

**Cambridge City Council Meeting Announcement and Agenda**

**January 18, 2022 6:00 PM**

Cambridge City Hall, 300 3<sup>rd</sup> Avenue NE

*Members of the audience are encouraged to follow the agenda.  
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
	1. Call to Order and Pledge of Allegiance
	2. Citizens Forum
	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of the regular and summary meeting minutes for January 3, 2022 City Council meeting (p. 3)
	B. Warrants #121854 - #122039 and ACH/Wire items totaling \$1,358,872.98 (p. 8)
	C. Approve Stormwater Management Agreement for Kwik Trip, 4000 Main St. S. (p. 37)
	D. Approve 2022 Streets sewer televising quote from Empire Pipe Services (p. 43)
	E. Resolution R22-004 Approve Inter-fund Transfers (p. 47)
	F. Hire Richard Bolen as a Part Time Clerk at Northbound Liquor (p. 49)
	G. Starry Electric, Inc. Estimate for Sandquist Park Multi-use Field Lighting (p. 50)
	5. Work Session
	6. Unfinished Business
	7. New Business
	A. Woodhaven Acres 4 <sup>th</sup> Addition (p. 53)
	1. Approve Pre-Development Contract for Woodhaven Acres 4 <sup>th</sup> Addition (p. 54)
	2. Approve Engineering services for Woodhaven Acres 4 <sup>th</sup> Addition (p. 60)

	8. Mayor's Report
	9. Council Concerns
	10. City Attorney or City Administrator's Report
	11. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

**Unless otherwise noted, all meetings are at City Hall in Council Chambers**

<b>Upcoming Meetings and Events</b>		
<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
Jan. 24	6:00 pm	Fire Department Meeting (Training Room)
Jan. 27	6:00 pm	Isanti Bike Walk Trail Meeting (ICGC – Upper Meeting Room)
Feb. 1	7:00 pm	Planning Commission Meeting
Feb. 7	5:00 pm	City Council Meeting
Feb. 8	11:30 am	North 65 Chamber of Commerce Board Meeting (TBD)
Feb. 8	7:00 pm	City of Cambridge Parks, Trails, and Recreation Commission
Feb. 11	7:30 am	Cambridge College Advisory Committee (TBD)

## Cambridge City Council Meeting Minutes Monday, January 3, 2022

A regular meeting of the Cambridge City Council was held on Monday, January 3, 2022, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Kersten Conley, Mark Ziebarth, and Bob Shogren.

Members Absent: Council Member Lisa Iverson.

Staff Present: City Administrator Vogel, Police Chief Schuster, Finance Director Moe, and Community Development Director Westover.

### Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 5:00 pm and led the public in the Pledge of Allegiance.

### Organizational Meeting

#### ***Appoint Acting Mayor pursuant to Minn. Stat. §412.121***

Ziebarth moved, seconded by Conley, to appoint Bob Shogren as Acting Mayor. Motion passed unanimously.

#### ***Select Official Newspaper pursuant to Minn. Stat. §412.831***

Vogel stated the council needed to select an official newspaper for the purposed of legal publications. He noted the cost differences of posting notices in the *Isanti-Chisago County STAR* and the *County News Review*. Shogren moved, seconded by Conley, to approve the *County News Review* as the City's official newspaper for legal publications. Motion passed unanimously.

#### ***Resolution R21-001 Selecting Official Depositories***

Moe stated official depositories must be designated for city funds for 2022 as required by state law. These institutions include First Bank & Trust, Cambridge State Bank, Minnesota Municipal Money Market Fund, Minnco Credit Union, Community Investment Partners, Wells Fargo, and RBC Wealth Management. Conley moved, seconded by Ziebarth, to designate the financial institutions and official depositories of city funds for 2022 as presented. Motion passed unanimously.

#### ***Review of City Council and Commission's Bylaws and Code of Conduct***

Vogel notified the council there have been no changes or revisions to the City Council and Commission's Bylaws and Code of Conduct. Ziebarth moved, seconded by Shogren, to approve the City Council and Commission Bylaws and Code of Conduct as presented. Motion passed unanimously.

#### ***2022 Committee Appointments***

Vogel presented the Committee Appointments for staff and council members for 2022. All parties were in agreement with the appointments. Shogren moved, seconded by Ziebarth, to approve the Committee Appointments. Motion passed unanimously.

***Designation of Emergency Management Director, Deputy Emergency Management Director, Data Practices and Record Retention Officer, and Cambridge Municipal Airport Manager***

Shogren moved, seconded by Conley, to approve Will Pennings as Emergency Management Director, Todd Schuster as Deputy Emergency Management Director, Caroline Moe as Data Practices and Record Retention Officer, Lucas Milz as Cambridge Municipal Airport Manager, and the Police Chief or designee as Animal Control Officer. Motion passed unanimously.

**Approval of Agenda**

Godfrey wished to pull item 4F from the agenda for discussion at a future meeting. Conley moved, seconded by Ziebarth, to approve the amended agenda. Motion carried unanimously.

**Consent Agenda**

Shogren moved, seconded by Conley, to approve consent agenda Items A-E:

- A. Approval of Regular and Summary City Council Meeting Minutes for December 20, 2021
- B. Draft November 2021 Financial Statements
- C. Resolution R22-002 Accepting Restricted Donation to Cambridge Fire Dept
- D. Approve Paul Kahring for the Public Works Maintenance Position, Starting Wage \$24.96 Per Hour, Effective January 4, 2022.
- E. Approve Purchase of 2 Squad Cars

Upon roll call, Godfrey, Shogren, Ziebarth, and Conley voted aye, no nays. Motion passed unanimously.

**Work Session**

There were no items under Work Session.

**Unfinished Business**

There were no items under Unfinished Business.

**New Business**

***2022 Planning Commission Appointments***

Westover stated Planning Commissioners, Robert Boese and Amanda Latsch, have terms ending on January 31, 2022. She informed the council that staff solicited for applications in the local newspapers and on social media sites in December, and three applications were received. Mr. Boese and Ms. Latsch have reapplied for their seat on the Commission. Westover stated the third application was from Jeff Andres, a current Parks, Trails, and Recreation Commissioner. Staff recommended re-appointments of Robert Boese and Amanda Latsch to the Planning Commission, as Mr. Andres already holds a seat on the Parks Commission. Shogren moved, seconded by Ziebarth, to appoint Robert Boses and Amanda Latsch to a full three-year term on Planning Commission with the terms expiring on January 31, 2025. Motion passed unanimously.

***Resolution R22-003 Workforce Housing Application Request for B's Rentals, LLC***

Westover notified the council that Brandy Herbst of B's Rental, LLC has asked for the City's support in obtaining a Workforce Housing grant through the Minnesota Finance Agency. The grant would be for an 8-unit townhome building in the Bridgewater Townhome Association area. Westover stated the

workforce housing created will be market rate rental property. She said Herbst will complete the application and fulfill all of the grant requirements. The City will not provide any application assistance other than the Resolution in support of the grant application, and the City will have no financial obligation. Westover stated the City Attorney has reviewed the resolution and is okay with everything that is stated within. Shogren asked if there was an address for the townhomes, and Herbst stated they are located along 19<sup>th</sup> Place towards the north side of the Bridgewater Townhomes. Ziebarth moved, seconded by Conley, to approve Resolution R22-003 as presented supporting B's Rental, LLC in seeking a Workforce Housing Grant through the Minnesota Housing Finance Agency. Motion passed unanimously.

### ***Cambridge Vaccination ETS Policy***

Vogel informed the council the stay of the enforcement of the OSHA vaccination policy was dissolved by the Sixth Court of Appeals on December 17, 2021. This makes the vaccine/testing mandate enforceable again, and will take effect on January 10, 2022. Vogel stated the policy has been reviewed by the City Attorney, and provides direction for vaccination, testing, and face covering standards. He said the policy would only be in place if it is enforceable, and the city could face fines and other measures if the mandate is not followed.

A question of who covers the cost of testing came up, and Vogel stated that he didn't recommend the tests be covered by the employee to prevent at-home testing. He said the tests would need to be proctored and the results read by a lab. He said staff is still working on finding a working solution for testing, but thought it would be a combination of either the city or insurance covering the costs. Another question came up about whether or not the mandate will be enforced, and Vogel inclined that we don't really know that it will be or stay enforceable. He said it is possible the Supreme Court could overturn the latest appeals court ruling, and that the policy is something which will only be enforceable through a mandate that is backed by the courts. Vogel relayed that the city has other precautions already in place to help protect the health of its employees, even if the vaccination policy is not enforceable.

Conley moved, seconded by Ziebarth, to approve Personnel Policy Section 44, on the Vaccination ETS Policy, as an addendum to the City of Cambridge Personnel Policy as presented. Isanti County Sheriff and Cambridge resident, Chris Caulk, was in attendance and said the Sheriff's Office uses a company called Vault to do their weekly testing. He said he has been in contact with other government entities about what policies they will be implementing for their staff in regards to the vaccination mandate, and is interested in how the City of Cambridge is addressing the issue for its staff. He said the City of Cambridge is the first government entity in Isanti County that is addressing the mandate, and felt there were many options available to staff whether they want to do vaccinations or weekly testing. Godfrey prompted a vote on Conley's motion, and the motion passed unanimously.

### **Mayor's Report**

Godfrey wished everyone a Happy New Year. He asked Vogel provide an update to the gunshot that happened downtown on Thursday, December 30, 2021. Vogel stated the first responders conducted themselves admirably and did a phenomenal job handling the situation, but was not able to provide further details.

**Council Concerns**

There were no Council Concerns.

**City Attorney's Report**

There was no City Attorney's Report.

**City Administrator's Report**

Vogel shared that he was excited about a few projects in the works for the City of Cambridge in 2022, and was looking forward to a second year as City Administrator. He noted he had been asked by Conley to share more information with residents about the Planning Initiative the council participated in last fall. Evan said he would do an editorial in the newspaper to provide more details about what plans the city has for the future. Godfrey reminded members about the committee assignments switching to the new appointments starting in February. Vogel asked the council members to provide him with the minutes from these assigned committee meetings to help keep track of actions within each committee.

**Adjournment of Council Meeting**

Being no further business before the City Council, Conley moved, seconded by Shogren, to adjourn the regular meeting at 5:33 pm. Motion carried unanimously.

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James A. Godfrey, Mayor

ATTEST:

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Evan Vogel, City Administrator

**SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE  
CAMBRIDGE CITY COUNCIL**

The complete minutes are available for public inspection at the office of the City Administrator, 300 3<sup>rd</sup> Ave. NE, Cambridge, Minnesota.

**Members Present:** Mayor James Godfrey; Council Members Bob Shogren, Kersten Conley, and Mark Ziebarth.

**Members Absent:** Council Member Lisa Iverson.

**Regular City Council Meeting  
January 3, 2022**

- Called to order at 5:00 pm.
- Appointed Bob Shogren as Acting Mayor.
- Selected *County New Review* for legal publications.
- Approved Resolution R22-001 designating official City depositories.
- Reviewed City Council and Commission's Bylaws and Code of Conduct.
- Approved 2022 Committee Appointments.
- Approved designations of Emergency Directors, Data/Records Officer, and Airport Manager.
- Pulled item 4F, and approved amended agenda.
- Approved consent agenda items A-E.
- Reappointed Boese and Latsch to Planning Commission.
- Approved Resolution R22-003 supporting a housing grant application.
- Approved Vaccination ETS policy for staff.
- Godfrey reported on recent events.
- Vogel noted upcoming projects and editorial, and requested future committee minutes.
- Adjourned at 5:33 pm.

