

**Cambridge Economic Development Authority (EDA)  
February 3, 2014**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, February 3, 2014 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Lisa Iverson, Vice President Chris Caulk and EDA members Marlys Palmer, Corey Bustrom, and Howard Lewis

Members Absent: None

Others Present: Executive Director Lynda Woulfe

**Call to Order**

President Iverson called the meeting to order at 5:07 pm.

**Annual Organizational Meeting**

***President***

Lewis moved, seconded by Bustrom to affirm Lisa Iverson as the 2014 President of the Economic Development Authority. Motion passed unanimously.

***Vice President***

Palmer moved, seconded by Bustrom to affirm Chris Caulk as the 2014 Vice President of the Economic Development Authority. Motion passed unanimously.

***Treasurer***

Palmer moved, seconded by Bustrom to affirm Howard Lewis as the 2014 Treasurer of the Economic Development Authority. Motion passed unanimously.

***Secretary***

Palmer moved, seconded by Bustrom to affirm Lynda Woulfe as the 2014 Secretary of the Economic Development Authority. Motion passed unanimously.

***Confirm Appointment of Executive Director  
Confirm Appointment of Assistant Treasurer***

Lewis moved, seconded by Caulk to affirm Lynda Woulfe as the 2014 Executive Director and Caroline Moe as the 2014 Assistant Treasurer of the Economic Development Authority. Motion passed unanimously.

**EDA Code of Conduct & Bylaws**

Caulk moved, seconded by Bustrom to accept the Bylaws as presented. Motion passed unanimously.

**Approval of Agenda**

Caulk moved, seconded by Lewis, to approve the agenda as presented. Motion carried unanimously.

**Consent Agenda**

Lewis moved, seconded by Palmer, to approve the consent agenda item A - E as presented:

- A. Approve January 6, 2014 EDA meeting minutes
- B. Approve Housing Division Bills – All ACH, totaling \$65,315.88
- C. Approve EDA Bills – Check #95227 to #95476, totaling \$30,557.45
- D. Approve EDA Draft Financial Statements for December 2013
- E. Approve Purchase of Floor Scrubber Unit for Mall

Upon call of the role, Bustrom, Caulk, Palmer, Lewis and Iverson voted aye, no nays. Motion passed unanimously.

**New Business**

There was no new business

**Unfinished Business**

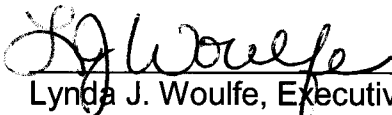
There was no unfinished business.

**Adjournment**

Lewis moved, seconded by Bustrom, to adjourn the meeting at 5:19 p.m. The motion passed unanimously.

  
\_\_\_\_\_  
Lisa Iverson, President

ATTEST:

  
\_\_\_\_\_  
Lynda J. Woulfe, Executive Director

*Agenda Item 4B*

Cambridge EDA  
**Check Register Detail Report**  
 Cambridge  
 From: 01/01/2014 To: 01/17/2014

*\$283,655.23*

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2014	000027	Aaron Jordan 4715.1 Hap - Occupied Unit	Payment 321.00	321.00	283,334.23	January Hap Aadland, Ashley
01/01/2014	000027	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 581.00 392.00 392.00	1,365.00	281,969.23	January Hap Cross, Grace Peterson, Todd E Willms, Monica
01/01/2014	000027	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 330.00	330.00	281,639.23	January Hap Lessman, Bobbie
01/01/2014	000027	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 347.00	347.00	281,292.23	January Hap Deiman, Antoinette
01/01/2014	000027	Chen Liu 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 315.00 530.00 604.00	1,449.00	279,843.23	January Hap Paquette, Laurie Schulz, Cynthia J Voss, Breana
01/01/2014	000027	Dudley Peno 4715.1 Hap - Occupied Unit	Payment 617.00	617.00	279,226.23	January Hap Mains, Kimberly A
01/01/2014	000027	Eliot Avenue Apartments LLC 4715.1 Hap - Occupied Unit	Payment 113.00	113.00	279,113.23	January Hap Erickson, Todd
01/01/2014	000027	Isanti Housing Associates, LP 4715.1 Hap - Occupied Unit	Payment 531.00	531.00	278,582.23	January Hap Johnston, Shaylee
01/01/2014	000027	John Maher 4715.1 Hap - Occupied Unit	Payment 193.00	193.00	278,389.23	January Hap Diers, Scott A
01/01/2014	000027	Monster Properties LLC 4715.1 Hap - Occupied Unit	Payment 411.00	411.00	277,978.23	January Hap Kovacs, Gail
01/01/2014	000027	Ramon Salgado 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 237.00 119.00	356.00	277,622.23	January Hap Walkama, Danielle K: Hap - Occupied Unit Walkama, Danielle K: Hap - Occupied Unit Pro-rate D
01/01/2014	000027	Ordeen Splittstoser 4715.1 Hap - Occupied Unit	Payment 425.00	425.00	277,197.23	January Hap Young, Marrietta L
01/01/2014	000027	Sunrise Court Apartments 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 444.00 165.00	609.00	276,588.23	January Hap Kubes, Kevin P Mullens, Darice R
01/01/2014	000027	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 229.00	229.00	276,359.23	January Hap Wallace, Lynnell
01/01/2014	000027	Thomas Hinz 4715.1 Hap - Occupied Unit	Payment 518.00	518.00	275,841.23	January Hap Talbot, Alicia M

27

**Cambridge EDA**  
**Check Register Detail Report**  
 Cambridge  
 From: 01/01/2014 To: 01/17/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2014	000027	William Francisco 4715.1 Hap - Occupied Unit	Payment 411.00	411.00	275,430.23	January Hap Griffin, Deena M
01/01/2014	000028	Kimberly Mintell 4715.9 Hap - Portable Receiving	Payment 1,110.00	1,110.00	274,320.23	January Hap Gordon, Jennifer F
01/01/2014	000028	Annette M. Jensen 4715.1 Hap - Occupied Unit	Payment 287.00	287.00	274,033.23	January Hap Roberts, Paula
01/01/2014	000028	Bohmer, John 4715.9 Hap - Portable Receiving	Payment 689.00	689.00	273,344.23	January Hap Brasch, Terrie L
01/01/2014	000028	Dean & Jennifer Bondeson 4715.9 Hap - Portable Receiving	Payment 1,069.00	1,069.00	272,275.23	January Hap Bobo, Shawna L
01/01/2014	000028	Brigitte Erickson 4715.1 Hap - Occupied Unit	Payment 377.00	377.00	271,898.23	January Hap White, Teresa
01/01/2014	000028	Ellen Brown 4715.94 Urp - Portable Receiving	Payment 111.00	111.00	271,787.23	January Hap Brown, Ellen
01/01/2014	000028	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 555.00 398.00 552.00 401.00 563.00 276.00 242.00	2,987.00	268,800.23	January Hap Hulbert, Jennifer Kraus, Carian J: Hap - Occupied Unit LeCuyer, Christine J Luck, Jennifer Lee Mapson, Diane E Marohn, Gerald Meyers, Colleen J
01/01/2014	000028	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 469.00	469.00	268,331.23	January Hap Lillion, Laurie A
01/01/2014	000028	Cambridge Square Assoc. LP 4715.9 Hap - Portable Receiving 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 322.00 522.00 367.00 514.00	1,725.00	266,606.23	January Hap Erickson, James P Falvey, Deborah Longley, Christine A Puffer, Michelle
01/01/2014	000028	Chen Liu 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving	Payment 555.00 420.00 464.00 654.00 555.00 579.00 976.00	4,203.00	262,403.23	January Hap Banaszak, David Kress, Dawn Paquette, JoAnn Raasch, Alicia Radke, Suzanne Schaefer, Mike E Troupe, Michael E

