
Meeting Announcement and Agenda
Cambridge Parks, Trails, and Recreation Commission
City Council Chambers
Meeting, Tuesday, February 10, 2015
7:00 pm

Members of the audience are encouraged to follow the agenda. Copies of the agenda are on the table outside the Council Chambers door. When addressing the Commission, please state your name and address for the official record.

AGENDA

1. Call to Order and Pledge of Allegiance
2. Organizational Meeting
 - A. Election of Chairperson, Vice Chairperson and Secretary (p. 3)
 - B. Commission Bylaws (p. 4)
3. Approval of Agenda
4. Approval of Minutes
 - A. Approval of the January 13, 2015 Meeting Minutes (p. 20)
5. Old Business
 - A. Tennis Courts-petition and e-mails (p. 23)
 - B. City Park Legacy Grant Update (verbal)
6. New Business
 - A. 2015 Meeting Schedule (p. 34)
 - B. Membership List (handout)
 - C. Review of priorities and items to be discussed in future (p. 35)
7. Other Business/Miscellaneous
 - A. Reminder: March 10, 2015 joint meeting with City Council and Parks Commission to discuss ice rinks and curling
 - B. City Council Update
 - C. Commissioner Concerns
8. Adjourn

Notice to the hearing impaired: Upon request to City staff, assisted hearing devices are available for public use.

Accommodations for wheelchair access, Braille, large print, etc. can be made by calling City Hall at 689-3211 at least three days prior to the meeting.

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Background

Pursuant to City Code, Title III: Administration §32.47 Organization:

(A) *Officers.* The Commission shall elect a chairperson and vice chairperson from among those of its members who are not appointed ex-officio, and may create such other offices as it may determine. It shall provide itself with a secretary, either by election from among its members or by appointment of an officer or employee of the city who is not a member of the Commission and shall not be entitled to vote. Terms of all elected offices shall be for one year, with eligibility for re-election.

Commission Action Requested

Elect Chairperson, Vice Chairperson, and Secretary as outlined above.

Attachments

None.



City Council & Commissions Code of Conduct And Council Bylaws

Adopted: Oct. 3, 2011 (Special Meeting after regular Council meeting)

January 3, 2012

July 16, 2012



City of Cambridge City Council and Commissions Code of Conduct

Purpose

The mayor and city council of the City of Cambridge determines that a code of conduct for its members, *as well as the members of the various advisory boards and commissions* of the City of Cambridge, is essential for the public affairs of the city. By eliminating conflicts of interest and providing standards for conduct in city matters, the city council hopes to promote the faith and confidence of the citizens of Cambridge in their government and to encourage its citizens to serve on its council and boards and commissions.

Standards of Conduct

No elected official or a city advisory board or commission member may knowingly:

- a. Violate the open meeting law.
- b. Participate in a matter that is before the city council or relevant board that affects the person's financial interests or those of a business with which the person is associated, unless the effect on the person or business is no greater than on other members of the same business classification, profession, or occupation. If a conflict of interest does exist, the person will remove themselves from the table and sit with the audience until the discussion / action on the item has been concluded.
- c. Use the person's public position to secure special privileges or exemptions for the person or for others.
- d. Use the person's public position to solicit personal gifts or favors.
- e. Use the person's public position for personal gain.
- f. Except as specifically permitted pursuant to Minnesota Statute §471.895, accept or receive any gift of substance, whether in the form of money, services, loan, travel, entertainment, hospitality, promise, or any other form, under circumstances in which it could be reasonably expected to influence the person, the person's performance of official action, or be intended as a reward for the person's official action.
- g. Disclose to the public, or use for the person's or another person's personal gain, information that was gained by reason of the person's public position if the information was not public data or was discussed at a closed session of the city council or committee.

- h. Disclose information that was received, discussed, or decided in conference with the city's legal counsel that is protected by the attorney-client privilege unless a majority of the city council has authorized the disclosure.

Except as prohibited by the provisions of Minnesota Statute Section §471.87, there is no violation of item b. of this section for a matter that comes before the council, board, or commission, if the member of the council, board, or commission publicly discloses the circumstances that would violate these standards and refrains from participating in the discussion and vote on the matter. Nothing herein shall be construed to prohibit a contract with an elected official under the circumstances described under Minnesota Statute Section §471.88, if proper statutory procedures are followed.

Complaint, Hearing

Any person may file a written complaint with the city administrator alleging a violation of the aforementioned standards of conduct. The complaint must contain supporting facts for the allegation. The city council may hold a hearing after receiving the written complaint or upon the council's own volition.

A hearing must be held only if the city council determines (1) upon advice of the city attorney, designee, or other attorney appointed by the council, that the factual allegations state a sufficient claim of a violation of these standards or rise to the level of a legally-recognized conflict of interest, and (2) that the complaint has been lodged in good faith and not for impermissible purposes such as delay.

The city council's determination must be made within 30 days of the filing of the allegation with the city administrator. If the council determines that there is an adequate justification for holding a hearing, the hearing must be held within 30 days of the city council's determination. At the hearing, the person accused must have the opportunity to be heard. If after the hearing, the council finds that a violation of a standard has occurred or does exist, the council may censure the person, refer the matter for criminal prosecution, request an official not to participate in a decision, or remove an appointed member of a board or commission from office.

Cambridge City Council Bylaws

- I. **AUTHORITY.** City councils are authorized to adopt rules of procedure and provide for order at their meetings pursuant to Minn. Stat. § 412.191.
- II. **PURPOSE.** The purpose of this policy on city council meetings is to set the groundwork for orderly and respectful communications between and among councilmembers, city staff, and citizens to promote the efficient working of the public's business at city council meetings.
- III. **THE OPEN MEETING LAW.** The Minnesota Open Meeting Law, Minn. Stat. Chapter 13D, generally requires that all meetings of public bodies be open to the public.
 - A. This presumption of openness serves three basic purposes:
 1. To prohibit actions from being taken at a secret meeting, where it is impossible for the interested public to become fully informed concerning decisions of public bodies, or to detect improper influences.
 2. To ensure the public's right to be informed.
 3. To afford the public an opportunity to present its views to the public body.
 - B. The city council views providing and encouraging citizen access to city meetings as one of its most important duties. As a result, all council and council committee meetings, including special and adjourned meetings, with the exception of closed meetings, as provided by Minn. Stat. Chapter 13D, shall be open to the public.
 - C. In calculating the number of days for providing notice under the Minnesota Open Meeting Law, the first day that the notice is given is not counted, but the last day is counted. If the last day is a Saturday, Sunday, or legal holiday, that day is omitted from the calculation and the following day is considered the last day (unless, it happens to be a Saturday, Sunday, or legal holiday).
 - D. In keeping with the intent of the Minnesota Open Meeting Law, city councilmembers shall not use any form of electronic communications technology, such as text messaging or e-mail, to communicate with one another or third parties during a public meeting in a manner that is hidden or shielded from the public view.
 - E. Pursuant to Minn. Stat. § 13D.01, subd. 6, at least one copy of the written materials made available to council at or before the meeting shall also be made available for inspection by the public, excluding any non-public data, attorney-client privileged or materials related to agenda items of closed meetings.
- IV. **QUORUM.** A simple majority (three members) of the council shall constitute a quorum for the valid transaction of any scheduled business to come before the council.
- V. **COUNCIL MEETINGS.**
 - A. **Location.** All meetings, including special, recessed, and continued meetings, shall be held in the city council chambers, unless otherwise designated, pursuant to Minn. Stat. § 13D.04, subd. 2.

