
Cambridge City Council - City Hall Council Chambers
Regular Meeting, Monday, December 3, 2018
Meeting Announcement and Agenda
3:30 pm

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table outside the Council Chambers door.*

1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda (p. 1)

4. Consent Agenda Approvals

- A. Regular and Summary City Council Meeting Minutes for November 19, 2018 (p. 3)
- B. Draft October 2018 Financial Statements (p. 10)
- C. Resolution R18-087 Accepting Payment Application #1 for Airport Gate Project (p. 80)
- D. Resolution R18-084 Accepting restricted donations for Police Department (p. 83)
- E. Adopt pay plan for 2019 non-union wages (p. 85)
- F. Resolution R18-085 Amending 2018 General Fund Budget (p. 86)
- G. Resolution R18-086 Approving 2018 Inter-fund Transfers (p. 102)

5. Work Session

- A. Senator Mark Koran and Representative Brian Johnson (verbal)

6. Unfinished Business

- A. Website Provider Selection (p. 104)

7. New Business

- A. Recommendation from Library Task Force (p. 129)

8. Mayor's Report

9. Council Concerns

10. City Attorney's Report

11. City Administrator's Report

- A. Closed Session – Attorney Client Discussion on Pending Litigation One Love Housing, LLC v. City of Cambridge (Verbal)
- B. Closed Session - This meeting is being closed under Minnesota Statutes, Section 13D.05, to develop or consider offers or Counteroffers for the purchase of 548 1st Avenue West (PIN 15.041.1910 and 15.041.2000) (p.131)

12. Adjourn

Notice to the hearing impaired: Upon request to City staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings

<u>Date</u>	<u>Time</u>	<u>Description</u>
Dec. 4	7:00 pm	Cambridge Planning Commission
Dec. 6	4:00 pm	C-I District 911 Communications Task Force
Dec. 12	11:30am	North 65 Chamber of Commerce Board Meeting
Dec. 17	4:00pm	Cambridge Public Library Task Force
Dec. 19	7:45am	Downtown Executive Committee
Jan. 7	3:30pm	First City Council Meeting of 2019

Upcoming Events

<u>Date</u>	<u>Time</u>	<u>Description</u>
Dec. 24		Offices Closed- Christmas Eve
Dec. 25		Offices Closed- Christmas Day

Cambridge City Council Meeting Minutes
Monday, November 19, 2018

A regular meeting of the Cambridge City Council was held on Monday, November 19, 2018, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor Marlys Palmer; Council Members Kersten Conley, Jim Godfrey, Lisa Iverson, and Joe Morin. All present, no absences.

Staff Present: City Administrator Woulfe, Community Development Director Westover, and Police Chief Schuster and Utilities Director Schwab.

Call to Order, Pledge of Allegiance, and Approval of Agenda.

Palmer called the meeting to order at 6:00 pm and led the public in the Pledge of Allegiance. Iverson moved, seconded by Morin, to approve the agenda as presented. Motion carried unanimously.

Citizens Forum

There were no citizens that chose to speak at the forum.

Consent Agenda

Iverson thanked the hockey association for their donation. Iverson moved, seconded by Conley, to approve consent agenda Items A-E:

- A. Special Meeting Minutes for October 30, 2018; Regular and Summary City Council Meeting Minutes for November 5, 2018; Special Meeting Minutes for November 9, 2018 Special Council meeting; and Canvassing Board Minutes for November 9, 2018
- B. Warrants #111675 - #111960 and ACH/Wire items totaling \$1,636,035.47
- C. Resolution R18-XX Accepting restricted donations for Park Department
- D. Hiring of Chris Lindquist, Wyatt Jones, and Kyle Haupert as Public Works Seasonal Employees
- E. Approval of the 2018-2020 Snow Plowing and Removal Contract for Bridge Park and Northbound Liquor with Landworks Construction, Inc.

Upon call of the roll, Godfrey, Morin, Palmer, Iverson, and Conley voted aye, no nays. Motion carried.

Work Session or Unfinished Business

No items.

New Business

2019 Tobacco License Renewals for:

Woulfe reported it is time to renew the tobacco licenses for the City of Cambridge. Woulfe reminded Council the license period for tobacco licenses is a calendar year (January 1 – December 31).

Woulfe informed Council three businesses failed their tobacco compliance check this fall. They are Cambridge BP, Cub Foods, and Casey's Retail Store 2155 (2290 Main St S.). This failed compliance

check was the first for Cambridge BP, third for Cub Foods, and second for Casey's Retail Store 2155. Administrative citations have been sent to them all.

Woulfe stated that businesses had until October 29, 2018 to request an administrative hearing. The businesses did not appeal and paid the fines. These businesses will be subject to two additional compliance checks in 2019. Woulfe added that all property taxes have been paid.

Iverson moved, seconded by Godfrey, to approve the renewal of tobacco licenses for Cambridge Petroleum Inc (Super America), 101 S Garfield St; Cambridge Fuel, Inc., 4000 Main Street South; Cambridge Tobacco Inc, 1870 2nd Ave SE Suite 170; Casey's Retail Store 1751, 243 First Ave E; Casey's Retail Store 2155, 2290 Main St S; Cub Foods dba Cambridge 2006 LLC, 100 Opportunity Blvd NE; Fleet Farm Store, 2324 Third Ave NE; Fleet Farm Convenience Store, 2321 Third Ave NE; Holiday Station Stores 0046, 625 Main St S.; Murphy Oil USA 6811, 2046 2ND Ave SE; Pure Xhale dba Restyle & Consignments LLP, 1001 1st Ave. E Suite 130; Sidelines Sports Grill Ltd, 138 Second Ave SE; Wal-Mart Supercenter #2352, 2101 Second Avenue SE; Walgreens 2460, 115 Garfield St N; Northbound Liquor, 1655 First Ave. E from January 1, 2019 through December 31, 2019. Motion carried unanimously.

Request for Cambridge Township 343rd Street from Xylite Ave to County Road 30

Woulfe explained conversations have taken place with Dale Anderson regarding the engineering proposal for application of the LRIP grant money. Woulfe stated at this time MnDOT has not decided if the money in the 2018 bonding bill is for new projects or unfunded projects from prior years, if the money is open for new projects the township would like to proceed with the application.

Schwab stated the City of Cambridge has between 20-25 percent of the right of way along the portion of 343rd Ave being considered for the upgrade and the City will be asked to share the cost. Schwab explained the road will be made a little wider and the hill would be taken down to a safer grade level.

Conley asked how much it would cost. Schwab shared that the city portion is 20% of \$23,000, however if the grant is received it would cover 100% of the cost. Schuster confirmed there is a safety issue at this location and the project would be beneficial.

Godfrey moved, seconded by Morin for the city to participate in 22.5% of the pre-design, bidding construction and inspection staking for a figure not to exceed \$5,173 provided the city isn't charged any special assessments. Motion carried unanimously.

Upcoming Council Vacancy

Woulfe explained with Godfrey's election to Mayor there will be a City Council Member vacancy as of January 7, 2019. Woulfe stated Council can choose to appoint the next highest vote getter from the 2018 general election or solicit letters of desire to serve and then appoint an individual from the citizens that submit letters. Woulfe reviewed the history on three different Council vacancies that have occurred in the past.

Woulfe strongly suggested that if the appointment process is picked that the Council decide to solicit letters of interest from the general public. Woulfe noted she would not recommend a special election because the deadlines of a regular election apply, therefore the earliest a member could be sworn in would be May of 2019, as well, the City does not have funds budgeted for elections in 2019.

Godfrey asked what the advantage to soliciting letters of interest over appointing the next highest vote getter. Woulfe replied in her perspective the next highest vote getter is the cleanest, since the public has just voted and the candidates were close in vote totals. Woulfe stated she did speak with Darrick Wotachek the next highest vote getter in the 2018 election. Woulfe confirmed he is interested and would accept the appointment.

Conley stated she is an advocate for letting the public apply and conducting interviews.

Godfrey asked what the timeline would be if Council decides to do the appointment and solicit applications. Woulfe said Council could probably begin interviewing after the organizational meeting in January after elected officials are sworn in. The Council could make an appointment at the second meeting in January.

Iverson opined that she likes the process of taking applications because it gives an opportunity to hear what the goals and interests are of the public. Palmer said she favors the application process. Woulfe stated Council can make a motion for the decision, but not the appointment because the vacancy doesn't yet technically exist.

Conley moved, seconded by Iverson, to solicit letters of interest from the community, interview those candidates and make an appointment based on the application and interview process. Motion carried unanimously.

Resolution R18-083 7D Interim Use Permit-RVS Performance (430 1st Ave E)

Westover reported Mr. Ryan Scheler, owner of RVS Performance, intends to purchase the laundromat property, 430 1st Avenue E. Scheler and will move their business from North Branch to Cambridge. Westover explained RVS Performance offers retail sales of power sports accessories and parts focusing mostly on ATV's and motorcycles. Westover added, RVS also offers service and repair to the vehicles along with limited custom fabrication of roll cages, bumpers, etc.

Westover stated the property, 430 1st Avenue E., is zoned I-3 General Industrial district. Westover explained retail sales and service/repair is not a permitted use in the I-3 district, however fabrication is permitted. Westover stated retail sales and service/repair requires an Interim Use Permit.

Westover explained that an Interim Use Permit is temporary unless the applicant reapplies for an extension and obtains city approval. If the Planning Commission and Council find the use is not compatible in this zoning district in the future, the Interim Use Permit may terminate which allows the Planning Commission and Council to review periodically.

Westover reported the Planning Commission discussed the use of the building and the need for an IUP and recommended to approve the IUP. Westover noted the Planning Commission also recommended the property be rezoned to BT Business Transition District in the future.

Iverson confirmed they would need to apply for an IUP for fabrication if they choose to locate their fabrication portion of the business at this address.

Iverson moved, seconded by Morin, to approve Resolution R18-083 approving the Interim Use Permit for Yan Scheler, RVS Performance at 430 1st Ave E for retail sales and service/repair of ATVs and motorcycles. Motion carried unanimously.

Ordinance 681 and 682 - Future Land Use & Zoning Map Amendments - Sambatek

Westover reported Sambatek is requesting to amend the Future Land Use Map from Low Density Residential to High Density Residential. Westover explained staff has been working with Sambatek and INH on the construction of 9th Ave SE. INH is in the process of building a new apartment complex for ages 55+ and will be constructing 9th Ave SE as part of the project. Westover stated during discussions with Sambatek on the cost sharing of the construction of 9th Ave SE, it was asked what the highest and best use would be for the Sambatek property. Sambatek explained Isanti County will be assessing it at a higher value because of the multiple family properties that surround it so it made sense for the owner to request a multiple family/high density designation to coincide with the surrounding area.

Westover reported a Planned Unit Development was approved in 2003 that identified the Sambatek property and the nearby properties as low density, one family dwellings. In May of 2013, Council authorized reverting this area back to its original zoning due to the lack of substantial development. The area was put back to an R-1 one family zoning designation which removed it from the PUD classification. This action allowed future amendments to occur to the area with city approvals. Since 2013, other parcels in the area have changed to a multiple family designation.

Westover informed Council the Planning Commission recommended approving the Future Land Use Map Amendment, however there has been concerns regarding the zoning map amendment. Westover explained citizens have voiced concerns over parking and traffic issues. The Planning Commission was attempting to minimize the concerns of the citizens and allow a multiple family residence with conditions through a Conditional Use Permit. The Commission felt they could fully review any multiple family requests in the R-2 district and place conditions on the development if necessary. Westover indicated the reasons the Commission included were (1) population densities and sensible planning; (2) traffic and parking issues; (3) consistent approach to existing uses (being mindful of the existing single family in the area).

Westover explained that after the Planning Commission meeting, staff discussed the findings and an R-2 One and Two Family Residence zoning district may be considered spot zoning in this area since it is completely surrounded by R-3 Multiple Family zoning districts. Westover stated that spot zoning is illegal for cities to do without a Planned Unit Development and the Planned Unit Development designation was removed when the property was reverted back to its original zoning in 2013.

Westover stated the Planning Commission was appropriate in their population densities and sensible finding since the Comprehensive Plan Housing Goal 1, Policy 1.6, states: Encourage the location of a wide range of housing types throughout the City to avoid a concentration of high density and the Commission and Council should be mindful of this when rezoning properties. However, staff finds that because of the other developments in this area and the County Assessor's evaluation, a multiple family designation would be considered the highest and best use. Spot zoning that results in substantial reduction in the value of property may be considered a form of regulatory taking of private property.

Westover explained the traffic and parking issues are a concern that has recently been brought to the city's attention. Parking on both sides of the street has been noted on 8th Avenue SE, causing concerns for the neighboring properties. Westover reported this is a local street designed specifically wider to accommodate parking. Typically these streets are built to provide on-street parking for residents. Westover explained the city needs to study the traffic and parking concern separately and the rezoning request shouldn't be delayed because of an on-street parking issue.

Westover stated staff has been working with Sambatek and INH on the construction of 9th Avenue SE and it is in the best interest to know the intended use of the Sambatek property in order to install the correct water stubs into the property when the street is constructed.

Woulfe reminded Council they accepted the petition from Sambatek & INH to improve the street.

Peter Coyle, legal representative of Sambatek addressed the Council. Coyle reminded Council Sambatek chose to cooperate with the City of Cambridge by signing an agreement regarding the construction of 9th Ave SE. Coyle encouraged the city to vet neighborhood concerns through the site plan process.

Godfrey requested staff have McCombs review the issue of a high concentration of multi-family developments in one area during their rental housing study.

Iverson moved, seconded by Conley, to approve Ordinance No. 680 approving the Future Land Use Map for Outlot G, Parkwood on the Lakes 3rd Addition (PIN: 151750070), from Low Density Residential to High Density Residential and, Ordinance No. 681 approving the Zoning Map Amendment for Outlot G, Parkwood on the Lakes 3rd Addition (PIN: 151750070) from R-1 One Family Residence to R-3 Multiple Family Residence district. Motion carried unanimously.

Mayor's Report

Palmer gave an update on meetings and events.

There were no Council Concerns or City Attorney's Report

City Administrator's Report

Woulfe reminded Council of the Truth in Taxation meeting on December 4th at 6:00 pm at the Richard G Hardy Performing Arts Center and that the Planning Commission Meeting will commence at 7:00 pm in the City Hall Council Chambers.

Adjournment of Council Meeting

Being no further business before the City Council, Godfrey moved, seconded by Morin, to adjourn the regular meeting at 7:15 pm. Motion carried unanimously.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

**SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE
CAMBRIDGE CITY COUNCIL**

The complete minutes are available for public inspection at the office of the City Administrator, 300 3rd Ave. NE, Cambridge, Minnesota.

**Regular City Council Meeting
November 19, 2018**

Members Present: Mayor Marlys Palmer, Council Members Joe Morin, Lisa Iverson, Jim Godfrey and Kersten Conley. All present, no absences

- Meeting called to order at 6:00 pm.
- No citizens spoke at the citizens forum.
- Agenda and Consent Agenda were approved.
- Council approved the renewal of tobacco licenses for Cambridge Petroleum Inc (Super America), 101 S Garfield St; Cambridge Fuel, Inc., 4000 Main Street South; Cambridge Tobacco Inc, 1870 2nd Ave SE Suite 170; Casey's Retail Store 1751, 243 First Ave E; Casey's Retail Store 2155, 2290 Main St S; Cub Foods dba Cambridge 2006 LLC, 100 Opportunity Blvd NE; Fleet Farm Store, 2324 Third Ave NE; Fleet Farm Convenience Store, 2321 Third Ave NE; Holiday Station Stores 0046, 625 Main St S.; Murphy Oil USA 6811, 2046 2ND Ave SE; Pure Xhale dba Restyle & Consignments LLP, 1001 1st Ave. E Suite 130; Sidelines Sports Grill Ltd, 138 Second Ave SE; Wal-Mart Supercenter #2352, 2101 Second Avenue SE; Walgreens 2460, 115 Garfield St N; Northbound Liquor, 1655 First Ave. E from January 1, 2019 through December 31, 2019.
- Council authorized the city to participate in 22.5% of the pre-design, bidding construction and inspection staking with Cambridge Township 343rd Street from Xylite Ave to County Road 30.
- Council directed staff to solicit letters of interest from the community, interview candidates and make appointments based on the application and interview process to fill the City Council Member vacancy on January 7, 2019.
- Approved Resolution R18-083 approving the Interim Use Permit for Yan Scheler, RVS Performance at 430 1st Ave E.
- Approved Ordinance No. 680 and Ordinance No. 681.
- Adjourned at 7:15 pm.

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the ten months ended October 31, 2018. Included in the Monthly Financial Reports are the following components:

Budget Snapshot

General Fund - Amended 2018 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2018 Compared to Actual

Debt Service Fund Summary: Adopted 2018 Budget Compared to Actual

Capital Fund Summary:

Adopted 2018 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2018 Budget Compared to Actual

Wastewater Utility - Adopted 2018 Budget Compared to Actual

Stormwater Utility- Adopted 2018 Budget Compared to Actual

Street Light Utility- Adopted 2018 Budget Compared to Actual

Liquor Store – Adopted 2018 Budget Compared to Actual.

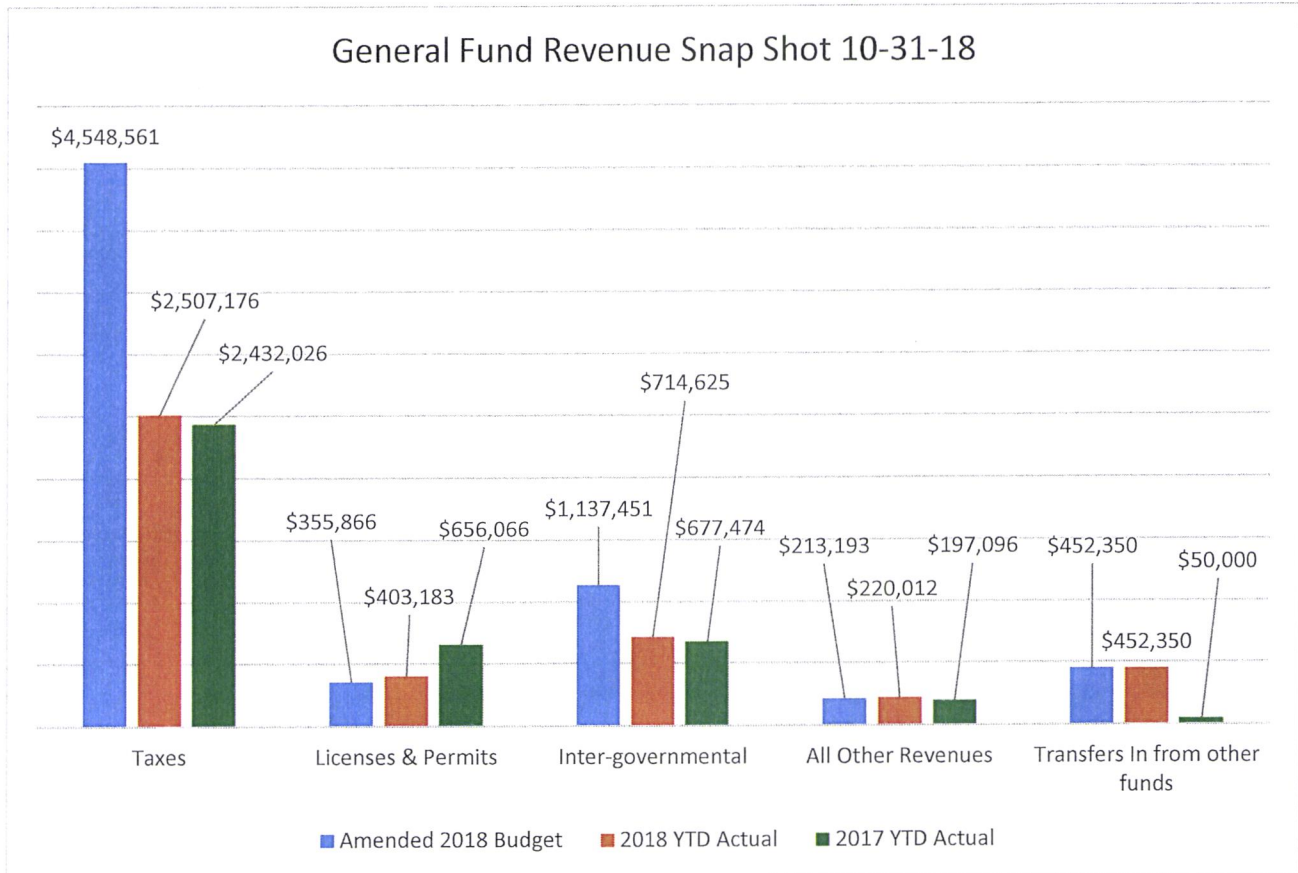
Cash and Investment Summary

Council Action Requested

NONE REQUIRED - For discussion only.

Council Financial Snap Shot

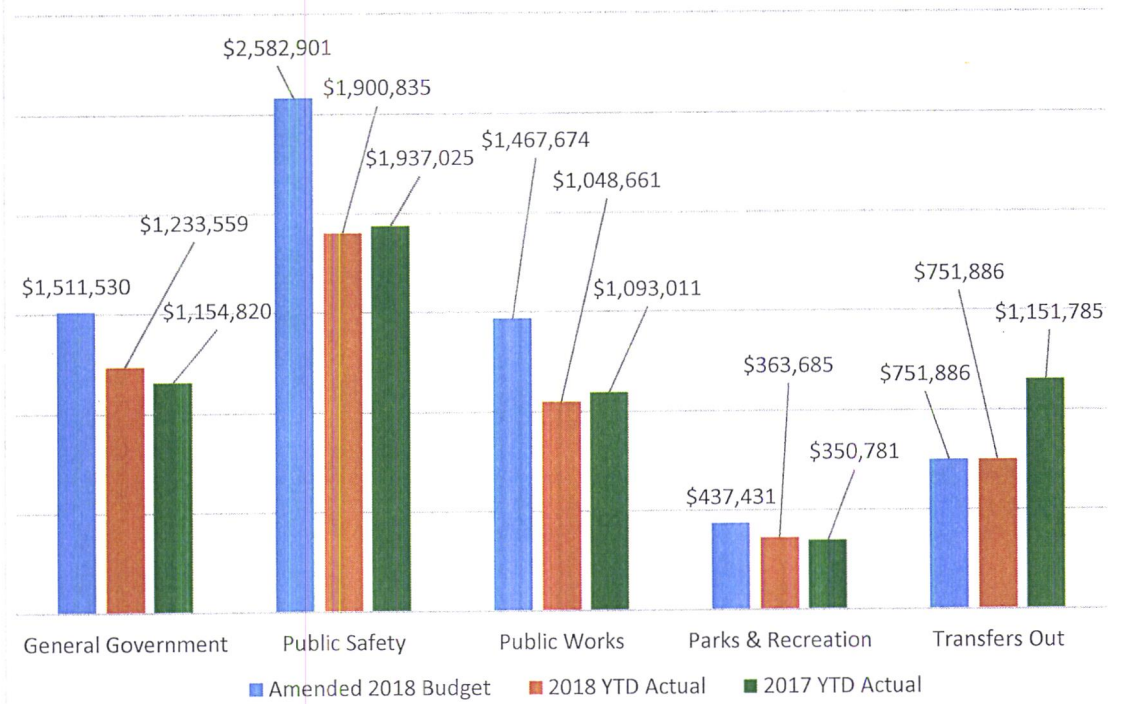
General Fund Revenue Snap Shot 10-31-18



Notes—

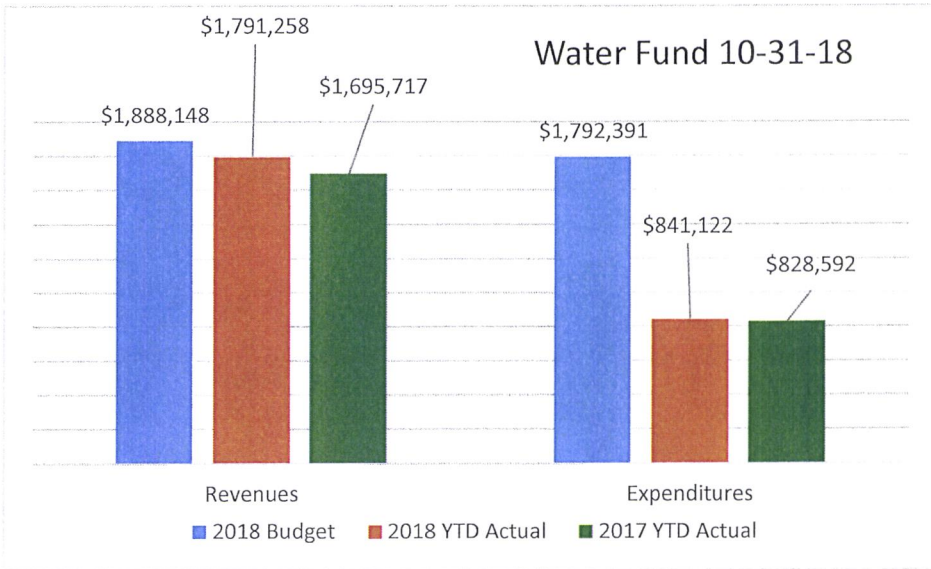
- Tax revenue is only received in July and December from Isanti County.
- Inter-governmental revenue is primarily received in July, October and December.
- Permit revenue typically is slow at the beginning of the year and picks up late spring and summer. In 2017, large permit for Gracepoint pulled in February which was unusual. Permits for 2018 are in good shape, but 2017 was exceptionally active, accounting for the difference compared to last year.
- Other revenue—on track as expected.
- Transfer from Northbound Liquor for \$400K made in September 2018 versus November in 2017.

General Fund Expenditure Snap Shot 10-31-18

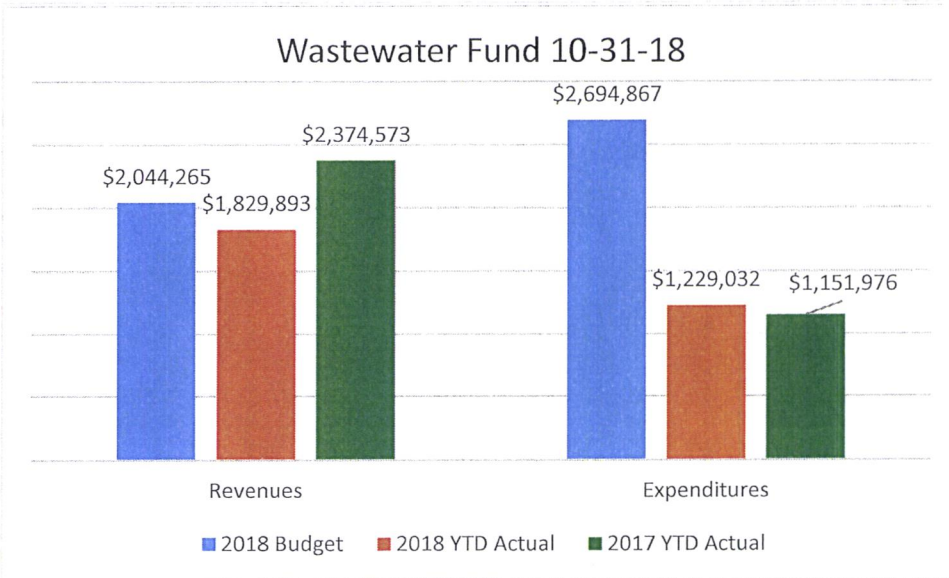


Notes—

- Expenses generally trending as expected.

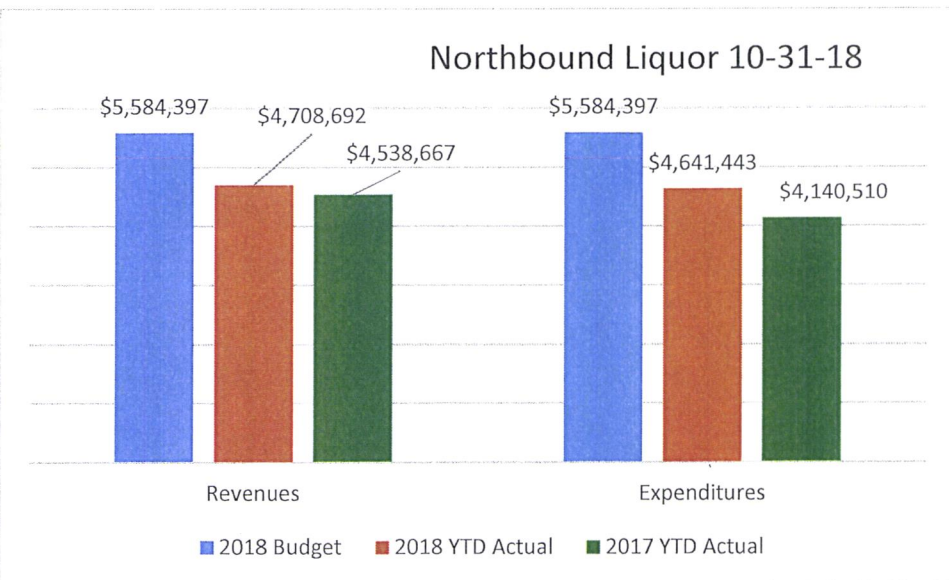


Notes—
No concerns with revenues or expenditures at this time.



Notes—
No concerns with revenues or expenditures at this time. In 2017, the City received significant sewer connection charge fees related to the Gracepoint construction project. Revenues for 2018 on track.

Expenses in 2018 trending higher due to Force Main relocation project.



No concerns with revenues or expenditures at this time. In 2018, \$400,000 transfer to general fund was made in September as compared to November in 2017.

