

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes – December 16, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, December 16, 2019 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Bob Shogren, Lisa Iverson, Jim Godfrey, Joe Morin, and Kersten Conley.

Staff present: Executive Director Moe, Economic Development Director Gustafson, and Administrator Woulfe.

Call to Order

Shogren called the meeting to order at 5:30 p.m.

Approval of Agenda

Iverson moved, seconded by Morin, to approve the agenda. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Conley, to approve consent agenda items A – E:

- A. Approve EDA Regular Meeting Minutes for November 18, 2019
- B. Approve EDA Draft October 2019 Financial Statements
- C. Housing Division November 2019 Disbursements, all ACH, Totaling \$62,369.59
- D. Approve EDA Admin Division November 2019 Bills Checks #115243-#115465, Totaling \$10,115.66
- E. Housing Supervisor Report

Upon call of the roll, all members voted aye, with no nays. Motion carried unanimously.

Work Session

There were no items under the work session.

Unfinished Business

There were no items under the unfinished business.

New Business

Resolution R19-024 Adoption of Housing Division 2020 Budget

Moe informed the council that the EDA Housing Division budget has only a few changes for 2020. It reflects that housing staff will continue at part-time status, and the section 8 vouchers will continue to be administered by the Mora HRA for 90% of our admin fee subsidy received from HUD. She stated that the remainder of the Housing Division will be consistent with the

2019 budget. Moe noted that the revenues and expenses are \$698,315 for 2020. Morin moved, seconded by Godfrey, to approve Resolution R19-024 Adopting the Housing Division 2020 Budget. Motion passed unanimously.

Resolution R19-025 Adoption of EDA Admin 2020 Budget

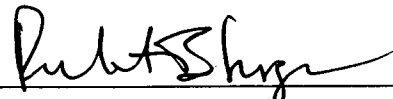
Moe presented the 2020 proposed EDA Admin budget. Conley motioned, seconded by Morin, to approve Resolution R19-025 Adoption of EDA Admin 2020 Budget as presented. Motion passed unanimously.

Resolution R19-026 Adoption of 2020 Payment Standards

Moe informed the council that the Mora HRA has contacted the City to once again establish the payment standards for Section 8 housing. The subsidy is based on the bedroom size, among other things. The Mora HRA is requesting that the council approve the resolution to adopt these payment standards, so they can start processing the payment subsidies correctly for payments beginning in January 2020. Conley moved, seconded by Iverson, to approve Resolution R19-026 Adoption of 2020 Payment Standards as presented. Motion carried unanimously.

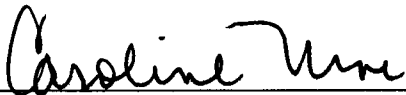
Adjournment

Conley moved, seconded by Morin, to adjourn the meeting at 5:07 p.m. Motion carried unanimously.



Bob Shogren, President

ATTEST:



Caroline Moe, Executive Director

CITY OF CAMBRIDGE
BALANCE SHEET
OCTOBER 31, 2019

LOW RENT PROGRAM-BRIDGE PARK

<u>ASSETS</u>		
901-10200	EDA OPERATING ACCOUNT-LOW RENT	65,955.42
901-15500	PREPAID EXPENSES	2,627.00
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37
901-16200	BUILDINGS AND STRUCTURES	474,877.78
901-16250	BUILDING IMPROVEMENTS	1,243,440.52
901-16300	SITE IMPROVEMENTS	103,618.10
901-16350	NON-DWELLING STRUCTURES	76,009.20
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90
901-16450	FURN, EQUIP, MACH-ADMIN	54,631.03
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,739,191.70)
	TOTAL ASSETS	450,792.62
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
901-20100	AP ALLOCATED TO OTHER FUNDS	918.58
901-22600	TENANT SECURITY DEPOSITS	31,090.77
	TOTAL LIABILITIES	32,009.35
<u>FUND EQUITY</u>		
901-27200	UNRESTRICTED NET ASSETS	857,820.36
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77
901-27400	HUD OPERATING RESERVE MEMO	227,249.46
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(740,592.86)
	BALANCE - CURRENT DATE	(740,592.86)
	TOTAL FUND EQUITY	418,783.27
	TOTAL LIABILITIES AND EQUITY	450,792.62

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	75,000.00	75,000.00	63,617.00	11,383.00	84.82	71,599.00
TOTAL INTERGOVERNMENTAL REVE	75,000.00	75,000.00	63,617.00	11,383.00	84.82	71,599.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	.00	100.00	.00	45.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	856.51	643.49	57.10	2,432.28
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	856.51	743.49	53.53	2,477.28
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	147,600.00	147,600.00	139,219.02	8,380.98	94.32	170,059.47
901-37221 LAUNDRY INCOME BRIDGE PARK	4,000.00	4,000.00	2,528.99	1,471.01	63.22	4,100.91
TOTAL RENTAL INCOME	151,600.00	151,600.00	141,748.01	9,851.99	93.50	174,160.38
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	48,400.00	48,400.00	.00	48,400.00	.00	31,915.00
TOTAL OTHER FINANCING SOURCES	48,400.00	48,400.00	.00	48,400.00	.00	31,915.00
TOTAL FUND REVENUE	276,600.00	276,600.00	206,221.52			280,151.66

