

**Cambridge City Council - City Hall Council Chambers
Special Meeting, Monday, August 31, 2020 at 3:30 pm
Meeting Announcement and Agenda**

Tentative Time	Agenda Item
3:30 pm	1. Call to Order
3:30 pm	2. Approve Agenda
3:33 pm	3. Update to Long Range Plan and 2021 Budget and Levy Discussions
3:33 pm	A. Review 2021 Budget and Levy Recommendations (p. 3) <ol style="list-style-type: none"> 1. Levy Projections 2021-2030 (p. 7) 2. Proposed 2021 General Fund Budget (p. 8) 3. Capital Improvement Plan 2021-2030 (Excluding Utility and Liquor Store Funds) (p. 19) 4. Potential Use of Proceeds of Sale of Land (p. 27) B. Determine Preliminary 2021 Levy (Discussion) C. Discussion of Truth in Taxation Hearing for December 2020 (p. 28)
	4. Utility Account Issue (discussion)
5:15 pm	5. Adjourn

This page is intentionally left blank.

August 20, 2020

TO: City Council

FROM: Linda Woulfe, City Administrator

SUBJECT: 2021 Budget and Staffing Options

After the last City Council's budget session, staff was directed to come up with a budget that increased the levy no more than 8%. In order to accomplish this directive, the Council will need to focus on reducing recurring expenditures. Our biggest area of recurring expenditures is personnel costs.

As we have discussed in the past, the only way to achieve significant levy reductions in Budget Year 2021 (BY21) and beyond is to decrease personnel costs. Councilmembers have explored the option of an electric franchise fee as an additional revenue source but, to date, a majority has agreed that this is simply a different form of taxation and did not desire to pursue a franchise fee.

If the Council decides to impose a franchise fee on gas and electric, we do have model ordinances that we can use and the Council still needs to decide on:

- the rate and rate design (flat vs. percentage),
- by meter or by account
- member classification (residential, commercial, manufacturing),
- how do you treat billboards, irrigation systems, and telephone – cable power boxes

We have some basic account information from ECE, Connexus, and Centerpoint but need final direction from Council on this before we run revenue scenarios.

The proposed budget for 2021 contemplates the following personnel changes:

- Elimination of Economic Development Director position
- Elimination of the Community Development Specialist position.
- Change the Community Development Director position to City Planner. This reduces the grade on this position from Grade 15 to Grade 12. This position was not red-circled in the salary calculations which means the incumbent will experience a salary reduction.
- Create an Assistant City Administrator position that leads the Community Development Department and does all economic development activity.
- Transfer Code Enforcement to the Police Department (see memo from Todd Schuster)
- Adding a public works employee and hiring a person to replace the current vacancy
- Police Permit Technician is increased to full-time and will also handle licensing for fireworks, mobile food carts, transient merchants, tobacco, and liquor.

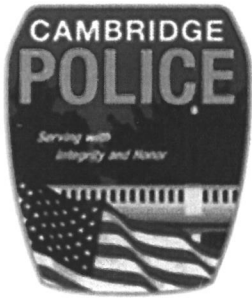
- City Administrator's retirement on May 1, 2021. Hiring process for new Administrator to commence on March 1, 2021. The Assistant City Administrator would be welcome to apply for the Administrator's position.

A hiring process for the Assistant City Administrator would begin immediately in hopes of having that person on by mid-October. These changes, along with several changes to the capital plan and miscellaneous line items, brings the 2021 proposed levy increase to 4.92%, but we are recommending setting it at 5%.

If Council approves of this plan, we will start advertising immediately for the Assistant City Administrator position and the Public Works position. We have one vacancy from Steve Dryden's retirement that we can fill and then use the list of applicants to fill the second opening in January.

One other item the Council should keep in mind is the 2021 legislative session will have the State of Minnesota dealing with budget deficit of \$4.26 billion dollars. The State's revenues are expected to be \$3.611 billion lower and spending up \$391 million. This news does not bode well for local government aid payments and I anticipate a reduction of our LGA for 2021. We will not know this news until the 2021 legislative session is completed (May 2021) and this could mean more staffing changes in 2021. In 2009, Governor Pawlenty unallotted LGA when faced with a \$2.7 billion state deficit. This was on the heels of the \$66 million unallotment in December 2008.

One final way to lower the levy without a franchise fee, is to utilize the proceeds from the sale of the Heritage Green property. We have a scenario that uses \$100,00 for the next five years and \$80,000 in year six which translates into lower future levies. I know that Council has had discussions about using these funds for a splash pad but the Council should have a discussion between adding amenities and tax levy.



CAMBRIDGE POLICE DEPARTMENT

Todd S. Schuster
Chief of Police

300 3rd Avenue N.E.
Cambridge, MN 55008

PHONE: (763) 689-9567
Fax: (763) 689-5134

Date: July 7, 2020
To: Linda Woulfe, Cambridge City Administrator
From: Todd S. Schuster, Chief of Police
Re: Code Enforcement Plan

As part of the City's service-delivery restructuring plan, Code Enforcement is likely to move to the Police Department. With that said, I have been asked to outline how the Police Department would handle this service. The following will outline my proposed process.

For accountability purposes, the city will be divided into 4 sections. East and west will be divided by Main St. On the west side of the city, north and south will be divided by 11th Ave SW. On the east side of the city, north and south will be divided by 11th Ave SE (west of Hwy 65) and Joe's Lake Road (east of Hwy 65).

Since the city is now divided into 4 sections and we have 8 patrol positions, I will have 2 officers assigned to each section. Based on seniority, I will allow them to choose the section that they will be responsible for with one stipulation; 2 officers from the same rotation (days and/or nights) cannot sign up for the same section. This will ensure that there are not long stretches of days that nobody is on in a particular section should there be a pressing matter that needs attention. During the summer, the School Resource Officers can be "roamers" as well as the Sergeants. These personnel can address issues anywhere in the city or help out with follow-up and compliance checks.

Officers would both proactively look for code violations and respond to complaints as well. We will primarily be focused on the nuisances that promote blight such as long grass/weeds, improper vehicle parking/storage and outdoor storage in general. A more comprehensive list can be worked out before this plan's implementation.

Initially, the violation will be documented in an incident report (ICR), including photos of the violation. If contact can be made with the person at that time, we will notify them of the violation and try to gain voluntary compliance to fix the issue. The officer can then "task" themselves to the ICR for follow-up to ensure that the violation has been remedied. If the problem has not been corrected within 10 days, an Administrative Citation will be mailed to the property owner. A letter will accompany the citation outlining the efforts that were taken to get the issue resolved before it came to this level of enforcement. If, there is still no response, the matter would be presented to City Council for direction.

Respectfully Submitted,

Todd S. Schuster

Prepared by: Caroline Moe, Director of Finance

Background:

Since the last meeting with the Council on the 2021 budget draft, we have worked with Department Heads and made other changes to bring the 2021 budget and levy more acceptable levels.

We will review the proposed levy projections for 2021.

We will review the draft of the 2021 general fund budget.

We will review staff contingency plans in the event local government aid is cut in 2021 due to State of MN fiscal distress.

We will review the staffing proposed for 2021 as part of the 2021 general fund budget.

We will review the capital planned for 2021-2030.

We will also discuss our recommendation for the proceeds from the sale of land at Heritage Greens.

Finally, we will discuss proposed changes to the December 2020 Truth in Taxation hearing. We have received notice from the County and the School District that they do not wish to do a joint meeting this year. Accordingly, we will need to host our Truth in Taxation hearing to be at Cambridge City Hall.

Recommendation

Gain consensus from the Council of the preliminary tax levy that we would expect to pass at the September 8, 2020 Council meeting.

Gain consensus from the Council on the date, time and location of Truth in Taxation Hearing for 2020.

City of Cambridge												
Tax Levy Summary												
Fund	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
General--operating levy	3,883,250	4,022,290	4,476,078	4,564,918	4,732,418	4,922,843	5,101,607	5,306,701	5,499,576	5,720,856	5,930,257	5,957,914
Economic Development-operations	200,000	303,091	130,000	100,000	110,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital:												
Airport	57,500	15,000	-	180,000	97,000	40,000	-	30,000	-		45,000	15,000
Bike-Walk Trail	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
City Hall	90,000	183,997	140,000	140,000	140,000	140,000	100,000	75,000	55,000	55,000	55,000	55,000
Fire	58,122	59,866	61,662	63,512	65,417	67,380	69,401	71,483	73,627	75,836	78,111	80,454
Parks	100,000	100,000	85,000	85,000	85,000	85,000	85,000	60,000	60,000	60,000	60,000	60,000
Pavement Management Fund	125,000	320,000	250,000	250,000	250,000	200,000	200,000	200,000	200,000	250,000	250,000	250,000
Police	140,000	100,000	130,000	130,000	130,000	130,000	140,000	140,000	140,000	140,000	140,000	140,000
Streets-Public Works	100,000	100,000	200,000	200,000	250,000	250,000	250,000	250,000	250,000	200,000	200,000	200,000
Total Capital	685,622	893,863	881,662	1,063,512	1,032,417	927,380	859,401	841,483	793,627	795,836	843,111	815,454
General Fund levy	\$4,768,872	\$5,219,244	\$5,487,740	\$5,728,430	\$5,874,835	\$5,900,223	\$6,011,008	\$6,198,184	\$6,343,203	\$6,566,692	\$6,823,368	\$6,823,368
Already Committed Debt Levies:												
2009 Street Debt/2010												
City Hall Debt (340)	44000											
2012 Street Project--start repayment in 201	122000											
2015 Street Project--start repayment in 201	75000	67500	67500	67500	67500	67500	67500	67500				
2016 Street Project--start repayment in 201	67000	50000	50000	50000	50000	50000	50000	50000				
2018 Street Project--start repayment in 201	120558	120558	120558	120558	120558	120558	120558	120558	120558	120558		
Subtotal Committed Debt Levies	428558	238058	238058	238058	238058	238058	238058	170558	120558	120558	0	0
Minimum Debt Levy	\$5,197,430	\$5,457,302	\$5,725,798	\$5,966,488	\$6,112,893	\$6,138,281	\$6,249,066	\$6,368,742	\$6,463,761	\$6,687,250	\$6,823,368	\$6,823,368
Recommended Future Debt Levies:												
PW Street Garage #2--\$2M project, do in 2026 (10 years @ 4%)									246640	246640	246640	246640
2022 Street Project--start repayment in 2023					487219	487219	487219	487219	487219	487219	487219	487219
2024 Street Project--start repayment in 2025							431743	431743	431743	431743	431743	431743
2026 Street Project--start repayment in 2027									386504	386504	386504	386504
2028 Street Project--start repayment in 2029											370114	370114
2030 Street Project--start repayment in 2031												
2032 Street Project--start repayment in 2033												
subtotal	0	0	0	0	487,219	487,219	918,962	918,962	1,552,106	1,552,106	1,922,220	1,922,220
Total Tax Levy	\$ 5,197,430	\$ 5,457,302	\$ 5,725,798	\$ 5,966,488	\$ 6,600,112	\$ 6,625,500	\$ 7,168,028	\$ 7,287,704	\$ 8,015,867	\$ 8,239,356	\$ 8,745,588	\$ 8,745,588
Increase/Decrease \$ over prior year	\$ -	\$ 259,872	\$ 268,496	\$ 240,690	\$ 633,624	\$ 25,388	\$ 542,528	\$ 119,676	\$ 728,163	\$ 223,489	\$ 506,232	\$ -
% increase (decrease over prior year)	0.00%	5.00%	4.92%	4.20%	10.62%	0.38%	8.19%	1.67%	9.99%	2.79%	6.14%	0.00%
		cut to 5%	\$ (4,369.10)									
		cut to 3%	\$ 104,776.94									
		cut to 0%	\$ 268,496.00									

