

Cambridge City Council Meeting Announcement and Agenda

December 20, 2021 6:00 PM

Cambridge City Hall, 300 3rd Avenue NE

Members of the audience are encouraged to follow the agenda.

Agendas are available on the table just outside the Council Chambers door.

Tentative Time	Agenda Item
	1. Call to Order and Pledge of Allegiance
	2. Citizens Forum
	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of the regular and summary meeting minutes for December 6, 2021 City Council meeting and approve special meeting minutes for December 2, 2021 (p. 3)
	B. Warrants #121577- #121853 and ACH/Wire items totaling \$ 1,807,089.57 (p. 10)
	C. Resolution R21-067 Application for Final Payment #15 from Phoenix Fabricators & Erectors LLC for West Water Tower (p. 53)
	D. Resolution R21-068 Designating Election Polling Places (p. 66)
	E. F/T Police Officer Conditional Offer letter for Christiano Rosa (p. 67)
	F. P/T Police Officer Conditional Offer Letter for Kevin Stahl (p. 71)
	G. Personnel Policy Sections 13 and 15 (p. 74)
	5. Work Session
	6. Unfinished Business
	A. Parks, Trails, and Recreation Commission Appointment (p. 77)
	7. New Business
	A. Ordinance 740 Fee Schedule FY 2022 (p. 80)
	B. Resolution R21-069 Approve Interim Use Permit for Storage Pod Containers, Cambridge True Value (p. 101)
	C. Potentially Dangerous dog designation – Joel Swanson (p. 109)
	8. Mayor's Report

	9. Council Concerns
	10. City Attorney or City Administrator's Report
	A. City Council Meeting Dates
	11. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings and Events		
<u>Date</u>	<u>Time</u>	<u>Committee Name and Location</u>
Dec. 23		Offices Closed for Winter Holiday
Dec. 24		Offices Closed for Winter Holiday
Dec. 27	6:00 pm	Fire Department Meeting (Training Room)

Cambridge City Council Meeting Minutes Monday, December 6, 2021

A regular meeting of the Cambridge City Council was held on Monday, December 6, 2021, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Kersten Conley, Mark Ziebarth, and Bob Shogren (arrived late at 5:10 pm).

Staff Present: City Administrator Vogel, Police Chief Schuster, Finance Director Moe, Utilities/Public Works Director Schwab, Community Development Director Westover, and City Engineer Blank.

Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 5:03 pm and led the public in the Pledge of Allegiance.

Approval of Agenda

Item 4O – Posting of position for a Building Inspector was added to the agenda. Ziebarth moved, seconded by Iverson, to approve the amended agenda. Motion carried unanimously.

Consent Agenda

Conley moved, seconded by Iverson, to approve consent agenda Items A-O:

- A. Approval of the regular, summary, and special meeting minutes for the November 15, 2021 City Council meeting
- B. Draft October 2021 Financial Statements
- C. Approve Posting for a PT Administrative Assistant to the City Administrator
- D. Approve Posting for FT City Planner
- E. Approve conditional offer of Samantha Vigstol to the Cambridge Police Department
- F. Conditional Approval of Tobacco Licenses
- G. Conditional Approval of Intoxicating Liquor Licenses
- H. Conditional Approval of 3.2 Off Sale Licenses
- I. Approve resolution R21-061 Decertification of TIF 6.9
- J. Approve resolution R21-062 Decertification of TIF 6.11
- K. Approve resolution R21-063 Inter-fund Transfers
- L. Authorize hiring of 1 FT and 1 PT Police Officer
- M. Renewal of Pawnbroker License for Local Pawn
- N. Approval of the Seasonal Hire of Brayden Berg and Nate Hansen
- O. Approval to post for a Building Official

Upon roll call, Godfrey, Shogren, Ziebarth, Iverson, and Conley all voted aye, with no nays. Motion passed unanimously.

Work Session

Discussion of Personnel Policy Section 13

Vogel brought a suggested update to the personnel policy on overtime and compensatory time before the council. The main change is that compensatory time will be measured on a biannually basis of June 1st and December 1st of each year, instead of being measured quarterly. Council provided a “thumb’s up” that they were in support of this change being included in the Personnel Policy update for 2022.

Discussion of Personnel Policy Section 15

Vogel provided the council with another update to the personnel policy that allows part-time employees to be eligible to receive sick leave, vacation, and paid holidays. The employees must work at least 20 hours per pay period to be eligible for those benefits. The council provided a “thumb’s up” for this change being included in the 2022 Personnel Policy as well.

Unfinished Business

There was no unfinished business.

New Business

Because the public hearing for the street improvement project was set for 5:30, the hearing could not begin before that time. Therefor the City Council heard items 7B, and 7C prior to item 7A.

Request for Rezoning from Dan Smith

Westover informed the council about a request from property owner Dan Smith to change the Planned Unit Development (PUD) for three parcels in the area of the former Perkins. The “Perkins” parcel was originally restricted as a restaurant only parcel, and Smith would like to have the restaurant only restriction removed to allow any B-2 Highway Business district use on the “Perkins” property. Westover stated several factors that led to the creation of the PUD back in 1999, and also noted covenants that have specific requirements of the property owner. Vogel informed Council that the property owner was present and available for questions if Council wished to hear him. Mr. Smith agreed with the statements made by Westover, but added that he does not believe the model for the restaurant industry will continue as it is. He further stated he believes that a business developing all three parcels could provide significant benefit to the City. Shogren asked staff if this item would go to the planning commission if Council chose not to act. Vogel informed that Council would have to make the choice to send it to Planning Commission. Westover added that Council is the only body that can actually amend the PUD, or the restrictive covenants.

Conley moved, seconded by Ziebarth, to deny the PUD amendment/rezoning request to move forward. She noted that citizen feedback indicated that the public would want to maintain this space as a restaurant. Shogren asked for clarity about the process about whether this would require votes to send to planning if the motion failed. Vogel stated he supported staff, but that he understood Mr. Smith’s position. He asked the council to deny the motion, and added that Mr. Smith could come back in a year should he be unable to sell to a restaurant client. Shogren stated that the restrictive covenants were in fact a contract with the property owner, and he believed it to be in the City’s interests to deny. Council voted, and the motion passed unanimously.

Yerigan Farms 3rd Addition Final Plat extension request

Westover stated a final plat extension request has been submitted by Tim Landborg, of TL Truck LLC, for the final plat of Yerigan Farms 3rd Addition. She said the final plat was originally approved on August 16, 2021, but will be void if not recorded by December 14, 2021. As conditions placed on the final plat approval are not yet met, Mr. Landborg has requested an extension to August 16, 2022. Westover stated further delay would result in additional setbacks for the developer and staff if this request was denied. She recommended approval of the motion. She also noted that there are no changes with the final plat, and it will stay the same as approved on August 16, 2021. Shogren asked for clarity on the staff position. Westover noted that there have been problems with the developer and their engineers, as well as financial concerns. Shogren moved, seconded by Ziebarth, to approve the final plat of Yerigan Farms 3rd Addition extension to August 16, 2022. Motion passed unanimously.

2022 Street Improvements-Public Improvement and Assessment Hearings

Todd Blank started by giving a presentation on the 2022 street improvement projects, and provided information about the improvements specifically. He stated that staff received a petition to relocate the sidewalk, and that staff was supportive of that petition. Blank outlined all of the project parameters prior to the public hearing for the improvements being opened.

Godfrey opened the public hearing at 5:43pm. First to speak was Clark Joslin, who was appreciative that the petition had been noted, and that staff was supportive of the sidewalk relocation. Second to speak was Steve Johnson who expressed concern over the type of curb that would be used, the number of trees that could be damaged in brown park, and the lighting that would be used on the streets and in the park. Blank responded stating that he believed there would be as few as one tree damaged in brown park, and that we would use the downward facing lights that were currently available which should help prevent light pollution. Third to speak was Bob Boone, who stated there were concerns with his catch basin. Fourth was Jeff Andres who stated he is one of the residents that does not want to see the sidewalk relocated. He would like the council to keep in mind having continuous bike paths and walking paths in future projects. Godfrey issued a 2nd call, 3rd call, and closed the public hearing at 5:56pm

Blank then presented on the assessments associated with the project, outlining that the assessment amount per single family lot would be \$5,500 or more, depending on frontage for larger entities.

Godfrey opened the public hearing at 6:02pm. First to speak was Mark Essling who is the general council for Health Dimensions Rehab. Essling stated that he had procedural and constitutional concerns with the assessment process, and that he would be objecting to his assessment. Second to speak was Tim Dumer who asked if the City could accept a partial payment to reduce the amount that was assessed, and subject to interest over the next 10 years. Vogel and Moe stated this was allowable. Third was Adrienne Johnson who listed concerns over the cost of the assessments for properties that did not have curb, concerns with the lighting in neighborhoods, and asked that the City keep the trees in mind and do the project at a time that would not harm the oak trees. Fourth was Ona Felton who stated she does not feel it necessary to repave Brown Park, and that she would be objecting to her assessment. Godfrey issued a second call, and third call. After the third Call Bob Boon rose to speak asking that if the claims by Essling were true why all property owners should not object. Vogel stated that he very clearly did not believe what Essling said was true, that this was a

public hearing, not a court of law, and that this process had been done according to state law. Public hearing was closed at 6:19pm.

Shogren moved, seconded by Conley, to approve Resolution R21-064 Ordering Improvements and Preparation of Plans for the 2022 Street Improvements, Resolution R21-065 Adopting Assessments for the 2022 Street Improvements, and to approve the Engineering Services Agreement with SEH. Motion passed unanimously

Mayor's Report

Godfrey sought council approval to sign a document as the mayor for a grant proposal for the schools to purchase a book vending machine. All council members approved.

Godfrey asked that Vogel send information to council about the 2021 assignments, and that council respond with preferences for committee assignments.

Council Concerns

There were no council concerns.

City Attorney/City Administrator's Report

Vogel noted that the Snowflake parade went wonderfully and was well attended. Also, that the ice rinks have begun flooding and that there were rules in place. He informed that there would be no tolerance for incidents, and that if the rules were violated the City would shut the rinks down.

Adjournment of Council Meeting

Being no further business before the City Council, Ziebarth moved, seconded by Shogren, to adjourn the regular meeting at 6:37 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

**SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE
CAMBRIDGE CITY COUNCIL**

The complete minutes are available for public inspection at the office of the City Administrator, 300 3rd Ave. NE, Cambridge, Minnesota.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Bob Shogren, and Kersten Conley, and Mark Ziebarth.

**Regular City Council Meeting
December 6, 2021**

- Called meeting to order at 5:03 pm.
- Added item 40 to agenda and approved.
- Approved consent agenda items A-O.
- Supported changes to compensatory time in Personnel Policy.
- Supported changes to part-time benefits in Personnel Policy.
- Denied to move forward with the PUD amendment/rezoning request from Dan Smith.
- Approved extension of the final plat of Yerigan Farms 3rd Addition to August 16, 2022.
- Held public Improvement and Assessment Hearings for 2022 Street Improvements.
- Approved Resolutions R21-064 Preparation of Plans, R21-065 Adopting Assessments, and Engineering Services Agreement with SEH for 2022 Street Improvements.
- Godfrey appealed council to approve signing a grant proposal for the schools to purchase a book vending machine. He also reminded about committee assignments and asked council to submit preferences.
- There were no council concerns.
- Vogel was pleased with the Snowflake Parade and turnout. He informed the ice rinks would be open soon, but any rule violations would result in their shutdown.
- Adjourned at 6:37 pm.

Cambridge City Council Meeting Minutes Thursday, December 2, 2021

A special meeting of the Cambridge City Council was held on Thursday, December 2, 2021, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Kersten Conley, Mark Ziebarth, and Bob Shogren.

Members Absent: Council Member Lisa Iverson.

Staff Present: City Administrator Vogel, Finance Director Moe, and Police Chief Schuster.

Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 6:30 pm and led the public in the Pledge of Allegiance.

Approval of Agenda

Ziebarth moved, seconded by Shogren, to approve the agenda. Motion carried unanimously.

Truth in Taxation Hearing

There were no citizens in the audience other than staff or press. Moe recapped the Truth in Taxation information that was previously presented to the council. She stated the tax levy would be set at 4% instead of the 8% that was presented to the council. Moe said the budget is being driven by the newly developed visions and goals the council has developed for the city, and one of the goals is to reduce the tax rate for the city. Godfrey opened the Truth in Taxation Hearing to the public at 6:37 pm. After three calls, there was no one wishing to address the council. Godfrey closed the public hearing at 6:38 pm. Moe stated the 2nd half of the taxes came in for the city from Isanti County, and they were better than expected. With that information, Moe said she is very comfortable moving forward with setting the levy at the 4% level.

2022 Tax Levy & Budget Adoption

The council previously reviewed the 2022 Tax Levy and budget adoption information. Shogren moved, seconded by Conley, to approve Resolution R21-055 setting the 2022 Final Property Tax Levy, Resolution R21-056 adopting the 2022 General Fund Budget, Resolution R21-057 adopting the 2022 Airport Operating Special Revenue Fund Budget, Resolution R21-058 adopting the 2022 Debt Service Fund Budgets, Resolution R21-059 adopting the 2022 Capital Fund Budgets, Resolution R21-060 adopting the 2022 Enterprise Fund Budgets, and to approve the 2022 non-union wage scale cost of living adjustment. Motion passed unanimously.

Adjournment of Council Meeting

Being no further business before the City Council, Ziebarth moved, seconded by Conley, to adjourn the regular meeting at 6:41 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

CAMBRIDGE CITY COUNCIL MEETING
 December 20, 2021
BILLS LIST

Disbursement Type:	Date	Check #s	Submitted For Approval
Prepaid Checks	11/10/2021	121577 - 121636	213,673.16
Prepaid Checks	11/17/2021	121637 - 121696	243,274.11
Prepaid Checks	12/2/2021	121697 - 121779	432,872.18
Prepaid Checks	12/8/2021	121780 - 121853	424,098.74
Total Checks			1,313,918.19
 PAID THROUGH ACH or WIRE November 2021:			
Payroll			220,147.04
Federal Payroll Tax Withholding			68,010.19
State Payroll Tax Withholding			14,135.34
PERA Withholdings			60,499.00
Deferred Comp Premiums			5,280.00
Self Insurance & Flex & Select Account Admin Fee			1,680.09
ECE			45,581.07
Sales & Use Tax Payments to State of MN			56,345.00
Centerpoint			2,488.72
Wright Express (City wide fuel cards)			9,574.96
Connexus			1,137.74
Midcontinent			6,041.01
Reliance Life Insurance ACH			1,343.81
AFLAC			315.18
Signapay			592.23
Total Paid through ACH or Wire			493,171.38
 TOTAL SUBMITTED FOR APPROVAL			\$1,807,089.57

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of City check disbursements from 11/4/2021-12/8/2021 and all other disbursements for November 2021.

Caroline Moe 12-10-21
 Caroline Moe, Director of Finance signature & date

Linda Gerlach 12-10-2021
 Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
44	Absolute Portable Restrooms	Handicap Unit - Parks	180.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	180.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	180.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	180.00
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	300.00
44	Absolute Portable Restrooms	Handicap Unit - Parks	180.00
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	300.00
44	Absolute Portable Restrooms	Handicap & Regular Unit - Parks	300.00
Total 44:			1,800.00
196	American Payment Center	Drop-Off Box Rental - Utility	43.50
196	American Payment Center	Drop-Off Box Rental - Utility	43.50
Total 196:			87.00
312	Ares Holdings LLC	Refund Overpayment Final Water Bill 1-1391	27.22
Total 312:			27.22
319	Artisan Beer Company	Liquor Store Merchandise	67.70
Total 319:			67.70
381	Auto Value Cambridge	Repair & Maint Supplies Veh/Eq - Shop	13.54
Total 381:			13.54
521	Bellboy Corporation	Liquor Store Merchandise	6,883.95
521	Bellboy Corporation	Liquor Store Merchandise	33.40
Total 521:			6,917.35
551	Chas A. Bernick Inc.	Liquor Store Merchandise	151.57
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,962.50
Total 551:			4,114.07
586	Bjorklund Companies LLC	Class 5 Gravel	185.24
586	Bjorklund Companies LLC	Class 5 Gravel	231.91
Total 586:			417.15
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Police	71.34
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Streets	458.93
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Parks	25.06
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Wastewater	85.22

Vendor	Vendor Name	Description	Net Invoice Amount
Total 906:			640.55
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	89.72
1140	Cintas Corporation	Rug Rentals - City Hall	17.05
1140	Cintas Corporation	Rug Rentals - Police Dept	19.68
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	20.77
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	141.07
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
Total 1140:			462.97
1236	Comm of MMB, Treasury Div	Admin Traffic Citation Fines - October	120.00
Total 1236:			120.00
1336	Crystal Springs Ice	Liquor Store Merchandise	356.91
Total 1336:			356.91
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	13,938.15
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,780.90
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	27.90
Total 1396:			18,691.15
1454	Defiant Distributors, LLC	Liquor Store Merchandise	915.05
1454	Defiant Distributors, LLC	Delivery Fee	10.00
Total 1454:			925.05
1569	Dobbs, Richard	Refund Overpayment Final Water Bill 1-1777	145.27
Total 1569:			145.27
1640	East Central Audiology, Ltd	Hearing Test - Police	35.00
Total 1640:			35.00
1648	East Central Exterminating	November Service - Northbound Liquor	80.91
Total 1648:			80.91
2025	Fricke and Sons Sod Inc.	Sod - Sandquist Park	14,364.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 2025:			14,364.00
2059	Synchrony Bank	Misc Operating Supplies - Wastewater	77.88
Total 2059:			77.88
2166	Grainger	Maintenance Supplies - City Hall	40.48
2166	Grainger	Repair & Maint - Wastewater Plant	36.40
Total 2166:			76.88
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2341	Hawkins, Inc.	Chemicals - Water	1,376.46
Total 2341:			1,376.46
2411	Hillyard Inc.	Maintenance Supplies - City Hall	35.43
Total 2411:			35.43
2416	John Hirsch's Cambridge Mot	Repair & Maint Supplies Veh/Eq - Streets	95.81
2416	John Hirsch's Cambridge Mot	Repair & Maint Labor Veh/Eq - Streets	229.72
Total 2416:			325.53
2626	Isanti County Attorney's Office	Prosecution Services - October	3,384.04
Total 2626:			3,384.04
2701	Isanti Rental, Inc.	Misc Operating Supplies - Shop	83.98
2701	Isanti Rental, Inc.	Equipment Rental - Parks	103.00
Total 2701:			186.98
2740	Jeffrey A. Hassan, PLC	Hearing Cancellation Fee	500.00
Total 2740:			500.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,025.00
2796	Johnson Brothers Liquor Co	Freight Charge	23.25
2796	Johnson Brothers Liquor Co	Freight Charge	3.10
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	27,293.80
2796	Johnson Brothers Liquor Co	Delivery Charge	407.77
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,346.10
2796	Johnson Brothers Liquor Co	Delivery Charge	61.96

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	73.50
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,565.50
2796	Johnson Brothers Liquor Co	Delivery Charge	22.08
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,842.43
2796	Johnson Brothers Liquor Co	Delivery Charge	71.36
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	240.00
2796	Johnson Brothers Liquor Co	Delivery Charge	9.30
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	352.00
2796	Johnson Brothers Liquor Co	Delivery Charge	7.75
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	463.95
2796	Johnson Brothers Liquor Co	Delivery Charge	29.45
Total 2796:			38,838.30
3189	LePage and Sons	Trash and Recycle Service - Wastewater	263.87
3189	LePage and Sons	Trash and Recycle Service - Maintenance Garage	79.73
3189	LePage and Sons	Trash Service - Truck Garage	69.73
Total 3189:			413.33
3246	Little Falls Machine, Inc.	Repair & Maint Supplies Veh/Eq - Streets	2,537.65
Total 3246:			2,537.65
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	1,258.75
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	9,275.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	66.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	1,192.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	66.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	66.25
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	1,325.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	7,950.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	1,527.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	3,054.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	4,581.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	1,527.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	763.50
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	22,905.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	1,527.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	2,305.77
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	229.05
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	3,298.32
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	3,328.86
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance December	6,108.00
Total 3258:			72,354.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	58.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	15,940.65

Vendor	Vendor Name	Description	Net Invoice Amount
3461	McDonald Distributing Compa	Keg Return	30.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	360.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	442.40-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	108.00-
Total 3461:			15,778.75
3501	MEI Total Elevator Solutions	November Monthly Service - Library	146.28
Total 3501:			146.28
3521	Menards	Maintenance Supplies - City Hall	30.92
3521	Menards	Misc Operating Supplies - Airport	13.96
3521	Menards	Misc Operating Supplies - Library	33.66
3521	Menards	Misc Operating Supplies - Streets	29.58
3521	Menards	Repair & Maint - Water Plant	58.46
3521	Menards	Maintenance Supplies - City Hall	10.37
3521	Menards	Misc Operating Supplies - Water	8.82
3521	Menards	Misc Operating Supplies - Wastewater	56.20
3521	Menards	Misc Operating Supplies - Parks	14.76
3521	Menards	Street Light and Signal Repairs	40.68
3521	Menards	Misc Operating Supplies - Parks	78.16
3521	Menards	Misc Operating Supplies - Wastewater	37.02
Total 3521:			412.59
3542	Metro Payroll Inc.	eKlock Enterprise - September	297.50
Total 3542:			297.50
3543	Metro Sales, Inc.	Ricoh MP 2554SP & C2004 Copier Lease, Base Rate,	266.43
Total 3543:			266.43
3676	MCSI Minnesota Computer S	Contract Base Rate/Overage Charge - Tosh/Estudio 85	10.00
Total 3676:			10.00
4001	MVTL Laboratories Inc.	Testing - Water	74.00
Total 4001:			74.00
4171	Northern Business Products, I	Office Supplies - PD	11.06
4171	Northern Business Products, I	Toner - PD	112.69
4171	Northern Business Products, I	Office Supplies - PD	9.95
4171	Northern Business Products, I	Office Supplies - PD	114.38
Total 4171:			248.08

Vendor	Vendor Name	Description	Net Invoice Amount
4321	O'Reilly Automotive, Inc.	Repair & Maint Supplies Veh/Eq - Shop	39.80
4321	O'Reilly Automotive, Inc.	Repair & Maint Supplies Veh/Eq - Shop	77.88
Total 4321:			117.68
4426	Paustis Wine Company	Liquor Store Merchandise	2,768.75
4426	Paustis Wine Company	Freight Charge	35.00
Total 4426:			2,803.75
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,598.20
4476	Phillips Wine & Spirits	Delivery Charge	21.67
4476	Phillips Wine & Spirits	Liquor Store Merchandise	702.00
4476	Phillips Wine & Spirits	Delivery Charge	21.71
Total 4476:			2,343.58
4567	Precision Property Mainten	Property Maintenance Services - Lawn Care - Mowing	50.00
4567	Precision Property Mainten	Property Maintenance Services - Lawn Care - Mowing	120.00
Total 4567:			170.00
4884	Rootstock Wine Company	Liquor Store Merchandise	1,149.99
4884	Rootstock Wine Company	Delivery	18.00
Total 4884:			1,167.99
4919	Rupp, Anderson, Squires, &	August Legal Expense	6,069.21
Total 4919:			6,069.21
5251	Star	Public Notice Council Meeting Minutes	11.79
Total 5251:			11.79
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Police	627.84
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Police	87.80
Total 5301:			715.64
5321	Streicher's - Minneapolis	Uniform Allowance - Police Dept	51.99
Total 5321:			51.99
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	461.74
5516	Capitol Beverage Sales L.P.	Credit Liquor Store Merchandise	24.58
Total 5516:			437.16

Vendor	Vendor Name	Description	Net Invoice Amount
5624	TransUnion Risk & Alternative	TLOxp Transactional	75.00
Total 5624:			75.00
5661	True Brands	Credit Liquor Merchandise	65.88
5661	True Brands	Liquor Store Merchandise	65.88
5661	True Brands	Liquor Store Merchandise	94.90
Total 5661:			94.90
5756	USA Bluebook	Small Tools & Equipment - Wastewater	204.72
Total 5756:			204.72
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	773.35
Total 5816:			773.35
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	9,295.76
5891	Breakthru Beverage Minnesot	Freight Charge	79.44
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	689.00
5891	Breakthru Beverage Minnesot	Freight Charge	10.35
Total 5891:			10,074.55
6001	Wine Merchants	Liquor Store Merchandise	1,512.00
6001	Wine Merchants	Delivery Charge	43.40
Total 6001:			1,555.40
Grand Totals:			213,673.16

Dated: 11/10/21City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/21	11/10/2021	121577	44	Absolute Portable Restrooms	101-20100	1,800.00
11/21	11/10/2021	121578	196	American Payment Centers	602-20100	87.00
11/21	11/10/2021	121579	312	Ares Holdings LLC	601-20100	27.22
11/21	11/10/2021	121580	319	Artisan	610-20100	67.70
11/21	11/10/2021	121581	381	Auto Value Cambridge	101-20100	13.54
11/21	11/10/2021	121583	521	Bellboy Corporation	610-20100	6,917.35
11/21	11/10/2021	121584	586	Bjorklund Companies LLC	101-20100	417.15
11/21	11/10/2021	121585	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	10,074.55
11/21	11/10/2021	121586	5516	Capitol Beverage Sales L.P.	610-20100	437.16
11/21	11/10/2021	121587	551	Bernick's	610-20100	4,114.07
11/21	11/10/2021	121588	1140	Cintas Corporation	601-20100	462.97
11/21	11/10/2021	121590	1236	Comm of MMB, Treasury Div	213-20100	120.00
11/21	11/10/2021	121591	1336	Crystal Springs Ice	610-20100	356.91
11/21	11/10/2021	121592	1396	Dahlheimer Beverage, LLC	610-20100	18,691.15
11/21	11/10/2021	121593	1454	Defiant Distributors, LLC	610-20100	925.05
11/21	11/10/2021	121594	1569	Richard Dobbs	601-20100	145.27
11/21	11/10/2021	121595	1640	East Central Audiology, Ltd	101-20100	35.00
11/21	11/10/2021	121596	1648	East Central Exterminating	610-20100	80.91
11/21	11/10/2021	121597	2025	Fricke and Sons Sod Inc.	414-20100	14,364.00
11/21	11/10/2021	121598	2166	Grainger	602-20100	76.88
11/21	11/10/2021	121599	2188	Gratitude Farms	101-20100	400.00
11/21	11/10/2021	121600	2341	Hawkins, Inc.	601-20100	1,376.46
11/21	11/10/2021	121601	2411	Hillyard / Minneapolis	101-20100	35.43
11/21	11/10/2021	121602	3258	I.U.O.E. Local 49 Fringe Benefit Fund	610-20100	72,354.50
11/21	11/10/2021	121603	2626	Isanti County Attorney's Office	101-20100	3,384.04
11/21	11/10/2021	121604	2701	Isanti Rental, Inc.	101-20100	186.98
11/21	11/10/2021	121605	2740	Jeffrey A. Hassan, PLC	101-20100	500.00
11/21	11/10/2021	121606	2416	John Hirsch's Cambridge Motors	101-20100	325.53
11/21	11/10/2021	121607	2796	Johnson Bros - St Paul	610-20100	38,838.30
11/21	11/10/2021	121609	3189	LePage and Sons	101-20100	413.33
11/21	11/10/2021	121610	3246	Little Falls Machine, Inc.	101-20100	2,537.65
11/21	11/10/2021	121611	3461	McDonald Distributing Company	610-20100	15,778.75
11/21	11/10/2021	121612	3676	MCSI Minnesota Computer Systems Inc	101-20100	10.00
11/21	11/10/2021	121613	3501	MEI Total Elevator Solutions	101-20100	146.28
11/21	11/10/2021	121614	3521	Menards	602-20100	412.59
11/21	11/10/2021	121616	3542	Metro Payroll Inc.	101-20100	297.50
11/21	11/10/2021	121617	3543	Metro Sales, Inc.	101-20100	266.43
11/21	11/10/2021	121618	4001	Minnesota Valley Testing Labs	601-20100	74.00
11/21	11/10/2021	121620	906	NAPA Central MN	101-20100	640.55
11/21	11/10/2021	121621	4171	Northern Business Products, Inc.	101-20100	248.08
11/21	11/10/2021	121622	4321	O'Reilly Automotive, Inc.	101-20100	117.68
11/21	11/10/2021	121623	4426	Paustis Wine Company	610-20100	2,803.75
11/21	11/10/2021	121624	4476	Phillips St Paul	610-20100	2,343.58
11/21	11/10/2021	121625	4567	Precision Property Maintenance	101-20100	170.00
11/21	11/10/2021	121626	4884	Rootstock Wine Company	610-20100	1,167.99
11/21	11/10/2021	121627	4919	Rupp, Anderson, Squires, &	101-20100	6,069.21
11/21	11/10/2021	121628	5251	Star	101-20100	11.79
11/21	11/10/2021	121629	5301	Steve's Tire Inc	101-20100	715.64
11/21	11/10/2021	121630	5321	Streicher's - Minneapolis	101-20100	51.99
11/21	11/10/2021	121631	2059	Synchrony Bank	602-20100	77.88
11/21	11/10/2021	121632	5624	TransUnion Risk & Alternative	101-20100	75.00
11/21	11/10/2021	121633	5661	True Fabrications, Inc.	610-20100	94.90
11/21	11/10/2021	121634	5756	USA Bluebook	602-20100	204.72
11/21	11/10/2021	121635	5816	Viking Coca-Cola Bottling Co	610-20100	773.35
11/21	11/10/2021	121636	6001	Wine Merchants	610-20100	1,555.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
Grand Totals:						213,673.16

