26,692.81
-45200-381 Electric Utilities	70,000	60,101	60,101	60,100.37	60,511.83
-45200-382 Water & Wastewater Utilities	15,000	3,806	3,806	3,805.76	13,842.77
-45200-383 Gas Utilities	2,000	1,088	1,088	1,087.39	860.09
-45200-384 Refuse Hauling		500	352	351.20	175.60
-45200-386 EV Charging Station Power	2,500	0	0	-	1,691.21
-45200-401 Repairs and Maintenance - Structures	5,000	9,729	9,729	9,728.09	6,930.15
-45200-403 R&M Tennis Court				-	-
-45200-415 Equipment Rental	8,000	8,447	8,447	8,446.11	8,293.22
-45200-417 Rental-Uniforms	700	912	912	911.30	892.84
-45200-430 Miscellaneous				-	-
-45200-440 Schools & Meetings				-	-
-45200-445 Weed Control and Fertilizer	15,000	6,965	6,965	6,964.74	5,553.00
-45200-485 Property Taxes--donated park land				-	-
-45200-487 Softball Lighting Lease				-	-
-45200-486 Summer Recreation				-	-
-45200-484 Library Study				-	-
-45200-488 Library				-	-
-45200-489 Senior Activity Center				-	-
-45200-491 Library Concept Design				-	-
-45200-492 Aquatic Center				-	-
-45200-493 Yoga Grant Expense				-	-
-45200-494 Camb/Isanti Fall Comm Event				-	-
-45200-495 Ski Trail Maintenance Agreement	5,000	2,436	2,436	2,435.50	3,675.00
-45200-496 Arts and Parks Programming	20,000	26,883	26,883	26,882.75	17,593.00
-45200-497 Master Trail Contribution				-	-
-45200-498 Pickleball Grant Expenditures				-	-
Total Other Services and Charges	173,600	147,780	147,632	147,624.87	148,528.55
Total Parks & Parks Programming	532,105	443,189	437,915	437,901.02	408,347.52
Library - 45400					
Supplies					
-45400-210 Miscellaneous Operating Supplies	500	5,907	5,907	5,906.18	3,490.33
-45400-212 Gasoline/Fuel/Lubricants/Additives				-	-
-45400-221 Repairs and Maintenance Supplies - Equipment				-	-
-45400-223 Repairs and Maintenance Supplies - B	5,000	1,034	1,034	1,033.64	2,022.91
-45400-240 Small Tools and Minor Equipment	1,000	0	0	-	-
Total Supplies	6,500	6,941	6,941	6,939.82	5,513.24
Other Services and Charges					
-45400-304 Professional Services				-	-
-45400-321 Telephone/Cellular Phones				-	-
-45400-306 Park Commission Activities				-	-
-45400-340 Advertising				-	-
-45400-351 Legal Notices				-	-
-45400-360 Insurance	5,500	5,898	5,898	5,897.55	4,422.65
-45400-381 Electric Utilities	29,000	32,714	32,714	32,713.28	31,586.00
-45400-382 Water & Wastewater Utilities	3,600	2,565	2,565	2,564.98	2,002.72
-45400-384 Refuse Hauling		902	902	901.48	1,275.45
-45400-401 Repairs and Maintenance - Structures	500	1,218	1,218	1,217.04	5,913.62
-45400-404 Repair & Maint Labor-Camb Libr	47,000	56,635	56,635	56,634.74	44,887.97
-45400-409 Maint Contract-Bldg & Equip	5,000	4,274	4,274	4,273.37	4,116.24
-45400-383 Gas Utilities	2,500	6,791	6,791	6,790.67	5,582.81
-45400-417 Rental-Uniforms				-	-
-45400-430 Miscellaneous	500	0	0	-	-
-45400-440 Schools & Meetings				-	-
-45400-499 Library Sculpture Grant				-	7,374.13

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/6/2023	2/21/2023		
Adopted	Proposed Amended	Proposed Amended	YTD	YTD
Budget	Budget	Budget	Actual 2022	Actual 2021
<u>2022</u>	<u>2022</u>	<u>2022</u>	12/31/2022	12/31/2021
Total Other Services and Charges	93,600	110,997	110,997	107,161.59
<i>Total Library</i>	100,100	117,938	117,938	112,674.83
TOTAL PARKS AND RECREATION	632,205	561,127	555,853	521,022
TOTAL EXPENDITURES	6,958,925.00	6,956,530.00	6,876,593.00	6,510,279.15
TRANSFERS OUT				
-49300-720			1,659,767.77	1,870,156.00
Fire Equipment Revolving Fund - #42	63,512	63,512	63,512	
Transfer to Cap fund 414 Sandquist Park		11,689	11,689	
Transfer to Cap fund 415 Park Improv	75,000	75,000	75,000	
Transfer to Cap fund 417 Police	130,000	330,000	330,000	
Transfer to Cap fund 418 Public Work	175,000	218,494	218,494	
Transfer to Cap fund 419 City Hall	75,000	75,000	75,000	
Transfer for CI Bike / Walk Trail-fund	15,000	15,000	15,000	
Transfer to CI Bike/ Walk Trail Oper	6,660	6,660	6,660	
Transfer to Cap fund 425 Library	5,000	5,000	5,000	
Pavement Management Fund - #443	149,120	480,626	480,626	
Transfer to 205 for Econ Dev.	150,000	150,000	150,000	
Transfer to Self Ins Fund		110,000	110,000	
Various Funds for Interest/Market Value		118,788	118,788	
Transfer to Airport Operating	44,118	0	0	
Transfers Out to Airport Cap	150,000	0	0	
TOTAL TRANSFERS OUT	1,038,410	1,659,769	1,659,769	1,870,156.00
TOTAL EXPENDITURES & TRANSFERS	7,997,335	8,616,299	8,536,362	8,380,435.15

4E Final Plat-Maple Ridge Townhomes 2nd Addition February 21, 2023

Prepared by: Marcia Westover, Community Development Director

Request

The request by Cambridge Housing Limited Partnership, 4450 Excelsior Blvd., St. Louis Park, MN 55416, for a final plat. The general location is just north of the Cambridge Christian School and south of the existing townhomes in Maple Ridge on Old Main Street S.

Overview

The subject property has 14.92 acres total. Walker Levande has owned the property since 2019 with hopes of developing several multi-family buildings. This is the first phase of that proposed development however they are proposing to sell approximately four (4) acres to Cambridge Housing Limited Partnership and leave the remainder undeveloped at this time. A 65-unit affordable housing development is proposed on the approximate four (4) acres.

The preliminary plat that was approved on November 7, 2022, identified an approximate three (3) acre lot. However, staff required the lot to be extended through the storm pond to avoid the storm pond in a separate outlot. Therefore, the final plat being reviewed shows a four (4) acre lot. Minor changes to a preliminary plat such as this do not constitute review/approval of a new preliminary plat.

The final plat identifies Lot 1, Block 1 with 4.0 acres for the affordable housing project. The remaining Outlot A will have 10.92 acres and would be developed in the future.

The area to the north is part of the original Planned Unit Development and consists of townhomes. The area to the northeast is currently vacant but is proposed for multi-family townhomes and directly east largely consists of the Highway 65 bypass. The area to the south is the Cambridge Christian School. The area to the west is railroad tracks and commercial uses.

Parkland and Area Charges

Parkland dedication and sewer and water area charges have not yet been satisfied and will be part of the Development Contract. Staff is currently working with the developer on the Development Contract.

Staff Recommendation

As with all development, staff is reviewing all formal Site Plans. I have added all of our current comments as conditions of approval of the final plat on the attached Resolution.

Staff finds the plat is in compliance with the goals of the Comprehensive Plan, Zoning and Subdivision regulations of the City. Staff recommends approval as long as all conditions as listed on the Resolution can be met.

Planning Commission Acton

The Commission recommended approval on a 4/1 vote of the Final Plat of Maple Ridge Townhomes 2nd Addition as long as the conditions listed on the Resolution can be met. The Commissioner with the nay vote wanted to be consistent with their nay vote last fall for the PUD amendment, Preliminary Plat, and TIF. Reasons reflected from the minutes include concerns with no garages, traffic, and TIF for projects without redevelopment.

Compatibility with Strategic Goals

Approval of the final plat is consistent with Core Strategy #7: Provide diverse amenities for a high quality of life; specifically, to provide inclusive housing options.

Fiscal Note

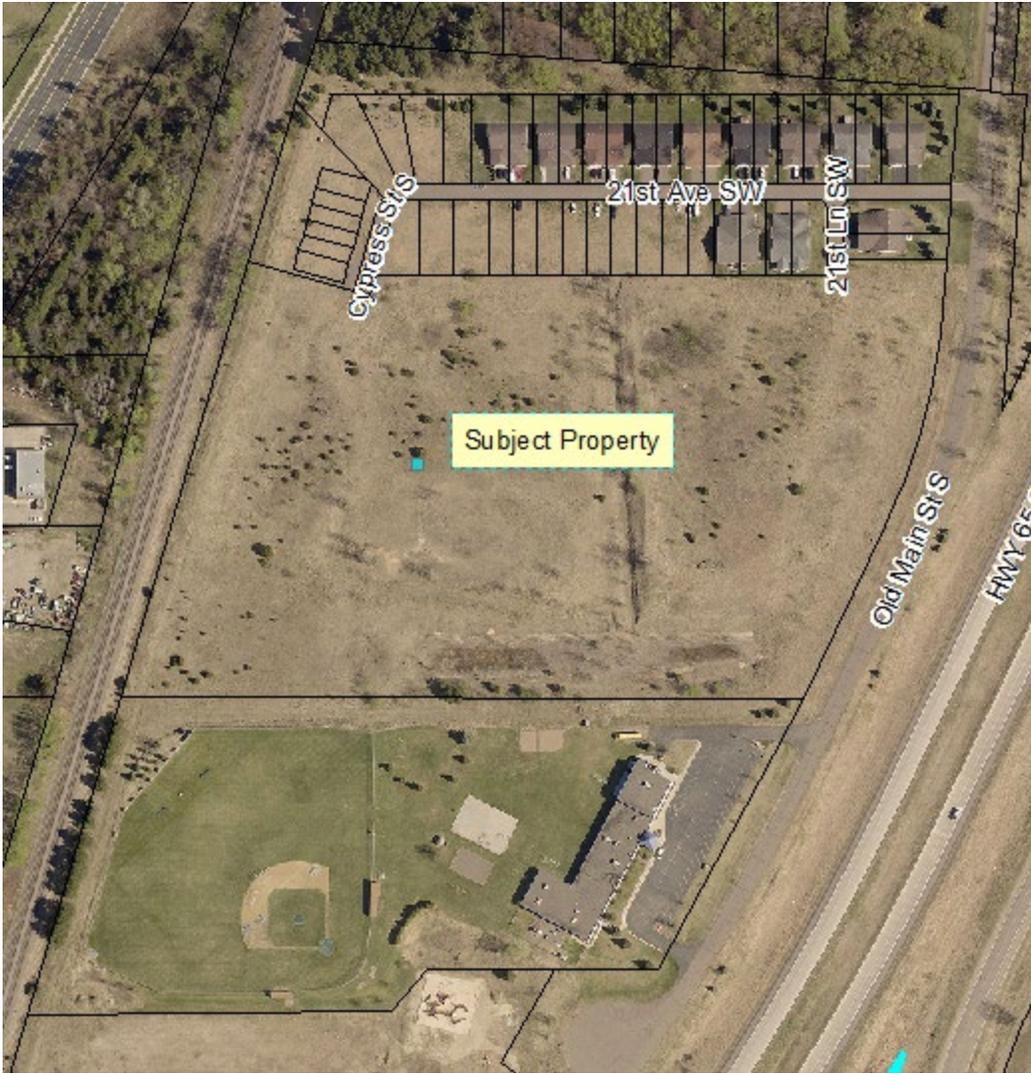
There is no budgetary impact to the City for a final plat.

City Council Action

Motion to approve the Final Plat of Maple Ridge Townhomes 2nd Addition as long as the conditions listed on the Resolution are met.

