

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
December 1, 2014**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, December 1, 2014 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Lisa Iverson, and EDA members Howard Lewis, Corey Bustrom and Mariys Palmer

Members Absent: Vice President Chris Caulk

Others Present: Executive Director Lynda Woulfe, Finance Director Caroline Moe, and Housing Supervisor Marilyn Fromm

**Call to Order**

President Iverson called the meeting to order at 5:30 pm.

**Approval of Agenda**

Lewis moved, seconded by Bustrom, to approve the agenda as presented. Motion carried 4/0.

**Consent Agenda**

Palmer pulled F for discussion. Bustrom moved, seconded by Lewis, to approve the consent agenda item A - E, and G as presented:

- A. Approve November 3, 2014 minutes
- B. Approving Housing Division bills check #16703 & ACH – totaling \$60,337
- C. Approve EDA Bills – Check #97999 to #98275, totaling \$16,895.16
- D. Approve Draft October 2014 Financial Statements
- E. Housing Supervisor's Report
- G. Resident Meeting

Upon call of the role, Bustrom, Palmer, Lewis, and Iverson voted aye, no nays. Motion passed unanimously.

F. Approve lease renewal for Suite 156, In His Steps Ballet, in the City Center Mall  
Palmer stated she is happy to see the lease renewal and thanked staff for working out the issues that arose in the past. Lewis moved, seconded by Bustrom, to approve the In His Steps Ballet lease renewal as presented. Motion passed 4/0.

**New Business**

***Public Hearing on PHA Plan  
Adopt Resolution R14-012 – 2015 Annual Statement and Five Year Capital Fund Plan***

Fromm stated on an annual basis the PHA is required to develop a Public Housing Agency (PHA) Plan in relation to the funding the City receives from the US Department of Housing & Urban Development (HUD).

Fromm explained the purpose of the PHA Plan is to provide a source for interested parties to locate basic PHA policies, rules, and requirements concerning its operation, programs and services. Fromm reported the Five-Year Action Plan describes the mission of the agency and the agency's long range goals and objectives for achieving the mission over a five year period, and the approach for managing programs and providing services for the upcoming year.

Fromm stated the 2015 Annual Plan lists the planned capital projects using 2015 Capital and the 2015--2019 Capital Fund Program describes the long range projects.

Lewis asked about a plan referenced on page 69 to increase and create more public housing. Fromm explained in general affordable housing is decreasing throughout the state because of the age of buildings but Cambridge has done a great job with keeping up with Bridge Park apartments and the building is in great condition. Fromm stated that Bridge Park has maintained 100% occupancy for years. Lewis asked how many people are currently on the waiting list. Fromm stated there are about 19 people that have a preference and there are a total of about 47 people on the waiting list that do not have a preference.

Palmer noted there is more affordable housing available now due to the Heritage Greens' projects.

Iverson opened the public hearing at 5:40 pm and without comment closed the public hearing at 5:41 pm.

Palmer moved, seconded by Lewis to approve Resolution R14-012 adopting the 2015 Annual PHA Plan and 2015 – 2019 Capital Fund, Five Year Action Plan. Motion carried 4/0.

### ***Adopt Resolution R14-013 – 2015 Payment Standard***

Fromm stated staff is proposing a slight increase over the 2014 payment standard for some of the bedroom sizes. Fromm explained payment standards are based on the 2015 Fair Market Rents (FMR) established by HUD. According to HUD guidelines, Isanti and Chisago Counties are part of the Minneapolis-St. Paul Metropolitan FMR area so the fair market rents need to reflect that rental market.

Fromm stated the payment standard is used to calculate the maximum monthly subsidy for an assisted family. Fromm stated it is the amount that would be needed to pay the gross rent (shelter rent plus utilities) of privately owned, decent and safe rental housing after the tenant pays their share. Fromm explained the tenant can pay up to 40 percent of their monthly income and the housing authority pays the landlord the remainder of the total housing cost in the form of a HAP payment (Housing Assistance Payment). Fromm reviewed the HUD 2015 fair market rents and explained the new payment standards set at .90 – 100 percent of the FMR.

Bustrom moved, seconded by Lewis to approve Resolution R14-013 approving establishment of the payment standards of the fair market rent and undated utility allowance effective January 1, 2015. Motion carried 4/0.

**Adopt 2015 Budget**  
**Resolution R14-014 EDA Housing Division Budget Approval**  
**Resolution R14-015 EDA Admin Budget Approval**

Moe stated the 2015 EDA Housing Division reflects that housing staff will be moving towards retirement by moving to part-time status. Moe explained as part of this transition, Section 8 vouchers will be administered by the Mora HRA for 80% of our admin fee subsidy received from HUD and the remainder of Housing Division is consistent with 2014.

Moe explained the 2015 proposed EDA Admin budget relies on mall rental income to support it. Moe reported EDA marketing remains \$13,600 in 2015. Moe stated the EDA Admin budget also includes one half of the City Center maintenance worker position. Moe reported mall revenues are expected to exceed mall expenditures and the excess earning is to be accumulated for future capital projects as defined in the long range financial/capital improvement plan.

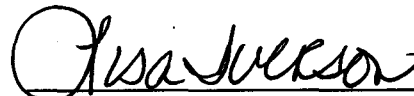
Lewis moved, seconded by Palmer to approve Resolution R14-014 EDA Housing Division Budget and Resolution R14-015 EDA Admin Budget. Motion carried 4/0.

**Unfinished Business**

There was no unfinished business.

**Adjournment**

Lewis moved, seconded by Bustron, to adjourn the meeting at 5:45 p.m. The motion passed unanimously.

  
\_\_\_\_\_  
Lisa Iverson, President

ATTEST:

  
\_\_\_\_\_  
Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
DECEMBER 31, 2014

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	( 6,388.06)	
901-10102	INVESTMENTS--PBC	315,961.28	
901-10103	INVESTMENTS-MINNCO	16,272.68	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	204,897.42	
901-11500	ACCOUNTS RECEIVABLE-TENANT	75.00	
901-15500	PREPAID EXPENSES	1,213.00	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	556,187.78	
901-16250	BUILDING IMPROVEMENTS	1,071,844.14	
901-16300	SITE IMPROVEMENTS	172,180.46	
901-16350	NON-DWELLING STRUCTURES	86,400.33	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	102,485.44	
901-16450	FURN, EQUIP, MACH-ADMIN	142,082.79	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 1,809,839.81)	
901-16500	CONSTRUCTION IN PROGRESS	36,029.20	
	TOTAL ASSETS		<u>1,023,444.02</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	840.86	
901-21650	ACCRUED VACATION & SICK PAY	38,845.52	
901-22600	TENANT SECURITY DEPOSITS	22,971.00	
	TOTAL LIABILITIES		62,657.38

