

Cambridge City Council Meeting Announcement and Agenda

July 18, 2022 6:00 PM

Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
 Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
	1. Call to Order / Pledge of Allegiance
	2. Citizens' Forum
	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of the regular and summary meeting minutes for July 5, 2022 City Council meeting (p. 4)
	B. Warrants #123338 - #123589 and ACH/Wire items totaling \$2,393,915.78 (p. 7)
	C. Resolution R22-048 Certify Delinquent Charges to Property Tax Roll (p. 44)
	D. Approve Road Closure for the Cambridge Art & Craft Fair (p. 47)
	E. Resolution R22-50 Application for Payment #2 from Knife River Corporation for 2022 Street Improvements (p. 48)
	F. Public Works/Parks Department Purchase of Used Toro 7500 Zero Turn Mower (p. 57)
	G. Resolution R22-49 Approve Restricted Donation for Fire Department from Kwik Trip \$1000 (p. 61)
	H. Approve Stormwater Maintenance Agreement with Minnco Credit Union (p. 63)
	I. Utilities Department Purchase of a Jetter/Vacuum Truck (p.70)
	J. Accept resignation of probationary paid on-call firefighter Scott Tucker. (p. 74)
	5. Work Session
	6. Unfinished Business
	A. Approval of PA for offer from Metro Plains (p. 75)
	7. New Business
	A. Youth Parks, Trails, and Recreation Commission member (p. 76)

	B. Resolution R22-XX for an IUP to keep chickens at 411 1 st Ave W (p. 81)
	C. Ordinance XXX rezoning from B-2 to R-3 at 600 Main St. N. (p. 87)
	D. Resolution R22-XX for an IUP for Storage Pods at 1001 Cleveland St. S. (p. 96)
	E. Resolution R22-XX for an IUP for Storage Pods at 205 Railroad St. S. (p. 106)
	F. Resolution R22-XX for an IUP for Storage Pods at 625 2 nd Ave SE (p. 114)
	G. Resolution R22-XX for an IUP for Storage Pods at 855 Cleveland St. S. (p. 122)
	H. Resolution R22-XX for an IUP for Storage Pods at 930 Cleveland St. S. (p. 130)
	I. Ordinance XXX-Amending Title V Public Works, Chapter 51 Water Service (p. 139)
	J. Ordinance XXX- Sewer and Water Charges-Residency Equivalent Units (p. 141)
	K. Request to Change position title of Assistant City Administrator to Deputy City Administrator (p. 150)
	L. Review of contract proposals for Prosecution Services, subsequent selection, and approval of contract (p. 151)
	M. Resolution Authorizing Execution of an Agreement (p.152)
	8. Mayor's Report
	9. Council Concerns
	10. City Attorney or City Administrator's Report
	11. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
Date	Time	Meeting/Event
07/21/22	6:30 p.m.	Cookies with Council / Discover Downtown / Verge (Band)
7/22-24/2022	All Day	Isanti County Fair
7/28/2022	10:00 a.m.	Bounce House Bonanza
08/01/2022	6:00 p.m.	City Council
08/02/2022	6:00 p.m.	National Night Out

Cambridge City Council Meeting Minutes Tuesday, July 5, 2022

A regular meeting of the Cambridge City Council was held on Monday, July 5, 2022, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Kersten Conley, Mark Ziebarth, and Bob Shogren.

Members Absent: Council Member Lisa Iverson

Staff Present: City Administrator Vogel, Police Chief Schuster, Public Works Director Schwab, Finance Director Moe, City Planner Nosbush, Community Development Director Westover, and Administrative Assistant to the City Administrator Denney.

Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 6:00 pm and led the public in the Pledge of Allegiance.

Citizens Forum

No Citizens Forum

Approval of Agenda

Conley moved, seconded by Ziebarth, to approve the agenda. Motion carried unanimously.

Consent Agenda

Shogren moved, seconded by Ziebarth, to approve consent agenda Items A-H:

- A. Approval of the regular and summary meeting minutes for June 20, 2022 City Council meeting (p. 3)
- B. Draft May 2022 Financial Statements (p. 13)
- C. Resolution R22-044 Approve 2022 General Fund Budget Amendment (p. 84)
- D. Resolution R22-045 Application for Versacon Inc—final payment for City Hall and City Center Roof Replacement (p. 97)
- E. League of MN Cities Insurance Trust Municipal Tort Liability Coverage Waiver Form (p. 101)
- F. Resolution R22-046 Authorization to Execute MNDOT Grant Agreement 1049648 for Airport Improvement-SP A3001-C3 (p. 103)
- G. Resolution R22-047 Approval of Master Partnership Agreement with MnDOT (p. 111)
- H. Approve Hiring J. Miller as part-time clerk (p. 130)

Upon roll call, Godfrey, Shogren, Ziebarth, and Conley voted aye, no nays. Motion passed unanimously.

Work Session

A. Introduction of New Cambridge Ambassadors and Funding Request

Moe introduced Laurie Solle and the new Cambridge Ambassadors. The Cambridge Ambassadors program is requesting \$271.65 to pay for new signs for the Ambassador float. Solle introduced the new ambassadors, Taylor Anderson, Kendal Izzo, and Kylie Nix. Each ambassador provided a quick statement extolling their excitement for their new roles and why they decided to be a Cambridge Ambassador.

Shogren made a motion to approve the request \$271.65 from the Cambridge Ambassadors for the new sign for the Ambassador float. Conley seconded. All ayes, no nays. Motion passes unanimously.

Unfinished Business

No unfinished business.

New Business

A. Approve Tobacco License for River Country Coop (Speedway #4794)

Chief Schuster provided an introduction of the request for the River Country Co-op to change the name under the Tobacco License. All proper applications and paperwork have been submitted.

Conley made a motion to approve the transferring the tobacco license from River Country Co Op to Speedway, seconded by Ziebarth. All ayes, no nays. Motion passes unanimously.

B. Auto Dealerships Discussion

Vogel introduced the discussion by stating this was something that the Community Development department has been working on for several months. Community Development Director Westover introduced new City Planner Nosbush to the council. The discussion surrounded around the idea of the B-1 Downtown Business district as restricting auto-oriented businesses in the downtown district. These changes are being guided by the Comprehensive Plan, the 2021 Strategic Plan, and by the vision created by the Downtown Revitalization team. The presentation provided a comparative analysis of other cities that do not allow auto oriented businesses in their downtown areas. These cities include: Lindstrom, Forest Lake, and Anoka.

Westover included an overview of the proposed changes for automobile dealerships. The provided staff request includes a minimum lot size requirement to be at least 1 Acre. There are only four parcels in Cambridge that do not meet the one acre minimum and these four parcels would be considered as legal nonconformities and allowed to stay forever if they follow State Statutes for nonconformities.

Westover concluded stating that staff was looking for feedback from council on whether the city should proceed researching the zoning of auto oriented businesses. Conley stated that she was in agreement of the proposed requests. Mayor Godfrey mentioned that he hoped staff had contacted long time auto oriented business owners to provide input on the changes. Shogren stated that he is fine with proposed changes. Vogel concluded that the purpose of the discussion was to obtain input from the council and the council appetite to discuss the topic and if it should be brought to the Planning Commission. Ziebarth stated that he would like to make sure that there is communication with existing owners and that the proposed requests are not unreasonable. Mayor Godfrey said that as a council they are approving these ideas to go through the Planning Commission process.

Godfrey asked staff to consider an early revamp of the Comprehensive Plan.

Monte Dvibig approached the podium stated that it was a dream of his for a long time to see these changes take place. He continued stating that the 2017 Comprehensive Plan renews in 2027. He concluded with that he was excited to see the changes that have been happening in the downtown business area and he believes that the city is going in the right direction.

Mayor's Report

Godfrey provided a summary of his, Council Member Shogren, and Assistant City Administrator Smith's time at the League of Minnesota Cities conference in Duluth. The Cambridge fireworks were well attended and there were positive comments about the event.

Council Concerns

No concerns from council

City Attorney/City Administrator's Report

Administrator Vogel wanted to share that the Allina Health has announced their new location and that the downtown business meetings have provided a lot of encouragement about the recent economic developments in Cambridge. Vogel announced that there will be an All Staff Meeting coming up with a few ticket raffles.

Adjournment of Council Meeting

Being no further business before the City Council, Ziebarth moved, seconded by Shogren, to adjourn the regular meeting at 6:36 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

CAMBRIDGE CITY COUNCIL MEETING
 July 18, 2022
 BILLS LIST

Disbursement Type:	Date	Check #s	Submitted For Approval
Prepaid Checks	6/15/2022	123338 - 123408	987,414.27
Prepaid Checks	6/22/2022	123409 - 123479	280,014.31
Prepaid Checks	7/6/2022	123480 - 123589	562,329.80
Total Checks			1,829,758.38
PAID THROUGH ACH or WIRE June 2022:			
Payroll			258,643.78
Federal Payroll Tax Withholding			76,192.07
State Payroll Tax Withholding			15,873.96
PERA Withholdings			67,723.41
Deferred Comp Premiums			5,420.00
Self Insurance & Flex & Select Account Admin Fee			3,296.24
ECE			45,425.64
Sales & Use Tax Payments to State of MN			59,642.00
Centerpoint			9,921.52
Wright Express (City wide fuel cards)			13,182.33
Connexus			1,062.92
Midcontinent			6,008.48
Reliance Life Insurance ACH			1,449.87
AFLAC			315.18
Total Paid through ACH or Wire			564,157.40
TOTAL SUBMITTED FOR APPROVAL			\$2,393,915.78

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of City check disbursements from 6/9/2022-7/6/2022 and all other disbursements for June 2022.

Caroline Moe 7/11/22
 Caroline Moe, Director of Finance signature & date

Linda Gerlach 7/12/22
 Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
242	Anderson, Kelly	Refund Overpayment Final Water Bill 1-1772	124.48
Total 242:			124.48
258	Andres, Jeffrey G.	Parks, Trails, & Rec Comm Mtgs - 2nd Qtr 2022	35.00
Total 258:			35.00
319	Artisan Beer Company	Liquor Store Merchandise	36.90
Total 319:			36.90
407	Bahr, Shawn	Refund Overpayment Final Water Bill 1-4433	76.60
Total 407:			76.60
429	Bald Eagle Concrete LLC	Sandquist Park Project 2 Baseball Field SE	21,625.00
429	Bald Eagle Concrete LLC	Sandquist Park Project 3 Baseball Field SE	21,625.00
Total 429:			43,250.00
521	Bellboy Corporation	Liquor Store Merchandise	2,025.48
521	Bellboy Corporation	Liquor Store Merchandise	265.85
521	Bellboy Corporation	Liquor Store Merchandise	19.50
Total 521:			2,310.83
538	Berg, Aaron	Planning Comm Mtgs - 2nd Qtr 2022	70.00
Total 538:			70.00
551	Chas A. Bernick Inc.	Liquor Store Merchandise	640.00
551	Chas A. Bernick Inc.	Liquor Store Merchandise	356.75
551	Chas A. Bernick Inc.	Liquor Store Merchandise	8,261.15
Total 551:			9,257.90
628	Boese, Robert	Planning Comm Mtgs - 2nd Qtr 2022	35.00
Total 628:			35.00
791	C & H Siding and Remodeling	Replace Downspouts - Liquor Store	550.00
Total 791:			550.00
941	Cambridge Township	Annexation Ordinance 734 - 33703 Hastings St NE	110.64
941	Cambridge Township	Annexation Ordinance 746 - Parcel 03.034.3401	135.06

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 941:		245.70
972	Carlos Creek Winery	Liquor Store Merchandise	324.00
	Total 972:		324.00
1078	Century Fence Company	Quote 5865 Cambridge Softball Field	4,157.75
	Total 1078:		4,157.75
1140	Cintas Corporation	Rug & Towel Rentals & Maint Supplies - Liquor Store	229.05
	Total 1140:		229.05
1217	Clough, Bill	Refund Overpayment Final Water Bill 1-11190	115.28
	Total 1217:		115.28
1236	Comm of MMB, Treasury Div	Admin Traffic Citation Fines - May	160.00
	Total 1236:		160.00
1336	Crystal Springs Ice	Liquor Store Merchandise	215.80
	Total 1336:		215.80
1368	Curtis, David	Refund Overpayment Final Water Bill 1-1520	93.94
	Total 1368:		93.94
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	24,983.73
1396	Dahlheimer Beverage, LLC	Keg Return	60.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	3,597.90
1396	Dahlheimer Beverage, LLC	Keg Deposit	90.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	345.65
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00
	Total 1396:		28,987.28
1553	DW Companies LLC	Flanders Repair	1,350.00
	Total 1553:		1,350.00
1799	Ericsson, Kriste	Parks, Trails, & Rec Comm Mtgs - 2nd Qtr 2022	35.00
	Total 1799:		35.00
1914	Fennern, Cassie	Refund Overpayment Final Water Bill 1-13030	50.01

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 1914:		50.01
2182	Winebow	Liquor Store Merchandise	1,338.00
2182	Winebow	Freight Charges	22.50
	Total 2182:		1,360.50
2188	Gratitude Farms	Animal Control Services	400.00
	Total 2188:		400.00
2536	Independent Testing Tech. Inc	2022 Street Improvements - I.T.T. Project #22-169	685.00
	Total 2536:		685.00
2631	Isanti County Auditor-Treasur	Fireworks Display Permit - City of Cambridge	50.00
	Total 2631:		50.00
2739	Jeff Busby Enterprises, LLC.	Curb/Approach - 521 E Rum River Dr	2,000.00
	Total 2739:		2,000.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	10,544.50
2796	Johnson Brothers Liquor Co	Delivery Charge	151.21
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,416.86
2796	Johnson Brothers Liquor Co	Delivery Charge	136.79
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,294.50
2796	Johnson Brothers Liquor Co	Delivery Charge	47.26
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,685.35
2796	Johnson Brothers Liquor Co	Delivery Charge	57.78
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,979.68
2796	Johnson Brothers Liquor Co	Delivery Charge	101.97
	Total 2796:		23,415.90
2919	Khalil, Mohamed & Ingy	Refund Overpayment Final Water Bill 1-11822	70.78
	Total 2919:		70.78
2953	Kluck, Jessica	Planning Comm Mtgs - 2nd Qtr 2022	35.00
	Total 2953:		35.00
2961	Knife River Corporation	2022 Street Improvements - Pay App No 1	701,802.79
	Total 2961:		701,802.79

Vendor	Vendor Name	Description	Net Invoice Amount
3119	Latsch, Amanda R.	Planning Comm Mtgs - 2nd Qtr 2022	35.00
Total 3119:			35.00
3189	LePage and Sons	Trash and Recycle Service - Liquor Store	437.43
3189	LePage and Sons	Trash and Recycle Service - Wastewater	263.87
3189	LePage and Sons	Trash and Recycle Service - Maintenance Garage	79.73
3189	LePage and Sons	Trash Service - Truck Garage	69.73
3189	LePage and Sons	Trash Service - Sandquist Park	87.80
Total 3189:			938.56
3248	Little Blue's Traveling Zoo LL	Summer Programs - Kids Event 6/23/22	580.00
Total 3248:			580.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	201.90
3461	McDonald Distributing Compa	Liquor Store Merchandise	23,107.10
3461	McDonald Distributing Compa	Keg Return	60.00-
3461	McDonald Distributing Compa	Misc Oper Supplies - Liquor Store	107.38
3461	McDonald Distributing Compa	Liquor Store Merchandise	1,236.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	899.70-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	130.60-
3461	McDonald Distributing Compa	Keg Return	60.00-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	91.40-
3461	McDonald Distributing Compa	Liquor Store Merchandise	202.70
3461	McDonald Distributing Compa	Keg Deposit	30.00
Total 3461:			23,643.38
3521	Menards	Misc Operating Supplies - Water	21.62
3521	Menards	Small Tools & Equipment - Police	582.89
3521	Menards	Materials Fence Repair - City Hall	813.61
Total 3521:			1,418.12
3876	Minnesota Pollution Control A	Certificate Renewal - Edblad	15.00
Total 3876:			15.00
3935	Morin, Joe	Planning Comm Mtgs - 2nd Qtr 2022	70.00
Total 3935:			70.00
4041	National Fire Safety Council	Fire Safety Education - Passthru Donations	500.00
Total 4041:			500.00
4091	New France Wine	Liquor Store Merchandise	1,720.00

Vendor	Vendor Name	Description	Net Invoice Amount
4091	New France Wine	Shipping	36.00
4091	New France Wine	Liquor Store Merchandise	428.00
4091	New France Wine	Shipping	12.00
Total 4091:			2,196.00
4158	North Ridge Winery	Liquor Store Merchandise	400.50
Total 4158:			400.50
4476	Phillips Wine & Spirits	Liquor Store Merchandise	6,807.39
4476	Phillips Wine & Spirits	Delivery Charge	127.78
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,224.30
4476	Phillips Wine & Spirits	Delivery Charge	56.28
Total 4476:			9,215.75
4626	Purchase Power	Postage Meter Refill	500.00
Total 4626:			500.00
4640	Q Media Properties LLC	Advertising - Liquor Store	300.00
Total 4640:			300.00
4713	Rassmann, Lindsay	Parks, Trails, & Rec Comm Mtgs - 2nd Qtr 2022	35.00
Total 4713:			35.00
4754	Redfield, David Timothy	Planning Comm Mtgs - 2nd Qtr 2022	70.00
Total 4754:			70.00
5060	Semler Construction, Inc.	Escrow Refund - 706 Roosevelt St S	6,700.00
5060	Semler Construction, Inc.	Escrow Refund - 706 Roosevelt St S	54.00
Total 5060:			6,646.00
5116	Short, Elliott, Hendrickson Inc	CAMBR City Eng. Services	3,220.75
5116	Short, Elliott, Hendrickson Inc	CAMBR Street Construction 2022	71,315.52
5116	Short, Elliott, Hendrickson Inc	CAMBR 2022 Streets Design	3,679.89
5116	Short, Elliott, Hendrickson Inc	CAMBR TMO L600 @ Balsam St. WT	626.85
Total 5116:			78,843.01
5161	Soderquist, Jeffrey	Parks, Trails, & Rec Comm Mtgs - 2nd Qtr 2022	35.00
Total 5161:			35.00

Vendor	Vendor Name	Description	Net Invoice Amount
5181	Southern Glazer's of MN	Delivery Charge	.88
5181	Southern Glazer's of MN	Liquor Store Merchandise	9,634.64
5181	Southern Glazer's of MN	Delivery Charge	137.92
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,443.12
5181	Southern Glazer's of MN	Delivery Charge	34.62
Total 5181:			11,251.18
5238	Stacy Lent Fire Department	Training - Fire Dept	6,280.00
Total 5238:			6,280.00
5251	Star	Advertising Liquor Store	1,219.00
Total 5251:			1,219.00
5388	T.E.S. Construction, Inc.	Escrow Refund - 671 Elin's Lake Rd SE	10,166.00
5388	T.E.S. Construction, Inc.	Escrow Refund - 671 Elin's Lake Rd SE	54.00-
Total 5388:			10,112.00
5442	Thayer Anderson, Christina	Parks, Trails, & Rec Comm Mtgs - 2nd Qtr 2022	35.00
Total 5442:			35.00
5491	The Wine Company	Liquor Store Merchandise	1,420.34
5491	The Wine Company	Freight charge	21.00
Total 5491:			1,441.34
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5692	Uncommon Loon Brewing Co	Liquor Store Merchandise	36.00
Total 5692:			36.00
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	594.95
Total 5816:			594.95
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	27.00-
5886	Watson Co., Inc.	Liquor Store Merchandise	3,422.66
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	189.96
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			3,591.62

Vendor	Vendor Name	Description	Net Invoice Amount
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	112.00
5891	Breakthru Beverage Minnesot	Freight Charge	2.30
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	5,454.69
5891	Breakthru Beverage Minnesot	Freight Charge	69.00
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	34.13
5891	Breakthru Beverage Minnesot	Freight Charge	1.15
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	30.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
Total 5891:			5,642.12
5905	Weeks, Pam	Refund Overpayment Final Water Bill 1-14660	99.01
Total 5905:			99.01
Grand Totals:			987,414.27

Dated: 6-15-2022

City Treasurer: Caroline Nune

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/22	06/15/2022	123338	242	Kelly Anderson	601-20100	124.48
06/22	06/15/2022	123339	258	Jeff Andres	101-20100	35.00
06/22	06/15/2022	123340	319	Artisan	610-20100	36.90
06/22	06/15/2022	123341	407	Shawn Bahr	601-20100	76.60
06/22	06/15/2022	123342	429	Bald Eagle Concrete LLC	414-20100	43,250.00
06/22	06/15/2022	123343	521	Bellboy Corporation	610-20100	2,310.83
06/22	06/15/2022	123344	538	Aaron Berg	101-20100	70.00
06/22	06/15/2022	123345	628	Robert Boese	101-20100	35.00
06/22	06/15/2022	123346	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	5,642.12
06/22	06/15/2022	123347	791	C & H Siding and Remodeling, Inc.	610-20100	550.00
06/22	06/15/2022	123348	941	Cambridge Township	101-20100	110.64
06/22	06/15/2022	123349	941	Cambridge Township	101-20100	135.06
06/22	06/15/2022	123350	972	Carlos Creek Winery	610-20100	324.00
06/22	06/15/2022	123351	1078	Century Fence Company	414-20100	4,157.75
06/22	06/15/2022	123352	551	Bernick's	610-20100	9,257.90
06/22	06/15/2022	123353	1140	Cintas Corporation	610-20100	229.05
06/22	06/15/2022	123354	1217	Bill Clough	601-20100	115.28
06/22	06/15/2022	123355	1236	Comm of MMB, Treasury Div	213-20100	160.00
06/22	06/15/2022	123356	1336	Crystal Springs Ice	610-20100	215.80
06/22	06/15/2022	123357	1368	David Curtis	601-20100	93.94
06/22	06/15/2022	123358	1396	Dahlheimer Beverage, LLC	610-20100	28,987.28
06/22	06/15/2022	123359	1553	DW Companies LLC	101-20100	1,350.00
06/22	06/15/2022	123360	1799	Kriste Ericsson	101-20100	35.00
06/22	06/15/2022	123361	1914	Cassie Fennern	601-20100	50.01
06/22	06/15/2022	123362	2188	Gratitude Farms	101-20100	400.00
06/22	06/15/2022	123365	2536	Independent Testing Tech. Inc.	492-20100	685.00
06/22	06/15/2022	123366	2631	Isanti County	101-20100	50.00
06/22	06/15/2022	123367	2739	Jeff Busby Enterprises, LLC.	101-20100	2,000.00
06/22	06/15/2022	123368	2796	Johnson Bros - St Paul	610-20100	23,415.90
06/22	06/15/2022	123369	2919	Mohamed & Ingy Khalil	601-20100	70.78
06/22	06/15/2022	123370	2953	Jessica Kluck	101-20100	35.00
06/22	06/15/2022	123371	2961	Knife River Corporation	492-20100	701,802.79
06/22	06/15/2022	123373	3119	Amanda Latsch	101-20100	35.00
06/22	06/15/2022	123374	3189	LePage and Sons	101-20100	938.56
06/22	06/15/2022	123375	3248	Little Blue's Traveling Zoo LLC	101-20100	580.00
06/22	06/15/2022	123376	3461	McDonald Distributing Company	610-20100	23,643.38
06/22	06/15/2022	123377	3521	Menards	101-20100	835.23
06/22	06/15/2022	123378	3521	Menards	101-20100	582.89
06/22	06/15/2022	123379	3876	Minnesota Pollution Control Agency	602-20100	15.00
06/22	06/15/2022	123382	3935	Joe Morin	101-20100	70.00
06/22	06/15/2022	123384	4041	National Fire Safety Council	101-20100	500.00
06/22	06/15/2022	123385	4091	New France Wine	610-20100	2,196.00
06/22	06/15/2022	123386	4158	North Ridge Winery	610-20100	400.50
06/22	06/15/2022	123387	4476	Phillips St Paul	610-20100	9,215.75
06/22	06/15/2022	123389	4626	Purchase Power	101-20100	500.00
06/22	06/15/2022	123390	4640	Q Media Properties LLC	610-20100	300.00
06/22	06/15/2022	123391	4713	Lindsay Rassmann	101-20100	35.00
06/22	06/15/2022	123392	4754	David Redfield	101-20100	70.00
06/22	06/15/2022	123393	5060	Semler Construction, Inc.	101-20100	6,646.00
06/22	06/15/2022	123394	5116	Short, Elliott, Hendrickson Inc	101-20100	78,843.01
06/22	06/15/2022	123395	5161	Jeff Soderquist	101-20100	35.00
06/22	06/15/2022	123396	5181	Southern Glazer's of MN	610-20100	11,251.18
06/22	06/15/2022	123397	5238	SLFD Training	101-20100	6,280.00
06/22	06/15/2022	123398	5251	Star	610-20100	1,219.00
06/22	06/15/2022	123399	5388	T.E.S. Construction, Inc.	101-20100	10,112.00
06/22	06/15/2022	123401	5442	Christina Thayer Anderson	101-20100	35.00
06/22	06/15/2022	123402	5491	The Wine Company	610-20100	1,441.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/22	06/15/2022	123403	5509	Dean Thomsen	610-20100	140.24
06/22	06/15/2022	123404	5692	Uncommon Loon Brewing Company	610-20100	36.00
06/22	06/15/2022	123405	5816	Viking Coca-Cola Bottling Co	610-20100	594.95
06/22	06/15/2022	123406	5886	Watson Co., Inc.	610-20100	3,591.62
06/22	06/15/2022	123407	5905	Pam Weeks	601-20100	99.01
06/22	06/15/2022	123408	2182	Winebow	610-20100	1,360.50
Grand Totals:						<u>987,414.27</u>