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Proposed Budget <u>2021</u>	Adopted Budget <u>2020</u>	4/20/2020 Amended Budget <u>2020</u>	YTD Actual 2020 8/31/2020	YTD Actual 2019 12/31/2019
REVENUES AND TRANSFERS IN					
REVENUES					
Taxes	5,404,486	5,141,841	4,463,339	2,666,422.39	4,760,578.81
Licenses and Permits -					
Business	77,650	79,550	69,550	40,207.12	90,547.30
Non-Business	134,300	144,450	101,199	197,259.46	323,936.93
Intergovernmental Revenues	1,186,322	1,266,560	1,206,560	590,444.92	1,169,545.62
Charges for Services					
General Government	7,600	247	7,747	7,823.25	2,726.75
Public Safety	114,500	116,300	122,487	114,440.24	120,272.70
Other	1,870	8,000	2,500	7,559.36	12,503.25
Fines and Forfeitures	42,500	48,407	48,407	35,124.06	84,760.49
Other	86,543	34,225	38,076	40,513.52	100,866.57
<i>Total Revenues</i>	<u>7,055,771</u>	<u>6,839,580</u>	<u>6,059,865</u>	<u>3,699,794.32</u>	<u>6,665,738.42</u>
TRANSFERS IN	500,000	500,000	1,279,715	0.00	502,350.00
TOTAL REVENUES AND TRANSFERS IN	<u>7,555,771</u>	<u>7,339,580</u>	<u>7,339,580</u>	<u>3,699,794.32</u>	<u>7,168,088.42</u>
EXPENDITURES AND TRANSFERS OUT					
EXPENDITURES					
General Government					
Mayor and Council	61,445	61,630	61,630	41,347.96	73,332.69
Administration	461,377	303,542	303,542	178,118.90	312,544.04
Elections	750	10,900	10,900	6,101.50	355.00
Finance	359,831	345,330	345,330	226,820.22	329,731.10
Legal	113,000	103,000	103,000	58,194.36	113,159.79
Community Development	549,637	619,829	619,829	377,631.92	600,401.12
New City Hall Buildings	156,144	156,959	156,959	77,342.47	166,633.17
<i>Total General Government</i>	<u>1,702,184</u>	<u>1,601,190</u>	<u>1,601,190</u>	<u>965,557.33</u>	<u>1,596,156.91</u>
Public Safety					
Police Department	2,463,124	2,292,960	2,292,960	1,476,111.53	2,033,292.13
Fire Department	342,687	335,763	335,763	201,618.53	298,498.60
Emergency Management	4,400	4,900	4,900	1,551.61	4,383.18
Animal Control	5,000	5,500	5,500	2,800.00	4,800.00
<i>Total Public Safety</i>	<u>2,815,211</u>	<u>2,639,123</u>	<u>2,639,123</u>	<u>1,696,046.57</u>	<u>2,340,973.91</u>
Public Works					
Street Maintenance	1,507,410	1,380,829	1,380,829	890,172.11	1,551,733.11
<i>Total Public Works</i>	<u>1,507,410</u>	<u>1,380,829</u>	<u>1,380,829</u>	<u>890,172.11</u>	<u>1,551,733.11</u>
Parks and Recreation					
Parks and Recreation	464,545.00	470,884.00	470,884.00	236,936.90	383,018.01
Library	48,100.00	40,600.00	40,600.00	2,088.15	0.00
<i>Total Parks and Recreation</i>	<u>512,645</u>	<u>511,484</u>	<u>511,484</u>	<u>257,817.05</u>	<u>383,018.01</u>
<i>Total Expenditures</i>	<u>6,537,450</u>	<u>6,132,626</u>	<u>6,132,626</u>	<u>3,809,593.06</u>	<u>5,871,881.94</u>
TRANSFERS OUT	1,018,322	1,206,954	1,206,954	0.00	1,214,059.00
TOTAL EXPENDITURES & TRANSFERS OUT	<u>7,555,772</u>	<u>7,339,580</u>	<u>7,339,580</u>	<u>3,809,593.06</u>	<u>7,085,940.94</u>
NET INCREASE (DECREASE) IN FUND BALANCE	(0)	0	0	-109,798.74	82,147.48

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

		4/20/2020				
		Proposed Budget <u>2021</u>	Adopted Budget <u>2020</u>	Amended Budget <u>2020</u>	YTD Actual 2020 8/31/2020	YTD Actual 2019 12/31/2019
REVENUES						
TAXES						
01-31010	Taxes - Current	5,377,986	5,114,859	4,436,357	2,638,548.73	4,720,330.81
01-31020	Taxes - Delinquent	25,000	25,000	25,000	9,120.18	16,104.12
01-31030	Taxes-Market Value Credit Refund				-	-
01-31050	Taxes - Excess Tax Increments				-	0.94
01-31051	Decent TIF District Proceeds				-	-
01-31061	Taxes & Assessments on Sale of Foreclosed Property				18,671.05	22,889.19
01-31062	Taxes Abated by Isanti Co				-	-
01-31063	Taxes & Assessments on Sale of Foreclosed Property Future				-	-
01-31060	Penalties and Interest	1,500	1,982	1,982	82.43	1,253.75
	TOTAL TAXES	<u>5,404,486</u>	<u>5,141,841</u>	<u>4,463,339</u>	<u>2,666,422.39</u>	<u>4,760,578.81</u>
LICENSES AND PERMITS						
<i>Business</i>						
01-32110	Liquor	12,000	14,000	14,000	-	20,300.00
01-32111	Beer & Setups				-	-
01-32180	Cigarettes	2,600	2,800	2,800	200.00	2,600.00
01-32184	Cable Franchise Fees	60,000	61,000	51,000	36,582.12	65,497.30
01-32185	Trash Franchise Fees	2,550	1,250	1,250	2,550.00	1,250.00
01-32199	Other Business Licenses and Permits	500	500	500	875.00	900.00
	Total Business	<u>77,650</u>	<u>79,550</u>	<u>69,550</u>	<u>40,207.12</u>	<u>90,547.30</u>
<i>Non-Business</i>						
01-32218	City Share of Electrical Inspections	2,000	3,000	3,000	3,104.30	4,658.91
01-32219	Local Share of Building Surcharge	100	250	250	196.47	458.94
01-32220	Building Permits	100,000	122,000	72,000	146,962.55	237,497.46
01-32221	Excavating Permits				108.00	-
01-32222	Mechanical and Gas Permits	9,000	5,000	6,624	16,904.00	24,405.99
01-32223	Fire Protection Permits				-	-
01-32225	Investigation (Penalty Fee)				1,076.00	1,176.00
01-32226	Contractor Verification Fee	200	200	200	475.00	775.00
01-32230	Plumbing Permits	3,000	3,000	3,000	8,548.00	19,254.00
01-32230	Sign Permits	1,000	1,000	1,000	560.00	1,080.00
01-32298	Rental Registration	14,000	5,000	10,125	11,377.50	20,741.98
01-32299	Other Non-Business Licenses and Permits	5,000	5,000	5,000	7,947.64	13,888.65
	Total Non-Business	<u>134,300</u>	<u>144,450</u>	<u>101,199</u>	<u>197,259.46</u>	<u>323,936.93</u>
	TOTAL LICENSES AND PERMITS	<u>211,950</u>	<u>224,000</u>	<u>170,749</u>	<u>337,466.58</u>	<u>414,484.23</u>
INTERGOVERNMENTAL REVENUES						
01-33165	Federal Grants-Other				1,098.96	10,369.90
01-33401	Local Government Aid (LGA)	930,000	950,238	950,238	477,783.50	806,834.00
01-33404	State Aid - Other	6,000	6,000	6,000	9,112.17	12,792.66
01-33405	PERA Aid	5,822	5,822	5,822	-	5,822.00
01-33418	MSA - Maintenance	50,000	50,000	50,000	50,000.00	50,000.00
01-33420	Fire Relief				-	-
01-33421	Police State Aid	130,000	130,000	130,000	14,113.66	141,619.56
01-33422	School District-School Officer Assistance--SRC	60,000	120,000	60,000	32,763.32	137,328.50
01-33424	School District-School Officer Assistance--SRO#2				-	-
01-33610	County Grants & Aids for Highways	4,500	4,500	4,500	5,573.31	4,779.00
01-33620	Other County Aid				-	-
	TOTAL INTERGOVERNMENTAL REVENUE	<u>1,186,322</u>	<u>1,266,560</u>	<u>1,206,560</u>	<u>590,444.92</u>	<u>1,169,545.62</u>
01-33610	County Grants & Aids for Highways				-	-
CHARGES FOR SERVICES						
<i>General Governments</i>						
01-34102	Filing Fees	0	75	75	105.25	-
01-34105	Sale of Maps, Copies	100	172	172	218.00	341.75
01-34106	Street Light O&M				-	-
01-34110	Solar Lease Revenue	7500		7500	7,500.00	1,500.00
01-34117	Contracted building inspection				0	885.00
	Total General Government	<u>7,600.00</u>	<u>247.00</u>	<u>7,747.00</u>	<u>7,823.25</u>	<u>2,726.75</u>
<i>Public Safety</i>						
01-34201	Police Department Reports	500	2,500	2,500	280.75	602.25
01-34202	Police Department Administration Fees	4,000	4,000	4,500	2,339.00	8,785.00
01-34205	Police Department Pawn Shop Revenue	2,500	5,000	5,000	1,332.50	4,467.50
01-34204	PD-Pay Reimb Fee				-	-
01-34206	Fire Protection - Township Contracts	105,000	102,000	107,426	107,426.29	102,506.31
01-34208	Fire Protection - Fire Runs	0	500	0	-	1,566.64
01-34210	Fire Protection - Admin	2,500	2,300	3,061	3,061.70	2,345.00
	Total Public Safety	<u>114,500</u>	<u>116,300</u>	<u>122,487</u>	<u>114,440.24</u>	<u>120,272.70</u>
<i>Other</i>						
01-34951	Sale of Service and Supplies	0	0	0	469.36	18.75
01-34953	Escrow Administration Fee				-	-
01-34954	Plan review/administrative charge				-	-
01-34955	Base Map updating fee				-	-
01-34925	Park Activity Fees	500	500	500	4,110.00	4,862.50

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

		Proposed	Adopted	4/20/2020 Amended	YTD	YTD
		Budget	Budget	Budget	Actual 2020	Actual 2019
		<u>2021</u>	<u>2020</u>	<u>2020</u>	8/31/2020	12/31/2019
01-34930	Art Fair Fees				980.00	595.00
01-34958	Ice Rink Lease Revenue	1,370	7,500	2,000	2,000.00	7,027.00
<i>Total Other</i>		<u>1,870.00</u>	<u>8,000.00</u>	<u>2,500.00</u>	<u>7,559.36</u>	<u>12,503.25</u>
TOTAL CHARGES FOR SERVICES		<u>123,970</u>	<u>124,547</u>	<u>132,734</u>	<u>129,822.85</u>	<u>135,502.70</u>
FINES AND FORFEITURES						
01-35101	Court Fines	40,000	45,907	45,907	28,529.42	68,945.49
01-35102	Parking Fines	1,500	1,500	1,500	200.00	2,900.00
01-35104	Animal Control Fines	1,000	1,000	1,000	1,165.00	1,660.00
01-35105	Admin Citation				5,229.64	11,255.00
TOTAL FINES AND FORFEITURES		<u>42,500</u>	<u>48,407</u>	<u>48,407</u>	<u>35,124.06</u>	<u>84,760.49</u>
OTHER						
01-36102	Special Assessment Principal Payment					
01-36200	Miscellaneous				-	2,039.17
01-36210	Interest on Investments	20,000	15,000	15,000	-	77,597.56
01-36220	Facility Rentals	3,600	3,600	3,600	2,691.69	10,663.10
01-36230	Donations	2,876	500	500	4,662.00	10,301.71
01-36102	Operation Round Up Grant				41.60	140.03
01-36234	Arts Grant for Concert Series				14,000.00	-
01-36240	Patronage Capital	1,000	500	4,351	4,351.48	-
01-36241	Fire Dept Private Grants				-	-
01-36242	Wellness Grant				-	-
01-36250	Telephone Commissions				-	-
01-36501	Sale of Property				-	125.00
01-36231	Library Rent	59,067	14,625	14,625	14,766.75	-
Total non-mail other revenue		<u>86,543</u>	<u>34,225</u>	<u>38,076</u>	<u>40,513.52</u>	<u>100,866.57</u>
TOTAL OTHER		<u>86,543</u>	<u>34,225</u>	<u>38,076</u>	<u>40,513.52</u>	<u>100,866.57</u>
TOTAL REVENUES		<u>7,055,771</u>	<u>6,839,580</u>	<u>6,059,865</u>	<u>3,699,794.32</u>	<u>6,665,738.42</u>
TRANSFERS IN						
01-39203	Liquor Fund	400,000	400,000	550,000	-	450,000.00
01-39203	Other Funds	100,000	100,000	729,715	-	52,350.00
TOTAL TRANSFERS IN		<u>500,000</u>	<u>500,000</u>	<u>1,279,715</u>	<u>0</u>	<u>502,350</u>
TOTAL REVENUES AND TRANSFERS IN		<u>7,555,771</u>	<u>7,339,580</u>	<u>7,339,580</u>	<u>3,699,794.32</u>	<u>7,168,088.42</u>