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	574,945.21	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	( 227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>84,285.66</u>	
	BALANCE - CURRENT DATE	<u>84,285.66</u>	
	TOTAL FUND EQUITY		<u>960,786.64</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,023,444.02</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	70,000.00	70,000.00	74,818.00	( 4,818.00)	106.88	69,939.00
<b>TOTAL INTERGOVERNMENTAL REVE</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>74,818.00</b>	<b>( 4,818.00)</b>	<b>106.88</b>	<b>69,939.00</b>
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	71.00	71.00	275.00	( 204.00)	387.32	.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	2,116.75	( 616.75)	141.12	2,078.96
<b>TOTAL INTEREST &amp; MISC INCOME</b>	<b>1,571.00</b>	<b>1,571.00</b>	<b>2,391.75</b>	<b>( 820.75)</b>	<b>152.24</b>	<b>2,078.96</b>
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	150,000.00	150,000.00	149,909.66	90.34	99.94	148,053.06
901-37221 LAUNDRY INCOME BRIDGE PARK	7,000.00	7,000.00	6,587.50	412.50	94.11	7,603.00
<b>TOTAL RENTAL INCOME</b>	<b>157,000.00</b>	<b>157,000.00</b>	<b>156,497.16</b>	<b>502.84</b>	<b>99.68</b>	<b>155,656.06</b>
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	52,762.00	52,762.00	53,519.12	( 757.12)	101.43	27,209.07
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>52,762.00</b>	<b>52,762.00</b>	<b>53,519.12</b>	<b>( 757.12)</b>	<b>101.43</b>	<b>27,209.07</b>
<b>TOTAL FUND REVENUE</b>	<b>281,333.00</b>	<b>281,333.00</b>	<b>287,226.03</b>			<b>254,883.09</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	31,048.00	31,048.00	31,062.46	14.46	100.05	31,222.12
901-49500-112 EDA HOUSING BOARD PAY	2,100.00	2,100.00	1,540.00 (	560.00)	73.33	2,100.00
901-49500-121 PERA (EMPLOYER)	2,251.00	2,251.00	2,254.85	3.85	100.17	2,191.70
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	2,494.08	119.08	105.01	2,473.14
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	17.28 (	34.72)	33.23	22.68
901-49500-151 WORKERS' COMPENSATION PREMIU	266.00	266.00	215.79 (	50.21)	81.12	158.36
<b>TOTAL PERSONAL SERVICES</b>	<b>38,092.00</b>	<b>38,092.00</b>	<b>37,584.46 (</b>	<b>507.54)</b>	<b>98.67</b>	<b>38,166.00</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	1,372.15 (	127.85)	91.48	1,198.02
<b>TOTAL SUPPLIES</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,372.15 (</b>	<b>127.85)</b>	<b>91.48</b>	<b>1,198.02</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	250.00	250.00	.00 (	250.00)	.00	16.40
901-49500-306 AUDITING	3,000.00	3,000.00	3,000.00	.00	100.00	2,400.00
901-49500-313 MARCO IT MGMT & BACKUP	.00	.00	438.00	438.00	.00	.00
901-49500-321 TELEPHONE EXPENSE	2,200.00	2,200.00	2,060.83 (	139.17)	93.67	1,920.47
901-49500-322 POSTAGE	800.00	800.00	164.50 (	635.50)	20.56	488.70
901-49500-331 TRAVEL/MEALS/LODGING	450.00	450.00	51.07 (	398.93)	11.35	231.25
901-49500-340 ADVERTISING	100.00	100.00	62.23 (	37.77)	62.23	70.70
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>6,800.00</b>	<b>6,800.00</b>	<b>5,776.63 (</b>	<b>1,023.37)</b>	<b>84.95</b>	<b>5,127.52</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	1,500.00	1,500.00	.00 (	1,500.00)	.00	1,427.50
901-49500-413 RENTALS - OFFICE EQUIPMENT	1,500.00	1,500.00	669.71 (	830.29)	44.65	246.58
901-49500-433 DUES AND SUBSCRIPTIONS	1,350.00	1,350.00	410.00 (	940.00)	30.37	644.00
901-49500-440 STAFF TRAINING	500.00	500.00	.00 (	500.00)	.00	496.48
<b>TOTAL MISCELLANEOUS</b>	<b>4,850.00</b>	<b>4,850.00</b>	<b>1,079.71 (</b>	<b>3,770.29)</b>	<b>22.26</b>	<b>2,814.56</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>51,242.00</b>	<b>51,242.00</b>	<b>45,812.95 (</b>	<b>5,429.05)</b>	<b>89.41</b>	<b>47,308.10</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	1,623.29	1,423.29	811.65	1,009.51
	<i>TOTAL SUPPLIES</i>	200.00	200.00	1,623.29	1,423.29	811.65	1,009.51
	<b>TOTAL LOW RENT TENANT SERVICE</b>	<b>200.00</b>	<b>200.00</b>	<b>1,623.29</b>	<b>1,423.29</b>	<b>811.65</b>	<b>1,009.51</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	38,645.00	38,645.00	38,662.79	17.79	100.05	38,209.17
901-49700-121 PERA (EMPLOYER)	2,802.00	2,802.00	2,806.78	4.78	100.17	2,770.05
901-49700-122 FICA/MEDICARE (EMPLOYER)	2,956.00	2,956.00	2,879.59	( 76.41)	97.42	2,848.59
901-49700-131 MEDICAL/DENTAL/LIFE	9,644.00	9,644.00	9,314.32	( 329.68)	96.58	8,449.27
901-49700-133 DEDUCTIBLE CONTRIBUTION	825.00	825.00	728.92	( 96.08)	88.35	825.01
901-49700-151 WORKERS' COMPENSATION PREMIU	2,245.00	2,245.00	1,946.22	( 298.78)	86.69	1,294.35
901-49700-154 HRA/FLEX FEES*	.00	.00	52.32	52.32	.00	.00
<b>TOTAL PERSONAL SERVICES</b>	<b>57,117.00</b>	<b>57,117.00</b>	<b>56,390.94</b>	<b>( 726.06)</b>	<b>98.73</b>	<b>54,396.44</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	3,574.47	( 825.53)	81.24	3,471.97
901-49700-212 FUEL PURCHASE	200.00	200.00	107.21	( 92.79)	53.61	105.08
<b>TOTAL SUPPLIES</b>	<b>4,600.00</b>	<b>4,600.00</b>	<b>3,681.68</b>	<b>( 918.32)</b>	<b>80.04</b>	<b>3,577.05</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	11,036.00	11,036.00	17,861.05	6,825.05	161.84	11,863.49
901-49700-360 INSURANCE AND BONDS	15,000.00	15,000.00	12,230.50	( 2,769.50)	81.54	14,662.00
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	11,574.00	474.00	104.27	11,648.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	29,874.16	( 5,825.84)	83.68	31,221.00
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	8,300.42	( 1,699.58)	83.00	8,145.39
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	7,286.53	1,286.53	121.44	6,453.77
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	2,055.32	( 44.68)	97.87	2,047.08
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>90,936.00</b>	<b>90,936.00</b>	<b>89,181.98</b>	<b>( 1,754.02)</b>	<b>98.07</b>	<b>86,040.73</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	( 70,000.00)	.00	46,989.02
901-49700-430 MISCELLANEOUS & GENERAL EXP	238.00	238.00	3.53	( 234.47)	1.48	120.00
901-49700-489 OTHER CONTRACTED SERVICES	.00	.00	.00	.00	.00	212.53
<b>TOTAL MISCELLANEOUS</b>	<b>70,238.00</b>	<b>70,238.00</b>	<b>3.53</b>	<b>( 70,234.47)</b>	<b>.01</b>	<b>47,321.55</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00	( 7,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	6,246.00	6,246.00	.00	6,806.92
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>6,246.00</b>	<b>( 754.00)</b>	<b>89.23</b>	<b>6,806.92</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>229,891.00</b>	<b>229,891.00</b>	<b>155,504.13</b>	<b>( 74,386.87)</b>	<b>67.64</b>	<b>198,142.69</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>281,333.00</u>	<u>281,333.00</u>	<u>202,940.37</u>			<u>246,460.30</u>
NET REVENUES OVER EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>84,285.66</u>			<u>8,422.79</u>

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 DECEMBER 31, 2014

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10010	CASH AND INVESTMENTS	(	282.21)	
902-10200	EDA OPERATING ACCT-SECTION 8		52,006.23	
902-16450	FURN, EQUIP, MACH-ADMIN		4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(	4,475.39)	
	TOTAL ASSETS			<u>51,724.02</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE		3,857.30	
902-22200	DEFERRED REVENUE-UNEARNED GRAN		609.30	
	TOTAL LIABILITIES			4,466.60

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS		45,369.47	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		<u>1,887.95</u>	
	BALANCE - CURRENT DATE		<u>1,887.95</u>	
	TOTAL FUND EQUITY			<u>47,257.42</u>
	TOTAL LIABILITIES AND EQUITY			<u>51,724.02</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	45,374.00	45,374.00	39,773.00	5,601.00	87.66	35,384.00
TOTAL INTERGOVERNMENTAL REVE	45,374.00	45,374.00	39,773.00	5,601.00	87.66	35,384.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	17,374.00	17,374.00	25,350.74	( 7,976.74)	145.91	24,955.15
902-35100 FRAUD RECOVERY INCOME	.00	.00	923.00	( 923.00)	.00	931.50
TOTAL RENTAL INCOME	17,374.00	17,374.00	26,273.74	( 8,999.74)	151.22	25,886.65
<u>INTEREST</u>						
902-38210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	52.04	( 52.04)	.00	52.71
TOTAL INTEREST	.00	.00	52.04	( 52.04)	.00	52.71
<u>OTHER FINANCING SOURCES</u>						
902-39203 TRANSFERS FROM OTHER FUNDS	4,700.00	4,700.00	.00	4,700.00	.00	.00
TOTAL OTHER FINANCING SOURCES	4,700.00	4,700.00	.00	4,700.00	.00	.00
TOTAL FUND REVENUE	67,448.00	67,448.00	66,098.78			61,323.36

