
Meeting Announcement and Agenda
Cambridge Parks, Trails, and Recreation Commission
City Council Chambers
Meeting, Tuesday, July 11, 2017
7:00 pm

Members of the audience are encouraged to follow the agenda. Copies of the agenda are on the table outside the Council Chambers door. When addressing the Commission, please state your name and address for the official record.

AGENDA	
1.	Call to Order and Pledge of Allegiance
2.	Approval of Agenda (p. 1)
3.	Approval of Minutes A. June 13, 2017 minutes (p. 3)
4.	New Business A. Park Use Fees (p. 7)
5.	Other Business/Miscellaneous A. City Council Update B. Commissioner Concerns
6.	Adjourn

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**PARKS, TRAILS, AND RECREATION COMMISSION
MEETING MINUTES
Tuesday, June 13, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Parks, Trails, and Recreation Commission was held at Cambridge City Hall, 300 – 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Mark Ziebarth (Vice Chair), Joe Morin (City Council Representative), Marisa Harder-Chapman, and Tom Koep

Members Absent: Kelli Klossner (Chair), Barry Wendorf, and Jack Nelson (Youth Representative)

Others Present: Community Development Director Marcia Westover

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Ziebarth called the meeting to order at 7:01 pm and led the Commission in the Pledge of Allegiance.

APPROVAL OF AGENDA

Morin moved, seconded by Harder-Chapman, to approve the agenda as presented. Motion carried 4/0.

APPROVAL OF MINUTES

Morin moved, seconded by Koep, to approve the May 9, 2017 Parks and Recreation Commission meeting minutes. Motion carried 4/0.

NEW BUSINESS

Park Use Fees

Westover explained at the City Council long range planning meeting in March, Council directed staff to start looking into the option of charging park fees for ballfields, ice rinks, and shelters. At the last Parks, Trails, and Recreation Commission's meeting, the topic was initially discussed. Westover reviewed the estimate on the city's cost to maintain and operate the parks noting all costs are approximate.

Westover explained the capital costs shown are the recent one-time costs for major improvements in the parks and the capital cost line items include the ice rinks at Central Green; City Park improvements including the parking lot, fishing pier, restroom, shelters; and the tennis and pickleball courts at Central Green. The operating costs include staff time for maintenance/upkeep, utilities including gas and electric, and parts for swing-sets, gas for mowers/weed whips, mulch, erosion control, paint, and any other necessary repairs or maintenance.

Westover stated the City has made significant investments to the parks in recent years and the intent is to continue to invest in the parks system with improvements. Westover explained the City Council is asking the Parks Commission to recommend a fee

structure to somewhat off-set the costs. Westover reported the City is charging fees for the ice rinks (\$40/hour) and the thought is to charge for park shelters, ballfields, and football/soccer fields as many other cities already do.

Westover reviewed the proposed fee structure from staff which was included in the packet and noted the Parks Commission is tasked with finding a reasonable and fair fee. Westover explained the fees will never recoup the costs of parks operations, but the object is to start somewhere and keep it simple in an effort to off-set some of the expense. Westover explained staff contacted other cities to see what they offer and what they charge.

Commission members asked how staff will enforce the resident/non-resident cost. Westover explained staff would need a roster to verify if their addresses are within the City of Cambridge. The Commission recommended a flat fee so it would cut down on staff time.

Commission members confirmed the school district no longer participates in reduced fees for residents.

Chapman expressed concern regarding the structure of baseball versus softball and recommended staff use "adult" and "youth" instead of the type of sport.

Morin stated for the record he received a phone call opposing the fee structure and the person expressed concern if the City starts to charge fees, teams will leave.

Keop asked how the City currently tracks the use of the fields. Westover explained it is a verbal communication with Public Works. Ziebarth explained at the school district there is a central location that does the scheduling for all school district facilities and it works well.

Ziebarth recommended a fee structure for profit groups vs. non-profit groups.

Keop recommended keeping the fee structure simple and revisiting the structure each year. The Commission agreed they did not want to discourage the use of the fields.

Morin suggested looking into options further and have additional conversations at their August meeting.

Duke Weisbrod of 1000 Opportunity Blvd #219, Cambridge, Minnesota gave an example of someone that does not live within the City of Cambridge and they are on multiple teams (and have kids on multiple teams) which would be cost prohibitive if the City charges per player and if the City will charge non-residents a higher fee.

