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**Economic Development Authority – Bridge Park Apartments, 121 Fern Street South  
Regular Meeting, Monday, June 17, 2019  
Meeting Announcement and Agenda**

**2:00 pm**

*Agendas for audience members are available on a table in the Community Room.*

*At 2:00 pm the EDA Board will celebrate the renovation of Bridge Park Apartments with cake and punch in the Community Room at the Bridge Park Apartments.*

1. Call to Order – Punch, Cake, Tour of Bridge Park renovation
2. Approval of Agenda (p. 1)
3. Consent Agenda Approvals
  - A. Approve EDA Regular Meeting Minutes for May 20, 2019 (p. 3)
  - B. Approve EDA Draft April 2019 Financial Statements (p. 6)
  - C. Housing Division May 2019 Disbursements, Totaling \$71,789.00 (p. 34)
  - D. Approve EDA Admin Division May 2019 Bills Checks #113565-#113755 totaling \$377,329.55 (p. 37)
  - E. Approve Pay Requests for Bridge Park Rehab (p. 46)
    - a. Steinbrecher Painting Company Pay App #3 EDA Resolution EDA R19-011 for \$50,967.50
    - b. VCI Environmental, Inc Pay App #2 EDA Resolution EDA R19-012 for \$95,378.82
    - c. Pinnacle Wall Systems Pay App #2 EDA Resolution EDA R19-013 for \$18,572.50
    - d. Tight Miter Carpentry Pay App #2 EDA Resolution EDA R19-014 for \$14,250.00
    - e. Bassing Electric Pay App #2 EDA Resolution EDA R19-015 for \$7,739.21
    - f. Acoustics Associates Pay App #2 EDA Resolution EDA R19-016 for \$54,392.25
4. Work Session
5. Unfinished Business
6. New Business
  - A. Housing Supervisor Report (p. 64)
7. Adjourn

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**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
May 20, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, May 20, 2019 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Bob Shogren, Lisa Iverson, Marlys Palmer, Jim Godfrey and Kersten Conley. All present, no absences.

Staff present: Economic Development Director Gustafson, Finance Director Moe and Administrator Woulfe.

**Call to Order**

Shogren called the meeting to order at 5:00 pm.

**Approval of Agenda**

Iverson moved, seconded by Conley, to approve the agenda. Motion carried unanimously.

**Consent Agenda**

Godfrey moved, seconded by Iverson, to approve consent agenda items A – G:

- A. Approve EDA Regular Meeting Minutes for April 15, 2019
- B. Approve EDA Draft March 2019 Financial Statements
- C. Housing Division April 2019 Disbursements, Totaling \$74,146
- D. Approve EDA Admin Division April 2019 Bills Checks #113239-#113562 Totaling \$110,728.83
- E. Approve Bridge Park Building Rehab Pay Requests
  - a. Steinbrecher Painting Company Pay App #1 EDA Resolution EDA R19-002 for \$14,915.00
  - b. VCI Environmental, Inc Pay App #1 EDA Resolution EDA R19-003 for \$95,378.81
  - c. Steinbrecher Painting Company Pay App #2 EDA Resolution EDA R19-004 for \$38,000.00
  - d. Tight Miter Carpentry Pay App #1 EDA Resolution EDA R19-005 for \$14,250.00
  - e. Bassing Electric Pay App #1 EDA Resolution EDA R19-006 for \$8,449.54
  - f. Acoustics Associates Pay App #1 EDA Resolution EDA R19-007 for \$95,000.00
  - g. Liberty Plumbing Pay App #1 & # 2 EDA Resolution EDA R19-008 for \$15,962.00
  - h. Pinnacle Wall Systems Pay App #1 EDA Resolution EDA R19-009 for \$18,572.50
- F. Housing Supervisor Report
- G. Resident Meeting Minutes

Upon call of the roll, all ayes, no nays. Motion carried unanimously.

## **Work Session**

There were no items for discussion.

## **Unfinished Business**

### *Composition of Economic Development Authority*

Shogren stated he requested a look at the structure of the Economic Development Authority at the meeting on April 15, 2019. Shogren reported he reviewed the staff report prepared for tonight's meeting and would like to withdraw his request. Shogren stated no changes needed to be discussed.

Palmer moved, seconded by Conley, to make no changes to the structure of the Economic Development Authority (EDA). Motion carried unanimously.

### *Update on Bridge Park Apartments*

Moe reported the asbestos renovations are going very well and believes residents should be back in their homes around June 2, 2019. Moe reported only a few minor issues have cropped up, including scratches on flooring, but overall the process has been very smooth.

Godfrey suggested an open house at Bridge Park Apartments to thank the residents for their cooperation and patience and to hear from them. wanted to have a short open house on June 17 at Bridge Park to say thank you to the residents and hear from them.

Iverson moved, seconded by Palmer, to move the June 17, 2019 Economic Development meeting to 2:00 p.m. to 3:00 p.m. at Bridge Park Apartments and provide a cake and punch for residents. Motion carried unanimously.

## **New Business**

### *Approve Resolution R19-010 Authorizing the sale of EDA Owned Property*

Gustafson reported the properties the Economic Development Authority own are primarily in the Woodcrest Park Church redevelopment area. Gustafson stated there are no specific requests in regards to these properties but staff continues to talk with potential developers. Gustafson stated these properties have and will continue to be marketed for economic development recruitment, retention, and/or expansion projects. Gustafson explained this development area has been identified as high density residential in the 2017 Comprehensive Plan.

Gustafson reported the Planning Commission reviewed this request on May 7, 2019 and approved Resolution R19-01 authorizing the potential sale of property owned by the City of Cambridge and Economic Development Authority. Gustafson explained the Economic Development Authority (EDA) by Resolution needs to approve the on-going efforts to market these properties for sale. Gustafson stated the Economic Development Authority (EDA) will take final action on the specific terms of any proposed sale of its assets, therefore this is a blanket approval of properties being actively marketed, rather than approval of any sale or transaction.

Godfrey moved, seconded by Conley, to approve Resolution R19-010 Authorizing Sale and Marketing of EDA Owned Properties. Motion carried unanimously.

**Adjournment**

Iverson moved, seconded by Conley, to adjourn the meeting at 5:24 p.m. Motion carried unanimously.

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Bob Shogren, President

ATTEST:

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Caroline Moe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
APRIL 30, 2019

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10102	INVESTMENTS--PBC	219,103.99	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	536,930.34	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,243,440.52	
901-16300	SITE IMPROVEMENTS	103,618.10	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN	54,631.03	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 1,739,191.70)	
TOTAL ASSETS			1,138,244.53

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	30,019.55	
901-22600	TENANT SECURITY DEPOSITS	24,548.00	
TOTAL LIABILITIES			54,567.55

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	857,820.36	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	( 227,249.46)	
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		( 75,699.15)	
BALANCE - CURRENT DATE		( 75,699.15)	
TOTAL FUND EQUITY			1,083,676.98
TOTAL LIABILITIES AND EQUITY			1,138,244.53

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	75,000.00	75,000.00	26,531.00	48,469.00	35.37	71,599.00
TOTAL INTERGOVERNMENTAL REVE	75,000.00	75,000.00	26,531.00	48,469.00	35.37	71,599.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	.00	100.00	.00	45.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	760.92	739.08	50.73	2,432.28
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	760.92	839.08	47.56	2,477.28
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	147,600.00	147,600.00	52,290.00	95,310.00	35.43	170,059.47
901-37221 LAUNDRY INCOME BRIDGE PARK	4,000.00	4,000.00	1,346.80	2,653.20	33.67	4,100.91
TOTAL RENTAL INCOME	151,600.00	151,600.00	53,636.80	97,963.20	35.38	174,160.38
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	48,400.00	48,400.00	.00	48,400.00	.00	31,915.00
TOTAL OTHER FINANCING SOURCES	48,400.00	48,400.00	.00	48,400.00	.00	31,915.00
TOTAL FUND REVENUE	276,600.00	276,600.00	80,928.72			280,151.66