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 ADMINISTRATIVE</b>						
<i>PERSONAL SERVICES</i>						
902-49500-101 ADMIN FULL-TIME EMP - REGULAR	29,202.00	29,202.00	31,062.35	1,860.35	106.37	30,489.89
902-49500-121 PERA (EMPLOYER)	2,117.00	2,117.00	2,254.60	137.60	106.50	2,191.82
902-49500-122 FICA/MEDICARE (EMPLOYER)	2,234.00	2,234.00	2,376.28	142.28	106.37	2,312.52
902-49500-131 MEDICAL/DENTAL/LIFE	52.00	52.00	17.28 (	34.72)	33.23	22.88
902-49500-151 WORKERS' COMPENSATION PREMIU	267.00	267.00	215.81 (	51.19)	80.83	158.35
<i>TOTAL PERSONAL SERVICES</i>	<u>33,872.00</u>	<u>33,872.00</u>	<u>35,926.32</u>	<u>2,054.32</u>	<u>106.06</u>	<u>35,175.06</u>
<i>SUPPLIES</i>						
902-49500-201 OFFICE SUPPLIES	1,500.00	1,500.00	1,460.35 (	39.65)	97.36	1,026.43
<i>TOTAL SUPPLIES</i>	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,460.35 (</u>	<u>39.65)</u>	<u>97.36</u>	<u>1,026.43</u>
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-304 LEGAL FEES	250.00	250.00	15.63 (	234.37)	6.25	50.00
902-49500-306 AUDIT FEES	3,000.00	3,000.00	3,000.00	.00	100.00	2,400.00
902-49500-313 MARCO IT MGMT & BACKUP	.00	.00	438.00	438.00	.00	.00
902-49500-321 TELEPHONE	2,200.00	2,200.00	1,660.84 (	539.16)	75.49	1,920.42
902-49500-322 POSTAGE	800.00	800.00	399.70 (	400.30)	49.96	506.22
902-49500-331 TRAVEL/MEALS/LODGING	450.00	450.00	724.28	274.28	160.95	758.03
902-49500-340 ADVERTISING	188.00	188.00	76.80 (	111.20)	40.85	110.70
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>6,888.00</u>	<u>6,888.00</u>	<u>6,315.25 (</u>	<u>572.75)</u>	<u>91.68</u>	<u>5,745.37</u>
<i>MISCELLANEOUS</i>						
902-49500-409 LICENSE & SUPPORT CONTRACT	1,500.00	1,500.00	.00 (	1,500.00)	.00	1,427.50
902-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	669.68 (	2,330.32)	22.32	246.59
902-49500-433 DUES AND SUBSCRIPTIONS	1,350.00	1,350.00	310.00 (	1,040.00)	22.96	622.50
902-49500-440 STAFF TRAINING	300.00	300.00	28.00 (	272.00)	9.33	300.00
<i>TOTAL MISCELLANEOUS</i>	<u>6,150.00</u>	<u>6,150.00</u>	<u>1,007.68 (</u>	<u>5,142.32)</u>	<u>16.39</u>	<u>2,596.59</u>
<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<u><u>48,410.00</u></u>	<u><u>48,410.00</u></u>	<u><u>44,709.60 (</u></u>	<u><u>3,700.40)</u></u>	<u><u>92.36</u></u>	<u><u>44,543.45</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
902-49700-101 INSPECT FULL-TIME EMP- REGULAR	12,882.00	12,882.00	12,887.61	5.61	100.04	12,736.43
902-49700-121 PERA (EMPLOYER)	934.00	934.00	935.57	1.57	100.17	923.49
902-49700-122 FICA/MEDICARE (EMPLOYER)	985.00	985.00	959.94 (	25.06)	97.46	949.45
902-49700-131 MEDICAL/DENTAL/LIFE	3,215.00	3,215.00	3,558.54	343.54	110.69	3,249.54
902-49700-133 INSURANCE DEDUCTIBLE	275.00	275.00	242.97 (	32.03)	88.35	274.99
902-49700-151 WORKERS' COMPENSATION PREMIU	747.00	747.00	898.05	151.05	120.22	432.52
902-49700-154 HRA/FLEX FEES	.00	.00	18.55	18.55	.00	.00
<i>TOTAL PERSONAL SERVICES</i>	<u>19,038.00</u>	<u>19,038.00</u>	<u>19,501.23</u>	<u>463.23</u>	<u>102.43</u>	<u>18,566.42</u>
<b>TOTAL SECT 8 MAINTENANCE</b>	<u><u>19,038.00</u></u>	<u><u>19,038.00</u></u>	<u><u>19,501.23</u></u>	<u><u>463.23</u></u>	<u><u>102.43</u></u>	<u><u>18,566.42</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	341,717.00	341,717.00	.00	344,784.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 341,717.00)	( 341,717.00)	.00	( 344,784.00)
902-49775-376 URP PORT REC	.00	.00	2,171.00	2,171.00	.00	3,522.00
902-49775-378 PORT REC URP REIMB	.00	.00	( 2,171.00)	( 2,171.00)	.00	( 3,522.00)
<i>TOTAL HAP EXPENDITURES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
<b>TOTAL HAP OCCUPIED UNITS</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	67,448.00	67,448.00	64,210.83			63,109.87
NET REVENUES OVER EXPENDITURE	.00	.00	1,887.95			( 1,786.51)

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 DECEMBER 31, 2014

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	259,639.92	
903-10200	EDA HOUSING DIV OPERATING CASH	54,049.28	
903-15500	PREPAID EXPENSES	567.00	
	TOTAL ASSETS		<u>314,256.20</u>

LIABILITIES AND EQUITY

LIABILITIES

903-22200	DEFERRED REVENUE	533.42	
903-23000	MHFA FUNDING-UNEARNED	10,564.10	
903-23001	MHFA FUNDING CHISAGO UNEARNED	800.00	
903-23004	DEF REV-ADDITION 7E MENTAL HEA	238.00	
	TOTAL LIABILITIES		12,135.52

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	302,075.77	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	44.91	
	BALANCE - CURRENT DATE	44.91	
	TOTAL FUND EQUITY		<u>302,120.68</u>
	TOTAL LIABILITIES AND EQUITY		<u>314,256.20</u>



**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	85,000.00	85,000.00	94,877.00	( 9,877.00)	111.62	115,460.00
903-33440 HAP REGION 7E	.00	.00	.00	.00	.00	4,873.73
<b>TOTAL INTERGOVERNMENTAL REVE</b>	<b>85,000.00</b>	<b>85,000.00</b>	<b>94,877.00</b>	<b>( 9,877.00)</b>	<b>111.62</b>	<b>120,333.73</b>
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	8,000.00	8,000.00	9,840.00	( 1,840.00)	123.00	11,080.00
903-35510 REGION 7E ADMIN FEES	.00	.00	.00	.00	.00	600.00
<b>TOTAL CHARGES FOR SERVICES</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>9,840.00</b>	<b>( 1,840.00)</b>	<b>123.00</b>	<b>11,680.00</b>
<u>INTEREST &amp; MISC INCOME</u>						
903-36200 MISCELLANEOUS INCOME	.00	.00	.00	.00	.00	160.00
903-36210 INTEREST EARNINGS	1,000.00	1,000.00	1,606.83	( 606.83)	160.68	1,570.59
<b>TOTAL INTEREST &amp; MISC INCOME</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,606.83</b>	<b>( 606.83)</b>	<b>160.68</b>	<b>1,730.59</b>
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	13,143.75	1,856.25	87.63	14,906.75
<b>TOTAL OTHER REVENUES</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>13,143.75</b>	<b>1,856.25</b>	<b>87.63</b>	<b>14,906.75</b>
<b>TOTAL FUND REVENUE</b>	<b>109,000.00</b>	<b>109,000.00</b>	<b>119,467.58</b>			<b>148,651.07</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>OTHER HOUSING BUS ACTIV-ADMIN</b>							
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	.00	.00	16.00	16.00	.00	.00
	<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>16.00</b>	<b>16.00</b>	<b>.00</b>	<b>.00</b>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-322	POSTAGE	.00	.00	.00	.00	.00	12.22
903-49500-331	TRAVEL/MEALS/LODGING	.00	.00	852.71	852.71	.00	326.84
	<b>TOTAL OTHER SERVICES AND CHA</b>	<b>.00</b>	<b>.00</b>	<b>852.71</b>	<b>852.71</b>	<b>.00</b>	<b>339.06</b>
<i>MISCELLANEOUS</i>							
903-49500-409	LICENSE & SUPPORT CONTRACT	1,038.00	1,038.00	.00	( 1,038.00)	.00	.00
903-49500-433	DUES AND SUBSCRIPTIONS	500.00	500.00	.00	( 500.00)	.00	.00
	<b>TOTAL MISCELLANEOUS</b>	<b>1,538.00</b>	<b>1,538.00</b>	<b>.00</b>	<b>( 1,538.00)</b>	<b>.00</b>	<b>.00</b>
<i>TRANSFERS</i>							
903-49500-720	TRANSFERSOUT	22,462.00	22,462.00	.00	( 22,462.00)	.00	.00
	<b>TOTAL TRANSFERS</b>	<b>22,462.00</b>	<b>22,462.00</b>	<b>.00</b>	<b>( 22,462.00)</b>	<b>.00</b>	<b>.00</b>
	<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<b>24,000.00</b>	<b>24,000.00</b>	<b>868.71</b>	<b>( 23,131.29)</b>	<b>3.62</b>	<b>339.06</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>OTHER HOUSING BUS ACTIV-MAINT</b>						
<i>PERSONAL SERVICES</i>						
903-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	10,166.00	9,549.01	( 616.99)	93.93	.00
903-49700-121 PERA (EMPLOYER)	.00	737.00	708.36	( 28.64)	96.11	.00
903-49700-122 FICA/MEDICARE (EMPLOYER)	.00	778.00	722.47	( 55.53)	92.86	.00
903-49700-131 MEDICAL/DENTAL/LIFE	.00	2,797.00	2,979.50	182.50	106.52	.00
903-49700-133 DEDUCTIBLE CONTRIBUTION	.00	275.00	.00	( 275.00)	.00	.00
903-49700-151 WORKERS' COMPENSATION PREMIU	.00	591.00	610.62	19.62	103.32	.00
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>15,344.00</b>	<b>14,569.96</b>	<b>( 774.04)</b>	<b>94.96</b>	<b>.00</b>
<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<b>.00</b>	<b>15,344.00</b>	<b>14,569.96</b>	<b>( 774.04)</b>	<b>94.96</b>	<b>.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>HOUSING ASSISTANCE PROGRAMS</b>							
<i>HAP EXPENDITURES</i>							
903-49775-370	HAP-MHFA	85,000.00	85,000.00	103,984.00	18,984.00	122.33	115,399.00
903-49775-373	HAP REGION 7E	.00	.00	.00	.00	.00	4,873.73
<b>TOTAL HAP EXPENDITURES</b>		<b>85,000.00</b>	<b>85,000.00</b>	<b>103,984.00</b>	<b>18,984.00</b>	<b>122.33</b>	<b>120,272.73</b>
<b>TOTAL HOUSING ASSISTANCE PRO</b>		<b>85,000.00</b>	<b>85,000.00</b>	<b>103,984.00</b>	<b>18,984.00</b>	<b>122.33</b>	<b>120,272.73</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	109,000.00	124,344.00	119,422.67			120,611.79
NET REVENUES OVER EXPENDITURE	.00	( 15,344.00)	44.91			28,039.28

