

Cambridge City Council Meeting Announcement and Agenda

November 15, 2021 6:00 PM

Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
	1. Call to Order and Pledge of Allegiance
	2. Citizens Forum
	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of the regular and summary meeting minutes for the November 1, 2021 City Council meeting (p. 3)
	B. Warrants #121346 - #121576 and ACH/Wire items totaling \$1,869,178.44 (p. 9)
	C. Resolution R21-054 Accept Restricted Donations for Fire Department Equipment (p. 45)
	D. Approval to Extend Offer for a CPD Position (p. 47)
	5. Work Session
	A. Discussion of Staff Reorganization (p. 48)
	B. Discussion of Personnel Policy Section 13 (Handout)
	C. Discussion of Personnel Policy Section 15 (Handout)
	6. Unfinished Business
	A. Summary of Evaluation of City Administrator Evan C Vogel (Verbal)
	7. New Business
	8. Mayor's Report
	A. Snowflake Parade Update/Announcement (Verbal)

	9. Council Concerns
	10. City Attorney or City Administrator's Report
	11. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings		
<u>Date</u>	<u>Time</u>	<u>Committee Name and Location</u>
Nov. 22	6:00 pm	Fire Department Meeting (Training Room)
Nov. 24	8:30 am	Discover Downtown Cambridge Meeting (Leader)
Dec. 2	6:30 pm	Truth in Taxation Meeting/Special City Council Meeting to Adopt the City's 2022 Budget
Dec. 7	7:00 pm	Planning Commission Meeting

Cambridge City Council Meeting Minutes Monday, November 1, 2021

A regular meeting of the Cambridge City Council was held on Monday, November 1, 2021, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Kersten Conley, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel, Finance Director Moe, Utilities/Public Works Director Schwab, Emergency Management Director/Deputy Fire Chief Pennings, and Fire Chief Todd Tomczik.

Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 5:00 pm and led the public in the Pledge of Allegiance.

Approval of Agenda

Iverson moved, seconded by Ziebarth, to approve the agenda. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Ziebarth, to approve consent agenda items A-L:

- A. Approval of the regular and summary meeting minutes for the October 4, 2021 and the October 18, 2021 City Council meetings
- B. Draft September 2021 Financial Statements
- C. Resolution R21-047 Certify Delinquent Charges to Property Tax Roll
- D. Resolution R21-048 Application Final Payment for Douglas Kerr Underground, LLC for 2020 Street Improvements
- E. Purchase of a 2022 John Deere Gator
- F. Resolution R21-049 MNDOT Airport Maintenance & Operation Contract 7/1/21-6/30/22
- G. Approval of Agreement of Assessment with Dustin Sawicki-690 Old Main St. N. for removal of septic system and connection to city services
- H. Hire of Robert Larrabee as a Northbound Liquor Cashier
- I. Dismissal of Bill Creger
- J. Approve Change Order From Versacon for City Hall Roof Project
- K. Resolution R21-053 Application for Payment #3-FINAL from North Valley Inc for 2020 Taxiway Relocation at Airport
- L. Authorize Staff to start the Hiring Process for a Public Works Maintenance Worker Position

Upon roll call, Godfrey, Shogren, Ziebarth, Iverson, and Conley voted aye, no nays. Motion passed unanimously.

Work Session

Proclamation for Manufacturing Month

Godfrey noted the month of October was designated as Manufacturing Month. He recognized Cambridge's manufacturers and wholesale/distributors as a critical component of our local economy, and provided information on the industry. The council members took turns reading the proclamation, and Godfrey proclaimed the month of October as Manufacturing Month.

Personnel Policy Review: Section 16 Holiday Leave

Vogel stated holidays were being amended to include all eligible employees, instead of just full-time employees. Part-time employees of at least 20 hours per week would be paid 4 hours of holiday pay, and full-time employees would still receive 8 hours of holiday pay. Floating holidays will also be adjusted for new employees depending on which third of the year they are starting in. Two floating holidays will be received if the starting date is between January 1st and April 30th, one floating holiday will be received if the starting date is between May 1st and August 31st, and no days will be received if the employee started September 1st or thereafter. If there are any conflicts for employees under a collective bargaining agreement, the collective bargaining agreement prevails. The council members gave a unanimous thumbs-up that they would like to see these amendments included in the 2022 Personnel Policy still awaiting final approval.

Personnel Policy Review: Section 18 Sick Leave

Vogel stated sick leave would be amended to be available for part-time employees working up to 20 hours each week, and they could accumulate 1.85 hours of sick leave for each two weeks of service. He said sick leave will also be amended so that employees will be able to use sick leave for up to 2 personal days per year. The council gave a thumbs-up to have these amendments included in the 2022 Personnel Policy that will be up for council approval in December 2021.

Unfinished Business

There was no unfinished business.

New Business

Resolution R21-050 Accept Feasibility Report & Order Public Hearings-2022 Street Improvements

Blank from SEH stated the feasibility study and report on improvements, requested for the 2022 Street Improvements by the council on September 7, 2021, have been completed. The project consists of improving the streets and underground utilities located in north half of the Goldenwood area and along East Rum River Drive South. Blank stated the improvements were investigated and the estimated cost of the project is \$5,350,900. The project funding will consist of various city funds (approximately 88%), and special assessments (approximately 12%) to the adjacent properties. Blank said the next step is to hold a public improvement hearing and an assessment hearing. He proposed they be held at the City Council meeting on December 6, 2021.

Zach Schmitz was in attendance and added more information about the project, the repairs being done, and also any new sidewalks being installed. Blank stated there is a petition from residents along Holly Street South that do not want a sidewalk installed along their street, and noted there would be many large trees that would be affected. He said another option for the sidewalk would be to install one along Joy Circle Southwest and Joy Court South. This would cost \$90,000 less due to better grading along the street and fewer pine trees that would be affected. The sidewalk could then

be connected into the Brown Park trail system from the south. Iverson and Ziebarth were concerned about Joy Lutheran church being involved in the sidewalk discussion as it would be a large undertaking on their part to keep that portion of sidewalk cleared in the winter. Blank said he would get in contact with them, and residents would have the ability to provide public comment at the hearing on December 6, 2021. Iverson moved, seconded by Conley, to adopt Resolution R21-050 receiving Feasibility Report, Ordering Public Hearing, Declaring Costs to be Assessed, and Ordering Hearing on Proposed Assessment. Motion passed unanimously.

Purchase Agreement for City lot located at 410 Garfield St. S.

Vogel informed the council that Luther Company, LLLP has agreed to pay \$175,000 for a .76-acre city-owned lot located at 410 Garfield Street South, with parcel number 15.300.0020. Shogren moved, seconded by Conley, to approve the Purchase Agreement between The City of Cambridge and The Luther Company, LLLP, a limited liability limited partnership under the laws of the State of Minnesota, for the sale of the property located at 410 Garfield Street South with parcel number 15.300.0020. Motion passed unanimously.

Parks, Trails, and Recreation Commission Appointments

Vogel stated there is a need to appoint three members to the Parks, Trails, and Recreation Commission due to Kriste Ericsson's term ending on January 31, 2022, School District Representative Aviva Hillenbrand resigning her position with the school district, and Youth Representative Elijah Anderson is now a second-year college student. Vogel said staff placed ads in the local newspapers and on social media sites soliciting applications for the open positions, and seven applications were received. He noted Ms. Ericsson has reapplied for the Member-at-Large Representative.

Applications were received from Christina Thayer Anderson for the School District Representative, Kriste Ericsson and Lindsay Rassmann for the Member-at-Large Representative, and Blake Ramlet, Savanna Murray, Clayton Kroehnt, and Natalie Randall for the Youth Representative. Vogel stated Ms. Randall and Mr. Kroehnt do not meet the criteria of being City of Cambridge residents, and will not be considered for the position. He also noted the commissioners will be compensated \$35.00 for each meeting attended, and is included in the proposed 2022 budget.

Ziebarth moved, seconded by Iverson, to appoint Christina Thayer as the Cambridge-Isanti School District Representative. Motion passed unanimously. Some concerns over residency status of the other applicants arised, and council members wanted to verify residency information before they made any further appointments. Shogren moved, seconded by Iverson, to table the Youth Representative and Member-at-Large appointments until the November 15th council meeting. Motion passed unanimously.

Resolution R21-051 Adopting Strategic Planning Initiatives

Vogel reviewed the 2021 Strategic Planning and Goal Setting work that was completed by the Cambridge City Council and staff with the help of consultant Phil Kern. He said it helped to clarify the city's vision, they defined core strategies, and created nine goals for the city to use in planning for the future. Vogel stated a new vision statement was also created to encapsulate the key elements of what they want for the City of Cambridge into a statement. He said these goals, vision, and strategies will help to guide the council and staff as they plan for the future of the city. Conley moved,

seconded by Ziebarth, to approve Resolution R21-051 adopting the 2021 Strategic Planning and Goal Setting Report. Motion passed unanimously.

Resolution R21- 052 Approve an Increase of the Fire Relief Association Service Pension Benefit Amount

Todd Tomczik stated a cost analysis was done on the Cambridge Firefighters Relief Association's pension that is administered by the State of Minnesota. He said the results indicated that at the present fund balance, the benefit level could be increase from the 2021 level of \$5,200 per year of service to \$5,800 per year of service. Tomczik said the increase in benefit level would leave the plan at 95% funded, and would not require any municipal contribution unless the portfolio should decrease. He said the increase in benefits would provide more incentives to attract new hires and help to retain current members. Ziebarth asked for more explanation on what the 95% funded level means to the city. Tomczik used a simple example that if 95% of our fire department were to quit, their retirement funds would still be fully covered. Godfrey asked Finance Director Moe if there were any financial concerns for the city, and Moe stated that once a level of benefits is set it can't be lowered. She said if there is ever a large downturn in the market and the plan decreases, then the city would be responsible for any non-funded pensions. Iverson moved, seconded by Shogren, to approve Resolution R21-052 approving the Cambridge Fire Department Relief Association Service Pension Benefit Amount and the PERA Volunteer firefighter Retirement Plan Cost Analysis. Motion passed unanimously.

Mayor's Report

Godfrey stated he wanted to start doing committee reports again starting in December. He said the Snowflake Parade will be on Saturday, November 20th. The Chili Feed and Santa will be in the City Center Mall again.

Council Concerns

There were no council concerns.

City Attorney/City Administrator's Report

Vogel wanted to commend the City of Cambridge Fire Department and the Cambridge Police Department for their involvement in the recent home explosion, and the Cambridge Police Department for their work handling a dangerous situation that occurred downtown.