Vendor	Vendor Name	Description	Net Invoice Amount
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	290.00
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	320.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	190.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	190.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	190.00
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	320.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	370.00
Total 44:			1,870.00
165	Allina Health	Health History, Physical, Questionnaire - Admin	134.00
165	Allina Health	Hepatitis B Vaccination - Fire Dept	184.00
165	Allina Health	Health History, Physical, Questionnaire - Streets	134.00
Total 165:			452.00
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Water	299.95
175	Amazon Capital Services, Inc.	Repair & Maint Supplies Veh/Eq - Water	159.99
175	Amazon Capital Services, Inc.	Office Supplies	88.97
175	Amazon Capital Services, Inc.	Office Supplies - Planning	12.72
175	Amazon Capital Services, Inc.	Lab Supplies - Wastewater	303.70
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Airport	19.98
Total 175:			885.31
306	ARC Irrigation, LLC	Irrigation Installation - Sandquist Park	38,224.00
Total 306:			38,224.00
341	Aspen Mills	Uniform Allowance - D. Owl	7.85
Total 341:			7.85
489	Beacon Athletics LLC	Sandquist Field Bases--Items per order #0342039	290.00
Total 489:			290.00
521	Bellboy Corporation	Liquor Store Merchandise	2,404.80
521	Bellboy Corporation	Liquor Store Merchandise	478.65
Total 521:			2,883.45
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	20.00-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	335.11
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,905.65
551	Chas A. Bernick Inc.	Keg Deposit	30.00
Total 551:			4,250.76

Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Office Supplies	14.42
555	Business Essentials	OFFICE SUPPLIES - BLDG	23.66
Total 555:			38.08
661	Boyle, Eugene G.	Electrical Billing 07-01-2022	4,322.40
Total 661:			4,322.40
769	Burt, Chris	Refund Overpayment Final Water Bill 1-25801	99.01
Total 769:			99.01
960	Cantlin Lake Properties LLC	Escrow Refund - 131 20th Ave SW	450.00
960	Cantlin Lake Properties LLC	Escrow Refund - 131 20th Ave SW	54.00-
Total 960:			396.00
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
969	Cardmember Service	Downtown Flower Baskets	285.55
969	Cardmember Service	Subscription Renewal - County News Review	62.40
969	Cardmember Service	Small Tools & Equipment - Fire	247.52
969	Cardmember Service	Downtown Flower Baskets	141.87
969	Cardmember Service	Maintenance Supplies - City Hall	49.99
969	Cardmember Service	Uniform Allowance - Police	129.85
969	Cardmember Service	Lodging - T. Hagen	106.30
969	Cardmember Service	Small Tools & Equipment - Building	243.81
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
Total 969:			1,299.61
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	106.17
1140	Cintas Corporation	Rug Rentals - Street Dept	17.94
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	166.89
1140	Cintas Corporation	Uniform Rental - Parks	9.84
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	160.63
1140	Cintas Corporation	Rug Rentals - Liquor Store	99.08
1140	Cintas Corporation	Rug Rentals - Police Dept	20.74
1140	Cintas Corporation	Rug Rentals - City Hall	14.34
1140	Cintas Corporation	Rug Rentals - Street Dept	21.87
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	141.70
1140	Cintas Corporation	Uniform Rental - Parks	9.84
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	160.63

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 1140:		953.89
1164	City of Saint Paul	Asphalt Mix	1,951.49
	Total 1164:		1,951.49
1228	Colston Jr, Richard	Refund Overpayment Final Water Bill 1-27771	94.34
	Total 1228:		94.34
1336	Crystal Springs Ice	Liquor Store Merchandise	269.90
1336	Crystal Springs Ice	Delivery Charge	4.00
1336	Crystal Springs Ice	Liquor Store Merchandise	242.20
1336	Crystal Springs Ice	Delivery Charge	4.00
	Total 1336:		520.10
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	21,342.52
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,014.80
1396	Dahlheimer Beverage, LLC	Keg Deposit	120.00
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	23.63-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	20,946.95
	Total 1396:		46,370.64
1452	Decheine, Kailey	Refund Overpayment Final Water Bill 1-23740	67.97
	Total 1452:		67.97
1736	Electric Motor Service, Inc.	Shipping - Wastewater	155.00
1736	Electric Motor Service, Inc.	Repair & Maint Labor Veh/Eq - Wastewater	600.00
1736	Electric Motor Service, Inc.	Repair & Maint - Wastewater Plant	8,733.00
	Total 1736:		9,488.00
1891	Fastenal Company	Signs	37.00
	Total 1891:		37.00
1906	Federated Co-ops, Inc.	Diesel Fuel - Wastewater	824.85
	Total 1906:		824.85
1921	Ferguson Waterworks	Meters & Repairs	20.95
1921	Ferguson Waterworks	Automatic Meter Read	6,031.60
1921	Ferguson Waterworks	Meters & Repairs	614.48

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1921:			6,667.03
1949	First Advantage	Pre-Employment Drug Test - Streets	58.47
1949	First Advantage	Pre-Employment Drug Test - Parks	100.40
1949	First Advantage	Pre-Employment Drug Test - Water	58.47
1949	First Advantage	Pre-Employment Drug Test - Wastewater	58.47
1949	First Advantage	Pre-Employment Drug Test - Liquor Store	116.94
Total 1949:			392.75
2271	Hach Company	Wastewater Lab Supplies	236.78
Total 2271:			236.78
2341	Hawkins, Inc.	Chemicals - Wastewater	1,518.40
2341	Hawkins, Inc.	Chemicals - Water	1,385.93
2341	Hawkins, Inc.	Chemicals - Wastewater	897.90
2341	Hawkins, Inc.	Chemicals - Water	1,721.92
Total 2341:			5,524.15
2411	Hillyard Inc.	Small Tools & Equipment - Streets	232.58
2411	Hillyard Inc.	Small Tools & Equipment - Parks	232.57
Total 2411:			465.15
2536	Independent Testing Tech. Inc	2022 Street Improvements - I.T.T. Project #22-169	5,115.00
Total 2536:			5,115.00
2573	IUOE Local #49	June Union Dues - Maintenance	350.00
2573	IUOE Local #49	June Union Dues - Wastewater	245.00
Total 2573:			595.00
2636	Minnesota Equipment	Repair & Maint Supplies Veh/Eq - Street Dept	171.43
Total 2636:			171.43
2681	Isanti County Sheriff's Office	RMS Monthly Maintenance - June	168.24
Total 2681:			168.24
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,847.66
2796	Johnson Brothers Liquor Co	Delivery Charge	64.75
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,498.75
2796	Johnson Brothers Liquor Co	Delivery Charge	42.07
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,691.50

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Delivery Charge	36.77
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,822.75
2796	Johnson Brothers Liquor Co	Delivery Charge	59.52
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,664.05
2796	Johnson Brothers Liquor Co	Delivery Charge	78.96
Total 2796:			15,806.78
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	15.90
Total 3056:			15.90
3083	Lange, Mary	Refund Overpayment Final Water Bill 1-24411	15.59
Total 3083:			15.59
3090	Lares, Paul C.	Refund Interim Use Permit Fee	275.00
Total 3090:			275.00
3176	LELS	Union Dues 183 - June	715.00
3176	LELS	Union Dues 449 - June	130.00
3176	LELS	Union Dues 511 - June	65.00
Total 3176:			910.00
3267	Lompian Wines, LLC	Liquor Store Merchandise	730.14
3267	Lompian Wines, LLC	Delivery Fee	20.00
Total 3267:			750.14
3461	McDonald Distributing Compa	Credit Liquor Merchandise	172.80-
3461	McDonald Distributing Compa	Liquor Store Merchandise	180.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	99.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	21,050.74
3461	McDonald Distributing Compa	Keg Return	30.00-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	119.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	557.55
Total 3461:			21,565.99
3521	Menards	Misc Operating Supplies - Fire	6.19
3521	Menards	Repair & Maint - Water Plant	7.99
3521	Menards	Misc Operating Supplies - Streets	103.96
3521	Menards	Misc Operating Supplies - Parks	87.88
3521	Menards	Repair & Maint Supplies Veh/Eq - Parks	99.00
3521	Menards	Misc Operating Supplies - Wastewater	15.98
3521	Menards	Small Tools & Equipment - Wastewater	26.63
3521	Menards	Misc Operating Supplies - Water	83.29

Vendor	Vendor Name	Description	Net Invoice Amount
3521	Menards	Street Light and Signal Repairs	399.90
3521	Menards	Street Light and Signal Repairs	127.04
3521	Menards	Misc Operating Supplies - Wastewater	55.52
3521	Menards	Small Tools & Equipment - Wastewater	149.99
3521	Menards	Misc Operating Supplies - Streets	23.46
3521	Menards	Small Tools & Equipment - Parks	9.99
3521	Menards	Small Tools & Equipment - Water	42.94
3521	Menards	Small Tools & Equipment - Parks	4.79
3521	Menards	Small Tools & Equipment - Streets	204.74
3521	Menards	Misc Operating Supplies - Streets	89.93
3521	Menards	Repair & Maint - Wastewater Plant	324.95
3521	Menards	Repair & Maint - Storm Sewer	50.14
3521	Menards	Repair & Maint - Wastewater Plant	201.50
3521	Menards	Misc Operating Supplies - Wastewater	18.45
3521	Menards	Misc Operating Supplies - Parks	55.12
3521	Menards	Misc Operating Supplies - Streets	107.84
3521	Menards	Misc Operating Supplies - Wastewater	14.59
3521	Menards	Misc Operating Supplies - Water	49.13
3521	Menards	Misc Operating Supplies - Wastewater	17.96
Total 3521:			2,378.90
3543	Metro Sales, Inc.	Ricoh MP C2004ex Color Copier Contract Base Rate	38.87
3543	Metro Sales, Inc.	Ricoh MP C6004ex Color Copier Contract Base Rate	641.02
Total 3543:			679.89
3710	Minnesota Licensed Beverag	Training - Liquor Store	300.00
Total 3710:			300.00
3929	Moose Lake Brewing Co. LLC	Liquor Store Merchandise	36.00
Total 3929:			36.00
4001	MVTL Laboratories Inc.	Testing - Water	79.00
4001	MVTL Laboratories Inc.	Testing - Water	79.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	116.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	921.50
Total 4001:			1,195.50
4071	NCPERS Group Life Ins.	Group Vol Life Ins - PERA	288.00
Total 4071:			288.00
4323	OPG-3, Inc	Training - M. Bruss, A. Norling	185.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4323:			185.00
4336	Oslund Heating & Air	Repair & Maint Labor Veh/Eq - Wastewater	100.00
4336	Oslund Heating & Air	Repair & Maint Supplies Veh/Eq - Wastewater	150.00
Total 4336:			250.00
4426	Paustis Wine Company	Liquor Store Merchandise	1,227.95
4426	Paustis Wine Company	Freight Charge	17.50
Total 4426:			1,245.45
4476	Phillips Wine & Spirits	Liquor Store Merchandise	787.10
4476	Phillips Wine & Spirits	Delivery Charge	10.51
4476	Phillips Wine & Spirits	Liquor Store Merchandise	4,619.75
4476	Phillips Wine & Spirits	Delivery Charge	161.05
Total 4476:			5,578.41
4583	Price Custom Homes	Refund Overpayment Final Water Bill 1-30220	58.76
Total 4583:			58.76
4999	Schueller, Eugene	Refund Overpayment Final Water Bill 1-16910	32.40
Total 4999:			32.40
5170	SongBlast	Concert in the Park - SongBlast 6/30/22	2,000.00
Total 5170:			2,000.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	13,077.85
5181	Southern Glazer's of MN	Delivery Charge	177.67
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,521.92
5181	Southern Glazer's of MN	Delivery Charge	44.95
Total 5181:			14,822.39
5251	Star	Advertising Art & Craft Fair	139.50
5251	Star	Advertising Art & Craft Fair	139.50
Total 5251:			279.00
5267	Starry Electric, Inc.	Sandquist Park Lighting System	59,725.00
Total 5267:			59,725.00
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	384.06

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5516:			384.06
5523	Thryv, Inc.	Advertising Yellow Pages - Liquor Store	79.00
Total 5523:			79.00
5801	Verizon Wireless	wireless phone service - Police	1,023.96
5801	Verizon Wireless	wireless phone service - Fire Dept	75.02
5801	Verizon Wireless	wireless phone service - Water	20.61
5801	Verizon Wireless	wireless phone service - Wastewater	20.60
5801	Verizon Wireless	wireless phone service - Liquor Store	41.21
Total 5801:			1,181.40
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	436.50
Total 5816:			436.50
5886	Watson Co., Inc.	Liquor Store Merchandise	3,609.75
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	220.14
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			3,835.89
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	12.05
5891	Breakthru Beverage Minnesot	Freight Charge	1.15
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	3,139.51
5891	Breakthru Beverage Minnesot	Freight Charge	31.34
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,452.00
5891	Breakthru Beverage Minnesot	Freight Charge	21.85
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	60.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
Total 5891:			4,596.75
5904	Weddington, Larry	Refund Overpayment Final Water Bill 1-3927	5.39
Total 5904:			5.39
5926	Wesco Distribution, Inc.	Street Light and Signal Repair	3,570.00
Total 5926:			3,570.00
6001	Wine Merchants	Liquor Store Merchandise	2,724.00
6001	Wine Merchants	Delivery Charge	24.94
Total 6001:			2,748.94

Vendor	Vendor Name	Description	Net Invoice Amount
6024	Woodridge Homes	Refund Overpayment Final Water Bill 1-30190	120.00
Total 6024:			120.00
Grand Totals:			280,014.31

Dated: 6/22/22

City Treasurer: Caroline Noel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/22	06/22/2022	123409	44	Absolute Portable Restrooms	101-20100	1,870.00
06/22	06/22/2022	123411	165	Allina Health	101-20100	452.00
06/22	06/22/2022	123412	175	Amazon Capital Services, Inc.	211-20100	885.31
06/22	06/22/2022	123413	306	ARC Irrigation, LLC	414-20100	38,224.00
06/22	06/22/2022	123414	341	Aspen Mills	101-20100	7.85
06/22	06/22/2022	123415	489	Beacon Athletics LLC	414-20100	290.00
06/22	06/22/2022	123416	521	Bellboy Corporation	610-20100	2,883.45
06/22	06/22/2022	123417	661	Eugene G. Boyle	101-20100	4,322.40
06/22	06/22/2022	123418	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	4,596.75
06/22	06/22/2022	123419	769	Chris Burt	601-20100	99.01
06/22	06/22/2022	123420	555	Business Essentials	101-20100	38.08
06/22	06/22/2022	123421	960	Cantlin Lake Properties LLC	101-20100	396.00
06/22	06/22/2022	123423	5516	Capitol Beverage Sales L.P.	610-20100	384.06
06/22	06/22/2022	123424	969	Cardmember Service	101-20100	1,299.61
06/22	06/22/2022	123425	551	Bernick's	610-20100	4,250.76
06/22	06/22/2022	123426	1140	Cintas Corporation	601-20100	953.89
06/22	06/22/2022	123427	1164	City of Saint Paul	101-20100	1,951.49
06/22	06/22/2022	123428	1228	Richard Colston Jr	601-20100	94.34
06/22	06/22/2022	123429	1336	Crystal Springs Ice	610-20100	520.10
06/22	06/22/2022	123430	1396	Dahlheimer Beverage, LLC	610-20100	46,370.64
06/22	06/22/2022	123431	1452	Kailey Decheine	601-20100	67.97
06/22	06/22/2022	123433	1736	Electric Motor Service, Inc.	602-20100	9,488.00
06/22	06/22/2022	123434	1891	Fastenal Company	101-20100	37.00
06/22	06/22/2022	123435	1906	Federated Co-ops, Inc.	602-20100	824.85
06/22	06/22/2022	123436	1921	Ferguson Waterworks #2518	601-20100	6,667.03
06/22	06/22/2022	123437	1949	First Advantage	602-20100	392.75
06/22	06/22/2022	123438	2271	Hach Company	602-20100	236.78
06/22	06/22/2022	123439	2341	Hawkins, Inc.	601-20100	5,524.15
06/22	06/22/2022	123441	2411	Hillyard / Minneapolis	101-20100	465.15
06/22	06/22/2022	123442	2536	Independent Testing Tech. Inc.	492-20100	5,115.00
06/22	06/22/2022	123443	2681	Isanti County Sheriff's Office	101-20100	168.24
06/22	06/22/2022	123444	2573	IUOE Local #49	101-20100	595.00
06/22	06/22/2022	123445	2796	Johnson Bros - St Paul	610-20100	15,806.78
06/22	06/22/2022	123446	3056	Lake Superior Laundry Inc.	101-20100	15.90
06/22	06/22/2022	123447	3083	Mary Lange	601-20100	15.59
06/22	06/22/2022	123448	3090	Paul C. Lares	101-20100	275.00
06/22	06/22/2022	123449	3176	LELS	101-20100	910.00
06/22	06/22/2022	123450	3267	Lompian Wines, LLC	610-20100	750.14
06/22	06/22/2022	123451	3461	McDonald Distributing Company	610-20100	21,565.99
06/22	06/22/2022	123452	3521	Menards	602-20100	2,378.90
06/22	06/22/2022	123454	3543	Metro Sales, Inc.	101-20100	679.89
06/22	06/22/2022	123455	2636	Minnesota Equipment	101-20100	171.43
06/22	06/22/2022	123456	3710	Minnesota Licensed Beverage Associatio	610-20100	300.00
06/22	06/22/2022	123457	3929	Moose Lake Brewing Co. LLC	610-20100	36.00
06/22	06/22/2022	123458	4001	Minnesota Valley Testing Labs	602-20100	1,195.50
06/22	06/22/2022	123459	4071	NCPERS Group Life Ins.	101-20100	288.00
06/22	06/22/2022	123460	4323	OPG-3, Inc	101-20100	185.00
06/22	06/22/2022	123461	4336	Oslund Heating & Air	602-20100	250.00
06/22	06/22/2022	123462	4426	Paustis Wine Company	610-20100	1,245.45
06/22	06/22/2022	123463	4476	Phillips St Paul	610-20100	5,578.41
06/22	06/22/2022	123465	4583	Price Custom Homes	601-20100	58.76
06/22	06/22/2022	123466	4999	Eugene Schueller	601-20100	32.40
06/22	06/22/2022	123467	5170	SongBlast	101-20100	2,000.00
06/22	06/22/2022	123468	5181	Southern Glazer's of MN	610-20100	14,822.39
06/22	06/22/2022	123469	5251	Star	101-20100	279.00
06/22	06/22/2022	123470	5267	Starry Electric, Inc.	414-20100	59,725.00
06/22	06/22/2022	123471	5523	Thryv	610-20100	79.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/22	06/22/2022	123472	5801	Verizon Wireless	101-20100	1,181.40
06/22	06/22/2022	123474	5816	Viking Coca-Cola Bottling Co	610-20100	436.50
06/22	06/22/2022	123475	5886	Watson Co., Inc.	610-20100	3,835.89
06/22	06/22/2022	123476	5904	Larry Weddington	601-20100	5.39
06/22	06/22/2022	123477	5926	Wesco Receivables Corp.	604-20100	3,570.00
06/22	06/22/2022	123478	6001	Wine Merchants	610-20100	2,748.94
06/22	06/22/2022	123479	6024	Woodridge Homes	601-20100	120.00
Grand Totals:						<u>280,014.31</u>

Vendor	Vendor Name	Description	Net Invoice Amount
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	160.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	95.00
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	130.00
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	160.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	95.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	95.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	95.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	95.00
Total 44:			925.00
70	Adam's Pest Control, Inc.	Pest Control - Liquor Store	80.91
Total 70:			80.91
93	Advanced Concrete Sawing, I	Repair and Maintenance - Wastewater Plant	1,285.00
Total 93:			1,285.00
129	Air Conditioning Associates, I	HVAC Maint Inspection Agreement Spring 2022 - Libra	1,287.08
Total 129:			1,287.08
170	Alpha Training & Tactics LLC	Uniform Allowance - Police	239.60
Total 170:			239.60
175	Amazon Capital Services, Inc.	Lab Supplies - Wastewater	65.97
175	Amazon Capital Services, Inc.	Office Supplies	71.80
175	Amazon Capital Services, Inc.	Office Supplies - Building	17.00
Total 175:			154.77
306	ARC Irrigation, LLC	Repair & Maint Supplies Veh/Eq - Parks	3,762.50
306	ARC Irrigation, LLC	Commercial Start-up - Parks	2,055.00
306	ARC Irrigation, LLC	Repair & Maint Supplies Veh/Eq - Parks	380.65
306	ARC Irrigation, LLC	Commercial Service Work - Parks	700.00
306	ARC Irrigation, LLC	Repair & Maint Supplies Veh/Eq - Parks	23.05
306	ARC Irrigation, LLC	Repair & Maint Supplies Veh/Eq - Parks	120.95
Total 306:			7,042.15
319	Artisan Beer Company	Liquor Store Merchandise	73.80
319	Artisan Beer Company	Liquor Store Merchandise	55.40
Total 319:			129.20
320	Ascent Aviation Group, Inc	Aviation Gasoline	25,081.62