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	35,000.00	35,000.00	40,662.84	5,662.84	116.18	28,721.15
901-49500-104 ADMIN PART-TIME - OVERTIME	.00	.00	395.22	395.22	.00	.00
901-49500-121 PERA (EMPLOYER)	2,625.00	2,625.00	3,079.34	454.34	117.31	2,004.09
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,678.00	2,678.00	3,087.36	409.36	115.29	2,044.22
901-49500-151 WORKERS' COMPENSATION PREMIU	500.00	500.00	91.85	(408.15)	18.37	158.45
901-49500-154 HRA/FLEX FEES	.00	.00	63.95	63.95	.00	.00
TOTAL PERSONAL SERVICES	40,803.00	40,803.00	47,380.56	6,577.56	116.12	30,927.91
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,000.00	1,000.00	758.98	(241.02)	75.90	287.15
TOTAL SUPPLIES	1,000.00	1,000.00	758.98	(241.02)	75.90	287.15
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	1,875.00	(1,125.00)	62.50	1,100.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	2,258.10	(741.90)	75.27	2,709.72
901-49500-321 TELEPHONE EXPENSE	6,800.00	6,800.00	5,647.86	(1,152.14)	83.06	7,506.45
901-49500-322 POSTAGE	50.00	50.00	55.00	5.00	110.00	59.70
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	283.51	183.51	283.51	.00
901-49500-340 ADVERTISING	300.00	300.00	46.50	(253.50)	15.50	274.15
TOTAL OTHER SERVICES AND CHA	14,250.00	14,250.00	10,165.97	(4,084.03)	71.34	11,650.02
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	114.21	(285.79)	28.55	150.56
901-49500-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	2,883.00	883.00	144.15	5,480.22
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	454.00	(546.00)	45.40	499.00
TOTAL MISCELLANEOUS	5,400.00	5,400.00	3,451.21	(1,948.79)	63.91	6,129.78
TOTAL LOW RENT ADMINISTRATION	61,453.00	61,453.00	61,756.72	303.72	100.49	48,994.86

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	800.00	800.00	5,460.30	4,660.30	682.54	5,727.38
	<i>TOTAL SUPPLIES</i>	800.00	800.00	5,460.30	4,660.30	682.54	5,727.38
	TOTAL LOW RENT TENANT SERVICE	800.00	800.00	5,460.30	4,660.30	682.54	5,727.38

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	23,737.00	23,737.00	147.36	(23,589.64)	.62	16,970.20
901-49700-121 PERA (EMPLOYER)	1,780.00	1,780.00	.00	(1,780.00)	.00	1,263.56
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,816.00	1,816.00	11.28	(1,804.72)	.62	1,298.18
901-49700-151 WORKERS' COMPENSATION PREMIU	1,567.00	1,567.00	489.00	(1,078.00)	31.21	697.13
901-49700-153 UNEMPLOYMENT	4,000.00	4,000.00	.00	(4,000.00)	.00	5,954.00
TOTAL PERSONAL SERVICES	32,900.00	32,900.00	647.64	(32,252.36)	1.97	26,183.07
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	6,883.00	6,883.00	2,862.20	(4,020.80)	41.58	6,064.85
901-49700-212 FUEL PURCHASE	200.00	200.00	20.01	(179.99)	10.01	6.85
TOTAL SUPPLIES	7,083.00	7,083.00	2,882.21	(4,200.79)	40.69	6,071.70
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	30,000.00	30,000.00	31,820.10	1,820.10	106.07	29,202.44
901-49700-360 INSURANCE AND BONDS	11,364.00	11,364.00	10,003.00	(1,361.00)	88.02	9,551.00
901-49700-370 PAYMENT IN LIEU OF TAXES	14,000.00	14,000.00	.00	(14,000.00)	.00	12,849.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	30,153.06	(5,846.94)	83.76	34,403.52
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	5,972.83	(4,527.17)	56.88	8,367.36
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	1,086.19	(5,413.81)	16.71	2,899.01
901-49700-384 REFUSE HAULING	3,000.00	3,000.00	2,408.15	(591.85)	80.27	3,101.87
TOTAL OTHER SERVICES AND CHA	111,364.00	111,364.00	81,443.33	(29,920.67)	73.13	100,374.20
<i>MISCELLANEOUS</i>						
901-49700-401 BRIDGE PARK ASBESTOS ABATEMEN	.00	.00	649,201.08	649,201.08	.00	.00
901-49700-402 BRIDGE PARK PROJ MGMT-ASBEST	.00	.00	33,500.00	33,500.00	.00	.00
901-49700-403 BRIDGE PARK ASB ABATE LODGING	.00	.00	69,463.10	69,463.10	.00	.00
901-49700-404 BRIDGE PARK ASB ABATE FOOD REI	.00	.00	42,460.00	42,460.00	.00	.00
901-49700-420 DEPRECIATION EXPENSE	50,000.00	50,000.00	.00	(50,000.00)	.00	48,755.10
901-49700-489 OTHER CONTRACTED SERVICES	9,000.00	9,000.00	.00	(9,000.00)	.00	.00
TOTAL MISCELLANEOUS	59,000.00	59,000.00	794,624.18	735,624.18	1,346.82	48,755.10
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	.00	.00	.00	.00	.00	3,985.00
901-49700-502 BETTERMENTS AND ADDITIONS	4,000.00	4,000.00	.00	(4,000.00)	.00	.00
TOTAL IMPROVEMENTS/BETTERM	4,000.00	4,000.00	.00	(4,000.00)	.00	3,985.00
TOTAL LOW RENT MAINTENANCE	214,347.00	214,347.00	879,597.36	665,250.36	410.36	185,369.07

