

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
April 6, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, April 6, 2015 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin, Vice President Howard Lewis, and EDA members Lisa Iverson, Marlys Palmer, and Tiffany Kafer

Members Absent: None

Others Present: Executive Director Lynda Woulfe and City Planner Marcia Westover

**Call to Order**

Morin called the meeting to order at 6:49 pm.

**Approval of Agenda**

Iverson moved, seconded by Kafer, to approve the agenda as presented. Motion carried unanimously.

**Consent Agenda**

Morin removed F for further discussion. Kafer moved, seconded by Iverson, to approve the consent agenda items A – E, and G as presented:

- A. Approve EDA meeting minutes
- B. Approve EDA February 2015 Draft Financial Statements
- C. Approve Housing Division bills check #16709 and ACH transactions totaling \$57,923.00
- D. Approve EDA Admin Division bills checks #99021 - #99288 totaling \$8,431.
- E. Housing Supervisor Report
- G. Approve two month extension of Bridge's contract with Minnesota Housing Finance Agency

Upon call of the roll, Morin, Iverson, Palmer, Kafer, and Lewis voted aye, no nays. Motion passed unanimously.

- F. Approve amended lease language for the Pregnancy Resource Center

Morin stated he would like page 55, item 28 amended to from two weeks to ten business days.

Palmer moved, seconded by Kafer to approve the lease as amended. Motion passed unanimously.

**New Business**

***Policy for City Center Mall Rentals to Tenants***

Westover asked if the Board had any questions on the City Center Mall Rental Policy that was included in the staff report.

Westover explained staff has changed the policy to a period of ten days instead of two weeks. Morin recommended having Attorney Squires review the language and add a first right of refusal. Woulfe stated the landlord should propose the lease rates, not the tenant. Woulfe stated she felt this was a waste of the attorneys time and rates. Woulfe recommended to clean up the language

Iverson moved, seconded by Palmer to approve the proposed policy as amended by changing the time line from two weeks to ten days. Kafer asked to add into the motion to strike out the send to the last sentence. Iverson and Palmer agreed to the amendment of the motion. Motion passed unanimously.

### **Unfinished Business**

There was no unfinished business.

### **Adjournment**

Kafer moved, seconded by Iverson, to adjourn the meeting at 6:59 p.m. The motion passed unanimously.

  
\_\_\_\_\_  
Joe Morin, President

ATTEST:

  
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Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
FEBRUARY 28, 2015

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(	740.12)	
901-10102	INVESTMENTS--PBC		315,961.28	
901-10103	INVESTMENTS-MINNCO		16,272.68	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		217,321.41	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,154,993.21	
901-16300	SITE IMPROVEMENTS		119,469.24	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN		83,544.39	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(	1,640,539.22)	
TOTAL ASSETS				<u>993,871.42</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		1,487.77	
901-21650	ACCRUED VACATION & SICK PAY		37,662.56	
901-22600	TENANT SECURITY DEPOSITS		22,173.06	
TOTAL LIABILITIES				61,323.39

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		613,948.14	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(	227,249.46)	
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD			<u>17,044.12</u>	
BALANCE - CURRENT DATE				<u>17,044.12</u>
TOTAL FUND EQUITY				<u>932,548.03</u>
TOTAL LIABILITIES AND EQUITY				<u>993,871.42</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	70,000.00	70,000.00	12,274.00	57,726.00	570.31	74,818.00
TOTAL INTERGOVERNMENTAL REVE	70,000.00	70,000.00	12,274.00	57,726.00	570.31	74,818.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	.00	100.00	.00	275.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	33.76	1,466.24	4,443.13	2,116.75
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	33.76	1,566.24	4,443.13	2,391.75
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	145,000.00	145,000.00	26,414.00	118,586.00	548.95	148,580.66
901-37221 LAUNDRY INCOME BRIDGE PARK	6,000.00	6,000.00	1,375.50	4,624.50	436.21	6,587.50
TOTAL RENTAL INCOME	151,000.00	151,000.00	27,789.50	123,210.50	985.16	155,168.16
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	257,600.00	257,600.00	40,097.26			285,897.03

