
**Cambridge City Council - City Hall Council Chambers
Special Meeting, Monday, August 27, 2018 – 3:30 pm
Meeting Announcement and Agenda**

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table outside the Council Chambers door.*

1. Call to Order

2. Long Range Financial Plan Update

- A. Review Long Range Financial Plan Update Recommendations, 2019 Budget, and 2019 Levy (p. 3)
- B. Resolution R18-060 Setting the Preliminary 2019 Levy and Setting Truth-in Taxation Hearing date and location (p. 5)
- C. Resolution R18-061 Setting the Preliminary General Fund Budget for 2019 (p. 6)

3. Adjournment

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Prepared by: Caroline Moe, Director of Finance

Background:

On June 18, 2018, Council had a special meeting on the long range plan update and the 2019 budget. At the beginning of the meeting, the proposed levy increase for 2019 was 4.91%. After discussions during the day, the directive from the Council was to bring back a levy increase of 2%. This change was achieved by the following actions:

Description	Impact on 2019 Levy	Impact on Levy in 2020
MNDOT Sale Proceeds--\$100,000 of the \$298,135 proceeds from the sale of MNDOT will be transferred to the Pavement Management Fund to allow us to reduce the 2019 levy amount for Pavement Management from \$325,000 to \$225,000. In addition \$98,135 of the proceeds from the sale of MNDOT will be transferred to the City Hall Debt Service Fund (fund 340) to assist with levy reduction in 2020. The remaining \$100,000 from the proceeds will be repurposed in the Police Department to fund the replacement of radios.	(\$100,000)	(\$98,135)
Reduce City Hall Capital— Cut expenditure planned for scanners and flyover pictures	(\$5000)	
Cut Assistant City Administrator position (\$118K reduction) but add in full-time administrative assistant for the City Administrator (+\$79K) for net decrease of \$39,000.	(\$39,000)	
Other minor line item changes in general fund	(7,223)	
Net decreases	(\$151,223)	(\$98,135)
	This achieves the 2% levy increase target.	

We also talked about expanding the use of franchise fees in June. Here is some more information for the Council if they are interested in expanding the use of franchise fees:

Type of Franchise Fee	Implementation	Revenue Estimates
Natural Gas Franchise Fees	We have an existing franchise agreement with Centerpoint Energy that would allow us to charge franchise fees. We would need to adopt fee ordinance setting the rates and give Centerpoint Energy a ninety day notice before collection could begin.	\$90,000 from single family homes plus business franchise fee based on a formula to be determined (est 2500 homes x \$3 per month x 12 months)

Electric Franchise Fees	North Branch recently negotiated a franchise agreement with East Central Energy (copy attached). Since it might take a while to get the agreement in place, I assumed only six months of electric franchise fees. We would also need to negotiate with Connexus since some property in the City is not served by ECE.	\$45,000 from single family homes plus business franchise fee based on a formula to be determined (est 2500 homes x \$3 per month x 6 months)
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Note—levy reductions of \$53,000 represent an approximate levy decrease of 1%.

During the meeting on August 27, we can also have some discussions about the impact of local sales tax if the referendum is approved by the voters in November.

We would like further direction from Council on how to proceed with the issue of franchise fees as well as the 2019 budget and levy before mid-November. However, at this time, we recommend that Council adopt the preliminary levy at the 2% increase level as well as adopt the 2019 preliminary general fund budget. We also need to outline meetings for the fall to discuss enterprise budgets and utility rates as well finalizing the 2019 levy.

Recommendation

Adopt Resolution R18-060 Approving the Proposed Payable 2019 Tax Levy
 Adopt Resolution R18-061 Approving Preliminary General Fund Budget
 Set meetings for enterprise budget/utility rate review and finalization of levy for 2019

Attachments:

- **Resolution R18-060 Approving the Proposed Payable 2019 Tax Levy (P. 5)**
- **Resolution R18-061 Approving Preliminary General Fund Budget (P. 6)**
- **2019 Proposed General Fund Budget (P. 8)**
- **2019 Proposed EDA Admin Budget (receives funding from general fund) (P. 19)**
- **2019 Proposed Airport Operating Budget (P. 22)**
- **2019 Proposed Debt Service Budget (P. 23)**
- **2019 Proposed Capital Project Budget (P. 24)**
- **2018 Tax Rate Comparison with Peer Cities (P. 32)**
- **Summary of 2019-2023 Long Range Plan for website (P. 33)**
- **Details of Capital Plans for 2019-2028 (P. 36)**
- **Cambridge Franchise Ordinance for Natural Gas with Centerpoint Energy (P. 43)**
- **North Branch Franchise Ordinance for Electric with East Central Energy (P. 50)**
- **Tax Levy Summary 2018-2028 (P. 61)**

Resolution No. R18-060

RESOLUTION APPROVING THE PROPOSED PAYABLE 2019 TAX LEVY

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the following levies for certified 2018, payable 2019, be levied upon the taxable property in said City of Cambridge, Isanti County, State of Minnesota for the following purposes:

	Levy Collectible <u>2019</u>
<u>GENERAL LEVY:</u>	
Fund 101 – General Operations	\$ 4,872,821
<u>DEBT SERVICE LEVIES:</u>	
Fund 340 GO Improvement Bonds, City Hall	44,000
Fund 393 GO Improvement Bonds, 2012 Street Improvements	122,000
Fund 385 GO Improvement Bonds, 2015 Street Improvements	75,000
Fund 324 GO Improvement Bonds, 2016 Street Improvements	67,000
Fund 328 GO Improvement Bonds, 2018 Street Improvements	<u>120,558</u>
Total Debt Service Levies	<u>428,558</u>
TOTAL ALL LEVIES	<u>\$5,301,379</u>

That the City Administrator/Clerk be directed to transmit a certified copy of this resolution to the Isanti County Auditor's office on or before September 30, 2018 for the purpose of complying with Minnesota State Statutes.

As required by Minnesota State Statutes, a public hearing to discuss the proposed 2019 budget and property tax levy will be held Tuesday December 4, 2018 at 6:00 pm at the Richard G Hardy Performing Arts Center located at 430 8th Ave NW, Cambridge, MN. This hearing will be held in conjunction with Isanti County and the Cambridge-Isanti School District.

This resolution shall become effective immediately upon its passage without publication.

Adopted this 27th day of August, 2018

Attested by:

Marlys A. Palmer, Mayor

Lynda Woulfe, City Administrator

Resolution No. R18-061

RESOLUTION APPROVING THE PROPOSED PRELIMINARY GENERAL FUND BUDGET FOR 2019

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the preliminary annual budget of the City of Cambridge for the fiscal year beginning January 1, 2019, is hereby adopted for the General Fund as follows:

CITY OF CAMBRIDGE

Preliminary General Fund Budget 2019

REVENUES AND TRANSFERS IN

REVENUES

Taxes	\$4,802,865
Licenses and Permits -	
Business	86,466
Non-Business	228,894
Intergovernmental Revenues	1,078,211
Charges for Services	
General Government	260
Public Safety	112,800
Other	10,000
Fines and Forfeitures	40,700
Other	24,600
<i>Total Revenues</i>	<u>6,384,796</u>
TRANSFERS IN	<u>502,350</u>
TOTAL REVENUES AND TRANSFERS IN	<u>6,887,146</u>

EXPENDITURES

General Government	
Mayor and Council	58,330
Administration	336,562
Elections	1,350
Finance	336,057

Legal	99,000
Community Development	647,082
New City Hall Buildings	<u>151,262</u>
Total General Government	<u>1,629,643</u>
Public Safety	
Police Department	2,200,931
Fire Department	318,115
Emergency Management	5,100
Animal Control	<u>5,500</u>
Total Public Safety	<u>2,529,646</u>
Public Works	
Street Maintenance	1,259,498
Maintenance Building	<u>19,500</u>
Total Public Works	<u>1,278,998</u>
Parks and Recreation	
Parks and Recreation	<u>463,237</u>
Total Parks and Recreation	<u>463,237</u>
<i>Total Expenditures</i>	5,901,524
TRANSFERS OUT	<u>985,622</u>
TOTAL EXPENDITURES & TRANSFERS OUT	<u>6,887,146</u>

Adopted this 27th day of August, 2018

Marlys A. Palmer, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
Proposed 2019 Budget Request

	Proposed Budget <u>2019</u>	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 12/31/2018	YTD Actual 2017 12/31/2017	YTD Actual 2016 12/31/2016	YTD Actual 2015 12/31/2015
REVENUES AND TRANSFERS IN						
REVENUES						
Taxes	4,802,865	4,456,101	4,456,101	4,641,604.11	4,265,730.15	4,281,835.28
Licenses and Permits -						
Business	86,466	82,450	78,200	91,149.34	83,468.81	83,692.56
Non-Business	228,894	204,350	237,950	641,976.87	312,523.05	301,639.39
Intergovernmental Revenues	1,078,211	1,130,274	1,132,894	1,099,628.16	1,046,731.17	1,043,929.10
Charges for Services						
General Government	260	410	411	366.50	755.85	488.25
Public Safety	112,800	122,200	110,832	126,730.89	117,873.25	101,202.91
Other	10,000	6,400	15,079	3,559.40	-	1,687.40
Fines and Forfeitures	40,700	40,770	57,770	54,474.24	30,994.65	49,342.43
Other	24,600	30,600	34,221	65,549	67,082	92,836
<i>Total Revenues</i>	6,384,796	6,073,555	6,123,458	6,725,038.56	5,925,159.34	5,956,653.71
TRANSFERS IN	502,350	452,350	452,350	487,350	516,702	515,000
<i>TOTAL REVENUES AND TRANSFERS IN</i>	6,887,146	6,525,905	6,575,808	7,212,388.56	6,441,861.34	6,471,653.71
EXPENDITURES AND TRANSFERS OUT						
EXPENDITURES						
General Government						
Mayor and Council	58,330	56,025	91,025	151,409	42,324	37,985
Administration	336,562	253,523	262,523	248,784	227,359	217,686
Elections	1,350	8,450	10,250	775	7,612	775
Finance	336,057	311,256	311,256	299,298	293,749	277,788
Legal	99,000	97,805	97,805	80,502	86,016	93,564
Community Development	647,082	581,966	581,966	552,214	738,495	612,153
New City Hall Buildings	151,262	140,059	138,259	125,236	148,610	123,843
Total General Government	1,629,643	1,449,084	1,493,084	1,458,218.31	1,544,166.07	1,363,793.12
Public Safety						
Police Department	2,200,931	2,282,728	2,282,728	1,990,404	1,863,981	1,815,220
Fire Department	318,115	310,891	317,473	287,289	286,633	324,083
Emergency Management	5,100	7,700	7,700	7,733	15,146	3,700
Animal Control	5,500	5,500	5,500	4,879	4,985	4,800
Total Public Safety	2,529,646	2,606,819	2,613,401	2,290,305.13	2,170,743.99	2,147,803.12
Public Works						
Street Maintenance	1,259,498	1,247,561	1,293,561	1,105,983	1,122,319	1,077,629
Street Lighting	0	0	0	186,668	182,488	201,124
Maintenance Building	19,500	20,000	17,500	14,601	14,242	15,338
Total Public Works	1,278,998	1,267,561	1,311,061	1,307,251.88	1,319,049.01	1,294,090.45
Parks and Recreation						
Ice Rink	87,718	79,760	76,280	67,852	9,047	2,191
Parks and Recreation	375,519	350,796	354,096	341,477	303,548	325,521
Total Parks and Recreation	463,237	430,556	430,376	409,328	312,594	327,712
<i>Total Expenditures</i>	5,901,524	5,754,020	5,847,922	5,465,103.52	5,346,553.47	5,133,398.54
TRANSFERS OUT	985,622	771,886	771,886	1,665,785	1,020,678	1,165,916
<i>TOTAL EXPENDITURES & TRANSFERS OUT</i>	6,887,146	6,525,906	6,619,808	7,130,888.52	6,367,231.47	6,299,314.54
<i>NET INCREASE (DECREASE) IN FUND BALANCE</i>	0	(0)	(44,000)	81,500.04	74,629.87	172,339.17

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
Proposed 2019 Budget Request

	Proposed Budget <u>2019</u>	Adopted Budget <u>2018</u>	Amended Budget <u>2018</u> 12/31/2018	YTD Actual 2017 12/31/2017	YTD Actual 2016 12/31/2016	YTD Actual 2015 12/31/2015
REVENUES						
<i>TAXES</i>						
01-31010	Taxes - Current	4,775,365	4,428,061	4,428,061	4,416,951.35	4,174,433.09
01-31020	Taxes - Delinquent	25,000	25,000	25,000	36,766.91	33,879.93
01-31030	Taxes-Market Value Credit Refund			0	-	-
01-31050	Taxes - Excess Tax Increments			0	4,483.68	6,950.81
01-31051	Decent TIF District Proceeds			0	(17,661.58)	4,717.95
01-31061	Taxes & Assessments on Sale of Foreclosed Property			0	194,363.90	37,446.46
01-31062	Taxes Abated by Isanti Co			0	-	-
01-31063	Taxes & Assessments on Sale of Foreclosed Property Future			0	-	-
01-31060	Penalties and Interest	2,500	3,040	3,040	6,699.85	8,301.91
	TOTAL TAXES	4,802,865	4,456,101	4,456,101	4,641,604.11	4,265,730.15
<i>LICENSES AND PERMITS</i>						
<i>Business</i>						
01-32110	Liquor	14,000	14,000	6,750	13,500.00	14,675.00
01-32111	Beer & Setups			0	1,600.00	1,200.00
01-32180	Cigarettes	3,200	3,200	3,200	2,600.00	3,400.00
01-32184	Cable Franchise Fees	66,000	62,000	65,000	67,199.34	62,943.81
01-32185	Trash Franchise Fees	1,250	1,250	1,250	1,250.00	1,250.00
01-32199	Other Business Licenses and Permits	2,016	2,000	2,000	5,000.00	-
	Total Business	86,466	82,450	78,200	91,149.34	83,468.81
<i>Non-Business</i>						
01-32218	City Share of Electrical Inspections	2,000	2,000	2,446	8,800.35	4,851.00
01-32219	Local Share of Building Surcharge	250	250	250	626.76	437.50
01-32220	Building Permits	170,000	155,800	175,800	514,320.58	254,183.73
01-32221	Excavating Permits			0	-	-
01-32222	Mechanical and Gas Permits	25,000	25,000	25,000	52,770.28	27,906.77
01-32223	Fire Protection Permits			0	-	-
01-32225	Investigation (Penalty Fee)	400	300	300	1,284.00	704.00
01-32226	Contractor Verification Fee	520	500	500	975.00	705.00
01-32230	Plumbing Permits	13,000	13,000	13,000	29,813.40	16,092.30
01-32240	Sign Permits	1,724	1,500	1,500	2,970.00	1,662.75
01-32298	Rental Registration	10,000		10,775	18,900.00	-
01-32299	Other Non-Business Licenses and Permits	6,000	6,000	8,379	11,516.50	5,980.00
	Total Non-Business	228,894	204,350	237,950	641,976.87	312,523.05
	TOTAL LICENSES AND PERMITS	315,360	286,800	316,150	733,126.21	395,991.86
<i>INTERGOVERNMENTAL REVENUES</i>						
01-33165	Federal Grants-Other	0	0	2,272	6,382.41	7,560.07
01-33401	Local Government Aid (LGA)	806,834	802,352	802,352	744,292.00	725,399.00
01-33404	State Aid - Other	3,125	3,100	3,100	11,447.43	4,574.00
01-33405	PERA Aid	5,822	5,822	5,822	5,822.00	5,822.00
01-33418	MSA - Maintenance	50,000	50,000	50,000	50,000.00	25,000.00
01-33420	Fire Relief			0	-	-
01-33421	Police State Aid	125,000	125,000	125,000	130,440.76	128,409.36
01-33422	School District-School Officer Assistance--SRO	76,500	75,000	75,000	75,191.50	69,957.44
01-33424	School District-School Officer Assistance--SRO	6,630	65,000	65,000	67,480.00	62,315.00
01-33610	County Grants & Aids for Highways	4,300	4,000	4,348	4,972.06	4,027.30
01-33620	Other County Aid			0	3,600.00	-
	TOTAL INTERGOVERNMENTAL REVENUE	1,078,211	1,130,274	1,132,894	1,099,628.16	1,046,731.17
01-33610	County Grants & Aids for Highways					1,043,929.10
<i>CHARGES FOR SERVICES</i>						
<i>General Governments</i>						
01-34102	Filing Fees	10	10	10	-	16.00
01-34105	Sale of Maps, Copies	250	400	401	366.50	739.85
01-34106	Street Light O&M			0	-	-
	Total General Government	260.00	410.00	411.00	366.50	755.85
<i>Public Safety</i>						
01-34201	Police Department Reports	3,000	2,400	3,000	3,285.00	3,147.50
01-34202	Police Department Administration Fees	1,500	1,500	2,610	4,330.00	2,170.00
01-34205	Police Department Pawn Shop Revenue	6,000	6,000	6,000	7,267.50	9,200.00
01-34204	PD-Pay Reimb Fee			0	-	-
01-34206	Fire Protection - Township Contracts	100,000	110,000	96,877	109,503.39	101,666.75
01-34208	Fire Protection - Fire Runs			0	-	-
01-34210	Fire Protection - Admin	2,300	2,300	2,345	2,345.00	1,689.00
	Total Public Safety	112,800	122,200	110,832	126,730.89	117,873.25
<i>Other</i>						
01-34951	Sale of Service and Supplies	0	0	1,382	816.40	-
01-34953	Escrow Administration Fee	0	0	0	-	-
01-34954	Plan review/administrative charge	0	0	0	-	-
01-34955	Base Map updating fee	0	0	0	-	-
01-34925	Park Activity Fees	5,000	0	7,157	2,743.00	-
01-34930	Art Fair Fees			140	-	-
01-34958	Ice Rink Lease Revenue	5,000	6,400	6,400	-	-
	Total Other	10,000.00	6,400.00	15,079.00	3,559.40	1,687.40
	TOTAL CHARGES FOR SERVICES	123,060	129,010	126,322	130,656.79	118,629.10
<i>FINES AND FORFEITURES</i>						
01-35101	Court Fines	38,000	38,000	55,000	48,554.24	18,960.43
01-35102	Parking Fines	1,500	1,570	1,570	1,620.00	3,160.00
01-35104	Animal Control Fines	1,200	1,200	1,200	1,500.00	1,700.00
01-35105	Admin Citation	0	0	0	2,800.00	7,996.28
	TOTAL FINES AND FORFEITURES	40,700	40,770	57,770	54,474.24	30,994.63

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Proposed 2019 Budget Request

