

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
July 6, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, July 6, 2015 at Bridge Park Apartments, 121 Fern Street South, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin, Vice President Howard Lewis, and EDA members Lisa Iverson, Marlys Palmer, and Tiffany Kafer

Members Absent: None

Others Present: Economic Development Director Stan Gustafson and Housing Supervisor Marilyn Fromm

**Call to Order**

Morin called the meeting to order at 2:46 pm.

**Approval of Agenda**

Iverson moved, seconded by Kafer, to approve the agenda as presented. Motion carried unanimously.

**Consent Agenda**

Morin pulled E for discussion. Palmer pulled F for discussion. Iverson moved, seconded by Lewis, to approve the consent agenda items A – D as presented:

- A. Approve EDA meeting minutes
- B. Approve EDA Draft Financial Statements
- C. Housing Div Bills check #16711 and ACH transactions totaling \$62,260.29
- D. Approve EDA Admin Division bills checks #99786 - #100074 totaling \$13,140.83

Upon call of the roll, Morin, Iverson, Palmer, Kafer, and Lewis voted aye, no nays. Motion carried unanimously.

**E. Housing Supervisor Report**

Fromm gave her report verbally and updated the Board on the Mora HRA as to how the administration of the Section 8 program is going which was very positive. Fromm noted the sign out front of Bridge Park Apartments needs to reflect the new telephone number.

**F. Approve Lease Amendment for Department of Employment and Economic Development (Workforce Center remodel)**

Palmer questioned as to why the City was paying for the remodel. Gustafson explained the City pays the bill up front and gets reimbursed from the State of Minnesota.

Lewis moved, seconded by Kafer to approve the Housing Supervisor Report and to approve the Lease Amendment for the Department of Employment and Economic Development (Workforce Center remodel). Motion carried unanimously.

### **New Business**

#### ***Approve the Proposal to Replace the Closet Doors at Bridge Park Apartments***

Fromm explained after the initial staff report was submitted she reviewed the procurement policy and she discovered when using the annual contribution contract funds a public housing authority cannot enter into a contract with an employee's immediate family. Fromm stated staff recommends the Board approve the bid from Tight Miter Carpentry.

Kafer moved, seconded by Iverson to approve the proposal submitted by Tight Miter Carpentry in the amount of \$22,860.00 to replace the closet doors at Bridge Park Apartments. Motion carried unanimously.

#### ***Call for Special Meeting on July 28, 2015 at 9:00 am***

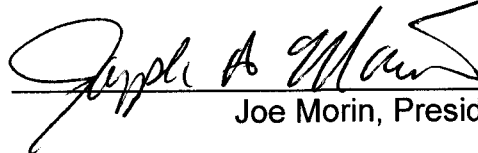
Lewis moved, seconded by Kafer to call for a special meeting on July 28, 2015 at 9:00 am at the Isanti County Government Center to hear a verbal presentation from Luke Greiner with the Minnesota Department of Employment and Economic Development. Motion carried unanimously.

### **Unfinished Business**

There was no unfinished business.

### **Adjournment**


Kafer moved, seconded by Lewis, to adjourn the meeting at 3:21 p.m. Motion carried unanimously.



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Joe Morin, President

ATTEST:



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Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
MAY 31, 2015

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(	2,168.55)	
901-10102	INVESTMENTS--PBC		316,428.96	
901-10103	INVESTMENTS-MINNCO		16,272.68	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		237,215.67	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,154,993.21	
901-16300	SITE IMPROVEMENTS		119,469.24	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN		83,544.39	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(	1,640,539.22)	
	TOTAL ASSETS			<u>1,012,804.93</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		314.58	
901-21650	ACCRUED VACATION & SICK PAY		37,662.56	
901-22600	TENANT SECURITY DEPOSITS		23,668.01	
	TOTAL LIABILITIES			<u>61,645.15</u>