Closed Session – This portion of the City Council Meeting will be closed under Minnesota Statute 13D.05 subd(3)(c)(3) to develop or consider offers or counter offers for the purchase or sale of real or personal property.

Iverson moved, seconded by Shogren, to enter into a closed session at 5:51 pm. Motion passed unanimously. Discussion ensued. Shogren moved, seconded by Iverson, to go back into open session at 6:03 pm. Motion passed unanimously.

Closed Session – This portion of the City Council Meeting will be closed under Minnesota Statute 13D.05 subd(2)(b) for the consideration of preliminary allegations or charges against an individual subject to its authority.

Iverson moved, seconded by Conley, to enter into closed session at 6:04 pm. Motion passed unanimously. Discussion ensued. Shogren moved, seconded by Conley, to move back into open

session at 6:31 pm. Motion passed unanimously. Shogren moved, seconded by Godfrey, to terminate Assistant City Administrator Athanasia Lewis. Motion passed unanimously.

Closed Session - This portion of the City Council Meeting will be closed under Minnesota Statute 13D.05 subd(3) for the annual evaluation of Evan C Vogel – The City Administrator. A summary of the conclusion of this review will be presented at the City Council meeting on November 15.

Shogren moved, seconded by Ziebarth, to enter into closed session at 6:33 pm. Motion passed unanimously. Discussion ensued. Shogren moved, seconded by Iverson, to enter back into open session at 7:49 pm. Motion passed unanimously.

Adjournment of Council Meeting

Being no further business before the City Council, Shogren moved, seconded by Ziebarth, to adjourn the regular meeting at 7:49 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

**SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE
CAMBRIDGE CITY COUNCIL**

The complete minutes are available for public inspection at the office of the City Administrator, 300 3rd Ave. NE, Cambridge, Minnesota.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Bob Shogren, and Kersten Conley, and Mark Ziebarth.

**Regular City Council Meeting
November 1, 2021**

- Called meeting to order at 5:00 pm.
- Approved Agenda.
- Approved Consent Agenda items A-L.
- Proclaimed October as Manufacturing Month.
- Provided support for Holiday Leave amendments.
- Provided support for Sick Leave amendments.
- Approved Resolution R21-050 related to the 2022 Street Improvements.
- Approved purchase agreement for city-owned at 410 Garfield St. S.
- Appointed Christina Thayer Anderson to PTRC position.
- Tabled appointment of two PTRC positions.
- Adopted Strategic Planning and Goal Setting Report.
- Approved increase in Fire Relief Association Service Pension Benefit Amount.
- Godfrey resumed committee reports starting in December, and noted the upcoming Snowflake Parade, Chili Feed, and Santa on November 20th.
- Vogel commended the Fire Department and the Police Department on their efforts in recent events.
- Held closed session to discuss offers on a property.
- Held closed session, and terminated Assistant City Administrator, Athanasia Lewis.
- Held closed session for the annual evaluation of Evan Vogel, City Administrator.
- Adjourned meeting at 7:49 pm.

CAMBRIDGE CITY COUNCIL MEETING
 November 15, 2021
 BILLS LIST

Disbursement Type:	Date	Check #s	Submitted For Approval
Prepaid Checks	10/13/2021	121346 - 121400	249,681.12
Prepaid Checks	10/20/2021	121401 - 121456	260,773.77
Prepaid Checks	10/27/2021	121457 - 121525	205,942.70
Prepaid Checks	11/3/2021	121526 - 121576	477,918.04
Total Checks			<u>1,194,315.63</u>
PAID THROUGH ACH or WIRE October 2021:			
Payroll			329,514.96
Federal Payroll Tax Withholding			102,677.45
State Payroll Tax Withholding			21,022.84
PERA Withholdings			88,034.09
Deferred Comp Premiums			7,730.00
Self Insurance & Flex & Select Account Admin Fee			2,072.76
Century Link			61.89
ECE			47,065.91
Sales & Use Tax Payments to State of MN			57,992.00
Centerpoint			1,911.34
Wright Express (City wide fuel cards)			7,880.88
Connexus			1,133.72
Midcontinent			6,046.10
Reliance Life Insurance ACH			1,325.93
AFLAC			392.94
Total Paid through ACH or Wire			<u>674,862.81</u>
TOTAL SUBMITTED FOR APPROVAL			\$1,869,178.44

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of City check disbursements from 10/7/2021-11/3/2021 and all other disbursements for October 2021.

Caroline Moe 11/4/21
 Caroline Moe, Director of Finance signature & date

Linda Gerlach 11-4-21
 Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
165	Allina Health	Health History, Physical, Questionnaire - Parks Season	99.00
Total 165:			99.00
175	Amazon Capital Services, Inc.	Uniform Allowance - Police	204.99
175	Amazon Capital Services, Inc.	Office Supplies - Building	28.80
Total 175:			233.79
306	ARC Irrigation, LLC	Winterization - Round About Yerigan Farms	148.95
306	ARC Irrigation, LLC	Fertilization - Round About Yerigan Farms	86.00
306	ARC Irrigation, LLC	Fertilization - City Parking Lot	60.00
306	ARC Irrigation, LLC	Fertilization - N Main St	155.00
Total 306:			449.95
319	Artisan Beer Company	Liquor Store Merchandise	182.70
Total 319:			182.70
521	Bellboy Corporation	Liquor Store Merchandise	2,879.60
521	Bellboy Corporation	Credit Liquor Merchandise	79.50
521	Bellboy Corporation	Liquor Store Merchandise	207.25
Total 521:			3,007.35
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	55.80
551	Chas A. Bernick Inc.	Liquor Store Merchandise	40.60
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,341.60
Total 551:			3,326.40
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Police	111.24
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Streets	1,095.70
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Wastewater	67.84
Total 906:			1,274.78
1040	Center for Education	Deskbook Encyclopedia of Public Employment Law	119.00
Total 1040:			119.00
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	89.72
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	89.72
1140	Cintas Corporation	Rug Rentals - Police Dept	19.68
1140	Cintas Corporation	Rug Rentals - City Hall	17.05
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	20.77
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	141.07
1140	Cintas Corporation	Uniform Rental - Parks	9.73

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
Total 1140:			552.69
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	27,162.95
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	3,825.75
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	120.00-
1396	Dahlheimer Beverage, LLC	Keg Return	60.00-
Total 1396:			30,808.70
1613	Dusty's Drain Cleaning, Inc.	Repair & Maint Labor Bldgs - Library	900.00
Total 1613:			900.00
1648	East Central Exterminating	October Service - Northbound Liquor	80.90
Total 1648:			80.90
1681	ECM Publishers, Inc.	Advertising - Liquor Store	780.28
1681	ECM Publishers, Inc.	Advertising - Fire Dept Hiring Event	77.96
Total 1681:			858.24
2059	Synchrony Bank	Misc Operating Supplies - Parks	115.99
2059	Synchrony Bank	Misc Operating Supplies - Parks	159.99
2059	Synchrony Bank	Repair & Maint - Wastewater Plant	39.96
2059	Synchrony Bank	Repair & Maint - Wastewater Plant	29.99
Total 2059:			345.93
2182	Winebow	Liquor Store Merchandise	636.00
2182	Winebow	Freight Charges	13.50
Total 2182:			649.50
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2411	Hillyard Inc.	Maintenance Supplies - City Hall	31.36
2411	Hillyard Inc.	Maintenance Supplies - City Hall	85.68
2411	Hillyard Inc.	Maintenance Supplies - City Hall	40.58
Total 2411:			157.62
2416	John Hirsch's Cambridge Mot	Repair & Maint Supplies Veh/Eq - Wastewater	114.32

Vendor	Vendor Name	Description	Net Invoice Amount
2416	John Hirsch's Cambridge Mot	Repair & Maint Labor Veh/Eq - Wastewater	297.15
Total 2416:			411.47
2573	IUOE Local #49	October Union Dues - Maintenance	350.00
2573	IUOE Local #49	October Union Dues - Wastewater	245.00
Total 2573:			595.00
2636	Minnesota Equipment	Repair & Maint Supplies Veh/Eq - Street Dept	120.53
Total 2636:			120.53
2696	Isanti Ready-Mix, Inc.	Park Improvements	121.00
2696	Isanti Ready-Mix, Inc.	Park Improvements	121.00
2696	Isanti Ready-Mix, Inc.	Park Improvements	242.00
Total 2696:			484.00
2701	Isanti Rental, Inc.	Equipment Rental - Library Sculpture Setting	103.00
Total 2701:			103.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	17,446.72
2796	Johnson Brothers Liquor Co	Delivery Charge	246.88
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,613.35
2796	Johnson Brothers Liquor Co	Delivery Charge	93.91
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	568.36
2796	Johnson Brothers Liquor Co	Delivery Charge	13.25
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,316.66
2796	Johnson Brothers Liquor Co	Delivery Charge	94.52
Total 2796:			27,393.65
2829	JP Brooks, Inc	Escrow Refund - 545 Alaska Loop S	7,100.00
2829	JP Brooks, Inc	Escrow Refund - 545 Alaska Loop S	54.00-
Total 2829:			7,046.00
3176	LELS	Union Dues 183 - October	571.50
3176	LELS	Union Dues 449 - October	127.00
Total 3176:			698.50
3189	LePage and Sons	Trash and Recycle Service - Wastewater	263.87
3189	LePage and Sons	Trash and Recycle Service - Maintenance Garage	79.73
3189	LePage and Sons	Trash Service - Truck Garage	69.73
3189	LePage and Sons	Trash Service - Sandquist Park	175.60

