

Cambridge City Council Meeting Announcement and Agenda

June 7, 2021 5:00 PM

Cambridge City Hall, 300 3rd Avenue NE

*Members of the audience are encouraged to follow the agenda.
 Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
5:00 pm	1. Call to Order
	2. Pledge of Allegiance
	3. Approval of Agenda
	4. Consent Agenda
	A. Approval of the regular and summary meeting minutes for the May 17, 2021 City Council meeting (p. 3)
	B. Draft April 2021 Financial Statements (p. 7)
	C. Contract with Abatement Contractor (p. 76)
	D. Road Closure Request for Third Thursday Events on 6/18, 7/15 and 8/19 (p. 78)
	E. Parking Lot Use by Pregnancy Resource Center (p. 79)
	F. Road Closure Request for American Legion Flag Retirement Ceremony (p. 80)
	G. Approval of two new hires at Northbound Liquor (p. 81)
	H. Approve Bryan Bjergo as Night Closer (p. 82)
	5. Work Session
	6. Unfinished Business
	7. New Business
	A. Approve Contract for Commercial Building Official Services through Rum River Construction Consultants (p. 83)
	B. Approve Posting of Part Time AM Reception position (p. 91)
	C. Downtown Grant Fund Application (p. 92)

	8. Mayor's Report
	9. Council Concerns
	10. City Attorney or City Administrator's Report
	11. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Upcoming Meetings		
Date	Time	Committee Name and Location
June 8	7:00 pm	Cambridge Parks, Trails, and Recreation Commission
June 14	5:00 pm	Community Education Advisory Council (IIS – Room 118)

Cambridge City Council Meeting Minutes Monday, May 17, 2021

A regular meeting of the Cambridge City Council was held on Monday, May 17, 2021, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Kersten Conley, Mark Ziebarth, and Bob Shogren.

Staff Present: City Administrator Vogel, Assistant City Administrator Lewis, Finance Director Moe, and Utilities/Public Works Director Schwab.

Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 6:00 pm and led the public in the Pledge of Allegiance.

No one appeared for to speak at the Citizens Forum.

Approval of Agenda

Vogel wished to strike item 10A off the agenda and rename item 10B as item 10C. He then added Temporary Part-Time Hire as the new item 10A and Building Official Position as the new item 10B. Conley moved, seconded by Ziebarth, to approve the amended agenda. Motion carried unanimously.

Consent Agenda

Shogren moved, seconded by Iverson, to approve consent agenda Items A-E:

- A. Approval of the regular and summary meeting minutes for the May 3, 2021 City Council meeting
- B. Warrants #119704 - #119958 and ACH/Wire items totaling \$1,443,184.09
- C. Resolution R21-021 Application for Payment #2 from Versacon, Inc for City Hall and City Center Roof Replacement
- D. Resolution R21-022 Approving the vacation of easements for Kwik Trip, 4000 Main St. S.
- E. Approval of the SRO Contract with C-I Schools

Upon roll call, Godfrey, Shogren, Ziebarth, Iverson, and Conley voted aye, no nays. Motion passed unanimously.

Work Session

Building Month Update

Lewis stated that it is still Building Safety Month, and wanted to thank our Building Officials and staff for all the hard work they do. She said information about building safety has been displayed in the lobby for people view, and information will also be added to the website for people to access as well.

Sandquist Park Projects

Vogel informed the council that the local option sales tax proceeds have been better than expected, and the City has the ability to accelerate the schedule for the improvements to Sandquist Park. He said \$750,000 of the local option sales tax was earmarked for this project to add a new baseball field,

a new softball field, and a multipurpose field. Irrigation, lighting, trees, and another gravel parking lot will also be added as part of the Sandquist Park improvements. Vogel stated all of the improvements will be funded through the Local Option Sales Tax Fund 299, with a cost not to exceed \$700,000. He said the year end balance of the fund will not be below \$600,000. Vogel explained the City would like to expedite the project to be completed this year, as there are road and other projects slated for next year. He said this will help alleviate all of the projects being done as once. Shogren wanted to clarify that funds for this project were only coming from the local option sales tax and that no other city funds were being used, and Vogel stated that he was correct. Schwab asked if they could get a quote on what the cost of adding another baseball field to the project would be as an alternate. He said that would round out and complete their baseball fields at Sandquist Park, and it would be more cost effective while fulfilling all of the funding earmarked from the Local Option Sales Tax. Ziebarth moved, seconded by Shogren, to approve the amended proposal with the addition of a second baseball field. Upon roll call, the motion passed unanimously.

There was no Unfinished Business.

New Business

Road Closure Request – Veteran’s Memorial Park

Vogel notified the council that staff has received a road closure request from Clark Swanson of the Cambridge American Legion. He said they are planning a Memorial Day Celebration at the Veteran’s Memorial Park on May 31, 2021, and the road closure request is from 10:00 am to 2:00 pm on that day. The roads that will be closed are 2nd Avenue between Birch Street South and the alley, and Birch Street South between 2nd Avenue Southwest and the Park’s south property line. Vogel said the request has been completed and the adjoining property owners have been notified. Iverson moved, seconded by Shogren, to approve the road closure request as presented. Motion carried.

Northbound Liquor Wage Adjustments

Mix apprised the council that Northbound Liquor is struggling to hire liquor store clerks. She said the reason for lack of interest from applicants is that it is a low starting wage compared to other retail establishments. She said store clerks currently start at \$12.98 per hour while other retail establishments are often starting staff out at \$15.00 per hour. Mix stated she would like Northbound Liquor to stay competitive in the job market, which is necessary for hiring proper staff. She recommended starting new liquor store clerks out at \$14.89, and adjusting the wages of current staff to fairly compensate them starting as of May 22, 2021. The estimated impact of the adjusted wage levels would be approximately \$15,000 per year. Mix noted Northbound Liquor Store is generating excess profits that will be able to offset this increase to personnel costs. Shogren moved, seconded by Iverson, to approve the wage rate adjustments for Northbound Liquor staff as presented. Motion passed unanimously.

Mayor’s Report

Godfrey apprised the council of the ribbon cutting for the new business, The Calico Moose. He was excited for the mask mandate to be lifted in time for restaurant week, and Vogel added that the Third Thursday group is planning to draw attention to downtown restaurants for the whole week. Godfrey wished everyone a happy Memorial Day, and highlighted the celebration planned for Veteran’s Memorial Park.

There were no Council Concerns or City Attorney's Report.

City Administrator's Report

Temporary Part-Time Hire

Vogel explained a staff member is on leave for an undetermined amount of time, and undue strain has been put on other staff members to complete the added work duties. He said they have reached out to a former staff member that is still on the payroll, to see if they would be interested in helping out on a part-time temporary basis to ease this burden. Vogel said the former staff member is Marilyn Fromm, and she would be hired at a wage of \$13.86 to start on May 19th with the council's approval. Iverson moved, seconded by Ziebarth, to hire Marilyn Fromm as a part-time temporary staff member as presented. Motion passed unanimously.

Hiring of Building Official

Vogel informed the council that Building Official, Matt Small, has taken another position and will be leaving the City of Cambridge at the end of the month. He said they will need to advertise for employment as the position is critical to the department's operations. Shogren moved, seconded by Conley, to approve staff to advertise for employment for the position of Building Official. Motion passed unanimously.

Vogel wanted to add a quick note before entering into closed session, that he would be sending out information to council members regarding Executive Order 21-23 regarding mask wearing for possible discussion at the next council meeting.

Land Acquisition 15.048.0510

Shogren moved, seconded by Iverson, to enter into a closed session at 6:22 pm. This session was closed under Minnesota State Statute 13D.05, to discuss offers regarding the land acquisition of parcel 15.048.0510.

Adjournment of Council Meeting

Being no further business before the City Council, Iverson moved, seconded by Shogren, to simultaneously end the closed session and adjourn the regular meeting at 6:29 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Evan Vogel, City Administrator

**SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE
CAMBRIDGE CITY COUNCIL**

The complete minutes are available for public inspection at the office of the City Administrator, 300 3rd Ave. NE, Cambridge, Minnesota.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Mark Ziebarth, Bob Shogren, and Kersten Conley.

**Regular City Council Meeting
May 17, 2021**

- Meeting called to order at 6:00 pm.
- Removed item 10A, moved item 10B to 10C, added new items as 10A and 10B, and approved amended agenda.
- Approved consent agenda items A-E.
- Updated Building Safety month information.
- Approved accelerated Sandquist Park Projects.
- Approved road closure for Veteran's Park Ceremony.
- Approved Northbound Liquor wage adjustments.
- Mayor noted upcoming community events.
- Approved temporary part-time hire of Marilyn Fromm.
- Approved advertising for Building Official.
- Discussed land acquisition of parcel 15.048.0510 in closed session.
- Adjourned at 6:29 pm.

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the four months ended April 30, 2021. Included in the Monthly Financial Reports are the following components:

Financial Snapshot

Outstanding City Debt

General Fund - Amended 2021 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2021 Compared to Actual

Debt Service Fund Summary: Adopted 2021 Budget Compared to Actual

Capital Fund Summary:

Adopted 2021 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2021 Budget Compared to Actual

Wastewater Utility - Adopted 2021 Budget Compared to Actual

Stormwater Utility- Adopted 2021 Budget Compared to Actual

Street Light Utility- Adopted 2021 Budget Compared to Actual

Liquor Store – Adopted 2021 Budget Compared to Actual.

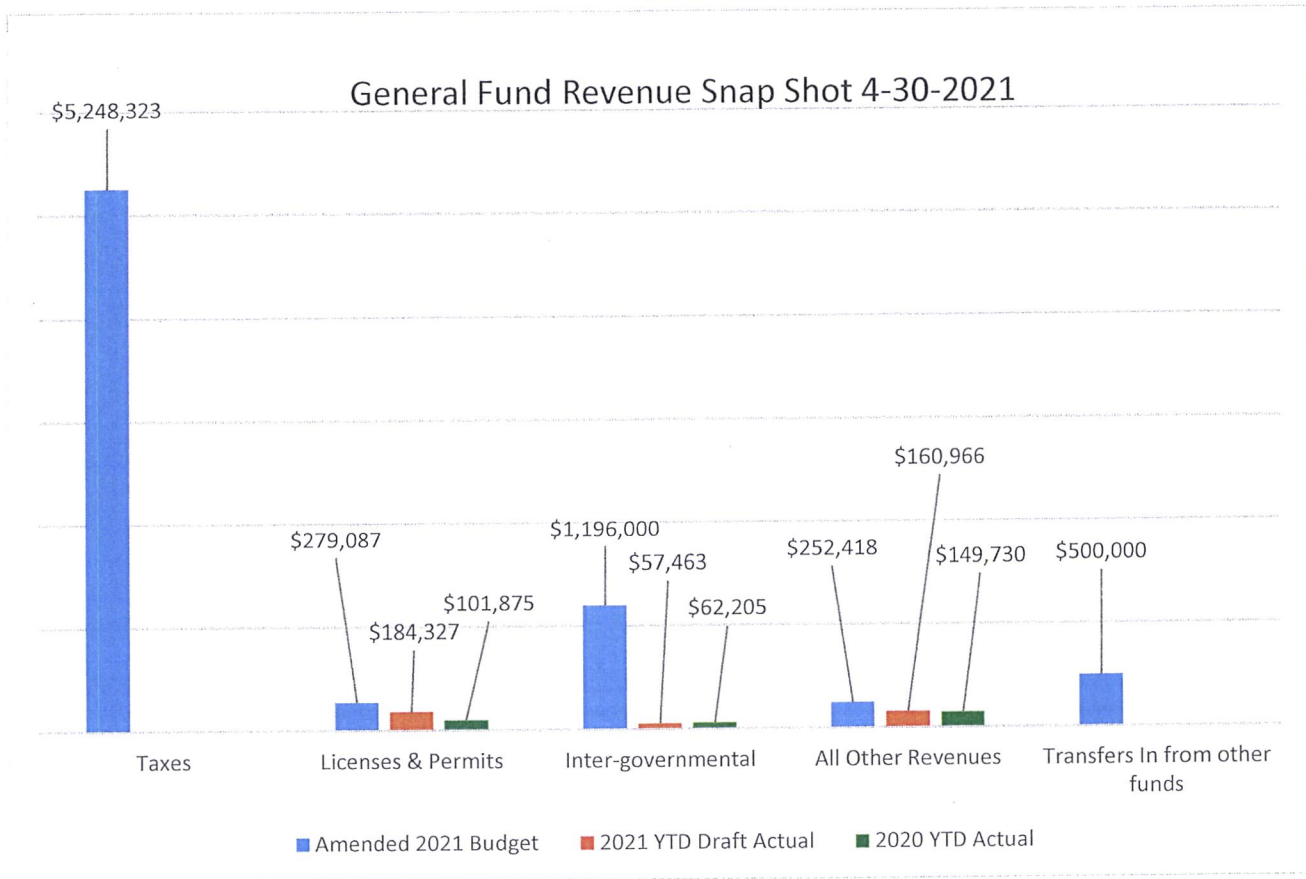
Cash and Investment Summary

Park Expenditure Breakdown Report

Council Action Requested

NONE REQUIRED - For discussion only.

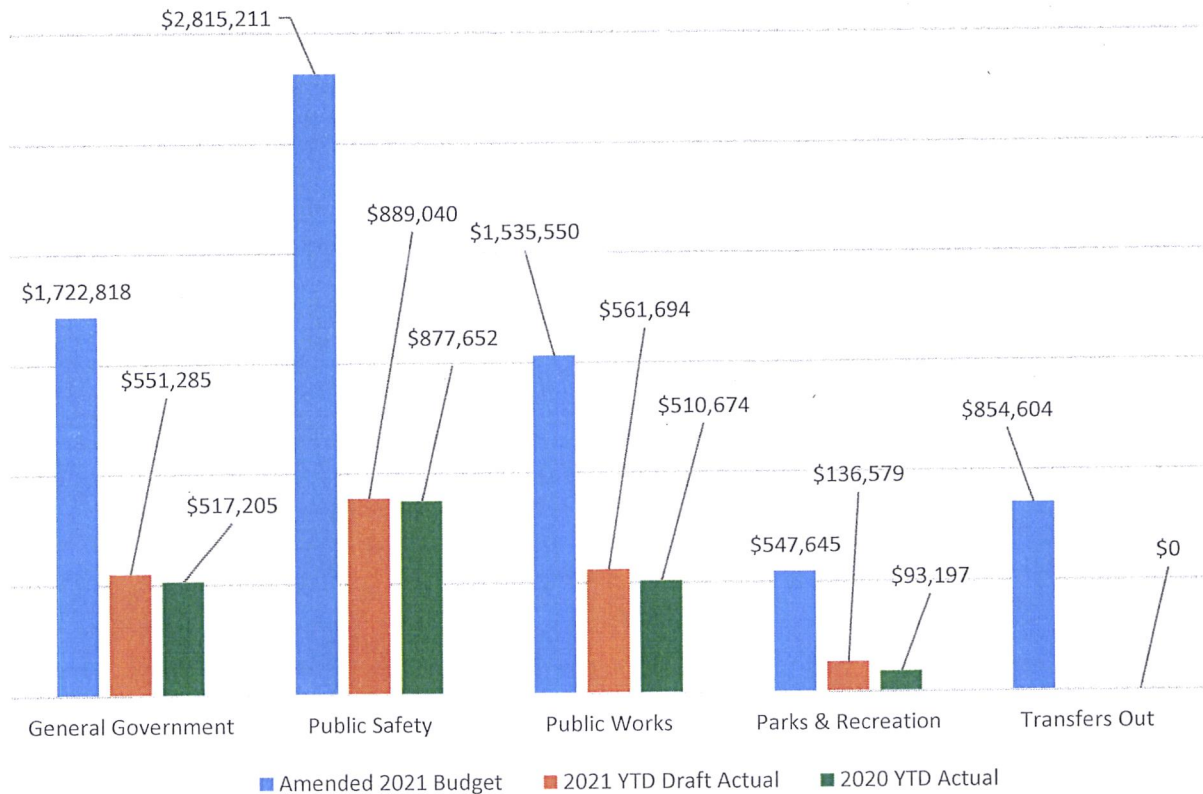
Council Financial Snap Shot



Notes—

- Tax revenue is only received in July and December from Isanti County.
- Inter-governmental revenue is primarily received in July, October and December.
- Permit revenue for 2021 appears to be ahead of 2020.
- Other revenue—on track as expected.
- Transfers in are typically done in the fall.

General Fund Expenditure Snap Shot 4-30-2021



Notes--Expenditures generally trending as expected. Transfers Out are typically done later in the year.

Behind the numbers—

15/2

Cambridge is protected by fifteen full-time police officers supported by two office staff professionals. We also employ part-time police officers to help cover shift vacancies that occur. The Police Department has the largest expenditure budget within the City.

Behind the numbers—

57/6

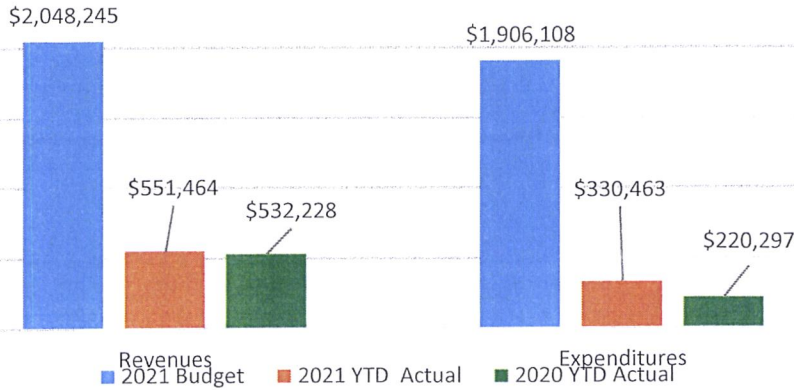
Cambridge maintains fifty-seven miles of streets with six snow plows, two loaders, and two sidewalk machines. The Street Dept plows when two inches or more of snow is received. The Street Dept also sands/salts when conditions are slippery. To report street concerns, call 689-1800.

Behind the numbers—

18

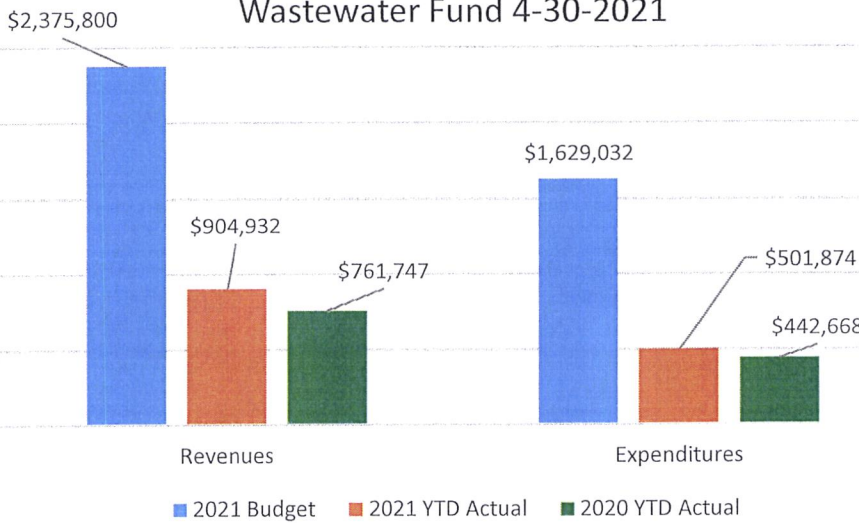
Cambridge has eighteen parks. Park locations and amenities can be found on the City's website at www.ci.cambridge.mn.us

Water Fund 4-30-2021



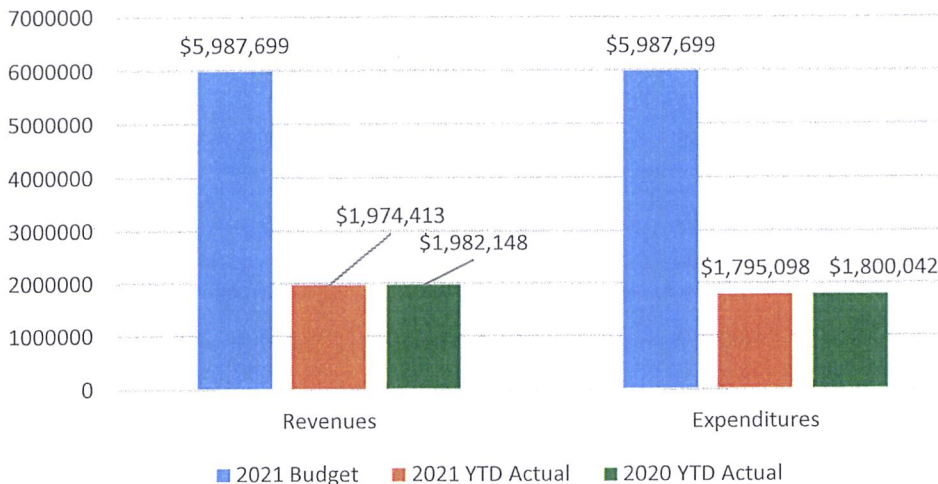
Water Fund Notes—
Expenditures for 2021 higher than 2020 due to \$80K of meter purchases done earlier in the year as compared to prior year.

