

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
January 4, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, January 4, 2016 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin, Vice President Howard Lewis, and EDA members Lisa Iverson, Marlys Palmer, and Tiffany Kafer. All present, no absences.

**Call to Order**

Morin called the meeting to order at 4:28 pm.

**Approval of Agenda**

Iverson moved, seconded by Palmer, to approve the agenda as presented. Motion carried.

**Consent Agenda**

Lewis moved, seconded by Iverson, to approve the consent agenda items A – E, as presented:

- A. Approve EDA Meeting Minutes for December 7, 2015
- B. Approve EDA Draft November 2015 Financial Statements
- C. Housing Div Bills check #16720 and ACH transactions totaling \$52,306.91
- D. Approve EDA Admin Division bills checks #101380 - #101611 totaling \$6,869.09
- E. Housing Supervisor Report

Upon call of the roll, Starting with Kafer Morin, Palmer, Kafer, and Lewis voted aye, no nays. Motion carried.

**New Business**

There was no new business.

**Unfinished Business**

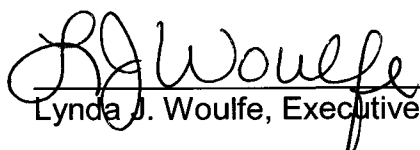
There was no unfinished business.

**Adjournment**

Kafer moved, seconded by Lewis, to adjourn the meeting at 4:30 p.m. Motion carried unanimously.

  
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Joe Morin, President

ATTEST:

  
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Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
NOVEMBER 30, 2015

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	1,535.73	
901-10102	INVESTMENTS--PBC	316,907.74	
901-10103	INVESTMENTS-MINNCO	16,314.31	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	254,468.52	
901-15500	PREPAID EXPENSES	1,830.00	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,154,993.21	
901-16260	ACCUM DEPREC BUILDING IMPROV	22,860.00	
901-16300	SITE IMPROVEMENTS	126,849.24	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN	83,544.39	
901-16460	ACCUM DEPREC-FURN.EQUIP- ADMIN	( 1,640,539.22)	
TOTAL ASSETS			1,066,352.47

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	1,081.79	
901-21650	ACCRUED VACATION & SICK PAY	37,662.56	
901-22600	TENANT SECURITY DEPOSITS	24,375.12	
TOTAL LIABILITIES			63,119.47

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	613,948.14	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	( 227,249.46)	
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		87,729.09	
BALANCE - CURRENT DATE		87,729.09	
TOTAL FUND EQUITY			1,003,233.00
TOTAL LIABILITIES AND EQUITY			1,066,352.47

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	70,000.00	70,000.00	74,059.00	( 4,059.00)	105.80	74,818.00
TOTAL INTERGOVERNMENTAL REVE	70,000.00	70,000.00	74,059.00	( 4,059.00)	105.80	74,818.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	248.00	( 148.00)	248.00	275.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,215.83	284.17	81.06	2,116.75
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	1,463.83	136.17	91.49	2,391.75
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	145,000.00	145,000.00	141,373.25	3,626.75	97.50	148,580.66
901-37221 LAUNDRY INCOME BRIDGE PARK	6,000.00	6,000.00	6,698.00	( 698.00)	111.63	6,587.50
TOTAL RENTAL INCOME	151,000.00	151,000.00	148,071.25	2,928.75	98.06	155,168.16
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	257,600.00	257,600.00	223,594.08			285,897.03