- B. **Regular meetings.** A schedule of regular meetings shall be kept on file with the City Administrator. All regular City Council meetings held in City Council Chambers must be recorded.
- C. **Special meetings.** A special meeting is a meeting that is held at a time or location different from that of a regular meeting. A special meeting may be called by the mayor or any two city councilmembers by filing a request for the meeting at least three days before the meeting. Days shall be counted as provided in III-C. Notice to the public of special meetings must be given pursuant to Minn. Stat. § 13D.04, subd. 2. All regular City Council meetings held in City Council Chambers must be recorded.
- D. **Emergency meetings.** An emergency meeting may be called by the mayor or any two city councilmembers. An emergency meeting is a special meeting called because of circumstances that, in the judgment of the public body require immediate consideration by the public body. Posted or published notice of an emergency meeting is not required. However, the city will make a good faith effort to notify each news outlet that has filed a written request for notice. Notice must be given by telephone or any other method to notify members of the public body. The notice must include the subject of the meeting.
- E. **Closed meetings.** The Minnesota Open Meeting Law allows some meetings to be closed to the public for defined purposes. When a meeting is closed, the presiding officer at the council meeting will state the reason for closing the meeting on the record and cite the state statute that permits closure.
- F. **Recessed or continued meetings.** When a meeting is recessed or continued, the presiding officer shall state the time and place for the next meeting to occur pursuant to Minn. Stat. § 13D.04, subd 4. The time and place shall be noted in the minutes. If the time and place is stated and noted in the minutes, no additional notice of the meeting is required. However, if the time and place is not stated, the notice procedures for special meeting shall be required.
- G. **Organizational meetings.** The council will conduct its organizational meeting concurrent with the first regular council meeting in January of each year to:
1. Appoint an acting mayor pursuant to Minn. Stat. § 412.121.
 2. Select an official newspaper pursuant to Minn. Stat. § 412.831.
 3. Select an official depository for city funds. This must be done within 30 days of the start of the city's fiscal year pursuant to Minn. Stat. §§ 427.01-.02; 118A.02, subd 1; 427.09.
 4. Review council's bylaws and make any needed changes.
 5. Assign committee duties to members.
 6. Approve official bonds that have been filed with the clerk.

VI. PRESIDING OFFICER. The mayor shall preside at all meetings of the city council.

- A. **Role of the presiding officer.** The presiding officer shall preserve order, enforce the City Council Rules of Order and Procedure as adopted in VII, and determine, without debate, all questions of procedure and order, subject to the final decision of the council on appeal as provided in VI-D.

The presiding officer shall determine the order in which each member may speak and may move matters to a vote once the officer has determined that all members have spoken. The presiding officer may determine whether a motion or proposed amendment is in order and may call members to order.

- B. **Adjourning meetings.** If considered necessary, because of grave disorder, the presiding officer may adjourn or continue the meeting to another time or suspend the meeting for a specified time.
- C. **Designation of a sergeant-at-arms.** The presiding officer may request that local law enforcement designate a member to serve as a sergeant-at-arms at city council meetings. The sergeant-at-arms shall carry out all orders or instructions given by the presiding officer for the purpose of maintaining order and decorum at meetings.
- D. **Motions and voting.** The presiding officer may make motions, second motions, speak on any questions, and vote on any matter properly before the council.
- E. **Absences of the presiding officer.** In the absence of the mayor, the acting mayor shall preside. In the absence of both the mayor and the acting mayor, the city administrator shall call the meeting to order. The first order of business shall be to select a presiding officer for the meeting from the members present. The city administrator shall preside until the councilmembers present choose a member to act as presiding officer.
- F. **Appeals of rulings of the presiding officer.** Any member of the council may appeal to the full council a ruling on order or procedure made by the presiding officer.
 - 1. **Procedure for appeals.** An appeal is made by motion. No second is need for the motion. The member making the motion may speak once solely on the question involved, and the presiding officer may speak once solely to explain his or her ruling, but no other councilmember may participate in the discussion.
 - 2. Once both the maker of the motion and the presiding officer has spoken, the matter must be voted upon by the council as a whole.
 - 3. The appeal shall be sustained if it is approved by a majority of the members present, exclusive of the presiding officer.
- G. **Temporary designation of a presiding officer.** The presiding officer may choose to designate a temporary presiding officer before participating in debate on a given matter. In the alternative, the council may by majority vote designate a temporary presiding officer to preside over the debate on a given matter. The presiding officer shall resume presiding as soon as action on the matter is concluded.

VII. DECORUM OF COUNCILMEMBERS.

- A. **Aspirational statement:** All councilmembers shall assist the presiding officer in preserving order and decorum and in providing for the efficient operation of the meeting.

- B. **Aspirational statement:** No councilmember shall engage in conduct which delays or interrupts the proceedings or which hinders honest, respectful discussion and debate.
- C. **Aspirational statement:** City council meetings shall be conducted in a courteous manner that recognizes the validity of differing points of view and promotes the ideal of democratic discussion and debate free of insult, slander, and personal attacks and threats.
- D. To effectuate these aspirational goals, city councilmembers shall conduct themselves at council meetings in a manner consistent with the following:
1. No councilmember shall engage in private conversation or pass private messages while in the chamber in order to not interrupt the proceedings of the council.
 2. No councilmember shall leave his or her seat or make any noise of disturbance while a vote is being taken and until the result of the vote is announced.
 3. No councilmember shall use profane or obscene words or unparliamentary language or use language that threatens harm or violence toward another person during a council meeting.
 4. No councilmember shall speak on any subject other than the subject in debate.
 5. No councilmember shall speak without being recognized by the chair; nor shall any councilmember interrupt the speech of another councilmember.
 6. No councilmember shall disobey the decision of the presiding officer on questions of order or practice or upon the interpretation of the rules of council.
 7. No councilmember shall engage in disorderly conduct that disturbs or disrupts the orderly conduct of any meeting.

VIII. MOTIONS. The purpose of this policy is to foster debate and discussion in an orderly manner, and not to suppress honest discussion with excessive formality. Without rules, confusion and disorderly proceedings would hamper all city action, no matter how well intended. Rules allow city business to be conducted as efficiently as possible, protect minority groups by giving every person a chance to be heard, prevent discussion of multiple topics at once, and allow decisions to be made by majority rule.

- A. **Rights of councilmembers.** All councilmembers are equal and have the same rights to make motions; object to motions in a timely manner; participate in debate; have their votes counted; and speak, when recognized, free of interruption.
- B. **Obligations of councilmembers.** The rights of individual councilmembers cannot be realized unless all councilmembers also recognize their obligations as members of the political body. Councilmembers are obligated to receive the recognition of the chair before speaking, except as otherwise provided by these rules. No one has the right to speak at whim.

Councilmembers are obligated to speak directly on the subject being considered and observe time limits for comment. Finally, councilmembers are obligated to address all remarks to the presiding officer, avoid personal attacks, and refrain from using any insulting or demeaning language or indecent or threatening behavior.

1. *Motions.*

All formal actions of council must be by motion. A councilmember may make only one motion at a time.

2. *Language for making a motion.*

The appropriate language for making a motion shall be substantially similar to "I move to _____."

3. *Procedure for consideration of a motion.*

All motions must be seconded for consideration and discussion. Once a motion has been made, the presiding officer shall restate the motion and (if applicable) open the motion up for debate, provided that the mayor determines that the motion is in order and no objections to the motion have been.