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	35,000.00	35,000.00	16,198.76	( 18,801.24)	46.28	26,721.15
901-49500-121 PERA (EMPLOYER)	2,625.00	2,625.00	1,214.90	( 1,410.10)	46.28	2,004.09
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,678.00	2,678.00	1,216.25	( 1,461.75)	45.42	2,044.22
901-49500-151 WORKERS' COMPENSATION PREMIU	500.00	500.00	27.36	( 472.64)	5.47	158.45
901-49500-154 HRA/FLEX FEES	.00	.00	35.75	35.75	.00	.00
<b>TOTAL PERSONAL SERVICES</b>	<b>40,803.00</b>	<b>40,803.00</b>	<b>18,693.02</b>	<b>( 22,109.98)</b>	<b>45.81</b>	<b>30,927.91</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,000.00	1,000.00	257.18	( 742.82)	25.72	287.15
<b>TOTAL SUPPLIES</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>257.18</b>	<b>( 742.82)</b>	<b>25.72</b>	<b>287.15</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	1,500.00	( 1,500.00)	50.00	1,100.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	903.24	( 2,096.76)	30.11	2,709.72
901-49500-321 TELEPHONE EXPENSE	6,800.00	6,800.00	1,943.69	( 4,856.31)	28.58	7,506.45
901-49500-322 POSTAGE	50.00	50.00	.00	( 50.00)	.00	59.70
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	( 100.00)	.00	.00
901-49500-340 ADVERTISING	300.00	300.00	37.50	( 262.50)	12.50	274.15
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>14,250.00</b>	<b>14,250.00</b>	<b>4,384.43</b>	<b>( 9,865.57)</b>	<b>30.77</b>	<b>11,650.02</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	( 2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	48.81	( 351.19)	12.20	150.56
901-49500-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	2,429.00	429.00	121.45	5,480.22
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	19.00	( 981.00)	1.90	499.00
<b>TOTAL MISCELLANEOUS</b>	<b>5,400.00</b>	<b>5,400.00</b>	<b>2,496.81</b>	<b>( 2,903.19)</b>	<b>46.24</b>	<b>6,129.78</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>61,453.00</b>	<b>61,453.00</b>	<b>25,831.44</b>	<b>( 35,621.56)</b>	<b>42.03</b>	<b>48,994.86</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	800.00	800.00	922.40	122.40	115.30	5,727.38
	<i>TOTAL SUPPLIES</i>	800.00	800.00	922.40	122.40	115.30	5,727.38
	<b>TOTAL LOW RENT TENANT SERVICE</b>	<b>800.00</b>	<b>800.00</b>	<b>922.40</b>	<b>122.40</b>	<b>115.30</b>	<b>5,727.38</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	23,737.00	23,737.00	.00	( 23,737.00)	.00	16,970.20
901-49700-121 PERA (EMPLOYER)	1,780.00	1,780.00	.00	( 1,780.00)	.00	1,263.56
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,816.00	1,816.00	.00	( 1,816.00)	.00	1,298.18
901-49700-151 WORKERS' COMPENSATION PREMIU	1,567.00	1,567.00	198.74	( 1,368.26)	12.68	697.13
901-49700-153 UNEMPLOYMENT	4,000.00	4,000.00	.00	( 4,000.00)	.00	5,954.00
<b>TOTAL PERSONAL SERVICES</b>	<b>32,900.00</b>	<b>32,900.00</b>	<b>198.74</b>	<b>( 32,701.26)</b>	<b>.60</b>	<b>26,183.07</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	6,883.00	6,883.00	1,308.25	( 5,574.75)	19.01	6,064.85
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	( 200.00)	.00	6.85
<b>TOTAL SUPPLIES</b>	<b>7,083.00</b>	<b>7,083.00</b>	<b>1,308.25</b>	<b>( 5,774.75)</b>	<b>18.47</b>	<b>6,071.70</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	30,000.00	30,000.00	9,327.88	( 20,672.12)	31.09	29,202.44
901-49700-360 INSURANCE AND BONDS	11,364.00	11,364.00	.00	( 11,364.00)	.00	9,551.00
901-49700-370 PAYMENT IN LIEU OF TAXES	14,000.00	14,000.00	.00	( 14,000.00)	.00	12,849.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	16,294.59	( 19,705.41)	45.26	34,403.52
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	2,503.17	( 7,996.83)	23.84	8,367.36
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	437.36	( 6,062.64)	6.73	2,899.01
901-49700-384 REFUSE HAULING	3,000.00	3,000.00	930.25	( 2,069.75)	31.01	3,101.87
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>111,364.00</b>	<b>111,364.00</b>	<b>29,493.25</b>	<b>( 81,870.75)</b>	<b>26.48</b>	<b>100,374.20</b>
<i>MISCELLANEOUS</i>						
901-49700-401 BRIDGE PARK ASBESTOS ABATEMEN	.00	.00	23,602.50	23,602.50	.00	.00
901-49700-402 BRIDGE PARK PROJ MGMT-ASBEST	.00	.00	13,720.49	13,720.49	.00	.00
901-49700-403 BRIDGE PARK ASB ABATE LODGING	.00	.00	30,970.80	30,970.80	.00	.00
901-49700-404 BRIDGE PARK ASB ABATE FOOD REI	.00	.00	30,580.00	30,580.00	.00	.00
901-49700-420 DEPRECIATION EXPENSE	50,000.00	50,000.00	.00	( 50,000.00)	.00	48,755.10
901-49700-489 OTHER CONTRACTED SERVICES	9,000.00	9,000.00	.00	( 9,000.00)	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>98,873.79</b>	<b>39,873.79</b>	<b>167.58</b>	<b>48,755.10</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	.00	.00	.00	.00	.00	3,985.00
901-49700-502 BETTERMENTS AND ADDITIONS	4,000.00	4,000.00	.00	( 4,000.00)	.00	.00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>.00</b>	<b>( 4,000.00)</b>	<b>.00</b>	<b>3,985.00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>214,347.00</b>	<b>214,347.00</b>	<b>129,874.03</b>	<b>( 84,472.97)</b>	<b>60.59</b>	<b>185,369.07</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	276,600.00	276,600.00	156,627.87			240,091.31
NET REVENUES OVER EXPENDITURE	.00	.00	( 75,699.15)			40,060.35

CITY OF CAMBRIDGE  
BALANCE SHEET  
APRIL 30, 2019

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10200	EDA OPERATING ACCT-SECTION 8	131,216.07	
902-11500	ACCOUNTS RECEIVABLE	109.00	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)	
	TOTAL ASSETS		131,325.07
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
902-20100	AP ALLOCATED TO OTHER FUNDS	5,491.52	
902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		8,280.53
<u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	118,736.75	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	4,307.79	
	BALANCE - CURRENT DATE	4,307.79	
	TOTAL FUND EQUITY		123,044.54
	TOTAL LIABILITIES AND EQUITY		131,325.07

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	48,000.00	48,000.00	20,315.00	27,685.00	42.32	65,194.00
TOTAL INTERGOVERNMENTAL REVE	48,000.00	48,000.00	20,315.00	27,685.00	42.32	65,194.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	.00	.00	.00	1,409.00
902-35100 FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	84.00
TOTAL RENTAL INCOME	.00	.00	.00	.00	.00	1,493.00
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	35.91	( 35.91)	.00	115.90
TOTAL INTEREST	.00	.00	35.91	( 35.91)	.00	115.90
TOTAL FUND REVENUE	48,000.00	48,000.00	20,350.91			66,802.90

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	AUDIT FEES	3,000.00	3,000.00	1,500.00 ( 1,500.00)	50.00	1,100.00
902-49500-307	CONTRACTED SECT 8 ADMIN	44,000.00	44,000.00	16,071.12 ( 27,928.88)	36.53	42,225.88
	<i>TOTAL OTHER SERVICES AND CHA</i>	47,000.00	47,000.00	17,571.12 ( 29,428.88)	37.39	43,325.88
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 ( 1,000.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	1,000.00	1,000.00	.00 ( 1,000.00)	.00	.00
	<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>17,571.12 ( 30,428.88)</b>	<b>36.61</b>	<b>43,325.88</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	97,376.00	97,376.00	.00	326,068.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 99,264.00)	( 99,264.00)	.00	( 326,713.00)
902-49775-376 URP PORT REC	.00	.00	360.00	360.00	.00	555.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	90.00
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	( 1,528.00)	( 1,528.00)	.00	.00
<b>TOTAL HAP OCCUPIED UNITS</b>	.00	.00	( 1,528.00)	( 1,528.00)	.00	.00

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2019

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	48,000.00	48,000.00	16,043.12			43,325.88
NET REVENUES OVER EXPENDITURE	.00	.00	4,307.79			23,477.02



CITY OF CAMBRIDGE  
BALANCE SHEET  
APRIL 30, 2019

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	371,833.06	
903-10200	EDA HOUSING DIV OPERATING CASH	14,459.42	
	TOTAL ASSETS		<u>386,292.48</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	376,238.13	
	UNAPPROPRIATED FUND BALANCE: - REVENUE OVER EXPENDITURES - YTD	10,054.35	
	BALANCE - CURRENT DATE	10,054.35	
	TOTAL FUND EQUITY		<u>386,292.48</u>
	TOTAL LIABILITIES AND EQUITY		<u>386,292.48</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST &amp; MISC INCOME</u>						
903-36210 INTEREST EARNINGS	1,000.00	1,000.00	604.60	395.40	60.46	1,698.26
TOTAL INTEREST & MISC INCOME	1,000.00	1,000.00	604.60	395.40	60.46	1,698.26
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	9,826.50	5,173.50	65.51	16,774.25
TOTAL OTHER REVENUES	15,000.00	15,000.00	9,826.50	5,173.50	65.51	16,774.25
TOTAL FUND REVENUE	16,000.00	16,000.00	10,431.10			18,472.51