Attachments

1. General Location Map
2. Draft Resolution
3. Final Plat



Resolution No. R23-002

**RESOLUTION APPROVING A FINAL PLAT
MAPLE RIDGE TOWNHOMES 2ND ADDITION
(15.160.0500)**

WHEREAS, Cambridge Housing Limited Partnership, 4450 Excelsior Blvd., St. Louis Park, MN 55416, the representative of the property located at:

Outlot C, Maple Ridge Townhomes, Isanti County, Minnesota

Is requesting a Final Plat; and

WHEREAS, The Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, The Planning Commission of the City, on the 7th day of February, 2023, following proper notice, held a public hearing to review the request; and

WHEREAS, the Planning Commission made a recommendation to approve said request, and it was brought forward for City Council consideration as long as the conditions listed herein are met; and

WHEREAS, the City Council, on the 21st day of February, 2023, held a regular meeting and approved the request as long as the following conditions are met:

All Site Plan Review comments must be satisfactorily met and approved by the City, including but not limited to the following latest set of comments:

Engineer Review (Todd Blank-651-490-2017)

1. Provide a larger turning radius (20'-30') where the permanent cul-de-sac meets the existing 21st Avenue (easterly side) so vehicles do not drive in boulevard area.
2. Provide a permanent access easement for the Maple Ridge Townhome Association to use the permanent cul-de-sac.
3. Add No Parking signs and a Stop sign with a Street Name sign on the private street. The Street Name sign must be blue with white letters.
4. Provide and record Agreements for shared ownership and operation of private access drives and drainage facilities between the Townhome Association and all other property owners.
5. Execute the attached Stormwater Facility Maintenance Agreement between the City and property owners for the operation and maintenance of the permanent site stormwater treatment facilities.
6. Execute the Development Contract between the City and all property owners to ensure the public utilities are acceptably installed and all costs are covered by the property owners.
7. Provide a copy of the MPCA Construction Stormwater (CSW) Permit for the proposed construction.
8. Fill out the Responsible Persons section of the SWPPP per Item 5.21 of the MPCA's Construction Stormwater Permit.

Planning Review (Marcia Westover-763-552-3207)

1. As mentioned in the Engineering comments above, provide a permanent cul-de-sac to address the temporary cul-de-sac on 21st Avenue (existing Townhome Association road). This road was identified to extend with future improvements of the Maple Ridge Townhomes PUD. If the cul-de-sac will not be constructed with this apartment project, then the Owner(s) of the property must prepare an Agreement with the City to satisfy the requirement (i.e. escrow or letter of credit provided by Owner to secure the cul-de-sac will be done within 5 years).

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the proposed Final Plat of Maple Ridge Townhomes 2nd Addition.

Adopted by the Cambridge City Council

This 21st day of February 2023

James A. Godfrey, Mayor

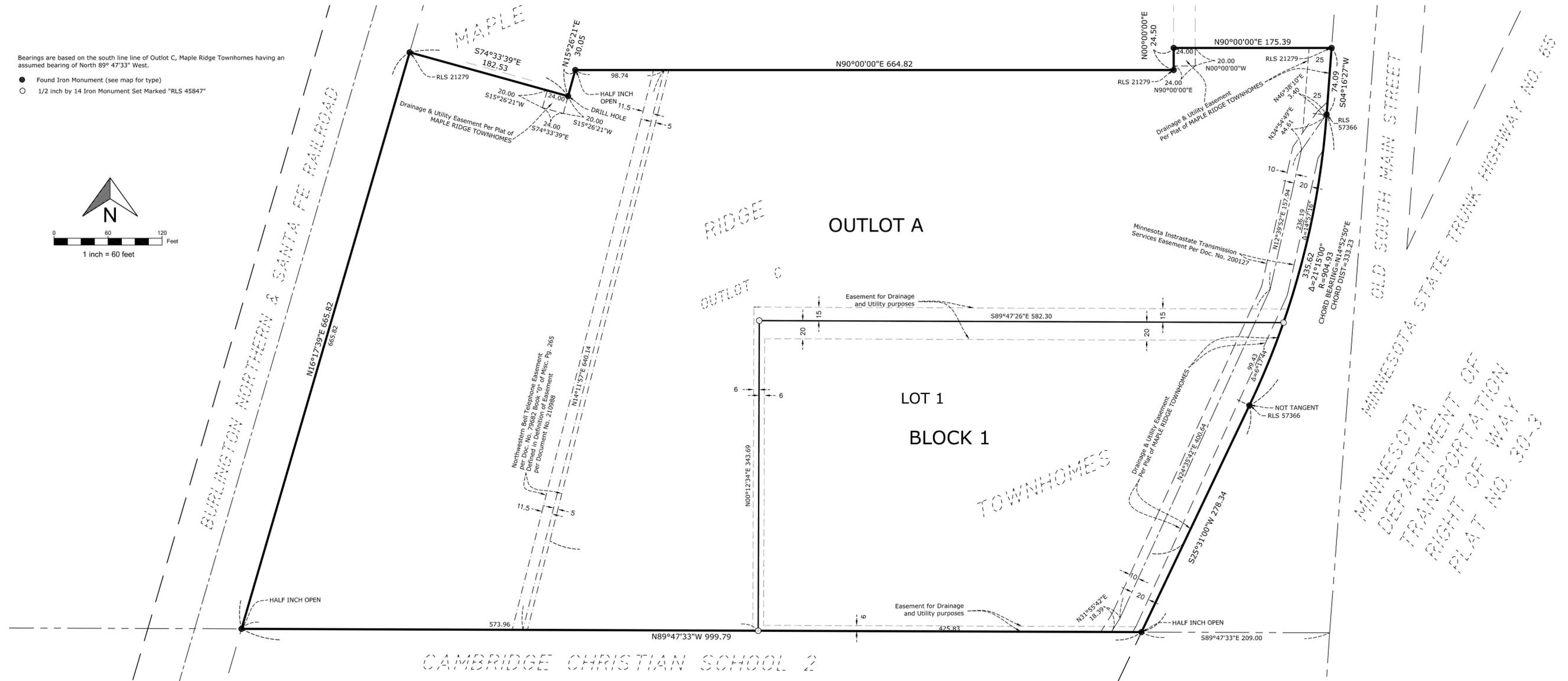
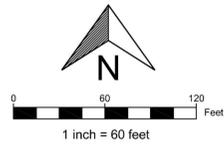
ATTEST:

Evan C. Vogel, City Administrator

MAPLE RIDGE TOWNHOMES 2ND ADDITION

Bearings are based on the south line line of Outlot C, Maple Ridge Townhomes having an assumed bearing of North 89° 47'33" West.

- Found Iron Monument (see map for type)
- 1/2 inch by 14 Iron Monument Set Marked "RLS 45847"



KNOW ALL PERSONS BY THESE PRESENTS: That Walker Cambridge, LLC, a Minnesota limited liability company, fee owner of the following described property:
 Outlot C, Maple Ridge Townhomes

Has caused the same to be surveyed and platted as MAPLE RIDGE TOWNHOMES 2ND ADDITION and does hereby dedicate to the public for public use the public way and the drainage and utility easements as created by this plat.

In witness whereof said Walker Cambridge, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

SIGNED: Walker Cambridge, LLC
 By: _____ Its: _____

STATE OF _____, COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20____, by _____, its _____ of Walker Cambridge, LLC, a Minnesota limited liability company, on behalf of the company.

Notary Public, Signature _____ Notary Public, Printed Name _____ My Commission Expires: _____
 Notary Public _____ County, _____

SIGNED: In witness whereof said Reuter Walton Development, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

SURVEYORS CERTIFICATE
 I Kelly D Ness do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been or will be set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

Kelly D Ness, Licensed Land Surveyor
 Minnesota License No. 45847

STATE OF MINNESOTA, COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20____, by Kelly D Ness.

Notary Public, Signature _____ Notary Public, Printed Name _____ My Commission Expires: _____
 Notary Public _____ County, _____

CITY OF CAMBRIDGE - PLANNING COMMISSION
 Approved by the Planning Commission of the City of Cambridge, this _____ day of _____, 20____.

By: _____, Chairperson By: _____, City Planner

CITY OF CAMBRIDGE - CITY COUNCIL
 Approved by the City Council of the City of Cambridge, this _____ day of _____, 20____, and it is in compliance with the provisions of chapter 505.03, Subd. 2, Minnesota Statutes

By: _____, Mayor By: _____, City Administrator

CITY OF CAMBRIDGE - CITY ENGINEER
 This plat was recommended for approval on this _____ day of _____, 20____.

By: _____, City Engineer

ISANTI COUNTY - SURVEYOR
 I hereby certify that this plat has been checked and recommended for approval as to compliance with Chapter 505, Minnesota Statutes on this _____ day of _____, 20____.

By: _____, County Surveyor

ISANTI COUNTY - AUDITOR / TREASURER
 I hereby certify that taxes payable in 20____ and prior years have been paid for land described on this plat, dated this _____ day of _____, 20____.

By: _____, County Auditor/Treasurer By: _____, Deputy

ISANTI COUNTY - RECORDER
 I hereby certify that the within plat of MAPLE RIDGE TOWNHOMES 2ND ADDITION was recorded in this office this _____ day of _____, 20____, at _____ O'Clock _____ M.

By: _____, County Recorder

4F Approve Temporary Inter-fund Borrowing

February 21, 2023

Written by: Caroline Moe

As part of our normal preparations of year-end financial statements, we request that the Cambridge City Council approve temporary inter-fund loans to cover temporary cash deficits.

Inter-fund Loan between Fund 444 (Airport Capital Fund) and 211 (Airport Operating Fund)

The Airport Operating Fund is expecting to be reimbursed in 2023 for airport operating project costs incurred in 2022. Staff is recommending that a temporary inter-fund loan in the amount of \$2558.89 be approved from the Airport Capital Fund (444) to the Airport Operating Fund (211) as of December 31, 2022 to cover the temporary cash deficit. Repayment of this temporary loan will be posted in January 2023 since grant funds were received in January.

Compatibility with Strategic Goals:

Approval of inter-fund loan supports core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication and transparency. Approval of inter-fund loans are required obtain a clean audit.

Recommended Council Action—Approve inter-fund loans as presented.

Prepared by: Caroline Moe, Director of Finance

Background

Certify Delinquent Municipal Charges

Attached for your review is a certification of delinquent amounts to be certified to the Isanti County Auditor for the Assessment to the Real Estate Taxes due in 2024.

Certification of delinquent charges allows the City to retain its ability to collect the outstanding balance even though in the future a property may be a part of a foreclosure or bankruptcy action. Once certified, amounts become a lien that stay with the property until paid.

Compatibility with Strategic Goals:

Regular financial reporting to the City Council supports core strategy #4—Be responsible and flexible in managing City’s administrative function, specifically towards the effort of maintaining affordable utility rates. To control utility rate increases in the future, it is important to collect utility fees billed monthly. Also, it is important to make sure we collect other fees due to the City of Cambridge.

Recommended Council Action—*Approve Resolution R23-XX certifying debts to the Isanti County Auditor for the Assessment to the Real Estate Taxes due in 2024.*

Attachments:

1. Resolution R23-XX for certification of delinquent account balances.
2. Listing of delinquent amounts for certification.

Resolution No. R23-012

RESOLUTION CERTIFYING DELINQUENT DEBTS TO THE ISANTI COUNTY AUDITOR FOR ASSESSMENT TO THE REAL PROPERTY TAXES DUE IN 2024 FOR THE PROPERTY SERVED

WHEREAS, Minnesota State Law and Cambridge City Code authorize the City Council to certify delinquent and unpaid charges to Isanti County for collection with ad valorem taxes;

WHEREAS, the Cambridge City Council has determined the attached certification of municipal charges delinquent and unpaid;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the owners of the properties located on the attached certification are delinquent in his/her payments to the City of Cambridge for municipal services and other services and the City Council of Cambridge, Minnesota shall have the delinquent amounts along with certification fees, as applicable, certified to the Isanti County Auditor for assessment to the real property taxes as imposed by the Isanti County Auditor, due in 2024 for the property served.

This resolution shall become effective immediately upon its passage without publication.

Adopted this 21st Day of February, 2023.

James Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Certification to Tax Roll Delinquent Accounts								
2/21/2023								
Customer Name	Service Address	Account #	Inv #	PIN #	Delinquent Amount	Penalty	Total to Tax Roll	Comments
Austin Fowler	443 6th Ave SW	2842	4278	15.042.0620	\$75.00		\$75.00	Abatement - mowing
Jeremie Reinhart	2421 Spirit River Dr S	1000011145		15.139.0010	\$216.66	75	\$291.66	Storm sewer oly
Norseman Homes LLC	1130 Deer Run SW	2660	4276	15.181.0070	\$75.00		\$75.00	Abatement - mowing
Kevin Zentgraf	838 Centennial Ave NW	2847	4234	15.077.0060	\$125.00		\$125.00	Abatement - mowing
Kelsey Whitney	435 Ashland St S	2843	4277	15.048.0880	\$75.00		\$75.00	Abatement - mowing
Jason Wilson	1940 Bridgewater Blvd S	2855	4257	15.148.0710	\$200.00		\$200.00	Admin Cit - vehicle parking
Home Liquidators LLC	533 Main St S	2860	4281	15.048.1010	\$75.00		\$75.00	Abatement - debris removal
Erika Nienow	340 Horseshoe Dr SW	2858	4279	15.083.0010	\$75.00		\$75.00	Abatement - mowing
							\$ 991.66	
Amounts paid after certification to Council:								

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

Knife River Corporation is submitting the final pay request for work completed, on the 2022 Street Improvements. City Engineer, Short Elliott Hendrickson, has reviewed the pay request and is recommending final payment in the amount of \$237,765.02.