28

Cambridge EDA  
**Check Register Detail Report**  
Cambridge  
From: 01/01/2014 To: 01/17/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2014	000028	David Cobb 4715.9 Hap - Portable Receiving	Payment 456.00	456.00	261,947.23	January Hap Taylor, Alice H
01/01/2014	000028	DJ Properties of Stanchfield, LLC 4715.1 Hap - Occupied Unit	Payment 410.00	410.00	261,537.23	January Hap Fischer, Cheryl A
01/01/2014	000028	Eliot Avenue Apartments LLC 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving	Payment 211.00 549.00 515.00	1,275.00	260,262.23	January Hap Coury, Lynn M Eickstadt, Cheryl Grabau, Jill
01/01/2014	000028	Elmer D. Harp 4715.9 Hap - Portable Receiving	Payment 774.00	774.00	259,488.23	January Hap Hart, Beth L
01/01/2014	000028	ELMSUN LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 535.00 541.00	1,076.00	258,412.23	January Hap Pittman, Cheryl Zentic, Scott
01/01/2014	000028	Erlandson - Nelson Construction 4715.1 Hap - Occupied Unit	Payment 535.00	535.00	257,877.23	January Hap Linda, Robin
01/01/2014	000028	Jill Fust 4715.4 Hap - Utility Reimbursments	Payment 45.00	45.00	257,832.23	January Hap Fust, Jill
01/01/2014	000028	FYP PROPERTIES 4715.9 Hap - Portable Receiving	Payment 435.00	435.00	257,397.23	January Hap Dodge, Rita
01/01/2014	000028	Steven & RyChel Gausted 4715.1 Hap - Occupied Unit	Payment 163.00	163.00	257,234.23	January Hap Straw, Linda K
01/01/2014	000028	Robert Giffin 4715.1 Hap - Occupied Unit	Payment 703.00	703.00	256,531.23	January Hap Giffin, Tammie
01/01/2014	000028	Hanson Properties 4715.1 Hap - Occupied Unit	Payment 277.00	277.00	256,254.23	January Hap Hanson, Henry P
01/01/2014	000028	Haven Properties 4715.9 Hap - Portable Receiving	Payment 296.00	296.00	255,958.23	January Hap Stroh, Kevin
01/01/2014	000028	Isanti Housing Associates, LP 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving	Payment 387.00 500.00 542.00	1,429.00	254,529.23	January Hap Alexander, Cindy S Lynn, Christian R Washington, Katherine L
01/01/2014	000028	Steven Scott Management, Inc 4715.1 Hap - Occupied Unit	Payment 426.00	426.00	254,103.23	January Hap Junglen, Eunice M
01/01/2014	000028	INH Properyt Mgmt/ Isanti Village 4715.9 Hap - Portable Receiving 4715.1 Hap - Occupied Unit	Payment 394.00 466.00	860.00	253,243.23	January Hap Stoll, Vernon L Tews, Jackie

29

## Check Register Detail Report

Cambridge

From: 01/01/2014 To: 01/17/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2014	000028	Jay M. Winger 4715.1 Hap - Occupied Unit	Payment 552.00	552.00	252,691.23	January Hap Parris, Paula
01/01/2014	000028	Jeff Halverson 4715.9 Hap - Portable Receiving	Payment 540.00	540.00	252,151.23	January Hap Liberte, Ore'a Lareal
01/01/2014	000028	Kathryn Dahlberg 4715.1 Hap - Occupied Unit	Payment 656.00	656.00	251,495.23	January Hap Carlson, Samantha
01/01/2014	000028	Kestrel Meadows Townhomes 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving	Payment 727.00 651.00 65.00 589.00	2,032.00	249,463.23	January Hap Davis, Stacy Dickinson, Kelli R Oliveraz, Correna Trader, Amanda Joy
01/01/2014	000028	Kristine Yerigan 4715.9 Hap - Portable Receiving	Payment 682.00	682.00	248,781.23	January Hap Hjelmhaug, Karen E
01/01/2014	000028	Tami R. Kullmann 4715.4 Hap - Utility Reimbursments	Payment 21.00	21.00	248,760.23	January Hap Kullmann, Tami R
01/01/2014	000028	Brian Leet 4715.9 Hap - Portable Receiving	Payment 336.00	336.00	248,424.23	January Hap Weber, Kathleen A
01/01/2014	000028	Legacy Townhomes 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving	Payment 687.00 778.00 487.00	1,952.00	246,472.23	January Hap Degerstrom, Leah Parent, Cheri C Schedlbauer, Jennifer
01/01/2014	000028	Janet Nielsen 4715.1 Hap - Occupied Unit	Payment 800.00	800.00	245,672.23	January Hap Kullmann, Tami R
01/01/2014	000028	Lindstrom Parkview Assoc. 4715.9 Hap - Portable Receiving	Payment 293.00	293.00	245,379.23	January Hap Etchason, Paul
01/01/2014	000028	Louis Crawford 4715.9 Hap - Portable Receiving	Payment 950.00	950.00	244,429.23	January Hap Perry, Amber L
01/01/2014	000028	Mann, Cheryl 4715.1 Hap - Occupied Unit	Payment 555.00	555.00	243,874.23	January Hap Witkowski, Michelle N
01/01/2014	000028	Meadows Edge MN L Partnership 4715.9 Hap - Portable Receiving	Payment 61.00	61.00	243,813.23	January Hap Greenwood, Thomas J
01/01/2014	000028	Mike Munsinger 4715.9 Hap - Portable Receiving	Payment 699.00	699.00	243,114.23	January Hap Wells, Sheri A
01/01/2014	000028	Monster Properties LLC 4715.1 Hap - Occupied Unit	Payment 521.00	521.00	242,593.23	January Hap Frandle, Dana

Cambridge EDA  
**Check Register Detail Report**  
Cambridge  
From: 01/01/2014 To: 01/17/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2014	000028	Allen Moulton 4715.1 Hap - Occupied Unit	Payment 488.00	488.00	242,105.23	January Hap Thompson, Marilyn J
01/01/2014	000028	Multi-Investments, LLC 4715.1 Hap - Occupied Unit	Payment 357.00	357.00	241,748.23	January Hap Anderson, Debra
01/01/2014	000028	Loral Myers 4715.1 Hap - Occupied Unit	Payment 281.00	281.00	241,467.23	January Hap Myers, Kyle C
01/01/2014	000028	Normandy Townhomes Limited 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving	Payment 499.00 342.00	841.00	240,626.23	January Hap Matchinsky, Robert T Swanson, Kathleen A
01/01/2014	000028	North Branch Senior Housing 4715.9 Hap - Portable Receiving 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving	Payment 225.00 196.00 236.00	657.00	239,969.23	January Hap Castillo, Sharon Fisk, Dolores M Kalberg, Annette
01/01/2014	000028	Northern Management 4715.9 Hap - Portable Receiving	Payment 444.00	444.00	239,525.23	January Hap Zieske, Robyn
01/01/2014	000028	Oakhurst Apartments 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 358.00 354.00	712.00	238,813.23	January Hap Benson, Tracy E Wenell, Russell
01/01/2014	000028	Oakridge Apartments 4715.9 Hap - Portable Receiving	Payment 760.00	760.00	238,053.23	January Hap Goertzen, Diane
01/01/2014	000028	Oakview Terrace Townhomes 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving	Payment 487.00 655.00 718.00 629.00 721.00	3,210.00	234,843.23	January Hap Bylander, Richard S Cole, Barbara Kennedy, Carolyn Lee Rosenberg, Gwen M Tipton, Mariesa A
01/01/2014	000028	Amber L. Perry 4715.94 Urp - Portable Receiving	Payment 207.00	207.00	234,636.23	January Hap Perry, Amber L
01/01/2014	000028	Peter Maus 4715.9 Hap - Portable Receiving	Payment 967.00	967.00	233,669.23	January Hap Parrott, Gina M
01/01/2014	000028	PK Investment Properties, LLC 4715.1 Hap - Occupied Unit	Payment 885.00	885.00	232,784.23	January Hap Branville, Roger
01/01/2014	000028	Randall Propp 4715.1 Hap - Occupied Unit	Payment 422.00	422.00	232,362.23	January Hap Nelson, Valerie J
01/01/2014	000028	Robert Mattson 4715.1 Hap - Occupied Unit	Payment 656.00	656.00	231,706.23	January Hap Good, Katherine