Vendor	Vendor Name	Description	Net Invoice Amount
Total 320:			25,081.62
341	Aspen Mills	Uniform Allowance	171.40
341	Aspen Mills	Uniform Allowance	6.00
Total 341:			177.40
381	Auto Value Cambridge	Repair & Maint Supplies Veh/Eq - Streets	8.49
Total 381:			8.49
491	North Risk Partners	Agent Fee - Policy Term 8/1/22 - 8/1/23	11,500.00
Total 491:			11,500.00
521	Bellboy Corporation	Liquor Store Merchandise	3,235.20
521	Bellboy Corporation	Liquor Store Merchandise	1,908.29
521	Bellboy Corporation	Credit Liquor Merchandise	5.00-
521	Bellboy Corporation	Liquor Store Merchandise	143.35
521	Bellboy Corporation	Liquor Store Merchandise	451.15
Total 521:			5,732.99
551	Chas A. Bernick Inc.	Liquor Store Merchandise	346.47
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,620.90
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	27.53-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	336.00
551	Chas A. Bernick Inc.	Liquor Store Merchandise	447.65
551	Chas A. Bernick Inc.	Liquor Store Merchandise	9,832.20
Total 551:			14,555.69
555	Business Essentials	Office Supplies - Police	26.58
Total 555:			26.58
766	Bureau of Criminal Apprehens	CJDN Access Fee (State GF & BCA)	270.00
Total 766:			270.00
821	Cambridge Ambassador Prog	Ambassador Annual Support	500.00
821	Cambridge Ambassador Prog	Ambassador Special Support - Float Sign	271.65
Total 821:			771.65
826	North 65 Chamber of Comme	Promote, Advertise, Improve or Develop Economic	503.00
826	North 65 Chamber of Comme	Annual Membership - Liquor Store	422.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 826:			925.00
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Comm Dev	6.30
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Police	241.68
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Streets	975.80
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Parks	532.23
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Wastewater	5.02
Total 906:			1,761.03
958	Capital One	Misc Operating Supplies - Liquor Store	321.87
Total 958:			321.87
1140	Cintas Corporation	Rug Rentals - Liquor Store	99.08
1140	Cintas Corporation	Rug Rentals - Street Dept	17.94
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	166.89
1140	Cintas Corporation	Uniform Rental - Parks	9.84
1140	Cintas Corporation	Uniform Rental - Maintenance	4.26
1140	Cintas Corporation	Uniform Rental - Parks	7.85
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	160.63
Total 1140:			466.49
1142	CIT Sewer Solutions	CIPP Point Repair	23,616.00
Total 1142:			23,616.00
1171	Civic Systems LLC	Semi-Annual Support Fees - 07/01/22-12/31/22	7,888.00
Total 1171:			7,888.00
1246	Commissioner of Transportati	Material Testing & Inspection	609.88
Total 1246:			609.88
1251	Community GIS Services, Inc.	GIS Services - May	2,500.00
1251	Community GIS Services, Inc.	GIS Services - May	2,500.00
Total 1251:			5,000.00
1336	Crystal Springs Ice	Liquor Store Merchandise	645.20
1336	Crystal Springs Ice	Delivery Charge	4.00
1336	Crystal Springs Ice	Liquor Store Merchandise	221.20
1336	Crystal Springs Ice	Liquor Store Merchandise	559.90
1336	Crystal Springs Ice	Delivery Charge	4.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1336:			1,434.30
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,899.50
1396	Dahlheimer Beverage, LLC	Keg Deposit	180.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	24,399.58
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	81.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	12,612.65
Total 1396:			42,010.73
1481	Department of Human Servic	May Cleaning - Northbound Liquor	310.00
Total 1481:			310.00
1506	Deputy Registrar #90	Squad Car Title - 2022 Ford Explorer	25.00
Total 1506:			25.00
1906	Federated Co-ops, Inc.	Diesel Fuel - Wastewater	1,073.85
Total 1906:			1,073.85
1921	Ferguson Waterworks	Software Maintenance - Meters	2,600.00
1921	Ferguson Waterworks	Meters & Repairs	10.80
Total 1921:			2,610.80
2010	Frank Roth	Background - Police	295.00
Total 2010:			295.00
2059	Synchrony Bank	Misc Operating Supplies - Streets	71.98
2059	Synchrony Bank	Repair & Maint Supplies Veh/Eq - Streets	215.73
Total 2059:			287.71
2146	Gopher State One-Call Inc.	FTP Tickets	149.85
2146	Gopher State One-Call Inc.	FTP Tickets	149.85
Total 2146:			299.70
2341	Hawkins, Inc.	Chemicals - Wastewater	10,713.81
2341	Hawkins, Inc.	Chemicals - Water	1,385.93
2341	Hawkins, Inc.	Chemicals - Wastewater	4,076.90
Total 2341:			16,176.64
2346	Hayford Ford	Repair & Maint Supplies Veh/Eq - Police	142.76

Vendor	Vendor Name	Description	Net Invoice Amount
2346	Hayford Ford	Repair & Maint Labor Veh/Eq - Police	99.95
Total 2346:			242.71
2411	Hillyard Inc.	Maintenance Supplies - City Hall	300.07
Total 2411:			300.07
2536	Independent Testing Tech. Inc	2022 Street Improvements - I.T.T. Project #22-169	545.00
Total 2536:			545.00
2572	IUOE Central Pension Fund	June Contribution - Mechanics / Maintenance Division	3,840.00
2572	IUOE Central Pension Fund	June Contribution - Wastewater and Water Operators	2,688.00
Total 2572:			6,528.00
2573	IUOE Local #49	June Working Dues Assessment - Maintenance	160.00
2573	IUOE Local #49	June Working Dues Assessment - Wastewater	112.00
Total 2573:			272.00
2626	Isanti County Attorney's Office	Prosecution Services - June	3,576.95
Total 2626:			3,576.95
2636	Minnesota Equipment	Repair & Maint Supplies Veh/Eq - Street Dept	555.20
2636	Minnesota Equipment	Repair & Maint Supplies Veh/Eq - Parks	246.06
Total 2636:			801.26
2681	Isanti County Sheriff's Office	RMS Monthly Maintenance - July	168.24
Total 2681:			168.24
2701	Isanti Rental, Inc.	Rental - Moonwalk - NNO Event	110.00
Total 2701:			110.00
2728	Jenner, Jean	Hole Sponsor - Mama Jean Open	100.00
Total 2728:			100.00
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	11.25-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	6.00-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	49.92-
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,385.04
2796	Johnson Brothers Liquor Co	Delivery Charge	57.73
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,584.65

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Delivery Charge	124.01
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	9,433.00
2796	Johnson Brothers Liquor Co	Delivery Charge	113.92
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	682.50
2796	Johnson Brothers Liquor Co	Delivery Charge	12.26
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,324.28
2796	Johnson Brothers Liquor Co	Delivery Charge	75.29
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,301.00
2796	Johnson Brothers Liquor Co	Delivery Charge	56.70
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,666.36
2796	Johnson Brothers Liquor Co	Delivery Charge	61.54
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,482.00
2796	Johnson Brothers Liquor Co	Delivery Charge	54.41
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	7,505.65
2796	Johnson Brothers Liquor Co	Delivery Charge	167.20
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,495.27
2796	Johnson Brothers Liquor Co	Delivery Charge	99.65
2796	Johnson Brothers Liquor Co	Delivery Charge	1.75
Total 2796:			40,617.04
2829	JP Brooks, Inc	Escrow Refund - 499 Alaska Loop S	11,198.00
2829	JP Brooks, Inc	Escrow Refund - 499 Alaska Loop S	54.00-
Total 2829:			11,144.00
2931	Kimball Midwest	Repair & Maint Supplies Veh/Eq - Streets	560.93
Total 2931:			560.93
2956	Knife Lake Concrete, Inc.	Curb Replacement - Wastewater Plant	15,100.00
Total 2956:			15,100.00
2961	Knife River Corporation	Repair & Maint Infrastructure	204.35
2961	Knife River Corporation	Repair & Maint Infrastructure	153.72
2961	Knife River Corporation	Repair & Maint Infrastructure	188.80
Total 2961:			546.87
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	15.90
Total 3056:			15.90
3146	League of MN Cities Ins Trust	Property/Casualty Coverage Premium	1,343.00
Total 3146:			1,343.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	10,760.00

Vendor	Vendor Name	Description	Net Invoice Amount
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	201.75
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	1,210.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	67.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	134.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	201.75
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	67.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	67.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	67.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	269.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	134.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	201.75
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	67.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	1,345.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	8,070.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	3,359.40
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	3,054.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	3,054.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	3,817.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	763.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	29,013.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	1,527.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	2,305.77
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	763.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	229.05
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	3,298.32
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	3,328.86
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance August	6,108.00
Total 3258:			83,486.90
3306	Lynn Peavey Company	Crime Scene Supplies	398.37
Total 3306:			398.37
3416	Marudas Graphics, Inc.	Laser Vouchers	699.09
Total 3416:			699.09
3428	Master Mechanical Inc.	Refund Overpayment Permit Fees 2022-00145	32.55
Total 3428:			32.55
3461	McDonald Distributing Compa	Liquor Store Merchandise	842.15
3461	McDonald Distributing Compa	Liquor Store Merchandise	18,083.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	881.25
3461	McDonald Distributing Compa	Credit Liquor Merchandise	123.23-
3461	McDonald Distributing Compa	Liquor Store Merchandise	111.00
3461	McDonald Distributing Compa	Keg Deposit	30.00
3461	McDonald Distributing Compa	Misc Oper Supplies - Liquor Store	322.13

Vendor	Vendor Name	Description	Net Invoice Amount
3461	McDonald Distributing Compa	Liquor Store Merchandise	520.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	235.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	30,868.95
3461	McDonald Distributing Compa	Liquor Store Merchandise	180.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	1,959.21-
Total 3461:			49,991.54
3501	MEI Total Elevator Solutions	July Monthly Service - Library	152.13
Total 3501:			152.13
3521	Menards	Misc Operating Supplies - Parks	9.69
3521	Menards	Misc Operating Supplies - Water	16.97
3521	Menards	Misc Operating Supplies - Water	9.45
3521	Menards	Repair & Maint - Water Plant	1,599.99
3521	Menards	Misc Operating Supplies - Parks	8.97
3521	Menards	Misc Operating Supplies - Wastewater	67.24
3521	Menards	Misc Operating Supplies - Library	35.46
3521	Menards	Maintenance Supplies - City Hall	36.97
3521	Menards	Small Tools & Equipment - City Hall	32.98
Total 3521:			1,817.72
3543	Metro Sales, Inc.	Ricoh IM C2500 & 2500 Copier Rental - Police	265.79
Total 3543:			265.79
3546	MHSRC/Range	EVO/PIT Refresher Hybrid	1,365.00
Total 3546:			1,365.00
3676	MCSI Minnesota Computer S	Contract Base Rate/Overage Charge - Tosh/Estudio 85	10.00
Total 3676:			10.00
3686	Minnesota Department of Hea	1300002 Community Water Supply Service Connection	7,667.00
Total 3686:			7,667.00
3801	Minnesota Municipal Beverag	Annual Dues	5,700.00
Total 3801:			5,700.00
3829	Minnesota Dept of Labor and	Quarterly Building Permit Surcharge	3,089.40
3829	Minnesota Dept of Labor and	Quarterly Building Permit Surcharge	123.58-
Total 3829:			2,965.82

Vendor	Vendor Name	Description	Net Invoice Amount
3929	Moose Lake Brewing Co. LLC	Liquor Store Merchandise	132.00
Total 3929:			132.00
3946	Motorola Solutions Inc.	Squad Camera	5,720.00
Total 3946:			5,720.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	1,273.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	44.00
4001	MVTL Laboratories Inc.	Testing - Water	74.00
4001	MVTL Laboratories Inc.	Testing - Water	25.00
Total 4001:			1,416.00
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - City Hall	1,418.31
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - City Hall	682.54
Total 4011:			2,100.85
4091	New France Wine	Liquor Store Merchandise	2,200.00
4091	New France Wine	Shipping	75.00
Total 4091:			2,275.00
4130	NoiseMeters, Inc.	Meter Calibration	930.00
Total 4130:			930.00
4336	Oslund Heating & Air	Repair & Maint - Wastewater Plant	200.00
Total 4336:			200.00
4379	PageFreezer Software, Inc.	PageFreezer Public Records Compliance For Social	1,347.50
4379	PageFreezer Software, Inc.	PageFreezer Public Records Compliance For Social	962.50
Total 4379:			2,310.00
4426	Paustis Wine Company	Liquor Store Merchandise	702.00
4426	Paustis Wine Company	Freight Charge	1.25
4426	Paustis Wine Company	Liquor Store Merchandise	2,461.30
4426	Paustis Wine Company	Freight Charge	31.25
4426	Paustis Wine Company	Credit Merchandise Liquor Store	335.34-
Total 4426:			2,860.46
4476	Phillips Wine & Spirits	Liquor Store Merchandise	5,039.05
4476	Phillips Wine & Spirits	Delivery Charge	106.75
4476	Phillips Wine & Spirits	Liquor Store Merchandise	4,315.88

Vendor	Vendor Name	Description	Net Invoice Amount
4476	Phillips Wine & Spirits	Delivery Charge	129.64
4476	Phillips Wine & Spirits	Liquor Store Merchandise	7,169.60
4476	Phillips Wine & Spirits	Delivery Charge	152.28
4476	Phillips Wine & Spirits	Liquor Store Merchandise	465.90
4476	Phillips Wine & Spirits	Delivery Charge	20.42
Total 4476:			17,399.52
4616	Public Employees Retirement	PERA Service Credit Buyback	745.00
Total 4616:			745.00
4661	Quill Corporation	Toner Cartridge - Finance	198.99
4661	Quill Corporation	copy paper	63.96
Total 4661:			262.95
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
4826	Rivard Companies, Inc.	Playground Wood Chips	172.35
Total 4826:			1,723.50
4909	Rum River Construction Cons	May Contract Building Inspection Services	7,478.23
4909	Rum River Construction Cons	May Contract Building Inspection Services	13,564.20
4909	Rum River Construction Cons	May Contract Building Inspection Services	120.90
Total 4909:			21,163.33
4931	Innovative Office Solutions LL	Batteries	61.30
Total 4931:			61.30
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	56.00-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	81.51-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	14.00-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	71.97-
5181	Southern Glazer's of MN	Liquor Store Merchandise	5,435.41
5181	Southern Glazer's of MN	Delivery Charge	72.69
5181	Southern Glazer's of MN	Liquor Store Merchandise	575.28
5181	Southern Glazer's of MN	Delivery Charge	18.60
5181	Southern Glazer's of MN	Liquor Store Merchandise	6,756.80

Vendor	Vendor Name	Description	Net Invoice Amount
5181	Southern Glazer's of MN	Delivery Charge	84.99
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,501.68
5181	Southern Glazer's of MN	Delivery Charge	49.60
Total 5181:			14,271.57
5251	Star	Advertising Art & Craft Fair	139.50
5251	Star	Advertising Art & Craft Fair	139.50
Total 5251:			279.00
5271	North Folk Winery	Liquor Store Merchandise	300.00
Total 5271:			300.00
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Police	686.48
5301	Steve's Tire Inc	Repairs and Maint Labor Veh/Eq - Police	195.00
Total 5301:			881.48
5336	Sunshine Printing	Envelopes - Return Address	178.45
Total 5336:			178.45
5433	Tenvoorde Ford, Inc	2022 Hybrid Police Utility UM Black as per quote 1032	33,052.38
Total 5433:			33,052.38
5446	The American Bottling Compa	Liquor Store Merchandise	336.56
Total 5446:			336.56
5491	The Wine Company	Liquor Store Merchandise	1,708.00
5491	The Wine Company	Freight charge	45.00
Total 5491:			1,753.00
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	374.50
Total 5516:			374.50
5581	Total Control Systems, Inc.	Repair & Maint Supplies Veh/Eq - Parks	607.27
Total 5581:			607.27

Vendor	Vendor Name	Description	Net Invoice Amount
5624	TransUnion Risk & Alternative	TLOxp Transactional	75.00
Total 5624:			75.00
5656	Trucks and Toys LTD	Repair & Maint Supplies Veh/Eq - Police	37.03
5656	Trucks and Toys LTD	Repair & Maint Labor Veh/Eq - Police	286.50
Total 5656:			323.53
5686	U.S. Postal Service	USPS Marketing Mail Permit #25	132.50
5686	U.S. Postal Service	USPS Marketing Mail Permit #25	132.50
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
Total 5686:			4,265.00
5692	Uncommon Loon Brewing Co	Liquor Store Merchandise	180.00
Total 5692:			180.00
5694	ULINE	Misc Operating Supplies - Liquor Store	129.31
5694	ULINE	Small Tools & Equipment - Liquor Store	775.38
5694	ULINE	Shipping	152.01
Total 5694:			1,056.70
5801	Verizon Wireless	wireless phone service - Bldg Dept	40.01
5801	Verizon Wireless	wireless phone service - Maintenance	20.60
5801	Verizon Wireless	wireless phone service - Police	100.70
5801	Verizon Wireless	wireless phone service - Streets	35.01
5801	Verizon Wireless	wireless phone service - Water	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	100.22
Total 5801:			366.56
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	402.65
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	706.70
Total 5816:			1,109.35
5831	Vinocopia	Credit Liquor Merchandise	108.25-
5831	Vinocopia	Credit Freight Charge	2.50-
5831	Vinocopia	Liquor Store Merchandise	340.00
5831	Vinocopia	Delivery Charge	18.00
Total 5831:			247.25
5886	Watson Co., Inc.	Liquor Store Merchandise	3,753.65

Vendor	Vendor Name	Description	Net Invoice Amount
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	181.50
5886	Watson Co., Inc.	Fuel Charge	6.00
5886	Watson Co., Inc.	Liquor Store Merchandise	169.00
Total 5886:			4,110.15
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,312.00
5891	Breakthru Beverage Minnesot	Freight Charge	12.65
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	122.13
5891	Breakthru Beverage Minnesot	Freight Charge	2.30
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	6,568.64
5891	Breakthru Beverage Minnesot	Freight Charge	52.13
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	7,062.18
5891	Breakthru Beverage Minnesot	Freight Charge	71.97
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,798.25
5891	Breakthru Beverage Minnesot	Freight Charge	25.30
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	36.90
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	72.24-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	129.88-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	47.79-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	189.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	252.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	168.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	2.30-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	198.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	111.10-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
Total 5891:			15,886.09
5926	Wesco Distribution, Inc.	Street Light and Signal Repair	6,213.20
Total 5926:			6,213.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Microsoft 365 Business Premium	122.00
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	1,998.80
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20

Vendor	Vendor Name	Description	Net Invoice Amount
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
Total 5965:			6,118.60
Grand Totals:			562,329.80

Dated: 7/6/2022

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/22	07/06/2022	123480	44	Absolute Portable Restrooms	101-20100	925.00
07/22	07/06/2022	123481	70	Adams Pest Control - Main	610-20100	80.91
07/22	07/06/2022	123482	93	Advanced Concrete Sawing, Inc.	602-20100	1,285.00
07/22	07/06/2022	123483	129	Air Conditioning Associates, Inc.	101-20100	1,287.08
07/22	07/06/2022	123484	170	Alpha Training & Tactics LLC	101-20100	239.60
07/22	07/06/2022	123485	175	Amazon Capital Services, Inc.	101-20100	154.77
07/22	07/06/2022	123486	306	ARC Irrigation, LLC	101-20100	7,042.15
07/22	07/06/2022	123487	319	Artisan	610-20100	129.20
07/22	07/06/2022	123488	320	Ascent Aviation Group, Inc	211-20100	25,081.62
07/22	07/06/2022	123489	341	Aspen Mills	101-20100	177.40
07/22	07/06/2022	123490	381	Auto Value Cambridge	101-20100	8.49
07/22	07/06/2022	123491	521	Bellboy Corporation	610-20100	5,732.99
07/22	07/06/2022	123492	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	15,886.09
07/22	07/06/2022	123493	766	Bureau of Criminal Apprehension	101-20100	270.00
07/22	07/06/2022	123494	555	Business Essentials	101-20100	26.58
07/22	07/06/2022	123495	821	Cambridge Ambassador Program	101-20100	771.65
07/22	07/06/2022	123496	958	Capital One	610-20100	321.87
07/22	07/06/2022	123497	5516	Capitol Beverage Sales L.P.	610-20100	374.50
07/22	07/06/2022	123498	551	Bernick's	610-20100	14,555.69
07/22	07/06/2022	123499	1140	Cintas Corporation	601-20100	466.49
07/22	07/06/2022	123500	1142	CIT Sewer Solutions	602-20100	23,616.00
07/22	07/06/2022	123501	1171	Civic Systems LLC	101-20100	7,888.00
07/22	07/06/2022	123502	1246	Commissioner of Transportation	492-20100	609.88
07/22	07/06/2022	123503	1251	Community GIS Services, Inc.	602-20100	5,000.00
07/22	07/06/2022	123504	1336	Crystal Springs Ice	610-20100	1,434.30
07/22	07/06/2022	123505	1396	Dahlheimer Beverage, LLC	610-20100	42,010.73
07/22	07/06/2022	123506	1481	Department of Human Services	610-20100	310.00
07/22	07/06/2022	123507	1506	Deputy Registrar #90	101-20100	25.00
07/22	07/06/2022	123508	1906	Federated Co-ops, Inc.	602-20100	1,073.85
07/22	07/06/2022	123509	1921	Ferguson Waterworks #2518	601-20100	2,610.80
07/22	07/06/2022	123510	2010	Frank Roth	101-20100	295.00
07/22	07/06/2022	123511	2146	Gopher State One Call	602-20100	299.70
07/22	07/06/2022	123512	2341	Hawkins, Inc.	602-20100	16,176.64
07/22	07/06/2022	123513	2346	Hayford Ford	101-20100	242.71
07/22	07/06/2022	123514	2411	Hillyard / Minneapolis	101-20100	300.07
07/22	07/06/2022	123515	3258	I.U.O.E. Local 49 Fringe Benefit Fund	610-20100	83,486.90
07/22	07/06/2022	123516	2536	Independent Testing Tech. Inc.	492-20100	545.00
07/22	07/06/2022	123517	4931	Innovative Office Solutions LLC	101-20100	61.30
07/22	07/06/2022	123518	2626	Isanti County Attorney's Office	101-20100	3,576.95
07/22	07/06/2022	123519	2681	Isanti County Sheriff's Office	101-20100	168.24
07/22	07/06/2022	123520	2701	Isanti Rental, Inc.	101-20100	110.00
07/22	07/06/2022	123521	2572	Central Pension Fund	101-20100	3,840.00
07/22	07/06/2022	123522	2572	Central Pension Fund	101-20100	2,688.00
07/22	07/06/2022	123523	2573	IUOE Local #49	101-20100	272.00
07/22	07/06/2022	123524	2728	Jean Jenner	610-20100	100.00
07/22	07/06/2022	123525	2796	Johnson Bros - St Paul	610-20100	40,617.04
07/22	07/06/2022	123526	2829	JP Brooks, Inc	101-20100	11,144.00
07/22	07/06/2022	123527	2931	Kimball Midwest	101-20100	560.93
07/22	07/06/2022	123528	2956	Knife Lake Concrete, Inc.	602-20100	15,100.00
07/22	07/06/2022	123529	2961	Knife River - North Central	101-20100	546.87
07/22	07/06/2022	123530	3056	Lake Superior Laundry Inc.	101-20100	15.90
07/22	07/06/2022	123531	3146	League of MN Cities Ins Trust P&C	101-20100	1,343.00
07/22	07/06/2022	123533	3306	Lynn Peavey Company	101-20100	398.37
07/22	07/06/2022	123534	3416	Marudas Graphics, Inc.	101-20100	699.09
07/22	07/06/2022	123535	3428	Master Mechanical Inc.	101-20100	32.55
07/22	07/06/2022	123536	3461	McDonald Distributing Company	610-20100	49,991.54
07/22	07/06/2022	123537	3676	MCSI Minnesota Computer Systems Inc	101-20100	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/22	07/06/2022	123538	3501	MEI Total Elevator Solutions	101-20100	152.13
07/22	07/06/2022	123539	3521	Menards	101-20100	1,817.72
07/22	07/06/2022	123541	3543	Metro Sales, Inc.	101-20100	265.79
07/22	07/06/2022	123542	3546	MHSRC/Range	101-20100	1,365.00
07/22	07/06/2022	123543	3686	Minnesota Department of Health	601-20100	7,667.00
07/22	07/06/2022	123544	3829	Minnesota Dept of Labor and Industry	101-20100	2,965.82
07/22	07/06/2022	123545	2636	Minnesota Equipment	101-20100	801.26
07/22	07/06/2022	123546	3801	Minnesota Municipal Beverage Associati	610-20100	5,700.00
07/22	07/06/2022	123547	3929	Moose Lake Brewing Co. LLC	610-20100	132.00
07/22	07/06/2022	123548	3946	Motorola Solutions Inc.	417-20100	5,720.00
07/22	07/06/2022	123549	4001	Minnesota Valley Testing Labs	601-20100	1,416.00
07/22	07/06/2022	123550	4011	NAC Mechanical & Electrical Services	101-20100	2,100.85
07/22	07/06/2022	123551	906	NAPA Central MN	101-20100	1,761.03
07/22	07/06/2022	123552	4091	New France Wine	610-20100	2,275.00
07/22	07/06/2022	123553	4130	NoiseMeters, Inc.	101-20100	930.00
07/22	07/06/2022	123554	826	North 65 Chamber of Commerce	610-20100	422.00
07/22	07/06/2022	123555	826	North 65 Chamber of Commerce	101-20100	503.00
07/22	07/06/2022	123556	5271	North Folk Winery	610-20100	300.00
07/22	07/06/2022	123557	491	North Risk Partners	101-20100	11,500.00
07/22	07/06/2022	123558	4336	Oslund Heating & Air	602-20100	200.00
07/22	07/06/2022	123559	4379	PageFreezer Software, Inc.	101-20100	2,310.00
07/22	07/06/2022	123560	4426	Paustis Wine Company	610-20100	2,860.46
07/22	07/06/2022	123561	4476	Phillips St Paul	610-20100	17,399.52
07/22	07/06/2022	123563	4616	PERA	610-20100	745.00
07/22	07/06/2022	123564	4661	Quill Corporation	101-20100	262.95
07/22	07/06/2022	123565	4826	Rivard Companies, Inc.	101-20100	1,723.50
07/22	07/06/2022	123566	4909	Rum River Construction Consultants	101-20100	21,163.33
07/22	07/06/2022	123567	5181	Southern Glazer's of MN	610-20100	14,271.57
07/22	07/06/2022	123568	5251	Star	101-20100	279.00
07/22	07/06/2022	123569	5301	Steve's Tire Inc	101-20100	881.48
07/22	07/06/2022	123570	5336	Sunshine Printing	101-20100	178.45
07/22	07/06/2022	123571	2059	Synchrony Bank	101-20100	287.71
07/22	07/06/2022	123572	5433	Tenvoorde Ford, Inc	417-20100	33,052.38
07/22	07/06/2022	123573	5446	The American Bottling Company	610-20100	336.56
07/22	07/06/2022	123574	5491	The Wine Company	610-20100	1,753.00
07/22	07/06/2022	123575	5509	Dean Thomsen	610-20100	140.24
07/22	07/06/2022	123576	5581	Total Control Systems, Inc.	101-20100	607.27
07/22	07/06/2022	123577	5624	TransUnion Risk & Alternative	101-20100	75.00
07/22	07/06/2022	123578	5656	TNT Truck & Auto	101-20100	323.53
07/22	07/06/2022	123579	5686	U.S. Postal Service	602-20100	4,000.00
07/22	07/06/2022	123580	5686	U.S. Postal Service	602-20100	265.00
07/22	07/06/2022	123581	5694	ULINE	610-20100	1,056.70
07/22	07/06/2022	123583	5692	Uncommon Loon Brewing Company	610-20100	180.00
07/22	07/06/2022	123584	5801	Verizon Wireless	602-20100	366.56
07/22	07/06/2022	123585	5816	Viking Coca-Cola Bottling Co	610-20100	1,109.35
07/22	07/06/2022	123586	5831	Vinocopia	610-20100	247.25
07/22	07/06/2022	123587	5886	Watson Co., Inc.	610-20100	4,110.15
07/22	07/06/2022	123588	5926	Wesco Receivables Corp.	604-20100	6,213.20
07/22	07/06/2022	123589	5965	White Bear IT Solutions LLC	101-20100	6,118.60
Grand Totals:						562,329.80