The Council awarded this contract to Knife River Corporation at its April 18, 2022, meeting and construction began in 2022 and the project was substantially complete at the end of 2022. Lien waivers have been collected from subcontractors and thus final payment is now appropriate to make.

Fiscal Note—all funding for the project was put in the 2022 Street Improvement Capital Fund in 2022 so no additional funding is needed.

COUNCIL ACTION

Staff recommends to Council to authorize final payment request to Knife River Corporation for \$237,765.02.

ATTACHMENTS

Resolution R23-013 Authorizing Final Payment to Knife River Corporation for the 2022 Street Improvements.

Resolution R23-013

**RESOLUTION ACCEPTING WORK AND AUTHORIZING
FINAL PAYMENT TO KNIFE RIVER CORPORATION
(2022 STREET IMPROVEMENT PROJECT)**

WHEREAS, pursuant to a written contract signed with the City of Cambridge, Knife River Corporation has satisfactorily completed the 2022 Street Improvements Project in accordance with such contract and;

WHEREAS, City Engineer, S.E.H., has reviewed the work and recommends payment in the amount of \$237,765.02;

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$237,765.02.

Adopted by the Cambridge City Council this 21st day of February 2023.

Jim Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator



Application for Payment
(Unit Price Contract)
No.6/Final

Eng. Project No.: CAMBR 164766

Location: Cambridge, MN

Contractor <u>Knife River Corporation</u>	Contract Date <u>April 18, 2022</u>
<u>4787 Shadow Wood Dr. NE</u>	
<u>Sauk Rapids, MN 56379</u>	Contract Amount <u>\$ 4,261,953.74</u>

Contract for 2022 Street Improvements

Application Date <u>1/13/22</u>	For Period Ending <u>Final</u>
---------------------------------	--------------------------------

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2022 Street Improvements						
1	MOBILIZATION	LS	1	1	\$225,000.00	\$225,000.00
2	FIELD OFFICE TYPE D	EACH	1	1	\$8,000.00	\$8,000.00
3	CLEARING	TREE	8	51	\$300.00	\$15,300.00
4	GRUBBING	TREE	8	34	\$200.00	\$6,800.00
5	CLEARING	ACRE	0.7	1.35	\$10,000.00	\$13,500.00
6	GRUBBING	ACRE	0.7	1.35	\$5,000.00	\$6,750.00
7	REMOVE MANHOLE OR CATCH BASIN (STORM OR SANITARY)	EACH	3	3	\$400.00	\$1,200.00
8	REMOVE LIGHT FOUNDATION	EACH	12	12	\$800.00	\$9,600.00
9	SALVAGE CASTING	EACH	14	4	\$212.14	\$848.56
10	SALVAGE LIGHTING UNIT	EACH	12	12	\$854.20	\$10,250.40
11	SALVAGE BOLLARD	EACH	6	6	\$250.00	\$1,500.00
12	SALVAGE SIGN, TYPE C OR STREET NAME SIGN	EACH	73	73	\$25.00	\$1,825.00
13	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	1824	2,192	\$3.40	\$7,452.80
14	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1763	2,294	\$2.65	\$6,079.10
15	REMOVE SEWER PIPE (STORM)	LF	78	87	\$10.15	\$883.05
16	REMOVE CURB & GUTTER	LF	30127	29,566	\$2.70	\$79,828.20
17	REMOVE CONCRETE WALK	SY	200	772	\$4.95	\$3,818.93
18	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	353	535	\$17.00	\$9,095.00
19	REMOVE BITUMINOUS PAVEMENT (DRIVEWAYS & TRAILS)	SY	5650	6,851	\$1.56	\$10,687.56

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
20	REMOVE RETAINING WALL	SF	2517	2,673	\$1.18	\$3,154.14
21	SALVAGE RETAINING WALL	SF	1778	1,302	\$20.00	\$26,040.00
22	REMOVE BRICK PAVERS	SF	1256	1,840	\$0.24	\$441.60
23	SALVAGE & INSTALL MAILBOX ASSEMBLY	EACH	127	118	\$185.00	\$21,830.00
24	SALVAGE & INSTALL CASTING ASSEMBLY (STORM OR SANITARY)	EACH	154	138	\$608.57	\$83,982.66
25	SALVAGE & INSTALL SPRINKLER SYSTEM	LF	2250	6,605	\$7.50	\$49,537.50
26	SALVAGE & INSTALL LANDSCAPE EDGING	LF	282	282	\$15.00	\$4,230.00
27	SALVAGE & INSTALL LANDSCAPE ROCK OR WOOD MULTCH	SY	35	35	\$34.29	\$1,200.15
28	COMMON EXCAVATION - BIT AND CL 5 (EV) (P)	CY	5200	4,708	\$15.21	\$71,608.68
29	COMMON EXCAVATION (EV)	CY	2700	2,700	\$8.89	\$24,003.00
30	COMMON EMBANKMENT (CV)	CY	2700	2,700	\$6.67	\$18,009.00
31	SUBGRADE EXCAVATION (EV)	CY	172	172	\$17.79	\$3,059.88
32	DITCH EXCAVATION & SEDIMENT REMOVAL (BOG REMOVAL) (LV)	CY	2000	2,049	\$21.98	\$45,037.02
33	TEMPORARY ROAD (POND ACCESS)	LS	1	1	\$9,060.00	\$9,060.00
34	SUBGRADE PREPERATION (TRAIL AGG. BASE SHAPING & COMPACTING)	RDSTA	56	92	\$150.00	\$13,800.00
35	COMMON LABORERS	HOUR	75	51	\$80.00	\$4,080.00
36	3 CY FRONT END LOADER	HOUR	25	2	\$80.00	\$160.00
37	CRAWLER MOUNTED BACKHOE	HOUR	25	21	\$200.00	\$4,100.00
38	SKID LOADER	HOUR	25	0	\$120.00	
39	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	96	64	\$100.00	\$6,400.00
40	WATER FOR DUST CONTROL	M GAL	115	115	\$20.00	\$2,300.00
41	COMMON EMBANKMENT, SALV. BIT. & CL. 5 (CV) (P)	CY	1932	1,921	\$9.32	\$17,903.72
42	FULL DEPTH RECLAMATION (10" DEPTH) (P)	SY	53657	53,931	\$2.50	\$134,827.50
43	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3964	4,670	\$0.01	\$46.70

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
44	TYPE SP 9.5 WEARING COURSE MIX (2,C) (BIKE PATHS)	TON	1434	1,224	\$87.00	\$106,445.37
45	TYPE SP 9.5 WEARING COURSE MIX (2,C) (DRIVEWAYS)	TON	80	180	\$125.00	\$22,460.00
46	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	5907	5,081	\$85.00	\$431,879.90
47	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	6816	6,045	\$82.00	\$495,715.42
48	INSTALL SALVAGED RETAINING WALL	SF	1387	1,318	\$25.00	\$32,950.00
49	FURNISH AND INSTALL RETAINING WALL	SF	3254	2,355	\$47.00	\$110,685.00
50	15" RC PIPE APRON W/ TRASH GUARD	EACH	2	2	\$2,100.00	\$4,200.00
51	12" RC PIPE SEWER, DES 3006 CL V	LF	112	112	\$95.57	\$10,703.84
52	15" RC PIPE SEWER, DES 3006 CL V	LF	115	115	\$106.17	\$12,209.55
53	REPAIR SEWER PIPE (SANITARY WYE REPLACEMENT)	EACH	3	0	\$4,020.00	
54	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	11	11	\$654.55	\$7,200.05
55	ADJUST VALVE BOX	EACH	32	27	\$450.00	\$12,150.00
56	REMOVE AND REPLACE GATE VALVE AND BOX (6" OR 8")	EACH	3	1	\$5,520.00	\$5,520.00
57	SALVAGE AND INSTALL HYDRANT	EACH	5	5	\$4,200.00	\$21,000.00
58	INSTALL HYDRANT RETRO KIT (MUELLER CENTURION A-403)	EACH	5	0	\$5,160.00	
59	HYDRANT (SANDBLAST AND PAINT EXISTING HYDRANT)	EACH	18	35	\$330.00	\$11,550.00
60	HYDRANT (FURNISH AND INSTALL YARD HYDRANT)	EACH	2	2	\$3,480.00	\$6,960.00
61	1.5" CORPORATION STOP	EACH	1	1	\$960.00	\$960.00
62	1.5" CURB STOP	EACH	1	1	\$1,080.00	\$1,080.00
63	1.0" TYPE PE PIPE	LF	310	270	\$28.30	\$7,641.00
64	1.5" TYPE PE PIPE	LF	110	117	\$58.15	\$6,803.55
65	ADJUST FRAME AND RING CASTING (W/PE BARRIER)	EACH	80	77	\$840.00	\$64,680.00
66	CONSTRUCT DRAINANGE STRUCTURE CB - TYPE X	EACH	10	10	\$5,400.00	\$54,000.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
67	CONSTRUCT DRAINAGE STRUCTURE CB - TYPE Y	EACH	4	4	\$5,100.00	\$20,400.00
68	CASTING ASSEMBLY, R-3067V	EACH	11	1	\$920.18	\$920.18
69	CASTING ASSEMBLY R-1733 (SANITARY)	EACH	4	4	\$780.00	\$3,120.00
70	CASTING ASSEMBLY R-1733 (STORM)	EACH	1	3	\$780.00	\$2,340.00
71	CASTING ASSEMBLY R-3250-1	EACH	14	16	\$960.00	\$15,360.00
72	MINOR STRUCTURE REPAIR	LF	38	44	\$217.89	\$9,587.16
73	RECONSTRUCT CATCH BASIN OR MANHOLE (STORM & SANITARY)	LF	32	39	\$720.00	\$28,080.00
74	GEOTEXTILE FILTER FABRIC, TYPE 4	SY	23	24	\$6.00	\$144.00
75	RIP RAP CLASS 3	CY	40	34	\$108.60	\$3,692.40
76	5" CONCRETE WALK	SF	12322	14,834	\$5.70	\$84,550.95
77	6" CONCRETE WALK	SF	3301	2,142	\$9.50	\$20,344.25
78	CONCRETE CURB & GUTTER DESIGN B418	LF	28810	28,810	\$13.50	\$388,935.00
79	6" CONCRETE DRIVEWAY PAVEMENT	SY	436	702	\$57.25	\$40,189.50
80	8" CONCRETE DRIVEWAY PAVEMENT	SY	17	46	\$71.00	\$3,266.00
81	9" CONCRETE VALLEY GUTTER	SY	74	65	\$95.00	\$6,175.00
82	TRUNCATED DOMES (CAST IRON)	SF	342	362	\$45.00	\$16,290.00
83	TRAFFIC CONTROL	LS	1	1	\$12,000.00	\$12,000.00
84	INSTALL SIGN TYPE C	EACH	1	1	\$150.00	\$150.00
85	SIGN PANELS, TYPE C	SF	311	317	\$50.00	\$15,872.50
86	INSTALL SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	18	18	\$375.00	\$6,750.00
87	STORM DRAIN INLET PROTECTION	EACH	90	90	\$30.39	\$2,735.10
88	SILT FENCE, TYPE HI	LF	2985	2,825	\$2.55	\$7,203.75
89	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	25	200	\$26.50	\$5,300.00
90	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	745	800	\$2.25	\$1,800.00
91	ORGANIC TOPSOIL BORROW (PULVERIZED) (LV)	CY	5910	3,895	\$30.39	\$118,369.05
92	SODDING, TYPE MINERAL	SY	18074	10,037	\$5.90	\$59,218.30
93	SODDING, TYPE FESCUE	SY	14410	1,646	\$6.85	\$11,275.10

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
94	ESTABLISHMENT	M GAL	300	455	\$29.90	\$13,604.50
95	SEEDING (MIX 25-131) WITH HYDROMULCH	SY	5530	14,576	\$2.30	\$33,524.80
96	SEEDING (MIX 25-131) WITH CAT. 20 EROSION CONTROL BLANKET	SY	3600	3,379	\$3.50	\$11,826.50
97	SEEDING (MIX 22-111) WITH CAT. 20 EROSION CONTROL BLANKET	SY	3600	320	\$2.10	\$672.00
98	CROSSWALK MULTI COMP	SF	216	0	\$5.00	
Total 2022 Street Improvements						\$3,333,719.87

