

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes - August 21, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, August 21, 2017 at Cambridge City Council Chambers at 300 3<sup>rd</sup> Ave NE, Cambridge, MN 55008.

Members Present: President Joe Morin and EDA members Marlys Palmer, Jim Godfrey, Kersten Conley, and Lisa Iverson. All present, no absences.

Staff Present: Executive Director Caroline Moe, City Administrator Lynda Woulfe, and Economic Development Director Stan Gustafson

**Call to Order**

Morin called the meeting to order at 5:34 pm.

**Approval of Agenda**

Godfrey moved, seconded by Palmer, to approve the agenda. Motion carried unanimously.

**Consent Agenda**

Iverson moved, seconded by Conley, to approve consent agenda items A - D, as presented:

- A. Approve July 3, 2017 EDA Meeting Minutes
- B. June 2017 Financial statements
- C. Housing Division Bills July 2017 ACH batches with transactions totaling \$63,747.92
- D. Approve EDA Administration Division bills checks #106508- #106792 totaling \$39,904.09

Upon roll call, Morin, Conley, Palmer, Godfrey, and Iverson voted aye, no nays. Motion carried unanimously.

**There were no agenda items for the Work Session or Unfinished Business.**

**New Business**

***Supervisor's Report***

The Supervisor's Report was accepted as presented.

***Resident Meeting***

The Resident Meeting minutes were accepted as presented.

***Proposal to Outsource Laundry Facility Maintenance***

Moe explained over the past several years, they have had more maintenance issues with the Bridge Park laundry facilities than staff would like to have. Due to limited staff resources at Bridge Park, Anthony Hamilton thought the board might be interested in looking at outsourcing the laundry facility maintenance. Moe reviewed the proposal that was received from BDS Laundry Services.

Moe noted residents pay \$1.50 to run a washer or dryer and the proposal would be for a ten year lease. Moe reported the current washing machines were purchased approximately 3 years ago and the current dryers were purchased 11 years ago. Moe stated in 2016, Bridge Park collected approximately \$6,600 of laundry machine revenue and under the terms in the proposal, BDS would have received approximately \$2,300 of revenue and Bridge Park would have retained \$4,300.

Conley moved, seconded by Iverson, to direct staff to move forward and draw up a contract for the Board's review. Motion carried unanimously.

### ***SEH Report***

Moe explained staff recently used a different floor covering vendor to replace carpet at Bridge Park. When replacing this carpet in a unit, the vendor had trouble with underlying tile coming up when he was replacing tile. The vendor questioned, based on the age of the tile, if there was asbestos in the tile. As a result, staff sent a sample of the tile to a testing company and it was determined that there was asbestos in the tile and the glue adhering the tile. Once this information was obtained, we asked the environmental staff from S.E.H. to come up and sample other areas in the building that might raise an issue with asbestos concerns.


Blank explained the tests performed by S.E.H. indicated there is asbestos in the ceiling tile and some maintenance room pipe wrap, as well. The report indicates the asbestos is stable, but the City needs to develop an overall plan on how to address the issue. Blank noted there is no immediate health risks. Blank stated S.E.H. is recommending that we work with an Asbestos Management Planner to determine the how to remediate these issues.

Moe explained staff expects the remediation to be somewhat expensive but do not have a dollar amount at this time and recommended using the reserve balances at Bridge Park to correct this problem as soon as possible.


Iverson moved, seconded by Godfrey, to authorize staff to seek proposals from an Asbestos Management Planner and bring to a future EDA board meeting for approval and adoption of plan to remediate asbestos at Bridge Park. Motion carried unanimously.

### **Adjournment**

Iverson moved, seconded by Conley, to adjourn the meeting at 5:56 p.m. Motion carried unanimously.

  
\_\_\_\_\_  
Joe Morin, President

ATTEST:

  
\_\_\_\_\_  
Caroline Moe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
JUNE 30, 2017

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10102	INVESTMENTS--PBC	320,737.86	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	375,341.81	
901-15500	PREPAID EXPENSES	1,830.00	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,221,510.52	
901-16300	SITE IMPROVEMENTS	103,618.10	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN	56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 1,646,510.67)	
	TOTAL ASSETS		<u>1,152,431.99</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	673.68	
901-22600	TENANT SECURITY DEPOSITS	27,228.59	
	TOTAL LIABILITIES		27,902.27

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	772,296.80	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	( 227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>50,677.15</u>	
	BALANCE - CURRENT DATE		<u>50,677.15</u>
	TOTAL FUND EQUITY		<u>1,124,529.72</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,152,431.99</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	37,767.00	42,233.00	47.21	80,942.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	37,767.00	42,233.00	47.21	80,942.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	50.18	49.82	50.18	1,801.80
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,142.56	357.44	76.17	2,265.54
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	1,192.74	407.26	74.55	4,067.34
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	86,677.06	57,322.94	60.19	165,602.90
901-37221 LAUNDRY INCOME BRIDGE PARK	5,800.00	5,800.00	3,459.50	2,340.50	59.65	6,602.50
TOTAL RENTAL INCOME	149,800.00	149,800.00	90,136.56	59,663.44	60.17	172,205.40
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL OTHER FINANCING SOURCES	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL FUND REVENUE	267,400.00	267,400.00	129,096.30			350,098.51