Prepared by: Caroline Moe, Director of Finance

Background

Certify Delinquent Municipal Charges

Attached for your review is a certification of delinquent amounts to be certified to the Isanti County Auditor for the Assessment to the Real Estate Taxes due in 2023.

Certification of delinquent charges allows the City to retain its ability to collect the outstanding balance even though in the future a property may be a part of a foreclosure or bankruptcy action. Once certified, amounts become a lien that stay with the property until paid.

Compatibility with Strategic Goals:

Regular financial reporting to the City Council supports core strategy #4—Be responsible and flexible in managing City’s administrative function, specifically towards the effort of maintaining affordable utility rates. To control utility rate increases in the future, it is important to collect utility fees billed monthly. Also, it is important to make sure we collect other fees due to the City of Cambridge.

Recommended Council Action—*Approve Resolution R22-048 certifying debts to the Isanti County Auditor for the Assessment to the Real Estate Taxes due in 2023.*

Attachments:

1. Resolution R22-048 for certification of delinquent account balances.
2. Listing of delinquent amounts for certification.

Resolution No. R22-048

**RESOLUTION CERTIFYING DELINQUENT DEBTS TO THE ISANTI COUNTY
AUDITOR FOR ASSESSMENT TO THE REAL PROPERTY TAXES DUE IN 2023 FOR
THE PROPERTY SERVED**

WHEREAS, Minnesota State Law and Cambridge City Code authorize the City Council to certify delinquent and unpaid charges to Isanti County for collection with ad valorem taxes;

WHEREAS, the Cambridge City Council has determined the attached certification of municipal charges delinquent and unpaid;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the owners of the properties located on the attached certification are delinquent in his/her payments to the City of Cambridge for municipal services and other services and the City Council of Cambridge, Minnesota shall have the delinquent amounts along with certification fees, as applicable, certified to the Isanti County Auditor for assessment to the real property taxes as imposed by the Isanti County Auditor, due in 2023 for the property served.

This resolution shall become effective immediately upon its passage without publication.

Adopted this 18th Day of July, 2022.

James Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

JUL 08 2022

Certification to Tax Roll Delinquent Accounts									
7/18/2022									
Customer Name	Service Address	Account #	Inv #	PIN #	Delinquent Amount	Penalty	Total to Tax Roll	Comments	
Travis J Francis	331 6th Ave SW	1000007284		15.042.0590	\$422.08	75	\$ 497.08	Water & Sewer - water is off	
Gary & Patrice Leroy	2940 Ivy St S	1000011130		15.248.0260	\$200.67	150	\$350.67	Storm Sewer	
Chen Liu	2020 4th Ave SE	2253	4080	15.314.0650	\$2,048.49		\$ 2,048.49	Miscalculated permit fees	
							\$ 2,896.24		
Amounts paid after certification to Council:									

Prepared by: Todd S. Schuster – Chief of Police

Background:

The City of Cambridge is sponsoring an Art & Craft Fair on Saturday, August 20, 2022 from 7am – 4pm. It will be held on 2nd Ave SW and Ashland St S. I am requesting that we close 2nd Ave SW from just west of the Post Office’s alley access to Birch St S and close Ashland St S between 1st Ave W and 3rd St SW. Barricades would also be needed at any alley entrances within this area. The period of closure, taking into consideration for set-up and tear-down would be from 7am - 5pm.

Recommendation:

Allow PW to close the above-described area in order to facilitate the Cambridge Art & Craft Fair.

Compatibility with Core Strategies and Strategic Objectives:

Core Strategy #1 – Encourage and facilitate the revitalization and restoration of a vibrant downtown.
Bullet point #2 – Develop public spaces where public interaction can take place.
Although temporary, blocking these roads of for this event creates a public space for vendors to sell and citizens to gather, shop and purchase items.

Fiscal Note:

N/A

Attachments:

N/A

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

Knife River Corporation is submitting Pay Request #2 for work completed through July 1, 2022, on the 2022 Street Improvements. City Engineer, Short Elliott Hendrickson, has reviewed the pay request and is recommending payment in the amount of \$918,522.87.

The Council awarded this contract to Knife River Corporation at its April 18, 2022, meeting and construction began earlier this spring.

Fiscal Note—the 2022 Street Project was a budgeted project for 2022. Project is currently under budget.

Compatibility with Strategic Goals:

The 2022 Street Project supports the City Council core strategy #4—Be responsible and flexible in managing the City’s administrative functions, specifically the objective stated to maintain and execute a detailed capital improvement program with financing sources.

COUNCIL ACTION

Staff recommends to Council to authorize partial payment request No. 2 to Knife River Corporation for \$918,522.87.

ATTACHMENTS

Resolution R22-050 Authorizing Partial Payment to Knife River Corporation for the 2022 Street Improvements.

Knife River Corporation Application for Payment #2

Resolution R22-050

**RESOLUTION ACCEPTING WORK AND AUTHORIZING
PARTIAL PAYMENT #2 TO KNIFE RIVER CORPORATION
(2022 STREET IMPROVEMENT PROJECT)**

WHEREAS, pursuant to a written contract signed with the City of Cambridge, Knife River Corporation has satisfactorily completed a portion of the 2022 Street Improvements Project in accordance with such contract and;

WHEREAS, City Engineer, S.E.H., has reviewed the work through July 1, 2022, and recommends payment in the amount of \$918,522.87 (Partial Payment #2);

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$918,522.87.

Adopted by the Cambridge City Council this 18th day of July, 2022.

Jim Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator



Application for Payment
 (Unit Price Contract)
 No. 2

Eng. Project No.: CAMBR 164766

Location: Cambridge, MN

Contractor <u>Knife River Corporation</u>	Contract Date <u>April 18, 2022</u>
<u>4787 Shadow Wood Dr. NE</u>	
<u>Sauk Rapids, MN 56379</u>	Contract Amount <u>\$ 4,261,953.74</u>

Contract for 2022 Street Improvements

Application Date <u>7/7/22</u>	For Period Ending <u>7/1/22</u>
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Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2022 Street Improvements						
1	MOBILIZATION	LS	1	1	\$225,000.00	\$225,000.00
2	FIELD OFFICE TYPE D	EACH	1	1	\$8,000.00	\$8,000.00
3	CLEARING	TREE	8	38	\$300.00	\$11,400.00
4	GRUBBING	TREE	8	24	\$200.00	\$4,800.00
5	CLEARING	ACRE	0.7	1.4	\$10,000.00	\$13,500.00
6	GRUBBING	ACRE	0.7	1.4	\$5,000.00	\$6,750.00
7	REMOVE MANHOLE OR CATCH BASIN (STORM OR SANITARY)	EACH	3	0	\$400.00	
8	REMOVE LIGHT FOUNDATION	EACH	12	0	\$800.00	
9	SALVAGE CASTING	EACH	14	0	\$212.14	
10	SALVAGE LIGHTING UNIT	EACH	12	0	\$854.20	
11	SALVAGE BOLLARD	EACH	6	4	\$250.00	\$1,000.00
12	SALVAGE SIGN, TYPE C OR STREET NAME SIGN	EACH	73	0	\$25.00	
13	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	1824	2,192	\$3.40	\$7,452.80
14	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1763	2,081	\$2.65	\$5,514.65
15	REMOVE SEWER PIPE (STORM)	LF	78	0	\$10.15	
16	REMOVE CURB & GUTTER	LF	30127	15,356	\$2.70	\$41,461.20
17	REMOVE CONCRETE WALK	SY	200	375	\$4.95	\$1,856.25
18	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	353	352	\$17.00	\$5,984.00
19	REMOVE BITUMINOUS PAVEMENT (DRIVEWAYS & TRAILS)	SY	5650	6,548	\$1.56	\$10,214.88

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
20	REMOVE RETAINING WALL	SF	2517	1,001	\$1.18	\$1,181.18
21	SALVAGE RETAINING WALL	SF	1778	334	\$20.00	\$6,680.00
22	REMOVE BRICK PAVERS	SF	1256	1,040	\$0.24	\$249.60
23	SALVAGE & INSTALL MAILBOX ASSEMBLY	EACH	127	0	\$185.00	
24	SALVAGE & INSTALL CASTING ASSEMBLY (STORM OR SANITARY)	EACH	154	51	\$608.57	\$31,037.07
25	SALVAGE & INSTALL SPRINKLER SYSTEM	LF	2250	0	\$7.50	
26	SALVAGE & INSTALL LANDSCAPE EDGING	LF	282	0	\$15.00	
27	SALVAGE & INSTALL LANDSCAPE ROCK OR WOOD MULTCH	SY	35	0	\$34.29	
28	COMMON EXCAVATION - BIT AND CL 5 (EV) (P)	CY	5200	0	\$15.21	
29	COMMON EXCAVATION (EV)	CY	2700	1,000	\$8.89	\$8,890.00
30	COMMON EMBANKMENT (CV)	CY	2700	0	\$6.67	
31	SUBGRADE EXCAVATION (EV)	CY	172	0	\$17.79	
32	DITCH EXCAVATION & SEDIMENT REMOVAL (BOG REMOVAL) (LV)	CY	2000	928	\$21.98	\$20,397.44
33	TEMPORARY ROAD (POND ACCESS)	LS	1	1	\$9,060.00	\$9,060.00
34	SUBGRADE PREPERATION (TRAIL AGG. BASE SHAPING & COMPACTING)	RDSTA	56	30	\$150.00	\$4,500.00
35	COMMON LABORERS	HOUR	75	51	\$80.00	\$4,080.00
36	3 CY FRONT END LOADER	HOUR	25	2	\$80.00	\$160.00
37	CRAWLER MOUNTED BACKHOE	HOUR	25	21	\$200.00	\$4,100.00
38	SKID LOADER	HOUR	25	0	\$120.00	
39	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	96	11	\$100.00	\$1,100.00
40	WATER FOR DUST CONTROL	M GAL	115	60	\$20.00	\$1,200.00
41	COMMON EMBANKMENT, SALV. BIT. & CL. 5 (CV) (P)	CY	1932	0	\$9.32	
42	FULL DEPTH RECLAMATION (10" DEPTH) (P)	SY	53657	25,728	\$2.50	\$64,320.00
43	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3964	175	\$0.01	\$1.75

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
44	TYPE SP 9.5 WEARING COURSE MIX (2,C) (BIKE PATHS)	TON	1434	905	\$87.00	\$78,731.52
45	TYPE SP 9.5 WEARING COURSE MIX (2,C) (DRIVEWAYS)	TON	80	91	\$125.00	\$11,390.00
46	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	5907	0	\$85.00	
47	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	6816	2,623	\$82.00	\$215,111.42
48	INSTALL SALVAGED RETAINING WALL	SF	1387	334	\$25.00	\$8,350.00
49	FURNISH AND INSTALL RETAINING WALL	SF	3254	184	\$47.00	\$8,648.00
50	15" RC PIPE APRON W/ TRASH GUARD	EACH	2	0	\$2,100.00	
51	12" RC PIPE SEWER, DES 3006 CL V	LF	112	48	\$95.57	\$4,587.36
52	15" RC PIPE SEWER, DES 3006 CL V	LF	115	0	\$106.17	
53	REPAIR SEWER PIPE (SANITARY WYE REPLACEMENT)	EACH	3	0	\$4,020.00	
54	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	11	6	\$654.55	\$3,927.30
55	ADJUST VALVE BOX	EACH	32	9	\$450.00	\$4,050.00
56	REMOVE AND REPLACE GATE VALVE AND BOX (6" OR 8")	EACH	3	1	\$5,520.00	\$5,520.00
57	SALVAGE AND INSTALL HYDRANT	EACH	5	2	\$4,200.00	\$8,400.00
58	INSTALL HYDRANT RETRO KIT (MUELLER CENTURION A-403)	EACH	5	0	\$5,160.00	
59	HYDRANT (SANDBLAST AND PAINT EXISTING HYDRANT)	EACH	18	0	\$330.00	
60	HYDRANT (FURNISH AND INSTALL YARD HYDRANT)	EACH	2	2	\$3,480.00	\$6,960.00
61	1.5" CORPORATION STOP	EACH	1	1	\$960.00	\$960.00
62	1.5" CURB STOP	EACH	1	1	\$1,080.00	\$1,080.00
63	1.0" TYPE PE PIPE	LF	310	270	\$28.30	\$7,641.00
64	1.5" TYPE PE PIPE	LF	110	117	\$58.15	\$6,803.55
65	ADJUST FRAME AND RING CASTING (W/PE BARRIER)	EACH	80	20	\$840.00	\$16,800.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
66	CONSTRUCT DRAINAGE STRUCTURE CB - TYPE X	EACH	10	6	\$5,400.00	\$32,400.00
67	CONSTRUCT DRAINAGE STRUCTURE CB - TYPE Y	EACH	4	0	\$5,100.00	
68	CASTING ASSEMBLY, R-3067V	EACH	11	0	\$920.18	
69	CASTING ASSEMBLY R-1733 (SANITARY)	EACH	4	0	\$780.00	
70	CASTING ASSEMBLY R-1733 (STORM)	EACH	1	0	\$780.00	
71	CASTING ASSEMBLY R-3250-1	EACH	14	5	\$960.00	\$4,800.00
72	MINOR STRUCTURE REPAIR	LF	38	22	\$217.89	\$4,793.58
73	RECONSTRUCT CATCH BASIN OR MANHOLE (STORM & SANITARY)	LF	32	24	\$720.00	\$17,280.00
74	GEOTEXTILE FILTER FABRIC, TYPE 4	SY	23	24	\$6.00	\$144.00
75	RIP RAP CLASS 3	CY	40	17	\$108.60	\$1,846.20
76	5" CONCRETE WALK	SF	12322	1,440	\$5.70	\$8,208.00
77	6" CONCRETE WALK	SF	3301	396	\$9.50	\$3,762.00
78	CONCRETE CURB & GUTTER DESIGN B418	LF	28810	15,303	\$13.50	\$206,590.50
79	6" CONCRETE DRIVEWAY PAVEMENT	SY	436	485	\$57.25	\$27,766.25
80	8" CONCRETE DRIVEWAY PAVEMENT	SY	17	0	\$71.00	
81	9" CONCRETE VALLEY GUTTER	SY	74	65	\$95.00	\$6,175.00
82	TRUNCATED DOMES (CAST IRON)	SF	342	143	\$45.00	\$6,435.00
83	TRAFFIC CONTROL	LS	1	1	\$12,000.00	\$12,000.00
84	INSTALL SIGN TYPE C	EACH	1	0	\$150.00	
85	SIGN PANELS, TYPE C	SF	311	0	\$50.00	
86	INSTALL SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	18	0	\$375.00	
87	STORM DRAIN INLET PROTECTION	EACH	90	45	\$30.39	\$1,367.55
88	SILT FENCE, TYPE HI	LF	2985	2,825	\$2.55	\$7,203.75
89	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	25	150	\$26.50	\$3,975.00
90	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	745	800	\$2.25	\$1,800.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
91	ORGANIC TOPSOIL BORROW (PULVERIZED) (LV)	CY	5910	1,066	\$30.39	\$32,395.74
92	SODDING, TYPE MINERAL	SY	18074	0	\$5.90	
93	SODDING, TYPE FESCUE	SY	14410	0	\$6.85	
94	ESTABLISHMENT	M GAL	300	0	\$29.90	
95	SEEDING (MIX 25-131) WITH HYDROMULCH	SY	5530	3,911	\$2.30	\$8,995.30
96	SEEDING (MIX 25-131) WITH CAT. 20 EROSION CONTROL BLANKET	SY	3600	342	\$3.50	\$1,197.00
97	SEEDING (MIX 22-111) WITH CAT. 20 EROSION CONTROL BLANKET	SY	3600	0	\$2.10	
98	CROSSWALK MULTI COMP	SF	216	0	\$5.00	
Total 2022 Street Improvements						\$1,277,985.84

Opportunity Blvd (MSAS 122) Mill & Overlay

99	MOBILIZATION	LS	1	1	\$50,000.00	\$50,000.00
100	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	102	154	\$7.00	\$1,078.00
101	SAWING BIT PAVEMENT (FULL DEPTH)	LF	70	82	\$5.00	\$410.00
102	REMOVE CURB & GUTTER	LF	600	497	\$4.42	\$2,196.74
103	REMOVE CONCRETE WALK	SY	275	166	\$2.79	\$463.14
104	REMOVE BITUMINOUS PAVEMENT	SY	25	79	\$7.92	\$625.68
105	EXCAVATION - COMMON (EV)	CY	40	44	\$19.80	\$871.20
106	COMMON LABORERS	HOUR	12	0	\$80.00	\$0.00
107	3 CY FRONT END LOADER	HOUR	4	0	\$80.00	\$0.00
108	CRAWLER MOUNTED BACKHOE	HOUR	4	0	\$180.00	\$0.00
109	SKID LOADER	HOUR	4	0	\$120.00	\$0.00
110	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	12	0	\$100.00	\$0.00
111	WATER	M GAL	8	0	\$20.00	\$0.00
112	MILL BITUMINOUS SURFACE (2.0")	SY	24806	25266	\$2.50	\$63,165.00
113	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2450	1900	\$0.01	\$19.00
114	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	11	0	\$175.00	\$0.00
115	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	4019	3002.96	\$81.00	\$243,239.76

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
116	ADJUST VALVE BOX - WATER ADJUST FRAME AND INLET	EACH	5	0	\$720.00	\$0.00
117	CASTING	EACH	5	0	\$960.00	\$0.00
118	RECONSTRUCT DRAINAGE STRUCTURE	LF	8	0	\$600.00	\$0.00
119	REPAIR DRAINAGE STRUCTURE	LF	10	0	\$1,680.00	\$0.00
120	5" CONCRETE WALK	SF	315	0	\$6.00	\$0.00
121	6" CONCRETE WALK	SF	2835	2628	\$10.25	\$26,937.00
122	CONCRETE CURB & GUTTER DESIGN B618	LF	600	487	\$35.00	\$17,045.00
123	TRUNCATED DOMES	SF	312	242	\$45.00	\$10,890.00
124	TRAFFIC CONTROL	LS	1	1	\$8,000.00	\$8,000.00
125	STORM DRAIN INLET PROTECTION	EACH	49	0	\$175.00	\$0.00
126	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	120	0	\$3.75	\$0.00
127	ORGANIC TOPSOIL BORROW	CY	40	44	\$60.90	\$2,679.60
128	TURF ESTABLISHMENT	LS	1	0	\$3,500.00	\$0.00
129	4" SOLID LINE PAINT	LF	10524	0	\$0.25	\$0.00
130	12" SOLID LINE PAINT	LF	866	0	\$2.20	\$0.00
131	24" SOLID LINE PAINT	LF	78	0	\$4.50	\$0.00
132	4" DOUBLE SOLID LINE PAINT	LF	6820	0	\$0.50	\$0.00
133	PAVEMENT MESSAGE PAINT	SF	309	0	\$3.40	\$0.00
134	CROSSWALK PAINT	SF	270	0	\$2.00	\$0.00
Total Opportunity Blvd (MSAS 122) Mill & Overlay						\$427,620.12
Total Contract Amount						\$1,705,605.96

Application for Payment (continued)

Total Contract Amount	\$ <u>4,261,953.74</u>	Total Amount Earned	\$ <u>1,705,605.96</u>
		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No.	_____	Percent Complete	_____
Contract Change Order No.	_____	Percent Complete	_____
Contract Change Order No.	_____	Percent Complete	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>1,705,605.96</u>
AFP No. 1: <u>701,802.79</u>	AFP No. 6: _____	LESS <u>5</u> % RETAINAGE	\$ <u>85,280.30</u>
AFP No. 2: _____	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ <u>1,620,325.66</u>
AFP No. 3: _____	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ <u>701,802.79</u>
AFP No. 4: _____	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ <u>918,522.87</u>
AFP No. 5: _____			

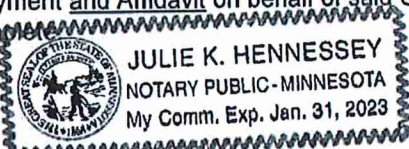
CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2022 Street Improvements, Cambridge, MN, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date July 8, 2022 _____ Knife River Corporation - North Central
(Contractor)

COUNTY OF Benton)
STATE OF Minnesota) SS By Mark Magnuson (Name and Title) Vice President

Before me on this 8th day of July, 2022, personally appeared Mark Magnuson known to be, who being duly sworn did depose and say that he is the Vice President (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires _____

[Signature]
 (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Zachary K. Schmitz _____ By Short Elliott Hendrickson Inc.
Zach Schmitz, PE (MN)
Date 7/7/2022
City of Cambridge
By _____
Date _____

Prepared By: Todd Schwab, Public Works/Utilities Director

Background:

The 2022 Park Department Capital Plan has the purchase of a mower listed. Staff has been demoing a used Toro 7500 Series Zero Turn Mower that was supplied by Minnesota Equipment Inc. The mower is being used at Sandquist Park to assist in the mowing of the added fields.