Vendor	Vendor Name	Description	Net Invoice Amount
165	Allina Health	Health History, Physical, Questionnaire - Police	323.00
Total 165:			323.00
341	Aspen Mills	Uniform Allowance - E. Baumgart	270.35
Total 341:			270.35
521	Bellboy Corporation	Liquor Store Merchandise	7,667.62
521	Bellboy Corporation	Liquor Store Merchandise	524.50
Total 521:			8,192.12
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	25.98-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	240.59
551	Chas A. Bernick Inc.	Liquor Store Merchandise	2,838.85
Total 551:			3,053.46
596	Bloomquist Electric Inc	Repair & Maint Supplies Bldg/Inf - Parks	1,869.00
596	Bloomquist Electric Inc	Repair & Maint Labor Bldgs - Parks	1,250.00
596	Bloomquist Electric Inc	Repair & Maint Supplies Bldg/Inf - Parks	285.00
596	Bloomquist Electric Inc	Repair & Maint Labor Bldgs - Parks	460.00
596	Bloomquist Electric Inc	Repair & Maint Labor - Old Water Tower	300.00
596	Bloomquist Electric Inc	Repair & Maint - Old Water Tower	172.00
Total 596:			4,336.00
972	Carlos Creek Winery	Liquor Store Merchandise	522.00
Total 972:			522.00
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	89.72
1140	Cintas Corporation	Rug Rentals - Street Dept	17.04
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	168.92
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
Total 1140:			450.36
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	13,322.38
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,577.55
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	161.40-
Total 1396:			17,708.53

Vendor	Vendor Name	Description	Net Invoice Amount
1631	Earl F. Andersen, Inc.	Street Signs	204.95
1631	Earl F. Andersen, Inc.	Posts for Signs	550.95
Total 1631:			755.90
1681	ECM Publishers, Inc.	Advertising - Liquor Store	1,750.84
Total 1681:			1,750.84
1702	Edblud, Sandy	Refund Overpayment Final Water Bill 1-7611	5.00
Total 1702:			5.00
1949	First Advantage	Pre-Employment Drug Test - Police	56.63
1949	First Advantage	Pre-Employment Drug Test - Liquor Store	56.63
Total 1949:			113.26
1974	Flaherty's Happy Tyme Comp	Liquor Store Merchandise	599.95
Total 1974:			599.95
2271	Hach Company	Wastewater Lab Supplies	200.95
2271	Hach Company	Wastewater Lab Supplies	167.50
Total 2271:			368.45
2341	Hawkins, Inc.	Chemicals - Wastewater	7,519.88
Total 2341:			7,519.88
2681	Isanti County Sheriff's Office	RMS Monthly Maintenance - November	168.24
Total 2681:			168.24
2696	Isanti Ready-Mix, Inc.	Repair & Maint Supp - Library Sculpture	420.00
Total 2696:			420.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,371.36
2796	Johnson Brothers Liquor Co	Freight Charge	27.90
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,383.19
2796	Johnson Brothers Liquor Co	Delivery Charge	58.83
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,854.30
2796	Johnson Brothers Liquor Co	Delivery Charge	60.50
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,896.96
2796	Johnson Brothers Liquor Co	Delivery Charge	48.93
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,411.03
2796	Johnson Brothers Liquor Co	Delivery Charge	86.80

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	928.08
2796	Johnson Brothers Liquor Co	Delivery Charge	17.07
Total 2796:			15,144.95
3189	LePage and Sons	Trash and Recycle Service - Liquor Store	437.43
Total 3189:			437.43
3321	MacQueen Equipment, LLC	Repair & Maint Supplies Veh/Eq - Fire	11,175.68
Total 3321:			11,175.68
3461	McDonald Distributing Compa	Liquor Store Merchandise	596.90
3461	McDonald Distributing Compa	Keg Return	30.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	117.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	8,288.90
3461	McDonald Distributing Compa	Credit Liquor Merchandise	69.38-
Total 3461:			8,903.42
3521	Menards	Misc Operating Supplies - Fire	53.97
3521	Menards	Repair & Maint Supplies Veh/Eq - Shop	18.28
3521	Menards	Misc Operating Supplies - Wastewater	361.54
3521	Menards	Misc Operating Supplies - Wastewater	24.95
3521	Menards	Repair & Maint Supplies - Bldg/Inf - Parks	336.92
3521	Menards	Misc Operating Supplies - Parks	10.56
3521	Menards	Misc Operating Supplies - Wastewater	6.54
3521	Menards	Repair & Maint Supplies Veh/Eq - Parks	99.99
3521	Menards	Misc Operating Supplies - Liquor Store	151.74
Total 3521:			1,064.49
4001	MVTL Laboratories Inc.	Testing - Wastewater	90.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	44.00
Total 4001:			134.00
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - City Hall	1,569.59
4011	NAC Mechanical & Electrical	Repairs & Maint Labor Bldgs - City Hall	206.00
Total 4011:			1,775.59
4091	New France Wine	Liquor Store Merchandise	600.00
4091	New France Wine	Shipping	15.00
Total 4091:			615.00
4296	Olsen Chain & Cable, Inc.	Repair & Maint Plant - Wastewater	747.51

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4296:			747.51
4330	Origin Wine & Spirits	Liquor Store Merchandise	96.00
4330	Origin Wine & Spirits	Delivery Charge	1.55
4330	Origin Wine & Spirits	Credit Liquor Store Merchandise	8.00
Total 4330:			89.55
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,978.55
4476	Phillips Wine & Spirits	Delivery Charge	39.33
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,733.00
4476	Phillips Wine & Spirits	Delivery Charge	55.67
Total 4476:			4,806.55
4626	Purchase Power	Postage Meter Refill	499.72
Total 4626:			499.72
4640	Q Media Properties LLC	Advertising - Liquor Store	30.00
4640	Q Media Properties LLC	Advertising - Liquor Store	300.00
Total 4640:			330.00
4661	Quill Corporation	Copy Paper	69.96
Total 4661:			69.96
4909	Rum River Construction Cons	September Contract Building Inspection Services	15,210.00
4909	Rum River Construction Cons	September Contract Building Inspection Services	25,841.95
Total 4909:			41,051.95
4959	SBA Site Management LLC	Refund Overpayment Tower Lease ID MN95179-L-01	617.10
Total 4959:			617.10
5043	SealTech, Inc.	Street Crack Sealing	45,000.00
Total 5043:			45,000.00
5063	Senn, Leon & Laurie	Refund Overpayment Final Water Bill 1-3697	50.02
Total 5063:			50.02
5116	Short, Elliott, Hendrickson Inc	CAMBR City Eng. Services	3,995.54
5116	Short, Elliott, Hendrickson Inc	CAMBR 2020 Street Construction	4,380.50
5116	Short, Elliott, Hendrickson Inc	CAMBR 2022 St Imp Feas	26,374.16

Vendor	Vendor Name	Description	Net Invoice Amount
5116	Short, Elliott, Hendrickson Inc	CAMBR Genesis Wireless@City WT	844.15
5116	Short, Elliott, Hendrickson Inc	CAMBR TMO L600 @ Balsam St. WT	893.24
5116	Short, Elliott, Hendrickson Inc	CAMBR Water Tower Const Admin	3,186.86
Total 5116:			39,674.45
5181	Southern Glazer's of MN	Liquor Store Merchandise	7,306.80
5181	Southern Glazer's of MN	Delivery Charge	92.22
5181	Southern Glazer's of MN	Liquor Store Merchandise	883.93
5181	Southern Glazer's of MN	Delivery Charge	27.90
Total 5181:			8,310.85
5251	Star	Advertising Liquor Store	536.00
5251	Star	Public Notice Council Meeting Minutes	27.68
Total 5251:			563.68
5256	Star 95 Car Wash	Car Washes - Police	267.50
Total 5256:			267.50
5261	Star Quality Glass	Repair & Maint Supplies Veh/Eq - Streets	655.55
Total 5261:			655.55
5321	Streicher's - Minneapolis	Uniform Allowance - E. Baumgart	72.00
Total 5321:			72.00
5336	Sunshine Printing	Printing on Envelopes - PD	79.40
Total 5336:			79.40
5378	System Technology Services,	Repair & Maint - Wastewater Plant	555.70
Total 5378:			555.70
5446	The American Bottling Compa	Liquor Store Merchandise	154.50
Total 5446:			154.50
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5601	TR Computer Sales LLC	Phone System Annual GMA	3,828.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5601:			3,828.00
5743	U.S. Bank Equipment Finance	Ricoh MPC2004EX-RS Copier	87.00
Total 5743:			87.00
5751	US Internet	Monthly Internet Fees - December	36.90
5751	US Internet	Monthly Internet Fees - December	36.85
5751	US Internet	Monthly Internet Fees - December	36.85
5751	US Internet	Monthly Internet Fees - December	36.85
Total 5751:			147.45
5801	Verizon Wireless	wireless phone service - Police	1,015.26
5801	Verizon Wireless	wireless phone service - Fire Dept	75.02
5801	Verizon Wireless	wireless phone service - Water	20.00
5801	Verizon Wireless	wireless phone service - Wastewater	20.01
5801	Verizon Wireless	wireless phone service - Liquor Store	41.25
Total 5801:			1,171.54
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	316.65
Total 5816:			316.65
5869	Wanous, Dana	Refund Overpayment Final Water Bill 1-6126	4.83
Total 5869:			4.83
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	14.02
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	13.50
5886	Watson Co., Inc.	Credit Liquor Merchandise	8.83
5886	Watson Co., Inc.	Liquor Store Merchandise	3,206.65
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	367.31
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			3,571.65
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,011.21
5891	Breakthru Beverage Minnesot	Freight Charge	13.23
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	166.00
5891	Breakthru Beverage Minnesot	Freight Charge	3.45
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	56.00
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	798.00
5891	Breakthru Beverage Minnesot	Freight Charge	4.60
Total 5891:			2,052.49

Vendor	Vendor Name	Description	Net Invoice Amount
6001	Wine Merchants	Liquor Store Merchandise	2,338.43
6001	Wine Merchants	Freight Charge	31.38
Total 6001:			2,369.81
6025	Wood, Ryan	Refund Overpayment Final Water Bill 1-13650	99.36
Total 6025:			99.36
6050	Yoch, Heidi	Refund Overpayment Final Water Bill 1-13582	81.20
Total 6050:			81.20
Grand Totals:			243,274.11

Dated: 11/17/21

City Treasurer: Caroline Hwe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/21	11/17/2021	121637	165	Allina Health	101-20100	323.00
11/21	11/17/2021	121638	341	Aspen Mills	101-20100	270.35
11/21	11/17/2021	121639	521	Bellboy Corporation	610-20100	8,192.12
11/21	11/17/2021	121640	596	Bloomquist Electric Inc	601-20100	4,336.00
11/21	11/17/2021	121641	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	2,052.49
11/21	11/17/2021	121643	972	Carlos Creek Winery	610-20100	522.00
11/21	11/17/2021	121644	551	Bernick's	610-20100	3,053.46
11/21	11/17/2021	121645	1140	Cintas Corporation	601-20100	450.36
11/21	11/17/2021	121646	1396	Dahlheimer Beverage, LLC	810-20100	17,708.53
11/21	11/17/2021	121647	1631	Earl F. Andersen, Inc.	101-20100	755.90
11/21	11/17/2021	121648	1681	ECM Publishers, Inc.	610-20100	1,750.84
11/21	11/17/2021	121649	1702	Sandy Edblad	601-20100	5.00
11/21	11/17/2021	121650	1949	First Advantage	610-20100	113.26
11/21	11/17/2021	121651	1974	Flaherty's Happy Tyme Company	610-20100	599.95
11/21	11/17/2021	121652	2271	Hach Company	602-20100	368.45
11/21	11/17/2021	121653	2341	Hawkins, Inc.	602-20100	7,519.88
11/21	11/17/2021	121655	2681	Isanti County Sheriff's Office	101-20100	168.24
11/21	11/17/2021	121656	2696	Isanti Ready-Mix, Inc.	101-20100	420.00
11/21	11/17/2021	121657	2796	Johnson Bros - St Paul	610-20100	15,144.95
11/21	11/17/2021	121658	3189	LePage and Sons	610-20100	437.43
11/21	11/17/2021	121659	3321	MacQueen Emergency	101-20100	11,175.68
11/21	11/17/2021	121660	3461	McDonald Distributing Company	610-20100	8,903.42
11/21	11/17/2021	121661	3521	Menards	610-20100	1,064.49
11/21	11/17/2021	121663	4001	Minnesota Valley Testing Labs	602-20100	134.00
11/21	11/17/2021	121664	4011	NAC Mechanical & Electrical Services	101-20100	1,775.59
11/21	11/17/2021	121665	4091	New France Wine	610-20100	615.00
11/21	11/17/2021	121667	4296	Olsen Chain & Cable, Inc.	602-20100	747.51
11/21	11/17/2021	121668	4330	Origin Wine & Spirits	610-20100	89.55
11/21	11/17/2021	121669	4476	Phillips St Paul	610-20100	4,806.55
11/21	11/17/2021	121670	4626	Purchase Power	101-20100	499.72
11/21	11/17/2021	121671	4640	Q Media Properties LLC	610-20100	330.00
11/21	11/17/2021	121672	4661	Quill Corporation	101-20100	69.96
11/21	11/17/2021	121673	4909	Rum River Construction Consultants	101-20100	41,051.95
11/21	11/17/2021	121674	4959	SBA Site Management LLC	601-20100	617.10
11/21	11/17/2021	121675	5043	SealTech, Inc.	443-20100	45,000.00
11/21	11/17/2021	121676	5063	Leon & Laurie Senn	601-20100	50.02
11/21	11/17/2021	121677	5116	Short, Elliott, Hendrickson Inc	601-20100	39,674.45
11/21	11/17/2021	121678	5181	Southern Glazer's of MN	610-20100	8,310.85
11/21	11/17/2021	121679	5251	Star	610-20100	563.68
11/21	11/17/2021	121680	5256	Star 95 Car Wash	101-20100	267.50
11/21	11/17/2021	121681	5261	Star Quality Glass	101-20100	655.55
11/21	11/17/2021	121682	5321	Streicher's - Minneapolis	101-20100	72.00
11/21	11/17/2021	121683	5336	Sunshine Printing	101-20100	79.40
11/21	11/17/2021	121684	5378	System Technology Services, Inc.	602-20100	555.70
11/21	11/17/2021	121685	5446	The American Bottling Company	610-20100	154.50
11/21	11/17/2021	121686	5509	Dean Thomsen	610-20100	140.24
11/21	11/17/2021	121687	5601	TR Computer Sales LLC	101-20100	3,828.00
11/21	11/17/2021	121688	5743	U.S. Bank Equipment Finance	101-20100	87.00
11/21	11/17/2021	121689	5751	US Internet	602-20100	147.45
11/21	11/17/2021	121690	5801	Verizon Wireless	101-20100	1,171.54
11/21	11/17/2021	121691	5816	Viking Coca-Cola Bottling Co	610-20100	316.65
11/21	11/17/2021	121692	5869	Dana Wanous	601-20100	4.83
11/21	11/17/2021	121693	5886	Watson Co., Inc.	610-20100	3,571.65
11/21	11/17/2021	121694	6001	Wine Merchants	610-20100	2,369.81
11/21	11/17/2021	121695	6025	Ryan Wood	601-20100	99.36
11/21	11/17/2021	121696	6050	Heidi Yoch	601-20100	81.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
Grand Totals:						<u>243,274.11</u>

Vendor	Vendor Name	Description	Net Invoice Amount
165	Allina Health	Misc Professional Services - Wastewater	25.00
165	Allina Health	Health History, Physical, Questionnaire - Liquor Store	134.00
Total 165:			159.00
175	Amazon Capital Services, Inc.	Office Supplies - Wastewater	42.87
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Police	415.77
175	Amazon Capital Services, Inc.	Office Supplies - Finance	35.43
175	Amazon Capital Services, Inc.	Uniform Allowance - Police	149.95-
175	Amazon Capital Services, Inc.	Office Supplies - Wastewater	42.87-
175	Amazon Capital Services, Inc.	Heat Transfer Fluid - Parks	268.74
Total 175:			569.99
306	ARC Irrigation, LLC	Winterization - Sandquist Park	850.00
Total 306:			850.00
319	Artisan Beer Company	Liquor Store Merchandise	107.00
Total 319:			107.00
341	Aspen Mills	Uniform Allowance - E. Baumgart	55.29
Total 341:			55.29
521	Bellboy Corporation	Liquor Store Merchandise	4,904.43
521	Bellboy Corporation	Credit Liquor Merchandise	7.25-
521	Bellboy Corporation	Credit Liquor Merchandise	378.00-
521	Bellboy Corporation	Liquor Store Merchandise	2,671.63
521	Bellboy Corporation	Liquor Store Merchandise	441.00
521	Bellboy Corporation	Liquor Store Merchandise	2,798.95
521	Bellboy Corporation	Liquor Store Merchandise	192.00
521	Bellboy Corporation	Liquor Store Merchandise	227.10
521	Bellboy Corporation	Liquor Store Merchandise	182.75
Total 521:			11,032.61
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	56.52-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	54.40
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,289.30
551	Chas A. Bernick Inc.	Liquor Store Merchandise	293.92
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,547.60
Total 551:			7,128.70
958	Capital One	Misc Operating Supplies - Police	68.97
958	Capital One	Office Supplies - Liquor Store	43.96

Vendor	Vendor Name	Description	Net Invoice Amount
Total 958:			112.93
969	Cardmember Service	Misc Operating Supplies - Water	1,606.21
969	Cardmember Service	Misc Operating Supplies - Wastewater	26.99
969	Cardmember Service	Misc Operating Supplies - Wastewater	1,606.20
969	Cardmember Service	Employee Recognition	80.00
969	Cardmember Service	Postage - Admin	5.80
969	Cardmember Service	License Renewal - C. Moe	102.00
969	Cardmember Service	Copy Paper - Building	43.98
969	Cardmember Service	Misc Operating Supplies - Parks	283.12
969	Cardmember Service	Small Tools & Equipment - Parks	103.52
969	Cardmember Service	Small Tools & Equipment - Streets	3,467.17
969	Cardmember Service	Repair & Maint Supplies Veh/Eq - Parks	2.76
969	Cardmember Service	Repair & Maint Supplies Veh/Eq - Parks	111.00
969	Cardmember Service	Small Tools & Equipment - City Hall	131.89
969	Cardmember Service	Small Tools & Equipment - City Hall	56.57-
969	Cardmember Service	Repair & Maint Supplies Veh/Eq - Police	345.10
969	Cardmember Service	Uniform Allowance - Police	156.99
969	Cardmember Service	Lodging - S. Machin	368.28
969	Cardmember Service	Lodging - T. Schuster	368.28
Total 969:			8,752.72
978	Carlson & Stewart Refrigerati	Repair & Maint Labor Veh/Eq - Ice Rink	920.00
978	Carlson & Stewart Refrigerati	Repair & Maint Supplies Veh/Eq - Ice Rink	134.20
Total 978:			1,054.20
1130	Chris's Stuff, Inc.	Liquor Store Merchandise	314.70
1130	Chris's Stuff, Inc.	Shipping	26.58
Total 1130:			341.28
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	89.72
1140	Cintas Corporation	Rug & Towel Rentals & Maint Supplies - Liquor Store	210.38
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	20.77
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	125.52
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	89.72
1140	Cintas Corporation	Rug Rentals - Street Dept	17.04
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	149.42
1140	Cintas Corporation	Uniform Rental - Parks	9.73

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1140:			1,051.93
1251	Community GIS Services, Inc.	GIS Services - October	2,500.00
1251	Community GIS Services, Inc.	GIS Services - October	2,500.00
Total 1251:			5,000.00
1336	Crystal Springs Ice	Liquor Store Merchandise	56.96
1336	Crystal Springs Ice	Liquor Store Merchandise	169.28
Total 1336:			226.24
1392	Dachel, David	Escrow Refund - 591 Taft Loop S	415.00
1392	Dachel, David	Escrow Refund - 591 Taft Loop S	54.00-
Total 1392:			361.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	21,168.05
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	112.00-
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	521.63-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	2,052.20
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	19,461.92
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	2,153.75
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	39,858.93
1396	Dahlheimer Beverage, LLC	Keg Return	90.00-
Total 1396:			83,971.22
1481	Department of Human Servic	October Cleaning - Northbound Liquor	280.00
Total 1481:			280.00
1531	DexYP	Directory Listing - Liquor Store	79.00
Total 1531:			79.00
1553	DW Companies LLC	Install Sewer & Water - 690 Old Main St N	4,650.00
1553	DW Companies LLC	Install Sewer & Water - 690 Old Main St N	4,650.00
Total 1553:			9,300.00
1631	Earl F. Andersen, Inc.	Street Signs	1,530.45
Total 1631:			1,530.45
1811	ESRI Inc.	ArcGIS Desktop Basic Single Use Primary Maintenanc	808.00

Vendor	Vendor Name	Description	Net Invoice Amount
1811	ESRI Inc.	ArcGIS Spatial Analyst Desktop Single Use Primary	1,010.00
1811	ESRI Inc.	ArcGIS Spatial Analyst Desktop Single Use Primary	1,010.00
Total 1811:			2,828.00
1826	ESS Brothers & Sons, Inc.	Repair & Maint Infrastructure - Shop	1,870.00
1826	ESS Brothers & Sons, Inc.	Repair & Maint Supplies Bldg/Inf - Library	567.60
Total 1826:			2,437.60
1891	Fastenal Company	Misc Operating Supplies - Parks	21.14
Total 1891:			21.14
1916	Fergus Power Pump, Inc.	Hauling - Fall221	52,128.00
Total 1916:			52,128.00
1921	Ferguson Waterworks	Repair & Maint - Water System	613.95
1921	Ferguson Waterworks	Repair & Maint - Hydrants	1,499.25
1921	Ferguson Waterworks	Repair & Maint - Hydrants	25.31
Total 1921:			2,138.51
2171	Granite Electronics, Inc.	Repair & Maint Labor Veh/Eq - Fire	354.40
Total 2171:			354.40
2182	Winebow	Liquor Store Merchandise	1,025.00
2182	Winebow	Freight Charges	15.75
Total 2182:			1,040.75
2271	Hach Company	Wastewater Lab Supplies	110.20
Total 2271:			110.20
2341	Hawkins, Inc.	Chemicals - Water	1,376.46
Total 2341:			1,376.46
2411	Hillyard Inc.	Maintenance Supplies - City Hall	239.26
Total 2411:			239.26
2440	Home Pride Inc	Refund Overpayment Final Water Bill 1-28590	130.27
Total 2440:			130.27

Vendor	Vendor Name	Description	Net Invoice Amount
2543	Industrial Organizational Solut	National Firefighter Selection Inventory Study Guide	78.00
Total 2543:			78.00
2572	IUOE Central Pension Fund	November Contribution - Mechanics / Maintenance Div	3,625.54
2572	IUOE Central Pension Fund	November Contribution - Wastewater and Water Opera	2,688.00
Total 2572:			6,313.54
2573	IUOE Local #49	November Working Dues Assessment - Maintenance	151.06
2573	IUOE Local #49	November Working Dues Assessment - Wastewater	112.00
2573	IUOE Local #49	November Union Dues - Maintenance	332.50
2573	IUOE Local #49	November Union Dues - Wastewater	245.00
Total 2573:			840.56
2636	Minnesota Equipment	Repair & Maint Supplies Veh/Eq - Parks	67.68
Total 2636:			67.68
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	63.75
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	14.63-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	6.12-
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	9,958.04
2796	Johnson Brothers Liquor Co	Delivery Charge	95.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,544.50
2796	Johnson Brothers Liquor Co	Delivery Charge	54.22
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	25.60
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,370.15
2796	Johnson Brothers Liquor Co	Delivery Charge	20.47
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,536.32
2796	Johnson Brothers Liquor Co	Delivery Charge	147.08
2796	Johnson Brothers Liquor Co	Delivery Charge	8.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,123.40
2796	Johnson Brothers Liquor Co	Delivery Charge	13.97
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	575.15
2796	Johnson Brothers Liquor Co	Delivery Charge	20.16
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,382.00
2796	Johnson Brothers Liquor Co	Delivery Charge	51.13
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	90.00
2796	Johnson Brothers Liquor Co	Delivery Charge	3.10
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	821.04
2796	Johnson Brothers Liquor Co	Delivery Charge	11.78
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,717.74
2796	Johnson Brothers Liquor Co	Delivery Charge	55.73
Total 2796:			26,667.58
2798	Johnson Controls Fire Protect	Annual CO2 Water Treatment Plant	688.54

Vendor	Vendor Name	Description	Net Invoice Amount
Total 2798:			688.54
2937	Kirk, Jonathan	Downtown Event - Tourism & Community Promotion	500.00
Total 2937:			500.00
2956	Knife Lake Concrete, Inc.	Walk, Curb & Gutter - Downtown	24,859.55
Total 2956:			24,859.55
3131	Leaf's Towing and Recovery	Lock Out - Police Dept	85.00
Total 3131:			85.00
3176	LELS	Union Dues 183 - November	571.50
3176	LELS	Union Dues 449 - November	127.00
Total 3176:			698.50
3267	Lompian Wines, LLC	Liquor Store Merchandise	249.00
3267	Lompian Wines, LLC	Delivery Fee	10.00
Total 3267:			259.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	11.85-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	116.75-
3461	McDonald Distributing Compa	Liquor Store Merchandise	58.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	9,688.40
3461	McDonald Distributing Compa	Keg Deposit	30.00
3461	McDonald Distributing Compa	Keg Return	30.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	320.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	372.75
3461	McDonald Distributing Compa	Keg Deposit	30.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	52.00-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	735.28-
3461	McDonald Distributing Compa	Liquor Store Merchandise	15,708.20
3461	McDonald Distributing Compa	Keg Return	30.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	64.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	110.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	58.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	1,141.60
3461	McDonald Distributing Compa	Credit Liquor Merchandise	165.90-
3461	McDonald Distributing Compa	Liquor Store Merchandise	9,612.44
3461	McDonald Distributing Compa	Keg Return	30.00-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	626.25-
Total 3461:			35,396.36