**CAMBRIDGE CITY COUNCIL MEETING**  
 January 18, 2022  
**BILLS LIST**

<b>Disbursement Type:</b>	<b>Date</b>	<b>Check #s</b>	<b>Submitted For Approval</b>
Prepaid Checks	12/15/2021	121854 - 121899	118,766.71
Prepaid Checks	12/21/2021	121900 - 121954	247,006.87
Prepaid Checks	12/29/2021	121955 - 121998	254,966.04
Prepaid Checks	1/5/2022	121999 - 122039	195,289.44
Total Checks			816,029.06
<b>PAID THROUGH ACH or WIRE December 2021:</b>			
Payroll			243,253.79
Federal Payroll Tax Withholding			77,574.08
State Payroll Tax Withholding			16,533.35
PERA Withholdings			69,452.73
Deferred Comp Premiums			5,426.00
Self Insurance & Flex & Select Account Admin Fee			9,623.81
ECE			41,869.53
Sales & Use Tax Payments to State of MN			56,232.00
Centerpoint			4,998.05
Wright Express (City wide fuel cards)			8,790.78
Connexus			1,125.93
Midcontinent			6,028.30
Reliance Life Insurance ACH			1,305.21
AFLAC			630.36
Total Paid through ACH or Wire			542,843.92
<b>TOTAL SUBMITTED FOR APPROVAL</b>			<b>\$1,358,872.98</b>

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of City check disbursements from 12/9/2021-1/5/2022 and all other disbursements for December 2021.

Caroline Moe 1/10/2022  
 Caroline Moe, Director of Finance signature & date

Linda Gerlach 1/10/2022  
 Linda Gerlach, Finance Clerk signature & date



Vendor	Vendor Name	Description	Net Invoice Amount
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Police	42.15
175	Amazon Capital Services, Inc.	Uniform Allowance - Police	129.99
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Police	23.98
Total 175:			196.12
306	ARC Irrigation, LLC	Winterization - City Hall	80.00
Total 306:			80.00
341	Aspen Mills	Uniform Allowance - P. Erickson	1,300.54
Total 341:			1,300.54
551	Chas A. Bernick Inc.	Liquor Store Merchandise	249.38
551	Chas A. Bernick Inc.	Liquor Store Merchandise	1,832.25
Total 551:			2,081.63
586	Bjorklund Companies LLC	Wash Sand	1,621.13
Total 586:			1,621.13
651	Boyer Trucks	Repair & Maint Supplies Veh/Eq - Streets	291.76
651	Boyer Trucks	Repair & Maint Supplies Veh/Eq - Streets	87.03
651	Boyer Trucks	Repair & Maint Supplies Veh/Eq - Fire	143.04
Total 651:			235.75
717	Brophy, Jonathan & Elizabeth	Refund Overpayment of Final Water Bill 1-174	20.62
Total 717:			20.62
1140	Cintas Corporation	Rug Rentals - Street Dept	17.04
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	149.42
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
Total 1140:			341.14
1207	Coast to Coast Solutions, Inc.	Promotional Items - Police	524.14
Total 1207:			524.14
1553	DW Companies LLC	Site Work - Sandquist Park All-Purpose Field	5,000.00
1553	DW Companies LLC	Site Work - Sandquist Park Parking Lot	4,000.00
1553	DW Companies LLC	Demolition Clean Up - Sandquist Park House	6,850.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1553:			15,850.00
1631	Earl F. Andersen, Inc.	Posts for Signs	515.45
Total 1631:			515.45
2184	Graphic Homes, Inc.	Escrow Refund - 132 Ashland St N	600.00
2184	Graphic Homes, Inc.	Escrow Refund - 132 Ashland St N	54.00-
Total 2184:			546.00
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2271	Hach Company	Wastewater Lab Supplies	243.85
2271	Hach Company	Wastewater Lab Supplies	298.50
2271	Hach Company	Wastewater Lab Supplies	57.16
Total 2271:			599.51
2440	Home Pride Inc	Refund Overpayment Final Water Bill 1-28600	120.88
2440	Home Pride Inc	Escrow Refund - 325 21st Ave SW	2,000.00
2440	Home Pride Inc	Escrow Refund - 325 21st Ave SW	54.00-
Total 2440:			2,066.88
2681	Isanti County Sheriff's Office	RMS Monthly Maintenance - December	168.24
Total 2681:			168.24
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	9,850.63
2796	Johnson Brothers Liquor Co	Delivery Charge	110.38
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,836.20
2796	Johnson Brothers Liquor Co	Delivery Charge	58.50
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	105.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	829.10
2796	Johnson Brothers Liquor Co	Delivery Charge	11.44
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,729.24
2796	Johnson Brothers Liquor Co	Delivery Charge	77.51
Total 2796:			15,608.00
2980	Kolle, Jared	Refund Overpayment Final Water Bill 1-27940	10.31
Total 2980:			10.31
3151	League of Minnesota Cities	Adobe Creative Cloud and Acrobat	827.50

Vendor	Vendor Name	Description	Net Invoice Amount
3151	League of Minnesota Cities	Adobe Creative Cloud and Acrobat	230.50
3151	League of Minnesota Cities	Adobe Creative Cloud and Acrobat	230.50
3151	League of Minnesota Cities	Adobe Creative Cloud and Acrobat	230.50
Total 3151:			1,519.00
3189	LePage and Sons	Trash and Recycle Service - Wastewater	263.87
3189	LePage and Sons	Trash and Recycle Service - Maintenance Garage	79.73
3189	LePage and Sons	Trash Service - Truck Garage	69.73
Total 3189:			413.33
3321	MacQueen Equipment, LLC	Repair & Maint Supplies Veh/Eq - Streets	701.87
Total 3321:			701.87
3353	Mann, Russell D.	Manage Construction All Purpose Field, Parking Lot	10,800.00
Total 3353:			10,800.00
3521	Menards	Misc Operating Supplies - Shop	36.86
3521	Menards	Misc Operating Supplies - Wastewater	14.90
3521	Menards	Repair & Maint Supplies Infrac - Airport	23.94
3521	Menards	Misc Operating Supplies - Wastewater	6.57
3521	Menards	Misc Operating Supplies - Wastewater	36.95
3521	Menards	Small Tools & Equipment - Shop	13.98
3521	Menards	Repair & Maint Supplies Veh/Eq - Streets	49.98
Total 3521:			183.18
3543	Metro Sales, Inc.	Ricoh MP 2554SP & C2004 Copier Lease, Base Rate	245.35
Total 3543:			245.35
3736	Minnesota Rural Water Associ	City Associate Membership	300.00
Total 3736:			300.00
4001	MVTL Laboratories Inc.	Testing - Water	74.00
Total 4001:			74.00
4147	Norseman Homes LLC	Refund Overpayment Final Water Bill 1-28980	6.50
Total 4147:			6.50
4158	North Ridge Winery	Liquor Store Merchandise	386.40

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4158:			386.40
4476	Phillips Wine & Spirits	Liquor Store Merchandise	7,517.30
4476	Phillips Wine & Spirits	Delivery Charge	144.13
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,472.20
4476	Phillips Wine & Spirits	Delivery Charge	47.20
Total 4476:			9,180.83
4626	Purchase Power	Postage Meter Refill	500.00
Total 4626:			500.00
4824	RITE Enterprises Inc	CardDefender Annual Service & Automated Backup	708.68
Total 4824:			708.68
4849	Robertson, Summer	Refund Overpayment Final Water Bill 1-7718	96.10
Total 4849:			96.10
5116	Short, Elliott, Hendrickson Inc	CAMBR City Eng. Services	3,811.99
5116	Short, Elliott, Hendrickson Inc	CAMBR Rwy 16/34 Reconstr. - FD	13,870.00
5116	Short, Elliott, Hendrickson Inc	CAMBR 2022 St Imp Feas	7,437.78
5116	Short, Elliott, Hendrickson Inc	CAMBR Water Tower Const Admin	1,435.50
Total 5116:			26,555.27
5148	Sister Cities International	Sister Cities International Membership Dues	310.00
Total 5148:			310.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	5,434.82
5181	Southern Glazer's of MN	Delivery Charge	99.59
5181	Southern Glazer's of MN	Liquor Store Merchandise	772.62
5181	Southern Glazer's of MN	Delivery Charge	32.80
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,983.10
5181	Southern Glazer's of MN	Delivery Charge	53.30
5181	Southern Glazer's of MN	Delivery Charge	2.05
5181	Southern Glazer's of MN	Liquor Store Merchandise	939.43
5181	Southern Glazer's of MN	Delivery Charge	41.00
Total 5181:			10,358.71
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Police	627.84
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Police	99.80
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Police	91.80

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5301:			819.44
5661	True Brands	Liquor Store Merchandise	37.47
Total 5661:			37.47
5743	U.S. Bank Equipment Finance	Ricoh MPC2004EX-RS Copier	87.00
Total 5743:			87.00
5801	Verizon Wireless	wireless phone service - Police	816.28
5801	Verizon Wireless	wireless phone service - Fire Dept	75.02
5801	Verizon Wireless	wireless phone service - Water	20.00
5801	Verizon Wireless	wireless phone service - Wastewater	20.01
5801	Verizon Wireless	wireless phone service - Liquor Store	41.25
Total 5801:			972.56
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	274.97
5891	Breakthru Beverage Minnesot	Freight Charge	2.49
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	8,407.74
5891	Breakthru Beverage Minnesot	Freight Charge	84.73
Total 5891:			8,769.93
5965	White Bear IT Solutions LLC	Hardware - Building	2,089.98
5965	White Bear IT Solutions LLC	Hardware - Planning	1,193.00
Total 5965:			3,282.98
6001	Wine Merchants	Liquor Store Merchandise	288.00
6001	Wine Merchants	Delivery Charge	4.65
Total 6001:			292.65
Grand Totals:			118,766.71

Dated: 12-15-2021

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/15/2021	121854	175	Amazon Capital Services, Inc.	101-20100	196.12
12/21	12/15/2021	121855	306	ARC Irrigation, LLC	101-20100	80.00
12/21	12/15/2021	121856	341	Aspen Mills	101-20100	1,300.54
12/21	12/15/2021	121857	586	Bjorklund Companies LLC	101-20100	1,621.13
12/21	12/15/2021	121858	651	Boyer Ford Trucks	101-20100	235.75
12/21	12/15/2021	121859	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	8,769.93
12/21	12/15/2021	121860	717	Jonathan & Elizabeth Brophy	601-20100	20.82
12/21	12/15/2021	121861	551	Bernick's	610-20100	2,081.63
12/21	12/15/2021	121862	1140	Cintas Corporation	601-20100	341.14
12/21	12/15/2021	121863	1207	Coast to Coast Solutions, Inc.	101-20100	524.14
12/21	12/15/2021	121864	1553	DW Companies LLC	414-20100	15,850.00
12/21	12/15/2021	121865	1631	Earl F. Andersen, Inc.	101-20100	515.45
12/21	12/15/2021	121866	2184	Graphic Homes, Inc.	101-20100	546.00
12/21	12/15/2021	121867	2188	Gratitude Farms	101-20100	400.00
12/21	12/15/2021	121868	2271	Hach Company	602-20100	599.51
12/21	12/15/2021	121869	2440	Home Pride Inc	601-20100	120.88
12/21	12/15/2021	121870	2440	Home Pride Inc	101-20100	1,946.00
12/21	12/15/2021	121872	2681	Isanti County Sheriff's Office	101-20100	168.24
12/21	12/15/2021	121873	2796	Johnson Bros - St Paul	610-20100	15,608.00
12/21	12/15/2021	121874	2980	Jared Kolle	601-20100	10.31
12/21	12/15/2021	121875	3151	League of Minnesota Cities	603-20100	1,519.00
12/21	12/15/2021	121876	3189	LePage and Sons	101-20100	413.33
12/21	12/15/2021	121877	3321	MacQueen Equipment, LLC	101-20100	701.87
12/21	12/15/2021	121878	3353	Russell D. Mann	414-20100	10,800.00
12/21	12/15/2021	121879	3521	Menards	101-20100	183.18
12/21	12/15/2021	121881	3543	Metro Sales, Inc.	101-20100	245.35
12/21	12/15/2021	121882	3736	Minnesota Rural Water Association	601-20100	300.00
12/21	12/15/2021	121883	4001	Minnesota Valley Testing Labs	601-20100	74.00
12/21	12/15/2021	121884	4147	Norseman Homes LLC	601-20100	6.50
12/21	12/15/2021	121885	4158	North Ridge Winery	610-20100	386.40
12/21	12/15/2021	121886	4476	Phillips St Paul	610-20100	9,180.83
12/21	12/15/2021	121888	4626	Purchase Power	101-20100	500.00
12/21	12/15/2021	121889	4824	RITE	610-20100	708.68
12/21	12/15/2021	121890	4849	Summer Robertson	601-20100	96.10
12/21	12/15/2021	121891	5116	Short, Elliott, Hendrickson Inc	601-20100	26,555.27
12/21	12/15/2021	121892	5148	Sister Cities International	101-20100	310.00
12/21	12/15/2021	121893	5181	Southern Glazer's of MN	610-20100	10,358.71
12/21	12/15/2021	121894	5301	Steve's Tire Inc	101-20100	819.44
12/21	12/15/2021	121895	5661	True Fabrications, Inc.	610-20100	37.47
12/21	12/15/2021	121896	5743	U.S. Bank Equipment Finance	101-20100	87.00
12/21	12/15/2021	121897	5801	Verizon Wireless	101-20100	972.56
12/21	12/15/2021	121898	5965	White Bear IT Solutions LLC	101-20100	3,282.98
12/21	12/15/2021	121899	6001	Wine Merchants	610-20100	292.65
Grand Totals:						118,766.71