Fiscal Note:

Staff has obtained a quote from Minnesota Equipment Inc. to purchase the demo mower. The quote is in the amount of \$26,500.00. There are adequate funds in the Parks Capital Fund to fund the purchase.

Core Strategy #2: Deliver exceptional public services.

- * Maintain proper staffing levels in all departments*
- * Provide proper and ongoing training for all staff in their respective field*
- * Provide proper equipment to effectively and safely perform job duties*
- * Deliver services with a customer-first mentality*

Recommendation:

Authorize staff to purchase the used Toro 7500 Series Zero Turn Mower from Minnesota Equipment for a purchase price of \$26,500.00.

Included:

Minnesota Equipment Inc. Quote

Quote Id: 26582184

Prepared For:
CITY OF CAMBRIDGE



Prepared By: **Jesse Kraft**

Minnesota Equipment, Inc.
233 Cajima Street
Isanti, MN 55040

Tel: 763-444-8873
Fax: 763-444-6597
Email: jessekraft@mnequip.com

Date: 29 April 2022

Offer Expires: 13 May 2022

Quote Summary

Prepared For:
 CITY OF CAMBRIDGE
 800 7TH AVE SW
 CAMBRIDGE, MN 55008
 Business: 763-689-3211

Prepared By:
 Jesse Kraft
 Minnesota Equipment, Inc.
 233 Cajima Street
 Isanti, MN 55040
 Phone: 763-444-8873
 jessekraft@mnequip.com

Quote Id: 26582184
Created On: 29 April 2022
Last Modified On: 29 April 2022
Expiration Date: 13 May 2022

Equipment Summary	Selling Price	Qty	Extended
TORO 7500 SERIES ZERO TURN, 96 IN. DECKS, 37 HP DIESEL, MODEL 74096 - 402487923	\$ 26,500.00	X 1 =	\$ 26,500.00

Equipment Total **\$ 26,500.00**

Quote Summary

Equipment Total	\$ 26,500.00
DOT	\$ 0.00
Delivery	\$ 0.00
License	\$ 0.00
SubTotal	\$ 26,500.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 26,500.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 26,500.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 26582184

Customer: CITY OF CAMBRIDGE

TORO 7500 SERIES ZERO TURN, 96 IN. DECKS, 37 HP DIESEL, MODEL 74096 - 402487923

Hours: 141
Stock Number: 133394

				Selling Price
				\$ 26,500.00
Code	Description	Qty	Unit	Extended
74096	TORO 7500 SERIES WIDE AREA ZERO TURN, 96" TRI DECK MOWER, 37 HP DIESEL ENGINE	1	\$ 26,500.00	\$ 26,500.00
Suggested Price				\$ 26,500.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 26,500.00

4G Resolution R22-049 Approve Restricted Donation for Fire Departments from Kwik Trip, Inc

July 18, 2022

Prepared By: Caroline Moe, Director of Finance

Background:

As part of its grand opening of the new Kwik Trip on the south side of Cambridge, Kwik Trip Inc. donated \$1000 to the Cambridge Fire Department. Restricted donations are required to be accepted by the City via resolution.

Fiscal Note:

Restricted donations will be used to help equip the Fire Departments.

Compatibility with Strategic Goals:

This project supports core strategy #3: Deliver exceptional public service, specifically to provide proper equipment to effectively and safely perform job duties.

This project supports core strategy #8: Highlight and capitalize on natural resources, specifically to Maintain, repair and update park amenities

Recommendation:

Approve Resolution R22-049 Accepting restricted donations for Cambridge Fire Departments

Included:

Resolution R22-049

RESOLUTION NO. R22-049

*Resolution Accepting Restricted Donations
for Cambridge Fire Department*

WHEREAS, Kwik Trip donated \$1000 of with the restriction that the funds be for equipping the Cambridge Fire Department;

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the donations detailed above are hereby received and accepted for the purposes as described above.

Adopted this 18th day of July, 2022.

James Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared by: Marcia Westover, Community Development Director and Todd Schwab, Public Works Utilities Director

Review

Minnco Credit Union has prepared plans for a new building at 2215 3rd Ave NE. Staff has been working with the them on their site plan review and the process of how storm water treatment is evaluated.

When approving a storm water treatment plan staff is ensuring that receiving waters are not polluted by runoff from the site after rain events. Storm water treatment can be accomplished using several methods including **ponds** (wet or dry), **infiltrators** (permeable pavement, grass swale, rain gardens), or **subsurface storage/treatment**.

When one of these methods of storm water treatment is chosen, the method is referred to as a Best Management Practice (BMP). The BMP choice is based on several factors including: soil types, site characteristics, type of runoff, or receiving water classification. Once the BMP is in place, it is important that a maintenance plan is developed so that the BMP can operate efficiently.

The Minnesota Pollution Control Agency (MPCA) requires that the City conducts a maintenance program for all publicly owned BMPs and sets guidelines that must be followed to achieve that goal. The MPCA also requires that the City has formal maintenance agreements with all the private BMP owners. The agreements ensure that the runoff entering the City storm water system from private business has been adequately treated.

The Storm Water Maintenance Agreement attached achieves the requirements of the MPCA. The Agreement states that the property owners shall be solely responsible for the maintenance of the Storm Water facilities, and that they shall bear all costs for the maintenance. The Agreement also gives the city the authority to inspect the facilities and notify the owner if they fail to maintain the facilities. If the owner fails to maintain the facilities, the City has the authority to maintain the pond and charge the owner for all costs incurred.

City Council Action

Approve the attached Private Storm Water Management and Maintenance Agreement between Minnco Credit Union and the City of Cambridge and authorize the City Administrator and Mayor to sign the document.

Attachments

1. Private Storm Water Management and Maintenance Agreement

(Top 3 inches reserved for recording information.)

PRIVATE STORM WATER MANAGEMENT AND MAINTENANCE AGREEMENT

THIS PRIVATE STORM WATER MANAGEMENT AND MAINTENANCE AGREEMENT, made this _____ day of July, 2022, by and between the City of Cambridge, a municipal corporation under the laws of Minnesota (hereinafter referred at as the “City”) and, Minnco Credit Union, a credit union under the laws of Minnesota (hereinafter referred to as “Owner”) with reference to the following facts and circumstances:

- A. Owner is the fee owner of certain real property situated in the City of Cambridge, Isanti County, Minnesota, legally described as follows (the “Subject Property”):

That part of Lot 1, Block 1, NORTH FRONTAGE ROAD COMMERCIAL PLAT 6TH ADDITION, Isanti County, Minnesota, according to the recorded plat thereof, lying Northeasterly and Easterly of the following described line:

Commencing at the most Northerly corner of said Lot 1; thence on an assumed bearing of South 35 degrees 45 minutes 33 seconds West, along the Northwesterly line of said Lot 1 a distance of 24.82 feet; thence Southwesterly, a distance of 32.43 feet along said Northwesterly line and a tangential curve concave to the Northwest, having a radius of 115.00 feet, and a central angle of 16 degrees 09 minutes 34 seconds to the point of beginning of said line; thence South 37 degrees 13 minutes 52 seconds East, a distance of 147.31 feet; thence on a bearing of South, a distance of 352.29 feet to the South line of said Lot 1 and said line there terminating.

- B. As a condition of its approval of the redevelopment for the Subject Property, and to comply with Minnesota Pollution Control Agency requirements, the City has required that the parties hereto enter into an agreement, which makes provision for the maintenance of the Storm Water Facilities located within the boundaries of the Subject Property as the same is described and depicted in those certain construction plans dated August 23, 2021 and

prepared by Vanman Architects and Otto Associates, and approved by the City and constructed by Owner.

- C. The parties hereto desire to set forth their agreement with respect to the maintenance of the Storm Water Management Facilities and the costs of such maintenance.

NOW THEREFORE, in consideration of the foregoing facts and circumstances, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

- A. Storm Water Management Facilities (“Facilities”) are defined as any drainage systems, gutters, curbs, inlets, piped storm drains, infiltration basins, underground treatment and other drainage structures for the purpose of conveying and treating storm water. For the purpose of this Agreement, maintenance of the Storm Water Management Facilities shall mean the regular inspection, routine maintenance, and major maintenance described within the maintenance plan and as required to maintain the performance standard and function of the Storm Water Management Facilities identified within the project Storm Water Pollution Control Plan and construction documents.
- B. Owner shall be solely responsible for the maintenance of the Storm Water Management Facilities, and shall bear all costs of such maintenance.
- C. Owner shall complete an annual report, certified by a qualified individual. The report shall include written documentation of the inspection schedule, times of inspection, remedial actions taken to repair, modify, or reconstruct the Facilities, certification that the Facilities are functioning in accordance with the approved plans, and notification of any planned change in responsibility for the Facilities. Owner shall retain completed annual reports for a minimum of 15 years and shall provide the City with the completed annual reports upon request. Furthermore, Owner hereby grants the City or its agents or contractor the right of entry at reasonable times and in a reasonable manner for the purpose of inspecting the Facilities.
- D. If, as a result of an inspection by a qualified individual, it is determined that the Stormwater Management Facilities (1) have not been maintained; (2) are not functioning as originally designed and intended; or (3) are in need of repair, the Owner agrees to restore the Stormwater Management Facilities so that it functions as it was designed and intended. Owner shall be solely responsible for the repair and maintenance of the Stormwater Management Facilities and shall provide a copy of the required annual inspection report of the onsite Stormwater Management Facilities to the City in the event it is determined that the Stormwater Management Facilities (1) have not been maintained; (2) are not

functioning as originally designed and intended; or (3) are in need of repair, Owner agrees to restore the Stormwater Management Facilities so that it functions as it was designed and intended. Owner shall provide to the City its plan to cure any defaults or complete any work within thirty (30) days of the deficient annual inspection report with such work to commence within thirty (30) days, weather permitting, except in a case of an emergency as reasonably determined by the City and in such case the work shall commence as soon as is reasonably possible.

- E. In the event of default by the Owner as to any of the work to be performed by it hereunder, following at least thirty (30) days prior written notice and Owner's failure to cure such default within such time-frame, except in an emergency as determined by the City with reasonable notice to Owner, the City may, at its option, perform the work and the Owner shall promptly, following receipt of an invoice and substantiation of such costs, reimburse the City for any reasonable out-of-pocket expense incurred by the City. This Agreement is a license for the City to act when so authorized under this Agreement, and it shall not be necessary for the City to seek a Court order for permission to enter the Subject Property. When the City does any such work, the City may, in addition to its other remedies, assess the reasonable out-of-pocket costs, including but not limited to staff and consultant costs and attorney's fees, in whole or in part.
- F. Owner, as present owner of the Subject Property, for itself and respective successors and assigns, hereby waives any statutory right which it may have to contest any such assessment by the City of its maintenance costs on the basis of the benefit to portions of the Subject Property.
- G. The City is under no obligation to maintain or repair said Facilities, and in no event shall this Agreement be construed to impose any such obligation on the City.
- H. Owner's heirs, administrators, executors, assigns and any other successor interest shall indemnify and hold harmless the City and its officers, agents and employees for any and all damages, accidents, casualties, occurrences, claims or attorney's fees which might arise or be asserted, in whole or in part, against the City from the construction, presence, existence, or maintenance of the Facilities subject to the Agreement, except for losses, damages or claims resulting from the gross negligence or intentional acts of the City and its officers, agents and employees. In the event a claim is asserted against the City, its officers, agents or employees, the City shall notify Owner and Owner shall defend at Owner expense any suit based on such claim. If any judgment or claim against the City, its officers, agents or employees, shall be allowed, Owner shall pay all costs and expenses in connection therewith. The City will not indemnify, defend or hold harmless in any fashion

Owner from any claims arising from any failure, regardless of any language in any attachment or other document that Owner may provide.

- I. Owner shall record this Agreement with Isanti County within seven (7) days of approval and being provided a fully executed copy and shall provide the City a recorded copy.
- J. No waiver of any provision of this agreement shall affect the right of any party thereafter to enforce such provisions or to exercise any right or remedy available.
- K. Owner shall provide to the City a Maintenance and Operation Plan, as-built drawings, and certification that the Facilities have been constructed properly as required by the City Code and pertinent City approvals.
- L. The terms and conditions of the Agreement shall be binding upon, and shall insure to the benefit of, the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this document to be executed as of the day and year first above written.

[Separate signature pages to follow.]

**SIGNATURE PAGE TO
PRIVATE STORM WATER MANAGEMENT
AND MAINTENANCE AGREEMENT**

CITY OF CAMBRIDGE

James A. Godfrey, Mayor

Date

Evan C. Vogel, City Administrator

Date

STATE OF MINNESOTA)
) ss.
COUNTY OF ISANTI)

This instrument was acknowledged before me on _____, 2022,
by James A. Godfrey as Mayor and by Evan Vogel as City Administrator of City of Cambridge, a
municipal corporation under the laws of Minnesota, on behalf of said municipal corporation.

Notary Public

**SIGNATURE PAGE TO
PRIVATE STORM WATER MANAGEMENT
AND MAINTENANCE AGREEMENT**

MINNCO CREDIT UNION



Doug Hallstrom, President

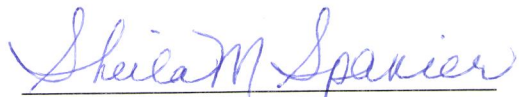
7.7.22

Date

STATE OF MINNESOTA)
) ss.
COUNTY OF ISANTI)

This instrument was acknowledged before me on July 7, 2022,
by Doug Hallstrom as President of Minnco Credit Union, a credit union under the laws of
Minnesota, on behalf of said credit union.





Notary Public

This Instrument was drafted by:

City of Cambridge
300 3rd Ave NE
Cambridge, MN 55008

Prepared By: Todd Schwab Public Works/Utilities Director

Background:

The Utility/Wastewater Capital Improvement Plan identifies the year 2023 as when the existing 2004 VAC-CON Jet/Vacuum was to be replaced. Staff has been given demonstrations of several different replacement units. has determined that the VAC-CON unit is most suitable for the City’s application. Given the reliability of the existing unit and the improvements that have been added staff has determined that the VAC-CON unit is most suitable for the City’s application.

While staff was going through the demonstration process it was stressed by the Representatives that the pricing for the units was increasing monthly, and that State Contract pricing was no longer being honored. They also stressed that the availability of the chassis was becoming an issue as well.

Given the above reasons staff is seeking authorization to start the purchase process immediately as the purchase price for the unit is scheduled to increase \$40,000 on 8/1/22.

Fiscal Note:

I have consulted the Finance Department and the following is the response I received: Staff has been planning the replacement of the existing jet/Vacuum sewer cleaner since 2015. While replacement is currently in the plan for 2023, adequate cash is on hand in the Wastewater Fund to replace the unit immediately. If the City can achieve significant cost savings by accelerating the purchase, staff should be directed to proceed with the procurement.

Staff received a quote from ABM Equipment for the 2022 VAC-CON Titan Combination Jet/Vacuum Sewer Cleaner, in the amount of \$499,037.00. The price is based off from Sourcewell Contract 101221-VAC.

Staff would also like to have the existing 2004 VAC/CON Jet/Vacuum Sewer Cleaner declared surplus property and list the unit for sale once the new unit is delivered.

Core Strategy #2: Deliver exceptional public services.

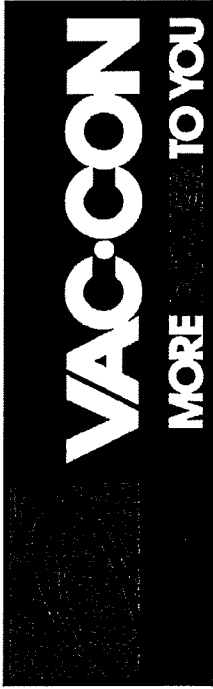
- * Maintain proper staffing levels in all departments*
- * Provide proper and ongoing training for all staff in their respective field*
- * Provide proper equipment to effectively and safely perform job duties*
- * Deliver services with a customer-first mentality*

Recommendation:

Authorize Staff to Purchase a 2022 VAC-CON Titan Combination Jet/Vacuum Sewer Cleaner under Sorcewell Contact 101221-VAC for the purchase price of \$499,037.00. Declare the existing 2004 VAC-CON Combination Jet/Vacuum Sewer Cleaner surplus property.

Included:

VAC-CON Quote



07/08/2022

NEW SOURCEWELL TITAN COMBINATION JET/VACUUM SEWER CLEANER
SOURCEWELL CONTRACT: 101221-VAC

Customer: CAMBRIDGE

Shipping: MINNESOTA

	Requirement Specification	
	Combination jet/vacuum sewer cleaner with all standard equipment TAQD311HE/1000 (TITAN PACKAGE)	
	Upgrade Model to Titan G2 VT310/1000	
	2023 Freightliner model 114SD 4 x 2, 43,000 GVWR chassis with a 370 HP engine, 3000 RDS transmission *Special Order Chassis	
	Body mounting on Chassis	
	Titan Package Including all standard equipment	
	AQD Fan drive for Titan	
	10' Aluminum telescoping boom with pendant control station	
	Front mounted articulating to driver's side hose reel, 600' x 1" capacity	
	2.5' aluminum intake hose (1 - 3', 2-5', 1-6' and 1-6.5' catch basin nozzle) with locking quick clamps	
	Sealed and locking tool boxes	
	Zink, PPG paint - line on process, "aircraft-grade" primer	
	12 month standard warranty on module	
	5# fire extinguisher	
	Set of triangles	
	5 year centrifugal compressor (fans) warranty	
	2 year water pump warranty	
	5 year water pump drive warranty	
	800' x 3/4 " Jet rodder hose	

Requirement Specification
Giant water pump system rated 50 GPM @ 3000 PSI with a GM 5.7 Gas 140HP auxiliary engine with auxiliary engine hydraulics
A Flat style rear door in lieu of dome style door including hydraulic opener will be provided
Rear splash shield - rear flange mounted
1/4" Turn ball valve
50' Capacity retractable hand gun hose reel
Air purge system
Debris body "Power Flush" system, 8 jets
Hydro-excavation package
Water pump remote oil drain
Winter recirculating connection for high pressure circuit
Winter recirculating system for rodder hose
Power guide "Reel Power" level wind guide
Auxiliary engine remote oil drain
Cone storage racks
Remote boom grease zerk assembly
Remote debris tank grease assembly
LED 4 Strobes - (2) front bumper, (2) rear bumper
LED Arrow stick
LED Boom mounted flood lights with limb guard
LED Mid body flood lights with guards
LED Rear strobe with limb guard
Two Mirror mounted LED strobe lights with limb guards
Front bumper camera placement
Low water alarm with light
Omnibus Precision Power System

	Requirement Specification
Rear camera placement	
Wireless remote control	
Traffic camera with color monitor	
96" Behind the cab storage box in lieu of standard G2 boxes	
Lazy Susan pipe rack	
Remote transfer case engagement	
Two Additional pipe racks	
Remote chassis engine start switch	
Paint Module: TBA	
Reflective striping: White or Blue	
Two standard ENZ nozzles, one sanitary (egg) and one Chisel point penetrator	
PRO Reel Upgrade	
ICC Lighting	
Local dealer pre delivery and inspection	
On site customer training	
Delivery to customer facility	
TOTAL CONTRACT PRICE	\$499,037.00
ADDITIONAL DISCOUNT OFFERED BY LOCAL DEALER	
TOTAL PRICE OFFERED TO SOURCEWELL MEMBER	
MINNESOTA SALES TAX ON CHASSIS INCLUDED IN PRICE	

Delivery is **Days after receipt of order.** SOURCEWELL CONTRACT NO 101221-VAC
 VENDOR/CONTRACT HOLDER: VAC-CON, INC. 969 HALL PARK RD GREEN COVE SPRINGS, FL 32043
 CONTACT: M.J. DUBOIS EMAIL MJDUBOIS@DUCOLLC.COM PHONE: 410-924-1004

Prepared by: Will Pennings
Deputy Fire Chief

Background:

We have received an email from probationary firefighter Scott Tucker on July 13 stating he was resigning from Cambridge Fire effective immediately. He referenced personal issues and the plan to move closer to family in Texas.

Fiscal Note:

No effect.

Recommendation:

Accept resignation of firefighter Scott Tucker

Prepared by: Evan C Vogel, City Administrator

Background:

As previously discussed Metro Plains would like to donate 4 acres of land to the City of Cambridge in the southern part of the Heritage Greens neighborhood. You have been provided a copy of this offer for review and consideration.

Recommendation:

Approve the Purchase Agreement between the City of Cambridge and Metro Plains

Attachments:

Copy of proposed Purchase Agreement (provided separately)

Background

The Youth Representative for the Parks, Trails, and Recreation Commission, Blake Ramlet, has withdrawn from his seat voluntarily, leaving an open seat for another Youth Representative.

The vacancy was posted on June 13, 2022 and we have since received two (2) applications.

Fiscal Note:

Commissioners are compensated \$35.00 for each meeting attended and these funds are included in the approved 2022 budget.

Staff Recommended City Council Action:

Motion to appoint your recommended Youth Representative to the vacant seat on the City of Cambridge Parks, Trails, and Recreation Commission.

Attachments

1. Jonah Dewey's PTRC application
2. Kylie Kluck's PTRC application

**Application for Appointment
Cambridge Parks, Trails, and Recreation Commission**

RECEIVED
6/30/22

Name John Dewey Date 6-30-22
Address Hastings Street NE 322 572 Apt A
Residence or Business in Cambridge Area (years) 5 Home Telephone N/A
E-mail Address CambridgeDewey@gmail.com Employer GTI Theaters
Occupation Chair member Work Telephone _____

Education (Please indicate highest grade completed or highest degree and major course of study)
Cambridge - 12th High School 10th grade

Civic and Other Activities (Please list past and present civic activities and organizational memberships, particularly those, which may be relevant to the appointment you are seeking. Use additional pages as necessary.) I have not done any other civic work

Comments (Briefly describe other qualifications, experience, and other information which you would like the City to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages as necessary). I work at GTI theaters, a part-time high paying job that provides full attendance to needs around the institution, that just being no need for private businesses or raising government institutions. It is very important to me that... extra page

Data Privacy Information

The information provided by you on this application will be used solely and exclusively for providing you with information pertaining to your application for this commission and, if selected, the information necessary to perform your duties as a member of this commission, in connection therewith, a list containing your name, address, and telephone number(s) will be distributed to appropriate staff. Participation as a commission member is strictly voluntary, and you are not required by law to furnish any of the information requested on this application; if you do not furnish this information, however, we may have trouble contacting you with information regarding your application and, if selected, with your duties on the commission. (If selected, information related to personal economic interests will be requested in accordance with the City of Cambridge Code of Ethics Policy)

Signature John Dewey

The park is taken care of, lately I've seen trash,
fighting, and drug use. I feel the only way to solve
this problem is not to neglect or to send police
to survey the area, but to enrich those troubled
individuals with activities to divert them. I want
to join this commission for the sole purpose
of speaking my mind, and to bring attention to
the rights and wrongs of the park system.