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
TAXES	4,456,101.00	4,548,561.00	2,507,175.86	(2,041,385.14)	55.12	4,641,604.11
LICENSES AND PERMITS	286,800.00	355,866.00	403,182.83	47,316.83	113.30	733,126.21
INTERGOVERNMENTAL REVENUES	1,130,274.00	1,137,451.00	714,625.20	(422,825.80)	62.83	1,099,628.16
CHARGES FOR SERVICES	129,011.00	124,592.00	125,516.15	924.15	100.74	130,856.79
FINES AND FORFEITURES	40,770.00	60,092.00	72,400.83	12,308.83	120.48	54,474.24
OTHER	30,600.00	28,509.00	22,094.96	(6,414.04)	77.50	65,549.05
MISC REVENUE	.00	.00	.00	.00	.00	288.31
OTHER FINANCING SOURCES	452,350.00	452,350.00	452,350.00	.00	100.00	487,350.00
TOTAL FUND REVENUE	6,525,906.00	6,707,421.00	4,297,345.83	(2,410,075.17)	64.07	7,212,876.87
EXPENDITURES						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	56,025.00	83,809.00	56,284.09	27,524.91	67.16	151,409.32
ADMINISTRATION	253,523.00	261,695.00	214,535.90	47,159.10	81.98	248,784.18
ELECTIONS	8,450.00	10,250.00	5,978.34	4,271.66	58.33	775.00
FINANCE/MIS	311,256.00	311,256.00	270,887.40	40,368.60	87.03	299,297.53
LEGAL	97,805.00	97,805.00	71,305.04	26,499.96	72.91	80,501.82
BUILDING DEPARTMENT	302,210.00	299,808.00	248,774.78	51,033.22	82.98	280,192.20
ENGINEERING	25,000.00	25,000.00	18,606.05	6,393.95	74.42	28,134.56
PLANNING	254,756.00	251,604.00	208,247.73	43,356.27	82.77	243,887.24
NEW CITY HALL BUILDING	140,059.00	170,303.00	138,939.54	31,363.46	81.58	125,236.46
TOTAL GENERAL GOVERNMENT	1,449,084.00	1,511,530.00	1,233,558.87	277,971.13	81.61	1,458,218.31
PUBLIC SAFETY						
POLICE DEPARTMENT	2,282,728.00	2,252,728.00	1,647,916.15	604,811.85	73.15	1,990,403.97
FIRE DEPARTMENT	310,891.00	317,473.00	243,071.01	74,401.99	76.56	287,289.47
EMERGENCY MANAGEMENT	7,700.00	7,700.00	5,848.17	1,851.83	75.95	7,862.56
ANIMAL CONTROL	5,500.00	5,000.00	4,000.00	1,000.00	80.00	4,879.13
TOTAL PUBLIC SAFETY	2,606,819.00	2,582,901.00	1,900,835.33	682,065.67	73.59	2,290,435.13
STREETS						
STREETS	1,247,561.00	1,448,874.00	1,033,023.09	415,850.91	71.30	1,105,983.39
STREET LIGHTING	.00	.00	.00	.00	.00	186,667.67
MAINTENANCE BUILDING	20,000.00	18,800.00	15,637.68	3,162.32	83.18	14,600.82
TOTAL STREETS	1,267,561.00	1,467,674.00	1,048,660.77	419,013.23	71.45	1,307,251.88
PARK AND RECREATION						
ICE RINK	79,760.00	75,280.00	41,238.49	34,041.51	54.78	67,851.56
PARKS & RECREATION	350,796.00	362,151.00	322,446.91	39,704.09	89.04	341,476.64

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PARK AND RECREATION	430,556.00	437,431.00	363,685.40	73,745.60	83.14	409,328.20
UNALLOCATED EXPENDITURES TRANSFERS OUT	771,886.00	751,886.00	751,886.00	.00	100.00	1,665,785.00
TOTAL UNALLOCATED EXPENDITURES	771,886.00	751,886.00	751,886.00	.00	100.00	1,665,785.00
TOTAL FUND EXPENDITURES	6,525,906.00	6,751,422.00	5,298,626.37	1,452,795.63	78.48	7,131,018.52
NET REVENUE OVER EXPENDITURES	.00	(44,001.00)	(1,001,280.54)	957,279.54		81,858.35

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TAXES						
101-31010 TAXES - CURRENT	4,428,061.00	4,428,061.00	2,397,332.01	2,030,728.99	54.14	4,416,951.35
101-31020 TAXES - DELINQUENT	25,000.00	52,041.00	42,041.55	9,999.45	80.79	36,766.91
101-31050 EXCESS TAX INCREMENTS	.00	54.00	54.85	(.85)	101.57	4,483.68
101-31051 DECERT TIF DISTRICT PROCEE	.00	24,586.00	24,586.73	(.73)	100.00	(17,661.58)
101-31060 PENALTIES AND INTEREST	3,040.00	3,040.00	2,380.73	659.27	78.31	6,699.85
101-31061 TAX ON FORFEITED PROP PURCHAS	.00	40,779.00	40,779.99	(.99)	100.00	194,363.90
TOTAL TAXES	4,456,101.00	4,548,561.00	2,507,175.86	2,041,385.14	55.12	4,641,604.11
LICENSES AND PERMITS						
101-32110 LIQUOR LICENSES	14,000.00	6,750.00	21,500.00	(14,750.00)	318.52	13,500.00
101-32111 BEER AND SET-UPS	.00	.00	.00	.00	.00	1,600.00
101-32180 CIGARETTES	3,200.00	3,200.00	2,200.00	1,000.00	68.75	2,600.00
101-32184 CABLE FRANCHISE FEES	62,000.00	65,000.00	51,685.99	13,314.01	79.52	67,199.34
101-32185 REFUSE HAULER FRANCHISE FEE	1,250.00	1,250.00	1,250.00	.00	100.00	1,250.00
101-32199 OTHER BUS LIC & PERMITS	2,000.00	729.00	729.00	.00	100.00	5,000.00
101-32218 CITY SHARE ELEC INSPECTIONS	2,000.00	5,802.00	7,717.70	(1,915.70)	133.02	8,800.35
101-32219 RETAINAGE OF BLDG SURCHARGE	250.00	57.00	348.39	(291.39)	611.21	626.76
101-32220 BUILDING PERMITS	155,800.00	211,518.00	247,396.50	(35,878.50)	116.96	514,320.58
101-32222 MECHANICAL PERMITS	25,000.00	19,610.00	23,483.79	(3,873.79)	119.75	52,770.28
101-32225 INVESTIGATION (PENALTY FEE)	300.00	1,022.00	1,284.00	(262.00)	125.64	1,284.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	500.00	615.00	730.00	(115.00)	118.70	975.00
101-32230 PLUMBING PERMITS	13,000.00	13,620.00	16,123.00	(2,503.00)	118.38	29,813.40
101-32240 SIGN PERMITS	1,500.00	1,370.00	1,560.00	(190.00)	113.87	2,970.00
101-32298 RENTAL REGISTRATION FEE	.00	10,900.00	10,900.00	.00	100.00	18,900.00
101-32299 PLANNING & ZONING FEES	6,000.00	14,423.00	16,274.46	(1,851.46)	112.84	11,516.50
TOTAL LICENSES AND PERMITS	286,800.00	355,866.00	403,182.83	(47,316.83)	113.30	733,126.21
INTERGOVERNMENTAL REVENUES						
101-33165 FEDERAL GRANTS - OTHER	.00	3,684.00	3,684.07	(.07)	100.00	6,382.41
101-33401 LOCAL GOVERNMENT AID (LGA)	802,352.00	802,352.00	401,177.50	401,174.50	50.00	744,292.00
101-33404 STATE AID - OTHER	3,100.00	6,245.00	6,245.90	(.90)	100.01	11,447.43
101-33405 PERA AID	5,822.00	5,822.00	2,911.00	2,911.00	50.00	5,822.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	50,000.00	.00	100.00	50,000.00
101-33421 POLICE STATE AID	125,000.00	125,000.00	139,549.45	(14,549.45)	111.64	130,440.76
101-33422 SCHOOL DIST COST FOR OFFICER	75,000.00	75,000.00	56,098.46	18,901.54	74.80	75,191.50
101-33424 SCHOOL DIST ASST SRO#2	65,000.00	65,000.00	50,610.00	14,390.00	77.86	67,480.00
101-33610 CTY GRANTS & AIDS FOR HWYS	4,000.00	4,348.00	4,348.82	(.82)	100.02	4,972.06
101-33620 OTHER COUNTY GRANTS AND AIDS	.00	.00	.00	.00	.00	3,600.00
TOTAL INTERGOVERNMENTAL REVE	1,130,274.00	1,137,451.00	714,625.20	422,825.80	62.83	1,099,628.16

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	10.00	120.00	120.00	.00	100.00	.00
101-34105 SALES - MAPS, COPIES, ETC.	401.00	114.00	131.25	(17.25)	115.13	366.50
101-34201 POLICE DEPARTMENT REPORTS	2,400.00	2,812.00	2,865.75	(53.75)	101.91	3,285.00
101-34202 POLICE ADMINISTRATION FEES	1,500.00	3,125.00	4,000.00	(875.00)	128.00	4,330.00
101-34205 PAWN SHOP TRANSACTION REVENUE	6,000.00	4,000.00	3,952.50	47.50	98.81	7,267.50
101-34206 FIRE PROT TOWNSHIP CONTRACT	110,000.00	96,877.00	96,877.65	(.65)	100.00	109,503.39
101-34210 FIRE PROTECTION ADMINISTRATION	2,300.00	2,345.00	2,345.00	.00	100.00	2,345.00
101-34925 PARK ACTIVITY FEES	.00	5,110.00	5,135.00	(25.00)	100.49	2,743.00
101-34930 ART FAIR FEES	.00	770.00	770.00	.00	100.00	.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	1,679.00	1,679.00	.00	100.00	816.40
101-34956 ANNEXATION FEE	.00	.00	.00	.00	.00	200.00
101-34958 ICE RINK LEASE REVENUE	6,400.00	7,640.00	7,640.00	.00	100.00	.00
TOTAL CHARGES FOR SERVICES	129,011.00	124,592.00	125,516.15	(924.15)	100.74	130,856.79
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	38,000.00	57,322.00	69,300.83	(11,978.83)	120.90	48,554.24
101-35102 PARKING FINES	1,570.00	1,020.00	770.00	250.00	75.49	1,620.00
101-35104 ANIMAL CONTROL FINES	1,200.00	1,000.00	980.00	20.00	98.00	1,500.00
101-35105 ADMINISTRATIVE CITATION FINE	.00	750.00	1,350.00	(600.00)	180.00	2,800.00
TOTAL FINES AND FORFEITURES	40,770.00	60,092.00	72,400.83	(12,308.83)	120.48	54,474.24
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	57.00	57.19	(.19)	100.33	371.70
101-36200 MISCELLANEOUS	.00	.00	520.00	(520.00)	.00	482.53
101-36210 INTEREST EARNINGS	20,000.00	10,000.00	.00	10,000.00	.00	18,414.80
101-36220 FACILITY RENTAL	9,600.00	9,600.00	12,663.00	(3,063.00)	131.91	19,304.75
101-36230 DONATIONS	500.00	4,304.00	4,306.11	(2.11)	100.05	3,200.00
101-36234 ARTS GRANT FOR CONCERT/PAINTIN	.00	2,500.00	2,500.00	.00	100.00	17,000.00
101-36240 PATRONAGE CAPITAL	500.00	423.00	423.66	(.66)	100.16	3,883.27
101-36241 FIRE DEPT PRIVATE GRANTS	.00	235.00	235.00	.00	100.00	.00
101-36242 ALLINA WELLNESS GRANT	.00	886.00	886.00	.00	100.00	2,892.00
101-36501 SALE OF PROPERTY	.00	504.00	504.00	.00	100.00	.00
TOTAL OTHER	30,600.00	28,509.00	22,094.96	6,414.04	77.50	65,549.05
<u>MISC REVENUE</u>						
101-37200 MISCELLANEOUS	.00	.00	.00	.00	.00	288.31
TOTAL MISC REVENUE	.00	.00	.00	.00	.00	288.31

CITY OF CAMBRIDGE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	452,350.00	452,350.00	452,350.00	.00	100.00	487,350.00
TOTAL OTHER FINANCING SOURCES	452,350.00	452,350.00	452,350.00	.00	100.00	487,350.00
 TOTAL FUND REVENUE	 6,525,906.00	 6,707,421.00	 4,297,345.83			 7,212,876.87

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	24,916.80	(4,983.20)	83.33	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	1,905.85	(384.15)	83.22	2,287.07
101-41110-151 WORKERS' COMPENSATION PREMIU	135.00	135.00	100.55	(34.45)	74.48	125.14
TOTAL PERSONAL SERVICES	32,325.00	32,325.00	26,923.20	(5,401.80)	83.29	32,312.37
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	100.00	75.41	(24.59)	75.41	39.50
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	350.00	100.00	140.00	1,076.00
101-41110-214 EMPLOYEE RECOGNITION	1,000.00	400.00	485.95	85.95	121.49	312.75
TOTAL SUPPLIES	1,350.00	750.00	911.36	161.36	121.51	1,428.25
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,500.00	.00	.00	.00	.00	.00
101-41110-331 TRAVEL/MEALS/LODGING	1,500.00	1,500.00	241.54	(1,258.46)	16.10	2,246.19
101-41110-334 MILEAGE REIMBURSEMENT	150.00	.00	.00	.00	.00	.00
101-41110-340 ADVERTISING	1,000.00	.00	.00	.00	.00	.00
101-41110-360 INSURANCE AND BONDS	1,000.00	259.00	258.12	(.88)	99.66	206.47
TOTAL OTHER SERVICES AND CHA	5,150.00	1,759.00	499.66	(1,259.34)	28.41	2,452.66
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	30.00	(70.00)	30.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	1,500.00	.00	.00	.00	.00	2,150.00
101-41110-441 SISTER CITY ACTIVITIES	1,500.00	1,500.00	300.00	(1,200.00)	20.00	1,137.23
101-41110-455 FIREWORKS DISPLAY EXPENSES	14,000.00	12,275.00	12,275.00	.00	100.00	12,275.00
101-41110-456 ART FESTIVAL	.00	3,500.00	2,412.62	(1,087.38)	68.93	.00
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	.00	14,500.00	4,903.00	(9,597.00)	33.81	.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	.00	17,000.00	8,029.25	(8,970.75)	47.23	.00
101-41110-499 SPECIAL ASSMT AGREEMT TAX FOR	.00	.00	.00	.00	.00	99,623.81
TOTAL MISCELLANEOUS	17,200.00	48,975.00	27,949.87	(21,025.13)	57.07	115,216.04
TOTAL MAYOR AND CITY COUNCIL	56,025.00	83,809.00	56,284.09	(27,524.91)	67.16	151,409.32

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
101-41320-101 FULL-TIME EMPLOYEES - REGULAR	114,756.00	124,756.00	100,624.44	(24,131.56)	80.66	115,866.32
101-41320-102 FULL-TIME EMPLOYEES - OVERTIME	300.00	.00	.00	.00	.00	.00
101-41320-103 PART-TIME - REGULAR	39,275.00	29,730.00	23,770.33	(5,959.67)	79.95	28,294.08
101-41320-121 PERA (EMPLOYER)	11,779.00	12,642.00	9,320.54	(3,321.46)	73.73	10,743.59
101-41320-122 FICA/MEDICARE (EMPLOYER)	12,018.00	12,898.00	9,213.40	(3,684.60)	71.43	10,690.71
101-41320-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	16,648.00	19,203.00	16,212.20	(2,990.80)	84.43	15,317.52
101-41320-132 ADMIN-LONGEVITY PAY	3,072.00	3,072.00	.00	(3,072.00)	.00	.00
101-41320-133 ADMIN-INS DEDUCTIBLE CONTRIB	1,200.00	1,400.00	1,200.00	(200.00)	85.71	1,200.00
101-41320-151 WORKERS' COMPENSATION PREMIU	1,195.00	1,270.00	744.61	(525.39)	58.63	959.48
101-41320-153 CITY WIDE RE-EMPLOY COMPENSATI	3,000.00	.00	.00	.00	.00	2,192.28
101-41320-154 HRA/FLEX FEES	230.00	230.00	149.65	(80.35)	65.07	220.15
TOTAL PERSONAL SERVICES	203,473.00	205,201.00	161,235.17	(43,965.83)	78.57	185,484.13
<i>SUPPLIES</i>						
101-41320-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	1,368.86	(131.14)	91.26	1,450.32
101-41320-202 DUPLICATING & COPYING SUPPLIES	2,000.00	1,000.00	795.41	(204.59)	79.54	1,114.13
101-41320-203 CITY NEWSLETTER COSTS	2,000.00	.00	.00	.00	.00	.00
101-41320-204 STATIONARY, FORMS & ENVELOPES	250.00	250.00	145.00	(105.00)	58.00	.00
101-41320-209 SOFTWARE UPDATES	.00	139.00	139.00	.00	100.00	1,417.99
101-41320-210 MISCELLANEOUS OPER SUPPLIES	500.00	200.00	.00	(200.00)	.00	145.70
101-41320-221 REPAIR & MAINT SUPP - VEH/EQ	200.00	200.00	.00	(200.00)	.00	.00
101-41320-240 SMALL TOOLS AND MINOR EQUIPME	1,000.00	1,964.00	3,616.40	1,652.40	184.13	950.92
TOTAL SUPPLIES	7,450.00	5,253.00	6,064.67	811.67	115.45	5,079.06
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304 MISC PROFESSIONAL SERVICES	2,000.00	11,675.00	11,818.02	143.02	101.23	23,336.76
101-41320-313 IT MGMT & BACKUP	3,000.00	2,825.00	2,258.10	(566.90)	79.93	2,483.91
101-41320-322 POSTAGE	4,500.00	3,800.00	2,450.00	(1,350.00)	64.47	3,489.21
101-41320-331 TRAVEL/MEALS/LODGING	600.00	600.00	264.46	(335.54)	44.08	550.91
101-41320-334 MILEAGE REIMBURSEMENT	300.00	224.00	34.44	(189.56)	15.38	134.82
101-41320-340 ADVERTISING	1,500.00	1,500.00	1,389.83	(110.17)	92.66	.00
101-41320-351 LEGAL NOTICES/ORD PUBLISHING	1,000.00	841.00	743.72	(97.28)	88.43	895.84
101-41320-360 INSURANCE AND BONDS	1,900.00	1,700.00	1,696.18	(3.82)	99.78	1,592.09
TOTAL OTHER SERVICES AND CHA	14,800.00	23,165.00	20,654.75	(2,510.25)	89.16	32,483.54

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-41320-404 REPAIR & MAINT LABOR - VEH/EQ	200.00	.00	.00	.00	.00	.00
101-41320-409 MAINT CONTRACTS - OFFICE EQUIP	11,500.00	12,700.00	12,622.19	(77.81)	99.39	11,235.15
101-41320-430 MISCELLANEOUS	100.00	100.00	119.96	19.96	119.96	.00
101-41320-433 DUES AND SUBSCRIPTIONS	500.00	576.00	575.16	(.84)	99.85	528.60
101-41320-437 CITY WIDE DUES & SUBSCRIPTIONS	14,000.00	14,000.00	13,249.00	(751.00)	94.64	13,148.00
101-41320-440 SCHOOLS AND MEETINGS	1,000.00	500.00	15.00	(485.00)	3.00	825.70
101-41320-489 OTHER CONTRACTED SERVICES	500.00	200.00	.00	(200.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<i>27,800.00</i>	<i>28,076.00</i>	<i>26,581.31</i>	<i>(1,494.69)</i>	<i>94.68</i>	<i>25,737.45</i>
TOTAL ADMINISTRATION	253,523.00	261,695.00	214,535.90	(47,159.10)	81.98	248,784.18

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ELECTIONS						
<i>PERSONAL SERVICES</i>						
101-41410-104 TEMP/SEAS EMPLOYEES - REGULAR	7,000.00	7,000.00	3,476.25	(3,523.75)	49.66	.00
<i>TOTAL PERSONAL SERVICES</i>	7,000.00	7,000.00	3,476.25	(3,523.75)	49.66	.00
<i>SUPPLIES</i>						
101-41410-201 OFFICE SUPPLIES - ACCESSORIES	250.00	250.00	115.76	(134.24)	46.30	.00
101-41410-240 SMALL TOOLS AND MINOR EQUIPME	.00	1,800.00	1,797.68	(2.32)	99.87	.00
<i>TOTAL SUPPLIES</i>	250.00	2,050.00	1,913.44	(136.56)	93.34	.00
<i>OTHER SERVICES AND CHARGES</i>						
101-41410-331 TRAVEL/MEALS/LODGING	100.00	100.00	52.77	(47.23)	52.77	.00
101-41410-351 LEGAL NOTICES/ORD PUBLISHING	100.00	111.00	180.88	69.88	162.95	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	200.00	211.00	233.65	22.65	110.73	.00
<i>MISCELLANEOUS</i>						
101-41410-408 MAINT CONTRACTS - MACH/EQUIP	1,000.00	989.00	355.00	(634.00)	35.89	775.00
<i>TOTAL MISCELLANEOUS</i>	1,000.00	989.00	355.00	(634.00)	35.89	775.00
TOTAL ELECTIONS	8,450.00	10,250.00	5,978.34	(4,271.66)	58.33	775.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FINANCE/MIS						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	157,788.00	157,788.00	137,599.28	(20,188.72)	87.21	157,803.33
101-41500-102 FULL-TIME EMPLOYEES - OVERTIME	100.00	.00	.00	.00	.00	.00
101-41500-121 PERA (EMPLOYER)	12,206.00	12,206.00	10,319.94	(1,886.06)	84.55	11,829.54
101-41500-122 FICA/MEDICARE (EMPLOYER)	12,450.00	12,450.00	10,123.29	(2,326.71)	81.31	11,730.84
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	33,297.00	32,929.00	29,574.40	(3,354.60)	89.81	30,627.04
101-41500-132 FINANCE LONGEVITY PAY	4,860.00	4,860.00	.00	(4,860.00)	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	.00	2,400.00	2,400.00	.00	100.00	2,400.00
101-41500-151 WORKERS' COMPENSATION PREMIU	.00	1,239.00	835.21	(403.79)	67.41	946.72
101-41500-154 HRA/FLEX FEES	.00	200.00	128.00	(72.00)	64.00	146.80
TOTAL PERSONAL SERVICES	220,701.00	224,072.00	190,980.12	(33,091.88)	85.23	215,484.27
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,400.00	700.00	526.44	(173.56)	75.21	1,071.53
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,500.00	3,501.00	3,509.18	8.18	100.23	2,230.06
101-41500-209 SOFTWARE UPDATES	1,000.00	700.00	700.00	.00	100.00	675.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	36.00	.00	(36.00)	.00	126.65
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	2,000.00	1,599.00	1,599.00	.00	100.00	.00
TOTAL SUPPLIES	8,400.00	6,536.00	6,334.62	(201.38)	96.92	4,103.24
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	32,000.00	32,000.00	32,000.00	.00	100.00	32,080.00
101-41500-304 MISC PROFESSIONAL SERVICES	2,000.00	3,588.00	3,584.69	(3.31)	99.91	2,838.00
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	750.00	750.00	.00	(750.00)	.00	471.00
101-41500-309 EDP PROFESSIONAL SERVICES	25,000.00	20,178.00	15,843.25	(4,334.75)	78.52	20,505.00
101-41500-313 IT MGMT & BACKUP	.00	2,500.00	2,483.91	(16.09)	99.36	2,483.91
101-41500-331 TRAVEL/MEALS/LODGING	500.00	42.00	42.00	.00	100.00	93.92
101-41500-334 MILEAGE REIMBURSEMENT	440.00	440.00	129.71	(310.29)	29.48	300.12
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	278.75	(221.25)	55.75	398.81
101-41500-360 INSURANCE AND BONDS	1,600.00	1,492.00	1,491.85	(.15)	99.99	1,432.96
TOTAL OTHER SERVICES AND CHA	62,790.00	61,490.00	55,854.16	(5,635.84)	90.83	60,803.72
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	15,000.00	15,458.00	15,458.00	.00	100.00	15,458.00
101-41500-430 MISCELLANEOUS	365.00	100.00	.00	(100.00)	.00	2.00
101-41500-433 DUES AND SUBSCRIPTIONS	2,000.00	1,600.00	1,490.50	(109.50)	93.16	1,564.30
101-41500-440 SCHOOLS AND MEETINGS	2,000.00	2,000.00	770.00	(1,230.00)	38.50	2,082.00
TOTAL MISCELLANEOUS	19,365.00	19,158.00	17,718.50	(1,439.50)	92.49	19,106.30
TOTAL FINANCE/MIS	311,256.00	311,256.00	270,887.40	(40,368.60)	87.03	299,297.53

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304 LEGAL FEES	47,000.00	47,000.00	30,873.79	(16,126.21)	65.69	40,999.86
101-41610-305 PROSECUTION SERVICES	40,000.00	40,000.00	29,626.47	(10,373.53)	74.07	39,501.96
101-41610-307 TOWNSHIP ANNEXATION PAYMENTS	10,805.00	10,805.00	10,804.78	(.22)	100.00	.00
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>97,805.00</u>	<u>97,805.00</u>	<u>71,305.04</u>	<u>(26,499.96)</u>	<u>72.91</u>	<u>80,501.82</u>
TOTAL LEGAL	<u><u>97,805.00</u></u>	<u><u>97,805.00</u></u>	<u><u>71,305.04</u></u>	<u><u>(26,499.96)</u></u>	<u><u>72.91</u></u>	<u><u>80,501.82</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101	FULL-TIME EMPLOYEES - REGULAR	190,486.00	190,486.00	164,598.64 (25,887.36)	86.41	187,317.42
101-41920-102	FULL-TIME EMPLOYEES - OVERTIME	100.00	100.00	.00 (100.00)	.00	.00
101-41920-121	PERA (EMPLOYER)	14,591.00	14,591.00	12,344.89 (2,246.11)	84.61	13,998.66
101-41920-122	FICA/MEDICARE (EMPLOYER)	14,883.00	14,883.00	12,128.89 (2,754.11)	81.49	13,615.23
101-41920-131	MEDICAL/DENTAL/LIFE	49,945.00	49,945.00	44,350.00 (5,595.00)	88.80	45,927.44
101-41920-132	BLDG DEPT LONGEVITY PAY	4,057.00	4,057.00	.00 (4,057.00)	.00	.00
101-41920-133	BLDG DEPT INS DEDUCTIBLE CONTR	3,600.00	3,600.00	824.13 (2,775.87)	22.89	1,765.19
101-41920-151	WORKERS' COMPENSATION PREMIU	1,198.00	1,198.00	813.64 (384.36)	67.92	998.58
101-41920-154	HRA/FLEX FEES	250.00	250.00	191.95 (58.05)	76.78	220.15
	TOTAL PERSONAL SERVICES	279,110.00	279,110.00	235,252.14 (43,857.86)	84.29	263,842.67
<i>SUPPLIES</i>						
101-41920-201	OFFICE SUPPLIES	750.00	750.00	521.10 (228.90)	69.48	629.04
101-41920-209	SOFTWARE UPDATES	500.00	500.00	.00 (500.00)	.00	.00
101-41920-210	MISCELLANEOUS OPER SUPPLIES	1,200.00	900.00	101.47 (798.53)	11.27	127.00
101-41920-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	2,600.00	2,000.00	987.39 (1,012.61)	49.37	1,250.59
101-41920-221	REPAIRS & MAINT SUPP VEH/EQUIP	800.00	645.00	220.41 (424.59)	34.17	330.70
101-41920-240	SMALL TOOLS & MINOR EQUIPMENT	300.00	455.00	452.90 (2.10)	99.54	3,205.64
	TOTAL SUPPLIES	6,150.00	5,250.00	2,283.27 (2,966.73)	43.49	5,542.97
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304	MISC. PROFESSIONAL FEES	.00	200.00	196.68 (3.32)	98.34	148.75
101-41920-309	EDP PROFESSIONAL SERVICES	.00	.00	.00	.00	101.25
101-41920-313	IT MGMT & BACKUP	3,000.00	2,800.00	2,258.10 (541.90)	80.65	2,563.91
101-41920-321	TELEPHONE/CELLULAR PHONES	2,700.00	2,700.00	1,875.54 (824.46)	69.46	1,723.47
101-41920-331	TRAVEL/MEALS/LODGING	300.00	300.00	79.58 (220.42)	26.53	.00
101-41920-334	MILEAGE REIMBURSEMENT	700.00	700.00	537.37 (162.63)	76.77	542.06
101-41920-360	INSURANCE AND BONDS	2,500.00	2,013.00	2,012.10 (.90)	99.96	2,063.35
	TOTAL OTHER CHARGES & SERVIC	9,200.00	8,713.00	6,959.37 (1,753.63)	79.87	7,142.79
<i>MISCELLANEOUS</i>						
101-41920-404	REPAIRS & MAINT LABOR VEH & EQ	250.00	250.00	.00 (250.00)	.00	.00
101-41920-409	MAINT CONTRACTS-OFFICE EQUIP	2,500.00	2,685.00	2,685.00	100.00	2,090.00
101-41920-430	MISCELLANEOUS	200.00	200.00	.00 (200.00)	.00	7.28
101-41920-432	CREDIT CARD FEES-BLDG PERMITS	600.00	600.00	.00 (600.00)	.00	.00
101-41920-433	DUES AND SUBSCRIPTIONS	1,400.00	1,000.00	395.00 (605.00)	39.50	496.49
101-41920-440	SCHOOLS & MEETINGS	2,800.00	2,000.00	1,200.00 (800.00)	60.00	1,070.00
	TOTAL MISCELLANEOUS	7,750.00	6,735.00	4,280.00 (2,455.00)	63.55	3,663.77
	TOTAL BUILDING DEPARTMENT	302,210.00	299,808.00	248,774.78 (51,033.22)	82.98	280,192.20

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>						
<i>OTHER CHARGES & SERVICES</i>						
101-41925-303 ENGINEERING FEES	25,000.00	25,000.00	18,606.05	(6,393.95)	74.42	28,134.56
<i>TOTAL OTHER CHARGES & SERVIC</i>	<i>25,000.00</i>	<i>25,000.00</i>	<i>18,606.05</i>	<i>(6,393.95)</i>	<i>74.42</i>	<i>28,134.56</i>
TOTAL ENGINEERING	25,000.00	25,000.00	18,606.05	(6,393.95)	74.42	28,134.56

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101 FULL-TIME EMPLOYEES - REGULAR	147,597.00	147,597.00	128,592.19	(19,004.81)	87.12	143,593.18
101-41935-112 PLANNING COMMISSION PAYMENTS	2,500.00	2,010.00	1,750.00	(260.00)	87.06	1,925.00
101-41935-121 PERA (EMPLOYER)	11,410.00	11,410.00	9,644.40	(1,765.60)	84.53	10,869.48
101-41935-122 FICA/MEDICARE (EMPLOYER)	11,639.00	11,639.00	9,322.98	(2,316.02)	80.10	10,558.92
101-41935-131 MEDICAL/DENTAL/LIFE	33,297.00	33,297.00	29,574.40	(3,722.60)	88.82	30,635.04
101-41935-132 PLANNING LONGEVITY PAY	4,539.00	4,539.00	.00	(4,539.00)	.00	.00
101-41935-133 PLANNING INS DEDUCTIBLE CONTRI	2,400.00	2,400.00	1,522.78	(877.22)	63.45	1,978.62
101-41935-151 WORKERS' COMPENSATION PREMIU	1,044.00	1,044.00	668.01	(375.99)	63.99	812.39
101-41935-154 HRA/FLEX FEES	230.00	230.00	128.00	(102.00)	55.65	146.80
TOTAL PERSONAL SERVICES	214,656.00	214,166.00	181,202.76	(32,963.24)	84.61	200,519.43
<i>SUPPLIES</i>						
101-41935-201 OFFICE SUPPLIES	700.00	985.00	982.09	(2.91)	99.70	751.64
101-41935-209 SOFTWARE UPDATES	2,000.00	2,435.00	3,232.50	797.50	132.75	1,382.50
101-41935-210 MISCELLANEOUS OPER SUPPLIES	200.00	150.00	35.28	(114.72)	23.52	127.00
101-41935-212 GASOLINE/FUEL/LUBRICANTS/ADDIT	350.00	350.00	120.90	(229.10)	34.54	134.20
101-41935-221 REPAIRS & MAINT SUPP-VEH/EQUIP	200.00	570.00	568.67	(1.33)	99.77	675.57
101-41935-240 SMALL TOOLS & MINOR EQUIPMENT	8,250.00	8,250.00	1,508.71	(6,741.29)	18.29	18.12
TOTAL SUPPLIES	11,700.00	12,740.00	6,448.15	(6,291.85)	50.61	3,089.03
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301 PLANNING SPECIAL PROJECTS	2,500.00	500.00	56.00	(444.00)	11.20	.00
101-41935-304 MISC PROFESSIONAL FEES	2,500.00	1,500.00	421.69	(1,078.31)	28.11	.00
101-41935-309 EDP PROFESSIONAL SERV	.00	.00	.00	.00	.00	101.25
101-41935-313 IT MGMT & BACKUP	3,000.00	2,735.00	2,258.10	(476.90)	82.56	2,483.91
101-41935-331 TRAVEL/MEALS/LODGING	500.00	300.00	135.62	(164.38)	45.21	141.36
101-41935-334 MILEAGE REIMBURSEMENT	250.00	250.00	125.57	(124.43)	50.23	47.62
101-41935-351 LEGAL NOTICE/ORD PUBLISH	750.00	500.00	417.03	(82.97)	83.41	271.64
101-41935-360 INSURANCE AND BONDS	11,500.00	9,808.00	9,807.38	(.62)	99.99	10,132.66
TOTAL OTHER CHARGES & SERVIC	21,000.00	15,593.00	13,221.39	(2,371.61)	84.79	13,178.44
<i>MISCELLANEOUS</i>						
101-41935-404 REPAIRS & MAINT LABOR VEH/EQUI	300.00	300.00	.00	(300.00)	.00	.00
101-41935-409 MAINT CONTRACTS-OFFICE EQUIP	3,000.00	5,205.00	5,354.98	149.98	102.88	2,990.00
101-41935-430 MISCELLANEOUS	1,000.00	250.00	(509.20)	(759.20)	(203.68)	(4,991.50)
101-41935-431 PROPERTY SECURING EXP	.00	750.00	710.65	(39.35)	94.75	4,175.00
101-41935-432 ABATEMENT COSTS	.00	.00	.00	.00	.00	940.00
101-41935-433 DUES AND SUBSCRIPTIONS	600.00	874.00	874.00	.00	100.00	871.60
101-41935-440 SCHOOL AND MEETINGS	1,500.00	726.00	345.00	(381.00)	47.52	405.00
101-41935-488 COMP PLAN UPDATE	.00	.00	.00	.00	.00	22,160.24
101-41935-489 OTHER CONTRACTED SERVICES	1,000.00	1,000.00	600.00	(400.00)	60.00	550.00
TOTAL MISCELLANEOUS	7,400.00	9,105.00	7,375.43	(1,729.57)	81.00	27,100.34

CITY OF CAMBRIDGE
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FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL PLANNING	254,756.00	251,604.00	208,247.73	(43,356.27)	82.77	243,887.24