Vendor	Vendor Name	Description	Net Invoice Amount
3521	Menards	Repair & Maint Supplies - Bldg/Inf - Parks	323.26
3521	Menards	Repair & Maint Supplies - Bldg/Inf - Parks	73.96
3521	Menards	Misc Operating Supplies - Wastewater	46.95
3521	Menards	Small Tools & Equipment - Wastewater	139.99
3521	Menards	Misc Operating Supplies - Wastewater	4.99
3521	Menards	Misc Operating Supplies - Fire	53.97
3521	Menards	Misc Operating Supplies - Fire	32.99
3521	Menards	Misc Operating Supplies - Wastewater	35.92
3521	Menards	Repair & Maint Supplies Veh/Eq - Streets	3.46
3521	Menards	Misc Operating Supplies - Fire	11.94
3521	Menards	Misc Operating Supplies - Airport	10.49
3521	Menards	Downtown Decorations	89.11
3521	Menards	Downtown Decorations	17.97
3521	Menards	Misc Operating Supplies - Wastewater	4.48
3521	Menards	Misc Operating Supplies - Streets	81.56
3521	Menards	Misc Operating Supplies - Wastewater	1.49
3521	Menards	Small Tools & Equipment - Wastewater	21.98
3521	Menards	Misc Operating Supplies - Wastewater	49.95
3521	Menards	Misc Operating Supplies - Streets	220.73
3521	Menards	Misc Operating Supplies - Wastewater	23.98
3521	Menards	Street Light and Signal Repairs	29.06
3521	Menards	Misc Operating Supplies - Parks	32.28
3521	Menards	Small Tools & Equipment - Wastewater	31.95
3521	Menards	Repair & Maint - Water Plant	49.97
3521	Menards	Small Tools & Equipment - Wastewater	23.98
3521	Menards	Misc Operating Supplies - Shop	121.48
Total 3521:			1,471.91
3543	Metro Sales, Inc.	Ricoh MP C2004ex Color Copier Contract Base Rate	56.80
3543	Metro Sales, Inc.	Ricoh MP C6004ex Color Copier Contract Base Rate	796.56
Total 3543:			853.36
3659	Minnesota BCA	Training - E. Baumgart	75.00
Total 3659:			75.00
3929	Moose Lake Brewing Co. LLC	Liquor Store Merchandise	78.00
Total 3929:			78.00
4001	MVTL Laboratories Inc.	Testing - Water	74.00
Total 4001:			74.00
4071	NCPERS Group Life Ins.	Group Vol Life Ins - PERA	288.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4071:			288.00
4091	New France Wine	Liquor Store Merchandise	568.00
4091	New France Wine	Shipping	10.00
4091	New France Wine	Liquor Store Merchandise	136.00
4091	New France Wine	Shipping	2.00
Total 4091:			716.00
4171	Northern Business Products, I	Office Supplies - PD	34.29
4171	Northern Business Products, I	Office Supplies	68.84
Total 4171:			103.13
4426	Paustis Wine Company	Liquor Store Merchandise	112.00
4426	Paustis Wine Company	Freight Charge	1.25
4426	Paustis Wine Company	Liquor Store Merchandise	2,400.75
4426	Paustis Wine Company	Freight Charge	31.25
4426	Paustis Wine Company	Liquor Store Merchandise	515.00
4426	Paustis Wine Company	Freight Charge	6.25
4426	Paustis Wine Company	Liquor Store Merchandise	192.00
4426	Paustis Wine Company	Freight Charge	2.50
4426	Paustis Wine Company	Liquor Store Merchandise	1,213.00
4426	Paustis Wine Company	Freight Charge	15.00
Total 4426:			4,489.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	3,333.10
4476	Phillips Wine & Spirits	Delivery Charge	59.68
4476	Phillips Wine & Spirits	Liquor Store Merchandise	3,753.75
4476	Phillips Wine & Spirits	Delivery Charge	96.95
4476	Phillips Wine & Spirits	Liquor Store Merchandise	803.00
4476	Phillips Wine & Spirits	Delivery Charge	10.84
4476	Phillips Wine & Spirits	Liquor Store Merchandise	668.50
4476	Phillips Wine & Spirits	Delivery Charge	13.97
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	184.00-
4476	Phillips Wine & Spirits	Credit Freight Charge	1.55-
Total 4476:			8,554.24
4616	Public Employees Retirement	Voluntary Contribution - Cambridge Fire Relief Pension	10,000.00
Total 4616:			10,000.00
4749	Red Bull Distribution Compan	Liquor Store Merchandise	301.00
Total 4749:			301.00

Vendor	Vendor Name	Description	Net Invoice Amount
4769	Register Tapes Unlimited, L.P.	Advertising - Liquor Store	2,637.00
Total 4769:			2,637.00
4824	RITE Enterprises Inc	Misc Operating Supplies - Liquor Store	106.39
4824	RITE Enterprises Inc	CardDefender Re-Install	96.64
Total 4824:			203.03
4943	Safe-Fast, Inc.	Misc Operating Supplies - Water	59.75
4943	Safe-Fast, Inc.	Misc Operating Supplies - Wastewater	59.75
4943	Safe-Fast, Inc.	Misc Operating Supplies - Streets	191.20
Total 4943:			310.70
5043	SealTech, Inc.	Poly Flex Patch Existing Cracks	45,000.00
Total 5043:			45,000.00
5181	Southern Glazer's of MN	Liquor Store Merchandise	3,993.97
5181	Southern Glazer's of MN	Delivery Charge	29.45
5181	Southern Glazer's of MN	Delivery Charge	1.55
5181	Southern Glazer's of MN	Liquor Store Merchandise	296.00
5181	Southern Glazer's of MN	Delivery Charge	10.85
5181	Southern Glazer's of MN	Liquor Store Merchandise	6,391.33
5181	Southern Glazer's of MN	Delivery Charge	95.07
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,925.86
5181	Southern Glazer's of MN	Delivery Charge	86.80
5181	Southern Glazer's of MN	Liquor Store Merchandise	3,100.20
5181	Southern Glazer's of MN	Delivery Charge	38.88
5181	Southern Glazer's of MN	Liquor Store Merchandise	40.12
5181	Southern Glazer's of MN	Delivery Charge	1.55
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,443.93
5181	Southern Glazer's of MN	Delivery Charge	29.71
Total 5181:			18,485.27
5251	Star	Advertising Maintenance Worker	161.60
5251	Star	Advertising Maintenance Worker	136.60
5251	Star	Public Notice Planning Commission	9.23
5251	Star	Public Notice Hearing Proposed Assessment 2022 Str	23.58
Total 5251:			331.01
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Streets	130.62
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Parks	102.90
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Parks	62.95

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5301:			296.47
5321	Streicher's - Minneapolis	Uniform Allowance - E. Baumgart	66.00
Total 5321:			66.00
5491	The Wine Company	Liquor Store Merchandise	3,249.33
5491	The Wine Company	Freight charge	34.65
Total 5491:			3,283.98
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	1,356.83
Total 5516:			1,356.83
5634	Tri State Surplus Co.	Repair & Maint - Wastewater Plant	2,348.06
Total 5634:			2,348.06
5661	True Brands	Liquor Store Merchandise	562.82
5661	True Brands	Freight Charge	45.80
Total 5661:			608.62
5692	Uncommon Loon Brewing Co	Liquor Store Merchandise	162.00
Total 5692:			162.00
5801	Verizon Wireless	wireless phone service - Maintenance Dept	20.62
5801	Verizon Wireless	wireless phone service - Bldg Dept	61.31
5801	Verizon Wireless	wireless phone service - Streets	35.01
5801	Verizon Wireless	wireless phone service - Water	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	99.53
Total 5801:			286.49
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	122.55
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	704.75
Total 5816:			827.30
5831	Vinocopia	Liquor Store Merchandise	848.40
5831	Vinocopia	Delivery Charge	16.00

Vendor	Vendor Name	Description	Net Invoice Amount
5831	Vinocopia	Liquor Store Merchandise	112.00
5831	Vinocopia	Delivery Charge	3.00
5831	Vinocopia	Liquor Store Merchandise	248.00
5831	Vinocopia	Delivery Charge	2.50
5831	Vinocopia	Liquor Store Merchandise	53.00
Total 5831:			1,282.90
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	15.73
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	13.50-
5886	Watson Co., Inc.	Liquor Store Merchandise	107.73
5886	Watson Co., Inc.	Liquor Store Merchandise	1,990.92
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	84.71
5886	Watson Co., Inc.	Fuel Charge	6.00
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	13.50-
5886	Watson Co., Inc.	Liquor Store Merchandise	505.28
5886	Watson Co., Inc.	Liquor Store Merchandise	2,471.15
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	366.13
5886	Watson Co., Inc.	Fuel Charge	6.00
5886	Watson Co., Inc.	Liquor Store Merchandise	3,162.08
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	334.60
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			9,029.33
5887	Washleski, Joseph	Refund Overpayment Final Water Bill 1-18820	6.50
Total 5887:			6.50
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	14,198.54
5891	Breakthru Beverage Minnesot	Freight Charge	129.45
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	604.00
5891	Breakthru Beverage Minnesot	Freight Charge	5.94
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	4,528.64
5891	Breakthru Beverage Minnesot	Freight Charge	40.25
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	380.00
5891	Breakthru Beverage Minnesot	Freight Charge	6.90
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	527.10
5891	Breakthru Beverage Minnesot	Freight Charge	11.50
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	80.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	38.85-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	.38-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	85.50-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	477.10-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	2.30-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	596.80-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	4.60-

Vendor	Vendor Name	Description	Net Invoice Amount
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	64.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	69.83-
Total 5891:			19,009.51
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Microsoft 365 Business Premium	108.00
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	1,998.80
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
Total 5965:			6,104.60
6001	Wine Merchants	Liquor Store Merchandise	748.00
6001	Wine Merchants	Delivery Charge	10.08
6001	Wine Merchants	Liquor Store Merchandise	321.30
6001	Wine Merchants	Delivery Charge	.77
6001	Wine Merchants	Liquor Store Merchandise	124.00
6001	Wine Merchants	Delivery Charge	1.55
Total 6001:			1,205.70
6011	Winter Equipment Co, Inc.	Repair & Maint Supplies Veh/Eq - Streets	1,664.54
Total 6011:			1,664.54
Grand Totals:			432,872.18

Dated: 12-2-21City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/02/2021	121697	165	Allina Health	610-20100	159.00
12/21	12/02/2021	121698	175	Amazon Capital Services, Inc.	101-20100	589.99
12/21	12/02/2021	121699	306	ARC Irrigation, LLC	101-20100	850.00
12/21	12/02/2021	121700	319	Artisan	610-20100	107.00
12/21	12/02/2021	121701	341	Aspen Mills	101-20100	55.29
12/21	12/02/2021	121702	521	Bellboy Corporation	610-20100	11,032.61
12/21	12/02/2021	121703	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	19,009.51
12/21	12/02/2021	121704	958	Capital One	101-20100	112.93
12/21	12/02/2021	121705	5516	Capitol Beverage Sales L.P.	610-20100	1,356.83
12/21	12/02/2021	121706	969	Cardmember Service	101-20100	8,752.72
12/21	12/02/2021	121707	978	Carlson & Stewart Refrigeration Inc	101-20100	1,054.20
12/21	12/02/2021	121708	551	Bernick's	610-20100	7,128.70
12/21	12/02/2021	121709	1130	Chris's Stuff	610-20100	341.28
12/21	12/02/2021	121710	1140	Cintas Corporation	101-20100	1,051.93
12/21	12/02/2021	121711	1251	Community GIS Services, Inc.	602-20100	5,000.00
12/21	12/02/2021	121712	1336	Crystal Springs Ice	610-20100	226.24
12/21	12/02/2021	121713	1392	David Dachel	101-20100	361.00
12/21	12/02/2021	121714	1396	Dahlheimer Beverage, LLC	610-20100	83,971.22
12/21	12/02/2021	121715	1481	Department of Human Services	610-20100	280.00
12/21	12/02/2021	121716	1531	DexYP	610-20100	79.00
12/21	12/02/2021	121717	1553	DW Companies LLC	602-20100	9,300.00
12/21	12/02/2021	121718	1631	Earl F. Andersen, Inc.	101-20100	1,530.45
12/21	12/02/2021	121719	1811	ESRI Inc.	602-20100	2,828.00
12/21	12/02/2021	121720	1826	ESS Brothers & Sons, Inc.	101-20100	2,437.60
12/21	12/02/2021	121721	1891	Fastenal Company	101-20100	21.14
12/21	12/02/2021	121722	1916	Fergus Power Pump, Inc.	602-20100	52,128.00
12/21	12/02/2021	121723	1921	Ferguson Waterworks #2518	601-20100	2,138.51
12/21	12/02/2021	121724	2171	Granite Electronics, Inc.	101-20100	354.40
12/21	12/02/2021	121725	2271	Hach Company	602-20100	110.20
12/21	12/02/2021	121726	2341	Hawkins, Inc.	601-20100	1,376.46
12/21	12/02/2021	121727	2411	Hillyard / Minneapolis	101-20100	239.26
12/21	12/02/2021	121728	2440	Home Pride Inc	601-20100	130.27
12/21	12/02/2021	121729	2543	I/O Solutions, Inc.	101-20100	78.00
12/21	12/02/2021	121730	2572	Central Pension Fund	101-20100	3,625.54
12/21	12/02/2021	121731	2572	Central Pension Fund	101-20100	2,688.00
12/21	12/02/2021	121732	2573	IUOE Local #49	101-20100	263.06
12/21	12/02/2021	121733	2573	IUOE Local #49	101-20100	577.50
12/21	12/02/2021	121734	2796	Johnson Bros - St Paul	610-20100	26,667.58
12/21	12/02/2021	121735	2798	Johnson Controls Fire Protection LP	601-20100	688.54
12/21	12/02/2021	121736	2937	Jonathan Kirk	101-20100	500.00
12/21	12/02/2021	121737	2956	Knife Lake Concrete, Inc.	443-20100	24,859.55
12/21	12/02/2021	121738	3131	Leaf's Towing and Recovery	101-20100	85.00
12/21	12/02/2021	121739	3176	LELS	101-20100	698.50
12/21	12/02/2021	121741	3267	Lomplan Wines, LLC	610-20100	259.00
12/21	12/02/2021	121742	3461	McDonald Distributing Company	610-20100	35,396.36
12/21	12/02/2021	121743	3521	Menards	101-20100	1,471.91
12/21	12/02/2021	121745	3543	Metro Sales, Inc.	101-20100	853.36
12/21	12/02/2021	121746	3659	Minnesota Bureau Criminal Apprehensio	101-20100	75.00
12/21	12/02/2021	121747	2636	Minnesota Equipment	101-20100	67.68
12/21	12/02/2021	121748	3929	Moose Lake Brewing Co. LLC	610-20100	78.00
12/21	12/02/2021	121749	4001	Minnesota Valley Testing Labs	601-20100	74.00
12/21	12/02/2021	121750	4071	NCPERS Group Life Ins.	101-20100	288.00
12/21	12/02/2021	121751	4091	New France Wine	610-20100	716.00
12/21	12/02/2021	121752	4171	Northern Business Products, Inc.	101-20100	103.13
12/21	12/02/2021	121754	4426	Paustis Wine Company	610-20100	4,489.00
12/21	12/02/2021	121755	4476	Phillips St Paul	610-20100	8,554.24
12/21	12/02/2021	121756	4816	PERA	101-20100	10,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/02/2021	121757	4749	Red Bull Distribution Company, Inc.	610-20100	301.00
12/21	12/02/2021	121758	4769	Indoor Media	610-20100	2,637.00
12/21	12/02/2021	121759	4824	RITE	610-20100	203.03
12/21	12/02/2021	121760	4943	Safe-Fast, Inc.	101-20100	310.70
12/21	12/02/2021	121761	5043	SealTech, Inc.	443-20100	45,000.00
12/21	12/02/2021	121762	5181	Southern Glazer's of MN	610-20100	18,485.27
12/21	12/02/2021	121763	5251	Star	492-20100	331.01
12/21	12/02/2021	121764	5301	Steve's Tire Inc	101-20100	296.47
12/21	12/02/2021	121765	5321	Streicher's - Minneapolis	101-20100	66.00
12/21	12/02/2021	121766	5491	The Wine Company	610-20100	3,283.98
12/21	12/02/2021	121767	5509	Dean Thomsen	610-20100	140.24
12/21	12/02/2021	121768	5634	Tri State Surplus Co.	602-20100	2,348.06
12/21	12/02/2021	121769	5661	True Fabrications, Inc.	610-20100	608.62
12/21	12/02/2021	121770	5692	Uncommon Loon Brewing Company	610-20100	162.00
12/21	12/02/2021	121771	5801	Verizon Wireless	602-20100	286.49
12/21	12/02/2021	121772	5816	Viking Coca-Cola Bottling Co	610-20100	827.30
12/21	12/02/2021	121773	5831	Vinocopia	610-20100	1,282.90
12/21	12/02/2021	121774	5887	Joseph Washleski	601-20100	6.50
12/21	12/02/2021	121775	5886	Watson Co., inc.	610-20100	9,029.33
12/21	12/02/2021	121776	5965	White Bear IT Solutions LLC	101-20100	6,104.60
12/21	12/02/2021	121777	6001	Wine Merchants	610-20100	1,205.70
12/21	12/02/2021	121778	2182	Winebow	610-20100	1,040.75
12/21	12/02/2021	121779	6011	Winter Equipment Co, Inc.	101-20100	1,664.54
Grand Totals:						432,872.18

Vendor	Vendor Name	Description	Net Invoice Amount
175	Amazon Capital Services, Inc.	Office Supplies - Police	153.31
175	Amazon Capital Services, Inc.	Office Supplies - Wastewater	36.06
Total 175:			189.37
216	American Water Works Assoc	AWWA Membership Dues - T. Schwab	227.00
Total 216:			227.00
501	Becker Arena Products, Inc.	Repair & Maint Supplies Bldg/Inf - Ice Rink	639.78
Total 501:			639.78
521	Bellboy Corporation	Liquor Store Merchandise	219.50
521	Bellboy Corporation	Liquor Store Merchandise	1,725.96
521	Bellboy Corporation	Liquor Store Merchandise	139.40
Total 521:			2,084.86
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	23.70-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	262.28
551	Chas A. Bernick Inc.	Liquor Store Merchandise	4,116.95
Total 551:			4,355.53
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Police	12.33
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Streets	1,336.01
906	NAPA Central MN	Small Tools & Equipment - Streets	63.88
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Parks	18.94
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Water	22.76
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Wastewater	128.53
Total 906:			1,582.45
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	97.84
1140	Cintas Corporation	Rug Rentals - Police Dept	19.68
1140	Cintas Corporation	Rug Rentals - City Hall	17.05
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	20.77
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	125.52
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
Total 1140:			455.54
1236	Comm of MMB, Treasury Div	Admin Traffic Citation Fines - November	60.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1236:			60.00
1316	Crawford's Equipment, Inc.	Monthly Equipment Rental Skid Loader - Street Dept	1,250.00
Total 1316:			1,250.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,188.44
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	261.45-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	7,029.44
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	100.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,284.90
Total 1396:			15,141.33
1454	Defiant Distributors, LLC	Liquor Store Merchandise	444.25
1454	Defiant Distributors, LLC	Delivery Fee	10.00
Total 1454:			454.25
1640	East Central Audiology, Ltd	Hearing Test - Police	35.00
Total 1640:			35.00
1648	East Central Exterminating	December Service - Northbound Liquor	80.90
Total 1648:			80.90
1666	East Central Solid Waste Co	Mixed Solid Waste - Sweeping Garbage	672.65
1666	East Central Solid Waste Co	Mixed Solid Waste - Sweeping Garbage	369.45
1666	East Central Solid Waste Co	Mixed Solid Waste - Sweeping Garbage	326.85
1666	East Central Solid Waste Co	Mixed Solid Waste - Sweeping Garbage	595.76
Total 1666:			1,964.71
1977	Flaherty, Ron	Refund Overpayment Final Water Bill 1-2220	17.22
Total 1977:			17.22
2007	Fosse, Andrew	Refund Overpayment Final Water Bill 1-2059	26.42
Total 2007:			26.42
2059	Synchrony Bank	Misc Operating Supplies - Streets	59.99
2059	Synchrony Bank	Misc Operating Supplies - Streets	74.99
Total 2059:			134.98
2146	Gopher State One-Call Inc.	FTP Tickets - November	84.38

Vendor	Vendor Name	Description	Net Invoice Amount
2146	Gopher State One-Call Inc.	FTP Tickets - November	84.37
Total 2146:			168.75
2182	Winebow	Liquor Store Merchandise	864.00
2182	Winebow	Freight Charges	18.00
Total 2182:			882.00
2193	Greater Minnesota Parks & Tr	2022 Membership Dues	150.00
Total 2193:			150.00
2341	Hawkins, Inc.	Chemicals - Wastewater	7,436.56
Total 2341:			7,436.56
2559	The Preserve of Cambridge, L	TIF 6.15 Developer Agreement 2nd Half 2021	56,819.50
Total 2559:			56,819.50
2626	Isanti County Attorney's Office	Prosecution Services - November	3,384.04
2626	Isanti County Attorney's Office	Drug Forfeiture ICR #21012239	122.00
Total 2626:			3,506.04
2631	Isanti County Auditor-Treasur	Decertified TIF 6.11 - Return Excess	3,945.43
Total 2631:			3,945.43
2636	Minnesota Equipment	Repair & Maint Supplies Veh/Eq - Street Dept	134.00
Total 2636:			134.00
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	252.50-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	1.55-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	28.00-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	1.55-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	3.84-
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	259.62
2796	Johnson Brothers Liquor Co	Delivery Charge	4.66
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,731.15
2796	Johnson Brothers Liquor Co	Delivery Charge	88.85
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,563.75
2796	Johnson Brothers Liquor Co	Delivery Charge	77.90
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,508.03
2796	Johnson Brothers Liquor Co	Delivery Charge	43.38
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	73.50
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	94.00

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Delivery Charge	3.10
Total 2796:			8,160.50
3018	KTJ267, LLC	TIF 6-17 Oppidan 90% of TIF Flow	34,318.60
Total 3018:			34,318.60
3025	Kurita America Inc.	Chemicals - Wastewater	7,396.70
Total 3025:			7,396.70
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	15.90
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	15.90
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	7.95
Total 3056:			39.75
3164	Lee's Pro Shop, Inc	Employee Recognition	78.00
3164	Lee's Pro Shop, Inc	City Apparel	384.00
Total 3164:			462.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance January	21,200.00
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance January	54,972.00
Total 3258:			76,172.00
3340	Maki, Richard & Maria	Refund Overpayment Final Water Bill 1-21170	3.87
Total 3340:			3.87
3349	Main Street Flats Limited Part	TIF 6-18 Main St Flats - Developer's Reimbursement	4,596.67
Total 3349:			4,596.67
3461	McDonald Distributing Compa	Credit Liquor Merchandise	74.70-
3461	McDonald Distributing Compa	Liquor Store Merchandise	596.40
3461	McDonald Distributing Compa	Liquor Store Merchandise	22,188.40
3461	McDonald Distributing Compa	Liquor Store Merchandise	300.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	1,180.00-
Total 3461:			21,830.10
3501	MEI Total Elevator Solutions	December Monthly Service - Library	152.13
Total 3501:			152.13
3521	Menards	Repair & Maint Supplies Veh/Eq - Streets	21.51

Vendor	Vendor Name	Description	Net Invoice Amount
3521	Menards	Misc Operating Supplies - Streets	28.41
Total 3521:			49.92
3542	Metro Payroll Inc.	eKlock Enterprise - October	301.75
Total 3542:			301.75
3611	Minar, Scott	Refund Overpayment Final Water Bill 1-4715	66.40
Total 3611:			66.40
3676	MCSI Minnesota Computer S	Contract Base Rate/Overage Charge - Tosh/Estudio 85	10.00
Total 3676:			10.00
4066	North Central Laboratories	Lab Supplies - Water	1,517.32
Total 4066:			1,517.32
4091	New France Wine	Liquor Store Merchandise	504.00
4091	New France Wine	Shipping	10.00
Total 4091:			514.00
4426	Paustis Wine Company	Liquor Store Merchandise	2,396.67
4426	Paustis Wine Company	Freight Charge	30.00
4426	Paustis Wine Company	Liquor Store Merchandise	143.00
4426	Paustis Wine Company	Freight Charge	2.50
Total 4426:			2,572.17
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,222.65
4476	Phillips Wine & Spirits	Delivery Charge	15.49
4476	Phillips Wine & Spirits	Liquor Store Merchandise	4,158.35
4476	Phillips Wine & Spirits	Delivery Charge	99.93
Total 4476:			5,496.42
4480	Phoenix Fabricators & Erector	Pay App #15 Final - Westside Water Tower	19,200.00
4480	Phoenix Fabricators & Erector	Pay App #15 Final - Westside Water Tower	53,372.89
Total 4480:			72,572.89
4506	Pitney Bowes	Rental Charges DM400C Digital Mailing System	592.74
Total 4506:			592.74
4640	Q Media Properties LLC	Advertising - Liquor Store	300.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4640:			300.00
4661	Quill Corporation	Laserjet Toner - Finance	174.99
4661	Quill Corporation	Laserjet Toner - Finance	178.99
Total 4661:			353.98
4666	R & R Specialties of Wisconsin	Repair & Maint Supplies Veh/Eq - Ice Rink	90.00
Total 4666:			90.00
4701	Railroad Management Company	License Fees - 48" Storm Sewer Pipeline Crossing	313.34
Total 4701:			313.34
4887	Roosevelt Garden Estates, LLC	TIF 6-20 95% of TIF Flow Roosevelt Gardens Estates	37,536.80
Total 4887:			37,536.80
4930	S & J Properties, LLC	Lift Rental	600.00
4930	S & J Properties, LLC	Repairs & Maintenance (Stumps) - Storm Water	600.00
Total 4930:			1,200.00
5063	Senn, Leon & Laurie	Refund Overpayment Final Water Bill 1-3697	56.53
Total 5063:			56.53
5152	Smiley Brothers Dentistry LLC	Final Payment - TIF 6.11 Developer Agreement 2nd	1,142.72
Total 5152:			1,142.72
5251	Star	Advertising Maintenance Worker	136.60
5251	Star	Public Notice Council Meeting Minutes	13.33
5251	Star	Public Notice Planning Commission Meeting	7.18
5251	Star	Public Notice Hearing 2022 Street Improvements	21.53
Total 5251:			178.64
5271	North Folk Winery	Liquor Store Merchandise	660.00
Total 5271:			660.00
5321	Streicher's - Minneapolis	Uniform Allowance - E. Baumgart	102.00
Total 5321:			102.00
5446	The American Bottling Company	Liquor Store Merchandise	235.74

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5446:			235.74
5491	The Wine Company	Liquor Store Merchandise	236.00
5491	The Wine Company	Freight charge	4.20
Total 5491:			240.20
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5624	TransUnion Risk & Alternative	TLOxp Transactional	75.00
Total 5624:			75.00
5632	Treasury Division, MN Manag	Forfeiture ICR#21012239	61.00
Total 5632:			61.00
5641	Tri-County Law Enforcement	Annual Dues	75.00
Total 5641:			75.00
5670	Trusted Employees	Background Check - Liquor Store	79.90
Total 5670:			79.90
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
Total 5686:			4,000.00
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	188.30
Total 5816:			188.30
5831	Vinocopia	Liquor Store Merchandise	927.63
5831	Vinocopia	Delivery Charge	12.00
5831	Vinocopia	Liquor Store Merchandise	624.00
5831	Vinocopia	Delivery Charge	12.00
Total 5831:			1,575.63
5864	Walker Methodist Levande, L	TIF 6.16 Developer Agreement 90% of TIF Flow 2nd	29,276.51
Total 5864:			29,276.51
5886	Watson Co., Inc.	Credit Misc Operating Supplies - Liquor Store	13.50-

Vendor	Vendor Name	Description	Net Invoice Amount
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	14.02
5886	Watson Co., Inc.	Liquor Store Merchandise	3,194.03
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	303.88
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			3,504.43
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	36.90
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	2,817.01
5891	Breakthru Beverage Minnesot	Freight Charge	54.63
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	57.26
5891	Breakthru Beverage Minnesot	Freight Charge	.19
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,005.80
5891	Breakthru Beverage Minnesot	Freight Charge	14.95
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	330.00-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	2.30-
Total 5891:			3,654.44
6001	Wine Merchants	Liquor Store Merchandise	484.00
6001	Wine Merchants	Delivery Charge	6.79
Total 6001:			490.79
Grand Totals:			424,098.74