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	3,024.92	( 3,024.92)	.00	29,879.50
901-49500-103 ADMIN PART-TIME - REGULAR	31,048.00	31,048.00	1,702.76	29,345.24	1,823.39	.00
901-49500-112 EDA HOUSING BOARD PAY	.00	.00	.00	.00	.00	1,540.00
901-49500-121 PERA (EMPLOYER)	2,251.00	2,251.00	48.08	2,202.92	4,681.78	2,254.85
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	361.66	2,013.34	656.69	2,494.08
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	.00	52.00	.00	17.28
901-49500-151 WORKERS' COMPENSATION PREMIU	266.00	266.00	.00	266.00	.00	215.79
<b>TOTAL PERSONAL SERVICES</b>	<b>35,992.00</b>	<b>35,992.00</b>	<b>5,137.42</b>	<b>30,854.58</b>	<b>700.59</b>	<b>36,401.50</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	.00	1,500.00	.00	1,372.15
<b>TOTAL SUPPLIES</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>.00</b>	<b>1,500.00</b>	<b>.00</b>	<b>1,372.15</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	.00	100.00	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	.00	3,000.00	.00	3,000.00
901-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
901-49500-321 TELEPHONE EXPENSE	3,000.00	3,000.00	564.94	2,435.06	531.03	2,060.83
901-49500-322 POSTAGE	250.00	250.00	.00	250.00	.00	164.50
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	100.00	.00	51.07
901-49500-340 ADVERTISING	100.00	100.00	.00	100.00	.00	62.23
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>6,550.00</b>	<b>6,550.00</b>	<b>564.94</b>	<b>5,985.06</b>	<b>1,159.42</b>	<b>5,776.63</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	2,000.00	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	66.09	2,933.91	4,539.26	669.71
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	1,358.00	( 358.00)	73.64	410.00
901-49500-440 STAFF TRAINING	500.00	500.00	.00	500.00	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>1,424.09</b>	<b>5,075.91</b>	<b>456.43</b>	<b>1,079.71</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>50,542.00</b>	<b>50,542.00</b>	<b>7,126.45</b>	<b>43,415.55</b>	<b>709.22</b>	<b>44,629.99</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	( 216.88)	416.88	92.22	403.45
	<i>TOTAL SUPPLIES</i>	200.00	200.00	( 216.88)	416.88	92.22	403.45
	<b>TOTAL LOW RENT TENANT SERVICE</b>	<b>200.00</b>	<b>200.00</b>	<b>( 216.88)</b>	<b>416.88</b>	<b>92.22</b>	<b>403.45</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	25,764.00	25,764.00	2,967.04	22,796.96	868.34	38,662.79
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	1,833.52	( 1,833.52)	.00	.00
901-49700-121 PERA (EMPLOYER)	1,868.00	1,868.00	43.78	1,824.22	4,266.79	2,806.78
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,971.00	1,971.00	351.95	1,619.05	560.02	2,879.59
901-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	9,314.32
901-49700-133 DEDUCTIBLE CONTRIBUTION	.00	.00	.00	.00	.00	728.92
901-49700-151 WORKERS' COMPENSATION PREMIU	1,190.00	1,190.00	.00	1,190.00	.00	1,946.22
901-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	52.32
<b>TOTAL PERSONAL SERVICES</b>	<b>30,793.00</b>	<b>30,793.00</b>	<b>4,996.29</b>	<b>25,796.71</b>	<b>616.32</b>	<b>56,390.94</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	425.18	3,974.82	1,034.86	3,574.47
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	200.00	.00	107.21
<b>TOTAL SUPPLIES</b>	<b>4,600.00</b>	<b>4,600.00</b>	<b>425.18</b>	<b>4,174.82</b>	<b>1,081.89</b>	<b>3,681.68</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	16,000.00	16,000.00	3,414.67	12,585.33	468.57	17,861.05
901-49700-360 INSURANCE AND BONDS	13,500.00	13,500.00	.00	13,500.00	.00	12,230.50
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00	11,100.00	.00	11,574.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	4,342.11	31,357.89	822.18	29,874.16
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	1,775.96	8,224.04	563.08	8,300.42
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	868.55	5,131.45	690.81	7,286.53
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	320.81	1,779.19	654.59	2,055.32
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>94,400.00</b>	<b>94,400.00</b>	<b>10,722.10</b>	<b>83,677.90</b>	<b>880.42</b>	<b>89,181.98</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	70,000.00	.00	46,356.53
901-49700-430 MISCELLANEOUS & GENERAL EXP	65.00	65.00	.00	65.00	.00	3.53
<b>TOTAL MISCELLANEOUS</b>	<b>70,065.00</b>	<b>70,065.00</b>	<b>.00</b>	<b>70,065.00</b>	<b>.00</b>	<b>46,360.06</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00	7,000.00	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	.00	.00	.00	6,246.00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>.00</b>	<b>7,000.00</b>	<b>.00</b>	<b>6,246.00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>206,858.00</b>	<b>206,858.00</b>	<b>16,143.57</b>	<b>190,714.43</b>	<b>1,281.36</b>	<b>201,860.66</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>TOTAL FUND EXPENDITURES</b>	<u>257,600.00</u>	<u>257,600.00</u>	<u>23,053.14</u>			<u>246,894.10</u>
<b>NET REVENUES OVER EXPENDITURE</b>	<u>.00</u>	<u>.00</u>	<u>17,044.12</u>			<u>39,002.93</u>



CITY OF CAMBRIDGE  
 BALANCE SHEET  
 FEBRUARY 28, 2015

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10010	CASH AND INVESTMENTS	740.12	
902-10200	EDA OPERATING ACCT-SECTION 8	55,072.12	
902-11500	ACCOUNTS RECEIVABLE	7,659.24	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)	
	<b>TOTAL ASSETS</b>		<b>63,471.48</b>