Vendor	Vendor Name	Description	Net Invoice Amount
165	Allina Health	Health History, Physical - Parks Seasonal	99.00
	Total 165:		99.00
175	Amazon Capital Services, Inc.	Office Supplies - Wastewater	70.04
	Total 175:		70.04
319	Artisan Beer Company	Liquor Store Merchandise	178.30
	Total 319:		178.30
341	Aspen Mills	Uniform Allowance - Fire Dept	79.70
341	Aspen Mills	Uniform Allowance - Fire Dept	125.15
341	Aspen Mills	Uniform Allowance - Fire Dept	94.30
341	Aspen Mills	Uniform Allowance - Fire Dept	107.15
341	Aspen Mills	Uniform Allowance - Fire Dept	179.50
341	Aspen Mills	Uniform Allowance - Fire Dept	94.51
	Total 341:		680.31
459	Bay West LLC	Disposal of Drum of AFFF - Fire Dept	1,284.20
	Total 459:		1,284.20
521	Bellboy Corporation	Credit Liquor Merchandise	90.00
521	Bellboy Corporation	Liquor Store Merchandise	555.00
521	Bellboy Corporation	Liquor Store Merchandise	9,534.46
	Total 521:		9,999.46
551	Chas A. Bernick Inc.	Liquor Store Merchandise	248.88
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,932.20
	Total 551:		4,181.08
736	Bryan Rock Products, Inc.	Red Ball Diamond Agg - Sandquist Park	20,868.28
	Total 736:		20,868.28
969	Cardmember Service	Training - A. Norling	198.00
969	Cardmember Service	Training - A. Norling	219.00
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
969	Cardmember Service	Copy Paper	67.38
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
969	Cardmember Service	Misc Operating Supplies - Police	94.39
969	Cardmember Service	Repair & Maint Supplies Veh/Eq - Police	172.55
969	Cardmember Service	Uniform Allowance - Police	54.95

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Small Tools & Equipment - Police	22.49
969	Cardmember Service	License - Peace Officer	92.24
969	Cardmember Service	Training - T. Hagen	91.00
Total 969:			1,060.48
1078	Century Fence Company	Quote 5865 Cambridge Softball Field	45,735.25
Total 1078:			45,735.25
1140	Cintas Corporation	Maint Supplies - Liquor Store	16.18
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	97.84
1140	Cintas Corporation	Rug & Towel Rentals & Maint Supplies - Liquor Store	230.55
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	20.77
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	125.52
1140	Cintas Corporation	Uniform Rental - Parks	9.73
Total 1140:			665.54
1201	Cliff's Vacuum	Maint & Repair Supplies - LS Vacuum	53.92
Total 1201:			53.92
1207	Coast to Coast Solutions, Inc.	Promotional Items - Police	666.03
1207	Coast to Coast Solutions, Inc.	Promotional Items - Police	535.38
Total 1207:			1,201.41
1297	Cottrell, Roger	Refund Overpayment Final Water Bill 1-8879	37.20
Total 1297:			37.20
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	23,031.28
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,191.73
Total 1396:			27,223.01
1531	DexYP	Directory Listing - Liquor Store	79.36
Total 1531:			79.36
1681	ECM Publishers, Inc.	Advertising - Liquor Store	1,265.56
Total 1681:			1,265.56
1716	Ehlers & Associates, Inc.	TIF/Tax Abatement Assistance - TIF 6-20 Escrow	250.00



Vendor	Vendor Name	Description	Net Invoice Amount
1716	Ehlers & Associates, Inc.	TIF/Tax Abatement Assistance - TIF 6-21 Escrow	500.00
1716	Ehlers & Associates, Inc.	TIF/Tax Abatement Assistance - Eligible Expenditure	125.00
Total 1716:			875.00
1921	Ferguson Waterworks	Repair & Maint - Hydrants	201.24
Total 1921:			201.24
1922	Ferrellgas	Propane - Ice Rink	92.50
1922	Ferrellgas	Propane - Ice Rink	130.02
Total 1922:			222.52
2011	Franklin Outdoor Advertising	Advertising Northbound Liquor	5,098.32
Total 2011:			5,098.32
2056	Gary Carlson Equipment Co.	Equipment Rental - Streets	102.00
Total 2056:			102.00
2341	Hawkins, Inc.	Chemicals - Water	2,825.15
Total 2341:			2,825.15
2701	Isanti Rental, Inc.	Equipment Rental - Hwy 95 Light Poles	103.00
Total 2701:			103.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	7,996.46
2796	Johnson Brothers Liquor Co	Delivery Charge	95.11
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,129.70
2796	Johnson Brothers Liquor Co	Delivery Charge	72.83
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	565.81
2796	Johnson Brothers Liquor Co	Delivery Charge	8.52
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,028.95
2796	Johnson Brothers Liquor Co	Delivery Charge	138.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,245.25
2796	Johnson Brothers Liquor Co	Delivery Charge	40.30
2796	Johnson Brothers Liquor Co	Delivery Charge	3.10
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,200.00
2796	Johnson Brothers Liquor Co	Delivery Charge	38.75
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,833.25
2796	Johnson Brothers Liquor Co	Delivery Charge	38.75
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	47.00
2796	Johnson Brothers Liquor Co	Delivery Charge	1.55
2796	Johnson Brothers Liquor Co	Delivery Charge	1.55

Vendor	Vendor Name	Description	Net Invoice Amount
Total 2796:			21,484.88
3189	LePage and Sons	Trash and Recycle Service - Liquor Store	437.43
Total 3189:			437.43
3327	Madden Galanter Hansen, LL	Services Rendered - Arbitration & Admin Hearings	194.18
3327	Madden Galanter Hansen, LL	Services Rendered - Labor Relations	350.56
3327	Madden Galanter Hansen, LL	Services Rendered - Labor Relations	991.03
3327	Madden Galanter Hansen, LL	Services Rendered - Labor Relations	500.00
Total 3327:			2,035.77
3461	McDonald Distributing Compa	Credit Liquor Merchandise	330.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	186.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	42.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	1,006.40
3461	McDonald Distributing Compa	Liquor Store Merchandise	1,008.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	22,110.35
3461	McDonald Distributing Compa	Credit Liquor Merchandise	172.00-
Total 3461:			23,766.75
3521	Menards	Repair & Maint Supplies Veh/Eq - Shop	23.22
3521	Menards	Misc Operating Supplies - Wastewater	71.92
3521	Menards	Misc Operating Supplies - Ice Rink	63.94
3521	Menards	Misc Operating Supplies - Wastewater	68.91
3521	Menards	Misc Operating Supplies - Shop	120.62
3521	Menards	Street Light and Signal Repairs	145.48
Total 3521:			494.09
3543	Metro Sales, Inc.	Ricoh MP C6004ex Color Copier Contract Base Rate	574.47
3543	Metro Sales, Inc.	Ricoh MP C2004ex Color Copier Contract Base Rate	40.68
Total 3543:			615.15
3661	Minnesota Chiefs of Police As	Membership Renewal - Associate	180.00
3661	Minnesota Chiefs of Police As	Membership Renewal - Voting	320.00
Total 3661:			500.00
3671	Minnesota City/County Manag	Full Membership - E. Vogel	126.30
Total 3671:			126.30
3816	Minnesota Department of Agri	2022 Noncommercial Pesticide Applicator License	10.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3816:			10.00
3929	Moose Lake Brewing Co. LLC	Liquor Store Merchandise	36.00
Total 3929:			36.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	110.00
Total 4001:			110.00
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Veh/Eq - Wastewater	1,072.00
4011	NAC Mechanical & Electrical	Repair & Maint Plant - Wastewater	545.88
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - City Hall	150.50
Total 4011:			1,768.38
4476	Phillips Wine & Spirits	Freight Charge	3.10
4476	Phillips Wine & Spirits	Liquor Store Merchandise	6,002.80
4476	Phillips Wine & Spirits	Delivery Charge	91.46
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,838.35
4476	Phillips Wine & Spirits	Delivery Charge	86.85
Total 4476:			9,022.56
4557	PPI Consulting	Psychological Assessment - Police Dept	475.00
Total 4557:			475.00
4661	Quill Corporation	Tax Forms - Finance	53.35
4661	Quill Corporation	Tax Forms - Finance	45.66
Total 4661:			99.01
4844	Robert C. Roby	Hearing Officer Services	75.00
Total 4844:			75.00
4909	Rum River Construction Cons	October Contract Building Inspection Services	12,969.48
4909	Rum River Construction Cons	October Contract Building Inspection Services	25,821.90
Total 4909:			38,791.38
5032	Scott's Tree Service, Inc.	Remove ROW Trees	7,225.00
Total 5032:			7,225.00
5132	Simon, Dwight	Refund Winter Parking Fine	20.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5132:			20.00
5251	Star	Advertising Liquor Store	1,244.60
5251	Star	Advertising Liquor Store	519.00
Total 5251:			1,763.60
5256	Star 95 Car Wash	Car Washes - Police	40.00
Total 5256:			40.00
5321	Streicher's - Minneapolis	Uniform Allowance - E. Baumgart	169.99
Total 5321:			169.99
5491	The Wine Company	Liquor Store Merchandise	980.00
5491	The Wine Company	Freight charge	35.00
Total 5491:			1,015.00
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	471.17
Total 5516:			471.17
5596	Towmaster Truck Equipment	Repair & Maint Supplies Veh/Eq - Streets	362.53
Total 5596:			362.53
5751	US Internet	Monthly Internet Fees - January	36.90
5751	US Internet	Monthly Internet Fees - January	36.85
5751	US Internet	Monthly Internet Fees - January	36.85
5751	US Internet	Monthly Internet Fees - January	36.85
Total 5751:			147.45
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	372.55
Total 5816:			372.55
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	27.00
5886	Watson Co., Inc.	Liquor Store Merchandise	2,991.91
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	697.81
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			3,668.72
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	336.94
5891	Breakthru Beverage Minnesot	Freight Charge	1.91

Vendor	Vendor Name	Description	Net Invoice Amount
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,714.10
5891	Breakthru Beverage Minnesot	Freight Charge	24.15
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	465.58
5891	Breakthru Beverage Minnesot	Freight Charge	2.12
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	5,228.31
5891	Breakthru Beverage Minnesot	Freight Charge	43.70
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	10.49-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	.10-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	12.59-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	.10-
Total 5891:			7,793.53
Grand Totals:			247,006.87