Weisbrod further explained it would be a nightmare trying to discern who lives in and out of the city. He said it is hard now to get the correct information from players and sometimes they don't receive it and they are chasing the information. Weisbrod announced depending on the team, they pay a league fee of between \$600 and \$735 which covers umpires, balls, association fee, field grooming and cleaning. Weisbrod recommended having a flat fee for each association. Weisbrod recommended staff

sitting down with representatives from each of the association for a discussion. Weisbrod asked the Commission to keep in mind the economic impact the softball tournaments have on the community. Weisbrod reviewed the number of teams and players in the association.

Neil Anderson of 438 Ashland St. S, Cambridge, Minnesota 55008 stated Duke Weisbrod has done a great job with the schedule and maintenance of the fields and expressed his concern with the City taking over.

Chapman moved, seconded by Morin to table the recommendation direct staff to meet with the various associations and come back to the Commission with an alternative suggestion for a fee structure. Motion carried 4/0.

Dog Park Location

Westover stated City staff would like to request to move the current dog park at Sandquist Park to the open area near the Community Garden and the water tower on East Rum River Dr. S. (just across the street and west of Central Green Park).

Westover reported the reason for the request is for ease of maintenance since the current dog park at Sandquist Park has sand burs and the City receives complaints; the proposed location does not have sand burs and is centrally located in the City and is close to walking trails. Westover added City residents will have much easier access to the dog park in this location and it has mature shade trees where Sandquist Park has none. Westover pointed out the proposed location has a parking area next to the park in comparison to crossing the road at Sandquist Park.

Westover reported the existing fence would be relocated to the new park area and the only negative that staff could find is that the overall square footage in the new area would be reduced by 10,000 square feet.

Ziebarth confirmed staff does not know the future plans for the METO site to the north of the dog park.

Chapman expressed concern because it is proposed to reduce the size by 25%. Chapman pointed out the dog park will probably be used more than the current one because of the convenient location. Commission discussed the possibility of asking public works to look at the topography and try and keep the size the same as the current dog park if not bigger. Westover stated she will talk with public works to see if they can make it bigger. It was the consensus of the Commission to recommend the relocation of the dog park but to try and keep it the same size as the current location.

OTHER BUSINESS/MISCELLANEOUS

City Council Update

Morin updated the Commission on the last City Council meeting.

Commissioner Concerns

There were no concerns.

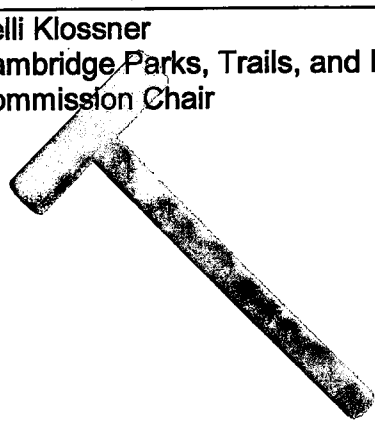
ADJOURNMENT

Morin moved, seconded by Chapman, to adjourn the meeting at 8:08 pm. Motion carried 4/0.

Kelli Klossner
Cambridge Parks, Trails, and Recreation
Commission Chair

ATTEST:

Marcia Westover, City Planner



Prepared by: Marcia Westover

Background/Overview

City Council, at their long range planning meeting in March, directed staff to start looking into the option of charging park fees for ballfields, ice rinks, and shelters. The Parks, Trails, and Recreation Commission has had two meetings to discuss the options. At the last meeting, the Commission directed staff to meet with the various associations and come back with an alternative for a fee structure.

I met with both the local baseball association and the softball association. In addition, I have contacted the youth football organization and they will be providing me with additional information prior to this meeting. Organized tennis particularly uses the high school tennis courts and I understand their practices and games are not held on city courts. Pickleball is relatively new to the community and as this sport grows the city will monitor the use and discuss this organization at a later time.

Baseball Association (Cambridge-Isanti Competitive Baseball Association)

The baseball association gave me their breakdown of membership, field usage, and costs. The number of teams differs from year to year. In 2017, they had 26 teams ranging in age from 7 to 15 year olds. They also have t-ball during the month of July for 4-6 year olds. They use the city's baseball fields at Sandquist Park and Peterson Park for roughly 250 hours per season. These hours do not include the end of the year tournament or Monday night practice at the softball fields at Sandquist. The softball association and the baseball association have made agreements over the years regarding this use and the costs/fees associated with sharing the softball field amenities.

