

Employee Recognition Ceremony
October 5 at 3:45 pm
CAMBRIDGE FIRE HALL APPARATUS FLOOR

Cambridge City Council Meeting - City Hall Council Chambers
Monday, October 5, 2020 – 4:00 pm
Meeting Announcement and Agenda

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table just outside the Council Chambers door.*

Tentative Time	Agenda Item
4:00 pm	1. Call to Order
4:00 pm	2. Pledge of Allegiance
4:00 pm	3. Approval of Agenda
4:01 pm	4. Consent Agenda
	A. Approval of Regular and Summary City Council Meeting Minutes for September 21, 2020 (p. 3)
	B. Draft August 2020 Financial Statements (p. 10)
	C. Approve Resolution R20-070 Calling for a Public Hearing Related to an Economic Housing Proposal (p. 79)
	D. Approve Resolution R20-071 Calling for a Public Hearing Related to an Economic Housing Proposal (p. 82)
	E. Approval of Proposal From Dirtworks Co. for Site Work Required for City Owned Houses at 611 & 627 1 st Avenue East (Training Burn Houses) (p. 85)
	F. Approve at City Hall City Hall Mechanical Rehabilitation GPS Ionization Technology for Air Handling System (p. 88)
	G. Approve Resolution 20-072 and MN Dot Aeronautics AIP Grant #1045015 (p. 93)
4:02 pm	5. Work Session
	A. October National Code Compliance Month Proclamation (p. 99)
4:05 pm	6. Unfinished Business
	A. Update on Cares Act Grant (p. 100)

	7. New Business
4:10 pm	A. Authorize Fire Department to apply for the MN Fire Service Turnout Gear Washer/Dryer Grant (p. 111)
4:15 pm	B. Sale of garage structures at 611 First Avenue and 627 First Avenue East (p. 115)
4:18 pm	8. Mayor's Report
4:20 pm	9. Council Concerns
4:22 pm	10. City Administrator's Report
	A. Closed Session – This is being closed under Minnesota Statutes §13D.05 to consider an offer for property located at Cambridge Municipal Airport 15.031.0300 (verbal)
	The City Council will not reconvene into open session.
4:45 pm	11. Adjourn

Notice to the hearing impaired: Upon request to City Staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings

<u>Date</u>	<u>Time</u>	<u>Description</u>
Oct 6	7:00 pm	Planning Commission
Oct 12	5:00 pm	Community Education Advisory Council (IIS Room 118)
Oct 13	7:00 pm	City of Cambridge Parks, Trails, and Recreation Commission

**Cambridge City Council Meeting Minutes
Monday, September 21, 2020**

A regular meeting of the Cambridge City Council was held on Monday, September 21, 2020, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Joe Morin, and Bob Shogren.

Members Absent: Council Member Kersten Conley.

Staff Present: City Administrator Woulfe, Attorney Squires, Police Chief Schuster, Community Development Director Westover, Finance Director Moe, Economic Development Director Gustafson, Utilities/Public Works Director Schwab, Assistant Public Works Director/Airport Manager Milz, City Engineer Blank, and Emergency Management Director/Deputy Fire Chief Pennings.

Call to Order and Pledge of Allegiance

Godfrey called the meeting to order at 6:00 pm and led the public in the Pledge of Allegiance.

Citizen's Forum

Roger Cottrell appeared before the council to discuss his frustration with the barricades that were placed around his property by the city for violating court orders. He noted other cars sales businesses in Cambridge that he believes are not in compliance either. No further comments were made due to pending litigation.

Approval of Agenda

Iverson requested to add item 9A- Red's TV & Appliance, Woulfe requested to add item 11A- Hunting on City Property, and Morin requested to add item 9B- Threats to the agenda. Iverson moved, seconded by Shogren, to approve the amended agenda. Motion carried unanimously.

Consent Agenda

Morin wished to pull item 4H for further discussion. Shogren moved, seconded by Iverson, to approve consent agenda Items A-G and I -K:

- A. Approval of Regular and Summary City Council Meeting Minutes for September 8, 2020 and Special Meeting Minutes for August 31, 2020
- B. Warrants #117468 - #117810 and ACH/Wire items totaling \$2,471,792.35
- C. Ordinance 719 Amending Title III Administration, Chapter 30 City Council
- D. Payroll Tax Holiday
- E. Resolution R20-066 Application for Payment #4 from Douglas Kerr Underground, LLC for 2020 Street Improvements

- F. Resolution R20-067 Application for Payment #11 from Phoenix Fabricators & Erectors LLC for West Water Tower
- G. Accept resignation of Patrol Officer Christopher Spaulding and authorize advertising for open position
- I. Accept Son Duong's resignation from Cambridge Fire Department effective January 31, 2021
- J. Accept Alysa Zimmerle's resignation (GIS-Stormwater Technician) and authorize advertising for open position
- K. Road closure requests for Veteran's Memorial Park

Upon roll call, Morin, Iverson, Godfrey, and Shogren voted aye, no nays. Motion passed unanimously.

4H School Resource Officer Memorandum of Understanding

Morin had a question about item 4 within the Memorandum of Understanding (MOU) between the City and the Cambridge-Isanti Schools which strikes the language that School Resource Officers (SRO) cannot enforce school rules. Schuster clarified that the officer would no longer have to overlook minor infractions of school policies in their presence, and would be able to report these policy violations to administration or appropriate staff. Morin moved, seconded by Iverson, to approve item 4H- Addendum to SRO MO. Motion passed unanimously.

Work Session

Proclamation - Recognizing National Pregnancy and Infant Loss Remembrance Day

Council members took turns reading the proclamation recognizing October 15, 2020 as the National Pregnancy and Infant Loss Remembrance Day. Godfrey officially recognized and signed the proclamation.

Proclamation for Manufacturers Week October 1-7, 2020

Gustafson announced that the State of Minnesota has designated October 1st through October 7th as manufacturers week. He said manufacturers are very important for the employment and goods they bring to a community. Council members read the proclamation recognizing the state's designation, and Godfrey officially recognized and sign the proclamation.

Unfinished Business

Update on Cares Act Grant

Moe updated the council on the status of the Cares Act Grant. She said the City has committed all but \$202,000 of the original grant amount of \$676,330. These expenditures have been for business assistance, internal staff reimbursement, public health upgrades, and election site upgrades. Moe said there has been great response for assistance from businesses affected by COVID-19, and would like to expand the City's commitment from \$100,000 to \$200,000. She is also recommending extending the deadline to apply to October 15, 2020. Moe did note that she has received a request for funding from the Cambridge-Isanti School District, however, they have also received CARES ACT funding from other sources. Moe recommended delaying the consideration on the school district

request until the November 2nd council meeting. Shogren moved, seconded by Iverson, to authorize the commitment to Cambridge Cares for Business from \$100,000 to \$200,000, and to extend the deadline to apply to October 15, 2020. Motion passed unanimously.

New Business

Resolution R20-068 Denying the Variance request at 436 6th Ave SW

Westover said staff has received a variance request from Travis Ostlund, 436 6th Avenue Southwest, for an addition (lean-to) on the existing garage. She said the city's Building Official had noticed that work had already been started without a permit, and a stop work order has been posted. There are other zoning code violations relating to the addition as well. Westover stated the original garage is existing non-conforming, as it does not meet the current setback requirements of 6 feet. Adding more onto this existing structure would only increase the site visibility concerns for that corner. Also, the materials used on the garage addition are steel and do not match the wood siding of the existing home structure.

By city code, all accessory structures must match as close as possible to the dwelling on the lot. Another violation is that the lot coverage already exceeds the 30% impervious lot coverage threshold. Westover said the lean-to is being constructed over an existing impervious surface, so the overall amount of impervious surface will not change. However, extra consideration is recommended when considering improvements to an already non-conforming parcel. Westover noted that there are other on-going violations with the property that are unrelated to the lean-to.

The Planning Commission recommended the council deny the variance request and approve the resolution which identifies the findings for denial. A question was asked about what type of timeline would be given to the property owner if the variance was denied, and Westover stated that it would have to be removed immediately. Staff would need to work with the property owner about having the structure removed. Mr. Ostlund was in attendance, and appealed to the council that his structure did not exceed the 200 square foot requirement for him to need a permit. He also did not believe that it should be considered attached to the existing garage, as it was connected by only the roof. The Council reviewed the findings of fact outlined in Resolution R20-068. Shogren moved, seconded by Godfrey, to approve Resolution R20-068 denying the variance request for an addition to the garage as presented. Motion passed unanimously.

Ordinance 715 and 716 Keeping of Chickens

Westover informed the council that the Planning Commission held a public hearing on September 1, 2020 and made a recommendation to allow the Keeping of Chickens. She said they amended proposed ordinance 716 to have an Interim Use Permit fee of \$150, instead of \$275, for the keeping of chickens. Some of the main requirements in the ordinance state that chickens can only be kept on single family home parcels that are zoned R1 and R1A, no roosters are allowed, no egg sales would be allowed, the chickens must be banded, and a coop is required to house the chickens that meets all accessory structure requirements. Westover said 6 chickens would be allowed on parcels that were less than three acres in size, and 12 chickens would be allowed in parcels exceeding 3 acres. Shogren

moved, seconded by Iverson, to approve Ordinances 715 and 716 as presented to permit the Keeping of Chickens and allow publication of a Summary Ordinance. Motion passed unanimously.

Ordinance 717 Residential Winter Parking

On August 3, 2020, the council directed staff to bring the topic of residential winter parking to the Planning Commission for discussion. They recommended the council approve the Ordinance to allow one sport vehicle to park adjacent to the driveway during the winter months from November 1st to March 31st of each year. After some discussion, the council felt that the definitions for what type of sport vehicle would be allowed were not specific enough, and wanted staff to come back with clarifications of these definitions. Shogren moved, seconded by Morin, to table the discussion until the City Council meeting on October 19, 2020. Motion passed unanimously.

Ordinance 718 Cambridge Municipal Airport Zoning

The City's Airport Zoning Ordinance hadn't been updated since 1978, so Westover used MnDOT's model ordinance for the update. She said a few definitions were added, the runway dimensions and the safety zones were updated, the table of platted areas within the airport zoning district was added, and the maximum height of structures was raised from 100 feet to 150 feet. Westover had consulted with SEH for the runway information, whom also created the Airport Zoning Map. She said the new ordinance would repeal and replace the 1978 ordinance, and it would also be codified into the City's code book. Morin moved, seconded by Iverson, to approve Ordinance 718 as presented and allow staff to publish a Summary Ordinance. Motion passed unanimously.

Special Assessment Agreement for Fleetway Inc. Gary Peterson-parking lot paving

Westover stated that Gary Peterson, had previously received a variance for siding, and a condition of this variance was to improve the parking lot with a smooth layer asphalt rather than asphalt millings. This was done in an effort to better meet city code, and would be an improvement to the gravel and broken asphalt areas of the property. Knowing that this would be a large expense, staff offered a potential special assessment agreement. The special assessment would help promote renovation and revitalization to a highly visible property along Main Street that is in close proximity to the down town buildings. The repayment terms would be a 10-year period with a three percent interest rate. The City will pay \$32,480 to Prefer Paving and Ready Mix, Inc., and would come from the Pavement Management Fund. The City will collect the assessment with interest and reimburse the fund. Morin moved, seconded by Iverson, to approve the Agreement of Assessment and Waiver of Irregularity and Appeal between Fleetway, Inc. Gary Peterson and the City of Cambridge as presented. Motion passed unanimously.

Ordinance 720 Amending Title V, Chapter 52 Sanitary Sewer, §52.001 Definitions

Woulfe stated the Minnesota Pollution Control Agency (MPCA) conducted a desk top review on Cambridge's Wastewater Treatment Plant operations in August. While the MPCA found no issues with the operations or reports, they did request a correction to the definition of Significant Industrial User by way of an amendment to the Sanitary Sewer Ordinance. The words "or loading received at

the wastewater treatment facility;” would be added to item (2) under the definition to Significant Industrial User in amended Ordinance 720. Shogren moved, seconded by Iverson, to approve Ordinance 720 as amended. Motion passed unanimously.

Resolution R20-069 Authorizing a New Regional Safety Group

Pennings stated that the city has been using an on-line safety training program, since the retirement of the former consultant back in 2018. He said some of the challenges of the on-line training are finding the time and computers for the field personnel to do the training, and keeping employees engaged without the in-person training. Pennings had been contacted by City of Isanti’s Administrator Josi Wood, to see if the City of Cambridge would be interested in joining them in forming a Regional Safety Group. He attended a virtual information session presented by the League of Minnesota Cities, along with representatives of Isanti, Mora, and Milaca, on forming this safety group.

Pennings believes this would be a great opportunity for the city, and would be comparable in cost for the on-line training that employees currently receive. The new Regional Safety Group would have in-person training sessions on various safety topics for the employees, it would still include on-line safety training if desired, and also provides each city with an on-line Safety Data Sheet management system. Shogren asked if the costs would increase if one of the other cities decided to leave the group, and Pennings stated that they would need to pick up the cost of the leaving city if the group fell below three participants. Morin moved, seconded by Shogren, to approve Resolution R20-069 authorizing a new Regional Safety Group, and signing the agreement establishing a Regional Safety Group with the Cities of Isanti, Mora, and Milaca. Motion passed unanimously.

Mayor’s Report

Godfrey noted that early voting started on September 18th and could be done at the Isanti County Government Center. Their hours are from 8:00 am to 4:30 pm Monday through Friday, and will have extra hours from 10:00 am to 3:00 pm on Saturday October 31st. He also wanted to make sure everyone knew that the signs had been put up for the chat benches in town. There are two located downtown in front of Anytime Fitness and the American Legion, and another located at the City Park overlook.

Council Concerns

Parking at Red’s TV and Appliance

Iverson said she had been made aware of Mr. Cottrell (509 Main St. N.) parking his cars next door on the parking lot belonging to Mr. Palmer of Red’s TV and Appliance (523 Main St. N.), due to barricades being placed around Mr. Cottrell’s property. Mr. Palmer is asking if the city would be willing to have an “Unauthorized vehicles towed at owner’s expense.” sign erected, so he would then be able to call a tow truck to remove the vehicles. Iverson moved, seconded by Godfrey, to order a sign for Mr. Palmer. Shogren expressed his concern about the unauthorized parking, but reasoned that Mr. Cottrell’s actions caused the barricades to be installed and is the one doing the parking on Mr. Palmer’s parking lot, which is no fault of the city. Morin also expressed frustration with the situation, but agreed with Shogren that this is a dispute involving private property and the city doesn’t get involved for anyone else. Roll call was taken on the motion, and the motion failed with

Iverson voting aye; Shogren, Morin, and Godfrey voted nay. Shogren stated that he would talk with Mr. Palmer and find a sign solution privately without intervention from the city.

Threats

Morin stated that he has received more threats recently, and wanted to discuss the police being notified about these threats. He said any threats that are against the council members or other city staff should be reported to the police, especially with the increasingly toxic and violent environment right now. He said is willing to take yelling and finger pointing and all types of complaining, but the physical or armed threats need to be documented. Woulfe stated that she has directed staff to document any type of threats, and have also had staff train with the police department on conflict management and resolution training. With the reassurance that threats will be thoroughly documented, the discussion dissolved.

City Attorney's Report

Woulfe had a memo from the City Attorney that the judge awarded the City's Summary Judgement motion in the One Love housing case. She did note that One Love is able to appeal this decision and will keep Council informed on the case's status.

City Administrator's Report

Hunting on City Property

Woulfe said she had received a request to bow hunt on City property located near the Rum River on land left still from the State Hospital. She said city code does allow hunting on city property if the hunter receives permission from the city council. The council members didn't believe there was an overpopulation of deer in the city, and would rather see a group such as Capable Partners Hunting come in to hunt if there was ever a need to thin the population. Permission was not granted by the council members for the request to bow hunt on city property.

Adjournment of Council Meeting

Being no further business before the City Council, Iverson moved, seconded by Shogren, to adjourn the regular meeting at 7:30 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

**SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE
CAMBRIDGE CITY COUNCIL**

The complete minutes are available for public inspection at the office of the City Administrator, 300 3rd Ave. NE, Cambridge, Minnesota.

Members Present: Mayor James Godfrey; Council Members Lisa Iverson, Joe Morin, and Bob Shogren.

Members Absent: Council Member Kersten Conley.

**Regular City Council Meeting
September 21, 2020**

- Meeting called to order at 6:00 pm.
- Agenda was amended to include discussion on Red's TV and Appliance parcel, threats, and hunting on City property.
- Council approved consent agenda items A-G and I-K on Consent Agenda.
- Morin pulled Item H from Consent Agenda for clarification, and item was approved.
- Proclaimed October 15, 2020 as National Pregnancy and Infant Loss Remembrance Day.
- Proclaimed October 1-7, 2020 as Manufacturers Week.
- Received update on CARES ACT Grant, and approved increased funding for Cambridge Cares for Business and extended deadline to apply.
- Approved Resolution R20-068 denying a variance for 436 6th Ave. SW.
- Approved Ordinances 715 and 716 for the keeping of chickens.
- Tabled discussion of Ordinance 717- Residential Winter Parking to October 19, 2020.
- Approved Ordinance 718 updating the Cambridge Municipal Airport Zoning.
- Approved special assessment agreement for Gary Peterson (Fleetway, Inc.).
- Approved Ordinance 720 amending Title IV, Chapter 52 Sanitary Sewer, Section 52.001 Definitions.
- Approved Resolution R20-069 authorizing a new Regional Safety Group.
- Listened to private parking concerns at Red's TV and Appliance.
- Discussed documenting threats towards council member and city staff.
- Received update on the summary judgement awarded to the City in the One Love case.
- Denied a request to bow hunt on City property.
- Adjourned meeting at 7:30 pm.

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the eight months ended August 31, 2020. Included in the Monthly Financial Reports are the following components:

Financial Snapshot

Outstanding City Debt

General Fund - Amended 2020 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2020 Compared to Actual

Debt Service Fund Summary: Adopted 2020 Budget Compared to Actual

Capital Fund Summary:

Amended 2020 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2020 Budget Compared to Actual

Wastewater Utility - Adopted 2020 Budget Compared to Actual

Stormwater Utility- Adopted 2020 Budget Compared to Actual

Street Light Utility- Adopted 2020 Budget Compared to Actual

Liquor Store – Adopted 2020 Budget Compared to Actual.

Cash and Investment Summary

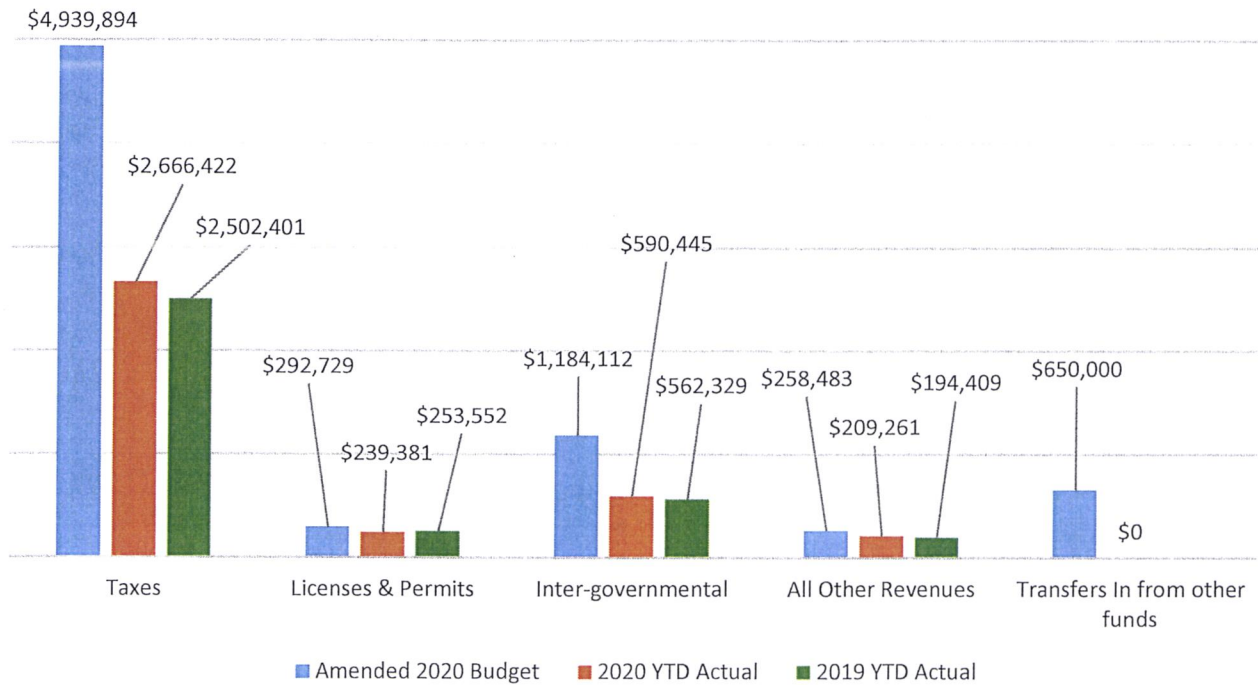
Park Expenditure Breakdown Report

Council Action Requested

NONE REQUIRED - For discussion only.

Council Financial Snap Shot

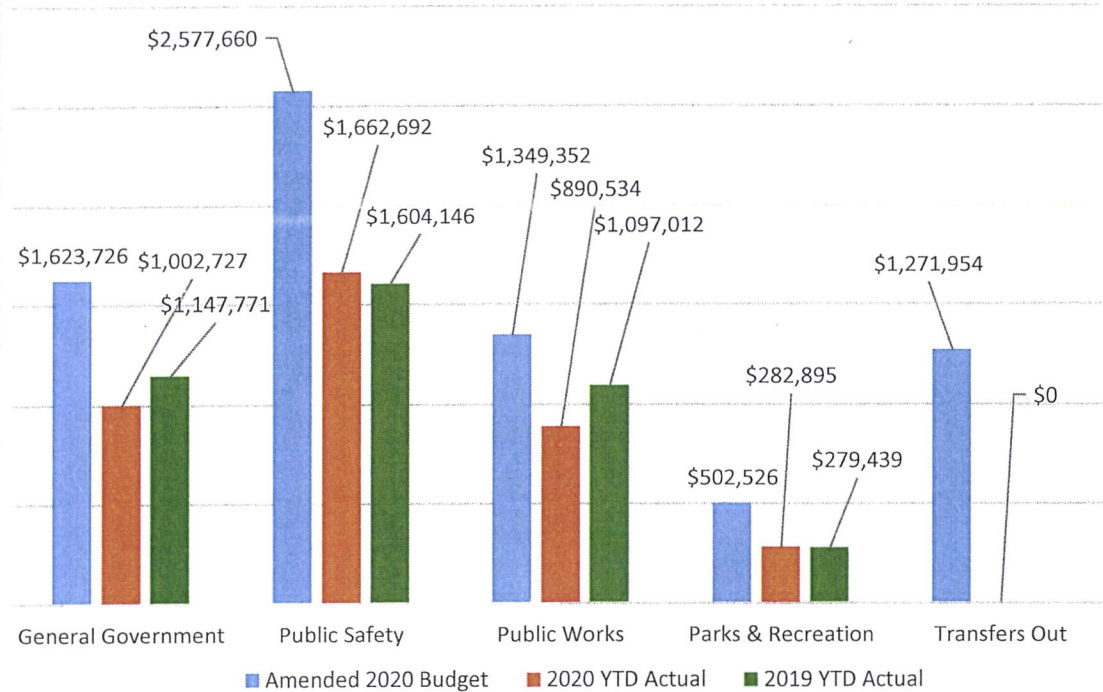
General Fund Revenue Snap Shot 8-31-2020



Notes—

- Tax revenue is collected in July and December.
- Inter-governmental revenue is primarily received in July, October and December.
- Transfers from other funds are typically done later in the fiscal year.

General Fund Expenditure Snap Shot 8-31-2020



Notes--

- Expenditures generally trending as expected. In 2019, the Public Works department had spent \$60K on Street Light Replacement Project while in 2020, no funds have been spent on this project.

Behind the numbers—

15/2

Cambridge is protected by fifteen full-time police officers supported by two office staff professionals. We also employ part-time police officers to help cover shift vacancies that occur. The Police Department has the largest expenditure budget within the City.

Behind the numbers—

57/6

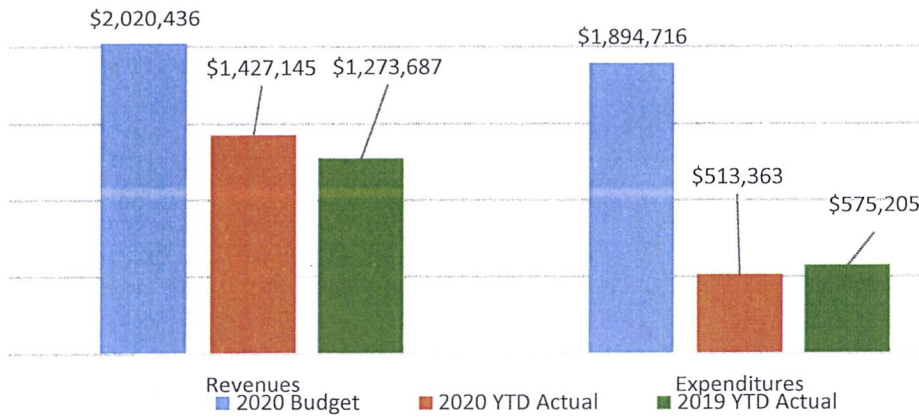
Cambridge maintains fifty-seven miles of streets with six snow plows, two loaders, and two sidewalk machines. The Street Dept plows when two inches or more of snow is received. The Street Dept also sands/salts when conditions are slippery. To report street concerns, call 689-1800.

Behind the numbers—

18

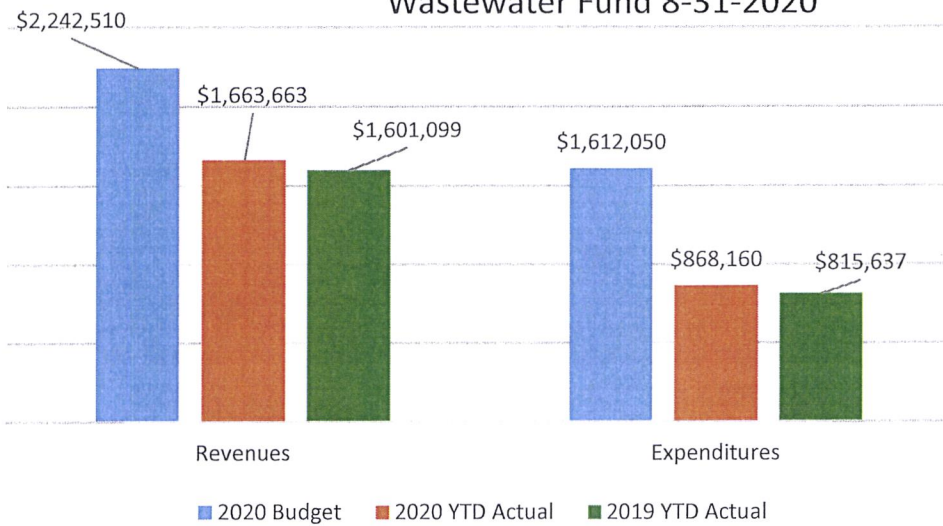
Cambridge has eighteen parks. Park locations and amenities can be found on the City's website at www.ci.cambridge.mn.us

Water Fund 8-31-2020



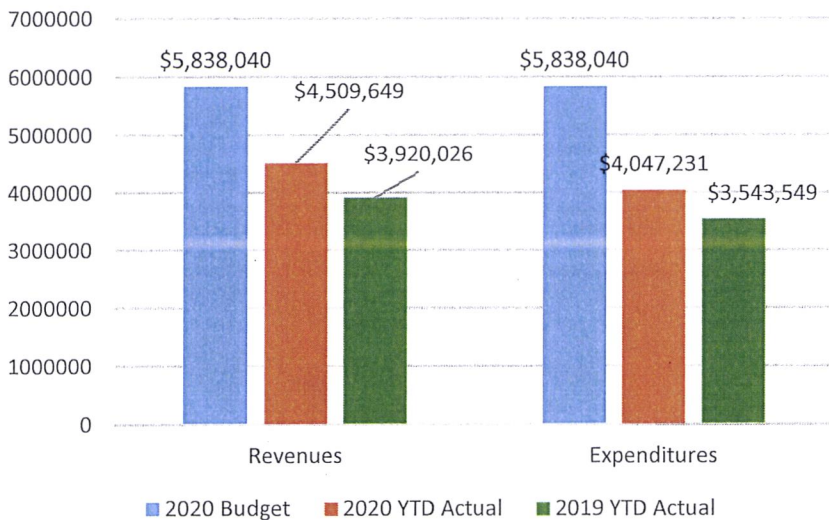
Water Fund Notes—
No concerns at this time.

