

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes – August 17, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, August 17, 2020 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Bob Shogren, Joe Morin, Lisa Iverson, Jim Godfrey and Kersten Conley.

Staff present: Executive Director Moe, Housing Supervisor Deb Barrett, Economic Development Director Gustafson and Administrator Woulfe.

Call to Order

Morin called the meeting to order at 5:47 p.m.

Approval of Agenda

Conley moved, seconded by Godfrey, to approve the agenda. Motion carried unanimously.

Consent Agenda

Conley moved, seconded by Iverson, to approve consent agenda items A – F:

- A. Approval of July 20, 2020 meeting minutes
- B. Approve EDA Draft May 2020 Financial Statements
- C. Housing Division July 2020 Bills ACH only, Totaling \$ 69,183.00
- D. Approve EDA Admin Division Bills Checks #117254 - #117466 Totaling \$17,837.62
- E. Housing Supervisor's Monthly Report
- F. Approve Advertisements for Bid for City Hall and City Center Mall Roof Replacement and Mechanical Rehabilitation for a spring 2021 construction time line

Upon call of the roll, all ayes, no nays. Motion carried unanimously.

Work Session

There were no items under the work session.

Unfinished Business

Approve proposal for Gazebo Rehabilitation

Moe stated that they had solicited for bids for the gazebo rehabilitation at Bridge Park Apartments as part of the Capital Budget plan that was approved by HUD. She said they had advertised for the bids on the website, in the local papers, and sent information out to businesses whom might have interest in the project. Moe said they did the bid opening earlier that morning at 9:00 am, and they only received one proposal. It was from Tight Miter LLC in the amount of \$7,840. The amount of the bid was a little higher than anticipated, but it was

reasonable. Moe said the City has been pleased with other projects they have done for the City, and they are also familiar with the requirements that need to be met for HUD. Iverson moved, seconded by Godfrey, to approve the Gazebo Rehabilitation Project proposal from Tight Miter LLC not to exceed \$7840. All members voted aye upon roll call, and the motion carried.

New Business

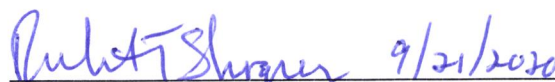
Cambridge Cares For Business Proposal

Moe informed the council that the City still has approximately \$200,000 left to spend of the \$676,330 in CARES Act funding from the State of Minnesota through federal funding. She said staff is proposing to use \$100,000 of these funds to grant to small businesses within the City's corporate limits that have been impacted by COVID-19. Moe stated that Isanti County has also received CARES Act funding, and businesses that are not located in the city limits of Cambridge may be able to appeal to the county for assistance.

The guidelines for the assistance program outline which small businesses are eligible to receive grant money, and what types of expenses they would be able to have reimbursed that are related to COVID-19. Gustafson said there is a short timeline involved, and applications received by October 1, 2020 will have first consideration. He said staff will be adding information on the program to the City website, Facebook, and news media outlets. Woulfe noted that they have had many businesses that are interested in applying for the grant funds. Moe pointed out the maximum award for eligible expenses is \$5,000, but the city would consider increasing aid amount to businesses if not all of the funds have been committed by October 3, 2020. Godfrey moved, seconded by Conley, to approve the Cambridge Cares for Business proposal as presented. Motion carried unanimously.

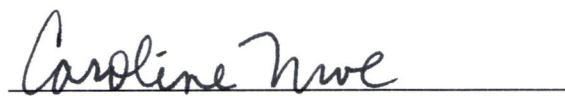
Adjournment

Conley moved, seconded by Iverson, to adjourn the meeting at 5.58 p.m. Motion carried unanimously.



Bob Shogren, President

ATTEST:



Caroline Moe, Executive Director

CITY OF CAMBRIDGE

BALANCE SHEET

JUNE 30, 2020

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(282.51)	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		190,763.25	
901-15500	PREPAID EXPENSES		323.50	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,232,140.52	
901-16300	SITE IMPROVEMENTS		103,618.10	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN		42,422.71	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,728,326.20)	
	TOTAL ASSETS			560,371.62

LIABILITIES AND EQUITYLIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		367.88	
901-22600	TENANT SECURITY DEPOSITS		31,168.02	
	TOTAL LIABILITIES			31,535.90

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		187,110.44	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		40,169.51	
	BALANCE - CURRENT DATE		40,169.51	
	TOTAL FUND EQUITY			528,835.72
	TOTAL LIABILITIES AND EQUITY			560,371.62