The baseball association contributes roughly 200 hours every summer to field maintenance. Prior to each game and after each game a half hour is spent preparing for the game (chalking, grading, etc.). They maintain the fields and rebuild the mounds and home plate if they become damaged or worn from use. Over the winter, the areas can become damage from frost heaving. They maintain the scoreboards, garbage cans, rakes, drags, 4-wheelers all at their own expense. They hire a landscaper each year to maintain the warning track on the fields. They have become owners in a sense and take pride in these fields. The association has mentioned that other cities who take in higher fees do all of this work and the fields are ready for the teams when they arrive to play a game.

The association uses Athens townships baseball fields for their traveling team competitions. They pay the township \$2,500 per year. The township completely maintains the fields and prepares them for all games.

The baseball association tries to retain 3-5% of their fees each year in an effort to purchase capital items. The items that they have purchased include batting cages, awnings, 4-wheelers, drags, shovels, and other equipment. The fees in general are spent during the baseball season for uniforms, umpire fees, insurance, etc.

The association has proposed to pay the city \$500 per year for use of city fields. They will still maintain the fields and manage the teams and association procedures as they currently do.

Softball Association (Cambridge-Isanti Area Softball Association)

The softball association also gave me their breakdown of membership, field usage, and costs. As with baseball, the number of teams differs from year to year. Softball comprises an adult summer league and an adult fall league. The summer league consists of a women's league that runs from May 1st to August 5th. They have nine (9) teams this year. The men's league runs the same months and consists of 14 teams this year. A master's league for participants over the age of 35 consists of 5 teams. There are 28 teams total this year.

In the fall, the softball association manages a men's league and a co-ed league. The men's team had 10 teams and the co-ed had 15 teams in 2016. These leagues start August 15 and end September 20th.

The fields are typically used Monday through Friday from May to September, with additional weekend use for tournaments. Teams consist of residents from other cities who choose to play at Sandquist Park as the field complex is favorable to others in the area and the league is structured.

The softball association does not retain any portion of the fees for capital improvements. They use all fees for current year expenses which include: umpire fees, cleaning restrooms (hired out), Sports Federation fees, soap, toilet paper, garbage, website maintenance, mailings, etc. As with the baseball association, the softball association also maintains the fields and does all preparation work before and after all games. They also maintain the bases and do repairs as needed.

The softball association wants to express their pride in the fields and all of the hard work they do as facilitator of the fields. They feel if the fees go up too high, families and individuals may go elsewhere to play. They also understand the city's request for field usage fees. They have proposed a city fee of \$100 per summer league team and \$75 per fall league team. An example for 2017 would be 28 teams x \$100= \$2,800 for summer league, and 25 teams x \$75=\$1,875 for fall league. They will still maintain the fields and manage the teams and association procedures as they currently do.

I will hopefully hear back from the football association soon. Until then, the fee structure could look something like this:

Softball: \$100 per summer league team
 \$75 per fall league team

Baseball: \$500 per year

Ice Rinks: \$40 per hour
\$60 per hour for non-resident teams

Shelters: \$25 resident
\$50 non-resident

The Parks Commission is tasked with finding a reasonable and fair fee. The fees will never recoup the costs of the city's park operations. The object is to start somewhere and keep it simple in an effort to off-set some of the expense. The other cities we compiled information from varied widely in what amenities they offer and what they charge. The fees listed above are a starting point for discussion and can again be modified.

With the fee system above, city staff does not need to obtain the team rosters and determine resident versus non-resident fees. The associations will still manage the fields therefore no extra cost will be incurred by the city for extra staff maintenance and/or staff management time.

The Parks Commission is asked to review the attached information and come prepared to the meeting to discuss park fees.

Parks Commission Action

Discuss the attached information and provide a fee recommendation for Council.