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	3,024.92	3,024.92	.00	29,879.50
901-49500-103 ADMIN PART-TIME - REGULAR	31,048.00	31,048.00	22,963.92	( 8,084.08)	73.96	.00
901-49500-112 EDA HOUSING BOARD PAY	.00	.00	.00	.00	.00	1,540.00
901-49500-121 PERA (EMPLOYER)	2,251.00	2,251.00	48.08	( 2,202.92)	2.14	2,254.85
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	1,988.09	( 386.91)	83.71	2,494.08
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	.00	( 52.00)	.00	17.28
901-49500-151 WORKERS' COMPENSATION PREMIU	266.00	266.00	183.28	( 82.72)	68.90	215.79
<b>TOTAL PERSONAL SERVICES</b>	<b>35,992.00</b>	<b>35,992.00</b>	<b>28,208.29</b>	<b>( 7,783.71)</b>	<b>78.37</b>	<b>36,401.50</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	157.30	( 1,342.70)	10.49	1,372.15
<b>TOTAL SUPPLIES</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>157.30</b>	<b>( 1,342.70)</b>	<b>10.49</b>	<b>1,372.15</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	.00	( 100.00)	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	2,000.00	( 1,000.00)	66.67	3,000.00
901-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
901-49500-321 TELEPHONE EXPENSE	3,000.00	3,000.00	5,731.14	2,731.14	191.04	2,060.83
901-49500-322 POSTAGE	250.00	250.00	147.00	( 103.00)	58.80	164.50
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	( 100.00)	.00	51.07
901-49500-340 ADVERTISING	100.00	100.00	30.80	( 69.20)	30.80	62.23
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>6,550.00</b>	<b>6,550.00</b>	<b>7,908.94</b>	<b>1,358.94</b>	<b>120.75</b>	<b>5,776.63</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	( 2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	285.30	( 2,714.70)	9.51	669.71
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	2,018.00	1,018.00	201.80	410.00
901-49500-440 STAFF TRAINING	500.00	500.00	.00	( 500.00)	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>2,303.30</b>	<b>( 4,196.70)</b>	<b>35.44</b>	<b>1,079.71</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>50,542.00</b>	<b>50,542.00</b>	<b>38,577.83</b>	<b>( 11,964.17)</b>	<b>76.33</b>	<b>44,629.99</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>						
<i>SUPPLIES</i>						
901-49600-210 REC, PUB & OTHER SERVICES	200.00	200.00	( 232.78)	( 432.78)	( 116.39)	403.45
<i>TOTAL SUPPLIES</i>	<u>200.00</u>	<u>200.00</u>	<u>( 232.78)</u>	<u>( 432.78)</u>	<u>( 116.39)</u>	<u>403.45</u>
<b>TOTAL LOW RENT TENANT SERVICE</b>	<u>200.00</u>	<u>200.00</u>	<u>( 232.78)</u>	<u>( 432.78)</u>	<u>( 116.39)</u>	<u>403.45</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	25,764.00	25,764.00	2,967.04	( 22,796.96)	11.52	38,662.79
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	23,621.12	23,621.12	.00	.00
901-49700-121 PERA (EMPLOYER)	1,868.00	1,868.00	43.78	( 1,824.22)	2.34	2,806.78
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,971.00	1,971.00	2,034.00	63.00	103.20	2,879.59
901-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	9,314.32
901-49700-133 DEDUCTIBLE CONTRIBUTION	.00	.00	.00	.00	.00	728.92
901-49700-151 WORKERS' COMPENSATION PREMIU	1,190.00	1,190.00	1,353.92	163.92	113.77	1,946.22
901-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	52.32
<b>TOTAL PERSONAL SERVICES</b>	<b>30,793.00</b>	<b>30,793.00</b>	<b>30,019.86</b>	<b>( 773.14)</b>	<b>97.49</b>	<b>56,390.94</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	1,837.27	( 2,562.73)	41.76	3,574.47
901-49700-212 FUEL PURCHASE	200.00	200.00	110.35	( 89.65)	55.18	107.21
<b>TOTAL SUPPLIES</b>	<b>4,600.00</b>	<b>4,600.00</b>	<b>1,947.62</b>	<b>( 2,652.38)</b>	<b>42.34</b>	<b>3,681.68</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	16,000.00	16,000.00	13,500.76	( 2,499.24)	84.38	17,861.05
901-49700-360 INSURANCE AND BONDS	13,500.00	13,500.00	11,622.75	( 1,877.25)	86.09	12,230.50
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00	( 11,100.00)	.00	11,574.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	24,426.22	( 11,273.78)	68.42	29,874.16
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	7,990.46	( 2,009.54)	79.90	8,300.42
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	3,629.95	( 2,370.05)	60.50	7,286.53
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	1,646.32	( 453.68)	78.40	2,055.32
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>94,400.00</b>	<b>94,400.00</b>	<b>62,816.46</b>	<b>( 31,583.54)</b>	<b>66.54</b>	<b>89,181.98</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	( 70,000.00)	.00	46,356.53
901-49700-430 MISCELLANEOUS & GENERAL EXP	65.00	65.00	.00	( 65.00)	.00	3.53
<b>TOTAL MISCELLANEOUS</b>	<b>70,065.00</b>	<b>70,065.00</b>	<b>.00</b>	<b>( 70,065.00)</b>	<b>.00</b>	<b>46,360.06</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00	( 7,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	2,736.00	2,736.00	.00	6,246.00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>2,736.00</b>	<b>( 4,264.00)</b>	<b>39.09</b>	<b>6,246.00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>206,858.00</b>	<b>206,858.00</b>	<b>97,519.94</b>	<b>( 109,338.06)</b>	<b>47.14</b>	<b>201,860.66</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	257,600.00	257,600.00	135,864.99			246,894.10
NET REVENUES OVER EXPENDITURE	.00	.00	87,729.09			39,002.93