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3189:			588.93
3201	Lexipol, LLC	Annual Law Enforcement Policy Updates	2,962.27
3201	Lexipol, LLC	Annual Law Enforcement Policy Updates	592.45
Total 3201:			3,554.72
3321	MacQueen Equipment, LLC	Repair & Maint Supplies Veh/Eq - Streets	397.41
Total 3321:			397.41
3341	Maguire Iron, Inc.	Elevated Tank Demolition	24,926.00
Total 3341:			24,926.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	58.50
3461	McDonald Distributing Compa	Liquor Store Merchandise	21,907.44
3461	McDonald Distributing Compa	Liquor Store Merchandise	360.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	618.15-
Total 3461:			21,707.79
3521	Menards	Misc Operating Supplies - Liquor Store	154.91
Total 3521:			154.91
3543	Metro Sales, Inc.	Ricoh MP 2554SP & C2004 Copier Lease, Base Rate,	249.10
Total 3543:			249.10
3996	Mood Media	Mood Media Services - Liquor Store	693.79
Total 3996:			693.79
4001	MVTL Laboratories Inc.	Testing - Wastewater	905.75
4001	MVTL Laboratories Inc.	Testing - Water	74.00
Total 4001:			979.75
4126	NMN, Inc.	Liquor Store Merchandise	319.50
4126	NMN, Inc.	Freight Charge	18.80
Total 4126:			338.30
4426	Paustis Wine Company	Liquor Store Merchandise	1,986.00
4426	Paustis Wine Company	Freight Charge	25.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4426:			2,011.00
4467	Peterson's North Branch Mill	Misc Operating Supplies - Parks	26.88
Total 4467:			26.88
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,355.80
4476	Phillips Wine & Spirits	Delivery Charge	18.82
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,039.00
4476	Phillips Wine & Spirits	Delivery Charge	34.23
Total 4476:			2,447.85
4640	Q Media Properties LLC	Advertising - Liquor Store	250.00
Total 4640:			250.00
4909	Rum River Construction Cons	August Contract Building Inspection Services	30,116.42
4909	Rum River Construction Cons	August Contract Building Inspection Services	53,892.09
Total 4909:			84,008.51
5036	SCR INC. - St. Cloud	Refrig Maintenance - Liquor Store	540.00
Total 5036:			540.00
5244	Stanisz, Melissa	Refund Overpayment Final Water Bill 1-3041	99.38
Total 5244:			99.38
5251	Star	Advertising Liquor Store	25.00
5251	Star	Advertising - Firefighters	193.40
Total 5251:			218.40
5391	TM Johnson Bros., Inc.	Ice Maker Repairs - Fire	625.00
Total 5391:			625.00
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5541	Titan Machinery	Repair & Maint Supplies Veh/Eq - Streets	53.30
Total 5541:			53.30
5648	Tritech Software Systems	LETG Software Maintenance - Annual Maint Fee	17,494.40

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5648:			17,494.40
5743	U.S. Bank Equipment Finance	Ricoh MPC2004EX-RS Copier	87.00
Total 5743:			87.00
5756	USA Bluebook	Repair & Maint - Plant	461.72
Total 5756:			461.72
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	392.70
Total 5816:			392.70
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	192.00
5891	Breakthru Beverage Minnesot	Freight Charge	3.45
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	5,730.05
5891	Breakthru Beverage Minnesot	Freight Charge	56.04
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	122.75
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	216.00
5891	Breakthru Beverage Minnesot	Freight Charge	3.45
Total 5891:			6,323.74
6071	Zee Medical Service	First Aid Kit Supplies - City Hall	76.45
6071	Zee Medical Service	First Aid Kit Supplies - Police	23.40
6071	Zee Medical Service	First Aid Kit Supplies - Fire	43.25
6071	Zee Medical Service	First Aid Kit Supplies - Streets	273.50
6071	Zee Medical Service	First Aid Kit Supplies - Wastewater	195.00
Total 6071:			611.60
Grand Totals:			249,681.12

Dated: 10/13/2021City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/21	10/13/2021	121346	165	Allina Health	101-20100	99.00
10/21	10/13/2021	121347	175	Amazon Capital Services, Inc.	101-20100	233.79
10/21	10/13/2021	121348	306	ARC Irrigation, LLC	101-20100	449.95
10/21	10/13/2021	121349	319	Artisan	610-20100	182.70
10/21	10/13/2021	121350	521	Bellboy Corporation	610-20100	3,007.35
10/21	10/13/2021	121351	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	6,323.74
10/21	10/13/2021	121352	1040	CEEL	101-20100	119.00
10/21	10/13/2021	121353	551	Bernick's	610-20100	3,326.40
10/21	10/13/2021	121354	1140	Cintas Corporation	601-20100	552.69
10/21	10/13/2021	121355	1396	Dahlheimer Beverage, LLC	610-20100	30,808.70
10/21	10/13/2021	121356	1613	Dusty's Drain Cleaning, Inc.	101-20100	900.00
10/21	10/13/2021	121357	1648	East Central Exterminating	610-20100	80.90
10/21	10/13/2021	121358	1681	ECM Publishers, Inc.	610-20100	858.24
10/21	10/13/2021	121359	2188	Gratitude Farms	101-20100	400.00
10/21	10/13/2021	121360	2411	Hillyard / Minneapolis	101-20100	157.62
10/21	10/13/2021	121361	2696	Isanti Ready-Mix, Inc.	415-20100	484.00
10/21	10/13/2021	121362	2701	Isanti Rental, Inc.	101-20100	103.00
10/21	10/13/2021	121363	2573	IUOE Local #49	101-20100	595.00
10/21	10/13/2021	121364	2416	John Hirsch's Cambridge Motors	602-20100	411.47
10/21	10/13/2021	121365	2796	Johnson Bros - St Paul	610-20100	27,393.65
10/21	10/13/2021	121366	2829	JP Brooks, Inc	101-20100	7,046.00
10/21	10/13/2021	121367	3176	LELS	101-20100	698.50
10/21	10/13/2021	121368	3189	LePage and Sons	101-20100	588.93
10/21	10/13/2021	121369	3201	Lexipol, LLC	101-20100	3,554.72
10/21	10/13/2021	121370	3321	MacQueen Equipment, LLC	101-20100	397.41
10/21	10/13/2021	121371	3341	Maguire Iron, Inc.	601-20100	24,926.00
10/21	10/13/2021	121372	3461	McDonald Distributing Company	610-20100	21,707.79
10/21	10/13/2021	121373	3521	Menards	610-20100	154.91
10/21	10/13/2021	121374	3543	Metro Sales, Inc.	101-20100	249.10
10/21	10/13/2021	121375	2636	Minnesota Equipment	101-20100	120.53
10/21	10/13/2021	121377	3996	Mood Media	610-20100	693.79
10/21	10/13/2021	121378	4001	Minnesota Valley Testing Labs	601-20100	979.75
10/21	10/13/2021	121379	906	NAPA Central MN	101-20100	1,274.78
10/21	10/13/2021	121380	4126	NMN, Inc.	610-20100	338.30
10/21	10/13/2021	121381	4426	Paustis Wine Company	610-20100	2,011.00
10/21	10/13/2021	121382	4467	Peterson's North Branch Mill	101-20100	26.88
10/21	10/13/2021	121383	4476	Phillips St Paul	610-20100	2,447.85
10/21	10/13/2021	121385	4640	Q Media Properties LLC	610-20100	250.00
10/21	10/13/2021	121386	4909	Rum River Construction Consultants	101-20100	84,008.51
10/21	10/13/2021	121387	5036	SCR INC. - St. Cloud	610-20100	540.00
10/21	10/13/2021	121388	5244	Melissa Stanisz	601-20100	99.38
10/21	10/13/2021	121389	5251	Star	610-20100	218.40
10/21	10/13/2021	121390	2059	Synchrony Bank	602-20100	345.93
10/21	10/13/2021	121391	5509	Dean Thomsen	610-20100	140.24
10/21	10/13/2021	121393	5541	Titan Machinery	101-20100	53.30
10/21	10/13/2021	121394	5391	TM Johnson Bros., Inc.	101-20100	625.00
10/21	10/13/2021	121395	5648	Tritech Software Systems	101-20100	17,494.40
10/21	10/13/2021	121396	5743	U.S. Bank Equipment Finance	101-20100	87.00
10/21	10/13/2021	121397	5756	USA Bluebook	602-20100	461.72
10/21	10/13/2021	121398	5816	Viking Coca-Cola Bottling Co	610-20100	392.70
10/21	10/13/2021	121399	2182	Winebow	610-20100	649.50
10/21	10/13/2021	121400	6071	Zee Medical Service	101-20100	611.60

Grand Totals:

249,681.12

Vendor	Vendor Name	Description	Net Invoice Amount
175	Amazon Capital Services, Inc.	Uniform Allowance - Police	190.47
175	Amazon Capital Services, Inc.	Repair & Maint Supplies Veh/Eq - Police	127.95
Total 175:			318.42
341	Aspen Mills	Uniform Allowance - E. Baumgart	42.00
Total 341:			42.00
397	Axon Enterprise, Inc.	Basic Instructor School - Police	375.00
Total 397:			375.00
428	Bakken, Steven & Laura	Refund Overpayment Final Water Bill 1-5381	191.50
Total 428:			191.50
458	Bauer Services, Inc.	Water Damage Repair - City Hall	13,920.26
Total 458:			13,920.26
491	North Risk Partners	Aviation Policy Renewal - 10/01/21 - 10/01/2022	1,278.00
Total 491:			1,278.00
501	Becker Arena Products, Inc.	Repair & Maint Supplies Bldg/Inf - Ice Rink	788.55
Total 501:			788.55
551	Chas A. Bernick Inc.	Liquor Store Merchandise	418.08
551	Chas A. Bernick Inc.	Liquor Store Merchandise	2,363.90
Total 551:			2,781.98
908	Cambridge Properties LLC	Refund Pre-Paid Storm Sewer 1-9075	29.79
Total 908:			29.79
1078	Century Fence Company	Quote 5865 Cambridge Softball Field	33,262.00
Total 1078:			33,262.00
1129	Christy, Grant	Refund Overpayment Final Water Bill 1-15529	210.29
Total 1129:			210.29
1130	Chris's Stuff, Inc.	Liquor Store Merchandise	224.25
1130	Chris's Stuff, Inc.	Shipping	24.92

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1130:			249.17
1336	Crystal Springs Ice	Liquor Store Merchandise	443.48
Total 1336:			443.48
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	15,403.80
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	4,423.32
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00
Total 1396:			19,827.12
1481	Department of Human Servic	Sept Cleaning - Northbound Liquor	320.00
Total 1481:			320.00
1531	DexYP	Directory Listing - Liquor Store	79.00
Total 1531:			79.00
1595	Douglas-Kerr Underground, L	2020 Street Improvements - Pay App No Final	48,774.51
1595	Douglas-Kerr Underground, L	2020 Street Improvements - Pay App No Final	944.54
Total 1595:			49,719.05
1681	ECM Publishers, Inc.	Advertising - Fire Dept Hiring Event	111.84
Total 1681:			111.84
2010	Frank Roth	Background - Police	315.00
2010	Frank Roth	Background - Police	350.00
Total 2010:			665.00
2681	Isanti County Sheriff's Office	Geo Tab Service	1,055.04
Total 2681:			1,055.04
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	2.33-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	27.58-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	6.12-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	88.67-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	7.00-
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,228.11
2796	Johnson Brothers Liquor Co	Delivery Charge	43.77
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	707.75
2796	Johnson Brothers Liquor Co	Delivery Charge	20.14