Attachments

1. City of Cambridge Estimate of Park Costs
2. Various Cities Park Fees Questionnaire
3. Cambridge-Isanti Competitive Baseball Facts
4. Cambridge-Isanti Area Softball Association

City of Cambridge
Estimate of Park Costs

May-17

	45127 20%	20% 25%	45200 20% 25%	20% 25%	20% 25%	Other Identifiable Park/Rec
	Ice Rink	Sandquist	City Park	Heritage Greens	All Other Parks	
2017 YTD Costs						
Operating Costs						
Direct Personnel Ice Rink	506.62					
Direct Personnel-Parks except Brad May-Oct		16310.84	16310.84	16310.84	16310.84	
Brad May-Oct		3233.09				
Allocated 1.5 FTE from Streets		12869.25	12869.25	12869.25	12869.25	
Utility Costs	33079.33	1250.35				
Direct Operating Ice Rink (Excluding utilities)	4039.81					
Direct Operating Parks (Excluding utilities)		3889.93	3889.93	3889.93	3889.93	
Library						6243.88
Master Trail Contribution--Isanti Co						
Taxes on acquired property			1639.00			1000.00
Summer Rec						
Senior Center						
Ski Tail Maintenance			3075.00			
Outdoor Yoga						
Pickleball						
Arts In Park			1386.00			
Capital Costs:						
Actual	67923.52		126782.07			
2017 YTD Estimated	105549.28	37553.46	165952.09	33070.02	33070.02	7243.88
2016 YTD Costs						
Operating Costs						
Direct Personnel Ice Rink	0.00					

Direct Personnel-Parks except Brad 2nd & 3rd qtr		33304.31	33304.31	33304.31	33304.31	
Brad 2nd & 3rd qtr		40901.75				
Allocated 1.5 FTE from Streets		32643.66	32643.66	32643.66	32643.66	
Utility Costs	8205.63	23139.99				
Direct Operating Ice Rink (Excluding utilities)	840.89					
Direct Operating Parks (Excluding utilities)		16742.25	16742.25	16742.25	16742.25	
Library						22361.46
Master Trail Contribution--Isanti Co						
Taxes on acquired property		3106.00				
Summer Rec						1952.06
Senior Center						281.25
Ski Tail Maintenance			1687.50			
Outdoor Yoga				750.00		
Pickleball						
Arts In Park			9185.38			
Capital Costs:						
Actual	1451542.74		185086.16	155564.00	22750.54	
2016 Total Estimated	1460589.26	149837.96	278649.26	239004.22	105440.76	24594.77
2015 YTD Costs						
Direct Personnel Ice Rink	0					
Direct Personnel-Parks except Brad 2nd & 3rd qtr		31901.34	31901.34	31901.34	31901.34	
Brad 2nd & 3rd qtr		37148.58				
Allocated 1.5 FTE from Streets		32314.74	32314.74	32314.74	32314.74	
Utility Costs	1585.09	24028.51				
Direct Operating Ice Rink (Excluding utilities)	605.52					
Direct Operating Parks (Excluding utilities)		18522.57	18522.57	18522.57	18522.57	
Library						23790.99
Master Trail Contribution--Isanti Co						
Taxes on acquired property		4423.92				
Summer Rec						3934
Senior Center						366

Ski Tail Maintenance				670		
Outdoor Yoga						18499.68
Aquatic Center Study						10963.92
Library Concept Design						
Capital Costs:						
Actual	4668		218874.9		13078.5	
2015 Total Estimated	6858.61	148339.66	301613.5	83408.65	95817.15	57554.59

***Note--capital outlay for City Park includes Legacy Grant funded items.

Various Cities Park Fees Questionnaire

Arden Hills
Shorewood
Zimmerman
Albertville

Little Falls
Waconia
Vadnais Heights
St. Francis

More

1. Does your City rent out park shelters?

a. If so, how much?

- i. 11am – 4pm & 5pm – 10pm \$65 (resident) \$100 (non-resident) each time slot for the shelters w/amenities. Shelters w/out amenities are free of charge, but must be reserved. All buildings are cleaned by the City before and after.
- ii. Basic shelters - \$25 (resident) - \$50 (non-resident. Pavilion - \$50 (resident) - \$75 (non-resident)
- iii. Shelters - \$50, Pavilion - \$100 M-Th, \$125 Fr., & \$150 Sat/Sun
- iv. Shelters – first come/first serve, Pavilion \$100 (resident) \$150 non-resident)
- v. \$75 plus tax
- vi. Gazebo - \$25/hr, Shelter - \$15/hr
- vii. Pavilion - \$70 (resident), \$150 (non-resident)
- viii. Shelter - \$25 (resident), \$50 (non-resident), Gazebo - \$50 (resident) \$100 (non-resident)
- ix. Picnic shelter and gazebo - \$35, \$50 w/electricity
- x. ~~Shelters - \$15 (resident) \$25 (non-resident)~~

b. How do you handle it if another group refuses to leave when the party that has the reservation arrives?