Dated: 12-21-21

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/21/2021	121900	165	Allina Health	101-20100	99.00
12/21	12/21/2021	121901	175	Amazon Capital Services, Inc.	602-20100	70.04
12/21	12/21/2021	121902	319	Artisan	610-20100	178.30
12/21	12/21/2021	121903	341	Aspen Mills	101-20100	680.31
12/21	12/21/2021	121904	459	Bay West LLC	101-20100	1,284.20
12/21	12/21/2021	121905	521	Bellboy Corporation	610-20100	9,999.46
12/21	12/21/2021	121906	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	7,793.53
12/21	12/21/2021	121907	736	Bryan Rock Products, Inc.	414-20100	20,868.28
12/21	12/21/2021	121908	5516	Capitol Beverage Sales L.P.	610-20100	471.17
12/21	12/21/2021	121909	969	Cardmember Service	101-20100	1,060.48
12/21	12/21/2021	121910	1078	Century Fence Company	414-20100	45,735.25
12/21	12/21/2021	121911	551	Bernick's	610-20100	4,181.08
12/21	12/21/2021	121912	1140	Cintas Corporation	101-20100	665.54
12/21	12/21/2021	121913	1201	Cliff's Vacuum	610-20100	53.92
12/21	12/21/2021	121914	1207	Coast to Coast Solutions, Inc.	101-20100	1,201.41
12/21	12/21/2021	121915	1297	Roger Cottrell	601-20100	37.20
12/21	12/21/2021	121916	1396	Dahlheimer Beverage, LLC	610-20100	27,223.01
12/21	12/21/2021	121917	1531	DexYP	610-20100	79.36
12/21	12/21/2021	121919	1681	ECM Publishers, Inc.	610-20100	1,265.56
12/21	12/21/2021	121920	1716	Ehlers & Associates, Inc.	292-20100	875.00
12/21	12/21/2021	121921	1921	Ferguson Waterworks #2518	601-20100	201.24
12/21	12/21/2021	121922	1922	Ferrellgas	101-20100	222.52
12/21	12/21/2021	121923	2011	Franklin Outdoor Advertising	610-20100	5,098.32
12/21	12/21/2021	121924	2056	Gary Carlson Equipment Co.	101-20100	102.00
12/21	12/21/2021	121925	2341	Hawkins, Inc.	601-20100	2,825.15
12/21	12/21/2021	121926	2701	Isanti Rental, Inc.	101-20100	103.00
12/21	12/21/2021	121927	2796	Johnson Bros - St Paul	610-20100	21,484.88
12/21	12/21/2021	121928	3189	LePage and Sons	610-20100	437.43
12/21	12/21/2021	121929	3327	Madden Galanter Hansen, LLP	101-20100	2,035.77
12/21	12/21/2021	121930	3461	McDonald Distributing Company	610-20100	23,766.75
12/21	12/21/2021	121931	3521	Menards	604-20100	494.09
12/21	12/21/2021	121932	3543	Metro Sales, Inc.	101-20100	615.15
12/21	12/21/2021	121933	3661	Minnesota Chiefs of Police Association	101-20100	500.00
12/21	12/21/2021	121934	3671	Minnesota City/County Managment Asso	101-20100	126.30
12/21	12/21/2021	121935	3816	Minnesota Department of Agriculture	101-20100	10.00
12/21	12/21/2021	121936	3929	Moose Lake Brewing Co. LLC	610-20100	36.00
12/21	12/21/2021	121937	4001	Minnesota Valley Testing Labs	602-20100	110.00
12/21	12/21/2021	121938	4011	NAC Mechanical & Electrical Services	101-20100	1,768.38
12/21	12/21/2021	121940	4476	Phillips St Paul	610-20100	9,022.56
12/21	12/21/2021	121941	4557	Dr. Jay Phillippi	101-20100	475.00
12/21	12/21/2021	121942	4661	Quill Corporation	101-20100	99.01
12/21	12/21/2021	121943	4844	Minnesota Mediation Services, LLC	101-20100	75.00
12/21	12/21/2021	121944	4909	Rum River Construction Consultants	101-20100	38,791.38
12/21	12/21/2021	121945	5032	Scott Nelson	101-20100	7,225.00
12/21	12/21/2021	121946	5132	Dwight Simon	101-20100	20.00
12/21	12/21/2021	121947	5251	Star	610-20100	1,763.60
12/21	12/21/2021	121948	5256	Star 95 Car Wash	101-20100	40.00
12/21	12/21/2021	121949	5321	Streicher's - Minneapolis	101-20100	169.99
12/21	12/21/2021	121950	5491	The Wine Company	610-20100	1,015.00
12/21	12/21/2021	121951	5596	Towmaster Truck Equipment	101-20100	362.53
12/21	12/21/2021	121952	5751	US Internet	602-20100	147.45
12/21	12/21/2021	121953	5816	Viking Coca-Cola Bottling Co	610-20100	372.55
12/21	12/21/2021	121954	5886	Watson Co., Inc.	610-20100	3,668.72

Grand Totals:

247,006.87

Vendor	Vendor Name	Description	Net Invoice Amount
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Comm Dev	148.51
Total 175:			148.51
320	Ascent Aviation Group, Inc	Aviation Gasoline	14,824.55
Total 320:			14,824.55
521	Bellboy Corporation	Liquor Store Merchandise	4,029.25
521	Bellboy Corporation	Credit Liquor Merchandise	95.00-
521	Bellboy Corporation	Liquor Store Merchandise	887.45
521	Bellboy Corporation	Credit Liquor Merchandise	134.00-
521	Bellboy Corporation	Liquor Store Merchandise	462.95
521	Bellboy Corporation	Liquor Store Merchandise	360.50
Total 521:			5,511.15
551	Chas A. Bernick Inc.	Liquor Store Merchandise	310.02
551	Chas A. Bernick Inc.	Liquor Store Merchandise	4,784.70
Total 551:			5,094.72
586	Bjorklund Companies LLC	Wash Sand	801.48
Total 586:			801.48
616	BNSF Railway Company	Lease - Maintaining Thereon Two Asphalt Covered	3,284.69
616	BNSF Railway Company	Lease - Maintaining Thereon Two Asphalt Covered	2,494.15
Total 616:			5,778.84
958	Capital One	Break Room Supplies and Batteries	70.45
Total 958:			70.45
1054	Central Heating & Cooling LL	Refund Permit Fees 2021-01014 and 2021-01015	127.40
1054	Central Heating & Cooling LL	Refund Permit Fees 2021-01014 and 2021-01015	68.60
Total 1054:			196.00
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	106.17
1140	Cintas Corporation	Rug Rentals - Street Dept	17.04
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	149.42
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1140:			447.31
1181	Clarke Mosquito Control Prod	Chemicals - Wastewater	2,718.40
Total 1181:			2,718.40
1251	Community GIS Services, Inc.	GIS Services - October/November	2,500.00
1251	Community GIS Services, Inc.	GIS Services - October/November	2,500.00
Total 1251:			5,000.00
1336	Crystal Springs Ice	Liquor Store Merchandise	359.78
Total 1336:			359.78
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	18,614.15
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,254.00
Total 1396:			22,838.15
1454	Defiant Distributors, LLC	Liquor Store Merchandise	430.95
1454	Defiant Distributors, LLC	Delivery Fee	10.00
Total 1454:			440.95
1481	Department of Human Servic	November Cleaning - Northbound Liquor	310.00
Total 1481:			310.00
1553	DW Companies LLC	Site Work - Sandquist Park NW Baseball Field	58,000.00
1553	DW Companies LLC	Site Work - Sandquist Park SE Baseball Field	60,000.00
Total 1553:			118,000.00
1921	Ferguson Waterworks	Automatic Meter Read Project	4,153.00
Total 1921:			4,153.00
2182	Winebow	Liquor Store Merchandise	1,080.00
2182	Winebow	Freight Charges	13.50
Total 2182:			1,093.50
2573	IUOE Local #49	December Union Dues - Maintenance	315.00
2573	IUOE Local #49	December Union Dues - Wastewater	245.00



Vendor	Vendor Name	Description	Net Invoice Amount
Total 2573:			560.00
2636	Minnesota Equipment	Repair & Maint Supplies Veh/Eq - Street Dept	175.22
Total 2636:			175.22
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	234.97
2796	Johnson Brothers Liquor Co	Delivery Charge	3.25
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,082.97
2796	Johnson Brothers Liquor Co	Delivery Charge	69.72
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,574.05
2796	Johnson Brothers Liquor Co	Delivery Charge	21.51
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	771.20
2796	Johnson Brothers Liquor Co	Delivery Charge	26.07
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	25.60
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,145.09
2796	Johnson Brothers Liquor Co	Delivery Charge	26.65
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,060.00
2796	Johnson Brothers Liquor Co	Freight Charge	7.75
Total 2796:			9,048.83
3176	LELS	Union Dues 183 - December	619.12
3176	LELS	Union Dues 449 - December	127.00
Total 3176:			746.12
3343	MAHCO	2022 Membership - MN Assoc of Housing Code Official	50.00
Total 3343:			50.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	47.60
3461	McDonald Distributing Compa	Credit Liquor Merchandise	80.45
3461	McDonald Distributing Compa	Liquor Store Merchandise	3,077.15
3461	McDonald Distributing Compa	Liquor Store Merchandise	109.00
3461	McDonald Distributing Compa	Keg Deposit	30.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	682.00
Total 3461:			3,770.10
3521	Menards	Small Tools & Equipment - Fire	72.92
3521	Menards	Misc Operating Supplies - Airport	15.99
3521	Menards	Small Tools & Equipment - Parks	54.99
3521	Menards	Misc Operating Supplies - Wastewater	56.70
3521	Menards	Misc Operating Supplies - Wastewater	10.50
3521	Menards	Cambridge Isanti Bike Trail Bridge Maintenance	160.70

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3521:			371.80
4001	MVTL Laboratories Inc.	Testing - Water	74.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	44.00
Total 4001:			118.00
4071	NCPERS Group Life Ins.	Group Vol Life Ins - PERA	304.00
Total 4071:			304.00
4426	Paustis Wine Company	Liquor Store Merchandise	2,146.00
4426	Paustis Wine Company	Freight Charge	25.00
Total 4426:			2,171.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,126.75
4476	Phillips Wine & Spirits	Delivery Charge	15.49
4476	Phillips Wine & Spirits	Liquor Store Merchandise	563.00
4476	Phillips Wine & Spirits	Delivery Charge	13.96
Total 4476:			1,719.20
4749	Red Bull Distribution Compan	Liquor Store Merchandise	189.50
Total 4749:			189.50
4824	RITE Enterprises Inc	Database Conversion - Liquor Store	3,783.00
Total 4824:			3,783.00
4909	Rum River Construction Cons	November Contract Building Inspection Services	10,899.22
4909	Rum River Construction Cons	November Contract Building Inspection Services	1,758.03
Total 4909:			12,657.25
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	5.50
5181	Southern Glazer's of MN	Liquor Store Merchandise	3,936.34
5181	Southern Glazer's of MN	Delivery Charge	58.08
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,277.95
5181	Southern Glazer's of MN	Delivery Charge	75.85
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,032.21
5181	Southern Glazer's of MN	Delivery Charge	30.22
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,973.93
5181	Southern Glazer's of MN	Delivery Charge	96.10
Total 5181:			11,475.18

Vendor	Vendor Name	Description	Net Invoice Amount
5251	Star	Advertising Liquor Store	25.00
5251	Star	Public Notice Council Meeting Minutes	10.25
Total 5251:			35.25
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Police	92.00
Total 5301:			92.00
5446	The American Bottling Compa	Liquor Store Merchandise	214.00
Total 5446:			214.00
5581	Total Control Systems, Inc.	Other Contracted Services - Wastewater	764.00
5581	Total Control Systems, Inc.	Repair & Maint - Water Plant	1,626.80
Total 5581:			2,390.80
5692	Uncommon Loon Brewing Co	Liquor Store Merchandise	162.00
Total 5692:			162.00
5801	Verizon Wireless	wireless phone service - Maintenance	20.63
5801	Verizon Wireless	wireless phone service - Streets	35.01
5801	Verizon Wireless	wireless phone service - Water	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	99.59
Total 5801:			225.25
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	466.90
Total 5816:			466.90
5831	Vinocopia	Liquor Store Merchandise	990.00
5831	Vinocopia	Delivery Charge	16.00
5831	Vinocopia	Liquor Store Merchandise	876.66
5831	Vinocopia	Delivery Charge	20.00
Total 5831:			1,902.66
5886	Watson Co., Inc.	Liquor Store Merchandise	5,388.99
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	326.83
5886	Watson Co., Inc.	Fuel Charge	6.00
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	13.50
5886	Watson Co., Inc.	Liquor Store Merchandise	1,223.67
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	198.38
5886	Watson Co., Inc.	Fuel Charge	6.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5886:			7,136.37
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,056.00
5891	Breakthru Beverage Minnesot	Freight Charge	13.23
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	5,011.18
5891	Breakthru Beverage Minnesot	Freight Charge	37.20
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	128.16
5891	Breakthru Beverage Minnesot	Freight Charge	3.45
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	288.25-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	515.76-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	4.60-
Total 5891:			5,439.46
6001	Wine Merchants	Liquor Store Merchandise	169.05
6001	Wine Merchants	Delivery Charge	.26
6001	Wine Merchants	Liquor Store Merchandise	1,775.86
6001	Wine Merchants	Delivery Charge	30.19
Total 6001:			1,975.36
Grand Totals:			254,966.04

