
Meeting Announcement and Agenda
Cambridge Parks, Trails, and Recreation Commission
City Council Chambers
Meeting, **WEDNESDAY**, September 9, 2015
7:00 pm

Members of the audience are encouraged to follow the agenda. Copies of the agenda are on the table outside the Council Chambers door. When addressing the Commission, please state your name and address for the official record.

AGENDA

1. Call to Order and Pledge of Allegiance
2. Approval of Agenda (p. 1)
3. Approval of Minutes
 - A. Approval of the July 14, 2015 minutes (p. 3)
4. New Business
 - A. Discuss goals for the next 5-10 years, create a plan (p. 6)
5. Other Business/Miscellaneous
 - A. City Council Update
 - B. Commissioner Concerns
6. Adjourn

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**PARKS, TRAILS, AND RECREATION COMMISSION
MEETING MINUTES
Tuesday, July 14, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Parks, Trails, and Recreation Commission was held at Cambridge City Hall, 300 – 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Chair Kelli Klossner, Mark Ziebarth, Thea Lowman, Lind “Duke” Weisbrod, Lisa Iverson (Council Representative), and Barry Wendorf

Members Absent: Jennifer Fuhol; Michael Larson, Youth Representative (excused)

Others Present: Marcia Westover, City Planner

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Klossner called the meeting to order at 7:03 pm and led the Commission in the Pledge of Allegiance.

APPROVAL OF AGENDA

Iverson moved, seconded by Lowman, to approve the agenda as presented. Motion carried 6/0.

APPROVAL OF MINUTES

Iverson moved, seconded by Klossner to approve the June 9, 2015 Parks and Recreation Commission meeting minutes. Motion carried 6/0.

NEW BUSINESS

Discuss Goals for the Next 5-10 Years, Create a Plan

Parks, Trails and Recreation Commission Long Range Planning

Westover referred to a list of park priorities the Parks, Trails, and Recreation Commission has identified. Westover stated the Commission is now tasked with setting up a long range plan for these items, ranking them in order of importance to the Commission for the next 5-10 years of planning. Westover said once the long range plan is initially identified, staff will investigate the approximate costs of each item and bring back a table next month showing the long range plan with costs. Westover stated the Commission can then modify the plan if needed. Westover stated the goal is to complete the long range plan for City Council to consider when they have their long range planning sessions.

Park Commission priorities identified (in no particular order):

- Boiling Springs Trail, behind the Waste Water Treatment Plant
- Aquatics Center
- Cambridge-Isanti Bike/Walk Trail connection into Cambridge Trail System
- Pioneer Park-disc golf, parking issues, play equipment, etc.
- 1/2 court basketball at Brown Park
- Tennis Courts at Brown Park or another site
- Ice Rinks
- Swing set at Water Tower Park
- WPA Walls at City Park
- City Park future improvements as identified on the City Park Master Plan
- Sandquist Family Park future planning
- Programs in City Park (for children, etc.)

Commission discussed the Aquatics Center and agreed since this was a Council issue, it would be removed from the list of priorities for the Commission. The Commission ranked the priorities in order of importance for the next 5-10 years of planning. Klossner emphasized this initial ranking was done without knowledge of estimated costs.

Klossner moved, seconded by Iverson to rank the following priorities for the Parks, Trails & Recreation Commission:

1. Ice Rinks
2. City Park Future Improvements as Identified on the City Park Master Plan including the WPA Walls at City Park
3. Cambridge-Isanti Bike/Walk Trail Connection into Cambridge Trail System
4. Tennis Courts – additional Court at Heritage Greens
5. Swing set (T-Swing) at Water Tower Park
 - a. If not enough room for swing, add more Climbing Equipment/Nets
6. Programs in City Park (for children, etc.)
 - a. Contact Community Education (partnering with schools in Cambridge)
 - b. Movies in the Park
 - c. Nature Class in the Park
7. Boiling Springs Trail, behind the Waste Water Treatment Plant
8. Pioneer Park – Disc Golf, Parking Issues, Play Equipment, Pickleball, Etc.
9. Facility Plan for Brown Park
10. Sandquist Family Park Future Planning
 - a. Space for softball, baseball, football and soccer fields, tennis courts, more playground equipment for families, etc.

Motion passed 6/0.

Westover stated staff will check to see if there is enough room for a swing set at Water Tower Park and report back to the Commission. Westover stated staff will bring back language from the City Park Ordinance regarding why camping is not allowed in City parks for further discussion for the Commission.

Pickleball Update

Westover updated the Commission on a meeting with Dick Welch and Gary Palmquist who have a draft press release regarding Pickleball. Westover stated staff will revise the press release per Klossner's request to remove her quote and return to Welch and Palmquist for publication. Westover noted pickleball equipment is being delivered this week; however, a storage box has not yet been obtained. Westover stated at the last City Council meeting, several possibilities were discussed in finding a less expensive storage box or building a storage box. Westover stated people can contact her at City Hall to check out the pickleball equipment until a check out system is created.

