
**Cambridge City Council - City Hall Council Chambers
Regular Meeting, Monday, July 1, 2019
Meeting Announcement and Agenda
3:30 pm**

*Members of the audience are encouraged to follow the agenda.
Agendas are available on the table outside the Council Chambers door.*

1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda (p. 1)

4. Consent Agenda Approvals

A. Special, Regular, and Summary City Council Meeting Minutes for June 17, 2019 (p. 3)

B. Draft May 2019 Financial Statements (p. 17)

C. Hire Intern, Jesse Forliti for Vacant Utility Operator Position (p. 86)

D. Hire Jared Konen for a Seasonal ADA Compliance Inventory Position (p. 87)

5. Work Session

A. Long Term Recovery Committee - #HART (Hope and Action Recovery Team) (p. 88)

6. Unfinished Business

7. New Business

A. Street Closure Request – July 18, 2019 and August 15, 2019 for Downtown Third Thursday Event (p. 99)

B. Resolution R19-047 Amending 2019 General Fund Budget (p. 101)

C. Love Your City Listening Session Summary of Information (p. 115)

D. 1020 Marigold Dr. S. Garbage House (p. 117)

8. Mayor's Report

9. Council Concerns

10. City Attorney's Report

11. City Administrator's Report

- A. Closed Session – This meeting is being closed under Minnesota Statutes §13D.05 to discuss a potential purchase of property (2680 28th Ave SW, Cambridge, Parcel ID #15.139.0110) (p. 125)
- B. Closed Session – This meeting is being closed under Minnesota Statutes §13D.05 to discuss a potential purchase (2351 336 Lane NE, Cambridge, Mn Parcel ID# 03.058.0060) (p. 149)
- C. Closed Session -- This meeting is being closed under Minnesota Statutes §13D.05 to discuss a potential purchase (2288 343rd Ave NE, Cambridge, Mn Parcel ID# 03.021.0800) (p. 154)

12. Adjourn

Notice to the hearing impaired: Upon request to City staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 763-689-3211 at least three days prior to the meeting.

Unless otherwise noted, all meetings are at City Hall in Council Chambers

Upcoming Meetings

<u>Date</u>	<u>Time</u>	<u>Description</u>
July 2	7:00pm	Cambridge Planning Commission
July 3	12:00pm	Toward Zero Death (TZD)
July 8	12:00pm	ICICLE Meeting
July 9	11:30am	North 65 Chamber of Commerce
July 9	7:00pm	Cambridge Parks, Trails, and Recreation Commission

Upcoming Events

<u>Date</u>	<u>Time</u>	<u>Description</u>
July 4	All Day	Independence Day- All Offices Closed

Cambridge City Council
Special Meeting Minutes - Monday, June 17, 2019 (3:00 pm meeting)

A special meeting of the Cambridge City Council was held on Monday, June 17, 2019, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Kersten Conley, Marlys Palmer, Lisa Iverson, and Bob Shogren. All present, no absences.

Staff Present: City Administrator Woulfe, Finance Director Moe, Police Chief Schuster, Community Development Director Westover, Utilities/Public Works Director Schwab, and Economic Development Director Gustafson.

Call to Order

Godfrey called the meeting to order at 3:00 pm.

Update on 2020 Budget - Library

Brian Baas presented an overview of the library design. Councilmembers were supportive of the design and asked the west entrance could be moved to the back of the building by the garden area.

Shogren inquired if an exterior handicap accessible ramp could be installed to enter the community room from the outside of the building. Baas indicated he would review the request and provide the Council with a quote to add that work to the project.

Councilmembers confirmed the layout for the lower level with the community room being on the southeast side of the building.

Godfrey moved, seconded by Shogren, to take a ten-minute break at 4:00 pm. The motion carried unanimously.

Overview of Street Capital Improvement Program

Schwab reviewed the street capital improvement projects for 2022 and 2024. Schwab noted these areas are more suburban in nature as opposed to the lot/block grid system in the original townsite area of Cambridge which makes sidewalk placement a little challenging and more expensive. Schwab asked the City Council to determine an overall policy for the City's sidewalk trunk system. Staff provided examples of sidewalk on one side of all city streets and on the main collector streets for the 2022 street project.

Schwab stated the cost difference between all city streets and main collector streets in the Goldenwood project area example is \$1.9 million.

Woulfe noted that sidewalks are an important part of the City's overall transportation plan and increase the walkability of neighborhoods. However, it is important to consider installation, maintenance, and replacement costs.

After considerable discussion Iverson moved, seconded by Conley, to place sidewalks on one side of the main collector streets (Option A Map) in projects that are in neighborhoods that are more suburban in character and not in the traditional lot/block layout like the downtown area. The motion carried unanimously.

Additional discussion ensued about snow removal from sidewalks. By consensus, the Council determined not to increase the miles of sidewalks it clears and to stay with the current plan since the additional sidewalk clearing machine was removed from the long-range capital budget.

Adjournment

Shogren moved, seconded Conley, to adjourn the special meeting at 5:26 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Linda J. Woulfe, City Administrator

Cambridge City Council Meeting Minutes
Monday, June 17, 2019 – 6:00 pm

A regular meeting of the Cambridge City Council was held on Monday, June 17, 2019, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

Members Present: Mayor James Godfrey; Council Members Kersten Conley, Marlys Palmer, Lisa Iverson, and Bob Shogren. All present, no absences.

Staff Present: City Administrator Woulfe, Police Chief Schuster, Community Development Director Westover, Utilities/Public Works Director Schwab, City Attorney Squires, GIS Coordinator Zimmerle and Emergency Management Director/Deputy Fire Chief Pennings.

Call to Order, Pledge of Allegiance

Godfrey called the meeting to order at 6:02 p.m. and led the public in the Pledge of Allegiance.

Citizens Forum

Godfrey opened the Citizens Forum at 6:03 p.m.

Roger Cottrell, 509 Main St N, Cambridge, MN addressed City Council requesting more parking spaces for his car sales lot. Cottrell stated he's received several fines and been denied additional spaces in the past for additional parking.

Tony Buttacavoli, Director of Isanti Public Health, 2925 E Rum River Dr S, Cambridge, MN addressed council with a plea to approve T21 in Cambridge to protect our youth. Buttacavoli presented statistics stating 90% of tobacco users started before the age of 18 and were able to purchase tobacco products from their social groups who were already of age. Buttacavoli stated T21 is not about taking away rights from adults and would impact only roughly 50 of age adults in Cambridge and hopes Council will consider passing T21 as a safeguard to protect under age youth.

Sara Mottl, 635 Elins Lake Road, Cambridge MN, stated tobacco use in the county is a serious issue. Motl explained tobacco usage rates have risen each year for the past 3 years and preliminary 2019 data shows specifically that 50% of 11th graders report using an e-cigarette or vaping device in the past 30 days. Motl stated 62-82% of these teens reported having gotten the devices from a friend. Motl stated by passing T21 and increasing the purchasing age of tobacco products from 18 to 21 is essential in removing the social access students have to tobacco products.

Karla Patrick, 959 16th Ave SE Cambridge, MN addressed Council as a nurse, mother and concerned citizen stating the decision to pass T21 is critical. Patrick asked Council to imagine the impact they could make on the next student survey by passing T21, opining the results could go from the worst to one of the most improved in the states. Patrick stated she implores Council to approve T21 and show students that they do matter.

Approval of Agenda

Woulfe noted requested the addition of agenda item 6D Stormwater Pollution Prevention Plan public hearing. Shogren moved, seconded by Conley, to approve the agenda as amended. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Palmer, to approve consent agenda Items A-G:

- A. Regular and Summary City Council Meeting Minutes for June 3, 2019
- B. Warrants #113566 - #113759 and May ACH/Wire items totaling \$1,166,010.99
- C. Street Closure Request – Third Thursday Event for June 20, 2019
- D. Street Closure Request – Cambridge MN Art and Craft Fair for August 3, 2019
- E. Street Closure Request –Cambridge Customer Appreciation Event for September 13, 2019
- F. Resolution R19-040 Application for Payment #1 from Alliance Building Corporation for 9th Ave. SE Street Improvements
- G. Christ the King Catholic Church Private Stormwater Maintenance Agreement

Upon call of the roll, Godfrey, Shogren, Palmer, Iverson, and Conley voted aye, no nays. Motion carried.

Work Session

There were no items for discussion.

Unfinished Business

Ordinance 691 – Amending Title XI Business Regulations, Chapter 115 Tobacco

Woulfe stated nothing in the ordinance has changed since the City Council meeting on May 20, 2019 when this item was tabled. Woulfe explained the topic is reopen for discussion and decision by City Council.

Godfrey moved, seconded by Conley, to approve Ordinance 691 Amending Title XI Business Regulations, Chapter 115 Tobacco as presented. Motion failed with 3 nays (Palmer, Iverson and Shogren) and 2 ayes (Godfrey, Conley).

Public Hearing – Ordinance 698 Amending Title III Administration, Chapter 35 Finances and Taxation adopting at one-half percent local option sales tax

Woulfe stated the next step the City needs to take to the implement the one-half percent local option sales tax is to adopt Ordinance 698 amending Title III Administration, Chapter 35 Finances and Taxation. Woulfe explained the ordinance has been reviewed by City Attorney Squires and has been posted on the City's official bulletin board / website for ten days as is required by statute.

Woulfe reported a public hearing is required prior to adoption of this ordinance and the proper notice has been run in the City's legal paper as required.

Godfrey opened the public hearing at 6:25 p.m. There was no one in attendance. Godfrey requested public comments three times and when no one appeared to speak at the public hearing, the hearing was closed at 6:26 p.m.

Woulfe explained the final step will be to notify the Department of Revenue of the City's adopted ordinance instituting the local option sales tax and enter into a collection agreement with the Department. Woulfe reported the Department of Revenue collects the tax on the City's behalf and then remits the proceeds to the City.

Woulfe reported once the agreement is in place, the Department of Revenue will send a letter to Cambridge businesses notifying them of the sales tax rate change effective October 1, 2019. Woulfe reported the retailers then change their program/software to add the City's local option sales tax. Woulfe reported businesses collect the tax and remit all sales tax to the Department of Revenue. The Department of Revenue then sends a check to the City for the collected sales tax.

Conley moved, seconded by Palmer, to adopt Ordinance 698 Amending Title III Administration, Chapter 35 Finances and Taxation adopting a one-half percent local option sales tax as presented, approve the summary publication of the ordinance and authorize the Mayor and City Administrator to execute the sales tax collection agreement with the Department of Revenue. Motion carried unanimously.

Resolution R19-044 Sale of Water Revenue Bonds – Water Tower Project

Moe the City received bids on its 2019 Water Revenue Bonds on Monday June 17, 2019. Moe stated the bonds will be issued to finance the new water tower construction project beginning soon. Nick Anhut from Ehlers & Associates presented the bids received on the bond sale stating the winning bid came in at 2.55% (Baird & Co.), which is significantly lower than the estimate rate of 3%. Anhut also reported the City of Cambridge received an affirmation its credit rating and were recognized for the strong performance in budgeting and transparency for financial management.

Conley moved, seconded by Shogren, to approve Resolution R19-044 Awarding the sale of the 2019 Water Revenue Bonds to Baird & Co. for \$2.4 million. Motion carried unanimously.

Public Hearing – City of Cambridge Stormwater Pollution Prevention Plan

Alysa Zimmerle, GIS Coordinator for the City of Cambridge, provided a comprehensive presentation on the Annual Stormwater Management Plan, including results from 2018 and an overview of the 2019 Stormwater Pollution Prevention Plan for 2019.

Godfrey opened the public hearing open at 6:51 P.M. Godfrey requested public comment three times and when no one appeared, the public hearing was closed at 6:52 p.m.

New Business

Resolution R19-041 North Metro Auto Sales (Kevin & Briana Wudel) Interim Use Permit Renewal

Westover reported Kevin and Briana Wudel (North Metro Auto Sales, LLC) were approved for an Interim Use Permit (IUP) on June 19, 2017 for a two (2) year IUP to allow automobile sales and service, minor, in the B-1 Zoning District.

Westover stated Automobiles Sales and Auto Repair and Service, Minor, in the B-1 Downtown Business District may be allowed through an IUP. Westover explained the purpose of the IUP is to allow a use that reasonably utilizes the property for a limited period of time or allow a use that is presently acceptable but with anticipated development or other changes will not be acceptable in the future. Westover stated IUP's terminate upon a specific date, but can be extended upon reapplication before the Planning Commission and City Council.

Westover reported the original request for the IUP was for five (5) years. Westover stated the Planning Commission on May 2, 2017 ultimately voted (4/3) to recommend the City Council deny the IUP request based on their opinion the use is not compatible and not a good fit for the future. Westover explained after tabling the discussion, on June 19, 2017 the City Council approved (4/1) the IUP request, however, they only approved the request for two (2) years and one of the conditions was that the Wudel's would need to find an alternative location for their business prior to the termination of the IUP.

Westover reported the concerns raised during the initial application were related to parking and traffic issues. Westover explained since the original IUP was approved, staff has not received any complaints on this business and that Mr. Wudel has been compliant with his parking plan.

Westover stated the Planning Commission held a public hearing and discussed this request at their June 4, 2019 Planning Commission meeting. Westover stated there was no public that spoke in favor or opposition of this request and the Planning Commission voted (6/0) to recommend that City Council approve the IUP request as presented.

Shogren moved, seconded by Iverson, to approve R19-041 North Metro Auto Sales Interim Use Permit Renewal as presented including the following conditions: The Interim Use for automobile sales is not transferrable and shall only be used by Kevin and Briana Wudel and shall discontinue after three years from the date of approval; Section 156.090 Auto-Oriented Uses of the City Code must be met at all times where applicable; If parking demand exceeds the parking provided, the interim use shall cease. Motion carried unanimously.

Resolution R19-042 Valder's Vehicles (Jordan Valder) Interim Use Permit Renewal

Westover reported Jordan Valder (Valder's Vehicles) was originally approved for an Interim Use Permit (IUP) on August 18, 2014 for a three (3) year IUP to allow automobile sales and service, minor, in the B-1 Zoning District. Westover stated Mr. Valder was approved of the initial request and an extension of his IUP for an additional two years on July 17, 2017.

Westover stated Automobiles sales and Auto Repair and Service, Minor, in the B-1 Downtown Business District may be allowed through an IUP. Westover explained the purpose of the IUP is to allow a use that reasonably utilizes the property for a limited period of time or allow a use that is presently acceptable but with anticipated development or other changes will not be acceptable in the future. Westover stated the IUP's terminate upon a specific date, but can be extended upon reapplication before the Planning Commission and City Council.

Westover reported the concerns raised during the initial application in 2014 and the renewal application in 2017 was related to the resurfacing of the parking lot and contamination remediation efforts. Westover explained Minnesota Pollution Control Agency (MPCA) has determined the investigation and cleanup have adequately been addressed. Westover reported if approved, the issue of resurfacing should be continued since the expansion of Highway 95 has not been completed.

Westover explained the Planning Commission held a public hearing and discussed this request at their June 4, 2019 Planning Commission meeting and there was no public that spoke in favor or opposition of this request. Westover reported the Planning Commission voted (6/0) to recommend that City Council approve the IUP request amending the duration of the IUP from 2 years to 3 years.

Iverson moved, seconded by Shogren, to approve R19-042 Valder's Vehicles Interim use Permit Renewal as presented, including the following conditions: The Interim Use Permit shall discontinue after three years from the date of approval; The Interim Use Permit for automobile sales is not transferrable and shall only be used by Jordan Valder, Valder's Vehicles; Section 156.090 Auto-Oriented Uses of the City Code must be met at all times, where applicable; Applicant will be required to resurface the parking lot upon determination by the City depending on the Highway 95 widening project and at such time, a site plan will be required for the parking lot showing customer and employee parking as well as sales lot parking in accordance with City Code. Motion carried unanimously.

Ordinance 695 Amending Title XV: Land Usage, Chapter 156 Zoning, Section 156.007 Definitions and Repealing Title XV: Land Usage, Chapter 156 Zoning, Section 156.087 (J) Mobile Food Carts and adding Title XV: Land Usage, Chapter 156 Zoning, Section 156.093 Mobile Food Vendors

Westover reported with the increasing interest in Mobile Food Vendors placing vehicles and stands on privately owned property, staff has had to review the existing ordinance that allows mobile food carts. Westover explained staff researched several other communities and also discussed this topic with the Minnesota Department of Health, Food, Pools, and Lodging Services (FPLS) Department. Westover explained the Minnesota Department of Health has reviewed our ordinance and is in support of its adoption.

Westover explained the Planning Commission voted to recommend the City Council adopt Ordinance 695 as presented and asked staff to clarify if a mobile food vendor puts out signs, they are counted against the property's temporary sign allotment. Westover reported staff have clarified with the Planning Commission that any signs mobile food vendors wish to place, require a temporary sign permit and are counted against the property's 120 days per year allotment.

Westover stated there is no fiscal impact on the general budget. Westover explained Mobile Food Vendors will need to pay a license fee depending on the amount of time they would like to operate, please refer to proposed Ordinance 696 for additional information.

Palmer moved, seconded by Shogren, to approve Ordinance 695 Amending Title XV: Land Usage, Chapter 156 Zoning, Section 156.007 Definitions and Repealing Title XV: Land Usage, Chapter 156 Zoning, Section 156.087 (J) Mobile Food Carts and adding Title XV: Land Usage, Chapter 156 Zoning, Section 156.093 Mobile Food Vendors and authorize the summary publication of the ordinance. Motion carried unanimously.

Ordinance 696 – Amending the 2019 Fee Schedule

Westover reported if the City Council chooses to adopt Ordinance 695 (Mobile Food Vendors), the 2019 Licenses, Fees, and Permits schedule will need to be updated to reflect the cost associated with a mobile food vendor license.

Shogren moved, seconded by Iverson, to approve Ordinance 696 Amending the 2019 Fee Schedule and to authorize the summary publication of the ordinance. Motion carried unanimously.

Resolution R19-043 Ryan Nelson accessory structure variance at 505 E. Rum River Dr. N

Westover reported Mr. Ryan Nelson recently purchased the property at 505 E. Rum River Dr. N. and has been working on plans to build an accessory structure. Westover stated the property has over three (3) acres and is located on the Rum River.

Westover explained the requested location to build the accessory structure is on a flat garden area in the front yard. Westover reported City code does not allow accessory structures in the front yard and requires them to be built on the side or rear yard. Westover stated the requested location is to build the accessory structure 15.7 feet from the front yard property line at the closest point. Westover explained because the property is pie-shaped and on a cul-de-sac, the other end of the garage is proposed to be 32.94 feet from the front property line.

Westover reported staff discussed the possibility of moving the structure back on the lot and conducted a site visit with the owner, but because of steep slopes down to the Rum River, moving the structure back is problematic. Westover explained meeting the city code regulations and having the structure on the side or rear yard would be extremely difficult and require large amounts of fill on a steep slope.

Westover stated staff then looked at the possibility of the accessory structure meeting at least a 30' setback from the front yard property line. Westover explained a 30' front yard setback is required for all new dwellings. Westover reported the existing dwelling on the property is set back approximately 100' from the front yard property line (it was built in 1979). Westover explained a 30' setback is possible however, the accessory structure will still be in the front yard, and the land drops about two-three feet and will require tree removal and fill.

Westover stated in addition to the front yard setback, a height variance is being requested. Westover stated City code only allows a 10' high sidewall for accessory structures. Westover explained the owner drafted the plans to match the existing dwelling's roof-line and character with a portion of the garage intended to be 13' high and slope down to the remainder of the garage which is 8' high. Westover explained this slope creates an angle to match the existing dwelling's roof line and without the 13' high wall at the one end, the structure's character will diminish.

Westover stated the purpose of the Variance process is to review applications on a case by case basis to determine whether relief may be granted from unforeseen particular applications of the zoning code that create practical difficulties. Westover reported in considering an application for a variance, the Planning Commission shall recommend the approval of the variance only upon the finding that the application complies with the standards as identified in the ordinance.

Westover reported the Planning Commission did review the variance standards and recommended approval. Westover stated the standards are identified in the Findings of Fact on the Resolution.

Iverson moved, seconded by Palmer, to approve Resolution R19-043 Ryan Nelson accessory structure variance at 505 E. Rum River Dr. N as presented. Motion carried unanimously.

Iverson moved, seconded by Shogren for a 5-minute break. The motion carried unanimously.

Approve Resolution R19-045 Approving Plans and Specifications and Ordering Advertisement for Bids for Ace Tack Building Demolition

1. Approve Resolution R19-046 Authorizing the Mayor and City Administrator to Execute an Agreement with MnDOT for the Demolition of the Ace Tack Building

Woulfe reported Pursuant to City Council authorization on January 22, 2019, Short, Elliott, Hendrickson (SEH) has completed the plans and specifications for the Ace Tack Building Demolition project. Woulfe explained this is a cooperative effort between the City and MnDOT to help prepare the Highway 95 corridor for future roadway improvements. Woulfe stated Ace Tack is located at the southwest corner of Main Street and Highway 95 at 103 South Main Street.

Woulfe stated MnDOT has agreed to provide up to \$123,795 in construction funding for the project. Woulfe explained any additional funding, if necessary, would be covered by remaining State grant funds for Highway 95.

Woulfe reported if approved, bids are anticipated to be opened on July 23, 2019. A contract could then be awarded on August 5, 2019 along with approving the funding agreement with MnDOT. Woulfe explained interior salvage, abatement and demolition could then occur, but exterior demolition would not start until after the Customer Appreciation event on September 13 so the area will be safe for the public without sidewalk closures.

Shogren moved, seconded by Conley, to approve Resolution R19-045 Approving Plans and Specifications and Ordering Advertisement for Bids for Ace Tack Building Demolition and authorizing

the Mayor and City Administrator to Execute an Agreement with MnDOT for the Demolition of the Ace Tack Building as presented. Motion carried unanimously.

Seasonal Employment for Todd Williams, Fire Inspection Services

Westover reported the Community Development Department is in need of a seasonal part-time Fire Protection Systems Inspector. Westover stated staff has had discussions with Mr. Todd Williams who has worked for the City of Coon Rapids for 12+ years and has the qualifications needed for this position. Westover explained Mr. Williams would be on an "as-needed" basis for fire systems inspections on public and state building projects only.

Westover reported our previous Building Official, Mike Fabini, had authorization from the Minnesota Department of Labor and Industries to conduct inspections and plan review on "Public Buildings" and "State Licensed Facilities". Westover explained upon learning of Mike's retirement, Matt Small, our new Building Official, submitted his application to the Department of Labor and Industries for this state delegation authorization of public and state buildings.

Westover stated the Department of Labor and Industries (DOLI) Building and Codes Division has responded that Matt does not yet meet the experience level they would prefer for the fire inspections because DOLI has changed their experience requirements and no longer allow contracts with the State Fire Marshal's office for this type of review. Westover explained therefore, they have recommended hiring a qualified person to do the fire sprinkler and fire alarm system inspections. Westover stated if we have a fire protection systems inspector, then they will allow Matt to perform all other inspections related to Public and State buildings.

Westover reported if we hire a qualified fire protection systems inspector, (and Matt can perform all other inspections) the City would then receive the revenue for the inspections of all Public and State buildings. Westover explained examples of Public and State buildings include all schools, hospital, library, and any State licensed facilities (daycares).

Westover stated Matt is working toward gaining his years of experience required for the complete state delegation authorization. Westover reported based upon the comments from the Department of Labor and Industries, Matt has about a year and a half left until they will recognize his qualifications.

Westover explained this state delegation agreement we are seeking is for public and state buildings only. Westover explained Matt is able to perform all plan review and perform inspections for all regular commercial projects in the City (gas stations, retail buildings, apartment buildings, etc).

Westover reported this will not impact the budget because the funds needed to pay Mr. Williams will be taken from a current personnel line item.

Shogren moved, seconded by Iverson, to approve the conditional hire letter for Todd Williams, at the rate of \$47.52 per hour, as a part time Fire Inspector. Motion carried unanimously.

Abatement of Outdoor Storage, 1020 Marigold Dr. S.

Westover reported the last week of April, 2019 staff received a complaint regarding the property at 1020 Marigold Dr. S. Upon inspection, violations of outdoor storage were confirmed. Westover stated this property has been cited for numerous violations over the past six years to include tall grass/weeds, outdoor storage, prohibited accessory structure, and vehicle parking and storage.

Westover reported since this property was cited in June of 2018 for outdoor storage, per City Code §38.04 (B), a final notice was sent to the property owner on April 30, 2019. Westover stated upon reinspection on May 17, 2019, the property owner was sent an administrative citation. Westover explained per City Code, each day a violation exists constitutes a separate offense and the property has now hit the maximum fines of \$2,000. Westover stated at the time this staff report was written, the City has had no communication from the property owner and the property remains in violation.

Westover reported City Code §38.04 (F) states the City reserves the authority to use the abatement process as outlined in Chapter 92 Nuisances, Section 92.21. Westover stated according to City Code §92.21, staff must bring this issue before City Council for you to determine if the City should abate the violation.

Westover explained there is no fiscal impact and any costs associated with abatement will be billed to the property owner and if not paid, assessed to the property to be collected with taxes.

Palmer moved, seconded by Conley, to approve the abatement of outdoor storage at 1020 Marigold Dr. S as presented. Motion carried unanimously.

Approve Contract with Isanti County Attorney's Office for Prosecution Services

Schuster reported the City of Cambridge has contracted with the Isanti County Attorney's Office since June 1, 1999 to provide all prosecution services for the police department including petty misdemeanor, misdemeanor and gross misdemeanor cases, as well the statutory required felony cases and juvenile petitions. Schuster stated they have also provided the City with all the mandated crime victim needs through their Crime Victim Services Program.

Schuster explained our current contract with Isanti County expired on May 31, 2019. Schuster stated due to the strong working relationship between our police department and the Isanti County Attorney's Office, it is my recommendation to the City Council, that we renew the contract with Isanti County for the next 3 years.

Schuster reported this recommendation is based on my team's overall satisfaction with the services being provided by our County Attorney's Office. Schuster stated we like having all of our prosecution services with one provider. Schuster stated it has increased communication and training opportunities between our department and County Attorney Jeff Edblad's staff, which further supports the importance of continuing the prosecution, legal counsel, and crime victim agreements with Isanti County.

Schuster stated if Council does not desire to contract with the County Attorney's office, we would need to negotiate a temporary extension and move quickly to request bids to seek out another attorney firm to provide these services for us.

Schuster reported you will find the proposed contract between the Isanti County Attorney's Office and the City of Cambridge for the time period from June 1, 2019 to May 31, 2022 in the packet. Schuster explained the new contract contains no changes in contract language for services provided from the previous contract. Schuster reported the new contract does include an annual increase of 2.8% each year over the term of the 3-year contract. Schuster explained I have reviewed the terms of the contract since I had not seen the previous one, and found that it covers all of the expectations that we would request of a prosecutor.

Schuster stated currently, we pay the Isanti County Attorney's Office \$39,501.96/year (\$3291.83/Month) and the proposed contract calls for the following 2.8% increases per year for inflationary cost of living increases:

6/1/2019 – 5/31/2020 - \$40,608.56/year or \$3,384.04/month
6/1/2020 – 5/31/2021 - \$41,754.59/year or \$3,478.79/month
6/1/2021 – 5/31/2022 - \$42,923.46/year or \$3,576.95/month

Schuster explained I reviewed this proposed increase with Finance Director Moe and she said that it was an acceptable and expected increase.

Palmer inquired when the last time the City sought requests for proposals for prosecution service. Woulfe responded the City did it prior to the last three-year contract and the only respondent was the Isanti County Attorney's office.

Shogren moved, seconded by Conley, to approve the continued contract with the Isanti County Attorney's Office for prosecution services as presented. Motion carried unanimously.

Mayor's Report

Godfrey thanked council, staff and residents for attending the ice cream social. Godfrey reminded Council about the training and conference in Duluth starting Wednesday, June 26th.

There were no Council Concerns or City Attorney's Report

City Administrator's Report

Woulfe reported at July 2nd at 10:30 AM there will be a meeting with Congressman Stauber, at which a quorum will be present however no official business of the City will be conducted. Woulfe stated an official notice will be posted and sent to the press.

Adjournment into Closed Session

Palmer moved, seconded by Iverson to go into closed session at 7:44 p.m.

Closed Session – Labor Negotiations

This portion of the meeting was being closed under Minnesota Statutes, §13d.03, to consider strategies related to labor negotiations under the Public Employment Labor Relations Act, Minnesota Statutes, Chapter 179A

Adjournment of Closed and Regular Session Council Meeting

Being no further business before the City Council, Iverson moved, seconded by Palmer, to adjourn the closed and regular session at 8:10 pm. Motion carried unanimously.

James A. Godfrey, Mayor

ATTEST:

Lynda J. Woulfe, City Administrator

**SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE
CAMBRIDGE CITY COUNCIL**

The complete minutes are available for public inspection at the office of the City Administrator, 300 3rd Ave. NE, Cambridge, Minnesota.

**Regular City Council Meeting
June 17, 2019**

Members Present: Mayor James Godfrey; Council Members Kersten Conley, Marlys Palmer, Lisa Iverson, and Bob Shogren. All present, no absences.

- Meeting called to order at 6:02 p.m.
- Citizens Forum opened at 6:03 p.m. with 1 resident requesting additional parking spaces for car sales lot and 3 residents with a plea for Council to pass T21 in Cambridge.
- Approved agenda as amended.
- Approved consent agenda items A-G as presented.
- Motion to approve Ordinance 691 Amending Title XI Business Regulations, Chapter 115 Tobacco failed 3-2 with Palmer, Iverson and Shogren voting nay.
- Approved Ordinance 698 Amending Title III Administration, Chapter 35 Finances and Taxation as presented and authorized staff to execute the sales tax collection agreement with the Department of Revenue.
- Approved Resolution R19-044 awarding the sale of the 2019 Water Revenue Bonds to Baird & Co. for \$2.4 million.
- The Annual Stormwater Management Plan presentation was delivered and no public attendees were present for the public hearing.
- Approved Resolution R19-041 North Metro Auto Sales Interim Use Permit Renewal as presented.
- Approved Resolution R19-042 Valder's Vehicles Interim Use Permit Renewal as presented.
- Approved Ordinance 695 Amending Title XV Land Usage, Mobile Food Carts and Mobile Food Vendors.
- Approved Ordinance 696 Amending the 2019 Fee Schedule for mobile food carts/vendors.
- Approved Resolution R19-043 Ryan Nelson accessory structure variance at 505 E. Rum River Dr. N.
- Approved Resolution R19-045 Approving Plans and Specifications and Ordering Advertisement for Bids for Ace Tack Building Demolition and R19-046 Authorizing the Mayor and City Administrator to Execute an Agreement with MnDOT for the Demolition of the Ace Tack Building.
- Approved the conditional hire letter for Todd Williams at the rate of \$47.52 per hour as a seasonal part time Fire Inspector.
- Approved the abatement of outdoor storage at 1020 Marigold Dr. S as presented.
- Approved continued contract with the Isanti County Attorney's Office for prosecution services as presented.
- Meeting went into closed session at 7:44 pm and adjourned at 8:10 pm.
-

Prepared by: Caroline Moe, Director of Finance

Background

Attached for your review are the **Draft** Monthly Financial Reports for the five months ended May 31, 2019. Included in the Monthly Financial Reports are the following components:

Financial Snapshot

Outstanding City Debt

General Fund - Amended 2019 Budget Compared to Actual

Special Revenue Funds:

Airport Operating Fund – Adopted 2019 Compared to Actual

Debt Service Fund Summary: Adopted 2019 Budget Compared to Actual

Capital Fund Summary:

Adopted 2019 Budget Compared to Actual

Enterprise Funds:

Water Utility - Adopted 2019 Budget Compared to Actual

Wastewater Utility - Adopted 2019 Budget Compared to Actual

Stormwater Utility- Adopted 2019 Budget Compared to Actual

Street Light Utility- Adopted 2019 Budget Compared to Actual

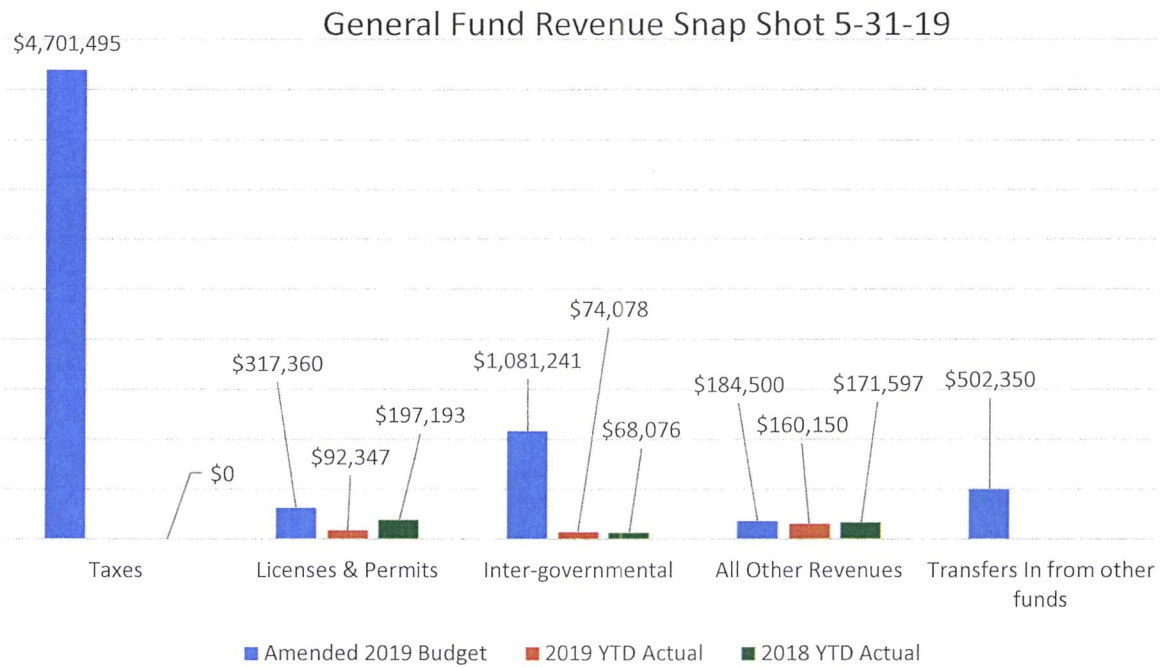
Liquor Store – Adopted 2019 Budget Compared to Actual.