131

Cambridge EDA  
**Check Register Detail Report**  
 Cambridge  
 From: 01/01/2014 To: 01/17/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2014	000028	Robert & Linnea Steman 4715.9 Hap - Portable Receiving	Payment 541.00	541.00	231,165.23	January Hap Lake, Ruth
01/01/2014	000028	Schaefer Rentals 4715.9 Hap - Portable Receiving	Payment 942.00	942.00	230,223.23	January Hap Butenhoff, Bradley
01/01/2014	000028	Ordeen Splittstoser 4715.9 Hap - Portable Receiving	Payment 247.00	247.00	229,976.23	January Hap Bazey, Jeanne E
01/01/2014	000028	Steve Baker 4715.9 Hap - Portable Receiving	Payment 536.00	536.00	229,440.23	January Hap Rogalski, Lisa E
01/01/2014	000028	Paul & Bethany Stiles 4715.1 Hap - Occupied Unit	Payment 778.00	778.00	228,662.23	January Hap Fust, Jill
01/01/2014	000028	Sunrise Court Apartments 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving 4715.1 Hap - Occupied Unit	Payment 498.00 504.00 559.00	1,561.00	227,101.23	January Hap Johnson, Richard D O'Donnell, Debra K Simons, Lori J
01/01/2014	000028	Taylor Falls Villas 4715.9 Hap - Portable Receiving	Payment 241.00	241.00	226,860.23	January Hap Jackson, Susan
01/01/2014	000028	Timothy Manning 4715.9 Hap - Portable Receiving	Payment 1,085.00	1,085.00	225,775.23	January Hap Brown, Ellen
01/01/2014	000028	Tower Terrace Limited Partnership 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving 4715.9 Hap - Portable Receiving	Payment 273.00 553.00 551.00 686.00 427.00	2,490.00	223,285.23	January Hap Dmytryszyn, Chad J Holland, Kathleen Jenson, Cheryl Koenig, Lance L Rohr, Russell
01/01/2014	000028	Washington County HRA 4715.8 Hap - Portable Paying 4590 Admin - Portable Paying	Payment 488.00 39.88	527.88	222,757.35	January Hap Brett, Patricia S Brett, Patricia S
01/01/2014	000028	Wayne Knutson 4715.9 Hap - Portable Receiving	Payment 585.00	585.00	222,172.35	January Hap Mollinedo, Nancy
01/01/2014	000028	Wyoming Phase 1 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving	Payment 588.00 439.00	1,027.00	221,145.35	January Hap Grundhauser, Patrice Rafel, Kathy
01/01/2014	000028	Wyoming Phase 2 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.9 Hap - Portable Receiving	Payment 549.00 353.00 814.00	1,716.00	219,429.35	January Hap Darveaux, Linda Dillon, Tracey Harrington, Tina M

32



Date: 01/17/2014  
Time: 13:50:27

Cambridge EDA  
**Check Register Detail Report**  
Cambridge  
From: 01/01/2014 To: 01/17/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/10/2014	000030	Bungalows of Chisago LLC 4715.9 Hap - Portable Receiving	Payment 277.00	277.00	219,152.35	January Hap Kraus, Carian J
01/10/2014	000030	Cambridge Square Assoc. LP 4715.9 Hap - Portable Receiving	Payment 783.00	783.00	218,369.35	January Hap Schibilla, Jamie
01/10/2014	000030	Christine LeCuyer 4715.6 Hap - Fss Escrow	Payment 167.00	167.00	218,202.35	January Hap LeCuyer, Christine J: Hap - Fss Escrow
01/10/2014	000030	Leah Degerstrom 4715.6 Hap - Fss Escrow	Payment 216.00	216.00	217,986.35	January Hap Degerstrom, Leah: Hap - Fss Escrow
01/10/2014	000030	Jamie Schibilla 4715.94 Urp - Portable Receiving	Payment 39.00	39.00	217,947.35	January Hap Schibilla, Jamie
01/17/2014	ADJST	Bungalows of Chisago LLC	Deposit	392.00	218,339.35	

Dec HAP check for Todd Peterson was cancelled.

\$ 6,5315.88

Agenda Item 4C

<p>CAMBRIDGE EDA MEETING February 3, 2014 BILLS LIST</p>
--

<b>Disbursement Type:</b>	<b>Date:</b>	<b>Check Numbers:</b>	<b>Submitted For <u>Approval</u></b>
Prepaid Checks	12/31/2013	95227 - 95276	2,001.38
Prepaid Checks	1/9/2014	95288 - 95374	21,012.93
Prepaid Checks	1/15/2014	95379 - 95398	1,831.71
Prepaid Checks	1/22/2014	95448 - 95476	5,711.43
	Prepaid Totals		<u>30,557.45</u>
<b>TOTAL SUBMITTED FOR APPROVAL</b>			<b>\$30,557.45</b>

Report Criteria:  
 Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Vendor	Vendor Name	Description	Net Inv Amt
2036	Fromm, Marilyn	Wreaths	36.20
Total 2036			36.20
2986	Konica Minolta Business	C650 Printer/Copier - Copies & Overage Char	26.81
		C650 Printer/Copier - Copies & Overage Char	26.82
Total 2986			53.63
3086	Landworks Construction, Inc.	Plowing - Bridge Park	260.00
		City Center Plowing	1,200.00
Total 3086			1,460.00
3521	Menards	Tenant Services - Bridge Park	21.35
		Tenant Services - Bridge Park	26.76
Total 3521			48.11
3636	Minneapolis Public Housing	Housing Authority Bonds - Fiscal Agent Fees	21.50
Total 3636			21.50
3721	Minnesota NAHRO	2014 Membership	90.00
		2014 Membership	90.00
Total 3721			180.00
4386	Papco, Inc.	maint supplies - mall	151.22
Total 4386			151.22
5401	Target Bank	Tenant Services	20.28
Total 5401			20.28
5861	Walmart Business Community	Tenant Services	30.44
Total 5861			30.44

Total Paid: -  
 Total Unpaid: 2,001.38  
 Grand Total: 2,001.38

Dated: 12/31/13

City Treasurer: Caroline Moe

Report Criteria:

Check.GL Invoice Acct () = 20510100-20549300720, 90110100-92149700496

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
12/13	12/31/2013	95227	2036	Fromm, Marilyn	901-20100	36.20
12/13	12/31/2013	95241	2986	Konica Minolta Business	901-20100	53.63
12/13	12/31/2013	95242	3086	Landworks Construction, Inc.	901-20100	1,460.00
12/13	12/31/2013	95247	3521	Menards	901-20100	48.11
12/13	12/31/2013	95248	3636	Minneapolis Public Housing	901-20100	21.50
12/13	12/31/2013	95250	3721	Minnesota NAHRO	901-20100	180.00
12/13	12/31/2013	95254	4386	Papco, Inc.	205-20100	151.22
12/13	12/31/2013	95266	5401	Target Bank	901-20100	20.28
12/13	12/31/2013	95276	5861	Walmart Business Community	901-20100	30.44
Totals:						<u>2,001.38</u>

