

Cambridge City Council Meeting Minutes
Special Meeting Minutes - Monday, December 30, 2019

A regular meeting of the Cambridge City Council was held on Monday, December 30, 2019, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor Jim Godfrey; Council Members Kersten Conley, Lisa Iverson, Joe Morin and Bob Shogren. All present, no absences.

Staff Present: City Administrator Woulfe and Utilities/Public Works Director Schwab.

Call to Order

Godfrey called the meeting to order at 3:30 pm. The purpose of the special meeting was to have a conversation on a redesign of city services and to conduct the City Administrator's Performance Evaluation.

Todd Schwab presented to City Council a proposal to purchase de-icing/preconditioning equipment. Schwab noted the following:

- Miles of Streets - Plow 59 miles of road and the airport after each snow event.
- Fleet Size – 4 Plow Trucks with salt application equipment, 2 Plow Trucks with salt application/preconditioning equipment, 1 Loader with a one-way plow, 1 Loader with a one-way plow and wing. Capital plan has new trucks in the budget 2021, 2023, 2025. All trucks to be equipped with salt preconditioning equipment.
- Staffing – 6 full-time PW plow truck operators, 2 full-time PW/Utility loader operators, 1 PW full time PW one-ton operator 2 full time PW/Utility sidewalk machine operator, 1 part-time seasonal loader/sidewalk machine on-call.
- Material Usage - 600 Tons of road salt/season, 100 yards of washed sand/season, and 500 gallons of salt brine/season-brine is obtained from MnDOT.
- Present Salt Application Equipment – All application equipment is manual operation, no GPS paced equipment.
- Future Road Preconditioning Brine Applications Options – Brine would be supplied by MnDOT.

1. Plow Truck mounted brine equipment.
 - A. 250 Gallon Saddle Tanks-included on Budgeted Trucks
 - B. 800 Gallon Truck Box Mounted Tank + Fab = \$25,000

Cost: \$25,000 + Upcharge for Tandem Axle Truck

NOTE: System can only be used for a tandem axel trucks due to the weight of the added liquid. All of the trucks we have in the budget are single axel trucks.

2. Skid Mounted System.
 - A. 400 Gallon Tank.
 - B. Self-contained pump so you do not need a truck PTO.

- C. GPS paced flow control system that would adjust flow automatically to compensate for variable speeds while applying brine
- D. Can be used in a 1 Ton truck and removed when not in use.

Cost: \$15,000 Complete

Council directed staff to see how soon the preconditioning equipment could be purchased and bring it back to City Council.

City Administrator's Performance Evaluation

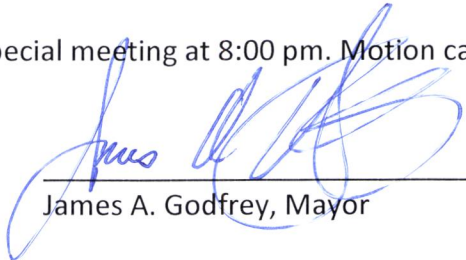
The Council went into closed session at 4:00 pm for the purposes of the Administrator's Performance Evaluation.

The Council concurred the Administrator's performance exceeded requirements and requested the Administrator to work on the following three areas in 2020:

Redesign of City Services – Staffing Study & Transition Plan
Annexation Study and Options
Splash Pad Costs

Adjournment

Shogren moved, seconded Conley, to adjourn the special meeting at 8:00 pm. Motion carried unanimously.



James A. Godfrey, Mayor

ATTEST:



Linda J. Woulfe, City Administrator