

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
October 5, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, October 5, 2015 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin, Vice President Howard Lewis, and EDA members Lisa Iverson, Marlys Palmer, and Tiffany Kafer. All present, no absences.

Others Present: Executive Director Woulfe, Finance Director Moe, and Housing Supervisor Fromm

Call to Order

Morin called the meeting to order at 2:45 pm.

Approval of Agenda

Iverson moved, seconded by Kafer, to approve the agenda as presented. Motion carried unanimously.

Consent Agenda

Palmer pulled F for discussion. Lewis moved, seconded by Iverson, to approve the consent agenda items A – E, and G as presented:

- A. Approve EDA Special Meeting Minutes for September 21, 2015
- B. Approve EDA Draft August 2015 Financial Statements
- C. Housing Div Bills check #16717 and ACH transactions totaling \$53,971.70
- D. Approve EDA Admin Division bills checks #100624 -#100805 totaling \$50,824.67
- E. Housing Supervisor Report
- G. Resident Meeting

Upon call of the roll, Morin, Iverson, Palmer, Kafer, and Lewis voted aye, no nays. Motion carried unanimously.

- F. Approve closing account at Minnco

Palmer asked if the Certificate of Deposit was for something specific. Fromm explained she did not remember, but she could do further research and report back to the Board. Palmer moved, seconded by Iverson to approve closing the Certificate of Deposit at Minnco Credit Union upon the maturity date and transfer the funds to Peoples Bank of Commerce. Motion carried unanimously.

New Business

**Public Hearing – 2016 Annual PHA Plan
Resolution R15-003 Adopting 2016 PHA Plan**

Fromm explained that on an annual basis, PHAs are required to develop a Public Housing Agency Plan (PHA) in relation to funding the City receives from the United States Department of Housing and Urban Development (HUD).

Fromm explained the purpose of the PHA Plan is to provide a source for interested parties to locate basic PHA policies, rules, and requirements concerning its operation, programs, and services. Fromm stated it also informs HUD, families that are served by the PHA and the public of the PHAs mission and strategies for serving the needs of low income and very low income families.

Morin confirmed they are a high performance agency so they are not required to submit any changes but are required to hold a public hearing.

Morin opened the public hearing at 2:55 pm and without comment, closed the public hearing at 2:56 pm.

The Board members thanked Fromm for her hard work and dedication.

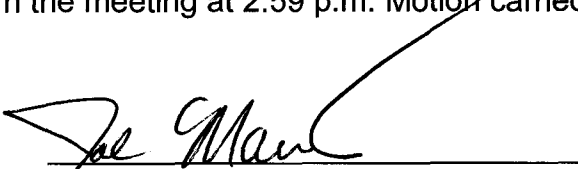
Lewis moved, seconded by Kafer to approve Resolution R15-003 Adopting the 2016 PHA Plan as presented. Motion carried unanimously.

Unfinished Business

There was no unfinished business.

Adjournment

Lewis moved, seconded by Palmer, to adjourn the meeting at 2:59 p.m. Motion carried unanimously.



Joe Morin, President

ATTEST:



Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2015

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10102	INVESTMENTS--PBC	316,907.74	
901-10103	INVESTMENTS-MINNCO	16,314.31	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	269,573.75	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,154,993.21	
901-16300	SITE IMPROVEMENTS	126,849.24	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN	83,544.39	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,640,539.22)	
	TOTAL ASSETS		1,055,231.97

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	7,380.00	
901-21650	ACCRUED VACATION & SICK PAY	37,662.56	
901-22600	TENANT SECURITY DEPOSITS	24,632.00	
	TOTAL LIABILITIES		69,674.56

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	613,948.14	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	70,053.50	
	BALANCE - CURRENT DATE	70,053.50	
	TOTAL FUND EQUITY		985,557.41
	TOTAL LIABILITIES AND EQUITY		1,055,231.97

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33180 OPERATING GRANTS-HUD	70,000.00	70,000.00	53,911.00	16,089.00	77.02	74,818.00
TOTAL INTERGOVERNMENTAL REVE	70,000.00	70,000.00	53,911.00	16,089.00	77.02	74,818.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	248.00	(148.00)	248.00	275.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,145.83	354.17	76.39	2,116.75
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	1,393.83	206.17	87.11	2,391.75
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	145,000.00	145,000.00	102,205.25	42,794.75	70.49	148,580.66
901-37221 LAUNDRY INCOME BRIDGE PARK	6,000.00	6,000.00	5,091.75	908.25	84.86	6,587.50
TOTAL RENTAL INCOME	151,000.00	151,000.00	107,297.00	43,703.00	71.06	155,168.16
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	257,600.00	257,600.00	162,601.83			285,897.03