A motion is in order if it is made at a proper time in the proper format and does not violate any applicable rules of law, ordinance, or city policy, including city policies on decorum and civility, and is not made for the purpose of unduly delaying the proceedings. Debate shall follow the procedures in Rule 5. Once debate has concluded, the presiding officer shall restate the motion and call for a vote on the issue. A motion shall be considered passed if it receives a majority vote of those present at the meeting, unless otherwise required by law.

4. *Objections to a motion.*

- a. Any member of the council may make an objection to a motion if he or she believes the motion is not in order. A motion is in order if it is made at a proper time in the proper format and does not violate any applicable rules of law, ordinance, or city policy, including city policies on decorum and civility, and is not made for the purpose of unduly delaying the proceedings.
- b. An objection to a motion must be made immediately following the motion and at no other time. The objector does not need to be recognized by the presiding officer in order to voice their objection. The appropriate language for making an objection shall be substantially similar to "I object to the motion as being out of order, and call for a ruling by the presiding officer."
- c. A motion may be objected to as not being made at a proper time if the motion was made by a person not called upon by the presiding officer to speak, or if it does not follow the agreed upon agenda for the meeting.
- d. The presiding officer shall determine whether the motion is in order.
- e. In determining whether the motion is in order, the presiding officer shall let the objector to the motion speak once explaining his or her position. Next, the presiding officer shall let the

maker of the motion speak once to answer the concerns of the objector. Then the presiding officer shall make a formal ruling as to whether the motion was in order.

f. If the motion is ruled out of order, the motion shall not be considered. If the motion is ruled in order, the presiding officer shall open the motion for debate (if applicable).

g. The presiding officer's ruling may be appealed as provided in Rule 7.

5. **Debate.** Generally only one motion may be considered at a time in debate. Once a motion has been made, the presiding officer shall restate the motion and open the motion for debate, if the motion is debatable. The presiding officer shall conduct the debate in accordance with the following:

a. For initial comments, all comments shall be limited to five minutes. For subsequent comments, all comments shall be limited to two minutes.

b. The maker of the motion shall be permitted to speak first on the issue.

c. To the extent possible, the debate shall alternate between proponents and opponents of the measure.

d. Everyone who wishes to speak on the issue must be permitted to speak once, before councilmembers who have already spoken are permitted to speak again.

e. Councilmembers shall avoid repeating points already made in the debate or other duplicative conduct that may delay the proceedings. Where a point has already been made, councilmembers may affirm agreement or disagreement.

f. Generally only one motion may be considered at a time in debate. Debate may only be interrupted by a motion to amend the original motion, a motion to take a brief recess, a motion to withdraw the motion by the motion's maker, a motion to divide a complex question, a motion to defer consideration to a later date, a motion to refer an issue to committee, motion for the previous question, a motion to limit debate, or a motion for a call to order. When debate is interrupted by any of these motions, the interrupting motion shall be resolved prior to resuming debate.

6. **Definitions of motions that may interrupt debate (secondary motions).** As explained in #5, only certain motions may interrupt debate on a motion. These are called secondary motions. When a secondary motion is made, the presiding officer must follow the same procedures in #3 to consider the secondary motion.

A secondary motion must be resolved, either by being ruled out of order by the presiding officer or debated and voted upon by the council, before debate on the main motion can resume. Secondary motions may also be made outside of debate, where appropriate. For example, a motion to take a brief recess can be made before, during, or after a debate.

a. **Motion to amend the original motion.** The maker of the motion does not need to consent to a motion to amend. However, he or she may vote against the amendment or withdraw their motion via a motion to withdraw prior to any amendment being approved. Only two

amendments may be made to an original motion to avoid confusion. The amendments should be voted on in reverse order, with the last amendment being voted upon first. To avoid confusion, complex language should be put in writing. A motion may not be amended so substantially as to essentially reject the original motion, though different language may be proposed so as to entirely substitute for the original language.

The appropriate language for making a motion to amend shall be substantially similar to "I move to amend the motion by inserting between . . . and . . ." or "I move to amend the motion by adding after . . ." or "I move to amend the motion by striking out . . ." or "I move to amend the motion by striking out . . . and inserting . . ." or "I move to amend by striking out the motion . . . and substituting the following."

- b. **Motion to take a brief recess** is not a motion to adjourn or continue the meeting to another time or place. Instead, it is a motion to take a brief respite no greater than 20 minutes. If a motion to take a brief recess is granted, the presiding officer may set a time for the meeting to resume. In addition, the presiding officer is authorized to call for a brief recess on his or her own initiative, without a vote, to maintain order in the meeting.

The appropriate language for making a motion to recess shall be substantially similar to "I move to take a brief recess for _____ minutes."

- c. **Motion to withdraw a motion** is not subject to debate, and it can only be made by the motion's maker before a motion is amended.

The appropriate language for making a motion to withdraw shall be substantially similar to "I move to withdraw my motion."

- d. **Motion to divide a complex question** may be used for complex items of business. It allows the council to break larger questions into smaller parts, which are considered separately.

The appropriate language for making a motion to divide a complex question shall be substantially similar to "I move to divide the question into _____ parts. Part 1 shall be _____ . Part 2 shall be _____ ."

- e. **Motion to table or defer consideration to a later date** is not subject to debate. It may be used to defer or delay consideration of a matter.

The appropriate language for making a motion to defer consideration shall be substantially similar to "I move to defer consideration of the main motion/this item until _____."

- f. **Motion to refer an issue to committee** is not subject to debate. It may be used to refer an issue to a city committee, such as the park board or planning commission, for their report. The motion should contain an expected receipt day for the report.

The appropriate language for making a motion to refer an issue shall be substantially similar to "I move to refer the main motion/this issue to the _____ committee for its consideration and recommendation. The committee should report back to the council in ___ days/weeks."

- g. **Motion for call of the previous question** is not subject to debate. It may be used only after at least 20 minutes of debate on a single motion or when all members of the council have been permitted to speak at least once on the motion. If approved by the majority, a vote must be taken on the motion under debate immediately.

The appropriate language for making a motion to call the previous question shall be substantially similar to "I move to call the previous question" or "I move for an immediate vote on this issue."

- h. **Motion to limit debate** is not subject to debate. It may be used to establish time limits for debate.

The appropriate language for making a motion to limit debate shall be substantially similar to "I move to limit debate on this issue to ___ minutes per person" or "I move to limit council debate on this issue to no more than ___ minutes total."

- i. **Motion for a call to order** is not subject to debate. It may be used to signal to the presiding officer that the councilmember feels the proceedings have gotten disorderly.

The appropriate language for making a motion for a call to order shall be substantially similar to "I move for a call to order by the presiding officer."

NOTE: Most secondary motions should not literally interrupt debate. They may not be made in the midst of the comments of a speaker duly recognized by the presiding officer, or silence the speaker's speech. To make a secondary motion, the maker must be called upon and recognized by the presiding officer. There are two exceptions to this rule—a motion for a call of the previous question and a motion for a call to order. These motions may be made at any time—even in a manner that interrupts a speaker. However, these motions should be made only in the rare instance where a meeting has become out of control, strayed from the agenda, or become disorderly.

7. Appealing procedural decisions of the presiding officer.

- a. Any member of the council may appeal to the full council a ruling on order or procedure made by the presiding officer.
- b. **Procedure for appeals.** An appeal is made by motion. No second is needed for the motion. The member making the motion may speak once solely on the question involved, and the presiding officer may speak once solely to explain his or her ruling, but no other councilmember may participate in the discussion.