Wastewater Fund 4-30-2021



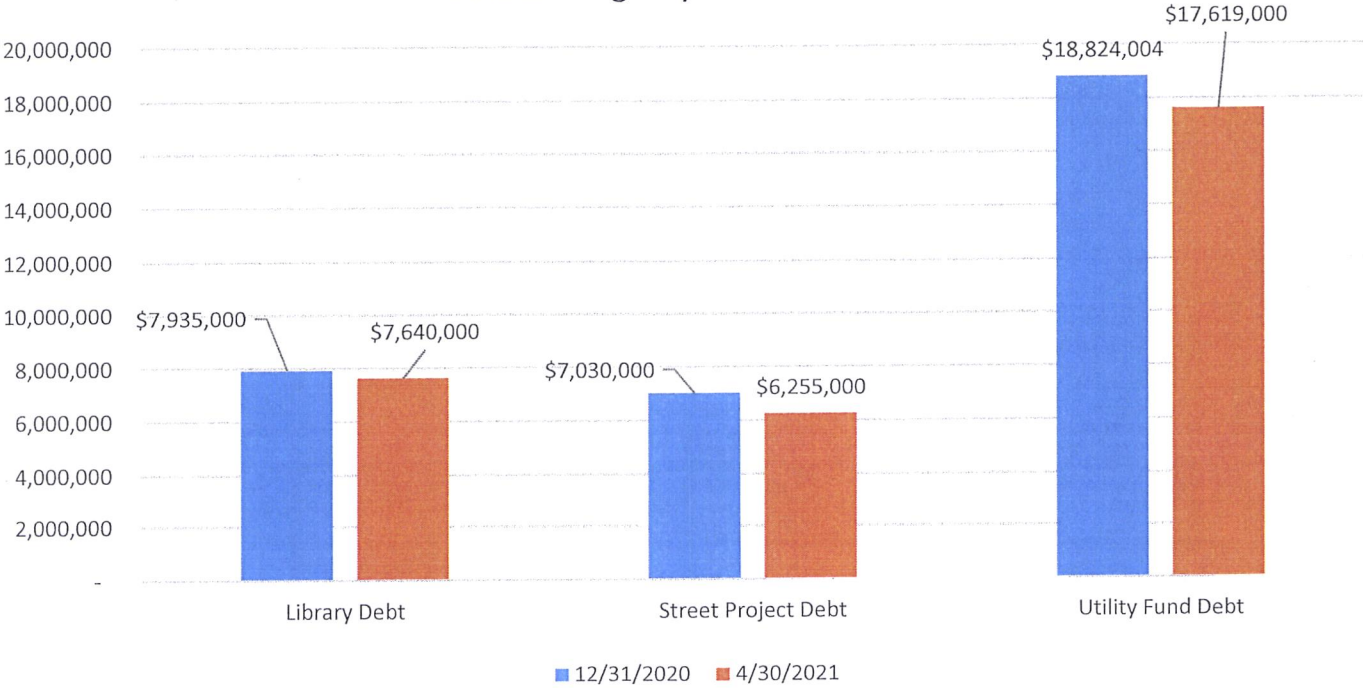
Wastewater Fund Notes—
Revenue exceeding 2020 due more sewer connections charges being collected in 2021.

Northbound Liquor 4-30-2021



Northbound Liquor—
Sales and expenses are consistent with prior year.

Outstanding City Debt 4-30-2021



CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
TAXES	5,248,323.00	5,248,323.00	.00	(5,248,323.00)	.00	5,232,716.68
LICENSES AND PERMITS	279,087.00	279,087.00	184,327.08	(94,759.92)	66.05	489,617.02
INTERGOVERNMENTAL REVENUES	1,196,000.00	1,196,000.00	57,462.86	(1,138,537.14)	4.80	1,238,797.59
CHARGES FOR SERVICES	123,875.00	123,875.00	125,302.83	1,427.83	101.15	133,576.85
FINES AND FORFEITURES	42,500.00	42,500.00	10,307.02	(32,192.98)	24.25	57,024.60
OTHER	86,043.00	86,043.00	25,355.68	(60,687.32)	29.47	127,043.37
OTHER FINANCING SOURCES	500,000.00	500,000.00	.00	(500,000.00)	.00	500,000.00
TOTAL FUND REVENUE	7,475,828.00	7,475,828.00	402,755.47	(7,073,072.53)	5.39	7,778,776.11
EXPENDITURES						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	61,445.00	61,445.00	10,795.97	50,649.03	17.57	53,109.71
ADMINISTRATION	447,408.00	447,408.00	156,233.97	291,174.03	34.92	288,866.73
ELECTIONS	750.00	750.00	.00	750.00	.00	17,642.73
FINANCE/MIS	359,831.00	359,831.00	142,418.37	217,412.63	39.58	311,400.87
LEGAL	113,000.00	113,000.00	15,354.56	97,645.44	13.59	93,555.98
BUILDING DEPARTMENT	329,860.00	329,860.00	117,363.41	212,496.59	35.58	287,325.21
ENGINEERING	35,000.00	35,000.00	14,604.75	20,395.25	41.73	40,440.00
PLANNING	219,380.00	219,380.00	54,195.60	165,184.40	24.70	254,454.95
NEW CITY HALL BUILDING	156,144.00	156,144.00	40,318.73	115,825.27	25.82	137,505.54
TOTAL GENERAL GOVERNMENT	1,722,818.00	1,722,818.00	551,285.36	1,171,532.64	32.00	1,484,301.72
PUBLIC SAFETY						
POLICE DEPARTMENT	2,463,124.00	2,463,124.00	766,831.46	1,696,292.54	31.13	2,026,198.82
FIRE DEPARTMENT	342,687.00	342,687.00	119,773.47	222,913.53	34.95	320,982.54
EMERGENCY MANAGEMENT	4,400.00	4,400.00	835.26	3,564.74	18.98	4,103.33
ANIMAL CONTROL	5,000.00	5,000.00	1,600.00	3,400.00	32.00	4,800.00
TOTAL PUBLIC SAFETY	2,815,211.00	2,815,211.00	889,040.19	1,926,170.81	31.58	2,356,084.69
STREETS						
STREETS	1,535,550.00	1,535,550.00	561,694.11	973,855.89	36.58	1,246,861.82
TOTAL STREETS	1,535,550.00	1,535,550.00	561,694.11	973,855.89	36.58	1,246,861.82
PARK AND RECREATION						
PARKS & RECREATION	464,545.00	464,545.00	107,795.04	356,749.96	23.20	346,518.75
LIBRARY	83,100.00	83,100.00	28,784.01	54,315.99	34.64	70,787.03
TOTAL PARK AND RECREATION	547,645.00	547,645.00	136,579.05	411,065.95	24.94	417,305.78
UNALLOCATED EXPENDITURES						
TRANSFERS OUT	854,604.00	854,604.00	.00	854,604.00	.00	2,386,704.00

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL UNALLOCATED EXPENDITURES	854,604.00	854,604.00	.00	854,604.00	.00	2,386,704.00
TOTAL FUND EXPENDITURES	7,475,828.00	7,475,828.00	2,138,598.71	5,337,229.29	28.61	7,891,258.01
NET REVENUE OVER EXPENDITURES	.00	.00	(1,735,843.24)	1,735,843.24		(112,481.90)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TAXES						
101-31010 TAXES - CURRENT	5,221,823.00	5,221,823.00	.00	5,221,823.00	.00	5,197,118.43
101-31020 TAXES - DELINQUENT	25,000.00	25,000.00	.00	25,000.00	.00	16,226.35
101-31060 PENALTIES AND INTEREST	1,500.00	1,500.00	.00	1,500.00	.00	700.85
101-31061 TAX ON FORFEITED PROP PURCHAS	.00	.00	.00	.00	.00	18,671.05
TOTAL TAXES	5,248,323.00	5,248,323.00	.00	5,248,323.00	.00	5,232,716.68
LICENSES AND PERMITS						
101-32110 LIQUOR LICENSES	12,000.00	12,000.00	.00	12,000.00	.00	1,200.00
101-32180 CIGARETTES	2,600.00	2,600.00	.00	2,600.00	.00	3,000.00
101-32184 CABLE FRANCHISE FEES	60,000.00	60,000.00	15,946.41	44,053.59	26.58	63,487.86
101-32185 REFUSE HAULER FRANCHISE FEE	2,550.00	2,550.00	.00	2,550.00	.00	2,550.00
101-32199 OTHER BUS LIC & PERMITS	500.00	500.00	125.00	375.00	25.00	1,400.00
101-32218 CITY SHARE ELEC INSPECTIONS	3,000.00	3,000.00	2,543.00	457.00	84.77	6,595.70
101-32219 RETAINAGE OF BLDG SURCHARGE	100.00	100.00	580.19	(480.19)	580.19	196.47
101-32220 BUILDING PERMITS	155,000.00	155,000.00	127,047.94	27,952.06	81.97	339,884.65
101-32221 EXCAVATING PERMITS	.00	.00	54.00	(54.00)	.00	162.00
101-32222 MECHANICAL PERMITS	14,100.00	14,100.00	18,166.00	(4,066.00)	128.84	23,350.00
101-32225 INVESTIGATION (PENALTY FEE)	.00	.00	385.00	(385.00)	.00	1,400.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	237.00	237.00	345.00	(108.00)	145.57	785.00
101-32230 PLUMBING PERMITS	7,000.00	7,000.00	11,476.00	(4,476.00)	163.94	17,387.00
101-32240 SIGN PERMITS	1,000.00	1,000.00	360.00	640.00	36.00	1,040.00
101-32298 RENTAL REGISTRATION FEE	14,000.00	14,000.00	35.54	13,964.46	.25	11,476.70
101-32299 PLANNING & ZONING FEES	7,000.00	7,000.00	7,263.00	(263.00)	103.76	15,701.64
TOTAL LICENSES AND PERMITS	279,087.00	279,087.00	184,327.08	94,759.92	66.05	489,617.02
INTERGOVERNMENTAL REVENUES						
101-33165 FEDERAL GRANTS - OTHER	.00	.00	.00	.00	.00	2,950.00
101-33401 LOCAL GOVERNMENT AID (LGA)	930,000.00	930,000.00	.00	930,000.00	.00	955,567.00
101-33404 STATE AID - OTHER	6,000.00	6,000.00	1,650.00	4,350.00	27.50	9,112.17
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	25,000.00	25,000.00	50.00	50,000.00
101-33421 POLICE STATE AID	145,000.00	145,000.00	.00	145,000.00	.00	150,366.12
101-33422 SCHOOL DIST COST FOR OFFICER	60,000.00	60,000.00	25,340.64	34,659.36	42.23	65,228.99
101-33610 CTY GRANTS & AIDS FOR HWYS	5,000.00	5,000.00	5,472.22	(472.22)	109.44	5,573.31
TOTAL INTERGOVERNMENTAL REVE	1,196,000.00	1,196,000.00	57,462.86	1,138,537.14	4.80	1,238,797.59

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	.00	.00	.00	.00	.00	105.25
101-34105 SALES - MAPS, COPIES, ETC.	100.00	100.00	5.25	94.75	5.25	392.00
101-34110 SOLAR LEASE REVENUE	7,500.00	7,500.00	7,650.00	(150.00)	102.00	7,500.00
101-34201 POLICE DEPARTMENT REPORTS	500.00	500.00	120.00	380.00	24.00	540.75
101-34202 POLICE ADMINISTRATION FEES	2,500.00	2,500.00	2,755.00	(255.00)	110.20	2,839.00
101-34205 PAWN SHOP TRANSACTION REVENUE	2,000.00	2,000.00	1,500.00	500.00	75.00	2,582.50
101-34206 FIRE PROT TOWNSHIP CONTRACT	105,500.00	105,500.00	105,580.58	(80.58)	100.08	107,426.29
101-34210 FIRE PROTECTION ADMINISTRATION	2,775.00	2,775.00	2,442.00	333.00	88.00	3,061.70
101-34925 PARK ACTIVITY FEES	1,000.00	1,000.00	1,045.00	(45.00)	104.50	5,645.00
101-34930 ART FAIR FEES	.00	.00	245.00	(245.00)	.00	980.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	.00	620.00	(620.00)	.00	504.36
101-34958 ICE RINK LEASE REVENUE	2,000.00	2,000.00	3,340.00	(1,340.00)	167.00	2,000.00
TOTAL CHARGES FOR SERVICES	123,875.00	123,875.00	125,302.83	(1,427.83)	101.15	133,576.85
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	40,000.00	40,000.00	10,882.02	29,117.98	27.21	40,299.96
101-35102 PARKING FINES	1,500.00	1,500.00	440.00	1,060.00	29.33	460.00
101-35104 ANIMAL CONTROL FINES	1,000.00	1,000.00	385.00	615.00	38.50	1,885.00
101-35105 ADMINISTRATIVE CITATION FINE	.00	.00	(1,400.00)	1,400.00	.00	14,379.64
TOTAL FINES AND FORFEITURES	42,500.00	42,500.00	10,307.02	32,192.98	24.25	57,024.60
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	.00	.00	.00	.00	355.30
101-36210 INTEREST EARNINGS	20,000.00	20,000.00	.00	20,000.00	.00	58,657.17
101-36220 FACILITY RENTAL	3,600.00	3,600.00	1,666.68	1,933.32	46.30	10,628.37
101-36230 DONATIONS	2,876.00	2,876.00	.00	2,876.00	.00	6,212.00
101-36231 LIBRARY LEASE RENT	59,067.00	59,067.00	23,689.00	35,378.00	40.11	39,455.75
101-36234 ARTS GRANT FROM ECRAC	.00	.00	.00	.00	.00	6,750.00
101-36235 LIBRARY ROOM RENTAL	.00	.00	.00	.00	.00	80.00
101-36240 PATRONAGE CAPITAL	500.00	500.00	.00	500.00	.00	4,351.48
101-36501 SALE OF PROPERTY	.00	.00	.00	.00	.00	553.30
TOTAL OTHER	86,043.00	86,043.00	25,355.68	60,687.32	29.47	127,043.37
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	500,000.00	500,000.00	.00	500,000.00	.00	500,000.00
TOTAL OTHER FINANCING SOURCES	500,000.00	500,000.00	.00	500,000.00	.00	500,000.00

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND REVENUE	7,475,828.00	7,475,828.00	402,755.47			7,778,776.11

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	9,966.72	(19,933.28)	33.33	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	762.34	(1,527.66)	33.29	2,287.09
101-41110-151 WORKERS' COMPENSATION PREMIU	155.00	155.00	29.69	(125.31)	19.15	98.73
TOTAL PERSONAL SERVICES	32,345.00	32,345.00	10,758.75	(21,586.25)	33.26	32,285.98
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	11.96	(238.04)	4.78	.00
101-41110-214 EMPLOYEE RECOGNITION	500.00	500.00	.00	(500.00)	.00	281.09
TOTAL SUPPLIES	850.00	850.00	11.96	(838.04)	1.41	281.09
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-41110-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	110.26	(2,389.74)	4.41	147.53
101-41110-334 MILEAGE REIMBURSEMENT	150.00	150.00	.00	(150.00)	.00	.00
101-41110-340 ADVERTISING	400.00	400.00	.00	(400.00)	.00	.00
101-41110-360 INSURANCE AND BONDS	400.00	400.00	.00	(400.00)	.00	358.36
TOTAL OTHER SERVICES AND CHA	4,450.00	4,450.00	110.26	(4,339.74)	2.48	505.89
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	.00	(100.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,800.00	2,800.00	175.00	(2,625.00)	6.25	.00
101-41110-441 SISTER CITY ACTIVITIES	500.00	500.00	.00	(500.00)	.00	310.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	16,000.00	16,000.00	.00	(16,000.00)	.00	15,300.00
101-41110-456 ART FESTIVAL	2,000.00	2,000.00	190.00	(1,810.00)	9.50	1,096.75
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	500.00	500.00	.00	(500.00)	.00	.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	1,800.00	1,800.00	(450.00)	(2,250.00)	(25.00)	3,300.00
TOTAL MISCELLANEOUS	23,800.00	23,800.00	(85.00)	(23,885.00)	(.36)	20,036.75
TOTAL MAYOR AND CITY COUNCIL	61,445.00	61,445.00	10,795.97	(50,649.03)	17.57	53,109.71

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
101-41320-101	203,720.00	203,720.00	76,001.64	(127,718.36)	37.31	142,974.67
101-41320-103	40,336.00	40,336.00	14,923.23	(25,412.77)	37.00	36,847.86
101-41320-105	.00	.00	.00	.00	.00	5.51
101-41320-121	18,415.00	18,415.00	6,819.38	(11,595.62)	37.03	13,146.61
101-41320-122	18,783.00	18,783.00	6,862.26	(11,920.74)	36.53	13,117.16
101-41320-131	46,176.00	46,176.00	15,642.28	(30,533.72)	33.88	19,429.88
101-41320-132	1,472.00	1,472.00	.00	(1,472.00)	.00	.00
101-41320-133	3,600.00	3,600.00	830.75	(2,769.25)	23.08	1,200.00
101-41320-151	1,856.00	1,856.00	323.15	(1,532.85)	17.41	796.62
101-41320-153	2,500.00	2,500.00	.00	(2,500.00)	.00	58.66
101-41320-154	250.00	250.00	63.60	(186.40)	25.44	78.05
101-41320-157	50,850.00	50,850.00	.00	(50,850.00)	.00	.00
TOTAL PERSONAL SERVICES	387,958.00	387,958.00	121,466.29	(266,491.71)	31.31	227,655.02
<i>SUPPLIES</i>						
101-41320-201	1,500.00	1,500.00	545.55	(954.45)	36.37	1,879.44
101-41320-202	2,000.00	2,000.00	616.81	(1,383.19)	30.84	1,224.73
101-41320-203	5,500.00	5,500.00	.00	(5,500.00)	.00	1,758.00
101-41320-204	250.00	250.00	.00	(250.00)	.00	291.00
101-41320-209	500.00	500.00	.00	(500.00)	.00	1,263.63
101-41320-210	500.00	500.00	138.63	(361.37)	27.73	336.06
101-41320-221	200.00	200.00	.00	(200.00)	.00	.00
101-41320-240	3,000.00	3,000.00	1,080.00	(1,920.00)	36.00	3,783.61
TOTAL SUPPLIES	13,450.00	13,450.00	2,380.99	(11,069.01)	17.70	10,536.47
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304	2,000.00	2,000.00	2,760.00	760.00	138.00	1,788.91
101-41320-313	3,000.00	3,000.00	1,992.80	(1,007.20)	66.43	5,330.40
101-41320-321	.00	.00	180.00	180.00	.00	.00
101-41320-322	3,500.00	3,500.00	1,026.35	(2,473.65)	29.32	3,510.83
101-41320-331	600.00	600.00	.00	(600.00)	.00	164.80
101-41320-334	300.00	300.00	.00	(300.00)	.00	.00
101-41320-340	2,000.00	2,000.00	361.80	(1,638.20)	18.09	747.80
101-41320-351	1,200.00	1,200.00	133.80	(1,066.20)	11.15	315.20
101-41320-360	2,250.00	2,250.00	.00	(2,250.00)	.00	2,135.86
TOTAL OTHER SERVICES AND CHA	14,850.00	14,850.00	6,454.75	(8,395.25)	43.47	13,993.80

