

**Cambridge City Council Meeting Announcement and Agenda**

**October 18, 2021 6:00 PM**

Cambridge City Hall, 300 3<sup>rd</sup> Avenue NE

*Members of the audience are encouraged to follow the agenda.*

*Agendas are available on the table just outside the Council Chambers door.*

| <b>Tentative Time</b> | <b>Agenda Item</b>   |
|-----------------------|--|
| 6:00 pm               | 1. Call to Order and Pledge of Allegiance  |
| 6:01 pm               | 2. Citizens Forum  |
| 6:04 pm               | 3. Approval of Agenda  |
| 6:05 pm               | 4. Consent Agenda  |
|                       | A. Resolution R21-045 2021 General Fund Budget Amendment (p. 3)                                    |
|                       | B. Warrants # 121091 - # 121345 and ACH/Wire items totaling \$ 1,617,705.10 (p. 17)                |
|                       | C. Approve MOU with LELS Regarding Eric Baumgart (p. 58)   |
|                       | D. Approve Conditional Offer of Eric Baumgart to the Cambridge Police Department (p. 59)           |
|                       | E. Approve conditional offer of Kaylee Witzman as Part-Time Cashier at Northbound Liquor (p. 63)   |
|                       | F. Approve Conditional Offer of Peter Erickson to the Cambridge Police Department (p. 64)          |
|                       | 5. Work Session  |
| 6:08 pm               | A. Update from Cambridge Hospital on Pandemic Response (verbal)                                    |
| 6:18 pm               | B. Personnel Policy Review: Section 17 Vacation Leave Accrual (p. 65)                              |
|                       | 6. Unfinished Business - None  |
|                       | 7. New Business  |
| 6:23 pm               | A. Amendments to Guidelines of City Revolving Loan Fund (p. 68)                                    |
| 6:28 pm               | B. Address Air Conditioning Concerns at Play Inc Arts (p. 83)                                      |
| 6:33 pm               | C. Approve Resolution R21-046 for a Final Plat of Woodhaven Acres 4 <sup>th</sup> Addition (p. 95) |
| 6:38 pm               | D. Consider Abatement of Septic and Sewer/Water Hook-up at 690 Old Main St. N. (p. 102)            |

|         |  |
|---------|--|
| 6:43 pm | 8. Mayor's Report                                |
| 6:45 pm | 9. Council Concerns                              |
| 6:46 pm | 10. City Attorney or City Administrator's Report |
| 6:48 pm | 11. Adjourn                                      |

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

# 4A 2021 General Fund Budget Amendments

October 18, 2021

Prepared by: Caroline Moe, Director of Finance

## Background

We are requesting amendment to the 2021 general fund budget due to reflect activity that has occurred during the year. We recommend the following change to the general fund budgeted revenues:

| Dept Impacted        | Amount of increase (decrease) | Rationale  |
|----------------------|-------------------------------|--|
| Licenses & Permits   | \$114,350                     | Updated estimates based on year-to-date collections.   |
| Inter-gov Revenues   | \$92,747                      | Updated to reflect \$88K of State Fire Aid that the State Auditor's office wants us to recognize as Cambridge revenue even though the funds are directly sent to the Fire Relief Pension Plan. Also, increase of \$4K of Police Fire Aid base on year-to-date collections. |
| Charges for Services | \$3,285                       | Updated estimates based on year-to-date collections.   |
| Fines & Forfeitures  | (\$6,090)                     | Updated to reflect projections less than expected for 2021.  |
| Other                | (\$6,676)                     | Updated to reflect interest projections less than expected for 2021.   |
| Total                | \$197,616                     |  |

We recommend the following change to the general fund budgeted expenditures and transfers out:

| Dept Impacted      | Amount of increase (decrease) | Rationale  |
|--------------------|-------------------------------|--|
| General Government | (\$20,399)                    | Reduced estimate for unemployment claims by \$38K but increased estimated City Engineering Costs by \$17K. Engineering costs are higher than expected due to building project activity that needs engineering review.                          |
| Public Safety      | \$120,989                     | Updated to reflect \$88K of State Fire Aid that the State Auditor's office wants us to recognize as Cambridge expenditure even though State funding directly pays for the expense. Also, increased contract costs for police department \$18K. |
| Public Works       | \$14,958                      | Increased budget for street painting/striping, supplies, and vehicle maintenance based on actual year-to-date activity.  |
| Parks & Recreation | \$26,516                      | Increase in expected library operating costs of \$26K. As 2021 is the first full year of operations, there are some maintenance costs outpacing estimates.   |
| Transfers Out      | \$55,552                      | Additional transfer to pavement management fund to "pre-fund" 2022 funding which will allow us to adjust 2022 tax levy to reflect.   |
| Total              | \$197,616                     |  |

## Council Action

Approve Resolution No. R21-045 2021 General Fund Budget Revision

Resolution No. R21-045

RESOLUTION APPROVING AMENDMENTS TO THE 2021 GENERAL FUND BUDGET

WHEREAS, the Cambridge City Council passed upon Resolution R20-105 adopting the 2021 General Fund Budget; and

WHEREAS, the Cambridge City Council passed upon Resolution R21-027 amending the 2021 General Fund Budget; and

WHEREAS, for financial reporting purposes, all amendments to the City’s General Fund Budget are to be made in the form of Budget Amendment Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to enter the attached budget amendments into the City’s financial records:

GENERAL FUND REVENUES AND TRANSFERS IN:

An amendment of the 2021 budget is sought from \$7,772,714 to \$7,970,330 a total net increase of \$197,616:

| Operating Revenues:                      | 2021<br>Amended<br>Budget<br>7/19/2021 | 2021<br>Proposed Amended<br>Budget<br>10/18/2021 | Increase<br>(decrease)  |
|--|--|--|-------------------------|
| Taxes                                    | \$5,277,440                            | \$5,277,440                                      | \$0                     |
| Licenses & Permits                       | 388,167                                | 502,517  | 114,350                 |
| Intergovernmental                        | 1,349,811                              | 1,442,558  | 92,747                  |
| Charges for Services                     | 129,892                                | 133,177  | 3,285                   |
| Fines & Forfeitures                      | 41,800                                 | 35,710   | (6,090)                 |
| Other Revenue                            | 85,604                                 | 78,928   | (6,676)                 |
| Transfers In                             | <u>500,000</u>                         | <u>500,000</u>                                   | <u>0</u>                |
| <b>Total Revenues &amp; Transfers In</b> | <b><u>\$7,772,714</u></b>              | <b><u>\$7,970,330</u></b>                        | <b><u>\$197,616</u></b> |

GENERAL FUND EXPENDITURES AND TRANSFERS OUT:

An amendment of the 2021 budget is sought from \$7,772,714 to \$7,970,330 a total net increase of \$197,616:

| Operating Expenditures:             | 2021<br>Amended<br>Budget<br>7/19/21 | Proposed<br>Amended<br>Budget<br>10/18/21 | 2021<br>Amended<br>Budget<br>10/18/21 | Increase<br>(decrease) |
|-------------------------------------|--------------------------------------|---|---------------------------------------|------------------------|
| General Government                  | \$1,765,905                          | \$1,745,506                               |                                       | (\$20,399)             |
| Public Safety                       | 2,849,210                            | 2,970,199                                 |                                       | 120,989                |
| Public Works                        | 1,593,850                            | 1,608,808                                 |                                       | 14,958                 |
| Parks and Recreation                | 589,145                              | 615,661                                   |                                       | 26,516                 |
| Transfers to Other Funds            | <u>974,604</u>                       | <u>1,030,156</u>                          |                                       | <u>55,552</u>          |
| <b>Total Operating Expenditures</b> | <u>\$7,772,714</u>                   | <u>\$7,970,330</u>                        |                                       | <u>\$197,616</u>       |

This resolution shall become effective immediately upon its passage without publication.

Adopted this 18th Day of October, 2021

\_\_\_\_\_  
James Godfrey, Mayor

Attest:

\_\_\_\_\_  
Evan Vogel, City Administrator

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|  | Adopted<br>Budget<br><u>2021</u> | 7/19/2021<br>Amended<br>Budget<br><u>2021</u> | 10/18/2021<br>Proposed Amended<br>Budget<br><u>2021</u> | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|--|----------------------------------|---|---|----------------------------------|----------------------------------|
| <b>REVENUES AND TRANSFERS IN</b>               |                                  |   |   |                                  |                                  |
| <b>REVENUES</b>                                |                                  |   |   |                                  |                                  |
| Taxes  | 5,248,323                        | 5,277,440                                     | 5,277,440   | 2,829,487.40                     | 5,232,716.68                     |
| Licenses and Permits -                         |                                  |   |   |                                  |                                  |
| Business                                       | 77,650                           | 77,650  | 77,775  | 45,591.15                        | 71,637.86                        |
| Non-Business                                   | 201,437                          | 310,517                                       | 424,742   | 402,950.50                       | 417,979.16                       |
| Intergovernmental Revenues                     | 1,196,000                        | 1,349,811                                     | 1,442,558   | 911,745.84                       | 1,238,797.59                     |
| Charges for Services                           |                                  |   |   |                                  |                                  |
| General Government                             | 7,600                            | 7,750   | 7,750   | 7,750.50                         | 7,997.25                         |
| Public Safety                                  | 113,275                          | 113,022                                       | 113,022   | 113,805.58                       | 116,450.24                       |
| Other  | 3,000                            | 9,120   | 12,405  | 12,405.00                        | 9,129.36                         |
| Fines and Forfeitures                          | 42,500                           | 41,800  | 35,710  | 22,314.18                        | 57,024.60                        |
| Other  | 86,043                           | 85,604  | 78,928  | 68,271.43                        | 127,043.37                       |
| <i>Total Revenues</i>                          | <u>6,975,828</u>                 | <u>7,272,714</u>                              | <u>7,470,330</u>  | <u>4,414,321.58</u>              | <u>7,278,776.11</u>              |
| <b>TRANSFERS IN</b>                            | 500,000                          | 500,000                                       | 500,000   | 500000.00                        | 500000.00                        |
| <i>TOTAL REVENUES AND TRANSFERS IN</i>         | <u>7,475,828</u>                 | <u>7,772,714</u>                              | <u>7,970,330</u>  | <u>4914321.58</u>                | <u>7778776.11</u>                |
| <b>EXPENDITURES AND TRANSFERS OUT</b>          |                                  |   |   |                                  |                                  |
| <b>EXPENDITURES</b>                            |                                  |   |   |                                  |                                  |
| General Government                             |                                  |   |   |                                  |                                  |
| Mayor and Council                              | 61,445                           | 59,945  | 59,945  | 45511.07                         | 53109.71                         |
| Administration                                 | 447,408                          | 455,042                                       | 458,064   | 362573.37                        | 288866.73                        |
| Elections                                      | 750                              | 750   | 750   | 0.00                             | 17642.73                         |
| Finance  | 359,831                          | 340,034                                       | 339,697   | 272359.57                        | 311400.87                        |
| Legal  | 113,000                          | 113,000                                       | 113,000   | 63921.26                         | 93555.98                         |
| Community Development                          | 584,240                          | 640,990                                       | 622,034   | 399023.56                        | 580343.12                        |
| New City Hall Buildings                        | 156,144                          | 156,144                                       | 152,016   | 101206.67                        | 137505.54                        |
| <i>Total General Government</i>                | <u>1,722,818</u>                 | <u>1,765,905</u>                              | <u>1,745,506</u>  | <u>1244595.50</u>                | <u>1482424.68</u>                |
| Public Safety                                  |                                  |   |   |                                  |                                  |
| Police Department                              | 2,463,124                        | 2,472,624                                     | 2,497,532   | 1761269.08                       | 2026161.27                       |
| Fire Department                                | 342,687                          | 366,686                                       | 462,767   | 368011.92                        | 320982.54                        |
| Emergency Management                           | 4,400                            | 4,900   | 4,900   | 1419.74                          | 3699.71                          |
| Animal Control                                 | 5,000                            | 5,000   | 5,000   | 3200.00                          | 4800.00                          |
| <i>Total Public Safety</i>                     | <u>2,815,211</u>                 | <u>2,849,210</u>                              | <u>2,970,199</u>  | <u>2133900.74</u>                | <u>2355643.52</u>                |
| Public Works                                   |                                  |   |   |                                  |                                  |
| Street Maintenance                             | 1,535,550                        | 1,593,850                                     | 1,608,808   | 1169812.38                       | 1238046.14                       |
| <i>Total Public Works</i>                      | <u>1,535,550</u>                 | <u>1,593,850</u>                              | <u>1,608,808</u>  | <u>1169812.38</u>                | <u>1238046.14</u>                |
| Parks and Recreation                           |                                  |   |   |                                  |                                  |
| Parks and Recreation                           | 464545.00                        | 490045.00                                     | 499838.00   | 346844.39                        | 344190.46                        |
| Library  | 83100.00                         | 99100.00                                      | 115823.00   | 68663.63                         | 70787.03                         |
| <i>Total Parks and Recreation</i>              | <u>547,645</u>                   | <u>589,145</u>                                | <u>615,661</u>  | <u>415508.02</u>                 | <u>414977.49</u>                 |
| <i>Total Expenditures</i>                      | <u>6,621,224</u>                 | <u>6,798,110</u>                              | <u>6,940,174</u>  | <u>4963816.64</u>                | <u>5491091.83</u>                |
| <b>TRANSFERS OUT</b>                           | 854,604                          | 974,604                                       | 1,030,156   | 974604.00                        | 2386704.00                       |
| <i>TOTAL EXPENDITURES &amp; TRANSFERS OUT</i>  | <u>7,475,828</u>                 | <u>7,772,714</u>                              | <u>7,970,330</u>  | <u>5938420.64</u>                | <u>7877795.83</u>                |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> | 0                                | 0   | 0   | -1024099.06                      | -99019.72                        |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|                                   |   | 7/19/2021        | 10/18/2021       |                  |                     |                     |
|-----------------------------------|---|------------------|------------------|------------------|---------------------|---------------------|
|                                   |   | Adopted          | Amended          | Proposed         |                     |                     |
|                                   |   | Budget           | Budget           | Amended          | YTD                 |                     |
|                                   |   | 2021             | 2021             | Budget           | Actual 2021         |                     |
|                                   |   |                  |                  | 2021             | 10/31/2021          |                     |
|                                   |   |                  |                  |                  | YTD                 |                     |
|                                   |   |                  |                  |                  | Actual 2020         |                     |
|                                   |   |                  |                  |                  | 12/31/2020          |                     |
| <b>REVENUES</b>                   |   |                  |                  |                  |                     |                     |
| <b>TAXES</b>                      |   |                  |                  |                  |                     |                     |
| 01-31010                          | Taxes - Current   | 5,221,823        | 5,248,170        | 5,248,170        | 2,800,215.29        | 5,197,118.43        |
| 01-31020                          | Taxes - Delinquent  | 25,000           | 25,124           | 25,124           | 25,124.90           | 16,226.35           |
| 01-31030                          | Taxes-Market Value Credit Refund                          |                  | 0                | 0                | -                   | -                   |
| 01-31050                          | Taxes - Excess Tax Increments                             |                  | 0                | 0                | -                   | -                   |
| 01-31051                          | Decert TIF District Proceeds                              |                  | 0                | 0                | -                   | -                   |
| 01-31061                          | Taxes & Assessments on Sale of Foreclosed Property        |                  | 2,341            | 2,341            | 2,341.79            | 18,671.05           |
| 01-31062                          | Taxes Abated by Isanti Co                                 |                  | 0                | 0                | -                   | -                   |
| 01-31063                          | Taxes & Assessments on Sale of Foreclosed Property Future |                  | 0                | 0                | -                   | -                   |
| 01-31060                          | Penalties and Interest                                    | 1,500            | 1,805            | 1,805            | 1,805.42            | 700.85              |
|                                   | <b>TOTAL TAXES</b>  | <b>5,248,323</b> | <b>5,277,440</b> | <b>5,277,440</b> | <b>2,829,487.40</b> | <b>5,232,716.68</b> |
| <b>LICENSES AND PERMITS</b>       |   |                  |                  |                  |                     |                     |
| <i>Business</i>                   |   |                  |                  |                  |                     |                     |
| 01-32110                          | Liquor  | 12,000           | 12,000           | 12,000           | 25.00               | 1,200.00            |
| 01-32111                          | Beer & Setups   |                  | 0                | 0                | -                   | -                   |
| 01-32180                          | Cigarettes  | 2,600            | 2,600            | 2,600            | -                   | 3,000.00            |
| 01-32184                          | Cable Franchise Fees                                      | 60,000           | 60,000           | 60,000           | 42,391.15           | 63,487.86           |
| 01-32185                          | Trash Franchise Fees                                      | 2,550            | 2,550            | 2,550            | 2,550.00            | 2,550.00            |
| 01-32199                          | Other Business Licenses and Permits                       | 500              | 500              | 625              | 625.00              | 1,400.00            |
|                                   | <b>Total Business</b>                                     | <b>77,650</b>    | <b>77,650</b>    | <b>77,775</b>    | <b>45,591.15</b>    | <b>71,637.86</b>    |
| <i>Non-Business</i>               |   |                  |                  |                  |                     |                     |
| 01-32218                          | City Share of Electrical Inspections                      | 3,000            | 5,493            | 7,770            | 7,800.47            | 6,595.70            |
| 01-32219                          | Local Share of Building Surcharge                         | 100              | 580              | 727              | 727.16              | 196.47              |
| 01-32220                          | Building Permits  | 155,000          | 250,000          | 340,000          | 324,665.73          | 339,884.65          |
| 01-32221                          | Excavating Permits  |                  | 54               | 54               | 54.00               | 162.00              |
| 01-32222                          | Mechanical and Gas Permits                                | 14,100           | 21,680           | 25,496           | 25,887.90           | 23,350.00           |
| 01-32223                          | Fire Protection Permits                                   |                  | 0                | 0                | -                   | -                   |
| 01-32225                          | Investigation (Penalty Fee)                               |                  | 709              | 2,334            | 2,334.00            | 1,400.00            |
| 01-32226                          | Contractor Verification Fee                               | 237              | 535              | 835              | 840.00              | 785.00              |
| 01-32230                          | Plumbing Permits  | 7,000            | 12,627           | 22,369           | 22,423.20           | 17,387.00           |
| 01-32240                          | Sign Permits  | 1,000            | 640              | 870              | 870.00              | 1,040.00            |
| 01-32298                          | Rental Registration                                       | 14,000           | 7,000            | 7,000            | 60.54               | 11,476.70           |
| 01-32299                          | Other Non-Business Licenses and Permits                   | 7,000            | 11,199           | 17,287           | 17,287.50           | 15,701.64           |
|                                   | <b>Total Non-Business</b>                                 | <b>201,437</b>   | <b>310,517</b>   | <b>424,742</b>   | <b>402,950.50</b>   | <b>417,979.16</b>   |
|                                   | <b>TOTAL LICENSES AND PERMITS</b>                         | <b>279,087</b>   | <b>388,167</b>   | <b>502,517</b>   | <b>448,541.65</b>   | <b>489,617.02</b>   |
| <b>INTERGOVERNMENTAL REVENUES</b> |   |                  |                  |                  |                     |                     |
| 01-33165                          | Federal Grants-Other                                      |                  | 0                | 0                | -                   | 2,950.00            |
| 01-33401                          | Local Government Aid (LGA)                                | 930,000          | 1,020,839        | 1,020,839        | 510,419.50          | 955,567.00          |
| 01-33404                          | State Aid - Other   | 6,000            | 13,500           | 13,070           | 13,070.00           | 9,112.17            |
| 01-33405                          | PERA Aid  | 0                | 0                | 0                | -                   | -                   |
| 01-33418                          | MSA - Maintenance   | 50,000           | 50,000           | 50,000           | 50,000.00           | 50,000.00           |
| 01-33420                          | Fire Relief   |                  | 0                | 88,928           | 88,927.23           | -                   |
| 01-33421                          | Police State Aid  | 145,000          | 145,000          | 149,249          | 149,249.52          | 150,366.12          |
| 01-33422                          | School District-School Officer Assistance--SRC            | 60,000           | 115,000          | 115,000          | 94,607.37           | 65,228.99           |
| 01-33424                          | School District-School Officer Assistance--SRO#2          |                  | 0                | 0                | -                   | -                   |
| 01-33610                          | County Grants & Aids for Highways                         | 5,000            | 5,472            | 5,472            | 5,472.22            | 5,573.31            |
| 01-33620                          | Other County Aid  |                  | 0                | 0                | -                   | -                   |
|                                   | <b>TOTAL INTERGOVERNMENTAL REVENUE</b>                    | <b>1,196,000</b> | <b>1,349,811</b> | <b>1,442,558</b> | <b>911,745.84</b>   | <b>1,238,797.59</b> |
| 01-33610                          | County Grants & Aids for Highways                         |                  |                  |                  |                     |                     |
| <b>CHARGES FOR SERVICES</b>       |   |                  |                  |                  |                     |                     |
| <i>General Governments</i>        |   |                  |                  |                  |                     |                     |
| 01-34102                          | Filing Fees   | 0                | 0                | 0                | -                   | 105.25              |
| 01-34105                          | Sale of Maps, Copies                                      | 100              | 100              | 100              | 100.50              | 392.00              |
| 01-34106                          | Street Light O&M  |                  | 0                | 0                | -                   | -                   |
| 01-34110                          | Solar Lease Revenue                                       | 7500             | 7,650            | 7,650            | 7,650.00            | 7,500.00            |
| 01-34117                          | Contracted building inspection                            |                  | 0                | 0                | -                   | -                   |
|                                   | <b>Total General Government</b>                           | <b>7,600.00</b>  | <b>7,750.00</b>  | <b>7,750.00</b>  | <b>7,750.50</b>     | <b>7,997.25</b>     |
| <i>Public Safety</i>              |   |                  |                  |                  |                     |                     |
| 01-34201                          | Police Department Reports                                 | 500              | 500              | 500              | 403.00              | 540.75              |
| 01-34202                          | Police Department Administration Fees                     | 2,500            | 2,500            | 2,500            | 2,880.00            | 2,839.00            |
| 01-34205                          | Police Department Pawn Shop Revenue                       | 2,000            | 2,000            | 2,000            | 2,500.00            | 2,582.50            |
| 01-34204                          | PD-Pay Reimb Fee  |                  | 0                | 0                | -                   | -                   |
| 01-34206                          | Fire Protection - Township Contracts                      | 105,500          | 105,580          | 105,580          | 105,580.58          | 107,426.29          |
| 01-34208                          | Fire Protection - Fire Runs                               | 0                | 0                | 0                | -                   | -                   |
| 01-34210                          | Fire Protection - Admin                                   | 2,775            | 2,442            | 2,442            | 2,442.00            | 3,061.70            |
|                                   | <b>Total Public Safety</b>                                | <b>113,275</b>   | <b>113,022</b>   | <b>113,022</b>   | <b>113,805.58</b>   | <b>116,450.24</b>   |
| <i>Other</i>                      |   |                  |                  |                  |                     |                     |
| 01-34951                          | Sale of Service and Supplies                              | 0                | 620              | 620              | 620.00              | 504.36              |
| 01-34953                          | Escrow Administration Fee                                 |                  | 0                | 0                | -                   | -                   |
| 01-34954                          | Plan review/administrative charge                         |                  | 0                | 0                | -                   | -                   |
| 01-34955                          | Base Map updating fee                                     |                  | 0                | 0                | -                   | -                   |
| 01-34925                          | Park Activity Fees  | 1,000            | 4,460            | 6,995            | 6,995.00            | 5,645.00            |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|   | Adopted<br>Budget<br>2021 | 7/19/2021                 | 10/18/2021                         | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|---|---------------------------|---------------------------|------------------------------------|----------------------------------|----------------------------------|
|   |                           | Amended<br>Budget<br>2021 | Proposed Amended<br>Budget<br>2021 |                                  |                                  |
| 01-34930 Art Fair Fees                        |                           | 700                       | 1,450                              | 1,450.00                         | 980.00                           |
| 01-34958 Ice Rink Lease Revenue               | 2,000                     | 3,340                     | 3,340                              | 3,340.00                         | 2,000.00                         |
| <i>Total Other</i>                            | <u>3,000.00</u>           | <u>9,120.00</u>           | <u>12,405.00</u>                   | <u>12,405.00</u>                 | <u>9,129.36</u>                  |
| <b>TOTAL CHARGES FOR SERVICES</b>             |                           |                           |                                    |                                  |                                  |
|   | <u>123,875</u>            | <u>129,892</u>            | <u>133,177</u>                     | <u>133,961.08</u>                | <u>133,576.85</u>                |
| <b>FINES AND FORFEITURES</b>                  |                           |                           |                                    |                                  |                                  |
| 01-35101 Court Fines                          | 40,000                    | 40,000                    | 34,000                             | 23,664.18                        | 40,299.96                        |
| 01-35102 Parking Fines                        | 1,500                     | 800                       | 500                                | 440.00                           | 460.00                           |
| 01-35104 Animal Control Fines                 | 1,000                     | 1,000                     | 1,210                              | 1,335.00                         | 1,885.00                         |
| 01-35105 Admin Citation                       |                           | 0                         | 0                                  | (3,125.00)                       | 14,379.64                        |
| <b>TOTAL FINES AND FORFEITURES</b>            | <u>42,500</u>             | <u>41,800</u>             | <u>35,710</u>                      | <u>22,314.18</u>                 | <u>57,024.60</u>                 |
| <b>OTHER</b>                                  |                           |                           |                                    |                                  |                                  |
| 01-36102 Special Assessment Principal Payment |                           |                           |                                    |                                  |                                  |
| 01-36200 Miscellaneous                        |                           |                           |                                    | 4.50                             | -                                |
| 01-36210 Interest on Investments              | 20,000                    | 10,000                    | 0                                  | -                                | 58,657.17                        |
| 01-36220 Facility Rentals                     | 3,600                     | 3,600                     | 3,600                              | 3,416.70                         | 10,628.37                        |
| 01-36230 Donations                            | 2,876                     | 440                       | 790                                | 790.00                           | 6,212.00                         |
| 01-36102 Operation Round Up Grant             |                           | 0                         | 549                                | 549.31                           | 355.30                           |
| 01-36234 Arts Grant for Concert Series        |                           | 0                         | 0                                  | -                                | 6,750.00                         |
| 01-36235 Library Room Rental                  |                           | 0                         | 425                                | 425.00                           | 80.00                            |
| 01-36240 Patronage Capital                    | 500                       | 500                       | 0                                  | -                                | 4,351.48                         |
| 01-36241 Fire Dept Private Grants             |                           | 0                         | 2,500                              | 2,500.00                         | -                                |
| 01-36242 Wellness Grant                       |                           | 0                         | 0                                  | -                                | -                                |
| 01-36250 Telephone Commissions                |                           | 0                         | 0                                  | -                                | -                                |
| 01-36501 Sale of Property                     |                           | 0                         | 0                                  | 6,285.67                         | 553.30                           |
| 01-36231 Library Rent                         | 59,067                    | 71,064                    | 71,064                             | 54,300.25                        | 39,455.75                        |
| Total non-mall other revenue                  | <u>86,043</u>             | <u>85,604</u>             | <u>78,928</u>                      | <u>68,271.43</u>                 | <u>127,043.37</u>                |
| <b>TOTAL OTHER</b>                            | <u>86,043</u>             | <u>85,604</u>             | <u>78,928</u>                      | <u>68,271.43</u>                 | <u>127,043.37</u>                |
| <b>TOTAL REVENUES</b>                         | <u>6,975,828</u>          | <u>7,272,714</u>          | <u>7,470,330</u>                   | <u>4,414,321.58</u>              | <u>7,278,776.11</u>              |
| <b>TRANSFERS IN</b>                           |                           |                           |                                    |                                  |                                  |
| 01-39203 Liquor Fund                          | 400,000                   | 400,000                   | 400,000                            | 500,000.00                       | 447,650.00                       |
| 01-39203 Other Funds                          | 100,000                   | 100,000                   | 100,000                            |                                  | 52,350.00                        |
| <b>TOTAL TRANSFERS IN</b>                     | <u>500,000</u>            | <u>500,000</u>            | <u>500,000</u>                     | <u>500,000</u>                   | <u>500,000</u>                   |
| <b>TOTAL REVENUES AND TRANSFERS IN</b>        | <u>7,475,828</u>          | <u>7,772,714</u>          | <u>7,970,330</u>                   | <u>4,914,321.58</u>              | <u>7,778,776.11</u>              |