LIABILITIES AND EQUITY

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	47,257.42	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	16,214.06	
	<b>BALANCE - CURRENT DATE</b>	<b>16,214.06</b>	
	<b>TOTAL FUND EQUITY</b>		<b>63,471.48</b>
	<b>TOTAL LIABILITIES AND EQUITY</b>		<b>63,471.48</b>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	40,000.00	40,000.00	3,541.00	36,459.00	8.85	39,773.00
TOTAL INTERGOVERNMENTAL REVE	40,000.00	40,000.00	3,541.00	36,459.00	8.85	39,773.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	2,209.04	( 2,209.04)	.00	25,350.74
902-35100 FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	923.00
TOTAL RENTAL INCOME	.00	.00	2,209.04	( 2,209.04)	.00	26,273.74
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	4.28	( 4.28)	.00	52.04
TOTAL INTEREST	.00	.00	4.28	( 4.28)	.00	52.04
TOTAL FUND REVENUE	40,000.00	40,000.00	5,754.32			66,098.78

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 ADMINISTRATIVE</b>						
<i>PERSONAL SERVICES</i>						
902-49500-101 ADMIN FULL-TIME EMP - REGULAR	.00	.00	.00	.00	.00	31,062.35
902-49500-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	2,254.60
902-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	2,376.28
902-49500-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	17.28
902-49500-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	215.81
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>35,926.32</b>
<i>SUPPLIES</i>						
902-49500-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	1,460.35
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,460.35</b>
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-304 LEGAL FEES	.00	.00	.00	.00	.00	15.63
902-49500-306 AUDIT FEES	3,000.00	3,000.00	.00	( 3,000.00)	.00	3,000.00
902-49500-307 CONTRACTED SECT 8 ADMIN	36,000.00	36,000.00	4,747.64	( 31,252.36)	13.19	.00
902-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
902-49500-321 TELEPHONE	.00	.00	.00	.00	.00	1,660.84
902-49500-322 POSTAGE	.00	.00	.00	.00	.00	399.70
902-49500-331 TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00	724.28
902-49500-340 ADVERTISING	.00	.00	.00	.00	.00	76.80
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>39,000.00</b>	<b>39,000.00</b>	<b>4,747.64</b>	<b>( 34,252.36)</b>	<b>12.17</b>	<b>6,315.25</b>
<i>MISCELLANEOUS</i>						
902-49500-409 LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
902-49500-413 RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00	669.68
902-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	310.00
902-49500-440 STAFF TRAINING	.00	.00	.00	.00	.00	28.00
<b>TOTAL MISCELLANEOUS</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>.00</b>	<b>( 1,000.00)</b>	<b>.00</b>	<b>1,007.68</b>
<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>4,747.64</b>	<b>( 35,252.36)</b>	<b>11.87</b>	<b>44,709.60</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
902-49700-101 INSPECT FULL-TIME EMP- REGULAR	.00	.00	.00	.00	.00	12,887.61
902-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	935.57
902-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	959.94
902-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	3,558.54
902-49700-133 INSURANCE DEDUCTIBLE	.00	.00	.00	.00	.00	242.97
902-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	898.05
902-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	18.55
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>19,501.23</b>
<b>TOTAL SECT 8 MAINTENANCE</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>19,501.23</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>							
<i>HAP EXPENDITURES</i>							
902-49775-373	HAP-PORTABLE RECEIVING	.00	.00	28,083.00	28,083.00	.00	341,717.00
902-49775-374	HAP-PORTABLE RECEIV REIMB	.00	.00	( 28,733.30)	( 28,733.30)	.00	( 341,717.00)
902-49775-376	URP PORT REC	.00	.00	.00	.00	.00	2,171.00
902-49775-378	PORT REC URP REIMB	.00	.00	( 47.00)	( 47.00)	.00	( 2,171.00)
<i>TOTAL HAP EXPENDITURES</i>		.00	.00	( 697.30)	( 697.30)	.00	.00
<b>TOTAL HAP OCCUPIED UNITS</b>		.00	.00	( 697.30)	( 697.30)	.00	.00

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>TOTAL FUND EXPENDITURES</b>	40,000.00	40,000.00	4,050.34			64,210.83
<b>NET REVENUES OVER EXPENDITURE</b>	.00	.00	1,703.98			1,887.95

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 FEBRUARY 28, 2015

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	259,639.92	
903-10200	EDA HOUSING DIV OPERATING CASH	55,710.09	
	TOTAL ASSETS		<u>315,350.01</u>

LIABILITIES AND EQUITY

LIABILITIES

903-22200	DEFERRED REVENUE	533.42	
903-23000	MHFA FUNDING-UNEARNED	597.10	
903-23001	MHFA FUNDING CHISAGO UNEARNED	800.00	
903-23004	DEF REV-ADDITION 7E MENTAL HEA	238.00	
	TOTAL LIABILITIES		2,168.52