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	276,600.00	276,600.00	946,814.38			240,091.31
NET REVENUES OVER EXPENDITURE	.00	.00	(740,592.86)			40,060.35

CITY OF CAMBRIDGE
 BALANCE SHEET
 OCTOBER 31, 2019

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10200	EDA OPERATING ACCT-SECTION 8	137,564.30	
902-11500	ACCOUNTS RECEIVABLE	109.00	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		<u>137,673.30</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		2,789.01
<u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	118,736.75	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	16,147.54	
	BALANCE - CURRENT DATE	16,147.54	
	TOTAL FUND EQUITY		<u>134,884.29</u>
	TOTAL LIABILITIES AND EQUITY		<u>137,673.30</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	48,000.00	48,000.00	59,213.00	(11,213.00)	123.36	65,194.00
TOTAL INTERGOVERNMENTAL REVE	48,000.00	48,000.00	59,213.00	(11,213.00)	123.36	65,194.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	.00	.00	.00	1,409.00
902-35100 FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	84.00
TOTAL RENTAL INCOME	.00	.00	.00	.00	.00	1,493.00
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	91.09	(91.09)	.00	115.90
TOTAL INTEREST	.00	.00	91.09	(91.09)	.00	115.90
TOTAL FUND REVENUE	48,000.00	48,000.00	59,304.09			66,802.90

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	3,000.00	3,000.00	1,875.00	(1,125.00)	62.50	1,100.00
902-49500-307	44,000.00	44,000.00	39,488.55	(4,511.45)	89.75	42,225.88
<i>TOTAL OTHER SERVICES AND CHA</i>	47,000.00	47,000.00	41,363.55	(5,636.45)	88.01	43,325.88
<i>MISCELLANEOUS</i>						
902-49500-409	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
TOTAL SECT 8 ADMINISTRATIVE	48,000.00	48,000.00	41,363.55	(6,636.45)	86.17	43,325.88

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	250,798.00	250,798.00	.00	326,068.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(249,663.50)	(249,663.50)	.00	(326,713.00)
902-49775-376 URP PORT REC	.00	.00	450.00	450.00	.00	555.00
902-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	208.50	208.50	.00	.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	90.00
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	1,793.00	1,793.00	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	1,793.00	1,793.00	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	48,000.00	48,000.00	43,156.55			43,325.88
NET REVENUES OVER EXPENDITURE	.00	.00	16,147.54			23,477.02