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Proposed Budget <u>2021</u>	Adopted Budget <u>2020</u>	4/20/2020 Amended Budget <u>2020</u>	YTD Actual 2020 8/31/2020	YTD Actual 2019 12/31/2019
EXPENDITURES					
<i>GENERAL GOVERNMENT</i>					
<i>Council - -41110</i>					
<i>Personal Services</i>					
-41110-101 Salaries	29,900	29,900	29,900	19,933.44	29,433.49
-41110-122 FICA/Medicare Employer Share/Employee Ben	2,290	2,290	2,290	1,524.71	2,251.42
-41110-151 Worker's Comp - Ins Premiums	155	140	140	58.40	77.56
Total Personal Services	32,345	32,330	32,330	21,516.55	31,762.47
<i>Supplies</i>					
-41110-200 Office Supplies - Accessories	100	100	100	-	2.14
-41110-210 Miscellaneous Operating Supplies	250	250	250	-	11.00
-41110-213 Citizens Academy	0	500	500	-	-
-41110-214 Employee Recognition	500	500	500	-	347.66
Total Supplies	850	1,350	1,350	-	360.80
<i>Other Services and Charges</i>					
-41110-304 Miscellaneous Professional Services	1,000	1,000	1,000	-	-
-41110-331 Travel/Meals/Lodging	2,500	2,500	2,500	112.53	2,848.16
-41110-334 Mileage Reimbursements	150	150	150	-	-
-41110-340 Advertising	400	500	500	-	98.50
-41110-360 Insurance and Bonds	400	500	500	256.63	303.20
-41110-430 Miscellaneous	100	100	100	-	-
-41110-433 Dues and Subscriptions	100	100	100	-	30.00
-41110-440 Schools and Meetings	2,800	2,800	2,800	-	2,675.00
-41110-441 Sister City Activities	500	500	500	-	310.00
-41110-455 Fireworks Display Expenses	16,000	16,000	16,000	15,237.50	12,281.25
-41110-456 Art Festival	2,000	2,000	2,000	1,096.75	1,505.00
-41110-457 Downtown Banner & Signage	500	0	0	-	-
-41110-458 Downtown Flower Basket	1,800	1,800	1,800	3,128.00	1,850.00
-41110-459 Downtown Trash Cans & Benches	-	-	-	-	19,308.31
-41110-499 Tombson Special Assmt Agreement	-	-	-	-	-
Total Other Services and Charges	28,250	27,950	27,950	19,831.41	41,209.42
Total Council	61,445	61,630	61,630	41,347.96	73,332.69
<i>Administration - -41320</i>					
<i>Personal Services</i>					
-41320-101 Salaries	215,772	127,754	127,754	86,148.89	158,683.53
-41320-102 Overtime	-	-	100	-	-
-41320-103 Part-time Regular	40,336	59,939	59,839	23,647.83	35,978.82
-41320-105 Temp/Seasonal	0	-	-	5.51	127.89
-41320-121 PERA Employer Share	19,319	14,383	14,383	8,235.16	14,720.03
-41320-122 FICA/Medicare Employer Share/Employee Ben	19,704	14,670	14,670	8,203.73	14,558.95
-41320-131 Medical/Dental/Life Employer Share	46,176	17,424	17,424	12,669.28	28,855.32
-41320-132 Longevity	1,472	4,072	4,072	-	-
-41320-133 Deductible Contribution	3,600	1,200	1,200	1,200.00	2,400.00
-41320-XXX Severance due to retirement	50,850	-	-	-	-
-41320-151 Workers' Compensation Insurance	1,948	1,450	1,450	443.94	765.98
-41320-153 City Wide Re-employment Compensation	2,500	2,500	2,500	58.66	4,349.52
-41320-154 HRA/Flex Fees	250	250	250	45.15	132.70
Total Personal Services	401,927	243,642	243,642	140,658.15	260,572.74
<i>Supplies</i>					
-41320-201 Office Supplies - Accessories	1,500	1,500	1,500	1,393.71	1,933.43
-41320-202 Duplicating Supplies and Copy Paper	2,000	2,000	2,000	520.69	1,203.30
-41320-203 Newsletter Costs	5500	5500	5500	1,758.00	4,769.72
-41320-204 Stationery, Forms and Envelopes	250	250	250	145.00	145.00
-41320-209 Software Updates	500	500	1,300	1,263.63	-
-41320-210 Miscellaneous Operating Supplies	500	500	500	49.97	1,042.76
-41320-221 Repairs and Maintenance - Equipment	200	200	200	-	-
-41320-240 Small Tools & Minor Equipment	3,000	3,000	2,200	-	1,719.39
Total Supplies	13,450	13,450	13,450	5,131.00	10,813.60
<i>Other Services and Charges</i>					
-41320-304 Miscellaneous Professional Services	2,000	2,000	2,000	1,598.28	3,246.50
-41320-313 Marco IT Mgmt & Backup	3,000	3,000	3,000	3,553.60	2,709.72
-41320-321 Telephone/Cellular Phones	-	-	-	-	-
-41320-322 Postage	3,500	4,500	4,500	2,510.83	3,122.85
-41320-331 Travel/Meals/Lodging	600	600	600	45.21	734.54
-41320-334 Mileage Reimbursement	300	300	300	-	179.22
-41320-340 Advertising	2,000	2,000	1,500	-	1,219.90
-41320-351 Legal Notices/Ordinance Publication	1,200	1,200	1,200	101.70	437.63
-41320-360 Insurance and Bonds	2,250	1,950	1,950	1,530.82	1,884.58
-41320-404 Repairs and Maintenance	0	200	200	-	-
-41320-409 Maintenance Contracts - Office Equipment	16,000	15,000	16,000	18,607.64	12,744.80
-41320-430 Miscellaneous	50	100	100	32.18	-
-41320-433 Dues and Subscriptions	600	600	600	46.49	628.44
-41320-437 City Wide-Dues & Subscriptions	14,000	14,000	14,000	4,078.00	13,605.00
-41320-440 Schools and Meetings	500	1,000	500	225.00	516.00
-41320-441 Web Site Enhancement	-	0	0	-	128.52

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Proposed Budget 2021	Adopted Budget 2020	4/20/2020	YTD Actual 2020 8/31/2020	YTD Actual 2019 12/31/2019
			Amended Budget 2020		
-41320-489 Contracted Services			0	0	-
Total Other Services and Charges	46,000	46,450	46,450	32,329.75	41,157.70
<i>Total Administration</i>	461,377	303,542	303,542	178,118.90	312,544.04
<i>Elections - 41410</i>					
Personal Services					
-41410-104 Salaries - Temporary Election Judges		7,500	7,500	5,773.13	-
-41410-122 FICA/Medicare Employer Share/Employee Ben	0	0	0	-	-
-41410-151 Workers' Compensation Insurance				-	-
Total Personal Services	0	7,500	7,500	5,773.13	-
Supplies					
-41410-200 Miscellaneous Office Supplies	0	0	0	-	-
-41410-201 Office Supplies - Accessories		300	300	189.30	-
-41410-240 Small Tools		1,500	1,500	-	-
Total Supplies	0	1,800	1,800	189.30	-
Other Services and Charges					
-41410-331 Travel/Meals/Lodging		150	150	91.57	-
-41410-351 Legal Notices/Ordinance Publication		250	250	47.50	-
-41410-404 Repairs & Maintenance - Voting Equipment				-	-
-41410-498 Maintenance Contracts - Mach/Equipment	750	1,200	1,200	-	355.00
-41410-412 Rentals - Buildings				-	-
-41410-430 Miscellaneous				-	-
Total Other Services and Charges	750	1,600	1,600	139.07	355.00
<i>Total Elections</i>	750	10,900	10,900	6,101.50	355.00
<i>Finance - 41500</i>					
Personal Services					
-41500-101 Salaries	180,503	174,782	174,782	118,285.62	173,083.99
-41500-102 Overtime				-	-
-41500-103 Part-time Regular				-	-
-41500-121 PERA Employer Share	14,056	13,575	13,575	8,871.42	12,824.58
-41500-122 FICA/Medicare Employer Share/Employee Ben	14,337	13,846	13,846	8,694.80	12,659.71
-41500-131 Medical Dental Life Employer Share	34,565	34,846	34,846	25,338.56	33,054.24
-41500-132 Longevity	6,903	6,211	6,211	-	-
-41500-133 Deductible Contribution	2,400	2,400	2,400	942.86	2,400.00
-41500-151 Workers' Compensation Insurance	1,417	1,370	1,370	481.84	678.56
-41500-154 HRA/Flex Fees	200	200	200	90.35	146.80
Total Personal Services	254,381	247,230	247,230	162,705.45	234,847.88
Supplies					
-41500-201 Office Supplies - Accessories	1,500	1,200	1,200	1,058.82	1,600.56
-41500-204 Stationary, Forms and Envelopes	2,700	3,000	3,000	1,890.27	2,614.46
-41500-209 Software Updates	1,000	1,000	1,000	750.00	725.00
-41500-210 Miscellaneous Operating Supplies	500	500	500	-	33.70
-41500-240 Small Tools	1,000	2,000	2,000	-	-
Total Supplies	6,700	7,700	7,700	3,699.09	4,973.72
Other Services and Charges					
-41500-301 Auditing and Accounting	36,000	35,000	35,000	32,502.00	31,900.00
-41500-304 Miscellaneous Professional Services	3,500	3,500	3,500	3,388.00	2,388.00
-41500-308 Isanti County Special Assessment Mgmt Fee	600	750	750	423.00	986.00
-41500-309 EDP Professional Services	30,000	23,000	23,000	1,741.00	26,397.30
-41500-313 IT Management	3,000	3,000	3,000	3,553.60	2,709.72
-41500-321 Telephone/Cellular Phones				-	-
-41500-331 Travel/Meals/Lodging	500	500	500	12.00	1,754.26
-41500-334 Mileage Reimbursement	300	300	300	-	200.10
-41500-340 Advertising				-	-
-41500-351 Legal Notices/Ordinance Publishing	500	500	500	276.00	426.00
-41500-360 Insurance and Bonds	2,100	1,600	1,600	1,150.72	2,093.81
-41500-409 Maintenance Contracts - Office Equipment	18,000	18,000	18,000	15,776.00	15,776.00
-41500-420 Wellness				-	-
-41500-430 Miscellaneous	250	250	250	0.06	450.51
-41500-432 Property Finders Fee				-	-
-41500-433 Dues and Subscriptions	1,700	1,700	1,700	1,338.30	1,599.80
-41500-440 Schools and Meetings	2,300	2,300	2,300	255.00	3,228.00
Total Other Services and Charges	98,750	90,400	90,400	60,415.68	89,909.50
<i>Total Finance</i>	359,831	345,330	345,330	226,820.22	329,731.10
<i>Legal - 41610</i>					
Other Services and Charges					
-41610-304 Legal Fees	60,000	50,000	50,000	23,701.30	62,207.58
-41610-307 Township Annexation Payments	11,000	11,000	11,000	10,804.78	10,804.78
-41610-305 Prosecution Services	42,000	42,000	42,000	23,688.28	40,147.43
Total Other Services and Charges	113,000	103,000	103,000	58,194.36	113,159.79
<i>Total Legal</i>	113,000	103,000	103,000	58,194.36	113,159.79