- c. Once both the maker of the motion and the presiding officer has spoken, the matter must be voted upon by the council as a whole.
- d. The appeal shall be sustained if it is approved by a majority of the members present, exclusive of the presiding officer.

8. Other special motions explained.

- a. **Motion to adjourn** is not subject to debate. It may be used to suggest a conclusion to the meeting. The presiding officer may adjourn a meeting on his or her own initiative, without a vote, if necessary to maintain order.

The appropriate language for making a motion to adjourn shall be substantially similar to "I move to adjourn the meeting."

- b. **Motion to go into closed session** may be used to close the meeting pursuant to the Minnesota Open Meeting Law. When the motion is made, the basis for closing the meeting and the applicable law must be stated into the record. The presiding officer may also close the meeting on his or her own initiative, without a council vote, if closing the meeting is mandatory under the law or if directed by the city attorney.

The appropriate language for making a motion to go into closed session shall be substantially similar to "I move to close the meeting in order to consider _____ pursuant to _____ of the Minnesota Open Meeting Law."

- c. **Motion to leave a closed session** may be used to conclude a closed session and return to an open meeting.

The appropriate language for making a motion to leave a closed session shall be substantially similar to "I move to open the meeting."

- d. **Motion to revive consideration of an issue** may be used to request consideration of an issue previously tabled, deferred, or referred to committee at any prior meeting.

The appropriate language for making a motion to revive shall be substantially similar to "I move to revive consideration of _____ previously tabled/deferred/referred to committee."

- e. **Motion to reconsider** may be made only at the **same** meeting where the issue was originally considered and voted upon. It may be made only by a person on the prevailing side of an issue. In the event of a tie vote, those voting against the issue shall be considered the prevailing side.

The appropriate language for making a motion to reconsider shall be substantially similar to "I move to reconsider _____."

- f. **Motion to rescind or repeal** may be made at any meeting following the meeting where the issue was originally considered and voted upon. It may be made by any councilmember, whether or not he or she was on the prevailing side. It may not be made when prevented by law or where substantial reliance on the council's previous decision has occurred (for example, in the area of contracts or hiring/termination of employees).

The appropriate language for making a motion to reconsider shall be substantially similar to "I move to rescind/repeal the council's previous action related to _____ as stated in resolution number _____."

- g. **Motion to prevent reintroduction of an issue for _____ months** is not subject to debate. It may be used to limit discussion of an issue that has been raised and/or moved for reconsideration several previous times.

The appropriate language for making a motion to prevent reintroduction shall be substantially similar to "I move to prevent reintroduction of this issue for _____ months."

- h. **Motion to suspend the rules or to consider a motion informally** should be used sparingly on issues likely to be uncontroversial. Complex motions and resolutions should still be put in writing. This motion may permit informal discussion of an issue (such as a roundtable discussion, brainstorming session, visioning session, etc.) where appropriate.

The appropriate language for making a motion to proceed informally shall be substantially similar to "I move that we suspend the rules and proceed informally in discussing the issue of _____."

9. **Resolutions and ordinances.** Simple motions shall be used only for procedural and meeting matters. Substantive issues, such as the approval or disapproval of street improvement projects and contracts; the censure of councilmembers; zoning issues, and the adoption of city policies, rules, and ordinances shall be by resolution. An exception to this general rule may be made in instances where significant documentation of the council's decision exists, rendering an additional resolution repetitive (for example, where a written contract spells out all the terms that would be listed in the resolution). All resolutions shall be written and numbered in a manner consistent with the city's record keeping policies.

The appropriate language for a motion for the adoption of a resolution shall be substantially similar to "I move to adopt the resolution numbered _____."

10. **Robert's Rules not applicable.** These model rules are designed specifically for Minnesota city councils. Further, these rules were drafted to be an appropriate level of regulation and formality for smaller governing bodies typically seen in Minnesota cities. Robert's Rules of Order is not assumed to apply or to supplement these regulations. Where a situation arises that is not addressed by these rules, the intent of these rules, as expressed in the preamble, should be effectuated by the presiding officer, in consultation with the city attorney.

IX. VOTING.

- A. The votes of the city council will be taken by voice vote. The presiding officer shall announce the results of all votes of the council.
- B. A clear statement of the matter being voted upon and the names of those voting for and against the matter shall be recorded in the official minutes.
- C. Councilmembers may ask for a roll call of the vote by the Mayor on any motion or resolution.
- D. The city administrator may ask for a verification roll call if the vote of a councilmember is not clear on the voice vote.
- E. A majority vote shall be sufficient for all matters before the council, unless otherwise provided by state law.
- F. Whenever a matter is put forward for a vote, every councilmember shall vote, except as follows:
 - 1. A conflict of interest exists under state law;
 - 2. A Councilmember determines that voting on the matter, given his or her individual circumstances, would give rise to an appearance of impropriety that could negatively affect the public trust; or
 - 3. A Councilmember determines that he or she does not have enough information to vote yes or no on a matter. This exception shall only apply if the Councilmember has identified the lacking information and made an attempt to have the matter continued so the information can be developed or obtained.

Whenever a Councilmember abstains from voting, he or she must state on the record the reason(s) for abstaining and the exception(s) on which the abstention is based.

X. PUBLIC COMMENT AT COUNCIL MEETINGS AND AT PUBLIC HEARINGS

- A. **Public participation and comment at council meetings.** City council meetings are the forum for the city council to conduct the city's business. While city council meetings are open to the public pursuant to the Minnesota Open Meeting Law, they are not a forum for public expression. As such, members of the public are not allowed to participate in council discussion and debate without a specific invitation and/or formal recognition by the presiding officer. Members of the public shall not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the proceedings of council.
- B. **Members of the public shall follow the direction of the presiding officer.** Members of the public who do not follow the direction of the presiding officer will be warned that further disruptive conduct will result in removal from the meeting. After warning, if the conduct continues, the presiding officer may ask the member of the public to leave the meeting room.

If the member of the public refuses to follow the direction of the presiding officer, the presiding officer may direct the sergeant-at-arms to remove the person through any lawful means. In emergency situations, or where conduct is an egregious threat to the safety of the public or the council, a warning is not necessary before the sergeant-at-arms is directed to remove the person.

- C. **Public comment period.** A limited forum for residents of the City of Cambridge to speak with the council is provided on the agenda for the Council meeting held the third Monday of every month. Public comments during the public comment period are subject to these limitations:
1. Speakers must be recognized by the presiding officer before speaking and are limited to three minutes for comment.
 2. When multiple speakers appear to speak on the same topic, comments should not be repetitive. The presiding officer may request speakers to appoint a spokesperson.
 3. The presiding officer may place a time limit on the public comment period if necessary to allow for the conduct of city business. If there is not sufficient time at the meeting to hear all public comments, the comment period may be deferred to the next regular council meeting or at a continued meeting.
 4. Speakers must sign up prior to speaking and provide a name, address, and brief summary of the subject matter they wish to address. The sign-up sheet will be available at the start of the city council meeting.
 5. Speakers must direct their remarks toward the presiding officer.
 6. Speakers shall not use obscene, profane or threatening language, nor conduct themselves in a threatening, loud, or boisterous manner that disrupts the conduct of the meeting or the security of the public.
 7. Speakers are required to follow the direction of the presiding officer.
 8. Speakers who do not follow the direction of the presiding officer will be warned that further disruptive conduct will result in removal from the meeting. After warning, if the conduct continues the presiding officer may ask the speaker to leave. If the speaker refuses to follow the direction of the presiding officer, the presiding officer may direct the sergeant-at-arms to remove the speaker through any lawful means. In emergency situations, or when conduct is an egregious threat to the safety of the public or the council, a warning is not necessary before the sergeant-at-arms is directed to remove the speaker.
 9. Council will generally not respond at the same meeting where an issue is initially raised by a member of the public. Generally the matter will be referred to staff for further research and possible report or action at a future council meeting.