## Report Criteria:

Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Vendor	Vendor Name	Description	Net Inv Amt
616	BNSF Railway Company	Lease - Maintaining Thereon Two Asphalt Cov	1,968.90
Total 616			1,968.90
636	Boo Doo Signs & Installation	City Center Mall - Sign Removal & Disposal, I	680.00
Total 636			680.00
1661	East Central Sanitation	Garbage Pickup - Bridge Park	143.12
		Garbage Pickup-180 Buchanan St	314.50
Total 1661			457.62
2601	Isanti Co Treasurer-Auditor	Payment in Lieu of Taxes - 2013 - Bridge Park	11,648.00
Total 2601			11,648.00
3056	Lake Superior Laundry Inc.	Mall Rugs	39.33
		Mall Rugs	39.33
Total 3056			78.66
3086	Landworks Construction, Inc.	Plowing, Salt/Sand - Bridge Park	565.00
		City Center Plowing	2,560.00
Total 3086			3,125.00
4191	Northern Technology Initiative	GPS45:93 2014 Annual Dues	750.00
Total 4191			750.00
5191	SPEW Health Plan	Health Insurance Premium - February	847.50
		Health Insurance Premium - February	282.50
Total 5191			1,130.00
5431	Ted's Appliance	Repair Oven	72.00
		Repair Oven	245.63
Total 5431			317.63
5498	Thies, Robert	Refund on Security Deposit & Interest	451.52
Total 5498			451.52
5786	Vander Vegt Electric, Inc.	Ballast North Light	74.09
Total 5786			74.09
5996	Windstream	Telephone Service - Bridge Park Apts	112.23
		Telephone Service - Bridge Park Apts	112.22
		Telephone Service - Mall	107.06

---

Vendor	Vendor Name	Description	Net Inv Amt
Total 5996			<u>331.51</u>

Total Paid: -  
Total Unpaid: 21,012.93  
Grand Total: 21,012.93

Dated: 1/9/14

City Treasurer: Caroline Mre

---

Report Criteria:  
Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

---

## Report Criteria:

Check.GL Invoice Acct () = 20510100-20549300720, 90110100-92149700496

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/14	01/09/2014	95288	616	BNSF Railway Company	205-20100	1,968.90
01/14	01/09/2014	95290	636	Boo Doo Signs & Installation	205-20100	680.00
01/14	01/09/2014	95309	1661	East Central Sanitation	205-20100	457.62
01/14	01/09/2014	95325	2601	Isanti Co Treasurer-Auditor	901-20100	11,648.00
01/14	01/09/2014	95335	3056	Lake Superior Laundry Inc.	205-20100	78.66
01/14	01/09/2014	95336	3086	Landworks Construction, Inc.	901-20100	3,125.00
01/14	01/09/2014	95353	4191	Northern Technology Initiative	205-20100	750.00
01/14	01/09/2014	95361	5191	SPEW Health Plan	902-20100	1,130.00
01/14	01/09/2014	95363	5431	Ted's Appliance	901-20100	317.63
01/14	01/09/2014	95366	5498	Thies, Robert	901-20100	451.52
01/14	01/09/2014	95369	5786	Vander Vegt Electric, Inc.	901-20100	74.09
01/14	01/09/2014	95374	5996	Windstream	901-20100	331.51
Totals:						<u>21,012.93</u>

Report Criteria:  
Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Vendor	Vendor Name	Description	Net Inv Amt
571	Bill's Quality Cleaning	Cleaning of Mall Floor and FD Bathrooms	106.88
		Cleaning - Work Force Center - December	897.75
Total 571			1,004.63
1716	Ehlers	Ehlers 2014 Public Finance Seminar - S. Gusta	270.00
Total 1716			270.00
2541	Industries Incorporated	Janitorial - December	557.08
Total 2541			557.08

Total Paid: -  
 Total Unpaid: 1,831.71  
 Grand Total: 1,831.71

Dated: 1/15/14

City Treasurer: Caroline Mue



Report Criteria:

Check.GL Invoice Acct () = 20510100-20549300720, 90110100-92149700496

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/14	01/15/2014	95379	571	Bill's Quality Cleaning	205-20100	1,004.63
01/14	01/15/2014	95388	1716	Ehlers	205-20100	270.00
01/14	01/15/2014	95398	2541	Industries Incorporated	205-20100	557.08
Totals:						<u>1,831.71</u>

Report Criteria:

Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Vendor	Vendor Name	Description	Net Inv Amt
2411	Hillyard Inc. - Minneapolis	Misc Operating Supplies	85.92
		Misc Operating Supplies	39.16
Total 2411			125.08
2986	Konica Minolta Business	C650 Printer/Copier - Copies & Overage Char;	40.25
		C650 Printer/Copier - Copies & Overage Char;	40.25
Total 2986			80.50
3501	MEI Total Elevator Solutions	January Service Billing - Bridge Park Apts	212.53
Total 3501			212.53
5656	Trucks and Toys LTD	9.5 Flattop V-Plow quote 903627	5,240.04
Total 5656			5,240.04
5861	Walmart Business Community	Misc Operating Supplies - Bridge Park	27.79
		Misc Operating Supplies - Bridge Park	9.49
		Misc Operating Supplies - Bridge Park	16.00
Total 5861			53.28

Total Paid: -  
 Total Unpaid: 5,711.43  
 Grand Total: 5,711.43

Dated: 1/22/14

City Treasurer: Caroline Moe

## Report Criteria:

Check.GL Invoice Acct () = 20510100-20549300720, 90110100-92149700496

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/14	01/22/2014	95448	2411	Hillyard Inc. - Minneapolis	205-20100	125.08
01/14	01/22/2014	95455	2986	Konica Minolta Business	901-20100	80.50
01/14	01/22/2014	95459	3501	MEI Total Elevator Solutions	901-20100	212.53
01/14	01/22/2014	95472	5656	Trucks and Toys LTD	205-20100	5,240.04
01/14	01/22/2014	95476	5861	Walmart Business Community	901-20100	53.28
Totals:						<u>5,711.43</u>

Prepared by: Caroline Moe, Director of Finance

**Monthly Financial Report**

Attached for your review is the Draft Monthly Financial Report for the eleven months ended November 30, 2013. Included in the Monthly Financial Report is the following component:

**Special Revenue Funds:**

Housing Division Financial Statements

EDA Admin Fund– 2013 Adopted budget Compared to Actual

**EDA Board Action Requested**

1. NONE REQUIRED - For discussion only.

# CITY OF CAMBRIDGE

BALANCE SHEET  
DECEMBER 31, 2013

## FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

### ASSETS

901-10100	CASH AND INVESTMENTS	( 6,892.26 )	
901-10102	INVESTMENTS--PBC	314,071.67	
901-10103	INVESTMENTS-MINNCO	16,262.96	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	155,268.81	
901-11500	ACCOUNTS RECEIVABLE-TENANT	214.32	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	556,187.78	
901-16250	BUILDING IMPROVEMENTS	1,062,039.93	
901-16300	SITE IMPROVEMENTS	172,180.46	
901-16350	NON-DWELLING STRUCTURES	86,400.33	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	100,854.24	
901-16450	FURN, EQUIP, MACH-ADMIN	142,082.79	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 1,762,850.79 )	
901-16500	CONSTRUCTION IN PROGRESS	463.00	
	TOTAL ASSETS		<u>970,325.61</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	12,785.98	
901-21650	ACCRUED VACATION & SICK PAY	38,113.35	
901-22600	TENANT SECURITY DEPOSITS	19,472.37	
	TOTAL LIABILITIES		70,371.70

#### FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	566,522.42	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA REVENUE OVER EXPENDITURES - YTD	( 227,249.46 ) 31,875.72	
	TOTAL FUND EQUITY		<u>899,953.91</u>
	TOTAL LIABILITIES AND EQUITY		<u>970,325.61</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	.00	.00	69,939.00	( 69,939.00 )	.00	.00
TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	69,939.00	( 69,939.00 )	.00	.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	71.00	71.00	.00	71.00	.00	94.00
901-36210 INTEREST EARNINGS	1,294.00	1,294.00	2,076.47	( 782.47 )	160.47	2,098.82
TOTAL INTEREST & MISC INCOME	1,365.00	1,365.00	2,076.47	( 711.47 )	152.12	2,192.82
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	150,000.00	150,000.00	149,099.01	900.99	99.40	149,483.04
901-37221 LAUNDRY INCOME BRIDGE PARK	6,000.00	6,000.00	7,603.00	( 1,603.00 )	126.72	7,569.75
TOTAL RENTAL INCOME	156,000.00	156,000.00	156,702.01	( 702.01 )	100.45	157,052.79
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	53,906.00	53,906.00	.00	53,906.00	.00	19,730.93
TOTAL OTHER FINANCING SOURCES	53,906.00	53,906.00	.00	53,906.00	.00	19,730.93
TOTAL FUND REVENUE	211,271.00	211,271.00	228,717.48	( 17,446.48 )	108.26	178,976.54

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT ADMINISTRATION</u>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	30,702.00	30,702.00	27,967.23 (	2,734.77)	91.09	32,521.56
901-49500-112 EDA HOUSING BOARD PAY	2,100.00	2,100.00	2,100.00	.00	100.00	1,645.00
901-49500-121 PERA (EMPLOYER)	2,226.00	2,226.00	2,027.65 (	198.35)	91.09	2,107.12
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,349.00	2,349.00	2,300.04 (	48.96)	97.92	2,593.61
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	22.68 (	29.32)	43.62	28.08
901-49500-151 WORKERS' COMPENSATION PREMIUMS	267.00	267.00	290.94	23.94	108.97	376.61
901-49500-201 OFFICE SUPPLY	2,000.00	2,000.00	1,198.02 (	801.98)	59.90	2,206.17
901-49500-304 LEGAL FEES	250.00	250.00	16.40 (	233.60)	6.56	195.00
901-49500-306 AUDITING	3,000.00	3,000.00	2,400.00 (	600.00)	80.00	3,000.00
901-49500-321 TELEPHONE EXPENSE	2,200.00	2,200.00	1,920.47 (	279.53)	87.29	1,992.50
901-49500-322 POSTAGE	800.00	800.00	488.70 (	311.30)	61.09	234.00
901-49500-331 TRAVEL/MEALS/LODGING	450.00	450.00	231.25 (	218.75)	51.39	254.36
901-49500-340 ADVERTISING	100.00	100.00	70.70 (	29.30)	70.70	54.95
901-49500-409 LICENSE & SUPPORT CONTRACT	1,400.00	1,400.00	1,427.50	27.50	101.96	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	246.58 (	2,753.42)	8.22	.00
901-49500-433 DUES AND SUBSCRIPTIONS	1,350.00	1,350.00	644.00 (	706.00)	47.70	1,695.00
901-49500-440 STAFF TRAINING	300.00	300.00	496.48	196.48	165.49	171.13
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>52,546.00</b>	<b>52,546.00</b>	<b>43,848.64 (</b>	<b>8,697.36)</b>	<b>83.45</b>	<b>49,075.09</b>
<u>LOW RENT TENANT SERVICES</u>						
901-49600-210 REC, PUB & OTHER SERVICES	200.00	200.00	1,009.51	809.51	504.75	1,202.80
<b>TOTAL LOW RENT TENANT SERVICES</b>	<b>200.00</b>	<b>200.00</b>	<b>1,009.51</b>	<b>809.51</b>	<b>504.75</b>	<b>1,202.80</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT MAINTENANCE</u>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	38,167.00	38,167.00	38,209.17	42.17	100.11	36,483.08
901-49700-121 PERA (EMPLOYER)	2,767.00	2,767.00	2,770.05	3.05	100.11	2,659.31
901-49700-122 FICA/MEDICARE (EMPLOYER)	2,920.00	2,920.00	2,848.59 (	71.41 )	97.55	2,722.06
901-49700-131 MEDICAL/DENTAL/LIFE	9,512.00	9,512.00	8,449.27 (	1,062.73 )	88.83	6,083.82
901-49700-133 DEDUCTIBLE CONTRIBUTION	900.00	900.00	571.26 (	328.74 )	63.47	839.39
901-49700-151 WORKERS' COMPENSATION PREMIUMS	2,079.00	2,079.00	2,378.04	299.04	114.38	1,913.15
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	3,471.97 (	928.03 )	78.91	5,204.59
901-49700-212 FUEL PURCHASE	.00	.00	105.08	105.08	.00	.00
901-49700-304 CONTRACT COSTS	13,000.00	13,000.00	11,863.49 (	1,136.51 )	91.26	1,934.39
901-49700-360 INSURANCE AND BONDS	13,000.00	13,000.00	14,662.00	1,662.00	112.78	12,664.50
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	11,648.00	548.00	104.94	11,923.00
901-49700-381 ELECTRIC UTILITIES	34,000.00	34,000.00	31,221.00 (	2,779.00 )	91.83	27,680.00
901-49700-382 WATER/WASTEWATER UTILITIES	12,000.00	12,000.00	8,145.39 (	3,854.61 )	67.88	9,268.37
901-49700-383 GAS UTILITIES	5,000.00	5,000.00	6,453.77	1,453.77	129.08	5,041.35
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	2,047.08 (	52.92 )	97.48	1,942.22
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00 (	70,000.00 )	.00	51,384.90
901-49700-430 MISCELLANEOUS & GENERAL EXP	200.00	200.00	120.00 (	80.00 )	60.00	78.00
901-49700-489 OTHER CONTRACTED SERVICES	.00	.00	212.53	212.53	.00	12,296.67
901-49700-501 REPLACEMENT OF EQUIPMENT	7,380.00	7,380.00	.00 (	7,380.00 )	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	6,806.92	6,806.92	.00	10,873.90
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>228,525.00</b>	<b>228,525.00</b>	<b>151,983.61 (</b>	<b>76,541.39 )</b>	<b>66.51</b>	<b>200,992.70</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>281,271.00</b>	<b>281,271.00</b>	<b>196,841.76 (</b>	<b>84,429.24 )</b>	<b>69.98</b>	<b>251,270.59</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>( 70,000.00 )</b>	<b>( 70,000.00 )</b>	<b>31,875.72</b>	<b>66,982.76</b>		



# CITY OF CAMBRIDGE

BALANCE SHEET  
DECEMBER 31, 2013

## FUND 902 - SECTION 8 VOUCHERS PROGRAM

### ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	47,931.43	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39 )	
	TOTAL ASSETS		<u>47,931.43</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