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	75,000.00	75,000.00	30,520.00	44,480.00	40.69	76,779.00
901-33161 COVID 19 OPERATING GRANT	.00	.00	11,246.00	(11,246.00)	.00	.00
TOTAL INTERGOVERNMENTAL REVE	75,000.00	75,000.00	41,766.00	33,234.00	55.69	76,779.00
<u>INTEREST & MISC INCOME</u>						
901-36210 INTEREST EARNINGS	500.00	500.00	91.48	408.52	18.30	881.12
TOTAL INTEREST & MISC INCOME	500.00	500.00	91.48	408.52	18.30	881.12
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	147,000.00	147,000.00	93,207.00	53,793.00	63.41	170,319.02
901-37221 LAUNDRY INCOME BRIDGE PARK	4,000.00	4,000.00	1,644.48	2,355.52	41.11	3,097.48
TOTAL RENTAL INCOME	151,000.00	151,000.00	94,851.48	56,148.52	62.82	173,416.50
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	74,816.42
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	74,816.42
TOTAL FUND REVENUE	261,500.00	261,500.00	136,708.96			325,893.04

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR. YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	30,000.00	30,000.00	24,999.93 (5,000.07)	83.33	32,010.47
901-49500-104 ADMIN PART-TIME - OVERTIME	.00	.00	.00	.00	.00	395.22
901-49500-121 PERA (EMPLOYER)	2,250.00	2,250.00	1,875.00 (375.00)	83.33	2,430.42
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,295.00	2,295.00	1,765.05 (529.95)	76.91	2,417.79
901-49500-131 MEDICAL/LIFE/DENTAL	.00	.00	7,309.50	7,309.50	.00	.00
901-49500-151 WORKERS' COMPENSATION PREMIU	227.00	227.00	77.70 (149.30)	34.23	95.99
901-49500-154 HRA/FLEX FEES	.00	.00	40.45	40.45	.00	73.35
TOTAL PERSONAL SERVICES	34,772.00	34,772.00	36,067.63	1,295.63	103.73	37,423.24
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,000.00	1,000.00	674.47 (325.53)	67.45	769.51
TOTAL SUPPLIES	1,000.00	1,000.00	674.47	(325.53)	67.45	769.51
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	700.00	700.00	.00 (700.00)	.00	208.00
901-49500-306 AUDITING	3,000.00	3,000.00	2,000.00 (1,000.00)	66.67	1,875.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	2,665.20 (334.80)	88.84	2,709.72
901-49500-321 TELEPHONE EXPENSE	6,800.00	6,800.00	2,437.96 (4,362.04)	35.85	7,462.42
901-49500-322 POSTAGE	50.00	50.00	55.00	5.00	110.00	55.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00 (100.00)	.00	283.51
901-49500-340 ADVERTISING	300.00	300.00	.00 (300.00)	.00	46.50
TOTAL OTHER SERVICES AND CHA	13,950.00	13,950.00	7,158.16	(6,791.84)	51.31	12,640.15
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,500.00	2,500.00	.00 (2,500.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	76.66 (323.34)	19.17	133.72
901-49500-433 DUES AND SUBSCRIPTIONS	600.00	600.00	2,644.00	2,044.00)	440.67	3,003.00
901-49500-440 STAFF TRAINING	994.00	994.00	85.00 (909.00)	8.55	454.00
TOTAL MISCELLANEOUS	4,494.00	4,494.00	2,805.66	(1,688.34)	62.43	3,590.72
TOTAL LOW RENT ADMINISTRATION	54,216.00	54,216.00	46,705.92	(7,510.08)	86.15	54,423.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	5,500.00	5,500.00	2,056.04	(3,443.96)	37.38	8,639.49
<i>TOTAL SUPPLIES</i>		5,500.00	5,500.00	2,056.04	(3,443.96)	37.38	8,639.49
TOTAL LOW RENT TENANT SERVICE		5,500.00	5,500.00	2,056.04	(3,443.96)	37.38	8,639.49