	Proposed Budget 2019	Adopted Budget 2018	Amended Budget 2018 12/31/2018	YTD Actual 2017 12/31/2017	YTD Actual 2016 12/31/2016	YTD Actual 2015 12/31/2015
EXPENDITURES						
GENERAL GOVERNMENT						
<i>Council - #41110</i>						
<i>Personal Services</i>						
-41110-101 Salaries	29,900	29,900	29,900	29,900.16	21,400.20	21,400.20
-41110-122 FICA/Medicare Employer Share/Employee Ben	2,290	2,290	2,290	2,287.07	1,636.82	1,636.87
-41110-151 Worker's Comp - Ins Premiums	140	135	135	125.14	75.35	91.73
Total Personal Services	32,330	32,325	32,325	32,312.37	23,112.37	23,128.80
<i>Supplies</i>						
-41110-200 Office Supplies - Accessories	100	100	100	39.50	20.30	-
-41110-210 Miscellaneous Operating Supplies	250	250	250	1,076.00	22.00	-
-41110-213 Citizens Academy	500	0	0	-	-	-
-41110-214 Employee Recognition	500	1,000	1,000	312.75	249.64	245.19
Total Supplies	1,350	1,350	1,350	1,428.25	291.94	245.19
<i>Other Services and Charges</i>						
-41110-304 Miscellaneous Professional Services	1,000	1,500	1,500	-	405.00	800.00
-41110-331 Travel/Meals/Lodging	1,500	1,500	1,500	2,246.19	1,322.76	1,708.24
-41110-334 Mileage Reimbursements	150	150	150	-	95.04	-
-41110-340 Advertising	1,000	1,000	1,000	-	1,340.50	-
-41110-360 Insurance and Bonds	1,000	1,000	1,000	206.47	497.66	807.04
-41110-430 Miscellaneous	100	100	100	-	-	25.00
-41110-433 Dues and Subscriptions	100	100	100	30.00	30.00	-
-41110-440 Schools and Meetings	1,500	1,500	1,500	2,150.00	1,275.00	1,164.00
-41110-441 Sister City Activities	1,500	1,500	1,500	1,137.23	1,679.19	-
-41110-455 Fireworks Display Expenses	14,000	14,000	14,000	12,275.00	12,275.00	10,106.25
-41110-456 Art Festival	1,000	-	3,500	-	-	-
-41110-457 Downtown Banner & Signage	0	-	14,500	-	-	-
-41110-458 Downtown Flower Basket	1,800	-	17,000	-	-	-
-41110-499 Tomlison Special Asmt Agreement	-	-	0	99,623.81	-	-
Total Other Services and Charges	24,650	22,350	57,350	117,668.70	18,920.15	14,610.53
Total Council	58,330	56,025	91,025	151,409.32	42,324.46	37,984.52
<i>Administration - #41320</i>						
<i>Personal Services</i>						
-41320-101 Salaries	174,000	114,756	114,756	115,866.32	112,592.62	116,566.28
-41320-102 Overtime	0	300	300	-	83.43	17.73
-41320-103 Part-time Regular	41,283	39,275	39,275	28,294.08	32,834.44	20,713.02
-41320-105 Temp/Seasonal	-	-	0	-	-	12.72
-41320-121 PERA Employer Share	16,147	11,779	11,779	10,743.59	10,738.68	10,221.44
-41320-122 FICA/Medicare Employer Share/Employee Ben	16,470	12,018	12,018	10,690.71	10,729.76	10,203.16
-41320-131 Medical/Dental/Life Employer Share	34,227	16,648	16,648	15,317.52	14,280.72	15,931.53
-41320-132 Longevity	0	3,072	3,072	-	-	-
-41320-133 Deductible Contribution	2,400	1,200	1,200	1,200.00	1,200.00	2,546.33
-41320-151 Workers' Compensation Insurance	1,685	1,195	1,195	959.48	901.83	1,073.92
-41320-153 City Wide Re-employment Compensation	2,000	3,000	3,000	2,192.28	183.49	-
-41320-154 HRA/Flex Fees	250	230	230	220.15	220.15	152.12
Total Personal Services	288,462	203,473	203,473	185,484.13	183,765.12	177,438.25
<i>Supplies</i>						
-41320-201 Office Supplies - Accessories	1,500	1,500	1,500	1,450.32	1,356.22	1,112.30
-41320-202 Duplicating Supplies and Copy Paper	2,000	2,000	2,000	1,114.13	2,063.83	1,466.55
-41320-203 Newsletter Costs	0	2000	2,000	-	2,487.44	1,361.60
-41320-204 Stationary, Forms and Envelopes	250	250	250	-	-	612.00
-41320-209 Software Updates	-	-	0	1,417.99	2,291.90	948.99
-41320-210 Miscellaneous Operating Supplies	500	500	500	145.70	420.00	497.64
-41320-221 Repairs and Maintenance - Equipment	200	200	200	-	-	110.23
-41320-240 Small Tools & Minor Equipment	1,000	1,000	1,000	950.92	647.99	1,854.95
Total Supplies	5,450	7,450	7,450	5,079.06	9,267.38	7,964.26
<i>Other Services and Charges</i>						
-41320-304 Miscellaneous Professional Services	2,000	2,000	11,000	23,336.76	488.75	1,032.32
-41320-313 Marco IT Mgmt & Backup	3,000	3,000	3,000	2,483.91	-	-
-41320-321 Telephone/Cellular Phones	0	0	0	-	-	-
-41320-322 Postage	4,500	4,500	4,500	3,489.21	3,385.44	2,952.68
-41320-331 Travel/Meals/Lodging	600	600	600	550.91	537.23	492.55
-41320-334 Mileage Reimbursement	300	300	300	134.82	205.96	28.80
-41320-340 Advertising	1,500	1,500	1,500	-	1,340.50	742.41
-41320-351 Legal Notices/Ordinance Publication	1,000	1,000	1,000	895.84	1,698.50	432.86
-41320-360 Insurance and Bonds	1,950	1,900	1,900	1,592.09	1,627.77	1,895.25
-41320-404 Repairs and Maintenance	200	200	200	-	-	120.00
-41320-409 Maintenance Contracts - Office Equipment	11,500	11,500	11,500	11,235.15	10,447.00	11,264.99
-41320-430 Miscellaneous	100	100	100	-	-	-
-41320-433 Dues and Subscriptions	500	500	500	528.60	584.30	461.34
-41320-437 City Wide-Dues & Subscriptions	14,000	14,000	14,000	13,148.00	13,096.00	12,762.00
-41320-440 Schools and Meetings	1,000	1,000	1,000	825.70	915.00	98.00
-41320-441 Web Site Enhancement	-	-	0	-	-	-
-41320-489 Contracted Services	500	500	500	-	-	-
Total Other Services and Charges	42,650	42,600	51,600	58,220.99	34,326.45	32,283.20
Total Administration	336,562	253,523	262,523	248,784.18	227,358.95	217,685.71
<i>Elections - #41410</i>						
<i>Personal Services</i>						
-41410-104 Salaries - Temporary Election Judges	0	7,000	7,000	-	6,535.02	-
-41410-122 FICA/Medicare Employer Share/Employee Ben	0	0	0	-	-	-
-41410-151 Workers' Compensation Insurance	-	-	0	-	-	-
Total Personal Services	0	7,000	7,000	-	6,535.02	-

CITY OF CAMBRIDGE
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	Proposed Budget 2019	Adopted Budget 2018	Amended Budget 2018 12/31/2018	YTD Actual 2017 12/31/2017	YTD Actual 2016 12/31/2016	YTD Actual 2015 12/31/2015
Supplies						
-41410-200 Miscellaneous Office Supplies	0	0	0	-	-	-
-41410-201 Office Supplies - Accessories	250	250	250	-	174.99	-
-41410-240 Small Tools	0	0	1,800	-	-	-
Total Supplies	250	250	2,050	-	174.99	-
Other Services and Charges						
-41410-331 Travel/Meals/Lodging	0	100	100	-	93.18	-
-41410-351 Legal Notices/Ordinance Publication	100	100	100	-	81.20	-
-41410-404 Repairs & Maintenance - Voting Equipment	-	-	0	-	-	-
-41410-408 Maintenance Contracts - Mach/Equipment	1,000	1,000	1,000	775.00	727.88	775.00
-41410-412 Rentals - Buildings	-	-	0	-	-	-
-41410-430 Miscellaneous	-	-	0	-	-	-
Total Other Services and Charges	1,100	1,200	1,200	775.00	902.26	775.00
Total Elections	1,350	8,450	10,250	775.00	7,612.27	775.00
Finance - #41500						
Personal Services						
-41500-101 Salaries	169,250	157,788	157,788	157,803.33	154,038.91	149,591.18
-41500-102 Overtime	0	100	100	-	-	-
-41500-103 Part-time Regular	-	-	0	-	-	-
-41500-121 PERA Employer Share	13,116	12,206	12,206	11,829.54	11,476.32	11,131.92
-41500-122 FICA/Medicare Employer Share/Employee Benc	13,378	12,450	12,450	11,730.84	11,402.05	10,844.28
-41500-131 Medical/Dental/Life Employer Share	34,227	33,297	33,297	30,627.04	28,554.48	27,323.94
-41500-132 Longevity	5,626	4,860	4,860	-	-	-
-41500-133 Deductible Contribution	2,400	2,400	2,400	2,400.00	2,442.68	2,142.65
-41500-151 Workers' Compensation Insurance	1,370	-	1,239	946.72	636.79	1,224.42
-41500-154 HRA/Flex Fees	200	-	200	146.80	146.80	147.42
Total Personal Services	239,567	220,701	224,540	215,484.27	208,698.03	202,405.81
Supplies						
-41500-201 Office Supplies - Accessories	1,400	1,400	1,100	1,071.53	1,380.45	1,161.30
-41500-204 Stationary, Forms and Envelopes	3,000	3,500	2,400	2,230.06	1,640.78	3,404.84
-41500-209 Software Updates	1,000	1,000	1,000	675.00	1,275.00	675.00
-41500-210 Miscellaneous Operating Supplies	500	500	115	126.65	478.77	96.11
-41500-240 Small Tools	2,000	2,000	1,000	-	2,457.00	999.00
Total Supplies	7,900	8,400	5,615	4,103.24	7,232.00	6,336.25
Other Services and Charges						
-41500-301 Auditing and Accounting	35,000	32,000	32,000	32,080.00	28,965.87	29,000.00
-41500-304 Miscellaneous Professional Services	3,000	2,000	2,388	2,838.00	-	-
-41500-308 Isanti County Special Assessment Mgmt Fee	750	750	750	471.00	565.00	-
-41500-309 EDP Professional Services	22,000	25,000	21,000	20,505.00	29,108.13	19,755.50
-41500-313 IT Management	2,500	0	2,500	2,483.91	-	-
-41500-321 Telephone/Cellular Phones	-	-	0	-	-	-
-41500-331 Travel/Meals/Lodging	500	500	500	93.92	98.00	287.40
-41500-334 Mileage Reimbursement	440	440	440	300.12	283.50	616.98
-41500-340 Advertising	-	-	0	-	-	-
-41500-351 Legal Notices/Ordinance Publishing	500	500	500	398.81	530.10	242.54
-41500-360 Insurance and Bonds	1,650	1,600	1,600	1,432.96	1,412.64	1,451.44
-41500-409 Maintenance Contracts - Office Equipment	18,000	15,000	15,458	15,458.00	13,808.00	13,808.00
-41500-420 Wellness	-	-	0	-	-	-
-41500-430 Miscellaneous	250	365	365	2.00	245.45	164.15
-41500-432 Property Finders Fee	-	-	0	-	-	-
-41500-433 Dues and Subscriptions	1,700	2,000	1,600	1,564.30	1,554.30	1,702.39
-41500-440 Schools and Meetings	2,300	2,000	2,000	2,082.00	1,248.00	2,018.00
Total Other Services and Charges	88,590	82,155	81,101	79,710.02	77,818.99	69,046.40
Total Finance	336,057	311,256	311,256	299,297.53	293,749.02	277,788.46
Legal - #41610						
Other Services and Charges						
-41610-304 Legal Fees	47,000	47,000	47,000	40,999.86	46,514.22	54,061.83
-41610-307 Township Annexation Payments	12,000	10,805	10,805	-	-	-
-41610-305 Prosecution Services	40,000	40,000	40,000	39,501.96	39,501.96	39,501.96
Total Other Services and Charges	99,000	97,805	97,805	80,501.82	86,016.18	93,563.79
Total Legal	99,000	97,805	97,805	80,501.82	86,016.18	93,563.79
Community Development						
Building Department - #41920						
Personal Services						
-41920-101 Salaries	230,021	190,486	190,486	187,317.42	219,697.14	203,577.41
-41920-102 Overtime	0	100	100	-	27.99	-
-41920-121 PERA Employer Share	15,564	14,591	14,591	13,998.66	14,573.99	15,243.12
-41920-122 FICA/Medicare Employer Share/Employee Benc	17,806	14,883	14,883	13,615.23	16,218.09	15,017.58
-41920-131 Medical/Dental/Life Employer Share	54,030	49,945	49,945	45,927.44	44,054.82	45,602.70
-41920-132 Longevity	2,739	4,057	4,057	-	-	-
-41920-133 Deductible Contribution	4,800	3,600	3,600	1,765.19	4,135.26	1,825.21
-41920-151 Workers' Compensation Insurance	1,324	1,198	1,198	998.58	1,449.77	2,056.80
-41920-154 HRA/Flex Fees	250	250	250	220.15	220.15	230.53
Total Personal Services	326,534	279,110	279,110	263,842.67	300,377.21	283,553.35
Supplies						
-41920-201 Office Supplies - Accessories	750	750	750	629.04	562.17	585.84
-41920-204 Stationary, Forms and Envelopes	-	-	0	-	-	-
-41920-209 Software Updates	500	500	500	-	-	117.55
-41920-210 Miscellaneous Operating Supplies	1,000	1,200	1,200	127.00	587.72	265.11
-41920-212 Gasoline/Fuel/Lubricants/Additvs	2,500	2,600	2,600	1,250.59	1,103.82	962.49
-41920-221 Repair and Maintenance Supplies - Vehicles	800	800	645	330.70	468.05	512.75
-41920-240 Small Tools and Minor Equipment	600	300	455	3,205.64	-	449.99

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	Proposed Budget 2019	Adopted Budget 2018	Amended Budget 2018 12/31/2018	YTD Actual 2017 12/31/2017	YTD Actual 2016 12/31/2016	YTD Actual 2015 12/31/2015
Total Supplies	6,150	6,150	6,150	5,542.97	2,721.76	2,893.73
Other Services and Charges						
-41920-304 Miscellaneous Professional Services			0	148.75	130.00	-
-41920-309 EDP Professional Services	0	0	0	101.25	2,120.62	2,156.25
-41920-313 Marco IT Mgmt & Backup	3,000	3,000	3,000	2,563.91	-	-
-41920-321 Telephone/Cellular Phones	2,700	2,700	2,700	1,723.47	1,673.63	1,706.13
-41920-331 Travel/Meals/Lodging	300	300	300	-	300.39	64.95
-41920-334 Mileage Reimbursement	600	700	700	542.06	415.80	757.28
-41920-340 Advertising			0	-	83.85	-
-41920-351 Legal Notices/Ordinance Publishing			0	-	-	-
-41920-360 Insurance	2,550	2,500	2,315	2,063.35	2,072.37	2,054.25
-41920-404 Repairs and Maintenance	200	250	250	-	46.00	188.71
-41920-409 Maintenance Contracts - Office Equipment	2,800	2,500	2,685	2,090.00	2,270.00	2,090.00
-41920-430 Miscellaneous	200	200	200	7.28	65.08	-
-41920-432 Credit Card Fees	500	600	600	-	104.85	600.00
-41920-433 Dues and Subscriptions	1,400	1,400	1,400	496.49	532.00	2,387.05
-41920-440 Schools and Meetings	2,500	2,800	2,800	1,070.00	1,261.00	2,190.00
Total Other Services and Charges	16,750	16,950	16,950	10,806.56	11,075.59	14,194.62
Total Building Department	349,434	302,210	302,210	280,192.20	314,174.56	300,641.70
Engineering						
-41935-303 Engineering Contracted Expense	25,000	25,000	25,000	28,134.56	25,574.93	22,517.54
Planning - #41935						
Personal Services						
-41935-101 Salaries	156,728	147,597	147,597	143,593.18	229,491.10	198,407.81
-41935-102 Overtime			0	-	-	-
-41935-112 Planning Commission Salaries	2,500	2,500	2,500	1,925.00	1,935.00	1,715.00
-41935-121 PERA Employer Share	12,145	11,410	11,410	10,869.48	17,010.42	14,834.64
-41935-122 FICA/Medicare Employer Share/Employee Benf	12,388	11,639	11,639	10,558.92	16,793.85	14,739.66
-41935-131 Medical/Dental/Life Employer Share	34,226	33,297	33,297	30,635.04	42,828.24	34,078.68
-41935-132 Longevity	5,211	4,539	4,539	-	-	-
-41935-133 Deductible Contribution	2,400	2,400	2,400	1,978.62	3,134.68	1,868.21
-41935-151 Workers' Compensation Insurance	1,150	1,044	1,044	812.39	1,108.44	1,397.81
-41935-154 HRA/Flex Fees	250	230	230	146.80	220.15	180.32
Total Personal Services	226,998	214,656	214,656	200,519.43	312,521.88	267,222.13
Supplies						
-41935-201 Office Supplies - Accessories	800	700	700	751.64	1,276.77	817.06
-41935-204 Stationary, Forms and Envelopes			0	-	-	2.10
-41935-209 Software Updates	2,500	2,000	2,300	1,382.50	1,476.76	1,400.00
-41935-210 Miscellaneous Operating Supplies	200	200	150	127.00	420.00	15.22
-41935-212 Gasoline/Fuel/Lubricants/Additivs	300	350	350	134.20	196.00	455.92
-41935-221 Repair and Maintenance Supplies - Vehicles	300	200	500	675.57	16.00	136.84
-41935-240 Small Tools and Minor Equipment	11,000	8,250	8,250	18.12	495.00	437.13
Total Supplies	15,100	11,700	12,250	3,089.03	3,880.53	3,264.27
Other Services and Charges						
-41935-301 Special Projects	2,500	2,500	2,500	-	-	-
-41935-303 Comp Plan Update			0	-	-	-
-41935-304 Miscellaneous Professional Services	2,500	2,500	1,960	-	280.00	225.00
-41935-306 Transportation Study Consulting			0	-	-	-
-41935-307 Rail Study			0	-	-	-
-41935-308 Lakes & Pines Mgmt--Small Cities Grant			0	-	-	-
-41935-309 EDP Professional Services			0	101.25	846.25	1,593.75
-41935-313 Marco IT Mgmt & Backup	3,000	3,000	2,735	2,483.91	-	-
-41935-321 Telephone/Cellular Phones			0	-	897.49	1,284.30
-41935-322 Code Enforcement Mailing			0	-	-	-
-41935-331 Travel/Meals/Lodging	600	500	300	141.36	337.65	112.50
-41935-334 Mileage Reimbursement	250	250	250	47.62	12.20	47.15
-41935-340 Advertising			0	-	-	-
-41935-351 Legal Notices/Ordinance Publishing	750	750	500	271.64	551.14	127.46
-41935-360 Insurance	11,550	11,500	10,500	10,132.66	10,229.64	10,459.82
-41935-404 Repairs and Maintenance	200	300	300	-	-	-
-41935-409 Maintenance Contracts - Office Equipment	5,000	3,000	5,205	2,990.00	2,990.00	2,990.00
-41935-430 Miscellaneous	1,000	1,000	1,000	(4,991.50)	(4,347.11)	(1,700.88)
-41935-431 Property Securing Exp			0	4,175.00	593.50	2,075.55
-41935-432 Abatement Costs			0	940.00	4,011.96	-
-41935-433 Dues and Subscriptions	700	600	600	871.60	1,094.87	445.00
-41935-440 Schools and Meetings	1,500	1,500	1,000	405.00	582.00	717.71
-41935-488 Other Contracted Services--Comp Plan Update			0	22,160.24	64,263.31	-
-41935-489 Other Contracted Services-GIS Maint	1,000	1,000	1,000	550.00	-	130.00
-41935-490 Flyover Pictures--share from Isanti Co	0	0	0	-	-	-
Total Other Services and Charges	30,550	28,400	27,850	40,278.78	82,342.90	18,507.36
Total Planning	272,648	254,756	254,756	243,887.24	398,745.31	288,993.76
Total Community Development						
City Hall Buildings - #41950	647,082	581,966	581,966	552,214.00	738,494.80	612,153.00
Personal Services						
-41950-101 Salaries	26,838	26,063	26,063	25,681.93	25,044.81	23,672.92
-41950-102 Overtime	1,000	1,000	1,000	-	-	-
-41950-103 Part-time Salaries	1,000			-	-	-
-41950-121 PERA Employer Share	2,192	2,053	2,053	1,886.34	1,799.76	1,717.86
-41950-122 FICA/Medicare Employer Share/Employee Benf	2,236	2,094	2,094	1,859.55	1,843.73	1,749.94
-41950-131 Medical/Dental/Life Employer Share	8,557	8,325	8,325	7,643.52	7,128.90	6,835.05
-41950-132 Longevity	386	310	310	-	-	-
-41950-133 Deductible Contribution	600	600	600	-	-	716.83