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

		Proposed	Adopted	4/20/2020 Amended	YTD	YTD
		Budget	Budget	Budget	Actual 2020	Actual 2019
		2021	2020	2020	8/31/2020	12/31/2019
Community Development						
<i>Building Department - -41920</i>						
Personal Services						
-41920-101	Salaries	195,100	187,050	187,050	116,256.03	218,527.66
-41920-102	Overtime	-	-	-	-	-
-41920-103	Seasonal Temp/Salary	-	-	-	1,722.60	-
-41920-121	PERA Employer Share	14,801	14,154	14,154	8,848.40	14,000.04
-41920-122	FICA/Medicare Employer Share/Employee Ben	15,097	14,438	14,438	8,602.56	13,788.86
-41920-131	Medical/Dental/Life Employer Share	51,847	52,269	52,269	37,998.56	50,924.64
-41920-132	Longevity	2,238	1,675	1,675	-	-
-41920-133	Deductible Contribution	3,600	3,600	3,600	1,316.85	1,229.99
-41920-151	Workers' Compensation Insurance	1,340	1,180	1,180	431.54	703.90
-41920-154	HRA/Flex Fees	250	250	250	135.50	229.55
Total Personal Services		284,273	274,616	274,616	175,312.04	299,404.64
Supplies						
-41920-201	Office Supplies - Accessories	750	750	750	514.27	578.26
-41920-204	Stationary, Forms and Envelopes	-	-	-	-	-
-41920-209	Software Updates	500	500	500	-	-
-41920-210	Miscellaneous Operating Supplies	800	900	900	179.98	-
-41920-212	Gasoline/Fuel/Lubricants/Additives	2,400	2,400	2,400	518.54	1,018.02
-41920-221	Repair and Maintenance Supplies - Vehicles	800	800	800	92.12	345.98
-41920-240	Small Tools and Minor Equipment	5,000	3,100	3,100	1,841.06	69.09
Total Supplies		10,250	8,450	8,450	3,145.97	2,011.35
Other Services and Charges						
-41920-304	Miscellaneous Professional Services	300	-	-	153.00	314.00
-41920-309	EDP Professional Services	-	-	-	-	-
-41920-313	Marco IT Mgmt & Backup	3,000	3,000	3,000	3,553.60	2,709.72
-41920-321	Telephone/Cellular Phones	2,700	2,700	2,700	1,341.98	2,299.54
-41920-331	Travel/Meals/Lodging	300	300	300	-	-
-41920-334	Mileage Reimbursement	500	600	600	266.12	391.15
-41920-340	Advertising	-	-	-	-	-
-41920-351	Legal Notices/Ordinance Publishing	-	-	-	-	-
-41920-360	Insurance	2,400	2,500	2,500	1,605.00	2,167.61
-41920-404	Repairs and Maintenance	200	200	200	-	-
-41920-409	Maintenance Contracts - Office Equipment	2,800	2,800	2,800	2,685.00	2,685.00
-41920-430	Miscellaneous	200	200	200	-	95.47
-41920-432	Credit Card Fees	500	500	500	1,209.93	-
-41920-433	Dues and Subscriptions	1,400	1,400	1,400	395.00	395.00
-41920-440	Schools and Meetings	2,500	2,500	2,500	1,355.00	1,720.00
Total Other Services and Charges		16,800	16,700	16,700	12,564.63	12,777.49
Total Building Department		311,323	299,766	299,766	191,022.64	314,193.48
Engineering						
-41925-303	Engineering Contracted Expense	35,000	40,000	40,000	17,963.75	35,223.73
Planning - -41935						
Personal Services						
-41935-101	Salaries	85,946	163,218	163,218	107,397.68	157,860.02
-41935-102	Overtime	-	-	-	-	-
-41935-112	Planning Commission Salaries	2,500	2,500	2,500	1,120.00	2,065.00
-41935-121	PERA Employer Share	6,680	12,679	12,679	8,054.82	11,980.92
-41935-122	FICA/Medicare Employer Share/Employee Ben	6,813	12,933	12,933	7,895.38	11,554.08
-41935-131	Medical/Dental/Life Employer Share	17,282	34,846	34,846	25,338.56	33,054.24
-41935-132	Longevity	3,115	5,837	5,837	-	-
-41935-133	Deductible Contribution	1,200	2,400	2,400	1,200.00	2,318.60
-41935-151	Workers' Compensation Insurance	698	1,200	1,200	395.59	556.38
-41935-154	HRA/Flex Fees	150	250	250	90.35	146.75
-41935-XXX	Unemployment	38,480	0	0	-	-
Total Personal Services		162,864	235,863	235,863	151,492.38	219,535.99
Supplies						
-41935-201	Office Supplies - Accessories	1,500	800	1,300	1,451.35	1,732.10
-41935-204	Stationary, Forms and Envelopes	-	-	-	-	-
-41935-209	Software Updates	2,500	2,500	2,500	824.16	2,073.46
-41935-210	Miscellaneous Operating Supplies	200	200	200	-	-
-41935-212	Gasoline/Fuel/Lubricants/Additives	300	300	250	50.20	198.19
-41935-221	Repair and Maintenance Supplies - Vehicles	300	300	350	456.30	1,128.81
-41935-240	Small Tools and Minor Equipment	7,000	9,500	9,000	-	6,561.67
Total Supplies		11,800	13,600	13,600	2,782.01	11,694.23
Other Services and Charges						
-41935-301	Special Projects	2,500	2,500	2,500	-	-
-41935-303	Comp Plan Update	-	-	-	-	-
-41935-304	Miscellaneous Professional Services	2,000	2,500	2,500	-	225.00
-41935-306	Transportation Study Consulting	-	-	-	-	-
-41935-307	Rail Study	-	-	-	-	-
-41935-308	Lakes & Pines Mgmt--Small Cities Grant	-	-	-	-	-
-41935-309	EDP Professional Services	-	-	-	-	-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Proposed Budget 2021	Adopted Budget 2020	4/20/2020 Amended Budget 2020	YTD Actual 2020 8/31/2020	YTD Actual 2019 12/31/2019
-41935-313 Marco IT Mgmt & Backup	3,000	3,000	3,000	3,553.60	2,709.72
-41935-321 Telephone/Cellular Phones				-	-
-41935-322 Code Enforcement Mailing				-	-
-41935-331 Travel/Meals/Lodging	600	600	600	12.00	397.28
-41935-334 Mileage Reimbursement	250	250	250	-	82.24
-41935-340 Advertising				-	-
-41935-351 Legal Notices/Ordinance Publishing	800	750	750	71.00	810.00
-41935-360 Insurance	10,000	11,500	11,500	6,786.38	9,207.91
-41935-404 Repairs and Maintenance	200	200	200	-	-
-41935-409 Maintenance Contracts - Office Equipment	5,100	5,100	5,100	2,990.00	2,990.00
-41935-430 Miscellaneous	800	800	800	(4,860.14)	(13,399.60)
-41935-431 Property Securing Exp				4,637.30	14,171.59
-41935-432 Abatement Costs				-	-
-41935-433 Dues and Subscriptions	900	900	900	791.00	924.00
-41935-440 Schools and Meetings	1,500	1,500	1,500	390.00	1,035.55
-41935-488 Other Contracted Services--Comp Plan Update				-	-
-41935-489 Other Contracted Services-GIS Maint	1,000	1,000	1,000	-	600.00
-41935-490 Flyover Pictures--share from Isanti Co				-	-
Total Other Services and Charges	28,650	30,600	30,600	14,371.14	19,753.69
<i>Total Planning</i>	203,314	280,063	280,063	168,645.53	250,983.91
Total Community Development	549,637	619,829	619,829	377,631.92	600,401.12
<i>City Hall Buildings - -41930</i>					
Personal Services					
-41950-101 Salaries	27,654	27,383	27,383	18,200.42	27,545.37
-41950-102 Overtime	1,000	1,000	1,000	-	-
-41950-103 Part-time Salaries				-	-
-41950-121 PERA Employer Share	2,189	2,163	2,163	1,365.03	2,042.13
-41950-122 FICA/Medicare Employer Share/Employee Ben	2,233	2,207	2,207	1,345.34	2,030.35
-41950-131 Medical/Dental/Life Employer Share	8,642	8,660	8,660	6,324.54	8,248.44
-41950-132 Longevity	536	462	462	-	-
-41950-133 Deductible Contribution	600	600	600	-	-
-41950-151 Workers' Compensation Insurance	2,090	1,584	1,584	735.37	946.14
-41950-154 HRA/Flex Fees	100	100	100	22.60	36.70
Total Personal Services	45,044	44,159	44,159	27,993.30	40,849.13
-41950-210 Miscellaneous Operating Supplies				-	-
-41950-212 Gasoline/Fuel	200	200	200	-	-
-41950-215 Maintenance Supplies	9,000	13,000	12,800	6,015.77	5,626.95
-41950-240 Small Tools & Equipment	1,500	1,600	1,800	1,795.18	502.07
Total Supplies	10,700	14,800	14,800	7,810.95	6,129.02
Other Services and Charges					
-41950-321 Telephone/Cellular Phones	19,000	18,000	18,000	7,800.72	18,645.21
-41950-360 Insurance	2,100	3,000	3,000	1,390.15	1,783.83
-41950-381 Electric Utilities	12,000	12,000	12,000	5,246.25	10,861.42
-41950-382 Water/Wastewater	4,000	3,000	3,000	2,230.49	3,722.99
-41950-383 Gas Utilities	7,000	7,000	7,000	3,330.57	7,280.40
-41950-384 Refuse and Recycling	0	700	700	-	-
-41950-401 Repairs and Maintenance -Buildings Structures	37,000	35,000	35,000	11,643.50	64,782.82
-41950-405 Janitor Services				-	-
-41950-409 Maintenance Contracts - Office Equip	4,800	4,800	4,800	4,301.00	4,283.00
-41950-411 Cement Replacement				-	-
-41950-413 Rentals - Office Equipment [copier-new]	14,000	14,000	14,000	5,517.24	8,110.25
-41950-430 Miscellaneous	500	500	500	78.30	185.10
Total Other Services and Charges	100,400	98,000	98,000	41,538.22	119,655.02
Total City Hall Buildings	156,144	156,959	156,959	77,342.47	166,633.17
TOTAL GENERAL GOVERNMENT	1,702,184	1,601,190	1,601,190	965,557.33	1,596,156.91
PUBLIC SAFETY					
<i>Police Department - -42100</i>					
Personal Services					
-42100-101 Salaries	1,286,204	1,164,727	1,164,727	772,890.90	1,106,441.07
-42100-102 Overtime	73,000	70,000	70,000	55,961.55	57,183.34
-42100-103 Salaries - Part-Time Regular	0	37,956	37,956	21,273.15	31,531.91
-42100-104 Temp/Seas Employees-Regular	20,000	20,000	20,000	8,800.10	9,112.02
-42100-110 Hours Worked Holiday	30,000	30,000	30,000	17,214.14	24,677.05
-42100-115 Call-in Pay				-	-
-42100-116 On Call Pay		0	0	-	9,152.46
-42100-117 Shift Differential	9,636	9,636	9,636	7,021.50	7,691.96
-42100-118 Severance				-	-
-42100-121 PERA Employer Share	247,659	230,928	230,928	148,562.72	200,638.32
-42100-122 FICA/Medicare Employer Share/Employee Ben	28,127	25,658	25,658	16,164.39	22,805.99
-42100-131 Medical/Dental/Life Employer Share	310,853	297,801	297,801	216,067.56	276,800.52
-42100-132 Longevity	44,572	37,560	37,560	-	-
-42100-133 Deductible Contribution	20,400	19,200	19,200	8,469.36	13,859.09
-42100-151 Workers' Compensation Insurance	80,623	65,894	65,894	26,556.92	34,266.61
-42100-154 HRA/Flex Fees	1,500	1,500	1,500	722.60	1,150.45
Total Personal Services	2,152,574	2,010,860	2,010,860	1,299,704.89	1,795,310.79