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	312,187.68	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	993.81	
	BALANCE - CURRENT DATE	993.81	
	TOTAL FUND EQUITY		<u>313,181.49</u>
	TOTAL LIABILITIES AND EQUITY		<u>315,350.01</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	42,000.00	42,000.00	8,537.00	33,463.00	20.33	103,984.00
TOTAL INTERGOVERNMENTAL REVE	42,000.00	42,000.00	8,537.00	33,463.00	20.33	103,984.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	4,000.00	4,000.00	880.00	3,120.00	22.00	10,800.00
TOTAL CHARGES FOR SERVICES	4,000.00	4,000.00	880.00	3,120.00	22.00	10,800.00
<u>INTEREST &amp; MISC INCOME</u>						
903-36210 INTEREST EARNINGS	500.00	500.00	4.44	495.56	.89	1,606.83
TOTAL INTEREST & MISC INCOME	500.00	500.00	4.44	495.56	.89	1,606.83
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	.00	15,000.00	.00	13,143.75
TOTAL OTHER REVENUES	15,000.00	15,000.00	.00	15,000.00	.00	13,143.75
<b>TOTAL FUND REVENUE</b>	<b>61,500.00</b>	<b>61,500.00</b>	<b>9,421.44</b>			<b>129,534.58</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>OTHER HOUSING BUS ACTIV-ADMIN</b>							
<i>FUNCTION 1</i>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	.00	( 2,100.00)	.00	.00
<i>TOTAL FUNCTION 1</i>		2,100.00	2,100.00	.00	( 2,100.00)	.00	.00
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	.00	.00	.00	.00	.00	16.00
<i>TOTAL SUPPLIES</i>		.00	.00	.00	.00	.00	16.00
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	( 500.00)	.00	852.71
<i>TOTAL OTHER SERVICES AND CHA</i>		500.00	500.00	.00	( 500.00)	.00	852.71
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	567.00	567.00	.00	.00
<i>TOTAL MISCELLANEOUS</i>		.00	.00	567.00	567.00	.00	.00
<b>TOTAL OTHER HOUSING BUS ACTIV</b>		<b>2,600.00</b>	<b>2,600.00</b>	<b>567.00</b>	<b>( 2,033.00)</b>	<b>21.81</b>	<b>868.71</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-MAINT</u>							
<i>PERSONAL SERVICES</i>							
903-49700-101	MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	9,549.01
903-49700-121	PERA (EMPLOYER)	.00	.00	.00	.00	.00	708.36
903-49700-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	722.47
903-49700-131	MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	2,979.50
903-49700-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	610.62
<i>TOTAL PERSONAL SERVICES</i>		.00	.00	.00	.00	.00	14,569.96
<i>FUNCTION 4</i>							
903-49700-489	OTHER CONTRACTED SERVICES	16,900.00	16,900.00	.00	( 16,900.00)	.00	.00
<i>TOTAL FUNCTION 4</i>		16,900.00	16,900.00	.00	( 16,900.00)	.00	.00
<b>TOTAL OTHER HOUSING BUS ACTIV</b>		<b>16,900.00</b>	<b>16,900.00</b>	<b>.00</b>	<b>( 16,900.00)</b>	<b>.00</b>	<b>14,569.96</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HOUSING ASSISTANCE PROGRAMS</u>						
<i>HAP EXPENDITURES</i>						
903-49775-370 HAP-MHFA	42,000.00	42,000.00	8,537.00	( 33,463.00)	20.33	103,984.00
<i>TOTAL HAP EXPENDITURES</i>	42,000.00	42,000.00	8,537.00	( 33,463.00)	20.33	103,984.00
<b>TOTAL HOUSING ASSISTANCE PRO</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>8,537.00</b>	<b>( 33,463.00)</b>	<b>20.33</b>	<b>103,984.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	61,500.00	61,500.00	9,104.00			119,422.67
NET REVENUES OVER EXPENDITURE	.00	.00	317.44			10,111.91

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
 TOTAL FUND REVENUE	<u>35,000.00</u>	<u>35,000.00</u>	<u>.00</u>			<u>53,519.12</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12
	<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			53,519.12
NET REVENUES OVER EXPENDITURE	.00	.00	.00			.00

