

**Cambridge City Council Meeting - City Hall Council Chambers
Monday, October 19, 2020 – 6:00 pm
Meeting Announcement and Agenda**

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
6:00 pm	1. Call to Order and Pledge of Allegiance
6:01 pm	2. Citizens Forum
6:03 pm	3. Approval of Agenda
6:04 pm	4. Consent Agenda
	A. Approval of Regular and Summary City Council Meeting Minutes for October 5, 2020 (p. 3)
	B. Warrants #117811 - #118060 and ACH/Wire items totaling \$3,534,691.72 (p. 9)
	C. Approve final Public Right of Way ADA Transition Plan (p. 47)
	D. Resolution R20-073 Application for Payment #12 from Phoenix Fabricators & Erectors LLC for West Water Tower (p. 48)
	E. Resolution R20-074 Application for Payment #5 from Douglas Kerr Underground, LLC for 2020 Street Improvements (p. 53)
	F. Resolution R20-075 Approving Acceptance of Cares Election Grant Funds and Agreement with Grant Terms from Isanti County (p. 64)
	G. Approve hire Public Works Maintenance Worker, Christopher Lindquist effective November 2, 2020(p. 73)
	H. Approve purchase of floor scrubber for Fire Department (p. 74)
	I. Resolution R20-078 Amendment of Tax Levy for Debt Service for Isanti County Auditor-Treasurer (p. 75)
	J. Resolution R20-079 Requesting a 16 th Avenue SE speed study (p. 78)
	K. Approve Amendment CARES Act Funding Guidelines (p. 80)
	L. Resolution R20-080 Application for Payment #1 from North Valley Inc for 2020 Taxiway Relocation at Cambridge Airport (p. 83)
	5. Work Session
	6. Unfinished Business

6:05 pm	A. Ordinance 717 Residential Winter Parking and Sport Vehicle definition (p. 88)
	7. New Business
6:10 pm	A. Resolution R20-076 Approving a Preliminary Plat for Schumacher Addition (p. 93)
	B. Resolution R20-077 Approving a Final Plat for Schumacher Addition (p. 93)
6:16 pm	C. Ordinance 721 PUD Plan Amendment for Heritage Greens of Cambridge (p. 103)
	D. Annexation of Parcel 03.021.0800 discussion (p. 118)
	E. Approve Change to Cambridge Downtown Loan Fund Guidelines (p. 120)
	8. Mayor's Report
	9. Council Concerns
	10. City Attorney's Report
	11. City Administrator's Report
	A. Closed Session – This session is closed pursuant to Minn. Stat. §13D.05, Subd 2(b) for preliminary considerations of allegations against an individual subject to the Council's authority.
	12. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings

<u>Date</u>	<u>Time</u>	<u>Description</u>
Oct. 22	7:00 pm	North TH 65 Coalition Meeting
Oct. 26	6:00 pm	Fire Dept Meeting- Training Room
Nov. 4	12:00 pm	Toward Zero Death (TZD)

Upcoming Events

<u>Date</u>	<u>Time</u>	<u>Description</u>
Nov. 3	7am – 8pm	General Election Day (Precinct 1- Fire Hall/Precinct 2- Council Chambers)

**Cambridge City Council Meeting Minutes
Monday, October 5, 2020**

A regular meeting of the Cambridge City Council was held on Monday, October 5, 2020, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Joe Morin, Kersten Conley, and Bob Shogren.

Staff Present: City Administrator Woulfe, Police Chief Schuster, Community Dev. Director Westover, Finance Director Moe, Economic Dev. Director Gustafson, Public Works-Utilities Director Schwab, Assistant Public Works Director/Airport Manager Milz, and Emergency Management Director/Deputy Fire Chief Pennings.

Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 4:01 pm and led the public in the Pledge of Allegiance.

Approval of Agenda

Woulfe added item 7C: Conditional Offer- Evan Vogel, and Iverson added item 9A: Service Road in front of Target/Cub. Iverson moved, seconded by Morin, to approve the amended agenda. Motion carried unanimously.

Consent Agenda

Conley moved, seconded by Iverson, to approve consent agenda Items A-G:

- A. Approval of Regular and Summary City Council Meeting Minutes for September 21, 2020
- B. Draft August 2020 Financial Statements
- C. Approve Resolution R20-070 Calling for a Public Hearing Related to an Economic Housing Proposal
- D. Approve Resolution R20-071 Calling for a Public Hearing Related to an Economic Housing Proposal
- E. Approval of Proposal from Dirtworks Co. for Site Work Required for City Owned Houses at 611 & 627 1st Avenue East (Training Burn Houses)
- F. Approve at City Hall City Hall Mechanical Rehabilitation GPS Ionization Technology for Air Handling System
- G. Approve Resolution 20-072 and MN Dot Aeronautics AIP Grant #1045015

Upon roll call, Morin, Iverson, Godfrey, Conley, and Shogren voted aye, no nays. Motion passed unanimously.

Work Session

October National Code Compliance Month Proclamation

Council members read the proclamation, and Godfrey proclaimed October as National Code Compliance Month.

Unfinished Business

Update on Cares Act Grant

Moe updated the council on the Cares Act Grant Funding and recommended the following changes that would come from the uncommitted funds: A. Reimbursement to the City for time spent by the Economic Development Director Gustafson and Finance Director Moe for \$10,842.56, B. Purchase of a Vanguard sanitizing system for the sewer jet cleaner in the Utilities Department for \$10,100, C. Purchasing of video conferencing equipment for the study rooms at the library estimated for \$20,000, D. Purchasing of ionizing equipment for the HVAC system at the library estimated for \$15,155, and E. Purchasing ionizing equipment for the HVAC system at City Hall estimated for \$9,500. She also recommended the following changes to the Cambridge Cares for Business program: increasing the commitment from CARES Act funding from \$200,000 to \$225,000, increasing the amount of eligible assistance from \$5,000 to \$12,500, and processing all requests for funding up to \$5,000 first and holding all requests for larger amounts until October 15, 2020. All remaining amounts will be processed based on the amount of funding remaining. If not enough funds are available to honor the remaining requests, they will be filled on a pro-rata share of the remaining funds.

Moe wanted to make a change to the businesses that are eligible for the Cambridge Cares for Business program. She wanted to expand the criteria to included businesses that were not noted in Executive Order 20-04 or 20-08, but were significantly impacted by disruption caused from the pandemic. To prove this, the business would need to provide financial statements from March 1, 2019 to August 31, 2019, and March 1, 2020 to August 31, 2020. There would need to be a drop of 20% or more in revenue when comparing the information for each year. In addition, the business would need to provide specific information on how their business was disrupted by the pandemic.

The council also heard from Steve Fredlund, Small Small Business (SSB) Community, with some requests for the coaching program for small businesses in Cambridge. He wanted to expand the pre-approved eligible expenses from "business coaching" to "business coaching and building online presence". He also wanted to request an increase in funding for the program from \$12,000 to \$25,000 to allow more businesses to be supported and receive services. Lastly, Fredlund asked to have the city staff provide direct payment to SSB for services provided to the businesses. Woulfe stated that SSB was not a business within the City of Cambridge, and therefore would not be eligible to receive funds directly from the City through the CARES Act funding. The businesses receiving the services will still need to pay SSB directly, and then the payment becomes an eligible expense that can be reimbursed by the City through the CARES Act funding. The council discussed that the request to increase the support of the SSB program would use up the remaining uncommitted funds that will be used by the city for any remaining COVID-19 prevention.

Morin moved, seconded by Shogren, to:

- Authorize the increase in award per business from \$5,000 to \$12,000 and extend the date for eligible expenditures through October 15, 2020, and fill requests up to \$12,500 on a pro-rata share of the remaining funds.
- Increase the commitment for Cambridge Cares for Business from \$200,000 to \$225,000.

- Increase the eligibility of the Cambridge Cares for Business program to include businesses that were not required to be closed, but can prove that they had a 20% or greater loss in revenue from 2019 to 2020.
- Authorize the Utilities Department to purchase a Vanguard sanitizing system for \$10,100 from CARES Act funding.
- Authorize up to \$20,000 for video conferencing equipment in the study rooms at the library from CARES Act funding.
- Authorize up to \$15,155 for ionizing equipment to the library HVAC system from Air Conditioning Associates from CARES Act funds.
- Authorize up to \$9,500 for ionizing equipment for the City Hall HVAC system from CARES Act funding.
- Authorize the reimbursement of administrative time spent by Economic Development Director and Finance Director up to \$10,842.56 from CARES Act funding.
- Table the consideration on the School District request for funding until the November 2, 2020 council meeting.
- Expanded definition of SSB preapproved eligible expenses to include “building an online presence.”

Motion passed unanimously.

New Business

Authorize Fire Department to apply for the MN Fire Service Turnout Gear Washer/Dryer Grant

Pennings stated that Fire Department has made progress in keeping their turnout gear clean since the addition of a washing machine through a grant back in 2017. He said there is still a need to wash multiple sets of gear after large fires at the same time, and it is still a challenge to dry all the gear as well. Therefore, Pennings is requesting the council authorize the Fire Department to apply for the 2021 Turnout Gear Washer-Dryer grant program. The total cost of the new washer, dryer, and the installation is \$19,437. After the grant is applied, the City would be responsible for \$4,859.

Pennings said the funds for this would come from the 2020 Capital Fund. Shogren moved, seconded by Iverson, to authorize the Fire Department to apply for the 2021 Turnout Gear Washer/Dryer award program and directed staff to prepare the required letter of intent for the grant. Motion passed unanimously.

Sale of Garage Structures at 611 First Avenue and 627 First Avenue East

Woulfe notified the council the City has advertised for requests for proposals to move or salvage the garages at 611 and 627 First Avenue East twice. No proposals have been received on the garage structures. There was one proposal to purchase and move a shed at 627 First Avenue East for \$250, which was approved at the June 1, 2020 council meeting. She said there is now a proposal from Will Pennings to purchase and move the two garages for a total of \$500. All cleanup of the surrounding area is included in the proposal, and will be done prior to the scheduled burn of the houses located on the properties. Conley moved, seconded by Morin, to accept the proposal to move the garage structures at 611 and 627 First Avenue East. Motion passed unanimously.

Council Concerns

Service Road in Front of Target/Cub

Iverson expressed her concern about the condition of the service road located in front of Cub Foods and Target, that is adjacent to Highway 95. Schwab stated the road is a private road and would need to be fixed by their companies that oversee the road. Gustafson said he has not been notified of any concerns about the road and would reach out to Cub and Target to find out their plans for having the road repaired.

Mayor's Report

Godfrey wanted to note the Discover Downtown Third Thursday event will be held on October 15, 2020, and is titled "Ladies Night Out". Purchases made at select businesses will be rewarded with a ticket to the GTI Movie Theater for a showing during the following weekend.

The Discover Downtown group is also looking into having a Halloween Handout on Friday, October 30th. Godfrey said they are still working on their plan with regards to social distancing and will have more details into the future.

Godfrey asked Woulfe to provide information on early, in-person voting. Woulfe stated early voting is now going on at the Isanti County Government Center (ICGC) until November 2. She also added that staff at City Hall is not able to take in Absentee Ballots, and reminded voters to either mail them or drop them off in person at the ICGC.

There was no City Attorney's Report.

City Administrator's Report

Conditional Offer- Evan Vogel

Woulfe said she has made a conditional offer to Evan Vogel for the position of Assistant City Administrator. It is contingent upon a background check, a work physical, and a drug test. He will also need to provide documentation of his identity as well. The position will start at \$38.84 per hour and will move to the next level once the one-year probation is completed. Vogel will start on October 26, 2020 and start with 80 hours of vacation time and 40 hours of sick time. Shogren moved, seconded by Iverson, to approve the conditional offer of employment to Evan Vogel as outlined in the City's offer letter. Motion passed unanimously. Evan Vogel was present and introduced himself to the council and press. He briefed the audience about his past experience and education, and expressed he is excited to become part of the Cambridge community.

Break

Iverson moved, seconded by Morin, to take a 10-minute break from 4:52 pm to 5:02 pm. Motion passed unanimously.

Closed Session – The City Council entered closed session at 5:02 pm. This session was closed under Minnesota Statutes §13D.05 to consider an offer for property located at Cambridge Municipal Airport 15.031.0300. The City Council did not reconvene into open session.

Adjournment of Council Meeting

Being no further business before the City Council, Shogren moved, seconded by Iverson, to adjourn the meeting at 5:21 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

**SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE
CAMBRIDGE CITY COUNCIL**

The complete minutes are available for public inspection at the office of the City Administrator,
300 3rd Ave. NE, Cambridge, Minnesota.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Joe Morin, Kersten Conley, and Bob Shogren.

**Regular City Council Meeting
September 21, 2020**

- Meeting called to order at 4:01 pm and approved amended agenda.
- Approved consent agenda items A-G.
- Proclaimed October as National Code Compliance Month.
- Increased CARES Act grant awards per business to \$12,500, extended application deadline to October 15, 2020, increased the total commitment to \$225,000, and expanded eligibility for Cambridge Cares for Business program.
- Authorized the purchase of Vanguard Sanitizing System for the Utilities Department at \$10,100, video conferencing equipment in Library study rooms up to \$20,000, ionizing equipment for Library HVAC system up to \$15,155, ionizing equipment for City Hall HVAC system up to \$9,500, and reimbursement of staff time up to \$10,842.56 from the CARES Act funds.
- Expanded SSB program eligibility expenses to include “building an online presence”.
- Authorized application for the MN Fire Service Turnout Gear Washer and Dryer Grant.
- Accepted a purchase proposal to move garage structures at 611/627 1st Avenue East.
- Discussed service road near Cub and Target.
- Mayor noted upcoming events.
- Accepted conditional offer to Evan Vogel for Assistant City Administrator.
- Closed meeting to consider an offer for property located at Cambridge Municipal Airport.
- Adjourned at 5:21 pm.

CAMBRIDGE CITY COUNCIL MEETING
 October 19, 2020
BILLS LIST

Disbursement Type:	Date	Check #s	Submitted For <u>Approval</u>
Prepaid Checks	9/16/2020	117811 - 117884	1,242,081.84
Prepaid Checks	9/28/2020	117885 - 117891	33,600.00
Prepaid Checks	9/30/2020	117892 - 117985	559,473.55
Prepaid Checks	10/7/2020	117986 - 118060	1,179,188.35
Total Checks			3,014,343.74
PAID THROUGH ACH or WIRE September 2020:			
Payroll			234,961.54
Federal Payroll Tax Withholding			71,113.32
State Payroll Tax Withholding			14571.58
PERA Withholdings			63,044.21
Deferred Comp Premiums			5,150.00
Self Insurance & Flex & Select Account Admin Fee			3,171.37
ECE			53,019.51
Sales & Use Tax Payments to State of MN			60,518.00
Centerpoint			1,563.32
Wright Express (City wide fuel cards)			5,363.02
Connexus			898.67
Midcontinent			5,270.46
Reliance Life Insurance ACH			1,174.92
AFLAC			528.06
Total Paid through ACH or Wire			520,347.98
TOTAL SUBMITTED FOR APPROVAL			\$3,534,691.72

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of City check disbursements from 9/10/2020-10/7/2020 and all other disbursements for September 2020.

Caroline Moe 10-8-2020
 Caroline Moe, Director of Finance signature & date

Linda Gerlach 10-8-2020
 Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
92	Advanced Automotive Industri	COVID-19 Supplies	440.00
Total 92:			440.00
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Wastewater	165.90
175	Amazon Capital Services, Inc.	Shop Maintenance Supplies - Airport	37.11
Total 175:			203.01
306	ARC Irrigation, LLC	Fertilization - City Trees	612.85
Total 306:			612.85
341	Aspen Mills	Uniform Allowance - J. Van Hatten	958.95
341	Aspen Mills	Uniform Allowance - K. Gross	109.90
Total 341:			1,068.85
351	Astleford International Trucks	2020 HV507 SFA Plow Truck Chassis	86,990.00
351	Astleford International Trucks	Trade in 2011 International Plow Truck	25,000.00-
351	Astleford International Trucks	Tax, license & fees	4,229.35
Total 351:			66,219.35
381	Auto Value Cambridge	Repair & Maint Supplies Veh/Eq - Streets	95.99
Total 381:			95.99
410	Bailey, Andrew	Refund Overpayment Final Water Bill 1-1653	80.88
Total 410:			80.88
521	Bellboy Corporation	Liquor Store Merchandise	1,665.45
521	Bellboy Corporation	Liquor Store Merchandise	240.00
521	Bellboy Corporation	Liquor Store Merchandise	4,560.54
521	Bellboy Corporation	Liquor Store Merchandise	138.60
521	Bellboy Corporation	Liquor Store Merchandise	21.00
521	Bellboy Corporation	Liquor Store Merchandise	256.61
Total 521:			6,882.20
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	25.92-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	198.95
551	Chas A. Bernick Inc.	Liquor Store Merchandise	2,175.95
Total 551:			2,348.98
555	Business Essentials	OFFICE SUPPLIES - BLDG	38.59
Total 555:			38.59

Vendor	Vendor Name	Description	Net Invoice Amount
718	Brothers Fire & Security	Emergency Service Fire Alarm Panel - City Hall	500.00
	Total 718:		500.00
797	C & L Distributing	Liquor Store Merchandise	485.05
	Total 797:		485.05
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Building	171.64
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Police	101.66
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Police	18.86
906	NAPA Central MN	Shop Maintenance Supplies	110.33
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Streets	45.13
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Parks	54.27
	Total 906:		501.89
1140	Cintas Corporation	Rug Rentals - Liquor Store	82.15
1140	Cintas Corporation	Rug Rentals - City Hall	17.05
1140	Cintas Corporation	Rug Rentals - Police Dept	19.68
1140	Cintas Corporation	Rug Rentals - Street Dept	20.77
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	118.57
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	139.26
	Total 1140:		418.89
1316	Crawford's Equipment, Inc.	Repair & Maint Supplies Veh/Eq - Streets	78.53
	Total 1316:		78.53
1336	Crystal Springs Ice	Liquor Store Merchandise	203.58
	Total 1336:		203.58
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	2,939.30
1396	Dahlheimer Beverage, LLC	Keg Return	30.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	14,711.10
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	3,874.50
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	704.20
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	10,461.42
	Total 1396:		32,720.52
1406	Dalco	Misc Operating Supplies - Fire	104.55

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1406:			104.55
1531	DexYP	Directory Listing - Liquor Store	80.00
Total 1531:			80.00
1595	Douglas-Kerr Underground, L	2020 Street Improvements - Pay App No 4	878,188.32
Total 1595:			878,188.32
1681	ECM Publishers, Inc.	Advertising - Liquor Store	1,669.60
Total 1681:			1,669.60
1836	Everett & VanderWiel, P.L.L.P	Misc Professional Services	1,932.00
Total 1836:			1,932.00
1891	Fastenal Company	Misc Operating Supplies - Shop	29.02
Total 1891:			29.02
1921	Ferguson Waterworks	Meters & Repairs	2,744.72
Total 1921:			2,744.72
2020	Fredrickson, Kelly	Refund Overpayment Final Water Bill 1-13844	7.44
Total 2020:			7.44
2059	Synchrony Bank	Insect Control	56.05
2059	Synchrony Bank	Cambridge Isanti Bike Trail Bridge Maintenance	319.79
2059	Synchrony Bank	Small Tools & Equipment - Wastewater	259.99
2059	Synchrony Bank	Repair & Maint - Wastewater Plant	79.99
Total 2059:			715.82
2543	Industrial Organizational Solut	NFSI SG Online	18.00
Total 2543:			18.00
2572	IUOE Central Pension Fund	September Contribution - Wastewater and Water	1,920.00
2572	IUOE Central Pension Fund	September Contribution - Mechanics / Maintenance	2,560.00
Total 2572:			4,480.00
2573	IUOE Local #49	Working Dues Assessment - September	224.00
2573	IUOE Local #49	September Union Dues - Maintenance	280.00
2573	IUOE Local #49	September Union Dues - Wastewater	210.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 2573:			714.00
2636	Minnesota Equipment	REPAIR & MAINT SUPPLIES VEH/EQ - PARKS	892.79
2636	Minnesota Equipment	Small Tools & Equipment - Streets	50.00
Total 2636:			942.79
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,338.80
2796	Johnson Brothers Liquor Co	Delivery Charge	79.41
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	4,257.60
2796	Johnson Brothers Liquor Co	Delivery Charge	136.55
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,944.90
2796	Johnson Brothers Liquor Co	Delivery Charge	17.30
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	532.72
2796	Johnson Brothers Liquor Co	Delivery Charge	8.21
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,922.78
2796	Johnson Brothers Liquor Co	Delivery Charge	53.46
Total 2796:			13,291.73
2866	Kawalek Trucking	Freight Charges Liquor Store	994.40
Total 2866:			994.40
2961	Knife River Corporation	Repair & Maint - Infrastructure	826.00
2961	Knife River Corporation	Repair & Maint - Infrastructure	236.64
Total 2961:			1,062.64
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	15.40
Total 3056:			15.40
3120	LeaderMN, LLC	Cambridge Cares for Business - Assistance Rent	5,000.00
Total 3120:			5,000.00
3131	Leaf's Towing and Recovery	Towing Service - Case 20013782	169.84
Total 3131:			169.84
3146	League of MN Cities Ins Trust	Property/Casualty Coverage Premium	71,451.00
3146	League of MN Cities Ins Trust	Property/Casualty Coverage Premium - Liquor Store	5,832.00
Total 3146:			77,283.00
3176	LELS	Union Dues 183 - September	682.00
3176	LELS	Union Dues 449 - September	186.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3176:			868.00
3189	LePage and Sons	Trash and Recycle Service - Liquor Store	437.43
Total 3189:			437.43
3461	McDonald Distributing Compa	Liquor Store Merchandise	8,085.90
3461	McDonald Distributing Compa	Keg Deposit	30.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	100.00-
3461	McDonald Distributing Compa	Liquor Store Merchandise	104.00
3461	McDonald Distributing Compa	Keg Deposit	30.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	359.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	3,471.19
3461	McDonald Distributing Compa	Credit Liquor Merchandise	57.33-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	48.00-
3461	McDonald Distributing Compa	Keg Return	120.00-
Total 3461:			11,754.76
3521	Menards	Shop Maintenance Supplies	22.92
3521	Menards	Misc Operating Supplies - Water	15.17
3521	Menards	Repair & Maint Supplies Bldg - Fire	24.99
3521	Menards	Maintenance Supplies - City Hall	21.94
3521	Menards	Small Tools & Equipment - Wastewater	47.97
3521	Menards	Misc Operating Supplies - Wastewater	99.12
3521	Menards	Misc Operating Supplies - Streets	61.32
3521	Menards	Misc Operating Supplies - Shop	24.96
Total 3521:			318.39
3666	Minnesota Child Support Pay	Child Support Withholdings	143.97
3666	Minnesota Child Support Pay	Child Support Withholdings	263.03
Total 3666:			407.00
4091	New France Wine	Liquor Store Merchandise	824.00
4091	New France Wine	Shipping	12.00
Total 4091:			836.00
4321	O'Reilly Automotive, Inc.	Repair & Maint Supplies Veh/Eq - Parks	10.49
Total 4321:			10.49
4426	Paustis Wine Company	Liquor Store Merchandise	1,613.10
4426	Paustis Wine Company	Freight Charge	20.00
4426	Paustis Wine Company	Credit Merchandise Liquor Store	19.00-
Total 4426:			1,614.10

Vendor	Vendor Name	Description	Net Invoice Amount
4444	Pederson, Nathan	Refund Overpayment Final Water Bill 1-11666	8.14
Total 4444:			8.14
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,351.60
4476	Phillips Wine & Spirits	Delivery Charge	21.70
4476	Phillips Wine & Spirits	Liquor Store Merchandise	950.95
4476	Phillips Wine & Spirits	Delivery Charge	27.90
Total 4476:			2,352.15
4480	Phoenix Fabricators & Erector	Pay App #11 - Westside Water Tower	46,550.00
Total 4480:			46,550.00
4563	Prefer Paving & Ready-Mix, I	Special Assessment Agreement - 444 Main St S	32,480.00
Total 4563:			32,480.00
4626	Purchase Power	POSTAGE METER REFILL	500.00
Total 4626:			500.00
4824	RITE Enterprises Inc	Installation - Liquor Store	96.64
Total 4824:			96.64
4919	Rupp, Anderson, Squires, &	June Legal Expense	2,144.00
Total 4919:			2,144.00
4927	Rustad, Nathanael	Refund Overpayment Final Water Bill 1-4543	144.80
Total 4927:			144.80
5181	Southern Glazer's of MN	Liquor Store Merchandise	4,215.89
5181	Southern Glazer's of MN	Delivery Charge	58.90
5181	Southern Glazer's of MN	Delivery Charge	3.10
5181	Southern Glazer's of MN	Liquor Store Merchandise	2,988.50
5181	Southern Glazer's of MN	Delivery Charge	58.90
5181	Southern Glazer's of MN	Delivery Charge	.26
5181	Southern Glazer's of MN	Liquor Store Merchandise	562.95
5181	Southern Glazer's of MN	Delivery Charge	1.55
5181	Southern Glazer's of MN	Delivery Charge	1.81
Total 5181:			7,891.86
5251	Star	Advertising Liquor Store	569.00
5251	Star	Advertising Recycle Event	193.00
5251	Star	Advertising Asst City Admin	193.40
5251	Star	Advertising Recycle Event	193.00

Vendor	Vendor Name	Description	Net Invoice Amount
5251	Star	Advertising Maintenance Worker	157.55
Total 5251:			1,305.95
5256	Star 95 Car Wash	Cambridge Cares for Business - Assistance Utilities	5,000.00
Total 5256:			5,000.00
5271	North Folk Winery	Liquor Store Merchandise	552.00
Total 5271:			552.00
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Streets	19.95
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Streets	15.00
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Streets	19.95
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Streets	15.00
Total 5301:			69.90
5421	TDS Metrocom	Phone Service - Airport	56.69
Total 5421:			56.69
5446	The American Bottling Compa	Liquor Store Merchandise	406.10
5446	The American Bottling Compa	Credit Liquor Store Merchandise	15.30
Total 5446:			390.80
5491	The Wine Company	Liquor Store Merchandise	1,021.00
5491	The Wine Company	Freight charge	40.00
Total 5491:			1,061.00
5656	Trucks and Toys LTD	Small Tools & Equipment - Streets	29.99
Total 5656:			29.99
5666	TruGreen Commercial	Lawn Service - Liquor Store	54.99
Total 5666:			54.99
5694	ULINE	Repair & Maint Supplies Bldg - Fire	836.94
Total 5694:			836.94
5743	U.S. Bank Equipment Finance	Ricoh MPC2004EX-RS Copier	87.00
Total 5743:			87.00
5797	Venhuizen, James	Refund Overpayment Final Water Bill 1-7413	119.72

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5797:			119.72
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	345.00
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	521.15
Total 5816:			866.15
5886	Watson Co., Inc.	Credit Misc Operating Supplies - LS	13.50-
5886	Watson Co., Inc.	Misc Operating Supplies - LS	14.02
5886	Watson Co., Inc.	Credit Misc Operating Supplies - LS	13.50-
5886	Watson Co., Inc.	Liquor Store Merchandise	2,868.95
5886	Watson Co., Inc.	Misc Operating Supplies - LS	217.23
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			3,079.20
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	9,821.43
5891	Breakthru Beverage Minnesot	Freight Charge	86.28
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	585.16
5891	Breakthru Beverage Minnesot	Freight Charge	10.35
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	185.60
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	53.00-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	152.00-
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	81.18-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	1.15-
Total 5891:			10,401.49
5896	We Card	LS Calendars - Age of Purchase	36.93
Total 5896:			36.93
5980	WillardsMN, LLC	Cambridge Cares for Business - Assisstance Rent	5,000.00
Total 5980:			5,000.00
5995	WiMacTel Inc.	WiMac Tel Payphone Advantage Service	66.00
Total 5995:			66.00
6001	Wine Merchants	Liquor Store Merchandise	2,283.00
6001	Wine Merchants	Delivery Charge	27.90
Total 6001:			2,310.90
Grand Totals:			1,242,081.84

Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 9/16/2020

City Treasurer: *Cassidy Anne*

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/20	09/16/2020	117811	92	Advanced Automotive Industries	298-20100	440.00
09/20	09/16/2020	117812	175	Amazon Capital Services, Inc.	211-20100	203.01
09/20	09/16/2020	117813	306	ARC Irrigation, LLC	101-20100	612.85
09/20	09/16/2020	117814	341	Aspen Mills	101-20100	1,068.85
09/20	09/16/2020	117815	351	Astleford International Trucks	418-20100	66,219.35
09/20	09/16/2020	117816	381	Auto Value Cambridge	101-20100	95.99
09/20	09/16/2020	117817	410	Andrew Bailey	601-20100	80.88
09/20	09/16/2020	117818	521	Bellboy Corporation	610-20100	6,882.20
09/20	09/16/2020	117819	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	10,401.49
09/20	09/16/2020	117820	718	Brothers Fire & Security	101-20100	500.00
09/20	09/16/2020	117821	555	Business Essentials	101-20100	38.59
09/20	09/16/2020	117822	797	C & L Distributing	610-20100	485.05
09/20	09/16/2020	117823	551	Bernick's	610-20100	2,348.98
09/20	09/16/2020	117824	1140	Cintas Corporation	101-20100	418.89
09/20	09/16/2020	117825	1316	Crawford's Equipment, Inc.	101-20100	78.53
09/20	09/16/2020	117826	1336	Crystal Springs Ice	610-20100	203.58
09/20	09/16/2020	117827	1396	Dahlheimer Beverage, LLC	610-20100	32,720.52
09/20	09/16/2020	117828	1406	Dalco	101-20100	104.55
09/20	09/16/2020	117829	1531	DexYP	610-20100	80.00
09/20	09/16/2020	117830	1595	Douglas-Kerr Underground, LLC	480-20100	878,188.32
09/20	09/16/2020	117831	1681	ECM Publishers, Inc.	610-20100	1,669.60
09/20	09/16/2020	117832	1836	Everett & VanderWiel, P.L.L.P	101-20100	1,932.00
09/20	09/16/2020	117833	1891	Fastenal Company	101-20100	29.02
09/20	09/16/2020	117834	1921	Ferguson Waterworks #2518	601-20100	2,744.72
09/20	09/16/2020	117835	2020	Fredrickson, Kelly	601-20100	7.44
09/20	09/16/2020	117836	2543	I/O Solutions, Inc.	101-20100	18.00
09/20	09/16/2020	117837	2572	Central Pension Fund	101-20100	4,480.00
09/20	09/16/2020	117838	2573	IUOE Local #49	101-20100	490.00
09/20	09/16/2020	117839	2573	IUOE Local #49	101-20100	224.00
09/20	09/16/2020	117840	2796	Johnson Bros - St Paul	610-20100	13,291.73
09/20	09/16/2020	117841	2866	Kawalek Trucking	610-20100	994.40
09/20	09/16/2020	117842	2961	Knife River Corporation	101-20100	1,062.64
09/20	09/16/2020	117843	3056	Lake Superior Laundry Inc.	101-20100	15.40
09/20	09/16/2020	117844	3120	LeaderMN, LLC	298-20100	5,000.00
09/20	09/16/2020	117845	3131	Leaf's Towing and Recovery	101-20100	169.84
09/20	09/16/2020	117846	3146	League of MN Cities Ins Trust P&C	610-20100	77,283.00
09/20	09/16/2020	117847	3176	LELS	101-20100	868.00
09/20	09/16/2020	117848	3189	LePage and Sons	610-20100	437.43
09/20	09/16/2020	117849	3461	McDonald Distributing Company	610-20100	11,754.76
09/20	09/16/2020	117850	3521	Menards	101-20100	318.39
09/20	09/16/2020	117851	3666	Minnesota Child Support Payment Cente	101-20100	407.00
09/20	09/16/2020	117852	2636	Minnesota Equipment	101-20100	942.79
09/20	09/16/2020	117853	906	NAPA Central MN	101-20100	501.89
09/20	09/16/2020	117854	4091	New France Wine	610-20100	836.00
09/20	09/16/2020	117855	5271	North Folk Winery	610-20100	552.00
09/20	09/16/2020	117856	4321	O'Reilly Automotive, Inc.	101-20100	10.49
09/20	09/16/2020	117857	4426	Paustis Wine Company	610-20100	1,614.10
09/20	09/16/2020	117858	4444	Nathan Pederson	601-20100	8.14
09/20	09/16/2020	117859	4476	Phillips St Paul	610-20100	2,352.15
09/20	09/16/2020	117860	4480	Phoenix Fabricators & Erectors, LLC	601-20100	46,550.00
09/20	09/16/2020	117861	4563	Prefer Paving Inc	443-20100	32,480.00
09/20	09/16/2020	117862	4626	Purchase Power	101-20100	500.00
09/20	09/16/2020	117863	4824	RITE	610-20100	96.64
09/20	09/16/2020	117864	4919	Rupp, Anderson, Squires, &	101-20100	2,144.00
09/20	09/16/2020	117865	4927	Nathanael Rustad	601-20100	144.80
09/20	09/16/2020	117866	5181	Southern Glazer's of MN	610-20100	7,891.86
09/20	09/16/2020	117867	5251	Star	101-20100	1,305.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/20	09/16/2020	117868	5256	Star 95 Car Wash	298-20100	5,000.00
09/20	09/16/2020	117869	5301	Steve's Tire Inc	101-20100	69.90
09/20	09/16/2020	117870	2059	Synchrony Bank	101-20100	715.82
09/20	09/16/2020	117871	5421	TDS	211-20100	58.69
09/20	09/16/2020	117872	5446	The American Bottling Company	610-20100	390.80
09/20	09/16/2020	117873	5491	The Wine Company	610-20100	1,061.00
09/20	09/16/2020	117874	5656	Trucks and Toys LTD	101-20100	29.99
09/20	09/16/2020	117875	5666	TruGreen Processing Center	610-20100	54.99
09/20	09/16/2020	117876	5743	U.S. Bank Equipment Finance	101-20100	87.00
09/20	09/16/2020	117877	5694	ULINE	101-20100	838.94
09/20	09/16/2020	117878	5797	James Venhuizen	601-20100	119.72
09/20	09/16/2020	117879	5816	Viking Coca-Cola Bottling Co	610-20100	866.15
09/20	09/16/2020	117880	5886	Watson Co., Inc.	610-20100	3,079.20
09/20	09/16/2020	117881	5896	We Card	610-20100	36.93
09/20	09/16/2020	117882	5980	WillardsMN, LLC	298-20100	5,000.00
09/20	09/16/2020	117883	5995	WiMacTel Inc.	211-20100	66.00
09/20	09/16/2020	117884	6001	Wine Merchants	610-20100	2,310.90
Grand Totals:						<u>1,242,081.84</u>

Vendor	Vendor Name	Description	Net Invoice Amount
130	ALCA Travel Ltd	Cambridge Cares for Business - Assistance Rent	3,600.00
	Total 130:		3,600.00
872	Cambridge Floral, Inc.	Cambridge Cares for Business - Assistance Rent	5,000.00
	Total 872:		5,000.00
1113	Chilson Jewelers, Inc.	Cambridge Cares for Business - Assistance Utilities,	5,000.00
	Total 1113:		5,000.00
1835	Everyday Cafe LLC	Cambridge Cares for Business - Assistance Rent	5,000.00
	Total 1835:		5,000.00
2848	K&A Mini Golf LLC	Cambridge Cares for Business - Assistance Loan	5,000.00
	Total 2848:		5,000.00
3922	Mo Millie Salon LLC	Cambridge Cares for Business - Assistance Loan	5,000.00
	Total 3922:		5,000.00
5033	Scout & Morgan Books, LLC	Cambridge Cares for Business - Assistance Rent	5,000.00
	Total 5033:		5,000.00
	Grand Totals:		33,600.00

Dated: 9/28/2020City Treasurer: Caroline [Signature]

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/20	09/28/2020	117885	130	ALCA Travel Ltd	298-20100	3,600.00
09/20	09/28/2020	117886	872	Cambridge Floral, Inc.	298-20100	5,000.00
09/20	09/28/2020	117887	1113	Chilson Jewelers, Inc.	298-20100	5,000.00
09/20	09/28/2020	117888	1835	Everyday Cafe LLC	298-20100	5,000.00
09/20	09/28/2020	117889	2848	K&A Mini Golf LLC	298-20100	5,000.00
09/20	09/28/2020	117890	3922	Mo Millie Salon LLC	298-20100	5,000.00
09/20	09/28/2020	117891	5033	Scout & Morgan Books, LLC	298-20100	5,000.00
Grand Totals:						<u>33,600.00</u>

Vendor	Vendor Name	Description	Net Invoice Amount
44	Absolute Portable Restrooms	Regular & Handicap Unit - Customer Appreciation	215.00
Total 44:			215.00
95	Advanced Power Services, In	Repair & Maintenance Labor - Wastewater Plant	956.00
95	Advanced Power Services, In	Repair & Maintenance - Wastewater Plant	49.00
Total 95:			1,005.00
141	Alex Air Apparatus, Inc.	Fire Hall Building Improvements/Repair	440.00
Total 141:			440.00
165	Allina Health	Misc Professional Services - Fire Dept	158.69
Total 165:			158.69
175	Amazon Capital Services, Inc.	Lab Supplies - Wastewater	350.61
175	Amazon Capital Services, Inc.	Misc Operating Supplies - Parks	179.95
Total 175:			530.56
257	Andreini, Freda	Refund Overpayment Final Water Bill 1-480	63.64
Total 257:			63.64
306	ARC Irrigation, LLC	Fertilization - City Hall	137.92
306	ARC Irrigation, LLC	Fertilization - Waste Treatment Plant	256.47
306	ARC Irrigation, LLC	Fertilization - Water Treatment Plant	195.70
306	ARC Irrigation, LLC	Fertilization - 2nd Ave SW	196.73
306	ARC Irrigation, LLC	Fertilization - Brown Park	100.79
306	ARC Irrigation, LLC	Fertilization - Peterson Park	231.75
306	ARC Irrigation, LLC	Fertilization - Central Greens Park	360.50
306	ARC Irrigation, LLC	Fertilization - Fern St	275.83
306	ARC Irrigation, LLC	Fertilization - Round About Yerigan Farms	80.34
306	ARC Irrigation, LLC	Fertilization - City Parking Lot	58.35
306	ARC Irrigation, LLC	Fertilization - Commuter Lot	111.39
306	ARC Irrigation, LLC	Fertilization - Water Tower Park	61.80
306	ARC Irrigation, LLC	Fertilization - N Main St	147.29
306	ARC Irrigation, LLC	Fertilization - Joy Court	37.13
306	ARC Irrigation, LLC	Fertilization - East River Park	727.37
Total 306:			2,979.36
319	Artisan Beer Company	Liquor Store Merchandise	53.50
Total 319:			53.50
491	North Risk Partners	Aviation Policy Renewal - 10/01/20 - 10/01/2021	1,843.00
491	North Risk Partners	Agency Fee - Renew Policy	11,500.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 491:			13,343.00
521	Bellboy Corporation	Liquor Store Merchandise	3,276.58
521	Bellboy Corporation	Liquor Store Merchandise	147.00
521	Bellboy Corporation	Liquor Store Merchandise	21.00
Total 521:			3,444.58
551	Chas A. Bernick Inc.	Liquor Store Merchandise	212.72
551	Chas A. Bernick Inc.	Liquor Store Merchandise	1,638.20
551	Chas A. Bernick Inc.	Keg Deposit	30.00
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	37.41-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	358.54
551	Chas A. Bernick Inc.	Liquor Store Merchandise	4,341.00
551	Chas A. Bernick Inc.	Keg Return	30.00-
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	61.50-
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	5.49-
Total 551:			6,446.06
586	Bjorklund Companies LLC	Pea Rock - Downtown Paver/Tree Repair	278.64
586	Bjorklund Companies LLC	Recycle/Asphalt Concrete Mix	68.77
Total 586:			347.41
670	Brad Hoheisel Tree Service, L	Tree Removal - Diseased Tree Program	3,300.00
Total 670:			3,300.00
969	Cardmember Service	Postage COVID-19	7.50
969	Cardmember Service	Postage COVID-19	7.50
969	Cardmember Service	Repairs & Maintenance - Hydrants	186.20
969	Cardmember Service	ICC Building Code Books	95.00
969	Cardmember Service	Zoom Video Standard Pro Monthly	16.16
969	Cardmember Service	Copy Paper	51.93
969	Cardmember Service	Training - C. Moe, J. Kriesel	60.00
969	Cardmember Service	Training - L. Gerlach	20.00
969	Cardmember Service	Repair & Maint Supplies Veh/Eq - Streets	235.95
969	Cardmember Service	Misc Operating Supplies - Airport	38.94
Total 969:			719.18
972	Carlos Creek Winery	Liquor Store Merchandise	603.00
Total 972:			603.00
1070	Central Roofing Company	Heat Tape Install - Fire Dept	2,400.00
Total 1070:			2,400.00

Vendor	Vendor Name	Description	Net Invoice Amount
1083	CES Imaging	Paper - Canon Printer	64.28
Total 1083:			64.28
1135	Chrismon, Guy	Refund Overpayment Final Water Bill 1-15252	14.34
Total 1135:			14.34
1140	Cintas Corporation	Rug Rentals - Liquor Store	82.15
1140	Cintas Corporation	Rug Rentals - Street Dept	17.04
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	142.47
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	151.67
1140	Cintas Corporation	Rug & Towel Rentals - Street Dept	20.77
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	118.57
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	151.67
Total 1140:			727.16
1251	Community GIS Services, Inc.	GIS Services - August	1,000.00
1251	Community GIS Services, Inc.	GIS Services - August	1,000.00
Total 1251:			2,000.00
1336	Crystal Springs Ice	Liquor Store Merchandise	325.02
Total 1336:			325.02
1381	Custom Fire Apparatus, Inc	Repair damages to NB Fire Truck caused by Cambridg	2,692.21
Total 1381:			2,692.21
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	14,659.21
1396	Dahlheimer Beverage, LLC	Keg Deposit	30.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	246.00
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	10,940.35
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
Total 1396:			25,845.56
1506	Deputy Registrar #90	Squad Car Title - 2020 Dodge Durango	27.00
Total 1506:			27.00
1565	Dodge of Burnsville Inc	2020 Dodge Durango	29,698.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 1565:			29,698.00
1631	Earl F. Andersen, Inc.	Signs - Streets	273.19
Total 1631:			273.19
1658	East Central Regional Library	2020 Q2 - CA Building Maintenance Library	1,987.63
Total 1658:			1,987.63
1686	Ecolab Pest Elimination Div.	Air Quality Program and Pest Control - LS	238.29
Total 1686:			238.29
1743	Elevate Builders, Inc.	Escrow Refund - 2313 36th Ave SW	8,300.00
1743	Elevate Builders, Inc.	Escrow Refund - 2313 36th Ave SW	54.00
Total 1743:			8,246.00
1786	Environmental Toxicity Control	Chronic Toxicity Test	1,300.00
Total 1786:			1,300.00
1837	Evergreen Recycling LLC	Electronics, Appliances, Bulbs Recycling	301.00
Total 1837:			301.00
1891	Fastenal Company	Small Tools & Equipment - Shop	365.51
1891	Fastenal Company	Misc Operating Supplies - Shop	32.00
1891	Fastenal Company	Misc Operating Supplies - Street Dept	115.69
Total 1891:			513.20
1906	Federated Co-ops, Inc.	Diesel Fuel - Streets	560.00
1906	Federated Co-ops, Inc.	Diesel Fuel - Wastewater	73.60
1906	Federated Co-ops, Inc.	Propane - Airport	324.75
1906	Federated Co-ops, Inc.	Propane - Ice Rinks	259.80
1906	Federated Co-ops, Inc.	Propane - Ice Rinks	259.80
Total 1906:			1,477.95
2161	Grafix Shoppe	White Reflective - Fire	266.72
Total 2161:			266.72
2182	Winebow	Liquor Store Merchandise	2,009.00
2182	Winebow	Freight Charges	20.25
Total 2182:			2,029.25

Vendor	Vendor Name	Description	Net Invoice Amount
2245	Guardian Fleet Safety, LLC	Repair & Maint Supplies Veh/Eq - Police	1,495.36
2245	Guardian Fleet Safety, LLC	Repair & Maint Labor Veh/Eq - Police	720.00
Total 2245:			2,215.36
2341	Hawkins, Inc.	Chemicals - Wastewater	807.00
2341	Hawkins, Inc.	Chemicals - Water	4,108.43
2341	Hawkins, Inc.	Chemicals - Wastewater	7,129.90
Total 2341:			12,045.33
2411	Hillyard Inc.	Maintenance Supplies - City Hall	257.70
Total 2411:			257.70
2428	Hoffman, Marilyn	Refund Overpayment Final Water Bill 1-15838	45.37
Total 2428:			45.37
2464	Howell, Michael	Refund Overpayment Final Water Bill 1-16934	258.02
Total 2464:			258.02
2536	Independent Testing Tech. Inc	2020 Street Improvements - I.T.T. Project #19-370A	1,780.00
Total 2536:			1,780.00
2739	Jeff Busby Enterprises, LLC.	Sidewalk Repairs	2,100.00
Total 2739:			2,100.00
2771	Jimmy's Johnnys, Inc.	nonADA Unit - Parks	89.00
2771	Jimmy's Johnnys, Inc.	nonADA Unit - Parks	89.00
2771	Jimmy's Johnnys, Inc.	nonADA Unit - Parks	89.00
2771	Jimmy's Johnnys, Inc.	nonADA Unit, Std Unit - Parks	149.00
2771	Jimmy's Johnnys, Inc.	nonADA Unit, Std Unit - Parks	238.00
2771	Jimmy's Johnnys, Inc.	nonADA Unit - Parks	89.00
Total 2771:			743.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	19,215.56
2796	Johnson Brothers Liquor Co	Delivery Charge	281.23
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,746.15
2796	Johnson Brothers Liquor Co	Delivery Charge	43.79
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	210.00
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	756.35
2796	Johnson Brothers Liquor Co	Delivery Charge	11.62
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,449.58
2796	Johnson Brothers Liquor Co	Delivery Charge	80.06
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	9,337.61
2796	Johnson Brothers Liquor Co	Delivery Charge	72.52

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	1,234.60
2796	Johnson Brothers Liquor Co	Delivery Charge	38.71
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	5,708.58
2796	Johnson Brothers Liquor Co	Delivery Charge	88.81
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,103.51
2796	Johnson Brothers Liquor Co	Delivery Charge	80.86
Total 2796:			44,459.54
2904	Ketter, David	Refund Overpayment Final Water Bill 1-14692	14.16
Total 2904:			14.16
2956	Knife Lake Concrete, Inc.	Concrete Work	16,223.91
Total 2956:			16,223.91
3002	Kosnitch, John	Refund Overpayment Final Water Bill 1-3002	72.08
Total 3002:			72.08
3056	Lake Superior Laundry Inc.	Fire Dept Rugs	15.40
Total 3056:			15.40
3209	LHB, Inc.	Boundary Survey	800.00
3209	LHB, Inc.	Topographic Survey	1,200.00
Total 3209:			2,000.00
3210	Library Furniture International	Library Furniture	101,062.00
Total 3210:			101,062.00
3224	Limnopro Aquatic Science, In	Weed Control	2,500.00
Total 3224:			2,500.00
3267	Lompian Wines, LLC	Liquor Store Merchandise	685.08
3267	Lompian Wines, LLC	Delivery Fee	25.00
Total 3267:			710.08
3321	MacQueen Equipment, LLC	Repair & Maint Supplies Veh/Eq - Streets	336.75
Total 3321:			336.75
3461	McDonald Distributing Compa	Credit Liquor Merchandise	11.90-
3461	McDonald Distributing Compa	Liquor Store Merchandise	360.00
3461	McDonald Distributing Compa	Credit Liquor Merchandise	67.21-
3461	McDonald Distributing Compa	Liquor Store Merchandise	31,794.75

Vendor	Vendor Name	Description	Net Invoice Amount
3461	McDonald Distributing Compa	Keg Deposit	60.00
3461	McDonald Distributing Compa	Keg Return	60.00-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	158.00-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	68.10-
3461	McDonald Distributing Compa	Credit Liquor Merchandise	27.20-
3461	McDonald Distributing Compa	Liquor Store Merchandise	326.20
3461	McDonald Distributing Compa	Keg Return	30.00-
Total 3461:			32,118.54
3496	Med Compass	Hearing Test, Medical Exam, Fit Test - Streets	290.00
3496	Med Compass	Hearing Test, Medical Exam, Fit Test - Wastewater	500.00
3496	Med Compass	Hearing Test - Police Dept	270.00
3496	Med Compass	Hearing Test, Medical Exam, Fit Test - Fire Dept	2,780.00
Total 3496:			3,840.00
3521	Menards	Misc Operating Supplies - Water	18.96
3521	Menards	Paint - City Hall	165.00
3521	Menards	Misc Operating Supplies - Shop	60.81
3521	Menards	Misc Operating Supplies - Shop	31.96
3521	Menards	Misc Operating Supplies - Parks	37.92
3521	Menards	Misc Operating Supplies - Shop	106.73
3521	Menards	Misc Operating Supplies - Wastewater	35.95
3521	Menards	Misc Operating Supplies - Police	140.45
Total 3521:			597.78
3543	Metro Sales, Inc.	Ricoh MP C2004ex Color Copier Contract Base Rate :	63.23
3543	Metro Sales, Inc.	Ricoh MP C6004ex Color Copier Contract Base Rate	678.18
Total 3543:			741.41
3666	Minnesota Child Support Pay	Child Support Withholdings	143.97
3666	Minnesota Child Support Pay	Child Support Withholdings	263.03
Total 3666:			407.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	796.50
4001	MVTL Laboratories Inc.	Testing - Water	67.50
4001	MVTL Laboratories Inc.	Testing - Wastewater	106.00
4001	MVTL Laboratories Inc.	Testing - Wastewater	42.00
4001	MVTL Laboratories Inc.	Testing - Water	67.50
Total 4001:			1,079.50
4071	NCPERS Group Life Ins.	Group Vol Life Ins - PERA	400.00
Total 4071:			400.00
4376	Pacific Reflex Signs	Maltese Cross - Fire Dept	232.15

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4376:			232.15
4379	PageFreezer Software, Inc.	PageFreezer Public Records Compliance For Web Do	2,250.00
4379	PageFreezer Software, Inc.	PageFreezer Public Records Compliance For Web Do	450.00
Total 4379:			2,700.00
4426	Paustis Wine Company	Liquor Store Merchandise	1,054.00
4426	Paustis Wine Company	Freight Charge	12.50
Total 4426:			1,066.50
4476	Phillips Wine & Spirits	Liquor Store Merchandise	3,956.71
4476	Phillips Wine & Spirits	Delivery Charge	72.85
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,019.00
4476	Phillips Wine & Spirits	Delivery Charge	31.00
4476	Phillips Wine & Spirits	Liquor Store Merchandise	1,460.90
4476	Phillips Wine & Spirits	Delivery Charge	21.70
4476	Phillips Wine & Spirits	Liquor Store Merchandise	811.70
4476	Phillips Wine & Spirits	Delivery Charge	20.15
Total 4476:			7,394.01
4532	Pole Painting Plus!	Fire Hydrants Painting	5,000.00
Total 4532:			5,000.00
4597	Progressive Builders	Refund Overpayment Final Water Bill 1-26570	31.93
Total 4597:			31.93
4661	Quill Corporation	Office Supplies - Comm Development	156.99
Total 4661:			156.99
4824	RITE Enterprises Inc	Support for Register System - LS	1,170.39
Total 4824:			1,170.39
5116	Short, Elliott, Hendrickson Inc	CAMBR City Eng. Services	2,525.50
5116	Short, Elliott, Hendrickson Inc	CAMBR 2020 Street Construction	68,483.62
5116	Short, Elliott, Hendrickson Inc	CAMBR ADA Transition Plan	6,305.00
5116	Short, Elliott, Hendrickson Inc	CAMBR 20 Taxi A/Obstr. Rem.-CA	7,300.00
5116	Short, Elliott, Hendrickson Inc	CAMBR AWIA	729.41
5116	Short, Elliott, Hendrickson Inc	CAMBR Water Tower Const Admin	5,278.24
Total 5116:			90,621.77
5181	Southern Glazer's of MN	Credit Liquor Store Merchandise	208.00-
5181	Southern Glazer's of MN	Liquor Store Merchandise	269.98

Vendor	Vendor Name	Description	Net Invoice Amount
5181	Southern Glazer's of MN	Delivery Charge	1.55
5181	Southern Glazer's of MN	Liquor Store Merchandise	270.67
5181	Southern Glazer's of MN	Delivery Charge	1.55
5181	Southern Glazer's of MN	Liquor Store Merchandise	31,677.68
5181	Southern Glazer's of MN	Delivery Charge	504.40
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,336.00
5181	Southern Glazer's of MN	Delivery Charge	40.69
5181	Southern Glazer's of MN	Liquor Store Merchandise	7,275.45
5181	Southern Glazer's of MN	Delivery Charge	86.41
5181	Southern Glazer's of MN	Delivery Charge	1.55
5181	Southern Glazer's of MN	Liquor Store Merchandise	1,086.00
5181	Southern Glazer's of MN	Delivery Charge	34.10
Total 5181:			42,378.03
5251	Star	Advertising Asst City Admin	168.40
5251	Star	Advertising Maintenance Worker	132.55
5251	Star	Public Notice Council Meeting Minutes	11.00
5251	Star	Public Notice Planning Commission Meeting	11.50
Total 5251:			323.45
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Police	78.00
Total 5301:			78.00
5372	SwedeBro, Inc.	Completed Fire Station Coating	32,500.00
Total 5372:			32,500.00
5491	The Wine Company	Liquor Store Merchandise	1,816.00
5491	The Wine Company	Freight charge	70.00
5491	The Wine Company	Liquor Store Merchandise	1,376.00
5491	The Wine Company	Freight charge	30.00
Total 5491:			3,292.00
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24
Total 5509:			140.24
5516	Capitol Beverage Sales L.P.	Liquor Store Merchandise	842.43
Total 5516:			842.43
5641	Tri-County Law Enforcement	Annual Dues	75.00
Total 5641:			75.00
5692	Uncommon Loon Brewing Co	Liquor Store Merchandise	150.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5692:			150.00
5751	US Internet	Monthly Internet Fees - Oct	36.90
5751	US Internet	Monthly Internet Fees - Oct	36.85
5751	US Internet	Monthly Internet Fees - Oct	36.85
5751	US Internet	Monthly Internet Fees - Oct	36.85
Total 5751:			147.45
5801	Verizon Wireless	wireless phone service - Police	908.87
5801	Verizon Wireless	wireless phone service - Fire Dept	75.02
5801	Verizon Wireless	wireless phone service - Water	20.00
5801	Verizon Wireless	wireless phone service - Wastewater	20.01
5801	Verizon Wireless	wireless phone service - Liquor Store	41.44
5801	Verizon Wireless	wireless phone service - Maintenance	20.72
5801	Verizon Wireless	wireless phone service - Streets	35.01
5801	Verizon Wireless	wireless phone service - Water	35.01
5801	Verizon Wireless	wireless phone service - Wastewater	35.01
5801	Verizon Wireless	wireless phone service - Building	188.18
5801	Verizon Wireless	wireless phone service - Wastewater	100.35
Total 5801:			1,479.62
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	391.70
Total 5816:			391.70
5831	Vinocopia	Liquor Store Merchandise	2,985.75
5831	Vinocopia	Delivery Charge	38.75
Total 5831:			3,024.50
5852	W S & D Permit Service	Residential Building Permit Refund - 2965 Ivy St S	109.00
5852	W S & D Permit Service	Residential Building Permit Refund - 2965 Ivy St S	5.00
Total 5852:			114.00
5861	Walmart Community Card	Misc Operating Supplies - Police Dept	46.52
5861	Walmart Community Card	Misc Operating Supplies - Liquor Store	137.23
5861	Walmart Community Card	Misc Operating Supplies - Liquor Store	102.66
Total 5861:			286.41
5886	Watson Co., Inc.	Credit Misc Operating Supplies - LS	13.50
5886	Watson Co., Inc.	Liquor Store Merchandise	3,522.41
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	148.32
5886	Watson Co., Inc.	Fuel Charge	6.00
5886	Watson Co., Inc.	Liquor Store Merchandise	4,614.39
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	285.90
5886	Watson Co., Inc.	Fuel Charge	6.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5886:			8,569.52
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	7,967.46
5891	Breakthru Beverage Minnesot	Freight Charge	94.74
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	2,332.00
5891	Breakthru Beverage Minnesot	Freight Charge	27.02
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	30.00
5891	Breakthru Beverage Minnesot	Freight Charge	1.15
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	185.60
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	3,543.12
5891	Breakthru Beverage Minnesot	Freight Charge	20.16
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	741.16
5891	Breakthru Beverage Minnesot	Freight Charge	17.44
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	44.00
5891	Breakthru Beverage Minnesot	Freight Charge	1.15
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	417.60
5891	Breakthru Beverage Minnesot	Credit Liquor Merchandise	139.66-
5891	Breakthru Beverage Minnesot	Credit Freight Charge	2.30-
Total 5891:			15,280.64
6001	Wine Merchants	Liquor Store Merchandise	1,168.74
6001	Wine Merchants	Delivery Charge	16.40
6001	Wine Merchants	Liquor Store Merchandise	736.00
6001	Wine Merchants	Delivery Charge	6.97
Total 6001:			1,928.11
Grand Totals:			559,473.55

