

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes – October 21, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, October 21, 2019 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Bob Shogren, Lisa Iverson, Jim Godfrey and Kersten Conley.

Staff present: Executive Director Moe, Housing Supervisor Deb Barrett, Economic Development Director Gustafson and Administrator Woulfe.

**Call to Order and Approval of Agenda**

Shogren called the meeting to order at 5:30 p.m. Iverson moved, seconded by Godfrey, to approve the agenda. Motion carried unanimously.

**Consent Agenda**

Conley moved, seconded by Godfrey, to approve consent agenda items A – F as presented:

- A. EDA Regular Meeting Minutes for September 16, 2019
- B. EDA Draft August 2019 Financial Statements
- C. Housing Division September 2019 Disbursements, Totaling \$63,789.97
- D. EDA Admin Division September 2019 Bills Checks #114872-#114925, Totaling \$18,026.29
- E. Housing Supervisor Report
- F. Resident Meeting Minutes

Upon call of the roll, all ayes, no nays. Motion carried unanimously.

**Work Session**

There were no items under the work session.

**Unfinished Business**

There were no items under the unfinished business.

**New Business**

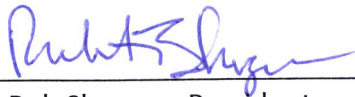
*2020 PHA Plan and Five-Year Capital Fund 2020-2024*

Barrett stated that she had been working on the Public Housing Agency (PHA) Plan and the 5-Year Action Plan. She said the only changes were the addition of replacing the vinyl flooring in the stairways and the landings under for 2024. She wanted to call for a public hearing on the PHA Plan and 5-Year Capital Fund on November 18, 2019 at 5:30 pm.

Iverson moved, seconded by Godfrey, to approve a public hearing on the PHA Plan & 5 Year Capital Fund on November 18, 2019 at 5:30 p.m. Upon call of roll, all ayes, no ayes. Motion carried unanimously.

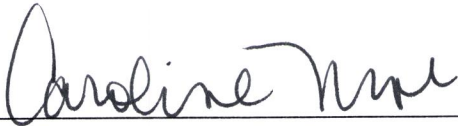
**Adjournment**

Conley moved, seconded by Godfrey, to adjourn the meeting at 5:33 p.m. Motion carried unanimously.

 11/18/19

Bob Shogren, President

ATTEST:



Caroline Moe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
AUGUST 31, 2019

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(	2,114.16)	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		56,358.23	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,243,440.52	
901-16300	SITE IMPROVEMENTS		103,618.10	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN		54,631.03	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(	1,739,191.70)	
	TOTAL ASSETS			<u>436,454.27</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		832.37	
901-22600	TENANT SECURITY DEPOSITS		30,168.77	
	TOTAL LIABILITIES			31,001.14

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		857,820.36	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(	227,249.46)	
	UNAPPROPRIATED FUND BALANCE. REVENUE OVER EXPENDITURES - YTD	(	<u>753,923.00)</u>	
	BALANCE - CURRENT DATE	(	<u>753,923.00)</u>	
	TOTAL FUND EQUITY			<u>405,453.13</u>
	TOTAL LIABILITIES AND EQUITY			<u>436,454.27</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	75,000.00	75,000 00	50,785.00	24,215 00	67.71	71,599 00
TOTAL INTERGOVERNMENTAL REVE	75,000 00	75,000 00	50,785 00	24,215 00	67 71	71,599 00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100 00	100 00	00	100 00	.00	45 00
901-36210 INTEREST EARNINGS	1,500 00	1,500 00	832 60	667 40	55 51	2,432 28
TOTAL INTEREST & MISC INCOME	1,600 00	1,600 00	832 60	767 40	52 04	2,477 28
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	147,600 00	147,600 00	109,052 00	38,548 00	73 88	170,059 47
901-37221 LAUNDRY INCOME BRIDGE PARK	4,000 00	4,000 00	1,900 44	2,099 56	47 51	4,100 91
TOTAL RENTAL INCOME	151,600 00	151,600 00	110,952.44	40,647 56	73 19	174,160 38
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	48,400 00	48,400 00	.00	48,400 00	00	31,915 00
TOTAL OTHER FINANCING SOURCES	48,400 00	48,400 00	00	48,400 00	00	31,915 00
TOTAL FUND REVENUE	276,600.00	276,600 00	162,570 04			280,151 66