Cash and Investment Summary

Council Action Requested

NONE REQUIRED - For discussion only.

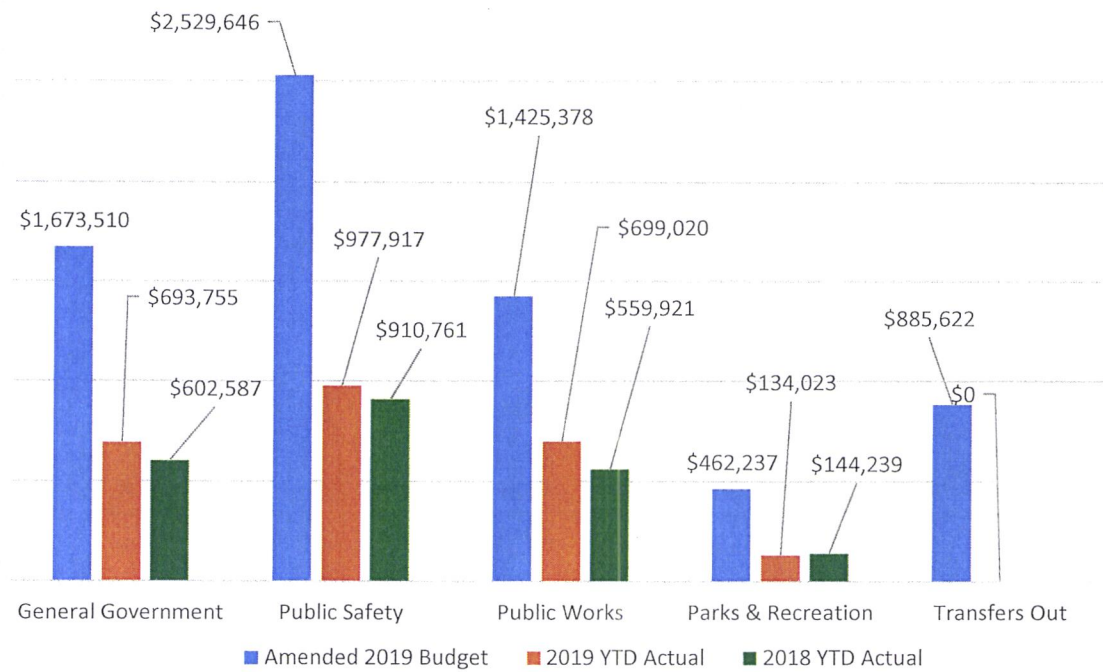
Council Financial Snap Shot



Notes—

- Tax revenue is only received in July and December from Isanti County.
- Inter-governmental revenue is primarily received in July, October and December.
- Permit revenue typically is slow at the beginning of the year and picks up late spring and summer. Permit revenue for 2019 is trending behind 2018.
- Transfers typically done near the end of the year.
- Other revenue—on track as expected.

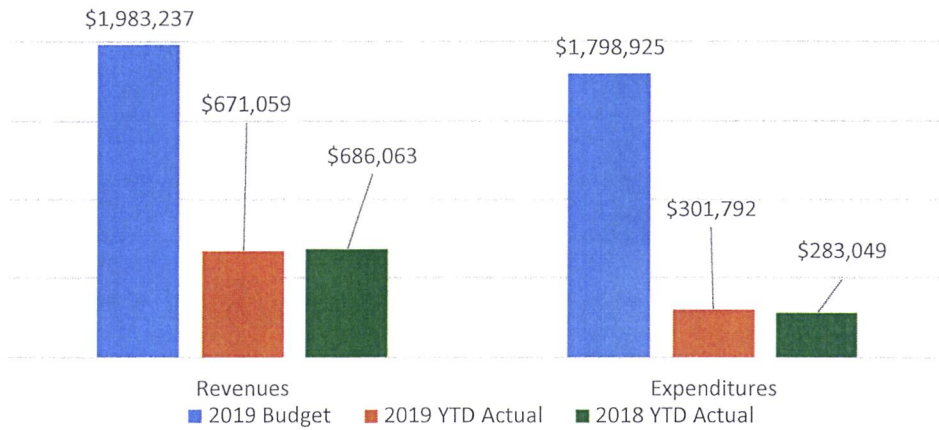
General Fund Expenditure Snap Shot 5-31-19



Notes—

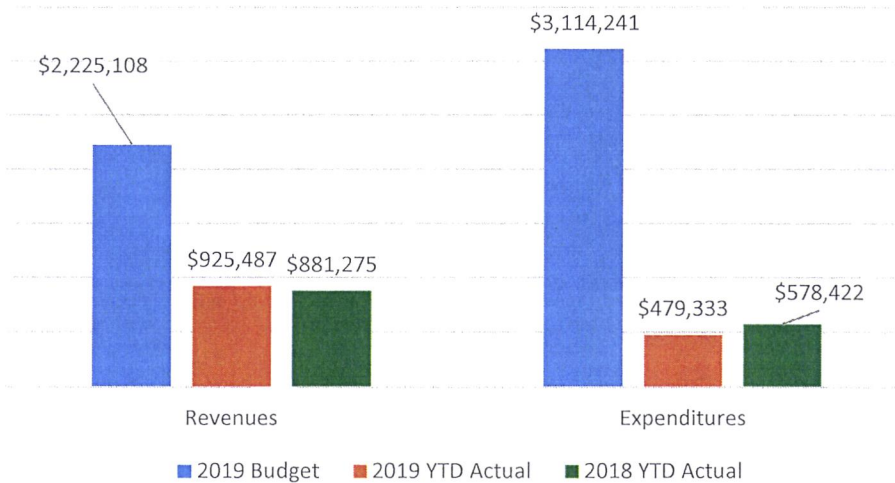
- Public Works trending higher in 2019 due to \$60K for street light replacement paid and overtime for snowplowing.
- Transfers are typically done at the end of the year.
- Otherwise, expenditures generally trending as expected.

Water Fund 5-31-19



Water Fund Notes—
No concerns with revenues or expenditures at this time.

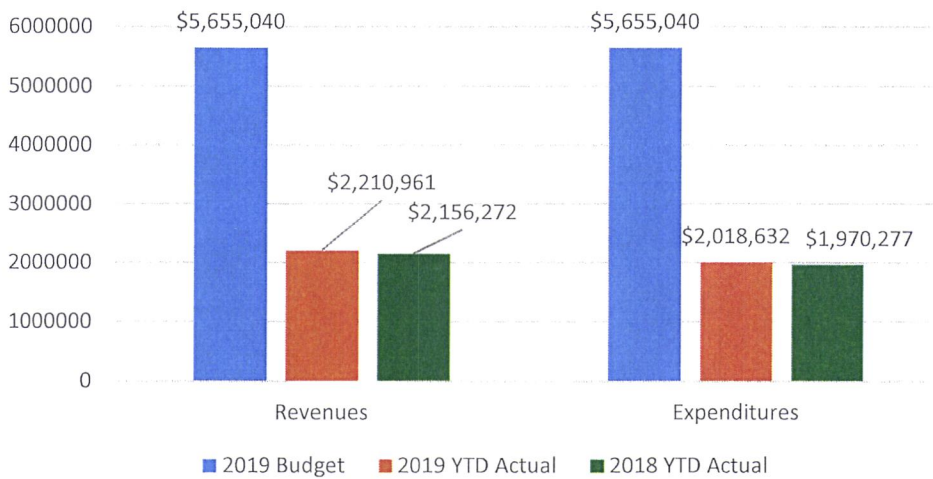
Wastewater Fund 5-31-19



Wastewater Fund Notes—
Revenues for 2019 on track.

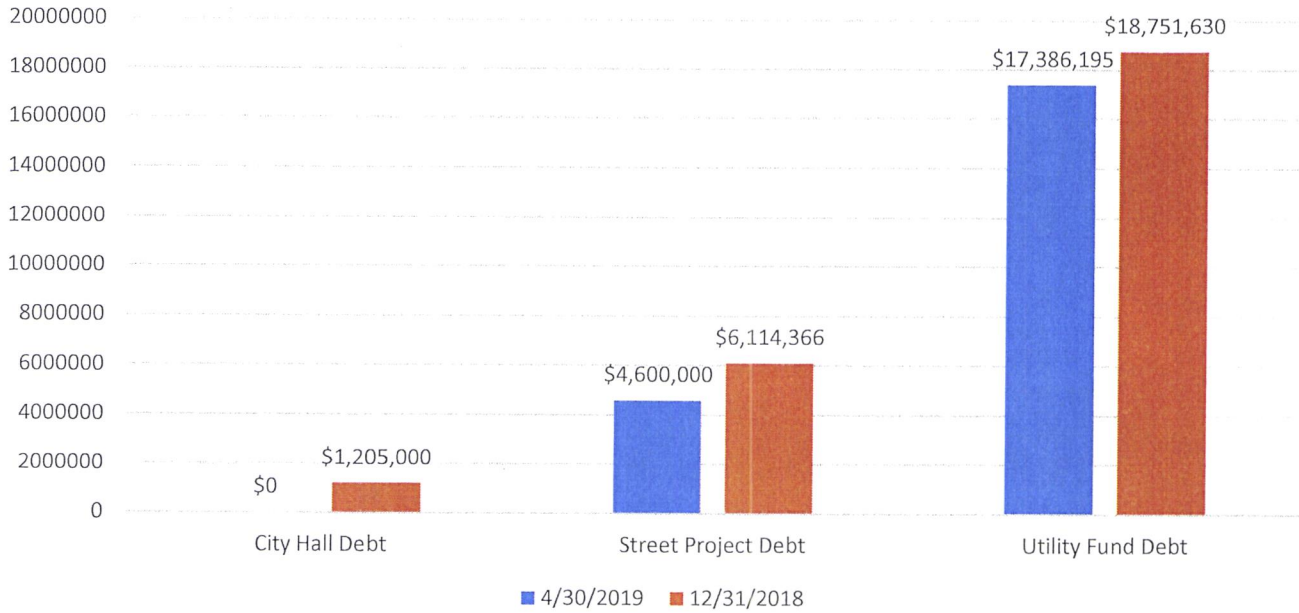
Expenses in 2018 were higher due to Force Main relocation project).

Northbound Liquor 5-31-19



Northbound Liquor--No concerns with revenues or expenditures at this time.

Outstanding City Debt



Notes—City Hall debt was paid off in March 2019, approximately four years earlier than initially planned. Also, in March 2019, the City retired the remainder of the Street Project and Utility Fund Debt from the 2012 Street & Utility Improvement Project. The City plans to issue debt in June 2018 to fund the construction of a new water tower.

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
TAXES	4,701,495.00	4,701,495.00	.00	(4,701,495.00)	.00	4,623,602.69
LICENSES AND PERMITS	317,360.00	317,360.00	92,346.55	(225,013.45)	29.10	502,728.59
INTERGOVERNMENTAL REVENUES	1,081,241.00	1,081,241.00	74,078.42	(1,007,162.58)	6.85	1,155,577.78
CHARGES FOR SERVICES	123,200.00	123,200.00	119,815.75	(3,384.25)	97.25	127,981.65
FINES AND FORFEITURES	42,700.00	42,700.00	31,390.70	(11,309.30)	73.51	92,898.94
OTHER	18,600.00	18,600.00	8,943.12	(9,656.88)	48.08	61,714.06
OTHER FINANCING SOURCES	502,350.00	502,350.00	.00	(502,350.00)	.00	452,350.00
TOTAL FUND REVENUE	6,786,946.00	6,786,946.00	326,574.54	(6,460,371.46)	4.81	7,016,853.71
EXPENDITURES						
GENERAL GOVERNMENT						
MAYOR AND CITY COUNCIL	58,330.00	76,897.00	20,534.71	56,362.29	26.70	61,860.62
ADMINISTRATION	336,062.00	340,062.00	141,350.01	198,711.99	41.57	258,300.84
ELECTIONS	1,150.00	1,150.00	.00	1,150.00	.00	9,387.41
FINANCE/MIS	336,057.00	336,057.00	157,128.89	178,928.11	46.76	309,616.22
LEGAL	99,000.00	99,000.00	30,781.77	68,218.23	31.09	106,298.49
BUILDING DEPARTMENT	349,434.00	349,434.00	136,339.95	213,094.05	39.02	292,334.91
ENGINEERING	25,000.00	25,000.00	12,156.76	12,843.24	48.63	26,256.07
PLANNING	272,648.00	272,648.00	104,195.60	168,452.40	38.22	240,328.06
NEW CITY HALL BUILDING	151,262.00	173,262.00	91,267.38	81,994.62	52.68	156,857.80
TOTAL GENERAL GOVERNMENT	1,628,943.00	1,673,510.00	693,755.07	979,754.93	41.46	1,461,240.42
PUBLIC SAFETY						
POLICE DEPARTMENT	2,200,931.00	2,200,931.00	851,655.06	1,349,275.94	38.70	1,953,771.65
FIRE DEPARTMENT	318,115.00	318,115.00	120,893.59	197,221.41	38.00	305,860.91
EMERGENCY MANAGEMENT	5,100.00	5,100.00	3,368.41	1,731.59	66.05	7,108.04
ANIMAL CONTROL	5,500.00	5,500.00	2,000.00	3,500.00	36.36	4,800.00
TOTAL PUBLIC SAFETY	2,529,646.00	2,529,646.00	977,917.06	1,551,728.94	38.66	2,271,540.60
STREETS						
STREETS	1,280,498.00	1,425,378.00	699,019.56	726,358.44	49.04	1,231,943.27
MAINTENANCE BUILDING	.00	.00	.00	.00	.00	18,565.50
TOTAL STREETS	1,280,498.00	1,425,378.00	699,019.56	726,358.44	49.04	1,250,508.77
PARK AND RECREATION						
ICE RINK	87,718.00	87,718.00	14,622.29	73,095.71	16.67	69,523.17
PARKS & RECREATION	374,519.00	374,519.00	119,400.78	255,118.22	31.88	359,502.87
TOTAL PARK AND RECREATION	462,237.00	462,237.00	134,023.07	328,213.93	28.99	429,026.04
UNALLOCATED EXPENDITURES						

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TRANSFERS OUT	885,622.00	885,622.00	.00	885,622.00	.00	1,432,217.66
TOTAL UNALLOCATED EXPENDITURES	885,622.00	885,622.00	.00	885,622.00	.00	1,432,217.66
TOTAL FUND EXPENDITURES	6,786,946.00	6,976,393.00	2,504,714.76	4,471,678.24	35.90	6,844,533.49
NET REVENUE OVER EXPENDITURES	.00	(189,447.00)	(2,178,140.22)	1,988,693.22		172,320.22

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TAXES</u>						
101-31010 TAXES - CURRENT	4,673,495.00	4,673,495.00	.00	4,673,495.00	.00	4,520,758.28
101-31020 TAXES - DELINQUENT	25,000.00	25,000.00	.00	25,000.00	.00	34,330.76
101-31050 EXCESS TAX INCREMENTS	.00	.00	.00	.00	.00	110.79
101-31051 DECERT TIF DISTRICT PROCEE	.00	.00	.00	.00	.00	24,586.73
101-31060 PENALTIES AND INTEREST	3,000.00	3,000.00	.00	3,000.00	.00	3,036.14
101-31061 TAX ON FORFEITED PROP PURCHAS	.00	.00	.00	.00	.00	40,779.99
TOTAL TAXES	4,701,495.00	4,701,495.00	.00	4,701,495.00	.00	4,623,602.69
<u>LICENSES AND PERMITS</u>						
101-32110 LIQUOR LICENSES	14,000.00	14,000.00	2,700.00	11,300.00	19.29	21,900.00
101-32180 CIGARETTES	3,200.00	3,200.00	.00	3,200.00	.00	2,800.00
101-32184 CABLE FRANCHISE FEES	66,000.00	66,000.00	22,129.83	43,870.17	33.53	68,718.25
101-32185 REFUSE HAULER FRANCHISE FEE	1,250.00	1,250.00	.00	1,250.00	.00	1,250.00
101-32199 OTHER BUS LIC & PERMITS	2,016.00	2,016.00	550.00	1,466.00	27.28	729.00
101-32218 CITY SHARE ELEC INSPECTIONS	3,000.00	3,000.00	1,595.00	1,405.00	53.17	8,755.20
101-32219 RETAINAGE OF BLDG SURCHARGE	250.00	250.00	25.00	225.00	10.00	516.89
101-32220 BUILDING PERMITS	170,000.00	170,000.00	46,500.45	123,499.55	27.35	320,214.50
101-32222 MECHANICAL PERMITS	25,000.00	25,000.00	6,935.00	18,065.00	27.74	29,083.79
101-32225 INVESTIGATION (PENALTY FEE)	400.00	400.00	50.00	350.00	12.50	1,338.00
101-32226 CONTRACTOR LIC VERIFICATIONFEE	520.00	520.00	220.00	300.00	42.31	820.00
101-32230 PLUMBING PERMITS	13,000.00	13,000.00	3,683.00	9,317.00	28.33	16,807.00
101-32240 SIGN PERMITS	1,724.00	1,724.00	400.00	1,324.00	23.20	1,560.00
101-32298 RENTAL REGISTRATION FEE	10,000.00	10,000.00	115.27	9,884.73	1.15	10,937.50
101-32299 PLANNING & ZONING FEES	7,000.00	7,000.00	7,443.00	(443.00)	106.33	17,298.46
TOTAL LICENSES AND PERMITS	317,360.00	317,360.00	92,346.55	225,013.45	29.10	502,728.59
<u>INTERGOVERNMENTAL REVENUES</u>						
101-33165 FEDERAL GRANTS - OTHER	.00	.00	3,703.84	(3,703.84)	.00	9,026.45
101-33401 LOCAL GOVERNMENT AID (LGA)	806,834.00	806,834.00	.00	806,834.00	.00	802,355.00
101-33404 STATE AID - OTHER	3,155.00	3,155.00	7,950.62	(4,795.62)	252.00	6,245.90
101-33405 PERA AID	5,822.00	5,822.00	.00	5,822.00	.00	5,822.00
101-33418 MSA - MAINTENANCE	50,000.00	50,000.00	25,000.00	25,000.00	50.00	50,000.00
101-33421 POLICE STATE AID	128,000.00	128,000.00	.00	128,000.00	.00	139,549.45
101-33422 SCHOOL DIST COST FOR OFFICER	76,500.00	76,500.00	32,644.96	43,855.04	42.67	71,509.10
101-33424 SCHOOL DIST ASST SRO#2	6,630.00	6,630.00	.00	6,630.00	.00	66,721.06
101-33610 CTY GRANTS & AIDS FOR HWYS	4,300.00	4,300.00	4,779.00	(479.00)	111.14	4,348.82
TOTAL INTERGOVERNMENTAL REVE	1,081,241.00	1,081,241.00	74,078.42	1,007,162.58	6.85	1,155,577.78

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
101-34102 FILING FEES	10.00	10.00	.00	10.00	.00	120.00
101-34105 SALES - MAPS, COPIES, ETC.	250.00	250.00	144.25	105.75	57.70	131.75
101-34110 SOLAR LEASE REVENUE	.00	.00	500.00	(500.00)	.00	.00
101-34117 CONTRACTED BUILDING INSPECTIO	.00	.00	885.00	(885.00)	.00	.00
101-34201 POLICE DEPARTMENT REPORTS	3,000.00	3,000.00	215.00	2,785.00	7.17	2,950.75
101-34202 POLICE ADMINISTRATION FEES	1,500.00	1,500.00	4,220.00	(2,720.00)	281.33	4,660.00
101-34205 PAWN SHOP TRANSACTION REVENU	6,000.00	6,000.00	1,632.50	4,367.50	27.21	5,512.50
101-34206 FIRE PROT TOWNSHIP CONTRACT	100,000.00	100,000.00	102,506.31	(2,506.31)	102.51	96,877.65
101-34208 FIRE RUNS	.00	.00	3,499.94	(3,499.94)	.00	.00
101-34210 FIRE PROTECTION ADMINISTRATION	2,300.00	2,300.00	2,345.00	(45.00)	101.96	2,345.00
101-34925 PARK ACTIVITY FEES	2,500.00	2,500.00	840.00	1,660.00	33.60	5,135.00
101-34930 ART FAIR FEES	.00	.00	.00	.00	.00	770.00
101-34951 SALE OF SERVICE AND SUPPLIES	.00	.00	.75	(.75)	.00	1,679.00
101-34958 ICE RINK LEASE REVENUE	7,640.00	7,640.00	3,027.00	4,613.00	39.62	7,800.00
TOTAL CHARGES FOR SERVICES	123,200.00	123,200.00	119,815.75	3,384.25	97.25	127,981.65
<u>FINES AND FORFEITURES</u>						
101-35101 COURT FINES	40,000.00	40,000.00	26,640.70	13,359.30	66.60	86,538.94
101-35102 PARKING FINES	1,500.00	1,500.00	2,160.00	(660.00)	144.00	1,670.00
101-35104 ANIMAL CONTROL FINES	1,200.00	1,200.00	590.00	610.00	49.17	1,540.00
101-35105 ADMINISTRATIVE CITATION FINE	.00	.00	2,000.00	(2,000.00)	.00	3,150.00
TOTAL FINES AND FORFEITURES	42,700.00	42,700.00	31,390.70	11,309.30	73.51	92,898.94
<u>OTHER</u>						
101-36102 SPECIAL ASSESSMENT INTEREST	.00	.00	.00	.00	.00	1,324.70
101-36200 MISCELLANEOUS	.00	.00	.00	.00	.00	885.20
101-36210 INTEREST EARNINGS	14,000.00	14,000.00	.00	14,000.00	.00	27,235.82
101-36220 FACILITY RENTAL	3,600.00	3,600.00	2,001.41	1,598.59	55.59	20,018.00
101-36230 DONATIONS	500.00	500.00	6,941.71	(6,441.71)	1,388.34	4,506.11
101-36234 ARTS GRANT FOR CONCERT/PAINTIN	.00	.00	.00	.00	.00	2,500.00
101-36240 PATRONAGE CAPITAL	500.00	500.00	.00	500.00	.00	3,619.23
101-36241 FIRE DEPT PRIVATE GRANTS	.00	.00	.00	.00	.00	235.00
101-36242 ALLINA WELLNESS GRANT	.00	.00	.00	.00	.00	886.00
101-36501 SALE OF PROPERTY	.00	.00	.00	.00	.00	504.00
TOTAL OTHER	18,600.00	18,600.00	8,943.12	9,656.88	48.08	61,714.06

CITY OF CAMBRIDGE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING SOURCES</u>						
101-39203 TRANSFERS FROM OTHER FUNDS	502,350.00	502,350.00	.00	502,350.00	.00	452,350.00
TOTAL OTHER FINANCING SOURCES	502,350.00	502,350.00	.00	502,350.00	.00	452,350.00
 TOTAL FUND REVENUE	 6,786,946.00	 6,786,946.00	 326,574.54			 7,016,853.71

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MAYOR AND CITY COUNCIL						
<i>PERSONAL SERVICES</i>						
101-41110-101 FULL-TIME EMPLOYEES - REGULAR	29,900.00	29,900.00	12,458.40	(17,441.60)	41.67	29,900.16
101-41110-122 FICA/MEDICARE (EMPLOYER)	2,290.00	2,290.00	952.97	(1,337.03)	41.61	2,287.06
101-41110-151 WORKERS' COMPENSATION PREMIU	140.00	140.00	24.61	(115.39)	17.58	119.38
TOTAL PERSONAL SERVICES	32,330.00	32,330.00	13,435.98	(18,894.02)	41.56	32,306.60
<i>SUPPLIES</i>						
101-41110-200 MISCELLANEOUS OFFICE SUPPLIES	100.00	100.00	2.14	(97.86)	2.14	107.81
101-41110-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	.00	(250.00)	.00	350.00
101-41110-213 CITIZEN'S ACADEMY COSTS	500.00	500.00	.00	(500.00)	.00	.00
101-41110-214 EMPLOYEE RECOGNITION	500.00	500.00	95.00	(405.00)	19.00	495.57
TOTAL SUPPLIES	1,350.00	1,350.00	97.14	(1,252.86)	7.20	953.38
<i>OTHER SERVICES AND CHARGES</i>						
101-41110-304 MISC PROFESSIONAL SERVICES	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-41110-331 TRAVEL/MEALS/LODGING	1,500.00	1,500.00	2,328.09	828.09	155.21	392.65
101-41110-334 MILEAGE REIMBURSEMENT	150.00	150.00	.00	(150.00)	.00	.00
101-41110-340 ADVERTISING	1,000.00	1,000.00	98.50	(901.50)	9.85	.00
101-41110-360 INSURANCE AND BONDS	1,000.00	1,000.00	.00	(1,000.00)	.00	258.12
TOTAL OTHER SERVICES AND CHA	4,650.00	4,650.00	2,426.59	(2,223.41)	52.18	650.77
<i>MISCELLANEOUS</i>						
101-41110-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	.00
101-41110-433 DUES AND SUBSCRIPTIONS	100.00	100.00	.00	(100.00)	.00	30.00
101-41110-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	2,675.00	1,175.00	178.33	.00
101-41110-441 SISTER CITY ACTIVITIES	1,500.00	1,500.00	.00	(1,500.00)	.00	300.00
101-41110-455 FIREWORKS DISPLAY EXPENSES	14,000.00	14,000.00	50.00	(13,950.00)	.36	12,275.00
101-41110-456 ART FESTIVAL	1,000.00	1,000.00	.00	(1,000.00)	.00	2,412.62
101-41110-457 DOWNTOWN BANNERS & SIGNAGE	.00	9,597.00	.00	(9,597.00)	.00	4,903.00
101-41110-458 DOWNTOWN FLOWER BASKET PROJ	1,800.00	10,770.00	1,850.00	(8,920.00)	17.18	8,029.25
TOTAL MISCELLANEOUS	20,000.00	38,567.00	4,575.00	(33,992.00)	11.86	27,949.87
TOTAL MAYOR AND CITY COUNCIL	58,330.00	76,897.00	20,534.71	(56,362.29)	26.70	61,860.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
101-41320-101	174,000.00	174,000.00	72,809.50	(101,190.50)	41.84	128,785.82
101-41320-103	41,283.00	41,283.00	14,160.25	(27,122.75)	34.30	28,386.79
101-41320-105	.00	.00	67.86	67.86	.00	.00
101-41320-121	16,147.00	16,147.00	6,527.83	(9,619.17)	40.43	11,553.80
101-41320-122	16,470.00	16,470.00	6,479.88	(9,990.12)	39.34	11,442.59
101-41320-131	34,227.00	34,227.00	16,577.80	(17,649.20)	48.43	18,793.32
101-41320-133	2,400.00	2,400.00	2,359.18	(40.82)	98.30	1,200.00
101-41320-151	1,685.00	1,685.00	242.76	(1,442.24)	14.41	950.35
101-41320-153	1,500.00	1,500.00	1,289.94	(210.06)	86.00	866.77
101-41320-154	250.00	250.00	81.00	(169.00)	32.40	159.05
TOTAL PERSONAL SERVICES	287,962.00	287,962.00	120,596.00	(167,366.00)	41.88	202,138.49
<i>SUPPLIES</i>						
101-41320-201	1,500.00	1,500.00	617.27	(882.73)	41.15	1,570.11
101-41320-202	2,000.00	2,000.00	410.39	(1,589.61)	20.52	1,009.58
101-41320-203	.00	4,000.00	2,379.92	(1,620.08)	59.50	.00
101-41320-204	250.00	250.00	145.00	(105.00)	58.00	145.00
101-41320-209	.00	.00	.00	.00	.00	139.00
101-41320-210	500.00	500.00	.00	(500.00)	.00	.00
101-41320-221	200.00	200.00	.00	(200.00)	.00	.00
101-41320-240	1,000.00	1,000.00	179.99	(820.01)	18.00	3,616.40
TOTAL SUPPLIES	5,450.00	9,450.00	3,732.57	(5,717.43)	39.50	6,480.09
<i>OTHER SERVICES AND CHARGES</i>						
101-41320-304	2,000.00	2,000.00	.00	(2,000.00)	.00	11,987.97
101-41320-313	3,000.00	3,000.00	1,129.05	(1,870.95)	37.64	2,709.72
101-41320-322	4,500.00	4,500.00	1,000.00	(3,500.00)	22.22	2,950.00
101-41320-331	600.00	600.00	513.84	(86.16)	85.64	264.46
101-41320-334	300.00	300.00	179.22	(120.78)	59.74	34.44
101-41320-340	1,500.00	1,500.00	.00	(1,500.00)	.00	1,960.83
101-41320-351	1,000.00	1,000.00	222.63	(777.37)	22.26	904.61
101-41320-360	1,950.00	1,950.00	.00	(1,950.00)	.00	1,696.18
TOTAL OTHER SERVICES AND CHA	14,850.00	14,850.00	3,044.74	(11,805.26)	20.50	22,508.21

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-41320-404 REPAIR & MAINT LABOR - VEH/EQ	200.00	200.00	.00	(200.00)	.00	.00
101-41320-409 MAINT CONTRACTS - OFFICE EQUIP	11,500.00	11,500.00	9,318.74	(2,181.26)	81.03	13,214.93
101-41320-430 MISCELLANEOUS	100.00	100.00	.00	(100.00)	.00	119.96
101-41320-433 DUES AND SUBSCRIPTIONS	500.00	500.00	478.44	(21.56)	95.69	575.16
101-41320-437 CITY WIDE DUES & SUBSCRIPTIONS	14,000.00	14,000.00	3,575.00	(10,425.00)	25.54	13,249.00
101-41320-440 SCHOOLS AND MEETINGS	1,000.00	1,000.00	476.00	(524.00)	47.60	15.00
101-41320-441 WEB SITE ENHANCEMENT	.00	.00	128.52	128.52	.00	.00
101-41320-489 OTHER CONTRACTED SERVICES	500.00	500.00	.00	(500.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>27,800.00</u>	<u>27,800.00</u>	<u>13,976.70</u>	<u>(13,823.30)</u>	<u>50.28</u>	<u>27,174.05</u>
TOTAL ADMINISTRATION	<u><u>336,062.00</u></u>	<u><u>340,062.00</u></u>	<u><u>141,350.01</u></u>	<u><u>(198,711.99)</u></u>	<u><u>41.57</u></u>	<u><u>258,300.84</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ELECTIONS</u>						
<i>PERSONAL SERVICES</i>						
101-41410-104 TEMP/SEAS EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	6,012.50
<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	.00	6,012.50
<i>SUPPLIES</i>						
101-41410-201 OFFICE SUPPLIES - ACCESSORIES	250.00	250.00	.00	(250.00)	.00	115.76
101-41410-240 SMALL TOOLS AND MINOR EQUIPME	.00	.00	.00	.00	.00	1,797.68
<i>TOTAL SUPPLIES</i>	250.00	250.00	.00	(250.00)	.00	1,913.44
<i>OTHER SERVICES AND CHARGES</i>						
101-41410-331 TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00	97.44
101-41410-351 LEGAL NOTICES/ORD PUBLISHING	100.00	100.00	.00	(100.00)	.00	180.88
<i>TOTAL OTHER SERVICES AND CHA</i>	100.00	100.00	.00	(100.00)	.00	278.32
<i>MISCELLANEOUS</i>						
101-41410-408 MAINT CONTRACTS - MACH/EQUIP	800.00	800.00	.00	(800.00)	.00	1,183.15
<i>TOTAL MISCELLANEOUS</i>	800.00	800.00	.00	(800.00)	.00	1,183.15
TOTAL ELECTIONS	1,150.00	1,150.00	.00	(1,150.00)	.00	9,387.41