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	73.50
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	6,279.11
2796	Johnson Brothers Liquor Co	Delivery Charge	104.86
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,997.73
2796	Johnson Brothers Liquor Co	Delivery Charge	176.74
Total 2796:			16,500.01
2902	Kent, Cecily	Refund Overpayment Final Water Bill 1-18862	63.70
Total 2902:			63.70
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	15.90
Total 3056:			15.90
3146	League of MN Cities Ins Trust	Work Comp Ded.	9.55
3146	League of MN Cities Ins Trust	Work Comp Ded.	250.00
Total 3146:			259.55
3189	LePage and Sons	Trash and Recycle Service - Liquor Store	443.99
Total 3189:			443.99
3258	I.U.O.E. Local 49 Fringe Bene	Health Insurance November - New Hire	1,527.00
Total 3258:			1,527.00
3452	McCarthy, Jared	Refund Overpayment Final Water Bill 1-17292	89.28
Total 3452:			89.28
3461	McDonald Distributing Compa	Keg Return	60.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	2,430.40
3461	McDonald Distributing Compa	Liquor Store Merchandise	117.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	11,543.25
3461	McDonald Distributing Compa	Credit Liquor Merchandise	387.10-
3461	McDonald Distributing Compa	Liquor Store Merchandise	1,896.50
3461	McDonald Distributing Compa	Credit Liquor Merchandise	155.40-
Total 3461:			15,384.65
3543	Metro Sales, Inc.	Ricoh MP C6004ex Color Copier Contract Base Rate	572.93
Total 3543:			572.93
3553	Michael P Keller	Pre-Employment Psychological Eval - Police Dept	650.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3553:			650.00
3829	Minnesota Dept of Labor and	Quarterly Building Permit Surcharge	10,815.49
3829	Minnesota Dept of Labor and	Quarterly Building Permit Surcharge	432.62-
Total 3829:			10,382.87
4011	NAC Mechanical & Electrical	Repairs & Maint Bldgs - City Hall	340.00
Total 4011:			340.00
4091	New France Wine	Liquor Store Merchandise	600.00
4091	New France Wine	Shipping	12.50
Total 4091:			612.50
4426	Paustis Wine Company	Liquor Store Merchandise	1,016.00
4426	Paustis Wine Company	Freight Charge	12.50
Total 4426:			1,028.50
4442	Peiffer, Candice	Refund Overpayment Final Water Bill 1-26572	243.33
Total 4442:			243.33
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,938.80
4476	Phillips Wine & Spirits	Delivery Charge	58.90
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,042.50
4476	Phillips Wine & Spirits	Delivery Charge	49.61
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	.67-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	84.00-
4476	Phillips Wine & Spirits	Credit Freight Charge	1.55-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	29.26-
4476	Phillips Wine & Spirits	Credit Liquor Merchandise	3.33-
Total 4476:			4,971.00
4558	Practice Sports, Inc.	Fence Crown 250ft Coil--yellow	1,925.00
4558	Practice Sports, Inc.	Fence Crown 19 inch ties	156.00
4558	Practice Sports, Inc.	Shipping	810.00
Total 4558:			2,891.00
4749	Red Bull Distribution Compan	Liquor Store Merchandise	258.00
Total 4749:			258.00
5116	Short, Elliott, Hendrickson Inc	CAMBR City Eng. Services	2,084.62

Vendor	Vendor Name	Description	Net Invoice Amount
5116	Short, Elliott, Hendrickson Inc	CAMBR 2020 Street Construction	1,922.00
5116	Short, Elliott, Hendrickson Inc	CAMBR 20 Taxi A/Obstr. Rem.-CA	7,300.00
5116	Short, Elliott, Hendrickson Inc	CAMBR Sandquist Park Imp	3,091.03
5116	Short, Elliott, Hendrickson Inc	CAMBR 2022 St Imp Feas	27,841.40
5116	Short, Elliott, Hendrickson Inc	CAMBR Genesis Wireless@City WT	1,346.13
5116	Short, Elliott, Hendrickson Inc	CAMBR TMO L600 @ Balsam St. WT	812.41
5116	Short, Elliott, Hendrickson Inc	CAMBR Water Tower Const Admin	3,374.95
Total 5116:			47,772.54
5181	Southern Glazer's of MN	Liquor Store Merchandise	8,178.69
5181	Southern Glazer's of MN	Delivery Charge	116.64
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,100.93
5181	Southern Glazer's of MN	Delivery Charge	37.59
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	277.75-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	40.00-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	40.00-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	117.50-
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	204.00-
Total 5181:			8,754.60
5251	Star	Advertising - Firefighters	168.40
5251	Star	Advertising Hydrant Flushing	303.95
5251	Star	Advertising - Fire Dept Hiring Event	168.40
5251	Star	Advertising Hydrant Flushing	303.95
5251	Star	Public Notice - Parks, Trails, and Rec Commission	10.25
Total 5251:			954.95
5256	Star 95 Car Wash	Car Washes - Police	10.00
Total 5256:			10.00
5271	North Folk Winery	Liquor Store Merchandise	588.00
Total 5271:			588.00
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Police	606.28
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Police	177.75
Total 5301:			784.03
5336	Sunshine Printing	Gift Certificates - Liquor Store	52.31
Total 5336:			52.31
5391	TM Johnson Bros., Inc.	Repairs & Maintenance Labor Bldgs - City Hall	94.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5391:			94.00
5446	The American Bottling Compa	Liquor Store Merchandise	172.24
Total 5446:			172.24
5661	True Brands	Liquor Store Merchandise	1,256.58
Total 5661:			1,256.58
5801	Verizon Wireless	wireless phone service - Police	1,031.20
5801	Verizon Wireless	wireless phone service - Fire Dept	75.02
5801	Verizon Wireless	wireless phone service - Water	20.01
5801	Verizon Wireless	wireless phone service - Wastewater	20.00
5801	Verizon Wireless	wireless phone service - Liquor Store	41.25
Total 5801:			1,187.48
5831	Vinocopia	Liquor Store Merchandise	1,460.39
5831	Vinocopia	Delivery Charge	17.50
5831	Vinocopia	Liquor Store Merchandise	216.00
5831	Vinocopia	Delivery Charge	15.00
Total 5831:			1,708.89
5886	Watson Co., Inc.	Liquor Store Merchandise	249.00
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	14.02
5886	Watson Co., Inc.	Liquor Store Merchandise	2,706.39
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	184.45
5886	Watson Co., Inc.	Fuel Charge	6.00
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	132.72
5886	Watson Co., Inc.	Liquor Store Merchandise	3,190.45
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	257.87
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			6,746.90
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	6,562.32
5891	Breakthru Beverage Minnesot	Freight Charge	51.85
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	122.75
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,140.00
5891	Breakthru Beverage Minnesot	Freight Charge	14.95
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	695.66
5891	Breakthru Beverage Minnesot	Freight Charge	10.54
Total 5891:			8,598.07
5964	White, Cameron	Refund Overpayment Final Water Bill 1-24940	16.42

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5964:			16.42
6001	Wine Merchants	Liquor Store Merchandise	244.00
6001	Wine Merchants	Delivery Charge	3.10
6001	Wine Merchants	Credit Liquor Merchandise	71.00-
6001	Wine Merchants	Credit Freight Charge	1.04-
Total 6001:			175.06
Grand Totals:			<u>260,773.77</u>

Dated: 10/20/21

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/21	10/20/2021	121401	175	Amazon Capital Services, Inc.	101-20100	318.42
10/21	10/20/2021	121402	341	Aspen Mills	101-20100	42.00
10/21	10/20/2021	121403	397	Axon Enterprise, Inc.	101-20100	375.00
10/21	10/20/2021	121404	428	Steven & Laura Bakken	601-20100	191.50
10/21	10/20/2021	121405	458	Bauer Services, Inc.	704-20100	13,920.26
10/21	10/20/2021	121406	501	Becker Arena Products, Inc.	101-20100	788.55
10/21	10/20/2021	121407	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	8,598.07
10/21	10/20/2021	121408	908	Cambridge Properties LLC	603-20100	29.79
10/21	10/20/2021	121409	1078	Century Fence Company	414-20100	33,262.00
10/21	10/20/2021	121410	551	Bernick's	610-20100	2,781.98
10/21	10/20/2021	121411	1130	Chris's Stuff	610-20100	249.17
10/21	10/20/2021	121412	1129	Grant Christy	601-20100	210.29
10/21	10/20/2021	121413	1336	Crystal Springs Ice	610-20100	443.48
10/21	10/20/2021	121414	1396	Dahlheimer Beverage, LLC	610-20100	19,827.12
10/21	10/20/2021	121415	1481	Department of Human Services	610-20100	320.00
10/21	10/20/2021	121416	1531	DexYP	610-20100	79.00
10/21	10/20/2021	121417	1595	Douglas-Kerr Underground, LLC	480-20100	49,719.05
10/21	10/20/2021	121418	1681	ECM Publishers, Inc.	101-20100	111.84
10/21	10/20/2021	121419	2010	Frank Roth	101-20100	665.00
10/21	10/20/2021	121420	3258	I.U.O.E. Local 49 Fringe Benefit Fund	101-20100	1,527.00
10/21	10/20/2021	121421	2681	Isanti County Sheriff's Office	101-20100	1,055.04
10/21	10/20/2021	121422	2796	Johnson Bros - St Paul	610-20100	16,500.01
10/21	10/20/2021	121423	2902	Cecily Kent	601-20100	63.70
10/21	10/20/2021	121425	3056	Lake Superior Laundry Inc.	101-20100	15.90
10/21	10/20/2021	121426	3146	League of MN Cities Ins Trust WC	101-20100	259.55
10/21	10/20/2021	121427	3189	LePage and Sons	610-20100	443.99
10/21	10/20/2021	121428	3452	Jared McCarthy	601-20100	89.28
10/21	10/20/2021	121429	3461	McDonald Distributing Company	610-20100	15,384.65
10/21	10/20/2021	121431	3543	Metro Sales, Inc.	101-20100	572.93
10/21	10/20/2021	121432	3553	Michael P Keller, Ph.D.	101-20100	650.00
10/21	10/20/2021	121433	3829	Minnesota Dept of Labor and Industry	101-20100	10,382.87
10/21	10/20/2021	121434	4011	NAC Mechanical & Electrical Services	101-20100	340.00
10/21	10/20/2021	121435	4091	New France Wine	610-20100	612.50
10/21	10/20/2021	121436	5271	North Folk Winery	610-20100	588.00
10/21	10/20/2021	121437	491	North Risk Partners	211-20100	1,278.00
10/21	10/20/2021	121438	4426	Paustis Wine Company	610-20100	1,028.50
10/21	10/20/2021	121439	4442	Candice Peiffer	601-20100	243.33
10/21	10/20/2021	121440	4476	Phillips St Paul	610-20100	4,971.00
10/21	10/20/2021	121441	4558	Practice Sports, Inc.	414-20100	2,891.00
10/21	10/20/2021	121442	4749	Red Bull Distribution Company, Inc.	610-20100	258.00
10/21	10/20/2021	121443	5116	Short, Elliott, Hendrickson Inc	601-20100	47,772.54
10/21	10/20/2021	121444	5181	Southern Glazer's of MN	610-20100	8,754.60
10/21	10/20/2021	121445	5251	Star	101-20100	954.95
10/21	10/20/2021	121446	5256	Star 95 Car Wash	101-20100	10.00
10/21	10/20/2021	121447	5301	Steve's Tire Inc	101-20100	784.03
10/21	10/20/2021	121448	5336	Sunshine Printing	610-20100	52.31
10/21	10/20/2021	121449	5446	The American Bottling Company	610-20100	172.24
10/21	10/20/2021	121450	5391	TM Johnson Bros., Inc.	101-20100	94.00
10/21	10/20/2021	121451	5661	True Fabrications, Inc.	610-20100	1,256.58
10/21	10/20/2021	121452	5801	Verizon Wireless	101-20100	1,187.48
10/21	10/20/2021	121453	5831	Vinocopia	610-20100	1,708.89
10/21	10/20/2021	121454	5886	Watson Co., Inc.	610-20100	6,746.90
10/21	10/20/2021	121455	5964	Cameron White	601-20100	16.42
10/21	10/20/2021	121456	6001	Wine Merchants	610-20100	175.06

