

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes - December 5, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, December 5, 2016 at Cambridge City Center, 300 3rd Ave NE, Cambridge, MN 55008.

Members Present: President Joe Morin, EDA members Marlys Palmer, Lisa Iverson, Howard Lewis and Kersten Conley

Members Absent: None

Staff Present: Executive Director Woulfe, Finance Director Moe, Housing Supervisor Fromm and Housing Supervisor Barrett

Call to Order

Morin called the meeting to order at 5:31 PM.

Approval of Agenda

Iverson moved, seconded by Lewis, to approve the agenda as presented. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Conley, to approve consent agenda items A – D, as presented. Motion carried unanimously.

- A. November 7, 2016 EDA meeting minutes.
- B. EDA Draft October 2016 Financial Statements.
- C. Housing Division Bills ACH batches with transactions totaling \$61,400.50.
- D. Approve EDA Administration Division bills checks #104252 - #104495 totaling \$12,176.26.
- E. Amendments to EDA Bylaws and Code of Conduct.
- F. Approve hiring of Anthony Hamilton for Housing Maintenance Supervisor.

Upon call of the roll, Iverson, Palmer, Morin, Lewis and Conley aye, no nays. Motion carried unanimously.

New Business

Housing Supervisor Report

The Housing Supervisor report was accepted as presented.

Executive Director Appointment for 2017

Woulfe explained that the Executive Director Appointment for 2017 can be done at February's organizational meeting and HUD does not require extensive paperwork in order to change the appointee. No further action was taken.

Approve EDA Resolution R16-005 Adopting 2017 EDA Admin Budget

Moe presented the EDA budget is split into two parts: EDA Admin Budget and EDA Housing Budget. Moe stated, EDA Admin Budget relies on mall rental income to support it and includes one half of the City Center maintenance position. The EDA Housing Division budget reflects the Housing Supervisor and Housing Maintenance Supervisor positions. Moe requested the approval of EDA Resolution R16-005 Adopting 2017 EDA Admin Budget and EDA Resolution R16-006 Adopting 2017 EDA Housing Budget.

December 5, 2016

Lewis moved, seconded by Conley, to approve EDA Resolution R16-005 Adopting 2017 EDA Admin Budget and Approve EDA Resolution R16-006 Adopting 2017 EDA Housing Budget. Motion carried unanimously.

Approve EDA Resolution R16-007 Adoption 2017 Payment Standards

Moe clarified 2017 Fair Market Rents and proposed 2017 Payment Standards for the Housing Choice Voucher Program. Moe explained the payment standard is used to calculate the maximum monthly subsidy for an assisted family. Iverson moved, seconded by Conley, to approve EDA Resolution R16-007 Adoption 2017 Payment Standards. Motion carried unanimously.

Copier Procurement

Fromm reminded EDA the Capital plan called for a purchase of a copier to replace the aging machine at Bridge Park Apartments. Staff obtained quotes from Metro Sales and Konica Minolta. Fromm presented Metro Sales recommends a Ricoh unit with a purchase price of \$4,877.00 and Konica Minolta proposal for a similar machine is \$10,827. Conley moved, seconded by Iverson, to purchase new copier for Bridge Park Apartments from Metro Sales at a price of \$4,877. Motion carried unanimously.

Capital Project Solicitation - Counter Top Replacement

Fromm stated one major work project using 2016 -2017 Capital Grant money is to replace countertops in tenant apartments and the common kitchen. Fromm requested approval to seek bids by posting a notice on the City of Cambridge website, sending out packets, and by contacting Minority Contractor Association through the bid process in making an effort to meet the statutory objectives of Section 3 reporting.


Lewis moved, seconded by Conley, to authorize staff to solicit bids to replace countertops in tenant apartments and the common kitchen. Motion carried unanimously.

Unfinished Business

No unfinished business.

Adjournment

Lewis moved, seconded by Conley, to adjourn at 5:55 PM. Motion carried unanimously.



