
**Cambridge City Council - City Hall Council Chambers
Special Meeting, Monday, August 21, 2017, 2:30 pm
Meeting Announcement and Agenda**

1. Call to Order

2. Financial Matters

- A. Discussion of Banking RFP Process (p. 5)
- B. Police Garage Funding Options (p. 6)
- C. 2018 Budget and Levy Discussions (p. 7)

3. Adjourn

**Cambridge City Council - City Hall Council Chambers
Regular Meeting, Monday, August 21, 2017, 6:00 pm
Meeting Announcement and Agenda**

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table outside the Council Chambers door.*

1. Call to Order & Pledge of Allegiance

2. Citizens Forum

When addressing the Council, please state your name and address for the official record.

3. Approval of Agenda (p. 33)

4. Consent Agenda Approvals

- A. Regular and Summary City Council Meeting Minutes for August 7, 2017 (p. 36)
- B. Warrants #106505 - #106795 and ACH/Wire items totaling \$2,816,467.90 (p. 42)
- C. One Day Temporary Consumption and Display Permit for Christ the King Catholic Church for September 10, 2017 (p. 87)
- D. Ordinance 647 Amending City Code Title III, Chapter 32 Sister City Commission Composition (p. 89)

- E. Resolution R17-055 Authorization to Execute Minnesota Department of Transportation Airport Maintenance and Operation Grant Contract (p. 91)

5. Work Session

6. Unfinished Business

- A. Storage Pod Extension Request – 435 5th Ave NE (p. 98)
- B. Police Garage Facility
1. Review Build by Design Technical Evaluation Scores and Project Budget (p. 107)
 2. Ordinance No. 648 Amending the Future Land Use Map for 323 and 345 4th Ave NE (PIN: 15.041.0690 and 15.041.0660) (p. 121)
 3. Ordinance No. 649 Amending the Zoning Map for 323 and 345 4th Ave NE (PIN: 15.041.0690 and 15.041.0660) (p. 133)
 4. Resolution No. R17-053 Preliminary Plat for Downtown Commercial 4th Plat (p. 137)
 5. Resolution No. R17-054 Final Plat for Downtown Commercial 4th Plat (p. 141)

7. New Business

- A. Updates to AWAIR Section of Safety & Health Manual (p. 145)
- B. Main Street Flats Project
1. Resolution No. R17-049 for a Conditional Use Permit for Main Street Flats (p. 159)
 2. Approve Resolution No. R17-050 Right of Way Vacation for Main Street Flats (p. 164)
 3. Approve Resolution No. R17-051 Preliminary Plat of Main Street Flats (p. 168)
 4. Approve Resolution No. R17-052 Final Plat of Main Street Flats (p. 172)
- C. 2018 Local Option Sales Tax Referendum and Reconvening of Library Task Force (p. 176)

8. Mayor's Report

9. Council Concerns

- A. LMC Regional Meeting Attendance (p. 178)

10. City Attorney's Report

11. City Administrator's Report

12. Adjourn

Notice to the hearing impaired: Upon request to City staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings

<u>Date</u>	<u>Time</u>	<u>Description</u>
Aug. 22	7:00 pm	Isanti County Parks & Rec Commission (Isanti County Gov't Center)
Aug. 23	10:00 am	NLX Meeting (Pine County Court House)
Aug. 28	6:00 pm	Fire Dept. Meeting (EOC)
Aug. 28	7:00 pm	East Central Regional Development Commission (ECRDC) (Mora)
Aug. 31	7:00 pm	Airport Advisory Board
TUES Sept 5	3:00 pm	City Council Meeting
Sept 6	12:00 pm	Towards Zero Death (TZD) Committee
WED Sept 6	7:00 pm	Planning Commission Meeting
Sept 11	12:00 pm	ICICLE Meeting (Braham City Hall)
Sept 11	5:00 pm	Community Education Advisory Council (Education Services Center-IIS)
Sept 12	7:00 pm	Cambridge Parks, Trails and Recreation Commission Meeting
Nov. 20	2:30 pm	Long Range Financial Plan Update Meeting

Upcoming Events

<u>Date</u>	<u>Time</u>	<u>Description</u>
Sept 4	All Day	Labor Day – City Hall Offices Closed
Sept 15	4-8 pm	Customer Appreciation (Main Street Downtown Cambridge)
Sept 16	All Day	Cambridge City-Wide Garage Sales

2017 Movie in the Park:

August 25 – Chronicles of Narnia: The Lion, the Witch, and the Wardrobe (Central Green Park)

Movie will begin at dusk. Bring your own Chairs or a blanket to sit on.

Free Yoga Classes in Central Green Park! Tues. & Wed., 5:00 - 6:00 pm, Sept 5 – Oct 11, 2017. Rain location: Isanti County Government Center.

SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE CAMBRIDGE CITY COUNCIL

The complete minutes are available for public inspection at the office of the City Administrator, 300 – 3rd Ave. NE, Cambridge, Minnesota.

Regular City Council Meeting August 7, 2017

Members Present: Mayor Marlys Palmer, Council Members Joe Morin, Kersten Conley, Lisa Iverson, and Jim Godfrey.

- Meeting called to order at 3:03 pm.
- Agenda and Consent Agenda were approved.
- Council discussed the possibility of a Sister City relationship with Smila, Ukraine.
- Council discussed park user fees which will be implemented in 2018.
- Council directed staff to review the current parking requirements for auto dealerships.
- Approved Communications plan.
- The meeting adjourned at 5:25pm.

DRAFT

**Cambridge City Council Meeting Minutes
Monday, August 7, 2017**

A *special meeting* of the Cambridge City Council was held on Monday, August 7, 2017 at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008 from 12:00 to 2:54 pm.

Call to Order

Palmer call the meeting to order at 12:07 pm. Morin moved, seconded by Conley, to approve the agenda for the special meeting as presented. The motion carried unanimously.

Long Range Financial Plan Update

The City Council reviewed the proposed 2018 budget and 10 year long range financial plan. Councilmembers discussed ways to increase revenue such as franchise fees, street light utility fees, and local option sales tax for street improvement projects. Council directed staff to bring back more information on a street light utility fees.

Councilmembers requested additional research on eliminating all capital contributions from 2018 to 2024 for City Hall roof/HVAC roof units, financing this through a capital equipment note, and installing solar panels on the roof to generate electricity, sell the electricity to ECE, and use these funds to pay back the capital equipment note.

Morin moved, seconded by Iverson, to take a ten minute break at 2:30 pm. Motion carried unanimously.

Other budget reduction items that staff will research are: increasing non-union employees share of health insurance premiums, charging for fire department response for car accidents and extrication, eliminating police chief and detective take home vehicles.

Adjourn

Morin moved, seconded by Conley, to adjourn the special meeting at 2:54 pm. Motion carried unanimously.

**Cambridge City Council Meeting Minutes
Monday, August 7, 2017**

A *regular meeting* of the Cambridge City Council was held on Monday, August 7, 2017, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor Marlys Palmer; Council Members, Kersten Conley, Joe Morin, Lisa Iverson, and Jim Godfrey. All present, no absences.

Staff Present: City Administrator Woulfe and Community Development Director Westover

Call to Order & Pledge of Allegiance

Palmer called the meeting to order at 3:03 pm and led the public in the Pledge of Allegiance.

Approval of the Agenda

Iverson moved, seconded by Godfrey, to approve the agenda as presented. Motion carried unanimously.

Consent Agenda

Godfrey pulled A for discussion. Iverson moved, seconded by Conley, to approve consent agenda items B through I:

- B. Draft June 2017 Financial Statements
- C. Approve Resolution R17-045 Calling for a Public Hearing Related to an Economic Housing Proposal
- D. Resolution R17-046 Accepting restricted donation for the Police Department
- E. Resolution R17-047 Certify Delinquent Amounts to Tax Roll
- F. LMCIT Liability Coverage Waiver
- G. Approve Request for Street Closure for the Outdoor Edge Cancer Awareness Event
- H. Resolution R17-048 Inter-fund Transfers
- I. Minnesota Environmental Science and Economic Review Board Membership (MESERB)

Upon roll call Morin, Conley, Palmer, Iverson, and Godfrey voted aye. Motion carried unanimously.

A. Regular and Summary City Council Meeting Minutes for July 17, 2017

Godfrey amended the summary minutes to reflect his absence was excused. Godfrey amended the regular meeting minutes to correct the meeting date to July 17, 2017. Iverson moved, seconded by Godfrey to approve the amended minutes. Motion carried unanimously.

Work Session

Request for a Ukraine Sister City

Sandy Buckingham introduced Pastor Bob Venneman of South Isanti Baptist Church. Pastor Venneman gave Council background information on the development of their youth camp and partnership with a parish in Smila, Ukraine.

Ann Venneman introduced herself and informed Council they will be approaching Cambridge-Isanti School District on a sister-school partnership as well.

Council questioned why they have not approached the City of Isanti since that is where South Isanti Baptist Church is located. Pastor Venneman explained Smila is more similar to Cambridge since they are a regional center and noted Isanti doesn't fit the profile. Pastor Venneman added the majority of their congregation live in the City of Cambridge. Morin voiced concern since the City of Cambridge currently has 3 sister cities and did not see how they can do a fourth city.

Iverson asked what Smila was hoping to achieve with a sister city relationship. Pastor Venneman explained they are looking to model government entities in America and the Deputy Mayor is

interested in the exchange of information, cultural connections, and education connections. Venneman added they could potentially have delegations from city officials, but ultimately it is to promote communication between the two entities.

Council consensus was to wait until Venneman spoke with Dr. Queener to see what interest the school district has and then forward this to the Sister City Commission for discussion and bring the information back to Council at a later date.

Park User Fees

Westover presented Council with past discussions between staff, Council, the Parks Commission, and various athletic associations. Ultimately, the fees being presented for Council's consideration has been negotiated and agreed upon by all parties that took part in the discussions.

Godfrey questioned the imbalance of cost for the softball association versus the baseball association. Westover explained during their discussions it was pointed out the softball association is made up of adults and the baseball association is made up of area youth, which many are subsidized, therefore it is a different make-up of players.

Godfrey asked how the fees would be paid and the time it would take staff to collect the fees from the associations. Duke Weisbrod of the softball association reviewed how the fees would be paid in two different installments (spring and fall leagues) and added there would be very little work on City staff's part in collection of fees as the softball association collects the fees and makes one payments to the City.

Discussion ensued regarding the different ways the athletic associations have provided support to the City of Cambridge from donation of equipment to sweat equity. Staff pointed out that if Council is going to be charging one association usage fees, they should be consistent and charge all associations. Westover noted the associations have requested a five year freeze on the proposed fees.

Godfrey indicated the football association has expressed concern with people driving on the fields and asked if the softball association has had any issues. Weisbrod explained the gates are locked and they have not had that issue. Godfrey recommended earmarking some of the football association fees and invest in bollards to prevent vehicles from going out onto the fields.

Council directed staff to include the park usage fees as part of the proposed 2018 fee schedule.

Unfinished Business

Review Resolution R17-036 Interim Use Permit for Kevin and Briana Wudel for Automobile Sales in the B-1 Zoning District

Westover reported she noticed the automobile sales store said "Open" and saw vehicles for sale were parked along Highway 95. Westover added she also received a complaint the same day. According to

City Council review of the City Code parking requirements and approval of the Interim Use Permit, no vehicles for sale were to be parked along Highway 95 or behind the building on the north side. These spaces are the required customer and employee parking on the lot according to City Code.

Westover reported the owner and tenant requested to speak to Council again regarding the parking and to allow additional parking for the vehicles for sale.

Godfrey confirmed there are 11 spaces available for sales and 14 spaces for customer and employee parking. Woulfe explained the customer and employee spots need to be on the north and south side of the building because the east and west parking spaces back onto right-of-way.

Wudel stated he only uses a small area in the building for his sales office. Wudel reported he is the only employee. He explained his business relies on the cars being seen off Highway 95. Wudel informed Council there has been no parking issues except for a lack of parking his cars that are for sale. Wudel continued that he doesn't need 14 spaces for customers and employees because he doesn't anticipate having more than two customers at any given time. Wudel added he would understand the parking requirements if he was retail, but he is not. Wudel explained since he has had to move his cars away from Highway 95 people are pulling into that area and parking there for other businesses. Wudel showed pictures of the issues to Council. Wudel concluded that without cars on the south side of the lot along Highway 95, it looks like an empty abandoned business and asked the Council to change the ordinance for required customer parking.

Council confirmed that Wudel acknowledged that he fully understood the IUP conditions during the public hearing so he was well aware there was no parking along Highway 95. Woulfe recommended Council address the City Code requirements if they feel the parking requirements are too restrictive and advised to not allow properties to be out of compliance with City Code requirements as staff has been consistent with this portion of the City Code with other used auto dealerships in the area.

Morin stated the recommendation from the Planning Commission was to deny the permit and Council went on a limb to approve the interim use permit and feels they need to abide by the conditions that were set forth by Council.

Property owner, Paul Walker explained he uses about 900 square feet so the entire building square footage should not be considered.

Woulfe explained the question that is before the City Council is whether or not Council wants to reduce the number of customer and/or employee spaces and have Wudel comply with the terms of the existing IUP, or change the code to permit backing into the alley so the side spaces can count as a parking space. Woulfe noted all of these changes would need to be sent to the Planning Commission for their consideration.

Godfrey moved to direct staff to examine the parking requirements along an alley and examine the feasibility of shifting a couple spots. Woulfe stated there are safety and liability concerns and the best thing to do is to consider reducing the parking requirements. Godfrey rescinded his motion.

Godfrey moved, seconded by Iverson, to direct staff to bring to the Planning Commission a review of the parking requirements for auto dealerships and look into the feasibility of angling the parking on the north side to accommodate spots in the front. Upon call of the roll, the motion passed 3/2 with Morin and Conley voting nay.

New Business

Communications Plan

Woulfe referred to the draft plan in the packet. Godfrey confirmed the editorial calendar is able to be changed as needed. Palmer recommended that Council review the plan annually.

Iverson moved, seconded by Conley, to approve the communications plan as presented. Godfrey confirmed there is no budget impacts except staff time. Motion carried unanimously.

Review of City Council's Strategic Goals

Woulfe reviewed the items that have been completed. Woulfe noted the goals might need to be changed to be in concert with their financial plan. Woulfe stated staff committed to bringing Council up to speed with an update every 6 months. No action needed.

Mayor's Report

Palmer provided an update on meetings attended and upcoming meetings and events.

Council Concerns

Report on LMC Annual Conference Sessions

Council reviewed the sessions attended at the League of Minnesota Cities Annual Conference.

City Attorney's Report

No additional information to report.

City Administrator's Report

No additional information to report.

Adjournment of Council Meeting

Being no further business before the City Council, Godfrey moved, seconded by Morin, to adjourn the regular meeting at 5:25 pm. Motion carried unanimously.

Marlys A. Palmer, Mayor

ATTEST:

Lynda Woulfe, City Administrator

CAMBRIDGE CITY COUNCIL MEETING
 August 21, 2017
BILLS LIST

	Date	Check #s	Submitted For Approval
Prepaid Checks	7/13/2017	106505 - 106578	453,967.48
Prepaid Checks	7/14/2017	106579	28,829.92
Prepaid Checks	7/26/2017	106580 - 106674	209,398.00
Prepaid Checks	8/2/2017	106675 - 106728	154,989.73
Prepaid Checks **	8/9/2017	106729 - 106795	1,529,024.18
**Includes \$590,870.15 of early 2011 bond retirement and \$766,673.50 of Public Facilities Authority Loan Payments.			
Total Checks			2,376,209.31
 PAID THROUGH ACH or WIRE July 2017:			
Payroll			217,695.46
Federal Payroll Tax Withholding			69,186.04
State Payroll Tax Withholding			13,335.96
PERA Withholdings			54,255.70
Deferred Comp Premiums			2,980.00
Self Insurance & Flex & Select Account Admin Fee			3,355.84
ECE			51,215.50
Sales & Use Tax Payments to State of MN			11,018.00
Centerpoint			1,935.85
Wright Express (City wide fuel cards)			6,690.54
Connexus			1,136.38
Midcontinent			5,770.28
Reliance Life Insurance ACH			1,109.28
AFLAC			573.76
Ace Tack Purchase Portion Cashier's Check (reimb by grant funds)			440,258.59
Total Paid through ACH or Wire			440,258.59
 TOTAL SUBMITTED FOR APPROVAL			\$2,816,467.90

Vendor	Vendor Name	Description	Net Invoice Amount
102	AdventureKEEN	Liquor Store Merchandise	62.40
	Total 102:		62.40
306	ARC Irrigation, LLC	Lawn Applications - City Hall	115.00
306	ARC Irrigation, LLC	Lawn Applications - Water Treatment Plant	430.00
	Total 306:		545.00
319	Artisan Beer Company	Liquor Store Merchandise	30.75
	Total 319:		30.75
341	Aspen Mills	Uniform Allowance - Reserves	56.65
	Total 341:		56.65
381	Auto Value Cambridge	Repair & Maint Supplies - Streets	81.76
	Total 381:		81.76
516	Becklin & Whitney	Concept Plans for Police Parking Garage	2,500.00
	Total 516:		2,500.00
521	Bellboy Corporation	Liquor Store Merchandise	288.00
521	Bellboy Corporation	Liquor Store Merchandise	1,020.96
521	Bellboy Corporation	Liquor Store Merchandise	2,271.43
521	Bellboy Corporation	Liquor Store Merchandise	360.28
521	Bellboy Corporation	Liquor Store Merchandise	220.28
521	Bellboy Corporation	Misc Operating Supplies - LS	72.80
	Total 521:		4,233.75
551	Chas A. Bernick Inc.	Liquor Store Merchandise	.00
551	Chas A. Bernick Inc.	Liquor Store Merchandise	250.15
551	Chas A. Bernick Inc.	Liquor Store Merchandise	4,960.05
	Total 551:		5,210.20
586	Bjorklund Companies LLC	Class 5 Gravel	388.74
586	Bjorklund Companies LLC	Class 5 Gravel	343.37
	Total 586:		732.11
626	Bond Trust Services Corporation	GO Improvement Refunding Bonds, Series 201	1,737.53
626	Bond Trust Services Corporation	GO Improvement Refunding Bonds, Series 201	1,341.22
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	3,652.50
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	1,721.15
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	1,201.09
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	235.26

Vendor	Vendor Name	Description	Net Invoice Amount
626	Bond Trust Services Corporation	GO Bonds, Series 2012A	16,000.00
626	Bond Trust Services Corporation	GO Bonds, Series 2012A	13,350.00
626	Bond Trust Services Corporation	GO Bonds, Series 2012A	2,762.66
626	Bond Trust Services Corporation	GO Bonds, Series 2012A	2,087.34
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	2,282.33
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	11,753.13
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	897.19
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	10,369.94
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	51,050.00
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	4,692.55
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	814.81
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	5,271.88
626	Bond Trust Services Corporation	GO Bonds, Series 2014A	655.68
626	Bond Trust Services Corporation	GO Bonds, Series 2016A	16,700.00
626	Bond Trust Services Corporation	GO Bonds, Series 2016A	14,175.00
626	Bond Trust Services Corporation	GO Bonds, Series 2016A	10,602.01
626	Bond Trust Services Corporation	GO Bonds, Series 2016A	10,110.28
626	Bond Trust Services Corporation	GO Bonds, Series 2016A	6,158.60
626	Bond Trust Services Corporation	GO Bonds, Series 2016A	4,770.72
626	Bond Trust Services Corporation	GO Bonds, Series 2016A	5,856.12
626	Bond Trust Services Corporation	GO Bonds, Series 2016A	5,377.27
Total 626:			205,626.26
718	Brothers Fire & Security	Service Sprinkler System - City Hall	162.50
Total 718:			162.50
790	C.A.S. Construction Service, LLC	133 2nd Ave SW - 50% Payment for Windows,	3,000.00
Total 790:			3,000.00
826	North 65 Chamber of Commerce	Annual Membership - Liquor Store	422.00
Total 826:			422.00
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - PD	1,346.27
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Fire Dept	272.76
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Streets	893.55
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Parks	125.06
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Wastewater	67.79
Total 906:			2,705.43
1171	Civic Systems LLC	Semi Annual Support Fee - 07/01/17-12/31/17	7,729.00
Total 1171:			7,729.00
1336	Crystal Springs Ice	Liquor Store Merchandise	437.00
1336	Crystal Springs Ice	Liquor Store Merchandise	173.64
1336	Crystal Springs Ice	Liquor Store Merchandise	306.44

Vendor	Vendor Name	Description	Net Invoice Amount
1336	Crystal Springs Ice	Liquor Store Merchandise	597.08
1336	Crystal Springs Ice	Liquor Store Merchandise	239.38
Total 1336:			1,753.54
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	17,703.05
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	207.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	17,080.00
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	167.90-
Total 1396:			34,822.15
1531	Dex Media	Directory Listing - Liquor Store	209.00
Total 1531:			209.00
1681	ECM Publishers, Inc.	Advertising - Liquor Store	1,575.70
1681	ECM Publishers, Inc.	Advertising - Painting in the Park	294.45
Total 1681:			1,870.15
1686	Ecolab Pest Elimination Div.	Air Quality Program and Fly Program - LS	98.45
Total 1686:			98.45
1870	Family Based Therapy Associates	Professional Services - FD	962.50
Total 1870:			962.50
1891	Fastenal Company	Small Tools & Equipment - Shop	21.87
Total 1891:			21.87
1976	Flail-Master	Repair & Maint Supplies - Streets	102.43
Total 1976:			102.43
2046	G & K Services, Inc.	Rug Rentals - LS	69.23
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	116.05
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.73
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	102.79
2046	G & K Services, Inc.	Rug Rentals - Public Works	14.43
2046	G & K Services, Inc.	Rug & Towel Rentals - LS	124.10
Total 2046:			441.61
2059	Synchrony Bank	Weed Control	92.56
2059	Synchrony Bank	Downtown Decorations	39.47
2059	Synchrony Bank	Concert in the Park	50.84

Vendor	Vendor Name	Description	Net Invoice Amount
2059	Synchrony Bank	Misc Operating Supplies - Wastewater	47.41
	Total 2059:		230.28
2062	General Repair Service	Repair and Maint - Wastewater Plant	226.75
	Total 2062:		226.75
2341	Hawkins, Inc.	Chemicals - Wastewater	720.60
	Total 2341:		720.60
2376	Henry's Waterworks Inc.	Meters and Repairs	3,246.15
	Total 2376:		3,246.15
2636	Minnesota Equipment	Credit Repair & Maint Supplies - Streets	7.50-
2636	Minnesota Equipment	Repair & Maint Supplies - Parks	1,189.08
2636	Minnesota Equipment	Repair & Maint Supplies - Parks	219.68
	Total 2636:		1,401.26
2671	Isanti County Law Enforcement A	2017 Membership - Chief Dwyer	20.00
	Total 2671:		20.00
2696	Isanti Ready-Mix, Inc.	Repairs & Maint - Storm sewer	464.00
	Total 2696:		464.00
2771	Jimmy's Johnnys, Inc.	Toilet Rentals - Parks	760.00
	Total 2771:		760.00
2776	JJ Taylor Dist. of Minn.	Liquor Store Merchandise	1,708.80
2776	JJ Taylor Dist. of Minn.	Delivery Charge	3.00
	Total 2776:		1,711.80
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,004.85
2796	Johnson Brothers Liquor Co	Freight Charge	50.16
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,339.40
2796	Johnson Brothers Liquor Co	Freight Charge	38.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	571.75
2796	Johnson Brothers Liquor Co	Freight Charge	22.80
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	175.92
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	124.00
2796	Johnson Brothers Liquor Co	Freight Charge	6.08
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,240.80
2796	Johnson Brothers Liquor Co	Freight Charge	24.32
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,160.44

Vendor	Vendor Name	Description	Net Invoice Amount
			12.63
2796	Johnson Brothers Liquor Co	Freight Charge	
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	349.50
2796	Johnson Brothers Liquor Co	Freight Charge	6.08
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,909.85
2796	Johnson Brothers Liquor Co	Freight Charge	65.36
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	218.00
2796	Johnson Brothers Liquor Co	Freight Charge	3.04
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	64.00
2796	Johnson Brothers Liquor Co	Freight Charge	3.04
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	109.95
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,220.05
2796	Johnson Brothers Liquor Co	Freight Charge	21.66
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,328.95
2796	Johnson Brothers Liquor Co	Freight Charge	47.12
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	123.00
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	78.50-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	1.52-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	30.00-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	.38-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	22.13-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	.50-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	6.75-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	41.60-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	1.52-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	12.06-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	.38-
	Total 2796:		14,045.41
2931	Kimball Midwest	Shop Maintenance Supplies	95.39
	Total 2931:		95.39
2941	Kirvida Fire, Inc.	Pump Test - Engine #3	406.29
2941	Kirvida Fire, Inc.	Pump Test - Ladder #1	406.29
2941	Kirvida Fire, Inc.	Pump Test - Engine #2	479.31
2941	Kirvida Fire, Inc.	Pump Test - Engine #1	544.84
	Total 2941:		1,836.73
2986	Konica Minolta Business	BIZHUB C654 Printer/Copier - Qtrly Agreement	2,726.88
	Total 2986:		2,726.88
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	13.00
	Total 3056:		13.00
3461	McDonald Distributing Company	Credit Liquor Merchandise	2.30-
3461	McDonald Distributing Company	Liquor Store Merchandise	26,544.11
3461	McDonald Distributing Company	Liquor Store Merchandise	4,609.35

Vendor	Vendor Name	Description	Net Invoice Amount
3461	McDonald Distributing Company	Liquor Store Merchandise	14,966.10
3461	McDonald Distributing Company	Credit Liquor Merchandise	224.80-
3461	McDonald Distributing Company	Credit Liquor Merchandise	88.00-
Total 3461:			45,804.46
3521	Menards	Repair & Maint Supplies - Streets	.46
3521	Menards	Misc Operating Supplies - Wastewater	15.45
3521	Menards	Small Tools - Parks	19.99
3521	Menards	Misc Operating Supplies - Parks	22.56
3521	Menards	Misc Operating Supplies - Parks	9.98
3521	Menards	Small Tools - Shop	15.98
3521	Menards	Misc Operating Supplies - Wastewater	31.51
3521	Menards	Misc Operating Supplies - Parks	27.49
3521	Menards	Misc Operating Supplies - Parks	4.35
3521	Menards	Repair & Maint Supplies - Parks	14.97
3521	Menards	Misc Operating Supplies - Streets	27.54
3521	Menards	Small Tools - Streets	59.99
3521	Menards	Repair & Maint - Plant	115.79
3521	Menards	Misc Operating Supplies - Streets	35.92
Total 3521:			401.98
3542	Metro Payroll Inc.	eKlock Enterprise - May	335.75
Total 3542:			335.75
3543	Metro Sales, Inc.	Ricoh MP 2554SP & C2004 Copier Lease, Bas	281.22
Total 3543:			281.22
3666	Minnesota Child Support Payment	Child Support Withholdings	132.44
Total 3666:			132.44
3676	MCSI Minnesota Computer Syste	Contract Base Rate Charge - Tosh/Estudio 850	10.00
Total 3676:			10.00
4011	NAC Mechanical & Electrical	June Condensing Units Cleaning	248.10
4011	NAC Mechanical & Electrical	July Semi-Annual Maintenance	500.31
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - Work Id 217986	1,376.30
Total 4011:			2,124.71
4221	Northland Landscape Nursery	Western Red Cedar - Downtown Trees	53.00
Total 4221:			53.00
4286	Ole's Window Cleaning	Window Cleaning - Liquor Store	138.94

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4286:			138.94
4404	Parkwood Townhomes LLC	Reimb Amt Pd by Chenlee Liu for Forfeited Pro	70,793.89
Total 4404:			70,793.89
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,286.60
4476	Phillips Wine & Spirits	Freight Charge	36.48
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,100.70
4476	Phillips Wine & Spirits	Freight Charge	18.50
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,284.62
4476	Phillips Wine & Spirits	Freight Charge	16.20
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,447.36
4476	Phillips Wine & Spirits	Freight Charge	50.16
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	43.80-
4476	Phillips Wine & Spirits	Credit Freight Charge	.76-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	75.50-
4476	Phillips Wine & Spirits	Credit Freight Charge	1.52-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	39.81-
4476	Phillips Wine & Spirits	Credit Freight Charge	.76-
Total 4476:			5,078.47
4636	Pyrotechnic Display Inc	Fireworks Display	12,000.00
Total 4636:			12,000.00
4701	Railroad Management Company II	License Fees - 6" Sewer Pipeline Encroachmen	1,199.90
Total 4701:			1,199.90
4836	RJM Distributing, Inc.	Liquor Store Merchandise	133.90
Total 4836:			133.90
4956	Sandstone Distributing Company	Liquor Store Merchandise	396.70
4956	Sandstone Distributing Company	Freight Charge	5.75
Total 4956:			402.45
5048	Seasonal Property Services, LLC	Abatement Mowing Service - 338 Cypress St N	45.00
Total 5048:			45.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,924.04
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	23.10
5181	Southern Glazer's of MN	Liquor Store Merchandise	24.05
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	1.40
5181	Southern Glazer's of MN	Liquor Store Merchandise	256.00
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	7.23

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5181:			2,235.82
5251	Star	Advertising Liquor Store	278.00
5251	Star	Advertising Summer Painting in Park	184.80
Total 5251:			462.80
5261	Star Quality Glass	Windshield - Dodge Pickup	360.05
Total 5261:			360.05
5301	Steve's Tire Inc	Repair and Maint Labor - FD	50.00
5301	Steve's Tire Inc	Repair and Maint Labor - PD	254.95
5301	Steve's Tire Inc	Repairs and Maint Supplies - Parks	75.00
Total 5301:			379.95
5491	The Wine Company	Liquor Store Merchandise	284.00
5491	The Wine Company	Freight charge	15.00
Total 5491:			299.00
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	336.25
Total 5516:			336.25
5756	USA Bluebook	Small Tools & Equipment - Wastewater	823.80
5756	USA Bluebook	Repair & Maint - Plant	541.69
Total 5756:			1,365.49
5771	Van Iwaarden Associates	GASB45 Actuarial Valuation	1,700.00
Total 5771:			1,700.00
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	363.39
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	229.35
Total 5816:			592.74
5886	Watson Co., Inc.	Misc Operating Supplies - LS	13.89
5886	Watson Co., Inc.	Liquor Store Merchandise	3,046.76
5886	Watson Co., Inc.	Misc Operating Supplies - LS	298.90
5886	Watson Co., Inc.	Freight Charge	6.00
5886	Watson Co., Inc.	Liquor Store Merchandise	386.24
Total 5886:			3,751.79
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	2,225.87
5891	Breakthru Beverage Minnesota	Freight Charge	22.23

Vendor	Vendor Name	Description	Net Invoice Amount
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	180.00
5891	Breakthru Beverage Minnesota	Freight Charge	4.60
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	130.50
Total 5891:			2,563.20
5995	WiMacTel Inc.	WiMac Tel Payphone Advantage Service	60.00
Total 5995:			60.00
6001	Wine Merchants	Liquor Store Merchandise	45.00
6001	Wine Merchants	Freight Charge	1.52
Total 6001:			46.52
Grand Totals:			453,967.48