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 NOVEMBER 30, 2015

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>		
902-10200	EDA OPERATING ACCT-SECTION 8	51,014.61
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)
	TOTAL ASSETS	<u>51,014.61</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
902-20200	ACCOUNTS PAYABLE	<u>5,637.01</u>
	TOTAL LIABILITIES	5,637.01
<u>FUND EQUITY</u>		
902-27200	UNRESTRICTED NET ASSETS	47,257.42
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 1,879.82)
	BALANCE - CURRENT DATE	( 1,879.82)
	TOTAL FUND EQUITY	<u>45,377.60</u>
	TOTAL LIABILITIES AND EQUITY	<u>51,014.61</u>



**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	40,000.00	40,000.00	40,190.00	( 190.00)	100.48	39,773.00
TOTAL INTERGOVERNMENTAL REVE	40,000.00	40,000.00	40,190.00	( 190.00)	100.48	39,773.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	9,742.46	( 9,742.46)	.00	25,350.74
902-35100 FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	923.00
TOTAL RENTAL INCOME	.00	.00	9,742.46	( 9,742.46)	.00	26,273.74
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	49.60	( 49.60)	.00	52.04
TOTAL INTEREST	.00	.00	49.60	( 49.60)	.00	52.04
TOTAL FUND REVENUE	40,000.00	40,000.00	49,982.06			66,098.78

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 ADMINISTRATIVE</b>						
<i>PERSONAL SERVICES</i>						
902-49500-101 ADMIN FULL-TIME EMP - REGULAR	.00	.00	.00	.00	.00	31,062.35
902-49500-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	2,254.60
902-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	2,376.28
902-49500-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	17.28
902-49500-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	215.81
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>35,926.32</b>
<i>SUPPLIES</i>						
902-49500-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	1,460.35
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,460.35</b>
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-304 LEGAL FEES	.00	.00	.00	.00	.00	15.63
902-49500-306 AUDIT FEES	3,000.00	3,000.00	2,000.00	( 1,000.00)	66.67	3,000.00
902-49500-307 CONTRACTED SECT 8 ADMIN	36,000.00	36,000.00	35,745.93	( 254.07)	99.29	.00
902-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
902-49500-321 TELEPHONE	.00	.00	.00	.00	.00	1,660.84
902-49500-322 POSTAGE	.00	.00	.00	.00	.00	399.70
902-49500-331 TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00	724.28
902-49500-340 ADVERTISING	.00	.00	.00	.00	.00	76.80
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>39,000.00</b>	<b>39,000.00</b>	<b>37,745.93</b>	<b>( 1,254.07)</b>	<b>96.78</b>	<b>6,315.25</b>
<i>MISCELLANEOUS</i>						
902-49500-409 LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
902-49500-413 RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00	669.68
902-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	310.00
902-49500-440 STAFF TRAINING	.00	.00	.00	.00	.00	28.00
<b>TOTAL MISCELLANEOUS</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>.00</b>	<b>( 1,000.00)</b>	<b>.00</b>	<b>1,007.68</b>
<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>37,745.93</b>	<b>( 2,254.07)</b>	<b>94.36</b>	<b>44,709.60</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
902-49700-101	INSPECT FULL-TIME EMP- REGULAR	.00	.00	.00	.00	12,887.61
902-49700-121	PERA (EMPLOYER)	.00	.00	.00	.00	935.57
902-49700-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	959.94
902-49700-131	MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	3,558.54
902-49700-133	INSURANCE DEDUCTIBLE	.00	.00	.00	.00	242.97
902-49700-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	898.05
902-49700-154	HRA/FLEX FEES	.00	.00	.00	.00	18.55
	<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	19,501.23
	<b>TOTAL SECT 8 MAINTENANCE</b>	.00	.00	.00	.00	19,501.23