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Proposed Budget <u>2021</u>	Adopted Budget <u>2020</u>	4/20/2020 Amended Budget <u>2020</u>	YTD Actual 2020 8/31/2020	YTD Actual 2019 12/31/2019
Supplies					
-42100-201 Office Supplies - Accessories	3,300	3,300	3,300	1,123.39	1,100.70
-42100-202 Duplicating Supplies and Copy Paper	1,500	1,500	1,500	825.07	856.08
-42100-209 Software Updates	7,800	7,800	7,800	49.99	478.00
-42100-210 Miscellaneous Operating Supplies	5,500	5,500	5,500	1,656.20	2,546.35
-42100-212 Gasoline/Fuel/Lubricants/Additives	40,000	40,000	40,000	18,994.78	40,337.67
-42100-213 Ammunition	5,500	5,500	5,500	2,048.00	4,778.55
-42100-214 Crime Scene Supplies	5,000	5,000	5,000	431.29	3,049.27
-42100-217 Promotional Events	4,000	4,000	4,000	2,195.77	3,627.84
-42100-221 Repairs and Maintenance Supplies - Squads	18,500	18,500	18,500	6,836.28	12,451.61
-42100-231 Uniform Allowance	21,000	21,000	21,000	8,475.21	10,228.14
-42100-232 Uniform--Reserves	1,800	2,000	2,000	-	1,333.93
-42100-240 Small Tools/Minor Equipment	18,000	18,000	18,000	6,419.18	12,939.36
Total Supplies	131,900	132,100	132,100	49,055.16	93,727.50
Other Services and Charges					
-42100-304 Miscellaneous Professional Services	7,500	15,000	15,000	8,491.52	3,047.62
-42100-305 Applicant Testing	-	0	0	-	-
-42100-313 Marco IT Mgmt & Backup	20,000	13,000	13,000	15,990.40	12,193.08
-42100-321 Telephone/Cellular Phones	14,500	14,500	14,400	8,086.11	12,837.11
-42100-322 Postage	600	300	300	38.90	599.55
-42100-331 Travel/Meals/Lodging	3,000	3,000	3,000	448.41	1,216.41
-42100-334 Mileage Reimbursement	500	200	300	256.48	467.36
-42100-340 Advertising	100	100	100	-	-
-42100-360 Insurance	58,000	37,000	37,000	39,743.98	49,761.18
-42100-381 Electric Utilities	6,000	6,100	6,100	2,698.08	5,585.88
-42100-383 Gas Utilities	4,000	3,500	3,500	1,640.42	3,585.89
-42100-404 Maintenance and Repair - Vehicles/Equipment	10,000	10,000	10,000	3,423.66	5,224.03
-42100-409 Maintenance Contracts--Office Equipment	25,000	21,500	21,500	27,372.09	25,310.18
-42100-410 Police Reserve Program Activities	1,000	1,000	1,000	-	1,500.00
-42100-411 Auto Pawn	2,400	2,700	2,700	2,421.60	1,750.50
-42100-430 Miscellaneous	-	-	-	-	-
-42100-432 Credit Card Fees	50	-	-	32.20	-
-42100-433 Dues and Subscriptions	12,000	6,700	6,700	7,898.63	10,757.05
-42100-440 Schools and Meetings	14,000	14,000	14,000	8,809.00	11,768.00
-42100-489 Other Contracted Services	1,400	1,400	1,400	-	-
Total Other Services and Charges	178,650	150,000	150,000	127,351.48	144,253.84
Total Police Department	2,463,124	2,292,960	2,292,960	1,476,111.53	2,033,292.13
Fire Department - 42200					
Personal Services					
-42200-101 Salaries	90,459	86,549	86,549	57,360.81	83,291.35
-42200-103 Salaries	50,000	47,000	47,000	26,898.00	46,944.00
-42200-121 PERA Employer Share	16,278	15,536	15,536	10,152.88	14,054.93
-42200-122 FICA/Medicare Employer Share/Employee Ben	5,159	6,715	6,715	2,866.77	4,759.66
-42200-131 Medical/Dental/Life Employer Share	17,282	17,423	17,423	12,660.00	16,524.80
-42200-132 Fire Longevity Pay	1,507	1,226	1,226	-	-
-42200-133 Deductible Contribution	1,200	1,200	1,200	611.69	734.58
-42200-151 Worker's Comp - Ins Premiums	39,652	39,664	39,664	17,801.26	25,492.06
-42200-154 Flex Fees	150	150	150	45.15	73.35
Total Personal Services	\$221,687	\$215,463	\$215,463	128,396.56	191,874.73
Supplies					
-42200-201 Office Supplies - Accessories	250	250	250	-	45.90
-42200-204 Stationery, Forms and Envelopes	100	100	100	-	-
-42200-210 Miscellaneous Operating Supplies	9,500	9,500	9,500	2,507.09	4,667.68
-42200-211 Grant Funded Supplies	0	-	-	-	-
-42200-212 Gasoline/Fuel/Lubricants/Additives	6,300	6,300	5,000	2,381.28	5,811.14
-42200-213 Operation Round Up Computer Exp	-	-	-	-	-
-42200-215 Shop Maintenance Supplies	200	200	200	-	-
-42200-221 Repairs and Maintenance Supplies - Trucks	15,000	15,000	15,000	15,193.73	14,932.20
-42200-223 Repairs and Maintenance Supplies - Buildings	1,500	1,500	1,500	1,680.60	541.20
-42200-231 Uniform Allowance	10,000	11,000	13,500	13,814.95	4,483.92
-42200-232 Uniform Grant Funded	-	-	-	-	1,182.50
-42200-240 Small Tools	7,000	7,000	5,800	2,748.23	10,191.43
-42200-241 Small Tools-Grant Funded	-	-	-	1,899.82	-
Total Supplies	49,850	50,850	50,850	40,225.70	41,855.97
Other Services and Charges					
-42200-301 Auditing and Accounting	-	0	0	-	-
-42200-304 Miscellaneous Professional Services	15,000	12,000	12,000	10,342.98	13,712.75
-42200-306 Fire Relief--Pension Pass Through	-	-	-	-	-
-42200-307 Fire Relief--Pension City Share	10,000	10,000	10,000	-	10,000.00
-42200-313 Marco IT Mgmt & Backup	3,000	2,800	2,800	3,553.60	2,709.72
-42200-321 Telephone/Cellular Phones	1,400	1,400	1,400	1,071.34	1,682.66
-42200-331 Travel/Meals/Lodging	1,500	1,000	1,000	-	1,642.83
-42200-334 Mileage Reimbursement	300	300	300	-	-
-42200-340 Advertising	250	250	250	216.00	-
-42200-360 Insurance	7,000	9,000	9,000	4,622.15	6,014.41
-42200-381 Electric Utilities	17,000	16,000	16,000	7,330.50	15,058.01

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Proposed Budget 2021	Adopted Budget 2020	4/20/2020 Amended Budget 2020	YTD Actual 2020 8/31/2020	YTD Actual 2019 12/31/2019
-42200-382 Water/Wastewater Utilities	500	500	500	308.05	360.76
-42200-383 Gas Utilities	5,000	5,000	5,000	2,072.05	3,466.72
-42200-401 Repairs and Maintenance - Buildings	1,500	1,500	1,500	-	-
-42200-404 Repairs and Maintenance - Equipment/Radios/I	1,000	1,000	1,000	162.95	698.00
-42200-405 Janitorial	-	-	-	-	-
-42200-430 Miscellaneous	-	-	-	-	50.00
-42200-433 Dues and Subscriptions	1,700	1,700	1,700	1,650.00	1,647.00
-42200-440 Schools and Meetings	6,000	7,000	6,055	174.90	908.00
-42200-441 Schools and Meetings Grant Funded	-	-	945	1,491.75	6,817.04
Total Other Services and Charges	71,150	69,450	69,450	32,996.27	64,767.90
<i>Total Fire Department</i>	342,687	335,763	335,763	201,618.53	298,498.60
<i>Emergency Management - 42300</i>					
Supplies					
-42300-201 Office Supplies - Accessories	100	100	0	-	36.98
-42300-202 Duplicating Supplies and Copy Paper	-	-	-	-	-
-42300-209 Software Updates	-	-	-	-	-
-42300-210 Miscellaneous Operating Supplies	500	500	200	349.00	514.90
-42300-240 Small Tools & Minor Equip	1,500	1,500	747	530.75	2,814.80
Total Supplies	2,100	2,100	947	879.75	3,366.68
Other Services and Charges					
-42300-304 Misc Prof Serv	-	500	0	-	-
-42300-321 Telephone/Cellular Phones	-	-	-	-	-
-42300-331 Travel/Meals/Lodging	300	300	0	-	70.50
-42300-340 Advertising	-	-	-	-	-
-42300-433 Dues & Subscriptions	-	-	-	-	200.00
-42300-440 Schools and Meetings	500	500	200	-	-
-42300-441 Grant Funded Schools and Meetings	-	-	-	-	-
-42300-999 Covid 19	-	-	2,000	12,168.76	-
-42300-489 Other Contracted Services	1,500	1,500	1,753	2,468.00	746.00
Total Other Services and Charges	2,300	2,800	3,953	14,637	1,017
Total Emergency Management	4,400	4,900	4,900	15,516.51	4,383.18
<i>Animal Control - 42700</i>					
Supplies					
-42700-310 Miscellaneous Operating Supplies	5,000	5,500	5,500	2,800.00	4,800.00
-42700-340 Advertising	-	-	-	-	-
Total Supplies	5,000.00	5,500.00	5,500.00	2,800.00	4,800.00
Total Animal Control	5,000	5,500	5,500	2,800.00	4,800.00
TOTAL PUBLIC SAFETY	2,815,211	2,639,123	2,639,123	1,696,046.57	2,340,973.91
PUBLIC WORKS					
<i>Street Maintenance - 43000</i>					
Personal Services					
-43001-101 Salaries	653,233	595,719	595,719	413,529.74	612,551.94
-43001-102 Overtime	5,000	4,650	4,650	836.67	1,777.20
-43001-104 Temporary/Seasonal	41,536	16,448	16,448	12,657.11	18,000.29
-43001-105 Temporary/Seasonal Overtime	-	-	-	-	-
-43001-110 Hours Worked Holiday	2,000	2,300	2,300	-	-
-43001-111 Overtime Snowplowing	46,000	47,700	47,700	15,321.96	56,741.44
-43001-112 Overtime Mosquito Spraying	2,000	2,000	2,000	293.50	1,126.34
-43001-115 Call-in Pay	-	-	-	332.51	-
-43001-121 PERA Employer Share	55,038	50,505	50,505	32,411.44	50,693.79
-43001-122 FICA/Medicare Employer Share/Employee Ben	59,316	52,772	52,772	33,092.90	51,491.96
-43001-123 Central Pension Contribution	16,640	-	-	3,593.50	-
-43001-131 Medical/Dental/Life Employer Share	143,479	150,999	150,999	109,327.92	151,649.16
-43001-132 Longevity	25,600	26,171	26,171	-	-
-43001-133 Deductible Contribution	11,600	10,400	10,400	5,466.46	6,168.87
-43001-151 Workers' Compensation Insurance	70,768	66,815	66,815	20,317.41	31,861.37
-43001-154 HRA/Flex Fees	700	700	700	404.49	673.91
Total Personal Services	1,132,910	1,027,179	1,027,179	647,585.61	982,736.27
Supplies					
-43001-201 Office Supplies - Accessories	1,500	1,500	1,500	1,552.93	784.46
-43001-202 Duplicating and Copying Supplies	200	200	200	-	50.49
-43001-204 Stationary, Forms and Envelopes	200	200	200	477.31	-
-43001-209 Software Updates	700	750	750	323.50	323.50
-43001-210 Miscellaneous Operating Supplies	10,000	10,000	10,000	7,755.76	10,463.26
-43001-212 Gasoline/Fuel/Lubricants/Additives	35,000	38,000	34,000	16,567.08	48,791.05
-43001-215 Shop Maintenance Supplies	1,000	1,000	1,000	85.84	1,068.57
-43001-219 Snow Removal - Material	70,000	65,000	65,000	52,289.57	78,657.57
-43001-221 Repairs and Maintenance Supplies - Equipment	60,000	55,000	71,000	71,531.24	76,046.39
-43001-224 Repairs and Maintenance - Infrastructure	12,000	12,000	12,000	8,970.66	11,377.20
-43001-226 Signs	6,000	5,000	5,000	3,512.88	5,515.51
-43001-240 Small Tools and Minor Equipment	10,000	11,000	11,000	6,197.24	14,043.97
Total Supplies	206,600	199,650	211,650	169,264.01	247,121.97
Other Services and Charges					