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	24,000.00	24,000.00	.00	(24,000.00)	.00	16,152.59
901-49700-121 PERA (EMPLOYER)	1,800.00	1,800.00	.00	(1,800.00)	.00	1,200.39
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,836.00	1,836.00	.00	(1,836.00)	.00	1,235.68
901-49700-151 WORKERS' COMPENSATION PREMIU	1,584.00	1,584.00	525.76	(1,058.24)	33.19	654.36
TOTAL PERSONAL SERVICES	29,220.00	29,220.00	525.76	(28,694.24)	1.80	19,243.02
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,000.00	4,000.00	1,504.42	(2,495.58)	37.61	2,951.98
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	(200.00)	.00	20.01
TOTAL SUPPLIES	4,200.00	4,200.00	1,504.42	(2,695.58)	35.82	2,971.99
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	32,000.00	32,000.00	20,967.26	(11,032.74)	65.52	35,120.07
901-49700-360 INSURANCE AND BONDS	11,364.00	11,364.00	.00	(11,364.00)	.00	10,003.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	(13,000.00)	.00	12,459.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	18,565.94	(17,434.06)	51.57	35,194.08
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	3,621.60	(6,878.40)	34.49	7,245.59
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	609.49	(5,890.51)	9.38	1,365.38
901-49700-384 REFUSE HAULING	3,000.00	3,000.00	1,983.02	(1,016.98)	66.10	2,670.72
TOTAL OTHER SERVICES AND CHA	112,364.00	112,364.00	45,747.31	(66,616.69)	40.71	104,057.84
<i>MISCELLANEOUS</i>						
901-49700-401 BRIDGE PARK ASBESTOS ABATEMEN	.00	.00	.00	.00	.00	620,701.08
901-49700-402 BRIDGE PARK PROJ MGMT-ASBEST	.00	.00	.00	.00	.00	33,500.00
901-49700-403 BRIDGE PARK ASB ABATE LODGING	.00	.00	.00	.00	.00	69,463.10
901-49700-404 BRIDGE PARK ASB ABATE FOOD REI	.00	.00	.00	.00	.00	42,460.00
901-49700-420 DEPRECIATION EXPENSE	50,000.00	50,000.00	.00	(50,000.00)	.00	41,142.82
TOTAL MISCELLANEOUS	50,000.00	50,000.00	.00	(50,000.00)	.00	807,267.00
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
TOTAL IMPROVEMENTS/BETTERM	6,000.00	6,000.00	.00	(6,000.00)	.00	.00
TOTAL LOW RENT MAINTENANCE	201,784.00	201,784.00	47,777.49	(154,006.51)	23.68	933,539.85

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	261,500.00	261,500.00	96,539.45			996,602.96
NET REVENUES OVER EXPENDITURE	.00	.00	40,169.51			(670,709.92)

CITY OF CAMBRIDGE
BALANCE SHEET
JUNE 30, 2020

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10200	EDA OPERATING ACCT-SECTION 8	168,890.75	
902-11500	ACCOUNTS RECEIVABLE	830.59	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		169,721.34
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
902-20100	AP ALLOCATED TO OTHER FUNDS	3,993.04	
	TOTAL LIABILITIES		3,993.04
<u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	141,667.29	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	24,061.01	
	BALANCE - CURRENT DATE	24,061.01	
	TOTAL FUND EQUITY		165,728.30
	TOTAL LIABILITIES AND EQUITY		169,721.34

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	47,800.00	47,800.00	40,289.00	7,511.00	84.29	73,512.00
902-33161 COVID 19 SECT 8 ADMIN GRANT	.00	.00	12,814.00	(12,814.00)	.00	.00
TOTAL INTERGOVERNMENTAL REVE	47,800.00	47,800.00	53,103.00	(5,303.00)	111.09	73,512.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	150.00	150.00	.00	150.00	.00	2,188.45
TOTAL RENTAL INCOME	150.00	150.00	.00	150.00	.00	2,188.45
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	50.00	50.00	77.33	(27.33)	154.66	115.38
TOTAL INTEREST	50.00	50.00	77.33	(27.33)	154.66	115.38
TOTAL FUND REVENUE	48,000.00	48,000.00	53,180.33			75,815.83