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		613,948.14	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(	227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		<u>35,655.87</u>	
	BALANCE - CURRENT DATE		<u>35,655.87</u>	
	TOTAL FUND EQUITY			<u>951,159.78</u>
	TOTAL LIABILITIES AND EQUITY			<u>1,012,804.93</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	70,000.00	70,000.00	33,696.00	36,304.00	48.14	74,818.00
TOTAL INTERGOVERNMENTAL REVE	70,000.00	70,000.00	33,696.00	36,304.00	48.14	74,818.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	248.00	( 148.00)	248.00	275.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	560.09	939.91	37.34	2,116.75
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	808.09	791.91	50.51	2,391.75
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	145,000.00	145,000.00	64,463.00	80,537.00	44.46	148,580.66
901-37221 LAUNDRY INCOME BRIDGE PARK	6,000.00	6,000.00	3,217.00	2,783.00	53.62	6,587.50
TOTAL RENTAL INCOME	151,000.00	151,000.00	67,680.00	83,320.00	44.82	155,168.16
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	<u>257,600.00</u>	<u>257,600.00</u>	<u>102,184.09</u>			<u>285,897.03</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>							
<i>PERSONAL SERVICES</i>							
901-49500-101	ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	3,024.92	3,024.92	.00	29,879.50
901-49500-103	ADMIN PART-TIME - REGULAR	31,048.00	31,048.00	9,074.72	( 21,973.28)	29.23	.00
901-49500-112	EDA HOUSING BOARD PAY	.00	.00	.00	.00	.00	1,540.00
901-49500-121	PERA (EMPLOYER)	2,251.00	2,251.00	48.08	( 2,202.92)	2.14	2,254.85
901-49500-122	FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	925.60	( 1,449.40)	38.97	2,494.08
901-49500-131	MEDICAL/LIFE/DENTAL	52.00	52.00	.00	( 52.00)	.00	17.28
901-49500-151	WORKERS' COMPENSATION PREMIU	266.00	266.00	88.91	( 177.09)	33.42	215.79
<b>TOTAL PERSONAL SERVICES</b>		<b>35,992.00</b>	<b>35,992.00</b>	<b>13,162.23</b>	<b>( 22,829.77)</b>	<b>36.57</b>	<b>36,401.50</b>
<i>SUPPLIES</i>							
901-49500-201	OFFICE SUPPLY	1,500.00	1,500.00	.00	( 1,500.00)	.00	1,372.15
<b>TOTAL SUPPLIES</b>		<b>1,500.00</b>	<b>1,500.00</b>	<b>.00</b>	<b>( 1,500.00)</b>	<b>.00</b>	<b>1,372.15</b>
<i>OTHER SERVICES AND CHARGES</i>							
901-49500-304	LEGAL FEES	100.00	100.00	.00	( 100.00)	.00	.00
901-49500-306	AUDITING	3,000.00	3,000.00	2,000.00	( 1,000.00)	66.67	3,000.00
901-49500-313	MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
901-49500-321	TELEPHONE EXPENSE	3,000.00	3,000.00	2,567.95	( 432.05)	85.60	2,060.83
901-49500-322	POSTAGE	250.00	250.00	.00	( 250.00)	.00	164.50
901-49500-331	TRAVEL/MEALS/LODGING	100.00	100.00	.00	( 100.00)	.00	51.07
901-49500-340	ADVERTISING	100.00	100.00	.00	( 100.00)	.00	62.23
<b>TOTAL OTHER SERVICES AND CHA</b>		<b>6,550.00</b>	<b>6,550.00</b>	<b>4,567.95</b>	<b>( 1,982.05)</b>	<b>69.74</b>	<b>5,776.63</b>
<i>MISCELLANEOUS</i>							
901-49500-409	LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	( 2,000.00)	.00	.00
901-49500-413	RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	149.04	( 2,850.96)	4.97	669.71
901-49500-433	DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	1,778.00	778.00	177.80	410.00
901-49500-440	STAFF TRAINING	500.00	500.00	.00	( 500.00)	.00	.00
<b>TOTAL MISCELLANEOUS</b>		<b>6,500.00</b>	<b>6,500.00</b>	<b>1,927.04</b>	<b>( 4,572.96)</b>	<b>29.65</b>	<b>1,079.71</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>		<b>50,542.00</b>	<b>50,542.00</b>	<b>19,657.22</b>	<b>( 30,884.78)</b>	<b>38.89</b>	<b>44,629.99</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	623.28	423.28	311.64	403.45
	<i>TOTAL SUPPLIES</i>	200.00	200.00	623.28	423.28	311.64	403.45
	<b>TOTAL LOW RENT TENANT SERVICE</b>	<b>200.00</b>	<b>200.00</b>	<b>623.28</b>	<b>423.28</b>	<b>311.64</b>	<b>403.45</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	25,764.00	25,764.00	2,967.04	( 22,796.96)	11.52	38,662.79
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	9,892.16	9,892.16	.00	.00
901-49700-121 PERA (EMPLOYER)	1,868.00	1,868.00	43.78	( 1,824.22)	2.34	2,806.78
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,971.00	1,971.00	983.74	( 987.26)	49.91	2,879.59
901-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	9,314.32
901-49700-133 DEDUCTIBLE CONTRIBUTION	.00	.00	.00	.00	.00	728.92
901-49700-151 WORKERS' COMPENSATION PREMIU	1,190.00	1,190.00	713.58	( 476.42)	59.96	1,946.22
901-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	52.32
<b>TOTAL PERSONAL SERVICES</b>	<b>30,793.00</b>	<b>30,793.00</b>	<b>14,600.30</b>	<b>( 16,192.70)</b>	<b>47.41</b>	<b>56,390.94</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	878.35	( 3,521.65)	19.96	3,574.47
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	( 200.00)	.00	107.21
<b>TOTAL SUPPLIES</b>	<b>4,600.00</b>	<b>4,600.00</b>	<b>878.35</b>	<b>( 3,721.65)</b>	<b>19.09</b>	<b>3,681.68</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	16,000.00	16,000.00	7,193.09	( 8,806.91)	44.96	17,861.05
901-49700-360 INSURANCE AND BONDS	13,500.00	13,500.00	.00	( 13,500.00)	.00	12,230.50
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00	( 11,100.00)	.00	11,574.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	13,311.32	( 22,388.68)	37.29	29,874.16
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	4,040.22	( 5,959.78)	40.40	8,300.42
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	2,729.64	( 3,270.36)	45.49	7,286.53
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	758.80	( 1,341.20)	36.13	2,055.32
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>94,400.00</b>	<b>94,400.00</b>	<b>28,033.07</b>	<b>( 66,366.93)</b>	<b>29.70</b>	<b>89,181.98</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	( 70,000.00)	.00	46,356.53
901-49700-430 MISCELLANEOUS & GENERAL EXP	65.00	65.00	.00	( 65.00)	.00	3.53
<b>TOTAL MISCELLANEOUS</b>	<b>70,065.00</b>	<b>70,065.00</b>	<b>.00</b>	<b>( 70,065.00)</b>	<b>.00</b>	<b>46,360.06</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00	( 7,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	2,736.00	2,736.00	.00	6,246.00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>2,736.00</b>	<b>( 4,264.00)</b>	<b>39.09</b>	<b>6,246.00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>206,858.00</b>	<b>206,858.00</b>	<b>46,247.72</b>	<b>( 160,610.28)</b>	<b>22.36</b>	<b>201,860.66</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	257,600.00	257,600.00	66,528.22			246,894.10
NET REVENUES OVER EXPENDITURE	.00	.00	35,655.87			39,002.93