Dated: 9/30/2020

City Treasurer: Caroline Nure

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/20	09/30/2020	117892	44	Absolute Portable Restrooms	101-20100	215.00
09/20	09/30/2020	117893	95	Advanced Power Services, Inc.	602-20100	1,005.00
09/20	09/30/2020	117894	141	Alex Air Apparatus, Inc.	420-20100	440.00
09/20	09/30/2020	117895	165	Allina Health	101-20100	158.69
09/20	09/30/2020	117896	175	Amazon Capital Services, Inc.	101-20100	530.56
09/20	09/30/2020	117897	257	Freda Andreini	601-20100	63.64
09/20	09/30/2020	117898	306	ARC Irrigation, LLC	101-20100	2,979.36
09/20	09/30/2020	117899	319	Artisan	810-20100	53.50
09/20	09/30/2020	117901	521	Bellboy Corporation	610-20100	3,444.58
09/20	09/30/2020	117902	586	Bjorklund Companies LLC	101-20100	347.41
09/20	09/30/2020	117903	670	Brad Hoheisel Tree Service, LLC	101-20100	3,300.00
09/20	09/30/2020	117904	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	15,280.64
09/20	09/30/2020	117905	5516	Capitol Beverage Sales L.P.	610-20100	842.43
09/20	09/30/2020	117906	969	Cardmember Service	211-20100	719.18
09/20	09/30/2020	117907	972	Carlos Creek Winery	610-20100	603.00
09/20	09/30/2020	117908	1070	Central Roofing Company	101-20100	2,400.00
09/20	09/30/2020	117909	1083	CES Imaging	101-20100	64.28
09/20	09/30/2020	117910	551	Bernick's	610-20100	6,446.06
09/20	09/30/2020	117911	1135	Guy Chrismon	601-20100	14.34
09/20	09/30/2020	117912	1140	Cintas Corporation	101-20100	727.16
09/20	09/30/2020	117913	1251	Community GIS Services, Inc.	602-20100	2,000.00
09/20	09/30/2020	117914	1336	Crystal Springs Ice	610-20100	325.02
09/20	09/30/2020	117915	1381	Custom Fire Apparatus, Inc	704-20100	2,692.21
09/20	09/30/2020	117916	1396	Dahlheimer Beverage, LLC	610-20100	25,845.56
09/20	09/30/2020	117917	1506	Deputy Registrar #90	101-20100	27.00
09/20	09/30/2020	117918	1565	Dodge of Burnsville Inc	213-20100	29,698.00
09/20	09/30/2020	117920	1631	Earl F. Andersen, Inc.	101-20100	273.19
09/20	09/30/2020	117922	1658	East Central Regional Library	101-20100	1,987.63
09/20	09/30/2020	117923	1686	Ecolab Pest Elimination Div.	610-20100	238.29
09/20	09/30/2020	117924	1743	Elevate Builders, Inc.	101-20100	8,246.00
09/20	09/30/2020	117925	1786	Environmental Toxicity Control	602-20100	1,300.00
09/20	09/30/2020	117926	1837	Evergreen Recycling LLC	101-20100	301.00
09/20	09/30/2020	117927	1891	Fastenal Company	101-20100	513.20
09/20	09/30/2020	117928	1906	Federated Co-ops, Inc.	101-20100	844.35
09/20	09/30/2020	117929	1906	Federated Co-ops, Inc.	602-20100	633.60
09/20	09/30/2020	117930	2161	Grafix Shoppe	101-20100	266.72
09/20	09/30/2020	117931	2245	Guardian Fleet Safety	101-20100	2,215.36
09/20	09/30/2020	117932	2341	Hawkins, Inc.	602-20100	12,045.33
09/20	09/30/2020	117933	2411	Hillyard / Minneapolis	101-20100	257.70
09/20	09/30/2020	117934	2428	Marilyn Hoffman	601-20100	45.37
09/20	09/30/2020	117935	2464	Michael Howell	601-20100	258.02
09/20	09/30/2020	117936	2536	Independent Testing Tech. Inc.	480-20100	1,780.00
09/20	09/30/2020	117937	2739	Jeff Busby Enterprises, LLC.	101-20100	2,100.00
09/20	09/30/2020	117938	2771	Jimmy's Johnnys, Inc.	101-20100	743.00
09/20	09/30/2020	117939	2796	Johnson Bros - St Paul	610-20100	44,459.54
09/20	09/30/2020	117940	2904	David Ketter	601-20100	14.16
09/20	09/30/2020	117941	2956	Knife Lake Concrete, Inc.	443-20100	16,223.91
09/20	09/30/2020	117942	3002	John Kosnitch	601-20100	72.08
09/20	09/30/2020	117944	3056	Lake Superior Laundry Inc.	101-20100	15.40
09/20	09/30/2020	117945	3209	LHB, Inc.	101-20100	2,000.00
09/20	09/30/2020	117946	3210	Library Furniture International	425-20100	101,062.00
09/20	09/30/2020	117947	3224	Limnopro Aquatic Science	101-20100	2,500.00
09/20	09/30/2020	117948	3267	Lompian Wines, LLC	610-20100	710.08
09/20	09/30/2020	117949	3321	MacQueen Equipment, LLC	101-20100	336.75
09/20	09/30/2020	117950	3461	McDonald Distributing Company	610-20100	32,118.54
09/20	09/30/2020	117951	3496	Med Compass	101-20100	3,840.00
09/20	09/30/2020	117952	3521	Menards	101-20100	597.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/20	09/30/2020	117953	3543	Metro Sales, Inc.	101-20100	741.41
09/20	09/30/2020	117954	3666	Minnesota Child Support Payment Cente	101-20100	407.00
09/20	09/30/2020	117956	4001	Minnesota Valley Testing Labs	601-20100	1,079.50
09/20	09/30/2020	117957	4071	NCPERS Group Life Ins.	101-20100	400.00
09/20	09/30/2020	117958	491	North Risk Partners	101-20100	13,343.00
09/20	09/30/2020	117959	4376	Pacific Reflex Signs	101-20100	232.15
09/20	09/30/2020	117960	4379	PageFreezer Software, Inc.	101-20100	2,700.00
09/20	09/30/2020	117961	4426	Paustis Wine Company	610-20100	1,066.50
09/20	09/30/2020	117962	4476	Phillips St Paul	610-20100	7,394.01
09/20	09/30/2020	117963	4532	Pole Painting Plus!	601-20100	5,000.00
09/20	09/30/2020	117964	4597	Progressive Builders	601-20100	31.93
09/20	09/30/2020	117965	4661	Quill Corporation	101-20100	156.99
09/20	09/30/2020	117966	4824	RITE	610-20100	1,170.39
09/20	09/30/2020	117967	5116	Short, Elliott, Hendrickson Inc	601-20100	90,621.77
09/20	09/30/2020	117968	5181	Southern Glazer's of MN	610-20100	42,378.03
09/20	09/30/2020	117969	5251	Star	101-20100	323.45
09/20	09/30/2020	117970	5301	Steve's Tire Inc	101-20100	78.00
09/20	09/30/2020	117971	5372	SwedeBro, Inc.	420-20100	32,500.00
09/20	09/30/2020	117972	5491	The Wine Company	610-20100	3,292.00
09/20	09/30/2020	117973	5509	Dean Thomsen	610-20100	140.24
09/20	09/30/2020	117975	5641	Tri-County Law Enforcement Association	101-20100	75.00
09/20	09/30/2020	117976	5692	Uncommon Loon Brewing Company	610-20100	150.00
09/20	09/30/2020	117977	5751	US Internet	602-20100	147.45
09/20	09/30/2020	117978	5801	Verizon Wireless	602-20100	1,479.62
09/20	09/30/2020	117979	5816	Viking Coca-Cola Bottling Co	610-20100	391.70
09/20	09/30/2020	117980	5831	Vinocopia	610-20100	3,024.50
09/20	09/30/2020	117981	5852	W S & D Permit Service	101-20100	114.00
09/20	09/30/2020	117982	5861	Walmart Community/SYNCB	610-20100	286.41
09/20	09/30/2020	117983	5886	Watson Co., Inc.	610-20100	8,569.52
09/20	09/30/2020	117984	6001	Wine Merchants	610-20100	1,928.11
09/20	09/30/2020	117985	2182	Winebow	610-20100	2,029.25
Grand Totals:						<u>559,473.55</u>

Vendor	Vendor Name	Description	Net Invoice Amount
175	Amazon Capital Services, Inc.	Small Tools & Equipment - Police	129.99
	Total 175:		129.99
319	Artisan Beer Company	Liquor Store Merchandise	350.40
	Total 319:		350.40
408	B's Adult Day Center Inc	Cambridge Cares for Business	3,943.75
	Total 408:		3,943.75
521	Bellboy Corporation	Liquor Store Merchandise	2,442.80
521	Bellboy Corporation	Liquor Store Merchandise	457.50
	Total 521:		2,900.30
538	Berg, Aaron	Planning Comm Mtgs - 3rd Qtr 2020	70.00
	Total 538:		70.00
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	18.80-
551	Chas A. Bernick Inc.	Keg Return	60.00-
551	Chas A. Bernick Inc.	Liquor Store Merchandise	90.51
551	Chas A. Bernick Inc.	Liquor Store Merchandise	6,252.20
551	Chas A. Bernick Inc.	Credit Liquor Merchandise	3.66-
	Total 551:		6,260.25
596	Bloomquist Electric Inc	Heat Tape Project - Final Payment	347.28
	Total 596:		347.28
628	Boese, Robert	Planning Comm Mtgs - 3rd Qtr 2020	70.00
	Total 628:		70.00
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Comm Dev	3.91
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Police	201.78
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Fire	37.69
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Streets	867.34
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Parks	43.65
906	NAPA Central MN	Repair & Maint Supplies Veh/Eq - Wastewater	4.23
	Total 906:		1,158.60
1140	Cintas Corporation	Rug & Towel Rentals - Liquor Store	197.95
1140	Cintas Corporation	Rug Rentals - Street Dept	17.04
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Street Dept	142.47
1140	Cintas Corporation	Uniform Rental - Parks	9.73
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Parks	7.44
1140	Cintas Corporation	Uniform, Rug, Towel Rentals - Water/Wastewater	151.67
Total 1140:			530.54
1236	Comm of MMB, Treasury Div	Admin Traffic Citation Fines - September	160.00
Total 1236:			160.00
1246	Commissioner of Transportati	Material Testing & Inspection / Plant Inspections	1,402.54
Total 1246:			1,402.54
1336	Crystal Springs Ice	Liquor Store Merchandise	399.60
Total 1336:			399.60
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	216.00-
1396	Dahlheimer Beverage, LLC	Credit Liquor Merchandise	46.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	17,569.05
1396	Dahlheimer Beverage, LLC	Keg Return	30.00-
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	21,547.40
1396	Dahlheimer Beverage, LLC	Liquor Store Merchandise	160.00
Total 1396:			38,984.45
1481	Department of Human Servic	August Cleaning - Northbound Liquor	310.00
Total 1481:			310.00
1595	Douglas-Kerr Underground, L	2020 Street Improvements - Pay App No 5	594,514.32
Total 1595:			594,514.32
1614	Dybvig, Monte	Planning Comm Mtgs - 3rd Qtr 2020	70.00
Total 1614:			70.00
1631	Earl F. Andersen, Inc.	Signs - Streets	346.38
Total 1631:			346.38
1681	ECM Publishers, Inc.	Advertising - Firefighter	187.00
Total 1681:			187.00
1921	Ferguson Waterworks	Automatic Meter Read Project	5,707.69
Total 1921:			5,707.69
2059	Synchrony Bank	Misc Operating Supplies - Parks	133.98

Vendor	Vendor Name	Description	Net Invoice Amount
Total 2059:			133.98
2146	Gopher State One-Call Inc.	FTP Tickets	118.80
2146	Gopher State One-Call Inc.	FTP Tickets	118.80
Total 2146:			237.60
2188	Gratitude Farms	Animal Control Services	400.00
Total 2188:			400.00
2341	Hawkins, Inc.	Chemicals - Wastewater	875.40
Total 2341:			875.40
2381	Herman's Bakery	Refreshments - Employee Recognition	45.00
Total 2381:			45.00
2416	John Hirsch's Cambridge Mot	Repair & Maint Supplies Veh/Eq - Streets	81.15
2416	John Hirsch's Cambridge Mot	Repair & Maint Labor Veh/Eq - Streets	99.88
Total 2416:			181.03
2536	Independent Testing Tech. Inc	2020 Street Improvements - I.T.T. Project #19-370A	640.00
Total 2536:			640.00
2626	Isanti County Attorney's Office	Prosecution Services - September	3,384.04
Total 2626:			3,384.04
2636	Minnesota Equipment	Small Tools & Equipment - Streets	197.93
2636	Minnesota Equipment	Misc Operating Supplies - Wastewater	53.89
Total 2636:			251.82
2701	Isanti Rental, Inc.	Repair and Maint Supplies Veh/Eq - Streets	39.51
Total 2701:			39.51
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	3.33-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	86.58-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	11.04-
2796	Johnson Brothers Liquor Co	Credit Liquor Merchandise	9.23-
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	16,114.70
2796	Johnson Brothers Liquor Co	Delivery Charge	301.98
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	3,174.60
2796	Johnson Brothers Liquor Co	Delivery Charge	93.28
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	659.01

Vendor	Vendor Name	Description	Net Invoice Amount
2796	Johnson Brothers Liquor Co	Delivery Charge	9.30
2796	Johnson Brothers Liquor Co	Liquor Store Merchandise	2,074.06
2796	Johnson Brothers Liquor Co	Delivery Charge	71.31
Total 2796:			22,388.06
2803	Johnson, Justin	Refund Overpayment on Acct 1-13544	305.02
Total 2803:			305.02
2931	Kimball Midwest	Repair & Maint Supplies Veh/Eq - Streets	390.31
Total 2931:			390.31
2953	Kluck, Jessica	Planning Comm Mtgs - 3rd Qtr 2020	70.00
Total 2953:			70.00
3146	League of MN Cities Ins Trust	Workers' Compensation Agreement	173,101.00
Total 3146:			173,101.00
3201	Lexipol, LLC	Law Enforcement Policy Manual Update Subscription	2,848.00
3201	Lexipol, LLC	Law Enforcement Policy Manual Update Subscription	570.00
Total 3201:			3,418.00
3258	Local 49 H&W Fund	Health Insurance November	1,527.00
3258	Local 49 H&W Fund	Health Insurance November	3,054.00
3258	Local 49 H&W Fund	Health Insurance November	4,581.00
3258	Local 49 H&W Fund	Health Insurance November	3,054.00
3258	Local 49 H&W Fund	Health Insurance November	763.50
3258	Local 49 H&W Fund	Health Insurance November	24,432.00
3258	Local 49 H&W Fund	Health Insurance November	1,527.00
3258	Local 49 H&W Fund	Health Insurance November	1,201.75
3258	Local 49 H&W Fund	Health Insurance November	2,305.77
3258	Local 49 H&W Fund	Health Insurance November	7,590.00
3258	Local 49 H&W Fund	Health Insurance November	1,138.50
3258	Local 49 H&W Fund	Health Insurance November	63.25
3258	Local 49 H&W Fund	Health Insurance November	63.25
3258	Local 49 H&W Fund	Health Insurance November	63.25
3258	Local 49 H&W Fund	Health Insurance November	229.05
3258	Local 49 H&W Fund	Health Insurance November	2,534.82
3258	Local 49 H&W Fund	Health Insurance November	1,265.00
3258	Local 49 H&W Fund	Health Insurance November	2,565.36
3258	Local 49 H&W Fund	Health Insurance November	8,855.00
3258	Local 49 H&W Fund	Health Insurance November	6,108.00
3258	Local 49 H&W Fund	November 2020 Retiree Premium	640.84
Total 3258:			73,562.34

Vendor	Vendor Name	Description	Net Invoice Amount
3267	Lompian Wines, LLC	Liquor Store Merchandise	96.00
3267	Lompian Wines, LLC	Delivery Fee	5.00
Total 3267:			101.00
3321	MacQueen Equipment, LLC	Repair & Maint Supplies Veh/Eq - Streets	103.81
3321	MacQueen Equipment, LLC	Repair & Maint Supplies Veh/Eq - Streets	132.92
Total 3321:			236.73
3461	McDonald Distributing Compa	Credit Liquor Merchandise	241.20-
3461	McDonald Distributing Compa	Liquor Store Merchandise	348.00
3461	McDonald Distributing Compa	Liquor Store Merchandise	7,521.80
3461	McDonald Distributing Compa	Credit Liquor Merchandise	4.90-
Total 3461:			7,623.70
3501	MEI Total Elevator Solutions	October Monthly Service - Library	138.00
Total 3501:			138.00
3521	Menards	Downtown Paver/Tree Repair	994.89
3521	Menards	Misc Operating Supplies - Wastewater	19.99
3521	Menards	Small Tools & Equipment - Shop	99.99
3521	Menards	Small Tools & Equipment - Parks	389.00
3521	Menards	Misc Operating Supplies - Wastewater	86.96
3521	Menards	Misc Operating Supplies - Wastewater	11.33
3521	Menards	Repair & Maint Supplies - LS	88.81
3521	Menards	Misc Operating Supplies - Fire	34.93
3521	Menards	Misc Operating Supplies - Shop	70.05
3521	Menards	Misc Operating Supplies - Parks	66.71
3521	Menards	Misc Operating Supplies - Wastewater	45.60
3521	Menards	Misc Operating Supplies - Wastewater	8.96
3521	Menards	Small Tools & Equipment - Wastewater	35.00
3521	Menards	Misc Operating Supplies - Wastewater	5.12
3521	Menards	Small Tools & Equipment - Wastewater	38.98
3521	Menards	Misc Operating Supplies - Parks	46.11
3521	Menards	Maintenance Supplies - City Hall	32.05
3521	Menards	Repair & Maint - Wastewater Plant	128.49
3521	Menards	Small Tools & Equipment - City Hall	179.98
3521	Menards	Misc Operating Supplies - Shop	7.58
3521	Menards	Small Tools & Equipment - Shop	99.99
3521	Menards	Misc Operating Supplies - Parks	19.41
3521	Menards	Misc Operating Supplies - Fire	45.94
Total 3521:			2,555.87
3542	Metro Payroll Inc.	eKlock Enterprise - August	357.00
Total 3542:			357.00

Vendor	Vendor Name	Description	Net Invoice Amount
3661	Minnesota Chiefs of Police As	Training - Police Dept	150.00
Total 3661:			150.00
3686	Minnesota Department of Hea	1300002 Community Water Supply Service Connection	7,319.16
Total 3686:			7,319.16
3996	Mood Media	Mood Media Services - LS	660.98
Total 3996:			660.98
4011	NAC Mechanical & Electrical	Fall Semi-Annual Maintenance	525.30
4011	NAC Mechanical & Electrical	Hands Free Bathroom Fixtures	22,500.00
4011	NAC Mechanical & Electrical	Boiler Replacement and Ionization Systems	51,795.28
Total 4011:			74,820.58
4091	New France Wine	Liquor Store Merchandise	1,264.00
4091	New France Wine	Shipping	32.50
Total 4091:			1,296.50
4171	Northern Business Products, I	Office Supplies	28.35
Total 4171:			28.35
4321	O'Reilly Automotive, Inc.	Repair & Maint Supplies Veh/Eq - Streets	31.49
Total 4321:			31.49
4323	OPG-3, Inc	Rio Subscription	562.20
Total 4323:			562.20
4476	Phillips Wine & Spirits	Liquor Store Merchandise	951.17
4476	Phillips Wine & Spirits	Delivery Charge	10.85
4476	Phillips Wine & Spirits	Liquor Store Merchandise	2,801.00
4476	Phillips Wine & Spirits	Delivery Charge	75.96
Total 4476:			3,838.98
4480	Phoenix Fabricators & Erector	Pay App #12 - Westside Water Tower	62,415.00
Total 4480:			62,415.00
4708	Ranger Chevrolet	2020 GMC Sierra 2500 4x4 dbl cab w/ 8ft box	35,188.27
Total 4708:			35,188.27
4754	Redfield, David Timothy	Planning Comm Mtgs - 3rd Qtr 2020	70.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4754:			70.00
4919	Rupp, Anderson, Squires, &	July Legal Expense	6,109.35
Total 4919:			6,109.35
5181	Southern Glazer's of MN	Liquor Store Merchandise	4,328.92
5181	Southern Glazer's of MN	Delivery Charge	59.16
5181	Southern Glazer's of MN	Liquor Store Merchandise	4,026.42
5181	Southern Glazer's of MN	Delivery Charge	91.45
Total 5181:			8,505.95
5251	Star	Advertising Firefighters	193.40
5251	Star	Public Notice - Ordinance 715	9.50
5251	Star	Public Notice - Ordinance 718	5.00
5251	Star	Public Notice - Ordinance 719	9.00
5251	Star	Public Notice - Ordinance 720	10.50
5251	Star	Public Notice Council Meeting Minutes	11.50
5251	Star	Public Notice - Ordinance 716	4.00
Total 5251:			242.90
5264	Star Nails & Spa	Cambridge Cares for Business - Rent & PPE Assistanc	5,000.00
Total 5264:			5,000.00
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Police	27.80
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Police	100.00
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Streets	60.00
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Streets	80.00
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Streets	283.03
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Streets	169.95
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Streets	17.95
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Streets	15.00
5301	Steve's Tire Inc	Repairs and Maint Supplies Veh/Eq - Wastewater	453.16
5301	Steve's Tire Inc	Repairs and Maint Veh/Eq Labor - Wastewater	164.75
Total 5301:			1,371.64
5338	Summit Companies	Fire Alarm Service Call - Library	130.00
Total 5338:			130.00
5491	The Wine Company	Liquor Store Merchandise	482.00
5491	The Wine Company	Freight charge	10.00
Total 5491:			492.00
5509	Thomsen, Dean A	Window Cleaning Liquor Store - Cooler Doors & Entry	140.24

Vendor	Vendor Name	Description	Net Invoice Amount
Total 5509:			140.24
5624	TransUnion Risk & Alternative	TLOxp Transactional	50.00
Total 5624:			50.00
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
5686	U.S. Postal Service	Postage - Permit #25	2,000.00
Total 5686:			4,000.00
5816	Viking Coca-Cola Bottling Co	Liquor Store Merchandise	545.60
Total 5816:			545.60
5831	Vinocopia	Liquor Store Merchandise	88.00
5831	Vinocopia	Delivery Charge	1.50
5831	Vinocopia	Liquor Store Merchandise	507.50
5831	Vinocopia	Delivery Charge	12.50
5831	Vinocopia	Liquor Store Merchandise	1,410.00
5831	Vinocopia	Delivery Charge	16.00
5831	Vinocopia	Liquor Store Merchandise	728.00
5831	Vinocopia	Delivery Charge	14.00
Total 5831:			2,777.50
5886	Watson Co., Inc.	Credit Misc Operating Supplies - LS	13.50
5886	Watson Co., Inc.	Liquor Store Merchandise	4,036.15
5886	Watson Co., Inc.	Misc Operating Supplies - Liquor Store	221.30
5886	Watson Co., Inc.	Fuel Charge	6.00
Total 5886:			4,249.95
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	2,371.18
5891	Breakthru Beverage Minnesot	Freight Charge	20.70
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	1,283.48
5891	Breakthru Beverage Minnesot	Freight Charge	20.70
5891	Breakthru Beverage Minnesot	Liquor Store Merchandise	348.00
Total 5891:			4,044.06
5910	Weiler, Arianna	Planning Comm Mtgs - 3rd Qtr 2020	35.00
Total 5910:			35.00
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Microsoft 365 Business Premium	80.00
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20

Vendor	Vendor Name	Description	Net Invoice Amount
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	1,998.80
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint Protecti	444.20
Total 5965:			6,076.60
6001	Wine Merchants	Liquor Store Merchandise	744.00
6001	Wine Merchants	Delivery Charge	13.55
Total 6001:			757.55
Grand Totals:			1,179,188.35

Dated: 10-7-2020

City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/20	10/07/2020	117986	175	Amazon Capital Services, Inc.	101-20100	129.99
10/20	10/07/2020	117987	319	Artisan	610-20100	350.40
10/20	10/07/2020	117988	521	Bellboy Corporation	610-20100	2,900.30
10/20	10/07/2020	117989	538	Aaron Berg	101-20100	70.00
10/20	10/07/2020	117990	596	Bloomquist Electric Inc	101-20100	347.28
10/20	10/07/2020	117991	628	Robert Boese	101-20100	70.00
10/20	10/07/2020	117992	5891	Breakthru Beverage MN Wine & Spirits I	610-20100	4,044.06
10/20	10/07/2020	117993	408	B's Adult Day Center Inc	298-20100	3,943.75
10/20	10/07/2020	117994	551	Bernick's	610-20100	6,260.25
10/20	10/07/2020	117995	1140	Cintas Corporation	101-20100	530.54
10/20	10/07/2020	117996	1236	Comm of MMB, Treasury Div	213-20100	160.00
10/20	10/07/2020	117997	1246	Commissioner of Transportation	480-20100	1,402.54
10/20	10/07/2020	117998	1336	Crystal Springs Ice	610-20100	399.60
10/20	10/07/2020	117999	1396	Dahlheimer Beverage, LLC	610-20100	38,984.45
10/20	10/07/2020	118000	1481	Department of Human Services	610-20100	310.00
10/20	10/07/2020	118001	1595	Douglas-Kerr Underground, LLC	480-20100	594,514.32
10/20	10/07/2020	118003	1614	Monte Dybvig	101-20100	70.00
10/20	10/07/2020	118004	1631	Earl F. Andersen, Inc.	101-20100	346.38
10/20	10/07/2020	118005	1681	ECM Publishers, Inc.	101-20100	187.00
10/20	10/07/2020	118006	1921	Ferguson Waterworks #2518	601-20100	5,707.69
10/20	10/07/2020	118007	2146	Gopher State One Call	602-20100	237.60
10/20	10/07/2020	118008	2188	Gratitude Farms	101-20100	400.00
10/20	10/07/2020	118009	2341	Hawkins, Inc.	602-20100	875.40
10/20	10/07/2020	118010	2381	Herman's Bakery	101-20100	45.00
10/20	10/07/2020	118012	2536	Independent Testing Tech. Inc.	480-20100	640.00
10/20	10/07/2020	118013	2626	Isanti County Attorney's Office	101-20100	3,384.04
10/20	10/07/2020	118014	2701	Isanti Rental, Inc.	101-20100	39.51
10/20	10/07/2020	118015	2416	John Hirsch's Cambridge Motors	101-20100	181.03
10/20	10/07/2020	118016	2796	Johnson Bros - St Paul	610-20100	22,388.06
10/20	10/07/2020	118017	2803	Justin Johnson	601-20100	305.02
10/20	10/07/2020	118018	2931	Kimball Midwest	101-20100	390.31
10/20	10/07/2020	118019	2953	Jessica Kluck	101-20100	70.00
10/20	10/07/2020	118020	3146	League of MN Cities Ins Trust WC	101-20100	173,101.00
10/20	10/07/2020	118021	3201	Lexipol, LLC	101-20100	3,418.00
10/20	10/07/2020	118022	3258	I.U.O.E. Local 49 Fringe Benefit Fund	602-20100	72,921.50
10/20	10/07/2020	118023	3258	I.U.O.E. Local 49 Fringe Benefit Fund	101-20100	640.84
10/20	10/07/2020	118024	3267	Lompian Wines, LLC	610-20100	101.00
10/20	10/07/2020	118025	3321	MacQueen Equipment, LLC	101-20100	236.73
10/20	10/07/2020	118026	3461	McDonald Distributing Company	610-20100	7,623.70
10/20	10/07/2020	118027	3501	MEI Total Elevator Solutions	101-20100	138.00
10/20	10/07/2020	118028	3521	Menards	101-20100	2,555.87
10/20	10/07/2020	118029	3542	Metro Payroll Inc.	101-20100	357.00
10/20	10/07/2020	118030	3661	Minnesota Chiefs of Police Association	101-20100	150.00
10/20	10/07/2020	118031	3686	Minnesota Department of Health	601-20100	7,319.16
10/20	10/07/2020	118032	2636	Minnesota Equipment	602-20100	251.82
10/20	10/07/2020	118033	3996	Mood Media	610-20100	660.98
10/20	10/07/2020	118034	4011	NAC Mechanical & Electrical Services	101-20100	74,820.58
10/20	10/07/2020	118035	906	NAPA Central MN	101-20100	1,158.60
10/20	10/07/2020	118036	4091	New France Wine	610-20100	1,298.50
10/20	10/07/2020	118037	4171	Northern Business Products, Inc.	101-20100	28.35
10/20	10/07/2020	118038	4323	OPG-3, Inc	101-20100	562.20
10/20	10/07/2020	118039	4321	O'Reilly Automotive, Inc.	101-20100	31.49
10/20	10/07/2020	118040	4476	Phillips St Paul	610-20100	3,838.98
10/20	10/07/2020	118041	4480	Phoenix Fabricators & Erectors, LLC	601-20100	62,415.00
10/20	10/07/2020	118042	4708	Ranger Chevrolet	602-20100	35,188.27
10/20	10/07/2020	118043	4754	David Redfield	101-20100	70.00
10/20	10/07/2020	118044	4919	Rupp, Anderson, Squires, &	101-20100	6,109.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/20	10/07/2020	118045	5181	Southern Glazer's of MN	610-20100	8,505.95
10/20	10/07/2020	118046	5251	Star	101-20100	242.90
10/20	10/07/2020	118047	5264	Star Nails & Spa	298-20100	5,000.00
10/20	10/07/2020	118048	5301	Steve's Tire Inc	602-20100	1,371.84
10/20	10/07/2020	118049	5338	Summit Companies	101-20100	130.00
10/20	10/07/2020	118050	2059	Synchrony Bank	101-20100	133.98
10/20	10/07/2020	118051	5491	The Wine Company	610-20100	492.00
10/20	10/07/2020	118052	5509	Dean Thomsen	610-20100	140.24
10/20	10/07/2020	118053	5624	TransUnion Risk & Alternative	101-20100	50.00
10/20	10/07/2020	118054	5686	U.S. Postal Service	602-20100	4,000.00
10/20	10/07/2020	118055	5816	Viking Coca-Cola Bottling Co	610-20100	545.60
10/20	10/07/2020	118056	5831	Vinocopia	610-20100	2,777.50
10/20	10/07/2020	118057	5886	Watson Co., Inc.	610-20100	4,249.95
10/20	10/07/2020	118058	5910	Arianna Weiler	101-20100	35.00
10/20	10/07/2020	118059	5965	White Bear IT Solutions LLC	101-20100	6,076.60
10/20	10/07/2020	118060	6001	Wine Merchants	610-20100	757.55

Grand Totals:

1,179,188.35

Prepared by: Todd Blank-City Engineer

Background

On September 8, 2020, the draft Public Right-of-Way ADA Transition Plan was accepted by the City Council, and public comments on the plan were authorized to be received for 30-days. The Plan was posted on the City of Cambridge website and social media with the opportunity for the public to provide comments. No Comments were received during this period.