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL	
<u>SECT 8 ADMINISTRATIVE</u>							
<i>OTHER SERVICES AND CHARGES</i>							
902-49500-306	AUDIT FEES	3,000.00	3,000.00	3,200.00	200.00	106.67	1,875.00
902-49500-307	CONTRACTED SECT 8 ADMIN	44,000.00	44,000.00	22,479.57	(21,520.43)	51.09	47,010.29
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>47,000.00</u>	<u>47,000.00</u>	<u>25,679.57</u>	<u>(21,320.43)</u>	<u>54.64</u>	<u>48,885.29</u>
<i>MISCELLANEOUS</i>							
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	<u>1,000.00</u>	<u>1,000.00</u>	<u>.00</u>	<u>(1,000.00)</u>	<u>.00</u>	<u>.00</u>
<i>FUNCTION 7</i>							
902-49500-720	TRANSFERS OUT	.00	.00	.00	.00	.00	4,000.00
	<i>TOTAL FUNCTION 7</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>4,000.00</u>
	TOTAL SECT 8 ADMINISTRATIVE	<u><u>48,000.00</u></u>	<u><u>48,000.00</u></u>	<u><u>25,679.57</u></u>	<u><u>(22,320.43)</u></u>	<u><u>53.50</u></u>	<u><u>52,885.29</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	166,784.00	166,784.00	.00	302,087.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(164,738.19)	(164,738.19)	.00	(303,344.05)
902-49775-376 URP PORT REC	.00	.00	1,288.00	1,288.00	.00	542.00
902-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	105.94	105.94	.00	715.05
<i>TOTAL HAP EXPENDITURES</i>	<u>.00</u>	<u>.00</u>	<u>3,439.75</u>	<u>3,439.75</u>	<u>.00</u>	<u>.00</u>
TOTAL HAP OCCUPIED UNITS	<u>.00</u>	<u>.00</u>	<u>3,439.75</u>	<u>3,439.75</u>	<u>.00</u>	<u>.00</u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	48,000.00	48,000.00	29,119.32			52,885.29
NET REVENUES OVER EXPENDITURE	.00	.00	24,061.01			22,930.54

CITY OF CAMBRIDGE
BALANCE SHEET
JUNE 30, 2020

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	374,607.41	
903-10200	EDA HOUSING DIV OPERATING CASH	12,108.79	
		<hr/>	
	TOTAL ASSETS		386,716.20
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<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	385,930.22	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	785.98	
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	BALANCE - CURRENT DATE	785.98	
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	TOTAL FUND EQUITY		386,716.20
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	TOTAL LIABILITIES AND EQUITY		386,716.20
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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	1,615.00	1,615.00	1,125.06	489.94	69.66	2,269.04
TOTAL INTEREST & MISC INCOME	1,615.00	1,615.00	1,125.06	489.94	69.66	2,269.04
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	.00	.00	.00	.00	.00	9,826.50
TOTAL OTHER REVENUES	.00	.00	.00	.00	.00	9,826.50
TOTAL FUND REVENUE	1,615.00	1,615.00	1,125.06			12,095.54

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	1,500.00	1,500.00	315.00	(1,185.00)	21.00	1,575.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	115.00	115.00	24.08	(90.92)	20.94	120.45
	<i>TOTAL FUNCTION 1</i>	1,615.00	1,615.00	339.08	(1,275.92)	21.00	1,695.45
<u>OTHER SERVICES AND CHARGES</u>							
903-49500-304	LEGAL FEES	.00	.00	.00	.00	.00	708.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	.00	.00	.00	708.00
	TOTAL OTHER HOUSING BUS ACTIV-	1,615.00	1,615.00	339.08	(1,275.92)	21.00	2,403.45

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	1,615.00	1,615.00	339.08			2,403.45
NET REVENUES OVER EXPENDITURE	.00	.00	785.98			9,692.09

CITY OF CAMBRIDGE
BALANCE SHEET
JUNE 30, 2020

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	19,685.00	
	TOTAL ASSETS		19,685.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	19,685.00	
	BALANCE - CURRENT DATE	19,685.00	
	TOTAL FUND EQUITY		19,685.00
	TOTAL LIABILITIES AND EQUITY		19,685.00

CITY OF CAMBRIDGE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
904-33160	HUD CAPITAL GRANTS	35,000.00	35,000.00	19,685.00	15,315.00	56.24	74,816.42
	TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	19,685.00	15,315.00	56.24	74,816.42
	TOTAL FUND REVENUE	35,000.00	35,000.00	19,685.00			74,816.42

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	(35,000.00)	.00	74,816.42
	<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	.00	(35,000.00)	.00	74,816.42
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	(35,000.00)	.00	74,816.42

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			74,816.42
NET REVENUES OVER EXPENDITURE	.00	.00	19,685.00			.00

CITY OF CAMBRIDGE
BALANCE SHEET
JUNE 30, 2020

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10200	EDA OPERATING ACCT-SECTION 8	3,838.64	
	TOTAL ASSETS		<u>3,838.64</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	1.64	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>3,837.00</u>	
	BALANCE - CURRENT DATE	<u>3,837.00</u>	
	TOTAL FUND EQUITY		<u>3,838.64</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,838.64</u>