CITY OF CAMBRIDGE  
BALANCE SHEET  
MAY 31, 2015

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	54,873.73	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)	
	TOTAL ASSETS		<u>54,873.73</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE	2,810.93	
	TOTAL LIABILITIES		2,810.93

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	47,257.42	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>4,805.38</u>	
	BALANCE - CURRENT DATE	<u>4,805.38</u>	
	TOTAL FUND EQUITY		<u>52,062.80</u>
	TOTAL LIABILITIES AND EQUITY		<u>54,873.73</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	40,000.00	40,000.00	15,867.00	24,133.00	39.67	39,773.00
TOTAL INTERGOVERNMENTAL REVE	40,000.00	40,000.00	15,867.00	24,133.00	39.67	39,773.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	7,880.41	( 7,880.41)	.00	25,350.74
902-35100 FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	923.00
TOTAL RENTAL INCOME	.00	.00	7,880.41	( 7,880.41)	.00	26,273.74
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	21.83	( 21.83)	.00	52.04
TOTAL INTEREST	.00	.00	21.83	( 21.83)	.00	52.04
TOTAL FUND REVENUE	40,000.00	40,000.00	23,769.24			66,098.78

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 ADMINISTRATIVE</b>						
<i>PERSONAL SERVICES</i>						
902-49500-101 ADMIN FULL-TIME EMP - REGULAR	.00	.00	.00	.00	.00	31,062.35
902-49500-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	2,254.60
902-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	2,376.28
902-49500-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	17.28
902-49500-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	215.81
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>35,926.32</b>
<i>SUPPLIES</i>						
902-49500-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	1,460.35
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,460.35</b>
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-304 LEGAL FEES	.00	.00	.00	.00	.00	15.63
902-49500-306 AUDIT FEES	3,000.00	3,000.00	2,000.00	( 1,000.00)	66.67	3,000.00
902-49500-307 CONTRACTED SECT 8 ADMIN	36,000.00	36,000.00	16,224.24	( 19,775.76)	45.07	.00
902-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
902-49500-321 TELEPHONE	.00	.00	.00	.00	.00	1,660.84
902-49500-322 POSTAGE	.00	.00	.00	.00	.00	399.70
902-49500-331 TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00	724.28
902-49500-340 ADVERTISING	.00	.00	.00	.00	.00	76.80
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>39,000.00</b>	<b>39,000.00</b>	<b>18,224.24</b>	<b>( 20,775.76)</b>	<b>46.73</b>	<b>6,315.25</b>
<i>MISCELLANEOUS</i>						
902-49500-409 LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
902-49500-413 RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00	669.68
902-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	310.00
902-49500-440 STAFF TRAINING	.00	.00	.00	.00	.00	28.00
<b>TOTAL MISCELLANEOUS</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>.00</b>	<b>( 1,000.00)</b>	<b>.00</b>	<b>1,007.68</b>
<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>18,224.24</b>	<b>( 21,775.76)</b>	<b>45.56</b>	<b>44,709.60</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 MAINTENANCE</u>						
<i>PERSONAL SERVICES</i>						
902-49700-101	INSPECT FULL-TIME EMP- REGULAR	.00	.00	.00	.00	12,887.61
902-49700-121	PERA (EMPLOYER)	.00	.00	.00	.00	935.57
902-49700-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	959.94
902-49700-131	MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	3,558.54
902-49700-133	INSURANCE DEDUCTIBLE	.00	.00	.00	.00	242.97
902-49700-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	898.05
902-49700-154	HRA/FLEX FEES	.00	.00	.00	.00	18.55
	<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	19,501.23
	<b>TOTAL SECT 8 MAINTENANCE</b>	.00	.00	.00	.00	19,501.23

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>							
<i>HAP EXPENDITURES</i>							
902-49775-373	HAP-PORTABLE RECEIVING	.00	.00	134,071.00	134,071.00	.00	341,717.00
902-49775-374	HAP-PORTABLE RECEIV REIMB	.00	.00	( 132,871.38)	( 132,871.38)	.00	( 341,717.00)
902-49775-376	URP PORT REC	.00	.00	.00	.00	.00	2,171.00
902-49775-378	PORT REC URP REIMB	.00	.00	( 460.00)	( 460.00)	.00	( 2,171.00)
<i>TOTAL HAP EXPENDITURES</i>		.00	.00	739.62	739.62	.00	.00
<i>TOTAL HAP OCCUPIED UNITS</i>		.00	.00	739.62	739.62	.00	.00