902-20100	AP ALLOCATED TO OTHER FUNDS	112.22	
	TOTAL LIABILITIES		112.22

#### FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	47,155.98	
	REVENUE OVER EXPENDITURES - YTD	663.23	
	TOTAL FUND EQUITY		<u>47,819.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>47,931.43</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	42,680.00	42,680.00	35,384.00	7,296.00	82.91	43,328.00
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>42,680.00</b>	<b>42,680.00</b>	<b>35,384.00</b>	<b>7,296.00</b>	<b>82.91</b>	<b>43,328.00</b>
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	17,374.00	17,374.00	24,066.92 (	6,692.92)	138.52	22,222.82
902-35100 FRAUD RECOVERY INCOME	.00	.00	931.50 (	931.50)	.00	1,140.40
<b>TOTAL RENTAL INCOME</b>	<b>17,374.00</b>	<b>17,374.00</b>	<b>24,998.42 (</b>	<b>7,624.42)</b>	<b>143.88</b>	<b>23,363.22</b>
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	52.71 (	52.71)	.00	212.47
<b>TOTAL INTEREST</b>	<b>.00</b>	<b>.00</b>	<b>52.71 (</b>	<b>52.71)</b>	<b>.00</b>	<b>212.47</b>
<u>OTHER FINANCING SOURCES</u>						
902-39203 TRANSFERS FROM OTHER FUNDS	7,394.00	7,394.00	.00	7,394.00	.00	.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>7,394.00</b>	<b>7,394.00</b>	<b>.00</b>	<b>7,394.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>67,448.00</b>	<b>67,448.00</b>	<b>60,435.13</b>	<b>7,012.87</b>	<b>89.60</b>	<b>66,903.69</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
902-49500-101 ADMIN FULL-TIME EMP - REGULAR	29,202.00	29,202.00	27,967.17 (	1,234.83)	95.77	29,322.84
902-49500-121 PERA (EMPLOYER)	2,117.00	2,117.00	2,027.57 (	89.43)	95.78	2,107.06
902-49500-122 FICA/MEDICARE (EMPLOYER)	2,234.00	2,234.00	2,139.42 (	94.58)	95.77	2,223.44
902-49500-131 MEDICAL/DENTAL/LIFE	52.00	52.00	22.68 (	29.32)	43.62	28.08
902-49500-151 WORKERS' COMPENSATION PREMIUMS	267.00	267.00	290.93	23.93	108.96	376.60
902-49500-201 OFFICE SUPPLIES	2,000.00	2,000.00	1,026.43 (	973.57)	51.32	1,902.11
902-49500-304 LEGAL FEES	250.00	250.00	50.00 (	200.00)	20.00	195.00
902-49500-306 AUDIT FEES	3,000.00	3,000.00	2,400.00 (	600.00)	80.00	3,000.00
902-49500-321 TELEPHONE	2,200.00	2,200.00	1,920.42 (	279.58)	87.29	1,722.65
902-49500-322 POSTAGE	800.00	800.00	506.22 (	293.78)	63.28	234.00
902-49500-331 TRAVEL/MEALS/LODGING	450.00	450.00	758.03	308.03	168.45	825.37
902-49500-340 ADVERTISING	.00	.00	110.70	110.70	.00	64.75
902-49500-409 LICENSE & SUPPORT CONTRACT	1,400.00	1,400.00	1,427.50	27.50	101.96	.00
902-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	246.59 (	2,753.41)	8.22	.00
902-49500-433 DUES AND SUBSCRIPTIONS	1,350.00	1,350.00	622.50 (	727.50)	46.11	1,695.00
902-49500-440 STAFF TRAINING	300.00	300.00	300.00	.00	100.00	147.50
<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>48,622.00</b>	<b>48,622.00</b>	<b>41,816.16 (</b>	<b>6,805.84)</b>	<b>86.00</b>	<b>43,844.40</b>
<u>SECT 8 MAINTENANCE</u>						
902-49700-101 INSPECT FULL-TIME EMP- REGULAR	12,722.00	12,722.00	12,736.43	14.43	100.11	12,226.47
902-49700-121 PERA (EMPLOYER)	922.00	922.00	923.49	1.49	100.16	886.38
902-49700-122 FICA/MEDICARE (EMPLOYER)	973.00	973.00	949.45 (	23.55)	97.58	912.40
902-49700-131 MEDICAL/DENTAL/LIFE	3,216.00	3,216.00	3,249.54	33.54	101.04	4,689.29
902-49700-133 INSURANCE DEDUCTIBLE	300.00	300.00	190.41 (	109.59)	63.47	279.80
902-49700-151 WORKERS' COMPENSATION PREMIUMS	693.00	693.00	794.65	101.65	114.67	637.72
<b>TOTAL SECT 8 MAINTENANCE</b>	<b>18,826.00</b>	<b>18,826.00</b>	<b>18,843.97</b>	<b>17.97</b>	<b>100.10</b>	<b>19,632.06</b>
<u>HAP OCCUPIED UNITS</u>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	344,784.00	344,784.00	.00	323,205.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 345,643.07)	( 345,643.07)	.00	( 327,017.00)
902-49775-376 URP PORT REC	.00	.00	3,522.00	3,522.00	.00	3,812.00
902-49775-378 PORT REC URP REIMB	.00	.00	( 3,551.16)	( 3,551.16)	.00	.00
<b>TOTAL HAP OCCUPIED UNITS</b>	<b>.00</b>	<b>.00</b>	<b>( 888.23)</b>	<b>( 888.23)</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>67,448.00</b>	<b>67,448.00</b>	<b>59,771.90 (</b>	<b>7,676.10)</b>	<b>88.62</b>	<b>63,476.46</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>663.23</b>	<b>14,688.97</b>		

# CITY OF CAMBRIDGE

BALANCE SHEET  
DECEMBER 31, 2013

## FUND 903 - HOUSING-OTHER BUS ACTIVITIES

### ASSETS

903-10102	INVESTMENTS--PBC	258,087.12	
903-10200	EDA HOUSING DIV OPERATING CASH	44,910.07	
	TOTAL ASSETS		<u>302,997.19</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

903-22200	DEFERRED REVENUE	533.42	
903-23000	MHFA FUNDING-UNEARNED	( 650.00 )	
903-23001	MHFA FUNDING CHISAGO UNEARNED	800.00	
903-23004	DEF REV-ADDITION 7E MENTAL HEA	238.00	
	TOTAL LIABILITIES		921.42

#### FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	274,036.49	
	REVENUE OVER EXPENDITURES - YTD	28,039.28	
	TOTAL FUND EQUITY		<u>302,075.77</u>
	TOTAL LIABILITIES AND EQUITY		<u>302,997.19</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	85,000.00	85,000.00	115,460.00	( 30,460.00 )	135.84	95,964.00
903-33440 HAP REGION 7E	13,000.00	13,000.00	4,873.73	8,126.27	37.49	18,776.39
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>98,000.00</b>	<b>98,000.00</b>	<b>120,333.73</b>	<b>( 22,333.73 )</b>	<b>122.79</b>	<b>114,740.39</b>
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	8,000.00	8,000.00	11,080.00	( 3,080.00 )	138.50	9,120.00
903-35510 REGION 7E ADMIN FEES	1,000.00	1,000.00	600.00	400.00	60.00	1,920.00
<b>TOTAL CHARGES FOR SERVICES</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>11,680.00</b>	<b>( 2,680.00 )</b>	<b>129.78</b>	<b>11,040.00</b>
<u>INTEREST &amp; MISC INCOME</u>						
903-36200 MISCELLANEOUS INCOME	.00	.00	160.00	( 160.00 )	.00	.00
903-36210 INTEREST EARNINGS	1,000.00	1,000.00	1,570.59	( 570.59 )	157.06	1,226.09
<b>TOTAL INTEREST &amp; MISC INCOME</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,730.59</b>	<b>( 730.59 )</b>	<b>173.06</b>	<b>1,226.09</b>
<u>INTERGOVERNMENTAL REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	9,300.00	9,300.00	14,906.75	( 5,606.75 )	160.29	9,583.50
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>9,300.00</b>	<b>9,300.00</b>	<b>14,906.75</b>	<b>( 5,606.75 )</b>	<b>160.29</b>	<b>9,583.50</b>
<b>TOTAL FUND REVENUE</b>	<b>117,300.00</b>	<b>117,300.00</b>	<b>148,651.07</b>	<b>( 31,351.07 )</b>	<b>126.73</b>	<b>136,589.98</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>						
903-49500-201 OFFICE SUPPLY	.00	.00	.00	.00	.00	59.82
903-49500-322 POSTAGE	.00	.00	12.22	12.22	.00	.00
903-49500-331 TRAVEL/MEALS/LODGING	.00	.00	326.84	326.84	.00	221.60
903-49500-440 STAFF TRAINING	.00	.00	.00	.00	.00	13.88
903-49500-720 TRANSFERSOUT	13,300.00	13,300.00	.00	( 13,300.00 )	.00	.00
<b>TOTAL OTHER HOUSING BUS ACTIV-ADMIN</b>	<b>13,300.00</b>	<b>13,300.00</b>	<b>339.06</b>	<b>( 12,960.94 )</b>	<b>2.55</b>	<b>295.30</b>
<u>HOUSING ASSISTANCE PROGRAMS</u>						
903-49775-370 HAP-MHFA	85,000.00	85,000.00	115,399.00	30,399.00	135.76	95,964.00
903-49775-373 HAP REGION 7E	19,000.00	19,000.00	4,873.73	( 14,126.27 )	25.65	18,776.39
<b>TOTAL HOUSING ASSISTANCE PROGRAMS</b>	<b>104,000.00</b>	<b>104,000.00</b>	<b>120,272.73</b>	<b>16,272.73</b>	<b>115.65</b>	<b>114,740.39</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>117,300.00</b>	<b>117,300.00</b>	<b>120,611.79</b>	<b>3,311.79</b>	<b>102.82</b>	<b>115,035.69</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>28,039.28</b>	<b>( 34,662.86 )</b>		