Dated: 7/13/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/17	07/13/2017	106505	102	AdventureKEEN	610-20100	62.40
07/17	07/13/2017	106506	306	ARC Irrigation, LLC	101-20100	545.00
07/17	07/13/2017	106507	319	Artisan	610-20100	30.75
07/17	07/13/2017	106509	341	Aspen Mills	101-20100	56.65
07/17	07/13/2017	106510	381	Auto Value Cambridge	101-20100	81.76
07/17	07/13/2017	106511	516	Becklin & Whitney	417-20100	2,500.00
07/17	07/13/2017	106512	521	Bellboy Corporation	610-20100	4,233.75
07/17	07/13/2017	106513	586	Bjorklund Companies LLC	101-20100	732.11
07/17	07/13/2017	106514	626	Bond Trust Services Corporation	603-20100	205,626.26
07/17	07/13/2017	106515	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	2,563.20
07/17	07/13/2017	106516	718	Brothers Fire & Security	101-20100	162.50
07/17	07/13/2017	106517	790	C.A.S. Construction Service, LLC	215-20100	3,000.00
07/17	07/13/2017	106519	906	Cambridge Napa Auto Parts	101-20100	2,705.43
07/17	07/13/2017	106520	5516	Capitol Beverage Sales L.P.	610-20100	336.25
07/17	07/13/2017	106521	551	Bernick's	610-20100	5,210.20
07/17	07/13/2017	106522	1171	Civic Systems LLC	101-20100	7,729.00
07/17	07/13/2017	106523	1336	Crystal Springs Ice	610-20100	1,753.54
07/17	07/13/2017	106524	1396	Dahlheimer Beverage, LLC	610-20100	34,822.15
07/17	07/13/2017	106525	1531	Dex Media	610-20100	209.00
07/17	07/13/2017	106526	1681	ECM Publishers, Inc.	101-20100	1,870.15
07/17	07/13/2017	106527	1686	Ecolab Pest Elimination Div.	610-20100	98.45
07/17	07/13/2017	106529	1870	Family Based Therapy Associates	101-20100	962.50
07/17	07/13/2017	106530	1891	Fastenal Company	101-20100	21.87
07/17	07/13/2017	106531	1976	Flail-Master	101-20100	102.43
07/17	07/13/2017	106532	2046	G & K Services, Inc.	610-20100	441.61
07/17	07/13/2017	106533	2062	General Repair Service	602-20100	226.75
07/17	07/13/2017	106535	2341	Hawkins, Inc.	602-20100	720.60
07/17	07/13/2017	106537	2376	Henry's Waterworks Inc.	601-20100	3,246.15
07/17	07/13/2017	106538	2671	Isanti County Law Enforcement Assoc	101-20100	20.00
07/17	07/13/2017	106539	2696	Isanti Ready-Mix, Inc.	603-20100	464.00
07/17	07/13/2017	106540	2771	Jimmy's Johnnys, Inc.	101-20100	760.00
07/17	07/13/2017	106541	2776	JJ Taylor Dist. of Minn.	610-20100	1,711.80
07/17	07/13/2017	106542	2796	Johnson Bros - St Paul	610-20100	14,045.41
07/17	07/13/2017	106543	2931	Kimball Midwest	101-20100	95.39
07/17	07/13/2017	106544	2941	Kirvida Fire, Inc.	101-20100	1,836.73
07/17	07/13/2017	106545	2986	Konica Minolta Business	101-20100	2,726.88
07/17	07/13/2017	106546	3056	Lake Superior Laundry Inc.	101-20100	13.00
07/17	07/13/2017	106547	3461	McDonald Distributing Company	610-20100	45,804.46
07/17	07/13/2017	106548	3676	MCSI Minnesota Computer Systems Inc	101-20100	10.00
07/17	07/13/2017	106549	3521	Menards	101-20100	401.98
07/17	07/13/2017	106550	3542	Metro Payroll Inc.	101-20100	335.75
07/17	07/13/2017	106551	3543	Metro Sales, Inc.	101-20100	281.22
07/17	07/13/2017	106552	3666	Minnesota Child Support Payment	101-20100	132.44
07/17	07/13/2017	106553	2636	Minnesota Equipment	101-20100	1,401.26
07/17	07/13/2017	106554	4011	NAC Mechanical & Electrical	101-20100	2,124.71
07/17	07/13/2017	106555	826	North 65 Chamber of Commerce	610-20100	422.00
07/17	07/13/2017	106556	4221	Northland Landscape Nursery	101-20100	53.00
07/17	07/13/2017	106557	4286	Ole's Window Cleaning	610-20100	138.94
07/17	07/13/2017	106558	4404	Parkwood Townhomes LLC	101-20100	70,793.89
07/17	07/13/2017	106559	4476	Phillips St Paul	610-20100	5,078.47
07/17	07/13/2017	106560	4636	Pyrotechnic Display Inc	101-20100	12,000.00
07/17	07/13/2017	106561	4701	Railroad Management Company III, LLC	602-20100	1,199.90
07/17	07/13/2017	106562	4836	RJM Distributing, Inc.	610-20100	133.90
07/17	07/13/2017	106563	4956	Sandstone Distributing Company	610-20100	402.45
07/17	07/13/2017	106564	5048	Seasonal Property Services, LLC	101-20100	45.00
07/17	07/13/2017	106565	5181	Southern Glazer's of MN	610-20100	2,235.82
07/17	07/13/2017	106566	5251	Star	101-20100	462.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/17	07/13/2017	106567	5261	Star Quality Glass	101-20100	360.05
07/17	07/13/2017	106568	5301	Steve's Tire Inc	101-20100	379.95
07/17	07/13/2017	106569	2059	Synchrony Bank	101-20100	230.28
07/17	07/13/2017	106571	5491	The Wine Company	610-20100	299.00
07/17	07/13/2017	106572	5756	USA Bluebook	602-20100	1,365.49
07/17	07/13/2017	106573	5771	Van Iwaarden Associates	101-20100	1,700.00
07/17	07/13/2017	106574	5816	Viking Coca-Cola Bottling Co	610-20100	592.74
07/17	07/13/2017	106576	5886	Watson Co., Inc.	610-20100	3,751.79
07/17	07/13/2017	106577	5995	WiMacTel Inc.	211-20100	60.00
07/17	07/13/2017	106578	6001	Wine Merchants	610-20100	46.52
Grand Totals:						453,967.48

Vendor	Vendor Name	Description	Net Invoice Amount
3253	Liu's Real Estate Development LL	Special Assmt Agreement on Tax Forfeited Par	28,829.92
Total 3253:			28,829.92
Grand Totals:			28,829.92

Dated: 7/14/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/17	07/14/2017	106579	3253	Liu's Real Estate Development LLC	101-20100	28,829.92
Grand Totals:						28,829.92

Vendor	Vendor Name	Description	Net Invoice Amount
41	ABM Equipment & Supply Inc.	Repair & Maint Supplies - Wastewater	1,092.16
41	ABM Equipment & Supply Inc.	Repair & Maint Supplies - Wastewater	267.60
Total 41:			1,359.76
123	Aircraft Owners and Pilots Associ	Membership	69.00
Total 123:			69.00
165	Allina Health	Health History, Physical, Questionnaire - Parks	95.00
165	Allina Health	Health History, Physical, Questionnaire - Waste	288.50
Total 165:			383.50
196	American Payment Centers	Drop-Off Box Rental - Utility	43.50
196	American Payment Centers	Drop-Off Box Rental - Utility	43.50
Total 196:			87.00
226	AMSOIL INC	Fuel Additives	199.27
226	AMSOIL INC	Fuel Additives	199.27
226	AMSOIL INC	Fuel Additives	199.27
226	AMSOIL INC	Fuel Additives	199.27
226	AMSOIL INC	Fuel Additives	199.31
226	AMSOIL INC	Fuel Additives	199.27
226	AMSOIL INC	Fuel Additives	199.27
Total 226:			1,394.93
399	Ax Holding Company LLC	Escrow Refund - 581 Roosevelt St S	5,075.00
399	Ax Holding Company LLC	Escrow Refund - 581 Roosevelt St S	50.00-
399	Ax Holding Company LLC	Escrow Refund - 585 Roosevelt St S	5,075.00
399	Ax Holding Company LLC	Escrow Refund - 585 Roosevelt St S	50.00-
Total 399:			10,050.00
521	Bellboy Corporation	Credit Liquor Merchandise	911.00-
521	Bellboy Corporation	Liquor Store Merchandise	2,468.70
521	Bellboy Corporation	Liquor Store Merchandise	318.00
521	Bellboy Corporation	Liquor Store Merchandise	85.50
Total 521:			1,961.20
551	Chas A. Bernick Inc.	Liquor Store Merchandise	161.50
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,388.50
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	35.69-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	2,000.00
551	Chas A. Bernick Inc.	Liquor Store Merchandise	156.05
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,373.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 551:			9,043.36
555	Business Essentials	Maintenance Supplies - City Hall	109.13
Total 555:			109.13
586	Bjorklund Companies LLC	Class 5 Gravel	787.88
586	Bjorklund Companies LLC	Class 5 Gravel	626.51
586	Bjorklund Companies LLC	Class 5 Gravel	862.13
586	Bjorklund Companies LLC	Class 5 Gravel	639.38
586	Bjorklund Companies LLC	Class 5 Gravel	365.31
Total 586:			3,281.21
661	Boyle, Eugene G.	Electrical Billing	1,883.20
Total 661:			1,883.20
814	Caliber Homes, Inc.	Escrow Refund - 2576 Davis St S	9,100.00
814	Caliber Homes, Inc.	Escrow Refund - 2576 Davis St S	50.00-
Total 814:			9,050.00
969	Cardmember Service	Wastewater Lab Supplies	270.00
969	Cardmember Service	Misc Operating Supplies - Wastewater	59.20
969	Cardmember Service	Lodging - Wastewater	82.73
969	Cardmember Service	Training - A. Carlson	100.00
969	Cardmember Service	Downtown Decorations	306.39
969	Cardmember Service	Hootsuite	5.99
969	Cardmember Service	Concert in the Park Supplies	41.76
969	Cardmember Service	Concert in the Park Advertising	50.04
969	Cardmember Service	Concert in the Park Advertising	4.96
969	Cardmember Service	Meals - Budget Meeting	45.46
969	Cardmember Service	LMC Conference Meals - J. Morin	9.71
969	Cardmember Service	LMC Conference Lodging & Parking - L. Woulfe	294.08
969	Cardmember Service	Small Tools & Equipment - Emergency Mgmt	78.18
969	Cardmember Service	Lodging - A. Zimmerle Esri Conference	167.83
969	Cardmember Service	Lodging - A. Zimmerle Esri Conference	167.83
969	Cardmember Service	LMC Conference Lodging - Council Members	275.70
969	Cardmember Service	LMC Conference Lodging - Council Members	294.08
969	Cardmember Service	LMC Conference Lodging - Council Members	294.08
969	Cardmember Service	LMC Conference Lodging - Council Members	294.08
969	Cardmember Service	LMC Conference Lodging - Council Members	275.70
969	Cardmember Service	Interest Reversal	2.09-
969	Cardmember Service	Recertification - Fire Dept	275.00
Total 969:			3,390.71
972	Carlos Creek Winery	Liquor Store Merchandise	288.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 972:			288.00
1131	Chisago-Isanti County Heartland	Concert in the Park Transportation	87.50
Total 1131:			87.50
1156	City of Mpls Receivables	APS Transaction Fee - May	221.40
1156	City of Mpls Receivables	APS Transaction Fee - June	234.00
Total 1156:			455.40
1336	Crystal Springs Ice	Liquor Store Merchandise	230.04
1336	Crystal Springs Ice	Liquor Store Merchandise	408.00
1336	Crystal Springs Ice	Liquor Store Merchandise	307.20
Total 1336:			945.24
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	26,240.42
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	1,578.40
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	690.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	104.00
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	102.90
Total 1396:			28,509.92
1481	Department of Human Services	Janitor Service - Liquor Store - June	357.00
Total 1481:			357.00
1593	Doyle, Timothy	Refund Overpayment of Final Water Bill 1-1623	90.56
Total 1593:			90.56
1631	Earl F. Andersen, Inc.	Signs	160.80
1631	Earl F. Andersen, Inc.	Signs	1,187.90
Total 1631:			1,348.70
1764	Emergency Services Marketing C	IamResponding ERRS Subscription - Year 4 of	650.00
Total 1764:			650.00
1794	ERA	Water Lab Supplies	287.22
Total 1794:			287.22
1891	Fastenal Company	Misc Operating Supplies - Parks	16.26
Total 1891:			16.26

Vendor	Vendor Name	Description	Net Invoice Amount
1921	Ferguson Waterworks	Meters & Repairs	37.23
1921	Ferguson Waterworks	Meters & Repairs	1,404.41
1921	Ferguson Waterworks	Meters & Repairs	307.14
1921	Ferguson Waterworks	Meter Equipment	5,671.62
1921	Ferguson Waterworks	Meters & Repairs	2,670.28
Total 1921:			10,090.68
1949	First Advantage	Annual Enrollment - Parks	32.00
1949	First Advantage	Pre-Employment Drug Test - Parks	53.00
1949	First Advantage	Pre-Employment Drug Test - Wastewater	171.00
Total 1949:			256.00
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	98.53
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.73
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	107.77
2046	G & K Services, Inc.	Rug & Towel Rentals - Public Works	17.43
2046	G & K Services, Inc.	Rug Rentals - LS	69.23
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	116.05
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.73
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	107.77
2046	G & K Services, Inc.	Rug Rentals - Public Works	14.43
2046	G & K Services, Inc.	Rug Rentals - LS	69.23
2046	G & K Services, Inc.	Rug Rentals - City Hall	16.56
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	98.53
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.73
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	107.77
2046	G & K Services, Inc.	Rug & Towel Rentals - Public Works	17.43
Total 2046:			885.76
2171	Granite Electronics, Inc.	Pager Repairs - Fire Dept	98.80
Total 2171:			98.80
2271	Hach Company	Wastewater Lab Supplies	397.38
Total 2271:			397.38
2341	Hawkins, Inc.	Chemicals - Wastewater	764.00
2341	Hawkins, Inc.	Chemicals - Water	1,853.51
Total 2341:			2,617.51

Vendor	Vendor Name	Description	Net Invoice Amount
2363	Heffner, Cory	Refund for Overpayment of Final Water Bill #1-1	116.65
	Total 2363:		116.65
2376	Henry's Waterworks Inc.	Repair & Maint - Water System	611.28
	Total 2376:		611.28
2486	IBEW Local 110	Union Dues - July	350.00
	Total 2486:		350.00
2501	IDEXX Distribution, Inc.	Wastewater Lab Supplies	643.45
	Total 2501:		643.45
2626	Isanti County Attorney's Office	Prosecution Services - June	3,291.83
	Total 2626:		3,291.83
2636	Minnesota Equipment	Repair & Maint Supplies - Parks	405.52
	Total 2636:		405.52
2676	Isanti County Recorder	Easement Agreement	46.00
	Total 2676:		46.00
2701	Isanti Rental, Inc.	Rental - Moonwalk - NNO Event	103.50
	Total 2701:		103.50
2776	JJ Taylor Dist. of Minn.	Liquor Store Merchandise	1,241.15
2776	JJ Taylor Dist. of Minn.	Delivery Charge	3.00
	Total 2776:		1,244.15
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	12.06
2796	Johnson Brothers Liquor Co	Freight Charge	.38
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	461.75
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	256.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,387.54
2796	Johnson Brothers Liquor Co	Freight Charge	24.58
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,266.45
2796	Johnson Brothers Liquor Co	Freight Charge	61.32
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,965.95
2796	Johnson Brothers Liquor Co	Freight Charge	134.16
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,522.05
2796	Johnson Brothers Liquor Co	Freight Charge	45.61
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	336.75
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,648.10

Vendor	Vendor Name	Description	Net Invoice Amount
			91.21
2796	Johnson Brothers Liquor Co	Freight Charge	5,792.40
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	91.21
2796	Johnson Brothers Liquor Co	Freight Charge	100.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4.56
2796	Johnson Brothers Liquor Co	Freight Charge	219.90
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,369.50
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	57.76
2796	Johnson Brothers Liquor Co	Freight Charge	379.55
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	12.16
2796	Johnson Brothers Liquor Co	Freight Charge	96.90-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	97.00-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	1.52-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	
Total 2796:			25,045.53
2961	Knife River Corporation	Repair & Maint - Infrastructure	627.00
2961	Knife River Corporation	Repairs & Maint- Storm Water	193.58
2961	Knife River Corporation	Repair & Maint - Infrastructure	175.13
Total 2961:			995.71
3003	Kostohryz, Gerald	Refund for Overpayment 1000004629	642.96
Total 3003:			642.96
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	13.00
Total 3056:			13.00
3176	LELS	Union Dues - July	539.00
Total 3176:			539.00
3371	Marco Inc	Copier Rental - Sharp MX2300N Copier	260.00
Total 3371:			260.00
3416	Marudas Print Services	Utility Bills	1,054.81
3416	Marudas Print Services	Utility Bills	1,054.82
Total 3416:			2,109.63
3461	McDonald Distributing Company	Credit Liquor Merchandise	33.60-
3461	McDonald Distributing Company	Liquor Store Merchandise	10,947.00
3461	McDonald Distributing Company	Liquor Store Merchandise	3,150.00
Total 3461:			14,063.40
3521	Menards	Small Tools - Wastewater	54.95

Vendor	Vendor Name	Description	Net Invoice Amount
3521	Menards	Small Tools - Fire	10.77
3521	Menards	Misc Operating Supplies - Wastewater	15.97
3521	Menards	Misc Operating Supplies - Wastewater	9.95
3521	Menards	Repair & Maint - Plant	31.99
3521	Menards	Misc Operating Supplies - Streets	16.76
3521	Menards	Misc Operating Supplies - Wastewater	6.68
3521	Menards	Misc Operating Supplies - Parks	23.48
3521	Menards	Misc Operating Supplies - Parks	31.38
3521	Menards	Misc Operating Supplies - Parks	56.49
3521	Menards	Small Tools - Streets	3.89
3521	Menards	Repairs & Maint - Storm Sewer	279.80
3521	Menards	Misc Operating Supplies - Parks	15.04
Total 3521:			557.15
3581	Midwest Children's Resource Cen	Misc Operating Supplies - Police Dept	7.00
Total 3581:			7.00
3666	Minnesota Child Support Payment	Child Support Withholdings-	132.44
Total 3666:			132.44
3693	Minnesota Fire Service	PFLSE I Certification Exam	115.00
Total 3693:			115.00
3801	MN Municipal Beverage Assoc	Annual Dues	3,700.00
Total 3801:			3,700.00
3981	MTI Distributing, Inc.	Repair & Maint Supplies - Streets	272.90
Total 3981:			272.90
4001	MVTL Laboratories Inc.	Testing	87.00
Total 4001:			87.00
4066	North Central Laboratories	Lab Supplies	299.04
Total 4066:			299.04
4090	Network Business Supplies, Inc.	Thermal Rolls	314.74
Total 4090:			314.74
4091	New France Wine	Liquor Store Merchandise	229.60
4091	New France Wine	Freight Charge	4.50

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4091:			234.10
4126	NMN, Inc.	Liquor Store Merchandise	293.70
4126	NMN, Inc.	Freight Charge	18.50
4126	NMN, Inc.	Liquor Store Merchandise	96.00
4126	NMN, Inc.	Freight Charge	9.00
Total 4126:			417.20
4221	Northland Landscape Nursery	Repairs & Maint - Storm Drains	82.95
Total 4221:			82.95
4286	Ole's Window Cleaning	Window Cleaning - Liquor Store	138.94
Total 4286:			138.94
4318	O'Hotto, Tom & Bonnie	Refund for Overpayment of Final Water Bill 1-15	32.58
Total 4318:			32.58
4426	Paustis Wine Company	Liquor Store Merchandise	522.00
4426	Paustis Wine Company	Freight Chg	8.75
Total 4426:			530.75
4476	Phillips Wine & Spirits	Liquor Store Merchandise	5,740.50
4476	Phillips Wine & Spirits	Freight Charge	224.99
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,273.24
4476	Phillips Wine & Spirits	Freight Charge	20.14
4476	Phillips Wine & Spirits	Liquor Store Merchandise	106.95
4476	Phillips Wine & Spirits	Freight Charge	3.04
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,855.45
4476	Phillips Wine & Spirits	Freight Charge	42.56
Total 4476:			9,266.87
4746	Recreation, Sports & Play, Inc	Trash Containers, Lids, and Plastic Liners - City	2,641.00
Total 4746:			2,641.00
4749	Red Bull Distribution Company, In	Liquor Store Merchandise	229.00
Total 4749:			229.00
4950	Salverda, Kate	Painting in the Park	1,000.00
4950	Salverda, Kate	Painting in the Park	1,000.00
Total 4950:			2,000.00

Vendor	Vendor Name	Description	Net Invoice Amount
4956	Sandstone Distributing Company	Liquor Store Merchandise	110.86
4956	Sandstone Distributing Company	Freight Charge	5.75
Total 4956:			116.61
4990	Schultz, Charlene	Refund for Overpayment of Final Water Bill 1-51	15.82
Total 4990:			15.82
5058	SAC's Enrichment Center	Emergency Mgmt Meals	175.50
Total 5058:			175.50
5116	Short, Elliot, Hendrickson Inc	CAMBR City Eng. Services	2,286.75
5116	Short, Elliot, Hendrickson Inc	CAMBR City Eng. Services	1,512.00
5116	Short, Elliot, Hendrickson Inc	CAMBR TH 95 PreDesign	6,386.65
5116	Short, Elliot, Hendrickson Inc	CAMBR Water Tower Siting Study	1,009.20
Total 5116:			11,194.60
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,903.46
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	39.20
5181	Southern Glazer's of MN	Liquor Store Merchandise	513.50
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	12.60
5181	Southern Glazer's of MN	Liquor Store Merchandise	4,726.68
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	53.20
5181	Southern Glazer's of MN	Liquor Store Merchandise	74.04
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	2.80
5181	Southern Glazer's of MN	Liquor Store Merchandise	992.00
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	28.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	3,231.50
5181	Southern Glazer's of MN	Liquor Store Merchandise	.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	.00
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	1.40
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	5.60
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	1.40
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	64.77-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	90.00-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	80.00-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	186.50-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	100.00-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	198.00-
Total 5181:			11,866.11
5251	Star	Public Notice Council Meeting Minutes	9.50
5251	Star	Public Notice - Ordinance 646	5.92
5251	Star	Public Notice Planning Commission Meeting	17.37

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 5251:		32.79
5271	North Folk Winery	Liquor Store Merchandise	516.00
	Total 5271:		516.00
5301	Steve's Tire Inc	Tire Disposal	15.00
	Total 5301:		15.00
5391	TM Johnson Bros., Inc.	Completed Plumbing Work as Proposed	5,100.00
	Total 5391:		5,100.00
5416	TDS Media Direct, Inc.	Advertising - Liquor Store	314.00
	Total 5416:		314.00
5421	TDS Metrocom	Phone Service - Airport	54.81
	Total 5421:		54.81
5446	The American Bottling Company	Liquor Store Merchandise	187.12
	Total 5446:		187.12
5581	Total Control Systems, Inc.	Repair & Maint Labor - Equipment Wastewater	1,375.00
5581	Total Control Systems, Inc.	Repair & Maint - Plant	3,372.97
5581	Total Control Systems, Inc.	Repair & Maint - Water System	389.90
	Total 5581:		5,137.87
5661	True Brands	Liquor Store Merchandise	59.98
5661	True Brands	Freight Charge	9.00
	Total 5661:		68.98
5666	TruGreen Commercial	Vegetation Control - LS	196.37
	Total 5666:		196.37
5751	US Internet	Monthly Internet Fees - August	36.90
5751	US Internet	Monthly Internet Fees - August	36.85
5751	US Internet	Monthly Internet Fees - August	36.85
5751	US Internet	Monthly Internet Fees - August	36.85
	Total 5751:		147.45
5801	Verizon Wireless	wireless phone service - PD	992.20
5801	Verizon Wireless	wireless phone service - Fire Dept	70.02

Vendor	Vendor Name	Description	Net Invoice Amount
5801	Verizon Wireless	wireless phone service - Maintenance Dept	25.69
5801	Verizon Wireless	wireless phone service - Bldg Dept	127.96
Total 5801:			1,215.87
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	275.86
Total 5816:			275.86
5831	Vinocopia	Credit Liquor Merchandise	80.00-
5831	Vinocopia	Credit Freight Charge	2.50-
5831	Vinocopia	Liquor Store Merchandise	232.00
5831	Vinocopia	Freight Charge	5.00
Total 5831:			154.50
5861	Walmart Community Card	Office Supplies - Comm Dev	9.88
5861	Walmart Community Card	Emergency Mgmt - Meals	34.01
5861	Walmart Community Card	Concert in the Park Supplies	26.92
5861	Walmart Community Card	Misc Operating Supplies - Wastewater	29.92
5861	Walmart Community Card	Office Supplies - LS	77.49
Total 5861:			178.22
5886	Watson Co., Inc.	Chips for NNO Event	160.00
5886	Watson Co., Inc.	Credit - Operating Supplies	27.00-
5886	Watson Co., Inc.	Credit - Operating Supplies	13.50-
5886	Watson Co., Inc.	Credit Liquor Merchandise	17.50-
5886	Watson Co., Inc.	Liquor Store Merchandise	3,135.57
5886	Watson Co., Inc.	Misc Operating Supplies - LS	146.50
5886	Watson Co., Inc.	Freight Charge	6.00
5886	Watson Co., Inc.	Credit Liquor Merchandise	326.04-
5886	Watson Co., Inc.	Liquor Store Merchandise	2,938.69
5886	Watson Co., Inc.	Misc Operating Supplies - LS	134.78
5886	Watson Co., Inc.	Freight Charge	6.00
Total 5886:			6,143.50
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	1,506.31
5891	Breakthru Beverage Minnesota	Freight Charge	15.63
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	475.98
5891	Breakthru Beverage Minnesota	Freight Charge	9.20
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	130.50
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	34.16
5891	Breakthru Beverage Minnesota	Freight Charge	1.15
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	1,673.69
5891	Breakthru Beverage Minnesota	Freight Charge	22.23
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	260.00
5891	Breakthru Beverage Minnesota	Freight Charge	5.75
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	130.50

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5891:			4,265.10
5979	Wild Mountain Winery, Inc.	Liquor Store Merchandise	228.00
Total 5979:			228.00
5995	WiMacTel Inc.	WiMac Tel Payphone Advantage Service	60.00
Total 5995:			60.00
6001	Wine Merchants	Liquor Store Merchandise	736.00
6001	Wine Merchants	Freight Charge	16.72
Total 6001:			752.72
Grand Totals:			209,398.00

Dated: 7/26/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
					602-20100	1,359.76
07/17	07/26/2017	106580	41	ABM Equipment & Supply Inc.	211-20100	69.00
07/17	07/26/2017	106581	123	AOPA	101-20100	383.50
07/17	07/26/2017	106582	165	Allina Health	602-20100	87.00
07/17	07/26/2017	106583	196	American Payment Centers	101-20100	1,394.93
07/17	07/26/2017	106584	226	AMSOIL INC	101-20100	10,050.00
07/17	07/26/2017	106585	399	Ax Holding Company LLC	610-20100	1,961.20
07/17	07/26/2017	106586	521	Bellboy Corporation	101-20100	3,281.21
07/17	07/26/2017	106587	586	Bjorklund Companies LLC	101-20100	1,883.20
07/17	07/26/2017	106588	661	Eugene G. Boyle	610-20100	4,265.10
07/17	07/26/2017	106589	5891	Breakthru Beverage MN Wine & Spirits I	101-20100	109.13
07/17	07/26/2017	106590	555	Business Essentials	101-20100	9,050.00
07/17	07/26/2017	106591	814	Caliber Homes, Inc.	101-20100	3,390.71
07/17	07/26/2017	106592	969	Cardmember Service	610-20100	288.00
07/17	07/26/2017	106593	972	Carlos Creek Winery	610-20100	9,043.36
07/17	07/26/2017	106594	551	Bernick's	101-20100	87.50
07/17	07/26/2017	106595	1131	Chisago-Isanti County Heartland Expres	101-20100	455.40
07/17	07/26/2017	106596	1156	Minneapolis Finance Department	610-20100	945.24
07/17	07/26/2017	106597	1336	Crystal Springs Ice	610-20100	28,509.92
07/17	07/26/2017	106598	1396	Dahlheimer Beverage, LLC	610-20100	357.00
07/17	07/26/2017	106599	1481	Department of Human Services	601-20100	90.56
07/17	07/26/2017	106600	1593	Timothy Doyle	101-20100	1,348.70
07/17	07/26/2017	106601	1631	Earl F. Andersen, Inc.	101-20100	650.00
07/17	07/26/2017	106602	1764	Emergency Services Marketing Corp Inc	601-20100	287.22
07/17	07/26/2017	106603	1794	Environmental Resource Associates	101-20100	16.26
07/17	07/26/2017	106604	1891	Fastenal Company	601-20100	10,090.68
07/17	07/26/2017	106605	1921	Ferguson Waterworks #2516	602-20100	256.00
07/17	07/26/2017	106606	1949	First Advantage	101-20100	885.76
07/17	07/26/2017	106607	2046	G & K Services, Inc.	101-20100	98.80
07/17	07/26/2017	106608	2171	Granite Electronics, Inc.	602-20100	397.38
07/17	07/26/2017	106609	2271	Hach Company	601-20100	2,617.51
07/17	07/26/2017	106610	2341	Hawkins, Inc.	601-20100	116.65
07/17	07/26/2017	106612	2363	Cory Heffner	601-20100	611.28
07/17	07/26/2017	106613	2376	Henry's Waterworks Inc.	101-20100	350.00
07/17	07/26/2017	106614	2486	IBEW Local 110	602-20100	643.45
07/17	07/26/2017	106615	2501	IDEXX Distribution, Inc.	101-20100	3,291.83
07/17	07/26/2017	106616	2626	Isanti County Attorney's Office	101-20100	46.00
07/17	07/26/2017	106617	2676	Isanti County Recorder	101-20100	103.50
07/17	07/26/2017	106618	2701	Isanti Rental, Inc.	610-20100	1,244.15
07/17	07/26/2017	106619	2776	JJ Taylor Dist. of Minn.	610-20100	25,045.53
07/17	07/26/2017	106620	2796	Johnson Bros - St Paul	101-20100	995.71
07/17	07/26/2017	106621	2961	Knife River Corporation	601-20100	642.96
07/17	07/26/2017	106622	3003	Gerald Kostohryz	101-20100	13.00
07/17	07/26/2017	106623	3056	Lake Superior Laundry Inc.	101-20100	539.00
07/17	07/26/2017	106624	3176	LELS	101-20100	260.00
07/17	07/26/2017	106625	3371	Marco Technologies LLC	602-20100	2,109.63
07/17	07/26/2017	106626	3416	Marudas Print Services	610-20100	14,063.40
07/17	07/26/2017	106627	3461	McDonald Distributing Company	101-20100	557.15
07/17	07/26/2017	106628	3521	Menards	101-20100	7.00
07/17	07/26/2017	106630	3581	Midwest Children's Resource Center	101-20100	132.44
07/17	07/26/2017	106631	3666	Minnesota Child Support Payment	101-20100	405.52
07/17	07/26/2017	106632	2636	Minnesota Equipment	101-20100	115.00
07/17	07/26/2017	106633	3693	Minnesota Fire Service	610-20100	3,700.00
07/17	07/26/2017	106634	3801	MMBA	101-20100	272.90
07/17	07/26/2017	106636	3981	MTI Distributing Inc.	602-20100	87.00
07/17	07/26/2017	106637	4001	Minnesota Valley Testing Labs	610-20100	314.74
07/17	07/26/2017	106638	4090	Network Business Supplies, Inc.	610-20100	234.10
07/17	07/26/2017	106639	4091	New France Wine		

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
					610-20100	417.20
07/17	07/26/2017	106640	4126	NMN, Inc.	602-20100	299.04
07/17	07/26/2017	106641	4066	NCL of Wisconsin, Inc.	610-20100	516.00
07/17	07/26/2017	106642	5271	North Folk Winery	603-20100	82.95
07/17	07/26/2017	106644	4221	Northland Landscape Nursery	601-20100	32.58
07/17	07/26/2017	106645	4318	Tom & Bonnie O'Hotto	610-20100	138.94
07/17	07/26/2017	106646	4286	Ole's Window Cleaning	610-20100	530.75
07/17	07/26/2017	106647	4426	Paustis Wine Company	610-20100	9,266.87
07/17	07/26/2017	106648	4476	Phillips St Paul	415-20100	2,641.00
07/17	07/26/2017	106649	4746	Recreation, Sports & Play, Inc	610-20100	229.00
07/17	07/26/2017	106650	4749	Red Bull Distribution Company, Inc.	101-20100	175.50
07/17	07/26/2017	106651	5058	SAC's Enrichment Center	101-20100	2,000.00
07/17	07/26/2017	106652	4950	Kate Salverda	610-20100	116.61
07/17	07/26/2017	106653	4956	Sandstone Distributing Company	601-20100	15.82
07/17	07/26/2017	106654	4990	Charlene Schultz	601-20100	11,194.60
07/17	07/26/2017	106655	5116	Short, Elliot, Hendrickson Inc	610-20100	11,866.11
07/17	07/26/2017	106656	5181	Southern Glazer's of MN	101-20100	32.79
07/17	07/26/2017	106657	5251	Star	101-20100	15.00
07/17	07/26/2017	106658	5301	Steve's Tire Inc	610-20100	314.00
07/17	07/26/2017	106659	5416	TDS Media Direct, Inc.	211-20100	54.81
07/17	07/26/2017	106660	5421	TDS	610-20100	187.12
07/17	07/26/2017	106661	5446	The American Bottling Company	101-20100	5,100.00
07/17	07/26/2017	106662	5391	TM Johnson Bros., Inc.	601-20100	5,137.87
07/17	07/26/2017	106663	5581	Total Control Systems, Inc.	610-20100	68.98
07/17	07/26/2017	106664	5661	True Brands	610-20100	196.37
07/17	07/26/2017	106665	5666	TruGreen Processing Center	602-20100	147.45
07/17	07/26/2017	106666	5751	US Internet	101-20100	1,215.87
07/17	07/26/2017	106667	5801	Verizon Wireless	610-20100	275.86
07/17	07/26/2017	106668	5816	Viking Coca-Cola Bottling Co	610-20100	154.50
07/17	07/26/2017	106669	5831	Vinocopia	101-20100	178.22
07/17	07/26/2017	106670	5861	Walmart Business/SYNCB	610-20100	6,143.50
07/17	07/26/2017	106671	5886	Watson Co., Inc.	610-20100	228.00
07/17	07/26/2017	106672	5979	Wild Mountain Winery, Inc.	211-20100	60.00
07/17	07/26/2017	106673	5995	WiMacTel Inc.	610-20100	752.72
07/17	07/26/2017	106674	6001	Wine Merchants		
Grand Totals:						<u>209,398.00</u>