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	40,000.00	40,000.00	18,963.86			64,210.83
NET REVENUES OVER EXPENDITURE	.00	.00	4,805.38			1,887.95

CITY OF CAMBRIDGE  
BALANCE SHEET  
MAY 31, 2015

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	260,024.23	
903-10200	EDA HOUSING DIV OPERATING CASH	74,223.45	
	TOTAL ASSETS		334,247.68

LIABILITIES AND EQUITY

LIABILITIES

903-22200	DEFERRED REVENUE	533.42	
903-23000	MHFA FUNDING-UNEARNED	1,015.10	
903-23001	MHFA FUNDING CHISAGO UNEARNED	800.00	
903-23004	DEF REV-ADDITION 7E MENTAL HEA	238.00	
	TOTAL LIABILITIES		2,586.52

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	312,187.68	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	19,473.48	
	BALANCE - CURRENT DATE	19,473.48	
	TOTAL FUND EQUITY		331,661.16
	TOTAL LIABILITIES AND EQUITY		334,247.68

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	42,000.00	42,000.00	44,188.00	( 2,188.00)	105.21	103,984.00
TOTAL INTERGOVERNMENTAL REVE	42,000.00	42,000.00	44,188.00	( 2,188.00)	105.21	103,984.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	4,000.00	4,000.00	3,766.00	234.00	94.15	10,800.00
TOTAL CHARGES FOR SERVICES	4,000.00	4,000.00	3,766.00	234.00	94.15	10,800.00
<u>INTEREST &amp; MISC INCOME</u>						
903-36210 INTEREST EARNINGS	500.00	500.00	406.66	93.34	81.33	1,606.83
TOTAL INTEREST & MISC INCOME	500.00	500.00	406.66	93.34	81.33	1,606.83
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,434.25	( 1,434.25)	109.56	13,143.75
TOTAL OTHER REVENUES	15,000.00	15,000.00	16,434.25	( 1,434.25)	109.56	13,143.75
TOTAL FUND REVENUE	61,500.00	61,500.00	64,794.91			129,534.58



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
<i>FUNCTION 1</i>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	525.00	( 1,575.00)	25.00	.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	40.17	40.17	.00	.00
<i>TOTAL FUNCTION 1</i>		<u>2,100.00</u>	<u>2,100.00</u>	<u>565.17</u>	<u>( 1,534.83)</u>	<u>26.91</u>	<u>.00</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	.00	.00	.00	.00	.00	16.00
<i>TOTAL SUPPLIES</i>		<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>16.00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	197.26	( 302.74)	39.45	852.71
<i>TOTAL OTHER SERVICES AND CHA</i>		<u>500.00</u>	<u>500.00</u>	<u>197.26</u>	<u>( 302.74)</u>	<u>39.45</u>	<u>852.71</u>
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	567.00	567.00	.00	.00
<i>TOTAL MISCELLANEOUS</i>		<u>.00</u>	<u>.00</u>	<u>567.00</u>	<u>567.00</u>	<u>.00</u>	<u>.00</u>
<b>TOTAL OTHER HOUSING BUS ACTIV</b>		<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>1,329.43</u></u>	<u><u>( 1,270.57)</u></u>	<u><u>51.13</u></u>	<u><u>868.71</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-MAINT</u>						
<i>PERSONAL SERVICES</i>						
903-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	9,549.01
903-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	708.36
903-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	722.47
903-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	2,979.50
903-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	610.62
<i>TOTAL PERSONAL SERVICES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>14,569.96</u>
<i>FUNCTION 4</i>						
903-49700-489 OTHER CONTRACTED SERVICES	16,900.00	16,900.00	.00	( 16,900.00)	.00	.00
<i>TOTAL FUNCTION 4</i>	<u>16,900.00</u>	<u>16,900.00</u>	<u>.00</u>	<u>( 16,900.00)</u>	<u>.00</u>	<u>.00</u>
<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<u><u>16,900.00</u></u>	<u><u>16,900.00</u></u>	<u><u>.00</u></u>	<u><u>( 16,900.00)</u></u>	<u><u>.00</u></u>	<u><u>14,569.96</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HOUSING ASSISTANCE PROGRAMS</u>							
<i>HAP EXPENDITURES</i>							
903-49775-370	HAP-MHFA	42,000.00	42,000.00	43,992.00	1,992.00	104.74	103,984.00
	<i>TOTAL HAP EXPENDITURES</i>	42,000.00	42,000.00	43,992.00	1,992.00	104.74	103,984.00
	<b>TOTAL HOUSING ASSISTANCE PRO</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>43,992.00</b>	<b>1,992.00</b>	<b>104.74</b>	<b>103,984.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	61,500.00	61,500.00	45,321.43			119,422.67
NET REVENUES OVER EXPENDITURE	.00	.00	19,473.48			10,111.91

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	35,000.00	35,000.00	.00			53,519.12

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12
	<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			53,519.12
NET REVENUES OVER EXPENDITURE	.00	.00	.00			.00

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 MAY 31, 2015

HAP SECTION 8 VOUCHERS PROGRAM

ASSETS

905-10130	FSS-CASH WITH ESCROW AGENT	3,309.97	
905-10200	EDA OPERATING ACCT-SECTION 8	827.15	
	TOTAL ASSETS		<u>4,137.12</u>