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	35,000 00	35,000.00	33,233 34	( 1,766 66)	94 95	26,721 15
901-49500-104 ADMIN PART-TIME - OVERTIME	.00	00	395.22	395 22	00	00
901-49500-121 PERA (EMPLOYER)	2,625 00	2,625 00	2,522 13	( 102 87)	96 08	2,004 09
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,678 00	2,678 00	2,529 21	( 148 79)	94 44	2,044 22
901-49500-151 WORKERS' COMPENSATION PREMIU	500 00	500 00	63 39	( 436 61)	12 68	158 45
901-49500-154 HRA/FLEX FEES	00	00	49 85	49 85	00	00
<i>TOTAL PERSONAL SERVICES</i>	<u>40,803 00</u>	<u>40,803 00</u>	<u>38,793 14</u>	<u>( 2,009 86)</u>	<u>95 07</u>	<u>30,927 91</u>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,000.00	1,000 00	302 23	( 697 77)	30 22	287 15
<i>TOTAL SUPPLIES</i>	<u>1,000 00</u>	<u>1,000 00</u>	<u>302 23</u>	<u>( 697 77)</u>	<u>30 22</u>	<u>287 15</u>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	1,000 00	1,000.00	00	( 1,000 00)	00	00
901-49500-306 AUDITING	3,000 00	3,000 00	1,875 00	( 1,125 00)	62 50	1,100 00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000 00	1,806 48	( 1,193 52)	60 22	2,709 72
901-49500-321 TELEPHONE EXPENSE	6,800 00	6,800 00	4,410 55	( 2,389 45)	64 86	7,506 45
901-49500-322 POSTAGE	50 00	50 00	00	( 50 00)	00	59 70
901-49500-331 TRAVEL/MEALS/LODGING	100 00	100 00	00	( 100 00)	00	00
901-49500-340 ADVERTISING	300 00	300 00	42 00	( 258 00)	14 00	274 15
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>14,250.00</u>	<u>14,250 00</u>	<u>8,134 03</u>	<u>( 6,115 97)</u>	<u>57.08</u>	<u>11,650 02</u>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000 00	2,000 00	.00	( 2,000 00)	00	00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400 00	400 00	94 48	( 305 52)	23 62	150 56
901-49500-433 DUES AND SUBSCRIPTIONS	2,000 00	2,000 00	2,669 00	669 00	133 45	5,480 22
901-49500-440 STAFF TRAINING	1,000 00	1,000 00	19 00	( 981 00)	1 90	499 00
<i>TOTAL MISCELLANEOUS</i>	<u>5,400.00</u>	<u>5,400 00</u>	<u>2,782 48</u>	<u>( 2,617 52)</u>	<u>51 53</u>	<u>6,129 78</u>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<u><u>61,453 00</u></u>	<u><u>61,453 00</u></u>	<u><u>50,011 88</u></u>	<u><u>( 11,441 12)</u></u>	<u><u>81 38</u></u>	<u><u>48,994 86</u></u>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	800.00	800.00	3,945.85	3,145.85	493.23	5,727.38
	<i>TOTAL SUPPLIES</i>	800.00	800.00	3,945.85	3,145.85	493.23	5,727.38
	TOTAL LOW RENT TENANT SERVICE	800.00	800.00	3,945.85	3,145.85	493.23	5,727.38

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	23,737 00	23,737 00	00 (	23,737 00)	00	16,970 20
901-49700-121 PERA (EMPLOYER)	1,780 00	1,780 00	00 (	1,780 00)	00	1,263 56
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,816 00	1,816 00	00 (	1,816 00)	00	1,298 18
901-49700-151 WORKERS' COMPENSATION PREMIU	1,567.00	1,567 00	460 54 (	1,106 46)	29 39	697.13
901-49700-153 UNEMPLOYMENT	4,000 00	4,000.00	00 (	4,000 00)	00	5,954 00
<b>TOTAL PERSONAL SERVICES</b>	<b>32,900 00</b>	<b>32,900.00</b>	<b>460 54 (</b>	<b>32,439 46)</b>	<b>1 40</b>	<b>26,183 07</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	6,883 00	6,883 00	2,105 82 (	4,777 18)	30 59	6,064 85
901-49700-212 FUEL PURCHASE	200 00	200 00	20 01 (	179 99)	10 01	6 85
<b>TOTAL SUPPLIES</b>	<b>7,083.00</b>	<b>7,083 00</b>	<b>2,125.83 (</b>	<b>4,957 17)</b>	<b>30 01</b>	<b>6,071 70</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	30,000 00	30,000 00	25,023 57 (	4,976 43)	83 41	29,202 44
901-49700-360 INSURANCE AND BONDS	11,364 00	11,364 00	7,363 00 (	4,001 00)	64 79	9,551 00
901-49700-370 PAYMENT IN LIEU OF TAXES	14,000 00	14,000 00	00 (	14,000 00)	00	12,849 00
901-49700-381 ELECTRIC UTILITIES	36,000 00	36,000 00	26,199 82 (	9,800 18)	72 78	34,403 52
901-49700-382 WATER/WASTEWATER UTILITIES	10,500 00	10,500 00	4,616 91 (	5,883 09)	43 97	8,367 36
901-49700-383 GAS UTILITIES	6,500 00	6,500 00	888 52 (	5,611 48)	13 67	2,899 01
901-49700-384 REFUSE HAULING	3,000 00	3,000 00	1,972 48 (	1,027 52)	65 75	3,101 87
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>111,364 00</b>	<b>111,364 00</b>	<b>66,064 30 (</b>	<b>45,299 70)</b>	<b>59 32</b>	<b>100,374 20</b>
<i>MISCELLANEOUS</i>						
901-49700-401 BRIDGE PARK ASBESTOS ABATEMEN	00	00	648,461 54	648,461 54	00	00
901-49700-402 BRIDGE PARK PROJ MGMT-ASBEST	00	00	33,500 00	33,500 00	00	00
901-49700-403 BRIDGE PARK ASB ABATE LODGING	00	00	69,463 10	69,463 10	00	00
901-49700-404 BRIDGE PARK ASB ABATE FOOD REI	00	00	42,460 00	42,460 00	00	00
901-49700-420 DEPRECIATION EXPENSE	50,000 00	50,000 00	00 (	50,000 00)	00	48,755 10
901-49700-489 OTHER CONTRACTED SERVICES	9,000 00	9,000 00	00 (	9,000 00)	00	00
<b>TOTAL MISCELLANEOUS</b>	<b>59,000 00</b>	<b>59,000 00</b>	<b>793,884 64</b>	<b>734,884 64</b>	<b>1,345 57</b>	<b>48,755 10</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	00	00	00	00	00	3,985 00
901-49700-502 BETTERMENTS AND ADDITIONS	4,000 00	4,000 00	00 (	4,000 00)	00	00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>4,000 00</b>	<b>4,000 00</b>	<b>00 (</b>	<b>4,000 00)</b>	<b>00</b>	<b>3,985 00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>214,347 00</b>	<b>214,347 00</b>	<b>862,535 31</b>	<b>648,188.31</b>	<b>402 40</b>	<b>185,369 07</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	276,600.00	276,600 00	916,493 04			240,091 31
NET REVENUES OVER EXPENDITURE	00	00	( 753,923 00)			40,060 35