Dated: 12/29/21

City Treasurer: Caroline Noel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/29/2021	121955	175	Amazon Capital Services, Inc.	101-20100	148.51
12/21	12/29/2021	121956	320	Ascent Aviation Group, Inc	211-20100	14,824.55
12/21	12/29/2021	121957	521	Bellboy Corporation	610-20100	5,511.15
12/21	12/29/2021	121958	586	Bjorklund Companies LLC	101-20100	801.48
12/21	12/29/2021	121959	616	BNSF Railway Company	101-20100	5,778.84
12/21	12/29/2021	121960	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	5,439.46
12/21	12/29/2021	121961	958	Capital One	101-20100	70.45
12/21	12/29/2021	121962	1054	Central Heating & Cooling LLc	101-20100	198.00
12/21	12/29/2021	121963	551	Bernick's	610-20100	5,094.72
12/21	12/29/2021	121964	1140	Cintas Corporation	601-20100	447.31
12/21	12/29/2021	121965	1181	Clarke Mosquito Control Products, Inc.	602-20100	2,718.40
12/21	12/29/2021	121966	1251	Community GIS Services, Inc.	602-20100	5,000.00
12/21	12/29/2021	121967	1336	Crystal Springs Ice	610-20100	359.78
12/21	12/29/2021	121968	1396	Dahlheimer Beverage, LLC	610-20100	22,838.15
12/21	12/29/2021	121969	1454	Defiant Distributors, LLC	610-20100	440.95
12/21	12/29/2021	121970	1481	Department of Human Services	610-20100	310.00
12/21	12/29/2021	121971	1553	DW Companies LLC	414-20100	118,000.00
12/21	12/29/2021	121972	1921	Ferguson Waterworks #2518	601-20100	4,153.00
12/21	12/29/2021	121973	2573	IUOE Local #49	101-20100	560.00
12/21	12/29/2021	121974	2796	Johnson Bros - St Paul	610-20100	9,048.83
12/21	12/29/2021	121975	3176	LELS	101-20100	746.12
12/21	12/29/2021	121976	3843	MAHCO	101-20100	50.00
12/21	12/29/2021	121977	3461	McDonald Distributing Company	610-20100	3,770.10
12/21	12/29/2021	121978	3521	Menards	219-20100	371.80
12/21	12/29/2021	121979	2636	Minnesota Equipment	101-20100	175.22
12/21	12/29/2021	121980	4001	Minnesota Valley Testing Labs	602-20100	118.00
12/21	12/29/2021	121981	4071	NCPERS Group Life Ins.	101-20100	304.00
12/21	12/29/2021	121982	4426	Paustis Wine Company	610-20100	2,171.00
12/21	12/29/2021	121983	4476	Phillips St Paul	610-20100	1,719.20
12/21	12/29/2021	121984	4749	Red Bull Distribution Company, Inc.	610-20100	189.50
12/21	12/29/2021	121985	4824	RITE	610-20100	3,783.00
12/21	12/29/2021	121986	4909	Rum River Construction Consultants	101-20100	12,657.25
12/21	12/29/2021	121987	5181	Southern Glazer's of MN	610-20100	11,475.18
12/21	12/29/2021	121988	5251	Star	101-20100	35.25
12/21	12/29/2021	121989	5301	Steve's Tire Inc	101-20100	92.00
12/21	12/29/2021	121990	5446	The American Bottling Company	610-20100	214.00
12/21	12/29/2021	121991	5581	Total Control Systems, Inc.	601-20100	2,390.80
12/21	12/29/2021	121992	5692	Uncommon Loon Brewing Company	610-20100	162.00
12/21	12/29/2021	121993	5801	Verizon Wireless	602-20100	225.25
12/21	12/29/2021	121994	5816	Viking Coca-Cola Bottling Co	610-20100	466.90
12/21	12/29/2021	121995	5831	Vinocopia	610-20100	1,902.66
12/21	12/29/2021	121996	5886	Watson Co., Inc.	610-20100	7,136.37
12/21	12/29/2021	121997	6001	Wine Merchants	610-20100	1,975.36
12/21	12/29/2021	121998	2182	Winebow	610-20100	1,093.50
Grand Totals:						254,966.04

Vendor	Vendor Name	Description	Net Invoice Amount
175	Amazon Capital Services, Inc.	Office Supplies	6.68
175	Amazon Capital Services, Inc.	Office Supplies - Building	45.02
175	Amazon Capital Services, Inc.	Office Supplies - Fire	24.99
175	Amazon Capital Services, Inc.	Office Supplies	23.07
175	Amazon Capital Services, Inc.	Office Supplies - Building	14.99
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Comm Dev	67.98
Total 175:			182.73
319	Artisan Beer Company	Liquor Store Merchandise	74.00
319	Artisan Beer Company	Keg Deposit	30.00
Total 319:			104.00
397	Axon Enterprise, Inc.	Small Tools & Minor Equipment - Police	2,743.42
Total 397:			2,743.42
521	Bellboy Corporation	Liquor Store Merchandise	3,729.20
521	Bellboy Corporation	Liquor Store Merchandise	417.53
Total 521:			4,146.73
551	Chas A. Bernick Inc.	Liquor Store Merchandise	203.47
551	Chas A. Bernick Inc.	Liquor Store Merchandise	956.75
Total 551:			1,160.22
766	Bureau of Criminal Apprehens	CJDN Access Fee (State GF & BCA)	270.00
Total 766:			270.00
969	Cardmember Service	Interest and Fees Charged	43.24
969	Cardmember Service	Training - C. Levitski	134.24
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
Total 969:			193.64
1140	Cintas Corporation	Rug Rentals - Police Dept	19.68
1140	Cintas Corporation	Rug Rentals - City Hall	17.05
Total 1140:			36.73
1171	Civic Systems LLC	Semi-Annual Support Fees - 01/01/22-06/30/22	7,888.00
Total 1171:			7,888.00
1236	Comm of MMB, Treasury Div	Admin Traffic Citation Fines - December	120.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1236:			120.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	18,553.28
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	2,230.25
Total 1396:			20,783.53
1506	Deputy Registrar #90	License Tabs - 15 Towm - Plate 6690CZT	17.25
1506	Deputy Registrar #90	License Tabs - 15 Towm - Plate 6691CZT	30.25
1506	Deputy Registrar #90	License Tabs - 19 PJ - Plate 9772CTP	41.25
1506	Deputy Registrar #90	License Tabs - 99 M&S - Plate CDT9958	30.25
Total 1506:			119.00
2010	Frank Roth	Background - Police	315.00
Total 2010:			315.00
2146	Gopher State One-Call Inc.	FTP Tickets	54.00
2146	Gopher State One-Call Inc.	FTP Tickets	54.00
Total 2146:			108.00
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	71.99-
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,300.00
2796	Johnson Brothers Liquor Co	Delivery Charge	7.75
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	8,154.74
2796	Johnson Brothers Liquor Co	Delivery Charge	60.36
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,237.47
2796	Johnson Brothers Liquor Co	Delivery Charge	68.18
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,140.05
2796	Johnson Brothers Liquor Co	Delivery Charge	34.11
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	25.60
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,040.45
2796	Johnson Brothers Liquor Co	Delivery Charge	15.51
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,122.23
2796	Johnson Brothers Liquor Co	Delivery Charge	84.47
Total 2796:			19,218.93
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	10,600.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	1,258.75
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	1,192.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	66.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	66.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	66.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	1,325.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	7,950.00

Vendor	Vendor Name	Description	Net Invoice Amount
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	1,527.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	3,054.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	3,054.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	1,527.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	763.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	25,959.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	1,527.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	2,305.77
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	229.05
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	3,298.32
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	3,328.86
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance February	6,108.00
Total 3258:			75,206.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	5,798.15
3461	McDonald Distributing Compa	Credit Liquor Merchandise	33.68-
3461	McDonald Distributing Compa	Liquor Store Merchandise	516.00
Total 3461:			6,280.47
3501	MEI Total Elevator Solutions	January Monthly Service - Library	152.13
Total 3501:			152.13
3676	MCSI Minnesota Computer S	Contract Base Rate/Overage Charge - Tosh/Estudio 85	10.00
Total 3676:			10.00
3686	Minnesota Department of Hea	1300002 Community Water Supply Service Connection	7,586.46
Total 3686:			7,586.46
3766	Minnesota State Fire Dept As	2022 MSFDA Membership Dues	375.00
3766	Minnesota State Fire Dept As	2022 Region 7 Membership Dues	200.00
Total 3766:			575.00
3929	Moose Lake Brewing Co. LLC	Liquor Store Merchandise	108.00
Total 3929:			108.00
4171	Northern Business Products, I	Office Supplies - Admin	51.11
4171	Northern Business Products, I	Office Supplies	1.00
4171	Northern Business Products, I	Office Supplies - PD	122.32
4171	Northern Business Products, I	Office Supplies - PD	17.15
4171	Northern Business Products, I	Office Supplies - PD	49.95



Vendor	Vendor Name	Description	Net Invoice Amount
Total 4171:			241.53
4426	Paustis Wine Company	Liquor Store Merchandise	1,721.75
4426	Paustis Wine Company	Freight Charge	21.25
Total 4426:			1,743.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	11,212.35
4476	Phillips Wine & Spirits	Delivery Charge	158.87
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,043.00
4476	Phillips Wine & Spirits	Delivery Charge	35.68
Total 4476:			12,449.90
4919	Rupp, Anderson, Squires, &	September Legal Expense	470.46
Total 4919:			470.46
5058	SAC's Enrichment Center	Meals - Council Meeting	85.00
Total 5058:			85.00
5167	Snowgroomers, LLC	Sno-Master 48" Chassis	2,359.95
5167	Snowgroomers, LLC	Sno-Master 48" Drawbar	570.00
5167	Snowgroomers, LLC	Sno-Razor	1,100.00
5167	Snowgroomers, LLC	Sno-Master 48 Deflector & Sub-Frame	400.00
5167	Snowgroomers, LLC	Trakor Standard w/ 12" Wing	1,668.95
5167	Snowgroomers, LLC	Discount	199.95-
Total 5167:			5,898.95
5181	Southern Glazer's of MN	Liquor Store Merchandise	7,783.43
5181	Southern Glazer's of MN	Delivery Charge	122.45
5181	Southern Glazer's of MN	Liquor Store Merchandise	752.00
5181	Southern Glazer's of MN	Delivery Charge	17.05
Total 5181:			8,674.93
5251	Star	Public Notice 2022 Enterprise Funds & Summary Budg	71.75
Total 5251:			71.75
5624	TransUnion Risk & Alternative	TLOxp Transactional	75.00
Total 5624:			75.00
5801	Verizon Wireless	wireless phone service - Building	61.31

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5801:			61.31
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	411.40
Total 5816:			411.40
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	251.86
5886	Watson Co., Inc.	Liquor Store Merchandise	1,210.96
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	202.06
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			1,670.88
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	8,586.36
5891	Breakthru Beverage Minnesot	Freight Charge	73.51
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	684.90
5891	Breakthru Beverage Minnesot	Freight Charge	9.20
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	20.84-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	.19-
Total 5891:			9,332.94
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Microsoft 365 Business Premium	108.00
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	1,998.80
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
Total 5965:			6,104.60
6001	Wine Merchants	Liquor Store Merchandise	680.00
6001	Wine Merchants	Delivery Charge	9.30
Total 6001:			689.30
Grand Totals:			195,289.44