Wastewater Fund 8-31-2020

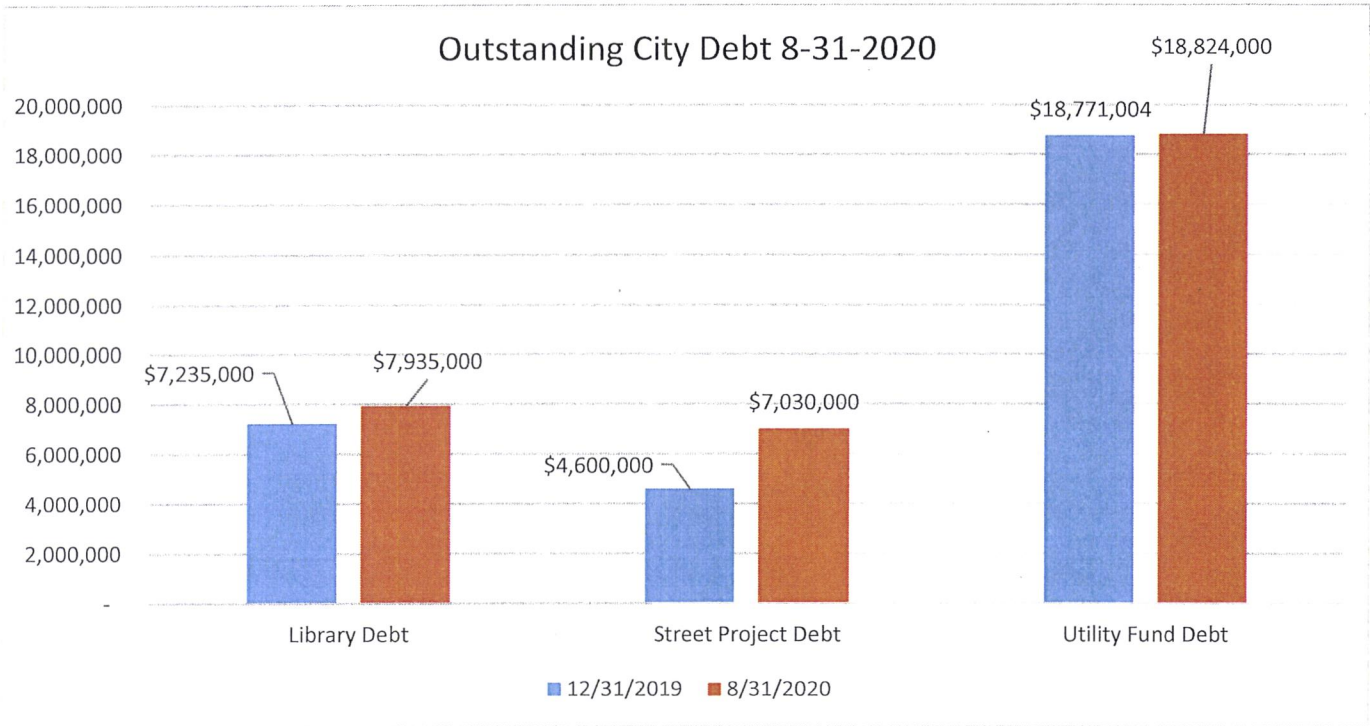


Wastewater Fund Notes—
No concerns at this time.

Northbound Liquor 8-31-2020



Northbound Liquor—
Sales are up significantly along with cost of sales due to Covid-19 pandemic.



Increase of \$5,475,000 of bonds during May 2020 to finance 2020 Street and Utility Improvements as well as remainder of library project. Interest rate on bond issue was 1.5873% and reflects the City's AA bond rating from Standard & Poor's.

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
TAXES	5,141,841.00	4,939,894.00	2,666,422.39	(2,273,471.61)	53.98	4,760,578.81
LICENSES AND PERMITS	224,000.00	292,729.00	239,381.18	(53,347.82)	81.78	414,484.23
INTERGOVERNMENTAL REVENUES	1,266,560.00	1,184,112.00	590,444.92	(593,667.08)	49.86	1,169,545.62
CHARGES FOR SERVICES	124,547.00	130,811.00	130,833.85	(177.15)	99.86	135,502.70
FINES AND FORFEITURES	48,407.00	48,812.00	35,264.06	(13,547.94)	72.24	84,760.49
OTHER	34,225.00	78,860.00	43,363.52	(35,496.48)	54.99	100,866.57
OTHER FINANCING SOURCES	500,000.00	650,000.00	.00	(650,000.00)	.00	502,350.00
TOTAL FUND REVENUE	7,339,580.00	7,325,218.00	3,705,509.92	(3,619,708.08)	50.59	7,168,088.42
EXPENDITURES						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	61,630.00	61,558.00	41,519.96	20,038.04	67.45	73,332.69
ADMINISTRATION	303,542.00	307,547.00	181,838.14	125,708.86	59.13	312,544.04
ELECTIONS	10,900.00	11,700.00	6,101.50	5,598.50	52.15	355.00
FINANCE/MIS	345,330.00	344,904.00	235,512.83	109,391.17	68.28	329,731.10
LEGAL	103,000.00	118,000.00	61,578.40	56,421.60	52.19	113,159.79
BUILDING DEPARTMENT	299,766.00	304,135.00	199,200.75	104,934.25	65.50	314,193.48
ENGINEERING	40,000.00	40,000.00	17,963.75	22,036.25	44.91	35,223.73
PLANNING	280,063.00	280,247.00	176,643.23	103,603.77	63.03	250,983.91
NEW CITY HALL BUILDING	156,959.00	155,635.00	82,368.41	73,266.59	52.92	166,633.17
TOTAL GENERAL GOVERNMENT	1,601,190.00	1,623,726.00	1,002,726.97	620,999.03	61.75	1,596,156.91
PUBLIC SAFETY						
POLICE DEPARTMENT	2,292,960.00	2,231,972.00	1,449,429.46	782,542.54	64.94	2,033,292.13
FIRE DEPARTMENT	335,763.00	335,892.00	206,714.94	129,177.06	61.54	298,498.60
EMERGENCY MANAGEMENT	4,900.00	4,296.00	3,347.75	948.25	77.93	4,383.18
ANIMAL CONTROL	5,500.00	5,500.00	3,200.00	2,300.00	58.18	4,800.00
TOTAL PUBLIC SAFETY	2,639,123.00	2,577,660.00	1,662,692.15	914,967.85	64.50	2,340,973.91
STREETS						
STREETS	1,380,829.00	1,349,352.00	890,533.93	458,818.07	66.00	1,551,733.11
TOTAL STREETS	1,380,829.00	1,349,352.00	890,533.93	458,818.07	66.00	1,551,733.11
PARK AND RECREATION						
PARKS & RECREATION	470,884.00	453,095.00	252,043.81	201,051.19	55.63	383,018.01
LIBRARY	40,600.00	49,431.00	30,851.53	18,579.47	62.41	.00
TOTAL PARK AND RECREATION	511,484.00	502,526.00	282,895.34	219,630.66	56.29	383,018.01
UNALLOCATED EXPENDITURES						
TRANSFERS OUT	1,206,954.00	1,271,954.00	.00	1,271,954.00	.00	1,214,059.00

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL UNALLOCATED EXPENDITURES	1,206,954.00	1,271,954.00	.00	1,271,954.00	.00	1,214,059.00
TOTAL FUND EXPENDITURES	7,339,580.00	7,325,218.00	3,838,848.39	3,486,369.61	52.41	7,085,940.94
NET REVENUE OVER EXPENDITURES	.00	.00	(133,338.47)	133,338.47		82,147.48

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TAXES						
101-31010 TAXES - CURRENT	5,114,859.00	4,906,089.00	2,638,548.73	2,267,540.27	53.78	4,720,330.81
101-31020 TAXES - DELINQUENT	25,000.00	14,934.00	9,120.18	5,813.82	61.07	16,104.12
101-31050 EXCESS TAX INCREMENTS	.00	.00	.00	.00	.00	.94
101-31060 PENALTIES AND INTEREST	1,982.00	200.00	82.43	117.57	41.22	1,253.75
101-31061 TAX ON FORFEITED PROP PURCHAS	.00	18,671.00	18,671.05	(.05)	100.00	22,889.19
TOTAL TAXES	5,141,841.00	4,939,894.00	2,666,422.39	2,273,471.61	53.98	4,760,578.81
LICENSES AND PERMITS						
101-32110 LIQUOR LICENSES	14,000.00	14,000.00	.00	14,000.00	.00	20,300.00
101-32180 CIGARETTES	2,800.00	2,800.00	200.00	2,600.00	7.14	2,600.00
101-32184 CABLE FRANCHISE FEES	61,000.00	51,000.00	36,582.12	14,417.88	71.73	65,497.30
101-32185 REFUSE HAULER FRANCHISE FEE	1,250.00	2,550.00	2,550.00	.00	100.00	1,250.00
101-32199 OTHER BUS LIC & PERMITS	500.00	875.00	875.00	.00	100.00	900.00
101-32218 CITY SHARE ELEC INSPECTIONS	3,000.00	3,365.00	3,335.90	29.10	99.14	4,658.91
101-32219 RETAINAGE OF BLDG SURCHARGE	250.00	196.00	196.47	(.47)	100.24	458.94
101-32220 BUILDING PERMITS	122,000.00	170,224.00	147,813.55	22,410.45	86.83	237,497.46
101-32221 EXCAVATING PERMITS	.00	108.00	108.00	.00	100.00	.00
101-32222 MECHANICAL PERMITS	5,000.00	17,256.00	17,256.00	.00	100.00	24,405.99
101-32225 INVESTIGATION (PENALTY FEE)	.00	1,076.00	1,184.00	(108.00)	110.04	1,176.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	200.00	485.00	485.00	.00	100.00	775.00
101-32230 PLUMBING PERMITS	3,000.00	8,910.00	8,910.00	.00	100.00	19,254.00
101-32240 SIGN PERMITS	1,000.00	560.00	560.00	.00	100.00	1,080.00
101-32298 RENTAL REGISTRATION FEE	5,000.00	11,377.00	11,377.50	(.50)	100.00	20,741.98
101-32299 PLANNING & ZONING FEES	5,000.00	7,947.00	7,947.64	(.64)	100.01	13,888.65
TOTAL LICENSES AND PERMITS	224,000.00	292,729.00	239,381.18	53,347.82	81.78	414,484.23
INTERGOVERNMENTAL REVENUES						
101-33165 FEDERAL GRANTS - OTHER	.00	1,098.00	1,098.96	(.96)	100.09	10,369.90
101-33401 LOCAL GOVERNMENT AID (LGA)	950,238.00	955,566.00	477,783.50	477,782.50	50.00	806,834.00
101-33404 STATE AID - OTHER	6,000.00	9,112.00	9,112.17	(.17)	100.00	12,792.66
101-33405 PERA AID	5,822.00	.00	.00	.00	.00	5,822.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	50,000.00	.00	100.00	50,000.00
101-33421 POLICE STATE AID	130,000.00	130,000.00	14,113.66	115,886.34	10.86	141,619.56
101-33422 SCHOOL DIST COST FOR OFFICER	120,000.00	32,763.00	32,763.32	(.32)	100.00	137,328.50
101-33610 CTY GRANTS & AIDS FOR HWYS	4,500.00	5,573.00	5,573.31	(.31)	100.01	4,779.00
TOTAL INTERGOVERNMENTAL REVE	1,266,560.00	1,184,112.00	590,444.92	593,667.08	49.86	1,169,545.62

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
CHARGES FOR SERVICES						
101-34102 FILING FEES	75.00	105.00	105.25 (.25)	100.24	.00
101-34105 SALES - MAPS, COPIES, ETC.	172.00	217.00	218.00 (1.00)	100.46	341.75
101-34110 SOLAR LEASE REVENUE	.00	7,500.00	7,500.00	.00	100.00	1,500.00
101-34117 CONTRACTED BUILDING INSPECTIO	.00	.00	.00	.00	.00	885.00
101-34201 POLICE DEPARTMENT REPORTS	2,500.00	400.00	301.75	98.25	75.44	602.25
101-34202 POLICE ADMINISTRATION FEES	4,000.00	3,000.00	2,839.00	161.00	94.63	8,785.00
101-34205 PAWN SHOP TRANSACTION REVENU	5,000.00	1,500.00	1,582.50 (82.50)	105.50	4,467.50
101-34206 FIRE PROT TOWNSHIP CONTRACT	102,000.00	107,426.00	107,426.29 (.29)	100.00	102,506.31
101-34208 FIRE RUNS	500.00	.00	.00	.00	.00	1,566.64
101-34210 FIRE PROTECTION ADMINISTRATION	2,300.00	3,061.00	3,061.70 (.70)	100.02	2,345.00
101-34925 PARK ACTIVITY FEES	500.00	4,150.00	4,150.00	.00	100.00	4,862.50
101-34930 ART FAIR FEES	.00	980.00	980.00	.00	100.00	595.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	472.00	469.36	2.64	99.44	18.75
101-34958 ICE RINK LEASE REVENUE	7,500.00	2,000.00	2,000.00	.00	100.00	7,027.00
TOTAL CHARGES FOR SERVICES	124,547.00	130,811.00	130,633.85	177.15	99.86	135,502.70
FINES AND FORFEITURES						
101-35101 COURT FINES	45,907.00	45,907.00	28,529.42	17,377.58	62.15	68,945.49
101-35102 PARKING FINES	1,500.00	1,000.00	200.00	800.00	20.00	2,900.00
101-35104 ANIMAL CONTROL FINES	1,000.00	1,305.00	1,305.00	.00	100.00	1,660.00
101-35105 ADMINISTRATIVE CITATION FINE	.00	600.00	5,229.64 (4,629.64)	871.61	11,255.00
TOTAL FINES AND FORFEITURES	48,407.00	48,812.00	35,264.06	13,547.94	72.24	84,760.49
OTHER						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	41.00	41.60 (.60)	101.46	140.03
101-36200 MISCELLANEOUS	.00	.00	.00	.00	.00	2,039.17
101-36210 INTEREST EARNINGS	15,000.00	20,000.00	.00	20,000.00	.00	77,597.56
101-36220 FACILITY RENTAL	3,600.00	3,600.00	2,991.69	608.31	83.10	10,663.10
101-36230 DONATIONS	500.00	4,662.00	6,212.00 (1,550.00)	133.25	10,301.71
101-36231 LIBRARY LEASE RENT	14,625.00	39,456.00	15,766.75	23,689.25	39.96	.00
101-36234 ARTS GRANT FROM ECRAC	.00	6,750.00	14,000.00 (7,250.00)	207.41	.00
101-36240 PATRONAGE CAPITAL	500.00	4,351.00	4,351.48 (.48)	100.01	.00
101-36501 SALE OF PROPERTY	.00	.00	.00	.00	.00	125.00
TOTAL OTHER	34,225.00	78,860.00	43,363.52	35,496.48	54.99	100,866.57

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	500,000.00	650,000.00	.00	650,000.00	.00	502,350.00
TOTAL OTHER FINANCING SOURCES	500,000.00	650,000.00	.00	650,000.00	.00	502,350.00
 TOTAL FUND REVENUE	 <u>7,339,580.00</u>	 <u>7,325,218.00</u>	 <u>3,705,509.92</u>			 <u>7,168,088.42</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	19,933.44	(9,966.56)	66.67	29,433.49
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	1,524.71	(765.29)	68.58	2,251.42
101-41110-151 WORKERS' COMPENSATION PREMIU	140.00	140.00	58.40	(81.60)	41.71	77.56
TOTAL PERSONAL SERVICES	32,330.00	32,330.00	21,516.55	(10,813.45)	66.55	31,762.47
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	100.00	.00	(100.00)	.00	2.14
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	.00	(250.00)	.00	11.00
101-41110-213 CITIZEN'S ACADEMY COSTS	500.00	.00	.00	.00	.00	.00
101-41110-214 EMPLOYEE RECOGNITION	500.00	300.00	.00	(300.00)	.00	347.66
TOTAL SUPPLIES	1,350.00	650.00	.00	(650.00)	.00	360.80
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-41110-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	112.53	(2,387.47)	4.50	2,848.16
101-41110-334 MILEAGE REIMBURSEMENT	150.00	149.00	.00	(149.00)	.00	.00
101-41110-340 ADVERTISING	500.00	500.00	.00	(500.00)	.00	98.50
101-41110-360 INSURANCE AND BONDS	500.00	359.00	256.63	(102.37)	71.48	303.20
TOTAL OTHER SERVICES AND CHA	4,650.00	4,508.00	369.16	(4,138.84)	8.19	3,249.86
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	70.00	.00	(70.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	2,800.00	2,800.00	.00	(2,800.00)	.00	2,675.00
101-41110-441 SISTER CITY ACTIVITIES	500.00	500.00	.00	(500.00)	.00	310.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	16,000.00	15,300.00	15,237.50	(62.50)	99.59	12,281.25
101-41110-456 ART FESTIVAL	2,000.00	2,000.00	1,096.75	(903.25)	54.84	1,505.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	1,800.00	3,300.00	3,300.00	.00	100.00	1,850.00
101-41110-459 DOWNTOWN TRASH CANS & BENCHE	.00	.00	.00	.00	.00	19,308.31
TOTAL MISCELLANEOUS	23,300.00	24,070.00	19,634.25	(4,435.75)	81.57	37,959.56
TOTAL MAYOR AND CITY COUNCIL	61,630.00	61,558.00	41,519.96	(20,038.04)	67.45	73,332.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
101-41320-101	FULL-TIME EMPLOYEES - REGULAR	127,754.00	138,454.00	85,768.38 (52,685.62)	61.95	158,683.53
101-41320-102	FULL-TIME EMPLOYEES - OVERTIME	.00	94.00	.00 (94.00)	.00	.00
101-41320-103	PART-TIME - REGULAR	59,939.00	43,000.00	25,505.42 (17,494.58)	59.31	35,978.82
101-41320-105	TEMP/SEAS EMPLOYEES - OVERTIME	.00	6.00	5.51 (.49)	91.83	127.89
101-41320-121	PERA (EMPLOYER)	14,383.00	13,617.00	8,345.93 (5,271.07)	61.29	14,720.03
101-41320-122	FICA/MEDICARE (EMPLOYER)	14,670.00	13,890.00	8,304.50 (5,585.50)	59.79	14,558.95
101-41320-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	17,424.00	20,979.00	12,592.93 (8,386.07)	60.03	28,855.32
101-41320-132	ADMIN-LONGEVITY PAY	4,072.00	4,072.00	.00 (4,072.00)	.00	.00
101-41320-133	ADMIN--INS DEDUCTIBLE CONTRIB	1,200.00	2,400.00	1,200.00 (1,200.00)	50.00	2,400.00
101-41320-151	WORKERS' COMPENSATION PREMIU	1,450.00	1,546.00	414.88 (1,131.12)	26.84	765.98
101-41320-153	CITY WIDE RE-EMPLOY COMPENSATI	2,500.00	2,500.00	58.66 (2,441.34)	2.35	4,349.52
101-41320-154	HRA/FLEX FEES	250.00	300.00	49.85 (250.15)	16.62	132.70
	TOTAL PERSONAL SERVICES	243,642.00	240,858.00	142,246.06 (98,611.94)	59.06	260,572.74
<i>SUPPLIES</i>						
101-41320-201	OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	1,447.57 (52.43)	96.50	1,933.43
101-41320-202	DUPLICATING & COPYING SUPPLIES	2,000.00	2,000.00	610.66 (1,389.34)	30.53	1,203.30
101-41320-203	CITY NEWSLETTER COSTS	5,500.00	5,500.00	1,758.00 (3,742.00)	31.96	4,769.72
101-41320-204	STATIONARY, FORMS & ENVELOPES	250.00	250.00	291.00 41.00	116.40	145.00
101-41320-209	SOFTWARE UPDATES	500.00	1,300.00	1,263.63 (36.37)	97.20	.00
101-41320-210	MISCELLANEOUS OPER SUPPLIES	500.00	500.00	104.97 (395.03)	20.99	1,042.76
101-41320-221	REPAIR & MAINT SUPP - VEH/EQ	200.00	200.00	.00 (200.00)	.00	.00
101-41320-240	SMALL TOOLS AND MINOR EQUIPME	3,000.00	2,200.00	.00 (2,200.00)	.00	1,719.39
	TOTAL SUPPLIES	13,450.00	13,450.00	5,475.83 (7,974.17)	40.71	10,813.60
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304	MISC PROFESSIONAL SERVICES	2,000.00	2,000.00	1,598.28 (401.72)	79.91	3,246.50
101-41320-313	IT MGMT & BACKUP	3,000.00	8,218.00	3,553.60 (2,664.40)	57.15	2,709.72
101-41320-322	POSTAGE	4,500.00	4,000.00	2,510.83 (1,489.17)	62.77	3,122.85
101-41320-331	TRAVEL/MEALS/LODGING	600.00	200.00	45.21 (154.79)	22.61	734.54
101-41320-334	MILEAGE REIMBURSEMENT	300.00	200.00	.00 (200.00)	.00	179.22
101-41320-340	ADVERTISING	2,000.00	1,500.00	.00 (1,500.00)	.00	1,219.90
101-41320-351	LEGAL NOTICES/ORD PUBLISHING	1,200.00	1,200.00	127.20 (1,072.80)	10.60	437.63
101-41320-360	INSURANCE AND BONDS	1,950.00	2,136.00	1,530.82 (605.18)	71.67	1,884.58
	TOTAL OTHER SERVICES AND CHA	15,550.00	17,454.00	9,365.94 (8,088.06)	53.66	13,534.94

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-41320-404 REPAIR & MAINT LABOR - VEH/EQ	200.00	200.00	.00 (200.00)	.00	.00
101-41320-409 MAINT CONTRACTS - OFFICE EQUIP	15,000.00	19,985.00	19,984.64 (.36)	100.00	12,744.80
101-41320-430 MISCELLANEOUS	100.00	500.00	416.18 (83.82)	83.24	.00
101-41320-433 DUES AND SUBSCRIPTIONS	600.00	600.00	46.49 (553.51)	7.75	628.44
101-41320-437 CITY WIDE DUES & SUBSCRIPTIONS	14,000.00	14,000.00	4,078.00 (9,922.00)	29.13	13,605.00
101-41320-440 SCHOOLS AND MEETINGS	1,000.00	500.00	225.00 (275.00)	45.00	516.00
101-41320-441 WEB SITE ENHANCEMENT	.00	.00	.00	.00	.00	128.52
<i>TOTAL MISCELLANEOUS</i>	<u>30,900.00</u>	<u>35,785.00</u>	<u>24,750.31 (</u>	<u>11,034.69)</u>	<u>69.16</u>	<u>27,622.76</u>
TOTAL ADMINISTRATION	<u><u>303,542.00</u></u>	<u><u>307,547.00</u></u>	<u><u>181,838.14 (</u></u>	<u><u>125,708.86)</u></u>	<u><u>59.13</u></u>	<u><u>312,544.04</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ELECTIONS						
<i>PERSONAL SERVICES</i>						
101-41410-104 TEMP/SEAS EMPLOYEES - REGULAR	7,500.00	9,800.00	5,773.13	(4,026.87)	58.91	.00
<i>TOTAL PERSONAL SERVICES</i>	7,500.00	9,800.00	5,773.13	(4,026.87)	58.91	.00
<i>SUPPLIES</i>						
101-41410-201 OFFICE SUPPLIES - ACCESSORIES	300.00	300.00	189.30	(110.70)	63.10	.00
101-41410-240 SMALL TOOLS AND MINOR EQUIPME	1,500.00	.00	.00	.00	.00	.00
<i>TOTAL SUPPLIES</i>	1,800.00	300.00	189.30	(110.70)	63.10	.00
<i>OTHER SERVICES AND CHARGES</i>						
101-41410-331 TRAVEL/MEALS/LODGING	150.00	150.00	91.57	(58.43)	61.05	.00
101-41410-351 LEGAL NOTICES/ORD PUBLISHING	250.00	250.00	47.50	(202.50)	19.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	400.00	400.00	139.07	(260.93)	34.77	.00
<i>MISCELLANEOUS</i>						
101-41410-408 MAINT CONTRACTS - MACH/EQUIP	1,200.00	1,200.00	.00	(1,200.00)	.00	355.00
<i>TOTAL MISCELLANEOUS</i>	1,200.00	1,200.00	.00	(1,200.00)	.00	355.00
TOTAL ELECTIONS	10,900.00	11,700.00	6,101.50	(5,598.50)	52.15	355.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FINANCE/MIS						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	174,782.00	174,782.00	125,251.22	(49,530.78)	71.66	173,083.99
101-41500-121 PERA (EMPLOYER)	13,575.00	13,575.00	9,393.84	(4,181.16)	69.20	12,824.58
101-41500-122 FICA/MEDICARE (EMPLOYER)	13,846.00	13,846.00	9,205.64	(4,640.36)	66.49	12,659.71
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	34,846.00	33,700.00	25,185.86	(8,514.14)	74.74	33,054.24
101-41500-132 FINANCE LONGEVITY PAY	6,211.00	6,211.00	.00	(6,211.00)	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	2,400.00	2,400.00	1,357.27	(1,042.73)	56.55	2,400.00
101-41500-151 WORKERS' COMPENSATION PREMIU	1,370.00	1,370.00	481.84	(888.16)	35.17	678.56
101-41500-154 HRA/FLEX FEES	200.00	200.00	99.75	(100.25)	49.88	146.80
TOTAL PERSONAL SERVICES	247,230.00	246,084.00	170,975.42	(75,108.58)	69.48	234,847.88
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,200.00	1,200.00	1,074.81	(125.19)	89.57	1,600.56
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,000.00	3,000.00	1,890.27	(1,109.73)	63.01	2,614.46
101-41500-209 SOFTWARE UPDATES	1,000.00	1,000.00	750.00	(250.00)	75.00	725.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	33.70
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
TOTAL SUPPLIES	7,700.00	7,700.00	3,715.08	(3,984.92)	48.25	4,973.72
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	35,000.00	32,502.00	32,502.00	.00	100.00	31,900.00
101-41500-304 MISC PROFESSIONAL SERVICES	3,500.00	3,500.00	3,388.00	(112.00)	96.80	2,388.00
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	750.00	750.00	423.00	(327.00)	56.40	986.00
101-41500-309 EDP PROFESSIONAL SERVICES	23,000.00	23,000.00	2,110.75	(20,889.25)	9.18	26,397.30
101-41500-313 IT MGMT & BACKUP	3,000.00	6,218.00	3,553.60	(2,664.40)	57.15	2,709.72
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	12.00	(488.00)	2.40	1,754.26
101-41500-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	200.10
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	500.00	491.00	276.00	(215.00)	56.21	426.00
101-41500-360 INSURANCE AND BONDS	1,600.00	1,609.00	1,150.72	(458.28)	71.52	2,093.81
TOTAL OTHER SERVICES AND CHA	68,150.00	68,870.00	43,416.07	(25,453.93)	63.04	68,855.19
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	18,000.00	15,776.00	(2,224.00)	87.64	15,776.00
101-41500-430 MISCELLANEOUS	250.00	250.00	.06	(249.94)	.02	450.51
101-41500-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	1,375.20	(324.80)	80.89	1,599.80
101-41500-440 SCHOOLS AND MEETINGS	2,300.00	2,300.00	255.00	(2,045.00)	11.09	3,228.00
TOTAL MISCELLANEOUS	22,250.00	22,250.00	17,406.26	(4,843.74)	78.23	21,054.31
TOTAL FINANCE/MIS	345,330.00	344,904.00	235,512.83	(109,391.17)	68.28	329,731.10

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304 LEGAL FEES	50,000.00	65,000.00	23,701.30	(41,298.70)	36.46	62,207.58
101-41610-305 PROSECUTION SERVICES	42,000.00	42,000.00	27,072.32	(14,927.68)	64.46	40,147.43
101-41610-307 TOWNSHIP ANNEXATION PAYMENTS	11,000.00	11,000.00	10,804.78	(195.22)	98.23	10,804.78
<i>TOTAL OTHER SERVICES & CHARG</i>	103,000.00	118,000.00	61,578.40	(56,421.60)	52.19	113,159.79
TOTAL LEGAL	103,000.00	118,000.00	61,578.40	(56,421.60)	52.19	113,159.79