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

		4/20/2020				
		Proposed	Adopted	Amended	YTD	YTD
		Budget	Budget	Budget	Actual 2020	Actual 2019
		<u>2021</u>	<u>2020</u>	<u>2020</u>	8/31/2020	12/31/2019
-43001-304	Miscellaneous Professional Services	3,500	3,500	3,500	860.41	3,268.20
-43001-313	Marco IT Mgmt & Backup	3,000	3,000	3,000	3,553.60	2,709.72
-43001-321	Telephone/Cellular Phones	8,000	13,500	11,500	2,388.45	6,184.10
-43001-331	Travel Meals/Lodging	500	500	250	12.00	-
-43001-334	Mileage Reimbursement	400	400	200	-	58.00
-43001-340	Advertising	400	400	300	-	-
-43001-351	Legal Notices/Publications	-	-	-	-	-
-43001-360	Insurance	18,000	16,000	16,000	12,352.79	14,793.53
-43001-381	Electric Utilities	7,500	6,000	6,000	3,533.04	7,124.88
-43001-382	Water/Wastewater Utilities	3,000	3,000	3,000	1,774.16	2,586.45
-43001-383	Gas Utilities	13,000	11,000	11,000	8,369.93	12,179.82
-43001-384	Refuse Hauling	3,500	4,000	4,000	1,477.04	2,450.67
-43001-401	Repairs and Maint Building & Structures	1,000	1,000	500	730.85	200.00
-43001-404	Repairs and Maintenance - Vehicles/Equipmen	5,000	3,000	3,500	9,985.36	4,200.33
-43001-405	Emergency Mgmt Rep & Maint	500	500	500	-	-
-43001-406	Painting and Striping	23,000	18,000	16,000	1,922.20	23,890.86
-43001-407	Bridge Repair	1,000	3,000	3,000	-	26,000.00
-43001-408	Sidewalk Repairs	-	-	-	2,300.00	10,805.12
-43001-413	BNSF Parking Lot Lease	3,100	3,000	3,100	3,096.14	3,005.96
-43001-414	Equipment Rental	6,000	-	3,750	3,750.00	750.00
-43001-417	Uniform Rental	8,000	8,000	8,000	5,265.99	8,289.38
-43001-430	Miscellaneous	1,000	3,500	200	-	-
-43001-433	Dues and Subscriptions	1,000	1,200	1,200	582.95	732.20
-43001-440	Schools and Meetings	1,500	1,500	1,500	690.00	321.00
-43001-443	City Garden/Flower Oper Exp	2,000	2,000	2,000	261.47	754.09
-43001-444	Insect Control	7,000	7,000	7,000	53.96	6,251.37
-43001-445	Diseased Tree Program	15,000	15,000	10,000	1,200.00	10,000.00
-43001-446	Weed Control	4,000	4,000	4,000	1,088.00	3,348.94
-43001-447	Downtown Decorations	10,000	10,000	7,000	657.04	3,795.25
-43001-451	Township Assessment	-	-	-	-	1,648.12
-43001-452	Street Light Replacement & Signal Painting	-	-	0	-	136,570.00
-43001-449	Paver Repair	4,000	-	-	-	-
-43001-489	Other Contracted Services	14,000	12,000	12,000	7,417.11	29,956.88
Total Other Services and Charges		167,900	154,000	142,000	73,322.49	321,874.87
<i>Total Street Maintenance</i>		1,507,410	1,380,829	1,380,829	890,172.11	1,551,733.11
TOTAL PUBLIC WORKS		1,507,410	1,380,829	1,380,829	890,172.11	1,551,733.11
PARKS AND RECREATION						
<i>Parks and Parks Programming- 45200</i>						
<i>Personal Services</i>						
-45200-101	Full-time Salaries	131,166	126,422	126,422	71,376.11	98,709.77
-45200-102	FT Overtime	2,000	2,000	2,000	36.48	399.06
-45200-104	Salaries - Temporary/Seasonal	43,459	43,024	43,024	22,273.67	21,137.84
-45200-105	Overtime - Temporary/Seasonal	-	-	-	-	-
-45200-112	Parks & Rec Commission Stipends	3,000	3,000	3,000	455.00	945.00
-45200-121	PERA (Employer)	10,227	10,586	10,586	5,355.93	7,346.67
-45200-122	FICA/Medicare Employer Share/Employee Ben	13,986	13,544	13,544	7,026.03	9,114.63
-45200-123	Central Pension Contribution	4,160	-	-	1,200.00	-
-45200-131	Medical/Dental/Life Employer Share	28,696	34,873	34,873	18,418.10	24,410.52
-45200-132	Longevity	3,191	2,606	2,606	-	-
-45200-133	Deductible Contribution	2,400	2,400	2,400	1,227.64	2,400.00
-45200-151	Workers' Compensation Insurance	10,460	9,629	9,629	3,214.86	4,512.12
-45200-154	HRA/Flex Fees	200	200	200	76.96	108.39
Total Personal Services		252,945	248,284	248,284	130,660.78	169,084.00
<i>Supplies</i>						
-45200-210	Miscellaneous Operating Supplies	10,000	8,000	8,000	2,922.48	6,127.81
-45200-212	Gasoline/Fuel/Lubricants/Additives	7,000	7,000	7,000	5,804.50	12,544.89
-45200-221	Repairs and Maintenance Supplies - Equipment	12,000	11,500	11,500	3,308.14	6,155.98
-45200-223	Repairs and Maintenance Supplies - Buildings	15,000	12,000	12,000	7,427.03	17,458.49
-45200-226	Signs	1,000	1,000	1,000	423.25	-
-45200-227	City Park Light Pole Project	-	-	-	-	-
-45200-230	Master Garden Supplies	2,000	2,000	2,000	329.64	661.00
-45200-240	Small Tools and Minor Equipment	2,000	1,500	1,500	1,707.23	1,806.05
Total Supplies		49,000	43,000	43,000	21,922.27	44,754.22
<i>Other Services and Charges</i>						
-45200-304	Professional Services	500	500	500	783.34	200.00
-45200-305	Park Contracted Services	500	500	500	-	1,796.98
-45200-306	Park & Rec Comm Activity	-	-	-	-	599.00
-45200-321	Telephone/Cellular Phones	1,000	1,000	1,000	406.06	900.00
-45200-340	Advertising	200	200	200	-	-
-45200-351	Legal Notices	200	200	200	-	20.00
-45200-360	Insurance	28,000	24,500	24,500	18,087.53	22,543.36
-45200-381	Electric Utilities	70,000	87,000	87,000	32,620.68	62,947.04
-45200-382	Water & Wastewater Utilities	7,000	4,500	4,500	5,818.76	12,221.75
-45200-383	Gas Utilities	2,000	6,000	6,000	-	1,824.17
-45200-401	Repairs and Maintenance - Structures	5,000	7,000	6,800	2,535.25	5,429.05
-45200-403	R&M Tennis Court	-	-	-	-	-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Proposed Budget <u>2021</u>	Adopted Budget <u>2020</u>	4/20/2020 Amended Budget <u>2020</u>	YTD Actual 2020 8/31/2020	YTD Actual 2019 12/31/2019
-45200-415 Equipment Rental	8,000	8,000	8,000	1,756.00	5,309.20
-45200-417 Rental-Uniforms	700	700	700	566.61	741.07
-45200-430 Miscellaneous				-	-
-45200-440 Schools & Meetings			140	140.00	38.00
-45200-445 Weed Control and Fertilizer	15,000	15,000	15,000	1,389.51	9,386.49
-45200-485 Property Taxes--donated park land				-	-
-45200-487 Softball Lighting Lease				-	-
-45200-486 Summer Recreation				-	-
-45200-484 Library Study				-	-
-45200-488 Library				-	24,312.06
-45200-489 Senior Activity Center				-	-
-45200-491 Library Concept Design				-	-
-45200-492 Aquatic Center				-	-
-45200-493 Yoga Grant Expense				-	-
-45200-494 Camb. Isanti Fall Comm. Event				-	-
-45200-495 Ski Trail Maintenance Agreement	4,500	4,500	4,500	3,262.00	4,012.50
-45200-496 Arts and Parks Programming	20,000	20,000	20,000	16,988.11	16,899.12
-45200-497 Master Trail Contribution				-	-
-45200-498 Pickleball Grant Expenditures				-	-
Total Other Services and Charges	162,600	179,600	179,600	84,353.85	169,179.79
<i>Total Parks & Parks Programming</i>	464,545	470,884	470,884	236,936.90	383,018.01
<i>Library - 45400</i>					
Supplies					
-45400-210 Miscellaneous Operating Supplies	500	500	500	3.77	-
-45400-212 Gasoline/Fuel/Lubricants/Additives				-	-
-45400-221 Repairs and Maintenance Supplies - Equipment				-	-
-45400-223 Repairs and Maintenance Supplies - Buildings	5,000	5,000	5,000	204.75	-
-45400-240 Small Tools and Minor Equipment	1,000	1,000	1,000	-	-
Total Supplies	6,500	6,500	6,500	208.52	-
Other Services and Charges					
-45400-304 Professional Services				-	-
-45400-321 Telephone/Cellular Phones				-	-
-45400-306 Park Commission Activities				-	-
-45400-340 Advertising				-	-
-45400-351 Legal Notices				-	-
-45400-360 Insurance	6,500	1,500	1,500	2,081.00	-
-45400-381 Electric Utilities	28,000	28,000	26,000	12,901.38	-
-45400-382 Water & Wastewater Utilities	3,600	3,600	3,600	3,156.55	-
-45400-401 Repairs and Maintenance - Structures	500	500	500	934.00	-
-45400-383 Gas Utilities	2,500		2,000	1,598.70	-
-45400-417 Rental-Uniforms				-	-
-45400-430 Miscellaneous	500	500	500	-	-
-45400-440 Schools & Meetings				-	-
Total Other Services and Charges	41,600	34,100	34,100	20,671.63	-
<i>Total Library</i>	48,100	40,600	40,600	20,880.15	-
TOTAL PARKS AND RECREATION	512,645	511,484	511,484	257,817	383,018
TOTAL EXPENDITURES	6,537,449.50	6,132,626.00	6,132,626.00	3,809,593.06	5,871,881.94
TRANSFERS OUT					
-49300-720					1,214,059.00
Fire Equipment Revolving Fund - #420	61,662	59,866	59,866		
Transfer to Cap fund 415 Park Improv	85,000	100,000	100,000		
Transfer to Cap fund 417 Police	130,000	100,000	100,000		
Transfer to Cap fund 418 Public Works	200,000	100,000	100,000		
Transfer to Cap fund 419 City Hall	140,000	193,997	193,997		
Transfer for C1 Bike / Walk Trail-fund capital	15,000	8,340	8,340		
Transfer to C1 Bike / Walk Trail Oper Fund	6,660	6,660	6,660		
Pavement Management Fund - #443	250,000	328,700	328,700		
Transfer to 205 for Econ Dev	130,000	294,391	294,391		
Transfers Out to Airport Cap	0	15,000	15,000		
TOTAL TRANSFERS OUT	1,018,322	1,206,954	1,206,954	-	1,214,059.00
TOTAL EXPENDITURES & TRANSFERS OUT	7,555,772	7,339,580	7,339,580	3,809,593.06	7,085,940.94

