

Cambridge Economic Development Authority (EDA)

Regular Meeting Minutes – February 16, 2021

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Tuesday, February 16, 2021 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Bob Shogren, Mark Ziebarth, Lisa Iverson, Jim Godfrey and Kersten Conley.

Staff present: Executive Director Moe, City Administrator Woulfe, Assistant City Administrator Vogel, and Public Works Director Schwab.

Call to Order

Shogren called the meeting to order at 5:45 p.m.

Approval of Agenda

Ziebarth moved, seconded by Godfrey, to approve the agenda. Ziebarth, Iverson, Godfrey, Conley, and Shogren all voted aye, and the motion carried unanimously.

Annual Meeting – Election of Officers

Godfrey moved, seconded by Conley, to nominate Bob Shogren as President.

Godfrey moved, seconded by Iverson, to nominate Mark Ziebarth as Vice President.

Shogren moved, seconded by Iverson, to nominate Kersten Conley as Treasurer.

Iverson moved, seconded by Ziebarth, to nominate Evan Vogel as Secretary.

Shogren moved, seconded by Godfrey to appoint Caroline Moe as Executive Director, and to appoint Linda Gerlach as Assistant Treasurer.

Roll call was taken for each separate motion, and Ziebarth, Iverson, Godfrey, Conley, and Shogren all voted aye for each motion. There were no nays. Each motion passed unanimously.

The EDA Code of Conduct and Bylaws was then reviewed and discussed with no motions.

Consent Agenda

Iverson moved, seconded by Ziebarth, to approve consent agenda items A – G:

- A. Approval of January 19, 2021 meeting minutes
- B. Approve EDA Draft December 2020 Financial Statements
- C. Housing Division January 2021 Bills ACH only, Totaling \$5,673.64
- D. Approve EDA Admin Division Bills Checks #118937- #119185 Totaling \$201,367.23
- E. Housing Supervisor's Monthly Report
- F. Approve Renewal of City Center Lease with Pregnancy Resource Center
- G. Update Just for Paws

Upon call of the roll, Ziebarth, Iverson, Godfrey, Conley, and Shogren all voted aye, no nays. Motion carried unanimously.

Work Session

There were no items under the work session.

Unfinished Business

There were no items under the unfinished business.

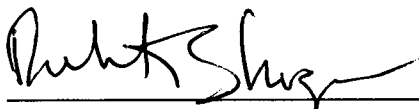
New Business

Consider Application for Grant to Install Sprinkler System at Bridge Park

Moe informed the board that staff was contacted by the U.S. Department of Housing and Urban Development (HUD) about a loan program available through the Minnesota Housing Finance Agency (MHFA). This program has \$15 million available for zero-interest loans for the rehab of public housing, with preference going towards projects that install or modernize fire suppression systems. She said Bridge Park Apartments do not have a sprinkler system for suppressing fires. The building was built in 1973 with blockwork construction between apartment units, but used more the more flammable sheetrock for the interior walls or each unit. Moe said the most restrictive requirement of the loan, is that the property must remain in public ownership for 35 years. She noted the Bridge Park operating budget, which is funded by tenant rent and HUD subsidies, would be able to absorb the annual costs, assuming the total project cost did not exceed \$350,000. Godfrey moved, seconded by Conley, to apply for the zero-interest loan program from Minnesota Housing Finance Agency to install a sprinkler system at Bridge Park. Upon roll call, Ziebarth, Iverson, Godfrey, Conley, and Shogren all voted aye, and the motion passed unanimously.

Adjournment

Ziebarth moved, seconded by Conley, to adjourn the meeting at 5:56 p.m. Motion carried unanimously.