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101 FULL-TIME EMPLOYEES - REGULAR	187,050.00	187,050.00	123,129.63	(63,920.37)	65.83	218,527.66
101-41920-103 SEASONAL/TEMP SALARY	.00	2,000.00	1,877.04	(122.96)	93.85	.00
101-41920-121 PERA (EMPLOYER)	14,154.00	14,154.00	9,375.50	(4,778.50)	66.24	14,000.04
101-41920-122 FICA/MEDICARE (EMPLOYER)	14,438.00	14,438.00	9,113.92	(5,324.08)	63.12	13,788.86
101-41920-131 MEDICAL/DENTAL/LIFE	52,269.00	50,502.00	37,769.51	(12,732.49)	74.79	50,924.64
101-41920-132 BLDG DEPT LONGEVITY PAY	1,675.00	1,675.00	.00	(1,675.00)	.00	.00
101-41920-133 BLDG DEPT INS DEDUCTIBLE CONTR	3,600.00	3,600.00	1,316.85	(2,283.15)	36.58	1,229.99
101-41920-151 WORKERS' COMPENSATION PREMIU	1,180.00	1,180.00	431.54	(748.46)	36.57	703.90
101-41920-154 HRA/FLEX FEES	250.00	250.00	149.60	(100.40)	59.84	229.55
TOTAL PERSONAL SERVICES	274,616.00	274,849.00	183,163.59	(91,685.41)	66.64	299,404.64
<i>SUPPLIES</i>						
101-41920-201 OFFICE SUPPLIES	750.00	750.00	514.27	(235.73)	68.57	578.26
101-41920-209 SOFTWARE UPDATES	500.00	500.00	.00	(500.00)	.00	.00
101-41920-210 MISCELLANEOUS OPER SUPPLIES	900.00	900.00	179.98	(720.02)	20.00	.00
101-41920-212 GASOLINE/FUEL/LUBRICANTS/ADDIT	2,400.00	2,400.00	518.54	(1,881.46)	21.61	1,018.02
101-41920-221 REPAIRS & MAINT SUPP VEH/EQUIP	800.00	800.00	92.12	(707.88)	11.52	345.98
101-41920-240 SMALL TOOLS & MINOR EQUIPMENT	3,100.00	3,100.00	1,841.06	(1,258.94)	59.39	69.09
TOTAL SUPPLIES	8,450.00	8,450.00	3,145.97	(5,304.03)	37.23	2,011.35
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304 MISC. PROFESSIONAL FEES	.00	200.00	153.00	(47.00)	76.50	314.00
101-41920-313 IT MGMT & BACKUP	3,000.00	6,218.00	3,553.60	(2,664.40)	57.15	2,709.72
101-41920-321 TELEPHONE/CELLULAR PHONES	2,700.00	2,700.00	1,530.16	(1,169.84)	56.67	2,299.54
101-41920-331 TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	.00
101-41920-334 MILEAGE REIMBURSEMENT	600.00	600.00	266.12	(333.88)	44.35	391.15
101-41920-360 INSURANCE AND BONDS	2,500.00	2,218.00	1,605.00	(613.00)	72.36	2,167.61
TOTAL OTHER CHARGES & SERVIC	9,100.00	12,236.00	7,107.88	(5,128.12)	58.09	7,882.02
<i>MISCELLANEOUS</i>						
101-41920-404 REPAIRS & MAINT LABOR VEH & EQ	200.00	200.00	.00	(200.00)	.00	.00
101-41920-409 MAINT CONTRACTS-OFFICE EQUIP	2,800.00	2,800.00	2,685.00	(115.00)	95.89	2,685.00
101-41920-430 MISCELLANEOUS	200.00	200.00	.00	(200.00)	.00	95.47
101-41920-432 CREDIT CARD FEES-BLDG PERMITS	500.00	1,500.00	1,348.31	(151.69)	89.89	.00
101-41920-433 DUES AND SUBSCRIPTIONS	1,400.00	1,400.00	395.00	(1,005.00)	28.21	395.00
101-41920-440 SCHOOLS & MEETINGS	2,500.00	2,500.00	1,355.00	(1,145.00)	54.20	1,720.00
TOTAL MISCELLANEOUS	7,600.00	8,600.00	5,783.31	(2,816.69)	67.25	4,895.47
TOTAL BUILDING DEPARTMENT	299,766.00	304,135.00	199,200.75	(104,934.25)	65.50	314,193.48

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ENGINEERING						
<i>OTHER CHARGES & SERVICES</i>						
101-41925-303 ENGINEERING FEES	40,000.00	40,000.00	17,963.75	(22,036.25)	44.91	35,223.73
<i>TOTAL OTHER CHARGES & SERVIC</i>	40,000.00	40,000.00	17,963.75	(22,036.25)	44.91	35,223.73
TOTAL ENGINEERING	40,000.00	40,000.00	17,963.75	(22,036.25)	44.91	35,223.73

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101	FULL-TIME EMPLOYEES - REGULAR	163,218.00	163,218.00	113,904.89 (49,313.11)	69.79	157,860.02
101-41935-112	PLANNING COMMISSION PAYMENTS	2,500.00	2,500.00	1,120.00 (1,380.00)	44.80	2,065.00
101-41935-121	PERA (EMPLOYER)	12,679.00	12,679.00	8,542.86 (4,136.14)	67.38	11,980.92
101-41935-122	FICA/MEDICARE (EMPLOYER)	12,933.00	12,933.00	8,372.74 (4,560.26)	64.74	11,554.08
101-41935-131	MEDICAL/DENTAL/LIFE	34,846.00	33,668.00	25,185.86 (8,482.14)	74.81	33,054.24
101-41935-132	PLANNING LONGEVITY PAY	5,837.00	5,837.00	.00 (5,837.00)	.00	.00
101-41935-133	PLANNING INS DEDUCTIBLE CONTRI	2,400.00	2,400.00	1,539.89 (860.11)	64.16	2,318.60
101-41935-151	WORKERS' COMPENSATION PREMIU	1,200.00	1,200.00	395.59 (804.41)	32.97	556.38
101-41935-154	HRA/FLEX FEES	250.00	250.00	99.75 (150.25)	39.90	146.75
	TOTAL PERSONAL SERVICES	235,863.00	234,685.00	159,161.58 (75,523.42)	67.82	219,535.99
<i>SUPPLIES</i>						
101-41935-201	OFFICE SUPPLIES	800.00	1,892.00	1,451.35 (440.65)	76.71	1,732.10
101-41935-209	SOFTWARE UPDATES	2,500.00	2,500.00	824.16 (1,675.84)	32.97	2,073.46
101-41935-210	MISCELLANEOUS OPER SUPPLIES	200.00	200.00	.00 (200.00)	.00	.00
101-41935-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	300.00	250.00	50.20 (199.80)	20.08	198.19
101-41935-221	REPAIRS & MAINT SUPP-VEH/EQUIP	300.00	500.00	456.30 (43.70)	91.26	1,128.81
101-41935-240	SMALL TOOLS & MINOR EQUIPMENT	9,500.00	8,508.00	.00 (8,508.00)	.00	6,561.67
	TOTAL SUPPLIES	13,600.00	13,850.00	2,782.01 (11,067.99)	20.09	11,694.23
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301	PLANNING SPECIAL PROJECTS	2,500.00	2,500.00	.00 (2,500.00)	.00	.00
101-41935-304	MISC PROFESSIONAL FEES	2,500.00	2,500.00	.00 (2,500.00)	.00	225.00
101-41935-313	IT MGMT & BACKUP	3,000.00	6,218.00	3,553.60 (2,664.40)	57.15	2,709.72
101-41935-331	TRAVEL/MEALS/LODGING	600.00	600.00	12.00 (588.00)	2.00	397.28
101-41935-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 (250.00)	.00	82.24
101-41935-351	LEGAL NOTICE/ORD PUBLISH	750.00	750.00	84.50 (665.50)	11.27	810.00
101-41935-360	INSURANCE AND BONDS	11,500.00	9,394.00	6,786.38 (2,607.62)	72.24	9,207.91
	TOTAL OTHER CHARGES & SERVIC	21,100.00	22,212.00	10,436.48 (11,775.52)	46.99	13,432.15
<i>MISCELLANEOUS</i>						
101-41935-404	REPAIRS & MAINT LABOR VEH/EQUI	200.00	200.00	.00 (200.00)	.00	.00
101-41935-409	MAINT CONTRACTS-OFFICE EQUIP	5,100.00	5,100.00	2,990.00 (2,110.00)	58.63	2,990.00
101-41935-430	MISCELLANEOUS	800.00	800.00	(4,860.14) (5,660.14)	(607.52)	(13,399.60)
101-41935-431	PROPERTY SECURING EXP	.00	.00	4,637.30	4,637.30	14,171.59
101-41935-433	DUES AND SUBSCRIPTIONS	900.00	900.00	866.00 (34.00)	96.22	924.00
101-41935-440	SCHOOL AND MEETINGS	1,500.00	1,500.00	630.00 (870.00)	42.00	1,035.55
101-41935-489	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	.00 (1,000.00)	.00	600.00
	TOTAL MISCELLANEOUS	9,500.00	9,500.00	4,263.16 (5,236.84)	44.88	6,321.54
	TOTAL PLANNING	280,063.00	280,247.00	176,643.23 (103,603.77)	63.03	250,983.91

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
NEW CITY HALL BUILDING						
<i>PERSONAL SERVICES</i>						
101-41950-101	FULL-TIME EMPLOYEES - REGULAR	27,383.00	27,383.00	19,272.02 (8,110.98)	70.38	27,545.37
101-41950-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
101-41950-121	PERA (EMPLOYER)	2,163.00	2,163.00	1,445.40 (717.60)	66.82	2,042.13
101-41950-122	FICA/MEDICARE (EMPLOYER)	2,207.00	2,207.00	1,424.40 (782.60)	64.54	2,030.35
101-41950-131	MEDICAL/DENTAL/LIFE	8,660.00	8,417.00	6,286.36 (2,130.64)	74.89	8,248.44
101-41950-132	LONGEVITY PAY	462.00	462.00	.00 (462.00)	.00	.00
101-41950-133	DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 (600.00)	.00	.00
101-41950-151	WORKERS' COMPENSATION PREMIU	1,584.00	1,584.00	735.37 (848.63)	46.42	946.14
101-41950-154	HRA/FLEX FEES	100.00	100.00	24.95 (75.05)	24.95	36.70
	TOTAL PERSONAL SERVICES	44,159.00	43,916.00	29,188.50 (14,727.50)	66.46	40,849.13
<i>SUPPLIES</i>						
101-41950-212	GASOLINE/FUEL	200.00	200.00	.00 (200.00)	.00	.00
101-41950-215	MAINTENANCE SUPPLIES	13,000.00	12,800.00	6,024.26 (6,775.74)	47.06	5,626.95
101-41950-240	SMALL TOOLS & EQUIPMENT	1,600.00	1,800.00	1,795.18 (4.82)	99.73	502.07
	TOTAL SUPPLIES	14,800.00	14,800.00	7,819.44 (6,980.56)	52.83	6,129.02
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321	TELEPHONE/CELLULAR PHONES	18,000.00	18,000.00	9,132.20 (8,867.80)	50.73	18,645.21
101-41950-360	INSURANCE AND BONDS	3,000.00	1,919.00	1,390.15 (528.85)	72.44	1,783.83
101-41950-381	ELECTRIC UTILITIES	12,000.00	12,000.00	6,736.42 (5,263.58)	56.14	10,861.42
101-41950-382	WATER/WASTEWATER UTILITIES	3,000.00	3,000.00	2,230.49 (769.51)	74.35	3,722.99
101-41950-383	GAS UTILITIES	7,000.00	7,000.00	3,647.69 (3,352.31)	52.11	7,280.40
101-41950-384	REFUSE HAULING	700.00	700.00	.00 (700.00)	.00	.00
	TOTAL OTHER SERVICES AND CHA	43,700.00	42,619.00	23,136.95 (19,482.05)	54.29	42,293.85
<i>MISCELLANEOUS</i>						
101-41950-401	REPAIRS & MAINT LABOR - BLDGS	35,000.00	35,000.00	12,326.98 (22,673.02)	35.22	64,782.82
101-41950-409	MAINT CONTRACTS - OFFICE EQUIP	4,800.00	4,800.00	4,301.00 (499.00)	89.60	4,283.00
101-41950-413	RENTALS - OFFICE EQUIPMENT	14,000.00	14,000.00	5,517.24 (8,482.76)	39.41	8,110.25
101-41950-430	MISCELLANEOUS	500.00	500.00	78.30 (421.70)	15.66	185.10
	TOTAL MISCELLANEOUS	54,300.00	54,300.00	22,223.52 (32,076.48)	40.93	77,361.17
	TOTAL NEW CITY HALL BUILDING	156,959.00	155,635.00	82,368.41 (73,266.59)	52.92	166,633.17

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR. YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101	FULL-TIME EMPLOYEES - REGULAR	1,164,727.00	1,102,335.00	756,881.52 (345,453.48)	68.66	1,106,441.07
101-42100-102	FULL-TIME EMPLOYEES - OVERTIME	70,000.00	70,000.00	60,433.94 (9,566.06)	86.33	57,183.34
101-42100-103	PART-TIME EMPLOYEES - REGULAR	37,956.00	37,956.00	22,487.78 (15,468.22)	59.25	31,531.91
101-42100-104	TEMP/SEAS EMPLOYEES - REGULAR	20,000.00	20,000.00	8,800.10 (11,199.90)	44.00	9,112.02
101-42100-110	HOURS WORKED HOLIDAY	30,000.00	30,000.00	17,214.14 (12,785.86)	57.38	24,677.05
101-42100-116	ON-CALL PAY	.00	.00	.00	.00	9,152.46
101-42100-117	SHIFT DIFFERENTIAL	9,636.00	9,636.00	7,341.75 (2,294.25)	76.19	7,691.96
101-42100-121	PERA (EMPLOYER)	230,928.00	219,885.00	146,428.75 (73,456.25)	66.59	200,638.32
101-42100-122	FICA/MEDICARE (EMPLOYER)	25,658.00	24,754.00	16,216.60 (8,537.40)	65.51	22,805.99
101-42100-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	297,801.00	272,761.00	200,938.36 (71,822.64)	73.67	276,800.52
101-42100-132	POLICE LONGEVITY PAY	37,560.00	37,560.00	.00 (37,560.00)	.00	.00
101-42100-133	POLICE INS DEDUCTIBLE CONTRIB	19,200.00	19,200.00	8,469.36 (10,730.64)	44.11	13,859.09
101-42100-151	WORKERS' COMPENSATION PREMIU	65,894.00	63,300.00	23,962.14 (39,337.86)	37.85	34,266.61
101-42100-154	HRA/FLEX FEES	1,500.00	1,500.00	797.80 (702.20)	53.19	1,150.45
	TOTAL PERSONAL SERVICES	2,010,860.00	1,908,887.00	1,269,972.24 (638,914.76)	66.53	1,795,310.79
<i>SUPPLIES</i>						
101-42100-201	OFFICE SUPPLIES - ACCESSORIES	3,300.00	3,300.00	1,238.90 (2,061.10)	37.54	1,100.70
101-42100-202	DUPLICATING & COPYING SUPPLIES	1,500.00	1,500.00	937.76 (562.24)	62.52	856.08
101-42100-209	SOFTWARE UPDATES	7,800.00	7,800.00	49.99 (7,750.01)	.64	478.00
101-42100-210	MISCELLANEOUS OPER SUPPLIES	5,500.00	5,500.00	1,755.17 (3,744.83)	31.91	2,546.35
101-42100-212	GASOLINE/FUEL/LUB/ADDITIVES	40,000.00	40,000.00	18,994.78 (21,005.22)	47.49	40,337.67
101-42100-213	AMMUNITION	5,500.00	5,500.00	2,048.00 (3,452.00)	37.24	4,778.55
101-42100-214	CRIME SCENE SUPPLIES	5,000.00	5,000.00	431.29 (4,568.71)	8.63	3,049.27
101-42100-217	PROMOTIONAL EVENTS/MCGRUFF E	4,000.00	4,000.00	2,195.77 (1,804.23)	54.89	3,627.84
101-42100-221	REPAIR & MAINT SUPP - VEH/EQ	18,500.00	18,500.00	6,836.28 (11,663.72)	36.95	12,451.61
101-42100-231	UNIFORM ALLOWANCE	21,000.00	21,000.00	8,475.21 (12,524.79)	40.36	10,228.14
101-42100-232	UNIFORMS-RESERVES	2,000.00	2,000.00	.00 (2,000.00)	.00	1,333.93
101-42100-240	SMALL TOOLS AND MINOR EQUIP	18,000.00	18,000.00	6,419.18 (11,580.82)	35.66	12,939.36
	TOTAL SUPPLIES	132,100.00	132,100.00	49,382.33 (82,717.67)	37.38	93,727.50
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304	MISC PROFESSIONAL SERVICES	15,000.00	15,000.00	9,222.02 (5,777.98)	81.48	3,047.62
101-42100-313	IT MGMT & BACKUP	13,000.00	28,000.00	15,990.40 (12,009.60)	57.11	12,193.08
101-42100-321	TELEPHONE/CELLULAR PHONES	14,500.00	14,400.00	8,086.11 (6,313.89)	56.15	12,837.11
101-42100-322	POSTAGE	300.00	300.00	38.90 (261.10)	12.97	599.55
101-42100-331	TRAVEL/MEALS/LODGING	3,000.00	3,000.00	448.41 (2,551.59)	14.95	1,216.41
101-42100-334	MILEAGE REIMBURSEMENT	200.00	300.00	258.48 (43.52)	85.49	467.36
101-42100-340	ADVERTISING	100.00	100.00	.00 (100.00)	.00	.00
101-42100-360	INSURANCE AND BONDS	37,000.00	55,185.00	39,743.98 (15,441.02)	72.02	49,761.18
101-42100-381	ELECTRIC UTILITIES	6,100.00	6,100.00	3,464.45 (2,635.55)	56.79	5,585.88
101-42100-383	GAS UTILITIES	3,500.00	3,500.00	1,796.61 (1,703.39)	51.33	3,585.89
	TOTAL OTHER SERVICES AND CHA	92,700.00	125,885.00	79,047.36 (46,837.64)	62.79	89,294.08

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	3,423.66	(6,576.34)	34.24	5,224.03
101-42100-409 MAINT CONTRACTS - EQUIPMENT	21,500.00	28,000.00	27,372.09	(627.91)	97.76	25,310.18
101-42100-410 POLICE RESERVE ACTIVITY	1,000.00	1,000.00	.00	(1,000.00)	.00	150.00
101-42100-411 POLICE-AUTO PAWN SERVICE	2,700.00	2,700.00	2,421.60	(278.40)	89.69	1,750.50
101-42100-432 CREDIT CARD FEES-POLICE DEPT	.00	100.00	37.55	(62.45)	37.55	.00
101-42100-433 DUES AND SUBSCRIPTIONS	6,700.00	7,900.00	7,898.63	(1.37)	99.98	10,757.05
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	14,000.00	9,749.00	(4,251.00)	69.64	11,768.00
101-42100-489 OTHER CONTRACTED SERVICES	1,400.00	1,400.00	125.00	(1,275.00)	8.93	.00
TOTAL MISCELLANEOUS	57,300.00	65,100.00	51,027.53	(14,072.47)	78.38	54,959.76
TOTAL POLICE DEPARTMENT	2,292,960.00	2,231,972.00	1,449,429.46	(782,542.54)	64.94	2,033,292.13

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42200-101 FULL-TIME EMPLOYEES - REGULAR	86,549.00	83,382.00	57,571.96	(25,810.04)	69.05	83,291.35
101-42200-103 PART-TIME EMPLOYEES - REGULAR	47,000.00	47,000.00	26,898.00	(20,102.00)	57.23	46,944.00
101-42200-121 PERA (EMPLOYER)	15,536.00	14,976.00	10,190.26	(4,785.74)	68.04	14,054.93
101-42200-122 FICA/MEDICARE (EMPLOYER)	6,715.00	6,715.00	2,868.42	(3,846.58)	42.72	4,759.66
101-42200-131 MEDICAL/DENTAL/LIFE INS	17,423.00	16,789.00	12,583.65	(4,205.35)	74.95	16,524.80
101-42200-132 FIRE LONGEVITY PAY	1,226.00	1,226.00	.00	(1,226.00)	.00	.00
101-42200-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	611.69	(588.31)	50.97	734.58
101-42200-151 WORKERS' COMPENSATION PREMIU	39,864.00	39,477.00	17,614.23	(21,862.77)	44.62	25,492.06
101-42200-154 HRA/FLEX FEES	150.00	150.00	49.85	(100.15)	33.23	73.35
TOTAL PERSONAL SERVICES	215,463.00	210,915.00	128,388.06	(82,526.94)	60.87	191,874.73
<i>SUPPLIES</i>						
101-42200-201 OFFICE SUPPLIES - ACCESSORIES	250.00	250.00	.00	(250.00)	.00	45.90
101-42200-204 STATIONARY, FORMS AND ENVELOPE	100.00	100.00	.00	(100.00)	.00	.00
101-42200-210 MISCELLANEOUS OPER SUPPLIES	9,500.00	9,500.00	2,507.09	(6,992.91)	26.39	4,667.68
101-42200-212 GASOLINE/FUEL/LUB/ADDITIVES	6,300.00	5,000.00	2,381.28	(2,618.72)	47.63	5,811.14
101-42200-215 SHOP MAINTENANCE SUPPLIES	200.00	200.00	.00	(200.00)	.00	.00
101-42200-221 REPAIR & MAINT SUPP - VEH/EQ	15,000.00	15,658.00	15,688.47	30.47	100.19	14,932.20
101-42200-223 REPAIR & MAINT SUPP - BLDGS	1,500.00	2,000.00	1,680.60	(319.40)	84.03	541.20
101-42200-231 UNIFORM ALLOWANCE	11,000.00	13,815.00	14,181.54	366.54	102.65	4,483.92
101-42200-232 UNIFORM ALLOWANCE GRANT FUND	.00	.00	.00	.00	.00	1,182.50
101-42200-240 FIRE DEPT SMALL TOOLS	7,000.00	5,800.00	2,748.23	(3,051.77)	47.38	10,191.43
101-42200-241 SMALL TOOLS GRANT FUNDED	.00	1,900.00	1,899.82	(.18)	99.99	.00
TOTAL SUPPLIES	50,850.00	54,223.00	41,087.03	(13,135.97)	75.77	41,855.97
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304 MISC PROFESSIONAL SERVICES	12,000.00	12,000.00	12,510.88	510.88	104.26	13,712.75
101-42200-307 CITY FUNDED PENSION CONTRIB	10,000.00	10,000.00	.00	(10,000.00)	.00	10,000.00
101-42200-313 IT MGMT & BACKUP	2,800.00	6,218.00	3,553.60	(2,664.40)	57.15	2,709.72
101-42200-321 TELEPHONE/CELLULAR PHONES	1,400.00	1,400.00	1,071.34	(328.66)	76.52	1,682.66
101-42200-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	.00	(1,000.00)	.00	1,642.83
101-42200-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	.00
101-42200-340 ADVERTISING	250.00	250.00	216.00	(34.00)	86.40	.00
101-42200-360 INSURANCE AND BONDS	9,000.00	6,339.00	4,622.15	(1,716.85)	72.92	6,014.41
101-42200-381 ELECTRIC UTILITIES	16,000.00	16,000.00	9,382.30	(6,617.70)	58.64	15,058.01
101-42200-382 WATER/WASTEWATER UTILITIES	500.00	500.00	308.05	(191.95)	61.61	360.76
101-42200-383 GAS UTILITIES	5,000.00	5,000.00	2,095.93	(2,904.07)	41.92	3,466.72
TOTAL OTHER SERVICES AND CHA	58,250.00	59,007.00	33,760.25	(25,246.75)	57.21	54,647.86

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-42200-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	.00	(1,500.00)	.00	.00
101-42200-404 REPAIR & MAINT LABOR - VEH/EQ	1,000.00	1,000.00	162.95	(837.05)	16.30	698.00
101-42200-430 MISCELLANEOUS	.00	.00	.00	.00	.00	50.00
101-42200-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	1,650.00	(50.00)	97.06	1,647.00
101-42200-440 SCHOOLS AND MEETINGS	7,000.00	6,055.00	174.90	(5,880.10)	2.89	908.00
101-42200-441 GRANT FUNDED SCHOOLS	.00	1,492.00	1,491.75	(.25)	99.98	6,817.04
<i>TOTAL MISCELLANEOUS</i>	<u>11,200.00</u>	<u>11,747.00</u>	<u>3,479.60</u>	<u>(8,267.40)</u>	<u>29.62</u>	<u>10,120.04</u>
TOTAL FIRE DEPARTMENT	<u><u>335,763.00</u></u>	<u><u>335,892.00</u></u>	<u><u>206,714.94</u></u>	<u><u>(129,177.06)</u></u>	<u><u>61.54</u></u>	<u><u>298,498.60</u></u>

CITY OF CAMBRIDGE
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FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT						
<i>SUPPLIES</i>						
101-42300-201 OFFICE SUPPLIES	100.00	.00	.00	.00	.00	36.98
101-42300-210 MISCELLANEOUS OPER SUPPLIES	500.00	349.00	349.00	.00	100.00	514.90
101-42300-240 SMALL TOOLS AND MINOR EQUIP	1,500.00	747.00	530.75	(216.25)	71.05	2,814.80
TOTAL SUPPLIES	2,100.00	1,096.00	879.75	(216.25)	80.27	3,366.68
<i>OTHER SERVICES AND CHARGES</i>						
101-42300-304 MISC PROF SERVICES	500.00	.00	.00	.00	.00	.00
101-42300-331 TRAVEL/MEALS/LODGING	300.00	.00	.00	.00	.00	70.50
TOTAL OTHER SERVICES AND CHA	800.00	.00	.00	.00	.00	70.50
<i>MISCELLANEOUS</i>						
101-42300-433 DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	200.00
101-42300-440 SCHOOLS AND MEETINGS	500.00	200.00	.00	(200.00)	.00	.00
101-42300-489 OTHER CONTRACTED SERVICES	1,500.00	3,000.00	2,468.00	(532.00)	82.27	746.00
TOTAL MISCELLANEOUS	2,000.00	3,200.00	2,468.00	(732.00)	77.13	946.00
TOTAL EMERGENCY MANAGEMENT	4,900.00	4,296.00	3,347.75	(948.25)	77.93	4,383.18

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	5,500.00	5,500.00	3,200.00	(2,300.00)	58.18	4,800.00
<i>TOTAL OTHER SERVICES & CHARG</i>	5,500.00	5,500.00	3,200.00	(2,300.00)	58.18	4,800.00
TOTAL ANIMAL CONTROL	5,500.00	5,500.00	3,200.00	(2,300.00)	58.18	4,800.00

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	595,719.00	565,018.00	403,719.16	(161,298.84)	71.45	612,551.94
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	4,650.00	4,650.00	848.38	(3,801.62)	18.24	1,777.20
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	16,448.00	16,448.00	13,962.14	(2,485.86)	84.89	18,000.29
101-43001-110 HOURS WORKED HOLIDAY	2,300.00	2,300.00	.00	(2,300.00)	.00	.00
101-43001-111 OVERTIME-SNOWPLOWING	47,700.00	47,700.00	15,321.96	(32,378.04)	32.12	56,741.44
101-43001-112 OVERTIME MOSQUITO SPRAYING	2,000.00	1,000.00	293.50	(706.50)	29.35	1,126.34
101-43001-115 CALL-IN PAY	.00	500.00	332.51	(167.49)	66.50	.00
101-43001-121 PERA (EMPLOYER)	50,505.00	48,203.00	31,676.52	(16,526.48)	65.71	50,693.79
101-43001-122 FICA/MEDICARE (EMPLOYER)	52,772.00	50,424.00	32,398.15	(18,025.85)	64.25	51,491.96
101-43001-123 CENTRAL PENSION FUND CONTRIB	.00	7,914.00	4,073.50	(3,840.50)	51.47	.00
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	150,999.00	142,881.00	100,638.96	(42,242.04)	70.44	151,649.16
101-43001-132 STREETS LONGEVITY PAY	26,171.00	26,171.00	.00	(26,171.00)	.00	.00
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	10,400.00	10,400.00	5,466.46	(4,933.54)	52.56	6,168.87
101-43001-151 WORKERS' COMPENSATION PREMIU	66,815.00	64,739.00	18,240.88	(46,498.12)	28.18	31,861.37
101-43001-154 HRA/FLEX FEES	700.00	700.00	445.19	(254.81)	63.60	673.91
TOTAL PERSONAL SERVICES	1,027,179.00	989,048.00	627,417.31	(361,630.69)	63.44	982,736.27
<i>SUPPLIES</i>						
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	1,500.00	1,800.00	1,552.93	(247.07)	86.27	784.46
101-43001-202 DUPLICATING AND COPYING SUPPLI	200.00	200.00	.00	(200.00)	.00	50.49
101-43001-204 STATIONERY, FORMS & ENVELOPES	200.00	500.00	477.31	(22.69)	95.46	.00
101-43001-209 SOFTWARE UPDATES	750.00	750.00	323.50	(426.50)	43.13	323.50
101-43001-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	8,564.80	(1,435.20)	85.65	10,463.26
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	38,000.00	34,000.00	16,567.08	(17,432.92)	48.73	48,791.05
101-43001-215 SHOP MAINTENANCE SUPPLIES	1,000.00	1,000.00	85.84	(914.16)	8.58	1,068.57
101-43001-219 SNOW REMOVAL MATERIALS	65,000.00	65,000.00	52,289.57	(12,710.43)	80.45	78,657.57
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	55,000.00	79,000.00	72,640.22	(6,359.78)	91.95	76,046.39
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	12,000.00	12,000.00	10,027.18	(1,972.82)	83.56	11,377.20
101-43001-226 SIGNS	5,000.00	5,000.00	3,512.88	(1,487.12)	70.26	5,515.51
101-43001-240 SMALL TOOLS AND MINOR EQUIP	11,000.00	11,000.00	6,213.23	(4,786.77)	56.48	14,043.97
TOTAL SUPPLIES	199,650.00	220,250.00	172,254.54	(47,995.46)	78.21	247,121.97