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 FEBRUARY 28, 2015

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT		3,309.97
905-10200	EDA OPERATING ACCT-SECTION 8		3,091.29
			<hr/>
	TOTAL ASSETS		<u>6,401.26</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW		3,309.97
			<hr/>
	TOTAL LIABILITIES		3,309.97
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP		3,417.78
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 326.49)	
		<hr/>	
	BALANCE - CURRENT DATE	( 326.49)	
		<hr/>	
	TOTAL FUND EQUITY		<u>3,091.29</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,401.26</u>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	294,371.00	294,371.00	47,689.00	246,682.00	617.27	287,652.00
TOTAL INTERGOVERNMENTAL REVE	294,371.00	294,371.00	47,689.00	246,682.00	617.27	287,652.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	.00	.00	.00	923.00
TOTAL SOURCE 35	.00	.00	.00	.00	.00	923.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	.51	(.51)	.00	6.81
TOTAL INTEREST	.00	.00	.51	(.51)	.00	6.81
 TOTAL FUND REVENUE	 <u>294,371.00</u>	 <u>294,371.00</u>	 <u>47,689.51</u>			 <u>288,581.81</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>HAP EXPENDITURES</b>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	47,394.00	( 47,394.00)	.00	290,401.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	60.00	( 60.00)	.00	759.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	.00	.00	.00	488.00
905-49775-375 FSS	.00	.00	562.00	( 562.00)	.00	1,812.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	.00	.00	.00	39.88
<b>TOTAL HAP EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>48,016.00</b>	<b>( 48,016.00)</b>	<b>.00</b>	<b>293,499.88</b>
<b>TOTAL HAP EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>48,016.00</b>	<b>( 48,016.00)</b>	<b>.00</b>	<b>293,499.88</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	48,016.00			293,499.88
NET REVENUES OVER EXPENDITURE	294,371.00	294,371.00	( 326.49)			( 4,918.07)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,858.46
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,858.46
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	.00	.00	.00	123.60
205-37220 RENTAL FEES	225,000.00	225,000.00	41,547.35	183,452.65	18.47	226,395.50
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	41,547.35	183,452.65	18.47	226,519.10
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	.00	.00	.00	.00	.00	7,400.00
TOTAL TRANSFERS FROM OTHER FU	.00	.00	.00	.00	.00	7,400.00
 TOTAL FUND REVENUE	 225,100.00	 225,100.00	 41,547.35			 237,777.56

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	175.00	( 2,325.00)	7.00	595.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	191.00	191.00	13.39	( 177.61)	7.01	45.55
<b>TOTAL PERSONAL SERVICES</b>	<b>2,691.00</b>	<b>2,691.00</b>	<b>188.39</b>	<b>( 2,502.61)</b>	<b>7.00</b>	<b>640.55</b>
<i>SUPPLIES</i>						
205-41930-222 RENTAL OPERATIONS EXPENSE	.00	.00	.00	.00	.00	87.61
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>87.61</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	( 5,000.00)	.00	.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	.00	( 750.00)	.00	112.97
205-41930-334 MILEAGE REIMBURSEMENT	250.00	250.00	.00	( 250.00)	.00	147.84
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	( 200.00)	.00	.00
205-41930-360 INSURANCE AND BONDS	2,800.00	2,800.00	.00	( 2,800.00)	.00	1,067.47
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>.00</b>	<b>( 9,000.00)</b>	<b>.00</b>	<b>1,328.28</b>
<i>MISCELLANEOUS</i>						
205-41930-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	1,000.00	( 1,000.00)	50.00	250.00
205-41930-440 SCHOOLS & MEETINGS	2,050.00	2,050.00	545.00	( 1,505.00)	26.59	893.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	( 3,000.00)	.00	8,830.00
205-41930-488 DOWNTOWN TASK FORCE	.00	.00	.00	.00	.00	5,620.56
205-41930-489 IND PARK MARKETING	13,600.00	13,600.00	5,451.07	( 8,148.93)	40.08	12,668.53
<b>TOTAL MISCELLANEOUS</b>	<b>20,650.00</b>	<b>20,650.00</b>	<b>6,996.07</b>	<b>( 13,653.93)</b>	<b>33.88</b>	<b>28,262.09</b>
<b>TOTAL EDA ADMINISTRATION</b>	<b>32,341.00</b>	<b>32,341.00</b>	<b>7,184.46</b>	<b>( 25,156.54)</b>	<b>22.21</b>	<b>30,318.53</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	22,907.00	22,907.00	3,516.78	( 19,390.22)	15.35	19,946.37
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
205-47000-121 PERA (EMPLOYER)	1,734.00	1,734.00	263.76	( 1,470.24)	15.21	1,482.84
205-47000-122 FICA/MEDICARE (EMPLOYER)	1,829.00	1,829.00	261.96	( 1,567.04)	14.32	1,510.19
205-47000-131 MEDICAL/DENTAL/LIFE	6,910.00	6,910.00	2,381.90	( 4,528.10)	34.47	6,004.48
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	( 600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,389.00	1,389.00	.00	( 1,389.00)	.00	820.97
205-47000-154 HRA/FLEX FEES	100.00	100.00	13.35	( 86.65)	13.35	34.85
<b>TOTAL PERSONAL SERVICES</b>	<b>36,469.00</b>	<b>36,469.00</b>	<b>6,437.75</b>	<b>( 30,031.25)</b>	<b>17.65</b>	<b>29,799.70</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	20.00	20.00	.00	2,271.74
205-47000-212 GASOLINE/FUEL	.00	.00	.00	.00	.00	90.15
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,000.00	1,379.00	( 5,621.00)	19.70	11,157.77
<b>TOTAL SUPPLIES</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>1,399.00</b>	<b>( 5,601.00)</b>	<b>19.99</b>	<b>13,519.66</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	32.64	( 1,567.36)	2.04	847.68
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	( 7,000.00)	.00	5,478.75
205-47000-381 ELECTRIC UTILITIES	23,010.00	23,010.00	1,578.36	( 21,431.64)	6.86	16,828.67
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	913.17	( 4,786.83)	16.02	4,643.84
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	652.87	( 5,347.13)	10.88	4,875.04
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	629.00	( 3,871.00)	13.98	4,109.24
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>47,810.00</b>	<b>47,810.00</b>	<b>3,806.04</b>	<b>( 44,003.96)</b>	<b>7.96</b>	<b>36,783.22</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	2,500.00	2,500.00	500.00	( 2,000.00)	20.00	1,484.43
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	( 1,268.66)	( 2,068.66)	( 158.58)	2,765.16
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00	( 12,000.00)	.00	8,147.61
205-47000-490 MALL CAP FUND CONTRIBUTION	50,000.00	50,000.00	.00	( 50,000.00)	.00	50,000.00
205-47000-494 LANDSCAPING/FRONT EXTERIOR PR	.00	.00	.00	.00	.00	17,788.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	11,785.72
205-47000-497 SENIOR CENTER TENANT BUILDOUT	.00	.00	.00	.00	.00	88,634.86
<b>TOTAL MISCELLANEOUS</b>	<b>65,300.00</b>	<b>65,300.00</b>	<b>( 768.66)</b>	<b>( 66,068.66)</b>	<b>( 1.18)</b>	<b>180,605.78</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>156,579.00</b>	<b>156,579.00</b>	<b>10,874.13</b>	<b>( 145,704.87)</b>	<b>6.94</b>	<b>260,708.36</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>188,920.00</u>	<u>188,920.00</u>	<u>18,058.59</u>			<u>291,026.89</u>
NET REVENUES OVER EXPENDITURE	<u>36,180.00</u>	<u>36,180.00</u>	<u>23,488.76</u>			<u>( 53,249.33)</u>