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	.00	.00	53,519.12	( 53,519.12)	.00	27,209.07
TOTAL INTERGOVERNMENTAL REVE	.00	.00	53,519.12	( 53,519.12)	.00	27,209.07
TOTAL FUND REVENUE	.00	.00	53,519.12			27,209.07

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2014

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	.00	.00	53,519.12	53,519.12	.00	27,209.07
	<i>TOTAL FUNCTION 7</i>	.00	.00	53,519.12	53,519.12	.00	27,209.07
	TOTAL OTHER FINANCING USES	.00	.00	53,519.12	53,519.12	.00	27,209.07

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>53,519.12</u>			<u>27,209.07</u>
NET REVENUES OVER EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>			<u>.00</u>



CITY OF CAMBRIDGE  
BALANCE SHEET  
DECEMBER 31, 2014

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	3,309.97	
905-10200	EDA OPERATING ACCT-SECTION 8	3,417.78	
	TOTAL ASSETS		<u>6,727.75</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	3,309.97	
	TOTAL LIABILITIES		3,309.97
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	8,335.85	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 4,918.07)	
	BALANCE - CURRENT DATE	( 4,918.07)	
	TOTAL FUND EQUITY		<u>3,417.78</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,727.75</u>

**CITY OF CAMBRIDGE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2014

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	254,626.00	254,626.00	287,652.00	( 33,026.00)	112.97	296,265.00
TOTAL INTERGOVERNMENTAL REVE	254,626.00	254,626.00	287,652.00	( 33,026.00)	112.97	296,265.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	923.00	( 923.00)	.00	931.50
905-35101 FSS FORFEITURE	.00	.00	.00	.00	.00	5,728.33
TOTAL SOURCE 35	.00	.00	923.00	( 923.00)	.00	6,659.83
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	6.81	( 6.81)	.00	18.11
TOTAL INTEREST	.00	.00	6.81	( 6.81)	.00	18.11
TOTAL FUND REVENUE	<u>254,626.00</u>	<u>254,626.00</u>	<u>288,581.81</u>			<u>302,942.94</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	254,626.00	254,626.00	290,401.00	35,775.00	114.05	295,512.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	759.00	759.00	.00	879.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	488.00	488.00	.00	7,197.00
905-49775-375 FSS	.00	.00	1,812.00	1,812.00	.00	3,406.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	39.88	39.88	.00	624.70
<i>TOTAL HAP EXPENDITURES</i>	<u>254,626.00</u>	<u>254,626.00</u>	<u>293,499.88</u>	<u>38,873.88</u>	<u>115.27</u>	<u>307,618.70</u>
<b>TOTAL HAP EXPENDITURES</b>	<u><u>254,626.00</u></u>	<u><u>254,626.00</u></u>	<u><u>293,499.88</u></u>	<u><u>38,873.88</u></u>	<u><u>115.27</u></u>	<u><u>307,618.70</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	254,626.00	254,626.00	293,499.88			307,618.70
NET REVENUES OVER EXPENDITURE	.00	.00	( 4,918.07)			( 4,675.76)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	3,858.46	( 3,758.46)	3,858.46	.00
205-36230 DONATIONS	.00	.00	.00	.00	.00	5,000.00
<b>TOTAL INTEREST</b>	<b>100.00</b>	<b>100.00</b>	<b>3,858.46</b>	<b>( 3,758.46)</b>	<b>3,858.46</b>	<b>5,000.00</b>
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	123.60	( 123.60)	.00	74.35
205-37220 RENTAL FEES	225,000.00	230,000.00	226,395.50	3,604.50	98.43	236,513.50
<b>TOTAL MALL OPERATING REVENUES</b>	<b>225,000.00</b>	<b>230,000.00</b>	<b>226,519.10</b>	<b>3,480.90</b>	<b>98.49</b>	<b>236,587.85</b>
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	.00	.00	7,400.00	( 7,400.00)	.00	20,000.00
<b>TOTAL TRANSFERS FROM OTHER FU</b>	<b>.00</b>	<b>.00</b>	<b>7,400.00</b>	<b>( 7,400.00)</b>	<b>.00</b>	<b>20,000.00</b>
<b>TOTAL FUND REVENUE</b>	<b>225,100.00</b>	<b>230,100.00</b>	<b>237,777.56</b>			<b>281,587.85</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	595.00	( 1,905.00)	23.80	595.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	191.00	191.00	45.55	( 145.45)	23.85	45.54
<b>TOTAL PERSONAL SERVICES</b>	<b>2,691.00</b>	<b>2,691.00</b>	<b>640.55</b>	<b>( 2,050.45)</b>	<b>23.80</b>	<b>640.54</b>
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	41.67
205-41930-212 GASOLINE/FUEL/LUBRICANTS	.00	.00	.00	.00	.00	24.42
205-41930-222 RENTAL OPERATIONS EXPENSE	.00	.00	87.61	87.61	.00	.00
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>87.61</b>	<b>87.61</b>	<b>.00</b>	<b>66.09</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	( 5,000.00)	.00	3,916.56
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	112.97	( 637.03)	15.06	108.99
205-41930-334 MILEAGE REIMBURSEMENT	250.00	250.00	147.84	( 102.16)	59.14	.00
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	( 200.00)	.00	.00
205-41930-360 INSURANCE AND BONDS	2,800.00	2,800.00	1,067.47	( 1,732.53)	38.12	1,570.19
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>1,328.28</b>	<b>( 7,671.72)</b>	<b>14.76</b>	<b>5,595.74</b>
<i>MISCELLANEOUS</i>						
205-41930-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	250.00	( 1,750.00)	12.50	.00
205-41930-440 SCHOOLS & MEETINGS	2,050.00	2,050.00	893.00	( 1,157.00)	43.56	1,358.50
205-41930-485 PROPERTY TAXES	.00	.00	8,830.00	8,830.00	.00	3,630.00
205-41930-488 DOWNTOWN TASK FORCE	.00	10,000.00	5,620.56	( 4,379.44)	56.21	.00
205-41930-489 IND PARK MARKETING	13,600.00	19,314.00	12,668.53	( 6,645.47)	65.59	11,929.40
<b>TOTAL MISCELLANEOUS</b>	<b>17,650.00</b>	<b>33,364.00</b>	<b>28,262.09</b>	<b>( 5,101.91)</b>	<b>84.71</b>	<b>16,917.90</b>
<b>TOTAL EDA ADMINISTRATION</b>	<b>29,341.00</b>	<b>45,055.00</b>	<b>30,318.53</b>	<b>( 14,736.47)</b>	<b>67.29</b>	<b>23,220.27</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	.00	20,333.00	19,946.37	( 386.63)	98.10	.00
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	.00	500.00	.00	( 500.00)	.00	.00
205-47000-121 PERA (EMPLOYER)	.00	1,510.00	1,482.84	( 27.16)	98.20	.00
205-47000-122 FICA/MEDICARE (EMPLOYER)	.00	1,594.00	1,510.19	( 83.81)	94.74	.00
205-47000-131 MEDICAL/DENTAL/LIFE	.00	5,594.00	6,004.48	410.48	107.34	.00
205-47000-133 DEDUCTIBLE CONTRIBUTION	.00	550.00	.00	( 550.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	.00	1,181.00	914.99	( 266.01)	77.48	.00
205-47000-154 HRA/FLEX FEES	.00	50.00	34.85	( 15.15)	69.70	.00
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>31,312.00</b>	<b>29,893.72</b>	<b>( 1,418.28)</b>	<b>95.47</b>	<b>.00</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	2,271.74	2,271.74	.00	.00
205-47000-212 GASOLINE/FUEL	.00	.00	90.15	90.15	.00	.00
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,000.00	11,157.77	4,157.77	159.40	11,881.42
<b>TOTAL SUPPLIES</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>13,519.66</b>	<b>6,519.66</b>	<b>193.14</b>	<b>11,881.42</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	847.68	( 752.32)	52.98	1,262.40
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	5,478.75	( 1,521.25)	78.27	7,568.43
205-47000-381 ELECTRIC UTILITIES	23,010.00	20,898.00	16,828.67	( 4,069.33)	80.53	17,648.93
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,200.00	4,643.84	( 556.16)	89.30	4,732.98
205-47000-383 GAS UTILITIES	6,000.00	5,000.00	4,875.04	( 124.96)	97.50	4,196.69
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	4,109.24	( 390.76)	91.32	4,412.29
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>47,810.00</b>	<b>44,198.00</b>	<b>36,783.22</b>	<b>( 7,414.78)</b>	<b>83.22</b>	<b>39,821.72</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	5,200.00	2,500.00	1,484.43	( 1,015.57)	59.38	198.17
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	2,765.16	1,965.16	345.65	724.73
205-47000-489 OTHER CONTRACTED SERVICES	29,000.00	9,000.00	8,147.61	( 852.39)	90.53	28,094.48
205-47000-490 MALL CAP FUND CONTRIBUTION	50,000.00	50,000.00	50,000.00	.00	100.00	50,000.00
205-47000-494 LANDSCAPING/FRONT EXTERIOR PR	.00	.00	17,788.00	17,788.00	.00	.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	14,000.00	11,785.72	( 2,214.28)	84.18	.00
205-47000-497 SENIOR CENTER TENANT BUILDOUT	.00	.00	88,634.86	88,634.86	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>85,000.00</b>	<b>76,300.00</b>	<b>180,605.78</b>	<b>104,305.78</b>	<b>236.70</b>	<b>79,017.38</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>139,810.00</b>	<b>158,810.00</b>	<b>260,802.38</b>	<b>101,992.38</b>	<b>164.22</b>	<b>130,720.52</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2014

