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Meeting Announcement and Agenda  
Cambridge Parks, Trails, and Recreation Commission  
City Council Chambers  
Meeting, Tuesday, June 12, 2018  
7:00 pm

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Members of the audience are encouraged to follow the agenda. Copies of the agenda are on the table outside the Council Chambers door. When addressing the Commission, please state your name and address for the official record.

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**AGENDA**

1. Call to Order and Pledge of Allegiance
2. Approval of Agenda (p. 1)
3. Approval of Minutes
  - A. Approval of the March 13, 2018 minutes (p.3)
4. New Business
  - A. Tennis and Pickleball discussion (p.8)
  - B. 2018 Park Projects and Long Range Plan Update  
(slab for skatepark, Outlot I, hockey scoreboards, speakers) (p.17)
  - C. Naming of Outlot I Park-Parkwood on the Lakes (verbal)
5. Other Business/Miscellaneous
  - A. City Council Update
  - B. Commissioner Concerns
6. Adjourn

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**Cambridge Parks, Trails, and Recreation Commission Meeting Minutes  
Tuesday, March 13, 2018**

A regular meeting of the Cambridge Parks, Trails, and Recreation Commission was held on Tuesday, March 13, 2018, at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008.

**Members Present:** Chair Kelli Klossner, Vice Chair Mark Ziebarth, Ex-Officio Member Barry Wendorf, and Council Appointee Mayor Marlys Palmer.

**Members Absent:** Members Marisa Harder-Chapman (excused) and Tom Koep (excused), and Youth Representative Jack Nelson (unexcused).

**Staff Present:** Community Development Director Marcia Westover.

**Call to Order & Pledge of Allegiance**

Klossner called the meeting to order at 7:03 pm and led the Pledge of Allegiance.

**Approval of the Agenda**

Wendorf moved, seconded by Ziebarth, to approve the agenda as presented. Motion carried unanimously.

**Approval of Minutes**

Wendorf pointed out several words in the paragraph in the middle of page 6 needed to be changed to say "tennis" courts instead of "pickleball" courts. Westover stated staff will make these changes. Wendorf moved, seconded by Ziebarth to approve the February 13, 2018 minutes as amended. Motion carried unanimously.

**New Business**

***Community Garden Presentation/Discussion***

Westover welcomed the members of the Isanti County Master Gardeners Board of Gardeners who were present at the meeting. John Nordin, 225 Elm Street North, Cambridge, Minnesota, introduced himself and the following Board of Gardeners members: Laura Atkins, Duane Bunnell, Lucy Bunnell, Tammie Denholm, Isabelle Schmidt, Melissa Carstensen, and Curt Becker.

Nordin presented the Commission with a Cambridge Community Garden PowerPoint presentation which included the simple start in 2009; the addition of raised beds, a rain collection system, a composting system, a water tank, access to City water, a deer fence, a garden shed and a portable bathroom; challenges that lead to leadership anticipating and resolving disputes, the need for registration and rules; and data showing the growth and sense of community that has been built at the Community Garden. Nordin thanked the Commission for the opportunity to share the history and present status of the Cambridge Community Garden.

Klossner appreciated the Board members coming and informing the Commission of what is happening at the Cambridge Community Garden. Klossner asked about the cost of renting a plot.

Nordin stated most of the plots today are 12' x 13' and people can rent up to three ground plots for \$15 per plot. There is a limit to one raised plot per person also at \$15 per plot.

Palmer said Mr. Nordin and the board members have worked well with many different coalitions over the years and stated it is like a little community at the garden where young and old people work together, have fun, learn from each other, and bond with one another.

Nordin explained that the Community Garden in Cambridge has been an example for other community start-ups and members have helped many surrounding communities set up community gardens of their own.

Palmer mentioned several wonderful articles that have been published in the University of Minnesota newsletters and asked Westover if the Community Gardens could be promoted on the cable station or in the City online newsletter. Westover stated she will look into this.

Nordin thanked the Commission, stating any visibility helps.

Wendorf asked if all 96 plots were full this year. Nordin stated all the plots are usually spoken for but sometimes not until June. Five percent of people rent early and never plant or never come back. Nordin stated gardeners do use these plots at no charge so the space is utilized.

Wendorf observed there are a lot of people for just one portable restroom. Nordin stated the portable restroom takes up 40% of the fees collected and, in the future, a handicapped accessible restroom will become a necessity. Nordin stated it is a great community gathering place that will hopefully keep going and prospering.

Klossner asked if there are any limitations as to what can be planted. Nordin stated annuals are usually what is planted since the plots are tilled up every year. Each gardener is required to clear their plot each year. The only limitations are planting anything that would shade their neighbors' plots, including corn, sunflowers, and vines.

Duane Bunnell, Cambridge, stated their biggest expense is the rental fee of \$300-\$400 per year for the portable restrooms. Bunnell said now that the dog park is right next to the gardens, the restroom sees more use. The idea of cost sharing between the two groups was suggested and Westover will look into this possibility. Bunnell stated garbage is also becoming an issue.

Palmer asked if there was a portable restroom at the original dog park near Sandquist Park. Westover and Nordin stated there was not a portable restroom at the original dog park. Nordin stated there are no rules against dogs because some of the gardeners with a garden plot bring their own dogs to the Community Garden; however, Nordin stressed the garden is open to the public and their dogs.

Klossner thanked the board members for the presentation and stated this information regarding the Community Garden is very appropriate for the Parks Commission to be aware of.

Nordin stated they would be grateful for any mention in parks related projects or events to help promote the existence and continued success of the Community Garden.