The Americans with Disabilities Act, commonly known as ADA, requires full access to public places, including Public Right-of-Way. Public Right-of-Way ADA Transition Plans are required for all Cities that have more than 50 employees, and MnDOT also requires this for Cities to be eligible for federal transportation funding. These plans identify the current status of pedestrian ramps, sidewalks and street crossings, and proposes action to bring the system into full compliance.

Recommendation

Staff recommends approving the City of Cambridge Right-of-Way ADA Transition Plan and authorizing staff to submit it to MnDOT.

Attachment

City of Cambridge Right-of-Way ADA Transition Plan.

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

Phoenix Fabricators & Erectors LLC is submitting Pay Request #12 for work completed through September 30, 2020, on the West Water Tower. City Engineer, Short Elliott Hendrickson, has reviewed the pay request and is recommending payment in the amount of \$62,415.

The Council awarded this contract to Phoenix Fabricators & Erectors LLC at its May 20, 2019 meeting and construction began shortly afterwards.

Fiscal Note—this project is being funded by bonds issued in the water fund. Future water utility revenues will be used to repay the bonds.

COUNCIL ACTION

Staff recommends to Council to authorize partial payment request No. 12 to Phoenix Fabricators & Erectors LLC for \$62,415.

ATTACHMENTS

1. Application for Payment No.12 from Phoenix Fabricators & Erectors LLC
2. Resolution R20-073 Authorizing Partial Payment to Phoenix Fabricators & Erectors LLC for the West Water Tower

Resolution R20-073

**RESOLUTION ACCEPTING WORK AND AUTHORIZING
PARTIAL PAYMENT TO PHOENIX FABRICATORS & ERECTORS, LLC
(WEST WATER TOWER PROJECT)**

WHEREAS, pursuant to a written contract signed with the City of Cambridge, Phoenix Fabricators & Erectors LLC has satisfactorily completed a portion of the West Water Tower Improvements Project in accordance with such contract and;

WHEREAS, City Engineer, S.E.H., has reviewed the work through September 30, 2020, and recommends payment in the amount of \$62,415 (Partial Payment #12);

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$62,415.

Adopted by the Cambridge City Council this 19th day of October, 2020

James A. Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

FORM RD 1924-18
(Rev. 6-97)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT
FARM SERVICE AGENCY

PROJECT NO. CAMBR 149146 16.00
750M CET West Water Tower
PARTIAL PAYMENT ESTIMATE NO.
TWELVE

PARTIAL PAYMENT ESTIMATE

PAGE _____ OF _____

OWNER: City of Cambridge
300 Third Avenue NE
Cambridge, MN 55008

CONTRACTOR: Phoenix Fabricators & Erectors, LLC
182 S. County Road 900 East
PFE # 3740 Avon, IN 46123

PERIOD OF ESTIMATE
FROM 9/1/20 9/30/2020

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

No.	Agency Approval Date	Amount			
		Additions	Deductions		
				1. Original Contract.....	\$2,159,840.00
				2. Change Orders.....	\$0.00
				3. Revised Contract (1+2).....	\$2,159,840.00
				4. Work Completed*.....	\$1,959,645.00
				5. Stored Materials*.....	\$0.00
				6. Subtotal (4+5).....	\$1,959,645.00
				7. Retainage*.....	\$97,982.25
				8. Previous Payments.....	\$1,799,247.74
				9. Amount Due (6-7-8).....	\$62,415.00
TOTALS		\$0.00	\$0.00		
NET CHANGE		\$0.00			

* Detailed breakdown attached

CONTRACT TIME

Original (days)	456/517	On Schedule	<input checked="" type="checkbox"/> Yes	Starting Date	7/1/19
Revised			<input type="checkbox"/> No	Projected Completion	9/30/20
Remaining	31/92			Final Completion	11/30/2020

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor Phoenix Fabricators & Erectors, LLC
By Tamara J. Schaub, A/R Manager
Date 9/30/20

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with contract documents.

Architect or Engineer S.E.H. Engineers

By Chad H. Haggerty
Date 10/6/2020

APPROVED BY OWNER:

Owner City of Cambridge
By _____
Date _____

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0042. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

TYPICAL UNIT PRICE BREAKDOWN*

QTY	CONTRACT (revised)			THIS PERIOD		TOTAL TO DATE		% COMPLETE
	QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
	L.S.		\$60,000.00		\$0.00	80%	\$48,000.00	80%
	L.S.		\$7,000.00		\$0.00	100%	\$7,000.00	100%
	L.S.		\$8,000.00		\$0.00	100%	\$8,000.00	100%
435	435CY @ \$70.	\$70.00	\$30,450.00		\$0.00	390	\$27,300.00	90%
100	OAT 100GAL @ \$12.	\$12.00	\$1,200.00		\$0.00		\$0.00	0%
75	@ \$200.	\$200.00	\$15,000.00		\$0.00		\$0.00	0%
75	@ \$200.	\$200.00	\$15,000.00		\$0.00		\$0.00	0%
12		\$90.00	\$1,080.00		\$0.00		\$0.00	0%
2		\$350.00	\$700.00		\$0.00	2	\$700.00	100%
33	\$50.	\$50.00	\$1,650.00		\$0.00	33	\$1,650.00	100%
2	MAIN 2 @ \$2500.	\$2,500.00	\$5,000.00		\$0.00		\$0.00	0%
1		\$6,000.00	\$6,000.00		\$0.00		\$0.00	0%
1		\$2,000.00	\$2,000.00		\$0.00		\$0.00	0%
1		\$3,500.00	\$3,500.00		\$0.00		\$0.00	0%
1		\$4,000.00	\$4,000.00		\$0.00		\$0.00	0%
6		\$60.00	\$360.00		\$0.00		\$0.00	0%
12		\$140.00	\$1,680.00		\$0.00		\$0.00	0%
112		\$120.00	\$13,440.00		\$0.00		\$0.00	0%
1980	3S @ \$5.50	\$5.50	\$10,890.00		\$0.00		\$0.00	0%
	G	L.S.	\$200.00		\$0.00		\$0.00	0%
30	.00	\$110.00	\$3,300.00		\$0.00		\$0.00	0%
			\$190,450.00		\$0.00		\$92,650.00	49%

TYPICAL LUMP SUM PRICE BREAKDOWN*					TYPICAL STORED MATERIALS AND RETAINAGE BREAKDOWN*			
QTY	SCHEDULED VALUE	WORK COMPLETED		% COMPLETE	MATERIALS STORED AT END OF THIS PAYMENT PERIOD			
		THIS PERIOD	TO DATE		DESCRIPTION	QUANTITY	UNIT VALUE	AMOUNT
					RETAINAGE			
						This Estimate	Percent %	Retained
					WORK COMPLETED			
					STORED MATERIALS			
					OTHER (explain)			
	\$ -	\$ -	\$ -	#DIV/0!	TOTAL			

TYPICAL UNIT PRICE BREAKDOWN*

N	CONTRACT (revised)			THIS PERIOD		TOTAL TO DATE		% COMPLETE
	QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
3.15SY @ \$20.00	93.15	\$20.00	\$1,863.00		\$0.00		\$0.00	0%
Y @ \$45.00	32	\$45.00	\$1,440.00		\$0.00		\$0.00	0%
480LF @ \$15.00	480	\$15.00	\$7,200.00		\$0.00		\$0.00	0%
@ \$80.00	40	\$80.00	\$3,200.00		\$0.00		\$0.00	0%
	L.S.		\$3,600.00		\$0.00		\$0.00	0%
\$50.00	404	\$50.00	\$20,200.00		\$0.00		\$0.00	0%
\$3.00	610	\$3.00	\$1,830.00		\$0.00	610	\$1,830.00	100%
LF @ \$4.00	499.5	\$4.00	\$1,998.00		\$0.00		\$0.00	0%
ICE	L.S.		\$3,500.00		\$0.00		\$0.00	0%
0	335	\$30.00	\$10,050.00		\$0.00		\$0.00	0%
2600SY @ 2.50	2600	\$2.50	\$6,500.00		\$0.00		\$0.00	0%
CRE @ \$5000.00	0.66	\$5,000.00	\$3,300.00		\$0.00		\$0.00	0%
CRE @ \$3400.00	0.66	\$3,400.00	\$2,244.00		\$0.00		\$0.00	0%
CATIONS	L.S.		\$30,000.00		\$0.00		\$0.00	0%
ICE	L.S.		\$93,000.00		\$0.00	100%	\$93,000.00	100%
	L.S.		\$300,000.00		\$0.00	100%	\$300,000.00	100%
	L.S.		\$452,000.00		\$0.00	100%	\$452,000.00	100%
	L.S.		\$574,465.00		\$0.00	100%	\$574,465.00	100%
	L.S.		\$240,000.00		\$0.00	100%	\$240,000.00	100%
	L.S.		\$140,000.00		\$0.00	100%	\$140,000.00	100%
	L.S.		\$73,000.00	90%	\$65,700.00	90%	\$65,700.00	90%
			\$1,969,390.00		\$65,700.00		\$1,866,995.00	95%
			\$2,159,840.00		\$65,700.00		\$1,959,645.00	91%

TYPICAL LUMP SUM PRICE BREAKDOWN*					TYPICAL STORED MATERIALS AND RETAINAGE BREAKDOWN*			
N	SCHEDULED VALUE	WORK COMPLETED		% COMPLETE	MATERIALS STORED AT END OF THIS PAYMENT PERIOD			
		THIS PERIOD	TO DATE		DESCRIPTION	QUANTITY	UNIT VALUE	AMOUNT
					RETAINAGE			
						This Estimate	Percent %	Retained
					WORK COMPLETED			
					STORED MATERIALS			
					OTHER (explain)			
	\$ -	\$ -	\$ -	#DIV/0!	TOTAL			

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

Douglas-Kerr Underground LLC is submitting Pay Request #5 for work completed through October 2, 2020, on the 2020 Street Improvements. City Engineer, Short Elliott Hendrickson, has reviewed the pay request and is recommending payment in the amount of \$594,514.32.

The Council awarded this contract to Douglas-Kerr LLC at its April 20, 2020, meeting and construction began earlier this spring.

Fiscal Note—the 2020 Street Project was a budgeted project for 2020. Project is currently under budget.

COUNCIL ACTION

Staff recommends to Council to authorize partial payment request No. 5 to Douglas-Kerr Underground LLC for \$594,514.32.

ATTACHMENTS

Resolution R20-074 Authorizing Partial Payment 5 to Douglas-Kerr LLC for the 2020 Street Improvements.

Resolution R20-074

**RESOLUTION ACCEPTING WORK AND AUTHORIZING
PARTIAL PAYMENT TO DOUGLAS-KERR UNDERGROUND LLC
(2020 STREET IMPROVEMENT PROJECT)**

WHEREAS, pursuant to a written contract signed with the City of Cambridge, Douglas-Kerr Underground, LLC has satisfactorily completed a portion of the 2020 Street Improvements Project in accordance with such contract and;

WHEREAS, City Engineer, S.E.H., has reviewed the work through October 2, 2020, and recommends payment in the amount of \$594,514.32 (Partial Payment #5);

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$594,514.32.

Adopted by the Cambridge City Council this 19th day of October 2020.

Jim Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator



Application for Payment
(Unit Price Contract)
No. 5

Eng. Project No.: CAMBR 153134

Location: Cambridge, Minnesota

Contractor <u>Douglas-Kerr Underground, LLC</u>	Contract Date <u>April 20, 2020</u>
<u>2142 330th. Ave</u>	
<u>Mora, MN 55051</u>	Contract Amount <u>\$ 5,265,560.65</u>

Contract for 2020 Street Improvements

Application Date <u>10/5/20</u>	For Period Ending <u>10/2/20</u>
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Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
1	MOBILIZATION	LS	1	<u>1</u>	\$354,184.00	<u>\$354,184.00</u>
2	FIELD OFFICE TYPE D	EACH	1	<u>1</u>	\$7,226.00	<u>\$7,226.00</u>
3	CLEARING	ACRE	0.8	<u>0.02</u>	\$7,175.00	<u>\$143.50</u>
4	GRUBBING	ACRE	0.8	<u>0.02</u>	\$1,538.00	<u>\$30.76</u>
5	CLEARING	TREE	40	<u>39</u>	\$205.00	<u>\$7,995.00</u>
6	GRUBBING	TREE	40	<u>34</u>	\$61.50	<u>\$2,091.00</u>
7	PAVEMENT MARKING REMOVAL	LF	288	<u>0</u>	\$0.80	
8	REMOVE MANHOLE OR CATCH BASIN (STORM)	EACH	12	<u>14</u>	\$379.15	<u>\$5,308.10</u>
9	REMOVE GATE VALVE & BOX	EACH	8	<u>13</u>	\$278.17	<u>\$3,616.21</u>
10	REMOVE LIGHT FOUNDATION	EACH	8	<u>10</u>	\$358.75	<u>\$3,587.50</u>
11	SALVAGE HYDRANT	EACH	8	<u>12</u>	\$628.20	<u>\$7,538.40</u>
12	SALVAGE CASTING (STORM)	EACH	13	<u>10</u>	\$112.20	<u>\$1,122.00</u>
13	SALVAGE CASTING (SANITARY)	EACH	10	<u>8</u>	\$111.70	<u>\$893.60</u>
14	SALVAGE SIGN TYPE C	EACH	92	<u>80</u>	\$25.65	<u>\$2,052.00</u>
15	SALVAGE SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	14	<u>12</u>	\$25.65	<u>\$307.80</u>
16	SALVAGE LIGHTING UNIT	EACH	8	<u>9</u>	\$642.70	<u>\$5,784.30</u>
17	REMOVE CURB & GUTTER	LF	4275	<u>4023</u>	\$3.80	<u>\$15,287.40</u>
18	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	312	<u>351</u>	\$3.35	<u>\$1,175.85</u>
19	SAWING BIT PAVEMENT (FULL DEPTH)	LF	1857	<u>1424</u>	\$2.45	<u>\$3,488.80</u>
20	REMOVE WATER MAIN	LF	1145	<u>1120</u>	\$3.75	<u>\$4,200.00</u>

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
21	REMOVE PIPE CULVERTS	LF	337	406	\$10.51	\$4,267.06
22	REMOVE SEWER PIPE (STORM)	LF	1885	1598	\$22.25	\$35,555.50
23	SALVAGE CHAIN LINK FENCE	LF	68	12	\$15.40	\$184.80
24	SALVAGE WOODEN FENCE	LF	120	10	\$18.45	\$184.50
25	REMOVE CONCRETE SIDEWALK	SF	7222	5071	\$2.35	\$11,916.85
26	REMOVE CONCRETE DRIVEWAY PAVEMENT	SF	764	366	\$3.00	\$1,098.00
27	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SF	6907	1888	\$1.45	\$2,737.60
28	ABANDON PIPE SEWER	LF	45	45	\$29.05	\$1,307.25
29	RELOCATE SPRINKLER SYSTEM	LF	1500	1167	\$6.15	\$7,177.05
30	COMMON EXCAVATION (EV) (P)	CY	25910	25910	\$15.95	\$413,264.50
31	SUBGRADE EXCAVATION (EV)	CY	495	139	\$6.50	\$903.50
32	SUBGRADE PREPARATION (TRAIL AGG. BASE SHAPING)	RDST	21	21	\$588.31	\$12,354.51
33	SUBGRADE PREPARATION (STREET AGG. BASE SHAPING)	RDST	12	12	\$504.25	\$6,051.00
34	SUBGRADE PREPARATION (PARKING LOT AGG. BASE SHAPING)	SY	4500	4500	\$2.10	\$9,450.00
35	COMMON LABORERS	HOUR	154	25.75	\$90.00	\$2,317.50
36	3.0 CU YD FRONT END LOADER	HOUR	51	7.25	\$182.90	\$1,326.03
37	CRAWLER MOUNTED BACKHOE	HOUR	51	7.75	\$251.11	\$1,946.10
38	SKID LOADER	HOUR	51	9.25	\$166.60	\$1,541.05
39	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	133	48.5	\$153.75	\$7,456.88
40	WATER	MGAL	301	351	\$70.15	\$24,622.65
41	AGGREGATE BASE (CV) CLASS 5 (P)	CY	8250	8250	\$23.30	\$192,225.00
42	AGGREGATE BASE (CV) CLASS 5 (PETERSON PARK BIKE TRAIL)	CY	130	0	\$15.80	
43	AGGREGATE BASE (CV) CLASS 5 (SUBGRADE EXCAVATION)	CY	495	139	\$6.10	\$847.90
44	AGGREGATE BASE PLACED (CV), SALV. BIT. & AGG. (P)	CY	6796	6796	\$15.20	\$103,299.20
45	FULL DEPTH RECLAMATION (P)	SY	51865	51865	\$2.25	\$116,696.25

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
46	SHOULDER BASE AGGREGATE CLASS 5 (CV)	CY	54	<u>30</u>	\$63.65	<u>\$1,909.50</u>
47	MILL BITUMINOUS SURFACE (2.25")	SY	44620	<u>44620</u>	\$2.30	<u>\$102,626.00</u>
48	BITUMINOUS MATERIAL FOR TACK COAT	GAL	8827	<u>5625</u>	\$0.01	<u>\$56.25</u>
49	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) (DRIVEWAY)	TON	81	<u>143.2</u>	\$117.90	<u>\$16,883.28</u>
50	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B) (MAIN STREET OVERLAY)	TON	6532	<u>5098.06</u>	\$64.60	<u>\$329,334.68</u>
51	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) (TRAILS/BALL COURT)	TON	3455	<u>1839.1</u>	\$79.95	<u>\$147,036.05</u>
52	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	5960	<u>3481.15</u>	\$70.75	<u>\$246,291.36</u>
53	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	TON	6623	<u>6048.88</u>	\$69.70	<u>\$421,606.94</u>
54	TYPE SP 9.5 BIT MIXTURE FOR PATCHING	TON	255	<u>37.3</u>	\$102.50	<u>\$3,823.25</u>
55	MODULAR BLOCK RETAINING WALL	SF	315	<u>0</u>	\$29.75	<u></u>
56	CRUSHED ROCK (PIPE FOUNDATION)(CV)	CY	84	<u>21</u>	\$38.20	<u>\$802.20</u>
57	12" RC PIPE APRON	EACH	1	<u>1</u>	\$901.95	<u>\$901.95</u>
58	18" RC PIPE APRON	EACH	1	<u>3</u>	\$982.55	<u>\$2,947.65</u>
59	21" RC PIPE APRON	EACH	1	<u>1</u>	\$1,312.00	<u>\$1,312.00</u>
60	24" RC PIPE APRON	EACH	8	<u>6</u>	\$1,358.00	<u>\$8,148.00</u>
61	30" RC PIPE APRON	EACH	2	<u>2</u>	\$1,501.00	<u>\$3,002.00</u>
62	TRASH GUARD FOR 12" PIPE APRON	EACH	1	<u>1</u>	\$656.90	<u>\$656.90</u>
63	TRASH GUARD FOR 18" PIPE APRON	EACH	1	<u>11</u>	\$781.50	<u>\$8,596.50</u>
64	TRASH GUARD FOR 21" PIPE APRON	EACH	1	<u>1</u>	\$1,114.00	<u>\$1,114.00</u>
65	TRASH GUARD FOR 24" PIPE APRON	EACH	4	<u>2</u>	\$1,361.97	<u>\$2,723.94</u>

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
66	6" PERF PVC PIPE DRAIN	LF	133	134	\$31.00	\$4,154.00
67	6" PVC PIPE DRAIN CLEANOUT W/CAP	EACH	3	3	\$135.00	\$405.00
68	4" INSULATION	SY	320	217.6	\$70.50	\$15,340.80
69	12" RCP SEWER DES 3006 CL V	LF	93	112	\$60.35	\$6,759.20
70	15" RCP SEWER DES 3006 CL V	LF	1946	2205	\$44.10	\$97,240.50
71	18" RCP SEWER DES 3006 CL III	LF	1839	1568	\$48.65	\$76,283.20
72	21" RCP SEWER DES 3006 CL III	LF	1498	1477	\$51.45	\$75,991.65
73	24" RCP SEWER DES 3006 CL III	LF	2328	2296	\$56.70	\$130,183.20
74	30" RCP SEWER DES 3006 CL III	LF	93	82	\$72.75	\$5,965.50
75	28" SPAN RC PIPE-ARCH SEWER CL IIA	LF	38	38	\$94.80	\$3,602.40
76	CONNECT TO EXISTING SANITARY SEWER (PIPE OR MANHOLE)	EACH	2	4	\$4,700.00	\$18,800.00
77	CONNECT TO EXISTING STORM SEWER (PIPE)	EACH	9	5	\$943.75	\$4,718.75
78	CONNECT TO EXISTING STORM SEWER (STRUCTURE)	EACH	3	3	\$1,699.00	\$5,097.00
79	8"X6" PVC WYE	EACH	7	7	\$1,422.00	\$9,954.00
80	8" PVC PIPE SEWER - SDR 35	LF	1130	1138	\$37.00	\$42,106.00
81	6" PVC SANITARY SEWER SERVICE PIPE - SDR 26	LF	385	321	\$16.00	\$5,136.00
82	6" PVC SANITARY SEWER RISER PIPE - SDR 26	LF	83	45	\$2.95	\$132.75
83	DUCTILE IRON FITTINGS (EPOXY COATED)	LB	3564	2093	\$5.15	\$10,778.95
84	TEMPORARY WATER SERVICE	LS	1	1	\$2,618.00	\$2,618.00
85	LOWER WATER MAIN	EACH	3	1	\$4,321.00	\$4,321.00
86	CONNECT TO EXISTING WATER MAIN	EACH	24	21	\$1,329.00	\$27,909.00
87	CONNECT TO EXISTING WATER SERVICE	EACH	1	2	\$279.20	\$558.40
88	HYDRANT	EACH	8	9	\$4,877.00	\$43,893.00
89	INSTALL HYDRANT	EACH	7	4	\$1,048.00	\$4,192.00
90	ADJUST HYDRANT	EACH	1	0	\$1,119.00	
91	ADJUST VALVE BOX	EACH	13	5	\$719.05	\$3,595.25