Grand Totals:

260,773.77

Vendor	Vendor Name	Description	Net Invoice Amount
30	A-1 Tire Service	Repair & Maint Supplies Veh/Eq - Streets	2,078.40
30	A-1 Tire Service	Repair & Maint Labor Veh/Eq - Streets	216.00
30	A-1 Tire Service	Repair & Maint Supplies Veh/Eq - Streets	1,927.00
30	A-1 Tire Service	Repair & Maint Labor Veh/Eq - Streets	204.00
Total 30:			4,425.40
44	Absolute Portable Restrooms	Customer Appreciation - Handicap & Regular Unit	610.00
Total 44:			610.00
175	Amazon Capital Services, Inc.	Office Supplies - Streets	164.76
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Streets	304.76
175	Amazon Capital Services, Inc.	Repair & Maint Supplies Bldg/Inf - Parks	65.34
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Wastewater	189.95
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Water	56.85
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Wastewater	56.85
175	Amazon Capital Services, Inc.	Office Supplies - Streets	37.74
175	Amazon Capital Services, Inc.	Office Supplies - Admin	38.74
175	Amazon Capital Services, Inc.	Office Supplies - Water	129.99
Total 175:			1,044.98
177	Amazing LED & Neon	Completion West Elevation - Liquor Store	3,300.00
Total 177:			3,300.00
306	ARC Irrigation, LLC	Winterization - Water Treatment Plant	130.00
306	ARC Irrigation, LLC	Winterization - Waste Treatment Plant	125.00
306	ARC Irrigation, LLC	Winterization - Library	255.00
306	ARC Irrigation, LLC	Winterization - City Park	85.00
306	ARC Irrigation, LLC	Winterization - City Park	80.00
306	ARC Irrigation, LLC	Services (Landscaping/Irrigation) 591 Taft Loop S	10,285.00
Total 306:			10,960.00
319	Artisan Beer Company	Liquor Store Merchandise	30.00
319	Artisan Beer Company	Liquor Store Merchandise	144.45
Total 319:			174.45
381	Auto Value Cambridge	Repair & Maint Supplies Veh/Eq - Shop	6.99
381	Auto Value Cambridge	Repair & Maint Supplies Veh/Eq - Shop	13.98
Total 381:			20.97
429	Bald Eagle Concrete LLC	Concrete - Sandquist Park	18,690.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 429:			18,690.00
521	Bellboy Corporation	Liquor Store Merchandise	3,444.80
521	Bellboy Corporation	Credit Liquor Merchandise	99.50-
521	Bellboy Corporation	Liquor Store Merchandise	5,920.48
521	Bellboy Corporation	Credit Liquor Merchandise	102.75-
521	Bellboy Corporation	Liquor Store Merchandise	263.10
521	Bellboy Corporation	Liquor Store Merchandise	109.00
Total 521:			9,535.13
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	46.40-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	239.83
551	Chas A. Bernick Inc.	Liquor Store Merchandise	3,478.30
Total 551:			3,671.73
596	Bloomquist Electric Inc	Weather Station - Airport	60.00
596	Bloomquist Electric Inc	Weather Station - Airport	250.00
Total 596:			310.00
661	Boyle, Eugene G.	Electrical Billing	7,105.60
Total 661:			7,105.60
771	Business Radio Licensing	License Renewal - WQPX373	170.00
Total 771:			170.00
958	Capital One	Misc Operating Supplies - Liquor Store	137.61
958	Capital One	Misc Operating Supplies - Liquor Store	71.27
Total 958:			208.88
969	Cardmember Service	Meals - Council	225.38
969	Cardmember Service	Gasoline	42.90
969	Cardmember Service	Lodging - E. Vogel	331.66
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
969	Cardmember Service	Postage - Water	10.60
969	Cardmember Service	License Fees - C. Edblad	20.00
969	Cardmember Service	License Fees - L. Fedor	20.00
969	Cardmember Service	Lodging - A. Lewis	108.10
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
969	Cardmember Service	Covid-19 Testing	90.00
969	Cardmember Service	Copy Paper	139.96
969	Cardmember Service	Council Chambers Monitor Repairs	820.00
969	Cardmember Service	Training - C. Moe	20.00

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Misc Operating Supplies - Streets	48.53
969	Cardmember Service	Training - Street Dept	330.00
969	Cardmember Service	Library Sculpture	101.13
969	Cardmember Service	Customer Appreciation	519.20
969	Cardmember Service	Membership MNLA - T. Schwab	138.00
969	Cardmember Service	Recertification - T. Schwab	179.00
969	Cardmember Service	Maintenance Supplies - City Hall	682.82
969	Cardmember Service	Misc Operating Supplies - Police	74.43
969	Cardmember Service	Uniform Allowance - Police	239.70
969	Cardmember Service	Uniform Allowance - Police	196.37-
Total 969:			3,977.36
1140	Cintas Corporation	Rug Rentals & Maint Supplies - Liquor Store	89.72
1140	Cintas Corporation	Rug Rentals - Street Dept	17.04
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	164.97
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	20.77
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	141.07
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
Total 1140:			782.93
1251	Community GIS Services, Inc.	GIS Services - September	2,500.00
1251	Community GIS Services, Inc.	GIS Services - September	2,500.00
Total 1251:			5,000.00
1316	Crawford's Equipment, Inc.	Equipment Rental - Parks	600.00
Total 1316:			600.00
1336	Crystal Springs Ice	Liquor Store Merchandise	376.00
Total 1336:			376.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	13,927.95
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	1,998.55
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00
Total 1396:			15,926.50

Vendor	Vendor Name	Description	Net Invoice Amount
1631	Earl F. Andersen, Inc.	Street Signs	682.50
1631	Earl F. Andersen, Inc.	Posts for Signs	977.45
Total 1631:			1,659.95
1658	East Central Regional Library	CA Building Maintenance Library	952.28
1658	East Central Regional Library	CA Building Maintenance Library	198.70
1658	East Central Regional Library	CA Building Maintenance Library	10,679.24
Total 1658:			11,830.22
1681	ECM Publishers, Inc.	Advertising - Fire Dept Hiring Event	189.81
Total 1681:			189.81
1891	Fastenal Company	Misc Operating Supplies - Street Dept	28.03
1891	Fastenal Company	Misc Operating Supplies - Water	71.04
Total 1891:			99.07
1921	Ferguson Waterworks	Automatic Meter Read Project	3,401.84
1921	Ferguson Waterworks	Automatic Meter Read Project	406.95
1921	Ferguson Waterworks	Repair & Maint - Water System	452.57
Total 1921:			4,261.36
1949	First Advantage	Annual Enrollment - Wastewater	34.19
Total 1949:			34.19
2025	Fricke and Sons Sod Inc.	Sod - Sandquist Park	14,079.00
Total 2025:			14,079.00
2166	Grainger	Repair & Maint - Water Plant	163.69
Total 2166:			163.69
2182	Winebow	Liquor Store Merchandise	841.00
2182	Winebow	Freight Charges	13.50
Total 2182:			854.50
2411	Hillyard Inc.	Maintenance Supplies - City Hall	203.39
Total 2411:			203.39
2572	IUOE Central Pension Fund	October Contribution - Mechanics / Maintenance Divisi	3,839.40
2572	IUOE Central Pension Fund	October Contribution - Mechanics / Maintenance Divisi	2,688.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 2572:			6,527.40
2573	IUOE Local #49	October Working Dues Assessment - Maintenance	159.98
2573	IUOE Local #49	October Working Dues Assessment - Wastewater	112.00
Total 2573:			271.98
2631	Isanti County Auditor-Treasur	Election Equipment Maintenance & Support	285.83
2631	Isanti County Auditor-Treasur	Election Equipment Maintenance & Support	1,145.00
2631	Isanti County Auditor-Treasur	Election Equipment Maintenance & Support	1,500.00
Total 2631:			2,930.83
2636	Minnesota Equipment	Repair & Maint Supplies Veh/Eq - Street Dept	10.09
Total 2636:			10.09
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,962.97
2796	Johnson Brothers Liquor Co	Delivery Charge	29.21
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,651.14
2796	Johnson Brothers Liquor Co	Delivery Charge	52.76
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	51.20
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	803.10
2796	Johnson Brothers Liquor Co	Delivery Charge	24.80
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,822.63
2796	Johnson Brothers Liquor Co	Delivery Charge	73.88
Total 2796:			9,471.69
2861	Kath Fuel Oil Service Co	Fuel and Additives-Fire Dept	434.43
2861	Kath Fuel Oil Service Co	Fuel and Additives-Streets	434.43
2861	Kath Fuel Oil Service Co	Fuel and Additives-Parks	434.43
2861	Kath Fuel Oil Service Co	Fuel and Additives-Water	434.43
2861	Kath Fuel Oil Service Co	Fuel and Additives-Wastewater	434.43
Total 2861:			2,172.15
2961	Knife River Corporation	Repair & Maint Infrastructure	200.34
Total 2961:			200.34
3016	KRIS Engineering, Inc.	Repair & Maint Supplies Veh/Eq - Streets	1,472.50
Total 3016:			1,472.50
3151	League of Minnesota Cities	Claim CP110458 - Refund Overpayment Water Damag	491.97