Bob Shogren, President

ATTEST:



Caroline Moe, Executive Director

CITY OF CAMBRIDGE
BALANCE SHEET
DECEMBER 31, 2020

LOW RENT PROGRAM-BRIDGE PARK

DRAFT

ASSETS

901-10010	CASH AND INVESTMENTS	(7,639.34)	
901-10102	INVESTMENTS--PBC		120,240.84	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		126,239.43	
901-15500	PREPAID EXPENSES		2,303.50	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,239,980.52	
901-16300	SITE IMPROVEMENTS		103,618.10	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN		42,422.71	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,770,802.85)	
	TOTAL ASSETS			<u>576,075.16</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		15,510.97	
901-22600	TENANT SECURITY DEPOSITS		29,891.00	
	TOTAL LIABILITIES			45,401.97

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		187,110.44	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		42,006.98	
	BALANCE - CURRENT DATE		42,006.98	
	TOTAL FUND EQUITY			<u>530,673.19</u>
	TOTAL LIABILITIES AND EQUITY			<u>576,075.16</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	75,000.00	75,000.00	73,071.00	1,929.00	97.43	76,779.00
901-33161 COVID 19 OPERATING GRANT	.00	.00	11,246.00	(11,246.00)	.00	.00
TOTAL INTERGOVERNMENTAL REVE	75,000.00	75,000.00	84,317.00	(9,317.00)	112.42	76,779.00
<u>INTEREST & MISC INCOME</u>						
901-36210 INTEREST EARNINGS	500.00	500.00	400.64	99.36	80.13	881.12
TOTAL INTEREST & MISC INCOME	500.00	500.00	400.64	99.36	80.13	881.12
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	147,000.00	147,000.00	182,047.00	(35,047.00)	123.84	170,319.02
901-37221 LAUNDRY INCOME BRIDGE PARK	4,000.00	4,000.00	3,114.26	885.74	77.86	3,097.48
TOTAL RENTAL INCOME	151,000.00	151,000.00	185,161.26	(34,161.26)	122.62	173,416.50
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	27,525.00	7,475.00	78.64	74,816.42
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	27,525.00	7,475.00	78.64	74,816.42
TOTAL FUND REVENUE	261,500.00	261,500.00	297,403.90			325,893.04

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	30,000.00	30,000.00	32,674.18	2,674.18	108.91	32,010.47
901-49500-104 ADMIN PART-TIME - OVERTIME	.00	.00	.00	.00	.00	395.22
901-49500-121 PERA (EMPLOYER)	2,250.00	2,250.00	2,450.56	200.56	108.91	2,430.42
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,295.00	2,295.00	2,231.06	(63.94)	97.21	2,417.79
901-49500-131 MEDICAL/LIFE/DENTAL	.00	.00	8,435.94	8,435.94	.00	.00
901-49500-151 WORKERS' COMPENSATION PREMIU	227.00	227.00	138.82	(88.18)	61.15	95.99
901-49500-154 HRA/FLEX FEES	.00	.00	68.65	68.65	.00	73.35
TOTAL PERSONAL SERVICES	34,772.00	34,772.00	45,999.21	11,227.21	132.29	37,423.24
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,000.00	1,000.00	1,931.42	931.42	193.14	769.51
TOTAL SUPPLIES	1,000.00	1,000.00	1,931.42	931.42	193.14	769.51
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	700.00	700.00	.00	(700.00)	.00	208.00
901-49500-306 AUDITING	3,000.00	3,000.00	2,000.00	(1,000.00)	66.67	1,875.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	5,330.40	2,330.40	177.68	2,709.72
901-49500-321 TELEPHONE EXPENSE	6,800.00	6,800.00	6,142.35	(657.65)	90.33	7,462.42
901-49500-322 POSTAGE	50.00	50.00	110.00	60.00	220.00	55.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	55.78	(44.22)	55.78	283.51
901-49500-340 ADVERTISING	300.00	300.00	24.50	(275.50)	8.17	46.50
TOTAL OTHER SERVICES AND CHA	13,950.00	13,950.00	13,663.03	(286.97)	97.94	12,640.15
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,500.00	2,500.00	.00	(2,500.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	174.03	(225.97)	43.51	133.72
901-49500-433 DUES AND SUBSCRIPTIONS	600.00	600.00	2,884.00	2,284.00	480.67	3,003.00
901-49500-440 STAFF TRAINING	994.00	994.00	85.00	(909.00)	8.55	454.00
TOTAL MISCELLANEOUS	4,494.00	4,494.00	3,143.03	(1,350.97)	69.94	3,590.72
TOTAL LOW RENT ADMINISTRATION	54,216.00	54,216.00	64,736.69	10,520.69	119.41	54,423.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	5,500.00	5,500.00	6,416.60	916.60	116.67	8,639.49
	<i>TOTAL SUPPLIES</i>	5,500.00	5,500.00	6,416.60	916.60	116.67	8,639.49
	TOTAL LOW RENT TENANT SERVICE	5,500.00	5,500.00	6,416.60	916.60	116.67	8,639.49