### ***Local Option Sales Tax "Task Force" Discussion***

Westover stated at last month's meeting, Harder-Chapman agreed to bring a draft letter for the Commission to review, encouraging each of the local groups to send a representative to a Parks Commission meeting to join the Local Option Sales Tax "Task Force" to further explain the potential benefits of the sales tax referendum. Klossner stated if the letter is being sent from the entire Commission, the Commission would need to approve it and sign as individual commissioners. Westover stated if the Commission is all in agreement, an initial letter could be sent; however, Mayor Palmer and Westover could not sign this letter.

Westover stated Harder-Chapman was unable to attend tonight's meeting but did email a draft letter for the Commission's review. Copies of this letter were handed out to the Commission for review. Westover asked for any recommendations for changes or additions to the letter. The plan would be to have a discussion regarding this "Task Force" at the May Parks Commission meeting.

Wendorf asked if the *Long Range Plan/Priority Ranking for Parks Improvements* list was going to be attached to this letter and, if so, stated the goals would need to be updated since funds were recently allocated to three of the goals on the list. Westover stated the updated goals would be included with the letter. Westover has emailed Harder-Chapman the contact information for those who have shown interest in joining the "Task Force".

After some discussion, it was agreed Westover would send the letter to the City's Attorney for review due to the fair campaign practices act and the difference between educating versus advocating when discussing referendums with the public.

### ***Tennis and Pickleball Discussion Tabled Until June Meeting***

Westover stated the tennis and pickleball groups' discussion has been tabled until the June 2018 Parks Commission meeting due to the difficulty of scheduling representatives from both of these groups to attend a meeting.

### ***No April Meeting***

Westover stated there will not be a meeting in April.

### **Other Business/Miscellaneous**

### ***City Council Update***

There were no updates for the Commission on the last City Council meeting.

### ***Commissioner Concerns***

Klossner asked for any Commissioner concerns.

Ziebarth stated he received an invitation to attend an upcoming April meeting of the Board of Directors of the Hockey Association and asked the Commission for a list of two or three needs for the outdoor ice rinks to present to the board as possible items they could partner with the Parks Commission on providing. Ideas included outdoor speakers, a scoreboard, additional bleachers, and a shade canopy. Ziebarth stated the hockey association shared with him they have already seen significant positive changes in their hockey program with the addition of these rinks.

Further discussion among the Commissioners also included the addition of a concession stand. The possibility of providing a cement slab where a food truck and picnic tables could be brought in might be a place to start. Klossner stated the addition of concessions might make it easier to try to host a tournament or jamboree at the ice rinks. Westover stated the City Code has recently been amended to allow food trucks in the City by applying for a temporary license.

Palmer, Klossner, and Ziebarth discussed the present bleachers at the ice rink closest to the parking lot. Ziebarth stated these bleachers are multiuse and are used for the ice rinks in the winter and moved back to Sandquist Park for baseball in the spring and summer.

Klossner stated personally she has spent a lot of time at the ice rinks and has seen old and young skaters, kids just learning to skate, figure skaters, families, older players teaching younger players, and the rink is never empty. She is happy that so many people appreciate and are using the rinks.

Palmer shared she has heard many positive comments regarding the rinks and has enjoyed seeing the progress that has come after many, many years of hard work during her time on the City Council.

Wendorf asked if the addition of the rinks has provided a prolonged skating season. Klossner stated that the season usually ends on February 28<sup>th</sup> but this year, people are still skating and it is mid-March.

Wendorf asked if there are plans for the skate park to be moved from the school property to City property. Westover stated this is on the list for Public Works to complete. She will check into the status of this project and report back to the Commission.

Ziebarth commented he has seen many good things happen over the past two years in the City of Cambridge including the Community Gardens, the regional Pickleball courts, the ice rinks being used into mid-March, and the City Park by the river being totally transformed. He stated for a long time, these types of improvements have just been talked about but recently, there has been progress in many areas, making many new activities available to people. All the planning has come to fruition.

Klossner talked about the possibility of holding a Citywide Skate Day at the beginning of the ice season next winter, letting people know the ice rinks are open for skating. Westover suggested hosting a Jamboree or Hockey Day and partnering with the hockey board to make this happen.

**Adjournment**

Being no further business before the Cambridge Parks, Trails, and Recreation Commission, Klossner moved, seconded by Ziebarth, to adjourn the regular meeting at 8:03 pm. Motion carried unanimously.

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Kelli Klossner  
Cambridge, Parks, Trails, and Recreation  
Commission Chair

ATTEST:

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Marcia Westover, Community Development Director

DRAFT

Prepared by: Marcia Westover, Community Development Director

**Background**

Below is the same staff report from February 13, 2018. At the February 13, 2018 meeting, the Commission requested that a joint meeting between the tennis group and the pickleball group be held to discuss future shared use of the courts.

**February 13, 2018 Staff report:**

The Pickleball group has requested to either build two new courts or re-purpose one of the existing tennis courts in Central Green Park as four new permanent pickleball courts. The Parks Commission recommended to include the pickleball courts request in the 2018 street improvement project as an alternate bid, noting that this doesn't necessarily mean the courts are approved. The general idea from the Commission was to get a base cost for the courts.

After the Parks Commission meeting, staff discussed including the new pickleball courts as an alternate with our City Engineer. We first need detailed plans and specifications to have the contractor bid the courts correctly. Our Engineer, SEH, can do this at a cost of approximately \$3,000-\$4,000 (upfront costs). This information was presented to Council and they requested to hear from the tennis group first. For protocol, the tennis group was also asked to present at Parks Commission. I have invited tennis representatives to present their information to you tonight.