Joe Morin, President

ATTEST:



Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE
BALANCE SHEET
OCTOBER 31, 2016

LOW RENT PROGRAM-BRIDGE PARK

<u>ASSETS</u>		
901-10010	CASH AND INVESTMENTS	(3,271.64)
901-10102	INVESTMENTS--PBC	319,302.07
901-10200	EDA OPERATING ACCOUNT-LOW RENT	287,614.78
901-15500	PREPAID EXPENSES	1,830.00
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37
901-16200	BUILDINGS AND STRUCTURES	474,877.78
901-16250	BUILDING IMPROVEMENTS	1,224,349.98
901-16300	SITE IMPROVEMENTS	126,849.24
901-16350	NON-DWELLING STRUCTURES	76,009.20
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	42,659.20
901-16450	FURN, EQUIP, MACH-ADMIN	51,315.12
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,650,753.42)
TOTAL ASSETS		1,084,824.68
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
901-20100	AP ALLOCATED TO OTHER FUNDS	1,634.02
901-21650	ACCRUED VACATION & SICK PAY	33,095.27
901-22600	TENANT SECURITY DEPOSITS	25,315.16
TOTAL LIABILITIES		60,044.45
<u>FUND EQUITY</u>		
901-27200	UNRESTRICTED NET ASSETS	657,269.35
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77
901-27400	HUD OPERATING RESERVE MEMO	227,249.46
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		65,955.11
BALANCE - CURRENT DATE		65,955.11
TOTAL FUND EQUITY		1,024,780.23
TOTAL LIABILITIES AND EQUITY		1,084,824.68

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	72,000.00	72,000.00	67,070.00	4,930.00	93.15	80,773.00
TOTAL INTERGOVERNMENTAL REVE	72,000.00	72,000.00	67,070.00	4,930.00	93.15	80,773.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	1,801.80	(1,701.80)	1,801.80	258.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,723.49	(223.49)	114.90	2,203.74
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	3,525.29	(1,925.29)	220.33	2,461.74
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	140,000.00	140,000.00	134,946.02	5,053.98	96.39	155,423.25
901-37221 LAUNDRY INCOME BRIDGE PARK	5,800.00	5,800.00	5,561.75	238.25	95.89	7,336.25
TOTAL RENTAL INCOME	145,800.00	145,800.00	140,507.77	5,292.23	96.37	162,759.50
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	.00
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	.00
TOTAL FUND REVENUE	254,400.00	254,400.00	211,103.06			245,994.24

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	28,330.00	28,330.00	1,610.64	(26,719.36)	5.69	3,024.92
901-49500-103 ADMIN PART-TIME - REGULAR	.00	.00	24,107.40	24,107.40	.00	23,353.15
901-49500-121 PERA (EMPLOYER)	.00	.00	120.80	120.80	.00	(85.61)
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,168.00	2,168.00	1,967.53	(200.47)	90.75	2,151.55
901-49500-151 WORKERS' COMPENSATION PREMIU	240.00	240.00	160.46	(79.54)	66.86	240.87
TOTAL PERSONAL SERVICES	30,738.00	30,738.00	27,966.83	(2,771.17)	90.98	28,684.88
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	481.58	(1,018.42)	32.11	602.30
TOTAL SUPPLIES	1,500.00	1,500.00	481.58	(1,018.42)	32.11	602.30
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	.00	(100.00)	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	3,300.00	300.00	110.00	2,000.00
901-49500-321 TELEPHONE EXPENSE	6,000.00	6,000.00	5,573.73	(426.27)	92.90	6,867.62
901-49500-322 POSTAGE	250.00	250.00	94.00	(156.00)	37.60	147.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	408.00	308.00	408.00	.00
901-49500-340 ADVERTISING	100.00	100.00	297.90	197.90	297.90	30.80
TOTAL OTHER SERVICES AND CHA	9,550.00	9,550.00	9,673.63	123.63	101.29	9,045.42
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	1,830.00	(170.00)	91.50	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	297.37	(102.63)	74.34	303.87
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	610.00	(390.00)	61.00	2,018.00
901-49500-440 STAFF TRAINING	500.00	500.00	39.95	(460.05)	7.99	.00
TOTAL MISCELLANEOUS	3,900.00	3,900.00	2,777.32	(1,122.68)	71.21	2,321.87
TOTAL LOW RENT ADMINISTRATION	45,688.00	45,688.00	40,899.36	(4,788.64)	89.52	40,654.47

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	(898.25)	(1,098.25)	(449.13)	1,353.88
<i>TOTAL SUPPLIES</i>		200.00	200.00	(898.25)	(1,098.25)	(449.13)	1,353.88
TOTAL LOW RENT TENANT SERVICE		200.00	200.00	(898.25)	(1,098.25)	(449.13)	1,353.88