Opportunity Blvd (MSAS 122) Mill & Overlay

99	MOBILIZATION	LS	1	1	\$50,000.00	\$50,000.00
100	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	102	154	\$7.00	\$1,078.00
101	SAWING BIT PAVEMENT (FULL DEPTH)	LF	70	82	\$5.00	\$410.00
102	REMOVE CURB & GUTTER	LF	600	497	\$4.42	\$2,196.74
103	REMOVE CONCRETE WALK	SY	275	166	\$2.79	\$463.14
104	REMOVE BITUMINOUS PAVEMENT	SY	25	79	\$7.92	\$625.68
105	EXCAVATION - COMMON (EV)	CY	40	44	\$19.80	\$871.20
106	COMMON LABORERS	HOUR	12	12	\$80.00	\$960.00
107	3 CY FRONT END LOADER	HOUR	4	4	\$80.00	\$320.00
108	CRAWLER MOUNTED BACKHOE	HOUR	4	12	\$180.00	\$2,160.00
109	SKID LOADER	HOUR	4	0	\$120.00	\$0.00
110	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	12	0	\$100.00	\$0.00
111	WATER	M GAL	8	0	\$20.00	\$0.00
112	MILL BITUMINOUS SURFACE (2.0")	SY	24806	25266	\$2.50	\$63,165.00
113	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2450	1900	\$0.01	\$19.00
114	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	11	0	\$175.00	\$0.00
115	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	4019	3002.96	\$81.00	\$243,239.76
116	ADJUST VALVE BOX - WATER	EACH	5	0	\$720.00	\$0.00
117	CASTING	EACH	5	0	\$960.00	\$0.00
118	RECONSTRUCT DRAINAGE STRUCTURE	LF	8	0	\$600.00	\$0.00
119	REPAIR DRAINAGE STRUCTURE	LF	10	0	\$1,680.00	\$0.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
120	5" CONCRETE WALK	SF	315	0	\$6.00	\$0.00
121	6" CONCRETE WALK	SF	2835	2628	\$10.25	\$26,937.00
122	CONCRETE CURB & GUTTER DESIGN B618	LF	600	487	\$35.00	\$17,045.00
123	TRUNCATED DOMES	SF	312	242	\$45.00	\$10,890.00
124	TRAFFIC CONTROL	LS	1	1	\$8,000.00	\$8,000.00
125	STORM DRAIN INLET PROTECTION	EACH	49	0	\$175.00	\$0.00
126	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	120	0	\$3.75	\$0.00
127	ORGANIC TOPSOIL BORROW	CY	40	44	\$60.90	\$2,679.60
128	TURF ESTABLISHMENT	LS	1	1	\$3,500.00	\$3,500.00
129	4" SOLID LINE PAINT	LF	10524	10651	\$0.25	\$2,662.75
130	12" SOLID LINE PAINT	LF	866	942	\$2.20	\$2,072.40
131	24" SOLID LINE PAINT	LF	78	34	\$4.50	\$153.00
132	4" DOUBLE SOLID LINE PAINT	LF	6820	6963	\$0.50	\$3,481.50
133	PAVEMENT MESSAGE PAINT	SF	309	339.9	\$3.40	\$1,155.66
134	CROSSWALK PAINT	SF	270	288	\$2.00	\$576.00
Total Opportunity Blvd (MSAS 122) Mill & Overlay						\$444,661.43
Total Contract Amount						\$3,778,381.30

Application for Payment (continued)

Total Contract Amount	\$ <u>4,261,953.74</u>	Total Amount Earned	\$ <u>3,778,381.30</u>
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete _____	_____
Contract Change Order No. _____		Percent Complete _____	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>3,778,381.30</u>
AFP No. 1: <u>701,802.79</u>	AFP No. 6: _____	LESS <u>0</u> % RETAINAGE	\$ _____
AFP No. 2: <u>918,522.87</u>	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ <u>3,778,381.30</u>
AFP No. 3: <u>1,020,781.89</u>	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ <u>3,540,616.28</u>
AFP No. 4: <u>265,137.23</u>	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ <u>237,765.02</u>
AFP No. 5: <u>634,371.50</u>			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2022 Street Improvements, Cambridge, MN, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date 2 - 13, 2023

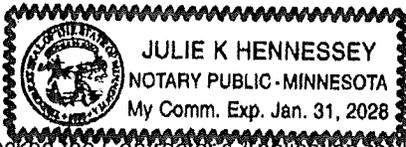
Knife River Corporation

COUNTY OF Benton)
STATE OF Minnesota) SS

By John F. Quade
John F. Quade (Name and Title) President

Before me on this 13th day of February, 2023, personally appeared John F. Quade known to be, who being duly sworn did depose and say that he is the President (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires



[Signature]
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Zachary K. Schmitz

Short Elliott Hendrickson Inc.

By Zach Schmitz, PE (MN)

Date 1/13/2023

City of Cambridge

By _____

Date _____

POLICE DEPARTMENT FAST FACTS

Personnel Age



■ 25-30 ■ 31-40 ■ 41-49 ■ 50+

Todd S. Schuster – Chief of Police

Main: 763-689-9567

Direct: 763-552-3243

tschuster@ci.cambridge.mn.us

Mission Statement

“Serving with Integrity & Honor”

To provide efficient and effective law enforcement service to our community. We achieve this by maintaining the highest standards of honesty and integrity through consistent and impartial enforcement of the law.

By forming partnerships with its citizens, the Cambridge Police Department can reduce crime and improve the quality of life for all.

Years of Service



■ 0-5 ■ 6-10 ■ 11-15 ■ 16-20 ■ 20+

Patrol Coverage

The Cambridge Police Department is staffed 24 hours per day 365 days per year, providing proactive policing patrols and response to calls. To accommodate this, we operate:

- Two 12-hour Patrol shifts per day
- Two Officers are scheduled from 6:00 am to 6:00 pm
- Two Officers work 6:00 pm to 6:00 am.
- The extra patrol officer will be utilized to have some overlap coverage between the day and night shifts.

Both Sergeants work night shifts and are assigned to one of the rotations.

Our department strives to maintain two officers on duty at all times. However, due to accrued vacation, sick leave, training and court time, we may have only one Officer on duty periodically. Part-Time Police Officers help reduce the number of times this occurs.

Staffing

Administrative

- ★ Chief of Police
- ★ Deputy Chief of Police

Patrol Division

- ★ 2 Sergeants
- ★ 9 Full Time Patrol Officers (2 current openings – 1 due to an upcoming retirement and 1 is a newly created position)
- ★ 2 Part Time Patrol Officers

Investigative/Special Services:

- ★ 1 Criminal Detective
- ★ 2 School Resource Officers

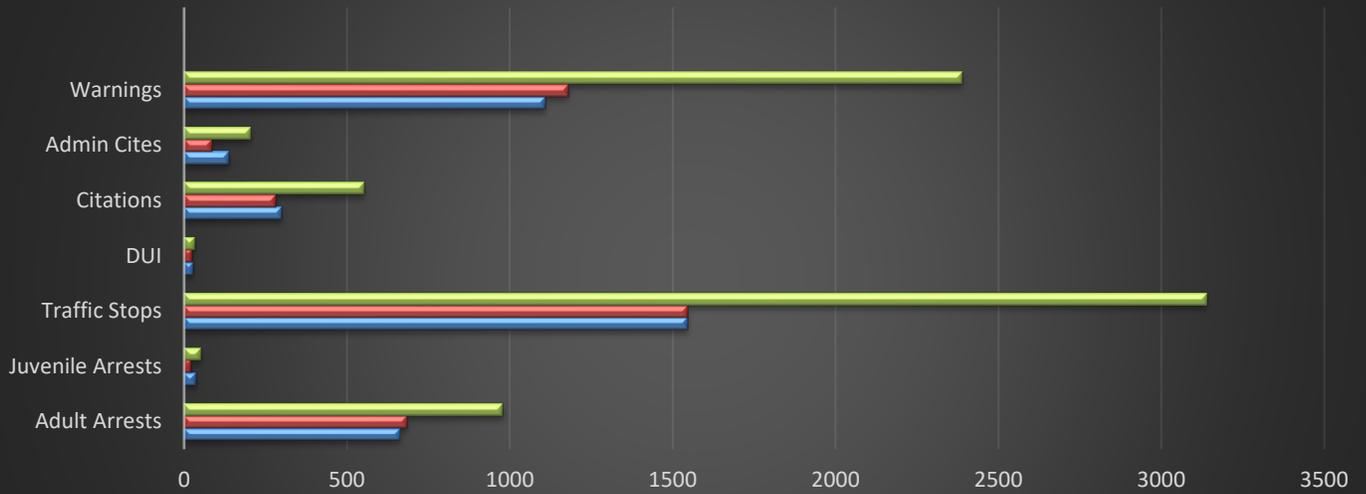
Support Personnel:

- 1 Police Administrative Assistant
- 1 Police Permit Technician

Performance Statistics

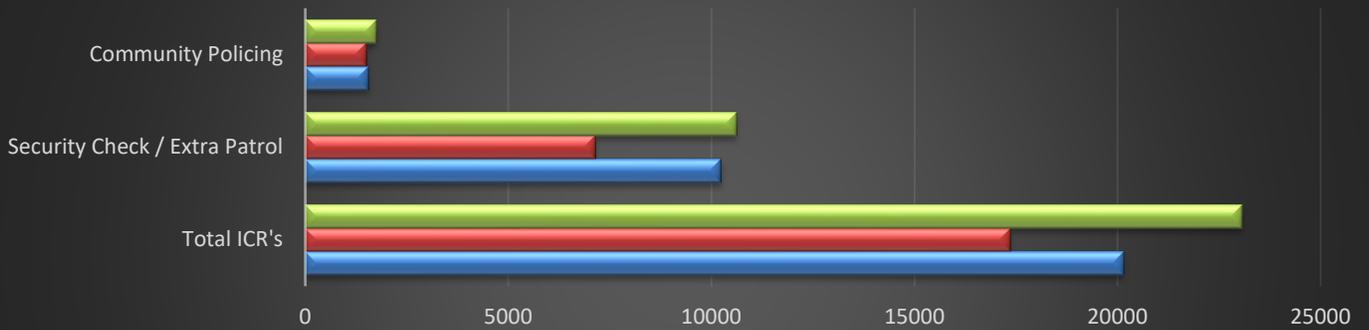
Category	2020	2022
Total ICR's Created	17,347	23,066
Adult Criminal Arrest	683	979
Juvenile Custodial Arrests	20	51
Business/Security Checks	7,130	10,602
Community Policing Details	1,492	1,744
Permit to Purchase Permits	120	94
Traffic Stops	1,545	3,139

Traffic and Arrest Stats



	Adult Arrests	Juvenile Arrests	Traffic Stops	DUI	Citations	Admin Cites	Warnings
2022	979	51	3139	32	553	204	2389
2021	683	20	1546	24	282	84	1180
2020	661	36	1545	28	300	136	1109

Proactive Policing



	Total ICR's	Security Check / Extra Patrol	Community Policing
2022	23,066	10602	1744
2021	17347	7130	1492
2020	20148	10228	1535

2022 2021 2020

2022 was an anomaly compared to recent years in the fact that we were fully staffed. By mid-year, all of the new hires were through the training program and were on solo patrol. As can be seen in the above graphs, officer activity was way up compared to previous years.

As we had hoped to bring the Police Reserve program back in 2022, we did run some advertising, but received no interest.

We then received more good news in the area of staffing when the Cambridge City Council funded a new position beginning in 2023.

That is about where the good news stopped. Very early in 2023, Officer Jesse Peck, who has been with the department for 20 years, tendered his resignation / retirement. With the new position to also fill, we currently are advertising for 2 officers. We are also anticipating one more retirement notice before the end of this year. While this can be exciting, as of the time of this writing, there are currently at least 145 open police officer positions statewide. 2023 is going to be busy with hiring and training.