**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|  | Adopted<br>Budget<br><u>2021</u> | 7/19/2021<br>Amended<br>Budget<br><u>2021</u> | 10/18/2021<br>Proposed Amended<br>Budget<br><u>2021</u> | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|--|----------------------------------|---|---|----------------------------------|----------------------------------|
| <b>EXPENDITURES</b>                                  |                                  |   |   |                                  |                                  |
| <b>GENERAL GOVERNMENT</b>                            |                                  |   |   |                                  |                                  |
| <i>Council - #41110</i>                              |                                  |   |   |                                  |                                  |
| Personal Services                                    |                                  |   |   |                                  |                                  |
| -41110-101 Salaries                                  | 29,900                           | 29,900  | 29,900  | 22,425.12                        | 29,900.16                        |
| -41110-122 FICA/Medicare Employer Share/Employee Ben | 2,290                            | 2,290   | 2,290   | 1,715.31                         | 2,287.09                         |
| -41110-151 Workers' Comp - Ins Premiums              | 155                              | 155   | 155   | 89.98                            | 98.73                            |
| Total Personal Services                              | <u>32,345</u>                    | <u>32,345</u>                                 | <u>32,345</u>   | <u>24,230.41</u>                 | <u>32,285.98</u>                 |
| Supplies   |                                  |   |   |                                  |                                  |
| -41110-200 Office Supplies - Accessories             | 100                              | 100   | 100   | -                                | -                                |
| -41110-210 Miscellaneous Operating Supplies          | 250                              | 250   | 250   | 180.93                           | -                                |
| -41110-213 Citizens Academy                          | 0                                | 0   | 0   | -                                | -                                |
| -41110-214 Employee Recognition                      | 500                              | 500   | 500   | -                                | 281.09                           |
| Total Supplies                                       | <u>850</u>                       | <u>850</u>                                    | <u>850</u>  | <u>180.93</u>                    | <u>281.09</u>                    |
| Other Services and Charges                           |                                  |   |   |                                  |                                  |
| -41110-304 Miscellaneous Professional Services       | 1,000                            | 1,000   | 3,000   | -                                | -                                |
| -41110-331 Travel/Meals/Lodging                      | 2,500                            | 500   | 1,271   | 807.13                           | 147.53                           |
| -41110-334 Mileage Reimbursements                    | 150                              | 150   | 0   | -                                | -                                |
| -41110-340 Advertising                               | 400                              | 400   | 400   | -                                | -                                |
| -41110-360 Insurance and Bonds                       | 400                              | 400   | 301   | 300.60                           | 358.36                           |
| -41110-430 Miscellaneous                             | 100                              | 100   | 100   | -                                | -                                |
| -41110-433 Dues and Subscriptions                    | 100                              | 100   | 30  | 30.00                            | 30.00                            |
| -41110-440 Schools and Meetings                      | 2,800                            | 2,800   | 274   | 274.00                           | -                                |
| -41110-441 Sister City Activities                    | 500                              | 500   | 500   | -                                | 310.00                           |
| -41110-455 Fireworks Display Expenses                | 16,000                           | 16,500  | 16,500  | 16,237.50                        | 15,300.00                        |
| -41110-456 Art Festival                              | 2,000                            | 2,000   | 2,000   | 1,577.00                         | 1,096.75                         |
| -41110-457 Downtown Banner & Signage                 | 500                              | 500   | 500   | -                                | -                                |
| -41110-458 Downtown Flower Basket                    | 1,800                            | 1,800   | 1,874   | 1,873.50                         | 3,300.00                         |
| -41110-459 Downtown Trash Cans & Benches             | -                                | 0   | 0   | -                                | -                                |
| -41110-499 Tonlison Special Assmt Agreement          | -                                | 0   | 0   | -                                | -                                |
| Total Other Services and Charges                     | <u>28,250</u>                    | <u>26,750</u>                                 | <u>26,750</u>   | <u>21,099.73</u>                 | <u>20,542.64</u>                 |
| Total Council  | <u>61,445</u>                    | <u>59,945</u>                                 | <u>59,945</u>   | <u>45,511.07</u>                 | <u>53,109.71</u>                 |
| <i>Administration - #41320</i>                       |                                  |   |   |                                  |                                  |
| Personal Services                                    |                                  |   |   |                                  |                                  |
| -41320-101 Salaries                                  | 203,720                          | 256,042                                       | 256,042   | 204,985.46                       | 142,974.67                       |
| -41320-102 Overtime                                  | -                                | 0   | 0   | -                                | -                                |
| 1320-103 Part-time Regular                           | 40,336                           | 46,000  | 46,000  | 32,781.92                        | 36,847.86                        |
| -41320-105 Temp/Seasonal Overtime                    | 0                                | 60  | 60  | 55.55                            | 5.51                             |
| -41320-121 PERA Employer Share                       | 18,415                           | 19,000  | 19,000  | 13,962.82                        | 13,146.61                        |
| -41320-122 FICA/Medicare Employer Share/Employee Ben | 18,783                           | 19,000  | 19,000  | 14,180.45                        | 13,117.16                        |
| -41320-131 Medical/Dental/Life Employer Share        | 46,176                           | 36,000  | 36,000  | 32,234.20                        | 19,429.88                        |
| -41320-132 Longevity                                 | 1,472                            | 0   | 0   | -                                | -                                |
| -41320-133 Deductible Contribution                   | 3,600                            | 3,600   | 3,600   | 1,200.00                         | 1,200.00                         |
| 41320-XXX Severance due to retirement                | 50,850                           | 0   | 0   | -                                | -                                |
| -41320-151 Workers' Compensation Insurance           | 1,856                            | 1,856   | 1,856   | 1,100.98                         | 796.62                           |
| -41320-153 City Wide Re-employment Compensation      | 2,500                            | 1,500   | 1,500   | -                                | 58.66                            |
| -41320-154 HRA/Flex Fees                             | 250                              | 250   | 250   | 115.30                           | 78.05                            |
| -41320-158 Moving Exp Reimb                          | 0                                | 2,000   | 2,000   | 543.63                           | -                                |
| Total Personal Services                              | <u>387,958</u>                   | <u>385,308</u>                                | <u>385,308</u>  | <u>301,160.31</u>                | <u>227,655.02</u>                |
| Supplies   |                                  |   |   |                                  |                                  |
| -41320-201 Office Supplies - Accessories             | 1,500                            | 1,500   | 1,500   | 1,410.76                         | 1,879.44                         |
| -41320-202 Duplicating Supplies and Copy Paper       | 2,000                            | 2,000   | 2,000   | 836.78                           | 1,224.73                         |
| -41320-203 Newsletter Costs                          | 5500                             | 2,750   | 2,750   | -                                | 1,758.00                         |
| -41320-204 Stationary, Forms and Envelopes           | 250                              | 250   | 250   | 159.90                           | 291.00                           |
| -41320-209 Software Updates                          | 500                              | 500   | 500   | 499.50                           | 1,263.63                         |
| -41320-210 Miscellaneous Operating Supplies          | 500                              | 500   | 500   | 301.36                           | 336.06                           |
| -41320-221 Repairs and Maintenance - Equipment       | 200                              | 200   | 200   | -                                | -                                |
| -41320-240 Small Tools & Minor Equipment             | 3,000                            | 3,800   | 3,800   | 3,574.54                         | 3,783.61                         |
| Total Supplies                                       | <u>13,450</u>                    | <u>11,500</u>                                 | <u>11,500</u>   | <u>6,782.84</u>                  | <u>10,536.47</u>                 |
| Other Services and Charges                           |                                  |   |   |                                  |                                  |
| -41320-304 Miscellaneous Professional Services       | 2,000                            | 3,000   | 3,500   | 3,007.26                         | 1,788.91                         |
| -41320-313 Marco IT Mgmt & Backup                    | 3,000                            | 6,000   | 6,000   | 4,658.00                         | 5,330.40                         |
| -41320-321 Telephone/Cellular Phones                 | -                                | 540   | 540   | 315.00                           | -                                |
| -41320-322 Postage                                   | 3,500                            | 3,500   | 3,500   | 2,026.35                         | 3,510.83                         |
| -41320-331 Travel/Meals/Lodging                      | 600                              | 600   | 600   | 288.90                           | 164.80                           |
| -41320-334 Mileage Reimbursement                     | 300                              | 300   | 300   | -                                | -                                |
| -41320-340 Advertising                               | 2,000                            | 1,500   | 1,500   | 697.80                           | 747.80                           |
| -41320-351 Legal Notices/Ordinance Publication       | 1,200                            | 1,200   | 1,200   | 287.63                           | 315.20                           |
| -41320-360 Insurance and Bonds                       | 2,250                            | 2,250   | 2,321   | 2,320.91                         | 2,135.86                         |
| -41320-404 Repairs and Maintenance                   | 0                                | 600   | 600   | 600.00                           | -                                |
| -41320-409 Maintenance Contracts - Office Equipment  | 16,000                           | 24,000  | 26,000  | 25,687.42                        | 22,482.68                        |
| -41320-430 Miscellaneous                             | 50                               | 50  | 50  | 44.95                            | 432.27                           |
| -41320-433 Dues and Subscriptions                    | 600                              | 501   | 501   | 52.00                            | 196.49                           |
| -41320-437 City Wide-Dues & Subscriptions            | 14,000                           | 13,500  | 13,951  | 13,951.00                        | 13,345.00                        |
| -41320-440 Schools and Meetings                      | 500                              | 693   | 693   | 693.00                           | 225.00                           |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|  | 7/19/2021 | 10/18/2021 |         | YTD         | YTD         |
|--|-----------|------------|---------|-------------|-------------|
|  | Amended   | Proposed   | Amended | Actual 2021 | Actual 2020 |
|  | Budget    | Budget     | Budget  | 10/31/2021  | 12/31/2020  |
|  | 2021      | 2021       | 2021    |             |             |
| -41320-441 Web Site Enhancement                      |           | 0          | 0       | -           | -           |
| -41320-489 Contracted Services                       |           | 0          | 0       | -           | -           |
| Total Other Services and Charges                     | 46,000    | 58,234     | 61,256  | 54,630.22   | 50,675.24   |
| <i>Total Administration</i>                          | 447,408   | 455,042    | 458,064 | 362,573.37  | 288,866.73  |
| <i>Elections - #41410</i>                            |           |            |         |             |             |
| <i>Personal Services</i>                             |           |            |         |             |             |
| -41410-104 Salaries - Temporary Election Judges      |           | 0          | 0       | -           | 8,035.63    |
| -41410-122 FICA/Medicare Employer Share/Employee Ben | 0         | 0          | 0       | -           | -           |
| -41410-151 Workers' Compensation Insurance           |           | 0          | 0       | -           | -           |
| Total Personal Services                              | 0         | 0          | 0       | -           | 8,035.63    |
| <i>Supplies</i>                                      |           |            |         |             |             |
| -41410-200 Miscellaneous Office Supplies             | 0         | 0          | 0       | -           | -           |
| -41410-201 Office Supplies - Accessories             |           | 0          | 0       | -           | 265.22      |
| -41410-240 Small Tools                               |           | 0          | 0       | -           | -           |
| Total Supplies                                       | 0         | 0          | 0       | -           | 265.22      |
| <i>Other Services and Charges</i>                    |           |            |         |             |             |
| -41410-331 Travel/Meals/Lodging                      |           | 0          | 0       | -           | 150.94      |
| -41410-351 Legal Notices/Ordinance Publication       |           | 0          | 0       | -           | 72.00       |
| -41410-404 Repairs & Maintenance - Voting Equipment  |           | 0          | 0       | -           | -           |
| -41410-408 Maintenance Contracts - Mach/Equipment    | 750       | 750        | 750     | -           | 9,118.94    |
| -41410-412 Rentals - Buildings                       |           | 0          | 0       | -           | -           |
| -41410-430 Miscellaneous                             |           | 0          | 0       | -           | -           |
| Total Other Services and Charges                     | 750       | 750        | 750     | -           | 9,341.88    |
| <i>Total Elections</i>                               | 750       | 750        | 750     | -           | 17,642.73   |
| <i>Finance - #41500</i>                              |           |            |         |             |             |
| <i>Personal Services</i>                             |           |            |         |             |             |
| -41500-101 Salaries                                  | 180,503   | 187,406    | 187,406 | 144,110.44  | 174,995.37  |
| -41500-102 Overtime                                  |           | 0          | 0       | -           | -           |
| -41500-103 Part-time Regular                         |           | 0          | 0       | -           | -           |
| -41500-121 PERA Employer Share                       | 14,056    | 14,056     | 14,056  | 10,808.28   | 13,063.80   |
| -41500-122 FICA/Medicare Employer Share/Employee Ben | 14,337    | 14,337     | 14,337  | 10,636.09   | 12,763.41   |
| -41500-131 Medical/Dental/Life Employer Share        | 34,565    | 34,565     | 34,565  | 30,859.90   | 33,345.84   |
| -41500-132 Longevity                                 | 6,903     | 0          | 0       | -           | -           |
| -41500-133 Deductible Contribution                   | 2,400     | 2,400      | 2,400   | 1,373.94    | 1,665.77    |
| -41500-151 Workers' Compensation Insurance           | 1,417     | 1,417      | 1,417   | 736.78      | 781.12      |
| -41500-154 HRA/Flex Fees                             | 200       | 200        | 200     | 108.60      | 137.35      |
| Total Personal Services                              | 254,381   | 254,381    | 254,381 | 198,634.03  | 236,752.66  |
| <i>Supplies</i>                                      |           |            |         |             |             |
| -41500-201 Office Supplies - Accessories             | 1,500     | 1,500      | 1,500   | 924.50      | 1,498.69    |
| -41500-204 Stationary, Forms and Envelopes           | 2,700     | 2,700      | 2,700   | 1,955.20    | 3,223.35    |
| -41500-209 Software Updates                          | 1,000     | 1,000      | 1,000   | 750.00      | 3,162.20    |
| -41500-210 Miscellaneous Operating Supplies          | 500       | 500        | 500     | 57.98       | 223.00      |
| -41500-240 Small Tools                               | 1,000     | 500        | 500     | -           | -           |
| Total Supplies                                       | 6,700     | 6,200      | 6,200   | 3,687.68    | 8,107.24    |
| <i>Other Services and Charges</i>                    |           |            |         |             |             |
| -41500-301 Auditing and Accounting                   | 36,000    | 35,537     | 35,537  | 35,537.00   | 32,502.00   |
| -41500-304 Miscellaneous Professional Services       | 3,500     | 4,500      | 4,500   | 4,288.00    | 3,543.00    |
| -41500-308 Isanti County Special Assessment Mgmt Fee | 600       | 763        | 763     | 763.00      | 423.00      |
| -41500-309 EDP Professional Services                 | 30,000    | 7,000      | 7,000   | 4,364.50    | 4,431.25    |
| -41500-313 IT Management                             | 3,000     | 6,000      | 6,000   | 4,658.00    | 5,330.40    |
| -41500-321 Telephone/Cellular Phones                 |           | 540        | 540     | 360.00      | -           |
| -41500-331 Travel/Meals/Lodging                      | 500       | 0          | 0       | -           | 19.00       |
| -41500-334 Mileage Reimbursement                     | 300       | 300        | 300     | -           | -           |
| -41500-340 Advertising                               |           | 0          | 0       | -           | -           |
| -41500-351 Legal Notices/Ordinance Publishing        | 500       | 500        | 500     | 373.62      | 373.00      |
| -41500-360 Insurance and Bonds                       | 2,100     | 2,100      | 1,763   | 1,762.53    | 1,608.13    |
| -41500-409 Maintenance Contracts - Office Equipment  | 18,000    | 18,000     | 18,000  | 15,776.00   | 15,776.00   |
| -41500-420 Wellness                                  |           | 0          | 0       | -           | -           |
| -41500-430 Miscellaneous                             | 250       | 250        | 250     | 65.11       | 4.73        |
| -41500-432 Property Finders Fee                      |           | 0          | 0       | -           | -           |
| -41500-433 Dues and Subscriptions                    | 1,700     | 1,663      | 1,663   | 1,412.10    | 1,624.80    |
| -41500-440 Schools and Meetings                      | 2,300     | 2,300      | 2,300   | 678.00      | 905.66      |
| Total Other Services and Charges                     | 98,750    | 79,453     | 79,116  | 70,037.86   | 66,540.97   |
| <i>Total Finance</i>                                 | 359,831   | 340,034    | 339,697 | 272,359.57  | 311,400.87  |
| <i>Legal - #41610</i>                                |           |            |         |             |             |
| <i>Other Services and Charges</i>                    |           |            |         |             |             |
| -41610-304 Legal Fees                                | 60,000    | 60,000     | 60,000  | 29,724.90   | 42,142.72   |
| -41610-307 Township Annexation Payments              | 11,000    | 11,000     | 11,000  | 3,740.00    | 10,804.78   |
| -41610-305 Prosecution Services                      | 42,000    | 42,000     | 42,000  | 30,456.36   | 40,608.48   |
| Total Other Services and Charges                     | 113,000   | 113,000    | 113,000 | 63,921.26   | 93,555.98   |
| <i>Total Legal</i>                                   | 113,000   | 113,000    | 113,000 | 63,921.26   | 93,555.98   |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|   | 7/19/2021<br>Adopted<br>Budget<br>2021 | 10/18/2021<br>Amended<br>Budget<br>2021 | Proposed Amended<br>Budget<br>2021 | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|---|--|---|------------------------------------|----------------------------------|----------------------------------|
| <b>Community Development</b>                          |  |   |                                    |                                  |                                  |
| <i>Building Department - #41920</i>                   |  |   |                                    |                                  |                                  |
| <b>Personal Services</b>                              |  |   |                                    |                                  |                                  |
| -41920-101 Salaries                                   | 210,595                                | 186,816                                 | 186,816                            | 136,724.59                       | 182,956.34                       |
| -41920-102 Overtime                                   |  | 0                                       | 2,000                              | 1,651.79                         | -                                |
| -41920-103 Seasonal Temp/Salary                       |  | 0                                       | 0                                  | -                                | -                                |
| -41920-121 PERA Employer Share                        | 16,000                                 | 16,000                                  | 16,000                             | 9,895.63                         | 13,501.82                        |
| -41920-122 FICA/Medicare Employer Share/Employee Ben  | 16,320                                 | 16,320                                  | 16,320                             | 10,133.02                        | 13,138.73                        |
| -41920-131 Medical/Dental/Life Employer Share         | 51,847                                 | 51,847                                  | 51,847                             | 42,273.45                        | 50,004.84                        |
| -41920-132 Longevity                                  | 2,738                                  | 0                                       | 0                                  | -                                | -                                |
| -41920-133 Deductible Contribution                    | 3,600                                  | 3,600                                   | 3,600                              | 2,181.64                         | 2,017.42                         |
| -41920-151 Workers' Compensation Insurance            | 1,460                                  | 1,460                                   | 1,460                              | 375.58                           | 723.48                           |
| -41920-154 HRA/Flex Fees                              | 250                                    | 250                                     | 250                                | 186.40                           | 206.00                           |
| <b>Total Personal Services</b>                        | <b>302,810</b>                         | <b>276,293</b>                          | <b>278,293</b>                     | <b>203,422.10</b>                | <b>262,548.63</b>                |
| <b>Supplies</b>                                       |  |   |                                    |                                  |                                  |
| -41920-201 Office Supplies - Accessories              | 750                                    | 1,500                                   | 1,500                              | 1,266.60                         | 810.40                           |
| -41920-204 Stationary, Forms and Envelopes            |  | 0                                       | 0                                  | -                                | -                                |
| -41920-209 Software Updates                           | 500                                    | 500                                     | 500                                | -                                | -                                |
| -41920-210 Miscellaneous Operating Supplies           | 800                                    | 800                                     | 800                                | -                                | 203.25                           |
| -41920-212 Gasoline/Fuel/Lubricants/Additives         | 2,400                                  | 2,400                                   | 2,400                              | 871.30                           | 910.83                           |
| -41920-221 Repair and Maintenance Supplies - Vehicles | 800                                    | 800                                     | 800                                | 83.65                            | 263.76                           |
| -41920-240 Small Tools and Minor Equipment            | 5,000                                  | 5,000                                   | 5,000                              | -                                | 2,118.22                         |
| <b>Total Supplies</b>                                 | <b>10,250</b>                          | <b>11,000</b>                           | <b>11,000</b>                      | <b>2,221.55</b>                  | <b>4,306.46</b>                  |
| <b>Other Services and Charges</b>                     |  |   |                                    |                                  |                                  |
| -41920-304 Miscellaneous Professional Services        | 300                                    | 300                                     | 300                                | 134.00                           | 2,653.00                         |
| -41920-305 Contracted Building Inspection Services    |  | 76,517                                  | 76,517                             | 8,051.69                         | -                                |
| -41920-309 EDP Professional Services                  |  | 0                                       | 0                                  | -                                | -                                |
| -41920-313 Marco IT Mgmt & Backup                     | 3,000                                  | 6,000                                   | 6,000                              | 4,658.00                         | 5,330.40                         |
| -41920-321 Telephone/Cellular Phones                  | 2,700                                  | 2,700                                   | 2,700                              | 1,382.15                         | 2,263.14                         |
| -41920-331 Travel/Meals/Lodging                       | 300                                    | 300                                     | 300                                | -                                | -                                |
| -41920-334 Mileage Reimbursement                      | 500                                    | 500                                     | 500                                | -                                | 266.12                           |
| -41920-340 Advertising                                |  | 0                                       | 0                                  | -                                | -                                |
| -41920-351 Legal Notices/Ordinance Publishing         |  | 0                                       | 0                                  | -                                | -                                |
| -41920-360 Insurance                                  | 2,400                                  | 2,400                                   | 2,332                              | 2,331.02                         | 2,217.61                         |
| -41920-404 Repairs and Maintenance                    | 200                                    | 200                                     | 200                                | -                                | 78.00                            |
| -41920-409 Maintenance Contracts - Office Equipment   | 2,800                                  | 2,800                                   | 2,870                              | 2,870.00                         | 2,685.00                         |
| -41920-430 Miscellaneous                              | 200                                    | 200                                     | 200                                | 96.58                            | -                                |
| -41920-432 Credit Card Fees                           | 500                                    | 500                                     | 500                                | 7.50                             | 1,349.81                         |
| -41920-433 Dues and Subscriptions                     | 1,400                                  | 1,400                                   | 1,400                              | 480.00                           | 395.00                           |
| -41920-440 Schools and Meetings                       | 2,500                                  | 2,500                                   | 2,500                              | 869.00                           | 1,355.00                         |
| <b>Total Other Services and Charges</b>               | <b>16,800</b>                          | <b>96,317</b>                           | <b>96,319</b>                      | <b>20,879.94</b>                 | <b>18,593.08</b>                 |
| <b>Total Building Department</b>                      | <b>329,860</b>                         | <b>383,610</b>                          | <b>385,612</b>                     | <b>226,523.59</b>                | <b>285,448.17</b>                |
| <b>Engineering</b>                                    |  |   |                                    |                                  |                                  |
| -41925-303 Engineering Contracted Expense             | 35,000                                 | 35,000                                  | 52,000                             | 42,362.59                        | 40,440.00                        |
| <b>Planning - #41935</b>                              |  |   |                                    |                                  |                                  |
| <b>Personal Services</b>                              |  |   |                                    |                                  |                                  |
| -41935-101 Salaries                                   | 99,320                                 | 102,920                                 | 102,920                            | 79,312.08                        | 166,960.72                       |
| -41935-102 Overtime                                   |  | 0                                       | 0                                  | -                                | -                                |
| -41935-112 Planning Commission Salaries               | 2,500                                  | 2,500                                   | 2,500                              | 1,960.00                         | 2,240.00                         |
| -41935-121 PERA Employer Share                        | 7,719                                  | 7,719                                   | 7,719                              | 5,948.40                         | 12,447.18                        |
| -41935-122 FICA/Medicare Employer Share/Employee Ben  | 7,874                                  | 7,874                                   | 7,874                              | 5,977.85                         | 12,216.57                        |
| -41935-131 Medical/Dental/Life Employer Share         | 17,282                                 | 17,282                                  | 17,282                             | 15,429.95                        | 33,345.84                        |
| -41935-132 Longevity                                  | 3,600                                  | 0                                       | 0                                  | -                                | -                                |
| -41935-133 Deductible Contribution                    | 1,200                                  | 1,200                                   | 1,200                              | 265.57                           | 1,539.89                         |
| -41935-151 Workers' Compensation Insurance            | 805                                    | 805                                     | 805                                | 588.69                           | 678.89                           |
| -41935-154 HRA/Flex Fees                              | 150                                    | 150                                     | 150                                | 54.30                            | 137.35                           |
| -41935-XXX Unemployment                               | 38,480                                 | 38,480                                  | 0                                  | -                                | -                                |
| <b>Total Personal Services</b>                        | <b>178,930</b>                         | <b>178,930</b>                          | <b>140,450</b>                     | <b>109,536.84</b>                | <b>229,566.44</b>                |
| <b>Supplies</b>                                       |  |   |                                    |                                  |                                  |
| -41935-201 Office Supplies - Accessories              | 1,500                                  | 1,500                                   | 1,500                              | 590.72                           | 1,676.03                         |
| -41935-204 Stationary, Forms and Envelopes            |  | 0                                       | 0                                  | -                                | -                                |
| -41935-209 Software Updates                           | 2,500                                  | 2,500                                   | 2,500                              | 808.00                           | 1,237.56                         |
| -41935-210 Miscellaneous Operating Supplies           | 200                                    | 200                                     | 200                                | -                                | -                                |
| -41935-212 Gasoline/Fuel/Lubricants/Additives         | 300                                    | 300                                     | 300                                | 60.69                            | 93.99                            |
| -41935-221 Repair and Maintenance Supplies - Vehicles | 300                                    | 300                                     | 300                                | 7.68                             | 460.21                           |
| -41935-240 Small Tools and Minor Equipment            | 7,000                                  | 7,000                                   | 7,000                              | -                                | -                                |
| <b>Total Supplies</b>                                 | <b>11,800</b>                          | <b>11,800</b>                           | <b>11,800</b>                      | <b>1,467.09</b>                  | <b>3,467.79</b>                  |
| <b>Other Services and Charges</b>                     |  |   |                                    |                                  |                                  |
| -41935-301 Special Projects                           | 2,500                                  | 2,500                                   | 2,500                              | 1,167.22                         | 2,110.00                         |
| -41935-303 Comp Plan Update                           |  | 0                                       | 0                                  | -                                | -                                |
| -41935-304 Miscellaneous Professional Services        | 2,000                                  | 2,000                                   | 2,000                              | 800.00                           | -                                |
| -41935-306 Transportation Study Consulting            |  | 0                                       | 0                                  | -                                | -                                |
| -41935-307 Rail Study                                 |  | 0                                       | 0                                  | -                                | -                                |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|  | Adopted          | 7/19/2021        | 10/18/2021       | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|--|------------------|------------------|------------------|----------------------------------|----------------------------------|
|  | Budget           | Amended          | Proposed Amended |                                  |                                  |
|  | 2021             | Budget<br>2021   | Budget<br>2021   |                                  |                                  |
| -41935-308 Lakes & Pines Mgmt--Smal l Cities Grant       |                  | 0                | 0                | -                                | -                                |
| -41935-309 EDP Professional Services                     |                  | 0                | 0                | -                                | -                                |
| -41935-313 Marco IT Mgmt & Backup                        | 3,000            | 6,000            | 6,000            | 4,658.00                         | 5,330.40                         |
| -41935-321 Telephone/Cellular Phones                     |                  | 0                | 0                | -                                | -                                |
| -41935-322 Code Enforcement Mailing                      |                  | 0                | 0                | -                                | -                                |
| -41935-331 Travel/Meals/Lodging                          | 600              | 600              | 600              | -                                | 12.00                            |
| -41935-334 Mileage Reimbursement                         | 250              | 250              | 250              | -                                | -                                |
| -41935-340 Advertising                                   |                  | 0                | 0                | -                                | -                                |
| -41935-351 Legal Notices/Ordinance Publishing            | 800              | 800              | 800              | 244.61                           | 158.00                           |
| -41935-360 Insurance                                     | 10,000           | 10,000           | 10,522           | 10,521.62                        | 9,393.16                         |
| -41935-404 Repairs and Maintenance                       | 200              | 200              | 200              | -                                | -                                |
| -41935-409 Maintenance Contracts - Office Equipment      | 5,100            | 5,100            | 5,100            | 2,990.00                         | 2,990.00                         |
| -41935-430 Miscellaneous                                 | 800              | 800              | 800              | (2,973.00)                       | (4,914.64)                       |
| -41935-431 Property Securing Exp                         |                  | 0                | 0                | 534.00                           | 4,855.80                         |
| -41935-432 Abatement Costs                               |                  | 0                | 0                | -                                | -                                |
| -41935-433 Dues and Subscriptions                        | 900              | 900              | 900              | 891.00                           | 866.00                           |
| -41935-440 Schools and Meetings                          | 1,500            | 1,500            | 1,500            | 300.00                           | 620.00                           |
| -41935-488 Other Contracted Services--Comp Plan Update   |                  | 0                | 0                | -                                | -                                |
| -41935-489 Other Contracted Services-GIS Maint           | 1,000            | 1,000            | 1,000            | -                                | -                                |
| -41935-490 Flyover Pictures--share from Isanti Co        |                  | 0                | 0                | -                                | -                                |
| <b>Total Other Services and Charges</b>                  | <b>28,650</b>    | <b>31,650</b>    | <b>32,172</b>    | <b>19,133.45</b>                 | <b>21,420.72</b>                 |
| <i>Total Planning</i>                                    | <i>219,380</i>   | <i>222,380</i>   | <i>184,422</i>   | <i>130,137.38</i>                | <i>254,454.95</i>                |
| <b>Total Community Development</b>                       | <b>584,240</b>   | <b>640,990</b>   | <b>622,034</b>   | <b>399,023.56</b>                | <b>580,343.12</b>                |
| <i>City Hall Buildings - #41950</i>                      |                  |                  |                  |                                  |                                  |
| <i>Personal Services</i>                                 |                  |                  |                  |                                  |                                  |
| -41950-101 Salaries                                      | 27,654           | 28,190           | 28,190           | 21,679.22                        | 28,004.23                        |
| -41950-102 Overtime                                      | 1,000            | 1,000            | 1,000            | -                                | -                                |
| -41950-103 Part-time Salaries                            |                  | 0                | 0                | -                                | -                                |
| -41950-121 PERA Employer Share                           | 2,189            | 2,189            | 2,189            | 1,625.94                         | 2,088.36                         |
| -41950-122 FICA/Medicare Employer Share/Employee Ben     | 2,233            | 2,233            | 2,233            | 1,602.99                         | 2,059.37                         |
| -41950-131 Medical/Dental/Life Employer Share            | 8,642            | 8,642            | 8,642            | 7,695.98                         | 8,321.28                         |
| -41950-132 Longevity                                     | 536              | 0                | 0                | -                                | -                                |
| -41950-133 Deductible Contribution                       | 600              | 600              | 600              | -                                | -                                |
| -41950-151 Workers' Compensation Insurance               | 2,090            | 2,090            | 2,090            | 1,493.27                         | 1,266.72                         |
| -41950-154 HRA/Flex Fees                                 | 100              | 100              | 100              | 27.15                            | 34.35                            |
| <b>Total Personal Services</b>                           | <b>45,044</b>    | <b>45,044</b>    | <b>45,044</b>    | <b>34,124.55</b>                 | <b>41,774.31</b>                 |
| -41950-210 Miscellaneous Operating Supplies              |                  |                  |                  |                                  |                                  |
| -41950-212 Gasoline/Fuel                                 | 200              | 200              | 200              | 46.49                            | 27.48                            |
| -41950-215 Maintenance Supplies                          | 9,000            | 9,000            | 9,000            | 3,932.13                         | 8,938.05                         |
| -41950-240 Small Tools & Equipment                       | 1,500            | 1,500            | 1,500            | 283.84                           | 2,421.35                         |
| <b>Total Supplies</b>                                    | <b>10,700</b>    | <b>10,700</b>    | <b>10,700</b>    | <b>4,262.46</b>                  | <b>11,386.88</b>                 |
| <i>Other Services and Charges</i>                        |                  |                  |                  |                                  |                                  |
| -41950-321 Telephone/Cellular Phones                     | 19,000           | 19,000           | 19,000           | 12,528.94                        | 16,243.40                        |
| -41950-360 Insurance                                     | 2,100            | 2,100            | 1,972            | 1,971.26                         | 1,918.30                         |
| -41950-381 Electric Utilities                            | 12,000           | 12,000           | 12,000           | 8,807.92                         | 11,544.14                        |
| -41950-382 Water/Wastewater                              | 4,000            | 4,000            | 4,000            | 3,762.06                         | 3,514.27                         |
| -41950-383 Gas Utilities                                 | 7,000            | 7,000            | 7,000            | 4,015.29                         | 6,161.43                         |
| -41950-384 Refuse and Recycling                          | 0                | 0                | 0                | -                                | -                                |
| -41950-401 Repairs and Maintenance -Buildings/Structures | 37,000           | 37,000           | 35,000           | 21,796.31                        | 31,910.34                        |
| -41950-405 Janitor Services                              |                  | 0                | 0                | -                                | -                                |
| -41950-409 Maintenance Contracts - Office Equip          | 4,800            | 4,800            | 4,800            | 4,301.00                         | 4,301.00                         |
| -41950-411 Cement Replacement                            |                  | 0                | 0                | -                                | -                                |
| -41950-413 Rentals - Office Equipment [copier-new]       | 14,000           | 14,000           | 12,000           | 5,421.23                         | 8,412.32                         |
| -41950-430 Miscellaneous                                 | 500              | 500              | 500              | 215.65                           | 339.15                           |
| <b>Total Other Services and Charges</b>                  | <b>100,400</b>   | <b>100,400</b>   | <b>96,272</b>    | <b>62,819.66</b>                 | <b>84,344.35</b>                 |
| <b>Total City Hall Buildings</b>                         | <b>156,144</b>   | <b>156,144</b>   | <b>152,016</b>   | <b>101,206.67</b>                | <b>137,505.54</b>                |
| <b>TOTAL GENERAL GOVERNMENT</b>                          | <b>1,722,818</b> | <b>1,765,905</b> | <b>1,745,506</b> | <b>1,244,595.50</b>              | <b>1,482,424.68</b>              |
| <b>PUBLIC SAFETY</b>                                     |                  |                  |                  |                                  |                                  |
| <i>Police Department - #42100</i>                        |                  |                  |                  |                                  |                                  |
| <i>Personal Services</i>                                 |                  |                  |                  |                                  |                                  |
| -42100-101 Salaries                                      | 1,286,204        | 1,330,776        | 1,330,776        | 934,741.50                       | 1,047,379.18                     |
| -42100-102 Overtime                                      | 73,000           | 73,000           | 93,853           | 60,339.50                        | 89,726.91                        |
| -42100-103 Salaries - Part-Time Regular                  | 0                | 0                | 0                | -                                | 32,847.55                        |
| -42100-104 Temp/Seas Employees-Regular                   | 20,000           | 20,000           | 20,000           | 9,442.83                         | 8,522.41                         |
| -42100-110 Hours Worked Holiday                          | 30,000           | 30,000           | 30,000           | 15,193.81                        | 26,809.50                        |
| -42100-115 Call-in Pay                                   |                  | 0                | 0                | -                                | -                                |
| -42100-116 On Call Pay                                   |                  | 0                | 0                | -                                | -                                |
| -42100-117 Shift Differential                            | 9,636            | 9,636            | 9,636            | 6,301.25                         | 9,681.89                         |
| -42100-118 Severence                                     |                  | 0                | 0                | -                                | -                                |
| -42100-121 PERA Employer Share                           | 247,659          | 247,659          | 247,659          | 169,951.71                       | 202,560.96                       |
| -42100-122 FICA/Medicare Employer Share/Employee Ben     | 28,127           | 28,127           | 28,127           | 19,722.83                        | 22,731.67                        |
| -42100-131 Medical/Dental/Life Employer Share            | 310,853          | 310,853          | 290,000          | 253,582.35                       | 249,656.46                       |
| -42100-132 Longevity                                     | 44,572           | 0                | 0                | -                                | -                                |
| -42100-133 Deductible Contribution                       | 20,400           | 20,400           | 20,400           | 8,003.98                         | 11,369.47                        |
| -42100-151 Workers' Compensation Insurance               | 80,623           | 80,623           | 80,623           | 38,865.69                        | 40,386.31                        |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|   | 7/19/2021<br>Adopted<br>Budget<br>2021 | 10/18/2021<br>Amended<br>Budget<br>2021 | Proposed Amended<br>Budget<br>2021 | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|---|--|---|------------------------------------|----------------------------------|----------------------------------|
| -42100-154 HRA/Flex Fees                                | 1,500                                  | 1,500                                   | 1,500                              | 859.40                           | 1,089.20                         |
| Total Personal Services                                 | 2,152,574                              | 2,152,574                               | 2,152,574                          | 1,517,004.85                     | 1,742,761.51                     |
| <b>Supplies</b>   |  |   |                                    |                                  |                                  |
| -42100-201 Office Supplies - Accessories                | 3,300                                  | 3,300                                   | 3,300                              | 387.66                           | 1,819.19                         |
| -42100-202 Duplicating Supplies and Copy Paper          | 1,500                                  | 1,500                                   | 1,500                              | 420.07                           | 1,050.45                         |
| -42100-209 Software Updates                             | 7,800                                  | 7,800                                   | 7,800                              | 1,980.00                         | 49.99                            |
| -42100-210 Miscellaneous Operating Supplies             | 5,500                                  | 5,500                                   | 5,500                              | 1,602.22                         | 2,759.09                         |
| -42100-212 Gasoline/Fuel/Lubricants/Additives           | 40,000                                 | 40,000                                  | 40,000                             | 26,148.00                        | 28,417.23                        |
| -42100-213 Ammunition                                   | 5,500                                  | 5,500                                   | 5,500                              | -                                | 2,048.00                         |
| -42100-214 Crime Scene Supplies                         | 5,000                                  | 5,000                                   | 5,000                              | 3,515.47                         | 2,119.32                         |
| -42100-217 Promotional Events                           | 4,000                                  | 4,000                                   | 4,000                              | 1,745.66                         | 4,042.08                         |
| -42100-221 Repairs and Maintenance Supplies - Squads    | 18,500                                 | 18,500                                  | 18,500                             | 7,719.63                         | 8,964.13                         |
| -42100-231 Uniform Allowance                            | 21,000                                 | 21,000                                  | 21,000                             | 11,936.51                        | 10,899.53                        |
| -42100-232 Uniform--Reserves                            | 1,800                                  | 1,800                                   | 1,800                              | -                                | -                                |
| -42100-240 Small Tools/Minor Equipment                  | 18,000                                 | 18,000                                  | 18,000                             | 17,402.66                        | 8,263.40                         |
| Total Supplies  | 131,900                                | 131,900                                 | 131,900                            | 72,857.88                        | 70,432.41                        |
| <b>Other Services and Charges</b>                       |  |   |                                    |                                  |                                  |
| -42100-304 Miscellaneous Professional Services          | 7,500                                  | 12,000                                  | 30,000                             | 24,557.28                        | 54,273.60                        |
| -42100-305 Applicant Testing                            | -                                      | 0                                       | 0                                  | -                                | -                                |
| -42100-313 Marco IT Mgmt & Backup                       | 20,000                                 | 25,000                                  | 25,000                             | 20,956.00                        | 23,985.60                        |
| -42100-321 Telephone/Cellular Phones                    | 14,500                                 | 14,500                                  | 14,500                             | 9,035.90                         | 12,118.79                        |
| -42100-322 Postage                                      | 600                                    | 600                                     | 600                                | 240.81                           | 350.75                           |
| -42100-331 Travel/Meals/Lodging                         | 3,000                                  | 3,000                                   | 3,000                              | 325.08                           | 457.50                           |
| -42100-334 Mileage Reimbursement                        | 500                                    | 500                                     | 500                                | -                                | 256.48                           |
| -42100-340 Advertising                                  | 100                                    | 100                                     | 100                                | 13.73                            | -                                |
| -42100-360 Insurance                                    | 58,000                                 | 58,000                                  | 61,908                             | 61,907.51                        | 55,184.83                        |
| -42100-381 Electric Utilities                           | 6,000                                  | 6,000                                   | 6,000                              | 4,529.77                         | 5,936.98                         |
| -42100-383 Gas Utilities                                | 4,000                                  | 4,000                                   | 4,000                              | 1,977.66                         | 3,034.73                         |
| -42100-404 Maintenance and Repair -Vehicles/ Equipment  | 10,000                                 | 10,000                                  | 10,000                             | 2,850.47                         | 4,452.17                         |
| -42100-409 Maintenance Contracts-Office Equipment       | 25,000                                 | 25,000                                  | 28,000                             | 25,090.42                        | 28,370.53                        |
| -42100-410 Police Reserve Program Activities            | 1,000                                  | 1,000                                   | 1,000                              | -                                | -                                |
| -42100-411 Auto Pawn                                    | 2,400                                  | 2,400                                   | 2,400                              | 2,370.00                         | 2,421.60                         |
| -42100-430 Miscellaneous                                | -                                      | 0                                       | 0                                  | -                                | -                                |
| -42100-432 Credit Card Fees                             | 50                                     | 50                                      | 50                                 | -                                | -                                |
| -42100-433 Dues and Subscriptions                       | 12,000                                 | 12,000                                  | 12,000                             | 10,834.72                        | 11,535.95                        |
| -42100-440 Schools and Meetings                         | 14,000                                 | 14,000                                  | 14,000                             | 6,717.00                         | 9,918.00                         |
| -42100-489 Other Contracted Services                    | -                                      | 0                                       | 0                                  | -                                | 669.84                           |
| Total Other Services and Charges                        | 178,650                                | 188,150                                 | 213,058                            | 171,406.35                       | 212,967.35                       |
| <b>Total Police Department</b>                          | <b>2,463,124</b>                       | <b>2,472,624</b>                        | <b>2,497,532</b>                   | <b>1,761,269.08</b>              | <b>2,026,161.27</b>              |
| <b>Fire Department - 42200</b>                          |  |   |                                    |                                  |                                  |
| <b>Personal Services</b>                                |  |   |                                    |                                  |                                  |
| -42200-101 Salaries                                     | 90,459                                 | 91,966                                  | 91,966                             | 70,720.83                        | 84,707.89                        |
| -42200-103 Salaries                                     | 50,000                                 | 50,000                                  | 50,000                             | 37,292.00                        | 45,818.00                        |
| -42200-121 PERA Employer Share                          | 16,278                                 | 16,278                                  | 16,278                             | 12,517.56                        | 14,974.10                        |
| -42200-122 FICA/Medicare Employer Share/Employee Ben    | 5,159                                  | 5,159                                   | 5,159                              | 3,840.04                         | 4,657.96                         |
| -42200-131 Medical/Dental/Life Employer Share           | 17,282                                 | 17,282                                  | 17,282                             | 15,418.35                        | 16,659.00                        |
| -42200-132 Fire Longevity Pay                           | 1,507                                  | 0                                       | 0                                  | -                                | -                                |
| -42200-133 Deductible Contribution                      | 1,200                                  | 1,200                                   | 1,200                              | 697.50                           | 611.69                           |
| -42200-151 Worker's Comp - Ins Premiums                 | 39,652                                 | 39,652                                  | 39,652                             | 29,154.37                        | 27,645.23                        |
| -42200-154 Flex Fees                                    | 150                                    | 150                                     | 150                                | 54.30                            | 68.65                            |
| Total Personal Services                                 | \$221,687                              | \$221,687                               | \$221,687                          | 169,694.95                       | 195,142.52                       |
| <b>Supplies</b>   |  |   |                                    |                                  |                                  |
| -42200-201 Office Supplies - Accessories                | 250                                    | 250                                     | 250                                | 62.60                            | 46.95                            |
| -42200-204 Stationary, Forms and Envelopes              | 100                                    | 100                                     | 100                                | -                                | -                                |
| -42200-210 Miscellaneous Operating Supplies             | 9,500                                  | 9,500                                   | 9,500                              | 5,841.05                         | 6,008.41                         |
| -42200-211 Grant Funded Supplies                        | 0                                      | 0                                       | 0                                  | -                                | -                                |
| -42200-212 Gasoline/Fuel/Lubricants/Additives           | 6,300                                  | 6,300                                   | 6,300                              | 5,298.81                         | 4,312.33                         |
| -42200-213 Operation Round Up Computer Exp              | 0                                      | 0                                       | 0                                  | -                                | -                                |
| -42200-215 Shop Maintenance Supplies                    | 200                                    | 200                                     | 200                                | 12.88                            | -                                |
| -42200-221 Repairs and Maintenance Supplies - Trucks    | 15,000                                 | 15,000                                  | 15,000                             | 14,200.91                        | 20,436.23                        |
| -42200-223 Repairs and Maintenance Supplies - Buildings | 1,500                                  | 2,000                                   | 2,000                              | 1,905.94                         | 2,629.93                         |
| -42200-231 Uniform Allowance                            | 10,000                                 | 10,000                                  | 10,000                             | 5,354.76                         | 15,127.33                        |
| -42200-232 Uniform Grant Funded                         | -                                      | 0                                       | 0                                  | -                                | -                                |
| -42200-240 Small Tools                                  | 7,000                                  | 6,500                                   | 6,500                              | 4,681.86                         | 2,748.23                         |
| -42200-241 Small Tools-Grant Funded                     | -                                      | 0                                       | 0                                  | -                                | 1,899.82                         |
| Total Supplies  | 49,850                                 | 49,850                                  | 49,850                             | 37,358.81                        | 53,209.23                        |
| <b>Other Services and Charges</b>                       |  |   |                                    |                                  |                                  |
| -42200-301 Auditing and Accounting                      | -                                      | 0                                       | 0                                  | -                                | -                                |
| -42200-304 Miscellaneous Professional Services          | 15,000                                 | 15,000                                  | 15,000                             | 13,147.04                        | 16,835.72                        |
| -42200-306 Fire Relief--Pension Pass Through            | -                                      | 0                                       | 88,928                             | 88,927.23                        | -                                |
| -42200-307 Fire Relief--Pension City Share              | 10,000                                 | 10,000                                  | 10,000                             | -                                | 10,000.00                        |
| -42200-313 Marco IT Mgmt & Backup                       | 3,000                                  | 6,000                                   | 6,000                              | 4,658.00                         | 5,330.40                         |
| -42200-321 Telephone/Cellular Phones                    | 1,400                                  | 1,400                                   | 1,400                              | 675.18                           | 1,371.42                         |
| -42200-331 Travel/Meals/Lodging                         | 1,500                                  | 1,500                                   | 1,500                              | -                                | 187.81                           |
| -42200-334 Mileage Reimbursement                        | 300                                    | 300                                     | 300                                | -                                | -                                |
| -42200-340 Advertising                                  | 250                                    | 250                                     | 250                                | -                                | 764.80                           |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|   | Adopted          | 7/19/2021        | 10/18/2021       | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|---|------------------|------------------|------------------|----------------------------------|----------------------------------|
|   | Budget           | Amended          | Proposed Amended |                                  |                                  |
|   | 2021             | Budget<br>2021   | Budget<br>2021   |                                  |                                  |
| -42200-360 Insurance                                    | 7,000            | 7,000            | 7,009            | 7,008.78                         | 6,338.48                         |
| -42200-381 Electric Utilities                           | 17,000           | 17,000           | 17,000           | 12,188.67                        | 16,045.61                        |
| -42200-382 Water/Wastewater Utilities                   | 500              | 500              | 500              | 398.60                           | 427.77                           |
| -42200-383 Gas Utilities                                | 5,000            | 5,000            | 5,000            | 2,714.46                         | 2,646.58                         |
| -42200-401 Repairs and Maintenance - Buildings          | 1,500            | 1,500            | 1,500            | 1,340.00                         | -                                |
| -42200-404 Repairs and Maintenance - Equipment/Radios/I | 1,000            | 12,000           | 14,000           | 13,072.45                        | 7,200.55                         |
| -42200-405 Janitorial                                   |                  | 0                | 0                | -                                | -                                |
| -42200-430 Miscellaneous                                |                  | 0                | 0                | -                                | -                                |
| -42200-433 Dues and Subscriptions                       | 1,700            | 1,700            | 1,700            | 1,565.00                         | 1,650.00                         |
| -42200-440 Schools and Meetings                         | 6,000            | 6,000            | 6,000            | 120.00                           | 689.90                           |
| -42200-441 Schools and Meetings Grant Funded            |                  | 9,999            | 15,143           | 15,142.75                        | 3,141.75                         |
| <b>Total Other Services and Charges</b>                 | <b>71,150</b>    | <b>95,149</b>    | <b>191,230</b>   | <b>160,958.16</b>                | <b>72,630.79</b>                 |
| <i>Total Fire Department</i>                            | <i>342,687</i>   | <i>366,686</i>   | <i>462,767</i>   | <i>368,011.92</i>                | <i>320,982.54</i>                |
| <i>Emergency Management - #42300</i>                    |                  |                  |                  |                                  |                                  |
| <i>Supplies</i>   |                  |                  |                  |                                  |                                  |
| -42300-201 Office Supplies - Accessories                | 100              | 100              | 100              | -                                | -                                |
| -42300-202 Duplicating Supplies and Copy Paper          |                  | 0                | 0                | -                                | -                                |
| -42300-209 Software Updates                             |                  | 0                | 0                | -                                | -                                |
| -42300-210 Miscellaneous Operating Supplies             | 500              | 500              | 500              | 88.86                            | 349.00                           |
| -42300-240 Small Tools & Minor Equip                    | 1,500            | 1,500            | 1,500            | -                                | 530.75                           |
| <b>Total Supplies</b>                                   | <b>2,100</b>     | <b>2,100</b>     | <b>2,100</b>     | <b>88.86</b>                     | <b>879.75</b>                    |
| <i>Other Services and Charges</i>                       |                  |                  |                  |                                  |                                  |
| -42300-304 Misc Prof Serv                               |                  | 0                | 0                | -                                | -                                |
| -42300-321 Telephone/Cellular Phones                    |                  | 0                | 0                | -                                | -                                |
| -42300-331 Travel/Meals/Lodging                         | 300              | 300              | 300              | -                                | -                                |
| -42300-340 Advertising                                  |                  | 0                | 0                | -                                | -                                |
| -42300-433 Dues & Subscriptions                         |                  | 0                | 0                | -                                | 200.00                           |
| -42300-440 Schools and Meetings                         | 500              | 500              | 500              | 280.00                           | 151.96                           |
| -42300-441 Grant Funded Schools and Meetings            |                  | 0                | 0                | -                                | -                                |
| -42300-999 Covid 19                                     |                  | 500              | 500              | 290.88                           | -                                |
| -42300-489 Other Contracted Services                    | 1,500            | 1,500            | 1,500            | 760.00                           | 2,468.00                         |
| <b>Total Other Services and Charges</b>                 | <b>2,300</b>     | <b>2,800</b>     | <b>2,800</b>     | <b>1,331</b>                     | <b>2,820</b>                     |
| <i>Total Emergency Management</i>                       | <i>4,400</i>     | <i>4,900</i>     | <i>4,900</i>     | <i>1,419.74</i>                  | <i>3,699.71</i>                  |
| <i>Animal Control - #42700</i>                          |                  |                  |                  |                                  |                                  |
| <i>Supplies</i>   |                  |                  |                  |                                  |                                  |
| -42700-310 Miscellaneous Operating Supplies             | 5,000            | 5,000            | 5,000            | 3,200.00                         | 4,800.00                         |
| -42700-340 Advertising                                  |                  | 0                | 0                | -                                | -                                |
| <b>Total Supplies</b>                                   | <b>5,000.00</b>  | <b>5,000.00</b>  | <b>5,000.00</b>  | <b>3,200.00</b>                  | <b>4,800.00</b>                  |
| <i>Total Animal Control</i>                             | <i>5,000</i>     | <i>5,000</i>     | <i>5,000</i>     | <i>3,200.00</i>                  | <i>4,800.00</i>                  |
| <b>TOTAL PUBLIC SAFETY</b>                              | <b>2,815,211</b> | <b>2,849,210</b> | <b>2,970,199</b> | <b>2,133,900.74</b>              | <b>2,355,643.52</b>              |
| <b>PUBLIC WORKS</b>                                     |                  |                  |                  |                                  |                                  |
| <i>Street Maintenance - #43000</i>                      |                  |                  |                  |                                  |                                  |
| <i>Personal Services</i>                                |                  |                  |                  |                                  |                                  |
| -43001-101 Salaries                                     | 653,233          | 678,833          | 706,973          | 526,664.14                       | 583,268.61                       |
| -43001-102 Overtime                                     | 5,000            | 5,000            | 5,000            | 1,367.84                         | 1,252.39                         |
| -43001-104 Temporary/Seasonal                           | 41,536           | 41,536           | 41,536           | 23,132.65                        | 15,461.06                        |
| -43001-XXX Severance due to retirement                  | 28,140           | 28,140           | 0                | -                                | -                                |
| -43001-110 Hours Worked Holiday                         | 2,000            | 2,000            | 2,000            | -                                | -                                |
| -43001-111 Overtime Snowplowing                         | 46,000           | 46,000           | 46,000           | 26,996.22                        | 24,927.40                        |
| -43001-112 Overtime Mosquito Spraying                   | 2,000            | 2,000            | 1,700            | 113.18                           | 293.50                           |
| -43001-115 Call-in Pay                                  |                  | 200              | 500              | 272.76                           | -                                |
| -43001-121 PERA Employer Share                          | 55,038           | 55,038           | 55,038           | 39,606.21                        | 45,747.30                        |
| -43001-122 FICA/Medicare Employer Share/Employee Ben    | 59,316           | 59,316           | 59,316           | 41,747.82                        | 46,310.67                        |
| -43001-123 Central Pension Contribution                 | 16,640           | 16,640           | 16,640           | 12,726.41                        | -                                |
| -43001-131 Medical/Dental/Life Employer Share           | 143,479          | 143,479          | 143,479          | 130,519.99                       | 132,062.72                       |
| -43001-132 Longevity                                    | 25,600           | 0                | 0                | -                                | -                                |
| -43001-133 Deductible Contribution                      | 11,600           | 11,600           | 11,600           | 1,622.71                         | 6,386.86                         |
| -43001-151 Workers' Compensation Insurance              | 70,768           | 70,768           | 70,768           | 35,340.67                        | 31,492.25                        |
| -43001-154 HRA/Flex Fees                                | 700              | 700              | 700              | 523.82                           | 602.81                           |
| <b>Total Personal Services</b>                          | <b>1,161,050</b> | <b>1,161,250</b> | <b>1,161,250</b> | <b>840,634.42</b>                | <b>887,805.57</b>                |
| <i>Supplies</i>   |                  |                  |                  |                                  |                                  |
| -43001-201 Office Supplies - Accessories                | 1,500            | 1,500            | 1,500            | 17.56                            | 2,002.90                         |
| -43001-202 Duplicating and Copying Supplies             | 200              | 200              | 200              | 54.76                            | 20.00                            |
| -43001-204 Stationary, Forms and Envelopes              | 200              | 200              | 200              | -                                | 477.31                           |
| -43001-209 Software Updates                             | 700              | 700              | 700              | 323.50                           | 323.50                           |
| -43001-210 Miscellaneous Operating Supplies             | 10,000           | 10,000           | 12,500           | 11,969.24                        | 12,505.89                        |
| -43001-212 Gasoline/Fuel/Lubricants/Additives           | 35,000           | 40,000           | 40,000           | 27,078.42                        | 24,795.45                        |
| -43001-215 Shop Maintenance Supplies                    | 1,000            | 1,000            | 1,000            | 942.99                           | 1,617.17                         |
| -43001-219 Snow Removal - Material                      | 70,000           | 70,000           | 70,000           | 50,700.32                        | 63,048.44                        |
| -43001-221 Repairs and Maintenance Supplies - Equipment | 60,000           | 60,000           | 60,000           | 55,906.23                        | 91,517.58                        |
| -43001-224 Repairs and Maintenance - Infrastructure     | 12,000           | 12,000           | 12,000           | 9,440.09                         | 14,211.53                        |
| -43001-226 Signs  | 6,000            | 6,000            | 7,000            | 6,764.13                         | 5,638.02                         |
| -43001-240 Small Tools and Minor Equipment              | 10,000           | 10,000           | 12,000           | 10,423.86                        | 11,405.12                        |
| <b>Total Supplies</b>                                   | <b>206,600</b>   | <b>211,600</b>   | <b>217,100</b>   | <b>173,621.10</b>                | <b>227,562.91</b>                |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|   | Adopted<br>Budget<br>2021 | 7/19/2021<br>Amended<br>Budget<br>2021 | 10/18/2021<br>Proposed Amended<br>Budget<br>2021 | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|---|---------------------------|--|--|----------------------------------|----------------------------------|
| <b>Other Services and Charges</b>                       |                           |  |  |                                  |                                  |
| -43001-304 Miscellaneous Professional Services          | 3,500                     | 3,500                                  | 3,500  | 2,336.39                         | 2,830.54                         |
| -43001-313 Marco IT Mgmt & Backup                       | 3,000                     | 6,000                                  | 6,000  | 4,658.00                         | 5,330.40                         |
| -43001-321 Telephone/Cellular Phones                    | 8,000                     | 8,000                                  | 8,000  | 3,250.52                         | 4,638.36                         |
| -43001-331 Travel/Meals/Lodging                         | 500                       | 500                                    | 500  | -                                | 12.00                            |
| -43001-334 Mileage Reimbursement                        | 400                       | 400                                    | 400  | 56.00                            | -                                |
| -43001-340 Advertising                                  | 400                       | 400                                    | 400  | 157.55                           | 296.60                           |
| -43001-351 Legal Notices/Publications                   |                           | 0                                      | 0  | -                                | -                                |
| -43001-360 Insurance                                    | 18,000                    | 18,000                                 | 17,458   | 17,457.46                        | 16,485.38                        |
| -43001-381 Electric Utilities                           | 7,500                     | 7,500                                  | 7,500  | 5,050.51                         | 7,046.63                         |
| -43001-382 Water/Wastewater Utilities                   | 3,000                     | 3,000                                  | 3,000  | 2,250.43                         | 2,706.68                         |
| -43001-383 Gas Utilities                                | 13,000                    | 13,000                                 | 13,000   | 8,726.08                         | 10,934.49                        |
| -43001-384 Refuse Hauling                               | 3,500                     | 3,500                                  | 3,500  | 1,345.14                         | 2,375.88                         |
| -43001-401 Repairs and Maint Building & Structures      | 1,000                     | 1,000                                  | 1,000  | 382.45                           | 805.85                           |
| -43001-404 Repairs and Maintenance - Vehicles/Equipment | 5,000                     | 5,000                                  | 8,000  | 5,161.05                         | 12,319.94                        |
| -43001-405 Emergency Mgmt Rep & Maint                   | 500                       | 500                                    | 500  | -                                | -                                |
| -43001-406 Painting and Striping                        | 23,000                    | 23,000                                 | 28,000   | 25,608.46                        | 17,737.75                        |
| -43001-407 Bridge Repair                                | 1,000                     | 1,000                                  | 1,000  | -                                | -                                |
| -43001-408 Sidewalk Repairs                             |                           | 0                                      | 0  | -                                | 4,400.00                         |
| -43001-413 BNSF Parking Lot Lease                       | 3,100                     | 3,200                                  | 3,200  | 3,189.02                         | 3,096.14                         |
| -43001-414 Equipment Rental                             | 6,000                     | 6,000                                  | 6,000  | 3,578.00                         | 4,250.00                         |
| -43001-417 Uniform Rental                               | 8,000                     | 8,000                                  | 8,000  | 7,059.46                         | 8,207.63                         |
| -43001-430 Miscellaneous                                | 1,000                     | 1,000                                  | 1,000  | -                                | 400.00                           |
| -43001-433 Dues and Subscriptions                       | 1,000                     | 1,000                                  | 1,000  | 640.40                           | 777.20                           |
| -43001-440 Schools and Meetings                         | 1,500                     | 1,500                                  | 1,500  | 100.00                           | 690.00                           |
| -43001-443 City Garden/Flower Oper Exp                  | 2,000                     | 2,000                                  | 2,000  | 595.57                           | 261.47                           |
| -43001-444 Insect Control                               | 7,000                     | 7,000                                  | 7,000  | 3,248.92                         | 110.01                           |
| -43001-445 Diseased Tree Program                        | 15,000                    | 15,000                                 | 15,000   | 6,124.88                         | 5,112.85                         |
| -43001-446 Weed Control                                 | 4,000                     | 4,000                                  | 6,000  | 5,863.52                         | 3,052.89                         |
| -43001-447 Downtown Decorations                         | 10,000                    | 10,000                                 | 10,000   | 1,687.83                         | 1,081.10                         |
| -43001-451 Township Assessment                          |                           | 0                                      | 0  | -                                | -                                |
| -43001-452 Street Light Replacement & Signal Painting   |                           | 50,000                                 | 50,000   | 36,335.04                        | -                                |
| -43001-452 Paver Repair                                 | 4,000                     | 4,000                                  | 4,000  | -                                | -                                |
| -43001-449 Other Contracted Services                    | 14,000                    | 14,000                                 | 14,000   | 10,694.18                        | 8,077.87                         |
| <b>Total Other Services and Charges</b>                 | <b>167,900</b>            | <b>221,000</b>                         | <b>230,458</b>                                   | <b>155,556.66</b>                | <b>122,677.66</b>                |
| <i>Total Street Maintenance</i>                         | <i>1,535,550</i>          | <i>1,593,850</i>                       | <i>1,608,808</i>                                 | <i>1,169,812.38</i>              | <i>1,238,046.14</i>              |
| <b>TOTAL PUBLIC WORKS</b>                               | <b>1,535,550</b>          | <b>1,593,850</b>                       | <b>1,608,808</b>                                 | <b>1,169,812.38</b>              | <b>1,238,046.14</b>              |
| <b>PARKS AND RECREATION</b>                             |                           |  |  |                                  |                                  |
| <i>Parks and Parks Programming- 45200</i>               |                           |  |  |                                  |                                  |
| <b>Personal Services</b>                                |                           |  |  |                                  |                                  |
| -45200-101 Full-time Salaries                           | 131,166                   | 134,357                                | 134,357  | 88,551.98                        | 105,593.08                       |
| -45200-102 FT Overtime                                  | 2,000                     | 5,000                                  | 5,000  | 3,627.15                         | 1,169.62                         |
| -45200-104 Salaries - Temporary/Seasonal                | 43,459                    | 43,459                                 | 43,459   | 21,771.00                        | 28,504.10                        |
| -45200-105 Overtime - Temporary/Seasonal                |                           | 0                                      | 0  | -                                | -                                |
| -45200-112 Parks & Rec Commission Stipends              | 3,000                     | 3,000                                  | 3,000  | 630.00                           | 455.00                           |
| -45200-121 PERA (Employer)                              | 10,227                    | 10,227                                 | 10,227   | 6,913.44                         | 8,034.74                         |
| -45200-122 FICA/Medicare Employer Share/Employee Ben    | 13,986                    | 13,986                                 | 13,986   | 8,558.10                         | 9,994.43                         |
| -45200-123 Central Pension Contribution                 | 4,160                     | 4,160                                  | 4,160  | 2,815.01                         | -                                |
| -45200-131 Medical/Dental/Life Employer Share           | 28,696                    | 28,696                                 | 28,696   | 21,993.52                        | 22,879.32                        |
| -45200-132 Longevity                                    | 3,191                     | 0                                      | 0  | -                                | -                                |
| -45200-133 Deductible Contribution                      | 2,400                     | 2,400                                  | 2,400  | 1,521.19                         | 1,227.64                         |
| -45200-151 Workers' Compensation Insurance              | 10,460                    | 10,460                                 | 10,460   | 5,046.69                         | 5,520.82                         |
| -45200-154 HRA/Flex Fees                                | 200                       | 200                                    | 200  | 95.13                            | 115.04                           |
| <b>Total Personal Services</b>                          | <b>252,945</b>            | <b>255,945</b>                         | <b>255,945</b>                                   | <b>161,523.21</b>                | <b>183,493.79</b>                |
| <b>Supplies</b>   |                           |  |  |                                  |                                  |
| -45200-210 Miscellaneous Operating Supplies             | 10,000                    | 10,000                                 | 10,000   | 7,346.42                         | 4,797.89                         |
| -45200-212 Gasoline/Fuel/Lubricants/Additives           | 7,000                     | 16,000                                 | 16,000   | 11,864.73                        | 9,508.86                         |
| -45200-221 Repairs and Maintenance Supplies - Equipment | 12,000                    | 12,000                                 | 12,000   | 6,062.68                         | 7,096.55                         |
| -45200-223 Repairs and Maintenance Supplies - Buildings | 15,000                    | 20,000                                 | 23,000   | 21,675.92                        | 11,294.35                        |
| -45200-226 Signs  | 1,000                     | 1,000                                  | 1,000  | -                                | 423.25                           |
| -45200-227 City Park Light Pole Project                 |                           | 0                                      | 0  | -                                | -                                |
| -45200-230 Master Garden Supplies                       | 2,000                     | 2,000                                  | 2,000  | -                                | 329.64                           |
| -45200-240 Small Tools and Minor Equipment              | 2,000                     | 8,000                                  | 8,000  | 7,609.74                         | 2,391.59                         |
| <b>Total Supplies</b>                                   | <b>49,000</b>             | <b>69,000</b>                          | <b>72,000</b>                                    | <b>54,559.49</b>                 | <b>35,842.13</b>                 |
| <b>Other Services and Charges</b>                       |                           |  |  |                                  |                                  |
| -45200-304 Professional Services                        | 500                       | 500                                    | 600  | 566.58                           | 1,263.60                         |
| -45200-305 Park Contracted Services                     | 500                       | 500                                    | 500  | -                                | -                                |
| -45200-306 Park & Rec Comm Activity                     |                           | 0                                      | 0  | -                                | -                                |
| -45200-321 Telephone/Cellular Phones                    | 1,000                     | 1,000                                  | 1,000  | 700.80                           | 817.84                           |
| -45200-340 Advertising                                  | 200                       | 200                                    | 200  | -                                | -                                |
| -45200-351 Legal Notices                                | 200                       | 200                                    | 200  | 10.25                            | -                                |
| -45200-360 Insurance                                    | 28,000                    | 28,000                                 | 26,693   | 26,692.81                        | 24,769.11                        |
| -45200-381 Electric Utilities                           | 70,000                    | 70,000                                 | 70,000   | 51,561.12                        | 51,235.50                        |
| -45200-382 Water & Wastewater Utilities                 | 7,000                     | 7,000                                  | 15,000   | 13,034.98                        | 10,237.18                        |
| -45200-383 Gas Utilities                                | 2,000                     | 2,000                                  | 2,000  | (16.28)                          | 605.06                           |