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
NEW CITY HALL BUILDING						
<i>PERSONAL SERVICES</i>						
101-41950-101 FULL-TIME EMPLOYEES - REGULAR	26,063.00	27,063.00	22,308.85	(4,754.15)	82.43	25,681.93
101-41950-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	.00	.00	.00	.00	.00
101-41950-121 PERA (EMPLOYER)	2,053.00	2,053.00	1,673.16	(379.84)	81.50	1,886.34
101-41950-122 FICA/MEDICARE (EMPLOYER)	2,094.00	2,094.00	1,647.44	(446.56)	78.67	1,859.55
101-41950-131 MEDICAL/DENTAL/LIFE	8,325.00	8,325.00	7,380.94	(944.06)	88.66	7,643.52
101-41950-132 LONGEVITY PAY	310.00	310.00	.00	(310.00)	.00	.00
101-41950-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	539.61	(60.39)	89.94	.00
101-41950-151 WORKERS' COMPENSATION PREMIU	1,503.00	1,503.00	1,143.31	(359.69)	76.07	1,346.04
101-41950-154 HRA/FLEX FEES	40.00	40.00	32.05	(7.95)	80.13	36.75
TOTAL PERSONAL SERVICES	41,988.00	41,988.00	34,725.36	(7,262.64)	82.70	38,454.13
<i>SUPPLIES</i>						
101-41950-212 GASOLINE/FUEL	200.00	200.00	.00	(200.00)	.00	74.97
101-41950-215 MAINTENANCE SUPPLIES	13,000.00	10,500.00	2,743.49	(7,756.51)	26.13	4,243.49
101-41950-240 SMALL TOOLS & EQUIPMENT	1,500.00	1,500.00	1,286.00	(214.00)	85.73	1,385.50
TOTAL SUPPLIES	14,700.00	12,200.00	4,029.49	(8,170.51)	33.03	5,703.96
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321 TELEPHONE/CELLULAR PHONES	17,500.00	17,500.00	13,755.16	(3,744.84)	78.60	17,163.09
101-41950-360 INSURANCE AND BONDS	3,000.00	1,594.00	1,593.24	(.76)	99.95	1,690.95
101-41950-381 ELECTRIC UTILITIES	12,000.00	10,000.00	7,972.98	(2,027.02)	79.73	9,488.09
101-41950-382 WATER/WASTEWATER UTILITIES	1,450.00	2,500.00	2,298.73	(201.27)	91.95	1,469.44
101-41950-383 GAS UTILITIES	10,000.00	8,000.00	4,828.79	(3,171.21)	60.36	5,207.95
101-41950-384 REFUSE HAULING	.00	.00	531.25	531.25	.00	.00
TOTAL OTHER SERVICES AND CHA	43,950.00	39,594.00	30,980.15	(8,613.85)	78.24	35,019.52
<i>MISCELLANEOUS</i>						
101-41950-401 REPAIRS & MAINT LABOR - BLDGS	22,000.00	60,300.00	55,891.12	(4,408.88)	92.69	30,612.14
101-41950-409 MAINT CONTRACTS - OFFICE EQUIP	2,921.00	4,705.00	4,704.08	(.92)	99.98	4,501.68
101-41950-413 RENTALS - OFFICE EQUIPMENT	14,000.00	11,016.00	8,339.54	(2,676.46)	75.70	10,657.33
101-41950-430 MISCELLANEOUS	500.00	500.00	269.80	(230.20)	53.96	287.70
TOTAL MISCELLANEOUS	39,421.00	76,521.00	69,204.54	(7,316.46)	90.44	46,058.85
TOTAL NEW CITY HALL BUILDING	140,059.00	170,303.00	138,939.54	(31,363.46)	81.58	125,236.46

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101 FULL-TIME EMPLOYEES - REGULAR	1,180,106.00	1,168,873.00	857,476.01	(311,396.99)	73.36	1,050,778.05
101-42100-102 FULL-TIME EMPLOYEES - OVERTIME	60,000.00	60,000.00	47,479.51	(12,520.49)	79.13	64,050.98
101-42100-103 PART-TIME EMPLOYEES - REGULAR	25,011.00	31,011.00	26,155.48	(4,855.52)	84.34	27,642.15
101-42100-104 TEMP/SEAS EMPLOYEES - REGULAR	.00	11,693.00	9,391.96	(2,301.04)	80.32	20,937.60
101-42100-110 HOURS WORKED HOLIDAY	16,000.00	16,000.00	14,295.81	(1,704.19)	89.35	18,073.99
101-42100-116 ON-CALL PAY	38,412.00	38,412.00	31,490.84	(6,921.16)	81.98	34,842.90
101-42100-117 SHIFT DIFFERENTIAL	8,672.00	8,672.00	6,000.19	(2,671.81)	69.19	7,623.24
101-42100-121 PERA (EMPLOYER)	201,427.00	203,064.00	153,683.12	(49,380.88)	75.68	188,769.53
101-42100-122 FICA/MEDICARE (EMPLOYER)	23,391.00	23,561.00	18,338.31	(5,222.69)	77.83	22,100.19
101-42100-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	301,625.00	271,625.00	240,810.44	(30,814.56)	88.66	256,328.74
101-42100-132 POLICE LONGEVITY PAY	32,438.00	32,438.00	.00	(32,438.00)	.00	.00
101-42100-133 POLICE INS DEDUCTIBLE CONTRIB	19,200.00	19,200.00	13,236.28	(5,963.72)	68.94	13,181.94
101-42100-151 WORKERS' COMPENSATION PREMIU	62,771.00	62,771.00	37,609.89	(25,161.11)	59.92	52,481.48
101-42100-154 HRA/FLEX FEES	1,500.00	1,500.00	964.25	(535.75)	64.28	1,138.15
TOTAL PERSONAL SERVICES	1,970,553.00	1,948,820.00	1,456,932.09	(491,887.91)	74.76	1,757,948.94
<i>SUPPLIES</i>						
101-42100-201 OFFICE SUPPLIES - ACCESSORIES	3,300.00	3,300.00	1,164.72	(2,135.28)	35.29	2,630.39
101-42100-202 DUPLICATING & COPYING SUPPLIES	1,500.00	1,500.00	456.93	(1,043.07)	30.46	427.30
101-42100-209 SOFTWARE UPDATES	7,800.00	7,800.00	.00	(7,800.00)	.00	1,194.16
101-42100-210 MISCELLANEOUS OPER SUPPLIES	7,000.00	7,000.00	2,144.61	(4,855.39)	30.64	4,769.91
101-42100-212 GASOLINE/FUEL/LUB/ADDITIVES	45,000.00	45,000.00	28,796.44	(16,203.56)	63.99	32,784.51
101-42100-213 AMMUNITION	5,500.00	5,500.00	5,617.40	117.40	102.13	5,119.92
101-42100-214 CRIME SCENE SUPPLIES	5,375.00	5,375.00	1,572.72	(3,802.28)	29.26	1,270.12
101-42100-217 PROMOTIONAL EVENTS/MCGRUFF E	4,500.00	4,500.00	2,235.75	(2,264.25)	49.68	2,461.36
101-42100-221 REPAIR & MAINT SUPP - VEH/EQ	18,500.00	18,500.00	8,537.43	(9,962.57)	46.15	14,692.25
101-42100-231 UNIFORM ALLOWANCE	29,600.00	17,600.00	13,012.86	(4,587.14)	73.94	20,101.55
101-42100-232 UNIFORMS-RESERVES	3,000.00	3,000.00	398.20	(2,601.80)	13.27	2,031.65
101-42100-240 SMALL TOOLS AND MINOR EQUIP	16,000.00	28,000.00	11,542.00	(16,458.00)	41.22	11,300.75
TOTAL SUPPLIES	147,075.00	147,075.00	75,479.06	(71,595.94)	51.32	98,783.87

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304 MISC PROFESSIONAL SERVICES	15,000.00	11,830.00	5,440.44	(6,389.56)	45.99	3,839.25
101-42100-305 APPLICANT TESTING	1,700.00	2,585.00	2,581.56	(3.44)	99.87	2,793.00
101-42100-313 IT MGMT & BACKUP	13,000.00	13,000.00	10,160.90	(2,839.10)	78.16	11,256.99
101-42100-321 TELEPHONE/CELLULAR PHONES	14,500.00	14,500.00	11,058.87	(3,441.13)	76.27	14,177.05
101-42100-322 POSTAGE	300.00	300.00	285.90	(14.10)	95.30	280.30
101-42100-331 TRAVEL/MEALS/LODGING	5,000.00	5,000.00	1,698.74	(3,301.26)	33.97	323.31
101-42100-334 MILEAGE REIMBURSEMENT	200.00	200.00	476.89	276.89	238.45	85.60
101-42100-340 ADVERTISING	.00	630.00	628.51	(1.49)	99.76	.00
101-42100-360 INSURANCE AND BONDS	36,000.00	40,603.00	40,602.65	(.35)	100.00	34,656.56
101-42100-381 ELECTRIC UTILITIES	6,100.00	6,100.00	4,100.39	(1,999.61)	67.22	4,879.57
101-42100-383 GAS UTILITIES	4,000.00	4,000.00	2,378.35	(1,621.65)	59.46	2,565.09
101-42100-391 POLICE-OLD MNDOT ELECTRIC	2,000.00	.00	.00	.00	.00	2,013.26
101-42100-392 POLICE-OLD MNDOT WATER/SEWER	1,500.00	.00	.00	.00	.00	1,173.57
TOTAL OTHER SERVICES AND CHA	99,300.00	98,748.00	79,413.20	(19,334.80)	80.42	78,043.55
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	1,271.75	(8,728.25)	12.72	5,516.67
101-42100-409 MAINT CONTRACTS - OFFICE EQUIP	21,500.00	21,500.00	17,865.80	(3,634.20)	83.10	18,052.20
101-42100-410 POLICE RESERVE ACTIVITY	1,500.00	1,500.00	112.50	(1,387.50)	7.50	688.57
101-42100-411 POLICE-AUTO PAWN SERVICE	2,700.00	2,700.00	1,784.70	(915.30)	66.10	2,248.20
101-42100-429 MNDOT FACILITY OPERATING COSTS	10,000.00	.00	.00	.00	.00	3,857.11
101-42100-433 DUES AND SUBSCRIPTIONS	6,700.00	9,700.00	5,873.29	(3,826.71)	60.55	7,488.48
101-42100-440 SCHOOLS AND MEETINGS	12,000.00	12,000.00	8,860.00	(3,140.00)	73.83	12,314.98
101-42100-489 OTHER CONTRACTED SERVICES	1,400.00	685.00	323.76	(361.24)	47.26	5,461.40
TOTAL MISCELLANEOUS	65,800.00	58,085.00	36,091.80	(21,993.20)	62.14	55,627.61
TOTAL POLICE DEPARTMENT	2,282,728.00	2,252,728.00	1,647,916.15	(604,811.85)	73.15	1,990,403.97

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	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42200-101 FULL-TIME EMPLOYEES - REGULAR	76,877.00	76,877.00	65,636.01	(11,240.99)	85.38	74,624.90
101-42200-103 PART-TIME EMPLOYEES - REGULAR	47,000.00	47,000.00	34,243.00	(12,757.00)	72.86	45,760.00
101-42200-121 PERA (EMPLOYER)	12,569.00	12,569.00	10,833.07	(1,935.93)	84.60	11,992.11
101-42200-122 FICA/MEDICARE (EMPLOYER)	9,530.00	9,530.00	3,791.10	(5,738.90)	39.78	4,293.66
101-42200-131 MEDICAL/DENTAL/LIFE INS	16,649.00	16,649.00	14,787.20	(1,861.80)	88.82	15,317.52
101-42200-132 FIRE LONGEVITY PAY	705.00	705.00	.00	(705.00)	.00	.00
101-42200-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	.00	(1,200.00)	.00	.00
101-42200-151 WORKERS' COMPENSATION PREMIU	36,061.00	36,061.00	25,204.50	(10,856.50)	69.89	33,042.22
101-42200-154 HRA/FLEX FEES	100.00	100.00	63.95	(36.05)	63.95	73.35
TOTAL PERSONAL SERVICES	200,691.00	200,691.00	154,358.83	(46,332.17)	76.91	185,103.76
<i>SUPPLIES</i>						
101-42200-201 OFFICE SUPPLIES - ACCESSORIES	.00	.00	.00	.00	.00	533.45
101-42200-204 STATIONARY, FORMS AND ENVELOP	100.00	100.00	.00	(100.00)	.00	.00
101-42200-210 MISCELLANEOUS OPER SUPPLIES	7,500.00	7,500.00	5,559.85	(1,940.15)	74.13	9,598.02
101-42200-211 GRANT FUNDED SUPPLIES	.00	156.00	156.00	.00	100.00	5,887.00
101-42200-212 GASOLINE/FUEL/LUB/ADDITIVES	7,500.00	6,500.00	5,215.40	(1,284.60)	80.24	6,102.91
101-42200-215 SHOP MAINTENANCE SUPPLIES	200.00	100.00	.00	(100.00)	.00	8.99
101-42200-221 REPAIR & MAINT SUPP - VEH/EQ	7,000.00	10,017.00	10,819.07	802.07	108.01	8,653.28
101-42200-223 REPAIR & MAINT SUPP - BLDGS	100.00	700.00	1,421.72	721.72	203.10	393.83
101-42200-231 UNIFORM ALLOWANCE	13,000.00	13,000.00	11,750.80	(1,249.20)	90.39	10,396.33
101-42200-232 UNIFORM ALLOWANCE GRANT FUND	.00	1,500.00	1,500.00	.00	100.00	.00
101-42200-240 FIRE DEPT SMALL TOOLS	7,000.00	7,000.00	4,465.28	(2,534.72)	63.79	1,161.68
101-42200-241 SMALL TOOLS GRANT FUNDED	.00	1,834.00	1,833.84	(.16)	99.99	.00
TOTAL SUPPLIES	42,400.00	48,407.00	42,721.96	(5,685.04)	88.26	42,735.49
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304 MISC PROFESSIONAL SERVICES	7,500.00	11,500.00	11,887.15	387.15	103.37	8,736.60
101-42200-307 CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	.00	(10,000.00)	.00	10,000.00
101-42200-313 IT MGMT & BACKUP	3,000.00	2,800.00	2,258.10	(541.90)	80.65	2,483.91
101-42200-321 TELEPHONE/CELLULAR PHONES	900.00	1,350.00	1,150.20	(199.80)	85.20	1,345.23
101-42200-331 TRAVEL/MEALS/LODGING	750.00	1,600.00	1,565.03	(34.97)	97.81	681.75
101-42200-334 MILEAGE REIMBURSEMENT	500.00	600.00	594.05	(5.95)	99.01	.00
101-42200-340 ADVERTISING	200.00	200.00	119.25	(80.75)	59.63	758.77
101-42200-360 INSURANCE AND BONDS	9,000.00	7,048.00	7,047.92	(.08)	100.00	7,223.00
101-42200-381 ELECTRIC UTILITIES	16,000.00	13,700.00	11,161.76	(2,538.24)	81.47	13,374.09
101-42200-382 WATER/WASTEWATER UTILITIES	650.00	650.00	364.02	(285.98)	56.00	409.26
101-42200-383 GAS UTILITIES	7,000.00	5,000.00	3,189.90	(1,810.10)	63.80	2,812.98
TOTAL OTHER SERVICES AND CHA	55,500.00	54,448.00	39,337.38	(15,110.62)	72.25	47,825.59

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	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	500.00	.00	(500.00)	.00	330.00
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	1,500.00	1,500.00	448.65	(1,051.35)	29.91	2,965.21
101-42200-433 DUES AND SUBSCRIPTIONS	1,300.00	1,587.00	1,587.00	.00	100.00	3,117.00
101-42200-440 SCHOOLS AND MEETINGS	8,000.00	7,290.00	1,567.19	(5,722.81)	21.50	1,080.35
101-42200-441 GRANT FUNDED SCHOOLS	.00	3,050.00	3,050.00	.00	100.00	4,132.07
TOTAL MISCELLANEOUS	12,300.00	13,927.00	6,652.84	(7,274.16)	47.77	11,624.63
TOTAL FIRE DEPARTMENT	310,891.00	317,473.00	243,071.01	(74,401.99)	76.56	287,289.47

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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT						
<i>SUPPLIES</i>						
101-42300-201 OFFICE SUPPLIES	500.00	578.00	.00	(578.00)	.00	.00
101-42300-202 DUPLICATING & COPYING SUPPLIES	500.00	.00	.00	.00	.00	.00
101-42300-209 SOFTWARE UPDATES	500.00	.00	.00	.00	.00	.00
101-42300-210 MISCELLANEOUS OPER SUPPLIES	500.00	700.00	642.01	(57.99)	91.72	2,157.00
101-42300-240 SMALL TOOLS AND MINOR EQUIP	3,000.00	3,000.00	2,455.00	(545.00)	81.83	3,350.07
<i>TOTAL SUPPLIES</i>	5,000.00	4,278.00	3,097.01	(1,180.99)	72.39	5,507.07
<i>OTHER SERVICES AND CHARGES</i>						
101-42300-304 MISC PROF SERVICES	500.00	260.00	.00	(260.00)	.00	540.00
101-42300-321 TELEPHONE	200.00	.00	.00	.00	.00	.00
101-42300-331 TRAVEL/MEALS/LODGING	500.00	823.00	822.16	(.84)	99.90	289.98
101-42300-340 ADVERTISING	.00	195.00	195.00	.00	100.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	1,200.00	1,278.00	1,017.16	(260.84)	79.59	829.98
<i>MISCELLANEOUS</i>						
101-42300-433 DUES AND SUBSCRIPTIONS	.00	965.00	1,095.00	130.00	113.47	130.00
101-42300-440 SCHOOLS AND MEETINGS	1,500.00	540.00	.00	(540.00)	.00	42.00
101-42300-489 OTHER CONTRACTED SERVICES	.00	639.00	639.00	.00	100.00	1,353.51
<i>TOTAL MISCELLANEOUS</i>	1,500.00	2,144.00	1,734.00	(410.00)	80.88	1,525.51
TOTAL EMERGENCY MANAGEMENT	7,700.00	7,700.00	5,848.17	(1,851.83)	75.95	7,862.56

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FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>							
<i>OTHER SERVICES & CHARGES</i>							
101-42700-310	ANIMAL CONTROL SERVICES	5,500.00	5,000.00	4,000.00	(1,000.00)	80.00	4,879.13
<i>TOTAL OTHER SERVICES & CHARG</i>		5,500.00	5,000.00	4,000.00	(1,000.00)	80.00	4,879.13
TOTAL ANIMAL CONTROL		5,500.00	5,000.00	4,000.00	(1,000.00)	80.00	4,879.13

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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	551,997.00	549,497.00	476,780.80	(72,716.20)	86.77	535,891.70
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	3,000.00	3,000.00	3,120.21	120.21	104.01	3,362.61
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	12,684.00	11,839.00	11,838.09	(.91)	99.99	14,266.42
101-43001-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	11.42	11.42	.00	.00
101-43001-110 HOURS WORKED HOLIDAY	.00	2,500.00	429.30	(2,070.70)	17.17	2,173.93
101-43001-111 OVERTIME-SNOWPLOWING	24,000.00	55,000.00	43,921.50	(11,078.50)	79.86	19,286.02
101-43001-112 OVERTIME MOSQUITO SPRAYING	3,000.00	2,000.00	1,087.42	(912.58)	54.37	674.56
101-43001-121 PERA (EMPLOYER)	45,247.00	45,247.00	39,304.41	(5,942.59)	86.87	41,560.91
101-43001-122 FICA/MEDICARE (EMPLOYER)	47,122.00	47,122.00	39,929.44	(7,192.56)	84.74	42,531.66
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	160,934.00	160,934.00	126,694.10	(34,239.90)	78.72	126,031.14
101-43001-132 STREETS LONGEVITY PAY	21,290.00	21,290.00	.00	(21,290.00)	.00	.00
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	11,600.00	11,600.00	5,679.62	(5,920.38)	48.96	5,423.03
101-43001-151 WORKERS' COMPENSATION PREMIU	58,737.00	58,737.00	40,142.95	(18,594.05)	68.34	46,124.15
101-43001-154 HRA/FLEX FEES	700.00	700.00	554.05	(145.95)	79.15	635.45
TOTAL PERSONAL SERVICES	940,311.00	969,466.00	789,493.31	(179,972.69)	81.44	837,961.58
<i>SUPPLIES</i>						
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	1,000.00	1,000.00	95.08	(904.92)	9.51	1,275.96
101-43001-202 DUPLICATING AND COPYING SUPPLI	100.00	100.00	20.00	(80.00)	20.00	58.98
101-43001-204 STATIONERY, FORMS & ENVELOPES	100.00	100.00	.00	(100.00)	.00	.00
101-43001-209 SOFTWARE UPDATES	750.00	750.00	.00	(750.00)	.00	544.00
101-43001-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	5,628.78	(6,371.22)	46.91	8,526.25
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	30,000.00	39,000.00	29,676.66	(9,323.34)	76.09	22,552.00
101-43001-215 SHOP MAINTENANCE SUPPLIES	1,000.00	1,000.00	.00	(1,000.00)	.00	870.51
101-43001-219 SNOW REMOVAL MATERIALS	60,000.00	60,000.00	28,467.77	(31,532.23)	47.45	51,587.36
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	45,000.00	45,000.00	51,723.11	6,723.11	114.94	52,379.88
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	15,000.00	15,000.00	8,115.67	(6,884.33)	54.10	11,005.90
101-43001-226 SIGNS	6,000.00	6,000.00	5,174.57	(825.43)	86.24	4,484.20
101-43001-240 SMALL TOOLS AND MINOR EQUIP	5,000.00	5,500.00	5,640.31	140.31	102.55	5,335.79
TOTAL SUPPLIES	175,950.00	185,450.00	134,541.95	(50,908.05)	72.55	158,620.83
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	5,000.00	4,000.00	3,068.52	(931.48)	76.71	2,283.68
101-43001-313 IT MGMT & BACKUP	8,000.00	4,000.00	2,258.10	(1,741.90)	56.45	2,523.91
101-43001-321 TELEPHONE/CELLULAR PHONES	6,000.00	12,000.00	9,520.16	(2,479.84)	79.33	12,331.05
101-43001-331 TRAVEL/MEALS/LODGING	500.00	.00	.00	.00	.00	53.50
101-43001-340 ADVERTISING	400.00	.00	.00	.00	.00	.00
101-43001-360 INSURANCE AND BONDS	20,000.00	15,678.00	15,677.47	(.53)	100.00	15,601.54
101-43001-381 ELECTRIC UTILITIES	400.00	400.00	296.25	(103.75)	74.06	362.50
101-43001-382 WATER/WASTEWATER UTILITIES	800.00	800.00	849.27	49.27	106.16	564.52
101-43001-384 REFUSE HAULING	8,000.00	4,000.00	2,191.90	(1,808.10)	54.80	2,871.32
TOTAL OTHER SERVICES AND CHA	49,100.00	40,878.00	33,861.67	(7,016.33)	82.84	36,592.02

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<i>MISCELLANEOUS</i>						
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	4,000.00	4,000.00	662.90	(3,337.10)	16.57	100.00
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	(500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	18,000.00	18,000.00	15,557.61	(2,442.39)	86.43	14,964.51
101-43001-407 BRIDGE REPAIR	.00	40,000.00	12,000.00	(28,000.00)	30.00	.00
101-43001-413 BNSF PARKING LEASE	3,000.00	3,000.00	.00	(3,000.00)	.00	2,918.41
101-43001-414 EQUIPMENT RENTAL	.00	12,000.00	12,000.00	.00	100.00	6,000.00
101-43001-417 RENTALS - UNIFORMS	9,000.00	8,000.00	5,417.23	(2,582.77)	67.72	6,497.72
101-43001-430 MISCELLANEOUS	2,500.00	2,000.00	39.99	(1,960.01)	2.00	.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,200.00	1,200.00	658.50	(541.50)	54.88	644.70
101-43001-440 SCHOOLS AND MEETINGS	1,000.00	1,500.00	1,570.00	70.00	104.67	1,195.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	.00	.00	2,552.02	2,552.02	.00	.00
101-43001-444 INSECT CONTROL	8,000.00	8,000.00	4,754.38	(3,245.62)	59.43	5,523.00
101-43001-445 DISEASED TREE PROGRAM	13,000.00	13,000.00	.00	(13,000.00)	.00	5,292.00
101-43001-446 WEED CONTROL	3,000.00	3,000.00	2,718.80	(281.20)	90.63	2,612.34
101-43001-447 DOWNTOWN DECORATIONS	7,000.00	7,000.00	4,665.70	(2,334.30)	66.65	6,801.05
101-43001-451 TOWNSHIP PAVEMENT ASSESSMENT	.00	.00	.00	.00	.00	13,491.72
101-43001-452 STREET LT REPLMT & SIGNAL PAIN	.00	116,880.00	.00	(116,880.00)	.00	.00
101-43001-489 OTHER CONTRACTED SERVICES	12,000.00	15,000.00	12,529.03	(2,470.97)	83.53	6,768.51
TOTAL MISCELLANEOUS	82,200.00	253,080.00	75,126.16	(177,953.84)	29.68	72,808.96
TOTAL STREETS	1,247,561.00	1,448,874.00	1,033,023.09	(415,850.91)	71.30	1,105,983.39

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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREET LIGHTING						
<i>SUPPLIES</i>						
101-43160-238 REPAIR & MAINT SUPP - INFRAST	.00	.00	.00	.00	.00	12,743.89
<i>TOTAL SUPPLIES</i>	.00	.00	.00	.00	.00	12,743.89
<i>OTHER SERVICES & CHARGES</i>						
101-43160-381 ELECTRIC UTILITIES	.00	.00	.00	.00	.00	165,823.78
<i>TOTAL OTHER SERVICES & CHARG</i>	.00	.00	.00	.00	.00	165,823.78
<i>MISCELLANEOUS</i>						
101-43160-402 SIGNAL LIGHT REPAIRS	.00	.00	.00	.00	.00	8,100.00
<i>TOTAL MISCELLANEOUS</i>	.00	.00	.00	.00	.00	8,100.00
TOTAL STREET LIGHTING	.00	.00	.00	.00	.00	186,667.67

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	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAINTENANCE BUILDING						
<i>SUPPLIES</i>						
101-43170-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00	(500.00)	.00	143.59
<i>TOTAL SUPPLIES</i>	500.00	500.00	.00	(500.00)	.00	143.59
<i>OTHER SERVICES AND CHARGES</i>						
101-43170-381 ELECTRIC UTILITIES	3,000.00	2,500.00	1,953.14	(546.86)	78.13	2,321.99
101-43170-382 WATER/WASTEWATER UTILITIES	2,000.00	1,800.00	1,276.26	(523.74)	70.90	1,501.50
101-43170-383 GAS UTILITIES	12,000.00	12,000.00	10,327.28	(1,672.72)	86.06	9,133.74
<i>TOTAL OTHER SERVICES AND CHA</i>	17,000.00	16,300.00	13,556.68	(2,743.32)	83.17	12,957.23
<i>MISCELLANEOUS</i>						
101-43170-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	1,561.00	61.00	104.07	1,500.00
101-43170-430 MISCELLANEOUS	1,000.00	500.00	520.00	20.00	104.00	.00
<i>TOTAL MISCELLANEOUS</i>	2,500.00	2,000.00	2,081.00	81.00	104.05	1,500.00
TOTAL MAINTENANCE BUILDING	20,000.00	18,800.00	15,637.68	(3,162.32)	83.18	14,600.82

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ICE RINK						
<i>PERSONAL SERVICES</i>						
101-45127-104 TEMP/SEAS EMPLOYEES - REGULAR	7,917.00	4,917.00	931.26	(3,985.74)	18.94	998.41
101-45127-121 PERA (EMPLOYER)	.00	20.00	9.13	(10.87)	45.65	.00
101-45127-122 FICA/MEDICARE (EMPLOYER)	606.00	306.00	70.15	(235.85)	22.92	76.37
101-45127-151 WORKERS' COMPENSATION PREMIU	437.00	137.00	41.35	(95.65)	30.18	.00
TOTAL PERSONAL SERVICES	8,960.00	5,380.00	1,051.89	(4,328.11)	19.55	1,074.78
<i>SUPPLIES</i>						
101-45127-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	965.92	(34.08)	96.59	1,966.47
101-45127-215 SHOP MAINTENANCE SUPPLIES	300.00	300.00	.00	(300.00)	.00	.00
101-45127-221 REPAIR & MAINT SUPP - VEH/EQ	2,500.00	2,500.00	501.92	(1,998.08)	20.08	5,466.24
101-45127-223 REPAIR & MAINT SUPP - BLDGS	500.00	500.00	614.76	114.76	122.95	436.41
TOTAL SUPPLIES	4,300.00	4,300.00	2,082.60	(2,217.40)	48.43	7,869.12
<i>OTHER SERVICES AND CHARGES</i>						
101-45127-321 TELEPHONE/CELLULAR PHONES	.00	1,500.00	675.00	(825.00)	45.00	1,157.81
101-45127-360 INSURANCE AND BONDS	2,500.00	.00	.00	.00	.00	.00
101-45127-381 ELECTRIC UTILITIES	55,000.00	55,000.00	33,217.29	(21,782.71)	60.40	50,759.76
101-45127-382 WATER/WASTEWATER UTILITIES	1,000.00	1,000.00	729.83	(270.17)	72.98	625.69
101-45127-383 GAS UTILITIES	6,000.00	6,000.00	2,299.31	(3,700.69)	38.32	4,054.26
TOTAL OTHER SERVICES AND CHA	64,500.00	63,500.00	36,921.43	(26,578.57)	58.14	56,597.52
<i>MISCELLANEOUS</i>						
101-45127-401 REPAIR & MAINT LABOR - BLDGS	1,000.00	1,000.00	589.00	(411.00)	58.90	1,868.00
101-45127-415 RENTALS - OTHER EQUIPMENT	500.00	600.00	593.57	(6.43)	98.93	442.14
101-45127-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
TOTAL MISCELLANEOUS	2,000.00	2,100.00	1,182.57	(917.43)	56.31	2,310.14
TOTAL ICE RINK	79,760.00	75,280.00	41,238.49	(34,041.51)	54.78	67,851.56

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>PARKS & RECREATION</u>							
<i>PERSONAL SERVICES</i>							
101-45200-101	FULL-TIME EMPLOYEES - REGULAR	117,737.00	117,737.00	100,327.18	(17,409.82)	85.21	114,808.47
101-45200-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	710.76	(289.24)	71.08	193.66
101-45200-104	TEMP/SEAS EMPLOYEES - REGULAR	19,027.00	11,800.00	11,764.17	(35.83)	99.70	6,925.67
101-45200-105	TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	7.61	7.61	.00	.00
101-45200-112	PARKS & REC COMM STIPENDS	3,000.00	1,700.00	980.00	(720.00)	57.65	1,245.00
101-45200-121	PERA (EMPLOYER)	8,978.00	8,978.00	7,577.85	(1,400.15)	84.40	8,519.65
101-45200-122	FICA/MEDICARE (EMPLOYER)	10,843.00	11,143.00	8,424.55	(2,718.45)	75.60	8,990.65
101-45200-131	MEDICAL/DENTAL/LIFE	33,323.00	33,323.00	29,562.80	(3,760.20)	88.72	30,630.40
101-45200-132	PARKS LONGEVITY PAY	1,975.00	1,975.00	.00	(1,975.00)	.00	.00
101-45200-133	PARKS INSUR DEDUCTIBLE CONTRIB	2,400.00	2,400.00	1,395.11	(1,004.89)	58.13	2,598.13
101-45200-151	WORKERS' COMPENSATION PREMIU	7,663.00	7,663.00	5,490.03	(2,172.97)	71.64	6,045.76
101-45200-154	HRA/FLEX FEES	200.00	200.00	128.00	(72.00)	64.00	146.80
TOTAL PERSONAL SERVICES		206,146.00	197,919.00	166,368.06	(31,550.94)	84.06	180,104.19
<i>SUPPLIES</i>							
101-45200-210	MISCELLANEOUS OPER SUPPLIES	3,500.00	11,000.00	10,092.40	(907.60)	91.75	5,834.98
101-45200-212	GASOLINE/FUEL/LUB/ADDITIVES	6,000.00	8,000.00	7,945.92	(54.08)	99.32	6,789.35
101-45200-221	REPAIR & MAINT SUPP - VEH/EQ	6,000.00	6,300.00	7,086.06	786.06	112.48	7,645.77
101-45200-223	REPAIR & MAINT SUPP - BLDG/INF	5,000.00	15,000.00	14,088.34	(911.66)	93.92	8,752.02
101-45200-226	SIGNS	1,000.00	1,000.00	777.65	(222.35)	77.77	.00
101-45200-227	CITY PARK LIGHT POLE PROJECT	.00	.00	.00	.00	.00	8,333.77
101-45200-230	MASTER GARDENERS SUPPLIES	300.00	.00	.00	.00	.00	665.09
101-45200-240	SMALL TOOLS & MINOR EQUIP	500.00	985.00	1,191.02	206.02	120.92	888.14
TOTAL SUPPLIES		22,300.00	42,285.00	41,181.39	(1,103.61)	97.39	38,909.12
<i>OTHER SERVICES AND CHARGES</i>							
101-45200-304	PROFESSIONAL SERV-PARK STUDY	.00	285.00	285.00	.00	100.00	447.00
101-45200-305	PARK CONTRACTED SERVICES	500.00	1,500.00	1,223.75	(276.25)	81.58	5,266.00
101-45200-321	TELEPHONE/CELLULAR PHONES	500.00	500.00	.00	(500.00)	.00	.00
101-45200-340	ADVERTISING	350.00	.00	.00	.00	.00	.00
101-45200-351	LEGAL NOTICES/ORD PUBLISHING	200.00	.00	.00	.00	.00	.00
101-45200-360	INSURANCE AND BONDS	20,000.00	21,187.00	21,186.73	(.27)	100.00	18,051.16
101-45200-381	ELECTRIC UTILITIES	24,000.00	24,000.00	21,358.59	(2,641.41)	88.99	25,056.42
101-45200-382	WATER/WASTEWATER UTILITIES	1,700.00	3,000.00	2,178.12	(821.88)	72.60	3,125.70
TOTAL OTHER SERVICES AND CHA		47,250.00	50,472.00	46,232.19	(4,239.81)	91.60	51,946.28