CITY OF CAMBRIDGE
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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	2,049.61	(1,450.39)	58.56	3,268.20
101-43001-313 IT MGMT & BACKUP	3,000.00	6,218.00	3,553.60	(2,664.40)	57.15	2,709.72
101-43001-321 TELEPHONE/CELLULAR PHONES	13,500.00	11,500.00	2,739.24	(8,760.76)	23.82	6,184.10
101-43001-331 TRAVEL/MEALS/LODGING	500.00	250.00	12.00	(238.00)	4.80	.00
101-43001-334 MILEAGE REIMBURSEMENT	400.00	200.00	.00	(200.00)	.00	58.00
101-43001-340 ADVERTISING	400.00	300.00	.00	(300.00)	.00	.00
101-43001-360 INSURANCE AND BONDS	16,000.00	16,486.00	12,352.79	(4,133.21)	74.93	14,793.53
101-43001-381 ELECTRIC UTILITIES	6,000.00	6,000.00	4,158.97	(1,841.03)	69.32	7,124.88
101-43001-382 WATER/WASTEWATER UTILITIES	3,000.00	3,000.00	1,774.16	(1,225.84)	59.14	2,586.45
101-43001-383 GAS UTILITIES	11,000.00	11,000.00	8,505.01	(2,494.99)	77.32	12,179.82
101-43001-384 REFUSE HAULING	4,000.00	4,000.00	1,477.04	(2,522.96)	36.93	2,450.67
TOTAL OTHER SERVICES AND CHA	61,300.00	62,454.00	36,622.42	(25,831.58)	58.64	51,355.37
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	1,000.00	732.00	730.85	(1.15)	99.84	200.00
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	3,000.00	11,000.00	9,985.36	(1,014.64)	90.78	4,200.33
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	(500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	18,000.00	16,343.00	16,342.31	(.69)	100.00	23,890.86
101-43001-407 BRIDGE REPAIR	3,000.00	.00	.00	.00	.00	26,000.00
101-43001-408 SIDEWALK REPAIRS	.00	2,300.00	2,300.00	.00	100.00	10,805.12
101-43001-413 BNSF PARKING LEASE	3,000.00	3,100.00	3,096.14	(3.86)	99.88	3,005.96
101-43001-414 EQUIPMENT RENTAL	.00	3,750.00	3,750.00	.00	100.00	750.00
101-43001-417 RENTALS - UNIFORMS	8,000.00	8,000.00	5,564.84	(2,435.16)	69.56	8,289.38
101-43001-430 MISCELLANEOUS	3,500.00	200.00	.00	(200.00)	.00	.00
101-43001-433 DUES AND SUBSCRIPTIONS	1,200.00	1,200.00	619.80	(580.20)	51.65	732.20
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	690.00	(810.00)	46.00	321.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	2,000.00	262.00	261.47	(.53)	99.80	754.09
101-43001-444 INSECT CONTROL	7,000.00	55.00	53.96	(1.04)	98.11	6,251.37
101-43001-445 DISEASED TREE PROGRAM	15,000.00	10,000.00	1,200.00	(8,800.00)	12.00	10,000.00
101-43001-446 WEED CONTROL	4,000.00	4,000.00	1,511.12	(2,488.88)	37.78	3,348.94
101-43001-447 DOWNTOWN DECORATIONS	10,000.00	2,658.00	657.04	(2,000.96)	24.72	3,795.25
101-43001-451 TOWNSHIP PVMT ASSMT & SHARED	.00	.00	.00	.00	.00	1,648.12
101-43001-452 STREET LT REPLMT & SIGNAL PAIN	.00	.00	.00	.00	.00	136,570.00
101-43001-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	7,476.77	(4,523.23)	62.31	29,956.88
TOTAL MISCELLANEOUS	92,700.00	77,600.00	54,239.66	(23,360.34)	69.90	270,519.50
TOTAL STREETS	1,380,829.00	1,349,352.00	890,533.93	(458,818.07)	66.00	1,551,733.11

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FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PARKS & RECREATION						
<i>PERSONAL SERVICES</i>						
101-45200-101	FULL-TIME EMPLOYEES - REGULAR	126,422.00	126,422.00	76,396.91 (50,025.09)	60.43	98,709.77
101-45200-102	FULL-TIME EMPLOYEES - OVERTIME	2,000.00	2,000.00	36.48 (1,963.52)	1.82	399.06
101-45200-104	TEMP/SEAS EMPLOYEES - REGULAR	43,024.00	30,210.00	24,509.14 (5,700.86)	81.13	21,137.84
101-45200-112	PARKS & REC COMM STIPENDS	3,000.00	3,000.00	455.00 (2,545.00)	15.17	945.00
101-45200-121	PERA (EMPLOYER)	10,586.00	10,586.00	5,732.49 (4,853.51)	54.15	7,346.67
101-45200-122	FICA/MEDICARE (EMPLOYER)	13,544.00	12,200.00	7,571.47 (4,628.53)	62.06	9,114.63
101-45200-123	CENTRAL PENSION FUND CONTRIB	.00	3,080.00	1,360.00 (1,720.00)	44.16	.00
101-45200-131	MEDICAL/DENTAL/LIFE	34,873.00	30,000.00	18,291.60 (11,708.40)	60.97	24,410.52
101-45200-132	PARKS LONGEVITY PAY	2,606.00	2,606.00	.00 (2,606.00)	.00	.00
101-45200-133	PARKS INSUR DEDUCTIBLE CONTRIB	2,400.00	2,400.00	1,227.64 (1,172.36)	51.15	2,400.00
101-45200-151	WORKERS' COMPENSATION PREMIU	9,629.00	9,629.00	3,214.86 (6,414.14)	33.39	4,512.12
101-45200-154	HRA/FLEX FEES	200.00	200.00	86.36 (113.64)	43.18	108.39
	TOTAL PERSONAL SERVICES	248,284.00	232,333.00	138,881.95 (93,451.05)	59.78	169,084.00
<i>SUPPLIES</i>						
101-45200-210	MISCELLANEOUS OPER SUPPLIES	8,000.00	8,000.00	3,331.23 (4,668.77)	41.64	6,127.81
101-45200-212	GASOLINE/FUEL/LUB/ADDITIVES	7,000.00	7,000.00	5,804.50 (1,195.50)	82.92	12,544.89
101-45200-221	REPAIR & MAINT SUPP - VEH/EQ	11,500.00	11,500.00	3,308.14 (8,191.86)	28.77	6,155.98
101-45200-223	REPAIR & MAINT SUPP - BLDG/INF	12,000.00	12,000.00	7,427.03 (4,572.97)	61.89	17,458.49
101-45200-226	SIGNS	1,000.00	1,000.00	423.25 (576.75)	42.33	.00
101-45200-230	MASTER GARDENERS SUPPLIES	2,000.00	330.00	329.64 (.36)	99.89	661.00
101-45200-240	SMALL TOOLS & MINOR EQUIP	1,500.00	1,800.00	1,707.23 (92.77)	94.85	1,806.05
	TOTAL SUPPLIES	43,000.00	41,830.00	22,331.02 (19,298.98)	53.64	44,754.22
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304	PROFESSIONAL SERV-PARK STUDY	500.00	1,000.00	783.34 (216.66)	78.33	200.00
101-45200-305	PARK CONTRACTED SERVICES	500.00	500.00	.00 (500.00)	.00	1,796.98
101-45200-306	PARK & REC COMM ACTIVITY	.00	.00	.00 .00	.00	599.00
101-45200-321	TELEPHONE/CELLULAR PHONES	1,000.00	1,000.00	474.69 (525.31)	47.47	900.00
101-45200-340	ADVERTISING	200.00	200.00	.00 (200.00)	.00	.00
101-45200-351	LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00 (200.00)	.00	20.00
101-45200-360	INSURANCE AND BONDS	24,500.00	24,770.00	18,087.53 (6,682.47)	73.02	22,543.36
101-45200-381	ELECTRIC UTILITIES	87,000.00	87,000.00	37,045.34 (49,954.66)	42.58	62,947.04
101-45200-382	WATER/WASTEWATER UTILITIES	4,500.00	7,000.00	5,818.76 (1,181.24)	83.13	12,221.75
101-45200-383	GAS UTILITIES	6,000.00	3,500.00	.00 (3,500.00)	.00	1,824.17
	TOTAL OTHER SERVICES AND CHA	124,400.00	125,170.00	62,209.66 (62,960.34)	49.70	103,052.30

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	7,000.00	6,860.00	2,535.25	(4,324.75)	36.96	5,429.05
101-45200-415 RENTALS - OTHER EQUIPMENT	8,000.00	8,000.00	2,649.00	(5,351.00)	33.11	5,309.20
101-45200-417 RENTALS - UNIFORMS	700.00	700.00	600.95	(99.05)	85.85	741.07
101-45200-440 SCHOOLS AND MEETINGS	.00	140.00	140.00	.00	100.00	38.00
101-45200-445 WEED CONTROL AND FERTILIZER	15,000.00	15,000.00	2,250.59	(12,749.41)	15.00	9,386.49
101-45200-488 LIBRARY EXPENSES	.00	.00	.00	.00	.00	24,312.06
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	4,500.00	3,262.00	3,262.00	.00	100.00	4,012.50
101-45200-496 PARKS ARTS & PROGRAMMING	20,000.00	20,000.00	17,183.39	(2,816.61)	85.92	16,899.12
<i>TOTAL MISCELLANEOUS</i>	<u>55,200.00</u>	<u>53,962.00</u>	<u>28,621.18</u>	<u>(25,340.82)</u>	<u>53.04</u>	<u>66,127.49</u>
<i>TOTAL PARKS & RECREATION</i>	<u>470,884.00</u>	<u>453,095.00</u>	<u>252,043.81</u>	<u>(201,051.19)</u>	<u>55.63</u>	<u>383,018.01</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIBRARY						
<i>SUPPLIES</i>						
101-45400-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	3.77	(496.23)	.75	.00
101-45400-223 REPAIR & MAINT SUPP - BLDG/INF	5,000.00	5,000.00	204.75	(4,795.25)	4.10	.00
101-45400-240 SMALL TOOLS & MINOR EQUIP	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
<i>TOTAL SUPPLIES</i>	6,500.00	6,500.00	208.52	(6,291.48)	3.21	.00
<i>OTHER SERVICES AND CHARGES</i>						
101-45400-380 INSURANCE AND BONDS	1,500.00	3,081.00	2,081.00	(1,000.00)	67.54	.00
101-45400-381 ELECTRIC UTILITIES	28,000.00	26,000.00	16,041.02	(9,958.98)	61.70	.00
101-45400-382 WATER/WASTEWATER UTILITIES	3,600.00	3,600.00	3,156.55	(443.45)	87.68	.00
101-45400-383 GAS UTILITIES	.00	2,000.00	1,680.44	(319.56)	84.02	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	33,100.00	34,681.00	22,959.01	(11,721.99)	66.20	.00
<i>MISCELLANEOUS</i>						
101-45400-401 REPAIR & MAINT LABOR - BLDGS	500.00	1,000.00	934.00	(66.00)	93.40	.00
101-45400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
101-45400-499 LIBRARY SCULPTURE PROJ-GRANT	.00	6,750.00	6,750.00	.00	100.00	.00
<i>TOTAL MISCELLANEOUS</i>	1,000.00	8,250.00	7,684.00	(566.00)	93.14	.00
TOTAL LIBRARY	40,600.00	49,431.00	30,851.53	(18,579.47)	62.41	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
101-49300-720 TRANSFERS OUT - OPER TRANSFER	1,206,954.00	1,271,954.00	.00	(1,271,954.00)	.00	1,214,059.00
<i>TOTAL TRANSFERS</i>	1,206,954.00	1,271,954.00	.00	(1,271,954.00)	.00	1,214,059.00
TOTAL TRANSFERS OUT	1,206,954.00	1,271,954.00	.00	(1,271,954.00)	.00	1,214,059.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	7,339,580.00	7,325,218.00	3,838,848.39			7,085,940.94
NET REVENUES OVER EXPENDITURE	.00	.00	(133,338.47)			82,147.48

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
CHARGES FOR SERVICES	68,000.00	68,000.00	58,738.02	9,261.98	86.38	102,598.38
OTHER	200.00	200.00	.00	200.00	.00	1,276.32
TOTAL FUND REVENUE	68,200.00	68,200.00	58,738.02	9,461.98	86.13	103,874.70
EXPENDITURES						
AIRPORT OPERATING						
AIRPORT OPERATING	65,950.00	65,950.00	51,924.91	14,025.09	78.73	82,876.34
TRANSFERS OUT	2,250.00	2,250.00	.00	2,250.00	.00	30,000.00
TOTAL AIRPORT OPERATING	68,200.00	68,200.00	51,924.91	16,275.09	76.14	112,876.34
TOTAL FUND EXPENDITURES	68,200.00	68,200.00	51,924.91	16,275.09	76.14	112,876.34
NET REVENUE OVER EXPENDITURES	.00	.00	6,813.11	(6,813.11)		(9,001.64)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	11,000.00	11,000.00	11,593.16	(593.16)	105.39	11,047.16
211-34921 MAINT REIMBURSEMENT - STATE	21,000.00	21,000.00	10,136.78	10,863.22	48.27	25,394.00
211-34925 AIRPLANE FUEL SALES	36,000.00	36,000.00	37,008.08	(1,008.08)	102.80	66,157.22
TOTAL CHARGES FOR SERVICES	68,000.00	68,000.00	58,738.02	9,261.98	86.38	102,598.38
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	1,276.32
TOTAL OTHER	200.00	200.00	.00	200.00	.00	1,276.32
TOTAL FUND REVENUE	68,200.00	68,200.00	58,738.02			103,874.70

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
AIRPORT OPERATING						
<i>PERSONAL SERVICES</i>						
211-49000-101 FULL-TIME EMPLOYEES - REGULAR	.00	.00	543.72	543.72	.00	.00
211-49000-121 PERA (EMPLOYER)	.00	.00	40.78	40.78	.00	.00
211-49000-122 FICA/MEDICARE (EMPLOYER)	.00	.00	39.77	39.77	.00	.00
TOTAL PERSONAL SERVICES	.00	.00	624.27	624.27	.00	.00
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	665.78 (334.22)	66.58	371.59
211-49000-212 GASOLINE/FUEL/ADDATIVES	500.00	500.00	.00 (500.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00 (500.00)	.00	.00
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	5,000.00	5,000.00	924.20 (4,075.80)	18.48	3,342.96
211-49000-223 REPAIR & MAINT SUPP - BLDGS	1,000.00	1,000.00	.00 (1,000.00)	.00	118.70
211-49000-226 SIGNS	200.00	200.00	.00 (200.00)	.00	.00
211-49000-228 REPAIR & MAINT SUPP - INFRAST	1,500.00	1,500.00	1,177.63 (322.37)	78.51	1,503.32
211-49000-251 AIRPLANE FUEL COST OF SALES	34,000.00	34,000.00	35,341.30	1,341.30	103.95	58,251.08
TOTAL SUPPLIES	43,700.00	43,700.00	38,108.91 (5,591.09)	87.21	63,587.65
<i>OTHER SERVICES & CHARGES</i>						
211-49000-304 LEGAL FEES	150.00	150.00	.00 (150.00)	.00	.00
211-49000-321 TELEPHONE/CELLULAR PHONES	1,500.00	1,500.00	978.76 (521.24)	65.25	1,457.36
211-49000-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00 (200.00)	.00	198.66
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	100.00	100.00	.00 (100.00)	.00	.00
211-49000-360 INSURANCE AND BONDS	3,500.00	3,500.00	2,636.79 (863.21)	75.34	3,310.62
211-49000-381 ELECTRIC UTILITIES	6,500.00	6,500.00	4,654.84 (1,845.16)	71.61	6,689.00
211-49000-383 GAS UTILITIES	1,000.00	1,000.00	.00 (1,000.00)	.00	1,104.15
TOTAL OTHER SERVICES & CHARG	12,950.00	12,950.00	8,270.39 (4,679.61)	63.86	12,759.79
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	.00 (1,500.00)	.00	727.50
211-49000-403 REPAIR & MAINT LABOR - INFRAST	3,000.00	3,000.00	1,300.50 (1,699.50)	43.35	923.36
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	1,000.00	1,000.00	450.00 (550.00)	45.00	1,077.78
211-49000-430 MISCELLANEOUS	1,800.00	1,800.00	1,348.09 (451.91)	74.89	2,448.26
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	175.00 (125.00)	58.33	254.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	.00 (300.00)	.00	225.00
211-49000-441 STATE PERMITS & FEES	400.00	400.00	440.00	40.00	110.00	500.00
211-49000-489 OTHER CONTRACTED SERVICES	1,000.00	1,000.00	1,207.75	207.75	120.78	373.00
TOTAL MISCELLANEOUS	9,300.00	9,300.00	4,921.34 (4,378.66)	52.92	6,528.90
TOTAL AIRPORT OPERATING	65,950.00	65,950.00	51,924.91 (14,025.09)	78.73	82,876.34

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
211-49300-720 TRANSFERS OUT - OPERATING	2,250.00	2,250.00	.00	(2,250.00)	.00	30,000.00
<i>TOTAL TRANSFERS</i>	2,250.00	2,250.00	.00	(2,250.00)	.00	30,000.00
TOTAL TRANSFERS OUT	2,250.00	2,250.00	.00	(2,250.00)	.00	30,000.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	68,200.00	68,200.00	51,924.91			112,876.34
NET REVENUES OVER EXPENDITURE	.00	.00	6,813.11			(9,001.64)

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUNDS 303-397 - DEBT SERVICE

	ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>				
31010 CURRENT	233,547.00	233,547.00	120,375.52	113,171.48
31020 DELINQUENT	.00	.00	859.95	(859.95)
31050 TAX INCREMENT	.00	.00	135,217.99	(135,217.99)
	<u>233,547.00</u>	<u>233,547.00</u>	<u>256,453.46</u>	<u>(22,906.46)</u>
<u>SPECIAL ASSESSMENTS</u>				
36100 PREPAID	.00	.00	54,521.17	(54,521.17)
36101/36102 "PRINCIPAL, INT & PENALTIES"	356,347.00	356,347.00	181,979.16	174,367.84
	<u>356,347.00</u>	<u>356,347.00</u>	<u>236,500.33</u>	<u>119,846.67</u>
<u>OTHER FINANCING SOURCES</u>				
36210 INTEREST EARNINGS	1,000.00	1,000.00	.00	1,000.00
31050 BOND PROCEEDS	.00	.00	135,217.99	(135,217.99)
	<u>1,000.00</u>	<u>1,000.00</u>	<u>135,217.99</u>	<u>(134,217.99)</u>
TOTAL REVENUE	<u>590,894.00</u>	<u>590,894.00</u>	<u>628,171.78</u>	<u>(37,277.78)</u>

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	510,000.00	510,000.00	510,000.00	.00	
47000611	INTEREST	121,706.00	121,706.00	227,327.15	105,621.15	186.78
47000620	OTHER FEES	2,038.00	2,038.00	3,000.00	962.00	147.20
		<u>633,744.00</u>	<u>633,744.00</u>	<u>740,327.15</u>	<u>106,583.15</u>	<u>116.82</u>
TOTAL EXPENSES		<u>633,744.00</u>	<u>633,744.00</u>	<u>740,327.15</u>	<u>106,583.15</u>	<u>116.82</u>
NET REVENUES						
OVER(UNDER) EXPENSES		<u>(42,850.00)</u>	<u>(42,850.00)</u>	<u>(112,155.37)</u>		

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS & TAXES</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	25,000.00	25,000.00	9,824.43	15,175.57	39.30
31050 "TAX INCREMENT"	.00	.00	50,849.20	(50,849.20)	.00
	<u>25,000.00</u>	<u>25,000.00</u>	<u>60,673.63</u>	<u>(35,673.63)</u>	<u>242.69</u>
<u>CHARGES FOR SERVICE</u>					
362XX CONTRACTED SERVICES	38,853.00	38,853.00	37,460.00	1,393.00	96.41
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	35,516.08	(35,516.08)	.00
	<u>38,853.00</u>	<u>38,853.00</u>	<u>72,976.08</u>	<u>(34,123.08)</u>	<u>187.83</u>
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	207,688.00	646,432.00	646,432.00	.00	100.00
33160-33169 FEDERAL AID	135,000.00	135,000.00	.00	135,000.00	.00
	<u>342,688.00</u>	<u>781,432.00</u>	<u>646,432.00</u>	<u>135,000.00</u>	<u>82.72</u>
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	2,800.00	2,800.00	216.97	2,583.03	7.75
36501 PROPERTY SALES	5,000.00	5,000.00	.00	5,000.00	.00
36230 DONATIONS	8,000.00	53,350.00	48,948.48	4,401.52	91.75
32299 UTILITY PERMITS	500.00	500.00	2,245.91	(1,745.91)	449.18
31050 BOND PROCEEDS	4,888,400.00	3,890,909.00	3,640,000.00	250,909.00	93.55
	<u>4,904,700.00</u>	<u>3,952,559.00</u>	<u>3,691,411.36</u>	<u>261,147.64</u>	<u>93.39</u>
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	915,903.00	915,903.00	.00	915,903.00	.00
	<u>915,903.00</u>	<u>915,903.00</u>	<u>.00</u>	<u>915,903.00</u>	<u>.00</u>
TOTAL REVENUE	<u>6,227,144.00</u>	<u>5,713,747.00</u>	<u>4,471,493.07</u>	<u>1,242,253.93</u>	<u>78.26</u>

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
401-48000-720 TRANSFERS OUT TO OTHER FUNDS	100,000.00	100,000.00	.00	(100,000.00)	.00
415-45200-560 PARK IMPROVEMENTS	30,000.00	52,600.00	4,628.79	(47,971.21)	8.80
415-45200-580 OTHER EQUIPMENT	120,000.00	120,000.00	.00	(120,000.00)	.00
415-45200-597 PARKWOOD PARK IMPROV-BERNICK	.00	32,097.00	32,096.88	(.12)	100.00
417-42100-550 VEHICLES	150,000.00	150,000.00	93,986.81	(56,013.19)	62.66
417-42100-551 SQUAD CAMERA	5,400.00	10,600.00	10,600.00	.00	100.00
417-42100-590 EMERGENCY OPERATIONS	6,000.00	13,748.00	.00	(13,748.00)	.00
418-43001-550 PW VEHICLES & EQUIPMENT	116,000.00	116,000.00	12,213.00	(103,787.00)	10.53
419-41320-580 ADMIN OTHER EQUIPMENT	.00	12,247.00	12,247.00	.00	100.00
419-41320-581 CITY HALL BUILDING PROJECT	.00	25,322.00	25,321.82	(.18)	100.00
419-41500-570 FINANCE OFFICE EQUIPMENT	14,500.00	12,567.00	12,567.00	.00	100.00
419-41920-580 OTHER EQUIPMENT	6,000.00	6,000.00	.00	(6,000.00)	.00
420-42200-550 VEHICLES	48,000.00	48,000.00	43,362.65	(4,637.35)	90.34
420-42200-565 FIRE HALL BLDG IMPROV/REPAIR	35,000.00	35,000.00	.00	(35,000.00)	.00
423-48000-530 C-I BIKE TRAIL IMPROVEMENTS	.00	28,173.00	28,172.74	(.26)	100.00
425-47000-305 BOND ISSUE COSTS	.00	7,966.00	7,965.17	(.83)	99.99
425-47000-617 BOND DISCOUNT	.00	4,129.00	4,128.07	(.93)	99.98
425-48000-410 LIBRARY LAND & BLDG ACQUISITION	.00	7,282,837.00	7,282,836.50	(.50)	100.00
425-48000-415 LIBRARY CONSTRUCTION COSTS	8,000,000.00	58,543.00	58,542.53	(.47)	100.00
425-48000-416 LIBRARY EQUIPMENT PURCHASES	.00	299,596.00	299,595.70	(.30)	100.00
425-48000-485 PROPERTY TAXES ON ACQUIRED LAN	.00	12,520.00	12,519.59	(.41)	100.00
425-49300-720 TRANSFER OUT	.00	300,000.00	.00	(300,000.00)	.00
443-48000-223 STREET CRACK SEALING	60,000.00	60,000.00	.00	(60,000.00)	.00
443-48000-224 STREET SEAL COATING	108,700.00	58,700.00	.00	(58,700.00)	.00
443-48000-226 DOWNTOWN PAVER/TREE REPAIR	.00	50,000.00	5,874.00	(44,126.00)	11.75
443-48000-303 ENGINEERING FEES	.00	.00	554.00	554.00	.00
444-48000-303 ENGINEERING FEES	.00	.00	69,430.00	69,430.00	.00
444-48000-351 LEGAL NOTICES/PUB ORDINANCES	.00	.00	324.40	324.40	.00
444-48000-410 AIRPORT LAND ACQUISITION	.00	.00	5,326.00	5,326.00	.00
444-48000-530 IMPR OTHER THAN BUILDINGS	150,000.00	150,000.00	.00	(150,000.00)	.00
480-48000-303 ENGINEERING EXP	.00	647,890.00	438,651.05	(209,238.95)	67.70
480-48000-304 MISC PROF SERV	.00	40,000.00	21,196.40	(18,803.60)	52.99
480-48000-351 LEGAL NOTICE/PUBLISHING	.00	199.00	199.00	.00	100.00
480-48000-530 IMPROVEMENTS	4,828,400.00	3,555,561.00	854,892.63	(2,700,668.37)	24.04
480-48000-617 BOND DISCOUNT	.00	17,338.00	17,337.90	(.10)	100.00
480-48000-621 BOND ISSUE COSTS	.00	33,454.00	33,453.71	(.29)	100.00
TOTAL FUND EXPENDITURES	13,778,000.00	13,341,087.00	9,388,023.34	(3,953,063.66)	70.37
TOTAL EXPENDITURES	13,778,000.00	13,341,087.00	9,388,023.34	(3,953,063.66)	70.37
NET REVENUES					
OVER(UNDER) EXPENDITURES	(7,550,856.00)	(7,627,340.00)	(4,916,530.27)		

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	15,000.00	15,000.00	3,342.62	11,657.38	22.28	68,268.69
OPERATING REVENUE	1,905,436.00	1,905,436.00	1,392,439.11	512,996.89	73.08	1,872,176.81
OTHER FINANCING SOURCES	100,000.00	100,000.00	31,363.61	68,636.39	31.36	102,250.00
TOTAL FUND REVENUE	2,020,436.00	2,020,436.00	1,427,145.34	593,290.66	70.64	2,042,695.50
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	1,894,716.00	1,894,716.00	513,362.82	1,381,353.18	27.09	1,831,428.54
TOTAL WATER FUND EXPENDITURES	1,894,716.00	1,894,716.00	513,362.82	1,381,353.18	27.09	1,831,428.54
TOTAL FUND EXPENDITURES	1,894,716.00	1,894,716.00	513,362.82	1,381,353.18	27.09	1,831,428.54
NET REVENUE OVER EXPENDITURES	125,720.00	125,720.00	913,782.52	(788,062.52)		211,266.96