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	3,024.92	3,024.92	.00	29,879.50
901-49500-103 ADMIN PART-TIME - REGULAR	31,048.00	31,048.00	15,485.12	(15,562.88)	49.87	.00
901-49500-112 EDA HOUSING BOARD PAY	.00	.00	.00	.00	.00	1,540.00
901-49500-121 PERA (EMPLOYER)	2,251.00	2,251.00	48.08	(2,202.92)	2.14	2,254.85
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	1,415.98	(959.02)	59.62	2,494.08
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	.00	(52.00)	.00	17.28
901-49500-151 WORKERS' COMPENSATION PREMIU	266.00	266.00	148.96	(117.04)	56.00	215.79
TOTAL PERSONAL SERVICES	35,992.00	35,992.00	20,123.06	(15,868.94)	55.91	36,401.50
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	.00	(1,500.00)	.00	1,372.15
TOTAL SUPPLIES	1,500.00	1,500.00	.00	(1,500.00)	.00	1,372.15
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	.00	(100.00)	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	2,000.00	(1,000.00)	66.67	3,000.00
901-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
901-49500-321 TELEPHONE EXPENSE	3,000.00	3,000.00	4,037.20	1,037.20	134.57	2,060.83
901-49500-322 POSTAGE	250.00	250.00	147.00	(103.00)	58.80	164.50
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	51.07
901-49500-340 ADVERTISING	100.00	100.00	30.80	(69.20)	30.80	62.23
TOTAL OTHER SERVICES AND CHA	6,550.00	6,550.00	6,215.00	(335.00)	94.89	5,776.63
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	238.80	(2,761.20)	7.96	669.71
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	1,898.00	898.00	189.80	410.00
901-49500-440 STAFF TRAINING	500.00	500.00	.00	(500.00)	.00	.00
TOTAL MISCELLANEOUS	6,500.00	6,500.00	2,136.80	(4,363.20)	32.87	1,079.71
TOTAL LOW RENT ADMINISTRATION	50,542.00	50,542.00	28,474.86	(22,067.14)	56.34	44,629.99

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT TENANT SERVICES							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	28.25	(171.75)	14.13	403.45
TOTAL SUPPLIES		200.00	200.00	28.25	(171.75)	14.13	403.45
TOTAL LOW RENT TENANT SERVICE		200.00	200.00	28.25	(171.75)	14.13	403.45

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	25,764.00	25,764.00	2,967.04	(22,796.96)	11.52	38,662.79
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	15,728.96	15,728.96	.00	.00
901-49700-121 PERA (EMPLOYER)	1,868.00	1,868.00	43.78	(1,824.22)	2.34	2,806.78
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,971.00	1,971.00	1,430.26	(540.74)	72.57	2,879.59
901-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	9,314.32
901-49700-133 DEDUCTIBLE CONTRIBUTION	.00	.00	.00	.00	.00	728.92
901-49700-151 WORKERS' COMPENSATION PREMIU	1,190.00	1,190.00	1,121.07	(68.93)	94.21	1,946.22
901-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	52.32
TOTAL PERSONAL SERVICES	30,793.00	30,793.00	21,291.11	(9,501.89)	69.14	56,390.94
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	1,386.14	(3,013.86)	31.50	3,574.47
901-49700-212 FUEL PURCHASE	200.00	200.00	52.35	(147.65)	26.18	107.21
TOTAL SUPPLIES	4,600.00	4,600.00	1,438.49	(3,161.51)	31.27	3,681.68
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	16,000.00	16,000.00	9,186.82	(6,813.18)	57.42	17,861.05
901-49700-360 INSURANCE AND BONDS	13,500.00	13,500.00	.00	(13,500.00)	.00	12,230.50
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00	(11,100.00)	.00	11,574.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	19,022.55	(16,677.45)	53.28	29,874.16
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	5,972.64	(4,027.36)	59.73	8,300.42
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	3,180.65	(2,819.35)	53.01	7,286.53
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	1,216.96	(883.04)	57.95	2,055.32
TOTAL OTHER SERVICES AND CHA	94,400.00	94,400.00	38,579.62	(55,820.38)	40.87	89,181.98
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	(70,000.00)	.00	46,356.53
901-49700-430 MISCELLANEOUS & GENERAL EXP	65.00	65.00	.00	(65.00)	.00	3.53
TOTAL MISCELLANEOUS	70,065.00	70,065.00	.00	(70,065.00)	.00	46,360.06
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00	(7,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	2,736.00	2,736.00	.00	6,246.00
TOTAL IMPROVEMENTS/BETTERM	7,000.00	7,000.00	2,736.00	(4,264.00)	39.09	6,246.00
TOTAL LOW RENT MAINTENANCE	206,858.00	206,858.00	64,045.22	(142,812.78)	30.96	201,860.66