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	2,507.27	1,007.27	167.15	2,265.23
101-45200-415 RENTALS - OTHER EQUIPMENT	6,000.00	6,000.00	6,117.00	117.00	101.95	6,091.79
101-45200-417 RENTALS - UNIFORMS	.00	700.00	544.33	(155.67)	77.76	648.51
101-45200-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	77.69
101-45200-440 SCHOOLS AND MEETINGS	100.00	100.00	.00	(100.00)	.00	.00
101-45200-445 WEED CONTROL AND FERTILIZER	14,000.00	14,000.00	16,415.58	2,415.58	117.25	9,470.40
101-45200-485 PROPERTY TAXES	.00	.00	.00	.00	.00	1,639.00
101-45200-486 SUMMER RECREATION	2,000.00	.00	.00	.00	.00	.00
101-45200-488 LIBRARY EXPENSES	26,000.00	26,000.00	20,329.95	(5,670.05)	78.19	22,233.08
101-45200-489 SENIOR ACTIVITY CENTER EXP	.00	.00	.00	.00	.00	225.00
101-45200-493 YOGA GRANT FOR HERITAGE GRPAR	500.00	500.00	800.00	300.00	160.00	840.00
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	4,500.00	2,175.00	2,175.00	.00	100.00	3,075.00
101-45200-496 PARKS ARTS & PROGRAMMING	20,000.00	20,000.00	19,776.14	(223.86)	98.88	20,899.35
101-45200-497 ISANTI CO MASTER TRAIL CONTRIB	.00	.00	.00	.00	.00	1,000.00
101-45200-498 PICKLEBALL GRANT EXPENDITURES	.00	.00	.00	.00	.00	2,052.00
<i>TOTAL MISCELLANEOUS</i>	<i>75,100.00</i>	<i>71,475.00</i>	<i>68,665.27</i>	<i>(2,809.73)</i>	<i>96.07</i>	<i>70,517.05</i>
TOTAL PARKS & RECREATION	350,796.00	362,151.00	322,446.91	(39,704.09)	89.04	341,476.64

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
101-49300-720 TRANSFERS OUT - OPER TRANSFER	771,886.00	751,886.00	751,886.00	.00	100.00	1,665,785.00
<i>TOTAL TRANSFERS</i>	<u>771,886.00</u>	<u>751,886.00</u>	<u>751,886.00</u>	<u>.00</u>	<u>100.00</u>	<u>1,665,785.00</u>
TOTAL TRANSFERS OUT	<u><u>771,886.00</u></u>	<u><u>751,886.00</u></u>	<u><u>751,886.00</u></u>	<u><u>.00</u></u>	<u><u>100.00</u></u>	<u><u>1,665,785.00</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	6,525,906.00	6,751,422.00	5,298,626.37			7,131,018.52
NET REVENUES OVER EXPENDITURE	.00	(44,001.00)	(1,001,280.54)			81,858.35

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
CHARGES FOR SERVICES	65,000.00	65,000.00	93,613.44	(28,613.44)	144.02	80,230.25
OTHER	200.00	200.00	.00	200.00	.00	355.88
TOTAL FUND REVENUE	65,200.00	65,200.00	93,613.44	(28,413.44)	143.58	80,586.13
EXPENDITURES						
AIRPORT OPERATING						
AIRPORT OPERATING	62,200.00	62,200.00	74,404.80	(12,204.80)	119.62	60,788.60
TRANSFERS OUT	3,000.00	3,000.00	.00	3,000.00	.00	15,000.00
TOTAL AIRPORT OPERATING	65,200.00	65,200.00	74,404.80	(9,204.80)	114.12	75,788.60
TOTAL FUND EXPENDITURES	65,200.00	65,200.00	74,404.80	(9,204.80)	114.12	75,788.60
NET REVENUE OVER EXPENDITURES	.00	.00	19,208.64	(19,208.64)		4,797.53

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	9,000.00	9,000.00	11,346.16	(2,346.16)	126.07	9,306.64
211-34921 MAINT REIMBURSEMENT - STATE	21,000.00	21,000.00	25,394.00	(4,394.00)	120.92	24,733.00
211-34925 AIRPLANE FUEL SALES	35,000.00	35,000.00	56,873.28	(21,873.28)	162.50	46,190.61
TOTAL CHARGES FOR SERVICES	65,000.00	65,000.00	93,613.44	(28,613.44)	144.02	80,230.25
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	355.88
TOTAL OTHER	200.00	200.00	.00	200.00	.00	355.88
TOTAL FUND REVENUE	65,200.00	65,200.00	93,613.44			80,586.13

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
AIRPORT OPERATING						
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	801.71	(198.29)	80.17	471.20
211-49000-212 GASOLINE/FUEL/ADDATIVES	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	2,753.26	2,253.26	550.65	.00
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	5,000.00	5,000.00	947.05	(4,052.95)	18.94	2,408.04
211-49000-223 REPAIR & MAINT SUPP - BLDGS	500.00	500.00	2,853.87	2,353.87	570.77	777.82
211-49000-226 SIGNS	200.00	200.00	816.85	616.85	408.43	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	2,500.00	2,500.00	.00	(2,500.00)	.00	315.02
211-49000-251 AIRPLANE FUEL COST OF SALES	31,000.00	31,000.00	50,758.01	19,758.01	163.74	39,845.16
TOTAL SUPPLIES	41,700.00	41,700.00	58,930.75	17,230.75	141.32	43,817.24
<i>OTHER SERVICES & CHARGES</i>						
211-49000-304 LEGAL FEES	150.00	150.00	.00	(150.00)	.00	1,368.32
211-49000-321 TELEPHONE/CELLULAR PHONES	1,500.00	1,500.00	1,160.15	(339.85)	77.34	1,438.79
211-49000-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	208.47
211-49000-334 MILEAGE REIMBURSEMENT	.00	.00	.00	.00	.00	128.40
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	100.00	100.00	72.69	(27.31)	72.69	21.37
211-49000-360 INSURANCE AND BONDS	3,800.00	3,800.00	3,014.50	(785.50)	79.33	3,070.35
211-49000-381 ELECTRIC UTILITIES	6,000.00	6,000.00	4,887.24	(1,112.76)	81.45	6,328.74
211-49000-383 GAS UTILITIES	.00	.00	1,199.20	1,199.20	.00	719.60
TOTAL OTHER SERVICES & CHARG	12,050.00	12,050.00	10,333.78	(1,716.22)	85.76	13,284.04
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	1,185.00	(315.00)	79.00	.00
211-49000-403 REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	1,000.00	1,000.00	.00	(1,000.00)	.00	1,032.88
211-49000-430 MISCELLANEOUS	2,000.00	2,000.00	2,167.27	167.27	108.36	1,745.44
211-49000-431 UNCOLLECTIBLE ACCOUNT EXPENS	.00	.00	299.00	299.00	.00	.00
211-49000-433 DUES AND SUBSCRIPTIONS	150.00	150.00	94.00	(56.00)	62.67	284.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	.00	(300.00)	.00	225.00
211-49000-441 MPCA PERMITS	.00	.00	400.00	400.00	.00	400.00
211-49000-489 OTHER CONTRACTED SERVICES	500.00	500.00	995.00	495.00	199.00	.00
TOTAL MISCELLANEOUS	8,450.00	8,450.00	5,140.27	(3,309.73)	60.83	3,687.32
TOTAL AIRPORT OPERATING	62,200.00	62,200.00	74,404.80	12,204.80	119.62	60,788.60

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 211 - AIRPORT OPERATING FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>							
<i>TRANSFERS</i>							
211-49300-720	TRANSFERS OUT - OPERATING	3,000.00	3,000.00	.00	(3,000.00)	.00	15,000.00
	<i>TOTAL TRANSFERS</i>	3,000.00	3,000.00	.00	(3,000.00)	.00	15,000.00
	TOTAL TRANSFERS OUT	3,000.00	3,000.00	.00	(3,000.00)	.00	15,000.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	65,200.00	65,200.00	74,404.80			75,788.60
NET REVENUES OVER EXPENDITURE	.00	.00	19,208.64			4,797.53

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>					
31010	CURRENT	665,755.00	665,755.00	359,331.35	306,423.65
31020	DELINQUENT	.00	.00	6,494.64	(6,494.64)
31050	TAX INCREMENT	.00	.00	169,682.45	(169,682.45)
		<u>665,755.00</u>	<u>665,755.00</u>	<u>535,508.44</u>	<u>130,246.56</u>
<u>SPECIAL ASSESSMENTS</u>					
36100	PREPAID	5,850.00	5,850.00	179,995.80	(174,145.80)
36101/36102	"PRINCIPAL, INT & PENALTIES"	343,166.00	343,166.00	169,930.94	173,235.06
		<u>349,016.00</u>	<u>349,016.00</u>	<u>349,926.74</u>	<u>(910.74)</u>
<u>OTHER FINANCING SOURCES</u>					
36210	INTEREST EARNINGS	1,500.00	1,500.00	.00	1,500.00
31050	BOND PROCEEDS	.00	.00	169,682.45	(169,682.45)
		<u>1,500.00</u>	<u>1,500.00</u>	<u>169,682.45</u>	<u>(168,182.45)</u>
<u>TRANSFERS</u>					
39200-39204	GENERAL FUND TRANSFER IN	2,233.00	2,233.00	98,135.00	(95,902.00)
		<u>2,233.00</u>	<u>2,233.00</u>	<u>98,135.00</u>	<u>(95,902.00)</u>
TOTAL REVENUE		<u><u>1,018,504.00</u></u>	<u><u>1,018,504.00</u></u>	<u><u>1,153,252.63</u></u>	<u><u>(134,748.63)</u></u>

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUNDS 303-397 - DEBT SERVICE

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
DEBT SERVICE					
47000601-610 PRINCIPAL	1,138,591.00	1,138,591.00	1,138,590.91	(.09)	
47000611 INTEREST	139,135.00	139,135.00	139,136.07	1.07	100.00
47000620 OTHER FEES	2,818.00	2,818.00	2,000.00	(818.00)	70.97
49300720 TRANSFERS OUT	2,233.00	2,233.00	.00	(2,233.00)	.00
	<u>1,282,777.00</u>	<u>1,282,777.00</u>	<u>1,279,726.98</u>	<u>(3,050.02)</u>	<u>99.76</u>
TOTAL EXPENSES	<u>1,282,777.00</u>	<u>1,282,777.00</u>	<u>1,279,726.98</u>	<u>(3,050.02)</u>	<u>99.76</u>
NET REVENUES					
OVER(UNDER) EXPENSES	<u>(264,273.00)</u>	<u>(264,273.00)</u>	<u>(126,474.35)</u>		

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS</u>					
36100 PREPAID	.00	.00	2,989.17	(2,989.17)	.00
36101/36102 "PRINCIPAL, INT & PENALTIES"	11,861.00	11,861.00	20,317.00	(8,456.00)	171.29
	<u>11,861.00</u>	<u>11,861.00</u>	<u>23,306.17</u>	<u>(11,445.17)</u>	<u>196.49</u>
<u>CHARGES FOR SERVICE</u>					
36230 TOWNSHIP FIRE CONTRACTS	38,853.00	37,721.00	37,721.00	.00	100.00
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	92,837.28	(92,837.28)	.00
34301 SEALCOATING FEES	1,000.00	.00	.00	.00	.00
	<u>39,853.00</u>	<u>37,721.00</u>	<u>130,558.28</u>	<u>(92,837.28)</u>	<u>346.12</u>
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	590,793.00	590,793.00	517,683.40	73,109.60	87.63
33160-33169 FEDERAL AID	112,500.00	112,500.00	8,863.20	103,636.80	7.88
	<u>703,293.00</u>	<u>703,293.00</u>	<u>526,546.60</u>	<u>176,746.40</u>	<u>74.87</u>
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	1,750.00	.00	141.29	(141.29)	.00
36501 SALE OF PROPERTY	3,000.00	.00	.00	.00	.00
36230 DONATIONS	500.00	66,700.00	74,686.33	(7,986.33)	111.97
32299 UTILITY PERMITS	.00	.00	4,292.43	(4,292.43)	.00
31050 BOND PROCEEDS	1,626,103.00	1,970,000.00	1,970,000.00	.00	100.00
	<u>1,631,353.00</u>	<u>2,036,700.00</u>	<u>2,049,120.05</u>	<u>(12,420.05)</u>	<u>100.61</u>
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	700,226.00	780,226.00	770,226.00	10,000.00	98.72
	<u>700,226.00</u>	<u>780,226.00</u>	<u>770,226.00</u>	<u>10,000.00</u>	<u>98.72</u>
TOTAL REVENUE	<u><u>3,086,586.00</u></u>	<u><u>3,569,801.00</u></u>	<u><u>3,499,757.10</u></u>	<u><u>70,043.90</u></u>	<u><u>98.04</u></u>

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>EXPENDITURES</u>					
<u>CAPITAL OUTLAY</u>					
415-45200-540	PARK MOWER & EQUIPMENT	107,500.00	107,500.00	64,064.78 (43,435.22)	59.60
415-45200-560	PARK UPDATES	30,000.00	64,000.00	53,583.12 (10,416.88)	83.72
417-42100-550	POLICE CAR EQUIPMENT	100,000.00	100,000.00	83,659.00 (16,341.00)	83.66
417-42100-551	POLICE CAR SQUAD CAMERA	5,300.00	5,400.00	5,399.00 (1.00)	99.98
417-42100-590	EMERGENCY OPER CENTER EXPEND	11,000.00	31,000.00	15,380.01 (15,619.99)	49.61
418-43001-550	PW VEHICLE & EQUIPMENT	45,000.00	45,000.00	33,940.30 (11,059.70)	75.42
419-41320-581	CITY HALL KEYLESS ENTRY PROJECT	27,800.00	36,000.00	.00 (36,000.00)	.00
419-41320-580	ADMIN OTHER EQUIPMENT	20,000.00	20,000.00	.00 (20,000.00)	.00
419-41500-570	FINANCE EQUIPMENT	12,500.00	12,500.00	.00 (12,500.00)	.00
419-41920-580	COMM DEV EQUIPMENT	30,000.00	35,800.00	33,351.28 (2,448.72)	93.16
419-41920-540	COMM DEV VEHICLE	.00	27,000.00	26,300.94 (699.06)	97.41
419-41410-580	ELECTION EQUIPMENT	15,000.00	15,000.00	.00 (15,000.00)	.00
420-42200-540	FIRE EQUIPMENT	.00	165,000.00	164,494.60 (505.40)	99.69
420-42200-550	VEHICLE	.00	174,000.00	173,762.40 (237.60)	99.86
443-48000-223	CRACK SEALING AND SEAL COATING	190,000.00	190,000.00	26,000.00 (164,000.00)	13.68
444-48000-303	AIRPORT PROJECTS-ENGINEERING	.00	.00	30,798.00 30,798.00	.00
444-48000-530	AIRPORT PROJECTS	125,000.00	125,000.00	.00 (125,000.00)	.00
428-48000-303	ENGINEERING 2018 STREET PROJECT	.00	.00	569,595.14 569,595.14	.00
428-48000-530	2018 STREET PROJECT	2,781,500.00	2,781,500.00	1,798,133.38 (983,366.62)	64.65
443-48000-225	2018 STREET OVERLAY	32,144.00	32,144.00	.00 (32,144.00)	.00
		<u>3,532,744.00</u>	<u>3,966,844.00</u>	<u>3,078,461.95 (888,382.05)</u>	<u>77.60</u>
<u>TRANSFERS OUT</u>					
401-48000-720	TRANSFERS OUT TO WATER FUND	100,000.00	100,000.00	100,000.00 .00	100.00
		<u>100,000.00</u>	<u>100,000.00</u>	<u>100,000.00 .00</u>	<u>100.00</u>
	TOTAL EXPENDITURES	<u><u>3,632,744.00</u></u>	<u><u>4,066,844.00</u></u>	<u><u>3,178,461.95 (888,382.05)</u></u>	<u><u>78.16</u></u>
	NET REVENUES				
	OVER(UNDER) EXPENDITURES	<u><u>(546,158.00)</u></u>	<u><u>(497,043.00)</u></u>	<u><u>321,295.15</u></u>	

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	20,000.00	20,000.00	.00	20,000.00	.00	14,054.67
OPERATING REVENUE	1,768,148.00	1,768,148.00	1,675,637.73	92,510.27	94.77	1,856,559.08
OTHER FINANCING SOURCES	100,000.00	100,000.00	115,620.22	(15,620.22)	115.62	100,000.00
TOTAL FUND REVENUE	1,888,148.00	1,888,148.00	1,791,257.95	96,890.05	94.87	1,970,613.75
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	1,792,391.00	1,792,391.00	841,122.25	951,268.75	46.93	1,672,966.29
TOTAL WATER FUND EXPENDITURES	1,792,391.00	1,792,391.00	841,122.25	951,268.75	46.93	1,672,966.29
TOTAL FUND EXPENDITURES	1,792,391.00	1,792,391.00	841,122.25	951,268.75	46.93	1,672,966.29
NET REVENUE OVER EXPENDITURES	95,757.00	95,757.00	950,135.70	(854,378.70)		297,647.46

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	.00	.00	.00	492.75
601-36210 INTEREST EARNINGS	20,000.00	20,000.00	.00	20,000.00	.00	13,561.92
TOTAL SA & INTEREST EARNINGS	20,000.00	20,000.00	.00	20,000.00	.00	14,054.67
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	1,703,148.00	1,703,148.00	1,593,043.97	110,104.03	93.54	1,750,987.77
601-37120 SALES OF METERS & SUPPLIES	10,000.00	10,000.00	28,573.14	(18,573.14)	285.73	38,630.25
601-37160 PENALTIES ETC.	30,000.00	30,000.00	29,175.12	824.88	97.25	34,371.76
601-37165 CERTIFICATION PENALTY	.00	.00	1,050.00	(1,050.00)	.00	675.00
601-37170 OTHER REVENUE	25,000.00	25,000.00	23,795.50	1,204.50	95.18	31,894.30
TOTAL OPERATING REVENUE	1,768,148.00	1,768,148.00	1,675,637.73	92,510.27	94.77	1,856,559.08
<u>OTHER FINANCING SOURCES</u>						
601-39203 TRANSFERS FROM OTHER FUNDS	100,000.00	100,000.00	100,000.00	.00	100.00	100,000.00
601-39311 BOND PREMIUM	.00	.00	15,620.22	(15,620.22)	.00	.00
TOTAL OTHER FINANCING SOURCES	100,000.00	100,000.00	115,620.22	(15,620.22)	115.62	100,000.00
TOTAL FUND REVENUE	1,888,148.00	1,888,148.00	1,791,257.95			1,970,613.75

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	240,888.00	240,888.00	215,052.52	(25,835.48)	89.27	246,955.03
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	15,000.00	15,000.00	8,978.35	(6,021.65)	59.86	10,895.32
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	5,946.00	5,946.00	3,832.40	(2,113.60)	64.45	2,791.63
601-49400-110 HOURS WORKED HOLIDAY	2,000.00	2,000.00	1,531.20	(468.80)	76.56	241.28
601-49400-115 CALL-IN PAY	2,000.00	2,000.00	1,339.84	(660.16)	66.99	1,160.27
601-49400-116 ON-CALL PAY	10,000.00	10,000.00	9,088.05	(911.95)	90.88	11,119.22
601-49400-121 PERA (EMPLOYER)	21,225.00	21,225.00	17,699.06	(3,525.94)	83.39	20,264.64
601-49400-122 FICA/MEDICARE (EMPLOYER)	23,502.00	23,502.00	17,913.62	(5,588.38)	76.22	20,300.48
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	61,061.00	61,061.00	54,107.52	(6,953.48)	88.61	56,011.90
601-49400-132 LONGEVITY PAY	13,099.00	13,099.00	.00	(13,099.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	4,600.00	4,600.00	3,233.72	(1,366.28)	70.30	2,541.24
601-49400-151 WORKERS' COMPENSATION PREMIU	10,886.00	10,886.00	4,896.21	(5,989.79)	44.98	5,744.92
601-49400-154 HRA/FLEX FEES	300.00	300.00	234.20	(65.80)	78.07	268.60
TOTAL PERSONAL SERVICES	410,507.00	410,507.00	337,906.69	(72,600.31)	82.31	378,294.53
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	4,000.00	4,000.00	560.11	(3,439.89)	14.00	884.66
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	1,165.18	165.18	116.52	515.69
601-49400-204 STATIONARY, FORMS AND ENVELOP	1,000.00	1,000.00	1,036.05	36.05	103.61	1,054.81
601-49400-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	7,867.46	(4,132.54)	65.56	10,982.59
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	8,000.00	8,000.00	4,571.80	(3,428.20)	57.15	4,295.51
601-49400-213 OPER SUPPLIES - PLANT EQUIP	500.00	500.00	130.50	(369.50)	26.10	174.00
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	55,000.00	55,000.00	36,076.21	(18,923.79)	65.59	51,577.12
601-49400-217 TESTING	500.00	500.00	1,411.50	911.50	282.30	.00
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	5,000.00	5,000.00	3,040.13	(1,959.87)	60.80	2,915.36
601-49400-227 UTILITY SYSTEM MAINTENANCE SUP	500.00	500.00	.00	(500.00)	.00	.00
601-49400-240 SMALL TOOLS AND MINOR EQUIP	6,000.00	6,000.00	4,520.43	(1,479.57)	75.34	2,681.52
601-49400-270 METERS AND REPAIRS	30,000.00	30,000.00	15,459.96	(14,540.04)	51.53	32,718.47
TOTAL SUPPLIES	123,500.00	123,500.00	75,839.33	(47,660.67)	61.41	107,799.73

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	5,507.47	507.47	110.15	10,611.08
601-49400-306 GIS PROJECT CONTRACT EXP	8,000.00	8,000.00	10,111.28	2,111.28	126.39	5,615.83
601-49400-310 GOPHER STATE ONE CALL	1,000.00	1,000.00	947.81	(52.19)	94.78	1,082.07
601-49400-313 IT MGMT & BACKUP	.00	.00	2,258.10	2,258.10	.00	2,563.91
601-49400-321 TELEPHONE/CELLULAR PHONES	9,000.00	9,000.00	5,155.07	(3,844.93)	57.28	6,570.72
601-49400-322 POSTAGE	4,500.00	4,500.00	4,257.21	(242.79)	94.60	4,236.55
601-49400-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	2,132.83	1,132.83	213.28	1,280.76
601-49400-334 MILEAGE REIMBURSEMENT	300.00	300.00	397.37	97.37	132.46	161.00
601-49400-340 ADVERTISING	500.00	500.00	774.25	274.25	154.85	1,380.90
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	169.88	(330.12)	33.98	.00
601-49400-360 INSURANCE AND BONDS	19,000.00	19,000.00	15,855.73	(3,144.27)	83.45	14,941.78
601-49400-381 ELECTRIC UTILITIES	95,000.00	95,000.00	71,017.83	(23,982.17)	74.76	86,035.67
601-49400-382 WATER/WASTEWATER UTILITIES	1,400.00	1,400.00	933.35	(466.65)	66.67	1,205.87
601-49400-383 GAS UTILITIES	4,000.00	4,000.00	4,922.31	922.31	123.06	4,788.84
601-49400-384 REFUSE HAULING	2,000.00	2,000.00	1,163.20	(836.80)	58.16	1,274.00
TOTAL OTHER SERVICES & CHARG	151,200.00	151,200.00	125,603.69	(25,596.31)	83.07	141,748.98
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	211.90	(2,788.10)	7.06	.00
601-49400-406 REPAIR & MAINT - PLANT	28,000.00	28,000.00	9,347.25	(18,652.75)	33.38	23,135.19
601-49400-407 REPAIRS & MAINTENANCE - HYDR	10,000.00	10,000.00	10,813.65	813.65	108.14	5,263.36
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	8,409.99	(1,590.01)	84.10	6,388.94
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	428.99	(71.01)	85.80	428.99
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	9,728.38
601-49400-415 AUTOMATIC METER READ PROJECT	75,000.00	75,000.00	48,723.75	(26,276.25)	64.97	48,925.43
601-49400-420 DEPRECIATION	745,000.00	745,000.00	.00	(745,000.00)	.00	755,830.79
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	8,000.00	8,000.00	4,410.00	(3,590.00)	55.13	5,324.90
601-49400-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	845.50	(154.50)	84.55	752.20
601-49400-440 MEETINGS AND SCHOOLS	2,000.00	2,000.00	730.00	(1,270.00)	36.50	1,162.50
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	2,878.82	(2,121.18)	57.58	2,850.43
601-49400-489 OTHER CONTRACTED SERVICES	6,000.00	6,000.00	4,709.70	(1,290.30)	78.50	12,322.64
TOTAL MISCELLANEOUS	909,000.00	909,000.00	91,509.55	(817,490.45)	10.07	872,113.75

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED-	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>DEBT SERVICE</i>						
601-49400-615 2001 PFA LOAN INTEREST	20,977.00	20,977.00	20,976.25	(.75)	100.00	26,233.43
601-49400-617 BOND DISCOUNT	.00	.00	3,919.53	3,919.53	.00	.00
601-49400-619 INTEREST-WATER TREATMENT 2005	90,963.00	90,963.00	90,962.50	(.50)	100.00	79,094.00
601-49400-620 FISCAL AGENT FEES	800.00	800.00	1,550.00	750.00	193.75	1,101.91
601-49400-621 BOND ISSUE COSTS	.00	.00	7,521.64	7,521.64	.00	.00
601-49400-627 INTEREST-2007 STREET BONDS	150.00	150.00	149.53	(.47)	99.69	(889.91)
601-49400-631 2011 BOND INT EXP	.00	.00	.00	.00	.00	2,385.88
601-49400-632 2012 BOND INTEREST EXPENSE	4,690.00	4,690.00	4,689.87	(.13)	100.00	4,364.00
601-49400-634 INEREST EXP 2014 IMPROV	18,497.00	18,497.00	18,496.05	(.95)	99.99	16,047.50
601-49400-635 INTEREST EXP 2015 BONDS	19,659.00	19,659.00	19,658.43	(.57)	100.00	17,072.38
601-49400-636 INTEREST EXP 2016 WATER BONDS	18,923.00	18,923.00	18,922.03	(.97)	99.99	15,100.11
601-49400-638 INTEREST EXPESE 2018 BONDS	11,025.00	11,025.00	9,917.16	(1,107.84)	89.95	.00
<i>TOTAL DEBT SERVICE</i>	<u>185,684.00</u>	<u>185,684.00</u>	<u>196,762.99</u>	<u>11,078.99</u>	<u>105.97</u>	<u>160,509.30</u>
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	12,500.00	12,500.00	13,500.00	1,000.00	108.00	12,500.00
<i>TOTAL TRANSFERS</i>	<u>12,500.00</u>	<u>12,500.00</u>	<u>13,500.00</u>	<u>1,000.00</u>	<u>108.00</u>	<u>12,500.00</u>
TOTAL EXPENSE 400	<u><u>1,792,391.00</u></u>	<u><u>1,792,391.00</u></u>	<u><u>841,122.25</u></u>	<u><u>(951,268.75)</u></u>	<u><u>46.93</u></u>	<u><u>1,672,966.29</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	1,792,391.00	1,792,391.00	841,122.25			1,672,966.29
NET REVENUES OVER EXPENDITURE	95,757.00	95,757.00	950,135.70			297,647.46