Vendor	Vendor Name	Description	Net Invoice Amount
201	American Planning Association	APA Membership, MN Chapter - M. Westover	324.00
	Total 201:		324.00
319	Artisan Beer Company	Liquor Store Merchandise	128.00
	Total 319:		128.00
516	Becklin & Whitney	Mechanical Plan, Structural Calcs & Site Visits -	1,500.00
	Total 516:		1,500.00
521	Bellboy Corporation	Liquor Store Merchandise	2,435.30
521	Bellboy Corporation	Liquor Store Merchandise	132.00
	Total 521:		2,567.30
551	Chas A. Bernick Inc.	Liquor Store Merchandise	352.95
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,056.75
	Total 551:		3,409.70
555	Business Essentials	Maintenance Supplies - City Hall	23.27
555	Business Essentials	Office Supplies	155.86
	Total 555:		179.13
559	Isanti County Beyond The Yellow	ICBYR Golf Tournament Sponsor	200.00
	Total 559:		200.00
789	C.R. Wicklund Inc.	Escrow Refund - 1816 Jefferson St S	9,500.00
789	C.R. Wicklund Inc.	Escrow Refund - 1816 Jefferson St S	50.00-
	Total 789:		9,450.00
814	Caliber Homes, Inc.	Escrow Refund - 2115 E Rum River Dr S	9,100.00
814	Caliber Homes, Inc.	Escrow Refund - 2115 E Rum River Dr S	50.00-
	Total 814:		9,050.00
831	Cambridge Automotive Services	Repair & Maint Supplies - Vehicle	124.95
	Total 831:		124.95
1336	Crystal Springs Ice	Liquor Store Merchandise	295.10
1336	Crystal Springs Ice	Liquor Store Merchandise	533.26
	Total 1336:		828.36
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	17,477.10

Vendor	Vendor Name	Description	Net Invoice Amount
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	322.50
	Total 1396:		17,799.60
1506	Deputy Registrar #90	License Tabs - 05 Dodge - Plate 619HWP	51.00
	Total 1506:		51.00
1826	ESS Brothers & Sons, Inc.	Repair & Maint - Water System	550.00
	Total 1826:		550.00
1921	Ferguson Waterworks	Repair & Maint - Water System	758.81
	Total 1921:		758.81
2046	G & K Services, Inc.	Rug Rentals - LS	69.23
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	116.05
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.73
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	107.77
2046	G & K Services, Inc.	Rug Rentals - Public Works	14.43
	Total 2046:		322.49
2146	Gopher State One-Call Inc.	FTP Tickets	130.95
2146	Gopher State One-Call Inc.	FTP Tickets	130.95
	Total 2146:		261.90
2271	Hach Company	Wastewater Lab Supplies	4,301.00
	Total 2271:		4,301.00
2341	Hawkins, Inc.	Chemicals - Wastewater	5,766.23
	Total 2341:		5,766.23
2539	Indian Island Winery	Liquor Store Merchandise	120.48
	Total 2539:		120.48
2631	Isanti County Auditor-Treasurer	2017 Special Assessment Maintenance Fees	471.00
	Total 2631:		471.00
2771	Jimmy's Johnnys, Inc.	Toilet Rentals - Parks	760.00
	Total 2771:		760.00

Vendor	Vendor Name	Description	Net Invoice Amount
			4,837.56
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	73.55
2796	Johnson Brothers Liquor Co	Freight Charge	2,403.95
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	82.33
2796	Johnson Brothers Liquor Co	Freight Charge	95.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,492.40
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	85.11
2796	Johnson Brothers Liquor Co	Freight Charge	248.96
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	8.67-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	56.00-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	1.52-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	117.00-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	1.52-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	91.00-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	1.52-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	
	Total 2796:		10,041.63
			11.81-
3461	McDonald Distributing Company	Credit Liquor Merchandise	15.75-
3461	McDonald Distributing Company	Credit Liquor Merchandise	24,961.60
3461	McDonald Distributing Company	Liquor Store Merchandise	376.50
3461	McDonald Distributing Company	Liquor Store Merchandise	23,625.00
3461	McDonald Distributing Company	Liquor Store Merchandise	
	Total 3461:		48,935.54
			8.46
3521	Menards	Repair & Maint - Plant	
	Total 3521:		8.46
			180.00
3791	Minnestalgia Winery	Liquor Store Merchandise	
	Total 3791:		180.00
			395.56
4066	North Central Laboratories	Lab Supplies	
	Total 4066:		395.56
			352.00
4071	NCPERS Minnesota	Group Vol Life Ins - PERA	
	Total 4071:		352.00
			16.09
4171	Northern Business Products, Inc.	Office Supplies	
4171	Northern Business Products, Inc.	Office Supplies - Bldg Dept	38.29
	Total 4171:		54.38
			82.95
4221	Northland Landscape Nursery	Repair & Maint - Plant	
	Total 4221:		82.95

Vendor	Vendor Name	Description	Net Invoice Amount
4326	OSI Environmental, Inc.	Disposal Charges	240.00
Total 4326:			240.00
4426	Paustis Wine Company	Liquor Store Merchandise	1,688.64
4426	Paustis Wine Company	Freight Charge	.50
Total 4426:			1,689.14
4476	Phillips Wine & Spirits	Freight Charge	.26
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,037.20
4476	Phillips Wine & Spirits	Freight Charge	14.82
4476	Phillips Wine & Spirits	Liquor Store Merchandise	53.00
4476	Phillips Wine & Spirits	Freight Charge	1.52
4476	Phillips Wine & Spirits	Liquor Store Merchandise	998.75
4476	Phillips Wine & Spirits	Freight Charge	27.36
Total 4476:			2,132.91
4749	Red Bull Distribution Company, In	Liquor Store Merchandise	176.50
Total 4749:			176.50
4950	Salverda, Kate	Painting in the Park	880.00
Total 4950:			880.00
5129	Signs by Jill	Signs - Movies in the Parks	135.00
Total 5129:			135.00
5144	Sipdark LLC	Liquor Store Merchandise	290.82
Total 5144:			290.82
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,760.46
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	36.81
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,476.20
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	26.95
Total 5181:			4,300.42
5194	Springsted Incorporated	Prof Services - Classification & Compensation S	3,721.26
Total 5194:			3,721.26
5249	Staples Advantage	Office Supplies	6.20
5249	Staples Advantage	Office Supplies - Bldg Dept	57.98
Total 5249:			64.18

Vendor	Vendor Name	Description	Net Invoice Amount
5251	Star	Advertising Summer Movies in the Parks	184.80
5251	Star	Public Notice Council Meeting Minutes	10.44
Total 5251:			195.24
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	404.50
Total 5516:			404.50
5633	Tri City Paving	Gallons Applied Cal Chloride	818.00
Total 5633:			818.00
5661	True Brands	Liquor Store Merchandise	119.82
5661	True Brands	Freight Charge	14.38
5661	True Brands	Liquor Store Merchandise	496.86
5661	True Brands	Misc Oper Supplies - LS	11.15
5661	True Brands	Freight Charge	60.96
Total 5661:			703.17
5666	TruGreen Commercial	Lawn Service - Liquor Store	51.62
Total 5666:			51.62
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
Total 5686:			4,000.00
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	275.37
Total 5816:			275.37
5831	Vinocopia	Liquor Store Merchandise	1,445.96
5831	Vinocopia	Freight Charge	20.00
Total 5831:			1,465.96
5878	Waste Management	Dumpster Service & Recycle - Streets	219.16
5878	Waste Management	Dumpster Service & Recycle - Water	116.32
5878	Waste Management	Dumpster Service & Recycle - Wastewater	116.34
5878	Waste Management	Dumpster Service & Recycle - Liquor Store	116.34
Total 5878:			568.16
5886	Watson Co., Inc.	Misc Operating Supplies - LS	33.74
5886	Watson Co., Inc.	Credit - Operating Supplies	13.50
5886	Watson Co., Inc.	Liquor Store Merchandise	2,615.45
5886	Watson Co., Inc.	Misc Operating Supplies - LS	192.06
5886	Watson Co., Inc.	Freight Charge	6.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5886:			2,833.75
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	6,764.30
5891	Breakthru Beverage Minnesota	Freight Charge	54.44
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	192.00
5891	Breakthru Beverage Minnesota	Freight Charge	5.75
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	44.00
5891	Breakthru Beverage Minnesota	Freight Charge	1.15
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	18.44-
5891	Breakthru Beverage Minnesota	Credit - Freight Charge	.19-
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	44.00-
5891	Breakthru Beverage Minnesota	Credit - Freight Charge	1.15-
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	43.33-
5891	Breakthru Beverage Minnesota	Credit - Freight Charge	1.15-
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	32.50-
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	30.00-
5891	Breakthru Beverage Minnesota	Credit Liquor Merchandise	45.00-
Total 5891:			6,845.88
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Backup Service	1,175.00
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	1,016.09
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			4,223.38
Grand Totals:			154,989.73

Dated: 8/2/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/17	08/02/2017	106675	201	American Planning Association	101-20100	324.00
08/17	08/02/2017	106676	319	Artisan	610-20100	128.00
08/17	08/02/2017	106677	516	Becklin & Whitney	215-20100	1,500.00
08/17	08/02/2017	106678	521	Bellboy Corporation	610-20100	2,567.30
08/17	08/02/2017	106679	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	6,845.88
08/17	08/02/2017	106680	555	Business Essentials	101-20100	179.13
08/17	08/02/2017	106681	789	C.R. Wicklund Inc.	101-20100	9,450.00
08/17	08/02/2017	106682	814	Caliber Homes, Inc.	101-20100	9,050.00
08/17	08/02/2017	106683	831	Cambridge Automotive Services	101-20100	124.95
08/17	08/02/2017	106684	5516	Capitol Beverage Sales L.P.	610-20100	404.50
08/17	08/02/2017	106685	551	Bernick's	610-20100	3,409.70
08/17	08/02/2017	106686	1336	Crystal Springs Ice	610-20100	828.36
08/17	08/02/2017	106687	1396	Dahlheimer Beverage, LLC	610-20100	17,799.60
08/17	08/02/2017	106688	1506	Deputy Registrar #90	101-20100	51.00
08/17	08/02/2017	106689	1826	ESS Brothers & Sons, Inc.	601-20100	550.00
08/17	08/02/2017	106690	1921	Ferguson Waterworks #2516	601-20100	758.81
08/17	08/02/2017	106691	2046	G & K Services, Inc.	101-20100	322.49
08/17	08/02/2017	106692	2146	Gopher State One Call	602-20100	261.90
08/17	08/02/2017	106693	2271	Hach Company	602-20100	4,301.00
08/17	08/02/2017	106694	2341	Hawkins, Inc.	602-20100	5,766.23
08/17	08/02/2017	106695	2539	Indian Island Winery	610-20100	120.48
08/17	08/02/2017	106696	2631	Isanti County Auditor-Treasurer	101-20100	471.00
08/17	08/02/2017	106697	559	Isanti County Beyond The Yellow Ribbon	610-20100	200.00
08/17	08/02/2017	106698	2771	Jimmy's Johnnys, Inc.	101-20100	760.00
08/17	08/02/2017	106699	2796	Johnson Bros - St Paul	610-20100	10,041.63
08/17	08/02/2017	106700	3461	McDonald Distributing Company	610-20100	48,935.54
08/17	08/02/2017	106702	3521	Menards	602-20100	8.46
08/17	08/02/2017	106704	3791	Minnestalgia Winery	610-20100	180.00
08/17	08/02/2017	106705	4071	NCPERS Minnesota	101-20100	352.00
08/17	08/02/2017	106706	4066	NCL of Wisconsin, Inc.	602-20100	395.56
08/17	08/02/2017	106707	4171	Northern Business Products, Inc.	101-20100	54.38
08/17	08/02/2017	106708	4221	Northland Landscape Nursery	602-20100	82.95
08/17	08/02/2017	106709	4326	OSI Environmental, Inc.	101-20100	240.00
08/17	08/02/2017	106710	4426	Paustis Wine Company	610-20100	1,689.14
08/17	08/02/2017	106711	4476	Phillips St Paul	610-20100	2,132.91
08/17	08/02/2017	106712	4749	Red Bull Distribution Company, Inc.	610-20100	176.50
08/17	08/02/2017	106713	4950	Kate Salverda	101-20100	880.00
08/17	08/02/2017	106714	5129	Signs by Jill	101-20100	135.00
08/17	08/02/2017	106715	5144	Sipdark LLC	610-20100	290.82
08/17	08/02/2017	106716	5181	Southern Glazer's of MN	610-20100	4,300.42
08/17	08/02/2017	106717	5194	Springsted Incorporated	101-20100	3,721.26
08/17	08/02/2017	106718	5249	Staples Advantage	101-20100	64.18
08/17	08/02/2017	106719	5251	Star	101-20100	195.24
08/17	08/02/2017	106720	5633	Tri City Paving	101-20100	818.00
08/17	08/02/2017	106721	5661	True Brands	610-20100	703.17
08/17	08/02/2017	106722	5666	TruGreen Processing Center	610-20100	51.62
08/17	08/02/2017	106723	5686	U.S. Postal Service	602-20100	4,000.00
08/17	08/02/2017	106724	5816	Viking Coca-Cola Bottling Co	610-20100	275.37
08/17	08/02/2017	106725	5831	Vinocopia	610-20100	1,465.96
08/17	08/02/2017	106726	5878	Waste Management of WI-MN	101-20100	568.16
08/17	08/02/2017	106727	5886	Watson Co., Inc.	610-20100	2,833.75
08/17	08/02/2017	106728	5965	White Bear IT Solutions LLC	101-20100	4,223.38
Grand Totals:						154,989.73

Vendor	Vendor Name	Description	Net Invoice Amount
341	Aspen Mills	Uniform Allowance - K. Gunter	433.85
Total 341:			433.85
381	Auto Value Cambridge	Repair & Maint Supplies - Streets	34.99
381	Auto Value Cambridge	Repair & Maint Supplies Credit - Streets	34.99-
381	Auto Value Cambridge	Repair & Maint Supplies - Streets	17.94
Total 381:			17.94
521	Bellboy Corporation	Liquor Store Merchandise	2,141.40
521	Bellboy Corporation	Liquor Store Merchandise	60.00
Total 521:			2,201.40
551	Chas A. Bernick Inc.	Liquor Store Merchandise	267.15
551	Chas A. Bernick Inc.	Liquor Store Merchandise	4,787.55
Total 551:			5,054.70
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	310,000.00
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	457.20
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	225.10
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	152,627.29
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	157.08
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	106,509.83
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	30.77
626	Bond Trust Services Corporation	GO Bonds, Series 2011A	20,862.88
Total 626:			590,870.15
776	Business Telephone Products	Phone System Annual Maintenance Agreement	600.73
Total 776:			600.73
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Bldg Dept	4.64
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - PD	572.17
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Fire Dept	626.64
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Streets	22.87
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Wastewater	119.66
Total 906:			1,345.98
969	Cardmember Service	Misc Operating Supplies - Police	168.50
969	Cardmember Service	Misc Operating Supplies - Police	62.96
969	Cardmember Service	Misc Operating Supplies - Police	69.95
Total 969:			301.41
1210	Coldwell Banker Pro IV	Refund for Over Payment of Final Water Bill #1	55.02

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 1210:		55.02
1236	Comm of MMB, Treas Div	Admin Traffic Citation Fines - July	560.00
	Total 1236:		560.00
1336	Crystal Springs Ice	Liquor Store Merchandise	231.66
	Total 1336:		231.66
1371	Cushman Motor Co., Inc.	Repair & Maint Supplies - Vehicles	151.10
	Total 1371:		151.10
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	24,190.30
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	1,536.00
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	84.00-
	Total 1396:		25,642.30
1506	Deputy Registrar #90	Title Transfer - Forfeited Vehicles	147.00
	Total 1506:		147.00
1541	Diamond Vogel Paints	Painting and Striping	822.44
	Total 1541:		822.44
1681	ECM Publishers, Inc.	Advertising - Movies in the Park	304.45
	Total 1681:		304.45
1791	Epic Products, Inc.	Liquor Store Merchandise	337.94
1791	Epic Products, Inc.	Freight Charge	71.32
	Total 1791:		409.26
1891	Fastenal Company	Small Tools & Equipment - Wastewater	24.19
	Total 1891:		24.19
1938	Fire CATT, LLC	Fire Hose Testing	1,856.00
	Total 1938:		1,856.00
2046	G & K Services, Inc.	Rug Rentals - Police Dept	17.04
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Street Dept	98.53
2046	G & K Services, Inc.	Uniform Rental - Parks	6.79
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
2046	G & K Services, Inc.	Uniform Rental - Parks	5.73

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform, Rug, and Towel Rentals - Water/Wast	107.77
2046	G & K Services, Inc.	Rug Rentals - Public Works	17.43
Total 2046:			255.78
2051	Galls, LLC	Uniform Allowance - S. Machin	177.94
Total 2051:			177.94
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2271	Hach Company	Misc Operating Supplies Wastewater	362.42
Total 2271:			362.42
2354	HDMS Investment LLC	Refund Over Payment of Final Water Bill #1000	85.92
Total 2354:			85.92
2626	Isanti County Attorney's Office	Prosecution Services - July	3,291.83
Total 2626:			3,291.83
2636	Minnesota Equipment	Repair & Maint Supplies - Streets	117.73
2636	Minnesota Equipment	Gasoline/Fuel/Lub/Additives - Streets	14.34
2636	Minnesota Equipment	Repair & Maint Supplies - Parks	515.86
Total 2636:			647.93
2696	Isanti Ready-Mix, Inc.	Storm Drain Repair	587.50
Total 2696:			587.50
2776	JJ Taylor Dist. of Minn.	Liquor Store Merchandise	1,715.90
2776	JJ Taylor Dist. of Minn.	Delivery Charge	3.00
Total 2776:			1,718.90
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	7,069.44
2796	Johnson Brothers Liquor Co	Freight Charge	68.11
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,797.30
2796	Johnson Brothers Liquor Co	Freight Charge	53.20
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,989.95
2796	Johnson Brothers Liquor Co	Freight Charge	63.84
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	43.98
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	781.15
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	13.04
2796	Johnson Brothers Liquor Co	Freight Charge	130.70
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4.56
2796	Johnson Brothers Liquor Co	Freight Charge	

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	15.18-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	.25-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	36.00-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	1.52-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	4.00-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	468.00-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	3.04-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	82.17-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	6.36-
Total 2796:			11,398.75
2881	KEEPRS, Inc.	Uniform Allowance - A. Rackow	934.95
Total 2881:			934.95
2931	Kimball Midwest	Repair & Maint Supplies - Vehic/Equip	461.96
Total 2931:			461.96
2961	Knife River Corporation	Repair & Maint Supp - Bldg/ Infrastructure	179.28
Total 2961:			179.28
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	13.00
Total 3056:			13.00
3310	MacDonald, Gwen	Refund for Over Payment of Final Water Bill #1	49.22
Total 3310:			49.22
3461	McDonald Distributing Company	Credit Liquor Merchandise	105.00-
3461	McDonald Distributing Company	Credit Liquor Merchandise	15.75-
3461	McDonald Distributing Company	Liquor Store Merchandise	9,550.36
3461	McDonald Distributing Company	Liquor Store Merchandise	204.20
3461	McDonald Distributing Company	Credit Liquor Merchandise	33.60-
Total 3461:			9,600.21
3521	Menards	Misc Operating Supplies - Streets	9.59
3521	Menards	Misc Operating Supplies - Parks	26.54
3521	Menards	Small Tools - Parks	13.97
3521	Menards	Small Tools - Parks	13.97
3521	Menards	Small Tools & Equipment - Ace Tack Building	319.92
3521	Menards	Misc Operating Supplies - Parks	3.48
3521	Menards	Movies in the Park Supplies	59.09
3521	Menards	Misc Operating Supplies - Streets	14.88
3521	Menards	Misc Operating Supplies - Parks	28.82
3521	Menards	Repair & Maint - Plant	374.99
3521	Menards	Maintenance Supplies - City Hall	21.71

Vendor	Vendor Name	Description	Net Invoice Amount
3521	Menards	Movies in the Park Supplies	1.56
3521	Menards	Misc Operating Supplies - Wastewater	38.44
3521	Menards	Lab Supplies	43.96
3521	Menards	Misc Operating Supplies - Wastewater	10.35
Total 3521:			981.27
3666	Minnesota Child Support Payment	Child Support Withholdings	132.44
Total 3666:			132.44
3676	MCSI Minnesota Computer Syste	Contract Base Rate/Overage Charge - Tosh/Est	12.11
Total 3676:			12.11
3689	Minnesota Environmental Science	2017-2018 Membership Assessment	2,477.76
Total 3689:			2,477.76
3888	MN Public Facilities Authority	PFA Loan Payments	14,053.50
3888	MN Public Facilities Authority	PFA Loan Payments	128,000.00
3888	MN Public Facilities Authority	PFA Loan Payments	49,620.00
3888	MN Public Facilities Authority	PFA Loan Payments	575,000.00
Total 3888:			766,673.50
4091	New France Wine	Liquor Store Merchandise	1,388.00
4091	New France Wine	Freight Charge	18.00
Total 4091:			1,406.00
4171	Northern Business Products, Inc.	Office Supplies - PD	39.27
4171	Northern Business Products, Inc.	Office Supplies - PD	277.98
Total 4171:			317.25
4177	Northern Hollow Winery LLC	Liquor Store Merchandise	144.72
Total 4177:			144.72
4221	Northland Landscape Nursery	Western Red Cedar Mulch	145.00
Total 4221:			145.00
4286	Ole's Window Cleaning	Window Cleaning - Liquor Store	138.94
Total 4286:			138.94
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,360.70
4476	Phillips Wine & Spirits	Freight Charge	21.28
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,055.45

Vendor	Vendor Name	Description	Net Invoice Amount
4476	Phillips Wine & Spirits	Freight Charge	34.96
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	12.90-
4476	Phillips Wine & Spirits	Credit Freight Charge	.13-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	32.37-
Total 4476:			<u>2,426.99</u>
4661	Quill Corporation	Copy Paper	49.98
4661	Quill Corporation	Office Supplies - Comm Dev	11.99
Total 4661:			<u>61.97</u>
4722	Razorback Contractors Supply Inc	Misc Operating Supplies - Wastewater	360.40
Total 4722:			<u>360.40</u>
4810	Ridley, Shannon	Refund for Over Payment of Final Water Bill #1	297.26
Total 4810:			<u>297.26</u>
4919	Rupp, Anderson, Squires, &	June Legal Expense	2,835.86
Total 4919:			<u>2,835.86</u>
4956	Sandstone Distributing Company	Liquor Store Merchandise	314.48
4956	Sandstone Distributing Company	Freight Charge	5.75
Total 4956:			<u>320.23</u>
5048	Seasonal Property Services, LLC	Turf Maintenance - 3rd Ave SW	200.00
Total 5048:			<u>200.00</u>
5181	Southern Glazer's of MN	Liquor Store Merchandise	4,232.08
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	51.29
5181	Southern Glazer's of MN	Liquor Store Merchandise	356.00
5181	Southern Glazer's of MN	Freight Charge-Liquor Store	8.40
Total 5181:			<u>4,647.77</u>
5191	SPEW Health Plan	Health Insurance Premium - September	1,459.00
5191	SPEW Health Plan	Health Insurance Premium - September	2,918.00
5191	SPEW Health Plan	Health Insurance Premium - September	4,377.00
5191	SPEW Health Plan	Health Insurance Premium - September	2,918.00
5191	SPEW Health Plan	Health Insurance Premium - September	729.50
5191	SPEW Health Plan	Health Insurance Premium - September	23,344.00
5191	SPEW Health Plan	Health Insurance Premium - September	1,459.00
5191	SPEW Health Plan	Health Insurance Premium - September	11,175.94
5191	SPEW Health Plan	Health Insurance Premium - September	2,918.00
5191	SPEW Health Plan	Health Insurance Premium - September	5,339.94
5191	SPEW Health Plan	Health Insurance Premium - September	9,746.12

Vendor	Vendor Name	Description	Net Invoice Amount
5191	SPEW Health Plan	Health Insurance Premium - September	5,836.00
5191	SPEW Health Plan	Health Insurance Premium - September Hanson	1,598.00
Total 5191:			73,818.50
5251	Star	Public Notice - TIF '6-17 Annual Disclosure Stat	34.02
Total 5251:			34.02
5301	Steve's Tire Inc	Repairs and Maint Supplies - Streets	149.00
Total 5301:			149.00
5321	Streicher's - Minneapolis	Uniform Allowance - Police Dept	141.95
Total 5321:			141.95
5491	The Wine Company	Liquor Store Merchandise	312.00
5491	The Wine Company	Freight charge	10.00
5491	The Wine Company	Liquor Store Merchandise	.00
Total 5491:			322.00
5553	TKO Wines Inc	Liquor Store Merchandise	144.00
Total 5553:			144.00
5801	Verizon Wireless	wireless phone service - Wastewater	99.34
Total 5801:			99.34
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	326.89
Total 5816:			326.89
5886	Watson Co., Inc.	Credit - Operating Supplies	13.50-
5886	Watson Co., Inc.	Liquor Store Merchandise	3,618.99
5886	Watson Co., Inc.	Misc Operating Supplies - LS	190.70
5886	Watson Co., Inc.	Freight Charge	6.00
Total 5886:			3,802.19
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	3,630.31
5891	Breakthru Beverage Minnesota	Freight Charge	57.60
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	160.00
5891	Breakthru Beverage Minnesota	Freight Charge	3.45
5891	Breakthru Beverage Minnesota	Liquor Store Merchandise	130.50
Total 5891:			3,981.86
6001	Wine Merchants	Liquor Store Merchandise	980.00

Vendor	Vendor Name	Description	Net Invoice Amount
6001	Wine Merchants	Freight Charge	3.04
Total 6001:			983.04
6071	Zee Medical Service	First Aid Kit Supplies	61.10
6071	Zee Medical Service	First Aid Kit Supplies	87.10
6071	Zee Medical Service	First Aid Kit Supplies	69.45
6071	Zee Medical Service	First Aid Kit Supplies	176.85
6071	Zee Medical Service	First Aid Kit Supplies	52.25
Total 6071:			446.75
Grand Totals:			<u>1,529,024.18</u>

Dated: 8/9/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
					101-20100	433.85
08/17	08/09/2017	106729	341	Aspen Mills	101-20100	17.94
08/17	08/09/2017	106730	381	Auto Value Cambridge	610-20100	2,201.40
08/17	08/09/2017	106731	521	Bellboy Corporation	603-20100	590,870.15
08/17	08/09/2017	106732	626	Bond Trust Services Corporation	610-20100	3,981.86
08/17	08/09/2017	106733	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	600.73
08/17	08/09/2017	106734	776	Business Telephone Products	610-20100	1,345.98
08/17	08/09/2017	106735	906	Cambridge Napa Auto Parts	101-20100	301.41
08/17	08/09/2017	106736	969	Cardmember Service	610-20100	5,054.70
08/17	08/09/2017	106737	551	Bernick's	601-20100	55.02
08/17	08/09/2017	106738	1210	Coldwell Banker Pro IV	213-20100	560.00
08/17	08/09/2017	106739	1236	Comm of MMB, Treas Div	610-20100	231.66
08/17	08/09/2017	106740	1336	Crystal Springs Ice	101-20100	151.10
08/17	08/09/2017	106741	1371	Cushman Motor Co., Inc.	610-20100	25,642.30
08/17	08/09/2017	106742	1396	Dahlheimer Beverage, LLC	209-20100	147.00
08/17	08/09/2017	106743	1506	Deputy Registrar #90	101-20100	822.44
08/17	08/09/2017	106744	1541	Diamond Vogel Paints	101-20100	304.45
08/17	08/09/2017	106745	1681	ECM Publishers, Inc.	610-20100	409.26
08/17	08/09/2017	106746	1791	Epic Products, Inc.	602-20100	24.19
08/17	08/09/2017	106747	1891	Fastenal Company	101-20100	1,856.00
08/17	08/09/2017	106748	1938	Fire CATT, LLC	101-20100	255.78
08/17	08/09/2017	106749	2046	G & K Services, Inc.	101-20100	177.94
08/17	08/09/2017	106750	2051	Galls, LLC	101-20100	400.00
08/17	08/09/2017	106751	2188	Gratitude Farms	602-20100	362.42
08/17	08/09/2017	106752	2271	Hach Company	601-20100	85.92
08/17	08/09/2017	106754	2354	HDMS Investment LLC	101-20100	3,291.83
08/17	08/09/2017	106755	2626	Isanti County Attorney's Office	603-20100	587.50
08/17	08/09/2017	106756	2696	Isanti Ready-Mix, Inc.	610-20100	1,718.90
08/17	08/09/2017	106757	2776	JJ Taylor Dist. of Minn.	610-20100	11,398.75
08/17	08/09/2017	106758	2796	Johnson Bros - St Paul	101-20100	934.95
08/17	08/09/2017	106759	2881	KEEPRS, Inc.	101-20100	461.96
08/17	08/09/2017	106760	2931	Kimball Midwest	101-20100	179.28
08/17	08/09/2017	106761	2961	Knife River Corporation	101-20100	13.00
08/17	08/09/2017	106762	3056	Lake Superior Laundry Inc.	601-20100	49.22
08/17	08/09/2017	106763	3310	Gwen MacDonald	610-20100	9,600.21
08/17	08/09/2017	106764	3461	McDonald Distributing Company	101-20100	12.11
08/17	08/09/2017	106765	3676	MCSI Minnesota Computer Systems Inc	101-20100	981.27
08/17	08/09/2017	106766	3521	Menards	101-20100	132.44
08/17	08/09/2017	106767	3666	Minnesota Child Support Payment	602-20100	2,477.76
08/17	08/09/2017	106768	3689	MESERB	101-20100	647.93
08/17	08/09/2017	106769	2636	Minnesota Equipment	602-20100	766,673.50
08/17	08/09/2017	106770	3888	MN Public Facilities Authority	610-20100	1,406.00
08/17	08/09/2017	106771	4091	New France Wine	101-20100	317.25
08/17	08/09/2017	106772	4171	Northern Business Products, Inc.	610-20100	144.72
08/17	08/09/2017	106773	4177	Northern Hollow Winery LLC	101-20100	145.00
08/17	08/09/2017	106774	4221	Northland Landscape Nursery	610-20100	138.94
08/17	08/09/2017	106775	4286	Ole's Window Cleaning	610-20100	2,426.99
08/17	08/09/2017	106776	4476	Phillips St Paul	101-20100	61.97
08/17	08/09/2017	106777	4661	Quill Corporation	602-20100	360.40
08/17	08/09/2017	106778	4722	Razorback Contractors Supply Inc.	601-20100	297.26
08/17	08/09/2017	106779	4810	Shannon Ridley	101-20100	2,835.86
08/17	08/09/2017	106780	4919	Rupp, Anderson, Squires, &	610-20100	320.23
08/17	08/09/2017	106781	4956	Sandstone Distributing Company	101-20100	200.00
08/17	08/09/2017	106782	5048	Seasonal Property Services, LLC	610-20100	4,647.77
08/17	08/09/2017	106783	5181	Southern Glazer's of MN	610-20100	73,818.50
08/17	08/09/2017	106784	5191	SPEW Health Plan	101-20100	34.02
08/17	08/09/2017	106785	5251	Star	101-20100	149.00
08/17	08/09/2017	106786	5301	Steve's Tire Inc		

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/17	08/09/2017	106787	5321	Streicher's - Minneapolis	101-20100	141.95
08/17	08/09/2017	106788	5491	The Wine Company	610-20100	322.00
08/17	08/09/2017	106789	5553	TKO Wines Inc	610-20100	144.00
08/17	08/09/2017	106790	5801	Verizon Wireless	602-20100	99.34
08/17	08/09/2017	106791	5816	Viking Coca-Cola Bottling Co	610-20100	326.89
08/17	08/09/2017	106793	5886	Watson Co., Inc.	610-20100	3,802.19
08/17	08/09/2017	106794	6001	Wine Merchants	610-20100	983.04
08/17	08/09/2017	106795	6071	Zee Medical Service	101-20100	446.75
Grand Totals:						<u>1,529,024.18</u>



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TEMPORARY CONSUMPTION AND DISPLAY PERMIT**
 (City or county may not issue more than 10 permits in any one year)

Name of organization Christ the King Catholic Church		Date organized Jan 20, 1945	Tax exempt number ES23102
Address 230 Fern St. N.	City Cambridge	State Minnesota	Zip Code 55008
Name of person making application Patty Miller		Business phone 763-689-1221	Home phone
Date(s) of event 9/10/2017	Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name <input checked="" type="checkbox"/> Rev. Donald J. Wagner		City Cambridge	State Minnesota
		State Minnesota	Zip 55008

Add New Officer

Location where permit will be used. If an outdoor area, describe.
 Outdoor tent location behind the Parish Hall. (315 Fern St. N.)