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	25,802.00	25,802.00	.00 (25,802.00)	.00	2,967.04
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	22,055.34	22,055.34	.00	23,071.57
901-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00 (147.10)
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,975.00	1,975.00	1,687.27 (287.73)	85.43	2,230.28
901-49700-151 WORKERS' COMPENSATION PREMIU	1,621.00	1,621.00	1,085.16 (535.84)	66.94	1,731.64
TOTAL PERSONAL SERVICES	29,398.00	29,398.00	24,827.77 (4,570.23)	84.45	29,853.43
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	4,896.86	496.86	111.29	2,190.08
901-49700-212 FUEL PURCHASE	200.00	200.00	.00 (200.00)	.00	110.35
TOTAL SUPPLIES	4,600.00	4,600.00	4,896.86	296.86	106.45	2,300.43
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	18,000.00	18,000.00	26,396.86	8,396.86	146.65	14,105.53
901-49700-360 INSURANCE AND BONDS	13,500.00	13,500.00	9,534.00 (3,966.00)	70.62	11,622.75
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00 (11,100.00)	.00	12,296.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	22,544.28 (13,155.72)	63.15	28,575.37
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	7,189.46 (2,810.54)	71.89	8,856.74
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	2,815.19 (3,184.81)	46.92	4,702.40
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	1,491.09 (608.91)	71.00	1,932.56
TOTAL OTHER SERVICES AND CHA	96,400.00	96,400.00	69,970.88 (26,429.12)	72.58	81,891.35
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00 (70,000.00)	.00	42,443.47
901-49700-430 MISCELLANEOUS & GENERAL EXP	114.00	114.00	.00 (114.00)	.00	.00
901-49700-489 OTHER CONTRACTED SERVICES	.00	.00	1,368.33	1,368.33	.00	.00
TOTAL MISCELLANEOUS	70,114.00	70,114.00	1,368.33 (68,745.67)	1.95	42,443.47
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-502 BETTERMENTS AND ADDITIONS	8,000.00	8,000.00	4,083.00 (3,917.00)	51.04	4,176.00
TOTAL IMPROVEMENTS/BETTERM	8,000.00	8,000.00	4,083.00 (3,917.00)	51.04	4,176.00
TOTAL LOW RENT MAINTENANCE	208,512.00	208,512.00	105,146.84 (103,365.16)	50.43	160,664.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	254,400.00	254,400.00	145,147.95			202,673.03
NET REVENUES OVER EXPENDITURE	.00	.00	65,955.11			43,321.21

CITY OF CAMBRIDGE
BALANCE SHEET
OCTOBER 31, 2016

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>		
902-10200	EDA OPERATING ACCT-SECTION 8	83,452.30
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)
		83,452.30
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
902-20200	ACCOUNTS PAYABLE	2,789.01
902-22200	DEFERRED REVENUE-UNEARNED GRAN	603.77
		3,392.78
<u>FUND EQUITY</u>		
902-27200	UNRESTRICTED NET ASSETS	62,409.54
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	17,649.98
	BALANCE - CURRENT DATE	17,649.98
	TOTAL FUND EQUITY	80,059.52
	TOTAL LIABILITIES AND EQUITY	83,452.30