— John Green

RECEIVED
6/30/22



300 Third Avenue Northeast
Cambridge, MN 55008
www.ci.cambridge.mn.us

(763) 689-3211
(763) 689-6801 FAX

**Application for Appointment
Cambridge Parks, Trails, and Recreation Commission**

Name Kylie Kluck Date 6/26/22
Address 523 1st Ave W Cambridge, MN
Residence or Business in Cambridge Area (years) 8 Home Telephone 763-313-5064
E-mail Address kyluck08@gmail.com Employer _____
Occupation Student Work Telephone _____

Education (Please indicate highest grade completed or highest degree and major course of study)
Entering 9th grade. 8

Civic and Other Activities (Please list past and present civic activities and organizational memberships, particularly those, which may be relevant to the appointment you are seeking. Use additional pages as necessary.) Dance 5 years, soccer 3 years, gymnastics 3 years, softball 8 years, Web leader @ CMS, Umped 2 BV softball games.

Comments (Briefly describe other qualifications, experience, and other information which you would like the City to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages as necessary.) I like giving my opinion. I like being a leader and I like being a voice for others.

Data Privacy Information

The information provided by you on this application will be used solely and exclusively for providing you with information pertaining to your application for this commission and, if selected, the information necessary to perform your duties as a member of this commission, in connection therewith, a list containing your name, address, and telephone number(s) will be distributed to appropriate staff. Participation as a commission member is strictly voluntary, and you are not required by law to furnish any of the information requested on this application; if you do not furnish this information, however, we may have trouble contacting you with information regarding your application and, if selected, with your duties on the commission. (If selected, information related to personal economic interests will be requested in accordance with the City of Cambridge Code of Ethics Policy)

Signature Kylie Kluck

To whom it may concern,

I am interesting in serving on the Cambridge Parks Trails, and Recreation Commission. I will be a 9th grade student at Cambridge-Isanti High School next year. At Cambridge Middle School I served as a WEB leader to help incoming 6th graders feel comfortable and confident at the middle school, we meet at least once a month to check in with them. Being a leader and a good role model for them was inspiring because they looked up to me for support and reached out for help.

I have played on multiple sports, individually and as a team. I have learned to rely on my teammates and be my best player so they could rely on me. I am good at taking directions from my coaches and teammates. This year I have been able to volunteer a couple times for our new 8U softball team as an umpire during games. This has shown me the importance of rules and why we have them, it has also taught me that sometimes I need to make tough calls, even if it's not what I would want.

Serving on the PTRC, I would be able to be a voice for my friends and classmates in our community. This will also give me the chance to learn to work with adults and make a difference.

Thank you

Kylie Kluck

Prepared by: Jacob Nosbush, City Planner

Overview

The request is from Emmanuel Moreno Ramirez, 411 1st Ave W, to keep chickens and/or ducks at the property through an Interim Use Permit (IUP). Mr. Moreno Ramirez would like to keep six (6) chickens and/or ducks on the property. The property is 11,238 Square Feet. Properties with less than three (3) acres are allowed up to six (6) chickens and/or ducks.

In addition, a pen is required to be attached to the coop since the property is less than five (5) acres. Mr. Moreno Ramirez has not yet provided a photo or site plan of the pen/coop combination and will need to do so as a condition of this IUP if approved. The pen/coop must meet the required setbacks of 10' from the side property line and 30' from an adjacent residential dwelling.

City code allows the keeping of chickens and/or ducks with an Interim Use Permit (IUP). An IUP is temporary and must have an end date. A reasonable end date for this type of request is two years. The applicant is allowed to apply for an extension prior to the termination of the IUP. If an extension is requested, the Planning Commission will review the keeping of chickens on this property to see if there have been any violations or complaints and can determine if the extension should be granted. At any time through the term of the IUP, if violations exist, the IUP can be revoked.

Planning Commission Action

The Planning Commission motioned unanimously to recommend approval of the draft Resolution to allow an Interim Use Permit for two (2) years to allow up to six (6) chickens and/or ducks on the property as long as the conditions listed can be met.

Conditions:

1. Site plan with Coop/Pen must first be approved by City Staff.
2. The Interim Use Permit is non-transferrable and only issued to Emmanuel Moreno Ramirez, 411 1st Ave W.
3. The Interim Use Permit shall expire on July 18th, 2024.
4. Section 156.067 Keeping of Chickens and Ducks of the City Code must be met at all times, including but not limited to:
 - a. leg banding is required and serial numbers must be submitted to City.
 - b. no roosters shall be kept on the property
 - c. no sale of eggs
 - d. the coop/pen must match the principal structure as close as possible

City Council Action

1. Motion to approve the Resolution as presented as long as the conditions can be met.

Attachments

1. Location Map
2. Excerpt from 7/6/2022 Planning Commission Meeting Minutes
3. Draft Resolution

Location Map



Excerpt from 7/6/2022 Planning Commission Meeting Minutes

A. **PUBLIC HEARING-** Interim Use Permit for keeping of Chickens at 411 1st Ave W
Nosbush began an overview of the request from Emmanuel Moreno Ramirez for the 411 1st Ave W, property to keep chickens and/or ducks at the property through an Interim Use Permit (IUP). Mr. Moreno Ramirez would like to keep six (6) chickens and/or ducks on the property. The property, as described by Nosbush is 11,238 Square Feet. Nosbush noted that properties with less than three (3) acres are allowed up to six (6) chickens and/or ducks.

Nosbush noted, in addition, a pen is required to be attached to the coop since the property is less than five (5) acres. Properties that have more than five (5) acres do not need a coop and the animals are allowed to free range on the property. Nosbush added that Mr. Moreno Ramirez has not yet provided a photo or site plan of the pen/coop combination and will need to do so as a condition of this variance if approved. The pen/coop must meet the required setbacks as identified for accessory structures. The pen/coop as shown will need to be 10' from the side property line and 30' from an adjacent residential dwelling.

Nosbush then reminded the Planning Commission that city code allows the keeping of chickens and/or ducks with an Interim Use Permit (IUP). An IUP is temporary and must have an end date. A reasonable

end date for this type of request is two years. The applicant is allowed to apply for an extension prior to the termination of the IUP. If an extension is requested, the Planning Commission will review the keeping of chickens on this property to see if there have been any violations or complaints and can determine if the extension should be granted. At any time through the term of the IUP, if violations exist, the IUP can be revoked.

Barfknecht Conley inquired if Mr. Moreno Ramirez is close to proposing a photo and site plan and was curious if the Planning Commission was okay with approving a IUP without seeing the site plan.

Public Hearing

Berg opened the Public Hearing at 7:05 p.m.

Westover approached the podium to provide clarity on what the Planning Commission is requiring in order for the Interim Use Permit to be valid.

Berg closed the Public Hearing at 7: 08 p.m.

Motion by Boese, seconded by Morin, to approve the Interim Use Permit for the keeping of chickens at 411 1st Ave W as long as the requirements set are met. All vote aye, no nays. Motion passed 6/0.

Resolution No. R22-051

*RESOLUTION APPROVING AN INTERIM USE PERMIT
TO ALLOW THE KEEPING OF CHICKENS AND/OR DUCKS
411 1st AVENUE W.*

WHEREAS, Emmanuel Moreno Ramirez, 411 1st Ave W., Cambridge, MN, 55008, representative of the property located at:

Lot 9 and W ½ of Lot 8, Giles Block 1 Plat, Isanti County, Minnesota

has applied for an Interim Use Permit to allow the keeping of chickens on the property; and

WHEREAS, the Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission of the City, on the 6th day of July, 2022, following proper notice, held a public hearing to review the Interim Use Permit request; and

WHEREAS, the Planning Commission recommended approval of the Interim Use Permit as long as the conditions are met; and

WHEREAS, the City Council, on the 18th day of July, 2022, reviewed the Planning Commission's recommendation and the information prepared by the Planning Agency of the City and found that the Interim Use for the keeping of chickens and/or ducks is reasonable and compatible with the City's Comprehensive Plan and Zoning code.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the Interim Use Permit to allow up to six (6) chickens and/or ducks for up to two (2) years at 411 1st Ave W., upon conforming the conditions listed below:

1. Site plan with Coop/Pen must first be approved by City Staff.
2. The Interim Use Permit is non-transferrable and only issued to Emmanuel Moreno Ramirez, 411 1st Ave W.
3. The Interim Use Permit shall expire on July 18th, 2024.
4. Section 156.067 Keeping of Chickens and Ducks of the City Code must be met at all times, including but not limited to:
 - a. leg banding is required and the serial numbers must be submitted to City staff
 - b. no roosters shall be kept on the property
 - c. no sale of eggs
 - d. the coop/pen must match the principal structure as close as possible

Adopted by the Cambridge City Council this 18th day of July, 2022.

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Prepared by: Jacob Nosbush, City Planner

Review

Jessica Thomas, 600 Main St N, has requested to rezone her residential property located across from the intersection of 6th Ave NE and Main St N. The property is currently zoned as B-2 Highway Business District. See the attached Exhibit A.

The request is to rezone the 0.44-acre B-2 Highway Commercial zoned property into R-3 Multiple Family Residence district. The parcel currently consists of a single-family home. Single Family Housing is a permitted use in R-3 Zoning.

Because of the current Business zoning of the parcel, the existing homeowners are extremely limited in what options they have to rebuild a detached garage which recently burned down. They are unable to expand on the existing size of either the garage or the dwelling as they exist due the current zoning making it a non-conforming use. Staff see no concerns with the proposed rezone as the existing use is residential, the Future Land Use map already has this parcel zoned as High Density Residential, and the surrounding properties are all currently zoned as R-3 Multiple Family Residence as well, so the request will fix a spot zone.

A Future Land Use Map Amendment request does not accompany this request because the future land use map already has this parcel zoned as High Density Residential.

Planning Commission Action

The Planning Commission motioned unanimously to recommend approval of the draft ordinance recommending approval to rezone the subject property currently zoned B-2 Highway Business district into the R-3 Multiple Family Residence district with no conditions.

City Council Action

1. Motion to approve the Ordinance as presented and allow staff to publish a summary ordinance.

Attachments

1. Zoning Map
2. Excerpt from 7/6/2022 Planning Commission Meeting Minutes
3. Draft Ordinance
4. Applicant Narrative (Exhibit A)

Location Map



Excerpt from 7/6/2022 Planning Commission Meeting

B. PUBLIC HEARING- Rezoning from B-2 to R-3 at 600 Main St. N

Nosbush introduced the rezoning discussion of Jessica Thomas' property at 600 Main St N. Thomas has requested to rezone her residential property located across from the intersection of 6th Ave NE and Main St N. The property is currently zoned as B-2 Highway Business District.

Nosbush explained that the request is to rezone the 0.44-acre B-2 Highway Commercial zoned property into R-3 Multiple Family Residence district. The parcel currently consists of a single-family home. Single Family Housing is a permitted use in R-3 Zoning.

Nosbush noted because of the current Business zoning of the parcel, the existing homeowners are extremely limited in what options they have to rebuild a detached garage which recently burned down. They are unable to expand on the existing size of either the garage or the dwelling as they exist due the current zoning making it a non-conforming use. Staff see no concerns with the proposed rezone as the existing use is residential, the Future Land Use map already has this parcel zoned as High Density Residential, and the surrounding properties are all currently zoned as R-3 Multiple Family Residence as well, so the request will not create a spot zone.

Nosbush further noted a Future Land Use Map Amendment request does not accompany this

request because the future land use map already has this parcel zoned as High Density Residential.

Berg had a few questions on the rezoning. Nosbush stated that the rezoning does allow for the expansion that the Thomas' had hoped to accomplish.

Public Hearing

Berg opened the Public Hearing opened at 7:13 p.m.

Berg closed the Public Hearing at 7:14 p.m.

Barfknecht-Conley, seconded by Kluck, motioned to approve the draft ordinance to rezone the property from B-2 to R-3 at 600 Main St. N. All ayes, no nays. Motion carries 6/0.

Location Map



Excerpt from 7/6/2022 Planning Commission Meeting

B. PUBLIC HEARING- Rezoning from B-2 to R-3 at 600 Main St. N

Nosbush introduced the rezoning discussion of Jessica Thomas' property at 600 Main St N. Thomas has requested to rezone her residential property located across from the intersection of 6th Ave NE and Main St N. The property is currently zoned as B-2 Highway Business District.

Nosbush explained that the request is to rezone the 0.44-acre B-2 Highway Commercial zoned property into R-3 Multiple Family Residence district. The parcel currently consists of a single-family home. Single Family Housing is a permitted use in R-3 Zoning.

Nosbush noted because of the current Business zoning of the parcel, the existing homeowners are extremely limited in what options they have to rebuild a detached garage which recently burned down. They are unable to expand on the existing size of either the garage or the dwelling as they exist due the current zoning making it a non-conforming use. Staff see no concerns with the proposed rezone as the existing use is residential, the Future Land Use map already has this parcel zoned as High Density Residential, and the surrounding properties are all currently zoned as R-3 Multiple Family Residence as well, so the request will not create a spot zone.

Nosbush further noted a Future Land Use Map Amendment request does not accompany this

request because the future land use map already has this parcel zoned as High Density Residential.

Berg had a few questions on the rezoning. Nosbush stated that the rezoning does allow for the expansion that the Thomas' had hoped to accomplish.

Public Hearing

Berg opened the Public Hearing opened at 7:13 p.m.

Berg closed the Public Hearing at 7:14 p.m.

Barfknecht-Conley, seconded by Kluck, motioned to approve the draft ordinance to rezone the property from B-2 to R-3 at 600 Main St. N. All ayes, no nays. Motion carries 6/0.

AN ORDINANCE AMENDING THE ZONING MAP FROM HIGHWAY BUSINESS DISTRICT (B-2) TO MULTIPLE FAMILY RESIDENTIAL (R-3).

ADDRESS: 600 MAIN ST N
PIN: 15.041.2430

WHEREAS, the tract of land, hereinafter called the "tract", lying and being in the City of Cambridge, County of Isanti and State of Minnesota, described as follows, to wit:

That part of the Northwest Quarter of the Southwest Quarter of Section 28, Township 36, Range 23, described as follows:

That part of Lot 13, Auditor's Subdivision No. 8, in the Village of Cambridge, Isanti County, Minnesota, described as follows:

Commencing at a point where the South line of Lot 8, Auditor's Subdivision No. 8 intersects with the West line of the Great Northern Railway right of way, thence Northerly and following the West line of said railroad right of way, a distance of 121.0 feet; thence West along line drawn parallel to the South line of Lot 8 and Lot 13, Auditor's Subdivision No. 8, a distance of 300.0 feet, the actual point of beginning of the tract herein described; thence North at right angles to the aforescribed parallel line, a distance of 85.0 feet; thence West along the line drawn parallel to the aforescribed parallel line a distance of 178 feet, more or less, to an intersection with the Easterly right of way line of State Trunk Highway No. 65, as now laid out and traveled; thence Southwesterly, along said Easterly right of way line of State Trunk Highway No. 65, a distance of 130 feet, more or less, to an intersection with the aforescribed parallel line; thence East along aforescribed parallel line, a distance of 277.15 feet to the actual point of beginning of the tract herein described, Isanti County, Minnesota.

Is currently zoned as B-2 Highway Business District; and

WHEREAS, this property will be rezoned to R-3 Multiple Family Residential; and

WHEREAS, the tract is adjacent to R-3 Multiple Family Residential properties; and

WHEREAS, the Planning Department has made a report pertaining to such rezoning request, a copy of which review has been presented to the City Council of the City; and

WHEREAS, the Planning Commission of the City, on the 6th day of July, 2022, following proper notice, held and conducted a public hearing regarding the requested rezoning, following which hearing such Planning Commission adopted a recommendation that such rezoning be approved; and

WHEREAS, such recommendation has been presented to the City Council and the City Council of Cambridge hereby finds that the rezoning is practical and conforms to the City's Comprehensive Plan.

NOW, THEREFORE, the City Council of the City of Cambridge, Minnesota, ordains that the tract described above is hereby rezoned from B-2 Highway Business District to R-3

Multiple Family Residential.

This ordinance shall become effective the day following publication of notice of its adoption.

Adopted this 18th day of July, 2022

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

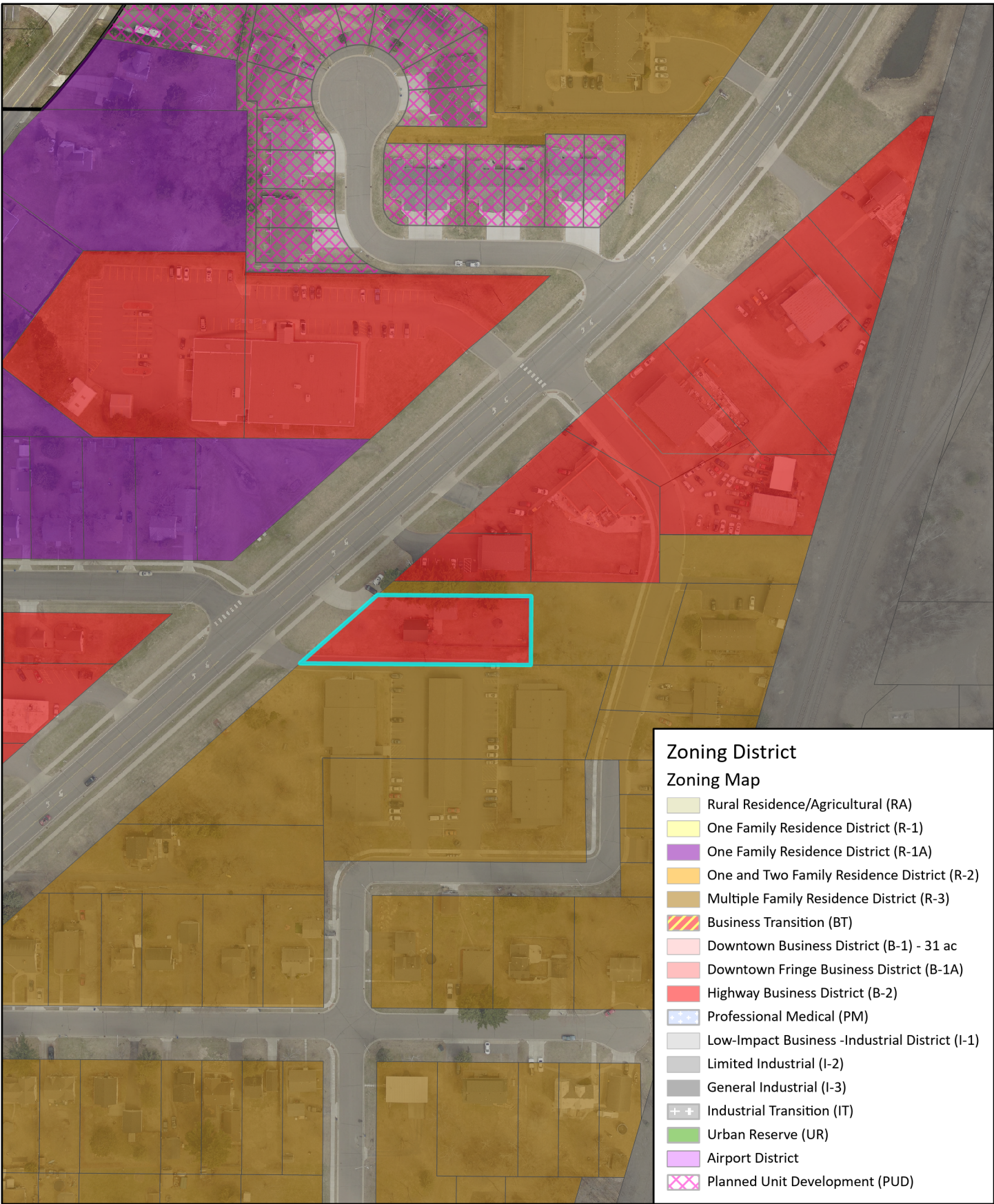
Date of Publication: July 28th, 2022

Summary Publication

Ordinance 749 rezoned a portion of certain real property located at 600 Main St N with PIN 15.041.2430. The property will be rezoned from B-2 Highway Business District to R-3 Multiple Family Residential. A complete copy of the ordinance is available at City Hall, 300 3rd Avenue NE, Cambridge for inspection.

ATTEST:

Evan C. Vogel
City Administrator




600 N. Main St Zoning

Cambridge, MN
Isanti County

This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources and is to be used for reference purposes only. The City of Cambridge does not warrant that the GIS data used to prepare this map are error free, and the City of Cambridge does not represent that the GIS data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City of Cambridge shall not be liable for any damages which arise out of the user's access or use of data provided.

6/9/2022

My name is Jessica Thomas(Weller) I am the homeowner at 600 Main st N in Cambridge MN. As you may have heard or seen mine and my families home caught fire on April 29th, luckily everyone made it out safe, but the property loss was substantial. In the process of trying to rebuild our home we wanted to try and turn a tragedy into a better situation and try and to take this opportune time to upgrade the property while it was being fixed, and bring more value to it. During the process of trying to accomplish these things we learned our residential property is zoned as a business which has held us up on plans we hoped to do. We are looking to expand our garage to the size allowed on a normal residential lot size such as ours. And we are hoping to soon add a possible addition to the home and redo our front deck. We have many plans as first time homeowners that we want to see become our reality and we can not do that unless the property is rezoned to what it should be. The surrounding residential homes near us are zoned as multi family homes so we would ask to be zoned the same as our surrounding residential neighbors. We appreciate the time and consideration and hope that you will grant the rezoning and allow us to make our home whole again.

A handwritten signature in black ink that reads "Jessica Thomas". The signature is written in a cursive, flowing style with a large initial "J" and a long, sweeping underline.

This is an overview of staff’s findings of the storage pod containers within the City. We’ve found that the storage pods need to be “categorized” in an effort to distinguish reasonableness to the code requirements and the requests by owners to keep them on properties. The following are the different “categories” we’ve noted:

Business. The storage pods in this category are those that will be used for financial gain and not intended to be moved off-site for quite some time. The mini storage property on Cleveland St. S. has indicated the desire to use storage pods rather than build brick and mortar buildings to store clients belongings.

Permanent. The pods in this category are not used for financial gain. These owners would like to have a storage pod rather than build a brick-and-mortar accessory structure.

Temporary. The need for the storage pod is due to circumstances such as moving or a remodeling project. The need for the pod is short term with an end date and will be removed once the move or remodeling is done.

Several of the current code requirements may not be reasonable for the Temporary situations. Fencing for example is not reasonable for a Temporary pod that will be removed in a few months. In addition, it may also not be feasible to require the pod on a paved surface due to lot constraints. Each request will need to be reviewed on its unique nature.

Staff finds relevance in allowing the storage pods on a temporary basis for certain circumstances. However, allowing the storage pods as a permanent alternative to a brick-and-mortar accessory structure for extra business storage space is not appropriate. If allowed, the permanent pods should meet all of the requirements currently in the code. Staff finds storage pod containers are less aesthetically pleasing and objectionably look worse than a permanent accessory structure.

All storage pods require an Interim Use Permit. Ultimately the pods need to be removed at some point since an Interim Use Permit is required.

The following are sections of City Code pertinent to this discussion.

§ 156.118 INTERIM USE PERMITS

(A) *Purpose.* The purpose and intent of allowing interim uses is:

- (1) To allow a use within any zoning district for a limited period of time that reasonably utilizes the property where it is not reasonable to utilize it in the manner provided in the Comprehensive Plan;
- (2) To allow a use that is presently acceptable but that, with anticipated development or other changes, will not be acceptable in the future.

§ 156.085 OUTDOOR STORAGE

(E) *Storage Pod Containers.* Storage Pod Containers may only be allowed as a temporary use for outdoor storage with an approved Interim Use Permit in the B-2, I-1, I-2, I-3, and IT zoning districts. City

Council may place additional standards than those listed below for the container (s) (size, color, exterior aesthetics, etc.), and determine the end date for the Storage Pod Containers.

(a) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

Staff has been in contact with the mini storage facility on Cleveland St. S. and they will be coming in for an Interim Use Permit in the near future. In addition, Bay 15 has an Interim Use Permit that is set to expire at the end of July. They will need to either remove all storage pod containers or request an extension. Several other property owners with storage pods have been sent a letter and staff is continuing conversations and/or enforcement.

Overview

The request is from J Rettenmaier USA LP, 1001 Cleveland St S, to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep one (1) storage pod on site.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods listed below.