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	350.00	( 1,750.00)	16.67	1,855.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	161.00	161.00	26.75	( 134.25)	16.61	141.86
	<i>TOTAL FUNCTION 1</i>	<u>2,261.00</u>	<u>2,261.00</u>	<u>376.75</u>	<u>( 1,884.25)</u>	<u>16.66</u>	<u>1,996.86</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	839.00	839.00	.00	( 839.00)	.00	.00
	<i>TOTAL SUPPLIES</i>	<u>839.00</u>	<u>839.00</u>	<u>.00</u>	<u>( 839.00)</u>	<u>.00</u>	<u>.00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	( 500.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>.00</u>	<u>( 500.00)</u>	<u>.00</u>	<u>.00</u>
<i>TRANSFERS</i>							
903-49500-720	TRANSFERSOUT	12,400.00	12,400.00	.00	( 12,400.00)	.00	.00
	<i>TOTAL TRANSFERS</i>	<u>12,400.00</u>	<u>12,400.00</u>	<u>.00</u>	<u>( 12,400.00)</u>	<u>.00</u>	<u>.00</u>
	<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<u><u>16,000.00</u></u>	<u><u>16,000.00</u></u>	<u><u>376.75</u></u>	<u><u>( 15,623.25)</u></u>	<u><u>2.35</u></u>	<u><u>1,996.86</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	16,000.00	16,000.00	376.75			1,996.86
NET REVENUES OVER EXPENDITURE	.00	.00	10,054.35			16,475.65

**CITY OF CAMBRIDGE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2019

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	.00	36,000.00	.00	31,915.00
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	.00	36,000.00	.00	31,915.00
TOTAL FUND REVENUE	36,000.00	36,000.00	.00			31,915.00

CITY OF CAMBRIDGE  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2019

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>						
904-49300-720 TRANSFERS OUT	36,000.00	36,000.00	.00	( 36,000.00)	.00	31,915.00
<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	( 36,000.00)	.00	31,915.00
TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	( 36,000.00)	.00	31,915.00

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2019

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			31,915.00
NET REVENUES OVER EXPENDITURE	.00	.00	.00			.00

CITY OF CAMBRIDGE  
BALANCE SHEET  
APRIL 30, 2019

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>	
905-10200 EDA OPERATING ACCT-SECTION 8	( 31,579.32)
TOTAL ASSETS	( 31,579.32)
<u>LIABILITIES AND EQUITY</u>	
<u>FUND EQUITY</u>	
905-27200 RESTRICTED NET ASSETS-HAP	( 19,667.36)
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 11,911.96)
BALANCE - CURRENT DATE	( 11,911.96)
TOTAL FUND EQUITY	( 31,579.32)
TOTAL LIABILITIES AND EQUITY	( 31,579.32)



**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	352,000.00	352,000.00	148,650.00	203,350.00	42.23	410,863.00
TOTAL INTERGOVERNMENTAL REVE	352,000.00	352,000.00	148,650.00	203,350.00	42.23	410,863.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	150.00	150.00	.00	150.00	.00	84.00
TOTAL SOURCE 35	150.00	150.00	.00	150.00	.00	84.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	50.00	50.00	.00	50.00	.00	2.77
TOTAL INTEREST	50.00	50.00	.00	50.00	.00	2.77
 TOTAL FUND REVENUE	 352,200.00	 352,200.00	 148,650.00			 410,949.77

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	352,200.00	352,200.00	154,552.00	( 197,648.00)	43.88	403,246.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	5,553.00	5,553.00	.00	8,437.00
905-49775-375 FSS	.00	.00	.00	.00	.00	3,026.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	456.96	456.96	.00	703.66
<i>TOTAL HAP EXPENDITURES</i>	<u>352,200.00</u>	<u>352,200.00</u>	<u>160,561.96</u>	<u>( 191,638.04)</u>	<u>45.59</u>	<u>415,412.66</u>
<b>TOTAL HAP EXPENDITURES</b>	<u><u>352,200.00</u></u>	<u><u>352,200.00</u></u>	<u><u>160,561.96</u></u>	<u><u>( 191,638.04)</u></u>	<u><u>45.59</u></u>	<u><u>415,412.66</u></u>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2019

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	352,200.00	352,200.00	160,561.96			415,412.66
NET REVENUES OVER EXPENDITURE	.00	.00	( 11,911.96)			( 4,462.89)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	2,000.00	2,000.00	.00	2,000.00	.00	4,351.46
TOTAL INTEREST	2,000.00	2,000.00	.00	2,000.00	.00	4,351.46
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	225,000.00	225,000.00	99,129.48	125,870.52	44.06	247,078.28
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	99,129.48	125,870.52	44.06	247,078.28
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	200,000.00	200,000.00	.00	200,000.00	.00	75,000.00
TOTAL TRANSFERS FROM OTHER FU	200,000.00	200,000.00	.00	200,000.00	.00	75,000.00
 TOTAL FUND REVENUE	 427,000.00	 427,000.00	 99,129.48			 326,429.74

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	94,623.00	94,623.00	32,462.41	( 62,160.59)	34.31	93,693.50
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	315.00	( 2,185.00)	12.60	525.00
205-41930-121 PERA (EMPLOYER)	7,289.00	7,289.00	2,434.68	( 4,854.32)	33.40	6,746.16
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,434.00	7,434.00	2,412.77	( 5,021.23)	32.46	6,945.31
205-41930-131 MEDICAL/DENTAL/LIFE	17,114.00	17,114.00	6,853.80	( 10,260.20)	40.05	16,065.00
205-41930-132 LONGEVITY PAY	2,553.00	2,553.00	.00	( 2,553.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	1,200.00	.00	100.00	1,200.00
205-41930-151 WORKERS' COMPENSATION PREMIU	761.00	761.00	85.63	( 675.37)	11.25	427.34
205-41930-154 HRA/FLEX FEES	100.00	100.00	35.80	( 64.20)	35.80	73.35
<b>TOTAL PERSONAL SERVICES</b>	<b>133,574.00</b>	<b>133,574.00</b>	<b>45,800.09</b>	<b>( 87,773.91)</b>	<b>34.29</b>	<b>125,675.66</b>
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	28.47	( 221.53)	11.39	130.88
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	200.00	200.00	.00	( 200.00)	.00	.00
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	39.99	( 3,260.01)	1.21	1,229.98
<b>TOTAL SUPPLIES</b>	<b>3,750.00</b>	<b>3,750.00</b>	<b>68.46</b>	<b>( 3,681.54)</b>	<b>1.83</b>	<b>1,360.86</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	4,000.00	4,000.00	3,843.00	( 157.00)	96.08	3,423.50
205-41930-313 IT MGMT & BACKUP	2,700.00	2,700.00	903.24	( 1,796.76)	33.45	2,709.72
205-41930-321 TELEPHONE/CELLULAR	900.00	900.00	378.05	( 521.95)	42.01	945.55
205-41930-331 TRAVEL/MEALS/LODGING	1,000.00	1,000.00	163.42	( 836.58)	16.34	476.64
205-41930-334 MILEAGE REIMBURSEMENT	800.00	800.00	185.02	( 614.98)	23.13	1,198.49
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	( 200.00)	.00	142.82
205-41930-360 INSURANCE AND BONDS	1,550.00	1,550.00	.00	( 1,550.00)	.00	343.00
205-41930-381 ELECTRIC UTILITIES	1,000.00	1,000.00	783.16	( 216.84)	78.32	1,688.82
205-41930-382 WATER/SEWER/STORM PROPERTY A	2,000.00	2,000.00	.00	( 2,000.00)	.00	2,161.26
205-41930-383 GAS UTILITIES	300.00	300.00	2,166.32	1,866.32	722.11	890.84
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>14,450.00</b>	<b>14,450.00</b>	<b>8,422.21</b>	<b>( 6,027.79)</b>	<b>58.29</b>	<b>13,980.64</b>
<i>MISCELLANEOUS</i>						
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	10,000.00	10,000.00	3,749.88	( 6,250.12)	37.50	13,153.48
205-41930-430 MISCELLANEOUS	.00	.00	.00	.00	.00	( 61.43)
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	1,410.00	( 90.00)	94.00	1,281.40
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	1,836.50	336.50	122.43	763.00
205-41930-450 TAX ABATEMENT-MAIN & 65 LLC	.00	.00	.00	.00	.00	6,188.16
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	.00	.00	.00	31,654.20
205-41930-484 NLX ACTIVITIES	8,357.00	8,357.00	8,356.00	( 1.00)	99.99	6,650.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	( 3,000.00)	.00	.00
205-41930-489 IND PARK MARKETING	9,500.00	9,500.00	.00	( 9,500.00)	.00	8,240.48
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	( 3,000.00)	.00	3,000.00
<b>TOTAL MISCELLANEOUS</b>	<b>36,857.00</b>	<b>36,857.00</b>	<b>15,352.38</b>	<b>( 21,504.62)</b>	<b>41.65</b>	<b>70,869.29</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2019