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Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 1/5/2022

City Treasurer: Caroline Mre

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/22	01/05/2022	121999	175	Amazon Capital Services, Inc.	101-20100	182.73
01/22	01/05/2022	122000	319	Artisan	610-20100	104.00
01/22	01/05/2022	122001	397	Axon Enterprise, Inc.	101-20100	2,743.42
01/22	01/05/2022	122002	521	Bellboy Corporation	610-20100	4,146.73
01/22	01/05/2022	122003	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	9,332.94
01/22	01/05/2022	122004	766	Bureau of Criminal Apprehension	101-20100	270.00
01/22	01/05/2022	122005	969	Cardmember Service	101-20100	193.64
01/22	01/05/2022	122006	551	Bernick's	610-20100	1,160.22
01/22	01/05/2022	122007	1140	Cintas Corporation	101-20100	36.73
01/22	01/05/2022	122008	1171	Civic Systems LLC	101-20100	7,888.00
01/22	01/05/2022	122009	1236	Comm of MMB, Treasury Div	213-20100	120.00
01/22	01/05/2022	122010	1396	Dahlheimer Beverage, LLC	610-20100	20,783.53
01/22	01/05/2022	122011	1506	Deputy Registrar #90	101-20100	41.25
01/22	01/05/2022	122012	1506	Deputy Registrar #90	101-20100	77.75
01/22	01/05/2022	122013	2010	Frank Roth	101-20100	315.00
01/22	01/05/2022	122014	2146	Gopher State One Call	602-20100	108.00
01/22	01/05/2022	122015	3258	I.U.O.E. Local 49 Fringe Benefit Fund	610-20100	75,206.50
01/22	01/05/2022	122016	2796	Johnson Bros - St Paul	610-20100	19,218.93
01/22	01/05/2022	122017	3461	McDonald Distributing Company	610-20100	6,280.47
01/22	01/05/2022	122018	3676	MCSI Minnesota Computer Systems Inc	101-20100	10.00
01/22	01/05/2022	122019	3501	MEI Total Elevator Solutions	101-20100	152.13
01/22	01/05/2022	122021	3686	Minnesota Department of Health	601-20100	7,586.46
01/22	01/05/2022	122022	3766	MSFDA - Region 7	101-20100	200.00
01/22	01/05/2022	122023	3766	MSFDA	101-20100	375.00
01/22	01/05/2022	122024	3929	Moose Lake Brewing Co. LLC	610-20100	108.00
01/22	01/05/2022	122025	4171	Northern Business Products, Inc.	101-20100	241.53
01/22	01/05/2022	122026	4426	Paustis Wine Company	610-20100	1,743.00
01/22	01/05/2022	122027	4476	Phillips St Paul	610-20100	12,449.90
01/22	01/05/2022	122029	4919	Rupp, Anderson, Squires, &	101-20100	470.46
01/22	01/05/2022	122030	5058	Cambridge Senior Center	101-20100	85.00
01/22	01/05/2022	122031	5167	Snowgroomers, LLC	101-20100	5,898.95
01/22	01/05/2022	122032	5181	Southern Glazer's of MN	610-20100	8,674.93
01/22	01/05/2022	122033	5251	Star	101-20100	71.75
01/22	01/05/2022	122034	5624	TransUnion Risk & Alternative	101-20100	75.00
01/22	01/05/2022	122035	5801	Verizon Wireless	101-20100	61.31
01/22	01/05/2022	122036	5816	Viking Coca-Cola Bottling Co	610-20100	411.40
01/22	01/05/2022	122037	5886	Watson Co., Inc.	610-20100	1,670.88
01/22	01/05/2022	122038	5965	White Bear IT Solutions LLC	101-20100	6,104.60
01/22	01/05/2022	122039	6001	Wine Merchants	610-20100	689.30

Grand Totals:

195,289.44

Prepared by: Marcia Westover, Community Development Director and Todd Schwab, Public Works Utilities Director

**Review**

Kwik Trip, Inc., has prepared plans for a new convenience store located at 4000 Main St. S. Staff has been working with them on their site plan review and the process of how storm water treatment is evaluated.

When approving a storm water treatment plan staff is ensuring that receiving waters are not polluted by runoff from the site after rain events. Storm water treatment can be accomplished using several methods including **ponds** (wet or dry), **infiltrators** (permeable pavement, grass swale, rain gardens), or **subsurface storage/treatment**.

When one of these methods of storm water treatment is chosen the method is referred to as a Best Management Practice (BMP). The BMP choice is based on several factors including: soil types, site characteristics, type of runoff, or receiving water classification. Once the BMP is in place, it is important that a maintenance plan is developed so that the BMP can operate efficiently.

The Minnesota Pollution Control Agency (MPCA) requires that the City conducts a maintenance program for all publicly owned BMPs and sets guidelines that must be followed to achieve that goal. The MPCA also requires that the City has formal maintenance agreements with all the private BMP owners. The agreements ensure that the runoff entering the City storm water system from private business has been adequately treated.

The Storm Water Maintenance Agreement attached achieves the requirements of the MPCA. The Agreement states that the property owners shall be solely responsible for the maintenance of the Storm Water facilities, and that they shall bear all costs for the maintenance. The Agreement also gives the city the authority to inspect the facilities and notify the owner if they fail to maintain the facilities. If the owner fails to maintain the facilities, the City has the authority to maintain the pond and charge the owner for all costs incurred.

**City Council Action**

Approve the attached Private Storm Water Management and Maintenance Agreement between Kwik Trip, Inc. and the City of Cambridge and authorize the City Administrator and Mayor to sign the document.

**Attachments**

1. Private Storm Water Management and Maintenance Agreement

(for recording purposes)

**Private Storm Water Management and Maintenance Agreement**

I. THIS AGREEMENT, made this 18<sup>th</sup> day of January 2022, by and between the City of Cambridge, MN (hereinafter referred at as the "City") and, Kwik Trip, Inc. (hereinafter referred to as "Owner") with reference to the following facts and circumstances:

A. Owner is the fee owner of certain real property situated in the City of Cambridge, legally described as follows:

Lot 1, Block 1, Kwik Trip 1177  
(hereinafter referred at as the "Subject Property")

B. As a condition of its approval of the redevelopment for the Subject Property, and to comply with Minnesota Pollution Control Agency requirements, the City has required that the parties hereto enter into an agreement, which makes provision for the maintenance of the Storm Water Facilities located within the boundaries of the Subject Property as the same is described and depicted in those certain construction plans dated October 29, 2021 and prepared by Carlson McCain, and approved by the City and constructed by Owner.

C. The parties hereto desire to set forth their agreement with respect to the maintenance of the Storm Water Management Facilities and the costs of such maintenance.

II. NOW THEREFORE, in consideration of the foregoing facts and circumstances, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

- A. Storm Water Management Facilities ("Facilities") are defined as any drainage systems, gutters, curbs, inlets, piped storm drains, infiltration basins, underground treatment and other drainage structures for the purpose of conveying and treating storm water. For the purpose of this Agreement, maintenance of the Storm Water Management Facilities shall mean the regular inspection, routine maintenance, and major maintenance described within the maintenance plan and as required to maintain the performance standard and function of the Storm Water Management Facilities identified within the project Storm Water Pollution Control Plan and construction documents.
- B. Owner shall be solely responsible for the maintenance of the Storm Water Management Facilities, and shall bear all costs of such maintenance.
- C. Owner shall complete an annual report, certified by a qualified individual. The report shall include written documentation of the inspection schedule, times of inspection, remedial actions taken to repair, modify, or reconstruct the Facilities, certification that the Facilities are functioning in accordance with the approved plans, and notification of any planned change in responsibility for the Facilities. Owner shall retain completed annual reports for a minimum of 15 years and shall provided the City with the written documentation upon request.
- D. Owner hereby grants the City or its agents or contractor the right of entry at reasonable times and in a reasonable manner for the purpose of inspecting, operating, installing, constructing, reconstructing, maintaining, or repairing the Facilities.
- E. If, upon inspection, the City finds that Owner has failed to properly maintain the Facilities, the City may order the work to be performed within a reasonable time period. If the work is not performed or if a schedule for completing the work has not been provided within the specified time, Owner hereby agrees to allow the City to enter the property and take whatever steps it deems necessary to maintain the Facilities. All costs incurred by the City in pursuing performance of such maintenance, including but not limited to staff and consultant costs and attorney's fees, shall be reimbursed to the City within 30 days by Owner otherwise the City may recover its costs by levying a special assessment against the Subject Property.
- F. Owner, as present owner of the Subject Property, for itself and respective successors and assigns, hereby waives any statutory right which it may have to contest any such assessment by the City of its maintenance costs on the basis of the benefit to portions of the Subject property.

- G. The City is under no obligation to maintain or repair said Facilities, and in no event shall this Agreement be construed to impose any such obligation on the City.
- H. Owner's heirs, administrators, executors, assigns and any other successor interest shall indemnify and hold harmless the City and its officers, agents and employees for any and all damages, accidents, casualties, occurrences, claims or attorney's fees which might arise or be asserted, in whole or in part, against the City from the construction, presence, existence, or maintenance of the Facilities subject to the Agreement. In the event a claim is asserted against the City, its officers, agents or employees, the City shall notify Owner and Owner shall defend at Owner expense any suit based on such claim. If any judgment or claim against the City, its officers, agents or employees, shall be allowed, Owner shall pay all costs and expenses in connection therewith. The City will not indemnify, defend or hold harmless in any fashion Owner from any claims arising from any failure, regardless of any language in any attachment or other document that Owner may provide.
- I. Owner shall record this Agreement with Isanti County within 7 days of approval and shall provide the City a recorded copy.
- J. No waiver of any provision of this agreement shall affect the right of any party thereafter to enforce such provisions or to exercise any right or remedy available.
- K. Owner shall provide to the City a Maintenance Plan, as-built drawings, and certification that the Facilities have been constructed properly as required by the City Code and pertinent City approvals.
- L. The terms and conditions of the Agreement shall be binding upon, and shall insure to the benefit of, the parties hereto and their respective successors and assigns.



III. IN WITNESS WHEREOF, the parties hereto have caused this document to be executed as of the day and year first above written.

**CITY OF CAMBRIDGE**

\_\_\_\_\_
Mayor

\_\_\_\_\_
Date

\_\_\_\_\_
City Administrator

\_\_\_\_\_
Date

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022 before me a notary public, the above-signed individual(s), James A. Godfrey and Evan C. Vogel, originally appeared, known to me to be the person whose name is subscribed to within instrument, and acknowledged that he/she executed the same for the purposes therein contained.

In witness hereof, I hereunto set my hand and official seal.

\_\_\_\_\_
Notary Public

**By signing this agreement, you acknowledge that you have full legal rights to create binding contractual agreements on behalf of your entity.**

Owner
\_\_\_\_\_  
Jeffrey J. Wrobel, VP, CFO & Treasurer

\_\_\_\_\_  
January 5, 2022
Date

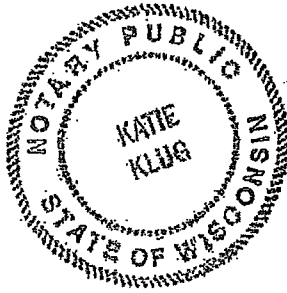
\_\_\_\_\_

\_\_\_\_\_
Date

On this 5th day of January, 2022 before me a notary public, the above-signed individual(s), Jeffrey J. Wrobel, originally appeared, known

to me to be the person whose name is subscribed to within instrument, and acknowledged that he/she executed the same for the purposes therein contained.

In witness hereof, I hereunto set my hand and official seal.