(a) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

The proposal has the applicant meeting all Standards except 1, 3, and 7.

Standard 1-a grading plan was not provided. Staff will work with the applicant to determine if a grading plan is necessary in this case.

Standard 3- No part of the lot on this side is paved.

Standard 7-a fence has not been installed and the pod is visible from adjacent properties.

Staff have not received an end date from the applicant. A reasonable timeframe would be one year if the request is approved by the Planning Commission and Council.

Planning Commission Action

The Planning Commission motioned unanimously to recommend approval of the draft Resolution to allow an Interim Use Permit for one (1) Storage pod with the following conditions:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container

3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage
10. Conditions 1-9 be met by November 1st, 2022 or the Storage Pod must be removed

City Council Action

1. Motion to approve the Resolution as presented as long as the conditions listed are met.

Attachments

1. Location Map
2. Aerial Photo
3. Excerpt from 7/6/2022 Planning Commission Meeting Minutes
4. Draft Resolution

Location Map





Aerial Photo

Excerpt from 7/6/2022 Planning Commission Meeting Minutes

C: PUBLIC HEARING- Interim Use Permit for Storage Pods at 1001 Cleveland St S

Westover provided a preface prior to opening the discussion on the storage pod interim use permits. Westover began with the fact that staff found that the storage pods need to be “categorized” in an effort to distinguish reasonableness to the code requirements and the requests by owners to keep them on properties. The following are the different “categories” we’ve noted: business, permanent, and temporary.

Westover explained that several of the current code requirements may not be reasonable for the Temporary situations. Fencing for example is not reasonable for a Temporary pod that will be removed in a few months. In addition, it may also not be feasible to require the pod on a paved surface due to lot constraints. Westover explained that each request will need to be reviewed on its unique nature.

Westover noted staff finds relevance in allowing the storage pods on a temporary basis for certain circumstances. However, Westover continued, allowing the storage pods as a permanent alternative to a brick-and-mortar accessory structure for extra business storage space is not appropriate. If allowed, the permanent pods should meet all of the requirements currently in the code. Staff finds storage pod containers are less aesthetically pleasing and objectionably look worse than a permanent accessory structure. Westover concluded the prelude stating that all storage pods will require an Interim Use Permit. Ultimately the pods need to be removed at some point since an Interim Use Permit is required.

Nosbush then continued the conversation by introducing the first Interim Use Permit request from J Rettenmaier USA LP for the 1001 Cleveland St S, property to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep one (1) storage pod on site.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods listed below.

(b) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

Nosbush stated that the proposal the applicant has provided meets all Standards except 1 and 7.

Standard 1-a grading plan was not provided. Nosbush stated that staff will work with the applicant to determine if a grading plan is necessary in this case. Standard 7-a fence has not been installed and the pod is visible from adjacent properties. Nosbush concluded that staff have also not received an end date from the applicant. A reasonable timeframe would be one year if the request is approved by the Planning Commission and Council.

Public Hearing:

Berg opened the Public Hearing at 7:22 p.m.

Berg closed the Public Hearing at 7:24 p.m.

Berg questioned if the storage pod could be turned 45 degrees to reduce exposure of the other buildings. Westover noted that the applicant was not in attendance of the meeting and that would be up to the Planning Commission on if that should be part of the screening. Morin stated that the applicant does not comply with item number 3 in the conditions and that other applicants have been turned down in the past due to not having this condition met. Morin stated he does not believe that the storage pod currently meets the requirements and to give them to November 1, 2022 to comply.

Berg suggested that the Planning Commission would approve the IUP as long as the applicant meets the set forth standards and set an end date.

Morin stated that he does not agree and doesn't believe that the Planning Commission should be as lenient. He believes that the applicant should have until November 2022 to remove the storage pod and to deny the applicant's request. If the applicant then meets the standards by November 1, they can reapply for an IUP.

Morin motioned to deny the request, seconded by Boese. All in favor 3 ayes, (Boese, Morin, Kluck) 3 nays (Berg, Barfknecht- Conley, and Redfield). Motion does not carry.

Westover suggested that the Planning Commission can approve the IUP with the condition that all standards must be met by November 1, 2022, and then reapply for an IUP if conditions are met.

Morin motioned to approve the IUP with all standards as listed in the city code be met, or storage pod will need to be removed by November 1, 2022, seconded by Barfknecht Conley. All ayes, no nays. Motion carries.

Resolution No. R22-052

*RESOLUTION APPROVING AN INTERIM USE PERMIT
TO ALLOW STORAGE PODS
1001 CLEVELAND ST S.*

WHEREAS, J Rettenmaier USA LP, 1001 Cleveland St S., Cambridge, MN, 55008, representative of the property located at:

Lot 1, Block 1, Kroy, Isanti County, Minnesota

has applied for an Interim Use Permit to allow Storage Pods; and

WHEREAS, the Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission of the City, on the 6th day of July, 2022, following proper notice, held a public hearing to review the Interim Use Permit request; and

WHEREAS, the Planning Commission recommended approval of the Interim Use Permit as long as the conditions are met; and

WHEREAS, the City Council, on the 18th day of July, 2022, reviewed the Planning Commission's recommendation and the information prepared by the Planning Agency of the City and found that the Interim Use for the keeping of Storage Pods is reasonable and compatible with the City's Comprehensive Plan and Zoning code.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the Interim Use Permit to allow up to one (1) Storage Pod at 1001 Cleveland St S., upon conforming to the conditions listed below:

1. The Interim Use Permit is non-transferrable and only issued to J Rettenmaier USA.
2. The Interim Use Permit shall expire on July 18th, 2023.
3. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
4. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
5. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
6. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
7. Placement only in side and rear yards
8. Be setback at least 6 feet from side and rear property lines
9. Have a fence installed high enough to shield the container(s) from view of adjacent properties
10. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
11. Comprise 5% or less of the total lot coverage
12. Conditions 1-11 be met by November 1st, 2022 or the Storage Pod must be removed

Adopted by the Cambridge City Council this 18th day of July, 2022.

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Overview

The request is from R & M Enterprise, 205 Railroad St S, to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep one (1) storage pod on site.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods listed below.

(a) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

The proposal has the applicant meeting all Standards except 1, 5 and 7.

Standard 1-a grading plan was not provided. Staff will work with the applicant to determine if a grading plan is necessary in this case.

Standard 5- The applicant explained the lack of viable options in side and rear yards- there is no side yard on this parcel, and the small rear yard is more of a safety hazard, on grass, and

Standard 7-a fence has not been installed and the pod is visible from adjacent properties.

Staff have not received an end date from the applicant. A reasonable timeframe would be one year if the request is approved by the Planning Commission and Council.

Planning Commission Action

The Planning Commission motioned unanimously to recommend approval of the draft Resolution to allow an Interim Use Permit for one (1) Storage pod with the following conditions:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Be setback at least 6 feet from side and rear property lines
6. Have a fence installed high enough to shield the container(s) from view of adjacent properties
7. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
8. Comprise 5% or less of the total lot coverage
9. A survey must be completed for knowledge of property line and road easement
10. Conditions 1-9 be met by November 1st or the Storage Pod must be removed
11. The Interim Use Permit is non-transferrable and only issued to R&M Enterprise.

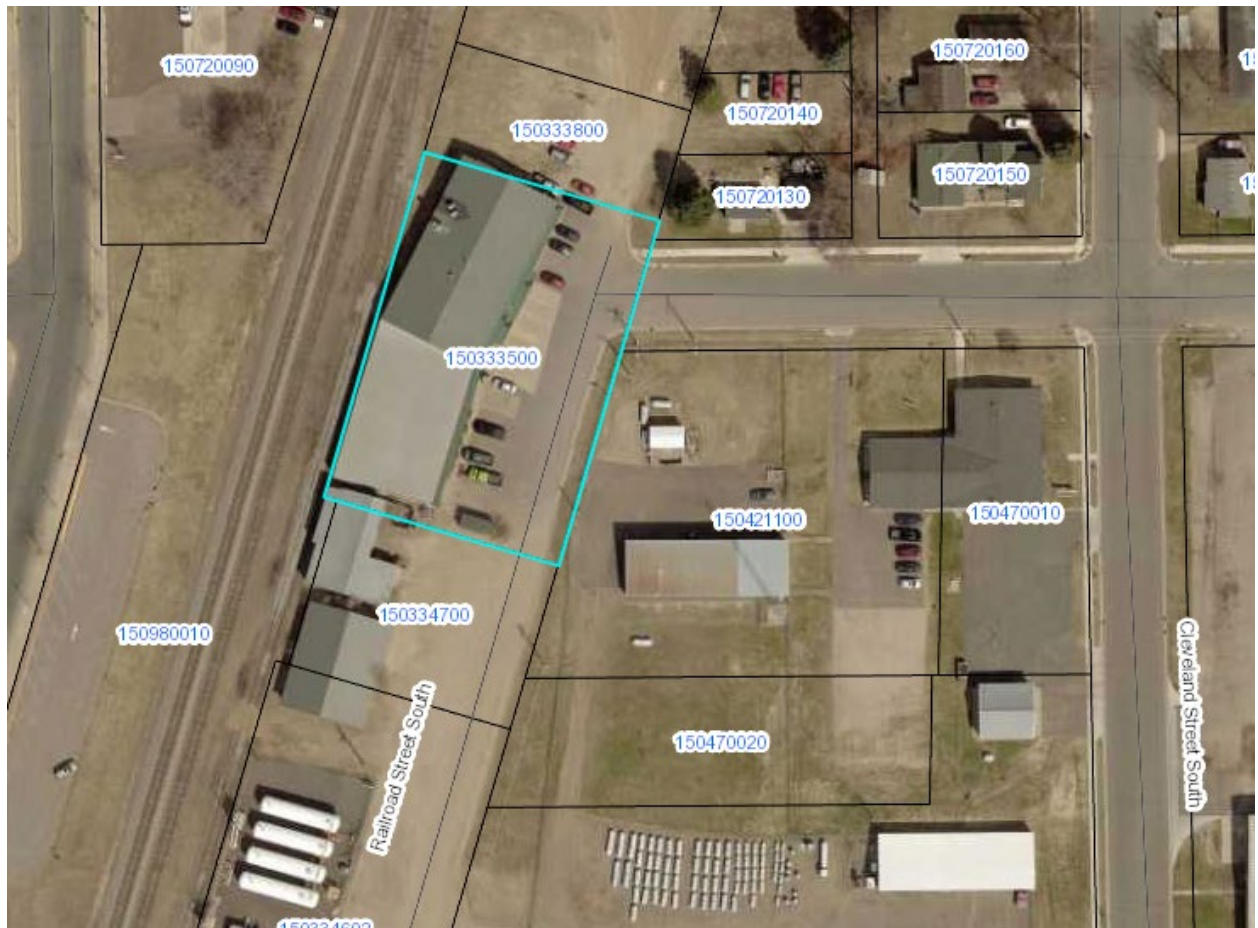
City Council Action

1. Motion to approve the Resolution as presented as long as the conditions can be met.

Attachments

1. Location Map
2. Aerial Photo
3. Excerpt from 7/6/2022 Planning Commission Meeting Minutes
4. Draft Resolution

Location Map



Aerial Photo



Excerpt from July 6th, 2022 Planning Commission Meeting Minutes

D. PUBLIC HEARING- Interim Use Permit for Storage Pods at 205 Railroad St S

Nosbush introduced the next request which was from R & M Enterprise, 205 Railroad St S, to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep one (1) storage pod on site.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods listed below.

(a) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

Nosbush mentioned that although the applicant was not on hand for the meeting, he would like to request that it be a permanent storage pod (at least five years). The proposal has the applicant meeting all Standards except 1 and 7.

Standard 1-a grading plan was not provided. Staff will work with the applicant to determine if a grading plan is necessary in this case.

Standard 7-a fence has not been installed and the pod is visible from adjacent properties.

Staff have not received an end date from the applicant. A reasonable timeframe would be one year if the request is approved by the Planning Commission and Council.

Morin and Boese stated that the storage pod seems to be in the street and Westover stated that there is an easement on Railroad Street so the actual setback would need to be determined. Berg was wondering about the fencing requirements regarding the property line. Westover stated that staff may want to have the applicant survey the property so the city knows where the easement is located.

Public Hearing

Berg opened the Public Hearing at 7:40 p.m.

Berg closed the Public Hearing at 7:41 p.m.

Berg motioned, seconded by Boese to approve the IUP for one storage pod at 205 Railroad Street S including all standards/conditions 1-9 in city code be met, an additional requirement of a survey to determine property lines and define the city's easement use, and the IUP is only valid for one year. All ayes, no nays. Motion carries 6/0.

Resolution No. R22-053

*RESOLUTION APPROVING AN INTERIM USE PERMIT
TO ALLOW STORAGE PODS
205 RAILROAD ST S*

WHEREAS, R&M Enterprise, 205 Railroad St S., Cambridge, MN, 55008, representative of the property located at:

THAT PORTION OF THE NE 1/4 NW 1/4 NW 1/4 OF SECTION 33, TOWNSHIP 36 NORTH, RANGE 23 WEST OF THE FOURTH PRINCIPAL MERIDIAN, ISANTI COUNTY, MINNESOTA DESCRIBED AS FOLLOWS, TO-WIT:
COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 33; THENCE EASTERLY ALONG THE NORTH LINE OF SAID

SECTION 33 A DISTANCE OF 925.0 FEET TO A POINT ON BURLINGTON NORTHERN RAILROAD COMPANY'S (FORMERLY GREAT NORTHERN RAILWAY COMPANY) MAIN TRACK CENTERLINE AS NOW LOCATED AND CONSTRUCTED; THENCE SOUTHWESTERLY, DEFLECTING AN ANGLE OF 105 DEGREES 48 MINUTES TO THE RIGHT, ALONG SAID MAIN TRACT CENTERLINE A DISTANCE OF 292.0 FEET; THENCE SOUTHWESTERLY AT RIGHT ANGLES TO SAID MAIN TRACK CENTERLINE 50.0 FEET TO THE TRUE POINT OF BEGINNING OF THE PARCEL OF LAND TO BE DESCRIBED; THENCE CONTINUING SOUTHEASTERLY AT RIGHT ANGLES TO SAID MAIN TRACK CENTERLINE 150.0 FEET; THENCE SOUTHWESTERLY PARALLEL WITH SAID MAIN TRACK CENTERLINE 220.0 FEET; THENCE NORTHWESTERLY AT RIGHT ANGLES TO SAID MAIN TRACK CENTERLINE 150.0 FEET; THENCE NORTHEASTERLY PARALLEL WITH SAID MAIN TRACK CENTERLINE 220.0 FEET TO THE TRUE POINT OF BEGINNING.

has applied for an Interim Use Permit to allow Storage Pods; and

WHEREAS, the Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission of the City, on the 6th day of July, 2022, following proper notice, held a public hearing to review the Interim Use Permit request; and

WHEREAS, the Planning Commission recommended approval of the Interim Use Permit as long as the conditions are met; and

WHEREAS, the City Council, on the 18th day of July, 2022, reviewed the Planning Commission's recommendation and the information prepared by the Planning Agency of the City and found that the Interim Use for the keeping of Storage Pods is reasonable and compatible with the City's Comprehensive Plan and Zoning code.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the Interim Use Permit to allow up to one (1) Storage Pod at 205 Railroad St S., upon conforming the conditions listed below:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property

5. Be setback at least 6 feet from side and rear property lines
6. Have a fence installed high enough to shield the container(s) from view of adjacent properties
7. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
8. Comprise 5% or less of the total lot coverage
9. A survey must be completed for knowledge of property line and road easement
10. Conditions 1-9 be met by November 1st or the Storage Pod must be removed
11. The Interim Use Permit is non-transferrable and only issued to R&M Enterprise.

Adopted by the Cambridge City Council this 18th day of July, 2022.

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Overview

The request is from TEAM Industries Cambridge, 625 2nd Ave SE to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep five (5) storage pods on site.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods listed below.

(a) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

The proposal has the applicant meeting all Standards except 1 and 7.

Standard 1-a grading plan was not provided, but in this case may not be necessary due to the pod placement on the existing paved parking lot.

Standard 7-a fence has not been installed and the pods are visible from 3rd Ave SE.

Staff have not received an end date from the applicant. A reasonable timeframe would be one year if the request is approved by the Planning Commission and Council.

Planning Commission Action

The Planning Commission motioned unanimously to recommend approval of the draft Resolution to allow an Interim Use Permit for five (5) Storage pods for one (1) year with the following conditions:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

City Council Action

1. Motion to approve the Resolution as presented as long as the conditions can be met.

Attachments

1. Location Map
2. Aerial Photo
3. Excerpt from 7/6/2022 Planning Commission Meeting Minutes
4. Draft Resolution

Location Map



Aerial Photo



Excerpt from 7/6/2022 Planning Commission Meeting Minutes

E. PUBLIC HEARING- Interim Use Permit for Storage Pods at 625 2nd Ave SE

Nosbush began by introducing the request by TEAM Industries Cambridge, at 625 2nd Ave SE to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep five (5) storage pods on site.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods listed below.

(a) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

Nosbush stated that the proposal the applicant has provided meets all Standards except 1 and 7.

Nosbush noted that standard 1-a grading plan was not provided, but in this case may not be necessary due to the pod placement on the existing paved parking lot.

Standard 7-a fence has not been installed and the pods are visible from 3rd Ave SE.

Nosbush concluded that staff have not received an end date from the applicant. A reasonable timeframe would be one year if the request is approved by the Planning Commission and Council.

Public Hearing:

Berg opened the Public Hearing at 7:48 p.m.

Berg closed the Public Hearing at 7:49 p.m.

Morin replied that if the applicant were to paint the one odd color storage pod to match with a two-year IUP, as well as comply with conditions 1 and 7, Morin is happy to approve. Boese stated that he agreed with Morin that three-to-five-year permit is too long and recommends a shorter time frame.

Redfield motioned, seconded by Kluck, to approve the IUP for one year as long as the standards/conditions of the city code 1-9 are met within a one-year time frame. All ayes, no nays. Motion carries 6/0.

Resolution No. R22-054

*RESOLUTION APPROVING AN INTERIM USE PERMIT
TO ALLOW STORAGE PODS
625 2nd AVE SE*

WHEREAS, TEAM Industries Cambridge, 625 2nd Ave SE., Cambridge, MN, 55008, representative of the property located at:

Lots 4, 5, 6, 7, 8, Central Ind Area Plat, Isanti County, Minnesota

has applied for an Interim Use Permit to allow Storage Pods; and

WHEREAS, the Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission of the City, on the 6th day of July, 2022, following proper notice, held a public hearing to review the Interim Use Permit request; and

WHEREAS, the Planning Commission recommended approval of the Interim Use Permit as long as the conditions are met; and

WHEREAS, the City Council, on the 18th day of July, 2022, reviewed the Planning Commission's recommendation and the information prepared by the Planning Agency of the City and found that the Interim Use for the keeping of Storage Pods is reasonable and compatible with the City's Comprehensive Plan and Zoning code.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the Interim Use Permit to allow up to five (5) Storage Pod at 625 2nd Ave SE for one (1) year, upon conforming to the conditions listed below:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

Adopted by the Cambridge City Council this 18th day of July, 2022.

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Overview

The request is from Brian Varsoke & Paul Lares, 855 Cleveland St S, to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep thirteen (13) storage pods on site.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods listed below.

(a) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

The proposal has the applicant meeting all Standards except 1 and 7.

Standard 1-a grading plan was not provided, but in this case may not be necessary due to the pod placement on the existing paved parking lot.

Standard 7-a fence has not been installed and the pods are visible from adjacent properties.

The applicant has provided a potential end date being 3-5 years, preferably 5 years to adequately assess the market and choose an option to add on to the existing building.

Planning Commission Action

The Planning Commission motioned unanimously to recommend approval of the draft Resolution to allow an Interim Use Permit for thirteen (13) storage pods for four (4) years with the following conditions:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container

3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. No more storage pods than exist at the time of application (13) for this Interim Use Permit may be permitted on site.
8. The interim use permit is non-transferrable and shall only be issued to Lares Corporation at 855 Cleveland St. S.
9. The interim use permit is valid for four (4) years and expires on July 18, 2026.

City Council Action

1. Motion to approve the Resolution as presented as long as the conditions can be met.

Attachments

1. Location Map
2. Aerial Photo
3. Excerpt from 7/6/2022 Planning Commission Minutes
4. Draft Resolution
5. Applicant Submittal

Location Map



Aerial Photo



Excerpt from 7/6/2022 Planning Commission Minutes

F. PUBLIC HEARING- Interim Use Permit for Storage Pods at 855 Cleveland St S
Nosbush began by stating that the request is from Brian Varsoke & Paul Lares about the 855 Cleveland St S property, to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep thirteen (13) storage pods on site.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods listed below.

- (a) Storage Pod Containers must:
 - 1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
 - 2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container

3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

Nosbush continued by stating that the proposal has the applicant meeting all Standards except 1 and 7. Standard 1-a grading plan was not provided, but in this case may not be necessary due to the pod placement on the existing paved parking lot. Standard 7-a fence has not been installed and the pods are visible from adjacent properties. The applicant has provided a potential end date being 3-5 years, preferably 5 years to adequately assess the market and choose an option to add on to the existing building.

The applicant was on hand and submitted a letter which Nosbush provided some highlights on the applicant's letter. Notably that the economic downturn has caused a delay in expanding storage at the site. An IUP less than three years would not be sufficient time to address their storage needs.

Public Hearing

Berg opened the Public Hearing at 8:00 p.m.

Berg closed the Public Hearing at 8:01 p.m.

Morin stated that he would like the storage pods to be consolidated in one area of the property. Berg stated that due to the loading dock area it may be difficult to consolidate the storage pods. Nosbush noted that the pods in the northwest corner are shorter than the green.

The applicant Brian Varsoke approached the podium to clarify that he only owns six of the storage pods and the seven larger ones are owned by Paul Lares. Lares leases square feet from Varsoke. Berg clarified that the owner is responsible for all pods on a property. Varsoke asked the Commission to take into consideration what is good for the business and they don't have the money to move storage pods or expand the building. Discussion ensued on plans for expansion of the building and timeline needed for the storage pods. Varsoke said the storage pods would be removed if given 3 to 5 years.

Kluck made a motion, seconded by Redfield to approve the IUP for up to 13 storage pods for four years, as long as all standards/conditions in city code can be met excluding standard/conditions #7, #8, and #9. All ayes, no nays. Motion carries 6/0.

A.

Resolution No. R22-055

*RESOLUTION APPROVING AN INTERIM USE PERMIT
TO ALLOW STORAGE PODS
855 CLEVELAND ST S.*

WHEREAS, Brian Varoke & Paul Lares, 855 Cleveland St S., Cambridge, MN, 55008, representative of the property located at:

Lot 1, Block 2, Southeast Cambridge Ind Area 3rd Addition, Isanti County, Minnesota

has applied for an Interim Use Permit to allow Storage Pods; and

WHEREAS, the Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission of the City, on the 6th day of July, 2022, following proper notice, held a public hearing to review the Interim Use Permit request; and

WHEREAS, the Planning Commission recommended approval of the Interim Use Permit as long as the conditions are met; and

WHEREAS, the City Council, on the 18th day of July, 2022, reviewed the Planning Commission's recommendation and the information prepared by the Planning Agency of the City and found that the Interim Use for the keeping of Storage Pods is reasonable and compatible with the City's Comprehensive Plan and Zoning code.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the Interim Use Permit to allow up to Thirteen (13) Storage Pods for four (4) years at 855 Cleveland St S., upon conforming the conditions listed below:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. No more storage pods than exist at the time of application (13) for this Interim Use Permit may be permitted on site.
8. The interim use permit is non-transferrable and shall only be issued to Lars Corporation at 855 Cleveland St. S.
9. The interim use permit is valid for four (4) years and expires on July 18, 2026.

Adopted by the Cambridge City Council this 18th day of July, 2022.