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	24,000.00	24,000.00	17,059.86	(6,940.14)	71.08	16,152.59
901-49700-121 PERA (EMPLOYER)	1,800.00	1,800.00	1,268.45	(531.55)	70.47	1,200.39
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,836.00	1,836.00	1,250.92	(585.08)	68.13	1,235.68
901-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	4,218.00	4,218.00	.00	.00
901-49700-151 WORKERS' COMPENSATION PREMIU	1,584.00	1,584.00	789.88	(794.12)	49.87	654.36
TOTAL PERSONAL SERVICES	29,220.00	29,220.00	24,587.11	(4,632.89)	84.14	19,243.02
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,000.00	4,000.00	2,825.38	(1,174.62)	70.63	2,951.98
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	(200.00)	.00	20.01
TOTAL SUPPLIES	4,200.00	4,200.00	2,825.38	(1,374.62)	67.27	2,971.99
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	32,000.00	32,000.00	40,761.75	8,761.75	127.38	35,120.07
901-49700-360 INSURANCE AND BONDS	11,364.00	11,364.00	10,826.00	(538.00)	95.27	10,003.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	14,187.00	1,187.00	109.13	12,459.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	36,458.79	458.79	101.27	35,194.08
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	6,808.82	(3,691.18)	64.85	7,245.59
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	1,527.75	(4,972.25)	23.50	1,365.38
901-49700-384 REFUSE HAULING	3,000.00	3,000.00	3,784.38	784.38	126.15	2,670.72
TOTAL OTHER SERVICES AND CHA	112,364.00	112,364.00	114,354.49	1,990.49	101.77	104,057.84
<i>MISCELLANEOUS</i>						
901-49700-401 BRIDGE PARK ASBESTOS ABATEMEN	.00	.00	.00	.00	.00	620,701.08
901-49700-402 BRIDGE PARK PROJ MGMT-ASBEST	.00	.00	.00	.00	.00	33,500.00
901-49700-403 BRIDGE PARK ASB ABATE LODGING	.00	.00	.00	.00	.00	69,463.10
901-49700-404 BRIDGE PARK ASB ABATE FOOD REI	.00	.00	.00	.00	.00	42,460.00
901-49700-420 DEPRECIATION EXPENSE	50,000.00	50,000.00	42,476.65	(7,523.35)	84.95	41,142.82
TOTAL MISCELLANEOUS	50,000.00	50,000.00	42,476.65	(7,523.35)	84.95	807,267.00
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
TOTAL IMPROVEMENTS/BETTERM	6,000.00	6,000.00	.00	(6,000.00)	.00	.00
TOTAL LOW RENT MAINTENANCE	201,784.00	201,784.00	184,243.63	(17,540.37)	91.31	933,539.85

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	261,500.00	261,500.00	255,396.92			996,602.96
NET REVENUES OVER EXPENDITURE	.00	.00	42,006.98			(670,709.92)

CITY OF CAMBRIDGE
BALANCE SHEET
DECEMBER 31, 2020

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10200	EDA OPERATING ACCT-SECTION 8	182,463.07	
	TOTAL ASSETS		182,463.07
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
902-20100	AP ALLOCATED TO OTHER FUNDS	182,463.07	
	TOTAL LIABILITIES		182,463.07
<u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	141,667.29	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(141,667.29)	
	BALANCE - CURRENT DATE	(141,667.29)	
	TOTAL FUND EQUITY		.00
	TOTAL LIABILITIES AND EQUITY		182,463.07