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	<u>Proposed Budget 2019</u>	<u>Adopted Budget 2018</u>	<u>Amended Budget 2018</u>	<u>YTD Actual 2017 12/31/2017</u>	<u>YTD Actual 2016 12/31/2016</u>	<u>YTD Actual 2015 12/31/2015</u>
-41950-151 Workers' Compensation Insurance	1,653	1,503	1,503	1,346.04	1,336.50	1,496.13
-41950-154 HRA/Flex Fees	100	40	40	36.75	36.75	36.85
Total Personal Services	44,562	41,988	41,988	38454.13	37190.45	36,225.58
-41950-210 Miscellaneous Operating Supplies						
-41950-212 Gasoline/Fuel	200	200	200	74.97	29.49	36.32
-41950-215 Maintenance Supplies	13,000	13,000	13,000	4,243.49	6,455.06	8,489.15
-41950-240 Small Tools & Equipment	1,500	1,500	1,500	1,385.50	-	-
Total Supplies	14,700	14,700	14,700	5,703.96	6,484.55	8,525.47
Other Services and Charges						
-41950-321 Telephone/Cellular Phones	17,500	17,500	17,500	17,163.09	16,924.85	17,404.61
-41950-360 Insurance	3,000	3,000	2,400	1,690.95	1,917.45	2,274.66
-41950-381 Electric Utilities	12,000	12,000	12,000	9,488.09	10,567.31	10,276.00
-41950-382 Water/Wastewater	1,500	1,450	1,450	1,469.44	1,348.26	1,236.25
-41950-383 Gas Utilities	7,000	10,000	10,000	5,207.95	5,711.93	6,077.02
-41950-384 Refuse and Recycling	0	0	0	-	7,496.29	7,120.32
-41950-401 Repairs and Maintenance -Buildings/Structures	32,000	22,000	22,000	30,612.14	41,247.84	19,326.49
-41950-405 Janitor Services			0	-	-	115.00
-41950-409 Maintenance Contracts - Office Equip	4,500	2,921	4,705	4,501.68	2,595.42	2,693.10
-41950-411 Cement Replacement			0	-	-	-
-41950-413 Rentals - Office Equipment [copier-new]	14,000	14,000	11,016	10,657.33	16,548.59	12,299.89
-41950-430 Miscellaneous	500	500	500	287.70	577.45	268.25
Total Other Services and Charges	92,000	83,371	81,571	81,078.37	104,935.39	79,091.59
<i>Total City Hall Buildings</i>	<i>151,262</i>	<i>140,059</i>	<i>138,259</i>	<i>125,236.46</i>	<i>148,610.39</i>	<i>123,842.64</i>
TOTAL GENERAL GOVERNMENT	1,629,643	1,449,084	1,493,084	1,458,218.31	1,544,166.07	1,363,793.12
PUBLIC SAFETY						
<i>Police Department - #42100</i>						
Personal Services						
-42100-101 Salaries	1,085,239	1,180,106	1,180,106	1,050,778.05	1,009,147.57	1,005,027.97
-42100-102 Overtime	60,000	60,000	60,000	64,050.98	61,372.33	44,162.05
-42100-103 Salaries - Part-Time Regular	32,373	25,011	25,011	27,642.15	25,983.55	19,203.64
-42100-104 Temp/Seas Employees-Regular	20,000	0	11,693	20,937.60	19,192.80	-
-42100-110 Hours Worked Holiday	16,000	16,000	16,000	18,073.99	14,847.81	17,475.95
-42100-111 Overtime Court			0	-	-	978.87
-42100-112 Overtime Shift Coverage			0	-	-	498.83
-42100-113 Overtime Call Hold Over			0	-	-	1,894.00
-42100-114 Overtime Training & Meetings			0	-	-	3,999.34
-42100-115 Call-in Pay			0	-	-	142.07
-42100-116 On Call Pay	39,451	38,412	38,412	34,842.90	-	1,482.58
-42100-117 Shift Differential	8,673	8,672	8,672	7,623.24	7,545.15	6,107.30
-42100-118 Severance			0	-	-	14,354.85
-42100-121 PERA Employer Share	211,586	201,427	203,064	188,769.53	171,860.81	171,708.02
-42100-122 FICA/Medicare Employer Share/Employee Ben	24,224	23,391	23,561	22,100.19	20,898.83	19,964.33
-42100-131 Medical/Dental/Life Employer Share	292,479	301,625	301,625	256,328.74	229,483.56	218,506.32
-42100-132 Longevity	35,075	32,438	32,438	-	-	-
-42100-133 Deductible Contribution	19,200	19,200	19,200	13,181.94	14,108.13	15,017.25
-42100-151 Workers' Compensation Insurance	64,831	62,771	62,771	52,481.48	37,411.26	46,813.26
-42100-154 HRA/Flex Fees	1,500	1,500	1,500	1,138.15	1,155.20	1,179.32
Total Personal Services	1,910,831	1,970,553	1,984,053	1,757,948.94	1,613,007.00	1,588,515.95
Supplies						
-42100-201 Office Supplies - Accessories	3,300	3,300	3,300	2,630.39	2,313.75	3,134.32
-42100-202 Duplicating Supplies and Copy Paper	1,500	1,500	1,500	427.30	1,500.15	522.03
-42100-209 Software Updates	7,800	7,800	7,800	1,194.16	8,232.12	4,901.40
-42100-210 Miscellaneous Operating Supplies	5,500	7,000	7,000	4,769.91	6,171.32	5,620.61
-42100-212 Gasoline/Fuel/Lubricants/Additives	40,000	45,000	45,000	32,784.51	31,677.38	32,775.51
-42100-213 Ammunition	5,500	5,500	5,500	5,119.92	3,904.06	3,186.40
-42100-214 Crime Scene Supplies	5,000	5,375	5,375	1,270.12	1,733.66	906.89
-42100-217 Promotional Events	4,000	4,500	4,500	2,461.36	1,173.17	1,835.31
-42100-221 Repairs and Maintenance Supplies - Squads	18,500	18,500	18,500	14,692.25	17,855.97	17,606.03
-42100-231 Uniform Allowance	28,000	29,600	29,600	20,101.55	25,963.46	21,780.15
-42100-232 Uniform--Reserves	3,000	3,000	3,000	2,031.65	2,750.66	1,960.95
-42100-240 Small Tools/Minor Equipment	18,000	16,000	16,000	11,300.75	16,320.84	6,465.79
Total Supplies	140,100	147,075	147,075	98,783.87	119,596.54	100,695.39
Other Services and Charges						
-42100-304 Miscellaneous Professional Services	15,000	15,000	15,000	3,839.25	11,065.30	10,365.86
-42100-305 Applicant Testing	0	1,700	1,700	2,793.00	4,422.55	1,500.00
-42100-313 Marco IT Mgmt & Backup	13,000	13,000	13,000	11,256.99	-	-
-42100-321 Telephone/Cellular Phones	14,500	14,500	14,500	14,177.05	12,446.40	12,122.42
-42100-322 Postage	300	300	300	280.30	282.06	611.79
-42100-331 Travel/Meals/Lodging	3,000	5,000	5,000	323.31	1,590.48	6,565.68
-42100-334 Mileage Reimbursement	200	200	200	85.60	211.14	109.25
-42100-340 Advertising	100		630	-	-	-
-42100-360 Insurance	37,000	36,000	35,370	34,656.56	34,190.19	33,892.47
-42100-381 Electric Utilities	6,100	6,100	6,100	4,879.57	5,434.60	5,284.80
-42100-383 Gas Utilities	3,500	4,000	4,000	2,565.09	2,813.36	2,993.14
-42100-391 Old MNDOT Electric	0	2,000	0	2,013.26	4,419.17	596.24
-42100-392 Old MNDOT Water/Sewer	0	1,500	0	1,173.57	1,950.10	247.76
-42100-404 Maintenance and Repair -Vehicles/ Equipment	10,000	10,000	10,000	5,516.67	6,150.70	7,124.15
-42100-409 Maintenance Contracts-Office Equipment	21,500	21,500	21,500	18,052.20	19,642.15	17,401.90
-42100-410 Police Reserve Program Activities	1,000	1,500	1,500	688.57	836.01	88.18
-42100-411 Auto Pawn	2,700	2,700	2,700	2,248.20	2,600.10	2,067.30
-42100-413 Office Equipment Rentals			0	-	419.19	-
-42100-429 Old MNDOT Maint Costs	0	10,000	0	3,857.11	5,999.74	4,791.47
-42100-430 Miscellaneous			0	-	-	-
-42100-433 Dues and Subscriptions	6,700	6,700	6,700	7,488.48	4,791.02	6,084.57
-42100-440 Schools and Meetings	14,000	12,000	12,000	12,314.98	10,751.68	13,312.77
-42100-441 Training--Grant funded			0	-	-	-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Proposed 2019 Budget Request

	<u>Proposed Budget 2019</u>	<u>Adopted Budget 2018</u>	<u>Amended Budget 2018 12/31/2018</u>	<u>YTD Actual 2017 12/31/2017</u>	<u>YTD Actual 2016 12/31/2016</u>	<u>YTD Actual 2015 12/31/2015</u>
-42100-455 Jail and Medical Expenses			0	-	-	-
-42100-489 Other Contracted Services	1,400	1,400	1,400	5,461.40	1,361.12	848.89
Total Other Services and Charges	150,000	165,100	151,600	133,671.16	131,377.06	126,008.64
Total Police Department	2,200,931	2,282,728	2,282,728	1,990,403.97	1,863,980.60	1,815,219.98
Fire Department - 42200						
Personal Services						
-42200-101 Salaries	79,206	76,877	76,877	74,624.90	70,339.13	67,693.44
-42200-103 Salaries	47,000	47,000	47,000	45,760.00	43,938.00	50,713.00
-42200-121 PERA Employer Share	12,982	12,569	12,569	11,992.11	11,442.76	10,914.89
-42200-122 FICA/Medicare Employer Share/Employee Benf	9,726	9,530	9,530	4,293.66	4,306.07	4,905.62
-42200-131 Medical/Dental/Life Employer Share	17,114	16,649	16,649	15,317.52	14,280.72	13,661.97
-42200-132 Fire Longevity Pay	924	705	705	-	-	-
-42200-133 Deductible Contribution	1,200	1,200	1,200	-	-	641.00
-42200-151 Worker's Comp - Ins Premiums	37,963	36,061	36,061	33,042.22	25,097.99	29,922.72
-42200-154 Flex Fees	150	100	100	73.35	73.40	73.70
Total Personal Services	\$206,265	\$200,691	200,691.00	185,103.76	169,478.07	178,526.34
Supplies						
-42200-201 Office Supplies - Accessories	500		0	533.45	123.25	711.06
-42200-204 Stationary, Forms and Envelopes	200	100	100	-	-	-
-42200-210 Miscellaneous Operating Supplies	9,500	7,500	7,500	9,598.02	4,566.05	7,151.58
-42200-211 Grant Funded Supplies			156	5,887.00	-	-
-42200-212 Gasoline/Fuel/Lubricants/Additives	6,300	7,500	7,500	6,102.91	5,390.17	6,589.45
-42200-213 Operation Round Up Computer Exp			0	-	-	-
-42200-215 Shop Maintenance Supplies	200	200	200	8.99	-	-
-42200-221 Repairs and Maintenance Supplies - Trucks	8,000	7,000	7,000	8,653.28	38,576.71	28,040.88
-42200-223 Repairs and Maintenance Supplies - Buildings	500	100	187	393.83	169.21	516.40
-42200-231 Uniform Allowance	11,000	13,000	13,000	10,396.33	8,949.93	11,906.82
-42200-232			1,500	-	-	-
-42200-240 Small Tools	7,000	7,000	7,000	1,161.68	797.80	2,227.72
-42200-241 Small Tools-Grant Funded	0	0	1,834	-	2,883.91	-
Total Supplies	43,200	42,400	45,977	42,735.49	61,457.03	57,143.91
Other Services and Charges						
-42200-301 Auditing and Accounting			0	-	350.00	6,579.00
-42200-304 Miscellaneous Professional Services	9,000	7,500	7,500	8,736.60	9,735.25	7,502.45
-42200-306 Fire Relief--Pension Pass Through			0	-	-	-
-42200-307 Fire Relief--Pension City Share	10,000	10,000	10,000	10,000.00	10,000.00	10,000.00
-42200-313 Marco IT Mgmt & Backup	2,600	3,000	3,000	2,483.91	-	-
-42200-321 Telephone/Cellular Phones	1,300	900	900	1,345.23	890.10	610.00
-42200-331 Travel/Meals/Lodging	700	750	1,600	681.75	752.22	498.63
-42200-334 Mileage Reimbursement	300	500	500	-	-	98.90
-42200-340 Advertising	700	200	200	758.77	99.00	-
-42200-360 Insurance	9,000	9,000	9,000	7,223.00	7,065.12	7,483.85
-42200-381 Electric Utilities	16,000	16,000	16,000	13,374.09	14,931.52	14,675.47
-42200-382 Water/Wastewater Utilities	650	650	650	409.26	543.15	600.43
-42200-383 Gas Utilities	6,000	7,000	7,000	2,812.98	5,512.75	379.40
-42200-401 Repairs and Maintenance - Buildings	400	1,500	1,500	330.00	308.20	764.00
-42200-404 Repairs and Maintenance - Equipment/Radios/P	3,000	1,500	1,500	2,965.21	1,306.00	3,047.25
-42200-405 Janitorial			0	-	-	-
-42200-430 Miscellaneous	0	0	0	-	-	134.22
-42200-433 Dues and Subscriptions	2,000	1,300	1,300	3,117.00	1,165.00	1,785.00
-42200-440 Schools and Meetings	7,000	8,000	8,000	1,080.35	1,820.38	2,067.00
-42200-441 Schools and Meetings Grant Funded	0	0	2,155	4,132.07	1,219.00	5,466.00
-42200-999 Arlington Fire Costs	0	0	0	-	-	26,721.29
Total Other Services and Charges	68,650	67,800	70,805	59,450.22	55,697.69	88,412.89
Total Fire Department	318,115	310,891	317,473	287,289.47	286,632.79	324,083.14
Emergency Management - #42300						
Supplies						
-42300-201 Office Supplies - Accessories	100	500	500	-	-	-
-42300-202 Duplicating Supplies and Copy Paper		500	500	-	-	-
-42300-209 Software Updates		500	500	-	916.00	-
-42300-210 Miscellaneous Operating Supplies	1,000	500	500	2,157.00	532.97	49.96
-42300-240 Small Tools & Minor Equip	1,500	3,000	3,000	3,350.07	9,524.50	1,859.00
Total Supplies	2,600	5,000	5,000	5,507.07	10,973.47	1,908.96
Other Services and Charges						
-42300-304 Misc Prof Serv	500	500	260	540.00	2,596.25	1,468.75
-42300-321 Telephone/Cellular Phones		200	0	-	70.02	140.04
-42300-331 Travel/Meals/Lodging	300	500	500	289.98	155.86	182.25
-42300-340 Advertising	200		195	-	-	-
-42300-433			965	-	-	-
-42300-440 Schools and Meetings	500	1,500	540	42.00	750.00	-
-42300-441 Grant Funded Schools and Meetings		0	0	-	600.00	-
-42300-489 Other Contracted Services	1,000	0	240	1,353.51	-	-
Total Other Services and Charges	2,500	2,700	2,700	2,225	4,172.13	1,791.04
Total Emergency Management	5,100	7,700	7,700	7,732.56	15,145.60	3,700.00
Animal Control - #42700						
Supplies						
-42700-310 Miscellaneous Operating Supplies	5,500	5,500	5,500	4,879.13	4,985.00	4,800.00
-42700-340 Advertising			0	-	-	-
Total Supplies	5,500.00	5,500.00	5,500.00	4,879.13	4,985.00	4,800.00
Total Animal Control	5,500	5,500	5,500	4,879.13	4,985.00	4,800.00
TOTAL PUBLIC SAFETY	2,529,646	2,606,819	2,613,401	2,290,305.13	2,170,743.99	2,147,803.12

PUBLIC WORKS

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Proposed 2019 Budget Request

	<u>Proposed Budget 2019</u>	<u>Adopted Budget 2018</u>	<u>Amended Budget 2018</u> 12/31/2018	<u>YTD Actual 2017</u> 12/31/2017	<u>YTD Actual 2016</u> 12/31/2016	<u>YTD Actual 2015</u> 12/31/2015
<i>Street Maintenance - #43000</i>						
<i>Personal Services</i>						
-43001-101 Salaries	566,642	551,997	549,497	535,891.70	532,210.74	530,368.88
-43001-102 Overtime	3,000	3,000	3,000	3,362.61	3,185.30	874.28
-43001-104 Temporary/Seasonal	14,336	12,684	12,684	14,266.42	10,363.35	6,588.15
-43001-110 Hours Worked Holiday	2,300	0	2,500	2,173.93	-	-
-43001-111 Overtime Snowplowing	26,000	24,000	55,000	19,286.02	23,552.55	8,677.44
-43001-112 Overtime Mosquito Spraying	1,000	3,000	3,000	674.56	3,025.66	1,829.43
-43001-121 PERA Employer Share	46,650	45,247	45,247	41,560.91	41,787.22	39,162.89
-43001-122 FICA/Medicare Employer Share/Employee Benc	48,680	47,122	47,122	42,531.66	42,402.94	39,648.78
-43001-131 Medical/Dental/Life Employer Share	148,320	160,934	160,934	126,031.14	123,667.53	118,376.11
-43001-132 Longevity	23,057	21,290	21,290	-	-	-
-43001-133 Deductible Contribution	10,400	11,600	11,600	5,423.03	6,988.24	5,364.34
-43001-151 Workers' Compensation Insurance	62,513	58,737	58,737	46,124.15	40,392.61	54,882.07
-43001-154 HRA/Flex Fees	700	700	700	635.45	635.45	650.10
Total Personal Services	953,398	940,311	971,311	837,961.58	828,211.59	806,422.47
<i>Supplies</i>						
-43001-201 Office Supplies - Accessories	1,500	1,000	1,000	1,275.96	1,644.91	529.32
-43001-202 Duplicating and Copying Supplies	200	100	100	58.98	59.98	23.20
-43001-204 Stationary, Forms and Envelopes	200	100	100	-	173.75	-
-43001-209 Software Updates	750	750	750	544.00	-	890.00
-43001-210 Miscellaneous Operating Supplies	10,000	12,000	12,000	8,526.25	9,665.65	10,263.19
-43001-212 Gasoline/Fuel/Lubricants/Additives	27,000	30,000	27,000	22,552.00	26,527.56	26,759.47
-43001-215 Shop Maintenance Supplies	1,000	1,000	1,000	870.51	1,626.51	900.50
-43001-219 Snow Removal - Material	55,000	60,000	60,000	51,587.36	48,407.43	84,391.04
-43001-221 Repairs and Maintenance Supplies - Equipment	53,000	45,000	45,000	52,379.88	52,769.77	40,421.60
-43001-224 Repairs and Maintenance - Infrastructure	14,000	15,000	15,000	11,005.90	15,954.45	11,756.19
-43001-226 Signs	5,000	6,000	6,000	4,484.20	3,271.82	7,110.44
-43001-240 Small Tools and Minor Equipment	6,000	5,000	5,000	5,335.79	6,573.31	3,570.63
Total Supplies	173,650	175,950	172,950	158,620.83	166,675.14	186,615.38
<i>Other Services and Charges</i>						
-43001-304 Miscellaneous Professional Services	3,500	5,000	4,000	2,283.68	4,434.92	5,733.26
-43001-313 Marco IT Mgmt & Backup	5,000	8,000	4,000	2,523.91	-	-
-43001-321 Telephone/Cellular Phones	13,500	6,000	12,000	12,331.05	12,342.81	11,260.91
-43001-331 Travel/Meals/Lodging	500	500	500	53.50	-	60.38
-43001-334 Mileage Reimbursement	400	-	0	-	-	-
-43001-340 Advertising	400	400	400	-	-	137.25
-43001-351 Legal Notices/Publications	-	-	0	-	-	-
-43001-360 Insurance	17,000	20,000	16,000	15,601.54	16,084.53	18,651.63
-43001-381 Electric Utilities	450	400	400	362.50	361.52	360.00
-43001-382 Water/Wastewater Utilities	800	800	800	564.52	1,183.83	357.69
-43001-384 Refuse Hauling	4,000	8,000	4,000	2,871.32	-	-
-43001-404 Repairs and Maintenance - Vehicles/Equipment	3,000	4,000	4,000	100.00	2,119.90	356.00
-43001-405 Emergency Mgmt Rep & Maint	500	500	500	-	-	-
-43001-406 Painting and Striping	16,000	18,000	18,000	14,964.51	9,800.53	15,694.65
-43001-407 Bridge Repair	5,000	-	14,000	-	-	-
-43001-413 BNSF Parking Lot Lease	3,000	3,000	3,000	2,918.41	2,151.48	2,088.81
-43001-414	-	-	12,000	6,000.00	-	-
-43001-415 Equipment Rental	-	-	0	-	-	-
-43001-417 Uniform Rental	8,000	9,000	8,000	6,497.72	6,237.23	7,142.56
-43001-430 Miscellaneous	2,500	2,500	2,000	-	30.00	126.00
-43001-433 Dues and Subscriptions	1,200	1,200	1,200	644.70	1,175.94	965.78
-43001-440 Schools and Meetings	1,500	1,000	1,500	1,195.00	510.00	356.33
-43001-444 Insect Control	7,000	8,000	8,000	5,523.00	6,824.40	4,516.80
-43001-445 Diseased Tree Program	15,000	13,000	13,000	5,292.00	24,852.15	7,987.40
-43001-446 Weed Control	4,000	3,000	3,000	2,612.34	3,325.90	1,469.18
-43001-447 Downtown Decorations	8,000	7,000	7,000	6,801.05	7,697.30	1,055.97
-43001-451 Township Assessment	0	0	0	13,491.72	13,491.72	-
-43001-449 Paver Repair	-	-	0	-	-	-
-43001-489 Other Contracted Services	12,000	12,000	12,000	6,768.51	14,808.26	6,270.38
Total Other Services and Charges	132,250	131,300	149,300	109,400.98	127,432.42	84,590.98
Total Street Maintenance	1,259,498	1,247,561	1,293,561	1,105,983.39	1,122,319.15	1,077,629.03
<i>Street Lighting - #43160</i>						
<i>Supplies</i>						
-43160-238 Repairs and Maintenance Supplies - Infrastructure	0	0	0	12,743.89	9,025.02	29,111.29
Total Supplies	0	0	0	12,743.89	9,025.02	29,111.29
<i>Other Services and Charges</i>						
-43160-381 Utilities	0	0	0	165,823.78	172,833.28	172,012.28
-43160-402 Signal Light Repairs	0	0	0	8,100.00	630.00	-
Total Other Services and Charges	0	0	0	173,923.78	173,463.28	172,012.28
Total Street Lighting	0	0	0	186,667.67	182,488.30	201,123.57
<i>Maintenance Building - #43170</i>						
<i>Supplies</i>						
-43170-215 Maintenance Supplies	0	500	500	143.59	-	127.86
Total Supplies	0	500	500	143.59	-	127.86
<i>Other Services and Charges</i>						
-43170-321 Telephone/Cellular Phones	-	-	0	-	-	-
-43170-381 Electric Utilities	3,000	3,000	2,500	2,321.99	2,352.51	2,197.25
-43170-382 Water/Wastewater Utilities	2,500	2,000	2,500	1,501.50	1,584.97	1,670.73
-43170-383 Gas Utilities	12,000	12,000	10,000	9,133.74	9,463.08	11,342.01
-43170-401 Repairs and Maintenance - Buildings/Structures	1,000	1,500	1,500	1,500.00	841.00	-
-43170-430 Miscellaneous	1,000	1,000	500	-	-	-
Total Other Services and Charges	19,500	19,500	17,000	14,457.23	14,241.56	15,209.99
Total Maintenance Building	19,500	20,000	17,500	14,600.82	14,241.56	15,337.85

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
 Proposed 2019 Budget Request