CITY OF CAMBRIDGE  
BALANCE SHEET  
AUGUST 31, 2019

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10200	EDA OPERATING ACCT-SECTION 8	134,091 42	
902-11500	ACCOUNTS RECEIVABLE	109 00	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475 39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475 39)	
	TOTAL ASSETS		134,200 42
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
902-20200	ACCOUNTS PAYABLE	2,789 01	
	TOTAL LIABILITIES		2,789.01
<u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	118,736 75	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	12,674 66	
	BALANCE - CURRENT DATE	12,674 66	
	TOTAL FUND EQUITY		131,411 41
	TOTAL LIABILITIES AND EQUITY		134,200 42

**CITY OF CAMBRIDGE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A C EARNED SECTION 8	48,000 00	48,000 00	49,317 00	( 1,317 00)	102 74	65,194.00
TOTAL INTERGOVERNMENTAL REVE	48,000 00	48,000.00	49,317 00	( 1,317 00)	102 74	65,194 00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	00	.00	.00	.00	.00	1,409.00
902-35100 FRAUD RECOVERY INCOME	00	00	00	00	.00	84 00
TOTAL RENTAL INCOME	00	00	00	00	00	1,493 00
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	00	00	70 50	( 70 50)	00	115 90
TOTAL INTEREST	00	00	70 50	( 70.50)	00	115 90
TOTAL FUND REVENUE	48,000.00	48,000 00	49,387 50			66,802 90

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>							
<i>OTHER SERVICES AND CHARGES</i>							
902-49500-306	AUDIT FEES	3,000 00	3,000 00	1,875 00	( 1,125 00)	62.50	1,100 00
902-49500-307	CONTRACTED SECT 8 ADMIN	44,000 00	44,000 00	31,807 90	( 12,192.10)	72.29	42,225.88
	<i>TOTAL OTHER SERVICES AND CHA</i>	47,000 00	47,000.00	33,682 90	( 13,317 10)	71.67	43,325.88
<i>MISCELLANEOUS</i>							
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	00	( 1,000.00)	00	00
	<i>TOTAL MISCELLANEOUS</i>	1,000 00	1,000 00	00	( 1,000 00)	00	00
	<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>48,000 00</b>	<b>48,000 00</b>	<b>33,682 90</b>	<b>( 14,317 10)</b>	<b>70 17</b>	<b>43,325 88</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	00	00	199,514.00	199,514 00	00	326,068 00
902-49775-374 HAP-PORTABLE RECEIV REIMB	00	00	( 197,040 00)	( 197,040 00)	.00	( 326,713 00)
902-49775-376 URP PORT REC	00	00	450 00	450 00	00	555 00
902-49775-377 PORT PAY OUT ADMIN FEE	00	00	105 94	105 94	.00	00
902-49775-378 PORT REC URP REIMB	00	00	.00	.00	00	90 00
<i>TOTAL HAP EXPENDITURES</i>	.00	00	3,029 94	3,029 94	.00	.00
<b>TOTAL HAP OCCUPIED UNITS</b>	<b>00</b>	<b>.00</b>	<b>3,029 94</b>	<b>3,029 94</b>	<b>00</b>	<b>00</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	48,000.00	48,000.00	36,712.84			43,325.88
NET REVENUES OVER EXPENDITURE	00	.00	12,674.66			23,477.02

CITY OF CAMBRIDGE  
BALANCE SHEET  
AUGUST 31, 2019

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	372,752 78	
903-10200	EDA HOUSING DIV OPERATING CASH	13,973 98	
	TOTAL ASSETS		<u>386,726 76</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	376,238 13	
	UNAPPROPRIATED FUND BALANCE REVENUE OVER EXPENDITURES - YTD	10,488 63	
	BALANCE - CURRENT DATE	10,488 63	
	TOTAL FUND EQUITY		<u>386,726.76</u>
	TOTAL LIABILITIES AND EQUITY		<u>386,726.76</u>

CITY OF CAMBRIDGE  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST &amp; MISC INCOME</u>						
903-36210 INTEREST EARNINGS	1,000 00	1,000 00	1,528 67	( 528 67)	152.87	1,698.26
TOTAL INTEREST & MISC INCOME	1,000 00	1,000.00	1,528.67	( 528 67)	152.87	1,698.26
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000 00	15,000 00	9,826 50	5,173 50	65.51	16,774.25
TOTAL OTHER REVENUES	15,000 00	15,000 00	9,826 50	5,173.50	65.51	16,774.25
TOTAL FUND REVENUE	16,000.00	16,000 00	11,355 17			18,472.51