D. A summary of these rules for public comment may be provided in the council meeting room.

XI. PUBLIC HEARINGS. Public hearings are sometimes required by law to allow the public to offer input on city council decisions. When public hearings are required by law, notice shall be provided as required by state statute. Public hearings shall be commenced at the time advertised in any notice required by law.

A. **General procedure for public hearings.** The order of business for all public hearings conducted by council shall be:

1. Opening comments by presiding officer announcing the purpose of the public hearing.
2. Presiding officer opens the public hearing portion of the meeting.
3. Staff presentation (including city administrator, attorney, engineering reports if any).
4. Developer/other presentation (if any).
5. Public comments.
6. Reading of written comments.
7. Presiding officer formally closes the public hearing portion of the meeting.

B. Speakers who wish to address the city council at a public hearing must follow the same rules in Section X Public Hearings. However, the presiding officer may allow additional time for speakers, as required, to comply with applicable state law.

C. Speakers may also provide written comments to the city council before or at the meeting. Written comments may be read aloud by the City Administrator or their designee. Anonymous, unsigned communications will not be read.

D. The presiding officer may continue the hearing, if necessary, following the procedures in Section V Council meetings, subsection F.

XII. PROCEDURE FOR RESOLUTION AND ORDINANCE ADOPTION. All resolutions and ordinances shall be in writing. Unless otherwise provided by law, all ordinances shall be adopted by a majority vote of councilmembers present at the council meeting. Unless otherwise provided by law, ordinances do not require multiple readings, and may be adopted as presented at the first available meeting.

XIII. BOARD, COMMISSION, AND COMMITTEE ASSIGNMENTS. All assignments of councilmembers to serve on city boards, commissions, and committees shall be by a majority vote of councilmembers present at the meeting, unless otherwise provided by law.

XIV. SEATING ASSIGNMENTS. Councilmembers shall occupy the chairs assigned to them by the presiding officer.

XV. SUSPENSION OR AMENDMENT OF THESE RULES. Any or all of these rules may be temporarily suspended by a majority vote of the councilmembers present at the meeting, except as otherwise required by Minnesota law. These rules shall not be repealed or amended except by a majority vote of the whole council after notice has been given at a preceding council meeting.

**PARKS, TRAILS, AND RECREATION COMMISSION
MEETING MINUTES
Tuesday, January 13, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Parks, Trails, and Recreation Commission was held at Cambridge City Hall, 300 – 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Chair Lind “Duke” Weisbrod, Vice Chair Kelli Klossner, Lisa Iverson (Council Representative), Thea Lowman, Mark Ziebarth, Barry Wendorf and Jennifer Fuhol

Others Present: Marcia Westover, City Planner; Stan Gustafson, Economic Development Director

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Chair Weisbrod called the meeting to order at 7:00 pm and led the Commission in the Pledge of Allegiance.

APPROVAL OF AGENDA

Wendorf moved, seconded by Klossner, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Ziebarth moved, seconded by Klossner to approve the November 12, 2014 meeting minutes. Motion carried unanimously.

NEW BUSINESS

Bill Carlson, Active Living by design attachment

Bill Carlson reviewed the handouts included in the Parks Commission packet. He encouraged the Parks Commission to continue activities to support the Active Living by Design work.

Carlson also asked the Commission to review the location of City benches to see if they could be distributed throughout town in a more efficient manner.

Carlson also asked the Commission to link up a trail from behind Public Works to the Boiling Springs behind the former State hospital and community garden. Commissioners decided to look at this sometime in the future and determined it would be a good nature and bird observation walking path but funds are limited at the current time.

Review Open House and Parks Survey results

The Commissioners reviewed the results from the open house and parks survey. Main

themes from discussion are benches locations, a trail in Bridgewater connected up to 16th Avenue, review the possibility of disc golf at Pioneer Park. Commission members had a thorough discussion of potential improvements to Pioneer Park. Commission members also discussed the potential for a tennis court at Brown Park and Woodhaven Acres Park which is currently an undeveloped park.

Westover and Wendorf indicated the Bridgewater Trail connection issue would be brought up at the next Isanti County Bike Committee meeting.

Commission members discussed what park activities are done in the City of Isanti. Westover, Ziebarth, and Iverson stated that the City of Isanti has one person designated just to schedule park activities and Cambridge does not have that luxury. Therefore, the addition of park activities is highly unlikely given present workloads in Community Development and Public Works.

Ziebarth also stated the City of Isanti has a partnership with the School District to have an outside classroom in a park and this would be a great idea for Cambridge schools to partner with the City for City Park. Ziebarth suggested that there is a Council representative on the Community Education Council and that would be a good place to start these discussions. A discussion ensued about utilizing the Department of Natural Resources in some capacity.

City Park Legacy Grant selected by MN DNR for funding

Westover stated the Minnesota Department of Natural Resources (DNR) has selected our grant program application for City Park improvements. The amount of the grant is \$150,000. The City provided a \$150,000 match in the grant application to increase the consideration of the grant. The total estimated cost for all improvements outlined in the grant is \$300,000.

The items outlined in the grant with estimated costs are as follows:

Small group picnic shelters (replace existing shelters, picnic tables, trash cans, turf restoration, landscaping)	\$30,000
Fishing Pier (construct pier, bank restoration, turf restoration, landscaping, 6' access path)	\$50,000
Parking Lot and Restroom (construct off-street parking-26 stalls, 400 sq. ft. restroom with water and sewer service, turf restoration, landscaping, and 6' access path)	\$185,000

Westover stated the City has been recently informed that the existing ice rinks at the School District Transportation building will not be affected for another 2 years when they complete another phase of expansion. However, it should be kept in mind that the city will need to prepare the rinks at least one year before the existing rinks are removed in

order for them to be operational in a timely manner. Westover reviewed the existing park funds available for improvements and asked the Commission to determine whether or not to accept the DNR grant.

Commission members had considerable discussion about accepting the grant and how that could deter the City's investment in the refrigerated hockey rinks. Wendorf reminded the Commission on how competitive these grants are and that turning the grant funds back could mean no future grants for a period of time which would not be in the City's overall best interests.

Commission members agreed that this is what they were working on as part of the overall master plan for City Park and decided to accept the grant to do the improvements in City Park but still had reservations about securing money for the ice rink project. Commission members also had discussion about how a partnership with the Curling Club could work with the rinks. Gustafson stated this is all in the preliminary stages and the purpose of the joint meeting with the Parks Commission and City Council on March 10, 2015 is to discuss this item in much more detail.

City Council Update

Iverson stated she was happy to be the Council representative on the Parks Commission and look forward to working with them.

Commissioner Concerns

Loman requested the City put a sign on the warming house with the hours it would be open. Staff indicated that we believe there currently is a sign there, but might have been removed without our knowledge.

ADJOURNMENT

Klossner moved, seconded by Lowman, to adjourn the meeting at 8:39 pm. Motion carried unanimously.