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	30,000.00	30,000.00	2,964.19	27,035.81	9.88	27,590.08
OPERATING REVENUE	2,014,265.00	2,014,265.00	1,821,399.14	192,865.86	90.43	2,804,880.28
OTHER FINANCING SOURCES	.00	.00	5,529.28	(5,529.28)	.00	.00
TOTAL FUND REVENUE	2,044,265.00	2,044,265.00	1,829,892.61	214,372.39	89.51	2,832,470.36
EXPENDITURES						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	2,694,867.00	2,694,867.00	1,229,031.91	1,465,835.09	45.61	2,846,081.03
TOTAL WASTEWATER FUND EXPENDITURE	2,694,867.00	2,694,867.00	1,229,031.91	1,465,835.09	45.61	2,846,081.03
TOTAL FUND EXPENDITURES	2,694,867.00	2,694,867.00	1,229,031.91	1,465,835.09	45.61	2,846,081.03
NET REVENUE OVER EXPENDITURES	(650,602.00)	(650,602.00)	600,860.70	(1,251,462.70)		(13,610.67)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
602-36101 SPEC ASSESSMENTS - PRINCIPAL	.00	.00	2,556.00	(2,556.00)	.00	.00
602-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	10.00	(10.00)	.00	492.73
602-36210 INTEREST EARNINGS	30,000.00	30,000.00	398.19	29,601.81	1.33	27,097.35
TOTAL SA & INTEREST EARNINGS	30,000.00	30,000.00	2,964.19	27,035.81	9.88	27,590.08
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	1,979,265.00	1,979,265.00	1,653,608.18	325,656.82	83.55	2,216,180.72
602-37250 SAC CHARGES	.00	.00	142,582.45	(142,582.45)	.00	555,316.63
602-37260 PENALTIES	35,000.00	35,000.00	25,208.51	9,791.49	72.02	33,382.93
TOTAL OPERATING REVENUE	2,014,265.00	2,014,265.00	1,821,399.14	192,865.86	90.43	2,804,880.28
<u>OTHER FINANCING SOURCES</u>						
602-39311 BOND PREMIUM	.00	.00	5,529.28	(5,529.28)	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	5,529.28	(5,529.28)	.00	.00
TOTAL FUND REVENUE	2,044,265.00	2,044,265.00	1,829,892.61			2,832,470.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	411,107.00	411,107.00	354,940.83	(56,166.17)	86.34	397,610.99
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	21,000.00	21,000.00	17,428.60	(3,571.40)	82.99	18,470.65
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	12,684.00	12,684.00	5,163.12	(7,520.88)	40.71	4,345.05
602-49450-110 HOURS WORKED HOLIDAY	2,000.00	2,000.00	2,471.94	471.94	123.60	4,283.59
602-49450-115 CALL-IN PAY	5,000.00	5,000.00	2,284.23	(2,715.77)	45.68	2,607.22
602-49450-116 ON-CALL PAY	21,000.00	21,000.00	17,931.60	(3,068.40)	85.39	20,516.97
602-49450-121 PERA (EMPLOYER)	36,500.00	36,500.00	29,620.52	(6,879.48)	81.15	33,324.71
602-49450-122 FICA/MEDICARE (EMPLOYER)	39,000.00	39,000.00	29,789.27	(9,210.73)	76.38	33,339.08
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	111,006.00	111,006.00	97,425.82	(13,580.18)	87.77	98,679.12
602-49450-132 LONGEVITY PAY	13,693.00	13,693.00	.00	(13,693.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	8,000.00	8,000.00	5,540.98	(2,459.02)	69.26	6,591.95
602-49450-151 WORKERS' COMPENSATION PREMIU	21,437.00	21,437.00	17,924.01	(3,512.99)	83.61	21,866.64
602-49450-154 HRA/FLEX FEES	500.00	500.00	422.70	(77.30)	84.54	471.40
<i>TOTAL PERSONAL SERVICES</i>	<i>702,927.00</i>	<i>702,927.00</i>	<i>580,943.62</i>	<i>(121,983.38)</i>	<i>82.65</i>	<i>642,107.37</i>
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	18,000.00	18,000.00	13,527.29	(4,472.71)	75.15	24,756.53
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	2,000.00	2,000.00	1,940.26	(59.74)	97.01	795.58
602-49450-204 STATIONARY, FORMS AND ENVELOP	1,500.00	1,500.00	1,036.05	(463.95)	69.07	1,054.82
602-49450-210 MISCELLANEOUS OPER SUPPLIES	8,000.00	8,000.00	6,701.37	(1,298.63)	83.77	8,862.93
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	8,000.00	8,000.00	5,388.16	(2,611.84)	67.35	7,040.87
602-49450-213 OPER SUPPLIES - PLANT EQUIP	1,000.00	1,000.00	130.50	(869.50)	13.05	174.00
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	110,000.00	110,000.00	80,474.49	(29,525.51)	73.16	61,098.67
602-49450-217 TESTING	11,000.00	11,000.00	6,750.00	(4,250.00)	61.36	7,731.00
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	8,500.00	8,500.00	4,206.96	(4,293.04)	49.49	6,890.62
602-49450-240 SMALL TOOLS & MINOR EQUIP	7,000.00	7,000.00	5,784.35	(1,215.65)	82.63	9,029.12
<i>TOTAL SUPPLIES</i>	<i>175,000.00</i>	<i>175,000.00</i>	<i>125,939.43</i>	<i>(49,060.57)</i>	<i>71.97</i>	<i>127,434.14</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	5,414.27	414.27	108.29	3,008.94
602-49450-306 GIS PROJECT CONTRACT EXP	8,000.00	8,000.00	9,128.80	1,128.80	114.11	5,615.84
602-49450-310 GOPHER STATE ONE CALL	1,000.00	1,000.00	1,173.60	173.60	117.36	1,082.08
602-49450-313 IT MGMT & BACKUP	4,000.00	4,000.00	2,032.29	(1,967.71)	50.81	2,563.91
602-49450-321 TELEPHONE/CELLULAR PHONES	5,000.00	5,000.00	2,112.24	(2,887.76)	42.24	2,281.59
602-49450-322 POSTAGE	5,000.00	5,000.00	4,225.00	(775.00)	84.50	4,245.70
602-49450-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	3,167.03	2,167.03	316.70	2,369.78
602-49450-334 MILEAGE REIMBURSEMENT	250.00	250.00	120.51	(129.49)	48.20	287.58
602-49450-340 ADVERTISING	400.00	400.00	.00	(400.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	34,000.00	34,000.00	36,511.40	2,511.40	107.39	32,441.79
602-49450-381 ELECTRIC UTILITIES	120,000.00	120,000.00	98,622.38	(21,377.62)	82.19	120,935.68
602-49450-382 WATER/WASTEWATER UTILITIES	2,000.00	2,000.00	1,067.96	(932.04)	53.40	1,379.91
602-49450-383 GAS UTILITIES	25,000.00	25,000.00	18,932.45	(6,067.55)	75.73	19,788.02
602-49450-384 REFUSE HAULING	2,500.00	2,500.00	1,163.60	(1,336.40)	46.54	1,274.24
602-49450-385 POWER - LIFT STATIONS	17,000.00	17,000.00	12,805.83	(4,194.17)	75.33	15,348.51
TOTAL OTHER SERVICES & CHARG	230,150.00	230,150.00	196,477.36	(33,672.64)	85.37	212,623.57
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	5,000.00	5,000.00	.00	(5,000.00)	.00	494.38
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	5,000.00	5,000.00	2,093.00	(2,907.00)	41.86	3,926.00
602-49450-406 REPAIR & MAINT - PLANT	35,000.00	35,000.00	25,179.79	(9,820.21)	71.94	46,158.99
602-49450-407 REPAIR & MAINT - LIFT STATIONS	7,000.00	7,000.00	6,618.90	(381.10)	94.56	5,070.86
602-49450-408 REPAIRS & MAINTENANCE - SEWER	3,000.00	3,000.00	1,920.68	(1,079.32)	64.02	2,250.45
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,400.00	1,400.00	1,352.04	(47.96)	96.57	1,286.96
602-49450-416 FORCE MAIN RELOCATION PROJECT	.00	.00	25,778.18	25,778.18	.00	.00
602-49450-418 KENWOOD LIFT STATION	.00	.00	18,450.09	18,450.09	.00	.00
602-49450-420 DEPRECIATION	1,250,000.00	1,250,000.00	.00	(1,250,000.00)	.00	1,541,153.87
602-49450-430 MISCELLANEOUS	2,000.00	2,000.00	46.00	(1,954.00)	2.30	1,965.10
602-49450-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	4,240.26	3,240.26	424.03	4,847.58
602-49450-440 MEETINGS AND SCHOOLS	2,500.00	2,500.00	2,565.00	65.00	102.60	2,402.50
602-49450-441 MPCA FEES	9,000.00	9,000.00	7,925.00	(1,075.00)	88.06	8,352.97
602-49450-489 OTHER CONTRACTED SERVICES	85,000.00	85,000.00	57,730.77	(27,269.23)	67.92	81,690.41
TOTAL MISCELLANEOUS	1,405,900.00	1,405,900.00	153,899.71	(1,252,000.29)	10.95	1,699,600.07

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	91,391.00	91,391.00	91,390.19	(.81)	100.00	97,161.88
602-49450-617 BOND DISCOUNT	.00	.00	1,387.44	1,387.44	.00	.00
602-49450-620 FISCAL AGENT FEES	800.00	800.00	1,550.00	750.00	193.75	1,501.92
602-49450-621 BOND ISSUE COSTS	.00	.00	2,662.53	2,662.53	.00	.00
602-49450-627 INTEREST-2007 STREET BONDS	136.00	136.00	135.80	(.20)	99.85	(807.96)
602-49450-631 2011 BOND INT EXP	.00	.00	.00	.00	.00	1,605.42
602-49450-632 2012 BOND INTEREST EXP	3,544.00	3,544.00	3,543.46	(.54)	99.98	4,232.06
602-49450-634 INTEREST EXP 2014 IMPROV	8,370.00	8,370.00	8,369.71	(.29)	100.00	7,139.52
602-49450-635 INTEREST EXP 2015 BOND EXP	8,846.00	8,846.00	8,845.95	(.05)	100.00	6,782.10
602-49450-636 INTEREST EXP 2016 SEWER BONDS	11,527.00	11,527.00	11,526.21	(.79)	99.99	9,200.94
602-49450-638 INTEREST EXPESE 2018 BONDS	18,776.00	18,776.00	3,510.50	(15,265.50)	18.70	.00
<i>TOTAL DEBT SERVICE</i>	<u>143,390.00</u>	<u>143,390.00</u>	<u>132,921.79</u>	<u>(10,468.21)</u>	<u>92.70</u>	<u>126,815.88</u>
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	37,500.00	37,500.00	38,850.00	1,350.00	103.60	37,500.00
<i>TOTAL TRANSFERS</i>	<u>37,500.00</u>	<u>37,500.00</u>	<u>38,850.00</u>	<u>1,350.00</u>	<u>103.60</u>	<u>37,500.00</u>
TOTAL EXPENSE 450	<u><u>2,694,867.00</u></u>	<u><u>2,694,867.00</u></u>	<u><u>1,229,031.91</u></u>	<u><u>(1,465,835.09)</u></u>	<u><u>45.61</u></u>	<u><u>2,846,081.03</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>2,694,867.00</u>	<u>2,694,867.00</u>	<u>1,229,031.91</u>			<u>2,846,081.03</u>
NET REVENUES OVER EXPENDITURE	<u>(650,602.00)</u>	<u>(650,602.00)</u>	<u>600,860.70</u>			<u>(13,610.67)</u>

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	875.56
OPERATING REVENUES	336,000.00	336,000.00	293,071.80	42,928.20	87.22	340,242.18
OTHER FINANCING SOURCES	.00	.00	20,596.58	(20,596.58)	.00	.00
TOTAL FUND REVENUE	336,000.00	336,000.00	313,668.38	22,331.62	93.35	341,117.74
EXPENDITURES						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	469,114.00	469,114.00	71,222.14	397,891.86	15.18	437,085.17
TOTAL STORM SEWER FUND EXPENDITURE	469,114.00	469,114.00	71,222.14	397,891.86	15.18	437,085.17
TOTAL FUND EXPENDITURES	469,114.00	469,114.00	71,222.14	397,891.86	15.18	437,085.17
NET REVENUE OVER EXPENDITURES	(133,114.00)	(133,114.00)	242,446.24	(375,560.24)		(95,967.43)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	875.56
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	875.56
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	330,000.00	330,000.00	287,863.06	42,136.94	87.23	334,312.37
603-37360 PENALTIES	6,000.00	6,000.00	5,208.74	791.26	86.81	5,929.81
TOTAL OPERATING REVENUES	336,000.00	336,000.00	293,071.80	42,928.20	87.22	340,242.18
<u>OTHER FINANCING SOURCES</u>						
603-39311 BOND PREMIUM	.00	.00	20,596.58	(20,596.58)	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	20,596.58	(20,596.58)	.00	.00
TOTAL FUND REVENUE	336,000.00	336,000.00	313,668.38			341,117.74

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EXPENSE 500						
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	3,000.00	3,000.00	1,007.50	(1,992.50)	33.58	8,585.00
603-49500-352 GEN INFO & PUBLIC NOTICES	250.00	250.00	11.25	(238.75)	4.50	6.26
TOTAL OTHER SERVICES & CHARG	3,250.00	3,250.00	1,018.75	(2,231.25)	31.35	8,591.26
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	28,000.00	28,000.00	6,747.17	(21,252.83)	24.10	6,102.11
603-49500-420 DEPRECIATION	390,000.00	390,000.00	.00	(390,000.00)	.00	389,887.88
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	2,059.11	1,059.11	205.91	5,280.88
603-49500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	1,250.00	(1,750.00)	41.67	.00
TOTAL MISCELLANEOUS	422,000.00	422,000.00	10,056.28	(411,943.72)	2.38	401,270.87
<i>DEBT SERVICE</i>						
603-49500-611 INTEREST EXP 2004 STORM BONDS	1,542.00	1,542.00	.00	(1,542.00)	.00	2,766.18
603-49500-617 BOND DISCOUNT	.00	.00	5,168.23	5,168.23	.00	.00
603-49500-621 BOND ISSUE COSTS	.00	.00	9,917.92	9,917.92	.00	.00
603-49500-627 INTEREST-2007 STREET BONDS	110.00	110.00	109.28	(.72)	99.35	(650.89)
603-49500-631 2011 BOND INT EXP	.00	.00	.00	.00	.00	347.10
603-49500-634 INTEREST EXP 2014 STORM IMPROV	9,404.00	9,404.00	10,944.35	1,540.35	116.38	7,978.22
603-49500-635 INTEREST EXP 2015 BONDS	9,971.00	9,971.00	9,970.62	(.38)	100.00	7,644.94
603-49500-636 INTEREST EXP 2016 STORM BONDS	10,961.00	10,961.00	10,960.10	(.90)	99.99	9,137.49
603-49500-638 INTEREST EXPESE 2018 BONDS	11,876.00	11,876.00	13,076.61	1,200.61	110.11	.00
TOTAL DEBT SERVICE	43,864.00	43,864.00	60,147.11	16,283.11	137.12	27,223.04
TOTAL EXPENSE 500	469,114.00	469,114.00	71,222.14	(397,891.86)	15.18	437,085.17

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	469,114.00	469,114.00	71,222.14			437,085.17
NET REVENUES OVER EXPENDITURE	(133,114.00)	(133,114.00)	242,446.24			(95,967.43)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
OPERATING REVENUES	200,000.00	200,000.00	171,795.27	28,204.73	85.90	.00
TOTAL FUND REVENUE	200,000.00	200,000.00	171,795.27	28,204.73	85.90	.00
EXPENDITURES						
STREET LIGHT UTILITY EXP EXPENSE 550	200,000.00	200,000.00	151,554.77	48,445.23	75.78	.00
TOTAL STREET LIGHT UTILITY EXP	200,000.00	200,000.00	151,554.77	48,445.23	75.78	.00
TOTAL FUND EXPENDITURES	200,000.00	200,000.00	151,554.77	48,445.23	75.78	.00
NET REVENUE OVER EXPENDITURES	.00	.00	20,240.50	(20,240.50)		.00

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OPERATING REVENUES</u>						
604-37360 PENALTIES	.00	.00	2,969.61	(2,969.61)	.00	.00
604-37410 STREET LIGHT UTILITY FEES	200,000.00	200,000.00	157,161.72	42,838.28	78.58	.00
604-37470 OTHER REVENUE	.00	.00	11,663.94	(11,663.94)	.00	.00
TOTAL OPERATING REVENUES	200,000.00	200,000.00	171,795.27	28,204.73	85.90	.00
TOTAL FUND REVENUE	200,000.00	200,000.00	171,795.27			.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>SUPPLIES</i>						
604-49550-238 REPAIR & MAINT SUPP - INFRAST	.00	.00	10,273.84	10,273.84	.00	.00
<i>TOTAL SUPPLIES</i>	.00	.00	10,273.84	10,273.84	.00	.00
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	180,000.00	180,000.00	126,924.86	(53,075.14)	70.51	.00
<i>TOTAL OTHER SERVICES & CHARG</i>	180,000.00	180,000.00	126,924.86	(53,075.14)	70.51	.00
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	20,000.00	20,000.00	14,356.07	(5,643.93)	71.78	.00
<i>TOTAL MISCELLANEOUS</i>	20,000.00	20,000.00	14,356.07	(5,643.93)	71.78	.00
TOTAL EXPENSE 550	200,000.00	200,000.00	151,554.77	(48,445.23)	75.78	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	200,000.00	200,000.00	151,554.77			.00
NET REVENUES OVER EXPENDITURE	.00	.00	20,240.50			.00

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 610 - LIQUOR STORE FUND

<u>REVENUE</u>	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
INTEREST & LOTTERY SALES	84,740.00	84,740.00	87,931.50	(3,191.50)	103.77	96,358.09
OPERATING REVENUES	5,499,657.00	5,499,657.00	4,620,760.24	878,896.76	84.02	5,524,944.34
TOTAL FUND REVENUE	<u>5,584,397.00</u>	<u>5,584,397.00</u>	<u>4,708,691.74</u>	<u>875,705.26</u>	<u>84.32</u>	<u>5,621,302.43</u>
<u>EXPENDITURES</u>						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	5,584,397.00	5,584,397.00	4,641,442.71	942,954.29	83.11	5,593,219.68
TOTAL LIQUOR STORE EXPENDITURES	<u>5,584,397.00</u>	<u>5,584,397.00</u>	<u>4,641,442.71</u>	<u>942,954.29</u>	<u>83.11</u>	<u>5,593,219.68</u>
TOTAL FUND EXPENDITURES	<u>5,584,397.00</u>	<u>5,584,397.00</u>	<u>4,641,442.71</u>	<u>942,954.29</u>	<u>83.11</u>	<u>5,593,219.68</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>67,249.03</u>	<u>(67,249.03)</u>		<u>28,082.75</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	361.00	(121.00)	150.42	999.96
610-36210 INTEREST EARNINGS	1,500.00	1,500.00	.00	1,500.00	.00	2,624.95
610-36220 LOTTERY SALES	83,000.00	83,000.00	87,570.50	(4,570.50)	105.51	92,733.18
TOTAL INTEREST & LOTTERY SALES	84,740.00	84,740.00	87,931.50	(3,191.50)	103.77	96,358.09
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	1,826,383.00	1,826,383.00	1,528,395.42	297,987.58	83.68	1,842,377.09
610-37812 SALES - BEER	2,452,187.00	2,452,187.00	2,169,446.73	282,740.27	88.47	2,508,467.32
610-37813 SALES - WINE	929,175.00	929,175.00	671,505.02	257,669.98	72.27	891,914.54
610-37815 SALES - NON-TAXABLE	155,818.00	155,818.00	141,124.96	14,693.04	90.57	154,686.05
610-37816 SALES - TAXABLE	140,294.00	140,294.00	115,336.24	24,957.76	82.21	133,862.81
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(3,000.00)	(3,000.00)	(3,838.50)	838.50	(127.95)	(5,271.40)
610-37840 CASH OVER AND SHORT	(1,200.00)	(1,200.00)	(1,209.63)	9.63	(100.80)	(1,092.07)
TOTAL OPERATING REVENUES	5,499,657.00	5,499,657.00	4,620,760.24	878,896.76	84.02	5,524,944.34
TOTAL FUND REVENUE	5,584,397.00	5,584,397.00	4,708,691.74			5,621,302.43

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	221,708.00	221,708.00	198,415.93	(23,292.07)	89.49	237,224.91
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	7,569.00	7,569.00	2,835.18	(4,733.82)	37.46	4,331.24
610-49750-103 PART-TIME EMPLOYEES - REGULAR	146,718.00	146,718.00	120,563.68	(26,154.32)	82.17	139,771.00
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	9,000.00	9,000.00	678.25	(8,321.75)	7.54	1,241.54
610-49750-110 HOURS WORKED HOLIDAY	10,000.00	10,000.00	8,271.85	(1,728.15)	82.72	9,929.19
610-49750-121 PERA (EMPLOYER)	29,690.00	29,690.00	24,807.43	(4,882.57)	83.55	27,967.35
610-49750-122 FICA/MEDICARE (EMPLOYER)	30,284.00	30,284.00	24,694.26	(5,589.74)	81.54	27,872.66
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	66,594.00	66,594.00	59,137.20	(7,456.80)	88.80	60,033.98
610-49750-132 LONGEVITY PAY	9,981.00	9,981.00	.00	(9,981.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	4,800.00	4,800.00	3,167.79	(1,632.21)	66.00	3,320.65
610-49750-151 WORKERS' COMPENSATION PREMIU	26,000.00	26,000.00	12,508.80	(13,491.20)	48.11	15,503.20
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	(250.00)	.00	.00
610-49750-154 HRA/FLEX FEES	300.00	300.00	255.90	(44.10)	85.30	288.80
TOTAL PERSONAL SERVICES	562,894.00	562,894.00	455,336.27	(107,557.73)	80.89	527,484.52
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	3,500.00	3,500.00	1,447.20	(2,052.80)	41.35	1,801.85
610-49750-210 MISCELLANEOUS OPER SUPPLIES	22,000.00	22,000.00	10,903.65	(11,096.35)	49.56	13,430.36
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	24,000.00	24,000.00	16,129.26	(7,870.74)	67.21	29,966.25
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	1,000.00	1,000.00	1,322.03	322.03	132.20	.00
610-49750-251 PURCHASES - LIQUOR	1,369,728.00	1,369,728.00	1,117,997.92	(251,730.08)	81.62	1,354,137.00
610-49750-252 PURCHASES - BEER	1,910,548.00	1,910,548.00	1,654,460.28	(256,087.72)	86.60	1,932,569.28
610-49750-253 PURCHASES WINE	645,795.00	645,795.00	463,757.32	(182,037.68)	71.81	620,298.40
610-49750-259 PURCHASES - MISCELLANEOUS	235,328.00	235,328.00	211,859.75	(23,468.25)	90.03	229,226.25
610-49750-260 FREIGHT & DRAY	35,904.00	35,904.00	28,495.30	(7,408.70)	79.37	36,323.62
610-49750-262 BREAKAGE & SHRINKAGE	1,200.00	1,200.00	.00	(1,200.00)	.00	.00
TOTAL SUPPLIES	4,249,003.00	4,249,003.00	3,506,372.71	(742,630.29)	82.52	4,217,753.01
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	1,500.00	1,500.00	812.39	(687.61)	54.16	1,766.42
610-49750-313 IT MGMT & BACKUP	3,000.00	3,000.00	2,032.29	(967.71)	67.74	2,483.91
610-49750-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	6,974.90	(1,025.10)	87.19	9,606.08
610-49750-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	151.70
610-49750-334 MILEAGE REIMBURSEMENT	150.00	150.00	271.96	121.96	181.31	187.26
610-49750-340 ADVERTISING	40,000.00	40,000.00	33,953.35	(6,046.65)	84.88	42,605.92
610-49750-341 WINE TASTING EVENT COSTS	3,000.00	3,000.00	1,637.18	(1,362.82)	54.57	3,713.77
610-49750-360 INSURANCE AND BONDS	15,000.00	15,000.00	13,460.21	(1,539.79)	89.73	13,246.47
610-49750-381 ELECTRIC UTILITIES	28,000.00	28,000.00	20,125.70	(7,874.30)	71.88	23,451.93
610-49750-382 WATER/WASTEWATER UTILITIES	800.00	800.00	562.74	(237.26)	70.34	711.87
610-49750-383 GAS UTILITIES	2,000.00	2,000.00	1,327.03	(672.97)	66.35	1,103.55
610-49750-384 REFUSE HAULING	2,500.00	2,500.00	1,163.50	(1,336.50)	46.54	1,385.00
TOTAL OTHER SERVICES & CHARG	104,150.00	104,150.00	82,321.25	(21,828.75)	79.04	100,413.88

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 610 - LIQUOR STORE FUND

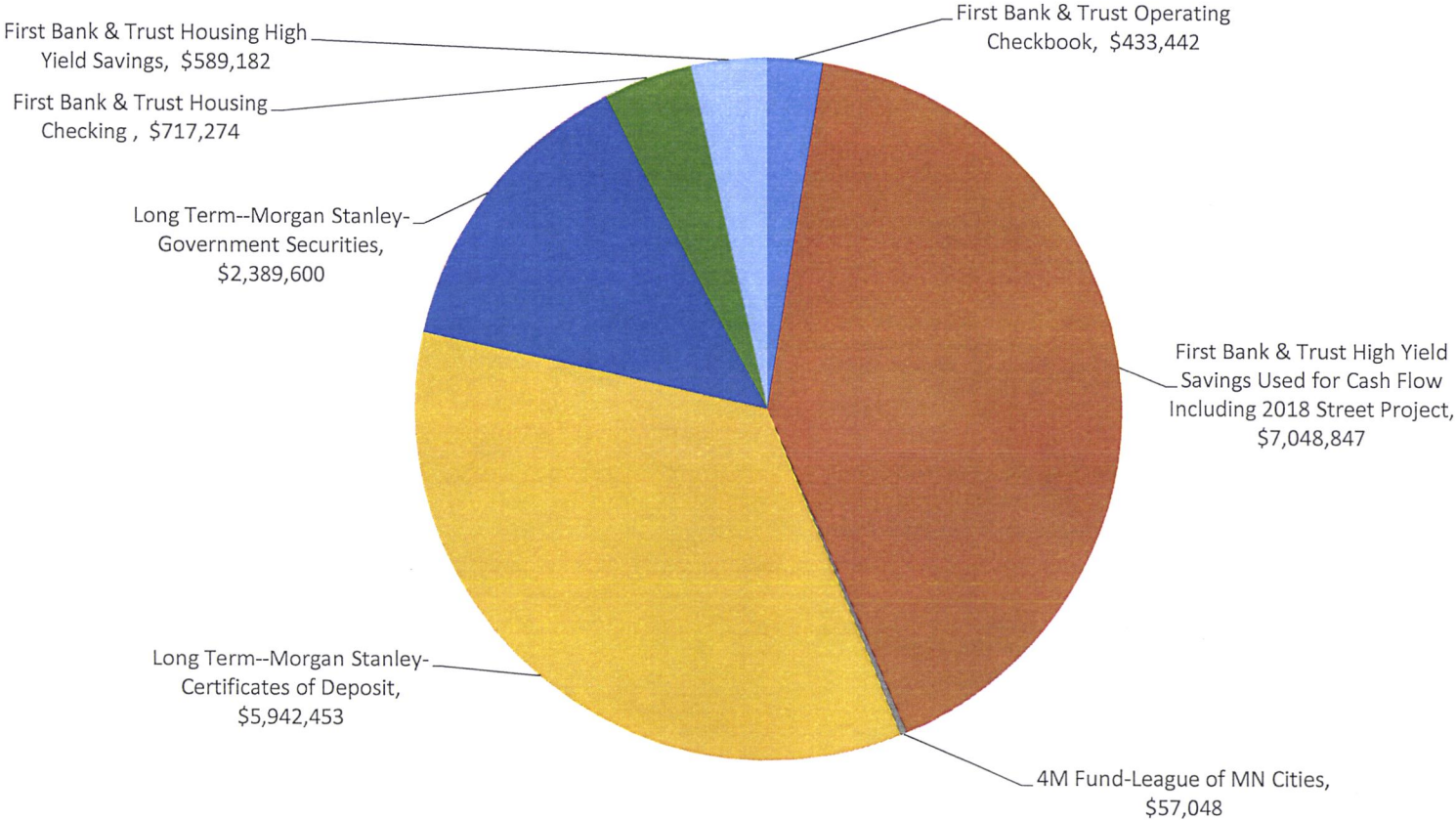
	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	7,000.00	7,000.00	4,968.14	(2,031.86)	70.97	6,556.25
610-49750-420 DEPRECIATION	57,000.00	57,000.00	.00	(57,000.00)	.00	59,866.25
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	116,500.00	116,500.00	104,061.90	(12,438.10)	89.32	117,847.37
610-49750-433 DUES AND SUBSCRIPTIONS	3,500.00	3,500.00	4,142.00	642.00	118.34	4,162.00
610-49750-440 MEETINGS AND SCHOOLS	900.00	900.00	879.43	(20.57)	97.71	680.00
610-49750-453 TAXES AND LICENSES	250.00	250.00	.00	(250.00)	.00	200.00
610-49750-461 LOTTERY SWEEP	50,000.00	50,000.00	44,649.99	(5,350.01)	89.30	49,036.64
610-49750-475 LOTTERY PAID OUT	30,000.00	30,000.00	35,959.06	5,959.06	119.86	38,205.08
610-49750-489 CONTRACT MAINTENANCE	3,200.00	3,200.00	2,751.96	(448.04)	86.00	2,014.68
TOTAL MISCELLANEOUS	268,350.00	268,350.00	197,412.48	(70,937.52)	73.57	278,568.27
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	400,000.00	400,000.00	400,000.00	.00	100.00	435,000.00
610-49750-721 TRANSFER OUT--PARK IMPROV FUN	.00	.00	.00	.00	.00	34,000.00
TOTAL TRANSFERS	400,000.00	400,000.00	400,000.00	.00	100.00	469,000.00
TOTAL LIQUOR STORE	5,584,397.00	5,584,397.00	4,641,442.71	(942,954.29)	83.11	5,593,219.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2018

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	5,584,397.00	5,584,397.00	4,641,442.71			5,593,219.68
NET REVENUES OVER EXPENDITURE	.00	.00	67,249.03			28,082.75

City of Cambridge Cash & Investment Summary 10-31-18



Resolution R18-087

*RESOLUTION ACCEPTING WORK AND AUTHORIZING PARTIAL PAYMENT TO VINCO
(2018 Airport Gate Improvements)*

WHEREAS, pursuant to a written contract signed with the City of Cambridge, Vinco has satisfactorily completed a portion of the 2018 Airport Gate Improvements in accordance with such contract and;

WHEREAS, City Engineer, S.E.H., has reviewed the work through November 14, 2018, and recommends payment in the amount of \$73,620.00 (Payment #1);

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$73,620.00.

Adopted by the Cambridge City Council this 3rd day of December, 2018.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator



Application for Payment
 (Unit Price Contract)
 No. 1

Eng. Project No.: CAMBR 146032

Location: Cambridge, Minnesota

Contractor Vinco
18995 Forest Blvd, PO Box 907
Forest Lake, MN 55025

Contract Date

Pay This Amount	\$ 73,625.00
-----------------	--------------

 Contract Amount \$ 77,500.00

Contract for 2018 Gate Improvements

Application Date 11.13.18

For Period Ending 11.5.18

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
1	Mobilization	LS	1	1	\$5,000.00	\$5,000.00
2	Maintenance & Restoration of Haul	LS	1	1	3,000.00	\$3,000.00
3	Power to Gate	LS	1	1	4,500.00	\$4,500.00
4	Removals - Gate Operator Systems &	LS	1	1	9,000.00	\$9,000.00
5	Gate Site Roadway Improvements &	LS	1	1	15,000.00	\$15,000.00
6	Vehicular Gate - Operator ,Systems &	LS	1	1	41,000.00	\$41,000.00
Total Contract Amount						<u>\$77,500.00</u>

Application for Payment (continued)

Total Contract Amount	\$ <u>77,500.00</u>	Total Amount Earned	\$ <u>77,500.00</u>
		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete _____	_____
Contract Change Order No. _____		Percent Complete _____	_____
Contract Change Order No. _____		Percent Complete _____	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>77,500.00</u>
AFP No. 1: _____ AFP No. 6: _____		LESS <u>5</u> % RETAINAGE	\$ <u>3,875.00</u>
AFP No. 2: _____ AFP No. 7: _____		AMOUNT DUE TO DATE	\$ <u>73,625.00</u>
AFP No. 3: _____ AFP No. 8: _____		LESS PREVIOUS APPLICATIONS	\$ _____
AFP No. 4: _____ AFP No. 9: _____		AMOUNT DUE THIS APPLICATION	\$ <u>73,625.00</u>
AFP No. 5: _____			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2018 Gate Improvements, Cambridge, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

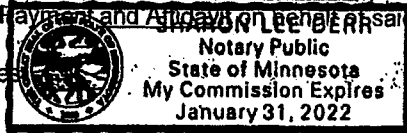
Date Nov 13, 2018 _____
Vinco
(Contractor)

COUNTY OF WASHINGTON)
 STATE OF MINNESOTA) SS
 By Casey V.P.
(Name and Title)

Before me on this 13th day of NOVEMBER, 2018, personally appeared

COLLEEN KOTRBA known to be, who being duly sworn did depose and say that she is the V.P. (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires 1/31/2022



Sharon L. Berra
 (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

_____ By Sherry Reidt, Short Elliott Hendrickson Inc.

Date 11.14.18

City of Cambridge

_____ By _____

Date 1

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

The City of Cambridge Police Department has received a donation of \$200 from Allina for the purchase of drug test kits to be used by the School Resource Officer at Cambridge Isanti High School. As required by MN State Statute, restricted donations must be officially accepted by the City Council and thus we are including it for action on this agenda.

COUNCIL ACTION

Officially accept the donations by approving the following resolution.

Attachments

Resolution No. R18-084

RESOLUTION NO. R18-084

*Resolution Accepting Restricted Donation
to the City of Cambridge Police Department for Drug Testing Kits*

WHEREAS, Allina has made a donation in the amount of \$200 with the restriction that the funds be used for purchasing drug testing kits by the Cambridge Police Department;

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the donations detailed above are hereby received and accepted for the purposes as described above.

Adopted this 3rd day of December, 2018.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Wage Scale Cost of Living Update

In July 2018, the Cambridge City Council accepted the job description, pay grade assignments and organization chart in the pay study performed by Springsted Inc. Full implementation of the pay study was delayed until the budget could be adjusted. The 2019 budget has been set in consideration of the pay scale in the Springsted study adjusted for a 2% cost of living increase.

For staff that was at the maximum step for their grade on our previous pay plan, they will be assigned the step nearest to, but not less than, the step value in the pay grade assigned in the new Springsted study. For staff that was not at their maximum step on our previous pay plan, they will be assigned one step up from the nearest step value in the pay grade assigned in the new Springsted study.

Fiscal Note—2019 budget has been prepared considering the full implementation of the pay study.

Recommended Council Action

Effective for the first pay date in January 2019, the Springsted pay study adjusted for a 2% cost of living increase will be implemented for non-union staff.

Prepared by:

Caroline Moe
Director of Finance

4F 2018 General Fund Budget Amendments

December 3, 2018

Prepared by: Caroline Moe, Director of Finance

Background

We recommend the following change to the general fund budgeted revenues and transfers in:

Dept Impacted	Amount of increase (decrease)	Rationale
License & Permits	\$70,781	Increase for actual amounts received in excess of budget.
Inter-governmental	14,549	Increase for actual amounts received in excess of budget.
Charges for Services	1,225	Increase for actual amounts received in excess of budget.
Fines & Forfeitures	18,659	Increase for actual amounts received in excess of budget.
Other	(2,686)	Adjust budget to be more conservative for estimates to be received in 2018, specifically revising down interest income estimate.
Total	\$102,528	

We recommend the following change to the general fund budgeted expenditures and transfers out:

Dept Impacted	Amount of increase (decrease)	Rationale
General Government	\$2,528	Minor adjustment to small tools line item to allow for replacement of receptionist computer.
Public Safety	\$0	Minor line item adjustments only.
Public Works	\$0	Minor line item adjustments only.
Parks & Recreation	\$0	Minor line item adjustments only.
Transfers Out	\$100,000	As discussed at long range planning meeting on 11/19/2018, prefund transfers to Pavement Management Capital Fund to allow us to reduce 2019 transfer and related 2019 tax levy.
Total	\$102,528	

Council Action

As discussed at long range plan meeting 11/19/2018, approve Resolution No. R18-085 2018 General Fund Budget Revision.