CITY OF CAMBRIDGE
BALANCE SHEET
OCTOBER 31, 2019

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	373,114.39	
903-10200	EDA HOUSING DIV OPERATING CASH	<u>13,637.15</u>	
	TOTAL ASSETS		<u>386,751.54</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	376,238.13	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>10,513.41</u>	
	BALANCE - CURRENT DATE	<u>10,513.41</u>	
	TOTAL FUND EQUITY		<u>386,751.54</u>
	TOTAL LIABILITIES AND EQUITY		<u>386,751.54</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	1,000.00	1,000.00	1,892.56	(892.56)	189.26	1,698.26
TOTAL INTEREST & MISC INCOME	1,000.00	1,000.00	1,892.56	(892.56)	189.26	1,698.26
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	9,826.50	5,173.50	65.51	16,774.25
TOTAL OTHER REVENUES	15,000.00	15,000.00	9,826.50	5,173.50	65.51	16,774.25
TOTAL FUND REVENUE	16,000.00	16,000.00	11,719.06			18,472.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER HOUSING BUS ACTIV-ADMIN</i>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	1,120.00	(980.00)	53.33	1,855.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	161.00	161.00	85.65	(75.35)	53.20	141.86
	<i>TOTAL FUNCTION 1</i>	<u>2,261.00</u>	<u>2,261.00</u>	<u>1,205.65</u>	<u>(1,055.35)</u>	<u>53.32</u>	<u>1,996.86</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	839.00	839.00	.00	(839.00)	.00	.00
	<i>TOTAL SUPPLIES</i>	<u>839.00</u>	<u>839.00</u>	<u>.00</u>	<u>(839.00)</u>	<u>.00</u>	<u>.00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>.00</u>	<u>(500.00)</u>	<u>.00</u>	<u>.00</u>
<i>TRANSFERS</i>							
903-49500-720	TRANSFERSOUT	12,400.00	12,400.00	.00	(12,400.00)	.00	.00
	<i>TOTAL TRANSFERS</i>	<u>12,400.00</u>	<u>12,400.00</u>	<u>.00</u>	<u>(12,400.00)</u>	<u>.00</u>	<u>.00</u>
	TOTAL OTHER HOUSING BUS ACTIV	<u><u>16,000.00</u></u>	<u><u>16,000.00</u></u>	<u><u>1,205.65</u></u>	<u><u>(14,794.35)</u></u>	<u><u>7.54</u></u>	<u><u>1,996.86</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	16,000.00	16,000.00	1,205.65			1,996.86
NET REVENUES OVER EXPENDITURE	.00	.00	10,513.41			16,475.65

CITY OF CAMBRIDGE
BALANCE SHEET
OCTOBER 31, 2019

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	74,816.42	
	TOTAL ASSETS		74,816.42
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	74,816.42	
	BALANCE - CURRENT DATE	74,816.42	
	TOTAL FUND EQUITY		74,816.42
	TOTAL LIABILITIES AND EQUITY		74,816.42

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	74,816.42	(38,816.42)	207.82	31,915.00
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	74,816.42	(38,816.42)	207.82	31,915.00
 TOTAL FUND REVENUE	 36,000.00	 36,000.00	 74,816.42			 31,915.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>						
904-49300-720 TRANSFERS OUT	36,000.00	36,000.00	.00	(36,000.00)	.00	31,915.00
<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	(36,000.00)	.00	31,915.00
TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	(36,000.00)	.00	31,915.00

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			31,915.00
NET REVENUES OVER EXPENDITURE	.00	.00	74,816.42			.00

CITY OF CAMBRIDGE
BALANCE SHEET
OCTOBER 31, 2019

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10200	EDA OPERATING ACCT-SECTION 8	3,508.68	
	TOTAL ASSETS		<u>3,508.68</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	(19,667.36)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>23,176.04</u>	
	BALANCE - CURRENT DATE	<u>23,176.04</u>	
	TOTAL FUND EQUITY		<u>3,508.68</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,508.68</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	352,000.00	352,000.00	414,639.00	(62,639.00)	117.80	410,863.00
TOTAL INTERGOVERNMENTAL REVE	352,000.00	352,000.00	414,639.00	(62,639.00)	117.80	410,863.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	150.00	150.00	.00	150.00	.00	84.00
TOTAL SOURCE 35	150.00	150.00	.00	150.00	.00	84.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	50.00	50.00	.00	50.00	.00	2.77
TOTAL INTEREST	50.00	50.00	.00	50.00	.00	2.77
 TOTAL FUND REVENUE	 <u>352,200.00</u>	 <u>352,200.00</u>	 <u>414,639.00</u>			 <u>410,949.77</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	352,200.00	352,200.00	384,193.00	31,993.00	109.08	403,246.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	6,813.00	6,813.00	.00	8,437.00
905-49775-375 FSS	.00	.00	.00	.00	.00	3,026.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	456.96	456.96	.00	703.66
<i>TOTAL HAP EXPENDITURES</i>	<u>352,200.00</u>	<u>352,200.00</u>	<u>391,462.96</u>	<u>39,262.96</u>	<u>111.15</u>	<u>415,412.66</u>
TOTAL HAP EXPENDITURES	<u>352,200.00</u>	<u>352,200.00</u>	<u>391,462.96</u>	<u>39,262.96</u>	<u>111.15</u>	<u>415,412.66</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	352,200.00	352,200.00	391,462.96			415,412.66
NET REVENUES OVER EXPENDITURE	.00	.00	23,176.04			(4,462.89)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	2,000.00	2,000.00	.00	2,000.00	.00	4,351.46
TOTAL INTEREST	2,000.00	2,000.00	.00	2,000.00	.00	4,351.46
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	225,000.00	225,000.00	238,252.19	(13,252.19)	105.89	247,078.28
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	238,252.19	(13,252.19)	105.89	247,078.28
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	200,000.00	200,000.00	200,000.00	.00	100.00	75,000.00
TOTAL TRANSFERS FROM OTHER FU	200,000.00	200,000.00	200,000.00	.00	100.00	75,000.00
 TOTAL FUND REVENUE	 427,000.00	 427,000.00	 438,252.19			 326,429.74