	Proposed Budget 2019	Adopted Budget 2018	Amended Budget 2018 12/31/2018	YTD Actual 2017 12/31/2017	YTD Actual 2016 12/31/2016	YTD Actual 2015 12/31/2015
TOTAL PUBLIC WORKS	1,278,998	1,267,561	1,311,061	1,307,251.88	1,319,049.01	1,294,090.45
PARKS AND RECREATION						
<i>Ice Rink - #45127</i>						
<i>Personal Services</i>						
-45127-104 Salaries - Temporary/Seasonal	8,000	7,917	4,917	998.41	-	-
-45127-121 PERA (Employer)	600	0	20	-	-	-
-45127-122 FICA/Medicare Employer Share/Employee Ben	612	606	306	76.37	-	-
-45127-151 Work Comp	456	437	137	-	-	-
Total Personal Services	9,668	8,960	5,380	1,074.78	0.00	0.00
<i>Supplies</i>						
-45127-210 Miscellaneous Operating Supplies	2,000	1,000	1,000	1,966.47	263.11	34.65
-45127-212 Gasoline/Fuel/Lubricants/Additives	-	-	0	-	-	-
-45127-215 Shop Maintenance Supplies	300	300	300	-	-	-
-45127-221 Repairs and Maintenance Supplies - Equipment	2,000	2,500	2,500	5,466.24	69.45	135.87
-45127-223 Repairs and Maintenance Supplies - Buildings	2,000	500	500	436.41	85.00	25.00
Total Supplies	6,300	4,300	4,300	7,869.12	417.56	195.52
<i>Other Services and Charges</i>						
-45127-321 Telephone/Cellular Phones	750	-	1,500	1,157.81	-	-
-45127-360 Insurance	2,500	2,500	1,000	-	-	-
-45127-381 Electric Utilities	60,000	55,000	55,000	50,759.76	4,289.82	-
-45127-382 Water/Wastewater Utilities	1,000	1,000	1,000	625.69	-	-
-45127-383 Gas Utilities	6,000	6,000	6,000	4,054.26	3,915.81	1,585.09
-45127-401 Repairs and Maintenance - Structures	1,000	1,000	1,000	1,868.00	-	200.00
-45127-415 Equipment Rental	500	500	600	442.14	423.33	210.00
-45127-430 Miscellaneous	0	500	500	-	-	-
-45127-487 Ice Rink Lighting Lease	0	0	0	-	-	-
Total Other Services and Charges	71,750	66,500	66,600	58,907.66	8,628.96	1,995.09
Total Ice Rink	87,718	79,760	76,280	67,851.56	9,046.52	2,190.61
<i>Parks and Recreation - 45200</i>						
<i>Personal Services</i>						
-45200-101 Full-time Salaries	119,075	117,737	117,737	114,808.47	110,121.50	105,300.72
-45200-102 FT Overtime	1,000	1,000	1,000	193.66	765.12	219.27
-45200-104 Salaries - Temporary/Seasonal	28,672	19,027	22,027	6,925.67	9,825.00	6,339.76
-45200-112 Parks & Rec Commission Stipends	3,000	3,000	3,000	1,245.00	1,000.00	1,610.00
-45200-121 PERA (Employer)	9,168	8,978	8,978	8,519.65	8,171.37	7,863.01
-45200-122 FICA/Medicare Employer Share/Employee Ben	11,774	10,843	11,143	8,990.65	8,958.21	8,332.29
1-5200-131 Medical/Dental/Life Employer Share	34,253	33,323	33,323	30,630.40	28,561.44	27,323.94
-45200-132 Longevity	2,159	1,975	1,975	-	-	-
-45200-133 Deductible Contribution	2,400	2,400	2,400	2,598.13	1,936.58	2,351.18
-45200-151 Workers' Compensation Insurance	8,585	7,663	7,663	6,045.76	4,629.24	5,266.36
-45200-154 HRA/Flex Fees	200	200	200	146.80	146.80	147.42
Total Personal Services	220,286	206,146	209,446	180,104.19	174,115.26	164,753.95
<i>Supplies</i>						
-45200-210 Miscellaneous Operating Supplies	3,500	3,500	3,500	5,834.98	4,040.13	4,019.06
-45200-212 Gasoline/Fuel/Lubricants/Additives	7,000	6,000	6,000	6,789.35	7,883.58	7,339.16
-45200-221 Repairs and Maintenance Supplies - Equipment	6,333	6,000	6,000	7,645.77	5,243.18	8,085.76
-45200-223 Repairs and Maintenance Supplies - Buildings	8,000	5,000	5,000	8,752.02	8,021.10	11,115.25
-45200-226 Signs	1,000	1,000	1,000	-	-	440.72
-45200-227 City Park Light Pole Project	0	0	0	8,333.77	-	-
-45200-230 Master Garden Supplies	2,000	300	300	665.09	250.00	250.04
-45200-240 Small Tools and Minor Equipment	700	500	500	888.14	635.88	959.17
Total Supplies	28,533	22,300	22,300	38,909.12	26,073.87	32,209.16
<i>Other Services and Charges</i>						
-45200-304 Professional Services	500	-	0	447.00	555.00	-
-45200-305 Park Contracted Services	500	500	500	5,266.00	361.00	3,900.00
-45200-321 Telephone/Cellular Phones	0	500	500	-	-	-
-45200-306 Misc Prof Serv	-	-	0	-	-	-
-45200-306 Park Commission Activities	-	-	0	-	-	-
-45200-340 Advertising	200	350	350	-	-	658.35
-45200-351 Legal Notices	200	200	200	-	-	16.64
-45200-360 Insurance	20,000	20,000	19,300	18,051.16	16,129.27	18,991.96
-45200-381 Electric Utilities	27,000	24,000	24,000	25,056.42	23,139.99	24,028.51
-45200-382 Water & Wastewater Utilities	3,500	1,700	1,700	3,125.70	1,034.58	1,499.96
-45200-401 Repairs and Maintenance - Structures	1,500	1,500	1,500	2,265.23	5,405.00	765.00
-45200-403 R&M Tennis Court	1,500	0	0	-	-	127.53
-45200-415 Equipment Rental	8,000	6,000	6,000	6,091.79	7,424.00	5,927.50
-45200-417 Rental-Uniforms	500	0	700	648.51	410.36	-
-45200-430 Miscellaneous	0	500	500	77.69	-	619.77
-45200-440 Schools & Meetings	100	100	100	-	-	-
-45200-445 Weed Control and Fertilizer	13,000	14,000	14,000	9,470.40	9,575.90	9,374.40
-45200-485 Property Taxes--donated park land	0	0	0	1,639.00	3,106.00	4,423.92
1-5200-487 Softball Lighting Lease	0	0	0	-	-	-
-45200-486 Summer Recreation	0	2,000	2,000	-	1,933.47	1,509.00
-45200-484 Library Study	-	-	0	-	-	-
-45200-488 Library	25,000	26,000	26,000	22,233.08	22,361.46	23,790.99
-45200-489 Senior Activity Center	-	-	0	225.00	281.25	366.00
-45200-491 Library Concept Design	-	-	0	-	-	10,963.92
-45200-492 Aquatic Center	-	-	0	-	-	18,499.68
-45200-493 Yoga Grant Expense	700	500	500	840.00	750.00	670.00
-45200-494 Camb/Isanti Fall Comm Event	0	0	0	-	18.59	2,425.00
-45200-495 Ski Trail Maintenance Agreement	4,500	4,500	4,500	3,075.00	1,687.50	-
-45200-496 Arts and Parks Programming	20,000	20,000	20,000	20,899.35	9,185.38	-
-45200-497 Master Trail Contribution	0	0	0	1,000.00	-	-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101
Proposed 2019 Budget Request

	Proposed Budget 2019	Adopted Budget 2018	Amended Budget 2018 12/31/2018	YTD Actual 2017 12/31/2017	YTD Actual 2016 12/31/2016	YTD Actual 2015 12/31/2015
-45200-498 Pickleball Grant Expenditures	0	0	0	2,052.00	-	-
Total Other Services and Charges	126,700	122,350	122,350	122,463.33	103,358.75	128,558.13
<i>Total Parks and Recreation</i>	375,519	350,796	354,096	341,476.64	303,547.88	325,521.24
TOTAL PARKS AND RECREATION	463,237	430,556	430,376	409,328	312,594	327,712
TOTAL EXPENDITURES	5,901,524.00	5,754,019.78	5,847,922.00	5,465,103.52	5,346,553.47	5,133,398.54
TRANSFERS OUT						
-49300-720				1,665,785.00	1,020,678.00	1,165,916.00
Fire Equipment Revolving Fund - #420	58,122	55,886	55,886			
Transfer to Cap fund 415 Park Improv	100,000	42,000	42,000			
Transfer to Cap fund 417 Police	140,000	48,000	48,000			
Transfer to Cap fund 418 Public Works	100,000	200,000	200,000			
Transfer to Cap fund 419 City Hall	90,000	110,000	110,000			
Transfer for CI Bike / Walk Trail-fund capital	8,340	8,340	8,340			
Transfer to CI Bike/ Walk Trail Oper Fund	6,660	6,660	6,660			
Motok Tax Abatement-starting in 2017	0	0	0			
Frayn 65 LLC Tax Abatement-starting in 2017	0	0	0			
Pavement Management Fund - #443	225,000	220,000	220,000			
Transfer to 205 for Econ Dev.	200,000	75,000	75,000			
OTHER Transfers Out	57,500	6,000	6,000			
TOTAL TRANSFERS OUT	985,622	771,886	771,886	1,665,785.00	1,020,678.00	1,165,916.00
TOTAL EXPENDITURES & TRANSFERS O	6,887,146	6,525,906	6,619,808	7,130,888.52	6,367,231.47	6,299,314.54

City of Cambridge EDA- Fund #205
Budget for year ended December 31, 2019

		12/31/18	12/31/17	12/31/16		
		Proposed Budget <u>2019</u>	Adopted Budget <u>2018</u>	YTD Actual <u>2018</u>	YTD Actual <u>2017</u>	Actual <u>2016</u>
OTHER FINANCING SOURCES						
205-36210	Interest Earnings	2,000	200	0.00	2,954.05	3,937.99
205-37200	Miscellaneous			0.00	0.00	133.75
205-37220	Rental Fees	225,000	207,000	92,593.59	223,283.28	224,699.11
205-33632	Design Team Grant			0.00	0.00	0.00
205-33633	Init Foundation Downtown Revitalization			0.00	0.00	5,000.00
TOTAL OTHER FINANCING SOURCES		227,000	207,200	92,594	226,237.33	233,770.85
205-39200	General Fund Transfer In	200,000	90,000	0	0.00	0.00
TOTAL TRANSFERS IN		200,000	90,000	0	0	0
TOTAL REVENUES AND TRANSFERS IN		427,000	297,200	92,594	226,237.33	233,770.85
EDA Admin #41930						
Personal Services						
205-41930-101	Salaries	94,623	87,796	34,563.21	92,201.51	0.00
205-41930-102	Overtime			0.00	0.00	0.00
205-41930-112	EDA Meeting Payments	2,500	2,500	350.00	490.00	0.00
205-41930-121	PERA Employer Share	7,289	6,746	2,592.24	6,729.66	0.00
205-41930-122	FICA/Medicare Employer Share/Employee Benefits	7,434	6,088	2,573.61	6,695.96	0.00
205-41930-131	Medical/Dental/Life Employer Share	17,114	16,649	8,060.50	15,303.60	0.00
205-41930-132	Longevity	2,553	2,150	0.00	0.00	0.00
205-41930-133	Deductible Contribution	1,200	1,200	1,200.00	1,434.32	0.00
205-41930-154	HRA Fees	100		40.45	73.35	0.00
205-41930-151	Workers' Compensation Insurance	761	685	110.75	447.71	0.00
Total Personal Services		133,574	123,814	49,491	123,376.11	0.00
Supplies						
205-41930-201	Office Supplies - Accessories	250	250	99.10	136.72	19.24
205-41930-204	Stationary, Forms and Envelopes	0	0	0.00	0.00	0.00
205-41930-209	Software Updates	0	0	0.00	0.00	0.00
205-41930-210	Miscellaneous Operating Supplies	0	0	0.00	215.30	35.68
205-41930-212	Gasoline/Fuel/Lubricants/Additives	0	0	0.00	0.00	0.00
205-41930-221	Repair and Maintenance Supplies - Vehicles	200	0	180.00	196.25	0.00
205-41930-240	Small Tools and Minor Equipment	3,300	3,300	0.00	2,503.60	429.99
Total Supplies		3,750	3,550	279	3,051.87	484.91
Other Services and Charges						
205-41930-304	Miscellaneous Professional Services	4000	3600	3,800.76	3,497.55	5,369.97
205-41930-306	McComb's Study/Hotel Study			0.00	0.00	0.00
205-41930-313	IT Mgmt	2700		1,129.05	2,523.91	0.00
205-41930-321	Telephone/Cellular Phones	900	500	290.43	743.68	0.00
205-41930-331	Travel/Meals/Lodging	1000	750	253.94	1,314.59	154.86
205-41930-334	Mileage Reimbursement	800	1100	516.13	625.15	883.44
205-41930-340	Advertising	0		0.00	0.00	0.00
205-41930-351	Legal Notices/Ordinance Publishing	200	200	0.00	138.00	38.33
205-41930-360	Insurance	1550	1500	0.00	1,086.87	1,059.91
205-41930-381	Electric--Church	1000	400	291.13	836.99	614.35
205-41930-382	Water Sewer Acq Property	2000	60	1,756.88	731.32	73.28
205-41930-383	Gas--Church	300	100	129.37	118.44	51.36
205-41930-404	Repairs and Maintenance	0	0	0.00	0.00	1,208.67
205-41930-407	HWY 95 Property Maint	10000		6,135.14	10,061.85	0.00
205-41930-409	Maintenance Contracts - Office Equipment	0	0	0.00	0.00	0.00
205-41930-430	Miscellaneous	0	0	0.00	0.00	24.66
205-41930-433	Dues and Subscriptions	1,500	1,500	726.40	840.66	250.00
205-41930-440	Schools and Meetings	1,500	1,500	440.00	305.00	535.00
205-41930-484	NLX Activity	7,000	6,650	6,650.00	4,830.00	2,625.00
205-41930-485	Property taxes on acquired land	3,000	3,000	0.00	1,172.00	2,358.00
205-41930-486				0.00	5,475.88	11,280.26
205-41930-488	Downtown Task Force			0.00	0.00	750.00
205-41930-497	EDA Web Maintenance	3,000	3,000	3,000.00	3,000.00	3,000.00
205-41930-487	MN Design Team			0.00	0.00	10,091.91
205-41930-489	Other Contracted Services--marketing	9,500	8,500	3,992.00	9,457.11	8,290.83

City of Cambridge EDA- Fund #205
 Budget for year ended December 31, 2019

	12/31/18	12/31/17	12/31/16		
	Proposed Budget 2019	Adopted Budget 2018	YTD Actual 2018	YTD Actual 2017	Actual 2016
Total Other Services and Charges	49,950	32,360	29,111	46,759.00	48,659.83
<i>Total EDA Administration</i>	187,274	159,724	78,881	173,186.98	49,144.74

City of Cambridge EDA- Fund #205
Budget for year ended December 31, 2019

			12/31/18	12/31/17	12/31/16
	Proposed	Adopted	YTD	YTD	
	Budget	Budget	Actual	Actual	Actual
	2019	2018	2018	2017	2016
Mall Management					
Personal Services					
205-47000-10: Salaries	27,224	26,063	10,131.18	25,250.24	24,378.26
205-47000-10: Overtime	1,000	1,000	0.00	46.05	9.21
205-47000-10: Temporary Employee	3,000	3,000	2,216.54	6,121.58	1,485.88
205-47000-12: PERA Employer Share	2,192	2,053	759.84	1,886.34	1,799.76
205-47000-12: FICA/Medicare Employer Share/Employee Benefits	2,236	2,324	916.61	2,331.03	1,889.78
205-47000-13: Medical/Dental/Life Employer Share	8,557	8,324	4,026.90	7,643.76	7,129.14
205-47000-13: Deductible Contribution	600	600	539.63	0.00	0.00
205-47000-15: Workers' Compensation Insurance	1,653	1,503	357.46	1,346.03	1,131.50
205-47000-15: HRA/Flex Fees	100	75	20.30	36.75	36.75
Total Personal Services	46,562	44,942	18,968	44,661.78	37,860.28
205-47000-211: Miscellaneous Operating Supplies	200		51.58	129.99	138.64
205-47000-212: Gasoline	125	250	35.04	67.75	82.20
205-47000-221: Repair and Maintenance Supplies	15,000	10,000	5,702.69	10,305.61	13,616.18
Total Supplies	15,325	10,250	5,789	10,503.35	13,837.02
Other Services and Charges					
205-47000-321: Telephone/Cellular Phones	350	850	103.12	289.54	208.87
205-47000-351: Legal Notices/Ordinance Publishing			0.00	0.00	0.00
205-47000-360: Insurance	5,000	7,000	0.00	4,388.00	4,289.25
205-47000-381: Electric Utilities	22,000	21,000	4,901.93	20,859.83	19,506.29
205-47000-382: Water/Wastewater Utilities	5,700	5,700	1,856.05	4,733.14	5,130.22
205-47000-383: Gas Utilities	6,000	6,000	1,962.39	3,651.30	3,810.03
205-47000-384: Refuse Hauling	4,500	4,500	1,198.99	3,727.53	4,088.50
205-47000-401: Rep & Maint.-Building/Structures	16,000	13,000	1,391.60	16,419.16	12,265.99
205-47000-413: BNSF Parking Lot Lease	1,500	2,300	0.00	1,036.80	2,269.42
205-47000-489: Other Contracted Services	12,000	12,000	3,030.00	(133.20)	77.85
(1) 205-47000-490: Mall Cap Fund & Gen Fund Contribution			0.00	2,350.00	54,000.00
205-47000-491: Work Force Center Remodel	45,000		0.00	0.00	0.00
205-47000-494: Landscaping/Front Exterior Project			0.00	0.00	0.00
205-47000-495: Mall Lighting Project			0.00	0.00	0.00
205-47000-496: Mall Capital Equipment			18,370.31	11,290.00	0.00
205-47000-498: Rum River Buildout			41,826.69	0.00	0.00
Total Other Services and Charges	118,050	72,350	74,641	68,612.10	105,646.42
Total Mall Management	179,937	127,542	99,399	123,777.23	157,343.72
Total EDA Admin & Mall Management Expenditures	367,211	287,266	178,280	296,964.21	206,488.46
NET INCREASE (DECREASE) IN FUND BALANCE	59,789	9,935	(85,686)	(70,726.88)	27,282.39
* Building fund balance for future capital needs.	*	*			

CITY OF CAMBRIDGE
Airport Operating Fund Budget Report - Fund #211
Proposed 2019 Budget Request

		Proposed	Adopted	2018	
		Budget	Budget	Actual	Actual
		2019	12/31/2018	as of	as of
				07/31/18	12/31/2017
REVENUES:					
211-34922	County Reimbursement		0	0.00	0.00
211-34921	Grants and Aids - State Maintenance Reimb	21,000	21,000	12,111.35	24,733.00
TOTAL INTERGOVERNMENTAL		21,000	21,000	12,111.35	24,733.00
211-34920	Lease and Tiedown Fees	9,300	9,000	11,346.16	9,306.64
211-34923	Agricultural Land Lease		0	0.00	0.00
211-34925	Airplane Fuel Sales	35,000	35,000	38,135.74	46,190.61
211-34951	Sale of service & supplies		0	0.00	0.00
TOTAL CHARGES FOR SERVICES		44,300	44,000	49,481.90	55,497.25
OTHER FINANCING SOURCES					
211-36210	Interest Earnings	200	200	0.00	355.88
211-39203	General Fund Transfer In		0	0.00	0.00
TOTAL OTHER FINANCING SOURCES		200	200	0.00	355.88
TOTAL REVENUES AND TRANSFERS IN		65,500	65,200	61,593.25	80,586.13
EXPENDITURES:					
Supplies:					
211-49000-210	Miscellaneous Operating Supplies	1,000	1,000	90.20	471.20
211-49000-212	Gasoline/Fuel/Lubricants/Additives	500	1,000	0.00	0.00
211-49000-215	Maintenance Supplies	500	500	2,753.26	0.00
211-49000-221	Repairs and Maintenance Supplies - Vehicles/Equipment	5,000	5,000	10.60	2,408.04
211-49000-226	Signs	200	200	559.15	0.00
211-49000-223	Repairs and Maintenance Supplies - Structures	500	500	0.00	777.82
211-49000-228	Repairs and Maintenance Supplies - Infrastructure	1,500	2,500	0.00	315.02
211-49000-251	Airplane Fuel Purchased	34,000	31,000	33,976.85	39,845.16
Total Supplies		43,200	41,700	37,390.06	43,817.24
Other Services and Charges					
211-49000-305	Miscellaneous Professional Services		0	0.00	0.00
211-49000-304	Legal Fees	150	150	0.00	1,368.32
211-49000-321	Telephone/Cellular Phones	1,500	1,500	812.13	1,438.79
211-49000-331	Travel/Meals/Lodging	200	500	0.00	208.47
211-49000-334	Mileage Reimbursement		0	0.00	128.40
211-49000-351	Legal Notices/Ordinance Publishing	100	100	67.06	21.37
211-49000-360	Insurance	3,500	3,800	0.00	3,070.35
211-49000-381	Electric Utilities	6,500	6,000	3,337.66	6,328.74
211-49000-383	Gas Utilities	800	0	0.00	719.60
211-49000-401	Repairs and Maintenance - Buildings	1,500	1,500	800.00	0.00
211-49000-403	Repairs and Maintenance - Airstrip	1,000	3,000	0.00	0.00
211-49000-404	Repairs and Maintenance - Vehicles/Equipment	1,000	1,000	0.00	1,032.88
211-49000-408	Maintenance Contracts - Machinery/Equipment		0	0.00	0.00
211-49000-430	Miscellaneous	1,800	2,000	1,252.61	1,745.44
211-49000-431	Uncollectible Account Expense		0	299.00	0.00
211-49000-433	Dues and Subscriptions	300	150	25.00	284.00
211-49000-440	Schools and Meetings	300	300	0.00	225.00
211-49000-441	MPCA Permits	400	0	400.00	400.00
211-49000-489	Other Contracted Services	1,000	500	995.00	0.00
Total Other Services and Charges		20,050	20,500	7,988.46	16,971.36
Total Operating Expenditures		63,250	62,200	45,379	60,789
211-49300-720	Airport Capital Project Fund - #444	2,250	3,000	0.00	15,000.00
TOTAL TRANSFERS OUT		2,250	3,000	0.00	15,000.00
TOTAL EXPENDITURES & TRANSFERS OUT		65,500	65,200	45,378.52	75,788.60
NET INCREASE (DECREASE) IN FUND BALANCE		0.00	0.00	16,214.73	4,797.53