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-41320-409 MAINT CONTRACTS - OFFICE EQUIP	16,000.00	16,000.00	22,256.94	6,256.94	139.11	22,482.68
101-41320-430 MISCELLANEOUS	50.00	50.00	5.00	(45.00)	10.00	432.27
101-41320-433 DUES AND SUBSCRIPTIONS	600.00	600.00	.00	(600.00)	.00	196.49
101-41320-437 CITY WIDE DUES & SUBSCRIPTIONS	14,000.00	14,000.00	3,575.00	(10,425.00)	25.54	13,345.00
101-41320-440 SCHOOLS AND MEETINGS	500.00	500.00	95.00	(405.00)	19.00	225.00
<i>TOTAL MISCELLANEOUS</i>	<u>31,150.00</u>	<u>31,150.00</u>	<u>25,931.94</u>	<u>(5,218.06)</u>	<u>83.25</u>	<u>36,681.44</u>
TOTAL ADMINISTRATION	<u><u>447,408.00</u></u>	<u><u>447,408.00</u></u>	<u><u>156,233.97</u></u>	<u><u>(291,174.03)</u></u>	<u><u>34.92</u></u>	<u><u>288,866.73</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>						
<i>PERSONAL SERVICES</i>						
101-41410-104 TEMP/SEAS EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	8,035.63
<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	.00	8,035.63
<i>SUPPLIES</i>						
101-41410-201 OFFICE SUPPLIES - ACCESSORIES	.00	.00	.00	.00	.00	265.22
<i>TOTAL SUPPLIES</i>	.00	.00	.00	.00	.00	265.22
<i>OTHER SERVICES AND CHARGES</i>						
101-41410-331 TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00	150.94
101-41410-351 LEGAL NOTICES/ORD PUBLISHING	.00	.00	.00	.00	.00	72.00
<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	.00	.00	.00	222.94
<i>MISCELLANEOUS</i>						
101-41410-408 MAINT CONTRACTS - MACH/EQUIP	750.00	750.00	.00	(750.00)	.00	9,118.94
<i>TOTAL MISCELLANEOUS</i>	750.00	750.00	.00	(750.00)	.00	9,118.94
TOTAL ELECTIONS	750.00	750.00	.00	(750.00)	.00	17,642.73

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>FINANCE/MIS</i>						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	180,503.00	180,503.00	64,816.81	(115,686.19)	35.91	174,995.37
101-41500-121 PERA (EMPLOYER)	14,056.00	14,056.00	4,861.26	(9,194.74)	34.58	13,063.80
101-41500-122 FICA/MEDICARE (EMPLOYER)	14,337.00	14,337.00	4,795.00	(9,542.00)	33.44	12,763.41
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	34,565.00	34,565.00	14,115.28	(20,449.72)	40.84	33,345.84
101-41500-132 FINANCE LONGEVITY PAY	6,903.00	6,903.00	.00	(6,903.00)	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	2,400.00	2,400.00	509.75	(1,890.25)	21.24	1,665.77
101-41500-151 WORKERS' COMPENSATION PREMIU	1,417.00	1,417.00	232.50	(1,184.50)	16.41	781.12
101-41500-154 HRA/FLEX FEES	200.00	200.00	61.60	(138.40)	30.80	137.35
<i>TOTAL PERSONAL SERVICES</i>	<i>254,381.00</i>	<i>254,381.00</i>	<i>89,392.20</i>	<i>(164,988.80)</i>	<i>35.14</i>	<i>236,752.66</i>
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	422.76	(1,077.24)	28.18	1,498.69
101-41500-204 STATIONARY, FORMS & ENVELOPES	2,700.00	2,700.00	697.40	(2,002.60)	25.83	3,223.35
101-41500-209 SOFTWARE UPDATES	1,000.00	1,000.00	750.00	(250.00)	75.00	3,162.20
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	223.00
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
<i>TOTAL SUPPLIES</i>	<i>6,700.00</i>	<i>6,700.00</i>	<i>1,870.16</i>	<i>(4,829.84)</i>	<i>27.91</i>	<i>8,107.24</i>
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	36,000.00	36,000.00	35,487.00	(513.00)	98.58	32,502.00
101-41500-304 MISC PROFESSIONAL SERVICES	3,500.00	3,500.00	2,388.00	(1,112.00)	68.23	3,543.00
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	600.00	600.00	763.00	163.00	127.17	423.00
101-41500-309 EDP PROFESSIONAL SERVICES	30,000.00	30,000.00	1,061.50	(28,938.50)	3.54	4,431.25
101-41500-313 IT MGMT & BACKUP	3,000.00	3,000.00	1,992.80	(1,007.20)	66.43	5,330.40
101-41500-321 TELEPHONE/CELLULAR PHONES	.00	.00	135.00	135.00	.00	.00
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	19.00
101-41500-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	.00
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	.00	(500.00)	.00	373.00
101-41500-360 INSURANCE AND BONDS	2,100.00	2,100.00	.00	(2,100.00)	.00	1,608.13
<i>TOTAL OTHER SERVICES AND CHA</i>	<i>76,500.00</i>	<i>76,500.00</i>	<i>41,827.30</i>	<i>(34,672.70)</i>	<i>54.68</i>	<i>48,229.78</i>
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	18,000.00	7,888.00	(10,112.00)	43.82	15,776.00
101-41500-430 MISCELLANEOUS	250.00	250.00	65.11	(184.89)	26.04	4.73
101-41500-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	767.60	(932.40)	45.15	1,624.80
101-41500-440 SCHOOLS AND MEETINGS	2,300.00	2,300.00	608.00	(1,692.00)	26.43	905.66
<i>TOTAL MISCELLANEOUS</i>	<i>22,250.00</i>	<i>22,250.00</i>	<i>9,328.71</i>	<i>(12,921.29)</i>	<i>41.93</i>	<i>18,311.19</i>
TOTAL FINANCE/MIS	359,831.00	359,831.00	142,418.37	(217,412.63)	39.58	311,400.87

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304 LEGAL FEES	60,000.00	60,000.00	11,970.52	(48,029.48)	19.95	42,142.72
101-41610-305 PROSECUTION SERVICES	42,000.00	42,000.00	3,384.04	(38,615.96)	8.06	40,608.48
101-41610-307 TOWNSHIP ANNEXATION PAYMENTS	11,000.00	11,000.00	.00	(11,000.00)	.00	10,804.78
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>113,000.00</u>	<u>113,000.00</u>	<u>15,354.56</u>	<u>(97,645.44)</u>	<u>13.59</u>	<u>93,555.98</u>
TOTAL LEGAL	<u><u>113,000.00</u></u>	<u><u>113,000.00</u></u>	<u><u>15,354.56</u></u>	<u><u>(97,645.44)</u></u>	<u><u>13.59</u></u>	<u><u>93,555.98</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101 FULL-TIME EMPLOYEES - REGULAR	210,595.00	210,595.00	76,243.02	(134,351.98)	36.20	182,956.34
101-41920-103 SEASONAL/TEMP SALARY	.00	.00	.00	.00	.00	1,877.04
101-41920-121 PERA (EMPLOYER)	16,000.00	16,000.00	5,428.67	(10,571.33)	33.93	13,501.82
101-41920-122 FICA/MEDICARE (EMPLOYER)	16,320.00	16,320.00	5,622.27	(10,697.73)	34.45	13,138.73
101-41920-131 MEDICAL/DENTAL/LIFE	51,847.00	51,847.00	21,168.28	(30,678.72)	40.83	50,004.84
101-41920-132 BLDG DEPT LONGEVITY PAY	2,738.00	2,738.00	.00	(2,738.00)	.00	.00
101-41920-133 BLDG DEPT INS DEDUCTIBLE CONTR	3,600.00	3,600.00	1,046.90	(2,553.10)	29.08	2,017.42
101-41920-151 WORKERS' COMPENSATION PREMIU	1,460.00	1,460.00	143.70	(1,316.30)	9.84	723.48
101-41920-154 HRA/FLEX FEES	250.00	250.00	111.20	(138.80)	44.48	206.00
TOTAL PERSONAL SERVICES	302,810.00	302,810.00	109,764.04	(193,045.96)	36.25	264,425.67
<i>SUPPLIES</i>						
101-41920-201 OFFICE SUPPLIES	750.00	750.00	388.03	(361.97)	51.74	810.40
101-41920-209 SOFTWARE UPDATES	500.00	500.00	.00	(500.00)	.00	.00
101-41920-210 MISCELLANEOUS OPER SUPPLIES	800.00	800.00	.00	(800.00)	.00	203.25
101-41920-212 GASOLINE/FUEL/LUBRICANTS/ADDIT	2,400.00	2,400.00	264.79	(2,135.21)	11.03	910.83
101-41920-221 REPAIRS & MAINT SUPP VEH/EQUIP	800.00	800.00	83.65	(716.35)	10.46	263.76
101-41920-240 SMALL TOOLS & MINOR EQUIPMENT	5,000.00	5,000.00	.00	(5,000.00)	.00	2,118.22
TOTAL SUPPLIES	10,250.00	10,250.00	736.47	(9,513.53)	7.19	4,306.46
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304 MISC. PROFESSIONAL FEES	300.00	300.00	.00	(300.00)	.00	2,653.00
101-41920-313 IT MGMT & BACKUP	3,000.00	3,000.00	1,992.80	(1,007.20)	66.43	5,330.40
101-41920-321 TELEPHONE/CELLULAR PHONES	2,700.00	2,700.00	732.60	(1,967.40)	27.13	2,263.14
101-41920-331 TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	.00
101-41920-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	266.12
101-41920-360 INSURANCE AND BONDS	2,400.00	2,400.00	.00	(2,400.00)	.00	2,217.61
TOTAL OTHER CHARGES & SERVIC	9,200.00	9,200.00	2,725.40	(6,474.60)	29.62	12,730.27
<i>MISCELLANEOUS</i>						
101-41920-404 REPAIRS & MAINT LABOR VEH & EQ	200.00	200.00	.00	(200.00)	.00	78.00
101-41920-409 MAINT CONTRACTS-OFFICE EQUIP	2,800.00	2,800.00	2,685.00	(115.00)	95.89	2,685.00
101-41920-430 MISCELLANEOUS	200.00	200.00	.00	(200.00)	.00	.00
101-41920-432 CREDIT CARD FEES-BLDG PERMITS	500.00	500.00	3.50	(496.50)	.70	1,349.81
101-41920-433 DUES AND SUBSCRIPTIONS	1,400.00	1,400.00	480.00	(920.00)	34.29	395.00
101-41920-440 SCHOOLS & MEETINGS	2,500.00	2,500.00	969.00	(1,531.00)	38.76	1,355.00
TOTAL MISCELLANEOUS	7,600.00	7,600.00	4,137.50	(3,462.50)	54.44	5,862.81
TOTAL BUILDING DEPARTMENT	329,860.00	329,860.00	117,363.41	(212,496.59)	35.58	287,325.21

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>						
<i>OTHER CHARGES & SERVICES</i>						
101-41925-303 ENGINEERING FEES	35,000.00	35,000.00	14,604.75	(20,395.25)	41.73	40,440.00
<i>TOTAL OTHER CHARGES & SERVIC</i>	35,000.00	35,000.00	14,604.75	(20,395.25)	41.73	40,440.00
TOTAL ENGINEERING	35,000.00	35,000.00	14,604.75	(20,395.25)	41.73	40,440.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101 FULL-TIME EMPLOYEES - REGULAR	99,320.00	99,320.00	35,668.83	(63,651.17)	35.91	166,960.72
101-41935-112 PLANNING COMMISSION PAYMENTS	2,500.00	2,500.00	805.00	(1,695.00)	32.20	2,240.00
101-41935-121 PERA (EMPLOYER)	7,719.00	7,719.00	2,675.16	(5,043.84)	34.66	12,447.18
101-41935-122 FICA/MEDICARE (EMPLOYER)	7,874.00	7,874.00	2,692.66	(5,181.34)	34.20	12,216.57
101-41935-131 MEDICAL/DENTAL/LIFE	17,282.00	17,282.00	7,057.64	(10,224.36)	40.84	33,345.84
101-41935-132 PLANNING LONGEVITY PAY	3,600.00	3,600.00	.00	(3,600.00)	.00	.00
101-41935-133 PLANNING INS DEDUCTIBLE CONTRI	1,200.00	1,200.00	265.57	(934.43)	22.13	1,539.89
101-41935-151 WORKERS' COMPENSATION PREMIU	805.00	805.00	194.90	(610.10)	24.21	678.89
101-41935-153 CITY WIDE RE-EMPLOY COMPENSATI	38,480.00	38,480.00	.00	(38,480.00)	.00	.00
101-41935-154 HRA/FLEX FEES	150.00	150.00	30.80	(119.20)	20.53	137.35
TOTAL PERSONAL SERVICES	178,930.00	178,930.00	49,390.56	(129,539.44)	27.60	229,566.44
<i>SUPPLIES</i>						
101-41935-201 OFFICE SUPPLIES	1,500.00	1,500.00	.00	(1,500.00)	.00	1,676.03
101-41935-209 SOFTWARE UPDATES	2,500.00	2,500.00	808.00	(1,692.00)	32.32	1,237.56
101-41935-210 MISCELLANEOUS OPER SUPPLIES	200.00	200.00	.00	(200.00)	.00	.00
101-41935-212 GASOLINE/FUEL/LUBRICANTS/ADDIT	300.00	300.00	19.95	(280.05)	6.65	93.99
101-41935-221 REPAIRS & MAINT SUPP-VEH/EQUIP	300.00	300.00	7.68	(292.32)	2.56	460.21
101-41935-240 SMALL TOOLS & MINOR EQUIPMENT	7,000.00	7,000.00	.00	(7,000.00)	.00	.00
TOTAL SUPPLIES	11,800.00	11,800.00	835.63	(10,964.37)	7.08	3,487.79
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301 PLANNING SPECIAL PROJECTS	2,500.00	2,500.00	870.00	(1,630.00)	34.80	2,110.00
101-41935-304 MISC PROFESSIONAL FEES	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
101-41935-313 IT MGMT & BACKUP	3,000.00	3,000.00	1,992.80	(1,007.20)	66.43	5,330.40
101-41935-331 TRAVEL/MEALS/LODGING	600.00	600.00	.00	(600.00)	.00	12.00
101-41935-334 MILEAGE REIMBURSEMENT	250.00	250.00	.00	(250.00)	.00	.00
101-41935-351 LEGAL NOTICE/ORD PUBLISH	800.00	800.00	45.61	(754.39)	5.70	158.00
101-41935-360 INSURANCE AND BONDS	10,000.00	10,000.00	.00	(10,000.00)	.00	9,393.16
TOTAL OTHER CHARGES & SERVIC	19,150.00	19,150.00	2,908.41	(16,241.59)	15.19	17,003.56
<i>MISCELLANEOUS</i>						
101-41935-404 REPAIRS & MAINT LABOR VEH/EQUI	200.00	200.00	.00	(200.00)	.00	.00
101-41935-409 MAINT CONTRACTS-OFFICE EQUIP	5,100.00	5,100.00	2,990.00	(2,110.00)	58.63	2,990.00
101-41935-430 MISCELLANEOUS	800.00	800.00	(2,579.00)	(3,379.00)	(322.38)	(4,914.64)
101-41935-431 PROPERTY SECURING EXP	.00	.00	.00	.00	.00	4,855.80
101-41935-433 DUES AND SUBSCRIPTIONS	900.00	900.00	450.00	(450.00)	50.00	866.00
101-41935-440 SCHOOL AND MEETINGS	1,500.00	1,500.00	200.00	(1,300.00)	13.33	620.00
101-41935-489 OTHER CONTRACTED SERVICES	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
TOTAL MISCELLANEOUS	9,500.00	9,500.00	1,061.00	(8,439.00)	11.17	4,417.16
TOTAL PLANNING	219,380.00	219,380.00	54,195.60	(165,184.40)	24.70	254,454.95

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
NEW CITY HALL BUILDING						
<i>PERSONAL SERVICES</i>						
101-41950-101	FULL-TIME EMPLOYEES - REGULAR	27,654.00	27,654.00	9,746.42 (17,907.58)	35.24	28,004.23
101-41950-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
101-41950-121	PERA (EMPLOYER)	2,189.00	2,189.00	730.98 (1,458.02)	33.39	2,088.36
101-41950-122	FICA/MEDICARE (EMPLOYER)	2,233.00	2,233.00	722.22 (1,510.78)	32.34	2,059.37
101-41950-131	MEDICAL/DENTAL/LIFE	8,642.00	8,642.00	3,522.84 (5,119.16)	40.76	8,321.28
101-41950-132	LONGEVITY PAY	536.00	536.00	.00 (536.00)	.00	.00
101-41950-133	DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 (600.00)	.00	.00
101-41950-151	WORKERS' COMPENSATION PREMIU	2,090.00	2,090.00	705.56 (1,384.44)	33.76	1,266.72
101-41950-154	HRA/FLEX FEES	100.00	100.00	15.40 (84.60)	15.40	34.35
	TOTAL PERSONAL SERVICES	45,044.00	45,044.00	15,443.42 (29,600.58)	34.29	41,774.31
<i>SUPPLIES</i>						
101-41950-212	GASOLINE/FUEL	200.00	200.00	.00 (200.00)	.00	27.48
101-41950-215	MAINTENANCE SUPPLIES	9,000.00	9,000.00	1,507.25 (7,492.75)	16.75	8,938.05
101-41950-240	SMALL TOOLS & EQUIPMENT	1,500.00	1,500.00	10.98 (1,489.02)	.73	2,421.35
	TOTAL SUPPLIES	10,700.00	10,700.00	1,518.23 (9,181.77)	14.19	11,386.88
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321	TELEPHONE/CELLULAR PHONES	19,000.00	19,000.00	4,728.48 (14,271.52)	24.89	16,243.40
101-41950-360	INSURANCE AND BONDS	2,100.00	2,100.00	.00 (2,100.00)	.00	1,918.30
101-41950-381	ELECTRIC UTILITIES	12,000.00	12,000.00	2,600.60 (9,399.40)	21.67	11,544.14
101-41950-382	WATER/WASTEWATER UTILITIES	4,000.00	4,000.00	796.10 (3,203.90)	19.90	3,514.27
101-41950-383	GAS UTILITIES	7,000.00	7,000.00	2,075.50 (4,924.50)	29.65	6,161.43
	TOTAL OTHER SERVICES AND CHA	44,100.00	44,100.00	10,200.68 (33,899.32)	23.13	39,381.54
<i>MISCELLANEOUS</i>						
101-41950-401	REPAIRS & MAINT LABOR - BLDGS	37,000.00	37,000.00	6,681.39 (30,318.61)	18.06	31,910.34
101-41950-409	MAINT CONTRACTS - OFFICE EQUIP	4,800.00	4,800.00	3,828.00 (972.00)	79.75	4,301.00
101-41950-413	RENTALS - OFFICE EQUIPMENT	14,000.00	14,000.00	2,476.96 (11,523.04)	17.69	8,412.32
101-41950-430	MISCELLANEOUS	500.00	500.00	170.05 (329.95)	34.01	339.15
	TOTAL MISCELLANEOUS	56,300.00	56,300.00	13,156.40 (43,143.60)	23.37	44,962.81
	TOTAL NEW CITY HALL BUILDING	156,144.00	156,144.00	40,318.73 (115,825.27)	25.82	137,505.54