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	29,363.00	29,363.00	.00	( 29,363.00)	.00	.00
901-49500-103 ADMIN PART-TIME - REGULAR	.00	.00	14,279.64	14,279.64	.00	33,186.92
901-49500-121 PERA (EMPLOYER)	2,202.00	2,202.00	1,070.97	( 1,131.03)	48.64	390.92
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,246.00	2,246.00	1,092.41	( 1,153.59)	48.64	2,576.48
901-49500-151 WORKERS' COMPENSATION PREMIU	322.00	322.00	102.47	( 219.53)	31.82	252.60
<b>TOTAL PERSONAL SERVICES</b>	<b>34,133.00</b>	<b>34,133.00</b>	<b>16,545.49</b>	<b>( 17,587.51)</b>	<b>48.47</b>	<b>36,406.92</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	742.79	( 757.21)	49.52	733.98
<b>TOTAL SUPPLIES</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>742.79</b>	<b>( 757.21)</b>	<b>49.52</b>	<b>733.98</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	195.00	95.00	195.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	3,600.00	600.00	120.00	3,300.00
901-49500-313 IT MGMT & BACKUP	.00	.00	1,129.05	1,129.05	.00	.00
901-49500-321 TELEPHONE EXPENSE	6,600.00	6,600.00	3,161.12	( 3,438.88)	47.90	7,602.32
901-49500-322 POSTAGE	250.00	250.00	.00	( 250.00)	.00	94.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	( 100.00)	.00	441.48
901-49500-340 ADVERTISING	100.00	100.00	.00	( 100.00)	.00	297.90
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>10,150.00</b>	<b>10,150.00</b>	<b>8,085.17</b>	<b>( 2,064.83)</b>	<b>79.66</b>	<b>11,735.70</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	( 2,000.00)	.00	1,830.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	96.50	( 303.50)	24.13	341.07
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	340.00	( 660.00)	34.00	900.00
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	.00	( 1,000.00)	.00	39.95
<b>TOTAL MISCELLANEOUS</b>	<b>4,400.00</b>	<b>4,400.00</b>	<b>436.50</b>	<b>( 3,963.50)</b>	<b>9.92</b>	<b>3,111.02</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>50,183.00</b>	<b>50,183.00</b>	<b>25,809.95</b>	<b>( 24,373.05)</b>	<b>51.43</b>	<b>51,987.62</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2017

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	2,169.14	1,969.14	1,084.57	3,335.22
	<i>TOTAL SUPPLIES</i>	200.00	200.00	2,169.14	1,969.14	1,084.57	3,335.22
	<b>TOTAL LOW RENT TENANT SERVICE</b>	<u>200.00</u>	<u>200.00</u>	<u>2,169.14</u>	<u>1,969.14</u>	<u>1,084.57</u>	<u>3,335.22</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-103	MAINT PT EMPLOYEES - REGULAR	26,779.00	26,779.00	9,938.05 ( 16,840.95)	37.11	26,175.51
901-49700-121	PERA (EMPLOYER)	2,008.00	2,008.00	745.37 ( 1,262.63)	37.12	48.13
901-49700-122	FICA/MEDICARE (EMPLOYER)	2,049.00	2,049.00	760.26 ( 1,288.74)	37.10	2,040.04
901-49700-151	WORKERS' COMPENSATION PREMIU	1,767.00	1,767.00	514.73 ( 1,252.27)	29.13	1,478.19
	<b>TOTAL PERSONAL SERVICES</b>	<b>32,603.00</b>	<b>32,603.00</b>	<b>11,958.41 ( 20,644.59)</b>	<b>36.68</b>	<b>29,741.87</b>
<i>SUPPLIES</i>						
901-49700-210	MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	5,815.38 1,415.38	132.17	5,440.45
901-49700-212	FUEL PURCHASE	200.00	200.00	14.48 ( 185.52)	7.24	9.80
	<b>TOTAL SUPPLIES</b>	<b>4,600.00</b>	<b>4,600.00</b>	<b>5,829.86 1,229.86</b>	<b>126.74</b>	<b>5,450.25</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304	CONTRACT COSTS	20,000.00	20,000.00	5,731.97 ( 14,268.03)	28.66	29,105.63
901-49700-360	INSURANCE AND BONDS	12,500.00	12,500.00	.00 ( 12,500.00)	.00	9,534.00
901-49700-370	PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00 ( 13,000.00)	.00	13,336.00
901-49700-381	ELECTRIC UTILITIES	35,700.00	35,700.00	13,759.41 ( 21,940.59)	38.54	26,036.29
901-49700-382	WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	4,026.65 ( 5,973.35)	40.27	8,503.32
901-49700-383	GAS UTILITIES	6,000.00	6,000.00	2,553.22 ( 3,446.78)	42.55	4,191.72
901-49700-384	REFUSE HAULING	2,100.00	2,100.00	1,428.52 ( 671.48)	68.02	1,915.97
	<b>TOTAL OTHER SERVICES AND CHA</b>	<b>99,300.00</b>	<b>99,300.00</b>	<b>27,499.77 ( 71,800.23)</b>	<b>27.69</b>	<b>92,622.93</b>
<i>MISCELLANEOUS</i>						
901-49700-420	DEPRECIATION EXPENSE	70,000.00	70,000.00	.00 ( 70,000.00)	.00	46,481.84
901-49700-489	OTHER CONTRACTED SERVICES	.00	.00	.00 .00	.00	1,368.33
	<b>TOTAL MISCELLANEOUS</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>.00 ( 70,000.00)</b>	<b>.00</b>	<b>47,850.17</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-502	BETTERMENTS AND ADDITIONS	10,514.00	10,514.00	5,152.02 ( 5,361.98)	49.00	4,083.00
	<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>10,514.00</b>	<b>10,514.00</b>	<b>5,152.02 ( 5,361.98)</b>	<b>49.00</b>	<b>4,083.00</b>
	<b>TOTAL LOW RENT MAINTENANCE</b>	<b>217,017.00</b>	<b>217,017.00</b>	<b>50,440.06 ( 166,576.94)</b>	<b>23.24</b>	<b>179,748.22</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2017