CITY OF CAMBRIDGE
Debt Service Fund
Proposed 2019 Budget Request

Sub Fund #		Total Proposed Budget 2019	Refunding Bonds 2010 314	2018 Street Imp Bonds 328	2016 Street Imp Bonds 324	2012 Street Imp Bonds 393	City Hall Bonds 340	2014 Street Imp Bonds 372	2015 Street Imp Bonds 385
PROPERTY TAX									
31010	Current	420,925		118,750	65,995	119,560	43,120		73,500
31020	Delinquent	-							
31050	Tax Increment	-							
	TOTAL PROPERTY TAX	420,925	-	118,750	65,995	119,560	43,120	-	73,500
SPECIAL ASSESSMENTS									
36100	Prepaid	-							
36101/36102	Principal, Int & Penalties	379,863		123,644	43,906	66,032		84,746	61,535
	TOTAL SPECIAL ASSESSMENTS	379,863	-	123,644	43,906	66,032	-	84,746	61,535
INTERGOVERNMENTAL									
	Municipal State Aid	-							
	Assessment	5,850				5,850			
	TOTAL INTERGOVERNMENTAL	5,850	-	-	-	5,850	-	-	-
OTHER FINANCING SOURCES									
36210	Interest Earnings	70,114		69,114	1,000	-			
36230	Donations	-							
39310	Bond Proceeds	-							
	TOTAL OTHER FINANCING SOURCES	70,114	-	69,114	1,000	-	-	-	-
204-39200	Transfer In	-							
	TOTAL TRANSFERS IN	-	-	-	-	-	-	-	-
	TOTAL REVENUES AND TRANSFERS	876,752	-	311,508	110,901	191,442	43,120	84,746	135,035
Debt Service									
	Principal	1,009,362	59,362		120,000	215,000	405,000	95,000	115,000
	Interest	112,491	935		29,800	20,350	20,050	19,231	22,125
	Transfer to other debt service fund	87,000	87,000						
	Other Fees	3,692	750	500	500	746	450	746	
	Total Debt Service Expenditures	1,212,545	148,047	500	150,300	236,096	425,500	114,977	137,125
	Revenues over (under) expense	(335,793)	(148,047)	311,008	(39,399)	(44,654)	(382,380)	(30,231)	(2,090)

* Planned draw on fund balance

CITY OF CAMBRIDGE
Capital Fund
Proposed 2019 Budget Request

<u>b Fund #</u>		<u>Total Proposed Budget 2019</u>	<u>Water Treatment Fund 401</u>	<u>Park Improv Fund 415</u>	<u>Police Capital Fund 417</u>	<u>Public Works Capital Fund 418</u>	<u>City Hall Capital Fund 419</u>	<u>Fire Dept Capital Fund 420</u>	<u>C-1 Bike Trail Fund 423</u>	<u>444 Airport Capital Fund 444</u>	<u>Pavement Mgmt Fund 443</u>
SPECIAL ASSESSMENTS											
36100	Prepaid	-									
36101/36102	Principal, Int & Penalties	10,000									10,000
	TOTAL SPECIAL ASSESSMENTS	10,000									10,000
CHARGES FOR SERVICE											
	Township Fire Contracts/School Dist Contract	46,353						38,853	7,500		
INTERGOVERNMENTAL											
	State Aid	3,750									
	Federal Aid	585,000								3,750	
	TOTAL INTERGOVERNMENTAL	588,750								588,750	
OTHER FINANCING SOURCES											
36210	Interest Earnings	2,500			500		500	500			
36230	Donations	500						500			
	Bond Issuance	-									
3xxxx	Sealcoating	100									100
3xxxx	Sale of Property	-									
3xxxx	Admin Fines	10,000			10,000						
	TOTAL OTHER FINANCING SOURCES	13,100			10,500		500	1,000			1,100
	Transfer In from other fund	-									
04-39203	Wastewater Fund Transfer In	-									
XX-39203	General Fund Transfer In	878,962		100,000	140,000	100,000	90,000	58,122	8,340	57,500	325,000
	TOTAL TRANSFERS IN	878,962		100,000	140,000	100,000	90,000	58,122	8,340	57,500	325,000
	TOTAL REVENUES AND TRANSFERS IN	1,537,165		100,000	150,500	100,000	90,500	97,975	15,840	646,250	336,100
Capital Outlay											
	Admin-Website Update	-									
	Finance Computer and Laserfiche upgrades	10,000					10,000				
	Community Development-Permit Works Upgrade	-									
	Park Updates	30,000		30,000							
	Bike Trail Maintenance	-									
	Mower Replacement & Equipment Replacement	100,000		100,000							
	Computer Replacement & Office Equipment	-									
	Squad Replacement	150,000			150,000						
	Pick-up Replacement	-									
	Emergency Operations Center	3,000			3,000						
	Squad Video Cameras	5,400			5,400						
	Mechanic Shop Upgrade	4,500				4,500					
	Airport Projects	650,000								650,000	
	Election Equipment	-									
	Pagers/Radios Update	105,000			105,000						
	City Hall Building Projects	31,500					31,500				
	Plow Truck Replacement & Other Equipment Replacen	275,000				275,000					
	Crack Sealing	60,000									60,000
	Seal Coating	130,000									130,000
	Total Capital Outlay	1,554,400		130,000	263,400	279,500	41,500			650,000	190,000
	Transfers out	100,000	100,000								
	Total Expenditures and Transfers Out	1,654,400	100,000	130,000	263,400	279,500	41,500			650,000	190,000
	Revenues over (under) expense	(117,235)	(100,000)	(30,000)	(112,900)	(179,500)	49,000	97,975	15,840	(3,750)	146,100

* Planned draw on fund balance

City of Cambridge, Minnesota

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Administration												
COMPUTER REPLACEMENT	10-ADMIN-13			2,500	2,500							5,000
Administration Total				2,500	2,500							5,000
City Hall Capital Project Fund 419				2,500	2,500							5,000
Administration Total				2,500	2,500							5,000
Airport												
Relocate AWOS	07-AIRPT-08				20,000							20,000
PROGRESSIVE MOWER REPLACEMENT	08-AIRPOR-37						30,000					30,000
RUNWAY RECLAIM & REPAVING PROJ 3" DEPTH	10-AIRPT-10		150,000	2,300,000								2,450,000
Taxiway Relocation	10-AIRPT-13	650,000										650,000
FLAIL MOWER REPLACEMENT	16-AIRPT-39						80,000					80,000
LAND ACQUISITION	18-AIRPT-42						10,000					10,000
STORAGE BUILDING CONSTRUCTION	18-AIRPT-43									300,000		300,000
TAXILANE RECONSTRUCTION	18-AIRPT-44					900,000						900,000
Airport Total		650,000	150,000	2,300,000	20,000	900,000	120,000			300,000		4,440,000
Airport Operating Fund Balance		3,750		115,000								118,750
Federal Aid		585,000	135,000	2,070,000		810,000	9,000			270,000		3,879,000
General Fund		57,500	15,000			90,000	23,000			30,000		215,500
State Aid		3,750		115,000	20,000		88,000					226,750
Airport Total		650,000	150,000	2,300,000	20,000	900,000	120,000			300,000		4,440,000

P25

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total						
Community Development																		
VEHICLE REPLACEMENT	06-COMDEV-06					25,000		28,000				53,000						
ENTRANCE SIGN	08-COMDEV-12		20,000	5,000			5,000			5,000		35,000						
LARGE SCALE PRINTER/SCANNER REPLACEMENT	10-COMDEV-13					13,000					13,000	26,000						
PERMITWORKS UPGRADE	14-COMDEV-15								30,000			30,000						
FLYOVER PICTURES	14-COMDEV-16		6,000			10,000			10,000			26,000						
COMPREHENSIVE PLAN UPDATE	15-COMDEV-17									100,000		100,000						
SOFTWARE UPGRADES-PERMIT WORKS AND SCANNER	16-COMDEV-18					5,000		5,000				10,000						
BUILDING PERMIT PLAN REVIEW SOFTWARE AND COMPUTERS	18-COMDEV-19			35,000								35,000						
Community Development Total			26,000	40,000		53,000	5,000	33,000	40,000	105,000	13,000	315,000						
Capital Project Fund Balance											13,000	13,000						
City Hall Capital Project Fund 419											26,000	40,000	53,000	5,000	33,000	40,000	110,000	307,000
Community Development Total			26,000	40,000		53,000	5,000	33,000	40,000	110,000	13,000	320,000						
Economic Development																		
Computer Replacement	15-ECDEV-001	0				0						0						
Economic Development Total		0				0						0						
City Hall Capital Project Fund 419											0	0	0					
Economic Development Total		0				0						0						
Elections																		
VOTING MACHINE REPLACEMENT	08-ELECT-01						15,000					15,000						
Elections Total							15,000					15,000						
City Hall Capital Project Fund 419											15,000	15,000						
Elections Total							15,000					15,000						

P26

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Emergency Management												
Various Emergency Management Items	06-E-MGMT-01	3,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000			45,000
Emergency Management Total		3,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000			45,000
Police Capital Project Fund 417												
		3,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000			45,000
Emergency Management Total		3,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000			45,000
Finance / MIS												
Desktop workstation replacement & printer	04-FIN-06		12,000					14,000				26,000
COMPUTER SERVER	10-ADMIN-12				26,000							26,000
LASERFISCHE SCANNER REPLACEMENT	10-ADMIN-15	5,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	72,500
COMPUTER SYSTEM UPGRADES	14-FIN-16	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Finance / MIS Total		10,000	24,500	12,500	38,500	12,500	12,500	26,500	12,500	12,500	12,500	174,500
City Hall Capital Project Fund 419												
		10,000	24,500	12,500	38,500	12,500	12,500	26,500	12,500	12,500	12,500	174,500
Finance / MIS Total		10,000	24,500	12,500	38,500	12,500	12,500	26,500	12,500	12,500	12,500	174,500
Fire												
PUMPER REPLACEMENT FOR UNIT #E2	05-FIRE-11					450,000						450,000
FIRE HALL MAINT PROJ	11-FIRE-18				73,000							73,000
COMMAND VEHICLE REPLACEMENT	14-FIRE-20						48,000		48,000			96,000
GRASS RIG	17-FIRE-22									65,000		65,000
RADIO UPGRADE	18-FIRE-23			100,000			30,000					130,000
Fire Total				100,000	73,000	450,000	78,000		48,000	65,000		814,000
Fire Capital Project Fund 420												
				100,000	73,000	450,000	78,000		48,000	65,000		814,000
Fire Total				100,000	73,000	450,000	78,000		48,000	65,000		814,000
General Government Buildings												

P27

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
CITY HALL PROJECTS	11-ADMIN-16	31,500	10,000	274,000	218,000	125,000	63,000					721,500
General Government Buildings Total		31,500	10,000	274,000	218,000	125,000	63,000					721,500
<i>City Hall Capital Project Fund 419</i>		31,500	10,000	274,000	218,000	125,000	63,000					721,500
<i>General Government Buildings Total</i>		31,500	10,000	274,000	218,000	125,000	63,000					721,500
Liquor Store												
LIQUOR STORE EQUIPMENT-MISC	06-LIQUOR-06	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		40,000
Liquor Store Total		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		40,000
<i>Liquor Store Fund</i>		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		40,000
<i>Liquor Store Total</i>		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		40,000
Mall Operations												
MALL CAPITAL PROJECTS	11-MALL-06	45,000	5,000	585,000	225,000							860,000
Mall Operations Total		45,000	5,000	585,000	225,000							860,000
<i>Mall Capital Replacement Fund</i>		45,000	5,000	585,000	225,000							860,000
<i>Mall Operations Total</i>		45,000	5,000	585,000	225,000							860,000
Parks & Open Spaces												
MOWER REPLACEMENTS & ADDITIONS	02-PARK-04	100,000	25,000		50,000		50,000					225,000
PARK EQUIPMENT REPLACEMENT	08-PARK-38	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Camb Isanti Bike Trail Capital	11-PARK-44	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000			120,000
PLAYGROUND EQUIPMENT REPLACEMENT	17-PARK-49		120,000					120,000				240,000
Parks & Open Spaces Total		145,000	190,000	45,000	95,000	45,000	95,000	165,000	45,000	30,000	30,000	885,000
<i>Park Capital Project Fund 415</i>		145,000	190,000	45,000	95,000	45,000	95,000	165,000	45,000	30,000	30,000	885,000
<i>Parks & Open Spaces Total</i>		145,000	190,000	45,000	95,000	45,000	95,000	165,000	45,000	30,000	30,000	885,000

P28

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Police												
SQUAD CAR REPLACEMENT PLAN	02-police-01	150,000	150,000	150,000	100,000	110,000	150,000	150,000	150,000	112,000	120,000	1,342,000
SQUAD VIDEO CAMERAS	16-POLICE-10	5,400	5,400	10,800								21,600
800 MHZ RADIO REPLACEMENT	18-POLICE-11	105,000										105,000
BODY CAMERA SYSTEM	18-POLICE-12		30,000									30,000
Police Total		260,400	185,400	160,800	100,000	110,000	150,000	150,000	150,000	112,000	120,000	1,498,600
<i>Admin Fine Fund Balance</i>		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
<i>Police Capital Project Fund 417</i>		250,400	175,400	150,800	90,000	100,000	140,000	140,000	140,000	102,000	110,000	1,398,600
Police Total		260,400	185,400	160,800	100,000	110,000	150,000	150,000	150,000	112,000	120,000	1,498,600
Public Works Administration												
PLOW TRUCK REPLACEMENT AND ADDITION	02-PW-03	210,000			225,000		235,000		245,000			915,000
Streets Garage #2	06-PW-12								2,000,000			2,000,000
Pick-up Trucks	07-PW-23		42,000		42,000		44,000			60,000		188,000
SNO GO BLOWER REPLACEMENT	08-PW-25									225,000		225,000
MECH SHOP UPGRADES	08-PW-27	4,500		2,000	6,000	20,000	10,000	8,000	6,500			57,000
REPLACEMENT TAR ROLLER	10-PW-30				25,000							25,000
MOSQUITO FOGGER REPLACEMENT & ADDITION	10-PW-31		8,000			17,000						25,000
PRESSURE WASHER REPLACEMENT	10-PW-33	5,000										5,000
MOWER REPLACEMENT	12-PW-36		50,000									50,000
STEINER MOWER REPLACEMENT	14-PW-39	60,000										60,000
MOWER TRAILER REPLACEMENT	14-PW-42		6,000									6,000
FORD F550 DUMP/PLOW TRUCK	14-PW-43				130,000							130,000
BULK MATERIAL STORAGE	14-PW-44				100,000							100,000
WATER TRUCK	14-PW-45						15,000					15,000
CASE 721 LOADER	14-PW-46						220,000					220,000
MECHANIC SHOP TRUCK	16-PW-47				42,000							42,000
TAR TRUCK REPLACEMENT	16-PW-48								160,000			160,000
Public Works Administration Total		279,500	106,000	2,000	570,000	37,000	524,000	8,000	2,411,500	285,000		4,223,000

P 29

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Bond Issue: Tax Levy									2,000,000			2,000,000
Public Works Capital Project Fund 418		279,500	106,000	2,000	570,000	37,000	524,000	8,000	411,500	285,000		2,223,000
Public Works Administration Total		279,500	106,000	2,000	570,000	37,000	524,000	8,000	2,411,500	285,000		4,223,000

Streets: Major

2020 STREET IMPROVEMENT PROJECT	06-SM-50		4,837,750									4,837,750
2022 STREET IMPROVEMENT PROJECT	06-SM-52				7,718,000							7,718,000
Street Overlay	07-SM-52		543,750		300,000		300,000		300,000		300,000	1,743,750
CITY SHARE TH 95 RIVER TO DAVIS ST	13-SM-57					2,311,875						2,311,875
2024 STREET IMPROVEMENT PROJECT	14-SM-58						6,114,825					6,114,825
2026 STREET IMPROV PROJECT	16-SM-59								6,630,900			6,630,900
2028 STREET IMPROV PROJECT	17-SM-60										4,465,000	4,465,000
Streets: Major Total			5,381,500		8,018,000	2,311,875	6,414,825		6,930,900		4,765,000	33,822,100

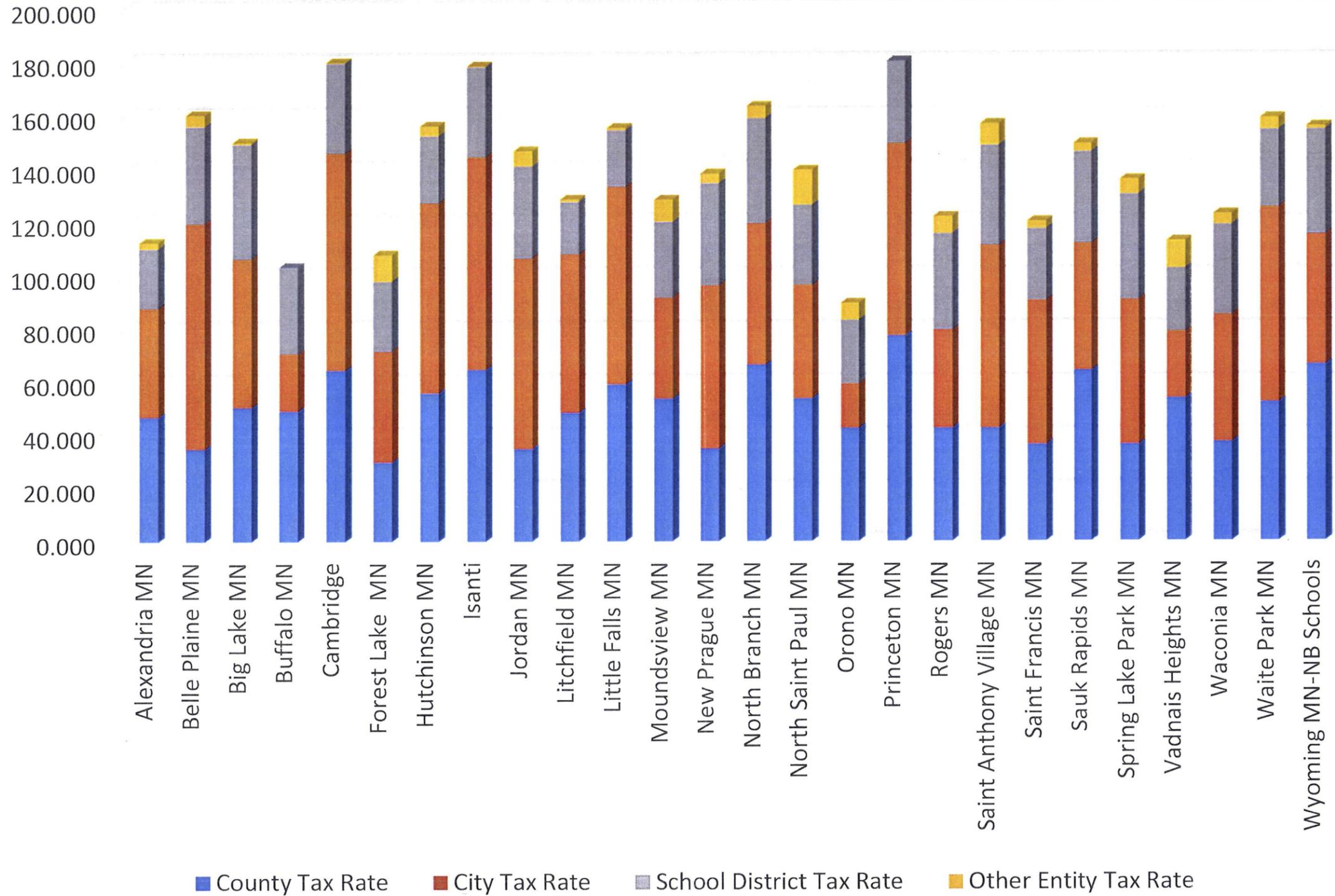
Bond Issue: Assessed			210,000		542,550		582,400		494,500		241,500	2,070,950
Bond Issue: Stormwater			536,500		304,500	489,375	235,625		435,000		435,000	2,436,000
Bond Issue: Tax Levy			2,758,000		4,169,450		4,089,300		3,600,400		2,783,500	17,400,650
Bond Issue: Wastewater			403,000		903,500	390,000	292,500		988,000		195,000	3,172,000
Bond Issue: Water			502,000		973,000	420,000	315,000		483,000		210,000	2,903,000
Liquor Store Fund									30,000			30,000
Mall Capital Replacement Fund					225,000							225,000
MSA			900,000		900,000	0	900,000		900,000		900,000	4,500,000
Pavement Fund						1,012,500						1,012,500
Water Area Charge Fund			72,000									72,000
Streets: Major Total			5,381,500		8,018,000	2,311,875	6,414,825		6,930,900		4,765,000	33,822,100