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
601-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	3,342.62	(3,342.62)	.00	.00
601-36210 INTEREST EARNINGS	15,000.00	15,000.00	.00	15,000.00	.00	68,268.69
TOTAL SA & INTEREST EARNINGS	15,000.00	15,000.00	3,342.62	11,657.38	22.28	68,268.69
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	1,840,436.00	1,840,436.00	1,335,963.28	504,472.72	72.59	1,770,108.65
601-37120 SALES OF METERS & SUPPLIES	9,500.00	9,500.00	22,081.00	(12,581.00)	232.43	34,022.42
601-37160 PENALTIES ETC.	30,000.00	30,000.00	12,310.12	17,689.88	41.03	36,574.62
601-37165 CERTIFICATION PENALTY	500.00	500.00	1,050.00	(550.00)	210.00	1,495.48
601-37170 OTHER REVENUE	25,000.00	25,000.00	21,034.71	3,965.29	84.14	29,975.64
TOTAL OPERATING REVENUE	1,905,436.00	1,905,436.00	1,392,439.11	512,996.89	73.08	1,872,176.81
<u>OTHER FINANCING SOURCES</u>						
601-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	2,250.00
601-39203 TRANSFERS FROM OTHER FUNDS	100,000.00	100,000.00	.00	100,000.00	.00	100,000.00
601-39311 BOND PREMIUM	.00	.00	31,363.61	(31,363.61)	.00	.00
TOTAL OTHER FINANCING SOURCES	100,000.00	100,000.00	31,363.61	68,636.39	31.36	102,250.00
TOTAL FUND REVENUE	2,020,436.00	2,020,436.00	1,427,145.34			2,042,695.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	262,471.00	262,471.00	166,355.76	(96,115.24)	63.38	239,197.50
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	15,000.00	15,000.00	3,791.16	(11,208.84)	25.27	7,178.32
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	7,710.00	7,710.00	5,714.81	(1,995.19)	74.12	.00
601-49400-110 HOURS WORKED HOLIDAY	2,800.00	2,800.00	662.20	(2,137.80)	23.65	1,337.99
601-49400-115 CALL-IN PAY	2,000.00	2,000.00	660.87	(1,339.13)	33.04	797.34
601-49400-116 ON-CALL PAY	13,000.00	13,000.00	4,358.18	(8,641.82)	33.52	7,832.68
601-49400-121 PERA (EMPLOYER)	23,709.00	23,709.00	13,187.03	(10,521.97)	55.62	18,490.02
601-49400-122 FICA/MEDICARE (EMPLOYER)	25,666.00	25,666.00	13,536.94	(12,129.06)	52.74	18,286.10
601-49400-123 CENTRAL PENSION FUND CONTRIB	.00	.00	679.99	679.99	.00	.00
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	63,903.00	63,903.00	39,062.28	(24,840.72)	61.13	55,176.28
601-49400-132 LONGEVITY PAY	13,134.00	13,134.00	.00	(13,134.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	4,600.00	4,600.00	2,101.25	(2,498.75)	45.68	2,456.32
601-49400-151 WORKERS' COMPENSATION PREMIU	12,138.00	12,138.00	2,285.87	(9,852.13)	18.83	2,913.73
601-49400-154 HRA/FLEX FEES	300.00	300.00	157.55	(142.45)	52.52	231.90
TOTAL PERSONAL SERVICES	446,431.00	446,431.00	252,553.89	(193,877.11)	56.57	353,898.18
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	3,500.00	3,500.00	714.25	(2,785.75)	20.41	.00
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	494.10	(505.90)	49.41	725.09
601-49400-204 STATIONARY, FORMS AND ENVELOPE	1,000.00	1,000.00	.00	(1,000.00)	.00	2,000.00
601-49400-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	5,984.46	(6,015.54)	49.87	8,765.63
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	7,000.00	7,000.00	3,548.36	(3,451.64)	50.69	6,224.92
601-49400-213 OPER SUPPLIES - PLANT EQUIP	500.00	500.00	133.71	(366.29)	26.74	174.00
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	55,000.00	55,000.00	41,044.92	(13,955.08)	74.63	42,700.04
601-49400-217 TESTING	1,000.00	1,000.00	1,253.50	253.50	125.35	1,566.00
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	4,000.00	4,000.00	541.78	(3,458.22)	13.54	1,413.30
601-49400-240 SMALL TOOLS AND MINOR EQUIP	6,000.00	6,000.00	3,146.47	(2,853.53)	52.44	2,060.10
601-49400-270 METERS AND REPAIRS	25,000.00	25,000.00	3,420.36	(21,579.64)	13.68	2,717.32
TOTAL SUPPLIES	116,000.00	116,000.00	60,281.91	(55,718.09)	51.97	68,346.40

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	(5,000.00)	.00	5,690.00
601-49400-306 GIS PROJECT CONTRACT EXP	15,000.00	15,000.00	8,010.00	(6,990.00)	53.40	9,895.48
601-49400-310 GOPHER STATE ONE CALL	1,100.00	1,100.00	741.85	(358.15)	67.44	972.04
601-49400-313 IT MGMT & BACKUP	2,500.00	2,500.00	3,553.60	1,053.60	142.14	2,709.72
601-49400-321 TELEPHONE/CELLULAR PHONES	8,000.00	8,000.00	3,305.83	(4,694.17)	41.32	7,154.22
601-49400-322 POSTAGE	5,000.00	5,000.00	4,143.20	(856.80)	82.86	6,461.13
601-49400-331 TRAVEL/MEALS/LODGING	2,000.00	2,000.00	.00	(2,000.00)	.00	374.00
601-49400-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	186.76
601-49400-340 ADVERTISING	1,200.00	1,200.00	771.75	(428.25)	64.31	1,286.25
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	183.00	(317.00)	36.60	437.25
601-49400-360 INSURANCE AND BONDS	16,000.00	16,000.00	11,802.88	(4,197.12)	73.77	16,346.00
601-49400-381 ELECTRIC UTILITIES	95,000.00	95,000.00	59,502.85	(35,497.15)	62.63	88,439.14
601-49400-382 WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	742.80	(757.20)	49.52	1,130.15
601-49400-383 GAS UTILITIES	7,000.00	7,000.00	3,301.53	(3,698.47)	47.16	6,005.06
601-49400-384 REFUSE HAULING	2,000.00	2,000.00	235.52	(1,764.48)	11.78	1,279.52
TOTAL OTHER SERVICES & CHARG	162,100.00	162,100.00	96,294.81	(65,805.19)	59.40	148,366.72
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	2,500.00	2,500.00	2,890.42	390.42	115.62	1,007.95
601-49400-406 REPAIR & MAINT - PLANT	27,000.00	27,000.00	6,482.70	(20,517.30)	24.01	26,057.10
601-49400-407 REPAIRS & MAINTENANCE - HYDR	10,000.00	10,000.00	10,804.00	804.00	108.04	10,369.72
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	5,794.29	(4,205.71)	57.94	30,591.01
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	(500.00)	.00	429.00
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	75,000.00	75,000.00	56,976.46	(18,023.54)	75.97	68,757.23
601-49400-420 DEPRECIATION	780,000.00	780,000.00	.00	(780,000.00)	.00	780,064.06
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	6,000.00	6,000.00	8,174.34	2,174.34	136.24	6,133.15
601-49400-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	917.80	(82.20)	91.78	978.20
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	690.00	(2,310.00)	23.00	1,422.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	4,000.00	4,000.00	.00	(4,000.00)	.00	3,381.40
601-49400-489 OTHER CONTRACTED SERVICES	5,000.00	5,000.00	2,066.59	(2,933.41)	41.33	12,703.52
TOTAL MISCELLANEOUS	939,500.00	939,500.00	94,796.60	(844,703.40)	10.09	941,894.34

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>DEBT SERVICE</i>						
601-49400-615 2001 PFA LOAN INTEREST	.00	.00	.00	.00	.00	11,198.58
601-49400-617 BOND DISCOUNT	.00	.00	2,683.25	2,683.25	.00	24,932.84
601-49400-619 INTEREST-WATER TREATMENT 2005	65,388.00	65,388.00	.00	(65,388.00)	.00	54,429.06
601-49400-620 FISCAL AGENT FEES	1,200.00	1,200.00	1,575.00	375.00	131.25	1,100.00
601-49400-621 BOND ISSUE COSTS	.00	.00	5,177.36	5,177.36	.00	46,817.00
601-49400-632 2012 BOND INTEREST EXPENSE	.00	.00	.00	.00	.00	950.16
601-49400-634 INEREST EXP 2014 IMPROV	13,237.00	13,237.00	.00	(13,237.00)	.00	11,008.30
601-49400-635 INTEREST EXP 2015 BONDS	15,444.00	15,444.00	.00	(15,444.00)	.00	11,870.16
601-49400-636 INTEREST EXP 2016 WATER BONDS	15,269.00	15,269.00	.00	(15,269.00)	.00	12,320.90
601-49400-638 INTEREST EXPESE 2018 BONDS	15,075.00	15,075.00	.00	(15,075.00)	.00	15,503.06
601-49400-639 INTEREST EXP 2019 BONDS W TOWE	78,424.00	78,424.00	.00	(78,424.00)	.00	34,545.56
601-49400-640 INTEREST EXPENSE 2020 IMPROV	1,648.00	1,648.00	.00	(1,648.00)	.00	.00
TOTAL DEBT SERVICE	205,685.00	205,685.00	9,435.61	(196,249.39)	4.59	224,475.62
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	.00	(25,000.00)	.00	25,000.00
601-49400-799 LOSS ON DISPOSAL OF ASSET	.00	.00	.00	.00	.00	69,447.28
TOTAL TRANSFERS	25,000.00	25,000.00	.00	(25,000.00)	.00	94,447.28
TOTAL EXPENSE 400	1,894,716.00	1,894,716.00	513,362.82	(1,381,353.18)	27.09	1,831,428.54

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	1,894,716.00	1,894,716.00	513,362.82			1,831,428.54
NET REVENUES OVER EXPENDITURE	125,720.00	125,720.00	913,782.52			211,266.96

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	958.91	(958.91)	.00	103,087.77
OPERATING REVENUE	2,242,510.00	2,242,510.00	1,630,651.33	611,858.67	72.72	2,448,900.10
OTHER FINANCING SOURCES	.00	.00	32,052.92	(32,052.92)	.00	100.00
TOTAL FUND REVENUE	2,242,510.00	2,242,510.00	1,663,663.16	578,846.84	74.19	2,552,087.87
EXPENDITURES						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,212,050.00	3,212,050.00	868,159.89	2,343,890.11	27.03	3,086,121.11
TOTAL WASTEWATER FUND EXPENDITURES	3,212,050.00	3,212,050.00	868,159.89	2,343,890.11	27.03	3,086,121.11
TOTAL FUND EXPENDITURES	3,212,050.00	3,212,050.00	868,159.89	2,343,890.11	27.03	3,086,121.11
NET REVENUE OVER EXPENDITURES	(969,540.00)	(969,540.00)	795,503.27	(1,765,043.27)		(534,033.24)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
602-36102 SPEC ASSESSMENTS - INT/PEN	.00	.00	511.40	(511.40)	.00	1,211.91
602-36210 INTEREST EARNINGS	.00	.00	447.51	(447.51)	.00	101,875.86
TOTAL SA & INTEREST EARNINGS	.00	.00	958.91	(958.91)	.00	103,087.77
<u>OPERATING REVENUE</u>						
602-37210 SEWER CHARGES - CITY	2,162,510.00	2,162,510.00	1,543,424.85	619,085.15	71.37	2,251,456.79
602-37250 SAC CHARGES	50,000.00	50,000.00	75,528.95	(25,528.95)	151.06	164,175.95
602-37260 PENALTIES	30,000.00	30,000.00	11,697.53	18,302.47	38.99	33,267.36
TOTAL OPERATING REVENUE	2,242,510.00	2,242,510.00	1,630,651.33	611,858.67	72.72	2,448,900.10
<u>OTHER FINANCING SOURCES</u>						
602-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	.00	.00	.00	100.00
602-39311 BOND PREMIUM	.00	.00	32,052.92	(32,052.92)	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	32,052.92	(32,052.92)	.00	100.00
TOTAL FUND REVENUE	2,242,510.00	2,242,510.00	1,663,663.16			2,552,087.87

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	486,254.00	486,254.00	313,948.68	(172,305.32)	64.56	472,364.64
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	22,000.00	22,000.00	18,568.18	(3,431.82)	84.40	24,073.21
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	16,448.00	16,448.00	7,083.56	(9,364.44)	43.07	9,955.07
602-49450-106 TEMP/SEAS EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	2,823.44
602-49450-110 HOURS WORKED HOLIDAY	4,500.00	4,500.00	2,762.17	(1,737.83)	61.38	3,939.71
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	1,817.49	(1,182.51)	60.58	2,676.58
602-49450-116 ON-CALL PAY	22,000.00	22,000.00	18,061.50	(3,938.50)	82.10	24,015.18
602-49450-121 PERA (EMPLOYER)	41,322.00	41,322.00	26,637.00	(14,685.00)	64.46	36,120.68
602-49450-122 FICA/MEDICARE (EMPLOYER)	44,889.00	44,889.00	26,650.92	(18,238.08)	59.37	36,787.87
602-49450-123 CENTRAL PENSION FUND CONTRIB	.00	.00	3,400.01	3,400.01	.00	.00
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	133,594.00	133,594.00	81,983.54	(51,610.46)	61.37	107,507.00
602-49450-132 LONGEVITY PAY	13,197.00	13,197.00	.00	(13,197.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	9,200.00	9,200.00	4,342.40	(4,857.60)	47.20	7,285.48
602-49450-151 WORKERS' COMPENSATION PREMIU	25,603.00	25,603.00	8,477.23	(17,125.77)	33.11	13,885.86
602-49450-154 HRA/FLEX FEES	500.00	500.00	358.05	(141.95)	71.61	509.95
TOTAL PERSONAL SERVICES	822,507.00	822,507.00	514,090.73	(308,416.27)	62.50	741,944.67
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	12,000.00	12,000.00	8,945.98	(3,054.02)	74.55	12,994.84
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,500.00	1,500.00	970.04	(529.96)	64.67	1,073.95
602-49450-204 STATIONARY, FORMS AND ENVELOPE	1,500.00	1,500.00	.00	(1,500.00)	.00	2,274.63
602-49450-210 MISCELLANEOUS OPER SUPPLIES	8,500.00	8,500.00	2,774.95	(5,725.05)	32.65	6,515.00
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	9,500.00	9,500.00	5,657.63	(3,842.37)	59.55	10,309.78
602-49450-213 OPER SUPPLIES - PLANT EQUIP	.00	.00	133.71	133.71	.00	174.00
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	100,000.00	100,000.00	58,859.46	(41,140.54)	58.86	80,918.31
602-49450-217 TESTING	11,000.00	11,000.00	5,121.50	(5,878.50)	46.56	7,285.50
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	7,500.00	7,500.00	1,497.53	(6,002.47)	19.97	5,204.37
602-49450-240 SMALL TOOLS & MINOR EQUIP	7,000.00	7,000.00	4,075.04	(2,924.96)	58.21	3,129.32
TOTAL SUPPLIES	158,500.00	158,500.00	88,035.84	(70,464.16)	55.54	129,879.70

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	1,650.50	(3,349.50)	33.01	2,385.38
602-49450-308 GIS PROJECT CONTRACT EXP	15,000.00	15,000.00	8,010.00	(6,990.00)	53.40	9,895.54
602-49450-310 GOPHER STATE ONE CALL	1,100.00	1,100.00	741.85	(358.15)	67.44	972.01
602-49450-313 IT MGMT & BACKUP	4,000.00	4,000.00	3,553.60	(446.40)	88.84	2,709.72
602-49450-321 TELEPHONE/CELLULAR PHONES	5,000.00	5,000.00	4,853.65	(146.35)	97.07	9,366.42
602-49450-322 POSTAGE	5,000.00	5,000.00	4,194.45	(805.55)	83.89	6,359.37
602-49450-331 TRAVEL/MEALS/LODGING	2,500.00	2,500.00	313.84	(2,186.16)	12.55	951.67
602-49450-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	.00
602-49450-340 ADVERTISING	400.00	400.00	.00	(400.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	38,000.00	38,000.00	29,089.91	(8,910.09)	76.55	37,451.11
602-49450-381 ELECTRIC UTILITIES	125,000.00	125,000.00	74,979.00	(50,021.00)	59.98	120,265.00
602-49450-382 WATER/WASTEWATER UTILITIES	1,800.00	1,800.00	943.83	(856.17)	52.44	1,388.76
602-49450-383 GAS UTILITIES	25,000.00	25,000.00	15,620.35	(9,379.65)	62.48	22,859.62
602-49450-384 REFUSE HAULING	1,800.00	1,800.00	2,380.03	580.03	132.22	1,264.68
602-49450-385 POWER - LIFT STATIONS	17,000.00	17,000.00	9,512.81	(7,487.19)	55.96	17,013.82
TOTAL OTHER SERVICES & CHARG	246,900.00	246,900.00	155,843.82	(91,056.18)	63.12	232,883.10
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	8,000.00	8,000.00	3,536.00	(4,464.00)	44.20	3,064.92
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	5,000.00	5,000.00	6,924.36	1,924.36	138.49	1,162.73
602-49450-406 REPAIR & MAINT - PLANT	40,000.00	40,000.00	20,923.18	(19,076.82)	52.31	25,397.42
602-49450-407 REPAIR & MAINT - LIFT STATIONS	14,000.00	14,000.00	287.98	(13,712.02)	2.06	6,293.61
602-49450-408 REPAIRS & MAINTENANCE - SEWER	.00	.00	2,068.12	2,068.12	.00	2,026.24
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,400.00	1,400.00	.00	(1,400.00)	.00	1,286.95
602-49450-420 DEPRECIATION	1,600,000.00	1,600,000.00	.00	(1,600,000.00)	.00	1,562,689.44
602-49450-430 MISCELLANEOUS	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
602-49450-433 DUES AND SUBSCRIPTIONS	5,000.00	5,000.00	3,088.00	(1,912.00)	61.76	3,848.40
602-49450-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	1,440.00	(1,560.00)	48.00	1,188.00
602-49450-441 MPCA FEES	10,000.00	10,000.00	10,964.85	964.85	109.65	7,993.00
602-49450-489 OTHER CONTRACTED SERVICES	105,000.00	105,000.00	51,823.64	(53,176.36)	49.36	99,226.80
602-49450-490 SEWER FUND-OSHA INSPECTION	.00	.00	.00	.00	.00	23,400.00
TOTAL MISCELLANEOUS	1,793,400.00	1,793,400.00	101,056.13	(1,692,343.87)	5.63	1,737,577.51
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	79,671.00	79,671.00	.00	(79,671.00)	.00	85,558.50
602-49450-617 BOND DISCOUNT	.00	.00	2,742.22	2,742.22	.00	.00
602-49450-620 FISCAL AGENT FEES	1,200.00	1,200.00	1,100.00	(100.00)	91.67	453.84
602-49450-621 BOND ISSUE COSTS	.00	.00	5,291.15	5,291.15	.00	.00
602-49450-632 2012 BOND INTEREST EXP	.00	.00	.00	.00	.00	717.90
602-49450-634 INTEREST EXP 2014 IMPROV	5,990.00	5,990.00	.00	(5,990.00)	.00	4,970.82
602-49450-635 INTEREST EXP 2015 BOND EXP	6,950.00	6,950.00	.00	(6,950.00)	.00	5,251.39
602-49450-636 INTEREST EXP 2016 SEWER BONDS	9,301.00	9,301.00	.00	(9,301.00)	.00	7,507.30
602-49450-638 INTEREST EXPESE 2018 BONDS	5,588.00	5,588.00	.00	(5,588.00)	.00	5,487.77
602-49450-640 INTEREST EXPENSE 2020 IMP BOND	7,043.00	7,043.00	.00	(7,043.00)	.00	.00
TOTAL DEBT SERVICE	115,743.00	115,743.00	9,133.37	(106,609.63)	7.89	109,947.52

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	.00	(75,000.00)	.00	75,000.00
602-49450-799 LOSS ON DISPOSAL OF ASSET	.00	.00	.00	.00	.00	58,888.61
<i>TOTAL TRANSFERS</i>	<u>75,000.00</u>	<u>75,000.00</u>	<u>.00</u>	<u>(75,000.00)</u>	<u>.00</u>	<u>133,888.61</u>
TOTAL EXPENSE 450	<u><u>3,212,050.00</u></u>	<u><u>3,212,050.00</u></u>	<u><u>868,159.89</u></u>	<u><u>(2,343,890.11)</u></u>	<u><u>27.03</u></u>	<u><u>3,086,121.11</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,212,050.00	3,212,050.00	868,159.89			3,086,121.11
NET REVENUES OVER EXPENDITURE	(969,540.00)	(969,540.00)	795,503.27			(534,033.24)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	8,847.23
OPERATING REVENUES	370,965.00	370,965.00	247,168.04	123,796.96	66.63	352,989.03
OTHER FINANCING SOURCES	.00	.00	63,071.88	(63,071.88)	.00	.00
TOTAL FUND REVENUE	370,965.00	370,965.00	310,239.92	60,725.08	83.63	361,836.26
EXPENDITURES						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	497,348.00	497,348.00	17,662.08	479,685.92	3.55	517,937.32
TOTAL STORM SEWER FUND EXPENDITURE	497,348.00	497,348.00	17,662.08	479,685.92	3.55	517,937.32
TOTAL FUND EXPENDITURES	497,348.00	497,348.00	17,662.08	479,685.92	3.55	517,937.32
NET REVENUE OVER EXPENDITURES	(126,383.00)	(126,383.00)	292,577.84	(418,960.84)		(156,101.06)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-38210 INTEREST EARNINGS	.00	.00	.00	.00	.00	8,847.23
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	8,847.23
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	365,465.00	365,465.00	244,991.99	120,473.01	67.04	346,568.13
603-37360 PENALTIES	5,500.00	5,500.00	2,176.05	3,323.95	39.56	6,420.90
TOTAL OPERATING REVENUES	370,965.00	370,965.00	247,168.04	123,796.96	66.63	352,989.03
<u>OTHER FINANCING SOURCES</u>						
603-39311 BOND PREMIUM	.00	.00	63,071.88	(63,071.88)	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	63,071.88	(63,071.88)	.00	.00
TOTAL FUND REVENUE	370,965.00	370,965.00	310,239.92			361,836.26

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EXPENSE 500						
<i>SUPPLIES</i>						
603-49500-204 STATIONARY, FORMS & ENVELOPES	.00	.00	.00	.00	.00	214.92
<i>TOTAL SUPPLIES</i>	.00	.00	.00	.00	.00	214.92
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	640.00	(4,360.00)	12.80	639.00
603-49500-352 GEN INFO & PUBLIC NOTICES	100.00	100.00	17.00	(83.00)	17.00	18.00
<i>TOTAL OTHER SERVICES & CHARG</i>	5,100.00	5,100.00	657.00	(4,443.00)	12.88	657.00
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	20,500.00	20,500.00	947.49	(19,552.51)	4.62	256.00
603-49500-420 DEPRECIATION	400,000.00	400,000.00	.00	(400,000.00)	.00	406,748.99
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	413.37
603-49500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	250.00	(2,750.00)	8.33	.00
<i>TOTAL MISCELLANEOUS</i>	424,500.00	424,500.00	1,197.49	(423,302.51)	.28	407,418.36
<i>DEBT SERVICE</i>						
603-49500-612 INTEREST EXPENSE-XYLITE BONDS	.00	.00	.00	.00	.00	119.80
603-49500-617 BOND DISCOUNT	.00	.00	5,395.98	5,395.98	.00	.00
603-49500-621 BOND ISSUE COSTS	.00	.00	10,411.61	10,411.61	.00	.00
603-49500-634 INTEREST EXP 2014 STORM IMPROV	6,730.00	6,730.00	.00	(6,730.00)	.00	5,580.31
603-49500-635 INTEREST EXP 2015 BONDS	7,833.00	7,833.00	.00	(7,833.00)	.00	5,919.11
603-49500-636 INTEREST EXP 2016 STORM BONDS	8,844.00	8,844.00	.00	(8,844.00)	.00	7,139.23
603-49500-638 INTEREST EXPESE 2018 BONDS	20,562.00	20,562.00	.00	(20,562.00)	.00	20,442.05
603-49500-640 INTEREST EXPENSE 2020 IMP BOND	23,779.00	23,779.00	.00	(23,779.00)	.00	.00
<i>TOTAL DEBT SERVICE</i>	67,748.00	67,748.00	15,807.59	(51,940.41)	23.33	39,200.50
<i>TRANSFERS</i>						
603-49500-799 LOSS ON DISPOSAL OF ASSETS	.00	.00	.00	.00	.00	70,446.54
<i>TOTAL TRANSFERS</i>	.00	.00	.00	.00	.00	70,446.54
TOTAL EXPENSE 500	497,348.00	497,348.00	17,662.08	(479,685.92)	3.55	517,937.32

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	497,348.00	497,348.00	17,662.08			517,937.32
NET REVENUES OVER EXPENDITURE	(126,383.00)	(126,383.00)	292,577.84			(156,101.06)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SOURCE 36	.00	.00	.00	.00	.00	282.62
OPERATING REVENUES	225,000.00	225,000.00	151,200.49	73,799.51	67.20	196,416.79
TOTAL FUND REVENUE	225,000.00	225,000.00	151,200.49	73,799.51	67.20	196,699.41
EXPENDITURES						
STREET LIGHT UTILITY EXP EXPENSE 550	215,000.00	215,000.00	101,916.71	113,083.29	47.40	182,191.01
TOTAL STREET LIGHT UTILITY EXP	215,000.00	215,000.00	101,916.71	113,083.29	47.40	182,191.01
TOTAL FUND EXPENDITURES	215,000.00	215,000.00	101,916.71	113,083.29	47.40	182,191.01
NET REVENUE OVER EXPENDITURES	10,000.00	10,000.00	49,283.78	(39,283.78)		14,508.40

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
604-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	282.62
TOTAL SOURCE 36	.00	.00	.00	.00	.00	282.62
 <u>OPERATING REVENUES</u>						
604-37360 PENALTIES	3,000.00	3,000.00	1,504.74	1,495.26	50.16	4,107.83
604-37410 STREET LIGHT UTILITY FEES	222,000.00	222,000.00	149,695.75	72,304.25	67.43	192,308.96
TOTAL OPERATING REVENUES	225,000.00	225,000.00	151,200.49	73,799.51	67.20	196,416.79
 TOTAL FUND REVENUE	 225,000.00	 225,000.00	 151,200.49			 196,699.41

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>SUPPLIES</i>						
604-49550-238 REPAIR & MAINT SUPP - INFRAST	.00	.00	.00	.00	.00	313.88
<i>TOTAL SUPPLIES</i>	.00	.00	.00	.00	.00	313.88
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	180,000.00	180,000.00	97,081.50	(82,918.50)	53.93	167,181.70
<i>TOTAL OTHER SERVICES & CHARG</i>	180,000.00	180,000.00	97,081.50	(82,918.50)	53.93	167,181.70
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	35,000.00	35,000.00	4,835.21	(30,164.79)	13.81	14,695.43
<i>TOTAL MISCELLANEOUS</i>	35,000.00	35,000.00	4,835.21	(30,164.79)	13.81	14,695.43
TOTAL EXPENSE 550	215,000.00	215,000.00	101,916.71	(113,083.29)	47.40	182,191.01

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	215,000.00	215,000.00	101,916.71			182,191.01
NET REVENUES OVER EXPENDITURE	10,000.00	10,000.00	49,283.78			14,508.40

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTEREST & LOTTERY SALES	84,240.00	84,240.00	63,183.45	21,056.55	75.00	105,133.64
OPERATING REVENUES	5,753,800.00	5,753,800.00	4,446,465.13	1,307,334.87	77.28	5,902,817.43
TOTAL FUND REVENUE	5,838,040.00	5,838,040.00	4,509,648.58	1,328,391.42	77.25	6,007,951.07
EXPENDITURES						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	5,838,040.00	5,838,040.00	4,047,231.22	1,790,808.78	69.33	6,007,854.70
TOTAL LIQUOR STORE EXPENDITURES	5,838,040.00	5,838,040.00	4,047,231.22	1,790,808.78	69.33	6,007,854.70
TOTAL FUND EXPENDITURES	5,838,040.00	5,838,040.00	4,047,231.22	1,790,808.78	69.33	6,007,854.70
NET REVENUE OVER EXPENDITURES	.00	.00	462,417.36	(462,417.36)		96.37