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	281,196.00	281,196.00	.00	341,717.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 266,857.05)	( 266,857.05)	.00	( 341,717.00)
902-49775-376 URP PORT REC	.00	.00	329.00	329.00	.00	2,171.00
902-49775-378 PORT REC URP REIMB	.00	.00	( 552.00)	( 552.00)	.00	( 2,171.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	14,115.95	14,115.95	.00	.00
<b>TOTAL HAP OCCUPIED UNITS</b>	.00	.00	14,115.95	14,115.95	.00	.00

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	40,000.00	40,000.00	51,861.88			64,210.83
NET REVENUES OVER EXPENDITURE	.00	.00	( 1,879.82)			1,887.95

CITY OF CAMBRIDGE  
BALANCE SHEET  
NOVEMBER 30, 2015

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	260,417.67	
903-10200	EDA HOUSING DIV OPERATING CASH	75,781.15	
	TOTAL ASSETS		<u>336,198.82</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	312,187.68	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	24,011.14	
	BALANCE - CURRENT DATE	24,011.14	
	TOTAL FUND EQUITY		<u>336,198.82</u>
	TOTAL LIABILITIES AND EQUITY		<u>336,198.82</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	42,000.00	42,000.00	72,109.00	( 30,109.00)	171.69	103,984.00
TOTAL INTERGOVERNMENTAL REVE	42,000.00	42,000.00	72,109.00	( 30,109.00)	171.69	103,984.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	4,000.00	4,000.00	6,446.00	( 2,446.00)	161.15	10,800.00
TOTAL CHARGES FOR SERVICES	4,000.00	4,000.00	6,446.00	( 2,446.00)	161.15	10,800.00
<u>INTEREST &amp; MISC INCOME</u>						
903-36200 MISCELLANEOUS INCOME	.00	.00	2,546.52	( 2,546.52)	.00	.00
903-36210 INTEREST EARNINGS	500.00	500.00	838.83	( 338.83)	167.77	1,606.83
TOTAL INTEREST & MISC INCOME	500.00	500.00	3,385.35	( 2,885.35)	677.07	1,606.83
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,434.25	( 1,434.25)	109.56	13,143.75
TOTAL OTHER REVENUES	15,000.00	15,000.00	16,434.25	( 1,434.25)	109.56	13,143.75
TOTAL FUND REVENUE	61,500.00	61,500.00	98,374.60			129,534.58

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	1,400.00	( 700.00)	66.67	.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	107.07	107.07	.00	.00
	<i>TOTAL FUNCTION 1</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>1,507.07</u>	<u>( 592.93)</u>	<u>71.77</u>	<u>.00</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	.00	.00	.00	.00	.00	16.00
	<i>TOTAL SUPPLIES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>16.00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	376.39	( 123.61)	75.28	852.71
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>376.39</u>	<u>( 123.61)</u>	<u>75.28</u>	<u>852.71</u>
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	567.00	567.00	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	<u>.00</u>	<u>.00</u>	<u>567.00</u>	<u>567.00</u>	<u>.00</u>	<u>.00</u>
	<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>2,450.46</u></u>	<u><u>( 149.54)</u></u>	<u><u>94.25</u></u>	<u><u>868.71</u></u>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-MAINT</u>						
<i>PERSONAL SERVICES</i>						
903-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	9,549.01
903-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	708.36
903-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	722.47
903-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	2,979.50
903-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	610.62
<i>TOTAL PERSONAL SERVICES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>14,569.96</u>
<i>FUNCTION 4</i>						
903-49700-489 OTHER CONTRACTED SERVICES	16,900.00	16,900.00	.00	( 16,900.00)	.00	.00
<i>TOTAL FUNCTION 4</i>	<u>16,900.00</u>	<u>16,900.00</u>	<u>.00</u>	<u>( 16,900.00)</u>	<u>.00</u>	<u>.00</u>
<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<u><u>16,900.00</u></u>	<u><u>16,900.00</u></u>	<u><u>.00</u></u>	<u><u>( 16,900.00)</u></u>	<u><u>.00</u></u>	<u><u>14,569.96</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HOUSING ASSISTANCE PROGRAMS</u>							
<i>HAP EXPENDITURES</i>							
903-49775-370	HAP-MHFA	42,000.00	42,000.00	71,913.00	29,913.00	171.22	103,984.00
	<i>TOTAL HAP EXPENDITURES</i>	42,000.00	42,000.00	71,913.00	29,913.00	171.22	103,984.00
	<b>TOTAL HOUSING ASSISTANCE PRO</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>71,913.00</b>	<b>29,913.00</b>	<b>171.22</b>	<b>103,984.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>61,500.00</u>	<u>61,500.00</u>	<u>74,363.46</u>			<u>119,422.67</u>
NET REVENUES OVER EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>24,011.14</u>			<u>10,111.91</u>