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	34,371.00	34,371.00	46,415.00	(12,044.00)	135.04	43,514.00
TOTAL INTERGOVERNMENTAL REVE	34,371.00	34,371.00	46,415.00	(12,044.00)	135.04	43,514.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	30,000.00	30,000.00	3,354.15	26,645.85	11.18	11,999.79
TOTAL RENTAL INCOME	30,000.00	30,000.00	3,354.15	26,645.85	11.18	11,999.79
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	61.52	(61.52)	.00	54.17
TOTAL INTEREST	.00	.00	61.52	(61.52)	.00	54.17
 TOTAL FUND REVENUE	 <u>64,371.00</u>	 <u>64,371.00</u>	 <u>49,830.67</u>			 <u>55,567.96</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	3,000.00	3,000.00	3,300.00	300.00	110.00	2,000.00
902-49500-307	36,000.00	36,000.00	30,885.24	(5,114.76)	85.79	38,638.84
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>39,000.00</u>	<u>39,000.00</u>	<u>34,185.24</u>	<u>(4,814.76)</u>	<u>87.65</u>	<u>40,638.84</u>
<i>MISCELLANEOUS</i>						
902-49500-409	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>1,000.00</u>	<u>1,000.00</u>	<u>.00</u>	<u>(1,000.00)</u>	<u>.00</u>	<u>.00</u>
TOTAL SECT 8 ADMINISTRATIVE	<u><u>40,000.00</u></u>	<u><u>40,000.00</u></u>	<u><u>34,185.24</u></u>	<u><u>(5,814.76)</u></u>	<u><u>85.46</u></u>	<u><u>40,638.84</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	241,873.00	241,873.00	.00	303,727.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(243,996.55)	(243,996.55)	.00	(303,727.00)
902-49775-376 URP PORT REC	.00	.00	119.00	119.00	.00	329.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	(552.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(2,004.55)	(2,004.55)	.00	(223.00)
TOTAL HAP OCCUPIED UNITS	.00	.00	(2,004.55)	(2,004.55)	.00	(223.00)

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	40,000.00	40,000.00	32,180.69			40,415.84
NET REVENUES OVER EXPENDITURE	24,371.00	24,371.00	17,649.98			15,152.12

CITY OF CAMBRIDGE
BALANCE SHEET
OCTOBER 31, 2016

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	262,385.19	
903-10200	EDA HOUSING DIV OPERATING CASH	81,919.01	
	TOTAL ASSETS		<u>344,304.20</u>

LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	336,797.33	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	7,506.87	
	BALANCE - CURRENT DATE	7,506.87	
	TOTAL FUND EQUITY		<u>344,304.20</u>
	TOTAL LIABILITIES AND EQUITY		<u>344,304.20</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	.00	.00	.00	.00	.00	72,109.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	72,109.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	.00	.00	.00	.00	.00	6,446.00
TOTAL CHARGES FOR SERVICES	.00	.00	.00	.00	.00	6,446.00
<u>INTEREST & MISC INCOME</u>						
903-36200 MISCELLANEOUS INCOME	.00	.00	.00	.00	.00	2,546.52
903-36210 INTEREST EARNINGS	.00	.00	1,256.02	(1,256.02)	.00	1,625.70
TOTAL INTEREST & MISC INCOME	.00	.00	1,256.02	(1,256.02)	.00	4,172.22
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	8,454.00	6,546.00	56.36	16,434.25
TOTAL OTHER REVENUES	15,000.00	15,000.00	8,454.00	6,546.00	56.36	16,434.25
TOTAL FUND REVENUE	15,000.00	15,000.00	9,710.02			99,161.47

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	35,000.00	35,000.00	62,131.00	(27,131.00)	177.52	28,860.00
TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	62,131.00	(27,131.00)	177.52	28,860.00
 TOTAL FUND REVENUE	<u>35,000.00</u>	<u>35,000.00</u>	<u>62,131.00</u>			<u>28,860.00</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	(35,000.00)	.00	.00
	<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	.00	(35,000.00)	.00	.00
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	(35,000.00)	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			.00
NET REVENUES OVER EXPENDITURE	.00	.00	62,131.00			28,860.00

CITY OF CAMBRIDGE
BALANCE SHEET
OCTOBER 31, 2016

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>		
905-10130	FSS-CASH WITH ESCROW AGENT	5,614.23
905-10200	EDA OPERATING ACCT-SECTION 8	15,126.33
		15,126.33
	TOTAL ASSETS	20,740.56
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
905-22000	FSS ESCROW	5,614.23
		5,614.23
	TOTAL LIABILITIES	5,614.23
<u>FUND EQUITY</u>		
905-27200	RESTRICTED NET ASSETS-HAP	(2,814.72)
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	17,941.05
		17,941.05
	BALANCE - CURRENT DATE	17,941.05
	TOTAL FUND EQUITY	15,126.33
	TOTAL LIABILITIES AND EQUITY	20,740.56