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100 00	2,100.00	805 00	( 1,295.00)	38 33	1,855 00
903-49500-122	FICA/MEDICARE (EMPLOYER)	161.00	161.00	61.54	( 99 46)	38 22	141 86
	<i>TOTAL FUNCTION 1</i>	<u>2,261 00</u>	<u>2,261.00</u>	<u>866 54</u>	<u>( 1,394 46)</u>	<u>38 33</u>	<u>1,996 86</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	839 00	839 00	00	( 839 00)	00	00
	<i>TOTAL SUPPLIES</i>	<u>839 00</u>	<u>839 00</u>	<u>00</u>	<u>( 839 00)</u>	<u>00</u>	<u>00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500 00	500 00	00	( 500.00)	00	00
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>00</u>	<u>( 500 00)</u>	<u>00</u>	<u>00</u>
<i>TRANSFERS</i>							
903-49500-720	TRANSFERSOUT	12,400 00	12,400.00	00	( 12,400.00)	00	00
	<i>TOTAL TRANSFERS</i>	<u>12,400.00</u>	<u>12,400 00</u>	<u>00</u>	<u>( 12,400 00)</u>	<u>.00</u>	<u>00</u>
	<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<u><u>16,000 00</u></u>	<u><u>16,000 00</u></u>	<u><u>866 54</u></u>	<u><u>( 15,133 46)</u></u>	<u><u>5 42</u></u>	<u><u>1,996 86</u></u>



**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	16,000 00	16,000 00	866 54			1,996 86
NET REVENUES OVER EXPENDITURE	00	00	10,488.63			16,475 65

CITY OF CAMBRIDGE  
BALANCE SHEET  
AUGUST 31, 2019

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	74,816 42	
	TOTAL ASSETS		74,816 42
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE REVENUE OVER EXPENDITURES - YTD	74,816 42	
	BALANCE - CURRENT DATE	74,816 42	
	TOTAL FUND EQUITY		74,816 42
	TOTAL LIABILITIES AND EQUITY		74,816 42

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
904-33160	HUD CAPITAL GRANTS	36,000 00	36,000.00	74,816 42	( 38,816 42)	207.82	31,915 00
	TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	74,816 42	( 38,816 42)	207.82	31,915 00
	TOTAL FUND REVENUE	36,000 00	36,000.00	74,816 42			31,915.00

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	36,000 00	36,000 00	00	( 36,000 00)	00	31,915 00
	<i>TOTAL FUNCTION 7</i>	36,000 00	36,000 00	00	( 36,000.00)	00	31,915 00
	TOTAL OTHER FINANCING USES	36,000 00	36,000 00	.00	( 36,000 00)	00	31,915 00

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000 00	.00			31,915 00
NET REVENUES OVER EXPENDITURE	00	00	74,816 42			00

CITY OF CAMBRIDGE  
BALANCE SHEET  
AUGUST 31, 2019

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10200	EDA OPERATING ACCT-SECTION 8	(	12,290 32)
	TOTAL ASSETS		<u>( 12,290 32)</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	(	19,667 36)
	UNAPPROPRIATED FUND BALANCE REVENUE OVER EXPENDITURES - YTD		<u>7,377 04</u>
	BALANCE - CURRENT DATE		<u>7,377 04</u>
	TOTAL FUND EQUITY	(	<u>12,290.32)</u>
	TOTAL LIABILITIES AND EQUITY	(	<u>12,290 32)</u>

**CITY OF CAMBRIDGE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A C EARNED SECTION 8	352,000 00	352,000 00	324,383 00	27,617 00	92 15	410,863 00
TOTAL INTERGOVERNMENTAL REVE	352,000 00	352,000 00	324,383.00	27,617.00	92 15	410,863 00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	150 00	150.00	00	150.00	00	84 00
TOTAL SOURCE 35	150 00	150.00	00	150 00	00	84 00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	50 00	50.00	00	50 00	00	2 77
TOTAL INTEREST	50 00	50.00	00	50 00	.00	2 77
 TOTAL FUND REVENUE	 352,200 00	 352,200 00	 324,383 00			 410,949 77

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	352,200 00	352,200 00	310,366.00	( 41,834 00)	88.12	403,246.00
905-49775-372 HAP-PORTABLE PAYING OUT	00	00	6,183 00	6,183 00	00	8,437.00
905-49775-375 FSS	00	00	00	00	00	3,026 00
905-49775-377 PORT PAY OUT ADMIN FEE	00	00	456.96	456 96	00	703.66
<i>TOTAL HAP EXPENDITURES</i>	<u>352,200.00</u>	<u>352,200.00</u>	<u>317,005 96</u>	<u>( 35,194 04)</u>	<u>90 01</u>	<u>415,412 66</u>
TOTAL HAP EXPENDITURES	<u>352,200.00</u>	<u>352,200.00</u>	<u>317,005 96</u>	<u>( 35,194 04)</u>	<u>90.01</u>	<u>415,412 66</u>



**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	352,200.00	352,200.00	317,005 96			415,412.66
NET REVENUES OVER EXPENDITURE	.00	00	7,377 04			( 4,462 89)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	2,000 00	2,000 00	00	2,000 00	00	4,351.46
TOTAL INTEREST	2,000.00	2,000 00	00	2,000 00	.00	4,351 46
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	225,000.00	225,000 00	177,808.29	47,191 71	79.03	247,078.28
TOTAL MALL OPERATING REVENUES	225,000.00	225,000 00	177,808.29	47,191.71	79.03	247,078.28
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	200,000 00	200,000.00	.00	200,000 00	00	75,000 00
TOTAL TRANSFERS FROM OTHER FU	200,000.00	200,000 00	00	200,000 00	.00	75,000.00
TOTAL FUND REVENUE	427,000 00	427,000.00	177,808 29			326,429.74