I have also researched past minutes of the new tennis courts in Central Green. The discussions began in 2014 when the tennis court was going to be removed at City Park. Members from the tennis organizations were coming to Council meetings to speak on behalf of tennis. They expressed concerns on the need for additional courts when practice is held at the high school; they continually turn people away. In 2015 the discussions continued with members from tennis organizations, the Parks Commission, and Council. The Parks Commission and Council ultimately decided to replace one tennis court at Heritage Greens.

The Pickleball group attended a meeting in June 2015 to express their needs. That is when Council approved the lines to be painted for Pickleball on the existing tennis court at Pioneer Park.

Tennis and Pickleball discussions continued into 2016. In January 2016, the Pickleball group made a request to Council that four Pickleball courts be constructed rather than the planned tennis courts. At the same meeting in January, several tennis members also presented their own information and requests to build a tennis court. One member submitted a petition signed by 138 Goldenwood residents in support of a tennis court.

Council ultimately decided to seek an alternate bid for a second tennis court and to also include pickleball courts to be bid through a time and quantities contract via a change



order for the 2016 street project. On April 4, 2016, the City Engineer presented the lowest bid information. The bid prices were within the City's budget which includes two tennis courts and the addition of the four pickleball courts. Council approved the bid for this work at Central Green Park.

Once the tennis courts were approved, Thea Lowman worked with the City to obtain a grant from the United States Tennis Association (USTA) for quickstart lines. These are lines painted for beginning/younger players to help them learn the sport. The cost for these additional lines was outside of the budget. Ms. Lowman was successful in obtaining the grant and USTA reimbursed the City the \$1000 to paint the lines.

Council has also requested the number of tennis courts in the City to consider in their discussion. The City currently owns four (4) tennis courts. Two (2) courts at Central Green Park, one (1) court at Honeysuckle Park, and one (1) court at Pioneer Park. The High School owns seven (7) courts.

The tennis organization currently holds practices in Isanti and wasn't aware that practices could be held in Cambridge. They are negotiating moving practices to Cambridge because there is a need for more court use, especially when the courts are full at the high school.

On February 8, 2018, staff received the attached request from the Pickleball group. They are now proposing no new courts, only re-purposing the west tennis court into four permanent pickleball courts. They would pay for the costs of re-purposing.

**Parks Commission Action**

Make a recommendation on the use of the tennis courts and whether or not you recommend turning the west court into pickleball courts.

**Attachments**

1. Pickleball request received 2-8-17
2. Excerpt from Feb. 13, 2018 Parks Commission minutes

## **Marcia Westover**

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**From:** Marie Welch <mxdwelch@gmail.com>  
**Sent:** Wednesday, February 07, 2018 9:08 PM  
**To:** Marcia Westover  
**Cc:** mike mueller; Bill Smrekar; Becky Bakken  
**Subject:** Commissioners - Summary / Request  
**Attachments:** PB - summary request.pdf

Marcia / Commissioners -

(Marcia - would you please forward this email and attachment to the Parks, Trails and Recreation Commissioners with the meeting packet prior to the Tuesday, February 13 meeting.)

At the January 9th commission meeting our pickleball request was to add two alternative bids to the 2018 street project. At that meeting the commission approved going forward to the Cambridge City Council.

At the January 16th city council meeting we were informed the option of two (2) new pickleball courts would require survey work to be completed, prior to the bid, at a cost of \$3,000 - \$4,000. Furthermore, we were advised, with the earlier budget reductions, funds would not be available for those improvements. Given those 2 conditions the two (2) new court option is not an option.

At the same meeting we were also informed that converting just one (1) Central Green tennis court to four (4) pickleball courts, would be far less expense and more effective at this time. It is expected this could be done for approximately \$6,000.

The city council said they wanted to hear from tennis representatives prior to any action. Our understanding is that will happen at both the Parks, Trails and Recreation Commission meeting on Tuesday, February 13th and with the City Council on Tuesday, February 20th. Given the questions asked by the City Council and Commission, **attached you will find our revised Pickleball Summary / Request** which provides clarification of our request, compilation of out door courts in Cambridge and our financial contribution to support our request.  
**THANK YOU !!!**

Dick Welch

## **Pickleball Summary / Request**

(2-8-2018)

**In January 2016** the Cambridge City Council voted to honor their decision to replace the one (1) old tennis court previously at City Park, with a new tennis court at Central Green Park. Following that, motions were made to add a second tennis court and another motion to add four (4) pickleball courts. All the courts have been open to the public to play since October 2016.

**Players on the courts** started in October 2016 and every month from April through October 2017 there have been, organized pickleball play, and an overflow of pickleball players 2-3 days per week. On those days, while 16 people can play on the courts at one time, there are 20-30+ players coming to the courts 2-3 days a week. This means 5-15 players need to wait to play or leave. Most other days have 8-12 players.

Gary Palmquist, Mike Mueller and I separately and together have been on the Central Green courts 4-5+ days per week. Our observation is there are never tennis players waiting to get on the tennis courts, or needing to leave because both tennis courts were being used at the same time.

The City's two tennis courts at Central Green are not being fully used, having the one Central Green tennis court used for tennis will continue to meet the needs that have been demonstrated by tennis players through the end of 2017.

**Going forward**, we will have Community Education pickleball clinics and classes for youth players and parents. We will need more courts and converting one tennis court to four (4) pickleball courts will be needed to meet those needs and the needs of the 160+ current players coming each week spring, summer and fall.

**Our request** is to keep the east tennis court, which continues to honor the decision replacing the one (1) old court at City Park, and it will accommodate the tennis players who are using the court. Also to convert the west tennis court to four (4) pickleball courts, to accommodate the 160+ players, who are providing overflow participation, and will allow the youth and more adults to join pickleball play in 2018.