Dated: 12/8/2021City Treasurer: Caroline Troc

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/08/2021	121780	175	Amazon Capital Services, Inc.	602-20100	189.37
12/21	12/08/2021	121781	216	American Water Works Association	601-20100	227.00
12/21	12/08/2021	121782	501	Becker Arena Products, Inc.	101-20100	639.78
12/21	12/08/2021	121783	521	Bellboy Corporation	610-20100	2,084.86
12/21	12/08/2021	121784	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	3,654.44
12/21	12/08/2021	121785	551	Bernick's	610-20100	4,355.53
12/21	12/08/2021	121786	1140	Cintas Corporation	601-20100	455.54
12/21	12/08/2021	121787	1236	Comm of MMB, Treasury Div	213-20100	60.00
12/21	12/08/2021	121788	1316	Crawford's Equipment, Inc.	101-20100	1,250.00
12/21	12/08/2021	121789	1396	Dahlheimer Beverage, LLC	610-20100	15,141.33
12/21	12/08/2021	121790	1454	Defiant Distributors, LLC	610-20100	454.25
12/21	12/08/2021	121791	1640	East Central Audiology, Ltd	101-20100	35.00
12/21	12/08/2021	121792	1648	East Central Exterminating	610-20100	80.90
12/21	12/08/2021	121793	1666	East Central Solid Waste Commission	603-20100	1,964.71
12/21	12/08/2021	121795	1977	Ron Flaherty	601-20100	17.22
12/21	12/08/2021	121796	2007	Andrew Fosse	601-20100	26.42
12/21	12/08/2021	121797	2146	Gopher State One Call	602-20100	168.75
12/21	12/08/2021	121798	2193	GMPT	101-20100	150.00
12/21	12/08/2021	121799	2341	Hawkins, Inc.	602-20100	7,436.56
12/21	12/08/2021	121800	3258	I.U.O.E. Local 49 Fringe Benefit Fund	101-20100	76,172.00
12/21	12/08/2021	121801	2626	Isanti County Attorney's Office	209-20100	122.00
12/21	12/08/2021	121802	2626	Isanti County Attorney's Office	101-20100	3,384.04
12/21	12/08/2021	121803	2631	Isanti County Auditor-Treasurer	311-20100	3,945.43
12/21	12/08/2021	121804	2796	Johnson Bros - St Paul	610-20100	8,160.50
12/21	12/08/2021	121805	3018	KTJ267, LLC	307-20100	34,318.60
12/21	12/08/2021	121806	3025	Kurita America Inc.	602-20100	7,396.70
12/21	12/08/2021	121807	3056	Lake Superior Laundry Inc.	101-20100	39.75
12/21	12/08/2021	121808	3164	Lee's Pro Shop, Inc	101-20100	462.00
12/21	12/08/2021	121810	3349	Main Street Flats Limited Partnership	291-20100	4,596.67
12/21	12/08/2021	121811	3340	Richard & Maria Maki	601-20100	3.87
12/21	12/08/2021	121812	3461	McDonald Distributing Company	610-20100	21,830.10
12/21	12/08/2021	121813	3676	MCSI Minnesota Computer Systems Inc	101-20100	10.00
12/21	12/08/2021	121814	3501	MEI Total Elevator Solutions	101-20100	152.13
12/21	12/08/2021	121815	3521	Menards	101-20100	49.92
12/21	12/08/2021	121816	3542	Metro Payroll Inc.	101-20100	301.75
12/21	12/08/2021	121817	3611	Scott Minar	601-20100	66.40
12/21	12/08/2021	121818	2636	Minnesota Equipment	101-20100	134.00
12/21	12/08/2021	121819	906	NAPA Central MN	601-20100	1,582.45
12/21	12/08/2021	121820	4091	New France Wine	610-20100	514.00
12/21	12/08/2021	121821	4066	NCL of Wisconsin, Inc.	601-20100	1,517.32
12/21	12/08/2021	121822	5271	North Folk Winery	610-20100	660.00
12/21	12/08/2021	121823	4426	Paustis Wine Company	610-20100	2,572.17
12/21	12/08/2021	121824	4476	Phillips St Paul	610-20100	5,496.42
12/21	12/08/2021	121825	4480	Phoenix Fabricators & Erectors, LLC	601-20100	72,572.89
12/21	12/08/2021	121826	4506	Pitney Bowes Global Financial Services	101-20100	592.74
12/21	12/08/2021	121827	4640	Q Media Properties LLC	610-20100	300.00
12/21	12/08/2021	121828	4661	Quill Corporation	101-20100	353.98
12/21	12/08/2021	121829	4666	R & R Specialties of Wisconsin Inc	101-20100	90.00
12/21	12/08/2021	121830	4701	Railroad Management Company III, LLC	603-20100	313.34
12/21	12/08/2021	121831	4887	Roosevelt Garden Estates, LLC	290-20100	37,536.80
12/21	12/08/2021	121832	4930	S & J Properties, LLC	101-20100	1,200.00
12/21	12/08/2021	121833	5063	Leon & Laurie Senn	601-20100	56.53
12/21	12/08/2021	121834	5152	Smiley Brothers Dentistry LLC	311-20100	1,142.72
12/21	12/08/2021	121835	5251	Star	101-20100	178.64
12/21	12/08/2021	121836	5321	Streicher's - Minneapolis	101-20100	102.00
12/21	12/08/2021	121837	2059	Synchrony Bank	101-20100	134.98
12/21	12/08/2021	121839	5446	The American Bottling Company	610-20100	235.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/08/2021	121840	2559	The Preserve of Cambridge, LLC	305-20100	56,819.50
12/21	12/08/2021	121841	5491	The Wine Company	610-20100	240.20
12/21	12/08/2021	121842	5509	Dean Thomsen	610-20100	140.24
12/21	12/08/2021	121843	5624	TransUnion Risk & Alternative	101-20100	75.00
12/21	12/08/2021	121844	5632	Treasury Division, MN Management&Bu	209-20100	61.00
12/21	12/08/2021	121845	5641	Tri-County Law Enforcement Association	101-20100	75.00
12/21	12/08/2021	121846	5670	Albin Acquisition Corp	610-20100	79.90
12/21	12/08/2021	121847	5686	U.S. Postal Service	602-20100	4,000.00
12/21	12/08/2021	121848	5816	Viking Coca-Cola Bottling Co	610-20100	188.30
12/21	12/08/2021	121849	5831	Vinocopia	610-20100	1,575.63
12/21	12/08/2021	121850	5864	Walker Methodist Levande, LLC	306-20100	29,276.51
12/21	12/08/2021	121851	5886	Watson Co., Inc.	610-20100	3,504.43
12/21	12/08/2021	121852	6001	Wine Merchants	610-20100	490.79
12/21	12/08/2021	121853	2182	Winebow	610-20100	882.00
Grand Totals:						<u>424,098.74</u>

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

Phoenix Fabricators & Erectors LLC is submitting Pay Request #15 for completion of West Water Tower. City Engineer, Short Elliott Hendrickson (S.E.H.), has reviewed the pay request and is recommending payment in the amount of \$72,572.89.

The Council awarded this contract to Phoenix Fabricators & Erectors LLC at its May 20, 2019 meeting and construction began shortly afterwards. S.E.H.

Fiscal Note—this project is being funded by bonds issued in the water fund. Future water utility revenues will be used to repay the bonds.

COUNCIL ACTION

Staff recommends to Council to authorize final payment request No. 15 to Phoenix Fabricators & Erectors LLC for \$72,572.89.

ATTACHMENTS

1. Application for Payment No.15 from Phoenix Fabricators & Erectors LLC
2. Resolution R21-067 Authorizing Partial Payment to Phoenix Fabricators & Erectors LLC for the West Water Tower

Resolution R21-067

**RESOLUTION ACCEPTING WORK AND AUTHORIZING
PARTIAL PAYMENT TO PHOENIX FABRICATORS & ERECTORS, LLC
(WEST WATER TOWER PROJECT)**

WHEREAS, pursuant to a written contract signed with the City of Cambridge, Phoenix Fabricators & Erectors LLC has satisfactorily completed the West Water Tower Improvements Project in accordance with such contract and;

WHEREAS, City Engineer, S.E.H., has reviewed the work and recommends payment in the amount of \$72,572.89 (Final Payment--#15);

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$72,572.89.

Adopted by the Cambridge City Council this 20th day of December, 2021

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

PARTIAL PAYMENT ESTIMATE

OWNER: City of Cambridge
300 Third Avenue NE
Cambridge, MN 55008

CONTRACTOR: Phoenix Fabricators & Erectors, LLC
182 S. County Road 900 East
PFE # 3740 Avon, IN 46123

PERIOD OF ESTIMATE
FROM 12/1/2020 to 06/15/21

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

No.	Agency Approval Date	Amount			
		Additions	Deductions		
1			\$5,724.50	1. Original Contract.....	\$2,159,840.00
				2. Change Orders.....	(\$5,724.50)
				3. Revised Contract (1+2).....	\$2,154,115.50
				4. Work Completed*.....	\$2,154,115.50
				5. Stored Materials*.....	\$0.00
				6. Subtotal (4+5).....	\$2,154,115.50
				7. Retainage*.....	\$0.00
				8. Previous Payments.....	\$2,081,542.60
				9. Amount Due (6-7-8).....	\$72,572.89
TOTALS		\$0.00	\$5,724.50		
NET CHANGE		(\$5,724.50)			

* Detailed breakdown attached

CONTRACT TIME

Original (days)	456/517	On Schedule	<input checked="" type="checkbox"/> Yes	Starting Date	7/1/19
Revised				Projected Completion	9/30/20
Remaining			<input type="checkbox"/> No	Final Completion	11/30/2020

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with contract documents.

Contractor Phoenix Fabricators & Erectors LLC
By Tamara J. Schaub A/R Manager
Date 06/15/21

Architect or Engineer S.E.H. Engineers
By Chad T. Koberger
Date 12/3/2021

APPROVED BY OWNER:

Owner City of Cambridge
By _____
Date _____

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0042. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

TYPICAL UNIT PRICE BREAKDOWN*

ITEM	DESCRIPTION	CONTRACT (revised)			THIS PERIOD	
		QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT
1.	MOBILIZATION	L.S.		\$60,000.00	5%	\$3,000.00
2.	CLEARING & GRUBBING	L.S.		\$7,000.00		\$0.00
3.	SITE GRADING	L.S.		\$8,000.00		\$0.00
4.	AGGREGATE BASE CLASS 5(CV) 435CY @ \$70.	435	\$70.00	\$30,450.00		\$0.00
5.	BITUMINOUS MATERIAL/TACK COAT 100GAL @ \$12.	100	\$12.00	\$1,200.00	100	\$1,200.00
6.	SP 9.5 WEAR COURSE MIX 75T @ \$200.	75	\$200.00	\$15,000.00		\$0.00
7.	SP 12.5 WEAR COURSE MIX 75T @ \$200.	75	\$200.00	\$15,000.00	75	\$15,000.00
8.	CRUSHED ROCK 12CY @ \$90.00	12	\$90.00	\$1,080.00		\$0.00
9.	15" CS PIPE APRON 2 @ \$350.00	2	\$350.00	\$700.00		\$0.00
10.	15" CS PIPE CULVERT 33LF @ \$50.	33	\$50.00	\$1,650.00		\$0.00
11.	CONNECT TO EXISTING WATER MAIN 2 @ \$2500.	2	\$2,500.00	\$5,000.00		\$0.00
12.	HYDRANT	1	\$6,000.00	\$6,000.00		\$0.00
13.	6" GATE VALVE/BOX	1	\$2,000.00	\$2,000.00		\$0.00
14.	12" BUTTERFLY VALVE/BOX	1	\$3,500.00	\$3,500.00		\$0.00
15.	16" BUTTERFLY VALVE/BOX	1	\$4,000.00	\$4,000.00		\$0.00
16.	6" WATERMAIN 6LF @ \$60.00	6	\$60.00	\$360.00		\$0.00
17.	12" WATERMAIN 12LF @ \$140.	12	\$140.00	\$1,680.00		\$0.00
18.	16" WATERMAIN 112LF @ \$120.	112	\$120.00	\$13,440.00		\$0.00
19.	DUCTILE IRON FITTINGS 1980LBS @ \$5.50	1980	\$5.50	\$10,890.00		\$0.00
20.	ADJUST FRAME & RING CASTING	L.S.		\$200.00		\$0.00
21.	RANDOM RIP RAP 30CY @ \$110.00	30	\$110.00	\$3,300.00		\$0.00
TOTALS				\$190,450.00		\$19,200.00

TYPICAL LUMP SUM PRICE BREAKDOWN*

ITEM	DESCRIPTION	SCHEDULED VALUE	WORK COMPLETED		% COMPLETE	MATERIALS STORED AND DESCRIPTION
			THIS PERIOD	TO DATE		
						WORK COMPLETED
						STORED MATERIALS
						OTHER (explain)
	TOTALS	\$ -	\$ -	\$ -	#DIV/0!	TOTAL

*As a minimum, detailed breakdowns should contain this information

*U.S. GPO: 1997-554-007/61502

CONTRACTORS AFFIDAVIT

The State of Indiana

Date 6/17/21

The County of Hendricks

Kurt Fuller Secretary of Phoenix Fabricators & Erectors, LLC.
(Officer's Name) (Title) (Contractor's Name)

Has furnished all labor and material entering the ELEVATED WATER STORAGE TANK at _____

Cambridge, MN called for in contract(s) dated 6/13/19
(Name and location of Plant or Work)

with City of Cambridge
(Owner's Name)

Kurt Fuller states further that he has full knowledge of all obligations for such
(Officer's Name)

labor and materials which have entered into and become part of that certain project known and designated above, and he further disposes and says that all debts and other obligations for such labor and materials have been fully and completely paid for in good and lawful money of the United States of America and that there are no suits for damages against them proceeding, prospective or otherwise, in consequence of their operations on the above said project.

The said Phoenix Fabricators and Erectors, LLC will hold the Owners, City of Cambridge

_____, blameless of any and all Mechanic's Liens that may be hereafter
(Owner's Name)

entered or filed for record, so as to constitute charge against said premises for work or labor done or materials furnished by them.

IN WITNESS WHEREOF, he has heretofore put his hand and seal.

Kull
(Officer's Name)

(Seal)

I, Tamara J. Schaub, Notary Public in and for the above-named County and State do hereby certify that Kurt Fuller personally known to me to be the affiant in the foregoing affidavit, personally appeared before me this day and, having been dully sworn, deposes and say that the facts set forth in the above affidavit are true and correct.

WITNESS my hand and seal this 17th day of June, 2021.

Tamara J. Schaub My commission expires: 8/26/22



**CONSENT OF SURETY
TO FINAL PAYMENT**

AIA Document G707

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

Bond No. 800008839

TO OWNER:
(Name and address)

City of Cambridge
300 Third Avenue NE
Cambridge, MN 55008

PROJECT:
(Name and address)

750K West Water Tower

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

CONTRACT DATED: June 18, 2019

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

, SURETY,

on bond of
(Insert name and address of Contractor)

Phoenix Fabricators and Erectors, LLC
182 South County Road 900 East
Avon, IN 46123

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

City of Cambridge
300 Third Avenue NE
Cambridge, MN 55008

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: October 23, 2021
(Insert in writing the month followed by the numeric date and year.)

Atlantic Specialty Insurance Company

(Surety)

By: *Teuta Luri*

(Signature of authorized representative)

Teuta Luri Attorney-in-Fact

(Printed name and title)

Surety Phone No. 800-662-0156

Attest:
(Seal):

Sharan
Sherid Sharani



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Jack M. Crowley, Teuta Luri, David Stephen Wightman, Deborah English, Luke J. Nolan Jr., Laurie Pflug**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

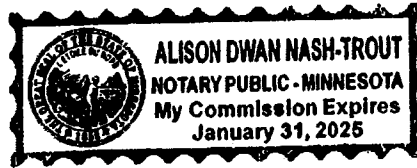
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.

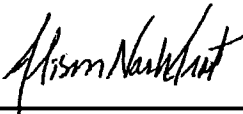
STATE OF MINNESOTA
HENNEPIN COUNTY



By 
Paul J. Brehm, Senior Vice President

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.




Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 23th day of October, 2021.



This Power of Attorney expires
January 31, 2025


Kara Barrow, Secretary

AIA Document G706A™ - 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> 750 K West Water Tower	ARCHITECT'S PROJECT NUMBER: CONTRACT FOR: General Construction 750MG CET Water Tank	OWNER: <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i> City of Cambridge 300 Third Ave. NE Cambridge, MN 55008	CONTRACT DATED: 6/18/2019	ARCHITECT: <input type="checkbox"/>
		CONTRACTOR: <input type="checkbox"/>
		SURETY: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>

STATE OF: Indiana
COUNTY OF: Hendricks

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.


EXCEPTIONS: None

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

BY:

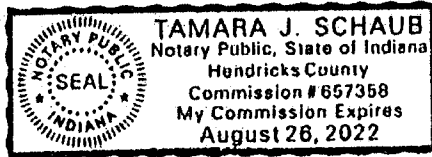

(Signature of authorized representative)

Kurt Fuller, Secretary
(Printed name and title)

Subscribed and sworn to before me on this date: 11/30/21

Notary Public:
My Commission Expires:

8.26.22



RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

1. This is a **LEGAL INSTRUMENT** and must be executed accordingly by officers of corporations and by partners in co-partnerships.
2. It is important that **ALL** the blanks be completed and the **AMOUNT PAID BE SHOWN**.
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS ARE ALLOWED.**

DATE: 11/30/21

The undersigned hereby acknowledges receipt of the sum of \$ 2,081,542.60

CHECK ONLY ONE

- 1) as partial payment for labor, skill, and material furnished or to be furnished
- 2) as payment for all labor, skill, and material furnished or to be furnished (except the sum of \$ 72,572.89 as retainage or holdback)
- 3) as full and final payment for all labor, skill, and material furnished or to be furnished

to the following described real property: (legal description, street address, or project name)

and, for value received, hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill, or material furnished to said real property (only for the amount paid if box 1 is checked, and except for retainage shown if box 2 is checked); the undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Phoenix Fabricators and Erectors, LLC
Company Name

KM
Signature

Secretary
Title

182 S. Co. Rd 900E
Address

Avon, IN 46123
Address



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-133-354-144
 Submitted Date and Time: 6-Dec-2021 10:24:50 AM
 Legal Name: PHOENIX FABRICATORS & ERECTORS INC
 Federal Employer ID: 35-1676662
 User Who Submitted: Tamara182
 Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 663162880
 Minnesota ID: 2280249
 Project Owner: CITY OF CAMBRIDGE
 Project Number: 3740
 Project Begin Date: 01-Jul-2019
 Project End Date: 06-Oct-2021
 Project Location: CAMBRIDGE, MN
 Project Amount: \$2,154,115.50

Subcontractor Summary

Name	ID	Affidavit Number
SIBLEY ELECTRIC INC	6322955	1348669440

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-504-562-336
Submitted Date and Time:	1-Nov-2021 10:43:23 AM
Legal Name:	SIBLEY ELECTRIC INC
Federal Employer ID:	75-3100677
User Who Submitted:	sibleyelectric
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1348669440
Minnesota ID:	6322955
Project Owner:	CITY OF CAMBRIDGE
Project Number:	3740
Project Begin Date:	16-Sep-2020
Project End Date:	06-Oct-2021
Project Location:	CAMBRIDGE, MN
Project Amount:	\$103,611.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



November 23, 2021

ID: XX-XXX4041
Letter ID: L0164347168

#BWBBMRR
#0000 0016 4347 1681#
TANK & TOWER FOUNDATIONS INC
3156 50TH ST NE
BUFFALO MN 55313-5631

Certificate of Compliance for Form IC134, Contractor Affidavit

The Minnesota Department of Revenue certifies that TANK & TOWER FOUNDATIONS INC fulfilled their Minnesota Withholding Tax requirements for the following project:

Project Location: CAMBRIDGE, MN
Project Owner: CITY OF CAMBRIDGE
Project Begin Date: April, 2019
Project End Date: October, 2021

What do I do with this certificate?

If you are a contractor, provide this certificate to the governmental unit or prime contractor who hired you for the project.

If you are the project owner, verify that the project location, owner, begin date, and end date are correct. If not, have the contractor resubmit Form IC134 to us with the correct information.

What if I have questions?

For details on Contractor Affidavit requirements, go to www.revenue.state.mn.us and type **Withholding Fact Sheet 13** into the Search box. You may also contact us.

Income Tax and Withholding Division
Phone: 651-282-9999 or 1-800-657-3594 (toll-free)
Email: withholding.tax@state.mn.us

Daniel Getschel, Director
Income Tax and Withholding Division

Resolution R21-068*RESOLUTION DESIGNATING ELECTION POLLING PLACES*

WHEREAS, Minnesota Statute 204B.16, subd. 1 requires the governing body of each municipality to designate by ordinance or resolution a polling place for each election precinct for the following calendar year;

WHEREAS, the Cambridge City Council had previously designated the Cambridge Fire Hall located at 300 3rd Avenue Northeast as the polling place for Precinct 1 and Cambridge City Hall located at 300 3rd Avenue Northeast as the polling place for Precinct 2;

WHEREAS, these polling places meet the statutory polling place criteria for accessibility, they are large enough to accommodate the election activities, are free of other non-election activities, is smoke free, is liquor free, and is not next to a liquor service area.

NOW THEREFORE BE IT RESOLVED by the Cambridge City Council that the polling place for Precinct 1 shall be designated at Cambridge Fire Department, 300 3rd Avenue Northeast, Cambridge, Minnesota and the polling place for Precinct 2 shall be designated at Cambridge City Hall, 300 3rd Avenue NE for any election held in 2021.

Adopted this 20th day of December, 2021

James A. Godfrey, Mayor

ATTEST:

Evan C Vogel, City Administrator

Prepared by: Todd S. Schuster – Chief of Police

Background:

At the December 6, 2021 Cambridge City Council meeting, council approved the hiring of an additional full-time police officer for 2022. Christiano Rosa was identified as a top candidate during our last hiring process. The attached Conditional Offer letter was sent to and signed by Christiano.

The pre-employment background investigation will begin soon and the psychological and medical testing will take place once that investigation is satisfactorily completed.

Recommendation:

Approve the hiring of Christiano Rosa once all of the necessary pre-employment requirements have been met.

Compatibility with Core Strategies and Strategic Objectives:

Approving this request falls in line with Core Strategy #2 and 4 by maintaining proper staffing levels in order to deliver quality services.

Fiscal Note:


This position is already funded

Attachments:

- Signed Conditional Offer Letter

December 13, 2021

TO: Christiano Rosa

FROM: Todd Schuster, Chief of Police 

SUBJECT: Offer Letter for Patrol Officer Position

On behalf of the City of Cambridge I would like to offer you a position as a Patrol Officer. Below is an outline of the City's conditional offer:

Conditions of Offer

Approval by Cambridge City Council

Passing of all standard background investigation, health, and mental health screenings

Salary

Proposed starting salary is \$28.35 per hour (Step 1 in Union Contract). This will increase to \$29.13 on January 1, 2022.

You will be eligible for a step increase to Step 2 (\$30.15) 12 months after your first day on duty and then each year on anniversary.

Requested Start Date

As soon as possible after notification of your clearance of all pre-employment screening, and approval by the City Council.

Learning and Evaluation Period

As a new employee, you will serve a twelve-month learning and evaluation period. At any time during the learning and evaluation period, an employee may be discharged at the sole discretion of the City.

Pay Periods

Your position is subject to a fourteen (14) day pay period and our regularly scheduled pay period is Saturday through Friday.

Health, Dental, and Vision Insurance

Insurance benefits are defined by the City's personnel policies. Currently, the City offers health, dental, and vision insurance through Local 49 Operating Engineer's Union Plan. The monthly premium currently is \$1,527 and the employee pays ten percent of the monthly premium (\$152.70). Health insurance premiums generally increase each year and the employee share changes accordingly.

Vacation / Sick Leave

The City's current vacation earning schedule is:

Years of Service	Accumulation Per Pay Period
0 through 1 year	2.31 hours each 2 weeks of work (1 ½ weeks annually)
2 through 5 years	3.08 hours each 2 weeks of work (2 weeks annually)
6 through 9 years	4.62 hours each 2 weeks of work (3 weeks annually)
10 through 14 years	6.16 hours each 2 weeks of work (4 weeks annually)
15+ years	7.69 hours each 2 weeks of work (5 weeks annually)

Full-time employees earn sick leave at the rate of 3.69 hours for each pay period or 1 day per calendar month of service. An employee is eligible to use sick leave as accumulated in accordance with the sick leave policy.

Hours of Work

At the time of this offer it is expected that your regular shifts will be from 6:00pm to 6:00am. This is subject to change as necessary for shift coverage, or at the direction of the Chief of Police or Deputy Chief of Police.

Fair Labor Standards Act - Overtime

This position is classified as full-time, non-exempt (overtime eligible) and subject to the Minnesota/Federal Minimum Wage law. Employees shall be compensated at one and one-half times the Employee's base rate of pay for hours worked beyond 80 hours in a two-week period. An Employee may choose to receive compensatory time at 1.5 times the overtime hours worked. Changes in shifts do not qualify the Employee for overtime.

Pension

You will be enrolled in the Public Employees Retirement Association Police and Fire plan. The employee's contribution towards the PERA plan is 11.8% of gross salary and the City contributes 17.7% of your gross salary. From time to time, the Minnesota Legislature adjusts the contribution amounts to ensure the plan is funded appropriately.

Payroll Deductions

In accordance with city policy and applicable law, the following deductions will be made from your payroll checks:

- Employee's share of the insurance premiums for health, life, flex accounts, and group accident plans.
- Statutorily required PERA contributions, if your position is eligible.
- Federal and state withholding for taxes, social security, etc.
- Applicable union dues.
- Elected contributions to credit unions or other banks.
- Elected Minnesota benefit association
- Elected savings plans for periods longer than 60 days.
- Allowances, if any, claimed pursuant to permitted meals and lodging

Documentation to Establish Identity

In accordance with the Immigration and Reform and Control Act of 1986, you must provide appropriate documentation to establish identity and eligibility for employment on your first day of work. I've included a copy of the Department of Homeland Security's list of acceptable documents for your review. Please complete the highlighted section of the I-9 form and bring this completed document with you on your first day of employment.

Language Other Than English

You have a right to receive this notice in a language other than English. If you need this letter translated in other languages, please contact City Administrator, Evan Vogel at 763-552-3216.

This offer is not a contract for employment for a definite or indefinite period of time. Employment terms are governed by the City's personnel policies (a copy is enclosed) and the applicable union contract (copy enclosed). We sincerely hope that you will accept this offer. To accept the offer, please sign below and return to me by November 24, 2021.

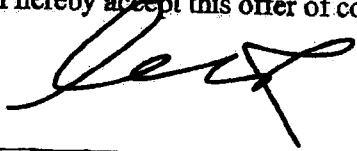
Use of Time Clock

Please follow the City's personnel policy on recording of time worked which states:

Time Clocks. To comply with the provisions of the federal and state Fair Labor Standards Acts, hours worked and any leave time used by employees are to be recorded through the City's electronic time keeping system. Employees are to punch in for work, and punch out at the end of the work day.

We sincerely hope that you will accept this offer. To accept the offer, please sign below and return it to me.

I hereby accept this offer of conditional employment under the terms listed above.



Christiano Rosa

Prepared by: Todd S. Schuster – Chief of Police

Background:

At the December 6, 2021 Cambridge City Council meeting, council approved the hiring of an additional part-time police officer for 2022. Kevin Stahl was identified as a top candidate during our last hiring process. The attached Conditional Offer letter was sent to and signed by Kevin.

The pre-employment background investigation will begin soon and the psychological and medical testing will take place once that investigation is satisfactorily completed.

Recommendation:

Approve the hiring of Kevin Stahl once all of the necessary pre-employment requirements have been met.

Compatibility with Core Strategies and Strategic Objectives:

Approving this request falls in line with Core Strategy #2 and 4 by maintaining proper staffing levels in order to deliver quality services.