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<u>Cambridge</u> City or County approving the license	<u>August 21, 2017</u> Date Approved
<u>none</u> Fee Amount	<u>September 10, 2017</u> Permit Date
<u>n/a</u> Date Fee Paid	<u>lwoulfe@ci.cambridge.mn.us</u> City or County Email Address
	<u>763-689-3211</u> City or County phone number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

Certificate of Coverage

Date: 8/2/2017

Certificate Holder The Diocese of St. Cloud Chancery Office P.O. Box 1248 St. Cloud, MN 56302	<p>This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.</p>
Covered Location CHRIST THE KING CHURCH 230 N FERN STREET CAMBRIDGE, MN 55008-0000	Company Affording Coverage THE CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA 10843 OLD MILL RD OMAHA, NE 68154

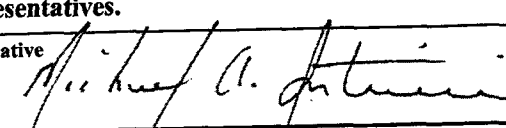
Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits
	Property				Real & Personal Property
	D. General Liability	8417	2/1/2017	2/1/2018	Each Occurrence
	<input checked="" type="checkbox"/> Occurrence				500,000
	<input type="checkbox"/> Claims Made				General Aggregate
					Products-Comp/OP Agg
					Personal & Adv Injury
					Fire Damage (Any one fire)
	Excess Liability				Med Exp (Any one person)
					Each Occurrence
					Annual Aggregate
	Other				Each Occurrence
					Claims Made
					Annual Aggregate
					Limit/Coverage

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified for claims arising out of Christ the King Church's Fall Festival to be held on September 10, 2017.
 Includes liquor liability.

Holder of Certificate City of Cambridge 300 3rd Avenue NE Cambridge, MN 55008	Cancellation Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail <u>30</u> days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.
0120003042	Authorized Representative 

Prepared by: Caroline Moe

Background:

As previously directed by the City Council, we are presenting the attached ordinance amendment to change the Sister City Commission composition requirements to allow for the appointment of one non-resident and to make it clear that a business owner may send a designee to represent them at the meeting.

Fiscal Note: This ordinance change does not have any current fiscal implication as Sister City Commission members receive no compensation for meeting attendance at this time.

Recommendation

Approve ordinance amendment as presented.

Ordinance 647

*Amending City Code Title III, Chapter 32 Departments, Boards and Commissions
Amending Sister Cities Commission*

The City Council of Cambridge does hereby desire to amend its Sister Cities Commission and provide for a formal framework for the Commission by amending the following:

§ 32.51 COMPOSITION.

(A) Membership. The Commission shall consist of seven to nine members appointed by the City Council from among the residents or business owners of the city. If desired, the City Council may appoint one member at large to the Commission that is not a resident or business owner of the City. Of the seven members, at least one member shall be appointed from the City Council. Furthermore, if a business owner is appointed, he/she may send a designee to represent them at Sister Cities Commission meetings.

This amendment will be in full force and effect upon publication.

Adopted this 21st day of August, 2017

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Publication Date: XX, 2017

4E Resolution R17—055 Authorization to Execute Minnesota Department of Transportation Airport Maintenance and Operation Grant Contract **August 21, 2017**

Prepared by: Lucas Milz, Airport Manager

Background:

The City maintains a contract with MnDOT Aeronautics to maintain the Cambridge Municipal Airport. Part of the contract is a reimbursement for a set dollar amount. The current contract expired on June 30, 2017. The new contract states an updated reimbursement amount of up to \$25,394 per year to maintain the entire airport.

In order to continue Airport operations and be reimbursed for our expenses, the Council would need to adopt the contract by approving Resolution17-055 as presented.

Recommendation:

Approve Resolution R17-055 as presented.

Attachments:

Resolution R17-055

MnDOT Contract No. 1028963

RESOLUTION R17-055

*Authorization to Execute Minnesota Department of Transportation
Airport Maintenance and Operation Grant Contract*

The City of Cambridge City Council resolves as follows:

1. That the state of Minnesota Contract Number **1028963**, "Airport Maintenance and Operation Grant Contract," for the **Cambridge Municipal Airport** is accepted.
2. That **Marlys A. Palmer, Mayor** and **Lynda J. Woulfe, City Administrator** are authorized to execute this Contract and any amendments on behalf of the **City of Cambridge**.

Adopted this 21st day of August, 2017.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

CERTIFICATION

STATE OF MINNESOTA)
COUNTY OF ISANTI)
CITY OF CAMBRIDGE)

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the Cambridge City Council at an authorized meeting held on the 21st day of August, 2017 as shown by the minutes of the meeting in my possession.

Signature: _____
Lynda J. Woulfe, City Administrator

Corporate Seal



STATE OF MINNESOTA
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT

State Project Number (S.P.): A3001-MO18
State Project Number (S.P.): A3001-MO19

This contract is between the State of Minnesota, acting through its Commissioner of Transportation (“Grantor”) and City of Cambridge acting through its Cambridge City Council (“Grantee”).

RECITALS

1. Minnesota Statutes §§360.015 and 360.305 authorize Grantor to provide financial assistance to airports for maintenance and operation activities.
2. Grantee owns, operates, or controls an airport (“Airport”) in the state system, and Grantee desires financial assistance from the Grantor for maintenance and operation activities for State Fiscal Year 2018 and State Fiscal Year 2019.
3. Grantee assures the Grantor that Grantee will operate and maintain the airport according to the duties and obligations set forth in this Contract.

CONTRACT TERMS

1. Term of Contract and Survival of Terms

- 1.1 **Effective Date:** This contract will be effective on the date Grantor obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.
- 1.2 **Expiration Date:** This contract will expire on June 30, 2019 or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms:** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this contract, including, without limitation, the following clauses: 9. Indemnification; 10. State Audits; 11. Government Data Practices; 13. Governing Law, Jurisdiction and Venue; and 14. Data Disclosure.

2. Grantee’s Duties

- 2.1 Grantee will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and benefit of the public.
- 2.2 The Grantee will keep the runway and the area around the lights mowed at the Airport. The grass must be mowed at least 7 feet beyond the lights, and the grass must not exceed 6 inches in height on the landing area.
- 2.3 If the Airport remains operational during the winter months, the Grantee will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snow banks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.
- 2.4 If the Grantor contracts for the periodic paint striping of the Airport’s runways and taxiways during the term of this Contract, the Grantee will cooperate with the marking operation. The Grantee must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.
- 2.5 The Grantee will allow a representative of the Grantor’s Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.

3. Grantor’s Assurances

- 3.1 In accordance with Minnesota Statutes § 360.305, subdivision 4, Grantee assures the Grantor that Grantee will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and

benefit of the public.

3.2 Grantee represents and warrants that Grantor has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§ 360.061 to 360.074.

4. **Third-Party Contracting**

4.1 Grantee will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Contract.

5. **Consideration and Payment**

5.1 **Consideration.** Grantor will pay for all eligible maintenance and operation costs incurred by Grantee under this Contract as follows:

5.1.1 **Basis.** Grantee will be paid for 75% of the eligible maintenance and operation costs not reimbursed by any other source, not to exceed **\$25,394.00** of state aid for each state fiscal year.

5.1.2 **Total Obligation.** The total obligation of Grantor for all compensation and reimbursements to Grantee under this contract will not exceed **\$50,788.00** [Total for both fiscal years] (**\$25,394.00** for FY2018 and **\$25,394.00** for FY2019).

5.2 **Payment**

5.2.1 The Grantee must submit a reimbursement request of its eligible costs to the Director of the Office of Aeronautics on a quarterly basis. The Grantor's Office of Aeronautics will supply the reimbursement request forms which Grantee must submit. Reimbursement requests must be submitted according to the following schedule:

- In October, **No later than November 15**, for the period July 1 through September 30.
- In January, **No later than February 15**, for the period October 1 through December 31.
- In April, **No later than May 15**, for the period January 1 through March 31.
- In July, **No later than August 15**, for the period April 1 through June 30.

The Grantor reserves the right to reject items that may not be eligible for reimbursement.

6. **Conditions of Payment**

6.1 All services provided by Grantee under this contract must be performed to Grantor's satisfaction, as determined at the sole discretion of Grantor's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Grantee will not receive payment for work found by Grantor to be unsatisfactory or performed in violation of federal, state or local law. In addition to the foregoing, Grantee will not receive payment for Airport's failure to pass periodic inspections by a representative of the Grantor's Office of Aeronautics.

7. **Authorized Representatives**

7.1 **Grantor's Authorized Representative.** Grantor's Authorized Representative will be:

Jenny Bahneman, Grants Specialist
222 East Plato Boulevard
Saint Paul, Minnesota 55107-1618
651-234-7240

Grantor's Authorized Representative or his /her successor, will monitor Grantee's performance and has the authority to accept or reject the services provided under this contract. If the Grantee's duties are performed in a satisfactory manner, the Grantor's Authorized Representative will certify acceptance on each reimbursement request submitted for payment.

7.2 **Grantee's Authorized Representative.** Grantee's Authorized Representative will be:

Lucas Milz, Airport Manager
300 – Third Avenue NE, Cambridge, MN 55008
612-221-9878
lmilz@ci.cambridge.mn.us

If Grantee's Authorized Representative changes at any time during this contract, Grantee must immediately notify Grantor.

8. **Assignment, Amendments, Waiver and Contract Complete**

- 8.1 **Assignment.** Grantee may neither assign nor transfer any rights or obligations under this contract without the prior consent of Grantor and a fully executed Assignment Contract, executed and approved by the same parties who executed and approved this contract, or their successors in office.
- 8.2 **Amendments.** Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 8.3 **Waiver.** If Grantor fails to enforce any provision of this contract that failure does not waive the provision or Grantor's right to subsequently enforce it.
- 8.4 **Contract Complete.** This contract contains all prior negotiations and agreements between Grantor and Grantee. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

9. **Indemnification**

- 9.1 In the performance of this contract by Grantee, or Grantee's agents or employees, Grantee must indemnify, save and hold Grantor, its agents, and employees harmless from any and all claims or causes of action, including reasonable attorney's fees incurred by Grantor, to the extent caused by Grantee's: 1) intentional, willful or negligent acts or omissions; 2) breach of contract or warranty; or 3) breach of the applicable standard of care. The indemnification obligations of this section do not apply if the claim or cause of action is the result of Grantor's sole negligence. This clause will not be construed to bar any legal remedies Grantee may have for Grantor's failure to fulfill its obligation pursuant to this contract.

10. **Grantor Audits**

- 10.1 Under Minnesota Statutes §16C.05, subdivision 5, Grantee's books, records, documents and accounting procedures and practices relevant to this contract are subject to examination by Grantor, Grantor's Auditor or the Legislative Auditor, as appropriate, for a minimum of six years from the expiration date of this contract.

11. **Government Data Practices**

- 11.1 **Government Data Practices.** Grantee and Grantor must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by Grantor under this contract, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Grantee under this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Grantee or Grantor. If Grantee receives a request to release the data referred to in this Clause, Grantee must immediately notify Grantor and consult with Grantor as to how Grantee should respond to the request. Grantee's response to the request must comply with applicable law.

12. **Workers' Compensation**

- 12.1 Grantee certifies that it is in compliance with Minnesota Statutes §176.181, subdivision 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered Grantor employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Grantor's obligation or responsibility.

13. **Governing Law, Jurisdiction and Venue**

- 13.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal

proceedings arising out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Data Disclosure

14.1 Under Minnesota Statutes §270C.65, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to Grantor, to federal and state agencies and state personnel involved in the payment of grantor obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

15. Termination and Suspension

15.1 **Termination by Grantor.** Grantor may cancel this contract at any time, with or without cause, upon 30 days' written notice to Grantee. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

15.2 **Termination for Insufficient Funding.** Grantor may immediately terminate this contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to Grantee. Written notice may be transmitted by electronic means. Grantor is not obligated to pay for any services that are provided after notice and effective date of termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Grantor will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Grantor must provide Grantee notice of the lack of funding within a reasonable time of Grantor's receiving that notice.

16. Discrimination Prohibited by Minnesota Statutes §181.59

16.1 Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

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GRANTOR ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.

Signed: _____

Date: _____

SWIFT Contract (SC) ID No. _____

Purchase Order (PO) ID No. _____

DEPARTMENT OF TRANSPORTATION

By: _____
(with delegated authority)

Title: Assistant Director

Date: _____

GRANTEE

Grantee certifies that the appropriate person(s) have executed Contracts on behalf of Grantee as required by applicable article bylaws or resolutions.

By: _____

Print Name: _____

Title: _____

Date: _____

By: _____

Print Name: _____

Title: _____

Date: _____

MnDOT CONTRACT MANAGEMENT

By: _____

Date: _____

**OFFICE OF FINANCIAL MANAGEMENT-GRANT UNIT
AGENCY GRANT SUPERVISOR**

By: _____

Date: _____

Author: Carri Levitski

Background

In May of 2016 Jean Rollin was granted a request to have a 16' x 8' temporary accessory structure on her property located at 435 5th Ave NE. Council granted the request for six months. Ms. Rollin was concerned that would not be enough time so Council directed her to come back and request an additional six months if needed. I did not receive any request and during a field inspection on 5th Ave NE in July, I noticed the structure was still on the property. I sent Ms. Rollin a notice to remove the structure and she has requested an extension through the month of October.

City Council Action:

Either approve or deny the request of extension.

Attachments

1. July 21, 2017 letter
2. August 3, 2017 request for extension
3. April 29, 2016 original request for temporary accessory structure
4. May 16, 2016 staff report
5. Minutes from Council meeting on May 16, 2016



July 21, 2017

Jean Rollin
435 5th Ave NE
Cambridge, MN 55008

RE: Storage Pod at: 15.041.0430, 435 5th Ave NE, Cambridge, MN

Dear Ms. Rollin:

On May 16, 2016, you were granted a request to store a temporary accessory structure on the driveway at the above address for six months. In Council's motion, they gave you the option of requesting an additional six months. To date, staff has not received a request for an extension and the additional six months has passed. The structure was approved 14 months ago.

The temporary accessory structure must be removed as soon as possible, but no later than Friday, August 4, 2017. Please contact me with the date the structure will be removed. I can be contacted via email at clevitski@ci.cambridge.mn.us or via telephone at 763-552-3257. Thank you in advance for your cooperation.

Respectfully,



Carri Levitski
Community Development Administrative Assistant

c: Property Owner

August 3, 2017

Ms. Carri Levitski
Community Development Administrative Assistant
City of Cambridge
300 Third Ave NE
Cambridge, MN 55008

Dear Ms. Levitski and the City Council:

I write this letter as an appeal to be allowed to retain my outside storage container until October 31 at the latest. This request is in response to the July 21 2017 letter sent to me from Ms. Levitski, my July 24 follow-up phone call made on to her office, and her August 2 call back to me on with her request that I submit a letter for the August 21 meeting.

First of all, let me sincerely apologize for not getting back to you after the six months that you had allowed me had passed. I accept full responsibility for not applying for an extension at your November 2016 meeting that you had requested.

Please know that I was not, nor am not, trying to be difficult or bypass Cambridge City rules, rather it is more that my life experience this past year has been one of deep uncertainty and major health issues, including some debilitating depression. I sincerely expected to be moving this past June to another church and thus the container would move with me, and then discovered that the Conference was not going to move me to another church but placed me on further medical leave. Thus for the past year I have been on an extended medical leave, both because of some expected major surgery but also other health issues that needed time and attention.

Thus, it might help make more sense if you know that I had major foot and ankle surgery last November 2016 resulting in 8 weeks of non-weight bearing in which I was confined to the house in a wheelchair. Prior to the surgery I was working hard to make my side of the three level rental duplex functional for navigating in a wheelchair. The November deadline passed me by as I was consumed by my efforts both in pre-surgery preparation and post-surgery recovery. I used the outside container as storage both for my office items (my original need for the container when I left the church, and also for storing furniture and household goods to make room for the wheelchair post surgery).

Due to a toe bone not healing correctly from the first surgery, I ended up having additional corrective foot surgery on June 7, 2017 and a further round of physical therapy and recovery.

Besides having to travel to the Twin Cities for several doctors' appointments for many health issues, and extended physical therapy here in Cambridge after both surgeries, this past May saw my father enter hospice care in St. Paul after undergoing spine repair surgery and contracting an incurable infection in his spine with that surgery. I lift this reality up to you not only because it has necessitated much additional travel between Cambridge and St. Paul, but also because of this fact I now plan on purchasing and moving to my father's senior housing cooperative apartment. His extended hospice stay is believed to be due to the fact that prior to his surgery and infection he was a very healthy 93-year-old still driving and living on his own. The doctors and hospice folks fully expected his death before now.

I am currently downsizing my belongings and am using the container as a transfer and holding unit for this moving process. Having the container on the property allows me to utilize it without having to make trips to go elsewhere. With it onsite, I can get into it several times a day. Additionally, each move of the container costs a minimum of \$75 and I am on greatly reduced medical leave income. My hope is to be able to have it moved directly to my new address as opposed to paying to move it twice more.

The intended move to my father's cooperative apartment in St. Paul has been delayed from this summer to this fall but no later. The plan is that my sister, his executor and power of attorney, and I now intend to make the transition of ownership this fall regardless of when my father dies. His health condition will not allow him to return home since he is flat on his back in bed and requires specialized nursing care which he receives in the extended care unit of Langdon Place in Roseville. My father is in full agreement with this plan. The delay is a) so that I can recover from my June surgery, b) because we had fully expected that our father's death would occur this summer and had planned on making the transition after his death, and c) so that I can radically downsize to fit into his apartment as opposed to my previous plans.

I realize that I am asking you to grant further leniency beyond what you had already extended to me, but I would very much greatly appreciate the ability to have daily access to the container which will expedite my downsizing and move.

Should you so graciously grant me this extension, I am very willing to set a date that it will definitely be gone from the driveway should something unexpected happen that I do not move by that date. This will allow me to complete the sorting and filling up of the container and thus be taken away completely filled and ready for the move day. My goal is that I will be able to move in October, and therefore would request that I keep the container to no later than October 31, 2017. Thus if anything should further delay the moving process, I am willing to pay to have it moved into storage on that date so that I would be faithful to our agreement.

I hope this helps you to partly understand what has been happening this past year. I am normally a rule follower and very responsible. This has just been a very difficult year for me and some things got dropped, including my communication with you folks.

I plan on attending the August 21 meeting so that I can answer any further questions or go into any needed details. Please do not hesitate to contact me prior to that date if so needed.

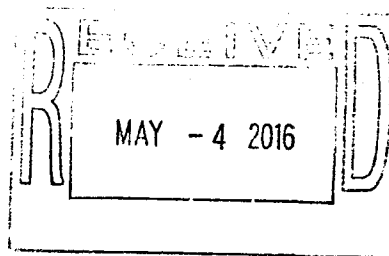
Thank you very much for your time and consideration in this matter. I really appreciate it.

Sincerely,

Jean Rollin
435 5th Ave NE
Cambridge, MN 55008
Cell: 612-910-1029 (this is the quickest way to reach me and messages can be left)
Email: jerollin@hotmail.com

April 29, 2016

Marcia Westover
Community Development Director
City of Cambridge
300 3rd Ave NE
Cambridge, MN 55008



Dear Marcia –

I am writing to you as a follow up to our phone conversation a couple of weeks ago about my requesting an exception to be made to allow me to have a longer-term Mayflower storage container on my rental property. It would be incredibly helpful to me to be able to have this exception made for my particular situation, and I would very much appreciate your consideration in this matter. Jane Benjamin, one of my parishioners, indicated to me last Sunday that she had talked to you and you reiterated your desire for a formal letter requesting this exception. If you need something else from me, please do not hesitate to ask.

This is my situation. I have been the United Methodist minister at Common Ground: A United Methodist Community at 404 N. Cypress St. here in town since June 2011. At the end of May 2016, I will be going on a minimum of six month medical leave. I have been renting half of a house at 435 5th Ave NE, Cambridge, MN which is a dead-end street next to the railroad tracks since I moved to Cambridge. The property is owned by Claire and Richard Fix of Cambridge.

Since the new pastor for the church will be moving into the office in June, I have to get all of my office furniture, books, boxes and files, etc. out from the church and there is no room to put them into my current apartment. I am not sure of how long I will be living in Cambridge before I move to my next appointment. It will most likely be within the year. Part of the reason also to have this container on my property is so that I can fill it with more of my property from the apartment. It will be moved as is once I know for sure where I will be appointed after my medical leave and I have found a place to live. Note: This kind of container is moved on a truck and delivered to the new destination without having to unload its contents into a truck, which makes it very convenient for sorting while packing for a move. Since I have a bad back and knees, and anticipate having surgery during this six months, having the container where I can wheel boxes out to it would be incredibly helpful. An offsite storage unit would not allow me to do the kind of sorting and downsizing that I wish to do before another move without a great deal of lifting, which is virtually impossible for me to do.

The good news is that at my apartment on 5th Ave NE, there is plenty of room for this Mayflower container either to sit on my double concrete driveway or on the flat level ground just in front of the concrete drive in the yard (south side of drive). Since the driveway is quite slanted, they may have to put it on the level ground and they have the boards which allow

Letter to Marcia Westover
April 29, 2016
Page 2

them to do that. Either way, this container will NOT be in the road and thus will not interfere with any city trucks, garbage trucks, roadwork vehicles or snowplows. There is plenty of room to mow or plow around it and a lot of yard left so that it is not going to be either an eyesore or blocking access to the house in any way.

My intention is to have it padlocked, but accessible for my use during this time. Since I am in the last house on a dead-end on the south side, there really are no people who drive by other than those who also live at the end of the street.

Since it does have a significant monthly rental fee to have this container, I am asking for this exemption on my behalf due to my need for its accessible presence.

Thank you very much for your consideration in this matter. Mayflower would like to be able to deliver the container to my residence on Friday, May 27 since Monday, May 30 is Memorial Day and I have to move my things out of the office no later than Tuesday, May 31.

Please let me know of your decision as soon as possible, and do not hesitate to contact me if you have any further questions. Please see my cell phone below. I have that phone with me 24/7 so that is the best way to reach me.

Thank you for your consideration.

Blessings,


Rev. Jean Rollin, Minister
435 5th Ave NE
Cambridge, MN 55008
Cell phone: 612-910-1029.

email: jerollin@hotmail.com

Item #7G

Request for Storage Pod at 435 5th Ave NE

May 16, 2016

Author: Carri Levitski

Background

Staff received a letter from Rev. Jean Rollin requesting to place a 16' x 8' x 8' temporary moving container on her property at 435 5th Ave NE.

According to City Code §156.080 (A) (8) (d) Temporary Accessory Structures:

“Temporary accessory structures such as portable car ports, shelters, tarped covers, and similar structures shall be prohibited.”

Rev. Rollin is a Methodist minister and has indicated to me the Methodist church moves all ministers in June of every year. Since Rev. Rollin will be out of work at this time, she will not be assigned to a new church until as late as June, 2017. Since the new Pastor will be moving into the new office this June she needs to have an area to store her items until she is given a new assignment.

The preferred location for this pod is the driveway. However, because of the slope, the company is unsure if it will be able to be stored at that location on the property. Rollin has indicated it might need to be stored on the grass.

Due to the unique circumstances, staff is supportive of the request with the condition that if the pod is placed on the grass, Rev. Rollin agrees to restore the yard to its current condition. Staff did not receive this letter until after the May Planning Commission meeting and Rev. Rollin needs an answer prior to Memorial Weekend, therefore, we felt it was appropriate to bring this request directly to Council for action.



- Every container is approximately 16' long, 8' wide and 8' high and holds the contents of a typical 1,600-square-foot home (basement, garage, patio and attic items may require an additional container).



[Take the virtual tour](#)

- Every container has smooth interior walls to help protect your items from nicks and scratches.
- Every container has unique, flush-mounted tie-down rings that are strategically placed throughout the container to help secure items.
- Every container has a translucent roof that allows light in making it easy to see inside when packing and unpacking.
- Every container features an easy-to-use, roll up door that allows for two locks to be used.
- Every container is constructed with waterproof materials and features galvanized steel framing.

City Council Action:

Motion to approve request by Rev. Jean Rollin to allow a temporary accessory structure located on the property of 435 5th Ave NE until June, 2017; if the accessory structure cannot be located in the driveway due to slope, a condition is placed that the property will be restored to its current state.

Attachments

1. Letter of Request from Rev. Jean Rollin

***Proposal from Community Collaboration
for implementing vision in Downtown Cambridge***

Woulfe explained staff solicited a proposal from Todd Streeter and Hans Muessig with Community Collaborations to help the business owners in the downtown take ownership of implementing the Minnesota Design Team recommendations and work together to effect change. Woulfe explained both Streeter and Muessig have experience in revitalizing downtowns and helping plan for a future. Woulfe reported the cost of Streeter's proposal as outlined is \$13,090 and reviewed the funding sources and noted staff is also applying for a grant from the Initiative Foundation for \$5,000. Morin confirmed this is a minimum contract and asked if the costs could increase. Woulfe explained the contract could be worded with a maximum amount allowed.

Kafer noted she would like to see city staff be assigned rather than allocate this amount to an outside source. Kafer voiced concern on whether or not downtown business owners would collaborate with an outside source if staff has not been successful in the past. Palmer stated she would not vote to spend the money until they reviewed the long range plan. Palmer asked staff to supply the Council with the final expenditures from the Minnesota Design Team visit. Iverson stated she felt it would be a disservice to not follow through with the design team recommendations.

Iverson moved, seconded by Morin, to accept the proposal not to exceed \$13,090 from Community Collaborations and appoint two Councilmembers to work with this group as it moves forward. Discussion ensued regarding concerns over many local downtown business owners not engaging with the City in improving the downtown area. Squires confirmed termination language can be placed in the contract in the event downtown business owners are not cooperative. Motion failed with one aye (Iverson) and 3 nays (Palmer, Kafer, and Morin).

Request for a storage pod at 435 5th Ave NE

Levitski reported the City received a letter from Jean Rollin requesting to place a 16' x 8' x 8' temporary moving container on her property at 435 5th Ave NE. Levitski reviewed the City Code which prohibits those types of structures.

Levitski explained Rollin is a minister and has stated to staff that the Methodist church moves all ministers in June of every year. Levitski reported Rollin will be out of work and will not be assigned to a new church until as late as June, 2017 due to medical reasons. Since the new Pastor will be arriving in June, she needs to have an area to store her items until she is given a new assignment.

Levitski stated that if Council does approve the request, the preferred location for this pod is the driveway but because of the slope the company is unsure it will be able to be stored on the driveway. Levitski stated the pod might need to be stored on the grass. Rollin agreed to restore the yard to its current condition.

Morin asked why this request did not go before Planning Commission. Levitski noted staff did not receive the request until after the May Planning Commission meeting and Rollin needed an answer prior to Memorial Weekend.

Council voiced concern over the length of time the container will be placed. Rollin indicated she needed to have the container on location for access and convenience while packing her belongings. Rollin hopes to be reassigned to a church sooner than next June but noted there is no guarantee. Rollin explained it would be too difficult to visit a storage unit off site because she needs to have surgery.

Morin questioned if this would set a precedent. Levitski explained staff also had that concern but there is new legislation addressing temporary health care dwellings and this could be considered a similar situation. Iverson asked if they could be supplied with doctor documentation. Squires indicated that the Council requesting it at this time may be in breach of the Health Insurance Portability & Accountability Act (HIPPA) which classified medical data as private data.

Woulfe questioned if Rollin will really be in and out of the container every day for an entire year. Rollin stated she may be able to be done within six months, but is uncertain.

Kafer moved, seconded by Iverson to approve the request to allow a temporary accessory structure located on the property of 435 5th Ave NE for a period of six months beginning on May 16, 2016 with the option of requesting an additional six months; if the accessory structure cannot be located in the driveway due to slope, a condition is placed that the property owner will be required to restore the yard to meet city standards. Motion carried 4/0.

Renewal of July 1, 2016 to June 30, 2017 Intoxicating Liquor Licenses for:

Woulfe added to the best of her knowledge, Sidelines and Chapala have paid their taxes to Isanti County and that Chapala has now turned in all of their renewal paperwork. Woulfe noted that Applebee's failed a recent alcohol compliance check and have been fined \$150 for the failure. Kafer asked how many failed compliance checks an establishment can have prior to losing their liquor license. Woulfe stated it could be up to four and explained the ordinance outlining the procedures involved if an establishment fails a liquor compliance check.

Kafer moved, seconded by Iverson, to approve the renewal of the on-sale intoxicating liquor licenses for Apple Minnesota LLC dba Applebee's Neighborhood Grill & Bar, Chapala, Inc. dba Chapala, Pizza Pub of Cambridge Inc. dba Pizza Pub, BMT Entertainment Inc. dba Cambridge Bar & Grill, and Sidelines Sports Grill Ltd dba Sidelines Sports Grill from July 1, 2015 through June 30, 2016. Motion carried 4/0.

Authorization to Cover Up No Parking Signs During Major School Events

Dwyer stated last year the Cambridge Isanti High School (CIHS) hosted a regional Track and Field meet at their location and he was just informed that on May 24, 2016, CIHS will again host this special event. Dwyer reported students, parents and spectators will be coming into town from a total of (9) other schools for the meet which is scheduled 10:00 am to 5:00 pm.

6B(1)

Cambridge Police Garage

Technical Evaluation Form - TOTAL WEIGHTED VALUE

Evaluator: Lynda Wouffe

Date 08/08/17

Bidder: BJ Baas Inc.