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	257,600.00	257,600.00	92,548.33			246,894.10
NET REVENUES OVER EXPENDITURE	.00	.00	70,053.50			39,002.93

CITY OF CAMBRIDGE
 BALANCE SHEET
 AUGUST 31, 2015

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>		
902-10200	EDA OPERATING ACCT-SECTION 8	58,877.27
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)
	TOTAL ASSETS	<u>58,877.27</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
902-20200	ACCOUNTS PAYABLE	<u>2,732.20</u>
	TOTAL LIABILITIES	2,732.20
<u>FUND EQUITY</u>		
902-27200	UNRESTRICTED NET ASSETS	47,257.42
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>8,887.65</u>
	BALANCE - CURRENT DATE	<u>8,887.65</u>
	TOTAL FUND EQUITY	<u>56,145.07</u>
	TOTAL LIABILITIES AND EQUITY	<u>58,877.27</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	40,000.00	40,000.00	30,112.00	9,888.00	75.28	39,773.00
TOTAL INTERGOVERNMENTAL REVE	40,000.00	40,000.00	30,112.00	9,888.00	75.28	39,773.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	8,893.46	(8,893.46)	.00	25,350.74
902-35100 FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	923.00
TOTAL RENTAL INCOME	.00	.00	8,893.46	(8,893.46)	.00	26,273.74
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	35.22	(35.22)	.00	52.04
TOTAL INTEREST	.00	.00	35.22	(35.22)	.00	52.04
 TOTAL FUND REVENUE	 40,000.00	 40,000.00	 39,040.68			 66,098.78

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
SECT 8 ADMINISTRATIVE						
<i>PERSONAL SERVICES</i>						
902-49500-101	ADMIN FULL-TIME EMP - REGULAR	.00	.00	.00	.00	31,082.35
902-49500-121	PERA (EMPLOYER)	.00	.00	.00	.00	2,254.60
902-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	2,376.28
902-49500-131	MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	17.28
902-49500-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	215.81
	TOTAL PERSONAL SERVICES	.00	.00	.00	.00	35,926.32
<i>SUPPLIES</i>						
902-49500-201	OFFICE SUPPLIES	.00	.00	.00	.00	1,460.35
	TOTAL SUPPLIES	.00	.00	.00	.00	1,460.35
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-304	LEGAL FEES	.00	.00	.00	.00	15.63
902-49500-308	AUDIT FEES	3,000.00	3,000.00	2,000.00 (1,000.00)	66.67 3,000.00
902-49500-307	CONTRACTED SECT 8 ADMIN	36,000.00	36,000.00	27,311.87 (8,688.13)	75.87 .00
902-49500-313	MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00 438.00
902-49500-321	TELEPHONE	.00	.00	.00	.00	.00 1,660.84
902-49500-322	POSTAGE	.00	.00	.00	.00	.00 399.70
902-49500-331	TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00 724.28
902-49500-340	ADVERTISING	.00	.00	.00	.00	.00 76.80
	TOTAL OTHER SERVICES AND CHA	39,000.00	39,000.00	29,311.87 (9,688.13)	75.16 6,315.25
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 (1,000.00)	.00 .00
902-49500-413	RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00 669.68
902-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00 310.00
902-49500-440	STAFF TRAINING	.00	.00	.00	.00	.00 28.00
	TOTAL MISCELLANEOUS	1,000.00	1,000.00	.00 (1,000.00)	.00 1,007.68
	TOTAL SECT 8 ADMINISTRATIVE	40,000.00	40,000.00	29,311.87 (10,688.13)	73.28 44,709.60