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FINANCE/MIS						
<i>PERSONAL SERVICES</i>						
101-41500-101 FULL-TIME EMPLOYEES - REGULAR	169,250.00	169,250.00	72,296.02	(96,953.98)	42.72	164,470.08
101-41500-121 PERA (EMPLOYER)	13,116.00	13,116.00	5,422.20	(7,693.80)	41.34	12,197.70
101-41500-122 FICA/MEDICARE (EMPLOYER)	13,378.00	13,378.00	5,314.60	(8,063.40)	39.73	11,980.50
101-41500-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	34,227.00	34,227.00	16,583.60	(17,643.40)	48.45	32,157.84
101-41500-132 FINANCE LONGEVITY PAY	5,626.00	5,626.00	.00	(5,626.00)	.00	.00
101-41500-133 FINANCE INS DEDUCTIBLE CONTRIB	2,400.00	2,400.00	1,200.00	(1,200.00)	50.00	2,400.00
101-41500-151 WORKERS' COMPENSATION PREMIU	1,370.00	1,370.00	204.35	(1,165.65)	14.92	1,014.99
101-41500-154 HRA/FLEX FEES	200.00	200.00	81.00	(119.00)	40.50	146.80
TOTAL PERSONAL SERVICES	239,567.00	239,567.00	101,101.77	(138,465.23)	42.20	224,367.91
<i>SUPPLIES</i>						
101-41500-201 OFFICE SUPPLIES - ACCESSORIES	1,400.00	1,400.00	551.80	(848.20)	39.41	820.02
101-41500-204 STATIONARY, FORMS & ENVELOPES	3,000.00	3,000.00	621.27	(2,378.73)	20.71	3,609.01
101-41500-209 SOFTWARE UPDATES	1,000.00	1,000.00	725.00	(275.00)	72.50	700.00
101-41500-210 MISCELLANEOUS OPER SUPPLIES	500.00	500.00	.00	(500.00)	.00	.00
101-41500-240 SMALL TOOLS AND MINOR EQUIPME	2,000.00	2,000.00	.00	(2,000.00)	.00	1,599.00
TOTAL SUPPLIES	7,900.00	7,900.00	1,898.07	(6,001.93)	24.03	6,728.03
<i>OTHER SERVICES AND CHARGES</i>						
101-41500-301 AUDITING AND ACCOUNTING	35,000.00	35,000.00	30,000.00	(5,000.00)	85.71	32,000.00
101-41500-304 MISC PROFESSIONAL SERVICES	3,000.00	3,000.00	2,388.00	(612.00)	79.60	3,584.69
101-41500-308 ISANTI CO ASSESSMENT MGMT FEE	750.00	750.00	986.00	236.00	131.47	.00
101-41500-309 EDP PROFESSIONAL SERVICES	22,000.00	22,000.00	10,018.50	(11,981.50)	45.54	19,998.82
101-41500-313 IT MGMT & BACKUP	2,500.00	2,500.00	1,129.05	(1,370.95)	45.16	2,935.53
101-41500-331 TRAVEL/MEALS/LODGING	500.00	500.00	12.00	(488.00)	2.40	42.00
101-41500-334 MILEAGE REIMBURSEMENT	440.00	440.00	.00	(440.00)	.00	129.71
101-41500-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	318.00	(182.00)	63.60	365.38
101-41500-360 INSURANCE AND BONDS	1,650.00	1,650.00	.00	(1,650.00)	.00	1,491.85
TOTAL OTHER SERVICES AND CHA	66,340.00	66,340.00	44,851.55	(21,488.45)	67.61	60,547.98
<i>MISCELLANEOUS</i>						
101-41500-409 MAINT CONTRACTS - OFFICE EQUIP	18,000.00	18,000.00	7,888.00	(10,112.00)	43.82	15,458.00
101-41500-430 MISCELLANEOUS	250.00	250.00	140.00	(110.00)	56.00	.00
101-41500-433 DUES AND SUBSCRIPTIONS	1,700.00	1,700.00	779.50	(920.50)	45.85	1,564.30
101-41500-440 SCHOOLS AND MEETINGS	2,300.00	2,300.00	470.00	(1,830.00)	20.43	950.00
TOTAL MISCELLANEOUS	22,250.00	22,250.00	9,277.50	(12,972.50)	41.70	17,972.30
TOTAL FINANCE/MIS	336,057.00	336,057.00	157,128.89	(178,928.11)	46.76	309,616.22

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LEGAL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-41610-304 LEGAL FEES	47,000.00	47,000.00	17,614.45	(29,385.55)	37.48	55,991.75
101-41610-305 PROSECUTION SERVICES	40,000.00	40,000.00	13,167.32	(26,832.68)	32.92	39,501.96
101-41610-307 TOWNSHIP ANNEXATION PAYMENTS	12,000.00	12,000.00	.00	(12,000.00)	.00	10,804.78
<i>TOTAL OTHER SERVICES & CHARG</i>	<u>99,000.00</u>	<u>99,000.00</u>	<u>30,781.77</u>	<u>(68,218.23)</u>	<u>31.09</u>	<u>106,298.49</u>
TOTAL LEGAL	<u><u>99,000.00</u></u>	<u><u>99,000.00</u></u>	<u><u>30,781.77</u></u>	<u><u>(68,218.23)</u></u>	<u><u>31.09</u></u>	<u><u>106,298.49</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
BUILDING DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-41920-101	FULL-TIME EMPLOYEES - REGULAR	230,021.00	230,021.00	88,820.02 (141,200.98)	38.61	195,231.52
101-41920-121	PERA (EMPLOYER)	15,564.00	15,564.00	6,661.50 (8,902.50)	42.80	14,592.31
101-41920-122	FICA/MEDICARE (EMPLOYER)	17,806.00	17,806.00	6,576.08 (11,229.92)	36.93	14,354.33
101-41920-131	MEDICAL/DENTAL/LIFE	54,030.00	54,030.00	26,219.60 (27,810.40)	48.53	48,222.84
101-41920-132	BLDG DEPT LONGEVITY PAY	2,739.00	2,739.00	.00 (2,739.00)	.00	.00
101-41920-133	BLDG DEPT INS DEDUCTIBLE CONTR	4,800.00	4,800.00	21.59 (4,778.41)	.45	3,696.07
101-41920-151	WORKERS' COMPENSATION PREMIU	1,324.00	1,324.00	195.46 (1,128.54)	14.76	989.48
101-41920-154	HRA/FLEX FEES	250.00	250.00	126.15 (123.85)	50.46	220.15
<i>TOTAL PERSONAL SERVICES</i>		326,534.00	326,534.00	128,620.40 (197,913.60)	39.39	277,306.70
<i>SUPPLIES</i>						
101-41920-201	OFFICE SUPPLIES	750.00	750.00	115.85 (634.15)	15.45	687.09
101-41920-209	SOFTWARE UPDATES	500.00	500.00	.00 (500.00)	.00	.00
101-41920-210	MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	.00 (1,000.00)	.00	211.16
101-41920-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	2,500.00	2,500.00	306.83 (2,193.17)	12.27	1,176.00
101-41920-221	REPAIRS & MAINT SUPP VEH/EQUIP	800.00	800.00	173.94 (626.06)	21.74	220.41
101-41920-240	SMALL TOOLS & MINOR EQUIPMENT	600.00	600.00	69.09 (530.91)	11.52	460.37
<i>TOTAL SUPPLIES</i>		6,150.00	6,150.00	665.71 (5,484.29)	10.82	2,755.03
<i>OTHER CHARGES & SERVICES</i>						
101-41920-304	MISC. PROFESSIONAL FEES	.00	.00	130.00 130.00	.00	196.68
101-41920-313	IT MGMT & BACKUP	3,000.00	3,000.00	1,129.05 (1,870.95)	37.64	2,709.72
101-41920-321	TELEPHONE/CELLULAR PHONES	2,700.00	2,700.00	955.46 (1,744.54)	35.39	2,255.00
101-41920-331	TRAVEL/MEALS/LODGING	300.00	300.00	.00 (300.00)	.00	79.58
101-41920-334	MILEAGE REIMBURSEMENT	600.00	600.00	212.86 (387.14)	35.48	599.50
101-41920-360	INSURANCE AND BONDS	2,550.00	2,550.00	.00 (2,550.00)	.00	2,012.10
<i>TOTAL OTHER CHARGES & SERVIC</i>		9,150.00	9,150.00	2,427.37 (6,722.63)	26.53	7,852.58
<i>MISCELLANEOUS</i>						
101-41920-404	REPAIRS & MAINT LABOR VEH & EQ	200.00	200.00	.00 (200.00)	.00	.00
101-41920-409	MAINT CONTRACTS-OFFICE EQUIP	2,800.00	2,800.00	2,685.00 (115.00)	95.89	2,685.00
101-41920-430	MISCELLANEOUS	200.00	200.00	95.47 (104.53)	47.74	.00
101-41920-432	CREDIT CARD FEES-BLDG PERMITS	500.00	500.00	.00 (500.00)	.00	.00
101-41920-433	DUES AND SUBSCRIPTIONS	1,400.00	1,400.00	395.00 (1,005.00)	28.21	535.60
101-41920-440	SCHOOLS & MEETINGS	2,500.00	2,500.00	1,451.00 (1,049.00)	58.04	1,200.00
<i>TOTAL MISCELLANEOUS</i>		7,600.00	7,600.00	4,626.47 (2,973.53)	60.87	4,420.60
TOTAL BUILDING DEPARTMENT		349,434.00	349,434.00	136,339.95 (213,094.05)	39.02	292,334.91

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ENGINEERING</u>						
<i>OTHER CHARGES & SERVICES</i>						
101-41925-303 ENGINEERING FEES	25,000.00	25,000.00	12,156.76	(12,843.24)	48.63	26,256.07
<i>TOTAL OTHER CHARGES & SERVIC</i>	<u>25,000.00</u>	<u>25,000.00</u>	<u>12,156.76</u>	<u>(12,843.24)</u>	<u>48.63</u>	<u>26,256.07</u>
TOTAL ENGINEERING	<u>25,000.00</u>	<u>25,000.00</u>	<u>12,156.76</u>	<u>(12,843.24)</u>	<u>48.63</u>	<u>26,256.07</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PLANNING						
<i>PERSONAL SERVICES</i>						
101-41935-101	FULL-TIME EMPLOYEES - REGULAR	156,728.00	156,728.00	67,540.05 (89,187.95)	43.09	152,489.84
101-41935-112	PLANNING COMMISSION PAYMENTS	2,500.00	2,500.00	700.00 (1,800.00)	28.00	2,135.00
101-41935-121	PERA (EMPLOYER)	12,145.00	12,145.00	5,065.50 (7,079.50)	41.71	11,401.20
101-41935-122	FICA/MEDICARE (EMPLOYER)	12,388.00	12,388.00	4,976.63 (7,411.37)	40.17	11,040.12
101-41935-131	MEDICAL/DENTAL/LIFE	34,226.00	34,226.00	16,583.60 (17,642.40)	48.45	32,157.84
101-41935-132	PLANNING LONGEVITY PAY	5,211.00	5,211.00	.00 (5,211.00)	.00	.00
101-41935-133	PLANNING INS DEDUCTIBLE CONTRI	2,400.00	2,400.00	314.33 (2,085.67)	13.10	2,211.11
101-41935-151	WORKERS' COMPENSATION PREMIU	1,150.00	1,150.00	163.54 (986.46)	14.22	812.45
101-41935-154	HRA/FLEX FEES	250.00	250.00	80.95 (169.05)	32.38	146.80
	TOTAL PERSONAL SERVICES	226,998.00	226,998.00	95,424.60 (131,573.40)	42.04	212,394.36
<i>SUPPLIES</i>						
101-41935-201	OFFICE SUPPLIES	800.00	800.00	399.38 (400.62)	49.92	1,002.09
101-41935-209	SOFTWARE UPDATES	2,500.00	2,500.00	1,550.00 (950.00)	62.00	3,232.50
101-41935-210	MISCELLANEOUS OPER SUPPLIES	200.00	200.00	.00 (200.00)	.00	35.28
101-41935-212	GASOLINE/FUEL/LUBRICANTS/ADDIT	300.00	300.00	54.57 (245.43)	18.19	155.13
101-41935-221	REPAIRS & MAINT SUPP-VEH/EQUIP	300.00	300.00	260.53 (39.47)	86.84	568.67
101-41935-240	SMALL TOOLS & MINOR EQUIPMENT	11,000.00	11,000.00	398.18 (10,601.82)	3.62	1,508.71
	TOTAL SUPPLIES	15,100.00	15,100.00	2,662.66 (12,437.34)	17.63	6,502.38
<i>OTHER CHARGES & SERVICES</i>						
101-41935-301	PLANNING SPECIAL PROJECTS	2,500.00	2,500.00	.00 (2,500.00)	.00	56.00
101-41935-304	MISC PROFESSIONAL FEES	2,500.00	2,500.00	.00 (2,500.00)	.00	421.69
101-41935-313	IT MGMT & BACKUP	3,000.00	3,000.00	1,129.05 (1,870.95)	37.64	2,709.72
101-41935-331	TRAVEL/MEALS/LODGING	600.00	600.00	36.00 (564.00)	6.00	135.62
101-41935-334	MILEAGE REIMBURSEMENT	250.00	250.00	82.24 (167.76)	32.90	125.57
101-41935-351	LEGAL NOTICE/ORD PUBLISH	750.00	750.00	207.50 (542.50)	27.67	678.91
101-41935-360	INSURANCE AND BONDS	11,550.00	11,550.00	.00 (11,550.00)	.00	9,807.38
	TOTAL OTHER CHARGES & SERVIC	21,150.00	21,150.00	1,454.79 (19,695.21)	6.88	13,934.89
<i>MISCELLANEOUS</i>						
101-41935-404	REPAIRS & MAINT LABOR VEH/EQUI	200.00	200.00	.00 (200.00)	.00	.00
101-41935-409	MAINT CONTRACTS-OFFICE EQUIP	5,000.00	5,000.00	2,990.00 (2,010.00)	59.80	5,354.98
101-41935-430	MISCELLANEOUS	1,000.00	1,000.00	(592.00) (1,592.00) (59.20) (388.20)		
101-41935-431	PROPERTY SECURING EXP	.00	.00	320.00 320.00	.00	710.65
101-41935-433	DUES AND SUBSCRIPTIONS	700.00	700.00	600.00 (100.00)	85.71	874.00
101-41935-440	SCHOOL AND MEETINGS	1,500.00	1,500.00	735.55 (764.45)	49.04	345.00
101-41935-489	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	600.00 (400.00)	60.00	600.00
	TOTAL MISCELLANEOUS	9,400.00	9,400.00	4,653.55 (4,746.45)	49.51	7,496.43
	TOTAL PLANNING	272,648.00	272,648.00	104,195.60 (168,452.40)	38.22	240,328.06

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
NEW CITY HALL BUILDING						
<i>PERSONAL SERVICES</i>						
101-41950-101	FULL-TIME EMPLOYEES - REGULAR	26,838.00	26,838.00	11,508.41 (15,329.59)	42.88	25,306.33
101-41950-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
101-41950-103	PART-TIME SALARIES	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
101-41950-121	PERA (EMPLOYER)	2,192.00	2,192.00	863.13 (1,328.87)	39.38	1,977.60
101-41950-122	FICA/MEDICARE (EMPLOYER)	2,236.00	2,236.00	851.71 (1,384.29)	38.09	1,949.39
101-41950-131	MEDICAL/DENTAL/LIFE	8,557.00	8,557.00	4,139.60 (4,417.40)	48.38	8,024.28
101-41950-132	LONGEVITY PAY	386.00	386.00	.00 (386.00)	.00	.00
101-41950-133	DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 (600.00)	.00	539.61
101-41950-151	WORKERS' COMPENSATION PREMIU	1,653.00	1,653.00	250.48 (1,402.52)	15.15	1,372.88
101-41950-154	HRA/FLEX FEES	100.00	100.00	20.25 (79.75)	20.25	36.75
<i>TOTAL PERSONAL SERVICES</i>		44,562.00	44,562.00	17,633.58 (26,928.42)	39.57	39,206.84
<i>SUPPLIES</i>						
101-41950-212	GASOLINE/FUEL	200.00	200.00	.00 (200.00)	.00	.00
101-41950-215	MAINTENANCE SUPPLIES	13,000.00	13,000.00	2,184.83 (10,815.17)	16.81	3,207.50
101-41950-240	SMALL TOOLS & EQUIPMENT	1,500.00	1,500.00	304.05 (1,195.95)	20.27	1,286.00
<i>TOTAL SUPPLIES</i>		14,700.00	14,700.00	2,488.88 (12,211.12)	16.93	4,493.50
<i>OTHER SERVICES AND CHARGES</i>						
101-41950-321	TELEPHONE/CELLULAR PHONES	17,500.00	17,500.00	6,226.52 (11,273.48)	35.58	18,411.33
101-41950-360	INSURANCE AND BONDS	3,000.00	3,000.00	.00 (3,000.00)	.00	1,593.24
101-41950-381	ELECTRIC UTILITIES	12,000.00	12,000.00	3,194.88 (8,805.12)	26.62	9,900.09
101-41950-382	WATER/WASTEWATER UTILITIES	1,500.00	1,500.00	903.50 (596.50)	60.23	2,876.43
101-41950-383	GAS UTILITIES	7,000.00	7,000.00	3,021.23 (3,978.77)	43.16	6,190.87
101-41950-384	REFUSE HAULING	.00	.00	.00 .00	.00	531.25
<i>TOTAL OTHER SERVICES AND CHA</i>		41,000.00	41,000.00	13,346.13 (27,653.87)	32.55	39,503.21
<i>MISCELLANEOUS</i>						
101-41950-401	REPAIRS & MAINT LABOR - BLDGS	32,000.00	54,000.00	49,907.09 (4,092.91)	92.42	58,528.31
101-41950-409	MAINT CONTRACTS - OFFICE EQUIP	4,500.00	4,500.00	4,283.00 (217.00)	95.18	4,704.08
101-41950-413	RENTALS - OFFICE EQUIPMENT	14,000.00	14,000.00	3,529.00 (10,471.00)	25.21	10,098.61
101-41950-430	MISCELLANEOUS	500.00	500.00	79.70 (420.30)	15.94	323.25
<i>TOTAL MISCELLANEOUS</i>		51,000.00	73,000.00	57,798.79 (15,201.21)	79.18	73,654.25
TOTAL NEW CITY HALL BUILDING		151,262.00	173,262.00	91,267.38 (81,994.62)	52.68	156,857.80

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
POLICE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42100-101	1,085,239.00	1,085,239.00	458,142.86	(627,096.14)	42.22	1,026,708.06
101-42100-102	60,000.00	60,000.00	15,214.86	(44,785.14)	25.36	57,742.92
101-42100-103	32,573.00	32,573.00	13,182.12	(19,390.88)	40.47	30,598.72
101-42100-104	20,000.00	20,000.00	3,999.75	(16,000.25)	20.00	11,851.64
101-42100-110	16,000.00	16,000.00	9,547.87	(6,452.13)	59.67	19,725.57
101-42100-116	39,451.00	39,451.00	10,270.44	(29,180.56)	26.03	37,460.07
101-42100-117	8,673.00	8,673.00	3,202.16	(5,470.84)	36.92	7,139.86
101-42100-121	211,586.00	211,586.00	83,468.20	(128,117.80)	39.45	184,593.03
101-42100-122	24,224.00	24,224.00	9,532.97	(14,691.03)	39.35	21,925.44
101-42100-131	292,479.00	292,479.00	140,302.38	(152,176.62)	47.97	258,257.12
101-42100-132	35,075.00	35,075.00	.00	(35,075.00)	.00	.00
101-42100-133	19,200.00	19,200.00	6,529.18	(12,670.82)	34.01	13,551.18
101-42100-151	64,831.00	64,831.00	9,436.39	(55,394.61)	14.56	47,010.44
101-42100-154	1,500.00	1,500.00	638.15	(861.85)	42.54	1,109.95
<i>TOTAL PERSONAL SERVICES</i>	<i>1,910,831.00</i>	<i>1,910,831.00</i>	<i>763,467.33</i>	<i>(1,147,363.67)</i>	<i>39.95</i>	<i>1,717,674.00</i>
<i>SUPPLIES</i>						
101-42100-201	3,300.00	3,300.00	471.33	(2,828.67)	14.28	1,229.83
101-42100-202	1,500.00	1,500.00	495.32	(1,004.68)	33.02	546.90
101-42100-209	7,800.00	7,800.00	478.00	(7,322.00)	6.13	.00
101-42100-210	5,500.00	5,500.00	1,189.63	(4,310.37)	21.63	2,888.61
101-42100-212	40,000.00	40,000.00	12,566.32	(27,433.68)	31.42	37,612.44
101-42100-213	5,500.00	5,500.00	.00	(5,500.00)	.00	5,617.40
101-42100-214	5,000.00	5,000.00	37.80	(4,962.20)	.76	4,244.16
101-42100-217	4,000.00	4,000.00	2,187.62	(1,812.38)	54.69	3,738.34
101-42100-221	18,500.00	18,500.00	5,294.70	(13,205.30)	28.62	12,273.20
101-42100-231	28,000.00	28,000.00	5,733.80	(22,266.20)	20.48	19,412.79
101-42100-232	3,000.00	3,000.00	421.55	(2,578.45)	14.05	398.20
101-42100-240	18,000.00	18,000.00	2,942.45	(15,057.55)	16.35	18,906.70
<i>TOTAL SUPPLIES</i>	<i>140,100.00</i>	<i>140,100.00</i>	<i>31,818.52</i>	<i>(108,281.48)</i>	<i>22.71</i>	<i>106,868.57</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-42100-304 MISC PROFESSIONAL SERVICES	15,000.00	15,000.00	1,250.00	(13,750.00)	8.33	6,170.96
101-42100-305 APPLICANT TESTING	.00	.00	.00	.00	.00	2,581.56
101-42100-313 IT MGMT & BACKUP	13,000.00	13,000.00	5,080.45	(7,919.55)	39.08	12,193.08
101-42100-321 TELEPHONE/CELLULAR PHONES	14,500.00	14,500.00	5,640.47	(8,859.53)	38.90	13,295.43
101-42100-322 POSTAGE	300.00	300.00	288.15	(11.85)	96.05	285.90
101-42100-331 TRAVEL/MEALS/LODGING	3,000.00	3,000.00	983.90	(2,016.10)	32.80	1,764.85
101-42100-334 MILEAGE REIMBURSEMENT	200.00	200.00	421.08	221.08	210.54	586.98
101-42100-340 ADVERTISING	100.00	100.00	.00	(100.00)	.00	628.51
101-42100-360 INSURANCE AND BONDS	37,000.00	37,000.00	.00	(37,000.00)	.00	40,602.65
101-42100-381 ELECTRIC UTILITIES	6,100.00	6,100.00	1,643.08	(4,456.92)	26.94	5,091.49
101-42100-383 GAS UTILITIES	3,500.00	3,500.00	1,488.09	(2,011.91)	42.52	3,049.22
<i>TOTAL OTHER SERVICES AND CHA</i>	<i>92,700.00</i>	<i>92,700.00</i>	<i>16,795.22</i>	<i>(75,904.78)</i>	<i>18.12</i>	<i>86,250.63</i>
<i>MISCELLANEOUS</i>						
101-42100-404 REPAIR & MAINT LABOR - VEH/EQ	10,000.00	10,000.00	2,963.62	(7,036.38)	29.64	4,641.26
101-42100-409 MAINT CONTRACTS - EQUIPMENT	21,500.00	21,500.00	22,741.01	1,241.01	105.77	18,639.48
101-42100-410 POLICE RESERVE ACTIVITY	1,000.00	1,000.00	.00	(1,000.00)	.00	1,412.50
101-42100-411 POLICE-AUTO PAWN SERVICE	2,700.00	2,700.00	735.30	(1,964.70)	27.23	2,171.70
101-42100-433 DUES AND SUBSCRIPTIONS	6,700.00	6,700.00	6,480.06	(219.94)	96.72	6,929.75
101-42100-440 SCHOOLS AND MEETINGS	14,000.00	14,000.00	6,654.00	(7,346.00)	47.53	8,860.00
101-42100-489 OTHER CONTRACTED SERVICES	1,400.00	1,400.00	.00	(1,400.00)	.00	323.76
<i>TOTAL MISCELLANEOUS</i>	<i>57,300.00</i>	<i>57,300.00</i>	<i>39,573.99</i>	<i>(17,726.01)</i>	<i>69.06</i>	<i>42,978.45</i>
TOTAL POLICE DEPARTMENT	2,200,931.00	2,200,931.00	851,655.06	(1,349,275.94)	38.70	1,953,771.65

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
FIRE DEPARTMENT						
<i>PERSONAL SERVICES</i>						
101-42200-101	79,206.00	79,206.00	35,040.00	(44,166.00)	44.24	78,170.34
101-42200-103	47,000.00	47,000.00	15,908.00	(31,092.00)	33.85	44,661.00
101-42200-121	12,982.00	12,982.00	5,939.29	(7,042.71)	45.75	12,568.27
101-42200-122	9,726.00	9,726.00	1,711.14	(8,014.86)	17.59	4,757.12
101-42200-131	17,114.00	17,114.00	8,291.80	(8,822.20)	48.45	16,078.92
101-42200-132	924.00	924.00	.00	(924.00)	.00	.00
101-42200-133	1,200.00	1,200.00	423.11	(776.89)	35.26	741.52
101-42200-151	37,963.00	37,963.00	8,391.67	(29,571.33)	22.10	32,206.04
101-42200-154	150.00	150.00	40.45	(109.55)	26.97	73.35
TOTAL PERSONAL SERVICES	206,265.00	206,265.00	75,745.46	(130,519.54)	36.72	189,256.56
<i>SUPPLIES</i>						
101-42200-201	500.00	500.00	.00	(500.00)	.00	.00
101-42200-204	200.00	200.00	.00	(200.00)	.00	.00
101-42200-210	9,500.00	9,500.00	2,768.32	(6,731.68)	29.14	6,416.56
101-42200-211	.00	.00	.00	.00	.00	156.00
101-42200-212	6,300.00	6,300.00	2,549.62	(3,750.38)	40.47	6,889.44
101-42200-215	200.00	200.00	.00	(200.00)	.00	.00
101-42200-221	8,000.00	8,000.00	11,685.77	3,685.77	146.07	12,796.16
101-42200-223	500.00	500.00	541.20	41.20	108.24	1,421.72
101-42200-231	11,000.00	11,000.00	3,669.48	(7,330.52)	33.36	12,103.60
101-42200-232	.00	.00	1,182.50	1,182.50	.00	1,500.00
101-42200-240	7,000.00	7,000.00	2,476.20	(4,523.80)	35.37	4,513.02
101-42200-241	.00	.00	.00	.00	.00	1,833.84
TOTAL SUPPLIES	43,200.00	43,200.00	24,873.09	(18,326.91)	57.58	47,630.34
<i>OTHER SERVICES AND CHARGES</i>						
101-42200-304	9,000.00	9,000.00	5,314.88	(3,685.12)	59.05	11,887.15
101-42200-307	10,000.00	10,000.00	.00	(10,000.00)	.00	10,000.00
101-42200-313	2,600.00	2,600.00	1,129.05	(1,470.95)	43.43	2,709.72
101-42200-321	1,300.00	1,300.00	684.91	(615.09)	52.69	1,380.24
101-42200-331	700.00	700.00	1,262.73	562.73	180.39	1,726.27
101-42200-334	300.00	300.00	.00	(300.00)	.00	643.10
101-42200-340	700.00	700.00	.00	(700.00)	.00	119.25
101-42200-360	9,000.00	9,000.00	.00	(9,000.00)	.00	7,047.92
101-42200-381	16,000.00	16,000.00	4,340.47	(11,659.53)	27.13	13,820.38
101-42200-382	650.00	650.00	66.55	(583.45)	10.24	390.64
101-42200-383	6,000.00	6,000.00	2,483.41	(3,516.59)	41.39	3,599.52
TOTAL OTHER SERVICES AND CHA	56,250.00	56,250.00	15,282.00	(40,968.00)	27.17	53,324.19

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>							
101-42200-401	REPAIR & MAINT LABOR - BLDGS	400.00	400.00	.00	(400.00)	.00	2,125.00
101-42200-404	REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	185.95	(2,814.05)	6.20	845.63
101-42200-433	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	887.00	(1,113.00)	44.35	1,587.00
101-42200-440	SCHOOLS AND MEETINGS	7,000.00	7,000.00	533.00	(6,467.00)	7.61	2,117.19
101-42200-441	GRANT FUNDED SCHOOLS	.00	.00	3,387.09	3,387.09	.00	8,975.00
<i>TOTAL MISCELLANEOUS</i>		<u>12,400.00</u>	<u>12,400.00</u>	<u>4,993.04</u>	<u>(7,406.96)</u>	<u>40.27</u>	<u>15,649.82</u>
TOTAL FIRE DEPARTMENT		<u>318,115.00</u>	<u>318,115.00</u>	<u>120,893.59</u>	<u>(197,221.41)</u>	<u>38.00</u>	<u>305,860.91</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EMERGENCY MANAGEMENT						
<i>SUPPLIES</i>						
101-42300-201 OFFICE SUPPLIES	100.00	100.00	36.98	(63.02)	36.98	26.90
101-42300-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	275.63	(724.37)	27.56	695.98
101-42300-240 SMALL TOOLS AND MINOR EQUIP	1,500.00	1,500.00	2,814.80	1,314.80	187.65	3,082.00
TOTAL SUPPLIES	2,600.00	2,600.00	3,127.41	527.41	120.29	3,804.88
<i>OTHER SERVICES AND CHARGES</i>						
101-42300-304 MISC PROF SERVICES	500.00	500.00	.00	(500.00)	.00	52.00
101-42300-331 TRAVEL/MEALS/LODGING	300.00	300.00	.00	(300.00)	.00	822.16
101-42300-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	195.00
TOTAL OTHER SERVICES AND CHA	1,000.00	1,000.00	.00	(1,000.00)	.00	1,069.16
<i>MISCELLANEOUS</i>						
101-42300-433 DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	1,095.00
101-42300-440 SCHOOLS AND MEETINGS	500.00	500.00	.00	(500.00)	.00	500.00
101-42300-489 OTHER CONTRACTED SERVICES	1,000.00	1,000.00	241.00	(759.00)	24.10	639.00
TOTAL MISCELLANEOUS	1,500.00	1,500.00	241.00	(1,259.00)	16.07	2,234.00
TOTAL EMERGENCY MANAGEMENT	5,100.00	5,100.00	3,368.41	(1,731.59)	66.05	7,108.04

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ANIMAL CONTROL</u>						
<i>OTHER SERVICES & CHARGES</i>						
101-42700-310 ANIMAL CONTROL SERVICES	5,500.00	5,500.00	2,000.00	(3,500.00)	36.36	4,800.00
<i>TOTAL OTHER SERVICES & CHARG</i>	5,500.00	5,500.00	2,000.00	(3,500.00)	36.36	4,800.00
TOTAL ANIMAL CONTROL	5,500.00	5,500.00	2,000.00	(3,500.00)	36.36	4,800.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
STREETS						
<i>PERSONAL SERVICES</i>						
101-43001-101 FULL-TIME EMPLOYEES - REGULAR	566,642.00	566,642.00	261,731.97	(304,910.03)	46.19	568,886.11
101-43001-102 FULL-TIME EMPLOYEES - OVERTIME	3,000.00	3,000.00	831.10	(2,168.90)	27.70	3,365.00
101-43001-104 TEMP/SEAS EMPLOYEES REGULAR	14,336.00	14,336.00	.00	(14,336.00)	.00	11,838.09
101-43001-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	11.42
101-43001-110 HOURS WORKED HOLIDAY	2,300.00	2,300.00	.00	(2,300.00)	.00	341.81
101-43001-111 OVERTIME-SNOWPLOWING	26,000.00	26,000.00	43,992.69	17,992.69	169.20	52,411.20
101-43001-112 OVERTIME MOSQUITO SPRAYING	1,000.00	1,000.00	.00	(1,000.00)	.00	1,087.42
101-43001-121 PERA (EMPLOYER)	46,650.00	46,650.00	23,104.77	(23,545.23)	49.53	46,295.61
101-43001-122 FICA/MEDICARE (EMPLOYER)	48,680.00	48,680.00	22,950.21	(25,729.79)	47.15	46,905.83
101-43001-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	148,320.00	148,320.00	77,465.03	(70,854.97)	52.23	137,866.86
101-43001-132 STREETS LONGEVITY PAY	23,057.00	23,057.00	.00	(23,057.00)	.00	.00
101-43001-133 STREETS INS DEDUCTIBLE CONTRIB	10,400.00	10,400.00	1,426.54	(8,973.46)	13.72	6,773.62
101-43001-151 WORKERS' COMPENSATION PREMIU	62,513.00	62,513.00	11,837.20	(50,675.80)	18.94	47,955.42
101-43001-154 HRA/FLEX FEES	700.00	700.00	380.09	(319.91)	54.30	635.45
TOTAL PERSONAL SERVICES	953,598.00	953,598.00	443,719.60	(509,878.40)	46.53	924,373.84
<i>SUPPLIES</i>						
101-43001-201 OFFICE SUPPLIES-ACCESSORIES	1,500.00	1,500.00	475.98	(1,024.02)	31.73	454.06
101-43001-202 DUPLICATING AND COPYING SUPPLI	200.00	200.00	30.49	(169.51)	15.25	20.00
101-43001-204 STATIONERY, FORMS & ENVELOPES	200.00	200.00	.00	(200.00)	.00	.00
101-43001-209 SOFTWARE UPDATES	750.00	750.00	.00	(750.00)	.00	.00
101-43001-210 MISCELLANEOUS OPER SUPPLIES	10,000.00	10,000.00	4,803.01	(5,196.99)	48.03	11,258.11
101-43001-212 GASOLINE/FUEL/LUB/ADDITIVES	27,000.00	27,000.00	26,395.09	(604.91)	97.76	36,662.62
101-43001-215 SHOP MAINTENANCE SUPPLIES	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-43001-219 SNOW REMOVAL MATERIALS	55,000.00	55,000.00	47,533.56	(7,466.44)	86.42	43,868.30
101-43001-221 REPAIR & MAINT SUPP-VEH/EQ	53,000.00	53,000.00	42,787.21	(10,212.79)	80.73	61,812.12
101-43001-224 REPAIR & MAINT-INFRASTRUCTURE	14,000.00	14,000.00	2,372.16	(11,627.84)	16.94	10,495.90
101-43001-226 SIGNS	5,000.00	5,000.00	3,194.77	(1,805.23)	63.90	9,573.14
101-43001-240 SMALL TOOLS AND MINOR EQUIP	6,000.00	6,000.00	6,244.64	244.64	104.08	6,400.60
TOTAL SUPPLIES	173,650.00	173,650.00	133,836.91	(39,813.09)	77.07	180,544.85