Performance Criteria	Score (1) (S)	Weight (W)	Weighted Score (WS = W*S)
Costs and ongoing operational expenses.	1.0	x 40%	.40
Demonstrated Experience / Contractor Interview	.95	x 25%	.2375
Design, Layout, & Technical merits.	.90	x 25%	.225
Timeliness of Performance	1	X 10%	.100
Total Weighted Score (TWS = Summation of the WS values)			.9625

(1) Each portion of the technical score shall be evaluated on the basis of this scale:

Excellent = 1.0-0.95 (Best in industry)

Good = 0.95-0.85 (Efficient and effective)

Acceptable = 0.85-0.80 (Adequate)

Unacceptable = Less than 0.80 (Less than adequate)

TOTALS:

BJ Baas

Matt: .9125

Tim: .9075

Joe: .9100

Marlys: .8825

Lynda: .9625

Bill: .9200

5.4950

Cambridge Police Garage

Technical Evaluation Form - TOTAL WEIGHTED VALUE

Evaluator: Lynda Woulfe Date 08/08/17

Bidder: Ebert Construction

Performance Criteria	Score (1) (S)	Weight (W)	Weighted Score (WS = W*S)
Costs and ongoing operational expenses.	.85	x 40%	.34
Demonstrated Experience / Contractor Interview	.95	x 25%	.2375
Design, Layout, & Technical merits.	.85	x 25%	.2125
Timeliness of Performance	.95	X 10%	.095
Total Weighted Score (TWS = Summation of the WS values)			.885

(1) Each portion of the technical score shall be evaluated on the basis of this scale:

Excellent = 1.0-0.95 (Best in industry)

Good = 0.95-0.85 (Efficient and effective)

Acceptable = 0.85-0.80 (Adequate)

Unacceptable = Less than 0.80 (Less than adequate)

TOTALS:

Matt: .9035
 Tim: .9430
 Joe: .9600
 Marlys: .8500
 Lynda: .8850
 Bill: .9100

 5.4515



Value Engineering Options

For

Cambridge Police Garage

August 15, 2017

1. Adjustments to 8/2/17 Base Bid:
 - a. 4' Stone wainscoting on north elevation only (painted wainscoting on east, south, and west elevations 4' high) – City of Cambridge will install privacy fence on east and west property lines.
 - b. Add cold water hose bib inside garage for washing vehicles.
 - c. Add manual push button keyless entry system to south access door.
 - d. City of Cambridge to remove existing structures, & supply fill material. BJ Baas to place & compact fill material.
 - e. No canopy over north overhead door
New base bid: \$745,881

2. Option #1 – change building footprint to 76' x 127' – All else remains the same:
Option #1 base bid: \$727,314

3. Option #2 – Change building footprint to 76' x 115' – All else remains the same:
Option #2 base bid: \$702,160

4. Option to use two 400,000 BTU hanging heaters in lieu of infrared tube heaters:
Deduct from any base bid above: \$6,905

380 South Garfield Street
Cambridge, MN 55008

www.bjbaas.com

P: 763.691.0444

F: 763.691.0555

PROPOSAL



August 2, 2017

Client:

City of Cambridge
Attn: Lynda Woulfe
300 3rd Ave. NE
Cambridge, MN 55008

Project: **Police Garage**

Dear Ms. Woulfe:

Thanks for considering BJ Baas Builders, Inc. for the Best Value Contracting RFP on the referenced project. We appreciate the opportunity. The following is our proposal for Design-Build of the new facility. Please find details of the proposal as follows:

Design Work

Scope of Building Project:

- New Pre-Engineered metal building structure- 76'x140'
- Approximate footprint is 10,640sf- see initial concept attached.
- Interior parking Area= 10,016sf
- Mechanical/bathroom/storage room= 240sf
- Gun Cleaning Room= 384sf
- Necessary on-site drainage- connect to storm drain

Architectural Services:

1. Two Schematic design concepts- see initial concept attached.
2. Design Development
3. Code review and advisement
4. Floor plans for main level
5. Complete build-out design for office space
6. Elevations
7. Wall sections
8. Door schedule and finish schedule.
9. Complete stamped Construction Documents, needed for permitting

380 South Garfield Street
Cambridge, MN 55008

www.bjbaas.com

P: 763.691.0444

F: 763.691.0555

Structural Engineering:

1. Provide complete foundation design plans
2. Anchor bolt plan
3. Design floor slab
4. Integration of Butler building specifications and design parameters
5. Floor plans
6. Wall sections
7. Structural Framing plans as required
8. Complete stamped Construction Documents

Civil Engineering:

1. Design on-site storm water drainage
2. Driveway and apron design.
3. Grading plan
4. Utility plan
5. Construction details and pavement sections
6. Complete stamped construction Documents

HVAC Engineering:

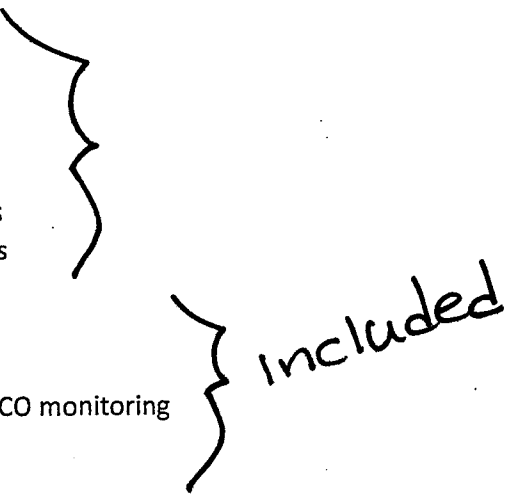
1. Complete design of system.
2. To include vehicle exhaust and ventilation- CO monitoring
3. Stamped drawings for permitting.

Design Exclusions:

1. Interior design and color boards
2. Long range planning concepts
3. Design for future additions or expansion
4. Landscaping plan
5. Signage design or layouts
6. Underground retention systems design
7. Electrical engineering or layouts
8. Plumbing engineering or layouts
9. Voice/Data layouts
10. Integration of specialty equipment into building design.
11. Special interior foundation design
12. Basement space
13. Helical pier or other special foundation support system design.
14. More than 6 design team meetings at Client's site

General Conditions

1. Building permit and SAC/WAC fees are NOT included and are the responsibility of the Client.
2. Provide qualified job site supervision.
3. Provide temporary provisions during construction including dumpsters, portable restrooms, and clean-up.



Included

4. Provide a safe work site with enforcement by the job site supervisor.
5. Contractor will host project meetings with the client as required. Meetings will include schedule updates, budget updates and discussion of construction details as required.
6. Contractor will send in material samples and product cut sheets for approval on pertinent scopes for work.
7. This estimate assumes a Fall 2017 construction start and a Winter 2018 turnover.
8. Includes payment and performance bond.
9. Includes builders risk insurance for project.

Site Work

1. Remove existing house, foundation and disconnect utilities as required.
2. Backfill basement area with appropriate compaction.
3. Remove trees and shrubs as required.
4. Strip topsoil and stockpile for re-spreading.
5. Raise building subgrade approximately 12" from existing sod elevation.
6. Install 4" sand cushion under slab with vapor retarder.
7. Connect roof drains and connect to storm sewer system. An allowance of \$15,000 was included for this work until final design complete and approved.
8. Connect to existing sanitary and domestic water stubs.
9. Install new fire suppression supply line from street.
10. Shrubs, trees, rock, sod, seed, mulch, irrigation, and any other landscaping items are not included.

*Set to
finish
grade*

Concrete & Masonry

1. Concrete strip footings with concrete piers at column locations.
2. CMU foundation walls laid between concrete piers.
3. Insulate foundation walls with 2" rigid foam.
4. Pour 5" concrete slab with 6"x6" wire mesh reinforcement.
5. Floor slab to include approximately 64' of 12" trench drain and galvanized grates.

Structure

1. Provide complete *Butler Classic (TEXTURE WALL)* building package for primary and secondary structural framing members. Eave height to be 20'. Building to be clear-span- no interior columns.
2. Building to be as per attached schematic plan.
3. Provide all necessary engineering for building structure above foundation line.
4. Includes MR-24 roofing system- slope at 2"/ft.
5. Includes *Texturewall* 2.5" insulated metal wall panels as shown on plans.
6. Roof to be insulated with fiberglass batts (R-30) and white vapor retarder and metal banding on underside (cavity-fill system).
7. Install lap, and board/batten siding on North end only.

8. Assumes veneer stone wainscoting on wall portions as shown on schematic design.
9. Includes white metal liner panels on all walls facing parking area up to 8' AFF.
10. Includes two 6" steel bollards to be installed at each side of each overhead door.

Interior Finishes

1. Construct metal stud partition walls as per schematic design. All partition walls to be finished with 5/8 gypsum board on each side, taped and sanded smooth for paint.
2. Install 2'x4' acoustical ceiling grid and tile in Gun Cleaning, Bathroom, and storage rooms only.
3. All floors to remain unfinished, sealed concrete.
4. All drywall walls to receive vinyl baseboards to finish walls to concrete floor.
5. Bathroom walls to be finished with white FRP up to a height of 4'.
6. All drywall walls to receive painted finish.
7. Metal building ceiling is to remain exposed, white vapor retarder. Texture wall panels have white, aluminum skin exposed on interior side.
8. Includes installing 8' high, white corrugated liner panels on North wall to cover batt insulation and vapor retarder.
9. Includes 12' of cabinetry and work bench in Gun Cleaning. Cabinetry to be plastic laminate finish with stainless steel counter top. \$7,000 ALLOWANCE

Windows & Doors

1. Install two 16'x14' overhead doors. Doors to be steel skinned on both sides with an R-13 rating. Trolley style openers included for both doors.
2. Install four 3-0x7-0 hollow metal exterior service doors and frames.
3. Install three 3-0 x 7-0 hollow metal interior doors, and one 6-0 x 7-0 hollow metal double doors.
4. Install twelve (12) 4-0x2-0 awning style windows.

Plumbing

1. Rough-in complete MN Accessibility compliant unisex toilet room.
2. See alternate below to finish toilet room complete.
3. Pipe floor trench drain to flammable waste trap.
4. Includes floor drain in Mechanical room and Bathroom.
5. Install utility sink in Gun Cleaning.
6. Install two hot and two cold hose bibs in parking area for squad car washing.
7. Install 1" irrigation stub.
8. Install on-demand hot water heater- locate in mechanical room.
9. Water meters to be provided by Client.
10. Plumbing permit fees to be paid by Client.

HVAC

1. Install and vent 100cfm bathroom fan.
2. Install and vent up to 300cfm exhaust fan hood in Gun Cleaning. Exceeding 300cfm will require additional MUA unit and add cost.

3. Provide radiant tube heaters in parking area (no cooling function).
4. Install mini-split heating/cooling unit for Gun Cleaning room only.
5. Electric cabinet heaters are included for bathroom and mechanical rooms.
6. Include CO monitoring and exhaust system for parking area.
7. See alternate below for in-floor radiant heat system, and forced-air heating and cooling system.
8. HVAC permit fees to be paid for by Client.

<i>Fire Sprinkler System</i>

1. Design and install wet pipe system complete.
2. All work to be compliant with NFPA 13.
3. Includes fire alarm system to meet minimum code requirements.

<i>Electrical</i>

1. Install new 400Amp service and breaker panel in Mechanical room.
2. Includes LED wall pack lights on exterior- 3 total.
3. LED can lights in canopies over doors- 6 total.
4. Provide 30 amp 250V receptacle for future air compressor- by others.
5. Provide 30 amp 250V receptacle for future pressure washer- by others.
6. 2 LED exit/emergency lights.
7. 1-LED dual beam emergency light in parking area.
8. Dedicated outlet for alarm panel.
9. 6 voice/data stubs throughout.
10. Wire flow valve, horn/strobe for fire sprinkler.
11. Wire all HVAC equipment.
12. 18 LED 8' lensed strip lights in parking area- these lights to be on occupancy sensors.
13. 3 LED 8' lensed strip lights in Gun Room.
14. 1 LED 8' lensed strip lights in Mechanical room.
15. 1 LED 4' lensed strip light in bathroom.
16. 1 GFI protected receptacle in bathroom.
17. 6 GFI protected receptacles in Gun Room
18. 3 GFI protected receptacles in Parking area.
19. Wire garage door openers.
20. Power for bath fan.
21. Power for exhaust hood in Gun Cleaning.
22. Electrical permit fees to be paid for by Client.

Proposal Exclusions:

1. Furniture, fixtures or equipment.
2. Interior design services.
3. Permit fees of any kind.
4. SAC/WAC fees.
5. Water meter costs.
6. Electrical engineering services.
7. Utility connection fees.

8. Low voltage wiring of any kind other than HVAC control wiring.
9. Soil borings or geotechnical reporting
10. Hazardous material surveys or abatement of such.
11. Soil corrections of any kind.
12. Security system or alarms.
13. Card readers, FOBs or other automatic entry systems

Total Cost for Design-Build Construction as Described: \$814,850.00

Alternates:

1. **Add plumbing fixtures and toilet accessories to bathroom: Add \$3,500.00**
2. **Add in-floor radiant heat with gas-fired boiler throughout building: Add \$31,121.00
(this is in lieu of radiant tube heaters- AC not included with this option)**
3. **Install forced-air heating/cooling to space in lieu of radiant tube heaters: Add \$28,600.00
(this is a stand-alone system with no other heating/cooling source)**

Should you have any questions regarding our proposal, please don't hesitate to contact me. We truly appreciate the opportunity to be considered for your project!

Respectfully,

BJ Baas Builders, Inc.



Brian J. Baas
President

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PROJECT:
**POLICE
GARAGE**

OWNER:
**CITY OF
CAMBRIDGE**
300 3RD AVE NE
CAMBRIDGE, MINNESOTA



1
C-1
SITE PLAN
1" = 20'-0"
NORTH

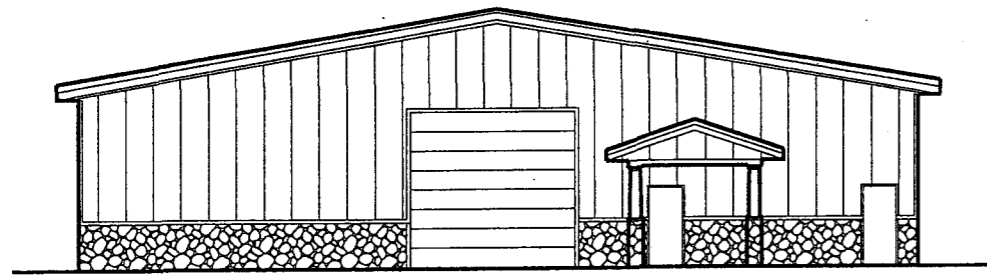
SHEET INDEX	
C-1	SITE CONCEPT PLAN
S-1	FLOOR PLAN
S-2	ELEVATIONS
S-3	BUILDING SECTION

DATE: JUNE 3, 2017 DRAWN: KJ
JOB NO: CHECKED: WAB

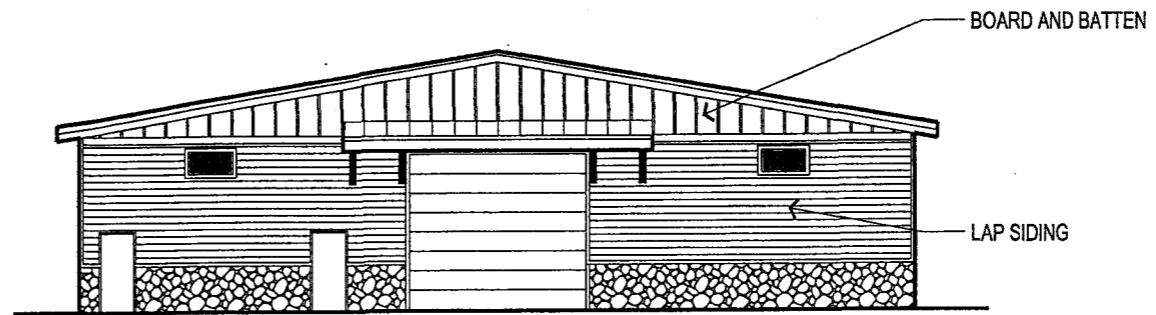
SITE CONCEPT
PLAN

SCALE: AS INDICATED

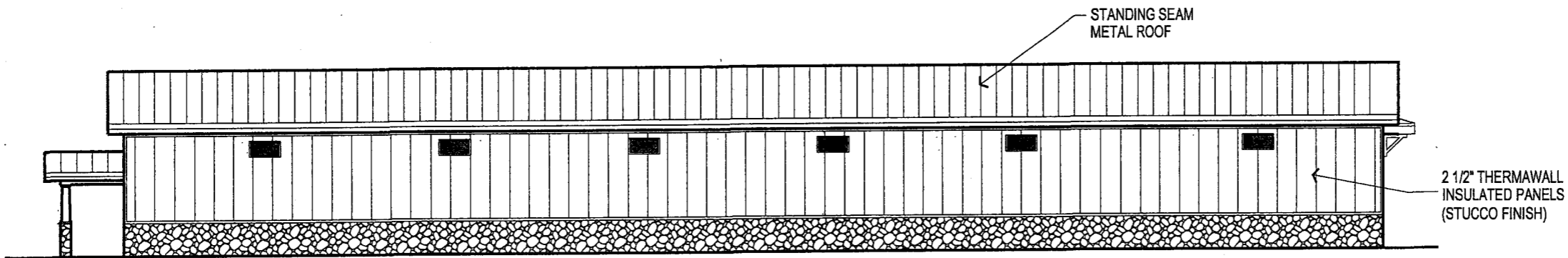
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1 SOUTH ELEVATION
A-2 1/8" = 1'-0"

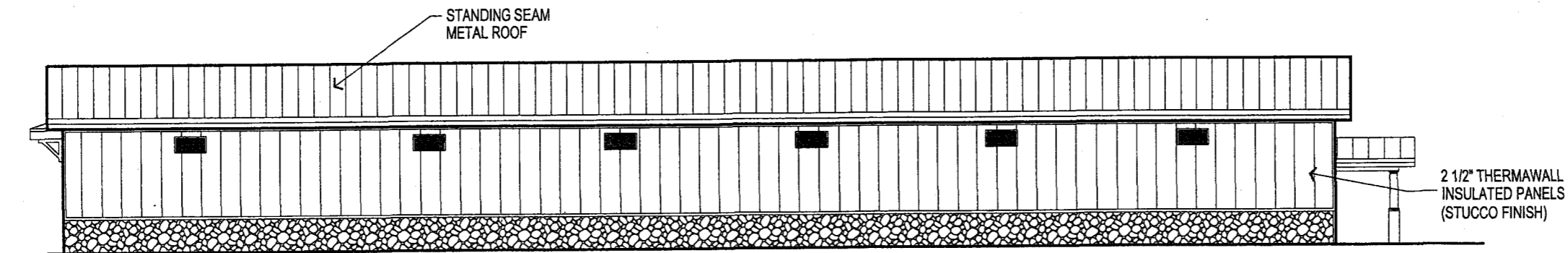


2 NORTH ELEVATION
A-2 1/8" = 1'-0"



3 EAST ELEVATION
A-2 1/8" = 1'-0"

NOTE:
DECORATIVE STONE 4 FT. IN HEIGHT.
STUCCO FINISH PANELS OR OTHER
CITY APPROVED FINISH ABOVE 4 FT.



4 WEST ELEVATION
A-2 1/8" = 1'-0"



DATE: JUNE 3, 2017 DRAWN: KJ
JOB NO: CHECKED:

ELEVATIONS

SCALE: AS INDICATED

PAGE NO: A-2

PROJECT:

POLICE GARAGE

OWNER:

CITY OF CAMBRIDGE

300 3RD AVE NE
CAMBRIDGE, MINNESOTA



DATE: JUNE 3, 2017

DRAWN: KJ

JOB NO:

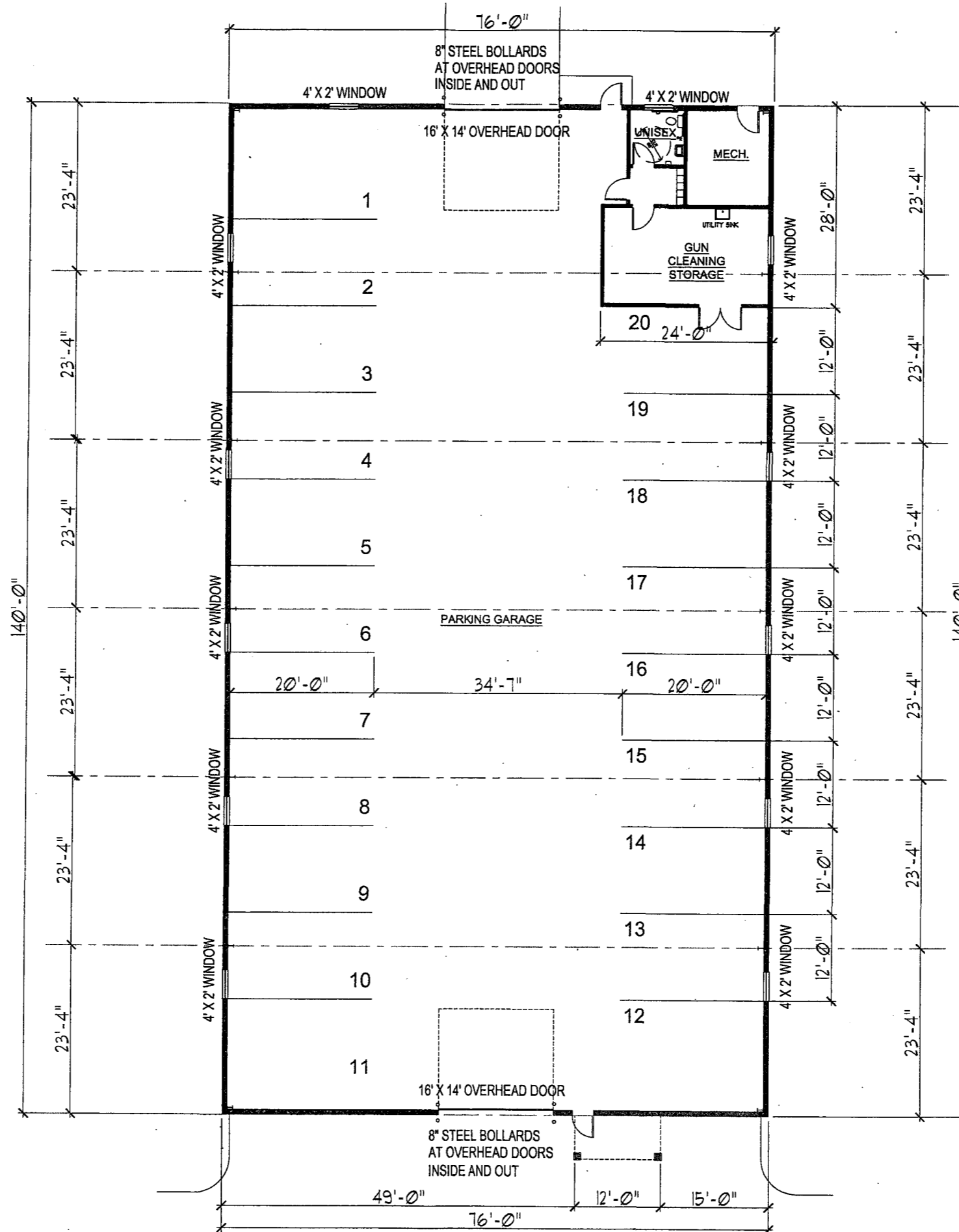
CHECKED:

FLOOR PLAN

SCALE: AS INDICATED

PAGE NO:

A-1



FLOOR PLAN
1
A-1
1/8" = 1'-0"





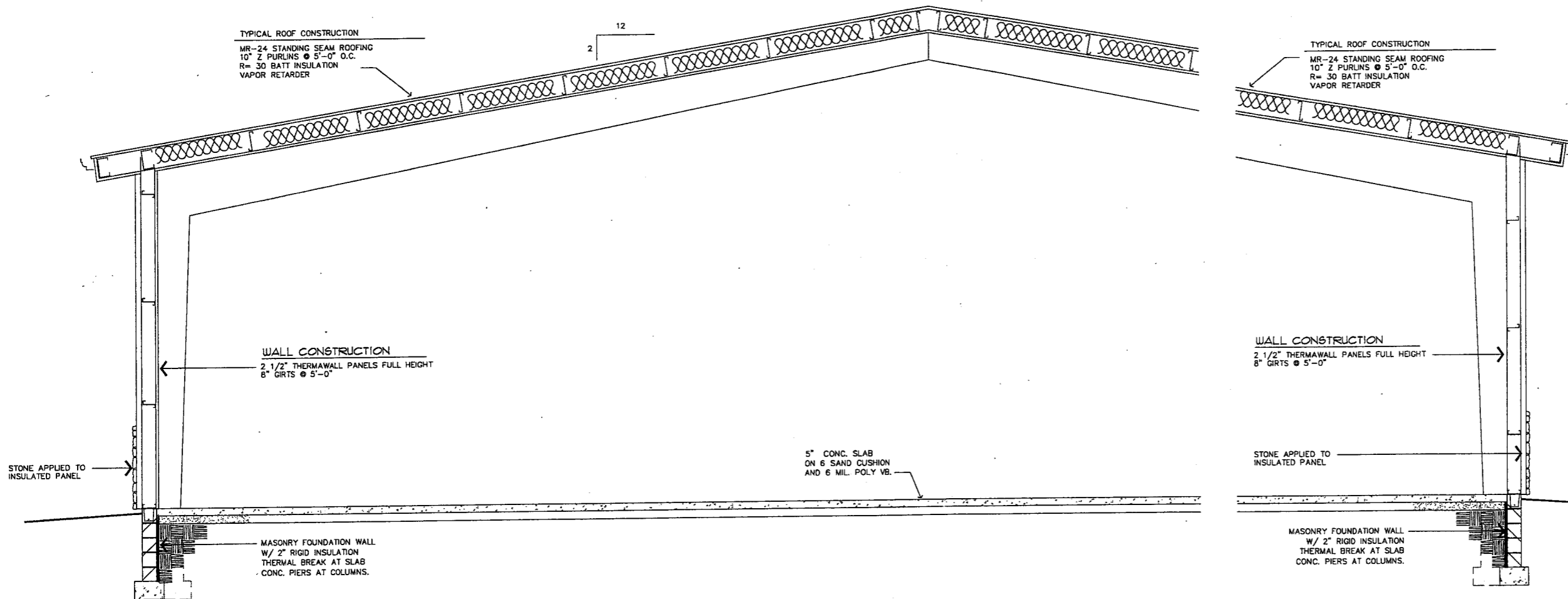
DATE: JULY 26, 2017 DRAWN: KJ

JOB NO: CHECKED:

BUILDING
SECTION

SCALE: AS INDICATED

PAGE NO: **A-3**



BUILDING SECTION
SCALE 3/8" = 1'-0"

6B(2)

Future Land Use Map Amendment

323 and 345 4th Ave NE (PIN: 150410690 and 150410660)

August 21, 2017

Prepared by: Marcia Westover, Community Development Director

Review

The City owns two properties just north of the City Hall/Fire Department. The current addresses are 323 and 345 4th Ave NE. The City is currently reviewing this area as a location for the police department garage.

The properties on 4th Ave NE are currently identified as High Density Residential on the Future Land Use Map. In order for the garage to be built on these two parcels, the Future Land Use Map and the Zoning Map need to be amended. In addition, a plat accompanies this request to combine these two parcels with the City Hall parcel. The entire parcel must be zoned the same. These parcels are directly adjacent to the City Hall parcel which is identified as Fringe/Transition Commercial on the Future Land Use Map.

The City purchased these two properties to plan for the future of the NLX transit station that has the potential to be located in the City Center Mall. If the NLX station comes to Cambridge then the entire City Hall complex and the area along 4th Ave NE will likely change. At that time, a full rezoning amendment along 4th Ave NE would take place along with new planning efforts for the City Hall/NLX complex. In the meantime, only the two parcels proposed will be amended on the Future Land Use Map for the proposed police garage.

Planning Commission Action

At their regular meeting on August 1, 2017, the Commission on a 6/0 vote recommended approval of the request subject to the conditions listed below.

City Council Action

Motion on the attached draft ordinance as may be amended by Council, recommending approval of the Future Land Use Map Amendment for the parcels located at 323 and 345 4th Ave NE (PIN: 150410690 and 150410660) from High Density Residential to Fringe/Transition Commercial.

Attachments

1. Planning Commission Minutes (8-1-17)
2. Future Land Use Map
3. Draft Ordinance

PLANNING COMMISSION MEETING MINUTES

Tuesday, August 1, 2017

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Planning Commission was held at Cambridge City Hall, 300 – 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Mike Stylski, Chad Struss, Kersten Barfknecht-Conley (City Council Representative), Julie Immel, Brandon Grell, and Robert Nelson.

Members Absent: Bob Erickson (excused)

Staff Present: Marcia Westover, Community Development Director/City Planner and Stan Gustafson, Economic Development Director

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Stylski called the meeting to order at 7:03 pm and led the Commission in the Pledge of Allegiance.

APPROVAL OF AGENDA

Struss moved, seconded by Grell to approve the agenda as presented. The motion carried 6/0.

APPROVAL OF MINUTES

July 5, 2017 Regular Meeting Minutes

Immel moved, seconded by Struss to approve the July 5, 2017 meeting minutes as presented. Motion carried 6/0.

PUBLIC COMMENT

Stylski opened the public comment period at 7:05 pm and without comments, closed the public comment period at 7:06 pm.

NEW BUSINESS

Public Hearing: Main Street Flats Conditional Use Permit to allow a multiple family dwelling

Westover explained the City received a request by Main Street Flats, LP, 801 Washington Ave. N. #108, Minneapolis, MN 55410 for a Conditional Use Permit (CUP) to build a multiple family dwelling unit in the B-1A Downtown Fringe Business

zoning district. The request is to build a two-story 28 unit multiple family dwelling on the corner of Main St. N and 3rd Ave NE. Three existing homes, a storage unit building and an old gas station building will be removed as part of this project. The applicant is working with the Minnesota Pollution Control Agency (MPCA) to mitigate any potential soil contamination from the former gas station.

Westover stated a preliminary review of the site has been done and it appears that the site requirements can be met including setbacks, parking, access, etc. Staff will perform a full Site Plan review once the project moves forward through this review process.

Westover stated that Multi Family Dwelling units are allowed in the B-1A Downtown Fringe Business district through a Conditional Use Permit (CUP). The location of the proposed multiple family dwelling is on the fringe and also adjacent to the R-3 Multiple Family zoning district along 4th Ave NE. Westover noted that the transition here from downtown to multifamily is harmonious with the intentions of the community and the Comprehensive Plan.

Westover stated the Comprehensive Plan identifies that safe, affordable, and available housing is necessary to every community. In order to encourage growth in the population and local economy, additional housing may be needed. In this case, the site is a redevelopment of existing substandard housing and the redevelopment will remove blighting influences and replace it with a project that meets community needs.

Westover stated the proposed project will provide housing that is close to downtown and conveniences associated with it (shopping, dining, professional services, and banking). In addition, if the NLX station moves into the City Center Mall, this project will provide transit-oriented housing.

Stylski opened the public hearing period at 7:08 pm.

Vern Hanson and Rob McCready, Metro Plains, 801 Washington Ave N, #108 Minneapolis, MN 55410, and Rob McCready were present at the meeting to answer questions.

Tony Gall, 120 4th Ave NE, Cambridge, MN, 55008, lives in this neighborhood and asked if this project will be Section 8 low income housing and if this will decrease the value of residential homes in the area. Gustafson stated this is not Section 8 housing; it is transit-oriented development, workforce housing and market rate apartments and does not believe the housing market will decrease.

Cody Ward, 148 4th Ave NE, Cambridge, MN, 55008, lives in the neighborhood of this project and asked if there would be any more public meetings regarding this project. Westover stated this subject will be discussed at the Monday, August 21st, City Council Meeting at 6:00 p.m. here in the Council Chambers at City Hall which is open to the public.

Stylski closed the public hearing at 7:14 p.m.

Conley moved, seconded by Struss, to recommend Council approve the resolution for the Main Street Flats Conditional Use Permit for Multiple Family Dwelling in the B-1A zoning district as long as the stated conditions can be met.

Grell asked if the parking lot plan takes into consideration guests that may visit residents and Westover replied yes the plan currently meets the city code.

Motion carried 6/0.

Public Hearing: Main Street Flats Vacation of Right-of-Way

Westover stated the City received a request by Main Street Flats, LP, 801 Washington Ave. N. #108, Minneapolis, MN 55410 to vacate a portion of Main St. N right-of-way. The request is to build a two-story 28 unit multiple family dwelling on the corner of Main St N and 3rd Ave NE. A preliminary and final plat is also being requested in addition to a Conditional Use Permit request for a multiple family dwelling in the B-1A zoning district.

Westover stated as part of the negotiations for this project, right-of-way vacation has been considered by the City and developer. The City Engineer has reviewed what portion of right-of-way can be vacated and what needs to be kept for Main Street N. Vacating this portion of the right-of-way cleans up the property lines and creates additional room for required parking.

Westover said the right-of-way vacation needs to be approved prior to approval of the preliminary and final plat so it can be shown as part of the property on the plat. The City Council has supported the financial incentives of the proposed right-of-way vacation.

Stylski opened the public hearing period at 7:19 pm.

Tony Gall, 120 4th Ave NE, Cambridge, MN, 55008, asked if the main entrance will be off of 4th Avenue or 3rd Avenue.

Westover stated ideally for the truck and emergency vehicle entry, there would be one way in and one way out. Westover added there are easements available for storing snow in the winter season as well.

Stylski closed the public hearing at 7:22 p.m.

Immel moved, seconded by Grell, to recommend Council approve the resolution approving the Main Street Flats Right-of-Way Vacation as long as the stated conditions can be met. Motion carried 6/0.

Public Hearing: Main Streets Preliminary Plat, and Final Plat

Westover stated the City received a request by Main Street Flats, LP, 801 Washington Ave. N. #108, Minneapolis, MN 55410 for a preliminary plat and final plat.

Westover stated the overall request is to build a two-story 28 unit multiple family dwelling on the corner of Main St. N and 3rd Ave NE. Three (3) existing homes, a storage unit building, and an old gas station building will be removed as part of this project.

Westover explained in order to build the proposed multi-family building, the property needs to be platted. The plat will combine the four existing lots and a portion of existing right-of-way that is proposed to be vacated and combine them into one lot. The right-of-way vacation is also being heard with this request. The plat consists of 1.69 acres.

Stylski opened the public hearing period for the Preliminary Plat at 7:22 pm. Hearing no comments, Stylski closed the public hearing at 7:23 pm.

Nelson asked about the findings of the MPCA. Immel asked if there is a plan in place for either option depending on the MPCA findings.

Vern Hanson, Metro Plains, 801 Washington Ave N, #108 Minneapolis, MN 55410, stated Metro Plains has been working with MPCA for the past five months and so far, they have not received an adverse effect letter. The possible contamination area is not where the proposed building site is and will more than likely be made into a parking lot.

Stylski moved, seconded by Stylski, to recommend Council approve the resolution for the Main Street Preliminary Plat and Final Plat as long as the conditions stated can be met. Motion carried 6/0.