Streets: Pavement Management

CRACK SEALING	02-PAVMGT-01	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	600,000
SEALCOATING	02-PAVMGT-02	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	1,300,000

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
	Streets: Pavement Management Total	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000
<i>Pavement Fund</i>		190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000
	<i>Streets: Pavement Management Total</i>	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000
	Grand Total	1,619,400	6,279,400	3,722,800	9,561,000	4,245,375	7,678,325	583,500	9,838,900	1,099,500	5,130,500	49,758,700

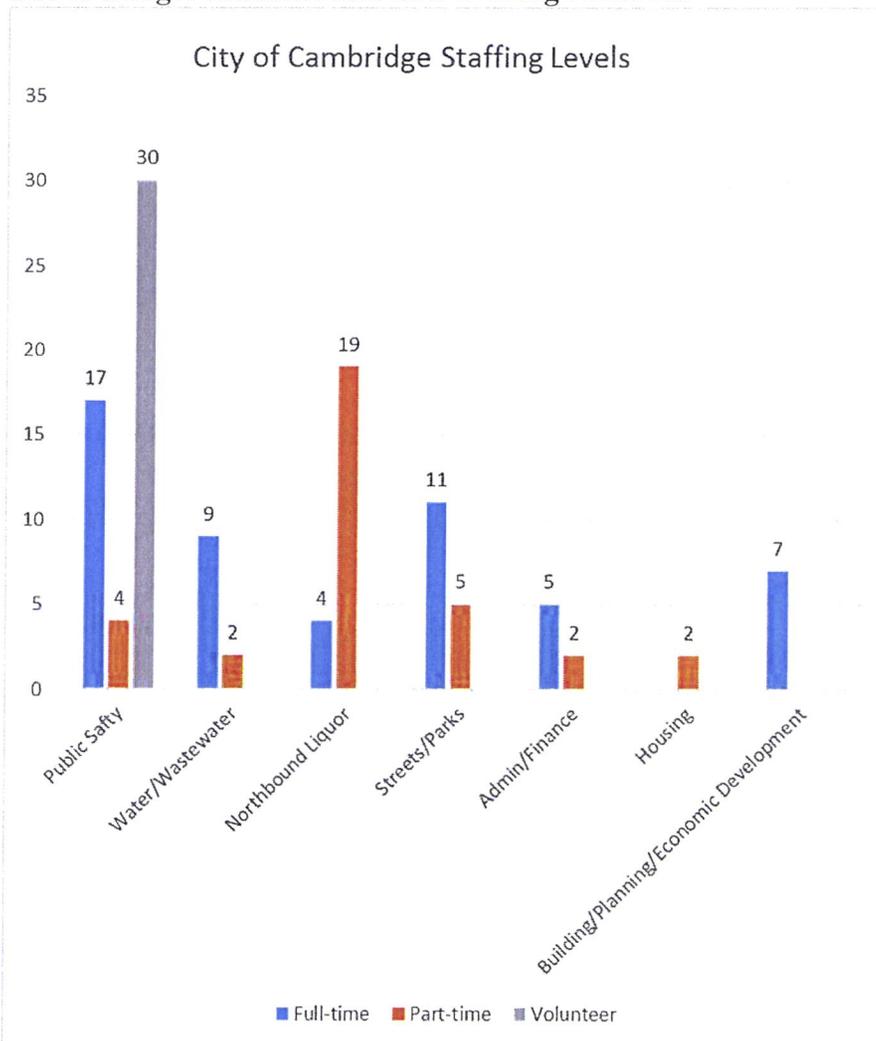
2018 Tax Rate Comparison



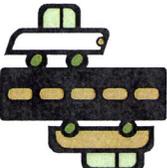
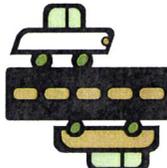
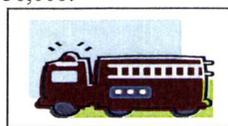
Long-range Financial Goals

- Desire to reduce property tax burden on property owners
- Need to provide efficient and effective public safety services including police, fire and emergency management for a growing community.
- Need to maintain transportation routes in efficient and effective manner for growing community both by maintaining existing roads and replacing roads as needed.
- Need to conduct other basic City Government functions such as building inspection, planning, zoning, code enforcement, all while maintaining a reasonable amount of financial reserves for cash flow and emergencies.
- Desire to promote economic develop to help grow tax base and bring more jobs to our community.
- Desire to provide safe places to recreate through our park system and provide other quality of living events such as 4th of July Fireworks and Concerts/Movies/Painting in the park.

As part of achieving the goals listed above, City staff is critical. Staff levels have been consistent for several years within the City of Cambridge. In 2019, an administrative assistant position to assist the City Administrator was included in the budget. This position was eliminated in 2008 due to budget concerns and now is being restored.



What are major new items in the capital section of the long range plan of the City of Cambridge?

2019	2020	2021	2022	2023
<p>Replace 1995 snow plow with estimated cost of \$210,000.</p> 	<p>Replace 2002 C-1500 Public Works Pick-up estimated at \$42,000.</p> 	<p>Public Works</p>	<p>Replace 2002 snow plow with estimated cost of \$225,000.</p> 	<p>Mechanic Shop updating valued at \$20,000.</p>
 <p>* Crack sealing and seal coating city streets-est \$190,000</p>	<p>Street Reconstruction Project including area of the following: * 16th Ave SE-Old S Main to S Xylite * 18th Ave SE-Old S Main to TH 65 * South Haven Drive-16th Ave SE to 18th Ave SE * McKinley St-TH 95 to 2nd Ave SE</p> <p>* Crack sealing and seal coating city streets-est \$190,000.</p>		 <p>* Crack sealing and seal coating city streets-est \$190,000.</p>	<p>Street Reconstruction Project including area of the following: * East Rum River Dr-TH 293 to Central * Oak Circle-W of E Rum River Dr. * S Maple St-E Rum River Drive to Central * S Laurel St-E Rum River Drive to Central * Joy Circle-N of Central * Joy Court-N of Joy Circle * S Holly-24th Ave SW to Central * 24th Ave SW-E Rum River Dr to S Main St.</p> <p>* Crack sealing and seal coating city streets-est \$190,000.</p>
<p>Replace 2002 Mower Equipment Est. @ \$60,000.</p> 	<p>Replace Mower Equipment Est. @ \$50,000.</p> 	<p>Public Works</p>	<p>Replace 2005 Ford F250 Public Works Pick-up estimated at \$44,000.</p>  <p>Replace 2002 Tar Roller estimated at \$25,000 and Bulk Material Storage \$100,000.</p> 	<p>Also for 2022</p> <p>Purchase Ford F550 Dump/Plow Truck Est. \$80,000</p>  <p>Bulk Material Storage Estimated at \$100,000</p> <p>Mechanic Shop Truck \$42,000</p> 
<p>Replacement of three police vehicles and related equipment for an est. cost of \$155,400.</p> 	<p>Replacement of three police vehicles and related equipment for an est. cost of \$155,400.</p> 		<p>Replacement of three police vehicles and related equipment for an est. cost of \$155,400.</p> 	<p>Replacement of two police vehicles and related equipment for an est cost of \$100,000.</p> 
<p>Police ↑</p>	<p>Fire Dept & Emergency Mgmt. →</p>	<p>Radio replacement with an estimated cost of \$100,000</p>	<p>Fire hall maintenance work estimated at \$73,000.</p>	<p>Purchase replacement for 1993 fire pumper truck estimated at \$450,000.</p> 

2019	2020	2021	2022	2023
City Hall Update lighting to LED. \$31,500.	* HVAC Pump Replacement Estimated at \$10,000 	* Replace City Hall roof and skylights—will be 20 years old. Estimated cost \$260,000 * Replace Mall Roof and skylights estimated at \$300,000. * Refurbish mall restroom, painting & flooring est.at \$76,000.	* Replace City Hall carpet and boiler—will be 20 years old. Estimated cost \$220,000. * Replace Mall HVAC estimated at \$209,000—will be 20 years old * Replace mall parking lot—front and back estimated at \$225,000.	* Refurbish restrooms—20 years old estimated at \$125,000.

Long Range Plan Items Funded by Water Utility Rates

2019	2020	2021	2022	2023
* Replace Utilities Pick-up estimated at \$20,000.  * Replace water meters estimated at \$75,000.	* Replace water meters estimated at \$75,000. * New water tower estimated at \$3,900,000 * Water pipe replacement in area of 2020 Street Reconstruction Project.	* Replace water meters estimated at \$75,000. * Replace Utilities Pick-up estimated at \$40,000. 	 * Replace water meters estimated at \$75,000. * Water pipe replacement in area of 2022 Street Reconstruction Project.	* Well #9 Construction estimated at \$700,000

Long Range Plan Items Funded by Sewer Utility Rates

2019	2020	2021	2022	2023
* Wastewater Plant capital projects estimated at \$29,500	* Wastewater Plant capital projects estimated at \$94,500 * Sewer pipe replacement in area of 2020 Street Reconstruction Project.	* Wastewater Plant capital projects estimated at \$52,000 	* Wastewater Plant capital projects estimated at \$74,500 * Sewer pipe replacement in area of 2022 Street Reconstruction Project.	

Airport projects--Primarily funded by federal and state funding.

2019	2020	2021	2022	2023
Airport Projects * Taxiway relocation estimated at \$650,000.	Airport Projects * Runway repaving project estimated at \$150,000-continued in 2021.	Airport Projects * Runway repaving project estimated at \$2,300,000.	Airport Projects * Relocate AWOS. \$20,000 	Airport Projects * Taxiway reconstruction estimated \$900,000

City of Cambridge, Minnesota

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Administration												
COMPUTER REPLACEMENT	10-ADMIN-13			2,500	2,500							5,000
Administration Total				2,500	2,500							5,000
City Hall Capital Project Fund 419				2,500	2,500							5,000
Administration Total				2,500	2,500							5,000
Airport												
Relocate AWOS	07-AIRPT-08				20,000							20,000
PROGRESSIVE MOWER REPLACEMENT	08-AIRPOR-37						30,000					30,000
RUNWAY RECLAIM & REPAVING PROJ 3" DEPTH	10-AIRPT-10		150,000	2,300,000								2,450,000
Taxiway Relocation	10-AIRPT-13	650,000										650,000
FLAIL MOWER REPLACEMENT	16-AIRPT-39						80,000					80,000
LAND ACQUISITION	18-AIRPT-42						10,000					10,000
STORAGE BUILDING CONSTRUCTION	18-AIRPT-43									300,000		300,000
TAXILANE RECONSTRUCTION	18-AIRPT-44					900,000						900,000
Airport Total		650,000	150,000	2,300,000	20,000	900,000	120,000			300,000		4,440,000
Airport Operating Fund Balance		3,750		115,000								118,750
Federal Aid		585,000	135,000	2,070,000		810,000	9,000			270,000		3,879,000
General Fund		57,500	15,000			90,000	23,000			30,000		215,500
State Aid		3,750		115,000	20,000		88,000					226,750
Airport Total		650,000	150,000	2,300,000	20,000	900,000	120,000			300,000		4,440,000

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Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total	
Community Development													
VEHICLE REPLACEMENT	06-COMDEV-06					25,000		28,000				53,000	
ENTRANCE SIGN	08-COMDEV-12		20,000	5,000			5,000			5,000		35,000	
LARGE SCALE PRINTER/SCANNER REPLACEMENT	10-COMDEV-13					13,000					13,000	26,000	
PERMITWORKS UPGRADE	14-COMDEV-15								30,000			30,000	
FLYOVER PICTURES	14-COMDEV-16		6,000			10,000			10,000			26,000	
COMPREHENSIVE PLAN UPDATE	15-COMDEV-17									100,000		100,000	
SOFTWARE UPGRADES-PERMIT WORKS AND SCANNER	16-COMDEV-18					5,000		5,000				10,000	
BUILDING PERMIT PLAN REVIEW SOFTWARE AND COMPUTERS	18-COMDEV-19			35,000								35,000	
Community Development Total			26,000	40,000		53,000	5,000	33,000	40,000	105,000	13,000	315,000	
Capital Project Fund Balance													
City Hall Capital Project Fund 419												13,000	13,000
Community Development Total			26,000	40,000		53,000	5,000	33,000	40,000	110,000		307,000	
Community Development Total			26,000	40,000		53,000	5,000	33,000	40,000	110,000	13,000	320,000	
Economic Development													
Computer Replacement	15-ECDEV-001	0				0						0	
Economic Development Total		0				0						0	
City Hall Capital Project Fund 419												0	0
Economic Development Total		0				0						0	
Elections													
VOTING MACHINE REPLACEMENT	08-ELECT-01						15,000					15,000	
Elections Total							15,000					15,000	
City Hall Capital Project Fund 419												15,000	15,000
Elections Total							15,000					15,000	

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Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Emergency Management												
Various Emergency Management Items	06-E-MGMT-01	3,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000			45,000
Emergency Management Total		3,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000			45,000
Police Capital Project Fund 417		3,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000			45,000
Emergency Management Total		3,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000			45,000
Finance / MIS												
Desktop workstation replacement & printer	04-FIN-06		12,000					14,000				26,000
COMPUTER SERVER	10-ADMIN-12				26,000							26,000
LASERFISCHE SCANNER REPLACEMENT	10-ADMIN-15	5,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	72,500
COMPUTER SYSTEM UPGRADES	14-FIN-16	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Finance / MIS Total		10,000	24,500	12,500	38,500	12,500	12,500	26,500	12,500	12,500	12,500	174,500
City Hall Capital Project Fund 419		10,000	24,500	12,500	38,500	12,500	12,500	26,500	12,500	12,500	12,500	174,500
Finance / MIS Total		10,000	24,500	12,500	38,500	12,500	12,500	26,500	12,500	12,500	12,500	174,500
Fire												
PUMPER REPLACEMENT FOR UNIT #E2	05-FIRE-11					450,000						450,000
FIRE HALL MAINT PROJ	11-FIRE-18				73,000							73,000
COMMAND VEHICLE REPLACEMENT	14-FIRE-20						48,000		48,000			96,000
GRASS RIG	17-FIRE-22									65,000		65,000
RADIO UPGRADE	18-FIRE-23			100,000			30,000					130,000
Fire Total				100,000	73,000	450,000	78,000		48,000	65,000		814,000
Fire Capital Project Fund 420				100,000	73,000	450,000	78,000		48,000	65,000		814,000
Fire Total				100,000	73,000	450,000	78,000		48,000	65,000		814,000
General Government Buildings												

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Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
CITY HALL PROJECTS	11-ADMIN-16	31,500	10,000	274,000	218,000	125,000	63,000					721,500
General Government Buildings Total		31,500	10,000	274,000	218,000	125,000	63,000					721,500
<i>City Hall Capital Project Fund 419</i>		31,500	10,000	274,000	218,000	125,000	63,000					721,500
General Government Buildings Total		31,500	10,000	274,000	218,000	125,000	63,000					721,500
Liquor Store												
LIQUOR STORE EQUIPMENT-MISC	06-LIQUOR-06	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			40,000
Liquor Store Total		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			40,000
<i>Liquor Store Fund</i>		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			40,000
Liquor Store Total		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			40,000
Mall Operations												
MALL CAPITAL PROJECTS	11-MALL-06	45,000	5,000	585,000	225,000							860,000
Mall Operations Total		45,000	5,000	585,000	225,000							860,000
<i>Mall Capital Replacement Fund</i>		45,000	5,000	585,000	225,000							860,000
Mall Operations Total		45,000	5,000	585,000	225,000							860,000
Parks & Open Spaces												
MOWER REPLACEMENTS & ADDITIONS	02-PARK-04	100,000	25,000		50,000		50,000					225,000
PARK EQUIPMENT REPLACEMENT	08-PARK-38	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Camb Isanti Bike Trail Capital	11-PARK-44	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000			120,000
PLAYGROUND EQUIPMENT REPLACEMENT	17-PARK-49		120,000					120,000				240,000
Parks & Open Spaces Total		145,000	190,000	45,000	95,000	45,000	95,000	165,000	45,000	30,000	30,000	885,000
<i>Park Capital Project Fund 415</i>		145,000	190,000	45,000	95,000	45,000	95,000	165,000	45,000	30,000	30,000	885,000
Parks & Open Spaces Total		145,000	190,000	45,000	95,000	45,000	95,000	165,000	45,000	30,000	30,000	885,000

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Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Police												
SQUAD CAR REPLACEMENT PLAN	02-police-01	150,000	150,000	150,000	100,000	110,000	150,000	150,000	150,000	112,000	120,000	1,342,000
SQUAD VIDEO CAMERAS	16-POLICE-10	5,400	5,400	10,800								21,600
800 MHZ RADIO REPLACEMENT	18-POLICE-11	105,000										105,000
BODY CAMERA SYSTEM	18-POLICE-12		30,000									30,000
Police Total		260,400	185,400	160,800	100,000	110,000	150,000	150,000	150,000	112,000	120,000	1,498,600
Admin Fine Fund Balance		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Police Capital Project Fund 417		250,400	175,400	150,800	90,000	100,000	140,000	140,000	140,000	102,000	110,000	1,398,600
Police Total		260,400	185,400	160,800	100,000	110,000	150,000	150,000	150,000	112,000	120,000	1,498,600
Public Works Administration												
PLOW TRUCK REPLACEMENT AND ADDITION	02-PW-03	210,000			225,000		235,000		245,000			915,000
Streets Garage #2	06-PW-12								2,000,000			2,000,000
Pick-up Trucks	07-PW-23		42,000		42,000		44,000			60,000		188,000
SNO GO BLOWER REPLACEMENT	08-PW-25									225,000		225,000
MECH SHOP UPGRADES	08-PW-27	4,500		2,000	6,000	20,000	10,000	8,000	6,500			57,000
REPLACEMENT TAR ROLLER	10-PW-30				25,000							25,000
MOSQUITO FOGGER REPLACEMENT & ADDITION	10-PW-31		8,000			17,000						25,000
PRESSURE WASHER REPLACEMENT	10-PW-33	5,000										5,000
MOWER REPLACEMENT	12-PW-36		50,000									50,000
STEINER MOWER REPLACEMENT	14-PW-39	60,000										60,000
MOWER TRAILER REPLACEMENT	14-PW-42		6,000									6,000
FORD F550 DUMP/PLOW TRUCK	14-PW-43				130,000							130,000
BULK MATERIAL STORAGE	14-PW-44				100,000							100,000
WATER TRUCK	14-PW-45						15,000					15,000
CASE 721 LOADER	14-PW-46						220,000					220,000
MECHANIC SHOP TRUCK	16-PW-47				42,000							42,000
TAR TRUCK REPLACEMENT	16-PW-48								160,000			160,000
Public Works Administration Total		279,500	106,000	2,000	570,000	37,000	524,000	8,000	2,411,500	285,000		4,223,000

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Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Bond Issue: Tax Levy									2,000,000			2,000,000
Public Works Capital Project Fund 418		279,500	106,000	2,000	570,000	37,000	524,000	8,000	411,500	285,000		2,223,000
Public Works Administration Total		279,500	106,000	2,000	570,000	37,000	524,000	8,000	2,411,500	285,000		4,223,000

Streets: Major

2020 STREET IMPROVEMENT PROJECT	06-SM-50		4,837,750									4,837,750
2022 STREET IMPROVEMENT PROJECT	06-SM-52				7,718,000							7,718,000
Street Overlay	07-SM-52		543,750		300,000		300,000		300,000		300,000	1,743,750
CITY SHARE TH 95 RIVER TO DAVIS ST	13-SM-57					2,311,875						2,311,875
2024 STREET IMPROVEMENT PROJECT	14-SM-58						6,114,825					6,114,825
2026 STREET IMPROV PROJECT	16-SM-59								6,630,900			6,630,900
2028 STREET IMPROV PROJECT	17-SM-60										4,465,000	4,465,000
Streets: Major Total			5,381,500		8,018,000	2,311,875	6,414,825		6,930,900		4,765,000	33,822,100

Bond Issue: Assessed			210,000		542,550		582,400		494,500		241,500	2,070,950
Bond Issue: Stormwater			536,500		304,500	489,375	235,625		435,000		435,000	2,436,000
Bond Issue: Tax Levy			2,758,000		4,169,450		4,089,300		3,600,400		2,783,500	17,400,650
Bond Issue: Wastewater			403,000		903,500	390,000	292,500		988,000		195,000	3,172,000
Bond Issue: Water			502,000		973,000	420,000	315,000		483,000		210,000	2,903,000
Liquor Store Fund									30,000			30,000
Mall Capital Replacement Fund					225,000							225,000
MSA			900,000		900,000	0	900,000		900,000		900,000	4,500,000
Pavement Fund						1,012,500						1,012,500
Water Area Charge Fund			72,000									72,000
Streets: Major Total			5,381,500		8,018,000	2,311,875	6,414,825		6,930,900		4,765,000	33,822,100

Streets: Pavement Management

CRACK SEALING	02-PAVMGT-01	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	600,000
SEALCOATING	02-PAVMGT-02	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	1,300,000

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Streets: Pavement Management Total		190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000
<i>Pavement Fund</i>		190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000
<i>Streets: Pavement Management Total</i>		190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000
	Grand Total	1,619,400	6,279,400	3,722,800	9,561,000	4,245,375	7,678,325	583,500	9,838,900	1,099,500	5,130,500	49,758,700

ORDINANCE NO. 588

CITY OF CAMBRIDGE, ISANTI COUNTY, MINNESOTA

An Ordinance Granting CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Minnesota Gas ("CenterPoint Energy"), its Successors and Assigns, a Nonexclusive Franchise To Construct, Operate, Repair and Maintain Facilities and Equipment for the Transportation, Distribution, Manufacture and Sale of Gas Energy for Public and Private Use and to Use the Public Ways and Grounds of the City of Cambridge, Isanti County, Minnesota, for Such Purpose; and, Prescribing Certain Terms and Conditions Thereof

THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, MINNESOTA, DOES HEREBY ORDAIN:

SECTION 1. DEFINITIONS.