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
92	1" CORPORATION STOP	EACH	7	8	\$841.60	\$6,732.80
93	6" GATE VALVE & BOX	EACH	16	13	\$1,443.00	\$18,759.00
94	8" GATE VALVE & BOX	EACH	8	9	\$2,655.00	\$23,895.00
95	12" BUTTERFLY VALVE & BOX	EACH	3	3	\$3,591.00	\$10,773.00
96	1" CURB STOP & BOX	EACH	7	8	\$952.00	\$7,616.00
97	1" TYPE HDPE PIPE, SDR 9	LF	249	235.5	\$10.45	\$2,460.98
98	6" WATER MAIN DUCTILE IRON CL. 52	LF	119	118.5	\$48.15	\$5,705.78
99	8" WATER MAIN DUCTILE IRON CL. 52	LF	2159	2464	\$51.35	\$126,526.40
100	12" WATER MAIN DUCTILE IRON CL. 52	LF	46	58	\$70.80	\$4,106.40
101	CONST DRAINAGE STRUCTURE, DES. SPECIAL (TYPE X)	LF	90	68.41	\$365.95	\$25,034.64
102	CONST DRAINAGE STRUCTURE DES. 48-4020 - MH	LF	167	133.66	\$497.80	\$66,535.95
103	CONST DRAINAGE STRUCTURE DES. 60-4020 - MH	LF	37	28.78	\$640.47	\$18,432.73
104	CONST DRAINAGE STRUCTURE DES. 72-4020 - MH	LF	5	4.06	\$862.67	\$3,502.44
105	CONST DRAINAGE STRUCTURE DES. 84-4020 - MH	LF	3	0	\$1,813.00	
106	RECONSTRUCT DRAINAGE STRUCTURE	LF	14	6	\$516.10	\$3,096.60
107	INSTALL MANHOLE (SANITARY 0'-8')	EACH	5	5	\$2,881.00	\$14,405.00
108	ADJUST FRAME & RING CASTING (W/ PE BARRIER)	EACH	26	23	\$1,411.00	\$32,453.00
109	ADJUST DRAINAGE STRUCTURE RING AND CASTING	EACH	17	10	\$283.16	\$2,831.60
110	CASTING ASSEMBLY, R-4342	EACH	8	6	\$1,415.00	\$8,490.00
111	CASTING ASSEMBLY, R-3250-1	EACH	64	60	\$662.80	\$39,768.00
112	CASTING ASSEMBLY, R-2573	EACH	2	2	\$460.00	\$920.00
113	CASTING ASSEMBLY, R-1733 (STORM)	EACH	2	2	\$1,187.00	\$2,374.00
114	CASTING ASSEMBLY, R-1733 (SANITARY) W/ PE BARRIER	EACH	15	10	\$1,827.00	\$18,270.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
115	CASTING ASSEMBLY, FORD COVER	EACH	4	1	\$88.45	\$88.45
116	RECONSTRUCT SANITARY MANHOLE	LF	6	9.5	\$279.57	\$2,655.92
117	MINOR STRUCTURE REPAIR	LF	6	0	\$376.50	
118	EXTRA DEPTH SANITARY MANHOLE	LF	14	14.28	\$124.60	\$1,779.29
119	GEOTEXTILE FILTER TYPE IV	SY	329	220	\$1.60	\$352.00
120	RANDOM RIPRAP CL III	CY	181	134.9	\$115.65	\$15,601.19
121	5" CONCRETE WALK	SF	1464	4547	\$5.85	\$26,599.95
122	6" CONCRETE WALK	SF	13150	3242	\$8.75	\$28,367.50
123	CONCRETE CURB & GUTTER DESIGN B612	LF	1271	1911	\$19.50	\$37,264.50
124	CONCRETE CURB & GUTTER DESIGN B618	LF	19722	19207	\$14.70	\$282,342.90
125	CONCRETE CURB & GUTTER DESIGN D412	LF	180	441	\$22.55	\$9,944.55
126	CONCRETE CURB & GUTTER DESIGN SPECIAL (SLOPE PAVING CURB)	LF	217	217	\$20.50	\$4,448.50
127	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SY	341	627.13	\$58.85	\$36,906.60
128	8" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SY	275	160.3	\$70.75	\$11,341.23
129	5" THICK X 18" WIDE CONCRETE MAINTENANCE STRIP	LF	463	298	\$15.40	\$4,589.20
130	TRUNCATED DOMES	SF	1449	548	\$41.00	\$22,468.00
131	PICKLEBALL COURT COLOR COATING	LS	1	1	\$11,275.00	\$11,275.00
132	F&I BASKETBALL GOAL STANDARD	EACH	1	1	\$4,613.00	\$4,613.00
133	PICKLEBALL NET & POST SYSTEM	EACH	4	4	\$2,068.00	\$8,272.00
134	INSTALL CHAIN LINK FENCE	LF	68	0	\$18.45	
135	INSTALL WOODEN FENCE	LF	240	10	\$22.55	\$225.50

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
136	10' TALL CHAIN LINK FENCE FOR PICKLEBALL AND BASKETBALL COURTS	LF	457	428	\$51.25	\$21,935.00
137	TRAFFIC CONTROL	LS	1	1	\$14,863.00	\$14,863.00
139	INSTALL SIGN TYPE C	EACH	82	0	\$174.25	
138	SIGN PANELS TYPE C	SF	272	0	\$56.40	
140	INSTALL SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	13	0	\$205.00	
141	RIGID PVC LOOP DETECTOR - 6' X 6'	EACH	2	0	\$1,258.00	
142	REVISE SIGNAL SYSTEM A	SYS	1	0.5	\$21,737.00	\$10,868.50
143	CONIFEROUS TREE 6' HT B&B	TREE	10	0	\$384.40	
144	DECIDUOUS TREE 2.5" CAL B&B	TREE	45	0	\$425.40	
145	CONIFEROUS SHRUB 2' HT CONT	SHRB	25	0	\$32.80	
146	DECIDUOUS SHRUB NO 2 CONT	SHRB	22	0	\$36.00	
147	STABILIZED CONSTRUCTION EXIT	LS	1	0	\$2,111.00	
148	STORM DRAIN INLET PROTECTION	EACH	174	152	\$139.25	\$21,166.00
149	SILT FENCE, TYPE HI	LF	5849	160	\$2.35	\$376.00
150	SILT FENCE, TYPE MS	LF	9981	2843	\$1.90	\$5,401.70
151	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	945	725	\$2.50	\$1,812.50
152	FILTER TOPSOIL BORROW (LV)	CY	121	120	\$42.35	\$5,082.00
153	ORGANIC TOPSOIL BORROW (LV)	CY	6572	2000	\$0.01	\$20.00
154	SODDING TYPE MINERAL	SY	2928	2742	\$5.95	\$16,314.90
155	HYDRAULIC MULCH MATRIX	LB	13162	4935	\$0.75	\$3,701.25
156	ROLLED EROSION PREVENTION CATEGORY 10	SY	650	0	\$1.15	
157	ROLLED EROSION PREVENTION CATEGORY 20	SY	6078	3600	\$1.25	\$4,500.00
158	ROLLED EROSION PREVENTION CATEGORY 25	SY	1205	2800	\$1.40	\$3,920.00
159	SEEDING MIXTURE 22-111	ACRE	3.4	0.33	\$973.75	\$321.34
160	SEEDING MIXTURE 25-131	ACRE	9.3	3.79	\$6,201.00	\$23,501.79
161	SEEDING MIXTURE 33-261	ACRE	0.1	0.07	\$12,813.00	\$896.91
162	SEEDING MIXTURE 35-221	ACRE	0.2	0.07	\$10,199.00	\$713.93
163	4" SOLID LINE PAINT	LF	34277	18424	\$0.10	\$1,842.40

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
164	4" DOUBLE SOLID PAINT	LF	13220	<u>7275</u>	\$0.25	<u>\$1,818.75</u>
165	4" BROKEN LINE PAINT	LF	3948	<u>2730</u>	\$0.10	<u>\$273.00</u>
166	12" SOLID LINE PAINT	LF	600	<u>300</u>	\$2.85	<u>\$855.00</u>
167	24" SOLID LINE PAINT	LF	249	<u>60</u>	\$3.10	<u>\$186.00</u>
168	CROSSWALK PAINT	SF	1974	<u>918</u>	\$2.65	<u>\$2,432.70</u>
169	PAVEMENT MESSAGE PAINT (HANDICAPPED SYMBOL)	SF	25	<u>20.8</u>	\$17.45	<u>\$362.96</u>
170	PAVEMENT MESSAGE PAINT (LEFT TURN ARROW)	SF	497	<u>62</u>	\$5.15	<u>\$319.30</u>
171	PAVEMENT MESSAGE PAINT (RIGHT TURN ARROW)	SF	109	<u>31</u>	\$5.15	<u>\$159.65</u>
172	PAVEMENT MESSAGE PAINT (LEFT-THRU ARROW)	SF	62	<u>78</u>	\$5.15	<u>\$401.70</u>
173	PICKLEBALL COURT STRIPING PAINT	LS	1	<u>1</u>	\$1,025.00	<u>\$1,025.00</u>
174	BASKETBALL COURT STRIPING PAINT	LS	1	<u>1</u>	\$512.50	<u>\$512.50</u>

Application for Payment (continued)

Total Contract Amount	\$ <u>5,265,560.65</u>	Total Amount Earned	\$ <u>4,381,679.23</u>
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete _____	_____
Contract Change Order No. _____		Percent Complete _____	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>4,381,679.23</u>
AFP No. 1: <u>786,719.48</u>	AFP No. 6: _____	LESS <u>5</u> % RETAINAGE	\$ <u>219,083.96</u>
AFP No. 2: <u>1,095,960.68</u>	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ <u>4,162,595.27</u>
AFP No. 3: <u>807,212.47</u>	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ <u>3,568,080.95</u>
AFP No. 4: <u>878,188.32</u>	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ <u>594,514.32</u>
AFP No. 5: _____			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2020 Street Improvements, Cambridge, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date October 6th, 2020 Douglas-Kerr Underground, LLC
 (Contractor)
 COUNTY OF Kanabec)
 STATE OF Minnesota) SS By [Signature] Manager
 (Name and Title)

Before me on this 6th day of October, 2020, personally appeared _____
Darren D. Douglas known to be, who being duly sworn did depose and say
 that he is the manager (office) of the Contractor above mentioned that he executed the above
 Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true,
 correct and complete.

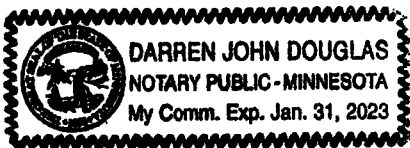
My Commission expires 1-31-2023 [Signature]
 (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Todd M. Blank - PRINCIPAL By Todd M. Blank
 Short Elliott Hendrickson Inc.
 Date 10/6/2020

City of Cambridge
 By _____
 Date _____



Prepared by: Caroline Moe, Director of Finance

Background:

Isanti County advised the City of Cambridge that they had received a grant from the State of MN from CARES grant funding to assist with election costs occurring during the COVID-19 pandemic. Of Isanti County's grant, \$3,047.06 has been designated for pass-through to the City of Cambridge. Our pass-through grant must be used for 2020 election costs related to the COVID-19 pandemic.

Fiscal Note: Accepting of the grant will reduce the City's outlay for COVID-19 related election costs.

Recommendation:

Approve resolution R20-075 and direct staff to comply with terms of grant.

Resolution R20-075

A RESOLUTION APPROVING ACCEPTANCE OF CARES ELECTION GRANT FUNDS AND AGREEMENT WITH GRANT TERMS

WHEREAS, the COVID-19 pandemic requires additional efforts and costs to make the election process safe, sanitary, and effective; and

WHEREAS, the Office of the Minnesota Secretary of State solicited grant applications from counties for grant funding pursuant to Minnesota Laws 2020, chapter 77, section 4 and the federal CARES Act to offset the increased election costs related to the COVID-19 pandemic; and

WHEREAS, Isanti County received a grant (see attached) from the Office of the Minnesota Secretary of State in the amount of \$32,936.36 for this purpose; and

WHEREAS, the Office of the Minnesota Secretary of State provided a default allocation for the distribution of the \$32,936.36 in grant funds between Isanti County and its municipalities;

NOW, THEREFORE BE IT RESOLVED, the governing body of the City of Cambridge hereby accepts its allocation of grant funds in the amount of \$3,047.06 as listed in the "Default Allocation of Secretary of State CARES Grants" document (see attached); and

BE IT FURTHER RESOLVED, the governing body of the City of Cambridge hereby agrees to use the funds subject to the provisions of paragraphs 1 through 5, 7 through 11, and 13 through 16 of the 2020 CARES Act Grant Agreement between the State of Minnesota and Isanti County as if it were the grantee.

Adopted by the Cambridge City Council this 19th day of October, 2020

James A. Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

Isanti County	
Default Allocation of Secretary of State CARES Grants	
As of July 27, 2020	
Athens	\$ 951.73
Bradford	1,349.17
Cambridge Township	1,106.38
Dalbo	589.89
Isanti Township	1,051.99
Maple Ridge	610.37
North Branch	916.61
Oxford	672.85
Spencer Brook	877.75
Springvale	837.21
Stanchfield	717.15
Stanford	1,058.49
Wyanett	934.10
Braham	1,131.31
Cambridge City	3,047.06
Isanti City	2,243.34
Total Municipal Default Allocations	\$ 18,095.40
Plus: County Default Allocation	14,840.96
Total Available to Isanti County	\$ 32,936.36

0000197329

STATE OF MINNESOTA
2020 CARES ACT GRANT AGREEMENT

This Agreement (hereinafter "Agreement") is made between the State of Minnesota, (hereinafter, "State") acting through its Secretary of State, 180 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Boulevard, Saint Paul, MN 55155-1299 ("State") and Isanti County, 555 18th Avenue SW, Cambridge, MN 55008. ("Grantee").

Recitals

- 1 Under Minnesota Laws 2020, Chapter 77, section 4, Grantee is empowered to apply for the funds requested in this Agreement, and submitted a grant application under subdivision 6 of that section, and State is empowered to enter into this grant.
- 2 Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of State and in accordance with all federal and state laws authorizing this grant. Pursuant to Minn.Stat. §16B.98, Subd.1, Grantee agrees to minimize administrative costs as a condition of this grant.
- 3 Federal funds for this agreement are provided pursuant to the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136, hereinafter the CARES Act.
- 4 State is in need of assistance to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 election cycle.
5. Grantee is responsible for elections within their county and is in need of funds to take the necessary steps to so respond in a complete manner.
6. Grantee represents that it has insufficient resources to respond in a complete manner without the grant amount provided pursuant to this agreement.

Agreement

- 1 **Effectiveness of Agreement**
 - 1.1 **Effective date:** September 1, 2020, or the date all required signatures, including those required by Minnesota Statutes, § 16B.98, Subd. 5, have been affixed to the agreement by Grantee and State, whichever is later. Per Minnesota Statutes, §16B.98, Subd. 11, Grantee submitted and State approved a work plan and budget as part of the Grant Application, incorporated herein. Per Minnesota Statutes §16B.98 Subd. 7, no payments will be made to Grantee until this Agreement is fully approved and executed, and Grantee has been notified by State's Authorized Representative that they are in compliance with the terms of this Agreement.
 - 1.2 **Expiration date:** December 31, 2020, or when all funds applied for and provided to Grantee by State have been expended, or returned pursuant to paragraph 4.4, whichever occurs first.
 - 1.3 **Survival of Terms.** The following clauses survive the fulfillment of this Agreement: 4. Consideration and Payment; 8. Liability; 9. Audits and Reports; 10. Government Data Practices; 12. Property and Casualty Insurance; 13. Governing Law, Jurisdiction, and Venue; and 14. Data Disclosure.
- 2 **Grantee's Duties**
 - 2.1 **Activities.** Grantee, who is not a state employee, will comply with required grants management policies and procedures set forth through Minn.Stat. §16B.97, Subd. 4 (a) (1) and will use all funds provided as a result of this Agreement for the federal and state purposes permitted under Public Law 116-136 and Minnesota Laws 2020, chapter 77, section 4, subdivision 4, which are incorporated into this Agreement, and as set forth in the Grant Application previously submitted by Grantee, incorporated herein, and attached hereto. As Chief County Election Official, the County Auditor or Election Director is responsible for fulfilling all requirements of Grantee under this agreement.

2.2 **Award and Matching Funds.** Grantee is hereby awarded \$32,936.36. Grantee must match the funds expended from this grant with local funds equivalent to 20% of the grant, or 25% of the funds expended on electronic roster systems.

2.3 **Expenditures.** Grantee will expend the funds only for the federal and state purposes and as described in the Grant Application submitted by Grantee, which is incorporated into this Agreement, except as set forth in paragraph 2.4 of this Agreement.

Grantee will expend funds granted by this Agreement as well as the required match, on preparations for and the necessary events connected with the primary election to be held August 11, 2020 and the general election to be held November 3, 2020, at which federal offices are on the ballot, no later than November 16, 2020, and will return all unspent grant funds to the State by December 31, 2020.

2.4 **Municipalities.** Grantee must work with municipalities within Grantee's jurisdiction to determine a fair, equitable, and mutually agreeable method for allocating grant funds within Grantee's jurisdiction and between municipalities. Grantee and municipalities must enter into an agreement stating the allocation and that the municipality is subject to the same terms as Grantee with respect to these funds. If no agreement is reached by September 8, 2020, Grantee must allocate and distribute the funds based on the default allocation contained in Section G of the Grant Agreement in Exhibit A. If the default allocation is used, the governing body of both Grantee and each municipality receiving funds must approve a resolution setting forth the allocation, and that by accepting the funds, the municipality is subject to the terms set forth in paragraphs 1 through 5; 7 through 11; and 13 through 16 of this Agreement as if it were the Grantee.

Grantee must report the allocation to municipalities within Grantee's jurisdiction to State by September 15, 2020. At the time of that report, Grantee must also certify that they have written agreements with municipalities regarding the allocation and terms, or that the County has utilized the default allocation.

2.5 **Reporting Requirements.** Grantee shall report to the State as specified in this Agreement.

2.5.1 **Progress Reporting.** Grantee shall submit, by November 16, 2020, a financial reporting form to the State utilizing the format identified by the State, stating the amount spent from this grant in calendar year 2020 for authorized expenses or electronic roster systems, a description of each expense or purchase, and how much of the grant award is unexpended and is being returned, if any, and the total of the proportionate match required by Minnesota Laws 2020, Chapter 77, section 4.

2.5.2 **Other Requirements.** Grantee must maintain financial records for each grant sufficient to satisfy audit standards or other reporting requirements and must transmit those records to the secretary of state upon request of the secretary of state.

2.5.3 **Evaluation.** State shall have the authority, during the course of this grant period, to conduct an evaluation of the performance of Grantee.

2.5.4 **Requirement Changes.** State may modify or change all reporting forms at their discretion during the grant period.

2.5.5 **Special Requirements.** The State reserves the right to append to the Agreement terms, at any time before all grant funds have been expended, special administrative requirements deemed necessary to assure Grantee's successful implementation of the program. The State will notify the Grantee in writing of any special administrative requirements.

2.6 Accounting Requirements - Fiscal Control and Accounting Procedures.

Grantee's fiscal control and accounting procedures must be sufficient to:

- (a) Permit preparation of reports required by this Agreement,
- (b) Permit the tracing of funds to a level of expenditures adequate to determine that funds have not been used in violation of this agreement, and
- (c) Support accounting records through source documents, such as: cancelled checks, invoices and paid bills, agreement and sub award documents, and records sufficient to detail history of procurements.

2.7 Alterations in Spending Plan.

Any changes in the purposes for which this grant is spent that are still within the federal and state purposes, or adjustments in local allocations, from those set forth in the grant application, must be agreed to by the State.

3 Time

Grantee must comply with all the time requirements described in this Agreement. In the performance of matters funded pursuant to this Agreement, time is of the essence.

4 Consideration and Payment

4.1 Consideration. The State will make an award to Grantee under this Agreement as follows:

- (1) **Grant Award.** Grantee will be awarded the amount listed in paragraph 2.2 of this Agreement.
- (2) **Total Obligation.** The total obligation of State to Grantee under this Agreement will not exceed the amount listed in paragraph 2.2 of this Agreement.

4.2 Fiscal Requirements. Grantee shall report to the State as provided by paragraph 2.5 of this Agreement.

4.2.1 Financial Guidelines. Grantee's eligible expenditures under this Agreement must be specifically incurred by Grantee or municipalities with an agreement with Grantee. Grantee will report on all expenditures pertaining to this Agreement as provided in paragraph 2.5.

4.2.2 Records. Grantee must retain all financial records for a minimum of six (6) years after the date of submission of the final financial report, or until completion of an audit which has commenced before the expiration of this six-year period, or until any audit findings and/or recommendations from prior audit(s) have been resolved between the Grantee and State, whichever is later, and comply with all other retention and access requirements for records provided in the jurisdiction's retention schedules. Grantee must cooperate with any audits related to the use of these funds conducted by the United States Election Assistance Commission, Office of the Inspector General. In addition, Grantee must maintain records sufficient to report expenditures made during the term of this Agreement upon request of the State, including but not limited to a final report prior to the end of the term of the Agreement

4.3 Payment Invoices. State will pay the grant amount to an account of Grantee within 30 days after the effective date of this Agreement.

4.4 Conditions.

- (1) Payments under this Agreement will be made from federal and state match funds appropriated by Minnesota Laws, 2020, Chapter 77, section 4. Grantee is responsible for compliance with all requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Grantee's failure to comply with statutory or Agreement requirements.

- (2) Grant funds must be used only to increase the funds that would, in the absence of this grant, be made available for the federal and state purposes.
- (3) Grantee assures that these grant funds are required for the federal and state purposes because Grantee has insufficient funds to respond completely to the coronavirus pandemic.
- (4) Grantee will return all funds unexpended for the federal and state purposes on November 16, 2020 to OSS no later than December 31, 2020,

5 *Satisfaction*

All duties required and agreements or assurances provided by Grantee in this Agreement must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations.

6 *Authorized Representative*

State's Authorized Representative is David Maeda, Director of Elections, 180 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Boulevard, Saint Paul, MN 55155-1299, 651-556-0612, or his successor, and has the responsibility to monitor Grantee's performance and compliance with this Agreement.

Grantee's Authorized Representative is Chad Struss, Auditor-Treasurer, 555 18th Avenue SW, Cambridge, MN 55008 763-689-8209 chad.struss@co.isanti.mn.us.

Grant payment will be made to:

Isanti County

Federal ID Number: 41-6005808

Grantee must be registered as a vendor in the SWIFT system, or must provide a W-9 form with this executed agreement, in order for State to register Grantee in the SWIFT system.

If Grantee's Authorized Representative changes at any time before the funds provided for in this Agreement are fully expended, Grantee must immediately notify the State.

7 *Assignment Amendments, Waiver, and Agreement Complete*

7.1 *Assignment*

Grantee shall neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of State, approved by the same parties who executed and approved this Agreement, or their successors in office.

7.2 *Amendments*

Any amendments to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

7.3 *Waiver*

If State fails to enforce any provision of this Agreement, that failure does not waive the provision or State's right to enforce it.

7.4 *Agreement Complete*

This Agreement contains all negotiations and agreements between State and Grantee. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8 *Liability*

Grantee must indemnify, save, and hold State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by State, arising from the expenditures of the funds provided by this Agreement by Grantee or Grantee's agents or employees.

9 *Audits and Reports*

Under Minnesota Statutes, § 16C.05, subd. 5, and 16B.98, subd. 8, Grantee's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee must cooperate with any audits related to the use of these funds conducted by the United States Election Assistance Commission, Office of the Inspector General. In addition, Grantee must report expenditures made during the term of this Agreement upon request of the State, including but not limited to a final report prior to the end of the term of the Agreement.

10 *Government Data Practices*

Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this Agreement. The civil remedies of Minnesota Statutes, § 13.08 apply to the release of the data referred to in this clause by either Grantee or State.

If Grantee receives a request to release the data referred to in this Clause, Grantee must immediately notify State. State will give Grantee instructions concerning the release of the data to the requesting party before the data is released. Grantee's response to the request shall comply with applicable law.

11 *Workers' Compensation*

Grantee certifies that it is in compliance with Minnesota Statutes, § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 *Property and Casualty Insurance*

Grantee is required to maintain a property and casualty insurance policy covering "All Risk" (or equivalent) of direct physical loss or damage, including, but not limited to, the perils of transit (if applicable), theft, and flood for devices or systems acquired using funds granted under the Agreement. The insurance limit shall be equal to the replacement cost of any electronic roster systems purchased with funds from this grant. Any deductible shall be the sole responsibility of Grantee.

13 *Governing Law, Jurisdiction, and Venue*

Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 *Data Disclosure*

Under Minnesota Statutes, § 270.66, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

15 Termination.

State may immediately terminate this Agreement with or without cause, upon 30 days' written notice to Grantee.

16 Grantee Procurement

Grantee certifies that it will use the procurement processes applicable in Grantee's jurisdiction in purchasing items or equipment with funds subject to this Agreement.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes, §§ 16A.15 and 16C.05.

Signed: [Signature]

Date: 9/4/2020

Agreement No. 180718/PO 3335

3. STATE (Office of the Secretary of State)

By: [Signature]
(with delegated authority)

Title: Director of Elections

Date: 9/8/20

2. GRANTEE (County)

Grantee certifies that the appropriate person(s) have executed the Agreement on behalf of Grantee as required by applicable resolutions or ordinances.

By: [Signature]

Title: ISANTY COUNTY AUDITOR - TREASURER

Date: 9/16/2020

By: _____

Title: _____

Date: _____

Distribution: Grantee
State's Authorized Representative

4G Approve Christopher Lindquist for the Maintenance Worker Position, Starting Wage \$23.64 per hour. **October 19, 2020**

Prepared By: Todd Schwab, Public Works/Utilities Director

Background:

Some time ago City Council authorized staff to proceed with the hiring process for a full-time Maintenance Worker. The position fills a position left open after the retirement of Steven Dryden. Of the 25 applicants 7 met the minimum qualifications.

On 10/07 and 10/12 staff conducted interviews with 6 qualified applicants (one applicant declined an interview). Based on qualifications and the oral interview results, staff has decided that Christopher Lindquist is the preferred applicant. Christopher has been a winter seasonal employee for two years and has been a very conscientious employee. Christopher would be a good addition to the full-time Public Works team.

Fiscal Note:

The position will start at \$23.64 per hour, the union contract wage schedule Step 1 for the position. The employee would move to Step 2 upon the successful completion of the evaluation period. The position salary was included in the 2020 Operating Budget.

Recommendation:

Authorize staff to hire Christopher Lindquist for full time employment as a Maintenance Worker, with a start date of November 2, 2020, pending pre-employment requirements.

Prepared by: Will Pennings

Background:

The fire station flooring project is complete and the members are really appreciating the new look and feel.

In order to properly maintain and keep the floor clean the Department would like to purchase a walk behind floor scrubber.

Fiscal Note:

Cost of the floor scrubber of \$3,199.63 will be paid with unspent funds from the floor sealing project of \$2060 and the balance from existing fund balance in the Fire Capital Fund.

Recommendation:

Approve purchase of Global Industries 20-inch walk behind floor scrubber for \$2999.00 plus shipping for a total of \$3199.61

Prepared by: Caroline Moe, Director of Finance

Background

As requested in the attached email, Isanti County would like us to officially approve cancelling of debt levy requirements on file with them via resolution. When bonds are initially issued, Isanti County is given information on the bond requirements. They are required to make sure we are issuing the correct levy amount. However, it is normal to have an adjustment to the amounts Isanti County has on hand due to a variety of reasons including:

- Special assessments may be servicing the debt on a bond issue which are not reflected in the bond levy requirements initially given to Isanti County.
- Utility revenues may be servicing the debt on a bond issue which are not reflected in the bond levy requirements initially given to Isanti County.
- At times, the City pre-funds debt services from other sources and thus those revenues are not reflected in the bond levy requirements initially given to Isanti County.

The County now wishes to communicate via formal resolution the adjustments made to the amount we must levy for bonds instead of the more informal correspondence that has occurred in the past.

Recommended Council Action—*Approve Resolution R20-078 to communicate to Isanti County the Cancelling of Debt Levy Requirements for General Obligation Improvement Bonds.*

Attachments:

1. Resolution R20-078

Resolution No. R20-078

A Resolution Approving the Cancelling of Debt Levy Requirements for General Obligation Improvement Bonds

WHEREAS, the City of Cambridge approved the issuance of General Obligation Improvement Bonds, scheduled bonded debt levy payments on file, and sufficient cash on hand to pay the bonded debt due in 2021 as follows:

BOND ISSUES	ORIGINAL PRINCIPAL	DATE ISSUED	PAYABLE 2021 DEBT LEVY	ADDITIONS OR REDUCTIONS BY RESOLUTION	PROPOSED DEBT LEVY
\$8,415,000 General Obligation Bonds, Series 2014A	8,415,000	5/19/2014	\$ 827,725	\$ (827,725)	\$0
\$6,140,000 General Obligation Bonds, Series 2016A	6,140,000	5/17/2016	\$ 703,050	\$ (585,550)	\$117,500
\$3,480,000 General Obligation Bonds, Series 2018A	3,480,000	5/31/2018	\$ 114,020	\$6,538	\$120,558
\$5,475,000 General Obligation Bonds, Series 2020A-Imp Portion	385,000	5/4/2020	\$ 1,953	\$ (1,953)	\$0
			<u>\$ 1,646,748</u>	<u>\$ (1,408,690)</u>	<u>\$238,058</u>
			=	=	=

SO THEREFORE, BE IT RESOLVED by the City of Cambridge to cancel the scheduled debt levy for taxes payable in 2021 as listed above.

Adopted by the Cambridge City Council this 19th day of October, 2020

James A. Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

Caroline Moe

From: Angie Larson <Angie.Larson@co.isanti.mn.us>
Sent: Tuesday, October 13, 2020 10:35 AM
To: Caroline Moe
Subject: 2021 Proposed Levy
Attachments: Cambridge_emailable.xlsx

I am verifying the proposed levies per the following requirement of the Auditor-Treasurer office. I have filled in the Proposed Debt Levy column based on your certification. Please verify the amounts as well as the addition/reduction column. If there is a decrease in the proposed levy from what was in the original bond resolution, you must also send the copy of the resolution stating this.