Cambridge EDA  
**Check Register Detail Report**  
 Cambridge  
 From: 03/01/2015 To: 03/30/2015

381,564.91

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
03/01/2015	000066	Aaron Jordan 4715.1 Hap - Occupied Unit	Payment 317.00	317.00	381,247.91	March Hap Aadland, Ashley
03/01/2015	000066	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 529.00 392.00	921.00	380,326.91	March Hap Cross, Grace Willms, Monica
03/01/2015	000066	Calhoun Apartments 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 291.00 329.00	620.00	379,706.91	March Hap Arneberg, Danielle M Deiman, Antoinette
03/01/2015	000066	Chen Liu 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 333.00 267.00 688.00 417.00	1,705.00	378,001.91	March Hap Paquette, Laurie Schulz, Cynthia J Voss, Breana Weigel, Collin W
03/01/2015	000066	DJ Properties of Stanchfield, LLC 4715.1 Hap - Occupied Unit	Payment 664.00	664.00	377,337.91	March Hap Nicholas, Judith Evelyn
03/01/2015	000066	Dudley Peno 4715.1 Hap - Occupied Unit	Payment 623.00	623.00	376,714.91	March Hap Mains, Kimberly A
03/01/2015	000066	Isanti Housing Associates LP 4715.1 Hap - Occupied Unit	Payment 498.00	498.00	376,216.91	March Hap Johnston, Shaylee
03/01/2015	000066	John Maher 4715.1 Hap - Occupied Unit	Payment 198.00	198.00	376,018.91	March Hap Diers, Scott A
03/01/2015	000066	Kestrel Meadows Townhomes 4715.1 Hap - Occupied Unit	Payment 530.00	530.00	375,488.91	March Hap Barrett, Christy
03/01/2015	000066	Ramon Salgado 4715.1 Hap - Occupied Unit	Payment 311.00	311.00	375,177.91	March Hap Walkama, Danielle K
03/01/2015	000066	Richard Berget 4715.1 Hap - Occupied Unit	Payment 167.00	167.00	375,010.91	March Hap Tschida, Joyce
03/01/2015	000066	Sunrise Court Apartments 4715.1 Hap - Occupied Unit	Payment 176.00	176.00	374,834.91	March Hap Mullens, Darice R
03/01/2015	000066	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 244.00	244.00	374,590.91	March Hap Wallace, Lynnell
03/01/2015	000066	Tim Rahey Jr 4715.1 Hap - Occupied Unit	Payment 654.00	654.00	373,936.91	March Hap Kovacs, Gail
03/01/2015	000066	William Francisco 4715.1 Hap - Occupied Unit	Payment 323.00	323.00	373,613.91	March Hap Griffin, Deena M
03/01/2015	000066	Wyoming Phase 2	Payment	337.00	373,276.91	March Hap

35



Date: 03/30/2015  
Time: 15:25:29

Cambridge EDA  
**Check Register Detail Report**  
Cambridge  
From: 03/01/2015 To: 03/30/2015

Page: 2

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
		4715.1 Hap - Occupied Unit	337.00			Renspe, Alicia M
03/26/2015	016709	Bungalows of Chisago LLC	Payment	196.00	373,080.91	
		Pro-rated March rent for Kevin Symanitz - On Bridge's Program March 15.				