CITY OF CAMBRIDGE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	352,200.00	352,200.00	227,932.00	124,268.00	64.72	480,125.00
TOTAL INTERGOVERNMENTAL REVE	352,200.00	352,200.00	227,932.00	124,268.00	64.72	480,125.00
<u>OTHER FINANCING SOURCES</u>						
905-39203 TRANSFER IN	.00	.00	.00	.00	.00	4,000.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00	4,000.00
TOTAL FUND REVENUE	<u>352,200.00</u>	<u>352,200.00</u>	<u>227,932.00</u>			<u>484,125.00</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>							
<i>HAP EXPENDITURES</i>							
905-49775-370	HAP OCCUPIED UNITS	352,200.00	352,200.00	222,883.00	(129,317.00)	63.28	457,328.00
905-49775-372	HAP-PORTABLE PAYING OUT	.00	.00	1,212.00	1,212.00	.00	7,128.00
<i>TOTAL HAP EXPENDITURES</i>		352,200.00	352,200.00	224,095.00	(128,105.00)	63.63	464,456.00
TOTAL HAP EXPENDITURES		352,200.00	352,200.00	224,095.00	(128,105.00)	63.63	464,456.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	352,200.00	352,200.00	224,095.00			464,456.00
NET REVENUES OVER EXPENDITURE	.00	.00	3,837.00			19,669.00

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	12,632.60
TOTAL INTEREST	.00	.00	.00	.00	.00	12,632.60
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	275,000.00	275,000.00	146,387.44	128,612.56	53.23	277,743.52
TOTAL MALL OPERATING REVENUES	275,000.00	275,000.00	146,387.44	128,612.56	53.23	277,743.52
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	294,391.00	294,391.00	.00	294,391.00	.00	200,000.00
TOTAL TRANSFERS FROM OTHER FU	294,391.00	294,391.00	.00	294,391.00	.00	200,000.00
TOTAL FUND REVENUE	569,391.00	569,391.00	146,387.44			490,376.12

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	96,512.00	96,512.00	49,648.82	(46,863.18)	51.44	95,263.53
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	665.00	(1,835.00)	26.60	665.00
205-41930-121 PERA (EMPLOYER)	7,452.00	7,452.00	3,723.66	(3,728.34)	49.97	7,041.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,601.00	7,601.00	3,701.76	(3,899.24)	48.70	7,051.80
205-41930-131 MEDICAL/DENTAL/LIFE	17,423.00	17,423.00	9,897.00	(7,526.00)	56.80	16,513.20
205-41930-132 LONGEVITY PAY	2,845.00	2,845.00	.00	(2,845.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	1,200.00	.00	100.00	1,200.00
205-41930-151 WORKERS' COMPENSATION PREMIU	575.00	575.00	227.79	(347.21)	39.62	297.68
205-41930-154 HRA/FLEX FEES	100.00	100.00	40.45	(59.55)	40.45	73.40
TOTAL PERSONAL SERVICES	136,208.00	136,208.00	69,104.48	(67,103.52)	50.73	128,105.61
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	141.98	(108.02)	56.79	136.02
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	200.00	200.00	.00	(200.00)	.00	.00
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	.00	(3,300.00)	.00	246.97
TOTAL SUPPLIES	3,750.00	3,750.00	141.98	(3,608.02)	3.79	382.99
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	(5,000.00)	.00	6,268.00
205-41930-313 IT MGMT & BACKUP	2,800.00	2,800.00	2,665.20	(134.80)	95.19	2,709.72
205-41930-321 TELEPHONE/CELLULAR	1,400.00	1,400.00	544.92	(855.08)	38.92	1,097.45
205-41930-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	6.10	(993.90)	.61	567.79
205-41930-334 MILEAGE REIMBURSEMENT	1,200.00	1,200.00	202.40	(997.60)	16.87	606.68
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	20.00	(180.00)	10.00	184.00
205-41930-360 INSURANCE AND BONDS	.00	.00	.00	.00	.00	997.81
205-41930-381 ELECTRIC UTILITIES	.00	.00	860.16	860.16	.00	2,434.29
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	.00	41.86	41.86	.00	.00
205-41930-383 GAS UTILITIES	.00	.00	242.59	242.59	.00	2,623.31
TOTAL OTHER SERVICES & CHARG	11,600.00	11,600.00	4,583.23	(7,016.77)	39.51	17,489.05
<i>MISCELLANEOUS</i>						
205-41930-404 REP & MAINT LABOR VEH/EQUIP	.00	.00	.00	.00	.00	100.00
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	10,000.00	10,000.00	2,335.00	(7,665.00)	23.35	14,541.96
205-41930-433 DUES AND SUBSCRIPTIONS	2,800.00	2,800.00	295.00	(2,505.00)	10.54	1,965.00
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	479.00	(1,021.00)	31.93	1,941.50
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	.00	.00	.00	29,336.76
205-41930-484 NLX ACTIVITIES	.00	.00	.00	.00	.00	8,356.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
205-41930-489 IND PARK MARKETING	10,500.00	18,000.00	1,400.00	(16,600.00)	7.78	2,000.00
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
TOTAL MISCELLANEOUS	30,800.00	38,300.00	4,509.00	(33,791.00)	11.77	58,241.22