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	94,623 00	94,623 00	64,977.61	( 29,645 39)	68 67	93,693 50
205-41930-112 EDA MEETING PAYMENTS	2,500 00	2,500 00	490 00	( 2,010.00)	19 60	525 00
205-41930-121 PERA (EMPLOYER)	7,289 00	7,289 00	4,873 32	( 2,415 68)	66 86	6,746.16
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,434 00	7,434 00	4,828 62	( 2,605 38)	64 95	6,945.31
205-41930-131 MEDICAL/DENTAL/LIFE	17,114 00	17,114 00	12,398 10	( 4,715.90)	72 44	16,065 00
205-41930-132 LONGEVITY PAY	2,553 00	2,553 00	00	( 2,553.00)	00	00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200 00	1,200 00	1,200 00	00	100 00	1,200 00
205-41930-151 WORKERS' COMPENSATION PREMIU	761 00	761 00	185 78	( 575 22)	24 41	427 34
205-41930-154 HRA/FLEX FEES	100.00	100 00	49.90	( 50 10)	49 90	73.35
<b>TOTAL PERSONAL SERVICES</b>	<b>133,574 00</b>	<b>133,574 00</b>	<b>89,003 33</b>	<b>( 44,570 67)</b>	<b>66.63</b>	<b>125,675 66</b>
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250 00	250 00	28 47	( 221 53)	11 39	130 88
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	200 00	200.00	00	( 200 00)	00	00
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300 00	3,300 00	219 98	( 3,080 02)	6 67	1,229 98
<b>TOTAL SUPPLIES</b>	<b>3,750 00</b>	<b>3,750.00</b>	<b>248 45</b>	<b>( 3,501 55)</b>	<b>6 63</b>	<b>1,360 86</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	4,000 00	4,000 00	4,188.00	188 00	104 70	3,423 50
205-41930-313 IT MGMT & BACKUP	2,700 00	2,700 00	1,806.48	( 893 52)	66 91	2,709 72
205-41930-321 TELEPHONE/CELLULAR	900 00	900 00	733 21	( 166 79)	81 47	945 55
205-41930-331 TRAVEL/MEALS/LODGING	1,000 00	1,000 00	334.27	( 665 73)	33 43	476 64
205-41930-334 MILEAGE REIMBURSEMENT	800 00	800 00	350.20	( 449 80)	43 78	1,198 49
205-41930-351 LEGAL NOTICES/ORD PUB	200 00	200 00	92.00	( 108 00)	46.00	142 82
205-41930-360 INSURANCE AND BONDS	1,550 00	1,550 00	265 00	( 1,285 00)	17 10	343 00
205-41930-381 ELECTRIC UTILITIES	1,000 00	1,000 00	1,658 18	658 18	165.82	1,688 82
205-41930-382 WATER/SEWER/STORM PROPERTY A	2,000.00	2,000 00	00	( 2,000 00)	00	2,161 26
205-41930-383 GAS UTILITIES	300 00	300 00	2,417 85	2,117 85	805 95	890 84
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>14,450.00</b>	<b>14,450 00</b>	<b>11,845 19</b>	<b>( 2,604 81)</b>	<b>81 97</b>	<b>13,980 64</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-404	00	00	100 00	100.00	00	00
205-41930-407	10,000.00	10,000.00	9,672.54	( 327 46)	96 73	13,153 48
205-41930-430	.00	.00	00	00	00	( 61 43)
205-41930-433	1,500 00	1,500 00	1,965 00	465.00	131 00	1,281 40
205-41930-440	1,500 00	1,500.00	1,836 50	336.50	122 43	763 00
205-41930-450	00	00	.00	00	.00	6,188.16
205-41930-451	00	.00	14,668 38	14,668 38	00	31,654 20
205-41930-484	8,357 00	8,357.00	8,356 00	( 1 00)	99 99	6,650 00
205-41930-485	3,000 00	3,000 00	.00	( 3,000 00)	00	00
205-41930-489	9,500.00	9,500.00	1,000.00	( 8,500 00)	10.53	8,240.48
205-41930-497	3,000.00	3,000.00	00	( 3,000 00)	00	3,000 00
<i>TOTAL MISCELLANEOUS</i>	<u>36,857 00</u>	<u>36,857 00</u>	<u>37,598 42</u>	<u>741 42</u>	<u>102 01</u>	<u>70,869 29</u>
<b>TOTAL EDA ADMINISTRATION</b>	<u><u>188,631 00</u></u>	<u><u>188,631.00</u></u>	<u><u>138,695 39</u></u>	<u><u>( 49,935 61)</u></u>	<u><u>73 53</u></u>	<u><u>211,886 45</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	27,224 00	27,224 00	18,844.39	( 8,379 61)	69 22	26,463.72
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000 00	1,000 00	.00	( 1,000 00)	00	00
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	3,849 78	849 78	128 33	6,593 05
205-47000-121 PERA (EMPLOYER)	2,192 00	2,192.00	1,413 33	( 778.67)	64 48	1,977.60
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,236 00	2,236 00	1,686 76	( 549 24)	75 44	2,448 39
205-47000-131 MEDICAL/DENTAL/LIFE	8,557 00	8,557 00	6,193.61	( 2,363 39)	72 38	8,024 40
205-47000-133 DEDUCTIBLE CONTRIBUTION	600 00	600.00	.00	( 600 00)	00	539 63
205-47000-151 WORKERS' COMPENSATION PREMIU	1,653 00	1,653 00	556 34	( 1,096 66)	33 66	1,313 07
205-47000-154 HRA/FLEX FEES	100 00	100 00	24.95	( 75 05)	24 95	36 75
<b>TOTAL PERSONAL SERVICES</b>	<b>46,562 00</b>	<b>46,562 00</b>	<b>32,569.16</b>	<b>( 13,992 84)</b>	<b>69 95</b>	<b>47,396 61</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	200 00	200 00	123 74	( 76 26)	61 87	148 49
205-47000-212 GASOLINE/FUEL	125.00	125 00	43.98	( 81 02)	35 18	71 92
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	15,000 00	15,000.00	5,107.07	( 9,892 93)	34 05	11,127 07
205-47000-240 SMALL TOOLS	.00	.00	15.12	15 12	00	00
<b>TOTAL SUPPLIES</b>	<b>15,325 00</b>	<b>15,325 00</b>	<b>5,289 91</b>	<b>( 10,035 09)</b>	<b>34 52</b>	<b>11,347 48</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	350 00	350 00	176 14	( 173 86)	50 33	309 82
205-47000-351 PUBLISHING/LEGAL NOTICES	.00	.00	.00	.00	00	494 45
205-47000-360 INSURANCE AND BONDS	5,000 00	5,000 00	4,921 20	( 78 80)	98 42	6,052 27
205-47000-381 ELECTRIC UTILITIES	22,000.00	22,000 00	9,902 42	( 12,097 58)	45 01	18,183 11
205-47000-382 WATER/WASTEWATER UTILITIES	5,700 00	5,700.00	3,355.49	( 2,344 51)	58 87	4,764 76
205-47000-383 GAS UTILITIES	6,000 00	6,000 00	1,719.79	( 4,280 21)	28 66	3,651 01
205-47000-384 REFUSE HAULING	4,500 00	4,500 00	3,239.17	( 1,260 83)	71.98	3,655 90
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>43,550 00</b>	<b>43,550 00</b>	<b>23,314 21</b>	<b>( 20,235 79)</b>	<b>53 53</b>	<b>37,111 32</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	16,000 00	16,000 00	32,259 38	16,259 38	201 62	8,557 81
205-47000-413 BNSF PARKING LOT LEASE	1,500 00	1,500 00	2,282.50	782 50	152 17	( 251 08)
205-47000-440 SCHOOLS & MEETINGS	.00	.00	19 00	19 00	00	00
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	391 80	( 11,608 20)	3 27	3,491 80
205-47000-490 MALL CAP FUND CONTRIBUTION	2,350 00	2,350 00	.00	( 2,350.00)	00	00
205-47000-491 WORK FORCE CENTER BUILDOUT	45,000 00	45,000 00	.00	( 45,000 00)	.00	.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	00	18,370 31
205-47000-498 TENANT BUILD OUT	.00	.00	.00	.00	.00	105,836.80
<b>TOTAL MISCELLANEOUS</b>	<b>76,850 00</b>	<b>76,850 00</b>	<b>34,952.68</b>	<b>( 41,897 32)</b>	<b>45.48</b>	<b>136,005.64</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>182,287 00</b>	<b>182,287 00</b>	<b>96,125.96</b>	<b>( 86,161 04)</b>	<b>52 73</b>	<b>231,861 05</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