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	267,400.00	267,400.00	78,419.15			235,071.06
NET REVENUES OVER EXPENDITURE	.00	.00	50,677.15			115,027.45

CITY OF CAMBRIDGE  
BALANCE SHEET  
JUNE 30, 2017

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10200	EDA OPERATING ACCT-SECTION 8	82,977.14	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)	
	TOTAL ASSETS		<u>82,977.14</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>LIABILITIES</u>			
902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		2,789.01
 <u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	76,999.36	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	3,188.77	
	BALANCE - CURRENT DATE	3,188.77	
	TOTAL FUND EQUITY		<u>80,188.13</u>
	TOTAL LIABILITIES AND EQUITY		<u>82,977.14</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	27,877.00	22,123.00	55.75	54,286.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	27,877.00	22,123.00	55.75	54,286.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	2,000.00	2,000.00	796.66	1,203.34	39.83	1,822.08
TOTAL RENTAL INCOME	2,000.00	2,000.00	796.66	1,203.34	39.83	1,822.08
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	41.43	( 41.43)	.00	75.81
TOTAL INTEREST	.00	.00	41.43	( 41.43)	.00	75.81
 TOTAL FUND REVENUE	 52,000.00	 52,000.00	 28,715.09			 56,183.89

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	AUDIT FEES	3,000.00	3,000.00	3,600.00	600.00	120.00
902-49500-307	CONTRACTED SECT 8 ADMIN	48,000.00	48,000.00	22,298.56	( 25,701.44)	46.46
	<i>TOTAL OTHER SERVICES AND CHA</i>	51,000.00	51,000.00	25,898.56	( 25,101.44)	50.78
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00	( 1,000.00)	.00
	<i>TOTAL MISCELLANEOUS</i>	1,000.00	1,000.00	.00	( 1,000.00)	.00
	<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>52,000.00</b>	<b>52,000.00</b>	<b>25,898.56</b>	<b>( 26,101.44)</b>	<b>49.80</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	166,184.00	166,184.00	.00	293,654.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 166,782.24)	( 166,782.24)	.00	( 293,819.00)
902-49775-376 URP PORT REC	.00	.00	226.00	226.00	.00	165.00
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	( 372.24)	( 372.24)	.00	.00
<b>TOTAL HAP OCCUPIED UNITS</b>	.00	.00	( 372.24)	( 372.24)	.00	.00



**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2017

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	52,000.00	52,000.00	25,526.32			41,594.07
NET REVENUES OVER EXPENDITURE	.00	.00	3,188.77			14,589.82

CITY OF CAMBRIDGE  
BALANCE SHEET  
JUNE 30, 2017

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	263,565.03	
903-10200	EDA HOUSING DIV OPERATING CASH	<u>97,741.59</u>	
	TOTAL ASSETS		<u><u>361,306.62</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
903-20100	AP ALLOCATED TO OTHER FUNDS	<u>1,000.00</u>	
	TOTAL LIABILITIES		1,000.00
<u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	344,333.95	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>15,972.67</u>	
	BALANCE - CURRENT DATE	<u>15,972.67</u>	
	TOTAL FUND EQUITY		<u><u>360,306.62</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>361,306.62</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST &amp; MISC INCOME</u>						
903-36210 INTEREST EARNINGS	.00	.00	831.61	( 831.61)	.00	1,662.56
TOTAL INTEREST & MISC INCOME	.00	.00	831.61	( 831.61)	.00	1,662.56
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	8,000.00	8,000.00	17,083.00	( 9,083.00)	213.54	8,454.00
TOTAL OTHER REVENUES	8,000.00	8,000.00	17,083.00	( 9,083.00)	213.54	8,454.00
 TOTAL FUND REVENUE	 8,000.00	 8,000.00	 17,914.61			 10,116.56