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES AND CHARGES</i>						
101-43001-304 MISC PROFESSIONAL FEES	3,500.00	3,500.00	575.30	(2,924.70)	16.44	3,112.04
101-43001-313 IT MGMT & BACKUP	5,000.00	5,000.00	1,129.05	(3,870.95)	22.58	2,709.72
101-43001-321 TELEPHONE/CELLULAR PHONES	13,500.00	13,500.00	2,140.35	(11,359.65)	15.85	12,633.34
101-43001-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
101-43001-334 MILEAGE REIMBURSEMENT	400.00	400.00	.00	(400.00)	.00	.00
101-43001-340 ADVERTISING	400.00	400.00	.00	(400.00)	.00	.00
101-43001-360 INSURANCE AND BONDS	17,000.00	17,000.00	.00	(17,000.00)	.00	15,677.47
101-43001-381 ELECTRIC UTILITIES	3,450.00	3,450.00	2,680.92	(769.08)	77.71	396.86
101-43001-382 WATER/WASTEWATER UTILITIES	3,300.00	3,300.00	847.62	(2,452.38)	25.69	933.95
101-43001-383 GAS UTILITIES	12,000.00	12,000.00	8,584.62	(3,415.38)	71.54	.00
101-43001-384 REFUSE HAULING	4,000.00	4,000.00	1,095.95	(2,904.05)	27.40	2,688.44
TOTAL OTHER SERVICES AND CHA	63,050.00	63,050.00	17,053.81	(45,996.19)	27.05	38,151.82
<i>MISCELLANEOUS</i>						
101-43001-401 REPAIR & MAINT LABOR-BLDGS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
101-43001-404 REPAIR & MAINT LABOR-VEH/EQ	3,000.00	3,000.00	980.90	(2,019.10)	32.70	662.90
101-43001-405 EMERG MGMT REP & MAINT	500.00	500.00	.00	(500.00)	.00	.00
101-43001-406 PAINTING AND STRIPING	16,000.00	16,000.00	.00	(16,000.00)	.00	15,557.61
101-43001-407 BRIDGE REPAIR	5,000.00	33,000.00	.00	(33,000.00)	.00	12,000.00
101-43001-413 BNSF PARKING LEASE	3,000.00	3,000.00	3,005.96	5.96	100.20	.00
101-43001-414 EQUIPMENT RENTAL	.00	.00	.00	.00	.00	12,000.00
101-43001-417 RENTALS - UNIFORMS	8,000.00	8,000.00	2,921.43	(5,078.57)	36.52	6,581.80
101-43001-430 MISCELLANEOUS	3,500.00	3,500.00	.00	(3,500.00)	.00	39.99
101-43001-433 DUES AND SUBSCRIPTIONS	1,200.00	1,200.00	464.25	(735.75)	38.69	732.20
101-43001-440 SCHOOLS AND MEETINGS	1,500.00	1,500.00	191.00	(1,309.00)	12.73	1,570.00
101-43001-443 CITY GARDEN/FLOWER OPER EXP	1,500.00	1,500.00	196.61	(1,303.39)	13.11	2,552.02
101-43001-444 INSECT CONTROL	7,000.00	7,000.00	158.97	(6,841.03)	2.27	4,754.38
101-43001-445 DISEASED TREE PROGRAM	15,000.00	15,000.00	10,000.00	(5,000.00)	66.67	6,550.00
101-43001-446 WEED CONTROL	4,000.00	4,000.00	307.80	(3,692.20)	7.70	2,718.80
101-43001-447 DOWNTOWN DECORATIONS	8,000.00	8,000.00	1,097.60	(6,902.40)	13.72	10,342.87
101-43001-451 TOWNSHIP PVMT ASSMT & SHARED	.00	.00	1,648.12	1,648.12	.00	.00
101-43001-452 STREET LT REPLMT & SIGNAL PAIN	.00	116,880.00	60,480.00	(56,400.00)	51.75	.00
101-43001-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	22,956.60	10,956.60	191.31	12,810.19
TOTAL MISCELLANEOUS	90,200.00	235,080.00	104,409.24	(130,670.76)	44.41	88,872.76
TOTAL STREETS	1,280,498.00	1,425,378.00	699,019.56	(726,358.44)	49.04	1,231,943.27

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>MAINTENANCE BUILDING</u>						
<i>OTHER SERVICES AND CHARGES</i>						
101-43170-381	.00	.00	.00	.00	.00	2,562.27
101-43170-382	.00	.00	.00	.00	.00	1,522.07
101-43170-383	.00	.00	.00	.00	.00	12,400.16
<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	.00	.00	.00	16,484.50
<i>MISCELLANEOUS</i>						
101-43170-401	.00	.00	.00	.00	.00	1,561.00
101-43170-430	.00	.00	.00	.00	.00	520.00
<i>TOTAL MISCELLANEOUS</i>	.00	.00	.00	.00	.00	2,081.00
TOTAL MAINTENANCE BUILDING	.00	.00	.00	.00	.00	18,565.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>ICE RINK</u>						
<i>PERSONAL SERVICES</i>						
101-45127-104	8,000.00	8,000.00	2,717.09	(5,282.91)	33.96	2,015.44
101-45127-121	600.00	600.00	.00	(600.00)	.00	9.13
101-45127-122	612.00	612.00	207.85	(404.15)	33.96	140.40
101-45127-151	456.00	456.00	.00	(456.00)	.00	39.51
<i>TOTAL PERSONAL SERVICES</i>	<u>9,668.00</u>	<u>9,668.00</u>	<u>2,924.94</u>	<u>(6,743.06)</u>	<u>30.25</u>	<u>2,204.48</u>
<i>SUPPLIES</i>						
101-45127-210	2,000.00	2,000.00	.00	(2,000.00)	.00	1,745.32
101-45127-215	300.00	300.00	.00	(300.00)	.00	.00
101-45127-221	2,000.00	2,000.00	587.09	(1,412.91)	29.35	4,225.34
101-45127-223	2,000.00	2,000.00	155.01	(1,844.99)	7.75	645.58
<i>TOTAL SUPPLIES</i>	<u>6,300.00</u>	<u>6,300.00</u>	<u>742.10</u>	<u>(5,557.90)</u>	<u>11.78</u>	<u>6,616.24</u>
<i>OTHER SERVICES AND CHARGES</i>						
101-45127-321	750.00	750.00	75.00	(675.00)	10.00	900.00
101-45127-360	2,500.00	2,500.00	.00	(2,500.00)	.00	.00
101-45127-381	60,000.00	60,000.00	9,893.84	(50,106.16)	16.49	54,881.92
101-45127-382	1,000.00	1,000.00	542.00	(458.00)	54.20	810.90
101-45127-383	6,000.00	6,000.00	271.41	(5,728.59)	4.52	2,837.06
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>70,250.00</u>	<u>70,250.00</u>	<u>10,782.25</u>	<u>(59,467.75)</u>	<u>15.35</u>	<u>59,429.88</u>
<i>MISCELLANEOUS</i>						
101-45127-401	1,000.00	1,000.00	173.00	(827.00)	17.30	589.00
101-45127-415	500.00	500.00	.00	(500.00)	.00	683.57
<i>TOTAL MISCELLANEOUS</i>	<u>1,500.00</u>	<u>1,500.00</u>	<u>173.00</u>	<u>(1,327.00)</u>	<u>11.53</u>	<u>1,272.57</u>
TOTAL ICE RINK	<u><u>87,718.00</u></u>	<u><u>87,718.00</u></u>	<u><u>14,622.29</u></u>	<u><u>(73,095.71)</u></u>	<u><u>16.67</u></u>	<u><u>69,523.17</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
PARKS & RECREATION						
<i>PERSONAL SERVICES</i>						
101-45200-101 FULL-TIME EMPLOYEES - REGULAR	119,075.00	119,075.00	35,746.44	(83,328.56)	30.02	118,002.44
101-45200-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	280.38	(719.62)	28.04	1,022.75
101-45200-104 TEMP/SEAS EMPLOYEES - REGULAR	28,672.00	28,672.00	450.23	(28,221.77)	1.57	11,764.17
101-45200-105 TEMP/SEAS EMPLOYEES - OVERTIME	.00	.00	.00	.00	.00	7.61
101-45200-112 PARKS & REC COMM STIPENDS	3,000.00	3,000.00	245.00	(2,755.00)	8.17	980.00
101-45200-121 PERA (EMPLOYER)	9,168.00	9,168.00	2,702.02	(6,465.98)	29.47	8,976.47
101-45200-122 FICA/MEDICARE (EMPLOYER)	11,774.00	11,774.00	2,728.86	(9,045.14)	23.18	9,818.03
101-45200-131 MEDICAL/DENTAL/LIFE	34,253.00	34,253.00	10,877.80	(23,375.20)	31.76	32,143.92
101-45200-132 PARKS LONGEVITY PAY	2,159.00	2,159.00	.00	(2,159.00)	.00	.00
101-45200-133 PARKS INSUR DEDUCTIBLE CONTRIB	2,400.00	2,400.00	259.82	(2,140.18)	10.83	1,501.97
101-45200-151 WORKERS' COMPENSATION PREMIU	8,585.00	8,585.00	1,477.27	(7,107.73)	17.21	6,490.42
101-45200-154 HRA/FLEX FEES	200.00	200.00	51.51	(148.49)	25.76	146.80
TOTAL PERSONAL SERVICES	220,286.00	220,286.00	54,819.33	(165,466.67)	24.89	190,854.58
<i>SUPPLIES</i>						
101-45200-210 MISCELLANEOUS OPER SUPPLIES	3,500.00	3,500.00	2,025.52	(1,474.48)	57.87	10,320.31
101-45200-212 GASOLINE/FUEL/LUB/ADDITIVES	7,000.00	7,000.00	6,231.51	(768.49)	89.02	10,232.71
101-45200-221 REPAIR & MAINT SUPP - VEH/EQ	6,333.00	6,333.00	3,131.10	(3,201.90)	49.44	8,670.66
101-45200-223 REPAIR & MAINT SUPP - BLDG/INF	8,000.00	8,000.00	5,493.88	(2,506.12)	68.67	14,088.34
101-45200-226 SIGNS	1,000.00	1,000.00	.00	(1,000.00)	.00	777.65
101-45200-230 MASTER GARDENERS SUPPLIES	2,000.00	2,000.00	661.00	(1,339.00)	33.05	.00
101-45200-240 SMALL TOOLS & MINOR EQUIP	700.00	700.00	1,401.88	701.88	200.27	1,255.85
TOTAL SUPPLIES	28,533.00	28,533.00	18,944.89	(9,588.11)	66.40	45,345.52
<i>OTHER SERVICES AND CHARGES</i>						
101-45200-304 PROFESSIONAL SERV-PARK STUDY	500.00	500.00	.00	(500.00)	.00	285.00
101-45200-305 PARK CONTRACTED SERVICES	500.00	500.00	855.60	355.60	171.12	1,223.75
101-45200-321 TELEPHONE/CELLULAR PHONES	.00	.00	225.00	225.00	.00	.00
101-45200-340 ADVERTISING	200.00	200.00	.00	(200.00)	.00	.00
101-45200-351 LEGAL NOTICES/ORD PUBLISHING	200.00	200.00	.00	(200.00)	.00	63.25
101-45200-360 INSURANCE AND BONDS	20,000.00	20,000.00	.00	(20,000.00)	.00	21,186.73
101-45200-381 ELECTRIC UTILITIES	27,000.00	27,000.00	20,110.99	(6,889.01)	74.49	23,981.72
101-45200-382 WATER/WASTEWATER UTILITIES	3,500.00	3,500.00	460.09	(3,039.91)	13.15	2,402.90
101-45200-383 GAS UTILITIES	.00	.00	267.08	267.08	.00	.00
TOTAL OTHER SERVICES AND CHA	51,900.00	51,900.00	21,918.76	(29,981.24)	42.23	49,143.35

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
101-45200-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	1,616.10	116.10	107.74	2,507.27
101-45200-415 RENTALS - OTHER EQUIPMENT	7,500.00	7,500.00	1,530.00	(5,970.00)	20.40	7,197.00
101-45200-417 RENTALS - UNIFORMS	500.00	500.00	208.80	(291.20)	41.76	654.85
101-45200-440 SCHOOLS AND MEETINGS	100.00	100.00	38.00	(62.00)	38.00	.00
101-45200-445 WEED CONTROL AND FERTILIZER	15,000.00	15,000.00	1,691.14	(13,308.86)	11.27	16,415.58
101-45200-488 LIBRARY EXPENSES	24,000.00	24,000.00	9,636.31	(14,363.69)	40.15	24,633.58
101-45200-493 YOGA GRANT FOR HERITAGE GRPAR	700.00	700.00	.00	(700.00)	.00	800.00
101-45200-495 SKI TRAIL MAINTENANCE AGREEMEN	4,500.00	4,500.00	4,012.50	(487.50)	89.17	2,175.00
101-45200-496 PARKS ARTS & PROGRAMMING	20,000.00	20,000.00	4,984.95	(15,015.05)	24.92	19,776.14
<i>TOTAL MISCELLANEOUS</i>	<u>73,800.00</u>	<u>73,800.00</u>	<u>23,717.80</u>	<u>(50,082.20)</u>	<u>32.14</u>	<u>74,159.42</u>
TOTAL PARKS & RECREATION	<u><u>374,519.00</u></u>	<u><u>374,519.00</u></u>	<u><u>119,400.78</u></u>	<u><u>(255,118.22)</u></u>	<u><u>31.88</u></u>	<u><u>359,502.87</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
101-49300-720 TRANSFERS OUT - OPER TRANSFER	885,622.00	885,622.00	.00	(885,622.00)	.00	1,432,217.66
<i>TOTAL TRANSFERS</i>	885,622.00	885,622.00	.00	(885,622.00)	.00	1,432,217.66
TOTAL TRANSFERS OUT	885,622.00	885,622.00	.00	(885,622.00)	.00	1,432,217.66

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 101 - GENERAL FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	6,786,946.00	6,976,393.00	2,504,714.76			6,844,533.49
NET REVENUES OVER EXPENDITURE	.00	(189,447.00)	(2,178,140.22)			172,320.22

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
CHARGES FOR SERVICES	65,300.00	65,300.00	52,834.06	12,465.94	80.91	98,326.41
OTHER	200.00	200.00	.00	200.00	.00	495.95
TOTAL FUND REVENUE	65,500.00	65,500.00	52,834.06	12,665.94	80.66	98,822.36
EXPENDITURES						
AIRPORT OPERATING						
AIRPORT OPERATING	63,250.00	63,250.00	28,476.90	34,773.10	45.02	104,382.19
TRANSFERS OUT	2,250.00	2,250.00	.00	2,250.00	.00	.00
TOTAL AIRPORT OPERATING	65,500.00	65,500.00	28,476.90	37,023.10	43.48	104,382.19
TOTAL FUND EXPENDITURES	65,500.00	65,500.00	28,476.90	37,023.10	43.48	104,382.19
NET REVENUE OVER EXPENDITURES	.00	.00	24,357.16	(24,357.16)		(5,559.83)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>CHARGES FOR SERVICES</u>						
211-34920 HANGER LEASE & TIE DOWN FEES	9,300.00	9,300.00	11,047.16	(1,747.16)	118.79	11,346.16
211-34921 MAINT REIMBURSEMENT - STATE	21,000.00	21,000.00	25,394.00	(4,394.00)	120.92	25,394.00
211-34925 AIRPLANE FUEL SALES	35,000.00	35,000.00	16,392.90	18,607.10	46.84	61,586.25
TOTAL CHARGES FOR SERVICES	65,300.00	65,300.00	52,834.06	12,465.94	80.91	98,326.41
<u>OTHER</u>						
211-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	495.95
TOTAL OTHER	200.00	200.00	.00	200.00	.00	495.95
TOTAL FUND REVENUE	65,500.00	65,500.00	52,834.06			98,822.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
AIRPORT OPERATING						
<i>SUPPLIES</i>						
211-49000-210 MISCELLANEOUS OPER SUPPLIES	1,000.00	1,000.00	127.08	(872.92)	12.71	801.71
211-49000-212 GASOLINE/FUEL/ADDATIVES	500.00	500.00	.00	(500.00)	.00	.00
211-49000-215 SHOP MAINTENANCE SUPPLIES	500.00	500.00	.00	(500.00)	.00	2,753.26
211-49000-221 REPAIR/MAINT VEHICLES & EQUIP	5,000.00	5,000.00	2,010.11	(2,989.89)	40.20	963.05
211-49000-223 REPAIR & MAINT SUPP - BLDGS	500.00	500.00	.00	(500.00)	.00	3,703.87
211-49000-226 SIGNS	200.00	200.00	.00	(200.00)	.00	816.85
211-49000-228 REPAIR & MAINT SUPP - INFRAST	1,500.00	1,500.00	.00	(1,500.00)	.00	4,485.00
211-49000-251 AIRPLANE FUEL COST OF SALES	34,000.00	34,000.00	13,083.90	(20,916.10)	38.48	55,088.03
TOTAL SUPPLIES	43,200.00	43,200.00	15,221.09	(27,978.91)	35.23	68,611.77
<i>OTHER SERVICES & CHARGES</i>						
211-49000-303 ENGINEERING FEES	.00	.00	7,965.00	7,965.00	.00	.00
211-49000-304 LEGAL FEES	150.00	150.00	.00	(150.00)	.00	.00
211-49000-321 TELEPHONE/CELLULAR PHONES	1,500.00	1,500.00	598.37	(901.63)	39.89	1,392.39
211-49000-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
211-49000-351 LEGAL NOTICES/ORD PUBLISHING	100.00	100.00	.00	(100.00)	.00	78.32
211-49000-360 INSURANCE AND BONDS	3,500.00	3,500.00	.00	(3,500.00)	.00	3,014.50
211-49000-381 ELECTRIC UTILITIES	6,500.00	6,500.00	2,501.52	(3,998.48)	38.48	6,436.22
211-49000-383 GAS UTILITIES	800.00	800.00	.00	(800.00)	.00	1,199.20
TOTAL OTHER SERVICES & CHARG	12,750.00	12,750.00	11,064.89	(1,685.11)	86.78	12,120.63
<i>MISCELLANEOUS</i>						
211-49000-401 REPAIR & MAINT LABOR - BLDGS	1,500.00	1,500.00	487.50	(1,012.50)	32.50	1,185.00
211-49000-403 REPAIR & MAINT LABOR - INFRAST	1,000.00	1,000.00	.00	(1,000.00)	.00	18,000.00
211-49000-404 REPAIR & MAINT LABOR - VEH/EQ	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
211-49000-430 MISCELLANEOUS	1,800.00	1,800.00	530.42	(1,269.58)	29.47	2,676.79
211-49000-431 UNCOLLECTIBLE ACCOUNT EXPENS	.00	.00	.00	.00	.00	299.00
211-49000-433 DUES AND SUBSCRIPTIONS	300.00	300.00	175.00	(125.00)	58.33	94.00
211-49000-440 SCHOOLS AND MEETINGS	300.00	300.00	225.00	(75.00)	75.00	.00
211-49000-441 MPCA PERMITS	400.00	400.00	400.00	.00	100.00	400.00
211-49000-489 OTHER CONTRACTED SERVICES	1,000.00	1,000.00	373.00	(627.00)	37.30	995.00
TOTAL MISCELLANEOUS	7,300.00	7,300.00	2,190.92	(5,109.08)	30.01	23,649.79
TOTAL AIRPORT OPERATING	63,250.00	63,250.00	28,476.90	(34,773.10)	45.02	104,382.19

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>TRANSFERS OUT</u>						
<i>TRANSFERS</i>						
211-49300-720 TRANSFERS OUT - OPERATING	2,250.00	2,250.00	.00	(2,250.00)	.00	.00
<i>TOTAL TRANSFERS</i>	2,250.00	2,250.00	.00	(2,250.00)	.00	.00
TOTAL TRANSFERS OUT	2,250.00	2,250.00	.00	(2,250.00)	.00	.00

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 211 - AIRPORT OPERATING FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	65,500.00	65,500.00	28,476.90			104,382.19
NET REVENUES OVER EXPENDITURE	.00	.00	24,357.16			(5,559.83)

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUNDS 303-397 - DEBT SERVICE

	ADOPTED BUDGET	AMENDED BUDGET	UNUSED/ YTD ACTUAL	% OF UNEARNED
<u>PROPERTY TAX</u>				
31010 CURRENT	420,925.00	420,925.00	.00	420,925.00
	420,925.00	420,925.00	.00	420,925.00
<u>SPECIAL ASSESSMENTS</u>				
36100 PREPAID	.00	.00	99,885.11	(99,885.11)
36101/36102 "PRINCIPAL, INT & PENALTIES"	385,713.00	385,713.00	.00	385,713.00
	385,713.00	385,713.00	99,885.11	285,827.89
<u>OTHER FINANCING SOURCES</u>				
36210 INTEREST EARNINGS	1,000.00	1,000.00	.00	1,000.00
	1,000.00	1,000.00	.00	1,000.00
<u>TRANSFERS</u>				
39200-39204 GENERAL FUND TRANSFER IN	87,000.00	87,000.00	.00	87,000.00
	87,000.00	87,000.00	.00	87,000.00
TOTAL REVENUE	894,638.00	894,638.00	99,885.11	794,752.89

CITY OF CAMBRIDGE
EXPENSES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUNDS 303-397 - DEBT SERVICE

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>DEBT SERVICE</u>						
47000601-610	PRINCIPAL	1,009,362.00	1,009,362.00	2,719,361.70	1,709,999.70	
47000611	INTEREST	181,605.00	181,605.00	107,927.24	(73,677.76)	59.43
47000620	OTHER FEES	3,692.00	3,692.00	1,900.00	(1,792.00)	51.46
49300720	TRANSFERS OUT	87,000.00	87,000.00	.00	(87,000.00)	.00
		<u>1,281,659.00</u>	<u>1,281,659.00</u>	<u>2,829,188.94</u>	<u>1,547,529.94</u>	<u>220.74</u>
TOTAL EXPENSES		<u>1,281,659.00</u>	<u>1,281,659.00</u>	<u>2,829,188.94</u>	<u>1,547,529.94</u>	<u>220.74</u>
NET REVENUES						
OVER(UNDER) EXPENSES		<u>(387,021.00)</u>	<u>(387,021.00)</u>	<u>(2,729,303.83)</u>		

CITY OF CAMBRIDGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>SPECIAL ASSESSMENTS</u>					
36101/36102 "PRINCIPAL, INT & PENALTIES"	10,000.00	10,000.00	.00	10,000.00	.00
	10,000.00	10,000.00	.00	10,000.00	.00
<u>CHARGES FOR SERVICE</u>					
36230 TOWNSHIP FIRE CONTRACTS	38,853.00	38,853.00	37,721.00	1,132.00	97.09
37XXX,34404 AREA CHARGES & PARK DEDICATION FEES	.00	.00	16,782.08	(16,782.08)	.00
34301 SEALCOATING FEES	100.00	100.00	.00	100.00	.00
	38,953.00	38,953.00	54,503.08	(15,550.08)	139.92
<u>INTERGOVERNMENTAL</u>					
33419-33429 STATE AID	11,250.00	11,250.00	551,617.00	(540,367.00)	4,903.26
33160-33169 FEDERAL AID	585,000.00	585,000.00	.00	585,000.00	.00
	596,250.00	596,250.00	551,617.00	44,633.00	92.51
<u>OTHER FINANCING SOURCES</u>					
36210 INTEREST EARNINGS	2,500.00	2,500.00	141.29	2,358.71	5.65
36230 DONATIONS	500.00	500.00	9,377.00	(8,877.00)	1,875.40
32299 UTILITY PERMITS	.00	.00	848.77	(848.77)	.00
	3,000.00	3,000.00	10,367.06	(7,367.06)	345.57
<u>TRANSFERS</u>					
39200-39204 GENERAL FUND TRANSFER IN	888,962.00	888,962.00	.00	888,962.00	.00
	888,962.00	888,962.00	.00	888,962.00	.00
TOTAL REVENUE	1,537,165.00	1,537,165.00	616,487.14	920,677.86	40.11

CITY OF CAMBRIDGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUNDS 400-499 - CAPITAL PROJECTS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET
<u>EXPENDITURES</u>					
<u>CAPITAL OUTLAY</u>					
415-45200-540	PARK MOWER & EQUIPMENT	100,000.00	100,000.00	76,325.75 (23,674.25)	76.33
415-45200-560	PARK UPDATES	30,000.00	30,000.00	.00 (30,000.00)	.00
417-42100-550	POLICE CAR EQUIPMENT	150,000.00	150,000.00	118,189.50 (31,810.50)	78.79
417-42100-551	POLICE CAR SQUAD CAMERA	5,400.00	5,400.00	5,300.00 (100.00)	98.15
417-42100-580	OTHER POLICE DEPT EQUIPMENT	105,000.00	105,000.00	109,777.79 4,777.79	104.55
417-42100-590	EMERGENCY OPER CENTER EXPEND	3,000.00	3,000.00	2,877.00 (123.00)	95.90
418-43001-550	PW VEHICLE & EQUIPMENT	279,500.00	279,500.00	74,673.60 (204,826.40)	26.72
419-41320-581	CITY HALL KEYLESS ENTRY PROJECT	31,500.00	31,500.00	13,575.00 (17,925.00)	43.10
419-41320-580	ADMIN OTHER EQUIPMENT	.00	.00	9,180.00 9,180.00	.00
419-41500-570	FINANCE EQUIPMENT	10,000.00	10,000.00	.00 (10,000.00)	.00
420-42200-540	FIRE EQUIPMENT	.00	.00	8,700.00 8,700.00	.00
443-48000-223	CRACK SEALING	60,000.00	60,000.00	13,800.00 (46,200.00)	23.00
443-48000-224	SEAL COATING	179,000.00	179,000.00	.00 (179,000.00)	.00
444-48000-303	AIRPORT PROJECTS-ENGINEERING	.00	.00	15,295.00 15,295.00	.00
444-48000-530	AIRPORT PROJECTS	650,000.00	650,000.00	11,922.50 (638,077.50)	1.83
		<u>1,603,400.00</u>	<u>1,603,400.00</u>	<u>459,616.14 (1,143,783.86)</u>	<u>28.67</u>
<u>TRANSFERS OUT</u>					
401-48000-720	TRANSFERS OUT TO WATER FUND	100,000.00	100,000.00	.00 (100,000.00)	.00
		<u>100,000.00</u>	<u>100,000.00</u>	<u>.00 (100,000.00)</u>	<u>.00</u>
	TOTAL EXPENDITURES	<u><u>1,703,400.00</u></u>	<u><u>1,703,400.00</u></u>	<u><u>459,616.14 (1,243,783.86)</u></u>	<u><u>26.98</u></u>
	NET REVENUES				
	OVER(UNDER) EXPENDITURES	<u><u>(166,235.00)</u></u>	<u><u>(166,235.00)</u></u>	<u><u>156,871.00</u></u>	

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	10,000.00	10,000.00	.00	10,000.00	.00	18,385.74
OPERATING REVENUE	1,873,237.00	1,873,237.00	670,809.48	1,202,427.52	35.81	1,933,167.64
OTHER FINANCING SOURCES	100,000.00	100,000.00	250.00	99,750.00	.25	101,620.00
TOTAL FUND REVENUE	1,983,237.00	1,983,237.00	671,059.48	1,312,177.52	33.84	2,053,173.38
EXPENDITURES						
WATER FUND EXPENDITURES						
EXPENSE 400	1,798,925.00	1,798,925.00	301,791.75	1,497,133.25	16.78	1,686,436.27
TOTAL WATER FUND EXPENDITURES	1,798,925.00	1,798,925.00	301,791.75	1,497,133.25	16.78	1,686,436.27
TOTAL FUND EXPENDITURES	1,798,925.00	1,798,925.00	301,791.75	1,497,133.25	16.78	1,686,436.27
NET REVENUE OVER EXPENDITURES	184,312.00	184,312.00	369,267.73	(184,955.73)		366,737.11

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
601-36210 INTEREST EARNINGS	10,000.00	10,000.00	.00	10,000.00	.00	18,385.74
TOTAL SA & INTEREST EARNINGS	10,000.00	10,000.00	.00	10,000.00	.00	18,385.74
<u>OPERATING REVENUE</u>						
601-37110 METERED WATER SALES	1,813,237.00	1,813,237.00	633,698.01	1,179,538.99	34.95	1,831,367.36
601-37120 SALES OF METERS & SUPPLIES	9,500.00	9,500.00	10,654.00	(1,154.00)	112.15	37,906.14
601-37160 PENALTIES ETC.	30,000.00	30,000.00	13,079.62	16,920.38	43.60	34,504.94
601-37165 CERTIFICATION PENALTY	500.00	500.00	525.00	(25.00)	105.00	1,125.00
601-37170 OTHER REVENUE	20,000.00	20,000.00	12,852.85	7,147.15	64.26	28,264.20
TOTAL OPERATING REVENUE	1,873,237.00	1,873,237.00	670,809.48	1,202,427.52	35.81	1,933,167.64
<u>OTHER FINANCING SOURCES</u>						
601-39102 GAIN/LOSS ON DISPOSAL OF FA	.00	.00	250.00	(250.00)	.00	1,620.00
601-39203 TRANSFERS FROM OTHER FUNDS	100,000.00	100,000.00	.00	100,000.00	.00	100,000.00
TOTAL OTHER FINANCING SOURCES	100,000.00	100,000.00	250.00	99,750.00	.25	101,620.00
TOTAL FUND REVENUE	1,983,237.00	1,983,237.00	671,059.48			2,053,173.38

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
601-49400-101 FULL-TIME EMPLOYEES - REGULAR	251,126.00	251,126.00	96,951.81	(154,174.19)	38.61	264,502.92
601-49400-102 FULL-TIME EMPLOYEES - OVERTIME	15,000.00	15,000.00	2,924.18	(12,075.82)	19.49	10,557.90
601-49400-104 TEMP/SEAS EMPLOYEES - REGULAR	6,300.00	6,300.00	.00	(6,300.00)	.00	3,832.40
601-49400-110 HOURS WORKED HOLIDAY	2,000.00	2,000.00	1,292.88	(707.12)	64.64	2,217.64
601-49400-115 CALL-IN PAY	2,000.00	2,000.00	337.07	(1,662.93)	16.85	1,474.82
601-49400-116 ON-CALL PAY	10,000.00	10,000.00	4,210.90	(5,789.10)	42.11	11,377.69
601-49400-121 PERA (EMPLOYER)	22,514.00	22,514.00	7,928.72	(14,585.28)	35.22	20,950.66
601-49400-122 FICA/MEDICARE (EMPLOYER)	24,419.00	24,419.00	7,849.14	(16,569.86)	32.14	21,389.40
601-49400-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	62,770.00	62,770.00	29,162.03	(33,607.97)	46.46	58,828.34
601-49400-132 LONGEVITY PAY	13,765.00	13,765.00	.00	(13,765.00)	.00	.00
601-49400-133 INSUR DEDUCTIBLE CONTRIBUTION	4,600.00	4,600.00	1,689.18	(2,910.82)	36.72	3,362.59
601-49400-151 WORKERS' COMPENSATION PREMIU	12,000.00	12,000.00	419.99	(11,580.01)	3.50	5,831.97
601-49400-154 HRA/FLEX FEES	300.00	300.00	127.95	(172.05)	42.65	268.60
TOTAL PERSONAL SERVICES	426,794.00	426,794.00	152,893.85	(273,900.15)	35.82	404,594.93
<i>SUPPLIES</i>						
601-49400-200 WATER LAB SUPPLIES	3,500.00	3,500.00	.00	(3,500.00)	.00	560.11
601-49400-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	252.01	(747.99)	25.20	1,209.73
601-49400-204 STATIONARY, FORMS AND ENVELOP	1,000.00	1,000.00	1,000.00	.00	100.00	1,036.05
601-49400-210 MISCELLANEOUS OPER SUPPLIES	12,000.00	12,000.00	3,053.00	(8,947.00)	25.44	9,096.82
601-49400-212 GASOLINE/FUEL/LUB/ADDITIVES	7,000.00	7,000.00	1,400.01	(5,599.99)	20.00	6,339.59
601-49400-213 OPER SUPPLIES - PLANT EQUIP	500.00	500.00	87.00	(413.00)	17.40	174.00
601-49400-216 CHEMICALS & CHEMICAL PRODUCTS	50,000.00	50,000.00	14,698.64	(35,301.36)	29.40	45,223.35
601-49400-217 TESTING	800.00	800.00	675.00	(125.00)	84.38	1,654.50
601-49400-221 REPAIR & MAINT SUPP - VEH/EQ	5,000.00	5,000.00	118.59	(4,881.41)	2.37	3,309.36
601-49400-227 UTILITY SYSTEM MAINTENANCE SUP	500.00	500.00	.00	(500.00)	.00	.00
601-49400-240 SMALL TOOLS AND MINOR EQUIP	6,000.00	6,000.00	1,624.37	(4,375.63)	27.07	4,557.10
601-49400-270 METERS AND REPAIRS	25,000.00	25,000.00	301.86	(24,698.14)	1.21	15,465.40
TOTAL SUPPLIES	112,300.00	112,300.00	23,210.48	(89,089.52)	20.67	88,626.01