**No cost to Cambridge City**: The city stated the expected cost to convert the court would be approximately \$6,000.00. The pickleball players would cover that cost with a donation and would work to raise funds, if the cost exceed that amount.

**Where are the courts?** In 2015 there were nine (9) tennis courts in the city for players to use, which met the tennis players needs. Now in Cambridge there are 11 tennis courts in the city for any players to use. Seven (7) of those courts are at the high school and are available on weekends and all the times they are not being used by the high school, There is a city court at Pioneer Park and another at Honeysuckle Park, both of which were improved and resurfaced in 2016 to accommodate the tennis players. Also in 2016 the two courts at Central Green Park.

There are four (4) pickleball courts at Central Green Park, with an overflow of players. If one tennis court is converted to four (4) pickleball courts there will still be 10 tennis courts to play. That is more than there were in 2015, and enough courts to plan and schedule play and events for tennis players.



## Excerpt from the February 13, 2018 Cambridge Parks, Trails, and Recreation Commission minutes

### *Tennis Courts*

Westover stated the pickleball group has requested to either build two new courts or re-purpose one of the existing tennis courts in Central Green Park as four new permanent pickleball courts. The Parks Commission recommended to include the pickleball courts request in the 2018 street improvement project as an alternate bid, noting that this doesn't necessarily mean the courts are approved. The general idea from the Commission was to get a base cost for the courts.

Westover reported that after the Parks Commission meeting, staff discussed including the new pickleball courts as an alternate with the City Engineer. Detailed plans and specifications are needed to have the contractor bid the courts correctly. Our Engineer, SEH, can do this at a cost of approximately \$3,000-\$4,000 (upfront costs). Westover stated this information was presented to Council and they requested to hear from the tennis group first. For protocol, Westover invited the tennis group to present their information at the Parks Commission Meeting.

Westover stated she had researched past minutes of the new tennis courts in Central Green. The discussions began in 2014 when the tennis court was going to be removed at City Park. Members from the tennis organizations spoke on behalf of tennis at Council meetings. They expressed concerns on the need for additional courts when practice is held at the high school, stating they continually turn people away. In 2015, the discussions continued with members from tennis organizations, the Parks Commission, and Council. The Parks Commission and Council ultimately decided to replace one tennis court at Heritage Greens.

Westover stated the Pickleball group attended a meeting in June 2015 to express their needs. That is when Council approved the lines to be painted for Pickleball on the existing tennis court at Pioneer Park.

Westover stated tennis and pickleball discussions continued into 2016. In January 2016, the pickleball group made a request to Council that four Pickleball courts be constructed rather than the planned tennis courts. At the same meeting in January, several tennis members also presented their own information and requests to build a tennis court. One member submitted a petition signed by 138 Goldenwood residents in support of a tennis court.

Council ultimately decided to seek an alternate bid for a second tennis court and to also include pickleball courts to be bid through a time and quantities contract via a change order for the 2016 street project. On April 4, 2016, the City Engineer presented the lowest bid information.

The bid prices were within the City's budget which included two tennis courts and the addition of the four pickleball courts. Council approved the bid for this work at Central Green Park.

Westover stated once the tennis courts were approved, Thea Lowman, Boys' Tennis Coach at Cambridge-Isanti High Schools, worked with the City to obtain a grant from the United States Tennis Association (USTA) for QuickStart lines. These are lines painted for beginning/younger players to help them learn the sport. The cost for these additional lines was outside of the budget. Ms. Lowman was successful in obtaining the grant and USTA reimbursed the City the \$1,000 to paint the lines.

Westover noted Council has also requested the number of tennis courts in the City to consider in their discussion. The City currently owns four (4) tennis courts: two (2) courts at Central Green Park, one (1) court at Honeysuckle Park, and one (1) court at Pioneer Park. The High School owns seven (7) courts.

Westover stated the tennis organization currently holds practices in Isanti and wasn't aware that practices could be held in Cambridge. They are negotiating moving practices to Cambridge because there is a need for more court use, especially when the courts are full at the high school.

Westover stated that on February 8, 2018, staff received a revised request from the Pickleball group. They are now proposing no new courts, only re-purposing the west tennis court at Central Green Park into four permanent Pickleball courts. They would pay for the costs of re-purposing.

Westover stated staff is looking for a recommendation from the Parks Commission on the use of the tennis courts and whether or not to recommend turning the west court into Pickleball courts.

Westover invited tennis representatives to share input at the meeting to speak at this time.

Thea Lowman, Varsity Boys' Tennis Coach at Cambridge-Isanti High School, addressed the Commission regarding the possibility of changing the west tennis court in Central Green Park into pickleball courts. She expressed their desire to see pickleball and tennis work together as they are crossover sports and both encourage community members of all ages to stay active and be healthy. Lowman expressed disbelief in the possibility of taking away a tennis court that has been available for one season of play in Central Green Park and questioned how she would explain to USTA who provided the grant for the QuickStart lines for the kids' courts, their donation has been taken away and replaced by a pickleball court. She does not want to jeopardize the school's reputation with USTA as they have provided many funds in the form of grants to the Cambridge-Isanti Tennis programs.

Lowman summarized the heavy use of the seven tennis courts the school owns and maintains for school purposes, including summer programming, Captains practices, Varsity and

Intermediate physical education classes, girls tennis in the Fall, boys tennis in the Spring, exhibition matches for middle school, Jr. Varsity and Varsity, Men's league on Monday nights, etc. In her 19<sup>th</sup> season of involvement with tennis, Lowman has seen tennis continue to grow each year, with up to 7,500 users on the courts each season.