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	875.00	( 1,225.00)	41.67	2,275.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	66.94	66.94	.00	174.06
<i>TOTAL FUNCTION 1</i>		<u>2,100.00</u>	<u>2,100.00</u>	<u>941.94</u>	<u>( 1,158.06)</u>	<u>44.85</u>	<u>2,449.06</u>
<u>OTHER SERVICES AND CHARGES</u>							
903-49500-304	LEGAL FEES	.00	.00	1,000.00	1,000.00	.00	.00
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	( 500.00)	.00	130.88
<i>TOTAL OTHER SERVICES AND CHA</i>		<u>500.00</u>	<u>500.00</u>	<u>1,000.00</u>	<u>500.00</u>	<u>200.00</u>	<u>130.88</u>
<b>TOTAL OTHER HOUSING BUS ACTIV</b>		<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>1,941.94</u></u>	<u><u>( 658.06)</u></u>	<u><u>74.69</u></u>	<u><u>2,579.94</u></u>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2017

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,600.00	2,600.00	1,941.94			2,579.94
NET REVENUES OVER EXPENDITURE	5,400.00	5,400.00	15,972.67			7,536.62

CITY OF CAMBRIDGE  
BALANCE SHEET  
JUNE 30, 2017

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	<u>10,918.11</u>	
	TOTAL ASSETS		<u>10,918.11</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>10,918.11</u>	
	BALANCE - CURRENT DATE	<u>10,918.11</u>	
	TOTAL FUND EQUITY		<u>10,918.11</u>
	TOTAL LIABILITIES AND EQUITY		<u>10,918.11</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	10,918.11	25,081.89	30.33	64,023.77
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	10,918.11	25,081.89	30.33	64,023.77
 TOTAL FUND REVENUE	<u>36,000.00</u>	<u>36,000.00</u>	<u>10,918.11</u>			<u>64,023.77</u>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2017

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	36,000.00	36,000.00	.00	( 36,000.00)	.00	92,883.77
	<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	( 36,000.00)	.00	92,883.77
	<b>TOTAL OTHER FINANCING USES</b>	<u>36,000.00</u>	<u>36,000.00</u>	<u>.00</u>	<u>( 36,000.00)</u>	<u>.00</u>	<u>92,883.77</u>



**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			92,883.77
NET REVENUES OVER EXPENDITURE	.00	.00	10,918.11			( 28,860.00)

CITY OF CAMBRIDGE  
BALANCE SHEET  
JUNE 30, 2017

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	7,466.85	
905-10200	EDA OPERATING ACCT-SECTION 8	47,410.40	
		<hr/>	
	TOTAL ASSETS		54,877.25
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	7,466.85	
		<hr/>	
	TOTAL LIABILITIES		7,466.85
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	9,907.10	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	37,503.30	
		<hr/>	
	BALANCE - CURRENT DATE	37,503.30	
		<hr/>	
	TOTAL FUND EQUITY		47,410.40
			<hr/>
	TOTAL LIABILITIES AND EQUITY		54,877.25
			<hr/> <hr/>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	346,216.00	346,216.00	252,354.00	93,862.00	72.89	369,516.00
TOTAL INTERGOVERNMENTAL REVE	346,216.00	346,216.00	252,354.00	93,862.00	72.89	369,516.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	13.82	( 13.82)	.00	4.28
TOTAL INTEREST	.00	.00	13.82	( 13.82)	.00	4.28
 TOTAL FUND REVENUE	 346,216.00	 346,216.00	 252,367.82			 369,520.28

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	346,216.00	346,216.00	205,057.00	( 141,159.00)	59.23	349,774.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	58.00	58.00	.00	843.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	6,948.00	6,948.00	.00	4,906.00
905-49775-375 FSS	.00	.00	2,208.00	2,208.00	.00	741.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	593.52	593.52	.00	534.46
<i>TOTAL HAP EXPENDITURES</i>	<u>346,216.00</u>	<u>346,216.00</u>	<u>214,864.52</u>	<u>( 131,351.48)</u>	<u>62.06</u>	<u>356,798.46</u>
<b>TOTAL HAP EXPENDITURES</b>	<u><u>346,216.00</u></u>	<u><u>346,216.00</u></u>	<u><u>214,864.52</u></u>	<u><u>( 131,351.48)</u></u>	<u><u>62.06</u></u>	<u><u>356,798.46</u></u>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2017

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	214,864.52			356,798.46
NET REVENUES OVER EXPENDITURE	.00	.00	37,503.30			12,721.82