Fiscal Note:

This position is already funded

Attachments:

- Signed Conditional Offer Letter

December 13, 2021

TO: Kevin Stahl
FROM: Todd Schuster, Chief of Police 
SUBJECT: Offer Letter for Patrol Officer Position

On behalf of the City of Cambridge I would like to offer you a position as a Part-Time Patrol Officer. Below is an outline of the City's conditional offer:

Conditions of Offer

Approval by Cambridge City Council

Passing of all standard background investigation, health, and mental health screenings

Salary

Proposed starting salary is \$31.21 per hour (Step 3 in Union Contract).

You will be eligible for a step increase once you have worked a total of 2080 hours.

Requested Start Date

As soon as possible after notification of your clearance of all pre-employment screening, and approval by the City Council.

Learning and Evaluation Period

As a new employee, you will serve a twelve-month learning and evaluation period. At any time during the learning and evaluation period, an employee may be discharged at the sole discretion of the City.

Pay Periods

Your position is subject to a fourteen (14) day pay period and our regularly scheduled pay period is Saturday through Friday.

Hours of Work

At the time of this offer it is expected that your regular shifts will be from 6:00pm to 6:00am. This is subject to change as necessary for shift coverage, or at the direction of the Chief of Police or Deputy Chief of Police.

Fair Labor Standards Act - Overtime

This position is classified as full-time, non-exempt (overtime eligible) and subject to the Minnesota/Federal Minimum Wage law. Employees shall be compensated at one and one-half times the Employee's base rate of pay for hours worked beyond 80 hours in a two-week period. An Employee may choose to receive compensatory time at 1.5 times the overtime hours worked. Changes in shifts do not qualify the Employee for overtime.

Pension

You will be enrolled in the Public Employees Retirement Association Police and Fire plan. The employee's contribution towards the PERA plan is 11.8% of gross salary and the City contributes 17.7% of your gross salary. From time to time, the Minnesota Legislature adjusts the contribution amounts to ensure the plan is funded appropriately.

Payroll Deductions

In accordance with city policy and applicable law, the following deductions will be made from your payroll checks:

- Statutorily required PERA contributions, if your position is eligible.
- Federal and state withholding for taxes, social security, etc.
- Applicable union dues.
- Elected contributions to credit unions or other banks.
- Elected Minnesota benefit association
- Elected savings plans for periods longer than 60 days.
- Allowances, if any, claimed pursuant to permitted meals and lodging

Documentation to Establish Identity

In accordance with the Immigration and Reform and Control Act of 1986, you must provide appropriate documentation to establish identity and eligibility for employment on your first day of work. I've included a copy of the Department of Homeland Security's list of acceptable documents for your review. Please complete the highlighted section of the I-9 form and bring this completed document with you on your first day of employment.

Language Other Than English

You have a right to receive this notice in a language other than English. If you need this letter translated in other languages, please contact City Administrator, Evan Vogel at 763-552-3216.

This offer is not a contract for employment for a definite or indefinite period of time. Employment terms are governed by the City's personnel policies (a copy is enclosed) and the applicable union contract (copy enclosed). We sincerely hope that you will accept this offer. To accept the offer, please sign below and return to me by November 24, 2021.

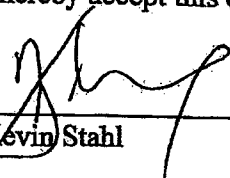
Use of Time Clock

Please follow the City's personnel policy on recording of time worked which states:

Time Clocks. To comply with the provisions of the federal and state Fair Labor Standards Acts, hours worked and any leave time used by employees are to be recorded through the City's electronic time keeping system. Employees are to punch in for work, and punch out at the end of the work day.

We sincerely hope that you will accept this offer. To accept the offer, please sign below and return it to me.

I hereby accept this offer of conditional employment under the terms listed above.



Kevin Stahl

Sec. 13. Overtime and Compensatory Time.

- (a) In emergencies and during peak workloads, a City employee may be required to work overtime at the discretion of the department head or City Administrator.
- (b) Overtime-eligible employees, except for non-union police command positions, will be compensated at the rate of time and one-half for all hours worked over 40 in one workweek. For non-union police command positions, hours worked over 80 hours in a 14 day pay period will be considered overtime. Vacation and paid holidays do not count toward "hours worked". Compensation will take the form of either time and one-half pay or compensatory time. Compensatory time is paid time off at the rate of one and one-half hours off for each hour of overtime worked.
- (c) The employee's supervisor must approve overtime or compensatory hours in writing on an approved form in advance. An employee who works overtime without prior approval may be subject to disciplinary action. Overtime or compensatory time earned will be paid at the rate of time and one-half. Overtime will be paid on the next regular payroll date. The department head and employee may mutually agree in advance that the overtime will be banked as compensatory time in lieu of payment.
- (d) The maximum time allowed to accumulate in an employee's compensatory time bank shall not exceed ~~60~~ 80 hours, unless a lower amount is established by the department head. The maximum hours in the compensatory time bank shall be measured ~~quarterly~~ biannually on June 1, and December 1 of each calendar year. Employees may request and use compensatory time off in one hour increments, in the same manner as other leave requests.
- (e) Exempt employees under the FLSA are expected to work whatever hours are necessary in order to meet the performance expectations of their position. Generally, to meet these expectations and for reasons of public accountancy, an exempt employee shall work a minimum of 40 hours per week. Full-time exempt employees are eligible for compensatory time at straight time for hours worked in excess of 80 hours in a pay period under the policies set out in paragraph (d) of this section. Vacation and paid holidays do not count toward "hours worked".

Exempt employees forfeit any compensatory time accrued in excess of 40 hours, measured ~~quarterly~~ biannually on June 1, and December 1 of each calendar year. Upon termination from employment, either voluntarily or involuntarily, exempt employees forfeit any accumulated compensatory time without payment.

- (f) Requests for use of compensatory time off for more than eight hours must be submitted to their supervisor a minimum of two weeks in advance.

- (g) Only sub-sections 13(a), (b), (c) and (d) shall apply to part-time and seasonal employees. Section 13, in its entirety, shall apply to appropriate full-time employees as defined.
- (h) For all collective bargaining employees, the union contract supersedes this section of the Personnel Policy.

Sec. 15. Employee Benefits.

- (a) Full-time employees shall be eligible to receive sick leave, vacation, annual leave, insurance benefits, paid holidays, and other benefits as defined under the appropriate provisions of this ordinance. If a full-time employee has their hours reduced to 24 hours per week or more due to budgetary constraints, that employee will remain eligible for benefits on a pro-rated basis.

Part-Time employees who are regularly scheduled to work at least 20 hours per pay period shall be eligible to receive sick leave, vacation, and paid holidays as defined under the appropriate provisions of this ordinance.

- (b) Unless specifically stated to the contrary, part-time and seasonal employees shall not be eligible to receive City-provided benefits.
- (c) Longevity Pay. Full-time employees will be entitled to longevity pay using the following formula: $(.0025 \times \text{base wage rate}) \times \text{years of service}$ (maximum years of service for this calculation are 25 years). Longevity for full-time will be calculated from date of hire.
- (d) Employee benefits for employees represented by a collective bargaining agreement shall be as set forth in the collective bargaining agreement.

Background

At the November 15, 2021 meeting, City Council appointed the following members to the PTRC Commission:

Christina Thayer Anderson, Cambridge-Isanti School District
Kriste Ericcson, Member-at-large
Blake Ramlet, Youth Representative

Isanti County Parks Director Barry Wendorff, served as an ex-officio member of the Commission for many years. His current workload does not allow additional time to serve on the City of Cambridge Parks, Trails, and Recreation Commission. Barry has communicated to me that he is available any time we have questions or would like to bounce ideas off of him. The City of Cambridge wishes to acknowledge Mr. Wendorff and extend many thanks for his invaluable input over the years.

This opens up an additional spot on the Commission. Staff solicited applications in October and we retain applications for one year in the event there is a vacancy on the Commission. There was one citizen that meets the residency requirements that was not appointed on November 15, 2021 which is Lindsay Rassman. I have contacted Ms. Rassman and she is still interested in serving on the Commission. There were no other applications received that meet the requirements for the member-at-large position.

Fiscal Note:

Commissioners are compensated \$35.00 for each meeting attended and these funds are included in the approved 2022 budget.

Staff Recommended City Council Action:

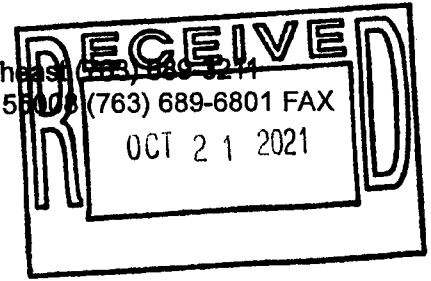
Motion to appoint Lindsay Rassmann as a Member-at-Large Representative on the City of Cambridge Parks, Trails, and Recreation Commission.

Attachments

Ms. Rassmann's application



300 Third Avenue Northeast
Cambridge, MN 55008
www.ci.cambridge.mn.us



Application for Appointment Cambridge Parks, Trails, and Recreation Commission

Name Lindsay Rassmann Date October 21, 2021

Address [REDACTED]

Residence or Business in Cambridge Area (years) _____

Home Telephone [REDACTED] E-mail Address [REDACTED]

Employer Self

Occupation _____ Work Telephone _____

Education (Please indicate highest grade completed or highest degree and major course of study)

BA Broadcasting -- Montclair State University (Montclair, NJ) 2013. GPA 3.9.
AA Digital Mass Media -- Ocean County College (Toms River, NJ) 2011. GPA 4.0

Civic and Other Activities (Please list past and present civic activities and organizational memberships, particularly those, which may be relevant to the appointment you are seeking. Use additional pages as necessary.)

Founder and president of the Somerville, NJ Garden Club -- Coordinated monthly meetings with members, organized volunteers and plantings at 2 local YMCA community gardens, created and posted content on the group's Facebook page.

WNET Inclusion, Diversity and Equity Advisory Council inaugural member, 2020-present

Ocean County College Media Advisory Council member, 2017-2021

PBS Digital Immersion Project participant, 2018

Comments (Briefly describe other qualifications, experience, and other information which you would like the City to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages as necessary).

I'm a very new resident to Cambridge from New Jersey and am very interested in serving on the Cambridge Parks, Trails, and Recreation Commission. Due to relocation, I recently left my job as a Supervising Digital Producer for a PBS daily news show where I worked extensively on an ever-changing and updating website and social platforms.

In my spare time I'm an avid gardener (@Greenstreet_garden on Instagram). In my previous town, I started and managed a local gardening club that worked in tandem with other local organizations to beautify and connect residents to available resources. Our biggest and most successful project of 2021 was organizing and maintaining the YMCA's community gardens. At the end of the season, we grew and harvested more than 200 pounds of locally-grown produce that was then distributed for free to community members in need.

I bring a fresh perspective and experience from having run a local club and community garden. Personally, I'm excited to move to Cambridge -- an area I'm largely unfamiliar with -- and learn about all it has to offer. The opening on this commission piqued my interest because the house we are closing on next week is near Brown Park, so I've had some experience with looking into the parks of the town.

As a former online news editor, I know how to reach different audiences, and also how to get the attention of people working in media. During my tenure, I was fortunate to be the recipient of several PBS scholarships through my station in which I learned about setting goals and the best ways of achieving success during online campaigns. I have an extensive background in news and public media that would undoubtedly be an asset to the commission.

Those who have worked with me would describe me as committed and honest. I moved to Minnesota for a fresh start, and would love the opportunity to share my experience and knowledge as a member of the Cambridge Parks, Trails, and Recreation Commission.

Data Privacy Information

The information provided by you on this application will be used solely and exclusively for providing you with information pertaining to your application for this commission and, if selected, the information necessary to perform your duties as a member of this commission, in connection therewith, a list containing your name, address, and telephone number(s) will be distributed to appropriate staff. Participation as a commission member is strictly voluntary, and you are not required by law to furnish any of the information requested on this application; if you do not furnish this information, however, we may have trouble contacting you with information regarding your application and, if selected, with your duties on the commission. (If selected, information related to personal economic interests will be requested in accordance with the City of Cambridge Code of Ethics Policy)

Application Deadline Monday, October 25th, 2021.

Signature Lindsay Rassmann

Background

This time each year, staff brings forward a proposed fee schedule for the next fiscal year. I collected all changes from department heads and have attached the draft fee schedule for FY 2022.

In reviewing past ordinances there were formatting issues with not meeting ADA requirements along with outdated code section citations. The fee schedule has been reformatted, therefore any notable changes to the fees are within this staff report.

Proposed Fee Changes

Description	2021 Rate	2022 Proposed Rate
Water base rate	\$13.72	\$13.00
Sewer base rate	\$23.34	\$22.00
Storm sewer rate	\$4.91	\$5.00
Fire hydrant replacement kit	\$261.00	\$368.00
Septage dumping fee	\$0.08	\$0.10
Public Works equipment fees	No labor was included in existing language	Adding language to include the cost of labor in order to cover the city's costs
Building permit fees	<p>Fees related to IBC were changed to reflect actual costs. This resulted in minor changes but is necessary to ensure the fees collected is closer in line to the actual costs of rendered services.</p> <p>The Minnesota Department of Labor and Industry no longer publishes a valuation data table. We have included the data table they published in 2018 into our fee ordinance.</p> <p>Escrow amounts were incorporated into the fee ordinance. These are fees staff have always charged but never had them part of the annual ordinance because separate agreements are signed. Going forward, staff would like these fees incorporated into the fee schedule for consistency.</p>	

Fiscal Note:

Fees have been reviewed for adequacy by the appropriate staff member. More specifically for utility rates; they have been set to make sure operating costs and debt service amounts are covered in addition to maintain adequate reserve levels.

City Council Action:

Motion to approve Ordinance 740 Fee Schedule Fiscal Year 2022 as presented.

Attachments

1. Ordinance 740

Ordinance 740

Licenses, Fees, and Permits for 2022 (Fee Schedule)

An Ordinance providing for licenses, fees, and permits. The City Council of Cambridge, Minnesota, hereby ordains the following fees beginning January 1, 2022:

Title III – Administration Fees

Code Section/ Department	Type of License/Fee	Term	Fee
32.23	Planning Commission per diems	Per meeting attended	\$35.00
32.49	Parks, Trails, and Recreation Commission per diems	Per meeting attended	\$35.00
32.64	Airport hangar lease	Per square foot of lease area	\$0.15
32.64	Airport tie down fee	Per month	\$17.00
38.07	Administrative Citation – Debris and/or Garbage	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative Citation – Abandoned and/or junk vehicle	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative Citation – Unlawful Storage	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative Citation – Junk	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative Citation - Animals: Cleaning up Litter	Per day after citation is issued for non-compliance	\$50.00
38.07	Administrative Citation – Housing: Minimum standards for basic equipment and facilities	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative Citation – Housing: Safe and sanitary maintenance of parts of dwellings	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative – Exterior Structure	Per day after citation is issued for non-compliance	\$300.00
38.07	Administrative – Residential outdoor parking and storage	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative Citation – Sign regulation	Per day after citation is issued for non-compliance	\$100.00

38.07	Administrative Citation – Accessory building and structure requirements	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative Citation – Fences	Per day after citation is issued for non-compliance	\$200.00
38.07	Administrative Citation – Garbage containers	Per day after citation is issued for non-compliance	\$50.00
38.07	Administrative Citation – Except as otherwise stated herein, all other violations of the City Code or Land Use Code	Per day after citation is issued for non-compliance	\$200.00
38.04	Administrative Citation – Peddler or transient merchant (no license)	Per offense	\$80.00
38.07	Administrative Citation – Mobile food vendor (no license)	Per offense	\$80.00
38.07	Administrative Citation – Temporary/seasonal outdoor sales use or transient vendors (no license)	Per offense	\$80.00
38.07	Administrative Citation – Fireworks sales (no license)	Per offense	\$80.00
38.07	Administrative Citation – Construction related stormwater pollution	Per day after citation is issued for non-compliance	\$200.00
ADMIN	Copies and data requests	Per page	\$0.25, if over 100 pages, actual cost per MN State Statute
ADMIN	Data requests		
ADMIN	Media copies	Per page/item	\$15.00
ADMIN	Police reports (except if you are the victim or the legal guardian of the victim for the crime committed)	Per page	\$0.25, if over 100 pages, actual cost per MN State Statute
ADMIN	Maps, non-copyrighted plans, plats (all pages over 11 x 17)	Per page	\$10.00 – color \$5.00 – black & white
ADMIN	Providing & copying information – actual cost of searching for and retrieving government data, including the cost of employee time, and for the making, certifying, compiling, copying, and electronically transmitting data in accordance with MN State Statute	Per hour or part thereafter	\$22.00 per hour
ADMIN	Transcription of audio recordings/statements	Minimum 1 hour; then 15 min. intervals	\$22.00 per hour
POLICE	Copying of squad car or body camera video, as permitted by Minnesota Statute	Minimum 30 minutes per video requested	\$40.00 per hour
POLICE	Copying of other video/audio (store surveillance/evidence/other)	Minimum 30 minutes per video requested	\$40.00 per hour

POLICE	Labor rate – Overtime (special events/other) includes squad car	Minimum of 3 hours overtime or actual time worked per LELS contract	\$66.00 per hour
POLICE	<p>Labor rate – Overtime (court/civil subpoena summons/civil depositions)</p> <p>Rates will be charged to the party of the attorney's office which requested the subpoena</p> <p>City reserves the right to request payments for minimum hours prior to any court appearance</p> <p>If appearance is needed within 5 hours of the officers regularly scheduled shift AND court is canceled, the requesting parties will be charged for a minimum of 3 hours of OT regardless of whether they had to appear or not. This is per LELS contract</p>	Minimum of 3 hours overtime or actual time worked per LELS contract	\$66.00 per hour
POLICE	Reserve officer and squad car (special events)	Per hour	\$70.00

Title V – Public Works Fees

P 83

Code Section/ Department	Type of License/Fee	Term	Fee
50.06	Garbage & refuse collection	Per year	\$1,250.00
51.06	Water Trunk Area Charge*	Per acre	\$2,314.00
51.06	Water Access Charge*	Per REU	\$201.00
51.06	Water Treatment Facility Charge*	Per REU	\$901.00
51.04	Water rate, SFR Unit Basic Service Charge	Per month	\$13.00
51.04	Water rate 0 – 6,000 gallons	Per month	\$4.36
51.04	Water rate 6,001 – 20,000 gallons	Per month	\$4.97
51.04	Water rate over 20,001 gallons	Per month	\$5.56
51.04	FF charge	Per month	\$0.81
51.11	Water meters	Per meter	All meters will be sold at the city's purchase price plus 10% set-up fee

51.11	Meter connections	Each	All meter connections will be sold at the city's purchase price plus 10% set-up fee
51.11	Radio transmitter: Neptune R900	Each for use with Neptune	City's cost plus 10% set-up fee
51.11	Non-sprinkler residential setup	City's cost plus 10% set-up fee	Priced per setup depending upon meter size above
51.11	Sprinkler/house meter new construction setup	City's cost plus 10% set-up fee	Priced per setup depending upon meter size above
51.11	Irrigation meter on an already established house – no charge for the radio	City's cost plus 10% set-up fee	Priced per setup depending upon meter size above
51.11	Meter no connections – frozen meters, etc.	City's cost plus 10% set-up fee	See meter pricing above
51.11	Meter test charge	Per meter	\$50.00
51.15	Curb stop cover for sloped driveways	Each	\$97.00
51.15	Fire hydrant replacement kit	Each	\$368.00
51.05	Tampering with the city water system	Per offense	\$500.00
51.05	Certify utility bill to tax levy	First time	\$75.00
51.05	Certify utility bill to tax levy	Second and subsequent times	\$150.00
51.12	Water reconnection fee	Each	\$60.00
51.18	Utility penalty fees		5% with \$5.00 minimum penalty
52.109	Sewer Truck Area Charge*	Per acre	\$2,240.00
52.109	Sewer Access Charge*	Per REU	\$2,273.00
52.141	Sewer rates: SFR Unit Basic Service Charge	Per month, per REU	\$22.00
52.141	Sewer rates: 0 – 6,000 gallons	Per month	\$4.24
52.141	Sewer rates: 6,001 – 20,000 gallons	Per month	\$4.78
52.141	Sewer rates: over 20,001 gallons	Per month	\$5.30
52.141	Septage dumping fee	Per gallon	\$0.10
53.015	Storm sewer rates	Per month, per storm unit	\$5.00
53.02	Administrative citation – illicit discharge	Per day after citation is issued for noncompliance	\$200.00
54.10	Street light utility fee	Per month, per single family residential unit	\$5.00
PUBLIC WORKS	Labor rate – regular time	Per hour, minimum charge of ½ hour	\$42.00

PUBLIC WORKS	Labor rate – over time	Per hour, minimum charge of 2 hours	\$63.00
PUBLIC WORKS	Wheel loader	Per hour	\$90.00
PUBLIC WORKS	Wheel loader w/Snow Go blower	Per hour	\$130.00 plus cost of labor
PUBLIC WORKS	Dump truck	Per hour	\$85.00 plus cost of labor
PUBLIC WORKS	Street sweeper	Per hour	\$85.00 plus cost of labor
PUBLIC WORKS	Bucket truck (two people required per OSHA)	Per hour	\$90.00 plus cost for labor rate for two employees
PUBLIC WORKS	Flail mower	Per hour	\$65.00 plus cost of labor
PUBLIC WORKS	Progressive mower	Per hour	\$65.00 plus cost of labor
PUBLIC WORKS	One-ton truck	Per hour	\$65.00 plus cost of labor
PUBLIC WORKS	Weed whip	Per hour	\$45.00 plus cost of labor
PUBLIC WORKS	Vac Con sewer cleaning truck (two people required per OSHA)	Per hour	\$95.00 plus cost of labor rate for two employees
PUBLIC WORKS	Assessable current services: snow, ice, dirt, and rubbish removal on sidewalk	Each occurrence	\$100.00

P85

*Supplemental connection charges will be collected at the time of connection from parcels identified and, in the amounts, specified in Ordinance No. 452

Title VII – Traffic Fees

Code Section/ Department	Type of License/Fee	Term	Fee
70.01	Recreational motor vehicles	Per offense	\$100.00
70.02	Motor vehicles and motorcycles prohibited on school property	Per offense	\$100.00
70.05	Trucks prohibited on certain streets	Per offense	\$100.00
70.06	Stop intersections	Per offense	\$80.00

70.07	Through streets and on-way streets	Per offense	\$80.00
70.08	Turning restrictions	Per offense	\$80.00
70.09	U-turns restricted	Per offense	\$80.00
70.10	Excessive noise	Per offense	\$80.00
70.11	Exhibition driving prohibited	Per offense	\$80.00
70.12	Cruising prohibited	Per offense	\$80.00
70.40	Public conduct during parades	Per offense	\$100.00
71.03	No parking zone	Per offense	\$20.00
71.04	Parking violation – Commercial vehicle in a residential area	Per offense	\$20.00
71.05	Parking violation – parking in alley	Per offense	\$20.00 plus subject to tow
71.08	Parking violation – fire lane parking prohibited	Per offense	\$50.00
71.08	Fire lanes & emergency vehicle access roads	Per citation	\$50.00 plus subject to tow
71.65	Impounded vehicle storage fees (non-forfeitures)	Per vehicle	\$200.00
71.99	Parking fees: overtime parking	Per citation	\$20.00
71.99	Parking fees: improper parking	Per citation	\$20.00
71.99	Parking fees: parking in prohibited area	Per citation	\$20.00 plus subject to tow
71.99	Parking fees: parking against traffic	Per citation	\$20.00 plus subject to tow
71.99	Parking fees: winter parking restrictions	Per citation	\$20.00 plus subject to tow
71.99	Parking fees: handicapped parking	Per citation	\$100.00 plus subject to tow
73.03	Application of traffic ordinances	Per offense	\$80.00
73.04	Restrictions	Per offense	\$80.00
73.05	Stopping & yielding	Per offense	\$80.00
73.06	Persons under 18	Per offense	\$80.00
73.07	Equipment	Per offense	\$60.00
73.08	Unattended snowmobiles	Per offense	\$60.00
73.10	Operation on private property	Per offense	\$100.00

Title IX – General Regulation Fees

Code Section/ Department	Type of License/Fee	Term	Fee
90.28	Fire Department coverage for events held by organizations outside Cambridge's Fire Service Area	Per hour	\$100.00

91.03	Alarms – false alarms	Per false alarm after second false alarm at the same address	\$50.00
92.17	Engine breaking violation – nuisances affecting peace and safety	Per offense	\$60.00
92.22	Administrative costs for abatements	Per abatement case/property	\$25.00
92.22	Mowing abatement	First time/same season	\$70.00 or actual abatement costs
92.22	Mowing abatement	Second time/same season	\$100.00 or actual abatement costs
92.22	Mowing abatement	Third+ time/same season	\$150.00 or actual abatement costs
94.57	Excavation permit (ROW)	Per permit	\$54.00 minimum permit fee plus \$7.50 per 100 feet disturbed
94.58	Right-of-way permit fees	Per permit	\$54.00 minimum permit fee plus \$7.50 per 100 feet of right-of-way
94.64	Small wireless facility permit	Per pole	\$500.00 to collocate up to five facilities; \$100.00 per facility beyond five
94.64	Small wireless facility permit	Per pole or wireless support structure	\$1,000.00
94.64	Small wireless facility permit	Per year for collocation on city owned structures	\$270.00
95.02	Dog and cat license	Life	\$20.00
95.02	Dog and cat duplicate/lost tag	Per tag	\$5.00
95.02	Domestic animals at large administrative citation	Per offense	\$50.00 – 1 st offense \$100.00 – 2 nd offense
95.05	Animal impound: boarding	Per day/animal	\$25.00
95.05	Animal pickup & delivery	During regular hours (each way)	\$60.00 – 1 st time \$120.00 – 2 nd time
95.05	Animal pickup & delivery	Outside animal control contract hours (each way)	\$90.00 – 1 st time \$180.00 – 2 nd time
95.05	Medicine administration	Per day	Actual costs charged to the city
95.05	Euthanasia/disposal	Each	Actual costs charged by the veterinary clinic
95.06	Dog kennel license (required for five (5) or more dogs)	Per year	\$50.00
96.04	Building, mechanical, plumbing, and electrical permit fees		Refer to “Appendix A” of this ordinance

95.11	Attack by animal (misdemeanor offense)	Per offense	\$300.00
95.12 & MSS 347.51	Dangerous dog certificate registration fee	Per year	\$150.00
98.03	Park shelters/space reserved	Per day	\$25.00/resident \$50.00/non-resident
98.03	Softball field	Per hour	\$40.00/resident \$100.00/non-resident
98.03	Softball field (specific to athletic associations)	Per season	\$75.00 per team for summer league \$50.00 per team for fall league
98.03	Baseball field	Per hour	\$40.00/resident \$100.00/non-resident
98.03	Baseball field (specific to athletic associations)	Per season	\$250.00
98.03	Soccer, football, all-purpose fields	Per hour	\$40.00/resident \$100.00/non-resident
98.03	Soccer, football, all-purpose fields (specific to athletic associations)	Per season	\$200.00
98.03	Ice rink	Per hour	\$40.00/resident \$100.00/non-resident
98.03	Ice rink (specific to athletic associations)	Per season	\$250.00 + \$40.00 per hour per practice
98.03	Tennis courts	Per hour	\$40.00/resident \$100.00/non-resident
98.03	Tennis courts	Per season	\$200.00 + \$40.00 per hour per practice
98.03	Pickleball courts	Per hour	\$250.00 + \$40.00 per hour per practice
99.03	Rental housing registration	Biennial	\$25.00 per living unit
99.04	Rental housing inspection – fee is charged to the property owner if violations are found. If no violations are found, the fee is charged to the person requesting the inspection. If legal action becomes necessary, legal costs shall be added to the inspection fee	Per inspection and first re-inspection	\$50.00