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3151:			491.97
3189	LePage and Sons	Customer Appreciation - Trash Service	839.45
Total 3189:			839.45
3231	Lindquist, Christopher	Employee Reimbursement - Misc Operating Supplies	200.01
Total 3231:			200.01
3280	LPI	Advertising - Liquor Store	432.00
Total 3280:			432.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	117.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	13,778.20
3461	McDonald Distributing Compa	Credit Liquor Merchandise	165.90-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	157.00-
Total 3461:			13,572.30
3521	Menards	Misc Operating Supplies - Water	8.69
3521	Menards	Misc Operating Supplies - Wastewater	41.94
3521	Menards	Misc Operating Supplies - Parks	109.65
3521	Menards	Misc Operating Supplies - Wastewater	48.70
3521	Menards	Misc Operating Supplies - Streets	9.64
3521	Menards	Misc Operating Supplies - Streets	11.76
3521	Menards	Small Tools & Equipment - Wastewater	57.22
3521	Menards	Misc Operating Supplies - Wastewater	15.78
3521	Menards	Repair & Maint - Wastewater Plant	484.98
3521	Menards	Small Tools & Equipment - Wastewater	12.85
3521	Menards	Small Tools & Equipment - Wastewater	11.99
3521	Menards	Repair & Maint - Lift Stations	159.99
3521	Menards	Misc Operating Supplies - Streets	40.72
3521	Menards	Misc Operating Supplies - Parks	18.96
3521	Menards	Misc Operating Supplies - Wastewater	37.60
3521	Menards	Misc Operating Supplies - Streets	19.98
3521	Menards	Repair & Maint - Wastewater Plant	112.70
3521	Menards	Misc Operating Supplies - Streets	19.91
3521	Menards	Misc Operating Supplies - Wastewater	19.90
3521	Menards	Misc Operating Supplies - Wastewater	55.87
3521	Menards	Misc Operating Supplies - Shop	25.84
3521	Menards	Misc Operating Supplies - Wastewater	41.44
3521	Menards	Repair & Maint Supplies Veh/Eq - Parks	327.12
3521	Menards	Repair & Maint Supplies Veh/Eq - Parks	38.97-
3521	Menards	Repair & Maint Supplies Veh/Eq - Parks	109.20
3521	Menards	Repair & Maint Supplies Veh/Eq - Parks	29.95
3521	Menards	Misc Operating Supplies - Streets	18.30

Vendor	Vendor Name	Description	Net Invoice Amount
3521	Menards	Misc Operating Supplies - Wastewater	44.99
3521	Menards	Small Tools & Equipment - Wastewater	72.45
Total 3521:			1,929.15
3543	Metro Sales, Inc.	Ricoh MP C2004ex Color Copier Contract Base Rate	48.11
Total 3543:			48.11
3546	MHSRC/Range	EVO/PIT Refresher Hybrid - K. Gross	455.00
Total 3546:			455.00
3553	Michael P Keller	Pre-Employment Psychological Eval - Police Dept	650.00
Total 3553:			650.00
3801	Minnesota Municipal Beverag	Annual Dues	3,700.00
Total 3801:			3,700.00
3816	Minnesota Department of Agri	2022 Tree Care Registry Renewal	25.00
Total 3816:			25.00
3821	MN Dept of Commerce	Unclaimed Property	96.98
Total 3821:			96.98
4001	MVTL Laboratories Inc.	Testing - Wastewater	110.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	44.00
4001	MVTL Laboratories Inc.	Testing - Water	74.00
Total 4001:			228.00
4159	North Valley, Inc.	2020 Taxiway A Relocation - Pay App No 3 - Final	7,427.54
4159	North Valley, Inc.	2020 Taxiway A Relocation - Pay App No 3 - Final	6,293.46
Total 4159:			13,721.00
4426	Paustis Wine Company	Liquor Store Merchandise	1,821.00
4426	Paustis Wine Company	Freight Charge	23.75
4426	Paustis Wine Company	Liquor Store Merchandise	87.00
4426	Paustis Wine Company	Freight Charge	1.25
Total 4426:			1,933.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,250.70
4476	Phillips Wine & Spirits	Delivery Charge	27.93

Vendor	Vendor Name	Description	Net Invoice Amount
4476	Phillips Wine & Spirits	Liquor Store Merchandise	919.50
4476	Phillips Wine & Spirits	Delivery Charge	15.85
Total 4476:			2,213.98
4919	Rupp, Anderson, Squires, &	July Legal Expense	3,157.28
Total 4919:			3,157.28
5066	Sensus USA, Inc.	Autoread Software Support	429.00
5066	Sensus USA, Inc.	Autoread Software Support	1,286.95
Total 5066:			1,715.95
5181	Southern Glazer's of MN	Liquor Store Merchandise	5,168.43
5181	Southern Glazer's of MN	Delivery Charge	72.85
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,712.22
5181	Southern Glazer's of MN	Delivery Charge	82.15
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	131.60-
Total 5181:			7,904.05
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Police	462.80
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Police	95.80
Total 5301:			558.60
5491	The Wine Company	Liquor Store Merchandise	1,110.00
5491	The Wine Company	Freight charge	50.00
Total 5491:			1,160.00
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	1,285.34
Total 5516:			1,285.34
5686	U.S. Postal Service	First Class Presort Fee - Permit #25	132.50
5686	U.S. Postal Service	First Class Presort Fee - Permit #25	132.50
5686	U.S. Postal Service	Postage Paid Envelopes - PD	329.60
Total 5686:			594.60
5801	Verizon Wireless	wireless phone service - Maintenance	20.63
5801	Verizon Wireless	wireless phone service - Streets	5.83-
5801	Verizon Wireless	wireless phone service - Water	5.83-
5801	Verizon Wireless	wireless phone service - Wastewater	5.83-
5801	Verizon Wireless	wireless phone service - Bldg Dept	61.31
5801	Verizon Wireless	wireless phone service - Streets	40.84
5801	Verizon Wireless	wireless phone service - Water	40.84

Vendor	Vendor Name	Description	Net Invoice Amount
5801	Verizon Wireless	wireless phone service - Wastewater	40.84
5801	Verizon Wireless	wireless phone service - Wastewater	100.54
Total 5801:			287.51
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	663.75
Total 5816:			663.75
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	107.25
5886	Watson Co., Inc.	Liquor Store Merchandise	745.68
Total 5886:			852.93
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	2,717.02
5891	Breakthru Beverage Minnesot	Freight Charge	34.79
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	171.85
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	453.36
5891	Breakthru Beverage Minnesot	Freight Charge	3.45
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	592.00
5891	Breakthru Beverage Minnesot	Freight Charge	12.65
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	588.25-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	3.45-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	207.88-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	85.50-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	107.54-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	104.30-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	11.99-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	.19-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	20.98-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	.19-
Total 5891:			2,850.25
6001	Wine Merchants	Liquor Store Merchandise	408.00
6001	Wine Merchants	Delivery Charge	3.10
Total 6001:			411.10
6086	Ziegler Inc.	Repair & Maint Supplies Veh/Eq - Wastewater	409.70
6086	Ziegler Inc.	Repair & Maint Supplies Veh/Eq - Wastewater	233.60
Total 6086:			643.30

Vendor	Vendor Name	Description	Net Invoice Amount
Grand Totals:			<u>205,942.70</u>

Dated: 10/27/21

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/21	10/27/2021	121457	30	A-1 Tire Service	101-20100	4,425.40
10/21	10/27/2021	121458	44	Absolute Portable Restrooms	101-20100	810.00
10/21	10/27/2021	121459	177	Amazing LED & Neon	610-20100	3,300.00
10/21	10/27/2021	121460	175	Amazon Capital Services, Inc.	601-20100	1,044.98
10/21	10/27/2021	121461	306	ARC Irrigation, LLC	101-20100	10,960.00
10/21	10/27/2021	121462	319	Artisan	610-20100	174.45
10/21	10/27/2021	121463	381	Auto Value Cambridge	101-20100	20.97
10/21	10/27/2021	121464	429	Bald Eagle Concrete LLC	414-20100	18,690.00
10/21	10/27/2021	121465	521	Bellboy Corporation	610-20100	9,535.13
10/21	10/27/2021	121466	596	Bloomquist Electric Inc	211-20100	310.00
10/21	10/27/2021	121467	661	Eugene G. Boyle	101-20100	7,105.60
10/21	10/27/2021	121468	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	2,850.25
10/21	10/27/2021	121469	771	Business Radio Licensing	101-20100	170.00
10/21	10/27/2021	121470	958	Capital One	610-20100	208.88
10/21	10/27/2021	121471	5516	Capitol Beverage Sales L.P.	610-20100	1,285.34
10/21	10/27/2021	121472	969	Cardmember Service	101-20100	3,977.36
10/21	10/27/2021	121473	551	Bernick's	610-20100	3,671.73
10/21	10/27/2021	121474	1140	Cintas Corporation	601-20100	782.93
10/21	10/27/2021	121475	1251	Community GIS Services, Inc.	602-20100	5,000.00
10/21	10/27/2021	121476	1316	Crawford's Equipment, Inc.	101-20100	600.00
10/21	10/27/2021	121477	1336	Crystal Springs Ice	610-20100	376.00
10/21	10/27/2021	121478	1396	Dahlheimer Beverage, LLC	610-20100	15,926.50
10/21	10/27/2021	121479	1631	Earl F. Andersen, Inc.	101-20100	1,659.95
10/21	10/27/2021	121480	1658	East Central Regional Library	101-20100	11,830.22
10/21	10/27/2021	121481	1681	ECM Publishers, Inc.	101-20100	189.81
10/21	10/27/2021	121482	1891	Fastenal Company	601-20100	99.07
10/21	10/27/2021	121483	1921	Ferguson Waterworks #2518	601-20100	4,261.36
10/21	10/27/2021	121484	1949	First Advantage	602-20100	34.19
10/21	10/27/2021	121485	2025	Fricke and Sons Sod Inc.	414-20100	14,079.00
10/21	10/27/2021	121486	2166	Grainger	601-20100	163.69
10/21	10/27/2021	121487	2411	Hillyard / Minneapolis	101-20100	203.39
10/21	10/27/2021	121488	2631	Isanti County Auditor-Treasurer	101-20100	2,930.83
10/21	10/27/2021	121489	2572	Central Pension Fund	101-20100	3,839.40
10/21	10/27/2021	121490	2572	Central Pension Fund	101-20100	2,688.00
10/21	10/27/2021	121491	2573	IUOE Local #49	101-20100	271.98
10/21	10/27/2021	121492	2796	Johnson Bros - St Paul	610-20100	9,471.69
10/21	10/27/2021	121493	2861	Kath Fuel Oil Service Co	101-20100	2,172.15
10/21	10/27/2021	121494	2961	Knife River Corporation	101-20100	200.34
10/21	10/27/2021	121495	3016	KRIS Engineering, Inc.	101-20100	1,472.50
10/21	10/27/2021	121496	3151	League of Minnesota Cities	704-20100	491.97
10/21	10/27/2021	121497	3189	LePage and Sons	101-20100	839.45
10/21	10/27/2021	121498	3231	Christopher Lindquist	101-20100	200.01
10/21	10/27/2021	121499	3280	LPI	610-20100	432.00
10/21	10/27/2021	121500	3461	McDonald Distributing Company	610-20100	13,572.30
10/21	10/27/2021	121501	3521	Menards	602-20100	1,929.15
10/21	10/27/2021	121502	3543	Metro Sales, Inc.	101-20100	48.11
10/21	10/27/2021	121503	3546	MHSRC/Range	101-20100	455.00
10/21	10/27/2021	121504	3553	Michael P Keller, Ph.D.	101-20100	650.00
10/21	10/27/2021	121505	3816	Minnesota Department of Agriculture	101-20100	25.00
10/21	10/27/2021	121506	2636	Minnesota Equipment	101-20100	10.09
10/21	10/27/2021	121507	3801	Minnesota Municipal Beverage Associati	610-20100	3,700.00
10/21	10/27/2021	121508	3821	Minnesota Department of Commerce	601-20100	96.98
10/21	10/27/2021	121509	4001	Minnesota Valley Testing Labs	601-20100	228.00
10/21	10/27/2021	121510	4159	North Valley, Inc.	444-20100	13,721.00
10/21	10/27/2021	121511	4426	Paustis Wine Company	610-20100	1,933.00
10/21	10/27/2021	121512	4476	Phillips St Paul	610-20100	2,213.98
10/21	10/27/2021	121513	4919	Rupp, Anderson, Squires, &	101-20100	3,157.28