FUND 205 - EDA ADMIN FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>EXPENSE 300</u>							
<i>TRANSFERS</i>							
205-49300-720	TRANSFERS OUT - OPER TRANSFER	00	.00	00	00	00	14,687.63
	<i>TOTAL TRANSFERS</i>	.00	00	00	00	.00	14,687.63
	TOTAL EXPENSE 300	.00	.00	.00	00	.00	14,687.63

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2019

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	370,918 00	370,918.00	234,821 35			458,435 13
NET REVENUES OVER EXPENDITURE	56,082 00	56,082 00	( 57,013 06)			( 132,005 39)

<p>CAMBRIDGE EDA MEETING</p> <p>September 16, 2019</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
ACH-Section 8 Business (see attached)	9/1/2019	n/a	46,150.97
ACH-Section 8 Individuals (see attached)	9/1/2019	n/a	17,639.00
Prepaid Totals			<u>63,789.97</u>

TOTAL SUBMITTED FOR APPROVAL

\$63,789.97
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I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA disbursements from 9/1/2019-9/30/2019.

Caroline Moe 10/8/19  
Caroline Moe, Director of Finance signature & date

Deb Barrett 10/8/19  
Deb Barrett, Housing Supervisor signature & date



Date: 08/28/2019

Peoples Bank of Commerce / Cambridge EDA

Page: 1

**ACH Transaction Report**

Batch #: 000211

Created On: 08/28/2019

<u>Name</u>	<u>Amount</u>
Theresa Brunnette	\$847.00
Bungalows of Chisago L	\$1,130.00
Calhoun Apartments	\$1,099.00
Cambridge Square Assoc	\$931.00
Cambridge Town Square	\$1,394.00
PG Companies Redwing A	\$1,055.00
DJ Properties of Stanc	\$1,050.00
Elmhurst Apt. c/o Lifs	\$237.00
Erlandson - Nelson Con	\$559.00
Haven Properties	\$340.00
New Challenges, Inc.	\$5,088.00
Isanti Village Apartme	\$1,419.00
Kaizen Property Soluti	\$1,066.00
Kestrel Meadows Townho	\$3,796.00
Legacy Townhomes	\$3,033.00
Main Street Flats LP	\$920.00
Allen Moulton	\$291.00
Osmium Holdings LLC	\$940.00
NETA Property Manageme	\$596.00
Normandy Townhomes	\$4,947.00
North Branch Senior Ho	\$338.00
Oakhurst Apartments	\$355.00
Oakview Terrace Townho	\$3,487.00
Pine Village LLC	\$97.00
Rush Oaks Apartments	\$389.00
Sunrise Court Apartmen	\$1,126.00
Sunset Assets LLC	\$739.00
Taylors Falls Villas	\$581.00
Tower Terrace Limited	\$4,389.00
Virginia HRA	\$367.97
Wyoming Limited Partne	\$1,473.00
Wyoming Limited Partne	\$2,071.00
Cambridge EDA	\$-46,150.97