Title XI – Business Regulation Fees

Code Section/ Department	Type of License/Fee	Term	Fee
111.001	Carnivals, circuses, tent show	Per day	\$25.00
111.012	Administrative citation for prohibited paraphernalia	Per offense	\$100.00
111.040	Administrative citation for fireworks	Per offense	\$80.00
111.040	Fireworks sales and display	Per display	\$34.00
111.040	Fireworks sales – outdoors	Per year	\$350.00
112.03	Peddlers and transient merchants	Per day	\$25.00
112.03	Peddlers and transient merchants	Per week	\$50.00
112.03	Peddlers and transient merchants	Per year	\$200.00
112.07	Solicitor administrative citation	Per offense	\$80.00
114	Possession/consumption of alcohol on publicly owned or operated property	Per offense	\$80.00 – first offense \$100.00 – second and subsequent offense
114.002	Administrative citation for possession, consumption, and sale of alcoholic beverages on public owned or operated property prohibited	Per offense	\$80.00 – first offense \$100.00 – second and subsequent offense
114.018	Non-intoxicating malt liquor license, regular on-sale	Per Year	\$400.00
114.018	Non-intoxicating malt liquor license, temporary on-sale	Per day	\$25.00
114.018	Non-intoxicating malt liquor license, off-sale	Per year	\$400.00
114.043	Wine on-sale license	Per year	\$400.00
114.043	Liquor on-sale license	Per year	\$2,500.00
114.043	Special club license	Per year	\$650.00
114.043	License Sunday	Per year	\$200.00
114.044	Liquor on-sale application investigation fee	Each	\$500.00
114.044	Outside state liquor on-sale application investigation fee	Each	Initial investigation fee + actual cost not to exceed \$10,000.00
114.102	Liquor setups	Per year	\$200.00
115.04	Cigarette/tobacco license	Per year	\$200.00
115.11	Administrative citation for tobacco including; illegal sales, illegal possession, illegal use, illegal procurement, and use of false identification	Per offense	\$25.00 – first offense \$50.00 – second and subsequent offense
116.008	Therapeutic massage enterprise license	Per year	\$50.00 per massage therapist licensed

116.008	Individual therapeutic massage therapist license (individuals not licensed through a Therapeutic Massage Enterprise License)	Per year	\$50.00
117.03	Pawnbroker license	Per year	\$3,000.00
117.03	Pawnbroker investigation fee	Per (new) license application	Actual cost of investigation. \$3,000.00 deposit is required to initiate investigation for licenses. Cost not to exceed \$10,000.00
117.03	Pawnbroker license software for reporting and tracking reportable transactions	Per year, per license holder	\$3,000.00 (billed in equal monthly installments)
117.16	Pawnbroker violation – pawning property that they do not own (misdemeanor offense)	Per offense	\$300.00
118	Adult businesses license	Per year	\$5,000.00
118	Adult businesses investigation fee	Per (new) license application	\$2,000.00

Title XIII – General Offenses Administrative Citations

Code Section/ Department	Type of License/Fee	Term	Fee
130.01	Administration Fees – Worthless Checks	Per Check	\$50.00 (\$10.00 to complainant and \$40.00 to city)
130.02	Defrauding innkeeper and others prohibited	Per offense	\$100.00
130.05	Hunting prohibited	Per offense	\$100.00
130.07	Curfew	Per offense	\$25.00 – first offense \$50.00 – second offense \$75.00 – third offense
1307.07	Curfew – parental allowance of curfew violation	Per offense	\$50.00
130.20	Disorderly conduct	Per offense	\$100.00
130.21	Disturbing meetings	Per offense	\$100.00
130.28	Obstructing police officers	Per offense	\$100.00
130.30	Discharge of firearms	Per offense	\$100.00
130.31	Dangerous sidewalks and openings	Per offense	\$50.00
130.32	Spitting on sidewalk	Per offense	\$25.00
130.33	Animals on sidewalk	Per offense	\$25.00
130.34	Park rules within all public parks in the city of Cambridge	Per offense	\$80.00
130.35	Loitering	Per offense	\$50.00

130.351	Loitering – circumstances cause alarm	Per offense	\$50.00
130.352	Loitering – intent to commit crime	Per offense	\$50.00
130.36	Public nudity prohibited	Per offense	\$100.00
130.37	Social host	Per offense	\$200.00
130.38	Synthetic cannabinoid prohibited	Per offense	\$100.00

Title XV – Land Use Fees

Code Section/ Department	Type of License/Fee	Fee
155.018	Preliminary plat	\$500.00
155.018	Final plat	\$100.00 + \$10.00 per lot
155.018	Final plat mapping fee	\$20.00 per lot
155.018	Final plat recorded plat fee (.pdf)	\$15.00
155.018	Lot split	\$100.00 + \$10.00 per lot
155.018	Lot split mapping fee	\$20.00 per lot
155.018	Street, alley, or easement vacation	\$275.00
155.018	Administrative lot combination	\$275.00
155.091	Park dedication	\$1,600.00 per residential unit or \$2,940 per commercial industrial acre or 10% of the development land area or a combination thereof
156.023	Annexation	\$100.00 plus filing fee (\$5.00 an acre – minimum of \$100.00 and maximum of \$600.00)
156.049	Planned unit development	\$275.00 plus \$500.00 escrow deposit and \$100.00 per lot for each lot in excess of 5 escrow deposit
156.060	Parking lot review	\$100.00
156.060	Parking in lieu fee	\$3,500.00 per space
156.063	Signs	\$50.00 – 50 square feet or less \$100.00 – over 50 square feet
156.063	Signs, temporary	\$30.00
156.063	Signs, temporary non-profit	No fee
156.063	Temporary sign violation	\$100.00
156.066	Solar energy systems	\$154.00
156.074	Grading permit	\$54.00
156.087	Temporary/seasonal outdoor and transient vending sales	\$25.00 per day \$75.00 per month

		\$200.00 seasonal (6 months or less)
156.093	Mobile food vendor	\$25.00 per day \$75.00 per month \$200.00 seasonal (6 months per calendar year)
156.111	Conditional use permit	\$275.00
156.112	Variance	\$275.00
156.116	Rezoning	\$275.00
156.116	Ordinance amendment	\$275.00
156.117	Appeals	\$275.00
156.118	Interim use permit (everything but chickens)	\$275.00
156.118	Interim use permit (chickens only)	\$150.00
156.119	Site plan review (multi-family, industrial, or commercial)	\$750.00

Repeal of Conflicting Ordinances: All other ordinances or parts of ordinances of the City of Cambridge that may be in conflict herewith are hereby repealed.

Effective Date: This ordinance shall be in full force and effect from and after its passage and publication according to law. Adopted by the Cambridge City Council this 20th day of December, 2021.

James A. Godfrey, Mayor

ATTEST:

Evan C. Vogel, City Administrator

Summary Publication Ordinance

The Cambridge City Council adopted Ordinance 740 which provides a fee schedule for all licenses, fees, and permits issued by the City of Cambridge.

ATTEST:

Evan C. Vogel, City Administrator

Date of Publication: December 30, 2021

City of Cambridge 2022 Fee Schedule

**Appendix A –Building, Plumbing, Mechanical, and Electrical
City Code Chapters 96 and Minnesota Rules 1300**

Subd. 1. Building permit fees. The issuance of all building permits and the collection of fees shall be as authorized in Minnesota Statutes, Chapter 326B, Minnesota Administrative Rules 1300.0160 and as provided in this Ordinance. The minimum fee for any building, plumbing, mechanical, or electrical permit is \$54.00. The following permit fees are based off of valuation.

Total Valuation	Permit Fee
\$1.00 to \$500.00	\$54.00
\$501.00 to \$2,000.00	\$25.00 for the first \$500.00 plus \$3.50 for each additional \$100.00, or fraction thereof
\$2,001.00 to \$25,000.00	\$78.00 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof
\$25,001.00 to \$50,000.00	\$425.00 for the first \$25,000.00 plus \$11.00 for each additional \$1,000.00 or fraction thereof
\$50,001.00 to \$100,000.00	\$700.00 for the first \$50,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof
\$100,001.00 to \$500,000.00	\$1,100.00 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof
\$500,001.00 to \$1,000,000.00	\$3,500.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof
\$1,000,001.00 and up	\$6,000.00 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof

Subd. 2. Plan review valuation determination. The valuation of all buildings shall be determined by the following Building Valuation Data table. For circumstances not listed, it is the discretion of the Community Development Director to establish the value of a specific job. All construction costs are per square foot ^{a, b, c}.

P.63

Group	I-A	I-B	II-A	II-B	III-A	III-B	IV	V-A	V-B
A-1, Assembly, theaters with stage	\$250.39	\$241.91	\$235.63	\$226.10	\$212.32	\$206.18	\$218.83	\$197.45	\$190.33
A-1, Assembly, theaters without stage	\$229.42	\$220.94	\$214.66	\$205.12	\$191.35	\$185.21	\$197.86	\$176.48	\$169.35
A-2, Assembly, nightclubs	\$196.13	\$190.29	\$185.62	\$178.02	\$167.82	\$163.20	\$171.70	\$151.89	\$146.71
A-2, Assembly, restaurants, bars, banquet halls	\$195.13	\$189.29	\$183.62	\$177.02	\$165.82	\$162.20	\$170.70	\$149.89	\$145.71
A-3, Assembly, churches	\$232.04	\$223.57	\$217.29	\$207.75	\$194.34	\$189.19	\$200.49	\$179.48	\$172.35
A-3, Assembly, general, community hall, libraries, museums	\$194.17	\$185.69	\$178.41	\$169.87	\$155.09	\$149.96	\$162.61	\$140.23	\$134.10
A-4, Assembly, arenas	\$228.42	\$219.94	\$212.66	\$204.12	\$189.35	\$184.21	\$196.86	\$174.48	\$168.35
B, Business	\$202.30	\$194.92	\$188.44	\$179.18	\$163.55	\$157.42	\$172.13	\$143.89	\$137.46
E, Educational	\$212.03	\$204.70	\$198.82	\$190.25	\$177.27	\$168.29	\$183.70	\$155.00	\$150.26
F-1, Factory and industrial, moderate hazard	\$119.53	\$113.92	\$107.38	\$103.45	\$92.64	\$88.38	\$99.02	\$76.33	\$71.73
F-2, Factory and industrial, low hazard	\$118.53	\$112.92	\$107.38	\$102.45	\$92.64	\$87.38	\$98.02	\$76.33	\$70.73
H-1, High hazard, explosives	\$111.77	\$106.15	\$100.62	\$95.69	\$86.11	\$80.85	\$91.26	\$69.81	NP

H234, High hazard	\$111.77	\$106.15	\$100.62	\$95.69	\$86.11	\$80.85	\$91.26	\$69.81	\$64.20
H-5, HPM	\$202.30	\$194.92	\$188.44	\$179.18	\$163.55	\$157.42	\$172.13	\$143.89	\$137.46
I-1, Institutional, supervised environment	\$199.81	\$192.96	\$186.97	\$179.69	\$164.91	\$160.39	\$179.84	\$148.44	\$143.75
I-2, Institutional, hospitals	\$338.94	\$331.56	\$325.08	\$315.82	\$299.46	NP	\$308.77	\$279.79	NP
I-2, Institutional, nursing homes	\$235.48	\$228.11	\$221.62	\$212.37	\$197.49	NP	\$205.32	\$177.82	NP
I-3, Institutional, restrained	\$230.03	\$222.65	\$216.17	\$206.91	\$192.77	\$185.64	\$199.86	\$173.11	\$164.69
I-4, Institutional, day care facilities	\$199.81	\$192.96	\$186.97	\$179.69	\$164.91	\$160.39	\$179.84	\$148.44	\$143.75
M, Mercantile	\$146.21	\$140.37	\$134.70	\$128.11	\$117.54	\$113.93	\$121.78	\$101.61	\$97.44
R-1, Residential, hotels	\$201.71	\$194.86	\$188.87	\$181.59	\$166.56	\$162.04	\$181.74	\$150.09	\$145.40
R-2, Residential, multiple family	\$168.94	\$162.09	\$156.10	\$148.82	\$135.04	\$130.52	\$148.97	\$118.57	\$113.88
R-3, Residential one- and two-family ^d	\$157.40	\$153.13	\$149.31	\$145.53	\$140.33	\$136.62	\$143.14	\$131.34	\$123.68
R-4, Residential, care/assisted living facilities	\$199.81	\$192.96	\$186.97	\$179.69	\$164.91	\$160.39	\$179.84	\$148.44	\$143.75
S-1, Storage, moderate hazard	\$110.77	\$105.15	\$98.62	\$94.69	\$84.11	\$79.85	\$90.26	\$67.81	\$63.20
S-2, Storage, low hazard	\$109.77	\$104.15	\$98.62	\$96.69	\$84.11	\$78.85	\$89.26	\$67.81	\$62.20
U, Utility, miscellaneous	\$85.53	\$80.63	\$75.42	\$72.03	\$64.67	\$60.42	\$68.74	\$51.21	\$48.79

- a. Private garages use utility, miscellaneous
- b. For shell only buildings, deduct 20 percent
- c. NP = not permitted
- d. Unfinished basements (Group R-3) = \$22.45 per square foot

Subd. 3. Plan review fees. Plan review fees for all buildings shall be sixty-five percent (65%) of the building permit fees as set forth in Subdivision 1 of this Section. Plan review fees for similar plans shall not exceed 25% of the normal building permit fee as set forth in Minnesota Rules 1300.0160.

Subd. 4. State surcharge on all building, mechanical, plumbing, and electrical permit fees. In addition to the permit fees established in Subdivision 1 of this Section, a surcharge fee shall be collected on all permits issued for work governed by this code in accordance with Minnesota Statutes, Section 326B.148.

Subd. 5. Work commencing before permit issuance. If work for which a permit is required has been commenced without first obtaining a permit, the permit fee may be doubled and an investigation fee shall be collected.

Subd. 6. The City may refund fees for permits in which no work has been done and no inspections have been made. Requests for refunds must be in writing and signed by the permit holder. The Building Official will review the request for refund and make a determination to approve the request. The City shall retain the following as described in the following table:

City Retains	Timeframe
\$50.00	For requests made within 30 days, fee totals less than \$50.00 are non-refundable
\$50.00 or 20% of the permit fee whichever is greater	For requests made within 60 days
\$50.00 or 40% of the permit fee whichever is greater	For requests made within 90 days
\$50.00 or 60% of the permit fee whichever is greater	For requests made within 120 days
\$50.00 or 80% of the permit fee whichever is greater	For requests made within 180 days

No refunds will be approved or granted after 180 days from the date the permit was issued. No refunds will be approved or granted for the following: plan review fees, state surcharge fees, re-inspection fees, any other services that have previously been rendered.

Subd. 7. Mechanical permit fees for structures that are regulated under the International Residential Code (IRC).

New construction HVAC (includes HVAC system, mechanical ventilation system, and clothes dryer)	\$100.00 per unit
Addition, alteration, remodel, or replacement HVAC	\$54.00
Basement finish HVAC	\$54.00
Fireplace	\$54.00
Garage heater	\$54.00
Gas piping	\$54.00
Miscellaneous mechanical appliance	\$54.00
All other minor mechanical work	\$54.00

Subd. 8. Mechanical permit fees for structures that are regulated under the International Building Code (IBC).

New construction HVAC	Refer to Subd. 1 table. A 65% plan review may apply.
Addition, alteration, remodel, or replacement HVAC	Refer to Subd. 1 table. A 65% plan review may apply.
Fireplace	\$54.00
All other minor mechanical work	\$54.00

Subd. 9. Plumbing permit fees for structures that are regulated under the International Residential Code (IRC).

New construction plumbing	\$154.00 per unit
Residential irrigation system, including backflow prevention	\$54.00
Addition, alteration, remodel, or replacement	\$54.00
Basement finish	\$54.00

Water heater	\$54.00
Water softener	\$54.00
Gas piping	\$54.00
Fire suppression system	Refer to Subd. 1 table, 65% plan review may apply
Miscellaneous plumbing fixtures	\$54.00
Septic system, new	\$300.00
Septic system, repair	\$150.00
Septic tank or holding tank	\$150.00
Additional drain field to an existing (compliant) drain field	\$150.00
Sewer connection	\$54.00
Water connection	\$54.00

Subd. 10. Plumbing permit fees for structures that are regulated under the International Building Code (IBC).

New construction plumbing	Refer to Subd. 1 table, 65% plan review may apply
Addition, alteration, remodel, or replacement	Refer to Subd. 1 table, 65% plan review may apply
Water heater	Refer to Subd. 1 table, 65% plan review may apply
Water softener	Refer to Subd. 1 table, 65% plan review may apply
Gas piping	Refer to Subd. 1 table, 65% plan review may apply
Fire suppression system	Refer to Subd. 1 table, 65% plan review may apply
Storm drain	Refer to Subd. 1 table, 65% plan review may apply
Association, commercial, industrial, multi-family irrigation system	Refer to Subd. 1 table, 65% plan review may apply
Septic system	\$600.00 or contracted fees actually charged plus \$50.00 administration fees whichever is greater
Performance system	\$250.00
Performance system, operating permit	\$50.00
Performance system, annual operating renewal permit	\$10.00
Septic system repair	\$300.00 or contracted fees actually charged plus \$50.00 administration fees whichever is greater
RPZ rebuild (no fee for submitting RPZ reports)	\$125.00
Sewer connection	\$54.00
Water connection	\$54.00

Subd. 11. Electrical inspection fees and other items identified within the table.

All Services Residential service charge \$100.00, this includes 1 inspection or the below rates		Circuits and Feeders The inspection fee for the installation, addition, alteration, or repair of each circuit, feeder, feeder tap, or set of transformer secondary conductors	
0 to 300 amp	\$50.00	0 to 30 amp	\$8.00
400 amp	\$58.00	31 to 100	\$10.00
500 amp	\$72.00	101 to 200 amp	\$15.00
600 amp	\$86.00	300 amp	\$20.00
800 amp	\$114.00	400 amp	\$25.00
1,000 amp	\$142.00	500 amp	\$30.00
1,100 amp	\$156.00	600 amp	\$35.00
1,200 amp	\$170.00	700 amp	\$40.00
Add \$15.00 for each additional 100 amps		Add \$5.00 for each additional 100 amps	
Minimum permit fee		\$54.00	
Minimum fee for rough-in inspection and final		\$100.00	
Maximum fee for single family dwelling not over 200 amps		\$150.00 (includes 2 rough-in inspections and 1 final inspection)	
Apartment buildings: maximum fee per unit of an apartment or condominium complex.		\$100.00 (this does not cover service and wiring. A separate permit must be issued for wiring)	
Swimming pools		\$100.00 (includes 2 inspections)	
Traffic signals		\$10.00 per each standard	
Street lighting		\$5.00 per each standard	
Transformers/generators		\$10.00 per unit + \$0.50 per KVA	
Retro fit lighting		\$0.75 per fixture	
Sign transformer		\$10.00	
Remote control/signal circuits		\$1.00 per device	
Re-inspection fees		\$54.00	
Breaker re-hook fee		\$3.00 each breaker	
Plan review on all electrical permits when required		\$80.00 per hour	
Solar PV System Inspection Fee Chart			
0 – 5,000 watts		\$60.00	
5,001 – 10,000 watts		\$100.00	
10,001 – 20,000 watts		\$150.00	
20,001 – 30,000 watts		\$200.00	

30,001 – 40,000 watts	\$250.00
40,001 watts and larger	\$250.00 + \$25.00 for each additional 100 watts
The watt rating is the total estimated alternating current (ac) energy output of the solar system. The total dc energy output is not used	
The solar PV inspection fees shall include inverters, modules, panels, combiners, converters, charge controllers, disconnecting means and electrical conductors between the inverter and the ac panelboard for stand-alone solar PV systems, or the conductors between the inverter and the service equipment or other power production, distribution and utilization system, such as a utility system and its connected loads, that is external to and not controlled by the solar PV power system.	
In addition to the basic solar PV inspection fees, additional inspection fees may be applicable on large-scale projects for the inspection of additional electrical infrastructure between the inverter output circuit and the electrical production and distribution network. The inspection fees shall be calculated according to Minnesota Statute 326B.37, Subdivisions 2, 3, 4, and 6, paragraphs (d), (f), (j), and (k)	

Subd. 12. Other building department permits/fees.

All property and building types

Above ground swimming pool	\$109.00
Accessory structures	Refer to Subd. 1 table. A 65% plan review may apply.
Additional plan review required by changes, additions, or revisions to previously approved plans	\$54.00 per hour
Basement finishes	Refer to Subd. 1 table. A 65% plan review may apply.
Building new construction	Refer to Subd. 1 table. A 65% plan review may apply.
Deck	Refer to Subd. 1 table. A 65% plan review may apply.
Engineering and administrative fees	Actual cost charged to city
Escrow administrative and inspection fee	\$100.00
Escrow, as-built survey	\$450.00
Escrow, driveway	\$3,000.00
Escrow, erosion control	\$6.00 per foot
Escrow, hydroseeding and irrigation	150% of the cost of the highest of two bids
Escrow, miscellaneous and commercial	150% of the cost of the highest of two bids
Escrow, sod landscaping	\$6.00 per square yard
Escrow, trees (2)	\$400.00 per tree
Fence over 7 feet high	Refer to Subd. 1 table, 65% plan review may apply
Fire inspections	\$54.00 per ½ hour
Inground ground swimming pool	Refer to Subd. 1 table, 65% plan review may apply
Investigation fee	\$75.00

Manufactured home (foundation and connections only)	Refer to Subd. 1 table, 65% plan review may apply
Miscellaneous IRC or IBC building permits for which no fee is specifically indicated	Refer to Subd. 1 table, 65% plan review may apply
Permit transfer or reissuance	Refer to Subd. 1 table, 65% plan review may apply
Re-inspection fees	\$54.00 per trip
State license, certificate, or bond verification fee	\$5.00 each verification
Structure additions	Refer to Subd. 1 table. A 65% plan review may apply.
Structure alterations	Refer to Subd. 1 table. A 65% plan review may apply.
Structure moved into the city	Refer to Subd. 1 table, 65% plan review may apply
Structure remodel	Refer to Subd. 1 table. A 65% plan review may apply.

Specific to International Residential Code (IRC)

IRC demolition	\$104.00
IRC inspections outside of normal business hours	\$75.00 per hour (minimum charge of 2 hours)
IRC inspections which no fee is specifically indicated	\$54.00 per trip
IRC roofing	\$109.00
IRC siding	\$109.00
IRC underground storage tanks	\$150.00
IRC window/door new installation	\$109.00
IRC window/door replacement	\$54.00 – 1 – 5 windows or doors \$109.00 6+ windows or doors
IRC roofing, siding, and window replacement permits obtained at the same time by the same applicant in any combination thereof	\$154.00

Specific to International Building Code (IBC)

IBC demolition	Refer to Subd. 1 table, 65% plan review may apply
IBC inspections outside of normal business hours	\$125.00 per hour (minimum charge of 3 hours)
IBC inspections which no fee is specifically indicated	\$95.00 per hour, 2 hours minimum
IBC roofing	Refer to Subd. 1 table, 65% plan review may apply
IBC siding	Refer to Subd. 1 table, 65% plan review may apply
IBC underground storage tanks	\$250.00
IBC window/door new installation	Refer to Subd. 1 table, 65% plan review may apply

IBC window/door replacement	Refer to Subd. 1 table, 65% plan review may apply
-----------------------------	---

Prepared by: Marcia Westover, Community Development Director

Overview

The request is from Cambridge True Value Home Center, Inc., Grant Guestschoff, 355 Garfield St. S., for an Interim Use Permit (IUP) to allow storage pod containers on a temporary basis. Storage pod containers are allowed in the Industrial Zoning districts through an IUP. This property is zoned I-1 Low Impact Business-Industrial District.

Due to the current shipping container/cargo boat issue on the coast of California, the inventory for True Value has been delayed significantly. The inventory was delivered all at once rather than over the course of six (6) months starting in June. Because all inventory was delivered at once, True Value needs a temporary solution to hold the inventory.

The attached written request shows a site map where the storage containers are located. Some storage containers are located on the grassy area, with additional containers located on the bituminous parking lot. The city zoning regulations for storage pod containers do not allow them to be stored on the grass. The remaining containers are stored properly on a bituminous surface. Staff counted 28 +/- storage pod containers on site.

Staff finds the request reasonable since this is an unusual time in our history with the container/cargo boat/shipping issue, and the request for the containers is very temporary. The applicant will be removing the storage pods as soon as possible once inventory is gone, and will remove the containers from the grass first.

Planning Commission Action

The Planning Commission added a condition to restrict the site to no more than 30 storage pod containers allowed at one time. On a 7/0 vote, the Commission recommended approval of the draft Resolution as amended.

City Council Acton

Motion to recommend approval of the attached Resolution for an Interim Use Permit (IUP) to allow storage pod containers as long as the conditions listed are met:

1. The Interim Use Permit is non-transferrable and only issued to Cambridge True Value Home Center, Inc. located at 355 Garfield St. S.
2. The Interim Use Permit shall expire on July 31, 2022.
3. All storage pod containers must be removed from the property by July 31, 2022.
4. No more than 30 storage pod containers may be on-site at any one time.

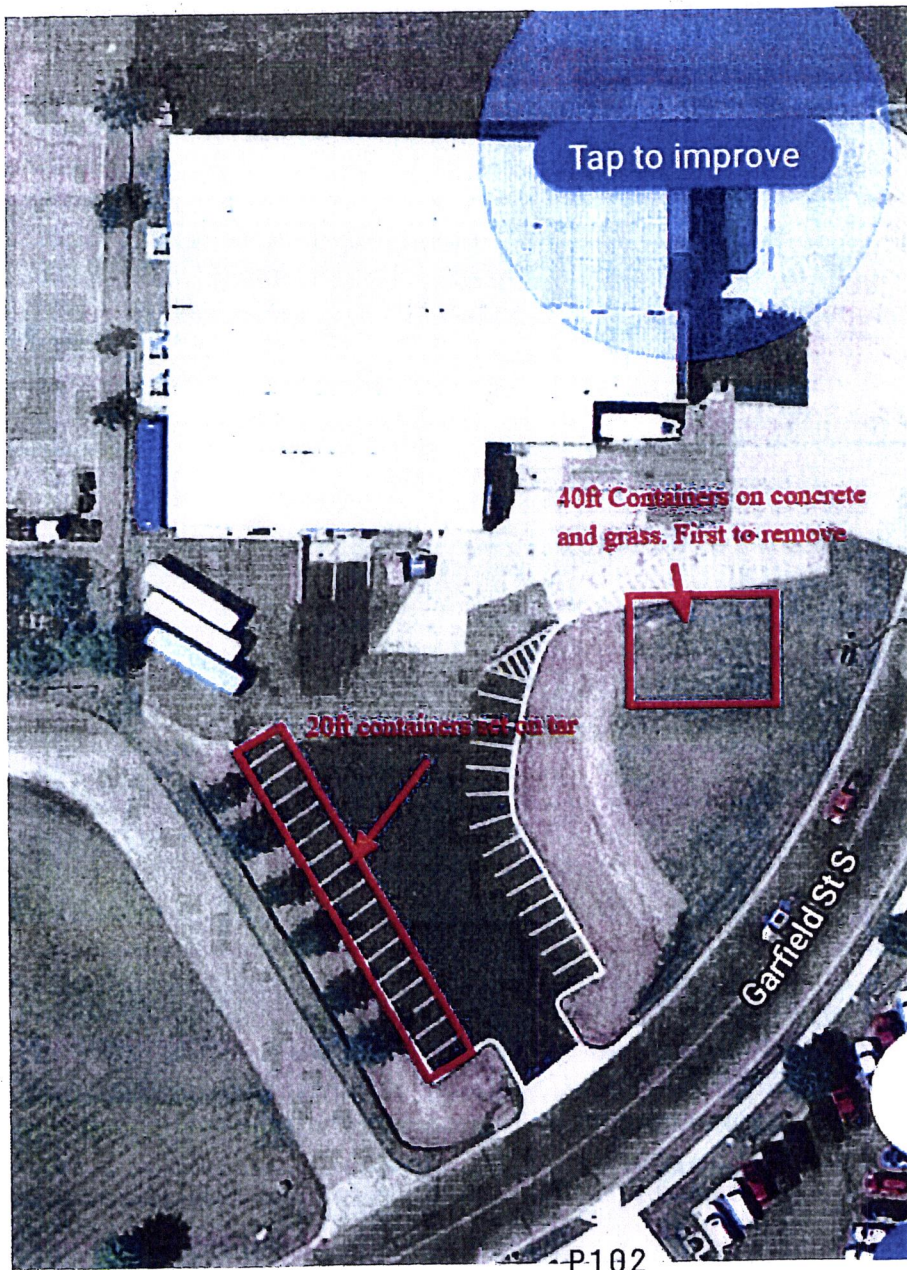
Attachments

1. Written request
2. Draft Resolution
3. General Location Map
4. Photos of the storage pod containers on-site

Hi,

We are in need of using storage containers due to logistical issues from COVID. We currently have inventory that was supposed to arrive over the course of 6 months starting last June. They were unable to get loaded on a boat to here and once they did all 6 months' worth of inventory was loaded at once. This was not known to us until it left the port of LA. This is a short term issue of ours and we will be done needing to have the containers by early summer of 2022. We will remove the containers and the inventory is moved out of them so over the course of time the number of containers will keep going down to zero.