CITY OF CAMBRIDGE  
BALANCE SHEET  
NOVEMBER 30, 2015

CAPITAL FUND PROGRAM-HUD

ASSETS

904-10200 EDA OPERATING ACCOUNT-CAPITAL

6,000.00

TOTAL ASSETS

6,000.00

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:  
REVENUE OVER EXPENDITURES - YTD

6,000.00

BALANCE - CURRENT DATE

6,000.00

TOTAL FUND EQUITY

6,000.00

TOTAL LIABILITIES AND EQUITY

6,000.00

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
904-33160	HUD CAPITAL GRANTS	35,000.00	35,000.00	6,000.00	29,000.00	17.14	53,519.12
	TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	6,000.00	29,000.00	17.14	53,519.12
	TOTAL FUND REVENUE	35,000.00	35,000.00	6,000.00			53,519.12

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12
	TOTAL FUNCTION 7	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			53,519.12
NET REVENUES OVER EXPENDITURE	.00	.00	6,000.00			.00

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 NOVEMBER 30, 2015

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	4,855.54	
905-10200	EDA OPERATING ACCT-SECTION 8	13.28	
		<hr/>	
	TOTAL ASSETS		<u>4,868.82</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	4,855.54	
		<hr/>	
	TOTAL LIABILITIES		4,855.54
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	3,417.78	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	( 3,404.50)	
		<hr/>	
	BALANCE - CURRENT DATE	( 3,404.50)	
		<hr/>	
	TOTAL FUND EQUITY		<u>13.28</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,868.82</u>