LIABILITIES AND EQUITY

LIABILITIES

905-22000	FSS ESCROW	3,309.97	
	TOTAL LIABILITIES		3,309.97

FUND EQUITY

905-27200	RESTRICTED NET ASSETS-HAP	3,417.78	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 2,590.63)	
	BALANCE - CURRENT DATE	( 2,590.63)	
	TOTAL FUND EQUITY		<u>827.15</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,137.12</u>



**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	294,371.00	294,371.00	116,075.00	178,296.00	39.43	287,652.00
TOTAL INTERGOVERNMENTAL REVE	294,371.00	294,371.00	116,075.00	178,296.00	39.43	287,652.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	.00	.00	.00	923.00
TOTAL SOURCE 35	.00	.00	.00	.00	.00	923.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	1.37	( 1.37)	.00	6.81
TOTAL INTEREST	.00	.00	1.37	( 1.37)	.00	6.81
TOTAL FUND REVENUE	294,371.00	294,371.00	116,076.37			288,581.81

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	117,419.00	117,419.00	.00	290,401.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	150.00	150.00	.00	759.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	.00	.00	.00	488.00
905-49775-375 FSS	.00	.00	1,098.00	1,098.00	.00	1,812.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	.00	.00	.00	39.88
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	118,667.00	118,667.00	.00	293,499.88
<b>TOTAL HAP EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>118,667.00</b>	<b>118,667.00</b>	<b>.00</b>	<b>293,499.88</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	118,667.00			293,499.88
NET REVENUES OVER EXPENDITURE	294,371.00	294,371.00	( 2,590.63)			( 4,918.07)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,858.46
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,858.46
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	38.40	( 38.40)	.00	123.60
205-37220 RENTAL FEES	225,000.00	225,000.00	98,758.16	126,241.84	43.89	226,395.50
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	98,796.56	126,203.44	43.91	226,519.10
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	.00	.00	.00	.00	.00	7,400.00
TOTAL TRANSFERS FROM OTHER FU	.00	.00	.00	.00	.00	7,400.00
TOTAL FUND REVENUE	225,100.00	225,100.00	98,796.56			237,777.56

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>EDA ADMINISTRATION</u>						
<i>PERSONAL SERVICES</i>						
205-41930-112	2,500.00	2,500.00	175.00	( 2,325.00)	7.00	595.00
205-41930-122	191.00	191.00	13.39	( 177.61)	7.01	45.55
<i>TOTAL PERSONAL SERVICES</i>	<u>2,691.00</u>	<u>2,691.00</u>	<u>188.39</u>	<u>( 2,502.61)</u>	<u>7.00</u>	<u>640.55</u>
<i>SUPPLIES</i>						
205-41930-222	.00	.00	.00	.00	.00	87.61
<i>TOTAL SUPPLIES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>87.61</u>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304	5,000.00	5,000.00	.00	( 5,000.00)	.00	.00
205-41930-331	750.00	750.00	9.96	( 740.04)	1.33	112.97
205-41930-334	250.00	250.00	.00	( 250.00)	.00	147.84
205-41930-351	200.00	200.00	.00	( 200.00)	.00	.00
205-41930-360	2,800.00	2,800.00	.00	( 2,800.00)	.00	1,067.47
<i>TOTAL OTHER SERVICES &amp; CHARG</i>	<u>9,000.00</u>	<u>9,000.00</u>	<u>9.96</u>	<u>( 8,990.04)</u>	<u>.11</u>	<u>1,328.28</u>
<i>MISCELLANEOUS</i>						
205-41930-433	2,000.00	2,000.00	1,000.00	( 1,000.00)	50.00	250.00
205-41930-440	2,050.00	2,050.00	545.00	( 1,505.00)	26.59	893.00
205-41930-485	3,000.00	3,000.00	1,826.00	( 1,174.00)	60.87	8,830.00
205-41930-488	.00	4,379.00	.00	( 4,379.00)	.00	5,620.56
205-41930-489	13,600.00	20,245.00	11,996.72	( 8,248.28)	59.26	12,668.53
<i>TOTAL MISCELLANEOUS</i>	<u>20,650.00</u>	<u>31,674.00</u>	<u>15,367.72</u>	<u>( 16,306.28)</u>	<u>48.52</u>	<u>28,262.09</u>
<b>TOTAL EDA ADMINISTRATION</b>	<u><u>32,341.00</u></u>	<u><u>43,365.00</u></u>	<u><u>15,566.07</u></u>	<u><u>( 27,798.93)</u></u>	<u><u>35.90</u></u>	<u><u>30,318.53</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	22,907.00	22,907.00	9,680.75	( 13,226.25)	42.26	19,946.37
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
205-47000-121 PERA (EMPLOYER)	1,734.00	1,734.00	726.06	( 1,007.94)	41.87	1,482.84
205-47000-122 FICA/MEDICARE (EMPLOYER)	1,829.00	1,829.00	716.98	( 1,112.02)	39.20	1,510.19
205-47000-131 MEDICAL/DENTAL/LIFE	6,910.00	6,910.00	4,049.38	( 2,860.62)	58.60	6,004.48
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	( 600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,389.00	1,389.00	473.65	( 915.35)	34.10	820.97
205-47000-154 HRA/FLEX FEES	100.00	100.00	20.40	( 79.60)	20.40	34.85
<b>TOTAL PERSONAL SERVICES</b>	<b>36,469.00</b>	<b>36,469.00</b>	<b>15,667.22</b>	<b>( 20,801.78)</b>	<b>42.96</b>	<b>29,799.70</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	110.99	110.99	.00	2,271.74
205-47000-212 GASOLINE/FUEL	.00	.00	.00	.00	.00	90.15
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,000.00	2,837.69	( 4,162.31)	40.54	11,157.77
<b>TOTAL SUPPLIES</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>2,948.68</b>	<b>( 4,051.32)</b>	<b>42.12</b>	<b>13,519.66</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	81.64	( 1,518.36)	5.10	847.68
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	( 7,000.00)	.00	5,478.75
205-47000-381 ELECTRIC UTILITIES	23,010.00	23,010.00	6,254.52	( 16,755.48)	27.18	16,828.67
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	2,260.38	( 3,439.62)	39.66	4,643.84
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	1,954.48	( 4,045.52)	32.57	4,875.04
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	1,579.96	( 2,920.04)	35.11	4,109.24
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>47,810.00</b>	<b>47,810.00</b>	<b>12,130.98</b>	<b>( 35,679.02)</b>	<b>25.37</b>	<b>36,783.22</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	2,500.00	2,500.00	11,013.24	8,513.24	440.53	1,484.43
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	( 1,268.66)	( 2,068.66)	( 158.58)	2,765.16
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	290.00	( 11,710.00)	2.42	8,147.61
205-47000-490 MALL CAP FUND CONTRIBUTION	50,000.00	50,000.00	.00	( 50,000.00)	.00	50,000.00
205-47000-494 LANDSCAPING/FRONT EXTERIOR PR	.00	.00	.00	.00	.00	17,788.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	11,785.72
205-47000-497 SENIOR CENTER TENANT BUILDOUT	.00	.00	.00	.00	.00	88,634.86
<b>TOTAL MISCELLANEOUS</b>	<b>65,300.00</b>	<b>65,300.00</b>	<b>10,034.58</b>	<b>( 55,265.42)</b>	<b>15.37</b>	<b>180,605.78</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>156,579.00</b>	<b>156,579.00</b>	<b>40,781.46</b>	<b>( 115,797.54)</b>	<b>26.05</b>	<b>260,708.36</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	188,920.00	199,944.00	56,347.53			291,026.89
<b>NET REVENUES OVER EXPENDITURE</b>	36,180.00	25,156.00	42,449.03			( 53,249.33)

