

**Cambridge Planning Commission Meeting Minutes**  
**Tuesday, May 3, 2021**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Planning Commission was held at Cambridge City Hall, 300 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Commissioners Aaron Berg (Chair), Robert Boese (Vice Chair), David Redfield, Jessica Kluck, Joe Morin, Amanda Latsch, and Kersten Conley (City Council Representative).

Staff Present: Community Development Director-Marcia Westover, City Planner- Jacob Nosbush

**Call to Order and Pledge of Allegiance**

Berg called the meeting to order at 7:03 pm and led the Commissioners in the Pledge of Allegiance.

**Approval of Agenda**

Boese moved, seconded by Redfield, to approve the agenda. Motion carried unanimously.

**Approval of Minutes**

Morin moved, seconded by Kluck, to approve the March 3, 2022 meeting minutes. Upon roll call, all voted aye, no nays. Motion passed unanimously.

**Public Comment**

None. Closed at 7:05 p.m.

**Unfinished Business**

No unfinished business was presented.

**New Business**

**PUBLIC HEARING-Interim Use Permit to allow the Keeping of chickens (1293 Roosevelt St. S.)**

Westover opened the discussion noting that the applicant, Stephanie Baker, was present in the meeting and available for questions after the introduction of the Interim Use Permit. The request is from Stephanie Baker, 1293 Roosevelt St. S. to keep chickens and/or ducks at the property through an Interim Use Permit (IUP). Ms. Baker would like to keep four (4) chickens and/or ducks on the property. The property is 0.33 acres.

Properties with less than three (3) acres are allowed up to six (6) chickens and/or ducks.

Westover noted that a pen is required to be attached to the coop since the property is less than five (5) acres. Properties that have more than five (5) acres do not need a coop and the animals are allowed to free range on the property. Ms. Baker has provided a photo of the pen/coop combination unit she would like to purchase and use for the animals. The pen/coop must meet the required setbacks as identified for accessory structures. Westover reviewed the site plan and concluded that the site plan submitted shows the setbacks can be met. The pen/coop as shown will be 10' from the side property line and 30' from an adjacent residential dwelling.

Westover mentioned that city code allows the keeping of chickens and/or ducks with an Interim Use Permit (IUP). An IUP is temporary and must have an end date. A reasonable end date for this type of request is two years. The applicant is allowed to apply for an extension prior to the termination of the IUP. If an extension is requested, the Planning Commission will review the keeping of chickens on this property to see if there have been any violations or complaints and can determine if the extension should be granted. At any time through the term of the IUP, if violations exist, the IUP can be revoked.

Baker noted that she didn't have anything further to add and is just waiting for approval. She said she understands that that the coop has to match the color of her house.

7:10 p.m. Public Hearing Opened  
No comments were provided.

7:12 p.m. Public Hearing Closed

Berg made a motion to approve the draft Resolution as presented to allow an Interim Use Permit to allow up to six (6) chickens and/or ducks on the property as long as the conditions listed can be met. Seconded by Latsch. Motion passed unanimously.

#### Updates on Projects

Westover provided updates on economic and project developments around the city of Cambridge. There was also an update on dumpsters.

#### Updates on staffing, duties, contacts

Westover introduced the new City Planner Jacob Nosbush and described the various duties and roles that Nosbush will be working with in his position. Then provided an overview to the work that Norling, Bruss, and Reitz of the Community Development staff will be performing.

### **Other Business/Miscellaneous**

#### City Council

Conley provided an update on the current happenings for the Allina Hospital presentation, Building Safety Month, swearing in of new police officers, an overview of SF 4019 and a discussion of the demolition of the Sandquist Park buildings.

#### Parks, Trails, and Recreation Commission (PTRC) update

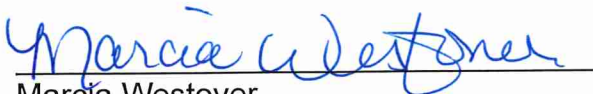
No updates.

**Adjournment of Council Meeting**

Being no further business before the Commission, Berg moved, seconded by Conley, to adjourn the regular meeting at 7:28 pm. Upon roll call, all voted aye, no nays. Motion carried unanimously.

  
Aaron Berg, Chair  
Cambridge Planning Commissioner

ATTEST:

  
Marcia Westover  
Community Development Director

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