Lowman stated the tennis community shares the pickleball advocates' frustration of the constant struggle for more court space and waiting for a court to open up in order to play is part of the tennis experience everywhere, even at the state level of tennis programs. Everyone has to sit and wait. Lowman explained a rotation system seems to work in the school system but it is common to be approached by people wanting to know when a match might be done so they can play. Lowman stated she directs people to the other courts located in the area parks, including the two new courts in Central Green Park.

Lowman expressed their appreciation to the Council for approving two tennis courts in the fall of 2015, reminding the Council tennis is a social sport and how the side-by-side courts encourage this interaction. She explained even though the tennis advocates are not returning to the Council requesting additional courts, every tennis court space available is needed and is being used.

Lowman suggested several options which would allow a tennis court to remain a tennis court and yet be used as temporary pickleball courts. One option consists of setting up portable nets and throw down lines which are treaded nonskid lines, costing approximately \$30 per set. Another option would consist of the portable nets along with roll out lines which are attached to the nets, costing approximately \$80 per set. These options can be used inside in a gym or outside on a court. Lowman has used these for tennis and suggested using blue painters tape to place an X in the corner to mark the spot where the lines need to be placed.

Lowman reiterated their desire for pickleball to continue to thrive and they are not asking to take away pickleball courts. Likewise, they are appreciative of the Council recognizing the need for two side-by-side courts and stated it would be premature to remove one of them after only one season of use. Lowman would like to see joint cooperation and support for both groups in their united goal of encouraging the community to be active and healthy.

Harder-Chapman asked Lowman about holding current practices in Isanti and her thoughts on moving them to Central Green Park in Cambridge. Lowman replied the City of Isanti has allowed Cambridge-Isanti students to practice on two courts in Mattson Park. The possibility of using the courts at Central Green is very appealing as there is a warming house for shelter from rain and a place to keep kids warm and safe in the cold Minnesota tennis seasons. And if the pickleball courts are not being used, the ability to use these courts for practicing volleying and short court control drills is also very appealing.

Klossner stated plans are underway for summer leagues at the Central Green courts. Lowman stated the summer programming is very short of space and the chance to use these courts

would be very helpful in scheduling. Four kids' courts could be temporarily set up on each pickleball court for league play.

Wendorf asked about use of school tennis courts by school organizations during the school year and throughout the summer. Lowman and Klossner clarified that school organizations always have first priority over other organizations. The courts are open to other organizations when they are not being used by school organizations.

Palmer thanked Lowman for attending the meeting tonight and providing the Commission with tennis court information.

Klossner stated as a Commissioner and as a community member, she has taken an interest in projects the Parks Commission is involved with and drives by the Cambridge facilities often. She has a daily schedule similar to Ms. Lohman's and has seen the tennis courts in use while the pickleball courts are not in use.

Wendorf asked if four kids' tennis courts could fit on one tennis court. Lowman stated portable nets and temporary lines could allow 4 kids' tennis courts to be set up on one tennis court.

Klossner thanked Lowman for providing information regarding the school tennis courts.

Tor Kindem and his daughter, Lauren Kindem, 3130 Juniper Street, Cambridge, Minnesota, voiced their opposition to losing a treasured tennis court at Central Green Park. Mr. Kindem gave a brief history of the tennis court availability in various parks in the City of Cambridge, emphasizing the importance of the addition of the two tennis courts at Central Green Park because of his desire to not have his young daughter cross busy streets to access a tennis court. Both Tor and Lauren are avid tennis players and appreciate the City's commitment to providing the tennis courts for the community's use in practicing and training.

Mr. Kindem suggested the City add better signage at the courts, similar to the signs at the high school tennis courts, to help preserve the courts' surfaces by preventing pets, bicyclists and rollerbladers on the courts.

Mr. Kindem stated he and his daughter rarely see the pickleball courts being used while they are on the tennis courts. They stated perhaps pickleball is played during the hours people are at work and at school.

Harder-Chapman thanked the Kindems for the suggestion of adding signage to help prevent skid marks and other activities that would prematurely age the court. Klossner agreed signage makes sense as the fence openings need to be wide enough for ADA accessibility, thus allowing easy access to bicyclists. Westover will check into the signage possibilities and view the signs at the high school. Lauren Kindem stated there is a gate with a latch that opens up to provide ADA accessibility at the high school courts.

Palmer thanked the Kindems for coming and speaking to the Commission and requested Westover to invite pickleball representatives and tennis representatives to the March 13<sup>th</sup> Parks Commission Meeting for a joint discussion of sharing the existing courts.

Klossner stated this discussion brought to light the fact that different sports are played at different times of the day and stated 16 year olds and 60 year olds are probably not using courts at the same time. Klossner thanked the Kindems for coming and stated she appreciated their comments and passion for their sport.

Westover stated staff needed a recommendation on the use of the tennis courts and whether or not the Commission recommended turning the west court into pickleball courts. Westover stated this recommendation would be brought to the City Council at the Tuesday, February 20<sup>th</sup>, meeting.

Palmer suggested tabling this recommendation until the March Parks Commission Meeting and inviting representatives from the tennis group and the pickleball group to attend and discuss the use of these courts.

Wendorf and Harder-Chapman stated they like the compromise of adding temporary lines to the pickleball courts when there is a need for the kids to use the courts and when the courts are available.

Klossner stated she did not want to take away a court that was just created after only a year. She agreed with Lowman in not wanting to alienate USTA and their past grants for the Cambridge tennis community since they have been so generous.

Palmer stated hearing from both entities would allow the Commission to hear all the information and each group's recommendations of how the same court space could be used by both groups.