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/21	10/27/2021	121514	5066	Sensus USA, Inc.	602-20100	1,715.95
10/21	10/27/2021	121515	5181	Southern Glazer's of MN	610-20100	7,904.05
10/21	10/27/2021	121516	5301	Steve's Tire Inc	101-20100	558.60
10/21	10/27/2021	121517	5491	The Wine Company	610-20100	1,160.00
10/21	10/27/2021	121518	5686	U.S. Postal Service	101-20100	329.60
10/21	10/27/2021	121519	5686	U.S. Postal Service	602-20100	265.00
10/21	10/27/2021	121520	5801	Verizon Wireless	602-20100	287.51
10/21	10/27/2021	121521	5816	Viking Coca-Cola Bottling Co	610-20100	663.75
10/21	10/27/2021	121522	5886	Watson Co., Inc.	610-20100	852.93
10/21	10/27/2021	121523	6001	Wine Merchants	610-20100	411.10
10/21	10/27/2021	121524	2182	Winebow	610-20100	854.50
10/21	10/27/2021	121525	6086	Ziegler Inc.	602-20100	643.30
Grand Totals:						205,942.70

Vendor	Vendor Name	Description	Net Invoice Amount
125	Air Mechanical, Inc.	Mechanical Permit Refund - 926 18th Ave SE	50.00
Total 125:			50.00
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Wastewater	70.87
175	Amazon Capital Services, Inc.	Office Supplies - Wastewater	42.87
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Shop	404.11
175	Amazon Capital Services, Inc.	Repair & Maint Supplies Veh/Eq - Police	127.95
Total 175:			645.80
306	ARC Irrigation, LLC	Irrigation Installation - Sandquist Park	42,631.00
Total 306:			42,631.00
521	Bellboy Corporation	Liquor Store Merchandise	2,799.46
521	Bellboy Corporation	Liquor Store Merchandise	996.00
521	Bellboy Corporation	Liquor Store Merchandise	695.44
Total 521:			4,490.90
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	77.12-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	193.32
551	Chas A. Bernick Inc.	Liquor Store Merchandise	4,524.55
Total 551:			4,640.75
701	Bright'N'Clean Awning Service	Power Washing - Northbound Liquor	495.00
Total 701:			495.00
1140	Cintas Corporation	Rug & Towel Rentals & Maint Supplies - Liquor Store	210.38
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	164.97
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Rug Rentals - Street Dept	17.04
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	153.27
Total 1140:			567.07
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	358.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	29,283.95
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	81.60-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	3,791.10
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1396:			33,351.45
1491	Department of Public Safety	Retailer's (Buyers) Card for Liquor or Wine	20.00
Total 1491:			20.00
1553	DW Companies LLC	Site Work - Sandquist Park	66,600.00
1553	DW Companies LLC	Site Work - Sandquist Park	78,500.00
1553	DW Companies LLC	Site Work - Sandquist Park	78,000.00
Total 1553:			223,100.00
1603	Dudley, Ian J.	Library Sculpture Project Grant Funded - Balance Due	6,750.00
Total 1603:			6,750.00
1631	Earl F. Andersen, Inc.	Street Signs	641.45
1631	Earl F. Andersen, Inc.	Street Signs	436.95
Total 1631:			1,078.40
1646	East Central Energy	Work Order #202106079 - 212 Adams St S	300.00
Total 1646:			300.00
1681	ECM Publishers, Inc.	Advertising - Fire Dept Hiring Event	189.79
Total 1681:			189.79
1837	Evergreen Recycling LLC	Electronics, Appliances, Bulbs Recycling	237.00
Total 1837:			237.00
1906	Federated Co-ops, Inc.	Propane - Shop	47.97
Total 1906:			47.97
2146	Gopher State One-Call Inc.	FTP Tickets	79.65
2146	Gopher State One-Call Inc.	FTP Tickets	79.65
Total 2146:			159.30
2170	Granicus SAAS	govAccess - Maintenance, Hosting, & Licensing Fee	5,053.12
2170	Granicus SAAS	govAccess - Maintenance, Hosting, & Licensing Fee	459.38
Total 2170:			5,512.50
2182	Winebow	Liquor Store Merchandise	737.00

Vendor	Vendor Name	Description	Net Invoice Amount
2182	Winebow	Freight Charges	9.00
2182	Winebow	Liquor Store Merchandise	588.00
2182	Winebow	Freight	9.00
Total 2182:			1,343.00
2451	Hotsy Minnesota	Repair & Maint Supplies Veh/Eq - Streets	341.95
2451	Hotsy Minnesota	Repair & Maint Labor Veh/Eq - Streets	545.25
Total 2451:			887.20
2539	Indian Island Winery	Liquor Store Merchandise	258.24
Total 2539:			258.24
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	46.00-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	1.55-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	23.53-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	62.19-
2796	Johnson Brothers Liquor Co	Credit Freight Charge	1.56-
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,228.34
2796	Johnson Brothers Liquor Co	Delivery Charge	23.22
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,312.15
2796	Johnson Brothers Liquor Co	Delivery Charge	121.79
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	21,159.21
2796	Johnson Brothers Liquor Co	Delivery Charge	278.41
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,694.85
2796	Johnson Brothers Liquor Co	Delivery Charge	63.14
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	594.20
2796	Johnson Brothers Liquor Co	Delivery Charge	4.65
2796	Johnson Brothers Liquor Co	Delivery Charge	4.65
Total 2796:			31,349.78
2907	Kern, Philip	Strategic Planning and Goal Setting	2,500.00
Total 2907:			2,500.00
3261	Locators & Supplies Inc.	Misc Operating Supplies - Water	93.25
3261	Locators & Supplies Inc.	Misc Operating Supplies - Wastewater	93.26
3261	Locators & Supplies Inc.	Misc Operating Supplies - Water	122.90
Total 3261:			309.41
3267	Lompian Wines, LLC	Liquor Store Merchandise	450.00
3267	Lompian Wines, LLC	Delivery Fee	15.00
Total 3267:			465.00

Vendor	Vendor Name	Description	Net Invoice Amount
3416	Marudas Graphics, Inc.	Laser Vouchers	690.78
Total 3416:			690.78
3461	McDonald Distributing Compa	Liquor Store Merchandise	104.00
3461	McDonald Distributing Compa	Keg Deposit	30.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	64.55-
3461	McDonald Distributing Compa	Liquor Store Merchandise	15,739.84
3461	McDonald Distributing Compa	Credit Liquor Merchandise	33.45-
3461	McDonald Distributing Compa	Liquor Store Merchandise	206.40
3461	McDonald Distributing Compa	Liquor Store Merchandise	19,755.40
3461	McDonald Distributing Compa	Keg Deposit	30.00
Total 3461:			35,767.64
3521	Menards	Repair & Maint - Wastewater Plant	31.56
3521	Menards	Misc Operating Supplies - Streets	58.36
3521	Menards	Small Tools & Equipment - Streets	99.99
3521	Menards	Misc Operating Supplies - Wastewater	26.88
3521	Menards	Small Tools & Equipment - Wastewater	149.99
3521	Menards	Small Tools & Equipment - Wastewater	85.33
3521	Menards	Misc Operating Supplies - Parks	5.98
3521	Menards	Misc Operating Supplies - Water	35.31
3521	Menards	Misc Operating Supplies - Streets	89.00
3521	Menards	Misc Operating Supplies - Parks	9.95
3521	Menards	Small Tools & Equipment - Wastewater	16.94
3521	Menards	Small Tools & Equipment - Water	181.71
Total 3521:			791.00
4071	NCPERS Group Life Ins.	Group Vol Life Ins - PERA	288.00
Total 4071:			288.00
4158	North Ridge Winery	Liquor Store Merchandise	426.30
Total 4158:			426.30
4171	Northern Business Products, I	Copy Paper- Finance	34.14
4171	Northern Business Products, I	Office Supplies - Bldg Dept	37.19
4171	Northern Business Products, I	Office Supplies - Comm Dev	26.59
4171	Northern Business Products, I	Copy Paper	47.45
4171	Northern Business Products, I	Office Supplies - Admin	7.76
4171	Northern Business Products, I	Office Supplies - Finance	5.70
Total 4171:			158.83
4394	Park Warehouse, LLC	Quote Q245792 5 Row Aluminum Bleachers	37,517.05