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL EDA ADMINISTRATION	182,358.00	189,858.00	78,338.69	(111,519.31)	41.26	204,218.87

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	28,845.00	28,845.00	13,913.99 (14,931.01)	48.24	27,321.91
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
205-47000-103 TEMPORARY EMPLOYEE	7,000.00	7,000.00	1,313.96 (5,686.04)	18.77	4,984.80
205-47000-121 PERA (EMPLOYER)	2,164.00	2,164.00	1,043.55 (1,120.45)	48.22	2,042.13
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,207.00	2,207.00	1,129.51 (1,077.49)	51.18	2,379.73
205-47000-131 MEDICAL/DENTAL/LIFE	8,712.00	8,712.00	4,944.42 (3,767.58)	56.75	8,248.44
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 (600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,584.00	1,584.00	735.37 (848.63)	46.42	946.16
205-47000-154 HRA/FLEX FEES	100.00	100.00	20.25 (79.75)	20.25	36.70
TOTAL PERSONAL SERVICES	52,212.00	52,212.00	23,101.05 (29,110.95)	44.24	45,959.87
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	200.00	200.00	110.49 (89.51)	55.25	200.24
205-47000-212 GASOLINE/FUEL	125.00	125.00	23.87 (101.13)	19.10	96.75
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	15,000.00	15,000.00	4,632.62 (10,367.38)	30.88	7,856.20
205-47000-240 SMALL TOOLS	3,000.00	3,000.00	1,766.73 (1,233.27)	58.89	39.97
TOTAL SUPPLIES	18,325.00	18,325.00	6,533.71 (11,791.29)	35.65	8,193.16
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	350.00	350.00	127.78 (222.22)	36.51	261.86
205-47000-360 INSURANCE AND BONDS	6,100.00	6,100.00	.00 (6,100.00)	.00	6,135.20
205-47000-381 ELECTRIC UTILITIES	22,000.00	22,000.00	6,181.55 (15,818.45)	28.10	16,161.17
205-47000-382 WATER/WASTEWATER UTILITIES	5,200.00	5,200.00	2,607.45 (2,592.55)	50.14	5,069.01
205-47000-383 GAS UTILITIES	4,400.00	4,400.00	1,356.54 (3,043.46)	30.83	2,417.58
205-47000-384 REFUSE HAULING	4,200.00	4,200.00	3,084.98 (1,115.02)	73.45	4,202.27
TOTAL OTHER SERVICES & CHARG	42,250.00	42,250.00	13,358.30 (28,891.70)	31.62	34,247.09
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	16,000.00	16,000.00	18,882.38	2,882.38	118.01	39,766.02
205-47000-413 BNSF PARKING LOT LEASE	1,500.00	1,500.00	1,716.20	216.20	114.41	2,282.50
205-47000-440 SCHOOLS & MEETINGS	.00	.00	20.00	20.00	.00	19.00
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	(1.35)	(12,001.35)	(.01)	391.80
205-47000-490 MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	2,350.00
205-47000-499 MALL ROOF PROJECT	.00	.00	19,443.66	19,443.66	.00	.00
TOTAL MISCELLANEOUS	29,500.00	29,500.00	40,060.89	10,560.89	135.80	44,809.32
TOTAL MALL OPERATING EXPENSES	142,287.00	142,287.00	83,053.95 (59,233.05)	58.37	133,209.44

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2020

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	324,645.00	332,145.00	161,392.64			337,428.31
NET REVENUES OVER EXPENDITURE	244,746.00	237,246.00	(15,005.20)			152,947.81

CAMBRIDGE EDA MEETING

July 20, 2020

BILLS LIST

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
ACH-Section 8 Business (see attached batch 241)	7/1/2020	n/a	\$ 56,809.00
ACH-Section 8 Individuals (see attached batch 241)	7/1/2020	n/a	\$ 795.00
ACH-Section 8 Individuals (see attached batch 242)	7/1/2020	n/a	\$ 11,579.00
Prepaid Totals			\$ 69,183.00
			\$ 69,183.00

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA Housing disbursements from 7/1/2020-7/31/2020.