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101	1,286,204.00	1,286,204.00	414,536.24	(871,667.76)	32.23	1,047,379.18
101-42100-102	73,000.00	73,000.00	27,083.56	(45,916.44)	37.10	89,726.91
101-42100-103	.00	.00	.00	.00	.00	32,847.55
101-42100-104	20,000.00	20,000.00	1,575.00	(18,425.00)	7.88	8,522.41
101-42100-110	30,000.00	30,000.00	8,698.21	(21,301.79)	28.99	26,809.50
101-42100-117	9,636.00	9,636.00	2,836.75	(6,799.25)	29.44	9,681.89
101-42100-121	247,659.00	247,659.00	76,464.32	(171,194.68)	30.87	202,560.96
101-42100-122	28,127.00	28,127.00	8,759.87	(19,367.13)	31.14	22,731.67
101-42100-131	310,853.00	310,853.00	117,325.42	(193,527.58)	37.74	249,656.46
101-42100-132	44,572.00	44,572.00	.00	(44,572.00)	.00	.00
101-42100-133	20,400.00	20,400.00	3,822.06	(16,577.94)	18.74	11,369.47
101-42100-151	80,623.00	80,623.00	11,673.84	(68,949.16)	14.48	40,386.31
101-42100-154	1,500.00	1,500.00	483.40	(1,016.60)	32.23	1,089.20
TOTAL PERSONAL SERVICES	2,152,574.00	2,152,574.00	673,258.67	(1,479,315.33)	31.28	1,742,761.51
<i>SUPPLIES</i>						
101-42100-201	3,300.00	3,300.00	203.00	(3,097.00)	6.15	1,819.19
101-42100-202	1,500.00	1,500.00	225.38	(1,274.62)	15.03	1,050.45
101-42100-209	7,800.00	7,800.00	.00	(7,800.00)	.00	49.99
101-42100-210	5,500.00	5,500.00	325.71	(5,174.29)	5.92	2,759.09
101-42100-212	40,000.00	40,000.00	8,041.94	(31,958.06)	20.10	28,417.23
101-42100-213	5,500.00	5,500.00	.00	(5,500.00)	.00	2,048.00
101-42100-214	5,000.00	5,000.00	1,310.15	(3,689.85)	26.20	2,119.32
101-42100-217	4,000.00	4,000.00	1,440.62	(2,559.38)	36.02	4,042.08
101-42100-221	18,500.00	18,500.00	3,676.68	(14,823.32)	19.87	8,964.13
101-42100-231	21,000.00	21,000.00	7,834.36	(13,165.64)	37.31	10,899.53
101-42100-232	1,800.00	1,800.00	.00	(1,800.00)	.00	.00
101-42100-240	18,000.00	18,000.00	14,308.61	(3,691.39)	79.49	8,263.40
TOTAL SUPPLIES	131,900.00	131,900.00	37,366.45	(94,533.55)	28.33	70,432.41
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304	7,500.00	7,500.00	9,027.33	1,527.33	120.36	54,273.60
101-42100-313	20,000.00	20,000.00	8,963.20	(11,036.80)	44.82	23,985.60
101-42100-321	14,500.00	14,500.00	4,037.35	(10,462.65)	27.84	12,118.79
101-42100-322	600.00	600.00	131.80	(468.20)	21.97	350.75
101-42100-331	3,000.00	3,000.00	.00	(3,000.00)	.00	457.50
101-42100-334	500.00	500.00	.00	(500.00)	.00	256.48
101-42100-340	100.00	100.00	4.50	(95.50)	4.50	.00
101-42100-360	58,000.00	58,000.00	.00	(58,000.00)	.00	55,184.83
101-42100-381	6,000.00	6,000.00	1,337.44	(4,662.56)	22.29	5,936.98
101-42100-383	4,000.00	4,000.00	1,022.25	(2,977.75)	25.56	3,034.73
TOTAL OTHER SERVICES AND CHA	114,200.00	114,200.00	24,523.87	(89,676.13)	21.47	155,599.26

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	854.48 (9,145.52)	8.54	4,452.17
101-42100-409 MAINT CONTRACTS - EQUIPMENT	25,000.00	25,000.00	17,667.75 (7,332.25)	70.67	28,370.53
101-42100-410 POLICE RESERVE ACTIVITY	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
101-42100-411 POLICE-AUTO PAWN SERVICE	2,400.00	2,400.00	2,370.00 (30.00)	98.75	2,421.60
101-42100-432 CREDIT CARD FEES-POLICE DEPT	50.00	50.00	.00 (50.00)	.00	37.55
101-42100-433 DUES AND SUBSCRIPTIONS	12,000.00	12,000.00	7,068.24 (4,931.76)	58.90	11,535.95
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	14,000.00	3,722.00 (10,278.00)	26.59	9,918.00
101-42100-489 OTHER CONTRACTED SERVICES	.00	.00	.00	.00	.00	669.84
TOTAL MISCELLANEOUS	64,450.00	64,450.00	31,682.47 (32,767.53)	49.16	57,405.64
TOTAL POLICE DEPARTMENT	2,463,124.00	2,463,124.00	766,831.46 (1,696,292.54)	31.13	2,026,198.82

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42200-101	FULL-TIME EMPLOYEES - REGULAR	90,459.00	90,459.00	31,780.80 (58,678.20)	35.13	84,707.89
101-42200-103	PART-TIME EMPLOYEES - REGULAR	50,000.00	50,000.00	15,828.00 (34,172.00)	31.66	45,818.00
101-42200-121	PERA (EMPLOYER)	16,278.00	16,278.00	5,625.18 (10,652.82)	34.56	14,974.10
101-42200-122	FICA/MEDICARE (EMPLOYER)	5,159.00	5,159.00	1,655.56 (3,503.44)	32.09	4,657.96
101-42200-131	MEDICAL/DENTAL/LIFE INS	17,282.00	17,282.00	7,053.00 (10,229.00)	40.81	16,659.00
101-42200-132	FIRE LONGEVITY PAY	1,507.00	1,507.00	.00 (1,507.00)	.00	.00
101-42200-133	DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	.00 (1,200.00)	.00	611.69
101-42200-151	WORKERS' COMPENSATION PREMIU	39,652.00	39,652.00	9,686.26 (29,965.74)	24.43	27,645.23
101-42200-154	HRA/FLEX FEES	150.00	150.00	30.80 (119.20)	20.53	68.65
	TOTAL PERSONAL SERVICES	221,687.00	221,687.00	71,659.60 (150,027.40)	32.32	195,142.52
<i>SUPPLIES</i>						
101-42200-201	OFFICE SUPPLIES - ACCESSORIES	250.00	250.00	62.60 (187.40)	25.04	46.95
101-42200-204	STATIONARY, FORMS AND ENVELOPE	100.00	100.00	.00 (100.00)	.00	.00
101-42200-210	MISCELLANEOUS OPER SUPPLIES	9,500.00	9,500.00	2,471.72 (7,028.28)	26.02	6,008.41
101-42200-212	GASOLINE/FUEL/LUB/ADDITIVES	6,300.00	6,300.00	1,613.24 (4,686.76)	25.61	4,312.33
101-42200-215	SHOP MAINTENANCE SUPPLIES	200.00	200.00	.00 (200.00)	.00	.00
101-42200-221	REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,000.00	9,421.73 (5,578.27)	62.81	20,436.23
101-42200-223	REPAIR & MAINT SUPP - BLDGS	1,500.00	1,500.00	389.00 (1,111.00)	25.93	2,629.93
101-42200-231	UNIFORM ALLOWANCE	10,000.00	10,000.00	4,718.06 (5,281.94)	47.18	15,127.33
101-42200-240	FIRE DEPT SMALL TOOLS	7,000.00	7,000.00	2,256.77 (4,743.23)	32.24	2,748.23
101-42200-241	SMALL TOOLS GRANT FUNDED	.00	.00	.00	.00	1,899.82
	TOTAL SUPPLIES	49,850.00	49,850.00	20,933.12 (28,916.88)	41.99	53,209.23
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304	MISC PROFESSIONAL SERVICES	15,000.00	15,000.00	7,798.26 (7,201.74)	51.99	16,835.72
101-42200-307	CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	.00 (10,000.00)	.00	10,000.00
101-42200-313	IT MGMT & BACKUP	3,000.00	3,000.00	1,992.80 (1,007.20)	66.43	5,330.40
101-42200-321	TELEPHONE/CELLULAR PHONES	1,400.00	1,400.00	300.08 (1,099.92)	21.43	1,371.42
101-42200-331	TRAVEL/MEALS/LODGING	1,500.00	1,500.00	.00 (1,500.00)	.00	187.81
101-42200-334	MILEAGE REIMBURSEMENT	300.00	300.00	.00 (300.00)	.00	.00
101-42200-340	ADVERTISING	250.00	250.00	.00 (250.00)	.00	764.80
101-42200-360	INSURANCE AND BONDS	7,000.00	7,000.00	.00 (7,000.00)	.00	6,338.48
101-42200-381	ELECTRIC UTILITIES	17,000.00	17,000.00	3,632.80 (13,367.20)	21.37	16,045.61
101-42200-382	WATER/WASTEWATER UTILITIES	500.00	500.00	157.58 (342.42)	31.52	427.77
101-42200-383	GAS UTILITIES	5,000.00	5,000.00	2,266.23 (2,733.77)	45.32	2,646.58
	TOTAL OTHER SERVICES AND CHA	60,950.00	60,950.00	16,147.75 (44,802.25)	26.49	59,948.59

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	1,000.00	1,000.00	7,979.00	6,979.00	797.90	7,200.55
101-42200-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	905.00	(795.00)	53.24	1,650.00
101-42200-440 SCHOOLS AND MEETINGS	6,000.00	6,000.00	.00	(6,000.00)	.00	689.90
101-42200-441 GRANT FUNDED SCHOOLS	.00	.00	2,149.00	2,149.00	.00	3,141.75
<i>TOTAL MISCELLANEOUS</i>	<u>10,200.00</u>	<u>10,200.00</u>	<u>11,033.00</u>	<u>833.00</u>	<u>108.17</u>	<u>12,682.20</u>
TOTAL FIRE DEPARTMENT	<u><u>342,687.00</u></u>	<u><u>342,687.00</u></u>	<u><u>119,773.47</u></u>	<u><u>(222,913.53)</u></u>	<u><u>34.95</u></u>	<u><u>320,982.54</u></u>

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT							
<i>SUPPLIES</i>							
101-42300-201	OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	.00
101-42300-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	88.86	(411.14)	17.77	349.00
101-42300-240	SMALL TOOLS AND MINOR EQUIP	1,500.00	1,500.00	.00	(1,500.00)	.00	530.75
	<i>TOTAL SUPPLIES</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>88.86</u>	<u>(2,011.14)</u>	<u>4.23</u>	<u>879.75</u>
<i>OTHER SERVICES AND CHARGES</i>							
101-42300-331	TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>300.00</u>	<u>300.00</u>	<u>.00</u>	<u>(300.00)</u>	<u>.00</u>	<u>.00</u>
<i>MISCELLANEOUS</i>							
101-42300-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	200.00
101-42300-440	SCHOOLS AND MEETINGS	500.00	500.00	160.00	(340.00)	32.00	151.96
101-42300-489	OTHER CONTRACTED SERVICES	1,500.00	1,500.00	250.00	(1,250.00)	16.67	2,468.00
	<i>TOTAL MISCELLANEOUS</i>	<u>2,000.00</u>	<u>2,000.00</u>	<u>410.00</u>	<u>(1,590.00)</u>	<u>20.50</u>	<u>2,819.96</u>
<i>FUNCTION 9</i>							
101-42300-999	COVID 19 EMERGENCY MANAGEMEN	.00	.00	336.40	336.40	.00	403.62
	<i>TOTAL FUNCTION 9</i>	<u>.00</u>	<u>.00</u>	<u>336.40</u>	<u>336.40</u>	<u>.00</u>	<u>403.62</u>
	TOTAL EMERGENCY MANAGEMENT	<u><u>4,400.00</u></u>	<u><u>4,400.00</u></u>	<u><u>835.26</u></u>	<u><u>(3,564.74)</u></u>	<u><u>18.98</u></u>	<u><u>4,103.33</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	5,000.00	5,000.00	1,600.00	(3,400.00)	32.00	4,800.00
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>5,000.00</u>	<u>5,000.00</u>	<u>1,600.00</u>	<u>(3,400.00)</u>	<u>32.00</u>	<u>4,800.00</u>
TOTAL ANIMAL CONTROL	<u><u>5,000.00</u></u>	<u><u>5,000.00</u></u>	<u><u>1,600.00</u></u>	<u><u>(3,400.00)</u></u>	<u><u>32.00</u></u>	<u><u>4,800.00</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101	FULL-TIME EMPLOYEES - REGULAR	653,233.00	653,233.00	256,378.75 (396,854.25)	39.25	583,268.61
101-43001-102	FULL-TIME EMPLOYEES - OVERTIME	5,000.00	5,000.00	437.09 (4,562.91)	8.74	1,252.39
101-43001-104	TEMP/SEAS EMPLOYEES REGULAR	41,536.00	41,536.00	.00 (41,536.00)	.00	15,461.06
101-43001-110	HOURS WORKED HOLIDAY	2,000.00	2,000.00	.00 (2,000.00)	.00	.00
101-43001-111	OVERTIME-SNOWPLOWING	46,000.00	46,000.00	26,996.22 (19,003.78)	58.69	24,927.40
101-43001-112	OVERTIME MOSQUITO SPRAYING	2,000.00	2,000.00	.00 (2,000.00)	.00	293.50
101-43001-115	CALL-IN PAY	.00	.00	.00 .00	.00	332.51
101-43001-121	PERA (EMPLOYER)	55,038.00	55,038.00	19,223.43 (35,814.57)	34.93	45,747.30
101-43001-122	FICA/MEDICARE (EMPLOYER)	59,316.00	59,316.00	19,763.80 (39,552.20)	33.32	46,310.67
101-43001-123	CENTRAL PENSION FUND CONTRIB	16,640.00	16,640.00	5,714.65 (10,925.35)	34.34	8,483.17
101-43001-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	143,479.00	143,479.00	58,481.18 (84,997.82)	40.76	132,062.72
101-43001-132	STREETS LONGEVITY PAY	25,600.00	25,600.00	.00 (25,600.00)	.00	.00
101-43001-133	STREETS INS DEDUCTIBLE CONTRIB	11,600.00	11,600.00	136.68 (11,463.32)	1.18	6,386.86
101-43001-151	WORKERS' COMPENSATION PREMIU	70,768.00	70,768.00	13,463.04 (57,304.96)	19.02	31,492.25
101-43001-154	HRA/FLEX FEES	700.00	700.00	296.82 (403.18)	42.40	602.81
101-43001-157	SEVERENCE	28,140.00	28,140.00	.00 (28,140.00)	.00	.00
	<i>TOTAL PERSONAL SERVICES</i>	1,161,050.00	1,161,050.00	400,891.66 (760,158.34)	34.53	896,621.25
<i>SUPPLIES</i>						
101-43001-201	OFFICE SUPPLIES-ACCESSORIES	1,500.00	1,500.00	.00 (1,500.00)	.00	2,002.90
101-43001-202	DUPLICATING AND COPYING SUPPLI	200.00	200.00	.00 (200.00)	.00	20.00
101-43001-204	STATIONERY, FORMS & ENVELOPES	200.00	200.00	.00 (200.00)	.00	477.31
101-43001-209	SOFTWARE UPDATES	700.00	700.00	.00 (700.00)	.00	323.50
101-43001-210	MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	4,248.53 (5,751.47)	42.49	12,505.89
101-43001-212	GASOLINE/FUEL/LUB/ADDITIVES	35,000.00	35,000.00	13,787.96 (21,212.04)	39.39	24,795.45
101-43001-215	SHOP MAINTENANCE SUPPLIES	1,000.00	1,000.00	942.99 (57.01)	94.30	1,617.17
101-43001-219	SNOW REMOVAL MATERIALS	70,000.00	70,000.00	50,700.32 (19,299.68)	72.43	63,048.44
101-43001-221	REPAIR & MAINT SUPP-VEH/EQ	60,000.00	60,000.00	42,472.78 (17,527.22)	70.79	91,517.58
101-43001-224	REPAIR & MAINT-INFRASTRUCTURE	12,000.00	12,000.00	601.93 (11,398.07)	5.02	14,211.53
101-43001-226	SIGNS	6,000.00	6,000.00	5,496.12 (503.88)	91.60	5,638.02
101-43001-240	SMALL TOOLS AND MINOR EQUIP	10,000.00	10,000.00	4,835.89 (5,164.11)	48.36	11,405.12
	<i>TOTAL SUPPLIES</i>	206,600.00	206,600.00	123,086.52 (83,513.48)	59.58	227,562.91

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	389.33	(3,110.67)	11.12	2,830.54
101-43001-313 IT MGMT & BACKUP	3,000.00	3,000.00	1,992.80	(1,007.20)	66.43	5,330.40
101-43001-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	1,268.85	(6,731.15)	15.86	4,638.36
101-43001-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	12.00
101-43001-334 MILEAGE REIMBURSEMENT	400.00	400.00	.00	(400.00)	.00	.00
101-43001-340 ADVERTISING	400.00	400.00	157.55	(242.45)	39.39	296.60
101-43001-360 INSURANCE AND BONDS	18,000.00	18,000.00	.00	(18,000.00)	.00	16,485.38
101-43001-381 ELECTRIC UTILITIES	7,500.00	7,500.00	2,016.92	(5,483.08)	26.89	7,046.63
101-43001-382 WATER/WASTEWATER UTILITIES	3,000.00	3,000.00	778.65	(2,221.35)	25.96	2,708.68
101-43001-383 GAS UTILITIES	13,000.00	13,000.00	6,682.10	(6,317.90)	51.40	10,934.49
101-43001-384 REFUSE HAULING	3,500.00	3,500.00	597.84	(2,902.16)	17.08	2,375.88
TOTAL OTHER SERVICES AND CHA	60,800.00	60,800.00	13,884.04	(46,915.96)	22.84	52,656.96
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	805.85
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	5,000.00	5,000.00	3,706.58	(1,293.42)	74.13	12,319.94
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	(500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	23,000.00	23,000.00	.00	(23,000.00)	.00	17,737.75
101-43001-407 BRIDGE REPAIR	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-43001-408 SIDEWALK REPAIRS	.00	.00	.00	.00	.00	4,400.00
101-43001-413 BNSF PARKING LEASE	3,100.00	3,100.00	3,189.02	89.02	102.87	3,096.14
101-43001-414 EQUIPMENT RENTAL	6,000.00	6,000.00	3,100.00	(2,900.00)	51.67	4,250.00
101-43001-417 RENTALS - UNIFORMS	8,000.00	8,000.00	3,095.10	(4,904.90)	38.69	8,207.63
101-43001-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	40.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	441.15	(558.85)	44.12	777.20
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	.00	(1,500.00)	.00	690.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	2,000.00	2,000.00	.00	(2,000.00)	.00	261.47
101-43001-444 INSECT CONTROL	7,000.00	7,000.00	.00	(7,000.00)	.00	110.01
101-43001-445 DISEASED TREE PROGRAM	15,000.00	15,000.00	195.00	(14,805.00)	1.30	5,112.85
101-43001-446 WEED CONTROL	4,000.00	4,000.00	.00	(4,000.00)	.00	3,052.89
101-43001-447 DOWNTOWN DECORATIONS	10,000.00	10,000.00	.00	(10,000.00)	.00	1,081.10
101-43001-449 SOD REPLACEMENT PROJECT	4,000.00	4,000.00	.00	(4,000.00)	.00	.00
101-43001-489 OTHER CONTRACTED SERVICES	14,000.00	14,000.00	10,105.04	(3,894.96)	72.18	8,077.87
TOTAL MISCELLANEOUS	107,100.00	107,100.00	23,831.89	(83,268.11)	22.25	70,020.70
TOTAL STREETS	1,535,550.00	1,535,550.00	561,694.11	(973,855.89)	36.58	1,246,861.82