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL EDA ADMINISTRATION	188,631.00	188,631.00	69,643.14	( 118,987.86)	36.92	211,886.45

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101	FULL-TIME EMPLOYEES - REGULAR	27,224.00	27,224.00	9,412.39 ( 17,811.61)	34.57	26,463.72
205-47000-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 ( 1,000.00)	.00	.00
205-47000-103	TEMPORARY EMPLOYEE	3,000.00	3,000.00	1,019.24 ( 1,980.76)	33.97	6,593.05
205-47000-121	PERA (EMPLOYER)	2,192.00	2,192.00	705.93 ( 1,486.07)	32.20	1,977.60
205-47000-122	FICA/MEDICARE (EMPLOYER)	2,236.00	2,236.00	772.13 ( 1,463.87)	34.53	2,448.39
205-47000-131	MEDICAL/DENTAL/LIFE	8,557.00	8,557.00	3,424.18 ( 5,132.82)	40.02	8,024.40
205-47000-133	DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 ( 600.00)	.00	539.63
205-47000-151	WORKERS' COMPENSATION PREMIU	1,653.00	1,653.00	250.49 ( 1,402.51)	15.15	1,313.07
205-47000-154	HRA/FLEX FEES	100.00	100.00	17.90 ( 82.10)	17.90	36.75
	<b>TOTAL PERSONAL SERVICES</b>	<b>46,562.00</b>	<b>46,562.00</b>	<b>15,602.26 ( 30,959.74)</b>	<b>33.51</b>	<b>47,396.61</b>
<i>SUPPLIES</i>						
205-47000-211	MISC OPERATING SERVICES	200.00	200.00	51.50 ( 148.50)	25.75	148.49
205-47000-212	GASOLINE/FUEL	125.00	125.00	43.98 ( 81.02)	35.18	71.92
205-47000-221	REPAIRS & MAINTENANCE SUPPLIES	15,000.00	15,000.00	2,629.20 ( 12,370.80)	17.53	11,127.07
	<b>TOTAL SUPPLIES</b>	<b>15,325.00</b>	<b>15,325.00</b>	<b>2,724.68 ( 12,600.32)</b>	<b>17.78</b>	<b>11,347.48</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321	TELEPHONE/CELLULAR PHONES	350.00	350.00	90.94 ( 259.06)	25.98	309.82
205-47000-351	PUBLISHING/LEGAL NOTICES	.00	.00	.00 .00	.00	494.45
205-47000-360	INSURANCE AND BONDS	5,000.00	5,000.00	.00 ( 5,000.00)	.00	6,052.27
205-47000-381	ELECTRIC UTILITIES	22,000.00	22,000.00	4,459.95 ( 17,540.05)	20.27	18,183.11
205-47000-382	WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	1,602.45 ( 4,097.55)	28.11	4,764.76
205-47000-383	GAS UTILITIES	6,000.00	6,000.00	1,094.38 ( 4,905.62)	18.24	3,651.01
205-47000-384	REFUSE HAULING	4,500.00	4,500.00	1,375.89 ( 3,124.11)	30.58	3,655.90
	<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>43,550.00</b>	<b>43,550.00</b>	<b>8,623.61 ( 34,926.39)</b>	<b>19.80</b>	<b>37,111.32</b>
<i>MISCELLANEOUS</i>						
205-47000-401	REP & MAINT-BLDG/STRUCTURES	16,000.00	16,000.00	17,481.97 1,481.97	109.26	8,557.81
205-47000-413	BNSF PARKING LOT LEASE	1,500.00	1,500.00	2,282.50 782.50	152.17 (	251.08)
205-47000-440	SCHOOLS & MEETINGS	.00	.00	19.00 19.00	.00	.00
205-47000-489	OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00 ( 12,000.00)	.00	3,491.80
205-47000-490	MALL CAP FUND CONTRIBUTION	2,350.00	2,350.00	.00 ( 2,350.00)	.00	.00
205-47000-491	WORK FORCE CENTER BUILDOUT	45,000.00	45,000.00	.00 ( 45,000.00)	.00	.00
205-47000-496	MALL CAPITAL EQUIPMENT	.00	.00	.00 .00	.00	18,370.31
205-47000-498	TENANT BUILD OUT	.00	.00	.00 .00	.00	105,836.80
	<b>TOTAL MISCELLANEOUS</b>	<b>76,850.00</b>	<b>76,850.00</b>	<b>19,783.47 ( 57,066.53)</b>	<b>25.74</b>	<b>136,005.64</b>
	<b>TOTAL MALL OPERATING EXPENSE</b>	<b>182,287.00</b>	<b>182,287.00</b>	<b>46,734.02 ( 135,552.98)</b>	<b>25.64</b>	<b>231,861.05</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>EXPENSE 300</u>						
<i>TRANSFERS</i>						
205-49300-720 TRANSFERS OUT - OPER TRANSFER	.00	.00	.00	.00	.00	14,687.63
<i>TOTAL TRANSFERS</i>	.00	.00	.00	.00	.00	14,687.63
<b>TOTAL EXPENSE 300</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>14,687.63</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2019**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	370,918.00	370,918.00	116,377.16			458,435.13
NET REVENUES OVER EXPENDITURE	56,082.00	56,082.00	( 17,247.68)			( 132,005.39)



Date: 04/29/2019

Peoples Bank of Commerce / Cambridge EDA

Page: 1

**ACH Transaction Report**

Batch #: 000199

Created On: 04/29/2019

<u>Name</u>	<u>Amount</u>
Bungalows of Chisago L	\$2,229.00
Calhoun Apartments	\$1,099.00
Cambridge Square Assoc	\$991.00
Cambridge Town Square	\$1,415.00
PG Companies Redwing A	\$1,039.00
DJ Properties of Stanc	\$1,575.00
Erlandson - Nelson Con	\$559.00
Haven Properties	\$347.00
New Challenges, Inc.	\$6,020.00
Isanti Community Servi	\$74.00
Isanti Village Apartme	\$1,419.00
Kaizen Property Soluti	\$1,066.00
Kestrel Meadows Townho	\$4,390.00
Legacy Townhomes	\$3,064.00
Main Street Flats LP	\$920.00
Mission 61 Inc.	\$473.00
Allen Moulton	\$530.00
Osmium Holdings LLC	\$940.00
NETA Property Manageme	\$660.00
Normandy Townhomes	\$2,652.00
North Branch Senior Ho	\$338.00
Oakhurst Apartments	\$361.00
Oakview Terrace Townho	\$3,247.00
Pine Village LLC	\$97.00
Rush Oaks Apartments	\$788.00
Sunrise Court Apartmen	\$1,092.00
Sunset Assets LLC	\$739.00
Taylors Falls Villas	\$564.00
Tower Terrace Limited	\$4,260.00
Wyoming Limited Partne	\$1,518.00
Wyoming Limited Partne	\$2,071.00
Cambridge EDA	\$-46,537.00
<b>Batch Total:</b>	<b>\$0.00</b>

Date: 04/29/2019

Peoples Bank of Commerce / Cambridge EDA

Page: 1

**ACH Transaction Report**

Batch #: 000200

Created On: 04/29/2019

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$486.00
Bohmer, John	\$793.00
Dean & Jennifer Bondes	\$869.00
Charles Satak	\$585.00
Chen Liu	\$5,170.00
David Findell	\$554.00
Leeanna M. Dudley	\$90.00
Elmer D. Harp	\$567.00
Jenell King	\$550.00
John Maher	\$377.00
Kathryn Dahlberg	\$669.00
Kristine Yerigan	\$319.00
Brian Leet	\$376.00
Michael Doran	\$555.00
Loral Myers	\$267.00
Ordeen Splittstoser	\$248.00
Randall Propp	\$593.00
Richard Berget	\$264.00
Robert Blaisdell-Blais	\$423.00
Robert Blaisdell	\$1,150.00
Robert Mattson	\$585.00
Ross Goldsmith	\$234.00
Steve Baker	\$797.00
Paul & Bethany Stiles	\$531.00
Cambridge EDA	\$-17,052.00
<b>Batch Total:</b>	<b>\$0.00</b>

CAMBRIDGE EDA MEETING  
June 17, 2019  
BILLS LIST

Disbursement Type:	Date:	Check Numbers:	Submitted For Approval
Prepaid Checks	5/15/2019	113565 - 113635	343,478.46
Prepaid Checks	5/22/2019	113645 - 113702	29,069.58
Prepaid Checks	5/30/2019	113713 - 113755	4,781.51

Prepaid Totals 377,329.55

**TOTAL SUBMITTED FOR APPROVAL** **\$377,329.55**

I certify that the amounts listed above and detailed as attached, represent a complete and accurate representation of EDA disbursements from 5/10/19-5/30/2019.