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
601-49400-304 MISC PROFESSIONAL SERVICES	3,000.00	3,000.00	985.00	(2,015.00)	32.83	5,507.47
601-49400-306 GIS PROJECT CONTRACT EXP	10,000.00	10,000.00	3,856.24	(6,143.76)	38.56	12,200.03
601-49400-310 GOPHER STATE ONE CALL	1,000.00	1,000.00	334.83	(665.17)	33.48	1,027.46
601-49400-313 IT MGMT & BACKUP	1,500.00	1,500.00	1,129.05	(370.95)	75.27	2,709.72
601-49400-321 TELEPHONE/CELLULAR PHONES	9,000.00	9,000.00	2,371.13	(6,628.87)	26.35	6,872.69
601-49400-322 POSTAGE	4,500.00	4,500.00	1,714.38	(2,785.62)	38.10	4,257.21
601-49400-331 TRAVEL/MEALS/LODGING	2,000.00	2,000.00	332.39	(1,667.61)	16.62	2,187.83
601-49400-334 MILEAGE REIMBURSEMENT	300.00	300.00	54.52	(245.48)	18.17	397.37
601-49400-340 ADVERTISING	500.00	500.00	514.50	14.50	102.90	774.25
601-49400-351 LEGAL NOTICES/ORD PUBLISHING	500.00	500.00	437.25	(62.75)	87.45	169.88
601-49400-360 INSURANCE AND BONDS	17,000.00	17,000.00	.00	(17,000.00)	.00	15,855.73
601-49400-381 ELECTRIC UTILITIES	95,000.00	95,000.00	29,183.76	(65,816.24)	30.72	91,109.58
601-49400-382 WATER/WASTEWATER UTILITIES	1,400.00	1,400.00	434.66	(965.34)	31.05	1,109.78
601-49400-383 GAS UTILITIES	5,000.00	5,000.00	3,229.53	(1,770.47)	64.59	6,181.48
601-49400-384 REFUSE HAULING	2,000.00	2,000.00	581.60	(1,418.40)	29.08	1,442.10
TOTAL OTHER SERVICES & CHARG	152,700.00	152,700.00	45,158.84	(107,541.16)	29.57	151,802.58
<i>MISCELLANEOUS</i>						
601-49400-404 REPAIR & MAINT LABOR - VEH/EQ	3,000.00	3,000.00	.00	(3,000.00)	.00	211.90
601-49400-406 REPAIR & MAINT - PLANT	25,000.00	25,000.00	9,988.19	(15,011.81)	39.95	10,457.20
601-49400-407 REPAIRS & MAINTENANCE - HYDR	10,000.00	10,000.00	.00	(10,000.00)	.00	10,813.65
601-49400-408 REPAIR & MAINT - WATER SYSTEM	10,000.00	10,000.00	30,473.90	20,473.90	304.74	10,179.55
601-49400-409 MAINT CONTRACTS - OFFICE EQUIP	500.00	500.00	.00	(500.00)	.00	428.99
601-49400-410 WELL PROTECTION PLAN	15,000.00	15,000.00	.00	(15,000.00)	.00	.00
601-49400-415 AUTOMATIC METER READ PROJECT	75,000.00	75,000.00	30,594.07	(44,405.93)	40.79	57,120.80
601-49400-420 DEPRECIATION	760,000.00	760,000.00	.00	(760,000.00)	.00	768,369.30
601-49400-430 MISCELLANEOUS	500.00	500.00	.00	(500.00)	.00	.00
601-49400-432 CREDIT CARD FEES	8,000.00	8,000.00	2,180.25	(5,819.75)	27.25	5,541.40
601-49400-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	665.25	(334.75)	66.53	919.20
601-49400-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	1,012.00	(1,988.00)	33.73	730.00
601-49400-441 DNR DEPARTMENT OF HEALTH FEE	5,000.00	5,000.00	3,381.40	(1,618.60)	67.63	2,878.82
601-49400-489 OTHER CONTRACTED SERVICES	6,000.00	6,000.00	2,233.52	(3,766.48)	37.23	4,709.70
TOTAL MISCELLANEOUS	922,000.00	922,000.00	80,528.58	(841,471.42)	8.73	872,360.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>DEBT SERVICE</i>						
601-49400-615 2001 PFA LOAN INTEREST	15,502.00	15,502.00	.00	(15,502.00)	.00	20,976.25
601-49400-617 BOND DISCOUNT	.00	.00	.00	.00	.00	3,919.53
601-49400-619 INTEREST-WATER TREATMENT 2005	78,400.00	78,400.00	.00	(78,400.00)	.00	66,991.56
601-49400-620 FISCAL AGENT FEES	1,200.00	1,200.00	.00	(1,200.00)	.00	1,550.00
601-49400-621 BOND ISSUE COSTS	.00	.00	.00	.00	.00	7,521.64
601-49400-627 INTEREST-2007 STREET BONDS	.00	.00	.00	.00	.00	149.53
601-49400-632 2012 BOND INTEREST EXPENSE	3,779.00	3,779.00	.00	(3,779.00)	.00	4,454.09
601-49400-634 INEREST EXP 2014 IMPROV	15,908.00	15,908.00	.00	(15,908.00)	.00	13,596.41
601-49400-635 INTEREST EXP 2015 BONDS	17,973.00	17,973.00	.00	(17,973.00)	.00	13,356.26
601-49400-636 INTEREST EXP 2016 WATER BONDS	17,464.00	17,464.00	.00	(17,464.00)	.00	13,779.37
601-49400-638 INTEREST EXPESE 2018 BONDS	9,905.00	9,905.00	.00	(9,905.00)	.00	9,062.57
<i>TOTAL DEBT SERVICE</i>	<u>160,131.00</u>	<u>160,131.00</u>	<u>.00</u>	<u>(160,131.00)</u>	<u>.00</u>	<u>155,357.21</u>
<i>TRANSFERS</i>						
601-49400-720 TRANSFERS OUT - OPER TRANSFER	25,000.00	25,000.00	.00	(25,000.00)	.00	13,500.00
601-49400-799 LOSS ON DISPOSAL OF ASSET	.00	.00	.00	.00	.00	195.03
<i>TOTAL TRANSFERS</i>	<u>25,000.00</u>	<u>25,000.00</u>	<u>.00</u>	<u>(25,000.00)</u>	<u>.00</u>	<u>13,695.03</u>
TOTAL EXPENSE 400	<u><u>1,798,925.00</u></u>	<u><u>1,798,925.00</u></u>	<u><u>301,791.75</u></u>	<u><u>(1,497,133.25)</u></u>	<u><u>16.78</u></u>	<u><u>1,686,436.27</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 601 - WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	1,798,925.00	1,798,925.00	301,791.75			1,686,436.27
NET REVENUES OVER EXPENDITURE	184,312.00	184,312.00	369,267.73			366,737.11

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	20,000.00	20,000.00	291.43	19,708.57	1.46	57,671.00
OPERATING REVENUE	2,205,108.00	2,205,108.00	925,095.20	1,280,012.80	41.95	2,340,237.43
OTHER FINANCING SOURCES	.00	.00	100.00	(100.00)	.00	1,620.00
TOTAL FUND REVENUE	2,225,108.00	2,225,108.00	925,486.63	1,299,621.37	41.59	2,399,528.43
EXPENDITURES						
WASTEWATER FUND EXPENDITURES						
EXPENSE 450	3,114,241.00	3,114,241.00	479,333.35	2,634,907.65	15.39	2,986,760.84
TOTAL WASTEWATER FUND EXPENDITURE	3,114,241.00	3,114,241.00	479,333.35	2,634,907.65	15.39	2,986,760.84
TOTAL FUND EXPENDITURES	3,114,241.00	3,114,241.00	479,333.35	2,634,907.65	15.39	2,986,760.84
NET REVENUE OVER EXPENDITURES	(889,133.00)	(889,133.00)	446,153.28	(1,335,286.28)		(587,232.41)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
602-36101	.00	.00	.00	.00	.00	20,448.00
602-36102	.00	.00	.00	.00	.00	10.00
602-36210	20,000.00	20,000.00	291.43	19,708.57	1.46	37,213.00
TOTAL SA & INTEREST EARNINGS	20,000.00	20,000.00	291.43	19,708.57	1.46	57,671.00
<u>OPERATING REVENUE</u>						
602-37210	2,120,108.00	2,120,108.00	876,840.56	1,243,267.44	41.36	2,001,024.95
602-37250	50,000.00	50,000.00	34,614.95	15,385.05	69.23	309,645.09
602-37260	35,000.00	35,000.00	13,639.69	21,360.31	38.97	29,567.39
TOTAL OPERATING REVENUE	2,205,108.00	2,205,108.00	925,095.20	1,280,012.80	41.95	2,340,237.43
<u>OTHER FINANCING SOURCES</u>						
602-39102	.00	.00	100.00	(100.00)	.00	1,620.00
TOTAL OTHER FINANCING SOURCES	.00	.00	100.00	(100.00)	.00	1,620.00
TOTAL FUND REVENUE	2,225,108.00	2,225,108.00	925,486.63			2,399,528.43

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>PERSONAL SERVICES</i>						
602-49450-101 FULL-TIME EMPLOYEES - REGULAR	434,744.00	434,744.00	175,211.16	(259,532.84)	40.30	416,198.99
602-49450-102 FULL-TIME EMPLOYEES - OVERTIME	19,000.00	19,000.00	10,181.63	(8,818.37)	53.59	21,278.15
602-49450-104 TEMP/SEAS EMPLOYEES - REGULAR	13,440.00	13,440.00	.00	(13,440.00)	.00	5,163.12
602-49450-110 HOURS WORKED HOLIDAY	4,500.00	4,500.00	1,343.85	(3,156.15)	29.86	3,310.80
602-49450-115 CALL-IN PAY	3,000.00	3,000.00	1,261.24	(1,738.76)	42.04	2,685.49
602-49450-116 ON-CALL PAY	21,000.00	21,000.00	9,626.33	(11,373.67)	45.84	20,560.35
602-49450-121 PERA (EMPLOYER)	37,267.00	37,267.00	14,347.54	(22,919.46)	38.50	34,500.82
602-49450-122 FICA/MEDICARE (EMPLOYER)	40,494.00	40,494.00	14,699.17	(25,794.83)	36.30	34,387.49
602-49450-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	114,110.00	114,110.00	48,261.70	(65,848.30)	42.29	106,195.28
602-49450-132 LONGEVITY PAY	14,642.00	14,642.00	.00	(14,642.00)	.00	.00
602-49450-133 INSURANCE DEDUCT CONTRIB	8,000.00	8,000.00	4,054.77	(3,945.23)	50.68	6,485.20
602-49450-151 WORKERS' COMPENSATION PREMIU	23,893.00	23,893.00	3,665.23	(20,227.77)	15.34	22,224.88
602-49450-154 HRA/FLEX FEES	500.00	500.00	250.20	(249.80)	50.04	480.80
<i>TOTAL PERSONAL SERVICES</i>	<i>734,590.00</i>	<i>734,590.00</i>	<i>282,902.82</i>	<i>(451,687.18)</i>	<i>38.51</i>	<i>673,471.37</i>
<i>SUPPLIES</i>						
602-49450-200 LAB SUPPLIES & REPLACEMENT	18,000.00	18,000.00	6,169.35	(11,830.65)	34.27	16,941.85
602-49450-201 OFFICE SUPPLIES - ACCESSORIES	1,000.00	1,000.00	388.05	(611.95)	38.81	2,052.29
602-49450-204 STATIONARY, FORMS AND ENVELOP	1,500.00	1,500.00	1,274.63	(225.37)	84.98	1,036.05
602-49450-210 MISCELLANEOUS OPER SUPPLIES	8,000.00	8,000.00	1,797.73	(6,202.27)	22.47	7,507.22
602-49450-212 GASOLINE/FUEL/LUB/ADDITIVES	8,000.00	8,000.00	3,432.06	(4,567.94)	42.90	7,155.97
602-49450-213 OPER SUPPLIES - PLANT EQUIP	500.00	500.00	87.00	(413.00)	17.40	174.00
602-49450-216 CHEMICALS & CHEMICAL PRODUCTS	110,000.00	110,000.00	34,731.10	(75,268.90)	31.57	86,659.17
602-49450-217 TESTING	11,000.00	11,000.00	3,249.50	(7,750.50)	29.54	7,934.00
602-49450-221 REPAIR & MAINT SUPP - VEH/EQ	8,500.00	8,500.00	668.59	(7,831.41)	7.87	5,162.30
602-49450-240 SMALL TOOLS & MINOR EQUIP	7,000.00	7,000.00	1,307.24	(5,692.76)	18.67	5,889.18
<i>TOTAL SUPPLIES</i>	<i>173,500.00</i>	<i>173,500.00</i>	<i>53,105.25</i>	<i>(120,394.75)</i>	<i>30.61</i>	<i>140,512.03</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER SERVICES & CHARGES</i>						
602-49450-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	945.12	(4,054.88)	18.90	5,414.27
602-49450-306 GIS PROJECT CONTRACT EXP	10,000.00	10,000.00	3,856.26	(6,143.74)	38.56	11,217.55
602-49450-310 GOPHER STATE ONE CALL	1,000.00	1,000.00	334.82	(665.18)	33.48	1,253.25
602-49450-313 IT MGMT & BACKUP	4,000.00	4,000.00	1,129.05	(2,870.95)	28.23	2,483.91
602-49450-321 TELEPHONE/CELLULAR PHONES	5,000.00	5,000.00	3,311.30	(1,688.70)	66.23	2,581.02
602-49450-322 POSTAGE	5,000.00	5,000.00	1,711.27	(3,288.73)	34.23	4,364.11
602-49450-331 TRAVEL/MEALS/LODGING	2,000.00	2,000.00	361.36	(1,638.64)	18.07	3,068.24
602-49450-334 MILEAGE REIMBURSEMENT	300.00	300.00	.00	(300.00)	.00	120.51
602-49450-340 ADVERTISING	400.00	400.00	.00	(400.00)	.00	.00
602-49450-360 INSURANCE AND BONDS	38,000.00	38,000.00	.00	(38,000.00)	.00	36,511.40
602-49450-381 ELECTRIC UTILITIES	125,000.00	125,000.00	41,768.00	(83,232.00)	33.41	129,960.88
602-49450-382 WATER/WASTEWATER UTILITIES	1,800.00	1,800.00	590.13	(1,209.87)	32.79	1,275.89
602-49450-383 GAS UTILITIES	23,000.00	23,000.00	15,162.36	(7,837.64)	65.92	23,932.85
602-49450-384 REFUSE HAULING	1,800.00	1,800.00	566.62	(1,233.38)	31.48	1,396.32
602-49450-385 POWER - LIFT STATIONS	17,000.00	17,000.00	6,522.45	(10,477.55)	38.37	16,683.51
TOTAL OTHER SERVICES & CHARG	239,300.00	239,300.00	76,258.74	(163,041.26)	31.87	240,263.71
<i>MISCELLANEOUS</i>						
602-49450-402 REPAIR & MAINT - SAN SEWER	8,000.00	8,000.00	2,280.00	(5,720.00)	28.50	.00
602-49450-404 REPAIR & MAINT LABOR - VEH/EQ	5,000.00	5,000.00	477.98	(4,522.02)	9.56	2,093.00
602-49450-406 REPAIR & MAINT - PLANT	35,000.00	35,000.00	2,878.60	(32,121.40)	8.22	34,227.47
602-49450-407 REPAIR & MAINT - LIFT STATIONS	7,000.00	7,000.00	5,934.10	(1,065.90)	84.77	6,817.41
602-49450-408 REPAIRS & MAINTENANCE - SEWER	.00	.00	235.41	235.41	.00	1,920.68
602-49450-409 MAINT CONTRACTS - OFFICE EQUIP	1,400.00	1,400.00	.00	(1,400.00)	.00	1,352.04
602-49450-416 FORCE MAIN RELOCATION PROJECT	.00	.00	.00	.00	.00	25,778.18
602-49450-418 KENWOOD LIFT STATION	.00	.00	.00	.00	.00	18,450.09
602-49450-420 DEPRECIATION	1,600,000.00	1,600,000.00	.00	(1,600,000.00)	.00	1,552,486.55
602-49450-430 MISCELLANEOUS	2,000.00	2,000.00	.00	(2,000.00)	.00	46.00
602-49450-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	409.25	(590.75)	40.93	4,333.96
602-49450-440 MEETINGS AND SCHOOLS	3,000.00	3,000.00	908.00	(2,092.00)	30.27	2,565.00
602-49450-441 MPCA FEES	10,000.00	10,000.00	7,970.00	(2,030.00)	79.70	7,925.00
602-49450-489 OTHER CONTRACTED SERVICES	100,000.00	100,000.00	45,973.20	(54,026.80)	45.97	111,409.68
TOTAL MISCELLANEOUS	1,772,400.00	1,772,400.00	67,066.54	(1,705,333.46)	3.78	1,769,405.06

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>DEBT SERVICE</i>						
602-49450-610 2013 WWTP REHAB INTEREST EXP	85,560.00	85,560.00	.00	(85,560.00)	.00	91,390.19
602-49450-617 BOND DISCOUNT	.00	.00	.00	.00	.00	1,387.44
602-49450-620 FISCAL AGENT FEES	1,600.00	1,600.00	.00	(1,600.00)	.00	1,550.00
602-49450-621 BOND ISSUE COSTS	.00	.00	.00	.00	.00	2,662.53
602-49450-623 INTEREST XYLITE BOND 2005	.00	.00	.00	.00	.00	(106.22)
602-49450-627 INTEREST-2007 STREET BONDS	.00	.00	.00	.00	.00	135.80
602-49450-632 2012 BOND INTEREST EXP	2,855.00	2,855.00	.00	(2,855.00)	.00	3,329.34
602-49450-634 INTEREST EXP 2014 IMPROV	7,200.00	7,200.00	.00	(7,200.00)	.00	6,141.98
602-49450-635 INTEREST EXP 2015 BOND EXP	8,088.00	8,088.00	.00	(8,088.00)	.00	6,010.12
602-49450-636 INTEREST EXP 2016 SEWER BONDS	10,638.00	10,638.00	.00	(10,638.00)	.00	8,395.71
602-49450-638 INTEREST EXPESE 2018 BONDS	3,510.00	3,510.00	.00	(3,510.00)	.00	3,208.42
<i>TOTAL DEBT SERVICE</i>	<u>119,451.00</u>	<u>119,451.00</u>	<u>.00</u>	<u>(119,451.00)</u>	<u>.00</u>	<u>124,105.31</u>
<i>TRANSFERS</i>						
602-49450-720 TRANSFERS OUT - OPER TRANSFER	75,000.00	75,000.00	.00	(75,000.00)	.00	38,850.00
602-49450-799 LOSS ON DISPOSAL OF ASSET	.00	.00	.00	.00	.00	153.36
<i>TOTAL TRANSFERS</i>	<u>75,000.00</u>	<u>75,000.00</u>	<u>.00</u>	<u>(75,000.00)</u>	<u>.00</u>	<u>39,003.36</u>
TOTAL EXPENSE 450	<u><u>3,114,241.00</u></u>	<u><u>3,114,241.00</u></u>	<u><u>479,333.35</u></u>	<u><u>(2,634,907.65)</u></u>	<u><u>15.39</u></u>	<u><u>2,986,760.84</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 602 - WASTEWATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	3,114,241.00	3,114,241.00	479,333.35			2,986,760.84
NET REVENUES OVER EXPENDITURE	(889,133.00)	(889,133.00)	446,153.28			(587,232.41)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	1,892.58
OPERATING REVENUES	350,500.00	350,500.00	150,359.47	200,140.53	42.90	350,438.83
TOTAL FUND REVENUE	350,500.00	350,500.00	150,359.47	200,140.53	42.90	352,331.41
EXPENDITURES						
STORM SEWER FUND EXPENDITURES						
EXPENSE 500	468,100.00	468,100.00	639.00	467,461.00	.14	466,977.06
TOTAL STORM SEWER FUND EXPENDITURE	468,100.00	468,100.00	639.00	467,461.00	.14	466,977.06
TOTAL FUND EXPENDITURES	468,100.00	468,100.00	639.00	467,461.00	.14	466,977.06
NET REVENUE OVER EXPENDITURES	(117,600.00)	(117,600.00)	149,720.47	(267,320.47)		(114,645.65)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SA & INTEREST EARNINGS</u>						
603-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00	1,892.58
TOTAL SA & INTEREST EARNINGS	.00	.00	.00	.00	.00	1,892.58
<u>OPERATING REVENUES</u>						
603-37310 STORM WATER CHARGES	345,000.00	345,000.00	147,769.58	197,230.42	42.83	344,250.48
603-37360 PENALTIES	5,500.00	5,500.00	2,589.89	2,910.11	47.09	6,188.35
TOTAL OPERATING REVENUES	350,500.00	350,500.00	150,359.47	200,140.53	42.90	350,438.83
TOTAL FUND REVENUE	350,500.00	350,500.00	150,359.47			352,331.41

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EXPENSE 500						
<i>OTHER SERVICES & CHARGES</i>						
603-49500-304 MISC PROFESSIONAL SERVICES	8,500.00	8,500.00	639.00	(7,861.00)	7.52	1,007.50
603-49500-352 GEN INFO & PUBLIC NOTICES	100.00	100.00	.00	(100.00)	.00	11.25
TOTAL OTHER SERVICES & CHARG	8,600.00	8,600.00	639.00	(7,961.00)	7.43	1,018.75
<i>MISCELLANEOUS</i>						
603-49500-403 REPAIRS & MAINT - STORM SEWER	15,000.00	15,000.00	.00	(15,000.00)	.00	13,127.17
603-49500-420 DEPRECIATION	400,000.00	400,000.00	.00	(400,000.00)	.00	399,276.92
603-49500-430 MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	2,294.52
603-49500-440 SCHOOLS AND MEETINGS	3,000.00	3,000.00	.00	(3,000.00)	.00	1,250.00
TOTAL MISCELLANEOUS	419,000.00	419,000.00	.00	(419,000.00)	.00	415,948.61
<i>DEBT SERVICE</i>						
603-49500-611 INTEREST EXP 2004 STORM BONDS	120.00	120.00	.00	(120.00)	.00	1,541.34
603-49500-617 BOND DISCOUNT	.00	.00	.00	.00	.00	5,168.23
603-49500-621 BOND ISSUE COSTS	.00	.00	.00	.00	.00	9,917.92
603-49500-623 INTEREST-XYLITE BOND 2005	.00	.00	.00	.00	.00	(159.28)
603-49500-627 INTEREST-2007 STREET BONDS	.00	.00	.00	.00	.00	(63.00)
603-49500-634 INTEREST EXP 2014 STORM IMPROV	8,088.00	8,088.00	.00	(8,088.00)	.00	8,896.06
603-49500-635 INTEREST EXP 2015 BONDS	9,116.00	9,116.00	.00	(9,116.00)	.00	6,774.28
603-49500-636 INTEREST EXP 2016 STORM BONDS	10,115.00	10,115.00	.00	(10,115.00)	.00	7,984.01
603-49500-638 INTEREST EXPESE 2018 BONDS	13,061.00	13,061.00	.00	(13,061.00)	.00	11,950.14
TOTAL DEBT SERVICE	40,500.00	40,500.00	.00	(40,500.00)	.00	50,009.70
TOTAL EXPENSE 500	468,100.00	468,100.00	639.00	(467,461.00)	.14	466,977.06

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 603 - STORM WATER UTILITY FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	468,100.00	468,100.00	639.00			466,977.06
NET REVENUES OVER EXPENDITURE	(117,600.00)	(117,600.00)	149,720.47			(114,645.65)

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
OPERATING REVENUES	200,000.00	200,000.00	82,039.32	117,960.68	41.02	204,162.37
TOTAL FUND REVENUE	200,000.00	200,000.00	82,039.32	117,960.68	41.02	204,162.37
EXPENDITURES						
STREET LIGHT UTILITY EXP EXPENSE 550	200,000.00	200,000.00	61,468.00	138,532.00	30.73	197,237.86
TOTAL STREET LIGHT UTILITY EXP	200,000.00	200,000.00	61,468.00	138,532.00	30.73	197,237.86
TOTAL FUND EXPENDITURES	200,000.00	200,000.00	61,468.00	138,532.00	30.73	197,237.86
NET REVENUE OVER EXPENDITURES	.00	.00	20,571.32	(20,571.32)		6,924.51

CITY OF CAMBRIDGE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OPERATING REVENUES</u>						
604-37360 PENALTIES	.00	.00	1,690.61	(1,690.61)	.00	3,598.03
604-37410 STREET LIGHT UTILITY FEES	200,000.00	200,000.00	80,348.71	119,651.29	40.17	188,900.40
604-37470 OTHER REVENUE	.00	.00	.00	.00	.00	11,663.94
TOTAL OPERATING REVENUES	200,000.00	200,000.00	82,039.32	117,960.68	41.02	204,162.37
TOTAL FUND REVENUE	200,000.00	200,000.00	82,039.32			204,162.37

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>SUPPLIES</i>						
604-49550-238 REPAIR & MAINT SUPP - INFRAS	.00	.00	313.88	313.88	.00	17,045.60
<i>TOTAL SUPPLIES</i>	.00	.00	313.88	313.88	.00	17,045.60
<i>OTHER SERVICES & CHARGES</i>						
604-49550-381 STREET LIGHT ELECTRIC	180,000.00	180,000.00	53,651.82	(126,348.18)	29.81	164,936.19
<i>TOTAL OTHER SERVICES & CHARG</i>	180,000.00	180,000.00	53,651.82	(126,348.18)	29.81	164,936.19
<i>MISCELLANEOUS</i>						
604-49550-402 STREET LIGHT AND SIGNAL REPAIR	20,000.00	20,000.00	7,502.30	(12,497.70)	37.51	15,256.07
<i>TOTAL MISCELLANEOUS</i>	20,000.00	20,000.00	7,502.30	(12,497.70)	37.51	15,256.07
TOTAL EXPENSE 550	200,000.00	200,000.00	61,468.00	(138,532.00)	30.73	197,237.86

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 604 - STREET LIGHT UTILITY

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	200,000.00	200,000.00	61,468.00			197,237.86
NET REVENUES OVER EXPENDITURE	.00	.00	20,571.32			6,924.51

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTEREST & LOTTERY SALES	83,740.00	83,740.00	39,922.00	43,818.00	47.67	110,046.24
OPERATING REVENUES	5,571,300.00	5,571,300.00	2,171,038.84	3,400,261.16	38.97	5,719,749.57
TOTAL FUND REVENUE	5,655,040.00	5,655,040.00	2,210,960.84	3,444,079.16	39.10	5,829,795.81
EXPENDITURES						
LIQUOR STORE EXPENDITURES						
LIQUOR STORE	5,655,040.00	5,655,040.00	2,018,632.43	3,636,407.57	35.70	5,829,222.96
TOTAL LIQUOR STORE EXPENDITURES	5,655,040.00	5,655,040.00	2,018,632.43	3,636,407.57	35.70	5,829,222.96
TOTAL FUND EXPENDITURES	5,655,040.00	5,655,040.00	2,018,632.43	3,636,407.57	35.70	5,829,222.96
NET REVENUE OVER EXPENDITURES	.00	.00	192,328.41	(192,328.41)		572.85

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & LOTTERY SALES</u>						
610-36200 MISCELLANEOUS REVENUES	240.00	240.00	136.50	103.50	56.88	402.00
610-36210 INTEREST EARNINGS	500.00	500.00	.00	500.00	.00	4,063.74
610-36220 LOTTERY SALES	83,000.00	83,000.00	39,785.50	43,214.50	47.93	105,580.50
TOTAL INTEREST & LOTTERY SALES	83,740.00	83,740.00	39,922.00	43,818.00	47.67	110,046.24
<u>OPERATING REVENUES</u>						
610-37811 SALES - LIQUOR	1,864,000.00	1,864,000.00	748,174.54	1,115,825.46	40.14	1,928,152.83
610-37812 SALES - BEER	2,515,000.00	2,515,000.00	970,875.67	1,544,124.33	38.60	2,596,926.14
610-37813 SALES - WINE	910,000.00	910,000.00	340,240.04	569,759.96	37.39	891,711.99
610-37815 SALES - NON-TAXABLE	157,000.00	157,000.00	62,015.68	94,984.32	39.50	167,643.28
610-37816 SALES - TAXABLE	132,500.00	132,500.00	51,537.27	80,962.73	38.90	141,288.68
610-37830 DISCOUNTS, DEPOSITS & RETURNS	(6,000.00)	(6,000.00)	(1,705.55)	(4,294.45)	(28.43)	(4,669.40)
610-37840 CASH OVER AND SHORT	(1,200.00)	(1,200.00)	(98.81)	(1,101.19)	(8.23)	(1,303.95)
TOTAL OPERATING REVENUES	5,571,300.00	5,571,300.00	2,171,038.84	3,400,261.16	38.97	5,719,749.57
TOTAL FUND REVENUE	5,655,040.00	5,655,040.00	2,210,960.84			5,829,795.81

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LIQUOR STORE						
<i>PERSONAL SERVICES</i>						
610-49750-101 FULL-TIME EMPLOYEES - REGULAR	234,652.00	234,652.00	106,728.30	(127,923.70)	45.48	237,778.39
610-49750-102 FULL-TIME EMPLOYEES - OVERTIME	7,513.00	7,513.00	904.60	(6,608.40)	12.04	3,097.14
610-49750-103 PART-TIME EMPLOYEES - REGULAR	172,500.00	172,500.00	66,599.73	(105,900.27)	38.61	140,899.59
610-49750-106 PART-TIME EMPLOYEES - OVERTIME	1,500.00	1,500.00	110.94	(1,389.06)	7.40	703.99
610-49750-110 HOURS WORKED HOLIDAY	10,000.00	10,000.00	5,642.61	(4,357.39)	56.43	11,193.35
610-49750-121 PERA (EMPLOYER)	31,077.00	31,077.00	13,498.99	(17,578.01)	43.44	29,245.91
610-49750-122 FICA/MEDICARE (EMPLOYER)	31,700.00	31,700.00	13,472.58	(18,227.42)	42.50	29,128.89
610-49750-131 MEDICAL/DENTAL/LIFE (EMPLOYER)	68,460.00	68,460.00	33,159.08	(35,300.92)	48.44	64,301.76
610-49750-132 LONGEVITY PAY	10,994.00	10,994.00	.00	(10,994.00)	.00	.00
610-49750-133 INSURANCE DEDUCTIBLE CONTRIB	4,800.00	4,800.00	1,002.50	(3,797.50)	20.89	3,404.25
610-49750-151 WORKERS' COMPENSATION PREMIU	28,063.00	28,063.00	3,371.47	(24,691.53)	12.01	15,269.75
610-49750-153 UNEMPLOYMENT COMPENSATION	250.00	250.00	.00	(250.00)	.00	.00
610-49750-154 HRA/FLEX FEES	300.00	300.00	161.90	(138.10)	53.97	293.50
TOTAL PERSONAL SERVICES	601,809.00	601,809.00	244,652.70	(357,156.30)	40.65	535,316.52
<i>SUPPLIES</i>						
610-49750-201 OFFICE SUPPLIES - ACCESSORIES	3,605.00	3,605.00	1,378.30	(2,226.70)	38.23	1,751.56
610-49750-210 MISCELLANEOUS OPER SUPPLIES	22,660.00	22,660.00	5,795.35	(16,864.65)	25.58	14,131.44
610-49750-220 MAINTENANCE & REPAIR SUPPLIES	24,720.00	24,720.00	10,727.97	(13,992.03)	43.40	26,233.63
610-49750-240 SMALL TOOLS AND MINOR EQUIPME	1,030.00	1,030.00	726.74	(303.26)	70.56	1,322.03
610-49750-251 PURCHASES - LIQUOR	1,370,000.00	1,370,000.00	542,468.01	(827,531.99)	39.60	1,407,240.62
610-49750-252 PURCHASES - BEER	1,940,000.00	1,940,000.00	745,631.25	(1,194,368.75)	38.43	1,981,381.06
610-49750-253 PURCHASES WINE	630,000.00	630,000.00	232,453.67	(397,546.33)	36.90	613,985.56
610-49750-259 PURCHASES - MISCELLANEOUS	235,000.00	235,000.00	92,320.66	(142,679.34)	39.29	254,363.20
610-49750-260 FREIGHT & DRAY	39,000.00	39,000.00	14,487.28	(24,512.72)	37.15	34,870.49
TOTAL SUPPLIES	4,266,015.00	4,266,015.00	1,645,989.23	(2,620,025.77)	38.58	4,335,279.59
<i>OTHER SERVICES & CHARGES</i>						
610-49750-304 MISC PROFESSIONAL SERVICES	1,500.00	1,500.00	.00	(1,500.00)	.00	812.39
610-49750-313 IT MGMT & BACKUP	3,000.00	3,000.00	1,129.05	(1,870.95)	37.64	2,483.91
610-49750-321 TELEPHONE/CELLULAR PHONES	10,000.00	10,000.00	3,150.03	(6,849.97)	31.50	9,180.55
610-49750-331 TRAVEL/MEALS/LODGING	200.00	200.00	.00	(200.00)	.00	.00
610-49750-334 MILEAGE REIMBURSEMENT	200.00	200.00	145.58	(54.42)	72.79	271.96
610-49750-340 ADVERTISING	40,000.00	40,000.00	19,188.21	(20,811.79)	47.97	42,600.39
610-49750-341 WINE TASTING EVENT COSTS	2,700.00	2,700.00	1,532.56	(1,167.44)	56.76	2,558.42
610-49750-360 INSURANCE AND BONDS	15,000.00	15,000.00	.00	(15,000.00)	.00	13,460.21
610-49750-381 ELECTRIC UTILITIES	26,000.00	26,000.00	7,452.32	(18,547.68)	28.66	23,691.96
610-49750-382 WATER/WASTEWATER UTILITIES	800.00	800.00	324.16	(475.84)	40.52	671.26
610-49750-383 GAS UTILITIES	1,600.00	1,600.00	1,164.60	(435.40)	72.79	1,484.58
610-49750-384 REFUSE HAULING	2,000.00	2,000.00	581.75	(1,418.25)	29.09	1,396.20
TOTAL OTHER SERVICES & CHARG	103,000.00	103,000.00	34,668.26	(68,331.74)	33.66	98,611.83