For purposes of this Ordinance, the following capitalized terms listed in alphabetical order shall have the following meanings:

City. The City of Cambridge, County of Isanti, State of Minnesota.

City Utility System. Facilities used for providing public utility service owned or operated by City or agency thereof, including sewer, storm sewer, water service, street lighting and traffic signals, but excluding facilities for providing heating, lighting, or other forms of energy.

Commission. The Minnesota Public Utilities Commission, or any successor agency or agencies, including an agency of the federal government, which preempts all or part of the authority to regulate gas retail rates now vested in the Minnesota Public Utilities Commission.

Company. CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Minnesota Gas ("CenterPoint Energy") its successors and assigns including all successors or assigns that own or operate any part or parts of the Gas Facilities subject to this Franchise.

Gas Energy. Gas Energy includes both retail and wholesale natural, manufactured or mixed gas.

Gas Facilities. Gas transmission and distribution pipes, lines, ducts, fixtures, and all necessary equipment and appurtenances owned or operated by the Company for the purpose of providing Gas Energy for retail or wholesale use.

Notice. A writing served by any party or parties on any other party or parties. Notice to Company shall be mailed to:

CenterPoint Energy
Minnesota Division Vice President

800 LaSalle Avenue
Minneapolis, Minnesota 55402

Notice to the City shall be mailed to:

City Administrator
300 3rd Ave NE
Cambridge, MN 55008

Any party may change its respective address for the purpose of this Ordinance by written Notice to the other parties.

Ordinance. This gas franchise ordinance, also referred to as the Franchise.

Public Way. Any highway, street, alley or other public right-of-way within the City.

Public Ground. Land owned or otherwise controlled by the City for utility easements, park, trail, walkway, open space or other public property, which is held for use in common by the public or for public benefit.

SECTION 2. ADOPTION OF FRANCHISE.

2.1 **Grant of Franchise.** City hereby grants Company, for a period of ten years from the date this Ordinance is passed and approved by the City, the right to import, manufacture, distribute and sell Gas Energy for public and private use within and through the limits of the City as its boundaries now exist or as they may be extended in the future and also the right to transport Gas Energy through the limits of the City for use outside of the City limits. For these purposes, Company may construct, operate, repair and maintain Gas Facilities in, on, over, under and across the Public Ways and Public Grounds, subject to the provisions of this Ordinance. Company may do all reasonable things necessary or customary to accomplish these purposes, subject, however, to state law and to such reasonable regulations as may be imposed by the City pursuant to a public right-of-way ordinance or permit requirements.

2.2 **Effective Date; Written Acceptance.** This Franchise shall be in force and effect from and after the passage of this Ordinance and publication as required by law and its acceptance by Company. If Company does not file a written acceptance with the City within 60 days after the date the City Council adopts this Ordinance, or otherwise inform the City, at any time, that the Company does not accept this Franchise, the City Council by resolution shall revoke this Franchise.

2.3. **Service and Gas Rates.** The terms and conditions of service and the rates to be charged by Company for Gas Energy in City are subject to the exclusive jurisdiction of the Commission.

2.4. **Expense.** Company shall pay the expense of publication of this Ordinance.

2.5. **Dispute Resolution.** If either party asserts that the other party is in default in the performance of any obligation hereunder, the complaining party shall notify the other party of the default and the desired remedy. The notification shall be written. Representatives of the parties must promptly meet and attempt in good faith to negotiate a resolution of the dispute. If the dispute is not resolved within 30 days of the written Notice, the parties may jointly select a mediator to facilitate further discussion. The parties will equally share the fees and expenses of this mediator. If a mediator is not used or if the parties are unable to resolve the dispute within 30 days after first meeting with the selected mediator, either party may commence an action in District Court to interpret and enforce this Franchise or for such other relief as may be permitted by law or equity.

2.6. **Continuation of Franchise.** If the City and the Company are unable to agree on the terms of a new franchise by the time this Franchise expires, this Franchise will remain in effect until a new franchise is agreed upon, or until 90 days after the City or the Company serves written Notice to the other party of its intention to allow Franchise to expire. However, in no event shall this Franchise continue for more than one year after expiration of the 10-year term set forth in Section 2.1.

SECTION 3. LOCATION, OTHER REGULATIONS.

3.1. **Location of Facilities.** Gas Facilities shall be located, constructed, and maintained so as not to interfere with the safety and convenience of ordinary travel along and over Public Ways and so as not to disrupt normal operation of any City Utility System. Gas Facilities may be located on Public Grounds in a location selected by the City. The location and relocation of Gas Facilities shall be subject to reasonable regulations of the City consistent with authority granted the City to manage its Public Ways and Public Grounds under state law, to the extent not inconsistent with a specific term of this Franchise.

3.2. **Street Openings.** Company shall not open or disturb the surface of any Public Way or Public Ground for any purpose without first having obtained a permit from the City, if required by a separate ordinance, for which the City may impose a reasonable fee, unless the City is receiving a franchise fee pursuant to this Ordinance, in which case all permit fees will be waived. Permit conditions imposed on Company shall not be more burdensome than those imposed on other public-right-of-way users for similar facilities or work. Company may, however, open and disturb the surface of any Public Way or Public Ground without a permit if (i) an emergency exists requiring the immediate repair of Gas Facilities and (ii) Company gives telephone, email or similar Notice to the City before commencement of the emergency repair, if reasonably possible. Within two business days after commencing the repair, Company shall apply for any required permits and pay any required fees.

3.3. **Restoration.** After undertaking any work requiring the opening of any Public Way or Public Ground, the Company shall restore the Public Ways or Public Grounds in accordance with Minnesota Rules, 7819.1100. Company shall restore the Public Ground to as good a condition as formerly existed, and shall maintain the surface in good condition for six months thereafter. All work shall be completed as promptly as weather permits, and if Company shall not promptly perform and complete the work, remove all dirt, rubbish, equipment and material,

and put the Public Ground in the said condition, the City shall have, after demand to Company to cure and the passage of a reasonable period of time following the demand, but not to exceed five days, the right to make the restoration of the Public Ways or Public Grounds at the expense of Company. Company shall pay to the City the cost of such work done for or performed by the City within 30 days of completion of the work. The Company shall not be required to post a construction performance bond.

3.4. **Avoid Damage to Gas Facilities.** The Company must take reasonable measures to prevent the Gas Facilities from causing damage to persons or property. The Company must take reasonable measures to protect the Gas Facilities from damage that could be inflicted on the Gas Facilities by persons, property, or the elements. Per Minnesota Statute 216D.05, the City must take protective measures when it performs work near the Gas Facilities.

3.5. **Notice of Improvements to Streets.** The City will give Company reasonable written Notice of plans for improvements to Public Ways and Public Grounds where the City has reason to believe that Gas Facilities may affect or be affected by the improvement. The Notice will contain: (i) the nature and character of the improvements, (ii) the Public Ways or Public Grounds upon which the improvements are to be made, (iii) the extent of the improvements, (iv) the time when the City will start the work, and (v) if more than one Public Way or Public Grounds is involved, the order in which the work is to proceed. The Notice will be given to Company a sufficient length of time, considering seasonal working conditions, in advance of the actual commencement of the work to permit Company to make any additions, alterations or repairs to its Gas Facilities the Company deems necessary.

3.6 **Mapping Information.** If requested by City, the Company must promptly provide complete and accurate mapping information for any of its Gas Facilities in accordance with the requirements of Minnesota Rules 7819.4000 and 7819.4100 at no cost to the City.

3.7. **Emergency Response.** As emergency first-responders, when a public safety concern exists both the City and Company shall respond to gas emergencies within the City without additional direct fee or expense to either City or Company. However, if the City's response exceeds 48 hours in duration, City reserves the right to bill Company for costs in instances where the public safety concern involves or relates to Gas Facilities.

SECTION 4. RELOCATIONS.

4.1. **Relocation in Public Ways and Public Grounds.** The Company and City shall comply with the provisions of Minnesota Rules 7819.3100, with respect to requests for the Company to relocate Gas Facilities located in either Public Ways or Public Grounds.

4.2. **Projects with Federal Funding.** Relocation, removal, or rearrangement of any Company Gas Facilities made necessary because of the extension into or through City of a federally aided highway project shall be governed by the provisions of Minnesota Statutes Sections 161.45 and 161.46.

SECTION 5. INDEMNIFICATION.

5.1. **Indemnity of City.** Company shall indemnify and hold the City harmless from any and all liability, on account of injury to persons or damage to property occasioned by the construction, maintenance, repair, inspection, the issuance of permits, or the operation of the Gas Facilities located in the Public Ways and Public Grounds. The City shall not be indemnified for losses or claims occasioned through its own negligence or otherwise wrongful act or omission except for losses or claims arising out of or alleging the City's negligence as to the issuance of permits for, or inspection of, Company's plans or work.

5.2. **Defense of City.** In the event a suit is brought against the City under circumstances where this agreement to indemnify applies, Company at its sole cost and expense shall defend the City in such suit if written Notice thereof is promptly given to Company within a period wherein Company is not prejudiced by lack of such Notice. If Company is required to indemnify and defend, it will thereafter have control of such litigation, but Company may not settle such litigation without the consent of the City, which consent shall not be unreasonably withheld. This section is not, as to third parties, a waiver of any defense or immunity otherwise available to the City. The Company, in defending any action on behalf of the City, shall be entitled to assert in any action every defense or immunity that the City could assert in its own behalf. This Franchise agreement shall not be interpreted to constitute a waiver by the City of any of its defenses of immunity or limitations on liability under Minnesota Statutes, Chapter 466.

SECTION 6. VACATION OF PUBLIC WAYS AND PUBLIC GROUNDS.

The City shall give Company at least two weeks prior written Notice of a proposed vacation of a Public Ways or Public Grounds. The City and the Company shall comply with Minnesota Rules 7819.3100, Minnesota Rules 7819.3200 ordinance with respect to any request for vacation.

SECTION 7. CHANGE IN FORM OF GOVERNMENT.

Any change in the form of government of the City shall not affect the validity of this Ordinance. Any governmental unit succeeding the City shall, without the consent of Company, succeed to all of the rights and obligations of the City provided in this Ordinance.

SECTION 8. FRANCHISE FEE.

8.1. **Form.** During the term of the franchise hereby granted, the City may charge the Company a franchise fee. The Company will administer the collection and payment of franchise fees to City in lieu of permit fees, or other fees that may otherwise be imposed on the Company in relation to its operations as a public utility in the City. The franchise fee will be collected on a flat per meter basis, or by some other method that is mutually acceptable to both City and Company for each retail customer within the corporate limits of the City. The amount of the fee collected may differ for each customer class. The City will use a formula that provides a stable and predictable amount of fees, without placing the Company at a competitive disadvantage.

Such fee shall not exceed any amount that the Company may legally charge to its customers prior to payment to the City. If the Company claims that the City required fee formula is discriminatory or otherwise places the Company at a competitive disadvantage, the Company will provide a formula that will produce a substantially similar fee amount to the City. If the City and Company are unable to agree, the disagreement shall be subject to the Dispute Resolution provisions of this Ordinance.

8.2. **Separate Ordinance.** The franchise fee shall be imposed by separate ordinance duly adopted by the City Council. The effective date of the franchise fee ordinance shall be no less than ninety (90) days after written Notice enclosing a copy of the duly adopted and approved ordinance has been served upon the Company by Certified mail. The Company is not required to collect a franchise fee if the terms of the fee agreement are inconsistent with this franchise or state law, provided the Company notifies the City Council of the same within the ninety (90) day period.

8.3. **Condition of Fee.** The separate ordinance imposing the fee shall not be effective against the Company unless it lawfully imposes a fee of the same or substantially similar amount on the sale of energy within the City by any other gas energy supplier, provided that, as to such supplier, the City has the authority or contractual right to require a franchise fee or similar fee through an agreed-upon franchise.

8.4. **Collection of Fee.** The franchise fee shall be payable not less than quarterly during complete billing months of the period for which payment is to be made. The franchise fee formula may be changed from time to time, however, the change shall meet the same Notice and acceptance requirements and the fee may not be changed more often than annually. Such fee shall not exceed any amount that the Company may legally charge to its customers prior to payment to the City. Such fee is subject to subsequent reductions to account for uncollectibles and customer refunds incurred by the Company. The Company shall not be responsible to pay City fees that Company is unable to collect under Commission rules or order. The Company agrees to make available for inspection by the City at reasonable times all records necessary to audit the Company's determination of the franchise fee payments.

8.5. **Continuation of Franchise Fee.** If this franchise expires and the City and the Company are unable to agree upon terms of a new franchise, the franchise fee, if any being imposed by the City at the time this franchise expires, will remain in effect until a new franchise is agreed upon. However, the franchise fee will not remain in effect for more than one year after the franchise expires as stated in Section 2.6 of this Franchise. If for any reason the franchise terminates, the franchise fee will terminate at the same time.

SECTION 9. ABANDONED FACILITIES.

The Company shall comply with Minnesota Statutes, Section 216D.01 et seq. and Minnesota Rules 7819.3300, as they may be amended from time to time with respect to abandoned facilities located in Public Ways and Public Grounds. The Company shall maintain records describing the exact location of all abandoned and retired Gas Facilities within the Public Ways and Public Grounds, produce such records at the City's request at no

cost to the City and comply with the location requirements of Section 216D.04 with respect to all Gas Facilities, including abandoned and retired Gas Facilities not located in Public Ways and Public Grounds.

SECTION 10. PROVISIONS OF ORDINANCE.

10.1. **Severability.** Every section, provision, or part of this Ordinance is declared separate from every other section, provision, or part; and if any section, provision, or part shall be held invalid, it shall not affect any other section, provision, or part. Where a provision of any other City ordinance conflicts with the provisions of this Ordinance, the provisions of this Ordinance shall prevail.

10.2. **Limitation on Applicability.** This Ordinance constitutes a franchise agreement between the City and Company as the only parties. No provisions herein shall in any way inure to the benefit of any third person (including the public at large) so as to constitute any such person as a third party beneficiary of this Ordinance or of any one or more of the terms hereof, or otherwise give rise to any cause of action in any person not a party hereto.

SECTION 11. AMENDMENT-PROCEDURE.

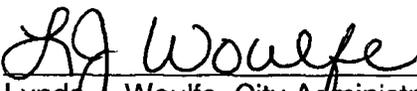
Either party may propose at any time that this Franchise Ordinance be amended. Franchise Ordinance may be amended at any time by the City passing a subsequent ordinance declaring the provisions of the amendment, which amendatory ordinance shall become effective upon the filing of Company's written consent thereto with the City Clerk within 60 days after the effective date of the amendatory ordinance. If the Company does not consent to the amendment, the ordinance containing the amendment shall be revoked by City.

Adopted this 17th day of June , 2013 by the Cambridge City Council.



Marlys A. Palmer, Mayor

ATTEST:



Lynda J. Woulfe, City Administrator

ELECTRIC FRANCHISE ORDINANCE

ORDINANCE NO. 276-18.

CITY OF NORTH BRANCH, CHISAGO COUNTY, MINNESOTA

AN ORDINANCE GRANTING TO EAST CENTRAL ENERGY, A MINNESOTA COOPERATIVE CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN IN THE CITY OF NORTH BRANCH, MINNESOTA, AN ELECTRIC DISTRIBUTION SYSTEM AND TRANSMISSION LINES, INCLUDING NECESSARY POLES, LINES, FIXTURES AND APPURTENANCES, FOR THE FURNISHING OF ELECTRIC ENERGY TO THE CITY, ITS INHABITANTS, AND OTHERS, AND TO USE THE PUBLIC GROUNDS AND PUBLIC WAYS OF THE CITY FOR SUCH PURPOSES (HEREINAFTER "FRANCHISE").

THE CITY COUNCIL OF THE CITY OF NORTH BRANCH, CHISAGO COUNTY, MINNESOTA, ORDAINS:

SECTION 1. DEFINITIONS.

For purposes of this Ordinance, the following capitalized terms listed in alphabetical order shall have the following meanings:

1.1 **Assigned Service Area.** The geographical area within the City for the cooperative's provision of electric services as provided in the Agreement for Change in Boundaries of Assigned Service Area dated January 1, 1994, as amended ("Boundary Agreement"), entered into by and between the City and Cooperative and incorporated herein by reference.

1.2 **City.** The City of North Branch, County of Chisago, State of Minnesota.

1.3 **City Utility System.** Facilities used for providing non-energy related public utility service owned or operated by City or agency thereof, including sewer and water service, but excluding facilities for providing heating, lighting or other forms of energy.

1.4 **Cooperative.** East Central Energy, a Minnesota cooperative corporation, its successors and assigns.

1.5 **Electric Facilities.** Electric transmission and distribution towers, poles, lines, guys, anchors, conduits, fixtures, and necessary appurtenances owned or operated by Cooperative for the purpose of providing electric energy for public use.

1.6 **Fee Ordinance.** The ordinance adopted from time to time by the City as provided for in Section 10 of this Franchise setting forth the franchise fee amounts to be paid by the Cooperative.

1.7 **Member Class.** shall refer to the classes listed on the Fee Ordinance as defined or determined in Cooperative's electric rate schedules.

1.8 **Notice.** A written notice served by one party on the other party referencing one or more provisions of this Ordinance. Notice to Cooperative shall be mailed to the Chief Executive Officer, East Central Energy, 412 Main Ave. N., P.O. Box 39, Braham, MN 55006-0039. Notice to the City shall be mailed to the City Administrator, North Branch City Hall, 6408 Elm Street, PO Box 910, North Branch, MN 55056-0910. Either party may change its respective address for the purpose of this Ordinance by written notice to the other party.

1.9 **Ordinance.** This Ordinance number 276-18as the same may be amended from time to time.

1.10 **Public Ground.** Land owned by the City for park, open space or similar purpose, which is held for use in common by the public.

1.11 **Public Way.** Any street, alley, walkway or other public right-of-way as defined by Minn. Stat. § 237.162, Subd. 3 within the City.

SECTION 2. ADOPTION OF FRANCHISE.

2.1 **Grant of Franchise.** City hereby grants Cooperative, for a period of 20 years from the date passed and approved by the City, a franchise consisting of the right to transmit and furnish electric energy for light, heat, power and other purposes for public and private use within the Cooperative's Assigned Service Area as such area now exists or as such area may be extended or reduced in accordance with the Boundary Agreement. For these purposes, Cooperative may construct, operate, repair and maintain Electric Facilities in, on, over, under and across the Public Grounds and Public Ways of City, subject to the provisions of this Ordinance and the Boundary Agreement. Cooperative may do all reasonable things necessary or customary to accomplish these purposes, subject, however, to such reasonable regulations as may be imposed by the City pursuant to ordinance, to the further provisions of this Franchise and per the terms of the Boundary Agreement. Continuation of this Franchise beyond its 20 year term is subject to Section 3.1 below.

2.2 **Effective Date; Written Acceptance.** This franchise agreement shall be in force and effect from and after passage of this Ordinance, its acceptance by Cooperative, and its publication as required by law. The City, by Council resolution, may revoke this Franchise if Cooperative does not file a written acceptance with the City within 90 days after publication.

2.3 **Cooperative Service and Rates.** The service to be provided and the rates to be charged by Cooperative for electric service in City are established by Cooperative's Board of Directors. The Assigned Service Area within the City in which Cooperative may provide electric service is subject to the Boundary Agreement and the provisions of Minn. Stat. § 216B.40.

2.4 **Publication Expense.** The expense of publication of this Ordinance will be paid by City.

2.5 **Dispute Resolution.** If either party asserts that the other party is in default in the performance of any obligation hereunder, the complaining party shall notify the other party of the default and the desired remedy. The notification shall be written. Representatives of the parties must promptly meet and attempt in good faith to negotiate a resolution of the dispute. If the dispute is not resolved within 30 days of the written notice, the parties may jointly select a mediator to facilitate

further discussion. The parties will equally share the fees and expenses of this mediator. If a mediator is not used, or if the parties are unable to resolve the dispute within 30 days after first meeting with the selected mediator, either party may commence an action in Chisago County District Court to interpret and enforce this franchise or for such other relief as may be permitted by law or equity for breach of contract, or either party may take any other action permitted by law.