*Caroline Moe* 6/9/19  
Caroline Moe, Director of Finance signature & date

*Linda Gerlach* 6-10-19  
Linda Gerlach, Finance Clerk signature & date

Vendor	Vendor Name	Description	Net Invoice Amount
63	Acoustics Associates Inc	2019 Pay App 1 - Furnish & Install Flooring	95,000.00
	Total 63:		95,000.00
285	Applebee's	Gift Cards - Bridge Park	80.00
	Total 285:		80.00
303	Arby's	Gift Cards - Bridge Park	80.00
	Total 303:		80.00
306	ARC Irrigation, LLC	Fertilization - Bridge Park	125.66
	Total 306:		125.66
444	Bassing Electric	2019 Pay App 1 - Lights Bridge Park	8,449.54
	Total 444:		8,449.54
718	Brothers Fire & Security	Annual Monitoring Fire Alarm Account - Mall	180.00
	Total 718:		180.00
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
	Total 1140:		4.25
1144	City Moving and Storage	Bridge Park Moving Expense	31,200.00
	Total 1144:		31,200.00
1356	Cub Foods Cambridge #31574	Gift Cards - Bridge Park	280.00
	Total 1356:		280.00
1363	Culver's	Gift Cards - Bridge Park	100.00
	Total 1363:		100.00
2173	GrandStay Hotel and Suites Cam	Lodging - Bridge Park	13,273.20
	Total 2173:		13,273.20
2933	Kims Kleaning	Clean Units & Hallway - Bridge Park	850.00
	Total 2933:		850.00
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt Unit 303	327.47

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 3006:		327.47
3056	Lake Superior Laundry Inc.	Mall Rugs	120.50
	Total 3056:		120.50
3214	Liberty Plumbing Co.	2019 Pay App 2 - Bridge Park	10,962.00
	Total 3214:		10,962.00
3521	Menards	Materials - Bridge Park	49.99
	Total 3521:		49.99
4454	Perkins	Gift Cards - Bridge Park	360.00
	Total 4454:		360.00
4490	Pinnacle Wall Systems	2019 Pay App 1 - Bridge Park	18,572.50
	Total 4490:		18,572.50
4886	Roof Tech	Roof Repairs - Mall	455.26
	Total 4886:		455.26
5295	Steinbrecher Painting Company	2019 Pay App 1 - Bridge Park	14,915.00
5295	Steinbrecher Painting Company	2019 Pay App 2 - Bridge Park	38,000.00
	Total 5295:		52,915.00
5328	Subway	Gift Cards - Bridge Park	420.00
	Total 5328:		420.00
5528	Tight Miter Carpentry, LLC	Closet Door and Closet Shelving - Bridge Park	14,250.00
	Total 5528:		14,250.00
5793	VCI Environmental, Inc.	2019 Pay App 1 - Bridge Park	95,378.81
	Total 5793:		95,378.81
5861	Walmart Community Card	Tenant Services - Bridge Park	44.28
	Total 5861:		44.28
	Grand Totals:		343,478.46

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Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 5/15/19

City Treasurer: Caroline Moe



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/19	05/15/2019	113565	63	Acoustics Associates Inc	901-20100	95,000.00
05/19	05/15/2019	113569	285	Applebee's	901-20100	80.00
05/19	05/15/2019	113570	303	Arby's	901-20100	80.00
05/19	05/15/2019	113571	306	ARC Irrigation, LLC	901-20100	125.66
05/19	05/15/2019	113575	444	Bassing Electric	901-20100	8,449.54
05/19	05/15/2019	113578	718	Brothers Fire & Security	205-20100	180.00
05/19	05/15/2019	113581	1140	Cintas Corporation	205-20100	4.25
05/19	05/15/2019	113582	1144	City Moving and Storage	901-20100	31,200.00
05/19	05/15/2019	113585	1356	Cub Foods Cambridge #31574	901-20100	280.00
05/19	05/15/2019	113586	1363	Culver's	901-20100	100.00
05/19	05/15/2019	113593	2173	GrandStay Hotel and Suites Cambridge1674	901-20100	13,273.20
05/19	05/15/2019	113598	2933	Kims Kleaning	901-20100	850.00
05/19	05/15/2019	113599	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	327.47
05/19	05/15/2019	113601	3056	Lake Superior Laundry Inc.	205-20100	120.50
05/19	05/15/2019	113604	3214	Liberty Plumbing Co.	901-20100	10,962.00
05/19	05/15/2019	113607	3521	Menards	901-20100	49.99
05/19	05/15/2019	113615	4454	Perkins	901-20100	360.00
05/19	05/15/2019	113617	4490	Pinnacle Wall Systems	901-20100	18,572.50
05/19	05/15/2019	113620	4886	Roof Tech	205-20100	455.26
05/19	05/15/2019	113624	5295	Steinbrecher Painting Company	901-20100	14,915.00
05/19	05/15/2019	113625	5295	Steinbrecher Painting Company	901-20100	38,000.00
05/19	05/15/2019	113626	5328	Subway	901-20100	420.00
05/19	05/15/2019	113630	5528	Tight Miter Carpentry, LLC	901-20100	14,250.00
05/19	05/15/2019	113633	5793	VCI Environmental, Inc.	901-20100	95,378.81
05/19	05/15/2019	113635	5861	Walmart Business/SYNCB	901-20100	44.28

Grand Totals:

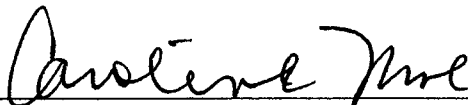
343,478.46

Vendor	Vendor Name	Description	Net Invoice Amount
576	BJ Baas Builders, Inc.	Construction Management Services - Bridge Pa	14,325.00
Total 576:			14,325.00
969	Cardmember Service	Gift Cards - Bridge Park	180.00
969	Cardmember Service	Gift Cards - Bridge Park	200.00
969	Cardmember Service	Gift Cards - Bridge Park	200.00
969	Cardmember Service	Gift Cards - Bridge Park	200.00
969	Cardmember Service	Gift Cards - Bridge Park	20.00
969	Cardmember Service	Gift Cards - Bridge Park	100.00
969	Cardmember Service	Gift Cards - Bridge Park	220.00
969	Cardmember Service	Gift Cards - Bridge Park	220.00
969	Cardmember Service	Gift Cards - Bridge Park	400.00
969	Cardmember Service	Gift Cards - Bridge Park	240.00
969	Cardmember Service	Gift Cards - Bridge Park	180.00
Total 969:			2,160.00
1602	Duff Consulting, LLC	Spring Cleanups - Cypress St, Main St, 104th	960.00
Total 1602:			960.00
2173	GrandStay Hotel and Suites Cam	Lodging - Bridge Park	10,323.62
Total 2173:			10,323.62
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt	490.88
Total 3006:			490.88
3521	Menards	Maintenance Supplies - Mall	42.55
3521	Menards	Repair & Maint Supplies - Mall	271.92
Total 3521:			314.47
5878	Waste Management	Removal 30 yd Open Top, Disposal per Ton	495.61
Total 5878:			495.61
Grand Totals:			29,069.58

Dated: \_\_\_\_\_

5/22/19

City Treasurer: \_\_\_\_\_



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/19	05/22/2019	113645	576	BJ Baas Builders, Inc.	901-20100	14,325.00
05/19	05/22/2019	113652	969	Cardmember Service	901-20100	2,160.00
05/19	05/22/2019	113660	1602	Duff Companies, LLC	205-20100	960.00
05/19	05/22/2019	113666	2173	GrandStay Hotel and Suites Cambridge1674	901-20100	10,323.62
05/19	05/22/2019	113673	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	490.88
05/19	05/22/2019	113675	3521	Menards	205-20100	314.47
05/19	05/22/2019	113702	5878	Waste Management of WI-MN	205-20100	495.61
Grand Totals:						29,069.58