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	270,000.00	270,000.00	306,216.00	(36,216.00)	113.41	279,272.00
TOTAL INTERGOVERNMENTAL REVE	270,000.00	270,000.00	306,216.00	(36,216.00)	113.41	279,272.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	1.55	(1.55)	.00	3.00
TOTAL INTEREST	.00	.00	1.55	(1.55)	.00	3.00
 TOTAL FUND REVENUE	 270,000.00	 270,000.00	 306,217.55			 279,275.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	294,371.00	294,371.00	282,637.00	(11,734.00)	96.01	280,378.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	818.00	818.00	.00	180.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	4,014.00	4,014.00	.00	2,870.00
905-49775-375 FSS	.00	.00	371.00	371.00	.00	1,860.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	436.50	436.50	.00	219.50
<i>TOTAL HAP EXPENDITURES</i>	<u>294,371.00</u>	<u>294,371.00</u>	<u>288,276.50</u>	<u>(6,094.50)</u>	<u>97.93</u>	<u>285,507.50</u>
TOTAL HAP EXPENDITURES	<u><u>294,371.00</u></u>	<u><u>294,371.00</u></u>	<u><u>288,276.50</u></u>	<u><u>(6,094.50)</u></u>	<u><u>97.93</u></u>	<u><u>285,507.50</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	294,371.00	294,371.00	288,276.50			285,507.50
NET REVENUES OVER EXPENDITURE	(24,371.00)	(24,371.00)	17,941.05			(6,232.50)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33632 INIT FOUND DESIGN TEAM GRANT	.00	.00	.00	.00	.00	4,000.00
205-33633 INIT FOUND DOWNTOWN REVITALIG	.00	.00	5,000.00	(5,000.00)	.00	.00
TOTAL SOURCE 33	.00	.00	5,000.00	(5,000.00)	.00	4,000.00
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	4,439.46
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	4,439.46
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	133.75	(133.75)	.00	38,590.26
205-37220 RENTAL FEES	225,000.00	225,000.00	193,772.16	31,227.84	86.12	220,461.33
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	193,905.91	31,094.09	86.18	259,051.59
TOTAL FUND REVENUE	225,100.00	225,100.00	198,905.91			267,491.05

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-112 EDA MEETING PAYMENTS	2,500.00	1,627.00	.00	(1,627.00)	.00	630.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	191.00	191.00	.00	(191.00)	.00	48.23
TOTAL PERSONAL SERVICES	2,691.00	1,818.00	.00	(1,818.00)	.00	678.23
<i>SUPPLIES</i>						
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	35.68	35.68	.00	.00
TOTAL SUPPLIES	.00	.00	35.68	35.68	.00	.00
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	5,369.97	369.97	107.40	650.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	122.72	(627.28)	16.36	711.73
205-41930-334 MILEAGE REIMBURSEMENT	250.00	1,000.00	676.08	(323.92)	67.61	.00
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	38.33	(161.67)	19.17	15.54
205-41930-360 INSURANCE AND BONDS	2,000.00	2,000.00	1,059.91	(940.09)	53.00	1,195.43
205-41930-381 ELECTRIC UTILITIES	.00	300.00	407.08	107.08	135.69	305.70
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	300.00	54.96	(245.04)	18.32	39.06
205-41930-383 GAS UTILITIES	.00	.00	21.46	21.46	.00	.00
TOTAL OTHER SERVICES & CHARG	8,200.00	9,550.00	7,750.51	(1,799.49)	81.16	2,917.46
<i>MISCELLANEOUS</i>						
205-41930-430 MISCELLANEOUS	.00	25.00	24.66	(.34)	98.64	.00
205-41930-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	250.00	(1,750.00)	12.50	1,000.00
205-41930-440 SCHOOLS & MEETINGS	2,050.00	2,050.00	535.00	(1,515.00)	26.10	658.00
205-41930-484 NLX ACTIVITIES	.00	5,250.00	2,625.00	(2,625.00)	50.00	.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	2,358.00	(642.00)	78.60	7,160.43
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	13,100.00	3,641.95	(9,458.05)	27.80	.00
205-41930-487 MN DESIGN TEAM PROJECT	6,000.00	10,092.00	10,091.91	(.09)	100.00	2,500.00
205-41930-488 DOWNTOWN TASK FORCE	.00	779.00	.00	(779.00)	.00	600.00
205-41930-489 IND PARK MARKETING	4,600.00	9,000.00	7,991.80	(1,008.20)	88.80	19,175.01
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	3,000.00	.00	100.00	.00
TOTAL MISCELLANEOUS	20,650.00	48,296.00	30,518.32	(17,777.68)	63.19	31,093.44
TOTAL EDA ADMINISTRATION	31,541.00	59,664.00	38,304.51	(21,359.49)	64.20	34,689.13