2.6 Continuation of Franchise. If the City and Cooperative are unable to agree on the terms of a new Franchise by the time this Franchise expires, this Franchise will remain in effect as stated in Section 2.1 above until a new Franchise is agreed upon, or until 90 days after the City or Cooperative serves written Notice to the other party of its intention to allow the franchise to expire. However, in no event will this Franchise continue for more than one (1) year after expiration of the 20 year term set forth in Section 2.1.

SECTION 3. LOCATION, OTHER REGULATIONS.

3.1 Location of Facilities. Electric Facilities shall be located, constructed and maintained so as not to interfere with the safety and convenience of ordinary travel along and over Public Ways and so as not to disrupt normal operation of any City Utility System previously installed therein. Electric Facilities may be located on Public Grounds as determined by the City and shall be located, constructed and maintained so as not to interfere with the use of such Public Grounds by the City. Cooperative's construction, reconstruction, operation, repair, maintenance, location and relocation of Electric Facilities shall be subject to permits if required by separate ordinance and to other reasonable regulations of the City to the extent not inconsistent with the terms of this Franchise and the Boundary Agreement.

3.2 Field Locations. Cooperative shall provide mapping information for its underground Electric Facilities within the City in accordance with Minnesota Rules, parts 7819.4000 and 7819.4100 and consistent with the requirements of Minnesota Statutes, Chapter 216D, as applicable.

3.3 Excavation Permit. Cooperative shall not open or disturb the surface of any Public Ground or Public Way for any purpose without first having obtained a permit from the City, if required by separate ordinance, for which the City may impose a reasonable fee. Permit conditions imposed on Cooperative shall not be more burdensome than those imposed on other utilities for similar facilities or work. Cooperative may, however, open and disturb any Public Ground or Public Way without a permit from the City if (i) an emergency exists requiring the immediate repair of Electric Facilities and (ii) if reasonably possible Cooperative gives telephone notice to the City before commencement of the emergency repair and (iii) Cooperative's actions shall not unreasonably interfere with the City's use of such Public Ground or Public Way and shall be completed in an expedited and diligent manner, weather permitting and (iv) not later than the second working day thereafter, Cooperative shall obtain any required permits and pay any required fees.

3.4 Restoration. After undertaking any work requiring the opening of any Public Ground or Public Way, Cooperative shall restore the Public Way in accordance with Minnesota Rules part 7819.1100 and applicable City ordinances consistent with law. Cooperative shall restore Public Ground to as good a condition as formerly existed. Cooperative shall maintain any paved surface in good condition for one (1) year after such restoration has been completed. All work shall be completed as promptly as weather permits, and if Cooperative shall not promptly perform and complete the work, remove all dirt, rubbish, equipment and material, and put the Public Ground or Public Way in the said

condition, the City shall have, after demand to Cooperative to cure and the passage of a reasonable period of time following the demand, but not to exceed five (5) days, the right to make the restoration at the expense of Cooperative. Cooperative shall pay to the City the cost of such work done for or performed by the City. This remedy shall be in addition to any other remedy available to the City for noncompliance with this Section 3.4, but the City hereby waives any requirement for Cooperative to post a construction performance bond, certificate of insurance, letter of credit or any other form of security or assurance that may be required, under a separate existing or future ordinance of the City, of a person or entity obtaining the City's permission to install, replace or maintain facilities in a Public Way.

3.5 Avoid Damage to Electric Facilities. Nothing in this Ordinance relieves any person from liability arising out of the failure to exercise reasonable care to avoid damaging Electric Facilities while performing any activity.

3.6 Notice of Improvements. No less than four weeks prior to implementation, the City must give Cooperative reasonable notice of plans for improvements to Public Grounds or Public Ways where the City has reason to believe that Electric Facilities may affect or be affected by the improvement. The notice must contain: (i) the nature and character of the improvements, (ii) the Public Ways upon which the improvements are to be made, (iii) the extent of the improvements, (iv) the time when the City will start the work, and (v) if more than one Public Ground or Public Way is involved, the order in which the work is to proceed. The notice must be given to Cooperative a sufficient length of time in advance of the actual commencement of the work to permit Cooperative to make any necessary additions, alterations or repairs to its Electric Facilities Cooperative deems necessary.

3.7 Shared Use of Poles. Cooperative may have space available on its poles or towers for City fire, water utility, police or other City facilities upon terms and conditions acceptable to Cooperative whenever such use will not violate applicable electrical, construction and safety codes or standards to include the National Electric Code (NEC), the National Electric Safety Code (NESC), the Occupational Safety and Health Act (OSHA), Rural Utilities Service construction standards, and any other construction or safety standard adopted by Cooperative or interfere with the use of such poles or towers by Cooperative, by another electric utility, by a telephone utility, or by any cable television company or other form of communication company. In addition, the City shall enter into a joint use agreement with Cooperative and pay for any added cost incurred by Cooperative because of such use by City.

SECTION 4. FACILITIES RELOCATIONS.

4.1 Relocation of Electric Facilities in Public Ways. Cooperative shall comply with Minnesota Rules, part 7819.3100 and applicable City ordinances consistent with law. Notwithstanding the forgoing, if a relocation is ordered within five years of a prior relocation of the same Electric Facilities, which was made at Cooperative expense, the City shall reimburse Cooperative for non-betterment costs on a time and material basis, provided that if a subsequent relocation is required because of the extension of a City Utility System to a previously unserved area, Cooperative may be required to make the subsequent relocation at its expense. Nothing in this Ordinance requires Cooperative to relocate, remove, replace or reconstruct at its own expense its Electric Facilities where such relocation, removal, replacement or reconstruction is solely for the convenience of the City and is

not reasonably necessary for the construction or reconstruction of a Public Way or City Utility System or other City improvement.

4.2 Relocation of Electric Facilities in Public Grounds. City may require Cooperative, at Cooperative's expense, to relocate or remove its Electric Facilities from Public Ground upon a finding by City that the Electric Facilities have become or will become a substantial impairment to the existing or proposed public use of the Public Ground. Such relocation shall comply with applicable ordinances consistent with law.

4.3 Projects with Federal Funding. City shall not order Cooperative to remove or relocate its Electric Facilities when a Public Way is vacated, improved or realigned for a right-of-way project or any other project which is financially subsidized in whole or in part by the Federal Government or any agency thereof, unless the reasonable non-betterment costs of such relocation are first paid to Cooperative. The City is obligated to pay Cooperative only for those portions of its relocation costs for which City has received federal funding specifically allocated for relocation costs in the amount requested by Cooperative, which allocated funding the City shall specifically request. Relocation, removal or rearrangement of any Electric Facilities made necessary because of the extension into or through the City of a federally aided highway project shall be governed by the provisions of Minnesota Statutes, Section 161.46. It is understood that the rights herein granted to Cooperative are valuable rights.

4.4 No Waiver. The provisions of this Franchise apply only to facilities constructed in reliance on a franchise from the City and shall not be construed to waive or modify any rights obtained by Cooperative for installations within a Cooperative right-of-way acquired by easement or prescriptive right before the applicable Public Ground or Public Way was established, or Cooperative's rights under state or county permit.

SECTION 5. TREE TRIMMING.

Cooperative may trim all trees and shrubs in the Public Grounds and Public Ways of City to the extent Cooperative finds necessary to avoid interference with the proper construction, operation, repair and maintenance of any Electric Facilities installed hereunder, provided that Cooperative shall save the City harmless from any liability arising therefrom.

SECTION 6. INSURANCE AND INDEMNIFICATION.

6.1 Insurance. Cooperative is required to maintain Commercial General Liability Insurance on an occurrence basis protecting it from damages for bodily injury, including death, and for claims for property damage, which may arise from operations under this Ordinance and with minimum limits of \$2,000,000 per occurrence and \$4,000,000 annual aggregate. The foregoing insurance shall include coverage for Premises and Operations Bodily Injury and Property Damage; Personal and Advertising Injury Blanket Contractual Liability and Products and Completed Operations Liability.

6.2 Indemnity of City. Cooperative shall indemnify, keep and hold the City free and harmless from any and all liability on account of injury to persons or damage to property occasioned by the construction, maintenance, repair, inspection, the issuance of permits, or the operation of the Electric Facilities located in the Public Grounds and Public Ways. The City shall not be indemnified for losses or claims occasioned through its own negligence except for losses or claims arising out of or

alleging the City's negligence as to the issuance of permits for, or inspection of, Cooperative's plans or work. The City shall not be indemnified if the injury or damage results from the performance in a proper manner, of acts reasonably deemed hazardous by Cooperative, and such performance is nevertheless ordered or directed by City after notice of Cooperative's determination.

6.3 Defense of City. In the event a suit is brought against the City under circumstances where this obligation to indemnify applies, Cooperative, at its sole cost and expense, shall defend the City in such suit if written Notice thereof is given to Cooperative within two (2) days of service upon the City. Notwithstanding the foregoing, Cooperative shall not be obligated to defend the City in such suit contemplated in this section if City fails to provide Cooperative with written Notice within a period of time wherein Cooperative is not prejudiced by lack of such Notice. If Cooperative is required to indemnify and defend, it will thereafter have control of such litigation. This section is not, as to third parties, a waiver of any defense or immunity otherwise available to the City and Cooperative, in defending any action on behalf of the City, shall be entitled to assert in any action every defense or immunity that the City could assert in its own behalf.

SECTION 7. VACATION OF PUBLIC WAYS.

The City shall give Cooperative at least two weeks prior written Notice of a proposed vacation of a Public Way. The City and Cooperative shall comply with Minnesota Rules, part 7819.3200 and applicable ordinances consistent with law.

SECTION 8. ABANDONED FACILITIES.

Cooperative shall comply with City ordinances, Minnesota Statutes Sections 216D.01 et. seq. and Minnesota Rules, part 7819.3300 as they may be amended from time to time. Cooperative shall maintain records describing the exact location of all abandoned and/or retired Electric Facilities within the City, produce such records at the City's request and comply with the location requirements of Section 216D.04 with respect to all Electric Facilities, including abandoned and retired Electric Facilities.

SECTION 9. CHANGE IN FORM OF GOVERNMENT.

Any change in the form of government of the City shall not affect the validity of this Franchise. Any governmental unit succeeding the City shall, without the consent of Cooperative, succeed to all of the rights and obligations of the City provided in this Franchise.

SECTION 10. FRANCHISE FEE.

10.1 Separate Ordinance. The fee shall be imposed by the Fee Ordinance, which ordinance shall not be adopted until at least sixty (60) days after written notice enclosing such proposed ordinance has been served upon Cooperative by certified mail. The fee shall not become effective until at least 90 days after written notice enclosing such adopted ordinance has been served upon Cooperative by certified mail. Section 2.5 shall constitute the sole remedy for solving disputes between Cooperative and the City in regard to the interpretation of, or enforcement of, the separate ordinance. No action by the City to implement the Fee Ordinance will commence until this Ordinance is effective. The payment of a franchise fee as provided by this Section 10 does not

relieve Cooperative from paying fees to City unrelated to the installation, ownership or operation of Electric Facilities, such as building permit fees.

10.2 Collection of the Fee. The franchise fee shall be payable quarterly and shall be based on the amount collected by Cooperative during complete billing months during the period for which payment is to be made by imposing a surcharge equal to the designated franchise fee for the applicable member classification in all member billings for electric service in each class. The payment shall be due the last business day of the month following the period for which the payment is made. The franchise fee may be changed by the Fee Ordinance from time to time; however, each change shall meet the same notice requirements as outlined in Section 10.2 and not occur more often than annually and no change shall require a collection from any member for electric service in excess of the amounts specifically permitted by this Section 10. No franchise fee shall be payable by Cooperative if Cooperative is legally unable to first collect an amount equal to the franchise fee from its members in each applicable class of members by imposing a surcharge in Cooperative's applicable rates for electric service. Cooperative may pay the City the fee based upon the surcharge billed subject to subsequent reductions to account for uncollectible, refunds and correction of erroneous billings. Cooperative agrees to make its records available for inspection by the City at reasonable times provided that the City and its designated representative agree in writing not to disclose any information which would indicate the amount paid by any identifiable member or members or any other information regarding identified members. In addition, the Cooperative agrees to provide at the time of each payment a statement summarizing how the franchise fee payment was determined, including information showing any adjustments to the total surcharge billed in the period for which the payment is being made to account for any uncollectible, refunds or error corrections.

10.3 Equivalent Fee Requirement. The separate ordinance imposing the fee shall not be effective against Cooperative unless it lawfully imposes and the City quarterly or more often collects a fee or tax of the same or greater equivalent amount on the receipts from sales of energy within the City by any other energy supplier, provided that, as to such a supplier, the City has the authority to require a franchise fee or to impose a tax. The "same or greater equivalent amount" shall be measured, if practicable, by comparing amounts collected as a franchise fee from each similar customer, or by comparing, as to similar customers the percentage of the annual bill represented by the amount collected for franchise fee purposes. The franchise fee or tax shall be applicable to energy sales for any energy use related to heating, cooling or lighting, or to run machinery and appliances, but shall not apply to energy sales for the purpose of providing fuel for vehicles. If the Cooperative specifically consents in writing to a franchise or separate ordinance collecting or failing to collect a fee from another energy supplier in contravention of this Section 10.5, the foregoing conditions will be waived to the extent of such written consent.

10.4 Notification Requirement. In addition to the required proceedings and notification of the public by the City, a joint letter will be sent on behalf of the City and Cooperative clearly explaining the purpose and use of the fee, the fee schedule including frequency of billing which clearly state Cooperative is required under law to bill and collect the fee and distribute funds back to the City. Cooperative is not profiting in any way by administering the franchise fee.

SECTION 11. SERVICE RELIABILITY; INFRASTRUCTURE REPORTING.

Cooperative and the City may meet annually at a mutually convenient time to discuss items of concern or interest relating to this Franchise, including, but not limited to, collaborative infrastructure planning, vegetation management and reliability performance.

SECTION 12. PROVISIONS OF ORDINANCE.

12.1 Severability. Every section, provision, or part of this Ordinance is declared separate from every other section, provision, or part; and if any section, provision, or part shall be held invalid, it shall not affect any other section, provision, or part. Where a provision of any other City ordinance conflicts with the provisions of this Ordinance, the provisions of this Ordinance shall prevail.

12.2 Limitation on Applicability. This Ordinance constitutes a Franchise between the City and Cooperative as the only parties, and no provision of this Franchise shall in any way inure to the benefit of any third person (including the public at large) so as to constitute any such person as a third party beneficiary of the Franchise or of any one or more of the terms hereof, or otherwise give rise to any cause of action in any person not a party hereto.

SECTION 13. AMENDMENT PROCEDURE.

Either party to this Franchise may at any time propose that the Franchise be amended. This Ordinance may be amended at any time by the City passing a subsequent ordinance declaring the provisions of the amendment, which amendatory ordinance shall become effective upon the filing of Cooperative's written consent thereto with the City Clerk within 90 days after the date of final passage by the City of the amendatory ordinance.

SECTION 14. PREVIOUS FRANCHISES SUPERSEDED.

This Franchise supersedes any previous electric franchise granted to Cooperative or its predecessor. In the event that any of the terms of this Franchise conflicts with any terms of the Boundary Agreement or creates any inconsistency between this Franchise and the Boundary Agreement, the Boundary Agreement shall control.

Passed and approved: _____, 20__.

CITY OF NORTH BRANCH

By: _____
_____, Mayor

Attest:

_____, City Clerk

Date Published: _____

ORDINANCE NO. 277-18

AN ORDINANCE IMPOSING AN ELECTRIC SERVICE FRANCHISE FEE ON EAST CENTRAL ENERGY, A MINNESOTA COOPERATIVE CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF NORTH BRANCH

RECITALS

- A. WHEREAS, Pursuant to Ordinance No. 276-18, the City has granted an electric franchise (“Franchise”) to East Central Energy, a Minnesota cooperative corporation (“Cooperative”); and
- B. WHEREAS, the Franchise provides that the City shall establish the fee to be charged to Cooperative from time to time by a separate ordinance; and
- C. WHEREAS, the City desires to establish the Franchise fee to be charged to Cooperative.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BRANCH (“CITY”) DOES ORDAIN:

SECTION 1. The City of North Branch Municipal Code is hereby amended to include reference to the following Ordinance No. 277-18:

Subd. 1 Franchise Fee Statement. The franchise fee imposed on Cooperative, its successors and assigns, under the Franchise is set forth on the fee schedule attached hereto and made a part of this Ordinance as Schedule A commencing with Cooperative’s August, 2018 billing month.

Subd. 2 Account Based. The franchise fee imposed by this Ordinance and the Franchise, is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, Cooperative may have an account for each rate classification identified in the Franchise which will result in more than one franchise fee assessment for electric service to that premise. If Cooperative combines the rate classifications identified in the Franchise into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification identified in the Franchise for energy delivered to that premise. In the event any entities covered by this ordinance have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event a question arises as to the proper fee amount for any premise, Cooperative’s manner of billing for energy used at all similar premises in the City will control.

Subd. 3. Payment. The franchise fee shall be payable to the City in accordance with the terms set forth in the Franchise and Schedule A.

Subd. 4. Surcharge. The City recognizes that the Minnesota Public Utilities Commission may allow Cooperative to add a surcharge to member rates of City residents to reimburse the Cooperative for the cost of the fee.

Subd. 5. Enforcement. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 the Franchise.

SECTION 2 Previous Ordinances Superseded. All previous ordinances establishing a franchise fee imposed on Cooperative by the City for providing electric service in the City are hereby superseded by this Ordinance.

SECTION 3 Effective Date. This Ordinance shall be effective upon its passage by the City in accordance with Section 10 of the Franchise and any duly required publication.

Passed and approved: _____, 20____.

CITY OF NORTH BRANCH

By: _____
_____, Mayor

Attest:

_____, City Clerk

Date Published: _____

City of Cambridge											
Tax Levy Summary											
Fund	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
General--operating levy	\$3,746,544	3,887,199	4,029,687	4,173,805	\$4,350,507	4,514,280	4,697,884	4,875,680	5,080,532	5,272,740	5579586
Economic Development-operations	75,000	200,000	200,000	200,000	200,000	200,000	150,000	150,000	150,000	150,000	150000
Capital:											
Fire	55,886	58,122	59,866	61,662	63,512	65,417	67,380	69,401	71,483	73,627	75836
Police	48,000	140,000	150,000	160,000	140,000	130,000	130,000	130,000	130,000	130,000	130000
Streets-Public Works	200,000	100,000	100,000	200,000	200,000	300,000	300,000	300,000	250,000	250000	200000
Airport	6,000	57,500	15,000	115,000	-	90,000	23,000	-	-	30000	
City Hall	110,000	90,000	90,000	245,000	195,000	145,000	145,000	75,000	75,000	55,000	55000
Parks	42,000	100,000	100,000	75,000	75,000	75,000	75,000	75,000	60,000	60000	60000
Bike-Walk Trail	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15000	15000
Pavement Management Fund	220,000	225,000	350,000	350,000	275,000	200,000	200,000	200,000	200,000	200,000	200000
Total Capital	696,886	785,622	879,866	1,221,662	963,512	1,020,417	955,380	864,401	801,483	813,627	735,836
General Fund levy	\$4,518,430	\$4,872,821	\$5,109,553	\$5,595,467	\$5,514,019	\$5,734,697	\$5,803,264	\$5,890,081	\$6,032,015	\$6,236,367	\$6,465,422
Already Committed Debt Levies:											
2009 Street Debt/2010	0										
City Hall Debt (340)	410000	44000	60865	156000							
2012 Street Project--start repayment in 201	127000	122000	122000	122000	122000	122000					
2015 Street Project--start repayment in 201	75000	75000	75000	75000	75000	75000	75000	75000			
2016 Street Project--start repayment in 201	67000	67000	67000	67000	67000	67000	67000	67000	67000		
2018 Street Project--start repayment in 2019		120558	120558	120558	120558	120558	120558	120558	120558	120558	120558
Subtotal Committed Debt Levies	679000	428558	445423	540558	384558	384558	262558	262558	187558	120558	120558
Minimum Debt Levy	\$5,197,430	\$5,301,379	\$5,554,976	\$6,136,025	\$5,898,577	\$6,119,255	\$6,065,822	\$6,152,639	\$6,219,573	\$6,356,925	\$6,585,980
Recommended Future Debt Levies:											
PW Street Garage #2--\$2M project, do in 2026 (10 years @ 4%)										246640	246640
2026 Street Project--start repayment in 2027										444001	444001
2028 Street Project--start repayment in 2029											
2020 Street Project--start repayment in 2021				340117	340117	340117	340117	340117	340117	340117	340117
2022 Street Project--start repayment in 2023						514177	514177	514177	514177	514177	514177
2024 Street Project--start repayment in 2025								504292	504292	504292	504292
subtotal	0	0	0	340,117	340,117	854,294	854,294	1,358,586	1,358,586	2,049,227	2,049,227
Total Tax Levy	\$ 5,197,430	\$ 5,301,379	\$ 5,554,976	\$ 6,476,142	\$ 6,238,694	\$ 6,973,549	\$ 6,920,116	\$ 7,511,225	\$ 7,578,159	\$ 8,406,152	\$ 8,635,207
Increase/Decrease \$ over prior year	\$ 101,991	\$ 103,949	\$ 253,597	\$ 921,166	\$ (237,448)	\$ 734,855	\$ (53,433)	\$ 591,109	\$ 66,934	\$ 827,993	\$ 229,055
% increase (decrease over prior year)	2.00%	2.00%	4.78%	16.58%	-3.67%	11.78%	-0.77%	8.54%	0.89%	10.93%	2.72%