<b>Batch Total:</b>	<b>\$0.00</b>
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### ACH Transaction Report

Batch #: 000212

Created On: 08/28/2019

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$486.00
Bohmer, John	\$793.00
Dean & Jennifer Bondes	\$936.00
Charles Satak	\$585.00
Chen Liu	\$6,177.00
David Findell	\$554.00
Elmer D. Harp	\$567.00
Jenell King	\$583.00
John Maher	\$377.00
Kristine Yerigan	\$319.00
Brian Leet	\$359.00
Michael Doran	\$555.00
Loral Myers	\$242.00
Ordeen Splittstoser	\$248.00
Randall Propp	\$593.00
Richard Berget	\$256.00
Robert Blaisdell-Blais	\$458.00
Robert Blaisdell	\$1,150.00
Robert Mattson	\$585.00
Ross Goldsmith	\$488.00
Steve Baker	\$797.00
Paul & Bethany Stiles	\$531.00
Cambridge EDA	\$-17,639.00
<b>Batch Total:</b>	<b>\$0.00</b>

<p>CAMBRIDGE EDA MEETING</p> <p>October 21, 2019</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For Approval
Prepaid Checks	9/11/2019	114695 - 114739	5,343.26
Prepaid Checks	9/18/2019	114753 - 114809	1,803.88
Prepaid Checks	9/24/2019	114818 - 114859	5,856.16
Prepaid Checks	10/2/2019	114872 - 114925	5,022.99
		Prepaid Totals	<u>18,026.29</u>

**TOTAL SUBMITTED FOR APPROVAL** **\$18,026.29**

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA disbursements from 9/5/19-10/2/2019.

Caroline Moe      10/8/19  
Caroline Moe, Director of Finance signature & date

Linda Gerlach      10-8-19  
Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140.		4.25
2233	Grimebusters Commercial Cleani	Carpet Cleaning - Mall	1,535.40
	Total 2233		1,535.40
2411	Hillyard Inc.	Maintenance Supplies - Mall	80.11
	Total 2411		80.11
3521	Menards	Maintenance Supplies - Mall	24.98
	Total 3521		24.98
4211	Northland Fire Protection	Service Maint of Fire Extinguishers - Workforce	78.00
	Total 4211:		78.00
4886	Roof Tech	Roof Repairs - Cambridge City Hall/Mall	1,307.52
	Total 4886		1,307.52
5191	St. Paul Electrical Workers Health	Health Insurance Premium - October	1,542.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - October	771.00
	Total 5191.		2,313.00
	Grand Totals:		5,343.26

Dated. 9/11/19

City Treasurer: *Carolee Ho*

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/19	09/11/2019	114695	1140	Cintas Corporation	205-20100	4.25
09/19	09/11/2019	114707	2233	Grimebusters Commercial Cleaning LLC	205-20100	1,535.40
09/19	09/11/2019	114709	2411	Hillyard / Minneapolis	205-20100	80.11
09/19	09/11/2019	114721	3521	Menards	205-20100	24.98
09/19	09/11/2019	114727	4211	Northland Fire Protection	205-20100	78.00
09/19	09/11/2019	114736	4886	Roof Tech	205-20100	1,307.52
09/19	09/11/2019	114739	5191	SPEW Health Plan	205-20100	2,313.00
Grand Totals						<u>5,343.26</u>

Vendor	Vendor Name	Description	Net Invoice Amount
306	ARC Irrigation, LLC	Fertilization - Bridge Park	125.66
	Total 306:		125.66
555	Business Essentials	Maintenance Supplies - Mall	56.01
	Total 555:		56.01
1212	Close, Elizabeth	Per Agreement - Alleged Moving Damages	64.54
	Total 1212:		64.54
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	155.25
	Total 1686:		155.25
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	160.19
	Total 2350:		160.19
3056	Lake Superior Laundry Inc.	Mall Rugs	62.10
	Total 3056:		62.10
3521	Menards	Tenant Services - Bridge Park	65.71
3521	Menards	Materials - Bridge Park	27.99
3521	Menards	Maintenance Supplies - Mall	15.98
	Total 3521:		109.68
4011	NAC Mechanical & Electrical Serv	Repairs & Maint Bldgs/Structures	335.45
	Total 4011:		335.45
5261	Star Quality Glass	Rescreen & Labor - Bridge Park	60.00
	Total 5261:		60.00
6027	Woodwright & Wife Antique	Reimburse for Alleged Moving Damage	675.00
	Total 6027:		675.00
	Grand Totals:		1,803.88

Dated: 9/18/19City Treasurer: Caroline Me

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/19	09/18/2019	114753	306	ARC Irrigation, LLC	901-20100	125 66
09/19	09/18/2019	114758	555	Business Essentials	205-20100	56 01
09/19	09/18/2019	114762	1212	Elizabeth Close	901-20100	64 54
09/19	09/18/2019	114767	1686	Ecolab Pest Elimination Div	901-20100	155 25
09/19	09/18/2019	114772	2350	HD Supply Facilities Maintenance Ltd	901-20100	160 19
09/19	09/18/2019	114778	3056	Lake Superior Laundry Inc	205-20100	62 10
09/19	09/18/2019	114782	3521	Menards	205-20100	109 68
09/19	09/18/2019	114787	4011	NAC Mechanical & Electrical Services	205-20100	335 45
09/19	09/18/2019	114800	5261	Star Quality Glass	901-20100	60 00
09/19	09/18/2019	114809	6027	Woodwright & Wife Antique	901-20100	675 00
Grand Totals						1,803 88