**CITY OF CAMBRIDGE**

BALANCE SHEET  
DECEMBER 31, 2013

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

ASSETS

904-10200	EDA OPERATING ACCOUNT-CAPITAL	<u>27,209.07</u>	
	TOTAL ASSETS		<u><u>27,209.07</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

	REVENUE OVER EXPENDITURES - YTD	<u>27,209.07</u>	
	TOTAL FUND EQUITY		<u>27,209.07</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>27,209.07</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	<u>ADOPTED BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>UNUSED/ UNEARNED</u>	<u>% OF BUDGET</u>	<u>PRIOR YR YTD ACTUAL</u>
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	48,000.00	48,000.00	27,209.07	20,790.93	56.69	19,730.93
TOTAL INTERGOVERNMENTAL REVENUES	<u>48,000.00</u>	<u>48,000.00</u>	<u>27,209.07</u>	<u>20,790.93</u>	<u>56.69</u>	<u>19,730.93</u>
TOTAL FUND REVENUE	<u><u>48,000.00</u></u>	<u><u>48,000.00</u></u>	<u><u>27,209.07</u></u>	<u><u>20,790.93</u></u>	<u><u>56.69</u></u>	<u><u>19,730.93</u></u>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>						
904-49300-720 TRANSFERS OUT	48,000.00	48,000.00	.00	( 48,000.00 )	.00	19,730.93
TOTAL OTHER FINANCING USES	48,000.00	48,000.00	.00	( 48,000.00 )	.00	19,730.93
TOTAL FUND EXPENDITURES	48,000.00	48,000.00	.00	( 48,000.00 )	.00	19,730.93
NET REVENUES OVER EXPENDITURES	.00	.00	27,209.07	68,790.93		

**CITY OF CAMBRIDGE**

BALANCE SHEET  
DECEMBER 31, 2013

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

<u>ASSETS</u>		
905-10130	FSS-CASH WITH ESCROW AGENT	5,580.80
905-10200	EDA OPERATING ACCT-SECTION 8	<u>8,335.85</u>
	TOTAL ASSETS	<u><u>13,916.65</u></u>
 <u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
905-22000	FSS ESCROW	<u>5,580.80</u>
	TOTAL LIABILITIES	5,580.80
 <u>FUND EQUITY</u>		
905-27200	RESTRICTED NET ASSETS-HAP	13,011.61
	REVENUE OVER EXPENDITURES - YTD	<u>( 4,675.76 )</u>
	TOTAL FUND EQUITY	<u>8,335.85</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>13,916.65</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	257,320.00	257,320.00	296,265.00	( 38,945.00 )	115.13	161,998.00
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>257,320.00</b>	<b>257,320.00</b>	<b>296,265.00</b>	<b>( 38,945.00 )</b>	<b>115.13</b>	<b>161,998.00</b>
<u>INTERGOVERNMENTAL REVENUES</u>						
905-35100 FRAUD RECOVERY	.00	.00	931.50	( 931.50 )	.00	1,140.39
905-35101 FSS FORFEITURE	.00	.00	5,728.33	( 5,728.33 )	.00	.00
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>6,659.83</b>	<b>( 6,659.83 )</b>	<b>.00</b>	<b>1,140.39</b>
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	18.11	( 18.11 )	.00	301.07
<b>TOTAL INTEREST</b>	<b>.00</b>	<b>.00</b>	<b>18.11</b>	<b>( 18.11 )</b>	<b>.00</b>	<b>301.07</b>
<b>TOTAL FUND REVENUE</b>	<b>257,320.00</b>	<b>257,320.00</b>	<b>302,942.94</b>	<b>( 45,622.94 )</b>	<b>117.73</b>	<b>163,439.46</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 905 - HAP OCCUPIED UNITS**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
905-49775-370 HAP OCCUPIED UNITS	257,320.00	257,320.00	295,512.00	38,192.00	114.84	312,578.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	879.00	879.00	.00	1,024.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	7,197.00	7,197.00	.00	10,356.00
905-49775-375 FSS	.00	.00	3,406.00	3,406.00	.00	615.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	624.70	624.70	.00	1,009.66
<b>TOTAL HAP EXPENDITURES</b>	<u>257,320.00</u>	<u>257,320.00</u>	<u>307,618.70</u>	<u>50,298.70</u>	<u>119.55</u>	<u>325,582.66</u>
<b>TOTAL FUND EXPENDITURES</b>	<u>257,320.00</u>	<u>257,320.00</u>	<u>307,618.70</u>	<u>50,298.70</u>	<u>119.55</u>	<u>325,582.66</u>
<b>NET REVENUES OVER EXPENDITURES</b>	<u>.00</u>	<u>.00</u>	<u>( 4,675.76 )</u>	<u>( 95,921.64 )</u>		

**CITY OF CAMBRIDGE**  
**SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>REVENUE</b>						
INTEREST	100.00	26.00	5,000.00	4,974.00	19,230.77	2,302.57
MALL OPERATING REVENUES	225,000.00	225,074.00	236,587.85	11,513.85	105.12	254,792.68
TRANSFERS FROM OTHER FUNDS	.00	.00	.00	.00	.00	58,000.00
<b>TOTAL FUND REVENUE</b>	<b>225,100.00</b>	<b>225,100.00</b>	<b>241,587.85</b>	<b>16,487.85</b>	<b>107.32</b>	<b>315,095.25</b>
<b>EXPENDITURES</b>						
EDA ADMINISTRATION	29,341.00	38,385.00	23,220.27	15,164.73	60.49	21,819.73
MALL OPERATING EXPENSES	138,510.00	137,834.00	130,720.52	7,113.48	94.84	200,048.14
EDA ADMINISTRATION	.00	.00	4,580.00	( 4,580.00 )	.00	.00
<b>TOTAL EDA OPERATIONS</b>	<b>167,851.00</b>	<b>176,219.00</b>	<b>158,520.79</b>	<b>17,698.21</b>	<b>89.96</b>	<b>221,867.87</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>167,851.00</b>	<b>176,219.00</b>	<b>158,520.79</b>	<b>17,698.21</b>	<b>89.96</b>	<b>221,867.87</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>57,249.00</b>	<b>48,881.00</b>	<b>83,067.06</b>	<b>( 1,210.36 )</b>		