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	94,623.00	94,623.00	79,428.81	(15,194.19)	83.94	93,693.50
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	490.00	(2,010.00)	19.60	525.00
205-41930-121 PERA (EMPLOYER)	7,289.00	7,289.00	5,957.16	(1,331.84)	81.73	6,746.16
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,434.00	7,434.00	5,891.42	(1,542.58)	79.25	6,945.31
205-41930-131 MEDICAL/DENTAL/LIFE	17,114.00	17,114.00	15,188.10	(1,925.90)	88.75	16,065.00
205-41930-132 LONGEVITY PAY	2,553.00	2,553.00	.00	(2,553.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	1,200.00	.00	100.00	1,200.00
205-41930-151 WORKERS' COMPENSATION PREMIU	761.00	761.00	271.62	(489.38)	35.69	427.34
205-41930-154 HRA/FLEX FEES	100.00	100.00	64.00	(36.00)	64.00	73.35
TOTAL PERSONAL SERVICES	133,574.00	133,574.00	108,491.11	(25,082.89)	81.22	125,675.66
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	116.54	(133.46)	46.62	130.88
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	200.00	200.00	.00	(200.00)	.00	.00
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	246.97	(3,053.03)	7.48	1,229.98
TOTAL SUPPLIES	3,750.00	3,750.00	363.51	(3,386.49)	9.69	1,360.86
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	4,000.00	4,000.00	5,788.00	1,788.00	144.70	3,423.50
205-41930-313 IT MGMT & BACKUP	2,700.00	2,700.00	2,258.10	(441.90)	83.63	2,709.72
205-41930-321 TELEPHONE/CELLULAR	900.00	900.00	915.33	15.33	101.70	945.55
205-41930-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	513.27	(486.73)	51.33	476.64
205-41930-334 MILEAGE REIMBURSEMENT	800.00	800.00	606.68	(193.32)	75.84	1,198.49
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	92.00	(108.00)	46.00	142.82
205-41930-360 INSURANCE AND BONDS	1,550.00	1,550.00	997.81	(552.19)	64.37	343.00
205-41930-381 ELECTRIC UTILITIES	1,000.00	1,000.00	2,075.70	1,075.70	207.57	1,688.82
205-41930-382 WATER/SEWER/STORM PROPERTY A	2,000.00	2,000.00	.00	(2,000.00)	.00	2,161.26
205-41930-383 GAS UTILITIES	300.00	300.00	2,519.65	2,219.65	839.88	890.84
TOTAL OTHER SERVICES & CHARG	14,450.00	14,450.00	15,766.54	1,316.54	109.11	13,980.64