Checking Bonds against the Bond Register

County auditors are required to maintain bond registers that have information relating to any bonded debt issued by local taxing authorities in the county.⁹ For bonds that have tax levies pledged for payment of all or part of the debt, the county auditor must certify that the debt has been entered in the bond register and that any required tax levies have been made.¹⁰ The county auditor must ensure that debt levies as noted in the original bond resolution are made according to the levy schedule. If the municipality fails to make the needed debt service levy and has not provided a resolution to reduce the levy, the county auditor will make a levy for debt service.¹¹

A taxing authority may levy more than required by the debt service schedule. No justification is required for such an increase. Decreasing a levy from what was contained in the original bond resolution requires some very specific steps. To reduce the debt levy, the taxing authority must certify that they are making an irrevocable appropriation of funds actually on hand to the debt service account or that there exists excess funds in the debt service account for payment of the debt.¹² This certification should take the form of a resolution appropriating the funds and reducing the debt levy. The funds must already be on hand. It is not sufficient to anticipate receiving funds in the future.

While not required by statute, it may be helpful to create a list of all bond issues with the appropriate debt levies and to send this list to each taxing authority with debt in July or August. Taxing authorities may be required by the county to certify with their final levy that this list agrees with their records and to provide any resolutions that amend the amounts. Keeping track of any debt issued at the end of the year will help ensure that any new needed debt levies are made. Remember, it is the statutory responsibility of the county auditor to make sure that all debt service levies are extended to the tax rolls.¹³

Please sign the form and email it back to me with any required resolutions. If you have any other questions, please let me know. Thank you!



Angie Larson
Chief Deputy Auditor-Treasurer
Auditor-Treasurer Office
555 18th Avenue SW | Cambridge, MN 55008
Phone: (763) 689-1644 | Fax: (763) 689-8210
Email: angie.larson@co.isanti.mn.us
www.co.isanti.mn.us
A modern community where all are treated as neighbors

Prepared by: Todd Blank-City Engineer

Background

The City received a petition on March 1, 2019, from residents along 16th Avenue SE between Opportunity Boulevard and Old South Main Street requesting that the speed limit be changed from 45 mph to 30 mph. It was signed by people representing 18 properties along 16th Avenue SE and Tower Circle. The City decided to request that MnDOT perform a speed study to determine the appropriate speed limit after the 2020 Street Improvements were completed since the character of the street would be significantly changed.

Now that the 2020 Street Improvements are complete, staff is requesting approval to request that MnDOT perform a speed study.

MnDOT has the authority to set speed limits and does so by conducting a speed study. As a result, the speed may decrease, stay the same or increase. It is typically set at the 85th percentile of the speed that vehicles are travelling. This is the speed that drivers are typically comfortable at and is based on the characteristics of the roadway.

Council Action

1. Approve Resolution R20-079 Requesting a 16th Avenue SE Speed Study.

Attachments

1. Resolution R20-079 Requesting a 16th Avenue SE Speed Study.

Resolution No. R20-079

RESOLUTION REQUESTING 16TH AVENUE SE SPEED STUDY

WHEREAS, On March 1, 2019 a public petition to reduce the speed limit on 16th Avenue SE from Old South Main Street to Opportunity Boulevard was submitted to the City of Cambridge; and

WHEREAS, A speed study to help determine the appropriate speed limit was deferred until proposed 2020 street improvements were completed; and

WHEREAS, the City of Cambridge has now completed these street improvements on 16th Avenue SE from Old South Main Street to Opportunity Boulevard; and

WHEREAS, MnDOT has the authority to determine appropriate legal speed limits under the provisions of Minnesota law.

NOWHEREFORE BE IT RESOLVED, that the City Council of Cambridge, Minnesota, hereby requests that MnDOT perform a Traffic Investigation Study on 16th Avenue SE from Old South Main Street to Opportunity Boulevard to determine the appropriate legal speed limit.

Adopted by the Cambridge City Council
this
19th Day of October, 2020

Clerk-Administrator Linda J. Woulfe

Mayor James A. Godfrey

CERTIFICATION

State of Minnesota)
County of Isanti) SS
City of Cambridge)

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the City Council of Cambridge, Minnesota at a duly authorized meeting held on the 17th day of January, 2012 as shown by the minutes in my possession.

City Clerk-Administrator Linda J. Woulfe

4K Amendment to Cares Act Funding Guidelines

October 19, 2020

Prepared by: Caroline Moe, Director of Finance

As staff continues to look at how the City may best use CARES Act funding, we would like to recommend one minor change to help a business participate in the program.

The original guidelines required applicants to in compliance with all City codes. We have one applicant that has currently received a code violation due to failure to properly screen garbage containers. The applicant has a contractor hired to complete this work on October 21, 2020. Once this work is done and verified by City staff, the applicant will comply with city codes.

We would like to recommend that Council amend the program guidelines as attached to allow staff to include this specific business in Cambridge Cares for Business program.

Recommended Council Action:

Approve amendment to section #6 of the eligibility criteria of the Cambridge Cares for Business Assistance Guidelines as presented.

Cambridge Cares for Business Assistance Guidelines-- proposed revisions for 10/19/2020 CC meeting

Purpose

The City of Cambridge has developed a small business emergency assistance grant program to provide financial assistance to locally owned and operated businesses adversely impacted by the COVID-19 pandemic.

The Cambridge City Council is concerned about the impact of the Covid-19 pandemic on business in the city, especially small businesses. The City desires to use some of the CARES Act funding it has received from the State of Minnesota to provide some Covid-19 relief assistance for small business. The City may provide assistance under the grant if it can show that a business had Covid-19 related expenditures after March 1, 2020.

The Cambridge City Council authorizes up to \$225,000 to assist small business under the following criteria:

Eligible Businesses

Cambridge Cares for Business Assistance Program is available to locally owned and operated small businesses located within the corporate limits of the City of Cambridge.

1. Eligible business types include locally owned and operated businesses noted in Executive Orders 20-04 and 20-08, including but not limited to:
 - a. Restaurants, cafes, coffeehouses, and other places of public accommodation offering food or beverage for on-premises consumption.
 - b. Taverns and other places of public accommodation offering alcoholic beverages for on-premises consumption.
 - c. Fitness centers, indoor exercise facilities, exercise studios, businesses offering massage therapy or similar body work, spas, salons, nail salons, cosmetology salons and barber shops. This includes, but is not limited to, all salons and shops licensed by the Minnesota Board of Cosmetologist Examiners and the Minnesota Board of Barber Examiners.
 - d. Art and music studios.
 - e. Other businesses deemed nonessential under executive orders adopted by the Governor of the State of Minnesota.
 - f. Other businesses as approved by the EDA.
 - g. Other businesses that were not noted in Executive order 20-04 or 20-08 but that were significantly impacted by disruption caused from the pandemic. To prove significant impact, a business must provide financial statements from 3/1/2019-8/31/2019 and 3/1/2020-8/31/2020 that indicate a drop of more than 20% of revenue occurred when comparing the information from 2019 to 2020. In addition, the business must provide specific information as to how their business was disrupted by the pandemic.

2. Business are eligible for aid if they will certify they have not previously received federal or state aid for the COVID-19 related expenditures being submitted for reimbursement.
3. The business must have been in operation prior to the Governor's Executive Order.
4. Small business is defined as having 50 employees or less.
5. The business must be a legal entity registered with the Office of the Minnesota Secretary of State and be in good standing with that office.
6. The business must be a conforming or legally nonconforming use under the current zoning regulations of the city. **If a business is currently out of compliance, Cambridge Cares for Business application may be processed but staff will hold disbursement of funds until the business comes into compliance with city codes. If code compliance is not achieved by November 2, business will forfeit its Cambridge Cares for Business award.**
7. The business must be in compliance with city ordinances, codes, licensing, and must not have any delinquent taxes, bills, or other charges due to the city.

Ineligible Businesses

Certain businesses are ineligible, including:

- Individuals or businesses that have received funding from the Department of Employment and Economic Development through the Small Business Relief Grant.
- Non-profit organizations.
- Corporate chains or multi-state chains.
- Businesses in default conditions prior to February 29, 2020.
- Businesses that primarily derive income from gambling.
- Businesses that derive any income from adult entertainment.
- Businesses that derive income from passive investments; real estate transactions; property rentals or property management; billboards; or lobbying.

Eligible Expenses

Eligible expenses include the following:

1. Expenses for Personal Protective Equipment (PPE) and supplies for employees or customers and efforts to sanitize the business environment. This includes such items as masks, hand sanitizers, latex gloves extra cleaning supplies or face shields.
2. Innovation/modification to promote outdoor creative business premise to make it possible to reopen or operate more safely to protect employees and public health considering COVID-19 risks. This may include such items as outdoor dining supplies or customer barriers.
3. Shields placed at counters for employee/customer safety.
4. Rent or mortgage payments (excluding property tax).
5. Addressing temporary COVID-19 related restrictions on business activity.
6. Increasing technology capacity to enable alternative work forms.
7. Creating new marketing campaign or business plans.
8. Facility cleaning/restoration.

Prepared by: Caroline Moe, Director of Finance

BACKGROUND

North Valley Inc is submitting Pay Request #1 for work completed through September 25, 2020, on the 2020 Airport Taxiway Relocation. City Engineer, Short Elliott Hendrickson, has reviewed the pay request and is recommending payment in the amount of \$286,714.35.

The Council awarded this contract to North Valley Inc at its May 4, 2020, meeting and construction began earlier this year.

Fiscal Note—the 2020 Airport Taxiway Relocation is being funded by a grant from MNDOT.

COUNCIL ACTION

Staff recommends to Council to authorize partial payment request No. 1 to North Valley Inc for \$286,714.35.

ATTACHMENTS

Resolution R20-080 Authorizing Partial Payment to North Valley Inc for the 2020 Airport Taxiway Relocation.

Resolution R20-080

**RESOLUTION ACCEPTING WORK AND AUTHORIZING
PARTIAL PAYMENT TO NORTH VALLEY INC
(2020 AIRPORT TAXIWAY RELOCATION)**

WHEREAS, pursuant to a written contract signed with the City of Cambridge, North Valley Inc has satisfactorily completed a portion of the 2020 Airport Taxiway Relocation Project in accordance with such contract and;

WHEREAS, City Engineer, S.E.H., has reviewed the work through September 25, 2020, and recommends payment in the amount of \$286,714.35 (Partial Payment #1);

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the work completed to date under said contract is hereby accepted and approved and;

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to authorize payment on such contract in the amount of \$286,714.35.

Adopted by the Cambridge City Council this 19th day of October, 2020.

Jim Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator



Application for Payment
(Unit Price Contract)
No. 1

Eng. Project No.: CAMBR 146032

Location: Cambridge Municipal Airport

Contractor North Valley, Inc.
20015 Iguana St. NW, Suite 100
Nowthen, MN 55330

Contract Date May 4, 2020
Pay This Amount \$286,714.35
Contract Amount \$ 764,385.74

Contract for 2020 Taxiway A Relocation

Application Date 10/7/20

For Period Ending 9/25/20

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
105	MOBILIZATION	LS	1	0.5	\$32,327.94	\$16,163.97
50-06	CONSTRUCTION LAYOUT AND	LS	1	0.5	\$27,970.93	\$13,985.47
50-11	MAINTENANCE AND RESTORATION	LS	1	0.5	\$1,613.70	\$806.85
70-08	TRAFFIC CONTROL	LS	1	0.5	\$6,024.51	\$3,012.26
P-207	RECLAIM BITUMINOUS PAVEMENT,	SY	10800	4916	\$1.46	\$7,177.36
P-101-5.3	SAW-CUTTING, FULL DEPTH	LF	650	141	\$4.14	\$583.74
P-101-5.5	PAVEMENT MARKING REMOVAL -	SF	700	0	\$2.15	\$0.00
P-101-5.8	REMOVE STORM PIPE	LS	1	1.33	\$6,106.27	\$8,121.34
P-101-5.8	REMOVE RETROREFLECTIVE	LS	1	0.5	\$914.44	\$457.22
P-152-5.1	BASE/SUBGRADE PREPARATION	SY	7400	3296	\$2.80	\$9,228.80
P-152-5.2	UNCLASSIFIED EXCAVATION (EV)	CY	5300	1400	\$19.05	\$26,670.00
P-152-5.3	SUBGRADE EXCAVATION (EV)	CY	250	100	\$23.92	\$2,392.00
P-154	SELECT GRANULAR BORROW	CY	600	200	\$25.44	\$5,088.00
P-208	AGGREGATE BASE COURSE	CY	250	29	\$34.34	\$995.86
C-102-5.2	SILT FENCE, TYPE PREASSEMBLED	LF	400	0	\$3.50	\$0.00
C-102-5.3	FILTER LOG, TYPE WOOD FIBER	LF	150	80	\$5.11	\$408.80
P-310	GEOTEXTILE FABRIC, TYPE V	SY	5800	2800	\$1.99	\$5,572.00
2360.501	Type SPB Wearing Course Mixture	TON	850	293	\$80.68	\$23,639.24
2360.501	Type SPB Non-Wear Course Mixture	TON	850	279	\$72.85	\$20,325.15
P-603	BITUMINOUS TACK COAT	GAL	350	75	\$3.50	\$262.50
P-401-8.3	REPAIR PATCH ON TAXIWAY B (25	LS	1	0	\$2,216.15	\$0.00
P-620-5.1	RUNWAY AND TAXIWAY MARKING,	SF	2150	580	\$1.61	\$933.80
P-621-5.1	SAWED CONTROL JOINT (SAW &	LF	1800	0	\$2.64	\$0.00
D-705-5.6	12IN REINFORCED CONCRETE	LF	275	275	\$44.67	\$12,284.25
D-705-5.6	15IN REINFORCED CONCRETE	LF	93	93	\$49.05	\$4,561.65
D-705-5.6	18IN REINFORCED CONCRETE	LF	105	0	\$60.29	\$0.00
D-705-5.12	12IN RCP FLARED END SECTION	EA	4	4	\$1,160.61	\$4,642.44
D-705-5.12	15IN RCP FLARED END SECTION	EA	2	2	\$1,583.61	\$3,167.22
D-705-5.12	18IN RCP FLARED END SECTION	EA	2	0	\$1,710.38	\$0.00
2511.501	RANDOM RIP RAP (CLASS IV)	CY	50	0	\$73.15	\$0.00
T-901-5.1	SEEDING, FERTILIZATION, MULCH,	ACRE	6	0	\$2,097.82	\$0.00
T-905-5.1	TOPSOIL BORROW (CV)	CY	250	225	\$45.18	\$10,165.50
L-108-5.1	ELECTRICAL REMOVALS (PER	LS	1	0.5	\$7,423.05	\$3,711.53
L-108-5.1	NO. 8 AWG, 5kV CABLE, INSTALLED	LF	4000	0	\$1.34	\$0.00
L-108-5.2	NO. 6 AWG, 600V CABLE,	LF	1800	0	\$1.44	\$0.00
L-110-5-1	3-INCH DUCT, RIGID STEEL	LF	150	100	\$55.94	\$5,594.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
L-110-5.3	2-INCH SCHEDULE 80 PVC OR PE	LF	1800	500	\$3.55	\$1,775.00
L-125-5.3	MEDIUM INTENSITY TAXIWAY	EA	8	5	\$1,285.59	\$6,427.95
L-125-5.3	MEDIUM INTENSITY RUNWAY	EA	1	0	\$1,414.68	\$0.00
L-125-5.4	RETROREFLECTIVE MARKER	EA	58	0	\$69.39	\$0.00
L-125-5.4	AIRFIELD GUIDANCE SIGN, SIZE 2	EA	2	0	\$5,508.12	\$0.00
L-125-5.5	HANDHOLE	EA	4	3	\$1,065.05	\$3,195.15
Alternate 1						
P-152-5.1	BASE/SUBGRADE PREPRATAION	SY	2400	1200	\$2.80	\$3,360.00
P-152-5.2	UNCLASSIFIED EXCAVATION (EV)	CY	2400	1200	\$12.87	\$15,444.00
P-154	SELECT GRANULAR BORROW	CY	1105	380	\$25.44	\$9,667.20
P-208	AGGREGATE BASE COURSE	CY	100	0	\$34.34	\$0.00
P-310	GEOTEXTILE FABRIC, TYPE V	SY	2150	1200	\$1.99	\$2,388.00
2360.501	Type SPB Wearing Course Mixture	TON	300	150	\$76.07	\$11,410.50
2360.501	Type SPB Non-Wear Course Mixture	TON	300	150	\$65.39	\$9,808.50
P-603	BITUMINOUS TACK COAT	GAL	125	50	\$5.92	\$296.00
P-620-5.1	RUNWAY AND TAXIWAY MARKING,	SF	150	0	\$1.61	\$0.00
P-621-5.1	SAWED CONTROL JOINT (SAW &	LF	130	0	\$2.64	\$0.00
D-705-5.6	12IN REINFORCED CONCRETE	LF	18	18	\$44.68	\$804.24
D-705-5.6	15IN REINFORCED CONCRETE	LF	10	10	\$49.06	\$490.60
D-705-5.6	18IN REINFORCED CONCRETE	LF	13	0	\$60.30	\$0.00
Alternate 2						
L-108-5.1	VAULT ELECTRICAL SYSTEMS &	LS	1	0	\$2,689.51	\$0.00
L-108-5.1	NO. 8 AWG, 5kV CABLE, INSTALLED	LF	5400	0	\$1.34	\$0.00
L-108-5.2	NO. 6 AWG, 600V CABLE,	LF	4300	0	\$1.44	\$0.00
L-110-5-1	3-INCH DUCT, RIGID STEEL	LF	55	20	\$55.94	\$1,118.80
L-110-5.3	2-INCH SCHEDULE 80 PVC OR PE	LF	4300	2000	\$3.55	\$7,100.00
L-125-5.4	MEDIUM INTENSITY TAXIWAY	EA	58	30	\$1,285.59	\$38,567.70
L-125-5.5	HANDHOLE L-867	EA	3	0	\$1,065.05	\$0.00
L-125-5.14	CONSTANT CURRENT	EA	1	0	\$11,516.50	\$0.00
L-125-5.4	DEDUCT RETROREFLECTIVE	EA	-58	0	\$69.39	\$0.00

Total Contract Amount

\$301,804.57

Application for Payment (continued)

Total Contract Amount	\$ <u>764,385.74</u>	Total Amount Earned	\$ <u>301,804.57</u>
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		Percent Complete	_____
AFP No. 1: _____	AFP No. 6: _____	GROSS AMOUNT DUE	\$ <u>301,804.57</u>
AFP No. 2: _____	AFP No. 7: _____	LESS <u>5</u> % RETAINAGE	\$ <u>15,090.23</u>
AFP No. 3: _____	AFP No. 8: _____	AMOUNT DUE TO DATE	\$ <u>286,714.35</u>
AFP No. 4: _____	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	\$ _____
AFP No. 5: _____		AMOUNT DUE THIS APPLICATION	\$ <u>286,714.35</u>

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2020 Taxiway A Relocation, Cambridge Municipal Airport, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date October 9, 2020

North Valley, Inc.
(Contractor)

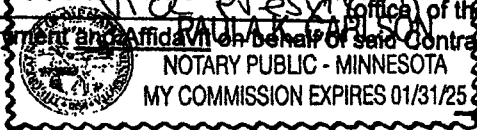
COUNTY OF Anoka
STATE OF Minnesota) SS

By [Signature] VP
(Name and Title)

Before me on this 9th day of October, 2020, personally appeared

Lestie A. Bloom known to be, who being duly sworn did depose and say that he is the President of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor, and that all of the statements contained therein

My Commission expires



[Signature]
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

By [Signature]
Date 10-10-2020

City of Cambridge

By _____
Date _____

Prepared by: Marcia Westover, Community Development Director

Review

On August 3, 2020, the City Council directed staff to bring the topic of residential winter parking to the Planning Commission for discussion. A citizen had contacted a council member requesting consideration to park boats and trailers (light vehicles) next to the driveway during the winter months (snow season). On September 2, 2020, the Planning Commission reviewed the request and made a recommendation on the draft ordinance for approval. On September 21, 2020 Council tabled the discussion for staff to come back with a clearer sport vehicle definition.

An updated ordinance with the amended sport vehicle definition has been drafted. Staff also included additional amendments to the definitions for clarity. The revised draft ordinance was posted 10 days prior to this meeting to follow State Statute requirements.

The proposed Ordinance would allow one "sport vehicle" to be parked adjacent to the improved driveway (on the grass). This would be allowed for every residence in the city. The reason "recreational vehicle" was not included in the proposed language is due to the fact that recreational vehicles can be very big and heavy and cause concern for the yards even during the winter months.

Current Definitions:

Sport Vehicle. Snowmobiles and snowmobile trailers, boats and boat trailers, utility trailers, all-terrain vehicles and their trailers, and other vehicles used for sporting purposes. For the purpose of this chapter, a boat, snowmobile(s) or other recreational vehicle when stored or kept on a trailer shall be considered as one Sport Vehicle. (See attached draft Ordinance 717 for amended language)

Recreational Vehicles. A vehicular type portable structure without permanent foundation, which can be towed, hauled or driven and primarily designed as temporary living accommodation for recreational, camping and travel use and including, but not limited to, travel trailers (including those which telescope or fold down), chassis mounted campers, tent trailers, slide-in campers, converted buses and converted vans, a self-propelled motor homes, and fish houses on trailers.

Planning Commission Action

The Planning Commission made a recommendation that Council approve the Ordinance to allow one sport vehicle to park adjacent to the driveway during the winter months (snow season) from November 1 to March 31 of each year.

City Council Action

Motion to approve Ordinance No. 717 as presented and allow staff to publish a Summary Publication of the Ordinance.

Attachments

1. Draft Ordinance
2. Excerpt from the September 21, 2020 Council minutes
3. Excerpt from the September 1, 2020 draft Planning Commission minutes
4. Excerpt from the August 3, 2020 Council minutes

ORDINANCE 717

TITLE XV LAND USAGE CHAPTER 156 ZONING, SECTION 156.007 DEFINITIONS AND SECTION 156.062 RESIDENTIAL OUTDOOR PARKING AND STORAGE

The Cambridge City Council hereby amends the following language in Title XV Land Usage, Chapter 156 Zoning, Section 156.007 and 156.062:

§ 156.007 DEFINITIONS

Commercial Vehicle. Any vehicle, including truck, semi-tractor, or van, primarily used for the movement of cargo or passengers in the normal operation of a business. Commercial vehicles shall not be limited to vehicles with advertising permanently or temporarily affixed to the body of the vehicle. ~~For the purpose of this chapter, any vehicle over 12,000 GVW will be considered a Commercial Vehicle, except for Recreational Vehicles.~~

Primary Vehicle. A vehicle other than a commercial vehicle such as a personal car, van, or pick-up truck used for commuting back and forth to work.

Sport Vehicle. Snowmobiles and snowmobile trailers, boats and boat trailers, utility trailers, all-terrain vehicles (atv) and their trailers, ~~and other vehicles used for sporting purposes.~~ For the purpose of this chapter, a boat, atv, or snowmobile(s) or other recreational vehicle when stored or kept on a trailer shall be considered as one Sport Vehicle.

Utility Trailer. A wheeled vehicle weighing two thousand pounds or less, without motive power, which is designed to be drawn by a motor vehicle and which is generally and commonly used to carry and transport personal effects, articles of household furniture, loads of trash and rubbish, or not to exceed two horses over the public highways.

§ 156.062 RESIDENTIAL OUTDOOR PARKING AND STORAGE

(D) *Vehicle storage and parking.*

(2) All vehicles parked or stored outdoors shall be on poured bituminous or concrete surface, or on a continuous brick paver parking pad or other hard surface as approved by the Zoning Administrator, or on the same material as that of the established driveway except for those vehicles permitted adjacent to the established driveway during the snow season as noted in (D) (2) (a) below. A pervious surface may be allowed if approved by the Zoning Administrator. A site plan identifying the surface material and location along with the product manufacturers specifications for use and installation or engineered drawings showing how the system will work will be required. It must have similar structural characteristics to asphalt or concrete. Other materials, including decorative landscape rock, gravel, sand, bare soil, crushed rock, or any crushed material shall be prohibited for use as a driveway or parking surface unless the existing driveway is already constructed of one of these.

(a) One sport vehicle may be parked or stored adjacent to the improved driveway during the period of November 1 to March 31 of each year.

This ordinance shall be in full force and effect from and after its passage and publication according to law.

Excerpt from the September 21, 2020 City Council minutes

Ordinance 717 Residential Winter Parking

On August 3, 2020, the council directed staff to bring the topic of residential winter parking to the Planning Commission for discussion. They recommended the council approve the Ordinance to allow one sport vehicle to park adjacent to the driveway during the winter months from November 1st to March 31st of each year. After some discussion, the council felt that the definitions for what type of sport vehicle would be allowed were not specific enough, and wanted staff to come back with clarifications of these definitions. Shogren moved, seconded by Morin, to table the discussion until the City Council meeting on October 19, 2020. Motion passed unanimously.

Excerpt from the September 1, 2020 draft Planning Commission minutes

Public Hearing 5C Ordinances of Residential Winter Parking

Westover stated on August 3, 2020, the City Council directed staff to bring the topic of residential winter parking to the Planning Commission for discussion. A citizen had contacted a council member requesting consideration to park boats, campers, and trailers (light vehicles) next to the driveway during the winter months (snow season).

Westover explained winter parking restrictions make it difficult to store recreational/sport vehicles (off season vehicles) and primary vehicles on the driveway. The parking restrictions state that no parking is allowed on any city street from November 1 to March 31 of each year between the hours of 2:00 a.m. and 7:00 a.m. Many residents park their primary vehicles on the street during the summer months while their recreational/sport vehicles are parked on the driveway.

Westover stated parking vehicles on grass during the summer can damage a yard and leave it unsightly. The idea with this request is that certain vehicles could be allowed to park on the "grass" during the winter months when the ground is frozen and not cause damage to the yard. This allows more parking in yards when not allowed to park on the street.

Westover stated she attached ordinance language for consideration. The language would allow one "sport vehicle" to be parked adjacent to the improved driveway (on the grass). This would be allowed for every residence in the city. The reason "recreational vehicle" was not included in the proposed language is due to the fact that recreational vehicles can be very big and heavy and cause concern for the yards even during the winter months.

Berg opened the public comment period at 8:12 pm and, without any comments, closed the public comment period at 8:13 pm.

Kluck expressed concerns for vehicles leaking into the ground.

Berg stated sand is a natural filter.

Dybvig stated he doesn't have a problem with this and the earth is designed to filter and replenish.

Commissioners agreed that only one sport vehicle should be allowed adjacent to the driveway during the snow season and the proposed language regarding the Zoning Administrator may allow a primary vehicle to be parked adjacent to the established driveway if the property is without a suitable area should be removed.

Berg moved, seconded by Kluck to recommend approving the Ordinance to allow one sport vehicle to be parked adjacent to the driveway during the snow season, and striking out the last sentence in draft Ordinance 156.062 (D) (a) regarding primary vehicle parking. Motion passed 6/0.

Excerpt from the August 3, 2020 City Council Minutes

Woulfe explained that in addition to paying any citations, property owners also need to pay for a portion of the hearing costs. As of the meeting, Lewis still had not come into compliance with the two properties. Morin thought the \$50 fine was a very cheap cost compared to the costs associated with going to the district court. Shogren moved to have the fine forgiven if Lewis was to bring his properties into compliance. Iverson seconded the motion for discussion. Woulfe asked how long Lewis would need to be in compliance if the fine were to be forgiven. Council members determined that he would need to be in compliance for 12 months, and only the two properties discussed at the hearing would be involved. Godfrey asked for a vote after clarification of the motion, and the motion passed unanimously.

Street Signs

Iverson has noticed many fading street signs in her neighborhood, and was wondering about if there is a plan in place for replacing them as there are retro-reflectivity regulations in place. Schwab stated that there is a system to replace the street signs, and they are currently working on the signs in the Goldenwood area. He said the priority is on the damaged signs first, and then they will be working to the east side of town after Goldenwood is done. Iverson asked how long street signs last, and Schwab stated that the Goldenwood signs are about 20 years old. He said the newer ones installed after the reflectivity laws are not lasting as long. The private blue street signs are needing to be replaced sooner than any of the others, and the City is working with the private street owners to help get those replaced to.