*Kate Klug*  
Notary Public  
expires 9/18/2024

This Instrument was drafted by:

City of Cambridge  
300 3<sup>rd</sup> Ave NE  
Cambridge, MN 55008

**4D- 2022 Street Improvements-Authorize Sewer Televising Services**  
**January 18, 2022**

Prepared by Todd Blank, City Engineer

**Background**

In order to properly review existing conditions and design the proposed 2022 Street Improvements, sewer televising services are required. Sewer televising services consist of running a camera through existing sanitary and storm sewers to determine pipe conditions within the project area.

As with past projects, proposals for these services were solicited. A total of three proposals were received from the following:

Sewer Televising Services

<u>Firm</u>	<u>Proposed Fee</u>
Empire Pipe Services	\$19,510
Hydro-Klean	\$54,550
American Environmental	\$73,000

**Fiscal Note**

The cost of sewer televising was planned and is included in the budget for this project.

**City Council Action**

1. Staff recommends accepting the proposal from Empire Pipe Services for an estimated fee of \$19,510.

**Attachments**

1. Sewer Televising proposal from Empire Pipe Services.

**PROPOSAL FOR  
TELEVISION INSPECTION  
OF  
STORM AND SANITARY SEWERS  
2022 STREET IMPROVEMENTS  
CAMBRIDGE, MINNESOTA**

**SEH NO. CAMBR 164766**

**PROPOSAL DUE:**                      **11:00 A.M.**                      **FRIDAY, JANUARY 7TH, 2022**

**DATE:** January 05, 2022

**PROPOSAL TO:**            SEH  
   Attn: Todd Blank, Cambridge City Engineer  
   3535 Vadnais Center Drive  
   St. Paul, MN 55110

Contractor proposes to complete the work as specified for the following approximate quantities at these unit prices:

Item	Unit	Est. Quantity	Unit Price	Total
Televis 8"-10" Sanitary Sewer	LF	13,500	\$ 0.60	\$ 8,100.00
Televis 15"-60" Storm Sewer	LF	10,100	\$ 0.90	\$ 9,090.00
Clean Storm or Sanitary Sewer	LF	4,000	\$ 0.58	\$ 2,320.00
<b>Total Bid</b>				<b>\$ 19,510.00</b>

The City reserves the right to increase or decrease quantities as necessary to televise the existing sewer located within the proposed project area.

In submitting this Proposal, Bidder represents, as set forth in this Proposal, that:

Bidder has examined and carefully studied the Proposal and the following Addenda, receipt of all which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
NA	
_____	_____
_____	_____

If Bidder is:

**An Individual**

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
*(Individual's signature)*

Doing business as: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

**A Partnership**

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
*(Signature of general partner - attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

**A Corporation**

Corporation Name: Wenner Holdings, LLC. DBA Empire Pipe Services (SEAL)

State of Incorporation: Minnesota

Type (General Business, Professional, Service, Limited Liability): LLC

By: *Shawn Wenner*  
*(Signature - attach evidence of authority to sign)*

Name (typed or printed): Shawn Wenner

Title: CEO (CORPORATE SEAL)

Attest: *Sara Wenner*  
*(Signature of Corporate Secretary)*

Business address: 415 Truman Street, North Mankato, MN 56003

Phone No.: 507-388-2895 FAX No.: 507-388-5703

Date of Qualification to do business is 04-03-09

**A Joint Venture**

Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
*(Signature of joint venture partner - attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
*(Signature - attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Phone and FAX Number, and Address for receipt of official communications:

\_\_\_\_\_

\_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Prepared by: Caroline Moe, Director of Finance

**Background**

As detailed in the attached resolution, we are recommending that a certain 2021 fund transfers be approved at this time.

**Compatibility with Strategic Goals:**

Core strategy #5—Foster engaged, informed, and involved citizens and community, specifically related to the strategic objective of build trust with the community by maintaining clean audits, clear communication, and transparency. Approval of inter-fund transfer activity is necessary to receive clean audit results.

**Council Action Requested**

Adopt Resolution R22-004 Approving Inter-Fund Transfers

## Resolution No. R22-004

### RESOLUTION AUTHORIZING 2021 INTERFUND TRANSFERS

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to make the following 2021 Inter-fund Transfers on the City of Cambridge books of record for 2021:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
General Fund (#101)	Pavement Management Fund (#443)	\$55,552	2021 Budget Revision approved by City Council on 10/18/21 anticipated that we would make this transfer.

This resolution shall become effective immediately upon its passage without publication. Adopted this 18th day of January, 2022.

\_\_\_\_\_  
James A. Godfrey, Mayor

ATTEST:

\_\_\_\_\_  
Evan Vogel, City Administrator



Prepared by: Bobbi Mix Liquor store manager

**Background:**

I would like to rehire Richard Bolen as a part-time cashier/closer to start January 19<sup>th</sup> 2022 at a rate of \$22.96 per hour. Richard retired from Northbound in September 2021. He was an excellent full-time employee and he would like to come back part-time. There will be no training involved and he can help with any shift as needed.

**Fiscal Note:**

**Part-time Liquor Store Clerks are currently included in the Northbound Liquor Budget.**

**Recommendation:**

Approve rehiring Richard Bolen as a part-time cashier.

**4G Starry Electric, Inc. Estimate for Sandquist Park Multi-use Field Lighting January 18, 2022**

Prepared by: Todd Schwab, Public Works/Utilities Director

**Background:**

On September 7, 2021 City Council approved the RFPs/Quotes for the work associated with the Sandquist Park Improvements Project. On the summary that was included with the staff report there was an estimate given for the cost of lighting of the proposed multi-use fields that were included on the project. The project was to be done utilizing used equipment that a contractor had located. At the September 7, 2022 meeting Council authorized staff to go forward with the project.

The lighting estimate given at the September 7th meeting was for the amount of \$86,000 to complete the lighting. Starry Electric, Inc has supplied me with an estimate of \$98,725 to complete the lighting project. The cost increase has been attributed to material cost increases, due to availability issues.

**Fiscal Note:**

While the amount exceeds the placeholder originally identified, we have had some savings on other parts of the Sandquist Park Improvement Project which began in the fall of 2021. We also had some contingency in the project initially, that can be used. Russ Mann, project manager, is in the process of updating the budget for the project. If necessary, some of the excess funds available from ending 2021 in positive financial condition will be used to cover the overage.

**Compatibility with Strategic Goals:**

***Core Strategy #8: Highlight and capitalize on natural resources***

- \* Utilize existing space and parks to expand outdoor activities, such as camping, fat tire bike trail,*
- Kayaking, cross-country skiing, and snowshoeing.*
- \* Become state destination for softball tournaments*
- \* Marketing and public education about existing park spaces*
- \* Maintain, repair and update park amenities*
- \* Identify strengths/weaknesses with natural resources*

**Recommendation:**

Authorize staff to enter into an agreement with Starry Electric, Inc to complete the lighting of the multi-use fields at Sandquist Park for the amount of \$98,725.

**Included:**

Starry Electric, Inc Estimate

## **Starry Electric, Inc**

11999 105<sup>th</sup> Ave. NE  
Foley, MN 56329  
Phone:(320) 387-3023  
Fax: (320) 387-3563  
Starryelectricinc@gmail.com

### **Estimate**

To: City of Cambridge  
Attn: Lucas

December 16, 2021

Project: Sandquist Park -Soccer  
Scope of Work:

Provide labor and equipment to include the following:  
Provide used light structure green system to include: 32 fixtures with new lamps, 2-80 foot poles and control link system  
Provide 2 new concrete foundations and 2 new 8 fixture pole mount brackets for existing concrete poles.  
Transport and erect total system.  
Install electrical system to include: PVC conduit, hand holes, copper conductors, termination in control cabinet, electrical cabinet, and driver cabinet.

**Price: \$98,725.00**

1. The pole location shall be clear of all utilities both underground and overhead, Starry Electric Inc will provide Gopher I call. Starry Electric Inc is not responsible for the location and marking of any privately owned underground infrastructure. Starry Electric Inc is not responsible for damaging any infrastructure that is not marked (painted and flagged)

2, All auger quotes are based on free-boring techniques and assumes the site to be augurable with a digger derrick. Any casing (permanent or temporary) is excluded unless noted.

**Continued on next page**

3. It is assumed that all the drilling can be completed under standard soil conditions unless otherwise noted. Therefore, any excessively rock conditions or hidden obstructions may be subject to an additional charge.

4. Starry Electric Inc is not responsible for access to pole location including fence removal to allow equipment to reach pole locations. It shall be the owner's responsibility for complete access to site.

It is understood and agreed that Starry Electric, Inc. shall not be held liable for any loss, damage or delays occasioned by fire, strikes, or material stolen after delivery upon premises, lockouts, acts of God, or the public enemy, accidents, boycotts, material shortages, disturbed labor conditions, delayed delivery of materials from Starry Electric, Inc.'s suppliers, force majeure, inclement weather, floods, freight embargoes, causes incident to national emergencies, war, or other causes beyond the reasonable control of Starry Electric, Inc., whether of like or different character, or other causes beyond Starry Electric, Inc.'s control. Price quoted is based upon present prices and upon the condition that the quoted price will be accepted within thirty (30) days and subject to the general conditions which are standard for specialty contractors in the construction industry. Terms: Payment to be made as follows: 30 days from the date of the invoice. Interest at the rate of 12 % will accrue on any balance not paid by pursuant to these terms. In addition, \_\_\_\_\_ will be responsible for all of Starry Electric, Inc.'s costs of collecting any balance that is not paid pursuant these terms, which costs of collection include but are not limited to attorneys' fees.

THIS AGREEMENT IS SUBMITTED IN DUPLICATE. YOUR SIGNATURE BELOW SHALL CONSTITUTE AN ACCEPTANCE OF THIS AGREEMENT.

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Prepared by: Marcia Westover, Community Development Director

**Review**

David Norberg requested a final plat of Woodhaven Acres 4<sup>th</sup> Addition which was approved by City Council on October 18, 2021. This plat includes the completion of Maple Dr. S. to 34<sup>th</sup> Avenue SW. Because Maple Dr. S. is a public street with utilities, a Development Contract is required to be executed between the City and Developer for the construction of the infrastructure.

The first step in the process is to approve the Pre-Development Contract #1. This is the contract that outlines the design and bidding process for the improvements. According to the City's Subdivision Ordinance, all public infrastructure improvements shall be designed by the City's Engineering consultant. The Developer is required to deposit an escrow to cover the cost of the design process. The City's Engineer has prepared a proposal to complete the final design of the improvements and is attached for review and approval. Mr. Norberg has accepted the design proposal and has signed the Pre-Development Contract #1. Once this Pre-Development Contract and Engineer Proposal are approved by Council, the City Engineer will complete the design work and bids will be solicited (after approval of Council) and then final presentation to Council to award the construction contract.

Once the construction contract is awarded, a Development Contract #2 will be executed to cover the costs of construction and will outline other city fees including sewer and water area charges, street lights, and pavement maintenance.

The overall development process in the City's Subdivision Ordinance was changed in 2014. Previously, Developers were allowed to construct public infrastructure by hiring their own contractor and establishing their own bids. The City would oversee the construction throughout the project and required certain upfront fees and securities. The City found issues with this process including developer bankruptcies that left incomplete streets especially during the recession.

**Fiscal Note**

There is no cost to the City. The Developer will deposit an escrow in the amount of \$21,625. This is 125% of the City Engineer's proposed estimate of \$16,500.

**City Council Action**

Motion to approve Pre-Development Contract #1 and authorize the City Administrator and Mayor to sign the document.

Motion to approve the Engineer's estimate from SEH dated December 13, 2021 not to exceed \$16,500.

**Attachments**

1. Pre-Development Contract #1
2. Engineer estimate

**PRE-DEVELOPMENT CONTRACT #1**  
**Design and Solicitation of Bids for Public Infrastructure Improvements**  
**Woodhaven Acres 4<sup>th</sup> Addition**

AGREEMENT dated January 18<sup>th</sup>, 2022 by and between the CITY OF CAMBRIDGE, a Minnesota municipal corporation ("City"), and David Norberg, owner of the land proposed for development, (the "Developer").