Lind "Duke" Weisbrod
Cambridge Parks, Trails, and Recreation
Commission Chair

ATTEST:

Marcia Westover, City Planner

Marcia Westover

From: Lynda Woulfe
Sent: Tuesday, February 03, 2015 1:19 PM
To: 'Jeff Andres'
Subject: RE: Isanti County News | Daily Newsletter

Hi Jeff. Next Parks Commission meeting is February 10 at 7:00 pm. The petition and tennis courts will be one item on the agenda.

Lynda Woulfe
City Administrator, City of Cambridge
300 3rd Ave. NE
Cambridge, MN 55008
lwoulfe@ci.cambridge.mn.us
763-689-3211
763-689-6801 - Fax

From: Jeff Andres [REDACTED]
Sent: Tuesday, February 03, 2015 10:07 AM
To: Lynda Woulfe
Subject: FW: Isanti County News | Daily Newsletter

From: Jeff Andres [REDACTED]
Sent: Tuesday, February 03, 2015 10:04 AM
To: 'howardlewis'
Subject: RE: Isanti County News | Daily Newsletter

I understand there was a petition from reading the story. I can throw a rock and hit the park from my house but I was not asked about this so that makes me wonder if anyone on my block, which borders the park, was asked this question. The person lives on [REDACTED]. You know [REDACTED] who is my next door neighbor. He and his wife walk their dogs through the park and let them run on the grassy area every day, more than once a day. They can also tell you about the park use.

I can also tell you that there are just as many people using the park who drive there (and don't live in Goldenwood) as I see walking or biking there.

As far as being meant to be forested, that may have changed since oak wilt has become such an issue. It has wiped out many, many large trees in Goldenwood and many more that are dead that should be cut down. The area I reference in the park has seen many trees fall over or get cut down in recent years. The trees that remain are far and few between with much underbrush that has taken over- brush, not trees. There is a stand of red pines to the west of this area but many of them are past maturity and are also dying from a disease that wiped out many of them by Joy Lutheran. With each storm that brings wind, there are some of these trees that snap off because they are rotten.

I also wonder why not consider putting more courts out at Sandquist Park instead? If I remember correctly, there was an area planned for them out there.

When does the park board meet? I might like to attend a discussion about this.

Jeff

From: howardlewis [REDACTED]
Sent: Monday, February 02, 2015 10:03 AM

To: Jeff Andres

Subject: Re: Isanti County News | Daily Newsletter

Hi Jeff,

Thank you for your note. This is the first time I have had any information that the 'grassy' area should be off limits. As you may know, a petition was presented to the council with many signatures asking for a tennis court at Brown Park. I don't think the location of the court in Brown Park was specified. I do know that there is a reluctance to cut down trees since this park was meant to be forested. I think your comments at a Parks Commission meeting would be appropriate.

Howie

On Feb 2, 2015, at 9:50 AM, Jeff Andres [REDACTED] wrote:

Hi Lynda and council members,

I saw this story in our paper last week and the email newsletter reminded me to contact you.

I know this is very early in the planning process but I don't know what council's thoughts are on this so I wanted to share my opinion early on. If the thought was to go put this court on the grassy area in front of the gazebo and play structure, I would fight vigorously to oppose it. Many families and a few organizations use that lawn area as a play area and go to Brown park specifically because of that large, flat, grassy area. The fact that it is close to a great play structure and covered picnic tables just adds to its use. I know this first hand because spring to fall (and some winter days), my wife and I walk almost daily on the walking trail that goes through the park and we see who is using it and what they are using it for.

As some on the council may or may not know, our son Matthew built the shelter covering the picnic tables as his Eagle Scout project so we watch very closely what goes on at that shelter and park because we do not want anyone damaging the shelter. Again, he chose this project because he had many fond memories of playing in the "grassy park" as a child with his family long before there were picnic tables and playground pieces, hence our family calling it the "grassy park" to this day. Please do not take away the grassy area for a tennis court. I know others would agree with me.

I think there are other parks that would be a better fit for tennis courts than Brown park. I am not opposed to a tennis court at Brown park but just do not want to have it be placed on the grassy area. If one were to be built at Brown park, one area I might suggest for a single tennis court would be the area immediately behind the shelter on the other side of the trail. This is an area that has recently had many trees removed because of oak wilt and has only underbrush. The walking paths completely encircle this area and for the most part, large trees would still line the paths but I still think there would be room to put a single court in the middle.

Again, please do not consider putting a tennis court in the grassy area of Brown park.

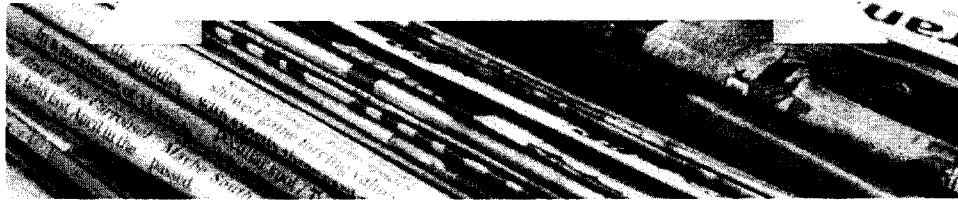
Thank you,
Jeff Andres

From: The Isanti County News [REDACTED]
Sent: Monday, February 02, 2015 4:00 AM
To: Jeff Andres
Subject: Isanti County News | Daily Newsletter

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ISANTI COUNTY NEWS

Newsletter



Teen petitions for tennis court at Goldenwood park

Fourteen-year-old Lauren Kindem caught the attention of the Cambridge City Council on Jan. 20 with a petition and voice for a new tennis court or two at Brown Park in the city's Goldenwood neighborhood. Lauren, an eighth-grader at Cambridge Middle School who plays tennis on the junior varsity and varsity teams, took advantage of the meeting's citizens forum to address ...

[Read more.](#)

Isanti County News
234 S. Main St.
Cambridge, MN 55008

Phone: 763-691-6000

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Teen petitions for tennis court at Goldenwood park

By Jon Tating

February 1, 2015 at 7:05 pm



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Tweet



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Fourteen-year-old Lauren Kindem caught the attention of the Cambridge City Council on Jan. 20 with a petition and voice for a new tennis court or two at Brown Park in the city's Goldenwood neighborhood.

Lauren, an eighth-grader at Cambridge Middle School who plays tennis on the junior varsity and varsity teams, took advantage of the meeting's citizens forum to address the need for another court, especially with the city planning to remove the tennis court at Cambridge City Park.

Accompanied by her father, Tor Kindem, Lauren also provided a petition with 138 signatures from people of the Cambridge area who support her idea. As it sits now, Brown Park, at 905 24th Ave. SW, is equipped with a single playground structure, covered picnic table and spacious lawn, accessible by the adjacent roadway and paved walking trails.



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Mayor Marlys Palmer, who thanked Lauren for bringing her concerns forward, noted city staff will take a look at the petition and verify the names are indeed those of local citizens. Council members thanked the teenager, too, as her idea and supporting work may lead to further discussion and possible consideration of a new tennis court at Goldenwood's Brown Park in the future.

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Petition to

Petition summary and background: The city of Cambridge is removing an old tennis court from City Park, we would like for the new court to be put in in Brown Park.