Vendor	Vendor Name	Description	Net Invoice Amount
576	BJ Baas Builders, Inc.	Dumpsters & Misc Materials - Bridge Park	363.83
Total 576:			363.83
1140	Cintas Corporation	Uniform Rental - Maintenance	4.24
1140	Cintas Corporation	Uniform Rental - Maintenance	4.25
Total 1140:			8.49
3056	Lake Superior Laundry Inc.	Mall Rugs	120.50
Total 3056:			120.50
3521	Menards	Maintenance Supplies - Mall	2.39
3521	Menards	Small Tools - Mall	15.12
Total 3521:			17.51
3933	Mora HRA	May Contracted Section 8 Administration	3,939.00
Total 3933:			3,939.00
4661	Quill Corporation	Small Tools and Equipment - Econ Dev	179.99
Total 4661:			179.99
5801	Verizon Wireless	wireless phone service - Economic Developmen	88.59
5801	Verizon Wireless	wireless phone service - Maintenance Dept	21.20
5801	Verizon Wireless	wireless phone service - Bridge Park	42.40
Total 5801:			152.19
Grand Totals:			4,781.51

Dated: 5/30/19

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/19	05/30/2019	113713	576	BJ Baas Builders, Inc.	901-20100	363.83
05/19	05/30/2019	113719	1140	Cintas Corporation	205-20100	8.49
05/19	05/30/2019	113732	3056	Lake Superior Laundry Inc.	205-20100	120.50
05/19	05/30/2019	113735	3521	Menards	205-20100	17.51
05/19	05/30/2019	113737	3933	Mora HRA	902-20100	3,939.00
05/19	05/30/2019	113743	4661	Quill Corporation	205-20100	179.99
05/19	05/30/2019	113755	5801	Verizon Wireless	205-20100	152.19
Grand Totals:						<u>4,781.51</u>

Prepared by: Caroline Moe, Executive Director

**Background:**

Work is wrapping up as planned on the asbestos abatement and unit restoration at Bridge Park Apartments. We have received pay applications from the contractors. James Todd, our project manager from BJ Baas, has reviewed the pay applications from the following contractors and is recommending that they be paid:

- a. Steinbrecher Painting Company Pay App #3 for \$50,967.50
- b. VCI Environmental, Inc Pay App #2 for \$95,378.82
- c. Pinnacle Wall Systems Pay App#2 for \$18,572.50
- d. Tight Miter Carpentry Pay App #2 for \$14,250.00
- e. Bassing Electric Pay App #2 for \$7,739.21
- f. Acoustics Associates Pay App #2 for \$54,392.25

**Recommendation**

Approve resolutions and pay requests as presented.

**EDA Resolution R19-011**

**RESOLUTION ACCEPTING WORK AND AUTHORIZING  
PARTIAL PAYMENT TO STEINBRECHER PAINTING  
(BRIDGE PARK REHAB PROJECT)**

**WHEREAS**, pursuant to a written contract signed with the Cambridge EDA, Steinbrecher Painting has satisfactorily completed a portion of the Bridge Park Rehab Project in accordance with such contract and;

**WHEREAS**, James Todd, Project Manager from BJ Baas., has reviewed the work through June 5, 2019 and recommends payment in the amount of \$50,967.50 (Partial Payment #3);

**NOW THEREFORE, BE IT RESOLVED** by the Cambridge EDA, that the work completed to date under said contract is hereby accepted and approved and;

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to authorize payment on such contract in the amount of \$50,967.50.

Adopted by the Cambridge City Council this 17th day of June, 2019.

\_\_\_\_\_  
Robert Shogren, EDA President

ATTEST:

\_\_\_\_\_  
Caroline Moe, Executive Director

TO OWNER: PROJECT: **Bridge Park Apartments** APPLICATION NO.: 3 Distribution to:  
 121 South Fern Street PERIOD TO: 06/30/2019  OWNER  
 Cambridge MN 55008 PROJECT NOS.:  CONSTRUCTION  
 MANAGER  
 FROM CONTRACTOR: **Steinbrecher Painting Company** CONTRACT DATE: 03/20/2019  ARCHITECT  
 1408 7th Street North  CONTRACTOR  
 PO Box 159  
 Princeton MN 55371 VIA CONSTRUCTION MANAGER: BT Baas Builders  
 VIA ARCHITECT:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

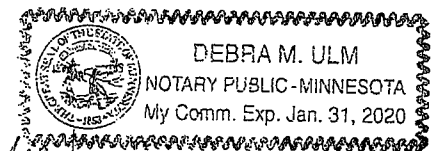
1. ORIGINAL CONTRACT SUM	\$	91,350.00
2. Net Change By Change Orders	\$	18,000.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	109,350.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G702)	\$	109,350.00
5. RETAINAGE:		
a. _____% of Completed Work (Columns D + E on G703)	\$	5,467.50
b. _____% of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$	5,467.50
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	103,882.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	52,915.00
8. CURRENT PAYMENT DUE	\$	50,967.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	5,467.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Steinbrecher Painting Company  
 By: [Signature] Date: 6-5-19

State of: MN  
 County of: Mille Lacs  
 Subscribed and sworn to before me this 5th day of June 1919  
 Notary Public: [Signature]  
 My Commission expires: 1-31-20



**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ \_\_\_\_\_  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:  
 By: \_\_\_\_\_ Date: \_\_\_\_\_  
 ARCHITECT:  
 By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 3  
 APPLICATION DATE: 06/05/2019  
 PERIOD TO: 06/30/2019

ARCHITECT'S PROJECT NO.:  
 Page: 2 of 2

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
	Materials	13,703.00	8,355.00	5,348.00		13,703.00	100.00		685.15
	Labor	77,647.00	47,345.00	30,302.00		77,647.00	100.00		3,882.35
	Change Order# #1	18,000.00		18,000.00		18,000.00	100.00		900.00
	<b>Totals:</b>	<b>109,350.00</b>	<b>55,700.00</b>	<b>53,650.00</b>		<b>109,350.00</b>	<b>100.00</b>		<b>5,467.50</b>

P49



**EDA Resolution R19-012**

**RESOLUTION ACCEPTING WORK AND AUTHORIZING  
PARTIAL PAYMENT TO VCI ENVIRONMENTAL INC  
(BRIDGE PARK REHAB PROJECT)**

**WHEREAS**, pursuant to a written contract signed with the Cambridge EDA, VCI Environmental Inc has satisfactorily completed a portion of the Bridge Park Rehab Project in accordance with such contract and;

**WHEREAS**, James Todd, Project Manager from BJ Baas., has reviewed the work through June 2, 2019 and recommends payment in the amount of \$95,378.82 (Partial Payment #2);

**NOW THEREFORE, BE IT RESOLVED** by the Cambridge EDA, that the work completed to date under said contract is hereby accepted and approved and;

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to authorize payment on such contract in the amount of \$95,378.82.

Adopted by the Cambridge City Council this 17th day of June, 2019.

\_\_\_\_\_  
Robert Shogren, EDA President

ATTEST:

\_\_\_\_\_  
Caroline Moe, Executive Director

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER EDA of the City of Cambridge  
300 Third Ave. NE  
Cambridge, MN 55008

PROJECT: Bridge Park Apartments  
121 South Fern St.  
Cambridge, MN 55008

APPLICATION NO: 2

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR:  
VCI Environmental, Inc.  
7094 Lake Drive, Suite 200  
Lino Lakes, MN 55014

VIA ARCHITECT:

PERIOD TO: 6/2/2019

PROJECT NOS:

CONTRACT FOR:  
Asbestos Abatement Services

CONTRACT DATE 3/18/2019

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	200,797.50
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	200,797.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	200,797.50
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	10,039.88
b. % of Stored Material (Column F on G703)	\$	NA
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	10,039.88
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	190,757.63
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	95,378.81
8. CURRENT PAYMENT DUE	\$	95,378.82
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	10,039.88

CONTRACTOR:

By:

Date:

6/3/2019

State of: Minnesota  
Subscribed and sworn to before me this 3rd  
Notary Public:  
My Commission expires: 1/31/2023

County of: Anoka  
day of June, 2019



JESSICA MARIE MORCOMB  
NOTARY PUBLIC - MINNESOTA  
My Commission Expires Jan. 31, 2023

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)  
ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2

OF 2

PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 2

APPLICATION DATE: 6/3/2019

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 6/2/2019

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			D FROM PREVIOUS APPLICATION (D + E)	E THIS PERIOD		G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Phase # 1	\$50,199.38	\$50,199.38	\$0.00	\$0.00	\$50,199.38	100.00%	\$0.00	\$2,509.97
2	Phase # 2	\$50,199.37	\$50,199.37	\$0.00	\$0.00	\$50,199.37	100.00%	\$0.00	\$2,509.97
3	Phase # 3	\$50,199.38	\$0.00	\$50,199.38	\$0.00	\$50,199.38	100.00%	\$0.00	\$2,509.97
4	Phase # 4	\$50,199.37	\$0.00	\$50,199.37	\$0.00	\$50,199.37	100.00%	\$0.00	\$2,509.97
<b>GRAND TOTALS</b>		\$200,797.50	\$100,398.75	\$100,398.75	\$0.00	\$200,797.50		\$0.00	\$10,039.88

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

P52

**EDA Resolution R19-013**

**RESOLUTION ACCEPTING WORK AND AUTHORIZING  
PARTIAL PAYMENT TO PINNACLE WALL SYSTEMS  
(BRIDGE PARK REHAB PROJECT)**

**WHEREAS**, pursuant to a written contract signed with the Cambridge EDA, Pinnacle Wall Systems has satisfactorily completed a portion of the Bridge Park Rehab Project in accordance with such contract and;

**WHEREAS**, James Todd, Project Manager from BJ Baas., has reviewed the work through June 7, 2019 and recommends payment in the amount of \$18,572.50 (Partial Payment #2);

**NOW THEREFORE, BE IT RESOLVED** by the Cambridge EDA, that the work completed to date under said contract is hereby accepted and approved and;

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to authorize payment on such contract in the amount of \$18,572.50.