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	25,000.00	25,000.00	20,302.34	(4,697.66)	81.21	23,894.19
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	9.21	(990.79)	.92	.00
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	1,203.44	(1,796.56)	40.11	.00
205-47000-121 PERA (EMPLOYER)	1,875.00	1,875.00	1,522.68	(352.32)	81.21	1,717.86
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,143.00	2,143.00	1,593.37	(549.63)	74.35	1,742.62
205-47000-131 MEDICAL/DENTAL/LIFE	7,047.00	7,047.00	7,225.21	178.21	102.53	6,826.92
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	(600.00)	.00	716.84
205-47000-151 WORKERS' COMPENSATION PREMIU	1,871.00	1,871.00	1,037.77	(833.23)	55.47	1,496.13
205-47000-154 HRA/FLEX FEES	100.00	100.00	32.05	(67.95)	32.05	36.85
TOTAL PERSONAL SERVICES	42,636.00	42,636.00	32,926.07	(9,709.93)	77.23	36,431.41
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	100.00	109.98	9.98	109.98	188.49
205-47000-212 GASOLINE/FUEL	.00	200.00	53.10	(146.90)	26.55	95.02
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	10,000.00	9,775.44	(224.56)	97.75	6,387.33
TOTAL SUPPLIES	7,000.00	10,300.00	9,938.52	(361.48)	96.49	6,670.84
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,000.00	173.89	(826.11)	17.39	179.56
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	4,289.25	(2,710.75)	61.28	5,205.00
205-47000-381 ELECTRIC UTILITIES	21,000.00	19,000.00	14,837.36	(4,162.64)	78.09	18,209.64
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	4,240.88	(1,459.12)	74.40	5,106.91
205-47000-383 GAS UTILITIES	6,000.00	5,000.00	2,492.78	(2,507.22)	49.86	3,535.32
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	3,145.00	(1,355.00)	69.89	4,095.96
TOTAL OTHER SERVICES & CHARG	45,800.00	42,200.00	29,179.16	(13,020.84)	69.14	36,332.39
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	10,500.00	10,500.00	10,381.49	(118.51)	98.87	11,704.19
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	(563.98)	(1,363.98)	(70.50)	1,482.22
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	10,000.00	77.85	(9,922.15)	.78	8,501.68
205-47000-490 MALL CAP FUND CONTRIBUTION	55,000.00	49,000.00	.00	(49,000.00)	.00	50,000.00
205-47000-491 WORK FORCE CENTER BUILDOUT	.00	.00	.00	.00	.00	38,453.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	3,051.47
TOTAL MISCELLANEOUS	78,300.00	70,300.00	9,895.36	(60,404.64)	14.08	113,192.56
TOTAL MALL OPERATING EXPENSE	173,736.00	165,436.00	81,939.11	(83,496.89)	49.53	192,627.20

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	205,277.00	225,100.00	120,243.62			227,316.33
NET REVENUES OVER EXPENDITURE	19,823.00	.00	78,662.29			40,174.72

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

FUND 205 - EDA ADMIN FUND

ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
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FOR ADMINISTRATION USE ONLY

83 % OF THE FISCAL YEAR HAS ELAPSED

11/30/2016 09:30AM PAGE: 1

FOR ADMINISTRATION USE ONLY

83 % OF THE FISCAL YEAR HAS ELAPSED

11/30/2016 09:30AM PAGE: 1

Date: 11/28/2016
Time: 11:27:26

Cambridge EDA
Check Register Detail Report
Cambridge
From: 11/01/2016 To: 11/28/2016