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 610 - LIQUOR STORE FUND

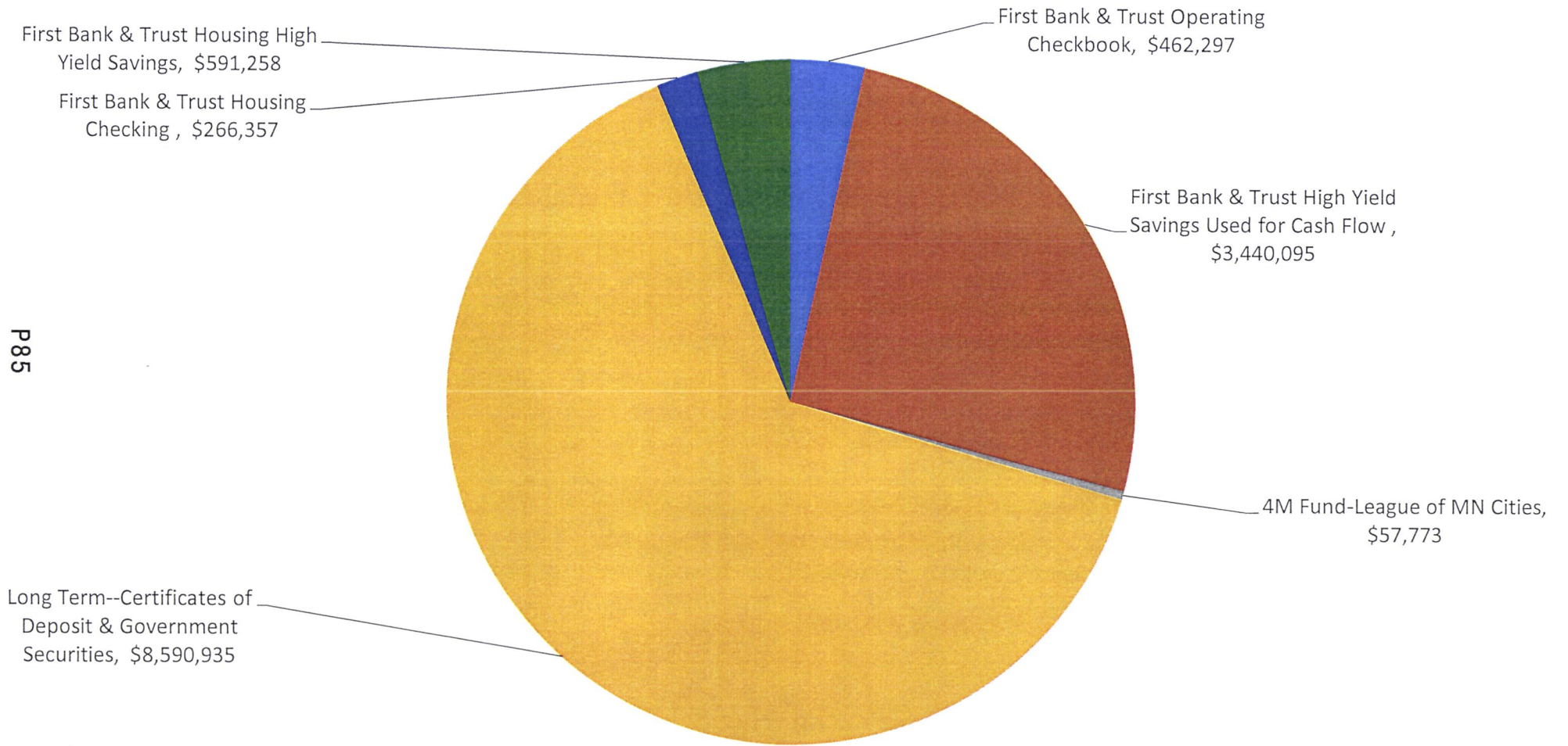
	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
610-49750-405 JANITOR SERVICES	7,809.00	7,809.00	1,886.82	(5,922.18)	24.16	6,128.08
610-49750-420 DEPRECIATION	60,000.00	60,000.00	.00	(60,000.00)	.00	59,436.76
610-49750-430 FISCAL/BANK/MISCELLANEOUS CHG	128,007.00	128,007.00	50,073.92	(77,933.08)	39.12	125,429.63
610-49750-433 DUES AND SUBSCRIPTIONS	4,200.00	4,200.00	.00	(4,200.00)	.00	4,142.00
610-49750-440 MEETINGS AND SCHOOLS	750.00	750.00	2,204.00	1,454.00	293.87	879.43
610-49750-453 TAXES AND LICENSES	250.00	250.00	.00	(250.00)	.00	.00
610-49750-461 LOTTERY SWEEP	50,000.00	50,000.00	18,060.64	(31,939.36)	36.12	54,990.10
610-49750-475 LOTTERY PAID OUT	30,000.00	30,000.00	19,178.00	(10,822.00)	63.93	43,257.06
610-49750-489 CONTRACT MAINTENANCE	3,200.00	3,200.00	1,918.86	(1,281.14)	59.96	2,751.96
<i>TOTAL MISCELLANEOUS</i>	<u>284,216.00</u>	<u>284,216.00</u>	<u>93,322.24</u>	<u>(190,893.76)</u>	<u>32.83</u>	<u>297,015.02</u>
<i>TRANSFERS</i>						
610-49750-720 TRANSFERS OUT - OPER TRANSFER	400,000.00	400,000.00	.00	(400,000.00)	.00	400,000.00
610-49750-721 TRANSFER OUT--PARK IMPROV FUN	.00	.00	.00	.00	.00	7,000.00
610-49750-723 TRANSFER TO DEBT SERVICE FUND	.00	.00	.00	.00	.00	156,000.00
<i>TOTAL TRANSFERS</i>	<u>400,000.00</u>	<u>400,000.00</u>	<u>.00</u>	<u>(400,000.00)</u>	<u>.00</u>	<u>563,000.00</u>
TOTAL LIQUOR STORE	<u><u>5,655,040.00</u></u>	<u><u>5,655,040.00</u></u>	<u><u>2,018,632.43</u></u>	<u><u>(3,636,407.57)</u></u>	<u><u>35.70</u></u>	<u><u>5,829,222.96</u></u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2019

FUND 610 - LIQUOR STORE FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	5,655,040.00	5,655,040.00	2,018,632.43			5,829,222.96
NET REVENUES OVER EXPENDITURE	.00	.00	192,328.41			572.85

City of Cambridge Cash & Investment Summary 5-31-19



P85

Prepared by: Todd Schwab, Public Works/Utilities Director

Background

With Robert Bredeson's resignation from the Assistant Utilities Director position, Luke Fedor's promotion to the Assistant Utilities Director position, and the promotion of John Bergloff to the vacated Lead Operator position, an opening was created for a Water-Wastewater Operator. Staff conducted interviews for the position and was not able to find an applicant that was appropriate for the position. Staff reviewed the applications that did not meet the minimum qualifications for the position and decided to interview Jesse Forliti. Jesse was in the process of acquiring a degree and the appropriate licensing. Staff agreed that Jessie would be a good candidate for the position.

On January 1, 2019 City Council authorized staff to hire Jesse Forliti as a paid Water-Wastewater Operator Intern. The Water-Wastewater Operator Internship would become a full time position upon the completion of the following requirements:

- Perform satisfactorily in the Water-Wastewater Operator Intern Position
- Acquire an AAS degree in Water Environmental Technology
- Obtain a Class D Wastewater Operator Certification
- Obtain a Class D Water Operator Certification

Jessie has fulfilled all of the above requirements and has become a valuable addition to the Utility Team.

Fiscal Note:

The position will start at Step 1 on the 2019 Water-Wastewater Step Schedule (\$23.08/ hour). The position is not a new position it is a vacated position and will be funded by the Utility Budget.

Recommendation:

Authorize staff to hire Intern, Jesse Forliti for full time employment as a Water-Wastewater Operator. All the required pre-employment drug testing and criminal history background checks were completed when Jessie was hired as an intern.

Prepared By: Todd Schwab, Public Works/Utilities Director

Background:

The Americans with Disabilities Act (ADA), enacted in 1990, is a civil rights law prohibiting discrimination against individuals based on a disability.

Title II of the ADA requires public entities with 50 or more employees to develop and maintain an ADA Transition Plan. An ADA Transition Plan identifies obstacles within the public Right of Way (ROW), how and when to fix them, and lists the official responsible.

Beyond the federal requirement, ADA planning helps an agency establish a quality transportation vision for community members who are often poorly served, such as disabled veterans and the elderly.

All Local Agencies must have an ADA Transition Plan completed by **September 30th, 2020**, or demonstrate significant progress towards this goal. Following this date communities planning projects in 2022 – 2025 without an ADA Transition Plan will be ineligible for federal funding.

Staff has reviewed the requirements and have determined that the most cost effective way to complete the inventory needed for the plan is to hire a seasonal employee. That employee will complete the required on-site work. The information collected by that employee will be provided to SEH and they will complete the Transition Plan. The transition plan will then be submitted MnDOT.

Fiscal Note:

The seasonal position would be subject to the 2019 wage rate of \$12.17/hour rate. The position will be funded from the Utility Budget.

Recommendation:

Authorize staff to hire Jared Konen for the Seasonal ADA Compliance Inventory Position contingent upon the successful completion of a pre-employment drug test and criminal history background check.

Prepared by: Marcia Westover, Community Development Director

Background

Efforts have been moving forward in planning for long term recovery after a disaster. Long term recovery is considered the community's recovery strategy put in place after the initial two-weeks or so of a disaster. When a disaster strikes, the initial onset of aid, volunteers, and supplies is typically abundant. However, this support eventually diminishes. Planning long-term is vital to recovery.

A Cambridge Long Term Recovery Committee, named #HART (Hope and Recovery Team) has been formed. The team had a day-long workshop in May 2018, held by the Initiative Foundation. The team identified a mission statement, purpose statement, and worked on identifying asset management resources.

Asset management resources include but are not limited to fund management, case management, volunteer management, showers/lodging, and food. The team has been working on filling in the blanks and identifying these potential resources.

In addition, the team met again in May 2019 for updates and to continue the discussion on the asset management chart. Updates included the funding efforts and partnership with the Initiative Foundation. A Disaster Relief Fund has been established. City staff has been working with local organizations to request donations and recently had a fundraising event at Willards.

Agreements for volunteer management and case management are also a work in progress. I have been working on the case management agreement. I met with the case management team (that was identified in the asset management resource list) and prepared a draft agreement. The purpose of case management is to address citizen's long-term needs that have not been met. This can include repairs to a home, transportation needs, family/daycare needs. The case managers will personally meet with residents and assess their needs.

We will continue working on this long-term recovery strategy and meet with the #HART group twice a year.

City Council Action:

No action needed.

Attachments

1. May 2, 2019 #HART Meeting Summary
2. Asset Management Chart
3. Disaster Relief Fund brochure
4. Fundraiser at Willards flyer
5. Long Term Recovery Fund donation list

**#HART Cambridge Hope and Recovery Team
Cambridge Long Term Recovery Meeting Summary
Thursday, May 2, 2019**

A meeting was held on May 2, 2019 at 2:00 pm at the Cambridge City Hall.

What is Long Term Recovery

City staff summarized long term recovery as managing recovery efforts after the initial on-set (two weeks plus) of a disaster.

Review of Mission and Purpose Statement

City staff reviewed the Mission Statement and the Purpose Statement of the Long-Term Recovery Committee.

Fund Management Update

City staff gave an update on the funding efforts and partnership with the Initiative Foundation. A Cambridge Disaster Relief Fund brochure has been created and it was handed out to members. Staff explained that they will be meeting with various local organizations to request donations and there will be a local event at Willards.

Updates on Case Management and Volunteer Management Agreements

City staff handed out the Case Management draft agreement and identified who the Case Managers will be. Staff briefly described the Case Management agreement and asked the group to review and identify any gaps. Bob Benes will work on streamlining the criteria and points given to residents along with the application for those who apply for funding.

Organizational Chart-Fill in the blanks

The group brainstormed and discussed the Long-Term Recovery Committee Asset Management Chart. The group focused on items #7-12 on the list adding names and locations for Multi-Agency Resource Centers (MARC's), lodging and shower facilities, feeding volunteers, warehouse space, building safety, and daycare needs. City staff will update the list.

**Long Term Recovery Committee
Asset Management Chart**

Name

Cambridge Hope and Recovery Team (#HART-Cambridge)

Mission Statement

Creating a strong, resilient community that can withstand and recover from any disaster through advanced planning that can facilitate the community’s recovery.

Purpose Statement

Utilize community partners to plan, manage, and meet a wide variety of needs for services and financial resources after a community disaster.

Members

- Trina Bergloff, Isanti County Zoning
- Pam Streed, New Pathways
- Rob Lininger, Resident
- Julie Gotham, Cambridge Medical Center Foundation
- Dave Maurer, Community Education
- Bob Benes, Lakes and Pines Community Action Council
- Brian Baas, BJ Baas Builders
- Nancy Johnson, Shalom Shop
- Penny Messer, Isanti County Health & Human Services
- Jared Gustafson, First Baptist Church
- Dana Rauschnott, USDA
- Carrie Moline-Gibbs, Century 21 Moline Realty
- Kristin Bruss, Minnco
- Roxie Karelis, Family Pathways
- Clifford Anderson, Anoka Ramsey Community College
- Marlys Palmer, City of Cambridge
- Jim Godfrey, City of Cambridge

Fund Management. A Memorandum of Agreement with the Initiative Foundation has been completed. An on-line giving platform has been set-up.

Organization	Representative	Email Address	Phone Number
Initiative Foundation	Kate Bjorge, Community Philanthropy Manager	kbjorge@ifound.org	

3. Case Management. Create agreement in advance. Ensure correct contact information.

Organization	Representative	Email Address	Phone Number
Lakes & Pines Community Action Council	Bob Benes	Bob.benes@lakesandpines.org	320-679-1800
Shalom Shop	Nancy Johnson	nancychasjohn@aol.com	
New Pathways	Mary Westlund	Cs.pmfe@newpathwaysmn.com	763-691-0122
Family Pathways	Roxie Karelis	roxiek@familypathways.org	651-674-8040

4. Communications.

Organization	Representative	Email Address	Phone Number
Marlys Palmer, Mayor	City of Cambridge	Marley0811@icloud.com	763-689-2894
Jim Godfrey, Council	City of Cambridge	jimtrina@midco.net	612-804-3530
Lynda Woulfe	City of Cambridge	lwoulfe@ci.cambridge.mn.us	763-552-3216

5. Volunteer Management. In disaster recovery you will find that people will want to come and help. Having someone set up in advance to manage volunteers, both from out of town and the local area would be important.

Organization	Representative	Email Address	Phone Number
Mari Bostrom	Isanti County Emergency Manager	mari.delage@co.isanti.mn.us	763-689-8302
Tony Buttacavoli	Deputy Isanti County Emergency Manager	tony.buttacavoli@co.isanti.mn.us	

6. Minnesota Voluntary Organizations Active in Disaster (MNVOAD).

Organization	Representative	Email Address	Phone Number
State of Minnesota	Duty Officer	n/a	651-649-5451
HSEM	Dennis Walter	Dennis.walter@state.mn.us	(651) 201-7442
Bureau of Criminal Apprehension	Minnesota Duty Officer	N/A	1-800-422-0798

7. Locations where Multi- Agency Resource Centers (MARC's) could be Housed. These centers are places where people can come to one location and get help from a variety of agencies and resources in one stop.

Facility Name	Address	Contact Person	Email Address	Phone Number
New Hope Community Church				
Anoka Ramsey CC Cambridge Campus				
AFRC				
Cambridge Lutheran Church		Nancy Johnson		
Family Pathways		Roxie Karelis		
New Pathways		Pam Streed		

8. Lodging and Shower Facilities

Facility Name	Address	Contact Person	Email Address	Phone Number
Cambridge High School				
Anytime Fitness				
Snap Fitness				
AFRC (Armed Forces Reserve Center)				
ARCC (Anoka Ramsey Community College)				
Isanti County Fairgrounds				
Braham Event Center				
Mora Wellness Center				

9. Volunteers will need to be fed. This will become a local responsibility after the first week or so. This can be done by faith communities, local businesses or sometimes by other voluntary agencies. A good idea to explore a number of options.

Organization	Address	Contact Person	Email Address	Phone Number
SACS	140 Buchanan St N Suite 164 Cambridge	Audrey Clough	sacs@midconetwork.com	763-689-6555
First Baptist Church		Cheryl Morin		
United Methodist Church				
Cambridge Lutheran Church		Nancy Johnson		
Sidelines		Ron Nelson	ronaldjnelson@yahoo.com	763-286-2734
Cambridge High School Cafeteria				
LeFebvre Catering		Vicki Lefebvre	chezlefebvre@hotmail.com	763-221-6011
Patty Christensen catering				

10. Warehouse Space

Organization	Address	Contact Person	Email Address	Phone Number
Use RIC Property Management or other local realtors				
Local storage facilities				
METO (MN Extended Treatments Options)				
Cambridge Airport hangars		Ken Schutte		

ARCC (Anoka Ramsey Community College)	Steel building-unused			
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11. Building Safety (other than city staff)

Organization	Address	Contact Person	Email Address	Phone Number
BJ Baas				
Rande Christensen				
Mike Hockert				
Lakes and Pines Building Auditors				

12. Daycare needs

Organization	Address	Contact Person	Email Address	Phone Number
Area Schools for temporary space				
Family Services help with finding spaces				
Have a "Marc" with list of available daycares				

Why Donate?

Making a tax-deductible donation is a long-lasting contribution that makes a difference. Your donation also helps us reach our goal of raising \$10,000, to be matched by the Initiative Foundation through a **matching funds** grant!

Your Donations:

- Will be permanently invested to generate dollars to make available for the community.
- Assist in effective preparedness in the event of a natural or man-made disaster.
- Work to ensure Cambridge is able to recover and regrow after a disaster.
- Prepares the community & future generations.
- Improves the quality of life for residents.
- Shows you care about your community & your neighbors in need.

P95



The Disaster Relief Fund will assist the community in more ways than one should disaster occur. Thank you for your consideration.

Our Vision

“Create a strong, resilient community that can withstand & recover from any disaster through advanced planning that can facilitate the community's recovery.”



Contact Us

City of Cambridge
300 3rd Ave NE
Cambridge, MN 55008

763.552.3270
wpennings@ci.cambridge.mn.us
www.ci.cambridge.mn.us

Cambridge Minnesota DISASTER RELIEF FUND





How to Donate

Checks can be written out to: INITIATIVE FOUNDATION

(Check Memo: Cambridge Disaster Relief Donation)

Drop off/Mail to:

City of Cambridge
300 3rd Ave NE
Cambridge, MN 55008

Online:

bit.ly/2lvVgB0

Your generosity not only supports the community, but also brings us closer to our goal of raising \$10,000 to be matched by the Initiative Foundation.

Questions?

Contact Will Pennings

P: 763.552.3270

E: wpennings@ci.cambridge.mn.us

Thank you for considering a donation!

Statistics show when communities are unable to rebuild, the ones who made up the community move on. With your support, the Cambridge Area Disaster Preparedness Relief Fund will aid our community in disaster recovery & preparedness.

For details about the Initiative Foundation visit www.ifound.org.

Partnership

Created in 1986, the Initiative Foundation is powering possible to help Central Minnesota residents build and sustain thriving communities.

- In Partnership with the City of Cambridge, the Initiative Foundation oversees and manages financial contributions for the fund.
- As a 501(c)(3) non-profit organization, contributions to the fund are tax-deductible to the extent allowed by the law.
- The foundation also provides staff support to the advisory board and ensures compliance with legal and professional standards.
- These services allow volunteer leaders to focus on meeting community needs.



Unexpected natural & man-made disasters can be crippling to communities. When disaster strikes, communities must respond swiftly & decisively.

What is a Disaster Relief Fund?

- A fund to support rebuilding our community in the event of a natural or man-made disaster & to serve as a Disaster Recovery Fund.
- A fund that is strictly used towards disaster relief. It can be used to assist the following during & after a disaster:
 - Businesses
 - Construction & Restoration
 - Coordination/Management of Volunteers & Donations
 - Temporary Kitchens
 - Temporary Shelter
 - Temporary Laundry
 - Crisis Counseling of Residents
 - Case Management
- To protect residents/donors from charitable scams in the event of a disaster.
- The Disaster Relief Fund is an endowment fund created to develop community resources & to enhance the quality of life of individuals and families in Cambridge.

DISASTER RECOVERY FUNDRAISER

- **When disaster strikes - who is there to help with recovery?**
- **How do we ensure people have resources to rebuild and stay in our community?**

The Long-Term Recovery Committee, a group of dedicated volunteers called the Hope and Action Recovery Team (HART) has been working on this issue. One of our first steps is to build a Disaster Recovery Fund that will help residents and businesses recover from a disaster.

You can help us reach our fundraising goal by buying a ticket for:

#HART—CAMBRIDGE FUNDRAISER

Thursday, June 20, 2019, 6:00—8:00 pm

Willard's Foundation Room, 133-135 Main Street South

\$40 per ticket

This event features craft beers and delicious appetizers from Willards. It is a fun opportunity to learn more about craft beers from Shane Weibel (Northbound Liquor) and support the Cambridge community. Only 80 tickets are being sold. Get yours today at City Hall (300 3rd Ave. NE)



Long Term Recovery Fund

Checks In

Cambridge State Bank	1000
Grandy Lions	500
Shalom Shop	1000
First Bank and Trust	1000
Isanti County Sportsmans Club	1000
US Water	500

Verbaly Committed

Center Point	2500
Rotery	1000
Minnco	1000
BJ Baas	500

10,000

Prepared by: Todd S. Schuster – Chief of Police

Background:

The Discover Downtown Association held it's first "3rd Thursday" event on June 20th. They met again on June 25th and decided to continue them for July and August. They are requesting that the following sections of roadway in the downtown area be closed for the events that will be held on July 18 and August 15: (see enclosed map)

- Main Street North between 1st Avenue and 2nd Ave N
- Main Street South between 1st Avenue and 3rd Ave S
- 2nd Ave SW between Main St S and Ashland St S

They are requesting that the roads be closed between the hours of 4pm – 10pm.

Recommendation:

I recommend that the roads be allowed to be closed to facilitate the "3rd Thursday" events.



P 100

7

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7B 2019 General Fund Budget Amendments

July 1, 2019

Prepared by: Caroline Moe, Director of Finance

Background

We recommend the following change to the general fund budgeted revenues and transfers in:

Dept Impacted	Amount of increase (decrease)	Rationale
Taxes	\$0	No change requested at this time.
License & Permits	(\$40,466)	Building permit activity is trending lower for 2019.
Inter-governmental	\$9,843	Additional funds expected from the State of MN.
Charges for Services	\$4,691	Revised based on actual collections for 2019 to date.
Fines & Forfeitures	\$12,180	Fine revenue is trending higher than budget expected.
Other	\$14,621	Revised based on actual collections for 2019 to date.
Total	\$869	

We recommend the following change to the general fund budgeted expenditures and transfers out:

Dept Impacted	Amount of increase (decrease)	Rationale
General Government	(\$49,347)	Minor reductions in administration, finance, building, planning, and City Hall maintenance to help balance budget needs.
Public Safety	(\$18,815)	Revised for expected salary changes due to change in on-call pay.
Public Works	\$92,992	Addition of \$45K for plowing overtime, \$23K for gasoline and snow removal materials, \$18K for contracted snow removal, and \$7K for Street Light Replacement Project.
Parks & Recreation	(\$13,961)	Reduction in expected seasonal salary expense and other operating expenses.
Transfers	(\$10,000)	Reduction of transfer to Public Works Capital Fund—plow truck replacement was less than anticipated.
Total	\$869	

Requested Council Action

Approve Resolution No. R19-047 2019 General Fund Budget Revision

Resolution No. R19-047

RESOLUTION APPROVING AMENDMENTS TO THE 2019 GENERAL FUND BUDGET

WHEREAS, the Cambridge City Council passed upon Resolution R18-92 adopting the 2019

WHEREAS, the Cambridge City Council passed upon Resolution R19-012 amending the 2019 General Fund Budget; and

WHEREAS, for financial reporting purposes, all amendments to the City’s General Fund Budget are to be made in the form of Budget Amendment Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, ISANTI COUNTY, STATE OF MINNESOTA, that the Director of Finance be directed to enter the attached budget amendments into the City’s financial records:

GENERAL FUND REVENUES AND TRANSFERS IN:

An amendment of the 2019 budget is sought from \$6,786,946 to \$6,787,815 a total net increase of \$869:

Operating Revenues:	2019 Amended Budget 2/19/19	2019 Proposed Amended Budget 7/1/19	Increase (decrease)
Taxes	\$4,701,495	\$4,701,495	\$0
Licenses & Permits	317,360	276,894	(40,466)
Intergovernmental	1,081,241	1,091,084	9,843
Charges for Services	123,200	127,891	4,691
Fines & Forfeitures	42,700	54,880	12,180
Other Revenue	18,600	33,221	14,621
Transfers In	<u>502,350</u>	<u>502,350</u>	<u>0</u>
Total Revenues & Transfers In	<u>\$6,786,946</u>	<u>\$6,787,815</u>	<u>869</u>

GENERAL FUND EXPENDITURES AND TRANSFERS OUT:

An amendment of the 2019 budget is sought from \$6,976,393 to \$6,677,262 a total net increase of \$869:

Operating Expenditures:	2019 Amended Budget 2/19/19	2019 Proposed Amended Budget 7/1/19	Increase (decrease)
General Government	1,673,510	1,624,163	(49,347)
Public Safety	2,529,646	2,510,831	(18,815)
Public Works	1,425,378	1,518,370	92,992
Parks and Recreation	462,237	448,276	(13,961)
Transfers to Other Funds	<u>885,622</u>	<u>875,622</u>	<u>(10,000)</u>
Total Operating Expenditures	<u>\$6,976,393</u>	<u>\$6,977,262</u>	<u>869</u>

This resolution shall become effective immediately upon its passage without publication.

Adopted this 1st Day of July, 2019

James Godfrey, Mayor

Attest:

Lynda J. Woulfe, City Administrator

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Adopted Budget <u>2019</u>	2/19/2019 Amended Budget <u>2019</u>	7/1/2019 Proposed Amended Budget <u>2019</u>	YTD Actual 2019 6/30/2019	YTD Actual 2018 12/31/2018
REVENUES AND TRANSFERS IN					
REVENUES					
Taxes	4,701,495	4,701,495	4,701,495	-	4,623,602.69
Licenses and Permits -					
Business	86,466	86,466	86,000	30,839.07	95,397.25
Non-Business	230,894	230,894	190,894	81,304.27	407,331.34
Intergovernmental Revenues	1,081,241	1,081,241	1,091,084	191,876.18	1,155,577.78
Charges for Services					
General Government	260	260	1,645	1,538.00	251.75
Public Safety	112,800	112,800	115,896	114,958.50	112,345.90
Other	10,140	10,140	10,350	5,355.25	15,384.00
Fines and Forfeitures	42,700	42,700	54,880	36,498.68	92,898.94
Other	18,600	18,600	33,221	9,223.12	61,714.06
<i>Total Revenues</i>	<u>6,284,596</u>	<u>6,284,596</u>	<u>6,285,465</u>	<u>471,593.07</u>	<u>6,564,503.71</u>
TRANSFERS IN	502,350	502,350	502,350	0.00	452,350.00
<i>TOTAL REVENUES AND TRANSFERS IN</i>	<u>6,786,946</u>	<u>6,786,946</u>	<u>6,787,815</u>	<u>471,593.07</u>	<u>7,016,853.71</u>
EXPENDITURES AND TRANSFERS OUT					
EXPENDITURES					
General Government					
Mayor and Council	58,330	76,897	73,989	20844.71	61860.62
Administration	336,062	340,062	336,144	155107.76	258300.84
Elections	1,150	1,150	1,150	0.00	9387.41
Finance	336,057	336,057	326,896	171393.16	309616.22
Legal	99,000	99,000	99,000	36015.54	106298.49
Community Development	647,082	647,082	618,505	314420.43	558919.04
New City Hall Buildings	151,262	173,262	168,479	97166.28	156857.80
<i>Total General Government</i>	<u>1,628,943</u>	<u>1,673,510</u>	<u>1,624,163</u>	<u>794947.88</u>	<u>1461240.42</u>
Public Safety					
Police Department	2,200,931	2,200,931	2,171,368	941622.60	1953771.65
Fire Department	318,115	318,115	329,363	129662.77	305860.91
Emergency Management	5,100	5,100	5,100	3368.41	7108.04
Animal Control	5,500	5,500	5,000	2000.00	4800.00
<i>Total Public Safety</i>	<u>2,529,646</u>	<u>2,529,646</u>	<u>2,510,831</u>	<u>1076653.78</u>	<u>2271540.60</u>
Public Works					
Street Maintenance	1,260,998	1,405,878	1,518,370	746768.78	1231943.27
Maintenance Building	19,500	19,500	0	0.00	18565.50
<i>Total Public Works</i>	<u>1,280,498</u>	<u>1,425,378</u>	<u>1,518,370</u>	<u>746768.78</u>	<u>1250508.77</u>
Parks and Recreation					
Ice Rink	87,718	87,718	85,718	14662.71	69523.17
Parks and Recreation	374,519	374,519	362,558	136794.00	359502.87
<i>Total Parks and Recreation</i>	<u>462,237</u>	<u>462,237</u>	<u>448,276</u>	<u>151456.71</u>	<u>429026.04</u>
<i>Total Expenditures</i>	<u>5,901,324</u>	<u>6,090,771</u>	<u>6,101,640</u>	<u>2769827.15</u>	<u>5412315.83</u>
TRANSFERS OUT	885,622	885,622	875,622	0.00	1432217.66
<i>TOTAL EXPENDITURES & TRANSFERS OUT</i>	<u>6,786,946</u>	<u>6,976,393</u>	<u>6,977,262</u>	<u>2769827.15</u>	<u>6844533.49</u>
NET INCREASE (DECREASE) IN FUND BALANCE	0	(189,447)	(189,447)	-2298234.08	172320.22