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	47,800.00	47,800.00	73,247.00	(25,447.00)	153.24	73,512.00
902-33161 COVID 19 SECT 8 ADMIN GRANT	.00	.00	28,128.00	(28,128.00)	.00	.00
TOTAL INTERGOVERNMENTAL REVE	47,800.00	47,800.00	101,375.00	(53,575.00)	212.08	73,512.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	150.00	150.00	.00	150.00	.00	2,188.45
TOTAL RENTAL INCOME	150.00	150.00	.00	150.00	.00	2,188.45
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	50.00	50.00	159.23	(109.23)	318.46	115.38
TOTAL INTEREST	50.00	50.00	159.23	(109.23)	318.46	115.38
TOTAL FUND REVENUE	48,000.00	48,000.00	101,534.23			75,815.83

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
SECT 8 ADMINISTRATIVE						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	3,000.00	3,000.00	5,700.00	2,700.00	190.00	1,875.00
902-49500-307	44,000.00	44,000.00	61,482.61	17,482.61	139.73	47,010.29
<i>TOTAL OTHER SERVICES AND CHA</i>	47,000.00	47,000.00	67,182.61	20,182.61	142.94	48,885.29
<i>MISCELLANEOUS</i>						
902-49500-409	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
<i>FUNCTION 7</i>						
902-49500-720	.00	.00	.00	.00	.00	4,000.00
<i>TOTAL FUNCTION 7</i>	.00	.00	.00	.00	.00	4,000.00
TOTAL SECT 8 ADMINISTRATIVE	48,000.00	48,000.00	67,182.61	19,182.61	139.96	52,885.29

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	359,197.00	359,197.00	.00	302,087.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(365,888.10)	(365,888.10)	.00	(303,344.05)
902-49775-376 URP PORT REC	.00	.00	2,441.00	2,441.00	.00	542.00
902-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	105.94	105.94	.00	715.05
902-49775-399 SPECIAL ITEM CLOSEOUT SECT 8	.00	.00	179,963.07	179,963.07	.00	.00
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	176,018.91	176,018.91	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	176,018.91	176,018.91	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	48,000.00	48,000.00	243,201.52			52,885.29
NET REVENUES OVER EXPENDITURE	.00	.00	(141,667.29)			22,930.54

CITY OF CAMBRIDGE
BALANCE SHEET
DECEMBER 31, 2020

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	375,781.42	
903-10200	EDA HOUSING DIV OPERATING CASH	11,398.74	
		<hr/>	
	TOTAL ASSETS		387,180.16
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<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	385,930.22	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	1,249.94	
		<hr/>	
	BALANCE - CURRENT DATE	1,249.94	
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	TOTAL FUND EQUITY		387,180.16
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	TOTAL LIABILITIES AND EQUITY		387,180.16
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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-38210 INTEREST EARNINGS	1,615.00	1,615.00	2,304.85	(689.85)	142.72	2,269.04
TOTAL INTEREST & MISC INCOME	1,615.00	1,615.00	2,304.85	(689.85)	142.72	2,269.04
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	.00	.00	.00	.00	.00	9,826.50
TOTAL OTHER REVENUES	.00	.00	.00	.00	.00	9,826.50
TOTAL FUND REVENUE	1,615.00	1,615.00	2,304.85			12,095.54

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	1,500.00	1,500.00	980.00	(520.00)	65.33	1,575.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	115.00	115.00	74.91	(40.09)	65.14	120.45
	<i>TOTAL FUNCTION 1</i>	<u>1,615.00</u>	<u>1,615.00</u>	<u>1,054.91</u>	<u>(560.09)</u>	<u>65.32</u>	<u>1,695.45</u>
<u>OTHER SERVICES AND CHARGES</u>							
903-49500-304	LEGAL FEES	.00	.00	.00	.00	.00	708.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>708.00</u>
	TOTAL OTHER HOUSING BUS ACTIV-	<u><u>1,615.00</u></u>	<u><u>1,615.00</u></u>	<u><u>1,054.91</u></u>	<u><u>(560.09)</u></u>	<u><u>65.32</u></u>	<u><u>2,403.45</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	1,615.00	1,615.00	1,054.91			2,403.45
NET REVENUES OVER EXPENDITURE	.00	.00	1,249.84			9,692.09

