

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
March 4, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, March 4, 2019 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Lisa Iverson, Marlys Palmer, Bob Shogren, Jim Godfrey and Kersten Conley.

Staff present: Economic Development Director Gustafson, Caroline Moe and Administrator Woulfe.

Call to Order

Shogren called the meeting to order at 3:16 pm.

Approval of Agenda

Shogren moved, seconded by Iverson, to approve the agenda. Motion carried unanimously.

New Business

Approve Negotiated Contracts related to the Bridge Park Unit Rehab

Moe reported as the EDA Board is aware, we have been working on plans to abate asbestos found in Bridge Park Apartments and to rehab units in the process. Moe explained last summer bids were rejected since there was not a full response to our project.

Moe stated the project was re-advertised in January and bids were opened February 12. Moe stated there were several bid packages that we did not receive a sealed bid for. Moe explained Bridge Park Procurement Policies allow us to use negotiated procurement if we can determine the price is fair. Moe reported our project manager, James Todd, from BJ Baas Builders has worked to obtain the negotiated amounts as listed below.

Moe explained we are recommending that the Board approve the following contracts and authorize the EDA Chair and Executive Director to execute the contracts:

Name of Contractor	Bid Package	Bid Amount
Steinbrecher Painting Company	Painting	\$90,000.00 includes bid alternative to paint ceilings
Acoustics Associates	Flooring	\$155,755.00

Moe stated work is expected to commence at Bridge Park on April 8 and be completed by July 1.

Palmer moved, seconded by Godfrey, to approve the bid amount and package from Steinbrecher Painting Company for painting in the amount of \$90,000 and Acoustics Associates for flooring in the

amount of \$155,755 and to direct staff to work with the City Attorney to draft the appropriate contract to negotiate procurement. Motion carried unanimously.

Adjournment

Godfrey moved, seconded by Iverson, to adjourn the meeting at 3:20 p.m. Motion carried unanimously.

Bob Shogren, President

ATTEST:

Caroline Moe, Executive Director