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>PARKS & RECREATION</u>						
<i>PERSONAL SERVICES</i>						
101-45200-101 FULL-TIME EMPLOYEES - REGULAR	131,166.00	131,166.00	31,668.78	(99,497.22)	24.14	105,593.08
101-45200-102 FULL-TIME EMPLOYEES - OVERTIME	2,000.00	2,000.00	3,590.85	1,590.85	179.54	1,169.62
101-45200-104 TEMP/SEAS EMPLOYEES - REGULAR	43,459.00	43,459.00	3,508.16	(39,950.84)	8.07	28,504.10
101-45200-112 PARKS & REC COMM STIPENDS	3,000.00	3,000.00	210.00	(2,790.00)	7.00	455.00
101-45200-121 PERA (EMPLOYER)	10,227.00	10,227.00	2,644.48	(7,582.52)	25.86	8,034.74
101-45200-122 FICA/MEDICARE (EMPLOYER)	13,986.00	13,986.00	2,912.57	(11,073.43)	20.82	9,994.43
101-45200-123 CENTRAL PENSION FUND CONTRIB	4,160.00	4,160.00	1,057.90	(3,102.10)	25.43	2,328.29
101-45200-131 MEDICAL/DENTAL/LIFE	28,696.00	28,696.00	8,716.41	(19,979.59)	30.38	22,879.32
101-45200-132 PARKS LONGEVITY PAY	3,191.00	3,191.00	.00	(3,191.00)	.00	.00
101-45200-133 PARKS INSUR DEDUCTIBLE CONTRIB	2,400.00	2,400.00	505.44	(1,894.56)	21.06	1,227.64
101-45200-151 WORKERS' COMPENSATION PREMIU	10,460.00	10,460.00	1,587.92	(8,872.08)	15.18	5,520.82
101-45200-154 HRA/FLEX FEES	200.00	200.00	48.18	(151.82)	24.09	115.04
TOTAL PERSONAL SERVICES	252,945.00	252,945.00	56,450.69	(196,494.31)	22.32	185,822.08
<i>SUPPLIES</i>						
101-45200-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	2,516.05	(7,483.95)	25.16	4,797.89
101-45200-212 GASOLINE/FUEL/LUB/ADDITIVES	7,000.00	7,000.00	4,542.06	(2,457.94)	64.89	9,508.86
101-45200-221 REPAIR & MAINT SUPP - VEH/EQ	12,000.00	12,000.00	1,751.43	(10,248.57)	14.60	7,096.55
101-45200-223 REPAIR & MAINT SUPP - BLDG/INF	15,000.00	15,000.00	8,919.78	(6,080.22)	59.47	11,294.35
101-45200-226 SIGNS	1,000.00	1,000.00	.00	(1,000.00)	.00	423.25
101-45200-230 MASTER GARDENERS SUPPLIES	2,000.00	2,000.00	.00	(2,000.00)	.00	329.64
101-45200-240 SMALL TOOLS & MINOR EQUIP	2,000.00	2,000.00	1,298.80	(701.20)	64.94	2,391.59
TOTAL SUPPLIES	49,000.00	49,000.00	19,028.12	(29,971.88)	38.83	35,842.13
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304 PROFESSIONAL SERV-PARK STUDY	500.00	500.00	34.19	(465.81)	6.84	1,263.60
101-45200-305 PARK CONTRACTED SERVICES	500.00	500.00	.00	(500.00)	.00	.00
101-45200-321 TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	357.65	(642.35)	35.77	817.84
101-45200-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-45200-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	.00
101-45200-360 INSURANCE AND BONDS	28,000.00	28,000.00	.00	(28,000.00)	.00	24,769.11
101-45200-381 ELECTRIC UTILITIES	70,000.00	70,000.00	26,530.09	(43,469.91)	37.90	51,235.50
101-45200-382 WATER/WASTEWATER UTILITIES	7,000.00	7,000.00	959.91	(6,040.09)	13.71	10,237.18
101-45200-383 GAS UTILITIES	2,000.00	2,000.00	.00	(2,000.00)	.00	605.06
TOTAL OTHER SERVICES AND CHA	109,400.00	109,400.00	27,881.84	(81,518.16)	25.49	88,928.29

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	5,000.00	5,000.00	627.50 (4,372.50)	12.55	4,761.25
101-45200-415 RENTALS - OTHER EQUIPMENT	8,000.00	8,000.00	891.00 (7,109.00)	11.14	5,757.24
101-45200-417 RENTALS - UNIFORMS	700.00	700.00	291.89 (408.11)	41.70	892.84
101-45200-440 SCHOOLS AND MEETINGS	.00	.00	.00	.00	.00	140.00
101-45200-445 WEED CONTROL AND FERTILIZER	15,000.00	15,000.00	957.00 (14,043.00)	6.38	3,929.53
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	4,500.00	4,500.00	.00 (4,500.00)	.00	3,262.00
101-45200-496 PARKS ARTS & PROGRAMMING	20,000.00	20,000.00	1,667.00 (18,333.00)	8.34	17,183.39
<i>TOTAL MISCELLANEOUS</i>	53,200.00	53,200.00	4,434.39 (48,765.61)	8.34	35,926.25
TOTAL PARKS & RECREATION	464,545.00	464,545.00	107,795.04 (356,749.96)	23.20	346,518.75

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIBRARY						
<i>SUPPLIES</i>						
101-45400-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	3.77
101-45400-223 REPAIR & MAINT SUPP - BLDG/INF	5,000.00	5,000.00	1,327.24	(3,672.76)	26.54	204.75
101-45400-240 SMALL TOOLS & MINOR EQUIP	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
TOTAL SUPPLIES	6,500.00	6,500.00	1,327.24	(5,172.76)	20.42	208.52
<i>OTHER SERVICES AND CHARGES</i>						
101-45400-360 INSURANCE AND BONDS	6,500.00	6,500.00	.00	(6,500.00)	.00	3,081.00
101-45400-381 ELECTRIC UTILITIES	28,000.00	28,000.00	7,886.98	(20,113.02)	28.17	26,969.96
101-45400-382 WATER/WASTEWATER UTILITIES	3,600.00	3,600.00	304.98	(3,295.02)	8.47	5,314.35
101-45400-383 GAS UTILITIES	2,500.00	2,500.00	3,395.19	895.19	135.81	2,769.17
TOTAL OTHER SERVICES AND CHA	40,600.00	40,600.00	11,587.15	(29,012.85)	28.54	38,134.48
<i>MISCELLANEOUS</i>						
101-45400-401 REPAIR & MAINT LABOR - BLDGS	500.00	500.00	3,642.53	3,142.53	728.51	1,624.28
101-45400-404 REPAIR & MAINT LABOR-CAMB LIBR	35,000.00	35,000.00	10,940.01	(24,059.99)	31.26	19,265.34
101-45400-409 MAINT CONTRACTS - BLDG & EQUIP	.00	.00	1,287.08	1,287.08	.00	4,804.41
101-45400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
101-45400-499 LIBRARY SCULPTURE PROJ-GRANT	.00	.00	.00	.00	.00	6,750.00
TOTAL MISCELLANEOUS	36,000.00	36,000.00	15,869.62	(20,130.38)	44.08	32,444.03
TOTAL LIBRARY	83,100.00	83,100.00	28,784.01	(54,315.99)	34.64	70,787.03

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
101-49300-720 TRANSFERS OUT - OPER TRANSFER	854,604.00	854,604.00	.00	(854,604.00)	.00	2,386,704.00
<i>TOTAL TRANSFERS</i>	<u>854,604.00</u>	<u>854,604.00</u>	<u>.00</u>	<u>(854,604.00)</u>	<u>.00</u>	<u>2,386,704.00</u>
TOTAL TRANSFERS OUT	<u><u>854,604.00</u></u>	<u><u>854,604.00</u></u>	<u><u>.00</u></u>	<u><u>(854,604.00)</u></u>	<u><u>.00</u></u>	<u><u>2,386,704.00</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	7,475,828.00	7,475,828.00	2,138,598.71			7,891,258.01
NET REVENUES OVER EXPENDITURE	.00	.00	(1,735,843.24)			(112,481.90)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
CHARGES FOR SERVICES	68,000.00	68,000.00	23,991.90	44,008.10	35.28	88,617.37
OTHER	200.00	200.00	.00	200.00	.00	490.22
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	9,000.00
TOTAL FUND REVENUE	68,200.00	68,200.00	23,991.90	44,208.10	35.18	98,107.59
EXPENDITURES						
AIRPORT OPERATING						
AIRPORT OPERATING	67,000.00	67,000.00	22,386.04	44,613.96	33.41	93,112.22
TRANSFERS OUT	1,200.00	1,200.00	.00	1,200.00	.00	.00
TOTAL AIRPORT OPERATING	68,200.00	68,200.00	22,386.04	45,813.96	32.82	93,112.22
TOTAL FUND EXPENDITURES	68,200.00	68,200.00	22,386.04	45,813.96	32.82	93,112.22
NET REVENUE OVER EXPENDITURES	.00	.00	1,605.86	(1,605.86)		4,995.37

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	11,000.00	11,000.00	13,437.30	(2,437.30)	122.16	11,593.16
211-34921 MAINT REIMBURSEMENT - STATE	21,000.00	21,000.00	.00	21,000.00	.00	25,394.00
211-34925 AIRPLANE FUEL SALES	36,000.00	36,000.00	10,554.60	25,445.40	29.32	51,630.21
TOTAL CHARGES FOR SERVICES	68,000.00	68,000.00	23,991.90	44,008.10	35.28	88,617.37
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	490.22
TOTAL OTHER	200.00	200.00	.00	200.00	.00	490.22
<u>OTHER FINANCING SOURCES</u>						
211-39203 TRANSFERS IN - OPERATING	.00	.00	.00	.00	.00	9,000.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	9,000.00
TOTAL FUND REVENUE	68,200.00	68,200.00	23,991.90			98,107.59

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL	
AIRPORT OPERATING							
<i>PERSONAL SERVICES</i>							
211-49000-101	FULL-TIME EMPLOYEES - REGULAR	.00	.00	6,727.00	6,727.00	.00	6,455.32
211-49000-111	OVERTIME SNOWPLOWING	.00	.00	361.36	361.36	.00	663.51
211-49000-121	PERA (EMPLOYER)	.00	.00	531.61	531.61	.00	423.32
211-49000-122	FICA/MEDICARE (EMPLOYER)	.00	.00	528.07	528.07	.00	416.75
211-49000-123	CENTRAL PENSION FUND CONTRIB	.00	.00	53.67	53.67	.00	21.54
211-49000-131	MEDICAL/DENTAL/LIFE	.00	.00	1,145.25	1,145.25	.00	687.15
	TOTAL PERSONAL SERVICES	.00	.00	9,346.96	9,346.96	.00	8,667.59
<i>SUPPLIES</i>							
211-49000-210	MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	456.93 (543.07)	45.69	713.16
211-49000-212	GASOLINE/FUEL/ADDITIVES	100.00	100.00	.00 (100.00)	.00	.00
211-49000-215	SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00 (500.00)	.00	37.11
211-49000-221	REPAIR/MAINT VEHICLES & EQUIP	5,000.00	5,000.00	27.99 (4,972.01)	.56	1,477.59
211-49000-223	REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	.00 (1,000.00)	.00	161.99
211-49000-226	SIGNS	500.00	500.00	.00 (500.00)	.00	.00
211-49000-228	REPAIR & MAINT SUPP - INFRAST	2,000.00	2,000.00	.00 (2,000.00)	.00	1,177.63
211-49000-251	AIRPLANE FUEL COST OF SALES	34,000.00	34,000.00	9,071.55 (24,928.45)	26.68	47,370.13
	TOTAL SUPPLIES	44,100.00	44,100.00	9,556.47 (34,543.53)	21.67	50,937.61
<i>OTHER SERVICES & CHARGES</i>							
211-49000-321	TELEPHONE/CELLULAR PHONES	1,500.00	1,500.00	801.82 (698.18)	53.45	1,469.64
211-49000-331	TRAVEL/MEALS/LODGING	200.00	200.00	.00 (200.00)	.00	.00
211-49000-351	LEGAL NOTICES/ORD PUBLISHING	100.00	100.00	190.78	90.78	190.78	.00
211-49000-360	INSURANCE AND BONDS	3,500.00	3,500.00	.00 (3,500.00)	.00	3,647.76
211-49000-381	ELECTRIC UTILITIES	6,800.00	6,800.00	1,388.58 (5,411.42)	20.42	7,125.81
211-49000-383	GAS UTILITIES	1,200.00	1,200.00	287.41 (912.59)	23.95	324.75
	TOTAL OTHER SERVICES & CHARG	13,300.00	13,300.00	2,668.59 (10,631.41)	20.06	12,567.96
<i>MISCELLANEOUS</i>							
211-49000-401	REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	.00 (1,500.00)	.00	.00
211-49000-403	REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	.00 (3,000.00)	.00	1,300.50
211-49000-404	REPAIR & MAINT LABOR - VEH/EQ	1,000.00	1,000.00	.00 (1,000.00)	.00	450.00
211-49000-409	MAINT CONTRACTS - COVID FUNDED	.00	.00	.00	.00	.00	15,000.00
211-49000-430	MISCELLANEOUS	2,000.00	2,000.00	414.02 (1,585.98)	20.70	2,057.81
211-49000-433	DUES AND SUBSCRIPTIONS	300.00	300.00	.00 (300.00)	.00	483.00
211-49000-440	SCHOOLS AND MEETINGS	300.00	300.00	.00 (300.00)	.00	.00
211-49000-441	STATE PERMITS & FEES	500.00	500.00	400.00 (100.00)	80.00	440.00
211-49000-489	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	.00 (1,000.00)	.00	1,207.75
	TOTAL MISCELLANEOUS	9,600.00	9,600.00	814.02 (8,785.98)	8.48	20,939.06
	TOTAL AIRPORT OPERATING	67,000.00	67,000.00	22,386.04 (44,613.96)	33.41	93,112.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
211-49300-720 TRANSFERS OUT - OPERATING	1,200.00	1,200.00	.00	(1,200.00)	.00	.00
<i>TOTAL TRANSFERS</i>	1,200.00	1,200.00	.00	(1,200.00)	.00	.00
TOTAL TRANSFERS OUT	1,200.00	1,200.00	.00	(1,200.00)	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	68,200.00	68,200.00	22,386.04			93,112.22
NET REVENUES OVER EXPENDITURE	.00	.00	1,605.86			4,995.37

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUNDS 303-397 - DEBT SERVICE

	ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>				
31010 CURRENT	233,547.00	233,547.00	.00	233,547.00
	233,547.00	233,547.00	.00	233,547.00
<u>SPECIAL ASSESSMENTS</u>				
36100 PREPAID	.00	.00	4,458.90	(4,458.90)
36101/36102 "PRINCIPAL, INT & PENALTIES"	375,425.00	375,425.00	.00	375,425.00
	375,425.00	375,425.00	4,458.90	370,966.10
<u>OTHER FINANCING SOURCES</u>				
36210 INTEREST EARNINGS	1,000.00	1,000.00	.00	1,000.00
	1,000.00	1,000.00	.00	1,000.00
<u>TRANSFERS</u>				
39200-39204 GENERAL FUND TRANSFER IN	828,632.00	828,632.00	.00	828,632.00
	828,632.00	828,632.00	.00	828,632.00
TOTAL REVENUE	1,438,604.00	1,438,604.00	4,458.90	1,434,145.10

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,070,000.00	1,070,000.00	1,070,000.00	.00	
47000611	INTEREST	397,608.00	397,608.00	215,719.70	(181,888.30)	54.25
47000620	OTHER FEES	4,000.00	4,000.00	1,900.00	(2,100.00)	47.50
		<u>1,471,608.00</u>	<u>1,471,608.00</u>	<u>1,287,619.70</u>	<u>(183,988.30)</u>	<u>87.50</u>
TOTAL EXPENSES		<u>1,471,608.00</u>	<u>1,471,608.00</u>	<u>1,287,619.70</u>	<u>(183,988.30)</u>	<u>87.50</u>
NET REVENUES						
OVER(UNDER) EXPENSES		<u>(33,004.00)</u>	<u>(33,004.00)</u>	<u>(1,283,160.80)</u>		

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS & TAXES</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	15,572.00	15,572.00	.00	15,572.00	.00
	15,572.00	15,572.00	.00	15,572.00	.00
<u>CHARGES FOR SERVICE</u>					
362XX CONTRACTED SERVICES	38,584.00	38,584.00	37,460.00	1,124.00	97.09
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	3,600.00	3,600.00	81,014.16	(77,414.16)	2,250.39
	42,184.00	42,184.00	118,474.16	(76,290.16)	280.85
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	7,500.00	7,500.00	597,095.00	(589,595.00)	7,961.27
33160-33169 FEDERAL AID	135,000.00	135,000.00	30,000.00	105,000.00	22.22
	142,500.00	142,500.00	627,095.00	(484,595.00)	440.07
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	3,000.00	3,000.00	229.34	2,770.66	7.64
36230 DONATIONS	10,000.00	10,000.00	650.00	9,350.00	6.50
32299 UTILITY PERMITS	500.00	500.00	1,173.26	(673.26)	234.65
	13,500.00	13,500.00	2,052.60	11,447.40	15.20
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	941,662.00	941,662.00	228,801.24	712,860.76	24.30
	941,662.00	941,662.00	228,801.24	712,860.76	24.30
TOTAL REVENUE	1,155,418.00	1,155,418.00	976,423.00	178,995.00	84.51

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
401-48000-720 TRANSFERS OUT TO OTHER FUNDS	100,000.00	100,000.00	.00	(100,000.00)	.00
415-45200-540 PARKS VEH & EQUIP	18,000.00	18,000.00	.00	(18,000.00)	.00
415-45200-560 PARK IMPROVEMENTS	10,000.00	10,000.00	6,200.00	(3,800.00)	62.00
415-45200-591 CITY PARK IMPROVEMENTS	.00	.00	6,285.00	6,285.00	.00
417-42100-550 VEHICLES	100,000.00	100,000.00	11,804.80	(88,195.20)	11.80
417-42100-551 SQUAD CAMERA	10,800.00	10,800.00	.00	(10,800.00)	.00
417-42100-580 OTHER EQUIPMENT	30,000.00	30,000.00	41,331.89	11,331.89	137.77
417-42100-590 EMERGENCY OPERATIONS	3,000.00	3,000.00	2,997.00	(3.00)	99.90
418-43001-550 PW VEHICLES & EQUIPMENT	2,000.00	2,000.00	111,610.00	109,610.00	5,580.50
419-41320-581 CITY HALL BUILDING PROJECT	620,000.00	620,000.00	20,287.85	(599,712.15)	3.27
419-41320-585 LIBRARY CAPITAL TRANSFER	10,000.00	10,000.00	.00	(10,000.00)	.00
419-41500-570 FINANCE OFFICE EQUIPMENT	12,500.00	12,500.00	12,453.00	(47.00)	99.62
419-41910-580 ENTRANCE SIGN	5,000.00	5,000.00	.00	(5,000.00)	.00
422-49300-720 TRANSFER OUT	.00	.00	228,801.24	228,801.24	.00
443-48000-223 STREET CRACK SEALING	60,000.00	60,000.00	.00	(60,000.00)	.00
443-48000-224 STREET SEAL COATING	130,000.00	130,000.00	.00	(130,000.00)	.00
444-48000-303 ENGINEERING FEES	.00	.00	3,200.00	3,200.00	.00
444-48000-530 IMPR OTHER THAN BUILDINGS	150,000.00	150,000.00	.00	(150,000.00)	.00
480-48000-303 ENGINEERING EXP	.00	.00	5,114.50	5,114.50	.00
480-48000-304 MISC PROF SERV	.00	.00	1,395.80	1,395.80	.00
TOTAL FUND EXPENDITURES	1,261,300.00	1,261,300.00	451,481.08	(809,818.92)	35.79
TOTAL EXPENDITURES	1,261,300.00	1,261,300.00	451,481.08	(809,818.92)	35.79
NET REVENUES					
OVER(UNDER) EXPENDITURES	(105,882.00)	(105,882.00)	524,941.92		

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	18,000.00	18,000.00	.00	18,000.00	.00	52,252.58
OPERATING REVENUE	1,930,245.00	1,930,245.00	551,463.58	1,378,781.42	28.57	1,999,284.51
OTHER FINANCING SOURCES	100,000.00	100,000.00	.00	100,000.00	.00	100,000.00
TOTAL FUND REVENUE	2,048,245.00	2,048,245.00	551,463.58	1,496,781.42	26.92	2,151,537.09
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	1,906,108.00	1,906,108.00	330,463.40	1,575,644.60	17.34	1,726,028.96
TOTAL WATER FUND EXPENDITURES	1,906,108.00	1,906,108.00	330,463.40	1,575,644.60	17.34	1,726,028.96
TOTAL FUND EXPENDITURES	1,906,108.00	1,906,108.00	330,463.40	1,575,644.60	17.34	1,726,028.96
NET REVENUE OVER EXPENDITURES	142,137.00	142,137.00	221,000.18	(78,863.18)		425,508.13