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	171.35	68.65	71.40	324.67
610-36210 INTEREST EARNINGS	2,000.00	2,000.00	.00	2,000.00	.00	12,991.24
610-36220 LOTTERY SALES	82,000.00	82,000.00	63,012.10	18,987.90	76.84	91,817.73
TOTAL INTEREST & LOTTERY SALES	84,240.00	84,240.00	63,183.45	21,056.55	75.00	105,133.64
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	1,950,000.00	1,950,000.00	1,503,787.10	446,212.90	77.12	2,012,492.82
610-37812 SALES - BEER	2,700,000.00	2,700,000.00	2,090,945.91	609,054.09	77.44	2,668,943.37
610-37813 SALES - WINE	800,000.00	800,000.00	605,757.81	194,242.19	75.72	907,202.39
610-37815 SALES - NON-TAXABLE	170,000.00	170,000.00	130,253.29	39,746.71	76.62	175,384.67
610-37816 SALES - TAXABLE	140,000.00	140,000.00	119,215.92	20,784.08	85.15	144,689.01
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(5,000.00)	(5,000.00)	(3,098.50)	(1,901.50)	(61.97)	(5,646.05)
610-37840 CASH OVER AND SHORT	(1,200.00)	(1,200.00)	(396.40)	(803.60)	(33.03)	(248.78)
TOTAL OPERATING REVENUES	5,753,800.00	5,753,800.00	4,446,465.13	1,307,334.87	77.28	5,902,817.43
TOTAL FUND REVENUE	5,838,040.00	5,838,040.00	4,509,648.58			6,007,951.07

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101	FULL-TIME EMPLOYEES - REGULAR	252,450.00	252,450.00	203,503.22 (48,946.78)	80.61	275,032.44
610-49750-102	FULL-TIME EMPLOYEES - OVERTIME	7,891.00	7,891.00	1,928.95 (5,964.05)	24.42	1,609.68
610-49750-103	PART-TIME EMPLOYEES - REGULAR	176,000.00	176,000.00	97,022.63 (78,977.37)	55.13	154,025.26
610-49750-106	PART-TIME EMPLOYEES - OVERTIME	1,200.00	1,200.00	478.80 (721.20)	39.90	221.88
610-49750-110	HOURS WORKED HOLIDAY	10,000.00	10,000.00	5,647.62 (4,352.38)	56.48	9,786.58
610-49750-121	PERA (EMPLOYER)	34,480.00	34,480.00	22,234.65 (12,245.35)	64.49	30,710.45
610-49750-122	FICA/MEDICARE (EMPLOYER)	35,169.00	35,169.00	23,048.94 (12,120.06)	65.54	31,233.30
610-49750-131	MEDICAL/DENTAL/LIFE (EMPLOYER)	69,692.00	69,692.00	57,356.81 (12,335.19)	82.30	66,084.12
610-49750-132	LONGEVITY PAY	12,185.00	12,185.00	.00 (12,185.00)	.00	.00
610-49750-133	INSURANCE DEDUCTIBLE CONTRIB	4,800.00	4,800.00	1,397.97 (3,402.03)	29.12	3,415.04
610-49750-151	WORKERS' COMPENSATION PREMIU	30,273.00	30,273.00	6,809.64 (23,463.36)	22.49	9,925.13
610-49750-153	UNEMPLOYMENT COMPENSATION	250.00	250.00	104.30 (145.70)	41.72	.00
610-49750-154	HRA/FLEX FEES	325.00	325.00	218.25 (106.75)	67.15	293.50
	TOTAL PERSONAL SERVICES	634,715.00	634,715.00	419,749.78 (214,965.22)	66.13	582,337.38
<i>SUPPLIES</i>						
610-49750-201	OFFICE SUPPLIES - ACCESSORIES	3,000.00	3,000.00	1,531.30 (1,468.70)	51.04	2,688.01
610-49750-210	MISCELLANEOUS OPER SUPPLIES	22,660.00	22,660.00	10,341.42 (12,318.58)	45.64	15,641.66
610-49750-220	MAINTENANCE & REPAIR SUPPLIES	25,215.00	25,215.00	20,262.76 (4,952.24)	80.36	32,062.64
610-49750-240	SMALL TOOLS AND MINOR EQUIPME	5,000.00	5,000.00	1,915.88 (3,084.12)	38.32	726.74
610-49750-251	PURCHASES - LIQUOR	1,462,500.00	1,462,500.00	1,094,276.14 (368,223.86)	74.82	1,458,140.70
610-49750-252	PURCHASES - BEER	2,119,500.00	2,119,500.00	1,621,104.05 (498,395.95)	76.49	2,060,088.13
610-49750-253	PURCHASES WINE	568,000.00	568,000.00	418,736.41 (149,263.59)	73.72	623,989.86
610-49750-259	PURCHASES - MISCELLANEOUS	139,400.00	139,400.00	199,053.31 59,653.31	142.79	256,881.55
610-49750-260	FREIGHT & DRAY	39,000.00	39,000.00	26,579.49 (12,420.51)	68.15	36,135.95
	TOTAL SUPPLIES	4,384,275.00	4,384,275.00	3,393,800.76 (990,474.24)	77.41	4,486,355.24
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304	MISC PROFESSIONAL SERVICES	2,500.00	2,500.00	750.00 (1,750.00)	30.00	750.00
610-49750-313	IT MGMT & BACKUP	4,000.00	4,000.00	3,553.60 (446.40)	88.84	2,709.72
610-49750-321	TELEPHONE/CELLULAR PHONES	11,000.00	11,000.00	4,473.68 (6,526.32)	40.67	9,136.15
610-49750-331	TRAVEL/MEALS/LODGING	200.00	200.00	.00 (200.00)	.00	.00
610-49750-334	MILEAGE REIMBURSEMENT	500.00	500.00	.00 (500.00)	.00	478.50
610-49750-340	ADVERTISING	40,000.00	40,000.00	26,439.74 (13,560.26)	66.10	40,689.97
610-49750-341	WINE TASTING EVENT COSTS	5,000.00	5,000.00	.00 (5,000.00)	.00	3,000.24
610-49750-360	INSURANCE AND BONDS	16,000.00	16,000.00	10,502.69 (5,497.31)	65.64	13,583.59
610-49750-381	ELECTRIC UTILITIES	26,000.00	26,000.00	12,703.71 (13,296.29)	48.86	25,402.89
610-49750-382	WATER/WASTEWATER UTILITIES	1,200.00	1,200.00	783.22 (416.78)	65.27	1,110.10
610-49750-383	GAS UTILITIES	1,700.00	1,700.00	1,043.39 (656.61)	61.38	1,474.30
610-49750-384	REFUSE HAULING	1,500.00	1,500.00	3,432.63 1,932.63	228.84	1,279.85
	TOTAL OTHER SERVICES & CHARG	109,600.00	109,600.00	63,682.66 (45,917.34)	58.10	99,615.31

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 610 - LIQUOR STORE FUND

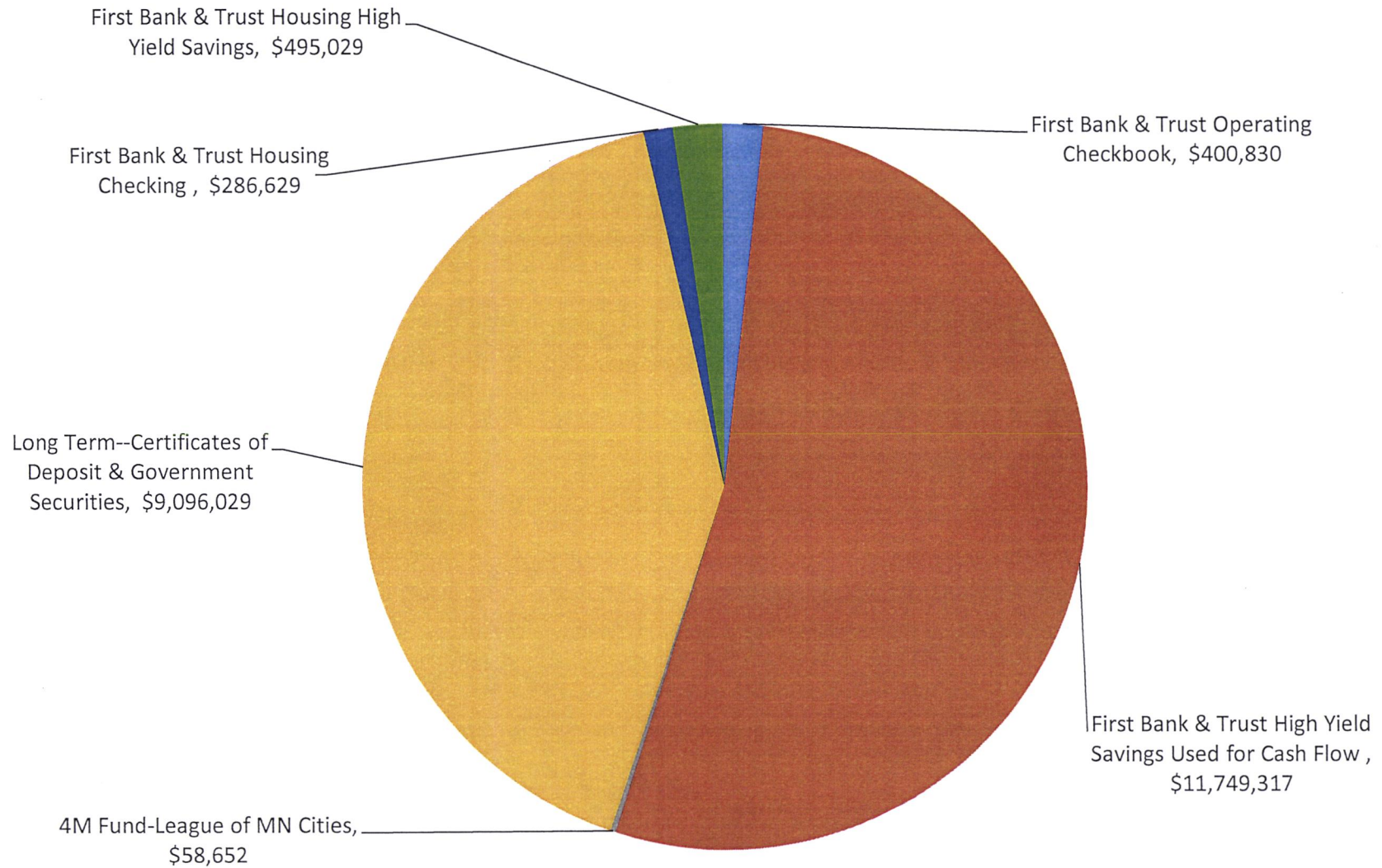
	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	7,000.00	7,000.00	2,966.41	(4,033.59)	42.38	5,021.40
610-49750-420 DEPRECIATION	70,000.00	70,000.00	.00	(70,000.00)	.00	57,437.83
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	140,000.00	140,000.00	100,191.35	(39,808.65)	71.57	130,636.22
610-49750-433 DUES AND SUBSCRIPTIONS	4,200.00	4,200.00	4,122.00	(78.00)	98.14	4,142.00
610-49750-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	440.00	(2,560.00)	14.67	2,394.00
610-49750-453 TAXES AND LICENSES	250.00	250.00	.00	(250.00)	.00	200.00
610-49750-461 LOTTERY SWEEP	50,000.00	50,000.00	29,713.59	(20,286.41)	59.43	45,555.50
610-49750-475 LOTTERY PAID OUT	30,000.00	30,000.00	28,250.00	(1,750.00)	94.17	41,274.30
610-49750-489 CONTRACT MAINTENANCE	5,000.00	5,000.00	4,314.67	(685.33)	86.29	3,885.52
<i>TOTAL MISCELLANEOUS</i>	<i>309,450.00</i>	<i>309,450.00</i>	<i>169,998.02</i>	<i>(139,451.98)</i>	<i>54.94</i>	<i>290,546.77</i>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	400,000.00	400,000.00	.00	(400,000.00)	.00	549,000.00
<i>TOTAL TRANSFERS</i>	<i>400,000.00</i>	<i>400,000.00</i>	<i>.00</i>	<i>(400,000.00)</i>	<i>.00</i>	<i>549,000.00</i>
TOTAL LIQUOR STORE	5,838,040.00	5,838,040.00	4,047,231.22	(1,790,808.78)	69.33	6,007,854.70

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	5,838,040.00	5,838,040.00	4,047,231.22			6,007,854.70
NET REVENUES OVER EXPENDITURE	.00	.00	462,417.36			96.37

City of Cambridge Cash & Investment Summary 8-31-2020



City of Cambridge		
General Fund Park Expenses		
on Park Specific Basis		
Name of Park		Costs 1/1/2020-8/31/2020
City Park		\$37,889.29
Ice Rink		\$57,636.41
Sandquist Park		\$72,156.76
Central Greens		\$15,164.41
Brown Park		\$4,288.04
Peterson Park		\$8,048.56
Pioneer Park		\$8,288.86
Water Tower Park		\$3,760.18
Preserve Park		\$188.33
Dog Park		\$6,785.93
Honeysuckle Park		\$3,817.01
Parkwood Park		\$3,446.26
Not Location Specific Expense		\$30,573.77
Total		\$252,043.81
Difference		\$0.00
Total Per General Ledger		\$252,043.81
Notes:		
Generally, salaries are allocated to each park based on a time estimate received from our Public Works Director. During the year, as the seasons change, the allocations change to reflect current park activity.		
Not location specific expenses includes things that would be too difficult to allocate to a specific park like park liability insurance, gas for park vehicles, small tools, vehicle repairs, and park commission expense.		

4C Approve Resolution R20-070 Calling for a Public Hearing Related to Economic Development Housing District

October 5, 2020

Author: Stan Gustafson

Background

The Community Development Department is working with a land owner and contractor to establish an Economic Development Housing District in Cambridge. The Housing District is needed to assist with housing development for a three phased development of two 75-unit apartment complex 33 townhomes.

A public hearing is required as a part of this process and City Council is being asked to schedule the public hearing for November 16, 2020 at approximately 6:00 pm.

Type of Public Hearing	Recommended Date	Recommended Time
Proposed Modification to the Development program for Development District No. 6	November 16, 2020	Approximately 6:00 pm

City Council Action

Approve Resolution # R20-070 Setting November 16, 2020 as the public hearing date on the Proposed Modification to the Development Program for Development District No. 6, the proposed establishment of Tax Increment Financing District No. 6-21, and the adoption of the Tax Increment Financing Plan.

Attachments

Resolution R20-070

CITY OF CAMBRIDGE
ISANTI COUNTY
STATE OF MINNESOTA

RESOLUTION NO. R20-070

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL
ON THE PROPOSED MODIFICATION TO THE DEVELOPMENT PROGRAM
FOR DEVELOPMENT DISTRICT NO. 6 AND THE PROPOSED
ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 6-21
THEREIN AND THE ADOPTION OF THE TAX INCREMENT FINANCING
PLAN THEREFOR.**

BE IT RESOLVED by the City Council (the "Council") for the City of Cambridge, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on November 16, 2020, at approximately 6:00 P.M., to hold a public hearing on the proposed Modification to the Development Program for Development District No. 6 (the "Development Program Modification"), the proposed establishment of Tax Increment Financing District No. 6-21 (a housing district), and the proposed adoption of a Tax Increment Financing Plan (the "TIF Plan") therefor, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.133, and Sections 469.174 to 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Development Program Modification and TIF Plan. City staff is authorized and directed to work with Ehlers to prepare the Development Program Modification and TIF Plan for Tax Increment Financing District No. 6-21, and to forward documents to the appropriate taxing jurisdictions including Isanti County and Independent School District No. 911. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to November 16, 2020, and to place a copy of the Development Program Modification and TIF Plan on file in the City Administrator's office at City Hall and to make such copy available for inspection by the public.

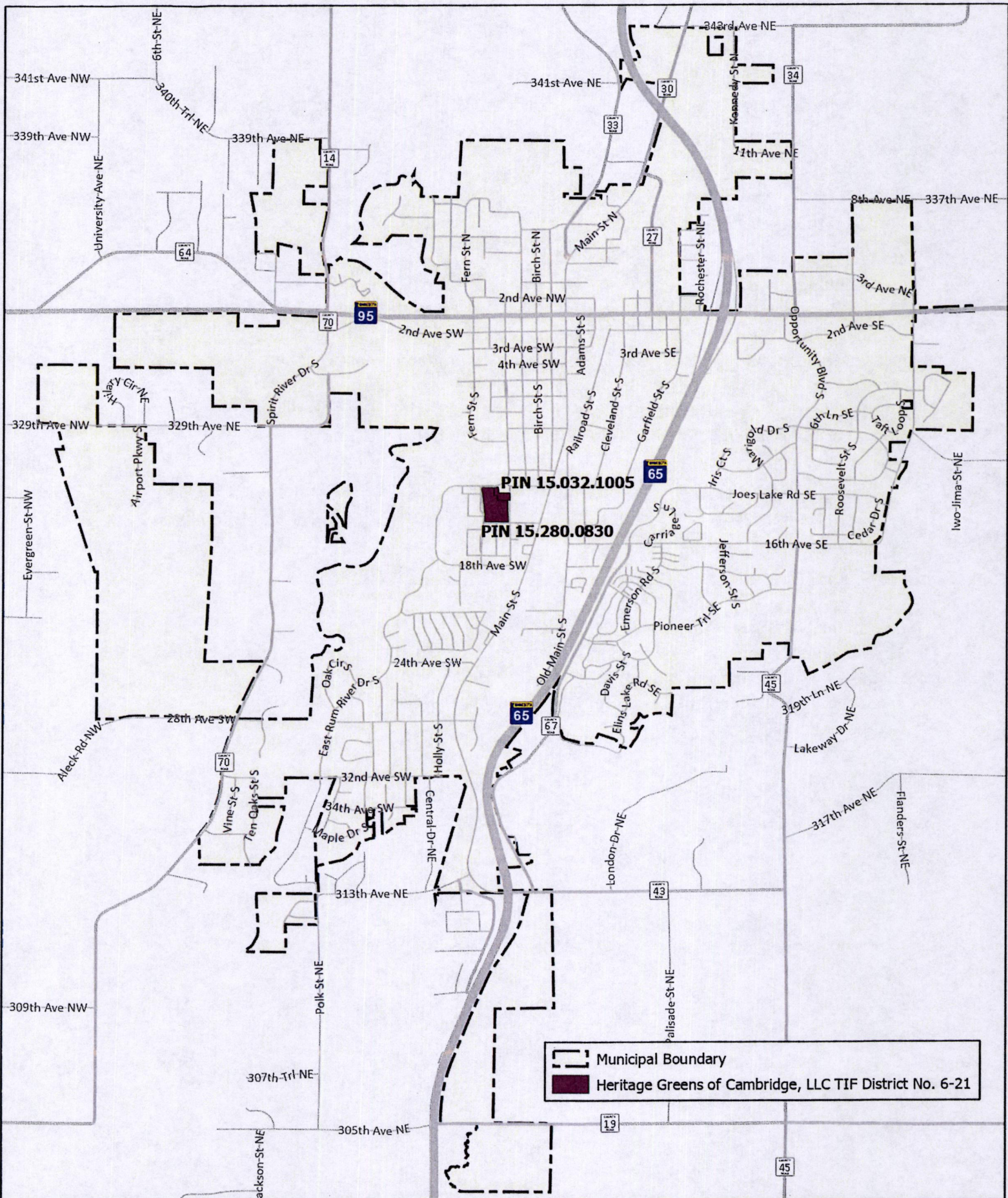
Dated: October 5, 2020

Adopted:

James A. Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator



Municipal Boundary
 Heritage Greens of Cambridge, LLC TIF District No. 6-21

This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources and is to be used for reference purposes only. The City of Cambridge does not warrant that the GIS data used to prepare this map are error free, and the City of Cambridge does not represent that the GIS data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City of Cambridge shall not be liable for any damages which arise out of the user's access or use of data provided.

4D Approve Resolution R20-071 Calling for a Public Hearing Related to Economic Development Housing District

October 5, 2020

Author: Stan Gustafson

Background

The Community Development Department is working with a land owner and contractor to establish an Economic Development Housing District in Cambridge. The Housing District is needed to assist with housing development for a 48-unit apartment Building.

A public hearing is required as a part of this process and City Council is being asked to schedule the public hearing for November 16, 2020 at approximately 6:00 pm.

Type of Public Hearing	Recommended Date	Recommended Time
Proposed Modification to the Development program for Development District No. 6	November 16, 2020	Approximately 6:00 pm

City Council Action

Approve Resolution R20-071 Setting November 16, 2020 as the public hearing date on the Proposed Modification to the Development Program for Development District No. 6, the proposed establishment of Tax Increment Financing District No. 6-22, and the adoption of the Tax Increment Financing Plan.

Attachments

Resolution R20-071

CITY OF CAMBRIDGE
ISANTI COUNTY
STATE OF MINNESOTA

RESOLUTION NO. R20-071

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL
ON THE PROPOSED MODIFICATION TO THE DEVELOPMENT PROGRAM
FOR DEVELOPMENT DISTRICT NO. 6 AND THE PROPOSED
ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 6-22
THEREIN AND THE ADOPTION OF THE TAX INCREMENT FINANCING
PLAN THEREFOR.**

BE IT RESOLVED by the City Council (the "Council") for the City of Cambridge, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on November 16, 2020, at approximately 6:00 P.M., to hold a public hearing on the proposed Modification to the Development Program for Development District No. 6 (the "Development Program Modification"), the proposed establishment of Tax Increment Financing District No. 6-22 (a housing district), and the proposed adoption of a Tax Increment Financing Plan (the "TIF Plan") therefor, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.133, and Sections 469.174 to 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Development Program Modification and TIF Plan. City staff is authorized and directed to work with Ehlers to prepare the Development Program Modification and TIF Plan for Tax Increment Financing District No. 6-22, and to forward documents to the appropriate taxing jurisdictions including Isanti County and Independent School District No. 911. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to November 16, 2020, and to place a copy of the Development Program Modification and TIF Plan on file in the City Administrator's office at City Hall and to make such copy available for inspection by the public.

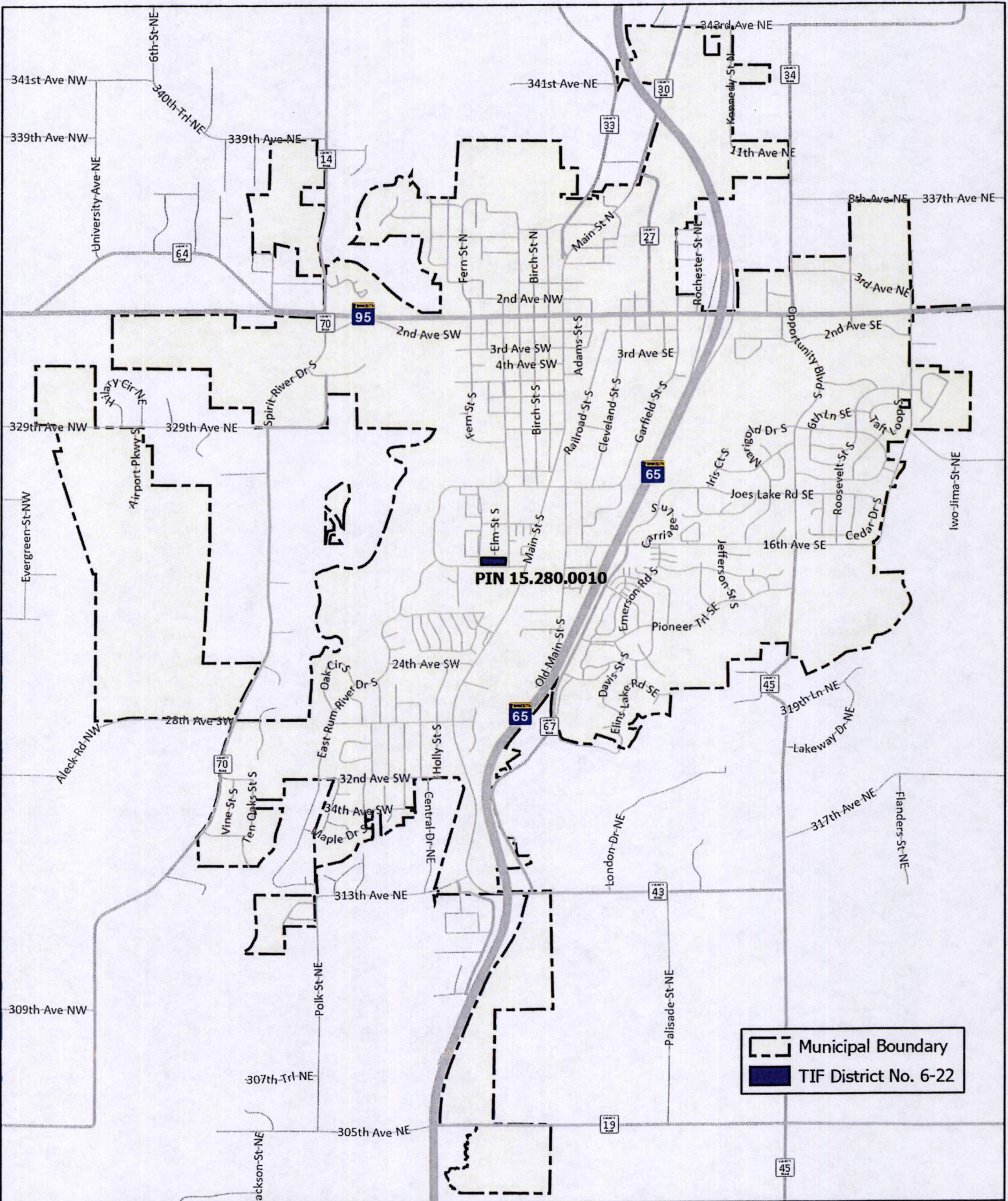
Dated: October 5, 2020

Adopted:

James A. Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

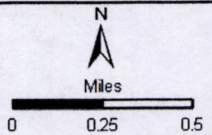


PIN 15.280.0010

	Municipal Boundary
	TIF District No. 6-22



TIF District No. 6-22
 City of Cambridge
 Isanti County, Minnesota



This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources and is to be used for reference purposes only. The City of Cambridge does not warrant that the GIS data used to prepare this map are error free, and the City of Cambridge does not represent that the GIS data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City of Cambridge shall not be liable for any damages which arise out of the user's access or use of data provided.

4E Approval of Proposal From DIRTWORKS CO. for Site Work Required for City Owned Houses at 611 & 627 1st Avenue East (Training Burn Houses)

October 5, 2020

Prepared by: Todd Schwab

Background:

All the appropriate preliminary work has been completed so the city owned houses located at 611 & 627 1st Avenue East can be used by the Fire Department for live burn training on October 24th.

After the training exercise has been completed the water and sewer services for the houses needs to be disconnected at the property line. The basement walls, slab, and foundation needs to be removed. The basement needs to be filled and the site needs to be seeded.

I have obtained 2 quotes for the completion of the work.

They are as follows:

- DIRTWORKS CO. \$8700.00
- DOUGLAS-KERR UNDERGROUND LLC \$16,474.00

Fiscal Note:

Finance Director Moe will process a budget revision that will cover the change before the end of 2020.

Recommendation:

Authorize staff to enter into contract with DIRTWORKS CO. to complete the above mentioned work for an amount not to exceed \$8700.00.

Included:

DIRTWORKS CO. Proposal
DOUGLAS-KERR UNDERGROUND LLC



PROJECT:
611 & 627 1st Ave Foundation Removals

PROPOSAL DATE:
September 22, 2020

Sitework pricing includes the following:

- All building structures removed by others
- Remove and dispose of existing basement walls, floor slabs and footings
- Import and place fill that will be provided by the City of Cambridge stockpile near by
- Cut/cap existing sewer and water lines near ROW property line
- Temp seed and straw disturbed areas
- Haul away and dispose of up to 36 CY of burned home debris to landfill (\$1400.00 included)

\$8700.00

PROPOSAL SUBMITTED BY:

ACCEPTED BY:

DIRTWORKS COMPANIES

Steven J. Strandlund

PROPOSAL NOTES: No permits, bonds, soil corrections, hazardous material removal or compaction testing, traffic control, insulation for foundations, dewatering or surveying is included. No frost/winter conditions are accounted for in this quote. No seeding or turf restoration is included. Proposal may be with-drawn by us if not accepted within 45 days. Payment is due upon completion. 1+1/2% finance charge will be added to balances over 30 days drawn by us if not accepted within 45 days. Payment is due upon completion. 1+1/2% finance charge will be added to balances over 30 days.

Mailing Address: PO BOX 129, Isanti MN 55040

Contact Info:

Steve Strandlund
C- 612.685.5498
stevejr@dirtdworksmn.com

BID PROPOSAL**DOUGLAS-KERR UNDERGROUND LLC**

2142 330TH AVE.