Westover agreed and stated it is too late to include any changes this year in the 2018 Street Improvement project. Westover verified representatives could attend the next Commission meeting in March and it was decided to table this recommendation until the March 13, 2018 Parks Commission Meeting.



Prepared by: Marcia Westover, Community Development Director

**Background**

Staff has been working on identifying park related items that need to be completed in 2018. These items have been discussed with the Parks Commission in the past and are identified below.

**Slab for Skateboard Park at Ice Rinks**

When the plans for the ice rinks at Central Green Park were being developed, it was the intent to move the skateboard park next to the ice rinks. The cost for the slab for the skatepark was not included in the overall cost of the ice rink project. The cost for the slab is estimated at \$21,000. Staff met to discuss the need to complete this project and felt that this should be done in 2018 to complete the project. The skatepark equipment is still housed on the School District's property near the County Government Center.

The slab can serve a dual purpose for the ice rinks. The skateboard park equipment can be moved and the slab can be used for a mobile food truck during the winter for events at the ice rinks.

**Speakers and Scoreboard at Ice Rinks**

Staff has received a quote for speakers in the amount of \$3,372.74. The Cambridge-Isanti Hockey Association has donated \$1,000 for the speakers. Since the donation was received, staff will ask Council to approve the speakers in 2018.

Staff have also received a quote for two scoreboards in the amount of \$33,520. Staff will work with the hockey association and has requested a donation for the scoreboards. At this time, the scoreboards are not yet determined for 2018.

**Outlot I-Parkwood on the Lakes**

The City obtained Outlot I, Parkwood on the Lakes 3<sup>rd</sup> Addition through a conveyance of forfeited lands. Minnesota Statutes 282.01, subd. 1d requires that the land be put to the proposed use within three years. In an effort to avoid the land being reverted back to the state, the city intends to start with grading and installation of recycled concrete material for the trail in 2018. The intention is to pave the trail in 2020 and add some benches at that time. The inception of trees and other equipment (horseshoe pits and/or fitness equipment) can also come at a later date when funds are available. The estimated costs for the grading and recycled material in 2018 is \$7,000.

I have included the Outlot I improvements to the Long Range Plan that is attached and should be reviewed by the Commission.

**FISCAL NOTE**

The 2018 Capital Improvement fund has \$30,000 allocated for park improvements.

The total cost for the improvements (slab for skatepark, speakers for ice rinks, and Outlot I improvements) is \$31,000.

**Parks Commission Action**

Recommendation to approve the park improvements for 2018 in the amount of \$31,000 for the skateboard park slab, speakers for the ice rinks, and Outlot I improvements.

Recommendation to approve the Long Range Plan Priority List with the addition of Outlot I improvements.

**Attachments**

1. Conveyance Deed (for Outlot I discussion)
2. MN Statutes 282.01 summary (for Outlot I discussion)
3. Resolution R15-028 (for Outlot I discussion)
4. Long Range Plan/Priority Ranking and Timeline for Parks Improvements

A453684

Fees: \$46.00

Pages: 1



PIN 15.175.0090

NO DELINQUENT TAXES AND TRANSFER  
ENTERED THIS 20<sup>th</sup> DAY OF OCT., 2015  
CRV FILED N/A ✓ #         

Chad Struss  
COUNTY AUDITOR-TREASURER  
By Allen Long Deputy

Isanti County Office of  
Recorder/Registrar of Titles  
Certified, Filed, and/or Recorded on:  
October 20, 2015 2:30 PM  
Connette L. Lindberg Recorder  
Well Cert. ( ) Rec'd ( ) Not Req'd  
Received from: CITY OF CAMBRIDGE  
Returned To: CITY OF CAMBRIDGE  
300 THIRD AVE NE  
CAMBRIDGE, MN 55008

**Conveyance of Forfeited Lands**  
Issued Pursuant to Minnesota Statute, Chapter 282

Deed Tax Due: 1.65  
Date: 8/18/15

Commissioner's Deed No. **0210871**

WHEREAS, the real property described below has become duly forfeited to the State of Minnesota to be held in trust in favor of the taxing districts for the nonpayment of taxes or otherwise, and,

WHEREAS, pursuant to Minnesota Statutes section 282.01, subdivision 1a, paragraph (e) and related provisions, the Grantee has applied to the Commissioner of Revenue to convey to the Grantee the real property described below to be used for an authorized public use and the County Board has made a favorable recommendation with respect to the conveyance, and

WHEREAS, the Commissioner of Revenue has determined that the Grantee has fully complied with the conditions for said conveyance and is entitled to an appropriate conveyance of the real property, and,

NOW, THEREFORE, for valuable consideration and pursuant to said laws, the Commissioner of Revenue, acting on behalf of the State of Minnesota, a sovereign body ("Grantor"), does hereby convey and quitclaim free from any trust to CITY OF CAMBRIDGE ("Grantee"), for so long as the Grantee shall continue to use the property for a public park with public parking in the future, real property in Isanti County, State of Minnesota legally described as follows:

15.175.0090 SECTION 34 TOWNSHIP 036 RANGE 023 PARKWOOD ON THE LAKES 3RD ADDITION LOT 5

Check here if all or part of the described real property is Registered (Torrens) ( )

together with all hereditaments and appurtenances belonging thereto, but excepting and reserving to the said state, in trust of the taxing districts concerned, all mineral rights, as provided by law.

Check applicable box:

- (X) The Seller certifies that the Seller does not know of any wells on the described real property.
- ( ) A well disclosure certificate accompanies this document.  
(If electronically filed, insert WDC number: )
- ( ) I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

NOTE: The State of Minnesota is issuing this deed for the county and other taxing jurisdictions and in reliance on the Auditor's certification stating the above.