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	3,000.00	3,000.00	.00	3,000.00	.00	6,685.23
601-36210 INTEREST EARNINGS	15,000.00	15,000.00	.00	15,000.00	.00	45,567.35
TOTAL SA & INTEREST EARNINGS	18,000.00	18,000.00	.00	18,000.00	.00	52,252.58
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	1,877,245.00	1,877,245.00	514,166.69	1,363,078.31	27.39	1,806,168.16
601-37120 SALES OF METERS & SUPPLIES	10,000.00	10,000.00	16,376.00	(6,376.00)	163.76	35,128.00
601-37160 PENALTIES ETC.	18,000.00	18,000.00	9,869.17	8,130.83	54.83	25,708.16
601-37165 CERTIFICATION PENALTY	.00	.00	.00	.00	.00	1,275.00
601-37170 OTHER REVENUE	25,000.00	25,000.00	11,051.72	13,948.28	44.21	31,005.19
TOTAL OPERATING REVENUE	1,930,245.00	1,930,245.00	551,463.58	1,378,781.42	28.57	1,999,284.51
<u>OTHER FINANCING SOURCES</u>						
601-39203 TRANSFERS FROM OTHER FUNDS	100,000.00	100,000.00	.00	100,000.00	.00	100,000.00
TOTAL OTHER FINANCING SOURCES	100,000.00	100,000.00	.00	100,000.00	.00	100,000.00
TOTAL FUND REVENUE	2,048,245.00	2,048,245.00	551,463.58			2,151,537.09

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	268,978.00	268,978.00	83,174.35	(185,803.65)	30.92	243,141.01
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	15,000.00	15,000.00	1,948.17	(13,051.83)	12.99	6,417.62
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	7,788.00	7,788.00	.00	(7,788.00)	.00	6,161.57
601-49400-110 HOURS WORKED HOLIDAY	3,000.00	3,000.00	281.44	(2,718.56)	9.38	1,788.50
601-49400-115 CALL-IN PAY	2,500.00	2,500.00	677.09	(1,822.91)	27.08	925.15
601-49400-116 ON-CALL PAY	14,000.00	14,000.00	2,296.80	(11,703.20)	16.41	7,191.13
601-49400-121 PERA (EMPLOYER)	24,371.00	24,371.00	6,628.33	(17,742.67)	27.20	18,776.13
601-49400-122 FICA/MEDICARE (EMPLOYER)	26,356.00	26,356.00	6,614.24	(19,741.76)	25.10	19,739.08
601-49400-123 CENTRAL PENSION FUND CONTRIB	.00	.00	719.99	719.99	.00	1,320.00
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	58,965.00	58,965.00	21,261.60	(37,703.40)	36.06	49,946.40
601-49400-132 LONGEVITY PAY	13,679.00	13,679.00	.00	(13,679.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	4,800.00	4,800.00	342.86	(4,257.14)	7.45	2,456.90
601-49400-151 WORKERS' COMPENSATION PREMIU	11,255.00	11,255.00	1,307.59	(9,947.41)	11.62	3,767.07
601-49400-154 HRA/FLEX FEES	300.00	300.00	97.32	(202.68)	32.44	212.25
TOTAL PERSONAL SERVICES	450,792.00	450,792.00	125,349.78	(325,442.22)	27.81	361,842.81
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	2,000.00	2,000.00	.00	(2,000.00)	.00	1,422.91
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	484.04	(515.96)	48.40	610.78
601-49400-204 STATIONARY, FORMS AND ENVELOPE	1,000.00	1,000.00	.00	(1,000.00)	.00	1,107.29
601-49400-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	3,168.54	(8,831.46)	26.40	9,223.03
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	7,000.00	7,000.00	1,762.87	(5,237.13)	25.18	5,528.98
601-49400-213 OPER SUPPLIES - PLANT EQUIP	500.00	500.00	43.50	(456.50)	8.70	177.21
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	55,000.00	55,000.00	19,401.38	(35,598.62)	35.28	51,316.51
601-49400-217 TESTING	2,000.00	2,000.00	518.00	(1,482.00)	25.90	1,793.50
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	3,000.00	3,000.00	624.64	(2,375.36)	20.82	1,019.79
601-49400-240 SMALL TOOLS AND MINOR EQUIP	6,000.00	6,000.00	1,281.71	(4,718.29)	21.36	5,421.16
601-49400-270 METERS AND REPAIRS	20,000.00	20,000.00	11,422.93	(8,577.07)	57.11	7,649.63
TOTAL SUPPLIES	109,500.00	109,500.00	38,707.61	(70,792.39)	35.35	85,270.79

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	5,165.78	165.78	103.32	12,893.48
601-49400-306 GIS PROJECT CONTRACT EXP	18,000.00	18,000.00	8,510.00	(9,490.00)	47.28	16,806.05
601-49400-310 GOPHER STATE ONE CALL	1,100.00	1,100.00	289.60	(810.40)	26.33	1,061.80
601-49400-313 IT MGMT & BACKUP	3,800.00	3,800.00	1,992.80	(1,807.20)	52.44	5,330.40
601-49400-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	1,524.95	(6,475.05)	19.06	5,689.40
601-49400-322 POSTAGE	5,000.00	5,000.00	.00	(5,000.00)	.00	6,277.45
601-49400-331 TRAVEL/MEALS/LODGING	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
601-49400-334 MILEAGE REIMBURSEMENT	400.00	400.00	.00	(400.00)	.00	110.35
601-49400-340 ADVERTISING	1,200.00	1,200.00	303.95	(896.05)	25.33	1,618.50
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	.00	(500.00)	.00	183.00
601-49400-360 INSURANCE AND BONDS	16,500.00	16,500.00	.00	(16,500.00)	.00	15,763.43
601-49400-381 ELECTRIC UTILITIES	90,000.00	90,000.00	21,641.90	(68,358.10)	24.05	100,227.42
601-49400-382 WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	379.35	(1,120.65)	25.29	1,132.88
601-49400-383 GAS UTILITIES	7,000.00	7,000.00	2,451.51	(4,548.49)	35.02	4,561.34
601-49400-384 REFUSE HAULING	2,000.00	2,000.00	.00	(2,000.00)	.00	235.52
TOTAL OTHER SERVICES & CHARG	162,000.00	162,000.00	42,259.84	(119,740.16)	26.09	171,891.02
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	1,500.00	1,500.00	655.00	(845.00)	43.67	3,906.42
601-49400-406 REPAIR & MAINT - PLANT	25,000.00	25,000.00	1,940.39	(23,059.61)	7.76	11,961.79
601-49400-407 REPAIRS & MAINTENANCE - HYDR	10,000.00	10,000.00	809.96	(9,190.04)	8.10	17,104.09
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	646.25	(9,353.75)	6.46	4,654.68
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	(500.00)	.00	429.00
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	75,000.00	75,000.00	109,861.48	34,861.48	146.48	73,715.59
601-49400-420 DEPRECIATION	810,000.00	810,000.00	.00	(810,000.00)	.00	785,263.31
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	7,500.00	7,500.00	2,003.30	(5,496.70)	26.71	10,722.64
601-49400-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	713.40	(286.60)	71.34	1,097.20
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	.00	(3,000.00)	.00	1,692.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	4,000.00	4,000.00	3,298.39	(701.61)	82.46	.00
601-49400-489 OTHER CONTRACTED SERVICES	5,000.00	5,000.00	3,743.00	(1,257.00)	74.86	3,457.29
TOTAL MISCELLANEOUS	968,000.00	968,000.00	123,671.17	(844,328.83)	12.78	914,004.01
<i>DEBT SERVICE</i>						
601-49400-617 BOND DISCOUNT	.00	.00	.00	.00	.00	2,683.25
601-49400-619 INTEREST-WATER TREATMENT 2005	51,925.00	51,925.00	.00	(51,925.00)	.00	41,416.56
601-49400-620 FISCAL AGENT FEES	1,600.00	1,600.00	475.00	(1,125.00)	29.69	1,575.00
601-49400-621 BOND ISSUE COSTS	.00	.00	.00	.00	.00	5,177.36
601-49400-634 INTEREST EXP 2014 IMPROV	10,560.00	10,560.00	.00	(10,560.00)	.00	8,337.31
601-49400-635 INTEREST EXP 2015 BONDS	12,768.00	12,768.00	.00	(12,768.00)	.00	9,141.00
601-49400-636 INTEREST EXP 2016 WATER BONDS	12,944.00	12,944.00	.00	(12,944.00)	.00	10,125.58
601-49400-638 INTEREST EXP 2018 BONDS	14,075.00	14,075.00	.00	(14,075.00)	.00	14,110.64
601-49400-639 INTEREST EXP 2019 BONDS W TOWE	74,284.00	74,284.00	.00	(74,284.00)	.00	69,693.16
601-49400-640 INTEREST EXPENSE 2020 IMPROV	12,660.00	12,660.00	.00	(12,660.00)	.00	5,760.47
TOTAL DEBT SERVICE	190,816.00	190,816.00	475.00	(190,341.00)	.25	168,020.33

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
<i>TOTAL TRANSFERS</i>	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
TOTAL EXPENSE 400	1,906,108.00	1,906,108.00	330,463.40	(1,575,644.60)	17.34	1,726,028.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	1,906,108.00	1,906,108.00	330,463.40			1,726,028.96
NET REVENUES OVER EXPENDITURE	142,137.00	142,137.00	221,000.18			425,508.13

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	50,800.00	50,800.00	78.04	50,721.96	.15	68,170.54
OPERATING REVENUE	2,325,000.00	2,325,000.00	904,853.84	1,420,146.16	38.92	2,589,688.27
OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	10,180.33
TOTAL FUND REVENUE	2,375,800.00	2,375,800.00	904,931.88	1,470,868.12	38.09	2,668,039.14
EXPENDITURES						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,229,032.00	3,229,032.00	501,873.95	2,727,158.05	15.54	3,087,810.13
TOTAL WASTEWATER FUND EXPENDITURES	3,229,032.00	3,229,032.00	501,873.95	2,727,158.05	15.54	3,087,810.13
TOTAL FUND EXPENDITURES	3,229,032.00	3,229,032.00	501,873.95	2,727,158.05	15.54	3,087,810.13
NET REVENUE OVER EXPENDITURES	(853,232.00)	(853,232.00)	403,057.93	(1,256,289.93)		(419,770.99)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
602-36102 SPEC ASSESSMENTS - INT/PEN	800.00	800.00	.00	800.00	.00	1,022.78
602-36210 INTEREST EARNINGS	50,000.00	50,000.00	78.04	49,921.96	.16	67,147.76
TOTAL SA & INTEREST EARNINGS	50,800.00	50,800.00	78.04	50,721.96	.15	68,170.54
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	2,250,000.00	2,250,000.00	777,829.44	1,472,170.56	34.57	2,299,877.38
602-37250 SAC CHARGES	50,000.00	50,000.00	116,957.40	(66,957.40)	233.91	266,460.95
602-37260 PENALTIES	25,000.00	25,000.00	10,067.00	14,933.00	40.27	23,349.94
TOTAL OPERATING REVENUE	2,325,000.00	2,325,000.00	904,853.84	1,420,146.16	38.92	2,589,688.27
<u>OTHER FINANCING SOURCES</u>						
602-39700 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.00	10,180.33
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	10,180.33
TOTAL FUND REVENUE	2,375,800.00	2,375,800.00	904,931.88			2,668,039.14

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	506,308.00	506,308.00	189,365.44	(316,942.56)	37.40	480,317.63
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	27,000.00	27,000.00	8,622.79	(18,377.21)	31.94	26,669.22
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	8,307.00	8,307.00	.00	(8,307.00)	.00	7,857.77
602-49450-110 HOURS WORKED HOLIDAY	4,500.00	4,500.00	2,279.52	(2,220.48)	50.66	4,130.85
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	1,493.12	(1,506.88)	49.77	2,385.97
602-49450-116 ON-CALL PAY	25,000.00	25,000.00	9,675.11	(15,324.89)	38.70	26,110.61
602-49450-121 PERA (EMPLOYER)	43,543.00	43,543.00	15,857.72	(27,685.28)	36.42	39,751.33
602-49450-122 FICA/MEDICARE (EMPLOYER)	46,547.00	46,547.00	15,673.56	(30,873.44)	33.67	39,958.14
602-49450-123 CENTRAL PENSION FUND CONTRIB	.00	.00	4,292.79	4,292.79	.00	7,160.00
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	116,303.00	116,303.00	51,491.58	(64,811.42)	44.27	109,920.25
602-49450-132 LONGEVITY PAY	14,761.00	14,761.00	.00	(14,761.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	9,200.00	9,200.00	690.81	(8,509.19)	7.51	5,000.57
602-49450-151 WORKERS' COMPENSATION PREMIU	24,965.00	24,965.00	4,485.23	(20,479.77)	17.97	16,061.69
602-49450-154 HRA/FLEX FEES	550.00	550.00	251.98	(298.02)	45.81	502.45
TOTAL PERSONAL SERVICES	829,984.00	829,984.00	304,179.65	(525,804.35)	36.65	765,826.48
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	10,000.00	10,000.00	5,076.45	(4,923.55)	50.76	10,834.43
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	633.00	(867.00)	42.20	1,138.79
602-49450-204 STATIONARY, FORMS AND ENVELOPE	2,000.00	2,000.00	.00	(2,000.00)	.00	1,107.29
602-49450-210 MISCELLANEOUS OPER SUPPLIES	7,500.00	7,500.00	3,397.29	(4,102.71)	45.30	6,852.62
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	8,000.00	8,000.00	2,803.77	(5,196.23)	35.05	7,787.27
602-49450-213 OPER SUPPLIES - PLANT EQUIP	.00	.00	43.50	43.50	.00	177.21
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	100,000.00	100,000.00	39,202.71	(60,797.29)	39.20	89,142.53
602-49450-217 TESTING	9,000.00	9,000.00	1,536.25	(7,463.75)	17.07	8,754.00
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	6,000.00	6,000.00	3,340.04	(2,659.96)	55.67	7,443.98
602-49450-240 SMALL TOOLS & MINOR EQUIP	7,000.00	7,000.00	1,001.87	(5,998.13)	14.31	11,202.59
TOTAL SUPPLIES	151,000.00	151,000.00	57,034.88	(93,965.12)	37.77	144,440.71

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	1,017.57	(3,982.43)	20.35	2,280.01
602-49450-306 GIS PROJECT CONTRACT EXP	18,000.00	18,000.00	8,510.00	(9,490.00)	47.28	16,806.05
602-49450-310 GOPHER STATE ONE CALL	1,100.00	1,100.00	289.60	(810.40)	26.33	1,061.80
602-49450-313 IT MGMT & BACKUP	6,500.00	6,500.00	1,992.80	(4,507.20)	30.66	5,330.40
602-49450-321 TELEPHONE/CELLULAR PHONES	5,000.00	5,000.00	2,621.74	(2,378.26)	52.43	8,239.33
602-49450-322 POSTAGE	5,000.00	5,000.00	23.20	(4,976.80)	.46	6,323.25
602-49450-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	.00	(2,500.00)	.00	313.84
602-49450-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	110.35
602-49450-340 ADVERTISING	400.00	400.00	.00	(400.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	38,000.00	38,000.00	.00	(38,000.00)	.00	39,471.90
602-49450-381 ELECTRIC UTILITIES	125,000.00	125,000.00	32,187.00	(92,813.00)	25.75	133,644.00
602-49450-382 WATER/WASTEWATER UTILITIES	1,800.00	1,800.00	487.82	(1,312.18)	27.10	1,415.08
602-49450-383 GAS UTILITIES	25,000.00	25,000.00	12,440.14	(12,559.86)	49.76	21,335.55
602-49450-384 REFUSE HAULING	1,800.00	1,800.00	1,055.48	(744.52)	58.64	3,435.51
602-49450-385 POWER - LIFT STATIONS	18,000.00	18,000.00	4,311.02	(13,688.98)	23.95	15,026.00
TOTAL OTHER SERVICES & CHARG	253,400.00	253,400.00	64,936.37	(188,463.63)	25.63	254,793.07
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	12,000.00	12,000.00	.00	(12,000.00)	.00	4,917.25
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	5,000.00	5,000.00	3,219.10	(1,780.90)	64.38	11,250.71
602-49450-406 REPAIR & MAINT - PLANT	40,000.00	40,000.00	14,754.23	(25,245.77)	36.89	29,713.96
602-49450-407 REPAIR & MAINT - LIFT STATIONS	10,000.00	10,000.00	.00	(10,000.00)	.00	392.51
602-49450-408 REPAIRS & MAINTENANCE - SEWER	.00	.00	284.85	284.85	.00	2,637.76
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,400.00	1,400.00	.00	(1,400.00)	.00	1,286.95
602-49450-420 DEPRECIATION	1,600,000.00	1,600,000.00	.00	(1,600,000.00)	.00	1,574,901.38
602-49450-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
602-49450-433 DUES AND SUBSCRIPTIONS	5,000.00	5,000.00	317.40	(4,682.60)	6.35	3,310.40
602-49450-440 MEETINGS AND SCHOOLS	4,000.00	4,000.00	564.49	(3,435.51)	14.11	2,045.00
602-49450-441 MPCA FEES	20,000.00	20,000.00	8,129.98	(11,870.02)	40.65	10,964.85
602-49450-489 OTHER CONTRACTED SERVICES	110,000.00	110,000.00	48,453.00	(61,547.00)	44.05	92,540.11
TOTAL MISCELLANEOUS	1,808,400.00	1,808,400.00	75,723.05	(1,732,676.95)	4.19	1,733,960.88
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	73,729.00	73,729.00	.00	(73,729.00)	.00	79,670.44
602-49450-617 BOND DISCOUNT	.00	.00	.00	.00	.00	2,742.22
602-49450-620 FISCAL AGENT FEES	1,200.00	1,200.00	.00	(1,200.00)	.00	1,100.00
602-49450-621 BOND ISSUE COSTS	.00	.00	.00	.00	.00	5,291.15
602-49450-634 INTEREST EXP 2014 IMPROV	4,779.00	4,779.00	.00	(4,779.00)	.00	3,762.18
602-49450-635 INTEREST EXP 2015 BOND EXP	5,745.00	5,745.00	.00	(5,745.00)	.00	4,113.33
602-49450-636 INTEREST EXP 2016 SEWER BONDS	7,885.00	7,885.00	.00	(7,885.00)	.00	6,170.04
602-49450-638 INTEREST EXPESE 2018 BONDS	5,000.00	5,000.00	.00	(5,000.00)	.00	5,089.10
602-49450-640 INTEREST EXPENSE 2020 IMP BOND	12,910.00	12,910.00	.00	(12,910.00)	.00	5,870.53
TOTAL DEBT SERVICE	111,248.00	111,248.00	.00	(111,248.00)	.00	113,788.99

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
<i>TOTAL TRANSFERS</i>	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
TOTAL EXPENSE 450	3,229,032.00	3,229,032.00	501,873.95	(2,727,158.05)	15.54	3,087,810.13

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,229,032.00	3,229,032.00	501,873.95			3,087,810.13
NET REVENUES OVER EXPENDITURE	(853,232.00)	(853,232.00)	403,057.93			(419,770.99)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	4,000.00	4,000.00	.00	4,000.00	.00	12,933.73
OPERATING REVENUES	376,774.00	376,774.00	131,693.25	245,080.75	34.95	371,123.29
TOTAL FUND REVENUE	380,774.00	380,774.00	131,693.25	249,080.75	34.59	384,057.02
EXPENDITURES						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	547,475.00	547,475.00	1,440.00	546,035.00	.26	493,138.69
TOTAL STORM SEWER FUND EXPENDITURE	547,475.00	547,475.00	1,440.00	546,035.00	.26	493,138.69
TOTAL FUND EXPENDITURES	547,475.00	547,475.00	1,440.00	546,035.00	.26	493,138.69
NET REVENUE OVER EXPENDITURES	(166,701.00)	(166,701.00)	130,253.25	(296,954.25)		(109,081.67)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	4,000.00	4,000.00	.00	4,000.00	.00	12,933.73
TOTAL SA & INTEREST EARNINGS	4,000.00	4,000.00	.00	4,000.00	.00	12,933.73
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	372,774.00	372,774.00	129,466.54	243,307.46	34.73	366,560.65
603-37360 PENALTIES	4,000.00	4,000.00	2,226.71	1,773.29	55.67	4,562.64
TOTAL OPERATING REVENUES	376,774.00	376,774.00	131,693.25	245,080.75	34.95	371,123.29
TOTAL FUND REVENUE	380,774.00	380,774.00	131,693.25			384,057.02