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	35,000.00	35,000.00	27,525.00	7,475.00	78.64	74,816.42
TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	27,525.00	7,475.00	78.64	74,816.42
 TOTAL FUND REVENUE	<u>35,000.00</u>	<u>35,000.00</u>	<u>27,525.00</u>			<u>74,816.42</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>						
904-49300-720 TRANSFERS OUT	35,000.00	35,000.00	27,525.00	(7,475.00)	78.64	74,816.42
<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	27,525.00	(7,475.00)	78.64	74,816.42
TOTAL OTHER FINANCING USES	35,000.00	35,000.00	27,525.00	(7,475.00)	78.64	74,816.42

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	27,525.00			74,816.42
NET REVENUES OVER EXPENDITURE	.00	.00	.00			.00

CITY OF CAMBRIDGE
BALANCE SHEET
DECEMBER 31, 2020

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10200	EDA OPERATING ACCT-SECTION 8	5,673.64	
	TOTAL ASSETS		5,673.64
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-20100	AP ALLOCATED TO OTHER FUNDS	5,673.64	
	TOTAL LIABILITIES		5,673.64
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	1.64	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(1.64)	
	BALANCE - CURRENT DATE	(1.64)	
	TOTAL FUND EQUITY		.00
	TOTAL LIABILITIES AND EQUITY		5,673.64

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	352,200.00	352,200.00	453,906.00	(101,706.00)	128.88	480,125.00
TOTAL INTERGOVERNMENTAL REVE	352,200.00	352,200.00	453,906.00	(101,706.00)	128.88	480,125.00
<u>OTHER FINANCING SOURCES</u>						
905-39203 TRANSFER IN	.00	.00	.00	.00	.00	4,000.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	4,000.00
 TOTAL FUND REVENUE	 352,200.00	 352,200.00	 453,906.00			 484,125.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
HAP EXPENDITURES						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	352,200.00	352,200.00	447,022.00	94,822.00	126.92	457,328.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	1,212.00	1,212.00	.00	7,128.00
905-49775-399 SPECIAL ITEM CLOSEOUT SECT 8	.00	.00	5,673.64	5,673.64	.00	.00
<i>TOTAL HAP EXPENDITURES</i>	<i>352,200.00</i>	<i>352,200.00</i>	<i>453,907.64</i>	<i>101,707.64</i>	<i>128.88</i>	<i>464,456.00</i>
TOTAL HAP EXPENDITURES	352,200.00	352,200.00	453,907.64	101,707.64	128.88	464,456.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	352,200.00	352,200.00	453,907.64			464,458.00
NET REVENUES OVER EXPENDITURE	.00	.00	(1.64)			19,669.00

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	.00	.00	12,253.79	(12,253.79)	.00	12,632.60
TOTAL INTEREST	.00	.00	12,253.79	(12,253.79)	.00	12,632.60
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	500.00	(500.00)	.00	.00
205-37220 RENTAL FEES	275,000.00	275,000.00	272,360.81	2,639.19	99.04	277,743.52
TOTAL MALL OPERATING REVENUES	275,000.00	275,000.00	272,860.81	2,139.19	99.22	277,743.52
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	294,391.00	294,391.00	294,391.00	.00	100.00	200,000.00
TOTAL TRANSFERS FROM OTHER FU	294,391.00	294,391.00	294,391.00	.00	100.00	200,000.00
TOTAL FUND REVENUE	569,391.00	569,391.00	579,505.60			490,376.12