*Handwritten:*  
+ 8484  
+ 49439  

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57923  

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*total memo*

Peoples Bank of Commerce  
**ACH Transaction Report**

Batch #: 000068  
 Created On: 02/26/2015

<u>Name</u>	<u>Amount</u>
Annette M. Jensen	\$273.00
Bohmer, John	\$852.00
Dean & Jennifer Bondes	\$1,100.00
Bungalows of Chisago L	\$1,850.00
Calhoun Apartments	\$852.00
Cambridge Square Assoc	\$2,242.00
Samantha Carlson	\$30.00
Chen Liu	\$4,672.00
David Cobb	\$491.00
DJ Properties of Stanc	\$416.00
Eliot Avenue Apartment	\$1,250.00
Elmer D. Harp	\$586.00
ELMSUN LLC	\$1,239.00
Erlandson - Nelson Con	\$542.00
FYP PROPERTIES	\$220.00
Robert Giffin	\$580.00
Hanson Properties	\$273.00
Haven Properties	\$316.00
Isanti Housing Associa	\$1,467.00
Isanti Village Apartme	\$964.00
Jay M. Winger	\$551.00
Jeff Halverson	\$580.00
Kathryn Dahlberg	\$725.00
Kestrel Meadows Townho	\$1,249.00
Christine J. LeCuyer	\$281.00
Brian Leet	\$380.00
Legacy Townhomes	\$2,177.00
Janet Nielsen	\$663.00
Lindstrom Parkview Ass	\$305.00
Mann, Cheryl	\$550.00
Meadows Edge MN L Part	\$37.00
Mike Munsinger	\$738.00
Allen Moulton	\$523.00
Multi-Investments, LLC	\$358.00
Loral Myers	\$278.00
Normandy Townhomes	\$1,140.00
North Branch Senior Ho	\$678.00
Northern Management	\$800.00
Oakhurst Apartments	\$708.00

Peoples Bank of Commerce  
**ACH Transaction Report**

Batch #: 000068  
 Created On: 02/26/2015

<u>Name</u>	<u>Amount</u>
Oakridge Apartments	\$684.00
Oakview Terrace Townho	\$2,214.00
Peter Maus	\$905.00
Randall Propp	\$436.00
Robert Blaisdell-Blais	\$432.00
Robert Mattson	\$581.00
Robert & Linnea Steman	\$541.00
Ordeen Splittstoser	\$843.00
Steve Baker	\$845.00
Paul & Bethany Stiles	\$733.00
Sunrise Court Apartmen	\$1,566.00
Taylor's Falls Villas	\$463.00
Thomas Olin	\$277.00
Tim Rahey Jr	\$804.00
Tower Terrace Limited	\$2,350.00
Wayne Knutson	\$589.00
Wyoming Phase 1	\$963.00
Wyoming Phase 2	\$1,277.00
Cambridge EDA	\$-49,439.00
<b>Batch Total:</b>	<b>\$0.00</b>

<p>CAMBRIDGE EDA MEETING</p> <p>April 6, 2015</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	<b>Submitted For <u>Approval</u></b>
Prepaid Checks	2/25/2015	99021 - 99058	1,534.79
Prepaid Checks	3/4/2015	99065 - 99116	6,359.59
Prepaid Checks	3/11/2015	99137 - 99168	204.75
Prepaid Checks	3/25/2015	99233 - 99288	332.08
	Prepaid Totals		<hr/> <u>8,431.21</u>

**TOTAL SUBMITTED FOR APPROVAL**

<b>\$8,431.21</b>
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Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	210.72
	Total 2411:		210.72
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	31.25
	Total 2986:		31.25
3056	Lake Superior Laundry Inc.	Mall Rugs	42.20
	Total 3056:		42.20
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	79.00
	Total 3086:		79.00
3501	MEI Total Elevator Solutions	February Service Billing - Bridge Park Apts	212.53
	Total 3501:		212.53
3521	Menards	Misc Operating Supplies - Bridge Park	145.55
3521	Menards	Misc Operating Supplies - Bridge Park	40.24
3521	Menards	Misc Operating Supplies - Bridge Park	37.77
	Total 3521:		223.56
4011	NAC Mechanical & Electrical	Mall Rooftop Unit	686.71
	Total 4011:		686.71
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
	Total 5801:		16.32
5836	Vintage Lock	Keys - Bridge Park	30.00
	Total 5836:		30.00
	Grand Totals:		1,534.79