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EXPENSE 500						
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	640.00	(4,360.00)	12.80	640.00
603-49500-352 GEN INFO & PUBLIC NOTICES	100.00	100.00	.00	(100.00)	.00	17.00
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>5,100.00</u>	<u>5,100.00</u>	<u>640.00</u>	<u>(4,460.00)</u>	<u>12.55</u>	<u>657.00</u>
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	30,000.00	30,000.00	.00	(30,000.00)	.00	14,922.49
603-49500-420 DEPRECIATION	445,000.00	445,000.00	.00	(445,000.00)	.00	414,476.01
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	800.00	(200.00)	80.00	1,761.29
603-49500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	.00	(3,000.00)	.00	595.00
<i>TOTAL MISCELLANEOUS</i>	<u>479,000.00</u>	<u>479,000.00</u>	<u>800.00</u>	<u>(478,200.00)</u>	<u>.17</u>	<u>431,754.79</u>
<i>DEBT SERVICE</i>						
603-49500-617 BOND DISCOUNT	.00	.00	.00	.00	.00	5,395.98
603-49500-621 BOND ISSUE COSTS	.00	.00	.00	.00	.00	10,411.61
603-49500-634 INTEREST EXP 2014 STORM IMPROV	5,370.00	5,370.00	.00	(5,370.00)	.00	4,222.46
603-49500-635 INTEREST EXP 2015 BONDS	6,476.00	6,476.00	.00	(6,476.00)	.00	4,636.34
603-49500-636 INTEREST EXP 2016 STORM BONDS	7,498.00	7,498.00	.00	(7,498.00)	.00	5,867.65
603-49500-638 INTEREST EXPESE 2018 BONDS	18,613.00	18,613.00	.00	(18,613.00)	.00	18,631.58
603-49500-640 INTEREST EXPENSE 2020 IMP BOND	25,418.00	25,418.00	.00	(25,418.00)	.00	11,561.28
<i>TOTAL DEBT SERVICE</i>	<u>63,375.00</u>	<u>63,375.00</u>	<u>.00</u>	<u>(63,375.00)</u>	<u>.00</u>	<u>60,726.90</u>
TOTAL EXPENSE 500	<u><u>547,475.00</u></u>	<u><u>547,475.00</u></u>	<u><u>1,440.00</u></u>	<u><u>(546,035.00)</u></u>	<u><u>.26</u></u>	<u><u>493,138.69</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	547,475.00	547,475.00	1,440.00			493,138.69
NET REVENUES OVER EXPENDITURE	(166,701.00)	(166,701.00)	130,253.25			(109,081.67)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SOURCE 36	.00	.00	.00	.00	.00	736.29
OPERATING REVENUES	225,482.00	225,482.00	79,931.91	145,550.09	35.45	227,434.67
TOTAL FUND REVENUE	225,482.00	225,482.00	79,931.91	145,550.09	35.45	228,170.96
EXPENDITURES						
STREET LIGHT UTILITY EXP						
EXPENSE 550	215,482.00	215,482.00	48,941.89	166,540.11	22.71	187,299.75
TOTAL STREET LIGHT UTILITY EXP	215,482.00	215,482.00	48,941.89	166,540.11	22.71	187,299.75
TOTAL FUND EXPENDITURES	215,482.00	215,482.00	48,941.89	166,540.11	22.71	187,299.75
NET REVENUE OVER EXPENDITURES	10,000.00	10,000.00	30,990.02	(20,990.02)		40,871.21

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
604-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	736.29
TOTAL SOURCE 36	.00	.00	.00	.00	.00	736.29
<u>OPERATING REVENUES</u>						
604-37360 PENALTIES	3,000.00	3,000.00	1,461.91	1,538.09	48.73	3,120.41
604-37410 STREET LIGHT UTILITY FEES	222,482.00	222,482.00	78,470.00	144,012.00	35.27	224,314.26
TOTAL OPERATING REVENUES	225,482.00	225,482.00	79,931.91	145,550.09	35.45	227,434.67
TOTAL FUND REVENUE	<u>225,482.00</u>	<u>225,482.00</u>	<u>79,931.91</u>			<u>228,170.96</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	180,000.00	180,000.00	43,542.51	(136,457.49)	24.19	167,126.66
<i>TOTAL OTHER SERVICES & CHARG</i>	180,000.00	180,000.00	43,542.51	(136,457.49)	24.19	167,126.66
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	35,482.00	35,482.00	5,399.38	(30,082.62)	15.22	20,173.09
<i>TOTAL MISCELLANEOUS</i>	35,482.00	35,482.00	5,399.38	(30,082.62)	15.22	20,173.09
TOTAL EXPENSE 550	215,482.00	215,482.00	48,941.89	(166,540.11)	22.71	187,299.75

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	215,482.00	215,482.00	48,941.89			187,299.75
NET REVENUES OVER EXPENDITURE	10,000.00	10,000.00	30,990.02			40,871.21

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTEREST & LOTTERY SALES	84,899.00	84,899.00	38,038.63	46,860.37	44.80	110,565.04
OPERATING REVENUES	5,902,800.00	5,902,800.00	1,936,374.47	3,966,425.53	32.80	6,810,622.37
TOTAL FUND REVENUE	5,987,699.00	5,987,699.00	1,974,413.10	4,013,285.90	32.97	6,921,187.41
EXPENDITURES						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	5,987,699.00	5,987,699.00	1,795,098.01	4,192,600.99	29.98	6,917,686.60
TOTAL LIQUOR STORE EXPENDITURES	5,987,699.00	5,987,699.00	1,795,098.01	4,192,600.99	29.98	6,917,686.60
TOTAL FUND EXPENDITURES	5,987,699.00	5,987,699.00	1,795,098.01	4,192,600.99	29.98	6,917,686.60
NET REVENUE OVER EXPENDITURES	.00	.00	179,315.09	(179,315.09)		3,500.81

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	139.50	100.50	58.13	1,068.03
610-36210 INTEREST EARNINGS	2,659.00	2,659.00	.00	2,659.00	.00	10,413.58
610-36220 LOTTERY SALES	82,000.00	82,000.00	37,899.13	44,100.87	46.22	99,083.43
TOTAL INTEREST & LOTTERY SALES	84,899.00	84,899.00	38,038.63	46,860.37	44.80	110,565.04
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	2,015,000.00	2,015,000.00	706,760.72	1,308,239.28	35.07	2,365,567.87
610-37812 SALES - BEER	2,670,000.00	2,670,000.00	831,860.33	1,838,139.67	31.16	3,066,077.78
610-37813 SALES - WINE	910,000.00	910,000.00	297,502.84	612,497.16	32.69	1,014,097.97
610-37815 SALES - NON-TAXABLE	170,000.00	170,000.00	53,778.92	116,221.08	31.63	193,985.81
610-37816 SALES - TAXABLE	145,000.00	145,000.00	48,002.78	96,997.22	33.11	176,279.99
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(6,000.00)	(6,000.00)	(1,485.60)	(4,514.40)	(24.76)	(4,546.50)
610-37840 CASH OVER AND SHORT	(1,200.00)	(1,200.00)	(45.52)	(1,154.48)	(3.79)	(840.55)
TOTAL OPERATING REVENUES	5,902,800.00	5,902,800.00	1,936,374.47	3,966,425.53	32.80	6,810,622.37
TOTAL FUND REVENUE	5,987,699.00	5,987,699.00	1,974,413.10			6,921,187.41

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	249,663.00	249,663.00	91,114.75	(158,548.25)	36.50	298,740.17
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	8,138.00	8,138.00	3,297.21	(4,840.79)	40.52	3,282.30
610-49750-103 PART-TIME EMPLOYEES - REGULAR	176,000.00	176,000.00	45,715.86	(130,284.14)	25.97	135,081.34
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	1,200.00	1,200.00	.00	(1,200.00)	.00	478.80
610-49750-110 HOURS WORKED HOLIDAY	10,000.00	10,000.00	4,808.51	(5,191.49)	48.09	9,110.87
610-49750-121 PERA (EMPLOYER)	34,322.00	34,322.00	10,433.43	(23,888.57)	30.40	31,748.13
610-49750-122 FICA/MEDICARE (EMPLOYER)	35,009.00	35,009.00	10,886.18	(24,122.82)	31.10	31,938.56
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	69,130.00	69,130.00	28,216.64	(40,913.36)	40.82	74,972.48
610-49750-132 LONGEVITY PAY	12,632.00	12,632.00	.00	(12,632.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	4,800.00	4,800.00	788.06	(4,011.94)	16.42	3,600.00
610-49750-151 WORKERS' COMPENSATION PREMIU	27,530.00	27,530.00	2,958.22	(24,571.78)	10.75	11,590.17
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	(250.00)	.00	104.30
610-49750-154 HRA/FLEX FEES	325.00	325.00	123.20	(201.80)	37.91	307.55
TOTAL PERSONAL SERVICES	628,999.00	628,999.00	198,342.06	(430,656.94)	31.53	600,954.67
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	3,000.00	3,000.00	965.33	(2,034.67)	32.18	1,600.10
610-49750-210 MISCELLANEOUS OPER SUPPLIES	18,000.00	18,000.00	4,793.00	(13,207.00)	26.63	17,163.00
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	30,000.00	30,000.00	20,762.08	(9,237.92)	69.21	25,270.07
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	3,000.00	3,000.00	.00	(3,000.00)	.00	6,615.83
610-49750-251 PURCHASES - LIQUOR	1,470,000.00	1,470,000.00	514,616.90	(955,383.10)	35.01	1,720,962.03
610-49750-252 PURCHASES - BEER	2,080,000.00	2,080,000.00	637,208.67	(1,442,791.33)	30.64	2,373,589.59
610-49750-253 PURCHASES WINE	650,000.00	650,000.00	207,725.08	(442,274.92)	31.96	701,243.12
610-49750-259 PURCHASES - MISCELLANEOUS	260,000.00	260,000.00	83,931.11	(176,068.89)	32.28	297,046.29
610-49750-260 FREIGHT & DRAY	38,000.00	38,000.00	13,310.53	(24,689.47)	35.03	41,081.03
TOTAL SUPPLIES	4,552,000.00	4,552,000.00	1,483,312.70	(3,068,687.30)	32.59	5,184,571.06
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	2,500.00	2,500.00	.00	(2,500.00)	.00	1,245.00
610-49750-313 IT MGMT & BACKUP	3,800.00	3,800.00	1,992.80	(1,807.20)	52.44	5,330.40
610-49750-321 TELEPHONE/CELLULAR PHONES	9,500.00	9,500.00	2,026.85	(7,473.15)	21.34	7,639.72
610-49750-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
610-49750-334 MILEAGE REIMBURSEMENT	500.00	500.00	.00	(500.00)	.00	.00
610-49750-340 ADVERTISING	41,000.00	41,000.00	9,342.35	(31,657.65)	22.79	38,971.14
610-49750-341 WINE TASTING EVENT COSTS	3,200.00	3,200.00	.00	(3,200.00)	.00	.00
610-49750-360 INSURANCE AND BONDS	15,000.00	15,000.00	.00	(15,000.00)	.00	14,276.22
610-49750-381 ELECTRIC UTILITIES	26,500.00	26,500.00	5,569.57	(20,930.43)	21.02	22,369.85
610-49750-382 WATER/WASTEWATER UTILITIES	1,250.00	1,250.00	516.56	(733.44)	41.32	1,093.74
610-49750-383 GAS UTILITIES	1,800.00	1,800.00	1,345.70	(454.30)	74.76	1,468.82
610-49750-384 REFUSE HAULING	6,000.00	6,000.00	1,749.72	(4,250.28)	29.16	5,188.91
TOTAL OTHER SERVICES & CHARG	111,250.00	111,250.00	22,543.55	(88,706.45)	20.26	97,583.80

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 610 - LIQUOR STORE FUND

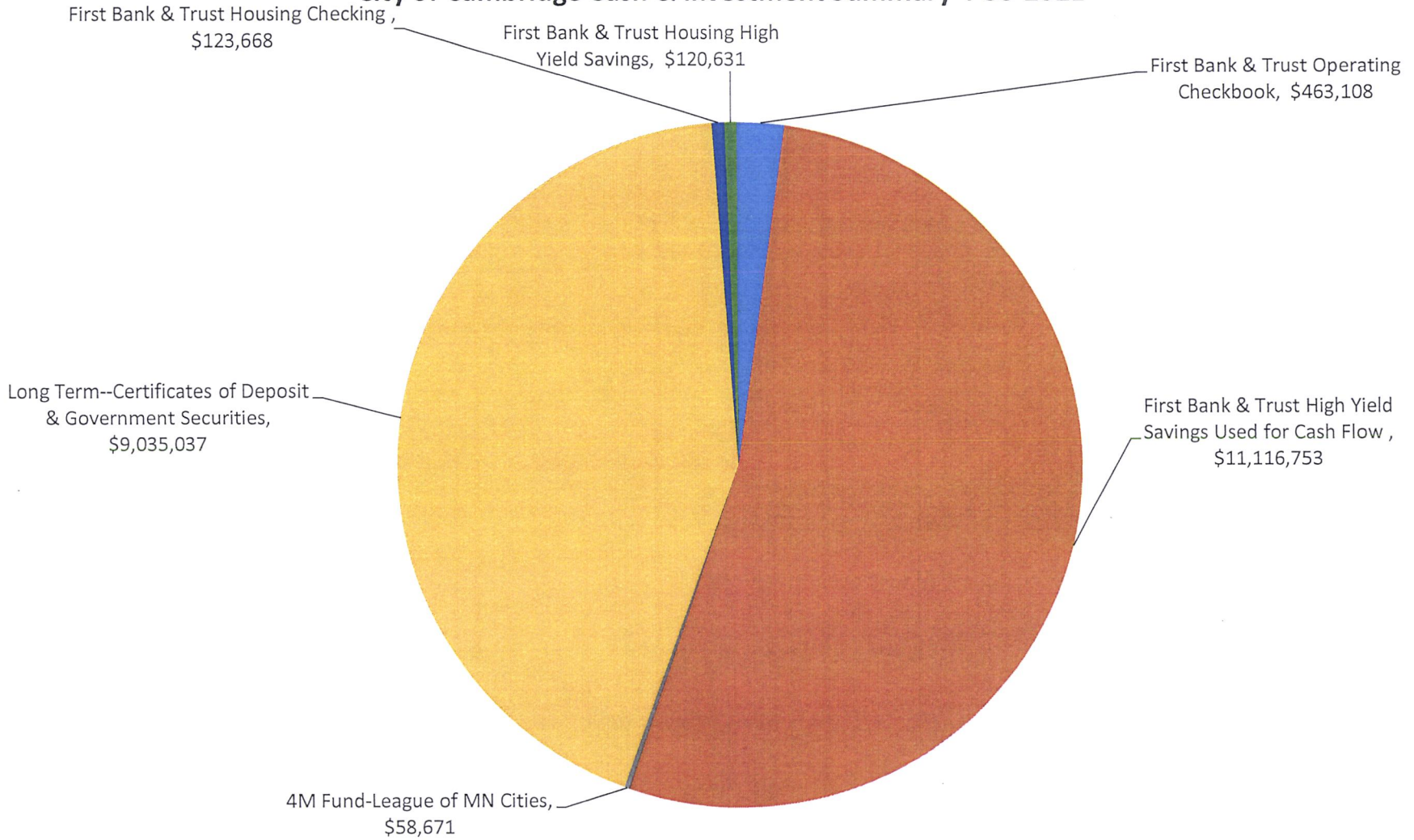
	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	6,000.00	6,000.00	2,372.16	(3,627.84)	39.54	5,298.33
610-49750-420 DEPRECIATION	62,000.00	62,000.00	.00	(62,000.00)	.00	61,297.65
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	135,000.00	135,000.00	48,979.97	(86,020.03)	36.28	150,745.87
610-49750-433 DUES AND SUBSCRIPTIONS	4,200.00	4,200.00	.00	(4,200.00)	.00	4,122.00
610-49750-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	.00	(3,000.00)	.00	440.00
610-49750-453 TAXES AND LICENSES	250.00	250.00	.00	(250.00)	.00	220.00
610-49750-461 LOTTERY SWEEP	50,000.00	50,000.00	21,316.23	(28,683.77)	42.63	46,107.13
610-49750-475 LOTTERY PAID OUT	30,000.00	30,000.00	16,126.00	(13,874.00)	53.75	45,200.05
610-49750-489 CONTRACT MAINTENANCE	5,000.00	5,000.00	2,105.34	(2,894.66)	42.11	6,146.04
<i>TOTAL MISCELLANEOUS</i>	<u>295,450.00</u>	<u>295,450.00</u>	<u>90,899.70</u>	<u>(204,550.30)</u>	<u>30.77</u>	<u>319,577.07</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	400,000.00	400,000.00	.00	(400,000.00)	.00	715,000.00
<i>TOTAL TRANSFERS</i>	<u>400,000.00</u>	<u>400,000.00</u>	<u>.00</u>	<u>(400,000.00)</u>	<u>.00</u>	<u>715,000.00</u>
TOTAL LIQUOR STORE	<u><u>5,987,699.00</u></u>	<u><u>5,987,699.00</u></u>	<u><u>1,795,098.01</u></u>	<u><u>(4,192,600.99)</u></u>	<u><u>29.98</u></u>	<u><u>6,917,686.60</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	5,987,699.00	5,987,699.00	1,795,098.01			6,917,686.60
NET REVENUES OVER EXPENDITURE	.00	.00	179,315.09			3,500.81

City of Cambridge Cash & Investment Summary 4-30-2021



City of Cambridge		
General Fund Park Expenses		
on Park Specific Basis		
Name of Park		Costs 4/1/2021-4/30/2021
City Park		\$5,368.98
Ice Rink		\$62,135.19
Sandquist Park		\$15,041.79
Central Greens		\$2,074.74
Brown Park		\$911.77
Peterson Park		\$2,074.74
Pioneer Park		\$1,959.47
Water Tower Park		\$911.77
Preserve Park		
Dog Park		\$2,532.56
Honeysuckle Park		\$581.50
Parkwood Park		\$3,510.90
Veteran's Park		
Not Location Specific Expense		\$10,691.63
Total		\$107,795.04
Difference		\$0.00
Total Per General Ledger		\$107,795.04
Notes:		
Generally, salaries are allocated to each park based on a time estimate received from our Public Works Director. During the year, as the seasons change, the allocations change to reflect current park activity.		
Not location specific expenses includes things that would be too difficult to allocate to a specific park like park liability insurance, gas for park vehicles, small tools, vehicle repairs, and park commission expense.		

Prepared by: Marcia Westover, City Planner

Background

Staff last requested proposals for mowing and clean-up services for properties in violation of the city code in 2019. In 2019 and 2020 the City approved Duff Companies, LLC. as the contractor. Duff Companies has sold their assets to Nathan Fuhol of Precision Property Maintenance. Nathan formerly worked for Duff Companies and was the city's main contact for abatement services.

Staff recommends the City of Cambridge continue with Nathan Fuhol, now with Precision Property Maintenance. Mowing services will be charged \$50 for a standard city lot and lots larger than 140' x 80' will be charged at \$40/hour. Clean-up services (garbage, debris, junk) will be charged at a rate of \$40/hour. These costs are the same as in past years and are reasonable. This is a local company and staff has been very pleased with the services. The response time is quick and billing is done the first of each month. They have been able to perform all duties requested by the City along with larger jobs such as the hazardous abatement at 1020 Marigold Dr. S.

The services are rendered if a property owner neglects their yard and allows grass and/or weeds to grow in excess of twelve inches or allows nuisances necessary for accelerated abatement (i.e. graffiti, garbage, debris, junk, etc.). In situations that are not an imminent health and/or safety risk, the City first notifies the owner in writing of the violation and if it is not removed, the City requests the contractor to remove the nuisance. All costs incurred with the abatement are billed to the property owner and if not paid, the costs are recommended for assessment to the property.

Fiscal Note:

There is no budgetary impact. All costs associated with abatement are assessed to the property if not paid by the owner.

City Council Action:

Staff is recommending City Council authorize the services and signing of the contract as presented with Precision Property Maintenance, LLC to perform mowing and clean-up services as needed.

Attachments

1. Contract

Abatement Services Contract

This contract identifies the terms of service and by signing all parties agree to the articles mentioned herein. Precision Property Maintenance, LLC (herein after referred to as "Contractor") will provide the City of Cambridge (herein after referred to as "City") lawn maintenance/mowing service and abatement related clean-up services at locations requested by the City.