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EXPENSE 300</b>						
<i>TRANSFERS</i>						
205-49300-720 TRANSFERS OUT - OPER TRANSFER	.00	.00	.00	.00	.00	4,580.00
<b>TOTAL TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>4,580.00</b>
<b>TOTAL EXPENSE 300</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>4,580.00</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2014**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>169,151.00</u>	<u>203,865.00</u>	<u>291,120.91</u>			<u>158,520.79</u>
NET REVENUES OVER EXPENDITURE	<u>55,949.00</u>	<u>26,235.00</u>	<u>( 53,343.35)</u>			<u>103,087.06</u>

## Check Register Detail Report

Cambridge

From: 01/01/2015 To: 01/26/2015

314,370.71

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2015	000064	Aaron Jordan 4715.1 Hap - Occupied Unit	Payment 317.00	317.00	314,053.71	January Hap Aadland, Ashley
01/01/2015	000064	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 528.00 392.00	920.00	313,133.71	January Hap Cross, Grace Willms, Monica
01/01/2015	000064	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 291.00	291.00	312,842.71	January Hap Arneberg, Danielle M
01/01/2015	000064	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 329.00	329.00	312,513.71	January Hap Deiman, Antoinette
01/01/2015	000064	Chen Liu 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 340.00 447.00 276.00 688.00 417.00	2,168.00	310,345.71	January Hap Paquette, Laurie Schug, Brenda Kay Schulz, Cynthia J Voss, Breana Weigel, Collin W
01/01/2015	000064	DJ Properties of Stanchfield, LLC 4715.1 Hap - Occupied Unit	Payment 664.00	664.00	309,681.71	January Hap Nicholas, Judith Evelyn
01/01/2015	000064	Dudley Peno 4715.1 Hap - Occupied Unit	Payment 623.00	623.00	309,058.71	January Hap Mains, Kimberly A
01/01/2015	000064	Isanti Housing Associates LP 4715.1 Hap - Occupied Unit	Payment 498.00	498.00	308,560.71	January Hap Johnston, Shaylee
01/01/2015	000064	John Maher 4715.1 Hap - Occupied Unit	Payment 198.00	198.00	308,362.71	January Hap Diers, Scott A
01/01/2015	000064	Kestrel Meadows Townhomes 4715.1 Hap - Occupied Unit	Payment 530.00	530.00	307,832.71	January Hap Barrett, Christy
01/01/2015	000064	Ramon Salgado 4715.1 Hap - Occupied Unit	Payment 311.00	311.00	307,521.71	January Hap Walkama, Danielle K
01/01/2015	000064	Richard Berget 4715.1 Hap - Occupied Unit	Payment 167.00	167.00	307,354.71	January Hap Tschida, Joyce
01/01/2015	000064	Sunrise Court Apartments 4715.1 Hap - Occupied Unit	Payment 176.00	176.00	307,178.71	January Hap Mullens, Darice R
01/01/2015	000064	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 224.00	224.00	306,954.71	January Hap Wallace, Lynnell
01/01/2015	000064	Tim Rahey Jr 4715.1 Hap - Occupied Unit	Payment 461.00	461.00	306,493.71	January Hap Kovacs, Gail
01/01/2015	000064	William Francisco	Payment	323.00	306,170.71	January Hap

### Check Register Detail Report

Cambridge

From: 01/01/2015 To: 01/26/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
		4715.1 Hap - Occupied Unit		323.00		Griffin, Deena M
01/01/2015	000064	Wyoming Phase 2	Payment	337.00	305,833.71	January Hap
		4715.1 Hap - Occupied Unit		337.00		Renspe, Alicia M
01/26/2015	016708	Metro Council	Payment	3,857.30	301,976.41	
		Overpayment from Metro HRA Aug-December HAP - \$3630.00 Aug- Sept Adm fee - \$88.10 Oct - Dec Adm fee - \$139.20				

## Check Register Detail Report

Cambridge

From: 01/01/2015 To: 01/26/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2015	000064	Aaron Jordan 4715.1 Hap - Occupied Unit	Payment 317.00	317.00	314,053.71	January Hap Aadland, Ashley
01/01/2015	000064	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 528.00 392.00	920.00	313,133.71	January Hap Cross, Grace Willms, Monica
01/01/2015	000064	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 291.00	291.00	312,842.71	January Hap Ameberg, Danielle M
01/01/2015	000064	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 329.00	329.00	312,513.71	January Hap Deiman, Antoinette
01/01/2015	000064	Chen Liu 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 340.00 447.00 276.00 688.00 417.00	2,168.00	310,345.71	January Hap Paquette, Laurie Schug, Brenda Kay Schulz, Cynthia J Voss, Breana Weigel, Collin W
01/01/2015	000064	DJ Properties of Stanchfield, LLC 4715.1 Hap - Occupied Unit	Payment 664.00	664.00	309,681.71	January Hap Nicholas, Judith Evelyn
01/01/2015	000064	Dudley Peno 4715.1 Hap - Occupied Unit	Payment 623.00	623.00	309,058.71	January Hap Mains, Kimberly A
01/01/2015	000064	Isanti Housing Associates LP 4715.1 Hap - Occupied Unit	Payment 498.00	498.00	308,560.71	January Hap Johnston, Shaylee
01/01/2015	000064	John Maher 4715.1 Hap - Occupied Unit	Payment 198.00	198.00	308,362.71	January Hap Diers, Scott A
01/01/2015	000064	Kestrel Meadows Townhomes 4715.1 Hap - Occupied Unit	Payment 530.00	530.00	307,832.71	January Hap Barrett, Christy
01/01/2015	000064	Ramon Salgado 4715.1 Hap - Occupied Unit	Payment 311.00	311.00	307,521.71	January Hap Walkama, Danielle K
01/01/2015	000064	Richard Berget 4715.1 Hap - Occupied Unit	Payment 167.00	167.00	307,354.71	January Hap Tschida, Joyce
01/01/2015	000064	Sunrise Court Apartments 4715.1 Hap - Occupied Unit	Payment 176.00	176.00	307,178.71	January Hap Mullens, Darice R
01/01/2015	000064	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 224.00	224.00	306,954.71	January Hap Wallace, Lynnell
01/01/2015	000064	Tim Rahey Jr 4715.1 Hap - Occupied Unit	Payment 461.00	461.00	306,493.71	January Hap Kovacs, Gail
01/01/2015	000064	William Francisco	Payment	323.00	306,170.71	January Hap