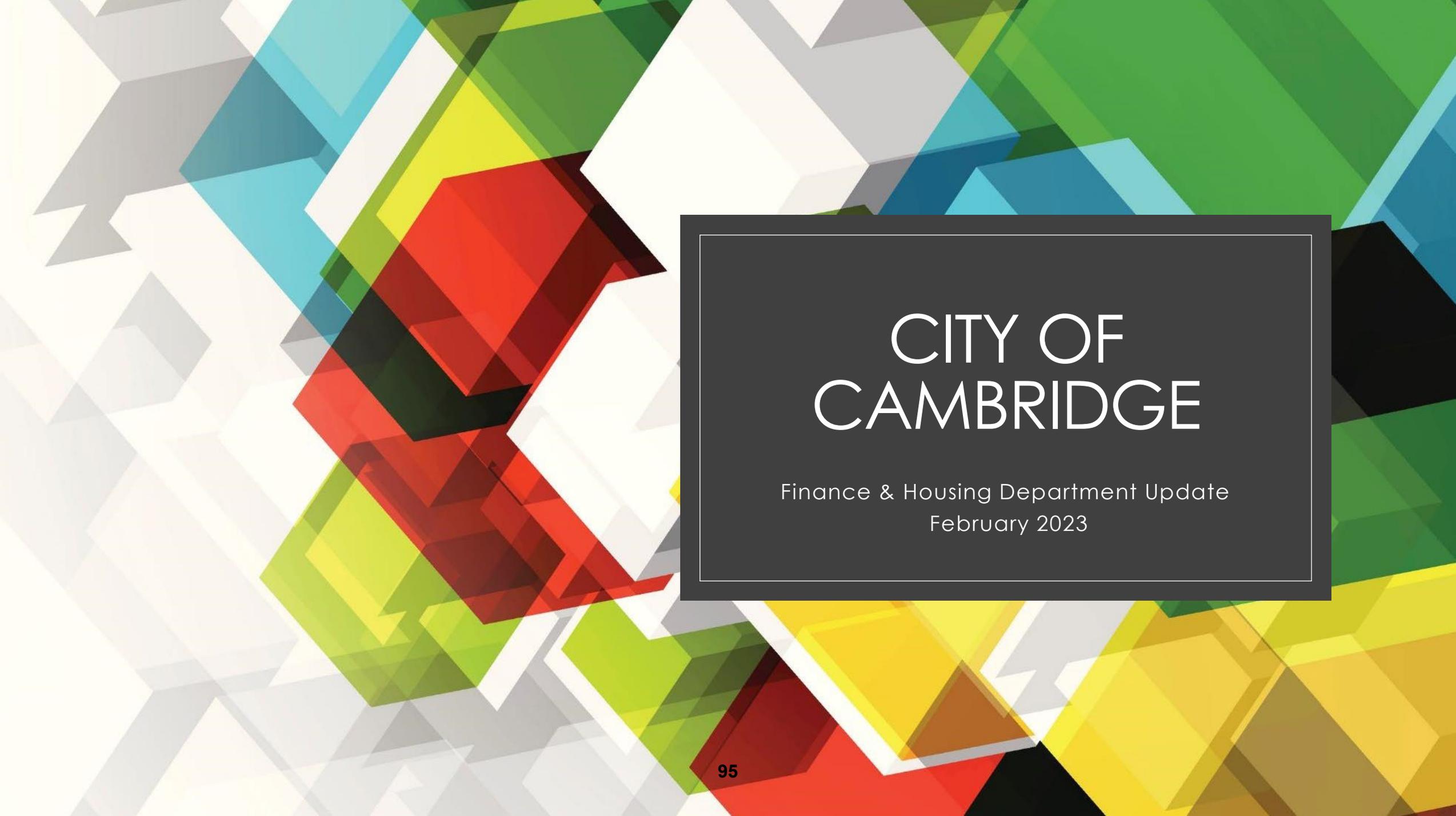
I added a pie chart to the front page of this report showing the age range of all of the department employees. I did this to show that many of our department members are getting closer to retirement age. Police Officers are eligible to retire at age 55 without incurring any penalties against their pension. With the largest piece of the pie being employees that are 50+, there are also going to be regular retirements over the next several years.

I also added a pie chart showing how long our employees have been with the department. As you can see, we have nearly as many employees that have been here 20+ years as we do that have been recently hired. It shows me two things. It shows that we haven't had a problem with employee retention, but it also shows that the department is going to lose a lot of experience over the next several years.

We also faced some difficulties in some other areas. In September, we were told that we would not be receiving one of the two squad cars that we ordered in January. We were also told that in addition to having to reorder the vehicle, the price was also going up. The vehicle was reordered as were two more for 2023 because the order cutoff was the day that we learned all of this. I have recently found out from Ford that of the three vehicles that we have on order, none of them have a build date assigned to them. We also learned in December that our records management system is going to be dissolved and we would have to find a new solution. We are currently working with Isanti County Sheriff's Office personnel to find a new company that has a product that suits everyone's needs.

I certainly don't want to make it sound like 2022 was a negative year and that negativity will continue for the foreseeable future. There were plenty of highlights as well. We had new officers that were trained in and learn how we do things and do some great police work. We had officers that will be receiving life-saving awards at the upcoming ICLEA awards banquet and we had new officers in training roles that really brought new ideas to our training.

Cambridge Police Department is comprised by a wonderful and dedicated staff in all areas. When we face obstacles, there are always people who will stand up, take on more responsibility and get the job done. I am proud to be able to call myself the Chief of this department.



CITY OF CAMBRIDGE

Finance & Housing Department Update
February 2023

Distinguish between update for Feb 21, 2023 and April 3, 2023

February 21, 2023

**Update on “Operations” of
Finance Department**

- Highlight members of Finance Team
- Review functions performed by Finance Team
- Review selected workload statistics

April 3, 2023 (expected date)

**Update on City of Cambridge
Financial Condition with Presentation
by External Auditor**

- Financial Statement Review
- Legal Compliance Review

Finance & Housing Team



Christine Hadley
Finance Receptionist
Transferred to
Finance in 2022

Deb Barrett
Housing
Supervisor
Hired 10/5/2016

Linda Gerlach
Finance Clerk
Hired 7/23/2012

Joleen Kriesel
Utility Billing Clerk &
Revenue Specialist
Hired 10/31/1988

Caroline Moe
Director of Finance
Hired 2/4/2002

Finance Department

The Finance Department is responsible for the fiscal management and processing all accounting transactions for the City.

Department responsibilities include:

- Financial policies and procedures
- Payroll
- Accounts receivable / Accounts Payable
- Utility billing
- Budgeting / Long-range financial planning
- Audit Coordination
- Investment management
- Fixed asset management
- Information systems, insurance and many personnel functions

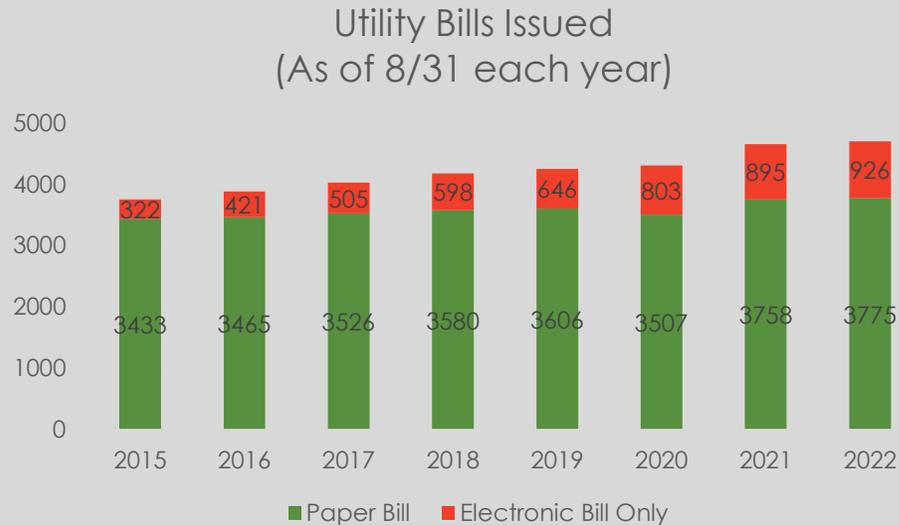


Housing Department

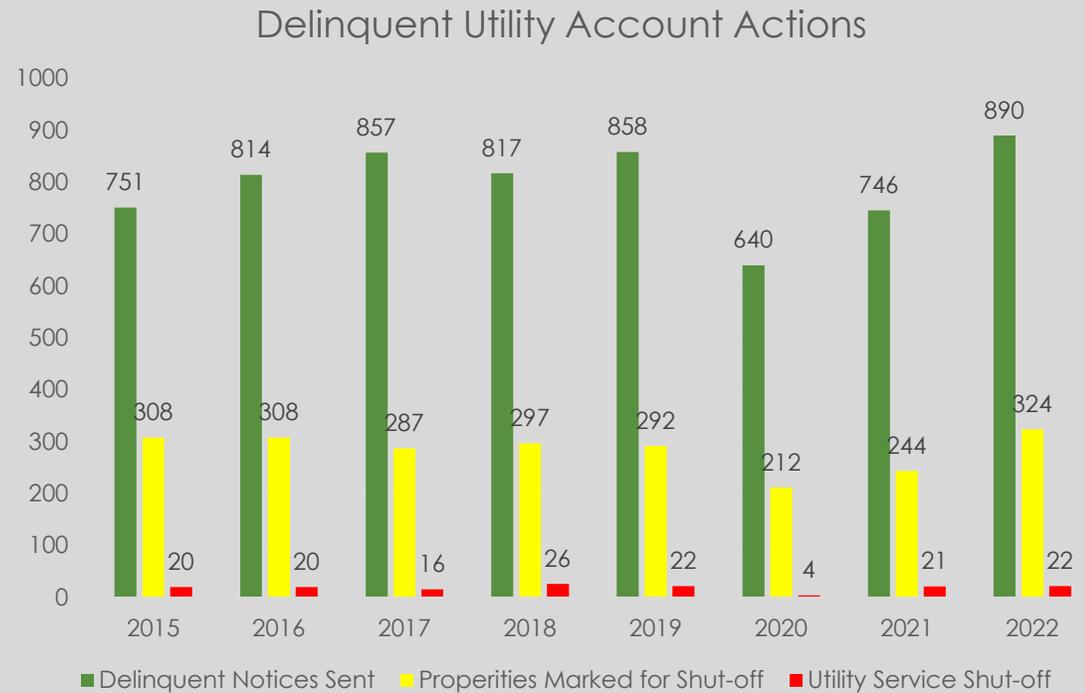
- The Housing Department operates Bridge Park Apartments at 121 South Fern Street. Bridge Park has 45 apartments. Bridge Park is funded by operating and capital fund subsidies from the US Department of Housing and Urban Development along with rent payments from tenants.

Utility Billing Information

Accounts Billed Per Month (using August of each year for comparative purposes)

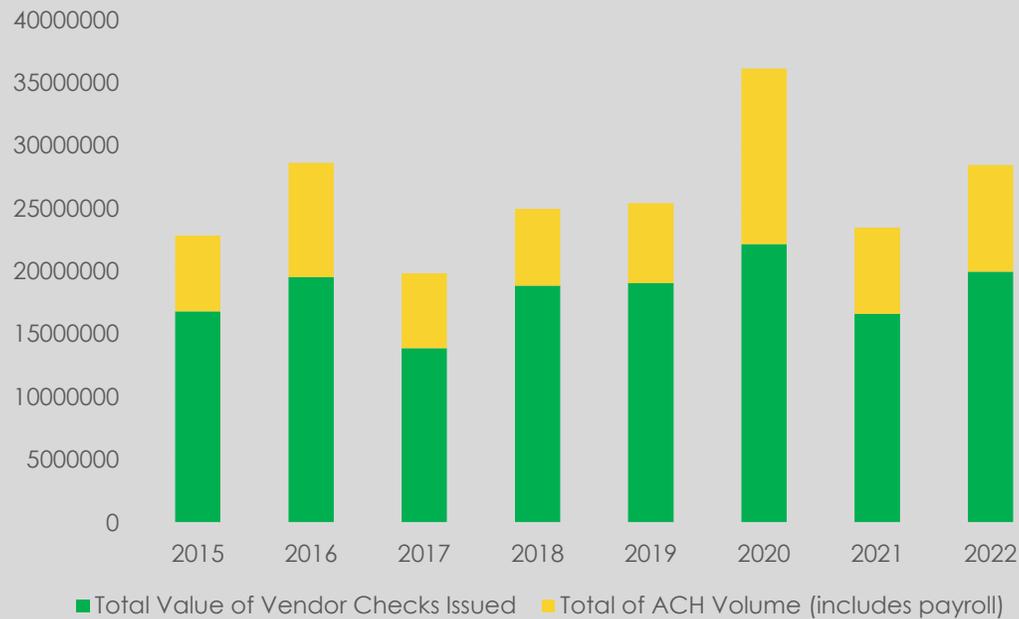


Delinquent Account Statistics—note in 2020 due to COVID, collection procedures were suspended from April-August.