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 MAINTENANCE</u>						
<i>PERSONAL SERVICES</i>						
902-49700-101	INSPECT FULL-TIME EMP- REGULAR	.00	.00	.00	.00	12,887.61
902-49700-121	PERA (EMPLOYER)	.00	.00	.00	.00	935.57
902-49700-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	959.94
902-49700-131	MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	3,558.54
902-49700-133	INSURANCE DEDUCTIBLE	.00	.00	.00	.00	242.97
902-49700-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	898.05
902-49700-154	HRA/FLEX FEES	.00	.00	.00	.00	18.55
	<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	19,501.23
	TOTAL SECT 8 MAINTENANCE	.00	.00	.00	.00	19,501.23

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
HAP OCCUPIED UNITS						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	211,479.00	211,479.00	.00	341,717.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(210,414.84)	(210,414.84)	.00	(341,717.00)
902-49775-376 URP PORT REC	.00	.00	329.00	329.00	.00	2,171.00
902-49775-378 PORT REC URP REIMB	.00	.00	(552.00)	(552.00)	.00	(2,171.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	841.16	841.16	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	841.16	841.16	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	40,000.00	40,000.00	30,153.03			64,210.83
NET REVENUES OVER EXPENDITURE	.00	.00	8,887.65			1,887.95

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2015

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	260,417.67	
903-10200	EDA HOUSING DIV OPERATING CASH	76,228.65	
	TOTAL ASSETS		336,646.32

LIABILITIES AND EQUITY

LIABILITIES

903-22200	DEFERRED REVENUE	533.42	
903-23000	MHFA FUNDING-UNEARNED	975.10	
903-23001	MHFA FUNDING CHISAGO UNEARNED	800.00	
903-23004	DEF REV-ADDITION 7E MENTAL HEA	238.00	
	TOTAL LIABILITIES		2,546.52

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	312,187.68	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	21,912.12	
	BALANCE - CURRENT DATE	21,912.12	
	TOTAL FUND EQUITY		334,099.80
	TOTAL LIABILITIES AND EQUITY		336,646.32

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	42,000.00	42,000.00	72,109.00	(30,109.00)	171.69	103,984.00
TOTAL INTERGOVERNMENTAL REVE	42,000.00	42,000.00	72,109.00	(30,109.00)	171.69	103,984.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	4,000.00	4,000.00	6,446.00	(2,446.00)	161.15	10,800.00
TOTAL CHARGES FOR SERVICES	4,000.00	4,000.00	6,446.00	(2,446.00)	161.15	10,800.00
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	500.00	500.00	819.56	(319.56)	163.91	1,606.83
TOTAL INTEREST & MISC INCOME	500.00	500.00	819.56	(319.56)	163.91	1,606.83
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,434.25	(1,434.25)	109.56	13,143.75
TOTAL OTHER REVENUES	15,000.00	15,000.00	16,434.25	(1,434.25)	109.56	13,143.75
TOTAL FUND REVENUE	61,500.00	61,500.00	95,808.81			129,534.58

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	1,050.00	(1,050.00)	50.00	.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	80.30	80.30	.00	.00
	<i>TOTAL FUNCTION 1</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>1,130.30</u>	<u>(969.70)</u>	<u>53.82</u>	<u>.00</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	.00	.00	.00	.00	.00	16.00
	<i>TOTAL SUPPLIES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>16.00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	286.39	(213.61)	57.28	852.71
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>286.39</u>	<u>(213.61)</u>	<u>57.28</u>	<u>852.71</u>
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	567.00	567.00	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	<u>.00</u>	<u>.00</u>	<u>567.00</u>	<u>567.00</u>	<u>.00</u>	<u>.00</u>
	TOTAL OTHER HOUSING BUS ACTIV	<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>1,983.69</u></u>	<u><u>(616.31)</u></u>	<u><u>76.30</u></u>	<u><u>868.71</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
OTHER HOUSING BUS ACTIV-MAINT						
<i>PERSONAL SERVICES</i>						
903-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	9,549.01
903-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	708.36
903-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	722.47
903-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	2,979.50
903-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	610.62
TOTAL PERSONAL SERVICES	.00	.00	.00	.00	.00	14,569.96
<i>FUNCTION 4</i>						
903-49700-489 OTHER CONTRACTED SERVICES	16,900.00	16,900.00	.00	(16,900.00)	.00	.00
TOTAL FUNCTION 4	16,900.00	16,900.00	.00	(16,900.00)	.00	.00
TOTAL OTHER HOUSING BUS ACTIV	16,900.00	16,900.00	.00	(16,900.00)	.00	14,569.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
HOUSING ASSISTANCE PROGRAMS						
<i>HAP EXPENDITURES</i>						
903-49775-370 HAP-MHFA	42,000.00	42,000.00	71,913.00	29,913.00	171.22	103,984.00
<i>TOTAL HAP EXPENDITURES</i>	<u>42,000.00</u>	<u>42,000.00</u>	<u>71,913.00</u>	<u>29,913.00</u>	<u>171.22</u>	<u>103,984.00</u>
TOTAL HOUSING ASSISTANCE PRO	<u><u>42,000.00</u></u>	<u><u>42,000.00</u></u>	<u><u>71,913.00</u></u>	<u><u>29,913.00</u></u>	<u><u>171.22</u></u>	<u><u>103,984.00</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	61,500.00	61,500.00	73,898.69			119,422.67
NET REVENUES OVER EXPENDITURE	.00	.00	21,912.12			10,111.91