Resolution No. R18-085

Resolution Approving Amendments to the 2018 General Fund Budget

WHEREAS, the Cambridge City Council passed upon Resolution R17-092 adopting the 2018 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R18-004 amending the 2018 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R18-012 amending the 2018 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R18-041 amending the 2018 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R18-072 amending the 2018 General Fund Budget; and

WHEREAS, for financial reporting purposes, all amendments to the City's General Fund Budget are to be made in the form of Budget Amendment Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to enter the attached budget amendments into the City's financial records:

GENERAL FUND REVENUES AND TRANSFERS IN:

An amendment of the 2018 budget is sought from \$6,707,421 to \$6,809,949 a total net increase of \$102,528:

Operating Revenues:	2018 Amended Budget 10/1/18	2018 Proposed Amended Budget 12/3/18	Increase (decrease)
Taxes	\$4,548,561	\$4,548,561	\$0
Licenses & Permits	355,866	426,647	70,781
Intergovernmental	1,137,451	1,152,000	14,549
Charges for Services	124,592	125,817	1,225
Fines & Forfeitures	60,092	78,751	18,659
Other Revenue	28,509	25,823	(2,686)
Transfers In	<u>452,350</u>	<u>452,350</u>	<u>0</u>
Total Operating Expenditures	<u>\$6,707,421</u>	<u>\$6,809,949</u>	<u>102,528</u>

GENERAL FUND EXPENDITURES AND TRANSFERS OUT:

An amendment of the 2018 budget is sought from \$6,751,422 to \$6,853,950 a total net increase of \$102,528:

Operating Expenditures:	2018 Amended Budget 10/1/18	2018 Proposed Amended Budget 12/3/18	Increase (decrease)
General Government	1,511,530	1,514,058	\$2,528
Public Safety	2,582,901	2,582,901	0
Public Works	1,467,674	1,467,674	0
Parks and Recreation	437,431	437,431	0
Transfers to Other Funds	<u>751,886</u>	<u>851,886</u>	<u>100,000</u>
Total Operating Expenditures	<u>\$6,751,422</u>	<u>\$6,853,950</u>	<u>102,528</u>

This resolution shall become effective immediately upon its passage without publication.

Adopted this 3rd Day of December, 2018.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Adopted 2018 Budget

	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 10/1/2018	Proposed Amended Budget <u>2018</u> 12/3/2018	YTD Actual 2018 12/31/2018
REVENUES AND TRANSFERS IN				
REVENUES				
Taxes	4,456,101	4,548,561	4,548,561	2,507,175.86
Licenses and Permits -				
Business	82,450	76,929	91,679	84,065.41
Non-Business	204,350	278,937	334,968	334,971.09
Intergovernmental Revenues	1,130,274	1,137,451	1,152,000	714,625.20
Charges for Services				
General Government	410	234	251	251.25
Public Safety	122,200	109,159	110,342	110,295.90
Other	6,400	15,199	15,224	15,224.00
Fines and Forfeitures	40,770	60,092	78,751	78,751.11
Other	30,600	28,509	25,823	22,295
<i>Total Revenues</i>	<u>6,073,555</u>	<u>6,255,071</u>	<u>6,357,599</u>	<u>3,867,654.78</u>
TRANSFERS IN	452,350	452,350	452,350	452,350
TOTAL REVENUES AND TRANSFERS IN	<u>6,525,905</u>	<u>6,707,421</u>	<u>6,809,949</u>	<u>4,320,004.78</u>
EXPENDITURES AND TRANSFERS OUT				
EXPENDITURES				
General Government				
Mayor and Council	56,025	83,809	83,809	58,976
Administration	253,523	261,695	264,223	226,100
Elections	8,450	10,250	10,250	8,532
Finance	311,256	311,256	311,256	282,798
Legal	97,805	97,805	97,805	74,597
Community Development	581,966	576,412	576,412	499,096
New City Hall Buildings	140,059	170,303	170,303	142,874
Total General Government	<u>1,449,084</u>	<u>1,511,530</u>	<u>1,514,058</u>	<u>1,292,971.89</u>
Public Safety				
Police Department	2,282,728	2,252,728	2,252,728	1,734,203
Fire Department	310,891	317,473	317,473	254,027
Emergency Management	7,700	7,700	7,700	6,348
Animal Control	5,500	5,000	5,000	4,000
Total Public Safety	<u>2,606,819</u>	<u>2,582,901</u>	<u>2,582,901</u>	<u>1,998,578.31</u>
Public Works				
Street Maintenance	1,247,561	1,448,874	1,448,874	1,083,782
Street Lighting	0	0	0	0
Maintenance Building	20,000	18,800	18,800	15,761
Total Public Works	<u>1,267,561</u>	<u>1,467,674</u>	<u>1,467,674</u>	<u>1,099,542.84</u>
Parks and Recreation				
Ice Rink	79,760	75,280	69,063	41,318
Parks and Recreation	350,796	362,151	368,368	331,965
Total Parks and Recreation	<u>430,556</u>	<u>437,431</u>	<u>437,431</u>	<u>373,283</u>
<i>Total Expenditures</i>	<u>5,754,020</u>	<u>5,999,536</u>	<u>6,002,064</u>	<u>4,764,375.54</u>
TRANSFERS OUT	771,886	751,886	851,886	751,886
TOTAL EXPENDITURES & TRANSFERS OUT	<u>6,525,906</u>	<u>6,751,422</u>	<u>6,853,950</u>	<u>5,516,261.54</u>
NET INCREASE (DECREASE) IN FUND BALANCE	<u>(0)</u>	<u>(44,000)</u>	<u>(44,000)</u>	<u>(1,196,256.76)</u>

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Adopted 2018 Budget

		Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 10/1/2018	Proposed Amended Budget <u>2018</u> 12/3/2018	YTD Actual 2018 12/31/2018
REVENUES					
<i>TAXES</i>					
01-31010	Taxes - Current	4,428,061	4,428,061	4,428,061	2,397,332.01
01-31020	Taxes - Delinquent	25,000	52,041	52,041	42,041.55
01-31030	Taxes-Market Value Credit Refund				-
01-31050	Taxes - Excess Tax Increments		54	54	54.85
01-31051	Decert TIF District Proceeds		24,586	24,586	24,586.73
01-31061	Taxes & Assessments on Sale of Foreclosed Property		40,779	40,779	40,779.99
01-31062	Taxes Abated by Isanti Co				-
01-31063	Taxes & Assessments on Sale of Foreclosed Property Future				-
01-31060	Penalties and Interest	3,040	3,040	3,040	2,380.73
	TOTAL TAXES	4,456,101	4,548,561	4,548,561	2,507,175.86
<i>LICENSES AND PERMITS</i>					
<i>Business</i>					
01-32110	Liquor	14,000	6,750	21,900	21,900.00
01-32111	Beer & Setups				-
01-32180	Cigarettes	3,200	3,200	2,800	2,800.00
01-32184	Cable Franchise Fees	62,000	65,000	65,000	57,386.41
01-32185	Trash Franchise Fees	1,250	1,250	1,250	1,250.00
01-32199	Other Business Licenses and Permits	2,000	729	729	729.00
	Total Business	82,450	76,929	91,679	84,065.41
<i>Non-Business</i>					
01-32218	City Share of Electrical Inspections	2,000	5,802	7,972	7,972.90
01-32219	Local Share of Building Surcharge	250	57	348	348.39
01-32220	Building Permits	155,800	211,518	253,786	253,786.55
01-32221	Excavating Permits				-
01-32222	Mechanical and Gas Permits	25,000	19,610	25,417	25,417.79
01-32223	Fire Protection Permits				-
01-32225	Investigation (Penalty Fee)	300	1,022	1,338	1,338.00
01-32226	Contractor Verification Fee	500	615	755	755.00
01-32230	Plumbing Permits	13,000	13,620	16,485	16,485.00
01-32240	Sign Permits	1,500	1,370	1,560	1,560.00
01-32298	Rental Registration		10,900	10,925	10,925.00
01-32299	Other Non-Business Licenses and Permits	6,000	14,423	16,382	16,382.46
	Total Non-Business	204,350	278,937	334,968	334,971.09
	TOTAL LICENSES AND PERMITS	286,800	355,866	426,647	419,036.50
<i>INTERGOVERNMENTAL REVENUES</i>					
01-33165	Federal Grants-Other	0	3,684	3,684	3,684.07
01-33401	Local Government Aid (LGA)	802,352	802,352	802,352	401,177.50
01-33404	State Aid - Other	3,100	6,245	6,245	6,245.90
01-33405	PERA Aid	5,822	5,822	5,822	2,911.00
01-33418	MSA - Maintenance	50,000	50,000	50,000	50,000.00
01-33420	Fire Relief				-
01-33421	Police State Aid	125,000	125,000	139,549	139,549.45
01-33422	School District-School Officer Assistance--SRC	75,000	75,000	75,000	56,098.46
01-33424	School District-School Officer Assistance--SRC	65,000	65,000	65,000	50,610.00
01-33610	County Grants & Aids for Highways	4,000	4,348	4,348	4,348.82
01-33620	Other County Aid				-
	TOTAL INTERGOVERNMENTAL REVENUE	1,130,274	1,137,451	1,152,000	714,625.20
01-33610	County Grants & Aids for Highways				
<i>CHARGES FOR SERVICES</i>					
<i>General Governments</i>					
01-34102	Filing Fees	10	120	120	120.00
01-34105	Sale of Maps, Copies	400	114	131	131.25
01-34106	Street Light O&M				-
	Total General Government	410.00	234.00	251.00	251.25
<i>Public Safety</i>					
01-34201	Police Department Reports	2,400	2,812	2,895	2,895.75
01-34202	Police Department Administration Fees	1,500	3,125	4,225	4,225.00
01-34205	Police Department Pawn Shop Revenue	6,000	4,000	4,000	3,952.50
01-34204	PD-Pay Reimb Fee				-
01-34206	Fire Protection - Township Contracts	110,000	96,877	96,877	96,877.65
01-34208	Fire Protection - Fire Runs				-
01-34210	Fire Protection - Admin	2,300	2,345	2,345	2,345.00

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Adopted 2018 Budget

	Adopted Budget 2018	Amended Budget 2018 10/1/2018	Proposed Amended Budget 2018 12/3/2018	YTD Actual 2018 12/31/2018
<i>Total Public Safety</i>	122,200	109,159	110,342	110,295.90
<i>Other</i>				
01-34951 Sale of Service and Supplies	0	1,679	1,679	1,679.00
01-34953 Escrow Administration Fee	0	0	0	-
01-34954 Plan review/administrative charge	0	0	0	-
01-34955 Base Map updating fee	0	0	0	-
01-34956 Annexation Fee				
01-34925 Park Activity Fees	0	5,110	5,135	5,135.00
01-34930 Art Fair Fees		770	770	770.00
01-34958 Ice Rink Lease Revenue	6,400	7,640	7,640	7,640.00
<i>Total Other</i>	6,400.00	15,199.00	15,224.00	15,224.00
TOTAL CHARGES FOR SERVICES	129,010	124,592	125,817	125,771.15
FINES AND FORFEITURES				
01-35101 Court Fines	38,000	57,322	75,531	75,531.11
01-35102 Parking Fines	1,570	1,020	790	790.00
01-35104 Animal Control Fines	1,200	1,000	1,080	1,080.00
01-35105 Admin Citation	0	750	1,350	1,350.00
TOTAL FINES AND FORFEITURES	40,770	60,092	78,751	78,751.11
OTHER				
01-36101 Special Assessment Principal Payment				520.00
01-36200 Miscellaneous				-
01-36210 Interest on Investments	20,000	10,000	4,049	-
01-36220 Facility Rentals	9,600	9,600	12,663	12,663.00
01-36230 Donations	500	4,304	4,506	4,506.11
01-36102 Operation Round Up Grant		57	57	57.19
01-36234 Arts Grant for Concert Series	0	2,500	2,500	2,500.00
01-36240 Patronage Capital	500	423	423	423.66
01-36241 Fire Dept Private Grants	0	235	235	235.00
01-36242 Wellness Grant	0	886	886	886.00
01-36250 Telephone Commissions	0	0	0	-
01-36501 Sale of Property	0	504	504	504.00
01-37200 Miscellaneous	0	0	0	-
Total non-mail other revenue	30,600	28,509	25,823	22294.96
TOTAL OTHER	30,600	28,509	25,823	22294.96
TOTAL REVENUES	6,073,555	6,255,071	6,357,599	3867654.78
T -39203 Liquor Fund	400,000	400,000	400,000	452,350.00
01-39203 Other Funds	52,350	52,350	52,350	-
TOTAL TRANSFERS IN	452,350	452,350	452,350	452,350
TOTAL REVENUES AND TRANSFERS IN	6,525,905	6,707,421	6,809,949	4320004.78

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Adopted 2018 Budget

	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 10/1/2018	Proposed Amended Budget <u>2018</u> 12/3/2018	YTD Actual 2018 12/31/2018
EXPENDITURES				
GENERAL GOVERNMENT				
<i>Cour.</i> Personal Services				
-41110-101 Salaries	29,900	29,900	29,900	27,408.48
-41110-122 FICA/Medicare Employer Share/Employee Ben	2,290	2,290	2,290	2,096.45
-41110-151 Worker's Comp - Ins Premiums	135	135	135	100.55
Total Personal Services	32,325	32,325	32,325	29,605.48
Supplies				
-41110-200 Office Supplies - Accessories	100	100	76	75.41
-41110-210 Miscellaneous Operating Supplies	250	250	400	350.00
-41110-213 Citizens Academy	0	0	0	-
-41110-214 Employee Recognition	1,000	400	496	495.57
Total Supplies	1,350	750	972	920.98
Other Services and Charges				
-41110-304 Miscellaneous Professional Services	1,500	0	0	-
-41110-331 Travel/Meals/Lodging	1,500	1,500	1,278	241.54
-41110-334 Mileage Reimbursements	150	0	0	-
-41110-340 Advertising	1,000	0	0	-
-41110-360 Insurance and Bonds	1,000	259	259	258.12
-41110-430 Miscellaneous	100	100	100	-
-41110-433 Dues and Subscriptions	100	100	100	30.00
-41110-440 Schools and Meetings	1,500	0	0	-
-41110-441 Sister City Activities	1,500	1,500	1,500	300.00
-41110-455 Fireworks Display Expenses	14,000	12,275	12,275	12,275.00
-41110-456 Art Festival	-	3,500	3,500	2,412.62
-41110-457 Downtown Banners & Directional Signage	-	14,500	14,500	4,903.00
-41110-458 Downtown Flower Pot Project	-	17,000	17,000	8,029.25
Total Other Services and Charges	22,350	50,734	50,512	28,449.53
Total Council	56,025	83,809	83,809	58,975.99
<i>Adm.</i> Personal Services				
-41320-101 Salaries	114,756	124,756	124,756	106,639.28
-41320-102 Overtime	300	0	0	-
-41320-103 Part-time Regular	39,275	29,730	29,730	24,986.24
-41320-105 Temp/Seasonal	-	-	-	-
-41320-121 PERA Employer Share	11,779	12,642	12,642	9,862.84
-41320-122 FICA/Medicare Employer Share/Employee Ben	12,018	12,898	12,898	9,750.30
-41320-131 Medical/Dental/Life Employer Share	16,648	19,203	19,203	19,070.56
-41320-132 Longevity	3,072	3,072	3,072	-
-41320-133 Deductible Contribution	1,200	1,400	1,400	1,200.00
-41320-151 Workers' Compensation Insurance	1,195	1,270	1,270	744.61
-41320-153 City Wide Re-employment Compensation	3,000	0	0	-
-41320-154 HRA/Flex Fees	230	230	230	149.65
Total Personal Services	203,473	205,201	205,201	172,403.48
Supplies				
-41320-201 Office Supplies - Accessories	1,500	1,500	1,500	1,368.86
-41320-202 Duplicating Supplies and Copy Paper	2,000	1,000	1,000	795.41
-41320-203 Newsletter Costs	2000	0	0	-
-41320-204 Stationary, Forms and Envelopes	250	250	250	145.00
-41320-209 Software Updates	-	139	139	139.00
-41320-210 Miscellaneous Operating Supplies	500	200	200	-
-41320-221 Repairs and Maintenance - Equipment	200	200	200	-
-41320-240 Small Tools & Minor Equipment	1,000	1,964	3,617	3,616.40
Total Supplies	7,450	5,253	6,906	6,064.67
Other Services and Charges				
-41320-304 Miscellaneous Professional Services	2,000	11,675	12,500	11,987.97
-41320-313 Marco IT Mgmt & Backup	3,000	2,825	2,825	2,483.91
-41320-321 Telephone/Cellular Phones	0	0	0	-
-41320-322 Postage	4,500	3,800	3,800	2,450.00
-41320-331 Travel/Meals/Lodging	600	600	600	264.46
-41320-334 Mileage Reimbursement	300	224	224	34.44
-41320-340 Advertising	1,500	1,500	1,500	1,389.83
-41320-351 Legal Notices/Ordinance Publication	1,000	841	841	743.72
-41320-360 Insurance and Bonds	1,900	1,700	1,700	1,696.18

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Adopted 2018 Budget

	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u>	Proposed		YTD Actual 2018 12/31/2018
			Amended Budget <u>2018</u>	Amended Budget <u>2018</u>	
		10/1/2018	12/3/2018		
-41320-404 Repairs and Maintenance	200	0	0		-
-41320-409 Maintenance Contracts - Office Equipment	11,500	12,700	12,700		12,622.19
-41320-430 Miscellaneous	100	100	150		119.96
-41320-433 Dues and Subscriptions	500	576	576		575.16
-41320-437 City Wide-Dues & Subscriptions	14,000	14,000	14,000		13,249.00
-41320-440 Schools and Meetings	1,000	500	500		15.00
-41320-441 Web Site Enhancement					-
-41320-489 Contracted Services	500	200	200		-
Total Other Services and Charges	42,600	51,241	52,116		47,631.82
Total Administration	253,523	261,695	264,223		226,099.97
<i>Elect Personal Services</i>					
-41410-104 Salaries - Temporary Election Judges	7,000	7,000	6,930		5,985.00
-41410-122 FICA/Medicare Employer Share/Employee Ben	0	0	0		-
-41410-151 Workers' Compensation Insurance					-
Total Personal Services	7,000	7,000	6,930		5,985.00
<i>Supplies</i>					
-41410-200 Miscellaneous Office Supplies	0	0	0		-
-41410-240 Small Tools & Minor Equipment		1,800	1,800		1,797.68
-41410-201 Office Supplies - Accessories	250	250	250		115.76
Total Supplies	250	2,050	2,050		1,913.44
<i>Other Services and Charges</i>					
-41410-331 Travel/Meals/Lodging	100	100	100		97.44
-41410-351 Legal Notices/Ordinance Publication	100	111	181		180.88
-41410-404 Repairs & Maintenance - Voting Equipment					-
-41410-408 Maintenance Contracts - Mach/Equipment	1,000	989	989		355.00
-41410-412 Rentals - Buildings					-
-41410-430 Miscellaneous					-
Total Other Services and Charges	1,200	1,200	1,270		633.32
Total Elections	8,450	10,250	10,250		8,531.76
<i>Final Personal Services</i>					
-41500-101 Salaries	157,788	157,788	157,788		143,858.49
-41500-102 Overtime	100	0	0		-
-41500-103 Part-time Regular					-
-41500-121 PERA Employer Share	12,206	12,206	12,206		10,789.38
-41500-122 FICA/Medicare Employer Share/Employee Ben	12,450	12,450	12,450		10,582.75
-41500-131 Medical/Dental/Life Employer Share	33,297	32,929	32,929		32,441.12
-41500-132 Longevity	4,860	4,860	4,860		-
-41500-133 Deductible Contribution		2,400	2,400		2,400.00
-41500-151 Workers' Compensation Insurance		1,239	1,239		835.21
-41500-154 HRA/Flex Fees		200	200		128.00
Total Personal Services	220,701	224,072	224,072		201,034.95
<i>Supplies</i>					
-41500-201 Office Supplies - Accessories	1,400	700	700		526.44
-41500-204 Stationary, Forms and Envelopes	3,500	3,501	3,510		3,509.18
-41500-209 Software Updates	1,000	700	700		700.00
-41500-210 Miscellaneous Operating Supplies	500	36	27		-
-41500-240 Small Tools	2,000	1,599	1,599		1,599.00
Total Supplies	8,400	6,536	6,536		6,334.62
<i>Other Services and Charges</i>					
-41500-301 Auditing and Accounting	32,000	32,000	32,000		32,000.00
-41500-304 Miscellaneous Professional Services	2,000	3,588	3,588		3,584.69
-41500-308 Isanti County Special Assessment Mgmt Fee	750	750	750		-
-41500-309 EDP Professional Services	25,000	20,178	20,178		17,472.75
-41500-313 IT Management	0	2,500	3,000		2,709.72
-41500-321 Telephone/Cellular Phones					-
-41500-331 Travel/Meals/Lodging	500	42	42		42.00
-41500-334 Mileage Reimbursement	440	440	140		129.71
-41500-340 Advertising					-
-41500-351 Legal Notices/Ordinance Publishing	500	500	400		278.75
-41500-360 Insurance and Bonds	1,600	1,492	1,492		1,491.85
-41500-409 Maintenance Contracts - Office Equipment	15,000	15,458	15,458		15,458.00
-41500-420 Wellness					-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Adopted 2018 Budget

	Adopted Budget 2018	Amended Budget 2018 10/1/2018	Proposed		YTD Actual 2018 12/31/2018
			Amended Budget 2018 12/3/2018		
-41500-430 Miscellaneous	365	100	100		-
-41500-432 Property Finders Fee					-
-41500-433 Dues and Subscriptions	2,000	1,600	1,600		1,490.50
-41500-440 Schools and Meetings	2,000	2,000	1,900		770.00
Total Other Services and Charges	82,155	80,648	80,648		75,427.97
<i>Total Finance</i>	311,256	311,256	311,256		282,797.54
<i>Legal</i>					
<i>Other Services and Charges</i>					
-41610-304 Legal Fees	47,000	47,000	47,000		30,873.79
-41610-307 Township Annexation Payments	10,805	10,805	10,805		10,804.78
-41610-305 Prosecution Services	40,000	40,000	40,000		32,918.30
Total Other Services and Charges	97,805	97,805	97,805		74,596.87
<i>Total Legal</i>	97,805	97,805	97,805		74,596.87
<i>Community Development</i>					
<i>Build Personal Services</i>					
-41920-101 Salaries	190,486	190,486	190,486		172,084.26
-41920-102 Overtime	100	100	100		-
-41920-121 PERA Employer Share	14,591	14,591	14,591		12,906.31
-41920-122 FICA/Medicare Employer Share/Employee Ben	14,883	14,883	14,883		12,679.22
-41920-131 Medical/Dental/Life Employer Share	49,945	49,945	49,945		48,648.92
-41920-132 Longevity	4,057	4,057	4,057		-
-41920-133 Deductible Contribution	3,600	3,600	3,600		824.13
-41920-151 Workers' Compensation Insurance	1,198	1,198	1,198		813.64
-41920-154 HRA/Flex Fees	250	250	250		191.95
Total Personal Services	279,110	279,110	279,110		248,148.43
<i>Supplies</i>					
-41920-201 Office Supplies - Accessories	750	750	750		521.10
-41920-204 Stationary, Forms and Envelopes					-
-41920-209 Software Updates	500	500	500		-
-41920-210 Miscellaneous Operating Supplies	1,200	900	900		211.16
-41920-212 Gasoline/Fuel/Lubricants/Additivs	2,600	2,000	2,000		987.39
-41920-221 Repair and Maintenance Supplies - Vehicles	800	645	645		220.41
-41920-240 Small Tools and Minor Equipment	300	455	455		452.90
Total Supplies	6,150	5,250	5,250		2,392.96
<i>Other Services and Charges</i>					
-41920-304 Miscellaneous Professional Services		200	200		196.68
-41920-309 EDP Professional Services	0	0	0		-
-41920-313 Marco IT Mgmt & Backup	3,000	2,800	2,800		2,483.91
-41920-321 Telephone/Cellular Phones	2,700	2,700	2,700		1,875.54
-41920-331 Travel/Meals/Lodging	300	300	300		79.58
-41920-334 Mileage Reimbursement	700	700	700		599.50
-41920-340 Advertising					-
-41920-351 Legal Notices/Ordinance Publishing					-
-41920-360 Insurance	2,500	2,013	2,013		2,012.10
-41920-404 Repairs and Maintenance	250	250	250		-
-41920-409 Maintenance Contracts - Office Equipment	2,500	2,685	2,685		2,685.00
-41920-430 Miscellaneous	200	200	200		-
-41920-432 Credit Card Fees	600	600	600		-
-41920-433 Dues and Subscriptions	1,400	1,000	1,000		395.00
-41920-440 Schools and Meetings	2,800	2,000	2,000		1,200.00
Total Other Services and Charges	16,950	15,448	15,448		11,527.31
<i>Total Building Department</i>	302,210	299,808	299,808		262,068.70
<i>Engineering</i>					
-41925-303 Engineering Contracted Expense	25,000	25,000	25,000		18,606.05
<i>Plan Personal Services</i>					
-41935-101 Salaries	147,597	147,597	147,597		134,448.21
-41935-102 Overtime					-
-41935-112 Planning Commission Salaries	2,500	2,010	2,010		1,785.00
-41935-121 PERA Employer Share	11,410	11,410	11,410		10,083.60
-41935-122 FICA/Medicare Employer Share/Employee Ben	11,639	11,639	11,639		9,747.82

CITY OF CAMBRIDGE
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	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 10/1/2018	Proposed Amended Budget <u>2018</u> 12/3/2018	YTD Actual 2018 12/31/2018
-41935-131 Medical/Dental/Life Employer Share	33,297	33,297	33,297	32,441.12
-41935-132 Longevity	4,539	4,539	4,539	-
-41935-133 Deductible Contribution	2,400	2,400	2,400	1,848.82
-41935-151 Workers' Compensation Insurance	1,044	1,044	1,044	668.01
-41935-154 HRA/Flex Fees	230	230	230	128.00
Total Personal Services	214,656	214,166	214,166	191,150.58
Supplies				
-41935-201 Office Supplies - Accessories	700	985	985	982.09
-41935-204 Stationary, Forms and Envelopes	-	-	-	-
-41935-209 Software Updates	2,000	2,435	3,235	3,232.50
-41935-210 Miscellaneous Operating Supplies	200	150	150	35.28
-41935-212 Gasoline/Fuel/Lubricants/Additivs	350	350	350	120.90
-41935-221 Repair and Maintenance Supplies - Vehicles	200	570	570	568.67
-41935-240 Small Tools and Minor Equipment	8,250	8,250	7,450	1,508.71
Total Supplies	11,700	12,740	12,740	6,448.15
Other Services and Charges				
-41935-301 Special Projects	2,500	500	500	56.00
-41935-303 Comp Plan Update	-	-	-	-
-41935-304 Miscellaneous Professional Services	2,500	1,500	1,500	421.69
-41935-306 Transportation Study Consulting	-	-	-	-
-41935-307 Rail Study	-	-	-	-
-41935-308 Lakes & Pines Mgmt--Smal 1 Cities Grant	-	-	-	-
-41935-309 EDP Professional Services	-	-	-	-
-41935-313 Marco IT Mgmt & Backup	3,000	2,735	2,735	2,483.91
-41935-321 Telephone/Cellular Phones	-	-	-	-
-41935-322 Code Enforcement Mailing	-	-	-	-
-41935-331 Travel/Meals/Lodging	500	300	300	135.62
-41935-334 Mileage Reimbursement	250	250	250	125.57
-41935-340 Advertising	-	-	-	-
-41935-351 Legal Notices/Ordinance Publishing	750	500	500	417.03
-41935-360 Insurance	11,500	9,808	9,808	9,807.38
-41935-404 Repairs and Maintenance	300	300	150	-
-41935-409 Maintenance Contracts - Office Equipment	3,000	5,205	5,355	5,354.98
-41935-430 Miscellaneous	1,000	250	250	(509.20)
-41935-431 Property Securing Exp	-	750	750	710.65
-41935-432 Abatement Costs	-	-	-	-
-41935-433 Dues and Subscriptions	600	874	874	874.00
-41935-440 Schools and Meetings	1,500	726	726	345.00
-41935-488 Other Contracted Services--Comp Plan Update	-	-	-	-
-41935-489 Other Contracted Services-GIS Maint	1,000	1,000	1,000	600.00
-41935-490 Flyover Pictures--share from Isanti Co	0	0	0	-
Total Other Services and Charges	28,400	24,698	24,698	20,822.63
Total Planning	254,756	251,604	251,604	218,421.36
Total Community Development	581,966	576,412	576,412	499,096.11
City . Personal Services				
-41950-101 Salaries	26,063	27,063	27,063	23,323.65
-41950-102 Overtime	1,000	0	0	-
-41950-121 PERA Employer Share	2,053	2,053	2,053	1,749.27
-41950-122 FICA/Medicare Employer Share/Employee Ben	2,094	2,094	2,094	1,722.21
-41950-131 Medical/Dental/Life Employer Share	8,325	8,325	8,325	8,096.36
-41950-132 Longevity	310	310	310	-
-41950-133 Deductible Contribution	600	600	600	539.61
-41950-151 Workers' Compensation Insurance	1,503	1,503	1,503	1,143.31
-41950-154 HRA/Flex Fees	40	40	40	32.05
Total Personal Services	41,988	41,988	41,988	36606.46
Supplies				
-41950-210 Miscellaneous Operating Supplies	-	-	-	-
-41950-212 Gasoline/Fuel	200	200	200	-
-41950-215 Maintenance Supplies	13,000	10,500	10,500	2,855.65
-41950-240 Small Tools & Equipment	1,500	1,500	1,500	1,286.00
Total Supplies	14,700	12,200	12,200	4,141.65
Other Services and Charges				
-41950-321 Telephone/Cellular Phones	17,500	17,500	17,500	13,755.16
-41950-360 Insurance	3,000	1,594	1,594	1,593.24
-41950-381 Electric Utilities	12,000	10,000	10,000	7,972.98