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	96,512.00	96,512.00	152,366.87	55,854.87	157.87	95,263.53
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	1,190.00	(1,310.00)	47.60	665.00
205-41930-121 PERA (EMPLOYER)	7,452.00	7,452.00	7,544.47	92.47	101.24	7,041.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,601.00	7,601.00	7,480.92	(120.08)	98.42	7,051.80
205-41930-131 MEDICAL/DENTAL/LIFE	17,423.00	17,423.00	18,033.30	610.30	103.50	16,513.20
205-41930-132 LONGEVITY PAY	2,845.00	2,845.00	.00	(2,845.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	1,200.00	.00	100.00	1,200.00
205-41930-151 WORKERS' COMPENSATION PREMIU	575.00	575.00	371.55	(203.45)	64.62	297.68
205-41930-154 HRA/FLEX FEES	100.00	100.00	68.65	(31.35)	68.65	73.40
TOTAL PERSONAL SERVICES	136,208.00	136,208.00	188,255.76	52,047.76	138.21	128,105.61
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	228.99	(21.01)	91.60	136.02
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	200.00	200.00	.00	(200.00)	.00	.00
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	.00	(3,300.00)	.00	246.97
TOTAL SUPPLIES	3,750.00	3,750.00	228.99	(3,521.01)	6.11	382.99
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	3,675.00	(1,325.00)	73.50	6,268.00
205-41930-313 IT MGMT & BACKUP	2,800.00	2,800.00	5,330.40	2,530.40	190.37	2,709.72
205-41930-321 TELEPHONE/CELLULAR	1,400.00	1,400.00	1,084.45	(315.55)	77.46	1,097.45
205-41930-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	6.10	(993.90)	.61	567.79
205-41930-334 MILEAGE REIMBURSEMENT	1,200.00	1,200.00	202.40	(997.60)	16.87	606.68
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	20.00	(180.00)	10.00	184.00
205-41930-360 INSURANCE AND BONDS	.00	.00	1,922.49	1,922.49	.00	997.81
205-41930-381 ELECTRIC UTILITIES	.00	.00	1,744.69	1,744.69	.00	2,434.29
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	.00	41.86	41.86	.00	.00
205-41930-383 GAS UTILITIES	.00	.00	456.92	456.92	.00	2,623.31
TOTAL OTHER SERVICES & CHARG	11,600.00	11,600.00	14,484.31	2,884.31	124.86	17,489.05
<i>MISCELLANEOUS</i>						
205-41930-404 REP & MAINT LABOR VEH/EQUIP	.00	.00	.00	.00	.00	100.00
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	10,000.00	10,000.00	26,080.00	16,080.00	260.80	14,541.96
205-41930-430 MISCELLANEOUS	.00	.00	46.00	46.00	.00	.00
205-41930-433 DUES AND SUBSCRIPTIONS	2,800.00	2,800.00	295.00	(2,505.00)	10.54	1,965.00
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	704.00	(796.00)	46.93	1,941.50
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	28,618.78	28,618.78	.00	29,336.76
205-41930-484 NLX ACTIVITIES	.00	.00	.00	.00	.00	8,356.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
205-41930-489 IND PARK MARKETING	10,500.00	18,000.00	2,400.00	(15,600.00)	13.33	2,000.00
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
TOTAL MISCELLANEOUS	30,800.00	38,300.00	58,143.78	19,843.78	151.81	58,241.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL EDA ADMINISTRATION	182,358.00	189,858.00	261,112.84	71,254.84	137.53	204,218.87

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	28,845.00	28,845.00	28,009.77	(835.23)	97.10	27,321.91
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
205-47000-103 TEMPORARY EMPLOYEE	7,000.00	7,000.00	4,006.79	(2,993.21)	57.24	4,984.80
205-47000-121 PERA (EMPLOYER)	2,164.00	2,164.00	2,088.36	(75.64)	96.50	2,042.13
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,207.00	2,207.00	2,367.24	160.24	107.28	2,379.73
205-47000-131 MEDICAL/DENTAL/LIFE	8,712.00	8,712.00	8,321.40	(390.60)	95.52	8,248.44
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	(600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,584.00	1,584.00	1,266.71	(317.29)	79.97	946.16
205-47000-154 HRA/FLEX FEES	100.00	100.00	34.35	(65.65)	34.35	36.70
TOTAL PERSONAL SERVICES	52,212.00	52,212.00	46,094.62	(6,117.38)	88.28	45,959.87
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	200.00	200.00	255.34	55.34	127.67	200.24
205-47000-212 GASOLINE/FUEL	125.00	125.00	23.87	(101.13)	19.10	96.75
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	15,000.00	15,000.00	10,980.21	(4,019.79)	73.20	7,856.20
205-47000-240 SMALL TOOLS	3,000.00	3,000.00	3,463.44	463.44	115.45	39.97
TOTAL SUPPLIES	18,325.00	18,325.00	14,722.86	(3,602.14)	80.34	8,193.16
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	350.00	350.00	252.97	(97.03)	72.28	261.86
205-47000-360 INSURANCE AND BONDS	6,100.00	6,100.00	4,976.00	(1,124.00)	81.57	6,135.20
205-47000-381 ELECTRIC UTILITIES	22,000.00	22,000.00	14,855.22	(7,144.78)	67.52	16,161.17
205-47000-382 WATER/WASTEWATER UTILITIES	5,200.00	5,200.00	5,009.37	(190.63)	96.33	5,069.01
205-47000-383 GAS UTILITIES	4,400.00	4,400.00	2,250.46	(2,149.54)	51.15	2,417.58
205-47000-384 REFUSE HAULING	4,200.00	4,200.00	5,195.18	995.18	123.69	4,202.27
TOTAL OTHER SERVICES & CHARG	42,250.00	42,250.00	32,539.20	(9,710.80)	77.02	34,247.09
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	16,000.00	16,000.00	31,905.05	15,905.05	199.41	39,766.02
205-47000-413 BNSF PARKING LOT LEASE	1,500.00	1,500.00	1,716.20	216.20	114.41	2,282.50
205-47000-440 SCHOOLS & MEETINGS	.00	.00	20.00	20.00	.00	19.00
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	(.20)	(12,000.20)	.00	391.80
205-47000-490 MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	2,350.00
205-47000-499 MALL ROOF PROJECT	.00	.00	31,875.20	31,875.20	.00	.00
TOTAL MISCELLANEOUS	29,500.00	29,500.00	65,516.25	36,016.25	222.09	44,809.32
TOTAL MALL OPERATING EXPENSES	142,287.00	142,287.00	158,872.93	16,585.93	111.66	133,209.44