City of Cambridge, Minnesota

Capital Plan

2021 thru 2030

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Administration												
Replace TVs in Council Chambers	20-ADMIN-12				5,000							5,000
Library Maintenance Fund	20-LIB-20	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Administration Total		10,000	10,000	10,000	15,000	10,000	10,000	10,000	10,000	10,000	10,000	105,000
City Hall Capital Project Fund 419		10,000	10,000	10,000	15,000	10,000	10,000	10,000	10,000	10,000	10,000	105,000
Administration Total		10,000	10,000	10,000	15,000	10,000	10,000	10,000	10,000	10,000	10,000	105,000
Airport												
SNOW REMOVAL EQUIPMENT	07-AIRPT-07									460,000		460,000
Relocate AWOS	07-AIRPT-08				20,000							20,000
PROGRESSIVE MOWER REPLACEMENT	08-AIRPOR-37			30,000								30,000
RUNWAY RECLAIM & REPAVING PROJ 3" DEPTH	10-AIRPT-10	150,000	2,300,000									2,450,000
FLAIL MOWER REPLACEMENT	16-AIRPT-39				80,000							80,000
LAND ACQUISITION	18-AIRPT-42			10,000								10,000
STORAGE BUILDING CONSTRUCTION	18-AIRPT-43						300,000					300,000
TAXILANE RECONSTRUCTION	18-AIRPT-44			900,000								900,000
JET A TANK INSTALLATION	20-AIRPT-45										150,000	150,000
Airport Total		150,000	2,300,000	940,000	100,000		300,000			460,000	150,000	4,400,000
Federal Aid		135,000	2,070,000	819,000			270,000			405,000	135,000	3,834,000
General Fund		15,000	230,000	97,000	40,000		30,000			45,000	15,000	472,000
State Aid				24,000	60,000					10,000		94,000

P19

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Airport Total		150,000	2,300,000	940,000	100,000		300,000			460,000	150,000	4,400,000
Community Development												
VEHICLE REPLACEMENT	06-COMDEV-06			25,000			28,000				28,000	81,000
ENTRANCE SIGN	08-COMDEV-12	5,000			5,000			5,000			5,000	20,000
LARGE SCALE PRINTER/SCANNER REPLACEMENT	10-COMDEV-13				13,000					13,000		26,000
PERMITWORKS UPGRADE	14-COMDEV-15						30,000					30,000
FLYOVER PICTURES	14-COMDEV-16			10,000			10,000			10,000		30,000
COMPREHENSIVE PLAN UPDATE	15-COMDEV-17							100,000				100,000
SOFTWARE UPGRADES-PERMIT WORKS AND SCANNER	16-COMDEV-18			6,000		6,000		6,000		6,000		24,000
BUILDING PERMIT PLAN REVIEW SOFTWARE AND COMPUTERS	18-COMDEV-19						35,000					35,000
Community Development Total		5,000		41,000	18,000	6,000	103,000	111,000		29,000	33,000	346,000
City Hall Capital Project Fund 419		5,000		41,000	18,000	6,000	103,000	111,000		29,000	33,000	346,000
Community Development Total		5,000		41,000	18,000	6,000	103,000	111,000		29,000	33,000	346,000
Elections												
VOTING MACHINE REPLACEMENT	08-ELECT-01				15,000							15,000
Elections Total					15,000							15,000
City Hall Capital Project Fund 419					15,000							15,000
Elections Total					15,000							15,000
Emergency Management												
Various Emergency Management Items	06-E-MGMT-01	6,000	6,000	6,000	6,000	6,000	6,000					36,000
Emergency Management Total		6,000	6,000	6,000	6,000	6,000	6,000					36,000
Police Capital Project Fund 417		6,000	6,000	6,000	6,000	6,000	6,000					36,000
Emergency Management Total		6,000	6,000	6,000	6,000	6,000	6,000					36,000

P20

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Finance / MIS												
	Desktop workstation replacement & printer					14,000					16,000	30,000
	COMPUTER SERVER				5,000				5,000			10,000
	LASERFISCHE SCANNER REPLACEMENT	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500		67,500
	COMPUTER SYSTEM UPGRADES	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
	Finance / MIS Total	12,500	12,500	12,500	17,500	26,500	12,500	12,500	17,500	12,500	21,000	157,500
	<i>City Hall Capital Project Fund 419</i>	12,500	12,500	12,500	17,500	26,500	12,500	12,500	17,500	12,500	21,000	157,500
	Finance / MIS Total	12,500	12,500	12,500	17,500	26,500	12,500	12,500	17,500	12,500	21,000	157,500
Fire												
	PUMPER REPLACEMENT FOR UNIT #E2			475,000								475,000
	FIRE HALL MAINT PROJ		24,000			49,000						73,000
	COMMAND VEHICLE REPLACEMENT			38,000				48,000			48,000	134,000
	GRASS RIG							65,000				65,000
	RADIO UPGRADE								100,000			100,000
	Fire Total		24,000	513,000		49,000		113,000	100,000		48,000	847,000
	<i>Fire Capital Project Fund 420</i>		24,000	513,000		49,000		113,000	100,000		48,000	847,000
	Fire Total		24,000	513,000		49,000		113,000	100,000		48,000	847,000
General Government Buildings												
	CITY HALL PROJECTS	620,000		155,000	20,000				23,500			818,500
	General Government Buildings Total	620,000		155,000	20,000				23,500			818,500
	<i>City Hall Capital Project Fund 419</i>	620,000		155,000	20,000				23,500			818,500
	General Government Buildings Total	620,000		155,000	20,000				23,500			818,500

Mall Operations

P21

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MALL CAPITAL PROJECTS	11-MALL-06	889,000		9,000	291,000					10,000		1,199,000
	Mall Operations Total	889,000		9,000	291,000					10,000		1,199,000
	<i>Mall Capital Replacement Fund</i>	889,000		9,000	291,000					10,000		1,199,000
	<i>Mall Operations Total</i>	889,000		9,000	291,000					10,000		1,199,000
Parks & Open Spaces												
MOWER REPLACEMENTS & ADDITIONS	02-PARK-04		65,000		65,000	30,000						160,000
PARK EQUIPMENT REPLACEMENT	08-PARK-38	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Camb Isanti Bike Trail Capital	11-PARK-44	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000		135,000
PLAYGROUND EQUIPMENT REPLACEMENT	17-PARK-49	18,000		18,000	52,000	5,000	5,000	105,000	15,000	5,000	12,000	235,000
PICK-UP TRUCK REPLACEMENT	20-PARKS-55									55,000		55,000
ZAMBONI REPLACEMENT	20-PARKS-56									50,000		50,000
JOHN DEERE GATOR REPLACEMENT	20-PARKS-57										20,000	20,000
CITY PARK LAND ACQ	20-PARKS-59					100,000						100,000
	Parks & Open Spaces Total	43,000	90,000	43,000	142,000	160,000	30,000	130,000	40,000	135,000	42,000	855,000
	<i>Park Capital Project Fund 415</i>	43,000	90,000	43,000	142,000	160,000	30,000	130,000	40,000	135,000	42,000	855,000
	<i>Parks & Open Spaces Total</i>	43,000	90,000	43,000	142,000	160,000	30,000	130,000	40,000	135,000	42,000	855,000
Police												
SQUAD CAR REPLACEMENT PLAN	02-police-01	100,000	100,000	110,000	150,000	150,000	150,000	112,000	120,000	120,000	125,000	1,237,000
SQUAD VIDEO CAMERAS	16-POLICE-10	10,800	5,400	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	104,200
BODY CAMERA SYSTEM	18-POLICE-12	30,000										30,000
	Police Total	140,800	105,400	121,000	161,000	161,000	161,000	123,000	131,000	131,000	136,000	1,371,200
	<i>Admin Fine Fund Balance</i>	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
	<i>Police Capital Project Fund 417</i>	130,800	95,400	111,000	151,000	151,000	151,000	113,000	121,000	121,000	126,000	1,271,200
	<i>Police Total</i>	140,800	105,400	121,000	161,000	161,000	161,000	123,000	131,000	131,000	136,000	1,371,200

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Public Works Administration												
PLOW TRUCK REPLACEMENT AND ADDITION	02-PW-03				235,000			245,000			260,000	740,000
Streets Garage #2	06-PW-12						2,000,000					2,000,000
Pick-up Trucks	07-PW-23		42,000		60,000			60,000		70,000		232,000
SNO GO BLOWER REPLACEMENT	08-PW-25							225,000				225,000
MECH SHOP UPGRADES	08-PW-27	2,000	6,000	20,000	10,000	8,000	6,500	5,000	6,000	5,000		68,500
REPLACEMENT TAR ROLLER	10-PW-30				25,000							25,000
MOSQUITO FOGGER REPLACEMENT & ADDITION	10-PW-31			8,000			17,000					25,000
MOWER TRAILER REPLACEMENT	14-PW-42			6,000								6,000
FORD F550 DUMP/PLOW TRUCK	14-PW-43		130,000									130,000
BULK MATERIAL STORAGE	14-PW-44		35,000									35,000
CASE 721 LOADER	14-PW-46				230,000					260,000		490,000
MECHANIC SHOP TRUCK	16-PW-47		42,000									42,000
TAR TRUCK REPLACEMENT	16-PW-48						100,000					100,000
BOBCAT & ATTACHMENTS	20-PW-49								75,000			75,000
BUCKET TRUCK REPLACEMENT	20-PW-50						80,000					80,000
Public Works Administration Total		2,000	255,000	34,000	560,000	8,000	2,203,500	535,000	81,000	335,000	260,000	4,273,500
Bond Issue: Tax Levy							2,000,000					2,000,000
Public Works Capital Project Fund 418		2,000	255,000	34,000	560,000	8,000	203,500	535,000	81,000	335,000	260,000	2,273,500
Public Works Administration Total		2,000	255,000	34,000	560,000	8,000	2,203,500	535,000	81,000	335,000	260,000	4,273,500
Streets: Major												
2022 STREET IMPROVEMENT PROJECT	06-SM-52		8,175,400									8,175,400
Street Overlay	07-SM-52		300,000		300,000		300,000		300,000		300,000	1,500,000
CITY SHARE TH 95 RIVER TO DAVIS ST	13-SM-57				2,624,625							2,624,625
2024 STREET IMPROVEMENT PROJECT	14-SM-58				6,029,400							6,029,400
2026 STREET IMPROV PROJECT	16-SM-59						8,838,450					8,838,450
2028 STREET IMPROV PROJECT	17-SM-60								5,674,525			5,674,525
2030 STREET IMPROV PROJECT	20-SM-61										5,610,100	5,610,100