Cambridge EDA  
**Check Register Detail Report**  
 Cambridge  
 From: 06/01/2015 To: 06/25/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
06/01/2015	000071	Aaron Jordan 4715.1 Hap - Occupied Unit	Payment 317.00	317.00	366,823.00	June Hap Aadland, Ashley
06/01/2015	000071	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 529.00 358.00 392.00	1,279.00	365,544.00	June Hap Cross, Grace Symanitz, Kevin F Wilms, Monica
06/01/2015	000071	Calhoun Apartments 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 306.00 345.00	651.00	364,893.00	June Hap Arneberg, Danielle M Deiman, Antoinette
06/01/2015	000071	Chen Liu 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 333.00 267.00 688.00 417.00	1,705.00	363,188.00	June Hap Paquette, Laurie Schulz, Cynthia J Voss, Breana Weigel, Collin W
06/01/2015	000071	DJ Properties of Stanchfield, LLC 4715.1 Hap - Occupied Unit	Payment 664.00	664.00	362,524.00	June Hap Nicholas, Judith Evelyn
06/01/2015	000071	Dudley Peno 4715.1 Hap - Occupied Unit	Payment 623.00	623.00	361,901.00	June Hap Mains, Kimberly A
06/01/2015	000071	Isanti Housing Associates LP 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 439.00 498.00	937.00	360,964.00	June Hap Johnson, Charlotte Marie Johnston, Shaylee
06/01/2015	000071	John Maher 4715.1 Hap - Occupied Unit	Payment 205.00	205.00	360,759.00	June Hap Diers, Scott A
06/01/2015	000071	Kestrel Meadows Townhomes 4715.1 Hap - Occupied Unit	Payment 530.00	530.00	360,229.00	June Hap Barrett, Christy
06/01/2015	000071	Ramon Salgado 4715.1 Hap - Occupied Unit	Payment 311.00	311.00	359,918.00	June Hap Walkama, Danielle K
06/01/2015	000071	Sunrise Court Apartments 4715.1 Hap - Occupied Unit	Payment 531.00	531.00	359,387.00	June Hap Mullens, Darice R
06/01/2015	000071	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 244.00	244.00	359,143.00	June Hap Wallace, Lynnell
06/01/2015	000071	Tim Rahey Jr 4715.1 Hap - Occupied Unit	Payment 654.00	654.00	358,489.00	June Hap Kovacs, Gail
06/01/2015	000071	William Francisco 4715.1 Hap - Occupied Unit	Payment 319.00	319.00	358,170.00	June Hap Griffin, Deena M
06/01/2015	000071	Wyoming Phase 2	Payment	337.00	357,833.00	June Hap

367,140.1



Date: 06/25/2015

Time: 10:51:59

Cambridge EDA

Page: 2

### Check Register Detail Report

Cambridge

From: 06/01/2015 To: 06/25/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
		4715.1 Hap - Occupied Unit	337.00			Renspe. Alicia M
06/17/2015	016711	Mora HRA	Payment	2,874.29	354,958.71	

Section 8 admin fee for the month of May.