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-404 REP & MAINT LABOR VEH/EQUIP	.00	.00	100.00	100.00	.00	.00
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	10,000.00	10,000.00	13,266.96	3,266.96	132.67	13,153.48
205-41930-430 MISCELLANEOUS	.00	.00	.00	.00	.00	(61.43)
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	1,965.00	465.00	131.00	1,281.40
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	1,911.50	411.50	127.43	763.00
205-41930-450 TAX ABATEMENT-MAIN & 65 LLC	.00	.00	.00	.00	.00	6,188.16
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	14,668.38	14,668.38	.00	31,654.20
205-41930-484 NLX ACTIVITIES	8,357.00	8,357.00	8,356.00	(1.00)	99.99	6,650.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	(3,000.00)	.00	.00
205-41930-489 IND PARK MARKETING	9,500.00	9,500.00	1,000.00	(8,500.00)	10.53	8,240.48
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	(3,000.00)	.00	3,000.00
<i>TOTAL MISCELLANEOUS</i>	<u>36,857.00</u>	<u>36,857.00</u>	<u>41,267.84</u>	<u>4,410.84</u>	<u>111.97</u>	<u>70,869.29</u>
TOTAL EDA ADMINISTRATION	<u><u>188,631.00</u></u>	<u><u>188,631.00</u></u>	<u><u>165,889.00</u></u>	<u><u>(22,742.00)</u></u>	<u><u>87.94</u></u>	<u><u>211,886.45</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	27,224.00	27,224.00	23,036.39	(4,187.61)	84.62	26,463.72
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	3,935.74	935.74	131.19	6,593.05
205-47000-121 PERA (EMPLOYER)	2,192.00	2,192.00	1,727.73	(464.27)	78.82	1,977.60
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,236.00	2,236.00	2,002.18	(233.82)	89.54	2,448.39
205-47000-131 MEDICAL/DENTAL/LIFE	8,557.00	8,557.00	7,587.25	(969.75)	88.67	8,024.40
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	(600.00)	.00	539.83
205-47000-151 WORKERS' COMPENSATION PREMIU	1,653.00	1,653.00	823.18	(829.82)	49.80	1,313.07
205-47000-154 HRA/FLEX FEES	100.00	100.00	32.00	(68.00)	32.00	36.75
TOTAL PERSONAL SERVICES	46,562.00	46,562.00	39,144.47	(7,417.53)	84.07	47,396.61
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	200.00	200.00	161.99	(38.01)	81.00	148.49
205-47000-212 GASOLINE/FUEL	125.00	125.00	83.27	(41.73)	66.62	71.92
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	15,000.00	15,000.00	7,290.80	(7,709.20)	48.61	11,127.07
205-47000-240 SMALL TOOLS	.00	.00	25.48	25.48	.00	.00
TOTAL SUPPLIES	15,325.00	15,325.00	7,561.54	(7,763.46)	49.34	11,347.48
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	350.00	350.00	218.99	(131.01)	62.57	309.82
205-47000-351 PUBLISHING/LEGAL NOTICES	.00	.00	.00	.00	.00	494.45
205-47000-360 INSURANCE AND BONDS	5,000.00	5,000.00	6,135.20	1,135.20	122.70	6,052.27
205-47000-381 ELECTRIC UTILITIES	22,000.00	22,000.00	12,646.96	(9,353.04)	57.49	18,183.11
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	4,229.79	(1,470.21)	74.21	4,764.76
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	1,906.78	(4,093.22)	31.78	3,651.01
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	3,927.10	(572.90)	87.27	3,655.90
TOTAL OTHER SERVICES & CHARG	43,550.00	43,550.00	29,064.82	(14,485.18)	66.74	37,111.32
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	16,000.00	16,000.00	34,305.06	18,305.06	214.41	8,557.81
205-47000-413 BNSF PARKING LOT LEASE	1,500.00	1,500.00	2,282.50	782.50	152.17	(251.08)
205-47000-440 SCHOOLS & MEETINGS	.00	.00	19.00	19.00	.00	.00
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	391.80	(11,608.20)	3.27	3,491.80
205-47000-490 MALL CAP FUND CONTRIBUTION	2,350.00	2,350.00	2,350.00	.00	100.00	.00
205-47000-491 WORK FORCE CENTER BUILDOUT	45,000.00	45,000.00	.00	(45,000.00)	.00	.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	18,370.31
205-47000-498 TENANT BUILD OUT	.00	.00	.00	.00	.00	105,836.80
TOTAL MISCELLANEOUS	76,850.00	76,850.00	39,348.36	(37,501.64)	51.20	136,005.64
TOTAL MALL OPERATING EXPENSE	182,287.00	182,287.00	115,119.19	(67,167.81)	63.15	231,861.05

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>EXPENSE 300</u>						
<i>TRANSFERS</i>						
205-49300-720 TRANSFERS OUT - OPER TRANSFER	.00	.00	.00	.00	.00	14,687.63
<i>TOTAL TRANSFERS</i>	.00	.00	.00	.00	.00	14,687.63
TOTAL EXPENSE 300	.00	.00	.00	.00	.00	14,687.63

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

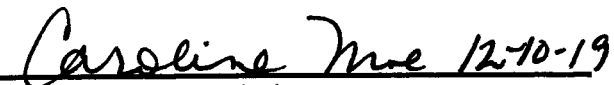
FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	370,918.00	370,918.00	281,008.19			458,435.13
NET REVENUES OVER EXPENDITURE	56,082.00	56,082.00	157,244.00			(132,005.39)


<p>CAMBRIDGE EDA MEETING</p> <p>December 16, 2019</p> <p>BILLS LIST</p>

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
ACH-Section 8 Business (see attached)	11/1/2019	n/a	51,389.59
ACH-Section 8 Individuals (see attached)	11/1/2019	n/a	10,913.00
ACH-Section 8 Business (see attached)	11/27/2019	n/a	67.00
	Prepaid Totals		<hr/> 62,369.59 <hr/>
			\$62,369.59

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA disbursements from 11/1/2019-11/30/2019.