**CITY OF CAMBRIDGE**  
**General Fund Budget Report - Fund #101**

|   | Adopted<br>Budget<br>2021 | 7/19/2021<br>Amended<br>Budget<br>2021 | 10/18/2021<br>Proposed Amended<br>Budget<br>2021 | YTD<br>Actual 2021<br>10/31/2021 | YTD<br>Actual 2020<br>12/31/2020 |
|---|---------------------------|--|--|----------------------------------|----------------------------------|
| -45200-386 EV Charging Station Power                    |                           | 2,500                                  | 2,500  | 1,691.21                         | -                                |
| -45200-401 Repairs and Maintenance - Structures         | 5,000                     | 5,000                                  | 5,000  | 3,222.20                         | 4,761.25                         |
| -45200-403 R&M Tennis Court                             |                           | 0                                      | 0  | -                                | -                                |
| -45200-415 Equipment Rental                             | 8,000                     | 8,000                                  | 8,000  | 5,790.22                         | 5,757.24                         |
| -45200-417 Rental-Uniforms                              | 700                       | 700                                    | 700  | 686.80                           | 892.84                           |
| -45200-430 Miscellaneous                                |                           | 0                                      | 0  | -                                | -                                |
| -45200-440 Schools & Meetings                           |                           | 0                                      | 0  | -                                | 140.00                           |
| -45200-445 Weed Control and Fertilizer                  | 15,000                    | 15,000                                 | 15,000   | 5,553.00                         | 3,929.53                         |
| -45200-485 Property Taxes--donated park land            |                           | 0                                      | 0  | -                                | -                                |
| 1-5200-487 Softball Lighting Lease                      |                           | 0                                      | 0  | -                                | -                                |
| -45200-486 Summer Recreation                            |                           | 0                                      | 0  | -                                | -                                |
| -45200-484 Library Study                                |                           | 0                                      | 0  | -                                | -                                |
| -45200-488 Library                                      |                           | 0                                      | 0  | -                                | -                                |
| -45200-489 Senior Activity Center                       |                           | 0                                      | 0  | -                                | -                                |
| -45200-491 Library Concept Design                       |                           | 0                                      | 0  | -                                | -                                |
| -45200-492 Aquatic Center                               |                           | 0                                      | 0  | -                                | -                                |
| -45200-493 Yoga Grant Expense                           |                           | 0                                      | 0  | -                                | -                                |
| -45200-494 Camb/Isanti Fall Comm Event                  |                           | 0                                      | 0  | -                                | -                                |
| -45200-495 Ski Trail Maintenance Agreement              | 4,500                     | 4,500                                  | 4,500  | 3,675.00                         | 3,262.00                         |
| -45200-496 Arts and Parks Programming                   | 20,000                    | 20,000                                 | 20,000   | 17,593.00                        | 17,183.39                        |
| -45200-497 Master Trail Contribution                    |                           | 0                                      | 0  | -                                | -                                |
| -45200-498 Pickleball Grant Expenditures                |                           | 0                                      | 0  | -                                | -                                |
| <b>Total Other Services and Charges</b>                 | <b>162,600</b>            | <b>165,100</b>                         | <b>171,893</b>                                   | <b>130,761.69</b>                | <b>124,854.54</b>                |
| <i>Total Parks &amp; Parks Programming</i>              | <i>464,545</i>            | <i>490,045</i>                         | <i>499,838</i>                                   | <i>346,844.39</i>                | <i>344,190.46</i>                |
| <i>Library - -45400</i>                                 |                           |  |  |                                  |                                  |
| <b>Supplies</b>   |                           |  |  |                                  |                                  |
| -45400-210 Miscellaneous Operating Supplies             | 500                       | 500                                    | 2,000  | 1,517.52                         | 3.77                             |
| -45400-212 Gasoline/Fuel/Lubricants/Additives           |                           | 0                                      | 0  | -                                | -                                |
| -45400-221 Repairs and Maintenance Supplies - Equipment |                           | 0                                      | 0  | -                                | -                                |
| -45400-223 Repairs and Maintenance Supplies - Buildings | 5,000                     | 5,000                                  | 5,000  | 1,455.31                         | 204.75                           |
| -45400-240 Small Tools and Minor Equipment              | 1,000                     | 1,000                                  | 1,000  | -                                | -                                |
| <b>Total Supplies</b>                                   | <b>6,500</b>              | <b>6,500</b>                           | <b>8,000</b>                                     | <b>2,972.83</b>                  | <b>208.52</b>                    |
| <b>Other Services and Charges</b>                       |                           |  |  |                                  |                                  |
| -45400-304 Professional Services                        |                           | 0                                      | 0  | -                                | -                                |
| -45400-321 Telephone/Cellular Phones                    |                           | 0                                      | 0  | -                                | -                                |
| -45400-306 Park Commission Activities                   |                           | 0                                      | 0  | -                                | -                                |
| -45400-340 Advertising                                  |                           | 0                                      | 0  | -                                | -                                |
| -45400-351 Legal Notices                                |                           | 0                                      | 0  | -                                | -                                |
| -45400-360 Insurance                                    | 6,500                     | 6,500                                  | 4,423  | 4,422.65                         | 3,081.00                         |
| -45400-381 Electric Utilities                           | 28,000                    | 28,000                                 | 28,000   | 22,393.01                        | 26,969.96                        |
| -45400-382 Water & Wastewater Utilities                 | 3,600                     | 3,600                                  | 3,600  | 1,993.73                         | 5,314.35                         |
| -45400-384 Refuse Hauling                               |                           | 0                                      | 1,800  | 870.11                           | -                                |
| -45400-401 Repairs and Maintenance - Structures         | 500                       | 6,000                                  | 8,000  | 4,715.21                         | 1,624.28                         |
| -45400-404 Repair & Maint Labor-Camb Libr               | 35,000                    | 40,000                                 | 50,000   | 24,484.73                        | 19,265.34                        |
| -45400-409 Maint Contract-Bldg & Equip                  |                           | 2,000                                  | 5,000  | 2,574.16                         | 4,804.41                         |
| -45400-383 Gas Utilities                                | 2,500                     | 6,000                                  | 6,500  | 4,237.20                         | 2,769.17                         |
| -45400-417 Rental-Uniforms                              |                           | 0                                      | 0  | -                                | -                                |
| -45400-430 Miscellaneous                                | 500                       | 500                                    | 500  | -                                | -                                |
| -45400-440 Schools & Meetings                           |                           | 0                                      | 0  | -                                | -                                |
| -45400-499 Library Sculpture Grant                      |                           | 0                                      | 0  | -                                | 6,750.00                         |
| <b>Total Other Services and Charges</b>                 | <b>76,600</b>             | <b>92,600</b>                          | <b>107,823</b>                                   | <b>65,690.80</b>                 | <b>70,578.51</b>                 |
| <i>Total Library</i>                                    | <i>83,100</i>             | <i>99,100</i>                          | <i>115,823</i>                                   | <i>68,663.63</i>                 | <i>70,787.03</i>                 |
| <b>TOTAL PARKS AND RECREATION</b>                       | <b>547,645</b>            | <b>589,145</b>                         | <b>615,661</b>                                   | <b>415,508</b>                   | <b>414,977</b>                   |
| <b>TOTAL EXPENDITURES</b>                               | <b>6,621,224.00</b>       | <b>6,798,110.00</b>                    | <b>6,940,174.00</b>                              | <b>4,963,816.64</b>              | <b>5,491,091.83</b>              |
| <b>TRANSFERS OUT</b>                                    |                           |  |  |                                  |                                  |
| -49300-720  |                           | 0                                      |  | 974,604.00                       | 2,386,704.00                     |
| Fire Equipment Revolving Fund - #420                    | 61,662                    | 61,662                                 | 61,662   |                                  |                                  |
| Transfer to Cap fund 415 Park Improv                    | 85,000                    | 85,000                                 | 85,000   |                                  |                                  |
| Transfer to Cap fund 417 Police                         | 130,000                   | 130,000                                | 130,000  |                                  |                                  |
| Transfer to Cap fund 418 Public Works                   | 200,000                   | 200,000                                | 200,000  |                                  |                                  |
| Transfer to Cap fund 419 City Hall                      | 140,000                   | 140,000                                | 140,000  |                                  |                                  |
| Transfer for CI Bike / Walk Trail-fund capital          | 15,000                    | 15,000                                 | 15,000   |                                  |                                  |
| Transfer to CI Bike/ Walk Trail Oper Fund               | 6,660                     | 6,660                                  | 6,660  |                                  |                                  |
| Pavement Management Fund - #443                         | 86,282                    | 206,282                                | 261,834  |                                  |                                  |
| Transfer to 205 for Econ Dev.                           | 130,000                   | 130,000                                | 130,000  |                                  |                                  |
| Transfers Out to Airport Cap                            | 0                         | 0                                      | 0  |                                  |                                  |
| <b>TOTAL TRANSFERS OUT</b>                              | <b>854,604</b>            | <b>974,604</b>                         | <b>1,030,156</b>                                 | <b>974,604.00</b>                | <b>2,386,704.00</b>              |
| <b>TOTAL EXPENDITURES &amp; TRANSFERS O</b>             | <b>7,475,828</b>          | <b>7,772,714</b>                       | <b>7,970,330</b>                                 | <b>5,938,420.64</b>              | <b>7,877,795.83</b>              |



CAMBRIDGE CITY COUNCIL MEETING  
 October 18, 2021  
 BILLS LIST

| Disbursement Type:                               | Date      | Check #s        | Submitted For Approval |
|--|-----------|-----------------|------------------------|
| Prepaid Checks                                   | 9/15/2021 | 121091 - 121159 | 217,660.46             |
| Prepaid Checks                                   | 9/22/2021 | 121160 - 121218 | 253,042.03             |
| Prepaid Checks                                   | 9/29/2021 | 121219 - 121283 | 190,877.99             |
| Prepaid Checks                                   | 10/6/2021 | 121284 - 121345 | 444,903.22             |
| Total Checks                                     |           |                 | 1,106,483.70           |
| <b>PAID THROUGH ACH or WIRE September 2021:</b>  |           |                 |                        |
| Payroll  |           |                 | 223,406.99             |
| Federal Payroll Tax Withholding                  |           |                 | 68,472.00              |
| State Payroll Tax Withholding                    |           |                 | 14,054.44              |
| PERA Withholdings                                |           |                 | 59,556.65              |
| Deferred Comp Premiums                           |           |                 | 4,600.00               |
| Self Insurance & Flex & Select Account Admin Fee |           |                 | 3,603.36               |
| Century Link                                     |           |                 | 62.50                  |
| ECE  |           |                 | 56,276.61              |
| Sales & Use Tax Payments to State of MN          |           |                 | 62,320.00              |
| Centerpoint                                      |           |                 | 1,531.40               |
| Wright Express (City wide fuel cards)            |           |                 | 8,793.81               |
| Connexus   |           |                 | 770.62                 |
| Midcontinent                                     |           |                 | 6,046.95               |
| Reliance Life Insurance ACH                      |           |                 | 1,333.13               |
| AFLAC  |           |                 | 392.94                 |
| Total Paid through ACH or Wire                   |           |                 | 511,221.40             |
| <b>TOTAL SUBMITTED FOR APPROVAL</b>              |           |                 | <b>\$1,617,705.10</b>  |

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of City check disbursements from 9/9/2021-10/6/2021 and all other disbursements for September 2021.