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2015

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	<u>6,000.00</u>	
	TOTAL ASSETS		<u>6,000.00</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>6,000.00</u>	
	BALANCE - CURRENT DATE	<u>6,000.00</u>	
	TOTAL FUND EQUITY		<u>6,000.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,000.00</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
904-33160	HUD CAPITAL GRANTS	35,000.00	35,000.00	6,000.00	29,000.00	17.14	53,519.12
	TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	6,000.00	29,000.00	17.14	53,519.12
	TOTAL FUND REVENUE	35,000.00	35,000.00	6,000.00			53,519.12

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	(35,000.00)	.00	53,519.12
	<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	.00	(35,000.00)	.00	53,519.12
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	(35,000.00)	.00	53,519.12

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			53,519.12
NET REVENUES OVER EXPENDITURE	.00	.00	6,000.00			.00

CITY OF CAMBRIDGE
 BALANCE SHEET
 AUGUST 31, 2015

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT		4,318.89
905-10200	EDA OPERATING ACCT-SECTION 8		5,828.98
			<u>10,147.87</u>
TOTAL ASSETS			<u>10,147.87</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW		4,318.89
			<u>4,318.89</u>
TOTAL LIABILITIES			4,318.89
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP		3,417.78
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>2,411.20</u>	
	BALANCE - CURRENT DATE		<u>2,411.20</u>
TOTAL FUND EQUITY			<u>5,828.98</u>
TOTAL LIABILITIES AND EQUITY			<u>10,147.87</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33100 A.C. EARNED SECTION 8	294,371.00	294,371.00	188,612.00	105,759.00	64.07	287,652.00
TOTAL INTERGOVERNMENTAL REVE	294,371.00	294,371.00	188,612.00	105,759.00	64.07	287,652.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	.00	.00	.00	923.00
TOTAL SOURCE 35	.00	.00	.00	.00	.00	923.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	2.20	(2.20)	.00	6.81
TOTAL INTEREST	.00	.00	2.20	(2.20)	.00	6.81
 TOTAL FUND REVENUE	 <u>294,371.00</u>	 <u>294,371.00</u>	 <u>188,614.20</u>			 <u>288,581.81</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
HAP EXPENDITURES						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	184,544.00	184,544.00	.00	290,401.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	180.00	180.00	.00	759.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	.00	.00	.00	488.00
905-49775-375 FSS	.00	.00	1,479.00	1,479.00	.00	1,812.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	.00	.00	.00	39.88
TOTAL HAP EXPENDITURES	.00	.00	186,203.00	186,203.00	.00	293,499.88
TOTAL HAP EXPENDITURES	.00	.00	186,203.00	186,203.00	.00	293,499.88

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	186,203.00			293,499.88
NET REVENUES OVER EXPENDITURE	294,371.00	294,371.00	2,411.20			(4,918.07)