Caroline Moe, Director of Finance signature & date



Deb Barrett, Housing Supervisor signature & date

ACH Transaction Report

Batch #: 000215

Created On: 10/30/2019

<u>Name</u>	<u>Amount</u>
Theresa Brunnette	\$1,174.00
Bungalows of Chisago L	\$1,154.00
Calhoun Apartments	\$1,094.00
Cambridge Square Assoc	\$931.00
Cambridge Town Square	\$1,383.00
Liu's Real Estate Deve	\$6,821.00
PG Companies Redwing A	\$1,055.00
DJ Properties of Stanc	\$1,050.00
Elmhurst Apt. c/o Lif	\$237.00
Erlandson - Nelson Con	\$559.00
Haven Properties	\$340.00
New Challenges, Inc.	\$4,988.00
Isanti Village Apartme	\$1,093.00
Kaizen Property Soluti	\$1,054.00
Kestrel Meadows Townho	\$4,213.00
Legacy Townhomes	\$3,242.00
Main Street Flats LP	\$931.00
Allen Moulton	\$291.00
Osmium Holdings LLC	\$950.00
Normandy Townhomes	\$4,295.00
North Branch Senior Ho	\$356.00
Oakhurst Apartments	\$355.00
Oakview Terrace Townho	\$3,528.00
Pine Village LLC	\$97.00
Rush Oaks Apartments	\$389.00
Sunrise Court Apartmen	\$1,126.00
Sunset Assets LLC	\$603.00
Tower Terrace Limited	\$4,316.00
Virginia HRA	\$364.59
Wyoming Limited Partne	\$1,473.00
Wyoming Limited Partne	\$1,927.00
Cambridge EDA	\$-51,389.59
Batch Total:	\$0.00

Date: 10/30/2019

Peoples Bank of Commerc / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000216

Created On: 10/30/2019

Name	Amount
Aaron Jordan	\$486.00
Bohmer, John	\$703.00
Dean & Jennifer Bondes	\$939.00
Charles Satak	\$585.00
David Findell	\$554.00
Elmer D. Harp	\$584.00
Jenell King	\$625.00
John Maher	\$377.00
Brian Leet	\$359.00
Michael Doran	\$548.00
Loral Myers	\$242.00
Ordeen Splittstoser	\$266.00
Randall Propp	\$593.00
Richard Berget	\$256.00
Robert Blaisdell-Blais	\$458.00
Robert Blaisdell	\$1,150.00
Robert Mattson	\$603.00
Ross Goldsmith	\$257.00
Steve Baker	\$797.00
Paul & Bethany Stiles	\$531.00
Cambridge EDA	\$-10,913.00
Batch Total:	\$0.00

ACH Transaction Report

Batch #: 000217

Created On: 11/25/2019

<u>Name</u>	<u>Amount</u>
Kestrel Meadows Townho	\$35.00
Pine Village LLC	\$32.00
Cambridge EDA	\$-67.00
Batch Total:	\$0.00

<p>CAMBRIDGE EDA MEETING December 16, 2019 BILLS LIST</p>

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	11/13/2019	115243 - 115303	1,981.04
Prepaid Checks	11/20/2019	115316 - 115345	3,439.75
Prepaid Checks	11/26/2019	115375 - 115414	4,038.11
Prepaid Checks	12/4/2019	115430 - 115465	656.76
	Prepaid Totals		<u>10,115.66</u>

TOTAL SUBMITTED FOR APPROVAL

\$10,115.66

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA disbursements from 11/9/19-12/4/2019.

Caroline Moe 12/5/19
Caroline Moe, Director of Finance signature & date

Linda Gerlach 12-5-19
Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
444	Bassing Electric	Electrical Service Work - Bridge Park	110.80
444	Bassing Electric	Electrical Service Work - Bridge Park	521.59
Total 444:			632.39
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
Total 1140:			4.25
1666	East Central Solid Waste Commis	Disposal of Appliances - Bridge Park	30.00
Total 1666:			30.00
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	160.68
Total 1686:			160.68
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	311.99
Total 2350:			311.99
2411	Hillyard Inc.	Maintenance Supplies - Mall	80.11
Total 2411:			80.11
2456	HDS, LLC	MTCS Transmittal Service 10/01/19-12/31/19	120.00
Total 2456:			120.00
3056	Lake Superior Laundry Inc.	Mall Rugs	69.80
Total 3056:			69.80
4131	Nordberg's Electric Supply Inc	Repair Switches - Bridge Park	101.60
Total 4131:			101.60
5431	Ted's Complete Appliance	Repairs Bridge Park	203.00
Total 5431:			203.00
5861	Walmart Community Card	Office Supplies - Bridge Park	5.96
5861	Walmart Community Card	Tenant Services - Bridge Park	25.20
5861	Walmart Community Card	Materials - Bridge Park	29.66
Total 5861:			60.82
5886	Watson Co., Inc.	Misc Operating Supplies - Bridge Park Apts	206.40
Total 5886:			206.40

Vendor	Vendor Name	Description	Net Invoice Amount
Grand Totals:			<u>1,981.04</u>