Winter Parking

Iverson said she was contacted by a citizen wanting to discuss allowing boats, campers, and trailers being parked next to the driveway in the winter. She said this would make it more feasible without having to pay for the improved surface to have them parked on. They would need to be moved in the spring before they damaged the grass and weeds started to grow up. Woulfe said this would be an item that would need to go before the Planning Commission first, and they would then make a recommendation to the council. Morin asked if street driving vehicles would be allowed, and Iverson said no they would not. Council members thought all options would need to be discussed by the Planning Commission, and their findings brought back before having any more discussion.

City Administrator's Report

Closed Session – This is being closed under Minnesota Statutes §13D.05 to consider an offer for property located at Cambridge Municipal Airport 15.031.0300

Conley moved, seconded by Shogren, to adjourn the regular meeting at 4:40 pm, and move into the closed session. Woulfe announced the Council would not reconvene into open session, Motion carried unanimously.

Adjournment

Being no further business before the Council, the closed session and Council meeting was adjourned at 5:17 pm.

Prepared by: Marcia Westover

Review

A request by Brad Schumacher, Cantlin Lake Properties, for a preliminary and final plat of the land south of 20th Ave SW, just north of the Maple Ridge townhome development. The property is zoned R-1 One Family Residence district. The request is for a plat of eight (8) single family parcels.

The plat consists of 3.15 acres. Each parcel proposed meets the minimum size requirements per city code for single family homes in the R-1 zoning district. Infrastructure was installed in the early 2000's and each parcel already have sewer and water stubbed in. When the infrastructure was installed, the highest and best use was considered single family, therefore the stubs were placed in hopes this would be developed as such.

When the infrastructure was installed, Ordinance No. 452 was passed allowing supplemental connection charges for sanitary sewer and water area charges to be paid at the time of development. With the proposal of the Schumacher preliminary and final plat, these charges are now due. The developer is aware of these charges and has agreed to pay them prior to final plat approval. The payment of these charges is listed in the Resolutions as a condition of approval.

In addition to the plat, additional site plans have been submitted including stormwater and grading and drainage plans. Staff has reviewed these documents and do have site review comments. These comments are a condition of this eight (8) lot subdivision approval and have been added to the Resolution. The conditions need to be met in order for development to occur.

The preliminary and final plat are being reviewed together since final plats can be reviewed simultaneously with preliminary plats as long as no new infrastructure is required.

Planning Commission Action

One resident did have questions/concerns about the plat. The concerns were that they didn't think eight homes could fit on the parcel and that traffic would be too congested on 20th Ave SW. The questions were on the value of the homes to be built and an anticipated start and end date for construction. Staff, the developer, and Commissioners addressed the questions/concerns.

The Planning Commission recommended approval of the preliminary and final plat as long as the conditions listed can be met.

Council Action

Motion to approve Resolution R20-076 for a Preliminary Plat and Resolution R20-077 for a Final Plat of Schumacher Addition as presented.

Attachments

1. Draft Resolutions
2. Planning Commission draft minutes
3. General Location Map
4. Preliminary and Final Plats

Resolution No. R20-076

RESOLUTION APPROVING A PRELIMINARY PLAT
SCHUMACHER ADDITION
(PIN: 15.005.1400 AND 15.005.1300)
(20TH AVE SW)

WHEREAS, Brad Schumacher, Cantlin Lake Properties, 28551 127th Street NW, Zimmerman, MN 55398 is the owner of the property located at:

Existing Property Description (Title Commitment -- Doc. No. P-1069):

Parcel 1:

That part of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, Isanti County, Minnesota, described as follows: Commencing at a point on the East section line at a point 12 rods South of the Northeast corner of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, thence South on said East Section line 14 rods and 2 feet; thence West at a right angle to the East line of the Great Northern Railway Company right-of-way thence Northerly along the East line of the Great Northern Railway Company right-of-way 13 rods, more or less, thence Easterly and parallel to the North 1/16 line a distance to the point of commencement.

EXCEPTING THEREFROM

Commencing at a point on the East Section line at a point 12 rods South of the Northeast corner of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, thence South on said East Section line 14 rods and 2 feet; thence West at a right angle for a distance of 13 rods; thence North and parallel to the East Section line for a distance of 14 rods and 2 feet; thence East and parallel to the North 1/16 line for a distance of 13 rods to the point of commencement and there to terminate;

AND FURTHER EXCEPTING THEREFROM

That part of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, described by metes and bounds as follows: Commencing at the Northeast corner of the Southeast Quarter of the Northeast Quarter of said Section, Township and Range; thence South following the East line of said Section a distance of 12 rods; thence West and parallel with the North 1/16 line to the East line of the Great Northern Railway Company Right-of-way for a point of beginning; thence East and parallel with the North 1/16 line a distance of 6 rods; thence South and parallel with the East line of said Section a distance of 14 rods and 2 feet; thence West at right angles from the East line of said Southeast Quarter of the Northeast Quarter to the East line of the Great Northern Railway Right-of-way; thence Northeast following the East line of the Great Northern Railway Right-of-way a distance of 13 rods to point of beginning and there to terminate.

Parcel 2:

That part of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, Isanti County, Minnesota, described by metes and bounds as follows: Commencing at the Northeast corner of the Southeast Quarter of the Northeast Quarter of said said Section, Township and Range; thence South following the East line of said Section a distance of 12 rods; thence West and parallel with the North 1/16 line to the East line of the Great Northern Railway Company Right-of-way for a point of beginning; thence East and parallel with the North 1/16 line a distance of 6 rods; thence South and parallel with the East line of said Section a distance of 14 rods and 2 feet; thence West at right angles from the East line of said Southeast Quarter of the Northeast Quarter to the East line of the Great Northern Railway Right-of-way; thence Northeast following the East line of the Great Northern Railway Right-of-way a distance of 13 rods to point of beginning and there to terminate.

Is requesting a Preliminary Plat; and

WHEREAS, The Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, The Planning Commission of the City, on the 6th day of October 2020, following proper notice, held a public hearing to review the request; and

WHEREAS, the Planning Commission made a recommendation to approve said request, and it was brought forward for City Council consideration as long as the following conditions can be met:

- 1. The supplemental connection charges for sanitary sewer and water area charges identified in Ordinance No. 452 in the amount of \$49,615 must be paid at the time of final plat.

Engineer Comments

- 1. Vacate the existing roadway easements at the 20th Ave SW Cul-de-sac once the final plat is approved. They are not necessary with the new dedicated ROW.
- 2. Show the existing services for proposed lot 8. They are shown on the City record plans previously provided. No new services are required to be installed.

3. A MPCA NPDES Stormwater construction permit must be obtained from the MPCA for this project. Provide a copy to the City prior to any work on site.
4. After site grading completion, provide an as-built survey showing that the site has been graded in conformance with the approved site grading plan. Include finished grade shots on all house pads, lot lines, swales and stormwater management facilities.
5. No building permits will be issued until the site grading survey and site restoration and erosion control are satisfactorily completed.

Building Comments

1. Verify that all proposed home foundations will be supported on undisturbed natural soil or engineered fill. Provide a soil compaction report confirming that fill soils have been adequately placed and compacted to be found adequate to support imposed loads if footings are proposed to be placed above fill elevations.

Planning Comments

1. Correct the deed overlap shown on the plat.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the proposed Preliminary Plat as long as the conditions listed above are met.

Adopted by the Cambridge City Council

This 19th day of October 2020

Jim Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

Resolution No. R20-077

RESOLUTION APPROVING A FINAL PLAT
SCHUMACHER ADDITION
(PIN: 15.005.1400 AND 15.005.1300)
(20TH AVE SW)

WHEREAS, Brad Schumacher, Cantlin Lake Properties, 28551 127th Street NW, Zimmerman, MN 55398 is the owner of the property located at:

Existing Property Description (Title Commitment -- Doc. No. P-11069):

Parcel 1:

That part of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, Isanti County, Minnesota, described as follows: Commencing at a point on the East section line of a north 12 rods South of the Northeast corner of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, thence South on said East Section line 14 rods and 2 feet; thence West at a right angle to the East line of the Great Northern Railway Company right-of-way, thence Northerly along the East line of the Great Northern Railway Company right-of-way 13 rods, more or less, thence Easterly and parallel to the North 1/16 line aforesaid to the point of commencement.

EXCEPTING THEREFROM

Commencing at a point on the East Section line at a point 12 rods South of the Northeast corner of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23; thence South on said East Section line 14 rods and 2 feet, thence West at a right angle for a distance of 13 rods; thence North and parallel to the East Section line for a distance of 14 rods and 2 feet; thence East and parallel to the North 1/16 line for a distance of 15 rods to the point of commencement and there to terminate;

AND FURTHER EXCEPTING THEREFROM

That part of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, described by metes and bounds as follows: Commencing at the Northeast corner of the Southeast Quarter of the Northeast Quarter of said Section, Township and Range; thence South following the East line of said Section a distance of 12 rods; thence West and parallel with the North 1/16 line to the East line of the Great Northern Railway Company Right-of-way for a point of beginning; thence East and parallel with the North 1/16 line a distance of 11 rods, thence South and parallel with the East line of said Section a distance of 14 rods and 2 feet; thence West at right angles from the East line of said Southeast Quarter of the Northeast Quarter to the East line of the Great Northern Railway Right-of-way, thence Northeast following the East line of the Great Northern Railway Right-of-way a distance of 13 rods to point of beginning and there to terminate.

Parcel 2:

That part of the Southeast Quarter of the Northeast Quarter of Section 5, Township 35, Range 23, Isanti County, Minnesota, described by metes and bounds as follows: Commencing at the Northeast corner of the Southeast Quarter of the Northeast Quarter of said said Section, Township and Range; thence South following the East line of said Section a distance of 12 rods; thence West and parallel with the North 1/16 line to the East line of the Great Northern Railway Company Right-of-way for a point of beginning; thence East and parallel with the North 1/16 line a distance of 11 rods, thence South and parallel with the East line of said Section a distance of 14 rods and 2 feet; thence West at right angles from the East line of said Southeast Quarter of the Northeast Quarter to the East line of the Great Northern Railway Right-of-way, thence Northeast following the East line of the Great Northern Railway Right-of-way a distance of 13 rods to point of beginning and there to terminate.

Is requesting a Final Plat; and

WHEREAS, The Planning Agency of the City has completed a review of the application and made a report pertaining to said request, a copy of which has been presented to the City Council; and

WHEREAS, The Planning Commission of the City, on the 6th day of October 2020, discussed the request; and

WHEREAS, the Planning Commission made a recommendation to approve said request, and it was brought forward for City Council consideration as long as the following conditions can be met:

- 1. The supplemental connection charges for sanitary sewer and water area charges identified in Ordinance No. 452 in the amount of \$49,615 must be paid at the time of final plat.

Engineer Comments

- 1. Vacate the existing roadway easements at the 20th Ave SW Cul-de-sac once the final plat is approved. They are not necessary with the new dedicated ROW.
- 2. Show the existing services for proposed lot 8. They are shown on the City record plans previously provided. No new services are required to be installed.

3. A MPCA NPDES Stormwater construction permit must be obtained from the MPCA for this project. Provide a copy to the City prior to any work on site.
4. After site grading completion, provide an as-built survey showing that the site has been graded in conformance with the approved site grading plan. Include finished grade shots on all house pads, lot lines, swales and stormwater management facilities.
5. No building permits will be issued until the site grading survey and site restoration and erosion control are satisfactorily completed.

Building Comments

1. Verify that all proposed home foundations will be supported on undisturbed natural soil or engineered fill. Provide a soil compaction report confirming that fill soils have been adequately placed and compacted to be found adequate to support imposed loads if footings are proposed to be placed above fill elevations.

Planning Comments

1. Correct the deed overlap shown on the plat.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Cambridge, Minnesota, approves the proposed Final Plat as long as the conditions listed above are met.

Adopted by the Cambridge City Council

This 19th day of October 2020

Jim Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

Excerpt from the draft October 6, 2020 Planning Commission minutes

PUBLIC HEARING – Preliminary Plat and Final Plat for Schumacher Addition

Westover explained the City received a request by Brad Schumacher, Cantlin Lake Properties, 28551 127th Street NW, Zimmerman, MN 55398 for a preliminary plat.

Westover stated Mr. Schumacher recently purchased this property which is zoned R-1 One Family Residence district. The request is for a preliminary plat of eight (8) single family parcels. No zoning amendments are needed as part of this request.

Westover explained the plat consists of 3.15 acres where each proposed parcel meets the minimum size requirements per City code. Infrastructure was installed in the early 2000's and each parcel already has sewer and water stubbed in. Westover stated when the infrastructure was installed, the highest and best use was considered single family; therefore, the stubs were placed in hopes this would be developed as such.

Westover stated when the infrastructure was installed in 2005, Ordinance No. 452 was passed allowing supplemental connection charges for sanitary sewer and water area charges to be paid at the time of development. With the proposal of the Schumacher preliminary and final plat, these charges are now due. Westover explained the developer is aware of these charges and has agreed to pay them prior to final plat approval. The payment of these charges is listed in the Resolution as a condition of approval.

Westover stated in addition to the preliminary plat, additional site plans have been submitted including stormwater and grading and drainage plans. Staff has reviewed these documents and do have site review comments. These comments are a condition of this eight (8) lot subdivision approval and have been added to the Resolution. The conditions need to be met in order for development to occur.

Craig Wensmann of Bogart, Pederson & Associates, Inc., 13076 First Street, Becker, MN 55308, engineer of this project, stated this is a pretty straightforward development as the plans have already been laid out and they are just following through with the plans. Mr. Wensmann stated he was available to answer any questions.

Berg opened the public comment at 7:08 p.m.

Jody Dobe, 120 20th Ave SW, Cambridge, MN, shared several concerns and questions, including how would eight homes fit in the proposed space, what will be the value of the homes once construction is completed, when the start date and completion date of this project would be, whether natural gas would be available to her neighbor, Ray Hoheisel, and herself at that time a natural gas line is added, concerns about increased traffic and the possibility of adding a service road on the south side of this development.

Berg directed Ms. Dobe's questions and concerns to Wensmann.

Wensmann stated these quality homes will most likely be in the \$230,000 - \$280,000 range which would meet the general character of the neighborhood. In regards to the start date and completion date, due to the nature of this development, with having the utilities already in place, the developer would probably request to start one or two homes after this is approved in the next couple of months and then build them out as he goes. Wensmann stated there isn't a lot of construction involved with this development. As far as the service road is concerned, the City would need to discuss this.

Berg stated once the natural gas line is added, anyone adjacent to the utility could share the utility. Ms. Dobe and her neighbor would need to contact the gas company to be connected and set up an account with them.

Westover addressed the service road concern and stated the City engineer did review the development plans and made no mention of the need for a service road. The area to the south is owned by Maple Ridge Development. Westover stated the way the houses are spaced on that road, 80 foot lot width, is typical of any residential street and wouldn't warrant the need for an additional road.

Berg referred to the map and stated there are more than eight townhomes in the same amount of space just to the south of this property. Berg stated he is aware that townhomes are a little closer together than single family homes but there are more than eight located in that nearby location.

Berg closed the public comment at 7:15 p.m.

Shogren stated the property is fairly low in the back of lots and he is assuming some backfill will need to be added or dirt may need to be moved around.

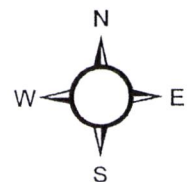
Wensmann explained this site was being used as a temporary stockpile area for a recent construction project and the soil has previously been hauled away. The front of these lots have been leveled out. They designed the types of houses with full basement walkouts to account for the change in topography so that the lowest floors will come out about a foot or foot and half above existing ground so that it slopes away nicely without a lot of grading required.

Boese moved, seconded by Dybvig to recommend City Council approve the preliminary plat and final plat as presented on the resolutions as long as the conditions listed can be met. Motion passed 7/0.

Preliminary and Final Plat Schumacher Addition



A request by Brad Schumacher, Cantlin Lake Properties,
for a preliminary and final plat of Schumacher Addition.
The plat will consist of an eight (8) lot single family subdivision.



Prepared by: Marcia Westover

Overview

Unique Opportunities, LLC is requesting to amend the Heritage Greens of Cambridge mixed use Planned Unit Development (PUD) specifically for Lot 1, Block 1 Heritage Greens of Cambridge from commercial/office to multi-family (R-3 zoning).

Lot 1, Block 1, Heritage Greens of Cambridge is identified as commercial/office in the original Planned Unit Development of Heritage Greens dated July 19, 2004. Sixteen years have passed without a serious inquiry on this parcel for commercial/office development. Unique Opportunities, LLC., is interested in purchasing the parcel and building a 48-unit apartment building. In order to change the use on this parcel, an amendment to the PUD is required. The City can amend a Planned Unit Development if it finds the amendment necessary due to a lack of development within a reasonable time after the PUD zoning district was established.

The Heritage Greens PUD is currently a mixed use of single-family homes, villa homes, and multi-family townhomes. An apartment building will fill a significant need for the City and compliment the areas housing choices. Multi-family housing is an essential portion of a city's total housing demand.

According to our most recent housing study, the city has a market rate apartment vacancy rate of 1.2% (only seven out of 579 units were vacant). Affordable apartments also had a very low vacancy. The study based the need on Cambridge being a growing regional center, market demand, growth from new employment hires, pent up demand due to housing shortages, empty nesters, and future households that could relocate to Cambridge if adequate rental housing was available. The study found that approximately 1,100 units should be built within the next five years.

This housing study was completed in 2019 by McComb Group, Ltd and can be found in its entirety by following the link:

<https://www.ci.cambridge.mn.us/doing-business/economic-development/community-reports>

The proposed 48-unit apartment building will be a three-story building with underground parking for its residents. The building is proposed to feature a community room, exercise room, balconies, and a washer/dryer in each unit. The building will consist of three (3) studio apartments, fifteen (15) one-bedroom apartments, and thirty (30) two-bedroom apartments.

Planning Commission Action

During the public hearing, two residents had concerns and questions. Concerns included what repercussions will happen to the neighborhood down the road regarding housing values and emergency resources. They purchased their home knowing what the neighborhood dynamics were supposed to be and now it is changing. Questions included the overall approval process of this amendment and how their voices can be heard. Staff, the developer, and Commissioners addressed the concerns and questions. The developer and residents had a separate discussion after the public hearing ended.

The Planning Commission reviewed the standards for amendments identified in the draft ordinance and as stated in Section 156.116.E of the Zoning Code and found they can be

met. The Commission made a motion to recommend City Council approve the attached draft ordinance approving an amendment to a previously approved PUD zoning request in accordance with the Development Plans as amended as long as the following conditions are met:

1. The Site Plan Review process is to be completed with City approval.
2. All federal, state, and local regulations must be met.

City Council Action

Motion to approve Ordinance No. 721 as presented and allow staff to publish a summary ordinance.

Attachments

1. Draft Ordinance
2. Draft Planning Commission minutes
3. General Location Map
4. Original Plat and Development Plan
5. Application Materials

ORDINANCE NO. 721

**AN ORDINANCE REZONING CERTAIN REAL
PROPERTY LOCATED IN PART OF
SECTION 05, T35, R23
FROM PUD, PLANNED UNIT DEVELOPMENT DISTRICT 2-09
TO PUD, PLANNED UNIT DEVELOPMENT DISTRICT 1-2020.**

WHEREAS, that tract of land, hereinafter called the "tract", lying and being in the City of Cambridge, County of Isanti and State of Minnesota, described as follows, to wit:

Lot 1, Block 1, Heritage Greens of Cambridge

is currently zoned by the City of Cambridge, hereinafter called the "City", as being in a PUD, Planned Unit Development District 2-09 zoning district; and

WHEREAS, the applicant, Unique Opportunities, LLC and owner Traditional Neighborhood of Cambridge, LLC has requested an amendment to the previously approved Planned Unit Development hereinafter called the "Development Plans"; and

WHEREAS, the applicant and owner have requested the use of Lot 1, Block 1 Heritage Greens of Cambridge change from commercial/office to multi-family; and

WHEREAS, the Planning Commission has completed a review of the Development Plans and reviewed an October 6, 2020 staff report pertaining to such rezoning request, a copy of which review and Development Plans has been presented to the City Council of the City; and

WHEREAS, the Planning Commission of the City, on the 6th day of October, 2020, following proper notice, held and conducted a public hearing regarding the requested rezoning, following which hearing such Planning Commission adopted a recommendation that such rezoning be approved; and.

WHEREAS, the City Council of Cambridge hereby finds that:

1. Due to a lack of (commercial) development on this lot within a reasonable time after approval of the original PUD zoning district was established, the amendment is reasonable and necessary.
2. The PUD zoning in accordance with the Development Plans submitted to the City of Cambridge conforms to the City's Comprehensive Plan and the Standards of Section 156.116 E in the Zoning Code, specifically:
 - a. Whether the proposed amendment is consistent with the goals, objectives

and policies of the Comprehensive Land Use Plan, as adopted and amended from time to time by the City Council;

Staff finds that the amendment is consistent with the goals of the Comprehensive Land Use Plan, specifically, 1.) Housing Goal 1 Policy 1.3: Encourage the development of a balance of housing types, including market rate, low to moderate income, and congregate, to meet the needs of all citizens, including young adults and senior citizens. 2.) Housing Goal Policy 1.6: Encourage the location of a wide range of housing types throughout the City to avoid a concentration of high density. 3.) Housing Goal 2 Policy 2.5: Consider innovative ways to increase residential density in existing developed neighborhoods without negatively impacting adjacent land uses.

- b. Whether the proposed amendment is compatible with the overall character of existing development in the immediate vicinity of the affected property;

Staff finds that the amendment is compatible with the overall character of the existing development whereas the Heritage Greens area is already a mixed use of many different housing types. Additionally, this area is close to a park, hospital, and government center making it a walkable community for its residents.

- c. Whether the proposed amendment will have an adverse effect on the value of adjacent properties; and

Staff finds the land has been platted and vacant for 16 years and building a \$6 million building will improve the value of the adjacent properties.

- d. The adequacy of public facilities and services.

Staff finds adequate public infrastructure is in place for a multi-family building.

3. The previously approved Development Plans approved by the City Council on July 19, 2004 (PUD 3-04) and as amended on September 20, 2004 (PUD 3-04A), July 16, 2007 (1-07), June 16, 2008 (2-08), and March 18, 2013 (2-09), are not affected by this amendment to the Development Plan and shall remain in effect as adopted.
4. The Site Plan Review process is to be completed with City approval.
5. All federal, state, and local regulations must be met.

NOW, THEREFORE, the City Council of the City of Cambridge, Minnesota, ordains that the tract shall be and is hereby zoned and classified, pursuant to the provisions of the Zoning Ordinance of the City of Cambridge, as being in and constituting PUD district number 1-2020.

This ordinance shall become effective the day following publication of notice of its adoption.

Adopted this 19th day of October, 2020

James Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

Summary Publication of Ordinance

The City Council of the City of Cambridge adopted Ordinance 721 to rezone Lot 1, Block 1, Heritage Greens of Cambridge from PUD Planned Unit Development District 2-09 to PUD Planned Unit Development District 1-2020. The amendment changes the use from commercial/office to multi-family. The property is located at 550 18th Ave SW. The complete ordinance is available for public inspection at the office of the City Administrator, 300 3rd Ave NE, Cambridge, Minnesota.

ATTEST:

Linda J. Woulfe, City Administrator

Date of Publication: October 29, 2020

Excerpt from the draft October 6, 2020 Planning Commission minutes

PUBLIC HEARING – PUD Amendment for Lot 1, Block 1 Heritage Greens of Cambridge

Westover stated the City received a request from Unique Opportunities, LLC, 103 N. Cascade St., Fergus Falls, MN 56357, to amend the Heritage Greens of Cambridge mixed use Planned Unit Development (PUD) specifically for Lot 1, Block 1 Heritage Greens of Cambridge from commercial/office to multi-family (R-3 zoning).

Westover stated Lot 1, Block 1, Heritage Greens of Cambridge is identified as commercial/office in the original Planned Unit Development of Heritage Greens dated July 19, 2004. Sixteen years have passed without a serious inquiry on this parcel for commercial/office development. Unique Opportunities, LLC., is interested in purchasing the parcel and building a 48-unit apartment building. In order to change the use on this parcel, an amendment to the PUD is required. The City can amend a Planned Unit Development if it finds the amendment necessary due to a lack of development within a reasonable time after the PUD zoning district was established.

Westover explained the Heritage Greens PUD is currently a mixed use of single-family homes, villa homes, and multi-family townhomes. Westover added an apartment building will fill a significant need for the City and compliment the areas housing choices as multi-family housing is an essential portion of a city's total housing demand.

Westover stated according to our most recent housing study completed in 2019, the City has a market rate apartment vacancy rate of 1.2% (only 7 out of 579 units were vacant). Affordable apartments also had a very low vacancy. The study based the need on Cambridge being a growing regional center, market demand, growth from new employment hires, pent up demand due to housing shortages, empty nesters, and future households that could relocate to Cambridge if adequate rental housing was available. The study found that approximately 1,100 units should be built within the next five years.

Westover stated the proposed 48-unit apartment building will be a three-story building with underground parking for its residents. The building is proposed to feature a community room, exercise room, balconies, and a washer/dryer in each unit. The building will consist of three (3) studio apartments, fifteen (15) one-bedroom apartments, and thirty (30) two-bedroom apartments.

Westover explained the purpose of the Development Plan review stage is to provide a specific and particular plan upon which the Planning Commission will base its rezoning recommendation (amendment) to the City Council and with which substantial compliance with the general concept plan is necessary for the preparation of the final plan. Specifically, when making recommendation to City Council on the rezoning request (amendment), the Planning Commission shall consider the Standards for amendments as stated in Section 156.116.E of the Zoning Code. Westover noted the Standards are laid out in the resolution and can all be met.

Berg opened the public comment at 7:19 p.m.

Jasmine Thomas, 1694 Fern St S, Cambridge, MN, stated she is opposed to the rezoning and had many concerns and questions about the development. Ms. Thomas stated many of her neighbors were unable to attend the meeting but also oppose the rezoning. They understand that this might be an initial boom for the City but there are significant unintended consequences down the road. Ms. Thomas explained that she and her neighbors feel unformed, would welcome input from the developer regarding the project, are concerned about their property values decreasing and asked how they can voice their opposition and concerns for the project moving forward.

The Commissioners explained the role of the Planning Commission and the role of the City Council in making the decisions regarding the rezoning. They encouraged Thomas and her neighbors to contact the City Council members with their concerns before the City Council votes on the amendment to this PUD zoning request. Commissioners encouraged them to attend the October 19, 2020, City Council meeting and speak at the Citizen's Forum portion of the meeting.

Westover stated she did reach out to County Assessor Elicia Long in the County Assessor's Office. They had done numerous studies and test cases and found out that apartment buildings in general do not decrease the value; it's a perception, and they can have positive effects on home values. A real case scenario is the Preserve Apartments built in 2014. The single-family homes around there have stayed the same with market growth or value as homes that are further away.

Christy Strand, 1674 Fern Street S, Cambridge, MN, is opposed to the rezoning and had some questions regarding this project fitting into the proposed neighborhood, parking and traffic concerns, the demographics of the potential tenants, and the addition of this and a second multifamily building on either side of the single-family community in which she lives.

Westover explained the larger apartment complex Ms. Strand is referring to is a proposed larger apartment complex on the vacant nine (9) acre parcel on the north end of the Heritage Greens area.

Samuel Herzog, the developer with Unique Opportunities LLC, located at 103 N. Cascade St., Fergus Falls, MN, addressed the questions raised. This proposed project is a 48-unit complex consisting of studios, 1-bedroom and 2-bedroom units. The target market typically consists of a young professionals sector and a 50+ sector. Herzog stated renters in approximately 55% of the building are under the age of 35 and 45% of people are over the age of 50. Herzog stated Unique Opportunities has built multifamily units in about 20 cities in Minnesota with similar size cities as Cambridge. They take care of the buildings they build and strict background checks are done on all tenants. Herzog stated he is committed to communicating and answering questions posed to him. A multi-family complex in a neighborhood does not have to

be a negative thing if it is properly taken care of and managed well.

Weiler asked about the detention pond shown on the proposed plans.