THE MONETARY CONSIDERATION FOR THIS CONVEYANCE IS \$500 OR LESS.

BY STATE OF MINNESOTA, CYNTHIA BAUERLY, Commissioner of Revenue

By: Sarah Vanderwal  
SARAH VANDERWAL, duly appointed representative of the Commissioner of Revenue.

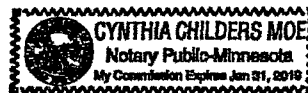
State of Minnesota  
County of Ramsey

This instrument was acknowledged before me on 9th day of October, 2015, by SARAH VANDERWAL, duly appointed representative of the Commissioner of Revenue, on behalf of the State.

Cynthia Childers Moe

THIS INSTRUMENT WAS DRAFTED BY:  
Minnesota Department of Revenue  
600 North Robert Street, 4<sup>th</sup> Floor  
St. Paul, MN 55146

|                                 |                                      |
|---------------------------------|--------------------------------------|
| <b>ISANTI COUNTY, MN</b>        |                                      |
| Deed Tax of \$ <u>1.65</u>      | paid this                            |
| <u>19<sup>th</sup></u>          | day of <u>Oct.</u> , 20 <u>15</u> to |
| Isanti County Auditor-Treasurer |                                      |
| By: <u>Allen Long</u>           |                                      |



Tax statements for the real property described in this document should be sent to:  
Name: City of Cambridge  
Address: 300 3rd Ave NE  
Cambridge, MN 55008

## MINNESOTA • REVENUE

under which you believe the intended public use to be made of the property will qualify.

In the space provided, describe in detail the intended authorized public use to be made of the tax-forfeited property. You must be specific. If more room is needed, use attachments.

### ***Park Use***

Conditional use deed applications for “park” use require additional information to be provided on the application. As indicated above, the law states that a “park” must be “available to, and accessible by, the public that contains amenities”.

When referring to the park, “park” means the whole park including a pre-existing park that is being expanded by the property in the application. It is this meaning of park that is meant to be considered when answering the park use questions on the *Conditional Use Deed Supplement* form.

### ***Public Service Facilities***

Using the space provided, please indicate the type of facility that is planned.

### **Establishing the proposed use**

Minn. Stat. § 282.01, subd. 1d requires that property conveyed by conditional use deed has been put to the proposed use within three years of conveyance. However, it should be noted that there is no failure to put the land to the use if a formal plan of the governmental subdivision shows an intended future use of the property for the proposed use.

Please indicate if you anticipate establishing the proposed use within 3 years, and if not when you anticipate the use being established.

## **Enclosures**

### **Fee Required**

Minn. Stat. § 282.01, subd. 1g requires a fee of \$250 to be submitted to the Commissioner of Revenue along with this application. If this application is denied, the Commissioner shall refund \$150 of the application fee. Payment should be made out to the **Commissioner of Revenue**.

### **Supporting Documentation**

Supporting documentation is critical to the approval of an application for a conditional use deed. Please note that some forms of documentation are required before the application will be considered.

**RESOLUTION NO. R15-028**

*A Resolution Regarding Tax Forfeited Land in the City Of Cambridge,  
Isanti County, Minnesota*

**WHEREAS**, on May 13, 2015, the Isanti County Auditor notified the City of Cambridge of the parcels on Exhibit A as tax-forfeited land; and

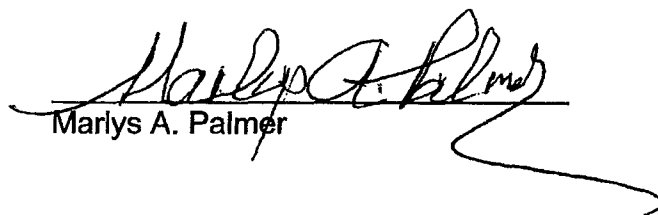
**WHEREAS**, Isanti County has determined that the parcels on Exhibit A should be classified as non-conservation lands and sold pursuant to M.S. §282.01;

**WHEREAS**, the City of Cambridge has reviewed the parcels of land and with the exception of Parcels 15.048.0490, 15.048.0470, and 15.175.0090 have determined the remaining parcels are non-conservation land and is not needed for a public purpose as required under M.S. §282.01; and

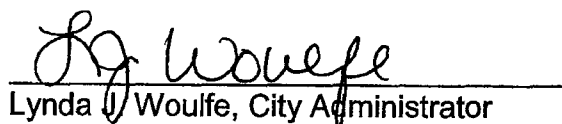
**WHEREAS**, the City of Cambridge requests Isanti County and the State of Minnesota to convey Parcels 15.048.0490, 15.048.0470, and 15.175.0090 by a conditional use deed to the City of Cambridge for a public purpose as defined in Minnesota Statutes 282.01, subd. 1a to enhance our city parks system.

**NOW, THEREFORE BE IT RESOLVED**, that the City of Cambridge hereby approves the classification of the parcels listed in Exhibit A with the exception of Parcels 15.048.0490, 15.048.0470, and 15.175.0090 as non-conservation lands; **THAT** the remaining parcels are not needed for a public purpose and should be sold pursuant to State Law; and **THAT** some have special assessments attached to these parcels that must be paid from the sale proceeds. Furthermore, if the sale proceeds do not satisfy the special assessments on any of the parcels the City may assess the remaining balance against the parcels sold.

Adopted by the Cambridge City Council this 18<sup>th</sup> day of May, 2015.