Date: 09/24/2015
 Time: 12:23:07

Cambridge EDA
Check Register Detail Report
 Cambridge
 From: 09/01/2015 To: 09/24/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
09/01/2015	DEP	Peoples Bank Of Commerce	Deposit	288.04	416,796.69	
09/01/2015	DEP	Peoples Bank Of Commerce	Deposit	1,192.31	417,989.00	
09/01/2015	DEP	Peoples Bank Of Commerce	Deposit	3,095.00	421,084.00	
09/01/2015	DEP	Peoples Bank Of Commerce	Deposit	23,310.00	444,394.00	
09/01/2015	ADJST	Peoples Bank Of Commerce	Payment	51,239.50	393,154.50	
09/02/2015	DEP	Peoples Bank Of Commerce	Deposit	248.00	393,402.50	
09/02/2015	DEP	Peoples Bank Of Commerce	Deposit	379.00	393,781.50	
09/02/2015	DEP	Peoples Bank Of Commerce	Deposit	292.24	394,073.74	
09/08/2015	DEP	Peoples Bank Of Commerce	Deposit	607.26	394,681.00	
09/08/2015	DEP	Peoples Bank Of Commerce	Deposit	6,210.00	400,891.00	
09/08/2015	DEP	Peoples Bank Of Commerce	Deposit	6,703.75	407,594.75	
09/08/2015	DEP	Peoples Bank Of Commerce	Deposit	7,864.00	415,458.75	
09/10/2015	016714	Peoples Bank Of Commerce	Payment	281.00	415,177.75	
		Reissue lost check #16700 dated 10/1/14. FSS payment for Christine LeCuyer - \$281				
09/14/2015	016700	**VOID** Peoples Bank Of Commerce 4715.6 Hap - Fss Escrow Void Refer 016700 re-issued check	Payment (281.00)	(281.00)	415,458.75	October Hap LeCuyer, Christine J: Hap - Fss Escrow
09/14/2015	016715	Mora HRA	Payment	2,732.20	412,726.55	
		August admin fee Port in - 486.70 Cambridge - 2245.50				

31

Date: 4/2015
Time: 12:23:07

Cambridge EDA

Page. 2

Check Register Detail Report

Cambridge

From: 09/01/2015 To: 09/24/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
09/14/2015	016715	**VOID** Mora HRA	Payment	(2,732.20)	415,458.75	
		Void Refer 016715				
09/14/2015	016716	Minnesota Housing Finance Agency	Payment	65.00	415,393.75	
		Remaining 2013-2015 Bridge's grant balance from Cambridge Economic Development Authority.				
09/14/2015	016716	**VOID** Minnesota Housing Finance	Payment	(65.00)	415,458.75	
		Void Refer 016716				
		Unused grant money- they never issued this to us.				
09/14/2015	016717	Mora HRA	Payment	2,732.20	412,726.55	
		August admin fee				
		Port in - 486.70				
		Cambridge - 2245.50				
09/18/2015	DEP	Peoples Bank Of Commerce	Deposit	6,718.00	419,444.55	
09/21/2015	DEP	Peoples Bank Of Commerce	Deposit	20.00	419,464.55	
09/21/2015	DEP	Peoples Bank Of Commerce	Deposit	20.00	419,484.55	
09/21/2015	DEP	Peoples Bank Of Commerce	Deposit	17,269.60	436,754.15	

32

*Aug Admin Contract
Check # 16717
\$2732.20*

*+ Section 8
Aid \$51,239.50*

\$53,971.70

Agenda Item 3D

<p>CAMBRIDGE EDA MEETING</p> <p>October 5, 2015</p> <p>BILLS LIST</p>

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	9/2/2015	100624 - 100666	603.64
Prepaid Checks	9/10/2015	100673 - 100721	48,695.54
Prepaid Checks	9/16/2015	100740 - 100778	840.18
Prepaid Checks	9/22/2015	100785 - 100805	685.31
		Prepaid Totals	<hr/> <u>50,824.67</u>

TOTAL SUBMITTED FOR APPROVAL

\$50,824.67

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	77.92
Total 2411:			77.92
3070	Lakes & Pines CAC, Inc.	GPS FAM Tour	500.00
Total 3070:			500.00
5251	Star	Public Notice Public Hearing Tax Abatement	6.90
Total 5251:			6.90
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801:			16.32
Grand Totals:			603.64

Dated: 9/2/15

City Treasurer: Caroline More

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/02/2015	100624	2046	G & K Services, Inc.	205-20100	2.50
09/15	09/02/2015	100632	2411	Hillyard / Minneapolis	205-20100	77.92
09/15	09/02/2015	100637	3070	Lakes & Pines CAC, Inc.	205-20100	500.00
09/15	09/02/2015	100656	5251	Star	205-20100	6.90
09/15	09/02/2015	100666	5801	Verizon Wireless	205-20100	16.32
Grand Totals:						<u>603.64</u>