MORA, MN 55051

Contact: RYAN KERR**Phone:** 320-679-8937**EMAIL:** RYAN@DOUGLAS-KERR.COMQuote To: CITY OF CAMBRIDGE
TODD SCHWABJob Name: CAMBRIDGE DEMODate of Plans: 9.28.20Phone:Revision Date:Fax:

OUR PROPOSAL FOLLOWS:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	REMOVE AND DISPOSE EXISTING BASEMENT	1.00	LS	6,163.00	6,163.00
2	IMPORT AND PLACE FILL PROVIDED BY CITY	1.00	LS	6,106.00	6,106.00
3	CUT/CAP EXISTING SEWER AND WATER NEAR ROW	1.00	LS	1,661.00	1,661.00
4	TEMP SEED	1.00	LS	1,500.00	1,500.00
5	HAUL AWAY AND DISPOSE BURNED HOME TO LANDFILL	36.00	CY	29.00	1,044.00
GRAND TOTAL					\$16,474.00

NOTES:

TERMS AND CONDITIONS

ALL BUILDING STRUCTURES REMOVED BY OTHERS.

4F Approve Contractor for City Hall Mechanical Rehabilitation GPS Ionization Technology for Air Handling System

October 5, 2020

Author: Stan Gustafson, Economic Development Director

Request

Staff is requesting approval for installation of the Bipolar Ionization Technology for City Hall, Police and Fire Departments to Northern Air Corporation.

Background

This item was distributed to City Council on August 17, 2020 for an approval with the boiler replacement system. The staff report was 4H(a) and was missed in the approval process, and should have been approved simultaneously with the boiler system. Based on the minutes it appears that only the boiler system was approved and I am seeking approval for this agenda item today.

Fiscal Note: The cost of this improvement will come from CARES Funds.

Recommendation

Approve Northern Air Corporation for the Bipolar Ionization Technology for \$9,500.00.



Stephen Kotzmacher
1001 Labore Industrial Court, Suite B
Vadnais Heights, MN 55110

651-255-3527 Direct
651-230-8971 Cell
skotzmacher@nac-hvac.com

August 14, 2020

Stan Gustafson
City of Cambridge
300 Third Avenue NE
Cambridge, MN 55008

Re: Bipolar Ionization Technology

How it Works: Much like sunlight does in the atmosphere, the bipolar ionization technology produces a natural bio-climate rich in positive and negative oxygen ions. The negative ions contain an extra electron while the positive ions are missing an electron resulting in an unstable condition. In an effort to re-stabilize, these bipolar ions seek out atoms and molecules in the air to trade electrons with, effectively neutralizing particulate matter, bacteria and virus cells, odorous gases and aerosols, and VOCs.

Bipolar ionization provides a huge range of benefits, including:

- **An independent lab study concluded that Bipolar ionization is 99.4% effective in killing COVID-19**
- Reduced dust and mold particles. Bipolar ions that bond with contaminants gain size and mass and drop to the floor, or return to the filter, making them easily cleaned from the air we breathe.
- Reduces odors. Bipolar ions break down odors at their source and eliminate them — no masking or diluting!
- Can reduce OA requirements to 5 CFM per person using AHRAE IAQ Procedure
- Reduced VOCs (Volatile Organic Compounds). Bipolar ions break down toxic gasses and compounds from dangerous chemicals such as cleaning products, pesticides, paints, solvents, mold, mildew and more.
- Reduced bacteria and viruses. Because bipolar ions negatively affect the DNA of bacteria and viruses, you'll protect your space's inhabitants from illness and disease.
- Reduced static electricity. Bipolar ionization naturally neutralizes the air, eliminating static charges.
- Significantly reduced maintenance. There are no filters or expensive UV lights to change or collector cells to clean.
- A safe, natural and environmentally friendly process. The bipolar ionization technology uses no chemicals, heavy metals or mercury, and produces **no harmful by-products such as ozone or ultra-violet light.**



Stephen Kotzmacher
1001 Labore Industrial Court, Suite B
Vadnais Heights, MN 55110

651-255-3527 Direct
651-230-8971 Cell
skotzmacher@nac-hvac.com

Mr. Gustafson

To assist in limiting the spread of COVID-19 and to provide a healthy indoor environment, NAC proposes to furnish labor and materials to install multiple GPS systems for the City Hall air handlers

iMOD (Modular Ionization Air Purification Device): The GPS-iMOD is a modular NPBI system that is field assembled to any length up to 240 inches in 6-inch increments. The composite and carbon fiber GPS-iMOD can be mounted in corrosive environments and handles 50-250 CFM per inch of bar. This proposal includes systems up to 25 Tons or 10,000CFM depending on coil orientation.

Features:

- >140 million + and - Ions per cc/sec per inch of bar
- Standard 6' electrical cable
- Universal voltage from 24/120/208-240 volts AC
- (6) HV output ports
- Carbon fiber brush emitters
- Programmable Auto cleaning cycle
- Alarm contacts

GPS Service Includes:

- Coordination of all performed work with Client
- Isolate electrical
- Provide and install (2) GPS iMOD power module
- Provide and install GPS iMOD bars
- Run power wiring to each unit
- Startup and verify operation

Client base investment: \$9,500.00 (Nine Thousand Five Hundred Dollars and 00/100)

Notes:

1. Proposal based upon normal working hours.
2. Any required code upgrades or modifications required will be performed at time and material upon proper approval.
3. Proposal based on all HVAC equipment are in safe working condition.
4. Proposal price is valid for a period not to exceed (30) calendar days.

Accepted by:

CITY OF CAMBRIDGE

NAC MECHANICAL & ELECTRICAL SERVICES

Signature: *Linda Woulfe*
 Name: Linda Woulfe
 Title: City Administrator
 Date: 8/18/20

Signature: *Stephen Kotzmacher*
 Name: Stephen Kotzmacher
 Title: Account Manager
 Date: 8/14/2020

**Global Plasma Solutions Virtually Eliminates Static SARS-CoV-2
with Proprietary NPBI™ Technology**

Global Plasma Solutions is the first air purification solution to test SARS-CoV-2, achieving a 99.4% reduction of the surface strain within 30 minutes

CHARLOTTE, NORTH CAROLINA — June 10, 2020 — Global Plasma Solutions, the leader in Indoor Air Quality, announced today industry-leading ionization testing results, demonstrating a 99.4% reduction rate on a SARS-CoV-2 (COVID-19) surface strain within 30 minutes, the first instance in which an air purification company has effectively neutralized SARS-CoV-2. Following initial testing of coronavirus 229E in March 2020, Global Plasma Solutions utilized its proprietary needlepoint bipolar ionization to inactivate SARS-CoV-2. The study was jointly executed with Aviation Clean Air.

In this laboratory study, Aviation Clean Air designed a test to mimic ionization conditions like that of a commercial aircraft's fuselage. Based on viral titrations, it was determined that at 10 minutes, 84.2% of the virus was inactivated. At 15 minutes, 92.6% of the virus was inactivated, and at 30 minutes, 99.4% of the virus was inactivated.

"The testing results we achieved through our proprietary needlepoint bipolar ionization technology clearly demonstrate that Global Plasma Solutions is the gold standard in air purification," said Global Plasma Solutions Founder and Chief Technology Officer, Charles Waddell. "For any kind of facility from commercial buildings to aircrafts, delivering the cleanest, safest indoor air environment will only become increasingly more important, and our ozone-free technology is one of the most sophisticated products on the market."

Understanding needlepoint bipolar ionization

Needlepoint bipolar ionization works to safely clean indoor air, leveraging an electronic charge to create a high concentration of positive and negative ions. These ions travel through the air continuously seeking out and attaching to particles. This sets in motion a continuous pattern of particle combination. As these particles become larger, they are eliminated from the air more rapidly.

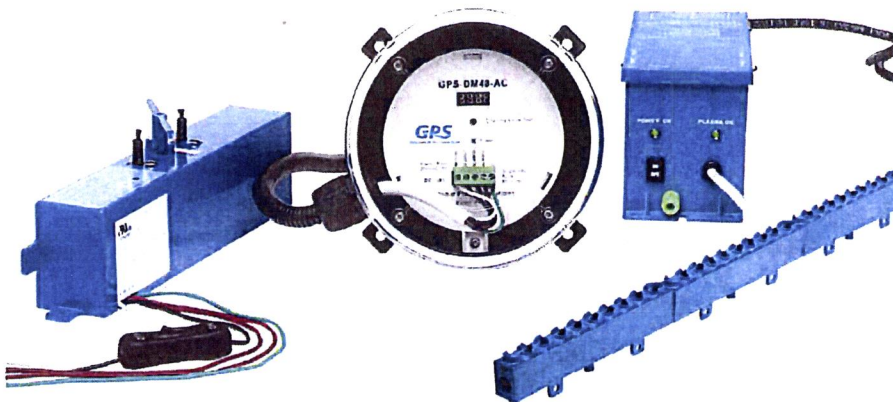
Additionally, positive and negative ions have microbicidal effects on pathogens, ultimately reducing the infectivity of the virus. Global Plasma Solutions' needlepoint bipolar ionization is ozone-free and the only kind in its category to pass the RCTA DO-160 standard for aircraft. Traditional bipolar ionization systems produce harmful ozone as a byproduct.

About Global Plasma Solutions

Global Plasma Solutions (GPS) is the leader in Indoor Air Quality, with over 30 patents and more than 150,000 installations worldwide using our needlepoint bipolar ionization (NPBI) technology to deliver clean indoor air that is safe and healthy – producing neither ozone nor other harmful by-products. All of our NPBI products are UL and CE certified and registered and use NPBI to purify the air by eliminating airborne particulates, odors and pathogens. GPS was founded in 2008 and is headquartered in Charlotte, North Carolina.

Needlepoint Bi-Polar Ionization

Protect and Provide Lasting Value
Beyond Today's Needs



Reduction of Pathogens



Reduced Particles



Neutralization of Odors



Energy Savings

◆ Independent study concluded 99.4% effective in killing COVID-19

- ◆ Air filtration system captures large particles such as dust, dander, pollen by attaching ions around it, increasing the mass and size, therefore, making the capture rate more effective within your HVAC system
- ◆ Removes VOC's, odors, pathogens and ultra-fine particles from the air stream and kills viruses, mold spores and bacteria by eliminating the hydrogen from the pathogens
- ◆ Chemical, pet, cooking and other various odors are broken down into harmless compounds
- ◆ Significantly reduces the amount of outdoor air intake required resulting in up to 30% energy savings
- ◆ GPS can be installed in any air system in any building

NAC would recommend GPS for owners that are interested in preventing the spread of VOC's, viruses and odors in their supply airstream(s) and want a lower first cost solution when compared to UV lights and specialized filter solutions. The initial cost, install and maintenance requirements are attractive for this product considering the number of benefits that the product provides.

Products are readily available for installation in most units and can be ordered with quick ship options for large, custom air handling units.

For solutions, contact NAC at 651-490-9868 or info@nac-hvac.com

4G Approval of Resolution 20-072 and Acceptance of MN Dot Aeronautics Grant Agreement for
Airport Improvement Number 1045015 for State Project A3001-40 October 5, 2020

Prepared by: Lucas Milz, Airport Manager

Background:

MN Dot Aeronautics has offered an Airport Improvement Grant that works in conjunction with the FAA Grant that was approved on September 8, 2020. This grant covers the state portions of the Taxiway relocation and the Engineering Services for the Taxiway and Obstruction Removal. MN Dot's portion of the grant is \$87,901.00.

Recommendation:

Approve Resolution R20-072 and accept MN Dot Aeronautics Grant Agreement #1045015 for State Project Number A3001-40

Attachments:

Resolution R20-072

MN Dot Aeronautics Grant #1045015

RESOLUTION NO. R20-072

*Resolution Accepting MN Dot Aeronautics Grant
Agreement for Airport Improvement #1045015 for
State Project #A3001-40*

WHEREAS, MN Dot Aeronautics has offered Airport Improvement Grant #1045015 for State Project #A3001-40 in the amount of \$87,901.00 for the Relocation of Taxiway A and the Engineering Services for the Relocation of Taxiway A and Obstruction Removal.

NOW THEREFORE, BE IT RESOLVED by the City Council of Cambridge, Minnesota, that the Grant detailed above is hereby received and accepted for the purpose described above.

Adopted this 5th day of October, 2020.

James Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

**GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
 EXCLUDING LAND ACQUISITION**

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation (“State”), and the City of Cambridge (“Recipient”).

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project (“Project”) as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until September 30, 2024.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
Land Acquisition	100%	0%	0%
Obstruction Removal	100%	0%	0%
Taxiway "A" Relocation	84.3%	10.9%	4.8%
Engineering Services (Taxiway and Obstructions)	92.0%	5.5%	2.5%

3. The Project costs will not exceed \$ 1,386,608. The proportionate shares of the Project costs are: Federal: Committed \$ 1,261,036.00, Multi-Year Amount: \$ 0.00; State: \$ 87,901.00, and Recipient: \$ 37,671.00. This project is not estimated to be completed this fiscal year and the federal multiyear amount is an estimate only. These additional funds are not committed by the state and are only available after being made so by the U.S. government. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the “Project Engineer”) to oversee the Project work. If, with the State’s approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the “Project Engineer” will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State’s Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no

later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.

- b. Following certification of the partial estimate, the Recipient will make partial payments to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - c. Following certification of the partial estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A copy of the partial estimate must be included with the Recipient's request for payment. Reimbursement requests and partial estimates should not be submitted if they cover a period in which there was no progress on the Project.
 - d. Upon completion of the Project(s), the Recipient will prepare a final estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). The final estimate must be certified by the Recipient, Project Engineer and the contractor.
 - e. Following certification of the final estimate, the Recipient will make final payment to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - f. Following certification of the final estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A request for final payment must be submitted to the State along with those project records required by the State.
7. For a Project which involves the purchase of equipment, the Recipient will be reimbursed by the State in one lump sum after the Recipient: (1) has acquired both possession and unencumbered title to the equipment; and (2) has presented proof of payment to the State, and (3) a certificate that the equipment is not defective and is in good working order. The Recipient will keep such equipment, properly stored, in good repair, and will not use the equipment for any purpose other than airport operations.
 8. If the Project involves force-account work or project donations, the Recipient must obtain the written approval of the State and Federal Aviation Administration (FAA). Force-account work performed or project donations received without written approval by the State will not be reimbursed under this Agreement. Force-account work must be done in accordance with the schedule of prices and terms established by the Recipient and approved by the State.
 9. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (g) (1), the Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. The Recipient will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property, which is purchased or improved with State aid funds without prior written approval from the State. If the State approves such transfer or change in use, the Recipient must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.
 10. This Agreement may be terminated by the Recipient or State at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the Recipient as set forth in this Agreement. In the event of such a termination, the Recipient will be entitled to reimbursement for eligible expenses incurred for work satisfactorily performed on the Project up to the date of termination. The State may immediately terminate this Agreement if it does not receive sufficient funding from the Minnesota Legislature or other funding source, or such funding is not provided at a level sufficient to allow for the continuation of the work covered by this Agreement. In the event of such termination, the Recipient will be reimbursed for work satisfactorily performed up to the effective date of such termination to the extent that funds are available. In the event of any complete or partial state government shutdown due to a failure to have a budget approved at the required time, the State may suspend this Agreement, upon notice to the Recipient, until such government shutdown ends, and the Recipient assumes the risk of non-payment for work performed during such shutdown.
 11. Pursuant to Minnesota Rules 8800.2500, the Recipient certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Recipient has the legal authority to engage in the Project as proposed.
 12. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Recipient will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, or the State

Auditor to examine those books, records, and accounting procedures and practices of the Recipient relevant to this Agreement for a minimum of six years after the expiration of this Agreement.

13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.
14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any cost incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800. The Catalog of Federal Domestic Assistance (CFDA) number for the federal Airport Improvement Program is 20.106.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: _____

Date: _____

SWIFT Purchase Order: _____

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____
Director, Office of Aeronautics

Date: _____

**Office of Financial Management-Grant Unit
Agency Grant Supervisor**

By: _____

Date: _____

Mn/DOT Contract Management
as to form & execution

By: _____

Date: _____

PROCLAMATION BY THE MAYOR OF CAMBRIDGE

October 2020 ~ National Code Compliance Month

Whereas, Code Enforcement Officers provide for safety and welfare of the citizens throughout the United States through the enforcement of local codes or ordinances facing various issues of building, zoning, housing, animal control, environmental, health and life safety; and

Whereas, Code Enforcement Officers often have a challenging and demanding role and often do not receive recognition for the job that they do in improving living and working conditions for residents and businesses of local communities; and

Whereas, the role of many Code Enforcement Officers has expanded in recent years with the increased number of foreclosed and abandoned homes in communities impacted economically; and

Whereas, Code Enforcement Officers are dedicated, and high qualified professionals who share the goals of preventing neighborhood deterioration, enhancing and ensuring safety, and preserving property values through knowledge and application of housing, zoning, and nuisance codes and ordinances; and

Whereas, Code Enforcement Officers often have a highly-visible role in the communities they serve and regularly interact with a variety of state officials, county officials, first responders, legislative boards, commissions, agencies, and bodies; and

Whereas, Code Enforcement Officers are called upon to provide quality customer service and excellence to the residents and businesses of the communities in which they serve; and

Whereas, the City of Cambridge and the American Association of Code Enforcement wants to recognize and honor Code Enforcement Officers and Professionals all across the United States and bring awareness to the Importance of Code Enforcement to the communities of the United States; and

Whereas, The American Association of Code Enforcement was established in 1988 for the purpose of providing ongoing training and support for Code Enforcement professionals working in the United States; and

NOW THEREFORE BE IT RESOLVED that I, James A. Godfrey, do hereby proclaim
October 2020 as National Code Compliance Month

And call upon municipalities and communities to join in recognizing and expressing their appreciation of the dedication and service by the individuals who serve as our Code Enforcement Officers.

In witness whereof, I, hereunto set my hand and the seal of the City of Cambridge, Minnesota.

James A. Godfrey, Mayor

Prepared by: Caroline Moe, Director of Finance

Background:

The following is an update for the Cambridge City Council on the status of our Cares Act Grant.

Item	Amount Spent	Amount Committed	Total
Total Grant Revenue			\$676,330.00
Expenditures:			
Business Assistance:			
Cambridge Cares for Business	\$82,100.00	\$117,900.00	\$200,000.00
Liquor License Refund	\$3,375.00	\$0.00	\$3,375.00
Loan Conversion to Assistance	\$11,361.18	\$0.00	\$11,361.18
Business Coaching		\$12,000.00	\$12,000.00
Subtotal Business Assistance			\$226,736.18
Internal Staff Reimbursement:			
Police Staff Costs—Reassigned due to COVID	\$90,843.17	\$0.00	\$90,843.17
Fire Staff Costs—Reassigned due to COVID	\$3,960.81	\$0.00	\$3,960.81
Admin Staff Costs—Reassigned due to COVID	\$6,309.48	\$0.00	\$6,309.48
Utilities Staff Costs—Reassigned due to COVID	\$31,207.75	\$0.00	\$31,207.75
Public Works Staff Costs—Reassigned due to COVID	\$45,547.76	\$0.00	\$45,547.76
Econ Dev & Fin Dir Staff Costs—Grant Admin	Pending	Council	Approval
Subtotal Internal Staff Reimbursement			\$177,868.97
Public Health Upgrades:			
City Hall HVAC Upgrade		\$94,090.00	\$94,090.00
Upgrades to touchless sinks		\$22,500.00	\$22,500.00
Upgrade City Hall Lobby Plexiglass		\$23,061.00	\$23,061.00
Subtotal Public Health Upgrades			\$139,651.00
Other Expenditures:			
Election Site Upgrades	\$14,951.42	\$0.00	\$14,951.42
Other Costs—many small purchases	\$13,609.92	\$0.00	\$13,609.92
Subtotal Other Expenditures			\$28,561.34
Sub Total Spent & Committed—approved previously by CC	\$303,266.49	\$269,551.00	\$572,817.49
Uncommitted CARES Act			\$103,512.51
Uncommittee CARES Act if staff 10/5/2020 recommendations approved, as follows			\$12,914.95

As staff continues to look at how the City may best use CARES Act funding, we recommend the following:

- A. From the uncommitted funds, we recommend that we reimburse the City for administrative time spent by Economic Development Director Gustafson and Finance Director Moe. Based on estimates of time spent in August & September, reimbursement to City would be \$10,842.56.
- B. From the uncommitted funds, we recommend purchasing a Vanguard sanitizing system for the utilities department for \$10,100 (\$8900 plus \$1200 for installation)-(see attached). This unit would be mounted on the sewer jet cleaner. The system will scour the jetter hose when it is removed from the sewer line after the sewer cleaning process. The Vanguard system removes up to 98% of all bacteria and viruses found on the jetter hose, thus reducing the operator's exposure to viruses such as the coronavirus.
- C. From the uncommitted funds, we recommend purchasing video conferencing equipment for the study rooms at the library estimated to cost \$20,000. We believe that this will provide another option for residents to do on-line meetings which have become more common as a result of the COVID-19 pandemic.
- D. From the uncommitted funds, we recommend purchasing ionizing equipment for the library estimated to cost \$15,155. This ionizing equipment will help kill germs in the air at the library. (see attached)
- E. From the uncommitted funds, we recommend purchasing ionizing equipment for City Hall estimated to cost \$9,500. This ionizing equipment will help kill germs in the air at the City Hall. (see attached)
- F. We also recommend that the Cambridge Cares for Business program be changed for the following:
 - Increase commitment from CARES Act funding from \$200,000 to \$225,000.
 - Increase amount businesses are eligible for assistance from \$5,000 to \$12,500, based on the guidelines previously approved. Attached is the supplemental application for businesses to request increased assistance level.
 - Requests up to \$5,000 per business will be processed first. All other requests from businesses above the initial \$5,000 will be held until the deadline for applications on October 15, 2020. Then, all remaining assistance requests will be processed with based on the amount of Cambridge Cares for Business funds remaining. If there are not enough funds to honor the \$12,500 per request, requests will be filled on a pro-rata share given the remaining funds available in the Cambridge Cares for Business commitment.

Note—we have received a request from Cambridge-Isanti School District for us to give them any of the City's unspent CARES Act funding. I recommend waiting until closer to the spending deadline to determine if we can accommodate the School District's request.

Recommended Council Action:

1. Council to authorize an increase of maximum award per business from \$5,000 to \$12,500 and extend date for eligible expenditures through October 15, 2020. If there are not enough funds to honor the \$12,500 per request, requests will be filled on a pro-rata share given the remaining funds available in the Cambridge Cares for Business commitment.
2. Council to increase commitment for Cambridge Cares for Business from \$200,000 to \$225,000.
3. Council to authorize Utilities Department to spend \$10,100 for the Vanguard Sanitizing System and installation from CARES Act funds.
4. Council to authorize up to \$20,000 for addition of video conferencing equipment in the library study rooms from CARES Act funds.
5. Council to authorize up to \$15,155 for addition of ionization equipment to the library heating, ventilation and cooling system from CARES Act funds.
6. Council to authorize up to \$9,500 for addition of ionization equipment to the Cambridge City Hall heating, ventilation and cooling system from CARES Act funds.
7. Council to authorize reimbursement of administrative time spent by Economic Development Director and Finance Director up to \$10,842.56 from CARES Act funds.
8. Council to table consideration on School District request until November 2 Council meeting.

Caroline Moe

From: Todd Schwab
Sent: Tuesday, September 29, 2020 8:10 AM
To: Caroline Moe
Subject: Vanguard
Attachments: Cambridge Vanguard Sanitizing System.pdf

The Vanguard cleaning system is a spray-wash system that is mounted on the sewer cleaner. The system scours the jetter hose when it is being removed from the sewer line during the sewer cleaning process. The Vanguard system removes up to 98% of all bacteria and viruses found on the jetter hose, thus reducing the operators exposure to viruses such as coronavirus.



MACQUEEN
EQUIPMENT



MACQUEEN
EMERGENCY

MacQueen Equipment
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: CITY OF CAMBRIDGE
800 7TH AVE 55008

Branch 01 - ST PAUL MN		
Date 09/24/2020	Time 9:58:46 (O)	Page 1
Account No CAMBR001	Phone No 7636893211	Est No 01 004489
Ship Via	Purchase Order QUOTE	
Tax ID No		
		Salesperson 165

Invoice To: CITY OF CAMBRIDGE
ATTN: FINANCE DEPARTMENT
300 3RD AVE NE
CAMBRIDGE MN 55008

QUOTE EXPIRY DATE: 10/24/2020

PARTS ESTIMATE - NOT AN INVOICE

Part#	Description	U	Qty	Price	Amount
Installation of the Vanguard System is an additional \$1200					
VG-777-JTSS	VANGUARD JET M		1	8900.00	8900.00
				Subtotal:	8900.00
				Tax:	.00
Authorization: _____				TOTAL:	8900.00

**Air
Conditioning
Associates, Inc.**

PROPOSAL

**55 West Ivy Ave.
joet@acamn.com**

St. Paul, Mn 55117

(651) 488-0291

Fax (651) 488-8883

GABLES – CAMBRIDGE LIBRARY
548 First Ave W
Cambridge MN



Attn: Carla Lydon
September 8th, 2020

Thank You for This Opportunity to Be of Service to You. We Propose the Following Work as Detailed Below.

JOB NAME:
GABLES AIR IONIZER

Description: INSTALL GPS IONIZERS IN ALL HVAC

OPTION 1:

- Install (10) GPS-FC48-AC in RTU-1 TO RTU-8 AND ERV-1
- Install (5) GPS-FC24-AC in FC-1 TO FC-5
- Install (1) GPS iRib-18 in MINI-SPLIT
- Mount all GPS systems inside HVAC equipment
- Ensure operation of all GPS systems

\$15,155.00

OPTION 2:

- I CAN MAYBE REDUCE THE AMOUNT OF THE GPS SYSTEMS IF YOU WISH THAT ONLY FOCUSES ON THE HIGH CONCENTRATION AREAS OF PEOPLE AND COMMON PUBLIC SPACES.
- GPS RECOMMENDS YOU DO ALL SYSTEMS TO ENSURE ALL AIR IS IONIZED AND CLEAN.

NOT INCLUDED:

Power Wiring, Hole Cutting and Patching, extra transformers for GPS systems.

NOTE

Proposal based on GPS claims of kill/inactivation of COVID-19

Respectfully Submitted,

Joseph A Turenne
Service Manager
Air Conditioning Associates, Inc

Acceptance Signature

August 14, 2020

RE: City of Cambridge, Minnesota
Ionization System Installation

City Hall

Mr. Stan Gustafson
Economic Development Director
300 3rd Avenue NE
Cambridge, MN 55008

Dear Stan:

On August 14, 2020, two quotes were received for the above-referenced project. The quotes ranged from a high of \$14,000 to a low of \$9,500.

	<u>Contractor</u>	<u>Total Bid</u>
1	Northern Air Corporation	\$9,500 *
2	Cool Air Mechanical	\$14,000

The low bid received was submitted by Northern Air Corporation of Vadnais Heights, Minnesota in the amount of \$9,500.

We have investigated the qualifications of Northern Air Corporation, and find that they have a sufficient understanding of the project and equipment to perform the construction for which they bid.

Accordingly we recommend the project be awarded to Northern Air Corporation in the amount of \$9,500.

Sincerely,



Nicholas Brula, PE
Project Manager

dmk

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IONIZATION SYSTEM PROJECT BID TABULATION			
Bidder	Ionization System		Total Bid Amount
Northern Air Corporation Vadnais Heights, MN	\$9,500.00		\$9,500.00
Cool Air Mechanical Ham Lake, MN	\$14,000.00		\$14,000.00

Cambridge Cares for Business Assistance Application—Supplement

**This supplement is only to be used for those business that have already been awarded Cambridge Cares for Business assistance.

General Business Information

Business Name		
Business Address		
City	State	Zip
Property Address for Cambridge Cares for Business Assistance Application		
Trade Name or DBA:		
Contact Person		

Please briefly describe the need for business assistance if different than the original application.

Request for reimbursement. (attach required supporting documents, receipts/invoices along with cancelled check) timeline is from March 1, 2020 to October 15, 2020. Documentation must support costs in addition to costs covered by initial award.

Type of expense or request for reimbursement	Cost
Total project cost:	

_____ Please initial to certify that your business understands that the federal government has determined that this assistance will be considered taxable income and that your business will provide the City of Cambridge an IRS form W-9 for the City's use in preparing a form 1099 related to the income.