### Check Register Detail Report

Cambridge

From: 01/01/2015 To: 01/26/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
		4715.1 Hap - Occupied Unit		323.00		Griffin, Deena M
01/01/2015	000064	Wyoming Phase 2	Payment	337.00	305,833.71	January Hap
		4715.1 Hap - Occupied Unit		337.00		Renspe, Alicia M
01/26/2015	016708	Metro Council	Payment	3,857.30	301,976.41	

Overpayment from Metro HRA  
 Aug-December HAP - \$3630.00  
 Aug- Sept Adm fee - \$88.10  
 Oct - Dec Adm fee - \$139.20

## Check Register Detail Report

Cambridge

From: 01/01/2015 To: 01/26/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
01/01/2015	000064	Aaron Jordan 4715.1 Hap - Occupied Unit	Payment 317.00	317.00	314,053.71	January Hap Aadland, Ashley
01/01/2015	000064	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 528.00 392.00	920.00	313,133.71	January Hap Cross, Grace Willms, Monica
01/01/2015	000064	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 291.00	291.00	312,842.71	January Hap Arneberg, Danielle M
01/01/2015	000064	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 329.00	329.00	312,513.71	January Hap Deiman, Antoinette
01/01/2015	000064	Chen Liu 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 340.00 447.00 276.00 688.00 417.00	2,168.00	310,345.71	January Hap Paquette, Laurie Schug, Brenda Kay Schulz, Cynthia J Voss, Breana Weigel, Collin W
01/01/2015	000064	DJ Properties of Stanchfield, LLC 4715.1 Hap - Occupied Unit	Payment 664.00	664.00	309,681.71	January Hap Nicholas, Judith Evelyn
01/01/2015	000064	Dudley Peno 4715.1 Hap - Occupied Unit	Payment 623.00	623.00	309,058.71	January Hap Mains, Kimberly A
01/01/2015	000064	Isanti Housing Associates LP 4715.1 Hap - Occupied Unit	Payment 498.00	498.00	308,560.71	January Hap Johnston, Shaylee
01/01/2015	000064	John Maher 4715.1 Hap - Occupied Unit	Payment 198.00	198.00	308,362.71	January Hap Diers, Scott A
01/01/2015	000064	Kestrel Meadows Townhomes 4715.1 Hap - Occupied Unit	Payment 530.00	530.00	307,832.71	January Hap Barrett, Christy
01/01/2015	000064	Ramon Salgado 4715.1 Hap - Occupied Unit	Payment 311.00	311.00	307,521.71	January Hap Walkama, Danielle K
01/01/2015	000064	Richard Berget 4715.1 Hap - Occupied Unit	Payment 167.00	167.00	307,354.71	January Hap Tschida, Joyce
01/01/2015	000064	Sunrise Court Apartments 4715.1 Hap - Occupied Unit	Payment 176.00	176.00	307,178.71	January Hap Mullens, Darice R
01/01/2015	000064	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 224.00	224.00	306,954.71	January Hap Wallace, Lynnell
01/01/2015	000064	Tim Rahey Jr 4715.1 Hap - Occupied Unit	Payment 461.00	461.00	306,493.71	January Hap Kovacs, Gail
01/01/2015	000064	William Francisco	Payment	323.00	306,170.71	January Hap

### Check Register Detail Report

Cambridge

From: 01/01/2015 To: 01/26/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
		4715.1 Hap - Occupied Unit		323.00		Griffin, Deena M
01/01/2015	000064	Wyoming Phase 2	Payment	337.00	305,833.71	January Hap
		4715.1 Hap - Occupied Unit		337.00		Renspe, Alicia M
01/26/2015	016708	Metro Council	Payment	3,857.30	301,976.41	

Overpayment from Metro HRA  
 Aug-December HAP - \$3630.00  
 Aug- Sept Adm fee - \$88.10  
 Oct - Dec Adm fee - \$139.20

*+ batch  
 65  
 Nov  
 Sept*

*12 394.30*

*51,977.-*

*64,371.30*

Date: 01/23/2015  
Time: 14:50:12

Cambridge HRA  
Register - Basic Listing  
Cambridge  
From: 01/01/2015 To: 01/31/2015

Ref Num	Date	Payee	Pmt/Dep	Amount	Memo
000065	01/01/2015	Annette M. Jensen	Payment	273.00	January Hap
000065	01/01/2015	Bohmer, John	Payment	852.00	January Hap
000065	01/01/2015	Dean & Jennifer Bondeson	Payment	1,100.00	January Hap
000065	01/01/2015	Bungalows of Chisago LLC	Payment	1,850.00	January Hap
000065	01/01/2015	Calhoun Apartments	Payment	852.00	January Hap
000065	01/01/2015	Cambridge Square Associates LP	Payment	2,302.00	January Hap
000065	01/01/2015	Samantha Carlson	Payment	30.00	January Hap
000065	01/01/2015	Chen Liu	Payment	5,227.00	January Hap
000065	01/01/2015	David Cobb	Payment	728.00	January Hap
000065	01/01/2015	DJ Properties of Stanchfield, LLC	Payment	416.00	January Hap
000065	01/01/2015	Eliot Avenue Apartments LLC	Payment	1,250.00	January Hap
000065	01/01/2015	Elmer D. Harp	Payment	586.00	January Hap
000065	01/01/2015	ELMSUN LLC	Payment	1,239.00	January Hap
000065	01/01/2015	Erlandson - Nelson Construction	Payment	542.00	January Hap
000065	01/01/2015	FYP PROPERTIES	Payment	220.00	January Hap
000065	01/01/2015	Robert Giffin	Payment	580.00	January Hap
000065	01/01/2015	Hanson Properties	Payment	273.00	January Hap
000065	01/01/2015	Haven Properties	Payment	316.00	January Hap
000065	01/01/2015	Isanti Housing Associates LP	Payment	1,481.00	January Hap
000065	01/01/2015	Isanti Village Apartments	Payment	964.00	January Hap
000065	01/01/2015	Jay M. Winger	Payment	551.00	January Hap
000065	01/01/2015	Jeff Halverson	Payment	631.00	January Hap
000065	01/01/2015	Kathryn Dahlberg	Payment	725.00	January Hap
000065	01/01/2015	Kestrel Meadows Townhomes	Payment	1,249.00	January Hap
000065	01/01/2015	Brian Leet	Payment	380.00	January Hap
000065	01/01/2015	Legacy Townhomes	Payment	2,177.00	January Hap
000065	01/01/2015	Janet Nielsen	Payment	663.00	January Hap
000065	01/01/2015	Lindstrom Parkview Assoc.	Payment	305.00	January Hap
000065	01/01/2015	Mann, Cheryl	Payment	550.00	January Hap
000065	01/01/2015	Meadows Edge MN L Partnership	Payment	37.00	January Hap
000065	01/01/2015	Mike Munsinger	Payment	738.00	January Hap
000065	01/01/2015	Allen Moulton	Payment	523.00	January Hap
000065	01/01/2015	Multi-Investments, LLC	Payment	344.00	January Hap
000065	01/01/2015	Loral Myers	Payment	278.00	January Hap
000065	01/01/2015	Normandy Townhomes	Payment	1,140.00	January Hap
000065	01/01/2015	North Branch Senior Housing DBA	Payment	678.00	January Hap

Section - 8

Administered  
by MORA



Date: 01/23/2015  
Time: 14:50:12

Cambridge HRA  
Register - Basic Listing  
Cambridge  
From: 01/01/2015 To: 01/31/2015