12,181.29  
49,952.- Sect. 8  
127.- FSS  
62,260.29

Peoples Bank of Commerce  
**ACH Transaction Report**

Batch #: 000073  
 Created On: 05/28/2015

<u>Name</u>	<u>Amount</u>
Annette M. Jensen	\$273.00
Bohmer, John	\$852.00
Dean & Jennifer Bondes	\$1,100.00
Bungalows of Chisago L	\$1,426.00
Calhoun Apartments	\$868.00
Cambridge Square Assoc	\$2,008.00
Samantha Carlson	\$30.00
Chen Liu	\$5,317.00
DJ Properties of Stanc	\$477.00
Eliot Avenue Apartment	\$1,250.00
Elmer D. Harp	\$586.00
ELMSUN LLC	\$1,239.00
Erlandson - Nelson Con	\$531.00
FYP PROPERTIES	\$220.00
Robert Giffin	\$580.00
Hanson Properties	\$273.00
Haven Properties	\$316.00
Isanti Housing Associa	\$1,467.00
Isanti Village Apartme	\$964.00
Jay M. Winger	\$551.00
Jeff Halverson	\$580.00
Kathryn Dahlberg	\$725.00
Kestrel Meadows Townho	\$1,249.00
Brian Leet	\$380.00
Legacy Townhomes	\$1,782.00
Janet Nielsen	\$663.00
Lindstrom Parkview Ass	\$305.00
Mann, Cheryl	\$550.00
Meadows Edge MN L Part	\$37.00
Mike Munsinger	\$1,476.00
Allen Moulton	\$523.00
Multi-Investments, LLC	\$358.00
Loral Myers	\$278.00
Normandy Townhomes	\$1,125.00
North Branch Senior Ho	\$678.00
Northern Management	\$808.00
Oakhurst Apartments	\$708.00
Oakridge Apartments	\$684.00
Oakview Terrace Townho	\$2,214.00

Peoples Bank of Commerce  
**ACH Transaction Report**Batch #: 000073  
Created On: 05/28/2015

<u>Name</u>	<u>Amount</u>
Peter Maus	\$1,036.00
Randall Propp	\$465.00
Richard Berget	\$273.00
Robert Blaisdell-Blais	\$432.00
Robert Mattson	\$581.00
Robert & Linnea Steman	\$541.00
Ordeen Splittstoser	\$843.00
Steve Baker	\$845.00
Steven L Blazevik	\$562.00
Paul & Bethany Stiles	\$733.00
Sunrise Court Apartmen	\$1,566.00
Taylor's Falls Villas	\$463.00
Thomas Olin	\$277.00
Tim Rahey Jr	\$804.00
Tower Terrace Limited	\$2,272.00
Wayne Knutson	\$586.00
Wyoming Phase 1	\$953.00
Wyoming Phase 2	\$1,277.00
Cambridge EDA	\$-49,952.00
<b>Batch Total:</b>	<b>\$0.00</b>

Peoples Bank of Commere  
**ACH Transaction Report**

Batch #: 000074  
Created On: 05/28/2015

<u>Name</u>	<u>Amount</u>
Christine LeCuyer	\$127.00
Cambridge EDA	\$-127.00
<b>Batch Total:</b>	<b>\$0.00</b>

<p>CAMBRIDGE EDA MEETING</p> <p>July 6, 2015</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	<b>Submitted For Approval</b>
Prepaid Checks	5/27/2015	99786 - 99842	4,122.80
Prepaid Checks	6/3/2015	99863 - 99900	926.73
Prepaid Checks	6/10/2015	99922 - 99954	729.63
Prepaid Checks	6/17/2015	99985 - 99990	78.49
Prepaid Checks	6/25/2015	100029 - 100074	7,283.18
	Prepaid Totals		13,140.83

**TOTAL SUBMITTED FOR APPROVAL**

<b>\$13,140.83</b>
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Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	GPS Meeting - Treats	9.96
969	Cardmember Service	Items Purchased in Error (Reimbursed)	4.08
969	Cardmember Service	Promotional Items	162.25
Total 969:			176.29
1189	Claymor Electric, LLC	Bridge Park Repairs	85.00
1189	Claymor Electric, LLC	Bridge Park Repairs	140.00
Total 1189:			225.00
1661	East Central Sanitation	Garbage Pickup - Bridge Park	151.75
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	321.96
Total 1661:			473.71
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2121	Golden Shovel Agency, LLC	Hosting, Maintenance & Technical Support	3,000.00
Total 2121:			3,000.00
5401	Target Bank	Tenant Services	228.94
Total 5401:			228.94
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.36
Total 5801:			16.36
Grand Totals:			4,122.80