_____ Please initial to certify that your business has not previously received any federal or state aid for the item this aid provides.

Signature of Company Official Position

Date

Please return the completed form by October 15, 2020 to:
 Caroline Moe
 City of Cambridge
 Finance Director
 300 3rd Avenue NE
 Cambridge, MN 55008

Prepared by: Will Pennings Deputy Fire Chief Emergency Management Director

Background:

In the State grant year of 2017, the fire department was awarded a grant to purchase a turnout gear washing machine. Since we have installed the machine our department has made great progress in keeping turnout gear clean. Some challenges we have faced have been the need to wash multiple sets of gear after a large fire at the same time. Firefighters often need to put dirty gear back in their locker coming back at a later time to wash once the machine is free. Another challenge has been drying the gear. Currently we hang our gear in front of a fan and wait for it to air dry. This process takes a lot of time and again staff has to make special trips into the station to complete this process.

Therefore, we are asking the Council to authorize the Fire Department to apply for the 2021 Turnout Gear Washer-Dryer grant program with the understanding that it will require a 25% match from the City.

Unimac 60 lb. Capacity Rigid Mount Washer	\$8,560.00
8 inch steel base	\$470.00
Unimac PPE Drying Cabinet	\$6,420.00
Installation BDS Laundry	\$1,420.00
Electric and Plumbing	\$2,000.00
Freight	\$567.00
Total	\$19,437.00
Required match	\$4,859.00

This system is a commercial system and will remove carcinogens from our firefighter's turnout gear and will prolong the life of the gear.

Recommendation:

Authorize the Cambridge Fire Department to apply for the 2021 Turnout Gear Washer/Dryer award program and direct staff to prepare the required letter of intent for the grant.

Fiscal Note:

The match will be repurposed from the 2020 Capital Fund for the Chiefs Command Vehicle which came in under budget.



Alcohol and
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal



State Fire Marshal

445 Minnesota Street • Suite 145 • Saint Paul, Minnesota 55101-5145
Phone: 651-201-7218 • Fax: 651-215-0525
www.dps.state.mn.us

Minnesota Fire Department Turnout Gear Washer/Extractor/Dryer Award Program 2021 Program Year (July 1, 2020 – June 30, 2021)

Introduction:

Despite being more physically fit and healthier than the general population firefighters, both career and volunteer/paid-on-call, experience cancer at a higher rates than those in the communities they serve. Studies continue to show that firefighters are acutely exposed to known carcinogens during structure and other fires and are continually exposed via turnout gear that is soiled due to exposure to toxic combustion byproducts.

In recent years, fire departments across Minnesota have implemented turnout gear decontamination procedures post fire events to help reduce firefighter exposure to toxic combustion byproducts. At the same time mechanical turnout gear washers/extractors have been introduced as an effective and efficient means by which firefighters can best clean their soiled turnout gear and greatly reduce their exposure to combustion byproducts.

Many fire departments, however, have found commercial turnout gear washer/extractors, which can cost upwards of \$10,000, to be cost prohibitive. Therefore, the Minnesota Department of Public Safety, with funding from the Fire Safety Account, through the State Fire Marshal Division, has authorized a \$600,000 matching award program to assist eligible fire departments in the purchase of commercial turnout gear washer/extractor and/or a gear dryer.

Since 2015, the first year of the Turnout Gear washer/Extractor Program, the Department of Public Safety has awarded over \$1,500,000 to over 205 MN fire departments for the purchase of turnout gear washers/extractors and/or a gear dryer(s).

A good turnout gear decontamination program should also include equipment to quickly dry turnout gear after washing so that it can be more quickly played back into service. Turnout gear dryers can dry wet gear in 4 hours or less as opposed to the much longer "hang dry method". Wet turnout gear is difficult to don and can cause steam burns to the wearer. Also, if the decontamination process (washing/drying) can be accomplished more quickly and efficiently, firefighters will be more likely to regularly clean their gear thus leading to more healthy firefighters in the long-term.

Individual Grant Amounts:

Available funding will pay for individual grants of no more than \$10,000 for a gear washer/extractor and \$8,000 for a dryer. A local match of the grant award, as indicated in the chart below, is required. The required local match amount will be based on the population of the applicant’s fire department coverage area. The type of equipment purchased will first need to meet the approval of the State Fire Marshal prior to funds being awarded. Fire departments will indicate whether they are applying to purchase a gear washer/extractor, a dryer, or both.

Population	Required Match %
Up to 10,000	10%
10,001-25,000	25%
25,001-50,000	35%
Over 50,000	50%

Eligible Applicants:

Only Minnesota fire departments that currently use the MNFIRS reporting system will be eligible to receive funds.

Any fire service agency applying for an award must include a letter from the jurisdiction indicating their intent to purchase a turnout gear washer/extractor/dryer(s). The letter must be from the governance entity (e.g. the city council, township board). A fire service agency is defined as having a fire department identification number (FDID) from the State Fire Marshal Division.

Awards will be made to the jurisdiction submitting the award application. The award contract must be signed by a representative of the lead jurisdiction having the legal authority to sign contracts for that jurisdiction. Legal authority may be documented by a resolution or official minutes from the jurisdiction and will be required at the time that the award contract is to be signed. It is not required for the grant application.

The Committee will consider the following factors and prioritize awards based on, but not limited to:

- Overall jurisdiction/fire department budget
- Number of firefighters
- Sets of turn out gear
- Population serviced
- Current inventory of turnout gear cleaning equipment
- Average annual number of fires

Jurisdictions of two or more, in close proximity, may submit joint applications.

Grant Process:

An evaluation committee will review and score the applications based on the above criteria and present a recommendation to the Commissioner of Public Safety who will make the final determination. Once a request has been awarded, a formal award agreement will be prepared and must be signed by the awardee organization and the Department of Public Safety. Once the signature process has been completed, the award is considered fully executed and becomes a legally binding agreement between the grantee organization and the Department of Public Safety.

Audit/Compliance:

The award funds are available on a cost reimbursement basis for FY21 (July 1, 2020 – June 30, 2021) where costs are reimbursed after they are incurred and paid by the grantee agencies. The grantee organization will be required to provide to the State Fire Marshal Division the written summary of all expenditures, including documentation on how the award and matching funds were spent.

Application Submission:

A complete application packet must be received by **4:00 pm CST Tuesday October 20, 2020**, preferably by email at nolan.pasell@state.mn.us or by mail:

State Fire Marshal Division
Attn: Nolan Pasell
445 Minnesota Street, Suite #145
St. Paul, MN 55101-5145

Applications not received by this deadline will not be considered. It is the responsibility of the applicants to ensure that their application is received by the deadline.

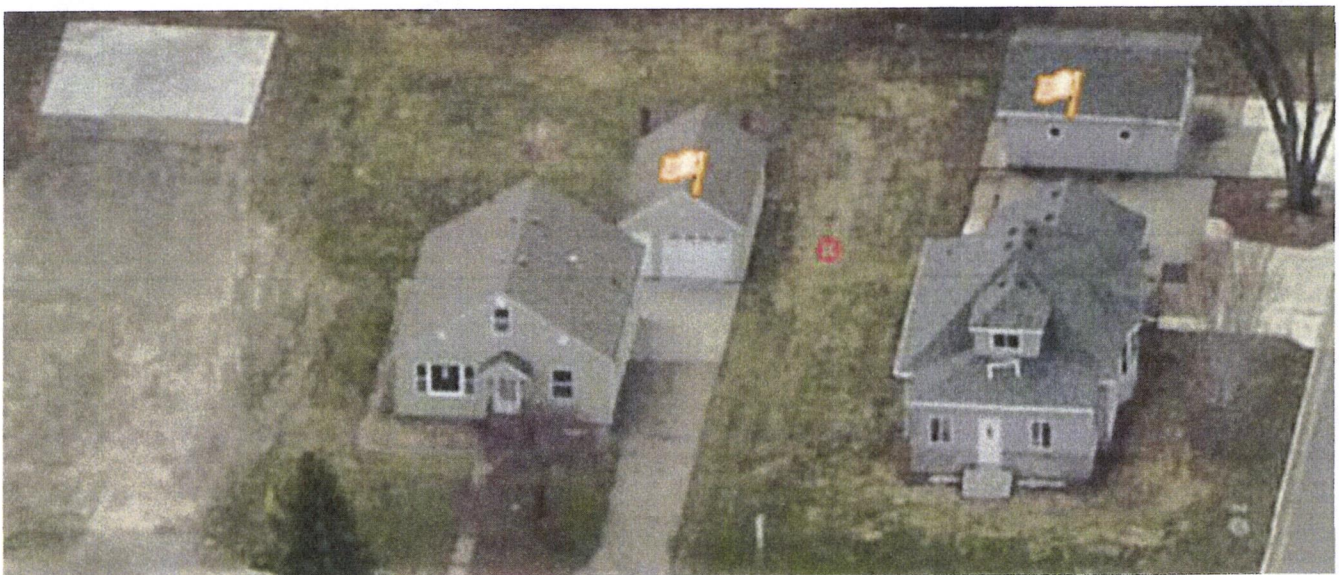
Any questions about the application process should be directed to Nolan Pasell at (651) 201-7218 or Nolan.pasell@state.mn.us.

Prepared by: Linda J. Woulfe, City Administrator

Background

The City has previously advertised for requests for proposals to move or salvage the houses and garages at 611 and 627 First Avenue East (see enclosed RFPs). No proposals were received on the garage structures. After the RFPs had closed, the Council did receive a proposal to purchase and move a shed located on the 627 First Avenue property and approved its purchase (\$250) at the June 1, 2020 City Council meeting (see enclosed minutes).

We have a proposal to purchase and remove the two garages from these properties from Will Pennings for a total of \$500.



At the August 17, 2020 City Council meeting, the Council approved an asbestos abatement proposal for the houses prior to the Fire Department’s schedule training burn in October.

Recommendation

Accept the proposal to purchase and move the garage structures at 611 and 627 1st Avenue E.

9/18/2020

City of Cambridge,

I am interested in purchasing 2 garages from the City for \$500.00. One is a 16X22 located at 627 First Ave. East. The second is a 22x22 located at 611 First Ave. East. I would pay for all of the expenses to have both garages moved to my property east of town.

The Fire Department will be burning the houses at these locations on October 24, 200 and by State Law cannot burn the garages.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read 'Will Pennings', with a large, stylized flourish extending to the right.

Will Pennings
38275 Highway 65 NE
Stanchfield MN, 55080

Letter of Support for East Central Regional Development Commission Grant

Westover informed the council that the East Central Regional Development Commission (ECRDC) has formed an advisory board to combat the region's challenges with transportation. She said the board is seeking a Minnesota Department of Transportation (MNDOT) grant to continue the work being done, and the board has asked for a letter of support from the City of Cambridge to continue the process. Westover stated the board is working to provide available and affordable transportation options, and are working on several action items.

These include working with the legislature to increase the Volunteer Driver reimbursement rate, developing connectivity of services in underserved areas including cooperation with each Public Service Provider (Tri-CAP, Timber Trails, Arrowhead, Chisago/Isanti Heartland Express), developing a visual and user-friendly mapping service for the ECRTCC to find the gaps in service and ultimately connect the maps for a statewide transportation system, and looking into alternate transportation access and transportation issues due to COVID-19. Shogren moved, seconded by Conley, to authorized the Mayor and City Administrator to sign the letter of support for the East Central Regional Development Commission for the Regional Transportation Coordinating Council's Greater Minnesota Phase II Implementation Grant. Upon roll call, the motion passed unanimously.

Approval Sale of Shed at 627 1st Ave E, Cambridge, MN

Gustafson informed the council that staff has received a proposal to move the 8' X 12' shed located at 627 1st Avenue East from Dustin Montague. He said the proposed purchase price for the shed is \$250.00. Gustafson noted the City has advertised these structures for sale at least twice previously, with no one submitting proposals for their removal. He said if this proposal is approved, the purchaser will coordinate with the State Highway Patrol for any required moving permits due to its location on Highway 95. The purchaser will also ensure the lawn is restored to its original condition, as well as cleanup all debris either in or under the shed. Gustafson felt removing the shed would reduce the possibility of damage, vandalism, or cleanup the city may encounter before the Highway 95 project is done. Morin moved, seconded by Iverson, to approve the sale and relocation of the shed at 627 1st Avenue East for \$250.00 to Mr. Montague, and to authorize the City Administrator and Mayor to sign the Addendum to Sell and the Memorandum of Conditions Agreement. Upon roll call, the motion passed unanimously.

Ordinance 709 Amending Title IX General Regulations, Chapter 94 Streets and Sidewalks, Section 94.04 Sidewalk Café's

Levitski stated sidewalk cafés are currently allowed in the City of Cambridge with a Sidewalk Café License. However, she said staff anticipates an influx in sidewalk café requests following the Governor lifting the temporary closure of restaurants due to the COVID-19 crisis. Levitski said the current City Code requires owners to remove all sidewalk café accessories by 10:00 pm each evening, and may not place accessories prior to 10:00 am each day. She said administration felt we should modify the sidewalk café ordinance to allow the accessories to stay outside, which will make it easier for restaurants to encourage social distancing. In reviewing the current code, Levitski said staff

Approve Hummingbird Environmental Asbestos Abatement Proposal for City Owned Property at 627 East 1st Avenue & 345 4th Avenue NE

An Asbestos/Hazardous Materials Survey was done last year on city owned properties located at 611 1st Avenue East, 627 1st Avenue East, and 345 4th Avenue Northeast. TR Environmental conducted the survey and concluded that 627 1st Avenue East and 345 4th Avenue East properties both had small amounts of asbestos that needs to be abated. The property located at 611 1st Avenue East had no detectable amounts of asbestos. The two properties 611 and 627 are scheduled for training burns later this year, while the 345 property is scheduled for a training burn in the future. The abatement work will need to be done before the training burns can occur.

Schwab has received proposals from two companies for the abatement work. Hummingbird Environmental LLC has proposal of \$5,385, and Titan Environmental Inc. had a proposal of \$9,700. It was noted that the item is not currently budgeted, but items have been identified that can be adjusted to provide funding for this work. Woulfe added that while the cost of the abatement is undesirable, there has been much beneficial training for the police department within these properties, and the fire department will benefit from the future burns of the properties as well. Schwab did add that there is some concern about liability with these properties if left in their current condition. Morin moved, seconded by Iverson, to approve the Asbestos Abatement Proposal from Hummingbird Environmental LLC for the total amount of \$5,385. Motion passed unanimously.

August 17, 2020

CITY OF CAMBRIDGE, MINNESOTA

REQUEST FOR PROPOSALS (RFP)

To move or salvage shed, garage or garages located at the following addresses:

627 1st Ave East, Cambridge, MN 55008
611 1st Ave East, Cambridge, MN 55008
345 4th Ave North East, Cambridge, MN 55008
105 Cypress St N, Cambridge, MN 55008

PROPOSAL

Proposals are being accepted for these garages to be moved off site and/or restored on your own lot. The garage will be offered for sale by sealed bid, with preference given to proposals to move and restore the house. However, in the event that no such proposals are received, proposals for salvage will be considered. The garage must be moved on or before June 15, 2020.

All permits, relocation costs, insurance requirements, and restoration costs for the garage or garages are the responsibility of the successful bidder. The successful bidder, whether moving or salvaging, will be required to clean up the site including all debris and remnants of the garage from the site.

The successful bidder will be responsible for leaving the site in a stable, safe condition, including repairing/restoring any areas damaged during removal/salvaging operations, and bringing in necessary dirt to fill in and level any damage made to site left from removing the garage or shed including planting grass seed. Make sure to contact the utility companies to have any electrical or natural gas lines disconnected appropriately.

Fencing????

The successful bidder will remove the building foundation, if any, including foundations walls, footing, and basement slabs; also steps, private sidewalks, on-grade concrete slabs, and concrete or asphalt driveways. The excavation remaining after removal of the buildings will be filled to the level of the surrounding grade with clean granular-type fill material. Properly sloped and compacted and prevent ponding.

HOUSE BACKGROUND AND CURRENT CONDITIONS

Sheds and sizes

- The garage is located at 617 1st Avenue E Cambridge, MN 55008
- 2 detached Garage would it be better to have the size
 - The garage is being offered "as is" and without warranty of any kind. It may contain asbestos, lead paint, or other hazardous material.

HOUSE TOURS

Parties who are interested in viewing the garage are encouraged to set up a time with the City of Cambridge Economic Development Director during the week of January 14, 2019. Please contact Stan Gustafson (763)552-3209 or sgustafson@ci.cambridge.mn.us to set up an appointment.

BIDDER'S RESPONSIBILITIES

Interested parties must accept the following key obligations:

1. The interested party must respond to this RFP by noon on Friday, February 22, 2019 at Cambridge City Hall Office (300 3rd Ave NE Cambridge, MN 55008). Proposals should be clearly marked "Request For Proposals: must list property address". Proposals received after the closing time and date will be returned unopened. Faxed or emailed proposals will not be accepted.
2. Financial Viability. All interested parties will be responsible for demonstrating that they have the financial capacity to perform the project, as described. Proof of financial capacity may include a certified financial statement or letter from an approved lending institution that the bidder can fulfill the obligation as listed.
3. The interested party must procure any and all permits and approvals from any and all regulatory agencies, utilities, etc., for relocation or salvage and provide copies to the City of Cambridge.
4. The interested party must enter into a purchase agreement in a form approved by the City Attorney's Office incorporating all provisions determined reasonably necessary to allow the project to proceed, including but not limited to insurance, site cleanup requirements, acceptance of building "as is" and without warranty and an acknowledgement of the City's right to demolish the building if it not relocated by the scheduled deadline.
5. The interested party must cover all moving costs associated with relocating or removing the house. The relocation of the garage must be undertaken by a qualified, licensed moving contractor. The demolition of the garage must be undertaken by a qualified contractor. Qualifications of the house moving and/or demolition contractor will be subject to City approval. Any contractors will be required to provide evidence of at least \$1,000,000.00 liability insurance and bonding. A garage/structure moving permit is required if the house is moved to a property within city limits and meet all necessary requirements from the City's Building Official.
6. The interested party must be able to complete the relocation on or before June 15, 2019 (the final relocation date). In no event may the structure remain at the site after this date.

DEADLINE AND SUBMISSION REQUIREMENTS

Please provide a concise and specific proposal that addresses each of the following areas:

1. Proposed Use: A statement of the interested party's intention to relocate or salvage the structure. The proposed relocation site is also to be submitted.
2. Proposed Strategy For Timely Completion: A statement of the date for removal of the structure from the property, as well as a description of the interested party's strategy to accomplish the relocation of the house in a timely and professional manner.

3. **Financial Capability:** Proof that the interested party has the financial capability to perform the responsibilities of the project, such as: current bank records indicating sufficient funds on hand, a preapproved letter for a loan in sufficient size from a bank or similar lending institution or lender reference, or other similar types of documentation.
4. **Other Factors:** A description of any other factors that the City should take into consideration.

SELECTION CRITERIA/PROCESS

City staff will review the proposals, as well as any additional information that may be requested from the applicants, and make a recommendation to the City Council based on the following criteria:

1. The City of Cambridge clearly states its preference for relocation of this garage structure whether on an approved site within the City or relocation of the garage structure outside of the City of Cambridge is also acceptable.
2. The City of Cambridge will consider the financial terms of the proposals, although preference will be given to relocation proposals rather than salvage proposals.
3. The City of Cambridge will consider the proposed date for removal of the structure in a timely and professional manner. The City may require additional information regarding the financial aspects of the project, details on individuals or corporations involved in the project, or other information deemed necessary for review and final selection.

AWARD

The City Council, at its sole discretion, may select the successful interested party under this RFP. The City reserves the right to reject any and all proposals. The City reserves the right, at its sole discretion, to rescind its selection of any interested party under this RFP, and any subsequent agreement implementing its selection, in the event that the City determines, in its sole judgment, that:

1. The City cannot reach an agreement with the selected interested party under the proposed terms and conditions for conveyance of the building to the interested party, and
2. There is any other procedural or substantive issue relating to the development of the project. It is anticipated that the City Council will select the preferred proposal at the March 4, 2019 City Council meeting.

ADDITIONAL INFORMATION

Specific questions regarding this RFP should be addressed to Stan Gustafson, Economic Development Director City of Cambridge, MN (763)552-3209 or sgustafson@ci.cambridge.mn.us from 8:00 a.m. to 4:30 p.m.

CITY OF CAMBRIDGE, MINNESOTA

REQUEST FOR PROPOSALS (RFP)

To move or salvage a home located at 517 1st Ave NE and/or, 611 1st Ave NE and/or 627 1st Ave East and/or, 105 Cypress St S and/or 345 4th Ave NE and/or Cambridge, MN 55008.

PROPOSAL

Proposals are being accepted for these houses, garages or sheds to be moved off site and/or restored on your own lot. The house, garage or shed will be offered for sale by sealed bid, with preference given to proposals to move and restore the house. However, in the event that no such proposals are received, proposals for salvage will be considered. The house must be moved on or before July 31, 2020.

All permits, relocation costs, insurance requirements, and restoration costs for the house are the responsibility of the successful bidder. The successful bidder, whether moving or salvaging, will be required to clean up the site including all debris and remnants of the house from the site.

The successful bidder will be responsible for leaving the site in a stable, safe condition, including repairing/restoring any areas damaged during removal/salvaging operations, and bringing in necessary dirt to fill in and level the hole left from removing the foundation & footings including planting grass seed. Sealing off City, water and sewer, any necessary street repairs required by the City, electrical and natural gas lines.

The successful bidder will furnish and erect a woven wire fence and height approved by the City of Cambridge completely enclosing the open basement. The fence shall be erected on the same day that the building is pulled away from the foundation. The fence must be kept in place until work begins on removal of the slab, foundation & footings within which needs to be completed within 30 days after the building has been removed including the hole filled in.

The successful bidder will remove the building foundation, if any, including foundations walls, footing, and basement slabs; also steps, private sidewalks, on-grade concrete slabs, and concrete or asphalt driveways. The excavation remaining after removal of the buildings will be filled to the level of the surrounding grade with clean granular-type fill material. Properly sloped and compacted and prevent ponding.

HOUSE BACKGROUND AND CURRENT CONDITIONS

The house is located at 105 Cypress St S , Cambridge, MN 55008

- Year Built 1920
- Two story single family home or Duplex
- 1876 square feet with aluminum exterior siding
- Hot water heat heating
- Double detached Garage
- Storage Shed
- Six (6) Bedroom, one (2) bath over a full basement

- The house is being offered “as is” and without warranty of any kind. It may contain asbestos, lead paint, or other hazardous material.

HOUSE BACKGROUND AND CURRENT CONDITIONS

The house is located at 627 1st Avenue E Cambridge, MN 55008

- Year Built 1950
- One and ½ story loft in upper level single family home
- 986 square feet with steel exterior siding
- Central heating
- Single detached Garage
- Storage Shed
- Two (2) Bedroom, one (1) bath over a full basement
- The house is being offered “as is” and without warranty of any kind. It may contain asbestos, lead paint, or other hazardous material.

HOUSE BACKGROUND AND CURRENT CONDITIONS

The house is located at 611 1st Avenue E Cambridge, MN 55008

- Year Built 1950
- One and ½ story loft in upper level single family home
- 986 square feet with steel exterior siding
- Central heating
- Single detached Garage
- Storage Shed
- Two (2) Bedroom, one (1) bath over a full basement
- The house is being offered “as is” and without warranty of any kind. It may contain asbestos, lead paint, or other hazardous material.

HOUSE BACKGROUND AND CURRENT CONDITIONS

The house is located at 517 1st Avenue E Cambridge, MN 55008

- Year Built 1950
- One and ½ story loft in upper level single family home
- 986 square feet with steel exterior siding
- Central heating
- Single detached Garage
- Storage Shed
- Two (2) Bedroom, one (1) bath over a full basement
- The house is being offered “as is” and without warranty of any kind. It may contain asbestos, lead paint, or other hazardous material.

HOUSE BACKGROUND AND CURRENT CONDITIONS

The house is located at 345 4th Avenue NE Cambridge, MN 55008

- Year Built 1950
- One and ½ story loft in upper level single family home
- 986 square feet with steel exterior siding
- Central heating
- Single detached Garage
- Storage Shed
- Two (2) Bedroom, one (1) bath over a full basement
- The house is being offered “as is” and without warranty of any kind. It may contain asbestos, lead paint, or other hazardous material.

HOUSE TOURS

Parties who are interested in viewing the house are encouraged to set up a time with the City of Cambridge Economic Development Director during the week of March 16, 2020. Please contact Stan Gustafson (763)552-3209 or sgustafson@ci.cambridge.mn.us to set up an appointment.

BIDDER'S RESPONSIBILITIES

Interested parties must accept the following key obligations:

1. The interested party must respond to this RFP by noon on Friday, April 17, 2020 at Cambridge City Hall Office (300 3rd Ave NE Cambridge, MN 55008). Proposals should be clearly marked “Request For Proposals: 627 1st Avenue East House Relocation” or “Request For Proposal: 105 Cypress St South House Relocation”. Proposals received after the closing time and date will be returned unopened. Faxed or emailed proposals will not be accepted.
2. Financial Viability. All interested parties will be responsible for demonstrating that they have the financial capacity to perform the project, as described. Proof of financial capacity may include a certified financial statement or letter from an approved lending institution that the bidder can fulfill the obligation as listed.
3. The interested party must procure any and all permits and approvals from any and all regulatory agencies, utilities, etc., for relocation or salvage and provide copies to the City of Cambridge.
4. The interested party must enter into a purchase agreement in a form approved by the City Attorney's Office incorporating all provisions determined reasonably necessary to allow the project to proceed, including but not limited to insurance, site cleanup requirements, acceptance of building “as is” and without warranty and an acknowledgement of the City's right to demolish the building if it not relocated by the scheduled deadline.
5. The interested party must cover all moving costs associated with relocating or removing the house. The relocation of the house must be undertaken by a qualified, licensed house moving contractor. The demolition of the house must be undertaken by a qualified contractor. Qualifications of the house moving and/or demolition contractor will be subject to City approval. Any contractors will be required to provide evidence of at least \$1,000,000.00 liability insurance and bonding. A house moving permit is required if the

house is moved to a property within city limits and meet all necessary requirements from the City's Building Official.

6. The interested party must be in a position to complete the relocation on or before October 15, 2017 (the final relocation date). In no event may the structure remain at the site after this date.

DEADLINE AND SUBMISSION REQUIREMENTS

Please provide a concise and specific proposal that addresses each of the following areas:

1. **Proposed Use:** A statement of the interested party's intention to relocate or salvage the home. The proposed relocation site is also to be submitted.
2. **Proposed Strategy For Timely Completion:** A statement of the date for removal of the structure from the property, as well as a description of the interested party's strategy to accomplish the relocation of the house in a timely and professional manner.
3. **Financial Capability:** Proof that the interested party has the financial capability to perform the responsibilities of the project, such as: current bank records indicating sufficient funds on hand, a preapproved letter for a loan in sufficient size from a bank or similar lending institution or lender reference, or other similar types of documentation.
4. **Other Factors:** A description of any other factors that the City should take into consideration.

SELECTION CRITERIA/PROCESS

City staff will review the proposals, as well as any additional information that may be requested from the applicants, and make a recommendation to the City Council based on the following criteria:

1. The City of Cambridge clearly states its preference for relocation of this home whether on an approved site within the City or relocation of the home outside of the City of Cambridge is also acceptable.
2. The City of Cambridge will consider the financial terms of the proposals, although preference will be given to relocation proposals rather than salvage proposals.
3. The City of Cambridge will consider the proposed date for removal of the structure in a timely and professional manner. The City may require additional information regarding the financial aspects of the project, details on individuals or corporations involved in the project, or other information deemed necessary for review and final selection.

AWARD

The City Council, at its sole discretion, may select the successful interested party under this RFP. The City reserves the right to reject any and all proposals. The City reserves the right, at its sole discretion, to rescind its selection of any interested party under this RFP, and any subsequent agreement implementing its selection, in the event that the City determines, in its sole judgment, that:

house- garage-shed removal rfpf:\economic development\stan\building removal\house- garage-shed removal rfp.docx

1. The City cannot reach an agreement with the selected interested party under the proposed terms and conditions for conveyance of the building to the interested party, and
2. There is any other procedural or substantive issue relating to the development of the project. It is anticipated that the City Council will select the preferred proposal at the May 4, 2020 City Council meeting.

ADDITIONAL INFORMATION

Specific questions regarding this RFP should be addressed to Stan Gustafson, Economic Development Director City of Cambridge, MN (763)552-3209 or sgustafson@ci.cambridge.mn.us from 8:00 a.m. to 4:30 p.m.