Page: 2

Ref Num	Date	Payee	Pmt/Dep	Amount	Memo
000065	01/01/2015	Northern Management	Payment	800.00	January Hap
000065	01/01/2015	Oakhurst Apartments	Payment	708.00	January Hap
000065	01/01/2015	Oakridge Apartments	Payment	684.00	January Hap
000065	01/01/2015	Oakview Terrace Townhomes	Payment	2,214.00	January Hap
000065	01/01/2015	Peter Maus	Payment	953.00	January Hap
000065	01/01/2015	Randall Propp	Payment	436.00	January Hap
000065	01/01/2015	Robert Blaisdell-Blaisdell ENT	Payment	432.00	January Hap
000065	01/01/2015	Robert Mattson	Payment	581.00	January Hap
000065	01/01/2015	Robert & Linnea Steman	Payment	541.00	January Hap
000065	01/01/2015	Schaefer Rentals	Payment	936.00	January Hap
000065	01/01/2015	Ordeen Splittstoser	Payment	1,332.00	January Hap
000065	01/01/2015	Steve Baker	Payment	845.00	January Hap
000065	01/01/2015	Paul & Bethany Stiles	Payment	665.00	January Hap
000065	01/01/2015	Sunrise Court Apartments	Payment	1,385.00	January Hap
000065	01/01/2015	Taylor's Falls Villas	Payment	463.00	January Hap
000065	01/01/2015	Thomas Olin	Payment	277.00	January Hap
000065	01/01/2015	Tim Rahey Jr	Payment	804.00	January Hap
000065	01/01/2015	Tower Terrace Limited Partnership	Payment	2,887.00	January Hap
000065	01/01/2015	Wayne Knutson	Payment	589.00	January Hap
000065	01/01/2015	Wyoming Phase 1	Payment	963.00	January Hap
000065	01/01/2015	Wyoming Phase 2	Payment	1,432.00	January Hap
			<b>Total:</b>	<b>( 51,977.00)</b>	

63

<p><b>CAMBRIDGE EDA MEETING</b></p> <p>February 2, 2015</p> <p><b>BILLS LIST</b></p>
--------------------------------------------------------------------------------------

<b>Disbursement Type:</b>	<b>Date:</b>	<b>Check Numbers:</b>	<b>Submitted For Approval</b>
Prepaid Checks	11/25/2014	98284 - 98314	170.78
Prepaid Checks	11/26/2014	98321 - 98323	874.79
Prepaid Checks	12/3/2014	98329 - 98374	5,814.43
Prepaid Checks	12/5/2014	98378	637.98
Prepaid Checks	12/10/2014	98389 - 98440	3,789.97
Prepaid Checks	12/18/2014	98456 - 98470	8,944.30
Prepaid Checks	12/23/2014	98513 - 98551	1,067.62
Prepaid Checks	12/30/2014	98557 - 98576	13,709.17
Prepaid Checks	1/7/2015	98618 - 98655	4,976.32
Prepaid Checks	1/14/2015	98682 - 98725	1,582.27
Prepaid Checks	1/21/2015	98740 - 98785	328.66
		<b>Prepaid Totals</b>	41,896.29

**TOTAL SUBMITTED FOR APPROVAL**

<b>\$41,896.29</b>
--------------------

Vendor	Vendor Name	Description	Net Invoice Amount
1716	Ehlers	Ehlers 2015 Public Finance Seminar - S. Gustaf	275.00
Total 1716:			275.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	17.42
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	17.42
Total 2986:			34.84
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801:			16.32
Grand Totals:			328.66

Dated: 1/21/15City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/15	01/21/2015	98740	1716	Ehlers	205-20100	275.00
01/15	01/21/2015	98748	2046	G & K Services, Inc.	205-20100	2.50
01/15	01/21/2015	98758	2986	Konica Minolta Business	902-20100	34.84
01/15	01/21/2015	98785	5801	Verizon Wireless	205-20100	16.32
Grand Totals:						<u>328.66</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2336	Haugen Law Firm PLLP	Trademark Renewal U.S. Patent	950.00
	Total 2336:		950.00
2411	Hillyard Inc.	Maintenance Supplies - Mall	27.79
	Total 2411:		27.79
3006	Kramer Mechanical Plumbing	Leak in Recirculation Line - Replace Fittings	154.43
	Total 3006:		154.43
3056	Lake Superior Laundry Inc.	Mall Rugs	42.20
	Total 3056:		42.20
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	75.00
	Total 3086:		75.00
5601	TR Computer Sales LLC	Computer Consulting - Bridge Park	281.25
	Total 5601:		281.25
5861	Walmart Business/SYNCB	Tenant Services - Bridge Park	23.16
5861	Walmart Business/SYNCB	Operating Supplies - Bridge Park	16.96
5861	Walmart Business/SYNCB	Operating Supplies - Bridge Park	8.98
	Total 5861:		49.10
	Grand Totals:		1,582.27

Dated: 1/14/15

City Treasurer: Caroline Noel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/15	01/14/2015	98682	2046	G & K Services, Inc.	205-20100	2.50
01/15	01/14/2015	98684	2336	Haugen Law Firm PLLP	205-20100	950.00
01/15	01/14/2015	98685	2411	Hillyard / Minneapolis	205-20100	27.79
01/15	01/14/2015	98695	3006	Kramer Mechanical Plumbing	901-20100	154.43
01/15	01/14/2015	98697	3056	Lake Superior Laundry Inc.	205-20100	42.20
01/15	01/14/2015	98698	3086	Landworks Construction, Inc.	901-20100	75.00
01/15	01/14/2015	98721	5601	TR Computer Sales LLC	901-20100	281.25
01/15	01/14/2015	98725	5861	Walmart Business/SYNCB	901-20100	49.10
<b>Grand Totals:</b>						<b>1,582.27</b>

Vendor	Vendor Name	Description	Net Invoice Amount
1661	East Central Sanitation	Garbage Pickup - Bridge Park	143.12
1661	East Central Sanitation	Garbage Pickup-180 Buchanan St	314.50
Total 1661:			457.62
1701	EDAM	Firm Membership	250.00
Total 1701:			250.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
2411	Hillyard Inc. - Minneapolis	Maintenance Supplies - Mall	204.73
2411	Hillyard Inc. - Minneapolis	Maintenance Supplies - Mall	6.85
Total 2411:			211.58
3521	Menards	Misc Operating Supplies - Bridge Park	7.36
Total 3521:			7.36
4191	Northern Technology Initiative	GPS45:93 2015 Annual Dues	750.00
Total 4191:			750.00
4324	Optimum Glass, LLC	Replace Back Steel Door & Frame	1,975.00
Total 4324:			1,975.00
4471	PHADA	EDA Member Dues	145.00
Total 4471:			145.00
5153	Small, Tammy	Security Deposit Refund	427.66
Total 5153:			427.66
5191	SPEW Health Plan	Health Insurance Premium - February	616.50
Total 5191:			616.50
5401	Target Bank	Other Services	130.60
Total 5401:			130.60
Grand Totals:			4,976.32

---

Vendor	Vendor Name	Description	Net Invoice Amount
--------	-------------	-------------	-----------------------

---

Dated: 1/7/15

City Treasurer: Caroline Drole



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/15	01/07/2015	98618	1661	East Central Sanitation	205-20100	457.62
01/15	01/07/2015	98619	1701	EDAM	205-20100	250.00
01/15	01/07/2015	98622	2046	G & K Services, Inc.	205-20100	5.00
01/15	01/07/2015	98626	2411	Hillyard Inc. - Minneapolis	205-20100	211.58
01/15	01/07/2015	98636	3521	Menards	901-20100	7.36
01/15	01/07/2015	98643	4191	Northern Technology Initiative	205-20100	750.00
01/15	01/07/2015	98645	4324	Optimum Glass, LLC	205-20100	1,975.00
01/15	01/07/2015	98646	4471	PHADA	901-20100	145.00
01/15	01/07/2015	98650	5153	Tammy Small	901-20100	427.66
01/15	01/07/2015	98652	5191	SPEW Health Plan	205-20100	616.50
01/15	01/07/2015	98655	5401	Target Bank	901-20100	130.60
Grand Totals:						<u>4,976.32</u>

Vendor	Vendor Name	Description	Net Invoice Amount
616	BNSF Railway Company	Lease - Maintaining Thereon Two Asphalt Cove	2,027.97
Total 616:			2,027.97
2601	Isanti Co Treasurer-Auditor	Payment in Lieu of Taxes - 2014 - Bridge Park	11,574.00
Total 2601:			11,574.00
3056	Lake Superior Laundry Inc.	Mall Rugs	36.80
3056	Lake Superior Laundry Inc.	Mall Rugs	5.40
Total 3056:			42.20
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	65.00
Total 3086:			65.00
Grand Totals:			13,709.17

Dated: 12/30/14

City Treasurer: Caroline Mre

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/14	12/30/2014	98557	616	BNSF Railway Company	205-20100	2,027.97
12/14	12/30/2014	98571	2601	Isanti Co Treasurer-Auditor	901-20100	11,574.00
12/14	12/30/2014	98575	3056	Lake Superior Laundry Inc.	205-20100	42.20
12/14	12/30/2014	98576	3086	Landworks Construction, Inc.	901-20100	65.00
Grand Totals:						<u>13,709.17</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	43.11
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	43.10
Total 2986:			86.21
3439	Maxfield Research Inc.	Regional Housing Study Summary - 1/2 of Cost	250.00
Total 3439:			250.00
3521	Menards	Misc Operating Supplies - Bridge Park	33.41
3521	Menards	Misc Operating Supplies - Bridge Park	33.41
3521	Menards	Misc Operating Supplies - Bridge Park	7.77
Total 3521:			74.59
5196	Springvale Electric LLC	Ballasts in Hallway Lights	128.00
Total 5196:			128.00
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801:			16.32
5836	Vintage Lock -Michael Granlund	Lock & Keys - Mall	510.00
Total 5836:			510.00
Grand Totals:			1,067.62