Vendor	Vendor Name	Description	Net Invoice Amount
738	Bryant, Irene	Refund Security Deposit	760.23
Total 738:			760.23
969	Cardmember Service	Office Supplies - Econ Dev	34.99
969	Cardmember Service	Membership - NAHRO	214.00
969	Cardmember Service	Training - D. Barrett	435.00
969	Cardmember Service	Office Supplies - Econ Dev	36.19
969	Cardmember Service	Training - S. Gustafson	75.00
Total 969:			795.18
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
Total 1140:			8.50
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	31.29
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	40.49
Total 2350:			71.78
3521	Menards	Materials - Operating Supplies -Bridge Park	18.86
Total 3521:			18.86
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base	9.60
Total 3543:			9.60
3933	Mora HRA	September Contracted Section 8 Administration	3,866.81
Total 3933:			3,866.81
4211	Northland Fire Protection	Service & Re-certification Fire Extinguisher(s) -	250.20
Total 4211:			250.20
5431	Ted's Complete Appliance	Repairs - Bridge Park	75.00
Total 5431:			75.00
Grand Totals:			5,856.16

Dated: 9/24/19

City Treasurer: Caroline Moe

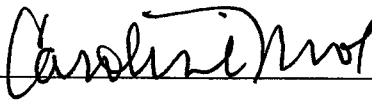


GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/19	09/24/2019	114818	738	Irene Bryant	901-20100	760.23
09/19	09/24/2019	114821	969	Cardmember Service	205-20100	75.00
09/19	09/24/2019	114822	969	Cardmember Service	205-20100	720.18
09/19	09/24/2019	114824	1140	Cintas Corporation	205-20100	8.50
09/19	09/24/2019	114835	2350	HD Supply Facilities Maintenance Ltd	901-20100	71.78
09/19	09/24/2019	114841	3521	Menards	901-20100	18.86
09/19	09/24/2019	114842	3543	Metro Sales, Inc.	901-20100	9.60
09/19	09/24/2019	114844	3933	Mora HRA	902-20100	3,866.81
09/19	09/24/2019	114847	4211	Northland Fire Protection	205-20100	250.20
09/19	09/24/2019	114859	5431	Ted's Appliance	901-20100	75.00
Grand Totals.						<u>5,856.16</u>

Vendor	Vendor Name	Description	Net Invoice Amount
175	Amazon Capital Services, Inc.	Maintenance Supplies - Mall	83.40
	Total 175:		83.40
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140:		4.25
1602	Duff Consulting, LLC	Property Maintenance Services - Lawn Mowing	1,700.00
	Total 1602:		1,700.00
3056	Lake Superior Laundry Inc.	Mall Rugs	62.10
	Total 3056:		62.10
3234	Lindstrom's Painting	Painting - Bridge Park	1,525.00
	Total 3234:		1,525.00
3501	MEI Total Elevator Solutions	October Service Billing	253.03
	Total 3501:		253.03
3521	Menards	Maintenance Supplies - Mall	22.46
3521	Menards	Maintenance Supplies - Mall	6.50
	Total 3521:		28.96
4306	Olsen Fire Protection Inc.	Repair & Maint Bldg/Structures - Mall	239.40
	Total 4306:		239.40
4987	Scott Olson Construction	September Mowing - Bridge Park	360.00
	Total 4987:		360.00
5431	Ted's Complete Appliance	Repairs - Bridge Park	135.00
	Total 5431:		135.00
5801	Verizon Wireless	wireless phone service - Economic Developmen	89.01
5801	Verizon Wireless	wireless phone service - Maintenance Dept	21.41
5801	Verizon Wireless	wireless phone service - Bridge Park	42.82
	Total 5801:		153.24
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Hardware - Econ Dev	26.99

Vendor	Vendor Name	Description	Net Invoice Amount
		Total 5965:	478.61
		Grand Totals:	5,022.99

Dated: 10/2/19

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/19	10/02/2019	114872	175	Amazon Capital Services, Inc.	205-20100	83.40
10/19	10/02/2019	114883	1140	Cintas Corporation	205-20100	4 25
10/19	10/02/2019	114890	1602	Duff Companies, LLC	205-20100	1,700.00
10/19	10/02/2019	114900	3056	Lake Superior Laundry Inc.	205-20100	62.10
10/19	10/02/2019	114903	3234	Lindstrom's Painting	901-20100	1,525.00
10/19	10/02/2019	114906	3501	MEI Total Elevator Solutions	901-20100	253 03
10/19	10/02/2019	114907	3521	Menards	205-20100	28.96
10/19	10/02/2019	114915	4306	Olsen Fire Protection Inc.	205-20100	239 40
10/19	10/02/2019	114918	4987	Scott Olson Construction	901-20100	360.00
10/19	10/02/2019	114920	5431	Ted's Appliance	901-20100	135 00
10/19	10/02/2019	114921	5801	Verizon Wireless	205-20100	153 24
10/19	10/02/2019	114925	5965	White Bear IT Solutions LLC	205-20100	478.61
Grand Totals						5,022 99