Action petitioned for: We, the undersigned, are concerned citizens who urge our leaders to act now to build tennis courts in Brown Park

Printed Name	Signature	Address	Comment	Date
TOR KROEMER	<i>Tor Kroemer</i>	3130 Juniper st	Work with us!	9-23-14
Dustin Krause	<i>Dustin Krause</i>	2826 Laurel st S	work with us	9-23-14
Steve Willett	<i>Steve Willett</i>	410 8th Ave East	work with us!	9-23-14
Chick Anderson	<i>Chick Anderson</i>	2200 Parkside Rd	Work with us	9-22-14
Steve Greenlee	<i>Steve Greenlee</i>	1439 Cedar Dr S		9-23-14
Alexandra Gines	<i>Alexandra Gines</i>	31501 HOLLY ST NW	Work with us	9-23-14
William Hansen	<i>William Hansen</i>	48375 Dogwood Ave	Tennis Parent	9-23-14
Maria Browne	<i>Maria Browne</i>	230 Cypress St. Camb.	Tennis Parent	9-23-14
Gina Harney	<i>Gina Harney</i>	612 9th Ave SW Camb		9-23-14
Julie Parent	<i>Julie Parent</i>	1836 Bridgewater Blvd	Tennis Parent	9-23-14
Andy Franke	<i>Andy Franke</i>	3155 So Juniper Camb.	Supporter	9-23-14
Beth Callahan	<i>Beth Callahan</i>	3225 S. Juniper st.	Supporter (smiley)	9-28-14
Patricia Truel	<i>Patricia Truel</i>	3125 Juniper St S	Supporter	9-28-14
Jon Reuss	<i>Jon Reuss</i>	2457 320th Ave NE	Supporter	9-29-14
Mark Machover	<i>Mark Machover</i>	700 Pioneer Tr	Supporter	9-29-14
Nathan Knudsen	<i>Nathan Knudsen</i>	1529 2nd Ave SE	Support Tennis Court Her!	9-29-14
Joshua	<i>Joshua</i>	3040 Juniper St S	Supporter	9-29-14
Robert Acres	<i>Robert Acres</i>	1720 349th Ave NE	Supporter	9/29/14
Dave Curtis	<i>Dave Curtis</i>	522 6th Ave SW	Support	9-29-2014
Jenny Nelson	<i>Jenny Nelson</i>	1040 24th Ave S.W.	Also need parking	09-29-2014
Kathryn Goodenough	<i>Kathryn Goodenough</i>	1121 24th Ave SW		9-29-14
Uma Norman	<i>Uma Norman</i>	30760 Victoria Dr NE	Tennis Parent	10-6-14
Melissa Callahan	<i>Melissa Callahan</i>	3845 Juniper St SW		10-15-14
Charles Glynn	<i>Charles Glynn</i>	3115 JUV st SW		10-17-14
Scott Callaway	<i>Scott Callaway</i>	2100 Juniper St S	Team Player	10-19-14

Petition to

The city of Cambridge is removing an old tennis court from City Park, we would like for the new court to be put in Brown Park.
 We, the undersigned, are concerned citizens who urge our leaders to act now to build tennis courts in Brown Park

Printed Name	Signature	Address	City	Comment	Date
DONS FOX	<i>[Signature]</i>	1412 317 Ave Mt	Cambridge	Isant. resident Goldenwood	10-21-14
COLEY SPANDEL	<i>[Signature]</i>	3120 HOLLY STS	Cambridge	CAMBRIDGE	10-2-14
Michelle Henke	<i>[Signature]</i>	3018 S. HOLLY STS.	Cambridge, MA		10-21/14
Rose Ksebbs	<i>[Signature]</i>	2953 Holly St. S.	Cambridge, MA		10-21-14
March Pound	<i>[Signature]</i>	2855 Holly St. S.	Cambridge, MA		10/21/14
MERTS LARSON	<i>[Signature]</i>	2830 Holly St S	Cambridge, MA		10/21/14
Nancy Haseith	<i>[Signature]</i>	3150 Kenwood St. S. Camp	Cambridge		10/26/14
WILLIAM AREZ	<i>[Signature]</i>	3010 KENWOOD ST CAMB	CAMBRIDGE		10/26/14
MATT LYNDEEN	<i>[Signature]</i>	2850 S KENWOOD ST CAMB			10/26/14
BRIOL ANDERSON	<i>[Signature]</i>	2735 Laurel St S			10/26/14
JAC BERT	<i>[Signature]</i>	2830 LAUREL ST.			10/26/14
JEAN KNIGHT	<i>[Signature]</i>	2840 Laurel St. S			10/26/14
Lori Karing	<i>[Signature]</i>	2860 Laurel St. S			10/26/14
Whitney Wiles	<i>[Signature]</i>	3100 Norway Circle S			10/26/14
Dwight Berboeck	<i>[Signature]</i>	3105 Norway Circle S			10/26/14
David H. B. 1	<i>[Signature]</i>	3095 Norway Circle S.			10/26/14
Deb Metz 2	<i>[Signature]</i>	3090 Norway Circle S.			10-26-14
Jim Korel	<i>[Signature]</i>	2915 Norway Circle S			10/26-14
JEFF STAXWIL	<i>[Signature]</i>	3075 Norway Circle S			10/26/14
JEFF NELSON	<i>[Signature]</i>	3065 Norway Circle S			10/26/14
Exame. Schultz	<i>[Signature]</i>	2925 Norway Cir. S.			10/26/14
Cheryl Smith	<i>[Signature]</i>	2910 Norway Circle S			10/26/14
Michael Larson	<i>[Signature]</i>	2900 Norway Cir S			10/26/14
Robert Rosenberg	<i>[Signature]</i>	3075 So Laurel St S			10/26/14
Steve Winikow	<i>[Signature]</i>	3100 Laurel St -			10/26/14

Petition to

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 We, the undersigned, are concerned citizens who urge our leaders to act now to build tennis courts in Brown Park

WE SUPPORT TENNIS!

Printed Name	Signature	Address	Comment	Date
Shelly Troupe	<i>Shelly Troupe</i>	3020 Juniper St S.	Keep our court	10-19-14
Pat Tolison	<i>Pat Tolison</i>	2960 Juniper St S.	Keep our court	10-19-14
Daniel Wagner	<i>Daniel Wagner</i>	2910 Juniper St S.		10-19-14
Becky Wilson	<i>Becky Wilson</i>	2835 So. Juniper St.	supporter	10-19-14
John Gillquist	<i>John Gillquist</i>	2835 Ivy St S		10-19-14
Betsy Gordon	<i>Betsy Gordon</i>	2830 S Ivy St	lets do it	10-19-14
Jim Stramer	<i>Jim Stramer</i>	2955 Ivy St	Quick Support	10-19-14
Gretson Sene	<i>Gretson Sene</i>	2415 Ivy St S		10-19-14
Tett Senie	<i>Tett Senie</i>	2415 Ivy St S		10-19-14
Dan Warnberg	<i>Dan Warnberg</i>	2910 Ivy St		10-19-14
Jim Dodd	<i>Jim Dodd</i>	2935 Ivy St		10-19-14
Brian Schmitz	<i>Brian Schmitz</i>	2965 Ivy St S		10-19-14
Shawn Kress	<i>Shawn Kress</i>	3020 Ivy St S	Support	10-19-14
David E. Johnson	<i>David E. Johnson</i>	3040 S. Ivy St.	great neighborhood	10-19-14
Shelby A Anderson	<i>Shelby A Anderson</i>	3120 So Ivy St	"	10-19-14
Frank Wells	<i>Frank Wells</i>	3140 S Ivy St		10-19-14
Nancy Johnson	<i>Nancy Johnson</i>	3325 Juniper St S	great for neighborhood	10-20-14
Diana Tenson	<i>Diana Tenson</i>	3355 Juniper St S.	family home support	10-20-14
Annette Swanson	<i>Annette Swanson</i>	3350 Juniper St S.		10-20-14
Clark Swanson	<i>Clark Swanson</i>	3350 Juniper St S.		10-20-14
KELIN GAREY	<i>KELIN GAREY</i>	3320 Juniper St S.		10-20-14
TERI JACKSON	<i>TERI JACKSON</i>	1055 32nd Ave SW		10/20/14
Rod Jackson	<i>Rod Jackson</i>	1055 32nd Ave SW		10/20/14
GRACEY CONNIE SMITH	<i>GRACEY CONNIE SMITH</i>	1015-32 AV SW	Tennis Pment	10/20/14
Dick Swanson	<i>Dick Swanson</i>	3145 Duys St S.		10/20/14