- i. Call Police
- ii. Never had an issue
- iii. Call Sheriff
- iv. Never had an issue
- v. Never had an issue
- vi. Never had an issue
- vii. Never had an issue
- viii. Police
- ix. Never had an issue
- x. ~~Police~~

c. Do you put up a reservation sign?

- i. Yes
- ii. Yes
- iii. Yes
- iv. No
- v. Yes
- vi. Yes
- vii. No
- viii. Yes
- ix. Yes
- x. ~~Yes~~

d. Do you have specific amenities (kitchen, counter space, etc.) or are they simply gazebo's or picnic shelters?

- i. Pavilions have running water, bathrooms, small kitchen, small refrigerator. Park shelters have no special amenities.
- ii. Picnic shelters have picnic tables, electric, and grills. Pavilion is full-service.
- iii. Park shelters basic picnic tables and such, Pavilion heat/air, indoor restroom, walk-in cooler, counter space
- iv. Pavilion has concession window, bathrooms, counters, and a closet with tables and chairs that can be set up.
- v. No
- vi. Gazebo – electricity, Shelter – picnic tables
- vii. Electrical outlets, concession area, restrooms, sink, water, picnic tables

- viii. **No**
 - ix. Electrical outlets
 - x.
2. Does your City rent out ball fields, tennis courts, skating rinks, etc. for the area competition sport leagues (youth & adult)?
- a. If so, how much?
 - i. Youth organizations \$8/hr. for field. Adult organization \$40/2 hrs. Warming house & skating rink \$30/hr.
 - ii. Damage deposit \$125. Baseball/Softball Field \$50/day (Lights \$15/hr.), Rink \$30/day plus attendant salary (Lights \$15/hr.), Soccer field \$150/day (Lights \$30/hr.), Football field \$50/hour or \$210/day (Lights \$30/hr.), Tennis courts \$5 per court/hr.
 - iii. Volleyball \$25/day, General Ice Rink \$25/day and \$35/day with lights, Hockey Ice Rink \$30/day and includes lights. Ball fields \$75/day, \$100/day with lights. Youth leagues \$7.50/participant for the season. Adult leagues \$400/team
 - iv. Ball field \$100 per day (resident) - \$150 (non-resident), Soccer tournaments \$100 per field per weekend, Youth ballfield tournaments \$25 per field/day, Adult tournaments \$100 per field/day, Adult League – Summer \$175 per team, Adult League – Fall/Winter \$100 per team
 - v. **No**
 - vi. Ballfields w/lights \$20/hr. without lights \$15/hr.
 - vii. Ballfields only – Youth resident practice or game \$6/hr., Non-local youth \$22/hr., Adult resident team practice or game \$15/hr., Adult non-resident \$22/hr.
 - viii. \$100 per night per field
 - ix. Ballfields – Adults \$150 per home team plus \$50 key deposit per team. Youth & Church \$50 per league, \$10 per week & \$50 deposit. One time users is \$75 per day plus \$50 key deposit
 - x. Contracts with YMCA
 - b. Does your City handle all organizing, scheduling field/equipment maintenance, or does the organizations play a role with organizing, scheduling, and field maintenance?
 - i. **Yes – City**
 - ii. City does scheduling, dragging, mowing, and repairs. Organizations chalk, infield touches and sometimes do minor repairs.
 - iii. City schedules and maintains the fields
 - iv. **Non-profit organization (Family Youth Community Connections) schedules the fields and shelters and PW maintains the fields/shelters.**
 - v. **No**
 - vi. **Yes**
 - vii. **Yes**
 - viii. **Did not answer**
 - ix. Did not answer
 - x. Contracts with YMCA
 - c. Currently, most of Cambridge's organizations spend a lot of money and time on the fields. The City doesn't handle any of the organization of teams, scheduling, or on-site tournament, practice, or game day clean-up or facilitation. Does your City cover these items for each event?
 - i. The organizations meet with City to discuss field needs prior to season which includes t-ball, baseball, softball, and soccer (City leagues). They share fields with outside organizations. Residents of City gets first priority. Parks coordinator supplies PW a weekly schedule for each field that needs to be prepped (lines, bases, dragged, etc.)
 - ii. Organizations do their own tournaments and pay City to use fields/rinks/courts, etc.
 - iii. City schedules park use based on organization submitted schedules and public requests. City staff does initial field prep and maintenance, with the organization/leagues responsible for weekend tournaments (dragging, liming, etc.) Clean-up is done by the organization, but trash collected by City.
 - iv. **FYCC schedules the fields for adult and youth practices, games, and tournaments, the City needs to know how many teams there are and the required paperwork and payment for the rentals.**