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator



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820 Cleveland Street South
Cambridge, MN 55008-1375

Phone: 763/ 689-1559
Fax: 763/ 689-3607

May 27, 2022

Amy Norling
Community Development Specialist
City of Cambridge
Cambridge, MN 55008

Dear Ms. Norling,

Thank you for your assistance in helping us work through the necessary steps for applying for the Interim Use Permit on the storage pods we currently have in place at 855 Cleveland Street South. As you know, I am the owner of MelAnna, LLC and the 855 Building cited for violation of City Code 156.085 (E). Case Number assigned is AP2022-00003. I lease approximately 30,000 square feet of this building to Lares Corporation. Approximately 5000 square feet is leased to Vanpro, Inc. 820 Cleveland Street South, of which I am also owner.

There is a total of six 8'x20' shipping container storage pods owned by me in the northwest corner of the 855 industrial building. These shipping containers were brought in between 2015 and 2017.

To create additional square footage for Lares Corporation and Vanpro, Inc, I have previously discussed options with Stan Gustafson for adding approximately 5000 square feet onto north side of 855 Cleveland building, as well as an option for adding approximately 2500 square feet onto north side of 820 Cleveland building. I have also explored options for new construction on nearby available open lots. Some of those options have closed due to recent selling of properties. The economic downturn from 2020 through 2021 has prohibited me from being able to invest in the additional renovation options. I believe the current financial downturn and recession we are now in will likely last through the end of 2023, quite possibly longer through 2024. Should economic conditions improve in 2024 so that construction material costs and construction costs stabilize I will be able to revisit options for adding additional square footage. As of now, I am estimating it will likely be mid to late 2025 before we can accurately assess all options.

I am unable to meet the compliance requirements for removing the storage pods prior to June 13, 2022. I am at capacity for storage in both 820 Cleveland and 855 Cleveland buildings. Currently there are no other viable options within Cambridge to meet our storage needs. Per our phone discussions and subsequent email communications, I am applying for an Interim Use Permit. For reference, I have attached email copies of those communications. I am requesting an IUP be issued to MelAnna, LLC for a minimum of 3 years and a maximum of 5 years. As summarized above, an IUP for less than 3 years would be extremely difficult for us to resolve our storage needs, and an IUP granted for up to 5 years would allow us ample time to adequately meet the needs of our businesses. It is my understanding that the Planning Commission and City Council will determine the length of time granted for the IUP based on my request. Per our communications, I understand that IUP's can be granted for up to 5 years. It is my understanding that Paul Lares will be applying for an Interim Use Permit for the storage containers that Lares is currently using.

Thank you again for all your time and consideration. Please let me know if you have any additional questions for me.

Regards,

Brian Varsoke

Overview

The request is from Northstar Media Inc., 930 Cleveland St S., to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep one (1) storage pods on site for a maximum of 6 Months.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods as listed below.

- (a) Storage Pod Containers must:
1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
 2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
 3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
 4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
 5. Placement only in side and rear yards
 6. Be setback at least 6 feet from side and rear property lines
 7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
 8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
 9. Comprise 5% or less of the total lot coverage

The proposal has the applicant meeting all Standards except 1 and 7.

Standard 1-a grading plan was not provided, but in this case not deemed necessary due to the pod placement on the existing paved parking lot.

Standard 7-a fence will not be installed but not needed since the pod will be removed within a 6-month time frame.

Planning Commission Action

The Planning Commission motioned unanimously to recommend approval of the draft Resolution to allow an Interim Use Permit for one storage pods for six (6) months with the following conditions:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. The Interim Use Permit is non-transferrable and only issued to Northstar Media, Inc. at 930 Cleveland St. S.
8. The Interim Use Permit shall expire on January 1st, 2023.

City Council Action

1. Motion to approve the Resolution as presented as long as the conditions can be met.

Attachments

1. Location Map
2. Aerial Photo
3. Photos provided by Applicant
4. Excerpt from 7/6/2022 Planning Commission Minutes
5. Draft Resolution

Location Map



Approximate Location





Excerpt from 7/6/2022 Planning Commission Meeting Minutes

G PUBLIC HEARING- Interim Use Permit for Storage Pods at 930 Cleveland St S

Nosbush introduced the final request from Northstar Media Inc., 930 Cleveland St S., to keep Storage Pods at the property through an Interim Use Permit (IUP). The applicant is requesting to keep one (1) storage pods on site for a maximum of 6 Months.

Storage Pods in I-2 Zoning are allowed via Interim Use Permit. City Code § 156.085 E outlines performance standards for Storage Pods as listed below.

(a) Storage Pod Containers must:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. Have a fence installed high enough to shield the container(s) from view of adjacent properties
8. Only be placed on a lot after the primary structure/use is built/established (storage pods are not allowed on a vacant lot)
9. Comprise 5% or less of the total lot coverage

The proposal has the applicant meeting all Standards except 1 and 7. Nosbush stated that standard 1-a grading plan was not provided, but in this case not deemed necessary due to the pod placement on the existing paved parking lot. Nosbush concluded that standard 7-a fence will not be installed but not needed since the pod will be removed within a 6-month time frame.

The applicant, Jeff Andres was present to help provide background information on the storage pod usage on the property.

Public Hearing

Berg opened the Public Hearing at 8:38 p.m.

Berg closed the Public Hearing at 8:41 p.m.

Morin motioned to approve, seconded by Boese, to approve the IUP to allow a storage pod until January 1, 2023, as long as all standards/conditions in city code are met excluding #1, #4, and #7. All ayes, no nays. Motion carries 6/0.

Resolution No. R22-056

*RESOLUTION APPROVING AN INTERIM USE PERMIT
TO ALLOW STORAGE PODS
930 CLEVELAND ST S*

WHEREAS, Northstar Media Inc., 930 Cleveland St S, Cambridge, MN, 55008, representative of the property located at:

Lot 2, Block 3, Southeast Cambridge Industrial Area 3rd Addition, Isanti County, Minnesota

has applied for an Interim Use Permit to allow Storage Pods; and

WHEREAS, the Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission of the City, on the 6th day of July, 2022, following proper notice, held a public hearing to review the Interim Use Permit request; and

WHEREAS, the Planning Commission recommended approval of the Interim Use Permit as long as the conditions are met; and

WHEREAS, the City Council, on the 18th day of July, 2022, reviewed the Planning Commission's recommendation and the information prepared by the Planning Agency of the City and found that the Interim Use for the keeping of Storage Pods is reasonable and compatible with the City's Comprehensive Plan and Zoning code.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the Interim Use Permit to allow up to one (1) Storage Pod for six (6) months at 930 Cleveland St S., upon conforming the conditions listed below:

1. Have a grading and drainage plan approved by the city prior to installation of a storage pod(s)
2. Have an accessible drive aisle for emergency vehicles with a width of at least 24-feet in front of each container
3. Have bituminous or concrete surface beneath the container(s) with curb and gutter around the perimeter
4. Have no rust, no excessive wording or graffiti, and must be painted to be compatible/match with the primary building(s) on the property
5. Placement only in side and rear yards
6. Be setback at least 6 feet from side and rear property lines
7. The Interim Use Permit is non-transferrable and only issued to Northstar Media, Inc. at 930 Cleveland St. S.
8. The Interim Use Permit shall expire on January 1st, 2023

Adopted by the Cambridge City Council this 18th day of July, 2022.

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Prepared by: Marcia Westover, Community Development Director

Review

The City issues building permits and charges sewer and water access charges (SAC/WAC) when connecting to the city’s main service lines. The current city code language is inconsistent with determining the correct amount of fees based on use and demand. The current code language states, “The Water Access Charge is charged to parcels on which service lines have not been previously run from the street mains to the property.” If a connection line already exists, staff are unable to charge additional fees whether or not the demand on the system will increase. The City should be able to charge additional fees if the capacity to our system changes. The change in demand triggers the cost determination.

An increase in use or increase in size of line creates additional wear and tear on the City’s (pipe) system. Fees should be captured to reflect this. These fees help pay for capital costs of the entire system.

Compatibility with Strategic Goals: Core Strategy #4: Be responsible and flexible in managing the City’s administrative functions. Maintain affordable taxes and utility rates and Establish targets of desired service levels and relationship to taxes and rates.

City Council Action

Motion to approve Ordinance 750 as presented. No summary ordinance is necessary since the changes are minimal.

Attachments

1. Ordinance 750

ORDINANCE 750

TITLE V PUBLIC WORKS, CHAPTER 51 WATER SERVICE, SECTION 51.06

The Cambridge City Council hereby amends the following language in Title V Public Works, Chapter 51, Water Service:

§ 51.06 APPLICATIONS, PERMITS, FEES, AND CONNECTIONS

(B) No connection shall be made to the City’s water system serving any parcel within the City until the applicant has paid the Water Access Charge for connecting to the City’s water system. This connection fee shall be in addition to any fees or charges required under this Chapter. The Water Access Charge is charged to parcels on which service lines have not been previously run from the street mains to the property- and/or for additions or alterations to existing commercial and industrial buildings or structures where there is an increased demand on the City’s infrastructure/treatment facilities, and/or a change in use of a building or structure causing the same. The change in demand triggers the determination. The Council shall annually set the Water Access Charge in the City’s fee ordinance.

This ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the Cambridge City Council this 18th day of July, 2022, after complying with the statutory notice requirements contained in Minnesota Statutes §415.19.

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Date of Publication: July 28, 2022

Prepared by: Marcia Westover, Community Development Director

Review

The City issues building permits and charges sewer and water access charges (SAC/WAC) when connecting to the city's main service lines. The Residency Equivalent Units (REU's or Units) for the SAC/WAC are determined by Ordinance 260. Ordinance 260 was last approved in 1992 and is in need of updates.

The City's Building Official, Brenda Berends, worked on the amended ordinance by comparing other city's unit determinations, the Metropolitan Council unit determinations, our past ordinance, and compiling information from the State of Minnesota. The attached ordinance is an extensive list of uses along with their unit calculations. Also included with this amendment is an estimator tool for water reclaim systems that was derived from the State of Minnesota to help determine those costs.

Staff will use the updated REU's in this ordinance to determine the number of Units and use the City's fee schedule, which is updated yearly, to determine the total cost of the charges.

Compatibility with Strategic Goals: Core Strategy #4: Be responsible and flexible in managing the City's administrative functions. Maintain affordable taxes and utility rates and Establish targets of desired service levels and relationship to taxes and rates.

City Council Action

Motion to approve Ordinance 751 as presented. No summary ordinance is necessary since the changes are minimal.

Attachments

1. Ordinance 751

**ORDINANCE NO.
751**

AN ORDINANCE PROVIDING FOR SEWER AND WATER AVAILABILITY CHARGES ON NEW CONNECTIONS, ON ADDITIONAL CONNECTIONS, ON ADDITIONS TO BUILDINGS OR CHANGES IN THE USE OF BUILDINGS FOR THE CITY SEWER SYSTEM AND/OR WATER SYSTEM IN ADDITION TO EXISTING OR OTHER USER CHARGES.

WHEREAS, No person shall make any type of connection to the City water or sewer system without first obtaining a permit from the Building Department.

WHEREAS, Fees for water and sewer connections shall be set by the City Council from time to time by resolution or ordinance.

WHEREAS, Any person desiring a permit to connect to the City water or sewer system shall make a written application to the Building Department on a form furnished by the City. Applications shall include the legal description of the property to be served, the uses for which the connection is requested, the size of the service line to be used, and other pertinent information as required.

WHEREAS, an established Residency Equivalency Unit (REU) is used to determine a fair price for each proportionate use of the system. Below is the list of standard sanitary sewer and water Residency Equivalent Units (REU's) for Various Residential, Commercial, Public, and Institutional Facilities.

<u>Type of Facility</u>	<u>Parameter</u>	<u>Units</u>
Apartment	1 unit	1
Office	2400 square feet	1
Parking Garage	*17 Fixture units	1
Car Wash Bay	1 Bay	3
Accessory Apartments	1 Unit	1
Animal Clinic (humane society)		
Fixture Unit	*17 fixture units	1
Animal Washing	1 tub	1
Arenas and Auditoriums	110 Seats	1
Athletic Facilities	1000 Sq. Ft. GFA	1
Auction Rooms	590 Sq. Ft GFA	1
Automobile Service Center	2 Service Bays	1
Automobile Sales Center	5000 Sq. Ft. GFA	1
Banks & Financial Institutions	2400 Sq. Ft. GFA	1
Banquet Room	1650	1
Includes office, retail, meeting, kitchen, warehouse;/storage, lounge,		

bride/groom suites, lockers/showers		
Barber Shops Beauty Parlors		
Hair Cutting (1-3 Cutting or Styling)	4 Cutting stations	1
Hair Cutting (3+ Cutting or Styling)	6 Cutting stations	1
Hair Cutting (No Washing Stations)	8 Cutting stations	1
Manicure	9 Stations	1
Massage	5 beds	1
Pedicure/Facial/Treatment	7 stations	1
Boarding Houses	3 Beds	1
Body Shop	2000 Sq. Ft. GFA	1
Bowling Alleys	3 Alleys	1
Car Wash (Automatic)	1 Bay	5
Car Wash (Self-Service) Clubs and Lodges	1 Bay	3
Reclaim System	*See attached calculations	
Churches (Sanctuary Only)	150 Seats	1
Churches (Remainder-Other Criteria)	Use other criteria	-
Cocktail Lounge	23 Seats	1
Condominiums	1 Dwelling Unit	1
Day care Centers	620 St	1
Dental and medical Offices	825 Sq. Ft. GFA	1
Elderly Housing (Includes Assisted/Independent Living, 55+ Apartments, & Memory Care)	-	-
Office	2400 Sq. Ft.	1
Meeting	1650 Sq. Ft.	1
Warehouse/Loading Dock	7000 Sq. Ft.	1
Parking Garage	*17 fixture units	1
Guest Unit (With washer/dryer)	1 Unit	1
Guest Unit (No washer/dryer)	1 Unit	0.80
Guest Unit (No kitchen and no Washer/dryer)	1 Unit	0.50
Nursing Home	2 beds	1
No washer/dryer in any unit (see formula below to determine number of residents)	3 residents	1
Washer/dryer in unit (see formula below to determine number of residents)	2.5	1
Calculate the number of residents as follows:	-	-
Number of studio/suite 1 bed units x 1.0 resident/unit		
+ Number of studio/suite 2 bed units x 2.0 residents/unit		
+Number of one-bedroom units x		

1.5 residents/unit +Number of two-bedroom units x 2.0 residents/unit +Number of three-bedroom units x 3.0 residents/unit Total number of residents for SAC calculation		
Funeral Homes	1200 square feet	1
General Office Building	2400 Sq. Ft. GFA	1
Golf Clubs	6 Holes	1
Government Office Buildings	2000 Sq. Ft. GFA	1
Group Homes		
Secondary treatment (residents leave during the day)	5 beds	1
Primary treatment (residents stay all day)	3 beds	1
Handball and Racquetball court	1 court	2
Home Furnishing Stores	5000 Sq. Ft GFA	1
Hospitals	-	-
Licensed bed or baby cribs	1bed/crib	1
Sleep Center	5 beds	1
Clinic (outpatient)	GSF Criteria	-
Food & Drink (e.g., cafeteria, coffee shop)	GSF Criteria	-
Office (administration)	2400 Square feet	1
Meeting (administration)	1650 Square feet	1
Warehouse/Storage	7000 square feet	1
Showers (employee use only)	*17 fixture units	1
Dialysis Center		-
Calculate the number of gallons for dialysis as follows:	GSF Criteria	1
+ Dialysis-number of chairs x gallons/treatment x number of treatment/day	274 Gallons	
+ Dialyzer-number of chairs x gallons/treatment x number of treatment/day		

+ Filters-number of filters x gallons/unit + RO Reject-number of units x gallons/unit Total number of gallons for SAC calculation		
Jails	1 Bed	1
Laundromats (number of gallons of water per cycle x 8 cycles/day x # of washers of each type)	274 gallons	1
Laundries	1 machine	1
Libraries	2000 Sq. Ft. GFA	1
Manufactured (Mobile Homes) (Outside Park)	1 dwelling unit	1
Manufactured (Mobile Homes) (Inside Park)	1 dwelling unit	1
Manufacturing and Assembly Plants	1000 Sq. Ft. GFA	1
Malls (Shopping)	2000 Sq. Ft. GFA	1
Motel and Hotel (no charge for pool/saunas, game rooms, or fitness used by guests only)	-	-
Hotel Room	2 rooms	1
Office	2400 square feet	1
Meeting	1650 square feet	1
Warehouse/Storage	7000 square feet	1
Parking Garage	*17 fixture units	1
Banquet	Use GSF Criteria units	1
Food & Drink	Use GSF Criteria units	1
Breakfast only (complimentary; includes the gross square feet of the kitchen, prep, storage, seating area, and designated bathrooms; if no kitchen there is no charge)	1350 square feet	1
Kitchenette (number of kitchenettes x 10 gallons/day)	274 gallons	1
Museums	2400	1
Nursing Homes (See Elderly Housing)	-	-

Facilities Parking Garages (if connected to sanitary sewer)	*17 fixture units	1
Restaurant (Drive-In)	9 Parking spaces	1
Restaurant (24 Hr. Service)	10 seats	1
Restaurant (Not 24 Hr. Service)	15 seats	1
Restaurant (With Cocktail Lounge)	8 seats	1
Restaurant (Fast Food)	22 seats	1
Restaurant (Drive Up Window)	1 window	2
Retail Sales	3000 Sq. Ft. GFA	1
Rooming Houses (no food service)	7 Beds	1
Schools (Elementary)	18 Students	1
Schools (Secondary)	16 Students	1
Schools (Post-High School)	14 Students	1
Schools (Sunday)	55 Students	1
Service Station	1 Each	1
Service Station (with Service Center)	2 Service Bays	1
Single Family	1 Dwelling Unit	1
Shooting Range (rifle and handgun ranges, 6 feet/lane);	6 lanes	1
Swimming Pools	900 Sq. Ft. GFA	1
Skating Parks	750 Sq. Ft. GFA	1
Testing, Research & Laboratories	500 Sq. Ft. GFA	1
Townhouses	1 Dwelling Unit	1
Theaters	70 Seats	1
Theater (Drive-In)	55 Parking Spaces	1
Warehouses	7000 Sq.Ft. GFA	1
Wholesale Establishments	5000 Sq.Ft. GFA	1

*Asterisks noted above denote facilities whose Determinations are based on fixture units, as described below:

Type of Fixture (including rough-ins)	Fixture Unit Value (f.u.)
Bathtub	17

Drinking Fountain	1
Floor Drain (1 f.u. per inch drain)	
2" waste	2
3" waste	3
4" waste	4
Shower	
Stall (Public/Multi-User)	17
Stall (Private/Single-User)	2
Gang Shower Head	1 per head
Sinks	
Exam Room; Bathroom (per sink)	1
Breakroom (per sink)	2
Procedure; Others (per basin)	2
Surgeon (per basin)	3
Janitor; Service (per sink)	3
Trench Drain (per each 6-foot section)	2
Urinal	3
Washing Machine (limited use, residential type)	2
Water Closet	6

WHEREAS, Facilities that intend to use a Water Reclaim System shall use the estimator tool below.

1. For reclaim: total gallons per wash type - the total reclaim gallons = the fresh water total to plug into the worksheet for each wash type.

For non-reclaim: total gallons per wash type = the number to plug into the worksheet for each wash type.

2. Add total gallons for each wash type together.

- Then find the average gallons of this added together total. This average @ gallons / wash x 100 cars / day @ 274 gallons / SAC =

SAC Criteria Calculator (**Estimation Purposes Only**)

Enter the specific details of the individual uses of your tenant space/business:

Car Wash Individual Use Criteria

Self-Serve Car Wash Bay	Quantity: <input type="text"/>	Calculated SAC Units: <input type="text" value="0.00"/>	
	Number of Wash Bays: <input type="text"/>	Gallons Per Wash Level:	Calculated SAC Units: <input type="text" value="-"/>
Car Wash - Rollover	<input type="text"/>		<input type="text" value="-"/>
Car Wash - Conveyor	<input type="text"/>		<input type="text" value="-"/>
		Total Gallons	Average Gallons
Car Wash Level 1	<input type="text"/>	<input type="text" value="-"/>	<input type="text" value="-"/>
Car Wash Level 2	<input type="text"/>		
Car Wash Level 3	<input type="text"/>		
Car Wash Level 4	<input type="text"/>		
Car Wash Level 5	<input type="text"/>		
Car Wash Level 6	<input type="text"/>		

Summary:

Total SAC Units (Rounded to Nearest Whole Number)	<input type="text" value="0"/>
x Current MCES SAC Fee per unit*	\$ 2,485
Estimated SAC Fee**:	\$ -

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMBRIDGE HEREBY ORDAINS AS FOLLOWS:

- Ordinance No. 260 of the City of Cambridge is hereby repealed along with all other Ordinances and parts of Ordinances in conflict with this Ordinance.
- This Ordinance shall be in full force and effect and final upon the date this Ordinance is published.

PASSED AND ADOPTED by the City Council of the City of Cambridge, Minnesota, this 18th day of July, 2022

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Published on: July 28, 2022

Summary Publication

Ordinance 751 amended and updated the sewer and water connection charge Residency Equivalent Units (REU's). This Ordinance repealed and replaced Ordinance No. 260. A complete copy of the ordinance is available at City Hall, 300 3rd Avenue NE, Cambridge for inspection.

ATTEST:

Evan C. Vogel
City Administrator

Prepared by: Evan C Vogel, City Administrator

Background:

Due to confusion that several local businesses, and citizens have had I would like for this position title to be changed from Assistant City Administrator to Deputy City Administrator.

Recommendation:

A motion to approve the change of title for this position

Attachments:

Prepared by: Evan C Vogel, City Administrator

Background:

Isanti County chose not to renew the contract with the City of Cambridge for providing prosecution services on petty misdemeanor, misdemeanor, and certain gross misdemeanor cases. The City issued an RFP and received three proposals. Those proposals have been provided to each council member separately from this packet as the data in them is considered private data under the Minnesota Data Practices Act until such time as the City Council takes an action.

All of the proposals have been provided to council for review but are subject to change between the time this report comes out and the council meeting on July 18 as I will be communicating with all of the parties directly. I will provide a recommendation at the meeting.

Recommendation:

A motion to approve entering into a contract with one of the three firms who responded to our RFP.

Attachments:

Proposal from GDO Law (provided separately)

Proposal from BBKG Law (provided separately)

Proposal from Holstad and Knaak, PLC (provided separately)

Prepared by: Todd S. Schuster – Chief of Police

Background:

For many years, the Cambridge Police Department has been a partner agency with the other law enforcement agencies within Isanti County as part of the Towards Zero Death (TZD) campaign. This upcoming year, we were asked if we would become the lead agency which entails applying for the grant, becoming the fiscal agent as well as executing the parameters of the grant with the other agencies.

As part of the grant application process, a resolution by the lead agency needs to be authorized.

Recommendation:

Authorize the Cambridge Police Department to enter into a grant agreement with the MN Dept of Public Safety, Office of Traffic Safety.

Compatibility with Core Strategies and Strategic Objectives:

Core Strategy #2 – Deliver exceptional public services. Executing this grant would bring state money in order to perform extra traffic safety patrols with the goal of making our roads safer.

Fiscal Note:

N/A. Finance Director Moe was asked if it was a problem if the City became the fiscal agent for this grant and she indicated that it was not.

Attachments:

1. Resolution authorizing execution of agreement

Cambridge Police Department

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Cambridge Police Department enter into a grant agreement with the Minnesota Department of Public Safety Office of Traffic Safety, for traffic safety enforcement projects during the period from October 1, 2022 through September 30, 2023.

The Cambridge Police Department is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Cambridge Police Department and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the Cambridge City Council of the City of Cambridge on 07/18/2022.

SIGNED:

WITNESSETH:

Cambridge Mayor

Cambridge City Administrator

Date

Date