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4394:			37,517.05
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,429.65
4476	Phillips Wine & Spirits	Delivery Charge	35.66
4476	Phillips Wine & Spirits	Liquor Store Merchandise	3,478.60
4476	Phillips Wine & Spirits	Delivery Charge	78.76
Total 4476:			6,022.67
4701	Railroad Management Compa	License Fees - 12" Sewer & Two 8" Water Pipeline	626.60
Total 4701:			626.60
5181	Southern Glazer's of MN	Liquor Store Merchandise	9,652.41
5181	Southern Glazer's of MN	Delivery Charge	106.48
5181	Southern Glazer's of MN	Liquor Store Merchandise	132.00
5181	Southern Glazer's of MN	Delivery Charge	3.10
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,655.24
5181	Southern Glazer's of MN	Delivery Charge	48.05
Total 5181:			11,597.28
5251	Star	Advertising - Fire Dept Hiring Event	168.40
Total 5251:			168.40
5391	TM Johnson Bros., Inc.	Service Call - Liquor Store	248.15
Total 5391:			248.15
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5692	Uncommon Loon Brewing Co	Liquor Store Merchandise	162.00
Total 5692:			162.00
5751	US Internet	Monthly Internet Fees - Nov	36.90
5751	US Internet	Monthly Internet Fees - Nov	36.85
5751	US Internet	Monthly Internet Fees - Nov	36.85
5751	US Internet	Monthly Internet Fees - Nov	36.85
Total 5751:			147.45
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	291.60

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5816:			291.60
5831	Vinocopia	Liquor Store Merchandise	1,092.00
5831	Vinocopia	Delivery Charge	20.00
5831	Vinocopia	Liquor Store Merchandise	248.00
5831	Vinocopia	Delivery Charge	1.50
Total 5831:			1,361.50
5886	Watson Co., Inc.	Credit Misc Operating Supplies - LS	40.50
5886	Watson Co., Inc.	Credit Misc Operating Supplies - LS	35.48
5886	Watson Co., Inc.	Liquor Store Merchandise	3,576.35
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	126.38
5886	Watson Co., Inc.	Fuel Charge	6.00
5886	Watson Co., Inc.	Liquor Store Merchandise	4,426.70
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	308.91
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			8,374.36
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	2,625.48
5891	Breakthru Beverage Minnesot	Freight Charge	28.18
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,854.40
5891	Breakthru Beverage Minnesot	Freight Charge	22.52
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	268.00
5891	Breakthru Beverage Minnesot	Freight Charge	4.60
Total 5891:			4,803.18
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Microsoft 365 Business Premium	108.00
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	1,998.80
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
Total 5965:			6,104.60
6001	Wine Merchants	Liquor Store Merchandise	840.00
6001	Wine Merchants	Delivery Charge	10.85
Total 6001:			850.85

Vendor	Vendor Name	Description	Net Invoice Amount
Grand Totals:			<u>477,918.04</u>

Dated: 11/3/2021

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/21	11/03/2021	121526	125	Air Mechanical, Inc.	101-20100	50.00
11/21	11/03/2021	121527	175	Amazon Capital Services, Inc.	101-20100	645.80
11/21	11/03/2021	121528	306	ARC Irrigation, LLC	414-20100	42,631.00
11/21	11/03/2021	121529	521	Bellboy Corporation	610-20100	4,490.90
11/21	11/03/2021	121530	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	4,803.18
11/21	11/03/2021	121531	701	BrightN'Clean Awning Services, LLC	610-20100	495.00
11/21	11/03/2021	121532	551	Bernick's	610-20100	4,840.75
11/21	11/03/2021	121533	1140	Cintas Corporation	601-20100	567.07
11/21	11/03/2021	121534	1396	Dahlheimer Beverage, LLC	610-20100	33,351.45
11/21	11/03/2021	121535	1491	Minnesota Department of Public Safety	610-20100	20.00
11/21	11/03/2021	121536	1603	Ian J. Dudley	101-20100	6,750.00
11/21	11/03/2021	121537	1553	DW Companies LLC	414-20100	223,100.00
11/21	11/03/2021	121538	1631	Earl F. Andersen, Inc.	101-20100	1,078.40
11/21	11/03/2021	121539	1646	East Central Energy	418-20100	300.00
11/21	11/03/2021	121540	1681	ECM Publishers, Inc.	101-20100	189.79
11/21	11/03/2021	121541	1837	Evergreen Recycling LLC	101-20100	237.00
11/21	11/03/2021	121542	1906	Federated Co-ops, Inc.	101-20100	47.97
11/21	11/03/2021	121543	2146	Gopher State One Call	602-20100	159.30
11/21	11/03/2021	121544	2170	Granicus	101-20100	5,512.50
11/21	11/03/2021	121546	2451	Hotsy Minnesota	101-20100	887.20
11/21	11/03/2021	121547	2539	Indian Island Winery	610-20100	258.24
11/21	11/03/2021	121549	2796	Johnson Bros - St Paul	610-20100	31,349.78
11/21	11/03/2021	121550	2907	Philip Kern	101-20100	2,500.00
11/21	11/03/2021	121551	3261	Locators & Supplies Inc.	601-20100	309.41
11/21	11/03/2021	121552	3267	Lompian Wines, LLC	610-20100	465.00
11/21	11/03/2021	121553	3416	Marudas Graphics, Inc.	101-20100	690.78
11/21	11/03/2021	121554	3461	McDonald Distributing Company	610-20100	35,767.64
11/21	11/03/2021	121556	3521	Menards	601-20100	791.00
11/21	11/03/2021	121558	4071	NCPERS Group Life Ins.	101-20100	288.00
11/21	11/03/2021	121559	4158	North Ridge Winery	610-20100	426.30
11/21	11/03/2021	121560	4171	Northern Business Products, Inc.	101-20100	158.83
11/21	11/03/2021	121562	4394	Park Warehouse, LLC	414-20100	37,517.05
11/21	11/03/2021	121563	4476	Phillips St Paul	610-20100	6,022.67
11/21	11/03/2021	121564	4701	Railroad Management Company III, LLC	602-20100	626.60
11/21	11/03/2021	121565	5181	Southern Glazer's of MN	610-20100	11,597.28
11/21	11/03/2021	121566	5251	Star	101-20100	168.40
11/21	11/03/2021	121567	5509	Dean Thomsen	610-20100	140.24
11/21	11/03/2021	121568	5391	TM Johnson Bros., Inc.	610-20100	248.15
11/21	11/03/2021	121569	5692	Uncommon Loon Brewing Company	610-20100	162.00
11/21	11/03/2021	121570	5751	US Internet	602-20100	147.45
11/21	11/03/2021	121571	5816	Viking Coca-Cola Bottling Co	610-20100	291.60
11/21	11/03/2021	121572	5831	Vinocopia	610-20100	1,361.50
11/21	11/03/2021	121573	5886	Watson Co., Inc.	610-20100	8,374.36
11/21	11/03/2021	121574	5965	White Bear IT Solutions LLC	101-20100	6,104.60
11/21	11/03/2021	121575	6001	Wine Merchants	610-20100	850.85
11/21	11/03/2021	121576	2182	Winebow	610-20100	1,343.00
Grand Totals:						477,918.04

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

The City of Cambridge Fire Department has received a donation of \$250 from Dwight Rajdl for the purchase of equipment.

The City of Cambridge Fire Department has received a donation of \$350 from Northern Clearing Inc for the purchase of equipment.

As required by MN State Statute, restricted donations must be officially accepted by the City Council and thus we are including it for action on this agenda.

COUNCIL ACTION

Officially accept the donations by approving the attached resolution.

Attachments

Resolution No. R21-054

RESOLUTION NO. R21-054

*Resolution Accepting Restricted Donations
to the City of Cambridge Fire Department for Equipment*

WHEREAS, Dwight Rajdl has made a donation in the amount of \$250 with the restriction that the funds be used to purchase equipment for the Cambridge Fire Department;

WHEREAS, Northern Clearing Inc. has made a donation in the amount of \$350.00 with the restriction that the funds be used to purchase equipment for the Cambridge Fire Department;

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the donations detailed above are hereby received and accepted for the purposes as described above.

Adopted this 15th day of November, 2021.

James Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

Prepared By: Evan C Vogel, City Administrator

Background:

I would like to hire another full-time Police Officer. This is already in the 2021 budget and would not cause any issues financially with the City and would help our current Police staffing levels.

There are several quality candidates still in the queue for the City to choose from. If approved, staff would bring approval of a specific candidate to the December 6 Council meeting.

Fiscal Note:

The salary of up to 15 police officers is already accounted for in the 2021 budget

Compatibility with Strategic Goals:

- These moves are compatible with several strategic initiatives and goals that were discussed by this group including:
 - Core Strategy 2: Deliver Exceptional Public Service
 - Maintain proper staffing level in our public safety departments
 - Core Strategy 4: Be responsible and flexible in managing the City's administrative Functions
 - Anticipate and Plan for staffing changes and needs
- This also directly ties to the City's vision statement of providing a high quality of life to our residents by taking steps to ensure their safety

Recommendation:

Authorize the hire of a full-time police officer from the existing pool of candidates from the most recent posting

Prepared By: Evan C Vogel, City Administrator

Background:

In light of recent personnel changes at City Hall, I felt it was important to take a close look at the structure of the organization. I conducted a basic SWOT analysis of City Staffing and came to the following conclusions on how I would like the organization to look moving forward:

- First and Foremost I believe that Marcia Westover should be placed back into the position of Community Development Director
- Second I would like to begin the process of hiring a new Assistant City Administrator

Fiscal Note:

The Salary of an Assistant City Administrator is already accounted for in the budget.

At the time of the last reorganization Marcia's salary was "red circled". This means that the only increase for her position would be a nominal increase to bring her in line with the top step associated with appropriate grade and title. This has already been accounted for in the 2022 budget projections

Compatibility with Strategic Goals:

- These moves are compatible with a number of strategic initiatives and goals that were discussed by this group including:
 - Core Strategy 2: Deliver Exceptional Public Service
 - These moves will enhance the City's ability to deliver exceptional service to the public by ensuring the correct staff are doing the correct jobs, and that expectations are clear and understood
 - Core Strategy 4: Be responsible and flexible in managing the City's administrative Functions
 - These moves will provide significant administrative flexibility, as well as show a concerted effort that good work is appreciated and rewarded when possible. This is good for employee retention.

Recommendation:

1. A motion to approve Marcia Westover being promoted to the position of Community Development Director
2. A Motion to begin a hiring process for a new Assistant City Administrator

Attachments:

Proposed Organizational Chart

Proposed Position Description: Community Development Director

Proposed Position Description: Assistant City Administrator