Vendor	Vendor Name	Description	Net Invoice Amount
576	BJ Baas Builders, Inc.	Workforce Center Build-Out	38,453.00
	Total 576:		38,453.00
1738	Electrical Installation & Maintenance	Parking Lot Lights & Poles - Bridge Park	7,380.00
	Total 1738:		7,380.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	13.02
	Total 2411:		13.02
3056	Lake Superior Laundry Inc.	Mall Rugs	7.40
	Total 3056:		7.40
3501	MEI Total Elevator Solutions	September Service Billing	218.77
	Total 3501:		218.77
5043	SealTech, Inc.	Seal Coating & Striping - Parking Lot Bridge Par	1,985.00
	Total 5043:		1,985.00
5056	SelectAccount	Participant Fees - September	2.35
	Total 5056:		2.35
5191	SPEW Health Plan	Health Insurance Premium - October	633.50
	Total 5191:		633.50
	Grand Totals:		48,695.54

Dated: 9/10/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/10/2015	100673	576	BJ Baas Builders, Inc.	205-20100	38,453.00
09/15	09/10/2015	100686	1738	Electrical Installation & Maintenance Co	901-20100	7,380.00
09/15	09/10/2015	100691	2046	G & K Services, Inc.	205-20100	2.50
09/15	09/10/2015	100693	2411	Hillyard / Minneapolis	205-20100	13.02
09/15	09/10/2015	100702	3056	Lake Superior Laundry Inc.	205-20100	7.40
09/15	09/10/2015	100705	3501	Minnesota Elevator, Inc	901-20100	218.77
09/15	09/10/2015	100718	5043	SealTech, Inc.	901-20100	1,985.00
09/15	09/10/2015	100719	5056	SelectAccount	205-20100	2.35
09/15	09/10/2015	100721	5191	SPEW Health Plan	205-20100	633.50
Grand Totals:						<u>48,695.54</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1201	Cliff's Vacuum	Vacuum Cleaner Supplies - Bridge Park	90.98
Total 1201:			90.98
1661	East Central Sanitation	Trash Removal - Bridge Park	143.12
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			457.62
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3376	Marco, Inc	Sales Tax Due 2012-2013 Invoices	12.24
Total 3376:			12.24
3521	Menards	Materials - Bridge Park	58.35
3521	Menards	Materials - Bridge Park	59.55
3521	Menards	Materials - Bridge Park	51.46
Total 3521:			169.36
5251	Star	Public Notice Public Hearing Tax Abatement	8.64
Total 5251:			8.64
5861	Walmart Community Card	Tenant Services - Bridge Park	98.84
Total 5861:			98.84
Grand Totals:			840.18

Dated: 9/16/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/16/2015	100740	1201	Cliffs Vacuum	901-20100	90.98
09/15	09/16/2015	100744	1661	East Central Sanitation	205-20100	457.62
09/15	09/16/2015	100747	2046	G & K Services, Inc.	205-20100	2.50
09/15	09/16/2015	100757	3376	Marco, Inc	901-20100	12.24
09/15	09/16/2015	100759	3521	Menards	901-20100	169.36
09/15	09/16/2015	100770	5251	Star	205-20100	8.64
09/15	09/16/2015	100778	5861	Walmart Business/SYNCB	901-20100	98.84
Grand Totals:						<u>840.18</u>

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	For Sale Signs for City Property	653.29
Total 969:			653.29
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	16.57
Total 2986:			16.57
3056	Lake Superior Laundry Inc.	Mall Rugs	7.40
Total 3056:			7.40
3521	Menards	Maintenance Supplies - Mall	8.05
Total 3521:			8.05
Grand Totals:			685.31

Dated: 9/22/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/15	09/22/2015	100785	969	Cardmember Service	205-20100	653.29
09/15	09/22/2015	100798	2986	Konica Minolta Business	901-20100	16.57
09/15	09/22/2015	100799	3056	Lake Superior Laundry Inc.	205-20100	7.40
09/15	09/22/2015	100805	3521	Menards	205-20100	8.05
Grand Totals:						<u>685.31</u>