Here is plan of where they are going during this short duration.



Resolution No. R21-069

**RESOLUTION APPROVING AN INTERIM USE PERMIT
CAMBRIDGE TRUE VALUE HOME CENTER, INC
FOR THE PROPERTY LOCATED AT 355 GARFIELD STREET SOUTH
TO ALLOW STORAGE POD CONTAINERS IN THE I-1 ZONING DISTRICT
(PIN: 15.135.0020)**

WHEREAS, Cambridge True Value Home Center, Inc., Grant Guetschoff, 355 Garfield St. S, Cambridge, MN, 55008, representative of the property located at:

Lot 2, Block 1, Garfield Business Center, Isanti County, Minnesota

has applied for an Interim use Permit to allow Storage Pod Containers in the I-1 zoning district; and

WHEREAS, the Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission of the City, on the 7th day of December, 2021, following proper notice, held a public hearing to review the Interim Use Permit request; and

WHEREAS, the Planning Commission recommended approval of the Interim Use Permit as long as the conditions are met; and

WHEREAS, the City Council, on the 20th day of December, 2021, reviewed the Planning Commission's recommendation and the information prepared by the Planning Agency of the City and found that the Interim Use for the Storage Pod Containers on a temporary basis is reasonable and compatible with the City's Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the Interim Use Permit to allow a Storage Pod Containers at 355 Garfield St. S., upon satisfying the conditions listed below:

1. The Interim Use Permit is non-transferrable and only issued to Cambridge True Value Home Center, Inc. located at 355 Garfield St. S.
2. The Interim Use Permit shall expire on July 31, 2022.
3. All storage pod containers must be removed from the property by July 31, 2022.
4. No more than 30 storage pod containers may be on-site at any one time.

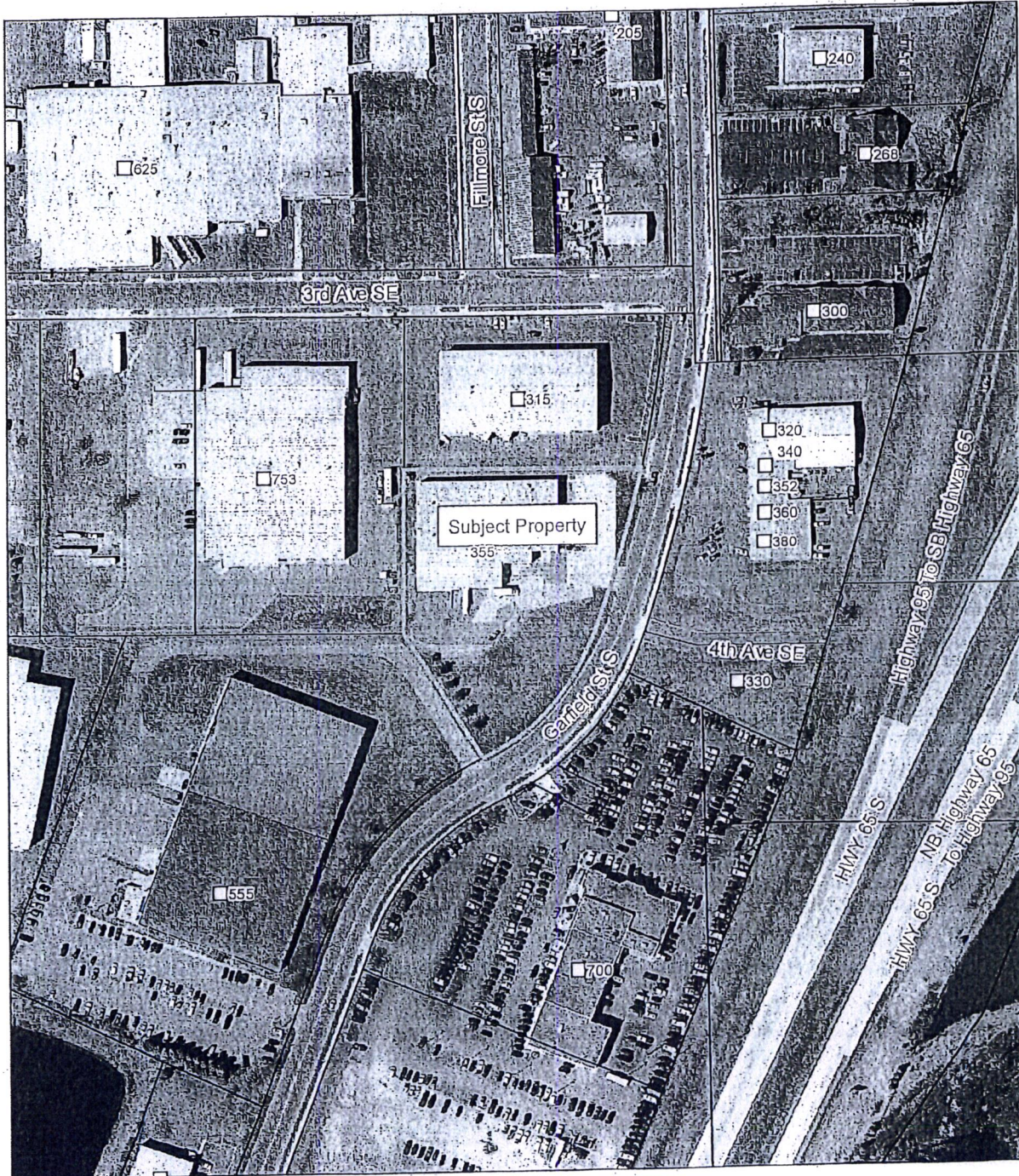
Adopted by the Cambridge City Council this 20th day of December, 2021

James A. Godfrey, Mayor

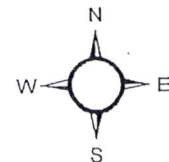
ATTEST:

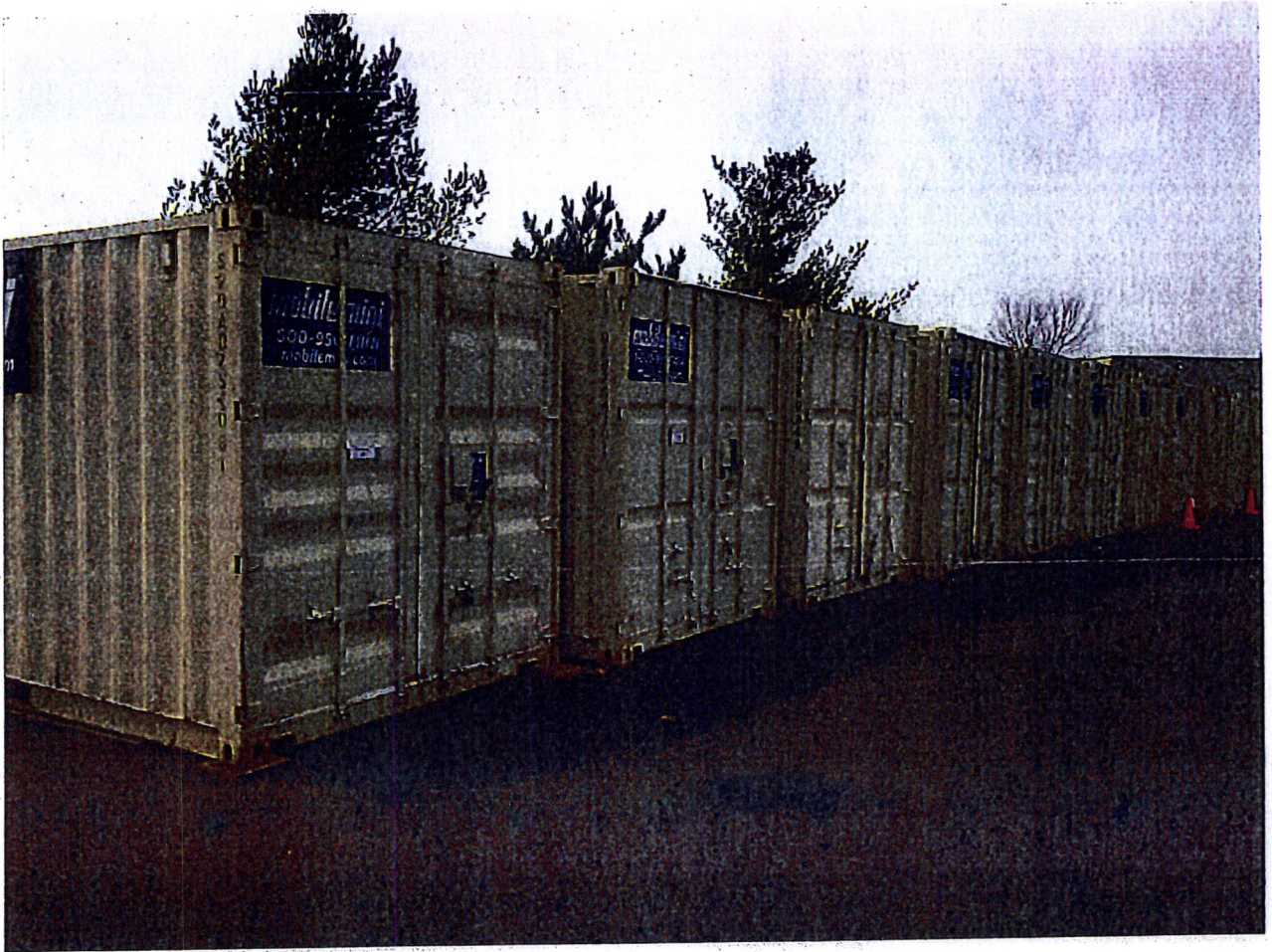
Evan C. Vogel, City Administrator

Interim Use Permit
Cambridge True Value Home Center, Inc.

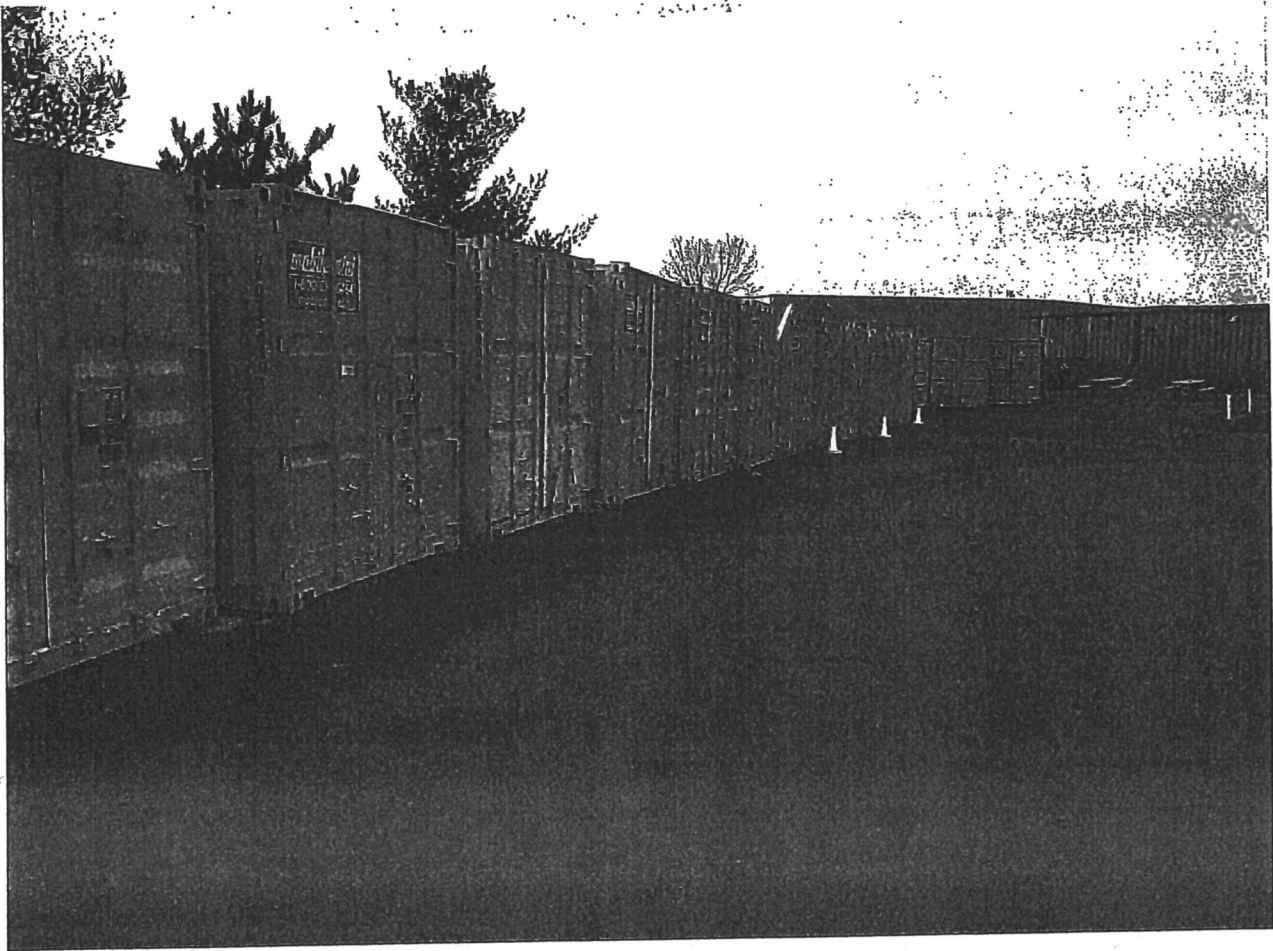


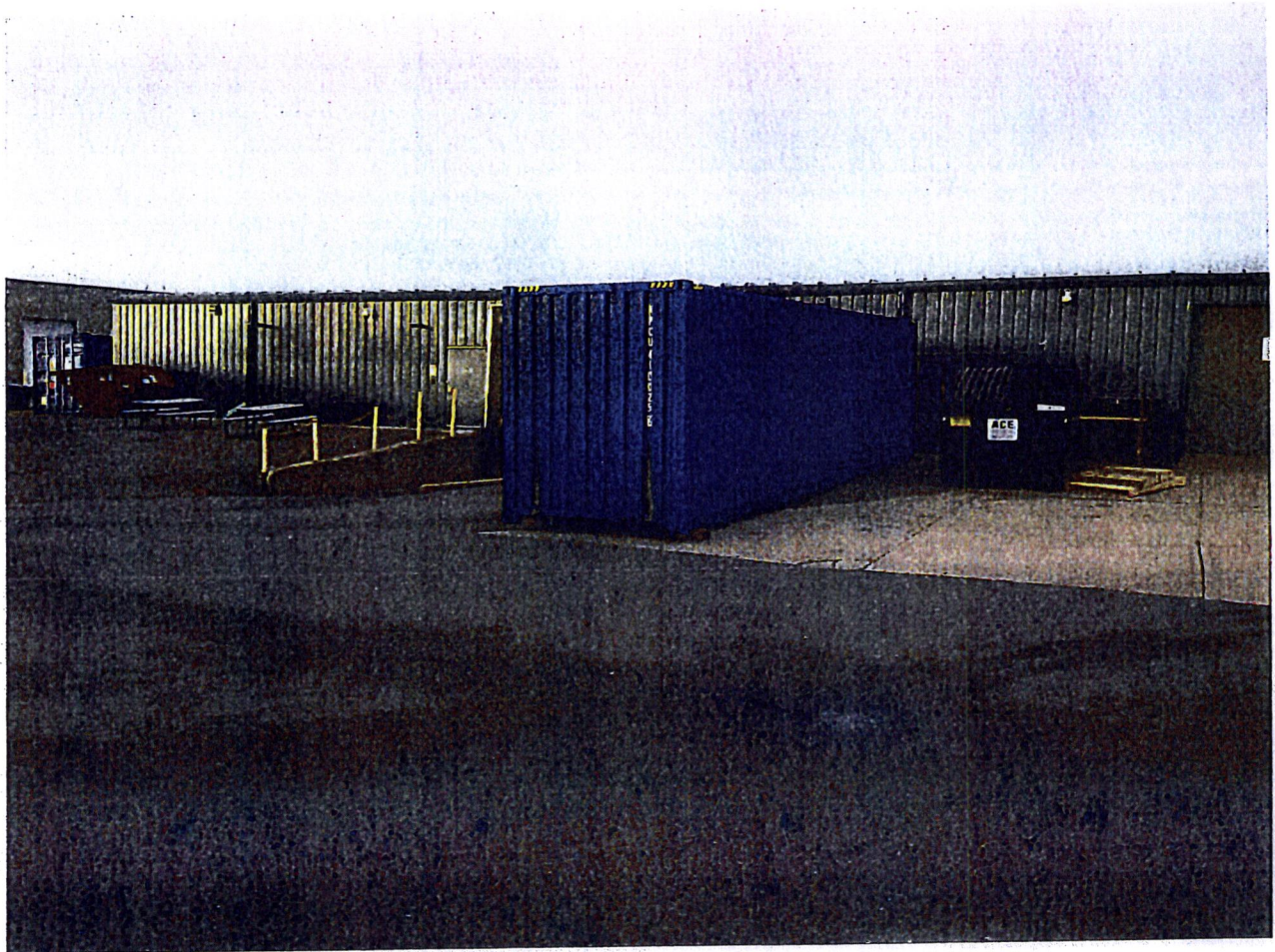
The request of Cambridge True Value Home Center, Inc.,
355 Garfield St. S., for an Interim Use Permit to allow
storage pod containers on a temporary basis.











Prepared by: Todd S. Schuster – Chief of Police

Background:

On 11/17/2021, Sgt. Giese was dispatched to meet a complainant in reference to two dogs that came running at him in what he described as an “aggressive manner” while he was on his bicycle. He told Sgt. Giese that he ran into one of the dogs with his bicycle, hurting his knee. He was able to describe the dogs and show Sgt. Giese where they lived.

Sgt. Giese went to the house and spoke with the dog’s owner, Joel Swanson. Mr. Swanson told Sgt. Giese that he did not know that the dogs had been running loose and that they did not have registrations.

Sgt. Giese sent Mr. Swanson the paperwork designating his dogs as “Potentially Dangerous”. Mr. Swanson then contacted Administrator Vogel and asked to contest that designation.

Recommendation:

Hear what Mr. Swanson has to say about this incident and either reverse or uphold the designation. If upheld, give Mr. Swanson a deadline in which to come into compliance with the requirements (Microchip, vaccinations and city licenses).

Compatibility with Core Strategies and Strategic Objectives:

Core Strategy #5 – Build trust within the community by maintaining clear communication and transparency

Fiscal Note:

N/A

Attachments:

1. Redacted CPD police report 21015365
2. Copy of letter to Mr. Swanson
3. Highlighted copy of Chapter 95 of the City Code
4. MN Statute 347.515



CAMBRIDGE POLICE DEPARTMENT
INCIDENT REPORT

ICR# 21015365	AGENCY ORI# MN0300100	JUVENILE:
Reported: 11-17-2021 2123 First Assigned:2222 First Arrived:2222 Last Cleared:2239 Committed Start: Committed End: Title: Animal How Received: Radio Short Description: Potentially dangerous dogs Summary: Owners dogs ran at the comp as he biked passed the address. Owners dogs were deemed potentially dangerous. See narrative. 4709/1509/yes/yes Location(s) Address: 344 Birch St S City: Cambridge State: MN Zip: 55008 Country: US		
Officer Assigned: Giese, Matt Badge No: 4709 Primary: Yes		
MOC: 9562	Literal: Dog Complaint	Statute: UCR:
Name(s)		
Last Name: Swanson	First: Joel	Middle: David
Last Name: Swanson	First: Joel	Middle: David
DOB: 08-22-1972	DOB: 08-22-1972	
MOC: 9567	Literal: Dangerous Dog Letter	Statute: UCR:
Name(s)		
Last Name: Swanson	First: Joel	Middle: David
DOB: 08-22-1972		
Involvement: Complainant	Name: Swanson, Joel David	DOB: 08-22-1972
Age: 49	Sex: U	Race: Height: 0 Weight: 0
Address: (Residence) 3797 Sullivan Wood Trl NW	City: ISANTI	State: MN Zip: 55040 Country:
Phone: (Home) (320)396-2550		
ID Number(s)		
ID Type: Drivers License	ID #: 000000000000000000	State: MN Year: Class:
Involvement: Owner	Name: Swanson, Joel David	DOB: 08-22-1972
Age: 49	Sex: M	Race: W Height: 600 Weight: 220
Address: (Residence) 3797 Sullivan Wood Trl NW	City: ISANTI	State: MN Zip: 55040 Country:
Address: (None Selected) 344 Birch St S	City: Cambridge	State: MN Zip: 55008 Country: US
Phone: (Home) (320)396-2550	Phone: (Cell) (612)481-1704	
Eye Color: GRN Hair Color: SDY Facial Hair: Both		
Dispatch (4709) Giese, Matt 11-17-2021 2222 Enroute (4709) Giese, Matt 11-17-2021 2222 OnEvent (4709) Giese, Matt 11-17-2021 2222		

Arrived (4709) Giese, Matt 11-17-2021 2222
OffEvent (4709) Giese, Matt 11-17-2021 2239
Cleared (4709) Giese, Matt 11-17-2021 2239

Supplemental Report

ICR: 21015365

Last Modified: 11-19-2021 0127

Title: Narrative

Created By: Matt Giese

On 11/17/2021, I was dispatched to the Cambridge Medical Center (CMC) located at 701 Dellwood St S in Cambridge, MN for a male that was chased by two dogs.

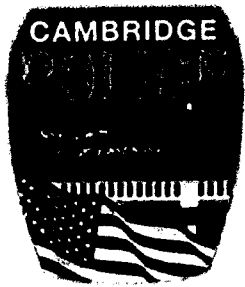
I arrived at CMC and talked with the victim, [REDACTED]. [REDACTED] stated that he was riding his bike south on Birch St S from 2nd Ave SW to go to the Holiday gas station. [REDACTED] told me that two dogs came running at him in an aggressive manner. [REDACTED] said he tried to peddle faster to get away from the dogs. He told me that one dog was brown and looked maybe like a pit bull. He said the other dog was smaller and black/white. [REDACTED] stated that the brown dog ran in front of his bike and he ran into it. When he came to a stop, he said he hurt his knee. [REDACTED] stated that the dogs eventually ran back home. [REDACTED] told me that this is the second time the dogs have ran at him. [REDACTED] was treated at CMC and has a sprained left knee. [REDACTED] told me that he knows which house the dogs live at. He told me the house was on the east side of Birch St S before 3rd Ave SW.

I went to that area and found the house number to be 344 Birch St S. I made contact with the owner, Joel Swanson. Joel admitted he has two dogs. He told me that he had a red Belgian shepherd/red retriever mix named Leouiteous. He said the has a black and white Australian shepherd named Kloie. Joel claimed that he did not know the dogs were loose. He told met that they are not up to date with shots and are not licensed. I advised Joel that I would be back to speak with him on 11/18/2021.

On 11/18/2021, I provided Joel with the Cambridge ordinances regarding dogs at large and potentially dangerous dogs. I also left Joel with a letter that stated his two dogs were being deemed potentially dangerous. Joel stated he understood and stated he would get his dogs licensed.

NFI

Sergeant Matt Giese #4709



CAMBRIDGE POLICE DEPARTMENT

Todd S. Schuster
Chief of Police

300 3rd Avenue N.E.
Cambridge, MN 55008

PHONE: (763) 689-9567
Fax: (763) 689-5134

November 17, 2021

Joel Swanson
344 Birch St S
Cambridge, MN 55008

Dear Mr. Swanson,

After reviewing the incidents concerning case numbers 21015365, your dogs (**Leoniteous and Kloie**) are now designated as a *Potentially Dangerous Dog* per Minnesota State Statute 347.50 Subd. 3(1). As such, you are required to have a microchip implanted in your dog per Minnesota State Statute 347.515. You are also to provide the microchip manufacturer and microchip number to the Cambridge Police Department upon completion of the implantation process. You told me that your dogs are not up to date on their shots and are not licensed in the City of Cambridge. In order to license them you will need to provide vaccination records. This must be completed within 30 days of receiving this letter.

I have enclosed copies of the applicable Minnesota State Statutes and a citation for your dog's running at large. This citation is in regards to case number 21015365.

If you have any questions, please feel free to contact me.

Sincerely,

Sergeant Matt Giese
Cambridge Police Department
300 3rd Avenue Northeast
Cambridge, Minnesota 55008
Office: 763-689-9567
Fax: 763-689-5134

CHAPTER 95 ANIMALS

Contents

§ 95.01 DEFINITIONS74
§ 95.02 DOMESTIC ANIMALS76
§ 95.03 WILD AND NON-DOMESTIC ANIMALS.....78
§ 95.04 FARM ANIMALS78
§ 95.05 IMPOUNDING78
§ 95.06 KENNELS79
§ 95.07 NUISANCES80
§ 95.08 SEIZURE OF ANIMALS.....80
§ 95.09 ANIMALS PRESENTING A DANGER TO HEALTH AND SAFETY OF CITY81
§ 95.10 DISEASED ANIMALS81
§ 95.11 DANGEROUS ANIMALS82
§ 95.12 DANGEROUS ANIMAL REQUIREMENTS.....85
§ 95.13 BASIC CARE.....86
§ 95.14 BREEDING MORATORIUM.....86
§ 95.15 ENFORCING OFFICER.....86
§ 95.16 POUND86
§ 95.17 INTERFERENCE WITH OFFICERS86
§ 95.18 TRAPPING86
§ 95.99 PENALTY87

§ 95.01 DEFINITIONS

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

Agricultural retail store. A store that primarily sells items for the practice of farming, growing crops, and the rearing of animals to provide food and other products.

Animal. Any mammal, reptile, amphibian, fish, bird (including all fowl and poultry) or other member commonly accepted as a part of the animal kingdom. Animals shall be classified as follows:

(1) Domestic Animals. Those animals commonly accepted as domesticated household pets. Unless otherwise defined, domestic animals shall include dogs, cats, caged birds, gerbils, hamsters, ferrets, guinea pigs, domesticated rabbits, fish, non-poisonous, non-venomous and non-constricting reptiles or amphibians, and other similar animals.

(2) Hatchling. A recently hatched or young chicken also known as chick.

(3) Farm Animals. Those animals commonly associated with a farm or performing work in an agricultural setting. Unless otherwise defined, farm animals shall include members of the equestrian family (horses, mules), bovine family (cows, bulls), sheep, poultry (chickens, turkeys), fowl (ducks, geese), swine (including Vietnamese pot-bellied pigs), goats, bees, pigeons, and other animals associated with a farm, ranch, or stable.

(4) **Wild and Non-Domestic Animals.** Those animals commonly considered to be naturally wild and not naturally trained or domesticated, or which are commonly considered to be inherently dangerous to the health, safety, and welfare of people. Unless otherwise defined, non-domestic animals shall include:

(a) Feral cats and any member of the large cat family (family felidae) including lions, tigers, cougars, bobcats, leopards and jaguars.

(b) Any naturally wild member of the canine family (family canidae) including wolves, foxes, coyotes, dingoes, and jackals, but excluding commonly accepted domesticated dogs.