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	26.00	.00	26.00	.00	2,302.57
205-36230 DONATIONS	.00	.00	5,000.00	( 5,000.00 )	.00	.00
<b>TOTAL INTEREST</b>	<b>100.00</b>	<b>26.00</b>	<b>5,000.00</b>	<b>( 4,974.00 )</b>	<b>19,230.77</b>	<b>2,302.57</b>
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	74.00	74.35	( .35 )	100.47	323.68
205-37220 RENTAL FEES	225,000.00	225,000.00	236,513.50	( 11,513.50 )	105.12	254,469.00
<b>TOTAL MALL OPERATING REVENUES</b>	<b>225,000.00</b>	<b>225,074.00</b>	<b>236,587.85</b>	<b>( 11,513.85 )</b>	<b>105.12</b>	<b>254,792.68</b>
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	.00	.00	.00	.00	.00	58,000.00
<b>TOTAL TRANSFERS FROM OTHER FUNDS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>58,000.00</b>
<b>TOTAL FUND REVENUE</b>	<b>225,100.00</b>	<b>225,100.00</b>	<b>241,587.85</b>	<b>( 16,487.85 )</b>	<b>107.32</b>	<b>315,095.25</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	595.00 (	1,905.00)	23.80	1,715.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	191.00	191.00	45.54 (	145.46)	23.84	131.29
<b>TOTAL PERSONAL SERVICES</b>	<b>2,691.00</b>	<b>2,691.00</b>	<b>640.54 (</b>	<b>2,050.46)</b>	<b>23.80</b>	<b>1,846.29</b>
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	41.67 (	208.33)	16.67	.00
205-41930-204 STATIONERY, FORMS & ENVELOPES	250.00	250.00	.00 (	250.00)	.00	.00
205-41930-209 SOFTWARE UPDATES	250.00	250.00	.00 (	250.00)	.00	.00
205-41930-210 MISCELLANEOUS OPER SUPPLIES	250.00	250.00	.00 (	250.00)	.00	.00
205-41930-212 GASOLINE/FUEL/LUBRICANTS	500.00	500.00	24.42 (	475.58)	4.88	.00
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	300.00	300.00	.00 (	300.00)	.00	55.22
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	300.00	300.00	.00 (	300.00)	.00	.00
<b>TOTAL SUPPLIES</b>	<b>2,100.00</b>	<b>2,100.00</b>	<b>66.09 (</b>	<b>2,033.91)</b>	<b>3.15</b>	<b>55.22</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	3,916.56 (	1,083.44)	78.33	4,938.75
205-41930-321 TELEPHONE/CELLULAR	500.00	500.00	.00 (	500.00)	.00	.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	108.99 (	641.01)	14.53	300.20
205-41930-334 MILEAGE REIMBURSEMENT	250.00	250.00	.00 (	250.00)	.00	.00
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00 (	200.00)	.00	163.88
205-41930-360 INSURANCE AND BONDS	3,800.00	1,571.00	1,570.19 (	.81)	99.95	1,575.50
205-41930-383 GAS UTILITIES	.00	.00	.00	.00	.00 (	210.49)
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>10,500.00</b>	<b>8,271.00</b>	<b>5,595.74 (</b>	<b>2,675.26)</b>	<b>67.65</b>	<b>6,767.84</b>
<i>MISCELLANEOUS</i>						
205-41930-404 REP & MAINT LABOR VEH/EQUIP	250.00	250.00	.00 (	250.00)	.00	.00
205-41930-409 MAINT CONTRACTS OFFICE EQUIP	1,000.00	500.00	.00 (	500.00)	.00	.00
205-41930-430 MISCELLANEOUS	300.00	300.00	.00 (	300.00)	.00	20.00
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	.00 (	1,500.00)	.00	1,000.00
205-41930-440 SCHOOLS & MEETINGS	1,000.00	1,500.00	1,358.50 (	141.50)	90.57	854.00
205-41930-485 PROPERTY TAXES	.00	3,630.00	3,630.00	.00	100.00	1,080.00
205-41930-489 IND PARK MARKETING	10,000.00	17,643.00	11,929.40 (	5,713.60)	67.62	10,196.38
<b>TOTAL MISCELLANEOUS</b>	<b>14,050.00</b>	<b>25,323.00</b>	<b>16,917.90 (</b>	<b>8,405.10)</b>	<b>66.81</b>	<b>13,150.38</b>
<b>TOTAL EDA ADMINISTRATION</b>	<b>29,341.00</b>	<b>38,385.00</b>	<b>23,220.27 (</b>	<b>15,164.73)</b>	<b>60.49</b>	<b>21,819.73</b>

**MALL OPERATING EXPENSES**

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2013**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>SUPPLIES</i>						
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,500.00	11,881.42	4,381.42	158.42	7,240.69
<b>TOTAL SUPPLIES</b>	<b>7,000.00</b>	<b>7,500.00</b>	<b>11,881.42</b>	<b>4,381.42</b>	<b>158.42</b>	<b>7,240.69</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	1,262.40 (	337.60)	78.90	1,219.77
205-47000-360 INSURANCE AND BONDS	6,500.00	7,569.00	7,568.43 (	.57)	99.99	6,625.00
205-47000-381 ELECTRIC UTILITIES	23,010.00	23,010.00	17,648.93 (	5,361.07)	76.70	20,693.63
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	4,732.98 (	967.02)	83.03	4,585.60
205-47000-383 GAS UTILITIES	6,000.00	5,500.00	4,196.69 (	1,303.31)	76.30	2,953.10
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	4,412.29 (	87.71)	98.05	4,088.22
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>47,310.00</b>	<b>47,879.00</b>	<b>39,821.72 (</b>	<b>8,057.28)</b>	<b>83.17</b>	<b>40,165.32</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	5,200.00	5,200.00	198.17 (	5,001.83)	3.81	4,641.80
205-47000-413 BNSF PARKING LOT LEASE	.00	725.00	724.73 (	.27)	99.96	1,295.00
205-47000-489 OTHER CONTRACTED SERVICES	29,000.00	26,530.00	28,094.48	1,564.48	105.90	25,437.05
205-47000-490 MALL CAP FUND CONTRIBUTION	50,000.00	50,000.00	50,000.00	.00	100.00	50,000.00
205-47000-494 LANDSCAPING/FRONT EXTERIOR PRO	.00	.00	.00	.00	.00	57,868.28
205-47000-495 MALL LIGHTING PROJECT	.00	.00	.00	.00	.00	13,400.00
<b>TOTAL MISCELLANEOUS</b>	<b>84,200.00</b>	<b>82,455.00</b>	<b>79,017.38 (</b>	<b>3,437.62)</b>	<b>95.83</b>	<b>152,642.13</b>
<b>TOTAL MALL OPERATING EXPENSES</b>	<b>138,510.00</b>	<b>137,834.00</b>	<b>130,720.52 (</b>	<b>7,113.48)</b>	<b>94.84</b>	<b>200,048.14</b>
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-49300-720 TRANSFERS OUT - OPER TRANSFERS	.00	.00	4,580.00	4,580.00	.00	.00
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>4,580.00</b>	<b>4,580.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL EDA ADMINISTRATION</b>	<b>.00</b>	<b>.00</b>	<b>4,580.00</b>	<b>4,580.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>167,851.00</b>	<b>176,219.00</b>	<b>158,520.79 (</b>	<b>17,698.21)</b>	<b>89.96</b>	<b>221,867.87</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>57,249.00</b>	<b>48,881.00</b>	<b>83,067.06</b>	<b>1,210.36</b>	<b>58.85</b>	<b>93,227.38</b>