Mowing services will be charged at a rate of \$50 per standard City lot. Lots larger than 140' x 80' will be charged at \$40 per hour. Abatement clean-up services such as garbage, debris, and junk will be charged at a rate of \$40 per hour. This rate includes equipment required by the job. Any additional dump/landfill fees for debris or hazardous waste will be required to be billed to the City with a receipt.

The services requested by the City must be completed by the Contractor within 72 hours. The City must pay the Contractor the full balance of all charges incurred within 30 days of the invoice. The Contractor must submit a detailed billing statement so the City can separate each type of service received.

The Term of the Agreement shall cover services from June 1, 2021 – May 31, 2022. The City and/or Contractor reserves the right to terminate this agreement for any reason with a 30 day written notice.

Nathan Fuhol, Precision Property Maintenance

Date

James A. Godfrey, Mayor

Date

Evan C. Vogel, City Administrator

Date

Prepared by: Todd S. Schuster – Chief of Police

Background:

The Discover Downtown Cambridge group is sponsoring three “Third Thursday” events this summer. Two of them coincide with the city-sponsored summer concert series. The first event this summer is on June 17th. The next concert that will happen is on July 15th. The last event will be on August 19th. These Third Thursday events and the road closure request is identical to what has been approved over the last couple of summers for these events. They are requesting that the following sections of roadway in the downtown area be closed for the events that will be held.

- Main Street South between 1st Avenue and 3rd Ave S
- 2nd Ave SE between Main St S and Buchanan St S
- 2nd Ave SW between Main St S and Ashland St S
- Adams St S at 2nd Ave SE
- Ashland St S at 2nd Ave SW
- All alley entrances / exits in the closed area

They are requesting that the roads be closed between the hours of 4pm – 10pm.

Recommendation:

I recommend that the roads be allowed to be closed to facilitate the “Third Thursday” events.

Prepared by: Caroline Moe, Director of Finance

Background:

The Pregnancy Resource Center of Cambridge/Lex Specialty Clinic would like to have a distribution day to those in need in the community. This would be an event to distribute needed baby items (i.e. diapers, wipes, formula, etc) to those who have suffered from the economic impacts of Covid, as well as those generally in need. The Pregnancy Resource Center of Cambridge/Lex Specialty Clinic would like to do this on June 24th 2021 from 4-8 pm. They anticipate having people show up in cars, fill out a short form, then staff/volunteers will fill the request. They have devised a system where the attendees will not need to come into their location or even leave their car. The Pregnancy Resource Center of Cambridge/Lex Specialty Clinic can bring items to them from either the center itself (utilizing the pull up area in front of our door) or we could set up with a trailer on the far end of the parking lot and serve them out of that trailer (having cars form a line on that end of the parking but not in the emergency lanes or road).

Staff would like City Council to officially approve the use of the parking lot for the proposed event.

Fiscal Note:

No expected fiscal impact.

Recommendation:

Authorize the City Administrator or his designee to work with The Pregnancy Resource Center of Cambridge/Lex Specialty Clinic to allow the use of the City Hall Parking lot on June 24th from 4-8 pm for a supply distribution event in a manner that does not block emergency vehicle traffic or disrupt City Hall/City Center Mall activity.

Prepared by: Will Pennings – Deputy Fire Chief

Background:

The American Legion is wanting to do a Flag Retirement Ceremony on Flag Day which is June 14th. The Legion is a drop off for Flags that are retired in the area. The Legion is wanting to retire the flags properly including a ceremony.

All though the Legion is unsure of the number of people that will attend the ceremony they have guessed it to be 30 to 40 attendees.

The closure would be Main St. South from 2nd to 3rd Ave. South.

They are requesting that the road be closed between the hours of 11am – 1 pm.

Recommendation:

I recommend that the road be allowed to be closed to facilitate the Flag Ceremony.

Prepared by: Bobbi Mix Liquor store manager

Background:

Due to the increased business and 2 employees being out on medical leave I would like to hire Alexis Bougie and Thomas Mulholland as part-time cashiers. Starting wage \$14.89.

Fiscal Note:

Hiring Alexis and Thomas will cover the shifts needed for our increased business.

Recommendation:

Approve hiring Alexis and Thomas immediately.

Prepared by: Bobbi Mix Liquor store manager

Background:

Due to the medical leave and retirement of Rich Bolen I would like to promote Bryan Bjergo from cashier to night closer. His pay grade would be step 2 \$17.79 per hour. He has worked at Northbound for years and is a very dependable employee. His position will still be part-time.

Fiscal Note:

Promoting Bryan to closer would help cover some of Rich's shifts.

Recommendation:

Approve promoting Bryan immediately for training.

Prepared by: Evan C Vogel, City Administrator

Background:

The City currently has a vacancy in the Building Department. This vacancy was created when our previous Building Official left the City. Since that time Wayne Kalla has been designated as the City's Residential Building Official, and there is still a need to fill as the City's designated commercial building official.

After conversations with the state, and our previous building official I reached out to Andy Schreder, owner of Rum River Construction Consultants (RRCC), to see if this is a service that could be provided. Attached is the contract by RRCC.

This proposal is for a 12 month contract with RRCC to be the City of Cambridge Commercial Building Official.

Additionally:

The City has received a two week notice from our current AM receptionist and part time permit tech. The permit tech service can be provided by RRCC at an hourly rate of \$55 per hour.

Fiscal Note:

Contracted service costs will be covered with a combination of savings in salary and benefit costs and additional permit revenue expected for the remainder of the year.

Recommendation:

Approve contract with RRCC to act as the City of Cambridge Designated Commercial Building Official on a 12 month contract.

Approve City Staff to utilize RRCC for Permit Tech services at a rate of \$55 as needed, until a solution is determined.



Bringing in-depth code analysis to today's built environment

BUILDING INSPECTION SERVICES PROPOSAL FOR



300 3rd Ave NE
Cambridge, MN 55008

SUBMITTED June 2021

Rum River Construction Consultants

Andy Schreder, Owner & Chief Building Official

23306 Cree Street, Suite #103

St. Francis, MN 55070

Office: 763-331-7722

Cell: 763-291-3704

Email: andy@rumrivercc.com

Website: rumrivercc.com



Bringing in-depth code analysis to today's built environment

June 1, 2021

City of Cambridge
Attention: Evan Vogel, City Administrator
300 3rd Ave NE
Cambridge, MN 55008

Dear Administrator Vogel,

Thank you for our meeting last week as we discussed an incredible opportunity to work together. We believe a strong "public/private" relationship in the area of Building Code Administration can provide quality inspection services in a flexible, customer service approach.

The team of Building Officials, Inspectors, and Administrative Personnel at Rum River Construction Consultants has pioneered a responsive approach which has proven to result in successful and consistent outcomes of building projects of all types and sizes. The interpretation and application of the Minnesota State Building Code is our specialty. From residential, commercial and institutional, plumbing, mechanical and on-site septic systems, Rum River has the experience and expertise you can rely on.

I look forward to our future as we continue to administer exceptional service to our communities, promoting voluntary compliance through education, and maintaining our foundational values of accuracy, efficiency, and uniformity. We would love to bring this service oriented approach to the City of Cambridge.

Thank you for the opportunity to consider Rum River and to submit this proposal for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Andy Schreder".

Andy Schreder
Owner, Chief Building Official

Accuracy – Efficiency – Uniformity

**CITY OF CAMBRIDGE
ISANTI COUNTY
STATE OF MINNESOTA**

AGREEMENT FOR BUILDING OFFICIAL SERVICES

This Agreement for Building Official Services (the “Agreement”) is entered into on this _____ day of _____, 2021, by and between the City of Cambridge (the “Municipality”) and Rum River Ventures, LLC DBA Rum River Construction Consultants (the “Contractor”).

RECITALS

WHEREAS, the Municipality is in need of professional services to fulfill the needs of their building inspection services pursuant to Minn. Stat. § 326B.133; and

WHEREAS, Contractor has substantial experience as a Building Official and providing building department inspection services implementing the State Building Code and is otherwise qualified to assist the Municipality on an as needed basis for the same; and

WHEREAS, the Municipality desires to contract with Contractor to act as a Building Official and/or provide building inspection services for the Municipality; and

WHEREAS, Contractor is engaged in an independent business and has complied with all federal, state, and local laws regarding business permits and licenses of any kind that may be required to carry out said business and the tasks as set forth in this Agreement; and

WHEREAS, Contractor is an independent contractor and may be engaged to perform the same or similar activities for other municipalities during the term of this Agreement, and that Contractor shall not work solely on behalf of Municipality.

NOW, THEREFORE, for the reasons set forth above, and in consideration of the mutual promises and covenants made herein, it is agreed as follows:

I. Services. Contractor shall provide services to the Municipality on an as requested basis for the prices set forth on Exhibit A attached hereto (the “Services”). Contractor shall perform the Services in the capacity of a Certified Building Official, at the direction of the City Administrator, under Minn. Stat. § 326B.133, in accordance with the Minnesota State Building Code, applicable Municipality Ordinances, and applicable Minnesota law. The Municipality understands that all transportation expenses incurred in the course of performing the Services shall be the responsibility of the Contractor. Contractor reserves the right to change the prices and services offered on Exhibit A from time to time, and shall provide the Municipality 30 days written notice in advance of any such changes. Municipality agrees that in the course of performing the Services, Contractor is acting as a public official on the Municipality’s behalf.

II. Term. This Agreement shall commence on the date first written above and shall continue for a period of one year therefrom, at which time the Agreement shall automatically renew on a yearly basis until or unless terminated as specified below.

III. Performance. Contractor shall maintain licenses by the State of Minnesota as a Certified Building Official and by the Minnesota Pollution Control Agency as a Certified Inspector for on-site septic systems. Contractor shall perform the Services in a manner consistent with that of a reasonable and prudent Building Official. Contractor shall maintain an adequate set of records in Municipality property files of all dates, types, and results of permits as required when inspecting permitted work. If any work is requested outside of the scope of the services set forth in Exhibit A, such work shall not commence until Contractor and the Municipality agree to the terms, scope, price, and other details in writing (including via electronic mail). Such additional work shall still be subject to the terms and conditions of this Agreement.

IV. Duties and Powers of Building Official. As provided by Minnesota Administrative rules 1300.0110, the Municipality and Building Official hereby appoint Rum River Construction Consultants and its employees as Subd. 2. Deputies, and extend the Duties and Powers of Building Official while providing services for the City of Cambridge.

V. Independent Contractor. Contractor shall perform the Services as an independent contractor and agent of the Municipality, and not as an employee. No withholdings or deductions shall be made from payments due to Contractor. Contractor shall not be eligible for benefits, workers compensation, or unemployment benefits. To the extent allowable by law, Contractor may subcontract the performance of certain administrative or other duties under the Agreement.

VI. Insurance. During the entire term of this Agreement, Contractor shall maintain the following insurances and will provide the Municipality of evidence of the same upon request: (1) Commercial general liability insurance coverage with a policy limit of at least \$1,500,000 per occurrence; (2) Business automobile liability coverage with a total liability limits of at least \$1,500,000; and (3) Workers' compensation insurance. If Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance, Contractor may provide a written statement of exemption specifying the particular provision of Minn. Stat. § 176.041 that exempts Contractor from having to carry such coverage. If Contractor is required by law to carry workers' compensation insurance, Contractor shall, at the time of execution of this Agreement, furnish evidence satisfactory to the Municipality that Contractor maintains or is exempt from maintaining insurance coverage pursuant to the terms of this Agreement.

VII. Amendments. Any alterations, variations, modifications, or changes of any provisions of this Agreement shall only be valid when they have been reduced to writing and signed by Municipality and Contractor.

VIII. Regulatory Compliance. Contractor shall abide by all federal, state, and local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining

to this Agreement or to the facilities, programs, and staff for which Contractor is responsible. Contractor shall procure, at Contractor's expense, all permits, licenses, or other rights required for the provision of the Services. Any violation of federal, state, or local laws, statutes, ordinances, rules or regulations, as well as loss of any applicable license, permit, or certification by Contractor shall constitute a material breach of this Agreement, regardless of the reason and whether or not intentional, and shall entitle Municipality to terminate this Agreement effective as of the date of such violation, failure, or loss.

IX. Data Practices Compliance. Contractor will have access to data collected or maintained by the Municipality to the extent necessary to perform Contractor's obligations under this Agreement. Contractor agrees to maintain all data obtained from the Municipality in the same manner as the Municipality is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the Municipality. Upon termination of this Agreement, Contractor agrees to return all data pertaining to Municipality business within 30 days of Agreement termination.

X. Termination. Either party may terminate this Agreement by providing written notice to the other party 60 days prior to the termination. In the event of a material breach by either party, the Agreement may be terminated with 10 days written notice to the other party. In the event Municipality elects to terminate based upon an alleged material breach of the Agreement by Contractor, Contractor shall have 10 days (or the least amount of time reasonably necessary if longer than 10 days) to cure the breach.

XI. Billing and Payment. Invoices shall be submitted periodically (customarily on a monthly basis) and are due and payable within 30 days of receipt by Municipality. Past due balances shall accrue interest at a rate of 1.0% per month (or the maximum rate of interest permitted by law, if less).

XII. Choice of Law and Venue. This Agreement is being executed in and is intended to be performed in the State of Minnesota, and shall be construed and enforced in accordance with Minnesota law. The parties hereto consent and agree that any legal action arising from or related to the Agreement shall be venued in Anoka County District Court, State of Minnesota.

XIII. Severability. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

XIV. Merger. The Parties acknowledge and represent that no promise or representation not contained in this Agreement has been made to them, and acknowledge and represent that this Agreement contains the entire understanding between the Parties and contains all terms and conditions between them.

XV. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same

instrument. For purposes of this Agreement, the use of facsimile, email, or other electronic medium shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the parties hereto have signed and executed this Agreement, both in duplicate, on the day and year first above written.

MUNICIPALITY

By: _____

Its: _____

Second Signature (if required by Municipality)

By: _____

Its: _____

CONTRACTOR

By: _____

Its: _____

Exhibit A
Services

- **Building Inspection Services and Additional Requested Work.**
 - On-call and as needed general building inspection services and plan review during normal business hours will be billed at a rate of \$85.00 per hour at the direction of the City Administrator. These inspection services are designed to include residential site inspections/plan review including building, plumbing, HVAC, septic and fire as needed. This rate is designed to be used for backup services for existing Building Department staff during times of increased demand for services or for coverage while Building Department staff are unavailable (such as for vacations or PTO use).
 - Commercial Plan Review and inspections will be conducted and charged at a rate of 65% Plan Review fees and 65% Permit fees as calculated in accordance with the adopted fee schedule. This service is in conjunction with acting as Designated Building Official for all commercial projects within the Municipality. Plan Review fees are due to the Contractor at permit issuance. Permit fees to cover site inspections and administrative processes are due at the completion of the project/issuance of Certificate of Occupancy.
 - Required activities including inspections and meetings related to active commercial permitted projects commenced prior to this contract will be billed at a rate of \$95.00 per hour.
 - Requested meetings and/or work sessions related to potential commercial projects will be billed at a rate of \$95.00 per hour, 2-hour minimum.
 - Inspections and/or other meetings requested outside of normal business hours, M-F 8:00 am to 4:30 pm, or agreed upon work schedules, will be billed at a rate of \$125.00 per hour, 3-hour minimum will apply. These terms are specified to address emergency disaster response and the evaluation of buildings after natural or manmade disasters.
- **Transportation Costs.** Contractor will provide transportation to meetings and site inspections within the Municipality at no additional cost.

Prepared by: Evan C Vogel, City Administrator

Background:

The City received a notice of resignation from our current AM receptionist and PT Permit technician. I would like to post this position immediately to bring in a morning receptionist with a few other duties as assigned.

Fiscal Note:

The 2021 budget included the position of the part-time a.m. receptionist and thus there is no fiscal impact for this action.

Recommendation:

Approve Posting for a part time, morning receptionist.

7C Approve Cambridge Downtown Grant Fund for J and R Coffee Inc., (The Calico Moose Artisan Shoppe & Classes) located at 119 Main St N

June 7, 2021

Prepared by: Athanasia Lewis, Assistant City Administrator

Request

Staff is requesting approval of grant funds from the Cambridge Downtown Grant fund program for J and R Coffee Inc., (The Calico Moose Artisan Shoppe & Classes).

Background

Johanna Robinson, owner of the Calico Moose, has submitted an application requesting assistance with roof repairs needed at her store located at 119 Main St N. The scope of work consists of removal of existing mechanically fastened roofing, installation of new roofing materials, as well as clean up and debris removal.

The guidelines for the Cambridge Downtown Grant Fund are a 50% match up to \$10,000 maximum for façade improvements.

Project cost includes:

Furnish material and labor	\$10,900.00
Grant amount:	\$5,450.00
Owner Responsibility:	\$5,450.00

Based on the guidelines established by the City Council for the Cambridge Downtown Grant Fund, this project meets the guidelines and provides repairs to retain the value of this property.

All necessary building permits must be applied for. Inspections will be conducted as required by the permit and upon request for payment.

Payment will be issued to the contractor(s) upon completion of their work. The city will pay 50% and the property owner is responsible for the remaining 50% as well as any amount that exceeds the maximum grant amount of \$5,450.00.

Once approved the project will begin as soon as possible but the project must be completed by June 7, 2022.

Recommendation

Staff recommends City Council approval of grant funds in the amount of \$5,450.00 from the Cambridge Downtown Grant Fund for Johanna Robinson (the Calico Moose Artisan Shoppe & Classes), 119 Main St. N, Cambridge, MN for roof repairs.

Fiscal Note

The Downtown loan and grant fund has a cash balance of approximately \$66,000 as of 5/31/21. Considering there are no other pending applications, funds are available for the Calico Moose application.

Attachments:

- Application
- Project bid

Downtown Grant Fund Application

General Business Information

Business Name		Jand R Coffee, Inc	
Business Address		119 Main St. N	
City	State	Zip	
Cambridge	MN	55008	
Property Address for Grant Fund Application		same	
Trade Name or DBA:		the Calico Moose Artisan Shoppe + classes	
Contact Person		Johanna Robinson	
Telephone	Email:		
763-954-0290	hanna.robinson@thecalicomoose.com		

Type of business:

- Corporation (List Type) S Corp
- Sole Owner Partnership Other _____

The Business is a New Business / Startup Existing Business

How many years in business? 0

Description of business: A Specialty Artisan Store featuring the works of 60+ local and US artisans; soon an art co-op for classes and independent studio time

Number of employees? Full Time 1 Part Time 1

Please briefly describe the proposed project:

Proposal includes removal of all metal and existing mechanically fastened roofing. Proposal includes installation of .5-inch recovery board to entirety of roof decking to be screwed and plated per specification. Installation of 60mil epdm will be fully adhered to recovery board. Membrane will be glued and terminated at walls. Proposal also includes installation of new cap metal on both north side and west side roof edge and installation of new through wall scupper as needed. Clean up and removal of all debris is included.

Project Budget: (Please attach contractor's bids)

Scope of Work	Cost
Furnish material and labor	\$10,900
Total project cost:	\$10,900

PROPOSAL

Proposal Submitted to: Johanna Robinson

Date: 5-24-2021 Phone: 763-954-0290

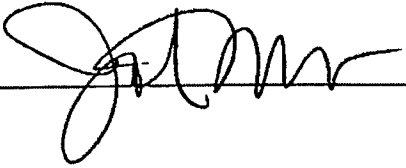
Street Address: 119 main St. N. Cambridge MN. 55008

Proposal includes removal of all metal and existing mechanically fastened roofing. Proposal includes installation of .5-inch recovery board to entirety of roof decking to be screwed and plated per specification. Installation of 60ml epdm will be fully adhered to recovery board. Membrane will be glued and terminated at walls. Proposal also includes installation of new cap metal on both north side and west side of roof edge and installation of new through wall scupper as needed. Clean up and removal of all debris is included.

We propose to furnish material and labor-complete accordance with above specifications for the sum of \$ 10,900 payment to be made as follows: Half down rest upon completion.

All material is guaranteed to be specified. All work to be completed in a professional and swift manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. This proposal may be withdrawn by us if not excepted by us within 90 days.

ACCEPTANCE OF PROPOSAL- above prices, specifications and conditions are satisfactory and are hereby accepted. You authorized to do the specified. Payment to be payed as outlined above.

Signature 

Signature _____