Caroline Moe 10-6-2021  
 Caroline Moe, Director of Finance signature & date

Linda Gerlach 10-6-2021  
 Linda Gerlach, Finance Clerk signature & date

| Vendor | Vendor Name                    | Description  | Net Invoice Amount |
|--------|--------------------------------|--|--------------------|
| 129    | Air Conditioning Associates, I | Repair and Maintenance Labor - Library             | 412.50             |
|        | Total 129:                     |  | 412.50             |
| 165    | Allina Health                  | Health History, Physical, Questionnaire - Building | 134.00             |
|        | Total 165:                     |  | 134.00             |
| 170    | Alpha Training & Tactics LLC   | Uniform Allowance - Police                         | 1,366.07           |
|        | Total 170:                     |  | 1,366.07           |
| 175    | Amazon Capital Services, Inc.  | Small Tools & Equipment - Wastewater               | 128.54             |
| 175    | Amazon Capital Services, Inc.  | Misc Operating Supplies - Parks                    | 164.94             |
| 175    | Amazon Capital Services, Inc.  | Small Tools & Equipment - Water                    | 235.00             |
|        | Total 175:                     |  | 528.48             |
| 177    | Amazing LED & Neon             | North Elevation Project - Liquor Store             | 3,300.00           |
|        | Total 177:                     |  | 3,300.00           |
| 302    | Ardon, Nishan                  | Refund Overpayment Final Water Bill 1-6525         | 85.75              |
|        | Total 302:                     |  | 85.75              |
| 319    | Artisan Beer Company           | Keg Deposit  | 30.00              |
| 319    | Artisan Beer Company           | Liquor Store Merchandise                           | 53.50              |
|        | Total 319:                     |  | 83.50              |
| 521    | Bellboy Corporation            | Credit Liquor Merchandise                          | 330.00-            |
| 521    | Bellboy Corporation            | Liquor Store Merchandise                           | 2,536.83           |
| 521    | Bellboy Corporation            | Liquor Store Merchandise                           | 288.00             |
| 521    | Bellboy Corporation            | Liquor Store Merchandise                           | 243.50             |
|        | Total 521:                     |  | 2,738.33           |
| 551    | Chas A. Bernick Inc.           | Credit Liquor Merchandise                          | 26.90-             |
| 551    | Chas A. Bernick Inc.           | Keg Return   | 30.00-             |
| 551    | Chas A. Bernick Inc.           | Liquor Store Merchandise                           | 208.68             |
| 551    | Chas A. Bernick Inc.           | Liquor Store Merchandise                           | 3,845.40           |
|        | Total 551:                     |  | 3,997.18           |
| 906    | NAPA Central MN                | Repair & Maint Supplies - Police                   | 1,067.78           |
| 906    | NAPA Central MN                | Repair & Maint Supplies - Fire Dept                | 5.48               |
| 906    | NAPA Central MN                | Repair & Maint Supplies - Streets                  | 1,586.83-          |
| 906    | NAPA Central MN                | Repair & Maint Supplies - Parks                    | 39.84-             |

| Vendor      | Vendor Name                  | Description                                    | Net Invoice Amount |
|-------------|------------------------------|--|--------------------|
| 906         | NAPA Central MN              | Repair & Maint Supplies - Wastewater           | 229.07             |
| 906         | NAPA Central MN              | Repair & Maint Supplies - Police               | 9.23               |
| 906         | NAPA Central MN              | Repair & Maint Supplies - Fire Dept            | 26.34              |
| 906         | NAPA Central MN              | Repair & Maint Supplies - Streets              | 489.35             |
| 906         | NAPA Central MN              | Repair & Maint Supplies - Parks                | 42.84              |
| 906         | NAPA Central MN              | Gasoline/Fuel/Lub/Additives - Wastewater       | 209.58             |
| 906         | NAPA Central MN              | Repair & Maint Supplies - Wastewater           | 12.87              |
| Total 906:  |                              |  | 465.87             |
| 1140        | Cintas Corporation           | Rug Rentals & Maint Supplies - Liquor Store    | 89.72              |
| 1140        | Cintas Corporation           | Rug Rentals & Maint Supplies - Liquor Store    | 89.72              |
| 1140        | Cintas Corporation           | Rug Rentals - City Hall                        | 17.05              |
| 1140        | Cintas Corporation           | Rug Rentals - Police Dept                      | 19.68              |
| 1140        | Cintas Corporation           | Rug & Towel Rentals - Street Dept              | 20.77              |
| 1140        | Cintas Corporation           | Uniform, Rug, Towel Rentals - Street Dept      | 141.07             |
| 1140        | Cintas Corporation           | Uniform Rental - Parks                         | 9.73               |
| 1140        | Cintas Corporation           | Uniform Rental - Maintenance                   | 4.24               |
| 1140        | Cintas Corporation           | Uniform Rental - Parks                         | 7.44               |
| 1140        | Cintas Corporation           | Uniform, Rug, Towel Rentals - Water/Wastewater | 153.27             |
| Total 1140: |                              |  | 552.69             |
| 1336        | Crystal Springs Ice          | Liquor Store Merchandise                       | 247.84             |
| Total 1336: |                              |  | 247.84             |
| 1396        | Dahlheimer Beverage, LLC     | Liquor Store Merchandise                       | 2,822.17           |
| 1396        | Dahlheimer Beverage, LLC     | Credit Liquor Merchandise                      | 56.68-             |
| 1396        | Dahlheimer Beverage, LLC     | Credit Liquor Merchandise                      | 50.80-             |
| 1396        | Dahlheimer Beverage, LLC     | Keg Return                                     | 30.00-             |
| Total 1396: |                              |  | 2,684.69           |
| 1454        | Defiant Distributors, LLC    | Liquor Store Merchandise                       | 577.40             |
| Total 1454: |                              |  | 577.40             |
| 1590        | Drastic Measures Brewing, LL | Liquor Store Merchandise                       | 96.00              |
| Total 1590: |                              |  | 96.00              |
| 1631        | Earl F. Andersen, Inc.       | Street Signs                                   | 174.95             |
| Total 1631: |                              |  | 174.95             |
| 1646        | East Central Energy          | 34343 Jamestown St NE 3623-22-0002             | 2,100.00           |

| Vendor      | Vendor Name                   | Description                                | Net Invoice Amount |
|-------------|-------------------------------|--|--------------------|
| Total 1646: |                               |  | 2,100.00           |
| 1648        | East Central Exterminating    | September Service - Northbound Liquor      | 102.50             |
| Total 1648: |                               |  | 102.50             |
| 1891        | Fastenal Company              | Misc Operating Supplies - Wastewater       | 143.79             |
| 1891        | Fastenal Company              | Misc Operating Supplies - Street Dept      | 12.85              |
| Total 1891: |                               |  | 156.64             |
| 1949        | First Advantage               | Pre-Employment Drug Test - Building        | 56.63              |
| Total 1949: |                               |  | 56.63              |
| 2188        | Gratitude Farms               | Animal Control Services                    | 400.00             |
| Total 2188: |                               |  | 400.00             |
| 2245        | Guardian Fleet Safety, LLC    | Gas Fuel - Police                          | 20.00              |
| 2245        | Guardian Fleet Safety, LLC    | Repair & Maint Supplies Veh/Eq - Police    | 415.26             |
| 2245        | Guardian Fleet Safety, LLC    | Repair & Maint Labor Veh/Eq - Police       | 200.00             |
| Total 2245: |                               |  | 635.26             |
| 2250        | Guidance Homes, Inc.          | Escrow Refund - 651 Taft Loop S            | 8,700.00           |
| 2250        | Guidance Homes, Inc.          | Escrow Refund - 651 Taft Loop S            | 54.00-             |
| Total 2250: |                               |  | 8,646.00           |
| 2271        | Hach Company                  | Wastewater Lab Supplies                    | 161.15             |
| Total 2271: |                               |  | 161.15             |
| 2573        | IUOE Local #49                | September Union Dues - Wastewater          | 245.00             |
| 2573        | IUOE Local #49                | September Union Dues - Maintenance         | 350.00             |
| Total 2573: |                               |  | 595.00             |
| 2651        | Isanti County Family Services | Operation Community Connect - Liquor Store | 200.00             |
| Total 2651: |                               |  | 200.00             |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                   | 1,189.25           |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                            | 24.02              |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                   | 1,831.55           |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                            | 58.89              |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                   | 73.50              |

| Vendor      | Vendor Name                   | Description                                 | Net Invoice Amount |
|-------------|-------------------------------|---|--------------------|
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                    | 2,440.80           |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                             | 28.80              |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                    | 1,373.77           |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                             | 44.89              |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                    | 372.84             |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                             | 5.04               |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                    | 673.10             |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                             | 18.60              |
| Total 2796: |                               |   | 8,135.05           |
| 2829        | JP Brooks, Inc                | Escrow Refund - 449 Alaska Loop S           | 7,100.00           |
| 2829        | JP Brooks, Inc                | Escrow Refund - 449 Alaska Loop S           | 54.00-             |
| 2829        | JP Brooks, Inc                | Escrow Refund - 682 Alaska Place S          | 7,100.00           |
| 2829        | JP Brooks, Inc                | Escrow Refund - 682 Alaska Place S          | 54.00-             |
| 2829        | JP Brooks, Inc                | Escrow Refund - 515 Alaska Loop S           | 7,100.00           |
| 2829        | JP Brooks, Inc                | Escrow Refund - 515 Alaska Loop S           | 54.00-             |
| Total 2829: |                               |   | 21,138.00          |
| 2866        | Kawalek Trucking              | Freight Charges Liquor Store                | 487.00             |
| Total 2866: |                               |   | 487.00             |
| 2922        | Kieffer, Charles              | Refund Overpayment Final Water Bill 1-14886 | 303.98             |
| Total 2922: |                               |   | 303.98             |
| 2961        | Knife River Corporation       | Repair & Maint Supp Bldg/ Inf - Parks       | 682.25             |
| Total 2961: |                               |   | 682.25             |
| 3146        | League of MN Cities Ins Trust | Work Comp Ded.                              | 67.23              |
| 3146        | League of MN Cities Ins Trust | Work Comp Ded.                              | 250.00             |
| Total 3146: |                               |   | 317.23             |
| 3176        | LELS                          | Union Dues 449 - September                  | 127.00             |
| 3176        | LELS                          | Union Dues 183 - September                  | 540.48             |
| Total 3176: |                               |   | 667.48             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 10,600.00          |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 66.25              |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 198.75             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 1,192.50           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 198.75             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 132.50             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 265.00             |

| Vendor      | Vendor Name                   | Description                                 | Net Invoice Amount |
|-------------|-------------------------------|---|--------------------|
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 66.25              |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 198.75             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 132.50             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 66.25              |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 66.25              |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 66.25              |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 1,325.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 7,950.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 3,054.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 3,054.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 4,581.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 1,527.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 763.50             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 22,905.00          |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 1,527.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 2,305.77           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 229.05             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 3,298.32           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 3,328.86           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance October                    | 4,581.00           |
| Total 3258: |                               |   | 73,679.50          |
| 3297        | Lundberg, Kyle                | Refund Overpayment Final Water Bill 1-19082 | 89.16              |
| Total 3297: |                               |   | 89.16              |
| 3461        | McDonald Distributing Compa   | Liquor Store Merchandise                    | 9,970.35           |
| 3461        | McDonald Distributing Compa   | Keg Deposit                                 | 30.00              |
| 3461        | McDonald Distributing Compa   | Liquor Store Merchandise                    | 460.00             |
| 3461        | McDonald Distributing Compa   | Credit Liquor Merchandise                   | 320.98             |
| Total 3461: |                               |   | 10,139.37          |
| 3467        | McDeid, Kevin & Jennifer      | Refund Overpayment Final Water Bill 1-22841 | 4.22               |
| Total 3467: |                               |   | 4.22               |
| 3521        | Menards                       | Misc Operating Supplies - Parks             | 23.94              |
| 3521        | Menards                       | Repair & Maint - Wastewater Plant           | 202.72             |
| 3521        | Menards                       | Repair & Maint - Wastewater Plant           | 8.56               |
| 3521        | Menards                       | Small Tools & Equipment - Wastewater        | 30.39              |
| 3521        | Menards                       | Repair & Maint - Wastewater Plant           | 100.77             |
| 3521        | Menards                       | Repair & Maint - Wastewater Plant           | 392.73             |
| 3521        | Menards                       | Repair & Maint - Wastewater Plant           | 156.52             |
| 3521        | Menards                       | Misc Operating Supplies - Parks             | 12.99              |
| 3521        | Menards                       | Misc Operating Supplies - Streets           | 326.60             |
| 3521        | Menards                       | Misc Operating Supplies - Shop              | 35.56              |
| 3521        | Menards                       | Small Tools & Equipment - Shop              | 42.43              |

| Vendor      | Vendor Name                 | Description   | Net Invoice Amount |
|-------------|-----------------------------|---|--------------------|
| 3521        | Menards                     | Misc Operating Supplies - Wastewater                | 100.14             |
| 3521        | Menards                     | Small Tools & Equipment - Wastewater                | 15.98              |
| 3521        | Menards                     | Street Light and Signal Repairs                     | 47.07              |
| Total 3521: |                             |   | 1,496.40           |
| 3543        | Metro Sales, Inc.           | Ricoh MP 2554SP & C2004 Copier Lease, Base Rate,    | 247.90             |
| Total 3543: |                             |   | 247.90             |
| 3605        | Miller, Frederick           | Refund Overpayment Final Water Bill 1-11177         | 84.35              |
| Total 3605: |                             |   | 84.35              |
| 3666        | Minnesota Child Support Pay | Child Support Withholdings                          | 263.03             |
| Total 3666: |                             |   | 263.03             |
| 3676        | MCSI Minnesota Computer S   | Contract Base Rate/Overage Charge - Tosh/Estudio 85 | 10.00              |
| Total 3676: |                             |   | 10.00              |
| 4001        | MVTL Laboratories Inc.      | Testing - Wastewater                                | 802.25             |
| Total 4001: |                             |   | 802.25             |
| 4321        | O'Reilly Automotive, Inc.   | Repair & Maint Supplies Veh/Eq - Street Dept        | 65.88              |
| Total 4321: |                             |   | 65.88              |
| 4330        | Origin Wine & Spirits       | Liquor Store Merchandise                            | 96.00              |
| 4330        | Origin Wine & Spirits       | Delivery Charge                                     | 1.55               |
| Total 4330: |                             |   | 97.55              |
| 4426        | Paustis Wine Company        | Liquor Store Merchandise                            | 1,857.50           |
| 4426        | Paustis Wine Company        | Freight Charge                                      | 25.00              |
| 4426        | Paustis Wine Company        | Credit Merchandise Liquor Store                     | 158.00-            |
| 4426        | Paustis Wine Company        | Credit Freight Charge                               | 2.50-              |
| Total 4426: |                             |   | 1,722.00           |
| 4476        | Phillips Wine & Spirits     | Credit Liquor Merchandise                           | 8.14-              |
| 4476        | Phillips Wine & Spirits     | Credit Liquor Merchandise                           | 3.06-              |
| 4476        | Phillips Wine & Spirits     | Liquor Store Merchandise                            | 1,676.05           |
| 4476        | Phillips Wine & Spirits     | Delivery Charge                                     | 23.12              |
| 4476        | Phillips Wine & Spirits     | Liquor Store Merchandise                            | 652.50             |
| 4476        | Phillips Wine & Spirits     | Delivery Charge                                     | 15.76              |

| Vendor      | Vendor Name                | Description  | Net Invoice Amount |
|-------------|----------------------------|--|--------------------|
| Total 4476: |                            |  | 2,356.23           |
| 4567        | Precision Property Mainten | Property Maintenance Services - Lawn Care - Mowing | 40.00              |
| 4567        | Precision Property Mainten | Property Maintenance Services - Lawn Care - Mowing | 120.00             |
| 4567        | Precision Property Mainten | Property Maintenance Services - Lawn Care - Mowing | 214.00             |
| Total 4567: |                            |  | 374.00             |
| 4583        | Price Custom Homes         | Escrow Refund - 2125,2127,2129,2131 Cleveland Way  | 16,570.00          |
| 4583        | Price Custom Homes         | Escrow Refund - 2125,2127,2129,2131 Cleveland Way  | 54.00-             |
| 4583        | Price Custom Homes         | Escrow Refund - 2133,2135,2137,2139,2141,2143 Cle  | 24,855.00          |
| 4583        | Price Custom Homes         | Escrow Refund - 2133,2135,2137,2139,2141,2143 Cle  | 54.00-             |
| Total 4583: |                            |  | 41,317.00          |
| 4624        | Puhl, Jerry                | Refund Overpayment Final Water Bill 1-4687         | 47.78              |
| Total 4624: |                            |  | 47.78              |
| 4626        | Purchase Power             | Postage Meter Refill                               | 500.00             |
| Total 4626: |                            |  | 500.00             |
| 4640        | Q Media Properties LLC     | Advertising - Liquor Store                         | 270.00             |
| Total 4640: |                            |  | 270.00             |
| 4759        | Regehr, Allen              | Refund Overpayment Final Water Bill 1-6070         | 8.60               |
| Total 4759: |                            |  | 8.60               |
| 4998        | Schulz, Jason              | Refund Overpayment Final Water Bill 1-4826         | 77.22              |
| Total 4998: |                            |  | 77.22              |
| 5181        | Southern Glazer's of MN    | Liquor Store Merchandise                           | 1,769.08           |
| 5181        | Southern Glazer's of MN    | Delivery Charge                                    | 27.90              |
| 5181        | Southern Glazer's of MN    | Liquor Store Merchandise                           | 2,234.21           |
| 5181        | Southern Glazer's of MN    | Delivery Charge                                    | 34.36              |
| 5181        | Southern Glazer's of MN    | Liquor Store Merchandise                           | 26.85              |
| 5181        | Southern Glazer's of MN    | Delivery Charge                                    | 1.55               |
| 5181        | Southern Glazer's of MN    | Liquor Store Merchandise                           | 704.00             |
| 5181        | Southern Glazer's of MN    | Delivery Charge                                    | 23.25              |
| 5181        | Southern Glazer's of MN    | Liquor Store Merchandise                           | 144.00             |
| 5181        | Southern Glazer's of MN    | Delivery Charge                                    | 1.55               |
| 5181        | Southern Glazer's of MN    | Liquor Store Merchandise                           | 4,518.00           |
| 5181        | Southern Glazer's of MN    | Delivery Charge                                    | 83.70              |



| Vendor      | Vendor Name                  | Description   | Net Invoice Amount |
|-------------|------------------------------|---|--------------------|
| Total 5181: |                              |   | 9,568.45           |
| 5251        | Star                         | Advertising Liquor Store                            | 690.00             |
| 5251        | Star                         | Advertising Recycle Event                           | 168.00             |
| Total 5251: |                              |   | 858.00             |
| 5338        | Summit Companies             | Repair and Maintenance Labor - Library              | 420.00             |
| 5338        | Summit Companies             | Repair and Maintenance Labor - Library              | 135.00             |
| 5338        | Summit Companies             | Repair and Maintenance Labor - Library              | 679.75             |
| Total 5338: |                              |   | 1,234.75           |
| 5509        | Thomsen, Dean A              | Window Cleaning Liquor Store - Cooler Doors & Entry | 140.24             |
| Total 5509: |                              |   | 140.24             |
| 5516        | Capitol Beverage Sales L.P.  | Liquor Store Merchandise                            | 937.65             |
| Total 5516: |                              |   | 937.65             |
| 5692        | Uncommon Loon Brewing Co     | Liquor Store Merchandise                            | 90.00              |
| Total 5692: |                              |   | 90.00              |
| 5757        | Utermoehl, Lindsey           | Refund Overpayment Final Water Bill 1-5937          | 47.78              |
| Total 5757: |                              |   | 47.78              |
| 5816        | Viking Coca-Cola Bottling Co | Liquor Store Merchandise                            | 261.30             |
| Total 5816: |                              |   | 261.30             |
| 5886        | Watson Co., Inc.             | Misc Operating Supplies - Liquor Store              | 14.02              |
| 5886        | Watson Co., Inc.             | Liquor Store Merchandise                            | 3,237.60           |
| 5886        | Watson Co., Inc.             | Misc Operating Supplies - Liquor Store              | 161.07             |
| 5886        | Watson Co., Inc.             | Fuel Charge   | 6.00               |
| Total 5886: |                              |   | 3,418.69           |
| 5891        | Breakthru Beverage Minnesot  | Liquor Store Merchandise                            | 12.05              |
| 5891        | Breakthru Beverage Minnesot  | Freight Charge                                      | 1.15               |
| 5891        | Breakthru Beverage Minnesot  | Liquor Store Merchandise                            | 320.00             |
| 5891        | Breakthru Beverage Minnesot  | Freight Charge                                      | 3.45               |
| 5891        | Breakthru Beverage Minnesot  | Liquor Store Merchandise                            | 1,556.67           |
| 5891        | Breakthru Beverage Minnesot  | Freight Charge                                      | 12.77              |
| 5891        | Breakthru Beverage Minnesot  | Liquor Store Merchandise                            | 3,331.97           |
| 5891        | Breakthru Beverage Minnesot  | Freight Charge                                      | 36.80              |

| Vendor        | Vendor Name                 | Description                                  | Net Invoice Amount |
|---------------|-----------------------------|--|--------------------|
| 5891          | Breakthru Beverage Minnesot | Credit Liquor Merchandise                    | 54.60-             |
| 5891          | Breakthru Beverage Minnesot | Credit Freight Charge                        | 1.15-              |
| 5891          | Breakthru Beverage Minnesot | Credit Liquor Merchandise                    | 36.97-             |
| 5891          | Breakthru Beverage Minnesot | Credit Freight Charge                        | .29-               |
| 5891          | Breakthru Beverage Minnesot | Credit Liquor Merchandise                    | 9.67-              |
| 5891          | Breakthru Beverage Minnesot | Credit Freight Charge                        | .10-               |
| 5891          | Breakthru Beverage Minnesot | Credit Liquor Merchandise                    | 75.14-             |
| 5891          | Breakthru Beverage Minnesot | Credit Freight Charge                        | 1.15-              |
| Total 5891:   |                             |  | 5,095.79           |
| 5896          | We Card                     | LS Calendars - 21 yr All Restricted Products | 36.93              |
| Total 5896:   |                             |  | 36.93              |
| 5973          | Wicklund, Paul              | Refund Overpayment Final Water Bill 1-18362  | 89.02              |
| Total 5973:   |                             |  | 89.02              |
| Grand Totals: |                             |  | 217,660.46         |

Dated: 9-15-2021

City Treasurer: Caroline Mue

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                                  | Check GL Account | Amount    |
|-----------|------------------|--------------|---------------|--|------------------|-----------|
| 09/21     | 09/15/2021       | 121091       | 129           | Air Conditioning Associates, Inc.      | 101-20100        | 412.50    |
| 09/21     | 09/15/2021       | 121092       | 165           | Allina Health                          | 101-20100        | 134.00    |
| 09/21     | 09/15/2021       | 121093       | 170           | Alpha Training & Tactics LLC           | 101-20100        | 1,366.07  |
| 09/21     | 09/15/2021       | 121094       | 177           | Amazing LED & Neon                     | 610-20100        | 3,300.00  |
| 09/21     | 09/15/2021       | 121095       | 175           | Amazon Capital Services, Inc.          | 601-20100        | 528.48    |
| 09/21     | 09/15/2021       | 121096       | 302           | Nishan Ardon                           | 601-20100        | 85.75     |
| 09/21     | 09/15/2021       | 121097       | 319           | Artisan                                | 610-20100        | 83.50     |
| 09/21     | 09/15/2021       | 121098       | 521           | Bellboy Corporation                    | 610-20100        | 2,738.33  |
| 09/21     | 09/15/2021       | 121099       | 5891          | Breakthru Beverage MN Wine & Spirits I | 610-20100        | 5,095.79  |
| 09/21     | 09/15/2021       | 121100       | 5516          | Capitol Beverage Sales L.P.            | 610-20100        | 937.65    |
| 09/21     | 09/15/2021       | 121101       | 551           | Bernick's                              | 610-20100        | 3,997.18  |
| 09/21     | 09/15/2021       | 121102       | 1140          | Cintas Corporation                     | 601-20100        | 552.69    |
| 09/21     | 09/15/2021       | 121103       | 1336          | Crystal Springs Ice                    | 610-20100        | 247.84    |
| 09/21     | 09/15/2021       | 121104       | 1396          | Dahlheimer Beverage, LLC               | 610-20100        | 2,684.69  |
| 09/21     | 09/15/2021       | 121105       | 1454          | Defiant Distributors, LLC              | 610-20100        | 577.40    |
| 09/21     | 09/15/2021       | 121106       | 1590          | Drastic Measures Brewing               | 610-20100        | 96.00     |
| 09/21     | 09/15/2021       | 121107       | 1631          | Earl F. Andersen, Inc.                 | 101-20100        | 174.95    |
| 09/21     | 09/15/2021       | 121108       | 1646          | East Central Energy                    | 101-20100        | 2,100.00  |
| 09/21     | 09/15/2021       | 121109       | 1648          | East Central Exterminating             | 610-20100        | 102.50    |
| 09/21     | 09/15/2021       | 121110       | 1891          | Fastenal Company                       | 101-20100        | 156.64    |
| 09/21     | 09/15/2021       | 121111       | 1949          | First Advantage                        | 101-20100        | 56.63     |
| 09/21     | 09/15/2021       | 121112       | 2188          | Gratitude Farms                        | 101-20100        | 400.00    |
| 09/21     | 09/15/2021       | 121113       | 2245          | Guardian Fleet Safety                  | 101-20100        | 635.26    |
| 09/21     | 09/15/2021       | 121114       | 2250          | Guidance Homes, Inc.                   | 101-20100        | 8,646.00  |
| 09/21     | 09/15/2021       | 121115       | 2271          | Hach Company                           | 602-20100        | 161.15    |
| 09/21     | 09/15/2021       | 121117       | 3258          | I.U.O.E. Local 49 Fringe Benefit Fund  | 610-20100        | 73,679.50 |
| 09/21     | 09/15/2021       | 121118       | 2651          | Isanti County Family Services          | 610-20100        | 200.00    |
| 09/21     | 09/15/2021       | 121119       | 2573          | IUOE Local #49                         | 101-20100        | 595.00    |
| 09/21     | 09/15/2021       | 121120       | 2796          | Johnson Bros - St Paul                 | 610-20100        | 8,135.05  |
| 09/21     | 09/15/2021       | 121121       | 2829          | JP Brooks, Inc                         | 101-20100        | 21,138.00 |
| 09/21     | 09/15/2021       | 121122       | 2866          | Kawalek Trucking                       | 610-20100        | 487.00    |
| 09/21     | 09/15/2021       | 121123       | 2922          | Charles Kieffer                        | 601-20100        | 303.98    |
| 09/21     | 09/15/2021       | 121124       | 2961          | Knife River Corporation                | 101-20100        | 682.25    |
| 09/21     | 09/15/2021       | 121125       | 3146          | League of MN Cities Ins Trust          | 610-20100        | 317.23    |
| 09/21     | 09/15/2021       | 121126       | 3176          | LELS                                   | 101-20100        | 667.48    |
| 09/21     | 09/15/2021       | 121127       | 3297          | Kyle Lundberg                          | 601-20100        | 89.16     |
| 09/21     | 09/15/2021       | 121128       | 3467          | Kevin & Jennifer McDeid                | 601-20100        | 4.22      |
| 09/21     | 09/15/2021       | 121129       | 3461          | McDonald Distributing Company          | 610-20100        | 10,139.37 |
| 09/21     | 09/15/2021       | 121130       | 3676          | MCSI Minnesota Computer Systems Inc    | 101-20100        | 10.00     |
| 09/21     | 09/15/2021       | 121131       | 3521          | Menards                                | 604-20100        | 1,496.40  |
| 09/21     | 09/15/2021       | 121133       | 3543          | Metro Sales, Inc.                      | 101-20100        | 247.90    |
| 09/21     | 09/15/2021       | 121134       | 3605          | Frederick Miller                       | 601-20100        | 84.35     |
| 09/21     | 09/15/2021       | 121135       | 3666          | Minnesota Child Support Payment Cente  | 101-20100        | 263.03    |
| 09/21     | 09/15/2021       | 121136       | 4001          | Minnesota Valley Testing Labs          | 602-20100        | 802.25    |
| 09/21     | 09/15/2021       | 121137       | 906           | NAPA Central MN                        | 101-20100        | 465.87    |
| 09/21     | 09/15/2021       | 121138       | 4321          | O'Reilly Automotive, Inc.              | 101-20100        | 65.88     |
| 09/21     | 09/15/2021       | 121139       | 4330          | Origin Wine & Spirits                  | 610-20100        | 97.55     |
| 09/21     | 09/15/2021       | 121140       | 4426          | Paustis Wine Company                   | 610-20100        | 1,722.00  |
| 09/21     | 09/15/2021       | 121141       | 4476          | Phillips St Paul                       | 610-20100        | 2,356.23  |
| 09/21     | 09/15/2021       | 121142       | 4567          | Precision Property Maintenance         | 101-20100        | 374.00    |
| 09/21     | 09/15/2021       | 121143       | 4583          | Price Custom Homes                     | 101-20100        | 41,317.00 |
| 09/21     | 09/15/2021       | 121144       | 4624          | Jerry Puhl                             | 601-20100        | 47.78     |
| 09/21     | 09/15/2021       | 121145       | 4626          | Purchase Power                         | 101-20100        | 500.00    |
| 09/21     | 09/15/2021       | 121146       | 4640          | Q Media Properties LLC                 | 610-20100        | 270.00    |
| 09/21     | 09/15/2021       | 121147       | 4759          | Allen Regehr                           | 601-20100        | 8.60      |
| 09/21     | 09/15/2021       | 121148       | 4998          | Jason Schulz                           | 601-20100        | 77.22     |
| 09/21     | 09/15/2021       | 121149       | 5181          | Southern Glazer's of MN                | 610-20100        | 9,568.45  |

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee                         | Check GL Account | Amount            |
|---------------|------------------|--------------|---------------|-------------------------------|------------------|-------------------|
| 09/21         | 09/15/2021       | 121150       | 5251          | Star                          | 610-20100        | 858.00            |
| 09/21         | 09/15/2021       | 121151       | 5338          | Summit Fire Protection        | 101-20100        | 1,234.75          |
| 09/21         | 09/15/2021       | 121153       | 5509          | Dean Thomsen                  | 610-20100        | 140.24            |
| 09/21         | 09/15/2021       | 121154       | 5692          | Uncommon Loon Brewing Company | 610-20100        | 90.00             |
| 09/21         | 09/15/2021       | 121155       | 5757          | Lindsey Utermoehl             | 601-20100        | 47.78             |
| 09/21         | 09/15/2021       | 121156       | 5816          | Viking Coca-Cola Bottling Co  | 610-20100        | 261.30            |
| 09/21         | 09/15/2021       | 121157       | 5886          | Watson Co., Inc.              | 610-20100        | 3,418.69          |
| 09/21         | 09/15/2021       | 121158       | 5896          | We Card                       | 610-20100        | 36.93             |
| 09/21         | 09/15/2021       | 121159       | 5973          | Paul Wicklund                 | 601-20100        | 89.02             |
| Grand Totals: |                  |              |               |                               |                  | <u>217,660.46</u> |

| Vendor     | Vendor Name                   | Description                                     | Net Invoice Amount |
|------------|-------------------------------|---|--------------------|
| 168        | All State Communications      | Repairs and Maintenance Labor Bldgs - City Hall | 327.50             |
| Total 168: |                               |   | 327.50             |
| 175        | Amazon Capital Services, Inc. | Office Supplies - Finance                       | 13.77              |
| 175        | Amazon Capital Services, Inc. | Office Supplies - Building                      | 19.63              |
| Total 175: |                               |   | 33.40              |
| 306        | ARC Irrigation, LLC           | Fertilization - Honeysuckle Park                | 206.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Water Tower Park                | 63.00              |
| 306        | ARC Irrigation, LLC           | Fertilization - East River Park                 | 739.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Brown Park                      | 104.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Pioneer Park                    | 379.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Peterson Park                   | 237.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Fern St                         | 281.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Central Greens Park             | 371.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Water Treatment Plant           | 201.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Waste Treatment Plant           | 261.00             |
| Total 306: |                               |   | 2,842.00           |
| 319        | Artisan Beer Company          | Liquor Store Merchandise                        | 95.35              |
| Total 319: |                               |   | 95.35              |
| 521        | Bellboy Corporation           | Liquor Store Merchandise                        | 1,950.80           |
| 521        | Bellboy Corporation           | Credit Liquor Merchandise                       | 149.67-            |
| 521        | Bellboy Corporation           | Liquor Store Merchandise                        | 356.10             |
| Total 521: |                               |   | 2,157.23           |
| 538        | Berg, Aaron                   | Planning Comm Mtgs - 3rd Qtr 2021               | 70.00              |
| Total 538: |                               |   | 70.00              |
| 551        | Chas A. Bernick Inc.          | Liquor Store Merchandise                        | 116.08             |
| 551        | Chas A. Bernick Inc.          | Liquor Store Merchandise                        | 2,434.40           |
| Total 551: |                               |   | 2,550.48           |
| 596        | Bloomquist Electric Inc       | Repair & Maintenance - Wastewater Plant         | 150.00             |
| Total 596: |                               |   | 150.00             |
| 628        | Boese, Robert                 | Planning Comm Mtgs - 3rd Qtr 2021               | 105.00             |
| Total 628: |                               |   | 105.00             |

| Vendor      | Vendor Name                 | Description   | Net Invoice Amount |
|-------------|-----------------------------|---|--------------------|
| 969         | Cardmember Service          | Meals - Council                                     | 153.67             |
| 969         | Cardmember Service          | Zoom Video Standard Pro Monthly                     | 16.16              |
| 969         | Cardmember Service          | Repair & Maint Supplies Veh/Eq - Fire               | 76.00              |
| 969         | Cardmember Service          | Uniform Allowance - Police                          | 204.99             |
| 969         | Cardmember Service          | Repair & Maint Supplies Bldg/Inf - Library          | 62.42              |
| Total 969:  |                             |   | 513.24             |
| 1336        | Crystal Springs Ice         | Liquor Store Merchandise                            | 423.96             |
| Total 1336: |                             |   | 423.96             |
| 1396        | Dahlheimer Beverage, LLC    | Liquor Store Merchandise                            | 6,685.26           |
| 1396        | Dahlheimer Beverage, LLC    | Keg Return  | 30.00-             |
| 1396        | Dahlheimer Beverage, LLC    | Liquor Store Merchandise                            | 5,413.27           |
| 1396        | Dahlheimer Beverage, LLC    | Keg Deposit   | 150.00             |
| 1396        | Dahlheimer Beverage, LLC    | Credit Liquor Merchandise                           | 195.25-            |
| Total 1396: |                             |   | 12,023.28          |
| 1481        | Department of Human Servic  | August Cleaning - Northbound Liquor                 | 310.00             |
| Total 1481: |                             |   | 310.00             |
| 1531        | DexYP                       | Directory Listing - Liquor Store                    | 79.00              |
| Total 1531: |                             |   | 79.00              |
| 1631        | Earl F. Andersen, Inc.      | Street Signs  | 100.95             |
| 1631        | Earl F. Andersen, Inc.      | Signs - Library                                     | 58.45              |
| Total 1631: |                             |   | 159.40             |
| 1640        | East Central Audiology, Ltd | Hearing Test - Police                               | 35.00              |
| 1640        | East Central Audiology, Ltd | Hearing Test - Police                               | 35.00              |
| Total 1640: |                             |   | 70.00              |
| 1646        | East Central Energy         | 1375 Airport Parkway Rd - Automated Weather Station | 4,796.00           |
| Total 1646: |                             |   | 4,796.00           |
| 1666        | East Central Solid Waste Co | Mixed Solid Waste                                   | 10.00              |
| 1666        | East Central Solid Waste Co | Mixed Solid Waste                                   | 183.92             |
| Total 1666: |                             |   | 193.92             |
| 1681        | ECM Publishers, Inc.        | Advertising - Liquor Store                          | 1,750.84           |

| Vendor      | Vendor Name                   | Description                                    | Net Invoice Amount |
|-------------|-------------------------------|--|--------------------|
| Total 1681: |                               |  | 1,750.84           |
| 1891        | Fastenal Company              | Street Light and Signal Repair                 | 25.70              |
| Total 1891: |                               |  | 25.70              |
| 1906        | Federated Co-ops, Inc.        | Diesel Fuel - Wastewater                       | 301.49             |
| 1906        | Federated Co-ops, Inc.        | Diesel Fuel - Wastewater                       | 283.09             |
| Total 1906: |                               |  | 584.58             |
| 1921        | Ferguson Waterworks           | Automatic Meter Read Project                   | 830.36             |
| Total 1921: |                               |  | 830.36             |
| 2341        | Hawkins, Inc.                 | Chemicals - Wastewater                         | 1,043.40           |
| Total 2341: |                               |  | 1,043.40           |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                       | 16,890.29          |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                                | 241.45             |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                       | 4,178.30           |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                                | 119.64             |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                       | 25.60              |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                       | 1,443.26           |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                                | 22.09              |
| 2796        | Johnson Brothers Liquor Co    | Liquor Store Merchandise                       | 819.80             |
| 2796        | Johnson Brothers Liquor Co    | Delivery Charge                                | 23.26              |
| Total 2796: |                               |  | 23,763.69          |
| 2953        | Kluck, Jessica                | Planning Comm Mtgs - 3rd Qtr 2021              | 105.00             |
| Total 2953: |                               |  | 105.00             |
| 3119        | Latsch, Amanda R.             | Planning Comm Mtgs - 3rd Qtr 2021              | 70.00              |
| Total 3119: |                               |  | 70.00              |
| 3146        | League of MN Cities Ins Trust | P & C Package                                  | 50,878.00          |
| 3146        | League of MN Cities Ins Trust | Excess Liability                               | 21,286.00          |
| 3146        | League of MN Cities Ins Trust | Liquor Liability                               | 6,318.00           |
| Total 3146: |                               |  | 78,482.00          |
| 3189        | LePage and Sons               | Trash and Recycle Service - Wastewater         | 263.87             |
| 3189        | LePage and Sons               | Trash and Recycle Service - Maintenance Garage | 79.73              |
| 3189        | LePage and Sons               | Trash Service - Truck Garage                   | 69.73              |

| Vendor      | Vendor Name                 | Description                             | Net Invoice Amount |
|-------------|-----------------------------|---|--------------------|
| Total 3189: |                             |   | 413.33             |
| 3267        | Lompian Wines, LLC          | Liquor Store Merchandise                | 307.08             |
| 3267        | Lompian Wines, LLC          | Delivery Fee                            | 15.00              |
| Total 3267: |                             |   | 322.08             |
| 3461        | McDonald Distributing Compa | Liquor Store Merchandise                | 117.00             |
| 3461        | McDonald Distributing Compa | Liquor Store Merchandise                | 11,176.09          |
| 3461        | McDonald Distributing Compa | Keg Return                              | 60.00-             |
| 3461        | McDonald Distributing Compa | Keg Deposit                             | 60.00              |
| 3461        | McDonald Distributing Compa | Credit Liquor Merchandise               | 447.90-            |
| 3461        | McDonald Distributing Compa | Liquor Store Merchandise                | 1,565.20           |
| Total 3461: |                             |   | 12,410.39          |
| 3521        | Menards                     | Misc Operating Supplies - Streets       | 21.32              |
| 3521        | Menards                     | Small Tools & Equipment - Parks         | 14.84              |
| 3521        | Menards                     | Small Tools & Equipment - Wastewater    | 53.32              |
| 3521        | Menards                     | Misc Operating Supplies - Wastewater    | 5.68               |
| 3521        | Menards                     | Misc Operating Supplies - Parks         | 85.42              |
| 3521        | Menards                     | Misc Operating Supplies - Airport       | 244.31             |
| 3521        | Menards                     | Misc Operating Supplies - Streets       | 17.92              |
| 3521        | Menards                     | Misc Operating Supplies - Wastewater    | 10.91              |
| 3521        | Menards                     | Misc Operating Supplies - Airport       | 14.29              |
| 3521        | Menards                     | Street Light and Signal Repairs         | 2.35               |
| Total 3521: |                             |   | 470.36             |
| 3935        | Morin, Joe                  | Planning Comm Mtgs - 3rd Qtr 2021       | 105.00             |
| Total 3935: |                             |   | 105.00             |
| 4011        | NAC Mechanical & Electrical | Repairs & Maint Labor Bldgs - City Hall | 203.00             |
| 4011        | NAC Mechanical & Electrical | Repairs & Maint Labor Bldgs - City Hall | 403.04             |
| Total 4011: |                             |   | 606.04             |
| 4221        | Northland Landscape Nursery | Pulverized Black Dirt                   | 52.00              |
| Total 4221: |                             |   | 52.00              |
| 4476        | Phillips Wine & Spirits     | Liquor Store Merchandise                | 17,398.09          |
| 4476        | Phillips Wine & Spirits     | Delivery Charge                         | 330.16             |
| 4476        | Phillips Wine & Spirits     | Liquor Store Merchandise                | 3,186.75           |
| 4476        | Phillips Wine & Spirits     | Delivery Charge                         | 102.34             |