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	Adopted Budget 2018	Amended Budget 2018	Proposed		YTD Actual 2018 12/31/2018
			Amended Budget 2018	Amended Budget 2018	
			10/1/2018	12/3/2018	
-41950-382 Water/Wastewater	1,450	2,500		3,000	2,688.44
-41950-383 Gas Utilities	10,000	8,000		6,700	4,828.79
-41950-384 Refuse and Recycling	0	0		800	531.25
-41950-401 Repairs and Maintenance -Buildings/Structures	22,000	60,300		60,300	57,388.81
-41950-405 Janitor Services					-
-41950-409 Maintenance Contracts - Office Equip	2,921	4,705		4,705	4,704.08
-41950-411 Cement Replacement					-
-41950-413 Rentals - Office Equipment [copier-new]	14,000	11,016		11,016	8,339.54
-41950-430 Miscellaneous	500	500		500	323.25
Total Other Services and Charges	83,371	116,115		116,115	102,125.54
Total City Hall Buildings	140,059	170,303		170,303	142,873.65
TOTAL GENERAL GOVERNMENT	1,449,084	1,511,530		1,514,058	1,292,971.89
PUBLIC SAFETY					
<i>Police Personal Services</i>					
-42100-101 Salaries	1,180,106	1,168,873		1,168,873	898,875.04
-42100-102 Overtime	60,000	60,000		60,000	49,076.10
-42100-103 Salaries - Part-Time Regular	25,011	31,011		31,011	27,310.21
-42100-104 Temp/Seas Employees-Regular	0	11,693		11,693	10,778.49
-42100-110 Hours Worked Holiday	16,000	16,000		16,000	14,295.81
-42100-111 Overtime Court					-
-42100-112 Overtime Shift Coverage					-
-42100-113 Overtime Call Hold Over					-
-42100-114 Overtime Training & Meetings					-
-42100-115 Call-in Pay					-
-42100-116 On Call Pay	38,412	38,412		38,412	32,925.35
-42100-117 Shift Differential	8,672	8,672		8,672	6,300.13
-42100-118 Severance					-
-42100-121 PERA Employer Share	201,427	203,064		203,064	161,064.78
-42100-122 FICA/Medicare Employer Share/Employee Ben	23,391	23,561		23,561	19,198.33
-42100-131 Medical/Dental/Life Employer Share	301,625	271,625		271,625	260,542.30
-42100-132 Longevity	32,438	32,438		32,438	-
-42100-133 Deductible Contribution	19,200	19,200		19,200	13,295.32
-42100-151 Workers' Compensation Insurance	62,771	62,771		62,771	37,609.89
-42100-154 HRA/Flex Fees	1,500	1,500		1,500	964.25
Total Personal Services	1,970,553	1,948,820		1,948,820	1,532,236.00
<i>Supplies</i>					
-42100-201 Office Supplies - Accessories	3,300	3,300		3,300	1,164.72
-42100-202 Duplicating Supplies and Copy Paper	1,500	1,500		1,500	456.93
-42100-209 Software Updates	7,800	7,800		7,800	-
-42100-210 Miscellaneous Operating Supplies	7,000	7,000		7,000	2,214.96
-42100-212 Gasoline/Fuel/Lubricants/Additives	45,000	45,000		44,800	32,359.06
-42100-213 Ammunition	5,500	5,500		5,700	5,617.40
-42100-214 Crime Scene Supplies	5,375	5,375		5,375	1,727.72
-42100-217 Promotional Events	4,500	4,500		4,500	2,235.75
-42100-221 Repairs and Maintenance Supplies - Squads	18,500	18,500		18,500	8,537.43
-42100-231 Uniform Allowance	29,600	17,600		17,600	17,533.95
-42100-232 Uniform--Reserves	3,000	3,000		3,000	398.20
-42100-240 Small Tools/Minor Equipment	16,000	28,000		28,000	12,906.75
Total Supplies	147,075	147,075		147,075	85,152.87
<i>Other Services and Charges</i>					
-42100-304 Miscellaneous Professional Services	15,000	11,830		11,830	5,190.44
-42100-305 Applicant Testing	1,700	2,585		2,585	2,581.56
-42100-313 Marco IT Mgmt & Backup	13,000	13,000		13,000	11,176.99
-42100-321 Telephone/Cellular Phones	14,500	14,500		14,500	11,148.87
-42100-322 Postage	300	300		300	285.90
-42100-331 Travel/Meals/Lodging	5,000	5,000		5,000	1,764.85
-42100-334 Mileage Reimbursement	200	200		600	586.98
-42100-340 Advertising		630		630	628.51
-42100-360 Insurance	36,000	40,603		40,603	40,602.65
-42100-381 Electric Utilities	6,100	6,100		6,100	4,100.39
-42100-383 Gas Utilities	4,000	4,000		4,000	2,378.35
-42100-391 Old MNDOT Electric	2,000	0		0	-
-42100-392 Old MNDOT Water/Sewer	1,500	0		0	-
-42100-404 Maintenance and Repair -Vehicles/ Equipment	10,000	10,000		9,600	1,271.75
-42100-409 Maintenance Contracts-Office Equipment	21,500	21,500		21,500	18,117.60
-42100-410 Police Reserve Program Activities	1,500	1,500		1,500	112.50
-42100-411 Auto Pawn	2,700	2,700		2,700	1,784.70

CITY OF CAMBRIDGE
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	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 10/1/2018	Proposed Amended Budget <u>2018</u> 12/3/2018	YTD Actual 2018 12/31/2018
-42100-413 Office Equipment Rentals				-
-42100-429 Old MNDOT Maint Costs	10,000	0	0	-
-42100-430 Miscellaneous				-
-42100-433 Dues and Subscriptions	6,700	9,700	9,700	5,898.29
-42100-440 Schools and Meetings	12,000	12,000	12,000	8,860.00
-42100-441 Training--Grant funded				-
-42100-455 Jail and Medical Expenses				-
-42100-489 Other Contracted Services	1,400	685	685	323.76
Total Other Services and Charges	<u>165,100</u>	<u>156,833</u>	<u>156,833</u>	<u>116,814.09</u>
<i>Total Police Department</i>	<u>2,282,728</u>	<u>2,252,728</u>	<u>2,252,728</u>	<u>1,734,202.96</u>
<i>Fire - Personal Services</i>				
-42200-101 Salaries	76,877	76,877	76,877	68,622.42
-42200-103 Salaries	47,000	47,000	47,000	38,513.00
-42200-121 PERA Employer Share	12,569	12,569	12,569	11,116.87
-42200-122 FICA/Medicare Employer Share/Employee Ben	9,530	9,530	9,530	4,159.67
-42200-131 Medical/Dental/Life Employer Share	16,649	16,649	16,649	16,220.56
-42200-132 Fire Longevity Pay	705	705	705	-
-42200-133 Deductible Contribution	1,200	1,200	1,200	-
-42200-151 Worker's Comp - Ins Premiums	36,061	36,061	36,061	25,204.50
-42200-154 Flex Fees	100	100	100	63.95
Total Personal Services	<u>\$200,691</u>	<u>\$200,691</u>	<u>\$200,691</u>	<u>163,900.97</u>
<i>Supplies</i>				
-42200-201 Office Supplies - Accessories				-
-42200-204 Stationary, Forms and Envelopes	100	100	100	-
-42200-210 Miscellaneous Operating Supplies	7,500	7,500	7,500	5,559.85
-42200-211 Grant Funded Supplies		156	156	156.00
-42200-212 Gasoline/Fuel/Lubricants/Additives	7,500	6,500	6,500	5,692.64
-42200-213 Operation Round Up Computer Exp				-
-42200-215 Shop Maintenance Supplies	200	100	100	-
-42200-221 Repairs and Maintenance Supplies - Trucks	7,000	10,017	11,017	10,834.07
-42200-223 Repairs and Maintenance Supplies - Buildings	100	700	1,450	1,421.72
-42200-231 Uniform Allowance	13,000	13,000	13,000	11,750.80
-42200-232 Uniform Grant Funded		1,500	1,500	1,500.00
-42200-240 Small Tools	7,000	7,000	7,000	4,513.02
-42200-241 Small Tools-Grant Funded	0	1,834	1,834	1,833.84
Total Supplies	<u>42,400</u>	<u>48,407</u>	<u>50,157</u>	<u>43,261.94</u>
<i>Other Services and Charges</i>				
-42200-301 Auditing and Accounting				-
-42200-304 Miscellaneous Professional Services	7,500	11,500	12,000	11,887.15
-42200-306 Fire Relief--Pension Pass Through				-
-42200-307 Fire Relief--Pension City Share	10,000	10,000	10,000	-
-42200-313 Marco IT Mgmt & Backup	3,000	2,800	2,800	2,483.91
-42200-321 Telephone/Cellular Phones	900	1,350	1,350	1,195.20
-42200-331 Travel/Meals/Lodging	750	1,600	1,600	1,580.91
-42200-334 Mileage Reimbursement	500	600	650	643.10
-42200-340 Advertising	200	200	120	119.25
-42200-360 Insurance	9,000	7,048	7,048	7,047.92
-42200-381 Electric Utilities	16,000	13,700	13,700	11,161.76
-42200-382 Water/Wastewater Utilities	650	650	650	377.33
-42200-383 Gas Utilities	7,000	5,000	5,000	3,189.90
-42200-401 Repairs and Maintenance - Buildings	1,500	500	0	-
-42200-404 Repairs and Maintenance - Equipment/Radios/F	1,500	1,500	1,500	448.65
-42200-405 Janitorial				-
-42200-430 Miscellaneous	0	0	0	-
-42200-433 Dues and Subscriptions	1,300	1,587	1,587	1,587.00
-42200-440 Schools and Meetings	8,000	7,290	5,045	1,567.19
-42200-441 Schools and Meetings Grant Funded	0	3,050	3,575	3,575.00
-42200-999 Arlington Fire Costs	0	0	0	-
Total Other Services and Charges	<u>67,800</u>	<u>68,375</u>	<u>66,625</u>	<u>46,864.27</u>
<i>Total Fire Department</i>	<u>310,891</u>	<u>317,473</u>	<u>317,473</u>	<u>254,027.18</u>
<i>Emer Supplies</i>				
-42300-201 Office Supplies - Accessories	500	578	578	-
-42300-202 Duplicating Supplies and Copy Paper	500	0	0	-
-42300-209 Software Updates	500	0	0	-

CITY OF CAMBRIDGE
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	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 10/1/2018	Proposed Amended Budget <u>2018</u> 12/3/2018	YTD Actual 2018 12/31/2018
-42300-210 Miscellaneous Operating Supplies	500	700	700	642.01
-42300-240 Small Tools & Minor Equip	3,000	3,000	3,000	2,455.00
Total Supplies	5,000	4,278	4,278	3,097.01
Other Services and Charges				
-42300-304 Misc Prof Serv	500	260	130	-
-42300-321 Telephone/Cellular Phones	200	0	0	-
-42300-331 Travel/Meals/Lodging	500	823	823	822.16
-42300-340 Advertising		195	195	195.00
-42300-433 Dues & Subscriptions		965	1,095	1,095.00
-42300-440 Schools and Meetings	1,500	540	540	500.00
-42300-441 Grant Funded Schools and Meetings	0	0	0	-
-42300-489 Other Contracted Services	0	639	639	639.00
Total Other Services and Charges	2,700	3,422	3,422	3,251
<i>Total Emergency Management</i>	7,700	7,700	7,700	6,348.17
Anim Supplies				
-42700-310 Miscellaneous Operating Supplies	5,500	5,000	5,000	4,000.00
-42700-340 Advertising				-
Total Supplies	5,500.00	5,000.00	5,000.00	4,000.00
<i>Total Animal Control</i>	5,500	5,000	5,000	4,000.00
TOTAL PUBLIC SAFETY	2,606,819	2,582,901	2,582,901	1,998,578.31

PUBLIC WORKS

Street Personal Services				
-43001-101 Salaries	551,997	549,497	549,497	498,817.18
-43001-102 Overtime	3,000	3,000	5,000	3,262.70
-43001-104 Temporary/Seasonal	12,684	11,839	11,839	11,838.09
-43001-110 Hours Worked Holiday	0	2,500	2,500	429.30
-43001-111 Overtime Snowplowing	24,000	55,000	53,000	44,075.80
-43001-112 Overtime Mosquito Spraying	3,000	2,000	2,000	1,087.42
-43001-121 PERA Employer Share	45,247	45,247	45,247	40,979.39
-43001-122 FICA/Medicare Employer Share/Employee Ben	47,122	47,122	47,122	41,582.24
-43001-131 Medical/Dental/Life Employer Share	160,934	160,934	160,934	139,100.23
-43001-132 Longevity	21,290	21,290	21,290	-
-43001-133 Deductible Contribution	11,600	11,600	11,600	5,804.92
-43001-151 Workers' Compensation Insurance	58,737	58,737	58,737	40,142.95
-43001-154 HRA/Flex Fees	700	700	700	554.05
Total Personal Services	940,311	969,466	969,466	827,674.27
Supplies				
-43001-201 Office Supplies - Accessories	1,000	1,000	1,000	383.62
-43001-202 Duplicating and Copying Supplies	100	100	100	20.00
-43001-204 Stationary, Forms and Envelopes	100	100	100	-
-43001-209 Software Updates	750	750	750	-
-43001-210 Miscellaneous Operating Supplies	12,000	12,000	12,000	6,833.50
-43001-212 Gasoline/Fuel/Lubricants/Additives	30,000	39,000	39,000	31,629.97
-43001-215 Shop Maintenance Supplies	1,000	1,000	1,000	-
-43001-219 Snow Removal - Material	60,000	60,000	60,000	28,467.77
-43001-221 Repairs and Maintenance Supplies - Equipment	45,000	45,000	56,850	56,849.79
-43001-224 Repairs and Maintenance - Infrastructure	15,000	15,000	15,000	10,276.87
-43001-226 Signs	6,000	6,000	6,000	5,174.57
-43001-240 Small Tools and Minor Equipment	5,000	5,500	6,000	5,648.30
Total Supplies	175,950	185,450	197,800	145,284.39
Other Services and Charges				
-43001-304 Miscellaneous Professional Services	5,000	4,000	4,000	3,068.52
-43001-313 Marco IT Mgmt & Backup	8,000	4,000	4,000	2,483.91
-43001-321 Telephone/Cellular Phones	6,000	12,000	12,000	9,565.16
-43001-331 Travel/Meals/Lodging	500	0	0	-
-43001-334 Mileage Reimbursement				-
-43001-340 Advertising	400	0	0	-
-43001-351 Legal Notices/Publications				-
-43001-360 Insurance	20,000	15,678	15,678	15,677.47
-43001-381 Electric Utilities	400	400	400	296.25
-43001-382 Water/Wastewater Utilities	800	800	900	898.14
-43001-384 Refuse Hauling	8,000	4,000	3,000	2,191.90
-43001-404 Repairs and Maintenance - Vehicles/Equipment	4,000	4,000	3,880	662.90

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	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 10/1/2018	Proposed Amended Budget <u>2018</u> 12/3/2018	YTD Actual 2018 12/31/2018
-43001-405 Emergency Mgmt Rep & Maint	500	500	0	-
-43001-406 Painting and Striping	18,000	18,000	17,000	15,557.61
-43001-407 Bridge Repair		40,000	40,000	12,000.00
-43001-413 BNSF Parking Lot Lease	3,000	3,000	3,000	-
-43001-414 Equipment Rental		12,000	12,000	12,000.00
-43001-417 Uniform Rental	9,000	8,000	7,000	5,674.41
-43001-430 Miscellaneous	2,500	2,000	100	39.99
-43001-433 Dues and Subscriptions	1,200	1,200	700	658.50
-43001-440 Schools and Meetings	1,000	1,500	1,570	1,570.00
-43001-444 Insect Control	8,000	8,000	6,000	4,754.38
-43001-445 Diseased Tree Program	13,000	13,000	7,000	-
-43001-446 Weed Control	3,000	3,000	3,000	2,718.80
-43001-447 Downtown Decorations	7,000	7,000	8,500	8,388.87
-43001-451 Township Assessment	0	0	0	-
-43001-452 Street Light Replacement & Signal Painting		116,880	116,880	-
-43001-489 Other Contracted Services	12,000	15,000	15,000	12,616.03
Total Other Services and Charges	131,300	293,958	281,608	110,822.84
<i>Total Street Maintenance</i>	1,247,561	1,448,874	1,448,874	1,083,781.50

Street Supplies

-43160-238 Repairs and Maintenance Supplies - Infrastructure	0	0	0	-
Total Supplies	0	0	0	-

Other Services and Charges

-43160-381 Utilities	0	0	0	-
-43160-402 Signal Light Repairs	0	0	0	-
Total Other Services and Charges	0	0	0	-

Total Street Lighting

0	0	0	-
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Main Supplies

-43170-215 Maintenance Supplies	500	500	500	-
Total Supplies	500	500	500	-

Other Services and Charges

-43170-321 Telephone/Cellular Phones				-
-43170-381 Electric Utilities	3,000	2,500	2,500	1,953.14
-43170-382 Water/Wastewater Utilities	2,000	1,800	1,680	1,399.92
-43170-383 Gas Utilities	12,000	12,000	12,000	10,327.28
-43170-401 Repairs and Maintenance - Buildings/Structures	1,500	1,500	1,600	1,561.00
-43170-430 Miscellaneous	1,000	500	520	520.00
Total Other Services and Charges	19,500	18,300	18,300	15,761.34
<i>Total Maintenance Building</i>	20,000	18,800	18,800	15,761.34
TOTAL PUBLIC WORKS	1,267,561	1,467,674	1,467,674	1,099,542.84

PARKS AND RECREATION

Ice R Personal Services

-45127-104 Salaries - Temporary/Seasonal	7,917	4,917	4,917	931.26
-45127-121 PERA (Employer)	0	20	20	9.13
-45127-122 FICA/Medicare Employer Share/Employee Ben	606	306	306	70.15
-45127-151 Work Comp	437	137	137	41.35
Total Personal Services	8,960	5,380	5,380	1,051.89

Supplies

-45127-210 Miscellaneous Operating Supplies	1,000	1,000	1,000	987.51
-45127-212 Gasoline/Fuel/Lubricants/Additives				-
-45127-215 Shop Maintenance Supplies	300	300	300	-
-45127-221 Repairs and Maintenance Supplies - Equipment	2,500	2,500	2,300	517.00
-45127-223 Repairs and Maintenance Supplies - Buildings	500	500	700	619.32
Total Supplies	4,300	4,300	4,300	2,123.83

Other Services and Charges

-45127-321 Telephone/Cellular Phones		1,500	1,500	675.00
-45127-360 Insurance	2,500	0	0	-
-45127-381 Electric Utilities	55,000	55,000	50,000	33,217.29
-45127-382 Water/Wastewater Utilities	1,000	1,000	1,000	767.77
-45127-383 Gas Utilities	6,000	6,000	5,000	2,299.31
-45127-401 Repairs and Maintenance - Structures	1,000	1,000	1,000	589.00

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Adopted 2018 Budget

	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 10/1/2018	Proposed Amended Budget <u>2018</u> 12/3/2018	YTD Actual 2018 12/31/2018
-45127-415 Equipment Rental	500	600	600	593.57
-45127-430 Miscellaneous	500	500	283	-
-45127-487 Ice Rink Lighting Lease	0	0	0	-
Total Other Services and Charges	66,500	65,600	59,383	38,141.94
<i>Total Ice Rink</i>	79,760	75,280	69,063	41,317.66
<i>Park Personal Services</i>				
-45200-101 Full-time Salaries	117,737	117,737	117,737	104,915.18
-45200-102 FT Overtime	1,000	1,000	1,000	732.69
-45200-104 Salaries - Temporary/Seasonal	19,027	11,800	11,800	11,764.17
-45200-112 Parks & Rec Commission Stipends	3,000	1,700	1,500	980.00
-45200-121 PERA (Employer)	8,978	8,978	8,978	7,923.59
-45200-122 FICA/Medicare Employer Share/Employee Ben	10,843	11,143	11,143	8,765.74
-45200-131 Medical/Dental/Life Employer Share	33,323	33,323	33,323	32,428.36
1 5200-132 Longevity	1,975	1,975	1,975	-
-45200-133 Deductible Contribution	2,400	2,400	2,400	1,395.11
-45200-151 Workers' Compensation Insurance	7,663	7,663	7,663	5,490.03
-45200-154 HRA/Flex Fees	200	200	200	128.00
Total Personal Services	206,146	197,919	197,719	174,522.87
<i>Supplies</i>				
-45200-210 Miscellaneous Operating Supplies	3,500	11,000	11,000	10,092.40
-45200-212 Gasoline/Fuel/Lubricants/Additives	6,000	8,000	10,000	8,883.24
-45200-221 Repairs and Maintenance Supplies - Equipment	6,000	6,300	7,500	7,297.56
-45200-223 Repairs and Maintenance Supplies - Buildings	5,000	15,000	15,000	14,088.34
-45200-226 Signs	1,000	1,000	1,000	777.65
-45200-227 City Park Light Pole Project	0	0	0	-
-45200-230 Master Garden Supplies	300	0	0	-
-45200-240 Small Tools and Minor Equipment	500	985	1,192	1,191.02
Total Supplies	22,300	42,285	45,692	42,330.21
<i>Other Services and Charges</i>				
-45200-304 Professional Services-Park Study		285	285	285.00
-45200-305 Park Contracted Services	500	1,500	1,500	1,223.75
-45200-321 Telephone/Cellular Phones	500	500	0	-
-45200-306 Misc Prof Serv				-
-45200-306 Park Commission Activities				-
-45200-340 Advertising	350	0	0	-
-45200-351 Legal Notices	200	0	0	-
-45200-360 Insurance	20,000	21,187	21,187	21,186.73
-45200-381 Electric Utilities	24,000	24,000	24,000	21,358.59
-45200-382 Water & Wastewater Utilities	1,700	3,000	3,000	2,367.86
-45200-401 Repairs and Maintenance - Structures	1,500	1,500	3,000	2,507.27
-45200-403 R&M Tennis Court	0	0	0	-
-45200-415 Equipment Rental	6,000	6,000	6,117	6,117.00
-45200-417 Rental-Uniforms	0	700	700	568.89
-45200-430 Miscellaneous	500	500	0	-
-45200-440 Schools & Meetings	100	100	0	-
-45200-445 Weed Control and Fertilizer	14,000	14,000	16,416	16,415.58
-45200-485 Property Taxes--donated park land	0	0	0	-
-45200-487 Softball Lighting Lease	0	0	0	-
1 5200-486 Summer Recreation	2,000	0	0	-
-45200-484 Library Study				-
-45200-488 Library	26,000	26,000	26,000	20,329.95
-45200-489 Senior Activity Center				-
-45200-491 Library Concept Design				-
-45200-492 Aquatic Center				-
-45200-493 Yoga Grant Expense	500	500	800	800.00
-45200-494 Camb/Isanti Fall Comm Event	0	0	0	-
-45200-495 Ski Trail Maintenance Agreement	4,500	2,175	2,175	2,175.00
-45200-496 Arts and Parks Programming	20,000	20,000	19,777	19,776.14
-45200-497 Master Trail Contribution	0	0	0	-
-45200-498 Pickleball Grant Expenditures	0	0	0	-
Total Other Services and Charges	122,350	121,947	124,957	115,111.76
<i>Total Parks and Recreation</i>	350,796	362,151	368,368	331,964.84
TOTAL PARKS AND RECREATION	430,556	437,431	437,431	373,283

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Adopted 2018 Budget

	Adopted Budget 2018	Amended Budget 2018 10/1/2018	Proposed Amended Budget 2018 12/3/2018	YTD Actual 2018 12/31/2018
TOTAL EXPENDITURES	5,754,019.78	5,999,535.78	6,002,063.78	4,764,375.54
TRANSFERS OUT				
-49300-720				751,886.00
Fire Equipment Revolving Fund - #420	55,886	55,886	55,886	
Transfer to Cap fund 415 Park Improv	42,000	42,000	42,000	
Transfer to Cap fund 417 Police	48,000	48,000	48,000	
Transfer to Cap fund 418 Public Works	200,000	200,000	200,000	
Transfer to Cap fund 419 City Hall	110,000	90,000	90,000	
Transfer for CI Bike / Walk Trail-fund capital	8,340	8,340	8,340	
Transfer to CI Bike/ Walk Trail Oper Fund	6,660	6,660	6,660	
Motek Tax Abatement-starting in 2017	0	0	0	
Frayn 65 LLC Tax Abatement-starting in 2017	0	0	0	
Pavement Management Fund - #443	220,000	220,000	320,000	
Transfer to 205 for Econ Dev.	75,000	75,000	75,000	
OTHER Transfers Out	6,000	6,000	6,000	
TOTAL TRANSFERS OUT	771,886	751,886	851,886	751,886.00
TOTAL EXPENDITURES & TRANSFERS OUT	6,525,906	6,751,422	6,853,950	5,516,261.54

Prepared by: Caroline Moe, Director of Finance

Background

As detailed in the attached resolution, we are recommending that a certain 2018 fund transfer be approved at this time.

Council Action Requested

Adopt Resolution R18-086 Approving Inter-Fund Transfer

Resolution No. R18-086

RESOLUTION AUTHORIZING 2018 INTERFUND TRANSFERS

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to make the following 2018 Inter-fund Transfers on the City of Cambridge books of record for 2018:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
General Fund (#101)	Pavement Management Fund (#443)	\$100,000.00	Additional transfer amount for 2018 as part of long range financial plan and per budget amended 12/3/18.
		\$100,000.00	

This resolution shall become effective immediately upon its passage without publication. Adopted this 3rd day of September 2018.

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

Prepared by: Jennifer Cole, Administrative Assistant

Background

The City of Cambridge and Economic Development website are in need of an upgrade. The current websites are not ADA Compliant, are outdated, difficult to edit, do not address the needs of residents and are incompatible with several technologies. Council approved a budget of \$20,000 for 2018 to redesign and choose a new web service provider.

In effort to move this project forward, analysis has been conducted on ten service providers. The providers have been compared against a set of criteria that will ensure an engaging website for residents and a flexible solution for staff.

The City of Cambridge and Economic Development websites currently operate under separate domains. Due to the low volume of visitors to the Economic Development website, the recommendation is to consolidate into one, under the auspice that the page(s) created for Economic Development will be engaging upon entrance. Should a subsite or separate branding be needed in the future, there is room for growth with the chosen vendor.

The top two vendors were presented at the Department Head Meeting on November 26th, 2018 and a recommendation has been made to engage in a contract with Granicus govAccess. The proposed contract fee for the Website Design and Implementation is \$15,300.00. The contract contains an invoice structure of 40/20/20/20. CivicPlus was the other top choice, the cost for Website Design & Implementation was \$17,800.

Upon approval of this recommendation by Council, the general timeline for implementation is as follows:

Proposed Timeline

January 2019	February 2019	March 2019	April 2019	May 2019
Kick-Off	Design & Review	Development & Programming	Finalize Content & Development	Launch
Discovery & Planning		Content Assembly	Q/A / Testing	
Wireframes				

Recommendation

Authorize City Administrator to execute a purchase agreement with Granicus to redesign the website and implement in their govAccess Solution for the pricing stated in the proposal of \$15,300.00.

Attachments

6A Website Provider Selection attachments




CITY OF CAMBRIDGE

2019 Website Proposal

ISSUES WITH THE CURRENT WEBSITE

The current City Website needs to be updated for the following reasons:

- Current site is not ADA Compliant (Americans with Disabilities Act)
- Site Security  www.cityofcambridge.mn.us/cambridge
- Hard to navigate
- Is not fully compatible with cell phones / tablets
- Compatibility Problems (Mac versus PC)
- Outdated
- Site statistics indicate many people leave as quickly as they arrive (that's NOT GOOD!)
- Does not have secure form creator (for things like Auto Bill Pay Sign Up, etc.)
- Doesn't meet needs of the residents
- Poorly represents potential growth in the city to prospective residents and businesses

ISSUES WITH THE GOLDEN SHOVEL

- No ADA Compliance monitoring or assistance
- Difficult for staff to edit and add to the site
- Too many workarounds
- No site search function
- Client Manager avoids answering questions (responsive phone #'s and issue with business listing on ED site, for example)
- Outdated
- No way to easily manage minutes, audio files, etc.
- No ability to create secure forms
- Cannot capture subscribers for e-newsletter
- No resident notification system

THE OBJECTIVE

Launch a new website around May of 2019 that aids our community by:

ENGAGING &
EXCITING

SERVING &
EDUCATING

GROWING &
RETAINING

Choose a vendor who provides:

- ADA Compliance
- Automatic Platform Updates (NO EXTRA CHARGES)
- Budget Friendly
- Clear/Consistent Navigation
- Cross Compatible with Mac/PC/Mobile/Tablet
- Analytics
- Domain Transfer
- Drag & Drop Editing
- Easy to Maintain
- E-mail Capabilities
- Flexible Design Options
- Internal Site Search
- Modern Design
- Notification System
- Online Calendar System
- Resident Subscription Options
- SSL Security (https vs http)
- Secure Form Builder
- Smart Content (Updates across pages)

VENDOR ANALYSIS

Potential vendors were selected by reviewing other city websites, vendor reputation, existing customers, demonstrations, rep responsiveness, flexibility of options, pricing and best fit. As well, cities around the area provided us with details about their current vendors, pricing details & level of satisfaction.

The following vendors were considered in this process:

- REVIZE
- FUSED
- GOV OFFICE
- NET TANGO
- CIVIC ENGAGE
- OPTUM AGILE CMS
- CIVIC LIVE
- GRANICUS
- 90 DEGREE DESIGN
- RED TECHNOLOGIES

VENDOR OPTIONS

Granicus and CivicPlus were the top choice vendors. Both came to the table with robust platforms and excellent feature sets included in their base pricing.

Vendor	Item	Budget	Price
Granicus	Redesign & Implement	\$20,000	\$15,300
	Annual Services (first year free)	\$5,100	\$5,000
CivicPlus	Redesign & Implement	\$20,000	\$17,800
	Annual Services (first year free)	\$5,100	\$4,000

NEXT STEPS

The recommendation is to engage in a contract with Granicus and launch the new site in May of 2019.

RATIONALE

Although both vendors are comparable, Granicus was:

- More available
- Demonstrated innovation in their newest client websites
- Have a location in St Paul, MN

Granicus govAccess

A GOVERNMENT WEBSITE TO BETTER SERVE YOUR CITIZENS

Most people come to a government website with one goal – to complete a task – yet most government websites fail to deliver. With Granicus govAccess, user-friendly design, powerful content, accessibility, and secure transactions have never been easier.

DATA-DRIVEN, CUSTOM DESIGN

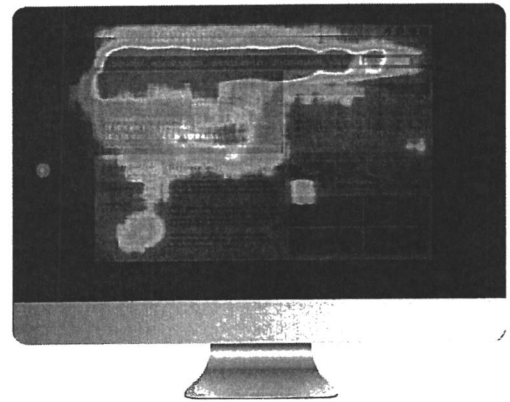
All govAccess projects start with research into how your website visitors want to engage with you and what services and information is most important to them. This research informs the design, content structure and development of your website – the result: extreme usability whether on desktop or mobile.

SIMPLE, YET DYNAMIC GOVERNMENT CMS

govAccess is a content management system (CMS) that was purpose built for government, allowing your staff to easily create content that informs, engages and serves their communities. Our CMS makes it easy to manage mobile experiences, bring more services online, share content through popular social media channels, create custom interior pages, and more- all while ensuring consistency and control.

ENTERPRISE-CLASS HOSTING + SUPPORT

From our state-of-the-art hosting infrastructure with greater than 99.9% uptime, to a team of certified government experts and tech gurus, the govAccess team relentlessly focuses on client satisfaction. Continuous optimization, regular health checks that include research-based recommendations, and 24x7 support deliver guaranteed success.



Heatmaps help us understand where eyes and clicks are going on your site.



Basing our redesign on science, rather than emotion, helped to keep everyone on the same page as we worked through the process of transforming our web presence from a mere website to a customer service portal.

Kevin Tunell
Communications Director,
Yuma County, AZ



WEBSITE DESIGN + IMPLEMENTATION – INNOVATOR

- ✓ UX consultation including
 - Heatmap analysis, web analytics, internal stakeholder survey
 - Website analytics report
- ✓ Customized homepage wireframe
- ✓ Fully responsive design
- ✓ Custom Mobile Homepage or Standard Mobile Responsive Homepage
- ✓ Video Background or Standard Rotating Image carousel (switchable at any time)
- ✓ One (1) specialty alternate homepage – choose from our library including emergencies, election night, special events
- ✓ One (1) customer experience feature – choose from our library including service finder, geo finder, data visualization banner
- ✓ Website Programming + CMS Implementation
- ✓ Migrate up to 200 webpages
- ✓ Five (5) forms converted into the new CMS
- ✓ One (1) day of remote Web-based Training (typically used for “Writing for the Web” Training, Accessibility Training, and CMS Training).



KEY CMS FEATURES

- ✓ Ongoing software updates (quarterly)
- ✓ Role-based dashboard for easy content updates, approvals + ability to lock down user permissions
- ✓ Mobile management to analyze mobile traffic and customize display on mobile device
- ✓ Interior page builder with drag-and-drop page building, 100+ widgets, save and reuse layouts + more
- ✓ Social media management with ability to schedule + preview posts to multiple social media accounts
- ✓ Form and survey builder with ready-to-use templates for the most common use cases, conditional logic, payment processing, and legally binding digital signatures
- ✓ Flexible search with the ability to define search synonyms, promote page + more
- ✓ Universal API + a vast number of commonly used apps integrated out-of-the-box



SUPPORT + MAINTENANCE

- ✓ 24/7 support
- ✓ Online help, including an extensive library of on-demand training videos
- ✓ Hosting infrastructure with 99.9% uptime
- ✓ Disaster recovery w/ 90 min failover (RTO), data replication every 15 mins (RPO), failover testing every 2 wks.
- ✓ Enterprise grade DDoS migration
- ✓ Industry leading data security (advanced threat detection and penetration)

Granicus Proposal for Cambridge MN

Granicus Contact

Name: Will Trost

Phone: 7207705582

Email: will.trost@granicus.com

Proposal Details

Quote Number: Q-46128

Prepared On: 11/5/2018

Valid Through: 11/30/2018

Pricing

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Currency: USD

Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 60 months.