  
Marlys A. Palmer

ATTEST:

  
Lynda Woulfe, City Administrator

2018 Long Range Plan/Priority Ranking and Timeline for Parks Improvements  
As established by the Parks, Trails, and Recreation Commission

Ongoing items in 2017-2018 - to be completed by Staff:

City Park  
Some day-to-day park improvements are needed. Erosion control needs to be worked on throughout the park. Possibly install a sprinkler system in high traffic areas (bathroom facility, playground areas, amphitheater/shelters). Replace the sidewalk in the Overlook area and create a sidewalk to the steps down to the parking lot. Create gardens and solicit volunteers. Replace existing light poles and old fixtures.

Ice Rinks-Central Green  
Grading around rinks, grass, landscaping. Move garage. Install LED lights for hockey lines. Pour pad for bleachers; bleachers will be moved from Sandquist Park seasonally. Sounds dampening chiller room. Solicit advertising for the boards. Convert rinks to another use in summer.

| Rank          | Improvement                   | Approximate Cost   | Timeline  |
|---------------|-------------------------------|--|-----------|
| Now<br><br>22 | Programs in City Park         | City staff will be seeking grants for the following: <ul style="list-style-type: none"> <li>• Summer Concert Series</li> <li>• Movies in the Park</li> <li>• Painting in the Park</li> </ul> \$20,000<br><br>Partner with Community Ed Programs<br>\$? – Rental Equipment program (canoes, kayaks, cross country skis, fat tire bikes, etc.) | Current   |
| 1             | Central Green                 | Swing Set<br>\$3,000<br>(this was recently requested) (a simple swing-set would be about \$3,000)<br>The swing set at WaterTower Park was donated by the Cambridge Lions and SEH.<br>Potential to seek donations for this...   | 1 year    |
| 2             | Pioneer Park                  | 3 hole Disc Golf<br>\$1,000  | 1-2 years |
| 3             | <u>Outlot I Parkwood Park</u> | <u>\$7,000 grading and recycled material trail (2018)</u><br><u>\$10,000 trail completion</u><br><u>\$500 per Bench</u><br><u>\$2,000 Trees</u>  | 2 years   |

|         |   |  |  |
|---------|---|--|--|
|         |   | <u>\$5,000? Horseshoe pits</u><br><u>\$10,000? Fitness Equipment</u>   | 2-5 years                                      |
| 4       | Splash Park<br>(Beach at Joe's Lake not recommended due to the quality of the water-swamp like) | \$213,000<br>60 x 90<br>Max Capacity = 360 occupants<br>Central Green north of Ice Rinks<br>(City Park lacks level ground, Sandquist Park runs off a well-no water pressure)<br><br>\$150,000<br>Restroom/Shower/Changing Facility (required for splash pad)<br><br>Trees or screen for townhomes at Central Green needed                                      | 1-2 years                                      |
| 5       | Brown Park<br>Bankshot Court  | Bankshot playcourt (Diversity based on Universal Design, i.e. Autism)<br>\$20,000 - \$30,000 (equipment, poles, and playing surface)<br>30 x 40 space needed (concrete or asphalt preferably for wheelchairs)<br>Package includes Equipment, boards, rings, signs. Poles we can purchase locally and Public Works can do labor.<br>(Location in Central Green) | 1-2 years                                      |
| 6<br>23 | Sandquist Park  | Multi-Use Field (Football, Soccer, Lacrosse, etc.) 200' x 300' field is planned and will cover the size of all 3 fields<br>\$24,000 grading<br>\$9,000 irrigation<br>\$50,000 lighting (optional)  | 2 years  |
| 7       | Sandquist Park  | \$200,000 – Softball field<br>\$230,000 – Baseball field   | 5 years  |
| 8       | C-I Bike/Walk Trail Connection  | \$475,000 – paving, gravel, grading, clearing, drainage<br>\$100,000 – easements<br>\$125,000 – engineering, legal, fiscal, permits<br><b>Total - \$700,000</b>  | 5 years<br>(2026 street construction project?) |
| 9       | Ice Rinks   | \$585,000 – Dome cover (220' x 105')<br><br>\$? Mounted Speakers (music, announcements)  | 5 years  |
| 10      | City Park Future Improvements   | Additional Parking<br>\$120,000 – Parking Lot – 26 stall lot (concept A) (we purchased some additional foreclosed land a few years ago for future parking needs)   | 2-5 years                                      |
| 11      | West Park, City Park  | \$? Fat Tire Bike Trails<br><br>(this may happen sooner rather than later based on coordination with the Fat Tire Bike group)  | 2 years  |

|    |                               |   |           |
|----|-------------------------------|---|-----------|
|    |                               | and Public Works as it doesn't sound like much expense is needed for this) (the ranking is based on other priority items identified by Council. This trail system has not yet been discussed with Council)        |           |
| 12 | Boiling Springs Trail         | Undetermined at this point. Potential funding/grant needed for river bank restoration and snowmobile trail/bridge restoration   | 5+ years  |
| 13 | Joe's Lake Preserve           | \$? Develop Trails  | 5 years   |
| 14 | Pioneer Park                  | \$20,000 – Small Play Equipment   | 5 years   |
| 15 | City Park Future Improvements | \$270,000 – Parking Lot – 60 stall lot (concept B)<br>\$? Acquisition of additional property on Fern Street<br>\$40,000 – Expanded play w/shade canopies<br>\$8,000 – New picnic w/shelter<br>\$10,000 – tot lot  | 5+ years  |
| 16 | Central Green                 | Pickleball Courts-The Parks Commission wants to add this to the priority list, but at this time (Jan. 2, 2018 meeting minutes) are unsure of what priority number it should receive.<br>\$35,000 (for two courts) | 2-5 years |