Resolution #R17-01: Finding that a Modification to Development Program for Development District No. 6 . . . conforms to the General Plans for the Development and Redevelopment of the City

Gustafson stated the Planning Commission is requested to review and approve Resolution R17-01 Finding that a Modification to Development Program for Development District No. 6 and Tax Increment Financing Plan for Tax Increment Finance District No. 6-18 conforms to the general plans for the development and redevelopment of the City.

Gustafson said staff started conversations with developers of Metro Plains in the fall of 2014 with Vern Hanson & Rob McCreedy, about a housing redevelopment and transit-orientated site for an apartment complex. Through various studies, it indicated a strong need for multi-family housing. Staff brought their concepts to City Council on May 5, 2014 for discussion and they have been supportive of this development.

Gustafson stated these apartments will feature an elevator, appliances and detached garages. The building would be sprinkled and the parking lot would meet the City's requirements. This apartment building would include 7-one bedroom units and 21-two bedroom units.

Gustafson stated the developer is seeking Tax Increment Financing (TIF) to assist with financing this project and help fill the gap of needed workforce housing.

Gustafson stated as part of the creation of this district, the Planning Commission is required to find the TIF District is in conformance with the City's general plans for development and redevelopment of the City. As described above, the program Modification and Tax Increment Financing (TIF) Plan for Development District No. 6 and TIF District No. 6-18 is in conformance with the City's Comprehensive Plan.

Gustafson explained TIF District 6-18 will be established on these four parcels. The proposed use includes the construction of a two-story apartment complex with detached garages. The proposed use of TIF is used for land cost, infrastructure, site improvement, required rain garden, parking lot and all other eligible costs.

Gustafson stated staff is recommending the Planning Commission approve Resolution R17-01 as presented, finding that the Modification to the Development Program for Development District No. 6 and the Tax Increment Financing Plan for TIF District No. 6-18 is in conformance with the City's Comprehensive Plan.

Mr. Hanson, Metro Plains, stated sewer and water are all sufficiently sized to meet the demand.

Grell discussed the tight turn for emergency vehicles in the parking lot and wondered if there was room for a turnaround. Westover stated further review of the site plan will be required.

Barfknecht-Conley moved, seconded by Struss to recommend the Planning Commission approve Resolution R17-01 as presented, finding that the Modification to the Development Program for Development District No. 6 and the Tax Increment Financing Plan for TIF District No. 6-18 is in conformance with the City's Comprehensive Plan. The motion passed 6/0.

Public Hearing: Amendment to the Future Land Use Map for 323 4th Ave NE and 345 4th Ave NE from High Density to Fringe/Transition Commercial

Westover explained the City has purchased two properties just north of the City Hall/Fire Department. The current addresses are 323 and 345 4th Ave NE. The Police Department is in need of a garage for its vehicles and equipment since the sale of the former MNDOT building on Emerson St. N. The garage in this location north of City Hall

is being considered by City Council. Requests for Proposals for the garage have been published and will be due in August.

Westover stated the properties on 4th Ave NE are currently identified as High Density Residential on the Future Land Use Map. In order for the garage to be built on these two parcels, the Future Land Use Map and the Zoning Map need to be amended. In addition, a plat accompanies this request to combine these two parcels with the City Hall parcel. The entire parcel must be zoned the same. These parcels are directly adjacent to the City Hall parcel which is identified as Fringe/Transition Commercial on the Future Land Use Map.

Westover stated the City purchased these two properties to plan for the future of the NLX transit station that has the potential to be located in the City Center Mall. If the NLX station comes to Cambridge, then the entire City Hall complex and the area along 4th Ave NE will likely change. At that time, a full rezoning amendment along 4th Ave NE would take place along with new planning efforts for the City Hall/NLX complex. In the meantime, only the two parcels proposed will be amended on the Future Land Use Map for the proposed police garage.

Stylski opened the public hearing period at 7:40 pm.

Ward asked if the NLX plan for the area will be used to build apartment buildings.

Westover stated at this point, the land will be used for a ticket depot and parking lots for possible NLX passengers.

Gall asked if the police garage was going to be a drive through building and if police cars as well as fire trucks will be driving on 4th Ave NE? If so, could a traffic light be added on 4th Avenue?

Westover stated there should not be fire trucks driving through this building on a regular basis. Westover said plans are very preliminary at the present time, overhead doors are planned on being placed on both ends of the building but the plan is to exit off of 3rd Avenue and not off of 4th Avenue and plans for the police garage are taking into consideration the residential area that this future structure will be in.

Stylski closed the public hearing at 7:47 pm.

Barfknecht-Conley moved, seconded by Stylski to recommend the Council approve the amendment to the Future Land Use Map for 323 4th Ave NE and 345 4th Ave NE from R-3 Multiple Family Residence District to B-1A Downtown Fringe Business District. Motion carried 6/0.

Public Hearing: Amendment to the Zoning Map for 323 4th Ave NE and 345 4th Ave NE from R-3 Multiple Family Residence District to B-1A Downtown Fringe Business District

Westover stated staff is looking for a motion on the draft ordinance, as may be amended by the Commission, recommending approval of the Zoning Map Amendment for the parcels located at 323 and 345 4th Ave NE (PIN: 150410690 and 150410660) from R-3 Multiple Family Residence District to B-1A Downtown Fringe Business District.

Stylski opened the public hearing period at 7:48 pm. Stylski closed the public hearing at 7:49 pm.

Nelson moved, seconded by Grell to recommend the Council approve the amendment to the Zoning Map for 323 4th Ave NE and 345 4th Ave NE from R-3 Multiple Family Residence District to B-1A Downtown Fringe Business District. Motion carried 6/0.

Public Hearing: Downtown Commercial 4th Preliminary Plat, and Final Plat (City Hall)

Westover stated the request is to combine all of the City owned property into one parcel. The preliminary plat shows the new property boundary that encompasses the existing City Hall property and the two parcels to the north. The plat removes the property lines between the two parcels along 4th Ave NE and the southern property line to allow for the police garage to be built. The plat is consistent with the City's Subdivision Ordinance.

Stylski opened the public hearing period at 7:50 pm.

Immel asked why the City chose the two parcels at 323 and 345 4th Ave NE to build the garage?

Westover explained because these two parcels are adjacent to the property the Police Department is presently on and they are owned by the City.

Stylski closed the public hearing at 7:53 pm.

Grell moved, seconded by Immel to recommend the Council approve the Downtown Commercial 4th Preliminary and Final Plats as presented. Motion carried 6/0.

OTHER BUSINESS / MISCELLANEOUS

City Council Update

Westover updated the Commission on the previous City Council meeting.

Parks, Trails, and Recreation Commission Update

Westover updated the Commission on the previous Parks, Trails, and Recreation Commission (PTRC) meeting.

ADJOURNMENT

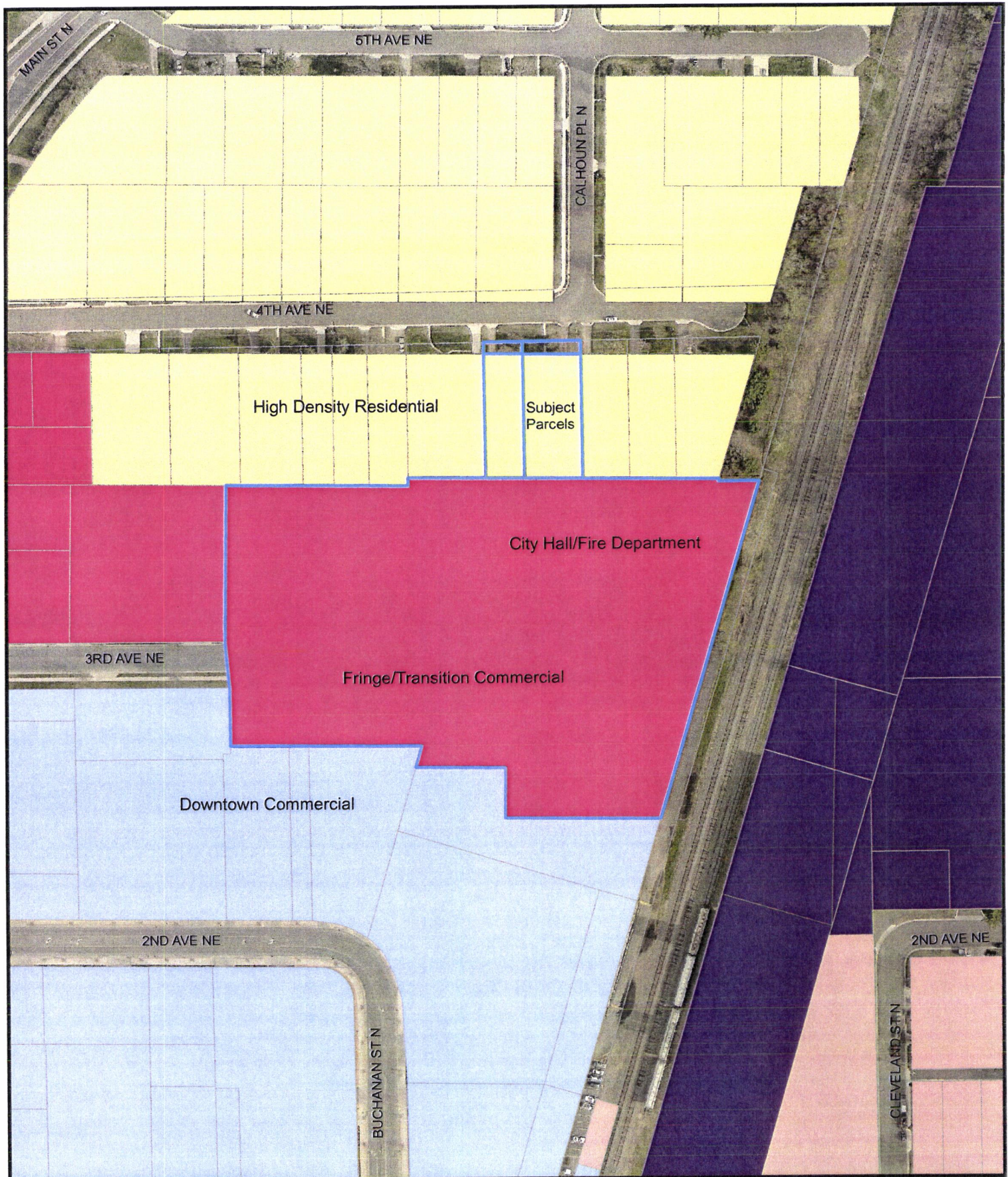
Nelson moved, seconded by Conley, to adjourn the meeting at 7:57 pm. The motion carried 6/0.

Mike Stylski
Cambridge Planning Commission Chair

ATTEST:

Marcia Westover
Community Development Director, City Planner

DRAFT



CAMBRIDGE
Minnesota's Opportunity Community®

300 Third Ave NE, Cambridge, MN 55008 ~ 763-689-3211
www.ci.cambridge.mn.us

**Future Land Use Map
Downtown Commercial 4th Plat**



This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources and is to be used for reference purposes only. The City of Cambridge does not warrant that the GIS data used to prepare the map are error free, and the City of Cambridge does not represent that the GIS data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City of Cambridge shall not be liable for any damages which arise out of the user's access or use of data provided.

**City of Cambridge
ORDINANCE NO. 648**

**AN ORDINANCE AMENDING THE FUTURE LAND USE MAP FROM HIGH DENSITY
RESIDENTIAL TO FRINGE/TRANSITION COMMERCIAL
(323 and 345 4th Ave NE (PIN: 150410690 and 150410660))**

WHEREAS, the tracts of land, hereinafter called the "tracts", lying and being in the City of Cambridge, County of Isanti and State of Minnesota, described as follows, to wit:

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwester Quarter; thence North 01 degrees 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet, more or less, to the westerly extension of the south line of the property described in Book 29 of Deeds, page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 813.54 feet, to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 50.37 feet; thence South 01 degrees 25 minutes 21 seconds East, a distance of 186.67 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 50.44 feet, more or less to its intersection with a line bearing South 01 degrees 24 minutes 27 seconds East from the point of beginning; thence North 01 degrees 24 minutes 27 seconds West, a distance of 185.36 feet to the point of beginning, LESS that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet to the westerly extension of the south line of the property described in Book 29 of Deeds, Page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 863.91 feet to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 75 feet; thence South 01 degrees 23 minutes 30 seconds East, a distance of 188.63 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 74.93 feet, more or less, to its intersection with a line bearing South 01 degrees 25 minutes 21 seconds East from the point of beginning; thence North 01 degrees 25 minutes 21 seconds West, a distance of 186.67 feet, more or less to the point of beginning, EXCEPTING that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

Subject to easements, restrictions, or reservations of record, if any.

are currently identified by the City of Cambridge, hereinafter called the "City", as High Density Residential; and

WHEREAS, the City of Cambridge has requested an amendment to the Future Land Use Map; and

WHEREAS, the applicant, has requested an amendment of the tracts from High Density Residential to Fringe/Transition Commercial; and

WHEREAS, the Planning Department has made a report pertaining to such amendment request, a copy of which review has been presented to the City Council of the City; and

WHEREAS, the Planning Commission of the City, on the 1st day of August, 2017, following proper notice, held and conducted a public hearing regarding the requested amendment, following which hearing such Planning Commission adopted a recommendation that such amendment be approved.

NOW, THEREFORE, the City Council of the City of Cambridge, Minnesota, ordains that the tracts described above are hereby amended to Fringe/Transition Commercial on the Future Land Use Map.

This ordinance shall become effective the day following publication of notice of its adoption.

Adopted this 21st day of August, 2017

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Date of Publication: August 30, 2017

6B(3)

Zoning Map Amendment

323 and 345 4th Ave NE (PIN: 150410690 and 150410660)

August 21, 2017

Prepared by: Marcia Westover, Community Development Director

Review

The City owns two properties just north of the City Hall/Fire Department. The current addresses are 323 and 345 4th Ave NE. The City is currently reviewing this area as a location for the police department garage.

The properties on 4th Ave NE are currently identified as R-3 Multiple Family Residence District on the Zoning Map. In order for the garage to be built on these two parcels, the Zoning Map and the Future Land Use Map need to be amended. In addition, a plat accompanies this request to combine these two parcels with the City Hall parcel. The entire parcel must be zoned the same. These parcels are directly adjacent to the City Hall parcel which is identified as B-1A Downtown Fringe Business District on the Zoning Map.

The City purchased these two properties to plan for the future of the NLX transit station that has the potential to be located in the City Center Mall. If the NLX station comes to Cambridge then the entire City Hall complex and the area along 4th Ave NE will likely change. At that time, a full rezoning amendment along 4th Ave NE would take place along with new planning efforts for the City Hall/NLX complex. In the meantime, only the two parcels proposed will be amended on the Zoning Map for the proposed police garage.

Planning Commission Action

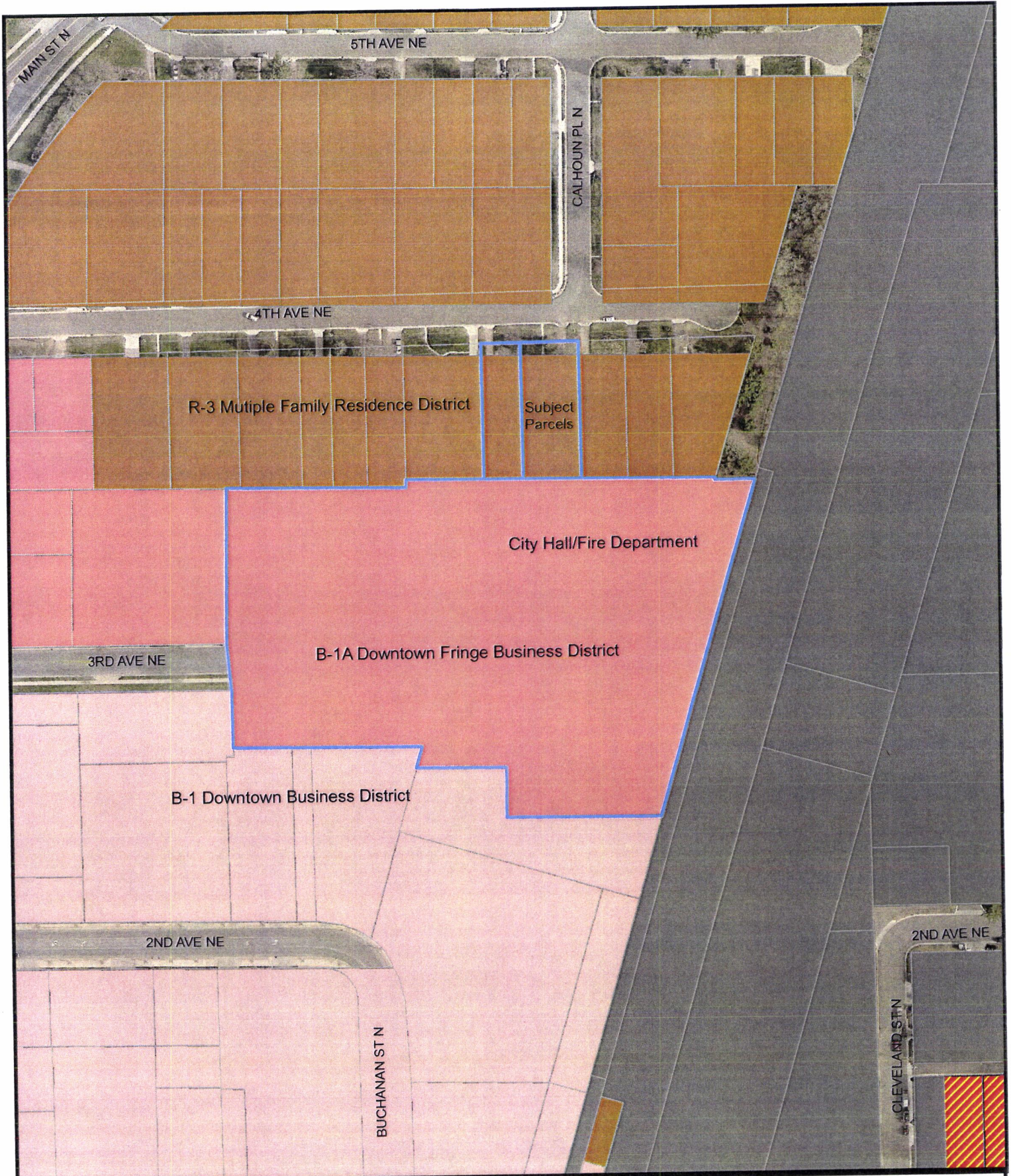
At their regular meeting on August 1, 2017, the Commission on a 6/0 vote recommended approval of the request subject to the conditions listed below.

City Council Action

Motion on the attached draft ordinance as may be amended by Council, recommending approval of the Zoning Map Amendment for the parcels located at 323 and 345 4th Ave NE (PIN: 150410690 and 150410660) from R-3 Multiple Family Residence District to B-1A Downtown Fringe Business District.

Attachments

1. Zoning Map
2. Draft Ordinance



300 Third Ave NE, Cambridge, MN 55008 - 763-689-3211
www.ci.cambridge.mn.us

**Zoning Map
 Downtown Commercial 4th Plat**



This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources and is to be used for reference purposes only. The City of Cambridge does not warrant that the GIS data used to prepare this map are error free, and the City of Cambridge does not represent that the GIS data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City of Cambridge shall not be liable for any damages which arise out of the user's access or use of data provided.

**City of Cambridge
ORDINANCE NO. 649**

**AN ORDINANCE AMENDING THE ZONING MAP FROM R-3 MULTIPLE FAMILY
RESIDENCE DISTRICT TO B-1A DOWNTOWN FRINGE BUSINESS DISTRICT
(323 and 345 4th Ave NE (PIN: 150410690 and 150410660))**

WHEREAS, the tracts of land, hereinafter called the "tracts", lying and being in the City of Cambridge, County of Isanti and State of Minnesota, described as follows, to wit:

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwester Quarter; thence North 01 degrees 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet, more or less, to the westerly extension of the south line of the property described in Book 29 of Deeds, page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 813.54 feet, to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 50.37 feet; thence South 01 degrees 25 minutes 21 seconds East, a distance of 186.67 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 50.44 feet, more or less to its intersection with a line bearing South 01 degrees 24 minutes 27 seconds East from the point of beginning; thence North 01 degrees 24 minutes 27 seconds West, a distance of 185.36 feet to the point of beginning, LESS that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet to the westerly extension of the south line of the property described in Book 29 of Deeds, Page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 863.91 feet to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 75 feet; thence South 01 degrees 23 minutes 30 seconds East, a distance of 188.63 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 74.93 feet, more or less, to its intersection with a line bearing South 01 degrees 25 minutes 21 seconds East from the point of beginning; thence North 01 degrees 25 minutes 21 seconds West, a distance of 186.67 feet, more or less to the point of beginning, EXCEPTING that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

Subject to easements, restrictions, or reservations of record, if any.

are currently identified by the City of Cambridge, hereinafter called the "City", as R-3 Multiple Family Residence District; and

WHEREAS, the City of Cambridge has requested an amendment to the Zoning Map;
and

WHEREAS, the applicant, has requested an amendment of the tracts from R-3 Multiple Family Residence District to B-1A Downtown Fringe Business District; and

WHEREAS, the Planning Department has made a report pertaining to such amendment request, a copy of which review has been presented to the City Council of the City; and

WHEREAS, the Planning Commission of the City, on the 1st day of August, 2017, following proper notice, held and conducted a public hearing regarding the requested amendment, following which hearing such Planning Commission adopted a recommendation that such amendment be approved.

NOW, THEREFORE, the City Council of the City of Cambridge, Minnesota, ordains that the tracts described above are hereby amended to B-1A Downtown Fringe Business District on the Zoning Map.

This ordinance shall become effective the day following publication of notice of its adoption.

Adopted this 21st day of August, 2017

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Date of Publication: August 30, 2017

Prepared by: Marcia Westover, Community Development Director

Review

The City owns two properties just north of the City Hall/Fire Department. The current addresses are 323 and 345 4th Ave NE. The City is currently reviewing this area as a location for the police department garage.

The request is to combine all of the city owned property into one parcel. The attached preliminary plat shows the new property boundary that encompasses the existing City Hall property and the two parcels to the north. The plat removes the property lines between the two parcels along 4th Ave NE and the southern property line to allow for a garage to be built. The plat is consistent with the City's Subdivision Ordinance. A Zoning Map amendment and a Future Land Use Map amendment accompany this request.

Planning Commission Action

At their regular meeting on August 1, 2017, the Commission on a 6/0 vote recommended approval of the request subject to the conditions listed below.

City Council Action

Motion on the attached draft resolution as may be amended by the Council, recommending approval of the Preliminary Plat for Downtown Commercial 4th Plat.

Attachments

1. Preliminary Plat
2. Draft Resolution

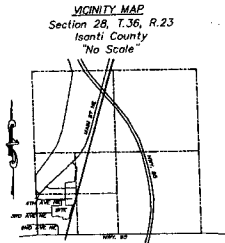
Preliminary Plat of
DOWNTOWN COMMERCIAL 4TH PLAT

SEC. 28, TWP. 36, RNG. 23
 ISAANTI COUNTY

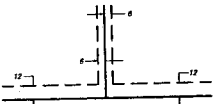


OWNER
 CITY OF CAMBRIDGE
 300 3RD AVE NE
 CAMBRIDGE, MN 55008

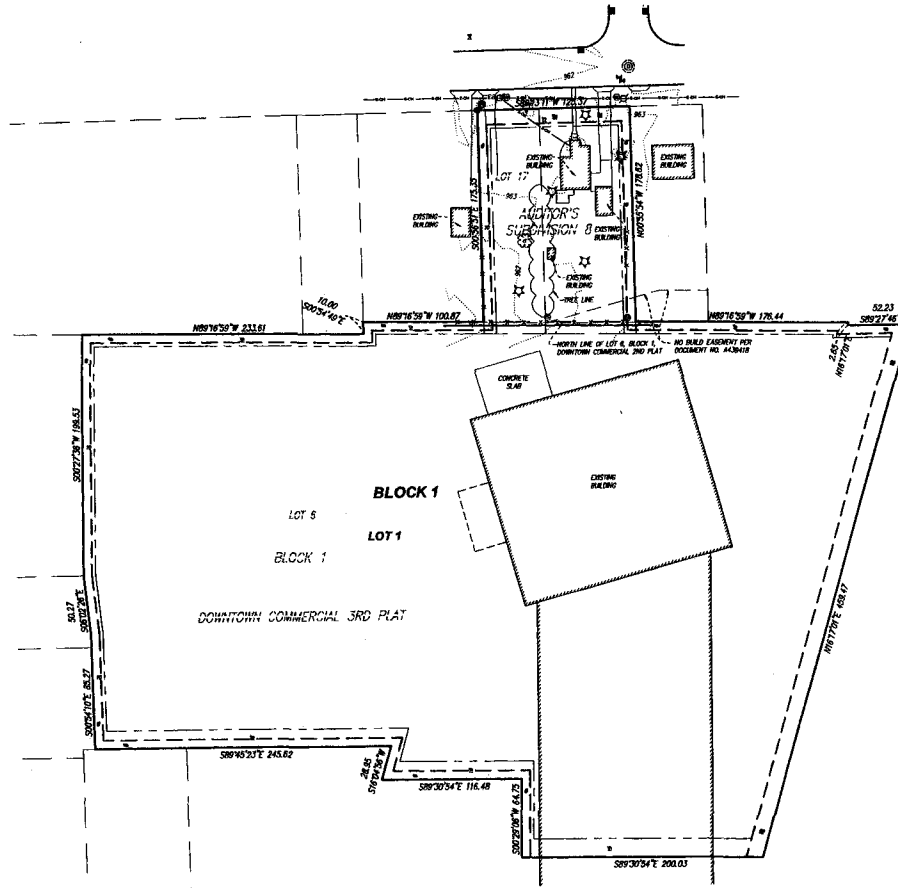
LOT AREA
 266,878 sq. ft. / 6.13 Acres



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS



BEING 6 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES,
 AND 12 FEET IN WIDTH, AND ADJOINING STREET AND REAR
 LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.



LEGAL DESCRIPTION

Lots 6, Block 1, PER PLAT OF DOWNTOWN COMMERCIAL 3RD PLAT, according to the plat of record thereof, Isanti County, Minnesota.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 01 degree 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.03 feet, more or less, to the westerly extension of the north line of the property described in Book 29 of Deeds, page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 813.54 feet, to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 50.37 feet; thence South 01 degree 25 minutes 21 seconds East, a distance of 188.67 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 50.44 feet, more or less, to its intersection with a line bearing South 01 degree 24 minutes 27 seconds East from the point of beginning; thence North 01 degree 24 minutes 27 seconds West, a distance of 183.36 feet to the point of beginning. LESS that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 01 degree 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.03 feet to the westerly extension of the south line of the property described in Book 29 of Deeds, page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 863.81 feet to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 75 feet; thence South 01 degree 23 minutes 30 seconds East, a distance of 188.63 feet; thence North 88 degrees 44 minutes 35 seconds West, a distance of 74.83 feet, more or less, to its intersection with a line bearing South 01 degree 25 minutes 21 seconds East from the point of beginning; thence North 01 degree 25 minutes 21 seconds West, a distance of 188.67 feet, more or less to the point of beginning. EXCEPTING that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

Subject to easements, restrictions, or reservations of record, if any.

ZONING DISTRICT

DOWNTOWN FRINGE BUSINESS DISTRICT (B1-A)

LOT REQUIREMENTS

- Minimum Front Yard Setback 12 feet
- Minimum Side Yard Setback 10 feet
- Minimum Rear Yard Setback 15 feet

LEGEND

- DENOTES FOUND IRON PIPE
- ⊗ DENOTES EXISTING LIGHT POLE
- ⊙ DENOTES STORM MANHOLE
- DENOTES EXISTING CATCH BASIN
- ⊠ DENOTES EXISTING WATER VALVE
- ⊟ DENOTES EXISTING POWER POLE



Resolution No. R17-053

**RESOLUTION APPROVING A PRELIMINARY PLAT
DOWNTOWN COMMERCIAL 4TH PLAT
(City Hall-300 3rd Ave NE)**

WHEREAS, the City of Cambridge, 300 3rd Ave NE, Cambridge, MN 55008, has requested approval of a Preliminary Plat on the following described property:

Lots 6, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT, according to the plat of record thereof, Isanti County, Minnesota.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet, more or less, to the westerly extension of the south line of the property described in Book 29 of Deeds, page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 813.54 feet, to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 50.37 feet; thence South 01 degrees 25 minutes 21 seconds East, a distance of 186.67 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 50.44 feet, more or less to its intersection with a line bearing South 01 degrees 24 minutes 27 seconds East from the point of beginning; thence North 01 degrees 24 minutes 27 seconds West, a distance of 185.36 feet to the point of beginning, LESS that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet to the westerly extension of the south line of the property described in Book 29 of Deeds, Page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 863.91 feet to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 75 feet; thence South 01 degrees 23 minutes 30 seconds East, a distance of 188.63 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 74.93 feet, more or less, to its intersection with a line bearing South 01 degrees 25 minutes 21 seconds East from the point of beginning; thence North 01 degrees 25 minutes 21 seconds West, a distance of 186.67 feet, more or less to the point of beginning, EXCEPTING that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

Subject to easements, restrictions, or reservations of record, if any.

WHEREAS, the Planning Commission of the city, on the 1st day of August, 2017, after proper notice, held a public hearing and discussed the Downtown Commercial 4th Plat Preliminary Plat request; and

WHEREAS, the Planning Commission recommended that the Downtown Commercial 4th Plat Preliminary Plat be approved and brought forward to City Council for consideration; and

WHEREAS, it is found that such plat is in compliance with the Cambridge Zoning Ordinance and Subdivision Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, hereby approves the Downtown Commercial 4th Plat Preliminary Plat.

Adopted this 21st day of August, 2017.

Marlys A. Palmer, Mayor

ATTEST: _____
Lynda J. Woulfe, City Administrator

Prepared by: Marcia Westover, Community Development Director

Review

The City owns two properties just north of the City Hall/Fire Department. The current addresses are 323 and 345 4th Ave NE. The City is currently reviewing this area as a location for the police department garage.

The request is to combine all of the city owned property into one parcel. The preliminary plat accompanies this request. The preliminary and final plats can be reviewed simultaneously when no new infrastructure is required. The plat is consistent with the City's Subdivision Ordinance. A Zoning Map amendment and a Future Land Use Map amendment also accompany this request.

Planning Commission Action

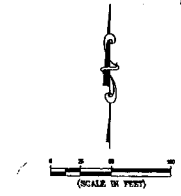
Motion on the attached draft resolution as may be amended by Council, recommending approval of the Final Plat for the Downtown Commercial 4th Plat.

Attachments

1. Final Plat
2. Draft Resolution

DOWNTOWN COMMERCIAL 4TH PLAT

SEC. 28, TWP. 36, RANG. 23
ISANTI COUNTY



KNOW ALL PERSONS BY THESE PRESENTS, that the City of Cambridge, the owner of the following described property situated in the County of Isanti, State of Minnesota, is-wit:

Lots 6, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT, according to the plat of record thereof, Isanti County, Minnesota.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows is-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter, thence North 01 degree 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet, more or less, to the westerly extension of the south line of the property described in Book 29 of Deeds, page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 813.54 feet, to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 50.37 feet; thence South 01 degree 25 minutes 21 seconds East, a distance of 186.67 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 50.44 feet, more or less to its intersection with a line bearing South 01 degree 24 minutes 27 seconds East from the point of beginning; thence North 01 degree 24 minutes 27 seconds West, a distance of 185.36 feet, to the point of beginning, LESS that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows is-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter, thence North 01 degree 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet to the westerly extension of the south line of the property described in Book 29 of Deeds, page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 813.54 feet to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 75 feet; thence South 01 degree 23 minutes 30 seconds East, a distance of 186.63 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 74.93 feet, more or less, to its intersection with a line bearing South 01 degree 25 minutes 21 seconds East from the point of beginning; thence North 01 degree 25 minutes 21 seconds West, a distance of 186.67 feet, more or less to the point of beginning, EXCEPTING that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

Subject to assessments, restrictions, or reservations of record, if any

Has caused the same to be surveyed, platted and known as DOWNTOWN COMMERCIAL 4TH PLAT, and does hereby donate and dedicate to the public for public use forever the easements as shown on this plat for public utility and/or drainage purposes only.

In witness whereof, the City of Cambridge, has caused these presents to be signed by its proper officer this _____ day of _____, 20__.

SIGNATURE

PRINTED NAME AND TITLE

STATE OF MINNESOTA
COUNTY OF _____
The foregoing instrument was acknowledged before me this _____ day of _____, 20__ by Proper Officer, City of Cambridge.