Renters are required to clean up after their activity. City does no facilitation. If clean-up is not done or field is damaged, they retain \$100 damage deposit.

- v. No answer, No answer, No answer, No answer, No answer.
- d. If you have organizations similar to this that spend a lot of their own money and time, how do you charge them and what does the cost cover for the City?
 - i. \$25/2 hrs for prepping. Tournaments - \$525 per field – PW employee on site to prep fields after each game.
 - ii. Organizations pay a user fee to reserve the fields - \$10 per user.
 - iii. Did not answer, Did not answer, Did not answer, Did not answer, Did not answer, Did not answer, Did not answer, Did not answer.
- 3. How did you determine the cost for renting out these park amenities?
 - a. Cost is determined by how much prep time is needed.
 - b. Based on other communities
 - c. Best guestimate
 - d. Consistent with neighboring City
 - e. Council
 - f. Did not answer
 - g. Rental fee history/philosophy of use and park maintenance costs
 - h. Consistent with other Cities
 - i. Nominal fee in attempt to cover some scheduling, maintenance, and electricity costs. Fees do not cover costs.
 - j. Not sure
- 4. Does your school district(s) have a community education program or are the majority of the youth and adult activities run through the City?
 - a. Yes, Comm. Ed. is run by Mounds View School District, but they offer more enrichment programs, after school programs, and evening programs. They all work together so they don't compete w/one another by meetings w/each entity.
 - b. There is also Community Ed.
 - c. Community Rec controls field space and scheduling for outdoor facilities at the schools.
 - d. Yes has adult and youth activities (STMA)
 - e. Yes through the school
 - f. Yes – any activities that need field use are rented from the City by Community Ed.
 - g. Two school districts – one has some in addition to city, one does not
 - h. Community Ed runs youth and adult activities and City does not charge school for use
 - i. MAYRA (Mora Area Youth Recreation Association) runs all youth sports.
 - j. YMCA
- 5. How many FTE employees in your parks programming department?
 - a. 2 FTE (Coordinator & Programmer) plus PW employees do the field prep
 - b. 1 FTE
 - c. Programming ½. Maintenance 2
 - d. 2 FTE at RYCC
 - e. 3 FTE Maintenance Employees
 - f. Did not answer
 - g. 1 ½ FTE in programming and 4 FTE Public Works that work in parks – summer increased w/seasonal
 - h. No designated employees since no programming only scheduling. PW takes care of all fields.
 - i. No programming, so only maintenance with Public Works Department
 - j. Not sure

Cambridge-Isanti Competitive Baseball Facts:

CICB is a local non-profit organization that provides competitive baseball for all skill sets. Our player's range in age from four to fourteen. We provide programs from beginning level T-Ball all the way through our more advance travel program. This year CICB will have a 14U "AAA" Travel Baseball team which will play some of the best teams throughout the State of Minnesota whose home field for day games is Sandquist field. We have just started our 2017 season which is our 21st season. 2017 is one of our largest seasons to date. Below is a breakdown of our 2017 season.

- Roughly 400 players (T-Ball registration is still open)
- 23 in-house teams, 10 Traveling teams, roughly 60 T-ball participants
- Our fee structure
 - T-Ball - \$60.00
 - 8U - \$145.00
 - 10U and 12U - \$185.00
 - Northstar - \$215.00
 - Travel - \$295.00
- We provide scholarships to approximately 1/3 of our players ranging from \$50 to entire registration fee.

We have additional information and pictures on our website at www.cibaseball.com and <https://www.facebook.com/cicompbaseball/>.