1. **REQUEST FOR PLAT APPROVAL.** The Developer has asked the City to approve a plat for Woodhaven Acres 4<sup>th</sup> Addition (referred to in this Contract as the "Plat"). The land to be platted is legally described on the attached Exhibit A.
2. **CONDITIONS OF PLAT APPROVAL.** The City hereby approves the plat on condition that the Developer enter into this Contract and any Contracts required hereafter, including but not limited to a full Development Agreement governing development of the Plat, furnish the fees required by it/them, and record the plat with the County Recorder or Registrar of Titles within 120 days after the City Council approves the final plat.
3. **PROCEDURE.** All public infrastructure improvements shall be designed by the City's Engineering consultant. Prior to the initiation of design, the Developer shall deposit with the City an escrow in an amount equal to 125% of the estimated engineering, -design, and bidding costs and legal costs of the City. If the actual costs exceed the deposit, then the Developer shall be liable for the balance owed the City. Any unused deposit shall be returned to the Developer, without interest, after completion of the public improvements and acceptance of the improvements by the City.
4. **DEVELOPMENT PLANS.** The City will hereby prepare a proposal to complete the final design, prepare the construction final plan set and specifications, and then solicit public bids for the public infrastructure improvements that are part of the Plat. The Developer will review the engineering services proposal and Development contract. Once acceptable to the Developer and approved by the City Council, the design will be completed and bids will be solicited and presented to City Council to award a construction contract. The following CAD file plans are required for submittal in order for the City Engineer to prepare the proposal and proceed with design:

1. Cad drawings of existing base, existing and proposed utilities, existing & proposed geometrics, right-of-way and lot lines
2. .xml of alignment & profiles
3. .xml of proposed and existing surfaces
4. .xml of proposed pipe networks
5. benchmarks used to verify coordinates & elevations
6. coordinate system used
7. any quantity takeoffs and basis of takeoffs

5. **IMPROVEMENTS.** The public infrastructure improvements in the Plat that are being designed and bid now, and are the subject of this Pre-Development Agreement include:

- A. Sanitary Sewer System
- B. Water System
- C. Storm Sewer
- D. Streets, Sidewalks and Trails
- E. Concrete Curb and Gutter
- F. Street Lights
- K. Street name signs, stop signs, and other traffic control signs, and pavement markings at all locations deemed necessary by City.

6. **LICENSE.** The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the plat to perform all work and inspections deemed appropriate by the City in conjunction with Contract.

7. **CITY LEGAL.** The developer shall pay a fee to cover the City's legal expenses. Before the City signs the final plat, the Developer shall pay to the City \$1,000 for legal services as follows:

1. Developer shall deposit this sum as per Table 1 into an account with the City, which shall receive and hold such funds solely under the terms of this agreement.
2. The City will provide the Developer with an invoice for such work upon completion. If any funds held under this agreement remain after payment of the above, such funds shall be returned to Developer.
3. If the actual costs incurred exceed the estimate, the Developer shall reimburse the City for any additional costs.

8. **PARKLAND CONVEYANCE.** All parkland dedication has been satisfied with previous Woodhaven Acres plats by way of land dedication to the City.

9. **SANITARY SEWER AND WATER AREA CHARGES.** In accordance with City policy, and to uniformly distribute the costs of public utility infrastructure, including but not limited to, trunk lines, lift stations, water towers, and wells, the Developer agrees to pay the following area charges with the implementation of Development Contract #2 prior to actual installation of the public infrastructure improvements.

Sanitary Sewer:	3.2 acres x \$2,240.00 = \$7,168
Water:	3.2 acres x \$2,314.00 = \$7,404

The amount of escrow deposits and cash fees are calculated as follows:

Table 1

Woodhaven Acres 4<sup>th</sup> Addition  
Initiation of Design and Bids for Infrastructure Improvements

Developer: David Norberg

<u>Engineering Design Costs</u>	
Design Estimate of \$16,500 x 125%	\$20,625
Legal	\$1,000
<b>Total Deposit</b>	<b>\$21,625</b>

Future Estimated City Fees to be paid with Development Contract #2

AREA CHARGES

Sanitary Sewer Area Charge (3.2 Acres @\$2,240)	\$7,168
Water Area Charge (3.2 Acres @ \$2,314)	\$7,404
Street Signs and Traffic Control Devices	\$250
One Year Street Lighting Operation (\$150/light)	(\$150/light)
Pavement crack sealing/maintenance (\$150/lot)	(\$150/lot)



**11. RESPONSIBILITY FOR COSTS.**

- A. Except as otherwise specified herein, the Developer shall pay all costs incurred by it or the City in conjunction with the development of the plat, including but not limited to, legal, planning, engineering and inspection expenses incurred in connection with approval and acceptance of the plat, the preparation of this Contract, any taxes levied on lands dedicated to the public in the plat and all costs and expenses incurred by the City in monitoring and inspecting development of the plat. No interest will be credited or paid to Developer on funds held by the City as deposits for payment of expenses.
- B. The Developer shall hold the City and its officers, employees, and agents harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from plat approval, infrastructure improvement design, and development. The Developer shall indemnify the City and its officers, employees, and agents for all costs, damages, or expenses which the City may pay or incur in consequence of such claims, including attorneys' fees.
- C. The Developer shall reimburse the City for costs incurred in the enforcement of this Contract, including engineering and attorneys' fees.
- D. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all special assessments referred to in this Contract. This is a personal obligation of the Developer, in addition to a lien against the Subject Property, and shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of it.
- E. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Contract within thirty (30) days after receipt. If the bills are not paid on time, the City may halt plat development and construction until the bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of eighteen percent (18%) per year or the highest rate permitted by law, which ever is lower.
- F. In addition to the charges referred to herein, other charges as may be required by Ordinance or state law may be imposed including but not limited to sewer access charges, water access charges, Water Treatment Plant charges, and building permit fees.

**12. MISCELLANEOUS.**

- A. Third parties shall have no recourse against the City under this Contract.
- B. Breach of the terms of this Contract by the Developer shall be grounds for denial of building permits, including permits for lots sold to third parties.
- C. If any portion, section, subsection, sentence, clause, paragraph, or phrase of this Contract is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Contract.

- D. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Contract. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by the City Council. The City's failure to promptly take legal action to enforce this Contract shall not be a waiver or release.
  - E. This Contract shall run with the land and shall be recorded against the title to the property. The Developer covenants with the City, its successors and assigns, that the Developer is well seized in fee title of the property being final platted and/or has obtained consents to this Contract, in the form attached hereto, from all parties who have an interest in the property; that there are no unrecorded interests in the property being final platted; and that the Developer will indemnify and hold the City harmless for any breach of the foregoing covenants.
  - F. Each right, power or remedy herein conferred upon the City is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, available to City, at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy.
  - G. The Developer may not assign this Contract without the written consent of the City Council. The Developer's obligation hereunder shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of it.
13. **NOTICES.** Required notices to the Developer shall be in writing, and shall be either hand delivered to the Developer, its employees or agents, or mailed to the Developer by certified mail at the following address:

David Norberg  
3440 Paul's Lake Road S  
Cambridge, Mn 55008

Notices to the City shall be in writing and shall be either hand delivered to the City Administrator, or mailed to the City by certified mail in care of the City Administrator at the following address:

Cambridge City Hall, 300 3<sup>rd</sup> Avenue NE, Cambridge, Minnesota 55008.

**CITY OF CAMBRIDGE**

(SEAL)

BY: \_\_\_\_\_  
James A. Godfrey, Mayor

AND \_\_\_\_\_  
Evan C. Vogel, City Administrator

DEVELOPER:

BY: David Norberg  
Its  
STATE OF ~~MINNESOTA~~ ) Florida  
(ss.  
COUNTY OF ~~ISANTI~~ ) Lake

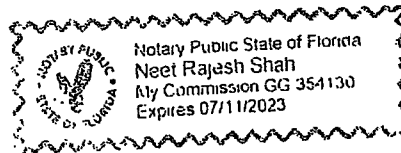
The foregoing instrument was acknowledged before me this 7 day of January, 2022, by James A. Godfrey, Mayor, and by Evan C. Vogel, City Administrator, of the City of Cambridge, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

\_\_\_\_\_  
NOTARY PUBLIC

STATE OF ~~MINNESOTA~~ ) Florida  
(ss,  
COUNTY OF ~~ISANTI~~ ) Lake

The foregoing instrument was acknowledged before me this 7 day of January, 2022, by David Norberg, the owner of the property.

NR  
\_\_\_\_\_  
NOTARY PUBLIC



This Agreement was Drafted By:  
The City of Cambridge  
300 3<sup>rd</sup> Avenue NE  
Cambridge, MN 55008



Building a Better World  
for All of Us®

December 13, 2021

RE: City of Cambridge, Minnesota  
Woodhaven 4<sup>th</sup> Addition  
SEH No. P-164114

Evan Vogel, City Administrator  
City of Cambridge, Minnesota  
300 NE 3rd Avenue  
Cambridge, MN 55008-1281

Dear Evan:

SEH is pleased to submit this proposal for professional engineering services for the Woodhaven 4<sup>th</sup> Addition proposed subdivision. The project consists of site grading and constructing new streets, sidewalk, storm sewer, and utilities on South Maple Drive from 34<sup>th</sup> to 35<sup>th</sup> Ave Southwest.

The proposed professional engineering services consist of conducting final design, preparing construction plans and specifications, and assisting the City during the bidding process. The proposed services are detailed on the attached fee estimate schedule.

We propose to perform these services on an hourly basis for an estimated maximum fee of \$16,500. Services will be performed in accordance with the General Agreement for Engineering Services between the City and SEH. We will invoice the City on the basis of actual hours spent at current billing rates plus the actual cost of reimbursable expenses up to the maximum fee amount. Any additional services required will be invoiced on the basis of actual hours spent at current billing rates plus the actual cost of reimbursable expenses after review and approval by the City. All services will be invoiced for monthly.

After the City Council approves the development contract and authorizes preparation of plans and specifications, we anticipate completion in approximately 8 weeks. Plans and specifications may then be approved and bidding authorized.

If this proposal is acceptable, please sign and return it to us for our records. If you would like to discuss these services in detail, please contact me. Thank you for this continued opportunity to serve the City of Cambridge, we appreciate it!

Sincerely,

Todd M. Blank, PE  
Principal

Attachment

Accepted this \_\_\_ day of \_\_\_\_\_, 2021.

**City of Cambridge, Minnesota**

By: \_\_\_\_\_

Attest: \_\_\_\_\_

FINAL DESIGN, PLANS, SPECS BIDDING PROPOSAL FEE ESTIMATE

CAMBRIDGE, MINNESOTA  
 WOODHAVEN 4TH ADD  
 FINAL PLANS, SPECS & BIDDING  
 SEH NO. P-164114

12/10/21

NO.	TASK	HOURS			
		CITY ENGINEER	PROJECT MANAGER	SENIOR TECH	WORD PROCESSOR
<b>FINAL DESIGN &amp; CONSTRUCTION PLANS</b>					
1	Review preliminary engineering Cad files, import into final format.		2	14	
2	Final sanitary sewer design		1	1	
3	Final water main design		1	1	
4	Final storm sewer design/Modeling		3	8	
5	Prepare Title sheet			1	
6	Prepare Structure Schedule sheets (Storm & Sanitary)			2	
7	Prepare Typical Sections		1	1	
8	Prepare Detail Sheets			2	
9	Prepare Sanitary Sewer and Water Main sheets		2	10	
10	Prepare Street and Storm Sewer sheets		2	10	
11	Prepare Erosion Control & Turf Establishment sheets		1	2	
12	Review Plans with City Staff	2	2		
13	Prepare Final Construction plans		1	2	
<b>SPECIFICATIONS AND PERMITS</b>					
14	Takeoff Quantities		3	4	
15	Prepare Engineer's Estimate		2		
16	Prepare Specifications	2	10		4
17	Prepare permit applications (MDH, & MPCA)		2		1
<b>BIDDING</b>					
18	Place Ad for Bid		1		1
19	Respond to Contractors Questions	2	2		
20	Attend Bid Opening	1			
21	Tabulate Bids		1		2
22	Review Contractor's references & make award recommendation	1	1		
TOTAL HOURS		8	38	58	8
TOTAL FEE		\$16,500			