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33633 INIT FOUND DOWNTOWN REVITALIG	.00	.00	.00	.00	.00	5,000.00
TOTAL SOURCE 33	.00	.00	.00	.00	.00	5,000.00
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,937.99
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,937.99
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	.00	.00	.00	133.75
205-37220 RENTAL FEES	210,000.00	210,000.00	116,012.63	93,987.37	55.24	224,699.11
TOTAL MALL OPERATING REVENUES	210,000.00	210,000.00	116,012.63	93,987.37	55.24	224,832.86
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	75,000.00	75,000.00	50,000.00	25,000.00	66.67	.00
TOTAL TRANSFERS FROM OTHER FU	75,000.00	75,000.00	50,000.00	25,000.00	66.67	.00
TOTAL FUND REVENUE	<u>285,100.00</u>	<u>285,100.00</u>	<u>166,012.63</u>			<u>233,770.85</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>EDA ADMINISTRATION</u>						
<i>PERSONAL SERVICES</i>						
205-41930-101	FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	44,842.40 ( 42,953.60)	51.08	.00
205-41930-112	EDA MEETING PAYMENTS	2,500.00	2,500.00	.00 ( 2,500.00)	.00	.00
205-41930-121	PERA (EMPLOYER)	6,730.00	6,730.00	3,363.18 ( 3,366.82)	49.97	.00
205-41930-122	FICA/MEDICARE (EMPLOYER)	7,055.00	7,055.00	3,329.86 ( 3,725.14)	47.20	.00
205-41930-131	MEDICAL/DENTAL/LIFE	15,368.00	15,368.00	10,299.80 ( 5,068.20)	67.02	.00
205-41930-132	LONGEVITY PAY	1,930.00	1,930.00	.00 ( 1,930.00)	.00	.00
205-41930-133	DEDUCTIBLE CONTRIBUTION	.00	.00	1,434.32 1,434.32	.00	.00
205-41930-151	WORKERS' COMPENSATION PREMIU	754.00	754.00	242.51 ( 511.49)	32.16	.00
205-41930-154	HRA/FLEX FEES	.00	.00	45.15 45.15	.00	.00
	<i>TOTAL PERSONAL SERVICES</i>	122,133.00	122,133.00	63,557.22 ( 58,575.78)	52.04	.00
<i>SUPPLIES</i>						
205-41930-201	OFFICE SUPPLIES	.00	.00	80.67 80.67	.00	19.24
205-41930-210	MISCELLANEOUS OPER SUPPLIES	.00	.00	197.31 197.31	.00	35.68
205-41930-221	REPAIR & MAINT VEH/EQUIPMENT	.00	.00	180.00 180.00	.00	.00
205-41930-240	SMALL TOOLS & MINOR EQUIPMENT	1,500.00	1,500.00	1,015.17 ( 484.83)	67.68	429.99
	<i>TOTAL SUPPLIES</i>	1,500.00	1,500.00	1,473.15 ( 26.85)	98.21	484.91
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304	MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	550.00 ( 4,450.00)	11.00	5,369.97
205-41930-313	IT MGMT & BACKUP	.00	.00	1,129.05 1,129.05	.00	.00
205-41930-321	TELEPHONE/CELLULAR	.00	.00	309.38 309.38	.00	.00
205-41930-331	TRAVEL/MEALS/LODGING	750.00	750.00	623.12 ( 126.88)	83.08	154.86
205-41930-334	MILEAGE REIMBURSEMENT	1,050.00	1,050.00	462.50 ( 587.50)	44.05	883.44
205-41930-351	LEGAL NOTICES/ORD PUB	200.00	200.00	.00 ( 200.00)	.00	38.33
205-41930-360	INSURANCE AND BONDS	2,000.00	2,000.00	.00 ( 2,000.00)	.00	1,059.91
205-41930-381	ELECTRIC UTILITIES	250.00	250.00	339.78 89.78	135.91	614.35
205-41930-382	WATER/SEWER/STORM PROPERTY A	.00	.00	59.54 59.54	.00	73.28
205-41930-383	GAS UTILITIES	250.00	250.00	47.54 ( 202.46)	19.02	51.36
	<i>TOTAL OTHER SERVICES &amp; CHARG</i>	9,500.00	9,500.00	3,520.91 ( 5,979.09)	37.06	8,245.50