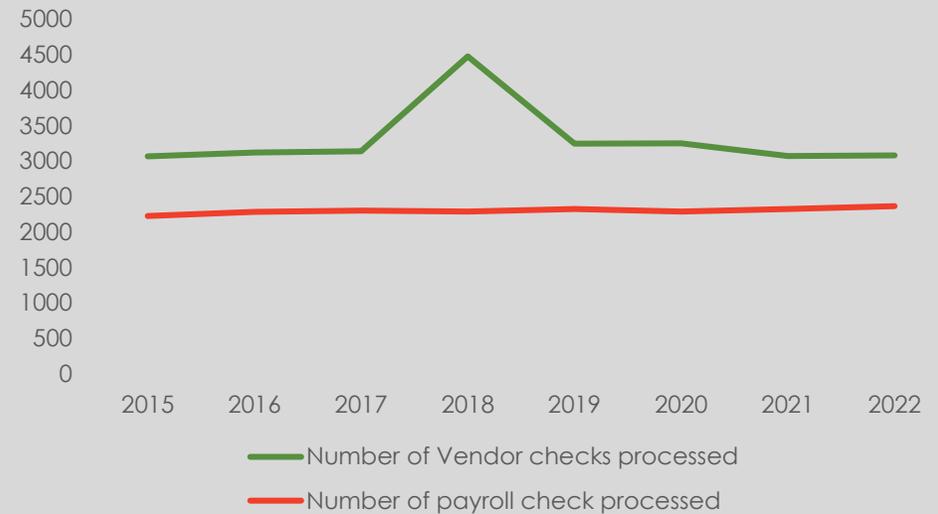
Accounts Payable & Payroll Information

Dollar Value of Disbursements Processed



Note—dollar value can fluctuate substantially depending on capital project activity as well as debt retirement.

Volume of vendor checks and payroll disbursements



Note—while the dollar value of disbursement activity fluctuates, the total number of disbursements processed each year has been fairly consistent.

Other Important Finance Dept Info

- The City has had “clean audit reports” and received the GFOA Certificate of Achievement for Excellence in Financial Reporting since 2002.
- Bond Rating--Standard and Poor's, an independent rating company, has improved the City's bond rating citing what they describe as strong financial management practices, budget flexibility and liquidity. A strong bond rating is important as it helps us attract more bidders for our bond sales. When we have more bidders for our bonds, the competitive market forces work in our favor to help us receive lower interest rates, helping us control future tax and utility rate increases.
- The City strives to be transparent with its financial matters. For more information, visit the City's website at www.ci.cambridge.mn.us

Year	Cambridge Bond Rating
2002	A-
2008	A+
2010	AA-
2014-2022	AA

NORTHBOUND LIQUOR

Your Municipal owned and operated since 1968.

***Hours: Monday-Saturday 9:00am-9:00pm Sunday 11:00-5:00**

Northbound has 4 full-time and 14 part-time employees. Because Northbound is open 7 days a week all employees work different shifts which include days, evenings, weekends and most Holidays.

Full-Time Personnel

Store Manager: Bobbi Mix who is responsible for the overall operations. This includes bottom line profit, expenses, budget, pricing, advertising, promotions, ordering liquor, wine, and miscellaneous merchandise.

Assistant Manager: Tina Davidson who is responsible for ordering beer, working with her vendors to make sure we get the best prices and profit. She does the scheduling making sure all shifts are properly covered. She is back-up for Skeeter entering invoices and covers for Bobbi when on vacation.

Inventory/Data Control Manager: Skeeter Guthrie is responsible for everything in the office which includes invoicing, inventories, ordering supplies, lottery and opening store as needed.

Full-time Night Manager: Chelsie Kemen is responsible for closing and opening store as needed. She makes sure beer cooler, liquor shelves and everything is stocked before closing. She also orders Minnesota wines.

As of 2022 Northbound is budgeted to transfer out of profits \$425,000.00 to the General fund for operations which helps control tax levy.

Extra profits have been transferred through the years for various reasons such as Sandquist Park field improvements, purchase of future park land, downtown projects and more.

Northbound prides itself on having the best selections, excellent customer service, being clean, organized and a great shopping experience. We have become a destination especially for our wine market and gift baskets.

**Interesting Northbound fun facts*

***Old store on North Main:**

1968 sales: \$253,178 1987 \$850,256

***New store 1993 sales: \$1,378,150**

***2007 Expansion to 10,000 sq. feet. Sales: \$3,976,368**

RECORD SALES:

Daily: \$67,394.24(12/23/16) Friday Christmas Eve..Closed Saturday and Sunday as no Sunday sales yet.

Weekly: \$242,664.71(12-18 to 12-24) 2022***

Monthly: \$737,961.49 (2022)***

Yearly: \$6,869,221.94 (2020)

Table 6
Comparison of City Liquor Store Operations - 2021
Ranked by Gross Sales

Ranking	Name of City	Type of Store	Foot- notes	Population	Sales (\$)	Cost of Sales (\$)	Gross Profit		Operating		Nonoperating		Net Profit/(Loss)		Net Transfers* (\$)
							Amount (\$)	Percent of Sales	Expenses (\$)	Income/(Loss) (\$)	Revenues (\$)	Expenses (\$)	Amount (\$)	Percent of Sales	
1	Lakeville	Off-Sale Only	---	72,135	19,683,002	14,445,699	5,237,303	26.6%	3,664,001	1,573,302	(42,374)	---	1,530,928	7.8%	1,096,825
2	Edina	Off-Sale Only	---	53,572	14,313,232	10,353,194	3,960,038	27.7%	3,166,585	793,453	(12,954)	---	780,499	5.5%	845,844
3	Richfield	Off-Sale Only	---	36,661	13,916,528	10,355,772	3,560,756	25.6%	2,558,138	1,002,618	12,339	---	1,014,957	7.3%	827,770
4	Eden Prairie	Off-Sale Only	---	64,142	11,923,359	8,371,936	3,551,423	29.8%	2,545,548	1,005,875	(4,659)	---	1,001,216	8.4%	800,000
5	Apple Valley	Off-Sale Only	---	56,318	11,128,773	7,993,503	3,135,270	28.2%	1,887,723	1,247,547	(18,235)	---	1,229,312	11.0%	1,680,000
6	Columbia Heights	Off-Sale Only	---	21,859	8,940,449	6,733,026	2,207,423	24.7%	1,802,801	404,622	2,014	46,718	359,918	4.0%	165,250
7	Detroit Lakes	Off-Sale Only	---	9,990	8,682,450	6,391,624	2,290,826	26.4%	1,070,761	1,220,065	2,546	142,267	1,080,344	12.4%	588,969
8	Elk River	Off-Sale Only	---	26,179	8,620,643	6,234,978	2,385,665	27.7%	1,448,717	936,948	(67,485)	---	869,463	10.1%	1,001,394
9	Bemidji	Off-Sale Only	---	15,147	8,595,959	6,028,069	2,567,890	29.9%	1,584,890	983,000	11,984	164,005	830,979	9.7%	525,404
10	Alexandria	Off-Sale Only	---	14,690	7,845,752	5,861,267	1,984,485	25.3%	1,345,996	638,489	14,469	5,648	647,310	8.3%	255,000
11	Fergus Falls	Off-Sale Only	---	14,042	7,384,820	5,073,055	2,311,765	31.3%	1,163,527	1,148,238	(1,474)	---	1,146,764	15.5%	1,083,888
12	Hutchinson	Off-Sale Only	---	14,703	7,343,719	5,757,766	1,585,953	21.6%	995,250	590,703	774	---	591,477	8.1%	550,000
13	Fridley	Off-Sale Only	---	29,536	7,290,355	5,231,959	2,058,396	28.2%	1,356,379	702,017	(1,406)	---	700,611	9.6%	338,500
14	Saint Anthony	Off-Sale Only	---	9,175	7,259,565	5,431,563	1,828,002	25.2%	1,380,707	447,295	(2,440)	---	444,855	6.1%	250,000
15	Monticello	Off-Sale Only	---	14,619	7,105,934	5,200,541	1,905,393	26.8%	913,173	992,220	(9,622)	---	982,598	13.8%	---
16	Savage	Off-Sale Only	---	32,516	7,025,084	4,993,255	2,031,829	28.9%	1,464,105	567,724	10,581	---	578,305	8.2%	450,000
17	Buffalo	Off-Sale Only	---	16,378	6,758,008	4,895,586	1,862,422	27.6%	1,361,093	501,329	51,062	427	551,964	8.2%	500,000
18	Cambridge	Off-Sale Only	---	9,862	6,755,848	5,069,084	1,686,764	25.0%	972,317	714,447	6,477	---	720,924	10.7%	700,000
19	Marshall	Off-Sale Only	---	13,618	6,725,679	4,849,781	1,875,898	27.9%	912,143	963,755	41,934	61,384	944,305	14.0%	894,443
20	Wayzata	On- & Off-Sale	---	4,481	6,325,674	3,296,647	3,029,027	47.9%	2,671,831	357,196	8,506	26,923	338,779	5.4%	175,000
21	Big Lake	Off-Sale Only	---	12,165	5,634,710	4,060,152	1,574,558	27.9%	788,508	786,050	21,084	8,638	798,496	14.2%	493,620
22	Farmington	Off-Sale Only	---	23,654	5,621,602	4,192,176	1,429,426	25.4%	1,064,135	365,291	100,528	---	465,819	8.3%	165,410
23	Brooklyn Center	Off-Sale Only	---	33,585	5,556,568	4,130,013	1,426,555	25.7%	1,756,432	(329,877)	348,102	69,396	(51,171)	-0.9%	---
24	Princeton	Off-Sale Only	---	5,100	5,456,787	4,158,977	1,297,810	23.8%	667,290	630,520	9,875	---	640,395	11.7%	158,850
25	Thief River Falls	Off-Sale Only	---	8,647	5,450,266	4,256,795	1,193,471	21.9%	775,189	418,282	65,418	---	483,700	8.9%	431,307
26	Nisswa	On- & Off-Sale	---	2,033	5,190,960	3,384,881	1,806,079	34.8%	1,183,879	622,200	3,546	---	625,746	12.1%	265,000
27	Worthington	Off-Sale Only	---	13,861	5,161,533	3,856,060	1,305,473	25.3%	746,406	559,067	5,142	19,163	545,046	10.6%	275,000

of stores
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Footnotes:

[0] Information is taken from a cash receipts and disbursements statement.

[38] Unaudited numbers used.

* Net transfers are calculated by subtracting transfers in from transfers out. A positive amount indicates a greater level of transfers out than in.

Gross Sales Northbound Ranked # 18 in sales of 177 municipalities in Minnesota. This is against cities that have more than 1 store!