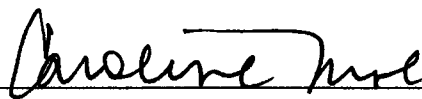
Dated: 11/13/19

City Treasurer: Caroline Mose

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/19	11/13/2019	115243	444	Bassing Electric	901-20100	632.39
11/19	11/13/2019	115249	1140	Cintas Corporation	205-20100	4.25
11/19	11/13/2019	115255	1666	East Central Solid Waste Commission	901-20100	30.00
11/19	11/13/2019	115257	1686	Ecolab Pest Elimination Div.	901-20100	160.68
11/19	11/13/2019	115261	2350	HD Supply Facilities Maintenance Ltd	901-20100	311.99
11/19	11/13/2019	115262	2456	Housing Data Systems, Inc	901-20100	120.00
11/19	11/13/2019	115263	2411	Hillyard / Minneapolis	205-20100	80.11
11/19	11/13/2019	115267	3056	Lake Superior Laundry Inc.	205-20100	69.80
11/19	11/13/2019	115284	4131	Nordberg's Electric Supply Inc	901-20100	101.60
11/19	11/13/2019	115297	5431	Ted's Appliance	901-20100	203.00
11/19	11/13/2019	115302	5861	Walmart Business/SYNCB	901-20100	60.82
11/19	11/13/2019	115303	5886	Watson Co., inc.	901-20100	206.40
Grand Totals:						<u>1,981.04</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
Total 1140:			4.25
3521	Menards	Materials - Operating Supplies - Bridge Park	38.49
Total 3521:			38.49
3933	Mora HRA	September Contracted Section 8 Administration	2,789.01
Total 3933:			2,789.01
4919	Rupp, Anderson, Squires, &	September Legal Expense - Housing Division	608.00
Total 4919:			608.00
Grand Totals:			3,439.75

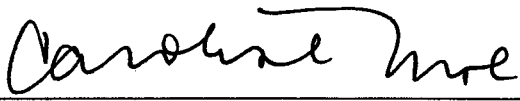
Dated: 11/20/19

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/19	11/20/2019	115316	1140	Cintas Corporation	205-20100	4.25
11/19	11/20/2019	115332	3521	Menards	901-20100	38.49
11/19	11/20/2019	115338	3933	Mora HRA	902-20100	2,789.01
11/19	11/20/2019	115345	4919	Rupp, Anderson, Squires, &	903-20100	608.00
Grand Totals:						<u>3,439.75</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
Total 1140:			4.25
2947	KJ Consulting and Training, LLC	Internet Safety Training	30.00
Total 2947:			30.00
3521	Menards	Maintenance Supplies - Mall	9.73
3521	Menards	Small Tools - Mall	14.49
Total 3521:			24.22
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base R	10.43
Total 3543:			10.43
3933	Mora HRA	November Contracted Section 8 Administration	3,813.84
Total 3933:			3,813.84
5801	Verizon Wireless	wireless phone service - Economic Developmen	91.06
5801	Verizon Wireless	wireless phone service - Maintenance Dept	21.44
5801	Verizon Wireless	wireless phone service - Bridge Park	42.87
Total 5801:			155.37
Grand Totals:			4,038.11

Dated: 11/26/19

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/19	11/26/2019	115375	1140	Cintas Corporation	205-20100	4.25
11/19	11/26/2019	115386	2947	KJ Consulting and Training, LLC	205-20100	30.00
11/19	11/26/2019	115390	3521	Menards	205-20100	24.22
11/19	11/26/2019	115391	3543	Metro Sales, Inc.	901-20100	10.43
11/19	11/26/2019	115395	3933	Mora HRA	902-20100	3,813.84
11/19	11/26/2019	115414	5801	Verizon Wireless	901-20100	155.37
Grand Totals:						<u>4,038.11</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140:		4.25
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	160.68
	Total 1686:		160.68
3056	Lake Superior Laundry Inc.	Mall Rugs	69.80
	Total 3056:		69.80
3501	MEI Total Elevator Solutions	December Service Billing	253.03
	Total 3501:		253.03
4211	Northland Fire Protection	Service & Re-certification Fire Extinguisher(s)	169.00
	Total 4211:		169.00
	Grand Totals:		656.76

Dated: 12-4-19

City Treasurer: Christine Noel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/19	12/04/2019	115430	1140	Cintas Corporation	205-20100	4.25
12/19	12/04/2019	115437	1686	Ecolab Pest Elimination Div.	901-20100	160.68
12/19	12/04/2019	115454	3056	Lake Superior Laundry Inc.	205-20100	69.80
12/19	12/04/2019	115459	3501	MEI Total Elevator Solutions	901-20100	253.03
12/19	12/04/2019	115465	4211	Northland Fire Protection	901-20100	169.00
Grand Totals:						<u>656.76</u>