Caroline Moe 8/6/20
 Caroline Moe, Director of Finance signature & date

Deb Barrett 8/7/2020
 Deb Barrett, Housing Supervisor signature & date

ACH Transaction Report

Batch #: 000241

Created On: 06/26/2020

Name	Amount
Bungalows of Chisago L	\$1,003.00
Calhoun Apartments	\$1,115.00
Cambridge Square Assoc	\$1,261.00
Cambridge Town Square	\$1,383.00
Liu's Real Estate Deve	\$10,497.00
DJ Properties of Stanc	\$1,587.00
Elmhurst Apt. c/o Lifs	\$242.00
Erlandson Group LLC	\$556.00
Haven Properties	\$370.00
New Challenges, Inc.	\$4,277.00
Isanti Village Apartme	\$1,118.00
Kaizen Property Soluti	\$1,054.00
Kestrel Meadows Townho	\$5,594.00
Legacy Townhomes	\$3,167.00
Main Street Flats LP	\$1,823.00
Allen Moulton	\$291.00
Normandy Townhomes	\$4,216.00
North Branch Senior Ho	\$356.00
Oakhurst Apartments	\$355.00
Oakview Terrace Townho	\$3,249.00
PG Companies Redwing A	\$1,160.00
Pine Village LLC	\$118.00
Rush Oaks Apartments	\$392.00
Sunrise Court Apartmen	\$996.00
Franconia Associates	\$416.00
Sunset Assets LLC	\$603.00
Tower Terrace Limited	\$5,323.00
Trikin Properties Inc.	\$628.00
Wyoming Limited Partne	\$1,443.00
Wyoming Limited Partne	\$2,216.00
Cambridge EDA	\$-56,809.00
Brett Nelson	\$795.00
Cambridge EDA	\$-795.00
Batch Total:	\$0.00

ACH Transaction Report

Batch #: 000242

Created On: 06/26/2020

Name	Amount
Aaron Jordan	\$516.00
Bohmer, John	\$753.00
Dean & Jennifer Bondes	\$1,016.00
Charles Satak	\$621.00
David Findell	\$621.00
Leeanna M. Dudley	\$92.00
Elmer D. Harp	\$584.00
Jenell King	\$551.00
John Maher	\$378.00
Brian Leet	\$408.00
Michael Doran	\$548.00
Loral Myers	\$507.00
Ordeen Splittstoser	\$266.00
Randall Propp	\$620.00
Richard Berget	\$251.00
Robert Blaisdell-Blais	\$508.00
Robert Blaisdell	\$1,085.00
Robert Mattson	\$603.00
Steve Baker	\$838.00
Paul & Bethany Stiles	\$721.00
Jordaan R. Wilkerson	\$92.00
Cambridge EDA	\$-11,579.00
Batch Total:	\$0.00

<p>CAMBRIDGE EDA MEETING August 17, 2020 BILLS LIST</p>

Disbursement Type:	Date:	Check Numbers:	Submitted For Approval
Prepaid Checks	7/15/2020	117254 - 117294	861.55
Prepaid Checks	7/22/2020	117307 - 117333	8,262.47
Prepaid Checks	7/29/2020	117386 - 117419	5,166.50
Prepaid Checks	8/5/2020	117425 - 117466	3,547.10

Prepaid Totals	17,837.62
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TOTAL SUBMITTED FOR APPROVAL

\$17,837.62

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA disbursements from 7/9/20-8/5/2020.