**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	294,371.00	294,371.00	256,859.00	37,512.00	87.26	287,652.00
TOTAL INTERGOVERNMENTAL REVE	294,371.00	294,371.00	256,859.00	37,512.00	87.26	287,652.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	.00	.00	.00	923.00
TOTAL SOURCE 35	.00	.00	.00	.00	.00	923.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	3.00	( 3.00)	.00	6.81
TOTAL INTEREST	.00	.00	3.00	( 3.00)	.00	6.81
TOTAL FUND REVENUE	<u>294,371.00</u>	<u>294,371.00</u>	<u>256,862.00</u>			<u>288,581.81</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	255,264.00	255,264.00	.00	290,401.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	180.00	180.00	.00	759.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	2,870.00	2,870.00	.00	488.00
905-49775-375 FSS	.00	.00	1,733.00	1,733.00	.00	1,812.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	219.50	219.50	.00	39.88
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	260,266.50	260,266.50	.00	293,499.88
<b>TOTAL HAP EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>260,266.50</b>	<b>260,266.50</b>	<b>.00</b>	<b>293,499.88</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	260,266.50			293,499.88
NET REVENUES OVER EXPENDITURE	294,371.00	294,371.00	( 3,404.50)			( 4,918.07)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33632 INIT FOUND DESIGN TEAM GRANT	.00	.00	4,000.00	( 4,000.00)	.00	.00
TOTAL SOURCE 33	.00	.00	4,000.00	( 4,000.00)	.00	.00
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,858.46
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,858.46
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	38,590.26	( 38,590.26)	.00	123.60
205-37220 RENTAL FEES	225,000.00	225,000.00	200,644.38	24,355.62	89.18	226,395.50
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	239,234.64	( 14,234.64)	106.33	226,519.10
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	.00	.00	.00	.00	.00	7,400.00
TOTAL TRANSFERS FROM OTHER FU	.00	.00	.00	.00	.00	7,400.00
TOTAL FUND REVENUE	<u>225,100.00</u>	<u>225,100.00</u>	<u>243,234.64</u>			<u>237,777.56</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	455.00	( 2,045.00)	18.20	595.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	191.00	191.00	34.83	( 156.17)	18.24	45.55
<b>TOTAL PERSONAL SERVICES</b>	<b>2,691.00</b>	<b>2,691.00</b>	<b>489.83</b>	<b>( 2,201.17)</b>	<b>18.20</b>	<b>640.55</b>
<i>SUPPLIES</i>						
205-41930-222 RENTAL OPERATIONS EXPENSE	.00	.00	.00	.00	.00	87.61
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>87.61</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	650.00	( 4,350.00)	13.00	.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	711.73	( 38.27)	94.90	112.97
205-41930-334 MILEAGE REIMBURSEMENT	250.00	250.00	.00	( 250.00)	.00	147.84
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	15.54	( 184.46)	7.77	.00
205-41930-360 INSURANCE AND BONDS	2,800.00	2,800.00	1,195.43	( 1,604.57)	42.69	1,067.47
205-41930-381 ELECTRIC UTILITIES	.00	.00	236.32	236.32	.00	.00
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	.00	34.48	34.48	.00	.00
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>2,843.50</b>	<b>( 6,156.50)</b>	<b>31.59</b>	<b>1,328.28</b>
<i>MISCELLANEOUS</i>						
205-41930-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	1,000.00	( 1,000.00)	50.00	250.00
205-41930-440 SCHOOLS & MEETINGS	2,050.00	2,050.00	658.00	( 1,392.00)	32.10	893.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	7,160.43	4,160.43	238.68	8,830.00
205-41930-487 MN DESIGN TEAM PROJECT	.00	.00	2,500.00	2,500.00	.00	.00
205-41930-488 DOWNTOWN TASK FORCE	.00	4,379.00	600.00	( 3,779.00)	13.70	5,620.56
205-41930-489 IND PARK MARKETING	13,600.00	20,245.00	19,175.01	( 1,069.99)	94.71	12,668.53
<b>TOTAL MISCELLANEOUS</b>	<b>20,650.00</b>	<b>31,674.00</b>	<b>31,093.44</b>	<b>( 580.56)</b>	<b>98.17</b>	<b>28,262.09</b>
<b>TOTAL EDA ADMINISTRATION</b>	<b>32,341.00</b>	<b>43,365.00</b>	<b>34,426.77</b>	<b>( 8,938.23)</b>	<b>79.39</b>	<b>30,318.53</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	22,907.00	22,907.00	21,737.05	( 1,169.95)	94.89	19,946.37
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
205-47000-121 PERA (EMPLOYER)	1,734.00	1,734.00	1,585.62	( 148.38)	91.44	1,482.84
205-47000-122 FICA/MEDICARE (EMPLOYER)	1,829.00	1,829.00	1,610.17	( 218.83)	88.04	1,510.19
205-47000-131 MEDICAL/DENTAL/LIFE	6,910.00	6,910.00	6,854.41	( 55.59)	99.20	6,004.48
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	( 600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,389.00	1,389.00	1,089.59	( 299.41)	78.44	820.97
205-47000-154 HRA/FLEX FEES	100.00	100.00	34.50	( 65.50)	34.50	34.85
<b>TOTAL PERSONAL SERVICES</b>	<b>36,469.00</b>	<b>36,469.00</b>	<b>32,911.34</b>	<b>( 3,557.66)</b>	<b>90.24</b>	<b>29,799.70</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	178.49	178.49	.00	2,271.74
205-47000-212 GASOLINE/FUEL	.00	.00	69.00	69.00	.00	90.15
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,000.00	6,215.51	( 784.49)	88.79	11,157.77
<b>TOTAL SUPPLIES</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>6,463.00</b>	<b>( 537.00)</b>	<b>92.33</b>	<b>13,519.66</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	163.24	( 1,436.76)	10.20	847.68
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	5,205.00	( 1,795.00)	74.36	5,478.75
205-47000-381 ELECTRIC UTILITIES	23,010.00	23,010.00	15,270.04	( 7,739.96)	66.36	16,828.67
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	4,716.58	( 983.42)	82.75	4,643.84
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	2,746.76	( 3,253.24)	45.78	4,875.04
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	3,466.96	( 1,033.04)	77.04	4,109.24
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>47,810.00</b>	<b>47,810.00</b>	<b>31,568.58</b>	<b>( 16,241.42)</b>	<b>66.03</b>	<b>36,783.22</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	2,500.00	2,500.00	11,538.19	9,038.19	461.53	1,484.43
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	( 1,268.66)	( 2,068.66)	( 158.58)	2,765.16
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	7,727.68	( 4,272.32)	64.40	8,147.61
205-47000-490 MALL CAP FUND CONTRIBUTION	50,000.00	50,000.00	50,000.00	.00	100.00	50,000.00
205-47000-491 WORK FORCE CENTER BUILDOUT	.00	.00	38,453.00	38,453.00	.00	.00
205-47000-494 LANDSCAPING/FRONT EXTERIOR PR	.00	.00	.00	.00	.00	17,788.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	3,051.47	3,051.47	.00	11,785.72
205-47000-497 SENIOR CENTER TENANT BUILDOUT	.00	.00	.00	.00	.00	88,634.86
<b>TOTAL MISCELLANEOUS</b>	<b>65,300.00</b>	<b>65,300.00</b>	<b>109,501.68</b>	<b>44,201.68</b>	<b>167.69</b>	<b>180,605.78</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>156,579.00</b>	<b>156,579.00</b>	<b>180,444.60</b>	<b>23,865.60</b>	<b>115.24</b>	<b>260,708.36</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	188,920.00	199,944.00	214,871.37			291,026.89
NET REVENUES OVER EXPENDITURE	36,180.00	25,156.00	28,363.27			( 53,249.33)