Petition to

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 We, the undersigned, are concerned citizens who urge our leaders to act now to build tennis courts in Brown Park

Printed Name	Signature	Address	Comment	Date
Paul Taitling	Paul Taitling	2150 S. Main St	Really need this!	10/19/14
Shelley Stahl	Shelley Stahl	3206 Wily St N.W	Really need it	10-20-14
Judith Mox	J Mox	3202 S. Wily St	Really need it	10-20-14
Della Thers	Della Thers	2760 S Holly	Great idea!	10-20-14
Elizabeth Fleck	Elizabeth Fleck	2935 S Holly		10-20-14
Jessie Williams	Jessie Williams	2850 Holly St S	We need these!!	10-20-14
Sabrina Dewey	Sabrina Dewey	1750 Holly St S	AMEN!	10-20-14
Mrs. Mary Rospa	Mary Rospa	3055 Kenwood St So	More support for both	10-26-14
DAN Anderson	DAN Anderson	3005 " "	Great idea!	10-26-14
BRUCE BRADSHAW	BRUCE BRADSHAW	2925 Kenwood St S	Great idea!	10/26/14
Cheryl Farquharson	Cheryl Farquharson	2260 S Laurel St S	Woud love this	10/26/14
JANE JARROLD	JANE JARROLD	2777 Holly St S	Full support	10/28/14
Erid Dewey	Erid Dewey	2277 Holly St S	SUPPORT IT!	10-28-14
Tiffany Reynolds	Tiffany Reynolds	2640 Holly St S	Support	10-28-14
Laura Johnson	Laura Johnson	2520 Holly St S	Great idea	10-28-14
Crystal Kennedy	Crystal Kennedy	2441 Main St S	Full support	10-28-14
Jill Smith	Jill Smith	2441 Main St S	Full support	10-28-14
Derek Buck	Derek Buck	2447 Main St S	Full support	10-28-14
Lavin Swanson	Lavin Swanson	2491 S Main St S	Full support	10/28/14
Ethan Blahnik	Ethan Blahnik	2451 S Main St S	Full support	10/28/14
Trae Hart	Trae Hart	2451 S Main St S	Full support	10/28/14
Nate Brown	Nate Brown	2451 S Main St S	Full support	10/28/14
ROBECK NUGREEN	ROBECK NUGREEN	2451 D main st.	Full support	10-28-14
MACKENZIE MONTGOMERY	MACKENZIE MONTGOMERY	2563 Main St S	Full support	10/28/14
Sheila Johnson	Sheila Johnson	2605 S Main St S	Full support	10/28/14

Petition to

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We, the undersigned, are concerned citizens who urge our leaders to act now to build tennis courts in Brown Park

5649 90 1 1 1

Printed Name	Signature	Address	Comment	Date
Madara Maturdura	<i>[Signature]</i>	830 Central Ave		10/28/14
Linda Franzbreit	<i>[Signature]</i>	2965 Jubiper St. S.		10/28/14
Jana Beraman	<i>[Signature]</i>	2500 S. Laurel St		10/29/14
Beth Reaultke	<i>[Signature]</i>	2715 Laurel St. S		10/29/14
Alexis Anderson	<i>[Signature]</i>	2735 Laurel St. S		10/29/14
Jeff Peterson	<i>[Signature]</i>	2700 Laurel St. S		10/29/14
Rebecca Nelson	<i>[Signature]</i>	2640 Laurel St. S		10/29/14
Colleen Kunze	<i>[Signature]</i>	2355 E Rum River Dr S		10/29/14
Craig Sundby	<i>[Signature]</i>	415 Village Ct		10/29/14
Tracy Kautman	<i>[Signature]</i>	2460 E Rum River Dr	Tennis player	10-29-14
Wardie Gibbs	<i>[Signature]</i>	3430 Kenwood Pl	Great idea - we need courts	10/29/14
Kim Bunker	<i>[Signature]</i>	3435 Kenwood Pl	Great IDEA	11/2/14
Bob Thompson	<i>[Signature]</i>	3468 "		
DAVID STEBBINS	<i>[Signature]</i>	3495 Kenwood Pl		11-2-14
Floyd Kuba	<i>[Signature]</i>	7491 EATA AVE SW	I'M FOR IT	11-2-14
NANNA FANON	<i>[Signature]</i>	1522 34th Ave SW		11-2-14
DAVID MATHIAS	<i>[Signature]</i>	1564 35th Ave SW		11-2-14
DANIEL P. JONSON	<i>[Signature]</i>	3545 Norway Dr S	All for IT!	11-2-14
NANICA JONSSON	<i>[Signature]</i>	3662 Maple Dr. S	yes our daughter	11-2-14
MARK PAUL	<i>[Signature]</i>	3125 Juniper St. S.	FATHER OF TWO	11-9-14
GARY BUC	<i>[Signature]</i>	1131 24th Ave SW	needed in the neighborhood	11-12-14
Larry Bacon	<i>[Signature]</i>	3070 S. Jay St Cambridge, Ma	Sounds Great	11-12-14
Brent Amey	<i>[Signature]</i>	1138 Fox Run	Tennis + Basketball	12/12/14

Parks, Trails, and Recreation Commission 2015 Meeting Schedule

All Parks, Trails, and Recreation Commission meetings are to be held the 2nd Tuesday of the month at 7:00 pm unless otherwise noted.

January 13, 2015
February 10, 2015
March 10, 2015
April 14, 2015
May 12, 2015
June 9, 2015
July 14, 2015
August 12, 2015 (this is a Wednesday due to Primary Elections)
September 8, 2015
October 13, 2015
November 10, 2015
December 8, 2015

Prepared by: Marcia Westover

Background

The Parks, Trails, and Recreation Commission has been discussing many different park priorities. Staff felt it is appropriate to review the list at this time. In past meetings, Commissioners have discussed the following park priorities (in no particular order):

- Boiling Springs trail, behind the Waste Water Treatment plant
- Aquatics Center
- Cambridge-Isanti Bike/Walk trail connection into Cambridge trail system
- Pioneer Park-disc golf, parking issues, play equipment, etc.
- 1/2 court basketball at Brown Park
- Tennis Courts at Brown Park or another site
- Ice Rinks
- Swingset at Watertower Park
- WPA walls at City Park
- City Park future improvements as identified on the City Park Master Plan
- Sandquist Family Park future planning
- Programs in City Park (for children, etc.)

Parks Commission Action

No action is required at this time. Commissioners may make changes to the list if desired.