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-404	REP & MAINT LABOR VEH/EQUIP	.00	.00	.00	.00	1,208.67
205-41930-407	HWY 95 PROPERTY ACQ MAINT EXP	.00	.00	1,542.97	1,542.97	.00
205-41930-430	MISCELLANEOUS	.00	.00	.00	.00	24.66
205-41930-433	DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	499.00	( 1,001.00)	33.27
205-41930-440	SCHOOLS & MEETINGS	1,500.00	1,500.00	305.00	( 1,195.00)	20.33
205-41930-484	NLX ACTIVITIES	5,250.00	5,250.00	2,415.00	( 2,835.00)	46.00
205-41930-485	PROPERTY TAXES	3,000.00	3,000.00	1,172.00	( 1,828.00)	39.07
205-41930-486	COMMUNITY COLLABORATIONS PRO	.00	.00	5,475.88	5,475.88	.00
205-41930-487	MN DESIGN TEAM PROJECT	.00	.00	.00	.00	10,091.91
205-41930-488	DOWNTOWN TASK FORCE	.00	.00	.00	.00	750.00
205-41930-489	IND PARK MARKETING	10,500.00	10,500.00	5,557.11	( 4,942.89)	52.92
205-41930-497	EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	3,000.00	.00	100.00
	<i>TOTAL MISCELLANEOUS</i>	<u>24,750.00</u>	<u>24,750.00</u>	<u>19,966.96</u>	<u>( 4,783.04)</u>	<u>80.67</u>
	<b>TOTAL EDA ADMINISTRATION</b>	<u>157,883.00</u>	<u>157,883.00</u>	<u>88,518.24</u>	<u>( 69,364.76)</u>	<u>56.07</u>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 6 MONTHS ENDING JUNE 30, 2017**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	24,920.00	24,920.00	12,567.18	( 12,352.82)	50.43	24,378.26
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	9.21
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	2,302.50	( 697.50)	76.75	1,485.88
205-47000-121 PERA (EMPLOYER)	1,961.00	1,961.00	942.54	( 1,018.46)	48.06	1,799.76
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,201.00	2,201.00	1,106.32	( 1,094.68)	50.26	1,889.78
205-47000-131 MEDICAL/DENTAL/LIFE	7,684.00	7,684.00	5,145.88	( 2,538.12)	66.97	7,129.14
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	( 600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,568.00	1,568.00	710.50	( 857.50)	45.31	1,131.50
205-47000-154 HRA/FLEX FEES	50.00	50.00	22.65	( 27.35)	45.30	36.75
<b>TOTAL PERSONAL SERVICES</b>	<b>42,984.00</b>	<b>42,984.00</b>	<b>22,797.57</b>	<b>( 20,186.43)</b>	<b>53.04</b>	<b>37,860.28</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	64.99	64.99	.00	138.64
205-47000-212 GASOLINE/FUEL	250.00	250.00	.00	( 250.00)	.00	82.20
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,500.00	7,500.00	8,385.51	885.51	111.81	13,616.18
<b>TOTAL SUPPLIES</b>	<b>7,750.00</b>	<b>7,750.00</b>	<b>8,450.50</b>	<b>700.50</b>	<b>109.04</b>	<b>13,837.02</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	135.21	( 1,664.79)	7.51	208.87
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	( 7,000.00)	.00	4,289.25
205-47000-381 ELECTRIC UTILITIES	21,000.00	21,000.00	8,775.10	( 12,224.90)	41.79	19,506.29
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	2,442.72	( 3,257.28)	42.85	5,130.22
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	2,353.38	( 3,646.62)	39.22	3,810.03
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	1,924.16	( 2,575.84)	42.76	4,088.50
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>46,000.00</b>	<b>46,000.00</b>	<b>15,630.57</b>	<b>( 30,369.43)</b>	<b>33.98</b>	<b>37,033.16</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	11,500.00	11,500.00	5,461.40	( 6,038.60)	47.49	12,265.99
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	( 580.90)	( 1,380.90)	( 72.61)	2,269.42
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00	( 12,000.00)	.00	77.85
205-47000-490 MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	54,000.00
<b>TOTAL MISCELLANEOUS</b>	<b>24,300.00</b>	<b>24,300.00</b>	<b>4,880.50</b>	<b>( 19,419.50)</b>	<b>20.08</b>	<b>68,613.26</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>121,034.00</b>	<b>121,034.00</b>	<b>51,759.14</b>	<b>( 69,274.86)</b>	<b>42.76</b>	<b>157,343.72</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	278,917.00	278,917.00	140,277.38			206,488.46
NET REVENUES OVER EXPENDITURE	6,183.00	6,183.00	25,735.25			27,282.39

### ACH Transaction Report

Batch #: 000132  
Created On: 06/27/2017

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$524.00
Aishya R. Blackwell	\$13.00
Bohmer, John	\$1,075.00
Dean & Jennifer Bondes	\$895.00
Terrie L. Brasch	\$87.00
Charles Satak	\$586.00
Chen Liu	\$6,344.00
Christine LeCuyer	\$339.00
Elmer D. Harp	\$572.00
Jay M. Winger	\$479.00
Jenell King	\$554.00
John Maher	\$370.00
Kathryn Dahlberg	\$498.00
Brian Leet	\$335.00
Janet Nielsen	\$739.00
Michael Doran	\$560.00
Penelope Murphy	\$29.00
Loral Myers	\$242.00
Ordeen Splittstoser	\$818.00
Randall Propp	\$508.00
Richard Berget	\$265.00
Robert Blaisdell-Blais	\$402.00
Robert Mattson	\$589.00
Sharon Johnson	\$323.00
Steve Baker	\$802.00
Paul & Bethany Stiles	\$656.00
Thomas Olin	\$309.00
Cambridge EDA	\$-18,913.00

Batch Total: \$0.00

(1)