Herzog stated due to MPCA changes since 1974, the developer is now required to pond for a 100-year rain event, meaning they have to make sure that every drop of water that is leaving that site isn't a drop more than is currently leaving that land in the event of a 100-year rain event. Herzog stated this pond will be more of a grassy sandy area that doesn't necessarily have water standing in it long term. They will build a detention pond which is different than a retention pond.

Herzog stated the detention pond may be on the other side of the property versus the parking area. Instead of putting up garages, there will be underground parking per unit fully below grade which will be a better fit for the neighborhood. The plan is for only 10 or 12 vehicles would be seen on a parking lot on any given day.

Discussion surrounding the decision to build this apartment complex along a main throughfare in the City along 18th Avenue SW included the reasoning cities usually prefer to see driveways on the less traveled street because they don't want so many access roads along the thoroughfare. Westover agreed with this statement.

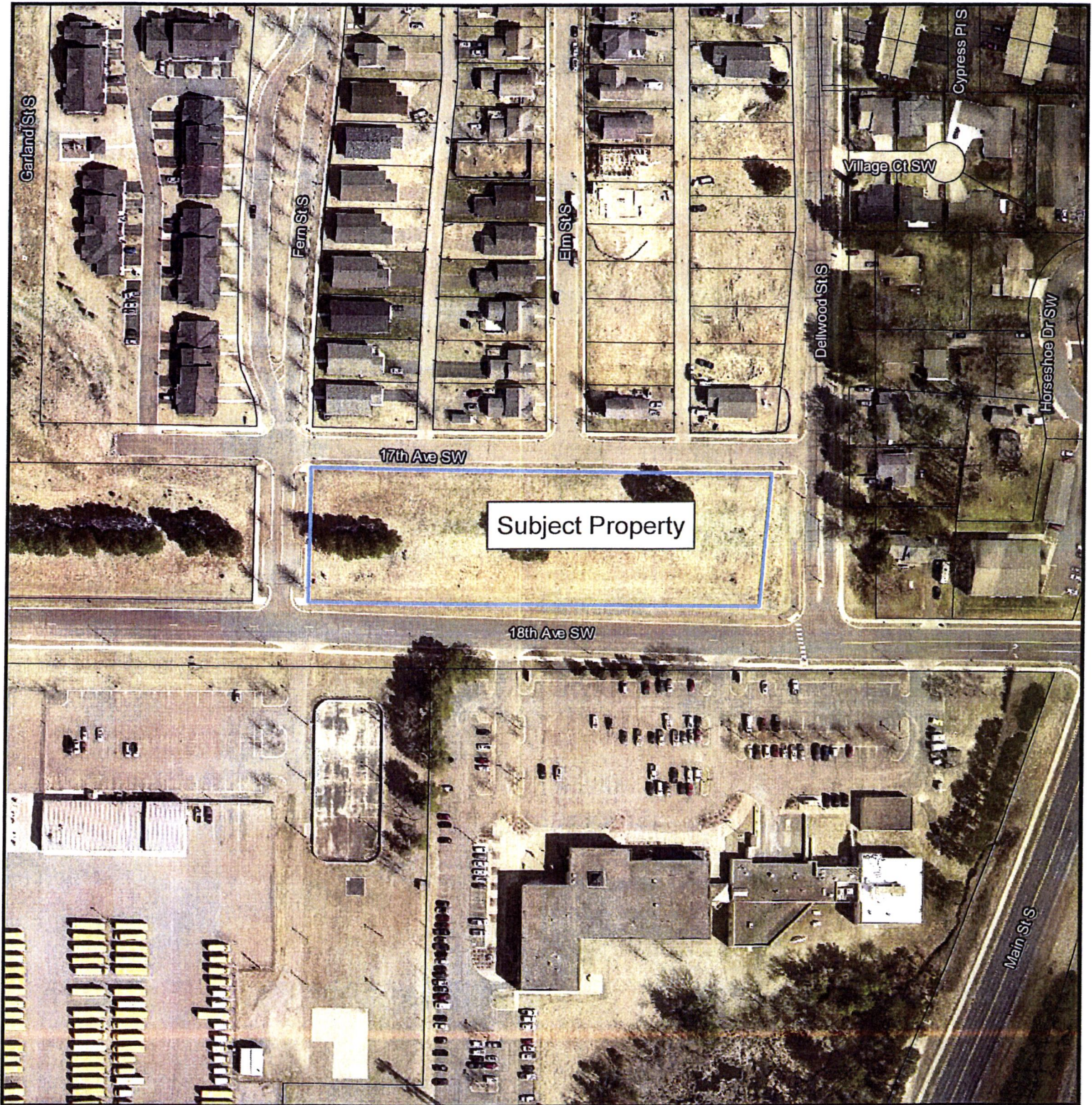
Herzog stated the proposed plan is still in a very initial stage of design. Before spending a lot of money, Unique Opportunities needs to receive approval first rather before investing a lot of money in more detailed plans.

Herzog stated he would be like to share his contact information with anyone interested and encouraged anyone with questions to contact him.

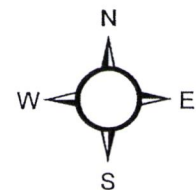
Berg closed the public hearing at 7:56 p.m.

Boese moved, seconded by Dybvig to recommend City Council approve the draft ordinance approving an amendment to a previously approved PUD zoning request in accordance with the Development Plans as amended as long as the conditions listed are met. Motion passed 7/0.

Planned Unit Development Amendment Unique Opportunities, LLC



A request by Unique Opportunities, LLC for a Planned Unit Development (PUD) amendment. The original PUD identifies this parcel as commercial/office use. The request is to change this parcel to multi-family. Unique Opportunities is proposing a 48 unit apartment building with underground parking.



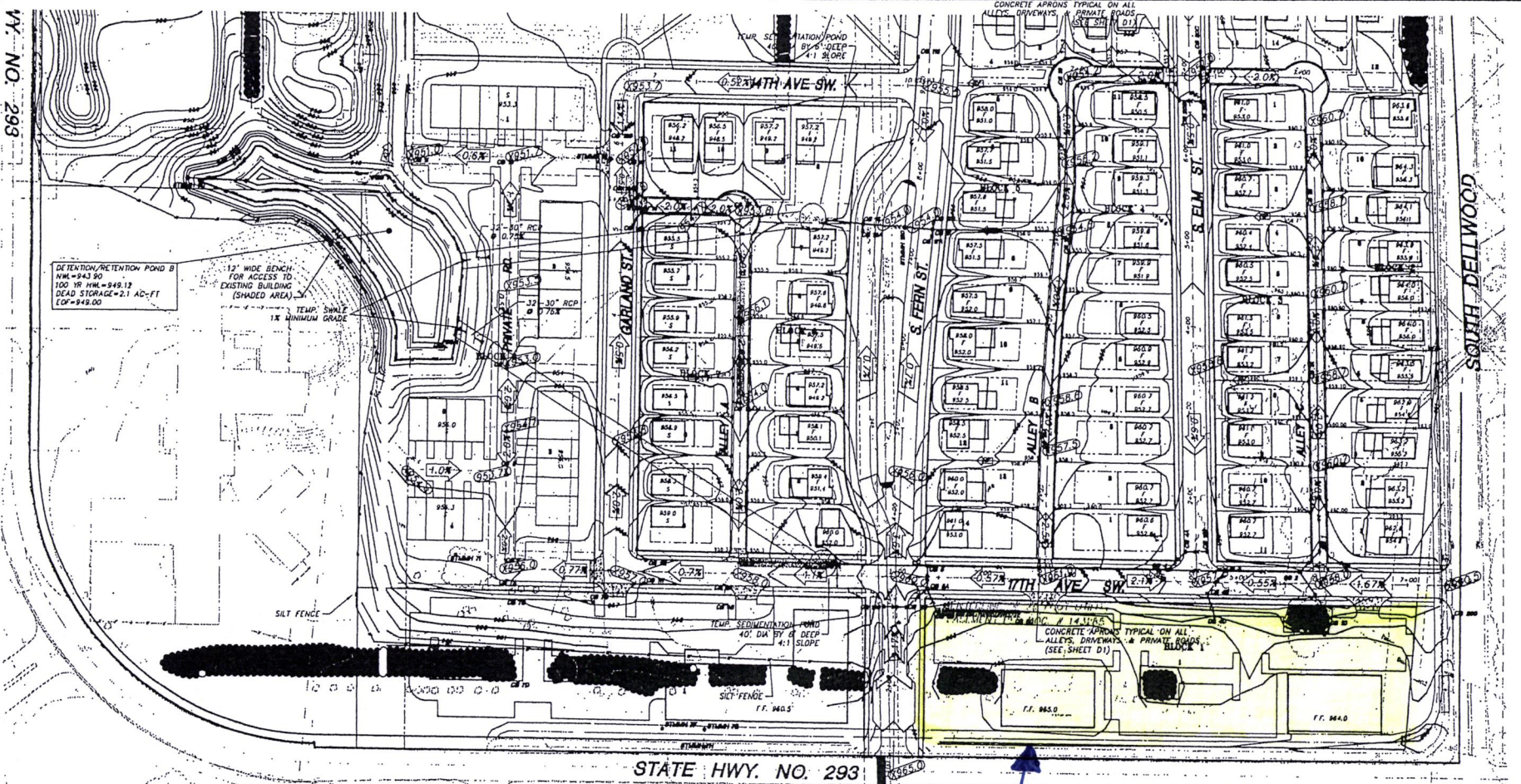


Heritage Greens of Cambridge

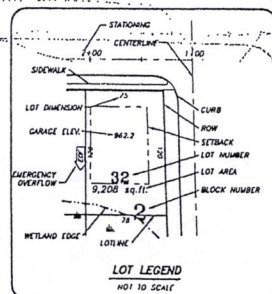
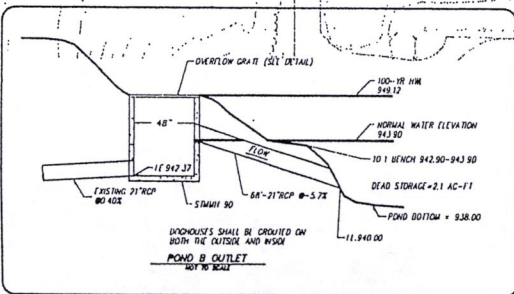
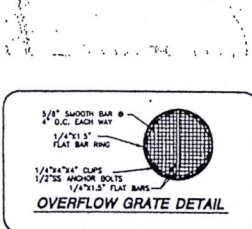


Lot 1,
Block 1
Commer
to
Multi-
Family

Preliminary Plat / Development Plan as identified in Ord. No. 433



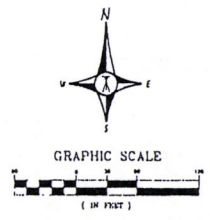
P113



SHADE AREA DENOTES SAVED TREES (ALL PROPOSED SET FENCING AROUND EXISTING TREES SHALL BE MAINTAINED & PROTECTED AT ALL TIMES)

NOTE: ON LOTS ADJACENT TO PONDS, LOWEST FLOORS SHALL BE 2' ABOVE THE POND HWL & 1' ABOVE THE POND EOP.

NOTE: PONDS SHALL BE SEEDDED WITH A WETLAND SEED MIXTURE UP TO THE 100-YEAR WATER LEVEL, AND THE CENTRAL GREEN AND MEDIAN AREAS SHALL BE SEEDDED WITH AN ATHLETIC SEED MIXTURE OF BLUEGRASS, PERENNIAL RYE, FESCUES AT TWICE THE RECOMMENDED RATE.



DATE	12-20-24	PROJECT	113311-1150
BY	ASST. SURVEYOR	SCALE	AS SHOWN
CHECKED	BY	DATE	12-23-24
APPROVED	BY	DATE	12-23-24

ANDERSON LAND SURVEYING
A DIVISION OF PASSE ENGINEERING, INC.
CIVIL ENGINEERS & LAND SURVEYORS
MINNEAPOLIS, ILLINOIS
CAMBRIDGE, MINNESOTA
Email: anderson@passe-eng.com

HERITAGE GREENS OF CAMBRIDGE
GRADING PLAN
CAMBRIDGE, MINNESOTA

DATE: 12-23-24
SCALE: AS SHOWN
PROJECT: 113311-1150
SHEET: G1

Lot 1, Block 1 Heritage Greens of Cambridge
commercial office to mr. sti-familu



PUD Amendment Request

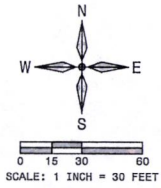
Unique Opportunities LLC respectfully requests a PUD amendment for the property located at 550 18th ave SW with property ID 152800010. The current designation of the property is commercial office space and we would like that to be amended to allow for development of a 48 unit apartment building with underground parking. We feel this use fits the property well and will fill a significant need in the community for more housing.

Attached as part of the application is a basic site plan showing how we envision the property being laid out. We have also attached building floor plans and renderings to give a perspective on the finished project. Please let us know if you would like any more information and we would be happy to provide it.

Thank you.

Samuel Herzog

Unique Opportunities LLC
103 N. Cascade St. Fergus Falls, MN 56537
218-205-3573 | samuelpherzog@gmail.com



CITY REQUIREMENTS:

PROPERTY PID:	152800010
ZONING:	'R-3' MULTIPLE FAMILY RESIDENCE DISTRICT
FRONT SETBACK:	MINIMUM: 20'
REAR SETBACK:	MINIMUM: 30'
SIDE SETBACK:	MINIMUM: 15'

PARKING NOTES:

- 48 UNIT APARTMENT COMPLEX
- 2/BU - ONE SPACE SHALL BE HOUSED IN A GARAGE
- .25/GUEST PARKING PER DWELLING UNIT
- UNDERGROUND PARKING SPACES PROVIDED: 48
- REQUIRED EXTERIOR PARKING SPACES: 60
- EXTERIOR PARKING SPACES PROVIDED: 62
- TOTAL STALLS PROVIDED: 110

MBN
ENGINEERING
MECHANICAL * ELECTRICAL * CIVIL
903 7TH ST. N., SUITE 200
FARGO, ND 58103
PHONE: 701-478-6336
FAX: 701-478-6340

UNIQUE CONSTRUCTION

CAMBRIDGE
APARTMENTS

CAMBRIDGE, MINNESOTA

NOT FOR CONSTRUCTION

MBN JOB #: 20-186 DATE: 07-28-20

SITE PLAN

S1



CAMBRIDGE - 48 UNIT

UNIQUE OPPORTUNITIES

CAMBRIDGE, MINNESOTA

08/05/20

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P117

CAMBRIDGE - 48 UNIT
UNIQUE OPPORTUNITIES
CAMBRIDGE, MINNESOTA

REVISIONS

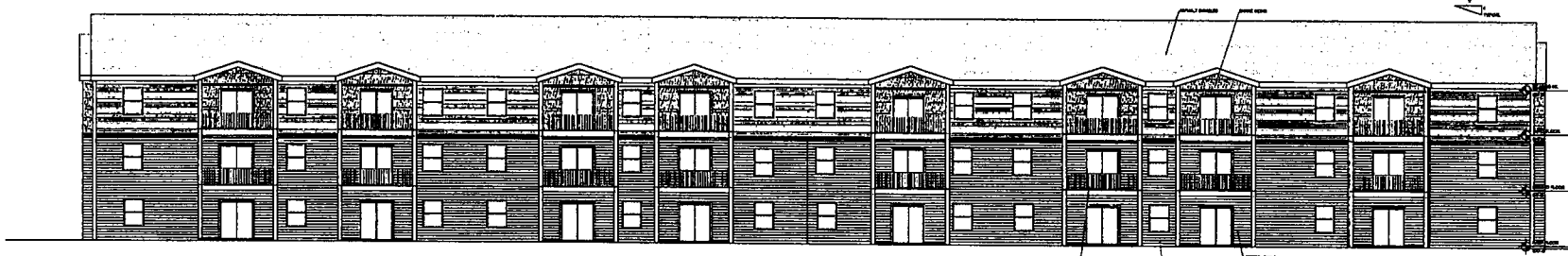
REVISIONS

I hereby certify that this drawing, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.

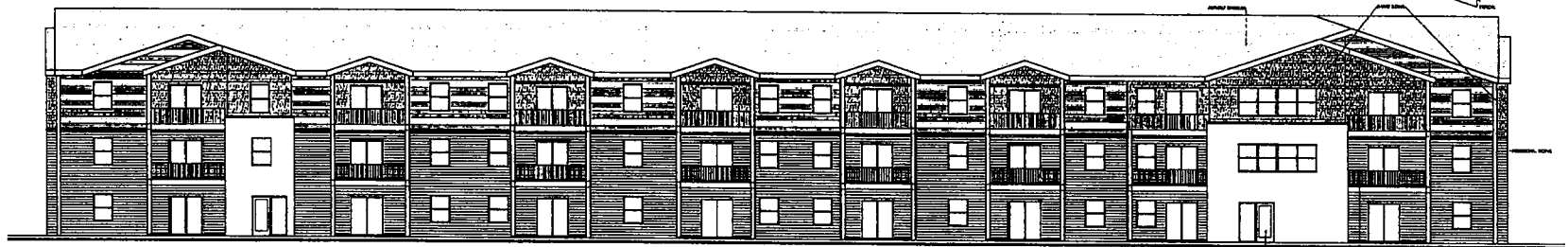
Professional Engineer
Date: 08/07/2012 License No. 0000

VHR
ARCHITECTURE | PLANNING
438 Main Avenue
Minneapolis, Minnesota 55409
Telephone: 612.552.4522

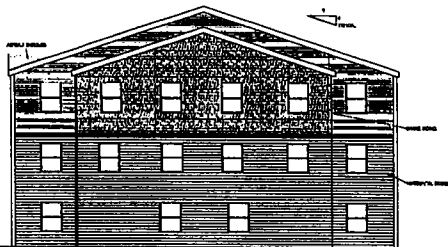
PROJECT NUMBER: 1005-17



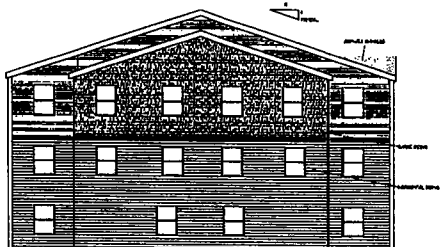
NORTH ELEVATION
08/12/12



SOUTH ELEVATION
08/12/12



WEST ELEVATION
08/12/12



EAST ELEVATION
08/12/12

Prepared by: Marcia Westover, Community Development Director

Background

During a Long Range planning meeting on November 16, 2015, Council requested preparation of an ordinance to annex properties into the City that were “islands” completely surrounded by parcels within the city. The process was started and the parcels (islands) along 16th Ave SE and Main St. S were annexed in 2017.

Another “island” of property has been noted and was inadvertently missed during the 2017 annexation process. This property is completely surrounded by the city and can be annexed. The parcel number is 03.021.0800 and the location is the residence within the Cambridge Opportunity Industrial Park (address: 2288 343rd Avenue NE). A map is attached for reference.

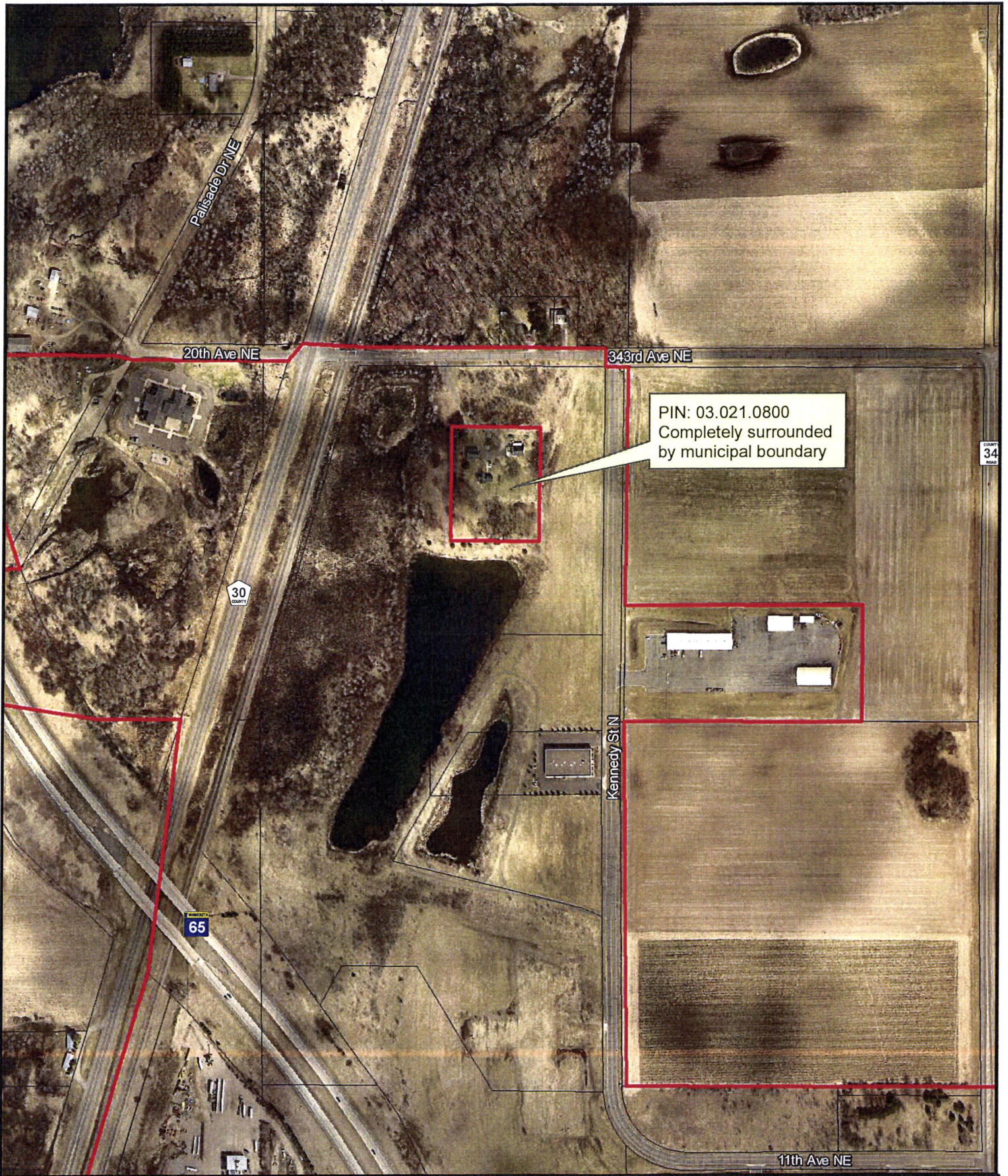
State Statute 414.033 Subd. 2 (2) says that a municipal council may by ordinance declare land annexed to the municipality and any such land is deemed to be urban or suburban in character or about to become so if (2) the land is completely surrounded by land within the municipal limits.

Request

Direct staff to start the annexation process and prepare an ordinance to annex this parcel. A public hearing is required after 30 days-notice to Cambridge township and landowners.

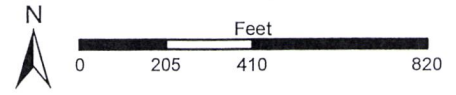
Attachments

1. Map



PIN: 03.021.0800
Completely surrounded
by municipal boundary

Annexation Discussion



300 Third Ave NE, Cambridge, MN 55008 ~ 763-689-3211
www.ci.cambridge.mn.us

clevitski

This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources and is to be used for reference purposes only. The City of Cambridge does not warrant that the GIS data used to prepare this map are error free, and the data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City of Cambridge shall not be liable for any damages which arise out of the user's access or use of data provided.

7E Approve Change to Cambridge Downtown Loan Fund Guidelines

October 19, 2020

Author: Stan Gustafson, Economic Development Director

Request

Approve change to the Cambridge Downtown Loan Fund Guidelines that has been used to assist businesses in downtown Cambridge with building improvements.

BACKGROUND

May 6, 2013 the City Council approved the Cambridge Downtown Revolving Loan Fund Guidelines, on May 15, 2017 the City Council approved amended changes to the guidelines. Both of these programs have been very successful and has provided assistance to Downtown property owners and businesses.

Staff has included the draft marked up guidelines for the loan fund for Council review, comment and approval. There is one change staff is requesting to be added to the eligible improvements and that change is "critical infrastructure for food safety equipment".

Recommendation

Approve updated Cambridge Downtown Loan Fund Guidelines to include critical infrastructure for food safety equipment.

Attachments:

- Draft Cambridge Downtown Loan Guidelines

Cambridge Downtown Revolving Loan Fund Guidelines

Purpose

To assist downtown business owners undertaking small projects which will immediately enhance the appearance of their building through small, low interest loans.

Eligible Properties

Commercial buildings in the downtown business district. The downtown business district is defined by the attached map.

Project Funding

Loans from \$1,500 to \$30,000 with terms of up to nine (9) years are available. Interest rates are 2% below prime but no interest rate will be lower than 3%. Loans are secured with a Mortgage and Promissory Note. Loan will need to be paid off if property is transferred in any form.

Mortgage amount by length of term are as follows:

- Loans from \$1,500 to \$10,000 3% interest for 3-year term
- Loans from \$10,001 to \$20,000 3% interest for 6-year term
- Loans from \$20,001 to \$30,000 3% interest for 9-year term

Loan to Value will be determined as followed:

- Loans from \$1500.00 to \$5,000.00 would be a 100% loan to value
- Loans from \$5,001.00 to \$30,000.00 would be 80% loan to value

Program Fees and Loan Approval Process

A \$200 non-refundable application fee is due when the application is submitted. Applications will not be accepted without the application fee. Businesses applying for a loan are subject to a financial background check done by a bank of the City's choosing to indicate credit worthiness for loans up to \$5,000.00.

Businesses applying for loans over \$5,000 must provide three years of business and personal tax returns and financial statements. A financial background check will be conducted by the City's financial advisor. The applicant will bear the cost of the financial review.

For all loans approved, Applicant will also be responsible for paying the recording fee and mortgage registration tax. Fees are due at time of closing and payable to the City of Cambridge.

Eligible Improvements

To be eligible for loan funds, the loan must be for building improvements. A high priority will be placed on loans for visual enhancements (exterior facade improvements) of a permanent nature or to remedy building code related issues.

Examples of improvements include painting (where appropriate), tuck pointing, replacement of broken or boarded up windows, doors, signage, permanent interior

building improvements related to sprinkler systems, critical infrastructure for food health safety equipment, HVAC Systems and awnings. Window signs are eligible if the City approves of the design and it adds visual value to the building. Project must be performed by a licensed contractor able to perform the improvements as indicated in their application and the owner may need to provide a detail of planned improvements. Any improvements that have been started or completed prior to loan approval are ineligible.

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Eligible Recipients

Applicant must own the property to be improved; be current with mortgage, property tax, and insurance payments; be in compliance with all applicable City of Cambridge ordinances and zoning requirements or proposed improvements will bring property into compliance; have the ability to make monthly loan payments; and not have defaulted on any publicly funded loan or any other loan or delinquent on any loan payments within the last three years.

If an applicant has defaulted on a publicly funded loan program or any other loan program, he/she is indefinitely suspended from eligibility for participation in another publicly funded program. The applicant may appeal the suspension to the City Council after five years.

Ineligible Loan Activities

Loan funds may not be use for the following:

1. Gambling organizations
2. Residential properties
3. Non-profit institutions
4. Government agencies
5. Refinancing existing debt
6. Illegal activities
7. Loans unrelated to the business
8. To lend or invest in other organizations
9. Projects with alternative sources of funds at reasonable interest rates
10. Management fees
11. Financing closing costs
12. Franchise fees
13. Moving costs

City Council/EDA members are not eligible, nor City employees or their family members.

Application Process

Applications will be processed on a first-come, first-served basis. Applicant must use a licensed contractor. Two written bids are recommended. If Owner is a licensed contractor they can perform the work but cannot request to be paid for their labor; only the cost for material are eligible.

Applications will be submitted to the Community Development Department and City Council has the discretion to approve or deny the funding. All loans are to be processed within sixty days (60) working days. The applicant will be notified of funding award and the loan closing will be scheduled. Work cannot begin until loan documents have been executed. Contractor is responsible for obtaining necessary permits. Inspections will be conducted as required by the permit and upon request for payment.

Payment will be issued to the contractors upon completion of their specific project.

Approved May 6, 2013
Amended and Approved May 15, 2017
Amendment Pending October 19, 2020 Approval

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