Adopted by the Cambridge City Council this 17th day of June, 2019.

\_\_\_\_\_  
Robert Shogren, EDA President

ATTEST:

\_\_\_\_\_  
Caroline Moe, Executive Director

**Application and Certificate For Payment**

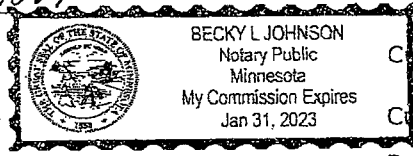
To Owner: BJ Baas 380 Garfield Street South Cambridge, MN 55008  From (Contractor): Pinnacle Wall Systems 1000 Kristen Court Suite 1 White Bear Lake, MN 55110  Phone: 651 653-3303	Project: <i>City of Cambridge</i> Bridge Park Apts. 121 South Fern St Cambridge, MN  Contractor Job Number: 19052  Via (Architect):  Contract For:	Application No: 2      Date: 06/07/2019 Period To: 06/07/19 Architect's Project No: Contract Date:
--	---	---

**Contractor's Application For Payment**

Change Order Summary	Additions	Deductions				
Change orders approved in previous months by owner						
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:10%;">Number</th> <th style="width:10%;">Date Approved</th> </tr> </thead> <tbody> <tr> <td>CR 001</td> <td>06/07/19</td> </tr> </tbody> </table>	Number	Date Approved	CR 001	06/07/19		-9,000.00
Number	Date Approved					
CR 001	06/07/19					
<b>Totals</b>		-9,000.00				
<b>Net change by change orders</b>	-9,000.00					

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:  
 By: *[Signature]* Date: 6/7/2019  
 State of: MN County of: Ramsay  
 Subscribed and sworn to before me this 7 day of June  
2019 (year). Notary public: *[Signature]*  
 My commission expires 11/31/23



Original contract sum	48,100.00
Net change by change orders	-9,000.00
Contract sum to date	39,100.00
Total completed and stored to date	39,100.00
Retainage	
5.0% of completed work	1,955.00
0.0% of stored material	0.00
Total retainage	1,955.00
Total earned less retainage	37,145.00
Less previous certificates of payment	18,572.50
Current sales tax	
0.000% of taxable amount	0.00
Current sales tax	0.00
Current payment due	<b>18,572.50</b>
Balance to finish, including retainage	1,955.00

**Architect's Certificate for Payment**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Amount Certified: \$ \_\_\_\_\_

Architect:  
 By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certification is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Application and Certificate For Payment -- page 2**

To Owner: BJ Baas  
 From (Contractor): Pinnacle Wall Systems  
 Project: Bridge Park Apts.

Application No: 2  
 Contractor's Job Number:  
 Architect's Project No:

Date: 06/07/19  
 19052

Period To: 06/07/19

Item Number	Description	Scheduled Value	Work Completed		Materials Presently Stored	Completed and Stored to Date	%	Balance to Finish	Retention	Memo
			Previous Application	This Period						
01	contract	48,100.00	19,550.00	28,550.00	0.00	48,100.00	100.00	0.00	2,405.00	
51	CO#1	-9,000.00	0.00	-9,000.00	0.00	-9,000.00	100.00	0.00	-450.00	
<b>Application Total</b>		39,100.00	19,550.00	19,550.00	0.00	39,100.00	100.00	0.00	1,955.00	

P55

**EDA Resolution R19-014**

**RESOLUTION ACCEPTING WORK AND AUTHORIZING  
FINAL PAYMENT TO TIGHT MITER  
(BRIDGE PARK REHAB PROJECT)**

**WHEREAS**, pursuant to a written contract signed with the Cambridge EDA, Tight Miter has satisfactorily completed all work of the Bridge Park Rehab Project in accordance with such contract and;

**WHEREAS**, James Todd, Project Manager from BJ Baas., has reviewed the work through June 5, 2019 and recommends payment in the amount of \$14,250.00 (Final--Payment #2);

**NOW THEREFORE, BE IT RESOLVED** by the Cambridge EDA, that the work completed to date under said contract is hereby accepted and approved and;

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to authorize payment on such contract in the amount of \$14,250.00.

Adopted by the Cambridge City Council this 17th day of June, 2019.

\_\_\_\_\_  
Robert Shogren, EDA President

ATTEST:

\_\_\_\_\_  
Caroline Moe, Executive Director



# Tight Miter Carpentry, LLC

Wayne Fredrickson  
 532 N. Wood St.  
 Mora, MN 55051  
 612-390-0180 Lic BC373214


# Invoice

DATE	INVOICE NO.
6/5/2019	689

**PAID FIRST HALF**  
 05/22/2019

<b>BILL TO</b>
Cambridge Economic Development Authority 121 South Fern St Cambridge, MN 55008

<b>PROJECT</b>
Bridge Park doors and shelving

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	I propose to supply labor and materials for the closet door and closet shelving portions of the Bridge Park Apartment Remodel including from the Scope of Work:  Division II. a. Remove closet shelving, doors and rails noted in unit breakdown including accordion doors and tracks and rails attached to the ceiling. Division VII. a. and b. Replace all wire shelving per unit breakdown. Additional not included in Scope of Work: Reinstall all doors removed in Division IIa. Permit fees are assumed to be included with the larger scope of the project. Disposal of miscellaneous hardware is assumed on site, I will offer to recycle the old wire shelving.			
Labor	Total labor cost for above work	0.5	22,200.00	11,100.00
Materials	Wire shelving, hardware and related items, tax included	0.5	5,450.00	2,725.00
Contract Sum	Payment and performance bond cost	0.5	850.00	425.00
	Additional charges for any custom sized bifold doors that may need to be replaced will be for single bifolds up to 36" wide- \$270.00, double bifolds 48"+- \$455.00 Lead time to manufacture and prefinish custom sized bifolds is 6 weeks  Final billing will be for the second half when the 1st and 2nd floors are complete  Signed 			
Thank you for the opportunity to bid this project.			<b>Total</b>	\$14,250.00

E-mail
tightmitercarpentry@gmail.com

**EDA Resolution R19-015**

**RESOLUTION ACCEPTING WORK AND AUTHORIZING  
FINAL PAYMENT TO BASSING ELECTRIC  
(BRIDGE PARK REHAB PROJECT)**

**WHEREAS**, pursuant to a written contract signed with the Cambridge EDA, Bassing Electric has satisfactorily completed all work of the Bridge Park Rehab Project in accordance with such contract and;

**WHEREAS**, James Todd, Project Manager from BJ Baas., has reviewed the work through June 10, 2019 and recommends payment in the amount of \$7,739.21 (Final-Payment #2);

**NOW THEREFORE, BE IT RESOLVED** by the Cambridge EDA, that the work completed to date under said contract is hereby accepted and approved and;

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to authorize payment on such contract in the amount of \$7,739.21.

Adopted by the Cambridge City Council this 17th day of June, 2019.