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
11/01/2016	ADJST	Peoples Bank Of Commerce	Payment	61,400.50	474,842.92	
11/01/2016	DEP	Peoples Bank Of Commerce	Deposit	29,143.00	503,985.92	
11/01/2016	DEP	Peoples Bank Of Commerce	Deposit	3,935.00	507,920.92	
11/01/2016	DEP	Peoples Bank Of Commerce	Deposit	833.31	508,754.23	
11/01/2016	DEP	Peoples Bank Of Commerce	Deposit	606.18	509,360.41	
11/01/2016	DEP	Peoples Bank Of Commerce	Deposit	241.56	509,601.97	
11/02/2016	DEP	Peoples Bank Of Commerce	Deposit	10,072.50	519,674.47	
11/02/2016	DEP	Peoples Bank Of Commerce	Deposit	8,245.00	527,919.47	
11/02/2016	DEP	Peoples Bank Of Commerce	Deposit	315.76	528,235.23	
11/04/2016	DEP	Peoples Bank Of Commerce	Deposit	6,649.00	534,884.23	
11/07/2016	DEP	Peoples Bank Of Commerce	Deposit	8,278.00	543,162.23	
11/09/2016	DEP	Peoples Bank Of Commerce	Deposit	4,435.00	547,597.23	
11/10/2016	DEP	Peoples Bank Of Commerce	Deposit	19,853.77	567,451.00	
11/14/2016	DEP	Peoples Bank Of Commerce	Deposit	15,447.00	582,898.00	
11/16/2016	DEP	Peoples Bank Of Commerce	Deposit	1.00	582,899.00	
11/16/2016	DEP	Peoples Bank Of Commerce	Deposit	60.00	582,959.00	
11/16/2016	DEP	Peoples Bank Of Commerce	Deposit	277.38	583,236.38	
11/16/2016	DEP	Peoples Bank Of Commerce	Deposit	610.50	583,846.88	

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Date: 11/28/2016

Time: 11:27:26

Cambridge EDA
Check Register Detail Report
Cambridge
From: 11/01/2016 To: 11/28/2016

Page: 2

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
11/22/2016	DEP	Peoples Bank Of Commerce	Deposit	19,853.77	603,700.65	
11/22/2016	DEP	**VOID** Peoples Bank Of Commerce	Deposit	(19,853.77)	583,846.88	
		Void Refer DEP				

<p>CAMBRIDGE EDA MEETING</p> <p>December 5, 2016</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	11/2/2016	104252 - 104267	189.07
Prepaid Checks	11/9/2016	104293 - 104357	7,261.75
Prepaid Checks	11/16/2016	104383 - 104445	3,900.67
Prepaid Checks	11/22/2016	104459 - 104495	824.77
Prepaid Checks			
		Prepaid Totals	12,176.26

TOTAL SUBMITTED FOR APPROVAL

\$12,176.26

Vendor	Vendor Name	Description	Net Invoice Amount
1681	ECM Publishers, Inc.	Advertising - Housing Maintenance Supervisor	58.05
Total 1681:			58.05
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3056	Lake Superior Laundry Inc.	Mall Rugs	47.21
Total 3056:			47.21
3521	Menards	Materials - Bridge Park	75.83
3521	Menards	Maintenance Supplies - Mall	5.48
Total 3521:			81.31
Grand Totals:			189.07

Dated: 11/2/16

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/16	11/02/2016	104252	1681	ECM Publishers, Inc.	901-20100	58.05
11/16	11/02/2016	104255	2046	G & K Services, Inc.	205-20100	2.50
11/16	11/02/2016	104265	3056	Lake Superior Laundry Inc.	205-20100	47.21
11/16	11/02/2016	104267	3521	Menards	205-20100	81.31
Grand Totals:						<u>189.07</u>

Vendor	Vendor Name	Description	Net Invoice Amount
453	BayPointe Enterprises, Inc.	Community Collaboration	2,735.01
Total 453:			2,735.01
555	Bertleson One Source	Maintenance Supplies - Mall	121.52
555	Bertleson One Source	Maintenance Supplies - Mall	11.15
Total 555:			132.67
826	North 65 Chamber of Commerce	Employee Recognition Lucheon	16.00
826	North 65 Chamber of Commerce	Employee Recognition Lucheon	48.00
Total 826:			64.00
1661	East Central Sanitation	Trash Removal - Bridge Park	143.12
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			457.62
1681	ECM Publishers, Inc.	Advertising - Housing Maintenance Supervisor	58.05
1681	ECM Publishers, Inc.	Request for Proposal - Maintenance of HVAC S	38.33
Total 1681:			96.38
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
2456	Housing Data Systems	MTCS Transmittal Service 10/01/16-12/31/16	120.00
Total 2456:			120.00
3376	Marco Technologies LLC	Hard Drive - Bridge Park	125.28
Total 3376:			125.28
3501	MEI Total Elevator Solutions	November Service Billing	225.20
Total 3501:			225.20
3521	Menards	Materials - Bridge Park	25.76
Total 3521:			25.76
3821	MN Dept of Commerce	Unclaimed Property	581.00
Total 3821:			581.00
4211	Northland Fire Protection	Service Maint of Fire Extinguishers - Bridgepark	822.05