Allina Health Healthy Activity Grant

Westover stated the City of Cambridge will be receiving an Allina Health Healthy Activity Grant. Westover explained the plan is to include free yoga classes in Central Green Park for six weeks, one night a week, approximately 5:00 – 5:45 pm, running mid-September through mid-October. Westover explained an instructor has been secured, 10 yoga mats will be purchased, and the focus will be on the residents in the Central Green and Heritage Green areas. Westover stated letters of invitation will be sent to these residents and information will be in the newspapers and pushed out on social media.

OTHER BUSINESS/MISCELLANEOUS

City Council Update

Westover provided an update on the last Council meeting.

Commissioner Concerns

Wendorf commented the City Park improvements, including the paved parking area, restrooms and disc golf, look very good.

ADJOURNMENT

Klossner moved, seconded by Iverson, to adjourn the meeting at 8:04 pm. Motion carried 6/0.

Kelli Klossner
Cambridge Parks, Trails, and Recreation
Commission Chair

ATTEST:

Marcia Westover, City Planner

Background

The Commission has been discussing park priorities and a long range plan for park improvements. At the Parks, Trails, and Recreation meeting on July 14, 2015, the Commission ranked the following priorities, in order of importance, for park improvements:

1. Ice Rinks
2. City Park Future Improvements as Identified on the City Park Master Plan including the WPA Walls at City Park.
3. Cambridge-Isanti Bike/Walk Trail Connection into Cambridge Trail System
4. Tennis Courts – additional Court at Heritage Greens
5. Swing set (T-Swing) at Water Tower Park
 - a. If not enough room for swing, add more Climbing Equipment/Nets
6. Programs in City Park (for children, etc.)
 - a. Contact Community Education (partnering with schools in Cambridge)
 - b. Movies in the Park
 - c. Nature Class in the Park
7. Boiling Springs Trail, behind the Waste Water Treatment Plant
8. Pioneer Park – Disc Golf, Parking Issues, Play Equipment, Pickleball, Etc.
9. Facility Plan for Brown Park
10. Sandquist Family Park Future Planning
 - a. Space for softball, baseball, football and soccer fields, tennis courts, more playground equipment for families, etc.

I have created a cost estimate for these improvements and attached it to this report. The Commission is tasked with discussing and modifying the list if needed. The goal is to complete a long range plan for Council to consider when they have their long range planning sessions. The Commission should also set a timeline for each of these items. The timeline is also shown on the attachment and can be modified as needed.

In addition, the Commission asked staff to report back on space at Water Tower Park for a swing. With the well trucks that come in to service the well house, there is just enough room for a "T" swing, with two swings. That is about the only play equipment that can fit in the park because of the well.

The Commission also asked staff to check the language in the ordinance and find out the reasoning why camping is not allowed in city parks. No overnight camping is allowed in any city park unless permission is granted by the City Administrator. The reason this regulation is in effect is because of the concern for excessive garbage and the potential for our homeless population to tent in City Park on a regular basis.

Parks Commission Action

Prioritize the list for a long range park plan and create a timeline.

Attachments

2015 Park Priority Ranking with cost estimates and timeline

2015 Priority Ranking and Timeline for Parks Improvements

As established by the Parks, Trails, and Recreation Commission

Rank	Improvement	Approximate Cost	Timeline
1.	Ice Rinks	<p>Refrigerated (2 rinks) \$1,250,000 refrigeration rinks \$150,000 new boards \$100,00 lighting rinks, parking, security TOTAL \$1,500,000</p> <p>Unrefrigerated (2 rinks) \$190,160 unrefrigerated rinks \$150,000 new boards \$100,000 lighting rinks, parking, security TOTAL \$440,160</p>	1-2 years
2.	City Park Future Improvements	<p>\$100,000-WPA Walls (depending on how much we historically preserve or reuse we might be able to save considerable \$) \$120,000-Parking Lot- 26 stall lot (concept A) \$270,000-Parking Lot-60 stall lot (concept B) \$40,000-Expanded play w/shade canopies \$8,000-New picnic w/shelter and \$10,000 tot lot \$15,000-Overlook view lawn restoration TOTAL \$358,000</p>	2-8 years ongoing
3.	C-I Bike/Walk trail connection	<p>\$475,000-paving, gravel, grading, clearing, drainage \$100,000-easements \$125,000-engineering, legal, fiscal, permits TOTAL \$700,000</p>	2-5 years
4.	Tennis Court @ Central Green	\$45,000	2-4 years
5.	Water Tower Park Swing Set	<p>\$1,314-"T" swing w/two seats \$846-curb \$450-wood chip base TOTAL \$2,610</p>	2-4 years

6.	Programs in City Park	\$2,000-Outdoor Movie Theater system \$0- Partner with Community Ed Programs \$? DNR Programs \$0 Partner with school to have elementary classes garden, etc.	2-5 years
7.	Boiling Springs Trail	Undetermined at this point. Potential funding/grant needed for river bank restoration and snowmobile trail/bridge restoration	2-5 years
8.	Pioneer Park	\$6,000-Disc Golf \$23,000-Pickleball court \$20,000-Small Play equipment \$? Parking Issues-new parking lot?	6 years
9.	Brown Park Facility Plan	\$13,000-1/2 basketball court \$45,000-Tennis Court \$? Other	6-7 years
10.	Sandquist Park	\$200,000-Softball field \$230,000-Baseball field \$45,000-Tennis Court \$23,000-Pickleball court	6-10 years