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Adopted Budget 2019	2/19/2019 Amended Budget 2019	7/1/2019 Proposed Amended Budget 2019	YTD Actual 2019 6/30/2019	YTD Actual 2018 12/31/2018
REVENUES					
<i>TAXES</i>					
01-31010 Taxes - Current	4,673,495	4,673,495	4,673,495	-	4,520,758.28
01-31020 Taxes - Delinquent	25,000	25,000	25,000	-	34,330.76
01-31030 Taxes-Market Value Credit Refund	-	-	-	-	-
01-31050 Taxes - Excess Tax Increments	-	-	-	-	110.79
01-31051 Decent TIF District Proceeds	-	-	-	-	24,586.73
01-31061 Taxes & Assessments on Sale of Foreclosed Property	-	-	-	-	40,779.99
01-31062 Taxes Abated by Isanti Co	-	-	-	-	-
01-31063 Taxes & Assessments on Sale of Foreclosed Property Future	-	-	-	-	-
01-31060 Penalties and Interest	3,000	3,000	3,000	-	3,036.14
TOTAL TAXES	4,701,495	4,701,495	4,701,495	-	4,623,602.69
<i>LICENSES AND PERMITS</i>					
<i>Business</i>					
01-32110 Liquor	14,000	14,000	14,000	2,700.00	21,900.00
01-32111 Beer & Setups	-	-	-	-	-
01-32180 Cigarettes	3,200	3,200	3,200	-	2,800.00
01-32184 Cable Franchise Fees	66,000	66,000	67,000	27,589.07	68,718.25
01-32185 Trash Franchise Fees	1,250	1,250	1,250	-	1,250.00
01-32199 Other Business Licenses and Permits	2,016	2,016	550	550.00	729.00
Total Business	86,466	86,466	86,000	30,839.07	95,397.25
<i>Non-Business</i>					
01-32218 City Share of Electrical Inspections	3,000	3,000	3,000	1,724.60	8,755.20
01-32219 Local Share of Building Surcharge	250	250	250	25.00	516.89
01-32220 Building Permits	170,000	170,000	130,000	58,328.40	320,214.50
01-32221 Excavating Permits	-	-	-	-	-
01-32222 Mechanical and Gas Permits	25,000	25,000	25,000	7,637.00	29,083.79
01-32223 Fire Protection Permits	-	-	-	-	-
01-32225 Investigation (Penalty Fee)	400	400	400	266.00	1,338.00
01-32226 Contractor Verification Fee	520	520	520	280.00	820.00
01-32230 Plumbing Permits	13,000	13,000	12,000	4,569.00	16,807.00
01-32240 Sign Permits	1,724	1,724	1,724	450.00	1,560.00
01-32298 Rental Registration	10,000	10,000	10,000	115.27	10,937.50
01-32299 Other Non-Business Licenses and Permits	7,000	7,000	8,000	7,909.00	17,298.46
Total Non-Business	230,894	230,894	190,894	81,304.27	407,331.34
TOTAL LICENSES AND PERMITS	317,360	317,360	276,894	112,143.34	502,728.59
<i>INTERGOVERNMENTAL REVENUES</i>					
01-33165 Federal Grants-Other	0	0	3,703	3,703.84	9,026.45
01-33401 Local Government Aid (LGA)	806,834	806,834	806,834	117,797.76	802,355.00
01-33404 State Aid - Other	3,155	3,155	8,816	7,950.62	6,245.90
01-33405 PERA Aid	5,822	5,822	5,822	-	5,822.00
01-33418 MSA - Maintenance	50,000	50,000	50,000	25,000.00	50,000.00
01-33420 Fire Relief	-	-	-	-	-
01-33421 Police State Aid	128,000	128,000	128,000	-	139,549.45
01-33422 School District-School Officer Assistance--SRO	76,500	76,500	76,500	32,644.96	71,509.10
01-33424 School District-School Officer Assistance--SRO	6,630	6,630	6,630	-	66,721.06
01-33610 County Grants & Aids for Highways	4,300	4,300	4,779	4,779.00	4,348.82
01-33620 Other County Aid	-	-	-	-	-
TOTAL INTERGOVERNMENTAL REVENUE	1,081,241	1,081,241	1,091,084	191,876.18	1,155,577.78
01-33610 County Grants & Aids for Highways	-	-	-	-	-
<i>CHARGES FOR SERVICES</i>					
<i>General Governments</i>					
01-34102 Filing Fees	10	10	10	-	120.00
01-34105 Sale of Maps, Copies	250	250	250	153.00	131.75
01-34106 Street Light O&M	-	-	-	-	-
01-34110 Solar Lease Revenue	-	-	500	500.00	-
01-34117 Contracted Building Inspection	-	-	885	885.00	-
Total General Government	260.00	260.00	1,645.00	1,538.00	251.75
<i>Public Safety</i>					
01-34201 Police Department Reports	3,000	3,000	245	254.75	2,950.75
01-34202 Police Department Administration Fees	1,500	1,500	4,800	4,720.00	4,660.00
01-34205 Police Department Pawn Shop Revenue	6,000	6,000	5,000	1,632.50	5,512.50
01-34204 PD-Pay Reimb Fee	-	-	-	-	-
01-34206 Fire Protection - Township Contracts	100,000	100,000	102,506	102,506.31	96,877.65
01-34208 Fire Protection - Fire Runs	-	-	1,000	3,499.94	-
01-34210 Fire Protection - Admin	2,300	2,300	2,345	2,345.00	2,345.00
Total Public Safety	112,800	112,800	115,896	114,958.50	112,345.90
<i>Other</i>					
01-34951 Sale of Service and Supplies	0	0	0	0.75	1,679.00
01-34953 Escrow Administration Fee	0	0	0	-	-
01-34954 Plan review/administrative charge	0	0	0	-	-
01-34955 Base Map updating fee	0	0	0	-	-
01-34925 Park Activities Fees	2,500	2,500	2,500	2,117.50	5,135.00
01-34930 Art Fair Fees	-	-	210	210.00	770.00
01-34958 Ice Rink Lease Revenue	7,640	7,640	7,640	3,027.00	7,800.00
Total Other	10,140.00	10,140.00	10,350.00	5,355.25	15,384.00
TOTAL CHARGES FOR SERVICES	123,200	123,200	127,891	121,851.75	127,981.65
<i>FINES AND FORFEITURES</i>					
01-35101 Court Fines	40,000	40,000	50,000	31,253.68	86,538.94

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/19/2019	7/1/2019 Proposed				
	Adopted	Amended	Amended			
	Budget	Budget	Budget			
	<u>2019</u>	<u>2019</u>	<u>2019</u>			
				YTD		
				Actual 2019		
				6/30/2019		
				YTD		
				Actual 2018		
				12/31/2018		
01-35102	Parking Fines	1,500	1,500	2,680	2,180.00	1,670.00
01-35104	Animal Control Fines	1,200	1,200	1,200	690.00	1,540.00
01-35105	Admin Citation	0	0	1,000	2,375.00	3,150.00
	TOTAL FINES AND FORFEITURES	42,700	42,700	54,880	36,498.68	92,898.94
OTHER						
01-36102	Special Assessment Principal Payment					
01-36200	Miscellaneous				-	885.20
01-36210	Interest on Investments	14,000	14,000	20,000	-	27,235.82
01-36220	Facility Rentals	3,600	3,600	4,000	2,001.41	20,018.00
01-36230	Donations	500	500	7,221	7,221.71	4,506.11
01-36102	Operation Round Up Grant				-	1,324.70
01-36234	Arts Grant for Concert Series	0	0	0	-	2,500.00
01-36240	Patronage Capital	500	500	2,000	-	3,619.23
01-36241	Fire Dept Private Grants	0	0	0	-	235.00
01-36242	Wellness Grant	0	0	0	-	886.00
01-36250	Telephone Commissions	0	0	0	-	-
01-36501	Sale of Property	0	0	0	-	504.00
01-36999	Fire on the Run In & Out	0	0	0	-	-
	Total non-mall other revenue	18,600	18,600	33,221	9,223.12	61,714.06
	TOTAL OTHER	18,600	18,600	33,221	9,223.12	61,714.06
	TOTAL REVENUES	6,284,596	6,284,596	6,285,465	471,593.07	656,4503.71
TRANSFERS IN						
01-39203	Liquor Fund	400,000	400,000	400,000	-	400,000.00
01-39203	Other Funds	102,350	102,350	102,350	-	52,350.00
	TOTAL TRANSFERS IN	502,350	502,350	502,350	0	452,350
	TOTAL REVENUES AND TRANSFERS IN	6,786,946	6,786,946	6,787,815	471,593.07	701,6853.71

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/19/2019 Adopted Budget 2019	7/1/2019 Proposed Amended Budget 2019	7/1/2019 Proposed Amended Budget 2019	YTD Actual 2019 6/30/2019	YTD Actual 2018 12/31/2018
EXPENDITURES					
GENERAL GOVERNMENT					
<i>Council - #41110</i>					
Personal Services					
-41110-101 Salaries	29,900	29,900	29,900	12,458.40	29,900.16
-41110-122 FICA/Medicare Employer Share/Employer Bene	2,290	2,290	2,290	952.97	2,287.06
-41110-151 Worker's Comp - Ins Premiums	140	140	140	24.61	119.38
Total Personal Services	<u>32,330</u>	<u>32,330</u>	<u>32,330</u>	<u>13,435.98</u>	<u>32,306.60</u>
Supplies					
-41110-200 Office Supplies - Accessories	100	100	100	2.14	107.81
-41110-210 Miscellaneous Operating Supplies	250	250	250	-	350.00
-41110-213 Citizens Academy	500	500	0	-	-
-41110-214 Employee Recognition	500	500	500	95.00	495.57
Total Supplies	<u>1,350</u>	<u>1,350</u>	<u>850</u>	<u>97.14</u>	<u>953.38</u>
Other Services and Charges					
-41110-304 Miscellaneous Professional Services	1,000	1,000	100	-	-
-41110-331 Travel/Meals/Lodging	1,500	1,500	3,000	2,328.09	392.65
-41110-334 Mileage Reimbursements	150	150	150	-	-
-41110-340 Advertising	1,000	1,000	325	98.50	-
-41110-360 Insurance and Bonds	1,000	1,000	500	-	258.12
-41110-430 Miscellaneous	100	100	100	-	-
-41110-433 Dues and Subscriptions	100	100	100	-	30.00
-41110-440 Schools and Meetings	1,500	1,500	2,675	2,675.00	-
-41110-441 Sister City Activities	1,500	1,500	1,500	310.00	300.00
-41110-455 Fireworks Display Expenses	14,000	14,000	14,000	50.00	12,275.00
-41110-456 Art Festival	1,000	1,000	1,300	-	2,412.62
-41110-457 Downtown Banner & Signage	0	9,597	0	-	4,903.00
-41110-458 Downtown Flower Basket	1,800	10,770	1,850	1,850.00	8,029.25
-41110-459 Downtown Trash Cans & Benchs			15,209		
Total Other Services and Charges	<u>24,630</u>	<u>43,217</u>	<u>40,809</u>	<u>7,311.59</u>	<u>28,600.64</u>
<i>Total Council</i>	<u>58,330</u>	<u>76,897</u>	<u>73,989</u>	<u>20,844.71</u>	<u>61,860.62</u>
<i>Administration - #41320</i>					
Personal Services					
-41320-101 Salaries	174,000	174,000	174,000	79,461.50	128,785.82
-41320-102 Overtime	0	0	0	-	-
-41320-103 Part-time Regular	41,283	41,283	40,183	15,280.81	28,386.79
-41320-105 Temp/Seasonal			100	67.86	-
-41320-121 PERA Employer Share	16,147	16,147	16,147	7,110.77	11,553.80
-41320-122 FICA/Medicare Employer Share/Employer Bene	16,470	16,470	16,393	7,056.64	11,442.59
-41320-131 Medical/Dental/Life Employer Share	34,227	34,227	33,514	19,527.36	18,793.32
-41320-132 Longevity	0	0	0	-	-
-41320-133 Deductible Contribution	2,400	2,400	2,400	2,359.18	1,200.00
-41320-151 Workers' Compensation Insurance	1,685	1,685	1,685	242.76	950.35
-41320-153 City Wide Re-employment Compensation	1,500	1,500	1,500	1,289.94	866.77
-41320-154 HRA/Flex Fees	250	250	250	81.00	159.05
Total Personal Services	<u>287,962</u>	<u>287,962</u>	<u>286,172</u>	<u>132,477.82</u>	<u>202,138.49</u>
Supplies					
-41320-201 Office Supplies - Accessories	1,500	1,500	1,500	714.87	1,570.11
-41320-202 Duplicating Supplies and Copy Paper	2,000	2,000	1,250	410.39	1,009.58
-41320-203 Newsletter Costs	0	4,000	5,000	2,379.92	-
-41320-204 Stationary, Forms and Envelopes	250	250	250	145.00	145.00
-41320-209 Software Updates				-	159.00
-41320-210 Miscellaneous Operating Supplies	500	500	200	7.79	-
-41320-221 Repairs and Maintenance - Equipment	200	200	200	-	-
-41320-240 Small Tools & Minor Equipment	1,000	1,000	1,000	214.98	3,616.40
Total Supplies	<u>5,450</u>	<u>9,450</u>	<u>9,400</u>	<u>3,872.95</u>	<u>6,480.09</u>
Other Services and Charges					
-41320-304 Miscellaneous Professional Services	2,000	2,000	2,000	-	11,987.97
-41320-313 Marco IT Mgmt & Backup	3,000	3,000	3,000	1,354.86	2,709.72
-41320-321 Telephone/Cellular Phones	0	0	0	-	-
-41320-322 Postage	4,500	4,500	3,000	1,500.00	2,950.00
-41320-331 Travel/Meals/Lodging	600	600	600	513.84	264.46
-41320-334 Mileage Reimbursement	300	300	300	179.22	34.44
-41320-340 Advertising	1,500	1,500	1,400	245.50	1,960.83
-41320-351 Legal Notices/Ordinance Publication	1,000	1,000	1,000	244.13	904.61
-41320-360 Insurance and Bonds	1,950	1,950	1,712	-	1,696.18
-41320-404 Repairs and Maintenance	200	200	200	-	-
-41320-409 Maintenance Contracts - Office Equipment	11,500	11,500	11,500	9,911.48	13,214.93
-41320-430 Miscellaneous	100	100	100	-	119.96
-41320-433 Dues and Subscriptions	300	300	630	628.44	575.16
-41320-437 City Wide-Dues & Subscriptions	14,000	14,000	14,000	3,575.00	13,249.00
-41320-440 Schools and Meetings	1,000	1,000	1,000	476.00	15.00
-41320-441 Web Site Enhancement			130	128.52	-
-41320-489 Contracted Services	500	500	0	-	-
Total Other Services and Charges	<u>42,650</u>	<u>42,650</u>	<u>40,572</u>	<u>18,756.99</u>	<u>49,682.26</u>
<i>Total Administration</i>	<u>336,062</u>	<u>340,062</u>	<u>336,144</u>	<u>155,107.76</u>	<u>258,300.84</u>
<i>Elections - #41410</i>					
Personal Services					
-41410-104 Salaries - Temporary Election Judges	0	0	0	-	6,012.50
-41410-122 FICA/Medicare Employer Share/Employer Bene	0	0	0	-	-
-41410-151 Workers' Compensation Insurance				-	-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/19/2019 Adopted Budget 2019	Amended Budget 2019	7/1/2019 Proposed Amended Budget 2019	YTD Actual 2019 6/30/2019	YTD Actual 2018 12/31/2018
Total Personal Services	0	0	0	-	6,012.50
Supplies					
-41410-200 Miscellaneous Office Supplies	0	0	0	-	-
-41410-201 Office Supplies - Accessories	250	250	250	-	115.76
-41410-240 Small Tools	0	0	0	-	1,797.68
Total Supplies	250	250	250	-	1,913.44
Other Services and Charges					
-41410-331 Travel/Meals/Lodging	0	0	0	-	97.44
-41410-351 Legal Notices/Ordinance Publication	100	100	100	-	180.88
-41410-404 Repairs & Maintenance - Voting Equipment	-	-	-	-	-
-41410-408 Maintenance Contracts - Mach/Equipment	800	800	800	-	1,183.15
-41410-412 Rentals - Buildings	-	-	-	-	-
-41410-430 Miscellaneous	-	-	-	-	-
Total Other Services and Charges	900	900	900	-	1,461.47
Total Elections	1,150	1,150	1,150	-	9,387.41
Finance - #41500					
Personal Services					
-41500-101 Salaries	169,250	169,250	169,250	78,871.22	164,470.08
-41500-102 Overtime	0	0	0	-	-
-41500-103 Part-time Regular	-	-	-	-	-
-41500-121 PERA Employer Share	13,116	13,116	13,116	5,915.34	12,197.70
-41500-122 FICA/Medicare Employer Share/Employee Bene	13,378	13,378	13,378	5,796.00	11,980.50
-41500-131 Medical/Dental/Life Employer Share	34,227	34,227	33,520	19,534.32	32,157.84
-41500-132 Longevity	5,626	5,626	5,626	-	-
-41500-133 Deductible Contribution	2,400	2,400	2,400	1,200.00	2,400.00
-41500-151 Workers' Compensation Insurance	1,370	1,370	1,370	204.35	1,014.99
-41500-154 HRA/Flex Fees	200	200	200	81.00	146.80
Total Personal Services	239,567	239,567	238,860	111,602.23	224,367.91
Supplies					
-41500-201 Office Supplies - Accessories	1,400	1,400	1,000	551.80	820.02
-41500-204 Stationary, Forms and Envelopes	3,000	3,000	3,000	621.27	3,609.01
-41500-209 Software Updates	1,000	1,000	1,000	725.00	700.00
-41500-210 Miscellaneous Operating Supplies	500	500	0	-	-
-41500-240 Small Tools	2,000	2,000	500	-	1,599.00
Total Supplies	7,900	7,900	5,500	1,898.07	6,728.03
Other Services and Charges					
-41500-301 Auditing and Accounting	35,000	35,000	31,900	31,900.00	32,000.00
-41500-304 Miscellaneous Professional Services	3,000	3,000	3,000	2,388.00	3,584.69
-41500-308 Isanti County Special Assessment Mgmt Fee	750	750	986	986.00	-
-41500-309 EDP Professional Services	22,000	22,000	22,000	11,656.50	19,998.82
-41500-313 IT Management	2,500	2,500	2,500	1,354.86	2,935.53
-41500-321 Telephone/Cellular Phones	-	-	-	-	-
-41500-331 Travel/Meals/Lodging	500	500	500	12.00	42.00
-41500-334 Mileage Reimbursement	440	440	250	-	129.71
-41500-340 Advertising	-	-	-	-	-
-41500-351 Legal Notices/Ordinance Publishing	500	500	500	318.00	365.38
-41500-360 Insurance and Bonds	1,650	1,650	1,650	-	1,491.85
-41500-409 Maintenance Contracts - Office Equipment	18,000	18,000	16,000	7,888.00	15,458.00
-41500-420 Wellness	-	-	-	-	-
-41500-430 Miscellaneous	250	250	250	140.00	-
-41500-432 Property Finders Fee	-	-	-	-	-
-41500-433 Dues and Subscriptions	1,700	1,700	1,700	779.50	1,564.30
-41500-440 Schools and Meetings	2,300	2,300	1,300	470.00	950.00
Total Other Services and Charges	88,590	88,590	82,536	57,892.86	78,520.28
Total Finance	336,057	336,057	326,896	171,393.16	309,616.22
Legal - #41610					
Other Services and Charges					
-41610-304 Legal Fees	47,000	47,000	47,000	19,556.39	55,991.75
-41610-307 Township Annexation Payments	12,000	12,000	12,000	-	10,804.78
-41610-305 Prosecution Services	40,000	40,000	40,000	16,459.15	39,501.96
Total Other Services and Charges	99,000	99,000	99,000	36,015.54	106,298.49
Total Legal	99,000	99,000	99,000	36,015.54	106,298.49
Community Development					
Building Department - #41920					
Personal Services					
-41920-101 Salaries	230,021	230,021	220,021	128,763.78	195,231.52
-41920-102 Overtime	0	0	0	-	-
-41920-103 Salary - Seasonal	-	-	1,000	-	-
-41920-121 PERA Employer Share	15,564	15,564	14,564	7,263.45	14,592.31
-41920-122 FICA/Medicare Employer Share/Employee Bene	17,806	17,806	14,883	7,171.93	14,354.33
-41920-131 Medical/Dental/Life Employer Share	54,030	54,030	51,631	30,651.72	48,222.84
-41920-132 Longevity	2,739	2,739	2,739	-	-
-41920-133 Deductible Contribution	4,800	4,800	4,800	990.31	3,696.07
-41920-151 Workers' Compensation Insurance	1,324	1,324	1,324	195.46	989.48
-41920-154 HRA/Flex Fees	250	250	250	126.15	220.15
Total Personal Services	326,534	326,534	311,212	175,162.80	277,306.70
Supplies					
-41920-201 Office Supplies - Accessories	750	750	750	115.85	687.09
-41920-204 Stationary, Forms and Envelopes	-	-	-	-	-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/19/2019	7/1/2019 Proposed			
	Adopted	Amended	Amended	YTD	
	Budget	Budget	Budget	YTD	
	2019	2019	2019	Actual 2019	
				6/30/2019	
				Actual 2018	
				12/31/2018	
-41920-209 Software Updates	500	500	0	-	-
-41920-210 Miscellaneous Operating Supplies	1,000	1,000	0	-	211.16
-41920-212 Gasoline/Fuel/Lubricants/Additivs	2,500	2,500	2,500	335.55	1,176.00
-41920-221 Repair and Maintenance Supplies - Vehicles	800	800	800	173.94	220.41
-41920-240 Small Tools and Minor Equipment	600	600	600	69.09	460.37
Total Supplies	6,150	6,150	4,650	694.43	2,755.03
Other Services and Charges					
-41920-304 Miscellaneous Professional Services			130	130.00	196.68
-41920-309 EDP Professional Services	0	0	0	-	-
-41920-313 Marco IT Mgmt & Backup	3,000	3,000	3,000	1,354.86	2,709.72
-41920-321 Telephone/Cellular Phones	2,700	2,700	2,700	955.46	2,255.00
-41920-331 Travel/Meals/Lodging	300	300	300	-	79.58
-41920-334 Mileage Reimbursement	600	600	600	212.86	599.50
-41920-340 Advertising				-	-
-41920-351 Legal Notices/Ordinance Publishing				-	-
-41920-360 Insurance	2,550	2,550	2,550	-	2,012.10
-41920-404 Repairs and Maintenance	200	200	200	-	-
-41920-409 Maintenance Contracts - Office Equipment	2,800	2,800	2,800	2,685.00	2,685.00
-41920-430 Miscellaneous	200	200	200	95.47	-
-41920-432 Credit Card Fees	500	500	370	-	-
-41920-433 Dues and Subscriptions	1,400	1,400	1,400	395.00	535.60
-41920-440 Schools and Meetings	2,500	2,500	2,000	1,451.00	1,200.00
Total Other Services and Charges	16,750	16,750	16,250	7,279.65	12,273.18
Total Building Department	349,434	349,434	332,112	183,136.88	292,334.91
Engineering					
-41925-303 Engineering Contracted Expense	25,000	25,000	25,000	16,853.01	26,256.07
Planning - -41935					
Personal Services					
-41935-101 Salaries	156,728	156,728	156,728	73,680.06	152,489.84
-41935-102 Overtime				-	-
-41935-112 Planning Commission Salaries	2,500	2,500	2,500	700.00	2,135.00
-41935-121 PERA Employer Share	12,145	12,145	12,145	5,526.00	11,401.20
-41935-122 FICA/Medicare Employer Share/Employee Bene	12,388	12,388	12,388	5,426.25	11,040.12
-41935-131 Medical/Dental/Life Employer Share	34,226	34,226	33,521	19,534.32	32,157.84
-41935-132 Longevity			5,211	-	-
-41935-133 Deductible Contribution	2,400	2,400	2,400	322.61	2,211.11
-41935-151 Workers' Compensation Insurance	1,150	1,150	1,150	163.54	812.45
-41935-154 HRA/Flex Fees	250	250	250	80.95	146.80
Total Personal Services	226,998	226,998	226,293	105,433.73	212,394.36
Supplies					
-41935-201 Office Supplies - Accessories	800	800	800	399.38	1,002.09
-41935-204 Stationary, Forms and Envelopes				-	-
-41935-209 Software Updates	2,500	2,500	2,500	1,550.00	3,232.50
-41935-210 Miscellaneous Operating Supplies	200	200	200	-	35.28
-41935-212 Gasoline/Fuel/Lubricants/Additivs	300	300	300	54.57	155.13
-41935-221 Repair and Maintenance Supplies - Vehicles	300	300	300	260.53	568.67
-41935-240 Small Tools and Minor Equipment	11,000	11,000	6,000	398.18	1,508.71
Total Supplies	15,100	15,100	10,100	2,662.66	6,502.38
Other Services and Charges					
-41935-301 Special Projects	2,500	2,500	0	-	56.00
-41935-303 Comp Plan Update				-	-
-41935-304 Miscellaneous Professional Services	2,500	2,500	0	-	421.69
-41935-306 Transportation Study Consulting				-	-
-41935-307 Rail Study				-	-
-41935-308 Lakes & Pines Mgmt--Smal l Cities Grant				-	-
-41935-309 EDP Professional Services				-	-
-41935-313 Marco IT Mgmt & Backup	3,000	3,000	3,000	1,354.86	2,709.72
-41935-321 Telephone/Cellular Phones				-	-
-41935-322 Code Enforcement Mailing				-	-
-41935-331 Travel/Meals/Lodging	600	600	600	36.00	135.62
-41935-334 Mileage Reimbursement	250	250	250	82.24	125.57
-41935-340 Advertising				-	-
-41935-351 Legal Notices/Ordinance Publishing	750	750	750	207.50	678.91
-41935-360 Insurance	11,550	11,550	10,500	-	9,807.38
-41935-404 Repairs and Maintenance	200	200	200	-	-
-41935-409 Maintenance Contracts - Office Equipment	5,000	5,000	5,000	2,990.00	5,354.98
-41935-430 Miscellaneous	1,000	1,000	1,000	(592.00)	(388.20)
-41935-431 Property Securing Exp			500	320.00	710.65
-41935-432 Abatement Costs				-	-
-41935-433 Dues and Subscriptions	700	700	700	600.00	874.00
-41935-440 Schools and Meetings	1,500	1,500	1,500	735.55	345.00
-41935-488 Other Contracted Services--Comp Plan Update				-	-
-41935-489 Other Contracted Services--GIS Maint	1,000	1,000	1,000	600.00	600.00
-41935-490 Flyover Pictures--share from Isanti Co	0	0	0	-	-
Total Other Services and Charges	30,550	30,550	25,000	6,334.15	21,431.32
Total Planning	272,648	272,648	261,393	114,430.54	240,328.06
Total Community Development					
City Hall Buildings - -41950	647,082	647,082	618,505	314,420.43	558,919.04
Personal Services					
-41950-101 Salaries	26,838	26,838	26,838	12,556.41	25,306.33

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/19/2019	7/1/2019	Proposed	YTD	YTD
	Adopted	Amended	Amended	Actual 2019	Actual 2018
	Budget	Budget	Budget	6/30/2019	12/31/2018
	2019	2019	2019		
-41950-102 Overtime	1,000	1,000	0	-	-
-41950-103 Part-time Salaries	1,000	1,000	0	-	-
-41950-121 PERA Employer Share	2,192	2,192	2,192	941.73	1,977.60
-41950-122 FICA/Medicare Employer Share/Employee Bene	2,236	2,236	2,236	929.01	1,949.39
-41950-131 Medical/Dental/Life Employer Share	8,557	8,557	8,374	4,876.02	8,024.28
-41950-132 Longevity	386	386	386	-	-
-41950-133 Deductible Contribution	600	600	600	-	539.61
-41950-151 Workers' Compensation Insurance	1,653	1,653	1,653	250.48	1,372.88
-41950-154 HRA/Flex Fees	100	100	100	20.25	36.75
Total Personal Services	44,562	44,562	42,379	19,573.90	39,206.84
-41950-210 Miscellaneous Operating Supplies	-	-	-	-	-
-41950-212 Gasoline/Fuel	200	200	200	-	-
-41950-215 Maintenance Supplies	13,000	13,000	7,000	2,350.51	3,207.50
-41950-240 Small Tools & Equipment	1,500	1,500	1,500	304.05	1,286.00
Total Supplies	14,700	14,700	8,700	2,654.56	4,493.50
Other Services and Charges					
-41950-321 Telephone/Cellular Phones	17,500	17,500	18,500	6,226.52	18,411.33
-41950-360 Insurance	3,000	3,000	1,600	-	1,593.24
-41950-381 Electric Utilities	12,000	12,000	11,000	3,194.88	9,900.09
-41950-382 Water/Wastewater	1,500	1,500	2,900	1,137.54	2,876.43
-41950-383 Gas Utilities	7,000	7,000	6,500	3,021.23	6,190.87
-41950-384 Refuse and Recycling	0	0	0	-	531.25
-41950-401 Repairs and Maintenance - Buildings/Structures	32,000	54,000	58,000	52,840.19	58,528.31
-41950-405 Janitor Services	-	-	-	-	-
-41950-409 Maintenance Contracts - Office Equip	4,500	4,500	4,800	4,283.00	4,704.08
-41950-411 Cement Replacement	-	-	-	-	-
-41950-413 Rentals - Office Equipment (copier-new)	14,000	14,000	14,000	4,154.76	10,098.61
-41950-430 Miscellaneous	500	500	100	79.70	323.25
Total Other Services and Charges	92,000	114,000	117,400	74,937.82	113,157.46
<i>Total City Hall Buildings</i>	<i>151,262</i>	<i>173,262</i>	<i>168,479</i>	<i>97,166.28</i>	<i>156,857.80</i>
TOTAL GENERAL GOVERNMENT	1,628,943	1,673,510	1,624,163	794,947.88	1,461,240.42
PUBLIC SAFETY					
<i>Police Department - 42100</i>					
Personal Services					
-42100-101 Salaries	1,085,239	1,085,239	1,090,239	499,082.46	1,026,708.06
-42100-102 Overtime	60,000	60,000	60,000	17,469.07	57,742.92
-42100-103 Salaries - Part-Time Regular	32,573	32,573	32,573	14,359.87	30,598.72
-42100-104 Temp/Seas Employees-Regular	20,000	20,000	20,000	4,567.69	11,851.64
-42100-110 Hours Worked Holiday	16,000	16,000	16,000	11,731.33	19,725.57
-42100-111 Overtime Court	-	-	-	-	-
-42100-112 Overtime Shift Coverage	-	-	-	-	-
-42100-113 Overtime Call Hold Over	-	-	-	-	-
-42100-114 Overtime Training & Meetings	-	-	-	-	-
-42100-115 Call-in Pay	-	-	-	-	-
-42100-116 On Call Pay	39,451	39,451	14,451	10,270.44	37,460.07
-42100-117 Shift Differential	8,673	8,673	8,673	3,482.75	7,139.86
-42100-118 Severance	-	-	-	-	-
-42100-121 PERA Employer Share	211,586	211,586	211,586	91,096.37	184,593.03
-42100-122 FICA/Medicare Employer Share/Employee Bene	24,224	24,224	24,224	10,400.63	21,925.44
-42100-131 Medical/Dental/Life Employer Share	292,479	292,479	286,316	165,427.04	258,257.12
-42100-132 Longevity	35,075	35,075	35,075	-	-
-42100-133 Deductible Contribution	19,200	19,200	19,200	7,224.85	13,551.18
-42100-151 Workers' Compensation Insurance	64,831	64,831	64,831	9,436.39	47,010.44
-42100-154 HRA/Flex Fees	1,500	1,500	1,500	638.15	1,109.95
Total Personal Services	1,910,831	1,910,831	1,884,668	845,187.04	1,717,674.00
Supplies					
-42100-201 Office Supplies - Accessories	3,300	3,300	3,300	471.33	1,229.83
-42100-202 Duplicating Supplies and Copy Paper	1,500	1,500	1,500	495.32	546.90
-42100-209 Software Updates	7,800	7,800	7,800	478.00	-
-42100-210 Miscellaneous Operating Supplies	5,500	5,500	5,500	1,253.60	2,888.61
-42100-212 Gasoline/Fuel/Lubricants/Additives	40,000	40,000	40,000	16,347.18	37,612.44
-42100-213 Ammunition	5,500	5,500	5,500	-	5,617.40
-42100-214 Crime Scene Supplies	5,000	5,000	5,000	37.80	4,244.16
-42100-217 Promotional Events	4,000	4,000	4,000	2,187.62	3,738.34
-42100-221 Repairs and Maintenance Supplies - Squads	18,500	18,500	18,500	5,998.34	12,273.20
-42100-231 Uniform Allowance	28,000	28,000	28,000	5,897.59	19,412.79
-42100-232 Uniform-Reserves	3,000	3,000	3,000	421.55	398.20
-42100-240 Small Tools/Minor Equipment	18,000	18,000	18,000	3,706.45	18,906.70
Total Supplies	140,100	140,100	140,100	37,294.78	106,868.57
Other Services and Charges					
-42100-304 Miscellaneous Professional Services	15,000	15,000	10,000	1,250.00	6,170.96
-42100-305 Applicant Testing	0	0	0	-	2,581.56
-42100-313 Marco IT Mgmt & Backup	13,000	13,000	12,500	6,096.54	12,193.08
-42100-321 Telephone/Cellular Phones	14,500	14,500	14,000	6,680.11	13,295.43
-42100-322 Postage	300	300	300	288.15	285.90
-42100-331 Travel/Meals/Lodging	3,000	3,000	2,500	1,080.53	1,764.85
-42100-334 Mileage Reimbursement	200	200	500	467.36	586.98
-42100-340 Advertising	100	100	100	-	628.51
-42100-360 Insurance	37,000	37,000	42,000	-	40,602.65
-42100-381 Electric Utilities	6,100	6,100	5,600	1,643.08	5,091.49
-42100-383 Gas Utilities	3,500	3,500	3,500	1,488.09	3,049.22
-42100-404 Maintenance and Repair -Vehicles/ Equipment	10,000	10,000	8,000	3,233.62	4,641.26
-42100-409 Maintenance Contracts-Office Equipment	21,500	21,500	23,000	22,993.94	18,639.48
-42100-410 Police Reserve Program Activities	1,000	1,000	1,000	-	1,412.50