Public Works Update



Streets, Parks, Airport, Stormwater, Street Lighting, GIS,
Water Utility, Wastewater Utility



Public Works – Streets (Winter)

Utilize 8-Full Time, 2-Winter Seasonal On-Call Employee To:

- Plow, Salt, and Sand 59 Miles of Street
- 3 Miles of Alley
- 28 Miles of Sidewalk
- 7 Miles of Trail
- 4 City Owned Parking Lots
- Clear Airport Runway, Taxiway, Tie-down, and Parking Lot
- Haul Snow From City Owned Parking Lots and Downtown



Public Works – Streets (Summer)

Utilize 6 Full Time and 3 Summer Seasonal Employees To:

- Mow and Trim Grass in Designated ROW, Medians, City Owned Property
- Patch Streets and Trails as Needed
- Sweep Streets as Needed, Sweep Downtown Bi-weekly
- Paint, Curbs, Crosswalks, and Directional Arrows
- Maintain Downtown Decorations
- Spray Weeds
- Spray Mosquitos (3 Truck Mounted Foggers)-Average 8 Applications/Year. Apply larvicide to stormwater ponds.
- Set-up and Takedown of City Events Such as Customer Appreciation, Snowflake Parade, Third Thursday, Misc. Street Closures, Downtown Art Fair.
- Extra Projects Such as Sidewalk Repairs, Bench Installations, Playground Equipment Installation, Brine Facility Construction.
- Trimming ROW Trees and Residential Storm Damage Cleanup.
- Maintain 3752 Street Signs



Public Works - Parks

Utilize 2 Full Time and 3 seasonal employees to:

- Mow and Trim 220 Acres of Grass Every 5 to 7 Days, From May to October in 13 Improved Parks. Periodic Mowing in 5 Unimproved Parks.
- Maintain Picnic Shelters, Playground Equipment, Bathroom Facilities, Tennis Courts, Pickle Ball Courts, Basketball Courts, Ice Skating Rinks, Football Fields, Baseball Fields, Softball Fields, Dog Park.
- Fertilize Turf and Maintain Irrigations Systems



Public Works - Airport

- ▶ Responsible for operation and maintenance of
 - 4000' Bituminous Runway, Associated Taxiway, and Tie-Down Area and Arrival Departure Building
 - Plowing and Snow Removal
 - Mowing and Weed Control
 - Perimeter Deer Fencing
 - Hanger and Hanger Site Management (Leases and Annual Inspections)
 - All Runway Lighting
 - Fueling Facility
 - State and Federal Grants and Operation Funds
 - State Industrial Stormwater Permitting



Public Works – Stormwater Utility

- ▶ Operation and Maintenance of
 - 83 Stormwater Retention Basins
 - 2080 Stormwater Catch Basins
 - 4 Rain Gardens
 - 47 Miles of Mainline Pipe
 - Perform an Average of 100 Stormwater Compliance Inspections Yearly
 - Comply With the MPCA MS4 General Stormwater Permit Regulations



Public Works - Street Light Utility

- ▶ Staff Maintains
 - 1363 Street Lights
 - Are working on an on-going LED Conversion Project
 - Assists in Damaged Street Light Poles Replacements
 - Performs General Fixture Maintenance (Bulb Replacement and Faulted Wire Replacement)
 - Maintains Sports Lighting at Sandquist Park and the Ice Skating Rinks



Public Works Mechanics

- ▶ 2 Full-Time Mechanics Maintain:
 - 53 Light Duty Trucks and Cars For All Departments.
 - 26 Heavy Duty Trucks for Streets, Parks, Fire.
 - Specialty Equipment Such As Loaders, Backhoe, Sweepers, Snow Blowers, Zambonis, Mowers, Jet/Vac Truck, Portable Back-Up Generators, Numerous Trailers.
 - Numerous Small Engines For Streets, Parks, Fire, Utilities.
 - Perform Annual DOT Inspections on all Plow Trucks and Fire Trucks.
 - Also Have Snow Plow Routes.



Public Works - Geographical Information System (GIS)

Utilize 1 Full Time Employee to:

- Coordinate City's GIS Operations and Oversee Software Release Installs and Updates for Staff Systems.
- Manage the GIS Enterprise.
- Produce Resources for all City Departments.
- Integrate GIS with Other Computer Applications Including PermitWorks, Laserfiche, and Online Stormwater Maintenance Forms.
- Develop GIS Databases Used for Various Department Applications.



Water Utility

Utilize 6 Full Time Water/Wastewater Operators and 2 Seasonal Employees to:

- Operate and Maintain 24/7 a 5 Million Gallon/Day Water Treatment Facility. Treated 287,000,000 Gallons in 2022.
- Maintain 2 Elevated Water Towers. 1,000,000 Gallon, 750,000 Gallon
- Maintain 67 Miles of Water Main Line
- Maintain 749 Hydrants
- Operate and Maintain 6 Production Wells
- Maintain 3954 Water Meters



Wastewater Utility

Utilize 6 Full Time Water/Wastewater Operators, 1 Full Time Laboratory Technician, and 2 Seasonal Employees to:

- Operate and Maintain 24/7 a 1.84 Million Gallon/Day Wastewater Treatment Facility. Treated 244,000,000 gallons in 2022.
- Maintain 56 miles of Main Line Sanitary Sewer (Approximately 14 Miles/Year are Cleaned).
- Maintain 12 Sanitary Sewer Lift Stations.
- Process and Beneficially Re-use 2 million Gallons of Biosolids as Fertilizer Annually.
- Operate a State Certified Laboratory.

Prepared by: Alex Smith

Background:

Since the creation of the Heritage Greens Tax Increment Financing (TIF) District 6-21 in 2020, currently containing the Emerald Apartments and Townhomes, there has been a request to modify the TIF Agreement to remove the three separately identified phases and merge them into one, moving the need for three separate TIF notes into only a single one. The requested modifications do not change any previously agreed upon requirements, minimum improvement costs, or maximum TIF Note payment.

The suggested modifications to the amendment include updated phrasing to reflect the changes, updated development costs, and the combination of three separate phases (Phase 1 to meet a minimum of \$1,650,000.00 to be reimbursed in Phase 1 Reimbursement amount, Phase 2 at a minimum of \$1,530,000.00, and Phase 3 at \$815,000.00) into one, combining the amounts to \$3,995,000.00.

Fiscal Note:

The modifications to the amendment do not change any of the previously agreed upon requirements or TIF Note amounts. The three phases would be merged into one, totaling the same monetary amount of \$3,995,000.00.

Recommendation:

Staff is requesting the approval of the amendments to the Heritage Greens TIF 6-21 Agreement in order to update it to be reflective of the changes that have occurred with the development.

Attachments:

1. Amended Agreement for TIF 6-21

FIRST AMENDMENT AGREEMENT AMENDING
NOVEMBER 16, 2020 CONTRACT FOR PRIVATE REDEVELOPMENT

By and Between

CITY OF CAMBRIDGE, MINNESOTA

and

HERITAGE GREENS OF CAMBRIDGE, LLC

Dated: _____

This First Amendment agreement, by and between the City of Cambridge (“City”) and Heritage Greens of Cambridge, LLC (“Developer”) amends the November 16, 2020 Contract for Private Development (“Original Contract”) as stated herein. Except as expressly identified herein, all terms and conditions of the Original Contract remain in full force and effect.

The Original Contract is modified as follows:

1. The third recital on page one of the Original Contract is amended as follows:

. . . desires to construct improvements to the Development Property ~~in three phases~~ consisting of ~~one~~two new 75 unit four story apartment buildings (“Apartments”) (phase 1), ~~a second new 75 unit four story apartment building~~ (phase 2), and 30 rental townhomes (“Townhomes”) ~~(phase 3)~~. . .

2. The definition of Minimum Improvements on page three of the Original Contract is amended as follows:

“Minimum Improvements” means the construction and operation of improvements to the Development Property consisting of two new 75-unit four story apartment buildings (the “Apartments”), 30 rental townhomes (the “Townhomes”). . .

3. The definitions of “Phase”, “Phase 1 Minimum Improvements”, “Phase 2 Minimum Improvements” and “Phase 3 Minimum Improvements” are deleted.
4. The definition of “TIF Note” on page four of the Original Contract is modified as follows:

“TIF Note” means the one or more Tax Increment Revenue Note ~~Notes~~ to be executed by the City pursuant to Article III hereby and payable from Available Tax Increment derived from the applicable Phase of the Minimum Improvements. The form of ~~each~~ the TIF Note is attached hereto as Exhibit D, ~~Exhibit E and Exhibit F.~~

5. Section 3.2 on page six of the Original Contract is hereby amended as follows:

. . . The Developer anticipates that the Public Development Costs for the Minimum Improvements which are identified in Exhibit B attached hereto will be at least \$3,995,000 [delete remainder of section].

6. Section 3.3 of the Original Contract is hereby amended as follows:
The City shall reimburse the payments made by the Developer for Public Development Costs through the issuance of the City’s TIF ~~Notes~~ Note in substantially the form attached to this Agreement as Exhibit D, ~~Exhibit E and Exhibit F~~ subject to the following conditions:

7. Section 3.3(1) of the Original Contract is hereby amended as follows:

~~Each~~ The TIF Note. . . satisfaction of the City that the construction of ~~each~~ Phase of Minimum Improvements. . . not less than the applicable Phase Reimbursement Amount.

8. Section 3.3(2) of the Original Contract is hereby amended as follows:

The unpaid principal amount of ~~each~~ the TIF Note. . .

9. Section 3.3(3) of the Original Contract is hereby amended as follows:

The payment dates of ~~each~~ the TIF Note's date of issuance. . . On ~~each~~ the Note Payment Date. . . All such payments shall be applied first to accrued interest on ~~each~~ the TIF Note outstanding and then to reduce the principal of the TIF ~~Notes~~ Note.

10. Section 3.3(5) of the Original Contract is hereby amended as follows:

The City's obligation. . . with Section 3.4 ~~for the applicable phase~~. . .

11. Section 3.3(6) of the Original Contract is hereby amended as follows:

The TIF note shall be governed by. . . as set forth in Exhibit D, ~~Exhibit E and Exhibit F~~.

12. Section 3.3(7) of the Original Contract is hereby amended as follows:

Notwithstanding anything to the contrary. . . if the conditions in Section 4.3 ~~for any phase~~ are not met by December 31, ~~2025~~ 2023. . . the City may terminate its obligations under this Agreement ~~for the applicable Phase~~ and its ~~Phase~~ Reimbursement Amount by ten days written notice to the Developer. Thereafter neither party shall have any obligations or liability to the other hereunder ~~for the applicable phase~~. . .

13. Section 3.4(1)(A) of the Original Contract is hereby amended as follows:

At least 20% of the residential units in each of ~~Phase 1, Phase 2 and Phase 3, Minimum Improvements~~ the Apartments and Townhomes. . .

14. Section 4.3 of the Original Contract is hereby amended as follows:

. . . the Developer shall commence construction of the ~~Phase 1~~ Minimum Improvements by June 1, ~~2021~~ 2022. . . the Developer shall complete the construction of the ~~Phase 1~~ Minimum Improvements within 15 months of the ~~late~~ date of commencement of ~~Phase 1~~. All work with respect to the ~~Phase 1~~ Minimum Improvements. . .

15. Sections 4.3(b)-(d) of the Original Contract are hereby deleted.

16. Section 4.4 of the Original Contract is hereby amended as follows:

Promptly after completion of ~~each Phase~~ of the Minimum Improvements. . . certificate of occupancy ~~with respect to any Phase~~. . . termination of the agreements and covenants of this Agreement with respect to the obligations of the Developer to complete the ~~Phase~~ Minimum Improvements. . .

17. Section 8.2 of the Original Contract is hereby amended as follows:

Prior to the issuance of a Certificate of Completion for ~~each Phase~~ of the Minimum Improvements. . . Notwithstanding anything herein to the contrary, the Developer shall have the right to assign or transfer its rights hereunder (including ~~each~~ the TIF Note). . .

18. Exhibit B of the Original Contract is hereby amended as follows:

“Minimum Improvements” shall mean the construction and operation of improvements to the Development Property consisting of ~~one~~ two new 75 unit four story apartment building buildings, (~~phase 1~~), a ~~second new 75 unit four story apartment building (phase 2)~~, ~~33~~ 30 rental townhomes (~~phase 3~~), inclusive of. . .

“Public Development Costs” means. . . The public Development costs ~~applicable to each Phase~~ will constitute the Phase Reimbursement Amount and are estimated ~~within the total development costs anticipated for each Phase~~ as follows:

Uses	Amount
Land Acquisition	\$580,000
Site Development	\$3,325,000
Construction Costs	\$22,400,000 <u>\$23,650,000</u>
Development Fee	\$1,286,250 <u>\$1,348,750</u>
Design Fees	\$365,000
Legal Fees	\$50,000
Construction Interest	\$350,000
Debt Service Revenue	\$500,000
Contingencies	\$768,750 <u>\$1,400,000</u>
Total	\$29,625,000 <u>\$31,568,750</u>

The columns under “Phase 1”, “Phase 2”, and “Phase 3” are hereby deleted.

19. Exhibit C of the Original Contract is hereby modified as follows:

. . . ~~Linda J. Woulfe~~ Evan Vogel, City Administrator. . .

20. Exhibit D of the Original Contract is hereby amended as follows:

FORM OF TIF NOTE

No. R-1 ~~\$1,650,000~~ \$3,995,000 ~~Phase 1~~

. . . provided that the sum of the principal amount listed above shall in no event exceed ~~\$1,650,000.00~~ \$3,995,000.00

The Payment Amounts due hereon shall be payable solely from 95% of the tax increments (the “~~Phase 1~~ Available Tax Increments”) attributable to the real property comprising the ~~Phase 1~~ Minimum Improvements of the Development Property. . . The City shall have no obligation to pay principal of and interest on this Note on each Payment Date from any source other than the ~~Phase 1~~ Available Tax Increment. . .

ATTEST:

Linda J. Woulfe Evan Vogel
City Administrator

21. Exhibits E and F of the Original Contract are hereby deleted.

IN WITNESS WHEREOF, the City of Cambridge and Heritage Greens of Cambridge, LLC, have caused this FIRST AMENDMENT to be duly executed in their name and on their behalves, on the date first written above.