Vendor	Vendor Name	Description	Net Invoice Amount
	Total 4211:		822.05
5048	Seasonal Property Services, LLC	Turf Maintenance & Fall Clean-up - Bridge Park	421.00
	Total 5048:		421.00
5191	SPEW Health Plan	Health Insurance Premium - December	679.50
	Total 5191:		679.50
5858	Wade, Michele	Security & Pet Deposit Refund	771.28
	Total 5858:		771.28
	Grand Totals:		7,261.75

Dated: 11/9/16

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/16	11/09/2016	104293	453	BayPointe Enterprises, Inc.	205-20100	2,735.01
11/16	11/09/2016	104295	555	Bertleson One Source	205-20100	132.67
11/16	11/09/2016	104306	1661	East Central Sanitation	205-20100	457.62
11/16	11/09/2016	104307	1681	ECM Publishers, Inc.	205-20100	96.38
11/16	11/09/2016	104311	2046	G & K Services, Inc.	205-20100	5.00
11/16	11/09/2016	104317	2456	Housing Data Systems	901-20100	120.00
11/16	11/09/2016	104324	3376	Marco Technologies LLC	901-20100	125.28
11/16	11/09/2016	104327	3501	Minnesota Elevator, Inc	901-20100	225.20
11/16	11/09/2016	104328	3521	Menards	901-20100	25.76
11/16	11/09/2016	104332	3821	Minnesota Department of Commerce	902-20100	581.00
11/16	11/09/2016	104335	826	North 65 Chamber of Commerce	901-20100	64.00
11/16	11/09/2016	104336	4211	Northland Fire Protection	901-20100	822.05
11/16	11/09/2016	104343	5048	Seasonal Property Services, LLC	901-20100	421.00
11/16	11/09/2016	104346	5191	SPEW Health Plan	205-20100	679.50
11/16	11/09/2016	104357	5858	Michele Wade	901-20100	771.28
Grand Totals:						<u>7,261.75</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3933	Mora HRA	November 2016 Contracted Section 8 Administr	3,749.83
Total 3933:			3,749.83
5861	Walmart Community Card	Tenant Services - Bridge Park	118.70
5861	Walmart Community Card	Materials - Bridge Park	29.64
Total 5861:			148.34
Grand Totals:			3,900.67

Dated: 11-16-16

City Treasurer: Caroline Nwe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/16	11/16/2016	104383	2046	G & K Services, Inc.	205-20100	2.50
11/16	11/16/2016	104414	3933	Mora HRA	902-20100	3,749.83
11/16	11/16/2016	104445	5861	Walmart Business/SYNCB	901-20100	148.34
Grand Totals:						<u>3,900.67</u>

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Meals - Retail & Hotel Study	32.14
	Total 969:		32.14
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2971	Knudson Tree Experts, Inc	Removals and Trimming - Bridge Park	527.90
	Total 2971:		527.90
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	17.27
	Total 2986:		17.27
3421	Marv's True Value	Seasonal Change Over - Broad Mower	227.47
	Total 3421:		227.47
5801	Verizon Wireless	wireless phone service - Maintenance Dept	17.49
	Total 5801:		17.49
	Grand Totals:		824.77

Dated: 11/22/16City Treasurer: Caroline True

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/16	11/22/2016	104459	969	Cardmember Service	205-20100	32.14
11/16	11/22/2016	104467	2046	G & K Services, Inc.	205-20100	2.50
11/16	11/22/2016	104475	2971	Knudson Tree Experts, Inc	901-20100	527.90
11/16	11/22/2016	104476	2986	Konica Minolta Business	901-20100	17.27
11/16	11/22/2016	104479	3421	Marv's True Value	901-20100	227.47
11/16	11/22/2016	104495	5801	Verizon Wireless	205-20100	17.49
Grand Totals:						<u>824.77</u>