SIGNATURE (DO NOT USE STAMP)

PRINTED NAME AND TITLE
Notary Public, _____ County, Minnesota
My commission expires _____

I hereby certify that I have surveyed and plotted or directly supervised the surveying and plotting of the land described on this plat; that this plat is a correct representation of the boundary survey; all mathematical data and labels are correctly designated on the plat; all monuments depicted on the plat have been or will be correctly set within one year; all water boundaries and wet lands on or of this date are shown and labeled; and all public ways are shown and labeled; and that there are no wet lands, as defined in MS 505.01, Subd. 3, or public highways to be designated other than as shown.

Kyle J. Roddy
MN Licensed Surveyor No. 42627

STATE OF MINNESOTA
COUNTY OF _____
The foregoing Surveyor's Certificate by Kyle J. Roddy, Minnesota License No. 42627, was acknowledged before me this _____ day of _____, 20__.

SIGNATURE (DO NOT USE STAMP)

PRINTED NAME
Notary Public, _____ County, Minnesota
My commission expires _____

I hereby certify that this plat has been checked and recommended for approval as to compliance with Chapter 505, Minnesota Statutes this _____ day of _____, 20__.

Isanti County Surveyor
Minn. License No. _____
This plat was recommended for approval this _____ day of _____, 20__.

Cambridge City Engineer
Approved by the Planning Council, City of Cambridge, Minnesota this _____ day of _____, 20__.

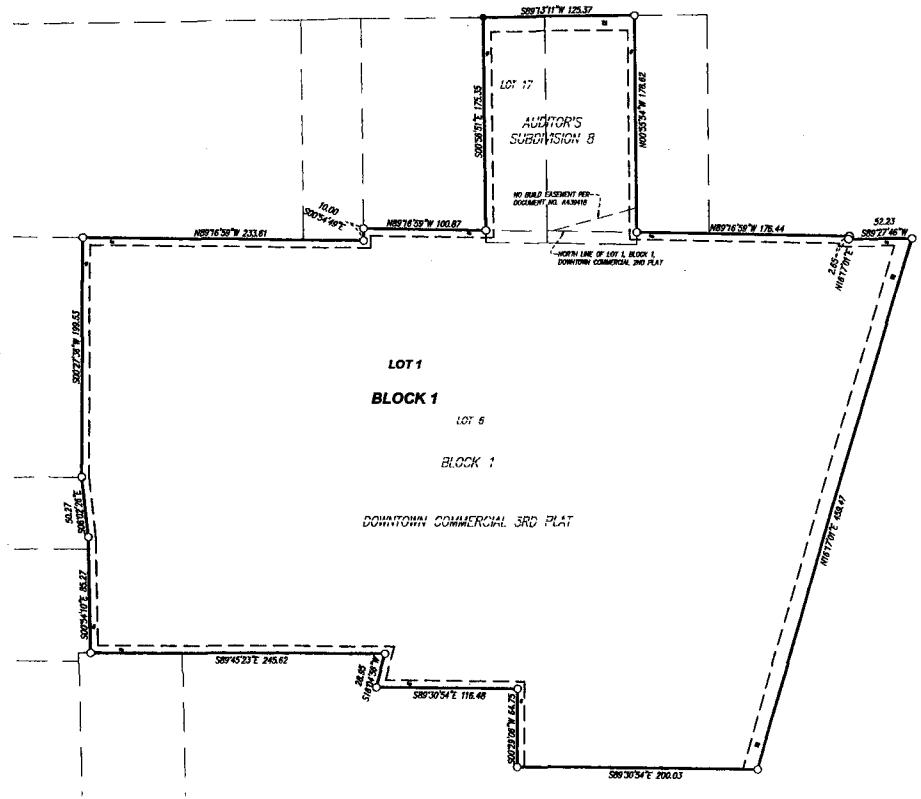
Chairperson

Secretary

Approved by the City Council, City of Cambridge, Minnesota this _____ day of _____, 20__ and is in compliance with the provisions of Chapter 505.01, Subdivision 2, Minnesota Statutes.

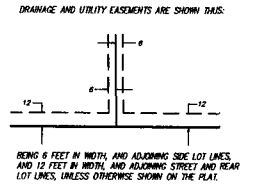
Mayor

City Administrator



LEGEND
○ DENOTES FOUND IRON PIPE
● DENOTES SET IRON PIPE

BEARING NOTE
FOR THE PURPOSES OF THIS PLAT, THE WEST LINE OF THE SW 1/4 OF SW 1/4 IS ASSUMED TO BEAR NORTH 01 DEGREES 22 MINUTES 25 SECONDS WEST. (ISANTI COUNTY HAIN-14083 1996 ADJ.)



I hereby certify that the taxes for the year _____ on the property described herein have been paid and that there are no delinquent taxes and transfer entered on this _____ day of _____, 20__.

Isanti County Auditor-Treasurer
By _____ Deputy

I hereby certify that this instrument was filed in the Office of the County Recorder for record on this _____ day of _____, 20__ at _____ o'clock _____ M. and was duly recorded in the Isanti County Records as Document No. _____.

Isanti County Recorder



Resolution No. R17-054

**RESOLUTION APPROVING A FINAL PLAT
DOWNTOWN COMMERCIAL 4TH PLAT
(City Hall-300 3rd Ave NE)**

WHEREAS, the City of Cambridge, 300 3rd Ave NE, Cambridge, MN 55008, has requested approval of a Final Plat on the following described property:

Lots 6, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT, according to the plat of record thereof, Isanti County, Minnesota.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet, more or less, to the westerly extension of the south line of the property described in Book 29 of Deeds, page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 813.54 feet, to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 50.37 feet; thence South 01 degrees 25 minutes 21 seconds East, a distance of 186.67 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 50.44 feet, more or less to its intersection with a line bearing South 01 degrees 24 minutes 27 seconds East from the point of beginning; thence North 01 degrees 24 minutes 27 seconds West, a distance of 185.36 feet to the point of beginning, LESS that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

AND

That part of Lot 17 and 18, Auditor's Subdivision No. 8, Village of Cambridge, also described as part of the Southwest Quarter of the Southwest Quarter, Section 28, Township 36, Range 23, Isanti County, Minnesota, described as follows to-wit: Commencing at the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 25 seconds West, assumed bearing along the west line of said Southwest Quarter of the Southwest Quarter, a distance of 1102.05 feet to the westerly extension of the south line of the property described in Book 29 of Deeds, Page 267; thence North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 863.91 feet to the point of beginning; thence continuing North 88 degrees 45 minutes 35 seconds East, assumed bearing along the south line of said Southwest Quarter of the Southwest Quarter, a distance of 75 feet; thence South 01 degrees 23 minutes 30 seconds East, a distance of 188.63 feet; thence North 89 degrees 44 minutes 35 seconds West, a distance of 74.93 feet, more or less, to its intersection with a line bearing South 01 degrees 25 minutes 21 seconds East from the point of beginning; thence North 01 degrees 25 minutes 21 seconds West, a distance of 186.67 feet, more or less to the point of beginning, EXCEPTING that part of the above described property lying southerly of a line drawn parallel with and 10 feet north of the north line of Lot 1, Block 1, DOWNTOWN COMMERCIAL 2ND PLAT.

Subject to easements, restrictions, or reservations of record, if any.

WHEREAS, the Planning Commission of the city, on the 1st day of August, 2017, held a meeting and discussed the Downtown Commercial 4th Plat Final Plat request; and

WHEREAS, the Planning Commission recommended that the Downtown Commercial 4th Plat Final Plat be approved and brought forward to City Council for consideration; and

WHEREAS, it is found that such plat is in compliance with the Cambridge Zoning Ordinance and Subdivision Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, hereby approves the Downtown Commercial 4th Plat Final Plat.

Adopted this 21st day of August, 2017.

Marlys A. Palmer, Mayor

ATTEST: _____
Lynda J. Woulfe, City Administrator

7A Approval of Updates to AWAIR Section of Safety & Health Manual August 21, 2017

Prepared by: Timothy Dwyer – Chief of Police / Safety Committee Member

Background:

On January 24, 2017, the City of Cambridge Safety Committee conducted a full review of our AWAIR (A Workplace Accident and Injury Reduction) Program. Working with our safety consultant, Douglas Holm of KDH Safety LLC, our team suggested and drafted various changes and updates to the AWAIR policies to keep us in compliance with current standards. Since that time, we have met to ensure these policies are in line with other sections of our City Safety Manual. We are now prepared to submit these documents to the City Council for final approval and adoption. Attached you will find the suggested changes and updates to the AWAIR section of the manual.

Requested Council Action:

City Council approval and adoption of the 2017 updates and changes to the AWAIR section of the City of Cambridge Safety Manual.

Attachments: Draft City of Cambridge AWAIR Program updates



AWAIR Program

A Workplace Accident and Injury Reduction Program

Revision Date If Approved: September 5, 2017
F:/Administration/HR/Safety/SafetyManuals/AWAIR/2017

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The City of Cambridge's AWAIR (A Workplace Accident and Injury Reduction) Program is reviewed on an annual basis.

Date Reviewed		Reviewed by:	Reviewed by:
	2017		
	2018		
	2019		
	2020		
	2021		
	2022		
	2023		
	2024		
	2025		
	2026		
	2027		
	2028		
	2029		
	2030		

See Section 9 for Details

Section 1: Introduction

In 1990, the state of Minnesota amended the Occupational Safety and Health Act. Minnesota Statutes Chapter 182.653 subd.8 requires employers in certain industries to develop written, comprehensive workplace safety and health programs which is based on the NAICS (North American Industry Classification System) system. This legislation is known as A Workplace Accident and Injury Reduction (AWAIR) Act. Programs developed to comply with the act are known as AWAIR programs. The requirements of the act are as follows:

1. how managers, supervisors and employees are responsible for implementing the program and how continued participation of management will be established, measured and maintained;
2. the methods used to identify, analyze and control new or existing hazards, conditions and operations;
3. how the plan will be communicated to all affected employees so that they are informed of work-related hazards and controls;
4. how workplace accidents will be investigated and corrective action implemented; and
5. how safe work practices and rules will be enforced

We, the employer, shall conduct and document a review of the workplace accident and injury reduction program at least annually and document how procedures set forth in the program are met.

MNOSHA has adopted a list of NAICS codes that we have determined to exist within our jurisdiction as a public entity. These departments are under our blanket AWAIR program. The NAICS codes for the departments under our AWAIR Program are as follows:

• City/Utility Administration	9211xx
• Police Department	922120
• Fire Department	922160
• Parks and Recreation	924120
• Street Department	237310
• Wastewater (Sewer Treatment) Utility	221320
• Water Utility	221310
• Air Ports	488190
• Liquor (Retail Sales)	445310
• Public Housing	62422

Section 2: Goals and Objectives

Central to our AWAIR program are the goals and objectives we, as an organization, have set for our overall safety and health program. The goals establish the direction for our program and state what we are attempting to achieve through this program. Our goals are generally challenging to reach or complete, but are also possible to achieve. The goals are specific to our

city. Our objectives are specific actions that we will be taking to attempt to achieve those goals. Our objectives can either be measured or demonstrated.

Goal 1: ~~We will reduce our injury and illness rate by 10 percent by 2010, using 2006 as the baseline.~~ **We will reduce our total incurred losses by 10% by 2020, using 2016 as a baseline.**

Objectives:

1. We will address all employee safety issues in a timely manner, i.e., hazards that potentially pose an imminent danger of death or serious physical injury will be initially addressed within one shift and other hazards will be initially addressed within one week.
2. We will perform a monthly safety inspection of all departments and will take corrective action or begin investigating long-term solutions for all hazards identified during the inspection within one week.
3. We will investigate all accidents and near-miss events and will take corrective action within 24 hours to prevent a recurrence.

Goal 2: ~~We will establish a company culture that is committed to workplace safety.~~ **We will conduct safety briefings prior to high risk activities.**

Objectives:

1. We will conduct regular safety meetings **and safety committee meetings** at least on a quarterly basis, to inform employees about specific workplace safety and health issues, and to build an overall awareness of employee safety and health.
2. We will actively enforce all safety rules throughout the ~~company:~~ **city.**

Section 3: Roles and Responsibilities

For everyone in the organization:

All employees, including supervisors and managers, must follow all safety rules at all times.

For employees:

1. Employees must promptly report any safety and health hazards they observe to their supervisor or safety committee representative.
2. An employee's first priority is to perform each job task safely. If an employee is unsure how to perform the task safely, he or she must consult with their supervisor.
3. Employees must wear personal protective equipment as required for their protection and maintain the equipment in a sanitary manner.

4. Employees must report all accidents and near misses, to their supervisor immediately upon occurrence.

For supervisors:

1. Supervisors must discuss any current safety issues with their employees at the beginning of all regularly scheduled staff safety meetings or shop meetings.
2. Supervisors will address all safety concerns raised by staff by initially investigating the issue, determining if the concern is valid and taking appropriate corrective action whenever necessary. Corrective action can include ordering new equipment, issuing maintenance work orders or consulting with the safety director, the safety committee or upper management.
3. Immediately upon learning of an accident or near miss, the supervisor must initiate an investigation and submit the completed accident investigation report to the safety ~~director~~. **lead.**
4. Supervisors will actively and positively participate in all safety committee inspections of their assigned areas.
5. The ~~safety director~~ **department supervisor** will recommend improvements in physical plant, machinery, equipment, raw materials and personal protective equipment to management, supervision and the safety committee.

For safety directors- leads:

1. The safety ~~director~~ **lead** will serve as the lead person in the organization for safety and health issues and will serve as an ex officio member of the safety committee.
2. The safety ~~director~~ **lead** must review all First Reports of Injury and accident investigation reports with the safety committee and take appropriate action to prevent recurrence.
3. The safety ~~director~~ **lead** will conduct all safety training required by regulation or identified by management, supervision or the safety committee as a need to assure a safe workplace.
4. ~~The safety director will recommend improvements in physical plant, machinery, equipment, raw materials and personal protective equipment to management, supervision and the safety committee.~~

For safety committees:

1. The safety committee will conduct at least quarterly meetings and conduct area inspections to review accident reports, identify hazards and address any and all safety concerns raised by employees, first-line supervision or the safety ~~director~~. **lead.**
2. The safety committee will review the AWAIR program at least annually and make recommendations concerning updates and revisions to the program to senior management and the safety ~~director~~. **lead.**

3. Safety committee members each represent their particular work area and, therefore, should address all safety concerns brought to them by their coworkers. These concerns should be handled by initially investigating the issue with the area supervisor to determine if the concern is valid and then, as necessary and appropriate, bring the issue to the safety ~~director~~ **lead** or the full safety committee.

For management:

1. Managers will communicate to all employees and supervisors the importance of worker safety and health throughout the organization.
2. Management shall review all safety concerns brought forward by ~~the safety director~~ **city employees**, the safety committee or first-line supervision and take appropriate action.
3. Top management shall review the AWAIR program and any recommended revisions from the safety committee at least annually, make the appropriate revisions and work with the safety ~~director~~ **lead**, the safety committee and first-line supervision to communicate the revisions throughout the organization.
4. Management will provide the resources to improve safety and health throughout the entire organization. This includes providing employees and supervisors with the authority to identify and correct hazards, the budget to purchase new equipment if necessary or make repairs, the training necessary to work safely and to recognize hazards, and the systems to get repairs made, materials ordered and other improvements accomplished. Management also establishes the importance of the AWAIR program, both by the priority they give workplace safety and health issues and by the example they set by initiating safety and health improvements, correcting hazards, enforcing safety rules, rewarding excellent performance in safety and health, and by following all safety rules.

Section 4: Hazard Identification, Analysis and Control

The City of Cambridge will use the following steps to identify hazards:

- Walk-around inspections by first-line supervisors, management or the safety committee.
- Job or Safety hazard analyses of different parts of the operation
- Inspections done on a regular basis to identify newly developed hazards or those previously missed.
- Job hazard identification checklists.
- Employee reporting of workplace safety and health hazards
- Employee hazard abatement suggestions
- Have an outside organization conduct hazard identification inspections
- Preventative maintenance inspections
- Engineering controls
- Administrative controls
- Personal Protective Equipment

Section 5: Communication

All managers, **safety leads**, and supervisors are responsible for communicating with all workers about occupational safety and health in a form readily understandable by all workers. Our communication system encourages all workers to inform their managers and supervisors about workplace hazards without fear of reprisal.

Our communication system includes one or more of the following checked items:

- New worker orientation including a discussion of safety and health policies and procedures
- Review of our Program
- Training programs
- Regularly scheduled safety meetings
- Posted or distributed safety information
- A system for workers to anonymously inform management about workplace hazards.

Section 6: Contractors Duties

All contractors shall follow any and all Minnesota OSHA, Federal OSHA, MnDOT, MPCA, and other regulatory agencies rules that pertain to their work sites in the State of Minnesota.

All contractors shall be responsible for initiating, maintaining and supervising safety and health related policies, programs and work practices in connection with the performance of contractual work.

Duties To Subcontractors

Contractors that use sub-contractors shall be responsible for communicating any and all safety and health related information to those subcontractors and shall ensure that subcontractors initiate, maintain and supervise safety and health related polices, programs and work practices while performing subcontracted work.

Imminent Danger

In the event of an Imminent Danger situation, The City of Cambridge reserves that right to suspend contracted work if said work exposes the employees of either employer to imminent danger.

Imminent Danger definition per MN OSHA:

Imminent danger situations are given top priority. An imminent danger is any condition or practice that presents a substantial probability that death or serious physical harm could occur immediately or before the danger can be eliminated through normal enforcement procedures. MNOSHA becomes aware of these situations through reports received from employees, the general public or direct observation by an investigator.

If an imminent danger situation is identified, the safety and health investigator will ask the employer to voluntarily eliminate the hazard and to remove the endangered employees from

exposure. If the employer fails to do this, MNOSHA may "red tag" the equipment or job site for 72 hours.

Section 7: Accident Investigation

Procedures for investigating workplace accidents, hazardous substance exposures, and near misses include:

1. Interviewing injured workers and witnesses;
2. Examining the workplace for factors associated with the accident/exposure;
3. Determining the cause of the accident/exposure;
4. Taking corrective action to prevent the accident/exposure from re-occurring; and
5. Recording the findings and actions taken. It should not be to affix blame.

Each contributing factor should be traced back to its root cause. A written report that describes the accident, its causes and recommendations for corrective action and prevention will be prepared and presented to management.

The ultimate goal of the investigation is to determine the basic and root causes, and to determine appropriate corrective action so the incident does not happen again. To simply attribute an accident to "employee error," without further consideration of the basic causes, deprives the organization of the opportunity to take real preventive action. Possible use of engineering controls, improved work practices and administrative controls should be considered to help employees do their jobs safely. Management practices may also be considered as a possible basic factor.

Figure 2: Accident and Injury Flowchart

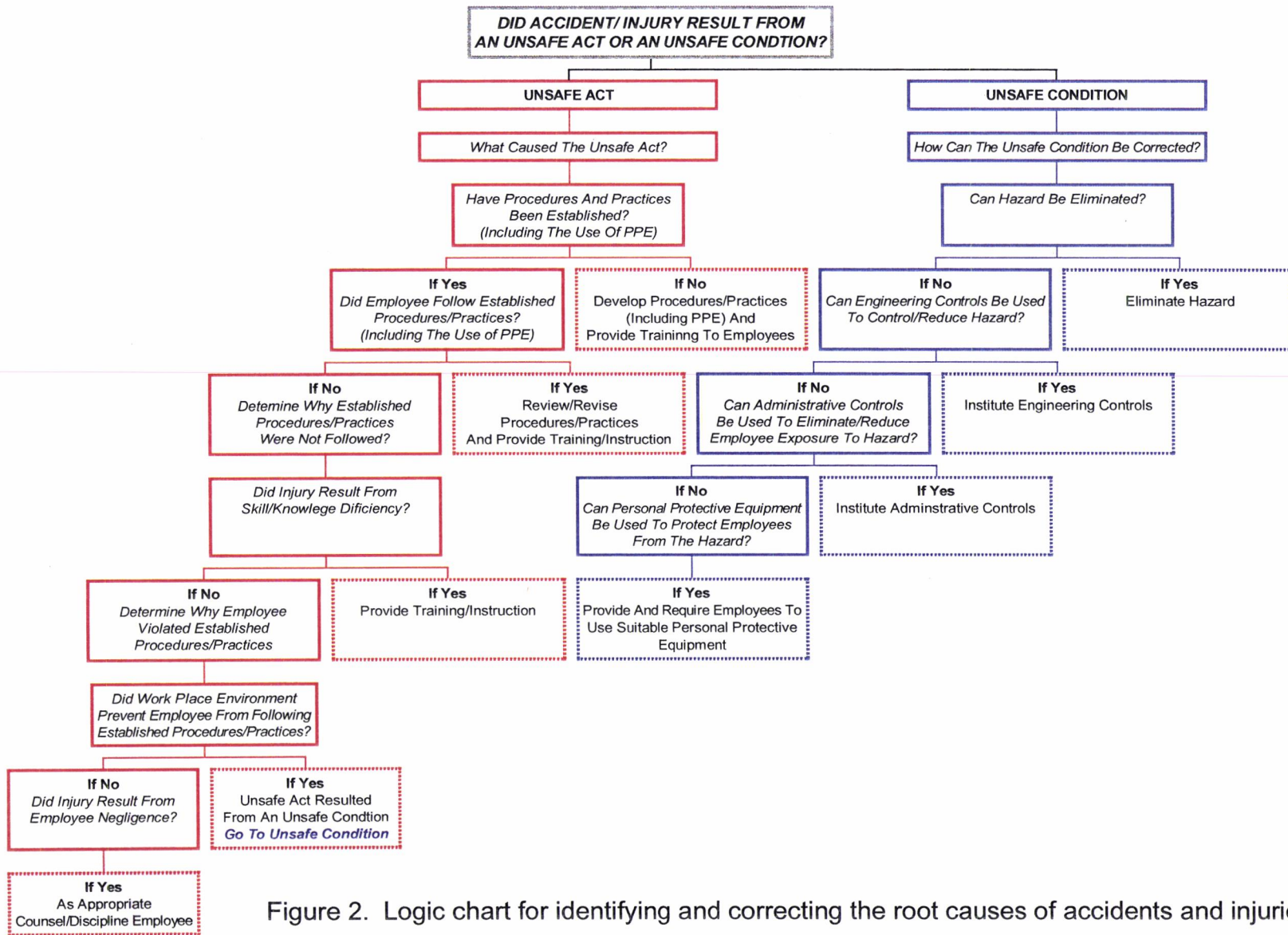


Figure 2. Logic chart for identifying and correcting the root causes of accidents and injuries.

Section 8: Enforcement of Safety and Health Programs

Enforcement of safe work practices should be fair, consistent throughout the organization, and based on established policy which can be found in our Employee Handbook. Management and supervision should be conscious of the examples they set for the workplace and should obey the same rules as the rest of the workforce.

Unsafe or unhealthy work action by all employees shall be corrected in a timely manner based on the severity of the hazards. The enforcement of the program is based on the disciplinary guidelines outlined in the City's personnel policies or union contract that consist of:

1. Verbal warning,
2. Written warning,
3. Suspension, or
4. Termination.

Not only should negative behavior be discouraged, but positive behavior should be reinforced as well. Exceptional performance or efforts in workplace safety and health will be recognized by the organization.

Section 9: Program Review

The AWAIR Act requires employers to review the entire program at least annually and document the findings. Program review is vital, because it serves as a check to see if the organization is making progress towards its goal of creating a safer, healthier workplace for all employees and the annual review keeps the program fresh, accurate and an integral part of the organization.

Section 10: Safety Committees

The safety committee will hold regularly scheduled meetings unless otherwise provided in a collective bargaining agreement.

Employee safety committee members will be appointed in accordance with the Safety and Health program manual. Duties that safety committee members can assume include:

- participating in regular walk around inspections;
- training new employees about safe working procedures;
- performing job hazard analyses (JHAs);
- providing input for the creation of workplace safety and health rules;
- presenting safety and health information at regularly scheduled staff safety meetings;

- assisting in accident investigations; and bringing employee safety and health concerns and complaints to supervision and management for correction

Safety committee members will be able to perform their duties without fear of discrimination or retaliation by management.

**7B(1)
CUP Request for Multiple-Family Dwelling
Main Street Flats**

August 21, 2017

Prepared by: Marcia Westover, Community Development Director

Review

Main Street Flats, LP, is requesting is to build a two-story 28 unit multiple family dwelling on the corner of Main St. N and 3rd Ave NE. (just west of LHB, Inc. and the McKinnis and Doom building). Three (3) existing homes, a storage unit building, and an old gas station building will be removed as part of this project. The applicant is working with the Minnesota Pollution Control Agency (MPCA) to mitigate any potential soil contamination from the former gas station.

The properties are currently zoned B-1A Downtown Fringe Business district. Multiple Family Dwelling units are allowed in the B-1A Downtown Fringe Business district through a Conditional Use Permit (CUP). The purpose of the CUP is to provide for an orderly arrangement of compatible building and land uses and for proper locations of all types of uses required by the City. Each type of use that is allowed is listed as permitted in one or more zoning district. In addition to those uses classified as permitted, there are certain additional uses which may be allowed because of their unusual characteristics or the service they provide the public. Conditional uses require particular considerations as to their proper location in relation to adjacent established or intended use and the planned development of the community.

Typically, (multiple family) dwellings are not allowed in business districts. The B-1A Downtown Fringe zoning district is the only commercial district that allows multi-family dwellings through the CUP process. The downtown fringe district is intended to provide an area around the Downtown Business District that will contain a broad range of services and goods primarily for one-stop shopping trips by automobile.

The location of the proposed multiple family dwelling is on the fringe and also adjacent to the R-3 Multiple Family zoning district along 4th Ave NE. The transition here from downtown to multi-family is harmonious with the intentions of the community and the Comprehensive Plan.

The Comprehensive Plan identifies that safe, affordable, and available housing is necessary to every community. In order to encourage growth in the population and local economy, additional housing may be needed. In this case, the site is a redevelopment of existing substandard housing and the redevelopment will remove blighting influences and replace it with a project that meet community needs (compatible with the Comprehensive Plan Housing Goal 2, Policy 2.2).

The proposed project will provide housing that is close to the downtown and conveniences associated with it (shopping, dining, professional services, banking). In addition, if the NLX station moves into the City Center mall, this project will provide transit oriented housing.

Planning Commission Action

At their regular meeting on August 1, 2017, the Commission on a 6/0 vote recommended approval of the request subject to the conditions listed below.

City Council Action

Motion on the attached draft resolution as may be amended by the Council, recommending approval of a Conditional Use Permit for a Multiple Family Dwelling in the B-1A zoning district. The conditions identified below must be met:

1. A Site Plan Review application must be submitted, reviewed, and approved by staff prior to building permit application.
2. During Site Plan Review, all regulations of the City's Zoning Code will be reviewed and the applicant will be required to satisfactorily meet the code. This includes, but is not limited to, landscaping, lighting, parking, screening, stormwater management, and exterior materials.

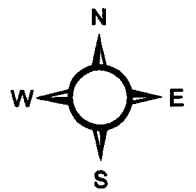
Attachments

1. General Location Map
2. Site Plan (preliminary)
3. Draft Resolution

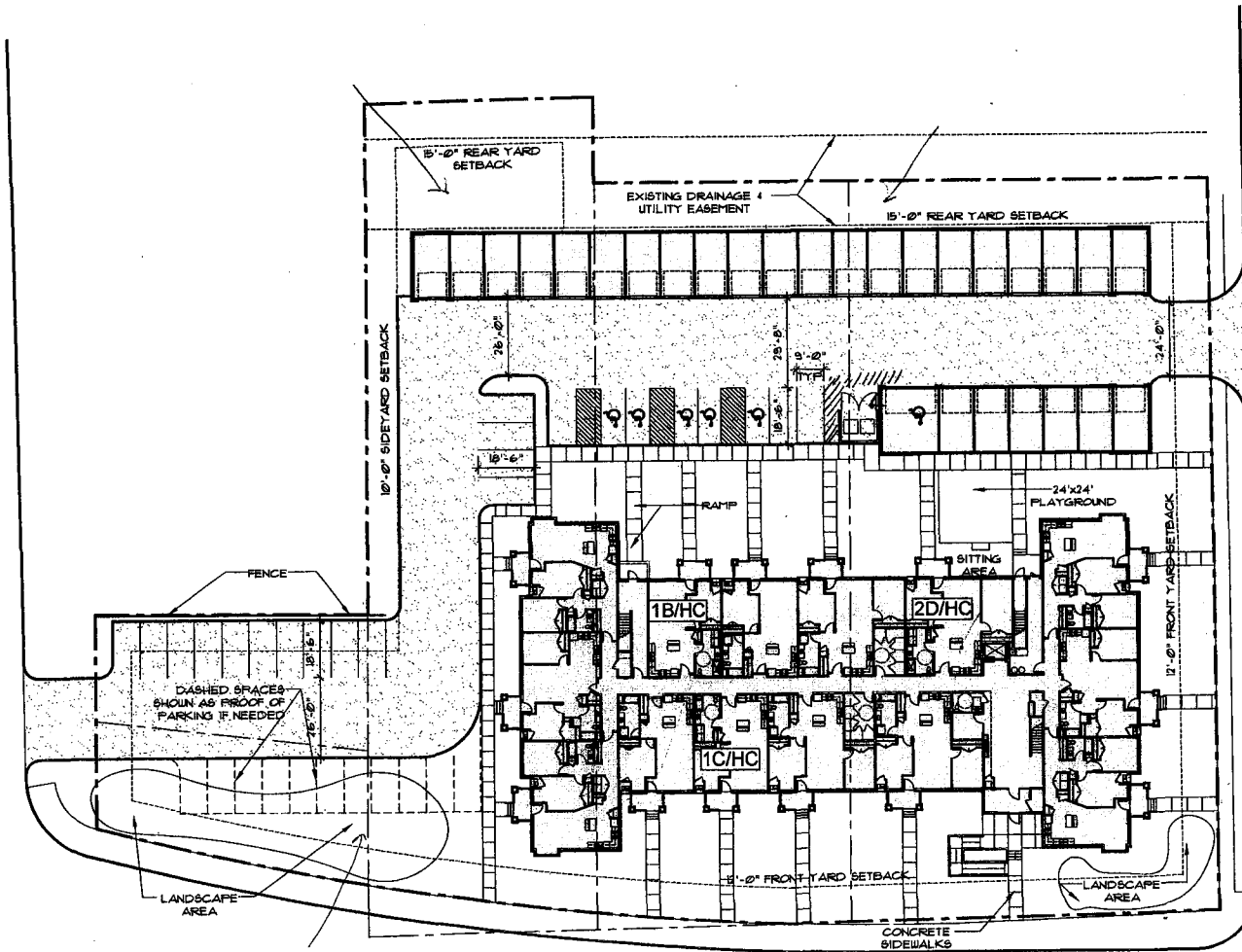
Main Street Flats



Main Street Flats, LP is requesting a Conditional Use Permit to allow a multiple family dwelling on this site. In addition, they are requesting a preliminary and final plat that will combine these lots into one parcel. Also included in the request is a vacation of a portion of the Main Street N right-of-way to include on their parcel.



4th Avenue NE



3rd Avenue NE

Main Street N



ARCHITECTURAL SITE PLAN
 ASMP SCALE: 1"=40'

Sikes Abernethie Architects
 406 South Boulder Ave.
 Suite 700
 Tulsa, OK 74103
 918.589.0541



Main Street Flats Limited Partnership
Main Street Flats
 50% Progress Set
 Cambridge, MN
 ©2011 SIKES ABERNETHIE ARCHITECTS, P.C.

DRAWN BY:	PKC
CHECKED BY:	PKC
DATE:	06/20/11
REVISIONS:	

SHEET TITLE:
 Architectural
 Site Plan

AS101

Resolution No. R17-049

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT
MAIN STREET FLATS**

(PIN'S: 151860010, 151860020, 151860030, 150410570)

(NORTHEAST CORNER OF MAIN ST. N AND 3RD AVE NE)

MULTIPLE FAMILY DWELLING IN THE B-1A ZONING DISTRICT

WHEREAS, Main Street Flats Limited Partnership, 801 Washington Ave. N. #108, Minneapolis, MN 55410, representative of the property located at:

Lots 1, 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT, according to the plat of record thereof, Isanti County, Minnesota.

AND

That part of Lot 17, Auditor's Subdivision No. 8, Village of Cambridge, described as follows, to wit: Commencing at a point on a line drawn parallel to and 75 feet North of the South line of Lot 17, a distance of 110 feet East of the West line of said Lot 17; thence North parallel to the West line of said Lot 17; 95 feet and to the South line of a 66 foot street, the center of said street being 1135.05 feet North of the Southwest corner of Section 28, Township 36, Range 23, thence West along the South line of said street 34.75 feet and to the Easterly right of way line of State Trunk Highway No. 65; thence Southerly along the Easterly right of way of State Trunk Highway No. 65, 97.25 feet, and to its intersection with a line drawn parallel to and 75 feet North of the South line of said Lot 17; thence East along said parallel line 55.5 feet to the point of commencement.

