

PLANNING COMMISSION MEETING MINUTES

Tuesday, June 6, 2017

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Planning Commission was held at Cambridge City Hall, 300 – 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Mike Stylski, Chad Struss, Julie Immel, Brandon Grell, and Kersten Barfknecht-Conley (City Council Representative)

Members Absent: Robert Nelson (excused) and Bob Erickson (excused)

Staff Present: Marcia Westover, Community Development Director/City Planner

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Stylski called the meeting to order at 7:00 pm and led the Commission in the Pledge of Allegiance.

APPROVAL OF AGENDA

Struss moved, seconded by Conley to approve the agenda as presented. The motion carried 5/0.

APPROVAL OF MINUTES

May 2, 2017 Regular Meeting Minutes

Grell moved, seconded by Immel to approve the May 2, 2017 meeting minutes as presented. Motion carried 5/0.

PUBLIC COMMENT

Stylski opened the public comment period at 7:01 pm and without comments, closed the public comment period at 7:02 pm.

NEW BUSINESS

Public Hearing: Food Trucks, Amending Title XV Land Usage, Chapter 156, Section 156.087

Westover stated currently, the City Code does not allow for mobile food carts to be located in residential areas and the number of food carts to one per property is limited. Westover explained staff is finding this an issue when certain properties are hosting special events. Public institutions, places of worship, multiple family dwellings and

educational facilities have special events and carnivals throughout the year. Currently, if they are in a residential area, they cannot have a food vendor on site. This also affects City concerts, performances, and events including Customer Appreciation Day, Snowflake Parade, Cambridge Day Out, and the list goes on. Westover said staff would like the Planning Commission to recommend that Council approve amending the ordinance so permits can be issued for these special events.

Westover pointed out the language in the ordinance relating to the type of properties is consistent with the language in another portion of the Land Use Code (temporary signage).

Stylski opened the public hearing period at 7:06 pm and without comments, closed the public hearing at 7:07 pm.

Struss moved, seconded by Barfknecht-Conley to recommend the Council approve the Ordinance 644 Amending Title XV Land Usage, Chapter 156, Section 156.087 as presented. Motion carried 5/0.

Cortec Preliminary and Final Plat Amendments

Westover stated the Cortec Addition preliminary and final plats have already been reviewed by the Planning Commission on April 4, 2017. Council reviewed and approved the plats on April 17, 2017. Since then, additional discoveries have been found and minor changes need to be made to the plat.

Westover explained upon additional title work discovery, it was found that Miksic Realty (Cortec) owns an additional 50' piece originally thought to be owned by the adjacent laundromat property. This has now been added to the amended plat. In addition, Cortec discovered that the adjacent residential property has a driveway on the Cortec property. Westover stated in order to correct this, Cortec is giving this residential property the driveway land and moving the property line further to the north.

Westover stated it is the opinion of the City that no public hearing is required since the scope of the changes is minor. The amendments will be heard and reviewed by the Planning Commission and Council. A preliminary plat and a final plat can be reviewed simultaneously when no new infrastructure is required.

Westover reviewed that Miksic Realty (Cortec) has plans to expand their warehouse with an addition to the building on the north end of their property. Due to the complexity of the existing property lines, they have requested to plat their property.

Miksic Realty (Cortec) currently owns several separate parcels with long metes and bounds legal descriptions. Platting the property will combine all of these parcels into one lot and block. The plat will remove the existing property lines allowing an addition to the north end of their building. The plat contains 4.2 acres.

Westover stated staff is still working with Cortec on the Site Plan Review process and conditions have been added to the resolution to reflect the City's needs.

Barfknecht-Conley moved, seconded by Immel to recommend the City Council approve the Cortec Addition Preliminary and Final Plat as amended, provided the conditions as listed are met. Motion carried 5/0.

OTHER BUSINESS / MISCELLANEOUS

City Council Update

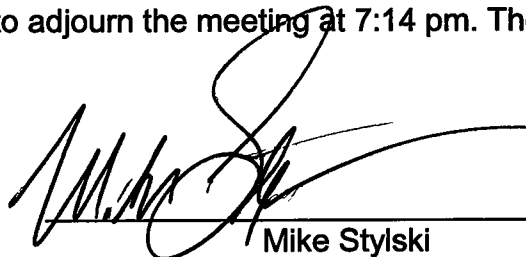
Westover and Conley updated the Commission on the previous City Council meeting.

Parks, Trails, and Recreation Commission Update

Westover updated the Commission on the previous Parks, Trails, and Recreation Commission meeting.

ADJOURNMENT

Struss moved, seconded by Conley, to adjourn the meeting at 7:14 pm. The motion carried 5/0.



Mike Stylski
Cambridge Planning Commission Chair

ATTEST:



Marcia Westover
Community Development Director/City Planner