Dated: \_\_\_\_\_

5/27/15

City Treasurer: \_\_\_\_\_

Caroline Inre

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/27/2015	99786	969	Cardmember Service	205-20100	176.29
05/15	05/27/2015	99789	1189	Claymor Electric, LLC	901-20100	225.00
05/15	05/27/2015	99793	1661	East Central Sanitation	205-20100	473.71
05/15	05/27/2015	99798	2046	G & K Services, Inc.	205-20100	2.50
05/15	05/27/2015	99799	2121	Golden Shovel Agency, LLC	205-20100	3,000.00
05/15	05/27/2015	99836	5401	Target Bank	901-20100	228.94
05/15	05/27/2015	99842	5801	Verizon Wireless	205-20100	16.36
Grand Totals:						<u>4,122.80</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3056	Lake Superior Laundry Inc.	Mall Rugs	7.40
	Total 3056:		7.40
3086	Landworks Construction, Inc.	Topsoil/Black Dirt - Bridge Park	130.00
	Total 3086:		130.00
5191	SPEW Health Plan	Health Insurance Premium - July	633.50
	Total 5191:		633.50
5886	Watson Co., Inc.	Misc Operating Supplies - Bridge Park Apts	153.33
	Total 5886:		153.33
	Grand Totals:		926.73

Dated: 6/3/15City Treasurer: Caroline Mue



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/15	06/03/2015	99863	2046	G & K Services, Inc.	205-20100	2.50
06/15	06/03/2015	99873	3056	Lake Superior Laundry Inc.	205-20100	7.40
06/15	06/03/2015	99874	3086	Landworks Construction, Inc.	901-20100	130.00
06/15	06/03/2015	99892	5191	SPEW Health Plan	205-20100	633.50
06/15	06/03/2015	99900	5886	Watson Co., Inc.	901-20100	153.33
Grand Totals:						926.73

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	146.53
	Total 2411:		146.53
3501	MEI Total Elevator Solutions	June Service Billing	218.77
	Total 3501:		218.77
3521	Menards	Credit Materials - Bridge Park	8.50-
3521	Menards	Credit Materials - Bridge Park	4.87-
3521	Menards	Materials - Bridge Park	5.76
3521	Menards	Materials - Bridge Park	45.84
	Total 3521:		38.23
4301	Olsen Fire Inspection, Inc.	Annual Fire Sprinkler Inspection - Mall	290.00
	Total 4301:		290.00
5056	SelectAccount	Participant fees - June	2.35
	Total 5056:		2.35
5601	TR Computer Sales LLC	Computer Consulting - Bridge Park	31.25
	Total 5601:		31.25
	Grand Totals:		729.63

Dated: 6/10/15City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/15	06/10/2015	99922	2046	G & K Services, Inc.	205-20100	2.50
06/15	06/10/2015	99925	2411	Hillyard / Minneapolis	205-20100	146.53
06/15	06/10/2015	99935	3501	Minnesota Elevator, Inc	901-20100	218.77
06/15	06/10/2015	99936	3521	Menards	901-20100	38.23
06/15	06/10/2015	99943	4301	Olsen Fire Inspection, Inc.	205-20100	290.00
06/15	06/10/2015	99947	5056	SelectAccount	205-20100	2.35
06/15	06/10/2015	99954	5601	TR Computer Sales LLC	901-20100	31.25
Grand Totals:						<u>729.63</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2411	Hillyard Inc.	Maintenance Supplies - Mall	71.09
Total 2411:			71.09
3056	Lake Superior Laundry Inc.	Mall Rugs	7.40
Total 3056:			7.40
Grand Totals:			78.49

Dated: 6/17/15

City Treasurer: Caroline M...

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/15	06/17/2015	99985	2411	Hillyard / Minneapolis	205-20100	71.09
06/15	06/17/2015	99990	3056	Lake Superior Laundry Inc.	205-20100	7.40
Grand Totals:						<u>78.49</u>

Vendor	Vendor Name	Description	Net Invoice Amount
826	North 65 Chamber of Commerce	Chamber Luncheon	12.00
Total 826:			12.00
969	Cardmember Service	Webinar - S. Gustafson	49.00
Total 969:			49.00
1661	East Central Sanitation	Trash Removal - Bridge Park	160.40
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			474.90
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
2828	Journal Communications, Inc.	Advertising	3,525.00
Total 2828:			3,525.00
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	19.58
Total 2986:			19.58
3521	Menards	Materials - Bridge Park	21.98
3521	Menards	Materials - Bridge Park	48.67
Total 3521:			70.65
5694	ULINE	Folding Tables & Table Dolly	3,051.47
Total 5694:			3,051.47
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801:			16.32
5861	Walmart Community Card	Tenant Services - Bridge Park	4.78
5861	Walmart Community Card	Contract Costs - Bridge Park	54.48
Total 5861:			59.26
Grand Totals:			7,283.18

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Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 6/25/15

City Treasurer: Caroline Mol

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/15	06/25/2015	100029	969	Cardmember Service	205-20100	49.00
06/15	06/25/2015	100035	1661	East Central Sanitation	205-20100	474.90
06/15	06/25/2015	100039	2046	G & K Services, Inc.	205-20100	5.00
06/15	06/25/2015	100048	2828	Journal Communications, Inc.	205-20100	3,525.00
06/15	06/25/2015	100050	2986	Konica Minolta Business	901-20100	19.58
06/15	06/25/2015	100052	3521	Menards	901-20100	70.65
06/15	06/25/2015	100056	826	North 65 Chamber of Commerce	205-20100	12.00
06/15	06/25/2015	100069	5694	ULINE	205-20100	3,051.47
06/15	06/25/2015	100070	5801	Verizon Wireless	205-20100	16.32
06/15	06/25/2015	100074	5861	Walmart Business/SYNCB	901-20100	59.26
Grand Totals:						<u>7,283.18</u>