Cambridge EDA  
**Check Register Detail Report**  
 Cambridge  
 From: 12/01/2015 To: 12/23/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
12/01/2015	DEP	Peoples Bank Of Commerce	Deposit	288.04	384,717.60	
12/01/2015	DEP	Peoples Bank Of Commerce	Deposit	610.77	385,328.37	
12/01/2015	DEP	Peoples Bank Of Commerce	Deposit	865.50	386,193.87	
12/01/2015	DEP	Peoples Bank Of Commerce	Deposit	3,324.00	389,517.87	
12/01/2015	DEP	Peoples Bank Of Commerce	Deposit	22,413.00	411,930.87	
12/01/2015	ADJST	Peoples Bank Of Commerce	Payment	46,566.00	365,364.87	
12/02/2015	DEP	Peoples Bank Of Commerce	Deposit	296.17	365,661.04	
12/04/2015	DEP	Peoples Bank Of Commerce	Deposit	6,714.00	372,375.04	
12/07/2015	DEP	Peoples Bank Of Commerce	Deposit	7,368.00	379,743.04	
12/09/2015	DEP	Peoples Bank Of Commerce	Deposit	10.00	379,753.04	
12/09/2015	DEP	Peoples Bank Of Commerce	Deposit	7,556.00	387,309.04	
12/09/2015	DEP	Peoples Bank Of Commerce	Deposit	21,687.88	408,996.92	
12/10/2015	ADJST	Peoples Bank Of Commerce	Payment	2,848.00	406,148.92	
12/14/2015	DEP	Peoples Bank Of Commerce	Deposit	212.00	406,360.92	
12/16/2015	DEP	Peoples Bank Of Commerce	Deposit	638.25	406,999.17	
12/16/2015	DEP	Peoples Bank Of Commerce	Deposit	173.00	407,172.17	
12/16/2015	DEP	Peoples Bank Of Commerce	Deposit	15,378.00	422,550.17	
12/23/2015	016720	Mora HRA	Payment	2,892.91	419,657.26	



Date: 12/23/2015

Time: 12:24:14

Cambridge EDA

Page: 2

### Check Register Detail Report

Cambridge

From: 12/01/2015 To: 12/23/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance Memo
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December Section 8 Admin fee paid to Mora HRA

<p>CAMBRIDGE EDA MEETING</p> <p>January 4, 2016</p> <p>BILLS LIST</p>
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<b>Disbursement Type:</b>	<b>Date:</b>	<b>Check Numbers:</b>	<b>Submitted For <u>Approval</u></b>
Prepaid Checks	12/3/2015	101380 - 101394	513.17
Prepaid Checks	12/9/2015	101445 - 101486	1,869.95
Prepaid Checks	12/16/2015	101530 - 101565	1,362.23
Prepaid Checks	12/23/2015	101574 - 101611	3,123.74
		Prepaid Totals	<hr/> <u>6,869.09</u>

**TOTAL SUBMITTED FOR APPROVAL**

<b>\$6,869.09</b>
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Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
2411	Hillyard Inc.	Maintenance Supplies - Mall	99.08
2411	Hillyard Inc.	Maintenance Supplies - Mall	19.39
Total 2411:			118.47
3421	Marv's True Value	Seasonal Change Over - Broad Mower	373.73
Total 3421:			373.73
3521	Menards	Materials - Bridge Park	15.97
Total 3521:			15.97
Grand Totals:			513.17

Dated: 12/3/15

City Treasurer: Caroline J. Noel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/15	12/03/2015	101380	2046	G & K Services, Inc.	205-20100	5.00
12/15	12/03/2015	101386	2411	Hillyard / Minneapolis	205-20100	118.47
12/15	12/03/2015	101392	3421	Marv's True Value	901-20100	373.73
12/15	12/03/2015	101394	3521	Menards	901-20100	15.97
Grand Totals:						<u>513.17</u>