Dated: 2/25/15

City Treasurer: Caroline Tme

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/15	02/25/2015	99021	2046	G & K Services, Inc.	205-20100	2.50
02/15	02/25/2015	99023	2411	Hillyard / Minneapolis	205-20100	210.72
02/15	02/25/2015	99029	2986	Konica Minolta Business	901-20100	31.25
02/15	02/25/2015	99030	3056	Lake Superior Laundry Inc.	205-20100	42.20
02/15	02/25/2015	99031	3086	Landworks Construction, Inc.	901-20100	79.00
02/15	02/25/2015	99034	3501	MEI Total Elevator Solutions	901-20100	212.53
02/15	02/25/2015	99035	3521	Menards	901-20100	223.56
02/15	02/25/2015	99038	4011	NAC Mechanical & Electrical	205-20100	686.71
02/15	02/25/2015	99056	5801	Verizon Wireless	205-20100	16.32
02/15	02/25/2015	99058	5836	Vintage Lock	901-20100	30.00
Grand Totals:						<u>1,534.79</u>

Vendor	Vendor Name	Description	Net Invoice Amount
64	Action Advertising & Promotion	Pen/Pencil Gift Set	698.37
64	Action Advertising & Promotion	Cafe' Style Ceramic Mug	302.70
Total 64:			1,001.07
566	Bill's Carpet and Tile	Bridge Park Unit #311 Carpet & Vinyl	1,258.00
Total 566:			1,258.00
741	Budget Blinds	aluminum blinds - Bridge Park	470.28
Total 741:			470.28
1189	Claymor Electric, LLC	Bridge Park Repairs	777.30
Total 1189:			777.30
1291	Conway Data, Inc.	Site Selection Magazine Ad	1,500.00
Total 1291:			1,500.00
1661	East Central Sanitation	Garbage Pickup - Bridge Park	177.69
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			492.19
3521	Menards	Misc Operating Supplies - Bridge Park	45.78
3521	Menards	Misc Operating Supplies - Bridge Park	16.72
Total 3521:			62.50
4201	Northland Connect	Bronze Webpage	179.40
Total 4201:			179.40
5056	SelectAccount	Participant Fees - March	2.35
Total 5056:			2.35
5191	SPEW Health Plan	Health Insurance Premium - April	616.50
Total 5191:			616.50
Grand Totals:			6,359.59

Dated: 3/4/15

City Treasurer: Caroline Noel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/15	03/04/2015	99065	64	Action Advertising & Promotion	205-20100	1,001.07
03/15	03/04/2015	99069	566	Bill's Carpet and Tile	901-20100	1,258.00
03/15	03/04/2015	99071	741	Budget Blinds	901-20100	470.28
03/15	03/04/2015	99075	1189	Claymor Electric, LLC	901-20100	777.30
03/15	03/04/2015	99077	1291	Conway Data, Inc.	205-20100	1,500.00
03/15	03/04/2015	99081	1661	East Central Sanitation	205-20100	492.19
03/15	03/04/2015	99098	3521	Menards	901-20100	62.50
03/15	03/04/2015	99106	4201	Northland Connect	205-20100	179.40
03/15	03/04/2015	99114	5056	SelectAccount	205-20100	2.35
03/15	03/04/2015	99116	5191	SPEW Health Plan	205-20100	616.50
Grand Totals:						<u>6,359.59</u>



Vendor	Vendor Name	Description	Net Invoice Amount
951	Cambridge True Value	Repair & Maint Supplies - Mall	68.42
Total 951:			68.42
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
2411	Hillyard Inc.	Maintenance Supplies - Mall	86.74
Total 2411:			86.74
3056	Lake Superior Laundry Inc.	Mall Rugs	42.20
Total 3056:			42.20
3521	Menards	Repair & Maint Supp - Mall	2.39
Total 3521:			2.39
Grand Totals:			204.75

Dated: 3/11/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/15	03/11/2015	99137	951	Cambridge True Value	205-20100	68.42
03/15	03/11/2015	99147	2046	G & K Services, Inc.	205-20100	5.00
03/15	03/11/2015	99151	2411	Hillyard / Minneapolis	205-20100	86.74
03/15	03/11/2015	99160	3056	Lake Superior Laundry Inc.	205-20100	42.20
03/15	03/11/2015	99168	3521	Menards	205-20100	2.39
Grand Totals:						<u>204.75</u>

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Mall Repairs - Rubber Sleeve for Flush Valve	15.51
	Total 969:		15.51
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		5.00
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	38.75
	Total 2986:		38.75
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	106.50
	Total 3086:		106.50
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
	Total 5801:		16.32
5836	Vintage Lock	Keys - Workforce Center	150.00
	Total 5836:		150.00
	Grand Totals:		332.08

Dated: 3/25/15City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/15	03/25/2015	99233	969	Cardmember Service	205-20100	15.51
03/15	03/25/2015	99245	2046	G & K Services, Inc.	205-20100	5.00
03/15	03/25/2015	99253	2986	Konica Minolta Business	901-20100	38.75
03/15	03/25/2015	99254	3086	Landworks Construction, Inc.	901-20100	106.50
03/15	03/25/2015	99286	5801	Verizon Wireless	205-20100	16.32
03/15	03/25/2015	99288	5836	Vintage Lock	205-20100	150.00
Grand Totals:						<u>332.08</u>