| Vendor      | Vendor Name                     | Description                             | Net Invoice Amount |
|-------------|---------------------------------|---|--------------------|
| Total 4476: |                                 |   | 21,017.34          |
| 4749        | Red Bull Distribution Compan    | Liquor Store Merchandise                | 297.50             |
| Total 4749: |                                 |   | 297.50             |
| 4754        | Redfield, David Timothy         | Planning Comm Mtgs - 3rd Qtr 2021       | 70.00              |
| Total 4754: |                                 |   | 70.00              |
| 4884        | Rootstock Wine Company          | Liquor Store Merchandise                | 479.88             |
| 4884        | Rootstock Wine Company          | Delivery                                | 13.50              |
| Total 4884: |                                 |   | 493.38             |
| 5058        | SAC's Enrichment Center         | Meals - Council                         | 85.00              |
| Total 5058: |                                 |   | 85.00              |
| 5116        | Short, Elliott, Hendrickson Inc | CAMBR City Eng. Services                | 7,487.36           |
| 5116        | Short, Elliott, Hendrickson Inc | CAMBR 2020 Street Construction          | 497.00             |
| 5116        | Short, Elliott, Hendrickson Inc | CAMBR N Garfield St Feas.               | 2,168.50           |
| 5116        | Short, Elliott, Hendrickson Inc | CAMBR Rwy 16/34 Reconstr. - FD          | 20,805.00          |
| 5116        | Short, Elliott, Hendrickson Inc | CAMBR Sandquist Park Imp                | 21,189.22          |
| 5116        | Short, Elliott, Hendrickson Inc | CAMBR TMO2020 Anchor@Balsam St          | 1,194.84           |
| 5116        | Short, Elliott, Hendrickson Inc | CAMBR TMO L600 @ Balsam St. WT          | 536.74             |
| 5116        | Short, Elliott, Hendrickson Inc | CAMBR Water Tower Const Admin           | 570.92             |
| Total 5116: |                                 |   | 54,449.58          |
| 5251        | Star                            | Advertising Liquor Store                | 519.00             |
| 5251        | Star                            | Public Notice Council Meeting Minutes   | 14.35              |
| 5251        | Star                            | Public Notice Request for Bids Vehicles | 9.23               |
| Total 5251: |                                 |   | 542.58             |
| 5301        | Steve's Tire Inc                | Repairs and Maint Veh/Eq Labor - Police | 39.95              |
| Total 5301: |                                 |   | 39.95              |
| 5446        | The American Bottling Compa     | Liquor Store Merchandise                | 149.00             |
| Total 5446: |                                 |   | 149.00             |
| 5491        | The Wine Company                | Liquor Store Merchandise                | 821.99             |
| 5491        | The Wine Company                | Freight charge                          | 20.00              |

| Vendor      | Vendor Name                  | Description                            | Net Invoice Amount |
|-------------|------------------------------|--|--------------------|
| Total 5491: |                              |  | 841.99             |
| 5601        | TR Computer Sales LLC        | Office Supplies - Comm Dev             | 178.90             |
| Total 5601: |                              |  | 178.90             |
| 5692        | Uncommon Loon Brewing Co     | Liquor Store Merchandise               | 72.00              |
| Total 5692: |                              |  | 72.00              |
| 5743        | U.S. Bank Equipment Finance  | Ricoh MPC2004EX-RS Copier              | 87.00              |
| Total 5743: |                              |  | 87.00              |
| 5751        | US Internet                  | Monthly Internet Fees - Oct            | 36.90              |
| 5751        | US Internet                  | Monthly Internet Fees - Oct            | 36.85              |
| 5751        | US Internet                  | Monthly Internet Fees - Oct            | 36.85              |
| 5751        | US Internet                  | Monthly Internet Fees - Oct            | 36.85              |
| Total 5751: |                              |  | 147.45             |
| 5801        | Verizon Wireless             | wireless phone service - Police        | 967.75             |
| 5801        | Verizon Wireless             | wireless phone service - Fire Dept     | 75.02              |
| 5801        | Verizon Wireless             | wireless phone service - Water         | 20.00              |
| 5801        | Verizon Wireless             | wireless phone service - Wastewater    | 20.01              |
| 5801        | Verizon Wireless             | wireless phone service - Liquor Store  | 41.44              |
| Total 5801: |                              |  | 1,124.22           |
| 5816        | Viking Coca-Cola Bottling Co | Liquor Store Merchandise               | 395.15             |
| Total 5816: |                              |  | 395.15             |
| 5831        | Vinocopia                    | Liquor Store Merchandise               | 1,345.50           |
| 5831        | Vinocopia                    | Delivery Charge                        | 27.00              |
| Total 5831: |                              |  | 1,372.50           |
| 5881        | WatchGuard Video             | Uniform Allowance - Police             | 942.00             |
| Total 5881: |                              |  | 942.00             |
| 5886        | Watson Co., Inc.             | Credit Misc Operating Supplies - LS    | 13.50              |
| 5886        | Watson Co., Inc.             | Misc Operating Supplies - Liquor Store | 263.38             |
| 5886        | Watson Co., Inc.             | Liquor Store Merchandise               | 2,406.42           |
| 5886        | Watson Co., Inc.             | Misc Operating Supplies - Liquor Store | 125.50             |
| 5886        | Watson Co., Inc.             | Fuel Charge                            | 6.00               |

| Vendor        | Vendor Name                 | Description              | Net Invoice Amount |
|---------------|-----------------------------|--------------------------|--------------------|
| Total 5886:   |                             |                          | 2,787.80           |
| 5891          | Breakthru Beverage Minnesot | Liquor Store Merchandise | 1,002.10           |
| 5891          | Breakthru Beverage Minnesot | Freight Charge           | 12.65              |
| 5891          | Breakthru Beverage Minnesot | Liquor Store Merchandise | 14,231.49          |
| 5891          | Breakthru Beverage Minnesot | Freight Charge           | 113.57             |
| 5891          | Breakthru Beverage Minnesot | Liquor Store Merchandise | 232.00             |
| 5891          | Breakthru Beverage Minnesot | Liquor Store Merchandise | 2,076.30           |
| 5891          | Breakthru Beverage Minnesot | Freight Charge           | 23.00              |
| Total 5891:   |                             |                          | 17,691.11          |
| 6001          | Wine Merchants              | Liquor Store Merchandise | 2,276.00           |
| 6001          | Wine Merchants              | Delivery Charge          | 47.05              |
| Total 6001:   |                             |                          | 2,323.05           |
| Grand Totals: |                             |                          | 253,042.03         |

Dated: 9/22/21

City Treasurer: Caroline Mue

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                                  | Check GL Account | Amount    |
|-----------|------------------|--------------|---------------|--|------------------|-----------|
| 09/21     | 09/22/2021       | 121160       | 168           | All State Communications               | 101-20100        | 327.50    |
| 09/21     | 09/22/2021       | 121161       | 175           | Amazon Capital Services, Inc.          | 101-20100        | 33.40     |
| 09/21     | 09/22/2021       | 121162       | 306           | ARC Irrigation, LLC                    | 602-20100        | 2,842.00  |
| 09/21     | 09/22/2021       | 121163       | 319           | Artisan                                | 610-20100        | 95.35     |
| 09/21     | 09/22/2021       | 121164       | 521           | Bellboy Corporation                    | 610-20100        | 2,157.23  |
| 09/21     | 09/22/2021       | 121165       | 538           | Aaron Berg                             | 101-20100        | 70.00     |
| 09/21     | 09/22/2021       | 121166       | 596           | Bloomquist Electric Inc                | 602-20100        | 150.00    |
| 09/21     | 09/22/2021       | 121167       | 628           | Robert Boese                           | 101-20100        | 105.00    |
| 09/21     | 09/22/2021       | 121168       | 5891          | Breakthru Beverage MN Wine & Spirits I | 610-20100        | 17,691.11 |
| 09/21     | 09/22/2021       | 121169       | 969           | Cardmember Service                     | 101-20100        | 513.24    |
| 09/21     | 09/22/2021       | 121170       | 551           | Bernick's                              | 610-20100        | 2,550.48  |
| 09/21     | 09/22/2021       | 121171       | 1336          | Crystal Springs Ice                    | 610-20100        | 423.96    |
| 09/21     | 09/22/2021       | 121172       | 1396          | Dahlheimer Beverage, LLC               | 610-20100        | 12,023.28 |
| 09/21     | 09/22/2021       | 121173       | 1481          | Department of Human Services           | 610-20100        | 310.00    |
| 09/21     | 09/22/2021       | 121174       | 1531          | DexYP                                  | 610-20100        | 79.00     |
| 09/21     | 09/22/2021       | 121175       | 1631          | Earl F. Andersen, Inc.                 | 101-20100        | 159.40    |
| 09/21     | 09/22/2021       | 121176       | 1640          | East Central Audiology, Ltd            | 101-20100        | 70.00     |
| 09/21     | 09/22/2021       | 121177       | 1646          | East Central Energy                    | 211-20100        | 4,796.00  |
| 09/21     | 09/22/2021       | 121179       | 1666          | East Central Solid Waste Commission    | 101-20100        | 193.92    |
| 09/21     | 09/22/2021       | 121180       | 1681          | ECM Publishers, Inc.                   | 610-20100        | 1,750.84  |
| 09/21     | 09/22/2021       | 121181       | 1891          | Fastenal Company                       | 604-20100        | 25.70     |
| 09/21     | 09/22/2021       | 121182       | 1906          | Federated Co-ops, Inc.                 | 602-20100        | 584.58    |
| 09/21     | 09/22/2021       | 121183       | 1921          | Ferguson Waterworks #2518              | 601-20100        | 830.36    |
| 09/21     | 09/22/2021       | 121184       | 2341          | Hawkins, Inc.                          | 602-20100        | 1,043.40  |
| 09/21     | 09/22/2021       | 121185       | 2796          | Johnson Bros - St Paul                 | 610-20100        | 23,763.69 |
| 09/21     | 09/22/2021       | 121188       | 2953          | Jessica Kluck                          | 101-20100        | 105.00    |
| 09/21     | 09/22/2021       | 121190       | 3119          | Amanda Latsch                          | 101-20100        | 70.00     |
| 09/21     | 09/22/2021       | 121191       | 3146          | League of MN Cities Ins Trust P&C      | 610-20100        | 78,482.00 |
| 09/21     | 09/22/2021       | 121192       | 3189          | LePage and Sons                        | 101-20100        | 413.33    |
| 09/21     | 09/22/2021       | 121193       | 3267          | Lompian Wines, LLC                     | 610-20100        | 322.08    |
| 09/21     | 09/22/2021       | 121194       | 3461          | McDonald Distributing Company          | 610-20100        | 12,410.39 |
| 09/21     | 09/22/2021       | 121195       | 3521          | Menards                                | 604-20100        | 470.36    |
| 09/21     | 09/22/2021       | 121196       | 3935          | Joe Morin                              | 101-20100        | 105.00    |
| 09/21     | 09/22/2021       | 121197       | 4011          | NAC Mechanical & Electrical Services   | 101-20100        | 606.04    |
| 09/21     | 09/22/2021       | 121198       | 4221          | Northland Landscape Nursery            | 101-20100        | 52.00     |
| 09/21     | 09/22/2021       | 121199       | 4476          | Phillips St Paul                       | 610-20100        | 21,017.34 |
| 09/21     | 09/22/2021       | 121200       | 4749          | Red Bull Distribution Company, Inc.    | 610-20100        | 297.50    |
| 09/21     | 09/22/2021       | 121201       | 4754          | David Redfield                         | 101-20100        | 70.00     |
| 09/21     | 09/22/2021       | 121202       | 4884          | Rootstock Wine Company                 | 610-20100        | 493.38    |
| 09/21     | 09/22/2021       | 121203       | 5058          | Cambridge Senior Center                | 101-20100        | 85.00     |
| 09/21     | 09/22/2021       | 121204       | 5116          | Short, Elliott, Hendrickson Inc        | 601-20100        | 54,449.58 |
| 09/21     | 09/22/2021       | 121205       | 5251          | Star                                   | 101-20100        | 542.58    |
| 09/21     | 09/22/2021       | 121206       | 5301          | Steve's Tire Inc                       | 101-20100        | 39.95     |
| 09/21     | 09/22/2021       | 121207       | 5446          | The American Bottling Company          | 610-20100        | 149.00    |
| 09/21     | 09/22/2021       | 121208       | 5491          | The Wine Company                       | 610-20100        | 841.99    |
| 09/21     | 09/22/2021       | 121209       | 5601          | TR Computer Sales LLC                  | 101-20100        | 178.90    |
| 09/21     | 09/22/2021       | 121210       | 5743          | U.S. Bank Equipment Finance            | 101-20100        | 87.00     |
| 09/21     | 09/22/2021       | 121211       | 5692          | Uncommon Loon Brewing Company          | 610-20100        | 72.00     |
| 09/21     | 09/22/2021       | 121212       | 5751          | US Internet                            | 602-20100        | 147.45    |
| 09/21     | 09/22/2021       | 121213       | 5801          | Verizon Wireless                       | 101-20100        | 1,124.22  |
| 09/21     | 09/22/2021       | 121214       | 5816          | Viking Coca-Cola Bottling Co           | 610-20100        | 395.15    |
| 09/21     | 09/22/2021       | 121215       | 5831          | Vinocopia                              | 610-20100        | 1,372.50  |
| 09/21     | 09/22/2021       | 121216       | 5881          | WatchGuard Video                       | 101-20100        | 942.00    |
| 09/21     | 09/22/2021       | 121217       | 5886          | Watson Co., Inc.                       | 610-20100        | 2,787.80  |
| 09/21     | 09/22/2021       | 121218       | 6001          | Wine Merchants                         | 610-20100        | 2,323.05  |

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount     |
|---------------|------------------|--------------|---------------|-------|------------------|------------|
| Grand Totals: |                  |              |               |       |                  | 253,042.03 |

| Vendor     | Vendor Name                   | Description                           | Net Invoice Amount |
|------------|-------------------------------|---------------------------------------|--------------------|
| 175        | Amazon Capital Services, Inc. | Lab Supplies - Wastewater             | 380.00             |
| 175        | Amazon Capital Services, Inc. | Lab Supplies - Wastewater             | 29.26              |
| 175        | Amazon Capital Services, Inc. | Misc Operating Supplies - Wastewater  | 184.99             |
| 175        | Amazon Capital Services, Inc. | Misc Operating Supplies - Streets     | 107.08-            |
| 175        | Amazon Capital Services, Inc. | Misc Operating Supplies - Streets     | 107.08-            |
| 175        | Amazon Capital Services, Inc. | Office Supplies                       | 17.47              |
| 175        | Amazon Capital Services, Inc. | Office Supplies - Building            | 13.92              |
| 175        | Amazon Capital Services, Inc. | Misc Operating Supplies - Streets     | 107.08-            |
| 175        | Amazon Capital Services, Inc. | Repair & Maint - Water Plant          | 344.51             |
| 175        | Amazon Capital Services, Inc. | Lab Supplies - Wastewater             | 189.99             |
| Total 175: |                               |                                       | 838.90             |
| 177        | Amazing LED & Neon            | Deposit West Elevation - Liquor Store | 3,300.00           |
| Total 177: |                               |                                       | 3,300.00           |
| 306        | ARC Irrigation, LLC           | Fertilization - Library               | 225.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - City Hall             | 142.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - Joy Court             | 37.13              |
| 306        | ARC Irrigation, LLC           | Fertilization - Commuter Lot          | 115.00             |
| 306        | ARC Irrigation, LLC           | Fertilization - 2nd Ave SW            | 199.00             |
| Total 306: |                               |                                       | 718.13             |
| 319        | Artisan Beer Company          | Credit Liquor Store Merchandise       | 30.00-             |
| 319        | Artisan Beer Company          | Liquor Store Merchandise              | 33.85              |
| Total 319: |                               |                                       | 3.85               |
| 491        | North Risk Partners           | Renew Policy #AFA 8/1/21 - 8/1/22     | 11,500.00          |
| Total 491: |                               |                                       | 11,500.00          |
| 521        | Bellboy Corporation           | Liquor Store Merchandise              | 3,067.83           |
| 521        | Bellboy Corporation           | Liquor Store Merchandise              | 518.00             |
| Total 521: |                               |                                       | 3,585.83           |
| 551        | Chas A. Bernick Inc.          | Credit Liquor Merchandise             | 1.61-              |
| 551        | Chas A. Bernick Inc.          | Credit Liquor Merchandise             | 12.04-             |
| 551        | Chas A. Bernick Inc.          | Credit Liquor Merchandise             | 12.00-             |
| 551        | Chas A. Bernick Inc.          | Liquor Store Merchandise              | 792.00             |
| 551        | Chas A. Bernick Inc.          | Liquor Store Merchandise              | 265.12             |
| 551        | Chas A. Bernick Inc.          | Liquor Store Merchandise              | 4,644.80           |
| 551        | Chas A. Bernick Inc.          | Keg Return                            | 60.00-             |
| Total 551: |                               |                                       | 5,616.27           |

| Vendor      | Vendor Name                  | Description   | Net Invoice Amount |
|-------------|------------------------------|---|--------------------|
| 958         | Capital One                  | Ribbon Cutting Ceremony - Parkwood Park             | 43.47              |
| Total 958:  |                              |   | 43.47              |
| 969         | Cardmember Service           | Downtown Flowers                                    | 276.01-            |
| 969         | Cardmember Service           | Downtown Flowers                                    | 257.05             |
| 969         | Cardmember Service           | Postage - Wastewater                                | 7.65               |
| 969         | Cardmember Service           | Refuse Hauling - Wastewater                         | 1,647.90-          |
| 969         | Cardmember Service           | Repair & Maint - Wastewater Plant                   | 216.93             |
| 969         | Cardmember Service           | Misc Operating Supplies - Wastewater                | 1,278.00           |
| 969         | Cardmember Service           | Lodging - L. Fedor                                  | 223.00             |
| 969         | Cardmember Service           | Misc Operating Supplies - Admin                     | 29.00              |
| 969         | Cardmember Service           | Training - M. Westover                              | 100.00             |
| 969         | Cardmember Service           | Zoom Video Standard Pro Monthly                     | 16.16              |
| 969         | Cardmember Service           | Misc Operating Supplies - Streets                   | 154.95             |
| 969         | Cardmember Service           | Airport AWOS  | 159.62             |
| 969         | Cardmember Service           | Airport Signs                                       | 34.79              |
| 969         | Cardmember Service           | Airport Light Bulbs                                 | 293.62             |
| 969         | Cardmember Service           | Repair & Maint - Wastewater Plant                   | 101.13             |
| Total 969:  |                              |   | 947.99             |
| 1140        | Cintas Corporation           | Rug Rentals & Maint Supplies - Liquor Store         | 89.72              |
| 1140        | Cintas Corporation           | Rug Rentals - Street Dept                           | 17.04              |
| 1140        | Cintas Corporation           | Uniform, Rug, Towel Rentals - Street Dept           | 164.97             |
| 1140        | Cintas Corporation           | Uniform Rental - Parks                              | 9.73               |
| 1140        | Cintas Corporation           | Uniform Rental - Maintenance                        | 4.24               |
| 1140        | Cintas Corporation           | Uniform Rental - Parks                              | 7.44               |
| 1140        | Cintas Corporation           | Uniform, Rug, Towel Rentals - Water/Wastewater      | 153.27             |
| 1140        | Cintas Corporation           | Rug & Towel Rentals & Maint Supplies - Liquor Store | 210.38             |
| Total 1140: |                              |   | 656.79             |
| 1251        | Community GIS Services, Inc. | GIS Services - August                               | 2,500.00           |
| 1251        | Community GIS Services, Inc. | GIS Services - August                               | 2,500.00           |
| Total 1251: |                              |   | 5,000.00           |
| 1279        | One Diversified, LLC         | Repair Equipment - Council Chambers                 | 920.00             |
| Total 1279: |                              |   | 920.00             |
| 1316        | Crawford's Equipment, Inc.   | Equipment Rental - Wastewater Plant                 | 150.00             |
| 1316        | Crawford's Equipment, Inc.   | Equipment Rental - Wastewater Plant                 | 40.00-             |
| Total 1316: |                              |   | 110.00             |
| 1336        | Crystal Springs Ice          | Liquor Store Merchandise                            | 531.54             |

| Vendor      | Vendor Name                   | Description                              | Net Invoice Amount |
|-------------|-------------------------------|--|--------------------|
| Total 1336: |                               |  | 531.54             |
| 1396        | Dahlheimer Beverage, LLC      | Liquor Store Merchandise                 | 15,275.70          |
| 1396        | Dahlheimer Beverage, LLC      | Keg Return                               | 90.00-             |
| 1396        | Dahlheimer Beverage, LLC      | Keg Deposit                              | 30.00              |
| 1396        | Dahlheimer Beverage, LLC      | Liquor Store Merchandise                 | 4,058.80           |
| 1396        | Dahlheimer Beverage, LLC      | Keg Deposit                              | 90.00              |
| 1396        | Dahlheimer Beverage, LLC      | Keg Return                               | 90.00-             |
| 1396        | Dahlheimer Beverage, LLC      | Keg Return                               | 60.00-             |
| Total 1396: |                               |  | 19,214.50          |
| 1631        | Earl F. Andersen, Inc.        | Signs - Streets                          | 154.61             |
| Total 1631: |                               |  | 154.61             |
| 1666        | East Central Solid Waste Co   | Demo to Transfer Station                 | 257.19             |
| 1666        | East Central Solid Waste Co   | Mixed Solid Waste                        | 10.00              |
| Total 1666: |                               |  | 267.19             |
| 1921        | Ferguson Waterworks           | Automatic Meter Read Project             | 842.63             |
| Total 1921: |                               |  | 842.63             |
| 1991        | Force America Distributing LL | Repair & Maint Supplies Veh/Eq - Streets | 852.02             |
| Total 1991: |                               |  | 852.02             |
| 2166        | Grainger                      | Misc Operating Supplies - Water          | 102.80             |
| Total 2166: |                               |  | 102.80             |
| 2271        | Hach Company                  | Water Lab Supplies                       | 57.45              |
| 2271        | Hach Company                  | Wastewater Lab Supplies                  | 160.35             |
| 2271        | Hach Company                  | Water Lab Supplies                       | 168.57             |
| Total 2271: |                               |  | 386.37             |
| 2341        | Hawkins, Inc.                 | Chemicals - Wastewater                   | 878.40             |
| 2341        | Hawkins, Inc.                 | Chemicals - Water                        | 3,012.16           |
| Total 2341: |                               |  | 3,890.56           |
| 2411        | Hillyard Inc.                 | Maintenance Supplies - City Hall         | 354.40             |
| Total 2411: |                               |  | 354.40             |



| Vendor      | Vendor Name                  | Description  | Net Invoice Amount |
|-------------|------------------------------|--|--------------------|
| 2416        | John Hirsch's Cambridge Mot  | Repair & Maint Supplies Veh/Eq - Wastewater        | 41.29              |
| Total 2416: |                              |  | 41.29              |
| 2531        | Indelco Plastics Corporation | Repair & Maint - Wastewater Plant                  | 103.95             |
| Total 2531: |                              |  | 103.95             |
| 2572        | IUOE Central Pension Fund    | September Contribution - Mechanics / Maintenance   | 3,840.00           |
| 2572        | IUOE Central Pension Fund    | September Contribution - Wastewater and Water Oper | 2,688.00           |
| Total 2572: |                              |  | 6,528.00           |
| 2573        | IUOE Local #49               | September Working Dues Assessment - Wastewater     | 112.00             |
| 2573        | IUOE Local #49               | September Working Dues Assessment - Maintenance    | 160.00             |
| Total 2573: |                              |  | 272.00             |
| 2636        | Minnesota Equipment          | Repair & Maint Supplies Veh/Eq - Wastewater        | 77.64              |
| Total 2636: |                              |  | 77.64              |
| 2701        | Isanti Rental, Inc.          | Equipment Rental - Diseased Trees                  | 119.88             |
| Total 2701: |                              |  | 119.88             |
| 2796        | Johnson Brothers Liquor Co   | Liquor Store Merchandise                           | 180.00             |
| 2796        | Johnson Brothers Liquor Co   | Freight Charge                                     | 1.81               |
| 2796        | Johnson Brothers Liquor Co   | Liquor Store Merchandise                           | 5,941.35           |
| 2796        | Johnson Brothers Liquor Co   | Delivery Charge                                    | 85.06              |
| 2796        | Johnson Brothers Liquor Co   | Liquor Store Merchandise                           | 4,754.63           |
| 2796        | Johnson Brothers Liquor Co   | Delivery Charge                                    | 142.70             |
| 2796        | Johnson Brothers Liquor Co   | Liquor Store Merchandise                           | 49.00              |
| 2796        | Johnson Brothers Liquor Co   | Liquor Store Merchandise                           | 8,260.36           |
| 2796        | Johnson Brothers Liquor Co   | Delivery Charge                                    | 127.98             |
| 2796        | Johnson Brothers Liquor Co   | Liquor Store Merchandise                           | 2,592.30           |
| 2796        | Johnson Brothers Liquor Co   | Delivery Charge                                    | 53.88              |
| Total 2796: |                              |  | 22,189.07          |
| 2829        | JP Brooks, Inc               | Escrow Refund - 469 Alaska Loop S                  | 9,100.00           |
| 2829        | JP Brooks, Inc               | Escrow Refund - 469 Alaska Loop S                  | 54.00-             |
| 2829        | JP Brooks, Inc               | Escrow Refund - 535 Alaska Loop S                  | 7,100.00           |
| 2829        | JP Brooks, Inc               | Escrow Refund - 535 Alaska Loop S                  | 54.00-             |
| Total 2829: |                              |  | 16,092.00          |
| 3189        | LePage and Sons              | Trash and Recycle Service - Liquor Store           | 437.43             |

| Vendor      | Vendor Name                 | Description                                      | Net Invoice Amount |
|-------------|-----------------------------|--|--------------------|
| Total 3189: |                             |  | 437.43             |
| 3321        | MacQueen Equipment, LLC     | Misc Operating Supplies - Fire                   | 241.66             |
| Total 3321: |                             |  | 241.66             |
| 3416        | Marudas Graphics, Inc.      | Utility Bills                                    | 1,170.64           |
| 3416        | Marudas Graphics, Inc.      | Utility Bills                                    | 1,170.63           |
| Total 3416: |                             |  | 2,341.27           |
| 3461        | McDonald Distributing Compa | Credit Liquor Merchandise                        | 317.50-            |
| 3461        | McDonald Distributing Compa | Liquor Store Merchandise                         | 148.00             |
| 3461        | McDonald Distributing Compa | Liquor Store Merchandise                         | 208.50             |
| 3461        | McDonald Distributing Compa | Liquor Store Merchandise                         | 18,273.65          |
| 3461        | McDonald Distributing Compa | Keg Return                                       | 30.00-             |
| Total 3461: |                             |  | 18,282.65          |
| 3521        | Menards                     | Misc Operating Supplies - Wastewater             | 29.99              |
| 3521        | Menards                     | Misc Operating Supplies - Shop                   | 18.32              |
| 3521        | Menards                     | Small Tools & Equipment - Streets                | 68.99              |
| 3521        | Menards                     | Misc Operating Supplies - Streets                | 50.00              |
| 3521        | Menards                     | Misc Operating Supplies - Wastewater             | 29.68              |
| 3521        | Menards                     | Misc Operating Supplies - Streets                | 16.79              |
| 3521        | Menards                     | Misc Operating Supplies - Parks                  | 30.16              |
| 3521        | Menards                     | Small Tools & Equipment - Water                  | 128.07             |
| 3521        | Menards                     | Misc Operating Supplies - Water                  | 23.21              |
| 3521        | Menards                     | Misc Operating Supplies - Parks                  | 20.45              |
| 3521        | Menards                     | Misc Operating Supplies - Streets                | 9.75               |
| 3521        | Menards                     | Misc Operating Supplies - Water                  | 27.45              |
| 3521        | Menards                     | Repair & Maint Supplies Veh/Eq - Streets         | 4.49               |
| 3521        | Menards                     | Small Tools & Equipment - Streets                | 194.94             |
| 3521        | Menards                     | Office Supplies - Streets                        | 17.56              |
| 3521        | Menards                     | Misc Operating Supplies - Streets                | 45.86              |
| Total 3521: |                             |  | 715.71             |
| 3543        | Metro Sales, Inc.           | Ricoh MP C2004ex Color Copier Contract Base Rate | 38.65              |
| 3543        | Metro Sales, Inc.           | Ricoh MP C6004ex Color Copier Contract Base Rate | 572.93             |
| Total 3543: |                             |  | 611.58             |
| 3666        | Minnesota Child Support Pay | Child Support Withholdings                       | 263.03             |
| Total 3666: |                             |  | 263.03             |
| 3929        | Moose Lake Brewing Co. LLC  | Liquor Store Merchandise                         | 72.00              |

| Vendor      | Vendor Name                     | Description                                   | Net Invoice Amount |
|-------------|---------------------------------|---|--------------------|
| Total 3929: |                                 |   | 72.00              |
| 4001        | MVTL Laboratories Inc.          | Testing - Water                               | 74.00              |
| 4001        | MVTL Laboratories Inc.          | Testing - Wastewater                          | 200.00             |
| 4001        | MVTL Laboratories Inc.          | Testing - Wastewater                          | 44.00              |
| 4001        | MVTL Laboratories Inc.          | Testing - Wastewater                          | 110.00             |
| Total 4001: |                                 |   | 428.00             |
| 4066        | North Central Laboratories      | Lab Supplies- Wastewater                      | 540.82             |
| Total 4066: |                                 |   | 540.82             |
| 4071        | NCPERS Group Life Ins.          | Group Vol Life Ins - PERA                     | 304.00             |
| Total 4071: |                                 |   | 304.00             |
| 4091        | New France Wine                 | Liquor Store Merchandise                      | 1,688.00           |
| 4091        | New France Wine                 | Shipping                                      | 42.50              |
| 4091        | New France Wine                 | Liquor Store Merchandise                      | .00                |
| Total 4091: |                                 |   | 1,730.50           |
| 4158        | North Ridge Winery              | Liquor Store Merchandise                      | 134.40             |
| Total 4158: |                                 |   | 134.40             |
| 4177        | Northern Hollow Winery LLC      | Liquor Store Merchandise                      | 594.40             |
| Total 4177: |                                 |   | 594.40             |
| 4279        | Office of Administrative Hearin | Filing Fee for Annexation of Heyda Property   | 100.00             |
| Total 4279: |                                 |   | 100.00             |
| 4379        | PageFreezer Software, Inc.      | PageFreezer Public Records Compliance For Web | 2,250.00           |
| 4379        | PageFreezer Software, Inc.      | PageFreezer Public Records Compliance For Web | 450.00             |
| Total 4379: |                                 |   | 2,700.00           |
| 4426        | Paustis Wine Company            | Liquor Store Merchandise                      | 1,596.08           |
| Total 4426: |                                 |   | 1,596.08           |
| 4476        | Phillips Wine & Spirits         | Liquor Store Merchandise                      | 9,131.21           |
| 4476        | Phillips Wine & Spirits         | Delivery Charge                               | 137.25             |
| 4476        | Phillips Wine & Spirits         | Liquor Store Merchandise                      | 1,214.80           |
| 4476        | Phillips Wine & Spirits         | Delivery Charge                               | 21.73              |

| Vendor      | Vendor Name                 | Description   | Net Invoice Amount |
|-------------|-----------------------------|---|--------------------|
| Total 4476: |                             |   | 10,504.99          |
| 4930        | S & J Properties, LLC       | Detention Basin #8                                  | 3,250.00           |
| 4930        | S & J Properties, LLC       | Detention Basin #7 Complete                         | 2,850.00           |
| Total 4930: |                             |   | 6,100.00           |
| 5162        | SOCO Design + Build         | Escrow Refund - 500 Alaska Loop S                   | 7,325.00           |
| 5162        | SOCO Design + Build         | Escrow Refund - 500 Alaska Loop S                   | 54.00-             |
| Total 5162: |                             |   | 7,271.00           |
| 5181        | Southern Glazer's of MN     | Liquor Store Merchandise                            | 8,064.15           |
| 5181        | Southern Glazer's of MN     | Delivery Charge                                     | 99.46              |
| 5181        | Southern Glazer's of MN     | Liquor Store Merchandise                            | 1,365.24           |
| 5181        | Southern Glazer's of MN     | Delivery Charge                                     | 40.30              |
| Total 5181: |                             |   | 9,569.15           |
| 5251        | Star                        | Advertising Liquor Store                            | 25.00              |
| 5251        | Star                        | Advertising Recycle Event                           | 168.00             |
| 5251        | Star                        | Public Notice - Parks, Trails, and Rec Commission   | 10.25              |
| Total 5251: |                             |   | 203.25             |
| 5391        | TM Johnson Bros., Inc.      | Repairs & Maintenance Labor Bldgs - City Hall       | 94.00              |
| Total 5391: |                             |   | 94.00              |
| 5454        | The Farm Mini Storage       | Escrow Refund - 315 Cleveland St S                  | 8,024.00           |
| 5454        | The Farm Mini Storage       | Escrow Refund - 315 Cleveland St S                  | 54.00-             |
| Total 5454: |                             |   | 7,970.00           |
| 5509        | Thomsen, Dean A             | Window Cleaning Liquor Store - Cooler Doors & Entry | 140.24             |
| Total 5509: |                             |   | 140.24             |
| 5516        | Capitol Beverage Sales L.P. | Liquor Store Merchandise                            | 1,702.62           |
| Total 5516: |                             |   | 1,702.62           |
| 5656        | Trucks and Toys LTD         | Repair & Maint Supplies Veh/Eq - Streets            | 9.99               |
| 5656        | Trucks and Toys LTD         | Repair & Maint Labor Veh/Eq - Streets               | 22.00              |
| 5656        | Trucks and Toys LTD         | Repair & Maint Supplies Veh/Eq - Water              | 288.20             |
| 5656        | Trucks and Toys LTD         | Repair & Maint Labor Veh/Eq - Water                 | 522.50             |

| Vendor        | Vendor Name                  | Description                               | Net Invoice Amount |
|---------------|------------------------------|---|--------------------|
| Total 5656:   |                              |   | 842.69             |
| 5758          | USA Northland Directories    | Rum River 2022 Advertising - Liquor Store | 65.00              |
| Total 5758:   |                              |   | 65.00              |
| 5801          | Verizon Wireless             | wireless phone service - Maintenance Dept | 20.72              |
| 5801          | Verizon Wireless             | wireless phone service - Streets          | 35.01              |
| 5801          | Verizon Wireless             | wireless phone service - Water            | 35.01              |
| 5801          | Verizon Wireless             | wireless phone service - Wastewater       | 35.01              |
| 5801          | Verizon Wireless             | wireless phone service - Building         | 35.54              |
| 5801          | Verizon Wireless             | wireless phone service - Wastewater       | 101.08             |
| Total 5801:   |                              |   | 262.37             |
| 5816          | Viking Coca-Cola Bottling Co | Liquor Store Merchandise                  | 256.65             |
| Total 5816:   |                              |   | 256.65             |
| 5886          | Watson Co., Inc.             | Credit Misc Operating Supplies - LS       | 13.50-             |
| 5886          | Watson Co., Inc.             | Liquor Store Merchandise                  | 3,452.94           |
| 5886          | Watson Co., Inc.             | Misc Operating Supplies - Liquor Store    | 247.64             |
| 5886          | Watson Co., Inc.             | Fuel Charge                               | 6.00               |
| Total 5886:   |                              |   | 3,693.08           |
| 5891          | Breakthru Beverage Minnesot  | Liquor Store Merchandise                  | 26.09              |
| 5891          | Breakthru Beverage Minnesot  | Freight Charge                            | 1.15               |
| 5891          | Breakthru Beverage Minnesot  | Liquor Store Merchandise                  | 172.00             |
| 5891          | Breakthru Beverage Minnesot  | Freight Charge                            | 5.75               |
| 5891          | Breakthru Beverage Minnesot  | Liquor Store Merchandise                  | 5,582.66           |
| 5891          | Breakthru Beverage Minnesot  | Freight Charge                            | 60.09              |
| Total 5891:   |                              |   | 5,847.74           |
| Grand Totals: |                              |   | 190,877.99         |