Vendor	Vendor Name	Description	Net Invoice Amount
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Mall	424.62
	Total 906:		424.62
1661	East Central Sanitation	Trash Removal - Bridge Park	143.12
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
	Total 1661:		457.62
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	11.60
	Total 2411:		11.60
3056	Lake Superior Laundry Inc.	Mall Rugs	44.31
	Total 3056:		44.31
3501	MEI Total Elevator Solutions	December Service Billing	218.77
	Total 3501:		218.77
3521	Menards	Maintenance Supplies - Mall	16.09
	Total 3521:		16.09
4011	NAC Mechanical & Electrical	Repairs & Maint - Bldgs Bridge Park	692.09
	Total 4011:		692.09
5056	SelectAccount	Participant Fees - December	2.35
	Total 5056:		2.35
	Grand Totals:		1,869.95

Dated: 12/9/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/15	12/09/2015	101445	906	Cambridge Napa Auto Parts	205-20100	424.62
12/15	12/09/2015	101453	1661	East Central Sanitation	205-20100	457.62
12/15	12/09/2015	101456	2046	G & K Services, Inc.	205-20100	2.50
12/15	12/09/2015	101461	2411	Hillyard / Minneapolis	205-20100	11.60
12/15	12/09/2015	101467	3056	Lake Superior Laundry Inc.	205-20100	44.31
12/15	12/09/2015	101470	3501	Minnesota Elevator, Inc	901-20100	218.77
12/15	12/09/2015	101471	3521	Menards	205-20100	16.09
12/15	12/09/2015	101477	4011	NAC Mechanical & Electrical	901-20100	692.09
12/15	12/09/2015	101486	5056	SelectAccount	205-20100	2.35
Grand Totals:						1,869.95

Vendor	Vendor Name	Description	Net Invoice Amount
2949	Kleidon, William	Security Deposit & Interest	620.24
Total 2949:			620.24
3056	Lake Superior Laundry Inc.	Mall Rugs	44.31
Total 3056:			44.31
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	71.00
Total 3086:			71.00
3521	Menards	Materials - Bridge Park	74.64
3521	Menards	Other Services - Bridge Park	14.97
3521	Menards	Materials - Bridge Park	32.27
Total 3521:			121.88
5601	TR Computer Sales LLC	SonicWALL Gateway Security Suite - Bridge Pa	445.00
Total 5601:			445.00
5861	Walmart Community Card	Tenant Services - Bridge Park	59.80
Total 5861:			59.80
Grand Totals:			1,362.23

Dated: 12/17/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/15	12/16/2015	101530	2949	William Kleidon	901-20100	620.24
12/15	12/16/2015	101531	3056	Lake Superior Laundry Inc.	205-20100	44.31
12/15	12/16/2015	101532	3086	Landworks Construction, Inc.	901-20100	71.00
12/15	12/16/2015	101536	3521	Menards	901-20100	121.88
12/15	12/16/2015	101560	5601	TR Computer Sales LLC	901-20100	445.00
12/15	12/16/2015	101565	5861	Walmart Business/SYNCB	901-20100	59.80
Grand Totals:						1,362.23



Vendor	Vendor Name	Description	Net Invoice Amount
616	BNSF Railway Company	Lease - Maintaining Thereon Two Asphalt Cove	2,750.88
Total 616:			2,750.88
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	18.57
Total 2986:			18.57
3521	Menards	Maintenance Supplies - Mall	19.47
Total 3521:			19.47
5325	Sturges, Mark	Security Deposit Refund Unit 404	313.50
Total 5325:			313.50
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801:			16.32
Grand Totals:			3,123.74

Dated: 12/23/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/15	12/23/2015	101574	616	BNSF Railway Company	205-20100	2,750.88
12/15	12/23/2015	101584	2046	G & K Services, Inc.	205-20100	5.00
12/15	12/23/2015	101589	2986	Konica Minolta Business	901-20100	18.57
12/15	12/23/2015	101594	3521	Menards	205-20100	19.47
12/15	12/23/2015	101608	5325	Mark Sturges	901-20100	313.50
12/15	12/23/2015	101611	5801	Verizon Wireless	205-20100	16.32
Grand Totals:						<u>3,123.74</u>