One-Time Fees

Solution	Billing Frequency	Quantity/Unit	One-Time Fee
govAccess – Website Design and Implementation – Innovator	Milestones - 40/20/20/20	1 Each	\$15,300.00
SUBTOTAL:			\$15,300.00

Annual Fees for New Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
govAccess - Maintenance, Hosting, & Licensing Fee - Core	Annual	1 Each	\$0.00 <i>(First year free)</i>
SUBTOTAL:			\$0.00

Remaining Period(s)				
Solution(s)	Year 2	Year 3	Year 4	Year 5
govAccess - Maintenance, Hosting, & Licensing Fee - Core	\$5,000.00	\$5,250.00	\$5,512.50	\$5,788.13
TOTAL:	\$5,000.00	\$5,250.00	\$5,512.50	\$5,788.13

Product Descriptions

Name	Description
govAccess - Website Design and Implementation - Innovator	govAccess Website Design and Implementation - Innovator provides a citizen focused website and includes: <ul style="list-style-type: none"> • UX consultation, which may include one (1) or more of the following: <ol style="list-style-type: none"> 1. One (1) site analytics report 2. One (1) heatmap analysis 3. One (1) internal stakeholder survey • Customized homepage wireframe • Fully responsive design • Custom mobile homepage or standard mobile responsive homepage • Video background or standard rotating image carousel (switchable at any time) • One (1) specialty alternate homepage - Choose from Granicus' library that includes emergencies, election night, special events • One (1) customer experience feature - Choose from Granicus' library that includes service finder or data visualization banner • Programming/CMS implementation • Migrate up to 200 webpages • Five (5) forms converted into the new CMS • One (1) day of web-based training
govAccess - Maintenance, Hosting, & Licensing Fee - Core	The govAccess Maintenance, Hosting, and Licensing plan is designed to equip the client with the technology, expertise and training to keep the client's website relevant and effective over time. <p>Services include the following:</p> <ul style="list-style-type: none"> • Ongoing software updates • Unlimited technical support (6:00 AM - 6:00 PM PT, Monday - Friday) • Access to training webinars and on-demand video library • Access to best practice webinars and resources • Annual health check with research-based recommendations for website optimization • DDoS mitigation • Disaster recovery with 90-minute failover (RTO) and 15-minute data replication (RPO)

Terms and Conditions

- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Cambridge MN to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-46128 dated 11/5/2018 are incorporated into this Purchase Order by reference.
- Billing Frequency Notes (Milestones - 40/20/20/20):
 - An initial payment equal to 40% of the total;
 - A payment equal to 20% of the total upon Granicus' delivery of the draft homepage design concepts to the client;
 - A payment equal to 20% of the total upon implementation of the main website into the VCMS on a Granicus-hosted development server; and
 - A payment equal to 20% of the total upon completion; provided, however that the client has completed training. If the client has not completed training, then Granicus shall invoice the client at the earlier of: completion of training or 21 days after completion.
- Cambridge MN is eligible to receive up to five (5) two-day passes to the 2019 Granicus National Summit, valued at \$299.00 each. The Granicus National Summit is the premiere user conference for public sector professionals across federal, state, and local government. Attendees will be provided with hands-on training led by Granicus subject matter experts, as well as opportunities to learn and network with peers and leaders in government.
Granicus National Summit Dates: May 14-15, 2019

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Billing Information

Name:
Phone:
Email:
Address:

Cambridge MN

Signature:
Name:

Meet Granicus

Granicus provides technology and services that empowers government organizations to create seamless digital experiences for the people they serve. Offering the industry's leading cloud-based solutions for communications, content management, meeting and agenda management, and digital services to more than 4,000 public sector organizations, Granicus helps turn government missions into quantifiable realities.

Granicus acquired Vision in 2018, the national leader in government website design, development and hosting. Granicus was impressed by the evolution of the Vision CMS to meet the changing needs of government and the people they serve. They were equally impressed by the process the team perfected to design and develop award-winning government websites.

Company Contact Info:

Will Trost, Account Specialist
(720) 770-5582
Will.Trost@Granicus.com

Full name of legal entity
Granicus, LLC

Years in Business
21 Years (Vision) / 19 Years (Granicus)

Number of Clients
4,000+

Company Website
www.Granicus.com

Office Locations:

Los Angeles
222 N Sepulveda Blvd,
Suite 1500
El Segundo, CA 90245

Denver
707 17th St
Suite 4000
Denver, CO 80202

Washington D.C.
1152 15th Street NW
Suite 800
Washington, DC 20005

St. Paul
408 St. Peter St.
Suite 600
St. Paul, MN 55102

BY THE NUMBERS



1999

FOUNDED



4000+

GOV
CLIENTS



40

OF THE 50
MOST
POPULOUS U.S.
CITIES



2018

VISION
ACQUIRED
BY GRANICUS

Relentless Focus on Client Satisfaction

Simply saying we're dedicated to client satisfaction isn't enough. It's our relentless focus, and one that we measure. In fact, across all of our client implementations over the past three years, our average client satisfaction rating is 9 on a 10 point scale.

At Granicus, anything less than the best for our clients is unacceptable.

- **Executives** – Our leadership team guides the entire company to do what is best for our clients. Each week the leadership team reviews client satisfaction survey results and discusses any proactive actions that need to be taken. Our leadership team also brings years of experience across government, software, design and technology industries to the table.
- **Certified Experts** – Our certified experts are passionate about helping you deliver a superior digital customer experience, which is why we are constantly learning new and better ways of doing things. Many of our team members hold the following certifications: NN/g certified User Experience Specialist, Web Graphic Design certified, WebAIM WCAG 2.0 educated, Network and CCNA certified.
- **Project Managers and Customer Support** – Our project managers and customer support team are fanatical about your success, and will go above and beyond to support you.

ACCOLADES



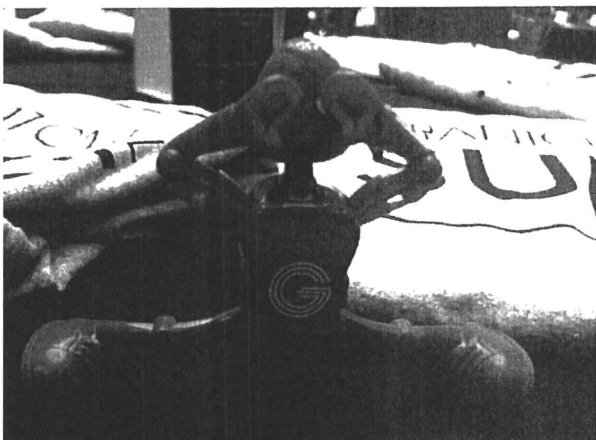
9 OUT OF 10

PROJECT
SATISFACTION

250+

AWARD
WINNING SITES

COMPANY
RECOGNITION



The govAccess Content Management System

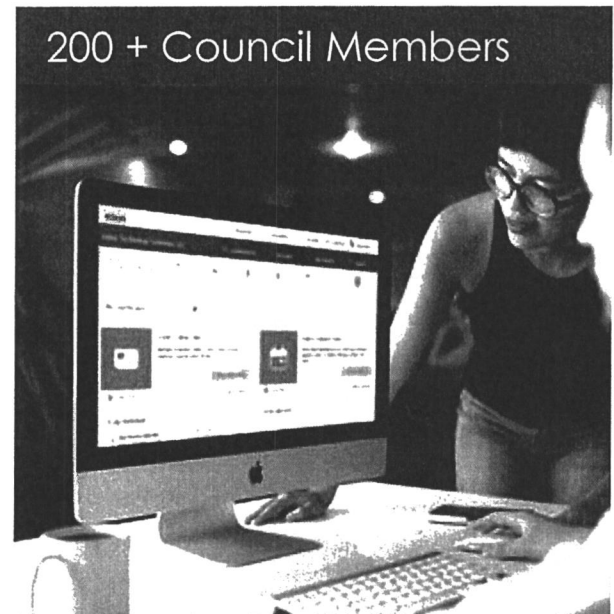
Our content management system, Granicus govAccess, is designed to help you deliver a superior digital customer experience to your community.

So, how do we deliver on this promise?

- **Ease of Use & Administrative Control** – Lock down user permissions while providing drag-and-drop simplicity to users where help is never more than a click away.
- **Mobile Management** – Offer a better experience to residents by analyzing mobile traffic before customizing the display on different screen sizes.
- **Digital Service Delivery**– Move more services online, go completely paperless, and ensure your community can easily find everything that you have to offer.
- **Interior Page Design** – Think past the homepage and create a plan for how you will optimize the complete end-to-end customer journey with flexible technology.
- **Federal-grade Security** – Follow the same hosting and security best practices as The White House, Social Security Administration, and Census Bureau.
- **Continuous Innovation**– Enjoy monthly release updates and help shape the product by joining our customer council, Labs, for prototypes, beta access and more.

Granicus technology serves more than 4,000 agencies across United States, Canada, and United Kingdom.

If you desire something not listed, then there is a very good chance we either still offer it or the requested functionality is on our near-term roadmap. Go ahead and connect with us; we are happy to answer any questions.



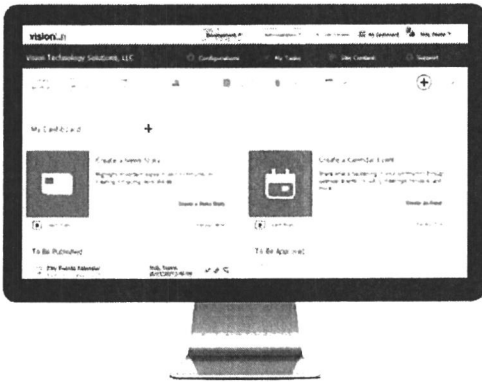
"I love working with Granicus because the CMS always evolves to meet the changing dynamics of local government. They never settle and always strive to deliver the best technology in the market."

Anthony Wilson,
Public Information Officer
City of San Angelo, Texas

Labs 

Did you know?

60% of CMS users login less than twice per month.



With Granicus govAccess, the casual user can easily update the website with fresh content and visuals, while the power user can monitor, manage, analyze and optimize the website over time.

Easy Authoring and Administrative Control

At Granicus, we understand the complexities of managing the many departments and content editors contributing to your website. To give you time back in your day, we have simplified the experience for the casual user, while offering governance and administrative tools to ensure a consistent experience for website visitors.

Granicus govAccess is a CMS built for government. With our solution you will have everything you need to manage content, including, but not limited to:

- **Live Chat & Embedded Training** – Connect with our technical support team or teach yourself with self-service curriculums and training videos.
- **Wizard Interface** – Walk through a guided content creation process with helpful tips along the way in a single, intuitive workflow.
- **Drag-and-drop Simplicity** – Add content or customize your experience within seconds by configuring settings or leveraging inline editing mode.
- **Personal Dashboards** – Tailor your workspace with dashboard blocks including content quick-adds, content approvals, reporting, analytics and more.
- **Social Media Management** – Promote new content through multiple social accounts, customize and preview posts, and schedule a social campaign with a cadence of publish dates across channels.
- **Multi-channel Publishing** – Promote custom content directly to Facebook, Twitter, email messages, and the website with a single click of a button.
- **Subsite Management** – Consolidate sites into one single CMS instance to share user permissions, leverage common assets, and improve content transparency.

Mobile Management for A Modern World

Mobile responsive design is no longer a luxury; it is a requirement.

With Granicus, you'll benefit from progressive mobile web design and a CMS solution that ensures your focus on creating a mobile-first experiences does not stop at your launch date. Granicus govAccess delivers all the necessary tools required for an increasingly mobile world.

- **Responsive Design** – Deliver responsive websites across any device at any time out-of-the-box. This means it will look great on a desktop monitor, a tablet such as an iPad, or any number of mobile devices – small or large.
- **Analytics and Reports** – Review data supplied by Google right on your personalized dashboard. Track most visited mobile pages to better understand where you can begin to start optimizing mobile content.
- **Mobile Designer** – Optimize content for site visitors visiting from a mobile device; reorder or hide specific content for complete control over the experience..
- **App-like Mobile Homepages** – Include an app-like experience in your project at no additional cost to you. Streamline the resident experience on mobile devices with our intuitive app-like mobile-specific homepages.
- **Native Mobile Apps** – Offer super tech savvy citizens the ability to download a 100% native mobile app – no fake apps with HTML wrappers – to further transform your organization. *(inquire for pricing)*

Did you know?

Approximately 49% of traffic to a government website comes from a mobile device!



Top tasks changing by device type.

More complex tasks like applying for a building permit are done on a desk top, whereas looking up quick info about parks and rec or paying a parking ticket are more often done from a mobile device.

Example Sites

Service Finder

www.Amarillo.gov



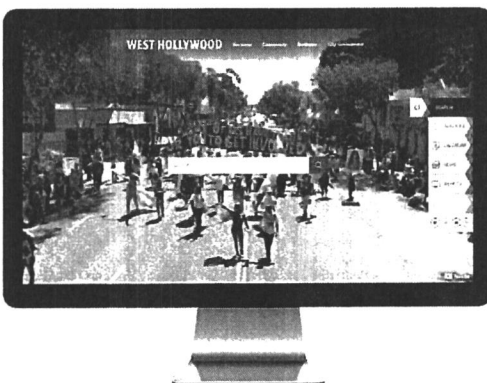
Geo Finder

www.Wauwatosa.net



Video + Image Background

www.WeHo.org



Digital Service Delivery for Every Audience

Visitors to your website are most often looking to accomplish a specific task – paying a parking ticket or learning about important information.

A Granicus website helps you inform, serve, and engage residents while personalizing content to meet the unique needs of your audience.

- **Service Finder** – Stop fighting over homepage real estate. You can now organize all available services and streamline the experience for your residents.
- **Geo Finders** – Associate content like trash pick-up days, polling locations, or elected officials with geo-spatial information such as a resident's home address.
- **Specialty Homepages** – Swap the main homepage in seconds to an alternative homepage to address emergencies, election night, large events and more.
- **Form Transactions** – Go paperless by offering 100% digital forms fully integrated with digital signatures and multiple payment gateways.
- **Form Library** – Share best practice forms from more than 4,000 government clients ranging from small cities to larger Federal agencies.
- **Data Visualizations** – Bring transparency to the forefront by showcasing demographic information or financial reports through animated banner displays.
- **Video + Image Background** – Delight site visitors by showcasing your community with beautiful imagery and engaging videos; switch modes with ease.

Serve Residents Beyond the Homepage

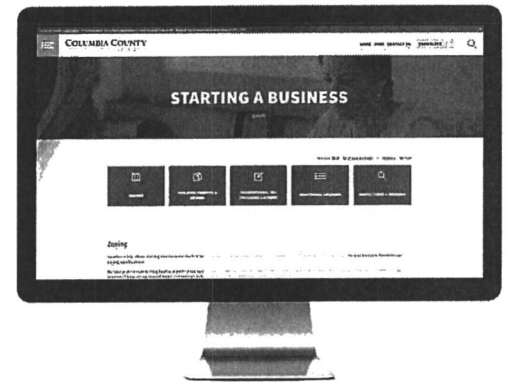
Did you know that 65% of your website traffic lands directly on an interior page. This is why it is so important to consider the full customer journey.

At Granicus, we deliver modern designs, intuitive tools and 3rd party integrations to help you achieve your organization's mission and achieve a bigger impact all from one comprehensive CMS.

- **20+ Components** – Enjoy our extensive library of flexible components such as News, Calendar, Image Library, Document Central and more. These components allow you to put a custom touch on any interior page.
- **75+ Modules** – Leverage the page designer and many dynamic modules with setting configurations to address unlimited use cases.
- **Mega Menu Designer** – Organize static content for site visitors to easily locate pages or display dynamic content such as events and job postings.
- **Flexible Search** – Promote pages, create search synonyms, categorize content, and integrate results across multiple products like Laserfiche and Granicus.
- **Department Branding** – Stand out from other departments and maintain your department identify to serve your unique audience.
- **3rd Party and Pre-built Integrations** – Extend your CMS with integrations like Siteimprove, PageFreezer, Facebook, Twitter, Google Analytics, and more.
- **Event Registration & Facility Reservation** – Collect more revenue by managing online registrations and reservations with integrated online payments.

Did you know?

65% of your website traffic lands directly on an interior page.



www.columbiacountyga.gov

Columbia County took a unique approach to interior pages creating guides like "Starting a Business"

"When the time came to completely update and transform our website, it was refreshing to find a partner like Granicus that could innovate alongside us."

Scott D. Johnson
County Administrator
Columbia County, GA

Federal-grade Hosting & Security Within Budget

Granicus serves some of the most secure agencies, such as the Department of Homeland Security, Department of Defense, and Veterans Affairs, as well as cities, counties, and states. These agencies all share a #1 priority - the security of citizen and government data.

We have successfully completed several Certifications and Accreditations (as seen right). Granicus is one of only a few government technology vendors authorized by FedRAMP.

We are also one of a handful of elite organizations that are ISO27001 certified, and have been awarded the United Kingdom's G-Cloud IL2 accreditation.

Our data centers adhere to top certification requirements and assure that your data and citizen data is safe and kept private.

- **Encryption** – At rest encryption of all data, always
- **Security Scanning** – Weekly automated scanning at the application, host, and network level by a dedicated team of security experts
- **Physical Security** – Facility protected by five concentric security rings and constant monitoring of common and restricted areas
- **Archiving** – High performant Cache and SSD storage for archiving of video and other large files
- **Virtualized Servers** – Facilitates minimal downtime for application improvements and superior failover protection

(technical specifications available upon request)

CERTS & ACCREDITATIONS



EXAMPLE CLIENTS



Everything a Government CMS Requires to Succeed

Granicus has served government clients for more than 20 years, developing our CMS to meet the unique needs of these agencies. Decentralized authorship across many different departments leads to ranges in skill levels and requirements around approvals. Our government CMS solution delivers everything you need and more.

Embedded Training & Support

- Quick links (button designer)
- Inline (live) editing
- Live chat support
- LMS curriculum & help articles
- Tool tips and instructional text
- Video training materials
- WYSIWYG or HTML editing
- Wizard interfaces
- Custom dashboards
- Custom quick links
- "My Favorite" pages
- User account settings

Webmaster Tools

- Mega menu designer
- Mobile editor (Mobile Designer)
- Custom Content
- Custom Fields
- Google Analytics dashboard blocks
- Page layout designer

Integrations

- Active Directory LDAP*
- Active Directory Federation Services*
- Granicus "Agenda Management"
- Granicus "Communications Cloud"
- Import / export functionality
- Laserfiche
- Maps (multiple)
- Open APIs and custom programming
- PageFreezer
- Payment Gateways (multiple)
- Siteimprove

(ask for other integration examples)

Digital Asset Management

- Image Library (centralized)
- Image rotation and cropping.
- Image Meta Tagging
- Document Central (centralized)
- Document meta tagging
- "In-Use" logic
- Analytics and reporting

Administrative Management

- Approval Cycle and workflows
- Audit trail history
- CAPTCHA security
- Two-factor authentication
- Centralized Subsite Management
- Content permissions and security roles
- Content Review
- Content Scheduling
- Content Versioning (CMS Archives)
- Emergency alert banner
- External Archives (via PageFreezer)
- Extranet (Password protected content)
- Awaiting Approval Reports
- Expiring Content Reports
- "My Tasks" management
- Page template controls
- Accessibility (WCAG 2.1 / ADA) tools

Reports & Analytics

- Administrative analytics
- Asset inventory report
- Broken link reporting
- Dashboard blocks
- Edited content reporting
- Expiring & expired content reports
- Global site analytics
- Page performance analytics

*May incur additional charges

Tools to Deliver a Superior Digital Customer Experience

Citizen expectations are rising, and you are expected to do more with less. Our government CMS provides an easy-to-use system with all the functionality necessary to better inform, serve, engage, and personalize the experience for your community.

Information-based

- Calendar Event & Registrations
- Business (Resources) Directory
- Facility directory & reservations
- Frequently asked questions (FAQs)
- Meetings management
- News stories
- Photo gallery (albums)
- Site search (Granicus Search)
- Site search (Google CSE)
- Site search (Cludo)
- Site search (Swifttype)
- Staff directory

Service-oriented

- Digital signatures (legally binding)*
- Form builder
- Form calculations
- Form conditional logic (If-this-then-that)
- Form email notifications
- Form finder
- Form template library
- Form security settings
- Online payments
- RFP, RFQ, Bid management
- Service requests (CRM / 311)
- Service directory
- Service finder*

Engagement-related

- Activity registration
- Audio & Video Embed
- Blogging*
- Community topics*
- Email campaigns
- Event Registration
- Emergency alert banner
- eNotifications
- Facility Reservations
- Job post and application manager
- LinkedIn, Nextdoor, and Instagram
- Online Polls
- RSS feeds
- SMS (500 subscribers)
- Surveys
- Social media share links
- Social media management
- Streaming Video
- YouTube or Vimeo channels

Personalization

- Resident dashboard (My Dashboard)
- Email and SMS subscriptions
- Email and SMS digests
- Geo Finder*
- Service request alerts
- Specialty homepages

Expecting something else? Chances are we have it.

(reach out with questions)

1 | Research

GOAL

Gain alignment on website goals, design, branding, functionality, and layout – guided by best practices.

Deliverables

- Library of Best Practice Wireframe templates

Toolkits

- Project Kick-off Kit

Your Role

- Identify web team
 - Complete Stakeholder Survey
 - Signoff on wireframe
-

Granicus' primary objective is to develop a website that makes it easy for people to get things done online. In order to achieve this mission, our process begins with an analysis of your current website and future needs.

- **Needs Analysis:** Through a series of exercises and meetings we will work to better understand how your website is working for you today and where you'd like to improve it.
- **Stakeholder Survey:** This process will include a stakeholder survey with questions designed to help define overall project goals.
- **Wireframe:** You will be presented with several best practices wireframe options based on the needs analysis and stakeholder survey.

2 | Design

GOAL

Create a website design to meet the needs of your community, based on the selected best-practice template.

Deliverables

- Color Palette
- Graphic Design Comp

Your Role

- Share any existing brand guidelines
 - Gather any photos + logos + video to be used in your website design
 - Sign-off on color palette and design comp
-

During the design phase we leverage best practices to balance aesthetics with usability, mobility and accessibility principles to ensure the final result is a combination of beauty and function.

- **Navigation:** To ensure visitors to your site can easily find the services and information they seek, we provide you with a navigation recommendation for your new website that is based on our years of experience and your unique engagement goals.
- **Color Palette:** We will also collaborate with your team to ensure the color palette for the new website reflects the tone you are looking for.
- **Graphic Design Comp:** Your project team will present your layout, functionality and design.

3 | Site Development

GOAL

Program the website, prepare content for migration, train content contributors on the CMS.

Deliverables

- Sitemap Recommendations
- Web-based content training
- 50 Pages of Migrated Content
- Program Website

Toolkits

- Work Plan Template
- Pre-Launch Preparation
- Content Migration Guide
- "How Do I..." Menu Guide

Your Role

- Supply list of all 3rd party apps used w/ site
- Sign-off on site map
- Collaborate with your PM to map current pages to new site map / identify redirects
- Attend writing for the web / accessibility training
- Edit existing content / create content for new pages (we offer additional content writing + editing services)

Content Should Enable a Customer Mission

"The writing for the web training was critical for helping our staff think about our customer and what they're trying to accomplish in every decision we make about content."

Abbot Chambers
 Librarian/Director Comms
 City of Sausalito



The site development phase has two major components: the actual technical programming of the website and finalization of content that will be added to your site. While our development team is busy, our content strategy experts will work with your staff to finalize the sitemap, and migrate and refine content.

- **Sitemap Consultation:** At this stage we will finalize the site map, consulting with you to make sure all navigation is organized and labeled in an effective manner to accomplish your goals.
- **Work Plan:** To help your team lead communicate project goals, deliverables, and deadlines, we provide a Work Plan Template. This template includes a project introduction, breakdown of individual project-related tasks and timeline for completion.
- **Communication Cadence:** Communication templates and a recommended cadence around tasks and deadlines, meetings and agendas are also provided. These tools not only ensure a smoother project, they will help your team lead establish credibility.
- **Writing for the Web Training:** Even the most visually stunning website will not be effective if information is difficult to find and understand. To help, we will conduct a web-based training workshop to introduce overall best practices for creating great, action-oriented content. Following the session, we'll provide resources to help reinforce the concepts learned with your content editors.
- **Content Migration:** We'll help begin the process of populating your new website with content by migrating 50 pages. Once the migration is complete, you'll be given access to the development website in order to review and refine the information.

4 | Launch

GOAL

Transfer site to production environment, train team on CMS, and bring the new site live to the public.

Deliverables

- Staging Site
- CMS Training
- UAT Kick-Off Meeting

Toolkits

- User Setup Guide
- UAT Guide
- Launch Planning Guide

Your Role

- Attend CMS training
 - Conduct User Acceptance Testing (UAT)
 - Create marketing plan for website launch
 - Final sign-off prior to go live
-

After extensive quality assurance testing, our developers will hand over the site to your team in a staging environment. This major milestone typically brings excitement and anxiety – with extensive activity and coordination needed across the organization before your site is ready to launch. To help, Granicus has perfected the process to ensure everything on your site functions as expected and internal signoff is complete before your site goes live.

- **Granicus Quality Assurance Testing** - The Granicus team will conduct testing to identify broken links, accessibility violations and general issues. Any issues will be flagged for your team to check before the site goes live.
- **CMS Training** – While our team is conducting final QA testing, our trainers will work with your team to teach them about the new tools they will be able to leverage in the CMS. All users will go through Basic CMS Training, to fully prepare them to review, add and edit content. Your super users will gain a deeper understanding of specific departmental functionality and how to set up roles, permissions and workflow/approval cycles.
- **Staging Site** – Our technical team transfers your site to a production environment in Rackspace.
- **User Acceptance Testing (UAT)** - While our team has already conducted a quality assurance process against the approved design specifications and Granicus migrated content, you have the opportunity to conduct your own review during the UAT process.
- **Launch Planning Meeting** – Prior to your go-live date we will conduct a launch planning meeting to prepare your team and the Granicus team for pre- and post-launch configuration activities that can only occur once the site has gone live (Granicus Search & SSL set up, for example).
- **Final Signoff** - Once UAT has been completed and all stakeholders are comfortable, we'll flip the switch, and your new site will make its debut.

5 | Post Launch

GOAL

Ensure your team is effectively supported and your website evolves as needed to maintain a superior digital customer experience.

Deliverables

- Ongoing technical support
- Guaranteed 99.9% uptime
- Annual CX consultation and recommendations

Your Role

- Setup metrics dashboard and measure results – top pages, traffic sources, etc.
- Keep your content fresh
- Reach out to our support team with questions anytime

Unlimited Technical Support: Granicus provides comprehensive, unlimited technical support including:

- *On Demand Videos* – Step-by-step tutorial videos provide a quick overview of features and tools. These videos are particularly helpful for supplementing training, bringing new staff up to speed or providing refresher.
- *Live Chat* – Initiate a chat from anywhere in the CMS.

Ongoing Training: Bring new staff members up to speed and stay current on the latest government website trends through free live training sessions and educational webinars. These sessions focus on CMS functionality, client best practices and general trends from the industry, such as transparency, accessibility and content strategy. Anyone from your organization that is interested may attend at no cost.

Regional Events and National Summit: Granicus offers a number of free in-person events throughout the year, bringing our clients together to collaborate and share best practices. Each event features educational sessions designed to help get the most out of your website. We are at our best when we're listening to our clients and these events provide a unique opportunity to learn and develop together.



Guaranteed Redesign

Guaranteed redesign after your contract term.

Adapt your website to meet changing needs with our ongoing support, flexible CMS and a guaranteed redesign with no further out-of-pocket expense.

Library Property

PIN#	Taxable Value	Market Value	Demolition Needed	Relocation Expenses Est.	Lost Tax Revenue
15.069	\$125,100.00	\$135,000.00	Building removed	\$15,000.00	\$4,162.00
15.069	\$23,800.00	\$25,000.00	Minor – garage	0	\$488.00
15.069	\$108,700.00	\$150,000.00	Remove house	\$30,000.00	\$2,102.00
15.069	\$170,100.00	\$300,000.00	Building removed	Unknown – depends on if lease is terminated prior to purchase. If not, negotiated relocation expenses would need to be paid to the dentist. Estimate \$500,000.	\$5,630.00
			Estimated demolition costs		
Acquisition Cost Range:		\$610,000.00	\$100,000.00	45,000 - \$545,000.00	\$12,382.00

Upfront costs for property: \$755,000 to 1,255,000

Funds left for construction: \$6,745,000

2nd Site within ring road

PIN#	Taxable Value	Market Value	Demolition Needed	Relocation Expenses Est.	Lost Tax Revenue
	\$437,500.00	\$450,000.00	Building removed \$50,000.00	Land exchange and \$300,000.00	\$17,834.00
	\$76,800.00	\$100,000.00	Nothing needed	None needed	\$2,176.00
Acquisition Cost Range:		\$550,000.00	\$50,000.00	\$300,000.00	\$20,010.00

Upfront costs for property: \$900,000.00 plus lost land revenue to the City for the property exchange Funds left: \$7,100,000.00

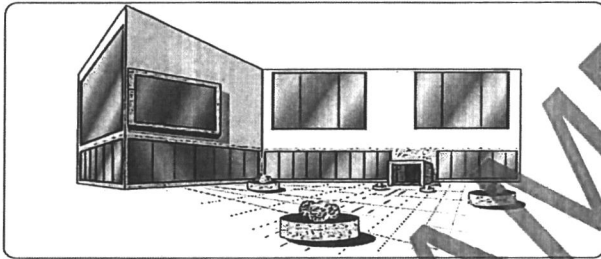
BJ Baas Proposal: \$8.4 million for excellent level of service library and headquarters space as outlined in the Leo A. Daly report. Additional room for expansion.

Public Libraries – Masonry or Concrete

First Floor

Estimating Procedure

1. Use the tables in this section to estimate the cost of buildings designed for use as a public, academic or school library. Many community libraries occupy space designed for use by commercial tenants rather than built for use as a public library. Use figures from the sections on Urban Stores, Suburban Stores or General Office Buildings when the structure was designed for commercial occupancy.
2. Establish the structure quality class by applying the information on page 62.
3. Calculate the area of the first floor. This should include all area within the building exterior walls and all inset areas outside the main walls but under the main building roof.
4. Find in the table below the square foot cost for the appropriate quality class and the nearest building area.
5. Use figures in the Wall Height Adjustment row to adjust that square foot cost for wall heights more or less than 14 feet.
6. Multiply the adjusted square foot cost by the area of the first floor.
7. Multiply that total by the location factor on page 7.
8. Add costs from the section Additional Costs for Commercial, Industrial and Public Buildings beginning on page 236.
9. Using figures on the next page, add the cost of any second or higher floors or a basement.



Public Library, Class 2



Public Library, Class 1

First Floor – Square Foot Area

Quality Class	4,000	6,000	8,000	10,000	12,000	16,000	20,000	24,000	28,000	32,000	40,000
1, Best	357.96	342.10	329.51	319.28	310.63	303.24	296.82	286.26	277.54	270.52	259.48
1 & 2	320.99	306.83	295.58	286.34	278.54	271.87	266.21	256.57	248.96	242.72	232.64
2, Good	288.88	276.22	266.10	257.82	250.72	244.79	239.60	231.07	224.11	218.35	209.54
2 & 3	258.42	247.04	237.89	230.41	224.27	218.91	214.29	206.58	200.47	195.34	187.35
3, Average	231.74	221.51	213.41	206.80	201.09	196.41	192.20	185.30	179.77	175.20	168.03
3 & 4	202.24	193.34	186.25	180.46	175.52	171.42	167.78	161.70	156.81	152.96	146.65
4, Low	172.58	164.90	158.88	154.00	149.77	146.19	143.08	137.96	133.78	130.46	125.08
Wall Height Adjustment*	1.96	1.50	1.35	1.29	1.23	1.19	1.09	1.06	1.04	1.04	1.04

*Wall Height Adjustment: Add or subtract the amount listed in this row to or from the square foot of floor cost for each foot of wall height more or less than 14 feet.

44,000 × \$250.72 = 11,031,680⁰⁰



Cambridge City Council Meeting
Public Attendance
December 3, 2018

Name (please print)

Address

Name (please print)	Address
MICHAEL LARSON	205 S GARFIELD CAMBRIDGE
BRIAN BAAS	380 S. GARFIELD ST. CAMB.
Nekey Dunbar	Camb. Library 244 Birch St. So.
Judith Kissner	Sweet & Morgan Books
Robert Roby	MN Mediation 237 5th St. Cambr.