Dated: 12/23/14City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/14	12/23/2014	98513	2046	G & K Services, Inc.	205-20100	2.50
12/14	12/23/2014	98522	2986	Konica Minolta Business	902-20100	86.21
12/14	12/23/2014	98525	3439	Maxfield Research Inc.	205-20100	250.00
12/14	12/23/2014	98527	3521	Menards	901-20100	74.59
12/14	12/23/2014	98540	5196	Springvale Electric LLC	901-20100	128.00
12/14	12/23/2014	98549	5801	Verizon Wireless	205-20100	16.32
12/14	12/23/2014	98551	5836	Vintage Lock -Michael Granlund	205-20100	510.00
<b>Grand Totals:</b>						<b>1,067.62</b>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2596	Isanti Co Auditor-Treasurer	Property Taxes - 4th Ave NE House	631.00
2596	Isanti Co Auditor-Treasurer	Property Taxes - Opportunity Industrial Park	3,723.00
2596	Isanti Co Auditor-Treasurer	Property Taxes - Opportunity Industrial Park	4,476.00
Total 2596:			8,830.00
3056	Lake Superior Laundry Inc.	Mall Rugs	36.80
Total 3056:			36.80
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	75.00
Total 3086:			75.00
Grand Totals:			8,944.30

Dated: 12/19/14

City Treasurer: Caroline [Signature]

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/14	12/18/2014	98456	2046	G & K Services, Inc.	205-20100	2.50
12/14	12/18/2014	98464	2596	Isanti Co Auditor-Treasurer	205-20100	8,830.00
12/14	12/18/2014	98469	3056	Lake Superior Laundry Inc.	205-20100	36.80
12/14	12/18/2014	98470	3086	Landworks Construction, Inc.	901-20100	75.00
Grand Totals:						<u>8,944.30</u>

Vendor	Vendor Name	Description	Net Invoice Amount
951	Cambridge True Value	Repair & Maint Supplies - City Hall	36.99
Total 951:			36.99
1661	East Central Sanitation	Garbage Pickup - Bridge Park	196.13
1661	East Central Sanitation	Garbage Pickup-180 Buchanan St	328.42
Total 1661:			524.55
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2411	Hillyard Inc. - Minneapolis	Maintenance Supplies - Mall	82.71
Total 2411:			82.71
2636	Isanti County Equipment, Inc.	Snowblower - City Center Mall	1,698.20
Total 2636:			1,698.20
3056	Lake Superior Laundry Inc.	Mall Rugs	36.80
Total 3056:			36.80
3086	Landworks Construction, Inc.	Salt/De-Icer- Bridge Park	105.00
Total 3086:			105.00
3501	MEI Total Elevator Solutions	December Service Billing	212.53
Total 3501:			212.53
3521	Menards	Repair & Maint - Mall	67.41
3521	Menards	Repair & Maint - Mall	31.88
3521	Menards	Repair & Maint - Mall	6.99
Total 3521:			92.30
4386	Papco, Inc.	Edic Carpet Extractor - Bridge Park	480.12
Total 4386:			480.12
5056	SelectAccount	Participant Fees - December	2.35
5056	SelectAccount	Participant Fees - December	3.53
5056	SelectAccount	Participant Fees - December	1.17
Total 5056:			7.05
5583	Total Life Security, LLC	Alarm Monitoring Dec 1, 2014 - Nov 30, 2015	420.00



Vendor	Vendor Name	Description	Net Invoice Amount
Total 5583:			420.00
5861	Walmart Business/SYNCB	Operating Supplies - Bridge Park	63.98
5861	Walmart Business/SYNCB	Operating Supplies - Bridge Park	27.24
Total 5861:			91.22
Grand Totals:			3,789.97

Dated: 12/10/14

City Treasurer: Caroline Mre

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.


Invoice Detail.GL Account = 20510100-20549300720,90110100-92149700720

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/14	12/10/2014	98389	951	Cambridge True Value	205-20100	36.99
12/14	12/10/2014	98398	1661	East Central Sanitation	205-20100	524.55
12/14	12/10/2014	98405	2046	G & K Services, Inc.	205-20100	2.50
12/14	12/10/2014	98407	2411	Hillyard Inc. - Minneapolis	205-20100	82.71
12/14	12/10/2014	98411	2636	Isanti County Equipment, Inc.	205-20100	1,698.20
12/14	12/10/2014	98413	3056	Lake Superior Laundry Inc.	205-20100	36.80
12/14	12/10/2014	98414	3086	Landworks Construction, Inc.	901-20100	105.00
12/14	12/10/2014	98419	3501	MEI Total Elevator Solutions	901-20100	212.53
12/14	12/10/2014	98420	3521	Menards	205-20100	92.30
12/14	12/10/2014	98425	4386	Papco, Inc.	901-20100	480.12
12/14	12/10/2014	98432	5056	SelectAccount	902-20100	7.05
12/14	12/10/2014	98437	5583	Total Life Security, LLC	205-20100	420.00
12/14	12/10/2014	98440	5861	Walmart Business/SYNCB	901-20100	91.22
Grand Totals:						<u>3,789.97</u>

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/14	12/05/2014	98378	4131	Nordberg's Electric Supply Inc	901-20100	637.98
Grand Totals:						637.98

Vendor	Vendor Name	Description	Net Invoice Amount
566	Bill's Carpet and Tile	Bridge Park Unit #101 Carpet & Vinyl	2,364.00
Total 566:			2,364.00
1067	Central MN Housing Partnership	Return Fee for Use of Suite - Cancelled Reserv	90.00
Total 1067:			90.00
1556	Display Sales Company	Bracket System	2,537.00
Total 1556:			2,537.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	262.50
Total 3086:			262.50
3421	Marv's True Value	Season change over - Tractor and Mower	225.77
Total 3421:			225.77
3521	Menards	Misc Operating Supplies - Bridge Park	52.66
Total 3521:			52.66
5836	Vintage Lock -Michael Granlund	Lock & Panic Bar Service - Bridge Park	280.00
Total 5836:			280.00
Grand Totals:			5,814.43

Dated: 12/3/14

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/14	12/03/2014	98329	566	Bill's Carpet and Tile	901-20100	2,364.00
12/14	12/03/2014	98331	1067	Central MN Housing Partnership	205-20100	90.00
12/14	12/03/2014	98337	1556	Display Sales Company	205-20100	2,537.00
12/14	12/03/2014	98338	2046	G & K Services, Inc.	205-20100	2.50
12/14	12/03/2014	98351	3086	Landworks Construction, Inc.	901-20100	262.50
12/14	12/03/2014	98354	3421	Marv's True Value	901-20100	225.77
12/14	12/03/2014	98356	3521	Menards	901-20100	52.66
12/14	12/03/2014	98374	5836	Vintage Lock -Michael Granlund	901-20100	280.00
Grand Totals:						<u>5,814.43</u>

Vendor	Vendor Name	Description	Net Invoice Amount
377	Auge, Desirae M.	Security Deposit Refund - Unit 307	414.12
Total 377:			414.12
2810	Johnson, Joyce E.	Security Deposit Refund - Unit 101	183.51
Total 2810:			183.51
2817	Johnson, Vicki L.	Security Deposit Refund - Unit 310	277.16
Total 2817:			277.16
Grand Totals:			874.79

Dated: 11/26/14City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/14	11/26/2014	98321	377	Desirae M. Auge	901-20100	414.12
11/14	11/26/2014	98322	2810	Joyce E. Johnson	901-20100	183.51
11/14	11/26/2014	98323	2817	Vicki L. Johnson	901-20100	277.16
<b>Grand Totals:</b>						<b>874.79</b>

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Domain Name Renewal	40.96
Total 969:			40.96
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	53.01
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	53.00
Total 2986:			106.01
3521	Menards	Repair & Maint - Mall	4.99
Total 3521:			4.99
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801:			16.32
Grand Totals:			170.78

Dated: 11/25/14

City Treasurer: *Caroline M...*



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/14	11/25/2014	98284	969	Cardmember Service	205-20100	40.96
11/14	11/25/2014	98290	2046	G & K Services, Inc.	205-20100	2.50
11/14	11/25/2014	98298	2986	Konica Minolta Business	902-20100	106.01
11/14	11/25/2014	98301	3521	Menards	205-20100	4.99
11/14	11/25/2014	98314	5801	Verizon Wireless	205-20100	16.32
Grand Totals:						<u>170.78</u>