Dated: 9/29/2021

City Treasurer: Caroline Muel

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                                  | Check GL Account | Amount    |
|-----------|------------------|--------------|---------------|--|------------------|-----------|
| 09/21     | 09/29/2021       | 121219       | 177           | Amazing LED & Neon                     | 610-20100        | 3,300.00  |
| 09/21     | 09/29/2021       | 121220       | 175           | Amazon Capital Services, Inc.          | 602-20100        | 838.90    |
| 09/21     | 09/29/2021       | 121221       | 306           | ARC Irrigation, LLC                    | 101-20100        | 718.13    |
| 09/21     | 09/29/2021       | 121222       | 319           | Artisan                                | 610-20100        | 3.85      |
| 09/21     | 09/29/2021       | 121223       | 521           | Bellboy Corporation                    | 610-20100        | 3,585.83  |
| 09/21     | 09/29/2021       | 121224       | 5891          | Breakthru Beverage MN Wine & Spirits I | 610-20100        | 5,847.74  |
| 09/21     | 09/29/2021       | 121225       | 958           | Capital One                            | 101-20100        | 43.47     |
| 09/21     | 09/29/2021       | 121226       | 5516          | Capitol Beverage Sales L.P.            | 610-20100        | 1,702.62  |
| 09/21     | 09/29/2021       | 121227       | 969           | Cardmember Service                     | 101-20100        | 947.99    |
| 09/21     | 09/29/2021       | 121228       | 551           | Bernick's                              | 610-20100        | 5,616.27  |
| 09/21     | 09/29/2021       | 121229       | 1140          | Cintas Corporation                     | 610-20100        | 656.79    |
| 09/21     | 09/29/2021       | 121230       | 1251          | Community GIS Services, Inc.           | 602-20100        | 5,000.00  |
| 09/21     | 09/29/2021       | 121231       | 1316          | Crawford's Equipment, Inc.             | 602-20100        | 110.00    |
| 09/21     | 09/29/2021       | 121232       | 1336          | Crystal Springs Ice                    | 610-20100        | 531.54    |
| 09/21     | 09/29/2021       | 121233       | 1396          | Dahlheimer Beverage, LLC               | 610-20100        | 19,214.50 |
| 09/21     | 09/29/2021       | 121234       | 1631          | Earl F. Andersen, Inc.                 | 101-20100        | 154.61    |
| 09/21     | 09/29/2021       | 121235       | 1666          | East Central Solid Waste Commission    | 101-20100        | 267.19    |
| 09/21     | 09/29/2021       | 121236       | 1921          | Ferguson Waterworks #2518              | 601-20100        | 842.63    |
| 09/21     | 09/29/2021       | 121237       | 1991          | Force America Distributing LLC         | 101-20100        | 852.02    |
| 09/21     | 09/29/2021       | 121238       | 2166          | Grainger                               | 601-20100        | 102.80    |
| 09/21     | 09/29/2021       | 121239       | 2271          | Hach Company                           | 601-20100        | 386.37    |
| 09/21     | 09/29/2021       | 121240       | 2341          | Hawkins, Inc.                          | 601-20100        | 3,890.56  |
| 09/21     | 09/29/2021       | 121241       | 2411          | Hillyard / Minneapolis                 | 101-20100        | 354.40    |
| 09/21     | 09/29/2021       | 121242       | 2531          | Indelco Plastics Corporation           | 602-20100        | 103.95    |
| 09/21     | 09/29/2021       | 121243       | 2701          | Isanti Rental, Inc.                    | 101-20100        | 119.88    |
| 09/21     | 09/29/2021       | 121244       | 2572          | Central Pension Fund                   | 101-20100        | 3,840.00  |
| 09/21     | 09/29/2021       | 121245       | 2572          | Central Pension Fund                   | 101-20100        | 2,688.00  |
| 09/21     | 09/29/2021       | 121246       | 2573          | IUOE Local #49                         | 101-20100        | 272.00    |
| 09/21     | 09/29/2021       | 121247       | 2416          | John Hirsch's Cambridge Motors         | 602-20100        | 41.29     |
| 09/21     | 09/29/2021       | 121248       | 2796          | Johnson Bros - St Paul                 | 610-20100        | 22,189.07 |
| 09/21     | 09/29/2021       | 121249       | 2829          | JP Brooks, Inc                         | 101-20100        | 16,092.00 |
| 09/21     | 09/29/2021       | 121250       | 3189          | LePage and Sons                        | 610-20100        | 437.43    |
| 09/21     | 09/29/2021       | 121251       | 3321          | MacQueen Emergency                     | 101-20100        | 241.66    |
| 09/21     | 09/29/2021       | 121252       | 3416          | Marudas Graphics, Inc.                 | 602-20100        | 2,341.27  |
| 09/21     | 09/29/2021       | 121253       | 3461          | McDonald Distributing Company          | 610-20100        | 18,282.65 |
| 09/21     | 09/29/2021       | 121254       | 3521          | Menards                                | 101-20100        | 715.71    |
| 09/21     | 09/29/2021       | 121255       | 3543          | Metro Sales, Inc.                      | 101-20100        | 611.58    |
| 09/21     | 09/29/2021       | 121256       | 3666          | Minnesota Child Support Payment Cente  | 101-20100        | 263.03    |
| 09/21     | 09/29/2021       | 121257       | 2636          | Minnesota Equipment                    | 602-20100        | 77.64     |
| 09/21     | 09/29/2021       | 121258       | 3929          | Moose Lake Brewing Co. LLC             | 610-20100        | 72.00     |
| 09/21     | 09/29/2021       | 121259       | 4001          | Minnesota Valley Testing Labs          | 602-20100        | 428.00    |
| 09/21     | 09/29/2021       | 121260       | 4071          | NCPERS Group Life Ins.                 | 101-20100        | 304.00    |
| 09/21     | 09/29/2021       | 121261       | 4091          | New France Wine                        | 610-20100        | 1,730.50  |
| 09/21     | 09/29/2021       | 121262       | 4066          | NCL of Wisconsin, Inc.                 | 602-20100        | 540.82    |
| 09/21     | 09/29/2021       | 121263       | 4158          | North Ridge Winery                     | 610-20100        | 134.40    |
| 09/21     | 09/29/2021       | 121264       | 491           | North Risk Partners                    | 101-20100        | 11,500.00 |
| 09/21     | 09/29/2021       | 121265       | 4177          | Northern Hollow Winery LLC             | 610-20100        | 594.40    |
| 09/21     | 09/29/2021       | 121266       | 4279          | Office of Administrative Hearings      | 101-20100        | 100.00    |
| 09/21     | 09/29/2021       | 121267       | 1279          | One Diversified, LLC                   | 101-20100        | 920.00    |
| 09/21     | 09/29/2021       | 121268       | 4379          | PageFreezer Software, Inc.             | 101-20100        | 2,700.00  |
| 09/21     | 09/29/2021       | 121269       | 4426          | Paustis Wine Company                   | 610-20100        | 1,596.08  |
| 09/21     | 09/29/2021       | 121270       | 4476          | Phillips St Paul                       | 610-20100        | 10,504.99 |
| 09/21     | 09/29/2021       | 121271       | 4930          | S & J Properties, LLC                  | 603-20100        | 6,100.00  |
| 09/21     | 09/29/2021       | 121272       | 5162          | SOCO Design + Build                    | 101-20100        | 7,271.00  |
| 09/21     | 09/29/2021       | 121273       | 5181          | Southern Glazer's of MN                | 610-20100        | 9,569.15  |
| 09/21     | 09/29/2021       | 121274       | 5251          | Star                                   | 610-20100        | 203.25    |
| 09/21     | 09/29/2021       | 121276       | 5454          | The Farm Mini Storage                  | 101-20100        | 7,970.00  |

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee                        | Check GL Account | Amount            |
|---------------|------------------|--------------|---------------|------------------------------|------------------|-------------------|
| 09/21         | 09/29/2021       | 121277       | 5509          | Dean Thomsen                 | 610-20100        | 140.24            |
| 09/21         | 09/29/2021       | 121278       | 5391          | TM Johnson Bros., Inc.       | 101-20100        | 94.00             |
| 09/21         | 09/29/2021       | 121279       | 5656          | Trucks and Toys LTD          | 601-20100        | 842.69            |
| 09/21         | 09/29/2021       | 121280       | 5758          | USA Northland Directories    | 610-20100        | 65.00             |
| 09/21         | 09/29/2021       | 121281       | 5801          | Verizon Wireless             | 602-20100        | 262.37            |
| 09/21         | 09/29/2021       | 121282       | 5816          | Viking Coca-Cola Bottling Co | 610-20100        | 256.65            |
| 09/21         | 09/29/2021       | 121283       | 5886          | Watson Co., Inc.             | 610-20100        | 3,693.08          |
| Grand Totals: |                  |              |               |                              |                  | <u>190,877.99</u> |

| Vendor     | Vendor Name                   | Description                                   | Net Invoice Amount |
|------------|-------------------------------|---|--------------------|
| 175        | Amazon Capital Services, Inc. | Office Supplies                               | 65.78              |
| 175        | Amazon Capital Services, Inc. | Office Supplies                               | 65.78              |
| 175        | Amazon Capital Services, Inc. | Ink Cartridges - Police                       | 82.00              |
| Total 175: |                               |   | 82.00              |
| 306        | ARC Irrigation, LLC           | Winterization - Heritage Greens               | 350.00             |
| Total 306: |                               |   | 350.00             |
| 319        | Artisan Beer Company          | Credit Liquor Store Merchandise               | 30.00              |
| 319        | Artisan Beer Company          | Liquor Store Merchandise                      | 30.75              |
| Total 319: |                               |   | .75                |
| 381        | Auto Value Cambridge          | Repair & Maint Supplies - Fire Dept           | 2.49               |
| Total 381: |                               |   | 2.49               |
| 519        | Beehler, Deloris              | Refund Overpayment Final Water Bill 1-1711    | 13.62              |
| Total 519: |                               |   | 13.62              |
| 521        | Bellboy Corporation           | Liquor Store Merchandise                      | 6,121.13           |
| 521        | Bellboy Corporation           | Liquor Store Merchandise                      | 296.05             |
| Total 521: |                               |   | 6,417.18           |
| 551        | Chas A. Bernick Inc.          | Liquor Store Merchandise                      | 77.40              |
| 551        | Chas A. Bernick Inc.          | Liquor Store Merchandise                      | 3,674.80           |
| Total 551: |                               |   | 3,752.20           |
| 736        | Bryan Rock Products, Inc.     | Red Ball Diamond Agg - Sandquist Park         | 15,669.63          |
| Total 736: |                               |   | 15,669.63          |
| 766        | Bureau of Criminal Apprehens  | CJDN Access Fee (State GF & BCA)              | 270.00             |
| Total 766: |                               |   | 270.00             |
| 785        | Byars, Wendy                  | Refund Double Payment Final Water Bill 1-1155 | 97.78              |
| Total 785: |                               |   | 97.78              |
| 906        | NAPA Central MN               | Repair & Maint Supplies Veh/Eq - Streets      | 324.34             |
| Total 906: |                               |   | 324.34             |



| Vendor      | Vendor Name                | Description                                    | Net Invoice Amount |
|-------------|----------------------------|--|--------------------|
| 1140        | Cintas Corporation         | Rug & Towel Rentals - Street Dept              | 20.77              |
| 1140        | Cintas Corporation         | Uniform Rental - Maintenance                   | 4.24               |
| 1140        | Cintas Corporation         | Uniform Rental - Parks                         | 7.44               |
| 1140        | Cintas Corporation         | Uniform, Rug, Towel Rentals - Water/Wastewater | 153.27             |
| 1140        | Cintas Corporation         | Uniform, Rug, Towel Rentals - Street Dept      | 141.07             |
| 1140        | Cintas Corporation         | Uniform Rental - Parks                         | 9.73               |
| 1140        | Cintas Corporation         | Rug Rentals - Street Dept                      | 17.04              |
| 1140        | Cintas Corporation         | Uniform, Rug, Towel Rentals - Street Dept      | 164.97             |
| 1140        | Cintas Corporation         | Uniform Rental - Parks                         | 9.73               |
| 1140        | Cintas Corporation         | Uniform Rental - Maintenance                   | 4.24               |
| 1140        | Cintas Corporation         | Uniform Rental - Parks                         | 7.44               |
| 1140        | Cintas Corporation         | Uniform, Rug, Towel Rentals - Water/Wastewater | 153.27             |
| Total 1140: |                            |  | 693.21             |
| 1236        | Comm of MMB, Treasury Div  | Admin Traffic Citation Fines - September       | 40.00              |
| Total 1236: |                            |  | 40.00              |
| 1336        | Crystal Springs Ice        | Liquor Store Merchandise                       | 295.84             |
| Total 1336: |                            |  | 295.84             |
| 1396        | Dahlheimer Beverage, LLC   | Liquor Store Merchandise                       | 28,947.12          |
| 1396        | Dahlheimer Beverage, LLC   | Keg Return                                     | 60.00-             |
| 1396        | Dahlheimer Beverage, LLC   | Liquor Store Merchandise                       | 3,527.07           |
| 1396        | Dahlheimer Beverage, LLC   | Keg Return                                     | 30.00-             |
| 1396        | Dahlheimer Beverage, LLC   | Liquor Store Merchandise                       | 195.00             |
| 1396        | Dahlheimer Beverage, LLC   | Keg Deposit                                    | 60.00              |
| Total 1396: |                            |  | 32,639.19          |
| 1891        | Fastenal Company           | Misc Operating Supplies - Street Dept          | 195.33             |
| Total 1891: |                            |  | 195.33             |
| 1921        | Ferguson Waterworks        | Meters & Repairs                               | 1,258.69           |
| 1921        | Ferguson Waterworks        | Meters & Repairs                               | 288.55             |
| Total 1921: |                            |  | 1,547.24           |
| 1929        | Filibeck, Karla            | Refund Overpayment Final Water Bill 1-2711     | 35.53              |
| Total 1929: |                            |  | 35.53              |
| 2146        | Gopher State One-Call Inc. | FTP Tickets                                    | 98.55              |
| 2146        | Gopher State One-Call Inc. | FTP Tickets                                    | 98.55              |

| Vendor | Vendor Name                     | Description                        | Net Invoice Amount |
|--------|---------------------------------|------------------------------------|--------------------|
|        | Total 2146:                     |                                    | 197.10             |
| 2233   | Grimebusters Commercial Cle     | Carpet Cleaning - City Hall        | 2,410.45           |
|        | Total 2233:                     |                                    | 2,410.45           |
| 2271   | Hach Company                    | Wastewater Lab Supplies            | 486.36             |
|        | Total 2271:                     |                                    | 486.36             |
| 2341   | Hawkins, Inc.                   | Chemicals - Wastewater             | 450.45             |
| 2341   | Hawkins, Inc.                   | Chemicals - Water                  | 1,659.42           |
| 2341   | Hawkins, Inc.                   | Chemicals - Wastewater             | 7,511.09           |
|        | Total 2341:                     |                                    | 9,620.96           |
| 2411   | Hillyard Inc.                   | Misc Operating Supplies - Streets  | 361.46             |
|        | Total 2411:                     |                                    | 361.46             |
| 2626   | Isanti County Attorney's Office | Prosecution Services - September   | 3,384.04           |
|        | Total 2626:                     |                                    | 3,384.04           |
| 2681   | Isanti County Sheriff's Office  | RMS Monthly Maintenance - October  | 168.24             |
|        | Total 2681:                     |                                    | 168.24             |
| 2796   | Johnson Brothers Liquor Co      | Liquor Store Merchandise           | 9,095.00           |
| 2796   | Johnson Brothers Liquor Co      | Delivery Charge                    | 114.10             |
| 2796   | Johnson Brothers Liquor Co      | Liquor Store Merchandise           | 2,163.95           |
| 2796   | Johnson Brothers Liquor Co      | Delivery Charge                    | 76.07              |
| 2796   | Johnson Brothers Liquor Co      | Liquor Store Merchandise           | 1,108.33           |
| 2796   | Johnson Brothers Liquor Co      | Delivery Charge                    | 15.96              |
| 2796   | Johnson Brothers Liquor Co      | Liquor Store Merchandise           | 1,127.25           |
| 2796   | Johnson Brothers Liquor Co      | Delivery Charge                    | 31.79              |
|        | Total 2796:                     |                                    | 13,732.45          |
| 2829   | JP Brooks, Inc                  | Escrow Refund - 510 Alaska Loop S  | 9,100.00           |
| 2829   | JP Brooks, Inc                  | Escrow Refund - 510 Alaska Loop S  | 54.00-             |
| 2829   | JP Brooks, Inc                  | Escrow Refund - 520 Alaska Loop S  | 7,100.00           |
| 2829   | JP Brooks, Inc                  | Escrow Refund - 520 Alaska Loop S  | 54.00-             |
| 2829   | JP Brooks, Inc                  | Escrow Refund - 602 Alaska Place S | 7,100.00           |
| 2829   | JP Brooks, Inc                  | Escrow Refund - 602 Alaska Place S | 54.00-             |
| 2829   | JP Brooks, Inc                  | Escrow Refund - 622 Alaska Place S | 7,100.00           |
| 2829   | JP Brooks, Inc                  | Escrow Refund - 622 Alaska Place S | 54.00-             |

| Vendor      | Vendor Name                   | Description                                      | Net Invoice Amount |
|-------------|-------------------------------|--|--------------------|
| Total 2829: |                               |  | 30,184.00          |
| 3056        | Lake Superior Laundry Inc.    | Fire Dept Rugs                                   | 15.90              |
| Total 3056: |                               |  | 15.90              |
| 3146        | League of MN Cities Ins Trust | Workers' Compensation Agreement                  | 190,634.00         |
| Total 3146: |                               |  | 190,634.00         |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 10,600.00          |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 1,258.75           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 66.25              |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 66.25              |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 66.25              |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 1,192.50           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 1,325.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 7,950.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 3,054.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 3,054.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 4,581.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 1,527.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 763.50             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 24,432.00          |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 1,527.00           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 2,305.77           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 229.05             |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 3,298.32           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 3,328.86           |
| 3258        | I.U.O.E. Local 49 Fringe Bene | Health Insurance November                        | 6,108.00           |
| Total 3258: |                               |  | 76,733.50          |
| 3327        | Madden Galanter Hansen, LL    | Services Rendered - Arbitration & Admin Hearings | 437.00             |
| Total 3327: |                               |  | 437.00             |
| 3461        | McDonald Distributing Compa   | Liquor Store Merchandise                         | 58.50              |
| 3461        | McDonald Distributing Compa   | Liquor Store Merchandise                         | 8,838.45           |
| 3461        | McDonald Distributing Compa   | Keg Return                                       | 30.00-             |
| 3461        | McDonald Distributing Compa   | Liquor Store Merchandise                         | 550.00             |
| 3461        | McDonald Distributing Compa   | Liquor Store Merchandise                         | 104.00             |
| 3461        | McDonald Distributing Compa   | Keg Deposit                                      | 30.00              |
| Total 3461: |                               |  | 9,550.95           |
| 3501        | MEI Total Elevator Solutions  | October Monthly Service - Library                | 146.28             |

| Vendor      | Vendor Name                   | Description   | Net Invoice Amount |
|-------------|-------------------------------|---|--------------------|
| Total 3501: |                               |   | 146.28             |
| 3521        | Menards                       | Misc Operating Supplies - Fire                      | 10.99              |
| 3521        | Menards                       | Misc Operating Supplies - Streets                   | 19.98              |
| 3521        | Menards                       | Misc Operating Supplies - Water                     | 8.67               |
| 3521        | Menards                       | Street Light and Signal Repairs                     | 61.32              |
| 3521        | Menards                       | Small Tools & Equipment - Streets                   | 71.93              |
| Total 3521: |                               |   | 172.89             |
| 3542        | Metro Payroll Inc.            | eKlock Enterprise - August                          | 348.50             |
| Total 3542: |                               |   | 348.50             |
| 3676        | MCSI Minnesota Computer S     | Contract Base Rate/Overage Charge - Tosh/Estudio 85 | 10.00              |
| Total 3676: |                               |   | 10.00              |
| 3686        | Minnesota Department of Hea   | 1300002 Community Water Supply Service Connection   | 7,530.57           |
| Total 3686: |                               |   | 7,530.57           |
| 4001        | MVTL Laboratories Inc.        | Testing - Water                                     | 74.00              |
| Total 4001: |                               |   | 74.00              |
| 4011        | NAC Mechanical & Electrical   | Fall Semi-Annual Maintenance                        | 1,298.75           |
| Total 4011: |                               |   | 1,298.75           |
| 4066        | North Central Laboratories    | Lab Supplies- Wastewater                            | 354.49             |
| Total 4066: |                               |   | 354.49             |
| 4091        | New France Wine               | Liquor Store Merchandise                            | 104.00             |
| 4091        | New France Wine               | Shipping  | 7.50               |
| Total 4091: |                               |   | 111.50             |
| 4171        | Northern Business Products, I | Name Plate - Admin                                  | 57.72              |
| 4171        | Northern Business Products, I | Office Supplies                                     | 39.03              |
| 4171        | Northern Business Products, I | Name Plate - Building                               | 28.86              |
| 4171        | Northern Business Products, I | Office Supplies - Bldg Dept                         | 5.79               |
| 4171        | Northern Business Products, I | Office Supplies - Bldg Dept                         | 18.89              |
| 4171        | Northern Business Products, I | Misc Operating Supplies - PD                        | 651.20             |
| 4171        | Northern Business Products, I | Office Supplies                                     | 5.99               |
| 4171        | Northern Business Products, I | Office Supplies                                     | 5.97               |
| 4171        | Northern Business Products, I | Office Supplies                                     | 3.22               |

| Vendor      | Vendor Name               | Description   | Net Invoice Amount |
|-------------|---------------------------|---|--------------------|
| Total 4171: |                           |   | 816.67             |
| 4399        | Parkitect                 | Players Bench, Inground Mount - Parkwood Park       | 1,493.46           |
| Total 4399: |                           |   | 1,493.46           |
| 4476        | Phillips Wine & Spirits   | Liquor Store Merchandise                            | 1,940.95           |
| 4476        | Phillips Wine & Spirits   | Delivery Charge                                     | 37.23              |
| 4476        | Phillips Wine & Spirits   | Liquor Store Merchandise                            | 744.65             |
| 4476        | Phillips Wine & Spirits   | Delivery Charge                                     | 31.57              |
| Total 4476: |                           |   | 2,754.40           |
| 4661        | Quill Corporation         | Laserjet Toner - Building                           | 217.99             |
| Total 4661: |                           |   | 217.99             |
| 4701        | Railroad Management Compa | License Fees - 21" Storm Drain Pipeline Encroachmen | 1,108.73           |
| Total 4701: |                           |   | 1,108.73           |
| 5181        | Southern Glazer's of MN   | Liquor Store Merchandise                            | 1,213.67           |
| 5181        | Southern Glazer's of MN   | Delivery Charge                                     | 22.09              |
| 5181        | Southern Glazer's of MN   | Liquor Store Merchandise                            | 767.93             |
| 5181        | Southern Glazer's of MN   | Delivery Charge                                     | 21.70              |
| 5181        | Southern Glazer's of MN   | Credit Liquor Store Merchandise                     | 134.90-            |
| 5181        | Southern Glazer's of MN   | Credit Liquor Store Merchandise                     | 108.00-            |
| 5181        | Southern Glazer's of MN   | Credit Liquor Store Merchandise                     | 811.33-            |
| 5181        | Southern Glazer's of MN   | Credit Liquor Store Merchandise                     | 133.31-            |
| 5181        | Southern Glazer's of MN   | Credit Liquor Store Merchandise                     | 120.00-            |
| 5181        | Southern Glazer's of MN   | Credit Delivery Charge                              | 9.30-              |
| 5181        | Southern Glazer's of MN   | Credit Delivery Charge                              | 4.65-              |
| 5181        | Southern Glazer's of MN   | Credit Delivery Charge                              | 9.30-              |
| 5181        | Southern Glazer's of MN   | Credit Delivery Charge                              | 7.75-              |
| Total 5181: |                           |   | 686.85             |
| 5237        | Stake, Veronica           | Refund Overpayment Final Water Bill 1-3755          | 19.85              |
| Total 5237: |                           |   | 19.85              |
| 5246        | Stanley Access Tech LLC   | Auto Door Repair - Liquor Store                     | 421.84             |
| Total 5246: |                           |   | 421.84             |
| 5251        | Star                      | Public Notice Council Meeting Minutes               | 8.71               |
| 5251        | Star                      | Public Notice Ordinance 739                         | 4.61               |
| 5251        | Star                      | Public Notice Proposal Health and Dental Plan       | 32.29              |

| Vendor      | Vendor Name                   | Description  | Net Invoice Amount |
|-------------|-------------------------------|--|--------------------|
| Total 5251: |                               |  | 45.61              |
| 5581        | Total Control Systems, Inc.   | Repair & Maint - Water Plant                         | 521.00             |
| 5581        | Total Control Systems, Inc.   | Repair & Maint - Wastewater Plant                    | 1,247.75           |
| Total 5581: |                               |  | 1,768.75           |
| 5624        | TransUnion Risk & Alternative | TLOxp Transactional                                  | 75.00              |
| Total 5624: |                               |  | 75.00              |
| 5816        | Viking Coca-Cola Bottling Co  | Liquor Store Merchandise                             | 381.10             |
| Total 5816: |                               |  | 381.10             |
| 5831        | Vinocopia                     | Liquor Store Merchandise                             | 738.00             |
| 5831        | Vinocopia                     | Liquor Store Merchandise                             | 2,368.00           |
| 5831        | Vinocopia                     | Delivery Charge                                      | 45.00              |
| 5831        | Vinocopia                     | Liquor Store Merchandise                             | 624.00             |
| 5831        | Vinocopia                     | Delivery Charge                                      | 12.00              |
| Total 5831: |                               |  | 3,787.00           |
| 5886        | Watson Co., Inc.              | Credit Misc Operating Supplies - LS                  | 13.50              |
| 5886        | Watson Co., Inc.              | Liquor Store Merchandise                             | 5,151.35           |
| 5886        | Watson Co., Inc.              | Misc Operating Supplies - Liquor Store               | 170.28             |
| 5886        | Watson Co., Inc.              | Fuel Charge  | 6.00               |
| Total 5886: |                               |  | 5,314.13           |
| 5891        | Breakthru Beverage Minnesot   | Liquor Store Merchandise                             | 304.00             |
| 5891        | Breakthru Beverage Minnesot   | Freight Charge                                       | 4.60               |
| 5891        | Breakthru Beverage Minnesot   | Liquor Store Merchandise                             | 473.64             |
| 5891        | Breakthru Beverage Minnesot   | Freight Charge                                       | 2.87               |
| 5891        | Breakthru Beverage Minnesot   | Liquor Store Merchandise                             | 48.00              |
| 5891        | Breakthru Beverage Minnesot   | Freight Charge                                       | 1.15               |
| 5891        | Breakthru Beverage Minnesot   | Liquor Store Merchandise                             | 6,433.01           |
| 5891        | Breakthru Beverage Minnesot   | Freight Charge                                       | 67.18              |
| Total 5891: |                               |  | 7,334.45           |
| 5965        | White Bear IT Solutions LLC   | Software - Police Dept                               | 1,980.00           |
| 5965        | White Bear IT Solutions LLC   | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| 5965        | White Bear IT Solutions LLC   | Microsoft 365 Business Premium                       | 108.00             |
| 5965        | White Bear IT Solutions LLC   | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| 5965        | White Bear IT Solutions LLC   | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| 5965        | White Bear IT Solutions LLC   | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| 5965        | White Bear IT Solutions LLC   | Service Agreement, Backup Service, Endpoint Protecti | 1,998.80           |

| Vendor        | Vendor Name                 | Description  | Net Invoice Amount |
|---------------|-----------------------------|--|--------------------|
| 5965          | White Bear IT Solutions LLC | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| 5965          | White Bear IT Solutions LLC | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| 5965          | White Bear IT Solutions LLC | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| 5965          | White Bear IT Solutions LLC | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| 5965          | White Bear IT Solutions LLC | Service Agreement, Backup Service, Endpoint Protecti | 444.20             |
| Total 5965:   |                             |  | 8,084.60           |
| 6001          | Wine Merchants              | Liquor Store Merchandise                             | 320.00             |
| 6001          | Wine Merchants              | Delivery Charge                                      | 1.55               |
| 6001          | Wine Merchants              | Credit Liquor Merchandise                            | 16.67-             |
| 6001          | Wine Merchants              | Credit Freight Charge                                | .26-               |
| 6001          | Wine Merchants              | Credit Liquor Merchandise                            | 100.00-            |
| 6001          | Wine Merchants              | Credit Freight Charge                                | 1.55-              |
| Total 6001:   |                             |  | 203.07             |
| Grand Totals: |                             |  | 444,903.22         |

Dated: 10/6/2021

City Treasurer: Caroline Muel

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                                  | Check GL Account | Amount     |
|-----------|------------------|--------------|---------------|--|------------------|------------|
| 10/21     | 10/06/2021       | 121284       | 175           | Amazon Capital Services, Inc.          | 101-20100        | 82.00      |
| 10/21     | 10/06/2021       | 121285       | 306           | ARC Irrigation, LLC                    | 101-20100        | 350.00     |
| 10/21     | 10/06/2021       | 121286       | 319           | Artisan                                | 610-20100        | .75        |
| 10/21     | 10/06/2021       | 121287       | 381           | Auto Value Cambridge                   | 101-20100        | 2.49       |
| 10/21     | 10/06/2021       | 121288       | 519           | Deloris Beehler                        | 601-20100        | 13.62      |
| 10/21     | 10/06/2021       | 121289       | 521           | Bellboy Corporation                    | 610-20100        | 6,417.18   |
| 10/21     | 10/06/2021       | 121290       | 5891          | Breakthru Beverage MN Wine & Spirits I | 610-20100        | 7,334.45   |
| 10/21     | 10/06/2021       | 121291       | 736           | Bryan Rock Products, Inc.              | 414-20100        | 15,669.63  |
| 10/21     | 10/06/2021       | 121292       | 766           | Bureau of Criminal Apprehension        | 101-20100        | 270.00     |
| 10/21     | 10/06/2021       | 121293       | 785           | Wendy Byars                            | 601-20100        | 97.78      |
| 10/21     | 10/06/2021       | 121294       | 551           | Bernick's                              | 610-20100        | 3,752.20   |
| 10/21     | 10/06/2021       | 121295       | 1140          | Cintas Corporation                     | 601-20100        | 693.21     |
| 10/21     | 10/06/2021       | 121296       | 1236          | Comm of MMB, Treasury Div              | 213-20100        | 40.00      |
| 10/21     | 10/06/2021       | 121297       | 1336          | Crystal Springs Ice                    | 610-20100        | 295.84     |
| 10/21     | 10/06/2021       | 121298       | 1396          | Dahlheimer Beverage, LLC               | 610-20100        | 32,639.19  |
| 10/21     | 10/06/2021       | 121299       | 1891          | Fastenal Company                       | 101-20100        | 195.33     |
| 10/21     | 10/06/2021       | 121300       | 1921          | Ferguson Waterworks #2518              | 601-20100        | 1,547.24   |
| 10/21     | 10/06/2021       | 121301       | 1929          | Ryan & Karla Filibeck                  | 601-20100        | 35.53      |
| 10/21     | 10/06/2021       | 121302       | 2146          | Gopher State One Call                  | 602-20100        | 197.10     |
| 10/21     | 10/06/2021       | 121303       | 2233          | Grimebusters Commercial Cleaning LLC   | 101-20100        | 2,410.45   |
| 10/21     | 10/06/2021       | 121304       | 2271          | Hach Company                           | 602-20100        | 486.36     |
| 10/21     | 10/06/2021       | 121305       | 2341          | Hawkins, Inc.                          | 602-20100        | 9,620.96   |
| 10/21     | 10/06/2021       | 121306       | 2411          | Hillyard / Minneapolis                 | 101-20100        | 361.46     |
| 10/21     | 10/06/2021       | 121307       | 3258          | I.U.O.E. Local 49 Fringe Benefit Fund  | 610-20100        | 76,733.50  |
| 10/21     | 10/06/2021       | 121308       | 2626          | Isanti County Attorney's Office        | 101-20100        | 3,384.04   |
| 10/21     | 10/06/2021       | 121309       | 2681          | Isanti County Sheriff's Office         | 101-20100        | 168.24     |
| 10/21     | 10/06/2021       | 121310       | 2796          | Johnson Bros - St Paul                 | 610-20100        | 13,732.45  |
| 10/21     | 10/06/2021       | 121311       | 2829          | JP Brooks, Inc                         | 101-20100        | 30,184.00  |
| 10/21     | 10/06/2021       | 121313       | 3056          | Lake Superior Laundry Inc.             | 101-20100        | 15.90      |
| 10/21     | 10/06/2021       | 121314       | 3146          | League of MN Cities Ins Trust WC       | 101-20100        | 190,634.00 |
| 10/21     | 10/06/2021       | 121316       | 3327          | Madden Galanter Hansen, LLP            | 101-20100        | 437.00     |
| 10/21     | 10/06/2021       | 121317       | 3461          | McDonald Distributing Company          | 610-20100        | 9,550.95   |
| 10/21     | 10/06/2021       | 121318       | 3676          | MCSI Minnesota Computer Systems Inc    | 101-20100        | 10.00      |
| 10/21     | 10/06/2021       | 121319       | 3501          | MEI Total Elevator Solutions           | 101-20100        | 146.28     |
| 10/21     | 10/06/2021       | 121320       | 3521          | Menards                                | 101-20100        | 172.89     |
| 10/21     | 10/06/2021       | 121321       | 3542          | Metro Payroll Inc.                     | 101-20100        | 348.50     |
| 10/21     | 10/06/2021       | 121322       | 3686          | Minnesota Department of Health         | 601-20100        | 7,530.57   |
| 10/21     | 10/06/2021       | 121323       | 4001          | Minnesota Valley Testing Labs          | 601-20100        | 74.00      |
| 10/21     | 10/06/2021       | 121324       | 4011          | NAC Mechanical & Electrical Services   | 101-20100        | 1,298.75   |
| 10/21     | 10/06/2021       | 121325       | 906           | NAPA Central MN                        | 101-20100        | 324.34     |
| 10/21     | 10/06/2021       | 121326       | 4091          | New France Wine                        | 610-20100        | 111.50     |
| 10/21     | 10/06/2021       | 121327       | 4066          | NCL of Wisconsin, Inc.                 | 602-20100        | 354.49     |
| 10/21     | 10/06/2021       | 121328       | 4171          | Northern Business Products, Inc.       | 101-20100        | 816.67     |
| 10/21     | 10/06/2021       | 121330       | 4399          | Parkitect                              | 415-20100        | 1,493.46   |
| 10/21     | 10/06/2021       | 121331       | 4476          | Phillips St Paul                       | 610-20100        | 2,754.40   |
| 10/21     | 10/06/2021       | 121333       | 4661          | Quill Corporation                      | 101-20100        | 217.99     |
| 10/21     | 10/06/2021       | 121334       | 4701          | Railroad Management Company III, LLC   | 603-20100        | 1,108.73   |
| 10/21     | 10/06/2021       | 121335       | 5181          | Southern Glazer's of MN                | 610-20100        | 686.85     |
| 10/21     | 10/06/2021       | 121336       | 5237          | Veronica Stake                         | 601-20100        | 19.85      |
| 10/21     | 10/06/2021       | 121337       | 5246          | Stanley Access Tech LLC                | 610-20100        | 421.84     |
| 10/21     | 10/06/2021       | 121338       | 5251          | Star                                   | 101-20100        | 45.61      |
| 10/21     | 10/06/2021       | 121339       | 5581          | Total Control Systems, Inc.            | 602-20100        | 1,768.75   |
| 10/21     | 10/06/2021       | 121340       | 5624          | TransUnion Risk & Alternative          | 101-20100        | 75.00      |
| 10/21     | 10/06/2021       | 121341       | 5816          | Viking Coca-Cola Bottling Co           | 610-20100        | 381.10     |
| 10/21     | 10/06/2021       | 121342       | 5831          | Vinocopia                              | 610-20100        | 3,787.00   |
| 10/21     | 10/06/2021       | 121343       | 5886          | Watson Co., Inc.                       | 610-20100        | 5,314.13   |
| 10/21     | 10/06/2021       | 121344       | 5965          | White Bear IT Solutions LLC            | 101-20100        | 8,084.60   |



| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee          | Check GL Account | Amount            |
|---------------|------------------|--------------|---------------|----------------|------------------|-------------------|
| 10/21         | 10/06/2021       | 121345       | 6001          | Wine Merchants | 610-20100        | 203.07            |
| Grand Totals: |                  |              |               |                |                  | <u>444,903.22</u> |

Prepared by: Todd S. Schuster – Chief of Police

**Background:**

Eric Baumgart was identified as an excellent candidate to fill one of our open positions. Because of Eric’s previous experience, we wanted to offer incentives that were outside of our authority according to the LELS contract. In that contract, it states that “The Employer may grant new Employees credit for past experience for pay purposes only”. As an added incentive to join our department and credit him for his previous experience, we added 48 hours of both Vacation time and Sick time to his beginning balance.

Because Eric’s past experience was a factor in giving him this incentive that is outside of pay, a Memorandum of Understanding (MOU) was drafted and presented to LELS for review and acceptance. It was presented to them and was signed by both the Union and the City.

The MOU will be a handout at the meeting as it was not ready by the packet print date.

**Recommendation:**

Accept the MOU as presented.