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>324,645.00</u>	<u>332,145.00</u>	<u>419,985.77</u>			<u>337,428.31</u>
NET REVENUES OVER EXPENDITURE	<u>244,746.00</u>	<u>237,246.00</u>	<u>159,519.83</u>			<u>152,947.81</u>

Agenda Item 3C

<p style="text-align: center;">CAMBRIDGE EDA MEETING</p> <p style="text-align: center;">February 16, 2021</p> <p style="text-align: center;">BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For
			<u>Approval</u>
WIRE to HUD for Returned Housing Assistance Funds (Section 8 transferred to Mora effective 1/1/2021)	1/21/2021	n/a	\$ 5,673.64
Prepaid Totals			<u>\$ 5,673.64</u>
			\$ 5,673.64

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA Housing disbursements from 1/1/2021-1/31/2021.

Caroline Moe 2/5/2021
Caroline Moe, Director of Finance signature & date

Linda Gerlach 2-5-2021
Linda Gerlach, Finance Clerk signature & date

<p>CAMBRIDGE EDA MEETING February 16, 2021 BILLS LIST</p>

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	1/13/2021	118937 - 118989	1,783.14
Prepaid Checks	1/20/2021	119006 - 119046	197,500.56
Prepaid Checks	1/27/2021	119072 - 119110	692.36
Prepaid Checks	2/3/2021	119131 - 119185	1,391.17
	Prepaid Totals		<u>201,367.23</u>

TOTAL SUBMITTED FOR APPROVAL

\$201,367.23

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA disbursements from 1/7/21-2/3/2021.

Caroline Moe 2/4/2021
Caroline Moe, Director of Finance signature & date

Linda Gerlach 2-4-2021
Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140:		4.25
1648	East Central Exterminating	January Service - Bridge Park	145.00
	Total 1648:		145.00
2474	I & S Group, Inc.	Progress Billing for Professional Services - Platting	1,050.00
	Total 2474:		1,050.00
3006	Kramer Mechanical Plumbing	Repairs - Bridge Park Apt	298.40
	Total 3006:		298.40
3189	LePage and Sons	Trash and Recycle Service - Bridge Park	276.08
	Total 3189:		276.08
5861	Walmart Community Card	Tenant Services - Bridge Park	9.41
	Total 5861:		9.41
	Grand Totals:		1,783.14

Dated: 1/13/2021City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/13/2021	118937	1140	Cintas Corporation	205-20100	4.25
01/21	01/13/2021	118943	1648	East Central Exterminating	901-20100	145.00
01/21	01/13/2021	118954	2474	I & S Group, Inc.	205-20100	1,050.00
01/21	01/13/2021	118962	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	298.40
01/21	01/13/2021	118963	3189	LePage and Sons	901-20100	276.08
01/21	01/13/2021	118989	5861	Walmart Business/SYNCB	901-20100	9.41
Grand Totals:						1,783.14