Sandquist Fields

- 1) Helped Russ Mann with consulting on the new Little League Field
 - a. Design Input
 - b. Numerous walk throughs
 - c. Provided all of the labor for sodding field, installing fence cap, and finish dirt work.
 - d. More than 200 man hours of work.
- 2) 2016 hired B&M Landscaping for rejuvenation of big field.
 - a. \$3000.00 cost incurred by CICB to make field playable.
 - b. Sod cutting, line marking, weed maintenance, general clean up.
 - c. More than 300 man hours of work on rejuvenation project.
- 3) Spring 2017 Project
 - a. Raised funds independently to completely redo batting cages, awning addition to existing building, and bullpen remodel.
 - b. Contractors are hired by CICB and will be making a \$22,000 + investment into the facilities this current season.
 - c. CICB provides weekly maintenance and up keep to both fields, removes garbage and provides garbage pick-up.
 - d. Spending \$2000 + (Final Estimate has not arrived) for B&M Landscaping to cut sod, clean up and repair warning track on small field.
 - e. Ag-lime provided by the city will be used along the fence lines of both fields to bring the fence up to game play compatibility. CICB will provide the labor to spread the ag-lime.
- 4) CICB provides all of the equipment (4 wheelers, drags, rakes, hoses, etc.) used for the up keep of Sandquist fields.
 - a. Approximately \$ 7,000 worth of equipment is currently in our building for field maintenance.
- 5) We provide all of the equipment (bases, home plates, chalk, and paint) for game play at the fields.

- a. Approximately \$3,200
- b. CICB volunteer coaches currently drag and chalk fields after each practice and game.

Peterson Park

CICB was unable to reserve much needed time in 2014 and 2015, at Peterson Park. The park sat idle for two summers and the field became unusable. The City of Cambridge had to allocate funds to redo the baseball field at Peterson Park. CICB was asked to begin using the field again. We provided all of the labor and equipment to finish the dirt work and install bases.

- 1) 50 plus man hours provided to make Peterson Park reusable.
- 2) We provide all of the equipment (bases, home plates, chalk, and paint) from game play at the fields.
 - a. Approximately \$1,500 of equipment is stored in the construction box at the field.

Sandquist Park (Softball Complex)

The last weekend in June CICB has held its "End of the Year" Tournament. It is a three day tournament that celebrates the hard work and accomplishments of our local youth. This turn out is a huge draw to our community. The tournament has grown in size so much that we have volunteers driving golf carts around the clock to shuttle Grandparents and anyone else that may need assistance. This year we are expecting our attendance to grow to over 4,000 people for the three day tournament. This is a huge community event that draws people into town on a summer weekend to spend money both at the Softball Complex and in our community. Through a collaborative effort between CICB and Duke Weisbrod of the Cambridge Softball Association we have made this into a great success to build community.

**Total investment over the last two plus years by CICB:
 Estimate of \$34,700
 Over 550 Man hours**

Summary:

We will play 220 games yearly on City of Cambridge fields. Our kids have the privilege on playing on some of the best baseball fields around. Most communities in our part of the state have not provided the types of baseball fields that our local kids play on. These fields are great because of the collaborative relationships built over time by the City of Cambridge, CICB and Cambridge Softball Association. We would like the City Council to strongly consider not charging CICB to use the baseball fields, but to keep our existing partnership in place. CICB is a non-profit organization; any increase in field usage cost would have to be passed on as either an increase in registration fees, reduction of play dates, and a reduction of scholarship money.

Thank You,

CICB Board

- Jeremy Bickford (Cambridge Resident)
- Ben Sickler
- Jeremy Hanzel (Cambridge Resident)
- Molly Krantz
- Julie Jones
- Nic Conde (Cambridge Resident)
- Jason Dahlberg (Cambridge Resident)
- Trent Kroschel (Cambridge Resident)
- Christian Anderson (Cambridge Resident)

Cambridge-Isanti Area Softball Association

P.O. Box 83, Cambridge, Mn 55008

Dear Marcia, Lynda, Mayor Palmer and Council,

April 26, 2017

Hope everything is going great!

As we enter the 2017 season, the ballplayers and spectators are excited, but we have had a tough time getting going, as it has just been way to miserable!

In response to your request, I have included a couple of documents that will describe how we operate. I can certainly get a little more detailed upon your request.

