

PLANNING COMMISSION MEETING MINUTES

Tuesday, March 7, 2017

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Planning Commission was held at Cambridge City Hall, 300 – 3rd Avenue NE, Cambridge, Minnesota.

Members Present: Chad Struss, Brandon Grell, Julie Immel, Mike Stylski, and Kersten Conley (City Council Representative)

Members Absent: Bob Erickson (Excused) and Robert Nelson (Excused)

Staff Present: Marcia Westover, Community Development Director/City Planner

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Westover called the meeting to order at 7:00 pm and led the Commission in the Pledge of Allegiance.

ORGANIZATIONAL MEETING

Council's Appointment of Julie Immel, Brandon Grell, and Mike Stylski for 3-year terms

Westover welcomed Julie Immel, Brandon Grell, and Mike Stylski as new members of the Planning Commission for a three-year term. City Council voted to appoint these three applicants and Westover thanked them for their interest and future service to the Commission.

Election of Chairperson, Vice Chairperson, and Secretary

Westover opened the floor for nominations for Chairperson. Immel nominated Struss. Struss declined. Conley nominated Stylski for the Planning Commission Chairperson. Stylski accepted the nomination. No other nominations were received. The Commission confirmed Stylski as the Planning Commission Chairperson.

Westover opened the floor for nominations for Vice Chairperson. Stylski nominated Struss for the Planning Commission Vice Chairperson. Struss accepted the nomination. No other nominations were received. The Commission confirmed Struss as the Planning Commission Vice Chairperson.

The Commission confirmed Westover as the Planning Commission Secretary.

APPROVAL OF AGENDA

Grell moved, seconded by Conley to approve the agenda as presented. The motion carried 5/0.

APPROVAL OF MINUTES

December 6, 2016 Regular Meeting Minutes

Struss moved, seconded by Stylski to approve the December 6, 2016 meeting minutes as presented. Motion carried 5/0.

PUBLIC COMMENT

Stylski opened the public comment period at 7:04 pm and without comments, closed the public comment period at 7:05 pm.

NEW BUSINESS

Public Hearing: Rezoning of Proposed Annexation of parcel 03.033.0600 (Cambridge Township) along 16th Ave SE

Westover stated a public hearing has not been held for the rezoning of 1100 16th Ave SE. The October 4, 2016 public hearing for rezoning of proposed annexed parcels was only for those properties in Isanti Township. This property is north of 16th Avenue SE and is in Cambridge Township. The City Council finalized and approved the annexation of this parcel with Ordinance No. 629 on December 5, 2016. The ordinance was submitted to and approved by the State of Minnesota Office of Administrative Hearings. The annexation became effective on January 13, 2017, and this property is now within the City of Cambridge. This property is recommended to be rezoned to R-3 Multiple Family Residence district to be consistent with adjacent properties. The surrounding areas to the north, south, east, and west are all residential in nature.

Stylski opened the public hearing period at 7:08 pm and without comments, closed the public hearing at 7:09 pm. Grell moved, seconded by Conley to make a motion to recommend the property north of 16th Ave SE as rezoned to R-3 Multiple Family Residence district. Motion carried 5/0.

Rezoning of Annexed Parcels along Main St. S. and 16th Ave SE (tabled from the October 4, 2016 Planning Commission meeting)

Westover stated a public hearing was held before the Cambridge Planning Commission for the rezoning request of properties in Isanti Township on October 4, 2016. The Planning Commission tabled the discussion until the City Council finalized the annexation ordinance. The City Council finalized and approved the annexation Ordinance No. 627 on October 17, 2016. In addition, the ordinance was submitted to

and approved by the State of Minnesota Office of Administrative Hearings. The annexations became effective on January 13, 2017, and the properties are now within the City of Cambridge.

Westover stated the properties along 16th Ave SE are recommended to be rezoned to R-1 One Family Residence district. The surrounding areas to the north, south, east, and west are all residential in nature. The properties along Main St. S. are recommended to be rezoned to B-2 Highway Business District (for the existing businesses) and B-T Business Transition district (for the existing residential properties). Since the area to the north is commercial, these properties would be best fit for a commercial land use designation to continue the business district that exists on the east side of Main St. S. According to the Comprehensive Plan, the B-T Business Transition district is intended to provide a transition from residential to commercial over a 50 to 100 year period of time.

Struss moved, seconded by Immel to recommend the properties along 16th Ave SE be rezoned to R-1 One Family Residence district and the properties along Main St. S. be rezoned to B-2 Highway Business district and B-T Business Transition district. Motion carried 5/0.

Review Planning Commission Member List Information

Westover distributed the member list to assure all information was correct and up to date.

2017 Schedule

Westover reviewed the 2017 meeting schedule.

Commission Bylaws

Westover stated the Bylaws were included in the packet and asked if there were any questions. There were none.

OTHER BUSINESS / MISCELLANEOUS

City Council Update

Conley updated the Commission on the previous City Council meeting.

Parks, Trails, and Recreation Commission Update

Westover updated the Commission on the last Parks, Trails, and Recreation Commission meeting.

ADJOURNMENT

Struss moved, seconded by Conley, to adjourn the meeting at 7:18 pm. The motion carried 5/0.



Mike Styloki CHAD STRUSS
Cambridge Planning Commission Chair
VICE CHAIR

ATTEST:



Marcia Westover
City Planner