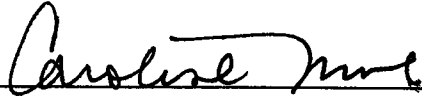
Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
Total 1140:			4.25
2421	Redpath and Company	Closeout Procedure Engagement Approved by EDA	2,500.00
Total 2421:			2,500.00
2631	Isanti County Auditor-Treasur	Payment in Lieu of Taxes 2020 - Bridge Park Apts	14,187.00
Total 2631:			14,187.00
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	340.00
3086	Landworks Construction, Inc.	Snow Removal & Salt/De-Icer - Bridge Park	160.00
Total 3086:			500.00
3189	LePage and Sons	Trash and Recycle Service - City Hall/Mall	346.24
Total 3189:			346.24
3933	Mora HRA	Close Out Section 8 Admin Funds	179,963.07
Total 3933:			179,963.07
Grand Totals:			197,500.56

Dated: 1/20/2021City Treasurer: Caroline Inoué

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/20/2021	119006	1140	Cintas Corporation	205-20100	4.25
01/21	01/20/2021	119019	2631	Isanti County Auditor-Treasurer	901-20100	14,187.00
01/21	01/20/2021	119028	3086	Landworks Construction, Inc.	901-20100	500.00
01/21	01/20/2021	119030	3189	LePage and Sons	205-20100	346.24
01/21	01/20/2021	119038	3933	Mora HRA	902-20100	179,963.07
01/21	01/20/2021	119046	2421	Redpath and Company	902-20100	2,500.00
Grand Totals:						<u>197,500.56</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
Total 1140:			4.24
3006	Kramer Mechanical Plumbing	Repairs - Bridge Park Apt	311.91
Total 3006:			311.91
3086	Landworks Construction, Inc.	Snow Removal & Salt/De-Icer - Bridge Park	160.00
Total 3086:			160.00
3521	Menards	Materials - Bridge Park	42.40
Total 3521:			42.40
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base Rate	21.87
Total 3543:			21.87
5801	Verizon Wireless	wireless phone service - Economic Development	89.69
5801	Verizon Wireless	wireless phone service - Maintenance	20.75
5801	Verizon Wireless	wireless phone service - Bridge Park	41.50
Total 5801:			151.94
Grand Totals:			692.36

Dated: 1-27-2021

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/27/2021	119072	1140	Cintas Corporation	205-20100	4.24
01/21	01/27/2021	119087	3008	Kramer Mechanical Plumbing & Heating Inc	901-20100	311.91
01/21	01/27/2021	119088	3088	Landworks Construction, Inc.	901-20100	160.00
01/21	01/27/2021	119094	3521	Menards	901-20100	42.40
01/21	01/27/2021	119095	3543	Metro Sales, Inc.	901-20100	21.87
01/21	01/27/2021	119110	5801	Verizon Wireless	205-20100	151.94
Grand Totals:						<u>692.36</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140:		4.25
2676	Isanti County Recorder	Document A500690 Plats	56.00
	Total 2676:		56.00
3056	Lake Superior Laundry Inc.	Mall Rugs	54.40
	Total 3056:		54.40
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	127.50
	Total 3086:		127.50
3501	MEI Total Elevator Solutions	February Monthly Service - Bridge Park	260.62
	Total 3501:		260.62
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
	Total 5965:		888.40
	Grand Totals:		1,391.17

Dated: 2/3/2021City Treasurer: Caroline Moore

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/21	02/03/2021	119131	1140	Cintas Corporation	205-20100	4.25
02/21	02/03/2021	119143	2676	Isanti County Recorder	205-20100	56.00
02/21	02/03/2021	119150	3056	Lake Superior Laundry Inc.	205-20100	54.40
02/21	02/03/2021	119151	3086	Landworks Construction, Inc.	901-20100	127.50
02/21	02/03/2021	119155	3501	MEI Total Elevator Solutions	901-20100	260.82
02/21	02/03/2021	119185	5965	White Bear IT Solutions LLC	901-20100	888.40
Grand Totals:						<u>1,391.17</u>