**Fiscal Note:**

N/A

Prepared by: Todd S. Schuster – Chief of Police

**Background:**

CPD has had open Patrol Officer positions within the department for some time. A hiring process was held and Eric Baumgart was identified as a top candidate. A background investigation was completed, as well as the mandatory psychological testing and medical/drug screenings. Eric was recommended for hire by the background investigator, psychologist and passed the medical and drug screenings. A conditional offer letter was prepared, sent to, and signed by Eric, who signed and accepted the offer.

Eric comes to us with extensive law enforcement experience and will truly be an asset to our department.

**Recommendation:**

Hire Eric Baumgart as a Police Officer at the starting wage of \$36.08 (LELS Contract, Step 8) effective immediately upon his availability after his two-week notice to his current employer is fulfilled.

**Fiscal Note:**

This position is currently funded.

**Attachments:**

Copy of signed conditional offer letter

October 7, 2021

TO: Eric Baumgart  
FROM: Todd Schuster, Chief of Police  
SUBJECT: Offer Letter for Patrol Officer Position

On behalf of the City of Cambridge I would like to offer you a position as a Patrol Officer. Below is an outline of the City's conditional offer;

**Conditions of Offer**

Acceptance and Approval of Memorandum of Understanding between the City of Cambridge and Law Enforcement Labor Services (LELs) agreeing to the terms of this offer that are not otherwise covered in the LELs Union Contract with the City.

Approval by Cambridge City Council

Passing of all standard background, health, and mental health screenings

**Salary**

Proposed starting salary is \$36.08 per hour (Step 8 in Union Contract).

You will be eligible for a step increase to Step 9 (\$37.33) 12 months after your first day on duty.

**Requested Start Date**

October 26, 2021 or as soon as possible after that date pending clearance of all pre-employment screening, and approval by the City Council.

**Learning and Evaluation Period**

As a new employee, you will serve a twelve-month learning and evaluation period. At any time during the learning and evaluation period, an employee may be discharged at the sole discretion of the City.

**Pay Periods**

Your position is subject to a fourteen (14) day pay period and our regularly scheduled pay period is Saturday through Friday. If your first day were to be October 26, your first pay period would be November 12, 2021.

**Health, Dental, and Vision Insurance**

Insurance benefits are defined by the City's personnel policies. Currently, the City offers health, dental, and vision insurance through Local 49 Operating Engineer's Union Plan. The monthly premium currently is \$1,527 and the employee pays ten percent of the monthly premium (\$152.70). Health insurance premiums generally increase each year and the employee share changes accordingly.

**Vacation / Sick Leave**

The City's current vacation earning schedule is:

| <b>Years of Service</b> | <b>Accumulation Per Pay Period</b>                   |
|-------------------------|--|
| 0 through 1 year        | 2.31 hours each 2 weeks of work (1 ½ weeks annually) |
| 2 through 5 years       | 3.08 hours each 2 weeks of work (2 weeks annually)   |
| 6 through 9 years       | 4.62 hours each 2 weeks of work (3 weeks annually)   |
| 10 through 14 years     | 6.16 hours each 2 weeks of work (4 weeks annually)   |
| 15+ years               | 7.69 hours each 2 weeks of work (5 weeks annually)   |

Full-time employees earn sick leave at the rate of 3.69 hours for each pay period or 1 day per calendar month of service. An employee is eligible to use sick leave as accumulated in accordance with the sick leave policy.

Taking into account your prior years of service the City of Cambridge is proposing you be provided with 4 shifts (48 hours) of vacation leave, as well as 4 shifts (48 hours) sick leave the day you begin employment with the City; additionally, the City intends on setting your vacation accrual at year 2, wherein you would accrue 3.08 hours of vacation for each two weeks of work.

### **Hours of Work**

At the time of this offer it is expected that your regular shifts will be from 6:00pm to 6:00am. This is subject to change as necessary for shift coverage, or at the direction of the Chief of Police, or Deputy Chief of Police.

### **Fair Labor Standards Act - Overtime**

This position is classified as full-time, non-exempt (overtime eligible) and subject to the Minnesota/Federal Minimum Wage law. Employees shall be compensated at one and one-half times the Employee's base rate of pay for hours worked beyond 80 hours in a two-week period. An Employee may choose to receive compensatory time at 1.5 times the overtime hours worked. Changes in shifts do not qualify the Employee for overtime.

### **Pension**

You will be enrolled in the Public Employees Retirement Association Police and Fire plan. The employee's contribution towards the PERA plan is 11.8% of gross salary and the City contributes 17.7% of your gross salary. From time to time, the Minnesota Legislature adjusts the contribution amounts to ensure the plan is funded appropriately.

### **Payroll Deductions**

In accordance with city policy and applicable law, the following deductions will be made from your payroll checks:

- Employee's share of the insurance premiums for health, life, flex accounts, and group accident plans.
- Statutorily required PERA contributions, if your position is eligible.
- Federal and state withholding for taxes, social security, etc.
- Applicable union dues.
- Elected contributions to credit unions or other banks.
- Elected Minnesota benefit association
- Elected savings plans for periods longer than 60 days.
- Allowances, if any, claimed pursuant to permitted meals and lodging

### **Documentation to Establish Identity**

In accordance with the Immigration and Reform and Control Act of 1986, you must provide appropriate documentation to establish identity and eligibility for employment on your first day of work. I've included a copy of the Department of Homeland Security's list of acceptable

documents for your review. Please complete the highlighted section of the I-9 form and bring this completed document with you on your first day of employment.

**Language Other Than English**

You have a right to receive this notice in a language other than English. If you need this letter translated in other languages, please contact Evan Vogel at 763-552-3216.

This offer is not a contract for employment for a definite or indefinite period of time. Employment terms are governed by the City's personnel policies (a copy is enclosed) and the applicable union contract (copy enclosed). We sincerely hope that you will accept this offer. To accept the offer, please sign below and return to me by July 16, 2021.

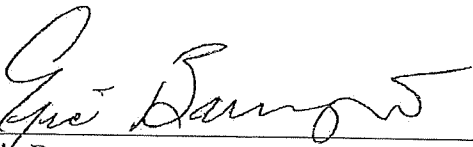
**Use of Time Clock**

Please follow the City's personnel policy on recording of time worked which states:

Time Clocks. To comply with the provisions of the federal and state Fair Labor Standards Acts, hours worked and any leave time used by employees are to be recorded through the City's electronic time keeping system. Employees are to punch in for work, and punch out at the end of the work day.

We sincerely hope that you will accept this offer. To accept the offer, please sign below and return it to me.

I hereby accept this offer of conditional employment under the terms listed above.

  
Eric Baumgart

Prepared by: Bobbi Mix, Liquor Store Manager

**Background:**

I would like to hire Kayle Witzman as a part-time cashier to start October 19<sup>th</sup>, 2021 at a rate of \$14.98 per hour, if she passes her drug and background checks. Kayle has worked at another liquor store and will be very easy to train before the busy holidays.

**Fiscal Note:**

Part-time Liquor Store Clerks are currently included in the Northbound Liquor Budget.

**Recommendation:**

Approve the hiring of Kayle Witzman at \$14.98 per hour, subject to drug and background checks.

Prepared by: Todd S. Schuster – Chief of Police

**Background:**

CPD has had open Patrol Officer positions within the department for some time. A hiring process was held and Peter Erickson was identified as a top candidate. A background investigation was completed, as well as the mandatory psychological testing and medical/drug screenings. Peter was recommended for hire by the background investigator, psychologist and passed the medical and drug screenings. A conditional offer letter was prepared, sent to, and signed by Peter, who signed and accepted the offer.

Peter comes to us with previous law enforcement experience and will truly be an asset to our department.

**Recommendation:**

Hire Peter Erickson as a Police Officer at the starting wage of \$29.34 (LELS Contract, Step 2) effective immediately upon his availability after his two-week notice to his current employer is fulfilled.

**Fiscal Note:**

This position is currently funded.

**Attachments:**

Signed copy to be distributed in person on meeting date.



Prepared By: Evan C Vogel, City Administrator

**Background:**

As mentioned at the last council meeting, I asked department heads to provide feedback and suggestions on the Personnel Policy. Using those suggestions along with reviewing the entire policy, I will provide suggested updates to Council over the next few months. These updates do not require a specific vote per se, but you can simply show support with thumbs up, or thumbs down. In our last meeting in December, we will put the slate of "thumbs' up" items on consent agenda, and any other item that was a near vote can be considered separately.

First up we are looking at Section 17: Vacation Leave. There are two sections 17(b), and 17(c) that may change before the final approval in December, and any changes will be explicitly pointed out to Council.

I believe the changes addressed below show a commitment to two things: retaining the incredibly talented staff that we currently have, and attracting the best possible candidates when the opportunities arise. In this section the major changes I am proposing are as follows:

- Revert vacation accumulation schedule to the old accumulation schedule where employees who have been with the city 15+ years can accumulate 5 weeks of vacation per year. This would only affect a handful of employees, initially, but would be a move to incentivize and show our most loyal employees they are valued.
- Provide vacation benefits to our permanent part-time employees who work a minimum of 20 hours per week. We have a number of employees that work very hard and provide tremendous value to the city. I believe it to be a sign of good faith to those employees and provide some vacation (and later, sick) benefits to them. Additionally, this will help the city when looking to attract good candidates who are only looking for part-time work.
- A change to the vacation maximum from 240 to 320, with additional clauses that maintain any leave balance above 240 at years end will be lost, and including the maximum payout in the event of an employee leaving the city would be 240 hours. This measure provides additional flexibility to our employees, that almost by definition are our highest performing employees. It creates an understanding that different times of the year are more appropriate than others for specific departments and positions to take off, instead of forcing them to take a day in a specific pay period if that employee is at or near their max.

**Recommendation:**

Discuss these revisions. Suggest changes as you see appropriate, decide whether or not to give a thumbs up or down on these revisions for the year moving forward. Keep in mind there may be a few changes to this section if needed by LMC or Council.

**Attachments:**

Personnel Policy Section 17

## Sec. 17. Vacation Leave.

- (a) Full-time employees, and permanent Part-Time employees whose are regularly scheduled to work a minimum of 20 hours per pay period shall be eligible to earn vacation leave in accordance with the following schedule. The City Administrator or designee may authorize modification of an employee's vacation accumulation schedule only with Council approval.

For Full-Time Employees Hired Before 08-01-2002:

| <b>Years of Service</b> | <b>Accumulation Per Pay Period</b>                   |
|-------------------------|--|
| 0 through 1 year        | 2.31 hours each 2 weeks of work (1 ½ weeks annually) |
| 2 through 5 years       | 3.08 hours each 2 weeks of work (2 weeks annually)   |
| 6 through 9 years       | 4.62 hours each 2 weeks of work (3 weeks annually)   |
| 10 through 14 years     | 6.16 hours each 2 weeks of work (4 weeks annually)   |
| 15+ years               | 7.69 hours each 2 weeks (5 weeks annually)           |

For Permanent Part-Time Employees who regularly work at least 20 hours or week:

|                            |   |
|----------------------------|---|
| <u>0 through 1 year</u>    | <u>1.25 hours each 2 weeks of work (3/4 week annually)</u>  |
| <u>2 through 5 years</u>   | <u>1.5 hours each 2 weeks of work (1 weeks annually)</u>    |
| <u>6 through 9 years</u>   | <u>2.31 hours each 2 weeks of work (1.5 weeks annually)</u> |
| <u>10 through 14 years</u> | <u>3.08 hours each 2 weeks of work (2 weeks annually)</u>   |
| <u>15+ years</u>           | <u>3.85 hours each 2 weeks (2.5 weeks annually)</u>         |

For Full-Time Employees hired after 08-01-2002:

| <b>Years of Service</b>  | <b>Accumulation Per Pay Period</b>                          |
|--------------------------|---|
| <u>0 through 1 year</u>  | <u>2.31 hours each 2 weeks of work (1 ½ weeks annually)</u> |
| <u>2 through 5 years</u> | <u>3.08 hours each 2 weeks of work (2 weeks annually)</u>   |
| <u>6 through 9 years</u> | <u>4.62 hours each 2 weeks of work (3 weeks annually)</u>   |
| <u>10+ years</u>         | <u>6.16 hours each 2 weeks of work (4 weeks annually)</u>   |

- (b) Employees should be encouraged to take vacations on a regular basis; however, employees shall be allowed to accumulate up to a maximum of 240 hours vacation leave. Once an employee hits the 240 hour maximum, no additional vacation leave will be earned until the balance falls below 240 hours. shall be allowed to accumulate up to 320 hours of vacation leave. However, if an employee has a leave balance above 240 hours shall be forfeit at close of business on December 31 of the Calendar year. Additionally, the maximum payout of vacation leave as described in Section 17(e) shall be 240 hours.
- (c) An employee's initial date of employment shall be used to determine the appropriate hours of vacation leave to be accrued. If an employee transitions from Part-Time work to Full-Time work for the City, their rate of accrual will be determined based on the total hours of work for the city divided by 2080.

- (d) Vacation leave may be used as earned with advance prior approval of the employee's supervisor and/or department head. An employee requesting to use accrued vacation leave or compensatory time shall submit an electronic time off request through EKlock. However, vacation leave may be denied or approval withdrawn when the granting of such vacation leave would result in insufficient personnel to carry out necessary functions as deemed appropriate by the City.
- (e) An employee who leaves the employment of the City in good standing shall be compensated for vacation leave accrued and unused at the time of the termination. An employee who does not complete the learning and evaluation period shall not be eligible for compensation in accordance with this clause.

A non-union employee with at least 10 years of employment with the City of Cambridge who leaves employment in good standing must have the vacation severance payment payable to a health care savings plan through the Minnesota State Retirement System provided the severance payment is more than \$200.00. If the payment is less than \$200, the severance payment will be paid directly to the employee.

- (f) An employee shall not be permitted to waive vacation leave for the purpose of receiving double pay.
- (g) For those employees represented by a collective bargaining unit, the collective bargaining agreement supersedes Section 17.

**7A Amendments to the City's Revolving Loan Fund for Manufacturing Businesses**  
**October 18, 2021**

Prepared By: Athanasia Lewis, Assistant City Administrator

**Background:**

The City's Revolving Loan Fund Guidelines are being updated for two reasons: to differentiate between the manufacturing revolving loan fund and the Downtown revolving loan fund, and to expand the criteria to further attract and retain businesses.

The city is receiving inquiries about sites in Cambridge, and our current guidelines are limited in that they do not authorize the city to purchase participation in a loan to a business, which is often useful for new or expanding businesses.

I believe the revised guidelines will help the city improve their business retention and expansion efforts.

**Fiscal Note**

There is no fiscal impact at this time since this is a policy update.

**Recommendation:**

Approve the revised Revolving Loan Fund Guidelines for Manufacturing Businesses.

**Attachments:**

Current Revolving Loan Fund Guidelines for Manufacturing  
Revised Revolving Loan Fund Guidelines for Manufacturing

## **Cambridge Revolving Loan Fund Policy and Procedures for Manufacturing Businesses**

### **Background on the Revolving Loan Fund**

The sale of Cambridge Metal and Plastics (CMP) on April 27, 2007 to Water Works Manufacturing, LLC (WWM) by Leggett and Platt involved the purchase of the existing equipment for \$1,000,000. Premier Bank provided a loan of \$500,000 to WWM. The remaining \$500,000 was financed by a Minnesota Investment Fund "grant" from the Department of Employment and Economic Development (DEED) to the City of Cambridge May 18, 2007. In turn, these funds were loaned to WWM under a Loan Agreement dated May 31, 2007.

The Loan Agreement terms were a 7 year loan with a 10 year amortization and an interest rate of 3% per annum. The City will be responsible for collecting and accounting for the loan funds. As the funds are repaid, the City will retain 20% for the establishment of its own revolving loan fund (RLF). The balance of the funds will be returned to DEED.

Under these terms, the loan repayment will begin August 5, 2007 and will be fully repaid by July 5, 2014. The total money from the repayment will be \$114,315.

### **Intended Purposes of the Revolving Loan Fund**

The purpose of this policy is for the City to have the opportunity to provide short-term financing to assist manufacturing businesses in the form of a loan. The purpose of such financing is to provide gap financing where conventional funding sources are not sufficient to meet the business needs for new facilities, business retention, building, purchase, renovation, expansion, landscaping, machinery, and equipment. revolving loan fund is to create new employment or to maintain existing employment and for business start-up, expansions, and retention. This may be accomplished by the following means:

#### Objectives

- 1.) Creation or retention of permanent private-sector jobs in order to create above-average economic growth consistent with environmental protection, which includes investments in technology and equipment that increase productivity and provide for higher wages;
- 2.) Stimulation or leverage of private investment to ensure economic renewal and competitiveness;
- 3.) Increasing the local tax base, based on demonstrated measurable outcomes, to guarantee a diversified industry mix.
- 4.) Improving the quality of existing jobs, based on increases in wages or improvements in the job duties, training, or education associated with those jobs;

- 5.) Improvement of employment an economic opportunity for citizens in the region to create a reasonable standard of living, consistent with federal and state guidelines on low- to moderate-income persons; and
- 6.) Stimulation of productivity growth through improved manufacturing or new technologies.

## Eligible Projects

Assistance must be evaluated on the existence of the following conditions:

- 1.) Creation of new jobs or retention of existing jobs, or improvements in the quality of existing jobs as measured by the wages, skills, or education associated with those jobs;
- 2.) Increase in the tax base;
- 3.) The project can demonstrate that investment of public dollars induces private funds;
- 4.) The project can demonstrate an excessive public infrastructure or improvement cost beyond the means of the affected community and private participants in the project;
- 5.) The project provides higher wage levels to the community or will add value to current workforce skills;
- 6.) Whether assistance is necessary to retain existing business; and
- 7.) Whether assistance is necessary to attract out-of-state business.

The ~~grant or~~ loan cannot be made based solely on a finding that the conditions in clause 6.) or 7.) exist.

A finding **must** be made that a condition in clause 1.), 2.), 3.), 4.), or 5.) also exists.

## Eligible Loan Activities

Loan funds may be used for the following:

1. Acquisition of land
2. Acquisition of manufacturing buildings(s)
3. Construction or rehabilitation of manufacturing facilities,
4. Site Improvements

5. Utilities or infrastructure
6. Purchase of machinery and equipment
- ~~7. Working capital~~
- ~~8. Loan Guarantee~~

## Ineligible Loan Activities

Loan funds may not be use for the following:

1. Operation or expansion of a casino
2. Operation or expansion of a store which is used solely or principally for retail sales
3. For a project related to a sports facility. "Sports facility" means a building that has a professional sports team as the principal tenant.
4. Residential properties
5. Non-profit corporations
6. Government agencies
7. Pre-construction/development
8. Refinancing existing debt
9. Illegal activities
10. Loans unrelated to business expansion and/or job creation
11. Projects with alternative sources of funds at reasonable interest rates

City Council/EDA member are not eligible, nor City employees or their family members.

## ~~Targeting Selection~~ Criteria

### ~~Targeting~~ Criteria

Requests for loans from the manufacturing RLF are expected to be many and diverse. The use of the manufacturing RLF should therefore be directed to those businesses, which will do the most to solidify and strengthen the economic base of the area, provide permanent full-time employment to persons who are unemployed or underemployed. In its marketing and review process, the RLF will target the following and give funding priority to them:

1. Manufacturing and distribution businesses, which serve to diversify the local economy, provide needed services to the City or serve as magnets for other businesses especially in the service sector.
2. Businesses with a high number of full-time permanent jobs at good wages.

3. Businesses that provide jobs to persons who are currently unemployed or underemployed. Applicants will be urged to work with Job Training Programs to help persons qualify for available jobs. Again, the goal is full-time permanent employment.



## Financing Policies

### Loans – The city is allowed to purchase participation in a loan made to the business.

#### Equity

A minimum of 10% owner equity shall be required.

#### Project Loan Percentage

The RLF loan will match the bank loan amount up to \$24,999.99.

The City will require a commitment letter evidencing the limitation of private capital to their project

#### Minimum Loan Amount

The minimum loan size shall be \$10,000.

#### Maximum Loan Amount

The maximum loan size shall be ~~\$24,999.99~~ 50,000.

#### Loan Terms

Loan terms shall be:

5-10 years for land and building (20 year amortization)

5 years for machinery and equipment (7-10 year amortization)

~~1-3 years for working capital~~

While the Authority is prepared to consider long-term loans, attempts will be made to structure debt in such a manner as to encourage prepayment of early recapture of the proceeds so as to make funds available for other applicants. One method may accomplish this goal is to provide a short overall loan term with a longer amortization period and work with the borrower to find private sources of capital to replace the RLF loan at the end of the initial term.

#### Interest Rate

The interest rate shall be set at a fixed rate of 2 points below the prevailing Prime Interest Rate as published in the Wall Street Journal on the date that the loan is approved by the EDA.

At no time shall the interest rate be less than three (3) %.

### Security

It is the intention of the City to secure each loan with a first or second mortgage on real estate or a UCC filing on equipment, inventory and/or receivables, assignments of rents and personal guarantees as deemed appropriate by the City and consistent with these Policies.

### Loan Restructuring

RLF loans will only be restructured if the restructuring improves the borrower's repayment ability.

### Interest Earnings

Interest earnings or other profits earned from the sale of loans will be returned to the RLF for re-lending.

### ~~Loan Fees~~

~~The City will charge a one percent (1%) loan administrative fee to borrowers participating in the RLF program. The use of these funds will be to pay the costs associated with the preparation and structuring of applications and related costs such as accounting to conduct an appropriate review of such applications. Borrowers are also responsible for associated legal fees relating to closing the RLF loan.~~

## Application Process

### Preliminary Application

1. Applicant meets with City Community Development staff to discuss proposed project and loan program guidelines (or)
2. Community Development staff refers applicant to bank.

### Full Application

1. The bank, following their review, will send the City a letter of commitment based upon assistants they need from the RLF to make the project financially feasible along with:
  - a. An application fee of \$50 will be required from the applicant
  - b. The bank shall provide the necessary information for the City to determine that the loan meets the RLF criteria.

2. The Community Development staff will review the application to assure it meets the RLF Criteria.
3. City staff will prepare a Staff Report with recommendation to the Authority.
4. The Authority will make a recommendation to the City Council.
5. City staff will inform the bank and applicant in writing of the application decision.

## Loan Servicing

1. Loan closings will be handled by the Community Development staff.
2. Loan servicing will be handled by the City's Finance Department.
- ~~3. A separate accounting code system within the City's general ledger will be established. Authority staff will monitor and keep records of all accounts in terms of repayments and special provisions. Monthly reports will be generated for all individual loans including principal, interest, fee payments, etc.~~
3. Late fees of 5% of the amount due, with a minimum of \$15.00, shall be added to the outstanding balance of the loan in the event that the payment is received after the due date.
5. Delinquency will be handled in a firm yet flexible way with provisions for modifying or restructuring consistent with program objectives and responsible money management. Any modifications of loan terms and conditions must be requested in writing by the applicant and approved by the Authority or the loan review committee.
6. Defaults will be handled on a case-by-case basis. Specific action will depend on the nature and circumstances, amount and availability of collateral and costs versus benefit of liquidating assets or other collateral. Any action taken will be handled by Authority staff and at the direction of the Authority or the loan review

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## Staff Role

# Cambridge Revolving Loan Fund Policy for Manufacturing Businesses

## Purpose

The purpose of this policy is for the City to have the opportunity to provide short-term financing to assist manufacturing businesses in the form of a loan. The purpose of such financing is to provide gap financing where conventional funding sources are not sufficient to meet the business needs for new facilities, business retention, building, purchase renovation, expansion, landscaping, machinery and equipment.

## Objectives

- 1.) Create or retain permanent private-sector jobs in order to create above-average economic growth consistent with environmental protection, which includes investments in technology and equipment that increase productivity and provide for higher wages;
- 2.) Stimulate or leverage private investment to ensure economic renewal and competitiveness;
- 3.) Increase the local tax base, based on demonstrated measurable outcomes, to guarantee a diversified industry mix.
- 4.) Improve the quality of existing jobs, based on increases in wages or improvements in the job duties, training, or education associated with those jobs;
- 5.) Improve employment and economic opportunity for citizens in the region to create a reasonable standard of living, consistent with federal and state guidelines on low- to moderate-income persons; and
- 6.) Stimulate productivity growth through improved manufacturing or new technologies.

## Eligible Projects

Assistance must be evaluated on the existence of the following conditions:

- 1.) Creation of new jobs or retention of existing jobs, or improvements in the quality of existing jobs as measured by the wages, skills, or education associated with those jobs;
- 2.) Increase in the tax base;

- 3.) The project can demonstrate that investment of public dollars induces private funds;
- 4.) The project can demonstrate an excessive public infrastructure or improvement cost beyond the means of the affected community and private participants in the project;
- 5.) The project provides higher wage levels to the community or will add value to current workforce skills;
- 6.) Whether assistance is necessary to retain existing business; and
- 7.) Whether assistance is necessary to attract out-of-state business.

The loan **cannot** be made based solely on a finding that the conditions in clause 6.) or 7.) exist.

A finding **must** be made that a condition in clause 1.), 2.), 3.), 4.), or 5.) also exists.

## Eligible Loan Activities

Loan funds may be used for the following:

1. Acquisition of land
2. Acquisition of manufacturing buildings(s)
3. Construction or rehabilitation of manufacturing facilities,
4. Site Improvements
5. Utilities or infrastructure
6. Purchase of machinery and equipment

## Ineligible Loan Activities

Loan funds may **not** be use for the following:

1. Operation or expansion of a casino
2. Operation or expansion of a store which is used solely or principally for retail sales
3. For a project related to a sports facility. “Sports facility” means a building that has a professional sports team as the principal tenant.
4. Residential properties
5. Non-profit corporations
6. Government agencies
7. Pre-construction/development
8. Refinancing existing debt
9. Illegal activities
10. Loans unrelated to business expansion and/or job creation
11. Projects with alternative sources of funds at reasonable interest rates

City Council/EDA member are not eligible, nor City employees or their family members.

## **Selection Criteria**

Requests for loans from the manufacturing RLF should be directed to businesses that do the most to solidify and strengthen the economic base of the area, providing permanent full-time employment to persons who are unemployed or underemployed. Marketing and review of manufacturing RLF funds will be prioritized according to the following criteria:

1. Manufacturing and distribution businesses, which serve to diversify the local economy, provide needed services to the city or serve as magnets for other businesses especially in the service sector.
2. Businesses with a high number of full-time permanent jobs at good wages.
3. Businesses that provide jobs to persons who are currently unemployed or underemployed. Applicants will be urged to work with Job Training Programs to help persons qualify for available jobs. Again, the goal is full-time permanent employment.

## Financing Policies

**Loans** – The City is allowed to purchase participation in a loan made to the business.

### Equity

A minimum of 10% owner equity shall be required.

### Project Loan Percentage

The RLF loan will match the bank loan amount up to \$24,999.

The city will require a commitment letter evidencing the limitation of private capital to their project

### Minimum Loan Amount

The minimum loan size shall be \$10,000.

### Maximum Loan Amount

The maximum loan size shall be \$50,000.

### Loan Terms

Loan terms shall be:

5-10 years for land acquisition and building (20-year amortization)

5 years for machinery and equipment (7–10-year amortization)

While the Economic Development Authority (EDA) is prepared to consider long-term loans, attempts will be made to structure debt in such a manner as to encourage prepayment of early recapture of the proceeds so as to make funds available for other applicants. One method may accomplish this goal is to provide a short overall loan term with a longer amortization period and work with the borrower to find private sources of capital to replace the RLF loan at the end of the initial term.

### Interest Rate

The interest rate shall be set at a fixed rate of 2 points below the prevailing Prime Interest Rate as published in the Wall Street Journal on the date that the loan is approved by the EDA.

At no time shall the interest rate be less than three (3) %.

### Security

It is the intention of the City to secure each loan with a first or second mortgage on real estate or a UCC filing on equipment, inventory and/or receivables, assignments of rents and personal guarantees as deemed appropriate by the City and consistent with these Policies.

**Loan Restructuring**

RLF loans will only be restructured if the restructuring improves the borrower's repayment ability.

**Interest Earnings**

Interest earnings or other profits earned from the sale of loans will be returned to the RLF for re-lending.

**Application Process****Preliminary Application**

1. Applicant meets with City Community Development staff to discuss proposed project and loan program guidelines (or)
2. Community Development staff refers applicant to bank.

**Full Application**

1. The bank, following their review, will send the City a letter of commitment based upon assistants they need from the RLF to make the project financially feasible along with:
  - a. An application fee of \$100 will be required from the applicant
  - b. The bank shall provide the necessary information for the City to determine that the loan meets the RLF criteria.
2. The Community Development staff will review the application to assure it meets the RLF Criteria.
3. City staff will prepare a Staff Report with recommendation to the Economic Development Authority (EDA).
4. The EDA will make a recommendation to the City Council.
5. City staff will inform the bank and applicant in writing of the application decision.

**Loan Servicing**

1. Loan closings will be handled by the Community Development staff.



2. Loan servicing will be handled by the City's Finance Department.
3. A separate accounting code within the City's general ledger will be established. Finance staff will monitor and keep records of all accounts in terms of repayments and special provisions.
4. Late fees of 5% of the amount due, with a minimum of \$15.00, shall be added to the outstanding balance of the loan in the event that the payment is received after the due date.
5. Delinquency will be handled in a firm yet flexible way with provisions for modifying or restructuring consistent with program objectives and responsible money management. Any modifications of loan terms and conditions must be requested in writing by the applicant and approved by the Authority or the loan review committee.
6. Defaults will be handled on a case-by-case basis. Specific action availability of collateral and costs versus benefit of liquidating assets or other collateral. Any action taken will be handled by Finance staff and at the direction of the EDA or the loan review

## Staff Role

The city will provide staffing for the RLF and the duties of the staff include the following:

1. Program Marketing. Staff will market the RLF through local media, speaking engagements, literature, and business visits. The goal is to have every eligible business aware of the program.
2. Loan Structuring and Packaging. Staff will assist applicants in structuring the financial package to coordinate with loans from other programs, bank involvement, equity, and other necessary components. Staff will also assist applicants in completing the necessary forms and documentation for the loan.
3. Management Assistance. Staff will assist applicants in locating additional business, financial and management training as may be needed by the business (e.g., SBDC).
4. Financial Management. Staff will provide all financial management of the RLF including, loan disbursements, loan servicing, audits and record keeping.

## **Marketing Strategy**

The staff may publish announcements and hold press conferences promoting the RLF program. Marketing and publicity will be limited until such time as loan proceeds are recaptured and available for relending. The staff will publicize the program through local media contacts, direct mailings to selected businesses, and presentation to local business associations.

Adopted 8/2007  
Revised 10/2021

Prepared By: Evan C Vogel, City Administrator

**Background:**

Play Inc Arts leases a space at the Cambridge Public Library from the City. This past summer the space was uncomfortably hot for extended periods of time and the air conditioning currently in the space was not adequate to solve the problem.

I met with Jodie Briggs this summer and then the City obtained a quote from Air Conditioning Associates, Inc (ACA) to add a new AC system for this space that would provide the tenant control over the temperature of the unit.

I believe that it is the City's responsibility according to the lease to resolve this concern.

**Fiscal Note**

Use fund 425-48000-416 which is the fund that Council set aside \$100,000 for repairs to the library.

**Recommendation:**

Approve the quote from ACA to resolve the air conditioning problems at a cost of \$9,957

**Attachments:**

Quote from ACA

Lease Agreement with Play Inc Arts

**AIR  
CONDITIONING  
ASSOCIATES, INC.**

55 West Ivy Avenue

St. Paul, Minnesota 55117-4515

(651) 488-0291

FAX (651) 488-8883

**\*\*\* PROPOSAL \*\*\***

**PROPOSAL SUBMITTED TO:**

City of Cambridge  
300 Third Ave NE  
Cambridge, MN 55008  
Attn: Bob

**REFERENCE:**

Cambridge Library  
Play Inc Suite

September 17, 2021

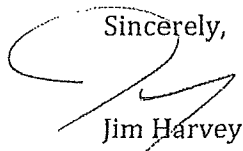
Dear Bob,

We are pleased to confirm a proposal to do the following:

Supply and install (1) 3 Ton ductless split A/C system.  
Condensing unit to be located on roof.  
Air handler to be located on wall inside space.  
Electrical included.  
Roofing included.

**TOTAL: \$9,957**

Sincerely,



Jim Harvey

\*NOTE\* Proposal valid for 30 days

pg. 1

An Affirmative Action Equal Opportunity Employer

## CAMBRIDGE PUBLIC LIBRARY LEASE

THIS LEASE is made this 6<sup>th</sup> day of July, 2020, between the City of Cambridge, a municipal corporation (the "Landlord") and Play Inc. Arts (the "Tenant").

In consideration of the payment of the rent and the performance of the covenants and agreements by the Landlord set forth below, the Landlord does hereby lease to the Tenant the following described property situated in the County of Isanti, in the State of Minnesota, the street address of which is 111 Dellwood St North, Cambridge, Minnesota 55008. Café Suite (1,073 square feet) and Storage Rooms A and B of the Cambridge Public Library (the "Library") is outlined in yellow on the attached Exhibit "A" and Exhibit "D", which is by reference made a part hereof. (The premises outlined in yellow are hereinafter called the "Leased Premises"). Legal description of the Cambridge Public Library is attached as Exhibit "B".

### LEASE TERM

The Lease Term and rent will commence the date the Landlord's delivery of the premises or (b) the date Tenant opens for business ("the Lease Term Commencement Date"). The fixed annual minimum rent during the term of this lease shall be payable by Tenant in monthly installments, on or before the first day of each month, in advance, at the office of Landlord or at such other place as is designated by Landlord, without prior demand therefore, and without any deduction or setoff whatsoever. The first lease year's fixed annual rent will be \$1,000.00 per month for 1,073 square feet for a total annual rental of \$12,000.00. The fixed monthly minimum rent during the first lease year of this lease will be \$1,000.000 per month for each of months one (1) through twelve (12) after the Lease Term Commencement Date. The Lease Term expires at the end of a month 36 months after the Lease Term Commencement Date with Tenant retaining the first right of refusal to enter into a new Lease Term.

Landlord and Tenant each agree that at the request of either they will execute and deliver a short form or memorandum of lease attached as Exhibit "C", in recordable form, that will contain the basic provisions of this Lease, acknowledge that Tenant has accepted possession of the Leased Premises, and recite all pertinent dates with regard to the Lease, including the Term.

### MINIMUM RENT

The minimum rent during the term of this lease shall be at the following rates:

| <u>Lease Year</u> | <u>monthly</u> | <u>annual</u> |
|-------------------|----------------|---------------|
| 1 <sup>st</sup>   | \$1,000.00     | \$12,000.00   |
| 2 <sup>nd</sup>   | \$1,000.00     | \$12,000.00   |
| 3 <sup>rd</sup>   | \$1,000.00     | \$12,000.00   |

### TENANT AGREEMENT

The Tenant, in consideration of the leasing of the premises agrees as follows:

1. To pay the rent for the premises above-described.
2. To keep the improvement upon the premises, including sewer connections, plumbing, wiring and glass in good repair, all at Tenant's expense, and at the expiration of the Lease to surrender the premises in as good a condition as when the Tenant entered the premises, loss by fire, inevitable accident, and ordinary wear excepted.
3. Tenant is a 501 c(3) organization and is exempt from paying real estate taxes.
4. That the Tenant shall not paint, wallpaper, nor make alterations to the property without the Landlord's prior written consent. Such consent shall not be unreasonably delayed. All such work shall comply with all applicable governmental laws, ordinances, rules and regulations. The Landlord, as a condition to said consent, may require a surety performance and/or payment bond from the Tenant for said actions. Tenant agrees to indemnify and hold Landlord and its agents free and harmless from any liability, loss, cost, damage or expense (including attorneys' fees) by reason of any said alteration, repairs, additions or improvements.
5. Tenant shall not erect or install any interior window or door signs, advertising media or window or door lettering or placards or other signs without Landlord's prior written consent. Tenant shall not erect or install any exterior signs at any time without Landlord's prior written consent.
6. To sublet no part of the premises, and not to assign the lease or any interest therein without the written consent of the Landlord.
7. To use the premises only as Play Inc Arts for classrooms, presentations, shows, rehearsals, storage, arts-related events and to use the premises for no purposes prohibited by the laws of the United States or the State of Minnesota, or of the ordinances of the City of Cambridge, and for no improper or questionable purposes whatsoever, and to neither permit nor suffer any disorderly conduct, unreasonable noise or nuisance having a tendency to annoy or disturb any persons occupying adjacent premises. Specifically, the tenant shall comply with all Federal, State and Local regulations.
8. To comply with all reasonable rules or regulations posted on the premises or determined mutually between tenants and Landlord.
9. To neither hold nor attempt to hold the Landlord liable for any injury or damage, either proximate or remote, occurring through or caused by the repairs, alterations, injury or accident to the premises, or adjacent premises, or other parts of the above premises not herein demised, or by reason of the negligence or default of the owners or occupants thereof or any other person, nor to hold the Landlord liable for any injury or damage occasioned by defective electric wiring, or the breakage or stoppage of plumbing or sewerage upon said premises or upon adjacent premises, whether breakage or stoppage results from freezing or otherwise; to neither permit nor suffer said premises, or the walls or floors thereof, to be endangered by overloading, nor said premises to be used

for any purpose which would render the insurance thereon void or the insurance risk more hazardous, nor make any alterations in or changes in, upon, or about said premises without first obtaining the written consent of the Landlord therefore, but to permit the Landlord to place a "For Lease" card or sign upon the Leased Premises at any time after sixty (60) days before the end of this lease. Tenant agrees to indemnify, hold harmless and defend Landlord, its agents, employees, and officers from any liability or damages arising out of Tenant's operations or any act or omission of Tenant, its agents, employees, invitees, or guests in either the Leased Premises or the Center.