Caroline Moe 8/6/2020
Caroline Moe, Director of Finance signature & date

Linda Gerlach 8-6-2020
Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
Total 1140:			4.25
3056	Lake Superior Laundry Inc.	Mall Rugs	54.40
Total 3056:			54.40
3189	LePage and Sons	Trash and Recycle Service - City Hall/Mall	346.24
3189	LePage and Sons	Trash and Recycle Service - Bridge Park	276.08
Total 3189:			622.32
5861	Walmart Community Card	Materials - Bridge Park	45.84
Total 5861:			45.84
5886	Watson Co., Inc.	Misc Operating Supplies - Bridge Park Apts	134.74
Total 5886:			134.74
Grand Totals:			861.55

Dated: 7/15/2020

City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/20	07/15/2020	117254	1140	Cintas Corporation	205-20100	4.25
07/20	07/15/2020	117272	3056	Lake Superior Laundry Inc.	205-20100	54.40
07/20	07/15/2020	117273	3189	LePage and Sons	901-20100	622.32
07/20	07/15/2020	117293	5861	Walmart Business/SYNCB	901-20100	45.84
07/20	07/15/2020	117294	5886	Watson Co., Inc.	901-20100	134.74
Grand Totals:						<u>861.55</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140:		4.25
1809	Erickson, Timothy M	Bridge Park - Carpet & Tiles	350.00
	Total 1809:		350.00
2568	Inspec, Inc	Design Services RR and Mechanical Rehabilitat	7,853.82
	Total 2568:		7,853.82
3056	Lake Superior Laundry Inc.	Mall Rugs	54.40
	Total 3056:		54.40
	Grand Totals:		8,262.47

Dated: 7/22/2020

City Treasurer: Caroline Nune

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/20	07/22/2020	117307	1140	Cintas Corporation	205-20100	4.25
07/20	07/22/2020	117315	1809	Timothy M Erickson	901-20100	350.00
07/20	07/22/2020	117324	2568	Inspec, Inc	205-20100	7,853.82
07/20	07/22/2020	117333	3056	Lake Superior Laundry Inc.	205-20100	54.40
Grand Totals:						<u>8,262.47</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140:		4.25
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	160.68
	Total 1686:		160.68
1705	Edwardh, Lance Estate of	Refund & Interest on Security Deposit - Bridge	698.49
	Total 1705:		698.49
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt	140.00
	Total 3006:		140.00
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier	13.95
	Total 3543:		13.95
3933	Mora HRA	July Contracted Section 8 Administration	3,993.04
	Total 3933:		3,993.04
5801	Verizon Wireless	wireless phone service - Economic Developmen	91.35
5801	Verizon Wireless	wireless phone service - Maintenance	21.58
5801	Verizon Wireless	wireless phone service - Bridge Park	43.16
	Total 5801:		156.09
	Grand Totals:		5,166.50

Dated: _____

7/29/2020

City Treasurer: _____

Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/20	07/29/2020	117386	1140	Cintas Corporation	205-20100	4.25
07/20	07/29/2020	117393	1686	Ecolab Pest Elimination Div.	901-20100	160.68
07/20	07/29/2020	117394	1705	Estate of Lance Edwardh	901-20100	698.49
07/20	07/29/2020	117403	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	140.00
07/20	07/29/2020	117407	3543	Metro Sales, Inc.	901-20100	13.95
07/20	07/29/2020	117409	3933	Mora HRA	902-20100	3,993.04
07/20	07/29/2020	117419	5801	Verizon Wireless	205-20100	156.09
Grand Totals:						<u>5,166.50</u>

Vendor	Vendor Name	Description	Net Invoice Amount
306	ARC Irrigation, LLC	Fertilization - Bridge Park	129.43
	Total 306:		129.43
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140:		4.25
1602	Duff Consulting, LLC	Property Maintenance Services - Lawn Mowing	2,000.00
1602	Duff Consulting, LLC	Property Maintenance Services July - Bridge Pa	210.00
	Total 1602:		2,210.00
3056	Lake Superior Laundry Inc.	Mall Rugs	54.40
	Total 3056:		54.40
3501	MEI Total Elevator Solutions	August Monthly Service - Bridge Park	260.62
	Total 3501:		260.62
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint	444.20
5965	White Bear IT Solutions LLC	Service Agreement, Backup Service, Endpoint	444.20
	Total 5965:		888.40
	Grand Totals:		3,547.10

Dated: 8/5/2020

City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/20	08/05/2020	117425	306	ARC Irrigation, LLC	901-20100	129.43
08/20	08/05/2020	117429	1140	Cintas Corporation	205-20100	4.25
08/20	08/05/2020	117432	1602	Duff Companies, LLC	901-20100	2,210.00
08/20	08/05/2020	117445	3056	Lake Superior Laundry Inc.	205-20100	54.40
08/20	08/05/2020	117449	3501	MEI Total Elevator Solutions	901-20100	260.62
08/20	08/05/2020	117466	5965	White Bear IT Solutions LLC	901-20100	888.40
Grand Totals:						<u>3,547.10</u>