In the 2008-2009 era, when the Parkland Transaction was taking place, a couple of us worked very hard to keep the "positive attitude" amongst the Softball/Baseball world. Many folks were disgruntled, thinking that we wouldn't have a Ballpark to play at, and moved their teams to the northern suburbs and other locations. We were confident that the City of Cambridge was working diligently on the project and as I stated, we stayed very positive, as we knew the end result would be a fantastic Park! Many of those teams have come back.

Our CIASA board, is very committed and passionate about what we do. We are extremely grateful for the beautiful Sandquist Family Park, and we feel we have had a great working relationship with City of Cambridge staff. We also feel, that we have done our part, and will continue to do so. There were many people that donated large amounts of labor, as the building was being constructed, just as we did at the former location of the ballfields.

The following documents include an example of how (2) league fees are calculated, and the avenues of the disbursement of the league fee. Also included are some examples of some of the expenses that are incurred and attached to "Association Fees". We have used this format since the late 1980's. Having served as a director for the Minnesota Sports Federation for nearly 20 years, I have good insight on what many other communities do as well, if you would like some other examples. One item that is unique to our Association is, no director, or manager, gets an annual stipend or salary.

In closing, we think we have a great thing going, with the facility and the relationship with the City of Cambridge. If in fact, a "user fee" or "group charge", is imminent, we would hope it would be reasonable, and certainly not effective in 2017, as the league fees have been set.

Thank You



Duke Weisbrod

Cambridge-Isanti Area Softball Association

612 702 8183

dweisbrod@carouselmotor.com

Example of 2 various leagues for 2017 with breakdown:

(All leagues vary slightly due to # of games, softballs, etc.)

Master's over 35 league

Fall CO-Rec league

(based on 18 games)

(condensed season, based on 12 games)

2017 League Fee \$595.00

2017 League Fee \$400.00

(breakdown of each team fee)

(breakdown of each team fee)

Registration	Softball	Association	Umpires	Pro-Rated Cleaning TROOPERS
\$ 15 To MA. Sports Federation	\$ 90 2 New Per game	\$ 180 \$ 10 per game	\$ 270 \$ 15 per team x 18 Games	\$ 40

Registration	Softball	Association	Umpires	State Fee	Pro-Rated Cleaning TROOPERS
\$ 10 To MA. Sports Federation	\$ 60 2 New Per game	\$ 90 \$ 7.50 Per team x 12 Games	\$ 174 \$ 14.50 Per team x 12 Games	\$ 31 Paid State Banks	\$ 25

Where do association fees go?

- Golf Cart (For hauling and picking up garbage, etc.)
- Fence Cap (above fence for safety and visual)
- Garbage bags
- Garbage cans
- Daily Grooming (\$25 paid to person who gets the ballfields groomed daily, 3-4 hours)
- Striping (\$35 to person who stripes the foul lines, one or two times per week)
- Bases
- Grooming rakes
- Shovels
- Picnic tables (23 tables total, 4 new ones constructed for 2017)
- Hoses
- Paint
- Stain
- Toilet Paper
- Hand Towels
- Hand soap
- Website hosting and maintenance
- 300 foot markers (12 total @ \$75 per marker)
- Garbage dumpster (Approx. \$1700 est. for 2017)
- Cleaning (outside source billings est. at \$65 per day by approx. 40 days=\$2600) some funds integrated in league fee to subsidize)
- Office Supplies, advertising, postage for mass mailings

Cambridge Isanti Area Softball Association

Mission Statement

(Exhibit D)

The Cambridge-Isanti Area Softball Association exists to promote, organize, and facilitate, quality MSF/NSF Softball leagues and tournaments at beautiful Sandquist Family Park, in Cambridge, Minnesota. We are the home of the Men's and Women's Cambridge Softball Classic, annually the 2nd weekend of June, and the North American Men's and Women's Softball Championships, annually the last weekend in August. We also assist in helping local youth and Church, Softball/Baseball organizations facilitate their respective leagues and tournaments.

We strive to provide a family atmosphere, that will allow visiting teams, events, and local enthusiasts, to feel at home, comfortable, safe, and wanted. All persons are welcomed, regardless of gender, race, religion, financial status, or ancestry.

We also hope to provide an economic impact for the City of Cambridge, and its surrounding area, by serving as a "World Class Facility.