AND

All that part of the right of way of Main Street North (formerly known as State Trunk Highway No. 65) lying east of the northerly extension of the west line of Lots 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT and lying south of the southerly right of way line of 4th Avenue NE and its westerly extension thereof.

Subject to easements, restrictions, or reservations of record, if any.

Is requesting a Conditional Use Permit; and

WHEREAS, The Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, The Planning Commission of the City, on the 1st day of August, 2017,

WHEREAS, the Planning Commission made a recommendation to approve said request, and it was brought forward for City Council consideration upon satisfying the following conditions:

1. A Site Plan Review application must be submitted, reviewed, and approved prior to building permit application.
2. During Site Plan Review, all regulations of the City's Zoning Code will be reviewed and the applicant will be required to satisfactorily meet the code. This includes, but is not limited to, landscaping, lighting, parking, screening, stormwater management, and exterior materials.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the proposed Conditional Use Permit subject to the above stated conditions.

Adopted by the Cambridge City Council

This 21st day of August, 2017

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Prepared by: Marcia Westover, Community Development Director

Review

Main Street Flats Limited Partnership is requesting to build a two-story 28 unit multiple family dwelling on the corner of Main St. N and 3rd Ave NE. A preliminary and final plat is also being requested in addition to a Conditional Use Permit request for a multiple family dwelling in the B-1A zoning district.

As part of the negotiations for this project, right-of-way vacation has been considered by the City and developer. The City Engineer has reviewed what portion of right-of-way can be vacated and what needs to be kept for Main Street N. The attached sketch identifies the portion of right-of-way that will be vacated and returned to the property. Vacating this portion of the right-of-way cleans up the property lines and creates additional room for required parking.

Planning Commission Action

At their regular meeting on August 1, 2017, the Commission on a 6/0 vote recommended approval of the request subject to the conditions listed below.

City Council Action

Motion on the attached draft resolution as may be amended by the Council, recommending approval of the Vacation of Right of Way for Main Street Flats. The conditions identified below must be met:

1. A Site Plan Review application must be submitted, reviewed, and approved by staff prior to building permit application.
2. During Site Plan Review, all regulations of the City's Zoning Code will be reviewed and the applicant will be required to satisfactorily meet the code. This includes, but is not limited to, landscaping, lighting, parking, screening, stormwater management, and exterior materials.

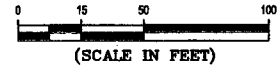
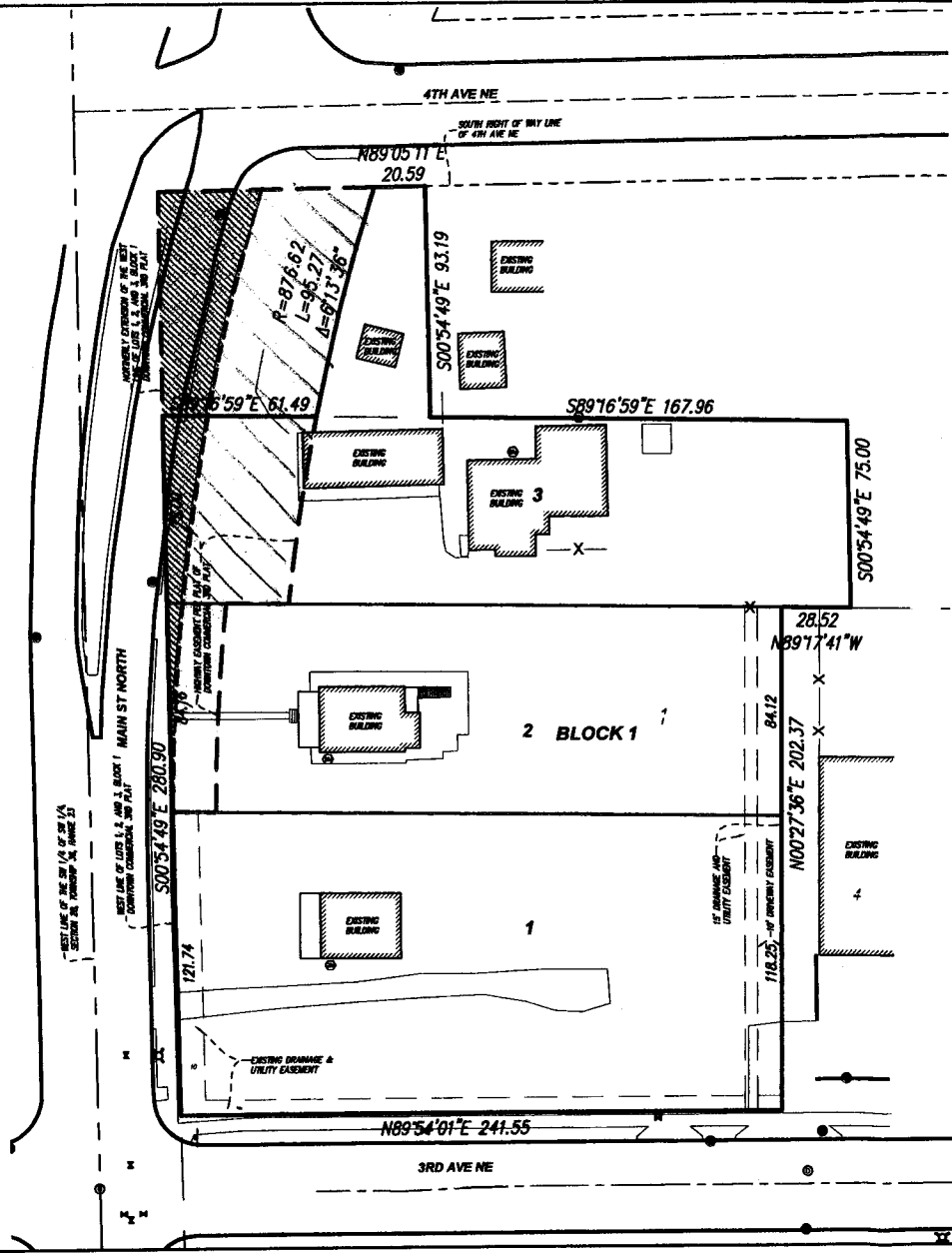
Attachments



1. Right Of Way Vacation Exhibit
2. Draft Resolution

RIGHT OF WAY VACATION EXHIBIT

for: Main Street Flats, LP

165



-  DENOTES RIGHT OF WAY OF MAIN STREET NORTH TO BE VACATED
-  DENOTES RIGHT OF WAY OF MAIN STREET NORTH TO BE DEDICATED ON THE PLAT OF MAIN STREET FLATS

RIGHT OF WAY AREA TO BE VACATED

All that part of the right of way of Main Street North (formerly known as State Trunk Highway No. 65) lying within lots 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT

AND

All that part of the right of way of Main Street North (formerly known as State Trunk Highway No. 65) lying east of the northerly extension of the west line of Lots 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT and lying south of the southerly right of way line of 4th Avenue NE and its westerly extension thereof.

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**PERFORMANCE
DRIVEN DESIGN.**
LHBcorp.com

200 3rd Ave NE, Suite 100 | Cambridge, MN 55008 | 763.888.4042

Resolution No. R17-050

**RESOLUTION APPROVING RIGHT OF WAY VACATION
MAIN STREET FLATS
(MAIN ST. N)**

WHEREAS, the City of Cambridge, 300 3rd Ave NE, Cambridge MN, 55008 along with Main Street Flats Limited Partnership, 801 Washington Ave. N. #108, Minneapolis, MN 55410, representative of the property located at:

All that part of the right of way of Main Street North (formerly known as State Trunk highway No. 65) lying within lots 2 and 3, Block 1, Downtown Commercial 3rd Plat

AND

All that part of the right of way of Main Street North (FORMERLY KNOWN AS State Trunk Highway No. 65) lying east of the northerly extension of the west line of Lots 2 and 3, Block 1, Downtown Commercial 3rd Plat and lying south of the southerly right of way line of 4th Avenue NE and its westerly extension thereof.

Is requesting Right of Way Vacation; and

WHEREAS, The Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, The Planning Commission of the City, on the 1st day of August, 2017, following proper notice, held a public hearing to review the request; and

WHEREAS, the Planning Commission made a recommendation to approve said request, and it was brought forward for City Council consideration upon satisfying the following condition:

1. A Site Plan Review application must be submitted, reviewed, and approved by staff prior to building permit application.
2. During Site Plan Review, all regulations of the City's Zoning Code will be reviewed and the applicant will be required to satisfactorily meet the code. This includes, but is not limited to, landscaping, lighting, parking, screening,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the right of way vacation subject to the above stated condition.

Adopted by the Cambridge City Council

This 21st day of August, 2017

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Prepared by: Marcia Westover, Community Development Director

Review

The overall request by Main Street Flats Limited Partnership is to build a two-story 28 unit multiple family dwelling on the corner of Main St. N and 3rd Ave NE. Three (3) existing homes, a storage unit building, and an old gas station building will be removed as part of this project.

In order to build the proposed multi-family building, the property needs to be platted. The plat will combine the four (4) existing lots and a portion of existing right-of-way that is proposed to be vacated and combine them into one lot. The right-of-way vacation is also being heard with this request. Please see the right-of-way vacation staff report for further information. The plat consists of 1.69 acres.

Planning Commission Action

At their regular meeting on August 1, 2017, the Commission on a 6/0 vote recommended approval of the request subject to the conditions listed below.

City Council Action

Motion on the attached draft resolution as may be amended by the Council, recommending approval of the Preliminary Plat for Main Street Flats. The conditions identified below must be met:

1. A Site Plan Review application must be submitted, reviewed, and approved by staff prior to building permit application.
2. During Site Plan Review, all regulations of the City's Zoning Code will be reviewed and the applicant will be required to satisfactorily meet the code. This includes, but is not limited to, landscaping, lighting, parking, screening, stormwater management, and exterior materials.

Attachments

1. Preliminary Plat
2. Draft Resolution

Preliminary Plat of MAIN STREET FLATS

SEC. 28, TWP. 36, RNG. 23
ISANTI COUNTY



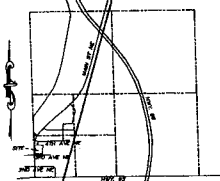
OWNER
LOT 1, BLOCK 1
 CAMBRIDGE PROPERTIES LLC
 2 ENTERPRISE AVE
 SUITE 204
 CAMBRIDGE, MN 55008

LOT 2
 CESH INC.
 2 ENTERPRISE AVE
 SUITE 204
 CAMBRIDGE, MN 55008

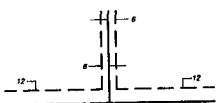
PART LOT 17, AUDITOR'S SUBDIVISION NO. 8
 LARVINE ANDERSON TRUSTEE
 3055 TULIP ST NW
 STANDFELD, MN 55080

DEVELOPER
 MAIN STREET FLATS, LP
 801 WASHINGTON AVE N
 MINNEAPOLIS, MN 55401

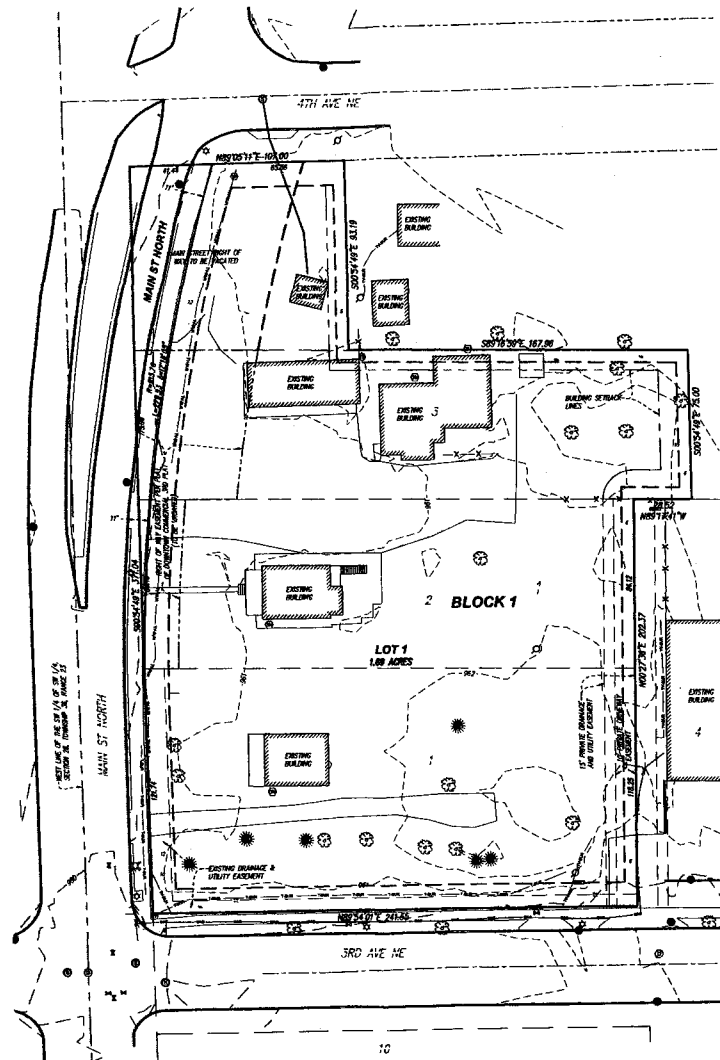
VICINITY MAP
 Section 28, T.36, R.23
 Isanti County
 "No Scale"



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THIS



BEING 6 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES AND 12 FEET IN WIDTH, AND ADJOINING STREET AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.



LEGAL DESCRIPTION

Lot 1, 2 and 3, Block 1, PER PLAT OF DOWNTOWN COMMERCIAL 3RD FLAT, according to the plat of record thereof, Isanti County, Minnesota.

AND

That part of Lot 17, Auditor's Subdivision No. 8, Village of Cambridge, described as follows, to wit: Commencing at a point on a line drawn parallel to and 75 feet North of the South line of Lot 17, a distance of 110 feet East of the West line of said Lot 17; thence North parallel to the West line of said Lot 17, 85 feet and to the South line of a 66 foot street, the center of said street being 1133.05 feet North of the Southwest corner of Section 28, Township 36, Range 23; thence West along the South line of said street, 84.75 feet and to the Eastern right of way line of State Trunk Highway No. 85; thence South along the Eastern right of way of State Trunk Highway No. 85, 97.83 feet, and to its intersection with a line drawn parallel to and 75 feet North of the South line of said Lot 17; thence East along said parallel line 22.5 feet to the point of commencement.

Subject to easements, restrictions, or reservations of record, if any.

LOT AREA

LOT 1, BLOCK 1 - 76,503 sq.ft. / 1.76 Acres

ZONING DISTRICT

DOWNTOWN FRINGE BUSINESS DISTRICT (BI-1)

LOT REQUIREMENTS

- Minimum Front Yard Setback 12 feet
- Minimum Side Yard Setback 10 feet
- Minimum Rear Yard Setback 15 feet

LEGEND

- DENOTES FOUND IRON PIPE
- ⊗ DENOTES EXISTING HYDRANT
- ⊙ DENOTES EXISTING LIGHT POLE
- ⊕ DENOTES SANITARY MANHOLE
- ⊖ DENOTES STORM MANHOLE
- DENOTES EXISTING STREET SIGN
- DENOTES EXISTING CATCH BASIN
- DENOTES UNDERGROUND CABLE
- DENOTES UNDERGROUND GAS
- ⊕ DENOTES EXISTING WATER VALVE
- ⊖ DENOTES EXISTING POWER POLE
- ⊗ DENOTES EXISTING TREE

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Resolution No. R17-051

**RESOLUTION APPROVING A PRELIMINARY PLAT
MAIN STREET FLATS
(PIN'S: 151860010, 151860020, 151860030, 150410570)
(NORTHEAST CORNER OF MAIN ST. N AND 3RD AVE NE)**

WHEREAS, Main Street Flats Limited Partnership, 801 Washington Ave. N. #108, Minneapolis, MN 55410, representative of the property located at:

Lots 1, 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT, according to the plat of record thereof, Isanti County, Minnesota.

AND

That part of Lot 17, Auditor's Subdivision No. 8, Village of Cambridge, described as follows, to wit: Commencing at a point on a line drawn parallel to and 75 feet North of the South line of Lot 17, a distance of 110 feet East of the West line of said Lot 17; thence North parallel to the West line of said Lot 17; 95 feet and to the South line of a 66 foot street, the center of said street being 1135.05 feet North of the Southwest corner of Section 28, Township 36, Range 23, thence West along the South line of said street 34.75 feet and to the Easterly right of way line of State Trunk Highway No. 65; thence Southerly along the Easterly right of way of State Trunk Highway No. 65, 97.25 feet, and to its intersection with a line drawn parallel to and 75 feet North of the South line of said Lot 17; thence East along said parallel line 55.5 feet to the point of commencement.

AND

All that part of the right of way of Main Street North (formerly known as State Trunk Highway No. 65) lying east of the northerly extension of the west line of Lots 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT and lying south of the southerly right of way line of 4th Avenue NE and its westerly extension thereof.

Subject to easements, restrictions, or reservations of record, if any.

Is requesting a Preliminary Plat; and

WHEREAS, The Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, The Planning Commission of the City, on the 1st day of August, 2017, following proper notice, held a public hearing to review the request; and

WHEREAS, the Planning Commission made a recommendation to approve said request, and it was brought forward for City Council consideration upon satisfying the following conditions:

1. A Site Plan Review application must be submitted, reviewed, and approved by staff prior to building permit application.
2. During Site Plan Review, all regulations of the City's Zoning Code will be reviewed and the applicant will be required to satisfactorily meet the code. This includes, but is not limited to, landscaping, lighting, parking, screening, stormwater management, and exterior materials.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the proposed Preliminary Plat subject to the above stated conditions.

Adopted by the Cambridge City Council

This 21st day of August, 2017

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Prepared by: Marcia Westover, Community Development Director

Review

The overall request is to build a two-story 28 unit multiple family dwelling on the corner of Main St. N and 3rd Ave NE. Three (3) existing homes, a storage unit building, and an old gas station building will be removed as part of this project.

In order to build the proposed multi-family building, the property needs to be platted. The plat will combine the four (4) existing lots and a portion of existing right-of-way that is proposed to be vacated and combine them into one lot. The right-of-way vacation is also being heard with this request. In addition, the preliminary plat is also being heard with this request. Simultaneous review of the preliminary and final plat can be done since no new infrastructure is required.

Planning Commission Action

At their regular meeting on August 1, 2017, the Commission on a 6/0 vote recommended approval of the request subject to the conditions listed below.

City Council Action

Motion on the attached draft resolution as may be amended by the Council, recommending approval of the Final Plat for Main Street Flats. The conditions identified below must be met:

1. A Site Plan Review application must be submitted, reviewed, and approved by staff prior to building permit application.
2. During Site Plan Review, all regulations of the City's Zoning Code will be reviewed and the applicant will be required to satisfactorily meet the code. This includes, but is not limited to, landscaping, lighting, parking, screening, stormwater management, and exterior materials.

Attachments

1. Final Plat
2. Draft Resolution

MAIN STREET FLATS

KNOW ALL PERSONS BY THESE PRESENTS, That Moh Street Flats Limited Partners, a Minnesota limited partnership, the owner of the following described property situated in the County of Isanti, State of Minnesota, to-wit:

Lots 1, 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT, according to the plat of record thereof, Isanti County, Minnesota, AND

That part of Lot 17, Auditor's Subdivision No. 8, Village of Cambridge, described as follows, to-wit: Commencing at a point on a line drawn parallel to and 75 feet North of the South line of Lot 17, a distance of 110 feet East of the West line of said Lot 17; thence North parallel to the West line of said Lot 17; 85 feet and to the South line of a 86 foot street, the center of said street being 115.00 feet North of the Southwest corner of Section 28, Township 36, Range 23; thence West along the South line of said street 34.75 feet and to the Eastern right of way line of State Trunk Highway No. 65; thence South along the Eastern right of way of State Trunk Highway No. 65, 97.25 feet, and to its intersection with a line drawn parallel to and 75 feet North of the South line of said Lot 17; thence East along said parallel line 55.5 feet to the point of commencement.

AND

All that part of the right of way of Moh Street North (formerly known as State Trunk Highway No. 65) lying east of the northerly extension of the west line of Lots 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT and lying south of the southerly right of way line of 4th Avenue NE and its westerly extension thereof.

Subject to assessments, restrictions, or reservations of record, if any.

Has caused the same to be surveyed, platted and known as MAIN STREET FLATS, and does hereby donate and dedicate to the public for public use forever the assessments as shown on this plat for public utility and/or drainage purposes only.

In witness whereof, Moh Street Flats Limited Partners, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

SIGNATURE _____

PRINTED NAME AND TITLE _____

STATE OF MINNESOTA

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by Moh Street Flats Limited Partners.

SIGNATURE _____

PRINTED NAME _____

(DO NOT USE STAMP)

Notary Public, _____ County, Minnesota
My commission expires _____

I hereby certify that I have surveyed and plotted as directly supervised the surveying and plotting of the land described on this plat, that this plat is a correct representation of the boundary survey, all mathematical dots and labels are correctly designated on the plat; all monuments depicted on the plat have been or will be correctly set within one year; all water boundaries and well lands as of this date are shown and labeled; and all public ways are shown and labeled; and that there are no wet lands, as defined in MS 505.01, Subd. 3, or public highways to be designated other than as shown.

Kyle J. Roddy
Min. Licensed Surveyor No. 42627

STATE OF MINNESOTA

COUNTY OF _____

The foregoing Surveyor's Certificate by Kyle J. Roddy, Minnesota License No. 42627, was acknowledged before me this _____ day of _____, 20____.

SIGNATURE _____

PRINTED NAME _____

(DO NOT USE STAMP)

Notary Public, _____ County, Minnesota
My commission expires _____

I hereby certify that this plat has been checked and recommended for approval as to compliance with Chapter 505, Minnesota Statutes this _____ day of _____, 20____.

Isanti County Surveyor
Min. License No. _____

This plat was recommended for approval this _____ day of _____, 20____.

Cambridge City Engineer

Approved by the Planning Council, City of Cambridge, Minnesota this _____ day of _____, 20____.

Chairperson _____

Secretary _____

Approved by the City Council, City of Cambridge, Minnesota this _____ day of _____, 20____, and is in compliance with the provisions of Chapter 505.01, Subdivision 2, Minnesota Statutes.

Mayor _____

City Administrator _____

I hereby certify that the taxes for the year _____ on the property described herein have been paid and that there are no delinquent taxes and transfer ordered on this _____ day of _____, 20____.

Isanti County Auditor-Treasurer

By _____ Deputy

I hereby certify that this instrument was filed in the Office of the County Recorder for record on this _____ day of _____, 20____, at _____ o'clock _____ M., and was duly recorded in the Isanti County Records as Document No. _____.

Isanti County Recorder



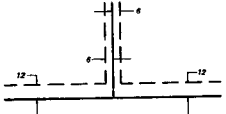
LEGEND

- DENOTES FOUND IRON PIPE
- DENOTES SET IRON PIPE

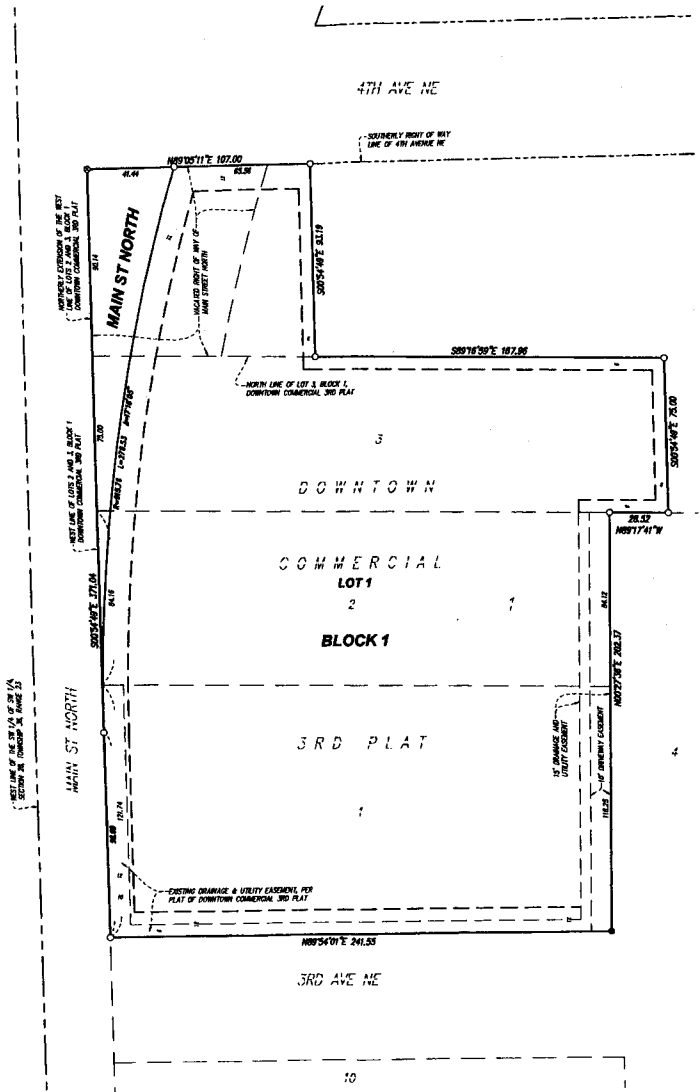
BEARING NOTE

FOR THE PURPOSES OF THIS PLAT, THE SOUTH LINE OF LOT 1, BLOCK 1, DOWNTOWN COMMERCIAL 3RD, IS ASSUMED TO BEAR NORTH 89 DEGREES 54 MINUTES 01 SECONDS EAST. (ISANTI COUNTY HARN-HARDY 1999 ADD.)

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THIS:



BEING 7 FEET IN WIDTH AND ADJOINING SIDE LOT LINES, AND 14 FEET IN WIDTH AND ADJOINING STREET AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.



Resolution No. R17-052

**RESOLUTION APPROVING A FINAL PLAT
MAIN STREET FLATS
(PIN'S: 151860010, 151860020, 151860030, 150410570)
(NORTHEAST CORNER OF MAIN ST. N AND 3RD AVE NE)**

WHEREAS, Main Street Flats Limited Partnership, 801 Washington Ave. N. #108, Minneapolis, MN 55410, representative of the property located at:

Lots 1, 2 and 3, Block 1, DOWNTOWN COMMERCIAL 3RD PLAT, according to the plat of record thereof, Isanti County, Minnesota.

AND

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Subject to easements, restrictions, or reservations of record, if any.

Is requesting a Final Plat; and

WHEREAS, The Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, The Planning Commission of the City, on the 1st day of August, 2017, reviewed the request; and

WHEREAS, the Planning Commission made a recommendation to approve said request, and it was brought forward for City Council consideration upon satisfying the following conditions:

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NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the proposed Final Plat subject to the above stated conditions.

Adopted by the Cambridge City Council

This 21st day of August, 2017

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Prepared by: Lynda Woulfe, City Administrator

Background

At the January 3, 2017 City Council meeting, the Council decided:

Report from Library Task Force

Woulfe reported the Library Task Force met on November 28, 2016 to discuss the results of the failed referendum and what steps are needed to attempt to move forward with some type of project. Woulfe explained the consensus of the group was to try for a new referendum on the 2018 general election ballot and work to build awareness over the next two years along with adding people to the Library Task Force for additional energy to carry the effort. Woulfe asked Council to give direction on this process.

Conley stated she was approached by an individual that is not a current resident of the City of Cambridge questioning why only Cambridge residents could vote on this issue since the library serves a larger area. Woulfe explained the local option sales tax would only be active within the City of Cambridge corporate boundary limits so only Cambridge residents could vote on the question. Woulfe stated that to allow township residents to vote on the local option sales tax, Isanti County would need to add it as a referendum question and at this time Isanti County does not have interest in passing a local option sales tax referendum for a new library.

Godfrey moved, seconded by Conley, to direct the Library Task Force to take a break for six months, add additional representatives in the future, and try for another referendum in 2018. Motion passed 4-0.

If Council desires to put the library and local option sales tax back on the ballot, I recommend you reconvene and appoint some additional members to the Library Task Force. People that had been serving on the Library Task Force were:

Judith Kissner, Scout & Morgan
Susan Morris, Isanti County Commissioner
Mike Warring, Isanti County Commissioner (ERCL Board Representative for Isanti County)
Joe Morin, Cambridge City Council (Council committee appointment)
Carla Lydon, ECRL Director
Nancy Dunbar, Cambridge Public Library
Karen Lee, Cambridge Public Library Friends of the Library
Raymond Queener, Superintendent, Cambridge Isanti Public Schools
Adon Crook, Resident
Kim Erickson, Cambridge State Bank

Karen Lee has suggested adding the following people given their interest in libraries and community:

Chris Miller Meg Lindberg Gwen Anderson Bob and/or Bonnie Boese

Larry Ostrom
Bruce Novak

Dennis Dornan
Monte Dybvig

Kathy McCully
Trina Godfrey

Mary Kay and/or Merle Thomas

If Council supports reconvening the Library Task Force, I will send out letter to the people that had previously served to see if they desire to continue to serve. I will also send out a letter to the people suggested by Karen Lee to see if they desire to serve as well.

The Task Force had been meeting the second Monday of the month at either 3:30 or 4:00 pm depending upon the amount of items on the agenda.

Action Requested

Provide direction on reconvening the Library Task Force

Fiscal Impact

Copying costs (most likely less than \$500) and staff time. If the City Council approves a ballot question for the local options sales tax to fund the construction of a library, there will be no additional ballot expense.

2017 Regional Meetings

Where can you hear—and share—bright ideas that will help propel Minnesota communities toward a more successful tomorrow?

Join neighboring city officials and LMC staff for this fall's Regional Meetings!

During this year's gatherings, you will:

- Share ideas for how the League can connect with members, and what resources would help your city manage technology challenges and trends
- Identify ways to build trust in your community and learn specific actions you can take to strengthen relationships and connections with others
- Discuss how cities can support emerging leaders in our communities
- Hear from LMC's Intergovernmental Relations (IGR) staff about what happened during the last legislative session, as well as what's on deck for 2018
- Network—formally and informally—with city officials from your region

REGISTER TODAY!

—Fee: \$45

—Dates/Locations *(please pay particular attention to the differing meeting agendas/times this year):*

- Oct. 4—Thief River Falls
10:30-11:15 a.m. (optional Workforce Housing Resources session)
11:15 a.m.-4:30 p.m. ([view full meeting agenda](#))
Ralph Englestad Arena
Imperial Room
525 Brooks Ave. ([view map](#))
Thief River Falls, MN 56701
- Oct. 5—Ottertail
10-11:15 a.m. (optional Communicating Change session)
11:15 a.m.-4:30 p.m. ([view full meeting agenda](#))
Thumper Pond
300 Thumper Lodge Rd. ([view map](#))
Ottertail, MN 56571
Please note: A Fall Loss Control Workshop will take place the same day and location as this meeting, so you'll have the chance to meet neighboring city staff and have lunch together!
- Oct. 6—Melrose
9-10:30 a.m. (optional Workforce Housing Resources session)
10:30 a.m.-4 p.m. ([view full meeting agenda](#))
Melrose City Center
225 1st St. NE ([view map](#))
Melrose, MN 56352

- Oct. 11—Granite Falls
9-11 a.m. (optional Public Safety Challenges session)
11 a.m.-4:30 p.m. ([view full meeting agenda](#))
Prairie's Edge Casino Resort
5616 Prairie's Edge Lane ([view map](#))
Granite Falls, MN 56241

- Oct. 12—New Ulm
10-11:15 a.m. (optional Communicating Change session)
11:15 a.m.-4:30 p.m. ([view full meeting agenda](#))
New Ulm Event Center
301 20th St. S. ([view map](#))
New Ulm, MN 56073

- Oct. 26—Virginia
10-11:15 a.m. (optional Communicating Change session)
11:15 a.m.-4:30 p.m. ([view full meeting agenda](#))
Virginia Elks Lodge
218 N. 5th Ave. W. ([view map](#))
Virginia, MN 55792

- Nov. 2—Pine Island
11 a.m.-4:30 p.m. ([view full meeting agenda](#))
American Legion
108 1st Ave. SE ([view map](#))
Pine Island, MN 55963

- Nov. 29—Plymouth
Crowne Plaza
3131 Campus Dr. ([view map](#))
Plymouth, MN 55441
Stay tuned for details on the Metro Meeting!