\_\_\_\_\_  
Robert Shogren, EDA President

ATTEST:

\_\_\_\_\_  
Caroline Moe, Executive Director

OWNER: Cambridge Finance  
300 3rd Ave NE  
Cambridge, MN 55008

PROJECT: Bridge Park Apartments

APPLICATION NO: 2

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR: Bassing Electric  
13720 Lincoln St NE, Suite C  
Ham Lake, MN 55304

VIA ARCHITECT:

PERIOD TO: 6/11/2019

PROJECT NO: Bridge Park Apartments

CONTRACT FOR: Bridge Park Apartments

CONTRACT DATE: 3/20/2019

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

ORIGINAL CONTRACT SUM	\$	12,488.75
Net change by Change Orders	\$	3,700.00
CONTRACT SUM TO DATE (Line 1 + 2)	\$	16,188.75
TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	16,188.75

RETAINAGE:

a. 0.00 % of Completed Work (Column D + E on G703)	\$	_____
b. 0.00 % of Stored Material (Column F on G703)	\$	_____
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00

TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	16,188.75
LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	8,449.54

CURRENT PAYMENT DUE	\$	7,739.21
BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$5,300.00	
Total approved this Month	\$0.00	\$1,600.00
<b>TOTALS</b>	<b>\$5,300.00</b>	<b>\$1,600.00</b>
<b>NET CHANGES by Change Order</b>		<b>\$3,700.00</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 6/10/2019

State of: Minnesota  
County of:  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public:  
My Commission expires:

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .....\$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 2

Contractor's signed certification is attached.

APPLICATION DATE: 6/11/2019

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 6/11/2019

Use Column I on Contracts where variable retainage for line items may apply.

OWNER'S PROJECT NO: Bridge Park Apartments

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	C.1 APPROVED CHANGES	C.2 REVISED SCHEDULED VALUE	D WORK COMPLETED		F	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
					FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Demo lights on floors 1-4	\$5,000.25	\$0.00	\$5,000.25	\$2,500.00	\$2,500.25		\$5,000.25	100.00%	\$0.00	\$0.00
2	Install lights on floors 1-4	\$7,488.50	\$0.00	\$7,488.50	\$3,744.25	\$3,744.25		\$7,488.50	100.00%	\$0.00	\$0.00
3	Temp power and lights per CO#2	\$0.00	\$2,100.00	\$2,100.00	\$1,050.00	\$1,050.00		\$2,100.00	100.00%	\$0.00	\$0.00
4	Remove and replace 127 additional light fixtures per CO#1	\$0.00	\$3,200.00	\$3,200.00	\$1,600.00	\$1,600.00		\$3,200.00	100.00%	\$0.00	\$0.00
5	Deduct for CO #1 (Completed in less time than originally quoted)	\$0.00	(\$1,600.00)	(\$1,600.00)	\$0.00	(\$1,600.00)		(\$1,600.00)	100.00%	\$0.00	\$0.00
6	Retainage pay app 1		\$0.00	\$0.00	(\$444.71)	\$444.71		\$0.00	#DIV/0!	\$0.00	\$0.00
7			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
8			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
9			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
10			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
11			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
12			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
13			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
14			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
15			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
16			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
17			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
18			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
19			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
20			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
21			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
22			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
23			\$0.00	\$0.00	\$0.00	\$0.00			#DIV/0!	\$0.00	\$0.00
<b>Scheduled Value:</b>		\$12,488.75	\$3,700.00	\$16,188.75	\$8,449.54	\$7,739.21		\$16,188.75	100.00%	\$0.00	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**EDA Resolution R19-016**

**RESOLUTION ACCEPTING WORK AND AUTHORIZING  
PARTIAL PAYMENT TO ACOUSTICS ASSOCIATES INC  
(BRIDGE PARK REHAB PROJECT)**

**WHEREAS**, pursuant to a written contract signed with the Cambridge EDA, Acoustics Associates Inc has satisfactorily completed a portion of the Bridge Park Rehab Project in accordance with such contract and;

**WHEREAS**, James Todd, Project Manager from BJ Baas., has reviewed the work through June 6, 2019 and recommends payment in the amount of \$54,392.25 (Partial Payment #2);

**NOW THEREFORE, BE IT RESOLVED** by the Cambridge EDA, that the work completed to date under said contract is hereby accepted and approved and;

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to authorize payment on such contract in the amount of \$54,392.25.

Adopted by the Cambridge City Council this 17th day of June, 2019.

\_\_\_\_\_  
Robert Shogren, EDA President

ATTEST:

\_\_\_\_\_  
Caroline Moe, Executive Director

## Application and Certificate for Payment

<b>TO OWNER:</b> Attn: Accounts Payable CITY OF CAMBRIDGE 300 THIRD AVENUE NE CAMBRIDGE, MN 55008	<b>PROJECT:</b> BRIDGE PARK APARTMENT BRIDGE PARK APARTMENT 121 S FERN ST, CAMBRIDGE, MN 55008	<b>APPLICATION NO:</b> 2 <b>PERIOD TO:</b> 06/06/2019 <b>CONTRACT FOR:</b> FLOORING <b>CONTRACT DATE:</b> 04/17/2019 <b>PROJECT NOS:</b> / /	<b>Distribution to:</b> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
<b>FROM CONTRACTOR:</b> ACOUSTICS ASSOCIATES, INC 1250 ZANE AVE N MINNEAPOLIS, MN 55422	<b>VIA ARCHITECT:</b>		

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .....	\$	157,255.00
2. NET CHANGE BY CHANGE ORDERS .....	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) .....	\$	157,255.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$	157,255.00
5. RETAINAGE:		
a. <u>5.00</u> % of Completed Work (Columns D + E on G703)	\$	7,862.75
b. <u>0.00</u> % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703) .....	\$	7,862.75
6. TOTAL EARNED LESS RETAINAGE .....	\$	149,392.25
(Line 4 minus Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$	95,000.00
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE .....	\$	54,392.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$	7,862.75

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: ACOUSTICS ASSOCIATES, INC

By: Gary Carlson

Date: 6-7-19

State of: MINNESOTA

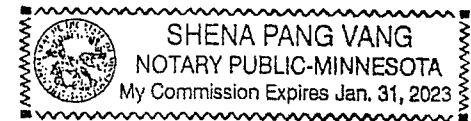
County of: HENNEPIN

Subscribed and sworn to before

me this 6th June 2019 of

Notary Public: Shena Pang Vang

My commission expires: JANUARY 31, 2023



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated. the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$ 0.00	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

CONTINUATION PAGE

PROJECT: BRIDGE PARK APARTMENT  
BRIDGE PARK APARTMENT

APPLICATION #: 2  
DATE OF APPLICATION: 06/06/2019  
PERIOD THRU: 06/06/2019  
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)		
1	FURNISH & INSTALL FLOORING	\$157,255.00	\$100,000.00	\$57,255.00	\$0.00	\$157,255.00	100%	\$0.00	
TOTALS		\$157,255.00	\$100,000.00	\$57,255.00	\$0.00	\$157,255.00	100%	\$0.00	

P63

6A

**Date:** *June 17, 2019*

**To:** *EDA Board of Commissioners*

**From:** *Deb Barrett, Housing Supervisor*

**Re:** *Report on EDA Housing Operations*

**Public Housing:**

- Working on HUD Reports
- Been busy showing and processing applications for the vacant units. Trying to get them all rented for July 1, 2019.
- Public Housing Assessment System (PHAS) Score Report: Received 86 out of a 100. Please see attached. Lower than normal score due to vacant units as we waited for project to be completed. While it may have impacted the HUD score, it was good not to have more residents go through the stress of relocation.
- All residents are back in their apartments.
- Processed rent checks
- *I'm back in my office. Busy trying to catch up on paperwork*





**U.S. Department of Housing and Urban Development**

OFFICE OF PUBLIC AND INDIAN HOUSING  
REAL ESTATE ASSESSMENT CENTER

**Public Housing Assessment System (PHAS) Score Report for Interim Rule**

Report Date: 05/30/2019

PHA Code:	MN067
PHA Name:	Cambridge Economic Development Authority
Fiscal Year End:	12/31/2018

PHAS Indicators	Score	Maximum Score
Physical	38	40
Financial	25	25
Management	18	25
Capital Fund	5	10
Late Penalty Points	0	
<b>PHAS Total Score</b>	<b>86</b>	<b>100</b>
<b>Designation Status:</b>	<b>Small PHA Deregulation</b>	

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Financial Score Details	Score	Maximum Score
Unaudited/Non Single Audit		
1. FASS Score before deductions	25.00	25
2. Audit Penalties	0.00	
Total Financial Score Unrounded (FASS Score - Audit Penalties)	25.00	25

Capital Fund Score Details	Score	Maximum Score
Timeliness of Fund Obligation:		
1. Timeliness of Fund Obligation %	90.00	
2. Timeliness of Fund Obligation Points	5	5
Occupancy Rate:		
3. Occupancy Rate %	88.89	
4. Occupancy Rate Points	0	5
Total Capital Fund Score (Fund Obligation + Occupancy Rate):	5	10

Notes:

- The scores in this Report are the official PHAS scores of record for your PHA. PHAS scores in other systems are not to be relied upon and are not being used by the Department.
- Due to rounding, the sum of the PHAS indicator scores may not equal the overall PHAS score.
- "0" FASS Score indicates a late presumptive failure. See 902.65 and 902.92 of the Interim PHAS rule.