1. Tenant agrees to carry during the term hereof public liability insurance for the Premises, providing coverage in the minimum amount of One Million Five Hundred Thousand Dollars (\$1,500,000) against liability for injury to or death arising out of any one accident or occurrence, and also One Hundred Thousand Dollars (\$100,000) against liability arising out of any property damage. Said insurance shall include Landlord as an additional insured party, and shall provide that Landlord shall be given a minimum of thirty (30) days' notice by the insurance company prior to cancellation, termination, or change of such insurance. Tenant shall provide Landlord with copies of the policies or certificates evidencing that such insurance is in full force and effect and stating the terms thereof.
2. Tenant agrees to permit Landlord or its agents and/or representatives to enter into and upon any part of the Leased Premises during all suitable hours to inspect the same, clean, make repairs, alterations or additions thereto or show the Leased Premises to prospective Tenants, purchasers or others, or for any other reasonable purposes as Landlord may deem necessary or desirable. Landlord shall, except in an emergency, give Tenant reasonable notice prior to such entry. No such entry shall constitute an eviction or entitle Tenant to any abatement of rent, operating costs, or any sums due under said Lease.
3. The Leased Premises are constructed to utilize central heating and air conditioning systems. Landlord agrees to keep the air conditioning and heating systems operating at levels sufficient to satisfy the requirements of the Leased Premises

IT IS EXPRESSLY UNDERSTOOD AND AGREED BETWEEN LANDLORD AND TENANT AS FOLLOWS:

10. No assent, express or implied, to any breach of any one or more of the agreements hereof shall be deemed or taken to be a waiver of any succeeding or other breach. Any payment by Tenant, or acceptance by Landlord, of a lesser amount than due shall be treated only as a payment on account. Further, failure of the Landlord to timely bill for taxes, insurance or repairs, as required herein, shall not be deemed a waiver of the Tenant's liability to pay same.
11. If, after the expiration of this Lease, the Tenant shall remain in possession of the premises and continue to pay rent without a written agreement as to such possession, then such tenancy shall be regarded as a month-to-month tenancy,

at a monthly rental, payable in advance, equivalent to the last month's rent paid under this lease, and subject to all the terms and conditions of this lease.

12. If the premises are left vacant and any part of the rent reserved hereunder is not paid, then the Landlord may, without being obligated to do so, and without terminating this Lease, retake possession of the said premises and rent the same for such rent, and upon such conditions as the Landlord may think best, making such change and repairs/as may be required, giving credit for the amount of rent so received less all expenses of such changes and repairs, and the Tenants shall be liable for the balance of the rent herein reserved until the expiration of the term of this Lease.
13. Tenant hereby deposits with Landlord and shall maintain at all times on deposit with Landlord and keep whole and unencumbered the sum of \$1,000.00, the receipt of which is hereby acknowledged as security for the faithful performance by Tenant of every term and condition of this Lease. If there shall be a breach or default by Tenant in respect of any term or condition of this lease, Landlord may use all or any part of the security deposit to perform same for the account of Tenant. If Tenant shall fully and faithfully comply with all of the provisions of this lease then said security deposit or any balance thereof remaining shall be repaid to Tenant within a reasonable time after such removal, quitting, and surrender. It is understood that no interest on said security will be paid by Landlord to Tenant. In the event of any sale, transfer, or assignment of Landlord's interest under this lease, Landlord may transfer or assign said security deposit to the vendee, transferee or assignee, as the case may be, and Landlord thereupon shall be released from all liability for the repayment of said security deposit, and Tenant, in each instance, shall look solely to such vendee, transferee or assignee, as the case may be, for repayment of said security deposit. The provisions hereof shall apply to each such sale, transfer, or assignment and to each such transfer or assignment of such security deposit.
14. If any part of the rent provided to be paid herein is not paid when due, or if any default is made in any of the agreements by the Tenant contained herein, it shall be lawful for the Landlord to declare the term ended, and to enter into the premises, either with or without legal process, and to remove the Tenant or any other person occupying the premises, using such force as may be necessary, without being liable to prosecution, or in damages therefore, and to repossess the premises free and clear of any rights of the Tenant. If, at any time, this lease is terminated under this paragraph, the Tenant agrees to peacefully surrender the premises to the Landlord immediately upon termination, and if the Tenant remains in possession of the premises, the Tenant shall be deemed guilty of forcible entry and detainer of the premises, and, waiving notice, shall be subject to forcible eviction with or without process of law.
15. In the event of any dispute arising under the terms of this Lease, or in the event of non-payment of any sums arising under this lease and in the event the matter is turned over to an attorney, the party prevailing in such dispute shall be



entitled, in addition to other damages or costs, to receive reasonable attorney's fees from the other party.

16. In the event any payment required hereunder is not made within five (5) days after the payment is due, a late charge in the amount of five percent (5%) of the payment will be paid by the Tenant.
17. In the event of a condemnation or other taking by any governmental agency, all proceeds shall be paid to the Landlord hereunder, the Tenant waiving all right to any such payments.
18. This Lease is made with the express understanding and agreement that, in the event the Tenant becomes insolvent, or is declared bankrupt, then, in either event, the Landlord may declare this Lease ended, and all rights of the Tenant hereunder shall terminate and cease.
19. NOTICES. Any notices required or permitted to be given hereunder shall be in writing and shall be personally delivered, delivered via overnight delivery or deposited in the United States mail, postage prepaid, certified or registered mail, return receipt requested, addressed to Landlord or Tenant, as the case may be, as follows:

*If to Landlord:*

City of Cambridge  
Attn: City Administrator  
300 3<sup>rd</sup> Avenue NE  
Cambridge, MN 55008  
(763) 689-3211

*If to Tenant:*

Play Inc. Arts  
144 2<sup>nd</sup> Ave SE  
Cambridge, MN 55008

THIS LEASE shall be binding on the parties, their personal representatives, successors and assigns.

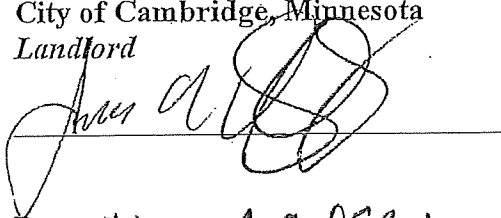
#### ADDITIONAL PROVISIONS:

1. Tenant hereby accepts the Leased Premises in an "as is" condition. All interior finishing work will be at the sole expense of the Tenant. The Tenant is responsible for any necessary build out of this suite required by State of Minnesota or City of Cambridge The Landlord will not be responsible for any additional tenant improvements of the Leased Premises.
2. Signage is approved by landlord and be consistent with the signage theme at the Library

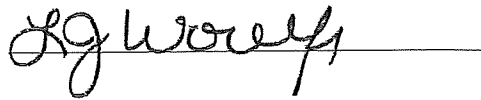
- 3. No scheduled activity will take place after 11:00 pm or before 7:00 am. Tenant retains the right to enter the Leased premises 24 hours a day/7 days a week as necessary.

IN WITNESS WHEREOF, Landlord and Tenant have signed this lease as of the day and year first above written.

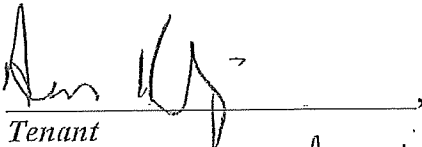
City of Cambridge, Minnesota  
Landlord



By: JAMES A. GODFREY  
Its: Mayor



By: Linda J. Wolfe  
Its: City Administrator

  
Tenant

Play Inc. Arts Aaron Knudwig

By: President  
Its: President  
Date: 7/15/2000

\_\_\_\_\_  
Tenant

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

EXHIBIT C

LEASE TERM AGREEMENT

**DATE:** July 6, 2020

**LANDLORD:** City of Cambridge, 300 3<sup>rd</sup> Ave N.E., Cambridge, MN 55008.

**TENANT:** Play Inc Arts, 111 Dellwood St North, Library Suite Cambridge, MN 55008,  
763-607-5620

**PREMISES:** Library Suite located in Cambridge Public Library, 111 Dellwood St North,  
Cambridge, MN 55008.

This Agreement is made on the Date set forth above by and between Landlord and Tenant.

WHEREAS, Landlord and Tenant entered into a Lease dated July 6<sup>th</sup>, 2020 (the  
"Lease");

WHEREAS, the Lease provides that the Rent Commencement Date and the Termination Date be  
made of written record between the parties; and

WHEREAS, pursuant to the Lease, Landlord and Tenant desire to confirm such dates relating to  
the Lease.

NOW, THEREFORE, Landlord and Tenant agree and acknowledge that the information set forth  
below is true and accurate:

1. Spaces: Library Space (1,073 sq. ft.)
2. Sq. Ft. 1,073
3. Rent: \$1,000.00 per month
4. Term: 3 years
5. New Lease Date: August 1, 2020 to July 31, 2023
6. Annual Lease Payment: \$12,000.00
7. Monthly Lease Payment: \$1,000.00 (first month due at signing of lease)
8. Utilities- heat, lights: paid by the City of Cambridge, this is a central heating  
system  
Garbage \$50.00 monthly paid by Tenant to City of Cambridge
9. Utilities: Sewer & Water paid by tenant (if water is installed within  
the suite)

10. Deposit: \$1,000.00 One month, equal to one-month rent (due at signing of lease)
11. Real Estate Taxes Proof of 501c(3) status provided to Landlord
12. Play Inc must equip Library with art and change quarterly or at a period mutually agreed upon by Tenant and Landlord.
13. In addition to the 1,073 sq. ft. space, Tenant shall occupy the two storage rooms located in the basement of the Library at no additional cost.
14. Tenant shall be able to reserve the rooms available to the public through the Library's reservation system at no additional cost.

(Remainder of this page is left blank)

City of Cambridge-Landlord

[Signature]

By: James A Godfrey  
Its: Mayor

[Signature]

By: Linda Woulfe  
Its: City Administrator

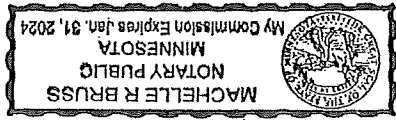
NOTORIAL CERTIFICATE – LANDLORD

State of Minnesota )  
                                  )SS:  
County of Isanti )

The forgoing instrument was executed before me this 6<sup>th</sup> day of July, 2020, by James A. Godfrey and Linda Woulfe of the City of Cambridge.

[Signature]  
Notary Public

[Signature]  
Tenant



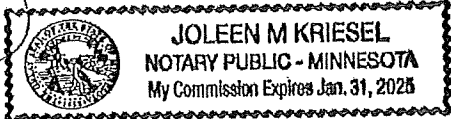
By: Play Inc Arts Aaron Knudsvig  
Its: President

NOTORIAL CERTIFICATE – TENANT

State of Minnesota )  
                                  )SS:  
County of Isanti )

The forgoing instrument was executed before me this 15<sup>th</sup> day of July, 2020, by Aaron J. Knudsvig of Play Inc Arts.

[Signature]  
Notary Public



Prepared by: Marcia Westover, City Planner

**Overview**

The request of David Norberg for a final plat. The preliminary plat of Woodhaven Acres 4<sup>th</sup> Addition was reviewed and approved by the Planning Commission and City Council last month. The plat will consist of eight (8) new single-family lots and the completion of Maple Dr. S. to 34<sup>th</sup> Avenue SW. The developer has been working through previous Site Plan Review comments and only has a few left to address. Staff will continue to work with the developer on the last few engineering comments listed herein prior to the Development Contract being completed.

The final plat is consistent with the preliminary plat and is in compliance with the goals of the Comprehensive Plan, Zoning and Subdivision regulations of the City.

Parkland has already been dedicated and satisfied for the Woodhaven Acres area with a previous plat. The parkland is currently vacant and will be accessible from the street construction happening with this plat.

Staff recommends approval with the following conditions:

**Engineer Review**

1. Per the MPCA NPDES Construction Stormwater Permit, Item 16.10, 'Permittees must provide at least one soil boring, test pit or infiltrometer test in the location of the infiltration practice for determining infiltration rates'.
2. Per the MPCA NPDES Construction Stormwater Permit, Item 16.12, 'Permittees must employ appropriate on-site testing ensure a minimum of three (3) feet of separation from the seasonally saturated soils (or from bedrock) and the bottom of the proposed infiltration system'. Provide comment on how the seasonally high groundwater levels were confirmed to ensure appropriate separation from groundwater.
3. The proposed development adds 1.52 acres of impervious surfaces however the proposed infiltration basin only treats 1.06 acres of impervious surfaces. Effort should be made to route additional impervious areas to treatment locations.

**Planning Review**

4. A Development Contract shall be executed by and between the City of Cambridge and the developer prior to the city signing the final plat.

**Planning Commission Acton**

The Commission on a 6/0 vote recommended approval of the Final Plat of Woodhaven Acres 4<sup>th</sup> Addition.

**City Council Action**

Motion to recommend approval of the Final Plat of Woodhaven Acres 4<sup>th</sup> Addition with the

conditions listed.

**Attachments**

1. Resolution
2. Final Plat
3. October 5, 2021 Planning Commission minutes
4. General Location Map

**Resolution No. R21-046**

**RESOLUTION APPROVING A FINAL PLAT  
WOODHAVEN ACRES 4<sup>TH</sup> ADDITION**

**WHEREAS**, David Norberg, 3440 Paul's Lake Road S, Cambridge, MN 55008, is the owner of the property located at:

Outlot A, Woodhaven Acres 3<sup>rd</sup> Addition, Isanti County, Minnesota

Is requesting a Final Plat; and

**WHEREAS**, the Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

**WHEREAS**, The Planning Commission of the City, on the 5th day of October, 2021, following proper notice, held a public hearing to review the request; and

**WHEREAS**, the Planning Commission made a recommendation to approve said request, and it was brought forward for City Council consideration with the following conditions:

**Engineer Review**

1. Per the MPCA NPDES Construction Stormwater Permit, Item 16.10, 'Permittees must provide at least one soil boring, test pit or infiltrometer test in the location of the infiltration practice for determining infiltration rates'.
2. Per the MPCA NPDES Construction Stormwater Permit, Item 16.12, 'Permittees must employ appropriate on-site testing ensure a minimum of three (3) feet of separation from the seasonally saturated soils (or from bedrock) and the bottom of the proposed infiltration system'. Provide comment on how the seasonally high groundwater levels were confirmed to ensure appropriate separation from groundwater.
3. The proposed development adds 1.52 acres of impervious surfaces however the proposed infiltration basin only treats 1.06 acres of impervious surfaces. Effort should be made to route additional impervious areas to treatment locations.



**Planning Review**

4. A Development Contract shall be executed by and between the City of Cambridge and the developer prior to the city signing the final plat.

**WHEREAS**, the City Council, on the 18<sup>th</sup> day of October, 2021, held a regular meeting and discussed this request.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Cambridge, Minnesota, approves the proposed Final Plat of Woodhaven Acres 4<sup>th</sup> Addition with the conditions listed herein.

Adopted by the Cambridge City Council

This 18th day of October 2021

\_\_\_\_\_  
James A. Godfrey, Mayor

ATTEST:

\_\_\_\_\_  
Evan C. Vogel, City Administrator

# WOODHAVEN ACRES 4TH ADDITION

COUNTY OF ISANTI  
CITY OF CAMBRIDGE  
SEC. 3, T. 31, R. 23

KNOW ALL MEN BY THESE PRESENTS, That David W. Hoberg and Marion E. Hoberg, husband and wife, owners of the following described property situated in the County of Isanti, State of Minnesota, to wit:

**OUTLOT A, WOODHAVEN ACRES 3RD ADDITION**

Have caused the same to be surveyed and plotted as **WOODHAVEN ACRES 4TH ADDITION** and do hereby donate and dedicate to the public for public use forever the public ways, as shown on this plat, and also dedicating the easements as shown on this plat for public utility only for drainage purposes only.

In witness whereof Jason P. Charles and Michele H. Charles, husband and wife, have hereunto set their hands on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

David W. Hoberg  
Marion E. Hoberg

STATE OF MINNESOTA  
The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_ by \_\_\_\_\_ Mayor and \_\_\_\_\_ City Administrator, City of Cambridge, a Minnesota Municipal Corporation.

\_\_\_\_\_  
SIGNATURE  
\_\_\_\_\_  
PRINTED NAME  
(DO NOT USE STAMP)

Notary Public, \_\_\_\_\_ County, Minnesota  
My commission expires \_\_\_\_\_

I hereby certify that I have surveyed and plotted or directly supervised the surveying and plotting of the land described on this plat; that this plat is a correct representation of the boundary survey; of mathematical data and facts are correctly designated on the plat; all easements depicted on the plat have been or will be correctly set within one year on water boundaries and just inside of their date of location; and that there are no wet lands, as defined in the Statute, Subd. 4, or public highways to be designated other than as shown.

Kyle J. Haddy  
AK Licensed Surveyor No. 42627  
STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_  
The foregoing Surveyor's Certificate by Kyle J. Haddy, Minnesota License No. 42627, was submitted before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
SIGNATURE  
\_\_\_\_\_  
PRINTED NAME  
(DO NOT USE STAMP)

Notary Public, \_\_\_\_\_ County, Minnesota  
My commission expires \_\_\_\_\_

I hereby certify that this plat has been checked and recommended for approval as to compliance with Chapter 552, Minnesota Statutes this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Isanti County Surveyor  
Min. License No. \_\_\_\_\_

This plat was recommended for approval this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Cambridge City Engineer

Approved by the Planning Council, City of Cambridge, Minnesota this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chairperson  
\_\_\_\_\_  
Secretary

Approved by the City Council, City of Cambridge, Minnesota this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ and it is in compliance with the provisions of Chapter 552.01, Subdivision 2, Minnesota Statutes.

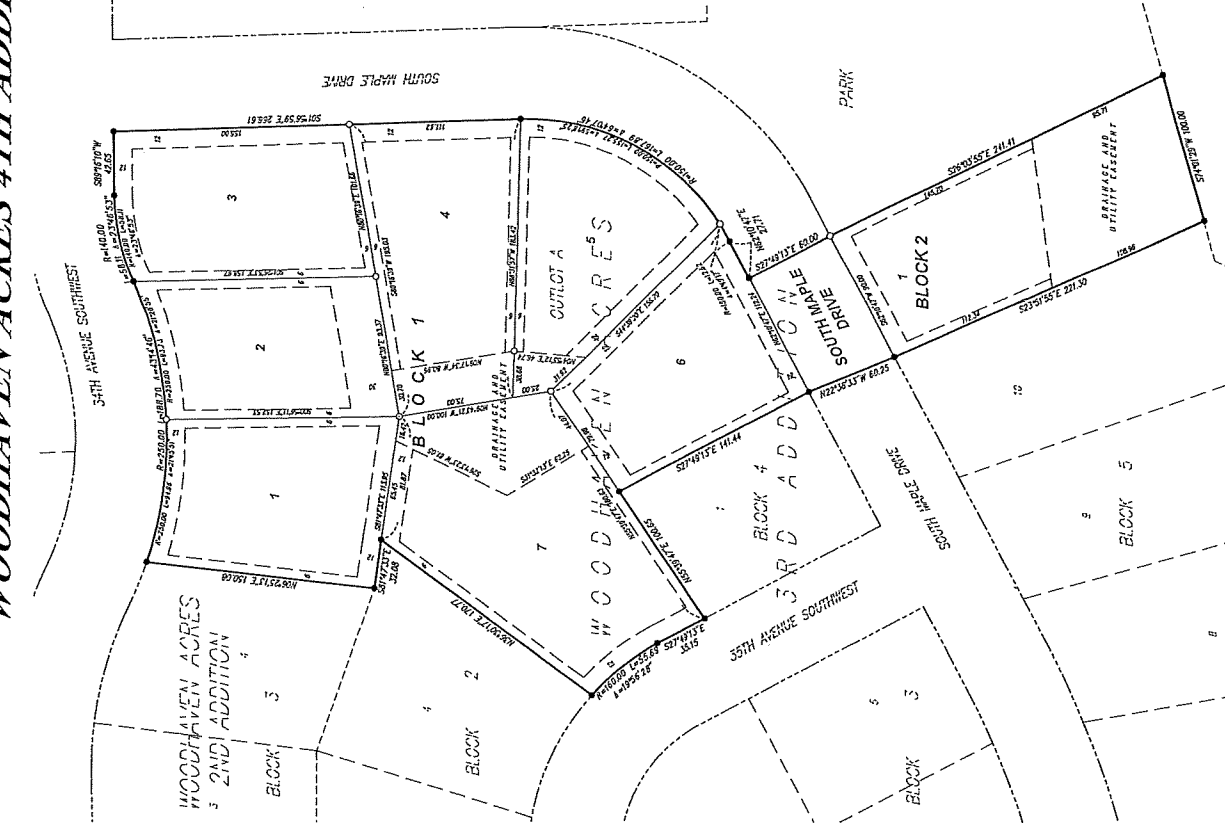
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
City Administrator

I hereby certify that the fees for this year \_\_\_\_ day of \_\_\_\_\_ on the property described herein have been paid and that there are no delinquent taxes and interest entered on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Isanti County Auditor-Treasurer  
By \_\_\_\_\_ Deputy

I hereby certify that this instrument was filed in the Office of the County Recorder for record on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ o'clock \_\_\_\_ K. and was duly recorded in the Isanti County Records as Document No. \_\_\_\_\_.

\_\_\_\_\_  
Isanti County Recorder



**LEGEND**

- DRENCHES SET FROM PIPE WITH CAP MARKED FILE 42627
- DRENCHES FOUND FROM PIPE
- (S) PROPERTY BOUNDARY PLAT OF WOODHAVEN ACRES 3RD ADDITION

**NOTE REGARDING METEAGE:**  
THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES, UNITED STATES CORPS OF ENGINEERS, AND THE STATE OF MINNESOTA, HAVE REVIEWED THIS PLAT AND HAVE DETERMINED THAT THE METEAGE IS CORRECT AND THAT THE METEAGE IS NOT IN VIOLATION OF ANY MINNESOTA STATUTES AND MAY NOT BE SUBJECT TO SPECIAL CHARGES OR LIABILITIES. CONTAINING S&P METEAGE MAY BE SUBJECT TO SPECIAL CHARGES OR LIABILITIES.

**BEARING NOTE:**  
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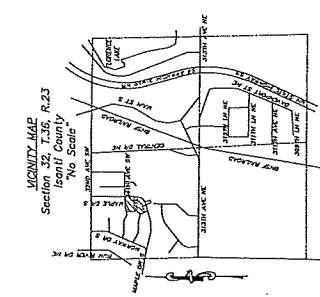
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**Cambridge Planning Commission Meeting Minutes**  
**Tuesday, October 5, 2021**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Planning Commission was held at Cambridge City Hall, 300 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Commissioners Aaron Berg (Chair), Amanda Latsch, Jessica Kluck, Joe Morin, David Redfield, and Bob Shogren (City Council Representative)

Members Excused: Robert Boese (Vice Chair)

Staff Present: City Planner Marcia Westover

**Call to Order and Pledge of Allegiance**

Berg called the meeting to order at 7:00 pm and led the Commissioners in the Pledge of Allegiance.

**Approval of Agenda**

Shogren moved, seconded by Latsch, to approve the agenda. Motion passed 6/0 with one member absent.

**Approval of Minutes**

Morin moved, seconded by Kluck, to approve the September 8, 2021 meeting minutes. Motion passed 6/0 with one member absent.

**Public Comment**

Berg opened the public comment period at 7:01pm and, without any comments, closed the public comment period at 7:01pm.

**New Business**

**PUBLIC HEARING – PRELIMINARY PLAT FOR WOODHAVEN ACRES 4<sup>TH</sup> ADDITION**

Westover stated the preliminary plat of Woodhaven Acres 4th Addition was reviewed and approved by the Planning Commission and City Council last month. The plat will consist of eight (8) new single-family lots and the completion of Maple Dr. S. to 34th Avenue SW. The developer has been working through previous Site Plan Review comments and only has a few left to address. Staff will continue to work with the developer on the last few engineering comments listed herein prior to the Development Contract being completed.

Westover said that the final plat is consistent with the preliminary plat and is in compliance with the goals of the Comprehensive Plan, Zoning and Subdivision regulations of the City.

Westover continued that Parkland has already been dedicated and satisfied for the Woodhaven Acres area with a previous plat. The parkland is currently vacant and will be accessible from the street construction happening with this plat. Staff recommends approval with the conditions as listed.

Latsch moved, seconded by Kluck to recommend approval of the Final Plat of Woodhaven Acres 4<sup>th</sup> Addition. Motion passed 6/0 with one member absent.

**Other Business/Miscellaneous**

Westover reviewed several ongoing projects in the city and potential projects coming up. She also gave an update on two new developments and a recent court case.

**City Council Update**

Shogren updated the Commission on the previous City Council meeting.

**Parks, Trails and Recreation Commission Update**

Westover stated that there is lot of dirt moving at Sandquist park for a multi-use field and a new parking lot being installed. There will be 1 more softball field this year, and 2 more baseball field next year.

**Adjournment of Council Meeting**

Being no further business before the Commission, Redfield moved, seconded by Latsch, to adjourn the regular meeting at 7:14pm. Motion carried 6/0 with one member absent.

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Aaron Berg, Chair  
Cambridge Planning Commissioner

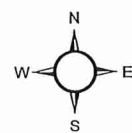
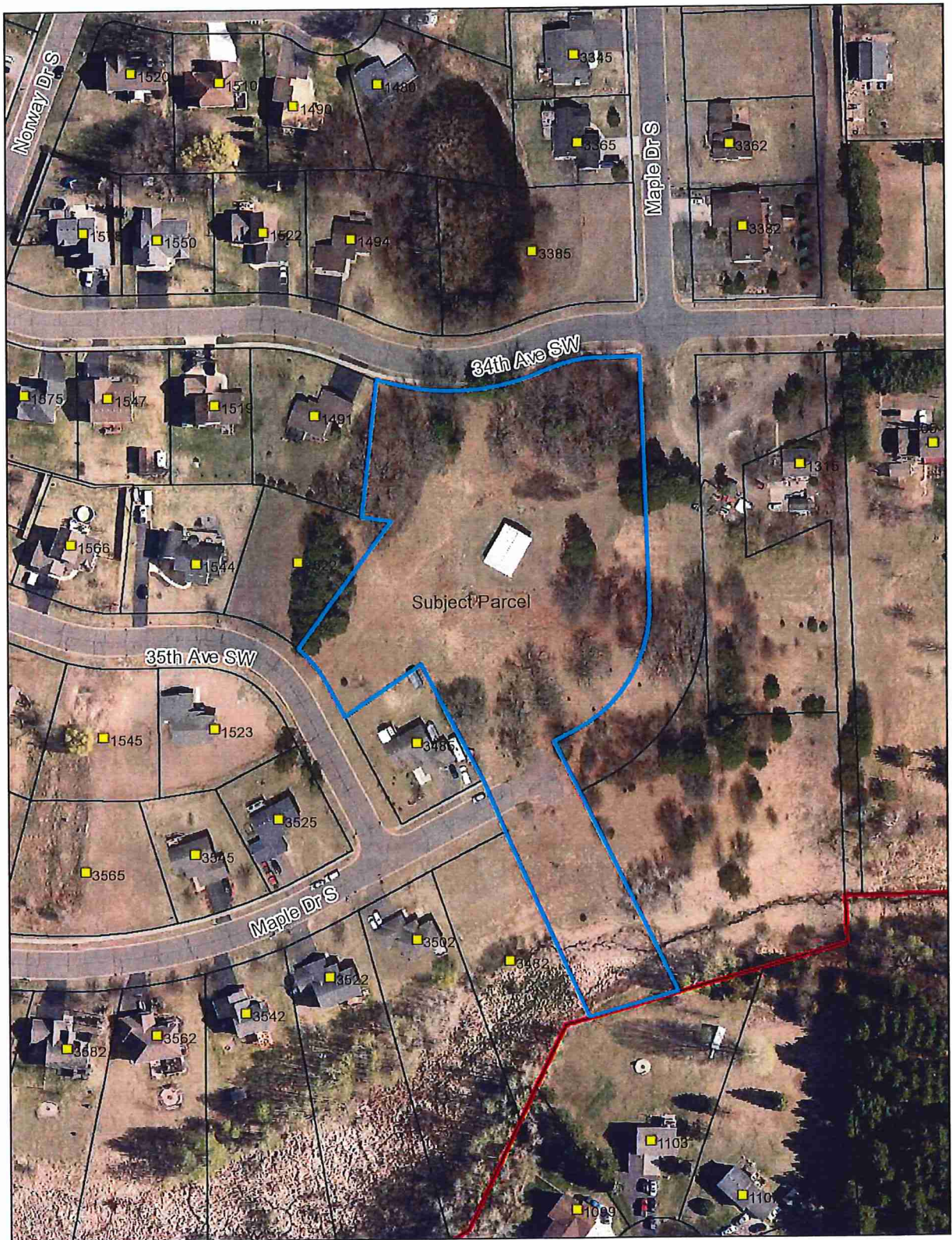
ATTEST:

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Marcia Westover  
City Planner



# Woodhaven Acres 4th Addition Final Plat



Prepared by: Marcia Westover, City Planner

### **Overview**

The septic system at this property failed during a Point-of-Sale inspection. At the time, the property was not yet annexed into the municipal boundary. A Notice of Non-Compliance letter was written by Isanti County on December 3, 2020, and sent to the owner (Contract for Deed vendee), Dustin Sawicki. An agreement to upgrade the system was signed by the owner in November 2020.

On October 21, 2020, prior to purchasing the property, Mr. Sawicki contacted me and I sent him the requirements and estimated cost to annex into the City and hook-up to city services. Since the property was within the County's jurisdiction, annexation was not required, but bringing the septic system into compliance was required. Mr. Sawicki contacted me in June 2021 to discuss the associated costs and process, and petitioned the city for annexation. The Contract for Deed vendor, Minnesota Housing Corporation, also signed the application. The annexation was approved by the City in July, and the State of MN officially approved on July 28, 2021.

Once annexed, a property is required to hook-up to city services if the services are within 300' of the property. After the annexation approval, I spoke with Mr. Sawicki and he was concerned with the costs to hook-up to city services. Since I had not heard from him since August, we sent the attached letter last week requiring compliance. I also contacted the Contract for Deed vendor, and they explained it is Mr. Sawicki's responsibility to bring the system into compliance.

On October 13, 2021, Mr. Sawicki called me and explained that he is in agreement with this abatement procedure. He currently cannot pay outright, therefore a special assessment on his tax roll is preferred at this time.

A non-compliant septic system is considered a public nuisance according to City Code Section 92.17 (W) "All other conditions or things which are likely to cause injury to the person or property of anyone". The septic system is a risk to the public's health and safety since it is failing to protect groundwater.

### **Fiscal Note**

Due to the time of year, staff is still trying to obtain additional quotes. We have received one quote in the amount of \$9,300, attached. In addition, city permit fees in the amount of \$3,630 are required. This includes sewer and water access charges and inspection fees. Total costs equal \$12,930. All costs associated with this will be specially assessed and collected with the tax roll.

### **City Council Action**

Motion to recommend approval of abatement of the existing well, removal of the existing septic system, installation of city sewer and water services, and restoration of the yard at 690 Old Main St. N. not to exceed \$12,930. Allow staff to choose a different contractor if additional quotes are received and come in at a lower cost.

### **Attachments**

1. Letter
2. DW Quote
3. Draft Permit Fees





300 Third Avenue Northeast  
Cambridge, MN 55008  
www.ci.cambridge.mn.us

(763) 689-3211  
(763) 689-6801 FAX

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October 7, 2021

Minnesota Housing Corp  
4820 Minnetonka Blvd., Floor 3  
St. Louis Park, MN 55416

Dustin Sawicki  
690 Old Main St. N.  
Cambridge, MN 55008

RE: 690 Old Main St. N. (formerly 33703 Hastings St. NE)

Dear Property Owner:

In referencing the communication dated December 3, 2020 from the Isanti County Zoning Office, the septic system at the above-mentioned property has been deemed Non-Compliant and provisions must be made to find an alternate means to treat wastewater generated at this property. The timeline for compliance was 10 months from the date of that letter.

A non-compliant septic system is deemed a public nuisance according to City Code Section 92.17 (W) "All other conditions or things which are likely to cause injury to the person or property of anyone". The septic system is a risk to the public's health and safety since it is failing to protect groundwater.

As the Designated Building Official for Cambridge, and a Licensed Septic Inspector, it is my responsibility to ensure the system is properly abandoned and the building sewer is connected to the available wastewater treatment system.

As the 10-month timeline is now, please contact me by **October 13, 2021** with your plan for compliance. If sufficient steps are not taken to connect to city services by **October 13, 2021**, the Cambridge City Council will consider the matter on **Monday, October 18, 2021**, and may provide for abatement of the nuisance. This means the work may be done and the costs assessed to your property.

Please let me know if you have any questions.

**Andy Schreder**

Chief Building Official- CBO 002536, SSTS Inspector C8772  
Rum River Construction Consultants



**PROJECT:**  
**Sewer & Water Connections**  
690 Old North Main St., Cambridge MN

**PROPOSAL DATE:**  
**October 13, 2021**

**Sewer & Water Connection project pricing includes:**

- Cut & Cap existing well
- Pump & Remove existing septic tank
- Install 1.5" waterline from existing stub in ROW into the basement of house
- Install 4" PVC sanitary sewer line from existing stub in ROW into the basement of house
- Restore yard with black dirt and seed

**\$9,300.00**

**PROPOSAL SUBMITTED BY:**

DW Companies LLC

Steven J. Strandlund

**ACCEPTED BY:**

\_\_\_\_\_

\_\_\_\_\_

*PROPOSAL NOTES: No permits, bonds, soil corrections, hazardous material removal or compaction testing, traffic control, insulation for foundations, dewatering or surveying is included. No frost/winter conditions are accounted for in this quote. No seeding or turf restoration is included. Proposal may be with-drawn by us if not accepted within 45 days. 1+1/2% finance charge will be added to balances over 30 days. Some projects may require a down payment of 50% of the project cost before work can begin.*

**Mailing Address:** PO BOX 129, Isanti MN 55040

**Physical Address:** 3024 MN Highway 95, Cambridge MN 55008

**Contact Info:**

Steve Strandlund

C- 612.685.5498

O-763.691.1897

steve@dwcompanies.com



**CITY OF CAMBRIDGE**  
**300 3RD AVENUE NE**  
**CAMBRIDGE, MN 55008-**  
**(763) 552-3210 FAX: (763) 689-6801**

ISSUED:

PRINTED WITHOUT ISSUING 10/13/2021

**Permit #: 2021-00978**

**ADDRESS** : 690 OLD MAIN ST N  
**PIN** : 030285800  
**LEGAL DESC** : METES AND BOUNDS  
: LOT 0 BLOCK 0  
**PERMIT TYPE** : PLUMBING  
**PROPERTY TYPE** : RESIDENTIAL IRC CONSTRUCTION  
**CONSTRUCTION TYPE** : SEWER/WATER CONNECTION

|   |  |
|---|--|
| <b>APPLICANT</b>  |  |
| SAWICKI, DUSTIN<br>33703 HASTINGS ST NE<br>CAMBRIDGE, MN 55008-   | SEWER & WATER INSPECTION 104.00<br>STATE SURCHARGE PLUMBING FLAT FEE 1.00<br>SEWER ACCESS CHARGE 2,273.00<br>WATER ACCESS CHARGE 201.00<br>WATER TREATMENT FACILITY CHARGE 901.00<br>SEPTIC TANK OR HOLDING TANK 52.50<br>SEPTIC TANK OR HOLDING TANK - RRCC 97.50 |
| <b>OWNER</b>  | TOTAL 3,630.00<br>TOTAL PAID 0.00<br>DUE 3,630.00  |
| SAWICKI, DUSTIN<br>33703 HASTINGS ST NE<br>CAMBRIDGE, MN 55008-   |  |
| <b>AGREEMENT AND SWORN STATEMENT</b>  |  |
| <p>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.</p> |  |
| <p>_____<br/>Signature of Applicant</p>   | <p>_____<br/>Date</p>  |
| <p>This permit becomes null and void if construction authorized is not commenced within 180 days, or if construction is suspended for a period of 180 days at any time after work is commenced.</p>   |  |