(c) Any crossbreeds such as the crossbreed between a wolf and a dog, unless the crossbreed is commonly accepted as a domesticated house pet.

(d) Any member or relative of the rodent family including any skunk (whether or not descended), raccoon, or squirrel, but excluding those members otherwise defined or commonly accepted as domesticated pets.

(e) Any poisonous, venomous, constricting, or inherently dangerous member of the reptile or amphibian families including rattlesnakes, boa constrictors, pit vipers, crocodiles and alligators.

(f) Any other animal which is not explicitly listed above but which can be reasonably defined by the terms of this section, including but not limited to bears, deer, monkeys and game fish.

At Large. Off the premises of the owner, or property owner who has given consent and not under the custody and control of the owner or other person, either by leash, cord, chain, or otherwise physically restrained or confined.

Cat. Both the male and female of the felidae species commonly accepted as domesticated household pets.

Dog. Both the male and female of the canine species, commonly accepted as domesticated household pets, and other domesticated animals of a dog kind.

Owner. Any person or persons, firm, association or corporation owning, keeping, or harboring an animal.

Pigeon. A member of the family Columbidae, and shall include racing pigeons, fancy pigeons, and sporting pigeons as defined herein. Racing Pigeon means a pigeon which, through selective past breeding, has developed the distinctive physical and mental characteristics as to enable it to return to its home after having been released a considerable distance therefrom, and which is accepted as such by the American Racing Pigeon Union, Inc. or the international Federation of Racing Pigeon Fanciers. Also, commonly known as Racing Homer, Homing Pigeon, or Carrier Pigeon. Fancy Pigeon means a

pigeon which, through past breeding, has developed certain distinctive physical and performing characteristics as to be clearly identified and accepted as such by the National Pigeon Association, the American Pigeon Club, or the Rare Breeds Pigeon Club. Examples: Fantails, Pouters, Trumpeters. Sporting Pigeon means a pigeon which, through selective past breeding, has developed the ability to fly in a distinctive manner, such as aerial acrobatics or endurance flying. Examples: Rollers, Tipplers.

Property Owner. The owner or other person or entity with authority to give consent to use of a premises.

Release Permit. A permit issued by the Animal Control Officer or other person in charge of the pound for the release of any animal that has been taken to the pound. A release permit may be obtained upon payment of a fee to the City Clerk-Administrator in accordance with the regular license requirement if the animal is unlicensed, payment of a release fee, and any maintenance costs incurred in capturing and impounding the animal. The release fee shall be as established by Council resolution or ordinance.

Kennel. Any structure or premises on which five or more dogs over four months of age are housed, groomed, bred, boarded, trained, or sold. (for commercial purposes)

Kennel, residential. A facility used to house pets owned by the occupants of the principal structure.

§ 95.02 DOMESTIC ANIMALS

(A) *Running at large prohibited.* It shall be unlawful for the domestic animal of any person, to run at large. A person, who owns, harbors, or keeps a domestic animal which runs at large shall be guilty of a misdemeanor. Dogs or cats on a leash and accompanied by a responsible person, shall be permitted in streets or on public land unless the city has posted an area with signs reading "Dogs or Cats Prohibited." Dogs shall not be required to be on a leash in areas designated by the city as a Dog Park. Police dogs while in service, training or other official law enforcement function and under voice control of their handlers shall not be considered to be at large.

(B) **License required.**

(1) All dogs, cats, and ferrets over the age of six months kept, harbored, or maintained by their owners in the city, shall be licensed and registered with the city. Dog, cat, and ferret licenses shall be issued by the City upon payment of the license fee as established by resolution or ordinance of the City Council. The owner shall state, at the time application is made for the license and upon forms provided, his or her name and address and also the name, breed, color, age, and sex of each ferret, dog, or cat owned or kept by him or her. No license shall be granted for a ferret, dog, or cat that has not been vaccinated against distemper (if available for ferrets) and rabies, as evidenced by a certificate by a veterinarian qualified to practice in the state in which the animal is vaccinated. A copy of the vaccination certificate shall be kept on file with the application.

(2) It shall be the duty of each owner subject to this section to pay to the City the license fee.

(3) Upon payment of the license fee, the City shall issue to the owner a license certificate and metallic tag for each animal licensed. The tag shall have stamped on it the year for which it is issued and the number corresponding with the number on the certificate. Every owner shall be required to provide each dog and cat with a collar to which the license tag must be affixed, and shall see that the collar and tag are constantly worn. In case an animal tag is lost or destroyed, a duplicate shall be issued by the City. A charge shall be made for each duplicate tag in an amount established by resolution of the City Council. Tags shall not be transferable from one animal to another and no refunds shall be made on any license fee or tag because of death of an animal or the owner's leaving the city before the expiration of the license period.

(4) The licensing provisions of this division (B) shall not apply to dogs or cats whose owners are non-residents temporarily within the city, nor to dogs or cats brought into the city for the purpose of participating in any dog or cat show, nor shall this provision apply to "seeing eye" dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place.

(5) The funds received by the City from all animal licenses and metallic tags fees shall first be used to defray any costs incidental to the enforcement of this chapter; including, but not restricted to, the costs of licenses, metallic tags, and impounding and maintenance of the dogs and cats.

(C) *Cats.* Cats shall be included as controlled by this division insofar as running-at-large, pickup, impounding, boarding, licensing and proof of anti-rabies vaccine is concerned. All other provisions of this section shall also apply to cats unless otherwise provided.

(D) *Vaccination.*

(1) All dogs and cats kept harbored, maintained, or transported within the city shall be vaccinated at least once every three years by a licensed veterinarian for:

- (a) Rabies - with a live modified vaccine; and
- (b) Distemper (if available for the domestic animal).

(2) A certificate of vaccination must be kept on which is stated the date of vaccination, owner's name and address, the animal's name (if applicable), sex, description and weight, the type of vaccine, and the veterinarian's signature. Upon demand made by the City, the Animal Control Officer or a police officer, the owner shall present for examination the required certificate(s) of vaccination for the animal(s). In cases where certificates are not presented, the owner or keeper of the animal(s) shall have seven days in which to present the certificate(s) to the City Administrator or officer. Failure to do so shall be deemed a violation of this section.

(E) *Limitation on Number of Dogs and Cats.* The combined total of dogs and cats shall not exceed six (6) animals over four months of age per residence within the City. No more than four (4) of the animals may be dogs. Any dogs or cats kept, maintained, or harbored in violation of this limitation are subject to impoundment as provided in § 95.05. This limitation shall not apply to property permitted for use as a kennel pursuant to Chapter 156.

§ 95.03 WILD AND NON-DOMESTIC ANIMALS

It shall be illegal for any person to own, possess, harbor, or offer for sale, any wild or non-domestic animal within the city. Any owner of a wild or non-domestic animal at the time of adoption of this code shall have 30 days in which to remove the animal from the city after which time the city may impound the animal as provided for in this section. An exception shall be made to this prohibition for animals specifically trained for and actually providing assistance to the handicapped or disabled, and for those animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.

§ 95.04 FARM ANIMALS

(A) *Residential.* Farm animals shall only be kept in an agricultural district of the city, or on a residential lot of at least ten acres in size provided that no animal shelter shall be within 300 feet of an adjoining piece of property, except as provided in (A) (1) below. An exception shall also be made to this section for those animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.

- (1) Keeping of chickens. Chickens may be kept on a residential property through an Interim Use Permit as regulated in §156.038 and §156.067.

(B) *Commercial.* Hatchlings may be sold by agricultural related retail stores in the B-1, B-1A, B-2, and BT Business Districts. Hatchlings may only be sold from February 1 to April 30 each year. The agricultural related retail store that sells the hatchlings must notify the purchaser that hatchlings and chickens are not permitted in the residential districts of the City of Cambridge. All agricultural related retail stores who sell hatchlings must comply with all Minnesota Administrative Rules Chapter 1721: Animal Health, and with the Minnesota Board of Animal Health.

- (1) Carcasses must be properly disposed. Contact East Central Sanitation or local landfill/transfer station to properly dispose of any deceased hatchlings.

- (2) The hatchlings must not be color dyed.

§ 95.05 IMPOUNDING

(A) *Running at large.* Any animal running at large is hereby declared a public nuisance. Any Animal Control Officer or police officer may impound any dog or other animal found unlicensed or any animal found running at large and shall give notice of the impounding to the owner of the dog or other animal, if known. The Animal Control Officer or police officer shall not enter the property of the owner of an animal found running at large or the owner of an unlicensed animal unless the officer has first obtained the permission of the owner to do so or has obtained a warrant issued by a court of competent jurisdiction to search for and seize the animal. In case the owner is unknown, the officer shall post notice at the city office that if the dog or other animal is not claimed within the time specified in division (C) of this section, it will be sold or otherwise disposed of. Except as otherwise provided in this section, it shall be unlawful to kill, destroy, or otherwise cause injury to any animal, including dogs and cats running at large.

(B) *Biting animals.* Any animal that has not been inoculated by a live modified rabies vaccine and which has bitten any person, wherein the skin has been punctured or the services of a doctor are required, shall be confined in the city pound for a period of not less than ten days, at the expense of the owner. The animal may be released at the end of the time if healthy and free from symptoms of rabies, and by the payment of all costs by the owner. However, if the owner of the animal shall elect immediately upon receipt of notice of need for the confinement by the officer to voluntarily and immediately confine the animal for the required period of time in a veterinary hospital of the owner's choosing, not outside of the county in which this city is located, and provide immediate proof of confinement in the manner as may be required, the owner may do so. If, however, the animal has been inoculated with a live modified rabies vaccine and the owner has proof of the vaccination by a certificate from a licensed veterinarian, the owner may confine the dog or other animal to the owner's property.

(C) *Reclaiming.* All animals conveyed to the pound shall be kept, with humane treatment and sufficient food and water for their comfort, at least five regular business days unless:

(1) The animal is a dangerous animal as defined under § 95.11 in which case it shall be kept for seven regular business days or the times specified in § 95.11,

(2) The animal is a cruelly-treated animal in which case it shall be kept for ten regular business days, unless sooner reclaimed by their owners or keepers as provided by this section, or

(3) A cat is determined to be feral, in which case the feral cat will be immediately destroyed.

(4) Payment of the release fee established by City Council resolution or ordinance and receipt of a release permit.

(5) Payment of maintenance costs, as provided by the pound, per day or any part of day while animal is in the pound; and

(6) If a dog is unlicensed, payment of a regular license fee and valid certificate of vaccination for rabies and distemper shots is required.

(D) *Unclaimed animals.* At the expiration of the times established in division (C) of this section, if the animal has not been reclaimed in accordance with the provisions of this section, the officer appointed to enforce this section may let any person claim the animal by complying with all provisions in this section, or the officer may sell the animal to the University of Minnesota, or cause the animal to be destroyed in a proper and humane manner and shall properly dispose of the remains thereof. Any money collected under this section shall be payable to the City Clerk-Administrator.

§ 95.06 KENNELS

(A) Refer to Chapter 156 Zoning Code for commercial purposes.

(B) A residential kennel must be located no closer than 10' from an adjoining property line, and not within a drainage and utility easement. A kennel may be a structure, like a dog house, that is maintained at all times with finished siding and roofing materials. A kennel may also be a fenced area. The fence must be maintained at all times (i.e. intact, secure, painted, finished). A kennel that uses fence materials must meet the approved materials of a fence in Chapter 156 Zoning Code. If a cover is used for the kennel, it must be kept neat, clean, secure, and completely fitted and tight with the structure (i.e. tarps must not be frayed or able to flap around in the wind). Acceptable materials for coverings include slats (for chain link fencing) and tarps. Tarps and slats shall be earth tone, tan, green, brown, or white.

§ 95.07 NUISANCES

(A) *Habitual barking.* It shall be unlawful for any person to keep or harbor a dog which habitually barks or cries. Habitual barking shall be defined as barking for repeated intervals of at least five minutes with less than one minute of interruption. The barking must also be audible off of the owner's or caretaker's premises.

(B) *Damage to property.* It shall be unlawful for any person's dog or other animal to damage any lawn, garden, or other property, whether or not the owner has knowledge of the damage.

(C) *Cleaning up litter.* The owner of any animal or person having the custody or control of any animal shall be responsible for cleaning up any feces of the animal and disposing of the feces in a sanitary manner whether on their own property, on the property of others or on public property.

(D) *Warrant required.* The Animal Control Officer or police officer shall not enter the property of the owner of an animal described in this section unless the officer has first obtained the permission of the owner to do so or has obtained a warrant issued by a court of competent jurisdiction to search for and seize the animal.

(E) *Other.* Any animals kept contrary to this section are subject to impoundment as provided in § 95.05.

§ 95.08 SEIZURE OF ANIMALS

Any police officer or Animal Control Officer may enter upon private property and seize any animal with the permission of the owner of the property, if that person is also the owner of the animal, provided that the following exist:

(A) There is an identified complainant other than the police officer or Animal Control Officer making a contemporaneous complaint about the animal;

(B) The officer reasonably believes that the animal meets either the barking dog criteria set out in § 95.07(A); the criteria for cruelty set out in § 95.13; or the criteria for an at large animal set out in § 95.02(A);

(C) The officer can demonstrate that there has been at least one previous complaint of a barking

dog; inhumane treatment of the animal; or that the animal was at large at this address on a prior date;

(D) The officer has made a reasonable attempt to contact the owner of the animal and the property to be entered and those attempts have either failed or have been ignored;

(E) The Animal Control Officer or police officer shall not enter the property of the owner of an animal described in this section unless the officer has first obtained the permission of the owner to do so or has obtained a warrant issued by a court of competent jurisdiction to search for and seize the animal. If the officer has the permission of the owner, a property manager, landlord, innkeeper, or other authorized person to enter the property or has obtained a pass key from a property manager, landlord, innkeeper, or other authorized person to have that key shall not be considered unauthorized entry, and a warrant to search for and seize the animal need not be obtained; and

(F) Written notice of the seizure is left in a conspicuous place if personal contact with the owner of the animal is not possible.

§ 95.09 ANIMALS PRESENTING A DANGER TO HEALTH AND SAFETY OF CITY

If, in the reasonable belief of any person or the Animal Control Officer or police officer, an animal presents an immediate danger to the health and safety of any person, or the animal is threatening imminent harm to any person, or the animal is in the process of attacking any person, the person or officer may destroy the animal in a proper and humane manner whether or not the animal is on the property of its owner. Otherwise, the person or officer may apprehend the animal and deliver it to the pound for confinement under § 95.05. If the animal is destroyed, the owner or keeper of the animal destroyed shall be liable to the city for the cost of maintaining and disposing of the animal, plus the costs of any veterinarian examination. If the animal is found not to be a danger to the health and safety of the city, it may be released to the owner or keeper in accordance with § 95.05(C).

§ 95.10 DISEASED ANIMALS

(A) *Running at large.* No person shall keep or allow to be kept on his or her premises, or on premises occupied by them, nor permit to run at large in the city, any animal which is diseased so as to be a danger to the health and safety of the city, even though the animal be properly licensed under this section, and a warrant to search for and seize the animal is not required.

(B) *Confinement.* Any animal reasonably suspected of being diseased and presenting a threat to the health and safety of the public, may be apprehended and confined in the pound by any person, the Animal Control Officer or a police officer. The officer shall have a qualified veterinarian examine the animal. If the animal is found to be diseased in a manner so as to be a danger to the health and safety of the city, the officer shall cause the animal to be painlessly killed and shall properly dispose of the remains. The owner or keeper of the animal killed under this section shall be liable to the city for the cost of maintaining and disposing of the animal, plus the costs of any veterinarian examinations.

(C) *Release.* If the animal, upon examination, is not found to be diseased the animal shall be

released to the owner or keeper free of charge.

§ 95.11 DANGEROUS ANIMALS

A) *Attack by an animal.* It shall be unlawful for any person's animal to inflict or attempt to inflict bodily injury to any person or other animal whether or not the owner is present. This section shall not apply if the threat, injury, or damage was sustained by a person:

(1) who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the animal;

(2) who was provoking, tormenting, abusing, or assaulting the animal or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the animal; or

(3) who was committing or attempting to commit a crime.

(B) *Destruction of dangerous animal.* The Animal Control Officer shall have the authority to order the destruction of dangerous animals in accordance with the terms established by this chapter.

(C) *Definitions.* For the purpose of this division, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(1) ***Dangerous Animal.*** An animal which has:

(a) Caused bodily injury or disfigurement to any person on public or private property;

(b) Engaged in any attack on any person under circumstances which would indicate danger to personal safety;

(c) Exhibited unusually aggressive behavior, such as an attack on another animal;

(d) Bitten one or more persons on two or more occasions; or

(e) Been found to be potentially dangerous and/or the owner has personal knowledge of the same, the animal aggressively bites, attacks, or endangers the safety of humans or domestic animals.

(2) ***Potentially Dangerous Animal.*** An animal which has:

(a) Bitten a human or a domestic animal on public or private property;

(b) **When unprovoked, chased or approached a person upon the streets, sidewalks, or any public property in an apparent attitude of attack; or**

(c) Has engaged in unprovoked attacks causing injury or otherwise threatening the safety of humans or domestic animals.

(3) ***Proper Enclosure.*** Securely confined indoors or in a securely locked pen or structure suitable to prevent the animal from escaping and to provide protection for the animal from the elements. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other

structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting. The enclosure shall not allow the egress of the animal in any manner without human assistance. A pen or kennel shall meet the following minimum specifications:

(a) Have a minimum overall floor size of 32 square feet.

(b) Sidewalls shall have a minimum height of five feet and be constructed of 11-gauge or heavier wire. Openings in the wire shall not exceed two inches, support posts shall be 1¼-inch or larger steel pipe buried in the ground 18 inches or more. When a concrete floor is not provided, the sidewalls shall be buried a minimum of 18 inches in the ground.

(c) A cover over the entire pen or kennel shall be provided. The cover shall be constructed of the same gauge wire or heavier as the sidewalls and shall also have no openings in the wire greater than two inches.

(d) An entrance/exit gate shall be provided and be constructed of the same material as the sidewalls and shall also have no openings in the wire greater than two inches. The gate shall be equipped with a device capable of being locked and shall be locked at all times when the animal is in the pen or kennel.

(4) **Unprovoked.** The condition in which the animal is not purposely excited, stimulated, agitated or disturbed. It shall be a rebuttable presumption that any attack on a child twelve (12) years of age or younger shall be considered to be unprovoked unless the child is engaged in the commission of a crime or illegal activity, including activities classified as "cruelty to animals" as defined in M.S. § 343.

(D) **Designation as potentially dangerous animal.** The Animal Control Officer shall designate any animal as a potentially dangerous animal upon receiving evidence that the potentially dangerous animal has, when unprovoked, then bitten, attacked, or threatened the safety of a person or a domestic animal as stated in division (C)(2). When an animal is declared potentially dangerous, the Animal Control Officer shall cause one owner of the potentially dangerous animal to be notified in writing that the animal is potentially dangerous.

(E) **Evidence justifying designation.** The Animal Control Officer shall have the authority to designate any animal as a dangerous animal upon receiving evidence of the following:

(1) That the animal has, when unprovoked, bitten, attacked, or threatened the safety of a person or domestic animal as stated in division (C)(1).

(2) That the animal has been declared potentially dangerous and the animal has then bitten, attacked, or threatened the safety of a person or domestic animal as stated in division (C)(1).

(F) **Authority to order destruction.** The Animal Control Officer, upon finding that an animal is dangerous hereunder, is authorized to order, as part of the disposition of the case, that the animal be destroyed based on a written order containing one or more of the following findings of fact:

(1) The animal is dangerous as demonstrated by a vicious attack, an unprovoked attack, an attack without warning or multiple attacks; or

(2) The owner of the animal has demonstrated an inability or unwillingness to control the animal in order to prevent injury to persons or other animals.

(G) *Procedure.* The Animal Control Officer, after having determined that an animal is dangerous, may proceed in the following manner: The Animal Control Officer shall cause one owner of the animal to be notified in writing or in person that the animal is dangerous and may order the animal seized or make orders as deemed proper. This owner shall be notified as to dates, times, places and parties bitten, and shall be given 14 days to appeal this order by requesting a hearing before the City Council for a review of this determination.

(1) If no appeal is filed, the Animal Control Officer shall obtain an order or warrant authorizing the seizure and the destruction of the animal from a court of competent jurisdiction, unless the animal is already in custody or the owner consents to the seizure and destruction of the animal.

(2) If an owner requests a hearing for determination as to the dangerous nature of the animal, the hearing shall be held before the City Council, which shall set a date for hearing not more than three weeks after demand for the hearing. The records of the Animal Control or City Clerk-Administrator's office shall be admissible for consideration by the Animal Control Officer without further foundation. After considering all evidence pertaining to the temperament of the animal, the City Council shall make an order as it deems proper. The City Council may order that the Animal Control Officer take the animal into custody for destruction, if the animal is not currently in custody. If the animal is ordered into custody for destruction, the owner shall immediately make the animal available to the Animal Control Officer. If the owner does not immediately make the animal available, the Animal Control Officer shall obtain an order or warrant authorizing the seizure and the destruction of the animal from a court of competent jurisdiction.

(3) No person shall harbor an animal after it has been found by to be dangerous and ordered into custody for destruction.

(H) *Stopping an attack.* If any police officer or Animal Control Officer is witness to an attack by an animal upon a person or another animal, the officer may take whatever means the officer deems appropriate to bring the attack to an end and prevent further injury to the victim.

(I) *Notification of new address.* The owner of an animal which has been identified as dangerous or potentially dangerous shall notify the Animal Control Officer in writing if the animal is to be relocated from its current address or given or sold to another person. The notification shall be given in writing at least 14 days prior to the relocation or transfer of ownership. The notification shall include the current owner's name and address, the relocation address, and the name of the new owner, if any.

§ 95.12 DANGEROUS ANIMAL REQUIREMENTS

(A) *Requirements.* If the City Council does not order the destruction of an animal that has been declared dangerous, the City Council may, as an alternative, order any or all of the following:

(1) That the owner provide and maintain a proper enclosure for the dangerous animal as specified in § 95.11(C)(3);

(2) Post the front and the rear of the premises with clearly visible warning signs, including a warning symbol to inform children, that there is a dangerous animal on the property as specified in M.S. § 347.51 as may be amended from time to time;

(3) Provide and show proof annually of public liability insurance in the minimum amount of \$300,000;

(4) If the animal is a dog the city will enforce Minn. Stat. §347/50 to 347.56 as required by Minn. Stat. §347.565.

(5) All animals deemed dangerous by the Animal Control Officer shall be registered with the county in which this city is located within 14 days after the date the animal was so deemed and provide satisfactory proof thereof to the Animal Control Officer.

(6) If the animal is a dog, the dog must be licensed and up to date on rabies vaccination. If the animal is a cat or ferret, it must be up to date with rabies vaccination.

(B) *Seizure.* As authorized by M.S. § 347.54, as it may be amended from time to time, the Animal Control Officer shall immediately seize any dangerous animal if the owner does not meet each of the above requirements within 14 days after the date notice is sent to the owner that the animal is dangerous. Seizure may be appealed to district court by serving a summons and petition upon the city and filing it with the district court.

(C) *Reclaiming animals.* A dangerous animal seized under § 95.12(B), may be reclaimed by the owner of the animal upon payment of impounding and boarding fees and presenting proof to animal control that each of the requirements under § 95.12(B), is fulfilled. An animal not reclaimed under this section within 14 days may be disposed of as provided under § 95.11(F), and the owner is liable to the city for costs incurred in confining and impounding the animal.

(D) *Subsequent offenses.* If an owner of an animal has subsequently violated the provisions under § 95.11 with the same animal, the animal must be seized by animal control. The owner may request a hearing as defined in § 95.11(F). If the owner is found to have violated the provisions for which the animal was seized, the Animal Control Officer shall order the animal destroyed in a proper and humane manner and the owner shall pay the costs of confining the animal. If the person is found not to have violated the provisions for which the animal was seized, the owner may reclaim the animal under the provisions of § 95.12(C). If the animal is not yet reclaimed by the owner within 14 days after the date the owner is notified that the animal may be reclaimed, the animal may be disposed of as provided under § 95.11(F) and the owner is liable to the animal control for the costs incurred in

confining, impounding and disposing of the animal.

§ 95.13 BASIC CARE

All animals shall receive from their owners or keepers' kind treatment, housing in the winter, and sufficient food and water for their comfort. Any person not treating their pet in a humane manner will be subject to the penalties provided in this section.

§ 95.14 BREEDING MORATORIUM

Every female dog or female cat in heat shall be confined in a building or other enclosure in a manner that it cannot come in contact with another dog or cat except for planned breeding. Upon capture and failure to reclaim the animal, every dog or cat shall be neutered or spayed prior to being transferred to a new owner.

§ 95.15 ENFORCING OFFICER

The Council is hereby authorized to appoint an animal control officer(s) to enforce the provisions of this section. In the officer's duty of enforcing the provisions of this section, he or she may from time to time, with the consent of the City Council, designate assistants.

§ 95.16 POUND

Every year the Council shall designate an official pound to which animals found in violation of this chapter shall be taken for safe treatment, and if necessary, for destruction.

§ 95.17 INTERFERENCE WITH OFFICERS

No person shall in any manner molest, hinder, or interfere with any person authorized by the City Council to capture dogs, cats or other animals and convey them to the pound while engaged in that operation. Nor shall any unauthorized person break open the pound, or attempt to do so, or take or attempt to take from any agent any animal taken up by him or her in compliance with this chapter, or in any other manner to interfere with or hinder the officer in the discharge of his or her duties under this chapter.

§ 95.18 TRAPPING

(A) *Purpose.* This section is intended to protect the citizens from injury from hazardous devices and to protect domesticated animals and pets from damage and destruction that may result from unregulated trapping.

(B) *Definitions.* For the purposes of this section, the following definitions apply unless the context clearly indicates or requires a different meaning.

Leg Hold. A device made of steel, metal, or other rigid material, consisting of two jaws that lie horizontally to form a circle or circular shape when the trap is set, or trap that is similar to the above

in design and that is intended to catch and secure an animal by the leg.

Live Trap. A trap designed to capture animals alive without causing injury to the animal.

Trap. A device used for the purpose of catching, capturing, snaring, holding, or killing animals.

Trapping. The placing or setting of traps with the intent to catch, capture, snare, hold or kill animals.

(C) *Trapping prohibited.* It shall be unlawful to engage in trapping within the city except as provided in division (D).

(D) *Exceptions.* The provisions of this section do not apply to:

(1) Live trapping for the purpose of releasing the animal into the wild. Live traps must be tended at least once every 24 hours.

(2) The trapping of harmful rodents or pests such as rats, mice, gophers, moles and squirrels on private property or within one's own private building or on public property by employees or agents of the governmental unit that owns the property. Any effective trap except leg-hold traps may be used so long as the traps are set and tended in a way that does not constitute a danger to persons or to domestic or wild animals that are not pests or nuisances.

(3) Employees or agents of governmental units or agencies who, using live traps in the course of their duties, are required to trap animals or birds for humane or other authorized purposes.

(4) Scientists in their work of identifying and studying wildlife, animals and birds so long as the animals and birds are returned to their natural environment without harm.

§ 95.99 PENALTY

(A) *Separate offenses.* Each day a violation of this chapter is committed or permitted to continue shall constitute a separate offense and shall be punishable under this section.

(B) *Misdemeanor.* Unless otherwise provided, violation of this chapter shall constitute a misdemeanor punishable as provided in § 10.99.

(C) *Petty misdemeanor.* Violations of §§ 95.02, 95.07, 95.13 and 95.14 are petty misdemeanors punishable as provided in § 10.99.

347.515 MICROCHIP IDENTIFICATION.

The owner of a dangerous or potentially dangerous dog must have a microchip implanted in the dog for identification, and the name of the microchip manufacturer and identification number of the microchip must be provided to the animal control authority. If the microchip is not implanted by the owner, it may be implanted by the animal control authority. In either case, all costs related to purchase and implantation of the microchip must be borne by the dog's owner.

History: *1Sp2001 c 8 art 8 s 19*