P29

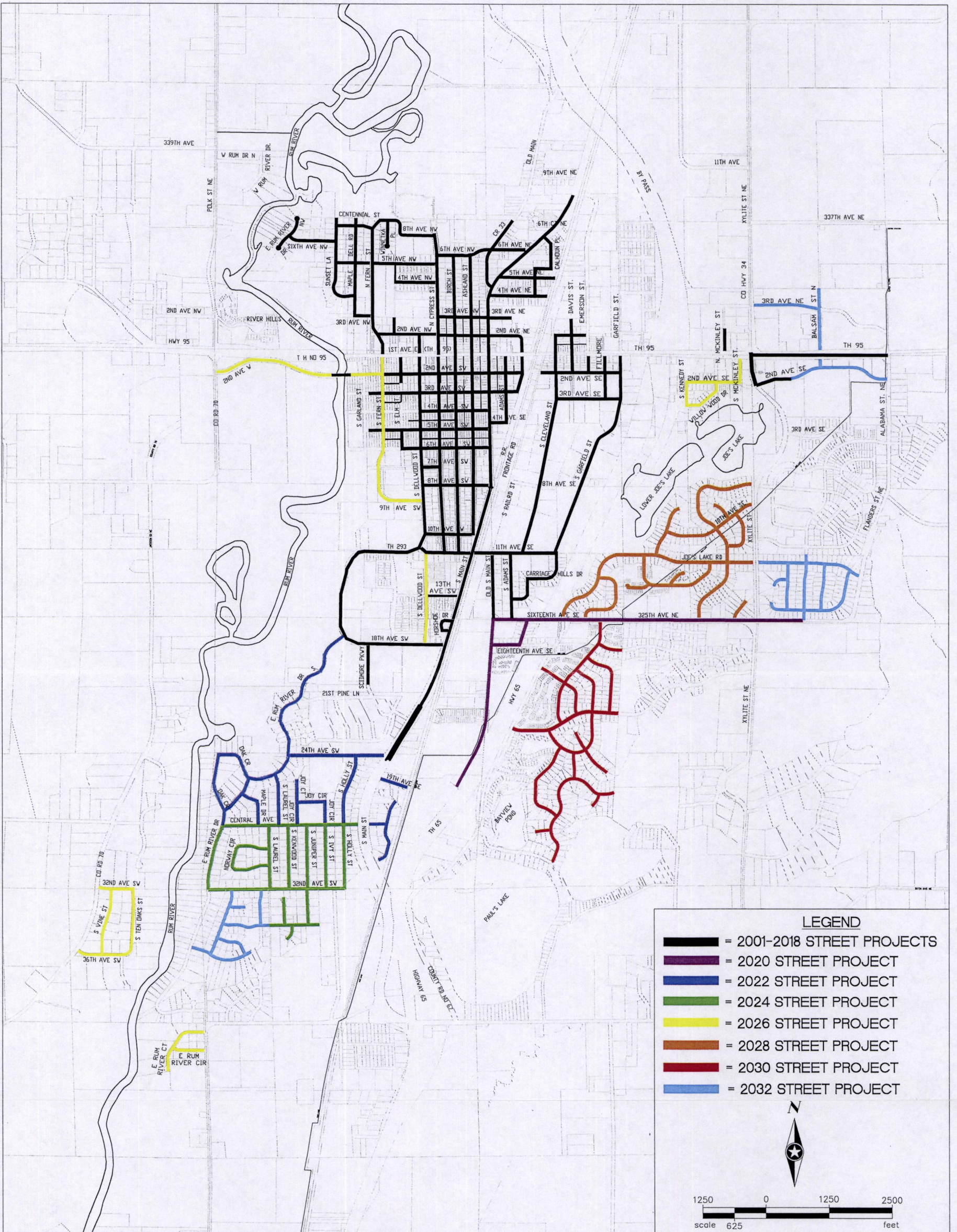
Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total	
	Streets: Major Total		8,475,400		8,954,025		9,138,450		5,974,525		5,910,100	38,452,500	
<i>Bond Issue: Sales Tax Funded</i>					1,250,000		2,050,000					3,300,000	
<i>Bond Issue: Assessed</i>			542,550		582,400		609,500		672,750		368,000	2,775,200	
<i>Bond Issue: Stormwater</i>			632,000		1,020,625		563,047		732,800		723,200	3,671,672	
<i>Bond Issue: Tax Levy</i>			3,950,850		3,501,000		3,134,153		3,001,250		3,258,000	16,845,253	
<i>Bond Issue: Wastewater</i>			1,007,750	435,000	326,250		1,145,500		187,775		185,600	3,287,875	
<i>Bond Issue: Water</i>			1,077,250		813,750		581,250		354,950		350,300	3,177,500	
<i>Liquor Store Fund</i>							30,000					30,000	
<i>Mall Capital Replacement Fund</i>			240,000									240,000	
<i>MSA</i>			725,000		725,000		725,000		725,000		725,000	3,625,000	
<i>Pavement Fund</i>			300,000		300,000		300,000		300,000		300,000	1,500,000	
	Streets: Major Total		8,475,400	435,000	8,519,025		9,138,450		5,974,525		5,910,100	38,452,500	
Streets: Pavement Management													
	CRACK SEALING	02-PAVMGT-01	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	600,000	
	PAVEMENT RECONDITIONING	02-PAVMGT-02	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	1,300,000	
	Streets: Pavement Management Total		190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000	
	<i>Pavement Fund</i>		190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000	
	Streets: Pavement Management Total		190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	1,900,000	
	Grand Total		2,068,300	11,468,300	2,074,500	10,489,525	616,500	12,154,450	1,224,500	6,567,525	1,312,500	6,800,100	54,776,200

P24

We recognize that the State of MN is having substantial fiscal stress. In the past when the State of MN has experienced substantial fiscal stress, one tactic they have used to fix their budget woes is to cut Local Government Aid (LGA). Our 2021 budget is based on the estimate that we will receive \$930,000 of LGA. This is a little conservative already as the 2021 LGA certified amount was \$1,020,839 for Cambridge (a difference of \$90,839). If we needed to absorb up to a 50% cut of LGA for 2021, we would need to adjust to offset an additional \$419,580.

Recommended adjustments, if necessary, include the following:

LGA Cut Mitigation Tactic	Savings for 2021 Budget
Postpone hiring of additional public works maintenance worker.	\$80,640
Postpone hiring of part-time Admin Assistance for City Administrator effective 6/1/2021.	\$17,150
Cut park "programming" for 2021 unless donations received to continue it	\$20,000
Delay replacing one police car	\$50,000
Increase expected amount from Northbound Liquor—one-time adj	\$50,000
Delay in crack sealing/seal coating/pavement management activities—one time adj	\$50,000
City Hall Staff hour reduction—details to be determined	\$51,790
Expected one-time draw on fund balance (if permit activity is as strong as we are getting indications of, this may not be necessary)	\$100,000
	\$419,580




 PHONE: (651) 490-2000
 3535 VADNAIS CENTER DR.
 ST. PAUL, MN 55110

FILE NO.
 CAMBR 115141

DATE:
 4/29/19

STREET IMPROVEMENT PROJECTS
2001-2032
 CAMBRIDGE, MINNESOTA

With Heritage Greens Sale Proceeds												
City of Cambridge												
Tax Levy Summary												
Fund	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
General--operating levy	3,883,250	4,022,290	4,476,078	4,564,918	4,732,418	4,922,843	5,101,607	5,306,701	5,499,576	5,720,856	5,930,257	5,957,914
Economic Development-operations	200,000	303,091	130,000	100,000	110,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital:												
Airport	57,500	15,000	-	180,000	97,000	40,000	-	30,000	-	-	45,000	15,000
Bike-Walk Trail	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
City Hall	90,000	183,997	140,000	140,000	140,000	140,000	100,000	75,000	55,000	55,000	55,000	55,000
Fire	58,122	59,866	61,662	63,512	65,417	67,380	69,401	71,483	73,627	75,836	78,111	80,454
Parks	100,000	100,000	85,000	85,000	85,000	85,000	85,000	60,000	60,000	60,000	60,000	60,000
Pavement Management Fund	125,000	320,000	150,000	150,000	150,000	100,000	100,000	120,000	200,000	250,000	250,000	250,000
Police	140,000	100,000	130,000	130,000	130,000	130,000	140,000	140,000	140,000	140,000	140,000	140,000
Streets-Public Works	100,000	100,000	200,000	200,000	250,000	250,000	250,000	250,000	250,000	200,000	200,000	200,000
Total Capital	685,622	893,863	781,662	963,512	932,417	827,380	759,401	761,483	793,627	795,836	843,111	815,454
General Fund levy	\$4,768,872	\$5,219,244	\$5,387,740	\$5,628,430	\$5,774,835	\$5,800,223	\$5,911,008	\$6,118,184	\$6,343,203	\$6,566,692	\$6,823,368	\$6,823,368
Already Committed Debt Levies:												
2009 Street Debt/2010												
City Hall Debt (340)	44000											
2012 Street Project--start repayment in 2014	122000											
2015 Street Project--start repayment in 2016	75000	67500	67500	67500	67500	67500	67500	67500				
2016 Street Project--start repayment in 2017	67000	50000	50000	50000	50000	50000	50000	50000	50000			
2018 Street Project--start repayment in 2019	120558	120558	120558	120558	120558	120558	120558	120558	120558	120558		
Subtotal Committed Debt Levies	428558	238058	238058	238058	238058	238058	238058	170558	120558	120558	0	0
Minimum Debt Levy	\$5,197,430	\$5,457,302	\$5,625,798	\$5,866,488	\$6,012,893	\$6,038,281	\$6,149,066	\$6,288,742	\$6,463,761	\$6,687,250	\$6,823,368	\$6,823,368
Recommended Future Debt Levies:												
PW Street Garage #2--\$2M project, do in 2026 (10 years @ 4%)												
2022 Street Project--start repayment in 2023					487219	487219	487219	487219	487219	487219	487219	487219
2024 Street Project--start repayment in 2025							431743	431743	431743	431743	431743	431743
2026 Street Project--start repayment in 2027									386504	386504	386504	386504
2028 Street Project--start repayment in 2029											370114	370114
2030 Street Project--start repayment in 2031												
2032 Street Project--start repayment in 2033												
subtotal	0	0	0	0	487,219	487,219	918,962	918,962	1,552,106	1,552,106	1,922,220	1,922,220
Total Tax Levy	\$ 5,197,430	\$ 5,457,302	\$ 5,625,798	\$ 5,866,488	\$ 6,500,112	\$ 6,525,500	\$ 7,068,028	\$ 7,207,704	\$ 8,015,867	\$ 8,239,356	\$ 8,745,588	\$ 8,745,588
Increase/Decrease \$ over prior year	\$ -	\$ 259,872	\$ 168,496	\$ 240,690	\$ 633,624	\$ 25,388	\$ 542,528	\$ 139,676	\$ 808,163	\$ 223,489	\$ 506,232	\$ -
% increase (decrease over prior year)	0.00%	5.00%	3.09%	4.28%	10.80%	0.39%	8.31%	1.98%	11.21%	2.79%	6.14%	0.00%
		cut to 5%	\$ (104,369.10)		4.3%	10.8%	0.4%	8.3%	2.0%	11.2%	2.8%	6.1%
		cut to 3%	\$ 4,776.94									
		cut to 0%	\$ 168,496.00									

Resolution No. R20-057

RESOLUTION APPROVING THE PROPOSED PAYABLE 2021 TAX LEVY

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the following levies for certified 2020, payable 2021, be levied upon the taxable property in said City of Cambridge, Isanti County, State of Minnesota for the following purposes:

	Levy Collectible <u>2021</u>
<u>GENERAL LEVY:</u>	
Fund 101 – General Operations	\$ 5,492,109
<u>DEBT SERVICE LEVIES:</u>	
Fund 385 GO Improvement Bonds, 2015 Street Improvements	67,500
Fund 324 GO Improvement Bonds, 2016 Street Improvements	50,000
Fund 328 GO Improvement Bonds, 2018 Street Improvements	<u>120,558</u>
Total Debt Service Levies	<u>238,058</u>
TOTAL ALL LEVIES	<u>\$5,730,167</u>

That the City Administrator/Clerk be directed to transmit a certified copy of this resolution to the Isanti County Auditor's office on or before September 30, 2020 for the purpose of complying with Minnesota State Statutes.

As required by Minnesota State Statutes, a public hearing to discuss the proposed 2021 budget and property tax levy will be held Thursday December 3, 2020 at 6:00 pm at Cambridge City Hall-Council Chambers located at 300 Third Ave NE, Cambridge, MN.

This resolution shall become effective immediately upon its passage without publication.

Adopted this 8th day of September, 2020

Attested by:

James A. Godfrey, Mayor

Linda Woulfe, City Administrator