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/19/2019	7/1/2019 Proposed			
	Adopted	Amended	Amended		
	Budget	Budget	Budget	YTD	
	2019	2019	2019	Actual 2019	
				6/30/2019	
				YTD	
				Actual 2018	
				12/31/2018	
-42100-411 Auto Pawn	2,700	2,700	2,300	735.30	2,171.70
-42100-413 Office Equipment Rentals				-	-
-42100-429 Old MNDOT Maint Costs	0	0	0	-	-
-42100-430 Miscellaneous				-	-
-42100-433 Dues and Subscriptions	6,700	6,700	6,700	6,530.06	6,929.75
-42100-440 Schools and Meetings	14,000	14,000	13,200	6,654.00	8,860.00
-42100-441 Training--Grant funded				-	-
-42100-455 Jail and Medical Expenses				-	-
-42100-489 Other Contracted Services	1,400	1,400	1,400	-	323.76
Total Other Services and Charges	150,000	150,000	146,600	-59,140.78	129,229.08
Total Police Department	2,200,931	2,200,931	2,171,368	941,622.60	1,953,771.65
Fire Department - 42200					
Personal Services					
-42200-101 Salaries	79,206	79,206	79,206	38,232.00	78,170.34
-42200-103 Salaries	47,000	47,000	47,000	15,908.00	44,661.00
-42200-121 PERA Employer Share	12,982	12,982	12,982	6,480.33	12,568.27
-42200-122 FICA/Medicare Employer Share/Employee Bene	9,726	9,726	9,726	1,756.03	4,757.12
-42200-131 Medical/Dental/Life Employer Share	17,114	17,114	16,761	9,767.16	16,078.92
-42200-132 Fire Longevity Pay	924	924	924	-	-
-42200-133 Deductible Contribution	1,200	1,200	1,200	423.11	741.52
-42200-151 Worker's Comp - Ins Premiums	37,963	37,963	37,963	8,391.67	32,206.04
-42200-154 Flex Fees	150	150	150	40.45	73.35
Total Personal Services	\$206,265	\$206,265	\$205,912	80,998.75	189,256.56
Supplies					
-42200-201 Office Supplies - Accessories	500	500	500	-	-
-42200-204 Stationary, Forms and Envelopes	200	200	200	-	-
-42200-210 Miscellaneous Operating Supplies	9,500	9,500	9,500	2,814.58	6,416.56
-42200-211 Grant Funded Supplies				-	156.00
-42200-212 Gasoline/Fuel/Lubricants/Additives	6,300	6,300	6,300	3,065.11	6,889.44
-42200-213 Operation Round Up Computer Exp				-	-
-42200-215 Shop Maintenance Supplies	200	200	200	-	-
-42200-221 Repairs and Maintenance Supplies - Trucks	8,000	8,000	13,000	11,700.77	12,796.16
-42200-223 Repairs and Maintenance Supplies - Buildings	500	500	600	541.20	1,421.72
-42200-231 Uniform Allowance	11,000	11,000	11,000	3,669.48	12,103.60
-42200-232 Uniform Grant Funded				1,183	1,500.00
-42200-240 Small Tools	7,000	7,000	7,000	2,476.20	4,513.02
-42200-241 Small Tools-Grant Funded	0	0	0	-	1,833.84
Total Supplies	43,200	43,200	49,483	25,449.84	47,630.34
Other Services and Charges					
-42200-301 Auditing and Accounting				-	-
-42200-304 Miscellaneous Professional Services	9,000	9,000	9,000	5,314.88	11,887.15
-42200-306 Fire Relief--Pension Pass Through				-	-
-42200-307 Fire Relief--Pension City Share	10,000	10,000	10,000	-	10,000.00
-42200-313 Marco IT Mgmt & Backup	2,600	2,600	2,600	1,354.86	2,709.72
-42200-321 Telephone/Cellular Phones	1,300	1,300	1,300	754.93	1,380.24
-42200-331 Travel/Meals/Lodging	700	700	1,400	1,262.73	1,726.27
-42200-334 Mileage Reimbursement	300	300	300	-	643.10
-42200-340 Advertising	700	700	300	-	119.25
-42200-360 Insurance	9,000	9,000	8,000	-	7,047.92
-42200-381 Electric Utilities	16,000	16,000	16,000	4,340.47	13,820.38
-42200-382 Water/Wastewater Utilities	650	650	650	79.86	390.64
-42200-383 Gas Utilities	6,000	6,000	6,000	2,483.41	3,599.52
-42200-401 Repairs and Maintenance - Buildings	400	400	400	-	2,125.00
-42200-404 Repairs and Maintenance - Equipment/Radios/P:	3,000	3,000	3,000	185.95	845.63
-42200-405 Janitorial				-	-
-42200-430 Miscellaneous	0	0	0	-	-
-42200-433 Dues and Subscriptions	2,000	2,000	2,000	887.00	1,587.00
-42200-440 Schools and Meetings	7,000	7,000	7,000	533.00	2,117.19
-42200-441 Schools and Meetings Grant Funded	0	0	6,018	6,017.09	8,975.00
-42200-999 Arlington Fire Costs	0	0	0	-	-
Total Other Services and Charges	68,650	68,650	73,968	23,214.18	68,974.01
Total Fire Department	318,115	318,115	329,363	129,662.77	305,860.91
Emergency Management - 42300					
Supplies					
-42300-201 Office Supplies - Accessories	100	100	100	36.98	26.90
-42300-202 Duplicating Supplies and Copy Paper				-	-
-42300-209 Software Updates				-	-
-42300-210 Miscellaneous Operating Supplies	1,000	1,000	1,000	275.63	695.98
-42300-240 Small Tools & Minor Equip	1,500	1,500	2,815	2,814.80	3,082.00
Total Supplies	2,600	2,600	3,915	3,127.41	3,804.88
Other Services and Charges					
-42300-304 Misc Prof Serv	500	500	0	-	52.00
-42300-321 Telephone/Cellular Phones				-	-
-42300-331 Travel/Meals/Lodging	300	300	300	-	822.16
-42300-340 Advertising	200	200	200	-	195.00
-42300-433 Dues & Subscriptions				-	1,095.00
-42300-440 Schools and Meetings	500	500	500	-	500.00
-42300-441 Grant Funded Schools and Meetings				-	-
-42300-489 Other Contracted Services	1,000	1,000	500	241.00	639.00
Total Other Services and Charges	2,500	2,500	1,185	241	3,303
Total Emergency Management	5,100	5,100	5,100	3,368.41	7,108.04
Animal Control - 42700					

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	Adopted Budget 2019	2/19/2019 Amended Budget 2019	7/1/2019 Proposed Amended Budget 2019	YTD Actual 2019 6/30/2019	YTD Actual 2018 12/31/2018
Supplies					
-42700-310 Miscellaneous Operating Supplies	5,500	5,500	5,000	2,000.00	4,800.00
-42700-340 Advertising	-	-	-	-	-
Total Supplies	5,500.00	5,500.00	5,000.00	2,000.00	4,800.00
<i>Total Animal Control</i>	5,500	5,500	5,000	2,000.00	4,800.00
TOTAL PUBLIC SAFETY	2,529,646	2,529,646	2,510,831	1,076,653.78	2,271,540.60
PUBLIC WORKS					
<i>Street Maintenance - # 43000</i>					
Personal Services					
-43001-101 Salaries	566,642	566,642	566,642	284,423.73	568,886.11
-43001-102 Overtime	3,000	3,000	3,000	862.26	3,365.00
-43001-104 Temporary/Seasonal	14,336	14,336	14,336	1,225.35	11,838.09
-43001-105 Temporary/Seasonal Overtime	0	0	0	-	11.42
-43001-110 Hours Worked Holiday	2,300	2,300	2,300	-	341.81
-43001-111 Overtime Snowplowing	26,000	26,000	62,000	43,992.69	52,411.20
-43001-112 Overtime Mosquito Spraying	1,000	1,000	1,000	341.03	1,087.42
-43001-121 PERA Employer Share	46,650	46,650	49,350	24,834.57	46,295.61
-43001-122 FICA/Medicare Employer Share/Employer Bene	48,680	48,680	51,480	24,750.31	46,905.83
-43001-131 Medical/Dental/Life Employer Share	148,320	148,320	151,233	90,232.56	137,866.86
-43001-132 Longevity	23,057	23,057	23,057	-	-
-43001-133 Deductible Contribution	10,400	10,400	10,400	1,706.39	6,773.62
-43001-151 Workers' Compensation Insurance	62,513	62,513	62,513	11,837.20	47,955.42
-43001-154 HRA/Flex Fees	700	700	700	380.09	635.45
Total Personal Services	953,598	953,598	998,011	484,586.18	924,373.84
Supplies					
-43001-201 Office Supplies - Accessories	1,500	1,500	1,500	540.94	454.06
-43001-202 Duplicating and Copying Supplies	200	200	200	30.49	200.00
-43001-204 Stationary, Forms and Envelopes	200	200	200	-	-
-43001-209 Software Updates	750	750	750	-	-
-43001-210 Miscellaneous Operating Supplies	10,000	10,000	10,000	5,006.40	11,258.11
-43001-212 Gasoline/Fuel/Lubricants/Additives	27,000	27,000	47,000	28,619.33	36,662.62
-43001-215 Shop Maintenance Supplies	1,000	1,000	1,000	-	-
-43001-219 Snow Removal - Material	55,000	55,000	65,000	47,533.56	43,868.30
-43001-221 Repairs and Maintenance Supplies - Equipment	53,000	53,000	53,000	44,008.82	61,812.12
-43001-224 Repairs and Maintenance - Infrastructure	14,000	14,000	11,000	2,699.05	10,495.90
-43001-226 Signs	5,000	5,000	5,000	3,194.77	9,573.14
-43001-240 Small Tools and Minor Equipment	6,000	6,000	10,000	6,378.21	6,400.60
Total Supplies	173,650	173,650	204,650	138,011.57	180,544.85
Other Services and Charges					
-43001-304 Miscellaneous Professional Services	3,500	3,500	2,500	1,095.30	3,112.04
-43001-313 Marco IT Mgmt & Backup	5,000	5,000	5,000	1,354.86	2,709.72
-43001-321 Telephone/Cellular Phones	13,500	13,500	9,000	2,140.35	12,633.34
-43001-331 Travel/Meals/Lodging	500	500	500	-	-
-43001-334 Mileage Reimbursement	400	400	400	-	-
-43001-340 Advertising	400	400	400	-	-
-43001-351 Legal Notices/Publications	-	-	-	-	-
-43001-360 Insurance	17,000	17,000	16,500	-	15,677.47
-43001-381 Electric Utilities	450	450	3,450	2,680.92	396.86
-43001-382 Water/Wastewater Utilities	800	800	3,300	1,139.07	933.95
-43001-383 Gas Utilities	-	-	12,000	8,584.62	-
-43001-384 Refuse Hauling	4,000	4,000	3,000	1,135.68	2,688.44
-43001-401 Repairs and Maintenance - Building	-	-	1,000	-	-
-43001-404 Repairs and Maintenance - Vehicles/Equipment	3,000	3,000	3,000	992.90	662.90
-43001-405 Emergency Mgmt Rep & Maint	500	500	500	-	-
-43001-406 Painting and Striping	16,000	16,000	16,000	-	15,557.61
-43001-407 Bridge Repair	5,000	33,000	33,000	-	12,000.00
-43001-413 BNSF Parking Lot Lease	3,000	3,000	3,006	3,005.96	-
-43001-414 Equipment Rental	-	-	-	-	12,000.00
-43001-417 Uniform Rental	8,000	8,000	8,000	3,438.74	6,581.80
-43001-430 Miscellaneous	2,500	2,500	0	-	39.99
-43001-433 Dues and Subscriptions	1,200	1,200	1,200	464.25	732.20
-43001-440 Schools and Meetings	1,500	1,500	1,500	191.00	1,570.00
-43001-443 City Garden/Flower Oper Exp	1,500	1,500	1,500	196.61	2,552.02
-43001-444 Insect Control	7,000	7,000	5,500	1,217.38	4,754.38
-43001-445 Diseased Tree Program	15,000	15,000	15,000	10,000.00	6,550.00
-43001-446 Weed Control	4,000	4,000	3,000	307.80	2,718.80
-43001-447 Downtown Decorations	8,000	8,000	8,000	1,097.60	10,342.87
-43001-451 Township Assessment	0	0	5,173	1,648.12	-
-43001-452 Street Light Replacement & Signal Painting	0	116,880	124,280	60,480.00	-
-43001-449 Paver Repair	-	-	-	-	-
-43001-489 Other Contracted Services	12,000	12,000	30,000	22,999.87	12,810.19
Total Other Services and Charges	133,750	278,630	315,709	124,171.03	127,024.58
Total Street Maintenance	1,260,998	1,405,878	1,518,370	746,768.78	1,231,943.27
Maintenance Building - # 43170					
Supplies					
-43170-215 Maintenance Supplies	0	0	0	-	-
Total Supplies	0	0	0	-	-
Other Services and Charges					
-43170-321 Telephone/Cellular Phones	-	-	-	-	-
-43170-381 Electric Utilities	3,000	3,000	0	-	2,562.27
-43170-382 Water/Wastewater Utilities	2,500	2,500	0	-	1,522.07
-43170-383 Gas Utilities	12,000	12,000	0	-	12,400.16
-43170-401 Repairs and Maintenance - Buildings/Structures	1,000	1,000	0	-	1,561.00

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/19/2019 Adopted Budget 2019	7/1/2019 Proposed Amended Budget 2019	7/1/2019 Proposed Amended Budget 2019	YTD Actual 2019 6/30/2019	YTD Actual 2018 12/31/2018
-43170-430 Miscellaneous	1,000	1,000	0	-	520.00
Total Other Services and Charges	19,500	19,500	0	-	18,563.50
Total Maintenance Building	19,500	19,500	0	-	18,563.50
TOTAL PUBLIC WORKS	1,280,498	1,423,378	1,518,370	746,769	1,250,508.77
PARKS AND RECREATION					
<i>Ice Rink - #45127</i>					
Personal Services					
-45127-104 Salaries - Temporary/Seasonal	8,000	8,000	6,000	2,717.09	2,015.44
-45127-121 PERA (Employer)	600	600	600	-	9.13
-45127-122 FICA/Medicare Employer Share/Employee Bene	612	612	612	207.85	140.40
-45127-151 Work Comp	456	456	456	-	39.51
Total Personal Services	9,668	9,668	7,668	2,924.94	2,204.48
Supplies					
-45127-210 Miscellaneous Operating Supplies	2,000	2,000	2,000	-	1,745.32
-45127-212 Gasoline/Fuel/Lubricants/Additives	-	-	-	-	-
-45127-215 Shop Maintenance Supplies	300	300	300	-	-
-45127-221 Repairs and Maintenance Supplies - Equipment	2,000	2,000	2,000	587.09	4,223.34
-45127-223 Repairs and Maintenance Supplies - Buildings	2,000	2,000	2,000	155.01	645.58
Total Supplies	6,300	6,300	6,300	742.10	6,616.24
Other Services and Charges					
-45127-321 Telephone/Cellular Phones	750	750	750	75.00	900.00
-45127-360 Insurance	2,500	2,500	2,500	-	-
-45127-381 Electric Utilities	60,000	60,000	60,000	9,893.84	54,881.92
-45127-382 Water/Wastewater Utilities	1,000	1,000	1,000	582.42	810.90
-45127-383 Gas Utilities	6,000	6,000	6,000	271.41	2,837.06
-45127-401 Repairs and Maintenance - Structures	1,000	1,000	1,000	173.00	589.00
-45127-415 Equipment Rental	500	500	500	-	683.57
-45127-430 Miscellaneous	0	0	0	-	-
-45127-487 Ice Rink Lighting Lease	0	0	0	-	-
Total Other Services and Charges	71,750	71,750	71,750	10,995.67	60,702.45
Total Ice Rink	87,718	87,718	85,718	14,662.71	69,523.17
<i>Parks and Recreation - #5200</i>					
Personal Services					
-45200-101 Full-time Salaries	119,075	119,075	119,075	40,472.10	118,002.44
-45200-102 FT Overtime	1,000	1,000	1,000	291.60	1,022.75
-45200-104 Salaries - Temporary/Seasonal	28,672	28,672	21,000	2,922.14	11,764.17
-45200-105 Overtime - Temporary/Seasonal	0	0	0	-	7.61
-45200-112 Parks & Rec Commission Stipends	3,000	3,000	1,500	245.00	980.00
-45200-121 PERA (Employer)	9,168	9,168	9,168	3,057.28	8,976.47
-45200-122 FICA/Medicare Employer Share/Employee Bene	11,774	11,774	11,774	3,269.11	9,818.03
1 5200-131 Medical/Dental/Life Employer Share	34,253	34,253	27,814	13,827.36	32,143.92
-45200-132 Longevity	2,159	2,159	2,159	-	-
-45200-133 Deductible Contribution	2,400	2,400	2,400	259.82	1,501.97
-45200-151 Workers' Compensation Insurance	8,585	8,585	8,585	1,477.27	6,490.42
-45200-154 HRA/Flex Fees	200	200	200	51.51	146.80
Total Personal Services	220,286	220,286	204,675	65,873.19	190,854.58
Supplies					
-45200-210 Miscellaneous Operating Supplies	3,500	3,500	3,500	2,251.80	10,320.31
-45200-212 Gasoline/Fuel/Lubricants/Additives	7,000	7,000	10,000	6,895.02	10,232.71
-45200-221 Repairs and Maintenance Supplies - Equipment	6,333	6,333	6,333	3,131.10	8,670.66
-45200-223 Repairs and Maintenance Supplies - Buildings	8,000	8,000	8,000	5,493.88	14,088.34
-45200-226 Signs	1,000	1,000	1,000	-	777.65
-45200-227 City Park Light Pole Project	0	0	0	-	-
-45200-230 Master Garden Supplies	2,000	2,000	661	661.00	-
-45200-240 Small Tools and Minor Equipment	700	700	2,000	1,401.88	1,255.85
Total Supplies	28,533	28,533	31,494	19,834.68	45,345.52
Other Services and Charges					
-45200-304 Professional Services	500	500	500	-	285.00
-45200-305 Park Contracted Services	500	500	1,376	1,375.60	1,223.75
-45200-321 Telephone/Cellular Phones	0	0	500	225.00	-
-45200-306 Misc Prof Serv	-	-	-	-	-
-45200-306 Park Commission Activities	-	-	-	-	-
-45200-340 Advertising	200	200	0	-	-
-45200-351 Legal Notices	200	200	200	-	63.25
-45200-360 Insurance	20,000	20,000	22,000	-	21,186.73
-45200-381 Electric Utilities	27,000	27,000	25,000	20,110.99	23,981.72
-45200-382 Water & Wastewater Utilities	3,500	3,500	2,500	695.82	2,402.90
-45200-383 Gas Utilities	-	-	500	267.08	-
-45200-401 Repairs and Maintenance - Structures	1,500	1,500	2,000	1,616.10	2,507.27
-45200-403 R&M Tennis Court	0	0	0	-	-
-45200-415 Equipment Rental	7,500	7,500	7,500	1,530.00	7,197.00
-45200-417 Rental-Uniforms	500	500	500	260.31	654.85
-45200-450 Miscellaneous	0	0	0	-	-
-45200-440 Schools & Meetings	100	100	100	38.00	-
-45200-445 Weed Control and Fertilizer	15,000	15,000	15,000	2,204.99	16,415.58
-45200-485 Property Taxes--donated park land	0	0	0	-	-
1 5200-487 Softball Lighting Lease	0	0	0	-	-
-45200-486 Summer Recreation	0	0	0	-	-
-45200-484 Library Study	-	-	-	-	-
-45200-488 Library	24,000	24,000	24,000	9,636.31	24,633.58
-45200-489 Senior Activity Center	-	-	-	-	-

CITY OF CAMBRIDGE
General Fund Budget Report - Fund #101

	2/19/2019	7/1/2019 Proposed			
	Adopted	Amended	Amended		
	Budget	Budget	Budget		
	<u>2019</u>	<u>2019</u>	<u>2019</u>		
				YTD Actual 2019 6/30/2019	
				YTD Actual 2018 12/31/2018	
-45200-491 Library Concept Design				-	-
-45200-492 Aquatic Center				-	-
-45200-493 Yoga Grant Expense	700	700	700	-	800.00
-45200-494 Camb/Isanti Fall Comm Event	0	0	0	-	-
-45200-495 Ski Trail Maintenance Agreement	4,500	4,500	4,013	4,012.50	2,175.00
-45200-496 Arts and Parks Programming	20,000	20,000	20,000	9,113.43	19,776.14
-45200-497 Master Trail Contribution	0	0	0	-	-
-45200-498 Pickleball Grant Expenditures	0	0	0	-	-
Total Other Services and Charges	<u>125,700</u>	<u>125,700</u>	<u>126,389</u>	<u>51,086.13</u>	<u>123,302.77</u>
<i>Total Parks and Recreation</i>	<u>374,519</u>	<u>374,519</u>	<u>362,558</u>	<u>136,794.00</u>	<u>359,502.87</u>
TOTAL PARKS AND RECREATION	<u>462,237</u>	<u>462,237</u>	<u>448,276</u>	<u>151,457</u>	<u>429,026</u>
TOTAL EXPENDITURES	<u>5,901,324.00</u>	<u>6,090,771.00</u>	<u>6,101,640.00</u>	<u>2,769,827.15</u>	<u>5,412,315.83</u>
TRANSFERS OUT					
-49300-720					1,432,217.66
Fire Equipment Revolving Fund - #420	58,122	58,122	58,122		
Transfer to Cap fund 415 Park Improv	100,000	100,000	100,000		
Transfer to Cap fund 417 Police	140,000	140,000	140,000		
Transfer to Cap fund 418 Public Works	100,000	100,000	90,000		
Transfer to Cap fund 419 City Hall	90,000	90,000	90,000		
Transfer for CI Bike / Walk Trail-fund capital	8,340	8,340	8,340		
Transfer to CI Bike/ Walk Trail Oper Fund	6,660	6,660	6,660		
Motek Tax Abatement-starting in 2017	0	0	0		
Fravn 65 LLC Tax Abatement-starting in 2017	0	0	0		
Pavement Management Fund - #443	125,000	125,000	125,000		
Transfer to 205 for Econ Dev.	200,000	200,000	200,000		
OTHER Transfers Out	57,500	57,500	57,500		
TOTAL TRANSFERS OUT	<u>885,622</u>	<u>885,622</u>	<u>875,622</u>	<u>-</u>	<u>1,432,217.66</u>
TOTAL EXPENDITURES & TRANSFERS O	<u>6,786,946</u>	<u>6,976,393</u>	<u>6,977,262</u>	<u>2,769,827.15</u>	<u>6,844,533.49</u>

7C

Love your City Series – Feedback

LOVE

- Parks (8)
- Summer Events (8)
- Friendly People (6)
- Restaurants & Shopping (6)
- New Library Concept (4)
- Police Department (3)
- Bankshot Court (2)
- City Staff (2)
- Close to Cities (2)
- Community Garden (2)
- Co-Op (2)
- Small Town Feel (2)
- Yoga (2)
- Allina Medical Center
- Art
- Churches
- City Finance Department does well with LR Planning
- Commitment to improvements
- Dog Park
- ECFE Programs
- Everything
- Growing Downtown
- Ice Rinks
- Kid Friendly/Safe Community
- Main Street & Downtown
- Public Works is Awesome
- Quiet
- Schools

CHANGE

- Things to do (7)
 - Teens
 - Kids
 - Adult Sports
 - Family Events & Amenities
- YMCA or Community Center (5)
- Splash Pad (5)
- More Bike Paths, Trails and Connected Trails (5)
- Fill unoccupied buildings (Ben Franklin, Office Max, etc.) (3)
- City wide clean-up day in May – City hands out trash bags and picks them up later (2)

- More Public Art (2)
- Property Taxes (2)
- Bike Racks downtown
- Bring back Citizens Academy
- Crosswalk by Methodist Church
- Golf Driving Nets/Range
- Grocery Store on West side of town
- HWY 95 Overpass
- Indoor batting cage
- J-Turns on HWY 65
- Live Jazz Music
- Shuffleboard near Walker Levande
- Sidewalk b/t Town Square Apts and Carriage Hills Drive should close or needs surveillance
- Stop sign for bikes at 24th by Brown Park

NO LOVE

- Nothing for Kids/Teens/Families to do (3)
- Mosquitoes – more frequent spraying (2)
- City controls trash service
- Drug prevalence
- Fix 16th Ave SE
- Lack of housing/yard ordinance enforcement
- Loud illegal exhaust systems
- Minimal Public Transportation
- More park and trail surveillance
- No groceries on the west side of town
- Noise Control for loud car stereos
- Parks & River need clean up
- Potholes
- Property Taxes
- Slow & Stopped trains
- Traffic / Trains
- Use of herbicides & pesticides

Author: Carri Levitski

Background

On April 30, 2019 staff sent Mr. Olson a letter regarding outdoor storage. The deadline for compliance was May 14th. Upon reinspection, the outdoor storage remained so staff sent Mr. Olson an administrative citation on May 20th. Staff did not receive any communication and fines accumulated to the maximum of \$2,000.00.

The next step in the process was to seek permission from Council to abate the outdoor storage. At the June 17th meeting City Council approved staff to move forward with the abatement. We have cited this property several times over the course of the last 7 years. In almost all the other instances, the property owner has complied.

We were concerned the property might be vacant or that something had happened to the property owner. On June 11th Chief Schuster went to the home to hand deliver a copy of the notice of abatement that was mailed to Mr. Olson on June 7th. Upon arriving at the home he found the front door wide open. Chief Schuster called out and announced himself and did not receive an answer. He notified dispatch and had back-up officers respond to clear the residence.

When Chief Schuster and the other officers entered the home, they found garbage, debris, and animal feces throughout the entire house and garage. Due to the condition of the home, staff contacted Isanti County Family Services and they also had concerns.

Staff has deemed this home as a garbage house since it poses a public health threat. We gave the property owner the required 10 day notice and have not had contact from the property owner. We are seeking permission from the City Council to seek an administrative warrant and abate the property since it poses a health risk to the community.

Fiscal Note:

Any costs associated with the abatement will be billed to the property owner and if not paid, assessed to the property to be paid with their property taxes.

City Council Action:

Motion to deem the property at 1020 Marigold Dr. S. (PIN 15.146.0240) as a Garbage House because it poses a public health threat and direct staff to seek an administrative warrant in order to abate the public health threat.

Attachments

1. June 17, 2019 Letter to Property Owner
2. Incident Reports from June 11, 2019 and May 17, 2019
3. Certified Mail Receipt

June 17, 2019

Sent Certified Mail

Chris P. Olson
1020 Marigold Dr. S.
Cambridge, MN 55008

RE: Garbage House

Dear Mr. Olson,

On Tuesday, June 11, 2019, Chief of Police Todd Schuster approached your home to deliver a notice to remind you of the upcoming City Council meeting today. Upon approaching your home, the front door was wide open. Chief Schuster called out and announced himself and did not receive an answer. He notified dispatch and had back-up officers respond to clear the residence. Chief Schuster and the back-up officers went into the home to determine if there was anyone inside. They found garbage, debris, and animal feces throughout the entire house and garage. They were unable to secure the residence.

Due to the condition of the home, staff contacted Isanti County Family Services and they also concerns regarding the condition of the home.

The City of Cambridge is deeming your home as a garbage house since it poses a public health threat. City Code §92.16 (Q) states: Any condition inside a dwelling that may pose a threat to the health, safety, and general welfare of the community, including garbage, filth, feces, mold accumulations, and the like.

Minnesota Statute §145A.04, Subd. 8 states: (a) If a threat to the public health such as a public health nuisance, source of filth, or cause of sickness is found on any property, the community health board, county, city, or its agent shall order the owner or occupant of the property to remove or abate the threat within a time specified in the notice but not longer than ten days. Action to recover costs of enforcement under this subdivision must be taken as prescribed in section 145A.08.

This is your official notice to remove the public health threat and call for an inspection no later than Thursday, June 27, 2019. If the public health threat is not removed by June 27, 2019, the City will report this matter to the City Council for abatement consideration at 3:00 pm, Monday, July 1, 2019.

According to Minnesota Statute §145A.04, Subd. 8 (d), if the owner, occupant, or agent fails or neglects to comply with the requirement of the notice provided under paragraph (b) and (c), then the city shall remove or abate the nuisance, source of filth, or cause of sickness described in the notice from the property. If public health threat is not removed by the date indicated in this letter, Council will make the decision to abate the threat. If abated, the costs associated with cleaning up the property will be billed to you, as the property owner and if not paid will be assessed to be collected with your property taxes as allowed per Minnesota Statute §145A.08, Subd. 2.

If you need help understanding how to return your property into compliance, please call me at 763-552-3257 or email clevitski@ci.cambridge.mn.us. I have included a list of resources that might be helpful to you. Thank you in advance for your cooperation.

Respectfully,



Carri Levitski
Community Development Specialist

c: Chris Olson,
Lynda Woulfe, City Administrator
Marcia Westover, Community Development Director
Todd Schuster, Chief of Police
Isanti County Family Services



CAMBRIDGE POLICE DEPARTMENT INCIDENT REPORT

ICR# 19011667	AGENCY ORI# MN0300100	JUVENILE:
INCIDENT	Reported: 06-11-2019 1533 First Assigned: 1534 First Arrived: 1536 Last Cleared: 1226	
	Committed Start: 06-11-2019 1534 Committed End: 06-11-2019 1610	
	Title: Suspicion How Received: Other	
	Short Description: Suspicion	
OFFICERS	Summary: Open door on a residence. Residence cleared - nobody home. 4701, 4708 17-28 Y, 4725 17-25 Y	
	Location(s)	
	Address: 1020 Marigold Dr S City: Cambridge State: MN Zip: 55008 Country:	
	Officer Assigned: Schuster, Todd	Badge No: 4701
Officer Assigned: Peetz, Tanner	Badge No: 4725	Primary: Yes
Officer Assigned: Rackow, Adam	Badge No: 4708	Primary: No
MOC	MOC: 9921 Literal: Security Check - Residential (Security Check/Open Door/Residential) Statute: UCR:	
	MOC: 9865 Literal: Suspicious Activity Statute: UCR: 27	
NAMES	Involvement: Subject Name: Olson, Chris Peter DOB:	
	Age:	Sex: Race: Height: Weight:
	Address: (Residence) 1020 Marigold Dr S City: Cambridge State: MN Zip: 55008 Country:	
	Phone: (Home)	Phone: (Home) Phone:
	Eye Color: Hair Color:	
	ID Number(s)	
	ID Type: Drivers License	ID #: State: MN Year: Class: D
	ID Type: Operators License Number	ID #: State: Year: Class:
	<hr/>	
	Involvement: Mentioned Name: DOB:	
	Age:	Sex: Race: Height: Weight:
	Address: (Residence) 1020 Marigold Dr S City: Cambridge State: MN Zip: 55008 Country:	
Phone: (Home)		
ID Number(s)		
ID Type: Drivers License	ID #: State: Year: Class:	
VEHICLES	State: MN Plate:	VIN:
	Make: Model:	Year: Color:
MOBILE	Enroute (4708) Rackow , Adam 06-11-2019 1534	
	Dispatch (4725) Peetz , Tanner 06-11-2019 1534	
	Enroute (4725) Peetz , Tanner 06-11-2019 1534	
	OnEvent (4725) Peetz , Tanner 06-11-2019 1536	
	Arrived (4725) Peetz , Tanner 06-11-2019 1536	
	OnEvent (4708) Rackow , Adam 06-11-2019 1536	
	Arrived (4708) Rackow , Adam 06-11-2019 1536	
Enroute (4701) Schuster , Todd 06-11-2019 1547		

OffEvent (4708) Rackow , Adam 06-11-2019 1548
Cleared (4708) Rackow , Adam 06-11-2019 1548
OffEvent (4725) Peetz , Tanner 06-11-2019 1548
Cleared (4725) Peetz , Tanner 06-11-2019 1548
OffEvent (4701) Schuster , Todd 06-11-2019 1548
Cleared (4701) Schuster , Todd 06-11-2019 1548

Supplemental Report

ICR: 19011667

Last Modified: 06-11-2019 1614

Title: Narrative

Created By: Todd Schuster

I was speaking with City personnel about the address in question. Community Development Director Westover asked me if it would be appropriate for the PD to stop at the residence to try to make contact with the owner to ensure that he got his letter and remind him that the issue will be on the City Council agenda on June 17th.

I stopped at the residence and approached the front door. The front door was wide open. I called out and announced myself and did not receive an answer. I notified dispatch and had back-up officers respond to clear the residence. The smell emanating from the house was horrendous and I was honestly not sure if there was a deceased and decaying body inside.

Back-up officers arrived and we cleared the residence. Nobody was found to be there at the time. The smell was that of animal feces and garbage. The house was in total and complete disarray, among the worst that I have ever encountered. We were unable to secure the residence.

Todd S. Schuster

On 05-17-2019, I went to 1020 Marigold Drive South to speak with Chris Olson regarding a vulnerable adult case I am working on with Isanti County Family Services.

Upon knocking on the front door, the door swung open. There were no indications of a forced entry but when I called out "Police" there was no response inside. Due to the door swinging open and knowing Christopher has numerous medical issues, I advised dispatch of the open door.

The residence was checked for anyone needing assistance and no one was located. While searching the residence, I noted the house was in disarray with dirty dishes, empty cans, numerous cigarette butts on the floor and bedding, what appeared to be human feces on the floor in the basement along with general dirtiness throughout the home.

The door was closed upon leaving the residence.

I later spoke with Chris via telephone and let him know I had entered his residence and of the poor condition. Chris didn't think the house was that bad.

NFI

Detective J. Harvey

SENDER: COMPLETE THIS SECTION

- 1 Complete items 1, 2, and 3.
- 2 Print your name and address on the reverse so that we can return the card to you.
- 3 Attach this card to the back of the mailpiece, or on the front if space permits.

Article Addressed to:

CHRIS P. OLSON



9590 9402 1445 5329 5988 12

Article Number (Transfer from service label)

07 0710 0001 7917 9509

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

[Handwritten Signature]

Agent

Addressee

B. Received by (Printed Name)

C. Date of Delivery

6-18-17

D. Is delivery address different from item 1? Yes
If YES, enter delivery address below: No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation®
- Signature Confirmation Restricted Delivery

Domestic Return Receipt

P124