CITY OF CAMBRIDGE

By _____
Its Mayor

By _____
Its City Administrator

Subscribed and sworn to before me
this ____ day of _____, 2022.

Notary Public

HERITAGE GREENS OF CAMBRIDGE, LLC

By _____
Its _____

Subscribed and sworn to before me
this ____ day of _____, 2022.

Notary Public

This document was drafted by
Rupp, Anderson, Squires, Waldspurger & Mace, P.A.
333 South Seventh Street, Suite 2800
Minneapolis, MN 55402

Prepared By: Todd Schwab, Public Works/Utilities Director

Background:

On 11/18/22 staff hired a contractor, Visu-Sewer to televise the 15” sanitary sewer interceptor that is located in a utility easement adjacent to the Rum River from Rum River Drive South to the Wastewater Treatment Facility. The interceptor collects sewage from the entire Goldenwood area and delivers it to the Wastewater Treatment Facility. Staff cleans the interceptor biannually and during the last cleaning cycle staff experienced some issues with tree roots and sand in the pipe. The presence of the roots and sand is what triggered the televising of the line.

The televising report indicated that there are numerous issues such as cracking and off-set joints in the 75-year-old reinforced concrete pipe. The cracking and offset joints are the route that the roots are taking to enter the pipe. If the roots are left they will grow and expand the points of entry, causing sand to enter through faults in the pipe. The result will eventually lead to back-ups and possible overflow into the river.

The structural integrity of the pipe is still good so the need to replace it is not required, making the pipe a good candidate for a no-dig repair process called “slip lining”. This process installs a cured-in-place liner inside the pipe that will seal up the existing cracks and off-set joints. The cost of this process is significantly less costly than pipe replacement. Given the close proximity of the pipe to the river this process would make a contamination issue far less likely.

Fiscal Note:

Staff has obtained proposals from two companies that perform such work and they are as follows:

Visu-Sewer - \$72.00/Foot (\$132,120.00)

Insituform - \$ 82.30/Foot (\$159,654.40)

Funds are available to pay for this work in the sewer fund.

Recommendation:

Authorize staff to enter into contract with Visu-Sewer to slip line 1835 linear feet of 15” Reinforced Concrete Pipe at a cost of \$72.00/Foot (\$132,120.00).

Included:

Quotes



1140 Bunker Lake Blvd NW
Anoka, MN 55303

www.insituform.com

ID#: SO-00104464

Date: February 13, 2023

**To: City of Cambridge, MN
Luke Fedor**

**From: Tony Ostgulen
Business Development Manager
651.253.0236**

**Project Name: 15" RCP Pipe Lining
Cambridge, MN**

Quote Date: February 13, 2023

Insituform Technologies USA, LLC. herein proposes to furnish a Proposal for all labor, materials, equipment, and services necessary to reconstruct the referenced project.

Assumptions and Qualifications

If conditions are materially different from those communicated to **Insituform Technologies USA, LLC.**, we reserve the right to void or renegotiate the pricing contained in this proposal.

We have based this proposal on a nominal wall thickness for the Insitutube as shown in the price. This is based on the best available information at the time of this proposal. Existing pipe deterioration in excess of the conditions assumed, ground water loads in excess of those assumed, or other loads or conditions may increase the recommended thickness for all or portions of the work. Final recommendations may be submitted to you following the completion of the preliminary TV phase of the project. Stated prices are subject to adjustment if design changes are agreed upon.

Specific service connections will be reconnected only when written directions are received from the Owner/Prime Contractor with an additional charge for each service connection. The Owner/Prime Contractor will indemnify and hold **Insituform Technologies USA, LLC.** harmless from all claims arising from backups and other effects of such actions or inactions from services not opened at the owner's request. In the event that Insituform is unable to locate or reconnect a service lateral internally, the Owner/Prime Contractor will externally reconnect the service at no cost to Insituform. Water shall be provided at no cost to Insituform Technologies USA, LLC. for all construction phases of this project. Insituform Technologies USA, LLC. will follow all required deposit, backflow prevention, and metering procedures.

The Owner/Prime Contractor will provide access to both ends of the line, traffic control, and point repairs if needed. Installation can be completed after point repairs and accesses to both ends are completed.

Proposal Pricing

Item No.	Item	Unit	Est Qty	Unit Price	Amount
1	Mobilization	LS	1	\$ 5,341.90	\$ 5,341.90
2	15" RCP CIPP	LF	1875	\$ 82.30	\$ 154,312.50
					\$ 159,654.40

1. Installation of CIPP by Water or Steam Install/Curing as required in specifications.
2. There will be an additional mob charge for each additional mobilization above the 1 anticipated mobilization for lining.
3. Restoration and Truck access as requested on site will be the responsibility of Owner.

4. Insituform submits this bid based on the plans and specifications furnished to it. Insituform's bid is expressly conditioned upon the negotiation of terms and conditions fair to Insituform. Insituform shall have no obligation to perform and shall not be bound by its bid until the execution of a mutually agreeable written contract.

Proposal Inclusions

The prices stated in this proposal include:

1. Mobilization and demobilization.
2. Pipeline cleaning of normal deposits any conditions beyond "normal" will be treated as an extra
3. Pre-Video inspections and documentation of existing pipe prior to reconstruction with the Insituform process for pipe rehabilitated by CIPP
4. Final video inspection following completion of the installation to document your new pipe rehabilitated by CIPP.
5. Insitutube wetout using 400,000 Flexural Modulus resin, inversion, curing, and finishing.
6. Confined space safe entry practices.
7. One-year standard construction warranty.
8. Certificate of insurance with standard coverage

Proposal Exclusions

Not included in the prices stated in this estimate are costs associated with the items listed below. These items, if needed or found to be applicable, would be provided by Insituform Technologies USA, LLC. at your additional cost; or would be furnished by others, at your direction, at no cost to Insituform Technologies USA, LLC.:

- a) Clear access to sewer through new or existing manhole, manhole frame and chimney/corbel removed if necessary.
 - b) If preliminary video inspection of the pipe interior indicates excessive damage, or other extra-ordinary condition, which will require excavation, or other extraordinary remedy, to prepare the pipe for installation of the Insitutube, then those services will be provided by the Prime contractor or Owner. This will include excessive roots, excessive debris and protruding taps.
 - c) Additional cleaning and televising mobilizations and/or setups due to point repairs, obstruction removals, or delays out of our control will be an additional charge.
 - d) Protruding tap removal unless specified
 - e) Manual operation of any pumping and/or metering stations.
 - f) Water from fire hydrants within a convenient distance from each cleaning and inversion site location.
 - g) Legal dumpsite for debris resulting from pipe cleaning.
 - h) *If any hazardous or toxic materials are encountered during the project, the Owner/Prime Contractor will be responsible for the removal and disposal of the materials.*
 - i) Installation of cleanouts, or other ports, if required for special bypass pumping requirements for businesses.
 - j) Manhole installation, rehabilitation, and/or replacement, if needed to install CIPP.
 - k) Project permits and/or local licenses.
 - l) State and local sales and/or use taxes on the value of the project. If you are exempt, please submit the appropriate documentation.
 - m) Additional premiums for special insurance coverage(s) demanded by you or other parties particular to this project.
 - n) Performance and Payment Bond not included. This is available upon request, but if required please add 3.5% to the total project cost.
-

Proposal Terms and Conditions

- a) **Limits of Liability.** In consideration of Insituform Technologies USA, LLC.'s agreement to maintain no less than \$5,000,000 of comprehensive general liability insurance in the form required by the Contract, Insituform Technologies USA, LLC.'s liability to the Owner for any matter covered by such insurance will be limited to the extent of such insurance and the Owner will indemnify and hold Insituform Technologies USA, LLC. harmless from any third-party claims covered by such insurance to the extent such claims exceed the limits of such insurance. Neither party shall be liable to the other for consequential damages relating to the contract. In case of conflict between this provision and any other provision in the Contract as ultimately executed, this provision shall govern and prevail.
- b) **LIMITED WARRANTY.** IN LIEU OF ALL OTHER EXPRESSED, IMPLIED AND/OR STATUTORY WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECTS IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.
- c) **MUTUAL RELEASE OF CONSEQUENTIAL DAMAGES.** Neither party shall be liable to the other for consequential damages relating to or arising out of the Contract.
- d) **PROPOSAL SUBJECT TO NEGOTIATION OF OTHER STANDARD TERMS OF AGREEMENT.** This proposal is subject to agreement of the parties on other terms and conditions as are customary in contracts of this nature.
- e) Quantities are estimated. Unit prices apply for actual invoice and payment.
- f) Payments are due at net within thirty days of invoice. Final payment is due within thirty days of completion of project.
- g) Monthly progress partial payments may be requested for the value of work in progress or completed, including materials secured and on site.
- h) Prices stated are in effect for thirty days from the date of this proposal. The acceptance period may be extended at the sole option of Insituform Technologies USA, Inc.
- i) If, during the performance of this contract, any cost price determining factor considered by Subcontractor in determining the contract price significantly increases, through no fault of Subcontractor, the price of this contract shall be equitably adjusted by an amount reasonably necessary to cover any such significant price increases. As used herein, a significant price increase shall mean any increase in price exceeding 5% experienced by Subcontractor from the date of the contract signing. Price increases resulting from increased costs of materials, labor, fuel, freight, and other cost inputs shall be verified, in writing, by Subcontractor's Vice President of Procurement. Due to the confidential nature of Subcontractor's pricing from Vendors, verification shall consist of a statement of percentage change in cost from the date of Subcontractor's estimate through the date of the change order request. Where the delivery of any material is delayed, through no fault of Subcontractor because of the shortage or unavailability of any raw materials, including resin, Subcontractor shall not be liable for any additional costs or damages associated with such delay(s). Nothing contained in this clause shall preclude Subcontractor from entitlement to more than one equitable adjustment if its costs continue to significantly (as defined above) rise during the duration of the project.
- j) **Conflicts.** In case of conflict between the provision of the aforesaid paragraphs and any other provision in the Contract as ultimately executed the provisions as set forth above shall govern and prevail.

Insituform® Proposal – Cambridge, MN – quote date 2 13 23

Offered By:

Accepted By:

Insituform Technologies USA, LLC.

Signature

Date

Anthony Ostgulen, Business Development Manager

Name/Title

Organization

Accepted by: Insituform Technologies USA, LLC.

Date: _____

Is this Project Tax Exempt? _____ If Yes, please provide Tax Exemption Form and, where applicable, Project Exemption Form.

Does this Project require Certified Payroll? _____ Are there wage rates? _____. If yes, please provide a copy of the wage rates.

This accepted proposal constitutes a formal agreement. If you initiate a purchase order or other contract document, it shall not be acknowledged without this accepted proposal as an attachment.

Proposal

To: Luke Fedor
City of Cambridge
800 7th Avenue SW
Cambridge, MN 55008
763-552-3235

From: Todd Stelmacher
Visu-Sewer, Inc
3155 104th Lane NE
Blaine, MN 55449
763-252-0004

Date: 2/14/2023

Project: Sanitary Sewer CIPP Installation

Visu-Sewer is pleased to provide the following quotation for CIPP installation:

Install 1835 linear feet of 15" National Liner @ \$72.00 per linear foot \$ 132,120.00

The above listed price is based on a video inspection dated 11/18/2022 and assumes the current pipe condition is suitable for CIPP installation. Pricing includes:

- Labor, material, and equipment
- Mobilization and traffic control
- One (1) pass jet cleaning and televising of sewers prior to installation
- Bypass pumping of existing flow
- Installation of National Liner per manufacturer's instructions, ASTM 1216
- Televising of sewers after installation

NOTE: Due to volatility in material pricing and availability this proposal is valid for 30 days from the date of origination. If a signed proposal has not been received within 30 days price(s) may be adjusted upon mutual agreement, or the proposal may be withdrawn by either party.

The City of Cambridge will need to provide: drivable equipment access to all manholes, water from nearby hydrants (without charge), a dump site for captured debris, and traffic control beyond cones and signs. If needed, grouting of active leaks, removal of obstructions (e.g., roots, deposits, and protruding taps), and heavy cleaning will be quoted separately. Bucketing of debris will be performed on T&M at a rate of \$390.00 per hour. Mobilization and/ or time on site will be billed at a T&M rate of \$390.00 per hour for pipe sections not suitable for CIPP installation. Thank you for the opportunity to quote on this project. Please do not hesitate to call if you have any questions.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices or specifications submitted. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. If a collapse of the original pipe results during the lining process, Visu-Sewer will not be held liable for costs associated with excavation, repairs or restoration. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.

Acceptance of Proposal

The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer is authorized to do the work as specified.

Date: _____ Signature: _____