ED (1) Total July ACH  
+ 63,747.92

### ACH Transaction Report

Batch #: 000133  
Created On: 06/27/2017

<u>Name</u>	<u>Amount</u>
Bungalows of Chisago L	\$1,260.00
Calhoun Apartments	\$1,067.00
Cambridge Square Assoc	\$1,768.00
Cambridge Town Square	\$1,076.00
DJ Properties of Stanc	\$516.00
Erlandson - Nelson Con	\$542.00
Hanson Properties	\$270.00
Haven Properties	\$335.00
New Challenges, Inc.	\$7,547.00
Isanti Village Apartme	\$916.00
Kaizen Property Soluti	\$1,206.00
Kestrel Meadows Townho	\$3,099.00
Legacy Townhomes	\$6,175.00
Lindstrom Parkview Ass	\$401.00
Minneapolis Public Hou	\$641.46
Allen Moulton	\$540.00
Multi-Investments, LLC	\$346.00
Normandy Townhomes	\$4,242.00
North Branch Senior Ho	\$790.00
Oakhurst Apartments	\$368.00
Oakview Terrace Townho	\$1,517.00
Northern Management	\$455.00
Rush Oaks Apartments	\$367.00
Sunrise Court Apartmen	\$1,103.00
Taylors Falls Villas	\$542.00
Tower Terrace Limited	\$3,451.00
Washington County HRA	\$574.46
Wyoming Limited Partne	\$2,600.00
Wyoming Limited Partne	\$1,120.00
Cambridge EDA	\$-44,834.92

Batch Total: \$0.00

(1)

<p>CAMBRIDGE EDA MEETING August 21, 2017 BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	7/13/2017	106508 - 106575	28,789.24
Prepaid Checks	7/26/2017	106590 - 106667	6,541.55
Prepaid Checks	8/2/2017	106680 - 106728	1,395.42
Prepaid Checks	8/9/2017	106749 - 106792	3,177.88
	Prepaid Totals		<hr/> 39,904.09 <hr/>

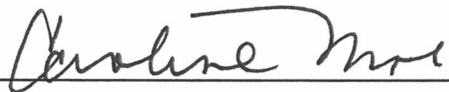
**TOTAL SUBMITTED FOR APPROVAL**

<b>\$39,904.09</b>
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Vendor	Vendor Name	Description	Net Invoice Amount
322	Asbestos Abatement Associates	Remove Carpet, Floor Tile & Linoleum from Unit	2,880.00
	Total 322:		2,880.00
718	Brothers Fire & Security	Service Sprinkler System - Mall	162.50
	Total 718:		162.50
873	Cambridge Fuel Inc	Tax Abatement per Agreement 15.136.0010	3,201.50
	Total 873:		3,201.50
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Mall	19.38
	Total 906:		19.38
1809	Erickson, Timothy M	Bridge Park - Carpet & Vinyl	951.94
1809	Erickson, Timothy M	Bridge Park - Carpet & Vinyl	997.01
	Total 1809:		1,948.95
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2166	Grainger	Repair & Maint Supplies Mall	210.05
	Total 2166:		210.05
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	129.00
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	174.35
	Total 2350:		303.35
3056	Lake Superior Laundry Inc.	Mall Rugs	54.20
	Total 3056:		54.20
3521	Menards	Materials - Bridge Park	48.30
	Total 3521:		48.30
3542	Metro Payroll Inc.	ZK T4 Time Clock - Bridge Park	500.00
	Total 3542:		500.00
4011	NAC Mechanical & Electrical	June Condensing Units Cleaning	1,736.90
4011	NAC Mechanical & Electrical	July Semi-Annual Maintenance	971.19
	Total 4011:		2,708.09

Vendor	Vendor Name	Description	Net Invoice Amount
5426	Team Industries Cambridge Inc.	Tax Abatement per Agreement 15.047.0072	16,687.92
Total 5426:			16,687.92
5861	Walmart Community Card	Tenant Services - Bridge Park	62.50
Total 5861:			62.50
Grand Totals:			28,789.24

Dated: 7/13/17

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/17	07/13/2017	106508	322	Asbestos Abatement Associates	901-20100	2,880.00
07/17	07/13/2017	106516	718	Brothers Fire & Security	205-20100	162.50
07/17	07/13/2017	106518	873	Cambridge Fuel Inc	205-20100	3,201.50
07/17	07/13/2017	106519	906	Cambridge Napa Auto Parts	205-20100	19.38
07/17	07/13/2017	106528	1809	Timothy M Erickson	901-20100	1,948.95
07/17	07/13/2017	106532	2046	G & K Services, Inc.	205-20100	2.50
07/17	07/13/2017	106534	2166	Grainger	205-20100	210.05
07/17	07/13/2017	106536	2350	HD Supply Facilities Maintenance Ltd	901-20100	303.35
07/17	07/13/2017	106546	3056	Lake Superior Laundry Inc.	205-20100	54.20
07/17	07/13/2017	106549	3521	Menards	901-20100	48.30
07/17	07/13/2017	106550	3542	Metro Payroll Inc.	901-20100	500.00
07/17	07/13/2017	106554	4011	NAC Mechanical & Electrical	205-20100	2,708.09
07/17	07/13/2017	106570	5426	Motek - Team Industries	205-20100	16,687.92
07/17	07/13/2017	106575	5861	Walmart Business/SYNCB	901-20100	62.50
Grand Totals:						28,789.24



Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Maintenance Supplies - Mall	109.12
Total 555:			109.12
969	Cardmember Service	Office Supplies - Econ Dev	9.97
969	Cardmember Service	LMC Conference Parking - S. Gustafson	8.50
Total 969:			18.47
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			7.50
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	14.95
Total 2350:			14.95
3056	Lake Superior Laundry Inc.	Mall Rugs	54.20
Total 3056:			54.20
3521	Menards	Materials - Bridge Park	6.76
3521	Menards	Materials - Bridge Park	320.69
Total 3521:			327.45
3933	Mora HRA	July Contracted Section 8 Administration	3,448.20
Total 3933:			3,448.20
4179	Northern Lights Express NLX	Passenger Rail Alliance 2017	2,415.00
Total 4179:			2,415.00
5801	Verizon Wireless	wireless phone service - Economic Developmen	69.57
5801	Verizon Wireless	wireless phone service - Maintenance Dept	25.70
5801	Verizon Wireless	wireless phone service - Bridge Park	51.39
Total 5801:			146.66
Grand Totals:			6,541.55

Dated: 7/26/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/17	07/26/2017	106590	555	Business Essentials	205-20100	109.12
07/17	07/26/2017	106592	969	Cardmember Service	205-20100	18.47
07/17	07/26/2017	106607	2046	G & K Services, Inc.	205-20100	7.50
07/17	07/26/2017	106611	2350	HD Supply Facilities Maintenance Ltd	901-20100	14.95
07/17	07/26/2017	106623	3056	Lake Superior Laundry Inc.	205-20100	54.20
07/17	07/26/2017	106629	3521	Menards	901-20100	327.45
07/17	07/26/2017	106635	3933	Mora HRA	902-20100	3,448.20
07/17	07/26/2017	106643	4179	Northern Lights Express NLX	205-20100	2,415.00
07/17	07/26/2017	106667	5801	Verizon Wireless	901-20100	146.66
Grand Totals:						6,541.55

Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Maintenance Supplies - Mall	23.27
Total 555:			23.27
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3501	MEI Total Elevator Solutions	August Monthly Service - Bridge Park	234.03
Total 3501:			234.03
3521	Menards	Materials - Bridge Park	67.90
3521	Menards	Materials - Bridge Park	154.73
Total 3521:			222.63
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base R	12.60
Total 3543:			12.60
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.55
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	216.22
Total 5878:			448.77
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			451.62
Grand Totals:			1,395.42

Dated: 8/2/17

City Treasurer: Caroline M...

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/17	08/02/2017	106680	555	Business Essentials	205-20100	23.27
08/17	08/02/2017	106691	2046	G & K Services, Inc.	205-20100	2.50
08/17	08/02/2017	106701	3501	Minnesota Elevator, Inc	901-20100	234.03
08/17	08/02/2017	106702	3521	Menards	901-20100	222.63
08/17	08/02/2017	106703	3543	Metro Sales, Inc.	901-20100	12.60
08/17	08/02/2017	106726	5878	Waste Management of WI-MN	205-20100	448.77
08/17	08/02/2017	106728	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						1,395.42

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	228.78
Total 2350:			228.78
3056	Lake Superior Laundry Inc.	Mall Rugs	54.20
Total 3056:			54.20
3521	Menards	Maintenance Supplies - Mall	21.71
3521	Menards	Misc Operating Supplies - 345 4th Ave NE	17.99
Total 3521:			39.70
5048	Seasonal Property Services, LLC	Turf Maintenance - Cypress St S & 1st Ave E	400.00
Total 5048:			400.00
5191	SPEW Health Plan	Health Insurance Premium - September	1,459.00
5191	SPEW Health Plan	Health Insurance Premium - September	729.50
Total 5191:			2,188.50
5861	Walmart Community Card	Tenant Services - Bridge Park	72.72
5861	Walmart Community Card	Materials - Bridge Park	191.48
Total 5861:			264.20
Grand Totals:			3,177.88

Dated: 8/9/17

City Treasurer: Caroline [Signature]

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/17	08/09/2017	106749	2046	G & K Services, Inc.	205-20100	2.50
08/17	08/09/2017	106753	2350	HD Supply Facilities Maintenance Ltd	901-20100	228.78
08/17	08/09/2017	106762	3056	Lake Superior Laundry Inc.	205-20100	54.20
08/17	08/09/2017	106766	3521	Menards	205-20100	39.70
08/17	08/09/2017	106782	5048	Seasonal Property Services, LLC	205-20100	400.00
08/17	08/09/2017	106784	5191	SPEW Health Plan	205-20100	2,188.50
08/17	08/09/2017	106792	5861	Walmart Business/SYNCB	901-20100	264.20
Grand Totals:						3,177.88